



**REGULAR MEETING OF THE BOARD OF EDUCATION
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Reber Center
100 South Brainard Avenue
La Grange, Illinois 60525
Tuesday, June 21, 2022 - 7:30 PM**

A G E N D A

REVISED 6/19/2022

**PLEASE NOTE CLOSED SESSION WILL BEGIN AT 6:45 PM and
OPEN SESSION WILL BEGIN AT 7:30PM**

Pursuant to Board Policy 8:30, individuals attending LTHS District #204 Board of Education meetings are expected to conduct themselves with respect and civility. Individuals shall not use vulgar or obscene language, or impede, delay, disrupt, or interfere with a Board meeting. In the event individuals do not adhere to the policy, they will receive one warning. If the behavior continues, they will be notified that they are in violation of trespassing and will be asked to leave school property. If the behavior occurs again, they will be notified that they are in violation of trespassing and will be asked to leave the property. Failure to comply immediately and cooperatively with a directive to leave will result in the involvement of law enforcement officials.

I. OPENING & ROLL CALL

II. AGENDA APPROVAL/ORDER OF BUSINESS

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III. CLOSED SESSION

Recommended adjournment into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

IV. OPEN SESSION & PLEDGE

V. COMMUNICATIONS - Public Comment

The Board welcomes and encourages public comment at regularly scheduled board meetings. If you have a suggestion, question, concern or comment, please submit the blue communication form online by 4:30 p.m. the day of the Board meeting and it will be read into the record during the "Communications" portion of the meeting. Or you may submit the form in person before the meeting begins and you will be called upon to address the Board during public comment. Please limit comments to no more than three (3) minutes. Online forms submitted after 4:30 p.m. will be forwarded to the next month's meeting.

While the Board appreciates your participation, please understand that we cannot actively engage in dialogue during public comment. We take all matters seriously and if there is a specific question or comment that requires follow up, the appropriate Board or Administration contact will provide a response to you within two weeks or less.

VI. SUPERINTENDENT'S DISTRICT REPORT

A. Miscellaneous

B. Monthly FOIA Report

VII. NEW BUSINESS

A. Action

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- 2. Approval of Depositories/Signers (B. Stachacz) 26
- 3. Board Policy Updates and Review (PRESS 109)(First Reading)(E. Piotrowski) 28
- 4. Approval of the LTHS District 204 Consolidated Plan (S. Eggerding) 53

B. Information

- 1. End of Year Summary (J. Tyrrell) 122
- 2. Grading Practices Update

VIII. CONSENT AGENDA

A. Payment of Bills and Financial Statements (B. Stachacz)

- 1. Lyons Township High School - Approval is requested for payment of bills within various funds 128
- 2. Lyons Township High School - The financial statement for the month ending May 31, 2022 129
- 3. LaGrange Area Department of Special Education (LADSE) - Approval is requested for payment of bills within various funds and the financial statement for month ending May 31, 2022 132
- 4. LaGrange Area Department of Special Education (LADSE) - FY2023 Budget Information 171

B. Human Resources (E. Piotrowski)

- 1. LTHS Certified and/or Classified Staff Employment Recommendations
- 2. LADSE Staff Employment Recommendations 215
- 3. Stipend Committee Recommendations 217
- 4. Classified/Non-Contractual Handbook 218
- 5. Administrator Handbook 263

C. Minutes

- 1. Regular Action Meeting - May 16, 2022 (Open and Closed Session)

D. Overnight Student Travel

- 1. Math Team - Illinois State University - Bloomington, IL - April 21-22, 2023 (J. Szczesniak) 279

IX. PUBLIC COMMENT

X. ADJOURNMENT

BY ORDER OF
KARI DILLON
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
100 SOUTH BRAINARD AVENUE
LA GRANGE, IL 60525

To: Board of Education
From: Brian Waterman
Date: June 21, 2022
Re: Agenda Approval/Order of Business

Suggested Motion

. . . that the Board of Education approves the agenda as presented, including the Closed Session, if applicable.

LYONS TOWNSHIP HIGH SCHOOL

BRIAN P. WATERMAN, SUPERINTENDENT

bwaterman@lths.net

North Campus
100 S. Brainard Ave.
LaGrange, IL 60525



708-579-6451

South Campus
4900 S. Willow Springs Rd.
Western Springs, IL 60558

TO: District #204 Board of Education

FROM: Dr. Brian P. Waterman, Superintendent

RE: DuPage Area Occupational Education System Intergovernmental Agreement (1st Reading)

DATE: Monday, June 13, 2022

The Illinois State Board of Education (ISBE) and the Joint Committee on Administrative Rules (JCAR) approved new Administrative Rules for Career and Technical Education effective July 22, 2021. Illinois Administrative Code 256.210 (a)(2) states, *To be considered for continued approval as a regional consortium that is an eligible applicant, cooperative agreements existing prior to 2021 must be updated in accordance with this Subpart and submitted to the State Board, prior to the end of State Fiscal year 2023, to be considered for continued approval.* As a result, all Education for Employment (EFE) Systems like the DuPage Area Occupational Education System (DAOES) were required to update and amend their Intergovernmental Agreements (IGA) in compliance with the new Administrative Rules.

Attached is the DuPage Area Occupational Education System (DAOES) Intergovernmental Agreement (IGA), which was approved at the May DAOES Board meeting. DAOES is the governing system for the Technology Center of DuPage (TCD), which is a Career and Technical Education Center that provides student programming in a variety of vocational areas of study. This updated IGA is a culmination of work the DAOES Board has done over the past two years. The next step in this process is for each local School Board, including Lyons Township High School District #204, to approve the amended DAOES Intergovernmental Agreement.

Member Districts within DAOES include Hinsdale District 86, Glenbard District 87, DuPage District 88, H.S. District 94, H.S. District 99, Fenton Community District 100, Lake Park H.S. District 108, Wheaton Warrenville CUSD District 200, Westmont CUSD 201, Lisle CUSD 202, Naperville CUSD 203, Lyons Township H.S. District 204, Indian Prairie School District 204, Elmhurst CUSD 205.

Recommended Action

I recommend that the Board of Education review the DuPage Area Occupational System Intergovernmental Agreement for first reading.4

Intergovernmental Agreement
To
Constitute the DuPage Area Occupational Education System

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**INTERGOVERNMENTAL AGREEMENT TO CONSTITUTE THE
DUPAGE AREA OCCUPATIONAL EDUCATION SYSTEM
EFFECTIVE JULY 1, 2022**

ARTICLE I - GENERAL

Section 1 Name

1-1.1 The parties hereby enter into this Agreement to constitute the DuPage Area Occupational Education System (the “System”) pursuant to the authority granted by the Illinois School Code and the Illinois Intergovernmental Cooperation Act.

Section 2 Purpose and Authority

1-2.1 The purpose of the System is to develop and implement a regional education for employment program for students who are enrolled in Member Districts.

1-2.2 The school districts in the System (hereinafter the “Member Districts”) shall exercise their powers, privileges, and authority under the School Code and the Intergovernmental Cooperation Act. The System shall have authority to do everything necessary, suitable, or proper for the accomplishment of its purposes. It shall exercise any of the authority herein set forth, do other acts or things incidental to or growing out of or connected with the purpose of the Agreement and shall exercise all of the powers now or subsequently conferred by Illinois law or regulation.

1-2.3 The System shall coordinate with the College of DuPage in the development and implementation of a regional Career and Technical Education system.

Section 3 Membership

1-3.1 All public school districts within the resident attendance of the College of DuPage, Community College District 502, are eligible to become members of the System. As of the effective date of this agreement, the member Districts are:

Hinsdale Township High School
School District 86

Wheaton Warrenville
Community Unit District 200

Glenbard Township High
School District 87

Westmont Community Unit
School District 201

DuPage High School
District 88

Lisle Community Unit
School District 202

Community High School
District 94

Naperville Community Unit
School District 203

Community High School
District 99

Indian Prairie School
District 204

Fenton Community High
School District 100

Lyons Township High School
District 204

Lake Park Community
High School District 108

Elmhurst Community
Unit District 205

- 1-3.2 The System may extend membership to any unit of local government or any agency of the state government or of the United States that requests admission and meets membership requirements.

ARTICLE II - ORGANIZATION AND OPERATION

Section 1 Governance

- 2-1.1 The System shall be managed and governed by a Board of Directors (the “Board”) consisting of one representative from each Member District. Each Member District shall be entitled to one (1) vote.
- 2-1.2 A representative of the Office of the Superintendent of the Educational Service Region of DuPage County shall serve on the Board ex officio.
- 2-1.3 The Board shall adopt By-Laws in furtherance and not in limitation of powers conferred on the Board by the laws of Illinois or this Agreement. The By-Laws may be amended or repealed by the Board.
- 2-1.4 The Board shall establish policy for the System.
- 2-1.5 The Board shall elect from among its members a President and Vice-President who shall serve terms of one (1) year. The officers shall have the powers and shall discharge the duties customary and usual for such offices.
- 2-1.6 The Board shall appoint a Secretary and a Treasurer and fix their compensation. They may or may not be members of the Board.
- 2-1.7 A majority of the Board shall constitute a quorum. A majority of the members present shall determine all matters except as otherwise provided in the Agreement or in the By-Laws.
- 2-1.8 There shall be no proxy or absentee votes on matters before the Board.

Section 2 Legal and Fiscal Agent

- 2-2.1 The legal and fiscal agent for the System shall be appointed by the Board. That agent shall be a limited agent to carry out limited responsibilities, such as the receipt of funds from state and federal governments, processing of all state and federal claims, receipt of summons, payment of all expenses upon presentation of proper vouchers, as approved by the Treasurer, and perform other duties designated by the Board.

2-2.2 The legal and fiscal agent may be changed by a three-fifths (3/5) vote of the entire Board upon notice of a request for a proposed change being given to the Board sixty (60) days prior to the vote on the proposed change.

Section 3 Administrative Structure

2-3.1 The Board shall appoint as its chief executive officer a person to be designated as the System Director. Among other duties, the Director shall be responsible for:

- Fulfilment of grant administration for State and Federal grants.
- Implementation and oversight of Career and Technical Education programming.
- Assessment and evaluation of the System.

2-3.2 The System Director shall administer the System in conformance with the policies and direction of the Board.

2-3.3 The System Director shall make recommendations to the Board regarding all aspects of System operations and shall regularly report to the Board regarding the quality, efficiency, and accessibility of System programs and services.

2-3.4 The System Director, in cooperation with Member Districts, will oversee and coordinate the comprehensive plan of action for completion of the applicable needs assessments necessary to meet the requirements of current Federal Perkins requirements.

2.3.5 The System Director is the Chief Executive of the Board administering the System under the direction of the Board. The organizational structure is attached as Appendix A, will be updated annually.

Section 4 Advisory Committees

2-4.1 The Board may appoint Advisory Committees composed of representatives from the education community, the general public, labor, and employer groups.

2-4.2 The Advisory Committees may advise the Board regarding the planning and operation of the System programs and services.

2-4.3 The Advisory Committees shall organize themselves as directed by the Board.

ARTICLE III - PROGRAMS & SERVICES

Section 1 Programs and Services

- 3-1.1 The System shall provide programs and services designed to meet the career and technical education needs of youth and adults as determined by the Board.
- 3-1.2 The System may not require any Member District to offer programs or services or require any Member District to participate in System programs or services.

Section 2 Program Management

- 3-2.1 The System Director shall develop a regional vocational education plan designed to meet the career and technical education needs of youth and adults within the region. The plan shall consider local needs, student interests, and employment data.
- 3-2.2 The Board may delegate program management responsibilities for various operations of the System's programs and services to Member Districts under guidelines developed by the System Director and approved by the Board.
- 3-2.3 The System Director shall develop and implement effective means for regularly evaluating the System's programs and services.

Section 3 Area Career Center

- 3-3.1 Effective July 1, 1986 the System assumed responsibility for the operation of the DuPage Area Vocational Education Authority (DAVEA).
- 3-3.2 The System assumes responsibility for maintaining an Area Career Center facility to provide career and technical education programming.
- 3-3.3 The Area Career Center facility shall be known as the Technology Center of DuPage.
- The purpose of the Area Career Center shall be to provide high school students the opportunity to pursue half-day career and technical education options to enhance college and career readiness.
 - The Area Career Center shall provide specialized career and technical education programs for all students who may profit from such specialized education and who reside with member districts.

Section 4 Students

The System recognizes the importance of equity, diversity and inclusion throughout all aspects of a student's educational experience.

- 3-4.1 The System will provide equitable access for all students beginning in fifth grade and continuing throughout their schooling with career exploration, career preparation and academic and social support.
- 3-4.2 The System will provide targeted support services, informed by evidence-based practice, for special populations as defined by Federal Perkins.
- 3-4.3 The System will provide evidence-based professional learning and resources to support Member District programs in collecting data and using data to improve activities and services for those who are members of special populations, which will benefit all students.
- 3-4.4 The System will collaborate with community-based organizations, the workforce development system, business partners and families to build partnerships that support students, create programs that ensure equitable access and supports and align to the current Illinois' Perkins State Plan.
- 3-4.5 Students must be residents and enrolled, at least part-time, in a Member District, must be in good standing (i.e. not serving a suspension or expulsion) and satisfy any additional eligibility requirements established by the Member District to attend the Area Career Center.
- 3-4.6 The System shall provide equitable access to its program offerings at the Area Career Center to all resident students enrolled in Member Districts, and shall not discriminate on the basis of race, sex, gender, disability, religion, gender identify, or any other protected status under State and federal laws applying to secondary students.
- 3-4.7 Member Districts shall share with the System Director the following information as requested:
 - Data regarding students enrolled in Career and Technical Education courses at the Member District's high school(s).
 - Data regarding students who attend or plan to attend courses at the Area Career Center that will assist personnel at the Area Career Center in providing appropriate services to students, including any necessary accommodations.

ARTICLE IV - HOUSING

Section 1 Program Sites

- 4-1.1 The Board shall approve all sites for the delivery of System programs and services.
- 4-1.2 The System may elect to utilize any provisions under the law available to it to lease, acquire, establish, remodel, or maintain equipment, buildings, and offices for System programs, services, and staff.

Section 2 Official Office

- 4-2.1 The official office for the System shall be determined by the Board.

ARTICLE V - FINANCE

Section 1 Budget

- 5-1.1 The Board shall adopt an annual budget and shall establish an accounting System that will account for all receipts and expenditures in compliance with applicable rules and regulations of the State Board of Education.
- 5-1.2 To avoid any budget shortfalls, the Board is prohibited from incurring deficits and from borrowing money.
- 5-1.3 The Board will approve all budgets and expenditures related to all Career and Technical Education Federal and State grants.

Section 2 Operational Costs

- 5-2.1 The Board shall develop schedules of charges to Member Districts for programs and services provided to them based on the actual costs of providing the programs and services.
- 5-2.2 The Board may assess the Member Districts for administrative services and other services of a general nature that are provided to all Member Districts.
- 5-2.3 Each Member District shall be responsible to make timely payment of all financial obligations to the System.

Section 3 Non-Member Charges

- 5-3.1 The Board may provide programs and services to entities that are not members of the System and to individuals; schedules of charges for such services shall be adopted by the Board upon the recommendation of the System Director.

ARTICLE VI - TRANSPORTATION

Section 1 Designation of Responsibility

6-1.1 The transportation of students shall not be the responsibility of the System.

Section 2 Coordination

6-2.1 The System may assist Member Districts in the development and implementation of cooperative arrangements to facilitate the transportation of their students to System programs and services; however, any administrative costs incurred for such assistance shall be assessed to those Member Districts.

ARTICLE VII - WITHDRAWAL, REMOVAL, AND DISSOLUTION

Section 1 Withdrawal

- 7-1.1 A Member District may withdraw from the System by providing notice to the Board at least eighteen (18) months prior to date on which it plans to withdraw. No withdrawal may be accepted without prior written notification to the State Board of Education and without approval of the Regional Board of School Trustees.
- 7-1.2 A Member District that withdraws shall not be entitled to a return of its pro rata share of assets unless the Board determines that there are most unusual circumstances that warrant a return of assets.

Section 2 Removal

- 7-2.1 Any Member District failing to abide by the terms of this Agreement is subject to removal by the remaining Members of the System. Such removal shall require the approval of three-fifths (3/5) of the Member Districts and written notification to the State Board of Education prior to removal, and approval of the Regional Board of School Trustees.
- 7-2.2 A Member District that is removed from the System shall not be entitled to a return of its pro rata share of System assets.

Section 3 Dissolution and Distribution of Assets

- 7-3.1 The System may be dissolved upon motion made to the Board for its consideration. If approved by three-fourths (3/4) of the Board members, the motion shall be submitted to the Member Districts for approval.
- 7-3.2 The motion for dissolution shall become effective when three-fourths (3/4) of the Member Districts have approved the motion through action by their respective boards of education.
- 7-3.3 If the System is dissolved, the assets of the System shall be liquidated, and the proceeds shall be distributed in the following order until exhausted (in accordance with Section 7-1.2 any Member District that withdraws from DAOES prior to the effective date of dissolution shall be ineligible for the following distributions unless the Board determines otherwise):

- a) amounts owing to creditors
- b) The return of Nineteen Million Nine Hundred Forty-Three Thousand Two Hundred Seventy-One Dollars (\$19,943,271) from the sale of the Technology Center of DuPage building and grounds to the eight school districts that were members of DAVEA prior to July 1, 1970, based upon the proportion of their original investment in the TCD building and grounds. This amount reflects the appraised value of the TCD building and grounds as of December 31, 1986, the last day DAVEA existed prior to DAOES assuming all assets and liabilities of DAVEA on January 1, 1987.

DISTRICT	ORIGINAL 1972 CONTRIBUTION	PROPORTION OF ORIGINAL 1972 CONTRIBUTION	PROPORTION APPLIED TO 1987 APPRAISED VALUE
Hinsdale 86	\$720,462	19.25%	\$3,839,080
Glenbard 87	\$1,141,695	30.50%	\$6,082,698
West Chicago 94	\$261,455	6.98%	\$1,392,040
Downers Grove 99	\$797,030	21.29%	\$4,245,922
Fenton 100	\$315,208	8.42%	\$1,679,223
Lake Park 108	\$298,900	7.98%	\$1,591,473
Westmont 201	\$83,838	2.24%	\$446,729
Lisle 202	\$124,814	3.33%	\$664,111
Total	\$3,743,402	100.00%	\$19,943,271

- c) Distribution of any funds in excess of \$19,943,271 derived from the sale of the Technology Center of DuPage building and grounds to all of the member Districts. The allocation in this Section (c) shall be based upon each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the ten (10) consecutive school years immediately preceding the effective date of System dissolution. Student enrollment will be measured using the number of students each district has enrolled on the first charge-back billing day of the fiscal year as reflected in Board Policy 4.12. For clarity, the following example is provided and assumes cash and investments are adequate to pay amounts owing to creditors per Section 7-3.3(a) above:

System Dissolution date = June 30, 2030

Proceeds from the sale of TCD Building and Grounds = \$31,000,000

Distribution of proceeds to 8 Districts Per Section 7-3.3(b) = \$19,943,271

Remaining Proceeds to be Distributed = \$11,056,729

District	10-Year Average Percentage of Total TCD Enrollment	Remaining Proceeds Distributed
86	4%	\$442,269
87	27%	\$2,985,317
88	4%	\$442,269
94	7%	\$773,971
99	13%	\$1,437,375
100	4%	\$442,269
108	5%	\$552,836
200	15%	\$1,658,509
201	3%	\$331,702
202	2%	\$221,135
203	3%	\$331,702
204(Cook)	4%	\$442,269
204 (DuPage)	7%	\$773,971
205	2%	\$221,135
Total	100%	\$11,056,729

- d) The proceeds from the liquidation of all non-building and grounds DAOES assets, such as cash, investment, and equipment shall be distributed among the Member districts using each member District's average percentage of the total students enrolled at the Technology Center of DuPage measured over the five (5) consecutive school years immediately preceding the effective date of System dissolution.

ARTICLE VIII - AMENDMENT

Section 1 Process

- 8-1.1 A proposed Amendment to this Agreement shall be first submitted to the Board for consideration. If approved by three-fifths (3/5) of the Board members, the proposed Amendment shall be submitted to the Member Districts for approval.
- 8-1.2 A proposed Amendment shall become effective when three-fifths (3/5) of the Member Districts have approved the Amendment at a meeting of the Board. Failure to act on a proposed Amendment within 60 days of the approval by the Board members in Section 8-1.1 shall be treated as a vote against the Amendment.

ARTICLE IX - LIABILITY OF BOARD OF DIRECTORS & OFFICERS

Section 1 Limitations & Indemnification

- 9-1.1 The Board, its officers, and representatives shall not be liable for any mistake of judgment or any action made, taken, or admitted by them in good faith; nor for any action made, taken, or admitted by any agent, employee, or independent contractor selected by them. No representative or officer shall be liable for any action taken or admitted by any other representative or officer.
- 9-1.2 The System shall indemnify and defend the Board, its officers, and representatives from any and all losses and expenses, including amounts paid in settlement before or after suit is commenced, as a result of any claim, demand, action, proceeding, or judgment that may be asserted against them by reason of their having been members, representatives or officers of the Board. The System shall fulfill its indemnity responsibility by obtaining insurance.

ARTICLE X - MISCELLANEOUS

Section 1 Notice

10-1.1 Any notice required by the Agreement shall be in writing and shall be deemed to have been given when deposited in a United States Post Office, postage prepaid, and properly addressed to the addressee at the address furnished to the System.

Section 2 Constitution of this Agreement

10-2.1 This Agreement and any Amendments thereto may be executed in any number of parts which, when taken together, shall constitute a single instrument.

In witness wherefore, each School District herein subscribed has caused this Agreement to be executed by its duly authorized officers on the date and year first written.

HINSDALE TOWNSHIP HIGH SCHOOL
DISTRICT NO. 86

By: _____
President

ATTEST:

Secretary

Dated: _____

DUPAGE HIGH SCHOOL DISTRICT
NO. 88

By: _____
President

ATTEST:

Secretary

Dated: _____

GLENBARD TOWNSHIP HIGH SCHOOL
DISTRICT NO. 87

By: _____
President

ATTEST:

Secretary

Dated: _____

COMMUNITY HIGH SCHOOL
DISTRICT NO. 94, WEST CHICAGO

By: _____
President

ATTEST:

Secretary

Dated: _____

APPENDIX B

COMMUNITY HIGH SCHOOL
DISTRICT NO. 99, DOWNERS GROVE

By: _____
President

ATTEST:

Secretary

Dated: _____

LAKE PARK COMMUNITY HIGH
SCHOOL DISTRICT NO. 108

By: _____
President

ATTEST:

Secretary

Dated: _____

WESTMONT COMMUNITY UNIT
SCHOOL DISTRICT NO. 201

By: _____
President

ATTEST:

Secretary

Dated: _____

FENTON COMMUNITY HIGH SCHOOL
DISTRICT NO. 100

By: _____
President

ATTEST:

Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 200, WHEATON-WARRENVILLE

By: _____
President

ATTEST:

Secretary

Dated: _____

COMMUNITY UNIT SCHOOL DISTRICT
NO. 202, LISLE

By: _____
President

ATTEST:

Secretary

Dated: _____

APPENDIX B

NAPERVILLE COMMUNITY UNIT
SCHOOL DISTRICT NO. 203

By: _____
President

ATTEST:

Secretary

Dated: _____

LYONS TOWNSHIP HIGH SCHOOL
DISTRICT NO. 204

By: _____
President

ATTEST:

Secretary

Dated: _____

5286.1-5

INDIAN PRAIRIE SCHOOL DISTRICT
NO. 204, DUPAGE COUNTY

By: _____
President

ATTEST:

Secretary

Dated: _____

ELMHURST COMMUNITY UNIT
SCHOOL DISTRICT NO. 205

By: _____
President

ATTEST:

Secretary

Dated: _____

APPENDIX B

2021-2022 DuPage Area Occupational Education Board of Directors

Zimmerman, Mike
DAOES Director

Hlavacs, Jason
Principal

Martinez, Sonia
Business Manager/CSBO

Rudy Hernandez (interim)
Asst Prin. for Student Svcs.

Ruscetti, Patty
Principal's
Secretary

Adamczyk, Marek
Information
Technology Manager

Gliffe, Anthony
College & Career
Pathway Specialist

Rossini, Marlene
Student Services
Counselor

Miklinski, Michelle
Career
Counselor

DeMarco, Diana
Accounting Clerk, Accts
Payable/Payroll/
Purchasing/Sub. Securer

Gambino, Sandy
Business Office
Assistant

Maldonado, Robert
Maintenance
Supervisor

Grzadziel, Sue
Executive
Secretary

Siepiora, Alex
Network Technician

Carta, Amy
Registrar/Clerk

Vacant
Student Svcs Secretary

Welch, Connie
Hall Monitor

Aylward, Rose
SSA-MD ASST, MTHC, Multimed, CONSTR

Messuck, Marie
SSA

Sassone, Christine
SSA-Crim Jus, ProCBS, CIS, Robotics

Spilotro, Christina
SSA-Auto, Fire Sci, EMT

Vander Laan, Kenzie
SSA-Welding

Vega, Carly
SSA-Cosmo (.5)

Vacant
SSA-NATP

Malpede, Christopher
Emergency First Aid Prov

Stachowiak, Steven
Maintenance
Mechanic

Jay Burton
Maintenance
Mechanic Asst.

Transportation & Logistics Architecture & Construction Human Services Arts, AV Tech & Communications Hospitality & Tourism Robotics/Automation Technology Information Technology Health Science Manufacturing Law, Public Safety Corrections & Security

Schlachter, Douglas
Automotive Tech

Hyer, Daniel
Automotive Tech

Roberts, Chris
Automotive Tech

Hagan, Michael
Automotive Tech

Bunge, Paul
Auto Body Repair

Behrman, Stuart
Auto Parts Clerk

Cervenka, Steve
HVACR/Res Wiring/HTI

Barth, Jason
Construction Trades

Tenuta, Jeanna
Cosmetology

Cassata, Grace
Cosmetology

Elza, Jaime
Cosmetology

Rebmann, Samantha
Cosmetology

Vega, Carly (.5)
Cosmetology

Figaro, Helen
Early Childhood
Education & Care

Miceli, Vanessa
ECEC Lab Supervisor

Parker, AnnMarie
Multimedia &
TV Production

Barker, Matthew
Professional Cooking,
Baking & Service

Neuner, Kyle
Professional Cooking,
Baking & Service

Lindberg, Mark
Robotics/Automation
Technology

Wright, Evan
Computer Info Sys
& Game Design

James, Greg (Trey)
SSA, CIS

Aboutar, Mary
Medical
Assisting

Rodman, Leonard
Medical
Terminology & Healthcare
Careers

Bartels, Laurie
Nursing
Assistant
Training
Program

Rispens, Betty Jo
NATP

Crissey, Kristin
NATP

Karlberg, Mary
NATP Lab Supv

Gutierrez, Robert
"BJ"
Welding

Foehring, Edward
Welding

Rubo, Richard
Fire Science

Bayne, Jr., Roger
.5 EMT

Dinelli, David
.5 EMT

Bondi, Tom
Criminal Justice

Leveille, James
Criminal Justice

- Certified Instructional Staff or CER
- Educational Support (Instructional) or ESPI
- Educational Support (Non-Instructional) or ESPNI
- Administration (Certified Exempt) or CE
- Bold Outline Indicates Program Coordinator

LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net



Brian Stachacz
Director of Business Services

Memorandum

To: Dr. Brian Waterman, Board of Education
From: Brian Stachacz
Date: 6/7/2022
Re: FY23 Depositories/Signers

Information: Attached, you will find a list of bank accounts (Depositories) currently utilized by the District, along with the names of the current signers on those accounts. We are required to have these approved on an annual basis by the Board of Education now that the District owns the accounts and we are no longer under the jurisdiction of the Township Treasurer's Office. We are not recommending any changes to the accounts or the signers at this time for the upcoming year.

Recommendation: The Board of Education approve the Depositories/Signers as presented for the 2023 Fiscal Year.

Lyons Township High School Bank Accounts 2022

DISTRICT BANK ACCOUNTS

PMA

ISDLAF General Fund	15132-101
ISDLAF Payroll	15132-102
ISDLAF Accounts Payable	15132-103

Bank Signers: Brian Stachacz
 Brian Waterman

BMO Harris

ISDLAF General Fund	15132-101	2972503
ISDLAF Payroll	15132-102	2956753
ISDLAF Accounts Payable	15132-103	2956761

Bank Signers: Brian Stachacz
 Brian Waterman

STUDENT ACTIVITY/SCHOLARSHIP ACCOUNTS

FNBC Bank & Trust

620 W Burlington Ave
LaGrange, IL 60525-0190

Student Activity	144401
Scholarship	144428
Student Exchange	172517

Bank Signers: Brian Waterman
 Brian Stachacz

LYONS TOWNSHIP HIGH SCHOOL



DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
• Tel: (708) 579-6456 • Fax: (708) 579-6454 • Email: epiotrowski@lths.net • Website: www.lths.net

TO: Brian Waterman, Superintendent
FROM: Ed Piotrowski, Director of Human Resources
DATE: June 2, 2022
RE: Board Policies Review

EDWARD M. PIOTROWSKI
Director of Human Resources

The District maintains its policies through the PRESS service provided by the Illinois Association of School Boards (IASB). We recently received PRESS issue 109 updates, and recommendations are outlined below.

Section 1. For quality assurance, IASB recommends a review of policies at least once every five years. The following 4 policies included in PRESS Issue 109 are recommended for 5-year update approval:

Policy 5:140 Solicitations By or From Staff
Policy 5:240 Suspension
Policy 5:70 Religious Holidays
Policy 6:70 Teaching about Religions

Once reviewed, the adopted date will be updated in the policy manual.

Section 2. The following 5 policy revisions includes changes of an administrative nature, such as updates to legal references, footnotes, terminology, or responses to recent legislation, and should not affect how the policies are interpreted.

Policy 4:70 Resource Conservation
Policy 6:140 Education of Homeless Children
Policy 6:290 Homework Policy
Policy 7:15 Student and Family Privacy Rights
Policy 7:270 Administering Medicine to Students

Section 3. The following 2 policies have been rewritten and has been viewed by our legal counsel and the recommendations provided are included below.

Policy 2:230 Public Participation at Board of Education Meetings and Petitions to the Board
Policy 7:285 Anaphylaxis Prevention, Response, and Management Program

Please see the attached Memo from Franczek with their legal recommendations for section 3 policies.

As an additional reminder. Items within policy updates that are in green are IASB's recommendations for updates. Items in red are stricken recommendations.

Vita Plena

There may also be footnotes for each policy from PRESS with extended explanations for the recommended updates that can be helpful to you as you review these policies.

RECOMMENDATION

We recommend the District policies listed above and attached to this memorandum be considered and presented as a first reading.

Document Status: 5-Year-Review - Needs Review

5:140 Solicitations By or From Staff

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent. District employees also shall not directly solicit participation by students, staff, or other members of the school community in any activities offered by District employees or other third parties and not offered or authorized by the District. Solicitations for such activities must receive prior approval under District Policy 8:25.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: January 21, 2014

Document Status: 5-Year-Review - Needs Review

5:240 Suspension

Suspension Without Pay

The Board of Education may suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for up to 30 employment days for misconduct that is detrimental to the School District. Administrative staff members may not be suspended without pay as a disciplinary measure.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within five calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

Suspension With Pay

The Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the employee to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end. No suspension with pay shall exceed 30 school or working days in length.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

LEGAL REF.:

5 ILCS 430/5-60(b).

105 ILCS 5/24-12.

325 ILCS 5/7.4(c-10).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985).

Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).

Massie v. East St. Louis Sch. District No.189, 203 Ill.App.3d 965 (5th Dist. 1990).

CROSS REF.: 5:290 (~~Educational Support Personnel~~—Employment Termination and Suspensions)

Document Status: 5-Year-Review - Needs Review

5:70 Religious Holidays

The Director of Human Resources shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.

Also please refer to the following current agreement:

"Negotiated Agreement Between Board of Education of Lyons Township High School, District 204, Cook County, Illinois and Lyons Township High School Faculty Association."

LEGAL REF.:

Religious Freedom Restoration Act, [775 ILCS 35/15](#).

Illinois Human Rights Act, [775 ILCS 5/2-101](#) and [5/2-102](#).

ADOPTED: January 21, 2014

Document Status: 5-Year-Review - Needs Review

6:70 Teaching About Religions

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

LEGAL REF.:

School Dist. of Abington Twp v. Schempp, 374 U.S. 203 (1963).

Allegheny County v. ACLU Pittsburgh Chapter, 492 U.S. 573 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:255 (Assemblies and Ceremonies)

ADOPTED: January 16, 2018

Document Status: Draft Update

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. PRESSPlus1

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

Document Status: Draft Update

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the ~~III.~~ Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the ~~appropriate~~ Intermediate Service Center ~~Executive Director~~ PRESSPlus1 and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

~~McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.~~ PRESSPlus2

~~III. Education for Homeless Children Act, 105 ILCS 45/.~~ Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

~~ADOPTED: February 16, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a 5-year review. **Issue 109, May 2022**

PRESSPlus 2. The Legal Reference style is updated. **Issue 109, May 2022**

Document Status: Draft Update

6:290 Homework

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience.

Missed Homework^{PRESSPlus1}

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, *Attendance and Truancy*.

CROSS REF.: 7:70 (Attendance and Truancy)

ADOPTED: January 21, 2014

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

Document Status: Draft Update

7:15 Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in ~~Board of Education~~ policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified ~~or and regardless of~~ who created the survey.

Surveys Created by a Third Party

All surveys as at the discrepancy of the Superintendent or designee. Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*).
3. Is otherwise authorized by Board policy.

Prohibition on Selling or Marketing Students' Personal Information ~~Is Prohibited~~ ^{PRESSPlus1}

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Act.

105 ILCS 5/10-20.38.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

~~105 ILCS 5/10-20.38~~.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities)

PRESSPlus Comments

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data Privacy and Security*, for more information about SOPPA requirements. **Issue 109, May 2022**

Document Status: Draft Update

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

A student may possess an epinephrine injector, e.g., EpiPen®, and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector and/or medication, or the storage of any medication by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as

necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a registered qualifying student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus provided the child's parent/guardian has provided the District with appropriate written authorization and copies of the student's and parent's registration cards. Medical cannabis infused products administered under this section of the policy must be stored with the school

nurse at all times and may only be accessible by the school nurse or school administrator.

3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator provided the child's parent/guardian has provided the District with appropriate written authorization and copies of the student's and parent's registration cards. Medical cannabis infused products administered under this section of the policy must be stored with the school nurse at all times and may only be accessible by the school nurse or school administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) will provide all notifications required by State law and administrative procedures.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections~~4~~ from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.

105 ILCS 145/, Care of Students with Diabetes Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act, ~~and scheduled to be repealed on July 1, 2020.~~

720 ILCS 550/, Cannabis Control Act.

23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (~~Food Allergy~~Anaphylaxis Prevention, Response, and Management Program)^{PRESSPlus1}

PRESSPlus Comments

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*. Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS Online** by logging in at www.iasb.com. **Issue 109, May 2022**

Document Status: Draft Update

2:230 Public Participation at Board of Education Meetings and Petitions to the Board

The Board will allocate up to 30 minutes^{PRESSPlus1} during each regular and special open meeting of the Board^{PRESSPlus2} during which any person may make comments to the Board regarding agenda or non-agenda items related to the District, subject to the reasonable constraints established and recorded in this policy. It shall be the Board's practice not to directly engage in discussion or ask or answer questions during public comment. The Board listens to comments or questions during public participation: responses to comments to or questions of the Board are most often managed through policy 3:30, Chain of Command.^{PRESSPlus3}

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:^{PRESSPlus4}

1. Sign in on the designated public comment form, which requests each speaker to provide his or her name, address, topic and whether the individual is a resident of the District.^{PRESSPlus5} Individuals that provide they are residents will be permitted to speak before individuals that do not identify themselves as residents.
2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President.^{PRESSPlus6} to maintain order and decorum for all.
3. Identify oneself and be brief. Each person may address the Board for up to three³ minutes.
4. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, Visitors to and Conduct on School Property. Specifically, individuals should display mutual respect, civility, and orderly conduct. Individuals shall not:
 1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, or any other person.
 2. Use vulgar or obscene language.
 3. Impede, delay, disrupt, or otherwise interfere with a Board meeting (including using cellular phones in a disruptive manner).
 4. Engage in any conduct that interferes with, disrupts, or adversely effects the District or a Board meeting.
 5. Violate other District policies or regulations, a directive from an authorized security officer, or a District employee or Board member.

The Board President shall have the authority to:

1. Shorten the time for each person to address the Board to conserve time and give the maximum number of people an opportunity to speak.
2. Limit the duration of public comment on any one subject to 20 minutes. If multiple^{several} individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
3. Extend the 30-minute time limit for public participation.⁴⁶

4. Extend the three-minute time limit for individual speakers.
5. Determine procedural matters regarding public participation not otherwise covered in Board policy.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged. The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not “necessarily mean that public comment must be allowed to continue indefinitely,” the public body presented “no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.” **Issue 109, May 2022**

PRESSPlus 2. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community’s public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS 850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public participation. **Issue 109, May 2022**

PRESSPlus 3. The law does not require board members to respond during public participation, and best practices for meetings instruct board members to refrain from engaging in commentary with members of the public during public participation. **Issue 109, May 2022**

PRESSPlus 4. Some of this policy's content is unique to the district. Please consult the author and the **PRESS** sample, available by logging in at www.iasb.com, to determine whether further changes are necessary. **Issue 109, May 2022**

PRESSPlus 5. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**

PRESSPlus 6. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president's duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/ and other learning opportunities through IASB's Online Learning Center, at: www.iasb.com/conference-training-and-events/training/online-learning/online-courses/. **Issue 109, May 2022**

Document Status: Draft Update - Rewritten

7:285 Anaphylaxis Prevention, Response, and Management Program

Title has been updated. Original Title: Food Allergy Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. [PRESSPlus1](#) Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. [PRESSPlus2](#) Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. [PRESSPlus3](#)

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540. [PRESSPlus4](#)
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540. [PRESSPlus5](#)
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*. [Q1](#)
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*. [PRESSPlus6](#)
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy. [PRESSPlus7](#)
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring [PRESSPlus8](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at

least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.:

105 ILCS 5/2-3.182, 5/10-22.39(e), and 5/22-30.

23 Ill.Admin.Code §1.540.

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*?

Note: Be sure that the Board's adoption of the subhead regarding Undesignated Epinephrine Injectors in policy 7:270 is in alignment with the District's implementation of 105 ILCS 5/22-30, amended by P.A. 102-413. If the district maintains a supply of undesignated epinephrine injectors, but has not adopted the subhead in policy 7:270, see the **PRESS** sample, available at **PRESS** Online by logging in at www.iasb.com, at f/n 12.

Yes (default)

No (IASB will delete #3 in alignment with policy 7:270.)

PRESSPlus Comments

PRESSPlus 1. This policy is updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-413, requiring districts to adopt or update by 8-17-22 an anaphylaxis policy addressing prevention of and response to anaphylaxis in accordance with the model policy developed by the Ill. State Board of Education (ISBE), *Anaphylaxis Response Policy for Illinois Schools, (ISBE Model)*, available at: www.isbe.net/Documents/Anaphylactic-policy.pdf.

It is presented as rewritten for PRESS Plus subscribers, however, a redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com.

The law requires the *ISBE Model*, and in turn a board's policy based on the *ISBE Model*, to include: (a) a procedure and treatment plan, including emergency protocols and responsibilities for school nurses and other appropriate school personnel, for responding to anaphylaxis, (b) requirements for a training course for appropriate school personnel on prevention and responding to anaphylaxis, (c) a procedure and appropriate guidelines for the development of an individualized emergency health care

plan for children with a food or other allergy that could result in anaphylaxis, (d) a communication plan for intake and dissemination of information provided by Illinois regarding children with a food or other allergy that could result in anaphylaxis, including a discussion of methods, treatments, and therapies to reduce the risk of allergic reactions, including anaphylaxis, (e) strategies for reducing the risk of exposure to anaphylactic causative agents, including food and other allergens, and (f) a communication plan for discussion with children who have developed adequate verbal communication and comprehension skills and with the parents or guardians of all children about foods that are safe and unsafe and about strategies to avoid exposure to unsafe food. 105 ILCS 5/2-3.182(b).

The *ISBE Model* is primarily focused on item (a). Little to no guidance for schools regarding items (b)-(f) exists in it other than to generally cite to voluminous resources made available by the Centers for Disease Control and Prevention (CDC) and National Association of School Nurses (NASN). This policy and its implementing procedures (available at **PRESS** Online by logging in at www.iasb.com) are designed to supplement the *ISBE Model* and further lead school officials to resources regarding items (b)-(f). 105 ILCS 5/2-3.182(b)(1-6).

Issue 109, May 2022

PRESSPlus 2. The *ISBE Model* does not provide a specific definition for *anaphylactic emergency*, but it appears to use that term and *anaphylaxis* interchangeably. **Issue 109, May 2022**

PRESSPlus 3. The *ISBE Model* provides that students at risk for anaphylaxis benefit from a policy that coordinates a planned response in the event of an anaphylactic emergency, and it emphasizes that an emergency plan should include all stakeholders. The clause “using a cooperative effort among students’ families, staff members, students, health care providers and emergency medical services, and the community” is optional and can be removed. The purpose of the clause is to share responsibility for management among all stakeholders. **Issue 109, May 2022**

PRESSPlus 4. Number one outlines the goals that the legislature directed ISBE to include in the topics covered by the *ISBE Model*. 105 ILCS 5/2-3.149(a)-(c). The *ISBE Model* is based on the *Virginia Dept. of Education Anaphylaxis Policy*, available at: www.doe.virginia.gov/support/health_medical/anaphylaxis_epinephrine/, and it incorporates NASN recommendations for a comprehensive anaphylaxis school policy. See the *NASN Sample Anaphylaxis Policy*, at: www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis. Boards may add further expectations and include additional goals that reflect those expectations here. Ensure that any additional expectations or goals align with policy 7:270, *Administering Medicines to Students*. **Issue 109, May 2022**

PRESSPlus 5. Number two includes the biennial in-service training program required by 105 ILCS 5/10-22.39(e) and training required by 105 ILCS 5/22-30(g) for those staff members who will be *trained personnel*, authorized by 105 ILCS 5/22-30(b-10), to provide or administer undesignated epinephrine in specific situations. The law authorizes *school nurses* and *trained personnel* to administer undesignated epinephrine. See policy 5:100, *Staff Development Program* (or, if the board has not adopted the list of all training in the policy, see f/n 5 of the sample policy at **PRESS** Online, available by logging in at www.iasb.com), and 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon* (available at **PRESS** Online by logging in at www.iasb.com).

105 ILCS 5/22-30(b-5) does not specifically state that staff members authorized to administer (student-specific) epinephrine under a student's specific individual plan must also complete the more rigorous training required for *trained personnel*. However, the *ISBE Model* is clear that “[o]nly trained personnel should administer epinephrine to a student believed to be having an anaphylactic reaction,” and it requires each building-level administrator to identify at least two employees, in addition to the school nurse (if any), to be *trained personnel*. The more in-depth training for staff members who may administer epinephrine (whether student-specific or undesignated) is also a best practice emphasized in the *CDC Guidelines*, which is referenced in the *ISBE Model*. **Issue 109, May 2022**

PRESSPlus 6. Number four refers to the CDC's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, at: www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf (*CDC Guidelines*), which is cited in the *ISBE Model* as a resource for a “full food allergy and prevention of allergen exposure plan.” Adopting the entire, voluminous *CDC Guidelines* document as policy is not practical. The *CDC Guidelines* also state that not every recommendation will be appropriate or feasible for every district's needs. The *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*, at: <http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis>, are also linked as a resource in the *ISBE Model*. The *ISBE Model* acknowledges that not all schools have access to school nurses or other health staff on a regular basis, and it encourages districts to take this into consideration when developing building-level plans. **Issue 109, May 2022**

PRESSPlus 7. Number five is required by 105 ILCS 5/2-3.182(c), added by P.A. 102-413. The notification must include contact information for parents/guardians to engage further with the district to learn more about individualized aspects of the policy. For ease of administration, districts may want to include this notification in student handbook(s). The Ill. Principal's Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook* (MSH), at: www.ilprincipals.org/resources/model-student-handbook. **Issue 109, May 2022**

PRESSPlus 8. 105 ILCS 5/2-3.182(e) provides that ISBE shall review and update its model policy at least once every three years. Although this section does not expressly state that boards must also conduct a review within this time frame, that is the logical conclusion based on a board's duty in 105 ILCS 5/10-16.7 to direct the superintendent through policy. **Issue 109, May 2022**

LYONS TOWNSHIP HIGH SCHOOL

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SCOTT D. EGGERDING
Director of Curriculum and Instruction

TO: Brian Waterman
Board of Education

FROM: Scott D. Eggerding

DATE: June 13, 2022

RE: LTHS District 204 Consolidated District Plan

BACKGROUND

The Illinois State Board of Education provides a grant management system that ensures compliance with all Federal and State grant rules. Under the new “Elementary and Secondary Education Act of 1965 as Amended” (known as Title Grants, ESSA, or the Every Student Succeeds Act) and in conjunction with other Federally funded grants, including the Individuals with Disabilities Education Act (IDEA), ISBE has implemented a new Consolidated District Plan. The attached plan in an omnibus grant plan that pulls assurance and planning components out of grant applications and brings them together in one document. Ideally, the Consolidated District Plan serves as a school improvement plan, a consultation vehicle with non-public schools, a repository for consultation notes with students with disabilities, and School-Board approved assurances necessary prior to gaining access to FY23 grant applications. This plan was last approved in 2020 and is only required to be approved by the School Board when significant changes have been made. Given our Strategic Planning process, we updated the plan to include the needs assessment information from the plan as well as the goals.

The Consolidated District Plan includes goals and assurances for:

- Title I (improving the academic achievement of the disadvantaged)
- Title II (preparing, training, and recruiting high-quality teachers, principals and other school leaders.)
- Title IV (student support and academic enrichment)
- IDEA (individuals with disabilities in education)
- ESSER III American Recovery Plan (Federal plan to get schools opened back up after COVID and support the most vulnerable)

Input for the goals and initiatives included in the Consolidated District Plan have come from administration, teachers, students, parents, community members, consultation with non-public school officials, LADSE, and the participants of the Strategic Plan Process which included representatives and feedback from all required groups. Embedded in the plan are District goals and state requirements that pertain to the targeted populations named as beneficiaries of their respective grants.

A few highlights and one apology:

- Needs assessment and goal statements come from the strategic planning process.
- Multiple teams were involved in preparing the details of plan.
 - At Risk Students (Jennifer Tyrrell, Jennifer Rowe)
 - IDEA Funding (Leslie Owens, Melissa Moore, Brian Stachacz)
 - Low Performing, EL, Immigrant & Library Supports (Tyrrell, Smith, Raino, Division Leadership Team)
 - Safe and Healthy Learning Environment (Jennifer Tyrrell, Building Leadership Team)
 - Title I and Staff Development (Scott Eggerding, Katie Smith)
- The Foster Student Transportation Plan has not changed with the strategic planning process and is presented with one change from previous years—an update of the contact persons at LT.
- The state plan document includes information from previous years. As is the case this year, the Board is only required to approve a plan each year if there are significant changes. By including both versions, the ISBE Principal Consultant can see what has changed.
- The first version of the plan contains the narrative elements of the plan.
- The second version of the plan comes from the ISBE online template where it will be submitted. It can only be printed using an Illinois State Board of Education print request which is almost illegible and takes 24 hours to be printed. There was one update to the more legible version using the Strategic Plan language for the well-rounded instructional program. The final plan that will be sent to the State will be updated prior to submission.

RECOMMENDATION

I recommend that the Board review and approve the attached Consolidated District Plan.

Consolidated District Plan

Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the programs selected.

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction. We continue to address the needs of students who have been negatively impacted by COVID and ESSER funds will continue to be used to provide supports for students who have fallen behind. The District will also continue to address equity issues and social emotional needs of students using the federal and state resources in addition to our local resources.

Needs Assessment Results

1. Describe the well-rounded instructional program to meet the academic and language needs of all students and how the district will develop and implement the program(s).* [1]

Lyons Township High School is a comprehensive high school with tour mission statement declaring to “Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life.” Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community.

Growing out of that mission statement, we are guided by our vision "All students graduate prepared for life, career, and college success.' This has led us to 5 goals which make up our strategic plan.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve.

Provide a safe, positive, inclusive and engaging learning environment.

Invest in staff and culture to ensure innovation, collaboration and accountability.

Partner with families and the community to support and expand learning opportunities for all students.

Allocate necessary resources to maximize educational success for all students.

These goals, viewed through the lens of our Portrait of a Graduate will ensure students leave LT with the following:

life, career and college ready.
empowered and self-sufficient.
a critical thinker and problem-solver.
an effective communicator and collaborator.
adaptable and resilient.
culturally competent, inclusive and empathetic.
personally responsible.

With our mission, vision and goals in mind, we intend to use Grant funds to bridge the gap between what the District is able to provide and the needs of students who require additional supports to achieve success.

2. List and describe the measures the district takes to use and create the identification criteria for students at risk of failure.* Include criteria for low-income, EL, special education, neglected, and delinquent as applicable to the district. [2]

LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support.

LTHS Student Support Teams (SST) utilize our Data Warehouse/Dashboard System (DecisionEd) in order to monitor students' academics (grades), behavior, and attendance. Assistant Principals lead our Support Teams as they identify students at risk of failure; this is an ongoing process of progress monitoring. The Student Support Team (SST) refers students to the intervention study halls, collaborate with other members of students' teams, seek teacher feedback, and communicate with parents (calls, meetings, home visits, etc.). As LTHS transitioned back to in-person learning during the 2021-22 school year, supporting students with poor attendance was a priority because of the number of students chronically absent. During the 2021-22 school year, the Student Support Teams prioritized supporting students that were experiencing struggles with grades and attendance.

Ninth and 12th grade Student Support Teams placed focus on supporting freshmen in danger of being off track and seniors in jeopardy of not graduating. In addition to progress monitoring and intervening during the course of the semester, schedule changes will continue to be executed in order to provide credit recovery opportunities to students through Academy and Academy+ programs, and personalized invitations to attend the 2022 Summer School session.

3. Describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic and language standards. This includes a description of any additional educational assistance designed to assist English learners and immigrant students to access academic content and develop language proficiency, as applicable.* [3]

LTHS has a comprehensive academic support system.

Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation.

All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two-week period for support. Following the two-week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help.

Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category.

After school tutoring through the ACT (Academy Center Tutoring) program provides students with an opportunity to get more help after school from certified teachers.

Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores.

We have added a District level Director of Student Support Services in order to implement our comprehensive system of supports as well as coordinate these supports across Special Education and Counseling/Student Services.

A weekly *Homework Night* for our EL students gives them an opportunity to attend each week in the evenings on Wednesdays to get help with their homework. Transportation is provided.

In the fall of 2022, the District will add a Bilingual Program Director.

The RISE Bridge Program is a summer school opportunity for identified students of color in between their 8th grade and freshman years in school. The purpose is to help students acclimate to the buildings, educational offerings, student supports, rigor, and study skills necessary for success in high school.

4. Describe the instructional and additional strategies intended to strengthen academic and language programs and improve school conditions for student learning and how these are implemented. This includes a description of any additional supplemental instructional activities and strategies designed to strengthen academic and language programs for English learners and immigrant students, as applicable.* [4]

LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators.

SIOP (Sheltered Instruction Observation Protocol) training has been offered to all teachers of English learners since 2020. Teachers attend quarterly workshops, engage in planning period PD, and work with an instructional coach on an on-going basis in order to impact student learning in their disciplines.

During our week-long Mentoring and Induction Program for new teachers to the district, teachers are provided PD related to the bilingual program, the identification and classification of ELs, and the instructional approaches that best support our English learners in all disciplines.

L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In the second semester the team members observe each other implementing the skill and provide feedback.

LTHS has an Instructional Coaching program in which we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. Instructional coaches work with individual teachers as they improve their instructional practice. Coaches will also work with teams that are reviewing and designing stage 1 curriculum during the upcoming year.

The Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program. The Assessment Team reviews the Type II, performance-based assessments for the district to ensure reliability and fidelity. An Assessment Coach works with year one teachers on implementation of the formative process.

The Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's research on Differentiated Instruction. A DI Coach works with all second year teachers to ensure implementation of DI in classrooms.

A myriad of book studies were implemented to support teachers/staff in working with diverse learners and special population groups.

Equity Ambassadors will be trained in culturally responsive pedagogy in order to provide professional development to certified staff during the 2022-23 school year.

Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System.

The Social Emotional Learning Team started a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 2018-19. Classes of 2024 and 2025 have created class charters which emphasize how students want to feel at school and the actions they will take to make others feel that way. Every student has a voice in the process. SEL lessons will be implemented through our Physical Education courses at the 9-11 grade levels in 2022-23.

We continue to evolve the LTHS Alternative Program to allow for more flexible credit recovery and tier 2 interventions.

Academy and Academy+ programs will run at both North and South Campuses to support students with academic credit recovery. Attendance interventions will also be implemented in order to increase engagement in learning. Priority will be given to freshmen who are off track to graduate after their initial year and seniors in jeopardy of not graduating.

Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices.

Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell).

5. Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.[5]**

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers. LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies.

We also hired of a Coordinator of Equity and Belonging to better meet the needs of students of color.

6. Describe the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement. [6]**

As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians:

Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citations

Instruct students on the use of technology to appropriately convey information

Instruct students on the use of technology to collaborate for a variety of multimedia projects

Instruct students on the use of library resources, including print and non-print sources

Serve on a number committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team, School Day Change Committee, and the Strategic Planning Committee.

Appropriate library funding to supply students with a variety of reading materials both print and digital

Provide readers advisory and literature selection to all levels of students individually, as groups, and as whole classes

Introduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learning

Curate a suite of technology resources including databases, eBooks, digital magazines, and open source products

Evaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staff

Collaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional development

Attend and present at local and national library and technology conferences

Create a library environment that accommodates a variety of student-centered needs including individual, small group, and whole class learning

Provide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hour

In 2022-23, librarians will review and revise an information literacy curriculum

7. Describe how the district will identify and serve gifted and talented students by using objective criteria. [7]**

Gifted and talented students are identified as early as middle school for math based on course success and feedback from standardized testing.

Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade.

The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score.

We also invite students who perform well on the PSAT 10 to participate in specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards.

Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors.

In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

College and Career Readiness

1. Describe how the district will facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable, through:* [1]

As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade.

For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors.

We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit.

A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions.

A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal.

To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses.

Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reasons, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level.

Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses.

8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them.

The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands.

To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels.

From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus.

LTHS's motto, *vita plena*, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education:

Graduation requirements at LT are greater than the minimum number of credits required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment.

We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and

facilitate the college application process. They host an annual college fair and info sessions on financial aid.

Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions.

AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified.

LTHS is a founding District of the Du Page Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of Du Page. We partner with the College of Du Page, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English.

We are working with the sending high schools of the College of Du Page to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018.

Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so.

Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status)

Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen.

We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

2. If applicable, describe the district's support for programs that coordinate and integrate the following:* [2]

Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.

LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training.

Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence.

We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Professional Development –

Highly Prepared and Effective Teachers and School Leaders

I. Title I, Part A - Improving Basic Programs

Professional Development will continue for equity and belonging. A quarterly equity program will be initiated and ongoing training on Culturally Responsive Teaching as well as Ghody Muhammed's work will be incorporated throughout the year.

Co-teaching will be a new initiative at the Freshman year with growth to Sophomore year in the fall of 2023. Training will occur in the 2022-23 school year for those teachers who will be involved in the Sophomore cohort of co-teaching.

Student Voice Circles will continue with the support of Trent Day Hall, who helped to set up the students to lead workshops during the 2021-22 school year.

II. Title II, Part A - Preparing, Training, and Recruiting

Professional learning sustained by our faculty will be continued through the work of the Professional Learning Team.

A cohort of teachers from the Freshman year will begin a cycle of Curriculum Review. They will use summer workshop time to finalize the work they will be doing throughout the school year (quarterly half-day workshops).

Two Division Chairs will begin their journey as Learning Forward Academy members by participating in summer and winter professional development furnished by Learning Forward.

III. Title IV, Part A - Student Support and Academic Enrichment

Students who cannot afford to take AP tests will have those tests paid for by Title IV funds.

Safe and Healthy Learning Environment

District Goal(s):

Goal Two: Learning Environment & Supports: Provide a safe, positive, inclusive and engaging

1. **Describe the process through which the districts will:***
 - i. **reduce incidences of bullying and harassment**
 - ii. **reduce the overuse of discipline practices that remove students from the classroom [1]**

- iii. **reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of students as defined below. [2]**
 - a. **each major racial and ethnic group;**
 - b. **economically disadvantaged students as compared to students who are not economically disadvantaged;**
 - c. **children with disabilities as compared to children without disabilities;**
 - d. **English proficiency status;**
 - e. **gender; and**
 - f. **migrant status.**

Data Review and Analysis

LTHS, in partnership with DecisionEd, has created data dashboards that allow for the efficient use of daily data in addition to data reports. Access to this data allows for the administration and intervention teams to monitor data, as well as to disaggregate and isolate concerns for more targeted professional learning and interventions.

LTHS will utilize local, disaggregated data to fully understand who is being suspended, the reasons for suspensions, and the disparities in suspension across demographic groups. This information will be essential in understanding how to specifically address concerns and to reduce the Racial Disproportionality Rate.

LTHS will utilize data to set goals for the measured metrics, with accompanying action steps, to remain out of the top 20% of the ISBE Exclusionary Discipline list.

LTHS will utilize (among other resources) the ISBE-provided, evidence-based, Safe and Successful Schools Framework and the Educator's Action Planning Guide for Addressing the Root Causes of Disparities in School Discipline to guide and ensure comprehensive planning and action.

Increasing District Capacity

In order to expand and improve systems-level planning with a focus on improving the academic, social-emotional, and post-secondary outcomes for all students, LTHS hired two new District-level administrators for the start of the 2021-2022 school year:

- Director of Equity and Belonging
- Director of Student Services

LTHS will hire the following additional positions for the 2022-23 school year to improve the staff to student ratios within Student Services to allow for a prevention-focused service delivery model and increased capacity to assess and address student needs:

- Bilingual Coordinator
- Social Worker
- School Counselor

District/Board Policy and Procedures Review

The Board of Education, in collaboration with the Superintendent and consultation with the district's law firm, will review all policies related to discipline to ensure legal compliance and support for improved student outcomes.

Handbook Review and Revision

LTHS will convene a multidisciplinary committee to oversee a review and revision of the Student Handbook/Code of Conduct at the start of the 2022-2023 School Year with the goal of proposing changes that will go into effect for the start of the 2023-2024 School Year.

The overarching desired outcomes of this review and revision will be to ensure legal compliance and compliance with Board Policy, to support students, families, and staff in order to maintain a safe school environment conducive to academic learning and personal growth by clearly outlining the behavioral expectations, interventions, and accompanying procedures

LTHS will utilize the AASA and the Framework for Revising School District Codes of Student Conduct to guide the handbook review/revision and ensure alignment with evidence-based and best practices with a focus on preventative and restorative disciplinary responses.

Integration of Restorative Practices:

Integration and implementation of restorative practices will align with a Multi-Tiered System of Support Framework

Tier 1 – Clear Expectations and Education for All (Prevention)

Tier 2 – Targeted Support and Skill-Building (Intervention)

Tier 3 – Individualized and intensive support to repair harm (Reintegration)

LTHS will develop and implement a restorative justice intervention program that maintains student attendance on-campus, while participating in educational opportunities that offer a continuum of instructional and positive behavioral supports.

The Building Leadership and Student Support Teams will develop restorative strategies and resources, based on findings of the data analysis, that will target the specific needs of the district in the areas of prevention, intervention, and reintegration throughout the 2022-23 school year. The Building Leadership Team will determine staff training/learning needs.

Continued Partnership with Rosecrance:

Rosecrance is a national leader in addiction and behavioral health treatment that provides individualized, evidence-based treatment. Instead of an immediate out-of-school suspension and return, LTHS has contracted with Rosecrance to bring an assessment counselor on campus to work with students and families (when a student is found in possession or under the influence of illegal substances). Based on the results of the assessment, students and families may opt-in to various treatment programs through Rosecrance and their local La Grange office.

In lieu of out-of-school suspensions, students and families may opt-in to an alternative-to-suspension program with Rosecrance. The goal of this program is treatment and recovery as opposed to exclusionary discipline (e.g. suspension).

Student Voice, Partnership with Anti Defamation League, and Upstander Campaign

Over 200 students participated in a student voice workshop during the 2021-22 school year. Student leaders received training in advanced facilitation techniques and will lead student voice workshops during the 2022-23 school year in which the following will occur:

Students will participate in ice breakers in order to build rapport with the group and make connections before starting to discuss content.

The group will discuss values and norms as part of setting intentions for the day.

Students will participate in a diversity line activity in order to begin processing the backgrounds of the individuals that are participating within the workshop.

Students will be introduced to the concepts of dignity honored and dignity violated.

Students will engage in discussion around when their dignity was honored at LT and when it was violated.

Students will learn about communication strategies such as active and reflective listening.

Students will engage in a reflective *Continue, Stop, Start* table conversation in which they will discuss the things that we should continue doing at LT, start doing at LT and stop doing at LT.

LTHS will maintain a partnership with Core Collaborative in which we will continue to develop student voice workshops, student leader training sessions, and work with students to extend their knowledge and application as we build a culture of belonging within our school.

Approximately 25 student leaders participated in the Anti Defamation League *No Place for Hate* training. These students will lead workshops within our school community during the 2022-23 school year.

LTHS will run an “upstander campaign” during the 2022-23 school year in which our school community will celebrate upstander behaviors. We will also amplify student and staff learning about techniques to disrupt bias and harmful behaviors, actions, and words.

2. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act. [3]

The District provides the following services for homeless children and youth:

- Transportation to and from school as well as extra-curricular / tutoring sessions
- Free lunch program
- Clothing
- Social work services
- Help to find housing for displaced families
- Work with homeless shelters
- School supplies paid for by Title I \$.

Title I Funding

1. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d).* (Section 1112(b)(3))

No schools identified under this part

2. Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? * (Section 1112(b)(5))

No

3. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA.* (Section 1112(b)(4))

Measures of Poverty from 1113(5)(A) and (B)

School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),

4. Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.* (Section 1112(b)(5))

LTHS is a Targeted Assistance School, and as such, focuses on specific courses and programs. LTHS has three levels (College Preparatory, Accelerated and Honors/AP) with College Prep as the level where targeted Title I programs are implemented.

College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.

The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards.

Academy and Academy+ are programs designed to accelerate students in the recovery of credits.

Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards.

In addition to tutoring during lunch study halls, tutoring after school is also available as a Title I support.

Homeless and low-income students needing school supplies and basic foodstuffs are supported, in part, by Title I programs.

5. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.* (Section 1112(b)(9))

LTHS maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once students are placed, their performance is reviewed by teachers and the Student Support Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves.

Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assigned an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level.

Beginning in 2017, we will begin the process of formally reviewing our skills and Enduring Understandings that are the backbone of our assessment system and look at course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

IDEA Programming

1. How was the comprehensive needs assessment information used for planning grant activities?* This section should include the comprehensive needs identified that will be targeted by the activities and programs funded by IDEA.

A Comprehensive Needs Assessment was completed during the 2021/22 school year through our district's Special Education Cooperative (LADSE). This needs assessment was distributed to both staff and families via a Google Survey. When comparing the results of the two surveys, the data indicate a mutual desire for increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. The results of the Needs Assessment also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

2. Summarize the activities and programs to be funded within the grant application.*

District 204 has completed a comprehensive analysis of the current academic offerings for Special Education students and identified Co-Teaching as a gap within the continuum of services. As a result, the district is working with a consultant to train and implement co-teaching for the start of the 2022/23 school year with plans to scale to include all graduation requirements over the course of the next four years. While Co-Teaching is regarded as an academic intervention, the increased accuracy of programming and training for teachers will undoubtedly (positively) impact social/emotional services and use of technology with students with special needs as these will be areas in which the partner special educators will focus.

District 204 continues to partner with the Yale Center for Emotional Intelligence and the Collaborative for Academic, Social, and Emotional Learning (CASEL) in order to prioritize the ISBE SEL standards and implement tiered SEL supports. This includes professional learning offerings regarding school-related mental health topics, as well as scaling out integration of SEL standards into required classes for all students. Additionally, in collaboration with other Title Funding, the district continues to work with national experts on Equity, Belonging, and Inclusion for all students.

