



**REGULAR MEETING OF THE BOARD OF EDUCATION  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**

**Reber Center  
100 South Brainard Avenue  
La Grange, Illinois 60525  
Monday, May 16, 2022 - 7:30 PM**

**A G E N D A**

**PLEASE NOTE CLOSED SESSION WILL BEGIN AT 6:45 PM and  
OPEN SESSION WILL BEGIN AT 7:30PM**

Pursuant to Board Policy 8:30, individuals attending LTHS District #204 Board of Education meetings are expected to conduct themselves with respect and civility. Individuals shall not use vulgar or obscene language, or impede, delay, disrupt, or interfere with a Board meeting. In the event individuals do not adhere to the policy, they will receive one warning. If the behavior continues, they will be notified that they are in violation of trespassing and will be asked to leave school property. If the behavior occurs again, they will be notified that they are in violation of trespassing and will be asked to leave the property. Failure to comply immediately and cooperatively with a directive to leave will result in the involvement of law enforcement officials.

**I. OPENING & ROLL CALL**

**II. AGENDA APPROVAL/ORDER OF BUSINESS**

**4**

**III. CLOSED SESSION**

Recommended adjournment into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

**IV. OPEN SESSION & PLEDGE**

**V. COMMUNICATIONS - Public Comment**

The Board welcomes and encourages public comment at regularly scheduled board meetings. If you have a suggestion, question, concern or comment, please submit the blue communication form online by 4:30 p.m. the day of the Board meeting and it will be read into the record during the "Communications" portion of the meeting. Or you may submit the form in person before the meeting begins and you will be called upon to address the Board during public comment. Please limit comments to no more than three (3) minutes. Online forms submitted after 4:30 p.m. will be forwarded to the next month's meeting.

While the Board appreciates your participation, please understand that we cannot actively engage in dialogue during public comment. We take all matters seriously and if there is a specific question or comment that requires follow up, the appropriate Board or Administration contact will provide a response to you within two weeks or less.

**VI. STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT**

(Aamina Qureshi)

## **VII. SUPERINTENDENT'S DISTRICT REPORT**

- A. Honors and Recognitions
- B. LTCAC Consensus 5
- C. Miscellaneous
- D. Monthly FOIA Report

## **VIII. UNFINISHED BUSINESS**

- A. Action
- B. 2022-2023 Textbooks Final Updates (Second Reading) (S. Eggerding) 9
- C. 2022-2023 Course Team Summer Workshop Proposal Approval (A-F Implementation) (S. Eggerding) 48

## **IX. NEW BUSINESS**

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  - 1. Appointment of a Hearing Officer for Student Disciplinary Proceedings (B. Waterman)
  - 2. FY23 Budget Capital Outlay Expenditures (B. Stachacz) 51
  - 3. 2022-2023 Amended School Calendar (S. Eggerding) 70
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- A. Payment of Bills and Financial Statements (B. Stachacz)
  - 1. Lyons Township High School - Approval is requested for payment of bills within various funds 80
  - 2. Lyons Township High School - The financial statement for the month ending April 30, 2022 81
  - 3. LaGrange Area Department of Special Education (LADSE) - Approval is requested for payment of bills within various funds 84
  - 4. LaGrange Area Department of Special Education (LADSE) - The financial statement for month ending April 30, 2022 87
- B. Human Resources (E. Piotrowski)
  - 1. LTHS Certified and/or Classified Staff Employment Recommendations
  - 2. LADSE Staff Employment Recommendations 133
- C. 2022 Summer Extended Contracts (E. Piotrowski) 135
- D. 2022-2023 Salaries (B. Waterman)
  - 1. Administrators
  - 2. Classified/Non-Contractual Supervisors
  - 3. Classified/Non-Contractual Employees
- E. Approval of 2022-2023 Board Calendar - Committee of the Whole and Regular Action Meeting Dates (B. Waterman) 138
- F. (Unofficial) List of Graduates (J. Tyrrell) 140
- G. Minutes
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**XI. PUBLIC COMMENT**

**XII. CLOSED SESSION**

Recommended adjournment into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

**XIII. ADJOURNMENT**

BY ORDER OF  
KARI DILLON  
LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
100 SOUTH BRAINARD AVENUE  
LA GRANGE, IL 60525

To: Board of Education  
From: Brian Waterman  
Date: May 16, 2022  
Re: Agenda Approval/Order of Business

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Suggested Motion

. . . that the Board of Education approves the agenda as presented, including the Closed Session, if applicable.

**LTCAC**  
**Consensus of Table Discussions – April 27, 2022**

**Question 1: Strengths**

- Focus is on both students and staff
- The look of the chart
- Goal areas are inclusive and cover a lot of ground
- Clear format with goal, indicators, and then strategies.
- Clear communication (in general acknowledge awareness for this and importance of)
- Simplicity of one page
- Healthy relationships
- Provides clear boundaries and expectations for all staff, community and students
- Portraits are well done
- Big Goals is clear and concise
- Mission good overall
- Mission – keep all aspirational words

**Question 1: Missed the Mark**

- Vision Statement
- Trickle down is muddled
- Key performance aren't matching strategies and goals
- Vision statement – why does it say “our North Star”?
- Vision statement is unclear and maybe hyphens should be added. Sentence structure and clarity is poor
- Consider saying an LT Graduate *aspires to be*: under student portrait
- Consider removing “*Life, Career and College Ready*” and allow the descriptor to stand for that.
- Consider changing the order we kept reading “*Life, Career & \_\_\_\_\_*” so that life is not listed first. It sounds odd to say Goal 1 promotes life, etc.
- We don't like any of the chosen colors too Hinsdale!
- Concerns around using GPA as an Indicator
- What other indicators can be included for low incidence population or other subgroups that may not be captured with these indicators?
- Including goals around sustainability and facilities consideration.
- The word ‘student’ is missing from the system portrait
- Honor tradition is a bit fixed mindset and old. Seem less about students and more about previous students and the past Build on Tradition.
- Vision – North Star statement is weird sentence construction
- Fulfilling life is reiterated a lot
- Vision needs more work, need to give examples
- Fulfilling might be indicative of too much happiness, need more growth and strategic messaging.
- 

**Question 1: Vision Feedback**

- Is the intention of vision statement only be vision for students? Vision about students, mission about everyone?
- Havin the word “college “contradicts SWOT opportunity to “varied student pathways”
- Suggestions: inspiring a quest for finding life.

- Suggestions: Students graduate with the knowledge, skills to learn, engage civically, and lead meaningful lives.
- All students graduate prepared for life, career or college and to continue their quest for fulfilling life.
- Vision or north star don't call both
- Vision not worded correctly – should it be “graduate ready for life, career OR all students graduate LT prepared for life career and college. Don't need the rest of the vision statement because it is redundant

## **Portrait Feedback**

### **Student/Graduate**

- Starts with all verbs
- Life, career or college prepared
- Empowered – take out comma
- Graduate does not assume college
- Detailed description without too much detail
- Add curious, add mental flexible, adaptable, add data aware, quarterly information for consumers, don't assume everyone “illegible”
- IPC – social media adds
- Add: is student centered
- Edit: Promotes consistent policies, etc. (you can be consistent in poor policies, edit to effective and efficient policies, etc.
- Add: safety and well being to core values or/and system portrait

### **Adult**

- Edit to Teacher/Staff
- More inspiring adults to extend learning to curiosity
- Respectful take out students and parents
- Being an innovator
- Fosters continuous improvement
- Edit to student instead of adult
- Add empathetic and compassionate
- Add expectations and standards for their degrees, certifications and experience

## **Core Values**

- Is cultural competence a term the general community will understand
- It seems vague
- Rigorous academic programs
- System – add to student to first bullet
- Allocates resources should explicitly say people and building
- Social – emotional – environmental health in balance to the goals
- Are these guiding principles
- Are they too general – healthy relationships to ensure

## **Question 2**

### **Goal 1**

- Add KPI – consistent and/or continual improvement i.e. – watching for declines both aggregate and individual
- Wellness checks
- Strategies – add more to the target 9<sup>th</sup> grade students
- What will you do with that info to support them

- Key indicators: unweighted GPA, College and Missions
- Retakes?
- Drops of classes?
- Student rework?
- A lot of standardized testing = changes quickly
- How do you measure strategies? Are they rigorous, engaging and equitable learning experiences for all students to align? Are they designed to be measured?
- Increase student GPA needs to be moved from strategy to goal 1 – the whole strategy should be moved to goal one

### **Goal 2**

- 504/IEP/RTI
- Speak out trends
- Consider contacts
- KPI Edit – diversity within classes
- Descriptor edit – add inclusion, replace positive with inclusive
- “ensure” instead of “provide”
- 

### **Goal 3**

- Participation
- Departmental Team Review
- Add to KPIs – staff “well-being” instead of staff “Satisfaction”

### **Goal 4**

- Communication
- Community Service
- Students in community jobs
- More actionable indicators and in-house indicators
- All indicated too broad
- Be careful of vanity metrics
- Evaluate honesty
- Too many macro indicators
- System miss re- a lot of system components
- Description – replace “partner” with “collaborate”

### **Goal 5**

- Allocate resources to ensure optimal learning environment
- Explore and reinvent the student day and year doesn’t belong here should be in goal 2

### **Indicators**

- Need Down turn indicators overall
- Lots of global indicators need granular indicators
- There are too many narrow down and prioritize

### **General Goals and Strategies feedback**

- Are they obtainable?
- Should they be narrowed
- 5 goals cover the main needs well
- How will this be managed and how will staff be supported in adapting this
- The order should be goal, strategy, key performance indicators instead of goal, KPI, strategy

### **Question 3**

- Strategy should aligned to multiple goals<sup>7</sup> for each strategy.

- Our favorites are bottom 2 on the right, first column #2 row
- More info on college bridge, shadowing to career in community
- Take advantage of community knowledge
- Target 9<sup>th</sup> grade students who demonstrate a lack of readiness for HS through fostering collaboration or communication with the district feeder schools
- Explore alternative student pathways to enhance life and career success.
- Goal 2 needs more MTSS program

### **Overall Feedback**

- Be courageous. Don't just look at this plan as a way to wordsmith and compartmentalize information, goals and KPI's
- Use this process to really dig into the LT identity. What does it mean to be LTHS?
- What do we stand for, how are we different/better?
- What do we aspire to be for our students?
- You can invite tradition into the work, but it shouldn't lead the work
- Does Honor/innovate and Inspire reflect the goals and strategies
- What is the equity staff % and the student %
- University wording vs. junior college wording
- Is there anything in the plan to address the threats in SWOT
- Print the strategic plan pads with a lighter watermark

# LYONS TOWNSHIP HIGH SCHOOL

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**SCOTT D. EGGERDING**  
Director of Curriculum and Instruction

TO: Bran Waterman  
Board of Education

FROM: Scott Eggerding *SE*

DATE: May 16, 2022

RE: 2022-2023 Additional Textbook and Instructional Material Requests – Second Reading

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## **BACKGROUND**

No changes have been made to the attached list of textbook requests and no community members have come to inspect the materials that have been on display in the Board room.

The only District costs associated with the entire list of texts in this agenda item are requests for class sets/digital access to an anthology of essays, poems, short stories, photography and comix that will provide supplementary readings in English III Accel and Prep, English IV World Perspectives, and English IV Multicultural Lit. The total District costs in this proposal total \$15,600 for class sets. The cost of the online access is approximately \$9 per student and the online works interact with Canvas.

I followed up with the Norton representative about the *Uncharted Territory* book that will be used in 4 different courses as a supplemental reader. Shortening the access to the online materials results in higher cost. Given that the digital access allows teachers to upload readings to Canvas, I believe the 6-year commitment will be well worth the initial investment and will ensure that the readings will be used more frequently than if we just had a set of hard copy books in the classroom.

As for the A+ PC Computer Repair book, the cost is certainly something we take into consideration, but knowing that the access is for the book and the computer environment where students will be able to implement the lessons, the materials will enhance the course and make it more relevant and aligned to the industry credential examination that occurs at the end of the course.

Much of the detail in this item is general housekeeping, but it is important to ensure that our textbook inventory is up to date and ready to go when school resumes in the fall.

## **RECOMMENDATION**

I recommend that the Board approve the attached 2022-2023 Textbook/Instructional Material Change Requests.

## Text Adoption/Change by Designation

### Class Sets (Purchased by the District and stored in the classroom)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
LAD/English	English III Prep and Accel, Am Lit & Comp, English IV World Perspectives, English IV Multicultural Lit	Uncharted Territory	9780393884357		CS	\$65.00	240	\$15,600.00
GS: Business	Consumer Economics	Economics Education for Consumer 4th	9780538448888		CS			\$0.00
GS: Business	Business Law	Law for Business and Personal use	9780538496902		CS			\$0.00
GS: Business	Introduction to Business	Business Management 13th	9781111571726		CS			\$0.00
GS: Business	Web Page Development	New Perspectives on HTML, CSS & Dynamic HTML	9781111526436		CS			\$0.00
Special Education	US History	America: History of our Nation	9780133230048		CS	\$0.00		\$0.00
Special Education	Practical Math	Mathematics Concepts and Workbook	9780785437819/33		CS	\$0.00		\$0.00

**\$15,600.00**

### Consumables (purchased by students and not returned/sold back to the bookstore)

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enroll	Estimated Cost
LAD/English	English III Prep and Accel, Am Lit & Comp, English IV World Perspectives, English IV Multicultural Lit	Uncharted Territory	9781324019022		CN	\$50.00	700	\$35,000.00
GS: Business	PC Repair and Maintenance (A)	COMPTIA A+ Guide to Information Technology 11th	9780357674604	3*	CN	\$120.00	50	\$6,000.00
Science	Intro to Healthcare Careers	Stethoscope and Lab Coat			CN	\$52.93	182	\$9,633.26
Student Services	Alternative English III/IV	There Are No Children Here	9780385265565		CN	\$10.79	25	\$269.75
Student Services	Alternative English III/IV	The Freedom Writer's Diary	9780385494229		CN	\$14.99	25	\$374.75
Student Services	Alternative English III/IV	A Lesson Before Dying	9780375702709		CN	\$9.49	25	\$237.25

**\$51,889.76**

## Text Adoption/Change by Designation

### Dropped Books

Division/Dept.	Course	Text	ISBN	Age of Book	Cost per	Enroll	Estimated
GS: FCS	Adult Living	Strengthening Family and Self	9781590701249	DRP	\$0.00		\$0.00
Special Education	BASE I and BASE II	Executive Functioning: A Blueprint for Success	9781630802226	DRP	\$0.00		\$0.00
Special Education	LIFE English and LIFE Reading	Reading Mastery Choice		DRP	\$0.00		\$0.00
Special Education	LIFE Mathematics	Connecting Math Concepts Levels C, D, & Wkbk.		DRP	\$0.00		\$0.00

## Divisional Cost Summary

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
LAD/English	English III Prep and Accel, Am Lit & Comp, English IV World Perspectives, English IV Multicultural Lit	Uncharted Territory	9781324019022	N/A	CN	\$50.00	700	\$35,000.00
			9780393884357		CS	\$65.00	240	\$15,600.00

Total **\$15,600.00**

**Cost to District \$15,600.00**

Division/Dept	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
GS: Business	PC Repair and Maintenance (A+)	COMPTIA A+ Guide to Information Technology 11	9780357674604	3*	CN	\$120.00	50	\$6,000.00
GS: Business	Consumer Economics	Economics Education for Consumer 4th	9780538448888		CS			\$0.00
GS: Business	Business Law	Law for Business and Personal use	9780538496902		CS			\$0.00
GS: Business	Introduction to Business	Business Management 13th	9781111571726		CS			\$0.00
GS: Business	Web Page Development	New Perspectives on HTML, CSS & Dynamic HTML	9781111526436		CS			\$0.00
GS: Social Studies	Economics	Economics: Concepts and Choices	9780618594030		CS			\$0.00
GS: FCS	Adult Living	Strengthening Family and Self	9781590701249		DRP			\$0.00

Total **\$6,000.00**

**Cost to District \$0.00**

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Science	Intro to Healthcare Careers	Stethoscope and Lab Coat		N/A	CN	\$52.93	182	\$9,633.26

Total **\$9,633.26**

**Cost to District \$0.00**

## Divisional Cost Summary

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Special Education	US History	America: History of our Nation	9780133230048		CS	\$0.00		\$0.00
Special Education	BASE I and BASE II	Executive Functioning: A Blueprint for Success	9781630802226		DRP	\$0.00		\$0.00
Special Education	LIFE English and LIFE Reading	Reading Mastery Choice			DRP	\$0.00		\$0.00
Special Education	LIFE Mathematics	Connecting Math Concepts Levels C, D, & Wkbk.			DRP	\$0.00		\$0.00
Special Education	Practical Math	Mathematics Concepts and Workbook	9780785437819/33		CS	\$0.00		\$0.00

**Total \$0.00**

**Cost to District \$0.00**

Division/Dept.	Course	Text	ISBN	Age of Drop	Designation	Cost per Unit	Enrollment	Estimated Cost
Student Services	Alternative English III/IV	There Are No Children Here	9780385265565		CN	\$10.79	25	\$269.75
Student Services	Alternative English III/IV	A Lesson Before Dying	9780375702709		CN	\$9.49	25	\$237.25
Student Services	Alternative English III/IV	The Freedom Writer's Diary	9780385494229		CN	\$14.99	25	\$374.75

**Total \$881.75**

**Cost to District \$0.00**

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-2023 Textbook/Core Reading/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 17, 3:00 p.m.
- Submit form electronically *and* hard copy.
- Nota Bene: examination copy of text/material must accompany request.
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Language Arts
Department	English
Course Title	English III (Accel) (Prep): Am. Lit. & Comp.; English IV World Perspectives; English IV Multicultural Am. Lit.
Course Number(s)	LA7331/2; LA5331/2; LA5321/2; LA4351/2
Course Level	III and IV
Projected Enrollment for 2022-2023	Est. 1000 for all 4 courses

II. ADD or DROP FOR YEAR		
	ADD	DROP
2022-23	X	
2023-24		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Uncharted Territory: A High School Reader	
Author(s)	Jim Burke	
Publisher	W. W. Norton & Company;	
Copyright Date/Edition	Second edition – June 1, 2022	
ISBN 13#	978-0393884357	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source	Norton School Quote	

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters	Software	
Workbooks/Lab Manuals	CD Roms	
Wraparound Editions	E-book	
Study Guides	Test Banks	
Videos	Other	

**VI. Comments** (Box will expand as needed)  
**This text will be a class set and for \$9 students will have access to the digital version.**

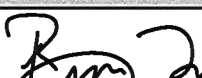

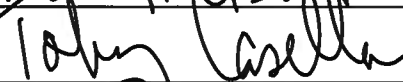


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT = District purchase - student rental, CS = District purchase - class set, IL = State purchase - student rental, CN = Student purchase	
District (DT)	
District (CS)	\$65.00
State Textbook Loan Program IL	
Student (CN)	\$9
Grant (specify)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$9</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

*Unchartered Territory* by Jim Burke is a diverse anthology of short fiction and non-fiction that is organized thematically. This text will serve as an additional resource for students in junior American Literature courses as well as for seniors in Perspectives in World Literature and Multicultural Literature. The text mirrors many of the themes that students explore in each course and offers novel pairings for students which will encourage more independent reading. Additionally, the text provides writing opportunities that are relevant as well as writing resources to help students as they grow in their abilities to write narrative, expository, and argument pieces. Teaching teams will collaborate to identify the pieces that will be taught in each class.

**B. Signatures** Division chair signature indicates approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, it indicates assurances regarding the use of the stated instructional objectives and consistency and alignment with District level standards and expectations.

1.	Teacher(s)		R. Darrah; N. Hulbert; J. Roessler		Date 3.3.22
2.	Recommend	X	Do Not Recommend	 Assistant Division Chair 	Date 3.3.22
3.	Approved	X	Not Approved	Division Chair 	Date 3.3.22
4.	Approved	A	Not Approved	Director of Curriculum/Instruction 	Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>IL (State Loan Program)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies
Department	Business Education
Course Title	PC Repair & Maintenance (A+)
Course Number(s)	BU4836, BU4837, BU4831, BU4832
Course Level	III
Projected Enrollment for 2022-23	50

II. ADD/DROP YEAR		
	ADD	DROP
2022-23	X	X
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	COMPTIA A+ Guide to Information Technology Technical Support, 11 <sup>th</sup> Edition	COMPTIA A+ Guide to Information Technology Technical Support, 10 <sup>th</sup> Edition
Author(s)	Jean Andrews, Joy Dark Shelton, Nicholas Pierce	Jean Andrews; Joy Dark Shelton; Jill West
Publisher	Cengage Learning NGL	Cengage Learning NGL
Copyright Date/Edition	Copyright 2023 Available May 2022	Copyright 2020
ISBN 13#	9780357674604	978-0-357-10829-1
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level	High School / College	High School / College
Catalog/Web/Purchase Source	Cengage Learning NGL	Cengage Learning NGL

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	X
Hardback w/digital		CD Rom	
Paperback		Website subscription	X
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		4
Blackline Masters	Software	
Workbooks/Lab Manuals	Videos	
Wraparound Editions	E-book	
Study Guides	Test Banks	

VI. Comments (Box will expand as needed)	
Subscription Offerings	
<p>Cengage Unlimited</p> <p>Provide students access to all Cengage eBooks and online homework platforms—plus at least 4 free hardcopy textbook rentals (\$7.99 S&amp;H each), study tools and more—in one place, for one price.</p>	<p>student price starts at \$119.99</p> <p><a href="#">LEARN MORE</a></p>




VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$120
Grant: (specify in comments above)	16
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$120</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The COMPTIA A+ Guide to Information Technology Tech Support is the industry standard text that prepares students for the COMPTIA A+ exam. Because the book and the exam are geared toward IT Tech Support that is current, the book changes frequently. There are a number of ways to purchase the material. The Cengage Unlimited version gives students access to the homework as well as the textbook. When the e-book and the homework module are purchased separately, the two items cost \$139. The hardback book costs \$150 and has no access to the homework. We are suggesting the cost be borne by the student here, but we may be able to subsidize the cost of the e-book for about 1/3 of the total price. As presented, the student would pay the full amount, but we expect to be able to reduce that cost with the support of the District.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair		Date 4-12-2022
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair		Date 4-12-2022
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction		Date 4-12-2022

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	DT (District Rental)	
<b>C. Out of print</b>	CS (District Purchase)	
	CN (Student Purchase)	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies Division
Department	Business Education
Course Title	Consumer Economics
Course Number(s)	BU 0551 & BU 0552
Course Level	III
Projected Enrollment for 2022-23	??

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Economics Education for Consumers 4e	
Author(s)	Roger Miller and Alan Stafford	
Publisher	South-Western / Cengage Learning	
Copyright Date/Edition	2010 / 4 <sup>th</sup> edition	
ISBN 13#	978-0-5384-4888-8	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	<input checked="" type="checkbox"/>	E-book	<input type="checkbox"/>
Hardback w/digital	<input type="checkbox"/>	CD Rom	<input type="checkbox"/>
Paperback	<input type="checkbox"/>	Website subscription	<input type="checkbox"/>
Paperback w/digital	<input type="checkbox"/>	Workbook/Lab Manual	<input type="checkbox"/>

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

**VI. Comments** (Box will expand as needed)

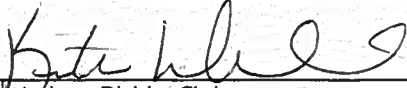

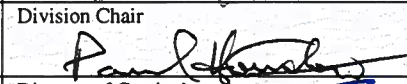

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	<b>X</b>
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

### VIII. RATIONALE AND SIGNATURES

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The book is not being used as a primary set and is used more as reference. Requesting to change from district rental to class set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Greg Gerritsen	Krista Wilcox		Assistant Division Chair	Date 3/24/2022
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Date 3/25/2022
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Date 3-25-2022
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Date 4/5/22

### IX. FOR BOOKSTORE USE ONLY

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies Division
Department	Business Education
Course Title	Business Law
Course Number(s)	BU5811 & BU5812
Course Level	III
Projected Enrollment for 2022-23	??

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Law for Business & Personal Use	
Author(s)	Adamson & Morrison	
Publisher	South-Western / Cengage Learning	
Copyright Date/Edition	2012 / 19 <sup>th</sup> edition	
ISBN 13#	978-0-538-49690-2	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)	
Teacher Desk Copies	
Blackline Masters	Software
Workbooks/Lab Manuals	Videos
Wraparound Editions	E-book
Study Guides	Test Banks

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	X
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The book is not being used as a primary set and is used more as reference. Requesting to change from district rental to class set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Greg Gerritsen	<i>Greg Gerritsen</i>			Assistant Division Chair	Date 3/23/2022
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		<i>[Signature]</i> Assistant Division Chair	Date 3/25/2022
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		<i>[Signature]</i> Division Chair	Date 3-25-22
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		<i>[Signature]</i> Director of Curriculum and Instruction	Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies Division
Department	Business Education
Course Title	Introduction to Business
Course Number(s)	BU 5111, BU5112, BU5116, BU5117
Course Level	III
Projected Enrollment for 2022-23	??

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Business Management 13e	
Author(s)	Burrow Kleindl	
Publisher	Cengage Learning	
Copyright Date/Edition	2013	
ISBN 13#	978-1-1115-7172-6	
CD Rom Included? ISBN#	No	
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback	<input checked="" type="checkbox"/>	E-book	<input type="checkbox"/>
Hardback w/digital	<input type="checkbox"/>	CD Rom	<input type="checkbox"/>
Paperback	<input type="checkbox"/>	Website subscription	<input type="checkbox"/>
Paperback w/digital	<input type="checkbox"/>	Workbook/Lab Manual	<input type="checkbox"/>

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	<b>X</b>
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

### VIII. RATIONALE AND SIGNATURES

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The book is not being used as a primary set and is used more as reference. Requesting to change from district rental to class set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Greg Gerritsen & Ryan Gerenstein	Greg Gerritsen & Ryan Gerenstein				Date 2/28/2022
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Assistant Division Chair <i>[Signature]</i>	Date 3/25/2022
3.	Approved	<input type="checkbox"/>	Not Approved		Division Chair <i>[Signature]</i>	Date 3-29-22
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction <i>[Signature]</i>	Date 4/5/22

### IX. FOR BOOKSTORE USE ONLY

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically and hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Global Studies Division
Department	Business Education
Course Title	Web Page Development
Course Number(s)	BU4841, BU4842, BU4846, BU4847
Course Level	III
Projected Enrollment for 2022-23	??

II. ADD/DROP YEAR		
	ADD	DRO
2022-23		
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	New Perspectives on HTML, CSS and Dynamic HTML	
Author(s)	Patrick Carey	
Publisher	Cengage Learning	
Copyright Date/Edition	2013 / 5 <sup>th</sup> Edition	
ISBN 13#	978-1-1115-2643-6	
CD Rom Included? ISBN#	No	
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	X	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	X
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

### VIII. RATIONALE AND SIGNATURES

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The book is not being used as a primary set and is used more as reference. Requesting to change from district rental to class set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s): Ryan Gerenstein	<i>Ryan Gerenstein</i>			Date 2-28-22
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair <i>[Signature]</i>	Date 3-25-2022
3.	Approved	<input type="checkbox"/>	Not Approved	Division Chair <i>[Signature]</i>	Date 3-25-22
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction <i>[Signature]</i>	Date 4/5/22

### IX. FOR BOOKSTORE USE ONLY

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022-23 Textbook/Instructional Material Adoption/Change Form**

- **Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.**
- **Chairs submit signed forms and copies of books for Board Room display by Friday, December 17**
- **Submit form electronically and hard copy (single sided and signed)**
- **Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.**
- **Do not add any surcharges, shipping charges, tax, etc., to costs.**

<b>I. COURSE INFORMATION</b>	
Division	Global Studies
Department	Social Studies
Course Title	Economics
Course Number(s)	SS5916/SS5917 & SS5911/SS5912
Course Level	Level 3
Projected Enrollment for 2022-23	200

<b>II. ADD/DROP YEAR</b>		
	ADD	DROP
2022-23		
2023-24		
2024-25		

<b>III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION</b>		
	ADD	DROP
Text/Material Title	Economics: Concepts and Choices	
Author(s)	Meek, Morton, Schug	
Publisher	McDougal Littell	
Copyright Date/Edition	2008	
ISBN 13#	978-0-618-59403-0	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

<b>IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE</b>			
Hardback	X	E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

<b>V. TEACHING MATERIALS (need accurate count)</b>		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

**VI. Comments (Box will expand as needed)**  
**This is the current book distributed to students. This is a request to make the textbook a class set rather than having students take them.**





<b>VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)</b>	
DT: District Text adopted for a minimum 5 year cycle	0
CS: Class Sets of texts purchased by the District and stored in classrooms	0
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>0</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Students would have better use of the economics textbook if it was a classroom set rather than distributed to each individual student. The class could utilize the textbook more often with less disruption to instructional time that would improve student learning. It would result in no cost to the district and would require this organization for the bookstore distributing and collecting books every semester.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date 1/7/22
2.	Recommend		Do Not Recommend		Division Chair	Date 1-7-2022
3.	Approved		Not Approved		Paul Houston	Date 1-7-2022
4.	Approved	X	Not Approved		Director of Curriculum and Instruction	Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- c: • Director of Curriculum & Instruction
- Division Chair/Assistant Division Chair
- Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- **Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.**
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- **Submit form electronically and hard copy (single sided and signed)**
- **Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.**
- **Do not add any surcharges, shipping charges, tax, etc., to costs.**

<b>I. COURSE INFORMATION</b>	
Division	Global Studies
Department	Family and Consumer Sciences
Course Title	Adult Living
Course Number(s)	FC5411 & FC5412
Course Level	III
Projected Enrollment for 2022-23	50

<b>II. ADD/DROP YEAR</b>		
	ADD	DROP
2022-23		X
2023-24		
2024-25		

<b>III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION</b>		
	ADD	DROP
Text/Material Title		Strengthening Family & Self
Author(s)		Leona Johnson
Publisher		The Goodheart-Willcox Company, Inc.
Copyright Date/Edition		2004
ISBN 13#		978-1590701249
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

<b>IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE</b>			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

<b>V. TEACHING MATERIALS (need accurate count)</b>			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments (Box will expand as needed)**


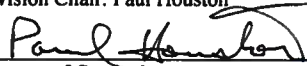

<b>VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)</b>	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

The textbook is outdated and has not been used in the course since a curriculum change in 2019. This course no longer needs a textbook because of the presence of student Chromebooks.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair/ Danielle Radzialowski	Date
2.	Recommend		Do Not Recommend		 Assistant Division Chair/ Danielle Radzialowski	Date 1/31/2022
3.	Approved		Not Approved		Division Chair: Paul Houston 	Date
4.	Approved	X	Not Approved		Director of Curriculum and Instruction: Scott Eggerding 	Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Math/Science
Department	Science
Course Title	Intro to Healthcare Careers
Course Number(s)	SN2116/7
Course Level	III
Projected Enrollment for 2022-23	182

II. ADD/DROP YEAR		
	ADD	DROP
2022-23	x	
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	ParaMed Stethoscope Unisex Student Lab Coat	
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$23.95
	\$28.98
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$52.93</b>

### VIII. RATIONALE AND SIGNATURES

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

**Students will purchase their own lab coat and stethoscope for use in the course. This will be used regularly throughout the course and should not be shared for safety concerns.**

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)	<i>Amber Beemer</i>			Date	<i>4/5/22</i>
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend	Assistant Division Chair	Date	<i>4/4/22</i>
				<i>Annette Orrico</i>		
3.	Approved	<input checked="" type="checkbox"/>	Not Approved	Division Chair	Date	<i>4/4/22</i>
				<i>Collin Voigt</i>		
4.	Approved	<input checked="" type="checkbox"/>	Not Approved	Director of Curriculum and Instruction	Date	<i>4/5/22</i>
				<i>Scott Speltz</i>		

### IX. FOR BOOKSTORE USE ONLY

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- **Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.**
- **Chairs submit signed forms and copies of books for Board Room display by Friday, December 17**
- **Submit form electronically and hard copy (single sided and signed)**
- **Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.**
- **Do not add any surcharges, shipping charges, tax, etc., to costs.**

<b>I. COURSE INFORMATION</b>	
<b>Division</b>	Special Education
<b>Department</b>	Special Education
<b>Course Title</b>	US History
<b>Course Number(s)</b>	IP2211/12
<b>Course Level</b>	
<b>Projected Enrollment for 2022-23</b>	

<b>II. ADD/DROP YEAR</b>		
	<b>ADD</b>	<b>DROP</b>
<b>2022-23</b>		
<b>2023-24</b>		
<b>2024-25</b>		

<b>III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION</b>		
	<b>ADD</b>	<b>DROP</b>
<b>Text/Material Title</b>	America: History of Our Nation	
<b>Author(s)</b>		
<b>Publisher</b>	Prentice Hall	
<b>Copyright Date/Edition</b>	2013	
<b>ISBN 13#</b>	978013323000048 or 013323004x	
<b>CD Rom Included? ISBN#</b>		
<b>Software ISBN#</b>		
<b>Reading Level</b>		
<b>Catalog/Web/Purchase Source</b>		

<b>IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE</b>			
<b>Hardback</b>		<b>E-book</b>	
<b>Hardback w/digital</b>		<b>CD Rom</b>	
<b>Paperback</b>		<b>Website subscription</b>	
<b>Paperback w/digital</b>		<b>Workbook/Lab Manual</b>	

<b>V. TEACHING MATERIALS (need accurate count)</b>			
<b>Teacher Desk Copies</b>			
<b>Blackline Masters</b>		<b>Software</b>	
<b>Workbooks/Lab Manuals</b>		<b>Videos</b>	
<b>Wraparound Editions</b>		<b>E-book</b>	
<b>Study Guides</b>		<b>Test Banks</b>	

**VI. Comments (Box will expand as needed)**

<b>VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)</b>	
<b>DT: District Text adopted for a minimum 5 year cycle</b>	
<b>CS: Class Sets of texts purchased by the District and stored in classrooms</b>	<b>x</b>
<b>CN: Consumable materials purchased by the student; not returned at the end of the semester/year</b>	
<b>Grant: (specify in comments above)</b>	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This is no longer published so we cannot get enough copies for all students. Shifting from District Text to Class Set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Al Dyer	Date 4-4-22
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Division Chair Melissa Moore	Date 4-4-22
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction Scott Ferguson	Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	BASE I & BASE II
Course Number(s)	IP0316/17 & IP0326/27 & IP0321/22
Course Level	
Projected Enrollment for 2022-23	

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		X
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Executive Functioning: A Blueprint for Success Guide
Author(s)		Rush Neurobehavioral Center
Publisher		Rush Neurobehavioral Center
Copyright Date/Edition		2016 – 2 <sup>nd</sup> Edition
ISBN 13#		9781630802226
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

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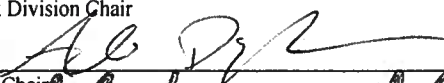


VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	X
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

Rush Neurobehavioral Center no longer publishes this guide. BASE classes will continue to use the curriculum, but shift to in-class resources.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair		Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Assistant Division Chair		Date 4-4-22
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Division Chair		Date 4-4-22
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction		Date 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE English & LIFE Reading
Course Number(s)	IP1516/17 & IP1616/17
Course Level	
Projected Enrollment for 2022-23	

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		X
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Reading Mastery Choice
Author(s)		
Publisher		
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	X
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This curriculum has not been used in our LIFE program.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Assistant Division Chair	Date
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Division Chair	Date
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date

*Handwritten signatures and dates:*  
 Row 2: *Al D.*, Date: 4-4-22  
 Row 3: *Melissa Moore*, Date: 4-4-22  
 Row 4: *Scott Gog*, Date: 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	LIFE Mathematics
Course Number(s)	IP1216/17
Course Level	
Projected Enrollment for 2022-23	

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		X
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title		Connecting Math Concepts Level C and Level D Connecting Math Concepts Workbook
Author(s)		
Publisher		McGraw Hill
Copyright Date/Edition		
ISBN 13#		
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	X
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This curriculum has not been used in our LIFE program.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Assistant Division Chair	Date
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Division Chair	Date
4.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date

*Al Dy...*  
*Melissa Moore*  
*Scott...*

4-4-22  
 4-4-22  
 4/5/22

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Special Education
Department	Special Education
Course Title	Practical Math
Course Number(s)	IP1241/42
Course Level	
Projected Enrollment for 2022-23	

II. ADD/DROP YEAR		
	ADD	DROP
2022-23		
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	Mathematics Concepts Mathematics Concepts Workbook	
Author(s)	Siegfried Haenisch	
Publisher	AGS Publishing Circle	
Copyright Date/Edition	2005	
ISBN 13#	9780785437819 9780785437833	
CD Rom Included? ISBN#		
Software ISBN#		
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback		Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

VI. Comments (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	x
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

This is no longer published so we cannot get enough copies for all students. Shifting from District Text to Class Set.

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)				Assistant Division Chair	Date
2.	Recommend	<input checked="" type="checkbox"/>	Do Not Recommend		Division Chair	Date
3.	Approved	<input checked="" type="checkbox"/>	Not Approved		Director of Curriculum and Instruction	Date
4.	Approved	<input checked="" type="checkbox"/>	Not Approved			Date

*Handwritten signatures and dates:*  
 Row 2: *AK Dyr*, Date: *4-4-22*  
 Row 3: *Melissa Moore*, Date: *4-4-22*  
 Row 4: *Scott Fry*, Date: *4/5/22*

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Student Services
Department	Alternative
Course Title	English III / IV
Course Number(s)	AL0031 / AL0041
Course Level	LIII
Projected Enrollment for 2022-23	25

II. ADD/DROP YEAR		
	ADD	DROP
2022-23	X	
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	There Are No Children Here	
Author(s)	Alex Kotlowitz	
Publisher	Anchor Books / Random House	
Copyright Date/Edition	Feb, 1992	
ISBN 13#	0-375-26556-5	
CD Rom Included? ISBN#	N/A	
Software ISBN#	N/A	
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE		
Hardback	<input type="checkbox"/>	E-book
Hardback w/digital	<input type="checkbox"/>	CD Rom
Paperback	<input checked="" type="checkbox"/>	Website subscription
Paperback w/digital	<input type="checkbox"/>	Workbook/Lab Manual

V. TEACHING MATERIALS (need accurate count)		
Teacher Desk Copies		
Blackline Masters		Software
Workbooks/Lab Manuals		Videos
Wraparound Editions		E-book
Study Guides		Test Banks

**VI. Comments** (Box will expand as needed)

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VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$ 10.79
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$ 35.27</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend		Do Not Recommend		Assistant Division Chair	Date
3.	Approved		Not Approved		Division Chair <i>Dan Ed</i>	Date 4/4/22
4.	Approved		Not Approved		Director of Curriculum and Instruction	Date

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

**I. COURSE INFORMATION**

Division	Student Services
Department	Alternative
Course Title	English III / III
Course Number(s)	AL0031 / AL0041
Course Level	LIII
Projected Enrollment for 2022-23	25

**II. ADD/DROP YEAR**

	ADD	DROP
2022-23	X	
2023-24		
2024-25		

**III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION**

	ADD	DROP
Text/Material Title	A Lesson Before Dying	
Author(s)	Ernest J. Gaines	
Publisher	Vintage	
Copyright Date/Edition	Sept. 1994	
ISBN 13#	978-03757702709	
CD Rom Included? ISBN#		
Software ISBN#	X	
Reading Level		
Catalog/Web/Purchase Source		

**IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE**

Hardback	E-book
Hardback w/digital	CD Rom
Paperback	Website subscription
Paperback w/digital	Workbook/Lab Manual

**V. TEACHING MATERIALS (need accurate count)**

Teacher Desk Copies	
Blackline Masters	Software
Workbooks/Lab Manuals	Videos
Wraparound Editions	E-book
Study Guides	Test Banks

**VI. Comments (Box will expand as needed)**

**VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)**

DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$ 9.49
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$ 35.27</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend	Do Not Recommend		Assistant Division Chair		Date
3.	Approved	Not Approved		Division Chair <i>Drew El</i>		Date 4/4/22
4.	Approved	Not Approved		Director of Curriculum and Instruction		Date

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**2022-23 Textbook/Instructional Material Adoption/Change Form**

- Teacher(s) submits to Division chairs by Friday, December 3, 3:00 p.m.
- Chairs submit signed forms and copies of books for Board Room display by Friday, December 17
- Submit form electronically *and* hard copy (single sided and signed)
- Textbook/Core Reading/Instructional Material Change Requests will be adopted for a 5 year cycle.
- Do not add any surcharges, shipping charges, tax, etc., to costs.

I. COURSE INFORMATION	
Division	Student Services
Department	Mathematics
Course Title	English III / IV
Course Number(s)	AL0031 / AL0041
Course Level	LTII
Projected Enrollment for 2022-23	25

II. ADD/DROP YEAR		
	ADD	DROP
2022-23	X	
2023-24		
2024-25		

III. TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL INFORMATION		
	ADD	DROP
Text/Material Title	<i>The Freedom Writers Diary</i>	
Author(s)	<i>Erin Gruwell</i>	
Publisher	<i>Crown</i>	
Copyright Date/Edition	<i>Oct. 1999</i>	
ISBN 13#	<i>978 - 0385494229</i>	
CD Rom Included? ISBN#		
Software ISBN#	X	
Reading Level		
Catalog/Web/Purchase Source		

IV. PRIMARY TEXTBOOK/CORE READING/INSTRUCTIONAL MATERIAL TYPE			
Hardback		E-book	
Hardback w/digital		CD Rom	
Paperback	✓	Website subscription	
Paperback w/digital		Workbook/Lab Manual	

V. TEACHING MATERIALS (need accurate count)			
Teacher Desk Copies			
Blackline Masters		Software	
Workbooks/Lab Manuals		Videos	
Wraparound Editions		E-book	
Study Guides		Test Banks	

**VI. Comments** (Box will expand as needed)

VII. COST AND SOURCE (Cost per item excluding bookstore mark-up.)	
DT: District Text adopted for a minimum 5 year cycle	
CS: Class Sets of texts purchased by the District and stored in classrooms	
CN: Consumable materials purchased by the student; not returned at the end of the semester/year	\$ 14.99
Grant: (specify in comments above)	
<b>Total cost to student for course (CN above + other CN and fees for the course)</b>	<b>\$ 35.29</b>

**VIII. RATIONALE AND SIGNATURES**

**A. Rationale** Provide a rationale for the textbook/core reading/instructional material change request. If the request is to add a textbook/core reading/instructional material prior to the end of the 5 year cycle, be sure to explain why. (Box will expand as needed.)

**B. Signatures** indicate approval of and support for requested textbook/core reading/instructional material change based on adherence to Board Policy 6.210. Specifically, signature indicates assurances regarding the use of the stated instructional objectives and consistency/alignment with District level standards and expectations.

1.	Teacher(s)					Date
2.	Recommend		Do Not Recommend		Assistant Division Chair	Date
3.	Approved		Not Approved		Division Chair <i>Dan Ed</i>	Date 4/4/22
4.	Approved		Not Approved		Director of Curriculum and Instruction	Date

**IX. FOR BOOKSTORE USE ONLY**

<b>A. Projected lifespan of textbook/core reading/instructional material</b>	<b>D. Purchase Source</b>	
<b>B. Pending new editions (if known)</b>	<b>DT (District Rental)</b>	
<b>C. Out of print</b>	<b>CS (District Purchase)</b>	
	<b>CN (Student Purchase)</b>	

- cc: • Director of Curriculum & Instruction  
 • Division Chair/Assistant Division Chair  
 • Bookstore

# LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., La Grange, IL 60525-2101  
Tel: (708) 579-6470 E-mail: seggerding@lths.net Website: www.lths.net



**SCOTT D. EGGERDING**  
Director of Curriculum and Instruction

TO: Brian Waterman  
Board of Education

FROM: Scott Eggerding *SE*

DATE: May 9, 2022

RE: Course Team Summer Workshop Proposal (A-F Implementation)

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## **INFORMATION:**

Following the Second Reading of the summer workshop proposals in April, the consideration of one summer workshop was deferred until the May Committee of the Whole Meeting.

As of May, 2022, 30 course teams have implemented an A-F grading scale, which involves updates to the course's curriculum, assessments, and grading practices. This work has occurred throughout the last several years for the 30 teams currently using an A-F grading scale. During the summer workshop proposal process for Summer 2022, teachers from three additional course teams have requested support and summer workshop time to work collaboratively toward the implementation of an A-F grading system. The course teams requesting this time and support include:

- American Studies Prep (US History and English)
- Cross-Categorical English III/IV
- English Learning/EL Reading

## **RECOMMENDATION:**

I recommend that the board approve the A-F Workshop


**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
2022 Summer Workshop Proposal**

<b>I. DIRECTIONS</b>
<ul style="list-style-type: none"> <li>• Proposal(s) for 2022 Summer Workshops must be completed using this form. Save to your file first.</li> <li>• Division chair submits proposals to Curriculum/Instruction Office by Monday, February 7, 3:00 p.m.</li> <li>• Submit form electronically and in hard copy.</li> </ul>

II. DIVISION(S) AND DEPARTMENT(S)	IV. DIVISION CHAIR USE ONLY			
A. Division Curriculum & Instruction	<b>A. Number and priority of department proposals</b> (specify priority order, e.g., 2 of 8, etc.) <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px 10px;">3</td> <td style="padding: 0 5px;">of</td> <td style="border: 1px solid black; padding: 2px 10px;">5</td> </tr> </table>	3	of	5
3		of	5	
B. Department Assessment & Research				
III. TITLE AND CRITERIA	B. Funding source(s) and account numbers			
A. Workshop Title A-F Grading Workshop	<input checked="" type="checkbox"/> Grant Account			
B. Selection Criteria Priority	<input type="checkbox"/> District Budget Account			
<input type="checkbox"/> 1. Approved Curriculum Change	<input type="checkbox"/> Township Initiative			
<input checked="" type="checkbox"/> 2. District Goals	<input type="checkbox"/> Other			
<input type="checkbox"/> 3. Federal and/or State Mandates:				

V. NAME(S), DAYS, DATES, AND HOURS (Provide the names of all faculty, including media specialists, librarians, etc., who will work in this workshop. A typical summer workshop day is 5 hours.)			
NAMES	DATES	NUMBER OF DAYS	TOTAL HOURS (Days x 5)
1. Patrick O'Neil	June 1, 2	2 Days	10
2. Lucy Hoffman	June 1, 2	2 Days	10
3. Kirsten Bacon	June 1, 2	2 Days	10
4. Deana Mancini	June 1, 2	2 Days	10
5. Gabrielle Williams	June 1, 2	2 Days	10
6. Jennifer Bigenwald	June 1, 2	2 Days	10
<b>TOTALS</b>		12 Days	60

VI. SUMMER WORKSHOP DESCRIPTION (In this box, provide a clearly written detailed description of the work to be done, impact on teaching/learning/students, course enrollment, etc.)
<p>In an effort to meet LT's grading goals of reporting learning by skills/concepts through an A-F (no percentages) scale, American Studies (Prep), EL Reading, and Special Education English IV will transition to this reporting method in 2022-2023. Transitioning to grading by skills/concepts requires a restructuring of the course. Specifically, teams must realign their summative assessments so that they clearly evaluate the targeted skills/concepts. Additionally, teams must revise or redesign formative assessments to ensure students receive relevant feedback prior to the summative experience.</p> <p>This workshop will be facilitated by administrators who will review the purpose of the aforementioned grading system. Facilitators will provide teams a framework to: identify the targeted skills/concepts that will be reported in the gradebook, review their current assessments for these skills/concepts, align assessment items to these skills/concepts, and set up their gradebook to report by these skills/concepts. Additionally, facilitators will demonstrate how to set up a skills-based gradebook in Infinite Campus without using percentages and points.</p> <p>Following the review of the framework, course teams will collaborate to apply guidelines previously provided to all their units of study. While teams will likely need to work past the time provided in the workshop, the two-day opportunity will ensure a successful transition to the A-F grading scale. As a result, students in these courses in the 2022-23 school year will benefit from a grading system that clearly articulates their acquisition of knowledge and skills.</p>

VII. SIGNATURES AND APPROVAL	
Primary Submitting Teacher(s)	Date
Curriculum Coordinator(s)/Assistant Division Chair(s)	Date
Division Chair(s)	Date
Director of Curriculum/Instruction or Personnel 	Date 3/9/22

VIII. CURRICULUM OFFICE USE ONLY	
Approved as submitted <input checked="" type="checkbox"/>	Not approved with rationale
Approved with revisions	Total hours approved
District budget hours	Grant hours all Title I
Other hours	Maximum cost allowable

# LYONS TOWNSHIP HIGH SCHOOL

DISTRICT 204 OFFICES 100 S. Brainard Ave., LaGrange, IL 60525-2101  
· Tel: (708) 579-6462 · Fax: (708) 579-6454 · Email: bstachacz@lths.net · Website: www.lths.net



Brian Stachacz  
Director of Business Services

## Memorandum

**To:** Dr. Brian Waterman, Board of Education  
**From:** Brian Stachacz  
**Date:** 5/11/2022  
**Re:** FY23 Education Fund and O&M Fund Capital Outlay Requests

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Attached you will find a list of capital outlay recommendations for purchase in the FY23 budget. The District Administration met on April 29<sup>th</sup> to review the requests in preparation to recommend a final list to the Board of Education. Based upon available funds in the FY 23 budget, we are recommending this list for approval at this time. The total amount for these current requests is estimated to be \$1,716,463 and represents the majority of the “Priority 1” requests that were submitted. The total estimated cost of all capital outlay requests for the Education Fund and O&M Fund, if approved, is estimated to be \$1,919,541 in FY23 including items approved during the April 2022 Board of Education meeting. This total amount is higher than the amount suggested for capital expense in FY23 in the five-year forecast however, I believe that available funds will be able to support these requests. If not, we can always re-evaluate these purchases at a later date.

I have also included a copy of all of the original requests that were received from district personnel. You will notice items with an “L” in the priority code which are items that were approved at the April meeting. The items with a “W” in the priority code are currently recommended and waiting for approval during the May Board meeting. All other items not recommended at this time simply have a priority code with a number of 1, 2, or 3. Many of those items will be transferred to the capital project list and some will be completed by our B&G staff.

I have also included a five-year history of approved capital purchases by division, location, or specific item along with the recommended purchases for this year. This document provides a look at where capital dollars have been spent during the last five years and where they are projected to be spent in the coming year.

**Recommendation:** The Board of Education approve the FY23 recommended Education Fund and O&M Fund capital outlay requests as presented.

**Recommended Capital Outlay Purchases To Be Included In The FY23 Budget  
5-3-2022**

	B	D	E	F	G	H	I	J
1	Department	SubmittedBy	ItemDescription	Quantity	UnitPrice	ExtendedPrice	Priority	Justification
2	Driver Education	kjohns	New vision screener	1	\$3,750.00	\$3,750.00	1	Our old vision screener which is needed to administer a vision test to students to meet permit and licensing requirements has finally failed. The machine is estimated to be roughly 50 years old so parts are no longer made for it. We will need to replace it to be able to offer permit processing at LT.
3	Driver Education	kjohns	Installing a key card entry point at door #17 at South Campus.	2	\$3,700.00	\$7,400.00	1	Door #17 at South Campus is conveniently located next to the range where all of our cars are located for range lessons and behind the wheel. We would like a key card entry point at this location so students and staff can easily move from the cars to the range room without disrupting classes. This will increase time students are engaged in class activities vs. transitioning and it will allow us to keep the building secure. Often teachers will prop the door open throughout the class to have easy access to the range room. The current set up has teachers and students going to the field house and then moving through 2 hallways to get back to the range room.
4	General Use	kwbrown	10-passenger van	2	\$90,000.00	\$90,000.00	1	These vans are used every day to transport students to work sites, in activities and athletics. The current fleet is showing its age and we need to replace the worst vehicles and phase in the rest over then next 3-5 years.
5	General Use	kwbrown	Stair Chair	2	\$1,600.00	\$3,200.00	1	North Campus has ongoing issues with elevators being out of service. These stair chairs (and properly trained staff) will allow us to avoid calls to the LG Fire Department to evacuate students/staff in the event of an elevator or power outage or in the event of a fire.
6	General Use	ggardner	Student of the Month Recognition / Equity & Belonging Signage	1	\$5,000.00	\$5,000.00	1	Installation of a new Student of the Month and Co-Curricular Recognition signage, as well as installation of the Environmental Portrait Diversity, Equity, and Belonging display at SC.
7	General Use	ggardner	Digital Signage for Main Entrance	1	\$4,000.00	\$4,000.00	1	We would like to add a monitor and purchase new digital signage software management program to provide an opportunity for us to share student stories, activity/athletic news and meeting info, as well as school events and history.
8	General Use	ggardner	Storage lockers for Corral	1	\$15,000.00	\$15,000.00	1	This additional locker storage will help support those paras who assist with our transition program and do not have a place to safely store their personal belongings.
9	General Use	ggardner	Security Camera System Upgrade	1	\$110,000.00	\$110,000.00	1	Over the next three to five years we would like to phase out our current video surveillance system to provide a more advanced level of security monitoring suitable for a large high school. This summer we would like to invest in the software platform upgrade as well as a hardware upgrade of our MVR to start this process.  We have recommendations for additional cameras which can be installed at this time and/or over the next few years.  We will have a more detailed quote on April 13th after we meet with vendors to review software options
10	General Use	epiotrowski	New Furniture for HR Conference Room	1	\$9,000.00	\$9,000.00	1	Replacement of existing furniture and re-configuration of the space for use with in-person and online meetings/interviews.

**Recommended Capital Outlay Purchases To Be Included In The FY23 Budget**  
**5-3-2022**

	B	D	E	F	G	H	I	J
11	Music	pnardi	set of microphones, stands and cables	1	\$5,400.00	\$5,400.00	1	We record the bands and jazz bands at various points in the year to submit recordings for applications for conferences and elite performance experiences. Our current recorder is insufficient to properly capture the scope and quality of the groups. These microphones, cables and stands can be plugged into our current recorder and will dramatically improve our ability to properly record our ensembles. Breakdown: Microphones 2 @1000 Cardioid Mic 2 @1200 Mic cables 4 @ 100 Mic stand 3 @ 200
12	Music	pnardi	drum set	1	\$3,460.00	\$3,460.00	1	The SC drum set is at the end of its life. This proposal would move the NC set to SC and replace the old non-functioning set for the Jazz Ensemble at NC. This is year 2 of this request, predicting that it is necessary for the 22-23 school year.
13	Music	pnardi	Hanging brackets and folders for Music Library at NC	1	\$2,080.00	\$2,080.00	1	The music library at NC which houses all of LT's music catalog was installed 19 years ago and needs some updated storage for efficiency and prolonging the life of the space for years to come.
14	Music	pnardi	Phil Jones Bass Suitcase Compact BG-400 Bass Combo Amplifier	1	\$1,075.00	\$1,075.00	1	We have been without a bass amp at SC this year, since the old ones have not worked in several years. Paul Meiste has been bringing his own personal amp to use at SC. All jazz bands will use this amp.
15	Student Services	deder	AED for North Campus Nurse's Office	1	\$1,500.00	\$1,500.00	1	There is a need for and AED in the North Campus Health Office to have available to take emergency calls. There is one AED across from the main office and two in the Vaughan Building. Due to the location of our office and the time-sensitive need for this device, having one in a location near our office is essential to providing appropriate (life-saving) care.
16	Visual Arts	pnardi	Elonglin Camera Backpack Waterproof Bag compace camera cases for DSLR w/accessories.	12	\$8.00	\$107.00	1	Continuing our initiative of making the Digital Photo Art course more accessible to all students, we have been building an inventory of loaner cameras at each campus.
17	Visual Arts	pnardi	Canon EOS Rebel T7 24.1 MP DSLR Camera with EF-S 19-55mm f/3.5-5.6 IS II Lens	12	\$469.00	\$5,631.00	1	Continuing our initiative of making the Digital Photo Art course more accessible to all students, we have been building an inventory of loaner cameras at each campus.
18	Visual Arts	pnardi	Drying cabinet for ceramics	3	\$1,346.00	\$4,038.00	1	With the increase in ceramics enrollment, especially the upper levels, the current drying cabinets are overflowing and are not able to keep up with student work. These cabinets can also double as additional counter space on the top.
19	SCIENCE	cvoigt	miniPCR Lab in a Box	2	\$5,290.00	\$10,580.00	1	This expenditure would allow the purchase of Mini-PCR and Gel Electrophoresis kits. Exposure to these technologies would help prepare students for careers in medicine and biology.  PCR machines closely monitor and control temperatures in order to help DNA replication. Having these kits would allow each lab group to control their own experiments, including timing and temperature.  Gel electrophoresis allows for the ability to separate DNA based on size and charge. The gel electrophoresis kits would allow for safer use of the process, as well as faster processing and the ability to capture video.  Usage for these kits would be in the following classes: AP Biology, Forensics, AP Environmental Science, and STEM Research. This would impact over 400 students in a typical year. Usage would be 5+ times per year in AP Bio, 2-3x in Forensics, 1-2 in APES and STEM Research.

