



**COMMITTEE OF THE WHOLE MEETING WITH ACTION OF THE BOARD OF EDUCATION  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Room 103-104  
100 South Brainard Avenue  
La Grange, Illinois 60525  
Monday, May 6, 2024 - 6:30 PM**

**AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC PARTICIPATION**

**IV. ACTION**

A. Appointment of an individual to fill the vacancy on the Board of Education created by the resignation of Dawn Aubert until the successor is elected and seated following the April 2025 consolidated election

1. Oath of Office

2

**V. POLICY**

A. PRESS 114 (First Reading)

3

**VI. FACILITIES**

A. Facilities Discussion

73

B. FY 25 Capital Outlay Requests (First Reading)

76

**VII. FINANCE**

A. Amended Budget Update

84

**VIII. HUMAN RESOURCES**

A. 2024 Summer Extended Contracts

125

B. Stipend Committee Recommendations

128

**IX. PUBLIC PARTICIPATION**

**X. ADJOURNMENT**

BY ORDER OF  
JILL GRECH  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
100 SOUTH BRAINARD AVENUE  
LA GRANGE, IL 60525

**OATH OF OFFICE  
FOR  
DISTRICT 204  
BOARD OF EDUCATION MEMBER**

I, [      *name of member*      ], do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Lyons Township High School District 204, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;

I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting;

I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the school district;

I shall foster with the board extensive participation of the community, formulate goals, define outcomes, and set the course for Lyons Township High School District 204;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school to advance the vision for Lyons Township High School District 204; and

I shall strive to work together with the district superintendent to lead the school district toward fulfilling the vision the board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.



**Dr. Brian Waterman, Superintendent**

Ph: 708-579-6451 E: BWaterman@LTHS.net

North Campus 100 S. Brainard Ave., LaGrange, IL 60525

South Campus 4900 S. Willow Springs Ave., Western Springs, IL 60558

**UPDATED MEMO AND INFORMATION**

TO: District #204 Board of Education  
FROM: Dr. Brian Waterman, Superintendent  
DATE: May 1, 2024  
RE: PRESS 114 Updates

The District maintains its policies through the PRESS service provided by the Illinois Association of School Boards (IASB). We reviewed the recent PRESS issue 114 updates at the May Committee of the Whole Meeting. Recommendations are outlined below. If the policy is being reviewed by our legal counsel, that information has also been provided.

**Section 1:** Draft Updates. The following policy revisions are draft updates and can include changes of an administrative nature, such as updates to legal references, footnotes, terminology, or responses to recent legislation, or other language update suggestions.

Policy 2:40 Board Member Qualifications  
Policy 2:260 Uniform Grievance Procedure  
Policy 2:265 Title IX Grievance Procedure  
Policy 5:10 Equal Employment Opportunity and Minority Recruitment  
Policy 5:20 Workplace Harassment Prohibited  
Policy 5:300 Schedules and Employment Year  
Policy 7:10 Equal Educational Opportunities  
Policy 7:20 Harassment of Students Prohibited (Rowe and Owens)  
Policy 7:180 Prevention of and Response to Bullying, Intimidation and Harassment (M. Todd Review)(Rowe and Owens)

**NEW DRAFT UPDATE**

Policy 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited (M. Todd Review) (Rowe and Owens)

**Section 2:** Draft Rewritten

Policy 5:100 Staff Development Programs (S. Boucek Review)(Answers Required)





**Dr. Brian Waterman, Superintendent**

Ph: 708-579-6451 E: BWaterman@LTHS.net

North Campus 100 S. Brainard Ave., LaGrange, IL 60525

South Campus 4900 S. Willow Springs Ave., Western Springs, IL 60558

**Section 3:** Review and Monitoring. Similar to a 5-year update, these policies have not been included in a recent 5-year update, and have not been reviewed in some time. For quality assurance, IASB recommends a review of policies at least once every five years

- Policy 2:50 Board Member Term of Office
- Policy 2:60 Board member Removal from Office
- Policy 2:140 Communications to and from the Board
- Policy 4:20 Fund Balances
- Policy 4:110 Transportation
- Policy 5:35 Compliance with the Fair Labor Standards Act
- Policy 5:40 Communicable and Chronic Infectious Disease
- Policy 6:40 Curriculum Development

**District Unique Edits** (not part of PRESS 114)

**Policy 6:320 Course Credit for Proficiency (M. Todd Review)**

For approximately fifteen years, 8th graders from our feeder schools have been attending LT to take Honors Geometry.

Approximately five years ago, Park JH requested the ability to keep their Honors Geometry students at Park and have their teacher teach the class. LT approved it, but we do not allow the students to earn an LT grade. The course is still listed on the LT transcript as a credit-bearing course but it is not a part of their GPA. The grade is entered as either CR (credit) or NC (no credit). Students who took the honors geometry course at Park were enrolled in Algebra II Honors as freshmen just like the students who came to LT for Honors Geometry.

Following the pandemic, a number of colleges have begun interpreting a CR (credit) grade as a D-, since many schools enacted pass/fail grades due to the interruptions of pandemic learning. Given that Honors Geometry is a very rigorous course, we do not want students to have their Honors Geometry experience to be negatively impacted due to a CR grade. We also understand that our late start Wednesdays have a significant impact on student's schedules at their home Districts. For both of these reasons, we are recommending allowing 8th grade students to take Honors Geometry in their home Districts, earn LT credit, and receive a grade. In the event this is approved, we would want to require that the teacher at the middle school has a high school math (9-12) certification since the course is an honors version of the course in the 10th grade math sequence.

In order to accomplish this for all of our feeder schools, School Code allows High School Districts to adopt a policy that counts credits earned by an 8th grade student at their local school for high school grade and credit.





## LYONS TOWNSHIP HIGH SCHOOL District 204

---

**Dr. Brian Waterman, Superintendent**

Ph: 708-579-6451 E: BWaterman@LTHS.net

North Campus 100 S. Brainard Ave., LaGrange, IL 60525

South Campus 4900 S. Willow Springs Ave., Western Springs, IL 60558

### Policy 5:125 Electronic Communications/Social Media Use (S. Boucek Review)

Policy 5:125 has been reviewed by District administration and legal counsel as a unique policy edit in response to changing technology tools that have become available since the creation of this policy. As part of this policy review, we are asking the Board to consider this policy change. Upon approval, our Community Relations Department will work to develop communication guidelines that will provide staff with expectations and best practice for use of communication tools, pursuant to the updated policy.



**PRESS 114**

# **DRAFT UPDATES**

## *Document Status: Draft Update*

### **SECTION 2 -BOARD OF EDUCATION**

#### **2:40 Board Member Qualifications**

A Board of Education member must be, on the date of election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office, ~~and~~ certain types of State or federal employment, ~~and conviction of an infamous crime.~~ **PRESSPlus1** A child sex offender, as defined in State law, is ineligible for Board of Education membership.

The Board will annually select a student member to serve in an advisory capacity. The student member will not have any voting privileges and may not attend executive sessions of the Board.

#### **LEGAL REF.:**

Ill. Constitution, Art. II, § 1; Art. IV, § 2(e); Art. VI, § 13(b).

105 ILCS 5/10-3 and 5/10-10.

**CROSS REF.:** 2:30 (Board of Education School District Elections), 2:70 (Vacancies on the Board of Education - Filling Vacancies)

Adopted: June 17, 2019

---

#### **PRESSPlus Comments**

**PRESSPlus 1.** Updated for continuous improvement. Individuals who have been or are convicted of an infamous crime are ineligible for board membership. 105 ILCS 5/10-11. Examples of an infamous crime include, not are not limited to, any felony, bribery, and perjury. Consult with the board attorney regarding other possible infamous crimes. **Issue 114, March 2024**

## Document Status: Draft Update

### SECTION 2 -BOARD OF EDUCATION

#### **2:260 Uniform Grievance Procedure**

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101 et seq.](#)
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681 et seq.](#), excluding Title IX sexual harassment complaints governed by [Board policy 2:265, Title IX-Sexual Harassment](#); [PRESSPlus1 Grievance Procedure](#)
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791 et seq.](#)
4. [Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. \(see Board policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#); [PRESSPlus2](#)
5. ~~Equal Employment Opportunities Act (Title VII of the Civil Rights Act of 1964)~~, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (Title IX sexual harassment complaints are addressed under [Board policy 2:265, Title IX-Sexual Harassment Grievance Procedure](#))
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
16. Employee Credit Privacy Act, [820 ILCS 70/](#).

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the

complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

#### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

A complaint may be filed with the Department of Education, Office for Civil Rights. The Illinois Regional Office for Civil Rights is located in Chicago at:

Chicago Office for Civil Rights  
U.S. Department of Education  
Citigroup Center  
500 West Madison Street, Suite 1475  
Chicago, IL 60661  
Phone: 312/730-1560  
Fax: 312/730-1576  
TDD: 877/521-2172  
Email: [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov)

#### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

#### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment*

*Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

### Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parents/guardians that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time. The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

### Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. With regard to any review, deliberations, or determination by the Board of the Complaint Manager's or outside investigator's report and the related complaint, the Board shall consider requiring the recusal of any board members who are parties or witnesses to the complaint.

This policy shall not be construed to create an independent right to a hearing before the

Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer the this policy. If possible, the Superintendent will appoint two Complaint Managers, ~~one of~~ each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers. The Superintendent or designee shall ensure that students, parents/guardians, employees, and members of the community are informed of the contact information for the District's Nondiscrimination Coordinator and Complaint Managers on an annual basis.

**Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard

LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

708/579-6456

**Complaint Managers:**

Greg Gardner, Associate Principal  
- South

4900 S. Willow Springs Rd.

Western Springs, IL 60558

[ggardner@lths.net](mailto:ggardner@lths.net)

708/579-6500

Sarah Smith, Associate Principal - North

100 S. Brainard

LaGrange, IL 60525

[ssmith@lths.net](mailto:ssmith@lths.net)

708/579-6300

LEGAL REF.:

[8 U.S.C. §1324a](#) et seq., Immigration Reform and Control Act.

[20 U.S.C. §1232g](#), Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681 et seq.](#), Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206\(d\)](#), Equal Pay Act.

[29 U.S.C. §621 et seq.](#), Age Discrimination in Employment Act.

[29 U.S.C. §791 et seq.](#), Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d et seq.](#), Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e et seq.](#), ~~Equal Employment Opportunities Act~~ (Title VII of the Civil Rights Act of 1964).

[42 U.S.C. §2000ff et seq.](#), Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431 et seq.](#), McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101 et seq.](#), Americans With Disabilities Act.

105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (~~final citation pending~~), 5/10-22.5, 5/22-19, [5/22-95 \(final citation pending\)](#), 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

[5 ILCS 415/10\(a\)\(2\)](#), Government Severance Pay Act.

[5 ILCS 430/70-5\(a\)](#), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), III. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), III. False Claims Act.

[775 ILCS 5/](#), III. Human Rights Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 70/](#), Employee Credit Privacy Act, ~~70/10(b)~~, and ~~70/25~~.

[23 Ill.Admin.Code §§1.240, 200.40, 226.50, and 226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX ~~Sexual Harassment Grievance Procedure~~), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions

and Concerns)

Adopted: February 22, 2022

---

### **PRESSPlus Comments**

PRESSPlus 1. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a district to have an internal process for the filing of complaints regarding discrimination and harassment based on race, color, and national origin. Policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, utilizes this policy as an internal complaint process. See also sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin. **Issue 114, March 2024**

## Document Status: Draft Update

### SECTION 2 -BOARD OF EDUCATION

#### 2:265 Title IX Grievance Procedure

*Title has been updated. Original Title: Title IX Sexual Harassment Grievance Procedure*

As required by Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)), the District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

#### Title IX Sexual Harassment Prohibited

Sexual harassment [PRESSPlus1](#) as defined in the Title IX implementing regulations ("*Title IX Sexual Harassment*") is prohibited. Any person, including a District employee or agent, or student, engages in *Title IX Sexual Harassment* whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in [20 U.S.C. §1092\(f\)\(6\)\(A\)\(v\)](#), *dating violence* as defined in [34 U.S.C. §12291\(a\)\(11\)](#), *domestic violence* as defined in [34 U.S.C. §12291\(a\)\(12\)](#), or *stalking* as defined in [34 U.S.C. §12291\(a\)\(36\)](#).

Examples of *Title IX Sexual Harassment* can include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

#### Definitions from [34 C.F.R. §106.30](#)

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged *Title IX Sexual Harassment* occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that

could constitute *Title IX Sexual Harassment*.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

### Title IX Sexual Harassment Prevention and Response

The District's Title IX Coordinator, identified in Board policy, or designee will oversee the District's efforts to prevent and respond to allegations of *Title IX Sexual Harassment*, which shall include the following, at minimum:

1. The District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, will incorporate (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades 9 through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 9-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. The District will incorporate education and training for school staff as required by law or, at the Superintendent and Title IX Coordinator's discretion, as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Associate Principals, Assistant Principals, or a Complaint Manager.
3. The District will notify applicants for employment, students, parents/guardians, employees, and collective bargaining units of its nondiscrimination policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

### Making a Report

A person who wishes to make a report of *Title IX Sexual Harassment* is encouraged to do so to the Title IX Coordinator, Building Principal, Associate Principals, Assistant Principals, a Complaint Manager, or teacher. A person who wishes to make a report may choose to report to a person of the same gender and to any employee of the District.

School employees must promptly forward any report of *Title IX Sexual Harassment* to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

Inquiries about Title IX, its implementing regulations, or any policy or procedure prohibiting *Title IX Sexual Harassment* may be directed to the Title IX Coordinator or to the U.S. Department of Education's Office for Civil Rights (OCR) at (312) 730-1560 or [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

### **Title IX Coordinator:**

Ed Piotrowski, Director of Human  
Resources

100 S. Brainard Ave.

LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

(708) 579-6456

Any person may report sex discrimination under Title IX, including *Title IX Sexual Harassment* (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination under Title IX or *Title IX Sexual Harassment*), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator.

#### Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action under those policies.

Reports of alleged *Title IX Sexual Harassment* will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

#### Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator, with oversight by the Superintendent, shall implement this Title IX Grievance Process for all *Formal Title IX Sexual Harassment Complaints*, which process fully complies with the Title IX implementing regulations at [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Require the Title IX Coordinator to investigate all *Formal Title IX Sexual Harassment Complaints* or appoint a qualified person to undertake the investigation.
2. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with the Title IX implementing regulations, [34 C.F.R. §106.45](#), before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
3. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a

person's status as a *Complainant*, *Respondent*, or witness.

4. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
  - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
5. Require that any individual designated by the District as an investigator receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
6. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
7. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
8. Include reasonably prompt timeframes for conclusion of the grievance process.
9. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
10. Base all decisions upon the *preponderance of evidence* standard.
11. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
12. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
13. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

#### Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be subject to disciplinary action up to and including discharge consistent with any applicable laws, policies, or agreements addressing procedures for implementing employee discipline. Any third party who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in *Title IX Sexual Harassment* will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with any applicable laws, policies, or procedures addressing procedures for implementing student discipline. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

#### Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this

policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

[20 U.S.C. §1681 et seq.](#), Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

Adopted: February 21, 2023

---

### **PRESSPlus Comments**

PRESSPlus 1. The policy title only is changed to delete the term *sexual harassment* in anticipation of Title IX rulemaking. The U.S. Department of Education is expected to release final Title IX regulations within the next few months. It is expected that the scope of the updated regulations will be expanded to apply to all sex discrimination allegations, not merely to allegations of sexual harassment (as current regulations do). **Issue 114, March 2024**

## *Document Status: Draft Update*

### General Personnel

#### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager ~~for the~~ under Board policy 2:260, Uniform Grievance Procedure, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited. <sup>PRESSPlus1</sup> These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint at least two Complaint Managers, ~~for the~~ under Board policy 2:260, Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Complaint Managers. A complaint manager may be designated as a Nondiscrimination Coordinator as needed.

#### **Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard

LaGrange, IL 60525

708/579-6456

**Complaint Managers:**

Greg Gardner, Associate  
Principal - South

Sarah Smith, Associate Principal - North

4900 S. Willow Springs Rd.

100 S. Brainard

Western Springs, IL 60558

LaGrange, IL 60525

[ggardner@lths.net](mailto:ggardner@lths.net)

[ssmith@lths.net](mailto:ssmith@lths.net)

708/579-6500

708/579-6300

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a et seq.](#), Immigration Reform and Control Act.

[20 U.S.C. §1681 et seq.](#), Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206\(d\)](#), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621 et seq.](#), Age Discrimination in Employment Act.

[29 U.S.C. §701 et seq.](#), Rehabilitation Act of 1973.

[38 U.S.C. §4301 et seq.](#), Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981 et seq.](#), Civil Rights Act of 1991.

[42 U.S.C. §2000d et seq.](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e et seq.](#), Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff et seq.](#), Genetic Information Nondiscrimination Act of 2008.

~~[42 U.S.C. §2000d et seq.](#), Title VI of the Civil Rights Act of 1964.~~

[42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act.](#)

[42 U.S.C. §2000e\(k\), Pregnancy Discrimination Act.](#)

[42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.](#)

[Ill. Constitution, Art. I, §§17, 18, and 19.](#)

[105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.](#)

[410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.](#)

[410 ILCS 513/25, Genetic Information Privacy Act.](#)

[740 ILCS 174/, Ill. Whistleblower Act.](#)

[775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104\(D\) and 5/6-101, Ill. Human Rights Act.](#)

[775 ILCS 35/, Religious Freedom Restoration Act.](#)

[820 ILCS 55/10, Right to Privacy in the Workplace Act.](#)

[820 ILCS 70/, Employee Credit Privacy Act.](#)

[820 ILCS 75/, Job Opportunities for Qualified Applicants Act.](#)

[820 ILCS 112/, Ill. Equal Pay Act of 2003.](#)

[820 ILCS 180/30, Victims' Economic Security and Safety Act.](#)

[820 ILCS 260/, Nursing Mothers in the Workplace Act.](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment Grievance Procedure](#)), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: February 22, 2022

---

## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: Draft Update*

### General Personnel

#### **5:20 Workplace Harassment Prohibited**

A working environment that is free from discrimination, including harassment will be maintained. It will be a violation of policy for any member of the District staff to harass any individual, through conduct or communications, on the basis of that individual's race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other status identified by District policy or procedure or State or federal law. [PRESSPlus1](#)

Harassment on the basis of a person's race, religion, national origin, sexual orientation, age, citizenship status, disability, or other protected status under state or federal law includes any intimidating, demeaning, or threatening remarks or conduct made to a person as a result of that person's race, religion, national origin, sexual orientation, age, citizenship status, disability, or other protected status under state or federal law. Religious harassment includes pressure to join or not to join a particular religion.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

#### Sexual Harassment Prohibited

Sexual harassment consists of, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other unwelcome conduct or communication of a sexual nature, when:

1. Submission to such remarks or conduct is made either explicitly or implicitly a term or condition of an individual's employment;
2. Submission to or rejection of such remarks or conduct by an individual is used as the basis for employment decisions; *or*
3. Such remarks or conduct have the purpose or effect of substantially interfering with an individual's professional performance or if such remarks or conduct have the purpose or effect on a person of reasonable sensibilities of creating an intimidating, hostile or offensive employment environment.

Sexual harassment prohibited by this policy includes, but is not limited to, verbal and written communication and physical conduct. The terms intimidating, hostile, and offensive include, but are not limited to, remarks or conduct which have the effect of humiliation, embarrassment, or discomfort. Conduct will be evaluated in light of all circumstances.

Sexual harassment, as defined above, may include, but is not limited to:

1. Sexual abuse;
2. Pressure for sexual activity;
3. Repeated remarks to a person with sexual implications;

4. Unwelcome touching such as patting, pinching, or constant brushing against another's body; *and*
5. Suggestions or demands for sexual involvement accompanied by implied or explicit threats concerning employment status or similar personal concerns.

The District provides annual sexual harassment prevention training in accordance with State law.

#### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to report information regarding violations of this policy. While a report can be made at any time, the Board encourages reports to be made promptly while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

No aggrieved person is required to confront a person engaging in harassing behavior, however, and no negative inference shall be drawn by the failure to do so.

#### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. Individuals may choose to report to a person of the individual's same gender.

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

#### **Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard, LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

708/579-6456

## Complaint Managers:

Greg Gardner, Associate Principal - South  4900 S. Willow Springs Rd.,  Western Springs, IL 60558  <a href="mailto:ggardner@lths.net">ggardner@lths.net</a>  708/579-6500	Sarah Smith, Associate Principal - North  100 S. Brainard,  LaGrange, IL 60525  <a href="mailto:ssmith@lths.net">ssmith@lths.net</a>  708/579-6300
---	---

### Investigation Process

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall determine whether action under Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

## Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

## Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, Uniform Grievance Procedure, 2:265, Title IX Grievance Procedure, and 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and/or the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

## Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

## LEGAL REF.:

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Vance v. Ball State Univ., 570 U.S. 421 (2013).

Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).

*Jackson v. Birmingham Bd. of Educ.*, 544 U.S. 167 (2005).

*Oncale v. Sundowner Offshore Servs.*, 523 U.S. 75 (1998).

*Burlington Indus. v. Ellerth*, 524 U.S. 742 (1998).

*Faragher v. City of Boca Raton*, 524 U.S. 775 (1998).

*Harris v. Forklift Systems*, 510 U.S. 17 (1993).

*Franklin v. Gwinnett Co. Public Schools*, 503 U.S. 60 (1992).

*Meritor Savings Bank v. Vinson*, 477 U.S. 57 (1986).

*Porter v. Erie Foods Int, Inc.*, 576 F.3d 629 (7th Cir. 2009).

*Williams v. Waste Mgmt.*, 361 F.3d 1021 (7th Cir. 2004).

*Berry v. Delta Airlines*, 260 F.3d 803 (7th Cir. 2001).

*Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n*, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 21, 2023

---

## **PRESSPlus Comments**

PRESSPlus 1. This policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at [www.iasb.com](http://www.iasb.com), to determine whether further changes are necessary. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **Educational Support Personnel**

#### **5:300 Schedules and Employment Year**

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board of Education policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules consistent with the needs of the District, and
3. Consider the well-being of the employee.

#### **Breaks**

**Please refer to the following current agreements:**

**Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Lyons Township ParaEducators Association (LTPA)**

**Negotiated Agreement Between Board of Education of Lyons Township High School District 204, Cook County, Illinois and Service Employees' International Union, A.F.L. - C.I.O. Local No. 73 Change to Win (C.T.W.).**

**For employees not covered by these agreements:**

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday.

#### **Nursing Mothers**

The District accommodates employees who are nursing mothers according to State and federal law.

**LEGAL REF.:**

~~Fair Labor Standards Act, 29 U.S.C. §§207 et seq.~~ and 218d, Fair Labor Standards Act. [PRESSPlus1](#)

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

**CROSS REF.:** [5:10 \(Equal Employment Opportunity and Minority Recruitment\)](#), [5:35 \(Compliance with](#)

the Fair Labor Standards Act)

Adopted: February 21, 2023

---

**PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:10 Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board of Education policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus1](#)

#### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the appropriate Intermediate Service Center (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

#### **Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard

LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

708/579-6456

#### **Complaint Managers:**

Greg Gardner, Associate  
Principal - South

Kevin Brown, Associate Principal - North

4900 S. Willow Springs Rd.	100 S. Brainard
Western Springs, IL 60558	LaGrange, IL 60525
<a href="mailto:ggardner@lths.net">ggardner@lths.net</a>	<a href="mailto:kbrown@lths.net">kbrown@lths.net</a>
708/579-6500	708/579-6300

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

29 U.S.C. §791 *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I, §18](#).

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: [2:260](#) (Uniform Grievance Procedure), [2:265](#) (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270](#) ([Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited](#)), [6:65](#) (Student Social and Emotional Development), [7:20](#) (Harassment of Students Prohibited), [7:50](#) (School Admissions and Student Transfers To and From Non-District Schools), [7:60](#) (Residence), [7:130](#) (Student Rights and Responsibilities), [7:160](#) (Student Appearance), [7:180](#) (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:185](#) (Teen Dating Violence Prohibited), [7:250](#) (Student Support Services), [7:330](#) (Student Use of Buildings - Equal Access), [7:340](#) (Student Records), [8:20](#) (Community Use of School Facilities)

Adopted: February 22, 2022

---

### PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: Draft Update*

### STUDENTS

#### **7:20 Harassment of Students Prohibited**

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; PRESSPlus1 association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

#### Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, PRESSPlus2 Title IX ~~Sexual Harassment Grievance Procedure~~, and 2:260, *Uniform Grievance Procedure*.

#### Making a Report or Complaint

Students are encouraged to report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Associate Principals, Assistant Principals, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender. While a report can be made at any time, the Board encourages reports to be made promptly while facts are known and potential witnesses are available.

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

#### **Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard

LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

708/579-6456

**Complaint Managers:**

Greg Gardner,

Associate Principal - South

4900 S. Willow Springs Rd.

Western Springs, IL 60558

[ggardner@lths.net](mailto:ggardner@lths.net)

708/579-6500

Sarah Smith,

Associate Principal - North

100 S. Brainard

LaGrange, IL 60525

[ssmith@lths.net](mailto:ssmith@lths.net)

708/579-6300

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall determine whether action under Board policy 2:265, Title IX Sexual Harassment Grievance Procedure, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus3](#)

For any other alleged student harassment that does not require action under Board policies 2:265, Title IX Sexual Harassment Grievance Procedure, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260,

*Uniform Grievance Procedure*, 7:180, *Prevention of and Response to Bullying*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

#### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

#### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

#### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

#### LEGAL REF.:

[20 U.S.C. §1681 et seq.](#), Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791 et seq.](#), Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/27-1](#), and [5/27-23.7](#).

[775 ILCS 5/1-101 et seq.](#), Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

*Gebser v. Lago Vista Independent Sch. Dist.*, 524 U.S. 274 (1998).

*West v. Derby Unified Sch. Dist. No. 260*, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: February 22, 2022

---

### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to the title change to 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## Document Status: Draft Update

### STUDENTS

#### 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, PRESSPlus1 pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by at the S school District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only in cases in which when a school administrator or teacher receives a report that bullying through this means has occurred and; it does not require a district or school to staff or members to monitor any non school-related activity, function, or program.

#### Definitions from 105 ILCS 5/27-23.7

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other protected category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements listed below:

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

**Nondiscrimination Coordinator:**

Ed Piotrowski, Director of Human Resources

100 S. Brainard

LaGrange, IL 60525

[epiotrowski@lths.net](mailto:epiotrowski@lths.net)

708/579-6456

**Complaint Managers:**

Greg Gardner,

Associate Principal -  
South

4900 S. Willow Springs  
Rd.

Western Springs, IL  
60558

[ggardner@lths.net](mailto:ggardner@lths.net)

708/579-6500

Sarah Smith,

Associate Principal - North

100 S. Brainard

LaGrange, IL 60525

[ssmith@lths.net](mailto:ssmith@lths.net)

708/579- 6300

4. Consistent with federal and State laws and rules governing student privacy rights, ~~the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. and discuss, a~~As appropriate, ~~the school's administration shall also discuss~~ the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. ~~The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.~~[PRESSPlus2](#)
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of ~~the a bullying incident of bullying~~ was received and taking into consideration additional relevant information received during the course of the investigation about the reported ~~bullying incident of bullying~~.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the ~~report of the reported~~ incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws ~~and~~ rules governing student privacy rights,

providing parents ~~and~~ /guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building P principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, ~~which~~that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation may be treated as either: (1) bullying, (2) acts subject to disciplinary action, up to and including suspension, and /or expulsion, and/or (3) both options (1) and (2) for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as either: (1) *bullying*, (2) acts subject to disciplinary action up to and including suspension and/or expulsion, and/or (3) both (1) and (2) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee will post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information will be provided to school administrators, Board Members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without

limitation, the following:

- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
- b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972. [PRESSPlus3](#)
- c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act. [PRESSPlus4](#)
- d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
- e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
- f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
- g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
- h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- j. 7:315, *Restrictions on Publications; High Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14, 5/10-22.6\(b-20\), 5/24-24, and 5/27-23.7.](#)

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240, 1.280, and 1.295.](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX *Sexual Harassment Grievance Procedure*), 2:270 (*Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence

Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:315 (Restrictions on Publications; High Schools)

Adopted: February 21, 2023

---

### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. The bases are also re-ordered to align with the order they are listed within the Ill. State Board of Education (ISBE) Model Bullying Prevention Policy (available at [www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf](http://www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf)).

Additionally, 105 ILCS 5/27-23.7(f), added by P.A. 103-47, requires districts to collect non-identifiable data regarding verified allegations of bullying within the District and submit it in an annual report to ISBE by no later than August 15 of each year, beginning with the 2024-25 school year through the 2030-31 school year. ISBE must adopt rules for data submission that include but are not limited to: (1) a record of each verified allegation of bullying and action taken; and (2) whether the instance of bullying was based on actual or perceived characteristics identified in 105 ILCS 5/27-23.7(a) and, if so, lists the relevant characteristics. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, requiring notification within 24 hours to the parents/guardians of students involved in bullying incidents. **Issue 114, March 2024**

PRESSPlus 3. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 4. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

**NEW  
DRAFT UPDATE**

## Document Status: Draft Update - New

### 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

*New/Unpublished Section*

**NEW**

Discrimination and harassment on the basis of race, color, or national origin [PRESSPlus1](#) negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

#### Examples of Prohibited Conduct [PRESSPlus2](#)

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

#### Making a Report or Complaint; Investigation Process [PRESSPlus3](#)

Individuals are encouraged to promptly report claims or incidences of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

#### Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. [PRESSPlus4](#) To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

### Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which: [PRESSPlus5](#)

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

### Policy Posting and Distribution

This policy shall be posted on the District's website. [PRESSPlus6](#) The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, [PRESSPlus7](#) and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website [PRESSPlus8](#) and including an age-appropriate summary of the policy in the student handbook(s). [PRESSPlus9](#)

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

## Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 (final citation pending).

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

---

## **PRESSPlus Comments**

PRESSPlus 1. This policy is created in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, the Racism-Free Schools Law (RFSL). The law requires school districts to have a written policy (or policies) in place by 8-1-24 that prohibit discrimination and harassment based on race, color, and national origin, as well as retaliation. Like other non-discrimination and harassment policies in the PRM, this new policy utilizes the existing complaint process in sample policy 2:260, *Uniform Grievance Procedure*.

The policy must contain the following: (1) descriptions of various forms of discrimination and harassment based on race, color, and national origin, including examples; (2) the district's internal process for filing a complaint regarding a violation of the policy; (3) an overview of the district's prevention and response program that includes procedures for responding to complaints of discrimination and harassment based on race, color, and national origin and retaliation; (4) potential remedies for a violation of the policy; (5) a prohibition on retaliation for making a complaint or participating in the complaint process; (6) the legal recourse available to the Ill. Dept. of Human Rights (IDHR) and federal agencies if a district fails to take corrective action; and (7) directions on how to contact IDHR.

For more information, see the PRESS Issue 114 Update Memo and the footnotes of sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 2. Required by 105 ILCS 5/22-95(b)(1)(A) (final citation pending), added by P.A. 103-472, eff. 8-1-24. The examples of discrimination and harassment under this subhead are based on definitions provided by the U.S. Dept. of Education's Office for Civil Rights, see

[www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1](http://www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1) and [www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf](http://www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf), and the U.S. Equal Opportunity Employment Commission, see [www.eeoc.gov/racecolor-discrimination](http://www.eeoc.gov/racecolor-discrimination). **Issue 114, March 2024**

PRESSPlus 3. Required by 105 ILCS 5/22-95(b)(1)(B) (final citation pending), added by P.A. 103-472, eff. 8-1-24. **Issue 114, March 2024**

PRESSPlus 4. Required by 105 ILCS 5/22-95(b)(1)(F). **Issue 114, March 2024**

PRESSPlus 5. Items 1-6 must be addressed in a district's procedures for responding to complaints of discrimination and harassment based on race, color, and national origin. See sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 6. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to post this policy in their website if one exists. If the district does not maintain a website, strike this sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 7. 105 ILCS 5/22-95(b)(2) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires this policy to be "posted in a prominent and accessible location and distributed in such a manner as to ensure notice of the policy to all employees." A district website or staff intranet site qualifies as a prominent and accessible location. If a district does not maintain a website and/or staff intranet, delete ~~District website and/or staff intranet site~~ from this sentence, as applicable, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 8. If the district does not maintain a website, delete ~~posting it on the District's website and~~ from the sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 9. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to publish the policy in student handbook(s). The law also requires a district to annually distribute a "summary of the policy in accessible, age-appropriate language" to students and parents/guardians. The summary may, but does not have to be, included in a student handbook to satisfy the annual distribution requirement. For ease of administration, this sample policy refers to inclusion in the student handbook(s). Districts may find it cumbersome to include both the policy and an age-appropriate summary of the same policy in a handbook. Consult the board attorney for guidance if the district would like to include a hyperlink to the policy, rather than the full text of the policy in the handbook. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: [www.ilprincipals.org/msh](http://www.ilprincipals.org/msh). **Issue 114, March 2024**

**DRAFT REWRITTEN**

## *Document Status: Draft Update - Rewritten*

### General Personnel

#### **5: 100 Staff Development Program**

The Superintendent or designee shall implement a staff development program. [PRESSPlus1](#) The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

#### Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), [PRESSPlus2](#) and boundary violations.

#### In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on: [PRESSPlus3](#)

1. Health conditions of students, including but not limited to training on:
  - a. Chronic health conditions of students;
  - b. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
  - c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting; [PRESSPlus4](#)
  - d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable. [PRESSPlus5](#)

2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.
3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
  - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
  - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
  - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
  - a. Teacher-student conduct;
  - b. School employee-student conduct; and
  - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

### Additional Training Requirements

In addition, the staff development program shall include each of the following: [PRESSPlus6](#)

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain

documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
  - a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
  - b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
  - c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
  - d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years. [PRESSPlus7](#)
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it. [PRESSPlus8](#)

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*. [Q1](#)

#### LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and

235.

105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 145/25, Care of Students with Diabetes Act

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

---

## Questions and Answers:

\*\*\*Required Question 1. For districts that have a practice of providing instruction in life-saving techniques and first-aid in their staff development programs, insert the following optional paragraph that restates 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800:

"An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator."

Persons performing CPR are generally exempt from civil liability if they are trained in CPR (745 ILCS 49/10); persons performing automated external defibrillation are generally exempt from civil liability if they were trained and acted according to the standards of the American Heart Association (745 ILCS

49/12).

Would the board like to add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800?

No. (Default)

Yes. (IASB will add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800.)

---

### **PRESSPlus Comments**

**PRESSPlus 1.** This policy is rewritten due to Public Act 103-542, which significantly streamlines school in-service training requirements into eight categories. Though P.A. 103-542 was to be effective on 1-1-24, most of its changes become operative on 7-1-24. As a result, legislative action during Veto Session amended the effective date of P.A. 103-542 to 7-1-24. For more information, see the footnotes of sample policy 5:100, *Staff Development Program*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).

This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 114, March 2024**

**PRESSPlus 2.** Sexual misconduct under Faith's Law is defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676. **Issue 114, March 2024**

**PRESSPlus 3.** This list of in-service trainings is required by State law but only numbers 4, 5(d), and 7 are required to be specified in board policy. **Issue 114, March 2024**

**PRESSPlus 4.** Consult the board attorney about whether:

1. All asthma action plans should require immediate 911 calls based upon In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied). The court held that a teacher's failure to dial 911 immediately upon a student's asthma attack was willful and wanton conduct, subjecting the school district to liability under the Local Governmental and Governmental Employees Tort Immunity Act.
2. The duties and responsibilities of the district when it asks for but does not receive an asthma action plan from a parent/guardian and the logistics of distributing any received plans to those employees who need to know based upon Stewart, above.

### **Issue 114, March 2024**

**PRESSPlus 5.** From 6-30-23 through 7-1-24, 105 ILCS 5/10-22.39(g), added by P.A. 103-128, requires that at least once every two years, all District personnel be trained on methods to respond to trauma, including instruction on how to respond to an incident involving life-threatening bleeding and, if applicable, how to use a school's trauma kit. See 105 ILCS 5/10-20.85, added by P.A. 103-128, for a definition of *trauma kit*. To avoid confusion between trauma related to life-threatening bleeding and trauma as defined in 105 ILCS 5/3-11(b), added by P.A. 103-413, this policy uses the phrase *trauma*

*bleeding control kit* instead of *trauma kit*.

Beginning with the 2024-25 school year, training on life-threatening bleeding must be completed within six months of employment and renewed within two years. Beginning with the 2027-28 school year, training on life-threatening bleeding must be completed within six months of employment and renewed at least once every five years thereafter. 105 ILCS 5/10-22.39(b-5)(7), added by P.A. 103-542, eff. 7-1-24. **Issue 114, March 2024**

PRESSPlus 6. Optional. These in-services and/or trainings are required by State and/or federal law but are not required to be specified in board policy. Putting this optional list into the policy will help the board monitor that the required in-service and training topics are being covered. While it is possible to *pick and choose*, this practice is likely to add more confusion to an already confusing responsibility. Unless noted, the School Code does not mandate the frequency with which the training must occur. Several other trainings that are mentioned in laws other than the School Code are addressed in other sample policies and procedures. **Issue 114, March 2024**

PRESSPlus 7. Updated in response to 775 ILCS 5/5A-103(c), added by P.A. 103-472, eff. 8-1-24. For training requirement details, see sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 8. 105 ILCS 5/2-3.163(c), amended by P.A. 103-504. **Issue 114, March 2024**

# **REVIEW & MONITORING**

## *Document Status: Review and Monitoring*

### **SECTION 2 -BOARD OF EDUCATION**

#### **2:50 Board Member Term of Office**

The term of office for a Board of Education member begins immediately after both of the following occur: [PRESSPlus1](#)

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.

The term ends four years later when the successor assumes office.

LEGAL REF.:

[10 ILCS 5/2A-1.1](#), [5/22-17](#), and [5/22-18](#).

[105 ILCS 5/10-10](#), [5/10-16](#), and [5/10-16.5](#).

CROSS REF.: 2:30 (School District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

Adopted: June 17, 2019

---

#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **SECTION 2 -BOARD OF EDUCATION**

#### **2:60 Board Member Removal from Office**

If a majority of the Board of Education determines that a Board member has willfully failed to perform his or her official duties, it may request the appropriate Intermediate Service Center to remove such member from office. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/3-15.5.](#)

CROSS REF.: 2:70 (Vacancies on the Board of Education - Filling Vacancies)

Adopted: June 17, 2019

---

#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **SECTION 2 -BOARD OF EDUCATION**

#### **2:140 Communications To and From the Board**

The Board of Education welcomes communications from staff members, parents, students, and community members. Individuals may submit questions or communications for the Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) that is posted on the District's website. In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business with a majority of a Board-quorum. [PRESSPlus1](#)

The Superintendent or designee shall:

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. Provide the Board, such as in the Board meeting packet, with all emails that are received and any feedback regarding them.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

#### **Board Member Use of Electronic Communications**

Email and other electronic communication among Board members may implicate the Illinois Open Meetings Act, [5 ILCS 120/1 et seq.](#) (the "OMA"). For example, contemporaneous interactive email communications between a majority of a quorum of Board members discussing school district business would violate the OMA. Because consequences of violating the OMA are potentially significant, the Board has implemented this policy to establish parameters for Board members when engaging in electronic communications.

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

LEGAL REF.:

[5 ILCS 120/.](#)

[50 ILCS 205/20.](#)

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

ADOPTED: November 21, 2016

---

### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### OPERATIONAL SERVICES

#### **4:20 Fund Balances**

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money. [PRESSPlus1](#)

The School District seeks to maintain a year-end fund balance to revenue ratio in the combined operating funds of no less than 33% percent, as calculated under the Ill. State Board of Education's *School District Financial Profile*. The operating funds are: Educational, Operations and Maintenance, Transportation, Illinois Municipal Retirement/Social Security, and Working Cash.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

Adopted: October 21, 2019

---

#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **OPERATIONAL SERVICES**

#### **4:110 Transportation**

The District shall provide free transportation for any student in the District if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a *serious safety hazard* due to either (a) vehicular traffic or rail crossing, or (b) a *course or pattern of criminal activity*, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, [740 ILCS 147/](#). The District may provide transportation for other students residing within one and one-half miles from their assigned school. A student's parent(s)/guardian(s) may file a petition with the Board requesting transportation due to the existence of a serious safety hazard. On a limited basis, the District may provide extra-ordinary transportation for other students residing within one and one-half miles from their assigned school. Such decisions will be made each semester and be based on available seating. No change in bus routes or stops will be made to accommodate requests. All parental requests for extra-ordinary routes transportation must be made in writing and will be considered on a first come first served basis. The decision(s) made by the Superintendent or Director of Business Services shall be final. Free transportation service and vehicle adaptation is provided for a special education student if included in the student's individualized educational program. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with the McKinney Homeless Assistance Act. Foster care students shall be transported in accordance with [Section 6312\(c\)\(5\)\(B\)](#) of the Elementary and Secondary Education Act. [PRESSPlus1](#)

Bus schedules and routes shall be determined by the contracting bus company in consultation with the Associate Principal and shall be altered only with the Associate Principal's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Ill. Dept. of Transportation regulations. The strobe lamp on a school bus may be illuminated only when the bus is actually being used as a school bus and is bearing one or more students. The Superintendent shall implement procedures in accordance with State law for accepting comment calls about school bus driving.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

#### **Pre-Trip and Post-Trip Vehicle Inspection**

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.:

[20 U.S.C. §6312\(c\)\(5\)\(B\)](#), Elementary and Secondary Education Act.

[42 U.S.C. §11431 et seq.](#), McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/10-22.22](#) and [5/29-1 et seq.](#)

[105 ILCS 45/1-15](#) and [/1-17](#).

[625 ILCS 5/1-148.3a-5](#), [5/1-182](#), [5/11-1414.1](#), [5/12-813.1](#), [5/12-815](#), [5/12-816](#), [5/12-821](#), and [5/13-109](#).

[23 Ill.Admin.Code §§1.510](#) and [226.750](#); [Part 120](#).

[92 Ill.Admin.Code Part 440](#).

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:280 (Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)

Adopted: May 20, 2019

---

### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### General Personnel

#### **5:35 Compliance with the Fair Labor Standards Act**

##### Job Classifications [PRESSPlus1](#)

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

##### Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Sunday until 11:59 p.m. Saturday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

##### Overtime

A non-exempt employee shall not work overtime without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent.

##### Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

##### Implementation

The Superintendent or designee shall implement the policy to ensure FLSA compliance.

LEGAL REF.:

[820 ILCS 105/4a.](#)

Fair Labor Standards Act, [29 U.S.C. §201 et seq.](#), [29 C.F.R. Parts 516, 541, 548, 553, 778, and 785.](#)

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions)

Adopted: September 16, 2019

---

### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### General Personnel

#### **5:40 Communicable and Chronic Infectious Disease**

The Superintendent or designee shall develop and implement procedures for managing known or suspected cases of a communicable and chronic infectious disease involving District employees that are consistent with State and federal law, Illinois Department of Public Health rules, and Board of Education policies. [PRESSPlus1](#)

An employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

#### LEGAL REF.:

[42 U.S.C. §12101 et seq.](#), Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), [Pub. L. 110-325](#); [29 C.F.R. §1630.1 et seq.](#)

[29 U.S.C. §791](#), Rehabilitation Act of 1973; [34 C.F.R. §104.1 et seq.](#)

[105 ILCS 5/24-5](#).

[20 ILCS 2305/6](#), Department of Public Health Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[77 Ill.Admin.Code Part 690](#), Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

Adopted: September 16, 2019

---

#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary.

- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **INSTRUCTION**

#### **6:40 Curriculum Development**

##### **Adoption** [PRESSPlus1](#)

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

##### **Experimental Educational Programs and Pilot Projects**

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

##### **Development**

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

## Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

### LEGAL REF.:

[20 U.S.C. §1681](#), Title IX of the Education Amendments of 1972, implemented by [34 C.F.R. Part 106](#).

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: October 21, 2019

---

### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

# **DISTRICT UNIQUE EDITS**

## INSTRUCTION

### 6:320 High School Credit for Proficiency

#### Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

~~Proficiency credit will be offered in the following subject areas:~~

~~*World language*—A student is eligible to receive one year of world language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English. A student who demonstrates proficiency in American Sign Language is deemed proficient in a world language and will receive one year of world language credit. A student who studied a world language in an approved ethnic school program is eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination.~~

~~*Other proficiency testing*—The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.~~

#### ~~Course Credit for High School Diploma~~

#### High School Credit for Students in Grade 7 or 8,

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates

Formatted: Font: 12 pt

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial

Formatted: Font: (Default) Arial, 12 pt

in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

Formatted: Font: (Default) Arial

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit and a grade for the course. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

Formatted: Font: (Default) Arial, 12 pt

Formatted: Font: (Default) Arial

~~The Superintendent or designee may investigate, coordinate, and implement a program for students in grade 8 to enroll in a course required for a high school diploma.~~

~~Students in grade 8 may enroll in a course required for a high school diploma when: (1) the course is offered by the high school that the elementary student would attend, (2) the student participates in the course at the location of the high school, and (3) the student's enrollment in the course would not prevent a high school student from being able to enroll. A student that successfully completes a course required for a high school diploma while in grade 8 shall receive such academic credit from the Board. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average in accordance with Board policy.~~

LEGAL REF.:

105 ILCS 5/10-22.10, 5/10-22.43, 5/10-22.43a, 5/27-12.1, 5/27-22, 5/27-22.10, 5/27-24.3, and 5/27-24.4

23 Ill.Admin.Code Part 680.

CROSS REF.: 6:180 (Extended Instructional Programs), 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students)

Adopted: TBA

## General Personnel

### **5:125 Electronic Communications/Social Media Use**

Lyons Township High School District 204 recognizes that electronic communication and social media may be useful tools for employee/student/parent communication about instructional matters. To ensure a safe and appropriate school environment, all electronic communications between employees, employees and students, and employees and parents must be consistent with and in accordance with ~~the following stated~~this policy and the "Lyons Township High School District 204 Communication Guidelines" ("Communication Guidelines").

Employees may communicate with currently enrolled Lyons 204 students only about school-related matters and only through district-approved or district-hosted electronic accounts and applications, such as district e-mail addresses, professional social media pages as defined below and pursuant to the Communication Guidelines, and the official district website with the "lths.net" domain. A district employee who wishes to utilize any technology (e.g. cell phones, including texting) for electronic communication other than those listed above and/or within the Communication Guidelines to communicate with current Lyons 204 students must notify his/her building principal and obtain express written or electronic consent from the student's parent(s) before utilizing the technology.

For the purposes of this policy, "social media" is any form of online publication or presence that allows interactive communication, including, but not limited to, social networks, blogs, internet websites, and internet forums, such as Facebook, Fan Page, Instagram, Threads, Snap Chat, Twitter ("X") and/or Google+.

#### Professional Social Media Use

District employees may only use "professional social media" pages to communicate with currently enrolled students or about school-related matters. A page or publication will be considered "professional social media" only if it meets the following conditions:

- The page is public and created using a District email and other contact/identifying information;
- The page's content is exclusively controlled by the employee/creator and contains settings that do not allow others to post comments, photos, videos or links;
- Parents are notified at the beginning of each semester that the employee will be communicating with students and parents in this manner; and
- No personal or private matters are discussed or conducted on the page.

Employees are prohibited from communicating with currently enrolled Lyons 204 students or conducting school-related business via any social media page, site or email that is not a "professional social media" page as set forth above. Employees shall not accept "friend" or other communication requests from current District students through social media or electronic communication. This policy does not apply to: (1) communication between employees and their student relatives; (2) communication with alumni of the Lyons 204 School District having no current relationship with the District; or (3) emergency situations requiring such communication, as long as the Employee notifies his/her supervisor of the communication as soon as possible.

When using professional social media, employees may not, under any circumstances:

- Disclose student record information including student work, photographs of students, names of students or any other personally identifiable information about students;
- Engage in any communication or activity which violates any district policy or practice, including, but not limited to, the district's anti-harassment and Internet Acceptable Use Policies;
- Make or post discriminatory, confidential, threatening, libelous, disparaging, obscene or slanderous comments about the district, its employees, students or parents. Employees are

personally liable for their own commentary.

### No Expectation of Privacy

Any employee who uses District technology has no expectation of privacy from the District regarding such communications. Any employee who communicates with students, parents, or other employees about District business through electronic communication and/or social media (regardless of whether it occurs on District technology or personal technology) has no expectation of privacy from the District regarding those communications. Use of electronic communication and/or social media to communicate with students, parents, and employees regarding District business is an agreement by the District employee that the District, at its discretion, may require the employee to relinquish control over personal electronic forms of communication and/or personal technology for the District to review such communications to the extent permitted by law.

Violations of the above policy are subject to disciplinary review, up to and including termination.

### LEGAL REF:

Illinois School Student Record Act, [105 ILCS 10/1](#) *et seq.* FERPA

1974, [20 USC Section 1232g](#)

CROSS REF: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 6:235 (Access Electronic Networks)

Adopted: June 20, 2023

## **Lyons Township High School District 204**

---

# LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101  
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net



Brian Stachacz  
Director of Business Services

## Memorandum

**To:** Board of Education  
**From:** Dr. Brian Waterman/Brian Stachacz  
**Date:** 4/30/2024  
**Re:** Facilities Renovations Update

---

### **Phase 1/Part 2 of Facilities Renovations (North Campus)**

During the meeting on May 6<sup>th</sup>, we would like to discuss with the Board of Education the next steps for possible facilities renovations. Per the District's Groundwork for a Brighter Future Plan, the following projects were identified as potential projects targeted for completion within Phase I.

- **Additional air-conditioning to the North Campus Main Building** – This project would add additional air-conditioning to the West and South Classrooms at the North Campus Main Building. Additionally, ceiling and lighting replacement would occur as well as existing Life Safety work. Completion of this project would take two summers. Roughly 70% would be completed in the summer of 2025 and the final 30% would be completed in the summer of 2026. This project would need two separate bids because of the work being completed over two summers. The first 70% of the work project would be bid in the early fall of 2024 (with work commencing in Summer 2025) and the second 30% of the work project would be bid in the early fall of 2025 (with work commencing in Summer 2026). The estimated total cost for this project is \$9.4 million with roughly 70% (\$6.6 million) paid in the first contract.
- **Restroom Renovations** – This project would include the renovation of two stacks of restrooms in the North Campus Main Building. The renovations would include all fixture, tile, ceiling/lighting and plumbing replacements. Additionally, all of the restrooms would be brought up to ADA code. The restroom stacks targeted for renovation are located near Exit 3 and Exit 4. There are nine individual washrooms in these two stacks and two of them are the primary restrooms utilized for events that take place in the Reber Center. The estimated total cost for this project is \$1.6 million. Both restroom stacks can be renovated in the summer of 2025.
- **Existing Elevator Renovation** – This project would completely renovate the existing elevator located near Exit 8 in the main building. All mechanical parts of that elevator would be replaced including the car and the lift mechanisms. The estimated total cost for this project is \$600,000 and would be completed during the summer of 2025.

There are additional projects that have been included as part of Phase 1/Part2 however, we recommend the following projects be deferred pending additional funding discussions. Those projects include:

- Installation of a Turf Field at West Field. The estimated cost for both fields is \$3.5 million.
- North Campus Classroom Modernization Renovations. The estimated cost is \$6.6 million.
- North Campus Additional Elevator. The estimated cost is \$1.75 million.

**Funding for These Projects**

Since the Five-Year Financial Forecast was presented in March, we have been notified of a possible change to the funding of CPPRT. As we have discussed over the last several years, this revenue source has been much higher over the last three fiscal years when compared to historical amounts. We know that the estimated amount for the district in the current fiscal year is decreasing, however, it is still expected to be well above the historical average. It is still unknown how this will affect funding in future years beginning with FY25 as Districts are expecting revenue amounts that are much closer to the historic norms in the years before the large increases. For District 204, that means expecting revenue amounts from CPPRT in the \$3.2 - \$3.5 million range. In the five-year forecast shown in March, we did not have this information and were estimating \$6.0 million on an annual basis. This loss of roughly \$2.5 million per year decreases the amount that the District will have available for Capital Projects on an annual basis. The projection in March showed \$5.0 million for Capital Projects/Capital Equipment with annual surpluses that average around \$500,000 at the end of each fiscal year. With the projected decrease to CPPRT we are now anticipating \$3.0 million for Capital Projects/Capital Equipment and no additional surplus at the end of each fiscal year. This would result in the District allocating \$2 million annually (rather than \$2.5 million) toward Capital Projects.

In the charts below, we have updated the available funding for these projects. The funding in the chart recognizes the change in the anticipated revenue amount for CPPRT:

Summer 2024 Projects Cost	\$30,510,000
Architect Fees	\$2,200,000
Asbestos Removal	\$200,000
Asbestos Removal Fees	\$60,000
<b>Total Cost</b>	<b>\$32,970,000</b>
Revenue (Bond Sale Including Investment Income)	\$28,000,000
Remaining Amount to be Paid from Fund Balance	\$4,970,000
Expected Usable FY23 Fund Balance	\$56,183,084
<b>Remaining Fund Balance After Summer 2024 Project Payments.</b>	<b>\$51,213,084</b>

Summer 2025 Use of Fund Balance for NC Projects	\$6,000,000
<b>Remaining Fund Balance (Not Including FY24 Results) This is 47% of Fund Balance to Revenue Ratio compared to FY23 Revenue. Use of \$8.0 million of Fund Balance would equate to 45%</b>	<b>\$45,213,084</b>
Use of Funds from District Budget (2 Years or 4 Years with Change to CPPRT Revenue)	\$4,000,000
<b>Total Funding Available for NC Projects</b>	<b>\$10.0 – \$12.0 Million</b>

The total estimated cost for all of the projects is \$11.6 million. In addition, we would expect the architect fees to be roughly \$1.0 million and the asbestos removal/management fees to be roughly \$200,000. The expected total cost of the projects would be \$12.8 million. This puts us slightly over our expected maximum revenue source of \$12.0 million. There are, however, still a few factors that need to be considered. These projects will start well after the close of the FY24 year. In FY24, we are still expecting a higher than historical average amount for CPPRT. This may offer additional surplus to be used to pay for these projects. Additionally, the only way to truly know what these projects will cost is to bid them and obtain actual pricing from contractors that would be performing the work.

It is our recommendation at this time that the Board of Education approve the creation of bid specifications for the additional air conditioning project at North Campus, the restroom renovations at North Campus and the existing elevator renovation at North Campus at the regular May meeting. The cost to the District to have DLA Architects create the bid specifications is expected to be around \$800,000. Should the decision be made to move forward with the projects, the remaining amount owed to DLA for the management of the projects will be around \$200,000 for a total of roughly \$1.0 million as mentioned earlier.

We will discuss this recommendation in detail during the meeting on May 6<sup>th</sup> and answer any questions that you have at that time.

### **Varsity Softball Field Renovations**

In February, the Board of Education approved a Donation Agreement in the amount of \$2 million for funding to be used for the renovation of the Girl's Varsity Softball Field. As a brief update, we are continuing to work with the architects to develop items to be included with the renovations. The options being discussed are the location of the field, the installation of field turf and other options such as new dugouts, fencing, spectator seating, and press box. In the interest of moving this project forward, we will need to have the architects create the drawings (which become the bid specifications) so that we can also share them with the Village of Western Springs. We believe that the renovation of the field will create the need for us to request an Amendment to the Conditional Use Permit that we have for our South Campus property. The process with the Village takes multiple months and we will need to provide them with the drawings and specifications in the near future. We anticipate asking the Board of Education to approve bid specifications at the regular May meeting. The creation of the bid specifications is anticipated to cost \$200,000. We will provide a brief update at the May 6 Committee of the Whole Meeting.

**Recommendation:** For Information.

# LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101  
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net



Brian Stachacz  
Director of Business Services

## Memorandum

**To:** Dr. Brian Waterman, Board of Education  
**From:** Brian Stachacz  
**Date:** 5/1/2024  
**Re:** FY25 Education Fund and O&M Fund Capital Outlay Requests

---

Attached you will find a list of capital outlay and equipment recommendations for purchase in the FY25 budget. The District Administration reviewed and provided feedback on the requests in preparation to recommend a final list to the Board of Education. Based upon available funds in the FY 25 budget, we are recommending this list for approval at this time. The total amount for these current requests is estimated to be \$2,082,522 and represents the majority of the “Priority 1” requests that were submitted. (The requests highlighted in blue will either be funded or partially funded by grants.) At this time, I believe that available funds will be able to support these requests. If not, we can always re-evaluate these purchases at a later date. Much of that determination will be dependent upon the estimate for CPPRT revenue in FY25.

We will discuss this information in detail during the meeting, however, should you have any questions prior to the meeting, please do not hesitate to contact me.

**Recommendation:** The Board of Education approve the FY25 recommended Education Fund and O&M Fund capital outlay and equipment requests as presented.

	A	C	E	F	G	H	I	J	K
1	<b>FY25 Capital Outlay and Equipment Requests/Recommendations as of 4-30-2024</b>								
2	<b>Division</b>	<b>Submitted By</b>	<b>Item Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Priority</b>	<b>Approved Amount</b>	<b>Justification</b>
3	Applied Technology	shughes	JEGS - ATK Engines High Performance Crate Engine Small Block Chevy 350ci / 345HP / 400TQ, PLUS PARTS, Core Charge and Truck Freight.	6	5,200	31,200	1	31,200	Originally for the Engine Rebuild and Diagnostics class there were 3 junkyard engines purchased in order to give students the experience of working on an engine. These were supposed to be replaced in the future with running motors to utilize the Easy-Start engine stands which allow an engine to be started after it is built. The junkyard engines do not start up and need to be replaced with running motors. The engine stands will allow us to start the motors and allow us to start expanding the class for more students to take it in the future. Currently there are 6 sections of small engines a year with 24 students in each class (144 students total per year). Many of the students want to take the second level of the course which is Engine Rebuild but are unable to do so because of lack of equipment. By expanding this class we can offer students more opportunities in the Automotive program.
4	Applied Technology	shughes	Whirlpool - 5 cu. ft. Gas Range with Air Fry Oven in Stainless Steel / Room C 114	3	795	2,385	1	2,385	WFG535S0LSS - 5 cu. ft. Gas Range with Air Fry Oven in Stainless Steel 5 burner.
5	Applied Technology	shughes	Whirlpool 5.3 cu. ft. Single Oven Electric Range with Air Fry Oven in Stainless Steel / Room C114	3	750	2,250	1	2,250	WFE535S0LSS - Whirlpool 5.3 cu. ft. Single Oven Electric Range with Air Fry Oven in Stainless Steel 5-burner.
6	Applied Technology	shughes	Speed Queen Dryer - Room C 114	1	1,140	1,140	1	1,140	Speed Queen Electric Dryer 7 cu. ft. White with steam. DR5004WE plus dryer cord.
7	Applied Technology	shughes	Speed Queen Washer - Room C114	1	1,140	1,140	1	1,140	Speed Queen 3.2 Cu. Ft White Ultra-Quiet Top Load Washer 3 cycles. TR3003WN plus washer hose.
8	B&G	bdrake	North Campus Tractor Replacement	1	80,000	80,000	1	80,000	To replace existing tractor for use maintaining district grounds.
9	B&G	bdrake	South Campus Riding Floor Cleaner	1	30,000	30,000	1	30,000	To be used to clean the floor in the South Campus Fieldhouse.
10	Building Request	aeder	College Career Center Furniture Upgrade	1	13,147	13,147	1	13,147	This furniture is the second stage of the remodel of the College Career Center at North Campus. It was agreed that the furniture would be purchased over the course of two years, this being the second year. This stage will include chairs, tables, ottoman and stools. These new pieces will continue to allow the space to be used more flexibly for speakers and events.
11	Building Request	dparzych	NC PA/Intercom System - Full IP Option (Capital Project)	1	625,000	625,000	1	0	To Update antiquated/unsupportable PA/Intercom System with Full IP option, which updates speakers, call buttons and cabling and headend to digital/IP.
12	Building Request	dparzych	SC PA/Intercom System - Full IP Option (Capital Project)	1	500,000	500,000	1	0	To Update antiquated/unsupportable PA/Intercom System with Full IP option, which updates speakers, call buttons and cabling and headend to digital/IP.
13	Building Request	dparzych	NC PA/Intercom System - Gateway Option	1	175,000	175,000	1	175,000	To Update antiquated/unsupportable PA/Intercom System with Gateway option, which reuses existing speakers, call buttons and cabling but updates headend to digital/IP.
14	Building Request	dparzych	SC PA/Intercom System - Gateway Option	1	135,000	135,000	1	135,000	To Update antiquated/unsupportable PA/Intercom System with Gateway option, which reuses existing speakers, call buttons and cabling but updates headend to digital/IP.
15	Building Request	dparzych	SC Expansion of Digital Signage	1	5,000	5,000	1	5,000	Additional panels and mounts for digital locations to be decided by BLT.
16	Building Request	dparzych	NC Expansion of Digital Signage	1	5,000	5,000	1	5,000	Additional panels and mounts for digital locations to be decided by BLT.
17	Building Request	ggardner	South Campus Library Floor Redesign	1	155,000	155,000	1	30,000	Knowing that the SC Library is not on the Strategic Plan we are interested in phasing in a plan to renovate the current facility to better reflect student usage and more current library practices. The redesign would remove the permanent "stacks" for more flexible bookshelves that can be collapsed for large evening/district events. We would also improve seating options, the circulation desk, check-in operations, and classroom usage. Similar to other requests, we could use partial approval to start and continue over 2-3 years.
18	Building Request	ggardner	SC Fieldhouse Sound System (Move to Capital Projects) (Repairs?)	1	150,000	150,000	1	0	The current sound system in the SC Fieldhouse has needed replacement for some time due to poor coverage throughout the space, broken receivers, and lack of channels and targeted speakers directed for addressing 1000+ individuals in the bleachers. The new system would provide additional directional speakers for large presentations for both school, district, and athletic events when the bleachers are pulled out.
19	Building Request	ggardner	South Campus Weight Room Flooring	1	41,000	41,000	1	41,000	We have had a number of slips and falls with our current flooring due to age and usage. This request is made in conjunction with PE and Athletics to improve the safety of the facility for the hundreds of students and staff who utilize this space each day.
20	Building Request	ggardner	South Campus Library Furniture Request	1	36,000	36,000	1	0	If the first request is not approved in whole or partially we would like to purchase additional furniture to add seats in the location. The increased number of students before and after school has caused a need for the space.
21	Building Request	ggardner	Flexible Hallway Seating	1	30,000	30,000	1	15,000	We are interested in adding to our hallway seating on the 2nd floor B/C Wings and Pool Entrance to help provide seating options before and after school, especially during the construction when we lose access by Exit 25.

	A	C	E	F	G	H	I	J	K
22	Building Request	ggardner	South Campus Main Office/Entrance Strategic Plan Recognition Display	1	20,000	20,000	1	0	Strategic Plan Recognition Display to enhance a deep sense of belonging and provide an equitable representation of our whole LT community. This request is in conjunction with Community Relations and the Main Office to provide opportunities to highlight student recognition, staff recognition, district recognition, and the progress of the strategic plan. This display will start in the main entrance and extend into the A-Wing
23	Building Request	ggardner	Wood Shop Student Lockers (Under Desk)	20	725	14,500	1	14,500	These lockers will be installed under tables/desks so students can store belongings while working with large materials needed for projects. This will allow for additional floor space to be clear of possessions that often become tripping hazards in the space.
24	Building Request	ggardner	South Campus Language Arts/ML Division Office Furniture (Phase II)	1	11,500	11,500	1	11,500	This is phase II of the purchases that started last year. With the increased traffic flow due to special education co-teaching and the addition of the multilingual dept., we require more efficiency and effective seating options for the numerous staff who use the space to work.
25	Building Request	ggardner	South Campus Weight Room Mirrors	1	11,500	11,500	1	11,500	The addition of mirrors the south campus weight room will help with observing proper form and provide additional angles to supervise activities. This request is in conjunction with PE and Athletics as part of our overall improvement of the facility.
26	Building Request	ggardner	South Campus Weight Room Branding	1	10,000	10,000	1	0	We are working with Bannerville to update the aesthetics of the South Campus weight room. These funds will be used to paint, wrap, and install LT branding in the space and the hallway outside of the space to update the aesthetic.
27	Building Request	ggardner	SC Director of Belonging Office and SC Restorative Conference Room Hallway Display	1	9,000	9,000	1	9,000	We would like to install a new hallway display outside Dr. Rowe's SC Office which is also used as our Restorative Conference Room on the 2nd Floor C-Wing. The space is in the hallway stairwell at the front of the school and would provide the ability to promote events being facilitated through Dr. Rowe's Office, recognize student successes, and add to the aesthetic improvements of South Campus.
28	Building Request	ggardner	PAC Black Curtain Replacement	1	9,000	9,000	1	9,000	The current black curtain in the SC PAC has ripped in multiple areas. We have had it repaired several times over the last few years but it is at a point where it needs to be replaced. This request will include the curtain, the hanging rods, and installation.
29	Building Request	ggardner	New barricades for Bennett Field	50	150	7,500	1	7,500	This is phase II of our new barricades for Bennett Field. This will provide us the ability to barricade off both ends of the field for football games, homecoming events, and other largely attended events. The new blue barricades will provide a consistent aesthetic.
30	Building Request	ggardner	Teacher Classroom Desks	4	800	3,200	1	3,200	Annual replacement of old/broken teacher desks. The price increase represents the new "flexible" teacher desks.
31	Building Request	ggardner	Teacher Chairs	4	200	800	1	800	Annual replacement of old/broken teacher chairs.
32	Building Request	ggames	New student desks/furniture for room C219	1	15,000	15,000	1	5,000	Looking to use the same furniture the co-teaching program is using. Would like to pilot this in a WL classroom this year to see if it works well for future upgrades. Many of the desks in the room currently are overdue for replacement, so this may be the best room to start in for replacement.
33	Building Request	jprucha	Replace office furniture in North 306. Includes conference table, chairs, workspaces, high top tables and stools	1	24,195	24,195	1	10,000	Replace broken furniture to create collaborative workspace for teachers.
34	Building Request	jprucha	New office furniture for math office room B221. Includes conference table, chairs, teacher workspaces, high top tables and stools	1	19,246	19,246	1	15,000	Replace broken furniture in office and make a usable collaborative workspace for teachers.
35	Building Request	lowens	Student Desks	260	223	58,047	1	58,047	All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)  We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.

