

July Meeting  
Monday, July 10, 2023 7:00 PM

BOE Room  
100 N Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Call meeting to order
  - 1.1. Pledge of Allegiance
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  - 3.1. Excuse absent Board members
4. Approval of Minutes, Claims and Reports
  - 4.1. Review previous meeting minutes
  - 4.2. Review financial reports and monthly claims
  - 4.3. Board Action on consolidated motion for approving Minutes, Claims and Financial Reports
5. Public Comment
6. Reports and communications from board members.
7. Principal's Report
8. Superintendent's Report
9. Old Business
10. New Business
  - 10.1. Set lunch prices for the 2023-24 school year.
  - 10.2. Approve 2023/24 substitute teacher pay rate.
  - 10.3. Approve Transfer from Liquid Asset fund to Sampson Construction.
  - 10.4. Approve Teacher Contract
  - 10.5. Transfer \$15,000 from the General to the lunch fund
11. Miscellaneous or non-action items
12. Executive Session
13. Adjourn

**June Meeting**  
BOE Room  
Monday, June 12, 2023 7:00 PM

Terry Abbott: Present  
Les Adelung: Present  
Jess Day: Present  
Ryan Fisher: Present  
Karen Harmony: Absent  
Casey Mitchell: Present

Visitors present: Mr. Matt Gordon, Mr. Roger Thomsen, Beverly Anderson, Carlene Abbott, Chuck Day, Malissa Kissinger, Jodi Eckhout, Kari Malleck.

**Motion to** excuse absent Board member, Karen Harmony. This motion, made by Jess Day and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** approve Minutes, Claims and Financial Reports. This motion, made by Ryan Fisher and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** approve July payment transfer from Liquid Asset fund to Sampson Construction for \$664,763. This motion, made by Terry Abbott and seconded by Les Adelung, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** approve the purchase of a floor scrubber from Ask Supply. This motion, made by Ryan Fisher and seconded by Casey Mitchell, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** approve walk-in cooler/freezer installation. This motion, made by Les Adelung and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** increase classified staff pay as presented. This motion, made by Les Adelung and seconded by Ryan Fisher, Passed.

Terry Abbott: Abstain (With Conflict), Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

**Motion to** adjourn at 8:26PM. This motion, made by Casey Mitchell and seconded by Les Adelung, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Casey Mitchell: Yea

President Adelung began the Regular Board Meeting in the BOE Room at 7:00 PM. President Adelung made known the location of the “Open Meetings Law” poster, which is hanging on the

BOE wall. Superintendent Gordon gave a building update on construction and the budget for the 2023-24 school year. Chuck Day discussed the American Legion Boys and Girls State as well as the materials needed to start up the shop next year.

**FINANCIAL REPORT For June 30, 2023**

Fund	Bank	Interest	Co. Treas	NSDLAF	Int.	TOTAL	Mo. Intr.	Balances
	06/30/23		05/31/23	06/30/23		06/30/23		06/30/22
<b>General</b>	1,651,688.55	1,996.78	246,511.41	515,030.99	2,032.06	2,166,719.54	4,028.84	2,700,486.10
<b>Lunch</b>	2,713.27					2,713.27	0.00	27,163.04
<b>Petty Cash</b>	3,160.08					3,160.08		3,506.50
<b>Activity</b>	190,914.31	240.80				190,914.31	240.80	191,817.80
<b>Retirement</b>	41,114.95					41,114.95		39,830.50
<b>Spe. Bld.</b>	38,426.86	47.32		243.44	0.96	38,670.30	48.28	1,918,642.61
<b>Handicp</b>	1,113.44	2.60		521.06	2.06	1,634.50	4.66	1,108.05
<b>Deprec.</b>	551,195.87	606.33		454.33	1.79	551,650.20	608.12	598,835.88
Total After Check	485,625.87							
<b>Unemployment</b>	9,049.48			2,301.70	9.08	11,351.18	9.08	9,049.48
<b>Caf. Plan</b>	9,113.02					9,113.02		7,520.42
<b>Bond</b>	247,469.38	305.06	44,867.70			247,469.38	305.06	10,658.49
<b>Construction</b>	-	-		3,858,467.28	15,645.68	3,858,467.28	15,645.68	9,111,768.84
<b>TOTAL</b>	\$ 3,231,585.08	\$ 3,198.89	\$ 291,379.11	\$ 4,377,018.80	\$17,691.63	\$ 7,122,978.01	\$20,890.52	\$ 14,620,387.71