3. Describe any changes in the scope or nature of services from the prior fiscal year.*

Beginning in the 2022/23 school year, District 204 will be joining an ISBE SEL Hub that provides coaching support for addressing and implementing necessary systemic change that promotes mental health and wellness for all students via professional development and continuous improvement of staff. Topics that will be addressed include Trauma Informed Schools, MTSS, Truancy and Attendance Support, among others. From participation in the SEL Hub, the district will identify its needs for all stakeholders and will create a plan to address those needs.

Foster Care Transportation Plan

As part of the foster care transportation plan development process, several stakeholders should be involved. These may include, but are not limited to:

- a. **Local educational agency (LEA) point of contact for foster students (LEA-POC)**
- b. **LEA transportation director**
- c. **Child welfare agency point of contact**
- d. **LEA Department of Children and Family Services (DCFS) liaison as permitted by 105 ILCS 5/10-20.58, if applicable**
- e. **Title I director**
- f. **School social worker**
- g. **Guidance counselor**
- h. **Special education personnel**

Provide contact information for all personnel included in the development of the plan. The LEA-POC and transportation director are required; others are optional and should be included as applicable.

1. Foster Care LEA-POC - required*

Eder, Drew

2. LEA Transportation Director - required*

Gardner, Greg

Describe the process for determining the best interest of the affected child for placement if the child is placed into foster care or changes residences while in foster care. Include the positions of all district personnel involved.*

Be sure to include the factors that should be considered in determining whether remaining in a child's school of origin is in his or her best interest, as it relates to

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress.

If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation.

The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

2. Describe any special considerations and legal requirements taken into account for children with disabilities under IDEA and students with disabilities under Section 504.*

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

3. Describe any special consideration and legal requirements taken into account for children who are English learners.*

In the case of English Learners, our EL coordinator would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

4. Describe the dispute resolution process should there be disagreement among parents, education decision makers, and other stakeholders regarding the best interest determination.*

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Point of Contact are in the main office of both campuses.

When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution.

The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement.

In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

Describe the process for determining how transportation will be provided to students who qualify, including the position of all individuals involved in the process.*

Be sure to include the factors that should be considered when developing the transportation procedures for a student in foster care.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school of origin or has special transportation needs as required by an

IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

2. Indicate which options will be considered when developing the transportation plan. Check all that apply.* (ALL APPLY)

- a. **Pre-existing transportation route**
- b. **New transportation route**
- c. **Route-to-route hand-offs**
- d. **District-to-district boundary hand-offs**
- e. **Other services for which student is eligible, such as IDEA**

transportation options

- f. **Options presented by DCFS worker**
- g. **Alternatives not directly provided by the district/school such as**

taxis, carpools, public transportation, etc.

IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

3. Describe how all funding options selected above will be considered and coordinated when developing the transportation plan.*

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

4. Describe the dispute resolution process to be utilized if the district/school and DCFS have difficulty coming to agreement on how to provide transportation for a particular student in need.*

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

5. Describe how the district/school will provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.*

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transportation) to allow the student to continue in the district of origin until a resolution is reached. In the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

6. Describe how the district/school will ensure that all school personnel are aware of the transportation plan process and can initiate the process if they become aware of a student who is eligible for such services.*

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

Consultation

In the box below, articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Include a list of meeting dates and how stakeholders' input impacted the final plan submission, as well as, references to particular meetings and how the stakeholders' input impacted the final plan submission. Note that documentation of stakeholder engagement may be requested at a later date. Please keep sign-in sheets, agendas, and other documentation on file. *

Central Leadership Team (Tuesdays)

- Led the review of the prior plan and incorporated the new Strategic Plan goals into the Consolidated District Plan
- consisted of five teams:
 - At Risk Students (Jennifer Tyrrell, Jennifer Rowe)
 - IDEA Funding (Leslie Owens, Melissa Moore, Brian Stachacz)-
 - Low Performing, EL, Immigrant & Library Supports (Jennifer Tyrrell, Katie Smith, Karen Raino, Division Leadership Team)
 - Safe and Healthy Learning Environment (Jennifer Tyrrell, Building Leadership Team)
 - Title I Supports and Professional Learning (Scott Eggerding, Katie Smith, Professional Learning Team)

Board Curriculum Committee (June 13, 2022)

Board of Education Meeting (June 21, 2022)

Strategic Planning Core Team (11/16/2021, 12/1/2021)

- Central Office Administrators

Strategic Planning Committee (1/31/2022, 2/24/2022, 3/17/2022, 4/19/2022, 5/11/2022)

- Included parents, students, teachers, paraprofessionals, classified non-contractual employees, community members and administrators

eGrant Management System

Printed Copy of Application

Applicant: LYONS TWP H S DIST 204

Application: Consolidated District Plan - 00

Cycle: Original Application

Sponsor/District: LYONS TWP H S DIST 204

Date Generated: 6/6/2022 11:00:05 PM

Generated By: seggerding

1. Contact Information for Person Completing This Form

Last Name*

Eggerding

Phone*

708 579 6506

First Name*

Scott

Middle Initial

D

Email*

seggerding@lths.net

2. General Education Provisions Act (GEPA) Section 427 *

Section 427 of GEPA (20 U.S.C. 1228a) affects all applicants submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participate in, its federally assisted program for students, teachers and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc. from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

Describe the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs.

([count] of 2500 maximum characters used)

By board policy, Lyons Township High School does not discriminate against equitable access or participation in any regard, including by gender, race, national origin, color, disability or age. Board policy lays procedures to remove any perceived barriers. Also, the District has undertaken programs to raise up students who have been traditionally marginalized, including our Equity and Achievement Team, directed study halls, and an emphasis to remove barriers to access of higher level classes. In February of 2021, the Board adopted an equity statement which proclaims "Lyons Township High School remains committed to building a community based on a foundation of equity and inclusion where all students are treated with respect and dignity and know they belong. As an institution that fosters the physical, social, and emotional well-being of its students, we pledge to continue to promote practices, systems, and processes that advance equity, access, and inclusivity. We understand the impact all of our decisions have on our students, their families, and our community. Decisions will be made to advance success, promote growth, and support the social emotional health of all LT students. Improving academic achievement and promoting student engagement in all LT has to offer remain top District priorities. We will continue to partner with associate school districts, colleges, community agencies, and others to continually enhance student opportunities, improve student preparedness, and provide positive learning environments for all students at LTHS."

3. General Completion Instructions

Work through the tabs from left to right. Save each page before moving to the next tab.

Required fields on each page are dependent upon funding sources selected on the Coordinated Funding tab.

Many pages have notes at the bottom indicating for which programs the page is required.

To determine if a page is required for the funding sources selected earlier in the application, save the page before completing and look for error messages. If none, the page is not required for the program(s) selected.

How to Complete Pages with Pre-populated Fields

Several pages have two boxes below the narrative questions - one has the response from the prior year plan and the other allows responses for the updated plan. Copy the response from the rdisplay and paste it into the updated plan box, revising the description as necessary. Be sure to save the page once this has been completed for all questions on the page.

Some pages display sections based on which grants were selected on the Funding page as anticipated as funded. To change the sections that display, return to the Funding page and select or de-select grants for which funding is anticipated.

*Required field, applicable for all funding sources

Amendments

Indicate whether this is the first submission for the fiscal year or an amendment to the APPROVED initial plan for the fiscal year.*

NOTE: This page must be completed each time a new plan version within the fiscal year is submitted to ISBE.

- Initial submission for the fiscal year
- Amendment to approved plan for the fiscal year

Plan Changes

Provide a brief description of the changes which have been made to the APPROVED initial application for the fiscal year or a subsequent APPROVED amendment with this amendment. Include the name of any page that was changed.

([count] of 5000 maximum characters used)

*Required field, applicable for all funding sources

1. Consolidated planning includes how anticipated programs will be funded. Indicate below for which programs the LEA anticipates receiving funding for school year 2022-2023.* [1]

NOTE: All funding sources should be reviewed after October 1 and the plan should be amended and resubmitted to ISBE if funding sources have been added or removed due to actual grant awards.

- Title I, Part A - Improving Basic Programs
- Title I, Part A - School Improvement Part 1003
- Title I, Part D - Delinquent
- Title I, Part D - Neglected
- Title I, Part D - State Neglected/Delinquent
- Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders
- Title III - Language Instruction Educational Program (LIEP)
- Title III - Immigrant Student Education Program (ISEP)
- Title IV, Part A - Student Support and Academic Enrichment
- Title V, Part B - Rural and Low Income Schools
- IDEA, Part B - Flow-Through
- IDEA, Part B - Preschool
- ESSER II (Elementary and Secondary School Emergency Relief II)
- ARP-ESSER III (Elementary and Secondary School Emergency Relief III)

2. Describe how the LEA will align federal resources, including but not limited to the programs in the CDP, with state and local resources to carry out activities supported in whole or in part with funding from the

programs selected.* [2] For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs. *DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.*
([count] of 7500 maximum characters used)

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction. We continue to address the needs of students who have been negatively impacted by COVID and ESSER funds will continue to be used to provide supports for students who have fallen behind. The District will also continue to address equity issues and social emotional needs of students using the federal and state resources in addition to our local resources.

Response from the approved prior year Consolidated District Plan.

The District will align federal resources with local and state resources to supplement District programming using Title funds. Title funding will provide summer and after-school supports while District funding will provide supports during the school day in supported study halls. Title funding will provide additional software supports to supplement software and course-ware purchased by the District. Summer workshops provide teachers who work with Title students more opportunities to meet student needs. In short, state and local resources will provide the core educational services with Title funds supplementing those programs under the guidance of the Title I Director/Director of Curriculum and Instruction.

3. Will the LEA braid funding?

Put N/A in the text area if no. List what programs will be supported if the answer is yes.

No ▾ N/A

4. Will the hybrid- blend Title II and/or Title IV funding?

Indicate all that apply.

- No Hybrid Funding
- Title II to Title I
- Title IV to Title I
- Title II to Title IV
- Title IV to Title II

5. Provide a Summary of the LEA's Needs Assessment.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

During the 2021-2022 school year, the District undertook a strategic planning process which will be approved on June 13 of 2022. The goals of the strategic planning include: Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. - Deliver a guaranteed, viable, and rigorous curriculum for all students. - Provide engaging and equitable instructional learning experiences for all students aligned to the district's vision. - Bring consistencies to assessments and feedback processes supported by research and student/staff voice. Provide a safe, positive, inclusive and engaging learning environment. - Build confidence, self-sufficiency, and wellness in students by improving interventions systems and other supports for academic and social and emotional learning. - Engage all stakeholders in creating a positive school climate. - Explore opportunities to enhance the student day and year that results in increased participation in curricular electives and extracurricular activities. Invest in staff and culture to ensure innovation, collaboration and accountability. - Enhance staff satisfaction, innovation and campus unity through engagement, collaboration, voice and professional development. - Attract, recruit, hire, mentor and support strong employees who reflect the LT community and commit to our mission, visions, core values and goals. Partner with families and the community to support and expand learning opportunities for all students. - Build confidence and engagement with families through improved communication, collaboration and transparency. - Partner with the community to offer learning opportunities to

expose students to potential career pathways and community services. - Promote high school readiness by fostering communication and collaboration with our associate districts. Allocate necessary resources to maximize educational success for all students. - Improve technology infrastructure and access for students, staff and families. - Upgrade facilities to better meet 21st century interests and needs of students and staff.

Legislative References:

[1] Title I, Part A, Reference Section 1112(a) (1)

[2] Title I, Part A, Reference Section 1112(a) (1)

*Required field, applicable for all funding sources

1. Indicate which of the instruments below were used in the LEA needs assessment process.*

- A. School and/or district report card(s)
- B. Five Essentials Survey
- C. Student achievement data (disaggregated by student groups)
- D. Current recruitment and retention efforts and effectiveness data
- E. Professional development plan(s)
- F. School improvement plan(s)
- G. ESSA site based expenditure data
- H. ED School Climate Survey (EDSCLS)
- I. CDC School Health Index
- J. National School Climate Center
- K. ASCD School Improvement Tool
- L. Illinois Quality Framework and Supporting Rubric
- M. Other

List and describe other instruments and/or processes that were used in the needs assessment.

Parent, student, staff and community surveys from Catalyst for Educational Change, our consultant for our strategic plan.

2. For each program for which funding is anticipated, provide a summary of the needs assessment results. Include the program goal(s) identified through the needs assessment process, as applicable. * Writing space appears if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

- Identify areas of need related to student achievement, subgroup performance, and resource inequities.
- Include any additional information relevant to this planning document. Provide targeted responses where noted.
- Describe how the needs assessment information will be used for identifying program goals and planning grant activities for each program as applicable.

A. Title I, Part A - Improving Basic Programs

Equity in Achievement Gaps-subgroup student achievement Success (Blacks, Hispanics, Low Income, English Learners, IEP and 504 students)Intervention Systems not successfulGrading practices and policiesSocial Emotional, Mental Health needs of StudentsAll of these areas of need are addressed in the Strategic Plan as outlined in Needs Assessment Tab

B. Title I, Part A - School Improvement Part 1003**C. Title I, Part D - Delinquent****D. Title I, Part D - Neglected****E. Title I, Part D - State Neglected/Delinquent****F. Title II, Part A - Preparing, Training, and Recruiting**

Also identify needs assessment results, including description of strategies for closing any achievement gaps and for key professional development opportunities for teachers and principals.

Equity in Achievement Gaps-subgroup student achievement Success (Blacks, Hispanics, Low Income, English Learners, IEP and 504 students) to be addressed through Grading practices and policiesStaff engagement, Unity, Collegiality, Collaboration, Communication and SatisfactionSocial Emotional, Mental Health needs of staffKey professional development through Title II will include adding two administrators to the Learning Forward Academy, summer training for staff in guaranteed and viable curriculum and grading practices. In addition, staff will participate in work with Ghody Muhammed and culturally responsible pedagogy.

G. Title III - LIEP**H. Title III - ISEP**

I. Title IV, Part A - Student Support and Academic Enrichment

Also provide information for Title IV-A programs and activities planned as a result of needs assessment that align with the Title IV-A budget.

Pathway opportunities for student readiness for college, career and life fit Title IV best. Funds will be used to pay for AP tests for low income students and costs associated with mapping career pathways

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [1]

The results of the Needs Assessment indicated increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. It also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

L. IDEA, Part B - Preschool

M. Elementary and Secondary School Emergency Relief Grant II

N. ARP-LEA Elementary and Secondary Emergency Relief Grant III

The results of the Needs Assessment indicated increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. It also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

Legislative Requirement:

[1] IDEA - 23 IAC Section 1.420(q)

*Required field, applicable for all funding sources selected

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve, Provide a safe, positive, inclusive and engaging learning environment. Partner with families and the community to support and expand learning opportunities for all students.

1. Select the types of personnel/groups that were included in the planning process (required stakeholders for various programs as footnoted below).*
Check all that apply.

- A. Teachers (1,7,8,9,10)
- B. Principals (1,7,8,9,10)
- C. Other school leaders (1,8,9,10)
- D. Paraprofessionals (1)
- E. Specialized instructional support personnel (1,2,3,4,8,9,10)
- F. Charter school leaders (in a local educational agency that has charter schools) (1)
- G. Parents and family members of children in attendance centers covered by included programs (1,2,3,4,7,8,9,10)
- H. Parent liaisons
- I. Title I director (1)
- J. Title II director (1)
- K. Bilingual director (1,7)
- L. Title IV director (1)
- M. Special Education director
- N. Guidance staff
- O. Local government representatives (8)
- P. Community members and community based organizations (7,8)
- Q. Business representatives (2,3,4)
- R. Researchers (7)
- S. Institutions of Higher Education (7)
- T. Other - specify
- U. Additional Other - specify

Program Footnotes:

- 1 = Title I, Part A - Improving Basic Programs
- 2 = Title I, Part D - Neglected
- 3 = Title I, Part D - Delinquent
- 4 = Title I, Part D - State Neglected/Delinquent
- 5 = Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders

- 6 = Title III, including LIEP and ISEP
- 7 = Title IV, Part A - Student Support and Academic Enrichment
- 8 = ESSER II
- 9 = ARP-LEA (ESSER III)

2. Articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Describe how stakeholders' input impacted the final plan submission, as well as references to particular meetings. Note that documentation of stakeholder engagement may be requested during monitoring; keep documentation on file. [1]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The plan is an outgrowth of our Strategic Planning initiative in partnership with CEC. All personnel/groups listed above were a part of the strategic planning process. The process included surveys, forums, a core team that developed goals and outcomes, feedback groups, staff listening sessions, final drafts, review by the strategic plan core team and ultimately review, input and approval from the School Board.

Response from the prior year Consolidated District Plan.

Rather than holding forums and asking for participants to comment on the full breadth of the topic in the Title I District Plan, we tailored the inquiries to the roles and responsibilities of specific teams. The groups and components of the plan that were consulted include:3/30/21 Curriculum Staff Development Team: Director of Curriculum, Division Chairs, teacher representatives from each division, two students, the Principal and the Associate Principals provided input for sections (9), 5(D), 13(A), and 1(C)9/16/20 The LT Community Advisory Council comprised of parents, students, teachers, paraprofessionals, community members and two Board representatives gave input for 1(C), 9, 12, and 13 African American and Hispanic Liaisons provided input via e-mail on targeted programs, homeless supports, and section 1The Bilingual Parent Advisory Council leadership provided input via e-mail on 1, 5(B), and 10Librarians provided input via e-mail on 13(B)Fine Arts Division Chair provided input via e-mail on 13(C) Assistant Principals provided input via e-mail for section 11. Applied Arts Chair provided input via e-mail for section 12.Homeless Coordinator provided input via e-mail on Section 6.Administrative Team reviewed the plan draft

3. Describe the approaches the district will use to include parents and family members in the development of LEA plans, so that the plans and related activities represent the needs of varied populations. [2]**

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

Parent involvement, Bilingual Parent Advisory, Title I parent meetings, feedback from listening sessions from the Director of Equity and Belonging with Black and Hispanic parents, and input from 5Essentials surveys will be consulted in the development of LEA plans.

Response from the prior year Consolidated District Plan.

The District will solicit input from the Lyons Township Community Advisory Council, The Bilingual Parent Advisory group, and feedback from the African American and Hispanic liaisons. Suggestions from the 2016 AdvancEd Accreditation visit and parent survey will also be taken into account.Parents are also able to comment at Board meetings and participate in surveys and responses to email and newsletter information.

4. Describe the activities/strategies the LEA will implement for effective parent and family engagement. This includes a description of any activities/strategies that will be implemented for effective English learner and immigrant parent family engagement, as applicable. ** [3]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

Future Freshman Information Night in November
Future Freshman Parent meetings in January
Grade level parent meetings 3 times per year with counseling staff
Fall Freshman parent meetings
LT Community Advisory Council meetings 4 times per year
Open House in September
Parent Teacher Conferences in October
Parent Compact meeting in June

Response from the prior year Consolidated District Plan.

Future Freshman Information Night in November
Future Freshman Parent meetings in January
Grade level parent meetings 3 times per year with counseling staff
Fall Freshman parent meetings
LT Community Advisory Council meetings 4 times per year
Title I, II, and IV program meetings in March
Title I, II and IV program meetings before open house in September
Open House in September
Parent Teacher Conferences in October
Parent Compact meeting in June

Title I Requirement:

An LEA must develop the Title I Plan with timely and meaningful consultation with the stakeholders identified below.

[ESEA section 1112\(a\)\(1\)\(A\)](#)

Title III Requirement:

An LEA must develop and implement the plan in consultation with teachers, researchers, school administrators, parent and family members, community members, public or private entities, and institutions of higher education. (Section 3121(b)(4)(C))

Legislative References:

[1] Title I, Part A, Section 1112(a) (1) (A and B) and Section 3121 (b) (4)(C)

[2] Title I, Part A, Section 1116(a)(2)

[3] Title I, Part A, Section Section 1116(a)(2) and Section 1112(b)(7)

*Required field

** Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A

Private School Participation

File Upload instructions are linked below. [Click here for general page instructions](#)

NOTE: This page may remain blank if no private schools are listed or participating in the programs
 NOTE: This page is not applicable to state schools or state-authorized charter schools.

Using the latest available verified data, private schools within the districts boundaries that are registered with ISBE are pre-populated in the table below. Timely and meaningful consultation with these schools is required by legislation for ESEA Titles I, II, and IV, as well as both IDEA grants. Any additional newer schools can be added by selecting Create Additional Entries. See separate sections below for more detailed information on completing the table.

Will Private Schools participate in the Program?

Yes No

[Nonpublic School Consultation Form](#)

Private School Name	School Closing	Title I	Title II	Title IV	Nonpublic Consultation Form
Nazareth Academy	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No Number of Low-Income Student(s): <input type="text"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No Total Enrollment Number Student(s): <input type="text" value="720"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No Total Enrollment Number Student(s): <input type="text" value="720"/>	<input type="button" value="Choose File"/> No file chosen <input type="text" value="Nazareth Academy Title Consultation.pdf"/>

Comments:

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

No Preschool Programs

Describe how the district will support, coordinate, and integrate services provided under this part with early childhood education programs at the district or individual school level, including plans for the transition of participants in such programs to local elementary school programs.* [1]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

If the district does not offer early childhood education programs, enter

No Preschool Programs

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

No Preschool Programs

Response from the approved prior year Consolidated District Plan.

No Preschool Programs

Title I Requirement

Coordination of services with preschool education programs

Legislative References:

[1] Title I, Part A, Section 1112(b)(8)

*Required field for Title I and/or IDEA Preschool

eGrant Management System

Printed Copy of Application

Applicant: LYONS TWP H S DIST 204

Application: Consolidated District Plan - 00

Cycle: Original Application

Sponsor/District: LYONS TWP H S DIST 204

Date Generated: 6/9/2022 11:01:08 AM

Generated By: seggerding

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Partner with families and the community to support and expand learning opportunities for all students.

1. Describe the well-rounded instructional program to meet the academic and language needs of all students and how the district will develop and implement the program(s).* [1]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

Lyons Township High School is a comprehensive high school with our mission statement declaring to "Honor our tradition of excellence, foster innovation, and empower all students in their quest for a fulfilling life." Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community. Growing out of that mission statement, we are guided by our vision "All students graduate prepared for life, career, and college success." This has led us to 5 goals which make up our strategic plan. Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Invest in staff and culture to ensure innovation, collaboration and accountability. Partner with families and the community to support and expand learning opportunities for all students. Allocate necessary resources to maximize educational success for all students. These goals, viewed through the lens of our Portrait of a Graduate will ensure students leave LT with the following: life, career and college ready, empowered and self-sufficient, a critical thinker and problem-solver, an effective communicator and collaborator, adaptable and resilient, culturally competent, inclusive and empathetic, personally responsible. With our mission, vision and goals in mind, we intend to use Grant funds to bridge the gap between what the District is able to provide and the needs of students who require additional supports to achieve success.

Response from the prior year Consolidated District Plan.

Lyons Township High School is a comprehensive high school with the motto Vita Plena, which means the quest for the fulfilling life. Since 1888, LTHS has focused on meeting the academic needs of all students through a wide variety of courses, committed teachers, and dedicated families that put education at the forefront of the community. Our mission statement asserts "Lyons Township High School makes meaningful learning and dedicated teaching in a student-centered environment its highest priority. With the help of the entire LTHS community and through comprehensive curriculum

and co-curricular programs, we pledge to foster the full intellectual, physical, moral and aesthetic growth of all students and affirm our century-old motto, Vita Plena, the quest for the fulfilling life."Since LTHS embraced Professional Learning Communities six years ago, we have tied everything back through our mission statement. Growing out of that mission statement, we are guided by the purpose statement "ALL Students Will learn More." This has led us to making changes to how students can access courses, developing a board goal on AP enrollment, and implementing programming designed to push students to succeed at higher levels where they can, indeed, learn more. The purpose statement also marks a school-wide shift in focus from teaching to learning, which has driven our professional development. All courses are geared to ensure students are ready for post-secondary life, and in the past few years we have added a number of supports with District and grant \$ to make sure students are learning. Our well-rounded instructional program includes:- A comprehensive curriculum- Core curriculum aligned to standards- Accelerated, honors and AP curriculum designed to challenge students- Common formative assessments in core courses- A graduation requirement for creative arts and practical arts courses- A 25 minute study hall for all students- Directed intervention study halls for students who are struggling- 1 to 1 Chromebook Computers- A Social Emotional Learning initiative to help all students to manage stress and anxiety- A robust offering of over 75 activities and a wide range of athletics (our research shows, on average, activity and athletic participants have a GPA 1 point higher than students not involved in extra-curriculars)

2. List and describe the measures the district takes to use and create the identification criteria for students at risk of failure.*Include criteria for low-income, EL, special education, neglected, and delinquent as applicable to the district. [2]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support. LTHS Student Support Teams (SST) utilize our Data Warehouse/Dashboard System (DecisionEd) in order to monitor students' academics (grades), behavior, and attendance. Assistant Principals lead our Support Teams as they identify students at risk of failure; this is an ongoing process of progress monitoring. The Student Support Team (SST) refers students to the intervention study halls, collaborate with other members of students' teams, seek teacher feedback, and communicate with parents (calls, meetings, home visits, etc.). As LTHS transitioned back to in-person learning during the 2021-22 school year, supporting students with poor attendance was a priority because of the number of students chronically absent. During the 2021-22 school year, the Student Support Teams prioritized supporting students that were experiencing struggles with grades and attendance. Ninth and 12th grade Student Support Teams placed focus on supporting freshmen in danger of being off track and seniors in jeopardy of not graduating. In addition to progress monitoring and intervening during the course of the semester, schedule changes will continue to be executed in order to provide credit recovery opportunities to students through Academy and Academy+ programs, and personalized invitations to attend the 2022 Summer School session.

Response from the prior year Consolidated District Plan.

LTHS has a comprehensive assessment and support system designed to identify students at risk of failure and provide support. Using our Data Warehouse and Data Analytics software, we developed a BAGHS report that can be run for any student. BAGHS stands for Behavior, Attendance, Grades, Health, and Social Emotional indicators. The BAGHS report is used by the Student Achievement Team to identify student at risk of failure. The Student Achievement Team (SAT) refers students to the intervention study halls and contacts parents. Prior to discovery by the SAT team, students are also monitored based on grades, articulation with 8th grade teachers, and Measures of Academic Progress scores.

3. Describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic and language standards. This includes a description of any additional educational assistance designed to assist English learners and immigrant students to access academic content and develop language proficiency, as applicable.* [3]

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

LTHS has a comprehensive academic support system. Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation. All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two-week period for support. Following the two-week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help. Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category. After school tutoring through the ACT (Academy Center Tutoring) program provides students with an opportunity to get more help after school from certified teachers. Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores. We have added a District level Director of Student Support Services in order to implement our comprehensive system of supports as well as coordinate these supports across Special Education and Counseling/Student Services. A weekly Homework Night for our EL students gives them an opportunity to attend each week in the evenings on Wednesdays to get help with their homework. Transportation is provided. In the fall of 2022, the District will add a Bilingual Program Director. The RISE Bridge Program is a summer school opportunity for identified students of color in between their 8th grade and freshman years in school. The purpose is to help students acclimate to the buildings, educational offerings, student supports, rigor, and study skills necessary for success in high school.

Response from the prior year Consolidated District Plan.

LTHS has a comprehensive academic support system. - Humanities incorporates English, world history and reading instruction in a three hour block for freshmen; placement based on MAP score and teacher recommendation. - Algebra I Prep uses Mathscape as a support along with smaller class sizes to provide more individualized and direct instruction for students who have placed there based on MAP score and teacher recommendation.- All students who are at risk of failing based on grade data and teacher recommendation are directed to a study hall for a two week period for support. Following the two week period, teachers determine whether the student should return to a traditional study hall or remain in the support study hall for additional help. - Students may choose to use a drop-in center during lunch study to get help before falling into the failure risk category.- After school tutoring through the SAFE program provides students with an opportunity to get more help after school from certified teachers. - Senior students who have indicated a desire to attend community college but who have not demonstrated mastery of math skills on the ACT or the SAT are given access to ALEKS assessments to be able to take a placement test designed for community college. Students also have access to the learning modules of ALEKS to improve their test scores.- We are also proposing a District level Director of Student Support Services to coordinate these supports across Special Education and Counseling/Student Services in light of the pandemic.

4. Describe the instructional and additional strategies intended to strengthen academic and language programs and improve school conditions for student learning and how these are implemented. This includes a description of any additional supplemental instructional activities and strategies designed to strengthen academic and language programs for English learners and immigrant students, as applicable.* [4]

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LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators. SIOP (Sheltered Instruction Observation Protocol) training has been offered to all teachers of English learners since 2020. Teachers attend quarterly workshops, engage in planning period PD, and work with an instructional coach on an on-going basis in order to impact student learning in their disciplines. During our week-long Mentoring and Induction Program for new teachers to the district, teachers are provided PD related to the bilingual program, the identification and classification of ELs, and the instructional approaches that best support our English learners in all disciplines. L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In the second semester the team members observe each other

implementing the skill and provide feedback. LTHS has an Instructional Coaching program in which we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. Instructional coaches work with individual teachers as they improve their instructional practice. Coaches will also work with teams that are reviewing and designing stage 1 curriculum during the upcoming year. The Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program. The Assessment Team reviews the Type II, performance-based assessments for the district to ensure reliability and fidelity. An Assessment Coach works with year one teachers on implementation of the formative process. The Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's research on Differentiated Instruction. A DI Coach works with all second year teachers to ensure implementation of DI in classrooms. A myriad of book studies were implemented to support teachers/staff in working with diverse learners and special population groups. Equity Ambassadors will be trained in culturally responsive pedagogy in order to provide professional development to certified staff during the 2022-23 school year. Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System. The Social Emotional Learning Team started a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 2018-19. Classes of 2024 and 2025 have created class charters which emphasize how students want to feel at school and the actions they will take to make others feel that way. Every student has a voice in the process. SEL lessons will be implemented through our Physical Education courses at the 9-11 grade levels in 2022-23. We continue to evolve the LTHS Alternative Program to allow for more flexible credit recovery and tier 2 interventions. Academy and Academy+ programs will run at both North and South Campuses to support students with academic credit recovery. Attendance interventions will also be implemented in order to increase engagement in learning. Priority will be given to freshmen who are off track to graduate after their initial year and seniors in jeopardy of not graduating. Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices. Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell).

Response from the prior year Consolidated District Plan.

LTHS has a comprehensive professional learning initiative and a school-wide commitment to the Learning Forward Standards for Professional Development. Our PD is co-created between teachers and administrators. - L Teams are interdisciplinary learning teams that meet throughout the year. In the first semester they learn a specific skill and apply that skill to the classroom. In second semester the team members observe each other implementing the skill and provide feedback. - Instructional Coaching--we have four Instructional coaches who each work with four teaching teams. Coaches help to develop strategies for the teachers, can model lessons, and provide feedback on lesson plans and the delivery of lessons. - Assessment Team is in charge of developing and implementing our common formative assessment practices. They have developed year-long training on Chappuis' the 7 Strategies of Assessment for Learning and have reviewed core course common formative assessments to ensure fidelity. Assessment Team provides training for our new teacher mentoring program- Differentiated Instruction Team is in charge of developing and implementing school-wide Differentiated Instruction strategies. They have developed year-long training using Carol Ann Tomlinson's research on Differentiated Instruction. - Impact Teams have worked with a consultant, Dr. Paul Bloomberg, to implement protocols to make the shift in Professional Learning Communities from teaching to learning. The first protocol, "Evidence - Analysis - Action," was developed with 85 teachers. In 2017-2018, the first Impact Teams will move on to learn three new protocols while the remaining staff learn the "E-A-A" protocol. - Technology Coaches have worked with teachers to implement technology tools in the classroom as well as Canvas, a learning management system that is integrated with Infinite Campus, our Student Information System.- Social Emotional Learning Team has begun a partnership with the Yale Center for Emotional Development to pilot SEL training during the 2017-2018 school year to address student stress and anxiety issues and to continue that training with the charter, mood meter and additional staff training in 2018-2019. For FY 20, and equity consultant will be hired to work with a cadre of individuals. - Continue to evolve the Alternative Program to allow for more flexible credit recovery and tier 2 interventions.- Continue to evolve lunch study periods including offering more collaborative seating in public places, investigating the opening up of the lunch hour for students not struggling, and changing the District's technology policy to allow students to use personal computing devices. - Improve safety conditions through the speak up line, the Reach Out And Report posters near water fountains and in bathrooms, and the protocol for ACT (Acknowledge, Care, Tell)

5. Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.[5]**

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([count] of 7500 maximum characters used)

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers. LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies. We also hired of a Coordinator of Equity and Belonging to better meet the needs of students of color.

Response from the prior year Consolidated District Plan.

Even though Illinois has done away with the Highly Qualified Teacher designation, all of our teachers are highly qualified under the old rules. We have no out-of-field teachers. LTHS uses the Danielson model of staff development that focuses on 4 Domains of teacher competencies. All teachers have been trained on measuring student growth as well as the Danielson rubric. Division Chairs assign teachers to work with low-income and/or minority students based on their expertise and accomplishments rather than low ratings and deficiencies. We are also proposing the hiring of a Coordinator of Equity and Belonging to better meet the needs of students of color.

6. Describe the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement. [6]**

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As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians: Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citations. Instruct students on the use of technology to appropriately convey information. Instruct students on the use of technology to collaborate for a variety of multimedia projects. Instruct students on the use of library resources, including print and non-print sources. Serve on a number of committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team, School Day Change Committee, and the Strategic Planning Committee. Appropriate library funding to supply students with a variety of reading materials both print and digital. Provide readers advisory and literature selection to all levels of students individually, as groups, and as whole classes. Introduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learning. Curate a suite of technology resources including databases, eBooks, digital magazines, and open source products. Evaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staff. Collaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional development. Attend and present at local and national library and technology conferences. Create a library environment that accommodates a variety of student-centered needs including individual, small group, and whole class learning. Provide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hour. In 2022-23, librarians will review and revise an information literacy curriculum.

Response from the prior year Consolidated District Plan.

As a fundamental component of college, career, and community readiness, the LTHS school library program is adequately staffed with a full-time, certified librarian in each of its buildings. District Librarians:- Collaborate with classroom teachers to instruct students on information literacy skills such as source evaluation, location of a variety of relevant types of information, critical evaluation of information, and the creation of proper source citations- Instruct students on the use of technology to appropriately convey information- Instruct students on the use of technology to collaborate for a variety of multimedia projects- Instruct students on the use of library resources, including print and non-print sources- Serve on a number of committees including the: Professional Learning Team, Social Emotional Learning Team, Technology Planning Committee, Test Make-up Center Committee, Differentiated Instruction Team, Literacy Team,, School Day Change Committee- Appropriate library funding to supply students with a variety of reading materials both print and digital- Provide readers advisory and literature selection to all levels of students individually, as groups, and as whole classes - Introduce new and innovative library programming (Teen Read Week) to promote an increase of engagement in reading as well as introduce new and innovative technology skills (Teen Tech Week) to promote inquiry learning- Curate a suite of technology resources including databases, eBooks, digital magazines, and open source products- Evaluate and select appropriate and engaging print sources, both fiction and nonfiction, for use by students and staff- Collaborate with area librarians from public and school libraries in other districts, as well as community members, to share, partner with, and engage in professional development- Attend and present at local and national library and technology conferences- Create a library environment that accommodates a variety of student centered needs including individual, small group, and whole class learning- Provide equitable access to library resource and facilities by offering expanded hours, establishing a space for drop-in students before, during and after school hours

7. Describe how the district will identify and serve gifted and talented students by using objective criteria. [7]**

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Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade. The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score. We also invite students who perform well on the PSAT 10 to participate in specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards. Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors. In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

Response from the prior year Consolidated District Plan.

Gifted and talented students are identified as early as middle school for math based on course success and feedback from standardized testing. Accelerated math students are eligible to take Geometry at LTHS as 8th graders when they have completed Algebra I during 7th grade. The District administers the PSAT 8/9 and PSAT 10 tests to familiarize students with the SAT test and also to identify gifted and talented students. Recommendations for AP programs come from the AP Potential report that is tied to the PSAT score. We also invite students who perform well on the PSAT 10 to participate in specialized test preparation to be prepared for the PSAT/NMSQT test which qualifies students for National Merit awards. Many content areas target gifted and talented students and provide auditioned bands and choirs, music competitions and showcases, and invitations to writing students to work with professionally published authors. In advanced math, we offer dual credit for courses that follow AP Calculus BC as well as dual credit in aviation, accounting, computer science and business education.

Title I Requirements:

Ensure that all children receive a high-quality education.

Close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

Legislative References:

[1] Title I, Part A, Section 1112(b)(1)(A)

[2] Title I, Part A, Section 1112(b)(1)(B); 34 CFR 300.226 and 300.646

[3] Title I, Part A, Section 1112(b)(1)(C); 34 CFR 300.226 and 300.646

[4] Title I, Part A, Section 1112(b)(1)(D); 34 CFR 300.226 and 300.646

[5] Title I, Part A, Section 1112(b)(2)

[6] Title I, Part A, Section 1112(b)(13)(B)

[7] Title I, Part A, Section 1112(b)(13)(A)

* Required if funding selected for Title I, Part A; Title I, Part 1003a; Title I, Part D; Title II, Part A; Title III; and/or Title IV, Part A

**Required field for only Title I, Part A

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Partner with families and the community to support and expand learning opportunities for all students.

1. Describe how the district will facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable, through:* [1]

i. Coordination with institutions of higher education, employers, and other local partners;* and

ii. Increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.*

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As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade. For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors. We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit. A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions. A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal. To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses. Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reasons, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level. Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses. 8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them. The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands. To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels. From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus. LTHS's motto, *vita plena*, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education: Graduation requirements at LT are greater than the minimum number of credits required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment. We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and facilitate the college application process. They host an annual college fair and info sessions on financial aid. Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions. AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified. LTHS is a founding District of the DuPage Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of DuPage. We partner with the College of DuPage, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English. We are working with the sending high schools of the College of DuPage to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018. Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so. Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status). Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen. We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

Response from the approved prior year Consolidated District Plan.

As a single high school district, we spend a great deal of time and effort in articulating the transition from 8th grade to 9th grade. For advancement, we look at student Algebra skill attainment in the 7th grade to determine if a student can come over to LTHS for 8th grade to take Geometry Honors. We have monthly Superintendent and Assistant Superintendent for Curriculum and Instruction meetings and quarterly subject area articulation meetings with our sending K-8 Districts in math, science, English/literacy, languages, and social studies. We also have an annual meeting in physical education. Meetings include skill articulation, sharing of student work, and articulation of courses that transfer for high school credit. - A Future Freshman Night is held in late November/early December that includes the timeline for transition to high school and an overview of the course placement process. Students and families are also given the opportunity to meet with administrators and teachers in all Divisions for answers to specific questions. - A team of LT representatives meet at each public sending middle school in January to articulate the transition timeline. Speakers include the Division Chair of Student Services, a counselor, a Division Chair from one of the academic divisions, a panel of students, the Director of Curriculum and Instruction and the Principal. - To aid in the transition to high school, the District offers shadow days where students can come and sit in classes to get a feel of the expectations of high school courses. - Each year, the Principal at LTHS requests information from our associate school Principals about students who have shown academic promise but who have, for many reasons, may not have had a parent or teacher advocate on his/her behalf. These students are identified for the Equity and Achievement Team that results in the student placed in to accelerated courses. Students performance is monitored and additional tutoring is made available so the students are able to succeed at a higher level. - Hispanic students with a 2.0 GPA or higher are invited to a Summer Bridge program run by our Hispanic Student Liaison. Students learn about the transition to high school, the ways to get help at LTHS and the expectations for students to take challenging courses. - 8th grade students are given the opportunity to take high school courses in the summer leading up to freshman year which can help them to make room in their schedule for courses of interest or advancement. This also gives students an opportunity to familiarize themselves with the large building and the support services available to them. - The music programs offer opportunities through the year and in the summer to get 8th grade students on campus to work with current high school students, high school teachers and professional musicians to encourage students to join choirs and bands. - To enhance literacy skills, we offer a summer reading program that includes a list of high-interest reading for students of all levels. - From 2017-2018 through 2019-2020, we will map course, subject and program skills that will lead to a more detailed process of placement by skill. This could lead to a freshman lunch/study program that results in a more detailed transition program once students are enrolled and on campus. LTHS's motto, *vita plena*, means "the quest for the fulfilling life." As such, our entire focus as a school is for preparedness beyond high school. We are committed to the "full intellectual, physical, moral and aesthetic growth of all students." To that end, we facilitate the following transitions to post-secondary education: - Graduation requirements at LT are greater than the minimum number of credit

required by the state to ensure that students are more attractive to colleges and provide for more courses in career and technical education sequences to aid in post-secondary recruitment. - We have a college and career center staffed by a dedicated counselor and two support personnel to provide career information, host college visits, arrange for scholarships, and facilitate the college application process. They host an annual college fair and info sessions on financial aid. - Group guidance is run by counselors and focuses on careers, colleges and post-secondary options beginning sophomore year and following through to graduation. Information for students can be found on the District website and is shared with parents through evening sessions. - AP courses are aligned to the College Board expectations. All of our AP teachers have completed the AP course audit and are highly qualified.- LTHS is a founding District of the Du Page Area Occupational Education System (DAOES) that includes the Technology Center of DuPage where students can become certified in a wide array of occupations as well as earning dual credit through a partnership with the College of Du Page. - We partner with the College of Du Page, Moraine Valley Community College and Embry-Riddle Aeronautical University to offer Dual Credit courses in business education, computer programming, math, astronomy and aeronautics. We have also added Dual Credit courses through Indiana University in languages and English.- We are working with the sending high schools of the College of Du Page to develop a math course that fulfills the expectations of the Postsecondary & Workforce Readiness Act (PWR) for the reduction of students in remedial courses. Upon joint-development of the course, we will implement the course in the fall of 2018.- Career internships are available in any Division so students can pursue a potential career field and earn credit while doing so. - Partnerships with the community include scholarships for students based on academic merit, financial need, and special populations (i.e. minority and ELL status)- Students in the Transition program are able to partner with local businesses through participation in the La Grange farmer's market, through the sale of produce from the transition garden to local restaurants, opening up a coffee shop from fall through spring in a shop only used in the summer for a sno-cone business, and as help in a community kitchen.We are also looking to increase post-secondary opportunities by expanding dual credit partnerships, expanding AP to freshmen via Human Geography, and offering more AP options to sophomores. We are also looking to provide more unique opportunities for students through summer programs, by partnering with other local businesses, and by working with parent groups interested in promoting STEM careers.

2. If applicable, describe the district's support for programs that coordinate and integrate the following:* [2]

Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.

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NOTE: If not applicable because district serves only grades K-8, enter *Elementary District*

[[count] of 7500 maximum characters used]

LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training. Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence. We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Response from the approved prior year Consolidated District Plan.

A) LTHS has a robust CTE program in the areas of automotive, engineering, woodworking, aviation, culinary arts, computer science, teaching, radio/television/broadcasting, business ed, and CAD drafting. Students also attend the Technology Center of DuPage for additional programs including Project Lead the Way, health careers, and EMT/firefighting/police training. Students are required to take either practical arts or creative arts as a part of graduation, so many students choose CTE courses as their practical art and then find they take multiple courses in a sequence. B) We offer career internships in all Divisions that are specifically tied to workplace learning. Partnerships with the La Grange Business Association and local service clubs such as Rotary and Kiwanis participate in Shark Tank activities for business ed. We also partner with other businesses for placements in careers include car dealers, a local food manufacturing plant, a coffee shop and a community kitchen. Teaching internship students spend time in grade school classrooms and our computer technology students are often hired for seasonal IT work.

Legislative References:

[1] Title I, Part A, Section 1112(b)(10)(A and B)

[2] Title I, Part A, Section 1112(b)(12)(A and B)

* Required if funding selected for Title I, Part A; Title I, Part D; Title II, Part A; Title IV, Part A; IDEA, Part B Flow-Through; and/or IDEA, Part B Preschool

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.*

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Invest in staff and culture to ensure innovation, collaboration and accountability.

For each program for which funding is anticipated for the 2022-2023 school year, provide a brief description of professional development activities to be funded by the program as applicable.* [1]

NOTE: - If Professional Development will not be provided for a funded program below, enter **NOT PROVIDING**.

- Be sure to include information on how participating private schools will be included in the professional development plans.
- NOTE - writing space appears only if a program was selected on the Coordinated Funding page; to make changes in program funding, return to that page, revise, save the page and return to this page.

Program and Description

A. Title I, Part A - Improving Basic Programs

Professional Development will continue for equity and belonging. A quarterly equity program will be initiated and ongoing training on Culturally Responsive Teaching as well as Gholdy Muhammed's work will be incorporated throughout the year. Co-teaching will be a new initiative at the Freshman year with growth to Sophomore year in the fall of 2023. Training will occur in the 2022-23 school year for those teachers who will be involved in the Sophomore cohort of co-teaching. Student Voice Circles will continue with the support of Trent Day Hall, who helped to set up the students to lead workshops during the 2021-22 school year.

B. Title I, Part A - School Improvement Part 1003

C. Title I, Part D - Delinquent

D. Title I, Part D - Neglected

E. Title I, Part D - State Neglected/Delinquent

F. Title II, Part A - Preparing, Training, and Recruiting

Professional learning sustained by our faculty will be continued through the work of the Professional Learning Team. A cohort of teachers from the Freshman year will begin a cycle of Curriculum Review. They will use summer workshop time to finalize the work they will be doing throughout the school year (quarterly half-day workshops). Two Division Chairs will begin their journey as Learning Forward Academy members by participating in summer and winter professional development furnished by Learning Forward.

G. Title III - LIEP

H. Title III - ISEP

I. Title IV, Part A - Student Support and Academic Enrichment

Not Providing

J. Title V, Part B - Rural and Low Income Schools

K. IDEA, Part B - Flow-Through [2]

Not Providing

L. IDEA, Part B - Preschool

M. Elementary and Secondary School Emergency Relief Grant II

N. ARP-LEA Elementary and Secondary School Emergency Relief Grant III

Equity and belonging training through the Howard Group will continue for administrators in 2022-23.

Legislative Requirement:

[1] Title III, Section 3115(c)(2)

[2] 34 CFR 300.207 ; 2122(b)(4-9) of ESSA

* Required if funding selected for Title I, Part A; Title II, Part A; Title III; Title IV, Part A; Title V, Part B; IDEA, Part B Flow-Through; IDEA, Part B Preschool; ESSER II; and/or ESSER III

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s):

- Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

Provide a safe, positive, inclusive and engaging learning environment.

1. Describe the process through which the districts will:*

i. reduce incidences of bullying and harassment

ii. reduce the overuse of discipline practices that remove students from the classroom [1]

iii. reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of student as defined below. [2]

- a. each major racial and ethnic group;
- b. economically disadvantaged students as compared to students who are not economically disadvantaged;
- c. children with disabilities as compared to children without disabilities;
- d. English proficiency status;
- e. gender; and
- f. migrant status.

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

Data Review and Analysis LTHS, in partnership with DecisionEd, has created data dashboards that allow for the efficient use of daily data in addition to data reports. Access to this data allows for the administration and intervention teams to monitor data, as well as to disaggregate and isolate concerns for more targeted professional learning and interventions. LTHS will utilize local, disaggregated data to fully understand who is being suspended, the reasons for suspensions, and the disparities in suspension across demographic groups. This information will be essential in understanding how to specifically address concerns and to reduce the Racial Disproportionality Rate. LTHS will utilize data to set goals for the measured metrics, with accompanying action steps, to remain out of the top 20% of the ISBE Exclusionary Discipline list. LTHS will utilize (among other resources) the ISBE-provided, evidence-based, Safe and Successful Schools Framework and the Educator's Action Planning Guide for Addressing the Root Causes of Disparities in School Discipline to guide and ensure comprehensive planning and action. Increasing District Capacity In order to expand and improve systems-level planning with a focus on improving the academic, social-emotional, and post-secondary outcomes for all students, LTHS hired two new District-level administrators for the start of the 2021-2022 school year: Director of Equity and Belonging Director of Student Services LTHS will hire the following additional positions for the 2022-23 school year to improve the staff to student ratios within Student Services to allow for a prevention-focused service delivery model and increased capacity to assess and address student needs: Bilingual Coordinator Social Worker School Counselor District/Board Policy and Procedures Review The Board of Education, in collaboration with the Superintendent and consultation with the district's law firm, will review all policies related to discipline to ensure legal compliance and support for improved student outcomes. Handbook Review and Revision LTHS will convene a multidisciplinary committee to oversee a review and revision of the Student Handbook/Code of Conduct at the start of the 2022-2023 School Year with the goal of proposing changes that will go into effect for the start of the 2023-2024 School Year. The overarching desired outcomes of this review and revision will be to ensure legal compliance and compliance with Board Policy, to support students, families, and staff in order to maintain a safe school environment conducive to academic learning and personal growth by clearly outlining the behavioral expectations, interventions, and accompanying procedures LTHS will utilize the AASA and the Framework for Revising School District Codes of Student Conduct to guide the handbook review/revision and ensure alignment with evidence-based and best practices with a focus on preventative and restorative disciplinary responses. Integration of Restorative Practices: Integration and implementation of restorative practices will align with a Multi-Tiered System of Support Framework Tier 1 - Clear Expectations and Education for All (Prevention) Tier 2 - Targeted Support and Skill-Building (Intervention) Tier 3 - Individualized and intensive support to repair harm (Reintegration) LTHS will develop and implement a restorative justice intervention program that maintains student attendance on-campus, while participating in educational opportunities that offer a continuum of instructional and positive behavioral supports. The Building Leadership and Student Support Teams will develop restorative strategies and resources, based on findings of the data analysis, that will target the specific needs of the district in the areas of prevention, intervention, and reintegration throughout the 2022-23 school year. The Building Leadership Team will determine staff training/learning needs. Continued Partnership with Rosecrance: Rosecrance is a national leader in addiction and behavioral health treatment that provides individualized, evidence-based treatment. Instead of an immediate out-of-school suspension and return, LTHS has contracted with Rosecrance to bring an assessment counselor on campus to work with students and families (when a student is found in possession or under the influence of illegal substances). Based on the results of the assessment, students and families may opt-in to various treatment programs through Rosecrance and their local La Grange office. In lieu of out-of-school suspensions, students and families may opt-in to an alternative-to-suspension program with Rosecrance. The goal of this program is treatment and recovery as opposed to exclusionary discipline (e.g. suspension). Student Voice, Partnership with Anti Defamation League, and Upstander Campaign Over 200 students participated in a student voice workshop during the 2021-22 school year. Student leaders received training in advanced facilitation techniques and will lead student voice workshops during the 2022-23 school year in which the following will occur: Students will participate in ice breakers in order to build rapport with the group and make connections before starting to discuss content. The group will discuss values and norms as part of setting intentions for the day. Students will participate in a diversity line activity in order to begin processing the backgrounds of the individuals that are participating within the workshop. Students will be introduced to the concepts of dignity honored and dignity violated. Students will engage in discussion around when their dignity was honored at LT and when it was violated. Students will learn about communication strategies such as active and reflective listening. Students will engage in a reflective Continue, Stop, Start table conversation in which they will discuss the things that we should continue doing at LT, start doing at LT and stop doing at LT. LTHS will maintain a partnership with Core Collaborative in which we will continue to develop student voice workshops, student leader training sessions, and work with students to extend their knowledge and application as we build a culture of belonging within our school. Approximately 25 student leaders participated in the Anti Defamation League No Place for Hate training. These students will lead workshops within our school community during the 2022-23 school year. LTHS will run an "upstander campaign" during the 2022-23 school year in which our school community will celebrate upstander behaviors. We will also amplify student and staff learning about techniques to disrupt bias and harmful behaviors, actions, and words.

Response from the prior year Consolidated District Plan.

i) reduce incidences of bullying and harassment- Group guidance programming regarding identifying resources in the building- Speak Up Line to anonymously report bullying behavior--tips are read and responded to daily by building administrators- ROAR (Reach Out and Report) poster campaign to publicize what to do if you're being bullied- Presentation regarding First Class Principles at Freshman experience day with reinforcement through prominently displayed posters, in the student planner and the academic program guide- Assistant Principal presentations to all PE classes on the third day of school that define bullying and how to report bullying behavior(ii) LT reduces the overuse of discipline practices that remove students from the classroom by:- Suspension reduction program through Northwestern University's Family Institute for suspensions based on anger management and poor decision making- Suspension reduction program through Rosecrance, Linden Oaks and Presence for assessment and program recommendations for suspension based on drug or alcohol suspensions(iii) LT reduces the use of aversive behavioral interventions that compromise student health and safety by:- Using Hispanic and African-American Liaisons to assist in restorative justice practices and mediation- Covering the cost for Family Institute attendees that are on free lunch- Developing behavior intervention plans that focus on alternatives to suspension, weekly social work groups, regularly have the psychologist meeting with ED classes to provide social skills curriculum- Coordinating efforts with the ELL parent

advisory council to develop partnerships with the ELL community, including parent nights and translators for parent teacher conferences- Having a mix of male and female Assistant Principals and being sensitive to the issues of boys, girls, and the LGBT community- Coordinating efforts with the ELL parent advisory council and local community groups to provide necessary services to students regardless of their migrant status.

2. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act. [3]

(42 U.S.C. 11301 et seq.):*

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DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

[[count] of 7500 maximum characters used)

The District provides the following services for homeless children and youth:- Transportation to and from school as well as extra-curricular / tutoring sessions- Free lunch program- Clothing- Social work services- Help to find housing for displaced families- Work with homeless shelters- School supplies paid for by Title I

Response from the prior year Consolidated District Plan.

The District provides the following services for homeless children and youth:- Transportation to and from school as well as extra-curricular / tutoring sessions- Free lunch program- Clothing- Social work services - Our Hispanic Student Liaison attended local government meetings and meetings with families for outreach when Section 8 housing in District was condemned and torn down.- Help to find housing for displaced families- Work with homeless shelters- School supplies paid for by Title I \$.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards

Legislative Requirements:

[1] Title I, Part A, Section 1112(b)(11)

[2] Title I, Part A, Section 1111(c)(2); 34 CFR 300.226 and 300.646

[3] Title I, Part A, Section 1112(b)(6)

* Required if funding selected for Title I, Part A and/or Title IV, Part A

Attendance Center Designation

[Instructions](#)

Attendance Center Designation

Attendance Center	Schoolwide	Targeted Assistance	Not Served	Closed	Board Approved Date
0001 - Lyons Twp High Sch	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	6/20/2022

Describe anticipated Reorganizations: _____

If Title I funding was selected on the Needs Assessment and Programs page, this page is required. If the page is blank and the entity does plan to receive and use Title I funds, return to the Coordinated Funding page and select Title I, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Partner with families and the community to support and expand learning opportunities for all students.

1. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d).* (Section 1112(b)(3))

[Section 1111\(d\)](#)

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs. *DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.*

If the district does not have any schools identified as comprehensive or targeted, enter

No schools identified under this part

([count] of 7500 maximum characters used)

No schools identified under this part

Re-display of the approved response from the prior year Consolidated District Plan.

No schools identified under this part

2. Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? * (Section 1112(b)(5))

- Yes
- No

3. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA.* (Section 1112(b)(4))

[Measures of Poverty from 1113\(5\)\(A\) and \(B\)](#)

- School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),
- TANF: the number of children in families receiving assistance under the State program funded under part A of Title IV of the Social Security Act,
- Medicaid: the number of children eligible to receive medical assistance under the Medicaid Program,
- Direct Certification

4. Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.* (Section 1112(b)(5))

[Section 1114 and 1115](#)

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

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([count] of 7500 maximum characters used)

LTHS is a Targeted Assistance School, and as such, focuses on specific courses and programs. LTHS has three levels (College Preparatory, Accelerated and Honors/AP) with College Prep as the level where targeted Title I programs are implemented. College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. Academy and Academy+ are programs designed to accelerate students in the recovery of credits. Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards. In addition to tutoring during lunch study halls, tutoring after school is also available as a Title I support. Homeless and low-income students needing school supplies and basic foodstuffs are supported, in part, by Title I programs.

Re-display of the approved response from the prior year Consolidated District Plan.

Targeted Programs include the Humanities program described in Part 1 with the goal of improving reading comprehension and fluency. Students in Algebra I Prep classes have a lower class size (21 max), have access to Mathscape, and lunch study directed intervention and drop-in supports with the goal of increasing mathematics skill attainment. Students who fail a semester of math enroll in a staggered curriculum the following semester to ensure that they are

progressing toward goals. College Prep level programs and differentiation of instruction are both components of targeted assistance in regular classrooms with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. The District runs its own Alternative program for students at risk of failure and dropouts. These students are scheduled into general education courses for most of the day along with sheltered classes in core graduation requirements as well as a Skills for Success course with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. Ombudsman is available for students who are significantly behind in credit achievement and those whose attendance has required a more individualized approach to catching up with the goal of demonstrating mastery of essential outcomes tied to Illinois State Standards. Lunch study halls are available as directed based on possible failure, drop-in centers for extra help, and quiet study for all students with the goal of providing supports for courses that are graduation requirements to ensure students demonstrate mastery of essential outcomes tied to Illinois State Standards.

5. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.* (Section 1112(b)(9))

For your convenience, the prior year Consolidated District Plan approved response is provided below. It may be copied and modified to address the Consolidated District Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

*If the district does not serve any schools identified as targeted assistance, enter **Schoolwide Program Only***

([count] of 7500 maximum characters used)

LTSH maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once students are placed, their performance is reviewed by teachers and the Student Support Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves. Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assigned an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level. Beginning in 2022, we will begin a curriculum review process with Freshman year core classes that are the backbone of our assessment system. We will align course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Re-display of the approved response from the prior year Consolidated District Plan.

LTSH maintains articulation teams comprised of public and private K-8 schools and LT representatives at the Superintendent level and in the areas of curriculum, math, science, English, physical welfare, social studies, and world languages. MAP cut scores for reading, grades in math and English classes, and teacher recommendations are used for initial placement, including placement in Humanities, English I Prep, Physical Science, and Algebra I Prep. Following initial placement and high school review of placement in support programs, parents are given an opportunity to review placement, ask questions, and make changes where necessary. Once student are placed, their performance is reviewed by teachers and the Student Achievement Team by reviewing the BAGHS report (Behavior, Absences, Grades, Health, and Supports). Students who are falling behind are referred to an intervention study hall on a two-week cycle that is renewable until student performance improves. Each year prior to course selection, students are given advice based on staff recommendations, MAP data, other test data (when available), and grades. Courses designed to support target populations include English II Prep, Interpersonal Communications, Geometry Prep and Algebra II Prep. For junior year, students who continue to struggle with executive functioning and assignment completion are assigned an Interdisciplinary Workshop where they can get help in their classes and arrange time to meet with teachers for additional help. They are also placed in the Preparatory level. Beginning in 2017, we will begin the process of formally reviewing our skills and Enduring Understandings that are the backbone of our assessment system and look at course, program and subject skill progressions designed to ensure that courses for targeted students are preparing them for post-secondary pursuits. We will also articulate those skills with 8th grade teachers to improve initial placement and readiness.

Title I Requirement:

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards.

*Required Field

If IDEA funding was selected on the Coordinated Funding page, this page is required. If the page is blank and the entity does plan to receive and use IDEA funds, return to the Coordinated Funding page and select IDEA, save the page, and return to this page.

INSTRUCTIONS: Select the goal(s) below that align with the District responses provided in the required information below. A minimum of one ISBE or District Goal must be selected.

ISBE Goals:

- Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.
- Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.
- Elevating Educators: Illinois diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.

District Goal(s): Select the checkbox, then enter the District Goal(s) that align to the responses below in the text area.

- Provide a comprehensive, innovative education for every student to ensure all students grow and achieve. Provide a safe, positive, inclusive and engaging learning environment. Invest in staff and culture to ensure innovation, collaboration and accountability.

1. How was the comprehensive needs assessment information used for planning grant activities?* This section should include the comprehensive needs identified that will be targeted by the activities and programs funded by IDEA.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

[[count] of 7500 maximum characters used]

A Comprehensive Needs Assessment was completed during the 2021/22 school year through our district's Special Education Cooperative (LADSE). This needs assessment was distributed to both staff and families via a Google Survey. When comparing the results of the two surveys, the data indicate a mutual desire for increased social/emotional/mental health support for students and the necessary, related professional development required for staff in order to implement increased/different supports. The results of the Needs Assessment also indicated needs for professional development and service/program development in the areas of trauma-informed practices, mental health challenges in schools, increasing independence in students, academic improvements, consultation services in the area of Autism and utilizing technology to support students with special needs.

Response from the approved prior year Consolidated District Plan.

A Comprehensive Needs Assessment was completed in the spring of 2021, and was distributed to all Lyons Township High School special education staff members and parents via a Google Survey. The results of the Needs Assessment indicated a need for Professional Development in the areas of trauma-informed practices, mental health challenges in schools, instructional materials for math and reading for students with intellectual disabilities, consultation services in the area of Autism- particularly for non-verbal students, and additional supports for students with emotional disabilities.

2. Summarize the activities and programs to be funded within the grant application.*

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

[[count] of 7500 maximum characters used]

District 204 has completed a comprehensive analysis of the current academic offerings for Special Education students and identified Co-Teaching as a gap within the continuum of services. As a result, the district is working with a consultant to train and implement co-teaching for the start of the 2022/23 school year with plans to scale to include all graduation requirements over the course of the next four years. While Co-Teaching is regarded as an academic intervention, the increased accuracy of programming and training for teachers will undoubtedly (positively) impact social/emotional services and use of technology with students with special needs as these will be areas in which the partner special educators will focus. District 204 continues to partner with the Yale Center for Emotional Intelligence and the Collaborative for Academic, Social, and Emotional Learning (CASEL) in order to prioritize the ISBE SEL standards and implement tiered SEL supports. This includes professional learning offerings regarding school-related mental health topics, as well as scaling out integration of SEL standards into required classes for all students. Additionally, in collaboration with other Title Funding, the district continues to work with national experts on Equity, Belonging, and Inclusion for all students.

Response from the approved prior year Consolidated District Plan.

Staff will participate in mental health trainings, work with an autism consultant, attend implementation training conducted by the Yale Center for Emotional Intelligence, attend workshops on best practice in writing FBA/BIPs, and attend workshops to support facilitation of IEP meetings. We are also partnering with John Krownapple and Trent Hall (Title II, Title I0 to provide staff with Equity and Belonging training and student empowerment of equity tools, respectively.

3. Describe any changes in the scope or nature of services from the prior fiscal year.*

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

[[count] of 7500 maximum characters used]

Beginning in the 2022/23 school year, District 204 will be joining an ISBE SEL Hub that provides coaching support for addressing and implementing necessary systemic change that promotes mental health and wellness for all students via professional development and continuous improvement of staff. Topics that will be addressed include Trauma Informed Schools, MTSS, Truancy and Attendance Support, among others. From participation in the SEL Hub, the district will identify its needs for all stakeholders and will create a plan to address those needs.

Response from the approved prior year Consolidated District Plan.

Given the pandemic, the rise of needs for trauma-informed teaching and mental health supports are at the forefront of our planning and signals a shift in previous needs assessments.

*Required Field

Overview

*******NOTE: This plan section is not required for the Department of Juvenile Justice*******

PROGRAM:	Foster Care Transportation Plan
PURPOSE:	To comply with ESSA requirements for educational stability for students in foster care
REQUIRED FOR:	All Illinois school districts and state-authorized charter schools
RESOURCES:	ED and HHS Letter to Chief State School Officers and Child Welfare Directors on Implementing the Fostering Connections Act of May 30, 2014 US Department of Education (USDE) web page for Students in Foster Care The Fostering Connections to Success and Increasing Adoptions Act of 2008 (P.L. 110-351) Educational Stability Requirements (Effective October 7, 2008) Public Act 099-0781 (effective 8/12/2016) USDE Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care (June 23, 2016) Finance, Budgets & Funding Transportation Programs (scroll to Foster Care Transportation section) ESEA of 1965 as Amended, Section 6312(c)

BACKGROUND

Section 6312(5)(B) of ESEA of 1965 as Amended by ESSA requires that the local educational agency (LEA) collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in the school of origin when in their best interests will be provided, arranged, and funded for the duration of the time in foster care.

DEFINITION AND REFERENCES

First Division vehicles are defined in the Illinois Vehicle Code as motor vehicles designed to carry no more than 10 persons total.