**Recommended Capital Outlay Purchases To Be Included In The FY23 Budget**  
**5-3-2022**

	B	D	E	F	G	H	I	J
20	Athletics	jgrundke	Open Chute 10 X 20 (Football)	1	\$1,600.00	\$1,600.00	1	This football chute would be used on the freshman and sophomore fields. Currently the district owns one chute that is utilized by the varsity team which practices on Bennett Field. The freshman and sophomore teams would benefit from having an additional chute on their practice fields as well.
21	Athletics	jgrundke	Softball Pitching Machine	1	\$4,000.00	\$4,000.00	1	The old pitching machine has fallen apart.
22	Athletics	jgrundke	Low Balance Beam	1	\$1,500.00	\$1,500.00	1	To replace a worn and dangerous beam.
23	Athletics	jgrundke	Antiwave Ultimate Storage Reel to store new Lane Lines	1	\$1,600.00	\$1,600.00	1	To store the new lane lines for the Water Polo Pool Markings
24	Athletics	jgrundke	Weighted Vinyl Long jump pit cover (Boys and Girls Track)	2	\$3,100.00	\$6,200.00	1	The old covers no longer function.
25	Athletics	jgrundke	High Jump Top Pad Cover (Girls and Boys Track)	1	\$3,400.00	\$3,400.00	1	Needed to protect the high jump pit.
26	Building and Ground	bdrake	Lawn Mower Replacement for South Campus	1	\$40,000.00	\$40,000.00	1	New wide-deck rider mower to replace existing mower that is 23 years old. The existing mower is beginning to fail and repairs are beginning to exceed reasonable amounts. Money better spend on new mower.
27	Physical Education	kjohns	Mirrors for Yoga studio	1	\$5,950.00	\$5,950.00	1	This is the other major need in the renovation of 171 for our yoga studio. The quote is to put in 6 foot mirrors on 2 walls in the room. This is a standard for yoga and group fitness rooms so students can self assess form and movement.
28	Physical Education	kjohns	Yoga room flooring	1	\$18,500.00	\$18,500.00	1	With the addition of our new Yoga course at North Campus (18 sections) we are converting 171 into a yoga studio. We need to replace the flooring so the space can be used for yoga and dance if needed. This quote is for material and installation of a new Taraflex multipurpose floor that will lay on top of the current floor and can be removed and reused if ever needed in the future.
29	Sp. Ed. Severe Profound	mmoore	Hausmann 1412-46 Upholstered Mat Therapy Table	1	\$1,137.00	\$1,137.00	1	Students who participate in the LIFE Program and receive physical therapy services have IEP goals in the areas of range of motion, stretching, functional exercise routines, and mobility. A mat table is required to safely provide students with physical therapy services that target these goal areas. The current Mat Therapy Table used to service this group of students has exceeded it's life span and needs to be replaced in order to safely support students. Mat table \$867.50 shipping \$270.21
30	Sp. Ed. Severe Profound	mmoore	TherAdapt Chair-Primary/Intermediate	1	\$747.00	\$747.00	1	Required per IEP for an individual student to provide supportive seating with decreased trunk control. The student requires the chair for all classroom activities. The student participates in all academic classes in the LIFE B classroom, so only 1 chair is required at this time.  Invoice quote includes: School Chair: \$694.89 Freight: \$52.37 Total: \$747.26
31	Sp. Ed. Severe Profound	mmoore	Crocodile Gait Trainer and Solid Seat (Size 3)	1	\$1,108.00	\$1,108.00	1	Required per IEP for an individual student to support the student's mobility and endurance. The device is required for the student to be able to access his educational environment and make progress toward IEP goals. LTHS owns a similar device that is currently used by another student, but it is not the appropriate size for this student.  Invoice quote includes: Crocodile Gait Trainer, Size 3: \$954.75 Solid Seat, Size 3: 132.75 Shipping: \$21.00 Total: \$1,108.50

**Recommended Capital Outlay Purchases To Be Included In The FY23 Budget**  
**5-3-2022**

	B	D	E	F	G	H	I	J
32	Technology	etenant	Phone System	1	\$100,000.00	\$100,000.00	1	Replace the District's two digital PBX units with a current, single, integrated VoIP system that can serve the entire district as a single entity. The current systems are 18+ years old & have been more problematic as they age - memory errors, config losses, card failures,
33	Technology	etenant	Networking & Wi-Fi	1	\$900,000.00	\$900,000.00	1	Cyclical replacement of End-of-Life technology
34	Technology	etenant	Virtualization Infrastructure	1	\$100,000.00	\$100,000.00	1	Replacement of aged / unsupported virtualization devices - servers and storage.
35	Technology	etenant	Replacement Cafeteria POS Terminals	1	\$25,000.00	\$25,000.00	1	Cyclical replacement of End-of-Life technology
36	Technology - Instruction	etenant	Replacement LAB/Classroom Desktop PCs	200	\$1,000.00	\$200,000.00	1	Cyclical replacement of End-of-Life technology
37	Technology - Instruction	etenant	LCD Projector Replacements	35	\$700.00	\$24,500.00	1	Replacement of old/failing units - 250 unit inventory / expected life of 7 years = ~35 / year needed.
38								
39					<b>Total</b>	<b>\$1,716,463.00</b>		

**Original Capital Outlay List**  
**April 2022**

	B	D	E	F	G	H	I	J
1	Department	SubmittedBy	ItemDescription	Quantity	UnitPrice	ExtendedPrice	Priority	Justification
2	Education TV Services	wallan	Apple editing suites for LTTV	8	\$4,200.00	33,600.00	1L	Mac Studio Editing Computers and Monitors for the LTTV classes.
3	General Use	kwbrown	North Campus Commons Furniture	1	\$4,434.00	4,434.00	1L	3rd and final phase of 3 part purchase to create flexible learning spaces that are welcoming to students during the academic day as well as lunches and study halls.
4	General Use	kwbrown	Flexible furniture (benches, tables, chairs, etc.) for Library Room B.	1	\$28,017.00	28,017.00	1L	The furniture requested for Room B would allow us to regain the furniture placed into the room from other areas of the library in order to create enough space for classes.
5	General Use	kwbrown	Accessible student desks	8	\$150.00	1,200.00	1L	Increasing number of students being served at North Campus
6	General Use	kwbrown	Student desks	26	\$275.00	7,150.00	1L	To replace normal breakage
7	General Use	ggardner	Vivarium - Chemical Storage and Shelving	1	\$5,000.00	5,000.00	1L	With the removal of our animals in the Vivarium, we are now using the room to properly store chemical supplies, and science products.
8	General Use	ggardner	Intro to Health Care Room J207 - short lab tables and chairs	1	\$7,000.00	7,000.00	1L	New science course/classroom request
9	General Use	ggardner	FCS - Fashion Lab Furniture	1	\$12,000.00	12,000.00	1L	Our SC FCS Fashion class will need additional student storage, teacher storage, and the addition of large fabric cutting spaces in their new classroom. This will better help with the number of students and clubs that utilize that space.
10	General Use	ggardner	Academy Center Furniture	1	\$12,000.00	12,000.00	1L	We are interested in purchasing more flexible classroom desks in our three Academy classroom spaces. This furniture will reflect the non-traditional educational experience that students in those classes participate in.
11	General Use	ggardner	South Campus Hallway Furniture	1	\$6,500.00	6,500.00	1L	We would like to continue to update our student seating in the main entrance and B-Wing open areas. Currently, we have numerous students who sit on the floor each morning and after school because we only have limited options. Over time, we would like to add seating options that are durable, flexible, and student-centered throughout the SC common space.
12	General Use	ggardner	World Language Staff Office Furniture	1	\$10,000.00	10,000.00	1L	We have worked with DCs and our Building Team to identify how we can better utilize space to enhance teacher collaboration, climate, and training. We have identified an unused classroom space that will serve as the World Language Office since they have not had a space here at SC. The furniture will not include individual teacher desks, but a variety of flexible furniture that will allow teachers to work, eat, and collaborate in a variety of manners.
13	General Use	ggardner	Library Furniture - Floor	1	\$10,000.00	10,000.00	1L	We would like to continue to add new flexible furniture to the SC Library floor. This furniture is a continuation of the remodeling efforts over the past few years. We are interested in adding flexible bookshelves/stacks so that there is flexibility to utilize the extent of the space for larger classes, presentations, and district events.

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14	General Use	ggardner	Library Furniture - Classroom A	1	\$15,000.00	15,000.00	1L	The Special Education conference room is being moved to a new location. We would like to remodel Classroom A in a similar fashion as Classroom B. This multipurpose room will be used by teachers/classes, student groups, afterschool activities, and district/building level meeting space.
15	General Use	ggardner	Science Wing Lab Stools	12	\$60.00	720.00	1L	To replace normal breakage
16	General Use	ggardner	Accessible student desks	8	\$150.00	1,200.00	1L	Increasing number of students being served at South Campus/Co-Teaching.
17	General Use	ggardner	Student desks	30	\$275.00	8,250.00	1L	To replace normal breakage
18	General Use	cvoigt	Corrosive Cabinet for Stong Bases	1	\$800.00	800.00	1L	Currently are strong bases are inappropriately stored in an unsecured location.  This would allow corrosive storage to be appropriate and safe.
19	Music	pnardi	Wenger music chair racks	2	\$979.00	1,959.00	1L	We are losing room G102 at SC to another department and we need to move, store and have access to dozens of chairs as we consolidate that room and what is stored there into the other music rooms in the G wing.
20	Visual Arts	pnardi	18 inch stools for pottery wheels	8	\$41.00	335.00	1L	We have been slowly adding pottery wheels as our enrollment increases in ceramics. We now need these stools for students while they work on the pottery wheels at NC. We have been borrowing from the Metals class each day and it is not sustainable.
21	WLTL	lschumann	Portable Video Streaming for Radio-TV Arts & WLTL	1	\$5,158.00	5,158.00	1L	This package of equipment will allow students in our radio and television courses at both campuses the opportunity to broadcast live via streaming. Additionally, it will also allow for students to pre-record video programming as well. Typically, this type of request has been funded through a CTE Grant, however Scott asked that we submit it here. We will share with Scott directly a spreadsheet with the equipment requests.
22	Athletics	jgrundke	Open Chute 10 X 20 (Football)	1	\$1,600.00	1,600.00	1W	This football chute would be used on the freshman and sophomore fields. Currently the district owns one chute that is utilized by the varsity team which practices on Bennett Field. The freshman and sophomore teams would benefit from having an additional chute on their practice fields as well.
23	Athletics	jgrundke	Softball Pitching Machine	1	\$4,000.00	4,000.00	1W	The old pitching machine has fallen apart.
24	Athletics	jgrundke	Low Balance Beam	1	\$1,500.00	1,500.00	1W	To replace a worn and dangerous beam.
25	Athletics	jgrundke	Antiwave Ultimate Storage Reel to store new Lane Lines	1	\$1,600.00	1,600.00	1W	To store the new lane lines for the Water Polo Pool Markings
26	Athletics	jgrundke	Weighted Vinyl Long jump pit cover (Boys and Girls Track)	2	\$3,100.00	6,200.00	1W	The old covers no longer function.
27	Athletics	jgrundke	High Jump Top Pad Cover (Girls and Boys Track)	1	\$3,400.00	3,400.00	1W	Needed to protect the high jump pit.
28	Driver Education	kjohns	New vision screener	1	\$3,750.00	3,750.00	1W	Our old vision screener which is needed to administer a vision test to students to meet permit and licensing requirements has finally failed. The machine is estimated to be roughly 50 years old so parts are no longer made for it. We will need to replace it to be able to offer permit processing at LT.

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29	Driver Education	kjohns	Installing a key card entry point at door #17 at South Campus.	2	\$3,700.00	7,400.00	1W	Door #17 at South Campus is conveniently located next to the range where all of our cars are located for range lessons and behind the wheel. We would like a key card entry point at this location so students and staff can easily move from the cars to the range room without disrupting classes. This will increase time students are engaged in class activities vs. transitioning and it will allow us to keep the building secure. Often teachers will prop the door open throughout the class to have easy access to the range room. The current set up has teachers and students going to the field house and then moving through 2 hallways to get back to the range room.
30	General Use	kwbrown	10-passenger van	2	\$90,000.00	90,000.00	1W	These vans are used every day to transport students to work sites, in activities and athletics. The current fleet is showing its age and we need to replace the worst vehicles and phase in the rest over then next 3-5 years.
31	General Use	kwbrown	Stair Chair	2	\$1,600.00	3,200.00	1W	North Campus has ongoing issues with elevators being out of service. These stair chairs (and properly trained staff) will allow us to avoid calls to the LG Fire Department to evacuate students/staff in the event of an elevator or power outage or in the event of a fire.
32	General Use	ggardner	Student of the Month Recognition / Equity & Belonging Signage	1	\$5,000.00	5,000.00	1W	Installation of a new Student of the Month and Co-Curricular Recognition signage, as well as installation of the Environmental Portrait Diversity, Equity, and Belonging display at SC.
33	General Use	ggardner	Digital Signage for Main Entrance	1	\$4,000.00	4,000.00	1W	We would like to add a monitor and purchase new digital signage software management program to provide an opportunity for us to share student stories, activity/athletic news and meeting info, as well as school events and history.
34	General Use	ggardner	Storage lockers for Corral	1	\$15,000.00	15,000.00	1W	This additional locker storage will help support those paras who assist with our transition program and do not have a place to safely store their personal belongings.
35	General Use	ggardner	Security Camera System Upgrade	1	\$110,000.00	110,000.00	1W	Over the next three to five years we would like to phase out our current video surveillance system to provide a more advanced level of security monitoring suitable for a large high school. This summer we would like to invest in the software platform upgrade as well as a hardware upgrade of our MVR to start this process.  We have recommendations for additional cameras which can be installed at this time and/or over the next few years.  We will have a more detailed quote on April 13th after we meet with vendors to review software options

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36	Music	pnardi	set of microphones, stands and cables	1	\$5,400.00	5,400.00	1W	<p>We record the bands and jazz bands at various points in the year to submit recordings for applications for conferences and elite performance experiences. Our current recorder is insufficient to properly capture the scope and quality of the groups. These microphones, cables and stands can be plugged into our current recorder and will dramatically improve our ability to properly record our ensembles.</p> <p>Breakdown: Microphones 2 @1000 Cardioid Mic 2 @1200 Mic cables 4 @ 100 Mic stand 3 @ 200</p>
37	Music	pnardi	drum set	1	\$3,460.00	3,460.00	1W	<p>The SC drum set is at the end of its life. This proposal would move the NC set to SC and replace the old non-functioning set for the Jazz Ensemble at NC. This is year 2 of this request, predicting that it is necessary for the 22-23 school year.</p>
38	Music	pnardi	Hanging brackets and folders for Music Library at NC	1	\$2,080.00	2,080.00	1W	<p>The music library at NC which houses all of LT's music catalog was installed 19 years ago and needs some updated storage for efficiency and prolonging the life of the space for years to come.</p>
39	Music	pnardi	Phil Jones Bass Suitcase Compact BG-400 Bass Combo Amplifier	1	\$1,075.00	1,075.00	1W	<p>We have been without a bass amp at SC this year, since the old ones have not worked in several years. Paul Meiste has been bringing his own personal amp to use at SC. All jazz bands will use this amp.</p>
40	Physical Education	kjohns	Mirrors for Yoga studio	1	\$5,950.00	5,950.00	1W	<p>This is the other major need in the renovation of 171 for our yoga studio. The quote is to put in 6 foot mirrors on 2 walls in the room. This is a standard for yoga and group fitness rooms so students can self assess form and movement.</p>
41	Physical Education	kjohns	Yoga room flooring	1	\$18,500.00	18,500.00	1W	<p>With the addition of our new Yoga course at North Campus (18 sections) we are converting 171 into a yoga studio. We need to replace the flooring so the space can be used for yoga and dance if needed. This quote is for material and installation of a new Taraflex multipurpose floor that will lay on top of the current floor and can be removed and reused if ever needed in the future.</p>
42	SCIENCE	cvoigt	miniPCR Lab in a Box	2	\$5,290.00	10,580.00	1W	<p>This expenditure would allow the purchase of Mini-PCR and Gel Electrophoresis kits. Exposure to these technologies would help prepare students for careers in medicine and biology.</p> <p>PCR machines closely monitor and control temperatures in order to help DNA replication. Having these kits would allow each lab group to control their own experiments, including timing and temperature.</p> <p>Gel electrophoresis allows for the ability to separate DNA based on size and charge. The gel electrophoresis kits would allow for safer use of the process, as well as faster processing and the ability to capture video.</p> <p>Usage for these kits would be in the following classes: AP Biology, Forensics, AP Environmental Science, and STEM Research. This would impact over 400 students in a typical year. Usage would be 5+ times per year in AP Bio, 2-3x in Forensics, 1-2 in APES and STEM Research.</p>

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43	Sp. Ed. Severe Profound	mmoore	Hausmann 1412-46 Upholstered Mat Therapy Table	1	\$1,137.00	1,137.00	1W	Students who participate in the LIFE Program and receive physical therapy services have IEP goals in the areas of range of motion, stretching, functional exercise routines, and mobility. A mat table is required to safely provide students with physical therapy services that target these goal areas. The current Mat Therapy Table used to service this group of students has exceeded it's life span and needs to be replaced in order to safely support students. Mat table \$867.50 shipping \$270.21
44	Sp. Ed. Severe Profound	mmoore	TherAdapt Chair-Primary/Intermediate	1	\$747.00	747.00	1W	Required per IEP for an individual student to provide supportive seating with decreased trunk control. The student requires the chair for all classroom activities. The student participates in all academic classes in the LIFE B classroom, so only 1 chair is required at this time.  Invoice quote includes: School Chair: \$694.89 Freight: \$52.37 Total: \$747.26
45	Sp. Ed. Severe Profound	mmoore	Crocodile Gait Trainer and Solid Seat (Size 3)	1	\$1,108.00	1,108.00	1W	Required per IEP for an individual student to support the student's mobility and endurance. The device is required for the student to be able to access his educational environment and make progress toward IEP goals. LTHS owns a similar device that is currently used by another student, but it is not the appropriate size for this student.  Invoice quote includes: Crocodile Gait Trainer, Size 3: \$954.75 Solid Seat, Size 3: 132.75 Shipping: \$21.00 Total: \$1,108.50
46	Technology	etennant	Phone System	1	\$100,000.00	100,000.00	1W	Replace the District's two digital PBX units with a current, single, integrated VoIP system that can serve the entire district as a single entity. The current systems are 18+ years old & have been more problematic as they age - memory errors, config losses, card failures,
47	Technology	etennant	Networking & Wi-Fi	1	\$900,000.00	900,000.00	1W	Cyclical replacement of End-of-Life technology
48	Technology	etennant	Virtualization Infrastructure	1	\$100,000.00	100,000.00	1W	Replacement of aged / unsupported virtualization devices - servers and storage.
49	Technology	etennant	Replacement Cafeteria POS Terminals	1	\$25,000.00	25,000.00	1W	Cyclical replacement of End-of-Life technology
50	Technology - Instruction	etennant	Replacement LAB/Classroom Desktop PCs	200	\$1,000.00	200,000.00	1W	Cyclical replacement of End-of-Life technology
51	Technology - Instruction	etennant	LCD Projector Replacements	35	\$700.00	24,500.00	1W	Replacement of old/failing units - 250 unit inventory / expected life of 7 years = ~35 / year needed.
52	Visual Arts	pnardi	Elonglin Camera Backpack Waterproof Bag compact camera cases for DSLR w/accessories.	12	\$8.00	107.00	1W	Continuing our initiative of making the Digital Photo Art course more accessible to all students, we have been building an inventory of loaner cameras at each campus.
53	Visual Arts	pnardi	Canon EOS Rebel T7 24.1 MP DSLR Camera with EF-S 19-55mm f/3.5-5.6 IS II Lens	12	\$469.00	5,631.00	1W	Continuing our initiative of making the Digital Photo Art course more accessible to all students, we have been building an inventory of loaner cameras at each campus.
54	Visual Arts	pnardi	Drying cabinet for ceramics	3	\$1,346.00	4,038.00	1W	With the increase in ceramics enrollment, especially the upper levels, the current drying cabinets are overflowing and are not able to keep up with student work. These cabinets can also double as additional counter space on the top.

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55	Applied Tech	shughes	Automotive Engineering & Fabrication:Baileigh Mitering Band Saw BS-250	1	\$5,339.00	5,339.00	2L	For AEF, Jordan would like to get another horizontal band saw as there is always an extensive line at the saw. It's probably the number one thing that slows down student production in this class. Quote \$4929 band saw & \$410 shipping
56	Applied Tech	shughes	Mittler Bros. Machine & Tool: Ultimate Variable Speed Notcher w/ Upgrade Vise Double Sided.	1	\$7,275.00	7,275.00	2L	Automotive Engineering & Fabrication: Currently we are using a manual notcher that has a high probability of dislocating a shoulder, braking a wrist or getting injured in general. It's a very important part of the class and using it is extremely time consuming as Jordan typically ends up doing it for the students in fear of them hurting themselves. This new unit will allow students to do it with little to no effort all while keeping them 100% safe behind a protective impact resistant glass/shield.
57	FCLS	shughes	Child Development: 3 different types of shelving for preschool room 15.	1	\$2,889.00	2,889.00	2L	The current storage in room 15 is warped, dirty beyond what is able to be remedied, and inefficient. The shelving proposed is easier to clean, easier to move for big cleaning and a more organized and efficient solution for the small space inside the kitchen.  (1) Wire shelving kit 24"x36"x74"H with (6) shelves and (16) blue Akro mins Model MSI AWS24360287B Price each: \$939.50  (1) Wire shelving kit 24"x36"x74"H with (6) shelves and (16) yellow Akro mins Model MSI AWS24360287Y Price each: \$939.50  (1) Wire shelving kit 18"x48"x74"H with (6) shelves and (24) red Akro mins Model MSI AWS184830260R Price each: \$1008.90
58	FCLS	shughes	Model KFE500ESS: KitchenAid 30" Stainless Steel Electric Convection Range.	4	\$1,163.00	4,652.00	2L	Appliances are in a 4-year rotation for replacement for safety and use. The ovens/stoves in room 127 are well past their replacement time.
59	General Use	cvoigt	Flexible Seating - 1 math classroom	28	\$200.00	5,600.00	2L	Flexible Seating for 1 math classroom. Includes chairs.  This would allow modernization of classrooms, encourage collaboration, cooperation, and student talk within the classroom.
60	General Use	ggardner	Math Classroom Furniture - Flexible Seating and Whiteboard	1	\$7,000.00	7,000.00	2L	Phasing in classroom upgrades in the math department.
61	General Use	epiotrowski	New Furniture for HR Conference Room	1	\$9,000.00	\$9,000.00	1W	Replacement of existing furniture and re-configuration of the space for use with in-person and online meetings/interviews.
62	Student Services	deder	AED for North Campus Nurse's Office	1	\$1,500.00	\$1,500.00	1W	There is a need for and AED in the North Campus Health Office to have available to take emergency calls. There is one AED across from the main office and two in the Vaughan Building. Due to the location of our office and the time-sensitive need for this device, having one in a location near our office is essential to providing appropriate (life-saving) care.

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63	Building and Ground	bdrake	Lawn Mower Replacement for South Campus	1	\$40,000.00	\$40,000.00	1W	New wide-deck rider mower to replace existing mower that is 23 years old. The existing mower is beginning to fail and repairs are beginning to exceed reasonable amounts. Money better spend on new mower.
64	Athletics	jgrundke	Lockers for NC Winter female sports to be installed into the NC PE locker room.	1	\$25,410.00	25,410.00	1	The winter girls sports teams do not have permanent lockers to keep their athletic items for their season at north campus. Right now the winter sports need to use PE lockers that they need to clear out each night. This impacts Competitive Cheer, Eurythmics, Basketball and Gymnastics. This quote is for 22 banks of 6 15" lockers.
65	Athletics	jgrundke	Video Scoreboard for the SC Pool	1	\$224,557.00	224,557.00	1	The old scoreboard is no longer working and cannot be repaired. With the current scoreboard, you cannot see the names or times of the swimmers or the score for the water polo team at times.
66	General Use	shughes	Room 176: Hubbell Lighting: Hubbell Industrial 72 in. Six-Blade Indoor/Outdoor Nickel Dual Mount Ceiling	16	\$340.00	5,440.00	1	In my 13 years working in the shop, I have had 5 students faint & pass out due to heat exhaustion. Not only is it extremely unsafe to not have ventilation but opening the garage doors only makes the problem worse (no movement air). Also, because of school shootings, we have been told the large overhead doors must remain closed. The fans that were used in the wood shop last yr are too small and not rated for industrial use. They barely move any air. I would recommend the above fans or something equivalent (72" wide) and rated for long term use. Remember, they are 15 ft in the air and are not going to be dusted regularly so having a fan in a greasy and Smokey environment that will last is important.
67	General Use	shughes	Room 127 - Floor tile replacement	1	\$12,000.00	12,000.00	1	Holes in the tile and the hatch that is under the flooring is coming through and repaired with duct tape. There are also screws in the floor to keep the hatch from coming up. (price estimate per Brad Drake)
68	General Use	kjohns	Interior bathroom door for staff washroom in the NC PE office.	1	\$1,500.00	1,500.00	1	We are hoping to get a door that locks that would divide a small staff storage area from our staff bathroom and shower area. Currently there is no door in this location and there is no place for our female staff members to use a private bathroom or shower space. Many teach active classes and need to shower or need to prepare for coaching responsibilities after school. There is no female staff bathroom/shower space in the North Campus PE/Athletic area.
69	General Use	kwbrown	Circulation desk purchase, relocation, move electrical service.	1	\$8,658.00	8,658.00	1	The circulation desk replacement is a priority in order to open up floor space and create more room. The current circulation desk is very old and in bad shape (veneer is peeling off and it is extremely outdated). In-floor electrical service is in cement and will need to be moved.
70	General Use	kwbrown	Reber Budget	0	\$4,500.00	0.00	1	The Reber Tech Director currently has no operating budget to update/repair/maintain the space. Rental income from this space for a single year far exceeds this request.
71	General Use	kwbrown	Library doors in LL adjacent to NC44 need to be changed from swinging to full-frame with locks	1	\$5,700.00	5,700.00	1	Safety concern. This is a point of access that is not staffed making the library difficult to secure in the event of an emergency.

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72	General Use	kwbrown	Countertop replacement: FCS Food Lab (NC, 15, NC127, NC129)	1	\$70,000.00	70,000.00	1	Existing laminate countertops are well past their useful life. They are in various states of delamination, and in several places have been worn through to the particleboard structure. See photos  <a href="https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing">https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing</a>
73	General Use	kwbrown	ADA accessible door for NC Nurse's office	1	\$5,000.00	5,000.00	1	Increasing number of ADA students being served at North Campus
74	General Use	ggardner	ADA push button or swip activated door in main entrance	1	\$0.00	0.00	1	Not sure if this got wrapped into the summer work but wanted to make sure it stayed on the radar.  This would be utilized by our wheelchair bound students so they can access the school at the main office.
75	General Use	ggardner	Fieldhouse Lights	1	\$0.00	0.00	1	Similar to our pool, the lighting in the field house is dim as well as dated. See above rationale. This space is also utilized by almost every PE class, athletic teams, and our district for large events.
76	General Use	ggardner	Pool Lights	1	\$0.00	0.00	1	Our pool lighting is extremely dim as well as dated technology. We would like to replace our current lighting system with an all LED system which would provide more light with less cost to the district. Current LED systems last longer, cost less to operate, and need fewer fixtures to produce better results than our current system. There are also rebate options for schools that are looking to replace with energy-efficient products.  Kevin Bertolotti working on a quote.
77	General Use	ggardner	PAC Budget	1	\$2,000.00	2,000.00	1	The PAC Tech Director currently has no operating budget to update/repair/maintain the space. Rental income from this space for a single year far exceeds this request.
78	General Use	ggardner	South Campus PA System Upgrade	1	\$18,000.00	18,000.00	1	Due to the dated system at SC the interface is challenging to modify and program, have multiple bell schedules in, and we are unable to play hallway music throughout the school. Quote from Interstate Electronics Company.
79	General Use	ggardner	FCS Food Lab (South Campus C114, C116, E104) countertop replacement.	1	\$70,000.00	70,000.00	1	Request details below.  <a href="https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing">https://docs.google.com/document/d/14RxD0PMORNdYaQmigkcBcIIMxJgDx6JxHNUAJVelxu0/edit?usp=sharing</a>
80	General Use	ggardner	Main Entrance Interior Redesign	0	\$25,000.00	0.00	1	This main entrance enhancement will include the installation of two large murals. One located on the brick wall behind the ramp and the other where the current Vita Plena wall is on the left. These walls will enhance the aesthetic in that location and emphasize a sense of belonging for all students.
81	General Use	shughes	Room D 122 Whiteboard	0	\$0.00	0.00	1	The room is in desperate need of a new whiteboard. It appears someone used a permanent marker and sandpaper at some point before Dave Root was teaching in the room.

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82	Applied Tech	shughes	HyLoft 01000 Heavy Duty Adjustable Garage Wall Multi-Tire Rack Storage	5	\$206.00	1,030.00	2	These tire racks will be wall mounted above the storage racks requested. Each of the new cars we are requesting next year will have a different set of tires that we will be installing. One rack for each car (3 total) then the last 2 racks will be used for class tires and rims that we use during the Car Care Essentials and ASD tire units. Again, organization. These should last a life time and not need replacement in the future.
83	Applied Tech	shughes	Automotive: Home Depot 5 DeWalt Yellow 4-Tier Steel Storage Shelving Units (77" W x 72" Hx24" D)	7	\$370.00	2,590.00	2	Our storage room has been untouched since Jordan started teaching here 13 years ago. It's the only room that has (yet to be) organized and gone through. The room needs to be fully organized and cleansed. It has never been accessible in 13 years and it's time I (Jordan) finally address it. These storage shelves are going to store all of the new tools and supplies that don't fit into the tool boxes. The primary purpose for these is to get rid of the shelves that are falling apart and unstable in the storage and equipment rooms. These will be safer, stronger, and have more storage space. They should last 10-15 years and again, allow us to stay organized and not misplace tools/equipment.
84	Applied Tech	shughes	Car Care Essentials: Mytee Genuine 8070 Lite Heated Carpet Extractor.	1	\$1,250.00	1,250.00	2	Car Care Essentials three-week detail unit. Jordan would like to be able to the fume extractor to get stains out of the carpet. Average life expectancy is three to four years.
85	Applied Tech	shughes	Husky Industrial 15 Drawer Tool Chest and Rolling Cabinet Combo with LED Light in Matte Black.	2	\$1,000.00	2,000.00	2	These boxes are to house all of the new tools and supplies. When we clean out the room to make space for all the new shelves, our current tools are all over the place and have no permanent home. One of these boxes will be for the equipment room and one will be used for the supply room. These should last over 10 years and will allow us to stay organized and not misplace expensive tool. 52 in. W x 21.5 in  Course: Car Care Essentials
86	Applied Tech	Shughes	Car Care Essentials: Aftermarket modifications for the three used vehicles requested.	3	\$5,000.00	15,000.00	2	Aftermarket modifications for the 3 vehicles. This would include (but not limited to) suspension components, steering components, drivetrain components, engine performance parts, aftermarket gauges, radios, and so on. The thought is about \$5000 per car. The best part about these parts is they are able to be reused over and over again. Average life span is 5+ years.
87	Applied Tech	Shughes	Car Care Essentials - Purchase three used vehicles.	3	\$10,000.00	30,000.00	2	We would like the cars to be 2005 and newer, have little to no rust, be fully operational, and have a variety of vehicles so students can differentiate via their interest. Our current plan is one American sports car, one Japanese sports car, and one SUV/Jeep. This way students can choose a car that best represents them and their interest causing them to be fully invested in the repair processes and their individual learning. Average life span is 7+ years.
88	Athletics	jgrundke	ProMounds ProModel Pitching Mound w/Green Turf	1	\$1,400.00	1,400.00	2	
89	Athletics	jgrundke	Hack Attack Pitching Machine (Baseball)	1	\$3,800.00	3,800.00	2	

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	B	D	E	F	G	H	I	J
90	General Use	shughes	Room 129 - Chefs and Culinary Arts Room Replace double sink with single sink Replace faucet.	1	\$1,400.00	1,400.00	2	With the upgrade of using industrial equipment for events in Chefs, the current dishwashing system is too small to wash the hotel pans, beverage servers, coffee pots, etc. Currently, to wash large equipment, students must go to room 140, which is often booked, and does not have supervision. Replacing the double sink with a single bowl sink, and replacing the static faucet with an adjustable faucet would solve the problem. We've been in contact with Brad Drake regarding cost, parts (sink and faucet) and installation.
91	General Use	shughes	Repair closet in room 123	0	\$0.00	0.00	2	The closet on the east wall is falling apart. The back of the closet is pulling away from the wall. It appears there was a leak of some kind because the back wall and shelving has stains and are warped and sticky. We are requesting a new back wall and new shelves be installed. If you would like, pictures can be provided.
92	General Use	kjohns	Removal of non-weight bearing wall - NC wellness center	1	\$1,500.00	1,500.00	2	We no longer need a separate computer lab space in the NC wellness center. We would like to remove the false wall to open up the space to allow for more activity. The cost is an estimate to remove the wall and electrical in the wall repair the floor where the wall currently is.
93	General Use	kwbrown	Set of Musician Chairs and Music Stands for Reber with storage carts	1	\$16,500.00	16,500.00	2	A dedicated set of chairs and stands at Reber will save a large number of man hours from B&G moving them to and from music classrooms, it will also save wear & tear on the equipment from the moving and it allows the classrooms to retain their chairs for classes that overlap rather than an additional work order for folding chairs in those classrooms.
94	General Use	kwbrown	Replace Vaughan Gym Floor	0	\$0.00	0.00	2	The floor is overdue for replacement. It is damaged in multiple areas.
95	General Use	kwbrown	Brick paver installation along Elm at bus stalls.	1	\$14,250.00	14,250.00	2	The area is muddy in wet conditions and students loading buses must walk through the mud.
96	General Use	kwbrown	Brick paver installation near Exit 30	0	\$5,000.00	0.00	2	Every year this area turns to mud, sod dies, and it is used as a student walk-way
97	General Use	kwbrown	NC Weightroom Flooring	0	\$15,000.00	0.00	2	The blue/gold checkered flooring is 30+ years old. It looks old and worn with multiple holes/tears and should be replaced.
98	General Use	kwbrown	LL Fieldhouse Men & Women's Bathrooms	0	\$0.00	0.00	2	These washrooms are highly visible/used during public events in the fieldhouse. They are original to the 1967 construction. They are larger than needed. LT admin recommends reducing their size during a renovation to create single-use gender neutral washrooms as well.

**Original Capital Outlay List**  
**April 2022**

	B	D	E	F	G	H	I	J
99	General Use	kwbrown	Gender neutral washrooms	0	\$0.00	0.00	2	Currently North Campus has one bathroom designated for students/staff use as gender neutral. It is on the Lower Level. We have a need for at least 2 of these (would also be used as changing areas for students in PE) in Vaughan/Fieldhouse and one more in the main building. Could be done in coordination with a renovation of the lower level Fieldhouse mens & womens bathrooms (directly beneath the trophy cases). See Request ID: 610
100	General Use	cvoigt	Hallway Pictures	21	\$145.00	3,045.00	2	Digital rights, printing costs, and framing for diverse scientists featuring minorities and women.
101	General Use	ggardner	New Weight Room (Dance/Yoga Studio)	1	\$0.00	0.00	2	With the number of students using our SC weight room, it is clear we need to look at a larger, more sustainable facility. Could we consider putting a roof on the long narrow "courtyard" that runs between the H-Wing and Fieldhouse? This would allow for us to move to a larger space to accommodate more student-athletes as well as open up our current weight room to be used by our PE Department as a dance/yoga studio. The increase in student requests here has created a challenge for scheduling.
102	General Use	ggardner	Health Office Redesign	1	\$0.00	0.00	2	We have experienced several challenges with our SC Health Office which starts with the overall design and function of that space. We would like to explore a reconfiguration to make the space reflect a more current model of student health services approach, ADA compliant restrooms, and access.
103	General Use	ggardner	Gender neutral washroom remodel (Library Bathrooms)	1	\$0.00	0.00	2	Renovation of the two unisex bathrooms located outside the SC Library. Updated lighting, layout, and aesthetic.
104	General Use	shughes	D123Remove the sink that is in the middle of the roomAdd a dry erase board to the south wall	1	\$0.00	0.00	2	Room D 123 is no longer used as a Small Engines room. No need for the sink in the middle of the room.
105	General Use	shughes	Room D 122	0	\$0.00	0.00	2	Room D 122 has a horrible musty/old smell because of the carpeting. We are asking the carpet be removed and the floors polished.
106	Music	pnardi	Keyboard, Stand, Speaker	1	\$1,610.00	1,610.00	2	We often perform works with the bands that require piano, organ or harp. Teh keyboard would best create those sounds while being portable enough to use at concerts at other venues outside of LT. Teh speaker is required to produce the sound at a volume that can compete with the band. This keyboard can be used for bands, jazz bands and choir. Breakdown: keyboard 1000 stand 150 amp 460
107	SCIENCE	cvoigt	Scribbler Robots	1	\$2,900.00	2,900.00	2	These scribbler robots are programable, and would allow for direct investigation of constant acceleration over a period of time. This would allow students to graphically determine and model using real data

**Original Capital Outlay List**  
**April 2022**

	B	D	E	F	G	H	I	J
108	Sp. Ed. Severe Profound	mmoore	Rifton Adaptive Tricycle	1	\$5,584.00	5,584.00	2	Students who participate in the LIFE Program who receive physical therapy have IEP goals related to endurance, overall fitness, strength, coordination, and balance. Physical therapists do not have consistent access to all necessary equipment to support student progress toward goals, as they are dependent upon the availability of PE equipment. Additionally, access to equipment that can be generalized to a variety of settings is necessary to address student post-secondary outcome IEP goals related to mobility within the community and recreation and leisure.
109	Technology	etennant	Virtualization Infrastructure	1	\$100,000.00	100,000.00	2	Replacement of aged / unsupported virtualization devices - servers and storage.
110	Technology - Instruction	etennant	Student Chromebooks	1100	\$325.00	357,500.00	2	Student 1:1 New Grade 9 - Existing inventory advances with student
111	Technology - Instruction	etennant	Staff Tablet/Laptop Replacements (Laptop Devices)	200	\$1,250.00	250,000.00	2	Cyclical replacement of End-of-Life technology
112	Technology - Instruction	etennant	LCD Projector Replacements	35	\$700.00	24,500.00	2	Replacement of old/failing units - 250 unit inventory / expected life of 7 years = ~35 / year needed.
113	Visual Arts	pnardi	50 mm lens canon	6	\$125.00	750.00	2	We currently have 4 50mm lens that get passed around between all the photography classes. If we had a few more we would at least have enough for 1: per group.
114	Visual Arts	pnardi	Wireless Trigger for Canon Speedlite Transmitter	2	\$299.00	598.00	2	This attaches to the camera for flashes. (one for each campus)
115	Visual Arts	pnardi	Canon Flash	2	\$499.00	998.00	2	These are wireless flash bodies that provide a sterner lighting for portraiture.
116	Physical Education	kjohns	North Campus Weight Room redesign	1	\$150,000.00	150,000.00	3	Our weight room at North Campus is in need of a redesign. The equipment in the location is dated and is not multifunctional. The space is small and in its current setup/condition is limited in student or athletic team space. Additionally, the equipment no longer supports our curricular needs. The cost above includes new flooring in the space to support the dynamic and Olympic type lifts that a being taught as well as upgraded equipment that serves multiple exercises to meet the various needs of our students and athletic teams
117	Technology	etennant	Virtualization Infrastructure	1	\$100,000.00	100,000.00	3	Replacement of aged / unsupported virtualization devices - servers and storage.
118	Technology - Instruction	etennant	Student Chromebooks	1100	\$325.00	357,500.00	3	Student 1:1 New Grade 9 - Existing inventory advances with student
119	Technology - Instruction	etennant	Staff Tablet/Laptop Replacements (Laptop Devices)	200	\$1,250.00	250,000.00	3	Cyclical replacement of End-of-Life technology
120	Technology - Instruction	etennant	LCD Projector Replacements	35	\$700.00	24,500.00	3	Replacement of old/failing units - 250 unit inventory / expected life of 7 years = ~35 / year needed.
121	WLTL	Ischumann	WLTL Broadcast Tower	1	\$65,000.00	0.00	3	This tower was installed in the 1980s and is beginning to show its age. It was inspected this year and given a passing grade, but the tower inspectors expressed concerns that it will need to be replaced sooner rather than later.

**Original Capital Outlay List**  
**April 2022**

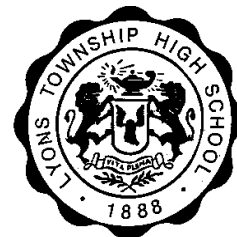
	B	D	E	F	G	H	I	J
122	WLTl	Ischumann	New Carpeting for WLTl Studios and Office	1	\$12,500.00	0.00	3	The carpet in the WLTl facility was installed in 1997 when the studio was built. It is show significant wear in heavy traffic areas and beginning to tear in others. At the time in 1997, Studio C was an office and is now a production facility which should really have carpeting as well.

## Lyons Township High School District 204 Capital Outlay Expenditure History

	History					Five-Year Average	% of Average Total	Current Recommended	
	2017-2018 Approved	2018-2019 Approved	2019-2020 Approved	2020-2021 Approved	2021-2022 Approved			2022-2023 Recommended	% of Total
Applied Arts	4,969	7,812	17,060	4,796	0	6,927	0.52%	0	0.00%
Athletics	13,978	12,398	20,410	10,846	11,050	13,736	1.04%	18,300	0.95%
Attendance Services	0	0	0	0	0	0	0.00%	0	0.00%
Bookstore	0	0	0	0	0	0	0.00%	0	0.00%
Building & Grounds	20,500	38,000	90,000	0	66,346	42,969	3.25%	40,000	2.08%
Business Services	0	0	0	0	0	0	0.00%	0	0.00%
Community Relations	0	0	0	0	0	0	0.00%	0	0.00%
Copiers	120,000	140,000	0	0	0	52,000	3.93%	0	0.00%
Curriculum/Grants	145,844	44,938	73,535	100,422	66,802	86,308	6.53%	56,024	2.92%
Fine Arts	15,604	50,515	38,681	7,998	16,770	25,914	1.96%	34,085	1.78%
Food Services/Security	0	225,000	33,300	0	0	51,660	3.91%	0	0.00%
Global Studies/FCS	0	40,430	0	0	0	8,086	0.61%	14,889	0.78%
Guidance	0	0	0	0	0	0	0.00%	0	0.00%
Human Resources	0	0	0	0	0	0	0.00%	9,000	0.47%
Language Arts	0	0	0	0	0	0	0.00%	0	0.00%
Learning Resources	0	0	0	0	0	0	0.00%	0	0.00%
Library	0	0	0	0	0	0	0.00%	25,000	1.30%
LTTV	0	0	1,000	0	0	200	0.02%	0	0.00%
Math-Science	870	913	0	0	0	357	0.03%	10,580	0.55%
Physical Welfare	15,420	12,800	22,325	30,711	42,684	24,788	1.87%	35,600	1.85%
Principal	28,119	0	18,595	24,948	99,620	34,256	2.59%	322,071	16.78%
Special Education	0	9,590	22,452	0	4,283	7,265	0.55%	2,992	0.16%
Student Activities	0	0	0	0	8,364	1,673	0.13%	0	0.00%
Student Services	0	0	0	0	0	0	0.00%	1,500	0.08%
Superintendent	0	0	0	0	0	0	0.00%	0	0.00%
Technology	103,000	606,327	1,004,200	2,207,750	911,500	966,555	73.07%	1,349,500	70.30%
Testing Services	0	0	0	0	0	0	0.00%	0	0.00%
<b>Total</b>	<b><u>468,304</u></b>	<b><u>1,188,723</u></b>	<b><u>1,341,558</u></b>	<b><u>2,387,471</u></b>	<b><u>1,227,419</u></b>	<b><u>1,322,695</u></b>	<b>100.00%</b>	<b><u>1,919,541</u></b>	<b>100.00%</b>


# LYONS TOWNSHIP HIGH SCHOOL

CURRICULUM OFFICE 100 S. Brainard Ave., LaGrange, IL 60525-2101  
Tel: (708) 579-6470 E-mail: seggerding@lths.net Website: www.lths.net



**SCOTT D. EGGERDING**  
Director of Curriculum and Instruction

TO: Brian Waterman  
Board of Education

FROM: Scott D. Eggerding 

DATE: May 9, 2022

RE: 2022-2023 Calendar (Update)

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### ***Modification to 2022-23 School Year Calendar***

The board may recall that following the addition of Election Day November 8, 2022 as a state school holiday, the 2022-23 calendar was adjusted to incorporate the additional first semester holiday. As the year continued, a number of challenges to our calendar have been presented which a modified final calendar (attached) will solve.

Students are required to be in attendance for 176 days. Certified Staff are required to be in attendance for 183 days. The state provides an allowance for school districts to count parent/teacher conference days as student attendance days, which we did to solve the election day issue. This also makes it necessary to add an additional attendance day for certified staff. As a result, we are proposing to add the additional certified staff attendance day to the beginning of the school year (Wednesday, August 17) in order to arrive at the contractual number of 183 days for certified staff. We also want to ensure that we preserve 176 days of actual instruction for students. As a result, we are proposing to convert the March 3 Institute Day to a regular student attendance day.

### ***Modification to 2022-23 Late Start Schedule***

LTHS's transportation provider, FirstStudent, has experienced difficulties ensuring that all students arrive at school in time for the start of class on late arrival Wednesdays. Certain busses drop students off at 7:30am while others do not arrive until after 9:00am. We have considered a number of solutions, and due to the impact that this has on students, we are recommending a modification to our late start schedule so that 1<sup>st</sup> period begins at 9:15am instead of 8:45am. This modification will ensure that all students will arrive in time for 1<sup>st</sup> period on each Wednesday late start. An additional benefit to this modification will be the ability to provide our certified staff with an additional 30 minutes each week for collaboration professional development efforts.

### ***Reinstatement of Early Dismissal Days***

Certified Staff requests for professional development and our leadership team's desire to ensure all faculty can access professional development has led to a proposal to reinstate the Early Dismissal Days on a quarterly basis. Early Dismissal Days allow for students to attend classes from 7:45am-11:30am, and for our certified staff to engage in division meetings from 12:00p-3:05p. This will allow for Division-specific activities to occur, and will free up additional time during Institute Days for professional development. In addition, we propose utilizing the March Early Dismissal Day to

administer the Illinois Science Assessment. This helps to avoid removing students from class to take this state-required assessment.

***Inclusion of Asynchronous/Remote Learning on SAT Day 2***

The number of students requesting, and approved for, testing accommodations from College Board for school-day state testing has grown significantly with nearly 400 students utilizing accommodations across the district for the PSAT 9, PSAT 10, and SAT. College Board dictates how the accommodations must be implemented and due to the increase in total test time for students receiving an accommodation that includes extended time, the majority of those 400 students must test over two days. College Board also specifies that the two days of testing must be consecutive and testing must be the first activity of the day.

This proposal is to modify April 13, 2023 (Day 2 of testing) as an asynchronous/remote learning day so that students who are continuing to test will be afforded the same standardized and optimal testing environment provided for all students on Day 1 of testing.

***Proposed Calendar Details***

- ✓ 176 student attendance days
  - 82 days First Semester, 94 days Second Semester
- ✓ 183 Certified Staff Work Days
- ✓ 187 Total Days, including Emergency Days

<u>Significant Dates</u>	
1 <sup>st</sup> day for certified staff	August 17
1 <sup>st</sup> day of student attendance	August 22
Election Day (non-attendance)	November 8
Early (11:30) Dismissal	September 28, November 16, February 8, March 15
PSAT9, PSAT10, SAT	April 12 & 13

This draft calendar has been shared with the Lyons Township Education Association (LTEA)

**RECOMMENDATION:**

Approve the 2022-2023 Calendar as presented.



# LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204 2022-2023 SCHOOL CALENDAR

(updated 4-18-22)

## August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24 HOCO
25	26	27	28	29	30	

## October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## November 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### OPENING/CLOSING DAYS OF SCHOOL

- August 22, 2022 (A) First Day of School
- June 1, 2023 (Ω) Last Day of School

### STUDENT NON-ATTENDANCE DAYS (\*)

- August 17 District Institute Day
- August 18 Teacher Work Day
- September 5 Labor Day
- October 7 District Institute Day
- October 10 Columbus/Indigenous Peoples Day
- October 28 Non-Attendance Day
- November 8 Non-Attendance Day
- November 23 Non-Attendance Day
- November 24-25 Thanksgiving
- Dec. 24 - Jan. 6 Winter Break
- January 9 District Institute Day
- January 16 Dr. M. L. King, Jr. Day
- February 20 Presidents Day
- March 27-31 Spring Break
- April 7 Non-Attendance Day
- May 29 Memorial Day
- June 2 Teacher Work Day
- June 19 Juneteenth
- July 4 Independence Day

### LATE START DAYS

Wednesdays start at 9:15 a.m.  
except for 9/28, 11/16, 12/21, 2/8, 3/15, 4/12, 5/31

### SCHOOL IMPROVEMENT DAYS: 11:30 Dismissal

September 28, November 16, February 8, March 15

### PARENT-TEACHER CONFERENCE DAYS (▲)

- October 26 5:00-9:00 p.m.
- October 27 5:00-8:30 p.m.

### GRADING PERIODS

- Aug. 22 - Oct. 14 Q1 1st quarter
- Oct. 17 - Dec. 23 S1 2nd quarter & End of 1<sup>st</sup> semester
- Jan. 10 - Mar. 10 Q3 3rd quarter
- Mar. 13 - June 1 Ω 4th quarter & End of 2<sup>nd</sup> semester

### COMMENCEMENT (🦋)

- Wednesday, May 31 7:00 p.m. Bennett Field

### MISCELLANEOUS

- August 11, 12, & 15 ☑ Processing Days by appointment
- August 19 🦋 Frosh Experience Day
- September 8 🏠 S. C. Open House
- September 15 🏠 N. C. Open House
- September 24 Homecoming
- April 12 PSAT9, PSAT10, SAT
- \*April 13 Asynchronous Day
- June 2, 5-8 🚨 Emergency Days
- June 12 Summer School Begins

## February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13*	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

☑ Emergency Days may be used as school days if school closes unexpectedly during the regular school year.

# LYONS TOWNSHIP HIGH SCHOOL

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LESLIE C. OWENS Director of Student Services  
District Office 100 S. Brainard Avenue LaGrange, IL 60525

To: Lyons Township High School District #204 Board of Education

From: Leslie Owens, Director of Student Services

Date: Monday, May 16, 2022

Re: Illinois State Board of Education Discipline Improvement Plan

Illinois law requires that the Illinois State Board of Education (ISBE) identify school districts that utilize exclusionary disciplinary measures more often than other districts. Specifically, [Section 2-3.162 of the School Code](#) requires the Illinois State Board of Education (ISBE) to determine the top 20 percent of school districts in the following metrics:

- Suspension Rate as calculated by the total number of out-of-school suspensions divided by the total district enrollment, multiplied by 100.
- Expulsion Rate as calculated by the total number of out-of-school expulsions divided by the total district enrollment, multiplied by 100.
- Racial disproportionality, defined as the overrepresentation of students of color or white students in comparison to the total number of students of color or white students, with respect to the use of out-of-school suspensions and expulsions.

Lyons Township High School District #204 was identified as being in the top 20 percent for the racial disproportionality metric within one of the last three years (2020) and in four out of the last six years (2016, 2017, 2018, 2020). As a result, the district is required to submit a Discipline Improvement Plan until the district is **not** within the top 20 percent of any of the three metrics for three consecutive years.

The purpose of the ISBE Discipline Improvement Plan is to examine district discipline data and identify actions and strategies the school district will implement to reduce the use of exclusionary disciplinary practices or racial disproportionality or both, if applicable.

In response to the request of the Board of Education at the 5/9/22 Committee of the Whole meeting, disaggregated exclusionary discipline data by racial/ethnic group and the top 3 infractions for each year (2016 – 2020) has been added to the Discipline Improvement Plan.

The information below contains the full Discipline Improvement Plan, which we propose be submitted to the Illinois State Board of Education.

## Recommended Action

We recommend the Board of Education approve the Discipline Improvement Plan, as presented.



**DISCIPLINE IMPROVEMENT PLAN TEMPLATE**

Per [105 ILCS 5/2-3.162](#) and [Public Act 098-1102](#), districts are required to submit a Discipline Improvement Plan. The Discipline Improvement Plan must be district board approved, placed on the district website, and submitted to ISBE by **June 1, 2022.**

<b>DISCIPLINE IMPROVEMENT PLAN</b>		
Name of School District/Charter School: Lyons Township District 204	School Year: 2021-22	Board Approval Date(s): May 16, 2022
School District/Charter School Address: 100 S. Brainard Ave. La Grange, IL 60525		
Superintendent/Administrator Name: Dr. Brian P. Waterman		
<b>Discipline Improvement Plan Team</b>		
Districts are encouraged to convene a Discipline Improvement Plan Team to address exclusionary discipline and/or racial disproportionality.		
<b>Team Leader:</b> Jennifer Tyrrell, Principal, <a href="mailto:jtyrrell@lths.net">jtyrrell@lths.net</a>		
<b>Team Members:</b> Kevin Brown, Associate Principal, <a href="mailto:kwbrown@lths.net">kwbrown@lths.net</a> Adam Davis, Assistant Principal, <a href="mailto:adavis@lths.net">adavis@lths.net</a> Kelly Dostal, Assistant Principal, <a href="mailto:kdostal@lths.net">kdostal@lths.net</a> Greg Gardner, Associate Principal, <a href="mailto:ggardner@lths.net">ggardner@lths.net</a> Darrell Mathis, Assistant Principal, <a href="mailto:dmathis@lths.net">dmathis@lths.net</a> Leslie Owens, Director of Student Services, <a href="mailto:lowens@lths.net">lowens@lths.net</a> Bryan Radavich, Assistant Principal, <a href="mailto:bradavich@lths.net">bradavich@lths.net</a> Jennifer Rowe, Director of Equity and Belonging, <a href="mailto:jrowe@lths.net">jrowe@lths.net</a>		

## Recommended Steps to Consider when Creating the Discipline Improvement Plan

### 1-Review of discipline data:

LTHS - SUSPENSION RATE				
YEAR	Top 20%	RATE	TOTAL RATE RANGE	RANK
2016	No	2.642	80.2 – 0.27	375/533
2017	No	2.919	113.3 – 0.19	253/474
2018	No	2.480	113.8 – 0.21	357/535
2019	No	3.566	75.6 – 0.15	284/521
2020	No	2.604	31.7 – 0.25	293/484
2021	<i>District 204 was not eligible for the Suspension Metric in 2021*</i>			
LTHS - EXPULSION RATE				
YEAR	TOP 20%	RATE	TOTAL RATE RANGE	RANK
2016 - 2021	<i>District 204 was not eligible for the Expulsion Metric from 2016 – 2021**</i>			
LTHS - RACIAL DISPROPORTIONALITY RATE				
YEAR	TOP 20%	RATE	TOTAL RATE RANGE	RANK
2016	Yes	4.507	16.4 – 0.0	25/381
2017	Yes	3.119	30.5 – 0.0	59/348
2018	Yes	3.692	28.8 – 0.0	46/401
2019	No	2.246	11.7 – 0.0	125/391
2020	Yes	3.851	10.8 – 0.0	43/370
2021	<i>District 204 was not eligible for the Racial Disproportionality Metric in 2021***</i>			

### Suspension Rate

Calculation: Total number of out-of-school suspensions divided by the total district enrollment by the last school day in September for the year in which data was collected, multiplied by 100.

\*Eligibility: 10 or more out-of-school suspension for a given school year.

### Expulsion Rate

Calculation: Total number of out-of-school expulsions divided by the total district enrollment by the last school day in September for the year in which data was collected, multiplied by 100.

\*\*Eligibility: 10 or more expulsions for a given school year (includes expulsions with and without educational services)

### Racial Disproportionality Rate

Calculation: A divided by B, where

A = the total number of non-white out-of-school suspensions and expulsions divided by the total non-white enrollment as of October 1<sup>st</sup> of the school year

B = the total number of white out-of-school suspensions and expulsions divided by the total white student enrollment as of October 1<sup>st</sup> of the school year.

