

Regular December Meeting  
Monday, December 14, 2020 7:00 PM

Media Center, Amherst School  
100 N. Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Pledge of Allegiance
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  1. Excuse absent Board members
4. Approval of Minutes, Claims and Reports
  1. Review previous meeting minutes
  2. Review financial reports and monthly claims
  3. Board Action on consolidated motion for approving Minutes, Claims and Financial Reports
5. Reports and communications from patrons or staff
6. Reports and communications from board members.
7. Old Business
8. New Business
  1. Approve a resolution calling for the early redemption of \$315,000 in principal amount of general obligation refunding bonds
  2. Approve 19-20 Audit Report
  3. Approve COVID pay resolution.
  4. Resignation
  5. Approve Superintendent Contract
9. Miscellaneous or non-action items
  1. Recognize Board member Taubenheim for his 12 years of service to the District
10. Superintendent's Report
  1. 20-21 PK Enrollment
11. Principal's Report
  1. Semester Tests
12. Executive Session
13. Adjourn

**Board of Education Regular Meeting**

November 9, 2020 7:00 PM  
Media Center

Board Members Present:

Ryan Fisher, Karen Harmoney, Mike Taubenheim, Terry Abbott, Casey Mitchell, Les Adelong

Visitors Present: Mr. Tom Moore, Mr. Roger Thomsen, Michelle Buchanan, Karla Rohde, Jodi Eckhout.

**Motion** to approve Minutes, Claims and financial Reports. Motion by Terry Abbott and second by Ryan Fisher.

Vote: Taubenheim – Yes, Fisher – Yes, Mitchell – Yes, Harmoney – Yes, Abbott– Yes, Adelong – Yes  
Vote 6-0, motion carried

**Motion** to enter executive session at 8:02 to discuss negotiations. Motion by Mike Taubenheim and second by Terry Abbott.

Vote: Taubenheim – Yes, Fisher – Yes, Mitchell – Yes, Harmoney – Yes, Abbott– Yes, Adelong – Yes  
Vote 6-0, motion carried

**Motion** to exit Executive Session at 8:26pm. Motion by Casey Mitchell and second by Les Adelong.

Vote: Taubenheim – Yes, Fisher – Yes, Mitchell – Yes, Harmoney – Yes, Abbott– Yes, Adelong – Yes  
Vote 6-0, motion carried

**Motion** to adjourn at 8:27 pm. Motion by Casey Mitchell and a second by Terry Abbott.

Vote: Taubenheim – Yes, Fisher – Yes, Mitchell – Yes, Harmoney – Yes, Abbott– Yes, Adelong – Yes  
Vote 6-0, motion carried

President Adelong began the Regular Board Meeting in the Media Center at 7:00 PM. President Adelong made known the location of the “Open Meetings Law” poster, which is hanging on the Media Center’s wall. Adelong reviewed the Superintendent search process. Superintendent Moore reported on COVID and School. He discussed the Governor's DHM and its impact on activities. The State School Board Convention has been cancelled.

*The next regular monthly meeting will be held Monday, December 14, 2019 in the Media Center at 5:00 PM*

