



**COMMITTEE OF THE WHOLE MEETING WITH ACTION OF THE BOARD OF EDUCATION  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Room 103-104  
100 South Brainard Avenue  
La Grange, Illinois 60525  
Monday, March 2, 2026 - 6:30 PM**

**A G E N D A**

**PLEASE NOTE: CLOSED SESSION WILL BEGIN AT 5:30PM  
OPEN SESSION WILL BEGIN AT 6:30PM**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CLOSED SESSION**

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Age Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5ILCS120/29c)(2)

**IV. PUBLIC PARTICIPATION**

**V. ACTION**

- A. Consideration of Approval of Professional Services Agreement between MoHall Commercial and Urban Development, LLC and LTHS District 204 3

**VI. FINANCE**

- A. Discussion Regarding Real Estate Broker/Consultant Services

**VII. HUMAN RESOURCES**

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**IX. STUDENT SERVICES**

**X. PUBLIC PARTICIPATION**

**XI. ADJOURNMENT**

BY ORDER OF  
TIM ALBORES  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
100 SOUTH BRAINARD AVENUE  
LA GRANGE, IL 60525

## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** is dated and effective as of March 2<sup>nd</sup>, 2026 (“**Effective Date**”) and is by and between the Board of Education of Lyons Township High School District No. 204 (the “**Board**”), and MoHall Commercial & Urban Development, LLC, an Illinois limited liability corporation (the “**Consultant**”).

**WHEREAS**, the Board owns approximately 72 acres of land located at the corner of 79<sup>th</sup> Street and Willow Springs Road, Willow Springs, Illinois (“**Real Estate**”); and

**WHEREAS**, the Board desires to retain a real estate consultant to perform professional services related to the Real Estate, as set forth in this Agreement, which include, but are not limited to, valuation of the Real Estate and possible marketing of the Real Estate for sale; and

**WHEREAS**, the parties hereto desire to enter into this Agreement and to be bound by the terms and conditions hereof.

**NOW, THEREFORE**, in consideration of the recitals and the mutual covenants and agreements set forth in this Agreement, the parties agree as follows:

1. **Engagement of Consultant.** The Board engages the Consultant to perform and to provide the professional services as set forth in Exhibit A attached hereto and incorporated herein (collectively, the “**Services**”). The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement. The term of this Agreement shall be from the Effective Date until the earlier of the following events to occur: (i) the closing on the sale of the Real Estate; or (ii) the Board determines not to sell the Real Estate and informs Consultant in writing of such. Immediately upon execution of this Agreement by the parties, the parties shall schedule a meeting to jointly establish a schedule for the provision of the Services hereunder, the tentative date for the Board meeting for the adoption of the sale resolution, the tentative date for the opening of bids and the tentative date for the award of a contract, if any, as well as all other actions that should be identified in the schedule.

2. **Representations of Consultant.** The Consultant represents that it is sufficiently experienced and competent to perform the Services in a manner consistent with the standards of professional practice by recognized consultants providing services of a similar nature.

3. **Fee.** As compensation for the Services, the Board will pay the Consultant the flat fee of \$45,000.00. The Fee shall be due in three (3) equal installments as follows: (i) Fifteen Thousand Dollars (\$15,000) shall be due to the Consultant within thirty (30) days of the Effective Date of this Agreement; (ii) Fifteen Thousand Dollars (\$15,000) shall be due to the Consultant upon the six (6) month anniversary of this Agreement; and (iii) the final Fifteen Thousand Dollars (\$15,000) shall be due to the Consultant within thirty (30) days of the sale of the Real Estate or within thirty (30) days of the Board’s written notice that it is no longer selling the Real Estate. The Consultant shall invoice the Board for the Fee in accordance with the above schedule. Payment of the Fee will be made in accordance with the Illinois *Local Government Prompt Payment Act*. The Board shall not be responsible to the Consultant for any additional fees, costs or expenses of any kind whatsoever related to the provision of the Services unless agreed to in advance and in writing by the Board. Unless specifically provided otherwise in this Agreement, the Consultant shall be entitled to its full

Fee should this Agreement be terminated by the Board pursuant to Paragraph 17. Further, notwithstanding anything in this Agreement to the contrary, Consultant shall be entitled to the outstanding balance of its Fee within thirty (30) days of the sale of the Real Estate or within thirty (30) days of receipt of the Board's notice it is no longer selling the Real Estate.

4. **Time of Performance.** As of the Effective Date and for the duration of the Agreement, the Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement as provided in Paragraph 1 above.

5. **Reporting.** The Consultant shall regularly report to the Board regarding the progress of the Services during the term of this Agreement, but in no event less than once per week. Further, Consultant shall document all outreach efforts and feedback and shall include such information in its updates. Finally, Consultant shall maintain records of all marketing materials, bidding documents, bids, and communications sent and received related to the Services and shall provide a copy of such documents to the Board upon request and upon the termination of this Agreement.

6. **Confidential Information.** The term "*Confidential Information*" shall mean information in the possession or under the control of the Board relating to the educational, employee, student record, technical, business, or corporate affairs of the Board, including, without limitation, any information pertaining to usage of the Board's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement.

7. **No Disclosure of Confidential Information by the Consultant.** The Consultant acknowledges that it may, in performing the Services for the Board under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Board. The Consultant may disclose Confidential Information if consented to in writing by the Board, or if required pursuant to any judicial or administrative proceeding, but only after providing written notice to the Board of such potential release.

8. **Return of Confidential Information and Board Property.** Upon the termination of this Agreement, the Consultant shall return all Confidential Information and other property, documentation, or records belonging to the Board to the Superintendent.

9. **FOIA.** As an independent contractor of the Board, records in the possession of the Consultant related to this Agreement may be subject to the Illinois *Freedom of Information Act* ("FOIA"). The Consultant, at the Consultant's cost, shall immediately provide the Board with any such records requested by the Board to respond timely to any FOIA request received by the Board. The Board will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released. If the Consultant refuses to provide a record that is the subject of a FOIA request to the Board and the Attorney General or a court of competent jurisdiction subsequently requires the release of the record or penalizes the Board in any way, the Consultant shall reimburse the Board for all costs, including attorneys' fees, incurred by the Board related to the FOIA request and records at issue.

10. **Indemnification.** To the fullest extent allowed by law, Consultant agrees to indemnify, defend and hold harmless the Board, its individual Board members, employees, and agents, (collectively “**Indemnified Parties**”) from and against any and all claims, demands, actions, causes of action, liabilities, damages, losses, fines, penalties and expenses, including, without limitation, reasonable attorneys’ fees and expenses, resulting from or arising out of any act or omission of the Consultant and any breach of contract by Consultant under this Agreement. The obligations of Consultant under this Paragraph shall not be construed to negate, abridge, or reduce other rights of any of the Indemnified Parties or Consultant’s obligations of indemnification. The indemnification obligations set forth in this Paragraph shall survive the termination of this Agreement.

11. **Infringement.** The Consultant warrants that no third party has any claim to any trademark, patent, or proprietary interest in any services Consultant provides to the Board. The Consultant will defend, hold harmless, and indemnify the Indemnified Parties against any claims brought by a third party alleging an infringement of a patent, copyright, trademark, trade secret, or other proprietary right of a third party.

12. **Insurance.** During the term of this Agreement, the Consultant, at its sole cost and expense, and for the benefit of the Board, shall carry and maintain Professional Liability Insurance, on a per claim basis, in an amount of no less than One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in the aggregate. The Consultant shall maintain this insurance, in at least the above stated minimums, for three (3) years following the termination of this Agreement. All insurers shall be licensed by the State of Illinois with an A.M. Best credit rating of at least A, and a financial strength rating of at least VII by A.M. Best or comparable rating service. The Consultant shall provide the Board with a certificate of insurance reasonably acceptable to the Board, evidencing the existence of the coverage described above, including form and deductibles, prior to providing the Services and upon demand from the Board thereafter. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the Board to terminate this Agreement immediately and obtain a refund of all Fees previously paid. All policies of insurance shall provide by endorsement, if necessary, that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least thirty (30) days prior written notice to the Board. Additionally, the Consultant, on its behalf and that of its insurers, to the fullest extent permitted by the applicable insurance policy without invalidating any coverage thereunder, waives any rights of subrogation the Consultant and the applicable insurer may have against any of the Indemnified Parties. The Consultant shall provide the Board with full copies of all insurance policies required herein upon request.

13. **No Personal Liability.** No elected or appointed official or employee of the Board shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

14. **Relationship of the Parties.** The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Board and the Consultant. Consultant acknowledges that Consultant is providing Services subject to its independent, professional judgment, separately and independently from the Board’s control, supervision, direction and evaluation; that Consultant has a full

opportunity to find other business; that it has made its own investment in its business; and that it will utilize a high level of skill necessary to perform the Services described.

15. **Conflict of Interest.** The Consultant represents and certifies that, to the best of its knowledge: (1) no Board member or employee or agent thereof is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement, the Consultant does not have any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement. Further, neither Consultant nor anyone affiliated with Consultant in anyway whatsoever shall bid on the sale of the Real Estate. The breach of any of the provisions of this Paragraph 15 shall be considered a material breach of this Agreement entitling the Board to a terminate the Agreement and receive a full return of the Fee paid hereunder, as well as to pursue any and all other remedies available to it against the Consultant.

