

September meeting  
Monday, September 12, 2022 or following Tax  
Hearing

Media Center, Amherst School  
100 North Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Call meeting to order
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  - 3.1. Excuse absent Board members
4. Approval of Minutes, Claims and Reports
  - 4.1. Review previous meeting minutes
  - 4.2. Review financial reports and monthly claims
  - 4.3. Board action on a consolidated motion to approve minutes, claims and reports.
5. Reports and communications from patrons or staff
6. Reports and communications from board members.
7. Principal's Report
8. Superintendent's Report
  - 8.1. Committee on American Civics
9. Old Business
10. New Business
  - 10.1. Detailed building update
11. Miscellaneous or non-action items
  - 11.1. Board Development Opportunities: State School Board November 16, 17, and 18th, CHI Center Omaha.
12. Adjourn

**August Meeting**  
Media Center, Amherst School  
Monday, August 8, 2022 7:00 PM

Terry Abbott: Present  
Les Adelung: Present  
Jess Day: Present  
Ryan Fisher: Present  
Karen Harmony: Present  
Casey Mitchell: Absent

Visitors present: Mr. Matt Gordon, Mr. Roger Thomsen

Moved to excuse absent Board member, Casey Mitchell. This motion, made by Ryan Fisher and seconded by Les Adelung, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to approve minutes, claims, and fund reports as presented. This motion, made by Jess Day and seconded by Ryan Fisher, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to approve on the 2<sup>nd</sup> Reading of Board Policies: **113.2**--Title IX Grievance Policy ; **235**--Agenda Construction and Control ; **430**--Bidding Construction Projects; **441.1**--Internal Controls; **605**-- Drug Use; **241**--PUBLIC PARTICIPATION AT BOARD MEETINGS; **617** SUBSTITUTE TEACHERS; **310** - Supt Job Description and Qualifications; **340** - Job Description, Activities Director. This motion, made by Terry Abbott and seconded by Ryan Fisher, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to approve Preschool, Student, Teacher, iPad Use, Coaches and Activity Handbooks for the 2022-23 School Year,. This motion, made by Terry Abbott and seconded by Les Adelung, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to approve the transfer of \$10,000 from the General fund to the Activity fund. This motion, made by Les Adelung and seconded by Ryan Fisher, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to pay Karla Rohde for summer Tech Director work. This motion, made by Karen Harmony and seconded by Jess Day, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

Moved to adjourn at 8:03 pm. This motion, made by Les Adelung and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea

President Adelung began the Regular Board Meeting in the Media Center at 7:00 PM. President Adelung made known the location of the “Open Meetings Law” poster, which is hanging on the Media Center’s wall. Principal Thomsen discussed attendance accountability. Superintendent Gordon gave a report on the 22-23 budget. The school calendar was amended to include a teacher in-service and no school on October 14<sup>th</sup>.

# FINANCIAL REPORT For August 31, 2022

Fund	Bank	Interest	Co. Treas	NSDLAF	Int.	TOTAL	Mo. Intr.	Balances
	08/31/22		07/31/22	08/31/22		08/31/22		08/31/21
<b>General</b>	1,909,041.38	992.13	27,822.57	769.71	1.11	1,909,811.09	993.24	1,459,695.39
CD								1,033,727.00
<b>Lunch</b>	20,646.81	1.92				20,646.81	1.92	46,557.37
<b>Petty Cash</b>	2,989.07					2,989.07		3,468.57
<b>Activity</b>	201,055.96	26.74				201,055.96	26.74	218,907.27
<b>Retirement</b>	36,033.86					36,033.86		34,547.80
<b>Spe. Bld.</b>	1,776,259.07	764.26	2,696.44	235.77	0.34	1,776,494.84	764.60	940,879.83
CD								
<b>Handicp</b>	1,109.29	0.30		504.65	0.73	1,613.94	1.03	1,105.01
<b>Deprec.</b>	607,718.25	248.05			0.41	607,718.25	248.46	597,334.56
<b>Unemployment</b>	9,049.48			2,229.26	3.23	11,278.74	3.23	9,049.48
<b>Caf. Plan</b>	9,112.32					9,112.32		7,536.42
<b>Bond</b>	10,668.10	2.41		336.63	0.53	11,004.73	2.94	85,342.44
<b>Construction</b>	9,120,483.16	5,356.70				9,120,483.16	5,356.70	
<b>TOTAL</b>	\$ 13,704,166.75	\$ 7,392.51	\$ 30,519.01	\$ 4,076.02	\$ 6.35	\$ 13,708,242.77	\$ 7,398.86	\$ 4,438,151.14