\*Constrution balance after pay app 12 paid 5/5/23 3,193,704.28

interest 1.5% General fund, Bond Fund, Special Building, and Depreciation Funds  
 interest .1% on all other accounts Liquid Asset Fund 4.87%

	Budgeted	Spent to Date	Budget percentage
General Fund	\$ 5,435,500.00	\$ 4,149,053	7.00%
Lunch Fund	\$ 270,500.00	\$ 258,336	-12.17%

Construction Project Account Spending			
Construction			\$ 6,118,519.80
Depreciation			\$ 115,796.15
General Fund			\$ 1,596,474.66
Special Building			\$ 2,003,124.80
<b>Total Project Spending</b>			<b>\$ 9,833,915.41</b>

Construction Spending					
DATE	CK#	ACCOUNT (special/ag/gen/constr)	VENDOR	DESCRIPTION	Disbursed
1/11/21	33060	general		Buffalo County Election Commissioner	100.00
8/9/21	33554	general		Wilkins Architecture Design Planning LLC	4,100.00
9/11/21	33627	general		Wilkins Architecture Design Planning LLC	1,300.00
10/10/21	33703	general		Wilkins Architecture Design Planning LLC	1,333.92
11/7/21	33778	general		Wilkins Architecture Design Planning LLC	1,300.00
12/11/21	33844	general		Wilkins Architecture Design Planning LLC	163,185.18
12/11/21	33801	general		Buffalo County Election Commissioner	3,746.91
2/14/22	33981	general		Wilkins Architecture Design Planning LLC	195,992.92
3/13/22	34037	general		Wilkins Architecture Design Planning LLC	183,690.11
4/10/22	34105	general		Wilkins Architecture Design Planning LLC	62,267.50
5/8/22	34179	general		Wilkins Architecture Design Planning LLC	41,614.87
5/11/22	34183	general		Dawson Public Power	\$ 28,655.13
6/12/22	34209	general		Dawson Public Power	\$ 3,935.00
6/12/22	34246	general		Black Hills Energy	\$ 17,353.62
7/8/22	34315	general		Wilkins Architecture Design Planning LLC	\$ 10,241.33
7/8/22	34294	general		Nickman Brothers LLC	\$ 1,125.00
7/8/22	34260	general		B2 Environmental	\$ 750.00
8/6/22	34383	general		Wilkins Architecture Design Planning LLC	\$ 10,218.71
8/6/22	34373	general		Sampson Construction Co Inc	\$ 141,945.00
8/6/22		special building		Sampson Construction Co Inc	\$ 149,645.00
8/6/22		Depreciation		Sampson Construction Co Inc	\$ 2,638.00
9/11/22		general		Wilkins Architecture Design Planning LLC	\$ 10,214.84
9/11/22		general		Sampson Construction Co Inc	\$ 54,173.70
9/11/22		special building		Sampson Construction Co Inc	\$ 537,898.50
9/11/22		Depreciation		Sampson Construction Co Inc	\$ 12,600.00
9/11/22		general - esserIII		Trane	\$ 9,728.74
10/9/22		general - esserIII		Trane	\$ 71,471.02
10/9/22		Depreciation		Sampson Construction Co Inc	\$ 8,194.00
10/9/22		special building		Sampson Construction Co Inc	\$ 610,163.00
10/9/22		special building		Sampson Construction Co Inc	\$ 705,418.00
10/9/22		general		Sampson Construction Co Inc	\$ 17,925.00
10/9/22		general		Wilkins Architecture Design Planning LLC	\$ 10,198.10
10/9/22		general		Wilkins Architecture Design Planning LLC	\$ 10,218.71
10/31/22		NLAF		Sampson Construction Co Inc	\$ 1,467,945.00
11/10/22		general - esserIII		Trane	\$ 1,681.64
11/10/22		general		Sampson Construction Co Inc	\$ 62,739.00