\*\*\*Eligibility: 50 or more white students and 50 or more students of color; 10 or more expulsions or out-of-school suspensions for a given school year.

It is important to note for each metric, only districts eligible for the metric are included in the count. Districts include the following types of school districts: elementary, high school, unit, and state authorized charter schools.

LTHS - RACIAL DISPROPORTIONALITY CALCULATIONS							
YEAR	TOTAL WHITE STUDENTS	TOTAL SUSPENSIONS OF WHITE STUDENTS	RATE	TOTAL STUDENTS OF COLOR	TOTAL SUSPENSIONS OF STUDENTS OF COLOR	RATE	RACIAL DISPROPORTIONALITY RATE
2016	2901	39	0.0134	1110	67	0.0603	4.507
2017	2917	54	0.0185	1091	63	0.0577	3.119
2018	2933	42	0.0143	1099	58	0.0527	3.692
2019	2941	78	0.0265	1125	67	0.0595	2.246
2020	2869	41	0.0142	1163	64	0.0550	3.851
2021	<i>District 204 was not eligible for the Racial Disproportionality metric in 2021</i>						

**Disaggregated Exclusionary Discipline Data by Racial/Ethnic Group for 2016 - 2020. For each year, the top 3 infractions resulting in exclusionary discipline are listed.**

Incidents	Year	Hispanic	African American	White	Asian	2 or more races	Total Incidents
Drug Offense	2019-20	21	10	27	1	2	61
Physical Confrontation	2019-20	13	6	6	2		27
Gross Insubordination	2019-20	1		4		1	6

Incidents	Year	Hispanic	African American	White	Asian	2 or more races	Total Incidents
Drug Offense	2018-19	29	2	41	3	3	78
Physical Confrontation	2018-19	15	5	14		3	37
Gross Insubordination	2018-19	1	2	7			10

Incidents	Year	Hispanic	African American	White	Asian	2 or more races	American Indian	Total Incidents
Drug Offense	2017-18	25	1	17	2	1	1	47
Physical Confrontation	2017-18	15	3	11		2		31
Arson	2017-18	1						1

Incidents	Year	Hispanic	African American	White	Asian	2 or more races	Total Incidents
Physical Confrontation	2016-17	14	7	18	1		40
Drug Offense	2016-17	11	4	14		1	30
Alcohol	2016-17	3	1	10			14

Incidents	Year	Hispanic	African American	White	Asian	2 or more races	Total Incidents
Drug Offense	2015-16	12	1	15	1		29
Physical Confrontation	2015-16	13	7	6		1	27
Alcohol	2015-16	7	1	4			12

## 2-Data Analysis and Identified Trends:

Upon review of the ISBE Exclusionary Discipline Data for Lyons Twp HSD 204, the following was noted:

- LTHS has not been within the top 20% in any of the three metrics for the last year. In order to be removed from the list, the district must remain out of the top 20% across all metrics for 3 years (through 2023).
- LTHS has not been within the top 20% of (eligible) school districts with regard to Suspension Rate or Expulsion Rate since the beginning of ISBE data collection in 2016.
- LTHS was not eligible for the metrics (i.e. rates were below eligibility thresholds) of Suspension Rate in 2021 and of Expulsion Rate in all years 2016 – 2021.
- LTHS has been within the top 20% of eligible districts for Racial Disproportionality in 4 of the last 6 years.
- The percentage of the total enrollment of students of color for the years 2016 through 2020 was 27.6%, 27.2%, 27.2%, 27.6%, and 28.8%, respectively.
- The percentage of the total suspensions/expulsions applied to students of color for the years 2016 through 2020 was 63.2%, 53.8%, 58%, 46.2%, and 60.9%, respectively.
- The district's Suspension Rate was highest in 2019 and lowest in 2021.
- The district's Racial Disproportionality Rate was highest in 2016 and lowest in 2021.
- Physical Confrontation and Drug Offense have been included in the top 3 infractions resulting in exclusionary discipline in all years 2016 – 2020
  - Gross Insubordination was included in the top 3 infractions twice (2019, 2020)
  - Alcohol was included in the top 3 infractions twice (2016, 2017)
  - Arson was included in the top 3 infractions once (2018)
- Occurrences of Drug Offenses were lowest in 2016 (29 occurrences) and highest in 2019 (78 occurrences)
  - White students represented the largest number of Drug Offenses in 4 of the 5 years listed (2016, 2017, 2019, 2020). In all of those years Hispanic students represented the next largest number of Drug Offenses.
  - Hispanic students represented the largest number of Drug Offenses in 2018. White students represented the next largest number of Drug Offenses in that same year.
- Occurrences of Physical Confrontation were lowest in 2016 (27 occurrences) and highest in 2017 (40 occurrences)
  - Hispanic students represented the largest number of Physical Confrontations in 4 of the 5 years listed (2016, 2018, 2019, 2020).
    - White students represented the second largest number of Physical Confrontations in 2018 and 2019. White and African American students represented the second largest number of Physical Confrontations in 2020.
  - White students represented the largest number of Physical Confrontations in 2017.
    - Hispanic students represented the second largest number of Physical Confrontations in 2017.

### 3-Potential Action Plan to Reduce the Use of Exclusionary Discipline and/or Racial Disproportionality:

- **Data Review and Analysis**

- LTHS, in partnership with DecisionEd, has created data dashboards that allow for the efficient use of daily data in addition to data reports. Access to this data allows for the administration and intervention teams to monitor data, as well as to disaggregate and isolate concerns for more targeted professional learning and interventions.
- LTHS will utilize local, disaggregated data to fully understand who is being suspended, the reasons for suspensions, and the disparities in suspension across demographic groups. This information will be essential in understanding how to specifically address concerns and to reduce the Racial Disproportionality Rate.
- LTHS will utilize data to set goals for the measured metrics, with accompanying action steps, to remain out of the top 20% of the ISBE Exclusionary Discipline list.
- LTHS will utilize (among other resources) the ISBE-provided, evidence-based, Safe and Successful Schools Framework and the Educator’s Action Planning Guide for Addressing the Root Causes of Disparities in School Discipline to guide and ensure comprehensive planning and action.

- **Increasing District Capacity**

- In order to expand and improve systems-level planning with a focus on improving the academic, social-emotional, and post-secondary outcomes for all students, LTHS hired two new District-level administrators for the start of the 2021-2022 school year:
  - Director of Equity and Belonging
  - Director of Student Services
- LTHS will hire the following additional positions for the 2022-23 school year to improve the staff to student ratios within Student Services to allow for a prevention-focused service delivery model and increased capacity to assess and address student needs:
  - Bilingual Coordinator
  - Social Worker
  - School Counselor

- **District/Board Policy and Procedures Review**

- The Board of Education, in collaboration with the Superintendent and consultation with the district’s law firm, will review all policies related to discipline to ensure legal compliance and support for improved student outcomes.

- **Handbook Review and Revision**

- LTHS will convene a multidisciplinary committee to oversee a review and revision of the Student Handbook/Code of Conduct at the start of the 2022-2023 School Year with the goal of proposing changes that will go into effect for the start of the 2023-2024 School Year.
- The overarching desired outcomes of this review and revision will be to ensure legal compliance and compliance with Board Policy, to support students, families, and staff in order to maintain a safe school environment conducive to academic learning and personal growth by clearly outlining the behavioral expectations, interventions, and accompanying procedures
- LTHS will utilize the AASA and the Framework for Revising School District Codes of Student Conduct to guide the handbook review/revision and ensure alignment with evidence-based and best practices with a focus on preventative and restorative disciplinary responses.

- **Integration of Restorative Practices:**

- Integration and implementation of restorative practices will align with a Multi-Tiered System of Support Framework
  - Tier 1 – Clear Expectations and Education for All (Prevention)

- Tier 2 – Targeted Support and Skill-Building (Intervention)
- Tier 3 – Individualized and intensive support to repair harm (Reintegration)
- LTHS will develop and implement a restorative justice intervention program that maintains student attendance on-campus, while participating in educational opportunities that offer a continuum of instructional and positive behavioral supports.
- The Building Leadership and Student Support Teams will develop restorative strategies and resources, based on findings of the data analysis, that will target the specific needs of the district in the areas of prevention, intervention, and reintegration throughout the 2022-23 school year.
- **Continued Partnership with Rosecrance:**
  - Rosecrance is a national leader in addiction and behavioral health treatment that provides individualized, evidence-based treatment. Instead of an immediate out-of-school suspension and return, LTHS has contracted with Rosecrance to bring an assessment counselor on campus to work with students and families (when a student is found in possession or under the influence of illegal substances). Based on the results of the assessment, students and families may opt-in to various treatment programs through Rosecrance and their local La Grange office.
  - In lieu of out-of-school suspensions, students and families may opt-in to an alternative-to-suspension program with Rosecrance. The goal of this program is treatment and recovery as opposed to exclusionary discipline (e.g. suspension).

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
SUMMARY OF APRIL 2022 EXPENSES  
FOR BOARD OF EDUCATION APPROVAL ON MAY 16, 2022**

<b>ACCOUNTS PAYABLE</b>	<b>PAID</b>	<b>TOTAL</b>
EDUCATION FUND	\$ 632,230.02	
OPERATIONS BLDG MAINT	\$ 362,175.70	
TRANSPORTATION	<u>\$ 291,053.51</u>	
<b>TOTAL ACCOUNTS PAYABLE</b>		<b><u>\$ 1,285,459.23</u></b>
<b>PAYROLL</b>		
EDUCATION FUND	\$ 4,576,477.31	
OPERATIONS BLDG MAINT	\$ 334,942.73	
IMRF/FICA/MEDICARE	<u>\$ 286,859.87</u>	
<b>TOTAL PAYROLL</b>		<b><u>\$ 5,198,279.91</u></b>
<b>TOTAL EXPENDITURES</b>		<b><u>\$ 6,483,739.14</u></b>

The Undersigned do hereby certify that the Accounts Payable and Payroll Expenditures in the amount of \$6,483,739.14 were approved for payment at the Lyons Township High School District 204 Board of Education Meeting, Cook County, Illinois held on May 16, 2022.

\_\_\_\_\_  
Kari Dillon, President

\_\_\_\_\_  
Michael Thomas, Secretary

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
SUMMARY OF REVENUES - FISCAL YEAR 2021-22  
FOR THE MONTH OF APRIL 2022**

	<b>BUDGET</b>	<b>MONTHLY REVENUES</b>	<b>FISCAL YTD REVENUES</b>	<b>BUDGET BALANCE</b>	<b>% REALIZED</b>
<b><u>OPERATING FUNDS</u></b>					
EDUCATION - 10	\$ 68,269,129.00	\$ 4,386,751.95	\$ 70,725,580.90	\$ (2,456,451.90)	103.60%
OPERATIONS & MAINTENANCE - 20	\$ 12,031,263.00	\$ 193,443.50	\$ 10,020,320.17	\$ 2,010,942.83	83.29%
TRANSPORTATION - 40	\$ 3,619,325.00	\$ 226,244.52	\$ 3,873,276.46	\$ (253,951.46)	107.02%
IMRF/SOCIAL SECURITY - 50/51	\$ 3,126,113.00	\$ 57,945.54	\$ 3,021,096.08	\$ 105,016.92	96.64%
<b>TOTAL</b>	<b>\$ 87,045,830.00</b>	<b>\$ 4,864,385.51</b>	<b>\$ 87,640,273.61</b>	<b>\$ (594,443.61)</b>	<b>100.68%</b>
<b><u>NON OPERATING FUNDS</u></b>					
DEBIT SERVICE - 30	\$ 2,623,301.00	\$ 54,273.21	\$ 2,563,077.67	\$ 60,223.33	97.70%
<b>TOTAL</b>	<b>\$ 2,623,301.00</b>	<b>\$ 54,273.21</b>	<b>\$ 2,563,077.67</b>	<b>\$ 60,223.33</b>	<b>97.70%</b>
<b><u>WORKING CASH</u></b>					
WORKING CASH - 70	\$ 5,000.00	\$ -	\$ 507.68	\$ 4,492.32	10.15%
<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 507.68</b>	<b>\$ 4,492.32</b>	<b>10.15%</b>
<b>TOTAL</b>	<b>\$ 89,674,131.00</b>	<b>\$ 4,918,658.72</b>	<b>\$ 90,203,858.96</b>	<b>\$ (529,727.96)</b>	<b>100.59%</b>

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
SUMMARY OF EXPENSES - FISCAL YEAR 2021-22  
FOR THE MONTH OF APRIL 2022**

	<b>BUDGET</b>	<b>MONTHLY EXPENSES</b>	<b>FISCAL YTD EXPENSES</b>	<b>BUDGET BALANCE</b>	<b>% REALIZED</b>
<b><u>OPERATING FUNDS</u></b>					
EDUCATION - 10	\$ 68,148,927.00	\$ 5,217,858.17	\$ 48,393,072.77	\$ 19,755,854.23	71.01%
OPERATIONS & MAINTENANCE - 20	\$ 12,031,263.00	\$ 691,593.43	\$ 7,370,357.40	\$ 4,660,905.60	61.26%
TRANSPORTATION - 40	\$ 3,619,325.00	\$ 291,053.51	\$ 2,326,551.58	\$ 1,292,773.42	64.28%
IMRF/SOCIAL SECURITY - 50/51	\$ 3,094,980.00	\$ 286,859.87	\$ 2,388,602.35	\$ 706,377.65	77.18%
<b>TOTAL</b>	<b>\$ 86,894,495.00</b>	<b>\$ 6,487,364.98</b>	<b>\$ 60,478,584.10</b>	<b>\$ 26,415,910.90</b>	<b>69.60%</b>
<b><u>NON OPERATING FUNDS</u></b>					
DEBIT SERVICE - 30	\$ 2,562,961.00	\$ -	\$ 2,471,667.50	\$ 91,293.50	96.44%
<b>TOTAL</b>	<b>\$ 2,562,961.00</b>	<b>\$ -</b>	<b>\$ 2,471,667.50</b>	<b>\$ 91,293.50</b>	<b>96.44%</b>
<b><u>WORKING CASH</u></b>					
WORKING CASH - 70	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL</b>	<b>\$ 89,457,456.00</b>	<b>\$ 6,487,364.98</b>	<b>\$ 62,950,251.60</b>	<b>\$ 26,507,204.40</b>	<b>70.37%</b>

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 FUND BALANCE FINANCIAL REPORT - FISCAL YEAR 2021-22  
 FOR THE MONTH OF APRIL 2022**

	<b>FUND BALANCE JULY 1, 2021</b>	<b>FISCAL YTD REVENUES</b>	<b>FISCAL YTD EXPENSES</b>	<b>FUND BALANCE</b>
<b><u>OPERATING FUNDS</u></b>				
EDUCATION - 10	\$ 31,150,273.00	\$ 70,725,580.90	\$ 48,393,072.77	\$ 53,482,781.13
OPERATIONS & MAINTENANCE - 20	\$ 8,007,268.00	\$ 10,020,320.17	\$ 7,370,357.40	\$ 10,657,230.77
TRANSPORTATION - 40	\$ 3,155,182.00	\$ 3,873,276.46	\$ 2,326,551.58	\$ 4,701,906.88
IMRF/SOCIAL SECURITY - 50/51	\$ 1,221,677.00	\$ 3,021,096.08	\$ 2,388,602.35	\$ 1,854,170.73
<b>TOTAL</b>	<b>\$ 43,534,400.00</b>	<b>\$ 87,640,273.61</b>	<b>\$ 60,478,584.10</b>	<b>\$ 70,696,089.51</b>
<b><u>NON OPERATING FUNDS</u></b>				
DEBIT SERVICE - 30	\$ 1,408,875.00	\$ 2,563,077.67	\$ 2,471,667.50	\$ 1,500,285.17
<b>TOTAL</b>	<b>\$ 1,408,875.00</b>	<b>\$ 2,563,077.67</b>	<b>\$ 2,471,667.50</b>	<b>\$ 1,500,285.17</b>
<b><u>WORKING CASH</u></b>				
WORKING CASH - 70	\$ 3,982,921.34	\$ 507.68	\$ -	\$ 3,983,429.02
<b>TOTAL</b>	<b>\$ 3,982,921.34</b>	<b>\$ 507.68</b>	<b>\$ -</b>	<b>\$ 3,983,429.02</b>
<b>TOTAL</b>	<b>\$ 48,926,196.34</b>	<b>\$ 90,203,858.96</b>	<b>\$ 62,950,251.60</b>	<b>\$ 76,179,803.70</b>

LADSE

The LaGrange Area Department of Special Education

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**LA GRANGE AREA DEPARTMENT OF SPECIAL EDUCATION**

**SUMMARY OF BILLS AND PAYROLLS**

**April**

**Presented**

**May 16 2022**

**SUMMARY FINANCIAL REPORT OF REVENUE - April 2022**

<b>OPERATING FUNDS</b>	<b>BUDGET</b>	<b>TRANSFERS</b>	<b>CURRENT</b>	<b>YTD REVENUES</b>	<b>BALANCE</b>	<b>PERCENT</b>
EDUCATION FUND	27,354,110	-	1,160,106	21,780,572	5,573,539	79.62%
VOCATIONAL ACTIVITY FUND	-	-	61	856	(856)	0.00%
<b>TOTAL</b>	<b>27,354,110</b>	<b>-</b>	<b>1,160,167</b>	<b>21,781,428</b>	<b>5,572,682</b>	<b>79.63%</b>

**SUMMARY FINANCIAL REPORT OF EXPENSE - April 2022**

<b>OPERATING FUNDS</b>	<b>BUDGET</b>	<b>TRANSFERS</b>	<b>CURRENT</b>	<b>YTD</b>	<b>BALANCE</b>	<b>PERCENT</b>
EDUCATION FUND	27,354,110	-	2,264,298	19,768,330	7,585,781	72.27%
VOCATIONAL ACTIVITY FUND	-	-	-	-	-	0.00%
O&M FUND	-	-	21,224	41,031	(41,030.97)	0.00%
<b>TOTAL</b>	<b>27,354,110</b>	<b>-</b>	<b>2,285,521</b>	<b>19,809,361</b>	<b>7,544,750</b>	<b>72.42%</b>

**MONTHLY FUND BALANCE REPORT FOR - April 2022**

<b>OPERATING FUNDS</b>	<b>JULY 1ST EQUITY</b>	<b>YEAR TO DATE</b>	<b>YEAR TO DATE</b>	<b>BALANCE</b>
EDUCATION FUND	3,576,829	21,780,572	(19,768,330)	5,589,072
VOCATIONAL ACTIVITY FUND	14,158	856	-	15,014
O&M FUND	(8,993)	-	(41,030.97)	(50,024)
<b>TOTAL</b>	<b>3,581,994</b>	<b>21,781,428</b>	<b>(19,809,361)</b>	<b>5,554,062</b>

**SUMMARY OF EXPENSES FOR APRIL 2022 BOARD OF EDUCATION APPROVAL ON MAY 16TH, 2022**

	EXPENSES	EXPENSES	TOTAL
EDUCATION FUND	\$ 276,089.43		\$ 276,089.43
VOCATIONAL ACTIVITY FUND	\$ -	\$ -	\$ -
<b>TOTAL A/P</b>	<b>\$ 276,089.43</b>	<b>\$ -</b>	<b>\$ 276,089.43</b>

<b>PAYROLL</b>		
EDUCATION FUND		\$ 1,571,909.24
BOARD SHARE EXPENSES		\$ 437,522.47
<b>TOTAL PAYROLL</b>		<b>\$ 2,009,431.71</b>

VOCATIONAL FUND		-
BOARD SHARE EXPENSES		-
<b>TOTAL PAYROLL</b>		<b>-</b>

2,285,521

THE UNDERSIGNED DO HEREBY CERTIFY THAT ACCOUNTS PAYABLE LISTINGS AND PAYROLLS IN THE AMOUNT OF \$2,285,521.14 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #204, COOK COUNTY, ILLINOIS HELD ON MAY 16TH, 2022 AND AUTHORIZE THE SCHOOL TRUSTEES OF TOWNSHIP 38, RANGE 12 TO PAY THE SAME.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

LADSE

The LaGrange Area Department of Special Education

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**LA GRANGE AREA DEPARTMENT OF SPECIAL EDUCATION**

**SUMMARY OF BILLS AND PAYROLLS**

**April**

**Presented**

**May 16 2022**

**SUMMARY FINANCIAL REPORT OF REVENUE - April 2022**

<b>OPERATING FUNDS</b>	<b>BUDGET</b>	<b>TRANSFERS</b>	<b>CURRENT</b>	<b>YTD REVENUES</b>	<b>BALANCE</b>	<b>PERCENT</b>
EDUCATION FUND	27,354,110	-	1,160,106	21,780,572	5,573,539	79.62%
VOCATIONAL ACTIVITY FUND	-	-	61	856	(856)	0.00%
<b>TOTAL</b>	<b>27,354,110</b>	<b>-</b>	<b>1,160,167</b>	<b>21,781,428</b>	<b>5,572,682</b>	<b>79.63%</b>

**SUMMARY FINANCIAL REPORT OF EXPENSE - April 2022**

<b>OPERATING FUNDS</b>	<b>BUDGET</b>	<b>TRANSFERS</b>	<b>CURRENT</b>	<b>YTD</b>	<b>BALANCE</b>	<b>PERCENT</b>
EDUCATION FUND	27,354,110	-	2,264,298	19,768,330	7,585,781	72.27%
VOCATIONAL ACTIVITY FUND	-	-	-	-	-	0.00%
O&M FUND	-	-	21,224	41,031	(41,030.97)	0.00%
<b>TOTAL</b>	<b>27,354,110</b>	<b>-</b>	<b>2,285,521</b>	<b>19,809,361</b>	<b>7,544,750</b>	<b>72.42%</b>

**MONTHLY FUND BALANCE REPORT FOR - April 2022**

<b>OPERATING FUNDS</b>	<b>JULY 1ST EQUITY</b>	<b>YEAR TO DATE</b>	<b>YEAR TO DATE</b>	<b>BALANCE</b>
EDUCATION FUND	3,576,829	21,780,572	(19,768,330)	5,589,072
VOCATIONAL ACTIVITY FUND	14,158	856	-	15,014
O&M FUND	(8,993)	-	(41,030.97)	(50,024)
<b>TOTAL</b>	<b>3,581,994</b>	<b>21,781,428</b>	<b>(19,809,361)</b>	<b>5,554,062</b>

**SUMMARY OF EXPENSES FOR APRIL 2022 BOARD OF EDUCATION APPROVAL ON MAY 16TH, 2022**

	EXPENSES	EXPENSES	TOTAL
EDUCATION FUND	\$ 276,089.43		\$ 276,089.43
VOCATIONAL ACTIVITY FUND	\$ -	\$ -	\$ -
<b>TOTAL A/P</b>	<b>\$ 276,089.43</b>	<b>\$ -</b>	<b>\$ 276,089.43</b>

<b>PAYROLL</b>		
EDUCATION FUND		\$ 1,571,909.24
BOARD SHARE EXPENSES		\$ 437,522.47
<b>TOTAL PAYROLL</b>		<b>\$ 2,009,431.71</b>

VOCATIONAL FUND		-
BOARD SHARE EXPENSES		-
<b>TOTAL PAYROLL</b>		<b>-</b>

2,285,521

THE UNDERSIGNED DO HEREBY CERTIFY THAT ACCOUNTS PAYABLE LISTINGS AND PAYROLLS IN THE AMOUNT OF \$2,285,521.14 WERE APPROVED FOR PAYMENT AT THE MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT #204, COOK COUNTY, ILLINOIS HELD ON MAY 16TH, 2022 AND AUTHORIZE THE SCHOOL TRUSTEES OF TOWNSHIP 38, RANGE 12 TO PAY THE SAME.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

## LaGrange Area Dept. of Special Education

### Fund Balances

Fiscal Year: 2021-2022

Month: April  
 Year: 2022  
 Fund Type: All Funds

Include Cash Balance  
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATION	\$3,576,829.41	\$21,780,571.80	(\$19,768,329.70)	\$0.00	\$5,589,071.51
20	OPERATIONS & MAINTENANCE	(\$8,993.00)	\$0.00	(\$41,030.97)	\$0.00	(\$50,023.97)
99	ACTIVITY FUND - SHREDDER WORKS	\$14,157.57	\$856.44	\$0.00	\$0.00	\$15,014.01
Grand Total:		\$3,581,993.98	\$21,781,428.24	(\$19,809,360.67)	\$0.00	\$5,554,061.55

End of Report

# LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1171

Voucher Date: 04/11/2022

Prepared By:

*B. Chappell*

Printed: 04/07/2022 02:45:30 PM

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$6,177.95 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Jacquelyn Bogdan* 4.7.22  
Jacquelyn Bogdan Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL  
EDUCATION

Fund	Amount
10 EDUCATION	\$6,177.95
	<b>\$6,177.95</b>

**LaGrange Area Dept. of Special Education**

**Voucher Detail Listing**

Voucher Batch Number: 1171

04/11/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Holy Guardian Angels Parish						
Check Group:						
ROOM RENTALS		1 0		042022-01 4/7/2022	10.5.2570.3250.900.1100 ROOM RENTALS	\$6,177.95
					Check #: 0	
PO/InvoiceTotal:						\$6,177.95
Vendor Total:						\$6,177.95
Grand Total:						\$6,177.95

End of Report

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# LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1172

Voucher Date: 04/11/2022

Prepared By:

*B. Chappell*

Printed: 04/07/2022 02:47:17 PM

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LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$168,637.99 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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*Jacquelyn Bogan* 4.7.2022  
Jacquelyn Bogan Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL  
EDUCATION

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Fund	Amount
10 EDUCATION	\$168,637.99
	<b>\$168,637.99</b>

## LaGrange Area Dept. of Special Education

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/11/2022	To Date: 4/11/2022
From Check: 245809430	To Check: 245809509
From Voucher: 1172	To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809430	04/11/2022	ACT	\$108.00	1172	Printed	Expense	<input type="checkbox"/>		
245809431	04/11/2022	Adaptive Tech Solutions, LLC	\$162.20	1172	Printed	Expense	<input type="checkbox"/>		
245809432	04/11/2022	Albertsons Safeway	\$3.04	1172	Printed	Expense	<input type="checkbox"/>		
245809433	04/11/2022	Amalidosan, Delphine	\$98.83	1172	Printed	Expense	<input type="checkbox"/>		
245809434	04/11/2022	Amazon Capital Services	\$5,697.03	1172	Printed	Expense	<input type="checkbox"/>		
245809435	04/11/2022	Apple Computer	\$13,456.00	1172	Printed	Expense	<input type="checkbox"/>		
245809436	04/11/2022	At & T	\$1,586.69	1172	Printed	Expense	<input type="checkbox"/>		
245809437	04/11/2022	Athas, Heidi S	\$3.80	1172	Printed	Expense	<input type="checkbox"/>		
245809438	04/11/2022	Aya Healthcare	\$2,295.00	1172	Printed	Expense	<input type="checkbox"/>		
245809439	04/11/2022	Bd Of Ed #103	\$4,926.58	1172	Printed	Expense	<input type="checkbox"/>		
245809440	04/11/2022	Bd Of Ed #106	\$12.73	1172	Printed	Expense	<input type="checkbox"/>		
245809441	04/11/2022	Bd Of Ed #204	\$85.30	1172	Printed	Expense	<input type="checkbox"/>		
245809442	04/11/2022	Bd Of Ed #61 Darien	\$1,537.02	1172	Printed	Expense	<input type="checkbox"/>		
245809443	04/11/2022	Bd Of Ed #92.5	\$566.56	1172	Printed	Expense	<input type="checkbox"/>		
245809444	04/11/2022	Bd Of Ed #94	\$575.27	1172	Printed	Expense	<input type="checkbox"/>		
245809445	04/11/2022	Bd Of Ed #95	\$77,816.20	1172	Printed	Expense	<input type="checkbox"/>		
245809446	04/11/2022	Bd Of Ed Dist#105	\$647.46	1172	Printed	Expense	<input type="checkbox"/>		
245809447	04/11/2022	Bd Of Ed Dist#96	\$820.81	1172	Printed	Expense	<input type="checkbox"/>		
245809448	04/11/2022	Bmo Corporate Mastercard	\$14,738.58	1172	Printed	Expense	<input type="checkbox"/>		
245809449	04/11/2022	Bogan, Jacquelyn M	\$13.75	1172	Printed	Expense	<input type="checkbox"/>		
245809450	04/11/2022	Bonistalli, Carolyn	\$188.31	1172	Printed	Expense	<input type="checkbox"/>		
245809451	04/11/2022	BrightStar Care	\$2,160.00	1172	Printed	Expense	<input type="checkbox"/>		
245809452	04/11/2022	Chappell, Barbara A	\$9.36	1172	Printed	Expense	<input type="checkbox"/>		
245809453	04/11/2022	Chapski, Deanna	\$363.76	1172	Printed	Expense	<input type="checkbox"/>		

## LaGrange Area Dept. of Special Education

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/11/2022  
 From Check: 245809430  
 From Voucher: 1172

To Date: 4/11/2022  
 To Check: 245809509  
 To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809454	04/11/2022	Chiampas, Cassandra	\$92.31	1172	Printed	Expense	<input type="checkbox"/>		
245809455	04/11/2022	Cleveland, Jenelle	\$124.02	1172	Printed	Expense	<input type="checkbox"/>		
245809456	04/11/2022	Comcast	\$326.54	1172	Printed	Expense	<input type="checkbox"/>		
245809457	04/11/2022	COTG	\$10,147.98	1172	Printed	Expense	<input type="checkbox"/>		
245809458	04/11/2022	Current Technologies Corp	\$262.92	1172	Printed	Expense	<input type="checkbox"/>		
245809459	04/11/2022	Dahme Mechanical Industries, Inc.	\$1,086.54	1172	Printed	Expense	<input type="checkbox"/>		
245809460	04/11/2022	DAOES/Technology Center of DuPage	\$7,494.87	1172	Printed	Expense	<input type="checkbox"/>		
245809461	04/11/2022	Duvall, Danika R	\$5.26	1172	Printed	Expense	<input type="checkbox"/>		
245809462	04/11/2022	Englund, Daniel D	\$26.91	1172	Printed	Expense	<input type="checkbox"/>		
245809463	04/11/2022	Everson, Courtney J	\$2.34	1172	Printed	Expense	<input type="checkbox"/>		
245809464	04/11/2022	Flinn Scientific	\$383.54	1172	Printed	Expense	<input type="checkbox"/>		
245809465	04/11/2022	Garlinger, Amy	\$54.75	1172	Printed	Expense	<input type="checkbox"/>		
245809466	04/11/2022	Groenendyk, Isaac J	\$15.80	1172	Printed	Expense	<input type="checkbox"/>		
245809467	04/11/2022	Guzman, Ivonne J	\$25.16	1172	Printed	Expense	<input type="checkbox"/>		
245809468	04/11/2022	Hinsdale High School Dist#86	\$1,579.00	1172	Printed	Expense	<input type="checkbox"/>		
245809469	04/11/2022	Horton'S Of La Grange	\$11.15	1172	Printed	Expense	<input type="checkbox"/>		
245809470	04/11/2022	Intellitext LLC	\$3,540.00	1172	Printed	Expense	<input type="checkbox"/>		
245809471	04/11/2022	InterpreNet, LTD	\$521.70	1172	Printed	Expense	<input type="checkbox"/>		
245809472	04/11/2022	Judith Meyer	\$85.11	1172	Printed	Expense	<input type="checkbox"/>		
245809473	04/11/2022	Konstantine Karagiannis	\$4.68	1172	Printed	Expense	<input type="checkbox"/>		
245809474	04/11/2022	Lakeshore Learning Materials	\$329.95	1172	Printed	Expense	<input type="checkbox"/>		
245809475	04/11/2022	Lehr, Maggie M	\$166.79	1172	Printed	Expense	<input type="checkbox"/>		
245809476	04/11/2022	Leslie Grady	\$9.47	1172	Printed	Expense	<input type="checkbox"/>		
245809477	04/11/2022	Lupo, Melissa	\$95.67	1172	Printed	Expense	<input type="checkbox"/>		

**LaGrange Area Dept. of Special Education**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/11/2022  
 From Check: 245809430  
 From Voucher: 1172

To Date: 4/11/2022  
 To Check: 245809509  
 To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809478	04/11/2022	Mannix-Richards, Michelle M	\$35.00	1172	Printed	Expense	<input type="checkbox"/>		
245809479	04/11/2022	Manzano, John T	\$9.36	1172	Printed	Expense	<input type="checkbox"/>		
245809480	04/11/2022	Martha Miranda	\$320.00	1172	Printed	Expense	<input type="checkbox"/>		
245809481	04/11/2022	Maruyama, Blythe J	\$131.71	1172	Printed	Expense	<input type="checkbox"/>		
245809482	04/11/2022	Medicaleshop	\$150.00	1172	Printed	Expense	<input type="checkbox"/>		
245809483	04/11/2022	Meyer, Eileen R	\$12.68	1172	Printed	Expense	<input type="checkbox"/>		
245809484	04/11/2022	Morfoot, Carrie A	\$537.08	1172	Printed	Expense	<input type="checkbox"/>		
245809485	04/11/2022	Murphy, Donna	\$225.10	1172	Printed	Expense	<input type="checkbox"/>		
245809486	04/11/2022	O'Malley, Paul E	\$91.75	1172	Printed	Expense	<input type="checkbox"/>		
245809487	04/11/2022	Omni Group (The)	\$24.50	1172	Printed	Expense	<input type="checkbox"/>		
245809488	04/11/2022	Orkin Pest Control	\$72.38	1172	Printed	Expense	<input type="checkbox"/>		
245809489	04/11/2022	Ortiz-Anderson, Regina M	\$23.98	1172	Printed	Expense	<input type="checkbox"/>		
245809490	04/11/2022	Pace Van Pool	\$300.00	1172	Printed	Expense	<input type="checkbox"/>		
245809491	04/11/2022	Quadient Leasing	\$696.00	1172	Printed	Expense	<input type="checkbox"/>		
245809492	04/11/2022	Quality Behavior Solutions	\$1,595.00	1172	Printed	Expense	<input type="checkbox"/>		
245809493	04/11/2022	Rcm Data Corp.	\$280.35	1172	Printed	Expense	<input type="checkbox"/>		
245809494	04/11/2022	Rogus, Brian J	\$156.72	1172	Printed	Expense	<input type="checkbox"/>		
245809495	04/11/2022	Sabatino, Gabriela A	\$43.40	1172	Printed	Expense	<input type="checkbox"/>		
245809496	04/11/2022	Sandra Atilano	\$100.00	1172	Printed	Expense	<input type="checkbox"/>		
245809497	04/11/2022	Schwarz, Lindsay A	\$15.73	1172	Printed	Expense	<input type="checkbox"/>		
245809498	04/11/2022	Searcy Medical Solutions, Inc	\$69.00	1172	Printed	Expense	<input type="checkbox"/>		
245809499	04/11/2022	Soliant Health	\$4,624.00	1172	Printed	Expense	<input type="checkbox"/>		
245809500	04/11/2022	Soverino, Jennifer M	\$9.47	1172	Printed	Expense	<input type="checkbox"/>		
245809501	04/11/2022	Sypkens, Maureen B	\$250.38	1172	Printed	Expense	<input type="checkbox"/>		

**LaGrange Area Dept. of Special Education**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/11/2022  
 From Check: 245809430  
 From Voucher: 1172

To Date: 4/11/2022  
 To Check: 245809509  
 To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809502	04/11/2022	U.S. Postal Service	\$2,000.00	1172	Printed	Expense	<input type="checkbox"/>		
245809503	04/11/2022	Urso, Jacquelyn S	\$1,046.25	1172	Printed	Expense	<input type="checkbox"/>		
245809504	04/11/2022	Village Of La Grange	\$198.34	1172	Printed	Expense	<input type="checkbox"/>		
245809505	04/11/2022	Warehouse Direct, Inc.	\$493.92	1172	Printed	Expense	<input type="checkbox"/>		
245809506	04/11/2022	WEX Bank	\$454.38	1172	Printed	Expense	<input type="checkbox"/>		
245809507	04/11/2022	Winkler, Allison M	\$13.40	1172	Printed	Expense	<input type="checkbox"/>		
245809508	04/11/2022	WM Corporate Services, Inc	\$356.40	1172	Printed	Expense	<input type="checkbox"/>		
245809509	04/11/2022	Woody, Abigail O	\$36.97	1172	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$168,637.99

**End of Report**

# LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1180

Voucher Date: 04/26/2022

Prepared By:

*BChappell*

Printed: 04/25/2022 08:00:00 AM

LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$14,852.57 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Jacquelyn Bogan* 4.25.2022  
Jacquelyn Bogan Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL  
EDUCATION

Fund	Amount
10 EDUCATION	\$14,852.57
	<b>\$14,852.57</b>

LaGrange Area Dept. of Special Education  
1301 W. Cossitt Ave  
LaGrange, IL 60525

**DIRECT DEPOSIT RECEIPT**

DEPOSIT DATE: **4/26/2022**

**DIRECT DEPOSIT AMOUNT: \*\*\*Fourteen Thousand Seven Hundred Ninety and 07/100 Dollars\*\*\* **\$14,790.07****

Holy Guardian Angels Parish  
1144 Harrison  
LaGrange Park, IL 60526

**NON - NEGOTIABLE**

<u>Invoice</u>	<u>Purchase Order</u>	<u>Voucher</u>	<u>Amount</u>
Rent May 22	0	1180	\$14,790.07

LaGrange Area Dept. of Special Education  
1301 W. Cossitt Ave.  
LaGrange, IL 60525

**DIRECT DEPOSIT RECEIPT**

DEPOSIT DATE: **4/26/2022**

DIRECT DEPOSIT AMOUNT: **\*\*\*Sixty Two and 50/100 Dollars\*\*\***

**\$62.50**

Richard Rickelman  
2961 Ashton Court  
Westchester, IL 60154

**NON - NEGOTIABLE**

Invoice

20220330

Purchase Order

0

Voucher

1180

Amount

\$62.50

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# LAGRANGE AREA DEPT. OF SPECIAL EDUCATION VOUCHER

Voucher No: 1182

Voucher Date: 04/26/2022

Prepared By:

*B. Chappell*

Printed: 04/25/2022 08:42:30 AM

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LAGRANGE AREA DEPT. OF SPECIAL EDUCATION is hereby authorized to draw warrants against LAGRANGE AREA DEPT. OF SPECIAL EDUCATION funds for the sum of \$117,002.17 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

*Jacquelyn Bogak* 4.25.2022  
Jacquelyn Bogak Director of Business Services

LAGRANGE AREA DEPT. OF SPECIAL  
EDUCATION

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Fund		Amount
10	EDUCATION	\$95,778.56
20	OPERATIONS & MAINTENANCE	\$21,223.61
		<hr/> <b>\$117,002.17</b>

## LaGrange Area Dept. of Special Education

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/26/2022  
 From Check: 245809510  
 From Voucher: 1182

To Date: 4/26/2022  
 To Check: 245809601  
 To Voucher: 1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809510	04/26/2022	ABC Therapies, LLC	\$4,000.00	1182	Printed	Expense	<input type="checkbox"/>		
245809511	04/26/2022	Adaptive Tech Solutions	\$566.93	1182	Printed	Expense	<input type="checkbox"/>		
245809512	04/26/2022	Albertsons Safeway	\$89.69	1182	Printed	Expense	<input type="checkbox"/>		
245809513	04/26/2022	Amazon Capital Services	\$1,031.41	1182	Printed	Expense	<input type="checkbox"/>		
245809514	04/26/2022	Apple Computer	\$3,289.00	1182	Printed	Expense	<input type="checkbox"/>		
245809515	04/26/2022	Apple Computer Inc	\$17,980.00	1182	Printed	Expense	<input type="checkbox"/>		
245809516	04/26/2022	Attainment Company	\$1,395.00	1182	Printed	Expense	<input type="checkbox"/>		
245809517	04/26/2022	Aya Healthcare	\$2,677.50	1182	Printed	Expense	<input type="checkbox"/>		
245809518	04/26/2022	Bd Of Ed #62	\$423.75	1182	Printed	Expense	<input type="checkbox"/>		
245809519	04/26/2022	Bd Of Ed #92.5	\$25,687.96	1182	Printed	Expense	<input type="checkbox"/>		
245809520	04/26/2022	Bonistalli, Carolyn	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809521	04/26/2022	Boss, Terri J	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809522	04/26/2022	BrightStar Care	\$3,672.00	1182	Printed	Expense	<input type="checkbox"/>		
245809523	04/26/2022	Brunswick, Wendy S	\$224.77	1182	Printed	Expense	<input type="checkbox"/>		
245809524	04/26/2022	Buckingham, Colleen M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809525	04/26/2022	Burcor Properties	\$2,300.00	1182	Printed	Expense	<input type="checkbox"/>		
245809526	04/26/2022	Caccavale, Jovi L	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809527	04/26/2022	Cameron, Jennifer L	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809528	04/26/2022	Canon Solutions America	\$917.76	1182	Printed	Expense	<input type="checkbox"/>		
245809529	04/26/2022	Cervenka, Carrie E	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809530	04/26/2022	Comcast	\$1,540.74	1182	Printed	Expense	<input type="checkbox"/>		
245809531	04/26/2022	ComEd	\$2,697.11	1182	Printed	Expense	<input type="checkbox"/>		
245809532	04/26/2022	Cooper, Lorraine	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809533	04/26/2022	CPI	\$200.00	1182	Printed	Expense	<input type="checkbox"/>		

**LaGrange Area Dept. of Special Education**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date: 4/26/2022  
 From Check: 245809510  
 From Voucher: 1182

To Date: 4/26/2022  
 To Check: 245809601  
 To Voucher: 1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809534	04/26/2022	Cruz-Walsh, Lisa	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809535	04/26/2022	Discount School Supply	\$213.42	1182	Printed	Expense	<input type="checkbox"/>		
245809536	04/26/2022	Donna Rickelman	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809537	04/26/2022	Dore, Heidi L	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809538	04/26/2022	Doyle, Janet	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809539	04/26/2022	Espinosa, Cynthia A	\$27.84	1182	Printed	Expense	<input type="checkbox"/>		
245809540	04/26/2022	Estrada, Jacqueline E	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809541	04/26/2022	Favela Mata, Isabel	\$109.39	1182	Printed	Expense	<input type="checkbox"/>		
245809542	04/26/2022	Finn, Kirsten M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809543	04/26/2022	First Communications LLC	\$299.89	1182	Printed	Expense	<input type="checkbox"/>		
245809544	04/26/2022	Foster, Laura A	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809545	04/26/2022	Fun And Function	\$178.52	1182	Printed	Expense	<input type="checkbox"/>		
245809546	04/26/2022	Gallagher, Susan C	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809547	04/26/2022	Geneva Oatman	\$2,450.00	1182	Printed	Expense	<input type="checkbox"/>		
245809548	04/26/2022	Giancarlo, Dana M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809549	04/26/2022	Groenendyk, Isaac J	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809550	04/26/2022	Illinois State Police	\$2,034.00	1182	Printed	Expense	<input type="checkbox"/>		
245809551	04/26/2022	Intellitext LLC	\$1,620.00	1182	Printed	Expense	<input type="checkbox"/>		
245809552	04/26/2022	InterpreNet, LTD	\$927.92	1182	Printed	Expense	<input type="checkbox"/>		
245809553	04/26/2022	Irby, Stefanie J	\$306.43	1182	Printed	Expense	<input type="checkbox"/>		
245809554	04/26/2022	Irvin, Roger M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809555	04/26/2022	Johnson Controls Security Solutions	\$225.00	1182	Printed	Expense	<input type="checkbox"/>		
245809556	04/26/2022	Kriha Law LLC	\$1,347.50	1182	Printed	Expense	<input type="checkbox"/>		
245809557	04/26/2022	Kristin, Jennifer M	\$178.55	1182	Printed	Expense	<input type="checkbox"/>		

## LaGrange Area Dept. of Special Education

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date:	4/26/2022	To Date:	4/26/2022
From Check:	245809510	To Check:	245809601
From Voucher:	1182	To Voucher:	1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809558	04/26/2022	Language Dynamics Group, LLC	\$356.86	1182	Printed	Expense	<input type="checkbox"/>		
245809559	04/26/2022	Learning A-Z	\$228.00	1182	Printed	Expense	<input type="checkbox"/>		
245809560	04/26/2022	Leslie Grady	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809561	04/26/2022	Loranger, Thomas A	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809562	04/26/2022	Lyons, Shannon	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809563	04/26/2022	Maher, Kenneth W	\$54.94	1182	Printed	Expense	<input type="checkbox"/>		
245809564	04/26/2022	Martin, Courtney AH	\$866.25	1182	Printed	Expense	<input type="checkbox"/>		
245809565	04/26/2022	McCracken, Elizabeth J	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809566	04/26/2022	McDermott, Callan P	\$240.86	1182	Printed	Expense	<input type="checkbox"/>		
245809567	04/26/2022	McMahon, Susan M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809568	04/26/2022	McPartland, Madeleine F	\$132.34	1182	Printed	Expense	<input type="checkbox"/>		
245809569	04/26/2022	Melissa Moreno	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809570	04/26/2022	Miller, Brandi	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809571	04/26/2022	Morfoot, Carrie A	\$577.76	1182	Printed	Expense	<input type="checkbox"/>		
245809572	04/26/2022	Murphy, Donna	\$450.99	1182	Printed	Expense	<input type="checkbox"/>		
245809573	04/26/2022	Nesko Design/Build Electric	\$21,223.61	1182	Printed	Expense	<input type="checkbox"/>		
245809574	04/26/2022	Oosterbaan, Fenner K	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809575	04/26/2022	Ortiz-Anderson, Regina M	\$107.71	1182	Printed	Expense	<input type="checkbox"/>		
245809576	04/26/2022	Peckhart, Melissa	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809577	04/26/2022	Pender, Leanne M	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809578	04/26/2022	Personnel Planners	\$450.00	1182	Printed	Expense	<input type="checkbox"/>		
245809579	04/26/2022	Ranieri, Christine A	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809580	04/26/2022	Raven, Jessica M	\$300.11	1182	Printed	Expense	<input type="checkbox"/>		
245809581	04/26/2022	Rcm Data Corp.	\$99.36	1182	Printed	Expense	<input type="checkbox"/>		

## LaGrange Area Dept. of Special Education

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

Bank Account: OPERATING 2045 184641

From Date:	4/26/2022	To Date:	4/26/2022
From Check:	245809510	To Check:	245809601
From Voucher:	1182	To Voucher:	1182

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809582	04/26/2022	Rogus, Brian J	\$35.74	1182	Printed	Expense	<input type="checkbox"/>		
245809583	04/26/2022	Safeguard Self Storage	\$1,216.00	1182	Printed	Expense	<input type="checkbox"/>		
245809584	04/26/2022	Sandra Atilano	\$160.00	1182	Printed	Expense	<input type="checkbox"/>		
245809585	04/26/2022	Schultz, Kimberly A	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809586	04/26/2022	Schwartz, Janet A	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809587	04/26/2022	Searcy Medical Solutions, Inc	\$48.00	1182	Printed	Expense	<input type="checkbox"/>		
245809588	04/26/2022	Social Thinking	\$466.58	1182	Printed	Expense	<input type="checkbox"/>		
245809589	04/26/2022	Sofia Zarnowiecki	\$112.08	1182	Printed	Expense	<input type="checkbox"/>		
245809590	04/26/2022	Soliant Health	\$3,520.00	1182	Printed	Expense	<input type="checkbox"/>		
245809591	04/26/2022	Sredzinski, Jessica	\$238.00	1182	Printed	Expense	<input type="checkbox"/>		
245809592	04/26/2022	Sypkens, Maureen B	\$384.59	1182	Printed	Expense	<input type="checkbox"/>		
245809593	04/26/2022	Tom, Kerrin G	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809594	04/26/2022	Vega, Janet	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809595	04/26/2022	Virco	\$227.71	1182	Printed	Expense	<input type="checkbox"/>		
245809596	04/26/2022	Vogel, Alexa C	\$185.39	1182	Printed	Expense	<input type="checkbox"/>		
245809597	04/26/2022	Ward, Marisol K	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809598	04/26/2022	Warehouse Direct, Inc.	\$159.21	1182	Printed	Expense	<input type="checkbox"/>		
245809599	04/26/2022	Woodmen of the World	\$2,228.00	1182	Printed	Expense	<input type="checkbox"/>		
245809600	04/26/2022	Yorke, Jodi L	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		
245809601	04/26/2022	Yurchak, Carol T	\$120.00	1182	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$117,002.17

**End of Report**

LaGrange Area Dept. of Special Education

Void Report

Fiscal Year: 2021-2022

Void Date 05/02/2022 Void Reason Lost In Mail

Replacement Bank Account OPERATING 2045 184641

Check No.	Repl. Check No.	Date	Payee	Amount	Status	Voucher
245809450	245809602	04/11/2022	Bonistalli, Carolyn	\$188.31	Printed	1172

Total Amount: \$188.31

End of Report

# LaGrange Area Dept. of Special Education

## Check Listing

Fiscal Year: 2021-2022

### Criteria:

Bank Account: OPERATING 2045 184641

From Date: 5/2/2022  
From Check: 245809602  
From Voucher: 1172

To Date: 5/2/2022  
To Check: 245809602  
To Voucher: 1172

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
245809602	05/02/2022	Bonistalli, Carolyn	\$188.31	1172	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$188.31						
End of Report									

## LaGrange Area Dept. of Special Education

### Function Summary - Revenues

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.4.0000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$50,045.00)	\$50,045.00	\$0.00	\$50,045.00	0.00%
10.4.1200.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$33,337.58)	\$33,337.58	\$0.00	\$33,337.58	0.00%
10.4.1300.0000.000.0000	UNDESIGNATED	(\$23,988,684.47)	(\$890,625.86)	(\$18,578,897.92)	(\$5,409,786.55)	\$0.00	(\$5,409,786.55)	22.55%
10.4.1400.0000.000.0000	UNDESIGNATED	\$0.00	(\$18,783.17)	(\$393,075.13)	\$393,075.13	\$0.00	\$393,075.13	0.00%
10.4.1500.0000.000.0000	UNDESIGNATED	(\$50,000.00)	(\$26,114.01)	(\$94,298.86)	\$44,298.86	\$0.00	\$44,298.86	-88.60%
10.4.1900.0000.000.0000	UNDESIGNATED	\$0.00	(\$2,015.58)	(\$2,015.58)	\$2,015.58	\$0.00	\$2,015.58	0.00%
10.4.2200.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$5,108.35)	\$5,108.35	\$0.00	\$5,108.35	0.00%
10.4.3100.0000.000.0000	UNDESIGNATED	(\$1,650,112.00)	(\$150,010.00)	(\$1,350,090.00)	(\$300,022.00)	\$0.00	(\$300,022.00)	18.18%
10.4.3500.0000.000.0000	UNDESIGNATED	(\$110,000.00)	(\$16,378.19)	(\$79,753.36)	(\$30,246.64)	\$0.00	(\$30,246.64)	27.50%
10.4.3700.0000.000.0000	UNDESIGNATED	(\$588,931.79)	\$0.00	(\$438,117.00)	(\$150,814.79)	\$0.00	(\$150,814.79)	25.61%
10.4.4500.0000.000.0000	UNDESIGNATED	(\$313,082.00)	(\$56,179.53)	(\$270,741.10)	(\$42,340.90)	\$0.00	(\$42,340.90)	13.52%
10.4.4900.0000.000.0000	UNDESIGNATED	(\$653,300.00)	\$0.00	(\$485,091.92)	(\$168,208.08)	\$0.00	(\$168,208.08)	25.75%
	FUND: EDUCATION - 10	(\$27,354,110.26)	(\$1,160,106.34)	(\$21,780,571.80)	(\$5,573,538.46)	\$0.00	(\$5,573,538.46)	20.38%
99.4.1300.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	(\$697.51)	\$697.51	\$0.00	\$697.51	0.00%
99.4.1500.0000.000.0000	UNDESIGNATED	\$0.00	(\$61.05)	(\$158.93)	\$158.93	\$0.00	\$158.93	0.00%
	FUND: ACTIVITY FUND - SHREDDER WORKS - 99	\$0.00	(\$61.05)	(\$856.44)	\$856.44	\$0.00	\$856.44	0.00%
<b>Grand Total:</b>		(\$27,354,110.26)	(\$1,160,167.39)	(\$21,781,428.24)	(\$5,572,682.02)	\$0.00	(\$5,572,682.02)	20.37%

