

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT
2655 W. Overhill – Stephenville, Texas 76401

Regular
Monday, August 19, 2019 5:30 PM

Stephenville ISD Bond Auditorium
2655 W Overhill
Stephenville, TX 76401

AGENDA

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: *(Items do not have to be taken in the same order as shown on this meeting notice)*

Invocation

U.S. and Texas Pledges of Allegiance

I. Call to Order and Announce Quorum Present

II. Comments from Visitors

III. **Action Item:** Consent Agenda

-Minutes: July 15, 2019 - Regular Meeting 3

-Minutes: July 29, 2019 - Called Meeting 8

-Minutes: August 14, 2019 - Called Meeting 10

-Review of Monthly Bills 12

-Review of additional vendors 20

-Monthly Financial Statements - Ms. Debbie Hummel

-Cash and Investment Report, General Operating Fund 21

Debt Service Fund, Child Nutrition Fund, Capital Projects and
Construction Report

IV. Hear Report and Overview of Proposed 2019-2020 Budget and Proposed 37

2019-2020 Tax Rate: Debbie Hummel

V. Conduct Required Public Hearing on the Proposed 2019-2020 Budget and Proposed
2019-2020 Tax Rate

VI. **Action Item:** Consider ESC XI Contract for 2019-2020 47

VII. **Action Item:** Consider approval of Texpool and Ameritrade Resolutions

VIII. **Action Item:** Consider Proposal for Security Consulting Services - Step 4 Planning
Facilitation

IX. Information - 2018 Bond Program Update and Virtual Tour

X. **Action Item:** Consider TASB Board of Director Endorsement 48

XI. **Action Item:** Second reading and approval of TASB Policies DH (L)-X 53
and GKA(L)-A to B

XII. Superintendent's Report

- Announcement of FIRST Ratings for SISD 58

- 2019 State Accountability Ratings 61

- MOU: Stephenville ISD and Anything's Paws-ible 62

- TSU Memorial Stadium Clear Bag Policy 86

XIII. Closed Session: Closed Session will be held for purposes permitted by the Texas Open
Meetings Act, Texas Government Code Section 551, Subchapters D and E.

- Discuss Personnel Matters and/or Hear Complaints against Personnel (551.074)

- Deliberate appointment, employment, evaluation, reassignment,
duties or discipline of contract and/or at-will employees
- Discuss purchase, exchange, lease, or value of real property (551.072)
- XIV. Reconvene Open Session for any action relative to discussion during Closed Session
- XV. Topics for future discussion
- XVI. Adjourn

REGULAR MEETING OF BOARD OF EDUCATION
Stephenville, Texas

July 15, 2019

The Stephenville Independent School District Board of Education met in regular session at 5:30 pm in the Bond Auditorium of the Administration Building, July 15, 2019 with the following members present:

President Dr. Ann Calahan
Secretary Mrs. Sherrie Evans

Dr. Robert Barberee
Mr. Scott E. Osman

Members Absent: Dr. Ed Dittfurth, Mr. Cole Gilliam Parks, and Mrs. Keri Vanden Berge

School Personnel Present: Superintendent Mr. Matt Underwood, Ms. Deborah Hummel, Ms. Kathy Hampton, Mrs. Kelly Magin, Mr. Shelby Womack, Mrs. Rachel Kammerer, Mrs. Jennifer Ryan, Mr. Keith Starnes, Mrs. Esther Tucker, Mr. Brad Burlison, and Mrs. Norma Cervetto.

Others Present: Ms. Ashley Inge – Stephenville Empire-Tribune and Huckabee and Associates:
Mr. Josh Cogburn

Invocation

The Invocation was provided by Mrs. Evans.

Recited U.S. and Texas Pledges of Allegiance

The U.S. and Texas Pledges of Allegiance were led by Mrs. Evans.

I. Call to Order and Announce Quorum Present

President Calahan called the meeting to order and announced a quorum present.

II. Approval of Consent Agenda

The motion was made by Mr. Osman and seconded by Dr. Barberee to approve the Consent Agenda including:

- Minutes: June 17, 2019 – Regular Meeting
- Minutes: June 27, 2019 – Called Meeting
- Review of Monthly Bills
- Review of additional vendors
- Monthly Financial Statements – Ms. Debbie Hummel

All members voted in favor of the motion. The motion carried.

III. Bond Program 2018 Update

Mr. Joshua Cogburn with Huckabee and Associates provided an update on the 2018 Bond program.

IV. Approval of Upbring Head Start Service Agreement

The motion was made by Mrs. Evans and seconded by Mr. Osman to approve the Upbring Head Start Service Agreement as presented.

All members voted in favor of the motion. The motion carried.

V. Second reading and Approval of TASB Policy Update 113

The motion was made by Dr. Barberee and seconded by Mrs. Evans to approve TASB Policy Update 113.

All members voted in favor of the motion. The motion carried.

VI. First reading of TASB Policies DH (L)-X and GKA (L)-A to B

The first reading of TASB Policies DH (L)-X and GKA (L)-A to B was held.

VII. Approval of Certified Appraisers for 2019-2020

The motion was made by Mr. Osman and seconded by Dr. Barberee to approve the Certified Appraisers for 2019-2020.

All members voted in favor of the motion. The motion carried.

VIII. Approval of Code of Conduct 2019-2020

The motion was made by Mrs. Evans and seconded by Dr. Barberee to approve the Code of Conduct 2019-2020.

All members voted in favor of the motion. The motion carried.

IX. Approval of Addendum to Telephone Contract

The motion was made by Mr. Osman and seconded by Dr. Barberee to approve the addendum to telephone contract.

All members voted in favor of the motion. The motion carried.

X. Superintendent's Report

-2018-2019 STAAR Test Results

-Ground Breaking

4

-Employee Handbook

- Lone Star Governance
- Lunch Prices for 2019-2020

XI. Closed Session

President Calahan announced to those present that the Board would adjourn into Closed Session pursuant to the provisions of Section 551.071 through and/or 551.086 (Approximately: 6:07 pm)

- Discuss Personnel Matters and/or Hear Complaints against Personnel (551.074)
 - Deliberate appointment, employment, evaluation, reassignment, Duties or discipline of contract and/or at-will employees
- Discuss the deployment, specific occasions for, or implementation of, security personnel or devices (551.076)
- Discuss purchase, exchange, lease, or value of real property (551.072)

XII. Open Session

The Board reconvened to Open Session (Approximately: 6:46 pm)

XIII. Personnel

As authorized by the Board of Trustees, Mr. Underwood accepted the following resignations and employment:

Resignations:

Misti Schulz – Teacher – Henderson Jr. High
Effective:

Rus Mayes – Teacher/Coach – Stephenville High School
Effective: May 31, 2019

Kristi Mayes – Teacher/Coach – Stephenville High School
Effective: May 31, 2019

Jennifer Englert – Assistant Principal – Stephenville High School
Effective: June 30, 2019

Employment:

Mandi Doty – Teacher – Hook Elementary
Effective: August 12, 2019

Jason Martinez – Counselor – Gilbert Intermediate/Henderson Jr. Hi/
Stephenville HS
Effective: August 1, 2019

Nikole Grimmer – Teacher – Henderson JH/Stephenville HS
Effective: August 12, 2019

Sarah Broz – Assistant Principal – Chamberlin Elementary
Effective: August 1, 2019

Ryan Hopkins – Teacher – Henderson Jr. High
Effective: August 12, 2019

Chad Hodges – Teacher/Coach – Stephenville High School
Effective: August 12, 2019

Tametha Barker – Teacher – Stephenville High School
Effective: August 12, 2019

Elizabeth Phelps – Teacher/Coach – Stephenville High School
Effective: August 12, 2019

Kellee Johnson – Teacher – Stephenville High School
Effective: August 12, 2019

Kathleen Hayes – Teacher – Stephenville High School
Effective: August 12, 2019

Kristin Williams – Teacher – Stephenville High School
Effective: August 12, 2019

Jackie Hamilton – Assistant Principal – Stephenville High School
Effective:

Teri Hodges – Executive Director Business and Operations
Effective: July 1, 2019

Meagan Diaz – Teacher/Coach – Stephenville High School
Effective:

Isaac Diaz – Asst Athletic Trainer – Henderson Jr. High
Effective:

XIV. Adjourn

No further business appearing before the board, the motion was made by Mrs. Vanden Berge and seconded by Mrs. Evans that the meeting adjourn.

All members voted in favor of the motion. The motion carried.

ATTEST: _____
Secretary

CORRECT: _____
President

CALLED MEETING OF BOARD OF EDUCATION
Stephenville, Texas

July 29, 2019

The Stephenville Independent School District Board of Education met in called session at 5:30 pm in the Large Meeting Room of the Administration Building, July 29, 2019 with the following members present:

President Dr. Ann Calahan
Vice President Dr. Ed Dittfurth
Secretary Mrs. Sherrie Evans

Dr. Robert Barberee
Mr. Scott E Osman
Mrs. Keri Vanden Berge

Members Absent: Mr. Cole Gilliam Parks

School Personnel Present: Superintendent Mr. Matt Underwood, Ms. Deborah Hummel, Mrs. Teri Hodges, Ms. Kathy Hampton, and Mrs. Norma Cervetto.

Others Present: Dr. Kelli Styron with Tarleton State University

Invocation

The Invocation was provided by Dr. Calahan.

Recited U.S. and Texas Pledges of Allegiance

The U.S. and Texas Pledges of Allegiance were led by Dr. Calahan.

I. Call to Order and Announce Quorum Present

President Calahan called the meeting to order and announced a quorum present.

II. Approval of Proposed Budget and Proposed Tax Rate for 2019 to be included in the required newspaper publication: "Notice of Public Meeting to discuss Proposed Budget and Proposed Tax Rate." Public Hearing date August 19, 2019

The motion was made by Dr. Dittfurth and seconded by Dr. Barberee to approve the Proposed Budget and Proposed Tax Rate for 2019 to be included in the required newspaper publication: "Notice of Public Meeting to discuss Proposed Budget and Proposed Tax Rate." Public Hearing date August 19, 2019.

All members voted in favor of the motion. The motion carried.

III. Approval of attorney Sara Leon & Associates, LLC as district counsel

The motion was made by Mr. Osman and seconded by Mrs. Evans to approve attorney Sara Leon & Associates, LLC as district counsel.

All members voted in favor of the motion. The motion carried.

IV. Discussion of Tarleton State University Memorial Stadium/Lonn Reisman Athletic Center Facility Use Agreement

Discussion was held regarding the Tarleton State University Memorial Stadium/Lonn Reisman Athletic Center Facility Use Agreement. A Called Board Meeting will be held on Wednesday, August 14, 2019 at 8:00 a.m.

V. Adjourn

No further business appearing before the board the motion was made by Mrs. Evans and seconded by Mr. Osman that the meeting adjourn.

All members voted in favor of the motion. The motion carried.

ATTEST: _____
Secretary

CORRECT: _____
President

CALLED MEETING OF BOARD OF EDUCATION
Stephenville, Texas

August 14, 2019

The Stephenville Independent School District Board of Education met in called session at 8:00 am in the Executive Board Room of the Administration Building, August 14, 2019 with the following members present:

President Dr. Ann Calahan
Vice President Dr. Ed Dittfurth
Secretary Mrs. Sherrie Evans

Dr. Robert Barberee
Mr. Scott E Osman
Mrs. Keri Vanden Berge

Member Absent: Mr. Cole Gilliam Parks

School Personnel Present: Superintendent Mr. Matt Underwood, Ms. Kathy Hampton, Mr. Shelby Womack, and Mrs. Norma Cervetto.

Others Present: Ms. Lori Beaty, Tarleton State University CFO and Vice President for the Division of Finance and Administration.

Invocation

The Invocation was provided by Dr. Dittfurth.

Recited U.S. and Texas Pledges of Allegiance

The U.S. and Texas Pledges of Allegiance were led by Mrs. Evans.

I. Call to Order and Announce Quorum Present

President Calahan called the meeting to order and announced a quorum present.

II. Groundbreaking Ceremony – Stephenville High School

A groundbreaking ceremony for Stephenville High School was held at the SHS practice field for the start of upcoming construction and school improvements.

III. Approval of Tarleton State University Memorial Stadium/Lonn Reisman Athletic Center Facility Use Agreement

The motion was made by Mrs. Vanden Berge and seconded by Mrs. Evans to accept the Administration's recommendation regarding the Tarleton State

University Memorial Stadium/Lonn Reisman Athletic Center Facility Use Agreement for 2019-2020 with negotiations to continue.

The following board members voted in favor of the motion: Dr. Calahan, Mrs. Evans, Mr. Osman, Dr. Barberee, and Mrs. Vanden Berge.

The following board member abstained: Dr. Dittfurth

The motion carried.

IV. Adjourn

No further business appearing before the board the motion was made by Mr. Osman and seconded by Dr. Dittfurth that the meeting adjourn.

All members voted in favor of the motion. The motion carried.

ATTEST: _____
Secretary

CORRECT: _____
President

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
C-ACT FIRST FINANCIAL BANK, N.A.							
3848	GOLF TEA000	GOLF TEAM PRODUCTS INC	R	07/11/2019	\$232.93	07/11/2019	07/31/2019
3849	CITIBANK019	CITIBANK-9382	R	07/25/2019	\$22.48	07/25/2019	07/31/2019
3850	CITIBANK029	CITIBANK-3022	R	07/25/2019	\$59.32	07/25/2019	07/31/2019
3852	PLAYNETW000	PLAYNETWORK, INC	R	07/25/2019	\$146.82	07/25/2019	07/31/2019
181930900	AMAZON C000	AMAZON CAPITAL SERVICES I A	A	07/25/2019	\$269.99	07/25/2019	07/25/2019
181930901	FRAMEETC001	FRAMES ETC	A	07/25/2019	\$150.50	07/25/2019	07/25/2019
Number Of Checks:				6	\$882.04		
Total Checks:				6	\$882.04		
<u>Totals:</u>				<u>Bank</u>	<u>Total</u>	<u>\$\$</u>	
				C-ACT	\$882.04		

***** End of report *****

Cash Posting

<u>Check #</u>	<u>Payee Key</u>	<u>Payee Name</u>	<u>T</u>	<u>Check Date</u>	<u>Check Amount</u>	<u>Date</u>	<u>Stmnt Date</u>
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CAP P FIRST FINANCIAL BANK, N.A.

1142	HELLAS C000	HELLAS CONSTRUCTION INC	R	07/25/2019	\$155,855.91	07/25/2019	07/31/2019
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Number Of Checks:	1	\$155,855.91
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Total Checks:	1	\$155,855.91
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<u>Totals:</u>	<u>Bank</u>	<u>Total \$\$</u>
	CAP P	\$155,855.91

***** End of report *****

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
DESIG FIRST FINANCIAL BANK, N.A.							
8543	CITIBANK012	CITIBANK-0884	V	07/18/2019	\$-1,465.57	07/18/2019	07/18/2019
8615	GANDY IN000	GANDY INK	R	07/11/2019	\$1,209.50	07/11/2019	07/31/2019
8616	INVENTAB000	INVENTABLES INC	R	07/11/2019	\$33.92	07/11/2019	07/31/2019
8617	VARISPF001	VARSITY SPIRIT FASHION	R	07/11/2019	\$136.60	07/11/2019	07/31/2019
8618	WATERSHO001	WATER SHOP, THE	R	07/11/2019	\$30.00	07/11/2019	07/31/2019
8619	CITIBANK012	CITIBANK-0884	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
8620	CITIBANK012	CITIBANK-0884	R	07/18/2019	\$1,465.57	07/18/2019	07/31/2019
8621	APPLE TR000	APPLE TREE, THE	R	07/25/2019	\$300.00	07/25/2019	07/31/2019
8622	CITIBANK010	CITIBANK-0892	R	07/25/2019	\$769.98	07/25/2019	07/31/2019
8623	CITIBANK012	CITIBANK-0884	R	07/25/2019	\$33.49	07/25/2019	07/31/2019
8624	HAMILCAS000	HAMILTON, CASEY J.	R	07/25/2019	\$100.00	07/25/2019	07/31/2019
8625	NATIONAL020	NATIONAL FFA ORGANIZATION	R	07/25/2019	\$121.00	07/25/2019	07/31/2019
8626	SIX FLAG001	SIX FLAGS FIESTA TEXAS	R	07/25/2019	\$106.50	07/25/2019	07/31/2019
8627	CITIBANK012	CITIBANK-0884	R	07/25/2019	\$6.67	07/25/2019	07/31/2019
Number Of Checks:				14	\$2,847.66		
Total Checks:				14	\$2,847.66		
<u>Totals:</u>				<u>Bank</u>	<u>Total \$\$</u>		
				DESIG	\$2,847.66		

***** End of report *****

Check #	Payee Key	Payee Name	T	Check Date	Cash Posting		
					Check Amount	Date	Stmnt Date
GENOP FIRST FINANCIAL BANK, N.A.							
78507	COGNITIV000	COGNITIVE CONCEPTS LLC	V	07/23/2019	\$-4,000.00	07/23/2019	07/23/2019
78776	CAREYJEN000	CAREY, JENNIFER	R	07/08/2019	\$8,580.03	07/08/2019	07/31/2019
78777	NEWSELA 000	NEWSELA INC	R	07/10/2019	\$5,300.00	07/10/2019	07/31/2019
78778	ALL AMER000	ALL AMERICAN FLAGS AND BA	R	07/11/2019	\$1,060.00	07/11/2019	07/31/2019
78779	BAXTECH&001	BAXTER CHEM & JANITORIAL	R	07/11/2019	\$167.33	07/11/2019	07/31/2019
78780	BEST RYA000	BEST, RYAN W.	R	07/11/2019	\$168.00	07/11/2019	07/31/2019
78781	BEST WES001	BEST WESTERN	R	07/11/2019	\$1,722.20	07/11/2019	07/31/2019
78782	BIG ASS 000	BIG ASS SOLUTIONS	R	07/11/2019	\$8,100.00	07/11/2019	07/31/2019
78783	BOASEFE&001	BOASE FENCE & AWNING	R	07/11/2019	\$3,776.00	07/11/2019	07/31/2019
78784	BOWERSAV000	BOWERS, SAVANNAH L.	R	07/11/2019	\$168.00	07/11/2019	07/31/2019
78785	BREAKTHR000	BREAKTHROUGH COMMUNICATIO	R	07/11/2019	\$330.00	07/11/2019	07/31/2019
78786	BURCHBRO000	BURCH, BROCK J.	R	07/11/2019	\$168.00	07/11/2019	07/31/2019
78787	COOPEREI001	COOPER REHAB INC	R	07/11/2019	\$1,300.00	07/11/2019	07/31/2019
78788	DAN YATE000	DAN YATES PAINTING	R	07/11/2019	\$2,208.00	07/11/2019	07/31/2019
78789	DIRECT E000	DIRECT ENERGY BUSINESS -	R	07/11/2019	\$46,012.20	07/11/2019	07/31/2019
78790	EARTHGRA000	EARTHGRAINS BAKING CO INC	R	07/11/2019	\$79.78	07/11/2019	07/31/2019
78791	EMPOWERI000	EMPOWERING WRITERS LLC	R	07/11/2019	\$3,064.00	07/11/2019	07/31/2019
78792	ESC IV 001	ESC REGION 4	R	07/11/2019	\$50.00	07/11/2019	07/31/2019
78793	ESC REO001	ESC REGION 11	R	07/11/2019	\$279.00	07/11/2019	07/31/2019
78794	FENIER S000	FENIER SUPPLY	R	07/11/2019	\$76.90	07/11/2019	07/31/2019
78795	GOLF TEA000	GOLF TEAM PRODUCTS INC	R	07/11/2019	\$550.07	07/11/2019	07/31/2019
78796	HENDEEQC001	HENDERSHOT EQUIP CO INC	R	07/11/2019	\$264.88	07/11/2019	07/31/2019
78797	HODGETER000	HODGES, TERI C.	R	07/11/2019	\$46.00	07/11/2019	07/31/2019
78798	L & M EL000	L & M ELECTRONICS	R	07/11/2019	\$377.20	07/11/2019	07/31/2019
78799	LINEBHEG001	LINEBARGER GOGGAN BLAIR &	R	07/11/2019	\$5,664.23	07/11/2019	07/31/2019
78800	MAGINKEL000	MAGIN, KELLY A.	R	07/11/2019	\$80.00	07/11/2019	07/31/2019
78801	MARKSPLP001	MARKS PLUMBING PARTS	R	07/11/2019	\$168.89	07/11/2019	07/31/2019
78802	MAYS ALL000	MAYS, ALLEN R.	R	07/11/2019	\$106.00	07/11/2019	07/31/2019
78803	MENGER H000	MENGER HOTEL, THE	R	07/11/2019	\$491.40	07/11/2019	07/31/2019
78804	MENGER H000	MENGER HOTEL, THE	R	07/11/2019	\$463.74	07/11/2019	07/31/2019
78805	NATIONAL029	NATIONAL BENEFIT SERVICES	R	07/11/2019	\$129.00	07/11/2019	07/31/2019
78806	O'REIAUP001	O'REILLY AUTOMOTIVE INC	R	07/11/2019	\$20.47	07/11/2019	07/31/2019
78807	OMNI HOT000	OMNI HOTEL	R	07/11/2019	\$143.19	07/11/2019	07/31/2019
78808	PITNEY B001	PITNEY BOWES RESERVE ACCT	R	07/11/2019	\$300.00	07/11/2019	07/31/2019
78809	POLK KRI000	POLK, KRISTY L.	R	07/11/2019	\$90.00	07/11/2019	07/31/2019
78811	SHERATON001	SHERATON	R	07/11/2019	\$537.56	07/11/2019	07/31/2019
78812	SITEONE 000	SITEONE LANDSCAPE SUPPLY	R	07/11/2019	\$2,552.72	07/11/2019	07/31/2019
78813	SMITHJOR000	SMITH, JORDAN R.	R	07/11/2019	\$168.00	07/11/2019	07/31/2019
78814	SMITHKRY000	SMITH, KRystal M.	R	07/11/2019	\$126.00	07/11/2019	07/31/2019
78815	SOUTHWES006	SOUTHWEST INTERNATIONAL T	R	07/11/2019	\$3,290.70	07/11/2019	07/31/2019
78816	SSR/SCHO000	SSR/SCHOLASTIC & SPORTS R	R	07/11/2019	\$25.00	07/11/2019	07/31/2019
78817	STEPHME&001	STEPHENVILLE MEDICAL & SU	R	07/11/2019	\$234.00	07/11/2019	07/31/2019
78818	STEPHPR0000	STEPHENVILLE PRINTING CO	R	07/11/2019	\$12.00	07/11/2019	07/31/2019
78819	STEPHSUC001	STEPHENVILLE PLUMBING SUP	R	07/11/2019	\$1,667.34	07/11/2019	07/31/2019
78820	SWISHINC001	SWISH INC	R	07/11/2019	\$6.00	07/11/2019	07/31/2019
78821	SWORDARI000	SWORD, ARIELLE L.	R	07/11/2019	\$108.00	07/11/2019	07/31/2019
78822	TASB INC000	TASB INC	R	07/11/2019	\$69.12	07/11/2019	07/31/2019
78823	TEXAS HE002	TEXAS HEALTH BEN HOGAN SP	R	07/11/2019	\$1,210.00	07/11/2019	07/11/2019
78823	TEXAS HE002	TEXAS HEALTH BEN HOGAN SP	V	07/11/2019	\$-1,210.00	07/11/2019	07/11/2019
78824	TIMMONS 000	TIMMONS EXTERMINATING	R	07/11/2019	\$1,050.00	07/11/2019	07/31/2019
78825	UT DALLA000	UT DALLAS APSI	R	07/11/2019	\$500.00	07/11/2019	07/31/2019
78826	WATERSHO001	WATER SHOP, THE	R	07/11/2019	\$65.46	07/11/2019	07/31/2019