In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: 1/31/2023  
ARCHITECT'S PROJECT NO: 21072

AMHERST PUBLIC SCHOOLS ADDITION/RENOVATION

ITEM NO.	Description of Work	Scheduled Value	WORK COMPLETED		MATERIAL PRESENTLY STORED (NOT IN/DONE)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G+C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)	TOTAL TO BE PAID	ACCOUNT (GEN, CONST, DEP, SPE)
			From Previous Application D+E	This Period							
1	EXCAVATION & GRADING	263,302	112,213	0		112,213	43%	151,089	13,165	0	
2	TERMITE PROTECTION	4,500	4,500	0		4,500	100%		225	0	
3	SELECTIVE DEMOLITION	164,932	120,730	12,641		133,371	81%	31,561	8,247	12600	CONSTRUCTION
4	FENCE	2,500	0	0		0		2,500	125	0	
5	RESTEEL	148,616	128,472	19,604		148,076	100%	540	7,431	19541	CONSTRUCTION
6	CONCRETE	904,621	716,932	0		716,932	79%	187,689	45,231	0	
7	PRECAST HOLLOW CORE	39,600	39,600	0		39,600	100%		1,980	0	
8	MASONRY	386,540	335,746	12,288		348,034	90%	38,506	19,327	12249	CONSTRUCTION
9	STEEL MATERIAL	474,951	385,605	11,680		397,285	84%	77,666	23,748	11642	CONSTRUCTION
10	STEEL & PRECAST ERECTION	485,810	389,104	12,036		401,140	83%	84,670	24,291	11997	CONSTRUCTION
11	ROUGH CARPENTRY	97,455	33,937	0		33,937	35%	63,518	4,873	0	
12	CASEWORK	129,491	114,742	0		114,742	89%	14,749	6,475	0	
13	FINISH CARPENTRY	93,070	40,567	15,986		56,553	61%	36,517	4,654	15935	CONSTRUCTION
14	EXPANSION JOINTS	14,932	14,932	0		14,932	100%		747	0	
15	METAL WALL PANELS/SOFFIT	6,240	0	0		0		6,240	312	0	
16	ROOFING	261,604	258,374	0		258,374	99%	3,230	13,080	0	
17	TRANSLUCENT PANELS	31,345	31,345	0		31,345	100%		1,567	0	
18	JOINT SEALANTS	24,486	0	0		0		24,486	1,224	0	
19	DOORS/FRAMES/HARDWARE	211,917	205,480	3,125		208,605	98%	3,312	10,596	3115	CONSTRUCTION
20	OVERHEAD DOORS	62,016	0	0		0		62,016	3,101	0	
21	ALUMINUM GLASS/GLAZING/CURTAINWALL	129,194	95,265	23,247		118,512	92%	10,682	6,460	23172	CONSTRUCTION
22	DRYWALL	1,441,612	1,345,900	69,154		1,415,054	98%	26,558	72,081	68932	CONSTRUCTION
23	ACOUSTICAL CEILINGS	138,029	64,200	48,000		112,200	81%	25,829	6,901	47846	CONSTRUCTION
24	CARPET/CERAMIC TILE	158,445	128,023	0		128,023	81%	30,422	7,922	0	
25	GYM WOOD FLOOR	162,460	0	0		0		162,460	8,123	0	
26	PAINTING/POLISHED FLOORS	235,922	175,000	25,000		200,000	85%	35,922	11,796	24920	CONSTRUCTION
27	SPECIALTIES	69,407	62,073	5,017		67,090	97%	2,317	3,470	5001	CONSTRUCTION
28	SIGNAGE	15,361	0	0		0		15,361	768	0	
29	FLAGPOLE	3,095	3,095	0		3,095	100%		155	0	
30	LOCKERS	84,468	0	0		0		84,468	4,223	0	
31	ACCESS DOORS	720	0	0		0		720	36	0	
32	ATHLETIC EQUIPMENT	64,240	64,240	0		64,240	100%		3,212	0	
33	BLINDS	11,800	2,460	0		2,460	21%	9,340	590	0	
34	FURNISHINGS-INTERIOR BLEACHERS	208,086	0	0		0		208,086	10,404	0	
35	PRE-ENGINEERED METAL BUILDING	630,814	615,555	4,344		619,899	98%	10,915	31,541	4330	CONSTRUCTION
36	PRE-ENGINEERED METAL BUILDING INSULATION	62,450	62,450	0		62,450	100%		3,123	0	
37	FIRE PROTECTION SYSTEMS	172,409	135,651	0		135,651	79%	36,758	8,620	0	
38	SITE UTILITIES/MECHANICAL	2,345,737	2,018,399	111,518		2,129,917	91%	215,820	117,287	111160	CONSTRUCTION
39	ELECTRICAL	1,043,517	800,641	27,739		828,380	79%	215,137	52,176	27650	CONSTRUCTION
40	GENERAL CONDITIONS/SITE SUPPORT	1,029,198	580,642	76,210		656,852	64%	372,346	51,460	75965	CONSTRUCTION
41	PRECONSTRUCTION SERVICES	10,000	10,000	0		10,000	100%		500	0	
42	BUILDING PERMIT	25	25	0		25	100%		1	0	
43	MATERIAL TESTING & INSPECTION ALLOWANCE	45,000	26,289	0		26,289	58%	18,711	2,250	0	
44	SURVEYING ALLOWANCE	35,000	9,084	0		9,084	26%	25,916	1,750	0	
45	BUILDERS RISK	23,524	23,325	199		23,524	100%		1,176	198	CONSTRUCTION
46	GENERAL LIABILITY INSURANCE	35,353	24,905	3,535		28,440	80%	6,913	1,768	3524	CONSTRUCTION
47	CM CONTINGENCY	64,742	0	0		0		64,742	3,237	0	
48	FEE @ 1.85%	226,771	169,821	8,920		178,741	79%	48,030	11,339	8891	CONSTRUCTION
49	BOND	57,891	57,054	837		57,891	100%		2,895	834	CONSTRUCTION
	<b>GRAND TOTALS</b>	<b>12,313,198</b>	<b>9,406,376</b>	<b>491,080</b>	<b>0</b>	<b>9,897,456</b>	<b>80%</b>	<b>2,415,742</b>	<b>615,660</b>	<b>489,502</b>	