End of Report

# LaGrange Area Dept. of Special Education

## Monthly Revenues

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.4.0000.0000.000.1000	UNDESIGNATED	\$0.00	\$0.00	(\$20.00)	\$20.00	\$0.00	\$20.00	0.00%
10.4.0000.0000.000.2002	UNDESIGNATED	\$0.00	\$0.00	(\$50,000.00)	\$50,000.00	\$0.00	\$50,000.00	0.00%
10.4.4950.0000.000.6110	DHS STEP	\$0.00	\$0.00	(\$603.40)	\$603.40	\$0.00	\$603.40	0.00%
10.4.4998.0000.000.4993	FEDERAL OTHER	\$0.00	\$0.00	(\$82,806.00)	\$82,806.00	\$0.00	\$82,806.00	0.00%
10.4.1200.1000.000.4000	INSTRUCTION	\$0.00	\$0.00	(\$33,337.58)	\$33,337.58	\$0.00	\$33,337.58	0.00%
10.4.0000.0000.100.1000	UNDESIGNATED	\$0.00	\$0.00	(\$25.00)	\$25.00	\$0.00	\$25.00	0.00%
10.4.1342.0000.100.1000	SCHOOL TUITION	(\$1,826,088.75)	(\$95,257.95)	(\$1,660,363.72)	(\$165,725.03)	\$0.00	(\$165,725.03)	9.08%
10.4.1342.0000.100.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$61,796.43)	\$61,796.43	\$0.00	\$61,796.43	0.00%
10.4.1510.0000.100.1000	INTEREST	(\$50,000.00)	(\$26,114.01)	(\$94,298.86)	\$44,298.86	\$0.00	\$44,298.86	-88.60%
10.4.1999.0000.100.1000	MISC REVENUES	\$0.00	(\$2,015.58)	(\$2,015.58)	\$2,015.58	\$0.00	\$2,015.58	0.00%
10.4.2210.0000.100.1000	UNDESIGNATED	\$0.00	\$0.00	(\$765.00)	\$765.00	\$0.00	\$765.00	0.00%
10.4.2210.0000.100.1020	TRAINING	\$0.00	\$0.00	(\$3,174.73)	\$3,174.73	\$0.00	\$3,174.73	0.00%
10.4.2215.0000.100.1020	ASSTIVE TECHNOLOGY	\$0.00	\$0.00	(\$41.27)	\$41.27	\$0.00	\$41.27	0.00%
10.4.3110.0000.100.2000	PERSONNEL REIMBURSEMENT	(\$1,650,112.00)	(\$150,010.00)	(\$1,350,090.00)	(\$300,022.00)	\$0.00	(\$300,022.00)	18.18%
10.4.3510.0000.100.2000	TRANSPORTION REIMBURSEMENT	(\$52,000.00)	(\$7,861.53)	(\$38,281.61)	(\$13,718.39)	\$0.00	(\$13,718.39)	26.38%
10.4.4900.0000.100.4000	MEDICAID OUTREACH	(\$250,000.00)	\$0.00	(\$79,587.51)	(\$170,412.49)	\$0.00	(\$170,412.49)	68.16%
10.4.4998.0000.100.1000	FEDERAL OTHER	\$0.00	\$0.00	(\$16,738.00)	\$16,738.00	\$0.00	\$16,738.00	0.00%
10.4.1400.0000.259.4020	VOC SPEC PRG	\$0.00	\$0.00	(\$27,363.17)	\$27,363.17	\$0.00	\$27,363.17	0.00%
10.4.4505.0000.259.4000	WIA	\$0.00	\$0.00	(\$203,518.94)	\$203,518.94	\$0.00	\$203,518.94	0.00%
10.4.4505.0000.259.4020	WIA	\$0.00	\$0.00	(\$113,557.18)	\$113,557.18	\$0.00	\$113,557.18	0.00%
10.4.1342.0000.300.1000	SCHOOL TUITION	(\$9,615,459.80)	(\$661,271.70)	(\$8,948,418.18)	(\$667,041.62)	\$0.00	(\$667,041.62)	6.94%
10.4.1342.0000.300.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$196,833.91)	\$196,833.91	\$0.00	\$196,833.91	0.00%
10.4.1342.0000.302.1000	SCHOOL TUITION	\$0.00	\$0.00	(\$678.90)	\$678.90	\$0.00	\$678.90	0.00%
10.4.1342.0000.430.1000	SCHOOL TUITION	\$0.00	\$0.00	(\$1,274,326.50)	\$1,274,326.50	\$0.00	\$1,274,326.50	0.00%
10.4.1342.0000.436.1000	SCHOOL TUITION	(\$5,687,971.61)	\$0.00	(\$1,683,072.73)	(\$4,004,898.88)	\$0.00	(\$4,004,898.88)	70.41%
10.4.1342.0000.436.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$106,125.32)	\$106,125.32	\$0.00	\$106,125.32	0.00%
10.4.1342.0000.436.1120	SCHOOL TUITION	\$0.00	\$0.00	\$33,874.45	(\$33,874.45)	\$0.00	(\$33,874.45)	0.00%
10.4.1342.0000.440.1000	ECE Classroom	(\$275,684.05)	\$0.00	(\$118,395.45)	(\$157,288.60)	\$0.00	(\$157,288.60)	57.05%
10.4.1342.0000.440.1020	SCHOOL TUITION	\$0.00	\$0.00	\$17,117.66	(\$17,117.66)	\$0.00	(\$17,117.66)	0.00%
10.4.1342.0000.445.1000	SCHOOL TUITION	(\$187,027.51)	(\$31,311.94)	(\$93,933.26)	(\$93,094.25)	\$0.00	(\$93,094.25)	49.78%
10.4.1342.0000.445.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$9,875.44)	\$9,875.44	\$0.00	\$9,875.44	0.00%
10.4.1342.0000.445.1120	SCHOOL TUITION	\$0.00	\$0.00	\$4,380.07	(\$4,380.07)	\$0.00	(\$4,380.07)	0.00%
10.4.1342.0000.453.1000	SCHOOL TUITION	(\$2,032,912.97)	(\$102,784.27)	(\$1,199,149.86)	(\$833,763.11)	\$0.00	(\$833,763.11)	41.01%
10.4.1342.0000.453.1020	SCHOOL TUITION	\$0.00	\$0.00	\$8,098.14	(\$8,098.14)	\$0.00	(\$8,098.14)	0.00%
10.4.1342.0000.454.1000	SCHOOL TUITION	(\$374,220.14)	\$0.00	\$0.00	(\$374,220.14)	\$0.00	(\$374,220.14)	100.00%
10.4.1342.0000.454.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$103,501.57)	\$103,501.57	\$0.00	\$103,501.57	0.00%
10.4.1342.0000.455.1000	ED HS	(\$715,277.96)	\$0.00	\$0.00	(\$715,277.96)	\$0.00	(\$715,277.96)	100.00%
10.4.1342.0000.459.1000	SCHOOL TUITION	(\$85,103.52)	\$0.00	\$0.00	(\$85,103.52)	\$0.00	(\$85,103.52)	100.00%
10.4.1342.0000.459.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$9,368.88)	\$9,368.88	\$0.00	\$9,368.88	0.00%
10.4.1322.0000.470.1000	SUMMER TUITION	(\$329,320.74)	\$0.00	\$0.00	(\$329,320.74)	\$0.00	(\$329,320.74)	100.00%
10.4.1342.0000.471.1020	UNDESIGNATED	\$0.00	\$0.00	(\$298,797.80)	\$298,797.80	\$0.00	\$298,797.80	0.00%
10.4.1342.0000.533.1000	SCHOOL TUITION	(\$215,143.22)	\$0.00	\$0.00	(\$215,143.22)	\$0.00	(\$215,143.22)	100.00%
10.4.1342.0000.542.1000	SCHOOL TUITION	(\$2,619,474.20)	\$0.00	(\$2,196,834.99)	(\$422,639.21)	\$0.00	(\$422,639.21)	16.13%
10.4.1342.0000.542.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$681,426.93)	\$681,426.93	\$0.00	\$681,426.93	0.00%
10.4.1342.0000.542.1120	SCHOOL TUITION	\$0.00	\$0.00	\$1,389.62	(\$1,389.62)	\$0.00	(\$1,389.62)	0.00%
10.4.3510.0000.542.2000	TRANSPORTION REIMBURSEMENT	(\$58,000.00)	(\$8,516.66)	(\$41,471.75)	(\$16,528.25)	\$0.00	(\$16,528.25)	28.50%
10.4.1342.0000.571.1000	SCHOOL TUITION	(\$25,000.00)	\$0.00	\$0.00	(\$25,000.00)	\$0.00	(\$25,000.00)	100.00%
10.4.3705.0000.704.2000	PRESCHOOL FOR ALL	(\$588,931.79)	\$0.00	(\$438,117.00)	(\$150,814.79)	\$0.00	(\$150,814.79)	25.61%
10.4.1342.0000.901.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$857.99)	\$857.99	\$0.00	\$857.99	0.00%
10.4.2210.0000.901.1020	TRAINING	\$0.00	\$0.00	(\$220.00)	\$220.00	\$0.00	\$220.00	0.00%

## LaGrange Area Dept. of Special Education

### Monthly Revenues

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.4.4900.0000.901.4020	MEDICAID OUTREACH	\$0.00	\$0.00	(\$88,358.60)	\$88,358.60	\$0.00	\$88,358.60	0.00%
10.4.4900.0000.901.4100	MEDICAID OUTREACH	\$0.00	\$0.00	(\$216,998.41)	\$216,998.41	\$0.00	\$216,998.41	0.00%
10.4.2210.3120.901.1000	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	(\$200.00)	\$200.00	\$0.00	\$200.00	0.00%
10.4.2210.3120.901.1100	TRAINING	\$0.00	\$0.00	(\$355.00)	\$355.00	\$0.00	\$355.00	0.00%
10.4.2210.4100.901.1000	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	(\$337.35)	\$337.35	\$0.00	\$337.35	0.00%
10.4.2210.4100.901.1100	TRAINING	\$0.00	\$0.00	(\$15.00)	\$15.00	\$0.00	\$15.00	0.00%
10.4.4505.0000.903.4000	WIA	(\$313,082.00)	\$0.00	\$0.00	(\$313,082.00)	\$0.00	(\$313,082.00)	100.00%
10.4.4505.0000.903.6220	UNDESIGNATED	\$0.00	(\$56,179.53)	\$46,335.02	(\$46,335.02)	\$0.00	(\$46,335.02)	0.00%
10.4.4950.0000.903.4000	DHS STEP	(\$403,300.00)	\$0.00	\$0.00	(\$403,300.00)	\$0.00	(\$403,300.00)	100.00%
10.4.1400.3141.903.6100	VOC SPEC PRG	\$0.00	(\$18,763.17)	(\$267,855.36)	\$267,855.36	\$0.00	\$267,855.36	0.00%
10.4.1400.3141.903.6110	STUDENT STIPENDS	\$0.00	(\$20.00)	(\$97,856.60)	\$97,856.60	\$0.00	\$97,856.60	0.00%
99.4.1510.0000.000.0000	INTEREST	\$0.00	(\$61.05)	(\$158.93)	\$158.93	\$0.00	\$158.93	0.00%
99.4.1342.0000.259.1000	UNDESIGNATED	\$0.00	\$0.00	(\$60.98)	\$60.98	\$0.00	\$60.98	0.00%
99.4.1342.0000.259.1020	SCHOOL TUITION	\$0.00	\$0.00	(\$636.53)	\$636.53	\$0.00	\$636.53	0.00%
<b>Grand Total:</b>		(\$27,354,110.26)	(\$1,160,167.39)	(\$21,781,428.24)	(\$5,572,682.02)	\$0.00	(\$5,572,682.02)	20.37%

End of Report

**LaGrange Area Dept. of Special Education**

**Function Summary - Expenses**

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.0000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$1,413.29	(\$1,413.29)	\$0.00	(\$1,413.29)	0.00%
10.5.1000.0000.000.0000	UNDESIGNATED	\$12,000.00	\$14,835.71	\$170,014.50	(\$158,014.50)	\$48,406.86	(\$206,421.36)	-1720.18%
10.5.1200.0000.000.0000	UNDESIGNATED	\$7,982,675.06	\$637,988.79	\$5,325,071.58	\$2,657,603.48	\$1,699,220.39	\$958,383.09	12.01%
10.5.1300.0000.000.0000	UNDESIGNATED	\$0.00	\$170.24	\$259,429.54	(\$259,429.54)	\$0.00	(\$259,429.54)	0.00%
10.5.1400.0000.000.0000	UNDESIGNATED	\$631,748.39	\$69,052.30	\$620,393.30	\$11,355.09	\$131,715.89	(\$120,360.80)	-19.05%
10.5.2100.0000.000.0000	UNDESIGNATED	\$13,251,451.31	\$1,157,006.00	\$9,469,597.34	\$3,781,853.97	\$3,299,157.39	\$482,696.58	3.64%
10.5.2200.0000.000.0000	UNDESIGNATED	\$306,411.00	\$522.28	\$231,240.31	\$75,170.69	\$11,822.14	\$63,348.55	20.67%
10.5.2300.0000.000.0000	UNDESIGNATED	\$696,305.84	\$26,901.10	\$613,046.00	\$83,259.84	\$50,059.56	\$33,200.28	4.77%
10.5.2400.0000.000.0000	UNDESIGNATED	\$1,732,156.82	\$107,662.74	\$986,099.84	\$746,056.98	\$215,316.43	\$530,740.55	30.64%
10.5.2500.0000.000.0000	UNDESIGNATED	\$1,142,814.66	\$84,417.56	\$1,039,280.07	\$103,534.59	\$46,706.27	\$56,828.32	4.97%
10.5.2600.0000.000.0000	UNDESIGNATED	\$1,032,547.22	\$52,992.95	\$646,208.40	\$386,338.82	\$97,648.81	\$288,690.01	27.96%
10.5.3000.0000.000.0000	UNDESIGNATED	\$0.00	\$0.00	\$11,377.10	(\$11,377.10)	\$0.00	(\$11,377.10)	0.00%
10.5.3700.0000.000.0000	UNDESIGNATED	\$0.00	\$77,668.60	\$342,036.63	(\$342,036.63)	\$0.00	(\$342,036.63)	0.00%
10.5.4100.0000.000.0000	UNDESIGNATED	\$566,000.00	\$25,687.96	\$25,687.96	\$540,312.04	\$0.00	\$540,312.04	95.46%
10.5.4500.0000.000.0000	UNDESIGNATED	\$0.00	\$9.47	\$1,853.90	(\$1,853.90)	\$0.00	(\$1,853.90)	0.00%
10.5.4900.0000.000.0000	UNDESIGNATED	\$0.00	\$9,381.83	\$25,579.94	(\$25,579.94)	\$0.00	(\$25,579.94)	0.00%
	FUND: EDUCATION - 10	\$27,354,110.30	\$2,264,297.53	\$19,768,329.70	\$7,585,780.60	\$5,600,053.74	\$1,985,726.86	7.26%
20.5.2500.0000.000.0000	UNDESIGNATED	\$0.00	\$21,223.61	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
	FUND: OPERATIONS & MAINTENANCE - 20	\$0.00	\$21,223.61	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
	<b>Grand Total:</b>	\$27,354,110.30	\$2,285,521.14	\$19,809,360.67	\$7,544,749.63	\$5,600,053.74	\$1,944,695.89	7.11%

End of Report

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.0000.0000.000.2002	UNDESIGNATED	\$0.00	\$0.00	\$1,312.50	(\$1,312.50)	\$0.00	(\$1,312.50)	0.00%
10.5.2210.3100.000.4993	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$27,240.00	(\$27,240.00)	\$1,215.00	(\$28,455.00)	0.00%
10.5.2210.3107.000.4993	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00%
10.5.2550.3107.000.4993	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$82.64	(\$82.64)	\$0.00	(\$82.64)	0.00%
10.5.0000.4100.000.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$100.79	(\$100.79)	\$0.00	(\$100.79)	0.00%
10.5.1200.4100.000.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$739.98	\$854.80	(\$854.80)	\$0.00	(\$854.80)	0.00%
10.5.1200.5400.000.4993	EQUIPMENT OVER \$5,000	\$0.00	\$9,408.00	\$48,964.00	(\$48,964.00)	\$0.00	(\$48,964.00)	0.00%
10.5.4900.6600.000.1100	FLOW THOUGH	\$0.00	\$9,319.33	\$13,117.98	(\$13,117.98)	\$0.00	(\$13,117.98)	0.00%
10.5.2210.1000.127.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,249.00	(\$2,249.00)	\$0.00	(\$2,249.00)	0.00%
10.5.1200.4118.218.3200	CURRICULUM	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.2630.3050.219.3200	APPS AND SOFTWARE	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.2630.7000.259.6110	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$799.00	(\$799.00)	\$0.00	(\$799.00)	0.00%
10.5.1200.4100.301.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$10.58	(\$10.58)	\$0.00	(\$10.58)	0.00%
10.5.1200.4118.301.1100	CURRICULUM	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.2540.4199.301.1100	PPE/Covid Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2630.7000.301.1100	EQUIPMENT \$500 TO \$4999	\$850.00	\$0.00	\$749.00	\$101.00	\$0.00	\$101.00	11.88%
10.5.2110.3100.302.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$1,449.62	\$3,651.16	(\$3,651.16)	\$0.00	(\$3,651.16)	0.00%
10.5.2410.3100.302.1100	PROFESSIONAL TECHNICAL SERVICE	\$1,451.70	\$0.00	\$0.00	\$1,451.70	\$0.00	\$1,451.70	100.00%
10.5.2150.3107.302.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$980.00	(\$980.00)	\$0.00	(\$980.00)	0.00%
10.5.2630.3196.302.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$920.00	(\$920.00)	\$0.00	(\$920.00)	0.00%
10.5.2630.3230.302.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,000.00	\$0.00	\$183.66	\$816.34	\$0.00	\$816.34	81.63%
10.5.1200.3399.302.1100	TRAVEL LOCAL MILEAGE	\$56.98	\$0.00	\$0.00	\$56.98	\$0.00	\$56.98	100.00%
10.5.2570.3400.302.1100	COMMUNICATION-TELEPHONE	\$0.00	\$463.20	\$2,535.35	(\$2,535.35)	\$0.00	(\$2,535.35)	0.00%
10.5.2570.3401.302.1100	COMMUNICATION-POSTAGE	\$0.00	\$323.52	\$638.11	(\$638.11)	\$0.00	(\$638.11)	0.00%
10.5.1200.4100.302.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$291.99	(\$291.99)	\$0.00	(\$291.99)	0.00%
10.5.1200.4199.302.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2630.7000.302.1100	EQUIPMENT \$500 TO \$4999	\$2,500.00	\$0.00	\$1,598.00	\$902.00	\$0.00	\$902.00	36.08%
10.5.1322.1000.318.1110	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,970.00	(\$2,970.00)	\$0.00	(\$2,970.00)	0.00%
10.5.1322.1000.318.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$28,050.00	(\$28,050.00)	\$0.00	(\$28,050.00)	0.00%
10.5.1322.1100.318.1110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,620.00	(\$4,620.00)	\$0.00	(\$4,620.00)	0.00%
10.5.1322.1100.318.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$5,280.00	(\$5,280.00)	\$0.00	(\$5,280.00)	0.00%
10.5.1322.2110.318.1110	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$37.13	(\$37.13)	\$0.00	(\$37.13)	0.00%
10.5.1322.2110.318.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$264.00	(\$264.00)	\$0.00	(\$264.00)	0.00%
10.5.1322.2120.318.1110	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$207.90	(\$207.90)	\$0.00	(\$207.90)	0.00%
10.5.1322.2120.318.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$237.60	(\$237.60)	\$0.00	(\$237.60)	0.00%
10.5.1322.2130.318.1110	FICA	\$0.00	\$0.00	\$286.44	(\$286.44)	\$0.00	(\$286.44)	0.00%
10.5.1322.2130.318.1111	FICA	\$0.00	\$0.00	\$325.48	(\$325.48)	\$0.00	(\$325.48)	0.00%
10.5.1322.2140.318.1110	MEDICARE	\$0.00	\$0.00	\$110.07	(\$110.07)	\$0.00	(\$110.07)	0.00%
10.5.1322.2140.318.1111	MEDICARE	\$0.00	\$0.00	\$482.88	(\$482.88)	\$0.00	(\$482.88)	0.00%
10.5.2410.4100.319.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$120.74	(\$120.74)	\$0.00	(\$120.74)	0.00%
10.5.2130.2110.320.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.38	\$2.47	(\$2.47)	\$0.19	(\$2.66)	0.00%
10.5.2130.2140.320.1100	MEDICARE	\$0.00	\$0.44	\$4.21	(\$4.21)	\$0.22	(\$4.43)	0.00%
10.5.2130.3100.320.1100	PROFESSIONAL TECHNICAL SERVICE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2130.3107.320.1100	CONTRACTUAL SERVICES	\$0.00	\$18,948.50	\$158,648.70	(\$158,648.70)	\$0.00	(\$158,648.70)	0.00%
10.5.2130.3107.320.1120	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$8,584.00	(\$8,584.00)	\$0.00	(\$8,584.00)	0.00%
10.5.2130.3400.320.1100	COMMUNICATION-TELEPHONE	\$0.00	\$30.00	\$285.00	(\$285.00)	\$75.00	(\$360.00)	0.00%
10.5.2130.4100.320.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$48.00	\$930.23	\$69.77	\$12.11	\$57.66	5.77%
10.5.2130.4199.320.1100	PPE/Covid Supplies	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.2630.7000.320.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$798.20	\$1,201.80	\$0.00	\$1,201.80	60.09%
10.5.2630.3050.321.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2131.3100.321.1100	PROFESSIONAL TECHNICAL SERVICE	\$5,000.00	\$0.00	\$18,326.68	(\$13,326.68)	\$0.00	(\$13,326.68)	-266.53%
10.5.2131.3107.321.1100	CONTRACTUAL SERVICES	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.5.2630.3230.321.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,350.00	\$0.00	\$116.78	\$1,233.22	\$0.00	\$1,233.22	91.35%
10.5.2570.3250.321.1100	ROOM RENTALS	\$4,500.00	\$535.04	\$5,369.10	(\$869.10)	\$0.00	(\$869.10)	-19.31%
10.5.2131.3399.321.1100	TRAVEL LOCAL MILEAGE	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.2570.3400.321.1100	COMMUNICATION-TELEPHONE	\$0.00	\$112.92	\$631.00	(\$631.00)	\$0.00	(\$631.00)	0.00%
10.5.2570.3401.321.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.2131.4100.321.1100	OFFICE SUPPLIES LESS \$499	\$4,500.00	\$0.00	\$1,233.75	\$3,266.25	\$0.00	\$3,266.25	72.58%
10.5.2131.4199.321.1100	PPE/Covid Supplies	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
10.5.2630.7000.321.1100	EQUIPMENT \$500 TO \$4999	\$15,000.00	\$0.00	\$9,204.93	\$5,795.07	\$0.00	\$5,795.07	38.63%
10.5.2140.3100.323.1100	PROFESSIONAL TECHNICAL SERVICE	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2570.3400.323.1100	COMMUNICATION-TELEPHONE	\$0.00	\$112.93	\$631.01	(\$631.01)	\$0.00	(\$631.01)	0.00%
10.5.2570.3401.323.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.2140.4100.323.1100	OFFICE SUPPLIES LESS \$499	\$12,000.00	\$0.00	\$3,617.61	\$8,382.39	\$388.00	\$7,994.39	66.62%
10.5.2140.4199.323.1100	PPE/Covid Supplies	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.2150.6400.323.1100	DUES AND FEES	\$0.00	\$0.00	\$525.00	(\$525.00)	\$0.00	(\$525.00)	0.00%
10.5.2140.7000.323.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$892.50	(\$892.50)	\$0.00	(\$892.50)	0.00%
10.5.2630.7000.323.1100	EQUIPMENT \$500 TO \$4999	\$5,000.00	\$0.00	\$1,598.00	\$3,402.00	\$0.00	\$3,402.00	68.04%
10.5.2630.3050.324.1100	APPS AND SOFTWARE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2132.3100.324.1100	PROFESSIONAL TECHNICAL SERVICE	\$10,250.00	\$0.00	\$0.00	\$10,250.00	\$0.00	\$10,250.00	100.00%
10.5.2630.3230.324.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2570.3250.324.1100	ROOM RENTALS	\$2,500.00	\$267.52	\$2,314.62	\$185.38	\$0.00	\$185.38	7.42%
10.5.2132.3399.324.1100	TRAVEL LOCAL MILEAGE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.5.2570.3400.324.1100	COMMUNICATION-TELEPHONE	\$0.00	\$112.92	\$631.00	(\$631.00)	\$0.00	(\$631.00)	0.00%
10.5.2570.3401.324.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.324.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$4,500.00	(\$4,500.00)	\$0.00	(\$4,500.00)	0.00%
10.5.2132.4100.324.1100	OFFICE SUPPLIES LESS \$499	\$4,500.00	\$0.00	\$1,619.45	\$2,880.55	\$0.00	\$2,880.55	64.01%
10.5.2132.4199.324.1100	PPE/Covid Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2210.6400.324.1100	DUES AND FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2132.7000.324.1100	EQUIPMENT \$500 TO \$4999	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.2630.7000.324.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$4,743.98	(\$4,743.98)	\$0.00	(\$4,743.98)	0.00%
10.5.2110.4199.325.1100	PPE/Covid Supplies	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2630.3050.326.1100	APPS AND SOFTWARE	\$500.00	\$0.00	\$358.20	\$141.80	\$0.00	\$141.80	28.36%
10.5.2150.3107.326.1100	CONTRACTUAL SERVICES	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
10.5.2630.3230.326.1100	REPAIRS AND MAINTENANCE SERVIC	\$800.00	\$0.00	\$410.18	\$389.82	\$0.00	\$389.82	48.73%
10.5.2150.3399.326.1100	TRAVEL LOCAL MILEAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2570.3400.326.1100	COMMUNICATION-TELEPHONE	\$0.00	\$112.92	\$631.00	(\$631.00)	\$0.00	(\$631.00)	0.00%
10.5.2570.3401.326.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.326.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$1,581.71	(\$1,581.71)	\$0.00	(\$1,581.71)	0.00%
10.5.2150.4100.326.1100	OFFICE SUPPLIES LESS \$499	\$3,100.00	\$0.00	\$2,074.25	\$1,025.75	\$491.90	\$533.85	17.22%
10.5.2150.4118.326.1100	CURRICULUM	\$330.00	\$0.00	\$0.00	\$330.00	\$0.00	\$330.00	100.00%
10.5.2150.4199.326.1100	PPE/Covid Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2150.4400.326.1100	PERIODICALS	\$800.00	\$0.00	\$0.00	\$800.00	\$599.95	\$200.05	25.01%
10.5.2150.7000.326.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$700.35	(\$700.35)	\$0.00	(\$700.35)	0.00%
10.5.2630.7000.326.1100	EQUIPMENT \$500 TO \$4999	\$10,600.00	\$0.00	\$10,526.40	\$73.60	\$0.00	\$73.60	0.69%
10.5.2230.3150.347.1100	LOW INCIDENT DIAGNOSTIC TESTIN	\$20,000.00	\$0.00	\$20,355.38	(\$355.38)	\$0.00	(\$355.38)	-1.78%
10.5.2230.3150.347.1120	LOW INCIDENT DIAGNOSTIC TESTIN	\$0.00	\$0.00	(\$1,744.51)	\$1,744.51	\$0.00	\$1,744.51	0.00%
10.5.1020.1000.360.1100	SALARIES, CERTIFIED STAFF	\$10,000.00	\$1,920.00	\$19,606.36	(\$9,606.36)	\$1,560.00	(\$11,166.36)	-111.66%
10.5.1020.2110.360.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$13.58	(\$13.58)	\$0.00	(\$13.58)	0.00%
10.5.1020.2130.360.1100	FICA	\$0.00	\$0.00	\$327.36	(\$327.36)	\$0.00	(\$327.36)	0.00%

# LaGrange Area Dept. of Special Education

## Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1020.2140.360.1100	MEDICARE	\$0.00	\$27.84	\$284.30	(\$284.30)	\$22.62	(\$306.92)	0.00%
10.5.1020.3399.360.1100	TRAVEL LOCAL MILEAGE	\$2,000.00	\$85.11	\$500.17	\$1,499.83	\$0.00	\$1,499.83	74.99%
10.5.2630.3050.430.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$1,432.80	(\$1,432.80)	\$0.00	(\$1,432.80)	0.00%
10.5.2630.3150.430.1100	LOW INCIDENT DIAGNOSTIC TESTIN	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
10.5.2630.3230.430.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,350.00	\$0.00	\$728.84	\$621.16	\$0.00	\$621.16	46.01%
10.5.2540.3250.430.1120	ROOM RENTALS	\$0.00	\$0.00	\$201,854.70	(\$201,854.70)	\$0.00	(\$201,854.70)	0.00%
10.5.2570.3250.430.1100	ROOM RENTALS	\$210,000.00	\$0.00	\$0.00	\$210,000.00	\$0.00	\$210,000.00	100.00%
10.5.1200.3310.430.1100	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$133.28	(\$133.28)	\$0.00	(\$133.28)	0.00%
10.5.2550.3310.430.1100	PUPIL TRANSPORTATION	\$7,700.00	\$0.00	\$0.00	\$7,700.00	\$0.00	\$7,700.00	100.00%
10.5.1200.3399.430.1100	TRAVEL LOCAL MILEAGE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.1200.4100.430.1100	OFFICE SUPPLIES LESS \$499	\$11,800.00	\$589.69	\$3,036.10	\$8,763.90	\$107.39	\$8,656.51	73.36%
10.5.1200.4100.430.1119	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$273.90	(\$273.90)	\$0.00	(\$273.90)	0.00%
10.5.1200.4100.430.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$3,217.71	\$6,517.22	(\$6,517.22)	\$3,072.79	(\$9,590.01)	0.00%
10.5.2630.4100.430.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$299.00	\$299.00	(\$299.00)	\$0.00	(\$299.00)	0.00%
10.5.2130.4103.430.1100	MEDICAL SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1200.4104.430.1100	INK	\$0.00	\$0.00	\$653.05	(\$653.05)	\$431.97	(\$1,085.02)	0.00%
10.5.1200.4118.430.1100	CURRICULUM	\$27,713.00	\$0.00	\$27,077.76	\$635.24	\$0.00	\$635.24	2.29%
10.5.1200.4120.430.1100	CLASSROOM MATERIALS 1	\$600.00	\$0.00	\$438.27	\$161.73	\$0.00	\$161.73	26.96%
10.5.1200.4121.430.1100	CLASSROOM MATERIALS 2	\$800.00	\$0.00	\$745.52	\$54.48	\$0.00	\$54.48	6.81%
10.5.1200.4122.430.1100	CLASSROOM MATERIALS 3	\$1,320.00	\$0.00	\$779.97	\$540.03	\$0.00	\$540.03	40.91%
10.5.1200.4123.430.1100	CLASSROOM MATERIALS 4	\$860.00	\$0.00	\$866.77	(\$6.77)	\$0.00	(\$6.77)	-0.79%
10.5.1200.4124.430.1100	CLASSROOM MATERIALS 5	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1200.4125.430.1100	CLASSROOM MATERIALS 6	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
10.5.1200.4126.430.1100	CLASSROOM MATERIALS 7	\$850.00	\$0.00	\$253.81	\$596.19	\$0.00	\$596.19	70.14%
10.5.1200.4127.430.1100	CLASSROOM MATERIALS 8	\$1,465.00	\$0.00	\$581.14	\$883.86	\$0.00	\$883.86	60.33%
10.5.1200.4128.430.1100	CLASSROOM MATERIALS 9	\$600.00	\$0.00	\$188.90	\$411.10	\$0.00	\$411.10	68.52%
10.5.1200.4129.430.1100	CLASSROOM MATERIALS 10	\$600.00	\$0.00	\$419.45	\$180.55	\$0.00	\$180.55	30.09%
10.5.1200.4130.430.1100	CLASSROOM MATERIALS 9	\$6,600.00	\$0.00	\$4,444.68	\$2,155.32	\$0.00	\$2,155.32	32.65%
10.5.1200.4199.430.1100	PPE/Covid Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1200.5400.430.4993	EQUIPMENT OVER \$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$37,542.93	(\$37,542.93)	0.00%
10.5.2630.7000.430.1100	EQUIPMENT \$500 TO \$4999	\$14,860.00	\$0.00	\$13,068.01	\$1,791.99	\$0.00	\$1,791.99	12.06%
10.5.2630.3050.436.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$1,432.80	(\$1,432.80)	\$0.00	(\$1,432.80)	0.00%
10.5.2215.3099.436.1100	INFINITEC FLOW-FEE	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	100.00%
10.5.1200.3104.436.1100	MIS SERVICES	\$0.00	\$423.75	\$1,271.25	(\$1,271.25)	\$0.00	(\$1,271.25)	0.00%
10.5.1200.3107.436.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$490.84	(\$490.84)	\$0.00	(\$490.84)	0.00%
10.5.1200.3230.436.1100	REPAIRS AND MAINTENANCE SERVIC	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2630.3230.436.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$331.84	(\$331.84)	\$0.00	(\$331.84)	0.00%
10.5.2540.3250.436.1120	ROOM RENTALS	\$0.00	\$0.00	\$51,918.40	(\$51,918.40)	\$0.00	(\$51,918.40)	0.00%
10.5.2570.3250.436.1100	ROOM RENTALS	\$150,000.00	\$243.20	\$2,328.40	\$147,671.60	\$0.00	\$147,671.60	98.45%
10.5.2570.3251.436.1100	COPIER RENTAL	\$0.00	\$696.16	\$696.16	(\$696.16)	\$0.00	(\$696.16)	0.00%
10.5.2550.3310.436.1100	PUPIL TRANSPORTATION	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
10.5.2550.3310.436.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$194.07	(\$194.07)	\$0.00	(\$194.07)	0.00%
10.5.1200.3399.436.1100	TRAVEL LOCAL MILEAGE	\$2,250.00	\$35.74	\$694.06	\$1,555.94	\$0.00	\$1,555.94	69.15%
10.5.2570.3400.436.1100	COMMUNICATION-TELEPHONE	\$750.00	\$338.74	\$1,883.73	(\$1,133.73)	\$0.00	(\$1,133.73)	-151.16%
10.5.2570.3401.436.1100	COMMUNICATION-POSTAGE	\$0.00	\$94.36	\$186.12	(\$186.12)	\$0.00	(\$186.12)	0.00%
10.5.1200.4100.436.1100	OFFICE SUPPLIES LESS \$499	\$7,000.00	\$359.17	\$3,796.31	\$3,203.69	\$227.70	\$2,975.99	42.51%
10.5.1200.4100.436.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$14,139.28	\$19,709.88	(\$19,709.88)	\$10,808.07	(\$30,517.95)	0.00%
10.5.1200.4103.436.1100	MEDICAL SUPPLIES	\$2,500.00	\$0.00	\$976.33	\$1,523.67	\$0.00	\$1,523.67	60.95%
10.5.1200.4104.436.1100	INK	\$7,000.00	\$108.92	\$2,294.94	\$4,705.06	\$282.10	\$4,422.96	63.19%
10.5.1200.4104.436.1120	INK	\$0.00	\$0.00	\$140.43	(\$140.43)	\$0.00	(\$140.43)	0.00%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.4118.436.1100	CURRICULUM	\$13,000.00	\$0.00	\$9,113.08	\$3,886.92	\$0.00	\$3,886.92	29.90%
10.5.1200.4120.436.1100	CLASSROOM MATERIALS 1	\$800.00	\$0.00	\$997.25	(\$197.25)	\$0.00	(\$197.25)	-24.66%
10.5.1200.4121.436.1100	CLASSROOM MATERIALS 2	\$800.00	\$92.73	\$489.17	\$310.83	\$0.00	\$310.83	38.85%
10.5.1200.4122.436.1100	CLASSROOM MATERIALS 3	\$800.00	\$0.00	\$142.77	\$657.23	\$0.00	\$657.23	82.15%
10.5.1200.4123.436.1100	CLASSROOM MATERIALS 4	\$800.00	\$95.01	\$360.06	\$439.94	\$0.00	\$439.94	54.99%
10.5.1200.4124.436.1100	CLASSROOM MATERIALS 5	\$800.00	\$0.00	\$674.92	\$125.08	\$0.00	\$125.08	15.64%
10.5.1200.4125.436.1100	CLASSROOM MATERIALS 6	\$800.00	\$0.00	\$571.75	\$228.25	\$0.00	\$228.25	28.53%
10.5.1200.4126.436.1100	CLASSROOM MATERIALS 7	\$800.00	\$0.00	\$308.75	\$491.25	\$0.00	\$491.25	61.41%
10.5.1200.4127.436.1100	CLASSROOM MATERIALS 8	\$800.00	\$0.00	\$851.56	(\$51.56)	\$30.29	(\$81.85)	-10.23%
10.5.1200.4128.436.1100	CLASSROOM MATERIALS 9	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1200.4129.436.1100	CLASSROOM MATERIALS 10	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1200.4199.436.1100	PPE/Covid Supplies	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.2215.4700.436.1100	SYSTEMS SOFTWARE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.2210.6400.436.1100	DUES AND FEES	\$425.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00	100.00%
10.5.2630.7000.436.1100	EQUIPMENT \$500 TO \$4999	\$9,900.00	\$0.00	\$10,192.85	(\$292.85)	\$0.00	(\$292.85)	-2.96%
10.5.2630.3230.440.1100	REPAIRS AND MAINTENANCE SERVIC	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2570.3250.440.1100	ROOM RENTALS	\$17,500.00	\$0.00	\$0.00	\$17,500.00	\$0.00	\$17,500.00	100.00%
10.5.1200.3399.440.1100	TRAVEL LOCAL MILEAGE	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.1200.4100.440.1100	OFFICE SUPPLIES LESS \$499	\$700.00	\$0.00	\$87.99	\$612.01	\$0.00	\$612.01	87.43%
10.5.1200.4100.440.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$2,992.98	\$5,438.64	(\$5,438.64)	\$0.00	(\$5,438.64)	0.00%
10.5.1200.4104.440.1100	INK	\$500.00	\$0.00	\$387.19	\$112.81	\$0.00	\$112.81	22.56%
10.5.1200.4118.440.1100	CURRICULUM	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.1200.4120.440.1100	CLASSROOM MATERIALS 1	\$500.00	\$0.00	\$145.60	\$354.40	\$0.00	\$354.40	70.88%
10.5.1200.4199.440.1100	PPE/Covid Supplies	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1200.5400.440.4993	EQUIPMENT OVER \$5,000	\$0.00	\$0.00	\$0.00	\$0.00	\$4,948.99	(\$4,948.99)	0.00%
10.5.1200.7000.440.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$1,190.05	\$2,838.95	(\$2,838.95)	\$0.00	(\$2,838.95)	0.00%
10.5.2630.7000.440.1100	EQUIPMENT \$500 TO \$4999	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2630.3230.445.1100	REPAIRS AND MAINTENANCE SERVIC	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2570.3250.445.1100	ROOM RENTALS	\$21,273.00	\$0.00	\$0.00	\$21,273.00	\$0.00	\$21,273.00	100.00%
10.5.2150.3399.445.1100	TRAVEL LOCAL MILEAGE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.1200.4100.445.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$0.00	\$333.31	\$666.69	\$0.00	\$666.69	66.67%
10.5.1200.4104.445.1100	INK	\$1,300.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	100.00%
10.5.1200.4199.445.1100	PPE/Covid Supplies	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.2630.7000.445.1100	EQUIPMENT \$500 TO \$4999	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.1000.1000.453.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$1,595.00	(\$1,595.00)	0.00%
10.5.1200.3104.453.1120	MIS SERVICES	\$0.00	\$0.00	\$1,149.00	(\$1,149.00)	\$0.00	(\$1,149.00)	0.00%
10.5.2630.3230.453.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,500.00	\$0.00	\$589.83	\$910.17	\$0.00	\$910.17	60.68%
10.5.2540.3250.453.1120	ROOM RENTALS	\$0.00	\$0.00	\$21,226.90	(\$21,226.90)	\$0.00	(\$21,226.90)	0.00%
10.5.2570.3250.453.1100	ROOM RENTALS	\$130,000.00	\$0.00	\$0.00	\$130,000.00	\$0.00	\$130,000.00	100.00%
10.5.2550.3310.453.1100	PUPIL TRANSPORTATION	\$1,500.00	\$0.00	\$566.44	\$933.56	\$0.00	\$933.56	62.24%
10.5.2550.3310.453.4993	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$7,989.12	(\$7,989.12)	\$0.00	(\$7,989.12)	0.00%
10.5.1200.3399.453.1100	TRAVEL LOCAL MILEAGE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.2570.3400.453.1100	COMMUNICATION-TELEPHONE	\$2,100.00	\$328.76	\$1,892.75	\$207.25	\$0.00	\$207.25	9.87%
10.5.2570.3401.453.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.3900.453.1100	SOFTWARE LICENSES	\$0.00	\$0.00	\$329.01	(\$329.01)	\$0.00	(\$329.01)	0.00%
10.5.2630.3900.453.1100	SOFTWARE LICENSES	\$1,500.00	\$0.00	\$179.10	\$1,320.90	\$0.00	\$1,320.90	88.06%
10.5.1200.4100.453.1100	OFFICE SUPPLIES LESS \$499	\$10,000.00	\$1,000.13	\$3,434.40	\$6,565.60	\$14.52	\$6,551.08	65.51%
10.5.1200.4100.453.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$1,599.88	\$6,562.58	(\$6,562.58)	\$1,136.01	(\$7,698.59)	0.00%
10.5.2210.4101.453.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$53.67	(\$53.67)	\$0.00	(\$53.67)	0.00%
10.5.1200.4104.453.1100	INK	\$1,500.00	\$0.00	\$104.58	\$1,395.42	\$0.00	\$1,395.42	93.03%

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**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2210.4104.453.1100	INK	\$0.00	\$0.00	\$643.06	(\$643.06)	\$0.00	(\$643.06)	0.00%
10.5.1200.4118.453.1100	CURRICULUM	\$7,500.00	\$694.58	\$3,244.47	\$4,255.53	\$0.00	\$4,255.53	56.74%
10.5.1200.4120.453.1100	CLASSROOM MATERIALS 1	\$0.00	\$213.42	\$4,374.82	(\$4,374.82)	\$55.00	(\$4,429.82)	0.00%
10.5.1200.4127.453.1100	CLASSROOM MATERIALS 8	\$0.00	\$0.00	\$56.68	(\$56.68)	\$0.00	(\$56.68)	0.00%
10.5.1200.4130.453.1100	CLASSROOM MATERIALS 9	\$0.00	\$0.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
10.5.1200.4199.453.1100	PPE/Covid Supplies	\$2,200.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	100.00%
10.5.1200.7000.453.4993	EQUIPMENT \$500 TO \$4999	\$0.00	\$18,449.99	\$18,449.99	(\$18,449.99)	\$0.00	(\$18,449.99)	0.00%
10.5.2630.7000.453.1100	EQUIPMENT \$500 TO \$4999	\$5,800.00	\$0.00	\$2,531.99	\$3,268.01	\$0.00	\$3,268.01	56.35%
10.5.1322.1000.454.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$12,858.64	(\$12,858.64)	\$0.00	(\$12,858.64)	0.00%
10.5.1322.2110.454.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$160.73	(\$160.73)	\$0.00	(\$160.73)	0.00%
10.5.1322.2140.454.1111	MEDICARE	\$0.00	\$0.00	\$183.09	(\$183.09)	\$0.00	(\$183.09)	0.00%
10.5.2410.3100.454.1100	PROFESSIONAL TECHNICAL SERVICE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1200.3230.454.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$375.59	(\$375.59)	\$0.00	(\$375.59)	0.00%
10.5.2630.3230.454.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.3399.454.1100	TRAVEL LOCAL MILEAGE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.1322.3399.454.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$73.14	(\$73.14)	\$0.00	(\$73.14)	0.00%
10.5.2570.3400.454.1100	COMMUNICATION-TELEPHONE	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
10.5.2570.3401.454.1100	COMMUNICATION-POSTAGE	\$0.00	\$80.88	\$159.53	(\$159.53)	\$0.00	(\$159.53)	0.00%
10.5.1200.4100.454.1100	OFFICE SUPPLIES LESS \$499	\$1,000.00	\$17.46	\$177.50	\$822.50	\$0.00	\$822.50	82.25%
10.5.2210.4101.454.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$364.47	(\$364.47)	\$0.00	(\$364.47)	0.00%
10.5.1200.4118.454.1100	CURRICULUM	\$0.00	\$0.00	\$216.63	(\$216.63)	\$0.00	(\$216.63)	0.00%
10.5.1200.4199.454.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.7000.454.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$2,397.00	(\$2,397.00)	\$0.00	(\$2,397.00)	0.00%
10.5.2630.7000.454.1100	EQUIPMENT \$500 TO \$4999	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
10.5.2630.3050.455.1100	APPS AND SOFTWARE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2540.3104.455.1100	MIS SERVICES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3210.455.1100	PROPERTY SERVICES-DISPOSAL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.3230.455.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$400.78	(\$400.78)	\$0.00	(\$400.78)	0.00%
10.5.2630.3230.455.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,500.00	\$0.00	\$8.34	\$1,491.66	\$0.00	\$1,491.66	99.44%
10.5.2570.3250.455.1100	ROOM RENTALS	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
10.5.1200.3310.455.1100	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$133.28	(\$133.28)	\$0.00	(\$133.28)	0.00%
10.5.2550.3310.455.1100	PUPIL TRANSPORTATION	\$1,000.00	\$0.00	\$999.60	\$0.40	\$0.00	\$0.40	0.04%
10.5.2550.3310.455.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$258.76	(\$258.76)	\$0.00	(\$258.76)	0.00%
10.5.1200.3399.455.1100	TRAVEL LOCAL MILEAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3400.455.1100	COMMUNICATION-TELEPHONE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3401.455.1100	COMMUNICATION-POSTAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2540.3700.455.1100	PROPERTY SERVICES-WATER SERVIC	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.1200.4100.455.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$198.03	\$3,004.97	(\$1,004.97)	\$0.00	(\$1,004.97)	-50.25%
10.5.1200.4100.455.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$3,907.88	(\$3,907.88)	\$0.00	(\$3,907.88)	0.00%
10.5.2210.4101.455.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$352.12	(\$352.12)	\$0.00	(\$352.12)	0.00%
10.5.1200.4104.455.1100	INK	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1200.4118.455.1100	CURRICULUM	\$3,000.00	\$0.00	\$388.22	\$2,611.78	\$0.00	\$2,611.78	87.06%
10.5.1200.4120.455.1100	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$1,780.48	(\$1,780.48)	\$0.00	(\$1,780.48)	0.00%
10.5.1200.4130.455.1100	CLASSROOM MATERIALS 9	\$0.00	\$0.00	\$25.00	(\$25.00)	\$0.00	(\$25.00)	0.00%
10.5.1200.4199.455.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1200.7000.455.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$799.00	(\$799.00)	\$0.00	(\$799.00)	0.00%
10.5.2630.7000.455.1100	EQUIPMENT \$500 TO \$4999	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.1400.1100.459.1100	SALARIES, NON CERTIFIED STAFF	\$18,268.70	\$0.00	\$0.00	\$18,268.70	\$0.00	\$18,268.70	100.00%
10.5.1400.1100.459.6220	SALARIES, NON CERTIFIED STAFF	\$13,558.30	\$2,652.26	\$21,418.08	(\$7,859.78)	\$10,608.92	(\$18,468.70)	-136.22%
10.5.4950.1104.459.1100	AIDE SALARIES	\$0.00	\$0.00	\$399.00	(\$399.00)	\$0.00	(\$399.00)	0.00%

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# LaGrange Area Dept. of Special Education

## Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.4950.1104.459.6100	AIDE SALARIES	\$0.00	\$62.50	\$2,889.71	(\$2,889.71)	\$0.00	(\$2,889.71)	0.00%
10.5.1400.2120.459.1100	MUNICIPAL RETIREMENT	\$411.05	\$0.00	\$0.00	\$411.05	\$0.00	\$411.05	100.00%
10.5.1400.2120.459.6220	MUNICIPAL RETIREMENT	\$305.06	\$59.68	\$660.98	(\$355.92)	\$29.84	(\$385.76)	-126.45%
10.5.1400.2130.459.1100	FICA	\$1,132.66	\$0.00	\$0.00	\$1,132.66	\$0.00	\$1,132.66	100.00%
10.5.1400.2130.459.6220	FICA	\$840.61	\$158.82	\$1,263.04	(\$422.43)	\$79.41	(\$501.84)	-59.70%
10.5.1400.2140.459.1100	MEDICARE	\$264.90	\$0.00	\$0.00	\$264.90	\$0.00	\$264.90	100.00%
10.5.1400.2140.459.6220	MEDICARE	\$196.60	\$37.14	\$295.38	(\$98.78)	\$18.57	(\$117.35)	-59.69%
10.5.1400.2210.459.1100	LIFE INSURANCE	\$79.21	\$0.00	\$0.00	\$79.21	\$0.00	\$79.21	100.00%
10.5.1400.2210.459.6220	LIFE INSURANCE	\$58.79	\$4.60	\$36.80	\$21.99	\$2.30	\$19.69	33.49%
10.5.1400.2220.459.1100	MEDICAL INSURANCE	\$3,819.78	\$0.00	\$0.00	\$3,819.78	\$0.00	\$3,819.78	100.00%
10.5.1400.2220.459.6220	MEDICAL INSURANCE	\$2,834.89	\$648.60	\$5,577.04	(\$2,742.15)	\$324.30	(\$3,066.45)	-108.17%
10.5.1400.2230.459.1100	DENTAL INSURANCE	\$275.01	\$0.00	\$0.00	\$275.01	\$0.00	\$275.01	100.00%
10.5.1400.2230.459.6220	DENTAL INSURANCE	\$204.10	\$46.52	\$372.16	(\$168.06)	\$23.26	(\$191.32)	-93.74%
10.5.1400.3100.459.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$120.00	(\$120.00)	\$0.00	(\$120.00)	0.00%
10.5.1400.3230.459.1100	REPAIRS AND MAINTENANCE SERVIC	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2570.3251.459.1100	COPIER RENTAL	\$0.00	\$0.00	\$43.67	(\$43.67)	\$0.00	(\$43.67)	0.00%
10.5.1400.3310.459.1100	PUPIL TRANSPORTATION	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.5.1400.4100.459.1100	OFFICE SUPPLIES LESS \$499	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1400.4100.459.6100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	(\$1,000.00)	\$1,000.00	\$0.00	\$1,000.00	0.00%
10.5.1400.4199.459.1100	PPE/Covid Supplies	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.1400.7000.459.1100	EQUIPMENT \$500 TO \$4999	\$5,100.00	\$0.00	\$0.00	\$5,100.00	\$0.00	\$5,100.00	100.00%
10.5.2630.7000.459.1100	EQUIPMENT \$500 TO \$4999	\$0.00	\$0.00	\$4,985.52	(\$4,985.52)	\$0.00	(\$4,985.52)	0.00%
10.5.2110.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$330.00	(\$330.00)	\$0.00	(\$330.00)	0.00%
10.5.2140.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$1,210.00	(\$1,210.00)	\$0.00	(\$1,210.00)	0.00%
10.5.2150.1000.470.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$2,060.00	(\$2,060.00)	\$0.00	(\$2,060.00)	0.00%
10.5.2410.1000.470.1110	SALARIES, CERTIFIED STAFF	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
10.5.1200.1005.470.1110	STIPENDS-CERTIFIED	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
10.5.1200.1100.470.1110	SALARIES, NON CERTIFIED STAFF	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.00%
10.5.2130.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$6,300.00	(\$6,300.00)	\$0.00	(\$6,300.00)	0.00%
10.5.2131.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,480.00	(\$4,480.00)	\$0.00	(\$4,480.00)	0.00%
10.5.2132.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$1,880.00	(\$1,880.00)	\$0.00	(\$1,880.00)	0.00%
10.5.2540.1100.470.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$562.50	(\$562.50)	\$0.00	(\$562.50)	0.00%
10.5.2610.1100.470.1110	SALARIES, NON CERTIFIED STAFF	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
10.5.1200.2110.470.1110	TEACHER'S RETIREMENT (TRS)	\$142.00	\$0.00	\$0.00	\$142.00	\$0.00	\$142.00	100.00%
10.5.2110.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$4.12	(\$4.12)	\$0.00	(\$4.12)	0.00%
10.5.2140.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$15.12	(\$15.12)	\$0.00	(\$15.12)	0.00%
10.5.2150.2110.470.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$25.75	(\$25.75)	\$0.00	(\$25.75)	0.00%
10.5.2410.2110.470.1110	TEACHER'S RETIREMENT (TRS)	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
10.5.1200.2120.470.1110	MUNICIPAL RETIREMENT	\$24,290.00	\$0.00	\$0.00	\$24,290.00	\$0.00	\$24,290.00	100.00%
10.5.2130.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$283.50	(\$283.50)	\$0.00	(\$283.50)	0.00%
10.5.2131.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$201.60	(\$201.60)	\$0.00	(\$201.60)	0.00%
10.5.2132.2120.470.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$84.60	(\$84.60)	\$0.00	(\$84.60)	0.00%
10.5.2610.2120.470.1110	MUNICIPAL RETIREMENT	\$624.00	\$0.00	\$0.00	\$624.00	\$0.00	\$624.00	100.00%
10.5.1200.2130.470.1110	FICA	\$74.00	\$0.00	\$0.00	\$74.00	\$0.00	\$74.00	100.00%
10.5.2130.2130.470.1111	FICA	\$0.00	\$0.00	\$390.60	(\$390.60)	\$0.00	(\$390.60)	0.00%
10.5.2131.2130.470.1111	FICA	\$0.00	\$0.00	\$275.78	(\$275.78)	\$0.00	(\$275.78)	0.00%
10.5.2132.2130.470.1111	FICA	\$0.00	\$0.00	\$116.56	(\$116.56)	\$0.00	(\$116.56)	0.00%
10.5.2540.2130.470.1111	FICA	\$0.00	\$0.00	\$34.88	(\$34.88)	\$0.00	(\$34.88)	0.00%
10.5.2610.2130.470.1110	FICA	\$403.00	\$0.00	\$0.00	\$403.00	\$0.00	\$403.00	100.00%
10.5.1200.2140.470.1110	MEDICARE	\$236.00	\$0.00	\$0.00	\$236.00	\$0.00	\$236.00	100.00%

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## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2110.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$4.22	(\$4.22)	\$0.00	(\$4.22)	0.00%
10.5.2130.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$91.35	(\$91.35)	\$0.00	(\$91.35)	0.00%
10.5.2131.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$64.49	(\$64.49)	\$0.00	(\$64.49)	0.00%
10.5.2132.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$27.26	(\$27.26)	\$0.00	(\$27.26)	0.00%
10.5.2140.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$17.56	(\$17.56)	\$0.00	(\$17.56)	0.00%
10.5.2150.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$29.88	(\$29.88)	\$0.00	(\$29.88)	0.00%
10.5.2410.2140.470.1110	MEDICARE	\$114.00	\$0.00	\$0.00	\$114.00	\$0.00	\$114.00	100.00%
10.5.2540.2140.470.1111	MEDICARE	\$0.00	\$0.00	\$8.16	(\$8.16)	\$0.00	(\$8.16)	0.00%
10.5.2610.2140.470.1110	MEDICARE	\$95.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	100.00%
10.5.2410.2210.470.1110	LIFE INSURANCE	\$18.00	\$0.00	\$0.00	\$18.00	\$0.00	\$18.00	100.00%
10.5.2610.2210.470.1110	LIFE INSURANCE	\$23.00	\$0.00	\$0.00	\$23.00	\$0.00	\$23.00	100.00%
10.5.2410.2220.470.1110	MEDICAL INSURANCE	\$2,048.00	\$0.00	\$0.00	\$2,048.00	\$0.00	\$2,048.00	100.00%
10.5.2610.2220.470.1110	MEDICAL INSURANCE	\$4,095.00	\$0.00	\$0.00	\$4,095.00	\$0.00	\$4,095.00	100.00%
10.5.2410.2230.470.1110	DENTAL INSURANCE	\$163.00	\$0.00	\$0.00	\$163.00	\$0.00	\$163.00	100.00%
10.5.2610.2230.470.1110	DENTAL INSURANCE	\$326.00	\$0.00	\$0.00	\$326.00	\$0.00	\$326.00	100.00%
10.5.1200.3250.470.1110	ROOM RENTALS	\$1,495.00	\$0.00	\$0.00	\$1,495.00	\$0.00	\$1,495.00	100.00%
10.5.1322.3250.470.1100	ROOM RENTALS	\$0.00	\$170.24	\$1,289.40	(\$1,289.40)	\$0.00	(\$1,289.40)	0.00%
10.5.2570.3250.470.1100	ROOM RENTALS	\$0.00	\$0.00	\$340.48	(\$340.48)	\$0.00	(\$340.48)	0.00%
10.5.2570.3250.470.1110	ROOM RENTALS	\$65,000.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	100.00%
10.5.2570.3250.470.1120	ROOM RENTALS	\$0.00	\$0.00	\$83,670.00	(\$83,670.00)	\$0.00	(\$83,670.00)	0.00%
10.5.1200.3399.470.1110	TRAVEL LOCAL MILEAGE	\$78.00	\$0.00	\$0.00	\$78.00	\$0.00	\$78.00	100.00%
10.5.1200.4100.470.1110	OFFICE SUPPLIES LESS \$499	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.1322.4100.470.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$4,219.65	(\$4,219.65)	\$0.00	(\$4,219.65)	0.00%
10.5.1200.4118.474.1100	CURRICULUM	\$0.00	\$0.00	\$47.92	(\$47.92)	\$0.00	(\$47.92)	0.00%
10.5.1322.1000.480.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$99,769.50	(\$99,769.50)	\$0.00	(\$99,769.50)	0.00%
10.5.1322.1100.480.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$9,354.00	(\$9,354.00)	\$0.00	(\$9,354.00)	0.00%
10.5.2130.1100.480.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$3,020.00	(\$3,020.00)	\$0.00	(\$3,020.00)	0.00%
10.5.1322.1104.480.1111	AIDE SALARIES	\$0.00	\$0.00	\$68,056.50	(\$68,056.50)	\$0.00	(\$68,056.50)	0.00%
10.5.1322.2110.480.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$1,034.50	(\$1,034.50)	\$0.00	(\$1,034.50)	0.00%
10.5.1322.2120.480.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$1,616.59	(\$1,616.59)	\$0.00	(\$1,616.59)	0.00%
10.5.2130.2120.480.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$135.90	(\$135.90)	\$0.00	(\$135.90)	0.00%
10.5.1322.2130.480.1111	FICA	\$0.00	\$0.00	\$6,368.82	(\$6,368.82)	\$0.00	(\$6,368.82)	0.00%
10.5.2130.2130.480.1111	FICA	\$0.00	\$0.00	\$184.13	(\$184.13)	\$0.00	(\$184.13)	0.00%
10.5.1322.2140.480.1111	MEDICARE	\$0.00	\$0.00	\$2,569.23	(\$2,569.23)	\$0.00	(\$2,569.23)	0.00%
10.5.2130.2140.480.1111	MEDICARE	\$0.00	\$0.00	\$43.06	(\$43.06)	\$0.00	(\$43.06)	0.00%
10.5.1322.1104.535.1111	AIDE SALARIES	\$0.00	\$0.00	\$4,811.14	(\$4,811.14)	\$0.00	(\$4,811.14)	0.00%
10.5.1322.2120.535.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$192.19	(\$192.19)	\$0.00	(\$192.19)	0.00%
10.5.1322.2130.535.1111	FICA	\$0.00	\$0.00	\$292.48	(\$292.48)	\$0.00	(\$292.48)	0.00%
10.5.1322.2140.535.1111	MEDICARE	\$0.00	\$0.00	\$68.40	(\$68.40)	\$0.00	(\$68.40)	0.00%
10.5.1207.3100.542.1100	PROFESSIONAL TECHNICAL SERVICE	\$22,000.00	\$3,990.26	\$31,966.76	(\$9,966.76)	\$0.00	(\$9,966.76)	-45.30%
10.5.1207.3102.542.1100	ADMINSTRATIVE FEES/BUILDING	\$25,000.00	\$4,528.00	\$24,580.00	\$420.00	\$0.00	\$420.00	1.68%
10.5.1207.3106.542.1100	LADSE INTERNAL TRANSFER	\$90,000.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	100.00%
10.5.1207.3120.542.1100	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	\$7,494.87	(\$7,494.87)	\$0.00	(\$7,494.87)	0.00%
10.5.1207.3190.542.1100	OTHER PROFESSIONAL/TECHNICAL (	\$0.00	\$3,540.00	\$33,120.00	(\$33,120.00)	\$0.00	(\$33,120.00)	0.00%
10.5.1207.3230.542.1100	REPAIRS AND MAINTENANCE SERVIC	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.2540.3230.542.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$293.55	(\$293.55)	\$0.00	(\$293.55)	0.00%
10.5.1207.3250.542.1100	ROOM RENTALS	\$465,000.00	\$0.00	\$478,058.36	(\$13,058.36)	\$0.00	(\$13,058.36)	-2.81%
10.5.2570.3251.542.1100	COPIER RENTAL	\$2,100.00	(\$788.85)	\$639.28	\$1,460.72	\$0.00	\$1,460.72	69.56%
10.5.2570.3251.542.1120	COPIER RENTAL	\$0.00	(\$275.22)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10.5.2550.3310.542.1100	PUPIL TRANSPORTATION	\$18,350.00	\$754.38	\$5,829.34	\$12,520.66	\$0.00	\$12,520.66	68.23%