16. **License and Assignment of Rights.** To the extent that the Consultant has intellectual property rights of any kind in any pre-existing works that are subsequently incorporated in any work or work product produced in rendering the Services, the Consultant hereby grants the Board a royalty-free, irrevocable, world-wide, perpetual, non- exclusive license (with the right to sublicense) to make, have made, copy, modify, make derivative works of, use, sell, license, disclose, publish, or otherwise disseminate or transfer such subject matter. The Consultant further agrees that it will promptly make full written disclosure to the Board, will hold in trust for the sole right and benefit of the Board, and hereby assigns to the Board, or its designee, all right, title, and interest throughout the world in and to any and all inventions, original works of authorship, developments, concepts, know-how, improvements or trade secrets, whether or not patentable or registrable under copyright or similar laws, which they may solely or jointly conceive or develop or reduce to practice, or cause to be conceived or developed or reduced to practice, developed for the Board in the course of providing the Services under this Agreement. The Consultant further acknowledge that the inventions, original works of authorship, developments, concepts, know- how, improvements, or trade secrets which are made by the Consultant (solely or jointly with others) within the scope of and during the period in which the Consultant is retained by the Board are “works made for hire” (to the greatest extent permitted by applicable law) for which compensation is being paid to the Consultant pursuant to this Agreement.

17. **Termination for Convenience.** Notwithstanding any other provision hereof, the Board may terminate this Agreement at any time upon written notice to the Consultant. If this Agreement is terminated under this Paragraph 17, the Consultant shall be entitled to the balance of its Fee as provided in Paragraph 1.

18. **Amendment.** No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

19. **Assignment.** This Agreement may not be assigned by the Board or by the Consultant without the prior written consent of the other party, which consent may be withheld in such party’s discretion.

20. **Notice.** All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered: (1) personally; (2) by a reputable overnight courier with proof of delivery; or (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) deposit with an overnight courier as evidenced by a receipt of deposit; or (c) deposit in the U.S. mail, as evidenced by a return receipt.

Notices and communications shall be addressed to and delivered to the Board and the Consultant as follows:

**BOARD:**

Lyons Township High School District 204  
Attn: Dr. Brian Waterman, Superintendent  
100 South Brainard Ave  
LaGrange, Illinois 60525

**CONSULTANT:**

MoHall Commercial & Urban Development  
Attn: Moses E. Hall, CCIM  
50 N Orleans St #9000n  
Chicago, IL 60654

21. **Third Party Beneficiary.** No claim as a third-party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Board or the Consultant.

22. **Provisions Severable.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

23. **Time.** Time is of the essence in the performance of this Agreement.

24. **Calendar Days and Time.** Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, federal, State, or Board holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal, State, or Board holiday.

25. **Governing Laws.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois, notwithstanding its choice of law provisions. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court of Cook County, Illinois, or the U.S. District Court for the Northern District of Illinois, Eastern Division.

26. **No Waiver.** The failure of either party to insist upon the performance of any of its terms and conditions, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but they shall continue and remain in full force and effect as if no waiver had occurred.

27. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral relating to the subject matter of this Agreement.

28. **Authority to Execute.** Each individual signing this Agreement on behalf of the entity that constitutes the Board and the Consultant, represents and warrants that the individual is duly authorized to execute and deliver this Agreement on behalf of the entity, and that this Agreement is binding on the Board and the Consultant, as the case may be, in accordance with its terms.

29. **Survival of Terms.** Paragraphs 10 and 15, and any provisions of this Agreement which by their very nature are intended to survive the termination or expiration of this Agreement will survive the termination or expiration of this Agreement and will inure to the benefit of and be binding upon the parties to this Agreement.

30. **Exhibit.** Exhibit A is incorporated into and made part of this Agreement. To the extent there is a conflict between the terms of this Agreement and Exhibit A, the terms of this Agreement shall control.

31. **Captions.** The captions at the beginning of the several paragraphs, respectively, are for convenience in locating the contents, but are not part of the context.

32. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, but altogether shall constitute one and the same Agreement.

33. **Compliance with Laws.** Consultant shall comply with all applicable laws, ordinances, rules, regulations and codes as well as all Board policies and regulations and procedures, now in force or which may hereafter be in force, pertaining to the Services provided under this Agreement. Furthermore, Consultant represents and warrants that Consultant currently has, and shall maintain during the term of this Agreement, all licenses, permits and approvals required to perform the Services hereunder if required by law or by other terms of this Agreement. Consultant represents and warrants to the Board that Consultant is not a convicted child sex offender or otherwise prohibited from being present on Board property. Consultant also shall abide by all laws and Board policies and procedures applicable to their presence on school property and the provision of services under this Agreement. Smoking and use and possession of alcohol and illegal drugs and cannabis are prohibited on school property.

34. **Certifications.** As required by the *Criminal Code of 2012*, by executing this Agreement, Consultant certifies that it is not barred from contracting with any unit of State or local government for any reason whatsoever, including, but not limited to, a violation of the bid rigging (Section 33E-3) or bid rotating (Section 33E-4) provisions of the *Criminal Code of 2012* or as a result of a violation of any other law. Consultant acknowledges that the Board may declare this Agreement void if the certification herein is false and obtain a full refund of the Fee.

**SIGNATURE PAGE TO FOLLOW:**

IN WITNESS WHEREOF, this Agreement is effective as of the Effective Date.

**BOARD:**

**BOARD OF EDUCATION OF  
LYONS TOWNSHIP HIGH SCHOOL  
DISTRICT NO. 204**

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**CONSULTANT:**

**MOHALL COMMERCIAL & URBAN  
DEVELOPMENT, LLC**

By: Moses Hall  
Its: CEO  
Date: 02/25/2026

## EXHIBIT A

### SERVICES

#### Valuation and Analysis

- Provide a written independent broker's opinion of value of the Real Estate based on comparable sales data, zoning and land use analysis, highest and best use analysis, market trends and economic indicators, as well as other relevant data and factors to provide the opinion of value.
- Identify and inform the Board of potential factors affecting the value of the Real Estate, including, but not limited to, land use regulations, infrastructure and access issues, environmental and topographic issues, zoning and regulatory requirements and surrounding development activities.
- Advise the Board on options for optimizing the sale price of the Real Estate, which include, but are not limited to, subdividing the Real Estate into smaller parcels, identifying developer incentives to unlock higher value uses, timing of the sale of the Real Estate to maximize favorable market cycles, and providing public private partnerships options or other creative finance options to maximize the sales price.

#### Marketing Plan

- In conjunction with the Board, develop and implement a professional digital and print marketing strategy, which shall include a high-quality offering memorandum that highlights the Real Estate's features and includes property maps, aerial photography, zoning information, demographic data and possible site plans to generate interest in the purchase of the Real Estate by qualified developers and buyers on a local, state, regional, and national level.
- In conjunction with the Board, prepare marketing materials for publication and distribution to potential purchasers describing the property and its attributes.
- Consultant shall develop and implement a targeted buyer outreach program that targets potential purchasers including, but not be limited to, local governments, state and federal governmental agencies, land trusts, park districts, local, state, regional, and national retail developers, local, state, regional, and national residential home builders, local, state, regional, and national senior housing developers, local, state, regional, and national retail and mixed-use developers and local, state, regional, and national institutional land developers, using industry networks (e.g. CCIM, NAIOP, Urban Land Institute and Chicago Association of Realtors) and personal contact to broaden the awareness of the sale of the Real Estate. The publication and distribution of all marketing shall be performed by Consultant at its expense.
- Upon the approval of a resolution authorizing the sale of the Real Estate by the Board, list the Real Estate for sale in accordance with the bid terms and conditions on appropriate listing services such as, the MLS, CoStar, LoopNet and Brevitas.
- Identify and target potential purchasers and invite them to submit a qualified bid in accordance with the *School Code* and the terms and conditions of sale.
- Advise the Board on effective methods for promoting the Real Estate while maintaining transparency and compliance with applicable laws and regulations.

## **Consulting Services**

- Work with the Board and its attorneys throughout the sales process by providing advice on potential bidders, analyzing submitted bids, advising on zoning issues, including, but not limited to, attending zoning, planning and village meetings regarding any change in zoning related to the Real Estate, reviewing and advising on the terms of the sale of the Real Estate and any other services reasonably related to the sale of the Real Estate.
- Assist the Board in preparing bid documents that comply with the Illinois *School Code*, as well as all other applicable laws, rules and regulations.
- In conjunction with the Board, preparing a schedule for the provision of Services hereunder and the sale of the Real Estate, including recommendations on timelines, required documents and due diligence issues.
- Attend Board meetings and administrative meetings as requested.
- Document all outreach efforts and feedback from potential bidders and provide regular status updates to the Board as provided in Paragraph 5 of the Agreement as appropriate, but in no event less than once per week, summarizing interest in the Real Estate and market sentiment.
- Assist the Board with community and stakeholder communications as requested by the Board, which services may include, but are not limited to, assisting in preparing for community presentations and presenting at community and stakeholder meetings.
- Assist with the sale of the Real Estate by facilitating site visits, coordinating due diligence requests and assisting with the closing as needed.
- Engage and manage additional real estate professionals to assist in providing the Services (e.g. environmental consultants and civil engineers) as requested in writing by the Board. The cost of any additional real estate professionals shall be borne by the Board at cost.
- Provide additional services reasonably related to the valuation, marketing and sale of the Real Estate, as requested by the Board.