ACCOUNT TOTALS 12/31/2022	
TOTALS CONSTRUCTION	\$ 489,502
TOTALS DEPRECIATION	\$ -
TOTALS GENERAL	\$ -
TOTALS SPECIAL	\$ -
CERTIFIED AMMOUNT	\$ 489,502

Total Intrest as of 5/31/23 bond funds		
Month	Intrest	Loacation
Dec-22	\$54.39	Liquid Asset
Jan-22	\$88.70	Liquid Asset
Feb-22	\$92.55	Liquid Asset
Mar-22	\$91.23	Liquid Asset
Apr-22	\$762.53	Liquid Asset
May-22	\$1,310.03	Liquid Asset/Heartland
Jun-22	\$2,620.44	Heartland
Jul-22	\$3,357.62	Heartland
Aug-22	\$5,356.70	Heartland
Sep-22	\$7,496.29	Heartland
Oct-22	\$12,292.65	Heartland/Liquid Asset
Nov-22	\$24,460.17	Liquid Asset
Dec-22	\$24,502.78	Liquid Asset
Jan-23	\$24,137.70	Liquid Asset
Feb-23	\$19,604.05	Liquid Asset
Mar-23	\$20,919.00	Liquid Asset
Apr-23	\$19,575.00	Liquid Asset
May-23	\$18,831.00	Liquid Asset
Jun-23	\$15,645.00	Liquid Asset
Total as of 5/31/23	\$201,197.83	