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent

**FINANCIAL REPORT For November 30, 2020**

<b>Fund</b>	<b>Bank 11/30/20</b>	<b>Interest</b>	<b>Co. Treas 10/31/20</b>	<b>NSDLAF 11/30/20</b>	<b>Int.</b>	<b>TOTAL 11/30/20</b>	<b>Mo. Intr.</b>	<b>Balances 11/30/19</b>
<b>General</b>	1,412,522.88	419.31	37,700.62	766.95	0.01	1,413,289.83	419.32	1,853,369.82
CD						1,000,000.00		515,677.78
<b>Lunch</b>	13,286.74					13,286.74	0.00	24,210.70
<b>Petty Cash</b>	3,366.63					3,366.63		3,330.64
<b>Activity</b>	202,178.82	19.98				202,178.82	19.98	147,662.43
<b>Retirement</b>	40,954.39					40,954.39		41,313.00
<b>Spe. Bld.</b>	653,218.19	166.06	2,649.36	234.97	0.00	653,453.16	166.06	432,523.29
CD						508,745.21		515,677.78
<b>Handicp</b>	1,102.75	0.30		502.85	0.01	1,605.60	0.31	1,598.64
<b>Deprec.</b>	595,990.77	151.80		438.49	0.01	596,429.26	151.81	569,202.91
<b>Unemploy</b>	9,049.48			2,221.30	0.04	11,270.78	0.04	11,269.71
<b>Caf. Plan</b>	7,536.44					7,536.44	0.00	7,536.38
<b>Bond</b>	654,180.72	193.67	4,800.78			654,180.72	193.67	292,271.09
<b>TOTAL</b>	<b>3,593,387.81</b>	<b>951.12</b>		<b>4,164.56</b>	<b>0.07</b>	<b>5,106,297.58</b>	<b>951.19</b>	<b>4,415,644.17</b>

interest.35% General fund, Bond Fund, Special Building, and Depreciation Funds

interest .1% on all other accounts

General Fund CD 20 month @ 2.1%, Special Building 11 month @.45

Bond Payment Due Dec. 15, 316.398.75 (337,781.97 in bond fund on 12/15)

## Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00032979	12/12/2020	Activity Account	271.73
	00032980	12/12/2020	Am. Family Life Assurance Co	1,805.08
	00032981	12/12/2020	Country Partners Cooperative	3,007.94
	00032982	12/12/2020	Antelope Sprinkler Systems	91.00
	00032983	12/12/2020	DAS State Accounting - Central Finance	232.49
	00032984	12/12/2020	ASK Supply Co.	863.58
	00032985	12/12/2020	Assured Fire Protection	507.00
	00032986	12/12/2020	Axmann Heating & Air Conditioning	175.00
	00032987	12/12/2020	Heartland Bank	15.00
	00032988	12/12/2020	Bauer Construction	64.13
	00032989	12/12/2020	Blue Cross-Blue Shield	48,515.38
	00032990	12/12/2020	Cash Drawer-amherst School	183.20
	00032991	12/12/2020	Computer Hardware	1,557.00
	00032992	12/12/2020	Culligan of Kearney	205.50
	00032993	12/12/2020	Dawson Co Pub Power	3,731.50
	00032994	12/12/2020	Ecolab Pest Elimination	146.84
	00032995	12/12/2020	ESU 10	28,723.66
	00032996	12/12/2020	First Bankcard	1,195.78
	00032997	12/12/2020	Katie Hothem	65.78
	00032998	12/12/2020	Frontier	459.55
	00032999	12/12/2020	Gopher Sport	294.66
	00033000	12/12/2020	Heartland Bank	44,994.85
	00033001	12/12/2020	Heartland Refrigeration LLC	2,535.00
	00033002	12/12/2020	Hemingford School	140.00
	00033003	12/12/2020	Hometown Leasing	492.30
	00033004	12/12/2020	Horace Mann	13.57
	00033005	12/12/2020	Horace Mann	25.00
	00033006	12/12/2020	Island Supply Welding Co	22.43
	00033007	12/12/2020	OnToCollege with John Baylor	3,200.00
	00033008	12/12/2020	Kearney Hub	398.84
	00033009	12/12/2020	KSB School Law	825.00
	00033010	12/12/2020	Matheson-Linweld Tri-Gas Inc	295.18
	00033011	12/12/2020	Menards - Kearney	429.59
	00033012	12/12/2020	Miscellaneous Cash Account	378.85
	00033013	12/12/2020	Morris Press & Office Supplies, Inc.	339.65
	00033014	12/12/2020	Nebraska Safety & Fire Equip	650.00
	00033015	12/12/2020	Noller Electric	2,602.24
	00033016	12/12/2020	O'Keefe Elevator Company, Inc.	296.82
	00033017	12/12/2020	Platinum Awards & Gifts	36.25
	00033018	12/12/2020	Playscripts, Inc.	379.00
	00033019	12/12/2020	Principal Life	681.61