interest .5% General fund, Bond Fund, Special Building, and Depreciation Funds  
interest .1% on all other accounts      Construction account .65 Money Market

	Budgeted	Spent to Date	Under budget
General Fund	\$ 5,100,000.00	\$ 4,566,023	10.47%
Lunch Fund	\$ 380,000.00	\$ 313,745	17.44%

Construction Project Account Spending	
Construction	\$ -
Depreciation	\$ 15,238.00
General Fund	\$ 916,810.19
Special Building	\$ 687,543.50
<b>Total Project Spending</b>	<b>\$ 1,619,591.69</b>

## Construction Spending

DATE	CK#	ACCOUNT (specbldg/depr/gen/constr)	VENDOR	DESCRIPTION	Disbursed
1/11/21	33060	general	Buffalo County Election Commissioner	election costs	100.00
8/9/21	33554	general	Wilkins Architecture Design Planning LLC	inv 4400 and	4,100.00
9/11/21	33627	general	Wilkins Architecture Design Planning LLC	inv 4526	1,300.00
10/10/21	33703	general	Wilkins Architecture Design Planning LLC	bal due plus mileage, inv 4548	1,333.92
11/7/21	33778	general	Wilkins Architecture Design Planning LLC	inv 4602	1,300.00
12/11/21	33844	general	Wilkins Architecture Design Planning LLC	bal due, inv 4686	163,185.18
12/11/21	33801	general	Buffalo County Election Commissioner	election costs	3,746.91
2/14/22	33981	general	Wilkins Architecture Design Planning LLC	1/20 invoice, inv: 4757 and 4744	195,992.92
3/13/22	34037	general	Wilkins Architecture Design Planning LLC	services, inv 4800	183,690.11
4/10/22	34105	general	Wilkins Architecture Design Planning LLC	bal due, inv 4844	62,267.50
5/8/22	34179	general	Wilkins Architecture Design Planning LLC	inv 4882	41,614.87
5/11/22	34183	general	Dawson Public Power	construction charge	\$ 28,655.13
6/12/22	34209	general	Dawson Public Power	aid to construction	\$ 3,935.00
6/12/22	34246	general	Black Hills Energy	service relocation	\$ 17,353.62
7/8/22	34315	general	Wilkins Architecture Design Planning LLC	services, inv 4914	\$ 10,241.33
7/8/22	34294	general	Nickman Brothers LLC	tear concrete footing with backhoe	\$ 1,125.00
7/8/22	34260	general	B2 Environmental	inspection prior to demolition of house	\$ 750.00
8/6/22	34383	general	Wilkins Architecture Design Planning LLC	billing through 8/1/22	\$ 10,218.71
8/6/22	34373	general	Sampson Construction Co Inc	site support, permit, insurance	\$ 141,945.00
8/6/22	02208 01	special building	Sampson Construction Co Inc	payment	\$ 149,645.00
8/6/22	2208f01	depreciation	Sampson Construction Co Inc	selective demolition	\$ 2,638.00
				<b>Total Costs To date</b>	<b>\$ 1,025,138.20</b>

Bond Purcha \$ 81,550.00 Cost so purchase bonds\*\*\*

Total Project \$ 1,106,688.20

In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: 7/31/2022  
ARCHITECT'S PROJECT NO: 21072