**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2550.3310.542.1120	PUPIL TRANSPORTATION	\$0.00	\$0.00	\$400.00	(\$400.00)	\$0.00	(\$400.00)	0.00%
10.5.1207.3322.542.1100	EXPENSE REIMBURSEMENT	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00	100.00%
10.5.1207.3325.542.1100	CONFERENCE REGISTRATION	\$1,150.00	\$0.00	\$945.00	\$205.00	\$100.00	\$105.00	9.13%
10.5.2210.3325.542.1100	CONFERENCE REGISTRATION	\$0.00	\$0.00	\$51.50	(\$51.50)	\$0.00	(\$51.50)	0.00%
10.5.1207.3395.542.1100	CONFERENCE EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.1207.3399.542.1100	TRAVEL LOCAL MILEAGE	\$3,000.00	\$0.00	\$78.76	\$2,921.24	\$0.00	\$2,921.24	97.37%
10.5.2570.3400.542.1100	COMMUNICATION-TELEPHONE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2570.3401.542.1100	COMMUNICATION-POSTAGE	\$0.00	\$242.64	\$478.54	(\$478.54)	\$0.00	(\$478.54)	0.00%
10.5.1207.3900.542.1100	SOFTWARE LICENSES	\$3,100.00	\$0.00	\$1,600.00	\$1,500.00	\$0.00	\$1,500.00	48.39%
10.5.1207.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$542.75	\$3,624.18	(\$1,624.18)	\$3,716.49	(\$5,340.67)	-267.03%
10.5.1207.4100.542.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$2,974.00	\$4,469.00	(\$4,469.00)	\$890.97	(\$5,359.97)	0.00%
10.5.2130.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$69.00	\$69.00	(\$69.00)	\$0.00	(\$69.00)	0.00%
10.5.2630.4100.542.1100	OFFICE SUPPLIES LESS \$499	\$4,200.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	100.00%
10.5.1207.4101.542.1100	Supplies (DHH community based	\$0.00	\$337.01	\$1,969.60	(\$1,969.60)	\$0.00	(\$1,969.60)	0.00%
10.5.1207.4102.542.1100	DHH SCHOLARSHIPS	\$0.00	(\$350.00)	(\$350.00)	\$350.00	\$0.00	\$350.00	0.00%
10.5.1207.4118.542.1100	CURRICULUM	\$800.00	\$0.00	\$1,510.76	(\$710.76)	\$0.00	(\$710.76)	-88.85%
10.5.1207.4118.542.4993	CURRICULUM	\$0.00	\$0.00	\$1,979.62	(\$1,979.62)	\$0.00	(\$1,979.62)	0.00%
10.5.1207.4199.542.1100	PPE/Covid Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.1207.6400.542.1100	DUES AND FEES	\$0.00	(\$12,711.41)	\$22,684.60	(\$22,684.60)	\$30.00	(\$22,714.60)	0.00%
10.5.1207.7000.542.1100	EQUIPMENT \$500 TO \$4999	\$10,000.00	\$0.00	\$66.46	\$9,933.54	\$0.00	\$9,933.54	99.34%
10.5.2630.7000.542.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.1207.1000.571.1110	SALARIES, CERTIFIED STAFF	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
10.5.1322.1000.571.1111	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$1,600.00	(\$1,600.00)	\$0.00	(\$1,600.00)	0.00%
10.5.1207.1104.571.1110	AIDE SALARIES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
10.5.1322.1104.571.1111	AIDE SALARIES	\$0.00	\$0.00	\$1,713.09	(\$1,713.09)	\$0.00	(\$1,713.09)	0.00%
10.5.1207.2110.571.1110	TEACHER'S RETIREMENT (TRS)	\$234.00	\$0.00	\$0.00	\$234.00	\$0.00	\$234.00	100.00%
10.5.1322.2110.571.1111	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$10.00	(\$10.00)	\$0.00	(\$10.00)	0.00%
10.5.1207.2120.571.1110	MUNICIPAL RETIREMENT	\$333.00	\$0.00	\$0.00	\$333.00	\$0.00	\$333.00	100.00%
10.5.1322.2120.571.1111	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$113.08	(\$113.08)	\$0.00	(\$113.08)	0.00%
10.5.1207.2130.571.1110	FICA	\$188.00	\$0.00	\$0.00	\$188.00	\$0.00	\$188.00	100.00%
10.5.1322.2130.571.1111	FICA	\$0.00	\$0.00	\$155.82	(\$155.82)	\$0.00	(\$155.82)	0.00%
10.5.1207.2140.571.1110	MEDICARE	\$286.00	\$0.00	\$0.00	\$286.00	\$0.00	\$286.00	100.00%
10.5.1322.2140.571.1111	MEDICARE	\$0.00	\$0.00	\$48.05	(\$48.05)	\$0.00	(\$48.05)	0.00%
10.5.1207.2210.571.1110	LIFE INSURANCE	\$14.00	\$0.00	\$0.00	\$14.00	\$0.00	\$14.00	100.00%
10.5.1207.2220.571.1110	MEDICAL INSURANCE	\$3,691.00	\$0.00	\$0.00	\$3,691.00	\$0.00	\$3,691.00	100.00%
10.5.1207.2230.571.1110	DENTAL INSURANCE	\$154.00	\$0.00	\$0.00	\$154.00	\$0.00	\$154.00	100.00%
10.5.1207.3399.571.1110	TRAVEL LOCAL MILEAGE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.1207.4100.571.1100	OFFICE SUPPLIES LESS \$499	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.5.3705.3100.704.2100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$1,319.28	(\$1,319.28)	\$0.00	(\$1,319.28)	0.00%
10.5.3000.4100.704.2090	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$179.10	(\$179.10)	\$0.00	(\$179.10)	0.00%
10.5.3000.4100.704.2100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
10.5.3705.4100.704.2100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$526.40	(\$526.40)	\$0.00	(\$526.40)	0.00%
10.5.3000.4118.704.2100	CURRICULUM	\$0.00	\$0.00	\$10,698.00	(\$10,698.00)	\$0.00	(\$10,698.00)	0.00%
10.5.3705.6600.704.2100	FLOW THOUGH	\$0.00	\$77,668.60	\$340,190.95	(\$340,190.95)	\$0.00	(\$340,190.95)	0.00%
10.5.4120.6600.704.2100	FLOW THOUGH	\$566,000.00	\$25,687.96	\$25,687.96	\$540,312.04	\$0.00	\$540,312.04	95.46%
10.5.1000.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$294.98	(\$294.98)	\$0.00	(\$294.98)	0.00%
10.5.1200.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$1,624.88	(\$1,624.88)	\$0.00	(\$1,624.88)	0.00%
10.5.2320.4199.773.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$180.00	(\$180.00)	\$0.00	(\$180.00)	0.00%
10.5.2570.3250.900.1100	ROOM RENTALS	\$0.00	\$20,968.02	\$223,621.41	(\$223,621.41)	\$0.00	(\$223,621.41)	0.00%
10.5.2570.3251.900.1100	COPIER RENTAL	\$0.00	\$472.40	\$591.96	(\$591.96)	\$0.00	(\$591.96)	0.00%

**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

From Date: 4/1/2022

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- Subtotal by Collapse Mask   
  Include pre encumbrance   
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2570.3251.900.1120	COPIER RENTAL	\$0.00	\$275.22	\$275.22	(\$275.22)	\$0.00	(\$275.22)	0.00%
10.5.1200.4100.900.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$89.94	\$2,345.59	(\$2,345.59)	\$31.39	(\$2,376.98)	0.00%
10.5.2540.4100.900.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$287.56	(\$287.56)	\$0.00	(\$287.56)	0.00%
10.5.1200.6400.900.1100	DUES AND FEES	\$0.00	\$0.00	\$24.20	(\$24.20)	\$0.00	(\$24.20)	0.00%
10.5.2210.1005.901.1100	STIPENDS-CERTIFIED	\$25,000.00	\$0.00	\$8,249.50	\$16,750.50	\$0.00	\$16,750.50	67.00%
10.5.2540.1100.901.1111	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$4,872.00	(\$4,872.00)	\$0.00	(\$4,872.00)	0.00%
10.5.2210.1105.901.1100	STIPENDS- NON CERTIFIED	\$0.00	\$0.00	\$825.00	(\$825.00)	\$0.00	(\$825.00)	0.00%
10.5.2130.2110.901.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.30	\$1.95	(\$1.95)	\$0.15	(\$2.10)	0.00%
10.5.2210.2110.901.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$30.94	(\$30.94)	\$0.00	(\$30.94)	0.00%
10.5.2210.2120.901.1100	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$18.56	(\$18.56)	\$0.00	(\$18.56)	0.00%
10.5.2210.2130.901.1100	FICA	\$0.00	\$0.00	\$147.44	(\$147.44)	\$0.00	(\$147.44)	0.00%
10.5.2540.2130.901.1111	FICA	\$0.00	\$0.00	\$302.06	(\$302.06)	\$0.00	(\$302.06)	0.00%
10.5.2130.2140.901.1100	MEDICARE	\$0.00	\$0.32	\$3.04	(\$3.04)	\$0.16	(\$3.20)	0.00%
10.5.2210.2140.901.1100	MEDICARE	\$0.00	\$0.00	\$68.75	(\$68.75)	\$0.00	(\$68.75)	0.00%
10.5.2540.2140.901.1111	MEDICARE	\$0.00	\$0.00	\$70.66	(\$70.66)	\$0.00	(\$70.66)	0.00%
10.5.2510.2210.901.1100	LIFE INSURANCE	\$0.00	\$5,280.00	\$14,031.39	(\$14,031.39)	\$0.00	(\$14,031.39)	0.00%
10.5.2210.2300.901.1100	TUITION REIMBURSEMENT	\$20,000.00	\$0.00	\$5,047.00	\$14,953.00	\$0.00	\$14,953.00	74.77%
10.5.2210.3050.901.1100	APPS AND SOFTWARE	\$0.00	\$0.00	\$1,480.00	(\$1,480.00)	\$0.00	(\$1,480.00)	0.00%
10.5.2630.3050.901.1100	APPS AND SOFTWARE	\$5,529.00	\$262.92	\$14,796.76	(\$9,267.76)	\$0.00	(\$9,267.76)	-167.62%
10.5.2215.3099.901.1100	INFINITEC FLOW-FEE	\$10,800.00	\$0.00	\$2,735.28	\$8,064.72	\$0.00	\$8,064.72	74.67%
10.5.2210.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$7,300.00	\$200.00	\$4,952.60	\$2,347.40	\$0.00	\$2,347.40	32.16%
10.5.2320.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$300.00	\$0.00	\$112,129.01	(\$111,829.01)	\$0.00	(\$111,829.01)	-37276.34%
10.5.2610.3100.901.1100	PROFESSIONAL TECHNICAL SERVICE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
10.5.2210.3101.901.1100	ADMINSTRATIVE FEES	\$0.00	\$0.00	\$500.00	(\$500.00)	\$0.00	(\$500.00)	0.00%
10.5.2320.3101.901.1100	ADMINSTRATIVE FEES	\$5,600.00	\$0.00	\$9,789.11	(\$4,189.11)	\$0.00	(\$4,189.11)	-74.81%
10.5.2510.3101.901.1100	ADMINSTRATIVE FEES	\$0.00	\$4.90	\$50.90	(\$50.90)	\$0.00	(\$50.90)	0.00%
10.5.2320.3102.901.1100	ADMINSTRATIVE FEES/BUILDING	\$0.00	\$0.00	\$1,695.80	(\$1,695.80)	\$0.00	(\$1,695.80)	0.00%
10.5.2630.3104.901.1100	MIS SERVICES	\$2,500.00	\$0.00	\$418.37	\$2,081.63	\$2,091.81	(\$10.18)	-0.41%
10.5.2640.3104.901.1100	MIS SERVICES	\$0.00	\$0.00	\$388.00	(\$388.00)	\$0.00	(\$388.00)	0.00%
10.5.2510.3107.901.1100	CONTRACTUAL SERVICES	\$200.00	\$0.00	\$0.20	\$199.80	\$0.00	\$199.80	99.90%
10.5.2630.3107.901.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$150.00	(\$150.00)	\$0.00	(\$150.00)	0.00%
10.5.2640.3107.901.1100	CONTRACTUAL SERVICES	\$600.00	\$2,034.00	\$6,672.00	(\$6,072.00)	\$0.00	(\$6,072.00)	-1012.00%
10.5.2640.3107.901.1120	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$1,218.75	(\$1,218.75)	\$0.00	(\$1,218.75)	0.00%
10.5.2210.3120.901.1100	INSERVICE TRAINING-CONSULTANTS	\$35,000.00	\$4,000.00	\$27,387.50	\$7,612.50	\$0.00	\$7,612.50	21.75%
10.5.2210.3120.901.4993	INSERVICE TRAINING-CONSULTANTS	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)	\$0.00	(\$5,000.00)	0.00%
10.5.2630.3161.901.1100	COMPUTER LINE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2320.3170.901.1100	AUDIT FEE-FINANCIAL	\$5,400.00	\$0.00	\$30,825.00	(\$25,425.00)	\$0.00	(\$25,425.00)	-470.83%
10.5.2320.3172.901.1100	TREASURER'S FEE	\$21,600.00	\$0.00	\$0.00	\$21,600.00	\$0.00	\$21,600.00	100.00%
10.5.2320.3180.901.1100	LEGAL FEE-CONTRACTUAL	\$3,000.00	\$1,347.50	\$4,840.00	(\$1,840.00)	\$0.00	(\$1,840.00)	-61.33%
10.5.2320.3180.901.1120	LEGAL FEE-CONTRACTUAL	\$0.00	\$0.00	\$1,072.50	(\$1,072.50)	\$0.00	(\$1,072.50)	0.00%
10.5.2320.3194.901.1100	ARCHITECT FEES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2320.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$1,040.00	(\$1,040.00)	\$0.00	(\$1,040.00)	0.00%
10.5.2540.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$289.17	(\$289.17)	\$0.00	(\$289.17)	0.00%
10.5.2540.3196.901.1120	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$94.73	(\$94.73)	\$0.00	(\$94.73)	0.00%
10.5.2630.3196.901.1100	CONTRACTUAL RELATED SERVICES	\$0.00	\$0.00	\$230.00	(\$230.00)	\$0.00	(\$230.00)	0.00%
10.5.2540.3210.901.1100	PROPERTY SERVICES-DISPOSAL	\$25,000.00	\$356.40	\$3,412.37	\$21,587.63	\$0.00	\$21,587.63	86.35%
10.5.2540.3220.901.1100	CUSTODIAL/CLEANING SERVICES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.5.2215.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2540.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$30,000.00	\$1,383.92	\$13,112.11	\$16,887.89	\$250.00	\$16,637.89	55.46%
10.5.2540.3230.901.1120	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$3,307.96	(\$3,307.96)	\$0.00	(\$3,307.96)	0.00%

**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2630.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$2,000.00	\$0.00	\$432.20	\$1,567.80	\$0.00	\$1,567.80	78.39%
10.5.2210.3250.901.1100	ROOM RENTALS	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	100.00%
10.5.2215.3251.901.1100	COPIER RENTAL	\$148.00	\$0.00	\$0.00	\$148.00	\$0.00	\$148.00	100.00%
10.5.2570.3251.901.1100	COPIER RENTAL	\$2,000.00	\$183.56	\$2,378.49	(\$378.49)	\$0.00	(\$378.49)	-18.92%
10.5.2570.3251.901.1120	COPIER RENTAL	\$0.00	\$0.00	\$878.11	(\$878.11)	\$0.00	(\$878.11)	0.00%
10.5.2210.3322.901.1100	EXPENSE REIMBURSEMENT	\$15,550.00	\$0.00	\$9,113.59	\$6,436.41	\$0.00	\$6,436.41	41.39%
10.5.2320.3322.901.1100	EXPENSE REIMBURSEMENT	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	100.00%
10.5.2640.3322.901.1100	EXPENSE REIMBURSEMENT	\$0.00	\$0.00	\$71.88	(\$71.88)	\$0.00	(\$71.88)	0.00%
10.5.2210.3325.901.1100	CONFERENCE REGISTRATION	\$75,000.00	\$1,630.00	\$26,496.46	\$48,503.54	\$0.00	\$48,503.54	64.67%
10.5.2320.3325.901.1100	CONFERENCE REGISTRATION	\$0.00	\$0.00	\$360.00	(\$360.00)	\$0.00	(\$360.00)	0.00%
10.5.2210.3395.901.1100	CONFERENCE EXPENSE	\$55,000.00	\$0.00	\$721.80	\$54,278.20	\$0.00	\$54,278.20	98.69%
10.5.1200.3399.901.1100	TRAVEL LOCAL MILEAGE	\$1,070.00	\$0.00	\$0.00	\$1,070.00	\$0.00	\$1,070.00	100.00%
10.5.2210.3399.901.1100	TRAVEL LOCAL MILEAGE	\$500.00	\$0.00	\$329.39	\$170.61	\$0.00	\$170.61	34.12%
10.5.2215.3399.901.1100	TRAVEL LOCAL MILEAGE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2320.3399.901.1100	TRAVEL LOCAL MILEAGE	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2510.3399.901.1100	TRAVEL LOCAL MILEAGE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
10.5.2630.3399.901.1100	TRAVEL LOCAL MILEAGE	\$60.00	\$10.59	\$151.87	(\$91.87)	\$0.00	(\$91.87)	-153.12%
10.5.2630.3399.901.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$21.81	(\$21.81)	\$0.00	(\$21.81)	0.00%
10.5.2130.3400.901.1100	COMMUNICATION-TELEPHONE	\$0.00	\$22.50	\$213.75	(\$213.75)	\$56.25	(\$270.00)	0.00%
10.5.2570.3400.901.1100	COMMUNICATION-TELEPHONE	\$5,000.00	\$733.95	\$3,989.36	\$1,010.64	\$0.00	\$1,010.64	20.21%
10.5.2570.3400.901.1120	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	(\$48.45)	\$48.45	\$0.00	\$48.45	0.00%
10.5.2630.3400.901.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	\$498.00	(\$498.00)	\$0.00	(\$498.00)	0.00%
10.5.2570.3401.901.1100	COMMUNICATION-POSTAGE	\$500.00	\$566.16	\$1,120.84	(\$620.84)	\$0.00	(\$620.84)	-124.17%
10.5.2640.3502.901.1100	RECRUITING ADDS	\$500.00	\$0.00	\$987.13	(\$487.13)	\$0.00	(\$487.13)	-97.43%
10.5.2540.3700.901.1100	PROPERTY SERVICES-WATER SERVIC	\$2,000.00	\$198.34	\$1,092.92	\$907.08	\$0.00	\$907.08	45.35%
10.5.2640.3800.901.1100	UNEMPLOYMENT	\$0.00	\$0.00	\$1,818.68	(\$1,818.68)	\$0.00	(\$1,818.68)	0.00%
10.5.2640.3801.901.1100	UNEMPLOYMENT SERVICE	\$0.00	\$90.00	\$420.00	(\$420.00)	\$0.00	(\$420.00)	0.00%
10.5.2540.3820.901.1100	SCHOOL BOARD LIABILITY	\$23,500.00	\$0.00	\$0.00	\$23,500.00	\$0.00	\$23,500.00	100.00%
10.5.2320.3822.901.1100	INSURANCE	\$127,852.10	\$0.00	\$183,843.00	(\$55,990.90)	\$0.00	(\$55,990.90)	-43.79%
10.5.1200.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$74.26	\$246.49	(\$246.49)	\$0.00	(\$246.49)	0.00%
10.5.1200.4100.901.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$1,196.00	\$5,156.13	(\$5,156.13)	\$0.00	(\$5,156.13)	0.00%
10.5.2210.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$1,200.00	(\$3,899.00)	(\$1,236.62)	\$2,436.62	\$5,085.00	(\$2,648.38)	-220.70%
10.5.2215.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$3,200.00	\$0.00	\$3,023.47	\$176.53	\$0.00	\$176.53	5.52%
10.5.2320.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$200.00	\$0.00	\$1,130.93	(\$930.93)	\$0.00	(\$930.93)	-465.47%
10.5.2510.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$300.00	\$104.63	\$1,435.01	(\$1,135.01)	\$23.16	(\$1,158.17)	-386.06%
10.5.2520.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$618.50	(\$618.50)	\$0.00	(\$618.50)	0.00%
10.5.2540.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$10,000.00	\$14,749.73	\$42,047.41	(\$32,047.41)	\$64.56	(\$32,111.97)	-321.12%
10.5.2540.4100.901.1120	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$14,281.95	(\$14,281.95)	\$0.00	(\$14,281.95)	0.00%
10.5.2630.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$400.00	\$0.00	\$1,108.75	(\$708.75)	\$0.00	(\$708.75)	-177.19%
10.5.2640.4100.901.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$459.01	(\$459.01)	\$0.00	(\$459.01)	0.00%
10.5.2320.4101.901.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$626.69	(\$626.69)	\$0.00	(\$626.69)	0.00%
10.5.2640.4101.901.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$821.46	(\$821.46)	\$0.00	(\$821.46)	0.00%
10.5.2630.4104.901.1100	INK	\$0.00	\$0.00	\$38.00	(\$38.00)	\$0.00	(\$38.00)	0.00%
10.5.2540.4199.901.1100	PPE/Covid Supplies	\$0.00	\$0.00	\$124.99	(\$124.99)	\$0.00	(\$124.99)	0.00%
10.5.2210.4300.901.1100	LIBRARY BOOKS	\$3,750.00	\$0.00	\$486.98	\$3,263.02	\$5,296.50	(\$2,033.48)	-54.23%
10.5.2540.4400.901.1100	PERIODICALS	\$0.00	\$0.00	\$416.96	(\$416.96)	\$0.00	(\$416.96)	0.00%
10.5.2540.4600.901.1100	ELECTRICITY	\$0.00	\$2,697.11	\$29,242.39	(\$29,242.39)	\$0.00	(\$29,242.39)	0.00%
10.5.2215.4700.901.1100	SYSTEMS SOFTWARE	\$2,000.00	\$0.00	\$1,335.86	\$664.14	\$0.00	\$664.14	33.21%
10.5.2540.5400.901.1100	EQUIPMENT OVER \$5,000	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
10.5.2210.6400.901.1100	DUES AND FEES	\$10,409.00	\$0.00	\$8,959.60	\$1,449.40	\$0.00	\$1,449.40	13.92%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2230.6400.901.1100	DUES AND FEES	\$0.00	\$0.00	\$370.00	(\$370.00)	\$0.00	(\$370.00)	0.00%
10.5.2320.6400.901.1100	DUES AND FEES	\$700.00	\$0.00	\$1,464.50	(\$764.50)	\$0.00	(\$764.50)	-109.21%
10.5.2540.6400.901.1100	DUES AND FEES	\$0.00	\$0.00	\$30.00	(\$30.00)	\$0.00	(\$30.00)	0.00%
10.5.2630.6400.901.1100	DUES AND FEES	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2215.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$2,400.00	(\$1,500.00)	(\$603.00)	\$3,003.00	\$0.00	\$3,003.00	125.13%
10.5.2510.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2540.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
10.5.2630.7000.901.1100	EQUIPMENT \$500 TO \$4999	\$2,525.00	\$0.00	\$3,134.30	(\$609.30)	\$1,293.99	(\$1,903.29)	-75.38%
10.5.2130.2110.902.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.30	\$1.95	(\$1.95)	\$0.15	(\$2.10)	0.00%
10.5.1200.2130.902.1100	FICA	\$0.00	\$0.14	\$1.33	(\$1.33)	\$0.07	(\$1.40)	0.00%
10.5.1200.2130.902.6100	FICA	\$0.00	\$0.14	\$1.37	(\$1.37)	\$0.07	(\$1.44)	0.00%
10.5.1200.2140.902.1100	MEDICARE	\$0.00	\$0.04	\$0.38	(\$0.38)	\$0.02	(\$0.40)	0.00%
10.5.1200.2140.902.6100	MEDICARE	\$0.00	\$0.02	\$0.25	(\$0.25)	\$0.01	(\$0.26)	0.00%
10.5.2130.2140.902.1100	MEDICARE	\$0.00	\$0.32	\$3.04	(\$3.04)	\$0.16	(\$3.20)	0.00%
10.5.2630.3050.902.1100	APPS AND SOFTWARE	\$20,176.00	(\$1,293.97)	\$11,589.41	\$8,586.59	\$0.00	\$8,586.59	42.56%
10.5.2215.3099.902.1100	INFINITEC FLOW-FEE	\$1,350.00	\$0.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	100.00%
10.5.2215.3099.902.3100	INFINITEC FLOW-FEE	\$0.00	\$0.00	\$10,941.12	(\$10,941.12)	\$0.00	(\$10,941.12)	0.00%
10.5.1400.3100.902.1100	PROFESSIONAL TECHNICAL SERVICE	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
10.5.1400.3100.902.6100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$580.00	\$580.00	(\$580.00)	\$0.00	(\$580.00)	0.00%
10.5.2320.3100.902.1100	PROFESSIONAL TECHNICAL SERVICE	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
10.5.2550.3100.902.6110	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$1,335.80	(\$1,335.80)	\$0.00	(\$1,335.80)	0.00%
10.5.2320.3101.902.1100	ADMINSTRATIVE FEES	\$22,400.00	\$0.00	\$39,156.40	(\$16,756.40)	\$0.00	(\$16,756.40)	-74.81%
10.5.2510.3101.902.1100	ADMINSTRATIVE FEES	\$0.00	\$19.60	\$125.60	(\$125.60)	\$0.00	(\$125.60)	0.00%
10.5.2630.3104.902.1100	MIS SERVICES	\$14,800.00	\$0.00	\$1,673.44	\$13,126.56	\$0.00	\$13,126.56	88.69%
10.5.2510.3107.902.1100	CONTRACTUAL SERVICES	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2630.3107.902.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$600.00	(\$600.00)	\$0.00	(\$600.00)	0.00%
10.5.2640.3107.902.1100	CONTRACTUAL SERVICES	\$2,400.00	\$108.00	\$720.00	\$1,680.00	\$0.00	\$1,680.00	70.00%
10.5.2630.3161.902.1100	COMPUTER LINE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2320.3170.902.1100	AUDIT FEE-FINANCIAL	\$21,600.00	\$0.00	\$0.00	\$21,600.00	\$0.00	\$21,600.00	100.00%
10.5.2320.3172.902.1100	TREASURER'S FEE	\$86,400.00	\$0.00	\$0.00	\$86,400.00	\$0.00	\$86,400.00	100.00%
10.5.2320.3180.902.1100	LEGAL FEE-CONTRACTUAL	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
10.5.1400.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$25.00	\$0.00	\$2.79	\$22.21	\$0.00	\$22.21	88.84%
10.5.1400.3230.902.6110	REPAIRS AND MAINTENANCE SERVIC	\$15.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00	100.00%
10.5.2215.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
10.5.2630.3230.902.1100	REPAIRS AND MAINTENANCE SERVIC	\$1,600.00	\$0.00	\$576.80	\$1,023.20	\$0.00	\$1,023.20	63.95%
10.5.2215.3251.902.1100	COPIER RENTAL	\$19.00	\$0.00	\$0.00	\$19.00	\$0.00	\$19.00	100.00%
10.5.2570.3251.902.1100	COPIER RENTAL	\$8,000.00	\$734.20	\$9,520.77	(\$1,520.77)	\$0.00	(\$1,520.77)	-19.01%
10.5.2570.3251.902.1120	COPIER RENTAL	\$0.00	\$0.00	\$1,059.17	(\$1,059.17)	\$0.00	(\$1,059.17)	0.00%
10.5.2320.3322.902.1100	EXPENSE REIMBURSEMENT	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.5.2640.3322.902.1100	EXPENSE REIMBURSEMENT	\$0.00	\$0.00	\$43.00	(\$43.00)	\$0.00	(\$43.00)	0.00%
10.5.1200.3399.902.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$2.26	\$21.47	(\$21.47)	\$5.65	(\$27.12)	0.00%
10.5.1200.3399.902.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$2.26	\$21.47	(\$21.47)	\$5.65	(\$27.12)	0.00%
10.5.1400.3399.902.1100	TRAVEL LOCAL MILEAGE	\$125.00	\$0.00	\$27.22	\$97.78	\$0.00	\$97.78	78.22%
10.5.2215.3399.902.1100	TRAVEL LOCAL MILEAGE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.2320.3399.902.1100	TRAVEL LOCAL MILEAGE	\$3,200.00	\$0.00	\$0.00	\$3,200.00	\$0.00	\$3,200.00	100.00%
10.5.2510.3399.902.1100	TRAVEL LOCAL MILEAGE	\$1,600.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	100.00%
10.5.2630.3399.902.1100	TRAVEL LOCAL MILEAGE	\$240.00	\$5.21	\$84.96	\$155.04	\$0.00	\$155.04	64.60%
10.5.2630.3399.902.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$10.73	(\$10.73)	\$0.00	(\$10.73)	0.00%
10.5.1400.3400.902.6110	COMMUNICATION-TELEPHONE	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	100.00%
10.5.2130.3400.902.1100	COMMUNICATION-TELEPHONE	\$0.00	\$22.50	\$213.75	(\$213.75)	\$56.25	(\$270.00)	0.00%

# LaGrange Area Dept. of Special Education

## Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2215.3400.902.1100	COMMUNICATION-TELEPHONE	\$125.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	100.00%
10.5.2570.3400.902.1100	COMMUNICATION-TELEPHONE	\$24,000.00	\$1,305.78	\$7,348.67	\$16,651.33	\$0.00	\$16,651.33	69.38%
10.5.2215.3401.902.1100	COMMUNICATION-POSTAGE	\$35.00	\$0.00	\$0.00	\$35.00	\$0.00	\$35.00	100.00%
10.5.2570.3401.902.1100	COMMUNICATION-POSTAGE	\$3,000.00	\$525.72	\$1,033.45	\$1,966.55	\$0.00	\$1,966.55	65.55%
10.5.2570.3401.902.3100	COMMUNICATION-POSTAGE	\$0.00	\$0.00	\$3.48	(\$3.48)	\$0.00	(\$3.48)	0.00%
10.5.4950.3500.902.6100	MARKETING	\$0.00	\$0.00	\$180.00	(\$180.00)	\$0.00	(\$180.00)	0.00%
10.5.2640.3502.902.1100	RECRUITING ADDS	\$2,000.00	\$0.00	\$1,948.49	\$51.51	\$0.00	\$51.51	2.58%
10.5.2640.3800.902.1100	UNEMPLOYMENT	\$0.00	\$0.00	\$7,274.70	(\$7,274.70)	\$0.00	(\$7,274.70)	0.00%
10.5.2640.3801.902.1100	UNEMPLOYMENT SERVICE	\$0.00	\$360.00	\$1,680.00	(\$1,680.00)	\$0.00	(\$1,680.00)	0.00%
10.5.2320.3822.902.1100	INSURANCE	\$66,400.00	\$0.00	\$0.00	\$66,400.00	\$0.00	\$66,400.00	100.00%
10.5.1400.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$65.00	\$0.00	\$0.00	\$65.00	\$0.00	\$65.00	100.00%
10.5.1400.4100.902.6110	OFFICE SUPPLIES LESS \$499	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%
10.5.1400.4100.902.6220	OFFICE SUPPLIES LESS \$499	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$450.00	100.00%
10.5.2130.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.5.2215.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
10.5.2320.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2510.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
10.5.2630.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$1,600.00	\$0.00	\$94.37	\$1,505.63	\$0.00	\$1,505.63	94.10%
10.5.2640.4100.902.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$419.00	(\$419.00)	\$0.00	(\$419.00)	0.00%
10.5.4505.4101.902.6100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$246.84	(\$246.84)	\$0.00	(\$246.84)	0.00%
10.5.4505.4101.902.6110	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$16.99	(\$16.99)	\$0.00	(\$16.99)	0.00%
10.5.2630.4104.902.1100	INK	\$0.00	\$0.00	\$151.99	(\$151.99)	\$0.00	(\$151.99)	0.00%
10.5.4505.4120.902.6220	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$1,047.27	(\$1,047.27)	\$0.00	(\$1,047.27)	0.00%
10.5.1400.4199.902.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.2215.4700.902.1100	SYSTEMS SOFTWARE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
10.5.1400.6400.902.6110	DUES AND FEES	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	100.00%
10.5.2320.6400.902.1100	DUES AND FEES	\$2,800.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
10.5.2630.6400.902.1100	DUES AND FEES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
10.5.1400.7000.902.6110	EQUIPMENT \$500 TO \$4999	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00	100.00%
10.5.2215.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
10.5.2510.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
10.5.2630.7000.902.1100	EQUIPMENT \$500 TO \$4999	\$2,000.00	\$0.00	\$506.99	\$1,493.01	\$0.00	\$1,493.01	74.65%
10.5.1400.1100.903.6110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$1,500.00	\$12,053.01	(\$12,053.01)	\$0.00	(\$12,053.01)	0.00%
10.5.1400.1170.903.6220	SALARY-STUDENT	\$20,671.05	\$0.00	\$13,720.00	\$6,951.05	\$0.00	\$6,951.05	33.63%
10.5.4950.2110.903.6100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$34.25	(\$34.25)	\$0.00	(\$34.25)	0.00%
10.5.1200.2130.903.1100	FICA	\$0.00	\$2.64	\$25.08	(\$25.08)	\$1.32	(\$26.40)	0.00%
10.5.1200.2130.903.6100	FICA	\$0.00	\$2.64	\$25.08	(\$25.08)	\$1.32	(\$26.40)	0.00%
10.5.1200.2140.903.1100	MEDICARE	\$0.00	\$0.62	\$5.89	(\$5.89)	\$0.31	(\$6.20)	0.00%
10.5.1200.2140.903.6100	MEDICARE	\$0.00	\$0.62	\$5.89	(\$5.89)	\$0.31	(\$6.20)	0.00%
10.5.1400.2140.903.6110	MEDICARE	\$0.00	\$21.76	\$174.78	(\$174.78)	\$0.00	(\$174.78)	0.00%
10.5.4950.2140.903.6100	MEDICARE	\$0.00	\$0.00	\$39.73	(\$39.73)	\$0.00	(\$39.73)	0.00%
10.5.1400.3100.903.1100	PROFESSIONAL TECHNICAL SERVICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
10.5.2210.3100.903.6110	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$0.00	\$1,260.94	(\$1,260.94)	\$0.00	(\$1,260.94)	0.00%
10.5.1400.3104.903.6100	MIS SERVICES	\$0.00	\$0.00	\$5,571.00	(\$5,571.00)	\$0.00	(\$5,571.00)	0.00%
10.5.4950.3104.903.6100	MIS SERVICES	\$0.00	\$0.00	\$2,740.00	(\$2,740.00)	\$0.00	(\$2,740.00)	0.00%
10.5.1400.3141.903.6100	STUDENT STIPENDS	\$0.00	\$0.00	(\$18,763.13)	\$18,763.13	\$0.00	\$18,763.13	0.00%
10.5.1400.3141.903.6110	STUDENT STIPENDS	\$15,675.00	\$0.00	(\$1,685.00)	\$17,360.00	\$0.00	\$17,360.00	110.75%
10.5.1400.3230.903.1100	REPAIRS AND MAINTENANCE SERVIC	\$475.00	\$0.00	\$52.98	\$422.02	\$0.00	\$422.02	88.85%
10.5.1400.3230.903.6110	REPAIRS AND MAINTENANCE SERVIC	\$285.00	\$0.00	\$0.00	\$285.00	\$0.00	\$285.00	100.00%
10.5.1400.3310.903.1100	PUPIL TRANSPORTATION	\$2,299.00	\$0.00	\$3,642.66	(\$1,343.66)	\$0.00	(\$1,343.66)	-58.45%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.3399.903.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$42.74	\$406.03	(\$406.03)	\$106.85	(\$512.88)	0.00%
10.5.1200.3399.903.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$42.74	\$406.03	(\$406.03)	\$106.85	(\$512.88)	0.00%
10.5.1400.3399.903.1100	TRAVEL LOCAL MILEAGE	\$2,375.00	\$0.00	\$516.78	\$1,858.22	\$0.00	\$1,858.22	78.24%
10.5.4505.3399.903.6220	TRAVEL LOCAL MILEAGE	\$0.00	\$9.47	\$75.57	(\$75.57)	\$0.00	(\$75.57)	0.00%
10.5.1400.3400.903.6110	COMMUNICATION-TELEPHONE	\$2,090.00	\$0.00	\$0.00	\$2,090.00	\$0.00	\$2,090.00	100.00%
10.5.2570.3400.903.1100	COMMUNICATION-TELEPHONE	\$0.00	\$131.74	\$736.08	(\$736.08)	\$0.00	(\$736.08)	0.00%
10.5.2570.3401.903.1100	COMMUNICATION-POSTAGE	\$0.00	\$458.32	\$903.99	(\$903.99)	\$0.00	(\$903.99)	0.00%
10.5.1400.3500.903.6110	MARKETING	\$7,362.50	\$0.00	\$0.00	\$7,362.50	\$0.00	\$7,362.50	100.00%
10.5.1400.3600.903.6110	PRINTING AND BINDING	\$1,757.50	\$0.00	\$0.00	\$1,757.50	\$0.00	\$1,757.50	100.00%
10.5.1400.3800.903.6110	UNEMPLOYMENT	\$950.00	\$0.00	\$0.00	\$950.00	\$0.00	\$950.00	100.00%
10.5.1400.4100.903.1100	OFFICE SUPPLIES LESS \$499	\$2,000.00	\$0.00	\$1,028.74	\$971.26	\$0.00	\$971.26	48.56%
10.5.1400.4100.903.6100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$152.30	(\$152.30)	\$0.00	(\$152.30)	0.00%
10.5.1400.4100.903.6110	OFFICE SUPPLIES LESS \$499	\$5,000.00	\$0.00	\$225.57	\$4,774.43	\$338.86	\$4,435.57	88.71%
10.5.1400.4100.903.6220	OFFICE SUPPLIES LESS \$499	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.00%
10.5.4950.4100.903.6110	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$46.59	(\$46.59)	\$0.00	(\$46.59)	0.00%
10.5.1400.4101.903.6110	SUPPLIES-MEETINGS	\$380.00	\$0.00	\$0.00	\$380.00	\$0.00	\$380.00	100.00%
10.5.4505.4101.903.1100	SUPPLIES-MEETINGS	\$0.00	\$0.00	\$127.91	(\$127.91)	\$0.00	(\$127.91)	0.00%
10.5.4950.4118.903.6110	CURRICULUM	\$0.00	\$0.00	\$6,000.00	(\$6,000.00)	\$0.00	(\$6,000.00)	0.00%
10.5.4505.4120.903.1100	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$339.32	(\$339.32)	\$0.00	(\$339.32)	0.00%
10.5.4950.4120.903.6110	CLASSROOM MATERIALS 1	\$0.00	\$0.00	\$132.68	(\$132.68)	\$0.00	(\$132.68)	0.00%
10.5.1400.4199.903.1100	PPE/Covid Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.5.1400.6400.903.1100	DUES AND FEES	\$0.00	\$0.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
10.5.1400.6400.903.6110	DUES AND FEES	\$950.00	\$0.00	\$0.00	\$950.00	\$0.00	\$950.00	100.00%
10.5.1400.7000.903.6110	EQUIPMENT \$500 TO \$4999	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
10.5.2115.1000.904.1100	SALARIES, CERTIFIED STAFF	\$114,480.00	\$9,091.36	\$72,730.88	\$41,749.12	\$36,365.44	\$5,383.68	4.70%
10.5.2115.2110.904.1100	TEACHER'S RETIREMENT (TRS)	\$1,717.20	\$113.64	\$909.12	\$808.08	\$56.82	\$751.26	43.75%
10.5.2115.2140.904.1100	MEDICARE	\$1,659.96	\$130.90	\$1,049.50	\$610.46	\$65.45	\$545.01	32.83%
10.5.2115.2210.904.1100	LIFE INSURANCE	\$138.00	\$13.10	\$104.80	\$33.20	\$6.55	\$26.65	19.31%
10.5.2115.2220.904.1100	MEDICAL INSURANCE	\$21,239.54	\$0.00	\$0.00	\$21,239.54	\$0.00	\$21,239.54	100.00%
10.5.2115.2230.904.1100	DENTAL INSURANCE	\$1,451.38	\$133.88	\$1,071.04	\$380.34	\$66.94	\$313.40	21.59%
10.5.2540.1100.905.1100	SALARIES, NON CERTIFIED STAFF	\$74,057.00	\$6,607.33	\$55,177.29	\$18,879.71	\$8,939.19	\$9,940.52	13.42%
10.5.2540.2120.905.1100	MUNICIPAL RETIREMENT	\$1,666.28	\$102.14	\$1,321.38	\$344.90	\$48.97	\$295.93	17.76%
10.5.2540.2130.905.1100	FICA	\$4,591.53	\$405.30	\$3,387.67	\$1,203.86	\$157.40	\$1,046.46	22.79%
10.5.2570.2130.905.1100	FICA	\$0.00	\$4.54	\$43.39	(\$43.39)	\$2.27	(\$45.66)	0.00%
10.5.2540.2140.905.1100	MEDICARE	\$1,073.83	\$94.80	\$792.35	\$281.48	\$36.82	\$244.66	22.78%
10.5.2570.2140.905.1100	MEDICARE	\$0.00	\$1.06	\$10.10	(\$10.10)	\$0.53	(\$10.63)	0.00%
10.5.2540.2210.905.1100	LIFE INSURANCE	\$414.00	\$4.60	\$36.80	\$377.20	\$2.30	\$374.90	90.56%
10.5.2540.2220.905.1100	MEDICAL INSURANCE	\$17,250.66	\$1,620.66	\$12,686.24	\$4,564.42	\$810.33	\$3,754.09	21.76%
10.5.2540.2230.905.1100	DENTAL INSURANCE	\$1,282.08	\$114.20	\$913.60	\$368.48	\$57.10	\$311.38	24.29%
10.5.2570.3400.905.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.1207.1100.906.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,344.96	\$60,919.79	(\$60,919.79)	\$11,864.14	(\$72,783.93)	0.00%
10.5.1200.1104.906.1100	AIDE SALARIES	\$0.00	\$2,056.62	\$16,452.96	(\$16,452.96)	\$4,113.17	(\$20,566.13)	0.00%
10.5.1207.1104.906.1100	AIDE SALARIES	\$187,985.27	\$11,436.02	\$80,325.72	\$107,659.55	\$36,108.36	\$71,551.19	38.06%
10.5.1207.2110.906.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.56	\$19.63	(\$19.63)	\$0.00	(\$19.63)	0.00%
10.5.1200.2120.906.1100	MUNICIPAL RETIREMENT	\$0.00	\$46.28	\$509.03	(\$509.03)	\$23.14	(\$532.17)	0.00%
10.5.1207.2120.906.1100	MUNICIPAL RETIREMENT	\$4,229.67	\$399.08	\$4,310.36	(\$80.69)	\$182.85	(\$263.54)	-6.23%
10.5.1200.2130.906.1100	FICA	\$0.00	\$127.50	\$1,020.13	(\$1,020.13)	\$63.76	(\$1,083.89)	0.00%
10.5.1207.2130.906.1100	FICA	\$11,655.09	\$1,006.12	\$8,004.18	\$3,650.91	\$459.19	\$3,191.72	27.38%
10.5.1200.2140.906.1100	MEDICARE	\$0.00	\$29.82	\$238.59	(\$238.59)	\$14.91	(\$253.50)	0.00%
10.5.1207.2140.906.1100	MEDICARE	\$2,725.79	\$235.94	\$1,879.90	\$845.89	\$107.39	\$738.50	27.09%

**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.2210.906.1100	LIFE INSURANCE	\$0.00	\$4.60	\$36.80	(\$36.80)	\$2.30	(\$39.10)	0.00%
10.5.1207.2210.906.1100	LIFE INSURANCE	\$1,104.00	\$34.92	\$297.02	\$806.98	\$17.46	\$789.52	71.51%
10.5.1207.2220.906.1100	MEDICAL INSURANCE	\$82,898.26	\$4,788.52	\$38,386.49	\$44,511.77	\$2,394.26	\$42,117.51	50.81%
10.5.1207.2230.906.1100	DENTAL INSURANCE	\$6,391.41	\$421.40	\$3,487.50	\$2,903.91	\$210.70	\$2,693.21	42.14%
10.5.1207.3399.906.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$22.06	(\$22.06)	\$0.00	(\$22.06)	0.00%
10.5.1207.1000.907.1100	SALARIES, CERTIFIED STAFF	\$453,548.61	\$30,413.27	\$243,912.72	\$209,635.89	\$121,298.36	\$88,337.53	19.48%
10.5.1207.2110.907.1100	TEACHER'S RETIREMENT (TRS)	\$6,803.23	\$378.94	\$3,033.97	\$3,769.26	\$189.47	\$3,579.79	52.62%
10.5.1207.2120.907.1100	MUNICIPAL RETIREMENT	\$0.00	\$2.21	\$27.34	(\$27.34)	\$0.95	(\$28.29)	0.00%
10.5.1207.2130.907.1100	FICA	\$0.00	\$5.36	\$54.86	(\$54.86)	\$2.02	(\$56.88)	0.00%
10.5.1207.2140.907.1100	MEDICARE	\$6,576.45	\$430.19	\$3,458.11	\$3,118.34	\$214.93	\$2,903.41	44.15%
10.5.1207.2210.907.1100	LIFE INSURANCE	\$2,690.00	\$69.00	\$552.00	\$2,138.00	\$34.50	\$2,103.50	78.20%
10.5.1207.2220.907.1100	MEDICAL INSURANCE	\$41,316.68	\$2,718.56	\$21,252.30	\$20,064.38	\$1,359.28	\$18,705.10	45.27%
10.5.1207.2230.907.1100	DENTAL INSURANCE	\$2,888.70	\$187.44	\$1,499.52	\$1,389.18	\$93.72	\$1,295.46	44.85%
10.5.2540.4100.907.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$13.75	\$13.75	(\$13.75)	\$0.00	(\$13.75)	0.00%
10.5.2510.1000.908.1100	SALARIES, CERTIFIED STAFF	\$102,400.00	\$8,583.34	\$81,541.73	\$20,858.27	\$21,458.27	(\$600.00)	-0.59%
10.5.2510.2110.908.1100	TEACHER'S RETIREMENT (TRS)	\$12,021.76	\$1,051.70	\$9,969.45	\$2,052.31	\$525.85	\$1,526.46	12.70%
10.5.2570.2120.908.1100	MUNICIPAL RETIREMENT	\$0.00	\$1.54	\$17.39	(\$17.39)	\$0.77	(\$18.16)	0.00%
10.5.2570.2130.908.1100	FICA	\$0.00	\$4.04	\$32.44	(\$32.44)	\$2.02	(\$34.46)	0.00%
10.5.2510.2140.908.1100	MEDICARE	\$1,484.80	\$123.98	\$1,178.69	\$306.11	\$61.99	\$244.12	16.44%
10.5.2570.2140.908.1100	MEDICARE	\$0.00	\$3.32	\$30.20	(\$30.20)	\$1.66	(\$31.86)	0.00%
10.5.2510.2210.908.1100	LIFE INSURANCE	\$2,000.00	\$21.12	\$168.96	\$1,831.04	\$10.56	\$1,820.48	91.02%
10.5.2510.2220.908.1100	MEDICAL INSURANCE	\$26,885.50	\$2,552.92	\$19,983.68	\$6,901.82	\$1,276.46	\$5,625.36	20.92%
10.5.2510.2230.908.1100	DENTAL INSURANCE	\$1,814.22	\$176.14	\$1,409.12	\$405.10	\$88.07	\$317.03	17.47%
10.5.2570.3399.908.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2570.3400.908.1100	COMMUNICATION-TELEPHONE	\$0.00	\$143.32	\$1,259.30	(\$1,259.30)	\$358.25	(\$1,617.55)	0.00%
10.5.2640.1100.909.1100	SALARIES, NON CERTIFIED STAFF	\$92,594.89	\$7,716.24	\$73,304.28	\$19,290.61	\$19,290.61	\$0.00	0.00%
10.5.2640.2120.909.1100	MUNICIPAL RETIREMENT	\$2,083.38	\$173.62	\$2,430.68	(\$347.30)	\$86.81	(\$434.11)	-20.84%
10.5.2640.2130.909.1100	FICA	\$5,740.88	\$469.60	\$4,495.14	\$1,245.74	\$234.80	\$1,010.94	17.61%
10.5.2640.2140.909.1100	MEDICARE	\$1,342.63	\$109.82	\$1,051.30	\$291.33	\$54.91	\$236.42	17.61%
10.5.2640.2210.909.1100	LIFE INSURANCE	\$138.00	\$13.80	\$110.40	\$27.60	\$6.90	\$20.70	15.00%
10.5.2640.2220.909.1100	MEDICAL INSURANCE	\$24,032.84	\$0.00	\$7,791.09	\$16,241.75	\$0.00	\$16,241.75	67.58%
10.5.2640.2230.909.1100	DENTAL INSURANCE	\$1,814.22	\$114.20	\$944.57	\$869.65	\$57.10	\$812.55	44.79%
10.5.2640.3399.909.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2640.3400.909.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.2410.1000.910.1100	SALARIES, CERTIFIED STAFF	\$128,739.39	\$0.00	\$0.00	\$128,739.39	\$0.00	\$128,739.39	100.00%
10.5.2410.2110.910.1100	TEACHER'S RETIREMENT (TRS)	\$15,114.00	\$0.00	\$0.00	\$15,114.00	\$0.00	\$15,114.00	100.00%
10.5.2210.2140.910.1100	MEDICARE	\$0.00	\$1.28	\$12.19	(\$12.19)	\$0.64	(\$12.83)	0.00%
10.5.2410.2140.910.1100	MEDICARE	\$1,866.72	\$0.00	\$0.00	\$1,866.72	\$0.00	\$1,866.72	100.00%
10.5.2410.2210.910.1100	LIFE INSURANCE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.5.2410.2220.910.1100	MEDICAL INSURANCE	\$8,423.62	\$0.00	\$0.00	\$8,423.62	\$0.00	\$8,423.62	100.00%
10.5.2410.2230.910.1100	DENTAL INSURANCE	\$598.88	\$0.00	\$0.00	\$598.88	\$0.00	\$598.88	100.00%
10.5.2210.3399.910.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.1207.1100.911.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$1,767.31	\$10,067.63	(\$10,067.63)	\$6,252.79	(\$16,320.42)	0.00%
10.5.2610.1100.911.1100	SALARIES, NON CERTIFIED STAFF	\$346,456.57	\$20,100.42	\$215,380.96	\$131,075.61	\$50,250.88	\$80,824.73	23.33%
10.5.1207.2120.911.1100	MUNICIPAL RETIREMENT	\$0.00	\$39.77	\$277.24	(\$277.24)	\$19.47	(\$296.71)	0.00%
10.5.2610.2120.911.1100	MUNICIPAL RETIREMENT	\$7,795.27	\$452.26	\$7,213.28	\$581.99	\$281.50	\$300.49	3.85%
10.5.1207.2130.911.1100	FICA	\$0.00	\$108.85	\$621.33	(\$621.33)	\$53.29	(\$674.62)	0.00%
10.5.2610.2130.911.1100	FICA	\$21,480.31	\$1,180.00	\$12,758.11	\$8,722.20	\$742.58	\$7,979.62	37.15%
10.5.1207.2140.911.1100	MEDICARE	\$0.00	\$25.46	\$145.34	(\$145.34)	\$12.46	(\$157.80)	0.00%
10.5.2610.2140.911.1100	MEDICARE	\$5,023.62	\$275.98	\$2,983.78	\$2,039.84	\$173.67	\$1,866.17	37.15%