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
	00033020	12/12/2020	Ravenna Sanitation	501.00
	00033021	12/12/2020	Retirement	38,809.46
	00033022	12/12/2020	Heartland Bank	6,459.05
	00033023	12/12/2020	School Health Corporation	21.00
	00033024	12/12/2020	School Nurse Supply, Inc	152.58
	00033025	12/12/2020	Bobbi Sorensen	481.64
	00033026	12/12/2020	Black Hills Energy	1,101.70
	00033027	12/12/2020	Spracklin Chiropractic	90.00
	00033028	12/12/2020	Heartland Bank	3,351.68
	00033029	12/12/2020	The Thompson Co - US FOODS	67.93
	00033030	12/12/2020	Todd's Auto Repair	1,244.16
	00033031	12/12/2020	Verizon Wireless	363.81
	00033032	12/12/2020	ViG Solutions	1,937.00
	00033033	12/12/2020	Village Of Amherst Water Dept	328.40
	00033034	12/12/2020	Vivian White	238.67
	00033035	12/12/2020	Kearney Winnelson Co.	45.44
			<b>01 - GENERAL FUND Totals:</b>	<b>206,041.50</b>
<b>06 - LUNCH FUND</b>				
	00004230	12/12/2020	Activity Account	187.49
	00004231	12/12/2020	Apple Acres	72.00
	00004232	12/12/2020	Bauer Construction	115.70
	00004233	12/12/2020	Cash-wa Dist Co	5,933.66
	00004234	12/12/2020	Heartland Bank	1,042.94
	00004235	12/12/2020	Mi6 Pizza, Inc	851.50
	00004236	12/12/2020	Miscellaneous Cash Account	118.70
	00004237	12/12/2020	Retirement	997.55
	00004238	12/12/2020	Heartland Bank	121.22
	00004239	12/12/2020	The Thompson Co - US FOODS	1,959.41
			<b>06 - LUNCH FUND Totals:</b>	<b>11,400.17</b>
			<b>Report Total:</b>	<b>217,441.67</b>

RESOLUTION

BE IT RESOLVED BY THE BOARD OF EDUCATION OF BUFFALO COUNTY SCHOOL DISTRICT 0119 (AMHERST PUBLIC SCHOOLS), IN THE STATE OF NEBRASKA:

Section 1. That the following bonds, in accordance with their option provisions, are hereby called for payment on January 20, 2021, after which date interest on the bonds will cease:

General Obligation Refunding Bonds, Series 2012, of Buffalo County School District 0119 (Amherst Public Schools), (the "District") in the State of Nebraska, date of original issue – May 15, 2012, in the principal amount of Three Hundred Fifteen Thousand Dollars (\$315,000), numbered as shown on the books of the Paying Agent and Registrar, becoming due and bearing interest as follows:

<u>Principal Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>CUSIP Numbers</u>
\$315,000	December 15, 2021	2.050%	119501 EJ9

Said bonds are hereinafter referred to as the "Refunded Bonds."

Section 2. The Refunded Bonds are to be paid off at BOKF, National Association, Lincoln, Nebraska, (the "Paying Agent") as paying agent and registrar.

Section 3. A copy of this Resolution shall be filed with the Paying Agent not less than thirty (30) days prior to the call date and the Paying Agent is hereby irrevocably instructed to take appropriate action to mail notice to each registered owner at least thirty (30) days prior to the call date.