	A	C	E	F	G	H	I	J	K
36	Building Request	lowens	Student Chairs	260	159	41,366	1	41,366	<p>All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)</p> <p>We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.</p>
37	Building Request	lowens	Teacher Desks	20	1,055	21,113	1	21,113	<p>All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)</p> <p>We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.</p>
38	Building Request	lowens	Estimated Co-Teaching Furniture Freight and Installation	10	2,000	20,000	1	20,000	<p>All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)</p> <p>We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.</p>
39	Building Request	lowens	Teacher Moveable Podium (attaches to desk)	20	641	12,825	1	12,285	<p>All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)</p> <p>We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.</p>
40	Building Request	lowens	Teacher Chairs	20	208	4,171	1	4,171	<p>All furniture was quoted through Lowery McDonnell Company and matches the co-teaching furniture we ordered in 2023-24. Rather than entering this in by separate classrooms, we are requesting 10 classrooms of furniture for each entry (e.g. 10 classrooms of student chairs, etc.)</p> <p>We are requesting new student desks, chairs, and teacher desks that allow for flexible movement within a co-taught classroom in order to facilitate the six models of co-teaching. The furniture requested is smaller and is separate (desks/chairs) which allows for efficient and effective grouping (which changes from period to period depending on student and instructional needs) that is not possible with the traditional, one-piece desk/chair. Additionally, the moveable teacher desks allow for any the teachers to instruct from any vantage point in the room based on groupings.</p>

	A	C	E	F	G	H	I	J	K
41	Building Request	SSmith	Cameras for NC - Phase II	1	247,500	247,500	1	150,000	This is Phase II of the camera install project. This includes 121 new cameras to provide camera coverage in all areas of internal hallways for supervision purposes. This quote includes both the cameras and the install costs.
42	Building Request	SSmith	Weight room flooring - NC	1	34,750	34,750	1	0	
43	Building Request	SSmith	Restorative Intervention Room Furniture	1	25,000	25,000	1	25,000	There are limited meeting rooms at NC . The space in the lower level library with the conference room table could become another meeting place for staff teams and student groups if we could put up a glass wall/door. That keeps the rest of the lower level library functional while creating a spot to hold meetings. Right now, we are limited in which groups/what meetings can utilize that space because of the lack of privacy.
44	Building Request	SSmith	Weight room mirrors - NC	1	17,100	17,100	1	0	
45	Building Request	SSmith	Room 114/115 Carpet	1	16,000	16,000	1	0	Pricing based on previous quote. This was a project that was approved previously. Part of this room has been re-carpeted already and therefore the two sides do not match.
46	Building Request	SSmith	Field House Recognition/Beautification	1	10,000	10,000	1	0	Field House and Vaughn foyer in need of updating and beautification to appropriately showcase the pride in the LT athletes and awards of the past.
47	Building Request	SSmith	Teacher Desks for NC	4	800	3,200	1	3,200	Price increase represents the new flexible teacher desks.
48	Building Request	SSmith	Digital Signage - 55 inch monitors	2	755	1,510	1	1,510	To feature student work of Tab and LION.
49	Building Request	SSmith	Teacher Chairs - NC	4	200	800	1	800	A standing item as we typically replace 2-4 broken chairs each year
50	Building Request	SSmith	Main Office Hallway Beautification	1	1,000	1,000	1	1,000	The Main Office Hallway is a hub of the school and a spot that visitors frequent. We'd like it to better represent our staff and students. Current bulletin boards and displays need to be replaced, paint needs updating, a rail system to display pictures, as well as LT branding would make this far more visually appealing.
51	Building Request	bstachacz	14 Passenger Mini Bus	1	110,000	110,000	1	110,000	Needed to replace and existing 14 passenger bus that is 14 years old.
52	Fine Arts	gjames	New desks for SC Fine Arts division office (admin and admin assistant).	2	5,605	11,210	1	11,210	We were able to purchase new desks for our NC Fine Arts division office last year and need to update the SC Fine Arts office this year with similar furniture.
53	Fine Arts	gjames	Division office updates for teacher/student work spaces.	2	5,000	10,000	1	5,000	This request will build upon work completed throughout the year with the goal of renovating and updating teacher and student work spaces in our Fine Arts Division offices at both campuses. We were able to use our funding to add new furniture and signage last year. This year we would like to fix old, outdated, and damaged storage, lighting, and purchase furniture for student work spaces.
54	Fine Arts	gjames	TECH: Hardware Ableton Push keypad: Digital Music Computer lab	24	800	19,200	1	19,200	"New Equipment – The Ableton push pad is a hardware device designed specifically for the Ableton software. The main benefit of the Push is its pad based MIDI control. Students can drum on the pads with their fingers to write music as they perform. It also can be used like a keyboard, but it doesn't require any keyboard background. The Push also controls the Ableton software, allowing improved work flow. Lastly, the push can be used for live performance, as students can play on the push pads while controlling backgrounds and scenes from the push.
55	Fine Arts	gjames	TECH: Fabfilter Mastering Bundle: Ableton plugin for digital music lab.	30	250	7,500	1	7,500	New Plug-in – Plug-ins supported by Ableton allow the students to use effects and achieve sounds not possible on the standard Ableton program. This plug-in bundle includes four plug-ins that greatly improve the quality of a mastered track. They were chosen because they have visualizers that other comparable plug-ins do not have, allowing students to see and understand what they are doing. The bundle comes with a limiter, EQ, multiband compressor, and compressor.
56	Fine Arts	gjames	Replacement Yamaha YBS-480 Baritone Saxophone	1	5,454	5,454	1	5,454	No student owns their own baritone saxophone, yet they are used in every band, marching band and jazz band (that's 8 different ensembles). The bars we have are slowly ageing and several are due for immediate replacement. We would like to purchase one a year for the next several years.
57	Fine Arts	gjames	Replacement AKAI Keyboard for digital music lab at NC.	24	119	2,856	1	2,856	"Replacement Equipment – We currently use larger Yamaha keyboards that are connected to the computer. These Akai Mini keyboards would take up less desk space, allowing more room for computer keyboards, as well as more room for students to do written work in AP Music Theory. This keyboard also includes MIDI controllers, which can control macros in Ableton. We also do not currently have a keyboard or keyboard adapter for every computer, so this would replace missing or broken equipment. Lastly, this keyboard is powered by USB, so it will cut down on wires in our already messy workstations, and does not require the purchase of additional MIDI connectors.

	A	C	E	F	G	H	I	J	K
58	Fine Arts	gjames	Bach Intermediate Trumpet	1	1,771	1,771	1	1,771	We have been having more and more students who are not able to afford to rent or purchase their own instrument. The school owns most of the larger instruments but not the typical, trumpet, clarinet and flute. I know of one specific student enrolled next year that will require a trumpet and their director has confirmed that the family is not able to purchase one.
59	Fine Arts	gjames	Yamaha YPC-32 Piccolo	1	756	756	1	756	We currently own several high end piccolos that are used in our top ensembles, however, there are not instruments available for the students at our mid and beginning level ensembles. This instrument would be used by students in the Concert Bands and provide a chance to play piccolo (which is used in every high school band piece).
60	Fine Arts	gjames	HEPA Particle Filters for Air Quality in Ceramics Studios & Jewelry labs at NC & SC	4	4,000	16,000	1	16,000	Dust and particles can be found on surfaces in our art rooms even with daily cleaning from students, staff, and maintenance. High dust areas like ceramics and metals studios should have HEPA particle filters in each room. Many surrounding schools have them in their studios. We would be looking for one in room 41 (NC) and one each in rooms D131, D135, and D137 (SC).
61	Fine Arts	gjames	Additional Wacom Cintiq 16 digital tablets for NC and SC computer labs.	5	665	3,326	1	3,326	We added two new lab packs of Wacom Cintiq 16 digital drawing tablets at both of our labs last year with the number of stations set at 24 per campus. We are overloaded in our labs and need additional stations. This would be 3 for SC and 2 for NC.
62	Fine Arts	gjames	Replacement pottery wheel for room 41 (NC)	1	1,545	1,545	1	1,545	North campus ceramics classes are down a wheel due to one of our older models breaking. We need eight functioning wheels in order to run wheel groups in all levels of ceramics.
63	Fine Arts	wallan	Production Truck Intercom System (Hollyland)	1	6,000	6,000	1	6,000	This intercom system is absolutely necessary to replace the obsolete and unrepairable ClearCom system on our production truck. Without intercom, the crew cannot communicate.
64	Fine Arts	wallan	BMD Studio Camera 4k Pro G2	3	1,900	5,700	1	5,700	These are the final installments of studio cameras, replacing the cameras from 2017.
65	Fine Arts	wallan	Aputure LED Studio Lights	3	1,000	3,000	1	3,000	These are the 3 lights which replace the original purchases from 2019.
66	Fine Arts	wallan	Panasonic Leica 12-60mm lenses	3	900	2,700	1	2,700	These are the lenses for the BMD Studio Cameras, essential to functioning studio cameras.
67	Fine Arts	wallan	Hyperdeck Studio 4k Pro	1	1,600	1,600	1	1,600	This is part of the production truck recording system, without which we cannot record any programs.
68	Fine Arts	wallan	SmartView 4k Monitor	1	1,300	1,300	1	1,300	This is the monitor for the production truck, replacing the original engineering monitor from 2012. Essential.
69	Fine Arts	wallan	Hyperdeck Studio HD Plus	1	700	700	1	700	This is also part of the production truck recording devices, essential for program recording.
70	Math and Science	jprucha	Replace student desks. Each set includes 26 student desks and chairs.	12	15,000	180,000	1	15,000	Replace broken student furniture with flexible seating to allow for student collaboration.
71	Math and Science	jprucha	Student sets of desks and chairs. Each set includes 26 of each	6	15,000	90,000	1	15,000	Replace broken student furniture with flexible seating to allow for student collaboration.
72	PE/Athletics	jgrundke	New Wrestling Mats	2	14,800	29,600	1	29,600	To replace old wrestling mats which have hardened over the years and have cracks in them that need to be taped to prevent skin issues.
73	PE/Athletics	jgrundke	Replacement Bleachers for the SC Field House (Boys and Girls Track and Field)	2	4,000	8,000	1	8,000	These will replace the old portable bleachers that are bent and rusted.
74	PE/Athletics	jgrundke	Carpet Foam for the Girls Gymnastics Floor	1	8,000	8,000	1	8,000	Safety Concern due to deterioration of the current floor foam.
75	PE/Athletics	jgrundke	Diving Board	1	6,479	6,479	1	6,479	To Replace one of two diving boards. This board is original to the pool and becoming a safety issue.
76	PE/Athletics	jgrundke	Balance Beam for Girls Gymnastics Gym	1	6,073	6,073	1	6,073	To Replace one of the old beams that can no longer be repaired.
77	PE/Athletics	kjohns	New SCUBA air compressor	1	31,900	31,900	1	31,900	Our current scuba compressor is past its useful life at 16 years old (industry standard is 10-12 years). The repairs needed cannot be done as the company does not make parts for our machine anymore. It is recommended that we purchase a new compressor to serve our scuba classes.
78	PE/Athletics	kjohns	New furniture for PE/athletics conference room	1	16,445	16,445	1	16,445	The PE/Athletics conference room at North Campus (room 184) is the main meeting location for NC Physical Welfare Teachers and also serves as a coaches/officials hospitality room for athletics after school and is the main space that athletic recruiters will use to meet with student/athletes at LT. The furniture in the space is limited in its functionality and is old and worn. We would like to provide a clean and updated/multi-functional space that can be used by teachers, coaches, officials, and athletic recruiters.
79	PE/Athletics	kjohns	NC PE/Athletics Commercial Dryer	1	7,412	7,412	1	7,412	The commercial dryer we use to dry all of the rental PE uniforms as well as the towels for all swimming, scuba, and adventure PE classes continues to fail. We have had a repair company visit on 4 different occasions in the last year to fix our current aging unit. Based on the total cost of those repairs combined with the age of the machine, it recommended that we purchase a new unit.
80	Special Education	mmoore	Electric Hi-Lo Mat Table	1	4,434	4,434	1	4,434	This mat table with power foot switch allows for the height to be adjusted to assist with lifting and lowering students who require a mat table for changing/toileting supports.

	A	C	E	F	G	H	I	J	K
81	Special Education	mmoore	Clartouch Interactive Panels	4	6,224	24,896	1	24,896	The current technology utilized within the LIFE course classrooms has surpassed its usable life. Appropriate replacement items to meet instructional needs were identified via the District Director of Technology. These interactive screens integrate with the technology used in these classrooms and allow individual students to interact with the display. The upgraded technology would be installed in 4 classrooms utilized for LIFE courses.
82	Special Education	mmoore	Rifton Large Hi-Lo Chair	1	5,145	5,145	1	5,145	Required per IEP for an individual student to provide supportive seating due to the nature of the student's disability. The student requires the chair for all classroom activities.
83	Student Services	aeder	South Campus Nurse's Office Medicine Storage Cabinet	1	5,216	5,216	1	5,216	Our current storage space for student medicines is not sufficient. We have diabetic supplies and important student labeled prescriptions stored in a file cabinet or in unlocked spaces. This upgraded cabinet will provide the appropriate confidentiality and safety that our students and staff deserve.
84	Technology	dparzych	Reber Projectors and Screens	2	25,000	50,000	1	50,000	Replace failed units from 2015 renovations
85	Technology	dparzych	D103 Projector and Screen Replacement	1	15,000	15,000	1	15,000	Replace aged unit
86	Technology	dparzych	Next Gen Firewall Array	1	225,000	225,000	1	225,000	Replace current firewall array that has been designated as "End of Life" as of March 2025
87	Technology	dparzych	Copier Fleet Replacements	20	8,000	160,000	1	160,000	Replace aged/unsupportable devices in various district/school offices (staff access) and libraries/labs (student access)
88	Technology	dparzych	Data Centers and Network Cores Switching	8	18,500	148,000	1	148,000	Replace aged units that are no longer supportable, designated as "End of Life" by manufacturers and service agencies.
89	Technology	dparzych	IDF Power Protection and Distribution UPSs	36	2,500	90,000	1	90,000	Replace failing and aged uninterruptable power supply units in network wiring closets
90	WLTL	cthomas	Replacement iPad for Radio & TV at SC	1	750	750	1	750	To be used for editing, podcasting, teleprompter and video capture
91	WLTL	cthomas	Replacement iPad Teleprompter Device for Tripod	1	300	300	1	300	New iPad will need a new holder for camera rig at SC
92	WLTL	cthomas	New iPads for Radio & Podcasting + Radio Management at NC	2	750	1,500	1	1,500	To be used for editing, podcasting, mobile broadcasts and video capture
93									
94			<b>Totals for Priority 1 Requests</b>			<b>4,012,853</b>		<b>2,082,522</b>	
95									
96	Applied Technology	shughes	Schoolsin: Mobile Birch Plywood Lectern.	1	500	500	2	0	The preschool in room 15 had a mobile lectern a few years ago. The preschool waited to submit this request with the hopes of finding it...to no avail. This would replace the one that was taken from the room.
97	Building Request	ggardner	Main Entrance/Circle Drive Bollards	1	25,000	25,000	2	0	Initial request to have the main entrance/drive reviewed for installation of bollards to protect students who are waiting for rides outside. We had a car drive up on the sidewalk due to a medical reason but we were fortunate not to have students out there at the time.
98	Building Request	jprucha	Replace chalk boards with marker boards. On 3 walls of classroom. Each quantity represents a classroom.	7	0	0	2	0	Student engagement (VNPS classroom instructional strategy), old chalkboards are messy and not in good condition.
99	Building Request	jprucha	Replace chalkboards with marker boards: on 3 walls for each classroom. Quantity indicates number of classrooms	4	0	0	2	0	Student engagement (VNPS classroom instructional strategy), old chalkboards are messy and not in good condition.
100	Building Request	SSmith	Benches for hallway outside of 114/115	2	2,000	4,000	2	0	This area/hallway is in need of updating/upkeep. Benches for students to sit on outside of Lion/TAB would be highly used. With the removal of the old Discovery Center lettering, red bulletins, and addition of screens, the benches would be another great add, be functional and look much better.
101	Building Request	SSmith	Ceiling fans for the auto shop	8	350	2,800	2	0	Auto shop no longer opens the garage doors due to safety concerns. It often gets very hot.
102	Building Request	SSmith	Lower Level Library	1	0	0	2	0	There are limited meeting rooms at NC. The space in the lower level library with the conference room table could become another meeting place for staff teams and student groups if we could put up a glass wall/door. That keeps the rest of the lower level library functional while creating a spot to hold meetings. Right now, we are limited in which groups/what meetings can utilize that space because of the lack of privacy.
103	Fine Arts	gjames	Chalk board replacement with White Board/Marker Board for 10 classrooms at NC/SC (5 each)	10	1,500	15,000	2	0	We are looking to start the process of changing out old, damaged and messy chalkboards with newer whiteboards in our WL classrooms at both campuses.
104	Fine Arts	gjames	Pianos and electric pianos replacement for south campus	7	5,574	39,020	2	0	Upon creation of our new Music wing at SC, we are looking to upgrade our pianos and electric pianos at this campus. We had them rated by a professional for life and value and all came back as sub-par or end of life states. We would look to have this fleet replaced for the 25-26 school year when we move into the new space.
105	Fine Arts	gjames	Buffet E12F Clarinet	1	1,536	1,536	2	0	We have been having more and more students who are not able to afford to rent or purchase their own instrument. The school owns most of the larger instruments but not the typical, trumpet, clarinet and flute. We are trying to purchase a few instruments to have available for students who cannot afford them and remove a barrier to participation at the high school.

	A	C	E	F	G	H	I	J	K
106	Fine Arts	gjames	Azumi AZ1 Flute	1	1,084	1,084	2	0	We have been having more and more students who are not able to afford to rent or purchase their own instrument. The school owns most of the larger instruments but not the typical, trumpet, clarinet and flute. We are trying to purchase a few instruments to have available for students who cannot afford them and remove a barrier to participation at the high school.
107	Fine Arts	gjames	Replacement clay cabinetry for room 41 (NC)	8	3,214	25,718	2	0	The storage we have currently is not meeting our needs, we really need proper damp closets that will store more student work and keep it at the proper water content. We currently have a lot of issues with students work drying out and breaking, especially for our advanced students because we are not using cabinets actually designed for ceramics. We have these new cabinets at South Campus and it is overdue to update the North Campus studio.
108	Fine Arts	gjames	Canon imagePROGRAF PRO-4600 44" Large Format Printer	2	4,500	9,000	2	0	Working with LT Celebrate Committee to decorate hallways, the art department would like a high quality roll printer for student digital prints that can be used for shows as well as permanent and temporary displays in hallways.
109	Fine Arts	gjames	Replacement of Digital SLR Camera Fleet	5	755	3,779	2	0	We are upgrading our digital camera fleet each year to maintain an working set of cameras for student use. We anticipate ordering 5 cameras per year for 5 years to replace the entire fleet.
110	Math and Science	jprucha	Teacher desks and chairs	10	1,000	10,000	2	0	Replace broken and too large teacher desks/chairs.
111	Math and Science	jprucha	New teacher desks	6	1,000	6,000	2	0	Replace broken and too large teacher desks.
112	Special Education	mmoore	Conference Room Chairs	12	375	4,500	2	0	The North Campus special education conference room chairs have surpassed their usable life. Many have broken, and the conference room does not have enough to accommodate IEP meetings with a large number of participants.
113	WLTL	cthomas	Replacement Tower for WLTL and IT Department	1	85,000	85,000	2	0	Removal, engineering, survey, permitting, replacement and labor.
114	WLTL	cthomas	Replacement antenna for WLTL	1	15,000	15,000	2	0	New directional antenna to be installed with tower

# LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101  
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net



Brian Stachacz  
Director of Business Services

## Memorandum

**To:** Dr. Brian Waterman, Board of Education  
**From:** Brian Stachacz  
**Date:** 5/1/2024  
**Re:** FY24 Tentative Budget Amendment Update

---

**Information:** Included in your packet for review is an FY24 tentative amended budget. I generally do not amend the District's budget unless there is a substantial change in the numbers through the course of a year. In the case of the FY24 budget, we have had several notable changes related to both revenue and expenditures.

Back in September of the current school year, while adopting the original budget, I explained to the Board of Education that there would be a need to amend the budget after the completion of the bond sales and after the bid openings for the upcoming summer of 2024 bond projects.

Below is a summary of the major changes that have been made to the amended budget:

### Revenue:

- Addition of bond sale proceeds to the Working Cash Fund.
- Increase in interest income in the Working Cash Fund.
- Increase in interest income in the Capital Projects Fund.