AMHERST PUBLIC SCHOOLS ADDITION/RENOVATION

ITEM NO.	Description of Work	Scheduled Value	WORK COMPLETED		MATERIAL PRESENTLY STORED (NOT IN)	TOTAL COMPLETED AND STORED TO DATE	% (G • C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)	TOTAL TO BE PAID	ACCOUNT (GEN, CONST, DEP, SPE)
			From Previous Application D+E	This Period							
1	EXCAVATION & GRADING	246,412	-					246,412	0	0	
2	TERMITE PROTECTION	4,500	-					4,500	0	0	
3	SELECTIVE DEMOLITION	185,946	2,931	14,000		16,931	9%	169,015	1693	12600	DEPRECIATION
4	FENCE	2,500	-					2,500	0	0	
5	RESTEEL	104,984	-	4,032		4,032	4%	100,952	403	3629	SPECIAL
6	CONCRETE	870,084	-	81,256		81,256	9%	788,828	8126	73130	SPECIAL
7	PRECAST HOLLOW CORE	39,600	-					39,600	0	0	
8	MASONRY	391,150	-	52,630		52,630	13%	338,520	5263	47367	SPECIAL
9	STEEL MATERIAL	471,351	12,177	304,425		316,602	67%	154,749	31660	273983	SPECIAL
10	STEEL & PRECAST ERECTION	481,210	-	34,060		34,060	7%	447,150	3406	30654	SPECIAL
11	ROUGH CARPENTRY	103,049	-	1,198		1,198	1%	101,851	120	1078	SPECIAL
12	CASEWORK	125,084	-					125,084	0	0	
13	FINISH CARPENTRY	93,530	-					93,530	0	0	
14	EXPANSION JOINTS	14,932	-					14,932	0	0	
15	METAL WALL PANELS/SOFFIT	6,240	-					6,240	0	0	
16	ROOFING	258,874	-		16469	16,469	6%	242,405	1647	14822	SPECIAL
17	JOINT SEALANTS	23,313	-					23,313	0	0	
18	DOORS/FRAMES/HARDWARE	204,953	-		38920	38,920	19%	166,033	3892	35028	SPECIAL
19	OVERHEAD DOORS	68,460	-					68,460	0	0	
20	ALUMINUM GLASS/GLAZING/CURTAINWALL	126,594	-					126,594	0	0	
21	DRYWALL	1,460,152	-					1,460,152	0	0	
22	ACOUSTICAL CEILINGS	193,914	-					193,914	0	0	
23	CARPET/CERAMIC TILE	152,300	-					152,300	0	0	
24	GYM WOOD FLOOR	158,180	-					158,180	0	0	
25	PAINTING/POLISHED FLOORS	265,116	-					265,116	0	0	
26	SPECIALTIES	69,834	-					69,834	0	0	
27	SIGNAGE	28,791	-					28,791	0	0	
28	FLAGPOLE	3,095	-					3,095	0	0	
29	LOCKERS	67,609	-					67,609	0	0	
30	ACCESS DOORS	720	-					720	0	0	
31	ATHLETIC EQUIPMENT	58,990	-					58,990	0	0	
32	BLINDS	11,800	-					11,800	0	0	
33	PRE-ENGINEERED METAL BUILDING	629,721	-					629,721	0	0	
34	PRE-ENGINEERED METAL BUILDING INSULATION	62,450	-					62,450	0	0	
35	FIRE PROTECTION SYSTEMS	149,525	-					149,525	0	0	
36	SITE UTILITIES/MECHANICAL	2,344,738	67,800	43,700		111,500	5%	2,233,238	11150	39330	SPECIAL
37	ELECTRICAL	1,058,511	19,840	8,771		28,611	3%	1,029,900	2861	7894	SPECIAL
38	GENERAL CONDITIONS/SITE SUPPORT	995,860	123,932	58,117		182,049	18%	813,811	18205	52305	GENERAL
39	PRECONSTRUCTION SERVICES	10000	10,000			10,000	100%	0	1000	0	
40	BUILDING PERMIT	25	25			25	100%	0	3	0	
41	MATERIAL TESTING & INSPECTION ALLOWANCE	45,000	-					45,000	0	0	
42	SURVEYING ALLOWANCE	35,000	3,895			3,895	11%	31,105	390	0	
43	BUILDERS RISK	23,068	23,068			23,068	100%	0	2307	0	
44	GENERAL LIABILITY INSURANCE	34,602	692	2,076		2,768	8%	31,834	277	1868	GENERAL
45	CM CONTINGENCY	346,022	-					346,022	0	0	
46	FEE@ 1.85%	222,749	4,891	12,204		17,095	8%	205,654	1710	10984	SPECIAL
47	BOND	57,670	57,670			57,670	100%	0	5767	0	
	<b>GRAND TOTALS</b>	<b>12,308,208</b>	<b>326,921</b>	<b>616,469</b>	<b>55,389</b>	<b>998,779</b>	<b>8%</b>	<b>11,309,429</b>	<b>99,878</b>	<b>604,672</b>	

