

February Meeting  
Monday, February 14, 2022 4:00 PM

Media Center, Amherst School  
100 North Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Call meeting to order
  - 1.1. Pledge of Allegiance
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  - 3.1. Excuse absent Board members
4. Approval of Minutes, Claims and Reports
  - 4.1. Review previous meeting minutes
  - 4.2. Review financial reports and monthly claims
  - 4.3. Board Action on consolidated motion for approving Minutes, Claims and Financial Reports
5. Public Comment
6. Reports and communications from board members.
7. Principal's Report
8. Superintendent's Report
9. Old Business
  - 9.1. Second Reading Policy 710
10. New Business
  - 10.1. Approve contract with ESU 10 for Special Education Services for the 2022/23 school year.
  - 10.2. 7-12 Principal contract for the 2022/23 School Year
  - 10.3. Accept Resignation of Staff Member
  - 10.4. Review Return to School
11. Miscellaneous or non-action items
12. Executive Session
13. Adjourn

**Board of Education Regular Meeting**

January 10, 2022 7:00 PM  
Media Room

Board Members Present:

Karen Harmoney, Ryan Fisher, Terry Abbott, Les Adelung, Casey Mitchell, Jess Day

Visitors Present: Mr. Matt Gordon, Mr. Roger Thomsen, Rachel Trampe, Michelle Westerbeck and Stacy Ringlein

**Motion** to approve minutes, claims and financial reports. Motion by Ryan Fisher and second by Terry Abbott.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

**Motion** to nominate Les Adelung as President. Motion by Ryan Fisher and second by Casey Mitchell.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Abstain, Mitchell - Yes, Fisher - Yes

**Vote 5-0, motion carried**

**Motion** to nominate Terry Abbott as Secretary/Vice President. Motion by Les Adelung and second by Ryan Fisher.

Vote: Harmoney - Yes, Day - Yes, Abbott - Abstain, Adelung - Yes, Mitchell - Yes, Fisher - Yes

**Vote 5-0, motion carried**

**Motion** to nominate Ryan Fisher as Treasurer. Motion by Terry Abbott and second by Les Adelung.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Yes, Mitchell - Yes, Fisher - Abstain

**Vote 5-0, motion carried**

**Motion** to approve the 2022-23 negotiated agreement as presented, increasing base pay from \$36500 to \$36900, and paying the BCBS premiums for the \$1050 deductible. Motion by Karen Harmoney and second by Jess Day.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

**Motion** to approve the proposed 2022-23 school calendar as presented. Motion by Terry Abbott and second by Les Adelung.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

**Motion** to employ Matt Gordon as Superintendent/Elementary Principal for the 2022-23 school year with a salary of \$120,000 and to pay BC/BS family premium for the \$1050 deductible. Motion by Ryan Fisher and second by Terry Abbott.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelung - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

**Motion** to waive the second reading and adopt the Policy 710.2, Amherst Preschool. Motion by Ryan Fisher and second by Casey Mitchell.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelong - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

**Motion** to adjourn at 7:52 pm. Motion by Casey Mitchell and a second by Terry Abbott.

Vote: Harmoney - Yes, Day - Yes, Abbott - Yes, Adelong - Yes, Mitchell - Yes, Fisher - Yes

**Vote 6-0, motion carried**

President Adelong began the Regular Board Meeting in the Media Center at 7:00 PM. Adelong made known the location of the "Open Meetings Law" poster, which is hanging on the Media Center's wall. Mr. Thomsen presented the proposed 2022/23 calendar. The first reading of Policy 710, Amherst Admission, occurred. Superintendent Gordon discussed School Board Elections. Incumbents must file by February 18th and Non-Incumbents must file by March 2nd. A Board Retreat will be held February 14<sup>th</sup> at 12 PM.

*The next regular monthly meeting will be held Monday, February 14, 2022 in the Media Center at 4:00 PM.*

**School Board Committees - 2022**

<u>Negotiations</u>	Les Adelong	Jess Day	Casey Mitchell
<u>Committee on American Civics</u>	Ryan Fisher	Terry Abbott	Karen Harmoney
<u>Budget</u>	Terry Abbott	Ryan Fisher	Les Adelong
<u>Building and Grounds</u>	Les Adelong	Jess Day	Ryan Fisher
<u>Transportation</u>	Terry Abbott	Casey Mitchell	Jess Day
<u>Government Relations Network</u>		Karen Harmoney	
<u>Policy</u>	Les Adelong	Ryan Fisher	Terry Fisher

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Chairperson

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Superintendent

**FINANCIAL REPORT For January 31, 2021**

<b>Fund</b>	<b>Bank 01/31/21</b>	<b>Interest</b>	<b>Co. Treas 12/31/20</b>	<b>NSDLAF 01/31/21</b>	<b>Int.</b>	<b>TOTAL 01/31/21</b>	<b>Mo. Intr.</b>	<b>Balances 01/31/20</b>
<b>General</b>	1,477,523.21	380.71	289,134.92	766.96	0.01	1,478,290.17	380.72	1,364,754.38
<b>CD</b>						1,000,000.00		1,000,000.00
<b>Lunch</b>	8,926.58					8,926.58	0.00	39,691.51
<b>Petty Cash</b>	3,216.37					3,216.37		2,646.72
<b>Activity</b>	201,624.35	16.15				201,624.35	16.15	179,950.44
<b>Retirement</b>	41,668.60					41,668.60		37,188.17
<b>Spe. Bld.</b>	702,922.10	166.61	48,164.18	234.97	0.00	703,157.07	166.61	474,338.48
<b>CD</b>						508,745.21		500,000.00
<b>Handicp</b>	1,103.33	0.28		502.86	0.01	1,606.19	0.29	1,601.01
<b>Deprec.</b>	596,284.69	142.08		438.50	0.01	596,723.19	142.09	569,793.07
<b>Unemploy</b>	9,049.48			2,221.34	0.04	11,270.82	0.04	11,274.96
<b>Caf. Plan</b>	7,536.56					7,536.56	0.00	7,536.46
<b>Bond</b>	35,634.48	50.03	11,190.14			35,634.48	50.03	334,695.01
<b>TOTAL</b>	<b>3,085,489.75</b>	<b>755.86</b>		<b>4,164.63</b>	<b>0.07</b>	<b>4,598,399.59</b>	<b>755.93</b>	<b>4,523,470.21</b>

interest.35% General fund, Bond Fund, Special Building, and Depreciation Funds  
interest .1% on all other accounts  
General Fund CD 20 month @ 2.1%, Special Building 11 month @.45