### Expense:

- Addition of \$10.0 million of expense related to the start of the bond sale projects in the Capital Projects Fund.
- Adjustment to the June 2024 interest payment based on new bonds in the Bond & Interest Fund. (The Bond & Interest Fund is not one of the operating funds.)

### Transfers:

- Transfer of the bond sale proceeds and any accumulated interest from the Working Cash Fund to the Operation & Maintenance Fund then to the Capital Projects Fund per State of Illinois requirements. (The Board of Education approved a resolution for these transfers during the January 2024 regular meeting.)

The amended Illinois State Board of Education budget form shows a \$3.0 million surplus in the operating funds (Education, O&M, Transportation and Working Cash Funds). However, we are

offsetting that with \$2.3 million of expense in the Capital Projects Fund related to projects from the summer of 2023.

I will continue to monitor the entire budget for any significant changes prior to the Board meeting in May and will make those changes as necessary.

The process for adopting a any school district budget in Illinois is to adopt a tentative budget during a regular Board of Education meeting. Notice must then be placed in a local newspaper that a tentative budget is available for review and that a public hearing will take place on this budget during the meeting in which the budget will be adopted. The budget must be on display for at least 30 days before the final can be adopted at the next available meeting. In our case, we will adopt the final amended budget during the regular BOE meeting.

**Recommendation:** For Information

**Tentative Amended FY 24 Budget By Fund Summary (April 2024)**  
**(Ed., O&M, Transportation, SS/IMRF, Capital Projects and Working Cash)**

	<u>Education Fund</u>	<u>O&amp;M Fund</u>	<u>Trans. Fund</u>	<u>SS &amp; IMR Fund</u>	<u>Capital Projects Fund</u>	<u>Working Cash Fund</u>	<u>Total All Funds</u>
<b>Estimated Beginning Fund Balance</b>	<b>34,601,151</b>	<b>11,746,204</b>	<b>4,720,479</b>	<b>1,479,118</b>	<b>3,434,080</b>	<b>4,115,250</b>	<b>60,096,282</b>
<b>Revenue</b>							
Property Taxes	63,552,484	9,307,297	2,813,713	2,956,947			78,630,441
CPPRT	5,908,867	1,515,523	0	500,000			7,924,390
Earnings on Investments	836,076	308,345	115,008	33,153	95,258	230,755	1,618,595
Other Local Sources and Bond Sale	3,003,500	173,000			27,130,060	27,003,798	30,180,298
Evidence Based Funding	2,802,667						2,802,667
State Aid Categorical	700,250		975,000				1,675,250
Federal Aid	1,433,500						1,433,500
Transfer from Ed & OM Funds							
<b>Total Revenue (All Sources)</b>	<b>78,237,344</b>	<b>11,304,165</b>	<b>3,903,721</b>	<b>3,490,100</b>	<b>27,225,318</b>	<b>27,234,553</b>	<b>124,265,141</b>
<b>Expenditures</b>							
Salaries	51,984,785	4,102,650					56,087,435
Employee Benefits	8,559,242	772,415		3,385,603			12,717,260
Purchased Services	8,355,478	2,037,350	3,340,150				13,732,978
Supplies	1,989,746	2,037,150					4,026,896
Capital Outlay	406,413	2,354,000	220,000		12,347,716		15,328,129
Other Objects	3,786,930	600					3,787,530
Non Capital Equipment	770,309						770,309
<b>Total Expenditures (All Uses)</b>	<b>75,852,903</b>	<b>11,304,165</b>	<b>3,560,150</b>	<b>3,385,603</b>	<b>12,347,716</b>	<b>0</b>	<b>106,450,537</b>
<b>Excess Revenue over Expenses</b>	<b>2,384,441</b>	<b>0</b>	<b>343,571</b>	<b>104,497</b>	<b>14,877,602</b>	<b>27,234,553</b>	<b>44,944,664</b>
Transfer To Capital Projects Fund						-27,130,060	
<b>Estimated Ending Fund Balance</b>	<b>36,985,592</b>	<b>11,746,204</b>	<b>5,064,050</b>	<b>1,583,615</b>	<b>18,311,682</b>	<b>4,219,743</b>	<b>77,910,886</b>

District Type:

- School District
- Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION  
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM \*  
July 1, 2023 - June 30, 2024

Accounting Basis:

- Cash
- Accrual

Balanced budget; no Deficit Reduction Plan is required.

Is this an amended budget? Yes \_\_\_\_\_

Date of Amended Budget: 05/20/2024 (MM/DD/YY)

District Name: Lyons Twp HSD 204

District RCDT No: 06016204017

If your FY2023 AFR states that you need to do a deficit reduction plan and your FY2024 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Lyons Twp HSD 204, County of Cook, State of Illinois, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

WHEREAS the Board of Education of Lyons Twp HSD 204, County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 20th day of May, 2024, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2023 and ending June 30, 2024.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 20th day of May, 2024 by a roll call vote of \_\_\_\_\_ Yeas, and \_\_\_\_\_ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

\* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.  
 \*\* Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.  
 (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).  
 (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: <https://apps.isbe.net/iwas/asp/login.asp?js=true>  
 Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds) <sup>1</sup> as of July 1, 2023		34,601,151	11,746,204	1,616,188	4,720,479	1,479,118	3,434,080	4,115,250	0	0	
4	<b>RECEIPTS/REVENUES (without Student Activity Funds)</b>											
5	<b>LOCAL SOURCES</b>	1000	73,300,927	11,304,165	2,882,610	2,928,721	3,490,100	95,258	230,755	0	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
7	<b>STATE SOURCES</b>	3000	3,502,917	0	0	975,000	0	0	0	0	0	
8	<b>FEDERAL SOURCES</b>	4000	1,433,500	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues <sup>8</sup>		78,237,344	11,304,165	2,882,610	3,903,721	3,490,100	95,258	230,755	0	0	
10	Receipts/Revenues for "On Behalf" Payments <sup>2</sup>	3998										
11	Total Receipts/Revenues		78,237,344	11,304,165	2,882,610	3,903,721	3,490,100	95,258	230,755	0	0	
12	<b>DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)</b>											
13	<b>INSTRUCTION</b>	1000	50,103,018				1,192,687			0	0	
14	<b>SUPPORT SERVICES</b>	2000	22,338,700	11,304,165		3,560,150	2,173,224	12,347,716		0	0	
15	<b>COMMUNITY SERVICES</b>	3000	346,185	0		0	19,692			0	0	
16	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT UNITS</b>	4000	3,065,000	0	0	0	0	0		0	0	
17	<b>DEBT SERVICES</b>	5000	0	0	3,294,627	0	0			0	0	
18	<b>PROVISION FOR CONTINGENCIES</b>	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures <sup>9</sup>		75,852,903	11,304,165	3,294,627	3,560,150	3,385,603	12,347,716		0	0	
20	Disbursements/Expenditures for "On Behalf" Payments <sup>2</sup>	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		75,852,903	11,304,165	3,294,627	3,560,150	3,385,603	12,347,716		0	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		2,384,441	0	(412,017)	343,571	104,497	(12,252,458)	230,755	0	0	
23	<b>OTHER SOURCES/USES OF FUNDS</b>											
24	<b>OTHER SOURCES OF FUNDS (7000)</b>											
25	<b>PERMANENT TRANSFER FROM VARIOUS FUNDS</b>											
26	Abolishment the Working Cash Fund <sup>16</sup>	7110										
27	Abatement of the Working Cash Fund <sup>16</sup>	7110		27,003,798								
28	Transfer of Working Cash Fund Interest	7120		126,262								
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest <sup>3</sup> Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int <sup>3a</sup> Proceeds to Debt Service Fund	7170			0							
34	<b>SALE OF BONDS (7200)</b>											
35	Principal on Bonds Sold <sup>4</sup>	7210							24,690,000			
36	Premium on Bonds Sold	7220							2,313,798			
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets <sup>5</sup>	7300										
39	Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						27,130,060				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds <sup>8</sup>		0	27,130,060	0	0	0	27,130,060	27,003,798	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	<b>OTHER USES OF FUNDS (8000)</b>											
49	<b>TRANSFER TO VARIOUS OTHER FUNDS (8100)</b>											
50	Abolishment or Abatement of the Working Cash Fund <sup>16</sup>	8110							27,003,798			
51	Transfer of Working Cash Fund Interest	8120							126,262			
52	Transfer Among Funds	8130										
53	Transfer of Interest <sup>6</sup>	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest <sup>3</sup> Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond <sup>3a</sup> and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
59	Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
61	Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
63	Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830		27,130,060								
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	<b>Total Other Uses of Funds <sup>9</sup></b>		0	27,130,060	0	0	0	0	27,130,060	0	0	
80	<b>Total Other Sources/Uses of Fund</b>		0	0	0	0	0	27,130,060	(126,262)	0	0	
81	<b>ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2024</b>		36,985,592	11,746,204	1,204,171	5,064,050	1,583,615	18,311,682	4,219,743	0	0	
82												
83	<b>Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2023</b>		1,952,831									
84	<b>RECEIPTS/REVENUES (For Student Activity Funds)</b>											
85	<b>Total Student Activity Direct Receipts/Revenues (Local Sources)</b>	1799	1,800,000									
86	<b>DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)</b>											
87	<b>Total Student Activity Direct Disbursements/Expenditures</b>	1999	1,800,000									
88	<b>Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures</b>		0									
89	<b>Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2024</b>		1,952,831									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2023		36,553,982	11,746,204	1,616,188	4,720,479	1,479,118	3,434,080	4,115,250	0	0	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	75,100,927	11,304,165	2,882,610	2,928,721	3,490,100	95,258	230,755	0	0	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
95	STATE SOURCES	3000	3,502,917	0	0	975,000	0	0	0	0	0	
96	FEDERAL SOURCES	4000	1,433,500	0	0	0	0	0	0	0	0	
97	Total Direct Receipts/Revenues <sup>8</sup>		80,037,344	11,304,165	2,882,610	3,903,721	3,490,100	95,258	230,755	0	0	
98	Receipts/Revenues for "On Behalf" Payments <sup>2</sup>	3998	0	0	0	0	0	0	0	0	0	
99	Total Receipts/Revenues		80,037,344	11,304,165	2,882,610	3,903,721	3,490,100	95,258	230,755	0	0	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	51,903,018				1,192,687			0		
102	SUPPORT SERVICES	2000	22,338,700	11,304,165		3,560,150	2,173,224	12,347,716		0	0	
103	COMMUNITY SERVICES	3000	346,185	0		0	19,692			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	3,065,000	0	0	0	0	0	0	0	0	
105	DEBT SERVICES	5000	0	0	3,294,627	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0	0	0	0	
107	Total Direct Disbursements/Expenditures <sup>9</sup>		77,652,903	11,304,165	3,294,627	3,560,150	3,385,603	12,347,716		0	0	
108	Disbursements/Expenditures for "On Behalf" Payments <sup>2</sup>	4180	0	0	0	0	0	0	0	0	0	
109	Total Disbursements/Expenditures		77,652,903	11,304,165	3,294,627	3,560,150	3,385,603	12,347,716		0	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		2,384,441	0	(412,017)	343,571	104,497	(12,252,458)	230,755	0	0	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds <sup>8</sup>		0	27,130,060	0	0	0	27,130,060	27,003,798	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds <sup>9</sup>		0	27,130,060	0	0	0	0	27,130,060	0	0	
117	Total Other Sources/Uses of Fund		0	0	0	0	0	27,130,060	(126,262)	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2024		38,938,423	11,746,204	1,204,171	5,064,050	1,583,615	18,311,682	4,219,743	0	0	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121	Description	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	Total By Object
122			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
123	Object Name											
124	Salaries	100	51,984,785	4,102,650		0		0		0	0	56,087,435
125	Employee Benefits	200	8,559,242	772,415		0	3,385,603	0		0	0	12,717,260
126	Purchased Services	300	8,355,478	2,037,350	0	3,340,150		0		0	0	13,732,978
127	Supplies & Materials	400	1,989,746	2,037,150		0		0		0	0	4,026,896
128	Capital Outlay	500	406,413	2,354,000		220,000		12,347,716		0	0	15,328,129
129	Other Objects	600	3,786,930	600	3,294,627	0	0	0		0	0	7,082,157
130	Non-Capitalized Equipment	700	770,309	0		0		0		0	0	770,309
131	Termination Benefits	800	0	0		0		0		0	0	0
132	Total Expenditures		75,852,903	11,304,165	3,294,627	3,560,150	3,385,603	12,347,716		0	0	109,745,164

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2023		31,575,287	11,817,773	1,501,410	4,677,880	1,473,260	5,013,874	4,115,250	0	0
4	Total Direct Receipts & Other Sources <sup>8</sup>		78,237,344	38,434,225	2,882,610	3,903,721	3,490,100	27,225,318	27,234,553	0	0
5	<b>OTHER RECEIPTS</b>										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		78,237,344	38,434,225	2,882,610	3,903,721	3,490,100	27,225,318	27,234,553	0	0
12	Total Amount Available		109,812,631	50,251,998	4,384,020	8,581,601	4,963,360	32,239,192	31,349,803	0	0
13	Total Direct Disbursements & Other Uses <sup>9</sup>		75,852,903	38,434,225	3,294,627	3,560,150	3,385,603	12,347,716	27,130,060	0	0
14	<b>OTHER DISBURSEMENTS</b>										
15	Interfund Loans Receivable (Loans to Other Funds) <sup>10</sup>	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		75,852,903	38,434,225	3,294,627	3,560,150	3,385,603	12,347,716	27,130,060	0	0
21	ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2024		33,959,728	11,817,773	1,089,393	5,021,451	1,577,757	19,891,476	4,219,743	0	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND <sup>7</sup> as of July 1, 2023		1,952,831								
24	Total Direct Receipts & Other Sources <sup>8</sup>		1,800,000								
25	Total Amount Available		3,752,831								
26	Total Direct Disbursements & Other Uses <sup>9</sup>		1,800,000								
27	Activity funds ENDING CASH BALANCE ON HAND <sup>7</sup> as of June 30, 2024		1,952,831								
28											
29	Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds) <sup>7</sup> as of July 1, 2023		33,528,118	11,817,773	1,501,410	4,677,880	1,473,260	5,013,874	4,115,250	0	0
30	Total Direct Receipts & Other Sources <sup>8</sup>		80,037,344	38,434,225	2,882,610	3,903,721	3,490,100	27,225,318	27,234,553	0	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		80,037,344	38,434,225	2,882,610	3,903,721	3,490,100	27,225,318	27,234,553	0	0
33	Total Amount Available		113,565,462	50,251,998	4,384,020	8,581,601	4,963,360	32,239,192	31,349,803	0	0
34	Total Direct Disbursements & Other Uses <sup>9</sup>		77,652,903	38,434,225	3,294,627	3,560,150	3,385,603	12,347,716	27,130,060	0	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		77,652,903	38,434,225	3,294,627	3,560,150	3,385,603	12,347,716	27,130,060	0	0
37	Total ENDING CASH BALANCE ON HAND (with Student Activity Funds) <sup>7</sup> as of June 30, 2024		35,912,559	11,817,773	1,089,393	5,021,451	1,577,757	19,891,476	4,219,743	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	<b>RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)</b>										
4	<b>AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY</b>	<b>1100</b>									
5	Designated Purposes Levies <sup>11 (1110-1120)</sup>	-	63,147,326	9,307,297	2,855,905	2,813,713	2,956,947	0	0	0	0
6	Leasing Purposes Levy <sup>12</sup>	1130									
7	Special Education Purposes Levy	1140	405,158								
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	<b>Total Ad Valorem Taxes Levied by District</b>		<b>63,552,484</b>	<b>9,307,297</b>	<b>2,855,905</b>	<b>2,813,713</b>	<b>2,956,947</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
13	<b>PAYMENTS IN LIEU OF TAXES</b>	<b>1200</b>									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes <sup>13</sup>	1230	5,908,867	1,515,523			500,000				
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	<b>Total Payments in Lieu of Taxes</b>		<b>5,908,867</b>	<b>1,515,523</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
19	<b>TUITION</b>	<b>1300</b>									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321	235,000								
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	<b>Total Tuition</b>		<b>235,000</b>								
41	<b>TRANSPORTATION FEES</b>	<b>1400</b>									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									

92

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	<b>Total Transportation Fees</b>					0					
64	<b>EARNINGS ON INVESTMENTS</b>	<b>1500</b>									
65	Interest on Investments	1510	836,076	308,345	26,705	115,008	33,153	95,258	230,755		
66	Gain or Loss on Sale of Investments	1520									
67	<b>Total Earnings on Investments</b>		836,076	308,345	26,705	115,008	33,153	95,258	230,755	0	0
68	<b>FOOD SERVICE</b>	<b>1600</b>									
69	Sales to Pupils - Lunch	1611	745,000								
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613	220,000								
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620									
74	Other Food Service (Describe & Itemize)	1690									
75	<b>Total Food Service</b>		965,000								
76	<b>DISTRICT/SCHOOL ACTIVITY INCOME</b>	<b>1700</b>									
77	Admissions - Athletic	1711	28,000								
78	Admissions - Other	1719									
79	Fees	1720	666,250								
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790	409,250								
82	Student Activity Fund Revenues	1799	1,800,000								
83	<b>Total District/School Activity Income (without Student Activity Funds 1799)</b>		1,103,500	0							
84	<b>Total District/School Activity Income (with Student Activity Funds 1799)</b>		2,903,500								
85	<b>TEXTBOOK INCOME</b>	<b>1800</b>									
86	Textbook Rentals - Regular Textbooks	1811	240,000								
87	Textbook Rentals - Summer School Textbooks	1812									
88	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
89	Textbook Rentals - Other (Describe & Itemize)	1819									
90	Textbook Sales - Regular Textbooks	1821	300,000								
91	Textbook Sales - Summer School	1822									
92	Textbook Sales - Adult/Continuing Education	1823									
93	Textbook Sales - Other (Describe & Itemize)	1829									
94	Other Textbook Income (Describe & Itemize)	1890									
95	<b>Total Textbooks</b>		540,000								
96	<b>OTHER REVENUE FROM LOCAL SOURCES</b>	<b>1900</b>									
97	Rentals	1910		170,000							
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930	5,000								
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950									
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970	55,000								
104	Proceeds from Vendors' Contracts	1980	25,000								
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993									
109	Other Local Revenues (Describe & Itemize)	1999	75,000	3,000							
110	<b>Total Other Revenue from Local Sources</b>		160,000	173,000	93	0	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	73,300,927	11,304,165	2,882,610	2,928,721	3,490,100	95,258	230,755	0	0
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		75,100,927								
113	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)</b>										
114	Flow-Through Revenue from State Sources	2100									
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue (Describe & Itemize)	2300									
117	Total Flow-Through Receipts/Revenues From One District to Another District	2000	0	0		0	0				
118	<b>RECEIPTS/REVENUES FROM STATE SOURCES (3000)</b>										
119	<b>UNRESTRICTED GRANTS-IN-AID (3001-3099)</b>										
120	Evidence Based Funding Formula (Section 18-8.15)	3001	2,802,667								
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
123	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
124	Total Unrestricted Grants-in-Aid		2,802,667	0	0	0	0	0		0	0
125	<b>RESTRICTED GRANTS-IN-AID (3100-3900)</b>										
126	<b>SPECIAL EDUCATION</b>										
127	Special Education - Private Facility Tuition	3100	500,000								
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120									
131	Special Education - Orphanage - Summer Individual	3130									
132	Special Education - Summer School	3145									
133	Special Education - Other (Describe & Itemize)	3199									
134	Total Special Education		500,000	0		0					
135	<b>CAREER AND TECHNICAL EDUCATION (CTE)</b>										
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220	82,000								
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other (Describe & Itemize)	3299									
143	Total Career and Technical Education		82,000	0			0				
144	<b>BILINGUAL EDUCATION</b>										
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	Total Bilingual Education		0				0				
148	State Free Lunch & Breakfast	3360	750								
149	School Breakfast Initiative	3365									
150	Driver Education	3370	115,000								
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other (Describe & Itemize)	3499									
153	<b>TRANSPORTATION</b>										
154	Transportation - Regular and Vocational	3500				50,000					
155	Transportation - Special Education	3510				925,000					
156	Transportation - Other (Describe & Itemize)	3599									
157	Total Transportation		0	0		975,000	0				
158	Learning Improvement - Change Grants	3610									
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									
					94						

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
161	Early Childhood - Block Grant	3705									
162	Chicago General Education Block Grant	3766									
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780									
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925									
170	Other Restricted Revenue from State Sources <i>(Describe &amp; Itemize)</i>	3999	2,500								
171	<b>Total Restricted Grants-In-Aid</b>		700,250	0	0	975,000	0	0	0	0	0
172	<b>Total Receipts/Revenues from State Sources</b>	3000	3,502,917	0	0	975,000	0	0	0	0	0
173	<b>RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)</b>										
174	<b>UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)</b>										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received from Fed. Govt. <i>(Describe &amp; Itemize)</i>	4009									
177	<b>Total Unrestricted Grants-In-Aid Received Directly from Fed Govt</b>		0	0	0	0	0	0	0	0	0
178	<b>RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)</b>										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received from Fed. Govt. <i>(Describe &amp; Itemize)</i>	4090									
183	<b>Total Restricted Grants-In-Aid Received Directly from Federal Govt.</b>		0	0		0	0	0			0
184	<b>RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)</b>										
185	<b>TITLE V</b>										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other <i>(Describe &amp; Itemize)</i>	4199									
190	<b>Total Title V</b>		0	0		0	0				
191	<b>FOOD SERVICE</b>										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210									
194	Special Milk Program	4215	9,500								
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other <i>(Describe &amp; Itemize)</i>	4299									
200	<b>Total Food Service</b>		9,500				0				
201	<b>TITLE I</b>										
202	Title I - Low Income	4300	175,000								
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other <i>(Describe &amp; Itemize)</i>	4399									
206	<b>Total Title I</b>		175,000	0		0	0				
207	<b>TITLE IV</b>										
208	Title IV - Student Support & Academic Enrichment Grant	4400	15,000								
209	Title IV - Part A - Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
					95						