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00035067	07/07/2023	AED Superstore	109.00
	00035068	07/07/2023	Am. Family Life Assurance Co	1,793.03
	00035069	07/07/2023	Country Partners Cooperative	844.56
	00035070	07/07/2023	ASK Supply Co.	83.40
	00035071	07/07/2023	Heartland Bank	15.00
	00035072	07/07/2023	Blick art materials	550.27
	00035073	07/07/2023	Blue Cross-Blue Shield	52,788.76
	00035074	07/07/2023	Coachmaster's Inc	1,620.27
	00035075	07/07/2023	Construction Rental Inc	265.79
	00035076	07/07/2023	Culligan of Kearney	142.00
	00035077	07/07/2023	Dawson Co Pub Power	5,083.14
	00035078	07/07/2023	Eakes Office Plus	1,443.12
	00035079	07/07/2023	Ecolab Pest Elimination	79.29
	00035080	07/07/2023	EduTyping	329.70
	00035081	07/07/2023	Erin M. McCartney, Chapter 13 Trustee	425.00
	00035082	07/07/2023	ESU Coordinating Council	351.00
	00035083	07/07/2023	ESU 10	25,672.23
	00035084	07/07/2023	First Bankcard	422.44
	00035085	07/07/2023	FMX, LLC	6,562.50
	00035086	07/07/2023	Frontier	64.00
	00035087	07/07/2023	Happ Publishing	78.19
	00035088	07/07/2023	Heartland Bank	38,478.62
	00035089	07/07/2023	HireRight Solutions, Inc	43.57
	00035090	07/07/2023	Hometown Leasing	492.30
	00035091	07/07/2023	Horace Mann	24.66
	00035092	07/07/2023	Journey.Ed.com, Inc.	78.00
	00035093	07/07/2023	Amherst Public School Lunch Fund	15,000.00
	00035094	07/07/2023	Matheson-Linweld Tri-Gas Inc	227.30
	00035095	07/07/2023	Menards - Kearney	678.51
	00035096	07/07/2023	Midwest Floor Specialists	162.74
	00035097	07/07/2023	Miscellaneous Cash Account	100.00
	00035098	07/07/2023	Prime Secured	15,795.79
	00035099	07/07/2023	Principal Life	701.48
	00035100	07/07/2023	Ravenna Sanitation	445.00
	00035101	07/07/2023	Retirement	35,225.25
	00035102	07/07/2023	Heartland Bank	5,520.83
	00035103	07/07/2023	S&S Worldwide, Inc	333.75
	00035104	07/07/2023	School Specialty, LLC	355.02
	00035105	07/07/2023	Black Hills Energy	399.81
	00035106	07/07/2023	Heartland Bank	4,323.36
	00035107	07/07/2023	T & F Sand & Gravel, Inc	1,164.38

ALL Data

# Consolidated Check Listing

Arranged by:  
Check Number

Direct	Dep.	Check	Check Date	Payable To	Amount
		00035108	07/07/2023	Teaching Strategies LLC	506.00
		00035109	07/07/2023	Trampe Electric	175.48
		00035110	07/07/2023	Van Diest Supply Company	1,865.00
		00035111	07/07/2023	Verizon Wireless	143.64
		00035112	07/07/2023	Wilkins Architecture Design Planning LLC	6,155.02
				<b>01 - GENERAL FUND Totals:</b>	<b>227,118.20</b>
<b>06 - LUNCH FUND</b>					
		00004569	07/07/2023	Cash-wa Dist Co	229.28
		00004570	07/07/2023	Heartland Bank	464.00
		00004571	07/07/2023	Retirement	590.55
		00004572	07/07/2023	Heartland Bank	40.83
				<b>06 - LUNCH FUND Totals:</b>	<b>1,324.66</b>
<b>08 - Special Building Fund</b>					
		2307f 01	07/07/2023	Trane U.S. Inc	6,155.00
				<b>08 - Special Building Fund Totals:</b>	<b>6,155.00</b>
				<b>Report Total:</b>	<b>234,597.86</b>