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00033931	02/14/2022	Activity Account	717.00
	00033932	02/14/2022	Am. Family Life Assurance Co	1,585.96
	00033933	02/14/2022	AFLAC	67.39
	00033934	02/14/2022	Country Partners Cooperative	7,312.52
	00033935	02/14/2022	DAS State Accounting - Central Finance	518.98
	00033936	02/14/2022	ASK Supply Co.	2,585.02
	00033937	02/14/2022	Kearney Auto Value	118.43
	00033938	02/14/2022	Heartland Bank	15.00
	00033939	02/14/2022	Bauer Construction	65.00
	00033940	02/14/2022	Blue Cross-Blue Shield	48,978.93
	00033941	02/14/2022	Bosselman Energy	394.96
	00033942	02/14/2022	Cash Drawer-amherst School	230.18
	00033943	02/14/2022	Cdw Government, Inc	7,939.60
	00033944	02/14/2022	Coachmaster's Inc	95.04
	00033945	02/14/2022	Construction Rental Inc	117.70
	00033946	02/14/2022	Culligan of Kearney	138.00
	00033947	02/14/2022	Dawson Co Pub Power	5,265.91
	00033948	02/14/2022	Ecolab Pest Elimination	73.42
	00033949	02/14/2022	ESU 10	15,380.26
	00033951	02/14/2022	First Bankcard	1,831.98
	00033952	02/14/2022	First National Capital Markets, Inc	5,000.00
	00033953	02/14/2022	Frontier	444.23
	00033954	02/14/2022	Heartland Bank	48,260.91
	00033955	02/14/2022	Hoehner Turf	200.00
	00033956	02/14/2022	Hometown Leasing	492.30
	00033957	02/14/2022	Horace Mann	24.66
	00033958	02/14/2022	Horace Mann	25.00
	00033959	02/14/2022	Island Supply Welding Co	89.69
	00033960	02/14/2022	KSB School Law	65.00
	00033961	02/14/2022	Liberty National Life Ins. Co	245.06
	00033962	02/14/2022	Matheson-Linweld Tri-Gas Inc	350.81
	00033963	02/14/2022	Menards - Kearney	663.07
	00033964	02/14/2022	Mid-State Engineering & Testing Inc	3,976.50
	00033965	02/14/2022	Midwest Floor Specialists	531.60
	00033966	02/14/2022	Miscellaneous Cash Account	1,102.76
	00033967	02/14/2022	T&T Mobile Washing	420.00
	00033968	02/14/2022	Ne Assoc Of School Boards	4,416.00
	00033969	02/14/2022	NASB ALICAP	4,674.00
	00033970	02/14/2022	Nasco	83.80
	00033971	02/14/2022	Nebraska Safety Center @ UNK	475.00
	00033972	02/14/2022	Principal Life	821.43

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
	00033973	02/14/2022	Ravenna Sanitation	433.00
	00033974	02/14/2022	Retirement	40,837.52
	00033975	02/14/2022	Heartland Bank	6,713.96
	00033976	02/14/2022	Bobbi Sorensen	27.80
	00033977	02/14/2022	Black Hills Energy	2,544.26
	00033978	02/14/2022	Heartland Bank	4,699.16
	00033979	02/14/2022	Verizon Wireless	49.98
	00033980	02/14/2022	Village Of Amherst Water Dept	450.90
	00033981	02/14/2022	Wilkins Architecture Design Planning LLC	195,992.92
	00033982	02/14/2022	Kearney Winnelson Co.	315.33
	00033983	02/14/2022	Yandas Music	672.00
<b>01 - GENERAL FUND Totals:</b>				<b>418,529.93</b>
<b>06 - LUNCH FUND</b>				
	00004389	02/14/2022	Apple Acres	160.00
	00004390	02/14/2022	Cash-wa Dist Co	11,637.21
	00004391	02/14/2022	First Bankcard	299.28
	00004392	02/14/2022	Heartland Bank	1,835.20
	00004393	02/14/2022	Heartland Refrigeration LLC	1,309.61
	00004394	02/14/2022	Juli Klingelhoefer	397.21
	00004395	02/14/2022	Mi6 Pizza, Inc	1,003.20
	00004396	02/14/2022	Miscellaneous Cash Account	523.65
	00004397	02/14/2022	Retirement	1,817.05
	00004398	02/14/2022	Andrea Riessland	33.90
	00004399	02/14/2022	Heartland Bank	256.16
	00004400	02/14/2022	The Thompson Co - US FOODS	3,124.04
<b>06 - LUNCH FUND Totals:</b>				<b>22,396.51</b>
<b>Report Total:</b>				<b>440,926.44</b>

## **Policy: 710**

### **ADMISSION REQUIREMENTS**

#### Minimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins). The School Board may admit a child who will reach the age of age of five years on or after August 1 and on or before October 15 of such school year) if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child has demonstrated through the Developmental Assessment of Young Children (DAYC) examination that the child is capable of handling the work of kindergarten.

The school psychologist, speech pathologist, and a kindergarten teacher will use the DAYC to assess the child's cognitive, communication, social-emotional, physical and adaptive behavior development. The school psychologist, speech pathologist and kindergarten teacher will evaluate DAYC results to determine the child's readiness for kindergarten.

#### Kindergarten Admission Process

Class size is set by the Board annually. All resident students, siblings of option students and children of staff members are accepted. Option families that are new to the district must fill out an application. Priority shall be accorded in the following order: (1) Group I, students who attended preschool in Amherst (2) Group II, options students who are new to the District.

A computer generated lottery will be held on the 1st Wednesday of March for each group until the class reaches capacity.

Parents of potential Kindergarten students may pick up an application at the office the 1<sup>st</sup> Monday after the start of the school year.

#### Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

#### Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

#### Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

(1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).

(2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade

and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.

(3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.

(4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox) and Haemophilus Influenza type b (Hib) and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law.

(5) On and after July 1, 2010, every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

#### Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

#### Military Families

If a parent presents evidence to the District of military orders that military family will be stationed in the State of Nebraska during the current or following school year, the District will enroll preliminarily the parent's students.

#### **Option Enrollment Admission Process**

A. Process and Time Lines to Option In

For a student to attend Amherst Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Amherst Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period"). In the event a student relocates from the Amherst Public School District to a different school district and wishes to attend Amherst Public Schools as an option student, the application period is within thirty (30) days after the relocation. In the event the Amherst Public School District merges with another school district and a student wishes to attend Amherst Public Schools as an option student, the application period is within thirty (30) days after the effective date of the merger.

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline

The application deadline will be waived by the School Board for applications to option into the Amherst Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.

2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.

3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

- I. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
- II. Would require the procurement of new equipment, technology, or furnishings;
- III. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
- IV. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
- V. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

VI. An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law.

5. The school district shall accept an option student only to the extent that the school district's then current staff and facilities are sufficient to accommodate the student's needs without significantly increasing the operating costs of the school district, such as by requiring the hiring of new staff.

6. The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.

#### C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Amherst Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Amherst Public Schools, with priority to those within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

#### D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared. Capacity for grade level and special education programs are set at:

Kindergarten through 5 <sup>th</sup> grade	23 students
6 <sup>th</sup> through 12 grade	28 students
K-12 special education programs	20 students
K-12 speech language program	30 students

Current employees' children are exempt from education capacity requirements. Siblings of current option students are exempt from the education capacity requirements but remain subject to rules stated in section B of this policy. A family may not circumvent the purpose of this policy by enrolling a child in a class that has not reached capacity one year and then optioning a sibling into a class that is at capacity the next.

#### E. Releases for Options Out

A request for release of a resident student of the Amherst Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Amherst Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student, the resident school district, and the State Department of Education whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Amherst Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law.

H. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Amherst Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

**Student Residence, Admission and Contracting for Educational Services**

Students shall be admitted to the School District, upon request and without charge, who are:

1. A resident of the School District for purposes of school enrollment. A student is a resident of the School District if the student resides in the School District or at least one of the student's parents resides in the School District.

2. A homeless student. The following definition shall be used to determine which students fit this category:

A homeless individual is one who (1) lacks a fixed, regular, and adequate nighttime residence and (2) has a primary nighttime residence in a supervised publicly or privately

operated shelter designed to provide for temporary accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill), an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an Act of Congress or State law.

3. Approved for option enrollment into the School District.

Students may be admitted to the School District, or continue in enrollment, where:

1. The student is not a resident of the School District and is a resident of Nebraska. Such enrollment shall be pursuant to a contract between the Boards of Education of the School District and the school district in which the student is a resident and upon the collection of tuition pursuant to such contract. The amount of tuition shall be no less than the average cost per pupil as determined by the previous year's financial report.