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
210	Title IV - 21st Century	4421									
211	Title IV - Other (Describe & Itemize)	4499									
212	<b>Total Title IV</b>		15,000	0		0	0				
213	<b>FEDERAL - SPECIAL EDUCATION</b>										
214	Federal Special Education - Preschool Flow-Through	4600									
215	Federal Special Education - Preschool Discretionary	4605									
216	Federal Special Education - IDEA Flow Through	4620	850,000								
217	Federal Special Education - IDEA Room & Board	4625	200,000								
218	Federal Special Education - IDEA Discretionary	4630									
219	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
220	<b>Total Federal Special Education</b>		1,050,000	0		0	0				
221	<b>CTE - PERKINS</b>										
222	CTE - Perkins-Title III E Tech Prep	4770	44,000								
223	CTE - Other (Describe & Itemize)	4799									
224	<b>Total CTE - Perkins</b>		44,000	0			0				
225	Federal - Adult Education	4810									
226	ARRA - General State Aid - Education Stabilization	4850									
227	ARRA - Title I - Low Income	4851									
228	ARRA - Title I - Neglected, Private	4852									
229	ARRA - Title I - Delinquent, Private	4853									
230	ARRA - Title I - School Improvement (Part A)	4854									
231	ARRA - Title I - School Improvement (Section 1003g)	4855									
232	ARRA - IDEA - Part B - Preschool	4856									
233	ARRA - IDEA - Part B - Flow-Through	4857									
234	ARRA - Title IID - Technology - Formula	4860									
235	ARRA - Title IID - Technology - Competitive	4861									
236	ARRA - McKinney - Vento Homeless Education	4862									
237	ARRA - Child Nutrition Equipment Assistance	4863									
238	Impact Aid Formula Grants	4864									
239	Impact Aid Competitive Grants	4865									
240	Qualified Zone Academy Bond Tax Credits	4866									
241	Qualified School Construction Bond Credits	4867									
242	Build America Bond Tax Credits	4868									
243	Build America Bond Interest Reimbursement	4869									
244	ARRA - General State Aid - Other Government Services Stabilization	4870									
245	Other ARRA Funds - II	4871									
246	Other ARRA Funds - III	4872									
247	Other ARRA Funds - IV	4873									
248	Other ARRA Funds - V	4874									
249	ARRA - Early Childhood	4875									
250	Other ARRA Funds - VII	4876									
251	Other ARRA Funds - VIII	4877									
252	Other ARRA Funds - IX	4878									
253	Other ARRA Funds - X	4879									
254	Other ARRA Funds - Ed Job Fund Program	4880									
255	<b>Total Stimulus Programs</b>		0	0	0	0	0	0		0	0
256	Race to the Top Program	4901									
257	Race to the Top - Preschool Expansion Grant	4902									
258	Title III - Instruction for English Learners & Immigrant Students	4905									
259	Title III - English Language Acquisition	4909									
260	McKinney Education for Homeless Children	4920									
261	Title II - Eisenhower - Professional Development Formula	4930									
262	Title II - Teacher Quality	4932	60,000								
263	Title II - Part A - Supporting Effective Instruction - State Grants	4935									
264	Federal Charter Schools	4960			96						
265	State Assessment Grants	4981									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
266	Grant for State Assessments and Related Activities	4982									
267	Medicaid Matching Funds - Administrative Outreach	4991	65,000								
268	Medicaid Matching Funds - Fee-For-Service Program	4992	15,000								
269	Other Restricted Grants Received from Fed. Govt. thru State <i>(Describe &amp; Itemize)</i>	4998									
270	<b>Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State</b>		1,433,500	0	0	0	0	0		0	0
271	<b>TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES</b>	<b>4000</b>	1,433,500	0	0	0	0	0	0	0	0
272	<b>TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)</b>		78,237,344	11,304,165	2,882,610	3,903,721	3,490,100	95,258	230,755	0	0
273	<b>TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)</b>		80,037,344								

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	<b>10 - EDUCATIONAL FUND (ED)</b>										
4	<b>INSTRUCTION (ED)</b>	<b>1000</b>									
5	Regular Programs	1100	28,352,161	4,224,006	727,633	805,266	78,913	5,025	716,389	0	34,909,393
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200	6,806,056	1,306,832	39,800	44,930	0	1,000	0	0	8,198,618
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250	45,000	22,575	82,000	53,000	0	0	0	0	202,575
11	Remedial and Supplemental Programs Pre-K	1275	0								0
12	Adult/Continuing Education Programs	1300	20,000	2,315	0	0	0	0	0	0	22,315
13	CTE Programs	1400	0	10	10,000	10,500	0	0	0	0	20,510
14	Interscholastic Programs	1500	1,640,093	17,875	391,097	235,722	0	12,000	0	0	2,296,787
15	Summer School Programs	1600	258,248	2,550	200,600	8,250	0	10,000	0	0	479,648
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700	470,658	79,170	50,200	11,200	0	150	0	0	611,378
18	Bilingual Programs	1800	0	0	7,250	5,000	0	0	0	0	12,250
19	Truant Alternative & Optional Programs	1900	415,064	90,380	28,100	1,000	0	2,815,000	0	0	3,349,544
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						1,800,000			1,800,000
34	<b>Total Instruction<sup>14</sup> (Without Student Activity Funds 1999)</b>	<b>1000</b>	<b>38,007,280</b>	<b>5,745,713</b>	<b>1,536,680</b>	<b>1,174,868</b>	<b>78,913</b>	<b>2,843,175</b>	<b>716,389</b>	<b>0</b>	<b>50,103,018</b>
35	<b>Total Instruction<sup>14</sup> (With Student Activity Funds 1999)</b>	<b>1000</b>	<b>38,007,280</b>	<b>5,745,713</b>	<b>1,536,680</b>	<b>1,174,868</b>	<b>78,913</b>	<b>4,643,175</b>	<b>716,389</b>	<b>0</b>	<b>51,903,018</b>
36	<b>SUPPORT SERVICES (ED)</b>	<b>2000</b>									
37	<b>Support Services - Pupil</b>	<b>2100</b>									
38	Attendance & Social Work Services	2110	1,488,698	414,193	397,950	6,300	0	1,000	0	0	2,308,141
39	Guidance Services	2120	3,618,912	622,907	200,700	52,350	0	4,050	0	0	4,498,919
40	Health Services	2130	283,208	62,975	39,750	10,150	0	0	0	0	396,083
41	Psychological Services	2140									0
42	Speech Pathology & Audiology Services	2150									0
43	Other Support Services - Pupils (Describe & Itemize)	2190	139,950	495	60,750	53,300	0	0	0	0	254,495
44	<b>Total Support Services - Pupil</b>	<b>2100</b>	<b>5,530,768</b>	<b>1,100,570</b>	<b>699,150</b>	<b>122,100</b>	<b>0</b>	<b>5,050</b>	<b>0</b>	<b>0</b>	<b>7,457,638</b>
45	<b>Support Services - Instructional Staff</b>	<b>2200</b>									
46	Improvement of Instruction Services	2210	407,237	75,885	120,900	28,828	0	675	0	0	633,525
47	Educational Media Services	2220	1,932,976	341,852	511,235	130,700	327,500	1,505	53,920	0	3,299,688
48	Assessment & Testing	2230	318,205	16,741	145,295	21,800	0	0	0	0	502,041
49	<b>Total Support Services - Instructional Staff</b>	<b>2200</b>	<b>2,658,418</b>	<b>434,478</b>	<b>777,430</b>	<b>181,328</b>	<b>327,500</b>	<b>2,180</b>	<b>53,920</b>	<b>0</b>	<b>4,435,254</b>
50	<b>Support Services - General Administration</b>	<b>2300</b>									
51	Board of Education Services	2310	0	0	424,000	28,500	0	25,000	0	0	477,500
52	Executive Administration Services	2320	361,855	69,533	68,500	8,300	0	4,500	0	0	512,688
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2361, 2365									0
55	<b>Total Support Services - General Administration</b>	<b>2300</b>	<b>361,855</b>	<b>69,533</b>	<b>492,500</b>	<b>36,800</b>	<b>0</b>	<b>29,500</b>	<b>0</b>	<b>0</b>	<b>990,188</b>
56	<b>Support Services - School Administration</b>	<b>2400</b>									
57	Office of the Principal Services	2410	3,568,699	611,220	85,000	50,300	0	3,725	0	0	4,318,944
58	Other Support Services - School Administration (Describe & Itemize)	2490	0	0	32,800	1,000	0	0	0	0	33,800
59	<b>Total Support Services - School Administration</b>	<b>2400</b>	<b>3,568,699</b>	<b>611,220</b>	<b>117,800</b>	<b>51,300</b>	<b>0</b>	<b>3,725</b>	<b>0</b>	<b>0</b>	<b>4,352,744</b>

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
60	<b>Support Services - Business</b>	<b>2500</b>									
61	Direction of Business Support Services	2510	209,812	52,895	1,500	0	0	500	0	0	264,707
62	Fiscal Services	2520	368,017	71,696	54,950	4,500	0	135,000	0	0	634,163
63	Operation & Maintenance of Plant Services	2540	0	0	174,000	2,500	0	0	0	0	176,500
64	Pupil Transportation Services	2550									0
65	Food Services	2560	0	0	1,284,500	11,000	0	0	0	0	1,295,500
66	Internal Services	2570	202,774	73,517	37,000	349,050	0	0	0	0	662,341
67	<b>Total Support Services - Business</b>	<b>2500</b>	<b>780,603</b>	<b>198,108</b>	<b>1,551,950</b>	<b>367,050</b>	<b>0</b>	<b>135,500</b>	<b>0</b>	<b>0</b>	<b>3,033,211</b>
68	<b>Support Services - Central</b>	<b>2600</b>									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630	175,870	23,971	147,050	3,250	0	1,000	0	0	351,141
72	Staff Services	2640	394,242	97,183	97,000	5,000	0	1,500	0	0	594,925
73	Data Processing Services	2660	214,450	29,370	62,250	500	0	300	0	0	306,870
74	<b>Total Support Services - Central</b>	<b>2600</b>	<b>784,562</b>	<b>150,524</b>	<b>306,300</b>	<b>8,750</b>	<b>0</b>	<b>2,800</b>	<b>0</b>	<b>0</b>	<b>1,252,936</b>
75	<b>Other Support Services - Misc. (Describe &amp; Itemize)</b>	<b>2900</b>	<b>0</b>	<b>247,211</b>	<b>569,518</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>816,729</b>
76	<b>Total Support Services</b>	<b>2000</b>	<b>13,684,905</b>	<b>2,811,644</b>	<b>4,514,648</b>	<b>767,328</b>	<b>327,500</b>	<b>178,755</b>	<b>53,920</b>	<b>0</b>	<b>22,338,700</b>
77	<b>COMMUNITY SERVICES (ED)</b>	<b>3000</b>	<b>292,600</b>	<b>1,885</b>	<b>4,150</b>	<b>47,550</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>346,185</b>
78	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (ED)</b>	<b>4000</b>									
79	<b>Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120			2,300,000			100,000			2,400,000
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
86	<b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>			<b>2,300,000</b>			<b>100,000</b>			<b>2,400,000</b>
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220						665,000			665,000
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition (Describe & Itemize)	4290									0
94	<b>Total Payments to Other Dist &amp; Govt Units - Tuition (In State)</b>	<b>4200</b>						<b>665,000</b>			<b>665,000</b>
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
102	<b>Total Payments to Other Dist &amp; Govt Units-Transfers (In State)</b>	<b>4300</b>			<b>0</b>			<b>0</b>			<b>0</b>
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	<b>Total Payments to Other Dist &amp; Govt Units</b>	<b>4000</b>			<b>2,300,000</b>			<b>765,000</b>			<b>3,065,000</b>
105	<b>DEBT SERVICE (ED)</b>	<b>5000</b>									
106	<b>Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
112	<b>Total Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>						<b>0</b>			<b>0</b>
113	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>									<b>0</b>
114	<b>Total Debt Service</b>	<b>5000</b>						<b>0</b>			<b>0</b>
115	<b>PROVISION FOR CONTINGENCIES (ED)</b>	<b>6000</b>									<b>0</b>
116	<b>Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))</b>		<b>51,984,785</b>	<b>8,559,242</b>	<b>8,355,478</b>	<b>1,989,746</b>	<b>406,413</b>	<b>3,786,930</b>	<b>770,309</b>	<b>0</b>	<b>75,852,903</b>

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
117	Total Direct Disbursements/Expenditures (with Student Activity Funds (1999))		51,984,785	8,559,242	8,355,478	1,989,746	406,413	5,586,930	770,309	0	77,652,903
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										2,384,441
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										2,384,441
120											
121	<b>20 - OPERATIONS AND MAINTENANCE FUND (O&amp;M)</b>										
122	<b>SUPPORT SERVICES (O&amp;M)</b>	<b>2000</b>									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils (Describe & Itemize)	2190									0
125	<b>Support Services - Business</b>	<b>2500</b>									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540	4,102,650	772,415	2,037,350	2,037,150	2,354,000	600	0	0	11,304,165
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	<b>Total Support Services - Business</b>	<b>2500</b>	<b>4,102,650</b>	<b>772,415</b>	<b>2,037,350</b>	<b>2,037,150</b>	<b>2,354,000</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>11,304,165</b>
132	<b>Other Support Services - Misc. (Describe &amp; Itemize)</b>	<b>2900</b>									0
133	<b>Total Support Services</b>	<b>2000</b>	<b>4,102,650</b>	<b>772,415</b>	<b>2,037,350</b>	<b>2,037,150</b>	<b>2,354,000</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>11,304,165</b>
134	<b>COMMUNITY SERVICES (O&amp;M)</b>	<b>3000</b>									0
135	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (O&amp;M)</b>	<b>4000</b>									
136	<b>Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
141	<b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) <sup>14</sup>	4400									0
143	<b>Total Payments to Other Dist &amp; Govt Unit</b>	<b>4000</b>			0			0			0
144	<b>DEBT SERVICE (O&amp;M)</b>	<b>5000</b>									
145	<b>Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
151	<b>Total Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>						0			0
152	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>									0
153	<b>Total Debt Service</b>	<b>5000</b>						0			0
154	<b>PROVISION FOR CONTINGENCIES (O&amp;M)</b>	<b>6000</b>									0
155	<b>Total Direct Disbursements/Expenditures</b>		<b>4,102,650</b>	<b>772,415</b>	<b>2,037,350</b>	<b>2,037,150</b>	<b>2,354,000</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>11,304,165</b>
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
157											
158	<b>30 - DEBT SERVICE FUND (DS)</b>										
159	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (DS)</b>	<b>4000</b>									
160	<b>Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
164	<b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4000</b>						0			0
165	<b>DEBT SERVICE (DS)</b>	<b>5000</b>									
166	<b>Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130			100						0
170	State Aid Anticipation Certificates	5140									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
171	Other Interest on Short-Term Debt <i>(Describe &amp; Itemize)</i>	5150									0
172	<b>Total Debt Service - Interest On Short-Term Debt</b>	<b>5100</b>						0			0
173	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>						689,627			689,627
174	<b>Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) <i>(Describe &amp; Itemize)</i></b>	<b>5300</b>						2,605,000			2,605,000
175	<b>Debt Service - Other <i>(Describe &amp; Itemize)</i></b>	<b>5400</b>									0
176	<b>Total Debt Service</b>	<b>5000</b>			0			3,294,627			3,294,627
177	<b>PROVISION FOR CONTINGENCIES (DS)</b>	<b>6000</b>									0
178	<b>Total Direct Disbursements/Expenditures</b>				0			3,294,627			3,294,627
179	<b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>										(412,017)
180											
181	<b>40 - TRANSPORTATION FUND (TR)</b>										
182	<b>SUPPORT SERVICES (TR)</b>	<b>2000</b>									
183	<b>Support Services - Pupils</b>	<b>2100</b>									
184	Other Support Services - Pupils <i>(Describe &amp; Itemize)</i>	2190									0
185	<b>Support Services - Business</b>										
186	Pupil Transportation Services	2550			3,340,150		220,000				3,560,150
187	Other Support Services - Business <i>(Describe &amp; Itemize)</i>	2900									0
188	<b>Total Support Services</b>	<b>2000</b>	0	0	3,340,150	0	220,000	0	0	0	3,560,150
189	<b>COMMUNITY SERVICES (TR)</b>	<b>3000</b>									0
190	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (TR)</b>	<b>4000</b>									
191	<b>Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs <i>(Describe &amp; Itemize)</i>	4190									0
198	<b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>			0			0			0
199	<b>Payments to Other Dist &amp; Govt Units (Out-of-State) <i>(Describe &amp; Itemize)</i></b>	<b>4400</b>									0
200	<b>Total Payments to Other Dist &amp; Govt Units</b>	<b>4000</b>			0			0			0
201	<b>DEBT SERVICE (TR)</b>	<b>5000</b>									
202	<b>Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt <i>(Describe &amp; Itemize)</i>	5150									0
208	<b>Total Debt Service - Interest On Short-Term Debt</b>	<b>5100</b>						0			0
209	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>									0
210	<b>Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) <i>(Describe &amp; Itemize)</i></b>	<b>5300</b>									0
211	<b>Debt Service - Other <i>(Describe &amp; Itemize)</i></b>	<b>5400</b>									0
212	<b>Total Debt Service</b>	<b>5000</b>						0			0
213	<b>PROVISION FOR CONTINGENCIES (TR)</b>	<b>6000</b>									0
214	<b>Total Direct Disbursements/Expenditures</b>		0	0	3,340,150	0	220,000	0	0	0	3,560,150
215	<b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>										343,571
216											
217	<b>50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)</b>										
218	<b>INSTRUCTION (MR/SS)</b>	<b>1000</b>									
219	Regular Program	1100		537,974							537,974
220	Pre-K Programs	1125									0
221	Special Education Programs (Functions 1200-1220)	1200		477,477							477,477
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250		2,350							2,350

101

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300		2,510							2,510
226	CTE Programs	1400									0
227	Interscholastic Programs	1500		121,090							121,090
228	Summer School Programs	1600		27,000							27,000
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700		18,475							18,475
231	Bilingual Programs	1800									0
232	Truant Alternative & Optional Programs	1900		5,811							5,811
233	<b>Total Instruction</b>	<b>1000</b>		<b>1,192,687</b>							<b>1,192,687</b>
234	<b>SUPPORT SERVICES (MR/SS)</b>	<b>2000</b>									
235	<b>Support Services - Pupil</b>	<b>2100</b>									
236	Attendance & Social Work Services	2110		199,000							199,000
237	Guidance Services	2120		152,599							152,599
238	Health Services	2130		19,030							19,030
239	Psychological Services	2140									0
240	Speech Pathology & Audiology Services	2150									0
241	Other Support Services - Pupils (Describe & Itemize)	2190		21,342							21,342
242	<b>Total Support Services - Pupil</b>	<b>2100</b>		<b>391,971</b>							<b>391,971</b>
243	<b>Support Services - Instructional Staff</b>	<b>2200</b>									
244	Improvement of Instruction Services	2210		19,170							19,170
245	Educational Media Services	2220		323,022							323,022
246	Assessment & Testing	2230		40,516							40,516
247	<b>Total Support Services - Instructional Staff</b>	<b>2200</b>		<b>382,708</b>							<b>382,708</b>
248	<b>Support Services - General Administration</b>	<b>2300</b>									
249	Board of Education Services	2310									0
250	Executive Administration Services	2320		23,033							23,033
251	Special Area Administrative Services	2330									0
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365									0
254	<b>Total Support Services - General Administration</b>	<b>2300</b>		<b>23,033</b>							<b>23,033</b>
255	<b>Support Services - School Administration</b>	<b>2400</b>									
256	Office of the Principal Services	2410		195,056							195,056
257	Other Support Services - School Administration (Describe & Itemize)	2490									0
258	<b>Total Support Services - School Administration</b>	<b>2400</b>		<b>195,056</b>							<b>195,056</b>
259	<b>Support Services - Business</b>	<b>2500</b>									
260	Direction of Business Support Services	2510		2,937							2,937
261	Fiscal Services	2520		75,679							75,679
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540		951,566							951,566
264	Pupil Transportation Services	2550									0
265	Food Services	2560									0
266	Internal Services	2570		36,741							36,741
267	<b>Total Support Services - Business</b>	<b>2500</b>		<b>1,066,923</b>							<b>1,066,923</b>
268	<b>Support Services - Central</b>	<b>2600</b>									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620									0
271	Information Services	2630		37,557							37,557
272	Staff Services	2640		31,899							31,899
273	Data Processing Services	2660		44,077							44,077
274	<b>Total Support Services - Central</b>	<b>2600</b>		<b>113,533</b>							<b>113,533</b>
275	<b>Other Support Services - Misc. (Describe &amp; Itemize)</b>	<b>2900</b>									0
276	<b>Total Support Services</b>	<b>2000</b>		<b>2,173,224</b>							<b>2,173,224</b>
277	<b>COMMUNITY SERVICES (MR/SS)</b>	<b>3000</b>		19,692							19,692
278	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (MR/SS)</b>	<b>4000</b>									
279	Payments for Regular Programs	4110			102						0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
282	Total Payments to Other Dist & Govt Units	4000		0							0
283	<b>DEBT SERVICE (MR/SS)</b>	<b>5000</b>									
284	Debt Service - Interest on Short-Term Debt	5100									
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
290	Total Debt Service	5000						0			0
291	<b>PROVISION FOR CONTINGENCIES (MR/SS)</b>	<b>6000</b>									0
292	Total Direct Disbursements/Expenditures			3,385,603				0			3,385,603
293	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										104,497
294											
295	<b>60 - CAPITAL PROJECTS (CP)</b>										
296	<b>SUPPORT SERVICES (CP)</b>	<b>2000</b>									
297	Support Services - Business										
298	Facilities Acquisition & Construction Services	2530					12,347,716				12,347,716
299	Other Support Services - Business (Describe & Itemize)	2900									0
300	Total Support Services	2000	0	0	0	0	12,347,716	0	0		12,347,716
301	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (CP)</b>	<b>4000</b>									
302	Payments to Other Dist & Govt Units (In-State)	4100									
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) (Describe & Itemize)	4190									0
307	Total Payments to Other Districts & Govt Units	4000			0			0			0
308	<b>PROVISION FOR CONTINGENCIES (CP)</b>	<b>6000</b>									0
309	Total Direct Disbursements/Expenditures		0	0	0	0	12,347,716	0	0		12,347,716
310	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(12,252,458)
311											
312	<b>70 WORKING CASH FUND (WC)</b>										
313											
314	<b>80 - TORT FUND (TF)</b>										
315	<b>INSTRUCTION (TF)</b>	<b>1000</b>									
316	Regular Programs	1100									0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0