ACCOUNT TOTALS 6/30/2022	
TOTALS CONSTRUCTION	\$ -
TOTALS DEPRECIATION	\$ 12,600.00
TOTALS GENERAL	\$ 54,173.70
TOTALS SPECIAL	\$ 537,898.50
CERTIFIED AMMOUNT	\$ 604,672.20

## Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00034399	09/11/2022	Am. Family Life Assurance Co	1,793.03
	00034400	09/11/2022	AFLAC	226.04
	00034401	09/11/2022	Country Partners Cooperative	3,842.40
	00034402	09/11/2022	Studies Weekly	1,577.84
	00034403	09/11/2022	Arrow Seed Company, Inc	245.00
	00034404	09/11/2022	ASK Supply Co.	764.64
	00034405	09/11/2022	Axmann Heating & Air Conditioning	308.92
	00034406	09/11/2022	Heartland Bank	15.00
	00034407	09/11/2022	Bauer Construction	150.00
	00034408	09/11/2022	Beacon Observer	26.00
	00034409	09/11/2022	Blue Cross-Blue Shield	52,708.37
	00034410	09/11/2022	Builders How To	61.60
	00034411	09/11/2022	City of Kearney	45.83
	00034412	09/11/2022	Coachmaster's Inc	1,659.70
	00034413	09/11/2022	Construction Rental Inc	257.66
	00034414	09/11/2022	Culligan of Kearney	138.00
	00034415	09/11/2022	Dawson Co Pub Power	5,415.55
	00034416	09/11/2022	Ecolab Pest Elimination	146.84
	00034417	09/11/2022	Erin M. McCartney, Chapter 13 Trustee	425.00
	00034418	09/11/2022	ESU Coordinating Council	1,051.00
	00034419	09/11/2022	ESU 10	12,325.66
	00034420	09/11/2022	ESU 11	2,150.00
	00034421	09/11/2022	Titan Machinery	250.69
	00034422	09/11/2022	First Bankcard	3,656.21
	00034423	09/11/2022	Frontier	543.48
	00034424	09/11/2022	Heartland Bank	50,443.29
	00034425	09/11/2022	Hoehner Turf	198.90
	00034426	09/11/2022	Hometown Leasing	492.30
	00034427	09/11/2022	Horace Mann	24.66
	00034428	09/11/2022	Houghton Mifflin Company	400.00
	00034429	09/11/2022	Innovative Office Solutions	63.52
	00034430	09/11/2022	Kansas City Audio-Visual	30,750.00
	00034431	09/11/2022	KSB School Law	97.50
	00034432	09/11/2022	Matheson-Linweld Tri-Gas Inc	506.13
	00034433	09/11/2022	Mcgraw-hill School Education Holdings, LLC	2,644.87
	00034434	09/11/2022	Menards - Kearney	2,892.12
	00034435	09/11/2022	Miscellaneous Cash Account	1,398.59
	00034436	09/11/2022	T&T Mobile Washing	325.00
	00034437	09/11/2022	Ne Assoc Of School Boards	231.00
	00034438	09/11/2022	NASB ALICAP	69,694.00
	00034439	09/11/2022	National Art & School Supplies Inc.	757.51