3007591.2



**ED PIOTROWSKI**  
**DIRECTOR OF HUMAN RESOURCES**

Lyons Township High School District 204  
 100 S. Brainard Avenue, LaGrange, IL 60525  
 708-579-6456  
 epiotrowski@d204.lths.net  
 www.lths.net

**TO:** Dr. Brian Waterman, Superintendent  
 LTHS Board of Education

**FROM:** Edward M. Piotrowski, Director of Human Resources

**DATE:** March 2, 2026

**RE:** 2026-2027 Staffing Process Information

**BACKGROUND:**

Every March, the Administration brings course sectioning and staffing information to the Board of Education for review and approval. This process begins with student course selection in January and concludes with the Central Leadership Team working with the Associate Principals and Division Chairs to make recommendations for the number of sections that will be offered in the following school year. This recommendation is then utilized to inform staffing decisions related to assigning available sections to LTHS certified staff members.

This past week, the Central Leadership Team met to review course sectioning numbers and is recommending to the Board a total allocation of 259.3 instructional FTE for the 2026-2027 school year. This represents an overall instructional decrease of 7.9 FTE. This sectioning represents course selections for the 3,612 students (including 8<sup>th</sup> grade students who will take math at LTHS) that are currently registered in Infinite Campus with requests for the 2026-2027 school year. In comparison, we sectioned for 3,816 students registered with courses for the 2025-2026 school year.

District 204 has utilized the services of Dr. John Kasarda, Ph.D. as a consulting demographer to help the District review and prepare for demographic trends and enrollment projections for future school years. The most recent consultation occurred in August, 2022, and this decline in enrollment was predicted in the demographic models presented to the District at that time. We have included a copy of Dr. Kasarda’s enrollment projection table that was included in the report. In reference to this table, Series A represents an enrollment projection that assumes future new residential development, housing turnover and in-migration of families with school - age children to District 204 will be less than anticipated. Series B represents an enrollment projection that assumes the same factors will be as anticipated. Finally, Series C represents an enrollment projection that assumes those factors will be greater than anticipated.

Summary of Enrollment Projections for District 204  
 under Series A, Series B and Series C Assumptions through 2036–37

School Year	Series A	Series B	Series C
2021–22	3,967	3,967	3,967
2022–23	3,824	3,885	3,936
2023–24	3,756	3,868	3,969
2024–25	3,686	3,849	4,004
2025–26	3,641	3,855	4,065
2026–27	3,513	3,764	4,017
2027–28	3,487	3,736	4,001
2028–29	3,516	3,771	4,042
2029–30	3,511	3,772	4,048
2030–31	3,538	3,812	4,102
2031–32	3,506	3,836	4,172
2032–33	3,474	3,858	4,230
2033–34	3,418	3,851	4,254
2034–35	3,425	3,894	4,315
2035–36	3,438	3,902	4,314
2036–37	3,447	3,905	4,311

In reviewing the data for the 2026-2027 school year, our current population of registered students (3,612) falls between Series A and Series B of Dr. Kasarda's projection.

On tonight's agenda, the Board will review recommendations for Capstone Courses and for courses that have total enrollment of under 18 students. This information is needed to finalize the total number of course sections in each department, which will allow the Administration to determine what impact there might be on certified staffing for the 2026-2027 school year. Staffing recommendations will then be made to the Board of Education at the March 16 meeting.

We will continue to work with the Associate Principals and Division Chairs to determine if there are any changes to the course sectioning recommendations, and provide an update to the Board of Education should there be any.

Additionally, we are collaborating with the Special Education Division to finalize a proposal for an additional Assistant Division Chair/Program Coordinator role. This position is intended to provide dedicated oversight for the Transition Program, which continues to grow in both enrollment and complexity.

The Special Education Division is currently the District's largest, with 50.1 certified staff members, in addition to nearly 70 paraeducators who support students daily. The size and scope of the department require additional administrative capacity to effectively supervise and evaluate staff, while ensuring strong program oversight and compliance with special education requirements.

A full proposal for this position will be presented at the March 16 Regular Action Meeting of the Board of Education.

Finally, the Board has historically approved 0.4 FTE for the Administration to allocate on a discretionary basis should there be a need for additional sections of a course due to shifting enrollments. This past year, we did not utilize any of the allotment. Should there be a need for more than the 0.4 FTE allotment, we would return to the Board with a recommendation for additional FTE. A final staffing recommendation will be presented to the Board of Education for consideration and approval at the March 16 meeting.



**ED PIOTROWSKI**  
DIRECTOR OF HUMAN RESOURCES

Lyons Township High School District 204  
100 S. Brainard Avenue, LaGrange, IL 60525  
708-579-6456  
epiotrowski@d204.lths.net  
www.lths.net

**TO:** Brian P. Waterman, Superintendent  
Board of Education

**FROM:** Edward M. Piotrowski, Director of Human Resources

**RE:** Capstone Courses and Courses with Total Enrollments Under 18

**DATE:** March 2, 2026

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**BACKGROUND**

Each year, students select course requests for the following school year. These requests are tallied and course totals are determined to help guide the process of determining which courses will be offered as well as how many sections will be created.

This sectioning process is reviewed by the Central Leadership Team and shared with Associate Principals and Division Chairs for the purpose of building the academic master schedule for the following school year. Historically, we have sought the Board's support for courses that have a total enrollment under 18 students. While we typically do not run courses with total enrollment under 18 students, there are unique circumstances where we feel that a recommendation to run the course with the lower enrollment is warranted.

This memo outlines the unique circumstances that we are recommending for approval by the Board of Education.

**Capstone Courses:**

Special consideration is placed on courses that have been identified as Capstone Courses in the Academic Program Guide. A capstone course is a final course within a well-defined, multi-year course sequence within a department. Capstone courses are reviewed by the Central Leadership Team and the Board of Education each spring, with special consideration given with regard to enrollment. If possible, and given appropriate enrollment, the District will recommend that a capstone course is run during the school year to allow for students to complete the full course sequence.

A list of capstone courses has been included for Board review.

**Courses with Enrollments Under 18:**

During the sectioning process, all efforts are made to run course sections with 18 students. There are situations, however, where some courses are being recommended to run with fewer than 18 total student enrollments.

Supported classes (Multilingual, Interdisciplinary Workshop, and courses within the Special Education Division) are recommended to run with fewer than 18 students based on best practice and School Code class size limits. As these guidelines apply to multiple courses within these areas, these courses are not included in the list of courses with total enrollments under 18.

In addition to supported classes, courses with enrollments under 18 fall into two general categories:

- Capstone/Specialty courses are given special consideration when determining which courses will be offered the following year. Capstone courses have been described above. Specialty courses may include courses that are not the end of a well-defined sequence, but one where the course provides a unique opportunity for students. In these situations, and given appropriate enrollment, the District will recommend that the course is offered;
- Courses with a value and connection to subsequent courses in a course sequence are given special consideration. While capstone courses are the culminating course in a sequence, it is important to give special consideration to courses within the sequence itself. If a course within the sequence is not running, for instance, students may not have the opportunity to continue the sequence and eventually reach the capstone course.

A list of courses with total enrollment under 18 has been included for Board review.

### **RECOMMENDATION**

We recommend the Board approve the capstone courses and courses with total enrollment under 18 as specified in the included materials.

## Capstone Summary, February 2026

	2026-2027			25-26	24-25	23-24
	Feb.	#	Avg	Feb.	Feb.	Feb.
	Reg.	Sects.	Size	Reg.	Reg.	Reg.
<b>APPLIED TECHNOLOGY</b>						
Adv Engineering Design	17	1	17.0	27	34	23
Arch Eng Design I & II	28	1	28.0	56	51	63
Private Pilot Operations	24	1	24.0	23	32	23
<b>FAMILY AND CONSUMER SCIENCES</b>						
Advanced Culinary Arts	199	8	24.9	304	283	290
Chefs	13	1	13.0	20	28	19
Early Childhood Ed Internship	0	0	0.0	0	11	18
Teaching Internship-Elementary I & II	39	2	19.5	35	18	17
<b>ART</b>						
Ceramics Advanced	39 (+9 studio)	2	24.0	56 (+8 studio)	45 (+22 studio)	39 (+6 studio)
Drawing & Paint Adv	18 (+2 AP)	2	20.0	18 (+14 AP)	26 (+12 AP)	23 (+6 AP)
Studio Art Accel (all w/ other classes)	20			21	27	14
Studio Art AP (all w/ other classes)	15			22	25	18
<b>MUSIC</b>						
Concert Choir	9			4	4	8
Sinfonietta	29			33	33	31
Symphonic Band	26			28	22	25
Symphonic Orchestra	47			28	30	33
Treble Choir	18			16	20	20
Varsity Choir	16			14	21	24
Wind Ensemble	76			64	60	65
<b>WORLD LANGUAGES</b>						
French IV LIV	25	1	25.0	55	38	33
French IVH ACP LV	51	3	17.0	46	64	38
French V LIV	29	2	14.5	26	13	5
French Language AP	15	1	15.0	15	8	18
German Lang & Culture AP	0	0	0.0	0	8 (+13 Germ Lang. Accel)	8
German Language Accel	37	2	18.5	Offered alt year	13	Offered alt year