2. The student is not a resident of the School District and is a resident of another State. Such enrollment shall be subject to collection of tuition in advance at a rate determined by the School Board. The amount of tuition shall be no less than the average cost per pupil as determined by the previous year's financial report.

3. The student is participating in an approved Foreign Exchange Program.

4. The student is a child of a member of the military on active duty and residing on certain property ceded to the United States and stationed in, near or adjacent to the School District, and children of employees of the federal government residing in Nebraska on national parks or national monuments within the State in, near or adjacent to the School District. Such discretionary admission shall be without charge for tuition.

5. The student's residency in the School District ceases during the school year. In such case, the student may be allowed to continue attending the School District for the remainder of that school year.

A child who is a ward of the state or court and (1) has been placed in the School District but had resided in a different school district at the time the child became a ward and does not reside in a foster family home, or (2) has been placed in an institution which maintains a State-approved special education program, may be enrolled in the School District to the extent required by law. In such event, costs of education and transportation are to be paid by the State, but not in advance. The child remains a resident of the school district in which the child resided at the time the child became a ward.

A child who is a ward of the state or court who resides in the School District in a foster family home licensed or approved by the Department of Health and Human Services ("Department") or a foster home maintained or used by the Department, remains a resident of the school district in which the child resided at the time the child became a foster child. This is subject to a determination being made in accordance with the Foster Care Review Act that the child will not attend such school district. If such a determination is made, the child is deemed to be a resident of the School District and will be admitted as a resident student.

A child who is not a ward of the state or court and who is residing in a residential setting in the School District for reasons other than to receive an education is subject to the following: First, if the residential setting does not maintain an interim-program school, the School District will provide the educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement, as and to the extent required by law.

This is subject to the parent or guardian and such other school district agreeing to have such other school district provide the educational services. Second, if the residential setting does maintain an interim-program school, the child's educational services will be provided by the interim-program school without the School District's involvement. However, the School District may provide educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement.

All admissions are subject to the condition that admission requirements other than residency be satisfied to the extent required by law and that the School District is legally responsible for or authorized to admit the child or provide educational services to the child.

Legal Reference: Neb. Rev. Stat. ' 79-215 (residency and admission)  
Neb. Rev. Stat. ' 79-215 (children of military or federal employee parent)  
Neb. Rev. Stat. ' ' 79-232 to 79-246 (option enrollment)  
42 U.S.C. § 11431 et. seq. (McKinney-Vento Homeless Assistance Act)  
NDE Rule 9

Date of Adoption: June 8, 2020

## **710 Attachments**

### **FORMS FOR HEALTH RELATED ADMISSION REQUIREMENTS**

- 1. Notice of Requirements for Student Admission—Birth Certificate, Immunization, Physical Examination and Visual Evaluation**
- 2. Immunization—Affidavit of Refusal—For Reason of Religious Conflict**
- 3. Immunization—Affidavit of Refusal—For Reason of Religious Conflict (Alternative: HHS Form)**
- 4. Immunization—Affidavit of Refusal—For Medical Reason (HHS Form)**
- 5. Immunization—Medical Documentation of Varicella (Chickenpox) Disease (HHS Form)**
- 6. Physical Examination or Visual Evaluation—Parent Objection Form**
- 7. Waiver of Physical Examination/Visual Evaluation Requirement (HHS Form)**
- 8. HHS Summary of the School Immunization Rules and Regulations 2009-2010**
- 9. Request for Non-Disclosure of High School Personal Information to Institutions of Higher Education and Military Recruiters**
- 10. Section 9528. Armed Forces Recruiter Access to Students and Student Recruiting Information**
- 11. Affidavit (*For Child to Enroll Early in Kindergarten*)**

**NOTICE OF REQUIREMENTS FOR STUDENT ADMISSION—  
BIRTH CERTIFICATE, IMMUNIZATION, PHYSICAL EXAMINATION  
AND VISUAL EVALUATION**

Nebraska law requires that the parents or legal guardian furnish the following documents as a condition of admission to school:

1. A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
2. Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
3. Evidence of a visual evaluation (for school year 2008-2009 and each school year thereafter) by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
4. Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox) and Haemophilus Influenza type b (Hib) and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law (refer to Health and Human Services regulations, 173 NAC 3).
5. On and after July 1, 2010, every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.



**AFFIDAVIT**

**Refusal of Immunization of Student for Religious Reasons**

State of Nebraska

ss.

County of

**This Affidavit is being submitted on behalf of**

\_\_\_\_\_ (Name of Student)

\_\_\_\_\_ (Birthdate of Student)

**If the student is of the age of majority:**

I, \_\_\_\_\_, of lawful age and being first duly sworn,  
(Name of Affiant/Student)  
depose and state as follows:

Immunization conflicts with the tenets and practice of a recognized religious denomination of which I am an adherent or member or immunization conflicts with my personal and sincerely followed religious beliefs.

**If the student is a minor:**

I, \_\_\_\_\_, as legally authorized representative of  
(Name of Affiant)

, of lawful age and being first duly sworn,  
(Name of Student)  
depose, and state as follows:

Immunization conflicts with the religious tenets and practice of a recognized religious denomination of which the student is an adherent or member or immunization conflicts with the student's personal and sincerely followed religious beliefs.

(Signature of Affiant)

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public

**REFUSAL OF IMMUNIZATION  
For Medical Reasons**

**As the physician of:**

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Child's Last Name	First Name	Age
-------------------	------------	-----

---

Birth Date	School	Grade
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**A. I have elected to not immunize this student against the following disease(s):  
(check box\*)**

- Diphtheria
- Tetanus
- Pertussis
- Polio
- Measles (Rubeola)
- Mumps
- Rubella (German Measles)
- Hepatitis B
- Varicella (chickenpox)

**In my opinion, this/these immunization(s) would be injurious to the health and well-being of**

- The student
- A member of the student's household or family

Comments \_\_\_\_\_

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Signature of Physician	Date
------------------------	------

\* Each disease for which a vaccine has not been administered must be checked. Parent / guardian must submit dates of immunization for all other diseases.

**Documentation of Varicella (Chickenpox) Disease**

(To be filled out by the parent, guardian, or medical provider of the child/student)

This document is being submitted on behalf of:

\_\_\_\_\_

\_\_\_\_\_

I \_\_\_\_\_ verify that the above listed child/student  
Parent/Guardian/Medical Provider

had the varicella disease in \_\_\_\_\_ (year).

\_\_\_\_\_  
(Signature of parent/guardian/medical provider)

**PARENT OBJECTION TO  
PHYSICAL EXAMINATION OR VISUAL EVALUATION  
(For School Admission)**

I am the parent or guardian of the following children who are enrolling in the beginner grade or seventh grade in [Name] Public Schools, or who are transferring from out of state into any grade in [Name] Public Schools:

Child No. 1: \_\_\_\_\_

Child No. 2: \_\_\_\_\_

I understand that state law requires that the school be provided with: (1) evidence of a physical examination by a physician, physician's assistant, or nurse practitioner and (2) a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist. The physical examination and visual evaluation is required to be completed within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity. No such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing.

I hereby object in writing to the:

\_\_\_ physical examination

\_\_\_ visual evaluation

(check one or both)

for the above named child(ren). I will not hold Amherst Public Schools responsible for any injury or harm caused by or relating to such refusal to obtain a physical examination or visual evaluation for the above named child(ren).