First Division vehicles can be used to transport 10 or fewer persons, including the driver, on regular routes for any and all school-sponsored activities, including curriculum-related trips. Examples of First Division vehicles include cars, station wagons, mini-vans (10 passengers or less which includes the driver), taxi cabs, medical carrier or medi-car, and Suburbans. The manufacturer sticker (Federal Certification Label) located on the inside of the drivers side door will stipulate MPV for Multi-Passenger Vehicle, MPPV (MultiPurpose Passenger Vehicle), or Passenger Car [49 CFR 571.3]

Vehicle Usage:

https://www.isbe.net/Documents/school_vehicle_guidance.pdf

https://www.isbe.net/Documents/vehicle_use_summary.pdf

<https://www.isbe.net/Documents/ISBE-Visual-Vehicle-Use-Guide.pdf>

Transportation Programs:

<https://www.isbe.net/Pages/Funding-and-Disbursements-Transportation-Programs.aspx>

REQUIREMENTS

A. The following factors should be considered when developing the transportation procedures for a student in foster care:

1. Safety
2. Duration of the need for services
3. The time/length of travel time for the student each day
4. Time of placement change
5. Type of transportation available (yellow school bus, taxi cab, First Division vehicle, etc.)
6. Traffic patterns
7. Flexibility in school schedule
8. Impact of extracurricular activities on transportation options.
9. Maturity and behavioral capacity of student

B. The following low-cost/ no-cost options should be considered when developing the transportation procedures:

1. Pre-existing transportation route
2. New transportation route
3. Route-to-Route hand-offs
4. District-to-district boundary hand-offs
5. Eligibility of the student for transportation through other services such as, but not limited to, Individuals with Disabilities Education Act (IDEA)
6. Alternatives not directly provided by the district/school such as:
 - a. Contracted services - taxis, student transport companies, etc. - see note below
 - b. Public transportation such as city buses, rails, etc.
 - c. Carpools- see note below
 - d. School/District staff- see note below
 - e. Options presented by DCFS outside of those provided by the district/school, such as reimbursing the foster parents for transportation costs, or including transport in contracts with licensed child placing agencies or group homes

NOTE: A school bus driver permit is REQUIRED for these options! IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

REMINDER: A multifunction school activity bus (MFSAB) can NEVER be used to transport home-to-school or school-to-home [625 ILCS 5/1-148.3a-5]

C. The following funding options should be considered when developing the transportation procedures for a student in foster care:

1. Title IV-E of the Social Security Act if the student is eligible
2. Title I of the ESEA of 1965 as Amended by ESSA (except that funds reserved for comparable services for homeless children and youth may NOT be used for transportation)
3. IDEA funds, if the student has an Individual Educational Program (IEP) that includes provisions for specialized transportation
4. State special education transportation funds, if the student has an IEP
5. Local funds

Contact Information

*******NOTE: This page is not required for the Department of Juvenile Justice*******

As part of the foster care transportation plan development process, several stakeholders should be involved. These may include, but are not limited to:

- a. Local educational agency (LEA) point of contact for foster students (LEA-POC)
- b. LEA transportation director
- c. Child welfare agency point of contact
- d. LEA Department of Children and Family Services (DCFS) liaison as permitted by 105 ILCS 5/10-20.58, if applicable
- e. Title I director
- f. School social worker
- g. Guidance counselor
- h. Special education personnel

Provide contact information for all personnel included in the development of the plan. The LEA-POC and transportation director are required; others are optional and should be included as applicable.

1. Foster Care LEA-POC - required*

Last Name*	First Name*	Position/Title*	Email*
Eder	Drew	Student Services Chair	aeder@lths.net

2. LEA Transportation Director - required*

Last Name*	First Name*	Position/Title*	Email*
Gardner	Greg	Associate Principal	ggardner@lths.net

[Click here to add information for other personnel involved in the plan development.](#)

*Required field

Best Interest Determination as it relates to School Stability

*******NOTE: This page is not required for the Department of Juvenile Justice*******

NOTE: FIELDS BELOW MAY BE PREPOPULATED WITH DATA. REVIEW ANY PREPOPULATED DATA, COPY AND REVISE AS NEEDED IN THE BOX ABOVE IT, AND SAVE THE PAGE.

1. Describe the process for determining the best interest of the affected child for placement if the child is placed into foster care or changes residences while in foster care. Include the positions of all district personnel involved.*

Be sure to include the factors that should be considered in determining whether remaining in a child's school of origin is in his or her best interest, as it relates to ensuring school stability.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress. If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation. The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

Response from the approved prior year Consolidated District Plan.

In order to determine best interest for the child placed in foster care or who changes residences while in foster care, the school social workers, guidance counselors, building principal, and corresponding building associate principals would communicate with DCFS personnel and foster parents to determine needs of the student and appropriate placement into school programs. For high school students especially, considering the continuity of curriculum, the availability of courses already begun (i.e. whether an astronomy course at one school is even offered at another), and the requirements for post-secondary education need to be taken into account. The timing of the change could also be of issue depending on when, in the semester, the change of schools is considered to ensure the student earns credit for courses in progress. If transportation was impacted, Transportation Director Shanna Lewis would be brought into the conversation. The District would examine the transportation need of the child if the child were to stay in their school of origin and would work with the school of origin to determine the most cost effective and efficient mode of transportation. For students with IEPs that require transportation, the school would provide those services.

2. Describe any special considerations and legal requirements taken into account for children with disabilities under IDEA and students with disabilities under Section 504.*

See IDEA legislation hereSee Section 504 here

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

Response from the approved prior year Consolidated District Plan.

Students under IDEA and 504 would be dealt with to best address the needs as outlined by existing IEPs and 504 plans that may be available. If IEPs or 504 plans are not immediately available, guidance counselor, building principal, special ed teachers (for students with IEPs), foster parents and social worker would work together to meet requirements to convene the IEP team or create a 504 plan, whichever is applicable, and to make appropriate placement.

3. Describe any special consideration and legal requirements taken into account for children who are English learners.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In the case of English Learners, our EL coordinator or Bilingual Program Director (for Spanish Speakers) would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

Response from the approved prior year Consolidated District Plan.

In the case of English Learners, our EL coordinator would become involved and would provide any programmatic needs to ensure the student continues to have their EL needs met.

4. Describe the dispute resolution process should there be disagreement among parents, education decision makers, and other stakeholders regarding the best interest determination.*

Be sure to include the step-by-step process if one would want to initiate a dispute through the resolution. NOTE: include that DCFS has the final say if a resolution cannot be determined.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Point of Contact are in the main office of both campuses. When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution. The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement. In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

Response from the approved prior year Consolidated District Plan.

Anyone is free to initiate a dispute with the Foster Care Point of Contact. Information about the dispute process and the means to reach the Foster Care Point of Contact are in the main office of both campuses. When a dispute comes to the Foster Care Point of Contact, the Foster Care Student Support Team and the representatives of the student (guidance counselor, building principal, special ed teachers [for students with IEPs], foster parents and social worker) would meet within 5 school days to hear the dispute and come up with a solution. The members in attendance at the meeting will review all evidence, include inputs from attorneys and/or advocates, to help reach an agreement. In the event of an impasse, DCFS personnel and their assessment of the child's best interest and safety will have the final say.

*Required field

Transportation Plan Development

*******NOTE: This plan section is not required for the Department of Juvenile Justice*******

NOTE: FIELDS BELOW MAY BE PREPOPULATED WITH DATA. REVIEW ANY PREPOPULATED DATA, COPY AND REVISE AS NEEDED IN THE BOX ABOVE IT, AND SAVE THE PAGE.

1. Describe the process for determining how transportation will be provided to students who qualify, including the position of all individuals involved in the process.*

Be sure to include the factors that should be considered when developing the transportation procedures for a student in foster care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school or origin or has special transportation needs as required by an IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

Response from the approved prior year Consolidated District Plan.

Once the district is notified that a child in foster care is residing in the district, the Foster Child Point of Contact would have a meeting/conversation with the child welfare worker assigned to the student to discuss the best interest for the student and whether or not the student should continue enrollment at the school or origin or has special transportation needs as required by an IEP. At that point, transportation options would be discussed, and the transportation director and/or superintendent would be notified if unique transportation needs required unique services to the school of origin or within the district. Factors include, but are not limited to, whether the time spent in transportation affects physical needs, requires a pick-up time greater than an hour before the start of school, ensures a family member is available when returning home from school, and whether transportation would impact opportunities for after-school supports, activities, or athletics.

2. Indicate which options will be considered when developing the transportation plan. Check all that apply.*

- a. Pre-existing transportation route
- b. New transportation route
- c. Route-to-route hand-offs
- d. District-to-district boundary hand-offs
- e. Other services for which student is eligible, such as IDEA transportation options
- f. Options presented by DCFS worker
- g. Alternatives not directly provided by the district/school such as taxis, carpools, public transportation, etc.

IMPORTANT: All drivers transporting students (other than parents or legal guardians transporting their own students) in First Division vehicles MUST possess a valid school bus driver permit per Section 6-104(d) of the Vehicle Code. THIS INCLUDES TAXI CAB DRIVERS.

- h. Other - describe _____
- i. Other - describe _____
- j. Other - describe _____

3. Describe how all funding options selected above will be considered and coordinated when developing the transportation plan.*

Be sure to include the funding options that should be considered when developing the transportation procedures for a student in foster care.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

Response from the approved prior year Consolidated District Plan.

Since children with foster placement often arrive in the course of the school year after budgets have been set, the district would amend the budget to accommodate additional monies required by alternative transportation options. We would explore low cost/no cost options first (pre-existing route, route-to-route hand-offs, district to district boundary hand-offs). Through Title grants we can allocate for transportation costs for students who qualify under the McKinney-Vento act, and we would claim funding for those who qualify under IDEA. Lastly, we would communicate with our Co-op, LADSE, to see if arrangements could be made within the co-op or between co-ops.

4. Describe the dispute resolution process to be utilized if the district/school and DCFS have difficulty coming to agreement on how to provide transportation for a particular student in need.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

Response from the approved prior year Consolidated District Plan.

In reaching a dispute resolution, the committee would try to work together to come to an agreement. If that was unsuccessful, West 40 ISC services, special ed coop (LADSE) services, and attorneys and/or advocates could be involved to help determine a resolution.

5. Describe how the district/school will provide or arrange for adequate and appropriate transportation to and from the school of origin while any disputes are being resolved.*

NOTE: Include that the School Of Origin [SOO] is responsible for the transportation while all disputes are being resolved.

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transportation) to allow the student to continue in the district of origin until a resolution is reached. In the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

Response from the approved prior year Consolidated District Plan.

The district would likely look to another provider (taxi, public transportation, reimbursement of a foster parent for transportation) to allow the student to continue in the district of origin until a resolution is reached. In the end, the district would likely defer to the child welfare worker's input on the best interest of the child. The school of origin (SOO) would be responsible for the transportation during a dispute.

6. Describe how the district/school will ensure that all school personnel are aware of the transportation plan process and can initiate the process if they become aware of a student who is eligible for such services.*

For your convenience, the prior year approved response is provided below. It may be copied and modified to address the Foster Care Transportation Plan needs.

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or n/a as this may delay the submission or approval of your plan.

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

Response from the approved prior year Consolidated District Plan.

Office staff, associate principals, guidance counselors (who would all be involved in the registration of a new student) will immediately contact the principal/Foster Care Point of Contact when any child seeks enrollment/registration that carries unique circumstances regarding residency/transfer into the district/DCFS involvement. The principal, in consultation with the superintendent, then works with the committee and child welfare worker to determine placement/transportation for the student. All district/school personnel will be made aware of the plan via email directly from the Principal/Foster Care Point of Contact as soon as the plan is approved, including all support staff. In addition, posters have been placed in both district buildings (North Campus main office near the mailboxes and South Campus main office) displaying contact information for the Foster Care Point of Contact.

*Required field

- By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the planning requirements of all included programs as applicable.

Provide the date on which the District Board approved the Consolidated District Plan.

Each district plan shall provide assurances that the district will, as applicable based on grant award(s):

1. ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
2. provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
3. participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
4. coordinate and integrate services provided under this part with other educational services at the district or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;
5. collaborate with the State or local child welfare agency to
 - A. designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency and
 - B. by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall
 - i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A))
 - ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if
 - a. The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
 - b. the local educational agency agrees to pay for the cost of such transportation; or
 - c. the local educational agency and the local child welfare agency agree to share the cost of such transportation; and
6. ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification; and
7. in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
8. each LEA that is included in the eligible entity is complying with Section 1112(e) prior to, and throughout, each school year as of the date of application;
9. the eligible entity is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126;
10. the eligible entity consulted with teachers, researchers, school administrators, community members, public or private entities, and institutions of higher education, in developing and implementing such plan; and
11. the eligible entity will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers.
12. Teacher English Fluency - each eligible entity receiving a subgrant under section 3114 shall include in its plan a certification that all teachers in any language instruction educational program for English learners that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills.
13. in the case of a school district serving at least one English learner, and in accordance with Article 14C of the Illinois School Code, assurance is provided that at least 60% of the district's state funds attributable to ELs will be used for the instructional costs of programs and services authorized under this article.
14. in the case of a school district offering Transitional Bilingual Education programs, assurance is provided that the parent advisory committee was afforded the opportunity effectively to express its views in order to ensure that the EL programs are planned, operated, and evaluated with the involvement of, and in consultation with, parents of children served by the programs.
15. The district further assures that no policy of the LEA prevents, or otherwise denies participation in constitutionally protected prayer in public elementary schools and secondary schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools on the U.S. Department of Education's website.

v01.2021

- By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires) hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly

authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

The undersigned representative affirms, under penalties of perjury, that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

DEFINITIONS

Applicant means an individual, entity or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

Grant means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms grant, award, program, and project may be used interchangeably.

Grantee means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms grantee and award recipient may be used interchangeably.

Project means the activities to be performed for which grant funds are being sought by the applicant. The terms project and program may be used interchangeably.

The capitalized word Term means the period of time from the project beginning date through the project ending date.

Termination means the ending of a grant, whether in whole or in part, at any time prior to the end of the grant Term, as stated in the Grant Agreement.

LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 et seq.

<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7>

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000

<https://ilga.gov/commission/icar/admincode/044/04407000sections.html>

NO BINDING OBLIGATION

2. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
3. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
4. Funding in the subsequent years beyond the Term of the grant will be contingent upon compliance with federal and state law, regulations, administrative rules, terms and conditions of the award, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. Renewal decisions are at the sole discretion of the Illinois State Board of Education, and the receipt of an award in a current or previous Term does not create any right to or expectation of renewal in a subsequent Term.

PROJECT

5. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the project. In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
6. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

FUNDING

8. All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.
9. The applicant may not count tuition and fees collected from students towards meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.
10. The applicant will maintain records for three years following competition of the activities for which the applicant uses the federal or state funding, pursuant to 2 CFR 200.334.
11. If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.
12. The applicant will have effective financial management systems which conform to the standards present in 2 CFR 200.302, which includes, but is not limited to, the ability to report financial data verifying compliance with program regulations and maintaining effective internal control over the operations of the approved grant.
13. The applicant will conform all activities conducted under the approved grant to the provisions contained within 2 CFR Part 200
14. All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program and 2 CFR Part 200, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.
15. Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its discretion pursuant to applicable law and agency policy (105 ILCS 5/18-8.15).

INVOLUNTARY TERMINATION

16. The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.
17. Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state law and regulations.

GENERAL CERTIFICATIONS AND ASSURANCES

18. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (Plyler v. Doe, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
19. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/ grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
20. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Educations employees during any part of the application process or during the Term of the Grant Agreement.
21. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
22. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
23. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
24. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
25. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).
26. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21, which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.
27. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT

28. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education, may serve as the administrative and/or fiscal agent under the grant.
29. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
 - a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;
 - b) Maintain separate accounts and ledgers for the project;
 - c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project
 - d) Properly post all expenditures made on behalf of the project;
 - e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
 - f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);
 - g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates;
 - h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
 - i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
 - j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

DRUG-FREE WORKPLACE CERTIFICATION

30. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, applicant, grantee, or contractor means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the state

The applicant certifies and agrees that it will provide a drug-free workplace by:

- a) Publishing a statement:
 - 1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantees or contractors workplace.
 - 2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - 3) Notifying the employee that, as a condition of employment on such contract or grant, the

- A) Abide by the terms of the statement; and
 - B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
- b) Establishing a drug-free awareness program to inform employees about:
- 1) The dangers of drug abuse in the workplace;
 - 2) The grantees or contractors policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 4) The penalties that may be imposed upon an employee for drug violations.
- c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.
31. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

Instructions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

Before completing this certification, read instructions below.

CERTIFICATION

By checking this box, the prospective lower tier participant certifies that:

1. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
3. It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
4. It will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions; and
5. The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into.

Instructions for Certification

1. By checking the box and saving this page, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at: www.sam.gov
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

v1.2019

Certification Regarding Lobbying

Instructions

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit [ISBE 85-37](#) "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

v1.2021

GEPA 442 Assurances

Instructions

By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

DEFINITIONS

"APPLICANT" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local educational agency.

"AWARD RECIPIENT" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"GRANT" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award. The terms "grant", "award" and "project" may be used interchangeably.

"PROGRAM" means any applicable program under which federal funds are made available to the applicant.

"PROJECT" means the activities to be performed for which grant funds are being sought by the applicant.

"SECRETARY" means the Secretary of Education.

PROJECT

2. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
3. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
4. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each Program, in accordance with 2 CFR 200.302 and 2 CFR 200.303 and the Illinois State Board of Education's State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures manual, maintained on the Illinois State board of Education's Internet website. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), 2 CFR 200, and other applicable federal state statutes, regulations, and administrative rules.
5. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under 20 U.S.C. 1232f, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
6. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
7. An application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
8. In the case of any Program project involving construction: (A) the project will comply with state requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under 29 U.S.C. 794 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities;
9. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
10. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or an affiliate of such an organization.

v1.2021

Assurances

Instructions

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the Budget Detail tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process or otherwise by the approval of the Illinois State Board of Education. By hitting Submit on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties, in accordance with applicable federal and state law, including, but not limited to, 18 U.S.C. 101, the federal False Claims Act (31 U.S.C. 3729 et seq), and the Illinois False Claims Act (740 ILCS 175/). The list of certification and assurances is included below and/or incorporated into the Uniform Grant Agreement pages contained herein.

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- Assurances for all covered programs
- Grant Application Certifications and Assurances (State Assurances)
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion See the Overview page for instructions
- Certification Regarding Lobbying
- GEPA 442 Assurances

[Not calling IWAS Web Service](#)

Signature of School District Superintendent / Agency Administrator

Signature of Board-Certified Delegated Authority for the School District Superintendent

Assurances must be reviewed and approved by your Local IWAS Administrator before you can submit your application.

[Consistency Check](#) [Lock Application](#) [Unlock Application](#)

Application was created on:

3/14/2022

Assurances

District Data Entry

Business Manager

District Administrator

ISBE Program Administrator #1

ISBE Program Administrator #2

ISBE Program Administrator #3

ISBE Program Administrator #4

ISBE Program Administrator #5

This Application has not been submitted

Page Review Status Instructions

Expand All

Consolidated District Plan

Page Status

**Open Page
for editing**

[Consolidated District Plan](#)

Contact Information			OPEN	<input type="checkbox"/>
Needs Assessment and Programs			OPEN	<input type="checkbox"/>
Plan Specifics				
Needs Assessment Impact		OPEN		<input type="checkbox"/>
Stakeholders		OPEN		<input type="checkbox"/>
Private Schools Participation		OPEN		<input type="checkbox"/>
Preschool Coordination		OPEN		<input type="checkbox"/>
Student Achievement		OPEN		<input type="checkbox"/>
College and Career		OPEN		<input type="checkbox"/>
Professional Development		OPEN		<input type="checkbox"/>
Safe Learning Environment		OPEN		<input type="checkbox"/>
Title I Specific Pages				
Title I Specific - Part One	OPEN	<input type="checkbox"/>		
Title I Specific - Part Two	OPEN	<input type="checkbox"/>		
IDEA Specific Requirements			OPEN	<input type="checkbox"/>
Foster Care Transportation				
Foster Care Plan Contacts	OPEN	<input type="checkbox"/>		
BID - School Stability	OPEN	<input type="checkbox"/>		
Foster Care Transportation Plan	OPEN	<input type="checkbox"/>		
Assurance Pages				
Plan Assurances		OPEN		<input type="checkbox"/>
State Assurances		OPEN		<input type="checkbox"/>
Debarment		OPEN		<input type="checkbox"/>
Lobbying		OPEN		<input type="checkbox"/>
GEPA 442		OPEN		<input type="checkbox"/>
AssurancesText		OPEN		<input type="checkbox"/>
Assurances		OPEN		<input type="checkbox"/>

Save

Selectable Application Print

Request Print Job

[_Consolidated District Plan](#)

Requested Print Jobs

[Requested by seqqerdinq on 6/6/2022](#)

Completed Print Jobs

LYONS TOWNSHIP HIGH SCHOOL

Jennifer Tyrrell, Ed.D
Principal

Kevin Brown, Associate Principal
North Campus
100 S. Brainard Ave.
LaGrange, IL 60525
(708) 579-6300

Greg Gardner, Associate Principal
South Campus
4900 S. Willow Springs
Western Springs, IL 60558
(708) 579-6500

TO: Lyons Township HS District #204 Board of Education
Dr. Brian Waterman, Superintendent

FROM: Dr. Jen Tyrrell, Principal

DATE: June 5, 2022

RE: 2021-22 End of Year Summary

On Wednesday, May 25, 2022, Lyons Township High School hosted the Class of 2022 Commencement Ceremony, thus concluding a successful 2021-22 school year. The students of LTHS excelled in the classroom, within extra-curricular activities, and within interscholastic athletics throughout the school year. The following information provides various highlights and celebrations from the 2021-22 school year.

Academics

Based on the scholarships and awards turned in to us by May 5, the class of 2022 reported that its students will utilize 17 million 780 thousand dollars toward its future education goals.

In addition, LTHS students were awarded the following:

- Twenty-four (24) National Merit Commended Students
- Five (5) were named Semi-finalists and Finalists
- One Hundred Eight (108) qualified as "High Honor Status"
- Two Hundred Twenty Five (225) achieved the status of Illinois State Scholar
- 96% of the students in the Class of 2022 will continue post-high school education at two and four year colleges, technical schools, apprenticeships, or the military.

Student Activities

Preliminary reports show that 77.7% of LT students participated in at least one extracurricular activity (sport, club, or intramural), with 55.3% participating in two or more. Also, 83.3% of students took part in at least one element of our co-curricular program (athletics, intramurals, clubs, or special events).

For the second year in a row, an LT student was selected as one of two winners of the Illinois Directors of Student Activities annual \$1,000 Student Activities Scholarship.

Art Club: Held workshops for students in the Clay Studio making snowmen and wheel-thrown pots and in the Metals Studio making wire rings and safety pin necklaces. The club also offered opportunities to window paint and sidewalk chalk as a group. The club hosted its annual Tie Dye workshop in the spring, and used a donation of fleece fabric for students to make winter hats and scarves.

Aviation Club: Led the return of the Polar Plunge at the Oak Brook Bath and Tennis Club. LT's 38 members raised \$19,420, securing the "Cool School Champions Award" for being the K-12 school to raise the most money (the 9th time LT has been the "Cool School"). Since LT's first Plunge in 2013, the LT Polar Plungers have raised \$145,773 to benefit Special Olympics.

BPA: At Regionals in January, 25 students qualified for State in 23 events. Of those 25, seven students qualified for Nationals in 12 events. (We also had 22 students finish in the Top Ten of their events.) At Nationals in Dallas, four students finished in the Top Ten.

Chess Team: Qualified for the IHSA State Series, receiving the #70 seed. The team went 4-3, finishing the weekend ranked 49th. Head Coach Kevin Bertolotti was recognized as one of four finalists for ICCA Coach of the Year.

Junior Class Board (2023): In addition to fundraising for next year's senior activities, they hung red ribbons on trees surrounding North Campus for Red Ribbon Week.

Congressional Debate: Finished in the top ten of all five competitions that they entered this year, bringing home 22 individual awards. The team finished 4th at the ICDA State Championship. The IHSA State Series saw continued success, as one student won the Best Legislation award, six students advanced to the semifinals, and a freshman advanced to the final rounds.

Cyber Defense Club (formerly CyberPatriots Club): Rebranded to highlight its broad focus on preventing, detecting, and providing timely responses to attacks or threats so that no infrastructure or information is tampered with. The club fielded two competition squads in the CyberPatriots competition. In the equivalent of this year's State Round, the Platinum Tier-qualifying team posted an 11th place finish, while the Gold Tier-qualifiers managed a 6th place finish among Illinois high schools. Students also participated in two "Capture the Flag" competitions: PICO CTF sponsored by Carnegie Mellon University and CyberStart America.

eSports: Coaches Josh Nabasny and Jordan Engelhardt presented on starting an eSports program at the IDSA State Convention for Activities in April, after hosting a successful eSports event for the WSC Conference in November. The Overwatch Team finished 2nd at the IHSEA State Championship in December. The team qualified competitors for the first-ever IHSA State Series in NBA2K and Rocket League, with the latter finishing in the top eight.

Future Healthcare Professionals: Collected over 200 pairs of shoes (with Interact) for the Share Your Soles organization, and donated over \$4,000 to the Breast Cancer Research Foundation.

GEMS: After a three-year hiatus, the club hosted the return of Introduce a Girl to STEM Day at South Campus on April 9.

Interact: Took part in numerous service projects, including:

- Served coffee and donuts to LTHS Alumni at the Homecoming Parade.
- Delivered two dozen donuts to First Responders in La Grange.
- Assisted at the LaGrange Rotary Club's Thanksgiving Pie Run.
- Cut, tied, and delivered four fleece blankets to Constance Morris House in La Grange.
- Made cat toys for donation to the Hinsdale Humane Society.
- Hand-made and delivered cards for:
 - Honor Flight Chicago
 - A boy from Downers Grove with cancer
 - Operation Support Our Troops

- Firefighters and Police in La Grange
- Operation Gratitude

Investment Club: Networked with investment clubs at other schools (St. Ignatius and Lockport) and are working to collaborate on a stock analysis competition. The club also joined a national network of high school investment clubs and is collaborating with the head of the network to share speakers and educational opportunities and materials. Two teams of students voluntarily competed in the Wharton Global High School Investment Competition and presented proposed investment portfolios based on a client case study.

Latin Club: Certamen teams did well at the regional competitions, including hosting one such at LT. The club also hosted over 200 students at the IJCL Latin Convention in February. The LT delegation won the IJCL Service Award for their excellent work planning and hosting the event. Latin Club sponsor, Sean Sweany, was also named Illinois Latin Teacher of the Year at the convention.

Latinos Juntos: Took the lead in developing the LT Care Space, a community space designed to support the needs of LT students. Many monetary and product donations were made to the Care Space during the 2021-22 school year which directly benefited the students of LT.

The Lion Newspaper: The 2021-22 paper's excellence was recognized by two separate journalistic organizations:

- Northern Illinois School Press Association (NISPA)
 - Print version – "Gold Certificate"
 - Website – "Silver Certificate"
 - Thirteen students won ten individual awards, including five Blue Ribbons and five Honorable Mentions.
- Illinois Journalism Education Association (IJEA)
 - Best Hybrid Publication – 3rd Place
 - Best Overall Publication – 3rd Place
 - Thirty-one students brought home 18 individual awards, including five 1st Place, five 2nd Place, two 3rd Place, and six Honorable Mention awards.

Madrigals: Sang at hot chocolate events at both campuses and performed at the La Grange and Western Springs Christmas Walks.

Marching Band: Hosted 100 8th graders at Junior High Band Night in September. The LT Marching Band also participated in the Western Springs Memorial Day Parade and La Grange Pet Parade.

Math Team: Finished 17th at the ICTM State Math Contest, after qualifying with a 2nd Place finish at the Regional (highlighted by 14 top-three finishes).

Menagerie: The 2020-21 edition, *Fika*, received the following awards during the 2021-22 school year:

- "Most Outstanding High School General Magazine" - American Scholastic Press Association
- "First Place with Special Merit" - American Scholastic Press Association
- "Silver Crown" - Columbia Scholastic Press Association
- "Gold Medal" - Columbia Scholastic Press Association
- "First Class with Two Marks of Distinction" - National Scholastic Press Association
- "Superior" - National Council of Teachers of English, REALM
- "Best in Show - 3rd Place" - JEA/NSPA - National HS Journalism Convention

Model UN: Competed in eight conferences this year, winning four Best Delegation awards as a team. Students brought home 60 individual awards, including 29 Best Delegate, 11 Outstanding Delegate, 12 Honorable Mention, five Verbal Commendation, and three Best Position Paper awards. They also hosted the annual LYMUN Conference, welcoming 500 students from 26 schools to participate in 16 different committees. The keynote address was given by Dr. Ngozi Ezike on the importance of public service and Model UN as preparation for the future.

NHS: Planned a Week of Service (April 6-9), with numerous activities for Members (and other LT students and community members) to take part.

Peer Leadership & NHS: Coordinated a school-wide food drive, collecting 2,354 items for the Westchester, St. Cletus, and St. Francis Xavier food pantries.

Photography Club: Took photos of the animals up for adoption at the Hinsdale Humane Society, for use on their website and in marketing materials.

Pinball Club: Hosted their first-ever IFPA pinball tournament in The Corral. A number of special guests showed up, including the #1 pinball streamer, a two-time national pinball champion, and the #103-ranked player in the world.

Poms: Hosted a total of 252 participants at their Peppy Primary events (152 in the fall and 100 in the winter). The JV team took 3rd place at the WSC Conference Championships, and brought home the 4th Place JV Lyrical Dance trophy. The Varsity won the WSC Conference Championship, finished 4th at the IHSA Sectional, 23rd at the IHSA State Series, and was named the IDTA AAA Lyrical Dance Champions.

Recycling Club: In addition to emptying recycling bins at each campus on a weekly basis, they also held a battery drive in the fall.

Robotics Team: Two teams (23880A & 23880C) qualified for the VEX State Competition, with one advancing to the World Championship in Dallas. A third team (23880D) won the VRC High School Poster Design Online Challenge, qualifying them for Worlds, as well. At Worlds, 23880C finished in the Top 16.

SAVE Promise Club: In addition to hosting numerous awareness events on campus and at middle schools, created 400 gift bags for the Chicago Survivors of Gun Violence children's holiday party. They planned and facilitated events during both Start With Hello and Say Something Weeks at LTHS.

Scholastic Bowl: Finished fourth in the WSC Conference Tournament.

Science Olympiad: Finished in the top half of all teams at the virtual Caltech National Invitational in mid-January. At the virtual University of Chicago Invitational, the following week, the team claimed nine top-ten finishes. The team finished second at Regionals, with 13 of 23 events medaling.

Snowball: Marked a two-year hiatus from in-person retreats by being the first group to return to Camp MacLean in November 2021. One hundred ninety-five students participated in the three-day fall retreat, while 161 took part in March's two-day retreat.

Speech Team: Finished top-seven in seven tournaments this year, including three thirds, a second, and a first-place finish. Individually, they claimed 77 top-five finishes across those tournaments. The team finished 4th at Regionals, with eleven events finishing in the top four and qualifying for Sectionals. Five of the eleven

Sectional qualifiers made it through to Finals, with three of the five finishing fourth, just missing qualifying for State.

Steppers: Took 4th Place in their first competition in three years, performed at Six Flags Great America's Dance Fest, and hosted the "Step into the Lions Den" Step Competition at South Campus.

Student Council: Planned the returns of the Homecoming Dance and the All-School Assembly. Also took part in a number of philanthropic endeavors, including

- Donated \$7,899.15 to the Jack Kunkle Memorial Scholarship through the Spring 2021 and Homecoming 2021 Mr. LT Pageants and related fundraising.
- Hosted a community blood drive in the fall. Forty-eight students plus several staff and community members donated 46 "blood products" (40 whole and 6 "double reds"), potentially providing treatment for 126 patients.
- Coordinated another successful Secret Santa program, supporting 160 area families in collaboration with the La Grange Rotary Club.
- In partnership with Double Good, delivered 176 boxes (36 bags each) of gourmet popcorn to LT staff, essential workers, and first responders.

Sustainability Club: Hosted a rummage sale in January, that collected over 47 garbage bags and three gondolas of used goods. The club also coordinated a clean-up day at the Saganashkee Slough-Central, made bioplastics and vermiculture bins, and worked towards creating a vegetarian and vegan cookbook. They also partnered with Art Club for a native gardening/landscaping field trip and to create club t-shirts, with all of the proceeds going to the purchase of prairie plants for the biology courtyard. Finally, they helped to plant new trees on May 14 and planted prairie plants at North Campus on May 16.

Tabulae: The 2020-21 edition of the yearbook, *Momentum*, received the following awards:

- First Place with Special Merit - American Scholastic Press Association
- Outstanding Theme - American Scholastic Press Association
- Two Gold Circle Awards - Columbia Scholastic Press Association

Theatre Board: Partnered with Student Council and the Mr. LT contestants for a special Homecoming Improv Comedy Show, donating \$380 in admission proceeds to the Jack Kunkle Memorial Scholarship.

TV Club: Produced a large amount of school promotion videos, including hype videos for boys' and girls' sports, event recaps (All School Assembly, Lyon Con, Spring Open House), and much more. Covered a large number of events at the high school, including live events in sports and music, the All School Assembly, the Black History Month program, and Brownstock, just to name a few. Students also worked together to produce a number of videos for the MMEA Video Festival:

- 1st Place and 3rd Place in Sports
- 2nd place in Commercial
- 2nd Place in the 7-Day Film Challenge
- 3rd Place in Music Video

Winter Guard: Took 1st Place in both IDTA Regional Tall Flags Competitions. Crowned IDTA Tall Flags State Champions for the second time in three years.

WLTL: Rock-a-Thon raised \$13,126 for WLTL and LTTV.

Interscholastic Athletics

Fall

- **Girls Swimming and Diving** – IHSA Sectional Champions, 24th place team finish in IHSA State
- **Football** – Qualified for the IHSA Playoffs
- **Boys Soccer** – IHSA Regional Champions
- **Boys Cross Country** – 12th Place Finish in IHSA State
- **Boys Golf** – IHSA Regional Champions, 6th Place Finish in IHSA State
- **Girls Volleyball** – West Suburban Conference Champions, IHSA Regional Champions

Winter

- **Girls Basketball** – West Suburban Conference Champions, IHSA Regional Champions, Advanced to the Sweet 16
- **Boys Basketball** – IHSA Regional Champions, Advanced to the Sweet 16
- **Bowling** – Qualified for IHSA State as a Team, Finished in 16th Place in IHSA State
- **Boys Swimming** – 3rd Place Trophy at IHSA State
- **Competitive Cheer** – Qualified for State as a Team, Finished in 22nd Place in IHSA State
- **Poms** – Qualified for State as a Team, Finished in 23rd Place in IHSA State

Spring

- **Badminton** – 21st Place Finish at IHSA State
- **Boys Gymnastics** – West Suburban Conference Champions, IHSA Sectional Champions, 3rd Place Trophy at IHSA State
- **Boys Water Polo** – IHSA Sectional Champions, 3rd Place Trophy at IHSA State
- **Girls Water Polo** – WSC Tournament Champions, IHSA Sectional Champions, 3rd Place Trophy at IHSA State
- **Boys Track** – IHSA Sectional Champions
- **Baseball** – IHSA Regional Champion
- **Softball** – IHSA Regional Champion, Advanced to the Sweet 16
- **Boys Tennis** – Finished in 17th place in the IHSA State Tournament
- **Girls Soccer** – IHSA Regional Champions, Advanced to the Sweet 16
- **Boys Volleyball** – IHSA Regional Champions
- **Bass Fishing** – Finished in 12th place at the IHSA State Tournament

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
SUMMARY OF MAY 2022 EXPENSES
FOR BOARD OF EDUCATION APPROVAL ON JUNE 21, 2022**

ACCOUNTS PAYABLE	PAID	TOTAL
EDUCATION FUND	\$ 755,891.12	
OPERATIONS BLDG MAINT	\$ 481,473.23	
TRANSPORTATION	<u>\$ 288,898.60</u>	
TOTAL ACCOUNTS PAYABLE		<u>\$ 1,526,262.95</u>
PAYROLL		
EDUCATION FUND	\$ 13,136,188.02	
OPERATIONS BLDG MAINT	\$ 342,902.25	
IMRF/FICA/MEDICARE	<u>\$ 454,633.92</u>	
TOTAL PAYROLL		<u>\$ 13,933,724.19</u>
TOTAL EXPENDITURES		<u>\$ 15,459,987.14</u>

The Undersigned do hereby certify that the Accounts Payable and Payroll Expenditures in the amount of \$15,459,987.14 were approved for payment at the Lyons Township High School District 204 Board of Education Meeting, Cook County, Illinois held on June 21, 2022.

Kari Dillon, President

Michael Thomas, Secretary

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
SUMMARY OF REVENUES - FISCAL YEAR 2021-22
FOR THE MONTH OF MAY 2022**

	BUDGET	MONTHLY REVENUES	FISCAL YTD REVENUES	BUDGET BALANCE	% REALIZED
<u>OPERATING FUNDS</u>					
EDUCATION - 10	\$ 68,269,129.00	\$ 622,434.96	\$ 71,350,214.39	\$ (3,081,085.39)	104.51%
OPERATIONS & MAINTENANCE - 20	\$ 12,031,263.00	\$ 2,485,279.00	\$ 12,506,068.00	\$ (474,805.00)	103.95%
TRANSPORTATION - 40	\$ 3,619,325.00	\$ 7,233.92	\$ 3,880,706.80	\$ (261,381.80)	107.22%
IMRF/SOCIAL SECURITY - 50/51	\$ 3,126,113.00	\$ 7,101.37	\$ 3,028,278.46	\$ 97,834.54	96.87%
TOTAL	\$ 87,045,830.00	\$ 3,122,049.25	\$ 90,765,267.65	\$ (3,719,437.65)	104.27%
<u>NON OPERATING FUNDS</u>					
DEBIT SERVICE - 30	\$ 2,623,301.00	\$ 6,672.12	\$ 2,569,811.35	\$ 53,489.65	97.96%
TOTAL	\$ 2,623,301.00	\$ 6,672.12	\$ 2,569,811.35	\$ 53,489.65	97.96%
<u>WORKING CASH</u>					
WORKING CASH - 70	\$ 5,000.00	\$ 467.26	\$ 1,148.03	\$ 3,851.97	22.96%
TOTAL	\$ 5,000.00	\$ 467.26	\$ 1,148.03	\$ 3,851.97	22.96%
TOTAL	\$ 89,674,131.00	\$ 3,129,188.63	\$ 93,336,227.03	\$ (3,662,096.03)	104.08%

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
SUMMARY OF EXPENSES - FISCAL YEAR 2021-22
FOR THE MONTH OF MAY 2022**

	BUDGET	MONTHLY EXPENSES	FISCAL YTD EXPENSES	BUDGET BALANCE	% REALIZED
<u>OPERATING FUNDS</u>					
EDUCATION - 10	\$ 68,148,927.00	\$ 13,870,530.03	\$ 62,263,602.80	\$ 5,885,324.20	91.36%
OPERATIONS & MAINTENANCE - 20	\$ 12,031,263.00	\$ 822,375.48	\$ 8,192,732.88	\$ 3,838,530.12	68.10%
TRANSPORTATION - 40	\$ 3,619,325.00	\$ 288,898.60	\$ 2,615,450.18	\$ 1,003,874.82	72.26%
IMRF/SOCIAL SECURITY - 50/51	\$ 3,094,980.00	\$ 454,633.92	\$ 2,843,236.27	\$ 251,743.73	91.87%
TOTAL	\$ 86,894,495.00	\$ 15,436,438.03	\$ 75,915,022.13	\$ 10,979,472.87	87.36%
<u>NON OPERATING FUNDS</u>					
DEBIT SERVICE - 30	\$ 2,562,961.00	\$ -	\$ 2,471,667.50	\$ 91,293.50	96.44%
TOTAL	\$ 2,562,961.00	\$ -	\$ 2,471,667.50	\$ 91,293.50	96.44%
<u>WORKING CASH</u>					
WORKING CASH - 70	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 89,457,456.00	\$ 15,436,438.03	\$ 78,386,689.63	\$ 11,070,766.37	87.62%

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
FUND BALANCE FINANCIAL REPORT - FISCAL YEAR 2021-22
FOR THE MONTH OF MAY 2022

	FUND BALANCE JULY 1, 2021	FISCAL YTD REVENUES	FISCAL YTD EXPENSES	FUND BALANCE
<u>OPERATING FUNDS</u>				
EDUCATION - 10	\$ 31,150,273.00	\$ 71,350,214.39	\$ 62,263,602.80	\$ 40,236,884.59
OPERATIONS & MAINTENANCE - 20	\$ 8,007,268.00	\$ 12,506,068.00	\$ 8,192,732.88	\$ 12,320,603.12
TRANSPORTATION - 40	\$ 3,155,182.00	\$ 3,880,706.80	\$ 2,615,450.18	\$ 4,420,438.62
IMRF/SOCIAL SECURITY - 50/51	\$ 1,221,677.00	\$ 3,028,278.46	\$ 2,843,236.27	\$ 1,406,719.19
TOTAL	\$ 43,534,400.00	\$ 90,765,267.65	\$ 75,915,022.13	\$ 58,384,645.52
<u>NON OPERATING FUNDS</u>				
DEBIT SERVICE - 30	\$ 1,408,875.00	\$ 2,569,811.35	\$ 2,471,667.50	\$ 1,507,018.85
TOTAL	\$ 1,408,875.00	\$ 2,569,811.35	\$ 2,471,667.50	\$ 1,507,018.85
<u>WORKING CASH</u>				
WORKING CASH - 70	\$ 3,982,921.34	\$ 1,148.03	\$ -	\$ 3,984,069.37
TOTAL	\$ 3,982,921.34	\$ 1,148.03	\$ -	\$ 3,984,069.37
TOTAL	\$ 48,926,196.34	\$ 93,336,227.03	\$ 78,386,689.63	\$ 63,875,733.74

LA GRANGE AREA DEPARTMENT OF SPECIAL EDUCATION

SUMMARY OF BILLS AND PAYROLLS

May

Presented

June 21 2022

SUMMARY FINANCIAL REPORT OF REVENUE - May 2022

OPERATING FUNDS	BUDGET	TRANSFERS	CURRENT	YTD REVENUES	BALANCE	PERCENT
EDUCATION FUND	27,354,110	-	355,129	22,135,701	5,218,409	80.92%
VOCATIONAL ACTIVITY FUND	-	-	-	856	(856)	0.00%
TOTAL	27,354,110	-	355,129	22,136,557	5,217,553	80.93%

SUMMARY FINANCIAL REPORT OF EXPENSE - May 2022

OPERATING FUNDS	BUDGET	TRANSFERS	CURRENT	YTD	BALANCE	PERCENT
EDUCATION FUND	27,354,110	-	2,175,571	21,943,901	5,410,209	80.22%
VOCATIONAL ACTIVITY FUND	-	-	-	-	-	0.00%
O&M FUND	-	-	-	41,091	(41,090.97)	0.00%
TOTAL	27,354,110	-	2,175,571	21,984,992	5,369,118	80.37%

MONTHLY FUND BALANCE REPORT FOR - May 2022

OPERATING FUNDS	JULY 1ST EQUITY	YEAR TO DATE	YEAR TO DATE	BALANCE
EDUCATION FUND	3,576,829	22,135,701	(21,943,901)	3,768,629
VOCATIONAL ACTIVITY FUND	14,158	856	-	15,014
O&M FUND	(8,993)	-	(41,090.97)	(50,084)
TOTAL	3,581,994	22,136,557	(21,984,992)	3,733,559

SUMMARY OF EXPENSES FOR MAY 2022 BOARD OF EDUCATION APPROVAL ON JUNE 21 2022

	EXPENSES	EXPENSES	TOTAL
EDUCATION FUND	\$ 145,536.03		\$ 145,536.03
VOCATIONAL ACTIVITY FUND	\$ -	\$ -	\$ -
TOTAL A/P	\$ 145,536.03	\$ -	\$ 145,536.03

PAYROLL

EDUCATION FUND	\$ 1,593,259.34
BOARD SHARE EXPENSES	\$ 436,776.01
TOTAL PAYROLL	\$ 2,030,035.35

VOCATIONAL FUND	-
BOARD SHARE EXPENSES	-
TOTAL PAYROLL	-

2,175,571

THE UNDERSIGNED DO HEREBY CERTIFY THAT ACCOUNTS PAYABLE LISTINGS AND PAYROLLS IN THE AMOUNT OF \$2,175,571.38 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #204, COOK COUNTY, ILLINOIS HELD ON JUNE 21 2022 AND AUTHORIZE THE SCHOOL TRUSTEES OF TOWNSHIP 38, RANGE 12 TO PAY THE SAME.

PRESIDENT

SECRETARY

LaGrange Area Dept. of Special Education

Fund Balances

Fiscal Year: 2021-2022

Month: May
 Year: 2022
 Fund Type: All Funds

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATION	\$3,576,829.41	\$22,135,700.97	(\$21,943,901.08)	\$0.00	\$3,768,629.30
20	OPERATIONS & MAINTENANCE	(\$8,993.00)	\$0.00	(\$41,030.97)	\$0.00	(\$50,023.97)
99	ACTIVITY FUND - SHREDDER WORKS	\$14,157.57	\$856.44	\$0.00	\$0.00	\$15,014.01
Grand Total:		\$3,581,993.98	\$22,136,557.41	(\$21,984,932.05)	\$0.00	\$3,733,619.34

End of Report

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1197

Voucher Date: 05/20/2022

Prepared By:

B. Chappell

Printed: 05/18/2022 12:35:07 PM

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$19,834.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Jacquelyn Bogar *5-18-2022*
Jacquelyn Bogar Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL
EDUCATION

Fund		Amount
10	EDUCATION	\$19,834.67
		<hr/> \$19,834.67

LaGrange Area Dept. of Special Education
1301 W. Cossitt Ave
LaGrange, IL 60525

DIRECT DEPOSIT RECEIPT

DEPOSIT DATE: **5/20/2022**

DIRECT DEPOSIT AMOUNT: *Nineteen Thousand Eight Hundred Thirty Two and 17/100 Dollars*** \$19,832.17**

Holy Guardian Angels Parish
1144 Harrison
LaGrange Park, IL 60526

NON - NEGOTIABLE

<u>Invoice</u>	<u>Purchase Order</u>	<u>Voucher</u>	<u>Amount</u>
052022-01	0	1197	\$5,042.10
Rent June 2022	0	1197	\$14,790.07

LaGrange Area Dept. of Special Education
1301 W. Cossitt Ave
LaGrange, IL 60525

DIRECT DEPOSIT RECEIPT

DEPOSIT DATE: **5/20/2022**

DIRECT DEPOSIT AMOUNT: *****Two and 50/100 Dollars*****

\$2.50

Richard Rickelman
2961 Ashton Court
Westchester, IL 60154

NON - NEGOTIABLE

Invoice

Purchase Order

Voucher

Amount

6

0

1197

\$2.50

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1198

Voucher Date: 05/20/2022

Prepared By:

B. Chappell
Printed: 05/18/2022 12:36:05 PM

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$128,941.45 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Jacquelyn Bogan 5.18.2022
Jacquelyn Bogan Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL
EDUCATION

Fund		Amount
10	EDUCATION	\$128,941.45
		\$128,941.45

LaGrange Area Dept. of Special Education

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/20/2022
From Check: 245809603
From Voucher: 1198

To Date: 5/20/2022
To Check: 245809699
To Voucher: 1198

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809603	05/20/2022	ACT	\$180.00	1198	Printed	Expense	<input type="checkbox"/>		
245809604	05/20/2022	Amazon Capital Services	\$270.86	1198	Printed	Expense	<input type="checkbox"/>		
245809605	05/20/2022	American Taxi	\$451.50	1198	Printed	Expense	<input type="checkbox"/>		
245809606	05/20/2022	Apple Computer	\$2,849.50	1198	Printed	Expense	<input type="checkbox"/>		
245809607	05/20/2022	At & T	\$1,561.83	1198	Printed	Expense	<input type="checkbox"/>		
245809608	05/20/2022	Athas, Heidi S	\$20.76	1198	Printed	Expense	<input type="checkbox"/>		
245809609	05/20/2022	Aya Healthcare	\$6,757.50	1198	Printed	Expense	<input type="checkbox"/>		
245809610	05/20/2022	Bmo Corporate Mastercard	\$25,298.92	1198	Printed	Expense	<input type="checkbox"/>		
245809611	05/20/2022	Bogan, Jacquelyn M	\$1,200.00	1198	Printed	Expense	<input type="checkbox"/>		
245809612	05/20/2022	Bonistalli, Carolyn	\$141.80	1198	Printed	Expense	<input type="checkbox"/>		
245809613	05/20/2022	BrightStar Care	\$8,208.00	1198	Printed	Expense	<input type="checkbox"/>		
245809614	05/20/2022	Bruton, Catherine M	\$25.74	1198	Printed	Expense	<input type="checkbox"/>		
245809615	05/20/2022	Burcor Properties	\$2,300.00	1198	Printed	Expense	<input type="checkbox"/>		
245809616	05/20/2022	Calibration Check-Illinois	\$30.00	1198	Printed	Expense	<input type="checkbox"/>		
245809617	05/20/2022	Cameron, Jennifer L	\$375.00	1198	Printed	Expense	<input type="checkbox"/>		
245809618	05/20/2022	Canon Solutions America	\$1,018.43	1198	Printed	Expense	<input type="checkbox"/>		
245809619	05/20/2022	Carpenter, Nicole E	\$220.09	1198	Printed	Expense	<input type="checkbox"/>		
245809620	05/20/2022	Carrie Speakman	\$350.00	1198	Printed	Expense	<input type="checkbox"/>		
245809621	05/20/2022	Chappell, Barbara A	\$10.53	1198	Printed	Expense	<input type="checkbox"/>		
245809622	05/20/2022	Chiampas, Cassandra	\$156.78	1198	Printed	Expense	<input type="checkbox"/>		
245809623	05/20/2022	Cleveland, Jenelle	\$57.91	1198	Printed	Expense	<input type="checkbox"/>		
245809624	05/20/2022	Colangelo, Denise K	\$131.19	1198	Printed	Expense	<input type="checkbox"/>		
245809625	05/20/2022	Comcast	\$447.63	1198	Printed	Expense	<input type="checkbox"/>		
245809626	05/20/2022	Cortica Behavioral Health	\$13,054.85	1198	Printed	Expense	<input type="checkbox"/>		

LaGrange Area Dept. of Special Education

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/20/2022
From Check: 245809603
From Voucher: 1198

To Date: 5/20/2022
To Check: 245809699
To Voucher: 1198

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809627	05/20/2022	Craig, Kathryn	\$115.14	1198	Printed	Expense	<input type="checkbox"/>		
245809628	05/20/2022	Crumrine, Diane M	\$37.96	1198	Printed	Expense	<input type="checkbox"/>		
245809629	05/20/2022	Dahme Mechanical Industries, Inc.	\$1,030.00	1198	Printed	Expense	<input type="checkbox"/>		
245809630	05/20/2022	Delgado, Christine J	\$46.58	1198	Printed	Expense	<input type="checkbox"/>		
245809631	05/20/2022	Dmochowski, Kathy	\$34.69	1198	Printed	Expense	<input type="checkbox"/>		
245809632	05/20/2022	DocuSign	\$2,884.00	1198	Printed	Expense	<input type="checkbox"/>		
245809633	05/20/2022	Dreyer, Stephanie E	\$4.09	1198	Printed	Expense	<input type="checkbox"/>		
245809634	05/20/2022	Duvall, Danika R	\$3.10	1198	Printed	Expense	<input type="checkbox"/>		
245809635	05/20/2022	Embrace Education	\$359.87	1198	Printed	Expense	<input type="checkbox"/>		
245809636	05/20/2022	Evans, Lila M	\$44.00	1198	Printed	Expense	<input type="checkbox"/>		
245809637	05/20/2022	Fabris, Madeline N	\$217.02	1198	Printed	Expense	<input type="checkbox"/>		
245809638	05/20/2022	Favela Mata, Isabel	\$114.54	1198	Printed	Expense	<input type="checkbox"/>		
245809639	05/20/2022	First Communications LLC	\$304.30	1198	Printed	Expense	<input type="checkbox"/>		
245809640	05/20/2022	First United Methodist Church of WS	\$10,800.00	1198	Printed	Expense	<input type="checkbox"/>		
245809641	05/20/2022	Flinn Scientific	\$308.80	1198	Printed	Expense	<input type="checkbox"/>		
245809642	05/20/2022	Foster, Laura A	\$37.90	1198	Printed	Expense	<input type="checkbox"/>		
245809643	05/20/2022	Fun And Function	\$1,011.61	1198	Printed	Expense	<input type="checkbox"/>		
245809644	05/20/2022	Gannon, Austin E	\$1,200.00	1198	Printed	Expense	<input type="checkbox"/>		
245809645	05/20/2022	Garlinger, Amy	\$23.16	1198	Printed	Expense	<input type="checkbox"/>		
245809646	05/20/2022	Grand Prairie Transit	\$5,038.16	1198	Printed	Expense	<input type="checkbox"/>		
245809647	05/20/2022	Groenendyk, Isaac J	\$13.63	1198	Printed	Expense	<input type="checkbox"/>		
245809648	05/20/2022	Guerrero, Elsa R	\$68.99	1198	Printed	Expense	<input type="checkbox"/>		
245809649	05/20/2022	Guzman, Ivonne J	\$105.80	1198	Printed	Expense	<input type="checkbox"/>		
245809650	05/20/2022	Horton'S Of La Grange	\$45.34	1198	Printed	Expense	<input type="checkbox"/>		

LaGrange Area Dept. of Special Education

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/20/2022
From Check: 245809603
From Voucher: 1198

To Date: 5/20/2022
To Check: 245809699
To Voucher: 1198

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809651	05/20/2022	Illinois Association of School Boards	\$1,995.00	1198	Printed	Expense	<input type="checkbox"/>		
245809652	05/20/2022	Intellitext LLC	\$2,520.00	1198	Printed	Expense	<input type="checkbox"/>		
245809653	05/20/2022	InterpreNet, LTD	\$703.58	1198	Printed	Expense	<input type="checkbox"/>		
245809654	05/20/2022	Jamie Nick	\$5.26	1198	Printed	Expense	<input type="checkbox"/>		
245809655	05/20/2022	Judith Meyer	\$59.84	1198	Printed	Expense	<input type="checkbox"/>		
245809656	05/20/2022	Kriha Law LLC	\$880.00	1198	Printed	Expense	<input type="checkbox"/>		
245809657	05/20/2022	Ladse Imprest	\$2,857.00	1198	Printed	Expense	<input type="checkbox"/>		
245809658	05/20/2022	Leslie Grady	\$8.60	1198	Printed	Expense	<input type="checkbox"/>		
245809659	05/20/2022	Loftus, Jacqueline	\$65.63	1198	Printed	Expense	<input type="checkbox"/>		
245809660	05/20/2022	Maguire, Jolene K	\$80.30	1198	Printed	Expense	<input type="checkbox"/>		
245809661	05/20/2022	Maruyama, Blythe J	\$154.64	1198	Printed	Expense	<input type="checkbox"/>		
245809662	05/20/2022	Mayra Romero	\$210.58	1198	Printed	Expense	<input type="checkbox"/>		
245809663	05/20/2022	McDermott, Callan P	\$117.35	1198	Printed	Expense	<input type="checkbox"/>		
245809664	05/20/2022	McPartland, Madeleine F	\$11.23	1198	Printed	Expense	<input type="checkbox"/>		
245809665	05/20/2022	Melissa Moreno	\$35.00	1198	Printed	Expense	<input type="checkbox"/>		
245809666	05/20/2022	Messina, Alessandra M	\$130.00	1198	Printed	Expense	<input type="checkbox"/>		
245809667	05/20/2022	Murphy, Donna	\$278.81	1198	Printed	Expense	<input type="checkbox"/>		
245809668	05/20/2022	Murphy, Meg F	\$292.99	1198	Printed	Expense	<input type="checkbox"/>		
245809669	05/20/2022	Omni Group (The)	\$24.50	1198	Printed	Expense	<input type="checkbox"/>		
245809670	05/20/2022	Orkin Pest Control	\$372.38	1198	Printed	Expense	<input type="checkbox"/>		
245809671	05/20/2022	Ortiz, Norma Y	\$173.74	1198	Printed	Expense	<input type="checkbox"/>		
245809672	05/20/2022	Pace Van Pool	\$300.00	1198	Printed	Expense	<input type="checkbox"/>		
245809673	05/20/2022	Patti Shore Kaden	\$200.00	1198	Printed	Expense	<input type="checkbox"/>		
245809674	05/20/2022	Pilch, Carolanne M	\$19.30	1198	Printed	Expense	<input type="checkbox"/>		

LaGrange Area Dept. of Special Education

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/20/2022
From Check: 245809603
From Voucher: 1198

To Date: 5/20/2022
To Check: 245809699
To Voucher: 1198

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809675	05/20/2022	Positive Promotions	\$5,085.34	1198	Printed	Expense	<input type="checkbox"/>		
245809676	05/20/2022	PROMEVO, LLC	\$6,045.00	1198	Printed	Expense	<input type="checkbox"/>		
245809677	05/20/2022	Ramirez-Smith, Francesca H	\$180.00	1198	Printed	Expense	<input type="checkbox"/>		
245809678	05/20/2022	Rcm Data Corp.	\$147.28	1198	Printed	Expense	<input type="checkbox"/>		
245809679	05/20/2022	Reliable Firse and Safety	\$171.75	1198	Printed	Expense	<input type="checkbox"/>		
245809680	05/20/2022	Safeguard Self Storage	\$1,239.00	1198	Printed	Expense	<input type="checkbox"/>		
245809681	05/20/2022	Schwarz, Lindsay A	\$8.95	1198	Printed	Expense	<input type="checkbox"/>		
245809682	05/20/2022	Smith, Hannah M	\$122.48	1198	Printed	Expense	<input type="checkbox"/>		
245809683	05/20/2022	Sofia Zarnowiecki	\$161.13	1198	Printed	Expense	<input type="checkbox"/>		
245809684	05/20/2022	Soliant Health	\$6,501.12	1198	Printed	Expense	<input type="checkbox"/>		
245809685	05/20/2022	Sypkens, Maureen B	\$248.27	1198	Printed	Expense	<input type="checkbox"/>		
245809686	05/20/2022	TP Choate Therapy & Family Services	\$1,825.00	1198	Printed	Expense	<input type="checkbox"/>		
245809687	05/20/2022	UCP Sequin of Greater Chicago	\$175.00	1198	Printed	Expense	<input type="checkbox"/>		
245809688	05/20/2022	Ugel, Caitlyn A	\$180.00	1198	Printed	Expense	<input type="checkbox"/>		
245809689	05/20/2022	Urso, Jacquelyn S	\$1,642.50	1198	Printed	Expense	<input type="checkbox"/>		
245809690	05/20/2022	Vitrano, Dawn E	\$36.00	1198	Printed	Expense	<input type="checkbox"/>		
245809691	05/20/2022	Vogel, Alexa C	\$34.69	1198	Printed	Expense	<input type="checkbox"/>		
245809692	05/20/2022	Warehouse Direct, Inc.	\$1,488.60	1198	Printed	Expense	<input type="checkbox"/>		
245809693	05/20/2022	Wasilewski, Rebecca E	\$45.98	1198	Printed	Expense	<input type="checkbox"/>		
245809694	05/20/2022	WEX Bank	\$359.84	1198	Printed	Expense	<input type="checkbox"/>		
245809695	05/20/2022	Winkler, Allison M	\$30.20	1198	Printed	Expense	<input type="checkbox"/>		
245809696	05/20/2022	WM Corporate Services, Inc	\$392.04	1198	Printed	Expense	<input type="checkbox"/>		
245809697	05/20/2022	Woodmen of the World	\$2,228.00	1198	Printed	Expense	<input type="checkbox"/>		
245809698	05/20/2022	Woody, Abigail O	\$24.45	1198	Printed	Expense	<input type="checkbox"/>		

LaGrange Area Dept. of Special Education

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/20/2022
From Check: 245809603
From Voucher: 1198

To Date: 5/20/2022
To Check: 245809699
To Voucher: 1198

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809699	05/20/2022	WPS	\$105.60	1198	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$128,941.45

End of Report

LaGrange Area Dept. of Special Education

Function Summary - Revenues

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.4.0000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$50,045.00)	\$50,045.00	\$0.00	\$50,045.00	0.00%
10.4.1200.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$33,337.58)	\$33,337.58	\$0.00	\$33,337.58	0.00%
10.4.1300.0000.000.0000	UNDESIGNATED	(\$23,988,684.47)	\$0.00	(\$18,578,897.92)	(\$5,409,786.55)	\$0.00	(\$5,409,786.55)	22.55%
10.4.1400.0000.000.0000	UNDESIGNATED	\$0.00	(\$18,823.17)	(\$411,898.30)	\$411,898.30	\$0.00	\$411,898.30	0.00%
10.4.1500.0000.000.0000	UNDESIGNATED	(\$50,000.00)	\$0.00	(\$94,298.86)	\$44,298.86	\$0.00	\$44,298.86	-88.60%
10.4.1900.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$2,015.58)	\$2,015.58	\$0.00	\$2,015.58	0.00%
10.4.2200.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$5,108.35)	\$5,108.35	\$0.00	\$5,108.35	0.00%
10.4.3100.0000.000.0000	UNDESIGNATED	(\$1,650,112.00)	(\$150,010.00)	(\$1,500,100.00)	(\$150,012.00)	\$0.00	(\$150,012.00)	9.09%
10.4.3500.0000.000.0000	UNDESIGNATED	(\$110,000.00)	\$0.00	(\$79,753.36)	(\$30,246.64)	\$0.00	(\$30,246.64)	27.50%
10.4.3700.0000.000.0000	UNDESIGNATED	(\$588,931.79)	(\$48,680.00)	(\$486,797.00)	(\$102,134.79)	\$0.00	(\$102,134.79)	17.34%
10.4.4500.0000.000.0000	UNDESIGNATED	(\$313,082.00)	\$0.00	(\$270,741.10)	(\$42,340.90)	\$0.00	(\$42,340.90)	13.52%
10.4.4900.0000.000.0000	UNDESIGNATED	(\$653,300.00)	(\$137,616.00)	(\$622,707.92)	(\$30,592.08)	\$0.00	(\$30,592.08)	4.68%
	FUND: EDUCATION - 10	(\$27,354,110.26)	(\$355,129.17)	(\$22,135,700.97)	(\$5,218,409.29)	\$0.00	(\$5,218,409.29)	19.08%
99.4.1300.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$697.51)	\$697.51	\$0.00	\$697.51	0.00%
99.4.1500.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$158.93)	\$158.93	\$0.00	\$158.93	0.00%
	FUND: ACTIVITY FUND - SHREDDER WORKS - 99	\$0.00	\$0.00	(\$856.44)	\$856.44	\$0.00	\$856.44	0.00%
	Grand Total:	(\$27,354,110.26)	(\$355,129.17)	(\$22,136,557.41)	(\$5,217,552.85)	\$0.00	(\$5,217,552.85)	19.07%