## Capstone Summary, February 2026

	2026-2027			25-26	24-25	23-24
	Feb.	#	Avg	Feb.	Feb.	Feb.
	Reg.	Sects.	Size	Reg.	Reg.	Reg.
German Communication (Accel & Prep)	Offered alt year			22	Offered alt year	25
Italian AP	24	1	24.0	30	19	6
Italian IV Accel	0			3	9	17
Latin Poetry Accel	Offered alt year			33	Offered alt year	40
Latin Prose Accel	35	2	17.5	Offered alt year	38	Offered alt year
Spanish IV LIV	172	7	24.6	305	283	357
Spanish V LIV	71	3	23.7	95	71	63
Spanish Language AP	33	2	16.5	28	24	33
AP Spanish Literature and Culture	0	0	0.0	<b>New Heritage Capstone (26-27)</b>		
<b>ENGLISH</b>						
Journalism: Newspaper Production	27	1	27.0	25	23	22
English IV Prep	898	41 (semesters)	21.9	1047	990	421
English IV Honors (Dual Credit, semester)	185	9	20.6	144	279	166
English IV AP (annual)	253	11	23.0	295	222	277
<b>MATHEMATICS</b>						
Trig/PreCalculus (Accel)	269	11	24.5	270	242	305
Calculus AB AP	146	6	24.3	168	183	169
Calculus BC AP	124	5	24.8	119	90	125
<b>SCIENCE</b>						
Astronomy (Accel - annual course)	19	1	19.0	48	42	69
Environmental Science AP	156	7	22.3	139	147	165
Biology AP	113	5	22.6	132	105	89
Chemistry AP	31	2	15.5	51	31	52
Human Anatomy and Physiology	130	6	21.7	138	106	103
Organic Chemistry	46	2	23.0	55	67	53
Physics C AP	64	3	21.3	61	59	75
<b>PHYSICAL EDUCATION/HEALTH</b>						
Dance Arts	27	1	27.0	37	39	36
Yoga 3	92	4	23.0	63	<b>New Capstone (25-26)</b>	
Applied Personal Fitness	37	1	37.0	36	46	32

**Capstone Summary, February 2026**

	2026-2027			25-26	24-25	23-24
	Feb.	#	Avg	Feb.	Feb.	Feb.
	Reg.	Sects.	Size	Reg.	Reg.	Reg.
<b>TCD (All Enrollments)</b>		<b>123</b>		104	90	46

## Under 18 Enrollment Report, February 2026

<b>Dept</b>	<b>Course Number</b>	<b>Course Title</b>	<b>Requests</b>	<b>Sections</b>	<b>Avg.</b>
Art	AR7101	Adaptive Art Leader LIII	<b>14</b>	1	<i>14.0</i>
Art	AR7106	Adaptive Art Leader LIII	<b>2</b>	1	<i>2.0</i>
Business	BU4221/2	Comptr Apps (MOS) LIII	<b>15</b>	1	<i>15.0</i>
Business	BU4461/2	Programming in Python LIII	<b>16</b>	1	<i>16.0</i>
English	LA5511/2	Stage Tech LIII	<b>12</b>	1	<i>12.0</i>
English	LA9221/2	Improvitational Comedy LIII	<b>17</b>	1	<i>17.0</i>
FCS	FC5301/2	Fashion Merchandising LIV	<b>10</b>	1	<i>10.0</i>
FCS	FC5871/2	Chefs LIV	<b>13</b>	1	<i>13.0</i>
FCS	FC7102	Adaptive Culinary Leaders LIII	<b>15</b>	1	<i>15.0</i>
FCS	FC5296/7	Advanced Fashion & Design LIV	<b>15</b>	1	<i>15.0</i>
FCS	FC5756/7	Child Development 2 LIV	<b>13</b>	1	<i>13.0</i>
Music	MU5311/2	Varsity Choir LIV	<b>16</b>	1	<i>16.0</i>
Music	MU5411/2	Concert Choir LIV	<b>9</b>	1	<i>9.0</i>
Music	MU5811/2	Music Theory AP LV	<b>14</b>	1	<i>14.0</i>
Music	MU5911/2	Adv Vocal Techniques LIII	<b>13</b>	1	<i>13.0</i>
Music	MU6111/2	Jazz Ensemble LIV	<b>9</b>	1	<i>9.0</i>
PE	IP7011/2	Adaptive Phys Ed LIII	<b>14</b>	1	<i>14.0</i>
PE	IP7011/2B	Adaptive Phys Ed PSD LIII	<b>15</b>	1	<i>15.0</i>
PE	IP7016/7B	Adaptive Phys Ed PSD LIII	<b>5</b>	1	<i>5.0</i>
PE/SE	IP9016/7	Health LIII	<b>6</b>	1	<i>6.0</i>
Science	SN7611/2	STEM Research LIV	<b>29</b>	2	<i>14.5</i>
Science	SN8211/2	Chemistry AP	<b>31</b>	2	<i>15.5</i>
Science	SN8521/2	Sustainable Urban Agr LIII	<b>17</b>	1	<i>17.0</i>
Science	SN8116/7	AP Physics I LV	<b>16</b>	1	<i>16.0</i>
Social Studies	SS8311	U.S. Gov AP LV	<b>15</b>	1	<i>15.0</i>
World Language	WL7131/2	Latin Prose Accel	<b>35</b>	2	<i>17.5</i>
World Language	WL7451/2	French V LIV	<b>29</b>	2	<i>14.5</i>
World Language	WL7531/2	Latin American Cinema LIV	<b>11</b>	1	<i>11.0</i>
World Language	WL7821/2	American Sign Language II LIII	<b>11</b>	1	<i>11.0</i>
World Language	WL8211/2	Spanish Language AP	<b>33</b>	2	<i>16.5</i>

## Under 18 Enrollment Report, February 2026

<b>Dept</b>	<b>Course Number</b>	<b>Course Title</b>	<b>Requests</b>	<b>Sections</b>	<b>Avg.</b>
World Language	WL8231/2	Spanish IIIH ACP LV	<b>14</b>	1	<i>14.0</i>
World Language	WL8411/2	French Lang AP LV	<b>15</b>	1	<i>15.0</i>
World Language	WL8431/2	French IIIH ACP LV	<b>12</b>	1	<i>12.0</i>
World Language	WL8441/2	French IVH ACP LV	<b>51</b>	3	<i>17.0</i>



# Lyons Township High School

## Office of Curriculum and Instruction

100 S. Brainard Ave, La Grange IL 60525-2101

Tel: 708-579-6470 E-mail: [ppayne@lths.net](mailto:ppayne@lths.net)

## Board of Education Memorandum

To: District 204 Board of Education Members

From: Dr. Patrice Payne | Director of Curriculum and Instruction

Date: March 2, 2026

Subject: 2025-2026 Instructional Material Change Requests - First Reading

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### Purpose

The purpose of this memo is to request approval for a change in instructional materials for the following department and courses. In accordance with School Code, there are no specific public display requirements mandated for districts; however, in the spirit of transparency and partnership, all newly adopted materials will be made available for community review. LT community members may contact the Curriculum and Instruction Office directly to view newly adopted textbooks and instructional materials.

### Contact Information

**Lyons Township High School District 204**

Office of Curriculum & Instruction

100 S Brainard Ave NC - 110

La Grange IL 60525

**Dr. Patrice Payne**

Director of Curriculum & Instruction

[ppayne@lths.net](mailto:ppayne@lths.net) Ext: 6506

**Michelle Hawes**

Administrative Assistant

[mhawes@d204.lths.net](mailto:mhawes@d204.lths.net) Ext: 6470



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### Requested Instructional Materials to be Added

#### Special Education

English IV Cross-Categorical

Book: *Red Rising*

Publisher: Del Rey Books & Random House

Course #: IP2241 / IP2242

Author: Pierce Brown

Edition/Date: July 15, 2024

ISBN: 9780345539809

#### Fine Arts

World Language — French III Honors

Book: *Perspectives*

Publisher: Vista Higher Learning

Course #: WL8431, WL8432, WL8436, WL8437

Author: VHL

Edition/Date: January 1, 2023

ISBN: 9781543333213

#### Language Arts

English IV Honors Literary Interpretation

Book: *The Norton Introduction to Literature*

Publisher: WW. Norton Co.

Course #: LA8422

Author: K. Mays

Edition: June 6, 2025 (15th Ed.)

ISBN: 978132400091

English IV Creating & Reflecting

Book: *The Book of Alchemy: A Creative Practice for an Inspired Life*

Publisher: Random House

Course #: LA4361 / LA4362

Author: Suleika Jaouad

Edition: April 22, 2025

ISBN: 9780593734636

#### Science

AP Environmental Science

Book: *Environmental Science for the AP Course*

Publisher: BFW

Course #: SN8521

Authors: Friedland & Relyea

Edition: 2023 (4th Ed.)

ISBN: 9781319524366

Zoology

Book: *Animal Diversity*

Publisher: McGraw Hill

Course #: SN7711 / SN7712

Authors: Hickman, Keen, Larson, Eisenhour

Edition: June 2026

ISBN: 9781266214455

AP Physics Mechanics C/ Physics for Science & Engineers

Book: *Physics for Science & Engineers*

Publisher: Cengage Learning

Course #: SN8211 / SN8212

Authors: Serway & Jewett

Edition: 2019

ISBN: 9781337553278

#### Global Studies / FCS / Applied Tech

Chefs

Book: *ServSafe Manager*

Publisher: National Restaurant Association Educational Foundation

Course #: FC5781 / FC582

Author: National Restaurant Association

Edition: 2026

ISBN: 9781582805146

Engine Rebuild & Diagnostics / Auto Engine Repair

Book: *Auto Engine Repair*

Publisher: G-W

Course #: AT6346 / AT6347

Author: James E. Duffy

Edition: 2026 (8th Ed.)