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Parent or Guardian \_\_\_\_\_

*[Legal Reference: Neb. Rev. Stat. sections 79-214(3) and 79-220]*

**Summary of the School Immunization Rules and Regulations  
2009-2010**

Student Age Group	Required Vaccines
2-5 year olds enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine, 3 doses of Polio vaccine, 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age, 3 doses of pediatric Hepatitis B vaccine, 1 dose of MMR or MMRV given on or after 12 months of age, 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted.
Students entering school for the first time (K or 1 <sup>st</sup> Grade)	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4 <sup>th</sup> birthday, 3 doses of Polio vaccine, 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age.
Students entering 7 <sup>th</sup> Grade	2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month, 1 dose of varicella (chickenpox) or MMRV if given on or after 12 months of age and prior to 13 years of age. If given at over 13 years of age, 2 doses of varicella (no MMRV), separated by at least one month. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. (For the 2009-2010 school year this includes students in grades kindergarten, 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> and 12 <sup>th</sup> graders, plus all out of state transfer students).
Transfer students from outside the State of Nebraska, regardless of grade (includes any foreign students)	2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month, 1 dose of varicella (chickenpox) or MMRV if given on or after 12 months of age and prior to 13 years of age. If given at over 13 years of age, 2 doses of varicella (no MMRV), separated by at least one month. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. (For the 2009-2010 school year this includes students in grades kindergarten, 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> and 12 <sup>th</sup> graders, plus all out of state transfer students).
All students not listed above (grades 1 through 6 and 8 through 12)	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4 <sup>th</sup> birthday, 3 doses of polio vaccine 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month, For the 2009-2010 school year Varicella is required for kindergartners, 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> and 12 <sup>th</sup> graders, plus all out of state transfers.

**Request For Non Disclosure  
Of High School Student Personal Information  
To Institutions of Higher Education or Military Recruiters**

I hereby request that the name, address, and telephone listing of \_\_\_\_\_ (name of student), a high school student at [Name] Public Schools, not be released without prior parental consent to:

\_\_\_\_ institutions of higher education  
\_\_\_\_ military recruiters  
(check one, both, or none)

Signed by: \_\_\_\_ Student \_\_\_\_ Parent (Check One)

\_\_\_\_\_ Signature/Date

\_\_\_\_\_ Print Name

\_\_\_\_\_ Address

\_\_\_\_\_ City/State/Zip Code

*Note to students/parents: This certificate can be signed by either student or a parent. The provision of this form does not reflect the position of [Name] Public Schools that the request for non-disclosure should or should not be made.*

**“SEC. 9528. ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION.**

**“(a) POLICY.—**

**“(1) ACCESS TO STUDENT RECRUITING INFORMATION.—**Notwithstanding section 444(a)(5)(B) of the General Education Provisions Act and except as provided in paragraph (2), each local educational agency receiving assistance under this Act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings.

**“(2) CONSENT.—**A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

**“(3) SAME ACCESS TO STUDENTS.—**Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students.

20 USC 7908.

**AFFIDAVIT**  
**(For Child to Enroll Early in Kindergarten)**

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of \_\_\_\_\_ (Child's name). The Child's date of birth is \_\_\_\_\_. The Child will reach the age of five years on or after August 1 and on or before October 15 of the current school year.

I elect to enroll the Child this school year and hereby affirm (check or initial appropriate provision for early enrollment):

\_\_\_\_\_ the Child attended kindergarten in another jurisdiction in the current school year; or

\_\_\_\_\_ the family anticipates relocation to another jurisdiction that would allow admission within the current year; or

\_\_\_\_\_ the Child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the board.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Parent or Guardian

STATE OF NEBRASKA                    )  
  )  
COUNTY OF \_\_\_\_\_            )        **ss.**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**EDUCATIONAL SERVICE UNIT 10  
CONTRACT FOR  
SPECIAL EDUCATION SERVICES**

**THIS AGREEMENT**, made and entered into this 1st day of July, 2022, by and between **EDUCATIONAL SERVICE UNIT 10** of the State of Nebraska hereinafter called "**SERVICING AGENCY**," and **AMHERST PUBLIC SCHOOLS**, called "**DISTRICT**."

**WITNESSETH:**

The District does hereby agree to hire the Servicing Agency to service its age-eligible students with disabilities during the school year 2022-23, and the Servicing Agency agrees to act as such Servicing Agency, for the consideration and under the terms and conditions as hereinafter set forth:

1. A description of the program of special education and related services to be provided to District students shall be as set forth in Schedule "A" hereto attached, including full-time equivalency (FTE) provided in 2021-22 and anticipated in 2022-23 unless district notifies servicing agency otherwise.
2. The District shall pay the Servicing Agency for said special education and related services in accordance with Schedule A. This Schedule shall be in full force and effect during the school year of 2022-23, commencing not earlier than August 1, 2022, and ending not later than August 20, 2023. The total dollar amount of this contract will be submitted to the district on or before July 1, 2022, or as soon as the budgets are set for the Servicing Agency, whichever is later.
3. The District agrees that the costs for the actual services rendered will be reconciled by the Service Agency, and the amount payable for those special education services to be delivered by the Servicing Agency shall be paid in full. All programs and services will be billed based on the actual services delivered as outlined in Schedule A, based on the structure in Schedule B.
4. The District agrees that the amount payable for special education services the first month of the school year will be one-tenth (1/10) of the budgeted cost with payment due on or before October 17, 2022.
5. The Servicing Agency agrees to bill the District for the actual cost of special education services rendered and to reconcile prior overpayment or underpayment based on actual services rendered.
6. The Servicing Agency agrees to provide the District with the final billing, a complete reconciliation of the actual costs of services rendered, and the actual rate for cost of services. The final billing to the District shall serve as a final reconciliation of the amount of payment previously agreed upon in item two of this contract.
7. The District agrees that the final billing for special education services submitted to the District by the Servicing Agency for actual services rendered during the contract period shall be considered as an amendment to the original contract and shall be included in full by this reference. If the District does not dispute any of the amounts or services contained in the final billing within 30 days, the parties agree that it will be incorporated in full as an amendment to this contract.
8. Special education programs or services which extend beyond the regular school year will be provided by the Servicing Agency upon request by the District. Extended programs shall be covered by separate contract.
9. It is further agreed that in the event the District does not pay the Servicing Agency as herein set forth, the Servicing Agency may cancel this contract and refuse further service. In the event of such Cancellation, the Servicing Agency may recover any past due amounts and exercise any other rights that may exist by law.
10. The Servicing Agency shall record and supply to the District, upon request, information on each child for whom services are contracted, including time-and-effort logs detailing the services provided, the name of the provider, the duration of the services, and the date on which services were provided. The Servicing Agency agrees to confer with the District for purposes of evaluating such child's progress and the District's compliance with applicable laws.