End of Report

LaGrange Area Dept. of Special Education

Monthly Revenues

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.4.0000.0000.000.1000	UNDESIGNATED	\$0.00	\$0.00	(\$20.00)	\$20.00	\$0.00	\$20.00	0.00%
10.4.0000.0000.000.2002	UNDESIGNATED	\$0.00	\$0.00	(\$50,000.00)	\$50,000.00	\$0.00	\$50,000.00	0.00%
10.4.4950.0000.000.6110	DHS STEP	\$0.00	\$0.00	(\$603.40)	\$603.40	\$0.00	\$603.40	0.00%
10.4.4998.0000.000.4993	FEDERAL OTHER	\$0.00	(\$137,616.00)	(\$220,422.00)	\$220,422.00	\$0.00	\$220,422.00	0.00%
10.4.1200.1000.000.4000	INSTRUCTION	\$0.00	\$0.00	(\$33,337.58)	\$33,337.58	\$0.00	\$33,337.58	0.00%
10.4.0000.0000.100.1000	UNDESIGNATED	\$0.00	\$0.00	(\$25.00)	\$25.00	\$0.00	\$25.00	0.00%
10.4.1342.0000.100.1000	SCHOOL TUITION	(\$1,826,088.75)	\$0.00	(\$1,660,363.72)	(\$165,725.03)	\$0.00	(\$165,725.03)	9.08%
10.4.1342.0000.100.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$61,796.43)	\$61,796.43	\$0.00	\$61,796.43	0.00%
10.4.1510.0000.100.1000	INTEREST	(\$50,000.00)	\$0.00	(\$94,298.86)	\$44,298.86	\$0.00	\$44,298.86	-88.60%
10.4.1999.0000.100.1000	MISC REVENUES	\$0.00	\$0.00	(\$2,015.58)	\$2,015.58	\$0.00	\$2,015.58	0.00%
10.4.2210.0000.100.1000	UNDESIGNATED	\$0.00	\$0.00	(\$765.00)	\$765.00	\$0.00	\$765.00	0.00%
10.4.2210.0000.100.1020	TRAINING	\$0.00	\$0.00	(\$3,174.73)	\$3,174.73	\$0.00	\$3,174.73	0.00%
10.4.2215.0000.100.1020	ASSTIVE TECHNOLOGY	\$0.00	\$0.00	(\$41.27)	\$41.27	\$0.00	\$41.27	0.00%
10.4.3110.0000.100.2000	PERSONNEL REIMBURSEMENT	(\$1,650,112.00)	(\$150,010.00)	(\$1,500,100.00)	(\$150,012.00)	\$0.00	(\$150,012.00)	9.09%
10.4.3510.0000.100.2000	TRANSPORTION REIMBURSEMENT	(\$52,000.00)	\$0.00	(\$38,281.61)	(\$13,718.39)	\$0.00	(\$13,718.39)	26.38%
10.4.4900.0000.100.4000	MEDICAID OUTREACH	(\$250,000.00)	\$0.00	(\$79,587.51)	(\$170,412.49)	\$0.00	(\$170,412.49)	68.16%
10.4.4998.0000.100.1000	FEDERAL OTHER	\$0.00	\$0.00	(\$16,738.00)	\$16,738.00	\$0.00	\$16,738.00	0.00%
10.4.1400.0000.259.4020	VOC SPEC PRG	\$0.00	\$0.00	(\$27,363.17)	\$27,363.17	\$0.00	\$27,363.17	0.00%
10.4.4505.0000.259.4000	WIA	\$0.00	\$0.00	(\$203,518.94)	\$203,518.94	\$0.00	\$203,518.94	0.00%
10.4.4505.0000.259.4020	WIA	\$0.00	\$0.00	(\$113,557.18)	\$113,557.18	\$0.00	\$113,557.18	0.00%
10.4.1342.0000.300.1000	SCHOOL TUITION	(\$9,615,459.80)	\$0.00	(\$8,948,418.18)	(\$667,041.62)	\$0.00	(\$667,041.62)	6.94%
10.4.1342.0000.300.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$196,833.91)	\$196,833.91	\$0.00	\$196,833.91	0.00%
10.4.1342.0000.302.1000	SCHOOL TUITION	\$0.00	\$0.00	(\$678.90)	\$678.90	\$0.00	\$678.90	0.00%
10.4.1342.0000.430.1000	SCHOOL TUITION	\$0.00	\$0.00	(\$1,274,326.50)	\$1,274,326.50	\$0.00	\$1,274,326.50	0.00%
10.4.1342.0000.436.1000	SCHOOL TUITION	(\$5,687,971.61)	\$0.00	(\$1,683,072.73)	(\$4,004,898.88)	\$0.00	(\$4,004,898.88)	70.41%
10.4.1342.0000.436.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$106,125.32)	\$106,125.32	\$0.00	\$106,125.32	0.00%
10.4.1342.0000.436.1120	SCHOOL TUITION	\$0.00	\$0.00	\$33,874.45	(\$33,874.45)	\$0.00	(\$33,874.45)	0.00%
10.4.1342.0000.440.1000	ECE Classroom	(\$275,684.05)	\$0.00	(\$118,395.45)	(\$157,288.60)	\$0.00	(\$157,288.60)	57.05%
10.4.1342.0000.440.1020	SCHOOL TUITION	\$0.00	\$0.00	\$17,117.66	(\$17,117.66)	\$0.00	(\$17,117.66)	0.00%
10.4.1342.0000.445.1000	SCHOOL TUITION	(\$187,027.51)	\$0.00	(\$93,933.26)	(\$93,094.25)	\$0.00	(\$93,094.25)	49.78%
10.4.1342.0000.445.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$9,875.44)	\$9,875.44	\$0.00	\$9,875.44	0.00%
10.4.1342.0000.445.1120	SCHOOL TUITION	\$0.00	\$0.00	\$4,380.07	(\$4,380.07)	\$0.00	(\$4,380.07)	0.00%
10.4.1342.0000.453.1000	SCHOOL TUITION	(\$2,032,912.97)	\$0.00	(\$1,199,149.86)	(\$833,763.11)	\$0.00	(\$833,763.11)	41.01%
10.4.1342.0000.453.1020	SCHOOL TUITION	\$0.00	\$0.00	\$8,098.14	(\$8,098.14)	\$0.00	(\$8,098.14)	0.00%
10.4.1342.0000.454.1000	SCHOOL TUITION	(\$374,220.14)	\$0.00	\$0.00	(\$374,220.14)	\$0.00	(\$374,220.14)	100.00%
10.4.1342.0000.454.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$103,501.57)	\$103,501.57	\$0.00	\$103,501.57	0.00%
10.4.1342.0000.455.1000	ED HS	(\$715,277.96)	\$0.00	\$0.00	(\$715,277.96)	\$0.00	(\$715,277.96)	100.00%
10.4.1342.0000.459.1000	SCHOOL TUITION	(\$85,103.52)	\$0.00	\$0.00	(\$85,103.52)	\$0.00	(\$85,103.52)	100.00%
10.4.1342.0000.459.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$9,368.88)	\$9,368.88	\$0.00	\$9,368.88	0.00%
10.4.1322.0000.470.1000	SUMMER TUITION	(\$329,320.74)	\$0.00	\$0.00	(\$329,320.74)	\$0.00	(\$329,320.74)	100.00%
10.4.1342.0000.471.1020	UNDESIGNATED	\$0.00	\$0.00	(\$298,797.80)	\$298,797.80	\$0.00	\$298,797.80	0.00%
10.4.1342.0000.533.1000	SCHOOL TUITION	(\$215,143.22)	\$0.00	\$0.00	(\$215,143.22)	\$0.00	(\$215,143.22)	100.00%
10.4.1342.0000.542.1000	SCHOOL TUITION	(\$2,619,474.20)	\$0.00	(\$2,196,834.99)	(\$422,639.21)	\$0.00	(\$422,639.21)	16.13%
10.4.1342.0000.542.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$681,426.93)	\$681,426.93	\$0.00	\$681,426.93	0.00%
10.4.1342.0000.542.1120	SCHOOL TUITION	\$0.00	\$0.00	\$1,389.62	(\$1,389.62)	\$0.00	(\$1,389.62)	0.00%
10.4.3510.0000.542.2000	TRANSPORTION REIMBURSEMENT	(\$58,000.00)	\$0.00	(\$41,471.75)	(\$16,528.25)	\$0.00	(\$16,528.25)	28.50%
10.4.1342.0000.571.1000	SCHOOL TUITION	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
10.4.3705.0000.704.2000	PRESCHOOL FOR ALL	(\$588,931.79)	(\$48,680.00)	(\$486,797.00)	(\$102,134.79)	\$0.00	(\$102,134.79)	17.34%
10.4.1342.0000.901.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$857.99)	\$857.99	\$0.00	\$857.99	0.00%
10.4.2210.0000.901.1020	TRAINING	\$0.00	146 \$0.00	(\$220.00)	\$220.00	\$0.00	\$220.00	0.00%

LaGrange Area Dept. of Special Education

Monthly Revenues

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud	
10.4.4900.0000.901.4020	MEDICAID OUTREACH	\$0.00	\$0.00	(\$88,358.60)	\$88,358.60	\$0.00	\$88,358.60	0.00%	
10.4.4900.0000.901.4100	MEDICAID OUTREACH	\$0.00	\$0.00	(\$216,998.41)	\$216,998.41	\$0.00	\$216,998.41	0.00%	
10.4.2210.3120.901.1000	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	(\$200.00)	\$200.00	\$0.00	\$200.00	0.00%	
10.4.2210.3120.901.1100	TRAINING	\$0.00	\$0.00	(\$355.00)	\$355.00	\$0.00	\$355.00	0.00%	
10.4.2210.4100.901.1000	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	(\$337.35)	\$337.35	\$0.00	\$337.35	0.00%	
10.4.2210.4100.901.1100	TRAINING	\$0.00	\$0.00	(\$15.00)	\$15.00	\$0.00	\$15.00	0.00%	
10.4.4505.0000.903.4000	WIA	(\$313,082.00)	\$0.00	\$0.00	(\$313,082.00)	\$0.00	(\$313,082.00)	100.00%	
10.4.4505.0000.903.6220	UNDESIGNATED	\$0.00	\$0.00	\$46,335.02	(\$46,335.02)	\$0.00	(\$46,335.02)	0.00%	
10.4.4950.0000.903.4000	DHS STEP	(\$403,300.00)	\$0.00	\$0.00	(\$403,300.00)	\$0.00	(\$403,300.00)	100.00%	
10.4.1400.3141.903.6100	VOC SPEC PRG	\$0.00	(\$18,763.17)	(\$286,618.53)	\$286,618.53	\$0.00	\$286,618.53	0.00%	
10.4.1400.3141.903.6110	STUDENT STIPENDS	\$0.00	(\$60.00)	(\$97,916.60)	\$97,916.60	\$0.00	\$97,916.60	0.00%	
99.4.1510.0000.000.0000	INTEREST	\$0.00	\$0.00	(\$158.93)	\$158.93	\$0.00	\$158.93	0.00%	
99.4.1342.0000.259.1000	UNDESIGNATED	\$0.00	\$0.00	(\$60.98)	\$60.98	\$0.00	\$60.98	0.00%	
99.4.1342.0000.259.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$636.53)	\$636.53	\$0.00	\$636.53	0.00%	
Grand Total:			(\$27,354,110.26)	(\$355,129.17)	(\$22,136,557.41)	(\$5,217,552.85)	\$0.00	(\$5,217,552.85)	19.07%

End of Report

LaGrange Area Dept. of Special Education

Function Summary - Expenses

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.0000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$1,413.29	(\$1,413.29)	\$0.00	(\$1,413.29)	0.00%
10.5.1000.0000.000.0000	UNDESIGNATED	\$12,000.00	\$14,445.38	\$184,459.88	(\$172,459.88)	\$35,730.96	(\$208,190.84)	-1734.92%
10.5.1200.0000.000.0000	UNDESIGNATED	\$7,982,675.06	\$613,696.94	\$5,938,768.52	\$2,043,906.54	\$1,234,477.98	\$809,428.56	10.14%
10.5.1300.0000.000.0000	UNDESIGNATED	\$0.00	\$583.42	\$260,012.96	(\$260,012.96)	\$1,209.61	(\$261,222.57)	0.00%
10.5.1400.0000.000.0000	UNDESIGNATED	\$631,748.39	\$78,486.28	\$698,879.58	(\$67,131.19)	\$84,399.82	(\$151,531.01)	-23.99%
10.5.2100.0000.000.0000	UNDESIGNATED	\$13,251,451.31	\$1,165,739.38	\$10,635,336.72	\$2,616,114.59	\$2,409,030.98	\$207,083.61	1.56%
10.5.2200.0000.000.0000	UNDESIGNATED	\$306,411.00	\$39,844.79	\$271,085.10	\$35,325.90	\$32,830.42	\$2,495.48	0.81%
10.5.2300.0000.000.0000	UNDESIGNATED	\$696,305.84	\$27,865.58	\$640,911.58	\$55,394.26	\$31,418.18	\$23,976.08	3.44%
10.5.2400.0000.000.0000	UNDESIGNATED	\$1,732,156.82	\$107,664.05	\$1,093,763.89	\$638,392.93	\$134,932.93	\$503,460.00	29.07%
10.5.2500.0000.000.0000	UNDESIGNATED	\$1,142,814.66	\$72,542.72	\$1,111,822.79	\$30,991.87	\$30,395.37	\$596.50	0.05%
10.5.2600.0000.000.0000	UNDESIGNATED	\$1,032,547.22	\$51,591.25	\$697,799.65	\$334,747.57	\$63,417.15	\$271,330.42	26.28%
10.5.3000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$11,377.10	(\$11,377.10)	\$0.00	(\$11,377.10)	0.00%
10.5.3100.0000.000.0000	UNDESIGNATED	\$0.00	\$36.00	\$36.00	(\$36.00)	\$0.00	(\$36.00)	0.00%
10.5.3700.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$342,036.63	(\$342,036.63)	\$0.00	(\$342,036.63)	0.00%
10.5.4100.0000.000.0000	UNDESIGNATED	\$566,000.00	\$0.00	\$25,687.96	\$540,312.04	\$0.00	\$540,312.04	95.46%
10.5.4500.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$1,853.90	(\$1,853.90)	\$0.00	(\$1,853.90)	0.00%
10.5.4900.0000.000.0000	UNDESIGNATED	\$0.00	\$3,075.59	\$28,655.53	(\$28,655.53)	\$0.00	(\$28,655.53)	0.00%
	FUND: EDUCATION - 10	\$27,354,110.30	\$2,175,571.38	\$21,943,901.08	\$5,410,209.22	\$4,057,843.40	\$1,352,365.82	4.94%
20.5.2500.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
	FUND: OPERATIONS & MAINTENANCE - 20	\$0.00	\$0.00	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
	Grand Total:	\$27,354,110.30	\$2,175,571.38	\$21,984,932.05	\$5,369,178.25	\$4,057,843.40	\$1,311,334.85	4.79%

End of Report

LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.0000.0000.000.2002	UNDESIGNATED	\$0.00	\$0.00	\$1,312.50	(\$1,312.50)	\$0.00	(\$1,312.50)	0.00%
10.5.2210.3100.000.4993	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$27,240.00	(\$27,240.00)	\$1,215.00	(\$28,455.00)	0.00%
10.5.2210.3107.000.4993	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00%
10.5.2550.3107.000.4993	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$82.64	(\$82.64)	\$0.00	(\$82.64)	0.00%
10.5.0000.4100.000.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$100.79	(\$100.79)	\$0.00	(\$100.79)	0.00%
10.5.1200.4100.000.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$854.80	(\$854.80)	\$0.00	(\$854.80)	0.00%
10.5.1200.5400.000.4993	EQUIPMENT OVER \$5,000	\$0.00	\$0.00	\$48,964.00	(\$48,964.00)	\$0.00	(\$48,964.00)	0.00%
10.5.4900.6600.000.1100	FLOW THROUGH	\$0.00	\$0.00	\$13,117.98	(\$13,117.98)	\$0.00	(\$13,117.98)	0.00%
10.5.2210.1000.127.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,249.00	(\$2,249.00)	\$0.00	(\$2,249.00)	0.00%
10.5.1200.4118.218.3200	CURRICULUM	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.2630.3050.219.3200	APPS AND SOFTWARE	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.2630.7000.259.6110	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$799.00	(\$799.00)	\$0.00	(\$799.00)	0.00%
10.5.1200.4100.301.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$10.58	(\$10.58)	\$0.00	(\$10.58)	0.00%
10.5.1200.4118.301.1100	CURRICULUM	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.2540.4199.301.1100	PPE/Covid Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2630.7000.301.1100	EQUIPMENT \$500 TO \$4999	\$850.00	\$0.00	\$749.00	\$101.00	\$0.00	\$101.00	11.88%
10.5.2110.3100.302.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$703.58	\$4,354.74	(\$4,354.74)	\$0.00	(\$4,354.74)	0.00%
10.5.2410.3100.302.1100	PROFESSIONAL TECHNICAL SERVICE	\$1,451.70	\$0.00	\$0.00	\$1,451.70	\$0.00	\$1,451.70	100.00%
10.5.2150.3107.302.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$980.00	(\$980.00)	\$0.00	(\$980.00)	0.00%
10.5.2630.3196.302.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$920.00	(\$920.00)	\$0.00	(\$920.00)	0.00%
10.5.2630.3230.302.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,000.00	\$0.00	\$183.66	\$816.34	\$0.00	\$816.34	81.63%
10.5.1200.3399.302.1100	TRAVEL LOCAL MILEAGE	\$56.98	\$0.00	\$0.00	\$56.98	\$0.00	\$56.98	100.00%
10.5.2570.3400.302.1100	COMMUNICATION-TELEPHONE	\$0.00	\$277.65	\$2,813.00	(\$2,813.00)	\$0.00	(\$2,813.00)	0.00%
10.5.2570.3401.302.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$638.11	(\$638.11)	\$0.00	(\$638.11)	0.00%
10.5.1200.4100.302.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$5.60	\$297.59	(\$297.59)	\$0.00	(\$297.59)	0.00%
10.5.1200.4199.302.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2630.7000.302.1100	EQUIPMENT \$500 TO \$4999	\$2,500.00	\$0.00	\$1,598.00	\$902.00	\$0.00	\$902.00	36.08%
10.5.1322.1000.318.1110	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,970.00	(\$2,970.00)	\$0.00	(\$2,970.00)	0.00%
10.5.1322.1000.318.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$28,050.00	(\$28,050.00)	\$0.00	(\$28,050.00)	0.00%
10.5.1322.1100.318.1110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,620.00	(\$4,620.00)	\$0.00	(\$4,620.00)	0.00%
10.5.1322.1100.318.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$5,280.00	(\$5,280.00)	\$0.00	(\$5,280.00)	0.00%
10.5.1322.2110.318.1110	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$37.13	(\$37.13)	\$0.00	(\$37.13)	0.00%
10.5.1322.2110.318.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$264.00	(\$264.00)	\$0.00	(\$264.00)	0.00%
10.5.1322.2120.318.1110	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$207.90	(\$207.90)	\$0.00	(\$207.90)	0.00%
10.5.1322.2120.318.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$237.60	(\$237.60)	\$0.00	(\$237.60)	0.00%
10.5.1322.2130.318.1110	FICA	\$0.00	\$0.00	\$286.44	(\$286.44)	\$0.00	(\$286.44)	0.00%
10.5.1322.2130.318.1111	FICA	\$0.00	\$0.00	\$325.48	(\$325.48)	\$0.00	(\$325.48)	0.00%
10.5.1322.2140.318.1110	MEDICARE	\$0.00	\$0.00	\$110.07	(\$110.07)	\$0.00	(\$110.07)	0.00%
10.5.1322.2140.318.1111	MEDICARE	\$0.00	\$0.00	\$482.88	(\$482.88)	\$0.00	(\$482.88)	0.00%
10.5.2410.4100.319.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$120.74	(\$120.74)	\$0.00	(\$120.74)	0.00%
10.5.2130.2110.320.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.38	\$2.85	(\$2.85)	\$0.19	(\$3.04)	0.00%
10.5.2130.2140.320.1100	MEDICARE	\$0.00	\$0.44	\$4.65	(\$4.65)	\$0.22	(\$4.87)	0.00%
10.5.2130.3100.320.1100	PROFESSIONAL TECHNICAL SERVICE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2130.3107.320.1100	CONTRACTUAL SERVICES	\$0.00	\$21,466.62	\$180,115.32	(\$180,115.32)	\$0.00	(\$180,115.32)	0.00%
10.5.2130.3107.320.1120	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$8,584.00	(\$8,584.00)	\$0.00	(\$8,584.00)	0.00%
10.5.2130.3400.320.1100	COMMUNICATION-TELEPHONE	\$0.00	\$30.00	\$315.00	(\$315.00)	\$45.00	(\$360.00)	0.00%
10.5.2130.4100.320.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$30.00	\$960.23	\$39.77	\$12.11	\$27.66	2.77%
10.5.2130.4199.320.1100	PPE/Covid Supplies	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.2630.7000.320.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$798.20	\$1,201.80	\$0.00	\$1,201.80	60.09%
10.5.2630.3050.321.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2131.3100.321.1100	PROFESSIONAL TECHNICAL SERVICE	\$5,000.00	\$0.00	\$18,326.68	(\$13,326.68)	\$0.00	(\$13,326.68)	-266.53%
10.5.2131.3107.321.1100	CONTRACTUAL SERVICES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.5.2630.3230.321.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,350.00	\$0.00	\$116.78	\$1,233.22	\$0.00	\$1,233.22	91.35%
10.5.2570.3250.321.1100	ROOM RENTALS	\$4,500.00	\$545.16	\$5,914.26	(\$1,414.26)	\$0.00	(\$1,414.26)	-31.43%
10.5.2131.3399.321.1100	TRAVEL LOCAL MILEAGE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.2570.3400.321.1100	COMMUNICATION-TELEPHONE	\$0.00	\$69.41	\$700.41	(\$700.41)	\$0.00	(\$700.41)	0.00%
10.5.2570.3401.321.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.2131.4100.321.1100	OFFICE SUPPLIES LESS \$499	\$4,500.00	\$999.44	\$2,233.19	\$2,266.81	\$0.00	\$2,266.81	50.37%
10.5.2131.4199.321.1100	PPE/Covid Supplies	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
10.5.2630.7000.321.1100	EQUIPMENT \$500 TO \$4999	\$15,000.00	\$0.00	\$9,204.93	\$5,795.07	\$0.00	\$5,795.07	38.63%
10.5.2140.3100.323.1100	PROFESSIONAL TECHNICAL SERVICE	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2570.3400.323.1100	COMMUNICATION-TELEPHONE	\$0.00	\$69.41	\$700.42	(\$700.42)	\$0.00	(\$700.42)	0.00%
10.5.2570.3401.323.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.2140.4100.323.1100	OFFICE SUPPLIES LESS \$499	\$12,000.00	\$1,385.85	\$5,003.46	\$6,996.54	\$388.00	\$6,608.54	55.07%
10.5.2140.4199.323.1100	PPE/Covid Supplies	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.2150.6400.323.1100	DUES AND FEES	\$0.00	\$0.00	\$525.00	(\$525.00)	\$0.00	(\$525.00)	0.00%
10.5.2140.7000.323.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$892.50	(\$892.50)	\$1,085.00	(\$1,977.50)	0.00%
10.5.2630.7000.323.1100	EQUIPMENT \$500 TO \$4999	\$5,000.00	\$0.00	\$1,598.00	\$3,402.00	\$0.00	\$3,402.00	68.04%
10.5.2630.3050.324.1100	APPS AND SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2132.3100.324.1100	PROFESSIONAL TECHNICAL SERVICE	\$10,250.00	\$0.00	\$0.00	\$10,250.00	\$0.00	\$10,250.00	100.00%
10.5.2630.3230.324.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2570.3250.324.1100	ROOM RENTALS	\$2,500.00	\$272.58	\$2,587.20	(\$87.20)	\$0.00	(\$87.20)	-3.49%
10.5.2132.3399.324.1100	TRAVEL LOCAL MILEAGE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.5.2570.3400.324.1100	COMMUNICATION-TELEPHONE	\$0.00	\$69.41	\$700.41	(\$700.41)	\$0.00	(\$700.41)	0.00%
10.5.2570.3401.324.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.324.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$4,500.00	(\$4,500.00)	\$0.00	(\$4,500.00)	0.00%
10.5.2132.4100.324.1100	OFFICE SUPPLIES LESS \$499	\$4,500.00	\$105.00	\$1,724.45	\$2,775.55	\$0.00	\$2,775.55	61.68%
10.5.2132.4199.324.1100	PPE/Covid Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2210.6400.324.1100	DUES AND FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2132.7000.324.1100	EQUIPMENT \$500 TO \$4999	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.2630.7000.324.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$4,743.98	(\$4,743.98)	\$0.00	(\$4,743.98)	0.00%
10.5.2110.4199.325.1100	PPE/Covid Supplies	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2630.3050.326.1100	APPS AND SOFTWARE	\$500.00	\$0.00	\$358.20	\$141.80	\$0.00	\$141.80	28.36%
10.5.2150.3107.326.1100	CONTRACTUAL SERVICES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
10.5.2630.3230.326.1100	REPAIRS AND MAINTENANCE SERVIC	\$800.00	\$0.00	\$410.18	\$389.82	\$0.00	\$389.82	48.73%
10.5.2150.3399.326.1100	TRAVEL LOCAL MILEAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2570.3400.326.1100	COMMUNICATION-TELEPHONE	\$0.00	\$69.41	\$700.41	(\$700.41)	\$0.00	(\$700.41)	0.00%
10.5.2570.3401.326.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.326.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$1,581.71	(\$1,581.71)	\$0.00	(\$1,581.71)	0.00%
10.5.2150.4100.326.1100	OFFICE SUPPLIES LESS \$499	\$3,100.00	\$176.99	\$2,251.24	\$848.76	\$395.90	\$452.86	14.61%
10.5.2150.4118.326.1100	CURRICULUM	\$330.00	\$0.00	\$0.00	\$330.00	\$0.00	\$330.00	100.00%
10.5.2150.4199.326.1100	PPE/Covid Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2150.4400.326.1100	PERIODICALS	\$800.00	\$0.00	\$0.00	\$800.00	\$599.95	\$200.05	25.01%
10.5.2150.7000.326.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$700.35	(\$700.35)	\$0.00	(\$700.35)	0.00%
10.5.2630.7000.326.1100	EQUIPMENT \$500 TO \$4999	\$10,600.00	\$0.00	\$10,526.40	\$73.60	\$0.00	\$73.60	0.69%
10.5.2230.3150.347.1100	LOW INCIDENT DIAGNOSTIC TESTIN	\$20,000.00	\$0.00	\$20,355.38	(\$355.38)	\$0.00	(\$355.38)	-1.78%
10.5.2230.3150.347.1120	LOW INCIDENT DIAGNOSTIC TESTIN	\$0.00	\$0.00	(\$1,744.51)	\$1,744.51	\$0.00	\$1,744.51	0.00%
10.5.1020.1000.360.1100	SALARIES, CERTIFIED STAFF	\$10,000.00	\$1,560.00	\$21,166.36	(\$11,166.36)	\$0.00	(\$11,166.36)	-111.66%
10.5.1020.2110.360.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$13.58	(\$13.58)	\$0.00	(\$13.58)	0.00%
10.5.1020.2130.360.1100	FICA	\$0.00	\$0.00	\$327.36	(\$327.36)	\$0.00	(\$327.36)	0.00%

LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1020.2140.360.1100	MEDICARE	\$0.00	\$22.62	\$306.92	(\$306.92)	\$0.00	(\$306.92)	0.00%
10.5.1020.3399.360.1100	TRAVEL LOCAL MILEAGE	\$2,000.00	\$59.84	\$560.01	\$1,439.99	\$0.00	\$1,439.99	72.00%
10.5.2630.3050.430.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$1,432.80	(\$1,432.80)	\$0.00	(\$1,432.80)	0.00%
10.5.2630.3150.430.1100	LOW INCIDENT DIAGNOSTIC TESTIN	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
10.5.2630.3230.430.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,350.00	\$71.99	\$800.83	\$549.17	\$0.00	\$549.17	40.68%
10.5.2540.3250.430.1120	ROOM RENTALS	\$0.00	\$0.00	\$201,854.70	(\$201,854.70)	\$0.00	(\$201,854.70)	0.00%
10.5.2570.3250.430.1100	ROOM RENTALS	\$210,000.00	\$0.00	\$0.00	\$210,000.00	\$0.00	\$210,000.00	100.00%
10.5.1200.3310.430.1100	PUPIL TRANSPORTATION	\$0.00	\$130.00	\$263.28	(\$263.28)	\$0.00	(\$263.28)	0.00%
10.5.2550.3310.430.1100	PUPIL TRANSPORTATION	\$7,700.00	\$0.00	\$0.00	\$7,700.00	\$0.00	\$7,700.00	100.00%
10.5.1200.3399.430.1100	TRAVEL LOCAL MILEAGE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.1200.4100.430.1100	OFFICE SUPPLIES LESS \$499	\$11,800.00	\$882.99	\$3,919.09	\$7,880.91	\$108.31	\$7,772.60	65.87%
10.5.1200.4100.430.1119	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$273.90	(\$273.90)	\$0.00	(\$273.90)	0.00%
10.5.1200.4100.430.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$1,037.35	\$7,554.57	(\$7,554.57)	\$2,607.42	(\$10,161.99)	0.00%
10.5.2630.4100.430.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$299.00	(\$299.00)	\$0.00	(\$299.00)	0.00%
10.5.2130.4103.430.1100	MEDICAL SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1200.4104.430.1100	INK	\$0.00	\$653.53	\$1,306.58	(\$1,306.58)	\$0.00	(\$1,306.58)	0.00%
10.5.1200.4118.430.1100	CURRICULUM	\$27,713.00	\$224.69	\$27,302.45	\$410.55	\$0.00	\$410.55	1.48%
10.5.1200.4120.430.1100	CLASSROOM MATERIALS 1	\$600.00	(\$59.13)	\$379.14	\$220.86	\$0.00	\$220.86	36.81%
10.5.1200.4121.430.1100	CLASSROOM MATERIALS 2	\$800.00	\$0.00	\$745.52	\$54.48	\$0.00	\$54.48	6.81%
10.5.1200.4122.430.1100	CLASSROOM MATERIALS 3	\$1,320.00	\$213.73	\$993.70	\$326.30	\$0.00	\$326.30	24.72%
10.5.1200.4123.430.1100	CLASSROOM MATERIALS 4	\$860.00	\$55.98	\$922.75	(\$62.75)	\$0.00	(\$62.75)	-7.30%
10.5.1200.4124.430.1100	CLASSROOM MATERIALS 5	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1200.4125.430.1100	CLASSROOM MATERIALS 6	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.1200.4126.430.1100	CLASSROOM MATERIALS 7	\$850.00	\$0.00	\$253.81	\$596.19	\$0.00	\$596.19	70.14%
10.5.1200.4127.430.1100	CLASSROOM MATERIALS 8	\$1,465.00	\$36.20	\$617.34	\$847.66	\$0.00	\$847.66	57.86%
10.5.1200.4128.430.1100	CLASSROOM MATERIALS 9	\$600.00	\$134.61	\$323.51	\$276.49	\$0.00	\$276.49	46.08%
10.5.1200.4129.430.1100	CLASSROOM MATERIALS 10	\$600.00	\$0.00	\$419.45	\$180.55	\$0.00	\$180.55	30.09%
10.5.1200.4130.430.1100	CLASSROOM MATERIALS 9	\$6,600.00	\$220.09	\$4,664.77	\$1,935.23	\$0.00	\$1,935.23	29.32%
10.5.1200.4199.430.1100	PPE/Covid Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1200.5400.430.4993	EQUIPMENT OVER \$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$37,542.93	(\$37,542.93)	0.00%
10.5.1200.7000.430.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00	(\$1,620.00)	0.00%
10.5.2630.7000.430.1100	EQUIPMENT \$500 TO \$4999	\$14,860.00	\$0.00	\$13,068.01	\$1,791.99	\$0.00	\$1,791.99	12.06%
10.5.2630.3050.436.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$1,432.80	(\$1,432.80)	\$0.00	(\$1,432.80)	0.00%
10.5.2215.3099.436.1100	INFINITC FLOW-FEE	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	100.00%
10.5.2210.3100.436.4993	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$13,054.85	\$13,054.85	(\$13,054.85)	\$0.00	(\$13,054.85)	0.00%
10.5.1200.3104.436.1100	MIS SERVICES	\$0.00	\$0.00	\$1,271.25	(\$1,271.25)	\$0.00	(\$1,271.25)	0.00%
10.5.1200.3107.436.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$490.84	(\$490.84)	\$0.00	(\$490.84)	0.00%
10.5.1200.3230.436.1100	REPAIRS AND MAINTENANCE SERVIC	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2630.3230.436.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$62.99	\$394.83	(\$394.83)	\$0.00	(\$394.83)	0.00%
10.5.2540.3250.436.1120	ROOM RENTALS	\$0.00	\$0.00	\$51,918.40	(\$51,918.40)	\$0.00	(\$51,918.40)	0.00%
10.5.2570.3250.436.1100	ROOM RENTALS	\$150,000.00	\$247.80	\$2,576.20	\$147,423.80	\$0.00	\$147,423.80	98.28%
10.5.2570.3251.436.1100	COPIER RENTAL	\$0.00	\$66.42	\$762.58	(\$762.58)	\$0.00	(\$762.58)	0.00%
10.5.2550.3310.436.1100	PUPIL TRANSPORTATION	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
10.5.2550.3310.436.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$194.07	(\$194.07)	\$0.00	(\$194.07)	0.00%
10.5.1200.3399.436.1100	TRAVEL LOCAL MILEAGE	\$2,250.00	\$0.00	\$694.06	\$1,555.94	\$0.00	\$1,555.94	69.15%
10.5.2570.3400.436.1100	COMMUNICATION-TELEPHONE	\$750.00	\$208.24	\$2,091.97	(\$1,341.97)	\$0.00	(\$1,341.97)	-178.93%
10.5.2570.3401.436.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$186.12	(\$186.12)	\$0.00	(\$186.12)	0.00%
10.5.1200.4100.436.1100	OFFICE SUPPLIES LESS \$499	\$7,000.00	\$50.69	\$3,847.00	\$3,153.00	\$440.32	\$2,712.68	38.75%
10.5.1200.4100.436.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$6,620.36	\$28,330.24	(\$28,330.24)	\$2,373.33	(\$30,703.57)	0.00%
10.5.1200.4103.436.1100	MEDICAL SUPPLIES	\$2,500.00	\$321.62	\$1,297.95	\$1,202.05	\$0.00	\$1,202.05	48.08%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.4104.436.1100	INK	\$7,000.00	\$0.00	\$2,294.94	\$4,705.06	\$282.10	\$4,422.96	63.19%
10.5.1200.4104.436.1120	INK	\$0.00	\$0.00	\$140.43	(\$140.43)	\$0.00	(\$140.43)	0.00%
10.5.1200.4118.436.1100	CURRICULUM	\$13,000.00	\$240.00	\$9,353.08	\$3,646.92	\$0.00	\$3,646.92	28.05%
10.5.1200.4120.436.1100	CLASSROOM MATERIALS 1	\$800.00	\$0.00	\$997.25	(\$197.25)	\$0.00	(\$197.25)	-24.66%
10.5.1200.4121.436.1100	CLASSROOM MATERIALS 2	\$800.00	\$39.98	\$529.15	\$270.85	\$0.00	\$270.85	33.86%
10.5.1200.4122.436.1100	CLASSROOM MATERIALS 3	\$800.00	\$0.00	\$142.77	\$657.23	\$0.00	\$657.23	82.15%
10.5.1200.4123.436.1100	CLASSROOM MATERIALS 4	\$800.00	\$161.27	\$521.33	\$278.67	\$0.00	\$278.67	34.83%
10.5.1200.4124.436.1100	CLASSROOM MATERIALS 5	\$800.00	\$0.00	\$674.92	\$125.08	\$0.00	\$125.08	15.64%
10.5.1200.4125.436.1100	CLASSROOM MATERIALS 6	\$800.00	\$42.94	\$614.69	\$185.31	\$0.00	\$185.31	23.16%
10.5.1200.4126.436.1100	CLASSROOM MATERIALS 7	\$800.00	\$0.00	\$308.75	\$491.25	\$0.00	\$491.25	61.41%
10.5.1200.4127.436.1100	CLASSROOM MATERIALS 8	\$800.00	\$0.00	\$851.56	(\$51.56)	\$30.29	(\$81.85)	-10.23%
10.5.1200.4128.436.1100	CLASSROOM MATERIALS 9	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1200.4129.436.1100	CLASSROOM MATERIALS 10	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1200.4199.436.1100	PPE/Covid Supplies	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.2215.4700.436.1100	SYSTEMS SOFTWARE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.2210.6400.436.1100	DUES AND FEES	\$425.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00	100.00%
10.5.1200.7000.436.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00	(\$1,620.00)	0.00%
10.5.2630.7000.436.1100	EQUIPMENT \$500 TO \$4999	\$9,900.00	\$0.00	\$10,192.85	(\$292.85)	\$0.00	(\$292.85)	-2.96%
10.5.2630.3230.440.1100	REPAIRS AND MAINTENANCE SERVIC	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2570.3250.440.1100	ROOM RENTALS	\$17,500.00	\$0.00	\$0.00	\$17,500.00	\$0.00	\$17,500.00	100.00%
10.5.1200.3399.440.1100	TRAVEL LOCAL MILEAGE	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.1200.4100.440.1100	OFFICE SUPPLIES LESS \$499	\$700.00	\$0.00	\$87.99	\$612.01	\$0.00	\$612.01	87.43%
10.5.1200.4100.440.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$5,438.64	(\$5,438.64)	\$0.00	(\$5,438.64)	0.00%
10.5.1200.4104.440.1100	INK	\$500.00	\$0.00	\$387.19	\$112.81	\$0.00	\$112.81	22.56%
10.5.1200.4118.440.1100	CURRICULUM	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$358.52	\$641.48	64.15%
10.5.1200.4120.440.1100	CLASSROOM MATERIALS 1	\$500.00	\$0.00	\$145.60	\$354.40	\$0.00	\$354.40	70.88%
10.5.1200.4199.440.1100	PPE/Covid Supplies	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1200.5400.440.4993	EQUIPMENT OVER \$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$4,948.99	(\$4,948.99)	0.00%
10.5.1200.7000.440.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$1,825.00	\$4,663.95	(\$4,663.95)	\$0.00	(\$4,663.95)	0.00%
10.5.2630.7000.440.1100	EQUIPMENT \$500 TO \$4999	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2630.3230.445.1100	REPAIRS AND MAINTENANCE SERVIC	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2570.3250.445.1100	ROOM RENTALS	\$21,273.00	\$0.00	\$0.00	\$21,273.00	\$0.00	\$21,273.00	100.00%
10.5.2150.3399.445.1100	TRAVEL LOCAL MILEAGE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.1200.4100.445.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$73.69	\$407.00	\$593.00	\$0.00	\$593.00	59.30%
10.5.1200.4104.445.1100	INK	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	100.00%
10.5.1200.4199.445.1100	PPE/Covid Supplies	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1200.7000.445.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	(\$540.00)	0.00%
10.5.2630.7000.445.1100	EQUIPMENT \$500 TO \$4999	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1000.1000.453.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$1,595.00	(\$1,595.00)	0.00%
10.5.1200.3104.453.1120	MIS SERVICES	\$0.00	\$0.00	\$1,149.00	(\$1,149.00)	\$0.00	(\$1,149.00)	0.00%
10.5.2630.3230.453.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,500.00	\$144.00	\$733.83	\$766.17	\$0.00	\$766.17	51.08%
10.5.2540.3250.453.1120	ROOM RENTALS	\$0.00	\$0.00	\$21,226.90	(\$21,226.90)	\$0.00	(\$21,226.90)	0.00%
10.5.2570.3250.453.1100	ROOM RENTALS	\$130,000.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$130,000.00	100.00%
10.5.2550.3310.453.1100	PUPIL TRANSPORTATION	\$1,500.00	\$399.84	\$966.28	\$533.72	\$0.00	\$533.72	35.58%
10.5.2550.3310.453.4993	PUPIL TRANSPORTATION	\$0.00	\$4,438.40	\$12,427.52	(\$12,427.52)	\$0.00	(\$12,427.52)	0.00%
10.5.1200.3399.453.1100	TRAVEL LOCAL MILEAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2570.3400.453.1100	COMMUNICATION-TELEPHONE	\$2,100.00	\$208.25	\$2,101.00	(\$1.00)	\$0.00	(\$1.00)	-0.05%
10.5.2570.3401.453.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.3900.453.1100	SOFTWARE LICENSES	\$0.00	\$0.00	\$329.01	(\$329.01)	\$0.00	(\$329.01)	0.00%
10.5.2630.3900.453.1100	SOFTWARE LICENSES	\$1,500.00	\$0.00	\$179.10	\$1,320.90	\$0.00	\$1,320.90	88.06%

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LaGrange Area Dept. of Special Education

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10.5.1200.4100.453.1100	OFFICE SUPPLIES LESS \$499	\$10,000.00	\$34.49	\$3,468.89	\$6,531.11	\$14.52	\$6,516.59	65.17%
10.5.1200.4100.453.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$1,738.81	\$8,301.39	(\$8,301.39)	\$998.39	(\$9,299.78)	0.00%
10.5.2210.4101.453.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$53.67	(\$53.67)	\$0.00	(\$53.67)	0.00%
10.5.1200.4104.453.1100	INK	\$1,500.00	\$0.00	\$104.58	\$1,395.42	\$0.00	\$1,395.42	93.03%
10.5.2210.4104.453.1100	INK	\$0.00	\$0.00	\$643.06	(\$643.06)	\$0.00	(\$643.06)	0.00%
10.5.1200.4118.453.1100	CURRICULUM	\$7,500.00	\$304.68	\$3,549.15	\$3,950.85	\$0.00	\$3,950.85	52.68%
10.5.1200.4120.453.1100	CLASSROOM MATERIALS 1	\$0.00	\$980.97	\$5,355.79	(\$5,355.79)	\$55.00	(\$5,410.79)	0.00%
10.5.1200.4127.453.1100	CLASSROOM MATERIALS 8	\$0.00	\$0.00	\$56.68	(\$56.68)	\$0.00	(\$56.68)	0.00%
10.5.1200.4130.453.1100	CLASSROOM MATERIALS 9	\$0.00	\$0.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
10.5.1200.4199.453.1100	PPE/Covid Supplies	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100.00%
10.5.1200.7000.453.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$18,449.99	(\$18,449.99)	\$1,620.00	(\$20,069.99)	0.00%
10.5.2630.7000.453.1100	EQUIPMENT \$500 TO \$4999	\$5,800.00	\$0.00	\$2,531.99	\$3,268.01	\$0.00	\$3,268.01	56.35%
10.5.1322.1000.454.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$12,858.64	(\$12,858.64)	\$0.00	(\$12,858.64)	0.00%
10.5.1322.2110.454.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$160.73	(\$160.73)	\$0.00	(\$160.73)	0.00%
10.5.1322.2140.454.1111	MEDICARE	\$0.00	\$0.00	\$183.09	(\$183.09)	\$0.00	(\$183.09)	0.00%
10.5.2410.3100.454.1100	PROFESSIONAL TECHNICAL SERVICE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1200.3230.454.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$375.59	(\$375.59)	\$0.00	(\$375.59)	0.00%
10.5.2630.3230.454.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.3399.454.1100	TRAVEL LOCAL MILEAGE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.1322.3399.454.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$73.14	(\$73.14)	\$0.00	(\$73.14)	0.00%
10.5.2570.3400.454.1100	COMMUNICATION-TELEPHONE	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
10.5.2570.3401.454.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.454.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$160.29	\$337.79	\$662.21	\$0.00	\$662.21	66.22%
10.5.2210.4101.454.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$364.47	(\$364.47)	\$0.00	(\$364.47)	0.00%
10.5.1200.4118.454.1100	CURRICULUM	\$0.00	\$0.00	\$216.63	(\$216.63)	\$0.00	(\$216.63)	0.00%
10.5.1200.4199.454.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.4300.454.1100	LIBRARY BOOKS	\$0.00	\$55.52	\$55.52	(\$55.52)	\$0.00	(\$55.52)	0.00%
10.5.1200.7000.454.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$2,397.00	(\$2,397.00)	\$0.00	(\$2,397.00)	0.00%
10.5.2630.7000.454.1100	EQUIPMENT \$500 TO \$4999	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
10.5.2630.3050.455.1100	APPS AND SOFTWARE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2540.3104.455.1100	MIS SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3210.455.1100	PROPERTY SERVICES-DISPOSAL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.3230.455.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$400.78	(\$400.78)	\$0.00	(\$400.78)	0.00%
10.5.2630.3230.455.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,500.00	\$0.00	\$8.34	\$1,491.66	\$0.00	\$1,491.66	99.44%
10.5.2570.3250.455.1100	ROOM RENTALS	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
10.5.1200.3310.455.1100	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$133.28	(\$133.28)	\$0.00	(\$133.28)	0.00%
10.5.2550.3310.455.1100	PUPIL TRANSPORTATION	\$1,000.00	\$199.92	\$1,199.52	(\$199.52)	\$0.00	(\$199.52)	-19.95%
10.5.2550.3310.455.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$258.76	(\$258.76)	\$0.00	(\$258.76)	0.00%
10.5.1200.3325.455.1100	CONFERENCE REGISTRATION	\$0.00	\$15.00	\$15.00	(\$15.00)	\$0.00	(\$15.00)	0.00%
10.5.1200.3399.455.1100	TRAVEL LOCAL MILEAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3400.455.1100	COMMUNICATION-TELEPHONE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3401.455.1100	COMMUNICATION-POSTAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3700.455.1100	PROPERTY SERVICES-WATER SERVIC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.1200.4100.455.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$195.63	\$3,200.60	(\$1,200.60)	\$0.00	(\$1,200.60)	-60.03%
10.5.1200.4100.455.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$3,907.88	(\$3,907.88)	\$0.00	(\$3,907.88)	0.00%
10.5.2210.4101.455.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$352.12	(\$352.12)	\$0.00	(\$352.12)	0.00%
10.5.1200.4104.455.1100	INK	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1200.4118.455.1100	CURRICULUM	\$3,000.00	\$1,032.22	\$1,420.44	\$1,579.56	\$0.00	\$1,579.56	52.65%
10.5.1200.4120.455.1100	CLASSROOM MATERIALS 1	\$0.00	\$792.06	\$2,572.54	(\$2,572.54)	\$0.00	(\$2,572.54)	0.00%
10.5.1200.4130.455.1100	CLASSROOM MATERIALS 9	\$0.00	\$0.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.4199.455.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.7000.455.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$799.00	(\$799.00)	\$0.00	(\$799.00)	0.00%
10.5.2630.7000.455.1100	EQUIPMENT \$500 TO \$4999	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.1400.1100.459.1100	SALARIES, NON CERTIFIED STAFF	\$18,268.70	\$0.00	\$0.00	\$18,268.70	\$0.00	\$18,268.70	100.00%
10.5.1400.1100.459.6220	SALARIES, NON CERTIFIED STAFF	\$13,558.30	\$2,652.26	\$24,070.34	(\$10,512.04)	\$7,956.66	(\$18,468.70)	-136.22%
10.5.4950.1104.459.1100	AIDE SALARIES	\$0.00	\$0.00	\$399.00	(\$399.00)	\$0.00	(\$399.00)	0.00%
10.5.4950.1104.459.6100	AIDE SALARIES	\$0.00	\$191.59	\$3,081.30	(\$3,081.30)	\$0.00	(\$3,081.30)	0.00%
10.5.1400.2120.459.1100	MUNICIPAL RETIREMENT	\$411.05	\$0.00	\$0.00	\$411.05	\$0.00	\$411.05	100.00%
10.5.1400.2120.459.6220	MUNICIPAL RETIREMENT	\$305.06	\$59.68	\$720.66	(\$415.60)	\$29.84	(\$445.44)	-146.02%
10.5.1400.2130.459.1100	FICA	\$1,132.66	\$0.00	\$0.00	\$1,132.66	\$0.00	\$1,132.66	100.00%
10.5.1400.2130.459.6220	FICA	\$840.61	\$158.82	\$1,421.86	(\$581.25)	\$79.41	(\$660.66)	-78.59%
10.5.1400.2140.459.1100	MEDICARE	\$264.90	\$0.00	\$0.00	\$264.90	\$0.00	\$264.90	100.00%
10.5.1400.2140.459.6220	MEDICARE	\$196.60	\$37.14	\$332.52	(\$135.92)	\$18.57	(\$154.49)	-78.58%
10.5.1400.2210.459.1100	LIFE INSURANCE	\$79.21	\$0.00	\$0.00	\$79.21	\$0.00	\$79.21	100.00%
10.5.1400.2210.459.6220	LIFE INSURANCE	\$58.79	\$4.60	\$41.40	\$17.39	\$2.30	\$15.09	25.67%
10.5.1400.2220.459.1100	MEDICAL INSURANCE	\$3,819.78	\$0.00	\$0.00	\$3,819.78	\$0.00	\$3,819.78	100.00%
10.5.1400.2220.459.6220	MEDICAL INSURANCE	\$2,834.89	\$648.60	\$6,225.64	(\$3,390.75)	\$324.30	(\$3,715.05)	-131.05%
10.5.1400.2230.459.1100	DENTAL INSURANCE	\$275.01	\$0.00	\$0.00	\$275.01	\$0.00	\$275.01	100.00%
10.5.1400.2230.459.6220	DENTAL INSURANCE	\$204.10	\$46.52	\$418.68	(\$214.58)	\$23.26	(\$237.84)	-116.53%
10.5.1400.3100.459.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$120.00	(\$120.00)	\$0.00	(\$120.00)	0.00%
10.5.1400.3230.459.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2570.3251.459.1100	COPIER RENTAL	\$0.00	\$0.00	\$43.67	(\$43.67)	\$0.00	(\$43.67)	0.00%
10.5.1400.3310.459.1100	PUPIL TRANSPORTATION	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.1400.4100.459.1100	OFFICE SUPPLIES LESS \$499	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1400.4100.459.6100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	(\$1,000.00)	\$1,000.00	\$0.00	\$1,000.00	0.00%
10.5.1400.4199.459.1100	PPE/Covid Supplies	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.1400.7000.459.1100	EQUIPMENT \$500 TO \$4999	\$5,100.00	\$0.00	\$0.00	\$5,100.00	\$0.00	\$5,100.00	100.00%
10.5.2630.7000.459.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$4,985.52	(\$4,985.52)	\$0.00	(\$4,985.52)	0.00%
10.5.2110.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$330.00	(\$330.00)	\$0.00	(\$330.00)	0.00%
10.5.2140.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$1,210.00	(\$1,210.00)	\$0.00	(\$1,210.00)	0.00%
10.5.2150.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,060.00	(\$2,060.00)	\$0.00	(\$2,060.00)	0.00%
10.5.2410.1000.470.1110	SALARIES, CERTIFIED STAFF	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
10.5.1200.1005.470.1110	STIPENDS-CERTIFIED	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
10.5.1200.1100.470.1110	SALARIES, NON CERTIFIED STAFF	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.00%
10.5.2130.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$6,300.00	(\$6,300.00)	\$0.00	(\$6,300.00)	0.00%
10.5.2131.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,480.00	(\$4,480.00)	\$0.00	(\$4,480.00)	0.00%
10.5.2132.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$1,880.00	(\$1,880.00)	\$0.00	(\$1,880.00)	0.00%
10.5.2540.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$562.50	(\$562.50)	\$0.00	(\$562.50)	0.00%
10.5.2610.1100.470.1110	SALARIES, NON CERTIFIED STAFF	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
10.5.1200.2110.470.1110	TEACHER'S RETIREMENT (TRS)	\$142.00	\$0.00	\$0.00	\$142.00	\$0.00	\$142.00	100.00%
10.5.2110.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$4.12	(\$4.12)	\$0.00	(\$4.12)	0.00%
10.5.2140.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$15.12	(\$15.12)	\$0.00	(\$15.12)	0.00%
10.5.2150.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$25.75	(\$25.75)	\$0.00	(\$25.75)	0.00%
10.5.2410.2110.470.1110	TEACHER'S RETIREMENT (TRS)	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
10.5.1200.2120.470.1110	MUNICIPAL RETIREMENT	\$24,290.00	\$0.00	\$0.00	\$24,290.00	\$0.00	\$24,290.00	100.00%
10.5.2130.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$283.50	(\$283.50)	\$0.00	(\$283.50)	0.00%
10.5.2131.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$201.60	(\$201.60)	\$0.00	(\$201.60)	0.00%
10.5.2132.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$84.60	(\$84.60)	\$0.00	(\$84.60)	0.00%
10.5.2610.2120.470.1110	MUNICIPAL RETIREMENT	\$624.00	\$0.00	\$0.00	\$624.00	\$0.00	\$624.00	100.00%
10.5.1200.2130.470.1110	FICA	\$74.00	\$0.00	\$0.00	\$74.00	\$0.00	\$74.00	100.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2130.2130.470.1111	FICA	\$0.00	\$0.00	\$390.60	(\$390.60)	\$0.00	(\$390.60)	0.00%
10.5.2131.2130.470.1111	FICA	\$0.00	\$0.00	\$275.78	(\$275.78)	\$0.00	(\$275.78)	0.00%
10.5.2132.2130.470.1111	FICA	\$0.00	\$0.00	\$116.56	(\$116.56)	\$0.00	(\$116.56)	0.00%
10.5.2540.2130.470.1111	FICA	\$0.00	\$0.00	\$34.88	(\$34.88)	\$0.00	(\$34.88)	0.00%
10.5.2610.2130.470.1110	FICA	\$403.00	\$0.00	\$0.00	\$403.00	\$0.00	\$403.00	100.00%
10.5.1200.2140.470.1110	MEDICARE	\$236.00	\$0.00	\$0.00	\$236.00	\$0.00	\$236.00	100.00%
10.5.2110.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$4.22	(\$4.22)	\$0.00	(\$4.22)	0.00%
10.5.2130.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$91.35	(\$91.35)	\$0.00	(\$91.35)	0.00%
10.5.2131.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$64.49	(\$64.49)	\$0.00	(\$64.49)	0.00%
10.5.2132.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$27.26	(\$27.26)	\$0.00	(\$27.26)	0.00%
10.5.2140.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$17.56	(\$17.56)	\$0.00	(\$17.56)	0.00%
10.5.2150.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$29.88	(\$29.88)	\$0.00	(\$29.88)	0.00%
10.5.2410.2140.470.1110	MEDICARE	\$114.00	\$0.00	\$0.00	\$114.00	\$0.00	\$114.00	100.00%
10.5.2540.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$8.16	(\$8.16)	\$0.00	(\$8.16)	0.00%
10.5.2610.2140.470.1110	MEDICARE	\$95.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	100.00%
10.5.2410.2210.470.1110	LIFE INSURANCE	\$18.00	\$0.00	\$0.00	\$18.00	\$0.00	\$18.00	100.00%
10.5.2610.2210.470.1110	LIFE INSURANCE	\$23.00	\$0.00	\$0.00	\$23.00	\$0.00	\$23.00	100.00%
10.5.2410.2220.470.1110	MEDICAL INSURANCE	\$2,048.00	\$0.00	\$0.00	\$2,048.00	\$0.00	\$2,048.00	100.00%
10.5.2610.2220.470.1110	MEDICAL INSURANCE	\$4,095.00	\$0.00	\$0.00	\$4,095.00	\$0.00	\$4,095.00	100.00%
10.5.2410.2230.470.1110	DENTAL INSURANCE	\$163.00	\$0.00	\$0.00	\$163.00	\$0.00	\$163.00	100.00%
10.5.2610.2230.470.1110	DENTAL INSURANCE	\$326.00	\$0.00	\$0.00	\$326.00	\$0.00	\$326.00	100.00%
10.5.1200.3250.470.1110	ROOM RENTALS	\$1,495.00	\$0.00	\$0.00	\$1,495.00	\$0.00	\$1,495.00	100.00%
10.5.1322.3250.470.1100	ROOM RENTALS	\$0.00	\$173.46	\$1,462.86	(\$1,462.86)	\$0.00	(\$1,462.86)	0.00%
10.5.2570.3250.470.1100	ROOM RENTALS	\$0.00	\$0.00	\$340.48	(\$340.48)	\$0.00	(\$340.48)	0.00%
10.5.2570.3250.470.1110	ROOM RENTALS	\$65,000.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	100.00%
10.5.2570.3250.470.1120	ROOM RENTALS	\$0.00	\$0.00	\$83,670.00	(\$83,670.00)	\$0.00	(\$83,670.00)	0.00%
10.5.1322.3322.470.1100	EXPENSE REIMBURSEMENT	\$0.00	\$122.48	\$122.48	(\$122.48)	\$0.00	(\$122.48)	0.00%
10.5.3110.3322.470.1100	EXPENSE REIMBURSEMENT	\$0.00	\$36.00	\$36.00	(\$36.00)	\$0.00	(\$36.00)	0.00%
10.5.1200.3399.470.1110	TRAVEL LOCAL MILEAGE	\$78.00	\$0.00	\$0.00	\$78.00	\$0.00	\$78.00	100.00%
10.5.1200.4100.470.1110	OFFICE SUPPLIES LESS \$499	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.1322.4100.470.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$4,219.65	(\$4,219.65)	\$0.00	(\$4,219.65)	0.00%
10.5.1322.4100.470.1110	ESY OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$0.00	\$0.00	\$1,209.61	(\$1,209.61)	0.00%
10.5.1200.4118.474.1100	CURRICULUM	\$0.00	\$0.00	\$47.92	(\$47.92)	\$0.00	(\$47.92)	0.00%
10.5.1322.1000.480.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$99,769.50	(\$99,769.50)	\$0.00	(\$99,769.50)	0.00%
10.5.1322.1100.480.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$9,354.00	(\$9,354.00)	\$0.00	(\$9,354.00)	0.00%
10.5.2130.1100.480.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$3,020.00	(\$3,020.00)	\$0.00	(\$3,020.00)	0.00%
10.5.1322.1104.480.1111	AIDE SALARIES	\$0.00	\$0.00	\$68,056.50	(\$68,056.50)	\$0.00	(\$68,056.50)	0.00%
10.5.1322.2110.480.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$1,034.50	(\$1,034.50)	\$0.00	(\$1,034.50)	0.00%
10.5.1322.2120.480.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$1,616.59	(\$1,616.59)	\$0.00	(\$1,616.59)	0.00%
10.5.2130.2120.480.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$135.90	(\$135.90)	\$0.00	(\$135.90)	0.00%
10.5.1322.2130.480.1111	FICA	\$0.00	\$0.00	\$6,368.82	(\$6,368.82)	\$0.00	(\$6,368.82)	0.00%
10.5.2130.2130.480.1111	FICA	\$0.00	\$0.00	\$184.13	(\$184.13)	\$0.00	(\$184.13)	0.00%
10.5.1322.2140.480.1111	MEDICARE	\$0.00	\$0.00	\$2,569.23	(\$2,569.23)	\$0.00	(\$2,569.23)	0.00%
10.5.2130.2140.480.1111	MEDICARE	\$0.00	\$0.00	\$43.06	(\$43.06)	\$0.00	(\$43.06)	0.00%
10.5.1322.1104.535.1111	AIDE SALARIES	\$0.00	\$0.00	\$4,811.14	(\$4,811.14)	\$0.00	(\$4,811.14)	0.00%
10.5.1322.2120.535.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$192.19	(\$192.19)	\$0.00	(\$192.19)	0.00%
10.5.1322.2130.535.1111	FICA	\$0.00	\$0.00	\$292.48	(\$292.48)	\$0.00	(\$292.48)	0.00%
10.5.1322.2140.535.1111	MEDICARE	\$0.00	\$0.00	\$68.40	(\$68.40)	\$0.00	(\$68.40)	0.00%
10.5.1207.3100.542.1100	PROFESSIONAL TECHNICAL SERVICE	\$22,000.00	\$2,192.50	\$34,159.26	(\$12,159.26)	\$0.00	(\$12,159.26)	-55.27%
10.5.1207.3102.542.1100	ADMINSTRATIVE FEES/BUILDING	\$25,000.00	\$4,528.00	\$29,108.00	(\$4,108.00)	\$0.00	(\$4,108.00)	-16.43%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1207.3106.542.1100	LADSE INTERNAL TRANSFER	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	100.00%
10.5.1207.3120.542.1100	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	\$7,494.87	(\$7,494.87)	\$0.00	(\$7,494.87)	0.00%
10.5.1207.3190.542.1100	OTHER PROFESSIONAL/TECHNICAL (\$0.00	\$2,520.00	\$35,640.00	(\$35,640.00)	\$0.00	(\$35,640.00)	0.00%
10.5.1207.3230.542.1100	REPAIRS AND MAINTENANCE SERVIC	\$3,000.00	\$171.75	\$171.75	\$2,828.25	\$0.00	\$2,828.25	94.28%
10.5.2540.3230.542.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$293.55	(\$293.55)	\$0.00	(\$293.55)	0.00%
10.5.1207.3250.542.1100	ROOM RENTALS	\$465,000.00	\$40.00	\$478,098.36	(\$13,098.36)	\$0.00	(\$13,098.36)	-2.82%
10.5.2570.3251.542.1100	COPIER RENTAL	\$2,100.00	\$65.85	\$705.13	\$1,394.87	\$0.00	\$1,394.87	66.42%
10.5.2550.3310.542.1100	PUPIL TRANSPORTATION	\$18,350.00	\$659.84	\$6,489.18	\$11,860.82	\$0.00	\$11,860.82	64.64%
10.5.2550.3310.542.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$400.00	(\$400.00)	\$0.00	(\$400.00)	0.00%
10.5.1207.3322.542.1100	EXPENSE REIMBURSEMENT	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00	100.00%
10.5.1207.3325.542.1100	CONFERENCE REGISTRATION	\$1,150.00	\$0.00	\$945.00	\$205.00	\$100.00	\$105.00	9.13%
10.5.2210.3325.542.1100	CONFERENCE REGISTRATION	\$0.00	\$0.00	\$51.50	(\$51.50)	\$0.00	(\$51.50)	0.00%
10.5.1207.3395.542.1100	CONFERENCE EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.1207.3399.542.1100	TRAVEL LOCAL MILEAGE	\$3,000.00	\$0.00	\$78.76	\$2,921.24	\$0.00	\$2,921.24	97.37%
10.5.2570.3400.542.1100	COMMUNICATION-TELEPHONE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2570.3401.542.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$478.54	(\$478.54)	\$0.00	(\$478.54)	0.00%
10.5.1207.3900.542.1100	SOFTWARE LICENSES	\$3,100.00	\$0.00	\$1,600.00	\$1,500.00	\$0.00	\$1,500.00	48.39%
10.5.1207.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$404.30	\$4,028.48	(\$2,028.48)	\$3,499.48	(\$5,527.96)	-276.40%
10.5.1207.4100.542.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$4,469.00	(\$4,469.00)	\$890.97	(\$5,359.97)	0.00%
10.5.2130.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$69.00	(\$69.00)	\$0.00	(\$69.00)	0.00%
10.5.2630.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$4,200.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	100.00%
10.5.1207.4101.542.1100	Supplies (DHH community based	\$0.00	\$0.00	\$1,969.60	(\$1,969.60)	\$0.00	(\$1,969.60)	0.00%
10.5.1207.4102.542.1100	DHH SCHOLARSHIPS	\$0.00	\$0.00	(\$350.00)	\$350.00	\$0.00	\$350.00	0.00%
10.5.1207.4118.542.1100	CURRICULUM	\$800.00	\$1,257.75	\$2,768.51	(\$1,968.51)	\$0.00	(\$1,968.51)	-246.06%
10.5.1207.4118.542.4993	CURRICULUM	\$0.00	\$0.00	\$1,979.62	(\$1,979.62)	\$0.00	(\$1,979.62)	0.00%
10.5.1207.4199.542.1100	PPE/Covid Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1207.6400.542.1100	DUES AND FEES	\$0.00	\$0.00	\$22,684.60	(\$22,684.60)	\$30.00	(\$22,714.60)	0.00%
10.5.1207.7000.542.1100	EQUIPMENT \$500 TO \$4999	\$10,000.00	\$0.00	\$66.46	\$9,933.54	\$0.00	\$9,933.54	99.34%
10.5.2630.7000.542.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.1207.1000.571.1110	SALARIES, CERTIFIED STAFF	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
10.5.1322.1000.571.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$280.00	\$1,880.00	(\$1,880.00)	\$0.00	(\$1,880.00)	0.00%
10.5.1207.1104.571.1110	AIDE SALARIES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.1322.1104.571.1111	AIDE SALARIES	\$0.00	\$0.00	\$1,713.09	(\$1,713.09)	\$0.00	(\$1,713.09)	0.00%
10.5.1207.2110.571.1110	TEACHER'S RETIREMENT (TRS)	\$234.00	\$0.00	\$0.00	\$234.00	\$0.00	\$234.00	100.00%
10.5.1322.2110.571.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$3.50	\$13.50	(\$13.50)	\$0.00	(\$13.50)	0.00%
10.5.1207.2120.571.1110	MUNICIPAL RETIREMENT	\$333.00	\$0.00	\$0.00	\$333.00	\$0.00	\$333.00	100.00%
10.5.1322.2120.571.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$113.08	(\$113.08)	\$0.00	(\$113.08)	0.00%
10.5.1207.2130.571.1110	FICA	\$188.00	\$0.00	\$0.00	\$188.00	\$0.00	\$188.00	100.00%
10.5.1322.2130.571.1111	FICA	\$0.00	\$0.00	\$155.82	(\$155.82)	\$0.00	(\$155.82)	0.00%
10.5.1207.2140.571.1110	MEDICARE	\$286.00	\$0.00	\$0.00	\$286.00	\$0.00	\$286.00	100.00%
10.5.1322.2140.571.1111	MEDICARE	\$0.00	\$3.98	\$52.03	(\$52.03)	\$0.00	(\$52.03)	0.00%
10.5.1207.2210.571.1110	LIFE INSURANCE	\$14.00	\$0.00	\$0.00	\$14.00	\$0.00	\$14.00	100.00%
10.5.1207.2220.571.1110	MEDICAL INSURANCE	\$3,691.00	\$0.00	\$0.00	\$3,691.00	\$0.00	\$3,691.00	100.00%
10.5.1207.2230.571.1110	DENTAL INSURANCE	\$154.00	\$0.00	\$0.00	\$154.00	\$0.00	\$154.00	100.00%
10.5.1207.3399.571.1110	TRAVEL LOCAL MILEAGE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1207.4100.571.1100	OFFICE SUPPLIES LESS \$499	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.3705.3100.704.2100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$1,319.28	(\$1,319.28)	\$0.00	(\$1,319.28)	0.00%
10.5.3000.4100.704.2090	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.3000.4100.704.2100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
10.5.3705.4100.704.2100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$526.40	(\$526.40)	\$0.00	(\$526.40)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.3000.4118.704.2100	CURRICULUM	\$0.00	\$0.00	\$10,698.00	(\$10,698.00)	\$0.00	(\$10,698.00)	0.00%
10.5.3705.6600.704.2100	FLOW THOUGH	\$0.00	\$0.00	\$340,190.95	(\$340,190.95)	\$0.00	(\$340,190.95)	0.00%
10.5.4120.6600.704.2100	FLOW THOUGH	\$566,000.00	\$0.00	\$25,687.96	\$540,312.04	\$0.00	\$540,312.04	95.46%
10.5.1200.4100.773.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$337.91	\$337.91	(\$337.91)	\$0.00	(\$337.91)	0.00%
10.5.1000.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$294.98	(\$294.98)	\$0.00	(\$294.98)	0.00%
10.5.1200.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$1,624.88	(\$1,624.88)	\$0.00	(\$1,624.88)	0.00%
10.5.2320.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$180.00	(\$180.00)	\$0.00	(\$180.00)	0.00%
10.5.2570.3250.900.1100	ROOM RENTALS	\$0.00	\$19,832.17	\$243,453.58	(\$243,453.58)	\$0.00	(\$243,453.58)	0.00%
10.5.2570.3251.900.1100	COPIER RENTAL	\$0.00	\$15.01	\$606.97	(\$606.97)	\$0.00	(\$606.97)	0.00%
10.5.2570.3251.900.1120	COPIER RENTAL	\$0.00	\$0.00	\$275.22	(\$275.22)	\$0.00	(\$275.22)	0.00%
10.5.1200.4100.900.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$2,345.59	(\$2,345.59)	\$31.39	(\$2,376.98)	0.00%
10.5.2540.4100.900.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$493.65	\$781.21	(\$781.21)	\$0.00	(\$781.21)	0.00%
10.5.1200.6400.900.1100	DUES AND FEES	\$0.00	\$0.00	\$24.20	(\$24.20)	\$0.00	(\$24.20)	0.00%
10.5.2210.1005.901.1100	STIPENDS-CERTIFIED	\$25,000.00	\$13,130.00	\$21,379.50	\$3,620.50	\$62.36	\$3,558.14	14.23%
10.5.2210.1005.901.4993	STIPENDS-CERTIFIED	\$0.00	\$0.00	\$0.00	\$0.00	\$25,520.00	(\$25,520.00)	0.00%
10.5.2540.1100.901.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,872.00	(\$4,872.00)	\$0.00	(\$4,872.00)	0.00%
10.5.2210.1105.901.1100	STIPENDS- NON CERTIFIED	\$0.00	\$0.00	\$825.00	(\$825.00)	\$0.00	(\$825.00)	0.00%
10.5.2130.2110.901.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.30	\$2.25	(\$2.25)	\$0.15	(\$2.40)	0.00%
10.5.2210.2110.901.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$118.80	\$149.74	(\$149.74)	\$0.00	(\$149.74)	0.00%
10.5.2210.2110.901.4993	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$0.00	\$0.00	\$319.00	(\$319.00)	0.00%
10.5.2210.2120.901.1100	MUNICIPAL RETIREMENT	\$0.00	\$81.36	\$99.92	(\$99.92)	\$0.00	(\$99.92)	0.00%
10.5.2210.2130.901.1100	FICA	\$0.00	\$213.53	\$360.97	(\$360.97)	\$0.00	(\$360.97)	0.00%
10.5.2210.2130.901.4993	FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$148.80	(\$148.80)	0.00%
10.5.2540.2130.901.1111	FICA	\$0.00	\$0.00	\$302.06	(\$302.06)	\$0.00	(\$302.06)	0.00%
10.5.2130.2140.901.1100	MEDICARE	\$0.00	\$0.32	\$3.36	(\$3.36)	\$0.16	(\$3.52)	0.00%
10.5.2210.2140.901.1100	MEDICARE	\$0.00	\$180.50	\$249.25	(\$249.25)	\$0.00	(\$249.25)	0.00%
10.5.2210.2140.901.4993	MEDICARE	\$0.00	\$0.00	\$0.00	\$0.00	\$359.00	(\$359.00)	0.00%
10.5.2540.2140.901.1111	MEDICARE	\$0.00	\$0.00	\$70.66	(\$70.66)	\$0.00	(\$70.66)	0.00%
10.5.2510.2210.901.1100	LIFE INSURANCE	\$0.00	\$0.00	\$14,031.39	(\$14,031.39)	\$0.00	(\$14,031.39)	0.00%
10.5.2210.2300.901.1100	TUITION REIMBURSEMENT	\$20,000.00	\$2,775.00	\$7,822.00	\$12,178.00	\$0.00	\$12,178.00	60.89%
10.5.2210.3050.901.1100	APPS AND SOFTWARE	\$0.00	\$100.00	\$1,580.00	(\$1,580.00)	\$0.00	(\$1,580.00)	0.00%
10.5.2630.3050.901.1100	APPS AND SOFTWARE	\$5,529.00	\$12.88	\$14,809.64	(\$9,280.64)	\$0.00	(\$9,280.64)	-167.85%
10.5.2215.3099.901.1100	INFINITEC FLOW-FEE	\$10,800.00	\$0.00	\$2,735.28	\$8,064.72	\$0.00	\$8,064.72	74.67%
10.5.2210.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$7,300.00	\$99.82	\$5,052.42	\$2,247.58	\$0.00	\$2,247.58	30.79%
10.5.2320.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$300.00	\$0.00	\$112,129.01	(\$111,829.01)	\$0.00	(\$111,829.01)	-37276.34%
10.5.2610.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
10.5.2210.3101.901.1100	ADMINSTRATIVE FEES	\$0.00	(\$250.00)	\$250.00	(\$250.00)	\$0.00	(\$250.00)	0.00%
10.5.2320.3101.901.1100	ADMINSTRATIVE FEES	\$5,600.00	\$71.98	\$9,861.09	(\$4,261.09)	\$0.00	(\$4,261.09)	-76.09%
10.5.2510.3101.901.1100	ADMINSTRATIVE FEES	\$0.00	\$4.90	\$55.80	(\$55.80)	\$0.00	(\$55.80)	0.00%
10.5.2320.3102.901.1100	ADMINSTRATIVE FEES/BUILDING	\$0.00	\$0.00	\$1,695.80	(\$1,695.80)	\$0.00	(\$1,695.80)	0.00%
10.5.2630.3104.901.1100	MIS SERVICES	\$2,500.00	\$0.00	\$418.37	\$2,081.63	\$2,091.81	(\$10.18)	-0.41%
10.5.2640.3104.901.1100	MIS SERVICES	\$0.00	\$0.00	\$388.00	(\$388.00)	\$0.00	(\$388.00)	0.00%
10.5.2510.3107.901.1100	CONTRACTUAL SERVICES	\$200.00	\$0.00	\$0.20	\$199.80	\$0.00	\$199.80	99.90%
10.5.2630.3107.901.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$150.00	(\$150.00)	\$0.00	(\$150.00)	0.00%
10.5.2640.3107.901.1100	CONTRACTUAL SERVICES	\$600.00	(\$2,034.00)	\$4,638.00	(\$4,038.00)	\$0.00	(\$4,038.00)	-673.00%
10.5.2640.3107.901.1120	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$1,218.75	(\$1,218.75)	\$0.00	(\$1,218.75)	0.00%
10.5.2210.3120.901.1100	INSERVICE TRAINING-CONSULTANTS	\$35,000.00	\$100.00	\$27,487.50	\$7,512.50	\$0.00	\$7,512.50	21.46%
10.5.2210.3120.901.4993	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00%
10.5.2630.3161.901.1100	COMPUTER LINE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2320.3170.901.1100	AUDIT FEE-FINANCIAL	\$5,400.00	\$0.00	\$30,825.00	(\$25,425.00)	\$0.00	(\$25,425.00)	-470.83%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2320.3172.901.1100	TREASURER'S FEE	\$21,600.00	\$0.00	\$0.00	\$21,600.00	\$0.00	\$21,600.00	100.00%
10.5.2320.3180.901.1100	LEGAL FEE-CONTRACTUAL	\$3,000.00	\$880.00	\$5,720.00	(\$2,720.00)	\$0.00	(\$2,720.00)	-90.67%
10.5.2320.3180.901.1120	LEGAL FEE-CONTRACTUAL	\$0.00	\$0.00	\$1,072.50	(\$1,072.50)	\$0.00	(\$1,072.50)	0.00%
10.5.2320.3194.901.1100	ARCHITECT FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2320.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$1,040.00	(\$1,040.00)	\$0.00	(\$1,040.00)	0.00%
10.5.2540.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$289.17	(\$289.17)	\$0.00	(\$289.17)	0.00%
10.5.2540.3196.901.1120	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$94.73	(\$94.73)	\$0.00	(\$94.73)	0.00%
10.5.2630.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$230.00	(\$230.00)	\$0.00	(\$230.00)	0.00%
10.5.2540.3210.901.1100	PROPERTY SERVICES-DISPOSAL	\$25,000.00	\$392.04	\$3,804.41	\$21,195.59	\$0.00	\$21,195.59	84.78%
10.5.2540.3220.901.1100	CUSTODIAL/CLEANING SERVICES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2215.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2540.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$30,000.00	\$1,402.38	\$14,514.49	\$15,485.51	\$250.00	\$15,235.51	50.79%
10.5.2540.3230.901.1120	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$3,307.96	(\$3,307.96)	\$0.00	(\$3,307.96)	0.00%
10.5.2630.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$2,000.00	\$0.00	\$432.20	\$1,567.80	\$0.00	\$1,567.80	78.39%
10.5.2210.3250.901.1100	ROOM RENTALS	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	100.00%
10.5.2215.3251.901.1100	COPIER RENTAL	\$148.00	\$0.00	\$0.00	\$148.00	\$0.00	\$148.00	100.00%
10.5.2570.3251.901.1100	COPIER RENTAL	\$2,000.00	\$203.69	\$2,582.18	(\$582.18)	\$0.00	(\$582.18)	-29.11%
10.5.2570.3251.901.1120	COPIER RENTAL	\$0.00	\$0.00	\$878.11	(\$878.11)	\$0.00	(\$878.11)	0.00%
10.5.2210.3322.901.1100	EXPENSE REIMBURSEMENT	\$15,550.00	\$1,378.52	\$10,492.11	\$5,057.89	\$0.00	\$5,057.89	32.53%
10.5.2320.3322.901.1100	EXPENSE REIMBURSEMENT	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	100.00%
10.5.2640.3322.901.1100	EXPENSE REIMBURSEMENT	\$0.00	\$0.00	\$71.88	(\$71.88)	\$0.00	(\$71.88)	0.00%
10.5.2210.3325.901.1100	CONFERENCE REGISTRATION	\$75,000.00	\$691.79	\$27,188.25	\$47,811.75	\$0.00	\$47,811.75	63.75%
10.5.2320.3325.901.1100	CONFERENCE REGISTRATION	\$0.00	\$0.00	\$360.00	(\$360.00)	\$0.00	(\$360.00)	0.00%
10.5.2210.3395.901.1100	CONFERENCE EXPENSE	\$55,000.00	\$10.00	\$731.80	\$54,268.20	\$0.00	\$54,268.20	98.67%
10.5.1200.3399.901.1100	TRAVEL LOCAL MILEAGE	\$1,070.00	\$0.00	\$0.00	\$1,070.00	\$0.00	\$1,070.00	100.00%
10.5.2210.3399.901.1100	TRAVEL LOCAL MILEAGE	\$500.00	\$0.00	\$329.39	\$170.61	\$0.00	\$170.61	34.12%
10.5.2215.3399.901.1100	TRAVEL LOCAL MILEAGE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2320.3399.901.1100	TRAVEL LOCAL MILEAGE	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2510.3399.901.1100	TRAVEL LOCAL MILEAGE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
10.5.2630.3399.901.1100	TRAVEL LOCAL MILEAGE	\$60.00	\$9.14	\$161.01	(\$101.01)	\$0.00	(\$101.01)	-168.35%
10.5.2630.3399.901.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$21.81	(\$21.81)	\$0.00	(\$21.81)	0.00%
10.5.2130.3400.901.1100	COMMUNICATION-TELEPHONE	\$0.00	\$22.50	\$236.25	(\$236.25)	\$33.75	(\$270.00)	0.00%
10.5.2570.3400.901.1100	COMMUNICATION-TELEPHONE	\$5,000.00	\$451.19	\$4,440.55	\$559.45	\$0.00	\$559.45	11.19%
10.5.2570.3400.901.1120	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	(\$48.45)	\$48.45	\$0.00	\$48.45	0.00%
10.5.2630.3400.901.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	\$498.00	(\$498.00)	\$0.00	(\$498.00)	0.00%
10.5.2570.3401.901.1100	COMMUNICATION-POSTAGE	\$500.00	\$0.00	\$1,120.84	(\$620.84)	\$0.00	(\$620.84)	-124.17%
10.5.2640.3502.901.1100	RECRUITING ADDS	\$500.00	\$200.00	\$1,187.13	(\$687.13)	\$0.00	(\$687.13)	-137.43%
10.5.2540.3700.901.1100	PROPERTY SERVICES-WATER SERVIC	\$2,000.00	\$0.00	\$1,092.92	\$907.08	\$0.00	\$907.08	45.35%
10.5.2640.3800.901.1100	UNEMPLOYMENT	\$0.00	\$0.00	\$1,818.68	(\$1,818.68)	\$0.00	(\$1,818.68)	0.00%
10.5.2640.3801.901.1100	UNEMPLOYMENT SERVICE	\$0.00	\$0.00	\$420.00	(\$420.00)	\$0.00	(\$420.00)	0.00%
10.5.2540.3820.901.1100	SCHOOL BOARD LIABILITY	\$23,500.00	\$0.00	\$0.00	\$23,500.00	\$0.00	\$23,500.00	100.00%
10.5.2320.3822.901.1100	INSURANCE	\$127,852.10	\$0.00	\$183,843.00	(\$55,990.90)	\$0.00	(\$55,990.90)	-43.79%
10.5.1200.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$246.49	(\$246.49)	\$0.00	(\$246.49)	0.00%
10.5.1200.4100.901.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$5,156.13	(\$5,156.13)	\$0.00	(\$5,156.13)	0.00%
10.5.2210.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$1,200.00	\$5,085.34	\$3,848.72	(\$2,648.72)	\$5,085.00	(\$7,733.72)	-644.48%
10.5.2210.4100.901.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$0.00	\$0.00	\$47.98	(\$47.98)	0.00%
10.5.2215.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$3,200.00	\$418.89	\$3,442.36	(\$242.36)	\$0.00	(\$242.36)	-7.57%
10.5.2320.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$200.00	\$1,072.11	\$2,203.04	(\$2,003.04)	\$0.00	(\$2,003.04)	-1001.52%
10.5.2510.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$300.00	\$17.29	\$1,452.30	(\$1,152.30)	\$23.16	(\$1,175.46)	-391.82%
10.5.2520.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$618.50	(\$618.50)	\$0.00	(\$618.50)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2540.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$10,000.00	\$11,258.32	\$53,305.73	(\$43,305.73)	\$64.56	(\$43,370.29)	-433.70%
10.5.2540.4100.901.1120	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$14,281.95	(\$14,281.95)	\$0.00	(\$14,281.95)	0.00%
10.5.2630.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$400.00	\$69.95	\$1,178.70	(\$778.70)	\$0.00	(\$778.70)	-194.68%
10.5.2640.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$459.01	(\$459.01)	\$0.00	(\$459.01)	0.00%
10.5.2320.4101.901.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$626.69	(\$626.69)	\$0.00	(\$626.69)	0.00%
10.5.2640.4101.901.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$821.46	(\$821.46)	\$0.00	(\$821.46)	0.00%
10.5.2630.4104.901.1100	INK	\$0.00	\$0.00	\$38.00	(\$38.00)	\$0.00	(\$38.00)	0.00%
10.5.2540.4199.901.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$124.99	(\$124.99)	\$0.00	(\$124.99)	0.00%
10.5.2210.4300.901.1100	LIBRARY BOOKS	\$3,750.00	\$58.69	\$545.67	\$3,204.33	\$0.00	\$3,204.33	85.45%
10.5.2540.4400.901.1100	PERIODICALS	\$0.00	\$0.00	\$416.96	(\$416.96)	\$0.00	(\$416.96)	0.00%
10.5.2540.4600.901.1100	ELECTRICITY	\$0.00	\$0.00	\$29,242.39	(\$29,242.39)	\$0.00	(\$29,242.39)	0.00%
10.5.2215.4700.901.1100	SYSTEMS SOFTWARE	\$2,000.00	\$0.00	\$1,335.86	\$664.14	\$0.00	\$664.14	33.21%
10.5.2540.5400.901.1100	EQUIPMENT OVER \$5,000	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
10.5.2210.6400.901.1100	DUES AND FEES	\$10,409.00	\$1,995.00	\$10,954.60	(\$545.60)	\$0.00	(\$545.60)	-5.24%
10.5.2230.6400.901.1100	DUES AND FEES	\$0.00	\$0.00	\$370.00	(\$370.00)	\$0.00	(\$370.00)	0.00%
10.5.2320.6400.901.1100	DUES AND FEES	\$700.00	\$0.00	\$1,464.50	(\$764.50)	\$0.00	(\$764.50)	-109.21%
10.5.2540.6400.901.1100	DUES AND FEES	\$0.00	\$0.00	\$30.00	(\$30.00)	\$0.00	(\$30.00)	0.00%
10.5.2630.6400.901.1100	DUES AND FEES	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2215.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$2,400.00	\$0.00	(\$603.00)	\$3,003.00	\$0.00	\$3,003.00	125.13%
10.5.2510.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2540.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
10.5.2630.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$2,525.00	\$899.99	\$4,034.29	(\$1,509.29)	\$1,293.99	(\$2,803.28)	-111.02%
10.5.2130.2110.902.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.30	\$2.25	(\$2.25)	\$0.15	(\$2.40)	0.00%
10.5.1200.2130.902.1100	FICA	\$0.00	\$0.14	\$1.47	(\$1.47)	\$0.07	(\$1.54)	0.00%
10.5.1200.2130.902.6100	FICA	\$0.00	\$0.14	\$1.51	(\$1.51)	\$0.07	(\$1.58)	0.00%
10.5.1200.2140.902.1100	MEDICARE	\$0.00	\$0.04	\$0.42	(\$0.42)	\$0.02	(\$0.44)	0.00%
10.5.1200.2140.902.6100	MEDICARE	\$0.00	\$0.02	\$0.27	(\$0.27)	\$0.01	(\$0.28)	0.00%
10.5.2130.2140.902.1100	MEDICARE	\$0.00	\$0.32	\$3.36	(\$3.36)	\$0.16	(\$3.52)	0.00%
10.5.2630.3050.902.1100	APPS AND SOFTWARE	\$20,176.00	\$51.45	\$11,640.86	\$8,535.14	\$0.00	\$8,535.14	42.30%
10.5.2215.3099.902.1100	INFINITEC FLOW-FEE	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	100.00%
10.5.2215.3099.902.3100	INFINITEC FLOW-FEE	\$0.00	\$0.00	\$10,941.12	(\$10,941.12)	\$0.00	(\$10,941.12)	0.00%
10.5.1400.3100.902.1100	PROFESSIONAL TECHNICAL SERVICE	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1400.3100.902.6100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$580.00	(\$580.00)	\$0.00	(\$580.00)	0.00%
10.5.2320.3100.902.1100	PROFESSIONAL TECHNICAL SERVICE	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
10.5.2550.3100.902.6110	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$451.50	\$1,787.30	(\$1,787.30)	\$0.00	(\$1,787.30)	0.00%
10.5.2320.3101.902.1100	ADMINSTRATIVE FEES	\$22,400.00	\$287.89	\$39,444.29	(\$17,044.29)	\$0.00	(\$17,044.29)	-76.09%
10.5.2510.3101.902.1100	ADMINSTRATIVE FEES	\$0.00	\$19.60	\$145.20	(\$145.20)	\$0.00	(\$145.20)	0.00%
10.5.2630.3104.902.1100	MIS SERVICES	\$14,800.00	\$0.00	\$1,673.44	\$13,126.56	\$0.00	\$13,126.56	88.69%
10.5.2510.3107.902.1100	CONTRACTUAL SERVICES	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2630.3107.902.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$600.00	(\$600.00)	\$0.00	(\$600.00)	0.00%
10.5.2640.3107.902.1100	CONTRACTUAL SERVICES	\$2,400.00	\$180.00	\$900.00	\$1,500.00	\$0.00	\$1,500.00	62.50%
10.5.2630.3161.902.1100	COMPUTER LINE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2320.3170.902.1100	AUDIT FEE-FINANCIAL	\$21,600.00	\$0.00	\$0.00	\$21,600.00	\$0.00	\$21,600.00	100.00%
10.5.2320.3172.902.1100	TREASURER'S FEE	\$86,400.00	\$0.00	\$0.00	\$86,400.00	\$0.00	\$86,400.00	100.00%
10.5.2320.3180.902.1100	LEGAL FEE-CONTRACTUAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
10.5.1400.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$25.00	\$0.00	\$2.79	\$22.21	\$0.00	\$22.21	88.84%
10.5.1400.3230.902.6110	REPAIRS AND MAINTENANCE SERVIC	\$15.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00	100.00%
10.5.2215.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.2630.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,600.00	\$0.00	\$576.80	\$1,023.20	\$0.00	\$1,023.20	63.95%
10.5.2215.3251.902.1100	COPIER RENTAL	\$19.00	\$0.00	\$0.00	\$19.00	\$0.00	\$19.00	100.00%