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
GENOP FIRST FINANCIAL BANK, N.A.							
*****Continued*****							
78827	WES GRC001	WES GRABLE COMPANY	R	07/11/2019	\$10,100.00	07/11/2019	07/31/2019
78829	TEXAS HE002	TEXAS HEALTH BEN HOGAN SP	R	07/11/2019	\$1,210.00	07/11/2019	07/31/2019
78830	ATPE 000	A.T.P.E.	R	07/18/2019	\$1,566.08	07/18/2019	07/31/2019
78831	ERATHCOW001	ERATH COUNTY UNITED WAY	R	07/18/2019	\$1,323.00	07/18/2019	07/31/2019
78832	GENWORTH000	GENWORTH LIFE INSURANCE C	R	07/18/2019	\$123.80	07/18/2019	07/31/2019
78833	SIS D E001	S.I.S.D. EDUCATION FOUNDA	R	07/18/2019	\$1,070.00	07/18/2019	07/31/2019
78834	TEXAS ST012	TEXAS STATE TEACHERS ASSN	R	07/18/2019	\$43.17	07/18/2019	07/31/2019
78835	TEXASGUS001	TRELLIS COMPANY	R	07/18/2019	\$455.63	07/18/2019	07/31/2019
78836	ACCUWEAT000	ACCUWEATHER ENTERPRISE SO	R	07/18/2019	\$432.00	07/18/2019	07/31/2019
78837	AIRGAS U000	AIRGAS USA LLC	R	07/18/2019	\$12,107.10	07/18/2019	07/31/2019
78839	ATMOS EN000	ATMOS ENERGY	R	07/18/2019	\$519.14	07/18/2019	07/31/2019
78840	BAXTECH&001	BAXTER CHEM & JANITORIAL	R	07/18/2019	\$822.72	07/18/2019	07/31/2019
78841	BIG ASS 000	BIG ASS SOLUTIONS	R	07/18/2019	\$1,800.00	07/18/2019	07/31/2019
78842	BLICK A 000	BLICK ART MATERIALS	R	07/18/2019	\$10.47	07/18/2019	07/31/2019
78843	BUTCHJER000	BUTCHEE, JEREMIAH J.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78844	CAREYJEN000	CAREY, JENNIFER	R	07/18/2019	\$5,902.72	07/18/2019	07/31/2019
78845	CHILDGLE000	CHILDS, GLEN M.	R	07/18/2019	\$136.00	07/18/2019	07/31/2019
78846	CHILDSTE001	CHILDS, STEPHANIE J.	R	07/18/2019	\$136.00	07/18/2019	07/31/2019
78847	CITY OFS001	CITY OF STEPHENVILLE	R	07/18/2019	\$2,776.52	07/18/2019	07/31/2019
78848	COMFORT 001	COMFORT SUITES	R	07/18/2019	\$385.27	07/18/2019	07/31/2019
78849	CONGEMEL000	CONGER, MELANIE K.	R	07/18/2019	\$108.00	07/18/2019	07/31/2019
78851	DITTFROY000	DITTFURTH, ROY E.	R	07/18/2019	\$1,027.64	07/18/2019	07/31/2019
78852	DOBRAAUG000	DOBRASKI, AUGUST M.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78853	DOTY BRA000	DOTY, BRADLEY S.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78855	DOWELL A000	DOWELL ACE HARDWARE/THE H	R	07/18/2019	\$121.10	07/18/2019	07/31/2019
78856	DUNAVREA000	DUNAVANT, REAGAN T.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78857	ESC IV 001	ESC REGION 4	R	07/18/2019	\$50.00	07/18/2019	07/31/2019
78858	ETTERMAT000	ETTERS, MATTHEW C.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78859	FANGMRIC000	FANGMAN, RICHARD L.	R	07/18/2019	\$118.00	07/18/2019	07/31/2019
78860	FANNIJES000	FANNING, JESSIE A.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78864	HILTON 001	HILTON	R	07/18/2019	\$342.17	07/18/2019	07/31/2019
78867	JM ELECT000	JM ELECTRONIC ENGINEERING	R	07/18/2019	\$254.69	07/18/2019	07/31/2019
78868	JOHNSBLA000	JOHNSON, BLAKE D.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78869	JWPEPF D001	J W PEPPER & SON INC	R	07/18/2019	\$766.41	07/18/2019	07/31/2019
78870	KITTLKOL000	KITTLEY, KOLT S.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78871	LINEBHEG001	LINEBARGER GOGGAN BLAIR &	R	07/18/2019	\$4,919.13	07/18/2019	07/31/2019
78872	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78873	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78874	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78875	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78876	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78877	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$355.59	07/18/2019	07/31/2019
78879	MARRIHOT001	MARRIOTT HOTEL	R	07/18/2019	\$640.28	07/18/2019	07/31/2019
78880	MCCOY'S 001	MCCOY'S	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
78881	MCCOY'S 001	MCCOY'S	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
78882	MCCOY'S 001	MCCOY'S	R	07/18/2019	\$406.68	07/18/2019	07/31/2019
78883	MOOREBRA000	MOORE, BRANDON R.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78884	NAPA AUP001	NAPA AUTO PARTS	R	07/18/2019	\$14.58	07/18/2019	07/31/2019
78885	O'REIAUP001	O'REILLY AUTOMOTIVE INC	R	07/18/2019	\$33.47	07/18/2019	07/31/2019
78886	OSINGLAU000	OSINGA, LAURA C.	R	07/18/2019	\$108.00	07/18/2019	07/31/2019
78887	PLAYGROU001	PLAYGROUND SOLUTIONS OF T	R	07/18/2019	\$5,064.92	07/18/2019	07/31/2019

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
GENOP FIRST FINANCIAL BANK, N.A.							
*****Continued*****							
78888	SCHOODUC001	SCHOOL DUDE/DUDE SOLUTION	R	07/18/2019	\$2,209.63	07/18/2019	07/31/2019
78889	SHERWIN-000	SHERWIN-WILLIAMS CO	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
78890	SHERWIN-000	SHERWIN-WILLIAMS CO	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
78891	SHERWIN-000	SHERWIN-WILLIAMS CO	R	07/18/2019	\$967.05	07/18/2019	07/31/2019
78892	SITEONE 000	SITEONE LANDSCAPE SUPPLY	R	07/18/2019	\$3,267.22	07/18/2019	07/31/2019
78893	SPRAYPRE001	SPRAY-AWAY PRESSURE CLEAN	R	07/18/2019	\$1,950.00	07/18/2019	07/31/2019
78897	SWORDARI000	SWORD, ARIELLE L.	R	07/18/2019	\$544.00	07/18/2019	07/31/2019
78900	TCDA 001	TCDA	R	07/18/2019	\$130.00	07/18/2019	07/31/2019
78901	TEACHER 005	TEACHER CREATED MATERIALS	R	07/18/2019	\$172.32	07/18/2019	07/31/2019
78902	TEACHERS004	TEACHERS PAY TEACHERS	R	07/18/2019	\$607.99	07/18/2019	07/31/2019
78903	THERAINC001	THERAPRO INC	R	07/18/2019	\$547.80	07/18/2019	07/31/2019
78904	UNDERMAT000	UNDERWOOD, MATTHEWS M.	R	07/18/2019	\$182.12	07/18/2019	07/31/2019
78905	UNIVERSI039	UNIVERSITY FLOWERS	R	07/18/2019	\$2,600.25	07/18/2019	07/31/2019
78906	VOSBUNOL000	VOSBURG, NOLAN R.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78907	WALRAIAN000	WALRAVEN, IAN P.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78908	WALSH GA000	WALSH GALLEGOS TREVINO RU	R	07/18/2019	\$3,604.14	07/18/2019	07/31/2019
78910	WOMACJER000	WOMACK, JEROD S.	R	07/18/2019	\$100.00	07/18/2019	07/31/2019
78912	CITIBANK002	CITIBANK-2892	R	07/23/2019	\$12.32	07/23/2019	07/31/2019
78913	CITIBANK004	CITIBANK-9913	R	07/23/2019	\$320.00	07/23/2019	07/31/2019
78914	CITIBANK009	CITIBANK-0900	R	07/23/2019	\$130.43	07/23/2019	07/31/2019
78915	CITIBANK010	CITIBANK-0892	R	07/23/2019	\$333.00	07/23/2019	07/31/2019
78916	CITIBANK011	CITIBANK-0868	R	07/23/2019	\$268.63	07/23/2019	07/31/2019
78917	CITIBANK012	CITIBANK-0884	R	07/23/2019	\$33.88	07/23/2019	07/31/2019
78918	CITIBANK014	CITIBANK-0843	R	07/23/2019	\$743.43	07/23/2019	07/31/2019
78919	CITIBANK015	CITIBANK-0850	R	07/23/2019	\$358.00	07/23/2019	07/31/2019
78920	CITIBANK016	CITIBANK-0876	R	07/23/2019	\$49.69	07/23/2019	07/31/2019
78921	CITIBANK017	CITIBANK-0835	R	07/23/2019	\$695.00	07/23/2019	07/31/2019
78922	CITIBANK019	CITIBANK-9382	R	07/23/2019	\$108.68	07/23/2019	07/31/2019
78923	CITIBANK020	CITIBANK-9374	R	07/23/2019	\$1,622.28	07/23/2019	07/31/2019
78924	CITIBANK024	CITIBANK-0510	C	07/23/2019	\$0.00	07/23/2019	07/23/2019
78925	CITIBANK024	CITIBANK-0510	R	07/23/2019	\$682.27	07/23/2019	07/31/2019
78926	CITIBANK026	CITIBANK-6378	R	07/23/2019	\$549.20	07/23/2019	07/31/2019
78927	CITIBANK029	CITIBANK-3022	R	07/23/2019	\$897.86	07/23/2019	07/31/2019
78928	CITIBANK034	CITIBANK-4740	R	07/23/2019	\$15.46	07/23/2019	07/31/2019
78929	AGIREPAI000	AGIREPAIR TX, LLC	R	07/25/2019	\$4,021.00	07/25/2019	07/31/2019
78930	ALERTSEI001	ALERT SERVICES INC	R	07/25/2019	\$514.90	07/25/2019	07/31/2019
78931	ALL AMER000	ALL AMERICAN FLAGS AND BA	R	07/25/2019	\$1,325.00	07/25/2019	07/31/2019
78932	ALOE SOF000	ALOE SOFTWARE GROUP LLC	R	07/25/2019	\$4,950.00	07/25/2019	07/31/2019
78933	ALP MUS001	A L P MUSIC	R	07/25/2019	\$13,174.45	07/25/2019	07/31/2019
78934	AMERICAN025	AMERICAN RED CROSS	R	07/25/2019	\$60.00	07/25/2019	07/31/2019
78935	APPLE TR000	APPLE TREE, THE	R	07/25/2019	\$34.93	07/25/2019	07/31/2019
78936	ATHLESUJ001	ATHLETIC SUPPLY INC	R	07/25/2019	\$334.00	07/25/2019	07/31/2019
78937	ATMOS EN000	ATMOS ENERGY	R	07/25/2019	\$67.94	07/25/2019	07/31/2019
78938	AUTISTIC000	AUTISTIC TREATMENT CENTER	R	07/25/2019	\$15,514.67	07/25/2019	07/31/2019
78939	BRUNEMOI001	BRUNER MOTORS INC	R	07/25/2019	\$54.48	07/25/2019	07/31/2019
78940	CENTURYL003	CENTURYLINK	R	07/25/2019	\$3,053.55	07/25/2019	07/31/2019
78941	CENTURYL004	CENTURYLINK LONG DISTANCE	R	07/25/2019	\$94.19	07/25/2019	07/31/2019
78942	CITY OFS001	CITY OF STEPHENVILLE	R	07/25/2019	\$6,461.06	07/25/2019	07/31/2019
78944	COMPACOR001	COMPANION CORP	R	07/25/2019	\$1,980.84	07/25/2019	07/31/2019
78945	DIRECT E000	DIRECT ENERGY BUSINESS -	R	07/25/2019	\$40,635.47	07/25/2019	07/31/2019
78946	DOWELL A000	DOWELL ACE HARDWARE/THE H	R	07/25/2019	\$11.98	07/25/2019	07/31/2019

Check #	Payee Key	Payee Name	T	Check Date	Cash Posting		
					Check Amount	Date	Stmnt Date
<u>GENOP FIRST FINANCIAL BANK, N.A.</u>							
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78947	FEDEREXP001	FEDERAL EXPRESS	R	07/25/2019	\$46.48	07/25/2019	07/31/2019
78948	GOOD JUS000	GOOD, JUSTIN	R	07/25/2019	\$100.00	07/25/2019	07/31/2019
78949	GRAINGER001	GRAINGER INC	R	07/25/2019	\$4,233.07	07/25/2019	07/31/2019
78951	K&V PRI001	K & V PROMOTIONS	R	07/25/2019	\$2,256.37	07/25/2019	07/31/2019
78952	MAGINKEL000	MAGIN, KELLY A.	R	07/25/2019	\$103.82	07/25/2019	07/31/2019
78953	NEXTLINK000	NEXTLINK INTERNET	R	07/25/2019	\$3,700.00	07/25/2019	07/31/2019
78957	SCHOLMAH001	SCHOLASTIC MAGAZINES	R	07/25/2019	\$2,259.55	07/25/2019	07/31/2019
78961	STEPHEMP001	STEPHENVILLE EMPIRE TRIBU	R	07/25/2019	\$111.00	07/25/2019	07/31/2019
78962	TASB INC000	TASB INC	R	07/25/2019	\$625.04	07/25/2019	07/31/2019
78963	TASB ME&001	TASB MEETINGS & TRAVEL	R	07/25/2019	\$1,710.00	07/25/2019	07/31/2019
78964	TEACHER 005	TEACHER CREATED MATERIALS	R	07/25/2019	\$9.99	07/25/2019	07/31/2019
78967	YELLOW F000	YELLOW FOLDER LLC	R	07/25/2019	\$825.90	07/25/2019	07/31/2019
181930826	NEWSELA 000	NEWSELA INC	V	07/10/2019	\$-5,300.00	07/10/2019	07/10/2019
181930840	AMAZON C000	AMAZON CAPITAL SERVICES I	A	07/11/2019	\$942.65	07/11/2019	07/11/2019
181930841	APPLE IN000	APPLE INC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930842	APPLE IN000	APPLE INC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930843	APPLE IN000	APPLE INC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930844	APPLE IN000	APPLE INC	A	07/11/2019	\$180,562.40	07/11/2019	07/11/2019
181930845	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930846	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930847	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930848	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930849	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	C	07/11/2019	\$0.00	07/11/2019	07/11/2019
181930850	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	A	07/11/2019	\$5,396.25	07/11/2019	07/11/2019
181930851	BORDEN D000	BORDEN DAIRY CO OF TEXAS	A	07/11/2019	\$472.33	07/11/2019	07/11/2019
181930852	ETA HAND000	ETA HAND2MIND	A	07/11/2019	\$1,112.50	07/11/2019	07/11/2019
181930853	GILLELAC000	GILLEY, LACY	A	07/11/2019	\$840.00	07/11/2019	07/11/2019
181930854	LABATT F000	LABATT FOOD SERVICE LLC	A	07/11/2019	\$35,563.61	07/11/2019	07/11/2019
181930855	LONE STA021	LONE STAR POWER & PERFORM	A	07/11/2019	\$37,829.18	07/11/2019	07/11/2019
181930856	PETROLEU000	PETROLEUM TRADERS CORPORA	A	07/11/2019	\$7,372.07	07/11/2019	07/11/2019
181930857	RAMSEY S000	RAMSEY SOLUTIONS	A	07/11/2019	\$9,175.20	07/11/2019	07/11/2019
181930858	SARA LEO000	SARA LEON & ASSOCIATES LL	A	07/11/2019	\$1,674.00	07/11/2019	07/11/2019
181930859	SSC SERV000	SSC SERVICE SOLUTIONS INC	A	07/11/2019	\$66,764.79	07/11/2019	07/11/2019
181930860	STAPLES 000	STAPLES ADVANTAGE	A	07/11/2019	\$4,083.41	07/11/2019	07/11/2019
181930861	TCG ADMI000	TCG ADMINISTRATORS	A	07/11/2019	\$64.50	07/11/2019	07/11/2019
181930862	TCG ADMI000	TCG ADMINISTRATORS	A	07/18/2019	\$7,688.00	07/18/2019	07/18/2019
181930863	AMAZON C000	AMAZON CAPITAL SERVICES I	A	07/18/2019	\$275.56	07/18/2019	07/18/2019
181930864	APPLE IN000	APPLE INC	A	07/18/2019	\$193.00	07/18/2019	07/18/2019
181930865	ARCO MOB000	ARCO MOBILE FIRE EXT. SVC	A	07/18/2019	\$899.50	07/18/2019	07/18/2019
181930866	BORDEN D000	BORDEN DAIRY CO OF TEXAS	A	07/18/2019	\$231.70	07/18/2019	07/18/2019
181930867	CDWG GOI001	CDW GOVERNMENT LLC	A	07/18/2019	\$12,157.86	07/18/2019	07/18/2019
181930868	COLORADO000	COLORADO BOXED BEEF CO	A	07/18/2019	\$140.23	07/18/2019	07/18/2019
181930869	DAN ST. 000	DAN ST. ROMAIN EDUCATIONA	A	07/18/2019	\$980.00	07/18/2019	07/18/2019
181930870	KIRBOOFS001	KIRBO'S OFFICE SYSTEMS LL	A	07/18/2019	\$3,200.00	07/18/2019	07/18/2019
181930871	LABATT F000	LABATT FOOD SERVICE LLC	A	07/18/2019	\$5,715.41	07/18/2019	07/18/2019
181930872	SMITHSUP001	SMITH SUPPLY COMPANY	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
181930873	SMITHSUP001	SMITH SUPPLY COMPANY	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
181930874	SMITHSUP001	SMITH SUPPLY COMPANY	A	07/18/2019	\$1,934.74	07/18/2019	07/18/2019
181930875	STAPLES 000	STAPLES ADVANTAGE	A	07/18/2019	\$572.16	07/18/2019	07/18/2019
181930876	TRI-TEX 000	TRI-TEX GRASS	A	07/18/2019	\$12,030.00	07/18/2019	07/18/2019
181930877	FINANCIA000	FINANCIAL BENEFITS SERVIC	C	07/22/2019	\$0.00	07/22/2019	07/22/2019

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
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GENOP FIRST FINANCIAL BANK, N.A.