11. The Servicing Agency shall assist the District with the preparation of plan and budget, financial reports and other procedures, artifacts, and obligations required by NDE Rule 51 or 52.
12. The District and the Servicing Agency agree to abide by the mandated procedures for identification, verification, placement, development of the individualized program, inspection and review of student records, and other requirements as specified in NDE Rules 51 and 52, Regulations and Standards for Special Education Programs, Nebraska State Department of Education, and the current Federal Regulations implementing IDEA.
13. The District hereby agrees that changes or modifications in the program or children served shall be mutually agreed upon before said change or modifications are implemented.
14. Should the Servicing Agency be unable to render the services contracted because of the Servicing Agency's inability to employ personnel who meet the criteria for employment of the Servicing Agency and/or the certification requirements of the State of Nebraska, or for other reasons which are determined by the Servicing Agency to be valid, the Servicing Agency has no obligation to provide services contracted for but not provided or reimburse the District for any additional cost incurred to procure those services. The Servicing Agency values its collaborative relationship with the District and will give reasonable efforts to assist the District in procuring those services. The District will be notified no later than September 1, 2022 of the Service Agency's inability to provide any services under this contract.
15. The District agrees that any act intentionally and unilaterally done which may cause litigation against the Servicing Agent shall be defended at the sole expense of the District and any damages assessed against the District for the Servicing Agency or either of them shall be borne entirely by the District. This paragraph shall not operate to indemnify or relieve the Servicing Agency of any liability otherwise attaching to it under any applicable state or federal law, nor to any action undertaken by the District in the provision of special education services or related services which are undertaken in consultation with the Servicing Agency or in a good faith effort by the District to comply with lawful obligations of the District.
- 16. The District agrees that in the event the District desires to change the services provided by this contract for a subsequent year whether by change in full-time equivalency, staffing, change in percentage FTE of any area of endorsement held by personnel presently assigned to the District, or to eliminate any program or service being provided pursuant to this contract, the District shall notify the Servicing Agency administrator in writing of such requested change on or before March 1 next preceding the starting date of the school year to be affected by any changes as are described in this paragraph.**
- 17. The District agrees that in the event that no such written notice is made to the Servicing Agency on or before March 1, that the Servicing Agency shall be entitled to assume that the District desires the same FTE in all areas of endorsement, certification or other qualification, and in all programs it had through this contract with the Servicing Agency, including in Schedule A. In the event the District should later notify the Servicing Agency of a diminished request for FTE in any area of endorsement, certification or other qualification, or in any program or service provided by this contract, the Servicing Agency shall use its best effort to find other employment for such affected personnel, provided, however, that in the event such personnel cannot be reassigned and to the extent that such personnel constitute a cost to the Servicing Agency that cannot be passed through by way of contract or otherwise, the District agrees to pay any cost incurred by the Servicing Agency for such personnel.**
18. This contract may be renegotiated or amended by mutual agreement.

ACCEPTED FOR **AMHERST PUBLIC SCHOOLS** SCHOOL AS **DISTRICT**

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022

BY \_\_\_\_\_  
President or Secretary of Board

ACCEPTED FOR **EDUCATIONAL SERVICE UNIT 10** AS SERVICING AGENCY

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022

BY \_\_\_\_\_

Secretary of the Board of Education, ESU 10

Schedule A

EDUCATIONAL SERVICE UNIT 10 BUDGET FORM  
2022-2023  
Agency Code--950010

District Name: Amherst Public Schools

Contracted Reimbursable School Age Services	NDE Service Code	2021-22 Percent Per District	2022-23 Percent Per District
Speech Teacher School Age - Secondary	4001	0.240	0.118
Speech Teacher School Age - Elementary		0.520	0.702
SpEd Supervision School Age - Secondary	0001	0.029	0.029
SpEd Supervision School Age - Elementary		0.029	0.029
D/E Audiology School Age - Secondary	1003	0.007	0.007
D/E Audiology School Age - Elementary		0.007	0.007
Deaf Education Services School Age - Secondary	2014	0.034	0.0320
Deaf Education Services School Age - Elementary		0.034	0.0320
D/E Psychology School Age - Secondary	1002	0.025	0.030
D/E Psychology School Age - Elementary		0.025	0.030
Occupational Therapy School Age - Secondary	4006	0.029	0.031
Occupational Therapy School Age - Elementary		0.029	0.031
Physical Therapy School Age - Secondary	4005	0.030	0.0306
Physical Therapy School Age - Elementary		0.030	0.0306
Vision Services School Age - Secondary	2008	-	-
Vision Services School Age - Elementary		-	-
Vocational	4012	0.041	0.044
Licensed Mental Health Provider Service - Secondary		1 day a week	1 day a week
Licensed Mental Health Provider Service- Elementary		for LMHP	for LMHP

Contracted Nonreimbursable Preschool Services		2021-22 Percent Per District	2022-23 Percent Per District
Speech Teacher Ages 3 - 4	4001	0.1000	0.0650
Speech Teacher Birth - 2		0.0400	0.0150
SpEd Supervision Ages 3 - 4	0001	0.0290	0.0290
SpEd Supervision Birth - 2		0.0290	0.0290
D/E Audiology Ages 3 - 4	1003	0.0020	0.002
D/E Audiology Birth - 2		0.0020	0.002
Deaf Education Services Ages 3 - 4	2014	-	-
Deaf Education Services Birth - 2		-	-
D/E Psychology Ages 3 - 4	1002	0.0060	0.008
D/E Psychology Birth - 2		0.0060	0.008
Occupational Therapy Ages 3 - 4	4006	0.0072	0.0078
Occupational Therapy Birth - 2		0.0072	0.0078
Physical Therapy Ages 3 - 4	4005	0.0076	0.0076
Physical Therapy Birth - 2		0.0076	0.0076
Vision Services Ages 3 - 4	2008	-	-
Vision Services Birth - 2		-	-

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signature of authorized school representative

## **Schedule B**

**Special Education Services are billed in 3 different ways. They are explained below including the rationale for the way the different services are billed.**

### **FTE**

Speech Language Pathology (SLP) is billed by FTE. The FTE amount is calculated by taking the total budget for the SLP program and dividing it by the amount of SLP FTE employed by the service unit for that fiscal year. Districts are billed based on the percentage of FTE they contract for.

Rationale for billing it this way: Historically, districts have requested a specific number of days of SLP time according to their districts' needs and duties of their SLP. Billing by FTE guarantees that they are able to secure the time they desire. SLPs spend more consistent time in a district than other disciplines.

### **ADM**

Audiology, Physical Therapy, Occupational Therapy, School Psychology, and Supervision are billed as cooperative programs. This means that the programs are joined by school districts and the cost of the program is billed to the school district based on their Average Daily Membership (ADM) as submitted annually to NDE.

Rationale for billing this way: The needs in these programs ebb and flow as often as week by week so billing them in this manner means that districts can have their needs met as they come up without budget adjustments week by week. It allows for flexibility for districts and ESU staff to respond more immediately to whatever needs arise. Logically, a district with more students is going to have more needs so they have more time in the staff member's schedule. Because districts pay based on ADM, larger districts will have higher charges and smaller districts will have lower charges.

### **Per Student**

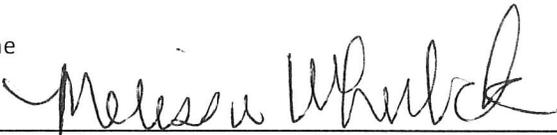
Deaf Education (DHH) and Vision Education (VI) are billed on a per student cost according to the caseload of the provider. The budget or costs for the month are divided by the number of students on a service provider's caseload and that gives us the per student cost. The per student cost is multiplied by the number of students on the caseload in that specific district and then billed to the district.

Rationale for billing this way: Students who are DHH or VI are a very low incidence disability so there is not a need to bill by FTE and it is inequitable to bill by ADM. The low incidence of these disabilities and the size of ESU 10 districts make it unlikely that statistically it would fit the ADM pattern so we bill these programs on a per student basis to the districts who need the service.