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LaGrange Area Dept. of Special Education

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2570.3251.902.1100	COPIER RENTAL	\$8,000.00	\$814.74	\$10,335.51	(\$2,335.51)	\$0.00	(\$2,335.51)	-29.19%
10.5.2570.3251.902.1120	COPIER RENTAL	\$0.00	\$0.00	\$1,059.17	(\$1,059.17)	\$0.00	(\$1,059.17)	0.00%
10.5.2320.3322.902.1100	EXPENSE REIMBURSEMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2640.3322.902.1100	EXPENSE REIMBURSEMENT	\$0.00	\$0.00	\$43.00	(\$43.00)	\$0.00	(\$43.00)	0.00%
10.5.2210.3325.902.6110	CONFERENCE REGISTRATION	\$0.00	\$151.42	\$151.42	(\$151.42)	\$0.00	(\$151.42)	0.00%
10.5.1200.3399.902.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$2.26	\$23.73	(\$23.73)	\$3.39	(\$27.12)	0.00%
10.5.1200.3399.902.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$2.26	\$23.73	(\$23.73)	\$3.39	(\$27.12)	0.00%
10.5.1400.3399.902.1100	TRAVEL LOCAL MILEAGE	\$125.00	\$0.00	\$27.22	\$97.78	\$0.00	\$97.78	78.22%
10.5.2215.3399.902.1100	TRAVEL LOCAL MILEAGE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.2320.3399.902.1100	TRAVEL LOCAL MILEAGE	\$3,200.00	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	100.00%
10.5.2510.3399.902.1100	TRAVEL LOCAL MILEAGE	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
10.5.2630.3399.902.1100	TRAVEL LOCAL MILEAGE	\$240.00	\$4.49	\$89.45	\$150.55	\$0.00	\$150.55	62.73%
10.5.2630.3399.902.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$10.73	(\$10.73)	\$0.00	(\$10.73)	0.00%
10.5.1400.3400.902.6110	COMMUNICATION-TELEPHONE	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	100.00%
10.5.2130.3400.902.1100	COMMUNICATION-TELEPHONE	\$0.00	\$22.50	\$236.25	(\$236.25)	\$33.75	(\$270.00)	0.00%
10.5.2215.3400.902.1100	COMMUNICATION-TELEPHONE	\$125.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	100.00%
10.5.2570.3400.902.1100	COMMUNICATION-TELEPHONE	\$24,000.00	\$809.81	\$8,158.48	\$15,841.52	\$0.00	\$15,841.52	66.01%
10.5.2215.3401.902.1100	COMMUNICATION-POSTAGE	\$35.00	\$0.00	\$0.00	\$35.00	\$0.00	\$35.00	100.00%
10.5.2570.3401.902.1100	COMMUNICATION-POSTAGE	\$3,000.00	\$0.00	\$1,033.45	\$1,966.55	\$0.00	\$1,966.55	65.55%
10.5.2570.3401.902.3100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$3.48	(\$3.48)	\$0.00	(\$3.48)	0.00%
10.5.4950.3500.902.6100	MARKETING	\$0.00	\$0.00	\$180.00	(\$180.00)	\$0.00	(\$180.00)	0.00%
10.5.2640.3502.902.1100	RECRUITING ADDS	\$2,000.00	\$800.00	\$2,748.49	(\$748.49)	\$0.00	(\$748.49)	-37.42%
10.5.2640.3800.902.1100	UNEMPLOYMENT	\$0.00	\$0.00	\$7,274.70	(\$7,274.70)	\$0.00	(\$7,274.70)	0.00%
10.5.2640.3801.902.1100	UNEMPLOYMENT SERVICE	\$0.00	\$0.00	\$1,680.00	(\$1,680.00)	\$0.00	(\$1,680.00)	0.00%
10.5.2320.3822.902.1100	INSURANCE	\$66,400.00	\$0.00	\$0.00	\$66,400.00	\$0.00	\$66,400.00	100.00%
10.5.1400.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$65.00	\$0.00	\$0.00	\$65.00	\$0.00	\$65.00	100.00%
10.5.1400.4100.902.6110	OFFICE SUPPLIES LESS \$499	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%
10.5.1400.4100.902.6220	OFFICE SUPPLIES LESS \$499	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00	100.00%
10.5.2130.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2215.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
10.5.2320.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2510.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,200.00	\$69.12	\$69.12	\$1,130.88	\$0.00	\$1,130.88	94.24%
10.5.2630.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,600.00	\$0.00	\$94.37	\$1,505.63	\$0.00	\$1,505.63	94.10%
10.5.2640.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$419.00	(\$419.00)	\$0.00	(\$419.00)	0.00%
10.5.4505.4101.902.6100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$246.84	(\$246.84)	\$0.00	(\$246.84)	0.00%
10.5.4505.4101.902.6110	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$16.99	(\$16.99)	\$0.00	(\$16.99)	0.00%
10.5.2630.4104.902.1100	INK	\$0.00	\$0.00	\$151.99	(\$151.99)	\$0.00	(\$151.99)	0.00%
10.5.4505.4120.902.6220	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$1,047.27	(\$1,047.27)	\$0.00	(\$1,047.27)	0.00%
10.5.1400.4199.902.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2215.4700.902.1100	SYSTEMS SOFTWARE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.1400.6400.902.6110	DUES AND FEES	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	100.00%
10.5.2320.6400.902.1100	DUES AND FEES	\$2,800.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
10.5.2630.6400.902.1100	DUES AND FEES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
10.5.1400.7000.902.6110	EQUIPMENT \$500 TO \$4999	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00	100.00%
10.5.2215.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2510.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2630.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$506.99	\$1,493.01	\$0.00	\$1,493.01	74.65%
10.5.1400.1100.903.6110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$1,107.25	\$13,160.26	(\$13,160.26)	\$1,400.00	(\$14,560.26)	0.00%
10.5.1400.1170.903.6220	SALARY-STUDENT	\$20,671.05	\$0.00	\$13,720.00	\$6,951.05	\$0.00	\$6,951.05	33.63%
10.5.4950.2110.903.6100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$34.25	(\$34.25)	\$0.00	(\$34.25)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.2130.903.1100	FICA	\$0.00	\$2.64	\$27.72	(\$27.72)	\$1.32	(\$29.04)	0.00%
10.5.1200.2130.903.6100	FICA	\$0.00	\$2.64	\$27.72	(\$27.72)	\$1.32	(\$29.04)	0.00%
10.5.1200.2140.903.1100	MEDICARE	\$0.00	\$0.62	\$6.51	(\$6.51)	\$0.31	(\$6.82)	0.00%
10.5.1200.2140.903.6100	MEDICARE	\$0.00	\$0.62	\$6.51	(\$6.51)	\$0.31	(\$6.82)	0.00%
10.5.1400.2140.903.6110	MEDICARE	\$0.00	\$16.05	\$190.83	(\$190.83)	\$20.30	(\$211.13)	0.00%
10.5.4950.2140.903.6100	MEDICARE	\$0.00	\$0.00	\$39.73	(\$39.73)	\$0.00	(\$39.73)	0.00%
10.5.1400.3100.903.1100	PROFESSIONAL TECHNICAL SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.5.2210.3100.903.6110	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$250.00	\$1,510.94	(\$1,510.94)	\$0.00	(\$1,510.94)	0.00%
10.5.1400.3104.903.6100	MIS SERVICES	\$0.00	\$0.00	\$5,571.00	(\$5,571.00)	\$0.00	(\$5,571.00)	0.00%
10.5.4950.3104.903.6100	MIS SERVICES	\$0.00	\$0.00	\$2,740.00	(\$2,740.00)	\$0.00	(\$2,740.00)	0.00%
10.5.1400.3141.903.6100	STUDENT STIPENDS	\$0.00	\$0.00	(\$18,763.13)	\$18,763.13	\$0.00	\$18,763.13	0.00%
10.5.1400.3141.903.6110	STUDENT STIPENDS	\$15,675.00	\$0.00	(\$1,685.00)	\$17,360.00	\$0.00	\$17,360.00	110.75%
10.5.1400.3230.903.1100	REPAIRS AND MAINTENANCE SERVIC	\$475.00	\$0.00	\$52.98	\$422.02	\$0.00	\$422.02	88.85%
10.5.1400.3230.903.6110	REPAIRS AND MAINTENANCE SERVIC	\$285.00	\$0.00	\$0.00	\$285.00	\$0.00	\$285.00	100.00%
10.5.1400.3250.903.6110	ROOM RENTALS	\$0.00	\$10,800.00	\$10,800.00	(\$10,800.00)	\$0.00	(\$10,800.00)	0.00%
10.5.1400.3310.903.1100	PUPIL TRANSPORTATION	\$2,299.00	\$0.00	\$3,642.66	(\$1,343.66)	\$0.00	(\$1,343.66)	-58.45%
10.5.1200.3399.903.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$42.74	\$448.77	(\$448.77)	\$64.11	(\$512.88)	0.00%
10.5.1200.3399.903.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$42.74	\$448.77	(\$448.77)	\$64.11	(\$512.88)	0.00%
10.5.1400.3399.903.1100	TRAVEL LOCAL MILEAGE	\$2,375.00	\$0.00	\$516.78	\$1,858.22	\$0.00	\$1,858.22	78.24%
10.5.4505.3399.903.6220	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$75.57	(\$75.57)	\$0.00	(\$75.57)	0.00%
10.5.1400.3400.903.6110	COMMUNICATION-TELEPHONE	\$2,090.00	\$0.00	\$0.00	\$2,090.00	\$0.00	\$2,090.00	100.00%
10.5.2570.3400.903.1100	COMMUNICATION-TELEPHONE	\$0.00	\$80.98	\$817.06	(\$817.06)	\$0.00	(\$817.06)	0.00%
10.5.2570.3401.903.1100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$903.99	(\$903.99)	\$0.00	(\$903.99)	0.00%
10.5.1400.3500.903.6100	MARKETING	\$0.00	\$0.00	\$0.00	\$0.00	\$130.26	(\$130.26)	0.00%
10.5.1400.3500.903.6110	MARKETING	\$7,362.50	\$0.00	\$0.00	\$7,362.50	\$0.00	\$7,362.50	100.00%
10.5.1400.3600.903.6110	PRINTING AND BINDING	\$1,757.50	\$0.00	\$0.00	\$1,757.50	\$0.00	\$1,757.50	100.00%
10.5.1400.3800.903.6110	UNEMPLOYMENT	\$950.00	\$0.00	\$0.00	\$950.00	\$0.00	\$950.00	100.00%
10.5.1400.4100.903.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$0.00	\$1,028.74	\$971.26	\$0.00	\$971.26	48.56%
10.5.1400.4100.903.6100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$152.30	(\$152.30)	\$0.00	(\$152.30)	0.00%
10.5.1400.4100.903.6110	OFFICE SUPPLIES LESS \$499	\$5,000.00	\$272.82	\$498.39	\$4,501.61	\$42.97	\$4,458.64	89.17%
10.5.1400.4100.903.6220	OFFICE SUPPLIES LESS \$499	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
10.5.4950.4100.903.6110	OFFICE SUPPLIES LESS \$499	\$0.00	\$2,884.00	\$2,930.59	(\$2,930.59)	\$0.00	(\$2,930.59)	0.00%
10.5.1400.4101.903.6110	SUPPLIES-MEETINGS	\$380.00	\$0.00	\$0.00	\$380.00	\$0.00	\$380.00	100.00%
10.5.4505.4101.903.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$127.91	(\$127.91)	\$0.00	(\$127.91)	0.00%
10.5.4950.4118.903.6110	CURRICULUM	\$0.00	\$0.00	\$6,000.00	(\$6,000.00)	\$0.00	(\$6,000.00)	0.00%
10.5.4505.4120.903.1100	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$339.32	(\$339.32)	\$0.00	(\$339.32)	0.00%
10.5.4950.4120.903.6110	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$132.68	(\$132.68)	\$0.00	(\$132.68)	0.00%
10.5.1400.4199.903.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1400.6400.903.1100	DUES AND FEES	\$0.00	\$0.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
10.5.1400.6400.903.6110	DUES AND FEES	\$950.00	\$0.00	\$0.00	\$950.00	\$0.00	\$950.00	100.00%
10.5.1400.7000.903.6110	EQUIPMENT \$500 TO \$4999	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.2115.1000.904.1100	SALARIES, CERTIFIED STAFF	\$114,480.00	\$9,091.36	\$81,822.24	\$32,657.76	\$27,274.08	\$5,383.68	4.70%
10.5.2115.2110.904.1100	TEACHER'S RETIREMENT (TRS)	\$1,717.20	\$113.64	\$1,022.76	\$694.44	\$56.82	\$637.62	37.13%
10.5.2115.2140.904.1100	MEDICARE	\$1,659.96	\$130.90	\$1,180.40	\$479.56	\$65.45	\$414.11	24.95%
10.5.2115.2210.904.1100	LIFE INSURANCE	\$138.00	\$13.10	\$117.90	\$20.10	\$6.55	\$13.55	9.82%
10.5.2115.2220.904.1100	MEDICAL INSURANCE	\$21,239.54	\$0.00	\$0.00	\$21,239.54	\$0.00	\$21,239.54	100.00%
10.5.2115.2230.904.1100	DENTAL INSURANCE	\$1,451.38	\$133.88	\$1,204.92	\$246.46	\$66.94	\$179.52	12.37%
10.5.2540.1100.905.1100	SALARIES, NON CERTIFIED STAFF	\$74,057.00	\$5,927.17	\$61,104.46	\$12,952.54	\$5,752.52	\$7,200.02	9.72%
10.5.2540.2120.905.1100	MUNICIPAL RETIREMENT	\$1,666.28	\$99.37	\$1,420.75	\$245.53	\$47.09	\$198.44	11.91%
10.5.2540.2130.905.1100	FICA	\$4,591.53	\$363.14	\$3,750.81	\$840.72	\$157.15	\$683.57	14.89%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2570.2130.905.1100	FICA	\$0.00	\$4.54	\$47.93	(\$47.93)	\$2.27	(\$50.20)	0.00%
10.5.2540.2140.905.1100	MEDICARE	\$1,073.83	\$84.94	\$877.29	\$196.54	\$36.76	\$159.78	14.88%
10.5.2570.2140.905.1100	MEDICARE	\$0.00	\$1.06	\$11.16	(\$11.16)	\$0.53	(\$11.69)	0.00%
10.5.2540.2210.905.1100	LIFE INSURANCE	\$414.00	\$4.60	\$41.40	\$372.60	\$2.30	\$370.30	89.44%
10.5.2540.2220.905.1100	MEDICAL INSURANCE	\$17,250.66	\$1,620.66	\$14,306.90	\$2,943.76	\$810.33	\$2,133.43	12.37%
10.5.2540.2230.905.1100	DENTAL INSURANCE	\$1,282.08	\$114.20	\$1,027.80	\$254.28	\$57.10	\$197.18	15.38%
10.5.2570.3400.905.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.1207.1100.906.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,271.11	\$67,190.90	(\$67,190.90)	\$6,294.41	(\$73,485.31)	0.00%
10.5.1200.1104.906.1100	AIDE SALARIES	\$0.00	\$2,056.62	\$18,509.58	(\$18,509.58)	\$2,056.55	(\$20,566.13)	0.00%
10.5.1207.1104.906.1100	AIDE SALARIES	\$187,985.27	\$10,686.08	\$91,011.80	\$96,973.47	\$26,520.03	\$70,453.44	37.48%
10.5.1207.2110.906.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$19.63	(\$19.63)	\$0.00	(\$19.63)	0.00%
10.5.1200.2120.906.1100	MUNICIPAL RETIREMENT	\$0.00	\$46.28	\$555.31	(\$555.31)	\$23.14	(\$578.45)	0.00%
10.5.1207.2120.906.1100	MUNICIPAL RETIREMENT	\$4,229.67	\$381.51	\$4,691.87	(\$462.20)	\$193.40	(\$655.60)	-15.50%
10.5.1200.2130.906.1100	FICA	\$0.00	\$127.51	\$1,147.64	(\$1,147.64)	\$63.75	(\$1,211.39)	0.00%
10.5.1207.2130.906.1100	FICA	\$11,655.09	\$962.26	\$8,966.44	\$2,688.65	\$488.25	\$2,200.40	18.88%
10.5.1200.2140.906.1100	MEDICARE	\$0.00	\$29.82	\$268.41	(\$268.41)	\$14.91	(\$283.32)	0.00%
10.5.1207.2140.906.1100	MEDICARE	\$2,725.79	\$225.05	\$2,104.95	\$620.84	\$114.18	\$506.66	18.59%
10.5.1200.2210.906.1100	LIFE INSURANCE	\$0.00	\$4.60	\$41.40	(\$41.40)	\$2.30	(\$43.70)	0.00%
10.5.1207.2210.906.1100	LIFE INSURANCE	\$1,104.00	\$34.92	\$331.94	\$772.06	\$17.46	\$754.60	68.35%
10.5.1207.2220.906.1100	MEDICAL INSURANCE	\$82,898.26	\$4,788.52	\$43,175.01	\$39,723.25	\$2,394.26	\$37,328.99	45.03%
10.5.1207.2230.906.1100	DENTAL INSURANCE	\$6,391.41	\$421.40	\$3,908.90	\$2,482.51	\$210.70	\$2,271.81	35.54%
10.5.2210.3100.906.6110	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$110.00	\$110.00	(\$110.00)	\$0.00	(\$110.00)	0.00%
10.5.1207.3399.906.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$22.06	(\$22.06)	\$0.00	(\$22.06)	0.00%
10.5.1207.1000.907.1100	SALARIES, CERTIFIED STAFF	\$453,548.61	\$30,569.04	\$274,481.76	\$179,066.85	\$91,043.78	\$88,023.07	19.41%
10.5.1207.2110.907.1100	TEACHER'S RETIREMENT (TRS)	\$6,803.23	\$378.94	\$3,412.91	\$3,390.32	\$189.47	\$3,200.85	47.05%
10.5.1207.2120.907.1100	MUNICIPAL RETIREMENT	\$0.00	\$5.72	\$33.06	(\$33.06)	\$2.28	(\$35.34)	0.00%
10.5.1207.2130.907.1100	FICA	\$0.00	\$13.98	\$68.84	(\$68.84)	\$5.49	(\$74.33)	0.00%
10.5.1207.2140.907.1100	MEDICARE	\$6,576.45	\$432.27	\$3,890.38	\$2,686.07	\$215.75	\$2,470.32	37.56%
10.5.1207.2210.907.1100	LIFE INSURANCE	\$2,690.00	\$69.00	\$621.00	\$2,069.00	\$34.50	\$2,034.50	75.63%
10.5.1207.2220.907.1100	MEDICAL INSURANCE	\$41,316.68	\$2,718.56	\$23,970.86	\$17,345.82	\$1,359.28	\$15,986.54	38.69%
10.5.1207.2230.907.1100	DENTAL INSURANCE	\$2,888.70	\$187.44	\$1,686.96	\$1,201.74	\$93.72	\$1,108.02	38.36%
10.5.2540.4100.907.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$13.75	(\$13.75)	\$0.00	(\$13.75)	0.00%
10.5.2510.1000.908.1100	SALARIES, CERTIFIED STAFF	\$102,400.00	\$8,583.34	\$90,125.07	\$12,274.93	\$12,874.93	(\$600.00)	-0.59%
10.5.2510.2110.908.1100	TEACHER'S RETIREMENT (TRS)	\$12,021.76	\$1,051.70	\$11,021.15	\$1,000.61	\$525.85	\$474.76	3.95%
10.5.2570.2120.908.1100	MUNICIPAL RETIREMENT	\$0.00	\$1.54	\$18.93	(\$18.93)	\$0.77	(\$19.70)	0.00%
10.5.2570.2130.908.1100	FICA	\$0.00	\$4.04	\$36.48	(\$36.48)	\$2.02	(\$38.50)	0.00%
10.5.2510.2140.908.1100	MEDICARE	\$1,484.80	\$123.98	\$1,302.67	\$182.13	\$61.99	\$120.14	8.09%
10.5.2570.2140.908.1100	MEDICARE	\$0.00	\$3.32	\$33.52	(\$33.52)	\$1.66	(\$35.18)	0.00%
10.5.2510.2210.908.1100	LIFE INSURANCE	\$2,000.00	\$21.12	\$190.08	\$1,809.92	\$10.56	\$1,799.36	89.97%
10.5.2510.2220.908.1100	MEDICAL INSURANCE	\$26,885.50	\$2,552.92	\$22,536.60	\$4,348.90	\$1,276.46	\$3,072.44	11.43%
10.5.2510.2230.908.1100	DENTAL INSURANCE	\$1,814.22	\$176.14	\$1,585.26	\$228.96	\$88.07	\$140.89	7.77%
10.5.2570.3399.908.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2570.3400.908.1100	COMMUNICATION-TELEPHONE	\$0.00	\$143.32	\$1,402.62	(\$1,402.62)	\$214.93	(\$1,617.55)	0.00%
10.5.2640.1100.909.1100	SALARIES, NON CERTIFIED STAFF	\$92,594.89	\$7,716.24	\$81,020.52	\$11,574.37	\$11,574.37	\$0.00	0.00%
10.5.2640.2120.909.1100	MUNICIPAL RETIREMENT	\$2,083.38	\$173.62	\$2,604.30	(\$520.92)	\$86.81	(\$607.73)	-29.17%
10.5.2640.2130.909.1100	FICA	\$5,740.88	\$469.60	\$4,964.74	\$776.14	\$234.80	\$541.34	9.43%
10.5.2640.2140.909.1100	MEDICARE	\$1,342.83	\$109.82	\$1,161.12	\$181.51	\$54.91	\$126.60	9.43%
10.5.2640.2210.909.1100	LIFE INSURANCE	\$138.00	\$13.80	\$124.20	\$13.80	\$6.90	\$6.90	5.00%
10.5.2640.2220.909.1100	MEDICAL INSURANCE	\$24,032.84	\$0.00	\$7,791.09	\$16,241.75	\$0.00	\$16,241.75	67.58%
10.5.2640.2230.909.1100	DENTAL INSURANCE	\$1,814.22	\$114.20	\$1,058.77	\$755.45	\$57.10	\$698.35	38.49%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2640.3399.909.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2640.3400.909.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.2410.1000.910.1100	SALARIES, CERTIFIED STAFF	\$128,739.39	\$0.00	\$0.00	\$128,739.39	\$0.00	\$128,739.39	100.00%
10.5.2410.2110.910.1100	TEACHER'S RETIREMENT (TRS)	\$15,114.00	\$0.00	\$0.00	\$15,114.00	\$0.00	\$15,114.00	100.00%
10.5.2210.2140.910.1100	MEDICARE	\$0.00	\$1.28	\$13.47	(\$13.47)	\$0.64	(\$14.11)	0.00%
10.5.2410.2140.910.1100	MEDICARE	\$1,866.72	\$0.00	\$0.00	\$1,866.72	\$0.00	\$1,866.72	100.00%
10.5.2410.2210.910.1100	LIFE INSURANCE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2410.2220.910.1100	MEDICAL INSURANCE	\$8,423.62	\$0.00	\$0.00	\$8,423.62	\$0.00	\$8,423.62	100.00%
10.5.2410.2230.910.1100	DENTAL INSURANCE	\$598.88	\$0.00	\$0.00	\$598.88	\$0.00	\$598.88	100.00%
10.5.2210.3399.910.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.1207.1100.911.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$1,818.80	\$11,886.43	(\$11,886.43)	\$4,467.08	(\$16,353.51)	0.00%
10.5.2610.1100.911.1100	SALARIES, NON CERTIFIED STAFF	\$346,456.57	\$20,100.42	\$235,481.38	\$110,975.19	\$30,150.46	\$80,824.73	23.33%
10.5.1207.2120.911.1100	MUNICIPAL RETIREMENT	\$0.00	\$40.92	\$318.16	(\$318.16)	\$13.92	(\$332.08)	0.00%
10.5.2610.2120.911.1100	MUNICIPAL RETIREMENT	\$7,795.27	\$452.26	\$7,665.54	\$129.73	\$281.50	(\$151.77)	-1.95%
10.5.1207.2130.911.1100	FICA	\$0.00	\$112.05	\$733.38	(\$733.38)	\$38.01	(\$771.39)	0.00%
10.5.2610.2130.911.1100	FICA	\$21,480.31	\$1,180.00	\$13,938.11	\$7,542.20	\$742.58	\$6,799.62	31.66%
10.5.1207.2140.911.1100	MEDICARE	\$0.00	\$26.20	\$171.54	(\$171.54)	\$8.89	(\$180.43)	0.00%
10.5.2610.2140.911.1100	MEDICARE	\$5,023.62	\$275.98	\$3,259.76	\$1,763.86	\$173.67	\$1,590.19	31.65%
10.5.1207.2210.911.1100	LIFE INSURANCE	\$0.00	\$4.60	\$34.50	(\$34.50)	\$2.30	(\$36.80)	0.00%
10.5.2610.2210.911.1100	LIFE INSURANCE	\$1,104.00	\$19.46	\$203.52	\$900.48	\$12.03	\$888.45	80.48%
10.5.2610.2220.911.1100	MEDICAL INSURANCE	\$166,960.00	\$10,065.68	\$103,029.39	\$63,930.61	\$5,032.84	\$58,897.77	35.28%
10.5.1207.2230.911.1100	DENTAL INSURANCE	\$0.00	\$46.52	\$232.60	(\$232.60)	\$23.26	(\$255.86)	0.00%
10.5.2610.2230.911.1100	DENTAL INSURANCE	\$12,128.80	\$694.88	\$7,262.03	\$4,866.77	\$347.44	\$4,519.33	37.26%
10.5.1207.3399.911.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$161.84	(\$161.84)	\$0.00	(\$161.84)	0.00%
10.5.2610.3399.911.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$10.53	\$122.88	(\$122.88)	\$0.00	(\$122.88)	0.00%
10.5.1400.1100.912.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$4,190.48	\$37,714.32	(\$37,714.32)	\$6,285.68	(\$44,000.00)	0.00%
10.5.1400.1100.912.6100	SALARIES, NON CERTIFIED STAFF	\$123,511.98	\$8,228.44	\$86,398.62	\$37,113.36	\$12,342.58	\$24,770.78	20.06%
10.5.1400.1100.912.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$1,520.00	(\$1,520.00)	\$0.00	(\$1,520.00)	0.00%
10.5.1400.2120.912.1100	MUNICIPAL RETIREMENT	\$0.00	\$94.28	\$1,131.42	(\$1,131.42)	\$47.14	(\$1,178.56)	0.00%
10.5.1400.2120.912.6100	MUNICIPAL RETIREMENT	\$2,779.02	\$185.14	\$2,777.10	\$1.92	\$92.57	(\$90.65)	-3.26%
10.5.1400.2130.912.1100	FICA	\$0.00	\$259.80	\$2,303.04	(\$2,303.04)	\$129.90	(\$2,432.94)	0.00%
10.5.1400.2130.912.6100	FICA	\$8,463.97	\$482.16	\$5,108.51	\$3,355.46	\$241.08	\$3,114.38	36.80%
10.5.1400.2130.912.6220	FICA	\$0.00	\$0.00	\$94.24	(\$94.24)	\$0.00	(\$94.24)	0.00%
10.5.1400.2140.912.1100	MEDICARE	\$0.00	\$60.76	\$538.62	(\$538.62)	\$30.38	(\$569.00)	0.00%
10.5.1400.2140.912.6100	MEDICARE	\$1,790.92	\$112.76	\$1,194.72	\$596.20	\$56.38	\$539.82	30.14%
10.5.1400.2140.912.6220	MEDICARE	\$0.00	\$0.00	\$22.04	(\$22.04)	\$0.00	(\$22.04)	0.00%
10.5.1400.2210.912.1100	LIFE INSURANCE	\$0.00	\$4.60	\$23.00	(\$23.00)	\$2.30	(\$25.30)	0.00%
10.5.1400.2210.912.6100	LIFE INSURANCE	\$414.00	\$9.20	\$82.80	\$331.20	\$4.60	\$326.60	78.89%
10.5.1400.2220.912.1100	MEDICAL INSURANCE	\$0.00	\$0.00	\$1,980.84	(\$1,980.84)	\$0.00	(\$1,980.84)	0.00%
10.5.1400.2220.912.6100	MEDICAL INSURANCE	\$34,662.02	\$1,989.52	\$18,035.02	\$16,627.00	\$994.76	\$15,632.24	45.10%
10.5.1400.2230.912.1100	DENTAL INSURANCE	\$0.00	\$0.00	\$140.92	(\$140.92)	\$0.00	(\$140.92)	0.00%
10.5.1400.2230.912.6100	DENTAL INSURANCE	\$2,956.15	\$146.10	\$1,314.90	\$1,641.25	\$73.05	\$1,568.20	53.05%
10.5.1400.3399.912.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$22.74	(\$22.74)	\$0.00	(\$22.74)	0.00%
10.5.1400.3399.912.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$51.60	(\$51.60)	\$0.00	(\$51.60)	0.00%
10.5.2320.1100.913.1100	SALARIES, NON CERTIFIED STAFF	\$57,223.64	\$3,641.38	\$38,909.19	\$18,314.45	\$5,462.07	\$12,852.38	22.46%
10.5.2320.2120.913.1100	MUNICIPAL RETIREMENT	\$1,287.53	\$81.92	\$1,283.62	\$3.91	\$40.96	(\$37.05)	-2.88%
10.5.2320.2130.913.1100	FICA	\$3,547.87	\$215.46	\$2,324.97	\$1,222.90	\$107.73	\$1,115.17	31.43%
10.5.2570.2130.913.1100	FICA	\$0.00	\$0.00	\$6.97	(\$6.97)	\$0.00	(\$6.97)	0.00%
10.5.2320.2140.913.1100	MEDICARE	\$829.74	\$50.40	\$543.79	\$285.95	\$25.20	\$260.75	31.43%
10.5.2570.2140.913.1100	MEDICARE	\$0.00	\$0.00	\$1.62	(\$1.62)	\$0.00	(\$1.62)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