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181930878	FINANCIA000	FINANCIAL BENEFITS SERVIC	C	07/22/2019	\$0.00	07/22/2019	07/22/2019
181930879	FINANCIA000	FINANCIAL BENEFITS SERVIC	C	07/22/2019	\$0.00	07/22/2019	07/22/2019
181930880	FINANCIA000	FINANCIAL BENEFITS SERVIC	A	07/22/2019	\$25,652.25	07/22/2019	07/22/2019
181930881	ADVANCED002	ADVANCED CONNECTIONS INC	A	07/25/2019	\$3,475.00	07/25/2019	07/25/2019
181930882	AMAZON C000	AMAZON CAPITAL SERVICES I	C	07/25/2019	\$0.00	07/25/2019	07/25/2019
181930883	AMAZON C000	AMAZON CAPITAL SERVICES I	C	07/25/2019	\$0.00	07/25/2019	07/25/2019
181930884	AMAZON C000	AMAZON CAPITAL SERVICES I	A	07/25/2019	\$8,571.63	07/25/2019	07/25/2019
181930885	APPLE IN000	APPLE INC	A	07/25/2019	\$284,115.00	07/25/2019	07/25/2019
181930886	BAILEIGH000	BAILEIGH INDUSTRIAL	A	07/25/2019	\$3,887.25	07/25/2019	07/25/2019
181930887	BAND SHO001	BAND SHOPPE	A	07/25/2019	\$214.15	07/25/2019	07/25/2019
181930888	CDWG GOI001	CDW GOVERNMENT LLC	A	07/25/2019	\$195.00	07/25/2019	07/25/2019
181930889	DENNING 000	DENNING CONSULTING	A	07/25/2019	\$225.00	07/25/2019	07/25/2019
181930890	GOVCONNE000	GOVCONNECTION INC	A	07/25/2019	\$45.00	07/25/2019	07/25/2019
181930891	IN STITC000	IN STITCHES PROMOTIONS	A	07/25/2019	\$156.00	07/25/2019	07/25/2019
181930892	IRON MOU000	IRON MOUNTAIN SECURE SHRE	A	07/25/2019	\$1,222.66	07/25/2019	07/25/2019
181930893	KAJEET I000	KAJEET INC	A	07/25/2019	\$2,403.65	07/25/2019	07/25/2019
181930894	KIRBOOFS001	KIRBO'S OFFICE SYSTEMS LL	A	07/25/2019	\$716.93	07/25/2019	07/25/2019
181930895	ORIENTRC001	ORIENTAL TRADING CO INC/O	A	07/25/2019	\$269.81	07/25/2019	07/25/2019
181930896	ROMEO MU000	ROMEO MUSIC LLC	A	07/25/2019	\$546.00	07/25/2019	07/25/2019
181930897	SOUTHERN006	SOUTHERN SCREEN & WINDOW	A	07/25/2019	\$650.00	07/25/2019	07/25/2019
181930898	TANGIBLE000	TANGIBLE PLAY INC	A	07/25/2019	\$117.00	07/25/2019	07/25/2019
181930899	TCG ADMI000	TCG ADMINISTRATORS	A	07/25/2019	\$70.50	07/25/2019	07/25/2019
800000722	TRS ACTI000	TRS ACTIVE CARE	R	07/15/2019	\$167,144.42	07/15/2019	07/31/2019
800000723	INTERRES001	UNITED STATES TREASURY	C	07/18/2019	\$0.00	07/18/2019	07/18/2019
800000724	INTERRES001	UNITED STATES TREASURY	R	07/18/2019	\$216,206.52	07/18/2019	07/31/2019
800000725	NATIONAL029	NATIONAL BENEFIT SERVICES	R	07/18/2019	\$8,682.76	07/18/2019	07/31/2019
800000726	NATIONAL029	NATIONAL BENEFIT SERVICES	R	07/18/2019	\$12,118.00	07/18/2019	07/31/2019
800000728	TEACHREZ001	TEACHER RETIREMENT SYSTEM	R	07/31/2019	\$202,802.90	07/31/2019	07/31/2019

Number Of Checks: 233 \$1,620,075.45

Total Checks: 233 \$1,620,075.45

Totals:	Bank	Total \$\$
	GENOP	\$1,620,075.45

***** End of report *****

BOARD APPROVED VENDORS

DAN ST. ROMAIN EDUCATIONAL CONSULTING LLC
DATA RECOGNITION CORP/CTB/MCGRAW HILL
GEMINI CUSTOM BRANDS INC

STEPHENVILLE I.S.D.
Board Report 2018-2019 - General Operating
Balance Sheet
July 31, 2019

Object	2018-2019 Balance	2017-2018 Balance
111- CASH	1,676,093.78	1,739,205.14
112- INVESTMENTS	15,548,452.08	15,012,218.66
122- TAXES RECEIVABLE-DELINQUENT	516,307.00	525,338.00
123- ALLOWANCE FOR UNCOLLECTIBLE TAXES	-171,776.00	-163,296.00
124- DUE FROM GOV'T	0.00	171,619.26
126- DUE FROM OTHER FUNDS	237,476.79	489.14
129- RECEIVABLES	0.00	0.00
14-- PRE-PAID ITEMS	336,500.00	327,500.00
---- Asset	18,145,163.41	17,618,851.89
211- PAYABLES	14,102.64	32,934.50
214- COLLECTION FEES PAYABLE	0.00	0.00
215- PAYROLL TAXES PAYABLE	5,827.35	38,965.22
216- ACCRUED PAYROLL	1,103,550.08	1,107,969.48
217- DUE TO OTHER FUNDS	1,838.38	1,794.05
218- DUE TO STATE	0.00	0.00
221- WORKERS COMP LIABILITY	43,029.88	85,167.59
231- DEFERRED REVENUE	54,050.00	0.00
241- DUE TO GOVERNMENTS & AGENCIES	0.00	0.00
260- DEFERRED INFLOWS LOCAL TAXES	344,531.00	362,042.00
---- Liability	1,566,929.33	1,628,872.84
344- RESERVE FOR ENCUMBRANCES	-771,487.12	-632,775.15
354- COMMITED FUND CAPITAL/DEBT	5,189,275.00	3,789,275.00
354- COMMITED FUND DEBT	0.00	1,400,000.00
354- COMMITED FUND BALANCE - REFRESH	600,000.00	600,000.00
360- UNDESIGNATED FUND BALANCE	10,788,959.08	10,200,704.05
431- RESERVE FOR ENCUMBRANCES	771,487.12	632,775.15
---- Equity	16,578,234.08	15,989,979.05
Grand Asset Totals	18,145,163.41	17,618,851.89
Grand Liability Totals	1,566,929.33	1,628,872.84
Grand Equity Totals	16,578,234.08	15,989,979.05

STEPHENVILLE I.S.D.

Board Report 2018-2019 - General Fund

Revenue/Expenditure Summary

For period ending July 31, 2019

YEAR TO DATE COMPARISON CURRENT FISCAL YEAR TO PREVIOUS

Object	2018-2019	2018-2019	2017-2018	2018-19	2017-18
	Current Budget	FYTD Activity	FYTD Activity	FYTD %	FYTD %
Grand Revenue Totals	32,040,528.00	30,796,688.12	31,929,229.55	96.12	97.02
Grand Expense Totals	31,666,557.00	27,615,530.92	28,150,772.12	87.21	92.07
Grand Totals	373,971.00	3,181,157.20	3,778,457.43		

Object	2018-2019	2018-2019	2017-2018	2018-19	2017-18
	Current Budget	FYTD Activity	FYTD Activity	FYTD %	FYTD %
57-- LOCAL REVENUES	19,737,949.00	19,443,433.13	20,306,024.35	98.51	99.70
58-- STATE REVENUES	11,297,329.00	10,491,414.71	11,342,954.53	92.87	94.14
59-- FEDERAL PROGRAM REVENUE	505,000.00	361,788.23	277,242.69	71.64	56.12
79-- TRANSFER IN	500,250.00	500,052.05	3,007.98	99.96	0.00
---- Revenue	32,040,528.00	30,796,688.12	31,929,229.55		
61-- PERSONNEL COST	22,966,248.00	21,125,301.32	20,579,138.91	91.98	91.54
62-- CONTRACTED SERVICES	4,698,049.00	3,355,816.44	3,151,888.73	71.43	73.09
63-- SUPPLIES	2,631,521.00	1,959,476.73	1,983,371.06	74.46	76.43
64-- MISCELLANEOUS	981,088.00	780,208.50	753,047.80	79.52	81.09
66-- CAPITAL ASSETS	389,651.00	394,727.93	202,325.62	101.30	78.05
---- Expense	31,666,557.00	27,615,530.92	26,669,772.12	87.21	92.07

BUDGET TO ACTUAL-REVENUE/EXPENDITURES WITH COMMITTED & AVAILABLE FUNDS

Object	2018-2019	2018-2019	2018-2019	2018-2019
	Current Budget	FYTD Activity	Committed Funds	Available Funds
57-- LOCAL REVENUES	19,737,949.00	19,443,433.13	0.00	294,515.87
58-- STATE REVENUES	11,297,329.00	10,491,414.71	0.00	805,914.29
59-- FEDERAL PROGRAM REVENUE	505,000.00	361,788.23	0.00	143,211.77
79-- TRANSFER IN	500,250.00	500,052.05	0.00	197.95
---- Revenue	32,040,528.00	30,796,688.12	0.00	1,243,839.88
61-- PERSONNEL COST	22,966,248.00	21,125,301.32	103.82	1,840,842.86
62-- CONTRACTED SERVICES	4,698,049.00	3,355,816.44	371,353.24	970,879.32
63-- SUPPLIES	2,631,521.00	1,959,476.73	317,058.08	354,986.19
64-- MISCELLANEOUS	981,088.00	780,208.50	23,697.67	177,181.83
66-- CAPITAL ASSETS	389,651.00	394,727.93	35,837.31	-40,914.24
---- Expense	31,666,557.00	27,615,530.92	748,050.12	3,302,975.96

CALCULATION OF NET CURRENT INCREASE/(DECREASE) IN FUND

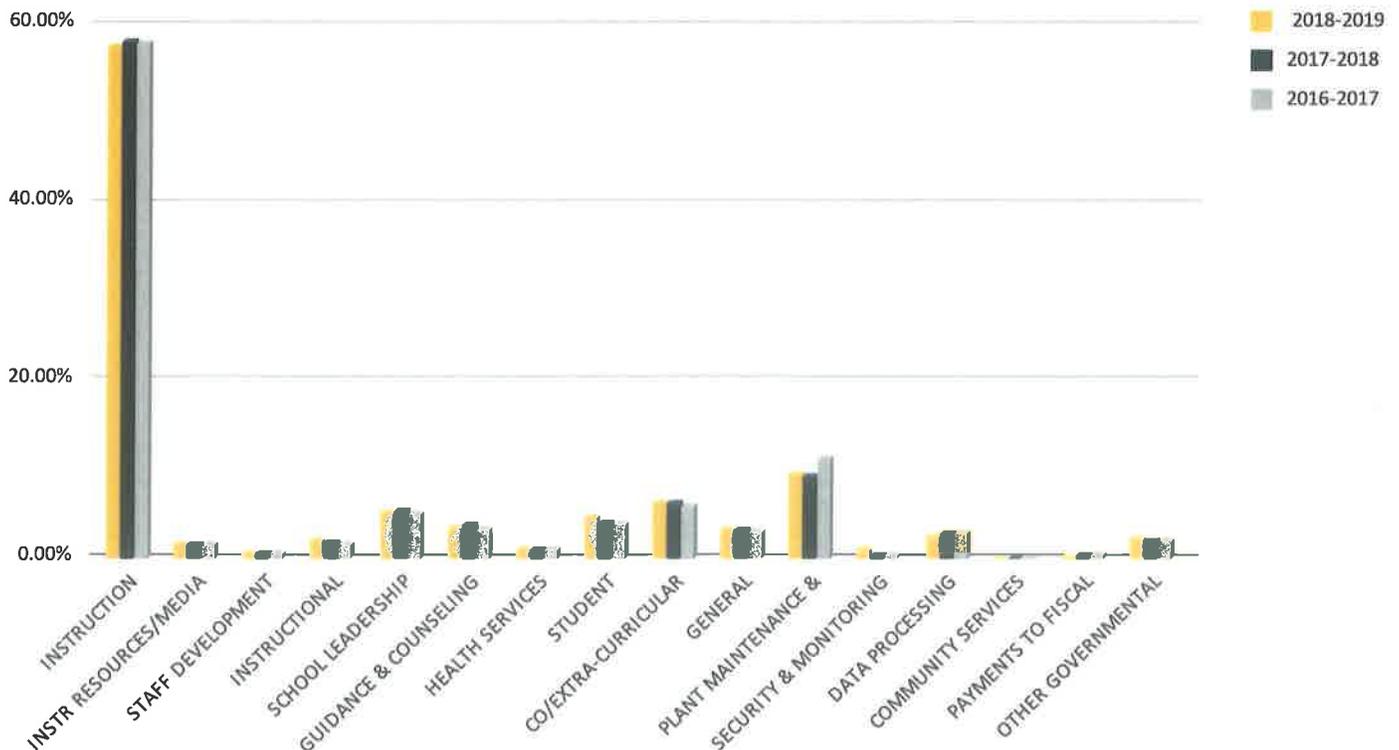
Revenue	30,796,688.12
Expenditures	<u>28,363,581.04</u>
Current Increase in Fund	2,433,107.08

STEPHENVILLE ISD - GENERAL OPERATING FUND EXPENDITURES BY FUNCTION

Three Year Trend as of July 31, 2018-2019, 2017-2018, 2016-2017

FUNCTION	2018-2019	2018-2019	2017-2018	2017-2018	2016-2017	2016-2017
	FYTD Activity	FYTD %	FYTD Activity	FYTD %	FYTD Activity	FYTD %
11 INSTRUCTION	\$ 15,848,401.10	57.39%	\$ 15,486,536.31	58.07%	\$ 15,857,182.66	57.94%
12 INSTR RESOURCES/MEDIA	\$ 452,739.71	1.64%	\$ 432,611.38	1.62%	\$ 427,128.67	1.56%
13 STAFF DEVELOPMENT	\$ 166,233.98	0.60%	\$ 165,634.91	0.62%	\$ 151,938.81	0.56%
21 INSTRUCTIONAL LEADERSHIP	\$ 547,672.48	1.98%	\$ 476,290.71	1.79%	\$ 444,100.62	1.62%
23 SCHOOL LEADERSHIP	\$ 1,418,031.44	5.13%	\$ 1,421,213.37	5.33%	\$ 1,377,645.48	5.03%
31 GUIDANCE & COUNSELING	\$ 935,238.17	3.39%	\$ 1,023,731.90	3.84%	\$ 875,727.03	3.20%
33 HEALTH SERVICES	\$ 271,864.21	0.98%	\$ 260,498.65	0.98%	\$ 275,023.09	1.00%
34 STUDENT TRANSPORTATION	\$ 1,244,900.28	4.51%	\$ 1,066,923.54	4.00%	\$ 1,036,320.68	3.79%
36 CO/EXTRA-CURRICULAR ACTIVITIES	\$ 1,691,206.47	6.12%	\$ 1,620,333.06	6.08%	\$ 1,605,249.73	5.87%
41 GENERAL ADMINISTRATION	\$ 884,775.47	3.20%	\$ 844,535.83	3.17%	\$ 826,119.16	3.02%
51 PLANT MAINTENANCE & OPERATIONS	\$ 2,572,422.42	9.32%	\$ 2,431,527.38	9.12%	\$ 3,045,955.82	11.13%
52 SECURITY & MONITORING SERVICES	\$ 262,977.90	0.95%	\$ 83,105.68	0.31%	\$ 81,185.61	0.30%
53 DATA PROCESSING SERVICES	\$ 678,833.56	2.46%	\$ 755,309.87	2.83%	\$ 774,079.17	2.83%
61 COMMUNITY SERVICES	\$ 953.97	0.00%	\$ 499.94	0.00%	\$ 970.85	0.00%
93 PAYMENTS TO FISCAL AGENTS\MBRS	\$ 54,800.00	0.20%	\$ 77,000.00	0.29%	\$ 77,000.00	0.28%
99 OTHER GOVERNMENTAL AGENCIES	\$ 584,479.76	2.12%	\$ 524,019.59	1.96%	\$ 512,163.36	1.87%
TOTALS	\$ 27,615,530.92	100.00%	\$ 26,669,772.12	100.00%	\$ 27,367,790.74	100.00%

Three Year Trend of Expenditures by Function Current Month to Date for July 31, 2019



STEPHENVILLE I.S.D.**Board Reports 2018-2019 - Debt Services Fund**

Balance Sheet

July 31, 2019

Object	2018-2019 Balance	2017-2018 Balance
111- CASH	83,941.19	152,420.44
112- INVESTMENTS	2,721,612.38	383,384.59
122- RECEIVABLES	42,355.00	44,096.00
123- ALLOWANCES-UNCOLLECTIBLE TAX	-18,814.00	-16,884.00
124- DUE FROM	0.00	0.00
129- OTHER RECEIVABLES	0.00	0.00
181- RESTRICTED INVESTMENTS	0.00	0.00
---- Asset	2,835,094.57	563,017.03
211- PAYABLES	0.00	14,947.00
260- DEFERRED REVENUE	23,541.00	27,212.00
---- Liability	23,541.00	42,159.00
344- RESERVE FOR ENCUMBRANCES	0.00	-372,144.59
348- RESERVE FOR LONG-TERM DEBT	468,874.71	4,906.09
352- COMMITTED FB FOR EARLY DEBT PAYMENT	0.00	381,000.00
360- UNDESIGNATED FUND BALANCE	2,342,678.56	134,951.94
431- RESERVE FOR ENCUMBRANCES	0.00	372,144.59
---- Equity	2,811,553.57	520,858.03
Grand Asset Totals	2,835,094.57	563,017.03
Grand Liability Totals	23,541.00	42,159.00
Grand Equity Totals	2,811,553.57	520,858.03

STEPHENVILLE I.S.D.
Board Report 2018-2019 - Debt Service
Revenue/Expenditure Summary
For the period ended July 31, 2019

YEAR TO DATE COMPARISON CURRENT FISCAL YEAR TO PREVIOUS

Object	2018-2019		2017-2018	
	Current Budget	FYTD Activity	FYTD Activity	FYTD %
Grand Revenue Totals	5,229,476.00	5,163,411.79	2,332,013.02	98.74
Grand Expense Totals	4,952,108.00	2,820,732.93	2,197,061.08	56.95
Grand Totals	277,368.00	2,342,678.86	134,951.94	

Object	2018-2019		2017-2018	
	Current Budget	FYTD Activity	FYTD Activity	FYTD %
571- LOCAL TAX REVENUE	4,935,566.00	4,975,044.79	1,099,604.60	100.80
574- OTHER LOCAL REVENUES	14,300.00	46,773.57	5,172.26	327.09
582- OTHER STATE REVENUES	41,610.00	27,690.00	15,162.00	66.55
594- FEDERAL REIMBURSEMENT	238,000.00	112,554.14	112,074.16	47.29
791- TRANSFERS IN/PROCEEDS	0.00	1,349.29	1,100,000.00	0.00
---- Revenue	5,229,476.00	5,163,411.79	2,332,013.02	98.74
651- DEBT PRINCIPAL PAYMENTS	1,800,000.00	1,330,000.00	1,670,000.00	73.89
652- DEBT INTEREST PAYMENTS	3,144,608.00	1,488,732.93	517,618.75	47.34
659- OTHER DEBT SERVICES EXPEN	7,500.00	2,000.00	9,442.33	26.67
---- Expense	4,952,108.00	2,820,732.93	2,197,061.08	56.96