ISBN: 9798888172100

Small Engines

Book: *Small Gas Engines*

Publisher: G-W

Course #: AT6226 / AT6227

Authors: Roth, Fisher & Gauthier

Edition: 2023 (12th Ed.)

ISBN: 9781637760727

This request aligns with district curriculum goals, Illinois Learning Standards, and the instructional needs of our students.



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### Current Instructional Materials to be Dropped

It is this office's recommendation to discontinue the current instructional materials listed below.

Division/Department	Title	Author	Publisher	Copyright Date/Edition	ISBN 13#
Fine Arts World Language	Ace the AP Italian Language & Culture	Barbara Carbon	Edizioni Farinelli	2020	9781937923266
Fine Arts World Language	Reseau	Schultz & Tramvouez	Pearson	2nd Edition	9780132413923
Language Arts/ English	The Norton Introduction to Literature 13th Edition	Kelly J. Mays	WW. Norton Co.	December 1, 2019	9780393420463
Language Arts/ English	Tuesdays with Morrie	Mitch Albion	Crown	October 8, 2002	9780716738497
Science/ Science	Environmental Science AP Course	Andrew Friedland Rick Relyeah	BFW	2012	9780716738497
Science / Science	Physics for Science and Engineers	Serway and Jewett	Cengage Learning	January 1, 2018	9781337553292
Global Studies FCS	ServSafe Manager Course Book	National Restaurant Association Educational Foundation	National Restaurant Association Educational Foundation	2nd Edition	9780132413923
Global Studies FCS	Introduction to Culinary Arts The Culinary Institute of America	Jerry Cleason	Pearson	January 21, 2014	9780132737449
Global Studies Applied Technology	Small Engines	R. Bruce Radcliff	American Technical Publishers	2009 3rd Edition	9780826900265

While this resource has supported instruction in previous years, it no longer fully meets current instructional priorities due to more current and relevant resources that better support differentiated instruction, align with updated standards, and provide improved opportunities for student learning. Some materials are also redundant or have high costs that make continued use impractical.”

### Proposed Instructional Materials

The district proposes the adoption of new instructional materials that have undergone a comprehensive review process by department division teams and curriculum committees. These materials were selected based on their demonstrated alignment with state learning standards and district curriculum frameworks, the rigor and relevance of their content, their capacity to enhance student engagement and accessibility, and their provision of differentiated instructional supports and assessment tools to effectively address the needs of a diverse student population

### Instructional Impact

The proposed instructional materials are intended to promote instructional consistency across all sections by providing a clearly articulated framework and structured progression of learning objectives. These materials are designed to support diverse learners through differentiated instruction, scaffolded learning strategies, accessible content, and opportunities for collaborative engagement. Moreover, they will strengthen students' preparedness for college-level coursework, advanced placement studies, standardized assessments, and future career pathways by cultivating critical thinking, analytical reasoning, and effective communication skills, in alignment with district and state educational standards.



# Lyons Township High School

## Office of Curriculum and Instruction

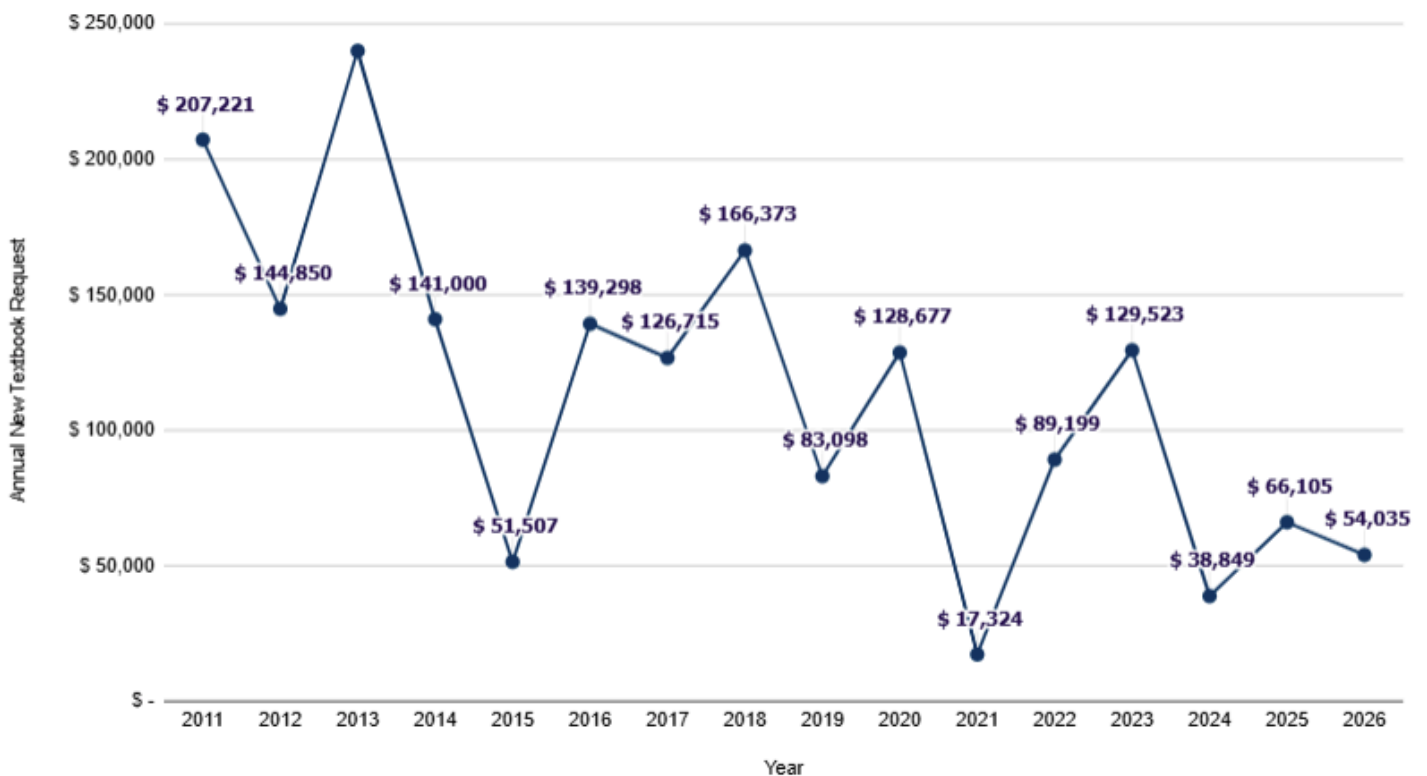
100 S. Brainard Ave, La Grange IL 60525-2101

Tel: 708-579-6470 E-mail: [ppayne@lths.net](mailto:ppayne@lths.net)

### Financial Impact

The total cost of the proposed instructional materials is \$54,035 to be funded through available department budgets, curriculum funds, grants, or other designated sources. Any additional costs are expected to be minimal and may include items such as licensing fees, and consumable supplies.

### Annual New Textbook Request





# Lyons Township High School

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### Cost Summaries

The Division Textbook/Instructional Material Adoption & Cost Summary Table summarizes proposed instructional material adoptions and changes by text designation. Information provided includes division, course title, instructional material title, ISBN, unit cost, projected enrollment, and estimated total cost to the District. Cost estimates are based on historical enrollment data, where available, and exclude teacher resource materials unless included in publisher package pricing.

### Division Cost Summary

FINE ARTS								
Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
French III Honors ACP WL8431 8432 8436 8437	Perspectives	Not listed	5	District Text	\$204.95	65	85	\$17,420.75
<b>TOTAL</b>								<b>\$17,420.75</b>
Global Studies Applied Tech								
Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
Chefs FC5781 FC582	ServSafe Manager Course	Not Listed	5	District Text	\$54.99	24	26	\$1,429.74
Engine Rebuild & Diagnostics AT6346 AT 6347	Auto Engine Repair	9798888172100	5	Class Set	\$35	96	96	\$3,399.60
Small Engines AT 6226 AT 6227	Small Gas Engines	9781637760727	5	Class Set	\$28.88	144	144	\$4,159.20
<b>TOTAL</b>								<b>\$8,988.54</b>
Language Arts								
Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
English IV Honors Literary Interpretation - LAL8422	The Norton Introduction to Literature 15th Edition	978132410091	5	Class Set	\$79.25	52	52	\$4,121.00
English IV Creating & Reflectioning - LA4361/2	The Book of Alchemy: A Creative Practice for an Inspired Life	9780593734636	5	Class Set	\$16.52	175	52	\$859.04
<b>TOTAL</b>								<b>\$4,980.04</b>
SCIENCE								
Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
AP Environmental Science - SN8512	Environmental Science for AP Course	9781319409289	5	District Text	\$58.31	300	190	\$11,078.90
Zoology	Animal Diversity	9781269955679	5	District Text	83.87	unknown	40	\$3,738.82
AP Physics Mechanics C	Physics for Science and Engineers	9781337677592	5	District Text	\$50	150	150	\$7,500.00
<b>TOTAL</b>								<b>\$22,317.72</b>
Special Education								
Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
English IV Cross-Categorical IP2241/2	Red Rising	9780345539809	5	Consumable	\$12.60	30	26	\$327.60
<b>TOTAL</b>								<b>\$327.60</b>



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### Textbook Adoption/Change by Designation Summary

#### Instructional materials are designated as follows:

- **District Text:** Materials purchased by the District and loaned to students. Student textbook fees are primarily used to support the purchase of District Text materials.
- **Class Set:** Materials purchased for shared classroom use. In some courses, students may access a digital version outside of class while a hardback class set remains in the classroom. Class sets are not distributed during book pick-up.
- **Consumables:** Materials purchased by students in addition to the textbook fee. These include workbooks, novels, and other materials not returned at the end of the semester. Materials with one-time digital access are also classified as consumables.
- **Dropped Text:** Materials that will no longer be purchased or distributed by the District. Remaining inventory is sold back to textbook wholesalers, when possible, to offset instructional material costs.