ADOPTED this 14<sup>th</sup> day of December, 2020.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President



**DANA F. COLE  
& COMPANY LLP**  
CERTIFIED PUBLIC ACCOUNTANTS

503 WEST THIRD STREET  
GRAND ISLAND, NEBRASKA 68801  
T: 308.382.3400 F: 308.382.7644

DANACOLE.COM

October 27, 2020

To the Board of Education  
Amherst Public Schools District No. 119  
P.O. Box 8  
Amherst, NE 68812

Dear Members of the Board:

Our audit for Amherst Public Schools District No. 119 for the year ended August 31, 2020, included tests of compliance necessary to conform to current Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*. The audit also included tests for compliance with the calculation of Average Daily Membership reported on the Annual Statistical Summary Report as specified in 92 NAC 2, requirements of the Nebraska Budget Act (commencing with Section 13-501 R.R.S.), and the Tax Equity and Educational Opportunities Support Act (commencing with Section 79-1001 R.R.S.).

Our audit included testing of membership and attendance documentation that we determined necessary to conduct our audit in accordance with GAS, GAAS, and NDE Rule 1 requirements. In addition, we considered the District's controls over such reporting to determine appropriate audit procedures. Providing an opinion on compliance with the requirements related to the above reporting or on internal controls over such reporting were not objectives of our audit and, accordingly, we do not express any such opinions.

As a result of the above tests of compliance over Amherst Public Schools District No. 119's student membership and attendance reporting we state the following:

1. We documented the District's policies and procedures for collecting student membership and attendance data.
2. We determined that the District was following its policies and procedures for collecting student census data.
3. We determined that attendance at the District is collected at least daily and calculated to the nearest tenth of a day.
4. We determined that the District maintains a cumulative attendance and membership record for each student.
5. We determined that the cumulative attendance and membership records contain the date of enrollment, number of days or partial days in attendance and absent during each school year enrolled, and the date of withdrawal or graduation.

Amherst Public Schools District No. 119  
October 27, 2020  
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6. We selected a sample of students from the District's attendance records for the year ended August 31, 2020, and traced the students to students' enrollment files to verify that the sample of students were enrolled as students of the District for the dates claimed in the attendance records.
7. We traced the totals reported by the District on its annual Student Summary Attendance report to the District's census recordkeeping system for the fiscal year ended August 31, 2020.

This letter is intended solely for the information and use of the Board of Education, management, others within the District, and the Nebraska Department of Education and is not intended to be, and should not be, used by anyone other than these specified parties.

Yours truly,

*Dana F. Cole & Company, LLP*

DANA F. COLE & COMPANY, LLP

**RESOLUTION**

WHEREAS, the COVID-19 pandemic has substantially impacted the school year, and the impact will be even greater as school and non-school activities are forced to occur indoors during the winter; and

WHEREAS, the board of education recognizes that the coming months will be even tougher as a result of the pandemic, including with increasing cases and spread within the community; and

WHEREAS, the Amherst Education Association has approved the payment contained in this Resolution by signing a side letter agreement amending the 2020-2021 negotiated agreement, and the board president is authorized to sign it on behalf of the board should this resolution pass;

NOW, THEREFORE, BE IT RESOLVED that, in recognition of the impact of COVID-19 over the coming weeks and months, the board of education will provide an additional \$100 to each staff member in recognition of the work they will be performing to educate students, carry out activities, and keep the school environment as safe, clean, and efficient as possible.

After the above resolution was read, board member \_\_\_\_\_ moved for its passage. Member \_\_\_\_\_ seconded the motion. After discussion and on roll call vote, the following board members voted in favor of the motion: \_\_\_\_\_.

The following board members voted against the motion: \_\_\_\_\_.

The following board members did not vote: \_\_\_\_\_.

A majority of a quorum of the board having consented to the resolution, the president declared it adopted. Dated this \_\_\_\_ day of December, 2020.

BY: \_\_\_\_\_  
President, Board of Education

ATTEST: \_\_\_\_\_  
Secretary, Board of Education

December 3, 2020

Dear Mr. Moore and the Amherst School Board,

I plan to retire from working in the school kitchen at the end of this school year. It has been a pleasure to work at Amherst Public School for the past twenty years. I will continue to do accompanying for the junior high and senior high choirs and the vocal and instrumental solos.

Yours truly,

*Margene Bauer*