BUDGET TO ACTUAL-REVENUE/EXPENDITURES WITH COMMITTED & AVAILABLE FUND6

Object	2018-2019		2018-19	
	Current Budget	FYTD Activity	Committed Funds	Available Funds
57-- LOCAL TAX	4,935,566.00	4,975,044.79	0.00	-39,478.79
57-- INTEREST REVENUES	14,300.00	46,773.57	0.00	-32,473.57
58-- OTHER STATE REVENUES	41,610.00	27,690.00	0.00	13,920.00
59-- FEDERAL PROGRAM REVENUE	238,000.00	112,554.14	0.00	125,445.86
791- TRANSFERS IN	0.00	1,349.29	0.00	-1,349.29
---- Revenue	5,229,476.00	5,163,411.79	0.00	66,064.21
6511 DEBT PRINCIPAL	1,800,000.00	1,330,000.00	0.00	470,000.00
6521 DEBT INTEREST	3,144,608.00	1,488,732.93	0.00	1,655,875.07
6599 MISCELLANEOUS	7,500.00	2,000.00	0.00	5,500.00
---- Expense	4,952,108.00	2,820,732.93	0.00	2,131,375.07

CALCULATION OF NET CURRENT INCREASE/(DECREASE) IN FUND

Revenue	5,163,411.79
Expenditures	<u>2,820,732.93</u>
Current Increase/Decrease in Fund	2,342,678.86

STEPHENVILLE I.S.D.**Board Reports 2018-2019 - Child Nutrition**

Balance Sheet

July 31, 2019

Object	2018-2019 Balance	2017-2018 Balance
111- CASH	280,259.79	460,806.98
124- DUE FROM GOVERNMENT	0.00	0.00
126- DUE FROM OTHER FUNDS	0.00	0.00
129- RECEIVABLES	237.50	157.50
---- Asset	280,459.79	460,964.48
211- PAYABLES	0.00	2,147.60
215- PAYROLL TAXES PAYABLE	0.00	385.58
216- ACCRUED WAGES PAYABLE	34,227.98	34,713.56
217- DUE TO OTHER FUNDS	0.00	0.00
231- DEFERRED REVENUE	0.00	0.00
---- Liability	34,227.98	37,246.74
344- RESERVE FOR ENCUMBRANCES	-4,693.76	-1,377.50
345- RESERVED FOR CHILD NUTRITION	289,965.04	427,962.83
354- DESIGNATED FUND BALANCE	0.00	0.00
360- UNDESIGNATED FUND BALANCE	-43,695.73	-4,245.09
431- RESERVE FOR ENCUMBRANCES	4,693.76	1,377.50
---- Equity	246,269.31	423,717.74
Grand Asset Totals	280,497.29	460,964.48
Grand Liability Totals	34,227.98	37,246.74
Grand Equity Totals	246,269.31	423,717.74

STEPHENVILLE I.S.D

Board Report 2018-2019 - Child Nutrition

Revenue/Expenditure Summary

For period ending July 31, 2019

YEAR TO DATE COMPARISON CURRENT FISCAL YEAR TO PREVIOUS

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2017-2018 FYTD Activity	2018-19 FYTD %	2017-18 FYTD %
Grand Revenue Totals	1,408,921.00	1,360,172.34	1,283,238.82	96.54	92.67
Grand Expense Totals	1,575,351.00	1,404,500.32	1,287,483.91	89.15	83.19
Grand Totals	-166,430.00	-44,327.98	-4,245.09		

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2017-2018 FYTD Activity	2018-19 FYTD %	2017-18 FYTD %
57-- LOCAL REVENUES	403,821.00	382,186.17	365,626.61	94.64	90.54
58-- STATE REVENUES	8,200.00	17,725.77	17,804.46	216.17	223.96
59-- FEDERAL PROGRAM REVENUE	996,900.00	960,260.40	899,807.75	96.32	92.58
---- Revenue	1,408,921.00	1,360,172.34	1,283,238.82	96.54	92.67
61-- PERSONNEL COST	636,101.00	583,684.62	555,391.96	91.76	92.38
62-- CONTRACTED SERVICES	21,500.00	12,846.09	13,239.60	59.75	47.03
63-- SUPPLIES	912,250.00	806,244.61	718,137.35	88.38	78.85
64-- MISCELLANEOUS	5,500.00	1,725.00	715.00	31.36	9.53
66-- CAPITAL ASSETS	0.00	0.00	0.00	0.00	0.00
---- Expense	1,575,351.00	1,404,500.32	1,287,483.91	89.15	83.19

BUDGET TO ACTUAL-REVENUE/EXPENDITURES WITH COMMITTED & AVAILABLE FUNDS

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2018-2019 Committed Funds	2018-19 Available Funds
57-- LOCAL REVENUES	403,821.00	382,818.42	0.00	21,002.58
58-- STATE REVENUES	8,200.00	17,725.77	0.00	-9,525.77
59-- FEDERAL PROGRAM REVENUE	996,900.00	960,260.40	0.00	36,639.60
---- Revenue	1,408,921.00	1,360,804.59	0.00	48,116.41
61-- PERSONNEL COST	636,101.00	583,684.62	0.00	52,416.38
62-- CONTRACTED SERVICES	21,500.00	12,846.09	0.00	8,653.91
63-- SUPPLIES	912,250.00	806,244.61	10,523.96	95,481.43
64-- MISCELLANEOUS	5,500.00	1,725.00	-1,500.00	5,275.00
66-- CAPITAL ASSETS	0.00	0.00	0.00	0.00
---- Expense	1,575,351.00	1,404,500.32	9,023.96	161,826.72

CALCULATION OF NET CURRENT INCREASE/(DECREASE) IN FUND

Revenue	1,360,804.59
Expenditures	<u>1,413,524.28</u>
Current Increase in Fund	-52,719.69

STEPHENVILLE I.S.D.

Board Reports 2018-2019 - Capital Projects & Bonds Proceeds

Balance Sheet

July 31, 2019

<u>Object</u>	<u>2018-2019 Balance</u>	<u>2017-2018 Balance</u>
111- CASH	80,402.50	0.00
124- INVESTMENTS	57,298,717.93	0.00
124- DUE FROM	0.00	0.00
129- OTHER RECEIVABLES	0.00	0.00
<u>181- RESTRICTED INVESTMENTS</u>	<u>0.00</u>	<u>0.00</u>
---- Asset	<u>57,379,120.43</u>	<u>0.00</u>
211- PAYABLES	0.00	0.00
221- ACCRUED PAYABLE WORK COMP	78,972.19	0.00
<u>231- DEFERRED REVENUE</u>	<u>0.00</u>	<u>0.00</u>
---- Liability	<u>78,972.19</u>	<u>0.00</u>
344- RESERVE FOR ENCUMBRANCES	0.00	0.00
360- FUND BALANCE	57,300,148.24	0.00
<u>431- RESERVE FOR ENCUMBRANCES</u>	<u>0.00</u>	<u>0.00</u>
---- Equity	<u>57,300,148.24</u>	<u>0.00</u>
Grand Asset Totals	57,379,120.43	0.00
Grand Liability Totals	78,972.19	0.00
Grand Equity Totals	57,300,148.24	0.00

STEPHENVILLE I.S.D.

Board Report 2018-2019 - Capital Projects & Bond Proceeds

Revenue/Expenditure Summary

For the period ended July 31, 2019

YEAR TO DATE COMPARISON CURRENT FISCAL YEAR TO PREVIOUS

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2017-2018 FYTD Activity	2018-19 FYTD %	2017-18 FYTD %
Grand Revenue Totals	62,182,295.00	61,958,615.43	0.03	99.64	0.00
Grand Expense Totals	61,848,609.00	4,658,467.19	7.98	7.53	0.00
Grand Totals	333,686.00	57,300,148.24			

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2017-2018 FYTD Activity	2018-19 FYTD %	2017-18 FYTD %
571- LOCAL TAX REVENUE	0.00	0.00	0.00	0.00	0.00
57-- INT INCOME/OTHER LOCAL REV	1,192,181.00	968,501.56	0.03	81.24	0.00
578- OTHER STATE REVENUES	0.00	0.00	0.00	0.00	0.00
579- FEDERAL FUNDS	0.00	0.00	0.00	0.00	0.00
79-- EQUITY TRANSFERS IN	60,990,114.00	60,990,113.87	0.00	100.00	0.00
---- Revenue	62,182,295.00	61,958,615.43	0.03	99.64	0.00
6599 MISCELLANEOUS-BOND ISSUE	190,114.00	190,113.87	0.00	100.00	0.00
6599 MISCELLANEOUS-MANAGEMENT FEE	72,000.00	63,557.62	0.00	88.27	0.00
6629 CAPITAL ASSETS-HS CONSTRUCT	56,519,975.00	2,073,112.35	0.00	3.67	0.00
6629 CAPITAL ASSETS-GILBERT CONST	2,470,000.00	114,401.00	0.00	4.63	0.00
6629 CAPITAL ASSETS-SOFTBALL CONST	2,096,495.00	1,717,230.30	0.00	81.91	0.00
89-- EQUITY TRANSFERS OUT	500,025.00	500,052.05	7.98	100.01	0.00
---- Expense	61,848,609.00	4,658,467.19	0.00	7.26	0.00

BUDGET TO ACTUAL-REVENUE/EXPENDITURES WITH COMMITTED & AVAILABLE FUND6

Object	2018-2019 Current Budget	2018-2019 FYTD Activity	2018-2019 Committed Funds	2018-19 Available Funds
57-- LOCAL REVENUES	1,192,181.00	968,501.56	0.00	223,679.44
57-- INTEREST REVENUES	0.00	0.00	0.00	0.00
58-- OTHER STATE REVENUES	0.00	0.00	0.00	0.00
59-- FEDERAL PROGRAM REVENUE	0.00	0.00	0.00	0.00
79-- TRANSFERS IN	60,990,114.00	60,990,113.87	0.00	0.13
---- Revenue	62,182,295.00	61,958,615.43	0.00	223,679.57
65-- MISCELLANEOUS	262,114.00	253,671.49	0.00	8,442.51
66-- CAPITAL ASSETS	61,086,470.00	3,904,743.65	0.00	57,181,726.35
89-- TRANSFERS IN	500,025.00	500,052.05	0.00	-27.05
---- Expense	61,848,609.00	4,658,467.19	0.00	57,190,141.81

CALCULATION OF NET CURRENT INCREASE/(DECREASE) IN FUND

Revenue	61,928,615.43
Expenditures	<u>4,658,467.19</u>
Current Increase in Fund	57,270,148.24

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT
CASH POSITION
As of July 31, 2019

Fund	Beginning Balance	July Receipts/Adj	July Disbursements	Ending Balance
General Funds	1,663,566.69	2,942,618.76	2,932,422.00	1,673,763.45
Payroll	149,226.25	622,333.09	607,846.08	163,713.26
Special Revenues	57,382.72	229,523.18	147,428.86	139,477.04
Child Nutrition	362,071.84	13,813.86	95,625.91	280,259.79
Workers Comp Impress Acct	4,039.68	5,008.67	6,938.59	2,109.76
Designated/Activity/Hospitality	432,647.77	16,708.38	6,763.78	442,592.37
Debt Service	68,159.67	19,175.58	3,394.06	83,941.19
Capital Project/Construction	237,487.17	609.89	157,694.56	80,402.50
Total All Funds	2,974,581.79	3,849,791.41	3,958,113.84	2,866,259.36

General Fund Cash Balances as of	7/31/2019	1,839,586.47
Petty Cash		1,484.89
TEXPOOL		9,414,425.37
Texas TERM		61,514.63
Investments with TCG -- Ameritrade		6,072,512.08
Total General Fund Cash and Investments		17,389,523.44

All Other Funds Cash Balances as of	7/31/2019	1,026,672.89
Petty Cash All Other Funds		875.00
Investments All Other Funds		60,026,330.31
Total All Other Funds Cash and Investments		61,053,878.20

Cash and Investments All Funds as of	7/31/2019	78,443,401.64
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Pooled in General Operating Bank Acct

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT
INVESTMENT REPORT FOR GENERAL FUND
As of July 31, 2019

	Current Rate	Market Value As of July 31, 2019	Beginning Balance	July Deposits	July Withdrawals	July Interest	Ending Balance	Interest YTD
TCG Holdings via Ameritrade								
Affinity Fed CR UN (8/16/2019)	2.7000%	\$29,007.83	\$29,025.00	\$0.00	\$0.00	\$0.00	\$29,025.00	\$0.00
Ally Bk Midvale Utah (8/5/2019)	1.7000%	\$124,993.75	\$125,021.02	\$0.00	\$0.00	\$0.00	\$125,021.02	\$0.00
Ally Bk Midvale Utah (10/15/2019)	1.7000%	\$124,922.50	\$125,023.35	\$0.00	\$0.00	\$0.00	\$125,023.35	\$0.00
Ameri Exp Bk FSB (7/24/2019)	2.0000%	\$0.00	\$125,827.99	\$0.00	\$125,827.99	\$0.00	\$0.00	\$0.00
Ameri Exp Centrn (8/8/2019)	1.7000%	\$124,990.00	\$125,021.17	\$0.00	\$0.00	\$0.00	\$125,021.17	\$0.00
Bar Harbor B&T Co (3/30/2020)	2.4500%	\$248,084.32	\$248,025.00	\$0.00	\$0.00	\$0.00	\$248,025.00	\$0.00
Barclays Bank Del (10/18/2019)	1.7000%	\$249,835.00	\$250,023.54	\$0.00	\$0.00	\$0.00	\$250,023.54	\$0.00
BMW Bank of NA (3/30/2020)	2.4500%	\$248,768.80	\$248,025.00	\$0.00	\$0.00	\$0.00	\$248,025.00	\$0.00
Canadian Cnty Okla Bonds (06/01/2020)	3.0000%	\$25,139.75	\$25,114.75	\$0.00	\$0.00	\$0.00	\$25,114.75	\$0.00
Capital On BK USA (10/15/2019)	1.7000%	\$124,922.50	\$125,023.35	\$0.00	\$0.00	\$0.00	\$125,023.35	\$0.00
Capital One NA (7/26/2019)	1.6000%	\$0.00	\$124,966.41	\$0.00	\$124,966.41	\$0.00	\$0.00	\$0.00
Citibk Salt Lake City (11/26/19)	2.2000%	\$250,167.50	\$251,545.65	\$0.00	\$0.00	\$0.00	\$251,545.65	\$0.00
Colorado HSG & Fin Auth (5/1/19)	2.0240%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cooperative BK Roslindale (6/5/20)	2.7500%	\$245,215.60	\$244,953.45	\$0.00	\$0.00	\$0.00	\$244,953.45	\$0.00
Discover BK (8/09/2019)	1.7000%	\$124,997.50	\$125,073.32	\$0.00	\$0.00	\$0.00	\$125,073.32	\$0.00
Durham NC LTD (10/01/2019)	2.1200%	\$124,988.75	\$125,021.20	\$0.00	\$0.00	\$0.00	\$125,021.20	\$0.00
Federal Home Loan Banks (12/11/20)	1.8575%	\$249,872.50	\$249,778.89	\$0.00	\$0.00	\$0.00	\$249,778.89	\$0.00
Federal Home Loan Banks (2/26/20)	1.4500%	\$358,668.00	\$130,128.71	\$0.00	\$0.00	\$0.00	\$130,128.71	\$0.00
First Source Bank (10/15/19)	1.9000%	\$249,947.50	\$353,755.60	\$0.00	\$0.00	\$0.00	\$353,755.60	\$0.00
First St CMTY Farmington (5/29/2020)	2.7500%	\$246,555.75	\$250,025.00	\$0.00	\$0.00	\$0.00	\$250,025.00	\$0.00
Goldman Sachs BK (8/2/2018)	1.5000%	\$0.00	\$245,024.01	\$0.00	\$0.00	\$0.00	\$245,024.01	\$0.00
Goldman Sachs BK (8/2/2019)	1.7000%	\$124,997.50	\$125,020.97	\$0.00	\$0.00	\$0.00	\$125,020.97	\$0.00
Hanover PA Area Sch Dist (02/01/2021)	2.9500%	\$202,012.00	\$200,965.28	\$0.00	\$0.00	\$0.00	\$200,965.28	\$0.00
Industry Calif Pub FACS (1/1/19)	2.7890%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JP Morgan Chase BK (8/14/20)	2.8500%	\$246,063.96	\$246,048.88	\$0.00	\$0.00	\$0.00	\$246,048.88	\$0.00
Mercantile Bank of MI (6/1/20)	2.7500%	\$246,555.75	\$244,970.60	\$0.00	\$0.00	\$0.00	\$244,970.60	\$0.00
Morgan Stanley Bank (10/30/19)	1.7500%	\$249,842.50	\$250,327.29	\$0.00	\$0.00	\$0.00	\$250,327.29	\$0.00
Morgan Stanley PVT Purchase CD (5/26/20)	2.7500%	\$246,531.25	\$247,442.50	\$0.00	\$0.00	\$0.00	\$247,442.50	\$0.00
NBT (8/27/19)	2.1000%	\$169,993.20	\$171,709.98	\$0.00	\$0.00	\$0.00	\$171,709.98	\$0.00
Oregon St (7/01/2019)	2.4000%	\$0.00	\$35,150.65	\$0.00	\$35,150.65	\$0.00	\$0.00	\$0.00
Oriental BK Brokered Instl CD (9/14/20)	2.8000%	\$128,126.49	\$127,025.00	\$0.00	\$0.00	\$0.00	\$127,025.00	\$0.00
Park Natl BK Newark, OH(9/12/19)	2.1500%	\$99,998.00	\$100,476.58	\$0.00	\$0.00	\$0.00	\$100,476.58	\$0.00
Pasadena Calif USD(11/01/2019)	2.3110%	\$65,011.70	\$65,644.55	\$0.00	\$0.00	\$0.00	\$65,644.55	\$0.00
SAFRA Natl NY (7/27/2018)	1.5000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Savannah GA Eco Dev A (1/01/2020)	2.4200%	\$120,044.40	\$120,441.80	\$0.00	\$0.00	\$0.00	\$120,441.80	\$0.00
State BK India New York(2/14/20)	2.3000%	\$248,426.56	\$248,025.00	\$0.00	\$0.00	\$0.00	\$248,025.00	\$0.00

	Current Rate	Market Value As of July 31, 2019	Beginning Balance	July			July Interest	Ending Balance	Interest YTD
				Deposits	Withdrawals	Interest			
Webb Bank (12/20/19)	2.0000%	\$245,000.00	\$243,706.40	\$0.00	\$0.00	\$0.00	\$243,706.40	\$0.00	
Wells Fargo BK (07/25/2018)	1.5000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Wells Fargo BK (08/28/2019)	1.5000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Wells Fargo BK (1/28/2019)	1.6000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Wex Bk Midvale Utah (8/02/2019)	1.7000%	\$124,997.50	\$124,251.25	\$0.00	\$0.00	\$0.00	\$124,251.25	\$311.25	
US Government Port Class A	0.8100%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TD US Government Port Class A	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cash and Cash Alternatives	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TCG - Ameritrade		\$5,798,443.06	\$22,596.50	\$290,843.18	\$3,566.69	\$0.00	\$309,872.99	\$91,451.58	
TexasDAILY (AAA+ rated)			\$6,071,180.64	\$290,843.18	\$289,511.74	\$0.00	\$6,072,512.08	\$91,762.83	
TOTAL FOR INSTITUTION	2.4224%	\$61,514.63	\$61,390.61	\$0.00	\$0.00	\$124.02	\$61,514.63	\$1,292.07	
WAM 34 d		\$61,514.63	\$61,390.61	\$0.00	\$0.00	\$124.02	\$61,514.63	\$1,292.07	
TEXPOOL Prime (AAA+ rated)	2.4998%	\$9,414,425.37	\$10,892,830.03	\$0.00	\$1,500,000.00	\$21,595.34	\$9,414,425.37	\$255,889.45	
TOTAL FOR INSTITUTION		\$9,414,425.37	\$10,892,830.03	\$0.00	\$1,500,000.00	\$21,595.34	\$9,414,425.37	\$255,889.45	
WAM 31 d		\$9,414,425.37	\$10,892,830.03	\$0.00	\$1,500,000.00	\$21,595.34	\$9,414,425.37	\$255,889.45	
TOTAL ALL INSTITUTIONS		\$15,274,383.06	\$17,025,401.28	\$290,843.18	\$1,789,511.74	\$21,719.36	\$15,548,452.08	\$348,944.35	