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Fiscal Year: 2021-2022

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2320.2210.913.1100	LIFE INSURANCE	\$2,100.00	\$13.80	\$114.22	\$1,985.78	\$6.90	\$1,978.88	94.23%
10.5.2320.2220.913.1100	MEDICAL INSURANCE	\$26,885.50	\$2,552.92	\$11,996.21	\$14,889.29	\$1,276.46	\$13,612.83	50.63%
10.5.2320.2230.913.1100	DENTAL INSURANCE	\$1,814.22	\$176.14	\$577.15	\$1,237.07	\$88.07	\$1,149.00	63.33%
10.5.2570.3400.913.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	\$112.50	(\$112.50)	\$0.00	(\$112.50)	0.00%
10.5.2320.1000.914.1100	SALARIES, CERTIFIED STAFF	\$175,000.00	\$15,000.00	\$157,500.00	\$17,500.00	\$22,500.00	(\$5,000.00)	-2.86%
10.5.2320.2110.914.1100	TEACHER'S RETIREMENT (TRS)	\$20,545.00	\$1,837.92	\$19,298.16	\$1,246.84	\$918.96	\$327.88	1.60%
10.5.2320.2140.914.1100	MEDICARE	\$2,537.50	\$217.12	\$2,279.53	\$257.97	\$108.56	\$149.41	5.89%
10.5.2320.2210.914.1100	LIFE INSURANCE	\$2,000.00	\$31.68	\$285.12	\$1,714.88	\$15.84	\$1,699.04	84.95%
10.5.2320.2220.914.1100	MEDICAL INSURANCE	\$17,250.66	\$1,620.66	\$14,306.90	\$2,943.76	\$810.33	\$2,133.43	12.37%
10.5.2320.2230.914.1100	DENTAL INSURANCE	\$1,282.08	\$114.20	\$1,027.80	\$254.28	\$57.10	\$197.18	15.38%
10.5.1207.1100.915.1100	SALARIES, NON CERTIFIED STAFF	\$704,598.04	\$20,736.53	\$180,914.50	\$523,683.54	\$53,336.72	\$470,346.82	66.75%
10.5.1207.1104.915.1100	AIDE SALARIES	\$0.00	\$36,715.83	\$318,727.01	(\$318,727.01)	\$96,201.13	(\$414,928.14)	0.00%
10.5.1207.2110.915.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$3.59	\$18.40	(\$18.40)	\$0.77	(\$19.17)	0.00%
10.5.1207.2120.915.1100	MUNICIPAL RETIREMENT	\$15,853.46	\$1,250.45	\$14,508.93	\$1,344.53	\$620.23	\$724.30	4.57%
10.5.1207.2130.915.1100	FICA	\$43,685.08	\$3,315.31	\$28,872.15	\$14,812.93	\$1,637.41	\$13,175.52	30.16%
10.5.1207.2140.915.1100	MEDICARE	\$10,216.67	\$779.55	\$6,774.70	\$3,441.97	\$383.84	\$3,058.13	29.93%
10.5.1207.2210.915.1100	LIFE INSURANCE	\$2,346.00	\$66.28	\$578.86	\$1,767.14	\$33.14	\$1,734.00	73.91%
10.5.1207.2220.915.1100	MEDICAL INSURANCE	\$130,085.24	\$11,361.96	\$100,632.80	\$29,452.44	\$5,680.98	\$23,771.46	18.27%
10.5.1207.2230.915.1100	DENTAL INSURANCE	\$9,266.04	\$859.70	\$7,472.00	\$1,794.04	\$429.85	\$1,364.19	14.72%
10.5.1207.3399.915.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$504.44	\$2,425.84	(\$2,425.84)	\$0.00	(\$2,425.84)	0.00%
10.5.2131.1100.916.1100	SALARIES, NON CERTIFIED STAFF	\$2,730,949.74	\$235,496.06	\$2,134,185.39	\$596,764.35	\$557,588.34	\$39,176.01	1.43%
10.5.2131.2120.916.1100	MUNICIPAL RETIREMENT	\$61,446.37	\$5,235.56	\$63,189.50	(\$1,743.13)	\$2,613.95	(\$4,357.08)	-7.09%
10.5.2131.2130.916.1100	FICA	\$169,318.88	\$13,679.25	\$124,424.42	\$44,894.46	\$6,827.92	\$38,066.54	22.48%
10.5.2131.2140.916.1100	MEDICARE	\$39,598.77	\$3,199.22	\$29,099.18	\$10,499.59	\$1,596.88	\$8,902.71	22.48%
10.5.2131.2210.916.1100	LIFE INSURANCE	\$5,934.00	\$542.80	\$4,781.70	\$1,152.30	\$271.40	\$880.90	14.84%
10.5.2131.2220.916.1100	MEDICAL INSURANCE	\$475,222.41	\$47,438.04	\$420,662.05	\$54,560.36	\$23,719.02	\$30,841.34	6.49%
10.5.2131.2230.916.1100	DENTAL INSURANCE	\$31,796.84	\$3,223.00	\$29,050.98	\$2,745.86	\$1,611.50	\$1,134.36	3.57%
10.5.2131.3399.916.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$197.65	\$1,357.34	(\$1,357.34)	\$0.00	(\$1,357.34)	0.00%
10.5.2131.3399.916.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$23.75	(\$23.75)	\$0.00	(\$23.75)	0.00%
10.5.1200.4100.916.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$1,500.00	(\$1,500.00)	\$0.00	(\$1,500.00)	0.00%
10.5.2131.4100.916.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$304.20	(\$304.20)	\$0.00	(\$304.20)	0.00%
10.5.1200.1100.917.1100	SALARIES, NON CERTIFIED STAFF	\$1,618,061.85	\$137,377.58	\$1,164,687.64	\$453,374.21	\$223,311.03	\$230,063.18	14.22%
10.5.1200.1100.917.4993	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,030.00	\$23,125.20	(\$23,125.20)	\$2,510.00	(\$25,635.20)	0.00%
10.5.1200.1104.917.1100	AIDE SALARIES	\$0.00	\$0.00	\$4,133.15	(\$4,133.15)	\$24.09	(\$4,157.24)	0.00%
10.5.1200.2110.917.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$19.71	(\$19.71)	\$0.00	(\$19.71)	0.00%
10.5.1200.2110.917.4993	TEACHER'S RETIREMENT (TRS)	\$0.00	\$11.62	\$71.25	(\$71.25)	\$2.75	(\$74.00)	0.00%
10.5.1200.2120.917.1100	MUNICIPAL RETIREMENT	\$36,387.95	\$3,023.97	\$34,284.17	\$2,103.78	\$1,489.11	\$614.67	1.69%
10.5.1200.2120.917.4993	MUNICIPAL RETIREMENT	\$0.00	\$112.76	\$435.97	(\$435.97)	\$44.55	(\$480.52)	0.00%
10.5.1200.2130.917.1100	FICA	\$100,296.59	\$7,995.37	\$68,106.78	\$32,189.81	\$3,933.96	\$28,255.85	28.17%
10.5.1200.2130.917.4993	FICA	\$0.00	\$338.10	\$1,276.75	(\$1,276.75)	\$138.55	(\$1,415.30)	0.00%
10.5.1200.2140.917.1100	MEDICARE	\$23,456.46	\$1,869.84	\$15,927.63	\$7,528.83	\$920.00	\$6,608.83	28.17%
10.5.1200.2140.917.4993	MEDICARE	\$0.00	\$84.86	\$325.28	(\$325.28)	\$35.59	(\$360.87)	0.00%
10.5.1200.2210.917.1100	LIFE INSURANCE	\$11,040.00	\$352.69	\$2,911.43	\$8,128.57	\$175.33	\$7,953.24	72.04%
10.5.1200.2220.917.1100	MEDICAL INSURANCE	\$402,217.10	\$31,936.17	\$290,910.87	\$111,306.23	\$15,899.07	\$95,407.16	23.72%
10.5.1200.2230.917.1100	DENTAL INSURANCE	\$29,806.22	\$2,637.10	\$23,404.88	\$6,401.34	\$1,331.53	\$5,069.81	17.01%
10.5.2132.1100.918.1100	SALARIES, NON CERTIFIED STAFF	\$1,174,230.27	\$102,967.30	\$930,025.73	\$244,204.54	\$271,534.17	(\$27,329.63)	-2.33%
10.5.2132.2120.918.1100	MUNICIPAL RETIREMENT	\$26,420.18	\$2,316.77	\$27,907.68	(\$1,487.50)	\$1,163.53	(\$2,651.03)	-10.03%
10.5.2132.2130.918.1100	FICA	\$72,802.28	\$5,973.80	\$54,044.18	\$18,758.10	\$2,997.05	\$15,761.05	21.65%
10.5.2132.2140.918.1100	MEDICARE	\$17,026.34	\$1,397.15	\$12,639.64	\$4,386.70	\$700.95	\$3,685.75	21.65%
10.5.2132.2210.918.1100	LIFE INSURANCE	\$2,346.00	\$207.00	\$1,863.00	\$483.00	\$103.50	\$379.50	16.18%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2132.2220.918.1100	MEDICAL INSURANCE	\$206,168.35	\$20,393.08	\$183,618.32	\$22,550.03	\$10,196.54	\$12,353.49	5.99%
10.5.2132.2230.918.1100	DENTAL INSURANCE	\$15,471.98	\$1,548.76	\$13,938.84	\$1,533.14	\$774.38	\$758.76	4.90%
10.5.2132.3325.918.1100	CONFERENCE REGISTRATION	\$0.00	\$150.47	\$150.47	(\$150.47)	\$0.00	(\$150.47)	0.00%
10.5.2132.3399.918.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$31.99	\$1,107.46	(\$1,107.46)	\$0.00	(\$1,107.46)	0.00%
10.5.2410.1100.919.1100	SALARIES, NON CERTIFIED STAFF	\$290,323.08	\$16,457.92	\$172,808.16	\$117,514.92	\$24,687.01	\$92,827.91	31.97%
10.5.2410.2120.919.1100	MUNICIPAL RETIREMENT	\$6,532.27	\$370.30	\$5,554.50	\$977.77	\$185.15	\$792.62	12.13%
10.5.2132.2130.919.1100	FICA	\$0.00	\$5.36	\$56.80	(\$56.80)	\$2.68	(\$59.48)	0.00%
10.5.2410.2130.919.1100	FICA	\$18,000.03	\$998.39	\$10,535.06	\$7,464.97	\$498.68	\$6,966.29	38.70%
10.5.2132.2140.919.1100	MEDICARE	\$0.00	\$1.28	\$13.37	(\$13.37)	\$0.64	(\$14.01)	0.00%
10.5.2410.2140.919.1100	MEDICARE	\$4,209.68	\$233.46	\$2,463.69	\$1,745.99	\$116.61	\$1,629.38	38.71%
10.5.2410.2210.919.1100	LIFE INSURANCE	\$414.00	\$27.60	\$248.40	\$165.60	\$13.80	\$151.80	36.67%
10.5.2410.2220.919.1100	MEDICAL INSURANCE	\$80,656.50	\$5,105.84	\$45,073.20	\$35,583.30	\$2,552.92	\$33,030.38	40.95%
10.5.2410.2230.919.1100	DENTAL INSURANCE	\$5,442.66	\$352.28	\$3,170.52	\$2,272.14	\$176.14	\$2,096.00	38.51%
10.5.2132.3399.919.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2410.3399.919.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2410.3400.919.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.2410.1000.920.1100	SALARIES, CERTIFIED STAFF	\$801,754.75	\$62,937.16	\$660,840.18	\$140,914.57	\$94,405.76	\$46,508.81	5.80%
10.5.1200.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$0.86	(\$0.86)	\$0.00	(\$0.86)	0.00%
10.5.2130.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$1.12	\$8.26	(\$8.26)	\$0.56	(\$8.82)	0.00%
10.5.2410.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$12,026.32	\$1,967.08	\$20,654.60	(\$8,628.28)	\$983.54	(\$9,611.82)	-79.92%
10.5.2570.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$0.72	(\$0.72)	\$0.00	(\$0.72)	0.00%
10.5.1200.2140.920.1100	MEDICARE	\$0.00	\$1.32	\$13.44	(\$13.44)	\$0.67	(\$14.11)	0.00%
10.5.1207.2140.920.1100	MEDICARE	\$0.00	\$1.26	\$13.29	(\$13.29)	\$0.63	(\$13.92)	0.00%
10.5.2110.2140.920.1100	MEDICARE	\$0.00	\$2.38	\$24.99	(\$24.99)	\$1.19	(\$26.18)	0.00%
10.5.2130.2140.920.1100	MEDICARE	\$0.00	\$1.30	\$13.65	(\$13.65)	\$0.65	(\$14.30)	0.00%
10.5.2410.2140.920.1100	MEDICARE	\$11,625.44	\$897.04	\$9,441.46	\$2,183.98	\$448.58	\$1,735.40	14.93%
10.5.2410.2140.920.3200	MEDICARE	\$0.00	\$3.68	\$38.56	(\$38.56)	\$1.84	(\$40.40)	0.00%
10.5.2510.2140.920.1100	MEDICARE	\$0.00	\$1.24	\$13.11	(\$13.11)	\$0.62	(\$13.73)	0.00%
10.5.2570.2140.920.1100	MEDICARE	\$0.00	\$2.16	\$22.31	(\$22.31)	\$1.08	(\$23.39)	0.00%
10.5.2410.2210.920.1100	LIFE INSURANCE	\$1,104.00	\$105.10	\$945.90	\$158.10	\$52.55	\$105.55	9.56%
10.5.2410.2220.920.1100	MEDICAL INSURANCE	\$205,449.15	\$16,084.10	\$141,986.82	\$63,462.33	\$8,042.05	\$55,420.28	26.98%
10.5.2410.2230.920.1100	DENTAL INSURANCE	\$13,981.63	\$1,115.00	\$10,035.00	\$3,946.63	\$557.50	\$3,389.13	24.24%
10.5.1200.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$93.92	\$939.20	(\$939.20)	\$140.80	(\$1,080.00)	0.00%
10.5.1207.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$1,145.07	(\$1,145.07)	\$135.00	(\$1,280.07)	0.00%
10.5.2110.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2130.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2410.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2410.3399.920.3200	TRAVEL LOCAL MILEAGE	\$0.00	\$180.00	\$1,890.00	(\$1,890.00)	\$270.00	(\$2,160.00)	0.00%
10.5.2510.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$945.00	(\$945.00)	\$135.00	(\$1,080.00)	0.00%
10.5.2110.3400.920.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.2410.3400.920.3200	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.2570.3400.920.1100	COMMUNICATION-TELEPHONE	\$0.00	\$153.26	\$1,570.10	(\$1,570.10)	\$229.90	(\$1,800.00)	0.00%
10.5.1400.1100.921.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,084.92	\$63,891.66	(\$63,891.66)	\$9,127.47	(\$73,019.13)	0.00%
10.5.1400.1100.921.6100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$877.24	\$9,211.02	(\$9,211.02)	\$1,315.87	(\$10,526.89)	0.00%
10.5.1400.1100.921.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$773.56	\$8,122.38	(\$8,122.38)	\$1,160.35	(\$9,282.73)	0.00%
10.5.1400.2120.921.1100	MUNICIPAL RETIREMENT	\$0.00	\$136.92	\$2,053.71	(\$2,053.71)	\$68.46	(\$2,122.17)	0.00%
10.5.1400.2120.921.6100	MUNICIPAL RETIREMENT	\$0.00	\$19.74	\$296.10	(\$296.10)	\$9.87	(\$305.97)	0.00%
10.5.1400.2120.921.6220	MUNICIPAL RETIREMENT	\$0.00	\$17.40	\$261.00	(\$261.00)	\$8.70	(\$269.70)	0.00%
10.5.1400.2130.921.1100	FICA	\$0.00	\$375.04	\$3,944.71	(\$3,944.71)	\$187.52	(\$4,132.23)	0.00%
10.5.1400.2130.921.6100	FICA	\$0.00	\$54.06	\$568.65	(\$568.65)	\$27.03	(\$595.68)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1400.2130.921.6220	FICA	\$0.00	\$47.68	\$501.50	(\$501.50)	\$23.84	(\$525.34)	0.00%
10.5.1400.2140.921.1100	MEDICARE	\$0.00	\$87.70	\$922.52	(\$922.52)	\$43.85	(\$966.37)	0.00%
10.5.1400.2140.921.6100	MEDICARE	\$0.00	\$12.64	\$132.96	(\$132.96)	\$6.32	(\$139.28)	0.00%
10.5.1400.2140.921.6220	MEDICARE	\$0.00	\$11.16	\$117.29	(\$117.29)	\$5.58	(\$122.87)	0.00%
10.5.1400.2210.921.1100	LIFE INSURANCE	\$0.00	\$10.86	\$97.74	(\$97.74)	\$5.43	(\$103.17)	0.00%
10.5.1400.2210.921.6100	LIFE INSURANCE	\$0.00	\$1.56	\$14.04	(\$14.04)	\$0.78	(\$14.82)	0.00%
10.5.1400.2210.921.6220	LIFE INSURANCE	\$0.00	\$1.38	\$12.42	(\$12.42)	\$0.69	(\$13.11)	0.00%
10.5.1400.2220.921.1100	MEDICAL INSURANCE	\$0.00	\$2,008.12	\$17,727.24	(\$17,727.24)	\$1,004.06	(\$18,731.30)	0.00%
10.5.1400.2220.921.6100	MEDICAL INSURANCE	\$0.00	\$289.50	\$2,555.66	(\$2,555.66)	\$144.75	(\$2,700.41)	0.00%
10.5.1400.2220.921.6220	MEDICAL INSURANCE	\$0.00	\$255.30	\$2,253.70	(\$2,253.70)	\$127.65	(\$2,381.35)	0.00%
10.5.1400.2230.921.1100	DENTAL INSURANCE	\$0.00	\$138.56	\$1,247.04	(\$1,247.04)	\$69.28	(\$1,316.32)	0.00%
10.5.1400.2230.921.6100	DENTAL INSURANCE	\$0.00	\$19.98	\$179.82	(\$179.82)	\$9.99	(\$189.81)	0.00%
10.5.1400.2230.921.6220	DENTAL INSURANCE	\$0.00	\$17.60	\$158.40	(\$158.40)	\$8.80	(\$167.20)	0.00%
10.5.2140.1000.922.1100	SALARIES, CERTIFIED STAFF	\$1,637,875.20	\$140,508.54	\$1,250,632.12	\$387,243.08	\$355,072.33	\$32,170.75	1.96%
10.5.2140.2110.922.1100	TEACHER'S RETIREMENT (TRS)	\$24,568.13	\$1,756.41	\$15,026.70	\$9,541.43	\$850.45	\$8,690.98	35.38%
10.5.2140.2140.922.1100	MEDICARE	\$23,749.19	\$1,911.31	\$16,963.81	\$6,785.38	\$922.64	\$5,862.74	24.69%
10.5.2140.2210.922.1100	LIFE INSURANCE	\$3,312.00	\$289.80	\$2,581.98	\$730.02	\$144.90	\$585.12	17.67%
10.5.2140.2220.922.1100	MEDICAL INSURANCE	\$301,482.75	\$25,160.12	\$235,709.45	\$65,773.30	\$12,580.06	\$53,193.24	17.64%
10.5.2140.2230.922.1100	DENTAL INSURANCE	\$20,397.96	\$1,753.70	\$16,354.17	\$4,043.79	\$876.55	\$3,167.24	15.53%
10.5.2140.3100.922.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$41,590.00	(\$41,590.00)	\$0.00	(\$41,590.00)	0.00%
10.5.2132.3107.922.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$1,575.00	(\$1,575.00)	\$0.00	(\$1,575.00)	0.00%
10.5.2140.3399.922.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$57.91	\$917.67	(\$917.67)	\$0.00	(\$917.67)	0.00%
10.5.2140.4100.922.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$104.24	(\$104.24)	\$0.00	(\$104.24)	0.00%
10.5.2140.1000.923.1100	SALARIES, CERTIFIED STAFF	\$35,000.00	\$2,000.00	\$18,000.00	\$17,000.00	\$2,000.00	\$15,000.00	42.86%
10.5.2140.2110.923.1100	TEACHER'S RETIREMENT (TRS)	\$525.00	\$0.00	\$0.00	\$525.00	\$0.00	\$525.00	100.00%
10.5.2140.2130.923.1100	FICA	\$0.00	\$113.59	\$994.16	(\$994.16)	\$56.98	(\$1,051.14)	0.00%
10.5.2140.2140.923.1100	MEDICARE	\$507.50	\$26.57	\$232.54	\$274.96	\$13.33	\$261.63	51.55%
10.5.2140.2210.923.1100	LIFE INSURANCE	\$0.00	\$13.80	\$124.20	(\$124.20)	\$6.90	(\$131.10)	0.00%
10.5.2140.2220.923.1100	MEDICAL INSURANCE	\$6,654.66	\$648.60	\$5,697.70	\$956.96	\$324.30	\$632.66	9.51%
10.5.2140.2230.923.1100	DENTAL INSURANCE	\$479.11	\$46.52	\$418.68	\$60.43	\$23.26	\$37.17	7.76%
10.5.2130.1100.924.1100	SALARIES, NON CERTIFIED STAFF	\$737,924.53	\$60,368.61	\$565,823.37	\$172,101.16	\$131,697.96	\$40,403.20	5.48%
10.5.2130.2110.924.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$157.12	\$1,434.25	(\$1,434.25)	\$77.04	(\$1,511.29)	0.00%
10.5.2130.2120.924.1100	MUNICIPAL RETIREMENT	\$15,478.30	\$1,076.54	\$13,380.15	\$2,098.15	\$545.05	\$1,553.10	10.03%
10.5.2130.2130.924.1100	FICA	\$42,651.32	\$2,993.81	\$27,755.01	\$14,896.31	\$1,490.96	\$13,405.35	31.43%
10.5.2130.2140.924.1100	MEDICARE	\$9,974.91	\$793.41	\$7,475.96	\$2,498.95	\$395.31	\$2,103.64	21.09%
10.5.2130.2210.924.1100	LIFE INSURANCE	\$4,032.00	\$80.44	\$770.14	\$3,261.86	\$40.22	\$3,221.64	79.90%
10.5.2130.2220.924.1100	MEDICAL INSURANCE	\$216,458.61	\$19,877.48	\$179,227.00	\$37,231.61	\$9,938.74	\$27,292.87	12.61%
10.5.2130.2230.924.1100	DENTAL INSURANCE	\$15,206.46	\$1,523.96	\$13,152.15	\$2,054.31	\$761.98	\$1,292.33	8.50%
10.5.2130.3399.924.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$8.60	\$84.30	(\$84.30)	\$0.00	(\$84.30)	0.00%
10.5.2130.1000.925.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$1,433.42	\$8,936.95	(\$8,936.95)	\$4,300.25	(\$13,237.20)	0.00%
10.5.2130.2110.925.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$17.92	\$111.74	(\$111.74)	\$8.96	(\$120.70)	0.00%
10.5.2130.2120.925.1100	MUNICIPAL RETIREMENT	\$0.00	\$32.26	\$153.40	(\$153.40)	\$16.13	(\$169.53)	0.00%
10.5.2130.2130.925.1100	FICA	\$0.00	\$78.28	\$366.59	(\$366.59)	\$39.14	(\$405.73)	0.00%
10.5.2130.2140.925.1100	MEDICARE	\$0.00	\$18.30	\$117.11	(\$117.11)	\$9.15	(\$126.26)	0.00%
10.5.2130.2210.925.1100	LIFE INSURANCE	\$0.00	\$2.36	\$14.16	(\$14.16)	\$1.18	(\$15.34)	0.00%
10.5.2130.2220.925.1100	MEDICAL INSURANCE	\$0.00	\$332.60	\$1,800.21	(\$1,800.21)	\$166.30	(\$1,966.51)	0.00%
10.5.2130.2230.925.1100	DENTAL INSURANCE	\$0.00	\$23.86	\$131.19	(\$131.19)	\$11.93	(\$143.12)	0.00%
10.5.1200.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$1,113.00	\$9,460.50	(\$9,460.50)	\$3,339.10	(\$12,799.60)	0.00%
10.5.1207.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$7,502.42	\$67,035.14	(\$67,035.14)	\$22,507.29	(\$89,542.43)	0.00%
10.5.2110.1000.926.1100	SALARIES, CERTIFIED STAFF	\$1,172,061.38	\$76,427.51	\$709,467.56	\$462,593.82	\$205,446.12	\$257,147.70	21.94%

LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2410.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$478.50	\$4,306.50	(\$4,306.50)	\$1,435.50	(\$5,742.00)	0.00%
10.5.2570.1005.926.1100	STIPENDS-CERTIFIED	\$0.00	\$207.10	\$2,174.55	(\$2,174.55)	\$310.86	(\$2,485.41)	0.00%
10.5.2110.1100.926.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$5,684.82	\$49,774.84	(\$49,774.84)	\$7,027.11	(\$56,801.95)	0.00%
10.5.1207.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$93.78	\$837.93	(\$837.93)	\$46.89	(\$884.82)	0.00%
10.5.2110.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$17,580.92	\$955.37	\$8,868.51	\$8,712.41	\$478.91	\$8,233.50	46.83%
10.5.2410.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$5.98	\$53.82	(\$53.82)	\$2.99	(\$56.81)	0.00%
10.5.2570.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.18	\$2.55	(\$2.55)	\$0.09	(\$2.64)	0.00%
10.5.2110.2130.926.1100	FICA	\$0.00	\$352.45	\$3,085.97	(\$3,085.97)	\$168.17	(\$3,252.14)	0.00%
10.5.1200.2140.926.1100	MEDICARE	\$0.00	\$16.14	\$137.19	(\$137.19)	\$8.07	(\$145.26)	0.00%
10.5.1207.2140.926.1100	MEDICARE	\$0.00	\$108.80	\$972.81	(\$972.81)	\$54.40	(\$1,027.21)	0.00%
10.5.2110.2140.926.1100	MEDICARE	\$16,994.89	\$1,119.77	\$10,341.88	\$6,653.01	\$558.53	\$6,094.48	35.86%
10.5.2410.2140.926.1100	MEDICARE	\$0.00	\$6.88	\$62.12	(\$62.12)	\$3.44	(\$65.56)	0.00%
10.5.2570.2140.926.1100	MEDICARE	\$0.00	\$2.76	\$29.27	(\$29.27)	\$1.38	(\$30.65)	0.00%
10.5.1207.2210.926.1100	LIFE INSURANCE	\$0.00	\$13.80	\$124.20	(\$124.20)	\$6.90	(\$131.10)	0.00%
10.5.2110.2210.926.1100	LIFE INSURANCE	\$2,622.00	\$179.40	\$1,654.62	\$967.38	\$89.70	\$877.68	33.47%
10.5.2410.2210.926.1100	LIFE INSURANCE	\$0.00	\$0.70	\$6.30	(\$6.30)	\$0.35	(\$6.65)	0.00%
10.5.2110.2220.926.1100	MEDICAL INSURANCE	\$174,636.21	\$15,530.36	\$148,276.50	\$26,359.71	\$7,765.18	\$18,594.53	10.65%
10.5.2110.2230.926.1100	DENTAL INSURANCE	\$13,034.28	\$1,179.06	\$10,880.25	\$2,154.03	\$589.53	\$1,564.50	12.00%
10.5.2410.2230.926.1100	DENTAL INSURANCE	\$0.00	\$7.04	\$63.36	(\$63.36)	\$3.52	(\$66.88)	0.00%
10.5.2110.3399.926.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$721.81	\$6,803.05	(\$6,803.05)	\$0.00	(\$6,803.05)	0.00%
10.5.2110.3399.926.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$426.67	(\$426.67)	\$0.00	(\$426.67)	0.00%
10.5.2150.1000.927.1000	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$28,359.92	(\$28,359.92)	\$600.00	(\$28,959.92)	0.00%
10.5.2150.1000.927.1100	SALARIES, CERTIFIED STAFF	\$2,992,794.91	\$258,873.11	\$2,311,677.90	\$681,117.01	\$701,511.78	(\$20,394.77)	-0.68%
10.5.2150.2110.927.1000	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$337.79	(\$337.79)	\$7.50	(\$345.29)	0.00%
10.5.2150.2110.927.1100	TEACHER'S RETIREMENT (TRS)	\$45,991.07	\$3,158.42	\$28,436.14	\$17,554.93	\$1,593.47	\$15,961.46	34.71%
10.5.2150.2130.927.1100	FICA	\$0.00	\$222.17	\$821.40	(\$821.40)	\$114.21	(\$935.61)	0.00%
10.5.2150.2140.927.1000	MEDICARE	\$0.00	\$0.00	\$411.63	(\$411.63)	\$8.02	(\$419.65)	0.00%
10.5.2150.2140.927.1100	MEDICARE	\$44,458.03	\$3,552.81	\$31,800.99	\$12,657.04	\$1,794.71	\$10,862.33	24.43%
10.5.2150.2210.927.1000	LIFE INSURANCE	\$0.00	\$0.00	\$69.00	(\$69.00)	\$0.00	(\$69.00)	0.00%
10.5.2150.2210.927.1100	LIFE INSURANCE	\$6,486.00	\$565.80	\$5,023.20	\$1,462.80	\$282.90	\$1,179.90	18.19%
10.5.2150.2220.927.1100	MEDICAL INSURANCE	\$376,499.78	\$42,565.56	\$367,659.36	\$8,840.42	\$21,607.08	(\$12,766.66)	-3.39%
10.5.2150.2230.927.1100	DENTAL INSURANCE	\$32,715.72	\$3,380.88	\$29,727.58	\$2,988.14	\$1,713.70	\$1,274.44	3.90%
10.5.2150.3399.927.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$339.98	\$2,346.60	(\$2,346.60)	\$0.00	(\$2,346.60)	0.00%
10.5.1000.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$11,093.70	\$129,846.42	(\$129,846.42)	\$33,281.01	(\$163,127.43)	0.00%
10.5.1200.1000.928.1100	SALARIES, CERTIFIED STAFF	\$2,604,276.55	\$204,633.09	\$1,796,886.56	\$807,389.99	\$585,234.36	\$222,155.63	8.53%
10.5.1400.1000.928.6220	SALARIES, CERTIFIED STAFF	\$48,385.92	\$4,838.60	\$43,547.40	\$4,838.52	\$4,838.52	\$0.00	0.00%
10.5.2150.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$7,398.46	\$66,586.14	(\$66,586.14)	\$22,195.36	(\$88,781.50)	0.00%
10.5.2210.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$52,987.88	(\$52,987.88)	\$0.00	(\$52,987.88)	0.00%
10.5.2570.1005.928.1100	STIPENDS-CERTIFIED	\$0.00	\$37.54	\$394.17	(\$394.17)	\$56.37	(\$450.54)	0.00%
10.5.1000.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$138.66	\$1,623.02	(\$1,623.02)	\$69.33	(\$1,692.35)	0.00%
10.5.1200.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$39,064.15	\$2,549.77	\$22,417.44	\$16,646.71	\$1,282.04	\$15,364.67	39.33%
10.5.1400.2110.928.6220	TEACHER'S RETIREMENT (TRS)	\$725.79	\$60.48	\$544.32	\$181.47	\$30.24	\$151.23	20.84%
10.5.2150.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$92.48	\$832.32	(\$832.32)	\$46.24	(\$878.56)	0.00%
10.5.2210.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$662.31	(\$662.31)	\$0.00	(\$662.31)	0.00%
10.5.2570.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.48	\$3.60	(\$3.60)	\$0.24	(\$3.84)	0.00%
10.5.1200.2120.928.1100	MUNICIPAL RETIREMENT	\$0.00	\$12.15	\$56.88	(\$56.88)	\$12.23	(\$69.11)	0.00%
10.5.1200.2130.928.1100	FICA	\$0.00	\$523.59	\$4,885.82	(\$4,885.82)	\$279.31	(\$5,165.13)	0.00%
10.5.1000.2140.928.1100	MEDICARE	\$0.00	\$152.72	\$1,762.01	(\$1,762.01)	\$76.70	(\$1,838.71)	0.00%
10.5.1200.2140.928.1100	MEDICARE	\$36,314.98	\$2,831.96	\$24,804.89	\$11,510.09	\$1,434.36	\$10,075.73	27.75%
10.5.1400.2140.928.6220	MEDICARE	\$701.60	\$61.96	\$581.10	\$120.50	\$30.98	\$89.52	12.76%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2150.2140.928.1100	MEDICARE	\$0.00	\$97.86	\$889.58	(\$889.58)	\$48.93	(\$938.51)	0.00%
10.5.2210.2140.928.1100	MEDICARE	\$0.00	\$0.00	\$756.72	(\$756.72)	\$0.00	(\$756.72)	0.00%
10.5.2570.2140.928.1100	MEDICARE	\$0.00	\$0.52	\$5.52	(\$5.52)	\$0.26	(\$5.78)	0.00%
10.5.1000.2210.928.1100	LIFE INSURANCE	\$0.00	\$27.60	\$351.90	(\$351.90)	\$13.80	(\$365.70)	0.00%
10.5.1200.2210.928.1100	LIFE INSURANCE	\$7,382.00	\$510.87	\$4,444.31	\$2,937.69	\$255.30	\$2,682.39	36.34%
10.5.1400.2210.928.6220	LIFE INSURANCE	\$138.00	\$13.80	\$124.20	\$13.80	\$6.90	\$6.90	5.00%
10.5.2150.2210.928.1100	LIFE INSURANCE	\$0.00	\$13.80	\$124.20	(\$124.20)	\$6.90	(\$131.10)	0.00%
10.5.2210.2210.928.1100	LIFE INSURANCE	\$0.00	\$0.00	\$75.90	(\$75.90)	\$0.00	(\$75.90)	0.00%
10.5.1000.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$1,297.20	\$26,296.26	(\$26,296.26)	\$648.60	(\$26,944.86)	0.00%
10.5.1200.2220.928.1100	MEDICAL INSURANCE	\$386,268.66	\$29,615.95	\$265,403.93	\$120,864.73	\$14,789.14	\$106,075.59	27.46%
10.5.1400.2220.928.6220	MEDICAL INSURANCE	\$6,489.31	\$2,069.96	\$12,832.44	(\$6,343.13)	\$1,034.98	(\$7,378.11)	-113.70%
10.5.2150.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$1,340.92	\$11,837.32	(\$11,837.32)	\$670.46	(\$12,507.78)	0.00%
10.5.2210.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$0.00	\$3,427.60	(\$3,427.60)	\$0.00	(\$3,427.60)	0.00%
10.5.1000.2230.928.1100	DENTAL INSURANCE	\$0.00	\$93.04	\$1,894.26	(\$1,894.26)	\$46.52	(\$1,940.78)	0.00%
10.5.1200.2230.928.1100	DENTAL INSURANCE	\$26,988.88	\$2,143.50	\$19,018.48	\$7,970.40	\$1,070.40	\$6,900.00	25.57%
10.5.1400.2230.928.6220	DENTAL INSURANCE	\$479.11	\$140.92	\$890.68	(\$411.57)	\$70.46	(\$482.03)	-100.61%
10.5.2150.2230.928.1100	DENTAL INSURANCE	\$0.00	\$99.58	\$896.22	(\$896.22)	\$49.79	(\$946.01)	0.00%
10.5.2210.2230.928.1100	DENTAL INSURANCE	\$0.00	\$0.00	\$255.86	(\$255.86)	\$0.00	(\$255.86)	0.00%
10.5.1000.3399.928.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$16.80	(\$16.80)	\$0.00	(\$16.80)	0.00%
10.5.1200.3399.928.1020	TRAVEL LOCAL MILEAGE	\$0.00	\$248.27	\$843.91	(\$843.91)	\$0.00	(\$843.91)	0.00%
10.5.1200.3399.928.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$1,367.20	(\$1,367.20)	\$0.00	(\$1,367.20)	0.00%
10.5.1200.3399.928.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$86.24	(\$86.24)	\$0.00	(\$86.24)	0.00%
10.5.2630.1000.929.1100	SALARIES, CERTIFIED STAFF	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.00%
10.5.2630.1100.929.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,250.00	\$65,625.00	(\$65,625.00)	\$9,375.00	(\$75,000.00)	0.00%
10.5.2630.2120.929.1100	MUNICIPAL RETIREMENT	\$1,687.50	\$140.62	\$2,109.39	(\$421.89)	\$70.31	(\$492.20)	-29.17%
10.5.2630.2130.929.1100	FICA	\$4,650.00	\$371.70	\$3,960.87	\$689.13	\$185.85	\$503.28	10.82%
10.5.2630.2140.929.1100	MEDICARE	\$1,087.50	\$86.92	\$926.28	\$161.22	\$43.46	\$117.76	10.83%
10.5.2630.2210.929.1100	LIFE INSURANCE	\$138.00	\$13.80	\$124.20	\$13.80	\$6.90	\$6.90	5.00%
10.5.2630.2220.929.1100	MEDICAL INSURANCE	\$21,239.54	\$2,552.92	\$22,536.60	(\$1,297.06)	\$1,276.46	(\$2,573.52)	-12.12%
10.5.2630.2230.929.1100	DENTAL INSURANCE	\$1,451.38	\$140.92	\$1,268.28	\$183.10	\$70.46	\$112.64	7.76%
10.5.2570.3400.929.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	(\$448.99)	\$448.99	\$0.00	\$448.99	0.00%
10.5.1400.1100.930.6220	SALARIES, NON CERTIFIED STAFF	\$91,301.53	\$7,608.46	\$79,888.83	\$11,412.70	\$11,412.70	\$0.00	0.00%
10.5.1400.2120.930.6220	MUNICIPAL RETIREMENT	\$2,054.28	\$171.20	\$2,567.91	(\$513.63)	\$85.60	(\$599.23)	-29.17%
10.5.1400.2130.930.6220	FICA	\$5,660.69	\$448.38	\$4,746.44	\$914.25	\$224.19	\$690.06	12.19%
10.5.1400.2140.930.6220	MEDICARE	\$1,323.87	\$104.86	\$1,110.02	\$213.85	\$52.43	\$161.42	12.19%
10.5.1400.2210.930.6220	LIFE INSURANCE	\$138.00	\$4.60	\$41.40	\$96.60	\$2.30	\$94.30	68.33%
10.5.1400.2220.930.6220	MEDICAL INSURANCE	\$13,800.53	\$1,340.92	\$11,837.32	\$1,963.21	\$670.46	\$1,292.75	9.37%
10.5.1400.2230.930.6220	DENTAL INSURANCE	\$1,025.67	\$99.58	\$896.22	\$129.45	\$49.79	\$79.66	7.77%
10.5.1400.1000.931.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$375.00	(\$375.00)	\$0.00	(\$375.00)	0.00%
10.5.1400.1000.931.6110	SALARIES, CERTIFIED STAFF	\$0.00	\$75.00	\$975.00	(\$975.00)	\$25.00	(\$1,000.00)	0.00%
10.5.1400.1000.931.6220	SALARIES, CERTIFIED STAFF	\$0.00	\$300.00	\$2,050.00	(\$2,050.00)	\$100.00	(\$2,150.00)	0.00%
10.5.1400.1100.931.6100	SALARIES, NON CERTIFIED STAFF	\$56,227.70	\$5,164.94	\$53,752.57	\$2,475.13	\$7,747.43	(\$5,272.30)	-9.38%
10.5.1400.1100.931.6110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$2,100.72	\$20,080.57	(\$20,080.57)	\$3,151.09	(\$23,231.66)	0.00%
10.5.1400.2120.931.6100	MUNICIPAL RETIREMENT	\$1,265.12	\$116.22	\$1,721.65	(\$456.53)	\$58.11	(\$514.64)	-40.68%
10.5.1400.2120.931.6110	MUNICIPAL RETIREMENT	\$0.00	\$47.26	\$620.01	(\$620.01)	\$23.63	(\$643.64)	0.00%
10.5.1400.2130.931.1100	FICA	\$0.00	\$0.00	\$23.25	(\$23.25)	\$0.00	(\$23.25)	0.00%
10.5.1400.2130.931.6100	FICA	\$3,486.12	\$308.60	\$3,230.21	\$255.91	\$154.30	\$101.61	2.91%
10.5.1400.2130.931.6110	FICA	\$0.00	\$134.89	\$1,305.40	(\$1,305.40)	\$66.67	(\$1,372.07)	0.00%
10.5.1400.2130.931.6220	FICA	\$0.00	\$18.60	\$127.10	(\$127.10)	\$6.20	(\$133.30)	0.00%
10.5.1400.2140.931.1100	MEDICARE	\$0.00	\$0.00	\$5.45	(\$5.45)	\$0.00	(\$5.45)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1400.2140.931.6100	MEDICARE	\$815.30	\$72.18	\$755.51	\$59.79	\$36.09	\$23.70	2.91%
10.5.1400.2140.931.6110	MEDICARE	\$0.00	\$31.55	\$305.31	(\$305.31)	\$15.59	(\$320.90)	0.00%
10.5.1400.2140.931.6220	MEDICARE	\$0.00	\$4.35	\$29.70	(\$29.70)	\$1.45	(\$31.15)	0.00%
10.5.1400.2210.931.6100	LIFE INSURANCE	\$138.00	\$4.60	\$41.40	\$96.60	\$2.30	\$94.30	68.33%
10.5.1400.2210.931.6110	LIFE INSURANCE	\$0.00	\$0.00	\$18.40	(\$18.40)	\$0.00	(\$18.40)	0.00%
10.5.1400.2220.931.6100	MEDICAL INSURANCE	\$6,654.66	\$648.60	\$5,697.70	\$956.96	\$324.30	\$632.66	9.51%
10.5.1400.2230.931.6100	DENTAL INSURANCE	\$1,451.38	\$46.52	\$418.68	\$1,032.70	\$23.26	\$1,009.44	69.55%
10.5.1400.3399.931.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$61.40	\$127.39	(\$127.39)	\$0.00	(\$127.39)	0.00%
10.5.1400.3399.931.6110	TRAVEL LOCAL MILEAGE	\$0.00	\$80.17	\$260.07	(\$260.07)	\$0.00	(\$260.07)	0.00%
10.5.1400.3399.931.6220	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$21.12	(\$21.12)	\$0.00	(\$21.12)	0.00%
10.5.2550.1100.932.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$3,667.48	\$38,508.54	(\$38,508.54)	\$5,501.10	(\$44,009.64)	0.00%
10.5.2570.1100.932.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$75.00	\$787.50	(\$787.50)	\$112.50	(\$900.00)	0.00%
10.5.2550.2120.932.1100	MUNICIPAL RETIREMENT	\$0.00	\$82.52	\$1,237.80	(\$1,237.80)	\$41.26	(\$1,279.06)	0.00%
10.5.2550.2130.932.1100	FICA	\$0.00	\$205.50	\$2,191.05	(\$2,191.05)	\$102.75	(\$2,293.80)	0.00%
10.5.2570.2130.932.1100	FICA	\$0.00	\$4.20	\$44.79	(\$44.79)	\$2.10	(\$46.89)	0.00%
10.5.2550.2140.932.1100	MEDICARE	\$0.00	\$48.06	\$512.47	(\$512.47)	\$24.03	(\$536.50)	0.00%
10.5.2570.2140.932.1100	MEDICARE	\$0.00	\$0.98	\$10.44	(\$10.44)	\$0.49	(\$10.93)	0.00%
10.5.2550.2210.932.1100	LIFE INSURANCE	\$0.00	\$4.60	\$41.40	(\$41.40)	\$2.30	(\$43.70)	0.00%
10.5.2550.2220.932.1100	MEDICAL INSURANCE	\$0.00	\$2,552.92	\$22,536.60	(\$22,536.60)	\$1,276.46	(\$23,813.06)	0.00%
10.5.2550.2230.932.1100	DENTAL INSURANCE	\$0.00	\$176.14	\$1,585.26	(\$1,585.26)	\$88.07	(\$1,673.33)	0.00%
10.5.2550.3399.932.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$12.77	(\$12.77)	\$0.00	(\$12.77)	0.00%
10.5.2550.3399.932.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$38.31	(\$38.31)	\$0.00	(\$38.31)	0.00%
10.5.1400.1100.933.1100	SALARIES, NON CERTIFIED STAFF	\$16,343.39	\$0.00	\$0.00	\$16,343.39	\$0.00	\$16,343.39	100.00%
10.5.1400.1100.933.6220	SALARIES, NON CERTIFIED STAFF	\$38,134.57	\$0.00	\$0.00	\$38,134.57	\$0.00	\$38,134.57	100.00%
10.5.1400.2120.933.1100	MUNICIPAL RETIREMENT	\$367.73	\$0.00	\$0.00	\$367.73	\$0.00	\$367.73	100.00%
10.5.1400.2120.933.6220	MUNICIPAL RETIREMENT	\$858.03	\$0.00	\$0.00	\$858.03	\$0.00	\$858.03	100.00%
10.5.1400.2130.933.1100	FICA	\$1,013.29	\$0.00	\$0.00	\$1,013.29	\$0.00	\$1,013.29	100.00%
10.5.1400.2130.933.6220	FICA	\$2,364.34	\$0.00	\$0.00	\$2,364.34	\$0.00	\$2,364.34	100.00%
10.5.1400.2140.933.1100	MEDICARE	\$236.98	\$0.00	\$0.00	\$236.98	\$0.00	\$236.98	100.00%
10.5.1400.2140.933.6220	MEDICARE	\$552.95	\$0.00	\$0.00	\$552.95	\$0.00	\$552.95	100.00%
10.5.1400.2210.933.1100	LIFE INSURANCE	\$41.40	\$0.00	\$0.00	\$41.40	\$0.00	\$41.40	100.00%
10.5.1400.2210.933.6220	LIFE INSURANCE	\$96.60	\$0.00	\$0.00	\$96.60	\$0.00	\$96.60	100.00%
10.5.1400.2220.933.1100	MEDICAL INSURANCE	\$1,996.40	\$0.00	\$0.00	\$1,996.40	\$0.00	\$1,996.40	100.00%
10.5.1400.2220.933.6220	MEDICAL INSURANCE	\$4,658.26	\$0.00	\$0.00	\$4,658.26	\$0.00	\$4,658.26	100.00%
10.5.1400.2230.933.1100	DENTAL INSURANCE	\$143.73	\$0.00	\$0.00	\$143.73	\$0.00	\$143.73	100.00%
10.5.1400.2230.933.6220	DENTAL INSURANCE	\$335.37	\$0.00	\$0.00	\$335.37	\$0.00	\$335.37	100.00%
10.5.1400.1100.934.6100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$2,823.92	\$29,651.16	(\$29,651.16)	\$4,235.84	(\$33,887.00)	0.00%
10.5.1400.1100.934.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$3,051.72	\$32,043.06	(\$32,043.06)	\$4,577.74	(\$36,620.80)	0.00%
10.5.2610.1100.934.6220	SALARIES, NON CERTIFIED STAFF	\$38,992.05	\$0.00	\$0.00	\$38,992.05	\$0.00	\$38,992.05	100.00%
10.5.1400.2120.934.6100	MUNICIPAL RETIREMENT	\$0.00	\$63.54	\$953.10	(\$953.10)	\$31.77	(\$984.87)	0.00%
10.5.1400.2120.934.6220	MUNICIPAL RETIREMENT	\$0.00	\$68.66	\$1,029.99	(\$1,029.99)	\$34.33	(\$1,064.32)	0.00%
10.5.2610.2120.934.6220	MUNICIPAL RETIREMENT	\$557.29	\$0.00	\$0.00	\$557.29	\$0.00	\$557.29	100.00%
10.5.1400.2130.934.6100	FICA	\$0.00	\$169.78	\$1,802.62	(\$1,802.62)	\$84.89	(\$1,887.51)	0.00%
10.5.1400.2130.934.6220	FICA	\$0.00	\$189.20	\$1,986.60	(\$1,986.60)	\$94.60	(\$2,081.20)	0.00%
10.5.2610.2130.934.6220	FICA	\$2,382.88	\$0.00	\$0.00	\$2,382.88	\$0.00	\$2,382.88	100.00%
10.5.1400.2140.934.6100	MEDICARE	\$0.00	\$39.70	\$421.57	(\$421.57)	\$19.85	(\$441.42)	0.00%
10.5.1400.2140.934.6220	MEDICARE	\$0.00	\$44.24	\$464.52	(\$464.52)	\$22.12	(\$486.64)	0.00%
10.5.2610.2140.934.6220	MEDICARE	\$1,283.67	\$0.00	\$0.00	\$1,283.67	\$0.00	\$1,283.67	100.00%
10.5.1400.2210.934.6100	LIFE INSURANCE	\$0.00	\$4.60	\$41.40	(\$41.40)	\$2.30	(\$43.70)	0.00%
10.5.1400.2210.934.6220	LIFE INSURANCE	\$0.00	\$4.60	\$41.40	(\$41.40)	\$2.30	(\$43.70)	0.00%

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LaGrange Area Dept. of Special Education

Monthly Expenditures

From Date: 5/1/2022

To Date: 5/31/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2610.2210.934.6220	LIFE INSURANCE	\$276.00	\$0.00	\$0.00	\$276.00	\$0.00	\$276.00	100.00%
10.5.1400.2220.934.6100	MEDICAL INSURANCE	\$0.00	\$2,552.92	\$22,536.60	(\$22,536.60)	\$1,276.46	(\$23,813.06)	0.00%
10.5.1400.2230.934.6100	DENTAL INSURANCE	\$0.00	\$176.14	\$1,585.26	(\$1,585.26)	\$88.07	(\$1,673.33)	0.00%
10.5.1400.1100.935.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$288.00	\$16,592.00	(\$16,592.00)	\$0.00	(\$16,592.00)	0.00%
10.5.1400.2120.935.6220	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$40.32	(\$40.32)	\$0.00	(\$40.32)	0.00%
10.5.1400.2130.935.6220	FICA	\$0.00	\$17.86	\$1,028.70	(\$1,028.70)	\$0.00	(\$1,028.70)	0.00%
10.5.1400.2140.935.6220	MEDICARE	\$0.00	\$4.18	\$240.58	(\$240.58)	\$0.00	(\$240.58)	0.00%
	FUND: EDUCATION - 10	\$27,354,110.30	\$2,175,571.38	\$21,943,901.08	\$5,410,209.22	\$4,057,905.76	\$1,352,303.46	4.94%
20.5.2540.3100.000.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$28,574.22	(\$28,574.22)	\$0.00	(\$28,574.22)	0.00%
20.5.2540.3230.106.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$10,489.00	(\$10,489.00)	\$0.00	(\$10,489.00)	0.00%
20.5.2540.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$1,967.75	(\$1,967.75)	\$0.00	(\$1,967.75)	0.00%
	FUND: OPERATIONS & MAINTENANCE - 20	\$0.00	\$0.00	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
Grand Total:		\$27,354,110.30	\$2,175,571.38	\$21,984,932.05	\$5,369,178.25	\$4,057,905.76	\$1,311,272.49	4.79%

End of Report

1301 W. Cossitt LaGrange, IL 60525
Phone: 708.354.5730 Fax: 708.354.0733 TTY: 708.352.5994
www.ladse.org

Ellie Ambuehl, Ed.D.
Executive Director

June 9th, 2022

Dr. Brian Waterman, Superintendent
Lyons Township High School 204
100 S. Brainard Avenue
LaGrange, IL 60525

Dear Dr. Waterman,

Please find enclosed the Fiscal Year 2023 budget for the LaGrange Area Department of Special Education to be placed on public display.

FY23 Budget

The LADSE Directing Board approved a total budget of \$28,540,064 at the May 11, 2022 board meeting. This reflects a 4.34% increase from the fiscal year 2021-2022 budget. The increase from the FY22 budget to the FY23 budget is primarily due to program expansion because of increased student enrollment in LADSE's tuition programs and an increase of purchased service requests by LADSE member districts. Please see budget highlights below.

Budget Highlights:

- 3% salary increase for all CBU members & Non-CBU members not receiving Board-paid TRS
- \$1.00 increase to starting hourly Para rate
- \$2.00 flat increase to existing hourly Para rates (does not include a 3% increase)
- All CBU and Non CBU hourly staff have same employee insurance contribution percentages
- 8% increase in health benefits
- 5% District/LADSE Professional Development budget (flat to prior year)

Sincerely,

Jackie Bogan
Director of Business Services

Cc: Dr. Ellie Ambuehl

Supporting education for all children in the community school districts:

53 Butler	94 Komarek	102 LaGrange	107 Pleasantdale
61 Darien	95 Brookfield-LaGrange Park	103 Lyons	204 Lyons Township High School
62 Gower	96 Riverside	105 LaGrange South	208 Riverside Brookfield High School
92 ½ Westchester	101 Western Springs	106 LaGrange Highlands	

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE July 1, 2021 ¹ (without Student Activity Funds)		2,500,000	100,000	0	0	0	0	0	0	0	0
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	24,928,182	0	0	0	0	0	0	0	0	0
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	0
7	STATE SOURCES	3000	2,432,142	0	0	0	0	0	0	0	0	0
8	FEDERAL SOURCES	4000	1,179,740	0	0	0	0	0	0	0	0	0
9	Total Direct Receipts/Revenues ⁴		28,540,064	0	0	0	0	0	0	0	0	0
10	Receipts/Revenues for "On Behalf" Payments ²	3998										
11	Total Receipts/Revenues		28,540,064	0	0	0	0	0	0	0	0	0
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	8,743,393				0				0	
14	SUPPORT SERVICES	2000	19,224,991	0		0	0	0			0	0
15	COMMUNITY SERVICES	3000	0	0		0	0				0	
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	571,680	0	0	0	0	0			0	0
17	DEBT SERVICES	5000	0	0	0	0	0	0			0	0
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0			0	0
19	Total Direct Disbursements/Expenditures ⁹		28,540,064	0	0	0	0	0			0	0
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0			0	0
21	Total Disbursements/Expenditures		28,540,064	0	0	0	0	0			0	0
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300										
39	Transfer to Debt Service to Pay Principal on Capital Leases	7400			0							
40	Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds ⁸		0	0	0	0	0	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
		8160										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund											
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Capital Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420										
59	Other Revenues Pledged to Pay Principal on Capital Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440										
61	Taxes Pledged to Pay Interest on Capital Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520										
63	Other Revenues Pledged to Pay Interest on Capital Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹		0	0	0	0	0	0	0	0	0	0
80	Total Other Sources/Uses of Fund		0	0	0	0	0	0	0	0	0	0
81	ESTIMATED ENDING FUND BALANCE June 30, 2022 (Without Student Activity Funds)		2,500,000	100,000	0	0	0	0	0	0	0	0
82												
83	Student Activity ESTIMATED BEGINNING FUND BALANCE July 1, 2021 Fund 11		0									
84	RECEIPTS/REVENUES (For Student Activity Funds)											
85	Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	0									
86	DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
87	Total Student Activity Direct Disbursements/Expenditures	1999	0									
88	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
89	Student Activity ESTIMATED ENDING FUND BALANCE June 30, 2022		0									
90												
91	Total ESTIMATED BEGINNING FUND BALANCE July 1, 2021 (All Sources Including Student Activity Funds)		2,500,000	100,000	0	0	0	0	0	0	0	0
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	24,928,182	0	0	0	0	0	0	0	0	0
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	173	0	0					
95	STATE SOURCES	3000	2,432,142	0	0	0	0	0	0	0	0	0

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
96	FEDERAL SOURCES	4000	1,179,740	0	0	0	0	0	0	0	0	0
97	Total Direct Receipts/Revenues ⁸		28,540,064	0	0	0	0	0	0	0	0	0
98	Receipts/Revenues for "On Behalf" Payments ²	3998	0	0	0	0	0	0	0	0	0	0
99	Total Receipts/Revenues		28,540,064	0	0	0	0	0	0	0	0	0
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	8,743,393				0				0	
102	SUPPORT SERVICES	2000	19,224,991	0		0	0	0			0	0
103	COMMUNITY SERVICES	3000	0	0		0	0				0	
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	571,680	0	0	0	0	0			0	0
105	DEBT SERVICES	5000	0	0	0	0	0				0	0
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0			0	0
107	Total Direct Disbursements/Expenditures ⁹		28,540,064	0	0	0	0	0			0	0
108	Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0	0			0	0
109	Total Disbursements/Expenditures		28,540,064	0	0	0	0	0			0	0
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0	0
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds ⁸		0	0	0	0	0	0	0	0	0	0
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds ⁹		0	0	0	0	0	0	0	0	0	0
117	Total Other Sources/Uses of Fund		0	0	0	0	0	0	0	0	0	0
118	ESTIMATED ENDING FUND BALANCE June 30, 2022 (All Sources With student Activity Funds)		2,500,000	100,000	0	0	0	0	0	0	0	0
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121	Description	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	Total By Object
122			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
123	Object Name											
124	Salaries	100	20,133,191	0		0		0		0	0	20,133,191
125	Employee Benefits	200	5,168,384	0		0	0	0		0	0	5,168,384
126	Purchased Services	300	2,228,224	0	0	0		0		0	0	2,228,224
127	Supplies & Materials	400	262,578	0		0		0		0	0	262,578
128	Capital Outlay	500	30,000	0		0		0		0	0	30,000
129	Other Objects	600	595,872	0	0	0	0	0		0	0	595,872
130	Non-Capitalized Equipment	700	121,815	0		0		0		0	0	121,815
131	Termination Benefits	800	0	0		0		0		0	0	0
132	Total Expenditures		28,540,064	0	0	0	0	0		0	0	28,540,064

SUMMARY OF CASH TRANSACTIONS

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷ (Without Student Activity Funds)		2,500,000								
4	Total Direct Receipts & Other Sources ⁸		28,540,064	0	0	0	0	0	0	0	0
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		28,540,064	0	0	0	0	0	0	0	0
12	Total Amount Available		31,040,064	0	0	0	0	0	0	0	0
13	Total Direct Disbursements & Other Uses ⁹		28,540,064	0	0	0	0	0	0	0	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		28,540,064	0	0	0	0	0	0	0	0
21	ENDING CASH BALANCE ON HAND June 30, 2022 ⁷ (Without Student Activity Funds)		2,500,000	0	0	0	0	0	0	0	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷		0								
24	Total Direct Receipts & Other Sources ⁸		0								
25	Total Amount Available		0								
26	Total Direct Disbursements & Other Uses ⁹		0								
27	Activity funds ENDING CASH BALANCE ON HAND June 30, 2022 ⁷		0								
28											
29	Total BEGINNING CASH BALANCE ON HAND July 1, 2021 ⁷ (With Student Activity Funds)		2,500,000	0	0	0	0	0	0	0	0
30	Total Direct Receipts & Other Sources ⁸		28,540,064	0	0	0	0	0	0	0	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		28,540,064	0	0	0	0	0	0	0	0
33	Total Amount Available		31,040,064	0	0	0	0	0	0	0	0
34	Total Direct Disbursements & Other Uses ⁹		28,540,064	0	0	0	0	0	0	0	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		28,540,064	0	0	0	0	0	0	0	0
37	Total ENDING CASH BALANCE ON HAND June 30, 2022 ⁷ (With Student Activity Funds)		2,500,000	0	0	0	0	0	0	0	0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies ¹¹ (1110-1120)	-									
6	Leasing Purposes Levy ¹²	1130									
7	Special Education Purposes Levy	1140									
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	Total Ad Valorem Taxes Levied by District		0	0	0	0	0	0	0	0	0
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes ¹³	1230									
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	Total Payments in Lieu of Taxes		0	0	0	0	0	0	0	0	0
19	TUITION	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322	350,364								
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342	24,477,818								
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		24,828,182								
41	TRANSPORTATION FEES	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									

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	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
2											
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					0					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	100,000								
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		100,000	0	0	0	0	0	0	0	0
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611									
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613									
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620									
74	Other Food Service (Describe & Itemize)	1690									
75	Total Food Service		0								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711									
78	Admissions - Other	1719									
79	Fees	1720									
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790									
82	Student Activity Fund Revenues	1799									
83	Total District/School Activity Income (without Student Activity Funds 1799)		0	0							
84	Total District/School Activity Income (with Student Activity Funds 1799)		0								
85	TEXTBOOK INCOME	1800									
86	Rentals - Regular Textbooks	1811									
87	Rentals - Summer School Textbooks	1812									
88	Rentals - Adult/Continuing Education Textbooks	1813									
89	Rentals - Other (Describe)	1819									
90	Sales - Regular Textbooks	1821									
91	Sales - Summer School Textbooks	1822									
92	Sales - Adult/Continuing Education Textbooks	1823									
93	Sales - Other (Describe & Itemize)	1829									
94	Other (Describe & Itemize)	1890									
95	Total Textbooks		0								
96	OTHER REVENUE FROM LOCAL SOURCES	1900									
97	Rentals	1910									
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950									
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970									
104	Proceeds from Vendors' Contracts	1980									
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993									

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
109	Other Local Revenues (Describe & Itemize)	1999									
110	Total Other Revenue from Local Sources		0	0	0	0	0	0	0	0	0
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	24,928,182	0	0	0	0	0	0	0	0
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		24,928,182								
113	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
114	Flow-Through Revenue from State Sources	2100									
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue (Describe & Itemize)	2300									
117	Total Flow-Through Receipts/Revenues From District to Another District	One 2000	0	0		0	0				
118	RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
119	UNRESTRICTED GRANTS-IN-AID (3001-3099)										
120	Evidence Based Funding Formula (Section 18-8.15)	3001	1,727,003								
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
123	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
124	Total Unrestricted Grants-In-Aid		1,727,003	0	0	0	0	0		0	0
125	RESTRICTED GRANTS-IN-AID (3100-3900)										
126	SPECIAL EDUCATION										
127	Special Education - Private Facility Tuition	3100									
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120									
131	Special Education - Orphanage - Summer Individual	3130									
132	Special Education - Summer School	3145									
133	Special Education - Other (Describe & Itemize)	3199									
134	Total Special Education		0	0		0					
135	CAREER AND TECHNICAL EDUCATION (CTE)										
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220									
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other (Describe & Itemize)	3299									
143	Total Career and Technical Education		0	0			0				
144	BILINGUAL EDUCATION										
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	Total Bilingual Education		0				0				
148	State Free Lunch & Breakfast	3360									
149	School Breakfast Initiative	3365									
150	Driver Education	3370									
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other (Describe & Itemize)	3499									
153	TRANSPORTATION										
154	Transportation - Regular and Vocational	3500			178						
155	Transportation - Special Education	3510	120,000								

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
156	Transportation - Other (Describe & Itemize)	3599									
157	Total Transportation		120,000	0		0	0				
158	Learning Improvement - Change Grants	3610									
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									
161	Early Childhood - Block Grant	3705	585,139								
162	Chicago General Education Block Grant	3766									
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780									
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925									
170	Other Restricted Revenue from State Sources (Describe & Itemize)	3999									
171	Total Restricted Grants-In-Aid		705,139	0	0	0	0	0	0	0	0
172	Total Receipts/Revenues from State Sources	3000	2,432,142	0	0	0	0	0	0	0	0
173	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
174	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received Directly from the Federal Govt. (Describe & Itemize)	4009									
177	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
178	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received Directly from Federal Govt. (Describe & Itemize)	4090									
183	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
184	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
185	TITLE V										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other (Describe & Itemize)	4199									
190	Total Title V		0	0		0	0				
191	FOOD SERVICE										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210									
194	Special Milk Program	4215									
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other (Describe & Itemize)	4299									
200	Total Food Service		0				0				
201	TITLE I										
202	Title I - Low Income	4300									

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	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other (Describe & Itemize)	4399									
206	Total Title I		0	0		0	0				
207	TITLE IV										
208	Title IV - Student Support & Academic Enrichment Grant	4400									
209	Title IV - 21st Century	4421									
210	Title IV - Other (Describe & Itemize)	4499									
211	Total Title IV		0	0		0	0				
212	FEDERAL - SPECIAL EDUCATION										
213	Federal Special Education - Preschool Flow-Through	4600									
214	Federal Special Education - Preschool Discretionary	4605									
215	Federal Special Education - IDEA Flow Through	4620									
216	Federal Special Education - IDEA Room & Board	4625									
217	Federal Special Education - IDEA Discretionary	4630									
218	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
219	Total Federal Special Education		0	0		0	0				
220	CTE - PERKINS										
221	CTE - Perkins-Title III E Tech Prep	4770									
222	CTE - Other (Describe & Itemize)	4799									
223	Total CTE - Perkins		0	0			0				
224	Federal - Adult Education	4810									
225	ARRA - General State Aid - Education Stabilization	4850									
226	ARRA - Title I - Low Income	4851									
227	ARRA - Title I - Neglected, Private	4852									
228	ARRA - Title I - Delinquent, Private	4853									
229	ARRA - Title I - School Improvement (Part A)	4854									
230	ARRA - Title I - School Improvement (Section 1003g)	4855									
231	ARRA - IDEA - Part B - Preschool	4856									
232	ARRA - IDEA - Part B - Flow-Through	4857									
233	ARRA - Title IID - Technology - Formula	4860									
234	ARRA - Title IID - Technology - Competitive	4861									
235	ARRA - McKinney - Vento Homeless Education	4862									
236	ARRA - Child Nutrition Equipment Assistance	4863									
237	Impact Aid Formula Grants	4864									
238	Impact Aid Competitive Grants	4865									
239	Qualified Zone Academy Bond Tax Credits	4866									
240	Qualified School Construction Bond Credits	4867									
241	Build America Bond Tax Credits	4868									
242	Build America Bond Interest Reimbursement	4869									
243	ARRA - General State Aid - Other Government Services Stabilization	4870									
244	Other ARRA Funds - II	4871									
245	Other ARRA Funds - III	4872									
246	Other ARRA Funds - IV	4873									
247	Other ARRA Funds - V	4874									
248	ARRA - Early Childhood	4875									
249	Other ARRA Funds - VII	4876									
250	Other ARRA Funds - VIII	4877									
251	Other ARRA Funds - IX	4878									
252	Other ARRA Funds - X	4879									
253	Other ARRA Funds - Ed Job Fund Program	4880									
254	Total Stimulus Programs		0	0	180	0	0	0	0	0	0
255	Race to the Top Program	4901									
256	Race to the Top - Preschool Expansion Grant	4902									

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
257	Title III - Instruction for English Learners & Immigrant Students	4905									
258	Title III - English Language Acquisition	4909									
259	McKinney Education for Homeless Children	4920									
260	Title II - Eisenhower - Professional Development Formula	4930									
261	Title II - Teacher Quality	4932									
262	Federal Charter Schools	4960									
263	State Assessment Grants	4981									
264	Grant for State Assessments and Related Activities	4982									
265	Medicaid Matching Funds - Administrative Outreach	4991	325,000								
266	Medicaid Matching Funds - Fee-For-Service Program	4992									
267	Other Restricted Grants Received from Federal Government through State (Describe & Itemize)	4998	854,740								
268	Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		1,179,740	0	0	0	0	0	0	0	0
269	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	1,179,740	0	0	0	0	0	0	0	0
270	TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		28,540,064	0	0	0	0	0	0	0	0
271	TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		28,540,064								

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100									0
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200	5,736,046	1,389,858	578,050	160,408		6,358	15,000		7,885,720
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250									0
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400	578,847	187,882	53,144	25,120		1,000	11,680		857,673
14	Interscholastic Programs	1500									0
15	Summer School Programs	1600									0
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700									0
18	Bilingual Programs	1800									0
19	Truant Alternative & Optional Programs	1900									0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999									0
34	Total Instruction¹⁴ (Without Student Activity Funds 1999)	1000	6,314,893	1,577,740	631,194	185,528	0	7,358	26,680	0	8,743,393
35	Total Instruction¹⁴ (With Student Activity Funds 1999)	1000	6,314,893	1,577,740	631,194	185,528	0	7,358	26,680	0	8,743,393
36	SUPPORT SERVICES (ED)	2000									
37	Support Services - Pupil	2100									
38	Attendance & Social Work Services	2110	1,345,184	281,968		300					1,627,452
39	Guidance Services	2120									0
40	Health Services	2130	5,053,928	1,504,021	37,750	17,600			5,000		6,618,299
41	Psychological Services	2140	1,863,722	396,836	1,800	16,000					2,278,358
42	Speech Pathology & Audiology Services	2150	3,159,783	591,182	11,300	6,100					3,768,365
43	Other Support Services - Pupils (Describe & Itemize)	2190									0
44	Total Support Services - Pupil	2100	11,422,617	2,774,007	50,850	40,000	0	0	5,000	0	14,292,474
45	Support Services - Instructional Staff	2200									
46	Improvement of Instruction Services	2210	25,000	20,000	215,827	11,050	0	11,834	2,700		286,411
47	Educational Media Services	2220									0
48	Assessment & Testing	2230									0
49	Total Support Services - Instructional Staff	2200	25,000	20,000	215,827	11,050	0	11,834	2,700	0	286,411
50	Support Services - General Administration	2300									
51	Board of Education Services	2310									0
52	Executive Administration Services	2320	229,690	75,110	386,650	1,000		3,500			695,950
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2360 - 2370									0
55	Total Support Services - General Administration	2300	229,690	75,110	386,650	1,000	0	3,500	0	0	695,950
56	Support Services - School Administration	2400									
57	Office of the Principal Services	2410	1,451,434	426,765	1,551						1,879,750
58	Other Support Services - School Administration (Describe & Itemize)	2490									0

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
59	Total Support Services - School Administration	2400	1,451,434	426,765	1,551	0	0	0	0	0	1,879,750
60	Support Services - Business	2500									
61	Direction of Business Support Services	2510	106,090	46,844	3,000	1,500			1,000		158,434
62	Fiscal Services	2520									0
63	Operation & Maintenance of Plant Services	2540	76,279	23,896	86,000	16,500	30,000		6,000		238,675
64	Pupil Transportation Services	2550			46,300						46,300
65	Food Services	2560									0
66	Internal Services	2570			710,397						710,397
67	Total Support Services - Business	2500	182,369	70,740	845,697	18,000	30,000	0	7,000	0	1,153,806
68	Support Services - Central	2600									
69	Direction of Central Support Services	2610	411,815	198,512	25,000						635,327
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630			65,955	7,000		1,500	80,435		154,890
72	Staff Services	2640	95,373	25,510	5,500						126,383
73	Data Processing Services	2660									0
74	Total Support Services - Central	2600	507,188	224,022	96,455	7,000	0	1,500	80,435	0	916,600
75	Other Support Services (Describe & Itemize)	2900									
76	Total Support Services	2000	13,818,298	3,590,644	1,597,030	77,050	30,000	16,834	95,135	0	19,224,991
77	COMMUNITY SERVICES (ED)	3000									
78	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
79	Payments to Other Dist & Govt Units (In-State)	4100									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120						571,680			571,680
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
86	Total Payments to Other Dist & Govt Units (In-State)	4100			0			571,680			571,680
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220									0
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
94	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
102	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	Total Payments to Other Dist & Govt Units	4000			0			571,680			571,680
105	DEBT SERVICE (ED)	5000									
106	Debt Service - Interest on Short-Term Debt	5100									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
112	Total Debt Service - Interest on Short-Term Debt	5100						0			0
113	Debt Service - Interest on Long-Term Debt	5200									
114	Total Debt Service	5000						0			0
115	PROVISION FOR CONTINGENCIES (ED)	6000									

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
116	Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))		20,133,191	5,168,384	2,228,224	262,578	30,000	595,872	121,815	0	28,540,064
117	Total Direct Disbursements/Expenditures (with Student Activity Funds (1999))		20,133,191	5,168,384	2,228,224	262,578	30,000	595,872	121,815	0	28,540,064
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (Without Student Activity Funds 1999)										0
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (With Student Activity Funds 1999)										0
121	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
122	SUPPORT SERVICES (O&M)	2000									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils (Describe & Itemize)	2190									0
125	Support Services - Business	2500									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540									0
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
132	Other Support Services (Describe & Itemize)	2900									
133	Total Support Services	2000	0	0	0	0	0	0	0	0	0
134	COMMUNITY SERVICES (O&M)	3000									
135	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
136	Payments to Other Dist & Govt Units (In-State)	4100									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
141	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
143	Total Payments to Other Dist & Govt Unit	4000			0			0			0
144	DEBT SERVICE (O&M)	5000									
145	Debt Service - Interest on Short-Term Debt	5100									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
151	Total Debt Service - Interest on Short-Term Debt	5100						0			0
152	Debt Service - Interest on Long-Term Debt	5200									0
153	Total Debt Service	5000						0			0
154	PROVISION FOR CONTINGENCIES (O&M)	6000									
155	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
157											
158	30 - DEBT SERVICE FUND (DS)										
159	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
160	Payments to Other Dist & Govt Units (In-State)	4100									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
164	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
165	DEBT SERVICE (DS)	5000									
166	Debt Service - Interest on Short-Term Debt	5100									
167	Tax Anticipation Warrants	5110									0

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Func #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0
171	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
172	Total Debt Service - Interest On Short-Term Debt	5100						0			0
173	Debt Service - Interest on Long-Term Debt	5200									0
174	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
175	Debt Service Other (Describe & Itemize)	5400									0
176	Total Debt Service	5000			0			0			0
177	PROVISION FOR CONTINGENCIES (DS)	6000									0
178	Total Direct Disbursements/Expenditures				0			0			0
179	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
180											
181	40 - TRANSPORTATION FUND (TR)										
182	SUPPORT SERVICES (TR)	2000									
183	Support Services - Pupils	2100									
184	Other Support Services - Pupils (Describe & Itemize)	2190									0
185	Support Services - Business										
186	Pupil Transportation Services	2550									0
187	Other Support Services (Describe & Itemize)	2900									0
188	Total Support Services	2000	0	0	0	0	0	0	0	0	0
189	COMMUNITY SERVICES (TR)	3000									
190	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
191	Payments to Other Dist & Govt Units (In-State)	4100									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
198	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
199	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
200	Total Payments to Other Dist & Govt Units	4000			0			0			0
201	DEBT SERVICE (TR)	5000									
202	Debt Service - Interest on Short-Term Debt	5100									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt (Describe and Itemize)	5150									0
208	Total Debt Service - Interest On Short-Term Debt	5100						0			0
209	Debt Service - Interest on Long-Term Debt	5200									
210	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
211	Debt Service - Other (Describe and Itemize)	5400									0
212	Total Debt Service	5000						0			0
213	PROVISION FOR CONTINGENCIES (TR)	6000									0
214	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0
215	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
216											
217	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										185
218	INSTRUCTION (MR/SS)	1000									
219	Regular Program	1100									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Func #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
220	Pre-K Programs	1125									0
221	Special Education Programs (Functions 1200-1220)	1200									0
222	Special Education Programs Pre-K	1225									0
223	Remedial and Supplemental Programs K-12	1250									0
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300									0
226	CTE Programs	1400									0
227	Interscholastic Programs	1500									0
228	Summer School Programs	1600									0
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700									0
231	Bilingual Programs	1800									0
232	Truant Alternative & Optional Programs	1900									0
233	Total Instruction	1000		0							0
234	SUPPORT SERVICES (MR/SS)	2000									
235	Support Services - Pupil	2100									0
236	Attendance & Social Work Services	2110									0
237	Guidance Services	2120									0
238	Health Services	2130									0
239	Psychological Services	2140									0
240	Speech Pathology & Audiology Services	2150									0
241	Other Support Services - Pupils (Describe & Itemize)	2190									0
242	Total Support Services - Pupil	2100		0							0
243	Support Services - Instructional Staff	2200									0
244	Improvement of Instruction Services	2210									0
245	Educational Media Services	2220									0
246	Assessment & Testing	2230									0
247	Total Support Services - Instructional Staff	2200		0							0
248	Support Services - General Administration	2300									0
249	Board of Education Services	2310									0
250	Executive Administration Services	2320									0
251	Special Area Administrative Services	2330									0
252	Claims Paid from Self Insurance Fund	2361									0
253	Workers' Compensation or Workers' Occupation Disease Acts Payments	2362									0
254	Unemployment Insurance Payments	2363									0
255	Insurance Payments (regular or self-insurance)	2364									0
256	Risk Management and Claims Services Payments	2365									0
257	Judgment and Settlements	2366									0
258	Educati, Inspectl, Supervisory Serv. Related to Loss Prevention or Reduction	2367									0
259	Reciprocal Insurance Payments	2368									0
260	Legal Service	2369									0
261	Total Support Services - General Administration	2300		0							0
262	Support Services - School Administration	2400									0
263	Office of the Principal Services	2410									0
264	Other Support Services - School Administration (Describe & Itemize)	2490									0
265	Total Support Services - School Administration	2400		0							0
266	Support Services - Business	2500									0
267	Direction of Business Support Services	2510									0
268	Fiscal Services	2520									0
269	Facilities Acquisition & Construction Services	2530									0
270	Operation & Maintenance of Plant Service	2540									0
271	Pupil Transportation Services	2550									0
272	Food Services	2560									0
273	Internal Services	2570									0
274	Total Support Services - Business	2500		186							0
275	Support Services - Central	2600									0
276	Direction of Central Support Services	2610									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
277	Planning, Research, Development & Evaluation Services	2620									0
278	Information Services	2630									0
279	Staff Services	2640									0
280	Data Processing Services	2660									0
281	Total Support Services - Central	2600		0							0
282	Other Support Services (Describe & Itemize)	2900									0
283	Total Support Services	2000		0							0
284	COMMUNITY SERVICES (MR/SS)	3000									0
285	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									0
286	Payments for Regular Programs	4110									0
287	Payments for Special Education Programs	4120									0
288	Payments for CTE Programs	4140									0
289	Total Payments to Other Dist & Govt Units	4000		0							0
290	DEBT SERVICE (MR/SS)	5000									0
291	Debt Service - Interest on Short-Term Debt	5100									0
292	Tax Anticipation Warrants	5110									0
293	Tax Anticipation Notes	5120									0
294	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
295	State Aid Anticipation Certificates	5140									0
296	Other (Describe & Itemize)	5150									0
297	Total Debt Service	5000						0			0
298	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
299	Total Direct Disbursements/Expenditures			0				0			0
300	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
301											
302	60 - CAPITAL PROJECTS (CP)										
303	SUPPORT SERVICES (CP)	2000									
304	Support Services - Business										
305	Facilities Acquisition & Construction Services	2530									0
306	Other Support Services (Describe & Itemize)	2900									0
307	Total Support Services	2000	0	0	0	0	0	0	0		0
308	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
309	Payments to Other Dist & Govt Units (In-State)	4100									
310	Payments to Regular Programs	4110									0
311	Payment for Special Education Programs	4120									0
312	Payment for CTE Programs	4140									0
313	Payments to Other Govt Units (In-State) (Describe & Itemize)	4190									0
314	Total Payments to Other Districts & Govt Units	4000			0			0			0
315	PROVISION FOR CONTINGENCIES (CP)	6000									0
316	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
317	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
318											
319	70 WORKING CASH FUND (WC)										
320											
321	80 - TORT FUND (TF)										
322	INSTRUCTION (TF)	1000									
323	Regular Programs	1100									0
324	Tuition Payment to Charter Schools	1115									0
325	Pre-K Programs	1125									0
326	Special Education Programs (Functions 1200 - 1220)	1200									0
327	Special Education Programs Pre-K	1225									0
328	Remedial and Supplemental Programs K-12	1250									0
329	Remedial and Supplemental Programs Pre-K	1275									0
330	Adult/Continuing Education Programs	1300									0
331	CTE Programs	1400									0
332	Interscholastic Programs	1500									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Func #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
333	Summer School Programs	1600									0
334	Gifted Programs	1650									0
335	Driver's Education Programs	1700									0
336	Bilingual Programs	1800									0
337	Truant Alternative & Optional Programs	1900									0
338	Pre-K Programs - Private Tuition	1910									0
339	Regular K-12 Programs Private Tuition	1911									0
340	Special Education Programs K-12 Private Tuition	1912									0
341	Special Education Programs Pre-K Tuition	1913									0
342	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
343	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
344	Adult/Continuing Education Programs Private Tuition	1916									0
345	CTE Programs Private Tuition	1917									0
346	Interscholastic Programs Private Tuition	1918									0
347	Summer School Programs Private Tuition	1919									0
348	Gifted Programs Private Tuition	1920									0
349	Bilingual Programs Private Tuition	1921									0
350	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
351	Total Instruction¹⁴	1000	0	0	0	0	0	0	0	0	0
352	SUPPORT SERVICES (TF)	2000									
353	Support Services - Pupil	2100									
354	Attendance & Social Work Services	2110									0
355	Guidance Services	2120									0
356	Health Services	2130									0
357	Psychological Services	2140									0
358	Speech Pathology & Audiology Services	2150									0
359	Other Support Services - Pupils (Describe & Itemize)	2190									0
360	Total Support Services - Pupil	2100	0	0	0	0	0	0	0	0	0
361	Support Services - Instructional Staff	2200									
362	Improvement of Instruction Services	2210									0
363	Educational Media Services	2220									0
364	Assessment & Testing	2230									0
365	Total Support Services - Instructional Staff	2200	0	0	0	0	0	0	0	0	0
366	Support Services - General Administration	2300									
367	Board of Education Services	2310									0
368	Executive Administration Services	2320									0
369	Special Area Administration Services	2330									0
370	Claims Paid from Self Insurance Fund	2361									0
371	Risk Management and Claims Services Payments	2365									0
372	Total Support Services - General Administration	2300	0	0	0	0	0	0	0	0	0
373	Support Services - School Administration	2400									
374	Office of the Principal Services	2410									0
375	Other Support Services - School Administration (Describe & Itemize)	2490									0
376	Total Support Services - School Administration	2400	0	0	0	0	0	0	0	0	0
377	Support Services - Business	2500									
378	Direction of Business Support Services	2510									0
379	Fiscal Services	2520									0
380	Operation & Maintenance of Plant Services	2540									0
381	Pupil Transportation Services	2550									0
382	Food Services	2560									0
383	Internal Services	2570									0
384	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
385	Support Services - Central	2600									
386	Direction of Central Support Services	2610									0
387	Planning, Research, Development & Evaluation Services	2620									0
388	Information Services	2630									0

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
389	Staff Services	2640									0
390	Data Processing Services	2660									0
391	Total Support Services - Central	2600	0	0	0	0	0	0	0	0	0
392	Other Support Services (Describe & Itemize)	2900									0
393	Total Support Services	2000	0	0	0	0	0	0	0	0	0
394	COMMUNITY SERVICES (TF)	3000									0
395	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									0
396	Payments to Other Dist & Govt Units (In-State)	4100									0
397	Payments for Regular Programs	4110									0
398	Payments for Special Education Programs	4120									0
399	Payments for Adult/Continuing Education Programs	4130									0
400	Payments for CTE Programs	4140									0
401	Payments for Community College Programs	4170									0
402	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
403	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
404	Payments for Regular Programs - Tuition	4210									0
405	Payments for Special Education Programs - Tuition	4220									0
406	Payments for Adult/Continuing Education Programs - Tuition	4230									0
407	Payments for CTE Programs - Tuition	4240									0
408	Payments for Community College Programs - Tuition	4270									0
409	Payments for Other Programs - Tuition	4280									0
410	Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
411	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
412	Payments for Regular Programs - Transfers	4310									0
413	Payments for Special Education Programs - Transfers	4320									0
414	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
415	Payments for CTE Programs - Transfers	4340									0
416	Payments for Community College Program - Transfers	4370									0
417	Payments for Other Programs - Transfers	4380									0
418	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
419	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
420	Payments to Other Dist & Govt Units (Out of State)	4400									0
421	Total Payments to Other Dist & Govt Units	4000			0			0			0
422	DEBT SERVICE (TF)	5000									0
423	Debt Service - Interest on Short-Term Debt										0
424	Tax Anticipation Warrants	5110									0
425	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
426	Other Interest or Short-Term Debt (Describe & Itemize)	5150									0
427	Total Debt Service	5000						0			0
428	PROVISION FOR CONTINGENCIES (TF)	6000									0
429	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0	0	0
430	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
431											
432	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
433	SUPPORT SERVICES (FP&S)	2000									
434	Support Services - Business	2500									0
435	Facilities Acquisition & Construction Services	2530									0
436	Operation & Maintenance of Plant Service	2540									0
437	Total Support Services - Business	2500	0	0	0	0	0	0	0		0
438	Other Support Services (Describe & Itemize)	2900									0
439	Total Support Services	2000	0	0	0	0	0	0	0		0
440	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									0
441	Payments to Regular Programs	4110									0
442	Payments to Special Education Programs	4120									0
443	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
444	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
445	DEBT SERVICE (FP&S)	5000									
446	Debt Service - Interest on Short-Term Debt	5100									

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
447	Tax Anticipation Warrants	5110									0
448	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
449	Total Debt Service - Interest on Short-Term Debt	5100						0			0
450	Debt Service - Interest on Long-Term Debt	5200									0
451	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ <i>(Lease/Purchase Principal Retired)</i>	5300									0
452	Total Debt Service	5000						0			0
453	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
454	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
455	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

This page is provided for detailed itemizations as requested within the body of the Report.