103

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	<b>Total Instruction<sup>14</sup></b>	<b>1000</b>	0	0	0	0	0	0	0	0	0
345	<b>SUPPORT SERVICES (TF)</b>	<b>2000</b>									
346	<b>Support Services - Pupil</b>	<b>2100</b>									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils (Describe & Itemize)	2190									0
353	<b>Total Support Services - Pupil</b>	<b>2100</b>	0	0	0	0	0	0	0	0	0
354	<b>Support Services - Instructional Staff</b>	<b>2200</b>									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	<b>Total Support Services - Instructional Staff</b>	<b>2200</b>	0	0	0	0	0	0	0	0	0
359	<b>Support Services - General Administration</b>	<b>2300</b>									
360	Board of Education Services	2310									0
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365									0
365	<b>Total Support Services - General Administration</b>	<b>2300</b>	0	0	0	0	0	0	0	0	0
366	<b>Support Services - School Administration</b>	<b>2400</b>									
367	Office of the Principal Services	2410									0
368	Other Support Services - School Administration (Describe & Itemize)	2490									0
369	<b>Total Support Services - School Administration</b>	<b>2400</b>	0	0	0	0	0	0	0	0	0
370	<b>Support Services - Business</b>	<b>2500</b>									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	<b>Total Support Services - Business</b>	<b>2500</b>	0	0	0	0	0	0	0	0	0
379	<b>Support Services - Central</b>	<b>2600</b>									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	<b>Total Support Services - Central</b>	<b>2600</b>	0	0	0	0	0	0	0	0	0
386	<b>Other Support Services - Misc. (Describe &amp; Itemize)</b>	<b>2900</b>									
387	<b>Total Support Services</b>	<b>2000</b>	0	0	0	0	0	0	0	0	0
388	<b>COMMUNITY SERVICES (TF)</b>	<b>3000</b>									
389	<b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (TF)</b>	<b>4000</b>									
390	<b>Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0

104

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
396	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
397	<b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>	<b>4100</b>			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition (Describe & Itemize)	4290									0
405	<b>Total Payments to Other Dist &amp; Govt Units - Tuition (In State)</b>	<b>4200</b>						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
413	<b>Total Payments to Other Dist &amp; Govt Units-Transfers (In State)</b>	<b>4300</b>			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	<b>Total Payments to Other Dist &amp; Govt Units</b>	<b>4000</b>			0			0			0
416	<b>DEBT SERVICE (TF)</b>	<b>5000</b>									
417	<b>Debt Service - Interest on Short-Term Debt</b>										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt (Describe & Itemize)	5150									0
423	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>									0
424	Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
425	<b>Debt Service - Other (Describe &amp; Itemize)</b>	<b>5400</b>									0
426	<b>Total Debt Service</b>	<b>5000</b>			0			0			0
427	<b>PROVISION FOR CONTINGENCIES (TF)</b>	<b>6000</b>									0
428	<b>Total Direct Disbursements/Expenditures</b>		0	0	0	0	0	0	0	0	0
429	<b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>										0
430											
431	<b>90 - FIRE PREVENTION &amp; SAFETY FUND (FP&amp;S)</b>										
432	<b>SUPPORT SERVICES (FP&amp;S)</b>	<b>2000</b>									
433	<b>Support Services - Business</b>	<b>2500</b>									
434	Facilities Acquisition & Construction Services	2530									0
435	Operation & Maintenance of Plant Service	2540									0
436	<b>Total Support Services - Business</b>	<b>2500</b>	0	0	0	0	0	0	0		0
437	<b>Other Support Services - Misc. (Describe &amp; Itemize)</b>	<b>2900</b>									0
438	<b>Total Support Services</b>	<b>2000</b>	0	0	0	0	0	0	0		0
439	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT UNITS (FP&amp;S)</b>	<b>4000</b>									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
443	<b>Total Payments to Other Districts &amp; Govt Units (FPS)</b>	<b>4000</b>						0			0
444	<b>DEBT SERVICE (FP&amp;S)</b>	<b>5000</b>									
445	<b>Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
448	<b>Total Debt Service - Interest on Short-Term Debt</b>	<b>5100</b>						0			0
449	<b>Debt Service - Interest on Long-Term Debt</b>	<b>5200</b>									0
450	Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) (Describe & Itemize)	5300			105						0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
451	Total Debt Service	5000						0			0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

	B	C	D	E	F	G	H
1	If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.						
2	Revenue Check: <b>OK</b>						
3	Expenditure Check: <b>OK</b>						
4	Revenues Acct. (EstRev tab)	Amount	Describe Revenue	Expenditures Fund-Function (EstExp tab)	Amount	Describe Expenditures	
5	1190			10-2190	\$ 254,495	Supervision for cafeteria, Corral and district events.	
6	1290			10-2490	\$ 33,800	Postage	
7	1614			10-2900	\$ 816,729	P&C Insurance and Work Comp. Insurance payments	
8	1690			10-4190			
9	1790	\$ 409,250	Revenue from District athletic and club summer camps.	10-4290			
10	1819			10-4390			
11	1829			10-4400			
12	1890			10-5150			
13	1993			20-2190			
14	1999	\$ 78,000	Donations from vrious organizations.	20-2900			
15	2300			20-4190			
16	3099			20-4400			
17	3199			20-5150			
18	3299			30-4190			
19	3499			30-5150			
20	3599			30-5300	\$ 2,605,000	Current year's debt service principal payment.	
21	3999	\$ 2,500	School Library Grant.	30-5400			
22	4009			40-2190			
23	4090			40-2900			
24	4199			40-4190			
25	4299			40-4400			
26	4399			40-5150			
27	4499			40-5300			
28	4699			40-5400			
29	4799			50-2190	\$ 21,342	Benefits related to the salaries of student supervision.	
30	4998			50-2490			
31				50-2900			
32				50-5150			
33				60-2900			
34				60-4190			
35				80-2190			
36				80-2490			
37				80-2900			
38				80-4190			
39				80-4290			
40				80-4390			
41				80-4400			
42				80-5150			
43				80-5300			
44				80-5400			
45				90-2900			
46				90-4190			
47				90-5150			
48				90-5300			

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	78,237,344	11,304,165	3,903,721	230,755	93,675,985
Direct Expenditures	75,852,903	11,304,165	3,560,150		90,717,218
Difference	2,384,441		343,571	230,755	2,958,767
Estimated Fund Balance - June 30, 2024	36,985,592	11,746,204	5,064,050	4,219,743	58,015,589

**Balanced budget; no Deficit Reduction Plan is required.**

A deficit reduction plan is required if the local board of education adopts (or amends) the 2023-2024 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

**Note:** The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2022-2023 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G
1	<b>*School Districts Only</b>		<b>DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2023-2024</b>				
2							
3	<b>06016204017</b>						
4	<i>District Number</i>						
5	<b>Lyons Twp HSD 204</b>						
6	<i>District Name</i>		<b>Educational Fund</b>	<b>Operations &amp; Maintenance Fund</b>	<b>Transportation Fund</b>	<b>Working Cash Fund</b>	<b>Total</b>
7	<b>ESTIMATED BEGINNING FUND BALANCE</b> <i>(must equal prior Ending Fund Balance)</i>		34,601,151	11,746,204	4,720,479	4,115,250	55,183,084
8	<b>RECEIPTS/REVENUES</b>	<b>Acct #</b>					
9	<b>LOCAL SOURCES</b>	<b>1000</b>	73,300,927	11,304,165	2,928,721	230,755	87,764,568
10	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>	<b>2000</b>	0	0	0		0
11	<b>STATE SOURCES</b>	<b>3000</b>	3,502,917	0	975,000	0	4,477,917
12	<b>FEDERAL SOURCES</b>	<b>4000</b>	1,433,500	0	0	0	1,433,500
13	<b>Total Receipts/Revenues</b>		78,237,344	11,304,165	3,903,721	230,755	93,675,985
14	<b>DISBURSEMENTS/EXPENDITURES</b>	<b>Funct #</b>					
15	<b>INSTRUCTION</b>	<b>1000</b>	50,103,018				50,103,018
16	<b>SUPPORT SERVICES</b>	<b>2000</b>	22,338,700	11,304,165	3,560,150		37,203,015
17	<b>COMMUNITY SERVICES</b>	<b>3000</b>	346,185	0	0		346,185
18	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>	<b>4000</b>	3,065,000	0	0		3,065,000
19	<b>DEBT SERVICES</b>	<b>5000</b>	0	0	0		0
20	<b>PROVISION FOR CONTINGENCIES</b>	<b>6000</b>	0	0	0		0
21	<b>Total Disbursements/Expenditures</b>		75,852,903	11,304,165	3,560,150		90,717,218
22	<b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>		2,384,441	0	343,571	230,755	2,958,767
23	<b>OTHER SOURCES/USES OF FUNDS</b>						
24	<b>OTHER SOURCES OF FUNDS (7000)</b>		0	27,130,060	0	27,003,798	54,133,858
25	<b>OTHER USES OF FUNDS (8000)</b>		0	27,130,060	0	27,130,060	54,260,120
26	<b>TOTAL OTHER SOURCES/USES OF FUNDS</b>		0	0	0	(126,262)	(126,262)
27	<b>ESTIMATED ENDING FUND BALANCE</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589

	A	B	H	I	J	K	L
1	<b>*School Districts Only</b>		<b>ESTIMATED BUDGET FY2024-2025</b>				
2							
3	<b>06016204017</b>						
4	<i>District Number</i>						
5	<b>Lyons Twp HSD 204</b>						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	<b>ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589
8	<b>RECEIPTS/REVENUES</b>	Acct #					
9	<b>LOCAL SOURCES</b>	1000					0
10	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>	2000					0
11	<b>STATE SOURCES</b>	3000					0
12	<b>FEDERAL SOURCES</b>	4000					0
13	<b>Total Receipts/Revenues</b>		0	0	0	0	0
14	<b>DISBURSEMENTS/EXPENDITURES</b>	Funct #					
15	<b>INSTRUCTION</b>	1000					0
16	<b>SUPPORT SERVICES</b>	2000					0
17	<b>COMMUNITY SERVICES</b>	3000					0
18	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>	4000					0
19	<b>DEBT SERVICES</b>	5000					0
20	<b>PROVISION FOR CONTINGENCIES</b>	6000					0
21	<b>Total Disbursements/Expenditures</b>		0	0	0		0
22	<b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>		0	0	0	0	0
23	<b>OTHER SOURCES/USES OF FUNDS</b>						
24	<b>OTHER SOURCES OF FUNDS (7000)</b>						0
25	<b>OTHER USES OF FUNDS (8000)</b>						0
26	<b>TOTAL OTHER SOURCES/USES OF FUNDS</b>		0	0	0	0	0
27	<b>ESTIMATED ENDING FUND BALANCE</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589

	A	B	M	N	O	P	Q
1	<b>*School Districts Only</b>		<b>ESTIMATED BUDGET FY2025-2026</b>				
2							
3	<b>06016204017</b>						
4	<i>District Number</i>						
5	<b>Lyons Twp HSD 204</b>						
6	<i>District Name</i>		<b>Educational Fund</b>	<b>Operations &amp; Maintenance Fund</b>	<b>Transportation Fund</b>	<b>Working Cash Fund</b>	<b>Total</b>
7	<b>ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589
8	<b>RECEIPTS/REVENUES</b>	<b>Acct #</b>					
9	<b>LOCAL SOURCES</b>	<b>1000</b>					0
10	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>	<b>2000</b>					0
11	<b>STATE SOURCES</b>	<b>3000</b>					0
12	<b>FEDERAL SOURCES</b>	<b>4000</b>					0
13	<b>Total Receipts/Revenues</b>		0	0	0	0	0
14	<b>DISBURSEMENTS/EXPENDITURES</b>	<b>Funct #</b>					
15	<b>INSTRUCTION</b>	<b>1000</b>					0
16	<b>SUPPORT SERVICES</b>	<b>2000</b>					0
17	<b>COMMUNITY SERVICES</b>	<b>3000</b>					0
18	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>	<b>4000</b>					0
19	<b>DEBT SERVICES</b>	<b>5000</b>					0
20	<b>PROVISION FOR CONTINGENCIES</b>	<b>6000</b>					0
21	<b>Total Disbursements/Expenditures</b>		0	0	0		0
22	<b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>		0	0	0	0	0
23	<b>OTHER SOURCES/USES OF FUNDS</b>						
24	<b>OTHER SOURCES OF FUNDS (7000)</b>						0
25	<b>OTHER USES OF FUNDS (8000)</b>						0
26	<b>TOTAL OTHER SOURCES/USES OF FUNDS</b>		0	0	0	0	0
27	<b>ESTIMATED ENDING FUND BALANCE</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589

	A	B	R	S	T	U	V
1	<b>*School Districts Only</b>		<b>ESTIMATED BUDGET FY2026-2027</b>				
2							
3	<b>06016204017</b>						
4	<i>District Number</i>						
5	<b>Lyons Twp HSD 204</b>						
6	<i>District Name</i>		<b>Educational Fund</b>	<b>Operations &amp; Maintenance Fund</b>	<b>Transportation Fund</b>	<b>Working Cash Fund</b>	<b>Total</b>
7	<b>ESTIMATED BEGINNING FUND BALANCE</b> <i>(must equal prior Ending Fund Balance)</i>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589
8	<b>RECEIPTS/REVENUES</b>	<b>Acct #</b>					
9	<b>LOCAL SOURCES</b>	<b>1000</b>					0
10	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>	<b>2000</b>					0
11	<b>STATE SOURCES</b>	<b>3000</b>					0
12	<b>FEDERAL SOURCES</b>	<b>4000</b>					0
13	<b>Total Receipts/Revenues</b>		0	0	0	0	0
14	<b>DISBURSEMENTS/EXPENDITURES</b>	<b>Funct #</b>					
15	<b>INSTRUCTION</b>	<b>1000</b>					0
16	<b>SUPPORT SERVICES</b>	<b>2000</b>					0
17	<b>COMMUNITY SERVICES</b>	<b>3000</b>					0
18	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>	<b>4000</b>					0
19	<b>DEBT SERVICES</b>	<b>5000</b>					0
20	<b>PROVISION FOR CONTINGENCIES</b>	<b>6000</b>					0
21	<b>Total Disbursements/Expenditures</b>		0	0	0		0
22	<b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>		0	0	0	0	0
23	<b>OTHER SOURCES/USES OF FUNDS</b>						
24	<b>OTHER SOURCES OF FUNDS (7000)</b>						0
25	<b>OTHER USES OF FUNDS (8000)</b>						0
26	<b>TOTAL OTHER SOURCES/USES OF FUNDS</b>		0	0	0	0	0
27	<b>ESTIMATED ENDING FUND BALANCE</b>		36,985,592	11,746,204	5,064,050	4,219,743	58,015,589

	A	B	W	X	Y	Z
1	<b>*School Districts Only</b>		<b>SUMMARY</b> <b>BUDGET ADDENDUM - DEFICIT REDUCTION PLAN</b> <b>ESTIMATED BUDGET</b> Date of Adoption: <input type="text"/> <i>(Enter as MM/DD/YY)</i>			
2						
3	<b>06016204017</b>					
4	District Number					
5	<b>Lyons Twp HSD 204</b>					
6	District Name		FY2023-2024	FY2024-2025	FY2025-2026	FY2026-2027
7	<b>ESTIMATED BEGINNING FUND BALANCE</b> <i>(must equal prior Ending Fund Balance)</i>		55,183,084	58,015,589	58,015,589	58,015,589
8	<b>RECEIPTS/REVENUES</b>	<b>Acct #</b>				
9	<b>LOCAL SOURCES</b>	<b>1000</b>	87,764,568	0	0	0
10	<b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>	<b>2000</b>	0	0	0	0
11	<b>STATE SOURCES</b>	<b>3000</b>	4,477,917	0	0	0
12	<b>FEDERAL SOURCES</b>	<b>4000</b>	1,433,500	0	0	0
13	<b>Total Receipts/Revenues</b>		93,675,985	0	0	0
14	<b>DISBURSEMENTS/EXPENDITURES</b>	<b>Funct #</b>				
15	<b>INSTRUCTION</b>	<b>1000</b>	50,103,018	0	0	0
16	<b>SUPPORT SERVICES</b>	<b>2000</b>	37,203,015	0	0	0
17	<b>COMMUNITY SERVICES</b>	<b>3000</b>	346,185	0	0	0
18	<b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>	<b>4000</b>	3,065,000	0	0	0
19	<b>DEBT SERVICES</b>	<b>5000</b>	0	0	0	0
20	<b>PROVISION FOR CONTINGENCIES</b>	<b>6000</b>	0	0	0	0
21	<b>Total Disbursements/Expenditures</b>		90,717,218	0	0	0
22	<b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>		2,958,767	0	0	0
23	<b>OTHER SOURCES/USES OF FUNDS</b>					
24	<b>OTHER SOURCES OF FUNDS (7000)</b>		54,133,858	0	0	0
25	<b>OTHER USES OF FUNDS (8000)</b>		54,260,120	0	0	0
26	<b>TOTAL OTHER SOURCES/USES OF FUNDS</b>		(126,262)	0	0	0
27	<b>ESTIMATED ENDING FUND BALANCE</b>		58,015,589	58,015,589	58,015,589	58,015,589

**Deficit Reduction Plan-Background/Assumptions (School Districts Only)**

**Fiscal Year 2023-2024  
through Fiscal Year 2026-2027**

---

**Lyons Twp HSD 204      06016204017**

---

*Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.*

---

**1. Background and Narrative of Budget Reductions:**

**2. Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

***Deficit Reduction Plan-Background/Assumptions (School Districts Only)***

***Fiscal Year 2023-2024***

***through Fiscal Year 2026-2027***

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

**Evidence-Based Funding: Fiscal Year 2024 Spending Plan**

**LYONS TWP H S DIST 204**

**Part I: Achieving Student Growth and Making Progress Toward State Education Goals**

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

*Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.*

1) What are the Organizational Unit's strategic goals for student success for the 2023-24 school year? What measures will be used to evaluate progress? (No more than 2000 characters, including spaces.)

The primary focus areas of the District 204 Strategic Plan include: Student Growth and Achievement, Learning Environment and Supports, High Quality, Diverse Staff, Family and Community Partnerships, Resource Effectiveness and Efficiency. The District will utilize metrics for each of the five areas mentioned to monitor and evaluate progress in conjunction with the District's Strategic Plan. An updated scorecard is available on the District's website.

	Top Strategy 1	Top Strategy 2	Top Strategy 3
2) Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)	Improve programs, curriculum, and/or learning tools	Maintain or increase equitable resource allocation for students so that more dollars benefit students in greater need	Focus increased time and attention on special student groups
If "Other" was selected in question 2, please describe. (No more than 1000 characters, including spaces.)	N/A		

**Part II: Planned Use of Evidence-Based Funding**

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2024 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

*Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.*

Evidence-Based Funding Organizational Unit Results (FY 2023)	Final Resources / Adequacy Target = Percent of Adequacy	Average Student Enrollment	4,020.48	Adequacy Target	\$56,988,567.80
		Final Resources	\$68,209,530.91	Percent of Adequacy	120%
	Base Funding Minimum + Tier Funding = Gross State Contribution	Tier Assignment	4	Gross State Contribution	\$2,800,348.36
		FY23 Base Funding Minimum	\$2,795,963.16	FY 2023 Tier Funding	\$4,385.20
	Within FY 2023 Gross State Contribution, Resources Attributable to Specific Populations	Low-Income Students	\$283,416.61		
		English Learners (Els)	\$10,543.05		
		Special Education	\$1,052,452.61		

1) FY 2024 Tier Funding Allocation*: Enter the dollar amount of Tier Funding allocated to the Organizational Unit within the FY 2024 Gross State Contribution. Enter "0" if current-year appropriations did not include Tier Funding. Select whether the amount is estimated or actual funding.	FY 2024 Tier Funding	\$3,708.00	Funding Type (Select)	Actual	*Note: Tier Funding allocations are published annually at <a href="https://www.isbe.net/Pages/ebfdistribution.aspx">https://www.isbe.net/Pages/ebfdistribution.aspx</a> . Amounts are available in early August. Districts are encouraged to use actual funding amounts if they are available before transmitting the budget to ISBE.

		Data Source 1	Data Source 2	Data Source 3			
2)	Select the <b>top three</b> sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)	Student growth and achievement data, disaggregated by student groups	Student discipline and behavior data	Climate and culture survey data (e.g., Five Essentials Survey)			
3)	Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)	Bilingual Program Director(s)	Yes	Principals	Yes	Bilingual Parent Advisory Committee	Yes
		Special Ed. Program Director(s)	Yes	School Improvement Teams	Yes	Other Parent Group(s)	Yes
		Other Program Leaders		Teacher or Support Staff Unions	Yes	Community Focus Group(s)	
		School Board Members		Other School Staff		Other	
[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (No more than 1000 characters, including spaces.)							
		Priority Investment 1	Priority Investment 2	Priority Investment 3			
4)	Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2024 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)	Core Teachers	Specialist Teachers	Core Intervention Teacher			
If "Other" was selected in question 4, please describe. (No more than 1000 characters, including spaces.)							