**LaGrange Area Dept. of Special Education**

**Monthly Expenditures**

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1207.2210.911.1100	LIFE INSURANCE	\$0.00	\$4.60	\$29.90	(\$29.90)	\$2.30	(\$32.20)	0.00%
10.5.2610.2210.911.1100	LIFE INSURANCE	\$1,104.00	\$19.46	\$184.06	\$919.94	\$12.03	\$907.91	82.24%
10.5.2610.2220.911.1100	MEDICAL INSURANCE	\$166,960.00	\$10,065.68	\$92,963.71	\$73,996.29	\$5,032.84	\$68,963.45	41.31%
10.5.1207.2230.911.1100	DENTAL INSURANCE	\$0.00	\$46.52	\$186.08	(\$186.08)	\$23.26	(\$209.34)	0.00%
10.5.2610.2230.911.1100	DENTAL INSURANCE	\$12,128.80	\$694.88	\$6,567.15	\$5,561.65	\$347.44	\$5,214.21	42.99%
10.5.1207.3399.911.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$161.84	(\$161.84)	\$0.00	(\$161.84)	0.00%
10.5.2610.3399.911.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$9.36	\$112.35	(\$112.35)	\$0.00	(\$112.35)	0.00%
10.5.1400.1100.912.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$4,190.48	\$33,523.84	(\$33,523.84)	\$10,476.16	(\$44,000.00)	0.00%
10.5.1400.1100.912.6100	SALARIES, NON CERTIFIED STAFF	\$123,511.98	\$8,228.44	\$78,170.18	\$45,341.80	\$20,571.02	\$24,770.78	20.06%
10.5.1400.1100.912.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$0.00	\$1,520.00	(\$1,520.00)	\$0.00	(\$1,520.00)	0.00%
10.5.1400.2120.912.1100	MUNICIPAL RETIREMENT	\$0.00	\$94.28	\$1,037.14	(\$1,037.14)	\$47.14	(\$1,084.28)	0.00%
10.5.1400.2120.912.6100	MUNICIPAL RETIREMENT	\$2,779.02	\$185.14	\$2,591.96	\$187.06	\$92.57	\$94.49	3.40%
10.5.1400.2130.912.1100	FICA	\$0.00	\$259.80	\$2,043.24	(\$2,043.24)	\$129.90	(\$2,173.14)	0.00%
10.5.1400.2130.912.6100	FICA	\$8,463.97	\$482.16	\$4,626.35	\$3,837.62	\$241.08	\$3,596.54	42.49%
10.5.1400.2130.912.6220	FICA	\$0.00	\$0.00	\$94.24	(\$94.24)	\$0.00	(\$94.24)	0.00%
10.5.1400.2140.912.1100	MEDICARE	\$0.00	\$60.76	\$477.86	(\$477.86)	\$30.38	(\$508.24)	0.00%
10.5.1400.2140.912.6100	MEDICARE	\$1,790.92	\$112.76	\$1,081.96	\$708.96	\$56.38	\$652.58	36.44%
10.5.1400.2140.912.6220	MEDICARE	\$0.00	\$0.00	\$22.04	(\$22.04)	\$0.00	(\$22.04)	0.00%
10.5.1400.2210.912.1100	LIFE INSURANCE	\$0.00	\$4.60	\$18.40	(\$18.40)	\$2.30	(\$20.70)	0.00%
10.5.1400.2210.912.6100	LIFE INSURANCE	\$414.00	\$9.20	\$73.60	\$340.40	\$4.60	\$335.80	81.11%
10.5.1400.2220.912.1100	MEDICAL INSURANCE	\$0.00	\$0.00	\$1,980.84	(\$1,980.84)	\$0.00	(\$1,980.84)	0.00%
10.5.1400.2220.912.6100	MEDICAL INSURANCE	\$34,662.02	\$1,989.52	\$16,045.50	\$18,616.52	\$994.76	\$17,621.76	50.84%
10.5.1400.2230.912.1100	DENTAL INSURANCE	\$0.00	\$0.00	\$140.92	(\$140.92)	\$0.00	(\$140.92)	0.00%
10.5.1400.2230.912.6100	DENTAL INSURANCE	\$2,956.15	\$146.10	\$1,168.80	\$1,787.35	\$73.05	\$1,714.30	57.99%
10.5.1400.3399.912.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$22.74	(\$22.74)	\$0.00	(\$22.74)	0.00%
10.5.1400.3399.912.6100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$51.60	(\$51.60)	\$0.00	(\$51.60)	0.00%
10.5.2320.1100.913.1100	SALARIES, NON CERTIFIED STAFF	\$57,223.64	\$3,641.38	\$35,267.81	\$21,955.83	\$9,103.45	\$12,852.38	22.46%
10.5.2320.2120.913.1100	MUNICIPAL RETIREMENT	\$1,287.53	\$81.92	\$1,201.70	\$85.83	\$40.96	\$44.87	3.48%
10.5.2320.2130.913.1100	FICA	\$3,547.87	\$215.46	\$2,109.51	\$1,438.36	\$107.73	\$1,330.63	37.51%
10.5.2570.2130.913.1100	FICA	\$0.00	\$0.00	\$6.97	(\$6.97)	\$0.00	(\$6.97)	0.00%
10.5.2320.2140.913.1100	MEDICARE	\$829.74	\$50.40	\$493.39	\$336.35	\$25.20	\$311.15	37.50%
10.5.2570.2140.913.1100	MEDICARE	\$0.00	\$0.00	\$1.62	(\$1.62)	\$0.00	(\$1.62)	0.00%
10.5.2320.2210.913.1100	LIFE INSURANCE	\$2,100.00	\$13.80	\$100.42	\$1,999.58	\$6.90	\$1,992.68	94.89%
10.5.2320.2220.913.1100	MEDICAL INSURANCE	\$26,885.50	\$2,552.92	\$9,443.29	\$17,442.21	\$1,276.46	\$16,165.75	60.13%
10.5.2320.2230.913.1100	DENTAL INSURANCE	\$1,814.22	\$176.14	\$401.01	\$1,413.21	\$88.07	\$1,325.14	73.04%
10.5.2570.3400.913.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	\$112.50	(\$112.50)	\$0.00	(\$112.50)	0.00%
10.5.2320.1000.914.1100	SALARIES, CERTIFIED STAFF	\$175,000.00	\$15,000.00	\$142,500.00	\$32,500.00	\$37,500.00	(\$5,000.00)	-2.86%
10.5.2320.2110.914.1100	TEACHER'S RETIREMENT (TRS)	\$20,545.00	\$1,837.92	\$17,460.24	\$3,084.76	\$918.96	\$2,165.80	10.54%
10.5.2320.2140.914.1100	MEDICARE	\$2,537.50	\$217.12	\$2,062.41	\$475.09	\$108.56	\$366.53	14.44%
10.5.2320.2210.914.1100	LIFE INSURANCE	\$2,000.00	\$31.68	\$253.44	\$1,746.56	\$15.84	\$1,730.72	86.54%
10.5.2320.2220.914.1100	MEDICAL INSURANCE	\$17,250.66	\$1,620.66	\$12,686.24	\$4,564.42	\$810.33	\$3,754.09	21.76%
10.5.2320.2230.914.1100	DENTAL INSURANCE	\$1,282.08	\$114.20	\$913.60	\$368.48	\$57.10	\$311.38	24.29%
10.5.1207.1100.915.1100	SALARIES, NON CERTIFIED STAFF	\$704,598.04	\$19,428.74	\$160,177.97	\$544,420.07	\$71,359.96	\$473,060.11	67.14%
10.5.1207.1104.915.1100	AIDE SALARIES	\$0.00	\$38,521.85	\$282,011.18	(\$282,011.18)	\$130,377.14	(\$412,388.32)	0.00%
10.5.1207.2110.915.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$1.29	\$14.81	(\$14.81)	\$1.54	(\$16.35)	0.00%
10.5.1207.2120.915.1100	MUNICIPAL RETIREMENT	\$15,853.46	\$1,241.91	\$13,258.48	\$2,594.98	\$628.64	\$1,966.34	12.40%
10.5.1207.2130.915.1100	FICA	\$43,685.08	\$3,357.38	\$25,556.84	\$18,128.24	\$1,654.72	\$16,473.52	37.71%
10.5.1207.2140.915.1100	MEDICARE	\$10,216.67	\$786.69	\$5,995.15	\$4,221.52	\$388.81	\$3,832.71	37.51%
10.5.1207.2210.915.1100	LIFE INSURANCE	\$2,346.00	\$66.28	\$512.58	\$1,833.42	\$33.14	\$1,800.28	76.74%
10.5.1207.2220.915.1100	MEDICAL INSURANCE	\$130,085.24	\$11,361.96	\$89,270.84	\$40,814.40	\$5,680.98	\$35,133.42	27.01%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1207.2230.915.1100	DENTAL INSURANCE	\$9,266.04	\$859.70	\$6,612.30	\$2,653.74	\$429.85	\$2,223.89	24.00%
10.5.1207.3399.915.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$98.92	\$1,921.40	(\$1,921.40)	\$0.00	(\$1,921.40)	0.00%
10.5.2131.1100.916.1100	SALARIES, NON CERTIFIED STAFF	\$2,730,949.74	\$235,613.32	\$1,898,689.33	\$832,260.41	\$793,707.44	\$38,552.97	1.41%
10.5.2131.2120.916.1100	MUNICIPAL RETIREMENT	\$61,446.37	\$5,238.21	\$57,953.94	\$3,492.43	\$2,762.48	\$729.95	1.19%
10.5.2131.2130.916.1100	FICA	\$169,318.88	\$13,684.02	\$110,745.17	\$58,573.71	\$7,215.08	\$51,358.63	30.33%
10.5.2131.2140.916.1100	MEDICARE	\$39,598.77	\$3,200.35	\$25,899.96	\$13,698.81	\$1,687.43	\$12,011.38	30.33%
10.5.2131.2210.916.1100	LIFE INSURANCE	\$5,934.00	\$529.00	\$4,238.90	\$1,695.10	\$285.20	\$1,409.90	23.76%
10.5.2131.2220.916.1100	MEDICAL INSURANCE	\$475,222.41	\$47,438.04	\$373,224.01	\$101,998.40	\$25,078.30	\$76,920.10	16.19%
10.5.2131.2230.916.1100	DENTAL INSURANCE	\$31,796.84	\$3,223.00	\$25,827.98	\$5,968.86	\$1,634.76	\$4,334.10	13.63%
10.5.2131.3399.916.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$172.68	\$1,159.69	(\$1,159.69)	\$0.00	(\$1,159.69)	0.00%
10.5.2131.3399.916.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$23.75	(\$23.75)	\$0.00	(\$23.75)	0.00%
10.5.1200.4100.916.4993	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$1,500.00	(\$1,500.00)	\$0.00	(\$1,500.00)	0.00%
10.5.2131.4100.916.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$304.20	(\$304.20)	\$0.00	(\$304.20)	0.00%
10.5.1200.1100.917.1100	SALARIES, NON CERTIFIED STAFF	\$1,618,061.85	\$131,338.47	\$1,027,310.06	\$590,751.79	\$362,653.74	\$228,098.05	14.10%
10.5.1200.1100.917.4993	SALARIES, NON CERTIFIED STAFF	\$0.00	\$4,955.20	\$17,095.20	(\$17,095.20)	\$3,560.00	(\$20,655.20)	0.00%
10.5.1200.1104.917.1100	AIDE SALARIES	\$0.00	\$635.00	\$4,133.15	(\$4,133.15)	\$0.00	(\$4,133.15)	0.00%
10.5.1200.2110.917.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$19.71	(\$19.71)	\$0.00	(\$19.71)	0.00%
10.5.1200.2110.917.4993	TEACHER'S RETIREMENT (TRS)	\$0.00	\$16.00	\$59.63	(\$59.63)	\$7.75	(\$67.38)	0.00%
10.5.1200.2120.917.1100	MUNICIPAL RETIREMENT	\$36,387.95	\$2,979.05	\$31,260.20	\$5,127.75	\$1,500.71	\$3,627.04	9.97%
10.5.1200.2120.917.4993	MUNICIPAL RETIREMENT	\$0.00	\$95.29	\$323.21	(\$323.21)	\$73.38	(\$396.59)	0.00%
10.5.1200.2130.917.1100	FICA	\$100,296.59	\$7,789.13	\$60,111.41	\$40,185.18	\$3,966.73	\$36,218.45	36.11%
10.5.1200.2130.917.4993	FICA	\$0.00	\$270.60	\$938.65	(\$938.65)	\$201.14	(\$1,139.79)	0.00%
10.5.1200.2140.917.1100	MEDICARE	\$23,456.46	\$1,821.57	\$14,057.79	\$9,398.67	\$927.67	\$8,471.00	36.11%
10.5.1200.2140.917.4993	MEDICARE	\$0.00	\$69.68	\$240.42	(\$240.42)	\$50.23	(\$290.65)	0.00%
10.5.1200.2210.917.1100	LIFE INSURANCE	\$11,040.00	\$336.78	\$2,558.74	\$8,481.26	\$172.76	\$8,308.50	75.26%
10.5.1200.2220.917.1100	MEDICAL INSURANCE	\$402,217.10	\$31,462.86	\$258,974.70	\$143,242.40	\$15,537.10	\$127,705.30	31.75%
10.5.1200.2230.917.1100	DENTAL INSURANCE	\$29,806.22	\$2,569.23	\$20,767.78	\$9,038.44	\$1,305.57	\$7,732.87	25.94%
10.5.2132.1100.918.1100	SALARIES, NON CERTIFIED STAFF	\$1,174,230.27	\$102,998.06	\$827,058.43	\$347,171.84	\$374,959.13	(\$27,787.29)	-2.37%
10.5.2132.2120.918.1100	MUNICIPAL RETIREMENT	\$26,420.18	\$2,317.45	\$25,590.91	\$829.27	\$1,163.53	(\$334.26)	-1.27%
10.5.2132.2130.918.1100	FICA	\$72,802.28	\$5,968.47	\$48,070.38	\$24,731.90	\$2,997.05	\$21,734.85	29.85%
10.5.2132.2140.918.1100	MEDICARE	\$17,026.34	\$1,395.91	\$11,242.49	\$5,783.85	\$700.95	\$5,082.90	29.85%
10.5.2132.2210.918.1100	LIFE INSURANCE	\$2,346.00	\$207.00	\$1,656.00	\$690.00	\$103.50	\$586.50	25.00%
10.5.2132.2220.918.1100	MEDICAL INSURANCE	\$206,168.35	\$20,393.08	\$163,225.24	\$42,943.11	\$10,196.54	\$32,746.57	15.88%
10.5.2132.2230.918.1100	DENTAL INSURANCE	\$15,471.98	\$1,548.76	\$12,390.08	\$3,081.90	\$774.38	\$2,307.52	14.91%
10.5.2132.3399.918.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$179.46	\$1,075.47	(\$1,075.47)	\$0.00	(\$1,075.47)	0.00%
10.5.2410.1100.919.1100	SALARIES, NON CERTIFIED STAFF	\$290,323.08	\$16,457.92	\$156,350.24	\$133,972.84	\$41,144.93	\$92,827.91	31.97%
10.5.2410.2120.919.1100	MUNICIPAL RETIREMENT	\$6,532.27	\$370.30	\$5,184.20	\$1,348.07	\$185.15	\$1,162.92	17.80%
10.5.2132.2130.919.1100	FICA	\$0.00	\$5.36	\$51.44	(\$51.44)	\$2.68	(\$54.12)	0.00%
10.5.2410.2130.919.1100	FICA	\$18,000.03	\$997.36	\$9,536.67	\$8,463.36	\$498.68	\$7,964.68	44.25%
10.5.2132.2140.919.1100	MEDICARE	\$0.00	\$1.28	\$12.09	(\$12.09)	\$0.64	(\$12.73)	0.00%
10.5.2410.2140.919.1100	MEDICARE	\$4,209.68	\$233.22	\$2,230.23	\$1,979.45	\$116.61	\$1,862.84	44.25%
10.5.2410.2210.919.1100	LIFE INSURANCE	\$414.00	\$27.60	\$220.80	\$193.20	\$13.80	\$179.40	43.33%
10.5.2410.2220.919.1100	MEDICAL INSURANCE	\$80,656.50	\$5,105.84	\$39,967.36	\$40,689.14	\$2,552.92	\$38,136.22	47.28%
10.5.2410.2230.919.1100	DENTAL INSURANCE	\$5,442.66	\$352.28	\$2,818.24	\$2,624.42	\$176.14	\$2,448.28	44.98%
10.5.2132.3399.919.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2410.3399.919.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2410.3400.919.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.2410.1000.920.1100	SALARIES, CERTIFIED STAFF	\$801,754.75	\$62,937.16	\$597,903.02	\$203,851.73	\$157,342.92	\$46,508.81	5.80%
10.5.1200.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$0.86	(\$0.86)	\$0.00	(\$0.86)	0.00%
10.5.2130.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$1.12	\$7.14	(\$7.14)	\$0.56	(\$7.70)	0.00%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2410.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$12,026.32	\$1,967.08	\$18,687.52	(\$6,661.20)	\$983.54	(\$7,644.74)	-63.57%
10.5.2570.2110.920.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$0.72	(\$0.72)	\$0.00	(\$0.72)	0.00%
10.5.1200.2140.920.1100	MEDICARE	\$0.00	\$1.32	\$12.12	(\$12.12)	\$0.66	(\$12.78)	0.00%
10.5.1207.2140.920.1100	MEDICARE	\$0.00	\$1.26	\$12.03	(\$12.03)	\$0.63	(\$12.66)	0.00%
10.5.2110.2140.920.1100	MEDICARE	\$0.00	\$2.38	\$22.61	(\$22.61)	\$1.19	(\$23.80)	0.00%
10.5.2130.2140.920.1100	MEDICARE	\$0.00	\$1.30	\$12.35	(\$12.35)	\$0.65	(\$13.00)	0.00%
10.5.2410.2140.920.1100	MEDICARE	\$11,625.44	\$897.00	\$8,544.42	\$3,081.02	\$448.50	\$2,632.52	22.64%
10.5.2410.2140.920.3200	MEDICARE	\$0.00	\$3.68	\$34.88	(\$34.88)	\$1.84	(\$36.72)	0.00%
10.5.2510.2140.920.1100	MEDICARE	\$0.00	\$1.24	\$11.87	(\$11.87)	\$0.62	(\$12.49)	0.00%
10.5.2570.2140.920.1100	MEDICARE	\$0.00	\$2.16	\$20.15	(\$20.15)	\$1.08	(\$21.23)	0.00%
10.5.2410.2210.920.1100	LIFE INSURANCE	\$1,104.00	\$105.10	\$840.80	\$263.20	\$52.55	\$210.65	19.08%
10.5.2410.2220.920.1100	MEDICAL INSURANCE	\$205,449.15	\$16,084.10	\$125,902.72	\$79,546.43	\$8,042.05	\$71,504.38	34.80%
10.5.2410.2230.920.1100	DENTAL INSURANCE	\$13,981.63	\$1,115.00	\$8,920.00	\$5,061.63	\$557.50	\$4,504.13	32.21%
10.5.1200.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$93.92	\$845.28	(\$845.28)	\$234.72	(\$1,080.00)	0.00%
10.5.1207.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$290.07	\$1,055.07	(\$1,055.07)	\$225.00	(\$1,280.07)	0.00%
10.5.2110.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2130.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2410.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2410.3399.920.3200	TRAVEL LOCAL MILEAGE	\$0.00	\$180.00	\$1,710.00	(\$1,710.00)	\$450.00	(\$2,160.00)	0.00%
10.5.2510.3399.920.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$90.00	\$855.00	(\$855.00)	\$225.00	(\$1,080.00)	0.00%
10.5.2110.3400.920.1100	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.2410.3400.920.3200	COMMUNICATION-TELEPHONE	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.2570.3400.920.1100	COMMUNICATION-TELEPHONE	\$0.00	\$153.26	\$1,416.84	(\$1,416.84)	\$383.16	(\$1,800.00)	0.00%
10.5.1400.1100.921.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,084.92	\$57,806.74	(\$57,806.74)	\$15,212.39	(\$73,019.13)	0.00%
10.5.1400.1100.921.6100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$877.24	\$8,333.78	(\$8,333.78)	\$2,193.11	(\$10,526.89)	0.00%
10.5.1400.1100.921.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$773.56	\$7,348.82	(\$7,348.82)	\$1,933.91	(\$9,282.73)	0.00%
10.5.1400.2120.921.1100	MUNICIPAL RETIREMENT	\$0.00	\$136.92	\$1,916.79	(\$1,916.79)	\$68.46	(\$1,985.25)	0.00%
10.5.1400.2120.921.6100	MUNICIPAL RETIREMENT	\$0.00	\$19.74	\$276.36	(\$276.36)	\$9.87	(\$286.23)	0.00%
10.5.1400.2120.921.6220	MUNICIPAL RETIREMENT	\$0.00	\$17.40	\$243.60	(\$243.60)	\$8.70	(\$252.30)	0.00%
10.5.1400.2130.921.1100	FICA	\$0.00	\$375.04	\$3,569.67	(\$3,569.67)	\$187.52	(\$3,757.19)	0.00%
10.5.1400.2130.921.6100	FICA	\$0.00	\$54.06	\$514.59	(\$514.59)	\$27.03	(\$541.62)	0.00%
10.5.1400.2130.921.6220	FICA	\$0.00	\$47.68	\$453.82	(\$453.82)	\$23.84	(\$477.66)	0.00%
10.5.1400.2140.921.1100	MEDICARE	\$0.00	\$87.70	\$834.82	(\$834.82)	\$43.85	(\$878.67)	0.00%
10.5.1400.2140.921.6100	MEDICARE	\$0.00	\$12.64	\$120.32	(\$120.32)	\$6.32	(\$126.64)	0.00%
10.5.1400.2140.921.6220	MEDICARE	\$0.00	\$11.16	\$106.13	(\$106.13)	\$5.58	(\$111.71)	0.00%
10.5.1400.2210.921.1100	LIFE INSURANCE	\$0.00	\$10.86	\$86.88	(\$86.88)	\$5.43	(\$92.31)	0.00%
10.5.1400.2210.921.6100	LIFE INSURANCE	\$0.00	\$1.56	\$12.48	(\$12.48)	\$0.78	(\$13.26)	0.00%
10.5.1400.2210.921.6220	LIFE INSURANCE	\$0.00	\$1.38	\$11.04	(\$11.04)	\$0.69	(\$11.73)	0.00%
10.5.1400.2220.921.1100	MEDICAL INSURANCE	\$0.00	\$2,008.12	\$15,719.12	(\$15,719.12)	\$1,004.06	(\$16,723.18)	0.00%
10.5.1400.2220.921.6100	MEDICAL INSURANCE	\$0.00	\$289.50	\$2,266.16	(\$2,266.16)	\$144.75	(\$2,410.91)	0.00%
10.5.1400.2220.921.6220	MEDICAL INSURANCE	\$0.00	\$255.30	\$1,998.40	(\$1,998.40)	\$127.65	(\$2,126.05)	0.00%
10.5.1400.2230.921.1100	DENTAL INSURANCE	\$0.00	\$138.56	\$1,108.48	(\$1,108.48)	\$69.28	(\$1,177.76)	0.00%
10.5.1400.2230.921.6100	DENTAL INSURANCE	\$0.00	\$19.98	\$159.84	(\$159.84)	\$9.99	(\$169.83)	0.00%
10.5.1400.2230.921.6220	DENTAL INSURANCE	\$0.00	\$17.60	\$140.80	(\$140.80)	\$8.80	(\$149.60)	0.00%
10.5.2140.1000.922.1100	SALARIES, CERTIFIED STAFF	\$1,637,875.20	\$132,341.90	\$1,110,123.58	\$527,751.62	\$490,040.17	\$37,711.45	2.30%
10.5.2140.2110.922.1100	TEACHER'S RETIREMENT (TRS)	\$24,568.13	\$1,654.32	\$13,270.29	\$11,297.84	\$835.45	\$10,462.39	42.59%
10.5.2140.2140.922.1100	MEDICARE	\$23,749.19	\$1,791.26	\$15,052.50	\$8,696.69	\$905.24	\$7,791.45	32.81%
10.5.2140.2210.922.1100	LIFE INSURANCE	\$3,312.00	\$289.80	\$2,292.18	\$1,019.82	\$144.90	\$874.92	26.42%
10.5.2140.2220.922.1100	MEDICAL INSURANCE	\$301,482.75	\$25,160.12	\$210,549.33	\$90,933.42	\$12,580.06	\$78,353.36	25.99%
10.5.2140.2230.922.1100	DENTAL INSURANCE	\$20,397.96	\$1,753.10	\$14,601.07	\$5,796.89	\$876.55	\$4,920.34	24.12%

# LaGrange Area Dept. of Special Education

## Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2140.3100.922.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$2,450.00	\$41,590.00	(\$41,590.00)	\$0.00	(\$41,590.00)	0.00%
10.5.2132.3107.922.1100	CONTRACTUAL SERVICES	\$0.00	\$0.00	\$1,575.00	(\$1,575.00)	\$0.00	(\$1,575.00)	0.00%
10.5.2140.3399.922.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$124.02	\$859.76	(\$859.76)	\$0.00	(\$859.76)	0.00%
10.5.2140.4100.922.1100	OFFICE SUPPLIES LESS \$499	\$0.00	\$0.00	\$104.24	(\$104.24)	\$0.00	(\$104.24)	0.00%
10.5.2140.1000.923.1100	SALARIES, CERTIFIED STAFF	\$35,000.00	\$2,000.00	\$16,000.00	\$19,000.00	\$4,000.00	\$15,000.00	42.86%
10.5.2140.2110.923.1100	TEACHER'S RETIREMENT (TRS)	\$525.00	\$0.00	\$0.00	\$525.00	\$0.00	\$525.00	100.00%
10.5.2140.2130.923.1100	FICA	\$0.00	\$113.22	\$880.57	(\$880.57)	\$56.61	(\$937.18)	0.00%
10.5.2140.2140.923.1100	MEDICARE	\$507.50	\$26.48	\$205.97	\$301.53	\$13.24	\$288.29	56.81%
10.5.2140.2210.923.1100	LIFE INSURANCE	\$0.00	\$13.80	\$110.40	(\$110.40)	\$6.90	(\$117.30)	0.00%
10.5.2140.2220.923.1100	MEDICAL INSURANCE	\$6,654.66	\$648.60	\$5,049.10	\$1,605.56	\$324.30	\$1,281.26	19.25%
10.5.2140.2230.923.1100	DENTAL INSURANCE	\$479.11	\$46.52	\$372.16	\$106.95	\$23.26	\$83.69	17.47%
10.5.2130.1100.924.1100	SALARIES, NON CERTIFIED STAFF	\$737,924.53	\$60,825.53	\$505,454.76	\$232,469.77	\$190,144.93	\$42,324.84	5.74%
10.5.2130.2110.924.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$155.86	\$1,277.13	(\$1,277.13)	\$77.04	(\$1,354.17)	0.00%
10.5.2130.2120.924.1100	MUNICIPAL RETIREMENT	\$15,478.30	\$1,097.96	\$12,303.61	\$3,174.69	\$529.59	\$2,645.10	17.09%
10.5.2130.2130.924.1100	FICA	\$42,651.32	\$3,025.95	\$24,761.20	\$17,890.12	\$1,465.41	\$16,424.71	38.51%
10.5.2130.2140.924.1100	MEDICARE	\$9,974.91	\$800.94	\$6,682.55	\$3,292.36	\$389.34	\$2,903.02	29.10%
10.5.2130.2210.924.1100	LIFE INSURANCE	\$4,032.00	\$82.74	\$689.70	\$3,342.30	\$40.22	\$3,302.08	81.90%
10.5.2130.2220.924.1100	MEDICAL INSURANCE	\$216,458.61	\$19,877.48	\$159,349.52	\$57,109.09	\$9,938.74	\$47,170.35	21.79%
10.5.2130.2230.924.1100	DENTAL INSURANCE	\$15,206.46	\$1,523.96	\$11,628.19	\$3,578.27	\$761.98	\$2,816.29	18.52%
10.5.2130.3399.924.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$9.47	\$75.70	(\$75.70)	\$0.00	(\$75.70)	0.00%
10.5.2130.1000.925.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$1,433.42	\$7,503.53	(\$7,503.53)	\$5,733.67	(\$13,237.20)	0.00%
10.5.2130.2110.925.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$17.92	\$93.82	(\$93.82)	\$8.96	(\$102.78)	0.00%
10.5.2130.2120.925.1100	MUNICIPAL RETIREMENT	\$0.00	\$32.26	\$121.14	(\$121.14)	\$16.13	(\$137.27)	0.00%
10.5.2130.2130.925.1100	FICA	\$0.00	\$78.28	\$288.31	(\$288.31)	\$39.14	(\$327.45)	0.00%
10.5.2130.2140.925.1100	MEDICARE	\$0.00	\$18.30	\$98.81	(\$98.81)	\$9.15	(\$107.96)	0.00%
10.5.2130.2210.925.1100	LIFE INSURANCE	\$0.00	\$2.36	\$11.80	(\$11.80)	\$1.18	(\$12.98)	0.00%
10.5.2130.2220.925.1100	MEDICAL INSURANCE	\$0.00	\$332.60	\$1,467.61	(\$1,467.61)	\$166.30	(\$1,633.91)	0.00%
10.5.2130.2230.925.1100	DENTAL INSURANCE	\$0.00	\$23.86	\$107.33	(\$107.33)	\$11.93	(\$119.26)	0.00%
10.5.1200.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$1,113.00	\$8,347.50	(\$8,347.50)	\$4,452.10	(\$12,799.60)	0.00%
10.5.1207.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$7,502.42	\$59,532.72	(\$59,532.72)	\$30,009.71	(\$89,542.43)	0.00%
10.5.2110.1000.926.1100	SALARIES, CERTIFIED STAFF	\$1,172,061.38	\$75,761.04	\$633,040.05	\$539,021.33	\$281,433.63	\$257,587.70	21.98%
10.5.2410.1000.926.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$478.50	\$3,828.00	(\$3,828.00)	\$1,914.00	(\$5,742.00)	0.00%
10.5.2570.1005.926.1100	STIPENDS-CERTIFIED	\$0.00	\$207.10	\$1,967.45	(\$1,967.45)	\$517.96	(\$2,485.41)	0.00%
10.5.2110.1100.926.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$7,168.41	\$44,090.02	(\$44,090.02)	\$12,711.93	(\$56,801.95)	0.00%
10.5.1207.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$93.78	\$744.15	(\$744.15)	\$46.89	(\$791.04)	0.00%
10.5.2110.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$17,580.92	\$947.03	\$7,913.14	\$9,667.78	\$535.04	\$9,132.74	51.95%
10.5.2410.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$5.98	\$47.84	(\$47.84)	\$2.99	(\$50.83)	0.00%
10.5.2570.2110.926.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.18	\$2.37	(\$2.37)	\$0.09	(\$2.46)	0.00%
10.5.2110.2130.926.1100	FICA	\$0.00	\$444.43	\$2,733.52	(\$2,733.52)	\$186.28	(\$2,919.80)	0.00%
10.5.1200.2140.926.1100	MEDICARE	\$0.00	\$16.14	\$121.05	(\$121.05)	\$8.07	(\$129.12)	0.00%
10.5.1207.2140.926.1100	MEDICARE	\$0.00	\$108.80	\$864.01	(\$864.01)	\$54.40	(\$918.41)	0.00%
10.5.2110.2140.926.1100	MEDICARE	\$16,994.89	\$1,130.75	\$9,222.11	\$7,772.78	\$621.90	\$7,150.88	42.08%
10.5.2410.2140.926.1100	MEDICARE	\$0.00	\$6.88	\$55.24	(\$55.24)	\$3.44	(\$58.68)	0.00%
10.5.2570.2140.926.1100	MEDICARE	\$0.00	\$2.76	\$26.51	(\$26.51)	\$1.38	(\$27.89)	0.00%
10.5.1207.2210.926.1100	LIFE INSURANCE	\$0.00	\$13.80	\$110.40	(\$110.40)	\$6.90	(\$117.30)	0.00%
10.5.2110.2210.926.1100	LIFE INSURANCE	\$2,622.00	\$179.40	\$1,475.22	\$1,146.78	\$103.50	\$1,043.28	39.79%
10.5.2410.2210.926.1100	LIFE INSURANCE	\$0.00	\$0.70	\$5.60	(\$5.60)	\$0.35	(\$5.95)	0.00%
10.5.2110.2220.926.1100	MEDICAL INSURANCE	\$174,636.21	\$15,530.36	\$132,746.14	\$41,890.07	\$8,776.24	\$33,113.83	18.96%
10.5.2110.2230.926.1100	DENTAL INSURANCE	\$13,034.28	\$1,179.06	\$9,701.19	\$3,333.09	\$659.99	\$2,673.10	20.51%
10.5.2410.2230.926.1100	DENTAL INSURANCE	\$0.00	\$7.04	\$56.32	(\$56.32)	\$3.52	(\$59.84)	0.00%

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## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2110.3399.926.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$1,209.22	\$6,081.24	(\$6,081.24)	\$0.00	(\$6,081.24)	0.00%
10.5.2110.3399.926.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$426.67	(\$426.67)	\$0.00	(\$426.67)	0.00%
10.5.2150.1000.927.1000	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$28,359.92	(\$28,359.92)	\$0.00	(\$28,359.92)	0.00%
10.5.2150.1000.927.1100	SALARIES, CERTIFIED STAFF	\$2,992,794.91	\$258,785.25	\$2,052,804.79	\$939,990.12	\$955,473.96	(\$15,483.84)	-0.52%
10.5.2150.2110.927.1000	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$337.79	(\$337.79)	\$0.00	(\$337.79)	0.00%
10.5.2150.2110.927.1100	TEACHER'S RETIREMENT (TRS)	\$45,991.07	\$3,151.34	\$25,277.72	\$20,713.35	\$1,580.60	\$19,132.75	41.60%
10.5.2150.2130.927.1100	FICA	\$0.00	\$251.90	\$599.23	(\$599.23)	\$109.52	(\$708.75)	0.00%
10.5.2150.2140.927.1000	MEDICARE	\$0.00	\$0.00	\$411.63	(\$411.63)	\$0.00	(\$411.63)	0.00%
10.5.2150.2140.927.1100	MEDICARE	\$44,458.03	\$3,550.52	\$28,248.18	\$16,209.85	\$1,776.47	\$14,433.38	32.47%
10.5.2150.2210.927.1000	LIFE INSURANCE	\$0.00	\$0.00	\$69.00	(\$69.00)	\$0.00	(\$69.00)	0.00%
10.5.2150.2210.927.1100	LIFE INSURANCE	\$6,486.00	\$565.80	\$4,457.40	\$2,028.60	\$282.90	\$1,745.70	26.91%
10.5.2150.2220.927.1100	MEDICAL INSURANCE	\$376,499.78	\$42,241.26	\$325,093.80	\$51,405.98	\$21,282.78	\$30,123.20	8.00%
10.5.2150.2230.927.1100	DENTAL INSURANCE	\$32,715.72	\$3,357.62	\$26,346.70	\$6,369.02	\$1,690.44	\$4,678.58	14.30%
10.5.2150.3399.927.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$219.17	\$2,006.62	(\$2,006.62)	\$0.00	(\$2,006.62)	0.00%
10.5.1000.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$11,093.70	\$118,752.72	(\$118,752.72)	\$44,374.71	(\$163,127.43)	0.00%
10.5.1200.1000.928.1100	SALARIES, CERTIFIED STAFF	\$2,604,276.55	\$206,840.76	\$1,592,253.47	\$1,012,023.08	\$795,298.48	\$216,724.60	8.32%
10.5.1400.1000.928.6220	SALARIES, CERTIFIED STAFF	\$48,385.92	\$4,838.60	\$38,708.80	\$9,677.12	\$9,677.12	\$0.00	0.00%
10.5.2150.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$7,398.46	\$59,187.68	(\$59,187.68)	\$29,593.82	(\$88,781.50)	0.00%
10.5.2210.1000.928.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$0.00	\$52,987.88	(\$52,987.88)	\$0.00	(\$52,987.88)	0.00%
10.5.2570.1005.928.1100	STIPENDS-CERTIFIED	\$0.00	\$37.54	\$356.63	(\$356.63)	\$93.91	(\$450.54)	0.00%
10.5.1000.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$138.66	\$1,484.36	(\$1,484.36)	\$69.33	(\$1,553.69)	0.00%
10.5.1200.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$39,064.15	\$2,582.83	\$19,867.67	\$19,196.48	\$1,334.89	\$17,861.59	45.72%
10.5.1400.2110.928.6220	TEACHER'S RETIREMENT (TRS)	\$725.79	\$60.48	\$483.84	\$241.95	\$30.24	\$211.71	29.17%
10.5.2150.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$92.48	\$739.84	(\$739.84)	\$46.24	(\$786.08)	0.00%
10.5.2210.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.00	\$662.31	(\$662.31)	\$0.00	(\$662.31)	0.00%
10.5.2570.2110.928.1100	TEACHER'S RETIREMENT (TRS)	\$0.00	\$0.48	\$3.12	(\$3.12)	\$0.24	(\$3.36)	0.00%
10.5.1200.2120.928.1100	MUNICIPAL RETIREMENT	\$0.00	\$4.73	\$44.73	(\$44.73)	\$4.61	(\$49.34)	0.00%
10.5.1200.2130.928.1100	FICA	\$0.00	\$498.85	\$4,362.23	(\$4,362.23)	\$259.36	(\$4,621.59)	0.00%
10.5.1000.2140.928.1100	MEDICARE	\$0.00	\$152.56	\$1,609.29	(\$1,609.29)	\$76.28	(\$1,685.57)	0.00%
10.5.1200.2140.928.1100	MEDICARE	\$36,314.98	\$2,846.32	\$21,972.93	\$14,342.05	\$1,482.10	\$12,859.95	35.41%
10.5.1400.2140.928.6220	MEDICARE	\$701.60	\$61.96	\$519.14	\$182.46	\$30.98	\$151.48	21.59%
10.5.2150.2140.928.1100	MEDICARE	\$0.00	\$97.86	\$791.72	(\$791.72)	\$48.93	(\$840.65)	0.00%
10.5.2210.2140.928.1100	MEDICARE	\$0.00	\$0.00	\$756.72	(\$756.72)	\$0.00	(\$756.72)	0.00%
10.5.2570.2140.928.1100	MEDICARE	\$0.00	\$0.52	\$5.00	(\$5.00)	\$0.26	(\$5.26)	0.00%
10.5.1000.2210.928.1100	LIFE INSURANCE	\$0.00	\$27.60	\$324.30	(\$324.30)	\$13.80	(\$338.10)	0.00%
10.5.1200.2210.928.1100	LIFE INSURANCE	\$7,382.00	\$510.68	\$3,933.44	\$3,448.56	\$269.37	\$3,179.19	43.07%
10.5.1400.2210.928.6220	LIFE INSURANCE	\$138.00	\$13.80	\$110.40	\$27.60	\$6.90	\$20.70	15.00%
10.5.2150.2210.928.1100	LIFE INSURANCE	\$0.00	\$13.80	\$110.40	(\$110.40)	\$6.90	(\$117.30)	0.00%
10.5.2210.2210.928.1100	LIFE INSURANCE	\$0.00	\$0.00	\$75.90	(\$75.90)	\$0.00	(\$75.90)	0.00%
10.5.1000.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$1,297.20	\$24,999.06	(\$24,999.06)	\$648.60	(\$25,647.66)	0.00%
10.5.1200.2220.928.1100	MEDICAL INSURANCE	\$386,268.66	\$29,589.26	\$235,787.98	\$150,480.68	\$15,151.11	\$135,329.57	35.04%
10.5.1400.2220.928.6220	MEDICAL INSURANCE	\$6,489.31	\$2,069.96	\$10,762.48	(\$4,273.17)	\$1,034.98	(\$5,308.15)	-81.80%
10.5.2150.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$1,340.92	\$10,496.40	(\$10,496.40)	\$670.46	(\$11,166.86)	0.00%
10.5.2210.2220.928.1100	MEDICAL INSURANCE	\$0.00	\$0.00	\$3,427.60	(\$3,427.60)	\$0.00	(\$3,427.60)	0.00%
10.5.1000.2230.928.1100	DENTAL INSURANCE	\$0.00	\$93.04	\$1,801.22	(\$1,801.22)	\$46.52	(\$1,847.74)	0.00%
10.5.1200.2230.928.1100	DENTAL INSURANCE	\$26,988.88	\$2,141.59	\$16,874.98	\$10,113.90	\$1,096.36	\$9,017.54	33.41%
10.5.1400.2230.928.6220	DENTAL INSURANCE	\$479.11	\$140.92	\$749.76	(\$270.65)	\$70.46	(\$341.11)	-71.20%
10.5.2150.2230.928.1100	DENTAL INSURANCE	\$0.00	\$99.58	\$796.64	(\$796.64)	\$49.79	(\$846.43)	0.00%
10.5.2210.2230.928.1100	DENTAL INSURANCE	\$0.00	\$0.00	\$255.86	(\$255.86)	\$0.00	(\$255.86)	0.00%
10.5.1000.3399.928.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$16.80	(\$16.80)	\$0.00	(\$16.80)	0.00%

## LaGrange Area Dept. of Special Education

### Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.1200.3399.928.1020	TRAVEL LOCAL MILEAGE	\$0.00	\$264.59	\$595.64	(\$595.64)	\$0.00	(\$595.64)	0.00%
10.5.1200.3399.928.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$407.10	\$1,367.20	(\$1,367.20)	\$0.00	(\$1,367.20)	0.00%
10.5.1200.3399.928.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$86.24	(\$86.24)	\$0.00	(\$86.24)	0.00%
10.5.2630.1000.929.1100	SALARIES, CERTIFIED STAFF	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.00%
10.5.2630.1100.929.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$6,250.00	\$59,375.00	(\$59,375.00)	\$15,625.00	(\$75,000.00)	0.00%
10.5.2630.2120.929.1100	MUNICIPAL RETIREMENT	\$1,687.50	\$140.62	\$1,968.77	(\$281.27)	\$70.31	(\$351.58)	-20.83%
10.5.2630.2130.929.1100	FICA	\$4,650.00	\$371.70	\$3,589.17	\$1,060.83	\$185.85	\$874.98	18.82%
10.5.2630.2140.929.1100	MEDICARE	\$1,087.50	\$86.92	\$839.36	\$248.14	\$43.46	\$204.68	18.82%
10.5.2630.2210.929.1100	LIFE INSURANCE	\$138.00	\$13.80	\$110.40	\$27.60	\$6.90	\$20.70	15.00%
10.5.2630.2220.929.1100	MEDICAL INSURANCE	\$21,239.54	\$2,552.92	\$19,983.68	\$1,255.86	\$1,276.46	(\$20.60)	-0.10%
10.5.2630.2230.929.1100	DENTAL INSURANCE	\$1,451.38	\$140.92	\$1,127.36	\$324.02	\$70.46	\$253.56	17.47%
10.5.2570.3400.929.1100	COMMUNICATION-TELEPHONE	\$0.00	\$0.00	(\$448.99)	\$448.99	\$0.00	\$448.99	0.00%
10.5.1400.1100.930.6220	SALARIES, NON CERTIFIED STAFF	\$91,301.53	\$7,608.46	\$72,280.37	\$19,021.16	\$19,021.16	\$0.00	0.00%
10.5.1400.2120.930.6220	MUNICIPAL RETIREMENT	\$2,054.28	\$171.20	\$2,396.71	(\$342.43)	\$85.60	(\$428.03)	-20.84%
10.5.1400.2130.930.6220	FICA	\$5,660.69	\$448.38	\$4,298.06	\$1,362.63	\$224.19	\$1,138.44	20.11%
10.5.1400.2140.930.6220	MEDICARE	\$1,323.87	\$104.86	\$1,005.16	\$318.71	\$52.43	\$266.28	20.11%
10.5.1400.2210.930.6220	LIFE INSURANCE	\$138.00	\$4.60	\$36.80	\$101.20	\$2.30	\$98.90	71.67%
10.5.1400.2220.930.6220	MEDICAL INSURANCE	\$13,800.53	\$1,340.92	\$10,496.40	\$3,304.13	\$670.46	\$2,633.67	19.08%
10.5.1400.2230.930.6220	DENTAL INSURANCE	\$1,025.67	\$99.58	\$796.64	\$229.03	\$49.79	\$179.24	17.48%
10.5.1400.1000.931.1100	SALARIES, CERTIFIED STAFF	\$0.00	\$250.00	\$375.00	(\$375.00)	\$0.00	(\$375.00)	0.00%
10.5.1400.1000.931.6110	SALARIES, CERTIFIED STAFF	\$0.00	\$50.00	\$900.00	(\$900.00)	\$0.00	(\$900.00)	0.00%
10.5.1400.1000.931.6220	SALARIES, CERTIFIED STAFF	\$0.00	\$100.00	\$1,750.00	(\$1,750.00)	\$0.00	(\$1,750.00)	0.00%
10.5.1400.1100.931.6100	SALARIES, NON CERTIFIED STAFF	\$56,227.70	\$5,164.94	\$48,587.63	\$7,640.07	\$12,912.37	(\$5,272.30)	-9.38%
10.5.1400.1100.931.6110	SALARIES, NON CERTIFIED STAFF	\$0.00	\$2,100.72	\$17,979.85	(\$17,979.85)	\$5,251.81	(\$23,231.66)	0.00%
10.5.1400.2120.931.6100	MUNICIPAL RETIREMENT	\$1,265.12	\$116.22	\$1,605.43	(\$340.31)	\$58.11	(\$398.42)	-31.49%
10.5.1400.2120.931.6110	MUNICIPAL RETIREMENT	\$0.00	\$47.26	\$572.75	(\$572.75)	\$23.63	(\$596.38)	0.00%
10.5.1400.2130.931.1100	FICA	\$0.00	\$15.50	\$23.25	(\$23.25)	\$0.00	(\$23.25)	0.00%
10.5.1400.2130.931.6100	FICA	\$3,486.12	\$308.60	\$2,921.61	\$564.51	\$154.30	\$410.21	11.77%
10.5.1400.2130.931.6110	FICA	\$0.00	\$133.34	\$1,170.51	(\$1,170.51)	\$65.12	(\$1,235.63)	0.00%
10.5.1400.2130.931.6220	FICA	\$0.00	\$6.20	\$108.50	(\$108.50)	\$0.00	(\$108.50)	0.00%
10.5.1400.2140.931.1100	MEDICARE	\$0.00	\$3.63	\$5.45	(\$5.45)	\$0.00	(\$5.45)	0.00%
10.5.1400.2140.931.6100	MEDICARE	\$815.30	\$72.18	\$683.33	\$131.97	\$36.09	\$95.88	11.76%
10.5.1400.2140.931.6110	MEDICARE	\$0.00	\$31.19	\$273.76	(\$273.76)	\$15.23	(\$288.99)	0.00%
10.5.1400.2140.931.6220	MEDICARE	\$0.00	\$1.44	\$25.35	(\$25.35)	\$0.00	(\$25.35)	0.00%
10.5.1400.2210.931.6100	LIFE INSURANCE	\$138.00	\$4.60	\$36.80	\$101.20	\$2.30	\$98.90	71.67%
10.5.1400.2210.931.6110	LIFE INSURANCE	\$0.00	\$0.00	\$18.40	(\$18.40)	\$0.00	(\$18.40)	0.00%
10.5.1400.2220.931.6100	MEDICAL INSURANCE	\$6,654.66	\$648.60	\$5,049.10	\$1,605.56	\$324.30	\$1,281.26	19.25%
10.5.1400.2230.931.6100	DENTAL INSURANCE	\$1,451.38	\$46.52	\$372.16	\$1,079.22	\$23.26	\$1,055.96	72.76%
10.5.1400.3399.931.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$65.99	(\$65.99)	\$0.00	(\$65.99)	0.00%
10.5.1400.3399.931.6110	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$179.90	(\$179.90)	\$0.00	(\$179.90)	0.00%
10.5.1400.3399.931.6220	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$21.12	(\$21.12)	\$0.00	(\$21.12)	0.00%
10.5.2550.1100.932.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$3,667.48	\$34,841.06	(\$34,841.06)	\$9,168.58	(\$44,009.64)	0.00%
10.5.2570.1100.932.1100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$75.00	\$712.50	(\$712.50)	\$187.50	(\$900.00)	0.00%
10.5.2550.2120.932.1100	MUNICIPAL RETIREMENT	\$0.00	\$82.52	\$1,155.28	(\$1,155.28)	\$41.26	(\$1,196.54)	0.00%
10.5.2550.2130.932.1100	FICA	\$0.00	\$205.50	\$1,985.55	(\$1,985.55)	\$102.75	(\$2,088.30)	0.00%
10.5.2570.2130.932.1100	FICA	\$0.00	\$4.20	\$40.59	(\$40.59)	\$2.10	(\$42.69)	0.00%
10.5.2550.2140.932.1100	MEDICARE	\$0.00	\$48.06	\$464.41	(\$464.41)	\$24.03	(\$488.44)	0.00%
10.5.2570.2140.932.1100	MEDICARE	\$0.00	\$0.98	\$9.46	(\$9.46)	\$0.49	(\$9.95)	0.00%
10.5.2550.2210.932.1100	LIFE INSURANCE	\$0.00	\$4.60	\$36.80	(\$36.80)	\$2.30	(\$39.10)	0.00%
10.5.2550.2220.932.1100	MEDICAL INSURANCE	\$0.00	\$2,552.92	\$19,983.68	(\$19,983.68)	\$1,276.46	(\$21,260.14)	0.00%

# LaGrange Area Dept. of Special Education

## Monthly Expenditures

From Date: 4/1/2022

To Date: 4/30/2022

Fiscal Year: 2021-2022

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.2550.2230.932.1100	DENTAL INSURANCE	\$0.00	\$176.14	\$1,409.12	(\$1,409.12)	\$88.07	(\$1,497.19)	0.00%
10.5.2550.3399.932.1100	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$12.77	(\$12.77)	\$0.00	(\$12.77)	0.00%
10.5.2550.3399.932.1120	TRAVEL LOCAL MILEAGE	\$0.00	\$0.00	\$38.31	(\$38.31)	\$0.00	(\$38.31)	0.00%
10.5.1400.1100.933.1100	SALARIES, NON CERTIFIED STAFF	\$16,343.39	\$0.00	\$0.00	\$16,343.39	\$0.00	\$16,343.39	100.00%
10.5.1400.1100.933.6220	SALARIES, NON CERTIFIED STAFF	\$38,134.57	\$0.00	\$0.00	\$38,134.57	\$0.00	\$38,134.57	100.00%
10.5.1400.2120.933.1100	MUNICIPAL RETIREMENT	\$367.73	\$0.00	\$0.00	\$367.73	\$0.00	\$367.73	100.00%
10.5.1400.2120.933.6220	MUNICIPAL RETIREMENT	\$858.03	\$0.00	\$0.00	\$858.03	\$0.00	\$858.03	100.00%
10.5.1400.2130.933.1100	FICA	\$1,013.29	\$0.00	\$0.00	\$1,013.29	\$0.00	\$1,013.29	100.00%
10.5.1400.2130.933.6220	FICA	\$2,364.34	\$0.00	\$0.00	\$2,364.34	\$0.00	\$2,364.34	100.00%
10.5.1400.2140.933.1100	MEDICARE	\$236.98	\$0.00	\$0.00	\$236.98	\$0.00	\$236.98	100.00%
10.5.1400.2140.933.6220	MEDICARE	\$552.95	\$0.00	\$0.00	\$552.95	\$0.00	\$552.95	100.00%
10.5.1400.2210.933.1100	LIFE INSURANCE	\$41.40	\$0.00	\$0.00	\$41.40	\$0.00	\$41.40	100.00%
10.5.1400.2210.933.6220	LIFE INSURANCE	\$96.60	\$0.00	\$0.00	\$96.60	\$0.00	\$96.60	100.00%
10.5.1400.2220.933.1100	MEDICAL INSURANCE	\$1,996.40	\$0.00	\$0.00	\$1,996.40	\$0.00	\$1,996.40	100.00%
10.5.1400.2220.933.6220	MEDICAL INSURANCE	\$4,658.26	\$0.00	\$0.00	\$4,658.26	\$0.00	\$4,658.26	100.00%
10.5.1400.2230.933.1100	DENTAL INSURANCE	\$143.73	\$0.00	\$0.00	\$143.73	\$0.00	\$143.73	100.00%
10.5.1400.2230.933.6220	DENTAL INSURANCE	\$335.37	\$0.00	\$0.00	\$335.37	\$0.00	\$335.37	100.00%
10.5.1400.1100.934.6100	SALARIES, NON CERTIFIED STAFF	\$0.00	\$2,823.92	\$26,827.24	(\$26,827.24)	\$7,059.76	(\$33,887.00)	0.00%
10.5.1400.1100.934.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$3,051.72	\$28,991.34	(\$28,991.34)	\$7,629.46	(\$36,620.80)	0.00%
10.5.2610.1100.934.6220	SALARIES, NON CERTIFIED STAFF	\$38,992.05	\$0.00	\$0.00	\$38,992.05	\$0.00	\$38,992.05	100.00%
10.5.1400.2120.934.6100	MUNICIPAL RETIREMENT	\$0.00	\$63.54	\$889.56	(\$889.56)	\$31.77	(\$921.33)	0.00%
10.5.1400.2120.934.6220	MUNICIPAL RETIREMENT	\$0.00	\$68.66	\$961.33	(\$961.33)	\$34.33	(\$995.66)	0.00%
10.5.2610.2120.934.6220	MUNICIPAL RETIREMENT	\$557.29	\$0.00	\$0.00	\$557.29	\$0.00	\$557.29	100.00%
10.5.1400.2130.934.6100	FICA	\$0.00	\$169.78	\$1,632.84	(\$1,632.84)	\$84.89	(\$1,717.73)	0.00%
10.5.1400.2130.934.6220	FICA	\$0.00	\$189.20	\$1,797.40	(\$1,797.40)	\$94.60	(\$1,892.00)	0.00%
10.5.2610.2130.934.6220	FICA	\$2,382.88	\$0.00	\$0.00	\$2,382.88	\$0.00	\$2,382.88	100.00%
10.5.1400.2140.934.6100	MEDICARE	\$0.00	\$39.70	\$381.87	(\$381.87)	\$19.85	(\$401.72)	0.00%
10.5.1400.2140.934.6220	MEDICARE	\$0.00	\$44.24	\$420.28	(\$420.28)	\$22.12	(\$442.40)	0.00%
10.5.2610.2140.934.6220	MEDICARE	\$1,283.67	\$0.00	\$0.00	\$1,283.67	\$0.00	\$1,283.67	100.00%
10.5.1400.2210.934.6100	LIFE INSURANCE	\$0.00	\$4.60	\$36.80	(\$36.80)	\$2.30	(\$39.10)	0.00%
10.5.1400.2210.934.6220	LIFE INSURANCE	\$0.00	\$4.60	\$36.80	(\$36.80)	\$2.30	(\$39.10)	0.00%
10.5.2610.2210.934.6220	LIFE INSURANCE	\$276.00	\$0.00	\$0.00	\$276.00	\$0.00	\$276.00	100.00%
10.5.1400.2220.934.6100	MEDICAL INSURANCE	\$0.00	\$2,552.92	\$19,983.68	(\$19,983.68)	\$1,276.46	(\$21,260.14)	0.00%
10.5.1400.2230.934.6100	DENTAL INSURANCE	\$0.00	\$176.14	\$1,409.12	(\$1,409.12)	\$88.07	(\$1,497.19)	0.00%
10.5.1400.1100.935.6220	SALARIES, NON CERTIFIED STAFF	\$0.00	\$1,008.00	\$16,304.00	(\$16,304.00)	\$288.00	(\$16,592.00)	0.00%
10.5.1400.2120.935.6220	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$40.32	(\$40.32)	\$0.00	(\$40.32)	0.00%
10.5.1400.2130.935.6220	FICA	\$0.00	\$62.48	\$1,010.84	(\$1,010.84)	\$17.86	(\$1,028.70)	0.00%
10.5.1400.2140.935.6220	MEDICARE	\$0.00	\$14.60	\$236.40	(\$236.40)	\$4.18	(\$240.58)	0.00%
FUND: EDUCATION - 10		\$27,354,110.30	\$2,264,297.53	\$19,768,329.70	\$7,585,780.60	\$5,600,053.74	\$1,985,726.86	7.26%
20.5.2540.3100.000.1100	PROFESSIONAL TECHNICAL SERVICE	\$0.00	\$21,223.61	\$28,574.22	(\$28,574.22)	\$0.00	(\$28,574.22)	0.00%
20.5.2540.3230.106.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$10,489.00	(\$10,489.00)	\$0.00	(\$10,489.00)	0.00%
20.5.2540.3230.901.1100	REPAIRS AND MAINTENANCE SERVIC	\$0.00	\$0.00	\$1,967.75	(\$1,967.75)	\$0.00	(\$1,967.75)	0.00%
FUND: OPERATIONS & MAINTENANCE - 20		\$0.00	\$21,223.61	\$41,030.97	(\$41,030.97)	\$0.00	(\$41,030.97)	0.00%
<b>Grand Total:</b>		\$27,354,110.30	\$2,285,521.14	\$19,809,360.67	\$7,544,749.63	\$5,600,053.74	\$1,944,695.89	7.11%

End of Report  
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**TO:** Dr. Brian Waterman, Superintendent **DATE:** May 16, 2022  
**FROM:** Ellie Ambuehl, Ed. D  
**SUBJECT:** LADSE Personnel Actions

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## Background

Each month, we present to the LTHS board recommendations for employment, retirement, leaves of absence, resignations, etc., for LADSE staff. We recommend that the Board approve the following:

### Employment Recommendation

Blume, Kayla	1.0 Paraprofessional effective 03/09/2022 at an hourly rate of \$14.71
Kordelewski, Dawn	1.0 Paraprofessional effective 05/02/2022 at an hourly rate of \$14.71
Lewis, Brittany	1.0 Paraprofessional effective 05/09/2022 at an hourly rate of \$14.71
Melara, Jennifer	1.0 Paraprofessional effective 05/02/2022 at an hourly rate of \$14.71
Meza, Marlen	1.0 Paraprofessional effective 04/27/2022 at an hourly rate of \$14.71
Orozco, Payton	1.0 Paraprofessional effective 05/11/2022 at an hourly rate of \$14.71

### Employment Change in FTE

Hagan, Kristen	1.0 School Psychologist to 0.2 effective 08/01/2022
Smiley, Monica	1.0 Behavioral Specialist to 0.8 effective 08/01/2022

### Reduction in Force (Recalled)

Everson, Courtney	1.0 Interpreter to 1.0 effective 08/01/2022
Groya, Katherine	0.5 School Psychologist to 0.6 effective 08/01/2022

Supporting education for all children in the community school districts:

53 Butler	94 Komarek	102 LaGrange	107 Pleasantdale
61 Darlen	95 Brookfield-LaGrange Park	103 Lyons	204 Lyons Township High School
62 Gower	96 Riverside	105 LaGrange South	208 Riverside Brookfield High School
92 ½ Westchester	101 Western Springs	108 LaGrange Highlands	

1301 W. Cossitt LaGrange, IL 60525  
Phone: 708.354.5730 Fax: 708.354.0733 TTY: 708.352.5994  
www.ladse.org

Ellie Ambuehl, Ed. D  
Executive Director

### Acceptance of Resignation

Coronel, Maritxa	1.0 Paraprofessional effective 05/04/2022
Doherty, Rachel	1.0 Speech Language Pathologist effective 06/03/2022
Gonzales, Maria	1.0 Special Education Teacher effective 06/03/2022
Kernan, Bridget	0.4 Occupational Therapist effective 04/20/2022
Pendergast, Antonette	1.0 RN/Ed Assistant effective 10/15/2021 ( <i>retirement</i> )
Rapp, Lauren	0.6 Social Work Intern effective 04/11/2022
Spinella, Renee	0.6 Physical Therapist effective 06/03/2022
Valenzuela, Angela	1.0 Paraprofessional effective 04/19/2022

### Acceptance of Leave

Pennacchio, Katherine	1.0 Special Education Teacher effective 04/19/2022
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Supporting education for all children in the community school districts:

53 Butler	94 Komarek	102 LaGrange	107 Pleasantdale
61 Darlen	95 Brookfield-LaGrange Park	103 Lyons	204 Lyons Township High School
62 Gower	96 Riverside	105 LaGrange South	208 Riverside Brookfield High School
92 ½ Westchester	101 Western Springs	108 LaGrange Highlands	

# LYONS TOWNSHIP HIGH SCHOOL



DISTRICT 204 OFFICES – 100 S. Brainerd Ave., LaGrange, IL 60525-2101

• Tel: (708) 579-6456 • Fax: (708) 579-6454 • EMAIL: [epiotrowski@lths.net](mailto:epiotrowski@lths.net) • Website: [www.lths.net](http://www.lths.net)

EDWARD M. PIOTROWSKI  
Director of Human Resources

TO: Brian Waterman, Superintendent  
Board of Education

FROM: Ed Piotrowski

DATE: May 16, 2022

RE: 2022 Summer Extended Contracts (UPDATED)

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## BACKGROUND

Each summer, Counselors, College/Career Coordinator, select Special Education positions and the Assistant Athletic Director are provided paid workdays to complete tasks for closing out one school year and preparing for the next school year.