1. 4998-Grants received for WIOA-313082, TS-225158, and STEP-316500
- 2.
- 3.
- 4.

	A	B	C	D	E	F
1	DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
2	Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
3	Direct Revenues	28,540,064				28,540,064
4	Direct Expenditures	28,540,064				28,540,064
5	Difference					
6	Estimated Fund Balance - June 30, 2022	2,500,000	100,000			2,600,000
7	Balanced budget, no deficit reduction plan is required.					
8	<p><i>A deficit reduction plan is required if the local board of education adopts (or amends) the 2021-22 school district budget in which the "operating funds" listed above result in direct revenues (line 9) being less than direct expenditures (line 19) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81).</i></p>					
10	<p>Note: <i>The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.</i></p>					
12	<p><i>The School Code, Section 17-1 (105 ILCS 5/17-1) - If the 2020-2021 Annual Financial Report (AFR) reflects a deficit as defined above (page 36), then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.</i></p>					
13	<p><i>The deficit reduction plan, if required, is developed using ISBE guidelines and format.</i></p>					

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	C	D	E	F	G
1	*School Districts Only		DEFICIT REDUCTION PLAN				
2							
3	06-016-2040-61						
4	<i>District Number</i>						
5	LaGrange Area Dept of Spec Ed						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		2,500,000	100,000	0	0	2,600,000
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000	24,928,182	0	0	0	24,928,182
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0		0
11	STATE SOURCES	3000	2,432,142	0	0	0	2,432,142
12	FEDERAL SOURCES	4000	1,179,740	0	0	0	1,179,740
13	Total Receipts/Revenues		28,540,064	0	0	0	28,540,064
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000	8,743,393				8,743,393
16	SUPPORT SERVICES	2000	19,224,991	0	0		19,224,991
17	COMMUNITY SERVICES	3000	0	0	0		0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	571,680	0	0		571,680
19	DEBT SERVICES	5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0
21	Total Disbursements/Expenditures		28,540,064	0	0		28,540,064
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	0	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		2,500,000	100,000	0	0	2,600,000

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	H	I	J	K	L
1	*School Districts Only		ESTIMATED BUDGET FY2022-2023				
2							
3	06-016-2040-61						
4	<i>District Number</i>						
5	LaGrange Area Dept of Spec Ed						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		2,500,000	100,000	0	0	2,600,000
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		2,500,000	100,000	0	0	2,600,000

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	M	N	O	P	Q
1	*School Districts Only		ESTIMATED BUDGET FY2023-2024				
2							
3	06-016-2040-61						
4	<i>District Number</i>						
5	LaGrange Area Dept of Spec Ed						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		2,500,000	100,000	0	0	2,600,000
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		2,500,000	100,000	0	0	2,600,000

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

	A	B	R	S	T	U	V
1	*School Districts Only		ESTIMATED BUDGET FY2024-2025				
2							
3	06-016-2040-61						
4	<i>District Number</i>						
5	LaGrange Area Dept of Spec Ed						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		2,500,000	100,000	0	0	2,600,000
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT, UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		2,500,000	100,000	0	0	2,600,000

**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	W	X	Y	Z
1	*School Districts Only		SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET <i>Date of Adoption:</i> (Enter as MM/DD/YY)			
2						
3	06-016-2040-61					
4	<i>District Number</i>					
5	LaGrange Area Dept of Spec Ed					
6	<i>District Name</i>		FY2021-2022	FY2022-2023	FY2023-2024	FY2024-2025
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		2,600,000	2,600,000	2,600,000	2,600,000
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	24,928,182	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0
11	STATE SOURCES	3000	2,432,142	0	0	0
12	FEDERAL SOURCES	4000	1,179,740	0	0	0
13	Total Receipts/Revenues		28,540,064	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	8,743,393	0	0	0
16	SUPPORT SERVICES	2000	19,224,991	0	0	0
17	COMMUNITY SERVICES	3000	0	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	571,680	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		28,540,064	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		2,600,000	2,600,000	2,600,000	2,600,000

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2021-2022 through Fiscal Year 2024-2025

LaGrange Area Dept of Spec Ed 06-016-2040-61

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:

2. Assumptions Used in the Deficit Reduction Plan:

- **EBF and Estimated New Tier Funding:**

- **Equal Assessed Valuation and Tax Rates:**

- **Employee Salaries and Benefits:**

- **Short and Long Term Borrowing:**

- **Educational Impact:**

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance) If yes please explain:

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2022 budgeted expenditures over FY2021 actual expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: LaGrange Area Dept of Spec Ed
RCDT Number: 06-016-2040-61

Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2021				Budgeted Expenditures, Fiscal Year 2022			
		(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320				0	695,950		0	695,950
2. Special Area Administration Services	2330				0	0		0	0
3. Other Support Services - School Administration	2490				0	0		0	0
4. Direction of Business Support Services	2510				0	158,434	0	0	158,434
5. Internal Services	2570				0	710,397		0	710,397
6. Direction of Central Support Services	2610				0	635,327		0	635,327
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		0	0	0	0	2,200,108	0	0	2,200,108
9. Estimated Percent Increase (Decrease) for FY2022 (Budgeted) over FY2021 (Actual)									Enter Actual Data

Reference Description

- 1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- 2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- 3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- 3^a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- 4 Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- 5

The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- 6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- 7 Cash plus investments must be greater than or equal to zero.
- 8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- 9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- 10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- 11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.
- 12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- 13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- 14

Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- 15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- 16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)

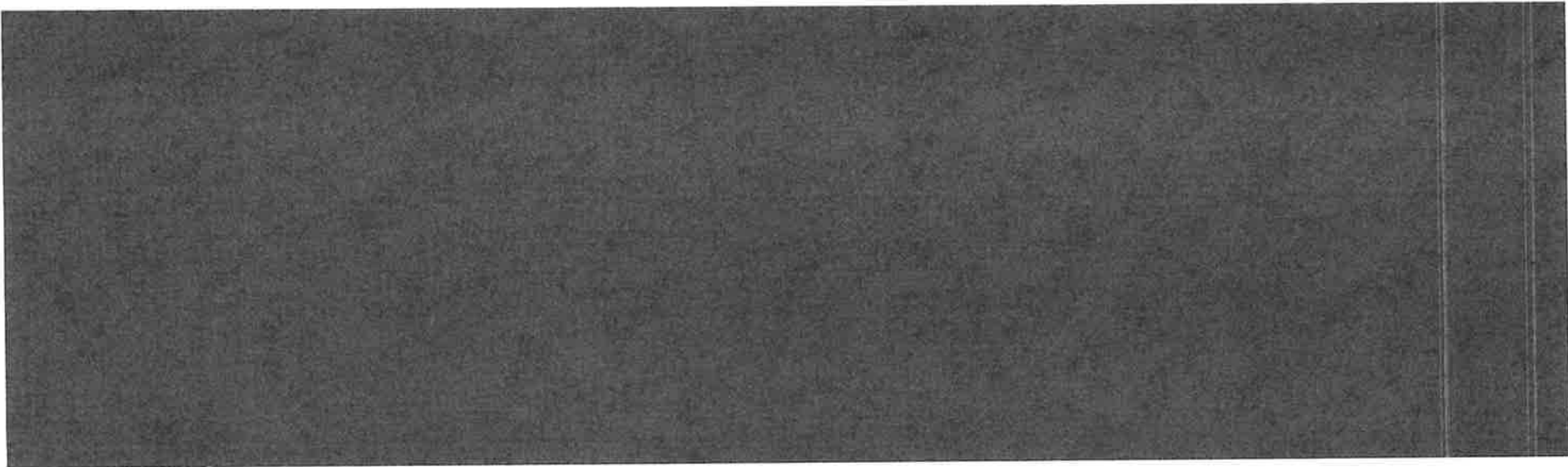
Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS	
This worksheet checks various cells to assure that selected items are in balance. Out-of-balance conditions are accompanied by an error message. Errors must be corrected before the budget is finalized and submitted to ISBE.	
Budget Item References	Message
Is Deficit Reduction Plan Required? (Joint Agreements do not complete a deficit reduction plan.)	Congratulations! You have a balanced budget.
If required, is Deficit Reduction Plan Completed (Page: DefReductPlan 23-27)?	
1. Cover Page - "School District or Joint Agreement" and "CASH or ACCRUAL"	
Check School District or Joint Agreement.	Joint Agreement
Check one type of Accounting Basis used on the Cover sheet.	ACCRUAL
2. Budget Summary: Other Sources (Page BudgetSum 2-3 - Acct 7000), must equal Other Uses (BudgetSum 2-3 - Acct. 8000).	
Estimated Beginning Fund Balance July,1 2021 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Estimated Activity Fund Beginning Fund Balance July,1 2021 (Cell C83) (Cell must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on Capital Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on Capital Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
3. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2021, (CashSum 4, All Funds), cannot be negative.	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
4. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2022, (Page CashSum 4 - All Funds), cannot be negative.	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
5. Summary of Cash Transactions: Other Receipts, (Page CashSum 4), must equal Other Disbursements, (Page CashSum 4).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40 & 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK

End of Balancing

LADSE FY23 BUDGET PRESENTATION

6-21-2022



BUDGET TIMELINE

- ❑ March 10: Presentation to Directing Board of Preliminary Budget
- ❑ May 11: Presentation to Directing Board of Final Budget
- ❑ June 21: Presentation and Public Hearing of Final Budget to LT 204
- ❑ June 27: Newspaper Publication and Public Review for 30 days
- ❑ August 15: Approval of Final Budget by LT 204 School Board

Budget Executive Summary

- ❑ Fiscal Year 2023 total budget = \$28,540,064; 4.34% (\$1,185,954) increase over prior year budget.
- ❑ No significant rate increases or decreases. All new expenditures are balanced proportionately with district requests and needs.
- ❑ Vocational Unit is receiving an additional \$213,358 in grant funding
- ❑ LADSE is budgeting to receive \$169,882 in new revenue attributed to E-Rate, Emergency Connectivity funding and Medicaid reimbursement
- ❑ 13.30 FTE increase (3.89%) - Attributed primarily to program changes in K-8 Emotional Disability programming (11.40), increased requests in Purchase Services for Nursing (1.5) and the creation of a new service specific to Autism and Behavior consultations (1.0).

FY23 BUDGET ASSUMPTIONS

- ❑ 3% salary increase for all CBU members & Non-CBU members not receiving Board-paid TRS
- ❑ \$1.00 increase to starting hourly Para rate
- ❑ \$2.00 flat increase to existing hourly Para rates (does not include a 3% increase)
- ❑ All CBU and Non CBU hourly staff have same employee insurance contribution percentages
- ❑ 8% increase in health benefits
- ❑ 5% District/LADSE Professional Development budget (flat to prior year)

FISCAL YEAR 2023
LAGRANGE AREA DEPARTMENT OF SPECIAL EDUCATION
BUDGET SUMMARY

	FY 2022 BUDGET	FY 2023 BUDGET	\$ CHANGE	% CHANGE
REVENUE				
LOCAL	\$ 24,025,468	\$ 24,828,182	\$ 802,714	3.34%
STATE	2,362,261	2,532,142	169,882	7.19%
FEDERAL	966,382	1,179,740	213,358	22.08%
TOTAL REVENUE	\$ 27,354,110	\$ 28,540,064	\$ 1,185,954	4.34%
EXPENDITURES				
SALARIES	\$ 19,029,231	\$ 20,133,189	\$ 1,103,959	5.80%
BENEFITS	5,066,670	\$ 5,168,385	101,716	2.01%
PROF. SERVICES	2,288,853	\$ 2,229,224	(59,628)	-2.61%
SUPPLIES	241,108	\$ 267,258	26,150	10.85%
CAPITAL OUTLAY	30,000	\$ 30,000	-	0.00%
OTHER	583,834	\$ 590,192	6,358	1.09%
EQUIPMENT	114,415	\$ 121,815	7,400	6.47%
TOTAL EXPENDITURE	\$ 27,354,110	\$ 28,540,064	\$ 1,185,954	4.34%
FTE	341.5	354.80	13.30	3.89%

FY22 Starting Para Rates		
District	Starting Rate/no experience	Starting Rate w/license & experience
61	\$ 14.00	
MVSEC	\$ 14.02	\$ 18.55
SPEED	\$ 14.02	
LADSE	\$ 14.71	
105	\$ 14.75	
62	\$ 15.00	\$ 16.00
101	\$ 15.00	\$ 17.00
NDSEC	\$ 15.23	\$ 16.18
102	\$ 15.45	
95	\$ 15.50	\$ 19.37
CASE	\$ 15.50	
94	\$ 15.57	\$ 16.07
Eisenhower	\$ 15.89	
208	\$ 16.50	
NTDSE	\$ 16.50	
106	\$ 18.00	
204	\$ 18.54	
96	\$ 18.71	
53	\$ 31.88	

PARA RATE COMPARISON FY22-FY23

Cost Per 1.0 Para					
Budget Assumption	Total 1.0 Salary	Total 1.0 Benefit	Total 1.0 Para Cost	Comparitive Cost \$\$\$ to FY22	Comparitive Cost % to FY22
FY22	\$ 20,365.15	\$ 7,513.14	\$ 27,878.29	\$ -	0.00%
FY23-3%	\$ 20,976.10	\$ 6,766.15	\$ 27,742.25	\$ (136.04)	-0.49%
FY23-\$1.00	\$ 21,535.15	\$ 6,766.15	\$ 28,301.30	\$ 423.01	1.52%
FY23-\$1.00 & \$2.00	\$ 21,944.02	\$ 6,766.15	\$ 28,710.17	\$ 839.88	2.97%

- The maximum increase to para salaries which includes a \$1.00 increase for new hires in FY23 and a \$2.00 increase for existing staff members (hired prior to March 30 2022).

DISTRICT PURCHASED SERVICE REQUESTS

FY22 to FY23 Comparison				
	FY22 Budget	FY22 Current	FY23 Budget	FY22 Budget to FY23
ECE Classroom Supports	1.20	1.00	0.00	-1.20
Nursing Services	5.00	6.00	7.20	2.20
Occupational Therapist	27.40	26.40	27.70	0.30
Psychologist	18.30	18.60	21.70	3.40
Physical Therapist	11.60	11.30	11.50	-0.10
Social Worker	2.00	2.20	2.00	0.00
Speech Pathologist	22.00	23.10	20.70	-1.30
Behavior Interventionist	1.00	1.00	1.00	0.00
Interpreter	2.00	2.50	1.00	-1.00
Para Educator	23.50	29.00	23.50	0.00
Autism Specialist			1.00	1.00
Totals:	114.00	121.10	117.30	3.30

PURCHASED SERVICE PROVIDER RATES

Service Provider	FY22 Budget	FY23 Budget	% Increase
ECE Classroom Supports	\$ 77,914.42	\$ 77,914.42	-0.13%
Nursing Services	\$ 68,591.31	\$ 70,536.66	2.45%
Occupational Therapist	\$ 94,898.43	\$ 97,559.28	2.50%
Psychologist	\$ 86,660.31	\$ 87,548.66	0.69%
Physical Therapist	\$ 104,380.99	\$ 106,964.06	2.03%
Social Worker	\$ 75,688.21	\$ 79,024.37	4.04%
Speech Pathologist	\$ 90,297.71	\$ 93,161.86	2.83%
Behavior Interventionist	\$ 75,688.21	\$ 79,024.37	4.04%
Interpreter	\$ 40,000.00	\$ 40,000.00	0.00%
Para Educator	\$ 25,885.61	\$ 26,860.45	2.45%
Autism Specialist	\$ -	\$ 87,553.11	100%

- Based on FY23 initial purchased service agreements received from member districts, there is a net increase of 3.30 FTE requested support services from the FY22 budget. There is an overall purchased service rate average increase of 2.47% while total dollars billed out increased by \$547,461 from the FY22 budget.

PROGRAM TUITION RATES

Multi District Programs	FY22 Budget	FY23 Budget	\$ Increase	% Increase
CD & Multi Needs	\$ 47,265.42	\$ 48,370.83	\$ 1,105.41	2.34%
ECE LADSE Classroom	\$ 32,746.64	\$ 33,616.88	\$ 870.24	2.66%
Phonological Program	\$ 6,072.66	\$ 6,382.99	\$ 310.33	5.11%
K-8 Emotional Disability Program	\$ 33,199.25	\$ 34,134.65	\$ 935.40	2.82%
High School LRB Academy	\$ 29,818.30	\$ 30,822.21	\$ 1,003.91	3.37%
Emotional Behavior WRAP Services	\$ 5,625.00	\$ 6,130.00	\$ 505.00	8.98%

- ❑ Based on current enrollment numbers and programming shifts, 11.40 FTE has been added to our tuition-based programs. Based upon retirements, turnover, staffing needs, and new program costs, the tuition programs are increasing by an average of 2.76% while total dollars billed out increased by \$252,953 from the FY22 budget.

Lyons Township FY22 to FY23 Budget Comparison

Service/Tuition	FY22	FY22 Cost	FY23	FY23 Cost	Difference FTE	Difference \$\$\$
Nursing Services	3.00	\$ 205,773.93	4.00	\$ 282,146.64	1.00	\$ 76,372.71
Occupational Therapist	1.60	\$ 151,837.49	1.60	\$ 156,094.85	0.00	\$ 4,257.36
Physical Therapist	0.70	\$ 73,066.69	0.80	\$ 85,571.25	0.10	\$ 12,504.56
Psychologist-Purchased	3.00	\$ 260,492.70	4.00	\$ 350,194.64	1.00	\$ 89,701.94
Interpreter Services	1.00	\$ 40,000.00	1.00	\$ 40,000.00	0.00	\$ -
Speech Language Pathologist	3.50	\$ 316,041.99	3.90	\$ 363,331.25	0.40	\$ 47,289.27
WRAP Services	5.00	\$ 28,125.00	10.00	\$ 61,300.00	5.00	\$ 33,175.00
LRB Academy	10.00	\$ 307,164.00	12.00	\$ 369,866.52	2.00	\$ 62,702.52
Total	27.80	\$1,382,501.80	37.30	\$1,708,505.15	9.50	\$ 326,003.35

- Lyons Township High School requested an additional 1.0 Nurse and Psychologist for FY23 as well as an increase in Speech and Physical Therapy Services. LADSE budgeted for an increase of +5.0 in WRAP services and an additional +2.0 students in the LRB program.

1301 W. Cossitt LaGrange, IL 60525
Phone: 708.354.5730 Fax: 708.354.0733 TTY: 708.352.5994
www.ladse.org

Ellie Ambuehl, Ed. D
Executive Director

TO: Dr. Brian Waterman, Superintendent

DATE: June 21, 2022

FROM: Ellie Ambuehl, Ed. D

SUBJECT: LADSE Personnel Actions

Background

Each month, we present to the LTHS board recommendations for employment, retirement, leaves of absence, resignations, etc., for LADSE staff. We recommend that the Board approve the following:

Employment Recommendation

Bialek, Kristen	1.0 School Psych Intern effective 08/01/2022 at an annual rate of \$15,000.00
Born, David	0.6 Social Work Intern effective 08/11/2022 at an annual rate of \$10,000.00
Carey, Veronica	1.0 Voc Transition Consultant effective 08/01/2022 at an annual rate of \$82,500.00
Garcia, Alexandra	1.0 Occupational Therapist effective 08/01/2022 at an annual rate of \$59,452.00 (2 year shortage applied)
Hansen, Amy	0.6 Social Work Intern effective 08/11/2022 at an annual rate of \$10,000.00
Hayes, Michael	1.0 Special Education Teacher effective 08/01/2022 at an annual rate of \$46,448.00
Lewis, Heather	1.0 MN Special Education Teacher effective 08/01/2022 at an annual rate of \$69,018.00 (2 year shortage applied)
Maloy, Kylie	1.0 Speech Language Pathologist effective 08/01/2022 at an annual rate of \$54,302.00 (2 year shortage applied)
O'Connell, Michael	1.0 Adapted PE Teacher effective 08/01/2022 at an annual rate of \$57,498.00
Pavone, Adriana	1.0 DHH Special Education Teacher effective 08/01/2022 at an annual rate of \$47,562.00
Salazar, Sarah	1.0 Occupational Therapist effective 08/01/2022 at an annual rate of \$66,936.00 (2 year shortage applied)
Snowwhite, Megan	0.6 Social Work Intern effective 08/17/2022 at an annual rate of \$10,000.00
Van Der Aa, Lindsey	1.0 School Psychologist effective 08/01/2022 at an annual rate of \$54,934.00 (2 year shortage applied)
Walega, Samantha	1.0 MN Special Education Teacher effective 08/01/2022 at an annual rate of \$48,704.00 (2 year shortage applied)

Supporting education for all children in the community school districts:

53 Butler	94 Komarek	102 LaGrange	107 Pleasantdale
61 Darlen	95 Brookfield-LaGrange Park	103 Lyons	204 Lyons Township High School
62 Gower	96 Riverside	105 LaGrange South	208 Riverside Brookfield High School
92 ½ Westchester	101 Western Springs	106 LaGrange Highlands	

Employment Recommendation (Continued)

Washer, Jordyn 1.0 Doctoral School Psych Intern effective 08/01/2022 at an annual rate of \$20,000.00

Employment Change in FTE

Athas, Heidi 0.8 Physical Therapist to 0.6 effective 08/01/2022
Cavaliere, Kellie 1.0 Special Education Teacher to 0.8 effective 08/01/2022
Mitrovich, Shannon 0.8 Occupational Therapist to 0.6 effective 08/01/2022
Teague, Keri 0.4 Occupational Therapist to 0.6 effective 08/01/2022
Urban, Anne 0.6 Occupational Therapist to 0.8 effective 08/01/2022
Woods, Laura 0.6 Speech Language Pathologist to 1.0 effective 08/01/2022

Employment Change in Position

Behrendt, Coletta 1.0 Building Secretary to 1.0 Paraprofessional effective 08/01/2022
Bogatay, Rachel 1.0 Doctoral Psych Intern to 1.0 School Psychologist effective 08/01/2022
Favela Mata, Isabel 0.6 Social Work Intern to 1.0 School Social Worker effective 08/01/2022
O'Shaughnessy, Christin 0.6 Social Work Intern to 0.6 School Social Worker effective 08/01/2022

Acceptance of Retirement (Revised Date)

Pennacchio, Katherine 1.0 Special Education Teacher effective the end of the 2021-22 school year

Acceptance of Resignation

Daniels, Richard 1.0 School Psychologist effective 06/03/2022
Fabris, Madeline 1.0 DHH Paraprofessional effective 05/20/2022
Morgan, Kortney 1.0 Paraprofessional effective 05/09/2022
Schwarz, Lindsay 1.0 Speech Language Pathologist effective 06/03/2022
Taino, Meghan 0.8 Speech Language Pathologist effective 06/03/2022

Supporting education for all children in the community school districts:

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LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101
· Tel: (708) 579-6456 · Fax: (708) 579-6454 · Email: epiotrowski@lths.net · Website: www.lths.net



EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Dr. Brian Waterman, Superintendent
Board of Education
FROM: Edward M. Piotrowski, Director of Human Resources
DATE: June 20, 2022
RE: Stipend Committee Recommendations

BACKGROUND

This past school year, the Committee met five times and received proposals for both existing and new club/activity stipends. Below, please find a summary of the recommendation from the Stipend Committee to be brought to the Board this month.

ACTIVITIES

Roundnet Club

Roundnet Club began in pilot status at the beginning of the 2020-2021 school year, but needed to operate virtually at the start of that school year. Since the reopening of the building to students and the resumption of clubs and activities, Roundnet club has met consistently, with an average of 20 students per meeting.

Roundnet is a game played between two teams, with each team typically consisting of two players. The players hit a ball into a trampoline-type net and score points based on the actions during play. This is a game that can be played indoors and outdoors and has seen an increase in participation over the past several year. Both the LTHS Boosters and Parent-Teacher Council have offered financial support for the purchase of equipment, and we feel that a recommendation from pilot status to full club status is appropriate.

The total cost associated with the stipend recommended above for the Roundnet Club is \$1,392.54.

Yoga and Wellness Club

Yoga and Wellness Club began in pilot status in March, 2021. Since its inception, the club has been providing students with an opportunity to learn and practice yoga and mindfulness, as well as related stress reduction techniques. This club has also included elements of community service including food donations to local food pantries and the creation of cards for Lurie Children's Hospital.

With the creation of a yoga class in our Physical Welfare Division, we feel that this club will continue to grow and serve as both a way for students to learn about yoga prior to taking the course, as well as a way for current Yoga students to continue and expand in their practice.

The total cost associated with the stipend recommended above for the Yoga and Wellness Club is \$1,392.54

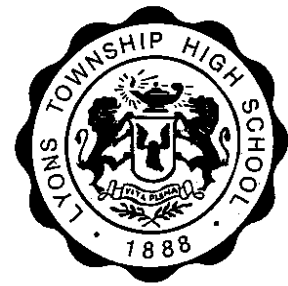
The overall net change to stipend compensation based on the recommendations above is an increase of \$2,785.08.

RECOMMENDATION

We recommend that the Board approve the Stipend Committee recommendations as provided above.

LYONS TOWNSHIP HIGH SCHOOL

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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Timothy B. Kilrea, Superintendent
Board of Education

FROM: Edward M. Piotrowski, Director of Human Resources

DATE: June 20, 2022

RE: 2022-2023 Classified/Non-Contractual Employee Handbooks

BACKGROUND

Each year, we bring to the Board a draft **Handbook** for the Classified/Non-Contractual employee group. You may recall that members of the Classified/Non-Contractual group include secretaries, student assistants, and IT staff. On May 19, 2022, I met with a Committee of employees from this group and we reviewed the entire handbook. Outside of standard revisions necessitated by updating days and dates for the upcoming school year and minor language clean up as well as the hourly rates in Appendix A due to the changes to the minimum wage in Illinois as discussed at the May HR Committee meeting, there are no substantive changes being recommended.

In addition, we are bringing forward a draft of the 2022-2023 Classified/Non-Contractual Supervisor Handbook at this time. As the majority of the content of the supervisor handbook is identical to the handbook referenced above, we feel that it is appropriate to present both for approval by the Board at the same meeting.

RECOMMENDATION

I recommend that the Board approve the **2022-2023 Classified/Non-Contractual Handbooks** as revised and submitted.

INTRODUCTION

This Handbook describes many of the current practices and procedures that are followed by Lyons Township High School District 204 regarding Classified/Non-Contractual (C/NC) employees. It is designed to acquaint you with information about working conditions, employee benefits, performance evaluation, staff development, and other policies/procedures affecting your employment. It is not intended to be a complete description of all District benefits, policies, and procedures.

The Handbook encompasses employees who are classified in the following categories found in Appendix A. of this Handbook: Administrative Assistants in Levels 1 – 6; Information Technology employees; Student Assistants; Miscellaneous temporary and part-time employees; summer, weekend, part-time, and temporary student employees, both high school and college; and all other employees classified as Classified/Non-Contractual employees.

You should read the Handbook carefully, as it describes many of your responsibilities as an employee and outlines the programs developed by the District to benefit employees. The District reserves the right to modify, supplement, and/or eliminate benefits, policies, and procedures described in the Handbook. You should refer to the Board of Education Policy Manual for additional information on your rights, benefits, and responsibilities.

The Handbook is not intended to nor does it create a contract, obligation, and/or guarantee of any sort on the part of the District or the Board of Education. C/NC employees are employed on an “at will” basis and for no specific term.

Finally, if you have any questions or concerns about the Handbook or any of the policies and procedures governing your employment as a C/NC employee for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor or the Human Resources Office for clarifications and answers.

We gratefully acknowledge the hard work of the Non-Contractual/Classified Employee Handbook Committee.

Melinda Edwards, Main Office
Greg Frandsen, Student Assistant
Dan Godfrey, Information Technology
Susan Hughes, Global Studies Division
Alyson Riccione, Human Resources
Edward M. Piotrowski, Director of Human Resources

Board Approved: June 20, 2022

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I. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

II. Employment Probationary Period and Assignment

- A.** The Board of Education employs personnel in the District based on recommendations of the Administration.
- B.** Classified/Non-Contractual employees are subject to a 120-day probationary period.
- C.** The Superintendent (or his/her designee) has the authority, with recommendations from supervisors and the Principal, to assign personnel to jobs/positions. In making or changing assignments, the Superintendent (or his/her designee) will use judgment and discretion to determine how the employee's skills and experience can best be put to use in the District.

III. Hours and Days of Work

A. Normal Work Week

The normal work week for 10, 11 and 12 month employees consists of five (5) days (Monday through Friday) each having eight working hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-free one-half hour lunch period.

The normal work week for locker room attendants who work less than 10 months consists of five (5) days (Monday through Friday) each having eight hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-free one-half hour lunch period. (Employees in this group work only days when students are in attendance.)

The normal work week for student assistants, study hall supervisor employees and in-school suspension supervisors who work less than 10 months consists of five (5) days (Monday through Friday). Hours are determined by supervisors and may vary by position. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each workday permits a duty-

free one-half hour lunch period. (Employees in this group work only days when students are in attendance.)

B. Work Hours During Holiday Time Periods and When School is Not in Session

All Classified/Non-Contractual employees who are scheduled to work during school vacations and holiday time periods (Winter Break, Spring Break and/or Summer Schedule, on Institute Days and on work days immediately preceding Winter Break and Spring Break) will have seven and one-half hour workdays plus a 30-minute lunch break. Summer hours will begin on the Monday after graduation and continue through the Friday of the week before the first week of Processing. All employees will return to the regular schedule of eight (8) hour workdays, plus a 30-minute lunch break on the Monday of the first week of Processing.

C. Overtime

Overtime will be paid at one and one-half (1½) times the regular hourly rate. Such rate will be paid for all work after forty (40) hours work in the week under the following conditions.

1. All overtime work must be approved in advance by the employee's supervisor.
2. Overtime is paid for exceptional circumstances only. All such work must be done at school and under the supervision of the employee's supervisor.
3. Employee Timesheets, with all overtime hours clearly marked, must be turned in to the Human Resources Office at the end of the pay period in which the overtime hours were worked. (Days 1-15 and Days 16 to the last day of the month). Employee Time- sheets must be signed by the supervisor.
4. Payment for overtime will be included in the following month's payroll, provided Employee Timesheets are submitted in a timely manner.
5. Compensatory time will not be awarded for overtime work.
6. A regular approved holiday (see Article IV., Observed Holidays E.) or regular paid sick leave, jury duty, personal leave, vacation day, floating holiday, and/or birthday holiday, will be considered as hours worked in computing overtime. A non-approved absence will not be considered as hours worked in computing overtime.

D. Hourly Guarantee

There is no guarantee of hours per day, per week or per year.

E. Work Year, Employees and Schedules

Work year schedules for staff are outlined below. Deviations from these schedules must be arranged with the employee's supervisor and are subject to approval by the Superintendent (or his/her designee).

1. Student Assistants (SAs)

The list of required events at which all SAs will be required to work as follows. Overtime rates will apply if applicable. Specific times of day will be assigned by Assistant Principals.

- a. Homecoming Game 7 hours
- b. Homecoming Dance 5 hours
- c. Pack the Place Games 6 hours
- d. Spring Event 5 hours
- e. Prom Dance 6.5 hours
- f. Post Prom 5 hours
- g. Commencement/Graduation 4 hours

2. **Less than Ten Month Employees**

Locker Room Attendants begin their work year schedule on the first day of Processing in August and continue through to the last teacher workday as indicated on the official school district calendar. Student Assistants begin their work year schedule on the first day of processing in August, as indicated on the official school district calendar. Weekend security employees are scheduled on an as needed basis by the Director of Buildings and Grounds (or his/her designee). Less than ten month employees complete and submit Employee Timesheets as the basis upon which they are paid.

3. **Ten Month Employees**

Ten month employee work year schedules begin their work year schedule on the first day of Processing in August, as indicated by the official school district calendar. Days worked prior to the first official work year day will be paid at the employee's regular hourly rate and added to the first payroll check in September, providing the Employee Timesheets have been completed, signed, approved, and filed with the Human Resources Office. Ten month employees do not complete Employee Timesheets for regular pay.

4. **Eleven Month Employees**

Eleven month employee work year schedules begin their work year schedule on the first day of Processing in August, as indicated by the official school district calendar. Days worked prior to the first official work year day will be paid at the employee's regular hourly rate and added to the payroll check in September, providing the Employee Timesheets have been completed, signed, approved, and filed with the Human Resources Office. Eleven month employees do not complete Employee Timesheets for regular pay.

5. **Twelve Month Employees**

Twelve month employees work year schedules begin on July 1 of each year and continue through to June 30. Twelve month employees do not complete Employee Timesheets for regular pay.

6. **Scheduled Work Year Dates**

See Appendix A., pages 16, 17 and 18.

F. Pay Periods and Pay Days

Employees will be paid on the 5th and 19th of each month. Should the payday fall on a weekend or holiday, the payday will be the last working day prior to the holiday or weekend.

Twelve-month employees have 24 pay periods. Ten-month employees have 20 pay periods, August 19th through June 15th. All ten (10) and eleven (11) month employees have the option of 24 pay periods. Arrangements must be made through the Human Resources Office.

IV. Holidays (Days Off)

A. Eligibility Requirements for Holiday Pay

To be eligible for holiday pay, an employee must satisfy the following requirements.

1. The employee must be employed 30 calendar days prior to the holiday.
2. The employee must work all scheduled hours on the day preceding the holiday and the day or work period immediately following the holiday unless the employee is excused from working by the supervisor, the Principal, and the Superintendent (or his/her designee) for an extenuating circumstance.
3. Employees working less than a 12-month year will be paid only for those holidays falling within the time span of their scheduled work year or scheduled time. (See chart page 5.)
4. Employees who are ill on the workday preceding or following a holiday must provide a physician's note substantiating the absence to the Human Resources Office within 72 hours of returning to work, except in extenuating circumstances in which case the employee must receive the approval of his/her supervisor and the Director of Human Resources.
5. A Student Assistant who does not work through the summer will be paid for the July 4th holiday if he/she works during Summer Programs and meets all other holiday pay requirements.
6. During Winter Break, 12 month employees may either work for three (3) days or take three (3) vacation days and receive the remaining work days off with pay. First year 12 month employees who have not satisfied their 120 day probationary period may work for three (3) days in order to receive the remaining days off with pay.

B. Weekend Holidays

If an observed holiday occurs on a Saturday or Sunday, (See E. Observed Holidays page 5.) pay will be issued for the holiday. For the following five observed holidays, Christmas Eve, Christmas Day, New Years Eve, New Years Day and the Fourth of July, all non twelve month employees will receive pay if the holiday occurs on Saturday or Sunday during their regularly scheduled work year.

C. Holiday During Vacation

Should a holiday occur during an employee’s vacation, an extra paid day is added to the employee’s vacation time, provided the holiday was observed by the District.

D. Holiday Work

An employee performing work on a holiday when school is not in session receives time and one-half pay for hours worked provided the employee meets the above requirements for holiday pay.

E. Observed Holidays

The following days are usually observed as paid holidays for all those employees meeting the requirements as stated above.

Date Observed*	Holiday
January 1	New Year’s Day
January	Martin Luther King, Jr. Day (excludes Weekend Security)
February	President’s Day
March/April	Spring Non-Attendance Day
May	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September	Labor Day
October	Columbus Day
October	Fall Non-Attendance Day
November	Wednesday before Thanksgiving Day
November	Thanksgiving Day
November	Friday after Thanksgiving Day (excludes Weekend Security)
December 24	Christmas Eve (excludes Weekend Security)
December 25	Christmas Day
December 31	New Year’s Eve (excludes Weekend Security)

* The exact date of each holiday will be the day shown on the official district school calendar.

F. Birthday Vacation Day (Does not apply to Weekend Security)

Employees must work one full year to be eligible for the Birthday Vacation Day. On the first anniversary of the effective date of hire, the employee will be awarded a Birthday Vacation Day to be used prior to July 1 (the first day of the fiscal year). In subsequent years, the Birthday Vacation Day must be used during the fiscal year of the employee’s birthday, with the supervisor’s approval. The Birthday Vacation Day may not be carried over from one fiscal year to the next. No exceptions.

Ten and eleven month employees must use their Birthday Vacation Days during their scheduled work year.

It is the employee's responsibility to request a Birthday Vacation Day on an Approved Absence Form by indicating Birthday Vacation Day on the form. Birthday Vacation Days must be approved in advance by the immediate supervisor and/or principal.

No additional pay will be given for an unused Birthday Vacation Day.

G. Floating Holiday (Does not apply to Weekend Security)

Employees who have completed five full years of service (from their effective date of hire) in the District will be awarded a Floating Holiday each year, which must be used during the scheduled work year. (See Employee Categories, Positions/Work Years and Ranges, Appendix A.) The Floating Holiday is not cumulative. It may be taken before or after a holiday. It is the employee's responsibility to request a Floating Holiday on an approved absence form by indicating Floating Holiday on the form. No additional pay will be given for unused Floating Holiday days.

V. Vacations

A. Vacation Days

Employees new to the District will receive vacation on a pro-rated basis after successful completion of the 120 day probationary period.

All other C/NC employees receive vacation days on July 1. Years of Service advancements will be issued July 1 in the fiscal year there is a change. Vacation days must be used during the fiscal year of July 1 – June 30.

Employee Work Years and Vacation Days

Years of Service	Less than 10 month	10 month	11 month	12 month
One to four complete years (1-4 years)	0	8	9	10
Five to nine complete years (5-9 years)	0	13	14	15
Beginning of the tenth year (10 years and beyond)	0	16	18	20

Ten and eleven month employees will not work during the winter or spring breaks and must use their vacation days to cover these periods.

Vacation time is not cumulative. Under extenuating circumstances as determined and approved by the Director of Human Resources, employees may carry over a maximum of three (24 hours) vacation days from one year to the next year only. Requests to do so must be made through the employee's immediate supervisor, who has the option of denying such a request, and then to the Director of Human Resources for a final decision.

The request to carry over vacation days from one year to the next year must be made and approved prior to the end of the fiscal year (June 30); otherwise, such request may be denied by the Director of Human Resources.

No additional pay will be given for unused vacation days. No pay in lieu of vacation will be granted, except for resignation, retirement, or termination.

Employees must use all available vacation days before requesting no-pay for absences.

Employees must submit for and receive timely approval for vacation days from their supervisors and from the Director of Human Resources.

B. Payment of Vacation Pay

Employees who resign, retire or whose employment is terminated for any reason will be paid for any unused vacation days on a pro-rated basis based on the number of days worked and vacation days earned during the fiscal year. Employees who work less than the scheduled number of regular hours established by the annual calendar will be credited less vacation time on a prorated basis. Employees will reimburse the District for any vacation borrowed prior to termination or resignation. Employees who leave the District prior to the end of a fiscal year for any reason and who have earned vacation days available will be eligible to receive vacation pay for those days on a pro-rated basis until the date of separation.

VI. Jury Duty

Employees who are required to serve jury duty will receive their regular daily pay during their time of service. Employees are expected to inform their supervisor upon receiving a Jury Duty Summons. A copy of the summons along with an Approved Absence Form must be completed prior to the beginning of such duty.

VII. Sick Leave and The Family and Medical Leave Act (FMLA)

A. Employee Work Years and Sick Leave Days (Does not apply to Weekend Security)

Employee Work Years	Less Than 10 month	10 month	11 month	12 month
Sick Leave Days	10	12	13	15

Sick leave is interpreted to mean personal illness, quarantine at home, or serious illness or death in the immediate family or household. The immediate family, for purposes of this section, will include parents, spouse, brothers, sisters, children, grandparents, grandchildren, in-laws, and legal guardians or any other relative living in the immediate household of the employee. A physician's note may be required if an employee is absent for three or more consecutive days.

- B.** 1. Employees must use all available sick leave before requesting no pay for illness/medical absences.
 - 2. Employees will not receive compensation of any kind for unused sick time.
 - 3. Unused sick leave is accumulated year-to-year.
- C.** The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

VIII. Absence Reporting

A. Absence Reporting Procedures

When an absence is known ahead of time, the following procedures will be followed:

1. Notify the Supervisor with/for whom he/she works of an absence known ahead of time.
2. Complete a *Request for Approved Absence* form and submit it to his/her Supervisor.

B. When an absence is not known ahead of time, the following procedures will be followed:

1. Contact Human Resources by telephone at (708) 579-6457 by 7 a.m. on the day of the absence, and preferably earlier, if possible.
2. Contact the appropriate Supervisor by 7 a.m. on the day of the absence, and preferably earlier, if possible.
3. Complete an Employee Timesheet if the absence is due to Sick Leave reasons, upon returning to work. Complete a *Request for Approved Absence* form if the absence is due to Personal Leave reasons, upon returning to work.

C. The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

IX. Sick Leave Bank

A. The Board of Education and the Classified/Non-Contractual staff have established a Sick Leave Bank on a voluntary basis.

B. The intent of this Bank is to provide for employees of the Sick Leave Bank, extended sick leave to those participants who incur a period of catastrophic illness. Catastrophic illness shall be defined as life threatening, as verified by the employee's physician. The Bank shall be used only for catastrophic illness of the participant, and his/her spouse or children.

C. A Classified/Non-Contractual employee may enroll in the Bank by signing an authorization form agreeing to contribute two days of his/her sick leave to the Bank at the beginning of each scheduled work year. A Classified/Non-Contractual employee who begins his/her employment with the District after the start of the year may become a participant by signing an authorization form and thereby agreeing to contribute two days of his/her sick leave to the bank on a pro-rated basis for that year. A Classified/Non-Contractual employee thereby becomes a "participant." When the total number of days in the Bank equals 180 days, a yearly contribution will not be required until such time that the Bank is reduced to 90 days.

D. A Classified/Non-Contractual employee who is a current participant in the Sick Leave Bank and who has a catastrophic illness that requires continuous and prolonged absence from work shall be able to utilize days from the Bank after his/her own sick personal, floating holiday, birthday holiday and vacation days have been depleted; and a five day salary deduction period has transpired for each disability/illness. The

Classified/Non-Contractual employee must submit a doctor's statement at the time he/she requests Sick Bank days and must otherwise comply with the reasonable request of the Advisory Committee.

- E. The maximum number of days allowed for any Classified/Non-Contractual employee will be thirty (30) days and no more than two (2) Classified/Non-Contractual employees may be participating at any one time.
- F. Participants withdrawing from the Bank or from employment with Lyons Township High School will not be allowed to withdraw the days they contributed.
- G. Classified/Non-Contractual employees utilizing sick leave days from the Bank will not be required to replace those days.
- H. A joint Sick Leave Committee appointed by the Classified/Non-Contractual employees and Administration shall serve as an advisory committee to implement and administer the Bank and review requests for sick leave days. The Committee shall be composed of the Director of Human Resources, the Principal, an Administrator (appointed by the Administration), and three Classified/Non-Contractual employees. The Classified/Non-Contractual employees shall be selected by Classified/Non-Contractual employees. With the exception of the Director of Human Resources and the Principal, all other committee members shall serve three-year terms. In its first rotation and in order to maintain Committee continuity, the Administrator and one Classified/Non-Contractual employee shall each serve a two-year term. With the approval of the Board, this Committee may, upon emergency, request that contributing members donate an additional day to the Sick Leave bank if its reserves become depleted.
- I. A participant with more than 180 accumulated sick leave days who has filed an intent to retire and is in his/her last year of employment will have access to the Sick Leave Bank, if otherwise eligible, upon reducing his/her accumulated sick leave to 180 days.
- J. Any days remaining in the Bank at the end of a school year will be carried forward to the next school year. If there are less than 90 days remaining at the beginning of the school year Classified/Non-Contractual employees will be asked to contribute two days.

X. Personal Leave

- A. Personal Leave, not to exceed two (2) days per year at full pay, may be granted to each employee for personal business. Personal leave days are in addition to sick leave days. These leaves are not cumulative and will be arranged by using an Approved Absence Form. This form must be approved by the supervisor and the Human Resources Director prior to the personal leave. Except in extenuating circumstances, with the approval of the supervisor and the Human Resources Director, personal leave days will not be taken on days immediately prior to or following school holidays, student non-attendance days, and summer vacation/break period.
 - 1. Employees must use all available personal leave days before requesting no pay for absences.

2. Employees will not receive compensation of any kind for unused personal leave.
3. Personal leave does not accumulate from year to year.

In the event of a death in the family or household (see sick leave for definition of family), one (1) additional day of personal leave may be granted for attendance at the funeral.

- B. Employee timesheets must be submitted upon return from a personal leave so proper accounting can be maintained.

XI. Retirement

A. Illinois Municipal Retirement Fund (IMRF)

All employees whose positions require six hundred working hours or more per year are automatically members of the IMRF. The employee's share of IMRF contributions (currently at 4.5% of the salary) is tax sheltered and paid directly to the Illinois Municipal Retirement Fund.

Monthly contributions are withheld from wages in a fixed and predetermined amount. Each employee receives notice of any changes in the deductions at the time the amounts are determined by IMRF.

B. Service Increment

Full-time Classified/Non-Contractual staff who submit a letter of retirement to the Director of Human Resources during the fiscal year that they intend to retire, and who are fifty-five (55) years of age or more and have attained a minimum of eight (8) consecutive fiscal years service in the District by retirement, are eligible for a retirement salary increment which is \$100.00 dollars per year of service to a maximum of twenty (20) years or \$2,000.00.

XII. Insurance (Additional information can also be found on the Staff Channel of the LTHS Website)

A. Medical/Dental Insurance

Medical/Dental Insurance (minimum 25 hour work week)

The District offers a choice of two medical plans – a PPO or an Open Access Plan. Each is eligible to begin on the first of the month following the date of hire. Each requires an employee premium that is deducted from the employee's payroll check on a twenty pay, pre-tax basis. The rate of the premium is based on the choice of plan and on the type of coverage chosen, i.e. single coverage, employee plus one, or employee plus two or more. Dental coverage is available with both plans. If the employee becomes ineligible for healthcare benefits (due to reduced hours or severance), the rules of COBRA (Consolidated Omnibus Reconciliation Act) would apply. Please see the District's Benefits Coordinator for specific information about medical/dental insurance.

B. Life Insurance

Life Insurance (minimum 25 hour work week)

The Board of Education provides each employee with a term life insurance policy in the amount of \$30,000 basic and \$30,000 accidental death and dismemberment. Life

insurance commences on the first day of the month following the date of the employee's hire. All life insurance coverage terminates on the last day of the month during which employment terminates.

C. Vision

Vision (minimum 25 hour work week)

The Board of Education provides each employee the benefit of two vision care plans – VSP (Vision Service Plan) for employee only and Vision One for employees and their family members. Benefits begin the first of the month following the date of hire and terminate on the final day of employment.

D. Extended Retiree Medical Insurance

A retiree who meets the I.M.R.F. retirement requirements will receive a maximum of up to \$3,000 per year for up to five (5) years (maximum of \$15,000 over a five year period) for single, couple, or family insurance coverage, or until eligible for Medicare, whichever comes first. If the employee remains on the District healthcare plan, benefit is given as a \$250.00 monthly deduction on the cost of insurance. If the employee does not continue on the District's healthcare plan, a check in the amount of \$1,500.00 (minus applicable taxes) will be sent to the employee's home twice a year (June and December) until maximum benefit has been given.

Upon retirement or in the event of disability, the employee is eligible to continue healthcare insurance under one of the District's plans (as required by Public Act 86-1444) as long as the employee pays the full premium of the plan's worth. Invoices will be mailed to the employee's home on a quarterly basis.

E. Termination of Medical/Dental Insurance

Medical/Dental insurance coverage terminates as follows:

1. On the last day of the month during which employment terminates;
2. When payments are not made.

In the event of the employee's death while insured, the medical insurance for dependents will continue, premium free, for a period of ninety (90) days, after which time COBRA will be offered, if applicable; or the insurance will cancel. This applies only to the medical/dental insurance coverage.

XIII. General Provisions

A. Approval of Employment, Promotions and Annual Employment/Wage Notification

The Superintendent/Designee is responsible for recruiting and preliminary interviewing of applicants for classified positions. Applicants will be interviewed by the administrators and supervisors with whom they will be working. The applicant selected for the position will be notified by the administrator. The Director of Human Resources and the appropriate administrator will arrange the starting date of employment and rate of pay in accordance with the approved salary program.

To be effective, employment and promotions must be approved by the Board Of Education.

All employees employed for the following year will be notified through the Human Resources Office upon Board of Education approval of wage increases. A wage notification will be sent to each employee in as timely a way as possible.

B. Bonus for Perfect Attendance

Employees who have been employed for one full year (as determined by their work year schedule and anniversary date, see IV.E.) and do not use any sick days or unpaid days, and who are not tardy to work during the work year (i.e., maintain perfect attendance) will receive a bonus of \$100.00 or one day's pay, whichever is larger.

C. Classification and Rates of Pay

The Board of Education reviews and adjusts, as appropriate, rates of pay for employees within all job classifications. At that time, individual rates of pay as well as salary ranges for the respective job classifications will be determined. Appendix A defines the wage groups to which employees are assigned depending on the job they perform. All wages are subject to withholdings as provided by law. Certain other deductions (e.g., annuities) can be withheld if requested by the employee, provided the plans are in effect in the District.

D. Confidential Goal Setting and Performance Reviews

Each year supervisors and Classified/Non-Contractual employees will establish goals for Classified/Non-Contractual employees using the Annual Goal Setting Activity Form.

Within the last 2-3 weeks of the employee's scheduled work year, supervisors will be asked to complete and submit performance appraisals/evaluations for each employee. These evaluation forms are signed by both supervisors and employees. Signatures verify only that both parties have participated in the completion of the forms. Employees have the right to complete a Self-Evaluation (letter F on the Confidential Performance Appraisal/ Evaluation Form) and make Comments (letter H on the Confidential Performance Appraisal/Evaluation Form).

Completed copies of the evaluation are distributed as follows: original to Human Resources file; and copies to supervisor, principal and employee. Evaluations may be one consideration in determining job changes.

E. Dismissal of Employee

Employment may be terminated by recommendation of the supervisor and administrator to the Director of Human Resources. Notice of dismissal will be given in writing to the employee by the Director of Human Resources. If the reason for dismissal is such that the presence of the employee would not be in the best interest of the District, the termination of the employee will be effective immediately.

In case of termination of employment, payment to the date of termination will be mailed to the employee on the next payday.

F. Job Vacancies (for current district employees)

Employees will generally be notified of vacancies in the District within (5) working days of the known vacancy. Vacancies will be posted on the LTHS Website. Individuals interested in being considered for such openings will submit a signed written letter of interest to the Human Resources Office at North Campus.

When two or more individuals apply for the same opening, the following factors are normally considered: experience, skills, talents, personality, and recommendations of previous supervisors. An administrator will make the final recommendation to employ.

In the event that the Director of Human Resources decides to place an employee directly into an open position, the open position need not be posted.

Applications are customarily accepted from employees for five (5) working days from the date of notice.

Applicants will be informed in writing of appointment to a position. Other applicants will be informed in writing that the position has been filled.

When a job change occurs that alters the length of the work year (i.e., 12 month to 10 month), benefits may be impacted.

G. Overpayment

If a Classified/Non-Contractual employee resigns, retires, or is terminated from the District, and receives a payroll check upon separation from the District, which causes an overpayment (due to being paid ahead of time), the former employee will be required to refund/reimburse the District for the overpayment. Notification of overpayment will be made to the former employee from the Human Resources Office.

H. Personnel File

Each employee has the right, upon reasonable request, to review the contents of his/her own personnel file.

I. Physical Examination

Each employee new to the District must furnish the results from a current physical examination and evidence indicating freedom from communicable disease within 90 days of employment. The cost for this exam is the responsibility of the new employee.

The District may require any employee to submit to a physical examination at any time after employment. This physical will be performed by a District selected physician at the District's expense.

J. Resignation of Employee

Any employee resigning a position with the District will notify the supervisor and the Director of Human Resources in writing a minimum of two (2) weeks in advance of termination to be eligible for accrued benefits.

K. Salary Increases

No general salary adjustment will be made until the employee has completed six (6) months of service on their current salary schedule. If, after the six month period has passed and a new schedule has gone into effect, the employee will ordinarily be considered for advancement to the new schedule. Annual salary adjustments will be made on a fiscal year schedule (or on the first day of the fiscal year).

L. Seniority

Seniority is the length of service from the effective date of hire (anniversary date).

M. Term of Employment

Most positions require twelve (12) months' work. Some positions, however, are scheduled as ten (10) or eleven (11) months' work. Locker Room Attendant and Student Assistant positions are less than 10 months. Weekend Security positions require part-time twelve (12) months' work. At the time of hire (initial employment), the term of employment for the position will be made clear to the employee.

N. Tuition Reimbursement

The District encourages and promotes the professional growth and development of its employees in order to increase their skills and employee efficiency, effectiveness and productivity.

Classified/ Non-Contractual employees will be reimbursed for tuition expenses at the rate of \$100.00 per semester credit hour with a maximum of \$300.00 per semester. Reimbursement is for tuition only. Employees must demonstrate how the proposed course pertains to their position or anticipated upgrade in position; receive approval for the course from their supervisor and the Director of Human Resources; and provide proof of a grade of "B" or better. Payment will be made after a transcript reflecting the "B" or better and the receipt for the tuition payment have been forwarded to the Human Resources Office.

O. Uniforms

Student Assistant Coordinators, Student Assistants and Weekend Security employees are required to wear District issued uniforms. The uniforms may not be personalized or altered in any way other than for sizing. Uniforms are to be kept in clean and repaired condition while worn on duty at all times.

P. Work Interruption

Classified/Non-Contractual employees work on an hourly basis and are expected to report for work on time every working day. If conditions other than illness occur which are beyond the employee's control and prevent reporting at the assigned starting time, the employee should make every attempt to arrive for work when conditions improve. Any inability to report for work must be reported to the Human

Resources office and also to the employee's supervisor. Time missed will be charged to personal days, vacation time, or deducted from the next paycheck, in that order.

Should circumstances warrant the closing of school, the Superintendent/Director of Human Resources will notify Classified/Non-Contractual employees that the workday has been cancelled through their supervisors. All members of the Classified/Non-Contractual group will be paid for emergency days off.

Q. Worker's Compensation

If the injury is an emergency, the employee should seek immediate medical assistance.

If an employee is injured while at work, the employee is covered by Worker's Compensation Insurance with limits set by law. An employee injured while performing duties of his/her job should report the injury as soon as possible to his/her supervisor, the nurse, and the Business Services office. A packet of paperwork must be filled out as per directions, signed, and sent to the Business Office. **NOTE: If the injury is determined to be non-compensable, the injury will have to be submitted to your personal health insurance.**

If the injury IS determined to be compensable, and the employee is ordered not to return to work, the District will continue to pay a full day's pay for the day of the injury, and for three consecutive work days following the injury. Should the employee need to remain off work beyond the four (4) full days of continued pay, the District, as per workman's compensation law, ceases to be responsible for the employee's pay. At this point, the employee is eligible to receive Worker's Compensation pay directly from the Worker's Compensation insurance. That pay is calculated as two-thirds (2/3) the amount of the previous year's salary.

The employee may elect to use his/her sick time in lieu of Worker's Compensation pay in order to maintain a full day's pay. An employee choosing to use his/her sick time will endorse and send all Worker's Compensation paychecks to the Business Office, c/o the Benefits Coordinator, whenever the Worker's Compensation Insurance sends a paycheck to the employee. The employee shall use one day of sick time for each day of work missed until the employee is released back to full duty.

During this time as the employee is not working, he/she is still responsible for maintaining the cost of his personal health insurance. As long as the employee continues to receive a District payroll check, his/her personal health insurance premiums will continue to be deducted. Should the employee exhaust all his/her sick time and there no longer is a regular District payroll check being received by the employee, and invoice, charging the "active rate" (as per law) of premium for his/her personal health insurance will be sent to his/her home for payment in order to fulfill that obligation.

In order to return to work, a note from your attending physician MUST be sent to either the Building Supervisor, the insurance Benefits Coordinator (Business Office) or to the Asst. to the Director of Human Resources (Human Resources Office, Rm.

105) allowing the employee to return to full duty with no restrictions or with restrictions that can be reasonably accommodated by District 204. This note **MUST** be presented **PRIOR** to the employee starting work.