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### District Purchased Texts (Purchased by the District and supplemented through the textbook fee)

Division/Dept.	Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
Science/ Science	AP Environmental Science - SN8512	Environmental Science for AP Course	9781319409289	5	District Text	\$58.31	300	190	\$11,078.90
Science	Zoology	Animal Diversity	9781269955679	5	District Text	83.87	unknown	40	\$3,738.82
Science	AP Physics Mechanics C	Physics for Science and Engineers	9781337677592	5	District Text	\$50	150	150	\$7,500.00
Fine Arts World Language	French III Honors ACP WL8431 8432 8436 8437	Perspectives	9781543333213	5	District Text	\$204.95	65	85	\$17,420.75
Global Studies FCS	Chefs FC5781 FC582	ServSafe Manager Course	9781582805146	5	District Text	\$54.99	24	26	\$1,429.74
<b>TOTAL</b>									<b>\$41,168.21</b>

### Class Sets (Purchased by the District and stored in the classroom)

Division/Dept.	Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
Language Arts/ English	English IV Honors Literary Interpretation - LAL8422	The Norton Introduction to Literature 15th Edition	978132410091	5	Class Set	\$79.25	52	52	\$4,121.00
Language Arts/ English	English IV Creating & Reflection - LA4361/2	The Book of Alchemy: A Creative Practice for an Inspired Life	9780593734636	5	Class Set	\$16.52	175	52	\$859.04
Global Studies Applied Tech	Engine Rebuild & Diagnostics AT6346 AT 6347	Auto Engine Repair	9798888172100	5	Class Set	\$35	96	96	\$3,399.60
Global Studies Applied Tech	Small Engines AT 6226 AT 6227	Small Gas Engines	9781637760727	5	Class Set	\$28.88	144	144	\$4,159.20
<b>TOTAL</b>									<b>\$12,538.84</b>

### Consumables (purchased by students and not returned/sold back to the bookstore)

Division/Dept.	Course/ Course Number	Title	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	# of Units Requested	Estimated Cost
Special Education/ Special Education- English	English IV Cross-Categorical IP2241/2	Red Rising	9780345539809	5	Consumable	\$12.60	30	26	\$327.60
<b>TOTAL</b>									<b>\$327.60</b>

### Dropped Books

Division/Dept.	Course/ Course Number	Title	ISBN	Age of Drop	Designation	Notes
Fine Arts World Language	Italian AP WL 8342	Ace the AP Italian Language & Culture	Not listed	5	Drop	Lit Circle-drop
Fine Arts World Language	French III Honors ACP WL8431 8432 8436 8437	Reseau	9780132413923	5	Drop	Lit Circle-drop
Global Studies FCS	Introduction to Culinary Arts	Introduction to Culinary Arts The Culinary Institute of America	Not listed	5	Drop	Lit Circle-drop
Global Studies FCS	Chefs FC5781 FC582	ServSafe Manager Course Book	9780132413923	5	Drop	Lit Circle-drop
Global Studies Applied Technology	Small Engines AT 6226 AT 6227	Small Engines	9780826900265	5	Drop	Lit Circle-drop
Language Arts/ English	English IV Creating & Reflection - LA4361/2	Tuesdays with Morrie	978076705923	5	Drop	Lit Circle-drop
Language Arts/ English	English IV Honors Literary Interpretation - LAL8422	The Norton Introduction to Literature 13th Edition	9780393664928	5	Drop	Lit Circle-drop
Science/ Science	AP Environmental Science - SN8512	Environmental Science AP Course	9780716738497	5	Drop	Lit Circle-drop
Science/ Science	AP Physics Mechanics C	Physics for Science and Engineers	9781337677592	5	Drop	Lit Circle-drop



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### Implementation Plan

The proposed instructional materials are planned to be introduced and fully implemented during the 2026–2027 school year. This timeline will allow for necessary professional development, curriculum alignment, and preparation of instructional resources to ensure a smooth transition and effective integration into classroom instruction

### Recommendation

The Office of Curriculum and Instruction recommends approval of the proposed instructional material changes to support high-quality, standards-aligned instruction at Lyons Township High School. Each request has been reviewed with the appropriate division chair. Materials are updated on a five-year cycle, with exceptions made when resources better align with course objectives, previous editions are no longer adequate, publisher updates require changes, or postsecondary partnerships mandate specific materials for dual-credit eligibility. Some materials have been discontinued without replacement. All change request forms and proposed titles will be available for public review in the Curriculum and Instruction office at North Campus.

### Prepared by:

**Dr. Patrice Payne**

Director of Curriculum & Instruction

Lyons Township High School District 204

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2025-26 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Wednesday, December 10.
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education/English
Course Title	English IV Cross-Categorical
Course Number(s)	IP2241/2
Course Level	III
Projected Enrollment for 2025-26	30

II. ADD/DROP YEAR		
	ADD	DROP
2025-26		
2026-27	X	
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Red Rising	
Author(s)	Pierce Brown	
Publisher	Del Rey Books/Random House Worlds	
Copyright Date/Edition	7/15/2014	
ISBN 13#	9780345539809	
CD Rom Included? ISBN#	NA	
Software ISBN#	NA	
Reading Level	9th-12th Content (Complexity 670 Lexile)	
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	x	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			1
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

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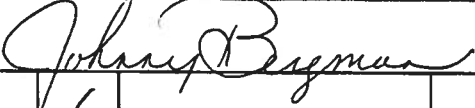


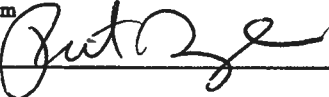
VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$12
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$58</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

*Red Rising* by Pierce Brown is a very exciting, highly engaging text that is written at a lexile that is accessible for most students within this setting while still offering complex themes, character development, ethical dilemmas, and complex relationships that will lend themselves to age-appropriate reflection, analysis, and critical thinking. The chapter length allows for efficient lessons, as complete chapters can be covered in a day of class, increasing engagement and supporting understanding for diverse learners. With its combination of literary complexity, relatable content, and opportunities for discussion and analysis, *Red Rising* supports differentiated instruction, encourages higher-order thinking, and will help to prepare seniors for postsecondary reading, writing, and discussion expectations.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Date	12/10/2025	
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair		Date	12/11/2025
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair		Date	12/11/25
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction		Date	2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Wednesday, December 12.
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Fine Arts
Department	World Languages
Course Title	French 3 Honors ACP
Course Number(s)	WL8431/8432/8436/8437
Course Level	3 Honors
Projected Enrollment for 2026-27	65

II. ADD/DROP YEAR		
	ADD	DROP
2025-26		
2026-27	X	
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Perspectives	Reseau
Author(s)	S��verine Champeny and Cherie Mitschke	Jean Marie Schultz and Marie-Paule Tramvouez
Publisher	Vista Higher Learning	Pearson
Copyright Date/Edition	2023/First Edition	Second Edition
ISBN 13#		
CD Rom Included? ISBN#	no	
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital	x	CD Rom	
Paperback		Website subscription	x
Paperback w/digital		Workbook/Lab Manual	x

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	2
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)  
 We would like the students to rent the hardback textbook from LT and then to buy the accompanying workbook.


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Indiana University has already adopted this textbook for French 200 and French 250. ACP classes follow the next academic year with any curriculum changes. LT will be adopting this for 3 ACP 2026-2027 and then also for French 4 ACP 2027-2028. We will submit another form next year for French 4 ACP.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Emily Fellmann</i>			Date 2/9/2026
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>Mark Dahl</i>	Date 2/9/2026
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>Gerry James</i>	Date 2/9/2026
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction  
 · Division Chair/Assistant Division Chair  
 · Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 19
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	LAD
Department	English
Course Title	English IV Honors: Literary Interpretation
Course Number(s)	LA84,22
Course Level	V
Projected Enrollment for 2026-27	52

II. ADD/DROP YEAR		
	ADD	DROP
2026-27	X	X
2027-28		
2028-29		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	The Norton Introduction to Literature, 15th Edition	The Norton Introduction to Literature, 13th Edition
Author(s)	Kelly Mays	Kelly Mays
Publisher	W.W. Norton & Company	W.W. Norton & Company
Copyright Date/Edition	06-01-2025	2019
ISBN 13#	978-1-324-10091-1	9780393664928
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	College Level	College Level
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		2
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	79.25 each
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>0.00</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Literary Interpretation is a dual credit course offered through Indiana University. We are required to use the text that they dictate and IU needs us to use a more current edition; therefore, we are requesting class sets of the 15<sup>th</sup> edition since we are currently using the 13<sup>th</sup> edition.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) Gretchen Kulat Katy Melcher				Assistant Division Chair	Date 1/5/2026
2.	Recommend	X	Do Not Recommend		<i>Toby Casella</i>	Date 1/5/2026
3.	Approved	X	Not Approved		Division Chair <i>Karen Raino</i>	Date 1/5/2026
4.	Approved	X	Not Approved		Director of Curriculum and Instruction <i>Autoge</i>	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
• Division Chair/Assistant Division Chair  
• Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2025-26 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 15
- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English IV: Creating and Reflecting
Course Number(s)	LA4361/2
Course Level	LIII
Projected Enrollment for 2025-26	175