I. Counselors process and register students new to LT, as well as review and change schedules for students as a result of second semester and summer school course grade results. Counselors would be required to turn in a detailed log sheet for each day worked.

Two (2) days at the end of the year to contact families of students with failures and to make adjustments to student schedules. Counselors must contact parents regarding failing grades, encourage enrollment in summer school, and process schedule changes. The District could have a better idea of whether additional classes are needed due to failures and courses needed for graduation if the counselors completed schedule changes for students with failures, as well as encourage summer school enrollment, during the week of May 30-June 3. Each counselor would work two (2) additional days that week. Two (2) days of summer transfer registration during late July and August. Appointments generally take at least an hour to review transcripts and develop schedules. There will be days scheduled throughout the summer, with the heaviest concentration in August. Each counselor would work two (2) days during this time period.

One (1) day at processing to make corrections to schedules for students who attended summer school.

The scheduling of summer extended contract days for counselors may be modified to space the five (5) workdays in a different arrangement.

We are recommending the Board allow for five (5) additional workdays to be released over the course of the summer in the event that we observe a large number of student transfers into the District. The additional days would be used to complete the transfer process, including the creation of a student schedule, as close as possible to the student's transfer date. These additional days would allow for student scheduling to occur in the weeks prior to the end of July, should the need arise. We will work with the Associate Principals at each campus to monitor student transfers and release the additional workdays, if necessary. As these days would not be assigned to a particular counselor, an average daily rate is used to provide a total estimate of approximately \$3,100 for the five (5) additional workdays.

Additionally, we are requesting the approval of up to five (5) summer work days for members of the counseling department for coordination and implementation of prevention programs. The extended summer days are needed for Red Ribbon, updating presentations and delivering SIT in-service for new faculty, SIT code violation/suspension updates, Freshman Experience Day student and staff training and speaker preparation, and Alternative to Suspension program updates. This is work that had historically been completed by the Student Support Specialist via an extended summer contract. While we have shifted the support specialists to grade level counselor roles, the need for summer work in these areas is still present.

II. Cody Dailey's duties for twelve (12) days include reviewing and procuring college/career informational materials, scholarship program work, college/career materials and program preparation for the fall, and completing the final college placement report. He also meets with students and parents (primarily fall seniors) as needed and as they begin and complete their college searches.

III. Special Education Program Coordinators are provided extended summer contracts for five (5) days each to complete the following: establish senior service plans; complete out-of-district issues (transportation, transition needs, change of placement requests, etc.); review FACT forms for LADSE as part of the Child Count process for funding and recoupment of funds; develop case management groupings; IEP meetings for transfer students; contact districts for information for transfer students; respond to and meet with parents who require support; etc. Special Education Inclusion Facilitators are provided extended summer contracts for two (2) days each to complete the following: hand-scheduling of inclusion students for the 2022-2023 school year; parent communication.

IV. Christopher Cabaj's duties for twenty (20) days at five (5) hours/day include completing and finalizing athletic event schedules for the 2022-2023 school year; collect, organize, and prepare publication materials for the Fall 2022 all sports program; inventory all athletic awards and order for 2022-2023; update *Athletic Department Handbook* for coaches; prepare, organize, and conduct fall sports picture day; perform duties as Resource Athletic Director for the West Suburban Conference; prepare materials for and conduct the pre-season meetings for athletic teams.

## RECOMMENDATION

We recommend that the Board approve the 2022 summer extended contracts as outlined above and summarized on the attached table.

**2022 Summer Extended Contract Salary Summary**

<b>I. Counselors</b>	<b>Contract</b>
Jane Bauer	\$3,807.20
Lauren Cuchna	\$1,992.70
Gia Marie Garro	\$1,682.75
Christopher Grosrenaud	\$3,807.20
Alexander Ip	\$3,450.80
Patrick King	\$3,580.40
Kathryn Kozlowski	\$3,580.40
Nadia Malik	\$2,154.70
Kate Pruski	\$2,397.75
Kristen Sisto	\$1,830.70
Brooke Spencer	\$1,749.70
Anne Strickland	\$3,914.80
TBD*	\$2,614.60
Leo Torres	\$3,122.80
Michael Ziroli	\$3,288.80
Nicole Ziroli	\$3,580.40
5 additional days (estimate–staffed as needed)*	\$3,093.70
5 additional days (support specialist duties) (estimate–staffed as needed)*	\$3,093.70
<b>Subtotal</b>	<b>\$52,743.10</b>
<b>II. College/Career Coordinator</b>	<b>Contract</b>
Cody Dailey	\$4,830.36
<b>Subtotal</b>	<b>\$4,830.36</b>
<b>III. Special Education</b>	<b>Contract</b>
Program Coordination	\$12,446.35
Inclusion Facilitation	\$4,338.25
<b>Subtotal</b>	<b>\$16,784.60</b>
<b>IV. Athletics</b>	<b>Contract</b>
Christopher Cabaj	\$9,198.00
<b>Subtotal</b>	<b>\$9,198.00</b>
<b>Total</b>	<b>\$83,556.06</b>

\*Estimate – actual totals TBD based on staffing

# LYONS TOWNSHIP HIGH SCHOOL

BRIAN P. WATERMAN, SUPERINTENDENT

[bwaterman@lths.net](mailto:bwaterman@lths.net)

North Campus  
100 S. Brainard Ave.  
LaGrange, IL 60525



708-579-6451

South Campus  
4900 S. Willow Springs Rd.  
Western Springs, IL 60558

TO: Board of Education

FROM: Dr. Brian Waterman

DATE: May 9, 2022

RE: Board of Education Regular Meeting Dates for 2022-2023

Attached to this memorandum is the proposed schedule of Board of Education regular meeting dates for 2022-2023. As is the Board's practice from the 2021-2022 school year, Committee of the Whole Meetings are scheduled on the second Monday of each month from August through June, unless otherwise indicated. Regular Action Meetings are scheduled on the third Monday of each month from August through June, unless otherwise indicated.

## RECOMMENDATION

I recommend approval of the attached schedule of Board of Education Committee of the Whole and Regular Action Meeting dates for August 2022 through June 2023.



**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204**  
**ESTABLISHMENT OF BOARD OF EDUCATION**  
**MEETING DATES FOR AUGUST 2022 – JUNE 2023**

**SUGGESTED MOTION:**

**BOARD MEMBER: “I move that the Board of Education establish the following Committee of the Whole and Regular Action meeting dates for August 2022 – June 2023.”**

**August**

Monday, August 8, 2022  
Monday, August 15, 2022

Committee of the Whole  
Regular Meeting

**February**

Monday, February 13, 2023  
Tuesday, February 21, 2023

Committee of the Whole  
Regular Meeting

**September**

Monday, September 12, 2022  
Monday, September 19, 2022

Committee of the Whole  
Regular Meeting

**March**

Monday, March 13, 2023  
Monday, March 20, 2023

Committee of the Whole  
Regular Meeting

**October**

Tuesday, October 11, 2022  
Monday, October 17, 2022

Committee of the Whole  
Regular Meeting

**April**

Monday, April 10, 2023  
Monday, April 17, 2023

Committee of the Whole  
Regular Meeting

**November**

Monday, November 14, 2022  
Monday, November 21, 2022

Committee of the Whole  
Regular Meeting

**May**

Monday, May 15, 2023  
Monday, May 22, 2023

Committee of the Whole  
Regular Meeting

**December**

Monday, December 12, 2022  
Monday, December 19, 2022

Committee of the Whole  
Regular Meeting

**June**

Monday, June 12, 2023  
Tuesday, June 20, 2023

Committee of the Whole  
Regular Meeting

**January**

Monday, January 9, 2023  
Tuesday, January 17, 2023

Committee of the Whole  
Regular Meeting

\*please note: Committee of the Whole Meetings will begin at 6:30 p.m. and Regular Action Meetings will begin at 7:30 p.m.

LYONS TOWNSHIP HIGH SCHOOL  
Inter-Office Memorandum

May 09, 2022

TO: Dr. Brian Waterman  
FROM: Dr. Jen Tyrrell  
RE: June Graduates

Attached is a list of names of our June graduates. Please present to the Board of Education at their next regularly scheduled meeting.

JT:me

Syed Zain Abbas	Benjamin Adam Beranek	Jack Howard Butters
+# Sameerah Abu Arab	Benjamin Joseph Bereckis	+# Ella Grace Bylsma
+ Isabella Sophia Aguirre-Lievano	Hanna Georgie Bereckis	+# Alec Paul Byrd
Grace Elizabeth Ahrens	+# Eva Rose Berenz	+# Michael Murphy Byrne
Kevin Thomas Ahrens	Brigid Marie Bergquist	+# Sofia Adrianna Cabrera
+# William Ellory Aikens	Anthony Charles Bernico	Nicole Isabelle Cada
+ Payton Chua Akaniroj	Matthew David Bertuglia	Baxter Reed Cahill
Peter Chua Akaniroj	Xander Matthew Besich	+ Erol Jon Caldir
+# John Rolland Albright	+ Erika Lynn Betancourt	Carlos Camacho Jr
Maylin Jazmine Aldama	Jamie Pearl Beyer	Eddie Nathan Camana
James David Aldrich	+# Mallory Noelle Bezanis	Cynthia Camarena
Angeleah Mae Alexander	Autumn Elizabeth Bittourna	Max Johann Canepari
+# Tudor Stefan Alexandreanu	Declan George Black	Kathryn Ann Cannon
Temoore Hassan Ali	Isabel Nicole Blackstone	Rogelio Cansino Jr
Julia Marie Almanza	Nicholas Glenn Blakeslee Jr	+ Teya Marie Cantwell
Adam Almuhtaseb	Dylan Alexander Blanco	Amber Maria Carleton
Liliana Veronica Altamirano	Reagan Cassidy Blasky	+# Marris Lorraine Carli
+# Olivia Dilara Altiok	+# Chloe Grace Blauw	Christopher William Carlin
Aidan Alexander Amador	Nathan Alexander Blazenko	Nicole Marie Carlson
+ Katherine Camille Amonson	James Cooper Blokell	Scott Hilton Carlson
Ana Cristina Ampan	Jakub Bobryk	+# Alexis Jade Carmody
+# Cameron Oliver Anderson	+# Tiana Bojic	Peter Cogswell Carolan
+# Payton Reese Anderson	Brooke O'Hanlon Bolan	+# William Anthony Caronchi
Aidan Ruben Andrade	James Richard Bolan	Hailey Marie Carpenter
Eleni Andrews	+# Catherine Ann Bonanno	Edward Andrew Carroll
+ Gianna Marie Annella	Tony James Borgman	Jack Charles Carroll
Nicole Marie Annella	Stevan Borojevic	+# William John Carroll
+ Joseph Charles Antonietti	Angelica Isabella Borrego	+ Felix Ray Carter
Armando Angel Aponte	+# Ema Rii Bothwell	Isabel Betty Caruso
+# Marlo Armstrong	+# Elizabeth Jane Bourjaily	+# Luke Joseph Caruso
+# Eleanor Anne Arnold	Anastasia Bozovic	Liam Patrick Cashin
Lana Sunshine Nabil Asfour	Radule Bozovic II	+# Emma Catherine Cassidy
+# Sophia Marie Atseff	+# Jack Steven Bradbury	William Brody Cassidy
Annabella Chloe Attebery	+# Brooke Alexandria Bradley	Gerardo Jesus Castaneda
Annika Aufgebauer	Timothy James Brady	Cesar Castillejo
Matthew Charles Austin	+ Charlie Robert Breen	Angel Miguel Castillo Jr
+# Keg Alan Avakian Jr	+# Margaret Rose Brejcha	Margaret Elise Cavanaugh
Alonso Avelar Martinez	Colin John Brennan	+# Shawn Michael Cavanaugh
+# Ana Babnigg	Jack Riley Brennan	+ Marko James Cejka
William Joseph Bach	Alexis Rose Bresnahan	+# Zoe Naseef Chabria
Colin Edward Bade	Chloe Grace Brooks	Josephine Rose Chadesh
Noah Heriberto Bader	+# Margaret Elizabeth Brophy	Giana Rose Chamberlin
Alexander Benjamin Bailey	Anna Claire Brown	Grace Adeline Chavez
Abrianna Denise Baker	+# Beaudan William Brown	Rachel Chen
+# Lucas Patrick Barnes	Sophie Marie Brown	Owen Michael Cherry
+# Ryan Edward Barnicle	Hailey Nicole Brudd	Rielly Marie Chesna
Logan Anthony Barrero	Kristin Marie Brudnicki	+# Yoonho Daniel Cho
Kyle James Barron	Robert John Brusak	Nikolas Joseph Choate
Samantha Malinayi Basquez	Lukas Bruzys	+# Brooke Elizabeth Chomko
+# Alexandra Monica Bator	+ Anna Elizabeth Bryant	+# Isabella Etoile Chon
Ethan Glen Baum	William Robert Buch	+# Nicole Rene Chronis
Jason Tyler Beard	+ Vytas Arunas Buntinas	+# Emma Chwierut
Ryan Daly Beauregard	+# Grace Currier Kolar Burden	Laokratis Konstandino Cios
Julian Gerardo Becerra	Charles Haley Burgess	Mhalik Guy Clark
Jack Edward Becker	Patrick James Burke	Liam Patrick Clarke
Elena Ines Beczkiewicz	William Dales Burke	Nicole Francesca Cleary
Hope Philothea Bednar	Connor Gorman Burns	Lex Patrick Cleveland
George Arthur Bee V	+# MacIntyre Connor Burr	+ Charles Dennis Clevenger
Dakota Robert Behnke	Makayla Anese Burrell	Kyle Vincent Clifton
Joseluis Benitez	+# Wolfgang Becker Burtner	+# Frances Grace Clinite
Faith Elizabeth Benson	Christian Daniel Bustos	Samuel James Paul Cmund

	Dominic Joseph Cokinis	Juliet Emily Duarte	Nora Cecelia Gannon
+	Madeline Pamela Colantuono	Marko Dubak	+# Graeme Goodwin Staniforth Gantt
	Quinn Patrick Coleman	+ James David Duerr	Zackary David Garbarz
	Sophia Therese Colson	Maximilian Hugh Duffy	+# Natalie Marie Garbe
+	Kylie Marie Conklin	+# Thomas Fitzgerald Duffy	Andy Vincent Garcia
	Aleah Isabella Connolly	+ Rachel Marie Dumas	Ethan Alexander Garcia
+#	Hayden Joshua Constas	+# Brigid Mary Dunne	Matthew Christopher Garcia
+#	Lucille Rose Cook	Robert Whalen Dunne	Miguel Garcia
	Kathleen Elizabeth Cooley	+ Eyasu David Duwell	Rolando Peter Garcia Jr
+#	Owen Joseph Cornell	+# Ross Brennen Dziallo	Megan Ann Gardner
	Ezequiel Abraham Corona	Talia Louise Effeny	+# Matthew Joseph Garrity
	Kylie Sara Corral	Emerson Anders Eich	Cynthia Rain Garza
	Isabela Mia Correa	Mihad Elfaki	+# Matthew Duncan Garland
+#	Claire Elizabeth Corrigan	Celeste Citlalhitl Elguezabal	Jacob Aidan Gattering
	Deliah Naim Cortez	Benjamin Aaron Ellenby	Joseph Nicholas Gatto
	Sean Mickael Costello-Southfield	Lauren Ann Marie Elliott	+# Xavier Fitzgerald Gawel Barden
	Madison Elizabeth Coughlin	Emma Renee Ellison	Joseph Thomas Gawron
	Charlotte Maeve Coyne	Kylie Susan Ellison	+# Dalton Jennifer Gawthrop
	Tristan James Cranny	+# Caroline Chastain Engel	Michael Anthony Gennett
+#	Connor Robert Crowe	+# Brianna Nicole Episcopo	Sofia Vincenza Gentile
	Drake Kathar Cruz	Javon Angel Erves	+# Sandra Aiman Maher Fahmy Georgy
+#	Julian Alexander Cruz	Eric Escobedo	+# Grace Margaret Geraghty
	Marcos Cruz	+ Jazmin Espinoza	Grace Isabella Geraghty
+#	Charles Henry Cundiff	Abel Estrada	+# Annabella Louise Giovingo Mino
	Ava Joern Cunningham	+ Katherin Alexa Estrada Sanchez	Matthew Mario Giron
	Anthony Bartholomew Curran III	+# Luke Joseph Etheridge	Thomas Arthur Goff
+#	Lucille Kathryn Cygal	John Domenic Fabris	+ Jenna Grace Gombis
	Maja Monika Czarnota	Colin William Farrell	Anthony Renee Gomez
	Samantha Day D'Aprile	Jonluke Joseph Favia-Hish	Maria Angelena Gondos
	Olivia Daciola	Eian Michael Federle	+# Adrian Tyler Gonzalez
	Matthew James Dahl	Carter David Fennema	Jalen Jacob Gonzalez
	Fisher Weyesa Daniels	Chloe Senora Fennema	+# Laurissa Marina Gonzalez
+	Breeze Elaine Davis	Kenneth John Ferguson	Moises Gonzalez Noriega
	Taryn Rose Davis	Louis Phillip Finder	Kaylee Grace Good
	Jamari Kristopher Davis	Kyle Patrick Findley	+# Aiden Edward Gorman
	Leydy Yerelyn De La Rosa	Alese Elizabeth Fink	Max Login Goss
+	Owen Bernard De Lauriea	Patrick James Finnegan	James William Gove
+#	Aubrey Hope Decker	Cayla Ann Fischer	+# Posey Hayes Graber
	Talia Mary DeGroot	Garrett Michael Fisher	Colin James Tolan Grace
	Sharon Monserath DeLaParra	+# Lucas Flanagan	Mason Daniel Gray
	Alejandro Medina Delarosa	Alexander Ian Fletcher	Gino Jeffrey Graziano
	Michael Anthony DelaRosa	Arnulfo Flores III	+# Charles Andrew Greifenkamp
+#	Daniel Matias Delgado	Jatayah Marielle Flowers	Dylan Lola Grob
+#	Gavin Joseph Dempsey	Aidan Sean Foley	+ Ella Lynne Grush
+#	Abigail Bette Deuter	Shae Christina Foltz	+# Noah Joseph Grzegorek
	Samanta Diaz	+# Michael Andrew Foster	Nicolette Christine Guarino
	Shegela Diaz	Charles William Fox	William Dave Guerin
	Sophia Leilani Diaz	Margaret Ann Franz	Allison Annai Guerrero
	Jason Patrick DiBraccio	Maria Rose Fritz	Gisselle Elani Guerrero
	Vincenzo Samuel DiGuilio	+ Ava Helen Froelich	Maxwell James Guilfoile
+	Elizabeth Skye Dillon	+# Morgan Grace Fry	Julian Gutierrez
+#	Thomas Justin DiSessa	+# Kathryn Elizabeth Fulscher	Megan Maria Guzlas
	George Grant Dixon IV	Christopher Thomas Furlong	Leonardo Miguel Guzman
+	Victoria Dobrasinovic	+# Joseph Lawrence Galateo	Anna Elizabeth Haggerty
+#	William George Dodds	Edwin Miguel Galicia	+ Kaitlyn Joyce Hahn
+#	Maria Marguerite Dold	Cassidy Louise Gall	Nicholas Raymond Haley
	Joseph Brian Dombkowski	+# Finn Thomas Gallagher	Dryden Christopher Hall
+#	Julia Rose Donahue	Rory Shea Gallagher	Kyla Mariel Hall
	Aran Samuel Downes	Emily Guadalupe Galvez	+ Maia Lauren Halm
+#	Matthew Ryan Drafz	Emily Margarita Galvez	+# Lily Elizabeth Hanafin
	Liliana Jacqueline Marley Drobny	Adrian Humberto Galvez	+# Evan Anthony Hank

Kyle Michael Hannigan	Rami A. Jameel	Edward Kontautas
Sofia Elizabeth Hannon	Olivia Regina Jameikis	Christian Penn Koos
+# Spencer Cole Hansen	+# Emmett Thomas James	William Richard Kopp Jr
Abigail Elizabeth Hansen	Noah Richard Janicki	Caitlyn Marie Korallus
Patrick Seamus Hanson	Daniel Isaiah Jenkins	+# Sarah Anne Korpolinski
Jayden Michael Allan Harrison	+# Lindsey Jane Jenkins	William Kamil Koryzna
+# Caroline Mary Hart	+# Alana Rose Jensen	+ Sophie Elizabeth Kostal
+# Casey James Hart	+# Keira Nicole Jensen	+# Tijana Kostic
Thomas O'Brien Hartford IV	Amanda Rose Johanns	+# David Cole Kostrzewa
Matthew John Haugh	# Emily Johanns	Alexandra Grayce Kowalski
Madeleine Lorraine Hawbaker	Deagan Edwin Johnson	+# Nicole Alex Kozney
+# Ava Elizabeth Hays	Tavari Dale Johnson	+# Sylvia Angelika Kozub
Kullen Thomas Healy	Mitchell Johnson	+# Henry Carl Kraessig
+# Jake Allan Heetel	+ Emily Elizabeth Joseph	+# Madison Maureen Kraus
Margaret Ann Heflin	+# Mihajlo Josipovic	William Henry Krause
Robert Christopher Henkel	Hailey Marie Jourige	Allison Marie Krogh
Erin Rose Hennessey	Rey David Jourige Jr	+ Kalyna Aleksa Krueger
+# Skylar Rose Hennessey	Luka Jovanovic	+# Larysa Briana Krueger
Lily Marie Henning	Aidan Cuinn Joyce	+# Monika Nicole Krueger
+# Alex Joseph Henningfield	Sophia Rose Joyce IV	+# Kira Anne Krzemkowski
Elinore Frances Henry	+ Careena Vanessa Juarez	Julia Elle Kucera
+# Macy Margaret Hepokoski	Marija Ann Jumic	+# Alexander Hyeong Seok Kuehnle
+# Ryan John Herchenroether	David Abney Kaiser	Allie Elizabeth Kuhlman
Hanna Maria Herman	+# Molly Catherine Kajmowicz	+# Ava Ruth Kuhlman
Amaree Hernandez	+# Adam Michael Kane	Konrad Reichard Kulat
Belinda Marines Hernandez	+# Maureen Barrett Kane	Claudia Jean Kupec
Hope Guadalupe Hernandez	Anthony Gregory Kapetanakos	Kalliope Lynn Kyriazis
Keira Hernandez	+ Leanne Elizabeth Kappeler	+ Meah Leslie La Rocco
Roberto Hernandez	Robert Daniel Karlson	Jake Ezra LaBarbera
Vanessa Hernandez	+# Sarah Susan Karlson	Zachary Jason Labuda
Brendan Andrew Hernandez	+# George Wyatt Kartheiser	Isabelle Madeleine Lafontaine
Eduardo Marines Hernandez	+# Georgia Christine Katsoudas	Cole Stephan Lagowski
Karla Alejandra Hernandez Maya	+# Joanna Angelica Katsoudas	Naomi Danielle Landeros
Erin Samantha Herndon	Thomas Wayne Kawczynski	Jessica Ann Langan
+# Gonzalo Herrera	William Christopher Keeley	+# Grace Catherine Lange
+# Kathryn Victoria Hess	+ Claire Talbot Kelly	Taylor Jo Lantro
Aidan Paul Hilling	+# Kathryn Ann Kelly	Jacob John Lapka
Noelani Rose Harris Hillmann	+# Tiernan Patrick Kelly	Eric Juvenal Larios
Alaine Morgan Hish	James Kelly Kelpas	Elizabeth Rose Larmon
Nhi Thuy Ho	+# Caroline Conlon Kennnitz	+# Gabriel Michael Lazarski
Sang Thanh Hoang	+ Shane Patrick Kenna	+# Justin Toan Le
Dominic Sal Holguin	James Walter Kent	Wesley Lebron II
Owen Michael Hollinger	Mary Rose Sara Kent	Kaylee Lynn LeClere
Colin Mason Holmes	Grace Anna Kernagis	Alexander Joseph Ledajaks
Dylan James Holtz	Margaret Mona Lisa Kernagis	+# Aidan Mac Alistair Lee
Kyla Elana Hopkins	Ryan James Kerrigan	+# Isabella Mary Lee
Lucas John Horvat	Eid Saeed Nathem Ahmad Keshta	Sophia Grace LeFavre
+# Elise Marie Hosey	Carson Joseph Kessler	Broden McDowell Leibforth
Zefirah Natia-Jimayla Hudson	Peter James Ketchum	+ Alexander Jose Leon
+# Grace Faye Hughes	+# Emad M. Khilfeh	Anais Alexia Leon Cordero
Audrey Hope Hultman	+# Samuel David Kidder	+# Logan Scott Lestina
Theodore Thomas Huml	Jacob Martin Kidwell	William Raymond Letterman
+ Ian Matthew Hunt	Elena Grace Kielczynski	Paige Michaela Liddell
+ Zion Daniel Husmann	+# Grace Anne Kirschbaum	+# Ellie Catherine Linder
Kylie Elizabeth Hyerdall	+# Aniko Leah Kittridge	+ Haven Jean Lisek
Angelo Paolo Iacono	Cameron Joseph Kline	+# Marko Ljuboja
+# Sarah Marie Ibrahim	+# Daniel Lawrence Klos	Conlin James Long
+# Matthew Christian Jablonski	Caitlyn Dean Klotz	Brianna Michelle Lopez
Jasmine Sue Jabr	Zoey Ellen Knipstein	Dahlia Patricia Lopez
Alexander Henry Jackson	+ Kyle Robert Knoernschild	Elias Lopez III
Areli Itzel Jacobo	+# Colin James Koch	Isaias Gabriel Lopez

Luis Alfonso Lopez	+ #	Emmerson Scarlett McLean	Anna Looram Murray
Salvador Lopez Jr		Zachary James McLean	+ # Eleanor McFarland Musgrove
Alicia Marie Lopez		Cullen Francis McManaman	+ # Holly Nika Musick
Nathan David Lopez		Owen Thomas McManaman	Benjamin Joseph Myers
Samantha Oziris Lopez Lizardo		Owen Edward McMillan	Avery Mason Nadle
Hector Manuel Lopez-Rios		Kaylee Elizabeth Ann McNair	Eric Robert Naglak
Diego Lopez-Serna		Jack Vincent McNamara	+ # Carrie Ann Narbutis
Alyssa Grace Lord		Charlotte Mae McNealy	Trevor Charles Nash
Brandon Andrew Love		Aidan John Mear	+ # Antonia Mara Naumovski
Patrick Thomas Lullo-Jesse		Corrina Medina	+ # Dulce Amor Nava
David Manuel Luna		Luis Antonio Medina	Luke Arzbaecher Neale
Miles James Browning Luttrell		Victoria Medina	+ # Eleanor Grace Neary
+ # Matthew William Lynch		Olivia Martha Medley	Greta Lee Nederhouser
Tyler Joseph Lyons		Gael Medrano	Aleksandar Negovanovic
+ # Evan D. Madden		Colin Gerard Meehan	Issac Emanuel Negrete
Mia Maglicic		Gabriella Windy Mendes Hainzenreder De Souza	Dominic Edmund Neis
+ # Ella Rose Mahaney		Dominic Jeffrey Mendez	+ # Sophia Kiriakoula Nelson
Finnegan Patrick Mahaney		Jennefer Mendez	Marina Neskovic
Jacob Michael Mahler		Xavier Isais Mendiola	Tyler Gregory Netzel
+ # Emmett William Mahoney		Leslie Mendoza	Oscar Nevarez Jr
Megan Elizabeth Mahoney		Trevor Michael Metke	+ # Dailey Elizabeth Newcomb
+ # Evelyn Sylvia Majerczyk		Sophia Ava Rahe Metz	+ # Emma Clarise Newman
Jocelyn Marie Majka Barnard	+ #	Olivia Renee Mezan	Gabriel Jackson Newman
Matthew Malave	+ #	Michael Louis Micaletti	+ # Natasha Elise Nichol
+ # Ryan Kathleen Maley		Molly Catherine Michalak	Carley Alexis Nicoletti
Iman Malik		Victor Jose Miguel	Mae Marie Nix
Nicholas Ryan Malpede		Richie Jordan Mikulecky	Kayed Qusai Nofal
Julia Grace Mango	+	Leah Margaret Miles	+ # Christopher Ryan Noga
Elijah Jordan Manning		Michael James Miller	Molly Katherine Norgle
Mariella Marcial	+ #	Dominic Joseph Moylan Mini	Amber Kathleen Norvilas
Isabelle Carolyn Marcoux	+ #	Kevin Mirga	+ # Isabel Mia Nourahmadi
Alexander Patrick Marczuk		Isabella Lilliana Mitchell	+ # Emmaline Laura Novak
Isabella Grace Mariduena	+	Filip Mitev	Joel Nunez
Petar Markovic	+ #	Andrej Mitevski	Jonathan Daniel Nutting
Kevin Floyd Markus	+	Tara Concetta Mologousis	Matthew Raymond O'Connell Paloucek
+ # Hailey Grace Markworth		Shane Scott Mommsen	Elise Katherine O'Gorman
+ Keely Grace Marolt		Ian Michael Monik	Grace Rose O'Malley
Da'Jana Amarie Marshall		Cesar Eduardo Monterrosas	Sarah Colleen O'Riley
Payton Skylar Martinez		Louis Arthur Montes	Michael Robert Ocampo
+ # Rosanna Zabia Martini		Monika Andzelina Montvideaite	Manuel Alessandro Ocana Tello
Roy Benjamin Massey		Grace Kathryn Moore	+ # Ana Lucia Ochoa
Rylee Noelle Masters	+	Mustafa Turab Moosabhoy	+ # Pavle Ockoljic
Nathan Edward Mattison	+	Kyle Miguel Mora	Elvis Ogresevic
Samanta Suyapa Matute	+ #	Abraham Cristopher Morales	Cooper Robertson Ohlson
+ # Isabel Eileen May		Reed Morales	Francisco Ojeda-Acuna
Kevin Patrick McBride		Casey Cecelia Moran	John Edward OKeefe
Nora Kathleen McCabe		Natalie Grace Moran	Vakaris Lukas Oparinas
Dennis Gregory McConville		Nathan Patrick Moran	+ Alexis Nicole Oropezza-Baker
Lauren Judith McCormick		Sean Michael Morfoot	Natalie Orozco
Terence Emmett McDermott	+ #	Robert Hanly Morgan	Kristin Alexa Orrick
+ Xavier Scott McDonald		Katherine Rose Morris	+ # Ana Sophia Ortiz
Ryan Andrew McElligott		Travis John Mortimer	Khalil Ortiz
Matthew Glenn McFarland	+ #	Janessa Xochitl Mosqueda	Michol Marx Ostendorf
+ # Shannen Elise McGinn	+	Ruba Ahmed Mostafa	+ # Yanfu Ou
+ # Kathleen Diane McGovern		Jack Michael Moynihan	Elliott Christopher Ownby
Mikayla Margaret McGovern		Javier Anthony Moyzis	Nicholai Alexander Padgett
Ryan Howard McGuire		Fiona Elizabeth Mulhern	+ # Ava Elizabeth Paganis
Mark Raymond McHugh		Trinity Nicole Munoz	Isaac Enrique Wolfe Palacios
Emmett Andrew McKerr		Raven Munyon	+ Eden Akiko Palm
Alexandra Marie McKirchy		Allison Elizabeth Murdoch	Alana Sophia Palter
+ # Charlie Boeck McLawhorn	+ #	Ryan Patrick Murphy	Dominick Sotiro Panopoulos

+# Lily Angeline Panos	Melody Ramirez	Amoy Abigail Russell
Gabriela Pantaleon	Oscar David Ramirez Jr	Elliot Georges Russell
Alexander Simon Paras	Alexis Rose Marie Ramos	+# Daria Rusu
Araceli Pasillas	Emilio Ramos	Cormac Vincent Ryan
Emma Lorraine Pasternak	Jesus Ramos Jr	+# Orla Rose Ryan
Ayden Viren Patel	Sarah Monique Ramos	Rachel Ann Saineghi
Christopher Mahendra Patel	Victor Jesus Ramos	+ Elias Salaises
+# Joseph William Sunil Patel	Alfredo Rangel Jr	Josaphat Salaises
Neil Ratilal Patel	+# Gabriella Yisha Rauf	Ayari Michelle Salas-Lozano
Priya Patel	+# Kathryn Lee Rausch	Amber Lynn Salazar
+# Seanav Ashok Patel	Connor Patrick Reblin	Elizabeth Marie Salazar
Colin Joseph Patrick	+# Molly Jane Reese	Cassandra Paola Saldana
+# Maureen Patrick	Patrick Emmett Reetz	Amaris Xyliana Salinas
Edwin Fredrick Paulsen V	Grace Elizabeth Regan	Daniel William Sammon
Robert David Paulus	+# Julia Mae Reilly	Gabriella Izabel Sanchez
Evelyn Rose Pav	John Henry Reiter	Christopher Steinar Sanchez
+# Chloe Ann Pavlecic	+ Jonathan Matthew Remedi	Guillermo Jose Sanchez
+# Robert Thomas Pawlowski	+# Charlotte Milly Remijas	Isael Sanchez
+# Katherine Julia Payant	+# Nicole Olivia Rentz	Tanya Sanchez
Terra Sophie Payne	Lucella Lange Restani	+# Charlotte Hope Sands
Nicole Angela Pearson	+# Julia Elizabeth Reven	Jack Raymond Sarno
+ Paige Elizabeth Pechloff	Adrian Oscar Reyes	Paul Stanley Satek
Lily Elizabeth Pedersen	+# Chloe Marie Reynolds	Jeslynn Sauzamede
Benjamin Michael Penachio	Glennys Meg Austria Ricamara	Michael Anthony Schafer
+# Olivia Carmean Perez	+# Margeaux Claire Rice	+# Isabella Marie Schierl
Megan Carroll Perr	+# Noah Randolph Rich	+# Sarah Beverly Schierl
Brenden Edward Perry	+# Duska Marie Richert	Lydia Marie Schiferl
Rocko David Perry	Aiden Seth Ridgway	+# Grace Schlichter
Christian James Perusich	Owen David Rintz	+# Olivia Ann Schnotala
+# Lindsey Lu Petersen	Connor James Riordan	+# Cooper Ryan Schodrof
Benjamin Brown Peterson	Natalia Eileen Riordan	Brandon Richard Schuenemann
+# Sophie Genevieve Peto	Quinn Michael Riordan	Katelyn Ann Schuler
Jalen Dominick Pfaff	+# Emilija Risteska	Sofia Marie Schullo
Lucas Abie Philip	Leila Alexa Rivera	Natalie Anna Schurla
+# Amber Christine Phillips	Lillian Elizabeth Rivera	William Martin Schwerha
Francesca Margaret Pigatto	Quinn Edward Rivera	George Clayton Scodro
+# Ava Elizabeth Pike	Brooklyn Jane Roach	Brooke Ann Seger
Jack Nicholas Pilipuf	+ Novalee Julia Roberto	Samantha Patricia Senese
Max Nicholas Pilipuf	Demarion KShawn Robinson	Miguel Angel Sepulveda
Joshua Joseph Pinter	Alyssa Krystel Robles-Lara	Daniel Kwabena Serebour Jr
Desiree Ofelia Pisarczyk	Jackson David Rockrohr	Adam Kerr Severson
Alyssa Ann Pittman Morales	Amanda Elizabeth Rodriguez	+# Maeve Brennan Seyer
Jiselle Amerie Plata	Emily Alina Rodriguez	Sean Patrick Shakeshaft
+# Avery Wynn Plonka	Martin Rodriguez	+# Abigail Whitney Shanley
Jack Alan Pochocki	Max David Rodriguez	Alex Patrick Sheehan
Alina Arancha Predolyak	Miguel Anguel Rodriguez	+# Andrew Gerald Sher
+# Megan Kiera Prock	Dayana Rodriguez Mendoza	+# Evan Anthony Sherman
Jenna Nicole Pucci	Angel Rodriguez-Delgado	Kyle William Sherman
+ Madelyn Antoinette Pugliese	Cano Wolfe Rogers	+# Jinann Aisha Shoshara
+# Rory Ann Quealy	Ryan Daniel Roginic	Lorena Yariza Sias
+ Megan Catherine Quinlan	Matthew Jack Rokicki	+ Cameron Robert Sible
William Patrick Quinn	Michael I. Roman	Jacob James Sickel
Gabriela Alejandra Quintana	John Robert Romano	Quinn Theodore Siegel
+# Emily Guadalupe Quintero	Damian Adrian Rossel	+# Emily Grace Siegert
+# Aamina Noor Qureshi	Zoe Judith Rossmiller	Dalia Julieta Silva Trujillo
Hannah Alexandra Race	+# Aimee Debra Rounds	Elle Olivia Simek
+# Madison Brooke Radtke	+# Ella Marie Rovai	Brandon Maythus Simmons
Wyatt Jeffrey Rahman	Antonio Ruiz	+# Tyler John Simms
+# Catherine Marie Ramicone	+# Riley Kennedy Ruiz	+# Shaylan Amarik Singh
Jayce Donovan Ramirez	+# Nathaniel George Rulich	Lucy Ann Skokna
Jimmy Roney Ramirez	+# Ella Christine Ruppert	Luke William Skonning

+ Morgan Elizabeth Slad	Kayla Marie Tlaseca	+# Norah Florence Vlk
+# Owen Margaret Slad	+ Catherine Anne Tobin	+# Molly Frances Voigt
+# Casey Jay Sluis	James McDonough Tobin	Andjelija Vojinovic
+# Jane Claire Sluis	John Lawrence Tobin	+# Adeline McDougal Volz
Lejla Smajlovic	Luka Tomich	Grace Elizabeth Voyles
Stefan Smiljanic	Brianna Shanna 'O' Mae Topps	Owen Joseph Walent
Ciara Areanna Smith	Darnell Joseph Topps Jr	+ Lilja Tyrrell Waliewski
Justin Matthew Smith	Anthony Torres	+# Adrian Reid Walker
Kevin Joseph Smith	Sienna Louis Torres	Elise Mary Wallin
+# Sylvia Grace Snyder	+ Nolan Anthony Torri	+# Alayna Marie Walsh
Stefan Soldat	Delilah Skye Tow	Kaitlyn Michelle Walsh
+# Katelyn Michelle Sommerfeld	Arden Grace Tower	+ Kaleb Nicholas Walters
+# Joseph Xavier Sorice	+# Erin Elizabeth Townsend	+# Sara Eve Walters
Gina Marie Soto	+# John Robert Townsend	Henry Wang
Christopher Joseph Han Soulje	Anna Williams Tracy	+# Jack Patrick Wanless
Jacob Manfred Graf Spansail	Samara Jade Trapp	Micah Benjamin Wascher
Ryan Michael Spreyne	+# Anthony Angelo Traverso	Kayla Janae Washington
Olivia Miranda Spriggs	Dominick Vincent Traverso	Joseph Garry Watkins
+# Michael Loris Springer	E'shya Yolanda Travis-Shannon	Charles David Watts
+# Jessica Kathryn Stanner	Monica Trebunia	Hadley Raquel Kimberly Weaver Rivera
Zachary Ayden Steck	+# Vuk Trifkovic	Leah Katherine West
Khatir Derrick Stewart	Gianna Katherine Trombello	Katherine Anne Westfall
+# Diana Rae Stirn	+# Benjamin Trosman	+# Anna Therese Mei Westrick
+# Ryan Elise Stirrat	+ James Joseph Truesdale	Matthew James Weyrick
Sean Burke Stiso	Zackary Kirill Tucker	Ethan Christopher Wheeler
Isabella Antoinette Stocco	Imogene Louise Tuerk	+# Luke William Whelton
+# Luke David Stockbridge	Edmund James Tullis	+# Ryan James Whelton
Luke Alexander Stoffer	Analie Rose Tumminaro	Morgan Eve Wieczorek
Semaj Dashayn-Damonta Stone	+# Lauren Kay Turf	Madisen Ann Wiegel
Edward John Stryszak III	+# Ryan Louis Turf	Elizabeth Anne Wicker
+# Milica Stupar	Garrett Zackary Turner	Elani Simone Williams
Filip Marcel Sulc	Kayla Amber Turner	Joseph Allen Williams Jr
Dylan Edward Sulda	Samuel Richard Uckerman	Ezrah Nathan Willis
+# Aidan Michael Sullivan	William Randall Uhlir	Kayla Mariah Wilson
+# Delaney Margaret Sullivan	+# Monika Noelle Urban	Tavion Javae Wilson
+ Jackson Doyle Sullivan	Michael Drago Uremovic	+# Rhys Elizabeth Winchester
+# Keira Elizabeth Sullivan	Alyssa Pearl Valentin	Shea Aran Winchester
Madeline Jane Suttle	+# Rachael Elizabeth Van Der Stuyf	Cera Ann Wirack
Nicholas Danieal Svoboda	Diane Vargas	+ Aidan Christopher Wirtz
Rianna Paige Swain	Rogelio Vargas-Almaraz	Gretchen Emma Wittwer
Dominic James Sylvester	Chloe Evangeline Vasil	Olivia Lauren Wojcicki
William Andrew Takash	Alejandra Madisen Vasquez	+# Connor Gavin Wolosewicz
Katherine Elizabeth Tapia	+# Adriana Lily Vasek	Kayla Danielle Woodrow
Jacob Jeffrey Tarr	+# Caroline Rosa Vear	Jacob Thomas Woolfington
Marta Tasevska	+ Matthew John Vega	Raquel Clara Wozniak
Niall Delano Tatoris	Nathan Luis Vega	Maxwell Gregory Wrenn
+ George Chadbourne Taylor	+# Jasmine Marie Velez-Zick	Jamesha LaTrice Wright
Maya Ann Taylor	Anna Trupti Vence	Kendall McCarley Wright
Ryan James Taylor	Markas Lukas Venclovas	Anthony Alexander Wygocki
Molly Elizabeth Teegen	Viktoria Lidia Venclovas	Alexander Arthur Wygocki
Anna Catherine Tennant	Eduardo Daniel Verdin	+# Susan Marie Yeager
Francesca Kami Teolis	Robertta Marie Vesely	Abena Abrefie Yeboah
Mikyla Crystal Terrazas	Kaitlyn Marie Vespa	Randal Christopher Yonan
Isabella Nicole Tharp	Jaquelyn Ahtziri Villa	Katie Alexandra Young
Nathaniel Michael Thomas	Ivan Gael Villalobos-Tello	+# Mitchell Jack Young
Sophia Rose Thomas	Kayla Villegas	Alejandro Zapata
+# Luke Eriksson Thorell	+# Julia Jennifer Vincent	Jose Felipe Zarazua
Miriam Eleanor Throckmorton	+ Renna Lorraine Violante	Rose Julia Zarnowiecki
# Charlotte Elizabeth Tibbs	+# Andrew John Vitek	Olivia Ann Zator
Sophia Grace Tieszen	+# Tyler Nelson Vizgirda	Stefanie Lisbeth Zavalza
Caroline Grace Tio	Spencer James Vizgirda	

Benjamin Sayre Zeman  
+# Alinna Xiaoxi Zhang  
Mela Zimkus  
+# Natalia Zirou  
Lana Isabela Zivko  
Jack Thomas Zubor

Exchanges students 2021-2022

Patrizia Beyer - Germany  
Sara Onder - Hungary  
Carlos Peret Ramos – Spain  
Paula Lopes Soares - Brazil  
Antonia Tschirsch - Germany

**LYONS TOWNSHIP HIGH SCHOOL**  
**DISTRICT 204**  
**OVERNIGHT TRAVEL REQUEST**

All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your 'Travel Request' with the assistance of your Division Chair or the Director of Student Activities. Your 'Request' requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than one month prior to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

- 1. Teacher submitting request: Bill Allan
- 2. Date request was submitted: April 22, 2022
- 3. Destination of trip: Gen Con, Indianapolis, Indiana
- 4. Number of students participating: 4
- 5. Dates requested: August 3-7, 2022
- 6. IHSA-Athletic or IMEA: No
- 7. Number of missed school days: 0

If the students will be missing school, a comprehensive list of students participating must be submitted to the Attendance Office prior to the first date of travel.

Overnight Travel Request Cost Summary (see Cost Detail on following page)			
Funding from the LTHS Adopted Budget:	0		
Additional School Board funding requested:	0		
<b>(A) Sub-total School Board</b>		0	
Student Activity Account funding:	3600		
Student/Family/Participant funding:			
<b>(B) Sub-total Other Sources of</b>			
<b>Total Cost of Overnight Travel: (A) + (B) =</b>			3600.00
Board Account Number(s): Student Activity			TV Club - 9222

**APPROVAL**

Yes     No

*Karen Raino* \_\_\_\_\_ Date 4.25.22  
 Division Chair or Activities Director

Yes     No

*[Signature]* \_\_\_\_\_ Date 5/5/22

Yes     No

Associate Principal \_\_\_\_\_ Date 5/4/22

Yes     No

*[Signature]* \_\_\_\_\_ Date \_\_\_\_\_

Yes     No

Principal \_\_\_\_\_ Date \_\_\_\_\_

Superintendent

*[Signature]* \_\_\_\_\_ Date 5/10/22

## Cost Details

If you are seeking LTHS Board of Education funding, please indicate which level of funding you are seeking by checking or highlighting one of the boxes below. See the chart titled "Funding Level Examples" on the following page for a more detailed description of Funding Levels. The chart also lists some examples of groups that have submitted overnight travel requests in the past and the funding level that has been previously approved.

**Funding Level One:** In-State competitions or invitational participation.

The Board of Education will fund lodging, transportation and registration but will not cover cover cost of student meals.

\* All costs for chaperones will be covered.

\*\* Meals for students are covered for specific travel as listed below.

**Funding Level Two:** Out-of-State competitions or invitational participation.

The Board of Education will fund lodging and registration but will not cover cost of student transportation or meals.

\* All costs for chaperones will be covered.

**Funding Level Three:** International trips or exchanges.

The Board of Education will not fund anything. All funds must be raised and/or paid by the travelers.

\* Costs for Chaperones will be covered with the exception of transportation.

**Table A. \*Cost Summary for Students**

Level Requested	Transportation	Meals	Lodging	Registration	Total
Funding Level One					
Funding Level Two	200	1600	0	0	1800.00
Funding Level Three					

**Table B. Cost Summary for Faculty Sponsors/Chaperones**

Level Requested	Transportation	Meals	Lodging	***Substitutes	Total
Funding Level One					
Funding Level Two	200	1600	0	0	1800.00
Funding Level Three					

Note: Gray boxes are not funded by the School Board, but may be funded from Student Activity accounts or parent/ student contributions.

**Total amount from Tables A+B** 3600.00

This amount should be consistent with the "Total Cost of Overnight Travel" listed on the chart of the cover page.

\* Chaperones will be reimbursed up to \$25 per day for meals. Chaperones are to pay for their meals out-of-pocket and save their receipts for reimbursement. Chaperones should submit meal receipts, along with an expense report, to the Business Office upon return from their trip in order to receive reimbursement. Transportation, lodging and any other costs for chaperones should be paid through the Business Office in advance of the trip.

\*\* Student meals are covered for IHSA-Athletic competitions, IMEA Music competitions, state Math Team, and Debate/Speech state competitions.

\*\*\* Substitutes should be budgeted at \$100 per day or \$20 per teaching period for each teacher requiring a substitute.

Note: In instances where students are eligible for fee waivers, the Board will consider supporting the educational travel at the level recommended by the Principal through consultations with the trip sponsor(s). It is the expectation of the Board of Education that parents/students contribute to a portion of the total expenses involved in student travel, through either fund-raising efforts or personal payment. Funding levels will be contingent upon the revenues of the school district. Exceptions to the Funding Levels will be reviewed on a case-by-case basis.

**List the staff chaperones:** Bill Allan, David Karaffa, Marie Kittler, Michael Garbarz, Luke Pallisard

**Amount of funds you plan to draw from Student Activity Account(s):** \$3600

**If you plan to use funds from Student Activity Accounts, how will these funds be used?**

The TV Club budget will crew meals (staff and student crew) and gas for the vans. Hotels and registration costs are covered by Gen Con.

**Has your group completed any fundraising for this trip? If yes, explain:**

Yes, we have several sponsors of LTTV programs that have donated funds to the TV Club. Gen Con is providing us with hotel rooms and badges (registration).

## **TRIP RATIONALE**

1. **Please explain in detail the purpose of the trip:**

Gen Con is the largest gaming convention in the country. We've gone previous years and we worked on the production crew for Blackmagic Design (one of the largest companies in film & television). The opportunity to work with this company, on professional productions, is extraordinarily valuable for our students.

2. **Would you describe this trip as a competition or educational opportunity? Explain:**

Educational opportunity – we get to work with professionals, use professional equipment, and we are credited on livestreaming programs that reach millions of viewers.

3. **Has LT sent students on this trip before? Please explain any background regarding this particular trip:**

Yes, we went last year and the trip was a fantastic experience. We were also highlighted during Education Week 2022, where international tech companies showcase educational programs who are progressive and use technology in media.

4. **How were students selected for this trip and how will their experience benefit them?**

The students for this must be advanced students with extensive live multicam production experience. These are also TV Club leaders. The trip will benefit them because they will be working WITH professionals and professional equipment, and they will have huge opportunities to network with media professionals as well.

5. **What grade(s) are the student participants currently in?**

Sophomore, Junior and Senior

6. **Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials or other resources explaining the trip:**

Itinerary to be determined, but basically we'll be doing roughly 12 hours of live multicam productions per day, plus behind the scenes interviews and documentary footage.

7. **Has a travel agent or tour company been used:** No, not necessary.

Link for GenCon Convention:

<https://www.gencon.com/indy>

## LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204 OVERNIGHT TRAVEL REQUEST

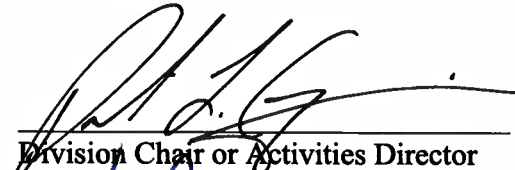
All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than one month prior to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

1. Group submitting request: Snowball
2. Sponsor's name(s) submitting request: Angie Patel
3. Destination(s) of trip: Lyons Township High School-Corral SUMMER RETREAT
4. Number of students participating: 30-35
5. Dates of requested travel: June 1st-2nd
6. Is this an IHSA or ILMEA event? Yes  No
7. Will students miss more than one school day? Yes  No  If Yes, how many days? \_\_\_\_\_

Overnight Travel Request Funding Summary		
Funding from LTHS adopted budget	\$ 0.00	
Additional School Board funding request	\$ 0.00	
Total cost to LTHS	\$ 0.00	
Club Fundraising/Participant funding	\$ 1,700.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		<b>\$ 1,700.00</b>

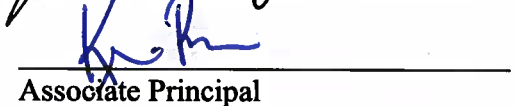
### APPROVALS

Yes  No

  
\_\_\_\_\_  
Division Chair or Activities Director

26 April 2022  
Date

Yes  No

  
\_\_\_\_\_  
Associate Principal

5/5/22  
Date

Yes  No

  
\_\_\_\_\_  
Principal

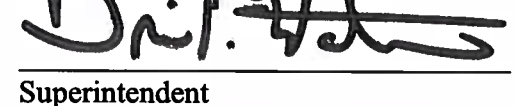
5/6/22  
Date

Yes  No

  
\_\_\_\_\_  
Director of Business Services

5/10/22  
Date

Yes  No

  
\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

**For Office Use Only:**  
Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

**COST DETAIL**

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

**Funding Level I: In-State** sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

\*All chaperone costs will be covered, including meals (with itemized receipts).

**Funding Level II: Invitational** competition

The Board of Education will fund lodging and registration.

\*All chaperone costs will be covered, including meals (with itemized receipts).

**Funding Level III: All other** overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I						\$ 0.00
Level II						\$ 0.00

Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III						\$ 0.00

<b>Total Cost of Level II trip</b>	<b>\$ 0.00</b>
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Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student	\$ 0.00	\$ 0.00	\$ 200.00	\$ 800.00	\$ 600.00	\$ 1,600.00
Chaperone	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00
<b>Per student total cost, per travel agent (Level III only)</b>						<b>\$ 1,700.00</b>

Overnight Travel Request Funding Summary						
Board account number(s)						
Student Activity account number(s)		9276				
Funding from LTHS adopted budget						
Additional School Board funding request						
Total cost to LTHS					<b>\$ 0.00</b>	
Student Activity Account funding			<b>\$ 1,700.00</b>			
Participant funding						
Club Fundraising/Participant funding					<b>\$ 1,700.00</b>	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>						<b>\$ 1,700.00</b>

List the adult chaperones:

Mark Kienzynski

Angie Patel

Dave Stormont

If you plan to use funds from Student Activity Accounts, how will these funds be used?

Food and supplies

Has your group or any partnering parent organization completed any fundraising for this trip? no

If yes, please explain:

### **TRIP RATIONALE**

1. Please explain in detail the purpose of the trip: Uses the powerful energy and influence of youth to create an atmosphere of positive peer support, recognizing youth as part of the solution.

Supports Social Emotional Learning as youth develop attitudes, beliefs, behaviors, and cognitive skills that create healthy and competent adults. These are two of the major tenants of the snowball program.

This summer retreat will help to begin the process of insuring our program accomplishes these goals.

2. Would you describe this trip as a competition or an educational opportunity? Please explain:

I would describe this trip as an educational opportunity. Snowball requires a great deal of collaboration.

This retreat is designed to facilitate discussion and teamwork along with obtaining some training with mental health first aide.

3. Has LT sent students on this trip before? Is it an annual trip? Please provide any history or background regarding this particular trip: Yes, each summer we do a teambuilding trip but this year i would like to expand the trip to increase group development.

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4. How were students selected for this trip and how will their experience benefit the school? All members of the snowball staff and theatre are invited to attend this trip . The staff and theatre have been selected through an application and interview process.

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5. What grade are the student participants currently in? 10-12

6. Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials, or other resources explaining the trip: Please see attached schedule.

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7. Has a travel agent or tour company been used? Yes  No   
If Yes, attach all contact information and proof of insurance coverage provided by the company.