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Audiology Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:		Date: 01 / 7 / 2022
	Administrative Agency	

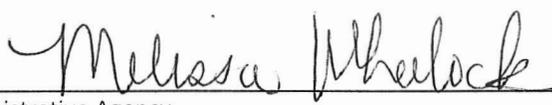
Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____	Date: _____
	Cooperative Program Participant Representative	

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Deaf Education Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator		
Name / Title of Contact Person: Jean Anderson, Special Education Director		
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

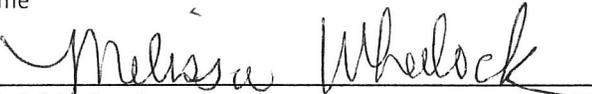
Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative: Matt Gordon, Superintendent		
Name / Title of Contact Person: Same		
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 School Psychology Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

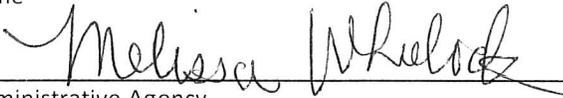
Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Physical Therapy Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

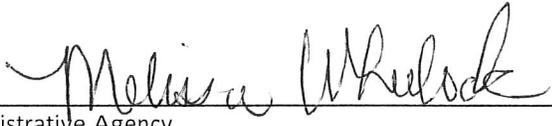
Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Occupational Therapy Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	Cooperative Program Participant Representative	Date:

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Vocational Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
Phone:	308-826.3131	
Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Special Education Preschool Supervision Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator	
Name / Title of Contact Person:	Jean Anderson, Special Education Director	
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 01 / 7 / 2022

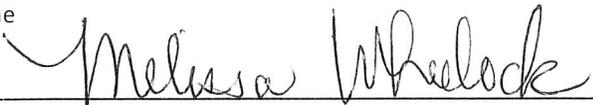
Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number: 10-0119
Address:	100 N. Sycamore, PO Box 8 Amherst, NE 68812-0008	
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Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent	
Name / Title of Contact Person:	Same	
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 Supervision Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU Number	950010
Address:	P.O. Box 850 Kearney, NE 68848		
Phone:	308-237-5927		
Name / Title of Administrative Agency Representative:	Dr. Melissa Wheelock, Administrator		
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Part VI:

<b>Cooperative Program Participant:</b>	Amherst Public Schools	School District or ESU Number:	10-0119
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Name / Title of Cooperative Program Participant Representative:	Matt Gordon, Superintendent		
Name / Title of Contact Person:	Same		
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Signature:	Cooperative Program Participant Representative	Date:	

# AMHERST PUBLIC SCHOOLS

"Home of the Broncos"

PO BOX 8

AMHERST NEBRASKA 68812

**Matt Gordon Superintendent**

Telephone (308) 826-3131

**Principal Roger Thomsen**

Fax (308) 826-4865



February 2, 2022

To the Amherst School Board members,

I am writing to inform you of my resignation as the agriculture teacher and FFA Advisor. This has been a very difficult decision, but one that I have prayed over and come to the conclusion is best for my family.

The past eight years in this community have been a tremendous blessing. I have countless memories of the growth of students, fun experiences in the classroom, shop and greenhouse, success in contests, and impressive support from our parents and community members. Amherst truly is a tremendous community to teach in, and more than that, to be a part of. I will truly miss the students, fellow staff members, and parents.

Thank you to each of you for your continued support and encouragement of the Amherst Ag Education program during my time here. I am grateful for the positive environment to work in. Please know that I feel very blessed for the time and experiences I have had here.

Again, thank you for the incredible school experience. I wish all of you the best in the coming years! Go Broncos!

Sincerely,

A handwritten signature in black ink that reads "Katie Hothem". The signature is written in a cursive, flowing style.

Katie Hothem

# Amherst Public Schools

The purpose of this plan is to provide a framework for how Amherst Public Schools will respond to the COVID-19 pandemic during the 2021-2022 school year. The framework is structured to allow the district to respond to changing public health circumstances. All health decisions will be based upon data in the Amherst Public School District and consultation with local health officials.

## Scenario Description Rationale:

Scenario	Description	Rationale
A	<b>School is in session All students and staff are in the classroom</b>	<ul style="list-style-type: none"> <li>In this scenario, the school has a plan to meet guidelines provided for the reopening of schools and local public health conditions warrant a return to school with appropriate safety precautions being made.</li> </ul>
B	<b>Altered School Calendar</b>	<ul style="list-style-type: none"> <li>In this scenario, the beginning/ending of school and/or vacation and/or PD days could be altered to meet instructional requirements as indicated in Rule 10.</li> </ul>
C	<b>School is in session (scenario A or B) with occasional short-term closures (2-5 days)</b>	<ul style="list-style-type: none"> <li>In this scenario, the district would anticipate providing educational continuity for students with occasional short-term closures that would be needed when a student or staff member, who has been on campus, tests positive for COVID-19. The purpose of the short-term closure (2-5 days) would be to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus for up to 14 days or as directed by public health officials.</li> </ul>
D	<b>Hybrid of in-person and remote learning instruction for social distancing purposes</b>	<p>This plan would be used in the event that we have directed health measures that require social distancing in classrooms or limiting the number of students in a classroom.</p> <p>Examples could include...</p> <ul style="list-style-type: none"> <li>Alternating days or half days</li> <li>Students remain in the classroom with teachers rotating to students.</li> <li>Assessments on campus during remote learning</li> <li>Serving Special Education and other select groups on campus.</li> <li>Students remain in the classroom to complete remote learning with support of a single teacher</li> </ul>
E	<b>Remote Learning</b>	<ul style="list-style-type: none"> <li>Necessary in the event of school building closure</li> </ul>

# Operational Zones

Tiered Responses			
The following factors will be considered for movement from one tier to the next.			
Green	Yellow	Orange	Red
<ul style="list-style-type: none"> <li>No Directed Health Measures that limit the school building capacity</li> </ul>	<ul style="list-style-type: none"> <li>Consultation with Local Health Officials</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>	<ul style="list-style-type: none"> <li>Consultation with Local Health Officials</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>	<ul style="list-style-type: none"> <li>Consultation with Local Health Officials</li> <li>Directed Health Measures</li> <li>Governor or Commissioner of Education Guidance</li> </ul>