II. ADD/DROP YEAR		
	ADD	DROP
2023-24		
2024-25		
2025-26	x	x

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>The Book of Alchemy: A Creative Practice for an Inspired Life</i>	<i>Tuesdays with Morrie</i>
Author(s)	Suleika Jaouad	Mitch Albom
Publisher	Random House	Crown
Copyright Date/Edition	April 22, 2025	October 8, 2002
ISBN 13#	978-0593734636	978-0767905923
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	<a href="https://a.co/d/8rblwdT">https://a.co/d/8rblwdT</a>	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	x	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			1
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

See Rationale Below

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$16.52
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$9.50</b>

## VII. RATIONALE AND SIGNATURES

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

When originally adopted, *Tuesdays with Morrie* met the needs of students at the time and reinforced a key theme of the course's central text, *How to Think Like Leonardo DaVinci*. However, when viewed through a more modern lens, the book is limited in the insights and experiences it presents. *The Book of Alchemy* offers much more. Rather than highlighting the experiences of only one author, this book contains very brief essays by dozens of authors representing a wide variety of ages, genders, races, and nationalities. They are unified by thematic sections such as "on memory," "on seeing," "on rebuilding," and several others. Each presents a thought-provoking, uplifting way to think of life, and every essay ends with a reflective journal prompt. Such reflection journaling is a cornerstone of the course as evidenced in the course title itself. This change meets board goals concerning diversity because of the multitude of voices included, and it meets social-emotional goals as it validates the range of experiences and challenges humans face while offering journaling as a valid outlet for personal expression.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s) Cynthia Adamson				Assistant Division Chair <i>Toby Casella</i>	Date 6/24/25
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Division Chair <i>Karen Raino</i>	Date 8/22/25
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction <i>[Signature]</i>	Date 8/1/25
4.	Approved	<input checked="" type="checkbox"/>	Not Approved			<i>2/18/26</i>

## IX. FOR BOOKSTORE USE ONLY

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction  
· Division Chair/Assistant Division Chair  
· Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- **Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.**
- **Chairs submit signed forms and copies of books for Board Room display by Wednesday, December 12.**
- **Submit form electronically *and* hard copy (single sided and signed)**
- **Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.**
- **Do not add any surcharges, shipping charges, tax, etc., to costs.**

I. COURSE INFORMATION	
Division	Science
Department	Science
Course Title	AP Environmental Science
Course Number(s)	SN8512
Course Level	AP
Projected Enrollment for 2026-27	300

II. ADD/DROP YEAR		
	ADD	DROP
2025-26		
2026-27		
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Environmental Science for the AP Course	Environmental Science for the AP Course
Author(s)	Andrew Friedland Rick Relyea	Andrew Friedland Rick Relyea
Publisher	bfw	Bfw
Copyright Date/Edition	Fourth Edition (2023)	
ISBN 13#	978-1-319-40928-9	
CD Rom Included? ISBN#	ISBN:9781319524364 - ebook (achieve)	
Software ISBN#	Unknown but we want students to have the electronic book access.	
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	1	E-book	3
	0		0
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		3
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

**VI. Comments (Box will expand as needed)**  
**The teachers want the online version. The Achieve, 12 month package is \$55 per student for one year. = approx. \$16,500 + teacher copies.**

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	yes
CS: Class Sets of texts purchased by the District and stored in classrooms	No
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	No
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The AP Environmental Science class is due for a new book per AP protocol. This book is simply an update of the previously used book. We would like the students to have the online text and we would appreciate having some copies in the bookstore for students with accommodations for a hard copy text.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)Michelle Wrona, Eric Nuss, John McKendrick	<i>Michelle Wrona</i>			Assistant Division Chair	Date 11/4/25
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		<i>Annette Orrico</i>	Date 2/18/26
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		<i>Erin Groth</i>	2/18/26
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction <i>[Signature]</i>	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room/display by Friday December 19
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Request will be adopted for a 5-year cycle
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Science
Department	Science
Course Title	Zoology
Course Number(s)	SN7711/12
Course Level	IV
Projected Enrollment for 2026-27	unknown

II. ADD/DROP YEAR		
	ADD	DROP
2026-27	X	
2027-28		
2028-29		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Animal Diversity	
Author(s)	Cleveland P. Hickman, Jr., Susan L. Keen, Allan Larson and David J. Eisenhour	
Publisher	McGraw Hill	
Copyright Date/Edition	2026 – released in June (purchase in March)	
ISBN 13#	9781266955679	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	McGraw Hill online	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		3
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

**VI. Comments (Box will expand as needed)**  
 Oakton would like us to have the most current version of the textbook, which will be released in June of 2026. <https://www.mheducation.com/highered/product/animal-diversity-hickman.html?pd=search&release=2026+Release&viewOption=instructor>

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms 40 x 78	\$3,120
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This is a class set acquired for the new Dual Credit Course, Zoology, being offered at the North Campus.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Wrona</i>			Date	<i>1/30/26</i>
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair	Date	<i>1/30/26</i>
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair	Date	<i>1/30/26</i>
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction	Date	<i>2/18/26</i>

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>
<b>B. Pending new editions (if known)</b>	DT (District Rental)
<b>C. Out of print</b>	CS (District Purchase)
	CN (Student Purchase)

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore



**CUSTOMER ORDER**

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						SUBTOTAL ->		3,354.80
						SALES TAX ->		0
						SHIPPING & HANDLING ->		384.02
						TOTAL (USD) ->		3,738.82
						PREPAYMENT ->		0.00

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AMOUNT DUE	0.00

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 19
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Science
Department	Science
Course Title	AP Physics C (Mechanics)
Course Number(s)	SN8611 & 8612
Course Level	V
Projected Enrollment for 2026-27	150

II. ADD/DROP YEAR		
	ADD	DROP
2026-27	X	
2027-28		
2028-29		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Physics for Science and Engineers	Physics for Science and Engineers
Author(s)	Raymond A. Serway/John W. Jewett	Raymond A. Serway/John W. Jewett
Publisher	Cengage	Cengage
Copyright Date/Edition	10th	9th
ISBN 13#	9781337677592	9781337677592
CD Rom Included? ISBN#	No	No
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	Cengage.com	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE		
Hardback	E-book	X
Hardback w/digital	CD Rom	
Paperback	Website subscription	X
Paperback w/digital	Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	X
Study Guides	Test Banks	

**VI. Comments** (Box will expand as needed)  
 This is an eBook with a problem set program combined. The cost per student is for one year.





VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	yes
CS: Class Sets of texts purchased by the District and stored in classrooms	no
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	no
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

We are updating the version of the text given our new course – AP Mechanics C. The students will now use an eBook along with an interactive problem platform (WebAssign) for students to perform guided practice.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair 	Date 11/28/26
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair 	Date 1/26/26
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	DT (District Rental)	
<b>C. Out of print</b>	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore



Cengage Learning  
 ATTN: Order Fulfillment  
 10650 Toebben Drive  
 Suite A, Independence, KY 41051  
 (888)-915-3276

Created Date 1/22/2026  
 Expiration Date 7/31/2026

Quote Number 00123372

Prepared By:  
 Amanda Sink  
 7089012200  
 amanda.sink@cengage.com

Presented To:  
 Robert Sherman  
 7085796300  
 rsherman@d204.lhs.net  
 7085796497

Bill To:  
 LYONS TWP HIGH SCHOOL SOUTH

Ship To:  
 LYONS TWP HIGH SCHOOL SOUTH  
 4900 GILBERT AVE  
 WESTERN SPRGS, Illinois 60558  
 United States

Product	ISBN	Quantity	Sales Price	Total Price
Physics for Scientists and Engineers, AP® Edition, 10th K12 WebAssign (1-year access)	9780357921647	150.00	USD 50.00	USD 7,500.00

Sub Total USD 7,500.00  
 Total Price USD 7,500.00  
 Processing Fee USD 810.00  
 Grand Total USD 8,310.00  
 Total Savings USD 0.00

Accept Quote

Order Creation Link <https://cengageorg.my.site.com/Service/sk12-order?orderId=00123372>

Terms & Conditions

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If Customer wishes to negotiate terms, please reach out to Cengage to obtain the proper agreement. All information embodied in this document is strictly confidential and may not be duplicated or disclosed to third parties outside recipient's organization without prior written consent of Cengage.

Additional Information

Comments

Processing Fee – Similar to a handling fee for print products, the Processing Fee covers the costs of safely and efficiently onboarding K-12



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(888)-915-3276

students into our digital product whether through rostering, LMS integration, Google Classroom integration, self-registration or code-delivery. Specifically, the fee covers the careful handling of data to ensure privacy and accuracy along with the updating and handling of onboarding systems.