Interest Earned on All Interest Bearing Accounts for General Operating
 Weighted Average Maturity on Invested Funds (WAM) July 29,749.55 YTD 395,841.17
 Investment Management Fee 63.63 in days 69
 \$566.69 \$6,488.88

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT									
INVESTMENT REPORT FOR DEBT SERVICES FUND									
As of July 31, 2019									
	Current Rate	Market Value As of July 31, 2019	Beginning Balance	July Deposits	July Withdrawals	July Interest	Ending Balance	Interest YTD	
TEXPOOL Prime (AAA+ rated)	2.4498%	\$2,727,612.38	\$2,721,833.67	\$0.00	\$0.00	\$5,778.71	\$2,727,612.38	\$49,517.79	
TOTAL FOR INSTITUTION		\$2,727,612.38	\$2,721,833.67	\$0.00	\$0.00	\$5,778.71	\$2,727,612.38	\$49,517.79	
WAM 31 d		\$2,727,612.38	\$2,721,833.67	\$0.00	\$0.00	\$5,778.71	\$2,727,612.38	\$49,517.79	

Interest Earned on All Interest Bearing Accounts for Debt Services July 5,880.07 YTD 4,677.57

This report complies with District Investment Policy and State law in regard to Public Funds Investment Act, both in format and in portfolio contents as it relates to District Investment Strategy and relevant provisions of Government Code, Chapter 2256

Signed _____ Date 8-15-19
 Signed Julie Skiffis Date 8-15-19

STEPHENVILLE INDEPENDENT SCHOOL DISTRICT
INVESTMENT REPORT FOR BOND PROCEEDS FUND
 As of July 31, 2019

	Current Rate	Market Value As of July 31, 2019	Beginning Balance	July Deposits	July Withdrawals	July Interest	Ending Balance	Interest YTD
TCG Holdings via Ameritrade								
Affinity Fed Cr Un CD (9/27/19)	2.8000%	\$200,242.00	\$200,025.00	\$0.00	\$0.00	\$0.00	\$200,025.00	\$0.00
Bank Hope LA CD (7/28/20)	2.8500%	\$245,060.64	\$243,025.00	\$0.00	\$0.00	\$0.00	\$243,025.00	\$0.00
Banque Et Caisse CP (6/21/19)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BNP Paribas CP (2/20/19)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BNP Paribas CP (9/09/19)	0.0000%	\$358,884.00	\$355,427.60	\$0.00	\$0.00	\$0.00	\$355,427.60	\$4,044.29
Credit SUISSE First Boston (9/06/19)	0.0000%	\$253,263.40	\$249,799.43	\$0.00	\$0.00	\$0.00	\$249,799.43	\$0.00
Dexia Credit Local NY CP (6/17/19)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Home Loan Deben (2/11/20)	2.1250%	\$6,998,040.00	\$6,960,413.23	\$0.00	\$0.00	\$0.00	\$6,960,413.23	\$98,994.41
Federal Home Loan Deben (3/30/20)	2.3750%	\$6,011,640.00	\$6,041,721.12	\$0.00	\$0.00	\$0.00	\$6,041,721.12	\$0.00
Federal Natl MTG Assn N (6/22/20)	1.5000%	\$5,970,780.00	\$5,894,405.75	\$0.00	\$0.00	\$0.00	\$5,894,405.75	\$0.00
Federal Natl MTG Assn Senior (10/20/20)	1.6300%	\$8,129,231.70	\$8,142,858.44	\$0.00	\$0.00	\$0.00	\$8,142,858.44	\$0.00
Freddie MAC N (10/2/19)	1.2500%	\$9,984,200.00	\$9,924,582.15	\$0.00	\$0.00	\$0.00	\$9,924,582.15	\$0.00
Hudson County N J IMPT Auth (10/02/19)	1.2500%	\$3,006,270.00	\$3,021,835.00	\$0.00	\$0.00	\$0.00	\$3,021,835.00	\$0.00
ING US FDG LLC (Commercial Paper 8/06/19)	2.9300%	\$2,439,802.20	\$2,389,277.80	\$0.00	\$0.00	\$0.00	\$2,389,277.80	\$0.00
JP Morgan Securities CP (5/23/2019)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JP Morgan Securities CP (6/21/2019)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Malayan Banking Berhad NY CP (1/23/19)	0.0000%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VYSTAR CR UN Jacksonvil, FL (4/2/2020)	2.9000%	\$244,499.31	\$243,023.71	\$0.00	\$0.00	\$0.00	\$243,023.71	\$8,107.26
Federated Investments FED Govt Oblig Fund	0.0000%	\$65,936.12	\$69,955.83	\$540.59	\$5,863.05	\$1,302.75	\$65,936.12	\$74,278.79
Cash and Cash Alternatives	0.0000%	\$0.00	\$540.59	\$0.00	\$540.59	\$0.00	\$540.59	\$0.00
TCG - Ameritrade		\$43,907,849.37	\$43,736,890.55	\$540.59	\$6,403.64	\$1,302.75	\$43,732,330.35	\$612,657.34
TEXPOOL Prime (AAAm rated)								
TOTAL FOR INSTITUTION	2.4998%	\$13,566,387.58	\$13,537,646.04	\$0.00	\$0.00	\$28,741.54	\$13,566,387.58	\$196,587.58
WAMM1 d		\$13,566,387.58	\$13,537,646.04	\$0.00	\$0.00	\$28,741.54	\$13,566,387.58	\$196,587.58
TOTAL ALL INSTITUTIONS		\$57,474,236.95	\$57,274,536.69	\$540.59	\$6,403.64	\$30,044.29	\$57,298,717.93	\$809,244.92

Interest Recorded on All Interest Bearing Accounts for Bond Proceeds Fund

Weighted Average Maturity on Invested Funds (WAM)

Investment Management Fee

This report complies with District Investment Policy and State law in regard to Public Funds Investment Act, both in format and in portfolio contents as it relates to District Investment Strategy and relevant provisions of Government Code, Chapter 2256

Signed

Signed

Julie Stegler

Date

8-15-19

July YTD
\$30,334.03 \$968,501.56

164.14 in days \$5,863.05 \$663,557.62

STEPHENVILLE ISD

7/31/2019

CASH FLOW FOR 2018-2019

GENERAL FUND *

Fiscal Year = 9/18-8/19

	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August
Beginning Balance in Bank	1,411,048	2,320,425	2,717,084	2,584,271	483,021	1,270,922	1,945,069	2,254,616	977,518	1,360,737	1,999,330	1,839,586
Total Revenue	1,865,762	2,446,856	2,873,511	5,700,669	7,720,664	4,821,920	784,843	1,563,509	1,477,865	1,603,077	2,069,960	1,692,489
From Other Sources	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	2,456,385	2,050,197	3,006,324	3,151,919	2,482,763	3,147,773	2,475,296	2,840,607	3,194,646	2,764,484	3,729,704	3,113,645
Other Transfers In	1,500,000	-	-	-	1,000,000	-	2,000,000	-	2,100,000	1,800,000	1,500,000	1,100,000
Other Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-
Debt Transfers Out	-	-	-	-	4,650,000	5,450,000	1,000,000	-	-	-	-	-
Net Change in Cash	909,377	396,659	(132,813)	(2,101,250)	787,901	674,147	309,547	(1,277,098)	383,219	638,593	(159,744)	(321,156)
Ending Balance in Bank *	2,320,425	2,717,084	2,584,271	483,021	1,270,922	1,945,069	2,254,616	977,518	1,360,737	1,999,330	1,839,586	1,518,430
Total Liquid Investments	6,532,111	6,545,129	6,558,100	11,224,856	15,700,450	16,733,193	14,768,151	14,799,862	12,729,325	10,954,221	9,475,940	7,757,611
Other Investments	6,002,000	6,005,575	6,005,575	6,005,575	6,035,999	6,050,341	6,052,602	6,059,257	6,063,059	6,071,181	6,072,512	6,072,512
Total Cash & Investments	14,854,536	15,267,788	15,147,946	17,713,452	23,007,371	24,728,603	23,075,369	21,836,637	20,153,121	19,024,732	17,388,038	15,248,553
Projected	14,400,530	14,407,004	14,000,704	16,877,302	21,987,311	23,456,267	21,892,345	20,978,304	19,273,867	17,920,319	16,770,339	15,403,967

DEBT SERVICE FUND

Fiscal Year = 9/18-8/19

	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August
Beginning Balance in Bank	84,142	86,390	291,726	592,270	103,291	181,944	40,502	56,780	13,372	39,663	68,110	83,941
Total Revenue	2,248	209,936	305,177	1,262,521	1,928,653	1,177,291	116,278	56,592	26,291	28,447	19,176	125,354
Transfers In	-	-	-	-	-	2,100,000	-	-	-	-	-	1,990,000
Transfer Out	-	-	-	-	1,750,000	600,000	100,000	100,000	-	-	-	-
Total Expenditures	-	4,600	4,633	1,500	-	2,818,733	-	-	-	-	3,345	2,125,875
Ending Balance in Bank	86,390	291,726	592,270	103,291	181,944	40,502	56,780	13,372	39,663	68,110	83,941	73,420
Liquid Investments	384,792	385,554	386,313	2,138,029	3,993,345	2,499,174	2,604,786	2,710,339	2,716,202	2,721,834	2,727,612	734,380
Total Cash & Investments	471,182	677,280	978,583	2,241,320	4,175,289	2,539,676	2,661,566	2,723,711	2,755,865	2,789,944	2,811,553	807,800
Projected	470,425	597,570	813,999	2,082,501	3,780,801	1,693,173	1,793,189	1,840,983	1,890,955	536,347	566,514	463,464

STEPHENVILLE ISD
CASH FLOW FOR 2018-2019

7/31/2019

BONDS PROCEEDS FUND

Fiscal Year = 9/18--8/19	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August
Beginning Balance in Bank	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	42,293	144,198	-	-	-	-	-	-	-	-	-	12,000
From Other Sources	60,800,000	-	2,200,000	-	-	400,000	-	-	-	-	-	2,700,000
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Transfers to Out	60,800,000	-	2,200,000	-	-	350,000	600,000	500,000	750,000	-	-	2,600,000
Liquid Investments	5,170,000	5,222,615	5,233,464	6,245,387	7,009,641	7,073,332	6,488,681	6,001,787	8,415,622	13,537,646	13,566,388	6,588,681
Investments with TGC	54,630,000	54,630,000	52,430,000	52,430,000	51,827,913	51,505,684	51,547,555	51,677,835	48,558,562	48,558,562	43,732,330	41,032,330
Ending Balance in Fund	59,842,293	59,996,813	57,663,464	58,675,387	58,837,554	58,629,016	58,036,236	57,679,622	56,974,184	62,096,208	57,298,718	47,621,011
Projected	59,800,000	57,459,293	49,609,207	48,500,707	47,642,207	47,233,707	46,925,207	46,616,707	45,912,707	44,607,707	42,599,207	39,990,707

CONSTRUCTION FUND

Fiscal Year = 9/18--8/19	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August
Beginning Balance in Bank	-	59,583	59,583	83,191	330,935	240,849	248,483	433,232	237,259	285,367	285,367	83,941
Total Revenue	270	-	5,794	-	362	15,927	213	439	499	-	609	-
From Other Sources	1,000,000	-	2,200,000	-	-	350,000	600,000	500,000	750,000	-	-	2,690,000
Total Expenditures	940,687	-	2,182,186	(247,744)	90,448	358,293	415,464	696,412	702,391	-	202,035	2,624,162
Finding Balance in Bank	59,583	59,583	83,191	330,935	240,849	248,483	433,232	237,259	285,367	285,367	83,941	59,779
Projected	59,583	75,394	36,718	15,012	18,806	26,068	3,463	8,566	26,364	3,227	38,165	114,003

Total All Funds

75,227,594	76,001,464	73,873,185	78,961,094	86,261,064	86,145,778	84,206,403	82,477,229	80,168,537	84,196,251	77,582,250	63,837,143
74,730,538	72,539,261	64,460,628	67,475,522	73,429,125	72,409,215	70,614,204	69,444,560	67,103,893	63,067,600	59,974,225	55,972,141
497,056	3,462,203	9,412,557	11,485,572	12,831,939	13,736,563	13,592,199	13,032,669	13,064,644	21,128,651	17,608,025	7,865,002

**STEPHENVILLE ISD
CAPITAL PROJECT REPORT**

8/15/2019

	CURRENTLY PROJECTED				Expended			
	High School	Softball	Gilbert	Total	High School	Softball	Gilbert	Total
Bond Proceeds	\$ 57,020,000.00	\$ 1,320,000.00	\$ 2,470,000.00	\$ 60,810,000.00	\$ 2,573,076.90	\$ 1,701,933.92	\$ 114,313.50	\$ 4,389,324.32
Interest Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 57,020,000.00	\$ 1,320,000.00	\$ 2,470,000.00	\$ 60,810,000.00	\$ 2,573,076.90	\$ 1,701,933.92	\$ 114,313.50	\$ 4,389,324.32

Building Construction	\$ 50,435,514.00	\$ 1,889,755.45	\$ 2,698,000.00	\$ 55,023,269.45	\$ -	\$ 1,889,755.45	\$ -	\$ -
Project Contingency Commitments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction Cost	\$ 50,435,514.00	\$ 1,889,755.45	\$ 2,698,000.00	\$ 55,023,269.45	\$ -	\$ 1,889,755.45	\$ -	\$ -

Material & Geo Testing	\$ 481,054.00	\$ 27,233.00	\$ 29,036.00	\$ 537,323.00	\$ 41,300.00	\$ 31,969.63	\$ 6,450.00	\$ 47,750.00
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Architectural Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design Phase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Schematic Design	\$ 974,904.00	\$ 25,200.00	\$ 42,966.00	\$ 1,043,070.00	\$ 1,046,028.84	\$ 39,684.86	\$ 55,586.20	\$ 1,141,299.90
Design Development	\$ 812,420.00	\$ 21,000.00	\$ 35,805.00	\$ 869,225.00	\$ 871,690.70	\$ 33,070.72	\$ 46,321.84	\$ 951,083.26
Construction Documents	\$ 649,936.00	\$ 16,800.00	\$ 28,644.00	\$ 695,380.00	\$ 697,352.56	\$ 26,456.58	\$ 37,057.47	\$ 760,866.61
Bidding & Negotiations	\$ 162,484.00	\$ 4,200.00	\$ 7,161.00	\$ 173,845.00	\$ 174,338.14	\$ 6,614.14	\$ 9,264.37	\$ 190,216.65
Construction Phase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Administration	\$ 584,942.40	\$ 15,120.00	\$ 25,779.60	\$ 625,842.00	\$ -	\$ 22,620.37	\$ -	\$ 22,620.37
Closeout Phase	\$ 64,993.60	\$ 1,680.00	\$ 2,864.40	\$ 69,538.00	\$ -	\$ -	\$ -	\$ -
Architectural & Engineering Fees	\$ 3,249,680.00	\$ 84,000.00	\$ 143,220.00	\$ 3,476,900.00	\$ 2,789,410.24	\$ 128,446.67	\$ 148,229.88	\$ 3,066,086.79

Reimbursable to Architect	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Document Reproduction	\$ 45,000.00	\$ 5,000.00	\$ 10,000.00	\$ 60,000.00	\$ 1,601.08	\$ 749.73	\$ 610.82	\$ -
ADA Review, Variance	\$ 30,000.00	\$ 5,000.00	\$ 10,000.00	\$ 45,000.00	\$ 4,425.00	\$ 2,465.00	\$ 1,375.00	\$ -
Site Survey	\$ 112,500.00	\$ -	\$ 10,000.00	\$ 122,500.00	\$ 94,000.00	\$ -	\$ -	\$ 94,000.00
Civil Eng	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -
Geotechnical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reproduction of Close out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permits	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 20,000.00	\$ 172,220.08	\$ 6,392.00	\$ 9,840.63	\$ 182,060.71
Reimbursable Totals	\$ 214,500.00	\$ 10,000.00	\$ 57,000.00	\$ 281,500.00	\$ 272,246.16	\$ 9,606.73	\$ 11,826.45	\$ 284,072.61

Total	\$ 54,380,748.00	\$ 2,010,988.45	\$ 2,927,256.00	\$ 59,318,992.45	\$ 3,061,656.40	\$ 138,053.40	\$ 160,056.33	\$ 3,359,766.13
FFE-Technology	\$ 750,000.00	\$ 50,000.00	\$ 200,000.00	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -
Other	\$ 272,588.00	\$ 6,392.00	\$ 12,692.00	\$ -	\$ 87.50	\$ 261.00	\$ 87.50	\$ 436.00
Furniture, Fixtures & Equipment	\$ 1,022,588.00	\$ 56,392.00	\$ 212,692.00	\$ 1,291,672.00	\$ 87.50	\$ 261.00	\$ 87.50	\$ 436.00

Additional Overall Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ 55,403,336.00	\$ 2,067,380.45	\$ 3,139,948.00	\$ 60,610,664.45	\$ 3,103,043.90	\$ 2,060,039.48	\$ 166,593.83	\$ 3,360,202.13

**Excellence, Growth, Relationships
Integrity, Initiative, Personalization**

**2019-2020
SISD BUDGET PRESENTATION
PUBLIC HEARING**

August 19, 2019

37

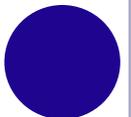


**SISD
Empowering learners to
achieve excellence through
initiative and integrity**

STRATEGIC IMPACTS IN 2019-2020

BUDGETS

- Student, Staff and Community Safety and Security:
 - New Mental Health Counselor for Intermediate & Secondary;
 - Additional Contract Funds for student counseling;
 - Continuation of Crux Next Steps on Security Plan;
- Learning Environment changes setting high standards for teaching and student learning in the classroom:
 - Expand to all day Pre-K for all eligible students;
- Improve Career and Technology Components and Pathways:
 - Add appropriate Junior High CTE classes;
 - CTE Advanced Course Class Selection;
- Address gaps in Hispanic and Special Education learners:
 - Increase bilingual classroom teachers through 6th grade;
 - Increase bilingual stipends to fill positions;
 - Staffing for Life Skills;
- Student access to extra and co-curricular activities where there is growth;
- Transportation safety and fleet components;
- Improve RTI and behavioral processes:
 - Additional staff development;
 - Additional staff for program implementation;
- Employ and retain a highly-qualified and passionate staff:
 - Implement Salary Increase Requirements of House Bill 3.