**Cost Factor Table**

The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2023 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least \$5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at <https://www.isbe.net/ebfspendingplan>.

**Column G:** If the Organizational Unit will receive at least \$5,000 in FY 2024 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2024 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

**Column H:** Optionally, Organizational Units may populate column H with total planned expenditures in FY 2024 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors	Amount in FY 2023 Adjusted Adequacy Target	Budgeted FY 2024 Investments with New Tier Funding [Optional]	Budgeted FY 2024 Expenditures (All Resources) [Optional]	Optional District Narratives
Core Investments	Core Teachers	\$13,793,454.29		Enter optional context for core investment decisions.
	Specialist Teachers	\$4,597,358.31		
	Instructional Facilitator	\$1,660,965.91		
	Core Intervention Teacher	\$553,655.30		
	Substitute Teachers	\$441,154.68		
	Guidance Counselor	\$1,437,378.60		
	Nurse	\$344,349.28		
	Supervisory Aide	\$602,896.03		
	Librarian	\$553,442.78		
	Librarian Aide	\$401,930.68		
	Principal	\$826,452.17		
	Assistant Principal	\$712,818.10		
	School Site Staff	\$723,436.98		
	<b>Subtotal</b>	<b>\$26,649,293.11</b>		

<b>Per Student Investments</b>	Gifted	\$361,843.20			Enter optional context for per student investment decisions.
	Professional Development	\$502,560.00			
	Instructional Materials	\$1,081,509.12			
	Assessments	\$116,593.92			
	Computer & Tech Equipment	\$1,147,847.04			
	Student Activities	\$3,131,953.92			
	Maintenance & Operations	\$4,933,128.96			
	Central Office	\$3,550,083.84			
	Employee Benefits	\$10,025,069.55			
	<b>Subtotal*</b>	<b>\$25,058,922.71</b>			
<b>Additional Investments</b>	Low-Income Intervention Teacher	\$368,885.64			Enter optional context for additional investment decisions.
	Low-Income Pupil Support Staff	\$368,885.64			
	Low-Income Extended Day Teacher	\$384,759.82			
	Low-Income Summer School Teacher	\$384,759.82			
	EL Intervention Teacher	\$80,126.80			
	EL Pupil Support Staff	\$80,126.80			
	EL Extended Day Teacher	\$83,150.45			
	EL Summer School Teacher	\$83,150.45			
	EL Core Teacher	\$99,780.54	\$3,708.33		
	Sp Ed Teacher	\$2,155,108.56			
	Sp Ed Instructional Assistant	\$855,152.52			
	Sp Ed Psychologist	\$336,464.82			
	<b>Subtotal</b>	<b>\$5,280,351.86</b>	<b>\$3,708.33</b>		
<b>Other Investments</b>					
<b>Total**</b>	<b>\$56,988,567.80</b>	<b>\$3,708.33</b>		<b>Tier Funding Check (Cell G90)</b> <b>Incomplete, G90&gt;G31</b>	
<p>*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance &amp; Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.</p> <p>**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2023 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.</p>					
<p>If some or all Tier Funding was invested outside of the cost factors, please describe. (No more than 1000 characters, including spaces.)</p>					
<b>Part III: Support for Special Student Groups</b>					
<p>EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statute these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in cells G100-G102 below. If the Organizational Unit received at least \$5,000 for any of the student groups, a response to the questions below is required. For amounts less than \$5,000, a response is optional. All other EBF funds may be spent in any manner deemed appropriate by the school district.</p> <p><b>Collaboration Opportunity</b> - Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.</p>					
<b>1)</b>	<b>FY 2024 Student Population Allocations*:</b> Enter the dollar amount of resources attributable to Specific Populations within the FY24 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.	<b>Low-Income Students</b>	Enter Amounts	Select type	*Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts are encouraged to use actual amounts if they are available before transmitting the budget to ISBE.
		<b>English Learners</b>	\$283,592.01	Actual	
		<b>Special Education</b>	\$10,583.09	Actual	
			\$1,052,731.84	Actual	

2)	<b>Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)</b> Response Required	Low-Income Intervention Teacher		Low-Income Extended Day Teacher		Other Investments	Yes
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]	
		Low-Income Pupil Support Staff		Low-Income Summer School Teacher			
		[Optional - Enter \$]		[Optional - Enter \$]			
Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.) Required		Intervention Academy teachers and Prep Level core course teachers and Paraprofessionals.					

3)	<b>Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)</b> Response Required	English Learner Intervention Teacher		English Learner Extended Day Teacher		English Learner Core Teacher	
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]	
		English Learner Pupil Support Staff		English Learner Summer School Teacher		Other Investments	Yes
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]	
Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.) Required		ILT books and software for English Learners.					

4)	<b>Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)</b> Response Required	Special Education Teacher	Yes	Special Education Psychologist			
		[Optional - Enter \$]		[Optional - Enter \$]			
		Special Education Instructional Assistant		Other Investments			
		[Optional - Enter \$]		[Optional - Enter \$]			
Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)							

**Plan Assurances**

Please complete the assurances below related to Article 14C of the Illinois School Code, which stipulates allowable expenditures for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Note that a separate collection of the Bilingual Service Plan takes place before each school year and must be separately reviewed by the Bilingual Parent Advisory Committee (BPAC). Responses in this plan should be aligned with information contained in the Bilingual Service Plan. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

**Collaboration Opportunity** - Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.

1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."

Required

2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."

Required

3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2023."

Required

4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2023-24.

Required	BPAC Meeting (MM/DD/YYYY)	10/4/2023
	Name of Chair	Julie Jacobo

Spending Plan Completion Tracker		
Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.		
Question	Status	Acceptance Criteria
Part 1, Q1	Complete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Complete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Complete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Complete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Complete	At least one response must be selected.
Part 2, Q4	Complete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Complete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-Income Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

**ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)**

*(For Local Use Only)*

***This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.***

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2024 budgeted expenditures over actual FY2023 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report. An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

**ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET**  
(Section 17-1.5 of the School Code)

School District Name: **Lyons Twp HSD 204**  
RCDT Number: **06016204017**

		Estimated Actual Expenditures, Fiscal Year 2023				Budgeted Expenditures, Fiscal Year 2024			
		(10)	(20)	(80)		(10)	(20)	(80)	
Description	Funct. No.	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total
1. Executive Administration Services	2320	443,634		0	443,634	512,688		0	512,688
2. Special Area Administration Services	2330	0		0	0	0		0	0
3. Other Support Services - School Administration	2490	27,185		0	27,185	33,800		0	33,800
4. Direction of Business Support Services	2510	254,151		0	254,151	264,707	0	0	264,707
5. Internal Services	2570	678,568		0	678,568	662,341		0	662,341
6. Direction of Central Support Services	2610	0		0	0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.				0	0				0
<b>8. Totals</b>		1,403,538	0	0	1,403,538	1,473,536	0	0	1,473,536
<b>9. Estimated Percent Increase (Decrease) for FY2024 (Budgeted) over (Actual) FY 2023</b>									5%



## Reference Description

- 1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- 2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- 3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- 3<sup>a</sup> Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- 4 Principal on Bonds Sold:
  - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
  - (2) Refunding Bonds can be entered in the Debt Services Fund only.
  - (3) Building Bonds can be entered in the Capital Projects Fund only.
  - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- 5
 

The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- 6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- 7 Cash plus investments must be greater than or equal to zero.
- 8
 

For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- 9
 

For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- 10
 

Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- 11
 

Include revenue accounts 1110 through 1115, 1117,1118 & 1120.
- 12
 

The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- 13
 

Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- 14
 

Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- 15
 

Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- 16
 

Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)

Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)

**CHECK FOR ERRORS**

This worksheet checks various cells to assure that selected items are in balance.

Please fix errors below before submitting to ISBE.

Budget Item References	Message
<b>1. Deficit Reduction Plan (DefReductPlan 23-27 tab)</b>	
Is Deficit Reduction Plan Required? (Joint Agreements do not complete Deficit Reduction Plan.)	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)	
<b>2. Cover Page (Cover tab)</b>	
District Name must be selected from drop-down. (Cell H13)	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates (Day, Month, Year) must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	ERROR - TYPE BOARD NAMES
<b>3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).</b>	
Estimated Beginning Fund Balance July, 1 2023 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2023 (Cell C83) (Cell must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
<b>4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2023 (CashSum 5 tab, All Funds) cannot be negative.</b>	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
<b>5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) cannot be negative.</b>	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - Cell F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - Cell H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
<b>6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).</b>	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK
<b>7. Estimated Revenue (EstRev 6-11 tab)</b>	
Amounts must be input for revenue.	OK
<b>8. Estimated Expenditures (EstExp 12-20 tab)</b>	
Amounts must be input for expenditures.	OK
<b>9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.</b>	
Include brief note(s) describing revenue source.	OK
Include brief note(s) describing expenditure use.	OK
<b>10. EBF Spending Plan</b>	
All required questions have been answered.	OK

End of Balancing

# LYONS TOWNSHIP HIGH SCHOOL



EDWARD M. PIOTROWSKI  
Director of Human Resources

DISTRICT 204 OFFICES – 100 S. Brainard Ave., LaGrange, IL 60525-2101  
• Tel: (708) 579-6456 • Fax: (708) 579-6454 • EMAIL: [epiotrowski@lths.net](mailto:epiotrowski@lths.net) • Website: [www.lths.net](http://www.lths.net)

TO: Brian Waterman, Superintendent  
Board of Education

FROM: Ed Piotrowski

DATE: May 6, 2024

RE: 2024 Summer Extended Contracts

---

## BACKGROUND

Each summer, Counselors, College/Career Coordinator, select Special Education positions and the Assistant Athletic Director are provided paid workdays to complete tasks for closing out one school year and preparing for the next school year.

**I. Counselors**-Counselors process and register students new to LT, as well as review and change schedules for students as a result of second semester and summer school course grade results. Counselors would be required to turn in a detailed log sheet for each day worked.

Two (2) days at the end of the year to contact families of students with failures and to make adjustments to student schedules. Counselors must contact parents regarding failing grades, encourage enrollment in summer school, and process schedule changes. The District could have a better idea of whether additional classes are needed due to failures and courses needed for graduation if the counselors completed schedule changes for students with failures, as well as encourage summer school enrollment, during the week after the close of the school year. Each counselor would work two (2) additional days that week. Two (2) days of summer transfer registration during late July and August. Appointments generally take at least an hour to review transcripts and develop schedules. There will be days scheduled throughout the summer, with the heaviest concentration in August. Each counselor would work two (2) days during this time period.

One (1) day at processing to make corrections to schedules for students who attended summer school.

The scheduling of summer extended contract days for counselors may be modified to space the five (5) workdays in a different arrangement.

We are recommending the Board allow for five (5) additional workdays to be released over the course of the summer in the event that we observe a large number of student transfers into the District. The additional days would be used to complete the transfer process, including the creation of a student schedule, as close as possible to the student's transfer date. These additional days would allow for student scheduling to occur in the weeks prior to the end of July, should the need arise. We will work with the Associate Principals at each campus to monitor student transfers and release the additional

workdays, if necessary. As these days would not be assigned to a particular counselor, an average daily rate is used to provide a total estimate of approximately \$3,100 for the five (5) additional workdays. Additionally, we are requesting the approval of up to five (5) summer work days for members of the counseling department for coordination and implementation of prevention programs. The extended summer days are needed for Red Ribbon, updating presentations and delivering SIT in-service for new faculty, SIT code violation/suspension updates, Freshman Experience Day student and staff training and speaker preparation, and Alternative to Suspension program updates. This is work that had historically been completed by the Student Support Specialist via an extended summer contract. While we have shifted the support specialists to grade level counselor roles, the need for summer work in these areas is still present.

**II. Student Services-**The College and Career Counselor's duties for twelve (12) days include reviewing and procuring college/career informational materials, scholarship program work, college/career materials and program preparation for the fall, and completing the final college placement report. He also meets with students and parents (primarily fall seniors) as needed and as they begin and complete their college searches.

The 504 Coordinator will be provided an extended summer contract for five (5) days to complete each of the following: finalize 504 paperwork from the current school year; plan for incoming 8th grade students with 504 plans; and to draft 504 guidelines, with an end goal of information to include on the LTHS website to begin the 24/25 school year.

The Bilingual Coordinator will be provided an extended summer contract for five (5) days to finalize ML and Bilingual data collection from the 23/24 school year; articulate with District 204's Associate Schools to gather information and data, plan for services and programming for ML students, and assist in course placement recommendation; plan and prepare for ongoing screening and support of current and future LTHS ML students; and coordinate professional development for ML and general education staff.

**III. Special Education-**Special Education Program Coordinators are provided extended summer contracts for five (5) days each to complete the following: establish senior service plans; complete out-of-district issues (transportation, transition needs, change of placement requests, etc.); review FACT forms for LADSE as part of the Child Count process for funding and recoupment of funds; develop case management groupings; IEP meetings for transfer students; contact districts for information for transfer students; respond to and meet with parents who require support; etc.

Special Education Inclusion Facilitators are provided extended summer contracts for two (2) days each to complete the following: hand-scheduling of inclusion students for the 24/25 school year; parent communication.

**IV. Athletics-**The Assistant Athletic Director's duties for twenty (20) days at five (5) hours/day include completing and finalizing athletic event schedules for the 24/25 school year; collect, organize, and prepare publication materials for the Fall 2024 all sports program; inventory all athletic awards and order for 24/25; update *Athletic Department Handbook* for coaches; prepare, organize, and conduct fall sports picture day; perform duties as Resource Athletic Director for the West Suburban Conference; prepare materials for and conduct the pre-season meetings for athletic teams.

## RECOMMENDATION

We recommend that the Board approve the 2024 summer extended contracts as outlined above and summarized on the attached table.

**2024 Summer Extended Contract Salary Summary**

<b>I. Counselors</b>	<b>Contract</b>
Counselors	\$46,542.65
5 additional days (estimate–staffed as needed) *	\$3,146.46
<b>Subtotal</b>	<b>\$49,689.11</b>
<b>II. Student Services</b>	<b>Contract</b>
College/Career Counselor	\$5,227.80
504 Coordinator	\$3,590.65
Bilingual Coordinator	\$2,603.65
<b>Subtotal</b>	<b>\$11,422.10</b>
<b>III. Special Education</b>	<b>Contract</b>
Program Coordinators	\$15,628.75
Inclusion Facilitators	\$3,103.98
<b>Subtotal</b>	<b>\$18,732.73</b>
<b>IV. Athletics</b>	<b>Contract</b>
Assistant Athletic Director	\$9,198.00
<b>Subtotal</b>	<b>\$9,198.00</b>
<b>Total</b>	<b>\$89,041.94</b>

---

\*Estimate – actual totals TBD based on staffing

# LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101  
• Tel: (708) 579-6456 • Fax: (708) 579-6454 • Email: epiotrowski@lths.net • Website: www.lths.net



**EDWARD M. PIOTROWSKI**  
Director of Human Resources

**TO:** Brian Waterman, Superintendent  
Board of Education  
**FROM:** Edward M. Piotrowski, Director of Human Resources  
**DATE:** May 6, 2024  
**RE:** Stipend Committee Recommendations

## BACKGROUND

In February, March and April, 2024, the Stipend Committee met and reviewed proposals related to stipends for LTHS clubs, activities and athletics. Below, please find a summary of the recommendations from the Stipend Committee to be brought to the Board at the May, 2024, Board of Education Meeting.

## ACTIVITIES

*The following club stipend is being recommended for an increase:*

### Student Council

The Committee has received a proposal regarding stipends for Student Council. Currently, there are two Student Council assistant positions that work with the Director of Student Activities to plan, organize, and supervise Student Council events. With the increase in the number of students participating in Student Council as well as the number of council subcommittees and events where staff supervision is necessary, there is a need to increase the number of Student Council assistants from two to three.

This increase will allow for supervision of students at all student council meetings and events throughout the year, and will be partially offset by the ability to reduce the number of Student Council Event Supervisors that will be needed. As the new assistant will also be responsible for supervising events in addition to meetings, there will not be a need for an additional Event Supervisor.

The Stipend Committee has reviewed this request and is recommending the creation of an additional Student Council Assistant Sponsor at a 9.00% stipend. This cost will be offset by the reduction of a Student Council Event Supervisor at a 3.00% stipend. The overall net percentage increase for the creation of this position is a 6.00% increase.

The total cost associated with the stipend recommended above for Student Council is \$4,987.50. Based on the offsetting of costs with the reduction of the Event Supervisor stipend, the net increase for this position is \$3,325.00.

*The following clubs are being recommended for a move from pilot status to club status, with accompanying stipend:*

### **Lyons Latin Dancers**

Lyons Latin Dancers was started in the fall of 2022 as a club for students interested in learning a variety of dance styles such as folklorico, bachata, salsa, cumbia etc. The student leaders had the goal to join cultural and school performances to represent the latine population here at LTHS.

The club has met regularly while in the pilot phase and has performed at the All-School Assembly as well as local elementary schools and churches, and has worked with an experienced folkloric dance teacher who provided dance instruction to the club members with the goal of increasing their dance knowledge and skills.

With the funds generously acquired through the PTC grant process this year, the club has been able to purchase practice skirts to use in this year's performances and pay for the dance instructor thus opening up the dance workshop to anyone who is interested and passionate about folkloric dance.

The Stipend Committee has reviewed this request and is recommending the creation of a Lyons Latin Dancers sponsor at a 2.64% stipend.

The total cost associated with the stipend recommended above for Lyons Latin Dancers is \$1,4263.00.

### **Philosophy Club**

Through the analysis of philosophical topics, members of the Philosophy Club have learned about diverse concepts while exploring our experiences and lives. Through fostering critical thought, moral consideration, leadership, and communication skills, the members of the Philosophy Club have gained a unique understanding of the human condition. Philosophy, and hence Philosophy Club, promotes cultural, historical, and societal development beyond the classroom.

So far, the club has hosted fifteen meetings, made club shirts, and are planning a spring field trip. The Philosophy Club members are highly dedicated and engaged in the conversations we host. Having an open forum for conversation is not only beneficial for students, but for crafting apt members of society, especially those entering university. The meetings are 100% student-led and revolve around participation in games, conversations, theoretical puzzles, and short films.

This club provides a friendly, fun environment in which to engage in open, critical thinking. Our meetings have proven to be quite inclusive of differing ages, backgrounds, and academic levels. As a result, our conversations are broad and culturally responsive to the differing perspectives shared. In many ways, this club is more responsive than our formal classes. The club also affords the opportunity for students who have already taken the philosophy elective a chance to continue learning and applying the ideas discussed.

The Stipend Committee has reviewed this request and is recommending the creation of a Philosophy Club sponsor at a 2.64% stipend.

The total cost associated with the stipend recommended above for the Philosophy Club is \$1,4263.00.

### **Pollinator Garden Club (North Campus)**

Pollinator Garden Club is completing its pilot status phase and has been in existence since its creation two school years ago. The purpose of this club is to teach students about the rapidly declining habitat and insect and wildlife populations, as well as how these issues can be addressed in their own yards. Yes, we need to save the rainforest, but you can't live in a rainforest. But you can live in a prairie which was the primary ecosystem of our area. This is a design issue in terms of best practice and efficient use of resources and an educational issue in that most people just don't know. Participating students learn about these issues and how to build and maintain a garden.

The Pollinator Garden Club hopes to improve the landscaping at LT and to make the pollinator garden another "classroom" space with value to the school. This effort started with the 48 native trees that were planted at both campuses in 2022 which were built into the start of the garden. The club has the additional goal of bringing recognition to the school by eventually getting our garden on the La Grange and La Grange Park Native Plant Tour.

The Stipend Committee has reviewed this request and is recommending the creation of a Pollinator Garden Club (North Campus) sponsor at a 2.64% stipend.

The total cost associated with the stipend recommended above for the Pollinator Garden Club (North Campus) is \$1,4263.00.

### **Soccer for Students with Disabilities**

Soccer for Students with Disabilities began as a pilot club in the fall of the 2023-2024 school year and is being recommended to move to full club status for the 2024-2025 school year. This club was designed to create opportunities in the fall for students with special needs to play soccer alongside their peers from a general education setting. This club was created to augment the programs that are currently offered through LT's Special Olympics programs in the winter and spring seasons.

The pilot season of soccer for students with disabilities was very successful, with approximately 20-25 players and an additional 20-25 peer buddies participating each week. The club had approximately five paraeducators and multiple volunteer staff members that helped to support our students each week. The feedback from the players, the peer buddies, the paraeducators, staff support, and the parents of the students with disabilities was very positive and we are excited about continuing this offering in the fall.

We believe that this club provides everyone involved, as well as their families, with a tremendous positive athletic experience, inclusion and peer connection opportunities. Additionally, this club provides a great way for students to stay active and have fun while exercising with their peers.

The Stipend Committee has reviewed this request and is recommending the creation of two Soccer for Students with Disabilities sponsors at a 2.64% stipend for each position.

The total cost associated with the stipend recommended above for Soccer for Students with Disabilities is \$2,846.00.

## **ATHLETICS**

*The following athletic stipend is being recommended for an increase:*

### **Boys' Volleyball**

The Committee has received a proposal regarding stipends for the Boys' Volleyball program. Currently, the program has five paid coaches, with one coach paid at the head varsity level amount, two coaches paid at the head lower level amount, and two coaches paid at the assistant amount. While both the boys' and girls' program have the same number of coaches in each program, there is a difference in the compensation for the varsity assistant position, who also serves as lower level head coach for junior varsity. This position is paid at the head lower level rate in the girls' program, but at the assistant rate for the boys' program. This recommendation will create the same compensation structure between both programs.

The Stipend Committee has reviewed this request and is recommending the change in the head varsity assistant sponsor from a 13.5% stipend amount to a 14.4% stipend amount, consistent with the payment structure for the girls' program.

The total net increase in cost associated with the stipend increase recommended above for Boys' Volleyball is \$498.75.

## **RECOMMENDATION**

We recommend that the Board approve the Stipend Committee recommendations as provided above.