Appendix A.
Employee Categories, Positions, Work Years, and Wage Ranges
2022-2023

Employee Categories and Positions	Months	Dates	Hours	Days
Administrative Assistant – Level 1				
• Community Relations (1)	12	July 1-June 30	8	260
• Electronic Communications	12	July 1-June 30	8	260
• Director of Business Services (1)	12	July 1-June 30	8	260
• Director of Curriculum & Instruction	12	July 1-June 30	8	260
• Director of Human Resources (2)	12	July 1-June 30	8	260
• Director of Information Technology (1)	12	July 1-June 30	8	260
• Principal (2)	12	July 1-June 30	8	260
Administrative Assistant – Level 2				
• Payroll/Bookkeeper (1)	12	July 1-June 30	8	260
Administrative Assistant – Level 3				
• Book Store Clerk (2)	12	July 1-June 30	8	260
• Accounts Payable/Bookkeeper (2)	12	July 1-June 30	8	260
• Accounts Receivable/Bookkeeper (1)	12	July 1-June 30	8	260
• Associate Principal (2)	12	July 1-June 30	8	260
Administrative Assistant – Level 4				
• Receptionist/District Switchboard Main Office, North Campus(1)	12	July 1-June 30	8	260
	12	July 1-June 30	8	260
• Receptionist Main Office, South Campus (1)	12	July 1-June 30	8	260
• Registrar, North Campus (1)	12	Aug. 11-June TBA	8	217
• Assistant Principal (2)	10	Aug. 11-June TBA	8	217
• Assistant Principals’ Office (4)				
Administrative Assistant – Level 5				
• LT-TV (1)	12	July 1-June 30	8	260
• Circulation Manager (2) (Learning Resources)	10	Aug. 11-June TBA	8	217
• Athletics (1)	12	July 1-June 30	8	260
• Buildings & Grounds (2 full time)	12	July 1-June 30	8	260
• College/Career Center (1)	12	July 1-June 30	8	260
• Curriculum & Instruction (1)	10	Aug. 11-June TBA	8	217
• Fine Arts (1)	10	Aug. 11-June TBA	8	217

<ul style="list-style-type: none"> • Global Studies (2) • Language Arts (1) • Math/Science (1) • Physical Welfare/Adult Education (1) • Special Education (2) • Student Activities (1) (Flex Schedule) • Student Services (2) • Student Services/Registrar SC (1) • Testing and Assessment (2) 	11/12	8/11-7/TBA,7/1-6/30	8	239/260
	11	Aug. 11-July TBA	<u>8</u>	239
	11	Aug. 11-July TBA	<u>8</u>	239
	12	July 1-June 30	<u>8</u>	260
	12	July 1-June 30	<u>8</u>	260
	11	August 1-June 30	<u>8</u>	239
	10/12	8/11-6/TBA,7/1-6/30	<u>8</u>	217/260
	12	July 1-June 30	<u>8</u>	260
	12	July 1-June 30	8	260
Administrative Assistant – Level 6				
<ul style="list-style-type: none"> • Duplicating Technician (2) • Testing Center Coordinators 	10/12	8/11-6/TBA,7/1-6/30	8	217/260
	<10	TBD	8	176
Information Technology				
<ul style="list-style-type: none"> • Technology Services Assistant • Systems Specialist (2) • Systems Technician (5) 	Seasonal	Temporary	<u>TBD</u>	TBD
	12	July 1-June 30	<u>8</u>	260
	12	July 1-June 30	8	260
Student Assistants				
<ul style="list-style-type: none"> • Physical Education (4) • Student Assistant – Building (13) • Security (2) • Weekend Security (8) • Parking Lot Attendant (2) • Study Hall Supervisor (2) 	<10	TBD	8	192
	<10	TBD	<u>7.5-8</u>	199
	12	July 1-June 30	<u>8</u>	260
	<10	TBD	TBD	TBD
	<10	TBD	4.5-5	192
	<10	TBD	7.5-8	192

Employee Categories and Positions	Months	Dates	Hours	Days	Wage Ranges
Miscellaneous					
• Adult Education	Temporary	TBA	TBA	TBA	\$14.20-\$18.40
• Auditorium Technical Director	10+	TBA	TBA	TBA	
• Bookstore Processing (5-10 adults)	Temporary	TBA	TBA	TBA	\$13.00
• Buildings & Grounds (Summer)	Temporary	TBA	TBA	TBA	
• Clerical (Temporary)	Temporary	TBA	TBA	TBA	\$13.00
• Corral					
Adult	Temporary	TBA	TBA	TBA	\$15.29
Student	Temporary	TBA	TBA	TBA	See Student
• Detention – Saturday	Temporary	TBA	TBA	TBA	\$24.00
• Discovery Center (Evening Supervisor)	Temporary	TBA	TBA	TBA	\$17.00
• LT-TV Production Assistant (4)	Temporary	TBA	TBA	TBA	Administrative Discretion
• WLTL Supervisor (as needed)	Temporary	TBA	TBA	TBA	Administrative Discretion
• Student (non-summer programs)	Temporary	TBA	TBA	TBA	
College – Year 1					\$12.00
College – Year 2					\$12.25
College – Year 3					\$12.50
College – Year 4					\$12.75
High School – Year 1	Temporary	TBA	TBA	TBA	\$9.25
High School – Year 2					\$9.50
High School – Year 3					\$9.75
High School – Year 4					\$10.00

- Student-Summer Programs

Years in the Position	High School Student*	High School Student* ·Lifeguard	College Student**	College Student ** ·Lifeguard	Adult*** ·Life Guard or ·WSI	Adult*** ·Certification ·Life Guard or ·WSI
1	\$9.25		\$12.00			\$20.25
2	\$9.50		\$12.25			\$22.25
3	\$9.75	\$13.00	\$12.50	\$13.75	\$13.75	\$25.25
4	\$10.00		\$12.75			\$27.75
5	NA		NA			NA

* Summer after freshmen year through summer after high school graduation.
 ** Summer after freshmen year of college through summer after college graduation.
 *** Summer Activity program coaches/sponsors rates already in place.
 **** Based on experience and responsibilities in previous positions, adjustments to a starting hourly rate may be made by the Summer Program Director.

WLTL/LTTV Employees Wage/Benefit Summary

Program	Position Title	Work Week	Work Day	Wage	Miscellaneous
WLTL	WLTL GM	Per Negotiated Agreement/Stipend	Per Negotiated Agreement/Stipend		
WLTL	Stipend				
WLTL	Stipend				
WLTL	Stipend				
WLTL	Production Supervisor	11.5 hours	Varies	\$13.00 per hour	Supv. Students
WLTL	Production Supervisor	34-37 hours	Varies	\$13.00 per hour	Supv. Students
WLTL	Production Supervisor	6 hours	Varies	\$13.00 per hour	Supv. Students
LTTV	TV Club Head	Per Negotiated Agreement/Stipend	Per Negotiated Agreement/Stipend		
LTTV	Production Tech 1	30 hours	Varies	\$13.00 per hour	Supv. Students
LTTV	Production Tech 2	40	8	\$13.00-\$15.38	Supv. Students
LTTV	Production Tech 2	Varies	Varies	\$13.00 per hour	Supv. Students
LTTV	Production Tech 2	Varies	Varies	\$13.00 per hour	Production/Seasonal
LTTV	Production Tech 2	Varies	Varies	\$13.00 per hour	Production/Seasonal
LTTV	Production Tech 2	Varies	Varies	\$13.00 per hour	Production/Seasonal
LTTV	TV Club Assistant	Per Stipend	Per Stipend	\$2,743.46	Supv. Students

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NOTES



CLASSIFIED/NON-CONTRACTUAL SUPERVISOR HANDBOOK

INTRODUCTION

This *Handbook* describes many of the current practices and procedures that are followed by Lyons Township High School District 204 regarding Classified/Non-Contractual (C/NC) Supervisors. It is designed to acquaint you with information about working conditions, employee benefits, performance evaluation, staff development, and other policies/procedures affecting your employment. It is not intended to be a complete description of all District benefits, policies, and procedures.

The Handbook encompasses all employees who are classified as Classified/Non-Contractual Supervisors as follows: Media Coordinator; Community Relations Coordinator; Buildings and Grounds: Building Foremen, Assistant Foremen, and Director of Buildings and Grounds; Information Technology: Database Analyst, Database Administrator, and Systems Administrators; Discovery Center supervisors; Student Assistant Coordinators; Secretary to the Superintendent; Accounting Manager/Internal Auditor; Director of Student Activities; Director of Information Technology; and any other employees classified as a Classified/Non-Contractual Supervisor upon employment.

You should read the *Handbook* carefully, as it describes many of your responsibilities as a Supervisor and outlines the programs developed by the District to benefit employees. The District reserves the right to modify, supplement, and/or eliminate benefits, policies, and procedures described in the *Handbook*. You should refer to the Board of Education Policy Manual for additional information on your rights, benefits, and responsibilities.

The *Handbook* is not intended to nor does it create a contract, obligation, and/or guarantee of any sort on the part of the District or the Board of Education. C/NC Supervisors are employed on an “at will” basis and for no specific term.

Finally, if you have any questions or concerns about the *Handbook* or any of the policies and procedures governing your employment as a C/NC Supervisors for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor or the Human Resources Office for clarifications and answers.

Approved: June 20, 2022

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I. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

II. Employment Probationary Period and Assignment

- A.** The Board of Education employs personnel in the District based on recommendations of the Administration.
- B.** Classified/Non-Contractual Supervisors are subject to a 120-day probationary period upon initial employment.
- C.** The Superintendent (or his/her designee) has the authority, with recommendations from supervisors and administrators, to assign personnel to jobs/positions. In making or changing assignments, the Superintendent (or his/her designee) will use judgment and discretion to determine how the employee's skills and experience can best be put to use in the District.

III. Work Year

A. Work Year, Employees, and Schedules

Work year schedules for staff are outlined below. Deviations from these schedules must be arranged with the employee's supervisor and are subject to approval by the Superintendent (or his/her designee).

B. Scheduled Work Year

Employees' work year schedules begin on July 1 of each year and continue through June 30. The work year consists of the number of work days, Monday-Friday, per year pending District approved and paid holidays (see IV.E.).

C. Normal Work Week

The normal work week consists of five (5) days (Monday through Friday) each having eight working hours. Each workday includes two break periods. These break periods will not exceed 15 minutes in length and cannot be cumulative. Each employee is to take a duty-free one-half hour lunch period each workday.

D. Pay Periods and Pay Days

Employees will be paid on the 5th and 19th of each month. Should the payday fall on a weekend or holiday, the payday will be the last working day prior to the holiday or weekend.

E. Holidays (Days Off)

1. Winter Break

C/NC Supervisors may either work for three (3) days or take three (3) vacation days and receive the remaining work days off with pay. First year C/NC Supervisors may work for three (3) days in order to receive the remaining days off with pay.

2. Weekend Holidays

If an observed holiday occurs on a Saturday or Sunday (See Observed Holidays) the District may designate a preceding Thursday/Friday or succeeding Monday/Tuesday as the holidays. No additional pay or time off will be issued for holidays that occur on weekends.

3. Holiday During Vacation

Should a holiday occur during an employee’s vacation, no extra pay or vacation day is issued.

4. Observed Holidays

The following days are observed as paid holidays for all those C/NC Supervisors meeting the requirements stated above.

Date Observed*	Holiday
January 1	New Year’s Day
January	Martin Luther King, Jr. Day
February	President’s Day
March/April	Spring Non-Attendance Day
May	Memorial Day
June 19	Juneteenth
July 4	Independence Day
September	Labor Day
October	Columbus Day
October	Fall Non-Attendance Day
November	Wednesday before Thanksgiving Day
November	Thanksgiving Day
November	Friday after Thanksgiving Day
December 24	Christmas Eve
December 25	Christmas Day
December 31	New Year’s Eve

* The exact date of each holiday will be the day shown on the official District school calendar.

5. Floating Holiday

Employees who have completed five full years of service (from their effective date of hire) in the District will be awarded a Floating Holiday each year, which must be used during the scheduled work year. The Floating Holiday is not cumulative. It may be taken before or after a holiday. It is the employee’s responsibility to request a Floating Holiday on a Request for Approved Absence form by indicating Floating Holiday on the form. No additional pay or day will be given for unused Floating Holiday days.

6. Student Summer Vacation Period

During the student summer vacation period, employees are provided an option to work four (4) ten hour work days or five (5) eight hour workdays. Specific information, rules, procedures, etc., are distributed in the spring of each year.

F. Birthday Vacation Day

Employees must work one full year to be eligible for the Birthday Vacation Day. On the first anniversary of the effective date of hire, the employee will be awarded a Birthday Vacation Day to be used prior to July 1 (the first day of the fiscal year). In subsequent years, the Birthday Vacation Day must be used during the fiscal year of the employee’s birthday, with the supervisor’s approval. The Birthday Vacation Day may not be carried over from one fiscal year to the next. No exceptions.

It is the employee’s responsibility to request a Birthday Vacation Day on a Request for Approved Absence form by indicating Birthday Vacation Day on the form. Birthday Vacation Days must be approved in advance by the immediate supervisor and Director of Human Resources.

No additional day or pay will be given for an unused Birthday Vacation Day.

G. Overtime

Classified/Non-Contractual Supervisors are “exempt” employees, receive an annual salary, and do not receive overtime pay.

IV. Vacations

A. Vacation Days

Employees new to the District will receive vacation on a pro-rated basis after successful completion of the 120 days probationary period and during the successful completion of one complete fiscal year of service, July 1 – June 30. All other C/NC Supervisory employees receive vacation days on July 1, and vacation days must be used during the fiscal year of July 1 – June 30.

Vacation time is not cumulative. Under extenuating circumstances as determined and approved by the Director of Human Resources, C/NC Supervisors may carry over a maximum of five vacation days (40 hours) from one year to the next year only. Requests to do so must be made through the employee’s immediate supervisor, who has the option of denying such a request, and then to the Director of Human Resources for a final decision.

The request to carry over vacation days from one year to the next year must be made and approved no later than June 1 of each year; otherwise, such request may be denied by the Director of Human Resources.

No additional pay or day will be issued for unused vacation days. No pay in lieu of vacation will be granted, except for resignation, retirement, or termination.

Employees must gain timely prior approval from their supervisors and the Director of Human Resources for vacation days.

B. Payment of Vacation Pay

Employees who resign, retire or whose employment is terminated for any reason will be paid for any unused vacation days on a pro-rated basis based on the number of days worked and vacation days earned during the fiscal year. Employees who work less than the scheduled number of regular hours established by the annual calendar will receive pro-rated vacation days. Employees will reimburse the District for any vacation borrowed prior to termination or resignation. Employees who leave the District prior to the end of a fiscal year for any reason and who have earned vacation days available will be eligible to receive vacation pay for those days on a pro-rated basis until the date of separation.

V. Jury Duty

Employees who are required to serve jury duty will receive their regular daily pay during their time of service. Employees are expected to inform their supervisors upon receiving a Jury Duty Summons. A copy of the summons along with a *Request for Approved Absence* form must be completed prior to the beginning of such duty.

VI. Sick Leave and The Family and Medical Leave Act (FMLA)

A. Each C/NC Supervisory employee receives 15 sick days at the beginning of the work year, July 1. Sick leave is interpreted to mean personal illness, quarantine at home, serious illness, or death in the immediate family or household. The immediate family, for purposes of this section, will include parents, spouse, brothers, sisters, children, grandparents, grandchildren, in-laws, legal guardians, or any other relative living in the immediate household of the employee. A physician's note may be required for sick leave of three (3) or more consecutive days of personal illness or after three (3) or more consecutive days of absence.

1. Employees will not receive compensation of any kind for unused sick time.
2. Unused sick leave is accumulated year-to-year.

B. The Board will implement the required provisions of The Family and Medical Leave Act (FMLA).

C. Personal Leave

1. Personal Leave, not to exceed three (3) days per year at full pay, will be granted to each employee for personal business. Personal leave days if used, are taken from sick leave days. These leaves are not cumulative and will be arranged by using a Request for Approved Absence form. This form must be approved by the supervisor and the Director of Human Resources prior to the personal leave. Except in extenuating circumstances, with the approval of the supervisor and the Director of Human Resources, personal leave days will not be taken on days immediately prior to or following school holidays, student non-attendance days, and summer vacation/break period.

- a. C/NC Supervisors will not receive compensation of any kind for unused personal leave.
- b. Personal leave does not accumulate from year to year; however, unused personal leave becomes part of sick leave.

In the event of a death in the family or household (see Sick Leave for definition of family), one (1) additional day of personal leave may be granted for attendance at the funeral.

2. *Request for Approved Absence* forms must be submitted upon return from a Personal Leave if not completed prior to leave, so proper accounting can be maintained.

VII. Absence Reporting

- A. When an absence is known ahead of time, the following procedures will be followed by each C/NC Supervisor:
 1. notify the Supervisor with/for whom he/she works of an absence known ahead of time; and
 2. complete a *Request for Approved Absence* form and submit it to his/her Supervisor.
- B. When an absence is not known ahead of time, the following procedures will be followed by each C/NC Supervisor:
 1. contact Human Resources by telephone at (708) 579-6457 by 7 a.m. on the day of the absence, and preferably earlier, if possible; and
 2. contact the appropriate Supervisor by 7 a.m. on the day of the absence, and preferably earlier, if possible.

VIII. Sick Leave Bank

- A. The Board of Education and all Classified/Non-Contractual staff have established a Sick Leave Bank on a voluntary basis.
- B. The intent of this Bank is to provide for employees of the Sick Leave Bank, extended sick leave to those participants who incur a period of catastrophic illness. Catastrophic illness shall be defined as life threatening, as verified by the employee's physician. The Bank shall be used only for catastrophic illness of the participant, his/her spouse, or his/her children.
- C. A C/NC Supervisor may enroll in the Bank by signing an authorization form to contribute two (2) days of his/her sick leave to the Bank at the beginning of each scheduled work year. A C/NC Supervisor who begins his/her employment with the District after the start of the year may become a participant by signing an authorization form and thereby agreeing to contribute two days of his/her sick leave to the Bank on a pro-rated basis for that year. A C/NC Supervisor thereby becomes a "participant." When the total number of days in the Bank equals 180 days, a yearly contribution will not be required until such time that the Bank is reduced to 90 days.
- D. A C/NC Supervisor who is a current participant in the Sick Leave Bank and who has a catastrophic illness that requires continuous and prolonged absence from work shall be able to utilize days from the Bank after his/her own sick days have been depleted and a five day salary deduction period has transpired for each disability/illness. The C/NC Supervisor must submit a doctor's statement at the time he/she requests Sick Bank days and must otherwise comply with the reasonable request of the Advisory Committee.
- E. The maximum number of days allowed for any C/NC Staff will be thirty (30) days and no more than two (2) C/NC Staff may participate at any one time.
- F. Participants withdrawing from the Bank or from employment with Lyons Township High School will not be allowed to withdraw the days they contributed.
- G. C/NC Supervisor utilizing sick leave days from the Bank will not be required to replace those days.

- H. A joint Sick Leave Committee appointed by the C/NC employees and Administration shall serve as an Advisory Committee to implement and administer the Bank and review requests for sick leave days. The Committee shall be composed of the Director of Human Resources, the Principal, an Administrator (appointed by the Administration), and three C/NC employees. The C/NC employees shall be selected by all Classified/Non-Contractual employees. With the exception of the Director of Human Resources and the Principal, all other committee members shall serve three-year terms. In its first rotation and in order to maintain Committee continuity, the Administrator and one C/NC employee shall each serve a two-year term. With the approval of the Board, this Committee may, upon emergency, request that contributing members donate an additional day to the Sick Leave bank if its reserves become depleted.
- I. A participant with more than 180 accumulated sick leave days who has filed an intent to retire and is in his/her last year of employment will have access to the Sick Leave Bank, if otherwise eligible, upon reducing his/her accumulated sick leave to 180 days.
- J. Any days remaining in the Bank at the end of a school year will be carried forward to the next school year. If there are less than 90 days remaining at the beginning of the school year all C/NC employees will be asked to contribute two days.

IX. Retirement

A. Illinois Municipal Retirement Fund (IMRF)

All employees whose positions require six hundred working hours or more per year are automatically members of the IMRF. The Board makes IMRF contributions (currently at 8.56%) directly to the Illinois Municipal Retirement Fund.

Monthly Board contributions are made in a fixed and predetermined amount.

B. Service Increment

C/NC Supervisors who submit a letter of retirement to the Director of Human Resources during the fiscal year that they intend to retire, and who are fifty-five (55) years of age or more, and who have attained a minimum of ten (10) consecutive fiscal years service in the District by retirement, are eligible for a retirement salary increment which is \$200.00 dollars per year of service to a maximum of twenty (20) years or \$4,000.00.

X. Insurance

All full time, C/NC Supervisors are entitled to the following insurance benefits.

A. Medical/Dental Insurance (minimum 25 hour work week)

The District offers a choice of two medical plans – a PPO or a BlueChoice Plan. Each is eligible to begin on the first of the month following the date of hire. Each requires an employee premium that is deducted from the employee’s payroll check on a twenty pay, pre-tax basis. The rate of the premium is based on the choice of plan and on the type of coverage chosen, i.e., single coverage, employee plus one, or employee plus two or more. Dental coverage is available with both plans. If the employee becomes ineligible for healthcare benefits (due to reduced hours or severance), the rules of COBRA (Consolidated Omnibus Reconciliation Act) would apply. Please see the District’s Benefits Coordinator for specific information about medical/dental insurance.

B. Life Insurance

The Board of Education provides each full-time employee with a term life insurance policy, in the amount of twice the base salary. Life insurance commences on the first day of the month following the date of the employee's hire. All life insurance coverage terminates on the last day of the month during which employment terminates.

C. Vision

The Board of Education provides each full time employee the benefit of two vision care plans – VSP (Vision Service Plan) for employee only and Vision One for employees and their family members. Benefits begin the first of the month following the date of hire and terminate on the final day of employment.

D. Extended Retiree Medical Insurance

A retiree who meets the I.M.R.F. retirement requirements will receive a maximum of up to \$3,000 per year for single, couple, or family insurance coverage, until age 65 or until Medicare eligible, whichever comes first. If the employee remains on the District healthcare plan, benefit is given as a \$250.00 monthly deduction on the cost of insurance. If the employee does not continue on the District's healthcare plan, a check in the amount of \$1,500.00 (minus applicable taxes) will be sent to the employee's home twice a year (June and December) until maximum benefit has been given.

Upon retirement or in the event of disability, the employee is eligible to continue healthcare insurance under one of the District's plans (as required by Public Act 86-1444) as long as the employee pays the full premium of the plan's worth. Invoices will be mailed to the employee's home on a quarterly basis.

E. Termination of Medical/Dental Insurance

Medical/Dental insurance coverage terminates as follows:

1. on the last day of the month during which employment terminates; and/or
2. when payments are not made.

In the event of the employee's death while insured, the medical insurance for dependents will continue, premium free, for a period of ninety (90) days, after which time COBRA will be offered, if applicable; or the insurance will cancel. This applies only to the medical/dental insurance coverage.

XI. General Provisions

A. Approval of Employment, Promotions and Annual Employment/Wage Notification

The Superintendent/Designee is responsible for recruiting and preliminary interviewing of applicants for C/NC Supervisory positions. Applicants will be interviewed by the administrators and supervisors with whom they will be working. The applicant selected for the position will be notified by the administrator. The Director of Human Resources and the appropriate administrator will arrange the starting date of employment and salary in accordance with the approved salary program, qualifications, experience, and other criteria as determined by the administration.

To be effective, employment and promotions must be approved by the Board of Education.

All C/NC Supervisors employed for the following year will be notified through the Human Resources Office upon Board of Education approval of wage increases. A wage notification will be sent to each employee in as timely a way as possible.

B. Classification and Salaries

The Board of Education reviews and adjusts, as appropriate, salaries for employees, typically in June. At that time, individual salaries as well as salary ranges will be determined. Appendix A. lists positions and salary ranges. All wages are subject to withholdings as provided by law. Certain other deductions (e.g., annuities) can be withheld if requested by the employee, provided the plans are in effect in the District.

C. Confidential Goal Setting and Performance Reviews

Each year supervisors and Classified/Non-Contractual supervisory employees establish goals for C/NC Supervisors using the Annual Goal Setting Activity Form.

By May of each year, supervisors will be asked to complete and submit performance appraisals/evaluations for each employee. These evaluation forms are signed by both supervisors and employees. Signatures verify only that both parties have participated in the completion of the forms. Employees have the right to complete a Self Evaluation (letter F on the Confidential Performance Appraisal/ Evaluation Form) and make Comments (letter H on the Confidential Performance Appraisal/Evaluation Form).

Completed copies of the evaluation are distributed as follows: original to the C/NC Supervisor's Personnel File; and copies to supervisor, principal, and employee. Evaluations may be one consideration in determining job changes.

D. Dismissal of Employee

Employment may be terminated by recommendation of the supervisor and administrator to the Director of Human Resources. Notice of dismissal will be given in writing to the employee by the Director of Human Resources. If the reason for dismissal is such that the presence of the employee would not be in the best interest of the District, the termination of the employee will be effective immediately. The Board of Education approves all recommendations to terminate.

In case of termination of employment, payment to the date of termination will be mailed to the employee on the next payday.

E. Job Vacancies (for current District employees)

Employees will generally be notified of vacancies in the District within (5) working days of the known vacancy. Vacancies will be posted on the LTHS Website. Individuals interested in being considered for such openings will submit a signed written letter of interest to the Human Resources Office at North Campus.

When two or more individuals apply for the same opening, the following factors are normally considered: experience, skills, talents, personality, and recommendations of previous supervisors. An administrator will make the final recommendation to employ.

In the event that the Director of Human Resources decides to place an employee directly into an open position, the open position need not be posted.

Applications are customarily accepted from employees for five (5) working days from the date of notice.

Applicants will be informed in writing of appointment to a position. Other applicants will be informed in writing that the position has been filled.

F. Overpayment

If a C/NC Supervisor resigns, retires, or is terminated from the District, and receives a payroll check upon separation from the District, which causes an overpayment (due to being paid ahead of time), the former employee will be required to refund/reimburse the District for the overpayment. Notification of overpayment will be made to the former employee from the Human Resources Office.

G. Personnel File

Each employee has the right, upon reasonable request, to review the contents of his/her own personnel file.

H. Physical Examination

Each employee new to the District must furnish the results from a current physical examination and evidence indicating freedom from communicable disease within 90 days of employment. The cost for this exam is the responsibility of the new employee.

The District may require any employee to submit to a physical examination at any time after employment. This physical will be performed by a District selected physician at the District's expense.

I. Resignation of Employee

Any C/NC Supervisor resigning a position with the District will notify the supervisor and the Director of Human Resources in writing a minimum of two (2) weeks in advance of termination to be eligible for accrued benefits.

J. Salary Increases

No general salary adjustment will be made until the C/NC Supervisor has completed six (6) months of service on his/her current salary schedule. If, after the six month period has passed and a new salary increase has gone into effect, the C/NC Supervisor will ordinarily be considered. Annual salary adjustments will be made on a fiscal year schedule (or on the first day of the fiscal year), July 1 – June 30.

K. Term of Employment

At the time of hire (initial employment), the term of employment for the position will be made clear to the C/NC Supervisor.

L. Tuition Reimbursement

The District encourages and promotes the professional growth and development of its employees in order to increase their skills and employee efficiency, effectiveness, and productivity.

1. The Board of Education will provide reimbursement for tuition, books and fees of C/NC Supervisory employees during their employ in the District and who complete previously approved courses of study/training at District approved/accredited colleges/universities or certificate granting agencies with a grade of "B" or better or pass in a pass/fail course; or certificates of successful completion.
2. Prior to registration, the employee will submit the course(s)/training to the Superintendent (or his/her designee) for approval.
3. An employee will be reimbursed only upon receipt of a transcript/certificate of successful completion and receipt, and no certified employee may receive reimbursement for more than \$5,000 during his/her employ in the District.
4. An employee will be eligible for tuition reimbursement at the beginning of his/her third year of service).

M. Work Interruption

Classified/Non-Contractual Supervisors are expected to report for work on time every working day. If conditions other than illness occur which are beyond the employee's control and prevent reporting at the assigned starting time, the employee should make every attempt to arrive for work when conditions improve. Any inability to report for work must be reported to the Human Resources Office and also to the employee's supervisor. Time missed will be charged to sick leave, personal days, vacation time, or deducted from the next paycheck, in that order, and depending on the circumstance.

Should circumstances warrant the closing of school, the Superintendent, Director of Human Resources, or supervisor will notify C/NC Supervisors that the workday has been cancelled through their supervisors.

N. Worker's Compensation

If the injury is an emergency, the employee should seek immediate medical assistance.

If an employee is injured while at work, the employee is covered by Worker's Compensation Insurance with limits set by law. An employee injured while performing duties of his/her job should report the injury as soon as possible to his/her supervisor, the nurse, and the Business Services office. A packet of paperwork must be filled out as per directions, signed, and sent to the Business Office. **NOTE: If the injury is determined to be non-compensable, the injury will have to be submitted to your personal health insurance.**

If the injury IS determined to be compensable, and the employee is ordered not to return to work, the District will continue to pay a full day's pay for the day of the injury, and for three consecutive work days following the injury. Should the employee need to remain off work beyond the four (4) full days of continued pay, the District, as per workman's compensation law, ceases to be responsible for the employee's pay. At this point, the employee is eligible to

receive Worker's Compensation pay directly from the Worker's Compensation insurance. That pay is calculated as two-thirds (2/3) the amount of the previous year's salary.

The employee may elect to use his/her sick time in lieu of Worker's Compensation pay in order to maintain a full day's pay. An employee choosing to use his/her sick time will endorse and send all Worker's Compensation paychecks to the Business Office, c/o the Benefits Coordinator, whenever the Worker's Compensation Insurance sends a paycheck to the employee. The employee shall use one day of sick time for each day of work missed until the employee is released back to full duty.

During this time as the employee is not working, he/she is still responsible for maintaining the cost of his personal health insurance. As long as the employee continues to receive a District payroll check, his/her personal health insurance premiums will continue to be deducted. Should the employee exhaust all his/her sick time and there no longer is a regular District payroll check being received by the employee, and invoice, charging the "active rate" (as per law) of premium for his/her personal health insurance will be sent to his/her home for payment in order to fulfill that obligation.

In order to return to work, a note from your attending physician MUST be sent to either the Building Supervisor, the insurance Benefits Coordinator (Business Office) or to the Asst. to the Director of Human Resources (Human Resources Office, Rm. 105) allowing the employee to return to full duty with no restrictions or with restrictions that can be reasonably accommodated by District 204. This note MUST be presented PRIOR to the employee starting work.

Appendix A.

Classified/Non-Contractual Supervisory Positions, Divisions/Departments

Positions	Divisions/Departments
Audio/Visual/Media Specialist	Learning Resources/AV
Community Relations	Community Relations
Director of Buildings and Grounds	Buildings and Grounds
Database Administrator	Information Technology
Student Assistant Coordinator (2)	Assistant Principal's Office
Assistant Foreman (2)	Buildings and Grounds
Data Base Analyst	Information Technology
Secretary to the Superintendent	Superintendent's Office
Accounting Manager/Internal Auditor	Business Office
Systems Administrators (2)	Information Technology
Building Foreman (SC)	Buildings and Grounds
Director of Technology	Information Technology

NOTES

LYONS TOWNSHIP HIGH SCHOOL

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EDWARD M. PIOTROWSKI
Director of Human Resources

TO: Brian Waterman, Superintendent
LTHS Board of Education

FROM: Edward M. Piotrowski, Director of Human Resources

DATE: June 20, 2022

RE: *Administrator Handbook*

BACKGROUND

In previous years, we have updated the *Administrator Handbook* to reflect changes in Board policy/procedure, laws, etc., and provide recommendations for other changes.

We are bringing forward the revised handbook for Board approval. At this time, there are no changes being recommended for the 2022-2023 Handbook.

Attached, please find the proposed and recommended *Administrator Handbook* without the cover. Upon Board approval, final editing and formatting will be done, and it will then be bound and distributed.

RECOMMENDATION

We recommend that the Board approve the *Administrator Handbook* as proposed.

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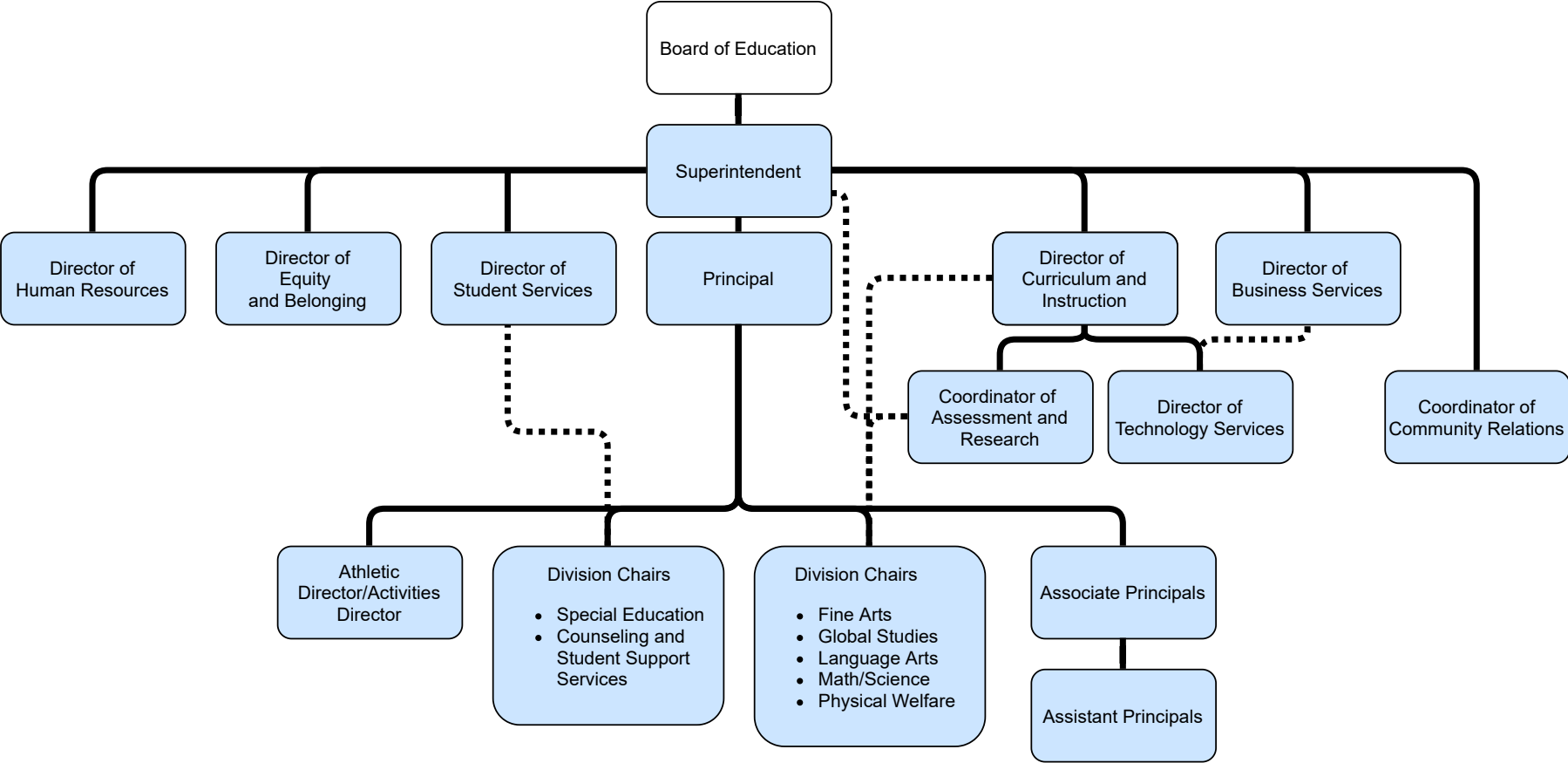
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I. *Administrator Handbook Purpose*

This *Handbook* is designed to acquaint you with Lyons Township High School District 204 and to provide you with information about working conditions, employee benefits, performance evaluation, staff development, and some of the policies/procedures affecting your employment. You should read this *Handbook* carefully, as it describes many of your responsibilities as an employee and administrator and outlines the programs developed by the District to benefit employees. You should refer to the Board of Education's Policy Manual for additional information on your rights, benefits, and responsibilities.

This *Handbook* is not intended to be a complete description of all District benefits, policies, and procedures. The District reserves the right to modify, supplement and/or eliminate benefits, policies, and procedures described in this Handbook. This *Handbook* is not intended to be, and is not, a contract of employment. Finally, if you have questions or concerns about the *Handbook* or any of the policies and procedures governing your employment as an administrator for Lyons Township High School District 204, it is your responsibility to seek out your immediate supervisor for clarifications and answers.

**Lyons Township High School District #204
Administrative Organizational Chart**



III. Policies and Procedures

A. Board Policies

It is the responsibility of each District 204 administrator to become familiar with, and abide by, school district policies and procedures. A copy of the Lyons Township High School District 204 School Board Policy can be found on the LTHS website.

B. Non-Discrimination

Lyons Township High School District 204 shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, use of lawful products while not at work, being a victim of domestic violence, sexual violence, or gender violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/. (See Board Policy 5.10 for additional information on this policy.)

C. Employment, Renewal of Employment, and Tenure

Administrators may be employed on a one-year contractual basis or a multi-year contractual basis, as determined by the Board of Education. If an administrator is employed on a one-year contractual basis, the administrator will accrue tenure in the District upon successful completion of four consecutive contractual years of full-time employment with the District. If an administrator is employed on a multi-year contractual basis, the administrator will not accrue tenure in the District, or maintain the tenure status acquired at the time the multi-year contract was established.

On July 1 of each year and after Board of Education approval of re-employment, each administrator receives his/her Annual Employment Contract Statement. (See Appendix A.) This Statement is an agreement between the administrator and the District that he/she will perform the duties of the position for which he/she is being employed.

D. Job Categories and Compensation

Initial placement and salary within an administrative job category is determined by the Superintendent (or his/her designee) on an individual basis. Compensation will be fixed annually each fiscal year by the Superintendent and Board of Education. Job descriptions with specific position duties and responsibilities will be given to each administrator and will be a part of his/her Human Resources file. Many of the general duties, responsibilities, and competencies, which apply to all administrators, may be found in this Handbook.

E. Work Hours, Attendance, Absences, Absence Reporting Procedure

Administrators are expected to work when the District/school is open. Additionally, administrators are expected to work any additional hours necessary to complete assignments and/or goals established by his/her immediate supervisor, the Superintendent (or his/her designee), and/or the Board of Education.

Attendance at work and other events/functions as noted above is a minimal expectation of District administrators. Exceptions to work hours must be requested and approved through the administrator's immediate supervisor and the Director of Human Resources.

When an absence from work is necessary, administrators must follow procedures similar to those expected of other employee groups. When a planned absence is requested, administrators are to enter the absence into Frontline in a timely manner and submit them to their immediate supervisors for approval. When unplanned and/or emergency absences occur, administrators are to be in direct personal or telephone contact with their supervisors, as well as any other staff who may need to be aware of the absences (e.g., secretaries).

F. Dress

As public representatives of the District, administrators are expected to dress appropriately for their position in professional business attire.

G. Annual Goals and Performance Evaluation

As indicated by the organizational chart, the following applies.

1. The Superintendent annually evaluates the five Central Office Directors (Business Services, Curriculum/Instruction, Equity and Belonging, Human Resources and Student Services), the Principal and the Coordinator of Community Relations.
2. The Principal annually evaluates all building administrators (Associate and Assistant Principals) and Division Chairs and Athletic Director.
3. The Director of Curriculum and Instruction annually evaluates the Director of Technology Services and the Coordinator of Assessment and Research.
4. Assistant Division Chairpersons are evaluated annually by their respective Division Chairpersons.

Administrators set annual, school year goals with their immediate supervisors. These are used, in part, for the annual appraisal and evaluation. Each administrator is evaluated annually prior to the end of each school term, and may be evaluated at other times depending on the need to do so, by their direct supervisors. The summative evaluation shall be reviewed with the administrator and filed in his/her Human Resources file.

H. Resignation

Any administrator resigning from a position with District 204 is required to notify the Superintendent (or his/her designee) in writing as soon as possible, but not less than four weeks in advance of the final work day, except in extenuating circumstances.

Upon resignation or retirement, the administrator will be paid for all available and unused vacation days accumulated during that fiscal year (including any vacation days carried over – a maximum of 5 from year to the next).

I. Employee Records

District 204 maintains Human Resources records for all employees. An employee may review his/her personnel file in accordance with the Personnel Record Review Act. A written request to review a personnel file should be submitted to the Human Resources Office, and the administrator should contact the Office to arrange a time for the review.

J. Americans With Disabilities Act (ADA)

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1992, the District provides equal opportunities in employment and in its programs, services, and activities. Employment and personnel practices and the provision of services, programs, and activities are administered in a manner free from unlawful discrimination, including, but not limited to, prohibited discrimination on the basis of mental or physical handicap or disability. Please direct all questions regarding the ADA to the Director of Human Resources.

K. Sick and Personal Leave Days

1. Sick and Personal Leave Days

Sick and Personal Leave Days are granted to administrators per the table posted in Appendix B.

2. Unused Sick Leave days are “carried over” from one school term to the next school term without limit.

3. If used, Personal Days are deducted from Sick Leave Days. Personal Days do not accumulate from one school term to the next school term.

4. Administrators do not receive compensation of any kind for unused Sick and/or Personal Leave Days per Board policy.

L. Work Year, Vacation Days, Salary, and Benefits

The work year for each administrator officially begins July 1; however, the official start day/date of each school term varies, depending on the position and the number of workdays per year. (See Appendix B.) Vacation Days also vary and are position specific. (See Appendix B.)

Twelve (12) month/260 workday administrators: five (5) unused Vacation Days may be carried over from one school term to the next school term. Eleven (11) month/213 workday administrators: two (2) unused vacation days may be carried over from one school term to the next school term. Exceptions to the carry over rules may be granted by the Director of Human Resources. Except as authorized by the Board of Education and except in the last year of employment with the District, compensation for unused Vacation Days is not granted.

Other specific information regarding the Work Year, Vacation Days and Benefits are found in Appendix B.

M. Pay Periods

Paydays are the 5th and 19th of each month. If a payday falls on a holiday or weekend, the payday will be the last working day prior to the holiday or weekend day. Eleven month administrators are paid over twenty-two or twenty-four paydays, by individual administrator preference.

N. Federal and State Income Tax, IMRF, TRS, FICA

Payroll deductions for federal and state income tax, FICA (social security), and Medicare

are required by law as applicable to certified, administrative personnel.

Payroll deductions for mandatory Teachers' Retirement System (TRS) will be made as applicable to certified administrative personnel.

O. Tax-Sheltered Annuities

A payroll-deduction plan is available for employees who participate in a tax-sheltered annuity (TSA) plan. Any employee participating in a TSA must supply evidence of the plan's adherence to current IRS Rules and Regulations (Section 403(b)). Participation in a TSA program is voluntary and District 204 assumes no responsibility for fund performance or other financial liabilities.

P. Health Insurance

Health insurance benefits will be available to all full time (.6 FTE minimum) administrative personnel. If participating, annual contributions toward health insurance are required by administrative employees. Contributions are reviewed and determined annually by the Board of Education.

Q. Tuition Reimbursement

1. The Board of Education will provide reimbursement for tuition, books and fees of administrators during their employ in the District and who complete previously approved courses of study at District approved/accredited colleges or universities with a grade of "B" or better, or pass in a pass/fail course.
2. Prior to registration, the administrator will submit the course(s) to the Superintendent (or his/her designee) for approval.
3. An administrator will be reimbursed only upon receipt of a transcript and receipt, and no administrator may receive reimbursement for more than \$5,000 during his/her employ in the District.
4. An administrator will be eligible for tuition reimbursement at the beginning of his/her third year of service.
5. The District shall provide tuition reimbursement not to exceed \$75,000 per school year for certified employees and administrators. If the amount requested for reimbursement exceeds \$75,000, monies will be equally distributed among participants seeking approved reimbursement during that school year.
6. Any administrator who begins receiving tuition reimbursement agrees to remain in the District for two years beyond the semester when reimbursement was last received, or the administrator will reimburse the District the full amount of tuition reimbursement received.

R. Worker's Compensation

In the event that an employee is injured while performing assigned duties of the job, the employee may be covered by Workers' Compensation Insurance. The limits of such coverage are set by law. Following a work-related injury, the employee must file a written report of the incident and nature of the injury with the human resources department within 48 hours. Forms are available in the Human Resources Office.

S. Board of Education Meetings

Meetings of the Board of Education are generally held twice per month. Regular Meetings of the Board of Education are generally scheduled for the third Monday of each month. Specific meeting days, dates, and times are established and published a year in advance by the Board of Education. It is the responsibility of each administrator to be informed of them. Board of Education Committee of the Whole are generally scheduled for the second Monday of each month. These Board meetings are mandatory for the Superintendent and the appropriate Central Office Directors/Coordinators.

T. Co-Curricular Assignments

Administrators may assume co-curricular assignments in the District with approval by the Superintendent; however, administrators may not “bump” other qualified staff from co-curricular assignments. Administrators who assume co-curricular assignments must ensure that neither their position responsibilities nor the accountability of their offices and/or operations are jeopardized by co-curricular assignments.

U. Attendance at School Functions and Co-Curricular Events

Administrators are expected to attend a variety of school functions and co-curricular events. Attendance may be required of administrators for certain school functions.

V. Emergency Closings

In the event the District is closed due to unforeseen circumstances (e.g., inclement weather, power outage, etc.) the District will make a reasonable effort to notify administrators of the closing through various means of communication. If the Superintendent (or his/her designee) deems it necessary to have selected staff work for some reason, he/she will make arrangements accordingly. If it becomes necessary to close the school during the school day/working day, the Superintendent (or his/her designee) will determine whether or not to release employees.

W. Assistant Division Chairs

Selected divisions are assigned Assistant Division Chairs per the following.

Division	Assignment	FTE	Total FTE
Fine Arts	Per Division	.4	.4
Global Studies (2)	Per Division	.4	.8
Language Arts	Per Division	.4	.4
Mathematics/Science (2)	Per Division	.4	.8
Athletics	Per Division		
Physical Welfare	Activities	1.0	
	Athletics	.4	
	Physical Education	.4	1.8
Total	5 Divisions	3.4	3.8

Assistant Division Chairs are not required to possess and maintain administrative licensure. Assistant Division Chairs report directly to their respective Division Chairs. Assistant Division Chairs (except the Director of Student Activities, who is full-time salaried administrator), receive a \$5,000 annual stipend. Assistant Division Chairs are members of the LTHS Faculty Association (exclusive bargaining unit) during the portion of their certified teaching/assignment duties, but they are administrators during the portion of their Assistant Division Chair/Administrative duties. They are required and expected to appraise and evaluate certified members of their divisions, as well as perform

other duties as assigned by their Division Chairs. Their work years are as required in the District and LTHS Faculty Association Negotiated Agreement, and they are required to attend the annual, Summer Administrative Workshop.

X. Faculty Induction and Mentoring Program

All administrators are expected to participate in the Induction and Mentoring Program for certified staff, including attendance at meetings and functions during the pre-school opening weeks, leading quarterly first year protégé meetings, etc. As a result, administrators should take note of the following program goals for certified employees.

1. Program Goals
 - a. Develop positive, open relationship and communication between new teachers and administrators.
 - b. Utilize administrators in leadership roles.
 - c. Provide a source of ideas for problem solving for new staff.
 - d. Develop collegiality and camaraderie among new teachers.
 - e. Provide a forum for teacher concerns and topics for discussion with divisional mentors.
 - f. Provide accurate information about the District and its programs.

Y. Administrative Certification/Recertification

Every Lyons Township High School District 204 administrator is expected and required to obtain an administrative license, as well as any license required by the State of Illinois and as promulgated by the Illinois State Board of Education (ISBE) in order to perform the duties and functions of his/her position. It is the responsibility of each administrator to maintain his/her license in good standing with the State and ISBE and to provide the District (Human Resources Office) with verification of same.

The West 40 Intermediate Service Center serves educators and student of Western Cook County. The West 40 Intermediate Service Center offers state-approved Administrator Academy courses required for licensure. Programs/courses offered by West 40 are designed to meet licensure needs of school administrators and teachers, as well as provide ongoing professional development for all school personnel. Lyons Township High School administrators may be required to participate in West 40 programs.

Z. Professional Growth and Development

1. Professional growth and development activities are designed to benefit and serve the interests of Lyons Township High School. Student success and achievement should be the primary focus of professional growth activities. The District rationale for professional absences are
 - a. to provide staff development training;
 - b. to encourage administrative staff members to be active professionally in ways that will improve the instructional programs that will directly benefit students;
 - c. to represent Lyons Township High School while conducting school business; and
 - d. to support administrative staff members who are chosen for leadership positions by their professional colleagues.
2. Professional activities are limited to no more than ten student attendance days per school year. These are exclusive of professional days withheld for recruitment and

employment activities. All professional activities must be approved in advance by the supervising administrator.

AA. Certified Administrator Retirement Program

Any certified administrator electing by submission of an irrevocable and appropriate letter of retirement, and who during the last year of retirement,

1. shall complete his/her tenth full year of service as an administrator in the District; and
2. is eligible to retire under the provisions of the Illinois Teachers' Retirement System, shall be paid a salary increase in his/her last year of service equal to no more than 6% of the amount otherwise due such administrator (base salary) for his/her last year of service. This increment may be disbursed over the administrator's final one-four years of employment in the District. If the administrator's salary exceeds the state/TRS cap related to salary increase in any year as a result of his/her election, he/she shall be responsible for payment of any penalties, taxes, etc.

Any certified administrator who meets the above requirements and has submitted his/her letter of retirement shall also be eligible for reimbursement by the District of full individual (single coverage) employee health insurance premiums paid by the administrator to TRS until the administrator is sixty-five years of age (Medicare eligible). Receipt of such reimbursement shall preclude the administrator from participating in the District's health insurance program.

BB. Drug-Free Workplace

All employees are prohibited from the manufacture, distribution, dispensing, consumption, or being under the influence of a controlled substance or alcohol while on District premises, while engaged in District activities, including student activities, and/or while representing the District in an official or unofficial capacity.

CC. HIV, Bloodborne Pathogens

The District operates under policies protecting the rights of students and staff members who are infected by HIV/AIDS or who may be exposed to bloodborne pathogens. Bloodborne pathogens are microorganisms that are present in human blood that can cause disease in humans. In accordance with the Illinois Department of Labor's regulation regarding bloodborne pathogens and in order to minimize the spread of infection from bloodborne pathogens, the District has developed an exposure control plan for bloodborne pathogens, provides annual inservice training to staff members, observes the universal precautions, and provides the Hepatitis B vaccine free of charge to those employees who are occupationally exposed.

Training for all new employees is required and will be conducted prior to initial assignment to tasks where exposure may occur. An annual refresher training is required and will be provided for all employees within one year of the previous training.

DD. Child Abuse Reporting Requirements

All employees of Lyons Township High School District 204 are mandated reporters and are required to orally report any suspected physical or sexual abuse or suspected neglect of any student with whom they have direct contact. The 24-hour hotline of the Department of Children and Family Services is 1-800-252-2873.

EE. Harassment and Other Inappropriate Conduct

It is the policy of District 204 to provide an educational and employment environment free from harassment, including that based on race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, disability, pregnancy, marital status, order of protection status, military status, unfavorable discharge from military service or any other characteristic protected by law. Such harassment is a violation of federal, State and local law. Accordingly, harassment and other inappropriate conduct are prohibited and violations of District policy and may result in discipline which may include discharge. Administrators are expected familiarize themselves with the District's policy on Workplace Harassment and adhere to it.

FF. Technology Policies

Technology access is provided to administrators for teaching, learning, professional development, daily work, and to improve services to students, parents, staff, and community of the District. This access is intended exclusively for work-related and educationally relevant activities. Administrators should familiarize themselves with the District's technology policies and adhere to them.

Appendix A.

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204

**Annual Employment Statement
July 1, XXXX to June 30, XXXX**

Employee	«FirstName»
Position	«Title»
Base Salary	«Salary»
District-Paid Illinois Teachers' Retirement	«TRS»
District-Paid THIS	«THIS»
Total Pensionable Income	«Total»
Contract Year	«Days»
Annual Vacation Leave *	«Vacation»
Annual Sick Leave	«Sick»
Personal Leave	«Personal»
Employee-Paid Health Insurance	«Health»
District-Paid Life Insurance	«Life»
Long Term Disability	«LTD»
Pay Dates	«5 th and 19 th of each month»
Number of Pay Periods	«Pay Periods»

- * • Vacation days are awarded on July 1 of each year.
- 260 contract day employees may not retain more than 25 vacation leave days in any fiscal year.
- 213 contract day employees may not retain more than 10 vacation leave days in any fiscal year.

Employee _____ **Date** _____

Superintendent (or designee) _____ **Date** _____

Board of Education Secretary _____ **Date** _____

cc: Employee
Human Resources File

Appendix B.

Administrator Work Year and Benefits Summary

Position	Board-Paid TRS/THIS	Work Year ¹	Vacation Leave ²	Sick/Personal Leave ³
Central Leadership Team				
Director-Business Services	Yes	260 days	25 days	15 days
Director-Curriculum/Instruction	Yes	260 days	25 days	15 days
Director-Equity and Belonging	Yes	260 days	25 days	15 days
Director-Human Resources	Yes	260 days	25 days	15 days
Director-Student Services	Yes	260 days	25 days	15 days
Coordinator-Assessment/Research	Yes	260 days	20 days	15 days
Building Administration				
Principal	Yes	260 days	25 days	15 days
Associate Principals	Yes	260 days	20 days	15 days
Assistant Principals	Yes	260 days	20 days	15 days
Division Chairpersons				
Athletic Director	Yes	260 days	20 days	15 days
Counseling and Student Support Serv.	Yes	260 days	20 days	15 days
Fine Arts	Yes	213 days	8 days	15 days
Global Studies	Yes	213 days	8 days	15 days
Language Arts	Yes	213 days	8 days	15 days
Learning Resources	Yes	213 days	8 days	15 days
Math/Science	Yes	213 days	8 days	15 days
Physical Welfare	Yes	213 days	8 days	15 days
Special Education	Yes	260 days	20 days	15 days
Assistant Division Chairpersons	NA	Per Negotiated Agreement	NA	Per Negotiated Agreement
Student Activities Director	Yes	213 days	8 days	15 days
1. 213 workday administrators receive full winter and spring break periods off work without using their eight (8) vacation days.				
2. 260 workday administrators receive full winter break period off work if they work 3 days or use 3 vacation days during the winter break period; they receive the spring break period off work if they use vacation days.				
3. Three (3) of the fifteen (15) sick leave days are designated as personal leave. If personal leave days are not used, in part or in whole, they remain sick leave days and are transferred to the following year.				
4. Work Year and Benefits for the Director of Technology Services and Coordinator of Community Relations are contained within the Classified/Non-Contractual Supervisors Handbook				

Appendix C.

Notes




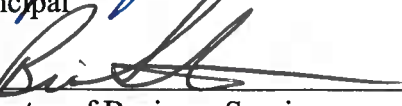

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
OVERNIGHT TRAVEL REQUEST

All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than **one month prior** to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

1. Group submitting request: Math Team
2. Sponsor's name(s) submitting request: Jennifer Szczesniak
3. Destination(s) of trip: Illinois State University - Bloomington, Illinois
4. Number of students participating: TBD (30-40)
5. Dates of requested travel: April 21-22, 2023
6. Is this an IHSA or ILMEA event? Yes No
7. Will students miss more than one school day? Yes No If Yes, how many days? _____

Overnight Travel Request Funding Summary			
Funding from LTHS adopted budget	\$ 0.00		
Additional School Board funding request	\$ 0.00		
Total cost to LTHS		\$ 0.00	
Club Fundraising/Participant funding		\$ 0.00	
TOTAL COST OF OVERNIGHT TRAVEL			\$ 0.00

APPROVALS

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<u></u>	<u>5/6/22</u>
		Division Chair or Activities Director	Date
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<u></u>	<u>5/14/22</u>
		Associate Principal	Date
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<u></u>	<u>5/17/22</u>
		Principal	Date
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<u></u>	<u>5/18/22</u>
		Director of Business Services	Date
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<u></u>	<u>5/18/22</u>
		Superintendent	Date

For Office Use Only:
Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

COST DETAIL

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

- Funding Level I: In-State** sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level II: Invitational** competition

The Board of Education will fund lodging and registration.

*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level III: All other** overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I		\$ 2,800.00	\$ 1,000.00	\$ 2,000.00		\$ 5,800.00
Level II						\$ 0.00
Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III						\$ 0.00

Total Cost of Level II trip	\$ 0.00
------------------------------------	----------------

Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student						\$ 0.00
Chaperone						\$ 0.00
Per student total cost, per travel agent (Level III only)						

Overnight Travel Request Funding Summary						
Board account number(s)						
Student Activity account number(s)						
Funding from LTHS adopted budget						
Additional School Board funding request						
Total cost to LTHS					\$ 0.00	
Student Activity Account funding						
Participant funding						
Club Fundraising/Participant funding		280				\$ 0.00
TOTAL COST OF OVERNIGHT TRAVEL						\$ 0.00

List the adult chaperones:

Jennifer Szczesniak

Chuck Witt

James Mshar

Alex Wojcik

Laura VanWinkle

If you plan to use funds from Student Activity Accounts, how will these funds be used?

Not planning on using funds from Student Activity Accounts.

Has your group or any partnering parent organization completed any fundraising for this trip? no

If yes, please explain:

TRIP RATIONALE

1. Please explain in detail the purpose of the trip: ICTM State Math Contest has been held each spring for decades. Historically, Lyons Township High School has qualified as a whole team or in several events for as many years as I have coached math team.

If LT Mathletes perform well enough at the Regional meet in February, the event teams (or individual students) advance to the State Competition. The State Competition is the highest and final competition of the season.

2. Would you describe this trip as a competition or an educational opportunity? Please explain:

Yes, this is an educational opportunity. Because we practice math for several hours as teams on Friday, students review and practice individually Friday night, and then competition consists of several tests, yes, this is an educational opportunity. The math taught to be successful in math team is rarely taught in even the honors curricula. Math team topics go beyond the regular curricula.

3. Has LT sent students on this trip before? Is it an annual trip? Please provide any history or background regarding this particular trip: The ICTM State Math Competition has been annual for nearly 3 decades. However, the 2020 competition was cancelled state-wide due to early days of the pandemic. The State competition was cancelled in 2021 because of the pandemic. The April 2022 competition was a streamlined "virtual" event, with only 8 of 13 events held virtually at home schools. Our team looks forward to a return to in-person full participation at the 2023 state meet.

4. How were students selected for this trip and how will their experience benefit the school? Students qualify based on performance at Regional competition.

5. What grade are the student participants currently in? 9 - 12 (all grades)

6. Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials, or other resources explaining the trip:

Friday 8am Depart LT for Bloomington

Friday 11am Lunch on Campus

Friday 12-3pm practice as a team

Friday 4pm check into hotel

Friday 5pm team dinner

Saturday 9am-2pm Competition at Illinois State

Saturday 5pm-Depart for Home (after awards ceremony)

7. Has a travel agent or tour company been used? Yes No
If Yes, attach all contact information and proof of insurance coverage provided by the company.

8. Please submit a comprehensive list of all students who will participate.



Country Inn & Suites by Radisson Bloomington-Normal
2403 E. Empire S | Bloomington, IL 61704
Phone: 309-662-3100 Fax: 309-662-3150

GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between the Country Inn & Suites by Radisson Bloomington-Normal and **Lyons Township High School** and outlines specific conditions and services to be provided.

Group:
Lyons Township High School
100 S. Brainard Ave
LaGrange, IL 60525

Contact: Jennifer Szczesniak
Phone: 630-229-5329
Email: jszczesniak@d204.lths.net

GUEST ROOM COMMITMENT

The hotel agrees that it will provide, **Lyons Township High School** and agrees as a courtesy room block for the group.

GROUP ROOM RATES

Hotel is pleased to confirm the following group rates:

Date	2 double Queens	KNES King	Number Room	Rate
4/21/2023	23	5	28	\$99.00

Hotel room rates are quoted per room, per night and are subject to applicable state and local taxes at the time of check-in 3 p.m. The current tax rate is 12% but is subject to change.

HOTEL AMENITIES

Complimentary full breakfast, wi-fi, and parking
24-hour fitness & business centers

RESERVATION METHOD

Individual call in: Group rates available 2 days prior to group block arrival and 2 days post group date departure for any guests requiring a longer stay.

CUT-OFF DATE

Individual reservations are to be made by **3/21/2023**. Any rooms not reserved by this date will be released by the hotel for sale to the general public. Reservation requests after the cut-off date will be based on availability at retail rates.

METHOD OF PAYMENT

Credit card to be charge for room and tax only; guest will be responsible for incidental. Card to be provided upon checks in.

CHECK-IN / CHECK-OUT POLICIES

Check-In: 03:00 PM

Check-Out: 01:00 PM

Late check-outs are available, but not guaranteed, and based upon availability determined by the front desk staff.

Group Cancellation must be 14 days prior to arrival.

INDIVIDUAL CANCELLATION POLICY

Individual reservations must be cancelled **24 hours** before day of arrival. Any rooms not cancelled by this time will be charged one night's room and tax and all additional room nights will be released and returned to the hotel to sell to the general public. Guaranteed reservations that do not show up are charged and held for one night, not for the entire length of stay. Rooms may be guaranteed by submitting a major credit card at the time of booking.

Overbooking

The Country Inn & Suites Bloomington Normal Airport guarantees that all attendees who are provided with a confirmed reservation, either directly or through the use of a master rooming list, will be provided with rooms for the period of their confirmed reservation. In the event said attendees are denied access to rooms for any reason, the hotel will notify client of the overbooked situation not later than twenty-four (24) hours prior to such denial, allow the client the opportunity to decide which attendees will be relocated and, at its sole expense, provide sleeping accommodations for said attendees at a comparable property. Credit to the Group for any guests displaced toward its room block pick up for purposes of this contract.

Force Majeure:

If either party's performance(s) hereunder is rendered impossible, hazardous, or is otherwise prevented, impaired, or delayed due to sickness, inability to perform, accident, interruption or failure of means of transportation, Act(s) of God, riot, strike, labor difficulty, war (including civil war), embargo, epidemic, pandemic, evacuation, fire, flood, explosion, earthquake, quarantine restriction, any act or order of any civil or military authority, acts of any government, acts of governing authority, and/or any other cause or event, similar or dissimilar, beyond that party's control, then each party's obligations with respect to the

affected performance(s) shall be excused and neither party will have any liability in connection there with.

COMPLIANCE WITH THE LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws and the like. Hotel and Group agree to cooperate with each other to ensure compliance with such laws.

CHANGES, ADDITIONS AND OTHER MODIFICATIONS

Any changes, additions, addendum, stipulations, or deletions including corrective lining out by either Hotel or Group will not be considered agreed to or binding to the other items unless such modifications have been initialed or otherwise approved in writing by the other.

ACCEPTANCE AND SIGNATURES

Lyons Township High School and the **HOTEL** - acknowledge that this Agreement is the entire Agreement between the parties and that there is no other Agreement between these two parties. Furthermore, this Agreement supersedes, avoids, and terminates any and all other agreements that may have existed or do exist at the time of execution of this Agreement between the parties. All space as outlined is currently being held on a first option, tentative basis until **3/21/2023**. After this date all arrangements would be released for sale to the general public if signed contract is not received by the HOTEL.

Your signature and return of a signed copy will make this booking definite.
Your signature indicates acceptance and compliance with all of the above statements.

Kindest Regards,

Bill Swinson
Regional Director of Sales
Country Inn & Suites by Radisson Bloomington- Normal
P: 910-599-0227
bswinson@jacaruso.com

Bill Swinson 5/3/2022
Bill Swinson Date
Regional Director of Sales

Jennifer Graysevic 5/5/2022
Name Date
Group



Back to hotels

Illinois > Central Illinois > Bloomington > Country Inn & Suites by Radisson, Bloomington-Normal Airport, IL

Overview Prices Reviews Location About Photos



Country Inn & Suites by Radisson, Bloomington-Normal Airport, IL

2-star hotel

2403 E Empire St, Bloomington, IL 61704 • (309) 662-3100

[Website](#) [Directions](#) [Save](#) [Share](#)

Check at

3.8 Good | 465 reviews

Relaxed rooms, studios & suites in an unfussy hotel with pool & a free airport shuttle.

8 top things to know · Guests praised the large rooms, which have refrigerators +7 more

Check availability

Check in Check out

Nightly price ▾

Free cancellation

Ads · Featured options

Country Inn & Suites by Radisson, Bloomington-Normal Airport, IL
 Official Site \$87
 Central Location · Book with Points 286

Handwritten signature