PROPOSED 2019-2020 GENERAL FUND OPERATING REVENUES COMPARISON

Revenue by Source		2018-19	2018-19	2018-19	2019-20		%
	Obj	Original Budget	Revised Budget	FY Activity	Proposed	Difference	Increase
5710	LOCAL TAX REVENE	19,072,981.00	19,072,981.00	18,375,355.83	18,183,694.00	-889,287.00	-4.66%
5730	TUITION & FEES	38,500.00	38,500.00	36,440.00	38,500.00	0	0.00%
5740	OTHER LOCAL REVENUES	373,162.00	421,104.00	443,105.65	314,000.00	-107,104.00	-25.43%
5750	ACTIVITY REVENUES	121,000.00	121,000.00	115,545.03	115,000.00	-6,000.00	-4.96%
5760	MISCELLANEOUS REVENUES	39,000.00	39,000.00	-9,867.93	0	-39,000.00	-100.00%
5790	HEAD START FUNDING	0	0	0	180,000.00	180,000.00	100.00%
5700	LOCAL REVENUES	19,644,643.00	19,692,585.00	18,960,578.58	18,831,194.00	-861,391.00	-4.37%
5810	PER CAPITA & FSPAR	9,916,754.00	10,062,630.00	6,480,100.00	13,244,294.00	3,181,664.00	31.62%
5820	TEA STATE PROGRAMS	0	0	0	0	0	
5830	STATE REVENUES OTHER AGENCIES	1,234,699.00	1,234,699.00	727,264.96	1,372,332.00	137,633.00	11.15%
5800	STATE REVENUES	11,151,453.00	11,297,329.00	7,207,364.96	14,616,626.00	3,319,297.00	29.38%
5920	FEDERAL REVENUES DISTR BY TEA	99,000.00	99,000.00	-627.84	75,000.00	-24,000.00	-24.24%
5930	FEDERAL REVENUE DISTR OTHERS	406,000.00	406,000.00	100,476.93	300,000.00	-106,000.00	-26.11%
5900	FEDERAL PROGRAM REVENUE	505,000.00	505,000.00	99,849.09	375,000.00	-130,000.00	-25.74%
7910	TRANFERS IN	0	500,250.00	500,052.05	0	-500,250.00	-100.00%
		31,301,096.00	31,995,164.00	26,767,844.68	33,822,820.00	1,827,656.00	5.71%



PROPOSED 2019-2020 -- GENERAL OPERATING FUND BY EXPENDITURES BY FUNCTION COMPARISON

Expenditures by Function		2018-19	2018-19	2018-19	2019-20		%
		Original Budget	Revised Budget	FY Activity	Proposed	Difference	Increase
E 11	INSTRUCTION	17,469,996.00	17,665,653.00	11,074,734.42	19,093,772.00	1,428,119.00	7.94%
E 12	INSTR RESOURCES/MEDIA	488,475.00	488,475.00	330,081.12	514,492.00	26,017.00	5.33%
E 13	STAFF DEVELOPMENT	176,996.00	260,295.00	96,106.23	247,403.00	(12,892.00)	-4.95%
E 21	INSTRUCTIONAL LEADERSHIP	609,249.00	606,777.00	385,590.00	722,421.00	115,644.00	18.65%
E 23	SCHOOL LEADERSHIP	1,584,501.00	1,581,847.00	1,009,376.17	1,667,038.00	85,191.00	5.39%
E 31	GUIDANCE & COUNSELING	954,202.00	965,872.00	643,130.56	1,206,814.00	240,942.00	14.07%
E 33	HEALTH SERVICES	291,604.00	291,604.00	192,507.76	343,808.00	52,204.00	40.67%
E 34	STUDENT TRANSPORTATION	1,286,474.00	1,386,149.00	989,803.51	1,443,665.00	57,516.00	4.15%
E 36	CO/EXTRA-CURRICULAR ACTIVITIES	1,860,068.00	1,835,368.00	1,271,794.39	1,926,667.00	91,299.00	4.88%
E 41	GENERAL ADMINISTRATION	1,030,307.00	1,037,307.00	645,532.58	1,037,213.00	(94.00)	-3.29%
E 51	PLANT MAINTENANCE & OPERATIONS	3,385,229.00	3,478,259.00	1,757,334.12	3,395,544.00	(82,715.00)	-2.38%
E 52	SECURITY & MONITORING SERVICES	469,620.00	469,620.00	59,973.65	426,350.00	(43,270.00)	-9.21%
E 53	DATA PROCESSING SERVICES	862,201.00	862,201.00	498,827.95	916,274.00	54,073.00	6.27%
E 61	COMMUNITY SERVICES	1,000.00	1,000.00	-	500.00	(500.00)	-50.00%
E 93	PAYMENTS TO FISCAL AGENTS\MBRS	87,000.00	68,500.00	41,100.00	68,500.00	-	0.00%
E 99	OTHER GOVERNMENTAL CHARGES	580,000.00	584,480.00	433,638.87	584,480.00	-	0.00%
		31,136,922.00	31,583,407.00	19,429,531.33	33,594,941.00	2,011,534.00	5.72%



IMPACT ON GENERAL OPERATING FUND BALANCE

	Actual	Projected	Projected
	2017-2018	2018-2019	2019-2020
CURRENT FUND BALANCE	\$ 12,211,522.00	\$ 13,397,076.00	\$ 13,808,833.00
CURRENT YEAR IMPACT	\$ 1,185,554.00	\$ 411,757.00	\$ 227,879.00
ENDING YEAR BALANCE	\$ 13,397,076.00	\$ 13,808,833.00	\$ 14,036,712.00
PROJECTED REVENUES	\$ 33,122,772.00	\$ 31,695,164.00	\$ 33,822,820.00
PROJECTED EXPENDITURES	\$ (30,537,218.00)	\$ (31,283,407.00)	\$ (33,594,941.00)
NET CHANGE ON OPERATIONS	\$ 2,585,554.00	\$ 411,757.00	\$ 227,879.00
SALE OF PROPERTY			
TRANSFERS TO DEBT SERVICE	\$ (1,400,000.00)	\$ -	\$ -
NEED TO KEEP FOR CASH FLOW	\$ 7,634,304.50	\$ 7,820,851.75	\$ 8,398,735.25
(OVER/UNDER NEED)	\$ 5,762,771.50	\$ 5,987,981.25	\$ 5,637,976.75



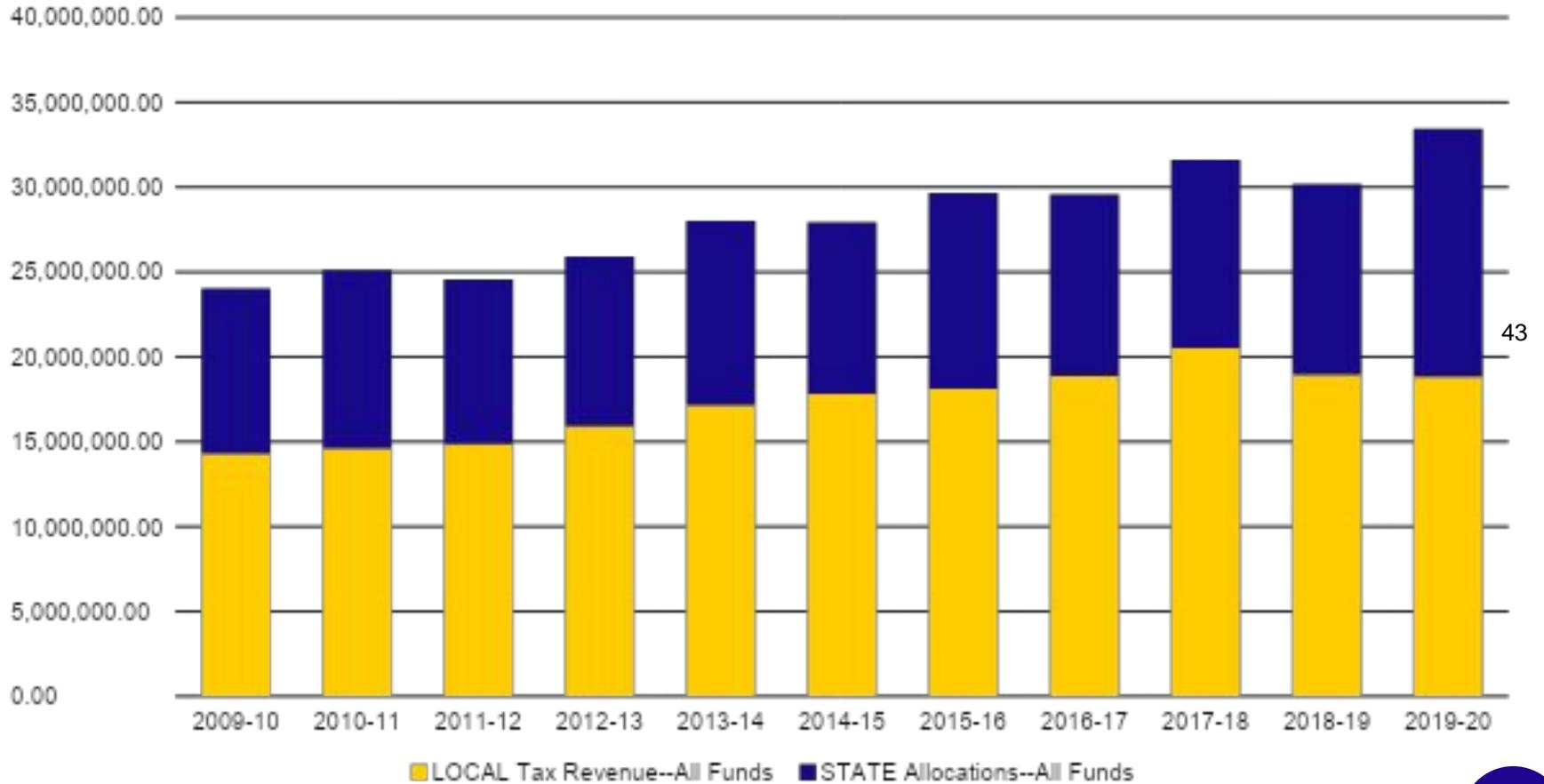
COST PER STUDENT

Projected Students	Campus/other	2019-2020 Proposed	Projected Students	19-20 Per Student	18-19 Per Student	Difference Per Student
1,060	Stephenville High School	\$6,687,969.00	1,060	\$6,309.40		
630	Henderson Junior High	\$3,421,616.00	630	\$5,431.14		
567	Gilbert Intermediate School	\$3,381,256.00	567	\$5,963.41		
563	Hook Elementary School	\$2,990,231.00	563	\$5,311.25		
545	Chamberlin Elementary	\$2,712,214.00	545	\$4,976.54		
406	Central Elementary School	\$2,533,167.00	406	\$6,239.33		
3,771	Summer School	\$156,847.00	3,771	\$41.59		
3,771	Total Campus Cost	\$21,883,300.00	3,771	\$5,803.05	\$ 5,361.31	\$441.74
3,771	Operational Cost	\$11,711,641.00	3,771	\$3,105.71	\$ 2,962.53	\$143.18
3,771	Child Nutrition Cost	\$1,623,653.00	3,771	\$430.56	\$ 424.62	\$5.94
3,771	Debit Service Cost	\$5,090,250.00	3,771	\$1,349.84	\$ 1,406.78	(\$56.94)
3,771	Total Cost	\$40,308,844.00	3,771	\$10,689.17	\$ 10,155.24	\$533.93



TAX FUNDING LEVEL TRENDS BY SOURCE

Tax Fund Trends by Category



PROPOSED 2019-2020 DEBT SERVICE BUDGET COMPARISON

Revenues by Source	2018-2019	2018-2019	2018-2019	2019-2020		%
	Original	Revised Budget	FY Activity	Proposed	Difference	Increase
REVENUES						
TAXES-CURRENT YEAR LEVY	4,907,566.00	4,907,566.00	4,864,021.51	5,396,500.00	488,934.00	9.96%
TAXES-PRIOR YEARS	15,000.00	15,000.00	7,492.54	9,000.00	-6,000.00	-40.00%
PENALTY & INTEREST CURRENT YR	3,000.00	3,000.00	13,379.98	14,000.00	11,000.00	366.67%
PENALTIES & INTEREST	10,000.00	10,000.00	19,454.15	19,500.00	9,500.00	95.00%
INTEREST INCOME	1,206,481.00	14,300.00	29,294.97	32,000.00	17,700.00	123.78%
OTHER STATE REVENUE-TEA	41,061.00	41,061.00	27,523.00	15,000.00	-26,061.00	-63.47%
REIMBURSED INTEREST	224,148.00	224,148.00	112,554.14	225,108.00	960	0.43%
PROCEEDS	60,800,000.00	0	0	0	0	0.00%
EQUITY TRANSFERS IN	0	0	1,349.30	0	0	0.00%
TOTAL REVENUES	67,207,256.00	5,215,075.00	5,075,069.59	5,711,108.00	496,033.00	9.51%
						44
Expenditures	2018-2019	2018-2019	2018-2019	2019-2020		%
	Original	Revised Budget	FY Activity	Proposed	Difference	Increase
BOND PAYMENTS	1,525,490.00	1,800,000.00	1,330,000.00	1,795,000.00	-5,000.00	-0.28%
BOND INTEREST	3,419,118.00	3,144,608.00	1,488,732.93	3,285,250.00	140,642.00	4.47%
OTHER DEBT SERVICE FEES	10,000.00	10,000.00	1,500.00	10,000.00	0	0.00%
TRANFERS OUT FOR CONSTRUCTION	19,500,000.00	0	0	0	0	
	24,454,608.00	4,954,608.00	2,820,232.93	5,090,250.00	135,642.00	2.74%
PLANNED INCREASE/(DECREASE) IN	42,752,648.00	260,467.00	2,254,836.66	620,858.00	360,391.00	138.36%

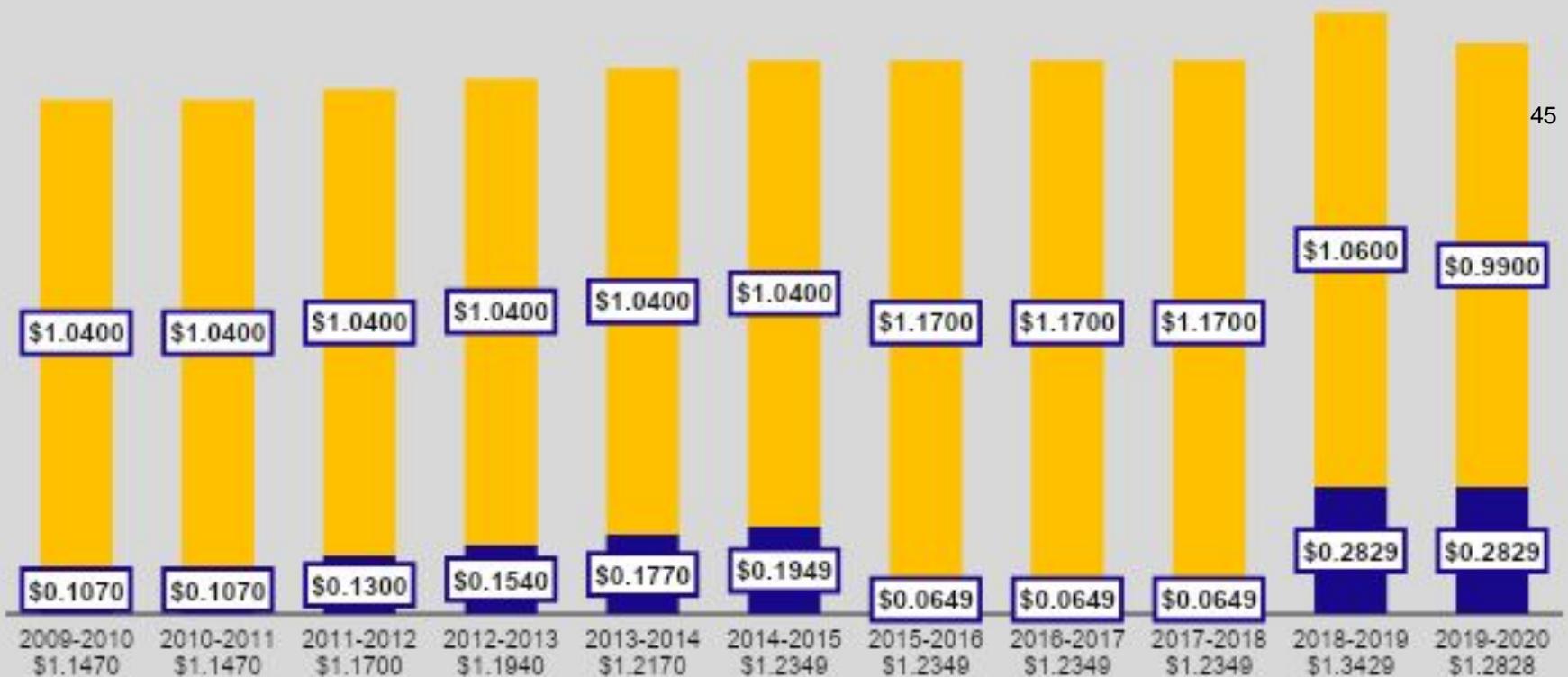


STEPHENVILLE ISD TAX RATE

Stephenville ISD Tax Rate History

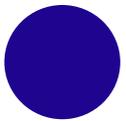
■ Adopted I & S Rate

■ Adopted M & O Rate



PROPOSED 2019-2020 CHILD NUTRITION BUDGET COMPARISON

Revenues by Source		2018-19	2018-19	2018-19	2019-20		%
	Obj	Original Budget	Revised Budget	FY Activity	Proposed	Difference	Increase
5700	Local Revenue	403,821.00	403,821.00	341,745.58	434,775.00	30,954.00	7.67%
5800	State Revenue	14,057.00	14,057.00	13,299.79	14,057.00	5,857.00	41.67%
5900	Federal Revenue	996,900.00	996,900.00	920,743.45	1,049,709.00	52,809.00	5.30%
		1,414,778.00	1,414,778.00	1,275,788.82	1,498,541.00	89,620.00	6.33%
Expenditures							
	Obj	Original Budget	Revised Budget	FY Activity	Proposed	Difference	Increase
6100	Wages, Salaries & Benefits	636,101.00	636,101.00	424,699.87	654,651.00	18,550.00	2.92%
6200	Contractual Service	21,500.00	21,500.00	9,531.09	21,500.00	-	0.00%
6300	Supplies	910,750.00	910,750.00	641,829.14	940,502.00	29,752.00	3.27%
6400	Other Miscellaneous	7,000.00	7,000.00	1,650.00	7,000.00	-	0.00%
		1,575,351.00	1,575,351.00	1,077,710.10	1,623,653.00	48,302.00	3.07%
Planned Increase (Decrease) in Fund Balance		-160,573.00	-160,573.00	198,078.72	-125,112.00	41,318.00	-25.73%



EDUCATION SERVICE CENTER
REGION 11

1451 S. Cherry Lane
 White Settlement, TX 76108

STEPHENVILLE ISD Contract Summary Report (previously approved)

Last Year Enrollment: 0

<u>Contract</u>	<u>Approved Date</u>	<u>Enroll Start</u>	<u>Enroll End</u>	<u>Total</u>
Comprehensive Services Basic Contract	08/15/2019	09/01/2019	08/31/2020	\$650.00
DMAC Solutions	08/15/2019	09/01/2019	08/31/2020	\$4,875.00
Eduphoria	08/15/2019	09/01/2019	08/31/2020	\$15,650.00
Instructional Solutions and Support	08/15/2019	09/01/2019	08/31/2020	\$28,737.00
TEKS Resource System	08/15/2019	09/01/2019	08/31/2020	\$20,175.00
TEKSbank	08/15/2019	09/01/2019	08/31/2020	\$4,250.00
TSDS (PEIMS, studentGPS Dashboard, TIMS, UID, ECDS)	08/15/2019	09/01/2019	08/31/2020	\$5,850.00
				\$80,187.00

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

Signature of Board President or Designee	Date Approved by Board of Trustees
Signature of Superintendent or Designee	Date
Designated District Contact	E-mail of District Contact

Please fax or e-mail to:
 Education Service Center Region 11
 Atten: Dr. Clyde W. Steelman, Jr.
 1451 S. Cherry Lane
 White Settlement, Texas 76108
 Fax (817) 740-7675
 clydes@esc11.net

For additional information, contact:
 Dr. Clyde W. Steelman, Jr.
 (817) 740-3630
 clydes@esc11.net

 ESC Region 11 Executive Director Signature



Empowering lifelong learners to be engaged citizens who positively impact their local and global community

June 1, 2019

I hope the early part of the summer finds you doing well. I am sure you are working through the elements of HB 3 just as we are in Denton. The purpose of this correspondence is to let you know Mrs. Barbara Burns, President of our board has been nominated to fill the vacant seat on the Texas Association of School Board (TASB) Board of Directors for Region XI, Position A.

Our Board of Trustees voted unanimously to support Mrs. Burns in this endeavor. Mrs. Burns is a veteran trustee who has a tremendous passion for the children of our state. After her retirement from the classroom after 30-year career, Barbara followed her teaching career by serving our community as a school trustee.

After being elected to the board, Mrs. Burns served on the 2014 Legislative Action Committee and is a 2015 Leadership TASB graduate. She has led sessions during TASB Summer Leadership, Winter Governance, and TASA/TASB. Her presentations topics have centered on women in leadership and effective governance. In addition, she has been an active member in the National Association of School Boards, having advocated at our nation's capitol on numerous occasions. She is truly and advocate for all children and is a leader in school board governance.

In the community, Mrs. Burns is active in the League of Women Voters, where she received the Gladys Barstis Award for outstanding service. She has served on the Board of Denton Noon Kiwanis. Mrs. Burns also has been active with Grad Night, PTAs and served on the 1996 and 2007 Citizens Bond Committees and the Bond Progress Committee. Mrs. Burns served as Board President for the 2015-16 and 2016-17 school years.

In preparation for the upcoming TASA/TASB conference this September, please share this experience with your board delegate and alternate delegate for consideration, The association will make a selection to fill this vacancy at the delegate assembly. If I can be of further assistance, please do not hesitate to contact my office at 940-369-0000, or by email at jwilson@dentoinisd.org.

Very Sincerely,

A handwritten signature in black ink that reads 'Jamie Wilson'.

Jamie Wilson, Ed.D
Superintendent of Schools
Denton Independent School District



TASB ENDORSEMENT FORM

DATE: _____

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: Barbara Burns

SCHOOL DISTRICT: Denton ISD

This endorsement was approved by our school district's board of trustees at a duly called meeting on

(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received in the TASB Austin Headquarters on or before AUGUST 29, 2019.