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
	00034440	09/11/2022	NCS Pearson, Inc	21.12
	00034441	09/11/2022	Nebraska Council of School Administrators	335.00
	00034442	09/11/2022	Nebraska/Central Equipment	553.58
	00034443	09/11/2022	Nebraska Safety Center @ UNK	250.00
	00034444	09/11/2022	NWEA	979.02
	00034445	09/11/2022	J.W. Pepper & Son, Inc.	111.69
	00034446	09/11/2022	PowerSchool Group LLC	3,606.90
	00034447	09/11/2022	Principal Life	693.38
	00034448	09/11/2022	Quill Corp	52.24
	00034449	09/11/2022	Ravenna Sanitation	445.00
	00034450	09/11/2022	Retirement	44,942.36
	00034451	09/11/2022	Heartland Bank	7,365.83
	00034452	09/11/2022	Sampson Construction Co, Inc	54,173.70
	00034453	09/11/2022	Scholastic	197.67
	00034454	09/11/2022	Black Hills Energy	239.13
	00034455	09/11/2022	Heartland Bank	4,323.36
	00034456	09/11/2022	T & F Sand & Gravel, Inc	2,468.63
	00034457	09/11/2022	Teaching Strategies LLC	492.00
	00034458	09/11/2022	Telephone Systems of Nebraska, Inc	547.49
	00034459	09/11/2022	Todd's Auto Repair	356.21
	00034460	09/11/2022	Trane U.S. Inc	9,728.74
	00034461	09/11/2022	Verizon Wireless	143.13
	00034462	09/11/2022	Village Of Amherst Water Dept	957.88
	00034463	09/11/2022	Wilkins Architecture Design Planning LLC	10,214.84
	00034464	09/11/2022	Yandas Music	243.28
<b>01 - GENERAL FUND Totals:</b>				<b>394,146.03</b>
<b>02 - Depreciation Fund</b>				
	02209 01	09/11/2022	Sampson Construction Co, Inc	12,600.00
<b>02 - Depreciation Fund Totals:</b>				<b>12,600.00</b>
<b>06 - LUNCH FUND</b>				
	00004469	09/11/2022	Belschner Custom Meats	239.78
	00004470	09/11/2022	Cash-wa Dist Co	13,242.72
	00004471	09/11/2022	Domino's Pizza	952.00
	00004472	09/11/2022	Amy Glen	267.05
	00004473	09/11/2022	Heartland Bank	1,942.37
	00004474	09/11/2022	Heartland Refrigeration LLC	259.20
	00004475	09/11/2022	Innovative Office Solutions	256.04
	00004476	09/11/2022	Juli Klingelhoef	41.37
	00004477	09/11/2022	Lucas Electric, Inc.	107.50
	00004478	09/11/2022	Miscellaneous Cash Account	177.34
	00004479	09/11/2022	Retirement	1,859.47
	00004480	09/11/2022	Heartland Bank	288.97

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>06 - LUNCH FUND Totals:</b>				<b>19,633.81</b>
<b>08 - Special Building Fund</b>				
	2209f 01	09/11/2022	Sampson Construction Co, Inc	537,898.50
<b>08 - Special Building Fund Totals:</b>				<b>537,898.50</b>
<b>Report Total:</b>				<b>964,278.34</b>

COR #	Description	Value to Contingency
1	Value Engineering	\$ 191,603.00
2	Electrical feeder splice	\$ 21,153.00
3	Green House Power	\$ (9,373.00)
4	Water proofing North east wall	\$ (24,524.00)
5	Adjustable bball hoops	\$ (5,418.00)
6	Security Camera	\$ 21,153.00
7	Remove power door on concessions	\$ 613.00
8	Hoop engineering	\$ -
9	Dawson delay	\$ -
10	Move welding receptacle	\$ -
11	Shorter main water line	\$ 2,030.00
<b>Total Owner Contingency 9/12/22</b>		<b>\$ 247,237.00</b>