**District Procedures**

	Green Low Risk	Yellow Moderate Risk	Orange Elevated Risk	Red High Risk
<b>School/Academic Plan</b>	<ul style="list-style-type: none"> <li>• School conducted as normal.</li> <li>• Buildings open</li> <li>• Academic Plan Scenario A or B</li> <li>• PK-12 classes will continue as normal.</li> </ul>	<ul style="list-style-type: none"> <li>• School conducted as normal.</li> <li>• Buildings open</li> <li>• Increased awareness of cleaning protocol</li> <li>• Academic Plan Scenario A, B, or C as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Academic Plan Scenario A,B,C, or D</li> </ul>	<ul style="list-style-type: none"> <li>• School buildings closed</li> <li>• Remote learning for PK-12 students</li> <li>• Academic Plan Scenario E</li> </ul>
<b>Temperature Checks</b>			<p>Temperature checks will be conducted upon arrival</p> <ul style="list-style-type: none"> <li>• 100.4 threshold (home 72 hours fever free w/o medication)</li> <li>PK/2 - In classrooms</li> <li>3-12 - North door</li> <li>• Temperatures for tardy students are taken in the office prior to going to class.</li> <li>• Students with 100.4 temps will be sent to office to verify temperature before being sent home. Staff Temperature Check:                             <ul style="list-style-type: none"> <li>• Staff will take their own temp every morning.</li> <li>• Above 100.4 staff will be required to go home</li> <li>• Temps will be logged.</li> </ul> </li> </ul>	
<b>Custodial</b>	<ul style="list-style-type: none"> <li>• Daily routine cleaning procedures of student attendance centers</li> <li>• Routine infectious disease protocol                             <ul style="list-style-type: none"> <li>◦ Staff will comply with State requirements</li> </ul>                             Staff will follow manufacturer’s instructions regarding the use and maintenance of equipment &amp; use &amp; storage of chemicals for cleaning &amp; sanitizing.                             <ul style="list-style-type: none"> <li>• Spray bottles with hand sanitizer/disinfectant provided for all PK-12 classrooms.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Continue Level I procedures <u>plus</u> heightened disinfection of all areas.</li> <li>• Administration will communicate with custodians the specific area(s), surface(s), schedule, procedure and product to be used for heightened disinfection.</li> <li>• Custodians will provide heightened disinfection of touch points or areas of specific concern in student attendance centers identified by the Facilities Director.</li> <li>• Administrators will determine routine cleaning schedules at each building and will require modification to meet heightened disinfection needs.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue Level I and II services <u>plus</u> increase disinfection procedures.</li> <li>• Administrators will communicate with custodians the areas of specific concern.</li> <li>• Increased frequency and increased number of surfaces within classrooms to be disinfected to include daily midday disinfection of desktops and touch points or areas of specific concern identified by administration</li> </ul>	<ul style="list-style-type: none"> <li>• Securing affected buildings</li> <li>• Building access prohibited by all user groups. Administration will determine which staff are allowed in the building.</li> <li>• Affected building(s) will be cleaned as directed prior to students returning.</li> </ul>
<b>Lunch</b>	<ul style="list-style-type: none"> <li>• All Classes will eat in cafeteria</li> </ul>	<ul style="list-style-type: none"> <li>• All Classes will eat in cafeteria</li> </ul>	<ul style="list-style-type: none"> <li>• Social Distancing in Cafeteria</li> <li>• Parents will not be allowed to eat at school</li> </ul>	<p>Grab and Go meals will be provided for families at designated schools.</p>
<b>Recess</b>	<ul style="list-style-type: none"> <li>• Normal recess with handwashing or hand sanitizer upon entry.</li> </ul>	<ul style="list-style-type: none"> <li>• Normal recess with handwashing or hand sanitizer upon entry.</li> </ul>	<ul style="list-style-type: none"> <li>• Schedules will be modified to ensure max of one grade level on a play area at a time.</li> <li>• Cleaning playground equipment will be completed daily.</li> </ul>	

<b>PK-12 Field Trips</b>	Regular field trip opportunities can be scheduled.	Regular field trip opportunities can be scheduled.	Field trips will be available if sight encourages safe practice.	
<b>Specials</b>	Students transition to music, art, PE, and media	Students transition to music, art, PE, and media	All specialist teachers transition to classrooms.	
<b>Handwashing/Hand Sanitizer</b>	<ul style="list-style-type: none"> <li>• PK-6 regularly during the day.</li> <li>• All students will have access sanitizer upon entering the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>• PK-6 regularly during the day.</li> <li>• All students will use sanitizer upon entering the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>• PK-6 scheduled 3 times a day.</li> <li>• Announcements supporting hand washing.</li> <li>• All students will use sanitizer upon entering the classroom.</li> </ul>	
<b>Hallways</b>	<ul style="list-style-type: none"> <li>• PK-6 students transition normally with staff support.</li> <li>• 7-12 - Regular transitions.</li> </ul>	<ul style="list-style-type: none"> <li>• PK-6 students transition normally with staff support.</li> <li>• 7-12 – Regular transitions</li> </ul>	<ul style="list-style-type: none"> <li>• No PK-6 student transitions and all specialists come to classrooms.</li> <li>• 7-12 students may be in isolated classrooms with only limited and scheduled hallway access.</li> </ul>	
<b>Lockers</b>	<ul style="list-style-type: none"> <li>• Lockers will be used normally.</li> </ul>	<ul style="list-style-type: none"> <li>• Lockers will be used normally.</li> </ul>	<ul style="list-style-type: none"> <li>• Buildings will implement a limited and staggered use of lockers.</li> </ul>	
<b>Locker Rooms/Weight Room</b>	<ul style="list-style-type: none"> <li>• Daily Cleaning</li> <li>• Stress handwashing</li> </ul>	<ul style="list-style-type: none"> <li>• Daily Cleaning</li> <li>• Stress handwashing</li> <li>• Educate students on Social Distancing</li> </ul>	<ul style="list-style-type: none"> <li>• Daily Cleaning</li> <li>• Hand Sanitizer before and after entering</li> <li>• Stress handwashing</li> <li>• Educate students on Social Distancing</li> <li>• Clothes go home daily</li> </ul> <p>Locker Rooms are supervised to enforce safe practices.</p>	
<b>Beginning of the day for staff</b>	<p>PK-12</p> <ul style="list-style-type: none"> <li>• All Staff will report for duty as assigned.</li> </ul>	<p>PK-12</p> <ul style="list-style-type: none"> <li>• All Staff will report for duty as assigned</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers should be in their room and ready to receive students by 7:45 am.</li> <li>• Aides and paras will be responsible for temperature checks at 7:45 am. <ul style="list-style-type: none"> <li>• Students will enter the building when doors open at 7:45 am and go directly to their classrooms.</li> </ul> </li> <li>• Students in the building prior to 7:45 am need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 am bell</li> <li>• Students who are dropped off or arrive with a ride before 7:45 am should remain in the old gym/commons and social distancing practices will be followed.</li> <li>• At 7:45 am, all students will be released from their practice/meeting/cafeteria and will report to their classroom</li> </ul> <p>Teachers should be in their rooms and ready to</p>	

			receive students by 7:45 am.	
<b>Beginning of the day for students</b>	<ul style="list-style-type: none"> <li>PK students will report to their classrooms when they arrive at school.</li> <li>K-6 students will report to old gym and sit in assigned seats when they arrive at school.</li> </ul>	<ul style="list-style-type: none"> <li>Social Distancing will be encouraged</li> <li>PK students will report to their classrooms when they arrive at school.</li> <li>K-6 students will report to old gym and sit in</li> </ul>	<ul style="list-style-type: none"> <li>Social Distancing will be required</li> <li>PK-12 students will enter the building when doors open at 7:45 am and go directly to their classroom.</li> </ul>	
	<ul style="list-style-type: none"> <li>7-12 students will enter the building when doors open</li> <li>Students in the building prior to 7:30 am need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 am bell.</li> <li>Students who are dropped off or arrive with a ride before 7:30 am should remain outside</li> </ul>	<ul style="list-style-type: none"> <li>assigned seats when they arrive at school.</li> <li>7-12 students will enter the building when doors open</li> <li>Students in the building prior to 7:30 am need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 am bell.</li> <li>Students who are dropped off or arrive with a ride before 7:30 am should remain outside</li> </ul>	<ul style="list-style-type: none"> <li>Students in the building prior to 7:45 am need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 7:45 am bell.</li> <li>Students who are dropped off or arrive with a ride before 7:45 am should remain in the cafeteria /commons and social distancing practices will be followed.</li> </ul> <p>When the 7:45 am bell rings, all students will be released from their practice/meeting/cafeteria and will report to their classroom for temperature checks.</p>	
<b>End of the day</b>	<ul style="list-style-type: none"> <li>Regular dismissal.</li> <li>All students will be required to leave the building at the end of the day unless they are participating in an approved activity or working with a teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Regular dismissal.</li> <li>All students will be required to leave the building at the end of the day unless they are participating in an approved activity or working with a teacher.</li> <li>Buildings <u>may</u> stagger or vary dismissal to a max of 10 minute difference from ending time.</li> </ul>	<ul style="list-style-type: none"> <li>Buildings will stagger dismissal to a max of 10 minute difference from ending time and dismiss from alternative locations.</li> <li>This will be based upon the needs of the alternate schedule being used.</li> </ul>	
<b>Building Access</b>	<ul style="list-style-type: none"> <li>Normal Access</li> </ul>	<ul style="list-style-type: none"> <li>Masks are not required but are encouraged with appropriate social distancing utilized when possible.</li> <li>Non-school events are at the discretion of the administration.</li> <li>Parents may eat lunch with their child</li> </ul>	No outside visitors or user groups allowed in school.	No campus access available beyond required personnel.
<b>Facemasks</b>	<ul style="list-style-type: none"> <li>No Mask Required</li> </ul>	<ul style="list-style-type: none"> <li>Masks are not required but are encouraged with appropriate social distancing utilized when possible.</li> </ul>	<ul style="list-style-type: none"> <li>If 15% of students and staff have a confirmed case <ul style="list-style-type: none"> <li>Staff is required to wear masks.</li> <li>Students are required to wear masks</li> </ul> </li> </ul>	
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>Normal</li> </ul>	<ul style="list-style-type: none"> <li>Students are encouraged to use the restroom with permission from their classroom teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Restroom use during passing periods is discouraged.</li> <li>Students are encouraged to use the restroom with permission from their classroom teacher.</li> </ul>	
<b>Water Fountains</b>	<ul style="list-style-type: none"> <li>Normal use</li> </ul>	<ul style="list-style-type: none"> <li>Use of Water bottles encouraged</li> </ul>	The Water Fountain is closed and students will need to bring individual water bottles.	