RETURN TO: TASB, Inc.
Attn: Board and Management Services
P.O. Box 400
Austin, Texas 78767-0400
E-mail: lysa.hoelscher@tasb.org
FAX: 512.467.3554



NORMA CERVETTO <norma.cervetto@sville.us>

Fwd: Seeking your support for John Finnell as TASB Board Region XI Rep.

1 message

MATT UNDERWOOD <matt.underwood@sville.us>
 To: NORMA CERVETTO <NORMA.CERVETTO@sville.us>

Fri, Aug 16, 2019 at 3:56 PM

Matt Underwood

Superintendent
 Stephenville ISD
 254/968-7990
 254/968-5942 -Fax



"Developing the Potential of Every Student, Every Day"

----- Forwarded message -----

From: **Heath, Kyle** <KHeath@c-isd.com>

Date: Tue, Jul 23, 2019 at 9:50 AM

Subject: Seeking your support for John Finnell as TASB Board Region XI Rep.

To: Kyle Heath <KHeath@c-isd.com>

Dear Colleagues:

As a member of the 2018 Class of Leadership TASB, John Finnell received a valuable education regarding the needs, issues and concerns faced by public school districts across the state. He had face-to-face discussions with school leaders and was involved in real and meaningful conversations with fellow school board members, united in their desire to advocate for public education in Texas.

We are very fortunate, in Cleburne ISD, to have this dedicated Trustee serving on our board of trustees for a second term, and as board president for a second year. We are very proud, as a school district, to advocate for John Finnell in his desire to serve on the TASB Board of Directors, representing Region XI.

John is a strong believer in the powerful, and effective, voice of TASB in Austin in speaking for districts and school boards across the state. He also believes in the vital role TASB provides in keeping districts informed and abreast of legislation—and what may be coming.

I am very excited, and honored, to be advocating for a candidate that can give the commitment of time to this position, along with the passion and courage to advocate for the schools and students of Texas in a time when the value of public education is being questioned and challenged like never before. As a representative of TASB, John is dedicated to establishing working relationships with the people in Austin, and Washington, who are making decisions for our districts. He can advocate on behalf of the schools and students that we are dedicated to serving.

I'm asking you to commit your votes for a candidate who brings an understanding of the role of TASB, the role of the school board, and the concerns we are facing as school leaders. John Finnell's background in Informational Technology, his understanding of 21st century education and the importance of

equity in funding for public schools will make him a great representative for you and your district on the TASB Board of Directors.

Sincerely,

--
Dr. Kyle G. Heath
Superintendent



Cleburne Independent School District
505 N. Ridgeway, Suite 100
Cleburne, TX 76033
Phone: 817.202.1111
Fax: 817.202.1465
Email: Kheath@c-isd.com
Web: www.c-isd.com



 **Endorsement form.pdf**
21K



TASB ENDORSEMENT FORM

DATE: July 23, 2019

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: John Finnell

SCHOOL DISTRICT: Cleburne ISD

This endorsement was approved by our school district's board of trustees at a duly called meeting on

(Date)

Best regards,

(Signature of board president or officer)

PRINTED NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____ ZIP: _____

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

Must be received in the TASB Austin Headquarters on or before AUGUST 29, 2019.

RETURN TO: TASB, Inc.
Attn: Board and Management Services
P.O. Box 400
Austin, Texas 78767-0400
E-mail: lysa.hoelscher@tasb.org
FAX: 512.467.3554

PROPOSED REVISIONS 6.12.19

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is ~~not loaded and~~ not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent or designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and E-Cigarettes

An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]

Alcohol and Drugs / Notice of Drug-Free Workplace

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee.

Dress and Grooming

An employee’s dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PROPOSED REVISIONS 6.12.19

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is ~~not loaded and~~ not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

User: Deborah Hummel
 User Role: District

RATING YEAR DISTRICT NUMBER [Help](#) [Home](#)
[Log Out](#)



Financial Integrity Rating System of Texas

2018-2019 RATINGS BASED ON SCHOOL YEAR 2017-2018 DATA - DISTRICT STATUS DETAIL

Name: STEPHENVILLE ISD(072903)	Publication Level 1: 8/7/2019 3:33:27 PM
Status: Passed	Publication Level 2: 8/8/2019 2:06:12 PM
Rating: A = Superior	Last Updated: 8/8/2019 2:06:12 PM
District Score: 100	Passing Score: 60

#	Indicator Description	Updated	Score
1	<u>Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?</u>	8/5/2019 11:14:33 PM	Yes
2	Review the AFR for an unmodified opinion and material weaknesses. The school district must pass 2.A to pass this indicator. The school district fails indicator number 2 if it responds "No" to indicator 2.A. or to both indicators 2.A and 2.B.		
2.A	<u>Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)</u>	8/5/2019 11:14:33 PM	Yes
2.B	<u>Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)</u>	8/5/2019 11:14:33 PM	Yes
3	<u>Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? (If the school district was in default in a prior fiscal year, an exemption applies in following years if the school district is current on its forbearance or payment plan with the lender and the payments are made on schedule for the fiscal year being rated. Also exempted are technical defaults that are not related to monetary defaults. A technical default is a failure to uphold the terms of a debt covenant, contract, or master promissory note even though payments to the lender, trust, or sinking fund are current. A debt agreement is a legal agreement between a debtor (= person, company, etc. that owes money) and their creditors, which includes a plan for paying back the debt.)</u>	8/5/2019 11:14:34 PM	Yes
4	<u>Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?</u>	8/5/2019 11:14:34 PM	Yes
5	This indicator is not being scored.		
			1 Multiplier Sum

6	<u>Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)? (See ranges below.)</u>	8/5/2019 11:14:34 PM	10
7	<u>Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? (See ranges below.)</u>	8/5/2019 11:14:35 PM	10
8	<u>Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? (If the school district's change of students in membership over 5 years was 7 percent or more, then the school district passes this indicator.) (See ranges below.)</u>	8/5/2019 11:14:35 PM	10
9	<u>Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?</u>	8/5/2019 11:14:36 PM	10
10	<u>Was the debt service coverage ratio sufficient to meet the required debt service? (See ranges below.)</u>	8/5/2019 11:14:37 PM	10
11	<u>Was the school district's administrative cost ratio equal to or less than the threshold ratio? (See ranges below.)</u>	8/5/2019 11:14:37 PM	10
12	<u>Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? (If the student enrollment did not decrease, the school district will automatically pass this indicator.)</u>	8/5/2019 11:14:38 PM	10
13	<u>Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?</u>	8/5/2019 11:14:39 PM	10
14	<u>Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)</u>	8/5/2019 11:14:39 PM	10
15	<u>Did the school district not receive an adjusted repayment schedule for more than one fiscal year for an over allocation of Foundation School Program (FSP) funds as a result of a financial hardship?</u>	8/5/2019 11:14:40 PM	10
			100 Weighted Sum
			1 Multiplier Sum
			100 Score

DETERMINATION OF RATING

A.	Did the district answer 'No' to Indicators 1, 3, 4, or 2.A? If so, the school district's rating is F for Substandard Achievement regardless of points earned.
B.	Determine the rating by the applicable number of points. (Indicators 6-15)
A = Superior	59 90-100
B = Above Standard	80-89

C = Meets Standard	60-79
F = Substandard Achievement	<60
No Rating = A school district receiving territory that annexes with a school district ordered by the commissioner under TEC 13.054, or consolidation under Subchapter H, Chapter 41. No rating will be issued for the school district receiving territory until the third year after the annexation/consolidation.	

Home Page: [Financial Accountability](#) | Send comments or suggestions to FinancialAccountability@tea.texas.gov

THE TEXAS EDUCATION AGENCY
1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734

FIRST 5.7.1.0

**Texas Education Agency
2019 A-F Accountability Listing
STEPHENVILLE ISD (072903)**

CONFIDENTIAL

[Download Excel](#)

District / Campus Name	School Type	Grades Served	Alt Ed	Eco Dis	School Progress										AEA Bonus	
					Overall		Student Achievement		Academic Growth		Relative Performance		Closing the Gaps		Graduation	EOC
					Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score	Plan	Retest
STEPHENVILLE ISD			No	46.0%	A	90	A	91	B	82	A	91	B	89		
CENTRAL EL	Elementary	EE - KG	No	55.9%	C	79	N/R		N/R		N/R		N/R			
CHAMBERLIN EL	Elementary	01 - 02	No	47.6%	C	79	N/R		N/R		N/R		N/R			
HOOK EL	Elementary	03 - 04	No	50.1%	C	79	B	80	C	72	B	80	C	75		
GILBERT INT	Middle School	05 - 06	No	46.2%	B	81	B	85	D	63	B	83	C	72	Tgt Supp	
HENDERSON J H	Middle School	07 - 08	No	48.0%	A	90	B	83	A	90	B	82	B	89		61
STEPHENVILLE H S	High School	09 - 12	No	37.9%	B	87	A	92	C	79	B	87	C	76		



ANIMAL ASSISTED INTERVENTIONS (AAI)

Therapy Animal Implementation Guide



Index

Page 3-4:.....Implementation Procedure

Page 5-6:..... Recognized Therapy Animal Certification and AAI Certification Organizations

Page 7-10:..... Ethical Considerations

Page 11:.....Students with Allergies Email example

Page 12:.....School community communication example

Page 13-14:.....Permission Slip for AAI

Page 15:.....Student Participation Contract for AAI

Page 16:.....Therapy Handler Application Form Example (High Schools Only!)

Page 17-18:.....Therapy Dog Waiver Example (High Schools Only!)



Implementation Procedure

- Deadlines for submitting the permission form and sign up for mandatory training are:**
 - 1st of August or 1st of December (all permissions received after the 1st of July will be put on hold until mandatory training in January is completed, animals will not be permitted while authorization is on hold).

(Handler with therapy animal will not receive permission without completed training)
- Get verbal approval from school Principal.
- Review Policy and Procedures (Documents can be found at: <https://www.dcsdk12.org/human-resources-for-employees/welcome-to-the-americans-with-disabilities-act-ada-website>)
 - Complete requirements established within the policy.
- Certify yourself and your animal through a recognized organization. See below.
 - Animals that are trained by Pet Partners are only allowed 2 hours a day for volunteer work in a location other than the handler's workplace. Pet Partner trained animals are not permitted to be used as part of professional activities.**
- Obtain Professional Liability Coverage for yourself and the animal. (DCSD recommends a minimum coverage of \$1MM) **(DCSD funds (P-cards) are not permitted to be used to purchase a liability insurance for the animal.)**
- For School Social Workers: National Association of Social Workers offers Professional Liability Coverage with a Canine Therapy Ryder (if animal is a dog)
 - Consider looking through your Homeowners policy for coverage
 - Lockton Insurance Covers Animal Assisted Therapy
 - HPSO also covers Animal Assisted Therapy
 - The majority of these providers require the provider to be in a therapeutic profession and/or have some form of education/certification in AAI
- Complete The Therapy Animal Request Form and attach all required documents to the form.(Including the Memorandum of Understanding) (<https://www.dcsdk12.org/human-resources-for-employees/welcome-to-the-americans-with-disabilities-act-ada-website>). The ADA Manager will be in contact with you, after form and documents have been received. (Please do not submit form without required documents)
- Attend Professional Development Training (approximately 3 hours)



- Session facilitated by DCSD AAI Committee

- Do a walk-through of the building with the ADA Manager to help implement the program.
 - Set up a meeting with handler and school administration to go over questions, concerns and to ensure that the program is ethical and in the best interest of the school, the animal, staff, student and community.
 - Facilitator assists in the implementation process

- Identify areas in the school the animal will be working
 - Identify restricted areas (i.e. Cafeteria, nurse's office, etc.)
 - Designate an area where the animal can go in a crisis situation
 - Establish what will happen with the animal in case of a crisis situation
 - Designate a person that you could hand off the therapy animal to in case of a crisis in which the handler becomes unavailable to meet the needs of the student and keep the animal safe.

- Work with custodial staff to schedule extra cleanings of utilized areas

- Work with school nurse to identify students with allergy concerns
 - Contact families on list to inform and answer questions about program
 - [DCSD AAI Allergy Email](#)

- Identify students that would be consistently working with the therapy animal
 - Contact families
 - Provide [DCSD Permission Slip for AAI](#)
 - Establish goals and specific interventions for each student

- Inform school staff

- Send [DCSD Letter to Families](#)

- Announce program to the student body
 - Explain who the animal is and why they are at school
 - Include expectations and boundaries with students
 - Ask to pet
 - No running, yelling, unsafe behavior around animal, etc.
 -

- Begin introducing your animal
 - Ethical Consideration



Recognized Therapy Animal Certification and AAI Certification Organizations

- **Professional Therapy Dogs of Colorado (PTDC)**
 - Available for all school professionals (mental health, teachers, administrators, etc).
 - PTDC offers pre-screenings to see where your dog is at in the process. They also offer a 2 day seminar in which the handler is able to learn more about the implementation process and ways to keep both your therapy dog and your clients safe
 - PTDC also provides you with a manual to help with implementation
 - PTDC also offers continued support of you and your Therapy Animal; they also require you to re-certify your dog every two years to make sure they are still enjoying their work as a Therapy dog.
 - Do not provide liability insurance.
 - Cost= \$300 (includes pre-screen, 2 day workshop, manual, test and certification)
 - www.professionaltherapydogsofcolorado.com

- **Pawsitive Therapeutic Interventions (PTI)**
 - Available for all school professionals (mental health, teachers, administrators, etc).
 - Offer canine assisted therapy workshops, which certify humans and their dog.
 - PTI offers a 1-day seminar that focuses on different techniques to implement AAI in your practice.
 - In order to be certified through PTI your dog must first be Canine Good Citizen Certified (Which can be done at a local PetSmart or Petco) once they are certified as a CGC.
 - PTI requires recertification every year and offers support throughout your dog's career
 - Do not provide liability insurance
 - Cost=\$300 (includes 1 day seminar, test and certification)
 - <http://www.pawsitivetherapeutic.org/>

- **Alliance of Therapy Dogs (ATD)**
 - Available for all school professionals (mental health, teachers, administrators, etc).
 - National organization that certifies both professional and volunteer teams
 - Requires teams to volunteer at least every 3 months
 - Offer liability insurance through their agency
 - Test includes tester/observer monitoring handler and dog three times at a facility that include two visits to a medical facility
 - Cost=\$40 initial registration fee (possible added fees for certification test)
 - www.therapydogs.com



- **Freedom Service Dogs of America (FSD)**
 - For professionals that do not currently have a dog.
 - Pairs professionals in the mental health field with rescued dogs that may not be qualified for a career as a service dog. Training sessions and certification provided.
 - Available to professional therapists, social worker, psychologist, psychiatrist, or occupational therapist, or for those seeking a graduate degree in one of the above fields.
 - Support and yearly recertification offered throughout the dog's working life
 - Does not offer specific training/certification in Animal Assisted Interventions
 - www.freedomservicedogs.org/programs/professional-therapy-dogs/

- **University of Denver-Institute for Human Animal Connections**
 - Does not certify animal. Offers high level education and certification in Animal Assisted Interventions for professionals.
 - The Institute for Human-Animal Connection (IHAC) intentionally elevates the value of the living world and the interrelationship and health of people, other animals and the environment. This is accomplished through natural and social science-informed education, applied knowledge, research and advocacy, with an ethical regard for all species.
 - Nationally recognized certification programs
 - <https://www.du.edu/humananimalconnection/index.html>

- **Prestige K9 (Pending)**
 - Offers training to prepare for therapy dog certification.

- **Pet Partners (Volunteer activities only)**
 - Pet Partners Therapy Animal Program is a Volunteer-Based Program in which pet owners donate their time to share their animals in the community free of charge. This program is not designed for those using the animal in a professional setting and will therefore have no insurance coverage through Pet Partners
 - Permission through Pet Partners only for 2 hours of volunteer work outside of working hours.



Ethical Considerations

(Tailored to Middle and Elementary School Intervention Programs)

The relationship between a handler and their therapy animal should be mutually beneficial; meaning that the Handler, the animal and the clients working with the animal are all benefiting from the working relationship.

Five Freedom's

- 1) Freedom from Hunger and Thirst
- 2) Freedom from discomfort
- 3) Freedom from pain, injury or disease
- 4) Freedom from fear and distress
- 5) Freedom to express species specific behavior (normal behavior)

Introducing your animal

You know your animal.

You know your school/program.

This is a detailed suggestion that you may want to follow to ensure your animal enjoys the experience and in turn, the program benefits your school. You want your animal to want to come to work and enjoy his/her time there. Integrating the animal too fast may overwhelm the animal and create behaviors due to the stress of a school environment. Do your best to anticipate and prepare your animal for all encounters. There are going to be situations that your animal may encounter that are unexpected/out of your control; do your best in preparing for how to respond to those situations/create a safety plan for the unexpected.

* Time each day should be determined based on how the animal is responding to the environment. Some stress is okay and is expected-this is new! If your animal is shying away, hiding, growling, etc. it may be time to end the day. If they are having fun and clearly enjoying their time, keep it going! You may need to repeat steps/days if your animal is showing signs of high stress.

As a reminder, the animal must be approved by the district and school principal before the first day the animal will be present in school.

DAY 1:

- Walk animal around school but do not enter
 - Play with animal
 - Lots of treats/fun



DAY 2:

- Enter building on a day where no one else is present.
 - Hang out in the room where your animal will spend most of its time
 - Set the expectations immediately
 - Stay on leash, practice commands, etc.
 - Have the animal spend time in its “area”
 - A crate or other enclosure is ideal as it is an area the animal can “escape” to when it needs space or an area they can be when they are not interacting with students/staff
 - The animal should know that this is a space that they can go to and not be bothered; this is their safe place.
 - Lots of treats/fun

DAY 3:

- Enter building on a day where no one else is present
 - Walk around the school and have the animal become familiar with all the areas he/she may work in
 - Practice commands and other activities that are fun for the animal that you may use while he/she is working
 - Do not go into areas that are restricted to the animal
 - Cafeteria, classrooms, bathrooms, etc.
 - Going into these areas may confuse them of their boundaries
 - Lots of treats/fun

DAY 4:

- Arrange to have a few trusted staff members in the building that your animal may interact with frequently and introduce your animal appropriately
 - Have these people provide treats for your animal when he/she interacts with them appropriately
 - Make it fun and engaging, but make sure to establish expectations for how you want your animal to interact with people at work
 - If there will be times that the animal will be in its crate while you’re not in the room, create opportunity for that to happen
 - Lots of treats/fun



DAY 5:

- Come in on a staff work day
 - Introduce your animal to a small group of staff at a time both out in the hallways and in their primary work area
 - Continue to be consistent with work expectations
 - Your animal should know the difference between how to act when working vs not.
 - Spend some time in your office/classroom and let the animal get used to the many sounds and smells that come about with people in the building
 - If there will be times that the animal will be in their crate while you're not in the room, create opportunity for that to happen
 - Lots of treats/fun

DAY 6:

- One more staff work day
 - Repeat the same strategies as Day 5.
 - Work through any behaviors or stressors that may have arisen
 - Before 100's to 1000's of students arrive, your animal should be comfortable with the 40-150 adults in the building
 - Practice utilizing your designated person and safety procedures
 - Make it all fun!
 - Continue to practice commands and, if possible, facilitate a group/session with staff. It will be fun and helpful for the staff to see what type of work you and your animal will be doing with students.

Next step is to bring your animal in on a school day.

- If there are still concerning behaviors and/or your animal is showing signs of high levels of stress, repeat day 6 as many times as needed. Please do not rush this process as the more patient and thorough you are, the more comfortable your animal will be which will make a huge difference in the success of the program.

DAY _____:

- School Day!
 - Do not have your animal meet with students quite yet, if possible.
 - More new sounds and smells to experience
 - Walk around the halls when students are in their classrooms



- Limit interactions, just allow him/her to get used to the environment and energy that comes with a school full of people
- Lots of treats/fun
- Allow this process to take as much time as needed
- Be mindful of how your animal may feel in this environment and how overstimulating this experience can be

DAY :

- Individual interventions
 - Start with a few students each day whose behaviors are expected and have had interactions with animals throughout their life
 - Make sure to pick students that will follow the rules and listen to you in terms of how to act with the animal.
 - Allow the animal to interact how they want to
 - Don't force an interaction
 - Don't forget the 5 Freedoms
 - Make it all fun!
- Lots of treats/fun

Keep a routine as much as possible. At this point, you may have learned some new things about your animal; how they show stress, how they show excitement/joy, their favorite people in the school, etc. Keep reading what your animal is communicating to you and advocate for their needs. Remember, if your animal is enjoying their job, it will be a mutually beneficial experience for everyone and you will be amazing at the impact you and your animal will have on your clients, coworkers and the school climate overall!