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2025-26 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 6, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 20
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Family & Consumer Science
Course Title	Chefs
Course Number(s)	FC5781/FC5782
Course Level	IV/ Dual Credit
Projected Enrollment for 2025-26	24

II. ADD/DROP YEAR		
	ADD	DRO P
2025-26		
2026-27	X	
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	ServSafe Manager Course Book, 9th Edition	ServSafe Manager Course Book, 7th Edition
Author(s)	National Restaurant Association	National Restaurant Association
Publisher	National Restaurant Association	National Restaurant Association
Copyright Date/Edition	9th Edition	7th Edition
ISBN #	N/A	N/A
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	Servsafe/National Restaurant Association <a href="https://www.servsafe.com/access/SS/Catalog/ProductDetail/ES9">https://www.servsafe.com/access/SS/Catalog/ProductDetail/ES9</a>	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			2
Blackline Masters	0	Software	0
Workbooks/Lab Manuals	0	Videos	0
Wraparound Editions	0	E-book	0
Study Guides	0	Test Banks	0

**VI. Comments** (Box will expand as needed)  
 Will need 26 textbooks

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	\$54.99/book (\$1,429.74 )
CS: Class Sets of texts purchased by the District and stored in classrooms	26 Books
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$0
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$0</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The Servsafe Manager Course Book comes out with a new edition every couple of years, whenever the FDA comes out with updated Food Code guidelines. The coursebook should be replaced to ensure students are receiving the most up to date, accurate information relating to food handling guidelines and can be best prepared to take the Servsafe Manager Exam that aligns with the curriculum of the course book.

The 9th Edition was released in January of 2026.

Our current edition (7th edition) is from 2017.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Emerson Macek</i>				Date
2.	Recommend	X	Do Not Recommend	Assistant Division Chair	<i>B. Berry</i>	Date <i>2/18/26</i>
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair	<i>[Signature]</i>	Date <i>2/18/26</i>
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction	<i>[Signature]</i>	Date <i>2/18/26</i>

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

cc: Director of Curriculum & Instruction  
 Division Chair/Assistant Division Chair  
 Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms **and copies of books for Board Room display** by Wednesday, December 12.
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Applied Technology
Course Title	Engine Rebuild and Diagnostics
Course Number(s)	AT-6346 / AT-6347
Course Level	IV
Projected Enrollment for 2026-27	96

II. ADD/DROP YEAR		
	ADD	DROP
2025-26		X
2026-27	X	
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Auto Engine Repair	Small Engines
Author(s)	James E. Duffy	R. Bruce Radcliff
Publisher	G-W Publisher	ATP (American Technical Publishers)
Copyright Date/Edition	2026 / 8th Edition	2009 / Third Edition
ISBN 13#	978-1-64564-070-7	978-0-8269-0026-5
CD Rom Included? ISBN#		
Software ISBN#	978-1-64925-852-6	
Reading Level	9th-14th	9th Grade
Catalog/Web/Purchase Source	www.g-w.com	www.atplearning.com

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	X
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			30
Blackline Masters		Software	2
Workbooks/Lab Manuals	96	Videos	
Wraparound Editions		E-book	96
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)




VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	3399.60
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The main reason for updating the textbook for Engine Rebuild and Diagnostics is that the current textbook was published in 2009 and requires to be updated. With industry standards changing all the time it is imperative that we are teaching the newest material available for the class. The new proposed textbook was published in 2021 and includes a curriculum with lessons, tests, and teaching materials. On top of updating the textbook to align with industry standards it will also be beneficial to have electronic access to the book for students to use accessibility tools.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Josh Nabsny			Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair 	Date 2/18/26
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair 	95 2/18/26
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction 	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Wednesday, December 12.
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Applied Technology
Course Title	Small Engines
Course Number(s)	AT-6226 / AT-6227
Course Level	IV
Projected Enrollment for 2026-27	144

II. ADD/DROP YEAR		
	ADD	DROP
2025-26		X
2026-27	X	
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Small Gas Engines	Small Engines
Author(s)	Alfred C. Roth, Blake J. Fisher, and W. Scott Gauthier	R. Bruce Radcliff
Publisher	G-W Publisher	ATP (American Technical Publishers)
Copyright Date/Edition	2023 / 12th Edition	2009 / Third Edition
ISBN 13#	978-1-63776-072-7	978-0-8269-0026-5
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	9th-14th	9th Grade
Catalog/Web/Purchase Source	www.g-w.com	www.atplearning.com

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	X
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			30
Blackline Masters		Software	2
Workbooks/Lab Manuals	144	Videos	
Wraparound Editions		E-book	144
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	\$4,159.20
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
Total cost to student for course (CN above + other CN and fees for the course)	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The main reason for updating the textbook for Small Engines is that the current textbook was published in 2009 and requires to be updated. With industry standards changing all the time it is imperative that we are teaching the newest material available for the class. The new proposed textbook was published in 2023 and includes a curriculum with lessons, tests, and teaching materials. On top of updating the textbook to align with industry standards it will also be beneficial to have electronic access to the book for students to use accessibility tools.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	Josh Nabsny			Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>B. B. A.</i>	Date 2/18/24
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>[Signature]</i>	95 2/18/26
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>[Signature]</i>	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2026-27 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 5, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 19
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	FINE ARTS
Department	WORLD LANGUAGE
Course Title	ITALIAN AP
Course Number(s)	WL 8342
Course Level	4
Projected Enrollment for 2026-27	25

II. ADD/DROP YEAR		
	ADD	DRO P
2026-27		X
2027-28		
2028-29		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		ACE THE AP ITALIAN LANGUAGE AND CULTURE EXAM 5TH EDITION
Author(s)		ANNA TARABOLETTI SEGRE
Publisher		EDIZIONI FARINELLI
Copyright Date/Edition		2020 5TH EDITION
ISBN 13#		978-1-937923-26-6
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital	X	Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters	1	Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

With the addition of AP classroom, this resource is no longer needed.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Lynn Meister-Herbert</i>		Lynn Meister-Herbert	Date 2/9/26
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>Mark Dahl</i>	Date 2/9/26
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair <i>Gerry James</i>	Date 2/9/2026
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>[Signature]</i>	Date 2/18/26

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2025-26 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 6, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 20
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5-year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Family & Consumer Science
Course Title	Culinary Arts
Course Number(s)	FC5226 FC5227
Course Level	3
Projected Enrollment for 2025-26	

II. ADD/DROP YEAR		
	ADD	DRO P
2025-26		
2026-27		x
2027-28		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Introduction to Culinary Arts
Author(s)		The Culinary Institute of America
Publisher		Pearson
Copyright Date/Edition		2017/ third edition
ISBN 13#		13:978-0-13-470191-2
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		


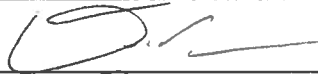

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE		
Hardback		E-book
Hardback w/digital		CD Rom
Paperback		Website subscription
Paperback w/digital		Workbook/Lab Manual

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5-year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

VIII. RATIONALE AND SIGNATURES	
<b>A. Rationale</b> Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)	
Culinary Arts is a kinesthetic discipline. The current textbook's heavy reliance on dense prose is a barrier for students with different learning styles or those for whom English is a second language. We aim to move toward a "Living Curriculum" that utilizes video demonstrations and interactive digital modules.	

B. Signatures indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.				
1.	Teacher(s)	Danielle Radzialowski		Date 1/14/26
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Date 2/18/26
			 Assistant Division Chair	
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Date 2/18/26
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Date 2/18/26
			Division Chair  Director of Curriculum and Instruction 	

IX. FOR BOOKSTORE USE ONLY		
A. Projected lifespan of textbook/core reading/instructional material	D. Purchase Source	
B. Pending new editions (if known)	DT (District Rental)	
C. Out of print	CS (District Purchase)	
	CN (Student Purchase)	

- cc: · Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

# LYONS TOWNSHIP HIGH SCHOOL



**DR. LESLIE C. OWENS** Director of Student Services  
District Office 100 S. Brainard Avenue LaGrange, IL 60525

**TO:** Lyons Township High School District #204 Board of Education  
Dr. Brian Waterman, Superintendent

**FROM:** Dr. Leslie Owens, Director of Student Services

**DATE:** February 25, 2026

**RE:** Parent-Teacher Advisory Behavioral Interventions Committee

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The PTABC met at 7AM on Thursday, February 19, 2026. The committee utilized this time to conduct a working session for the purpose of examining the district's discipline data with a focus on areas of disproportionality. Within two groups, the committee followed a data protocol with the goal to, "Examine discipline data and disproportionality through a systems and equity lens while generating thoughtful, actionable improvement ideas aligned to restorative practices and culture of belonging." The protocol included time for individual reflection and then small and large group discussions based on prompts such as:

- One student group appears to experience...
- A question this raises about access/belonging is...
- A system or practice I'm curious about is...
- Based on the data, what is a potential student experience impact?
- Who benefits from current outcomes?
- Who may feel excluded or over-disciplined?
- What voices are missing from this data?
- What systems factor could be contributing to the data/patterns? Provide at least one idea for further exploration under each category:
  - Policy & Procedures
  - Adult Practices
  - Environment & Structure
  - Student Support Systems

The committee had productive discussions that identified areas for further exploration that provide opportunities for addressing disproportionality such as examining the differences among North and South Campus and determining if different supervision patterns should be implemented. Additionally, the committee agreed that obtaining student voice and perspectives from the groups that have higher rates of behavioral referrals and discipline events is essential to both understanding and planning for implementation changes. The committee acknowledged the progress that has been made in many areas of student discipline and remains resolved in the goal of continuous improvement.

**RECOMMENDED ACTION:**

No action at this time, informational item only.