<b>Classroom Seating/Materials Usage/Sanitization</b>	<ul style="list-style-type: none"> <li>● Row Seating</li> <li>● Regular classroom supply usage</li> <li>● Regular classroom cleaning</li> </ul>	<ul style="list-style-type: none"> <li>● Row Seating</li> <li>● Social distancing will be utilized when possible.</li> <li>● Regular classroom supply usage <ul style="list-style-type: none"> <li>○ Encourage individual student supplies.</li> </ul> </li> <li>● Regular classroom cleaning</li> </ul>	<ul style="list-style-type: none"> <li>● Row seating</li> <li>● Required student individual supplies</li> <li>● Minimize furniture and center items</li> <li>● PE and other equipment is cleaned between classes.</li> <li>● Contaminated materials will be isolated for cleaning each day.</li> <li>● Increased sanitization measures</li> </ul>	
<b>Transportation</b> <b>**We ask parents to take the temperature of their bus riding</b>	<ul style="list-style-type: none"> <li>● Regular transportation schedule</li> </ul>	<ul style="list-style-type: none"> <li>● Regular transportation schedule</li> <li>● Seating charts will be required.</li> </ul>	<ul style="list-style-type: none"> <li>● Masks will be encouraged required.</li> <li>● Buses will be sanitized twice daily.</li> <li>● Seating charts with social distancing utilized.</li> </ul>	

<b>students prior to boarding. If the child's temperature is at or above 100.4, they will not be allowed on the bus.</b>				
<b>Technology</b>	<ul style="list-style-type: none"> <li>● iPads provided to all K-12 students.</li> <li>● K-6 iPads stay at school.</li> </ul>	<ul style="list-style-type: none"> <li>● iPads provided to all K-12 students.</li> <li>● Devices will be cleaned daily according to tech department guidance.</li> </ul>	<ul style="list-style-type: none"> <li>● iPads sent home daily K-12.</li> <li>● Devices will be cleaned daily according to tech department guidance.</li> </ul>	IPads used to complete online/remote learning.
<b>7-12 Activities</b>	<ul style="list-style-type: none"> <li>● Activities and Athletics will be conducted in accordance with NSAA guidelines.</li> <li>● Clubs and organization activities will continue as normal.</li> </ul>	<ul style="list-style-type: none"> <li>● Activities and Athletics will be conducted in accordance with NSAA guidelines.</li> <li>● Clubs and organization activities will continue as normal.</li> </ul>	<ul style="list-style-type: none"> <li>● Activities and Athletics will be conducted in accordance with NSAA guidelines.</li> <li>● Club and organizations will be limited.</li> <li>● Wearing masks and social distancing will not be possible when participating in some activities</li> </ul>	Activities and Athletics will be conducted in accordance with NSAA guidelines.
<b>Student Attendance</b>	<ul style="list-style-type: none"> <li>● All students in grades PK-12 will attend school in person.</li> <li>● Students who test positive and provide a Dr. note will have access to homework and teachers as requested.</li> </ul>	<ul style="list-style-type: none"> <li>● All students in grades PK-12 will attend school in person.</li> <li>● Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day.</li> <li>● Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated.</li> </ul>	<ul style="list-style-type: none"> <li>● All students in grades PK-12 will attend school in person following a hybrid daily schedule. Details for the hybrid schedule will be provided prior to implementation.</li> <li>● Accommodations will be made for students in K-12 who are unable to attend in person to utilize synchronous online learning through Zoom and other remote learning tools. Synchronous means that students log on to receive instruction with their class at certain set times during the school day.</li> <li>● Students will only have this option with a medical excuse provided by a doctor with a specified period of time notated.</li> </ul>	

<b>Staff Attendance</b>	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to administration.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as normal.</li> <li>Any questions or concerns relative to work expectations should be directed to administration.</li> </ul>	<ul style="list-style-type: none"> <li>All staff will report as directed.</li> <li>Any questions or concerns relative to work expectations should be directed to Administration.</li> </ul>	
<b>After School Daycare</b>	<ul style="list-style-type: none"> <li>Normal</li> </ul>	<ul style="list-style-type: none"> <li>Handwashing upon arrival.</li> </ul>	<ul style="list-style-type: none"> <li>Temperatures taken upon arrival.</li> <li>Handwashing upon arrival.</li> <li>Students divided into small groups for activities.</li> </ul>	Daycare will not be offered.

### Movement between Zones/Consultation with Local Health Officials

- A more restrictive environment will be implemented up to potential building closure.
- The District will communicate the situation to stakeholders.
- In the event of repeated confirmed cases, district officials will confer with the local health officials.
- Sanitization plan will be executed by the district custodial team.
- District will execute an immediate remote learning plan and schedule if the building is closed.

- Reopening communications will be provided to stakeholders from the district.

Confirmed case* of immediate household members of a staff member	Self-monitor daily for fever or other symptom (listed above) development for 14 days and have NO symptom development.
Confirmed case* immediate household member of students	Self-monitor daily for fever or other symptom (listed above) development for 14 days and have NO symptom development.
Confirmed exposure* of staff	Self-monitor daily for fever or other symptom (listed above) development for 14 days and have NO symptom development.
Confirmed exposure* of students	Self-monitor daily for fever or other symptom (listed above) development for 14 days and have NO symptom development.
Visitor who has entered our building and is a confirmed case	<ul style="list-style-type: none"> <li>A more restrictive environment could be implemented.</li> <li>The District will communicate the situation with building stakeholders.</li> <li>District officials will confer with the local health officials as needed.</li> <li>Sanitization plan will be executed by the district facilities team.</li> <li>District will execute an immediate remote learning plan and schedule (if the building is closed).</li> <li>Reopening communications will be provided to stakeholders from the district.</li> </ul>

*\*A case is considered "confirmed" when the individual has had a positive test conducted by a medical professional.*

*\*A confirmed exposure will be based on the continued tracing of the medical community.*

Short Term Closure	School building closed for up to 2-5 school days	<ul style="list-style-type: none"><li>• District will decide if /when remote learning will start on a short-term closure.</li></ul>
Extended Building Closure	School building closed for 6 school days or more	<ul style="list-style-type: none"><li>• Remote learning will be used by teachers.</li></ul>
Updated February, 2022		