Sample Students with Allergies Email

Good Morning,

My name is _____ and I am the _____ at _____ School.
We are starting a new program here at _____ that includes a therapy animal
_____ (enter animal species) coming into our building to work with students that
need social/emotional support.

Your child is on our list as having an allergy to animals so I wanted to touch base with you to inform you of this program and gather any questions/concerns you may have before this program begins.

We will be doing everything we can to be considerate of your child's allergy including ensuring that your child does not come into contact with fur/dander/saliva by limiting the areas the animals work, having students that do interact with the animals wash their hands after each interaction and being aware of any reactions your child may have as a result of the animals working within the building.

A letter will be sent out to the entire school community about this program within the next couple of weeks.

Please contact me with any questions/concerns!
Thank you!



Sample Letter to Families

Date:

Dear Parents/Guardians:

_____ School is excited to announce that an Animal-Assisted Intervention (AAI) program is coming to the school to promote social/emotional well-being. AAI is a goal directed intervention, in which an animal that meets specific criteria is an integral part of the treatment process. This intervention will include a certified professional working within their scope of competency. AAI is designed to promote improvement in human physical, social, emotional, behavioral, and cognitive functioning.

The program may include small group and individual interventions focused on social and emotional wellness and humane education. The _____ department at _____ will utilize this program through research based practice and interventions specific to the needs of students.

The therapy dog and its handler (have been insured for liability and) have undergone extensive training and certifications for animal-assisted interventions.

Should you have any other questions, concerns or comments, please call/email

Sincerely,



Permission Slip For Animal-Assisted Interventions (AAI)

Animal-assisted interventions (AAI) are goal oriented and structured interventions that intentionally incorporate animals in health, education and human service for the purpose of therapeutic gains and improved health and wellness. Animal-assisted therapy (AAT), animal-assisted education (AAE) and animal-assisted activities (AAA) are all forms of AAI.

AAT is a goal directed intervention, in which an animal that meets specific criteria is an integral part of the treatment process. This intervention will include a certified professional working within their scope of competency. AAT is designed to promote improvement in human physical, social, emotional, behavioral, and cognitive functioning.

AAA's provide opportunities for motivational, educational, recreational, and therapeutic benefits to enhance quality of life. They are delivered in a variety of environments in association with animals that meet specific criteria.

Although every individual is different, some people who have participated in AAI have experienced the following benefits:

- Animals help improve motivation and engagement in therapy, they build trust and provide a sense of security.
- Animals help in the areas of focus and attention.
- Animals offer unconditional acceptance, and humor and fun in the session as they help facilitate play
- Animals can act as symbols and metaphors in the client's life
- Animals act as agents of de-arousal as they help clients learn soothing and calming skills.
- Animals can be a source of social and emotional support.
- Animals can act as objects of attachment.
- Animals can be instruments of learning.

Although AAI comes with many benefits, it also comes with risks. When working with animals, we **cannot be 100% sure** that their behavior will always be predictable. We will follow the policies and procedures in regards to animal participation.

The animal participating has been medically screened and has passed an evaluation through a recognized organization (i.e. American Kennel Club, Professional Therapy Dogs of Colorado, etc.). **I, and anyone who might claim on my behalf, release staff from liability of any kind arising out of personal injury, and property damage resulting from my participation in AAI at _____ School.**



I assume all the foregoing risks and **accept personal responsibility** for all expenses, medical or otherwise following any such damages or injuries, which may in any way, be associated with my participation in AAI through _____ School.

**Any known aversions to animals or acts of animal abuse and/or neglect for your child?
Please explain:**

Any known allergies, aversions or history of animal abuse/neglect

Parent/Guardian Signature _____ Date _____

Emergency Contact name and number _____

Questions regarding Animal Assisted Interventions may be directed to:

_____ / Staff

E: _____ dcsdk12.org P: 303. _____

Adapted with permission from the Professional Therapy Dogs of Colorado Manual!



Student Participation Contract For Animal-Assisted Interventions

1. I agree to try my hardest while working with the therapy dog at _____ school. This includes following safety procedure for meeting a dog for the first time. The procedure is to ask for verbal permission from the handler, if granted, allow the dog to smell the top of your hands, and then pet him/her on the neck or an area where the animal can see your hand.
2. When you are meeting a dog for the first time, never stare directly into his/her eyes because dogs read this as a challenge or potential threat.
3. Remain calm while in the dog's presence.
4. Always follow adult direction while with an animal.
5. Always wash hands or use hand sanitizer after you have contact with the dog.
6. Never give the animal something to eat without the permission from the handler.
7. When giving a dog treat, use the open hand method.
8. If you are not following directions or being unsafe with the animal, you may lose the opportunity to work with the therapy dog.
9. If you have questions, please ask!
10. If you are uncomfortable in a situation, use your voice to express this.
11. Students will always be accompanied by an adult while with the animal.
12. I will be aware of what the animal needs by listening, observing, and learning about the animal.
13. If I become angry or frustrated, I will verbalize this to the adult and ask for what I need.
14. Participation with the animal is always a choice.
15. It is ok to take a time out. Please make this request if needed.
16. Please ask for help when needed.
17. Have fun and stay safe!

I have read the following contract with my parent/guardian and agree to follow these expectations.

Signature of student _____ Date _____

Signature of parent/guardian _____ Date _____

Questions regarding Animal Assisted Interventions may be directed to:

_____ Staff

E: _____ dcsdk12.org P: 303. _____

Adapted with permission from the Professional Therapy Dogs of Colorado Manual



(HIGH SCHOOLS ONLY!)

Therapy Dog Handler Application Example

(JUNIOR AND SENIOR STUDENTS ONLY)

Mission Statement

Providing stress relief (Enter your school) students through the power of positivity and therapy dogs!

Applicant Name/Date _____ Off-Period Available: YES NO

- Do you like & enjoy being around dogs? Please, detail your experience working with and/or training dogs.
- You will have to go through training to be a handler and it will require time spent outside of the school day, Are you willing/able to do this?
- Are you comfortable as the “Alpha” authority figure leading a dog? Explain you experience:
- The Therapy Dog Lounge is not a space to hang out with your friends. Are you comfortable telling to your friends without a pass that you are “working” and they cannot stay unless they have a pass? Explain, how you would handle this?
- While you are not a Counselor, and are definitely NOT expected to be one, Student Handlers do provide a space for stressed/upset students to engage with our Therapy Dogs. Are you comfortable being the handler in a room with an upset student? Explain your feelings on this subject and relate it to the mission of our program here at (Your school’s name).
- **Counselor Recommendation.** If your counselor approves, have him/her sign and write a short recommendation here. (This class is worth credit!)

Adopted with permission of WHS Therapy Dog Program



(High Schools Only!)

(Your School Name) Therapy Dog Program Waiver Example

By signing this waiver, your student will have occasional access to spend approximately 15 minutes per session visiting our on-duty therapy dog

**DOUGLAS COUNTY SCHOOL DISTRICT RE-1
RELEASE, ACKNOWLEDGEMENT, AND ASSUMPTION OF PERSONAL RESPONSIBILITY**

I/we understand that during my child's participation in the (your school's name) Therapy Dog Program, he/she may be exposed to risk of possible injury, which could be serious.

I/we understand, too, that it is not possible for Douglas County Schools, its employees or agents, to guarantee or otherwise assure the effectiveness of the safety measures or that the safety measures will be used in every instance. I further understand that mistakes, errors, or neglectful acts or omissions may happen and that equipment may fail. In addition, I/we assume the responsibility for safety in all activities.

I/we have accepted responsibility to verify with my physician that my child has no physical or psychological problems that would prohibit his/her participation in the (your school's name) Therapy Dog Program and agree to advise my child to comply with the instructions and directions of Douglas County School District staff members during the program and use of all equipment.

I/we (print parents' names) _____ in return for my child's opportunity to participate in (your school's name) do hereby exempt and release Douglas County Schools its directors, officers, employees, and agents from any and all liability, claims, demands, or actions whatsoever arising out of any damage, loss, or injury that my child or I/we might sustain while my child is participating in the (your school's name) Therapy Dog Program, whether or not such damage, loss or injury results from the negligence of Douglas County Schools, its directors, officers, employees, volunteers or agents or any defective equipment. I/we understand that if I/we do not sign this release, then my child will not be permitted to participate in the (your school's name) Therapy Dog Program. I/we hereby represent that I am/we are the parent(s)/guardians(s) of _____.

I/we further acknowledge that no representation or promises by Douglas County Schools representatives have been made to include me to sign this release.

Every individual participating in the (your school's name) Therapy Dog Program must carry health/accident insurance coverage. Douglas County Schools does not offer any medical/accident insurance to participating students, and makes no claim to do so.

I agree to follow all safety rules and teacher instructions at all times while participating in the (your school's name) Therapy Dog Program. I understand that failure to obey rules will result in my suspension from activities.



I/we hereby represent that I am/we are 18 years of age or older, and that I am/we are the parent(s)/guardian(s) of STUDENT'S FIRST AND LAST NAME _____

By signing this waiver, your student will have occasional access to spend approximately 15 minutes per session visiting our on duty therapy dog. DOUGLAS COUNTY SCHOOL DISTRICT RE – I RELEASE, ACKNOWLEDGEMENT, AND ASSUMPTION OF PERSONAL RESPONSIBILITY I/we understand that during my child’s participation in the (your school’s name) Therapy Dog Program. He/she may be exposed to risk of possible injury, which could be serious. I/we understand, too, that it is not possible for Douglas County Schools, its employees or agents, to guarantee or otherwise assure the effectiveness of the safety measures or that the safety measures will be used in every instance. I further understand that mistakes, errors, or neglectful acts or omissions may happen and that equipment may fail. Also, I/we assume the responsibility for safety in all activities. I/we have accepted responsibility to verify with my physician that my child has no physical or psychological problems that would prohibit his/her participation in the (your schools’s name) Therapy Dog Program and agree to advise my child to comply with the instructions and directions of Douglas County School District staff members during the program and use of all equipment. I/we in return for my child’s opportunity to participate in (your school’s name) Therapy Dog Program do hereby exempt and release the Douglas County Schools its directors, officers, employees, and agents from any and all liability, claims, demands or actions whatsoever arising out of any damage, loss or injury that my child or I/we might sustain while my child is participating in the (your school’s name) Therapy Dog Program, whether or not such damage, loss or injury results from the negligence of Douglas County Schools, its directors, officers, employees, volunteers or agents or any defective equipment. I/we understand that if I/we do not sign this release, then my child will not be permitted to participate in the (your school’s name) Therapy Dog Program. I/we hereby represent that I am/we are 18 years of age or older, and that I am/we are the parent(s) guardian(s) of the above acknowledged student(s). I/we further acknowledge that no representation or promises by Douglas County Schools representatives have been made to induce me to sign this release. Every individual participating in the (your school’s name) Therapy Dog Program must carry health/accident insurance coverage. Douglas County Schools does not offer any medical/accident insurance to participating students, and makes no claim to do so.

Parents Name and Date (Printed): _____

Parents Signature: _____

Adapted with Permission of MHS Therapy Dog Program

ANYTHING'S PAWS-IBLE

**Animal Assisted Therapy
Program Outline
August 2019**

Anything's Paws-ible

Animal Assisted Therapy Program Outline

Mission

To utilize animal assisted therapy to engage students in activities that focus on positively impacting their mental health while also creating an atmosphere of awareness and acceptance for educators as they strive to ensure our district's standard of excellence in education.

Goals

- Increase empathy and compassion within the school body
- Increase social-emotional competence in struggling students
- Reduce any negativity or anxiety and promote the feeling of family within the school environment
- Decrease the time required to establish rapport between School Counselor and students
- Decrease the time involved in student disclosure in a safe and judgment free environment
- Increase positive behavior among students
- Decrease negative feelings and mend relationships between dogs and students
- Teach correct dog interaction and safety

Definition

“Therapy dog” means an animal that is a graduate of a program through an assistance dog organization that is a member of Therapy Dogs International or a similar nonprofit organization that attempts to select the highest standard of training for animals for the purpose of emotional support, well-being, comfort, or companionship to school district students. Therapy dogs are the personal property of a school district employee or volunteer and are not owned by the school district. Therapy dogs do not meet the definition of “service animals” under the Americans with Disabilities Act.

“Therapy dog handler” means an employee of the school district or volunteer who has received training and passed an evaluation from Therapy Dogs International or a similar nonprofit organization for handling a specific therapy animal and who will be handling and overseeing care of that specific therapy animal for the entire time the animal is on a District campus.

Benefits

Physical – interaction with a dog reduces blood pressure, provides tactile stimulation, assists with pain management, gives motivation to move, walk and stimulates the senses

Social – a visit with a dog provides a positive mutual topic for discussion, promotes greater self-esteem and well-being, and focused interaction with others. Animals are a relatable companion for students with cognitive disabilities/impairments.

Cognitive – companionship with a dog stimulates memory, problem solving and game playing. Using therapy animals as a talking point in the classroom during various subjects creates a relatable and engaging point of interest improving student involvement throughout the lesson.

Emotional – the presence of a therapy dog improves self-esteem, acceptance from others, and lifts mood – often by provoking laughter. The presence of a dog is also proven to lower stress and anxiety along with promoting a feeling of safety amongst those present.

Environmental – a dog in a facility increases the positive feeling of a school and lifts mood. This has been proven to continue after the interaction has finished. A dog can also create a positive environment by proving feelings of non-judgment, understanding and safety.

Services Provided to School

- Animal-assisted activities during counseling sessions – individual and group
- Animal-assisted education inside of classroom upon request of staff member
- Positive behavior incentive
- Possibility for intervention reading programs
- Modification of select materials to include therapy animals – increasing student involvement
- Incentive for obtaining goals and decreasing depression during student athlete rehabilitation from injury

Timeline

Our goal is to start with the school year of 2020. The animal will be used on a daily basis. The schedule would include all SISD campuses and consideration would be given based on need.

After assessment of the program by the district and securing funding, additional animals will be purchased so that each campus has access to a full time therapy animal.

Costs

- Moss Creek Goldendoodle and 12 week certification training- \$11,500
- Therapy Animal Certification-\$45 annually
- Annual Care/Grooming/Vet Care-\$2000-\$2400 annually
- Insurance/Legal-\$800 annually
- Travel Expenses-\$1000

Supporting Research

There is no doubt that children are drawn to animals however is there more to this connection then the simple fascination? The scientific research is still relatively new in this area but there have been numerous studies that believe animal interaction is extremely beneficial to child’s social and cognitive development.

Improves Environment

The theory that children receive developmental benefits from canine interaction is based on the concepts of: attachment theory, conceptualism, environmental psychology and child therapy. Dogs have a particularly calming effect on children; this is because of their non-threatening and non-judging nature. This ‘calm’ creates a safe environment for the child allowing them to engage at a level that previously would have taken numerous sessions to develop rapport. This engagement is seen in a child’s willingness to participate, alertness, responsiveness and an increase in self-disclosure. Dogs are also believed to be a beneficial tool in working with students on the spectrum as the dog’s social cues are easier to interpret.

Cirulli, Francesca, Borgi, Marta, Berry, Alessandra, Francia, Nadia, & Alleva, Enrico. (2011). Animal-assisted interventions as innovative tools for mental health. *Annali dell'Istituto Superiore di Sanità*, 47(4), 341-348. https://dx.doi.org/10.4415/ANN_11_04_04

Encourages Traumatic Debriefing

Animal Assisted Interventions have proven very effective when working with traumatized children. The animal in these situations were either used as a social partner in the session or as a metaphor. Dogs are commonly used in sessions for activities such as: telling the dog (opposed to the counselor) about their experiences, explaining the incident through the dog’s perspective, and grooming the animal while engaging with the counsellor. These interventions are successful due to their ability to assist in the child’s regulation throughout the session, allowing the child to distance themselves from the incident while telling their story, and express themselves to a completely neutral party (dog).

O’Haire, M. E., Guérin, N. A., & Kirkham, A. C. (2015). Animal-Assisted Intervention for trauma: a systematic literature review. *Frontiers in Psychology*, 6, 1121. <http://doi.org/10.3389/fpsyg.2015.01121>

Positive Effects on ADHD Symptoms

ADHD presents as an inability to control behavior, impulses and movements. ADHD isn’t curable however individuals can learn skills and techniques to decrease the effects of these symptoms. Animal-based interventions have shown to have calming and de-arousing effects on children. These effects promote the child’s ability to focus and engage in interventions that targets over activity, impulse control or agitation. Combining Cognitive Behavioural Therapy and Animal Assisted Interventions increases a child’s chances of overcoming their symptoms and excelling in the classroom.

Busch, C., Tucha, L., & Talarovicova, A. (2016). Animal-Assisted Interventions for Children with Attention Deficit/Hyperactivity Disorder. *A Theoretical Review and Consideration of Future Research Directions*, 118 (1), 292-331. <http://doi/full/10.1177/0033294115626633>

Academic Benefits

Animal-Assisted Activities have shown to have academic benefits in the form of achievements. Having a dog in a classroom reduces stress and anxiety while improving motivation. This is extremely beneficial during times of high stress such as testing. A dog can also increase motivation, focus and task persistence through being incorporated into classroom lessons. These benefits are achieved through using a topic of discussion that is tangible, engaging and unique to their school. In social studies a dog can be used to examine the roles of working animals, science can focus on reproduction or lifecycles, health can examine canine diet and math can work on the costs of owning a dog.

Beck, K (2015). The Impact of Canine-Assisted Therapy and Activities on Children in an Educational Setting. *Education Masters*, 6:312. http://fisherpub.sjfc.edu/cgi/viewcontent.cgi?article=1313&context=education_ETD_masters

Improvements to Literacy Levels

Schools all over the country have programs focused on improving literacy skills within their students. There have been numerous studies demonstrating the positive the effect a therapy dog has on these students. With the addition of a therapy dog into the program the children literacy performance increased. The greatest increases were seen in small group and individual settings. This is believed to be because of the calming effect of the presence on the dog. The children benefit in this environment because of the decrease in anxiety and blood pressure. The combination of these physical effects combined with the non-judgmental nature of the animal allows the student to feel confident and motivated to succeed. This belief in self, combined with the calming environment crated by the animal allows the student to practice their skills more readily thus improving their literacy level.

Hall SS, Gee NR, Mills DS (2016) Children Reading to Dogs: A Systematic Review of the Literature. *PLoS ONE* 11(2): e0149759. <https://doi.org/10.1371/journal.pone.0149759>

Memorial Stadium Clear Bag Policy

Stephenville ISD will be following Tarleton State University's Clear Bag Policy. Limiting the size and style of bags carried into the venue aids in maintaining safe and secure environments. There will be separate entrances at Memorial Stadium to allow for screening of any medically necessary items or equipment not able to fit within the bag policy requirements.

What happens if a fan shows up at the gate with a bag that is not permitted?

Fans will not be allowed to enter the stadium with a non-conforming bag. Fans will be asked to return items to their vehicle.

How many bags may each person bring into the stadium?

One large clear bag -- either a one-gallon clear resealable plastic bag or a 14" x 6" x 14" clear bag -- plus a small clutch. The larger clear bag must be a standard 14" x 6" x 14" made of clear PVC vinyl and visually searchable.

Are all purses prohibited?

Only small clutch purses, with or without a handle or strap, no larger than 4.5" x 6.5" are permitted. Purses larger than this are not permitted.

What about diaper bags?

Everything that you would put into a diaper bag must now be carried in a clear bag. Each member of a family, including children, is allowed to carry an approved clear bag and a clutch purse into the stadium.

Do I have to put everything I'm carrying into a permissible bag?

No, you may carry items in your pockets or jacket (keys, makeup, feminine products, comb, phone, wallet, credit cards, etc.). You also may carry a blanket over your arms, binoculars and/or a camera around your neck or in your hands (without the case). You may use the clear bag and clutch to carry other items. Every member of your family may carry in a permissible bag.

ALLOWED



NOT ALLOWED



What if I have special medical equipment I need to have with me at all times?

An exception will be made for medically necessary items after proper inspection at designated areas. You can be escorted to our bag-check lines to accommodate the special equipment.

Can fans bring stadium seats or chairbacks?

Yes! We will allow fans to bring in stadium seats and seat cushions into the stadium for use at their purchased seats. However, we will no longer be allowing lawn chairs to be brought into the stadium for fan seating. Fans will no longer be permitted to sit in the end zones of Tarleton Memorial Stadium.

For the full TSU Clear Bag Policy visit:

<https://tarletonsports.com/sports/2019/7/31/clear-bag-policy-at-memorial-stadium.aspx>