8. Please submit a comprehensive list of all students who will participate.

## **Snowball Summer Retreat**

### **Wednesday June 1st**

<b>1:00 pm</b>	<b>Check-in, find groups, welcome</b>
<b>1:30 pm-2:30 pm</b>	<b>Teambuilding</b>
<b>2:30 pm -4:00 pm</b>	<b>Scavenger Hunt-Neighborhood</b>
<b>4:00 pm -4:30 pm</b>	<b>Discuss scavenger hunt activity</b>
<b>4:30 pm-5:15 pm</b>	<b>Teen Mental Health First Aid Training 1</b>
<b>5:15 pm - 6:00pm</b>	<b>Dinner</b>
<b>6:00pm-6:45 pm</b>	<b>Teen Mental Health First Aid Training 2</b>
<b>6:45 pm- 7:45 pm</b>	<b>Small Group</b>
<b>7:45 pm- 8:15 pm</b>	<b>Share out group chants</b>
<b>8:15 pm- 9:15 pm</b>	<b>Games</b>
<b>9:15pm- 11:15pm</b>	<b>Movie/Snacks</b>
<b>12:00 am</b>	<b>Lights out</b>

### **Thursday June 2nd**

<b>8:00 am-9:00 am</b>	<b>Breakfast</b>
<b>9:00 am- 10:45 am</b>	<b>Small Group Teambuilding/ A-maz- ING</b>
<b>10:45 am-11:15am</b>	<b>Load bus and travel to volunteer</b>
<b>11:30 am-1:15 pm</b>	<b>Volunteer FMSC</b>
<b>1:15 pm-1:45 pm</b>	<b>Bus trip back to Lt</b>
<b>1:45 pm- 2:00 pm</b>	<b>Wrap up and dismissal</b>

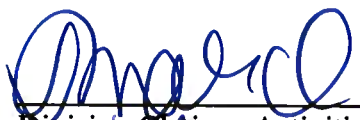

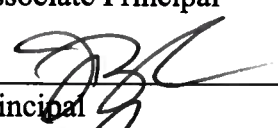
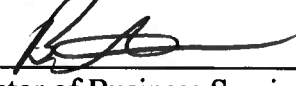
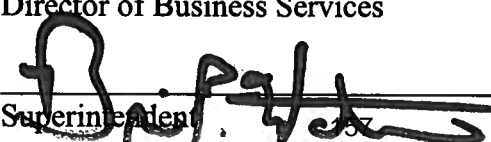
**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
OVERNIGHT TRAVEL REQUEST**

All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than **one month prior** to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

- Group submitting request: Fine Arts, World Language, German
- Sponsor's name(s) submitting request: Shannon Murray, German Teacher
- Destination(s) of trip: Stuttgart, Germany
- Number of students participating: 10
- Dates of requested travel: 03/18/2023 - 04/01/23
- Is this an IHSA or ILMEA event? Yes  No
- Will students miss more than one school day? Yes  No  If Yes, how many days? 5

Overnight Travel Request Funding Summary		
Funding from LTHS adopted budget	\$ 1,200.00	(Subs x 2 teachers x 5 days)
Additional School Board funding request	\$ 0.00	
Total cost to LTHS	\$ 1,200.00	
Club Fundraising/Participant funding	\$ 35,000.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		<u>\$ 36,200.00</u>

**APPROVALS**

Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	 Division Chair or Activities Director	<u>5/3/2022</u> Date
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	 Associate Principal	<u>5/5/22</u> Date
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	 Principal	<u>5/6/22</u> Date
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	 Director of Business Services	<u>5/10/22</u> Date
Yes <input type="checkbox"/> No <input type="checkbox"/>	 Superintendent	 Date

**For Office Use Only:**

Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

**COST DETAIL**

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

- Funding Level I: In-State** sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level II: Invitational** competition

The Board of Education will fund lodging and registration.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level III: All other** overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I					\$ 1,200.00	\$ 1,200.00
Level II						\$ 0.00
Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III						\$ 0.00

*subs*

<b>Total Cost of Level II trip</b>	<b>\$ 0.00</b>
------------------------------------	----------------

Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student					\$ 3,500.00	\$ 3,500.00
Chaperone						\$ 0.00
<b>Per student total cost, per travel agent (Level III only)</b>						

Overnight Travel Request Funding Summary						
Board account number(s)						
Student Activity account number(s)						
<b>Funding from LTHS adopted budget</b>			<b>\$ 1,200.00</b>	<i>subs</i>		
<b>Additional School Board funding request</b>			<b>\$ 0.00</b>			
<b>Total cost to LTHS</b>			<b>\$ 1,200.00</b>			
<b>Student Activity Account funding</b>			<b>\$ 0.00</b>			
<b>Participant funding</b>			<b>\$ 35,000.00</b>			
<b>Club Fundraising/Participant funding</b>			<b>\$ 35,000.00</b>			
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>						<b>\$ 36,200.00</b>

List the adult chaperones:

Shannon Murray (Lead)

Gabby Williams (Asst.)

Paula Nardi (Div. Chair)

If you plan to use funds from Student Activity Accounts, how will these funds be used?

No

Has your group or any partnering parent organization completed any fundraising for this trip? No

If yes, please explain:

### **TRIP RATIONALE**

1. Please explain in detail the purpose of the trip:

This trip will increase cultural awareness and appreciation for the similarities and differences in German and American ways of life. In addition, the students will acquire a better command of their German language skills, cultural enrichment and an increased interest in further study of the German language and its country. Students will explore different aspects of life in Germany and will be able to contribute what they learn to the continuation in the growth of their global perspective.

2. Would you describe this trip as a competition or an educational opportunity? Please explain:

Educational Opportunity: Students will gain a broader perspective on the world around them through the excursions and experiences they will have living with host families in Germany. In turn, this will help grow into more globally contributing citizens and bring a perspective to all other aspects of their lives that help them and others grow around them. Students learn confidence and to try without the fear of failure through language immersion. Students learn the value of travel through exploration and excursions. Finally, students learn that learning a language is a way to bring the world closer.



**PROPOSAL**

**Program:** 2023 G/Lyons Spring Germany  
15 Days ~ GAPP Exchange - Stuttgart  
**Date:** 4/26/2022

**Organizer:** Shannon Murray, Lyons Township High School

Please review this information (all pages) carefully and let me know if you have any questions at all.

- THIS PAGE (2): Basic itinerary, traveler inclusions, exclusions, and estimated price
- PAGE 3: Leader inclusions, group allowances, site/activity allotment + definitions
- PAGE 4/5: Daily itinerary description with questions/comments in red - reply by e-mail to any items listed here + NEXT STEPS.
- PAGE 6: Important dates, L&F Discounts, and Resources
- PAGE 7: L&F Eligibility, Health, and Program Expectations
- PAGE 8: L&F Insurance and Travel Safety Information
- PAGE 9: L&F Payment Policy, Sample Payment Schedule, Cancellation Policy and Cancellation Schedule
- PAGE 10/11: L&F Value Statement

**BASIC ITINERARY - 15 DAYS**

<b>Day 1</b>	18-Mar Sat	Depart Chicago
<b>Day 2</b>	19-Mar Sun	Arrive - Meet families
<b>Day 3</b>	20-Mar Mon	Own Family Stay in Stuttgart
<b>Day 4</b>	21-Mar Tue	FAMILY STAY
<b>Day 5</b>	22-Mar Wed	FAMILY STAY
<b>Day 6</b>	23-Mar Thu	FAMILY STAY
<b>Day 7</b>	24-Mar Fri	FAMILY STAY
<b>Day 8</b>	25-Mar Sat	FAMILY STAY
<b>Day 9</b>	26-Mar Sun	FAMILY STAY
<b>Day 10</b>	27-Mar Mon	FAMILY STAY
<b>Day 11</b>	28-Mar Tue	FAMILY STAY
<b>Day 12</b>	29-Mar Wed	FAMILY STAY
<b>Day 13</b>	30-Mar Thu	FAMILY STAY
<b>Day 14</b>	31-Mar Fri	FAMILY STAY
<b>Day 15</b>	01-Apr Sat	Return

**TRAVELER INCLUSIONS**

- Roundtrip airfare including taxes
- Travel medical insurance
- Extensive student and leader preparatory materials

This budget prop. covers traveling needs only. NOT hosting

**ESTIMATED PRICE**

- \$2475** based on 13-16 students with 2 leaders
- \$2425** based on 17-20 students with 2 leaders
- \$2395** based on 21-25 students with 2 leaders

**Important!** Final program participants and inclusions, airfares and exchange rates beyond the control of Language & Friendship Inc.

The final est. costs will be determined w/ final # of students

number of projected instances

**EXCLUSIONS**

- Passport or other document costs
- Meals not indicated as included
- Spending money: about \$40/day suggested; less during non-travel days
- Baggage fees (currently one checked bag is free for overseas travel)
- Any additional costs incurred to fulfill requirements set by the US or destination-country health or government officials regarding COVID-19 testing, documentation, and/or immunization

# Travel Program to Germany

## Lyons High School ~ Spring 2023



(as of 4/18/2022)

### DETAILED ITINERARY: 15 Days ~ GAPP Exchange - Stuttgart

**Day 1 18-Mar Sat** *Depart Chicago*  
*Ovenight flight from Chicago to Germany*

**Day 2 19-Mar Sun** *Arrive - Meet families*  
*Arrive in Frankfurt or Stuttgart, meet host families for family stay.*  
*Depending on best schedule, this would be either direct to Stuttgart or to Frankfurt with train transfer to Stuttgart.*

**Day 3 20-Mar Mon** *Own Family Stay in Stuttgart*

**Day 4 21-Mar Tue** *FAMILY STAY*

**Day 5 22-Mar Wed** *FAMILY STAY*

**Day 6 23-Mar Thu** *FAMILY STAY*

**Day 7 24-Mar Fri** *FAMILY STAY*

**Day 8 25-Mar Sat** *FAMILY STAY*

**Day 9 26-Mar Sun** *FAMILY STAY*

**Day 10** *27-Mar Mon FAMILY STAY*

**Day 11** *28-Mar Tue FAMILY STAY*

**Day 12** *29-Mar Wed FAMILY STAY*

**Day 13** *30-Mar Thu FAMILY STAY*

**Day 14** *31-Mar Fri FAMILY STAY*

**Day 15** *01-Apr Sat Return*

Flight dates are  
tentative deprd.  
on costs

### OTHER QUESTIONS/COMMENTS

*I'll look forward to hearing back from you with any questions or comments!*

## **IMPORTANT DATES & AVAILABLE DISCOUNTS**

---

### **EARLY PLANNING INCENTIVE**

#### **Early Bird - June 1:**

\$100 student discount off final payment

**FINAL ENROLLMENT** Deadline - September 30, 2022

### **DISCOUNTS for HOSTING**

Host an L&F student or leader from France, Spain, Argentina, or Martinique

*\$200: 3-4 weeks during school year or summer*

*\$100: 2 weeks during school year*

**Important!** L&F receives groups from our coordinators abroad who welcome our students, and we count on our traveling groups to help find host families!

## **L&F RESOURCES**

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### **SCHOOL APPROVAL**

This Proposal can be submitted to your administration if you need to request approval of your program. Be sure to let us know if you need any modifications beforehand so we can send you a revised version. Summer trips may not need approval, depending on your school's policy, if no school days will be missed. A School Administrator Packet is also available upon request.

### **PREPARATION MATERIALS**

L&F's Leader Guidebook, Online Preparation Resources, Student/Parent Guidebook, and Study Materials provide you with a wealth of information to prepare both you and your students for their experience. L&F also hosts a Leader Workshop each year at the end of January.

### **TEACHER DOWNLOADS**

Available in your L&F Online Account, these resources are focused on materials to help as you are planning your program, including sample communication with interested travelers/parents, checklists, etc. This link is available immediately upon completing your online Group Planning or Enrollment.

### **PREPARATION RESOURCES**

Available in your L&F Online Account within the Group section, these are specific to your Destination and group type. This link is activated when your enrollment is final and contains all the information you will need to plan and prepare for your Preparation Meetings with Students and Parents.

## **Travel Documents** Travelers are responsible for having valid travel documents for the destination country.

**U.S. Citizens:** Passport [www.travel.state.gov/passport](http://www.travel.state.gov/passport) Passports must be valid 6 months beyond travel dates.

**Non U.S. Citizens:** must have a valid passport or travel document and may need one or both of the following:

- visa/s for entry into the destination country/s: You must contact the consulate/s directly for information
- U.S. re-entry permit: You must contact U.S. Citizenship & Immigration Services [www.uscis.gov](http://www.uscis.gov)

## **Travel/Medical Insurance**

## **Travel Safety**

As a Language & Friendship participant, you will be automatically enrolled in 2 insurance plans:

### 1) CORE™ Travel Medical Insurance

Medical Expense	\$50,000
Emergency Medical Evacuation & Repatriation	\$1,000,000
Cancellation Benefit*	\$1000
Security Evacuation	\$10,000
Medical & Security Assistance by Zurich Travel Assist	

A link to the description of these and other benefits, as well as limitations and exclusions, is available after you complete Part 1 of your online application on L&F's website.

\*Covid-19 is not covered.

CORE Coverage Notes:

- The Cancellation Benefit applies for an injury or medical condition requiring treatment that prevents travel, or for death, of the traveler or a family member. It takes effect once program cost is paid in full.
- Upgrade Choices: Approximately 3 months prior to your departure you will be able to log in to your Core™ account and, if you wish, purchase upgrades online up until the day before you leave for your international journey.
  - > Upgrade to a plan with higher benefit limits. (Covid-19 included for Medical Expense and Emergency Medevac)
  - > Purchase additional trip cancellation coverage (for cancellation due to injury, medical condition, or death of traveler or family member; Covid-19 not included)
  - > Add baggage and personal effects coverage.
  - > Add extensions of coverage. (Extensions allow you to be covered for travel immediately after your L&F program.)

### 2) STARR Trip Insurance

Trip Cancellation	\$2,000
For injury, sickness, death of you or a family member; being quarantined; theft of passport/visa; terrorist attack in city on itinerary	
Trip Delay	\$2,000
For a Common Carrier delay of 12 or more hours caused by inclement weather or equipment failure, or delay due to unannounced strike or natural disaster. Covers unused non-refundable expenses prepaid for trip; up to \$150 per day for meals, lodging; additional cost to join your trip	
Trip Interruption	\$2,000
If your program is interrupted while you are on it by being quarantined, by theft of passport/visa; by strike of Common Carrier service for 48 hours.	

Sharing the belief that it is essential to proceed thoughtfully as we organize our programs, Language & Friendship regularly monitors the website of the U.S. Department of State, which issues information regarding travel abroad, as well as the websites of the Centers for Disease Control and the World Health Organization.

In addition, we are in frequent communication with our extensive network of teachers and other contacts overseas who inform us of each region's political and general climate firsthand.

Websites for further information:

<https://travel.state.gov>

<https://www.cdc.gov/>

<https://www.who.int/>

## **Limited Travel Advisory Protection**

Language & Friendship provides the following limited protection for all L&F travelers:

If an official U.S. Department of State Travel Advisory Level 3 or Level 4 for the destination country is issued or in effect within 90 days of departure, L&F will work with local teachers and partners abroad to assess local conditions and determine the potential effects on the group. L&F reserves the right to proceed or to cancel a program based on its assessment.

If L&F cancels a program due to a Level 3 or Level 4 Advisory, refunds to travelers will be determined by amounts refunded to L&F by airlines, hotels, and other suppliers, less administrative costs. While it is not possible to predetermine an exact refund amount, L&F pledges to make every reasonable effort to maximize the refund to pass along to participants.

**NOTE:** Travelers may want to consider purchasing additional insurance to cover cancellation for reasons not covered in the two insurance plans included above, such as CFAR (Cancel For Any Reason). This type of insurance is available only on an individual basis and normally has to be purchased within 14-15 days of enrollment in a trip. The following website, and others, offer options: <https://www.insuremytrip.com/travel-insurance-plans-coverages/coronavirus-travel-insurance/>

## Timeline - At a glance



### PROGRAM DESIGN & ENROLLMENT

- 10-20 months prior to departure*
- L&F coordinator works with teacher/organizer to determine educational goals & program inclusions
  - Travelers enroll via the L&F online enrollment system
  - L&F follows up on health or other information as needed



### DEPOSITS & RESERVATIONS

- 6-9 months prior to departure*
- L&F pays deposits for air & hotel contracts
  - L&F confirms plans with family-stay coordinators abroad



### PREPARATION & PLANNING

- Post-enrollment to departure*
- Upon enrollment, L&F shares access to educational preparation materials
  - Teachers schedule meetings to cover essential preparation topics
  - L&F works with teachers to plan details such as reservations for sites, activities, and pre-planned meals
  - L&F makes additional deposits to suppliers as required



### FINAL PAYMENTS & CONFIRMATIONS

- 65 days prior to departure travelers make their final payment*
- L&F confirms final details and makes final payments due to suppliers
  - L&F prepares detailed itinerary for leaders



### TRAVEL & POST-PROGRAM SUPPORT

- L&F supports leaders and travelers throughout the program and 24/7 from departure to return
- L&F provides follow-up to help travelers fully process the experience

## VALUE STATEMENT

Language & Friendship is not a travel agency in the traditional sense. First and foremost, we consider ourselves an educational organization that provides students with a **linguistic and cultural immersion program** that goes beyond a trip that can be arranged on one's own. We've spent the last 30+ years building strong relationships with our partner teachers and coordinators in other countries, so we can provide, what we consider, to be life-changing experiences. When travel is enhanced by the ability to communicate and be immersed in the life of a host family, the growth in character and skills opens doors to a future of greater possibilities.

### Phase 1 ~ Program Design & Enrollment

**Design** - The design of your L&F program begins before you enroll. Your language teacher reaches out to one of Language & Friendship's expert Program Coordinators to design a custom program that meets your group's needs. We incorporate your teacher's educational goals, such as specific cities or sites studied in class, and couple the itinerary with maximum use of the target language that is most intensely achieved during your family stay portion of the program.

The itinerary planning is very time-intensive as our staff Program Coordinator works with the teachers to determine the length of the program they would like to offer their students (number of nights of family stay and hotel), how extensive or limited with distance/regions, preferred sites or activity reservations, how many pre-arranged dinners to include, etc. Getting estimated prices from our partners abroad and agreeing on the budget is a very time-consuming but essential process that allows us to present a more accurate price so that everyone knows the financial commitment up front. This means much time and energy are invested in creating your custom program before it is even presented to you!

**Enrollment** - Part 1: When you fill out your application online, you will see that we ask for information about you, your health, and your family along with a letter and photos to be shared with your prospective host family. Why? The health data is pertinent to making sure you are in good physical and mental health to immerse yourself in a language and culture that is new to you. It is also needed to notify your group leader and host family of any health conditions or medication they should be aware of in case of an emergency. The letter and photos help with the matching process for the family stay. When Part 1 is completed, L&F's online process notifies your teacher to review the information. The teacher then confirms that you meet the eligibility requirements and that your letter to the host family adequately reflects your language proficiency.

"Language & Friendship is the ideal combination of travel and family stay/immersion! Nothing else comes close!"

- *Kim I., teacher*

"L&F will tailor a program that will fit your needs. They have family stays and connections. We have students go on massive tours in Europe and who never speak to a person in that culture! L&F is different (and better!) than being a tourist."

- *Coleen C., teacher*

"It's hard to put into words how much the family stay changed my view... It was fun hanging out with people of a different culture and seeing how alike we are. We are all so different yet so much alike and the memories that I created with these people are the ones that will remain with me forever."

- *M'Hesi, student*

"[My favorite part of this experience was] building long-lasting friendships with great people who speak your second language!"

- *Amelia, student*

## LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204 OVERNIGHT TRAVEL REQUEST

All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than **one month prior** to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

1. Group submitting request: Italian Student Experience 2023
2. Sponsor's name(s) submitting request: Lynn Meister
3. Destination(s) of trip: Italy
4. Number of students participating: approx. 25
5. Dates of requested travel: March 24-April 3 2023
6. Is this an IHSA or ILMEA event? Yes  No
7. Will students miss more than one school day? Yes  No  If Yes, how many days? 2

Overnight Travel Request Funding Summary		
Funding from LTHS adopted budget	\$ 0.00	(subs x 2 days x 2 teachers)
Additional School Board funding request	\$ 240.00	
Total cost to LTHS	\$ 240.00	
Club Fundraising/Participant funding	\$ 88,850.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		~ \$ 89,090.00

### APPROVALS

Yes  No

[Signature]

Division Chair or Activities Director

5/3/2022  
Date

Yes  No

[Signature]

Associate Principal

5/5/22  
Date

Yes  No

[Signature]

Principal

5/6/22  
Date

Yes  No

[Signature]

Director of Business Services

5/10/22  
Date

Yes  No

[Signature]

Superintendent

\_\_\_\_\_  
Date

For Office Use Only:

Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

## COST DETAIL

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

- Funding Level I:** In-State sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level II:** Invitational competition

The Board of Education will fund lodging and registration.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level III:** All other overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I						\$ 0.00
Level II						\$ 0.00
Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III					\$ 88,850.00	\$ 88,850.00

<b>Total Cost of Level II trip</b>	<b>\$ 0.00</b>
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Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student	\$ 3,554.00					\$ 3,554.00
Chaperone						\$ 0.00
Per student total cost, per travel agent (Level III only)						

Overnight Travel Request Funding Summary		
Board account number(s)		
Student Activity account number(s)		
Funding from LTHS adopted budget		
Additional School Board funding request	\$ 240.00	
<b>Total cost to LTHS</b>		<b>\$ 240.00</b>
Student Activity Account funding		
Participant funding	\$ 88,850.00	
Club Fundraising/Participant funding		\$ 88,850.00
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		<b>\$ 89,090.00</b>

List the adult chaperones:

Lynn Meister

TBD

If you plan to use funds from Student Activity Accounts, how will these funds be used?

Has your group or any partnering parent organization completed any fundraising for this trip? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

### **TRIP RATIONALE**

1. Please explain in detail the purpose of the trip: To experience the language, art, culture and people of Italy first hand. After three or four years of studying Italian, these students will have the good fortune of being able to test their skills through experiences such as bargaining at an Italian market, commenting on art at the Vatican museums, making pizza at an Italian pizzeria, traveling back in time by walking the streets of the ancient city of Pompeii, experiencing the innovation of Ferrari and touring the first European university!

2. Would you describe this trip as a competition or an educational opportunity? Please explain: This is an educational opportunity and so much more! All of the aforementioned experiences are based on content studied in class. These students get to encounter and interact with the language and culture, the people and cuisine. This is the best way to truly immerse yourself and learn a language.

3. Has LT sent students on this trip before? Is it an annual trip? Please provide any history or background regarding this particular trip: Yes, this trip takes place every other year. It used to be an exchange, but currently is a tour.

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4. How were students selected for this trip and how will their experience benefit the school?

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5. What grade are the student participants currently in? 10,11

6. Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials, or other resources explaining the trip:

Please see attached.

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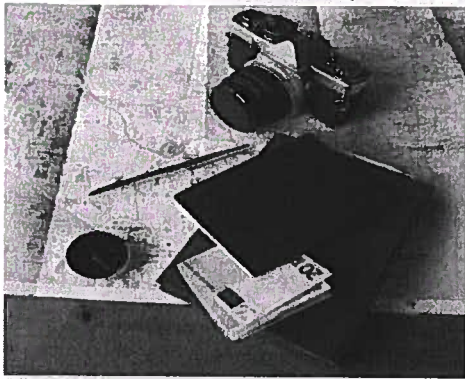
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7. Has a travel agent or tour company been used? Yes  No   
If Yes, attach all contact information and proof of insurance coverage provided by the company.

8. Please submit a comprehensive list of all students who will participate.



Lyons Township

## ITALY

March 24 – April 03, 2023

### PREPARED BY

Whitney Llewellyn | Group Tour Specialist

Mindy Miller | Director of Group Sales

04/29/2022

### SUMMARY

- Roundtrip air
- Hotel accommodations
- Breakfast daily, four lunches, and nine dinners
- Motorcoach transportation
- Walking tours of Florence, Bologna, Siena, San Gimignano, Lucca, Pisa and Rome
- Visit to the
  - Accademia Gallery
  - Santa Croce Basilica
  - Leaning Tower of Pisa
  - Coliseum
  - Vatican Museums
  - Pompeii
- And more!

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## ITINERARY

(Meals included: B-breakfast, L-lunch, D-dinner)

March/April 2023

### 24, FRIDAY DEPART

We head to the airport for our departure. Here we check in for our trans-Atlantic flight to Europe.

### 25, SATURDAY ARRIVE PISA, FLORENCE

Welcome to Italy! After going through passport control and getting our luggage, we meet the waiting motorcoach for our transfer to Florence. If there is time, we will do a scavenger hunt to get to know the city better. After we check-in at our hotel we have a welcome dinner at a nearby restaurant. (D)

### 26, SUNDAY FLORENCE

After breakfast we meet our guide for a walking tour of Florence. The Piazza del Duomo is the historic center of the city and a great introduction to the city. Our tour will take us through the narrow streets past sights such as the Baptistery, Campanile di Giotto, Palazzo Medici Riccardi, and Palazzo Vecchio. Today we also have admission to the Accademia Gallery and Santa Croce Basilica. Tonight, there is a group dinner. (B, D)

### 27, MONDAY BOLOGNA, MARANELLO, FLORENCE

Meeting our coach and driver for the day, we head to Bologna. Upon arrival we have a guided walking tour of the city. The heart of the city is the Piazza Maggiore. In the center of the piazza is the Fountain of Neptune and all around are sites to see. We have a group lunch before heading to Maranello for our guided tour of the Ferrari Museum. Returning to Florence, we enjoy a group dinner before heading back to the hotel. (B, L, D)

### 28, TUESDAY SIENA, SAN GIMIGNANO, FLORENCE

We have another day trip today, this time showing us the medieval side of Tuscany. Our first stop is the hill town of Siena. This town is famous for its medieval architecture. In the center of town is the Piazza del Campo; twice a year, the plaza turns into a horse track for racing, called the Palio. Horse racing in Siena dates back to the 6<sup>th</sup> century. In Siena we have a guided tour and a group lunch. Then we head to San Gimignano, the "city of beautiful towers." Only 14 of its original 72 towers remain. We have a guided walking tour before returning to Florence for dinner. (B, L, D)

### 29, WEDNESDAY LUCCA, PISA, FLORENCE

Today we enjoy the morning in Lucca, a city known for being the birthplace of Puccini, and for strolling the ramparts. Here we have a guided walking tour and lunch. Our sightseeing continues in Pisa, where we have another guided walking tour and admission to the Leaning Tower of Pisa. Dinner will be upon our return to Florence. (B, L, D)

### 30, THURSDAY FLORENCE

Today is free to experience life in Florence like a Florentine. Leisurely walk and shop the Ponte Vecchio, see some more great art at the Uffizi, head out to the Piazzale Michelangelo to see the panorama of Florence, or simply grab a gelato along the way. Tonight, we gather for dinner. The evening is free to visit a discoteca. (B, D)

**31, FRIDAY ROME**

Bright and early we eat breakfast before our drive to Rome. Make sure you wear your walking shoes today. Once we reach Rome, we'll have a full day. Upon arrival we meet our guide for our Ancient and Classic Rome tour. We see icons such as the Trevi Fountain and Spanish Steps. The tour includes admission to the Colosseum, Palatine Hill, and Imperial Forum. (B, D)

**1, SATURDAY VATICAN CITY, ROME**

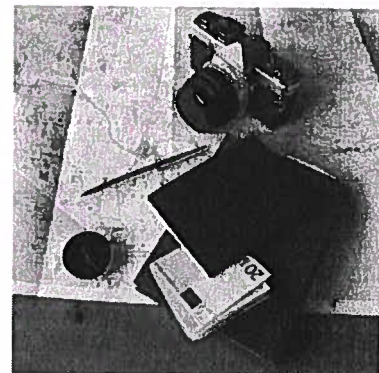
Today we visit Vatican City. The Vatican is a small (109 acres) yet powerful independent state that is the heart of the Roman Catholic Church. We begin with a guided tour of the Vatican Museums, filled with incomprehensible treasures. The highlight of our visit will be the Sistine Chapel, whose splendid vault was painted by Michelangelo and illustrates the great biblical stories of Creation, the Flood, and the Last Judgment. We will also visit the impressive St. Peter's Square and St. Peter's Basilica. The interior is breathtaking and contains many works of art, most notably Michelangelo's *Pieta* — the moving sculpture of Mary holding in her lap the body of Jesus after the crucifixion. This afternoon/evening we make our own pizza dinner at a cooking class. (B, D)

**2, SUNDAY NAPLES, POMPEII, ROME**

Our last day in Italy is going to be a busy one. After an early breakfast we head south to Naples. Here we take a guided walking tour. Lunch will be at a local pizzeria. We can compare the famous Napoli pizza with the pizza we made last night, the secret is in the dough. Then we head to the Archaeological Park of Pompeii. Here we take a guided tour of the town that was buried in A.D. 79 when Mount Vesuvius erupted. The excavations give a glimpse into life at that time. We'll see private homes and gardens, public baths and temples, theatres, and the earliest-known arena. Then we drive back to Rome for our farewell dinner. (B, L, D)

**3, MONDAY RETURN**

After breakfast, we head to the airport for our return flights. (B)



## INCLUDED IN COST

### ✈️ AIR TRANSPORTATION

From Chicago to Pisa and from Rome returning to Chicago via a regularly scheduled air carrier.

### 🚌 LAND TRANSPORTATION

for the complete itinerary by deluxe air-conditioned motorcoach.

### 🏠 ACCOMMODATIONS

in moderate first-class and standard first-class hotels based on two persons sharing a room with private facilities. When hotels in these categories are not available, top-quality superior tourist-class properties are selected.

The supplement for single accommodations is \$ 345

Complimentary passengers will be housed in single accommodations.

### 🍴 MEALS

Breakfast Daily, 4 Lunches, and 9 Dinners.

### 👤 TOUR PERSONNEL

Local guides for sightseeing tours and visits.

### 📷 ADMISSION FEES

Sightseeing and admission fees in accordance with the itinerary.

### 💰 TIPPING AND TAXES

on all tour services, including tipping to the tour manager, motorcoach driver and local guide, and all hotel, local government and airport taxes.

**All current airline taxes, security fees and fuel surcharges.**

### 🎁 MISCELLANEOUS

Travel document wallet and choice of Travel Bag / Passport Holder / Souvenir Video

## **COST**

Based on the foregoing routing, our quotations for your tour, per person from Chicago are:

- \$ 3384 with 28 paying participants plus 2 complimentary passengers
- \$ 3554 with 23 paying participants plus 2 complimentary passengers
- \$ 3874 with 18 paying participants plus 2 complimentary passengers

We are using projected rates for 2023; because of this we may need to reprice your tour.

Please note that airlines, land arrangement suppliers, and governments may impose additional fees, fuel surcharges, or taxes after the tour is advertised and participants are registered. Such changes may result in an increase in the tour cost. It may also be necessary to increase the tour cost due to exchange rate fluctuations or changes to group size. Final tour cost is based on the total number of participants and required services. Before passing on an increase, Witte Travel will use its best efforts to keep the amount to a minimum; and we will discuss options with you. If it is necessary to increase the tour cost, participants will be advised at final billing and provided with a summary of the contributing factors.

## **WITTE'S 30/60 INCENTIVE PROGRAM**

If you are able to return the Acceptance of Proposal and set-up deposit within 30 days, we will place a travel credit of \$250 on your account. This credit may be used toward your expenses or those of one or more members of your group. If you are able to get the registrations and deposits for at least 60% of the group into our office within 60 days of the date on which we ship your brochures to you, you will earn a second \$250 travel credit!

## **NOT INCLUDED IN THE COST**

Passports, airline luggage fees, optional travel protection plan (including luggage and trip- cancellation coverage), optional excursions, independent sightseeing, meals noted in the itinerary as independent, beverages with dinner, and any other items not mentioned as included. Unless otherwise stated, we have not included stipends, membership fees nor tuition charges. Please let us know if it is necessary to include these in the cost of your tour.

## OPTIONAL TRAVEL PROTECTION

Witte recommends that each traveler purchase a travel protection plan. For your convenience, we make available a travel protection plan designed by Travelex Insurance Services. The highlights of this travel protection plan include the following:

- Comprehensive plan including coverage for Trip Cancellation/Interruption, Trip Delay, Medical Expense, Evacuation and more. Can be purchased at any time prior to Witte Travel receiving the final payment for the trip.
- Both plans provide a waiver of the pre-existing condition exclusion if the protection plan is purchased within 15 days of the initial deposit for the trip, provided the traveler is not disabled from travel at the time Witte Travel receives the premium.
- The premium for the travel protection plan that applies to your tour will be noted in your brochure and on the application form. For those travelers who purchase additional services and/or upgrade their arrangements, it may be necessary to insure the additional trip cost to be eligible for coverage.
- Complimentary passengers only: A Post-Departure Plan\* is available for complimentary passengers in the group. Complimentary passengers can elect to insure their pre-paid, non-refundable trip costs by purchasing the Basic Plan, outlined below. The Basic Plan can be purchased any time prior to departure date.

### BENEFITS

### MAXIMUM COVERAGE AMOUNT (Up to Limits Shown Below)

	Basic Plan	*Post-Departure Plan
Trip Cancellation .....	100% of Insured Trip Cost	
Trip Interruption .....	150% of Insured Trip Cost	100% of Trip Cost (up to \$1000)
Travel Delay (Up to \$150 per day) .....	\$750	\$1,000 (\$350/day)
Missed Connection .....	\$750	\$1,000
Baggage and Personal Effects .....	\$2,000	\$1,000
Baggage Delay .....	\$250	\$250
Equipment Delay .....	\$200	N/A
Emergency Medical & Dental Expense.....	\$50,000 (\$500 dental sublimit)	\$25,000 (\$500 dental sublimit)
Emergency Evacuation and Repatriation .....	\$250,000	\$50,000
Accidental Death & Dismemberment .....	\$25,000	\$10,000

The product descriptions provided here are only brief summaries and may be changed without notice. Coverage and rates may vary by state. Rates are subject to change. The full coverage terms and details, including limitations and exclusions, are contained in the insurance policy. Travel Insurance is underwritten by, Berkshire Hathaway Specialty Insurance Company (formerly known as Stonewall Insurance Company), 1314 Douglas Street, Suite 1400, Omaha, NE 68102. QIM

To view/download the Policy based on the traveler's state of residence, visit the following links:

<http://policy.travelexinsurance.com/335S-1217> (Basic Plan) or

<http://policy.travelexinsurance.com/335PD-1217> (Post Departure Plan)

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**The cost, per person, for travel protection for your group is \$152-174.**

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## OTHER SERVICES

### PROMOTIONAL BROCHURE

We will design and print up to 50 copies of a very attractive, full-color brochure for you to distribute to your prospective group members. We will also provide a .pdf version if you'd like to send your brochure out as an email attachment or place it on your website.

In addition, if desired, we will set up an online booking site.

### TOUR DOCUMENTS

We provide a document wallet for each member of your group including the finalized tour itinerary, hotel list, passenger list, flight schedules with easy-to-follow departure instructions, and luggage tags.

### SPECIAL SERVICES

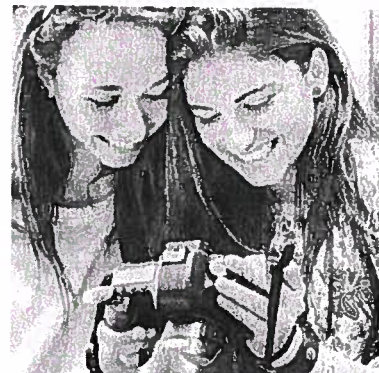
Our group department has a team of professionals who will take care of all of the administrative and travel needs of your group. Our Accounting Department will collect and keep track of all payments received from your group and will send payment reminders to individual participants. Our Group Air Department will assist your group members with their individual needs such as alternate departure cities and extended stays at the destination.

### 24/7 AVAILABILITY

No matter where in the world you find yourself, and whatever travel experience may arise, a Witte travel professional will either be standing next to you or is a simple phone call away, ready and able to get you on your way.

### WHY WITTE?

- Witte Travel & Tours has offices in Michigan and the Netherlands, staffed to ensure that every detail is covered in the planning, promotion and execution of your tour.
- Our sales representatives are available nationwide for local promotional and pre-departure meeting and airport check-ins.
- We have over 40 years of experience operating exceptional tours.
- We are eager to share ideas and assistance to make your tour a smashing success, too—just ask!



# PAYMENTS AND CANCELLATIONS

## DEPOSIT AND PAYMENTS ON ACCOUNT

We require an initial deposit of \$500 to set up your tour, invoiced when you are ready for us to print your brochures. This deposit is nonrefundable and it will apply in full to the cost of the tour. We will develop a deposit and payment schedule for your group members when the tour cost is determined, but a typical schedule is:

- Deposit of 15% with application
- Payment of 30% 180 days before departure
- Payment of 30% 120 days before departure
- Balance due on receipt of invoice sent 30 - 45 days prior to departure

## CREDIT CARDS

We accept Visa, MasterCard, Discover and American Express.

## CANCELLATION AND REFUNDS

If it is necessary for you to cancel your group as a whole, we will retain your initial deposit of \$500 plus the nonrefundable portion of any payments we have made on your group's behalf to airlines, hotels, concert coordinators, and other suppliers.

If individual group members need to cancel, penalties will be based on the date we receive their written notice, as follows:

More than 90 days before departure .....	\$200
90 and 46 days before departure .....	\$400
45 and 31 days before departure .....	\$1470
30 or fewer days before departure.....	No refund



## PROPOSAL ACCEPTANCE

I hereby accept this proposal for:

Lyons Township

Italy

March 24 – April 03, 2023

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Signature

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Name, Title

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Date

Please sign and return this page to Whitney Llewellyn and submit your set-up deposit by 5/28/2022 to earn your \$250 travel credit. In the absence of a signature, your deposit is your acceptance of this proposal agreement.



**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
OVERNIGHT TRAVEL REQUEST**

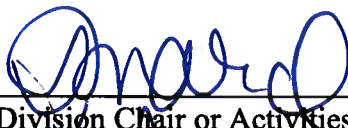

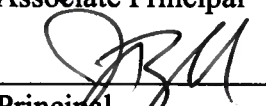


All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than **one month prior** to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

1. Group submitting request: Lyons Township High School Choirs
2. Sponsor's name(s) submitting request: John Musick
3. Destination(s) of trip: New York City
4. Number of students participating: 50-100
5. Dates of requested travel: March 23-27 2023
6. Is this an IHSA or ILMEA event? Yes  No
7. Will students miss more than one school day? Yes  No  If Yes, how many days? 2

Overnight Travel Request Funding Summary		
Funding from LTHS adopted budget	\$ 0.00	
Additional School Board funding request	\$ 0.00	
Total cost to LTHS	\$ 0.00	
Club Fundraising/Participant funding	\$ 1,899.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		<b>\$ 1,899.00</b> x100

~ \$189,900 total

**APPROVALS**

- |   |   |                 |
|---|---|-----------------|
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |  | <u>5/3/2022</u> |
|   | Division Chair or Activities Director   | Date            |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |  | <u>5/5/22</u>   |
|   | Associate Principal   | Date            |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |  | <u>5/6/22</u>   |
|   | Principal   | Date            |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |  | <u>5/10/22</u>  |
|   | Director of Business Services   | Date            |
| Yes <input type="checkbox"/> No <input type="checkbox"/>            |  | _____           |
|   | Superintendent  | Date            |

**For Office Use Only:**  
Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

## COST DETAIL

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

- Funding Level I: In-State** sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level II: Invitational** competition

The Board of Education will fund lodging and registration.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level III: All other** overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I						\$ 0.00
Level II						\$ 0.00
Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III	\$ 1,899.00					\$ 1,899.00

<b>Total Cost of Level II trip</b>	<b>\$ 0.00</b>
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Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student						\$ 0.00
Chaperone						\$ 0.00
Per student total cost, per travel agent (Level III only)						\$ 1,899.00

Overnight Travel Request Funding Summary						
Board account number(s)						
Student Activity account number(s)						
Funding from LTHS adopted budget						
Additional School Board funding request						
Total cost to LTHS					\$ 0.00	
Student Activity Account funding						
Participant funding			\$ 1,899.00			
Club Fundraising/Participant funding					\$ 1,899.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>						<b>\$ 1,899.00</b>

List the adult chaperones:

David Hartley \_\_\_\_\_

Cheryl Skoda \_\_\_\_\_

\_\_\_\_\_

John Musick \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Julee Phillips \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you plan to use funds from Student Activity Accounts, how will these funds be used?

We will have fund raisers and may have scholarships available to students during the 22-23 school year.

\_\_\_\_\_  
\_\_\_\_\_

Has your group or any partnering parent organization completed any fundraising for this trip? No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TRIP RATIONALE**

1. Please explain in detail the purpose of the trip: One of the virtues of a choir is going on tour to share music. On this tour we will inspire our audiences and ourselves through song, community, and seeing new places. The people and culture of New York City are vibrant and full of the arts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Would you describe this trip as a competition or an educational opportunity? Please explain:

This trip is an educational opportunity. We will have performances in wonderful acoustic spaces and an exchange with a student group. We will see shows and receive a master class from a choir expert.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Has LT sent students on this trip before? Is it an annual trip? Please provide any history or background regarding this particular trip: Yes. LTHS choirs went to New York City in 2014.

4. How were students selected for this trip and how will their experience benefit the school?  
All choir students are eligible to go on this trip.

5. What grade are the student participants currently in? 8th-11th grade

6. Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials, or other resources explaining the trip:  
Itinerary attached.

7. Has a travel agent or tour company been used? Yes  No   
If Yes, attach all contact information and proof of insurance coverage provided by the company.

8. Please submit a comprehensive list of all students who will participate.

*All choir class rosters can elect to go.*



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# Lyons Township High School Choir

## New York, NY

### March 23-27, 2023

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## ❁ CLIENT CONTACT INFO

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**Lyons Township High School**  
100 S. Brainard  
La Grange, IL 60525  
708-579-6500

**John Musick**  
[jmusick@LTHS.NET](mailto:jmusick@LTHS.NET)  
309-287-5086 Cell  
708-579-5114

## ❁ SUGGESTED ITINERARY

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### Day 1 – Thursday, March 23, 2023

*Included Meals: Dinner*

*Budget for: Lunch, Souvenirs*

- **Pre-departure Chaperone Meeting & Itinerary Review**
- **Meet & Greet** by your Entourage Management Tour Director
- Travel via deluxe motorcoach to **Chicago Airport**
- Morning flight from **Chicago** to **New York's LaGuardia Airport**
- **Guided tour of Manhattan.** Your local guide will start your visit off right and introduce you to the borough of Manhattan. You will explore trendy neighbors, walk the High Line, and Chelsea Market before arriving at your hotel.
- Check in to your hotel.
- **Gayle's Broadway Rose Dinner.** You'll have an amazing NYC entertainment and singing restaurant dining experience while listening to singing servers serenade you, belting out your favorite Broadway songs from Broadway Musical classics to current Broadway theater show hits!
- Free time to explore **Times Square**
- **Overnight accommodations** – in Manhattan
- **Private Group Security 10:30 pm – 6:00 am**

### Day 2 – Friday, March 24, 2023

*Included Meals: Breakfast*

*Budget for: Lunch, Dinner, Souvenirs*

- **Breakfast** available at your hotel
- ♫ **Cathedral of St. John the Divine Choir Sing.** The Cathedral of St. John the Divine embraces the celebration of life through the arts. Visiting choirs are welcome to perform within this architectural symphony of stone and glass. By singing in the world's largest cathedral, groups are exposed to powerful and unique learning experiences and lend depth to a dynamic and historic institution.
- **Guided tour of Midtown Manhattan.** Today you'll continue your exploration of Manhattan with your local guide. Enjoy a stroll through Central Park, see 5<sup>th</sup> Avenue, Grand Central Station, the Garment District and more!
- **Broadway Show**
- **Overnight accommodations** – in Manhattan
- **Private Group Security from 10:00 pm – 6:00 am**

### Day 3 – Saturday, March 25, 2023

*Included Meals: Breakfast, Lunch*

*Budget for: Dinner, Souvenirs*

- **Breakfast at your hotel**
- ♫ **Masterclass Opportunity**
- **Harlem Gospel Concert.** Gospel has made a name for itself worldwide. With New York City as its hometown, there is nothing quite like a Harlem gospel concert o give you real insight into this community. Yes, clapping and stomping your feet along with everyone else is accepted and even encouraged!
- **Harlem Luncheon.**
- **Harlem Rhythm & Rhyme Walking Tour.** Learn about the powerful words that were spoken on Harlem’s streets, written in books, shared through music, and how they helped shape this community and its culture to be one of the most unique in NYC.
- **Afternoon free for shopping & soaking up mid-town at your leisure.**
- **Broadway Show**
- **Overnight accommodations – in Manhattan**
- **Private Group Security from 10:00 pm – 6:00 am**

### Day 4 – Sunday, March 26, 2023

*Included Meals: Breakfast, “Linner”*

*Budget for: Souvenirs*

- **Breakfast Buffet at your hotel**
- **Ferry to Ellis Island & the Statue of Liberty**
- ♫ **LTHS Choir Performs at Liberty Island** (Subject to acceptance. \$50 non-refundable Special Permit Fee required.)
- **Guided tour of Lower Manhattan with Ethnic Noshing.** Explore the neighborhoods of the Lower East Side, Chinatown and Little Italy all the while nibbling on NYC’s favorite Ethnic Treats. For many people, noshing is enough for lunch AND dinner!
- ♫ **LTHS Concert Performance – with LTHS Orchestra** (School arranges)
- **Overnight accommodations – in Manhattan**
- **Private Group Security from 11:00 pm – 6:00 am**

### Day 5 – Monday, March 27, 2023

*Included Meals: Breakfast*

*Budget for: Lunch, Dinner, Souvenirs*

- **Breakfast Buffet at your hotel**
- ♫ **Broadway Choir Workshop.** This session is taught by a Broadway performer from the show your group is seeing during your visit. Sheet music will be provided to the group, who will then work with a cast member and one of Broadway Workshop’s musical directors. Choir Workshops focus on learning vocal parts from the score, then students meet a cast member from the Broadway company.
- **Afternoon transfer to LaGuardia Airport**
- **Fly from New York’s LaGuardia to Chicago Airport**
- **Travel via deluxe motorcoach back to Lyons Township High School**

*All items are subject to availability at the time of booking.*

*Final itinerary will be adjusted based on confirmed performance, workshop and show confirmations.*



## PACKAGE BENEFITS

- Roundtrip Motorcoach transportation from the school to a Chicago Airport
- Roundtrip air from Chicago to New York City (\$400.00 budgeted)
- One (1) piece of checked baggage per person (\$60.00 budgeted)
- Motorcoach transportation as needed per your itinerary in NYC
- Four (4) nights of lodging in midtown Manhattan
- Private Security guard to monitor your room block each evening as appropriate for the group's schedule
- 3 Guided tours of Manhattan – spend 3 days with a local Manhattan tour guide and maximize all of the things you'll get to see in the city!
- Gayle's Broadway Rose Singing Waiter Entertainment
- ♪ Cathedral of St. John the Divine Choir Sing
- Reserved seated for TWO Broadway Shows (\$170.00 budgeted)
- ♪ Masterclass Opportunity (TBD)
- Harlem Gospel Concert admission
- Harlem Rhythm & Rhyme Walking Tour
- Ferry to the Statue of Liberty & Ellis Island
- Ethnic Noshing in Lower Manhattan
- ♪ Broadway Choir Workshop
- Meals: 4 breakfasts, 1 Gayle's Broadway Rose Dinner, 1 Harlem Luncheon, 1 Ethnic Noshing
- Guide & Driver Gratuities
- Hotel Taxes, Tolls, & Parking charges
- Luggage Tags
- Gift-of-The-Day Entourage Trip Swag
- Entourage Management Itinerary Planning
- Online Registration & Payment Processing (including credit card fees)
- Services of an Entourage Management Tour Director Door-to-Door
- REMIND Text communication with trip participants & parents at home throughout the trip
- Online & App access to final itinerary information

## TOUR COST

Tour cost is subject to a minimum number of paying participants per coach. Tour cost and/or trip inclusions are subject to revision if you do not meet the minimum paying passenger requirements. All activities and final pricing are subject to availability and confirmation at the time of booking.

**Minimum of 45 paying participants per coach**

**\$ 1,899.00** per person, based on quad occupancy

**\$ 2,019.00** per person, based on triple occupancy

**\$ 2,249.00** per person, based on double occupancy

**\$ 2,939.00** per person, based on single occupancy

*As of March 2022, we are seeing additional fees due to the rising cost of fuel. We recommend adding a small buffer to allow for any future increases.*

## SPECIAL CONSIDERATIONS

**Complimentary Package:** You will earn 1 complimentary director package per motorcoach. This is based on the single occupancy rate.

**Chaperone Packages:** You will earn a chaperone discount of \$500.00 per package on a ratio of 1:10 paying students.

## ONLINE GROUP REGISTRATION

Entourage Management will collect your trip registrations and payments through our online portal. Our online registration system allows for electronic signatures for parental permission slips and can gather any necessary medical information, dietary needs and special requests for each participant. We will open the Online registration for your group once we receive your signed contract.

Directors will be given group leader status in the system and will be able to view the registration progress of the group as it occurs.

## TOUR DIRECTOR

Your travel experience is made ever so much richer and more relaxing by your **Entourage Management Tour Director**. Our enthusiastic Tour Director will look after the details, so you don't have to. Check-ins, payment of admissions and keeping you informed on what's coming up with the goal of enhancing your comfort and enjoyment. And you might just have a little extra fun with your group along the way.

## SPECIAL TOUCHES

At Entourage Management, we love to SPOIL our groups with thoughtful, special touches throughout the trip. We love to hand out cool swag that can be used throughout the trip and kept as a favorite souvenir. Bottled Water will be provided to each room. Participants will also have the option to purchase a Pre-trip Travel Celebration Box that is full with fun, personalized items for their travels. We celebrate birthdays and highlight successes throughout the trip. Our tour directors send REMIND group photos and updates to parents at home throughout your travels. Your performances will be streamed live on our Facebook page. How fun that anyone in the country can support your group in live time?!

## AIRFARE

We have allowed a budget of \$460.00 for roundtrip airfare and 1 checked bag per person. We have an outbound flight confirmed for your group now, but will not be able to confirm the return flight for a few more days. A booking deposit of \$50.00 per person will be due by May 10, 2022 with the current flight we are holding. Once a deposit has been made, there is a \$150.00 holding fee cancellation penalty should the entire group cancel.

Entourage Management is happy to float your airline deposit for the group with a signed contract and the understanding that the school is responsible for the \$150.00 penalty should the whole group cancel.

We will continue to monitor airfare for your group and check Southwest Airlines flights once their dates open up as well.

## PERFORMANCE OPPORTUNITIES

We have listed a number of performance opportunities for your group. All are subject to availability. The Liberty Island performance requires the completion of a Special Use Permit and submission of a non-refundable \$50.00 application fee.

It will be the responsibility of the school to coordinate with LTHS Orchestra if they want to join them in one of the performances that they have arranged with their trip.

## COVID-19 SAFETY PROTOCOLS

All participants will be expected to follow local safety protocols in regards to COVID-19. We will keep everyone advised of what to expect in the areas that they are traveling closer to the trip's departure date. Policies are continuing to change and evolve.

## CANCELLATION POLICY

Entourage Management begins working for your school from the moment we create your contract. Should the entire group cancel at any time, there will be administrative fees and non-recoverable costs that have been incurred during the time that we have been working for you. We will do everything that we can to keep the school and the participants informed of any expected costs at the time that they may have to cancel.

**Group Cancellation.** If the entire group cancels after **DATE TBA**, there will be a **\$ 1,000.00 cancellation penalty plus credit card processing fees for funds collected, registration fees and any non-recoverable expenses.** If the group has elected to process online registration payments through Entourage Management, any credit card processing fees for deposit payments processed prior to the cancellation of the group will be billed back to the school. These costs will be passed back to the school for cancellations received at any time.

**Individual cancellations** are subject to the following cancellation penalties:

Up to 90 days prior	Refund less \$75.00 administrative fee and any non-coverable expenses
89 - 60 days prior	50% trip cost cancellation penalty
59 - 00 days prior	No refund

*We will communicate with families in advance of making fully non-refundable purchases on their behalf (i.e Broadway Show tickets.)*

**LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
OVERNIGHT TRAVEL REQUEST**

All requests for student travel that include overnight lodging must be submitted for approval to the Superintendent using this form. Please complete your Travel Request with the assistance of your Division Chair or the Director of Student Activities. Your request requires the signatures of all administrative staff members listed below. All requests must be submitted to the Superintendent's office no later than one month prior to the next scheduled Board Meeting, unless travel is for unforeseen advancement in a state competition. All District policies and regulations governing student behavior remain in full effect for the duration of the overnight trip, and sponsors and chaperones are expected to fully enforce all applicable rules.

1. Group submitting request: Orchestra
2. Sponsor's name(s) submitting request: Jan Matthews
3. Destination(s) of trip: New York City
4. Number of students participating: 45
5. Dates of requested travel: March April 24-28, 2023
6. Is this an IHSA or ILMEA event? Yes  No
7. Will students miss more than one school day? Yes  No  If Yes, how many days? \_\_\_\_\_

Overnight Travel Request Funding Summary		
Funding from LTHS adopted budget	\$ 0.00	
Additional School Board funding request	\$ 0.00	
<b>Total cost to LTHS</b>	<b>\$ 0.00</b>	
Club Fundraising/Participant funding	\$ 94,500.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>		<b>\$ 94,500.00 total</b>

**APPROVALS**

Yes  No

[Signature]  
Division Chair or Activities Director

5/3/2022  
Date

Yes  No

[Signature]  
Associate Principal

5/5/22  
Date

Yes  No

[Signature]  
Principal

5/6/22  
Date

Yes  No

[Signature]  
Director of Business Services

5/10/22  
Date

Yes  No

[Signature]  
Superintendent

\_\_\_\_\_  
Date

**For Office Use Only:**

Please send completed copies to all individuals listed on this page, the Business Office, and the person requesting the trip.

## COST DETAIL

If you are seeking LTHS Board of Education funding, please indicate which level by checking one of the boxes below.

- Funding Level I:** In-State sanctioned competitions or National competitions subsequent to advancement at the state level

The Board of Education will fund lodging, transportation, registration, and meals.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level II:** Invitational competition

The Board of Education will fund lodging and registration.

\*All chaperone costs will be covered, including meals (with itemized receipts).

- Funding Level III:** All other overnight trips

The Board of Education will not fund any expenses, including chaperone costs. All costs must be funded by the group and/or paid for by the travelers.

Cost to LTHS						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level I		\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Level II						\$ 0.00
Cost to School Group and/or Participants/Family						
Level Requested	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Level II						\$ 0.00
Level III		\$ 39,375.00	\$ 49,500.00	\$ 5,625.00		\$ 94,500.00

<b>Total Cost of Level II trip</b>	<b>\$ 0.00</b>
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Individual Cost per Traveler						
Traveler	Registration	Lodging	Transportation	Meals (\$25/day)	Other costs	Total
Student		\$ 875.00	\$ 1,100.00	\$ 125.00		\$ 2,100.00
Chaperone		\$ 875.00	\$ 1,100.00	\$ 125.00		\$ 2,100.00
<b>Per student total cost, per travel agent (Level III only)</b>						

Overnight Travel Request Funding Summary						
Board account number(s)						
Student Activity account number(s)						
Funding from LTHS adopted budget						
Additional School Board funding request						
Total cost to LTHS					\$ 0.00	
Student Activity Account funding			\$ 15,000.00			
Participant funding			\$ 79,500.00			
Club Fundraising/Participant funding					\$ 94,500.00	
<b>TOTAL COST OF OVERNIGHT TRAVEL</b>						<b>\$ 94,500.00</b>

List the adult chaperones:

Jan Matthews

5 parent chaperones TBA

If you plan to use funds from Student Activity Accounts, how will these funds be used?

The funds from Student Activity Accounts will offset/reduce student costs.

Has your group or any partnering parent organization completed any fundraising for this trip? Yes

If yes, please explain: 1 fundraiser completed in 2021 (brochure sale - cookie dough/Century Resources)

We plan on 2 more fundraisers in the fall of 2022 (brochure sales through Century Resources in September; citrus sale with Florida Indian River Grove in November).

### **TRIP RATIONALE**

1. Please explain in detail the purpose of the trip: 1. The purpose of the trip is to give students an opportunity to give a performance in New York City, receiving a clinic at a college, as well as an exchange concert with a local high school.

2. The clinic and concerts give students the chance to perform the same music in different venues, deepening their understanding of the repertoire and expanding their skills as performers.

3. It will give us the opportunity to create excitement and boost morale in the orchestra program.

4. Students living out First Class Principles daily through serving their peers on tour.

5. Students will be ambassadors from Lyons Township through music and goodwill.

2. Would you describe this trip as a competition or an educational opportunity? Please explain:

An educational opportunity. In addition to the purposes listed above, students will gain real world travel skills and share the beauty of music with people outside the school community. Students will also have the opportunity to have an exchange concert with students from a local high school, and receive a workshop from a college professor at a university in New York.

3. Has LT sent students on this trip before? Is it an annual trip? Please provide any history or background regarding this particular trip: LT Orchestra toured domestically from 1999-2012 to several different cities. The orchestra then toured Europe every other year: Italy (2013), France (2015) and Spain (2017). In 2019 the orchestra took a tour to Disney World.

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4. How were students selected for this trip and how will their experience benefit the school? Students must be enrolled in an orchestra class during the 2022-2023 school year to be eligible for the tour. A minimum number of 18 students with balanced instrumentation must sign up in order for the tour to go forward.

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The tour will give students a deeper understanding and life application for the subjects of music, history, social studies, economics and art history.

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5. What grade are the student participants currently in? 8th, 9th, 10th and 11th grade.

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6. Describe the itinerary. If it is easier to attach an itinerary, please do so. Please also attach any forms, publicity materials, or other resources explaining the trip:  
See attachments.

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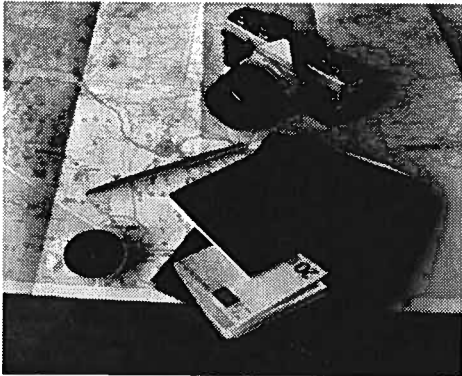
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7. Has a travel agent or tour company been used? Yes  No   
If Yes, attach all contact information and proof of insurance coverage provided by the company.

8. Please submit a comprehensive list of all students who will participate.





Lyons Township High School Orchestra

# CONCERT TOUR OF NEW YORK CITY

March 24 – 28, 2023

## PREPARED BY

Brenda Kennedy | Group Tour Specialist  
George Gentes | Sales Representative  
April 13, 2022

## SUMMARY

- Roundtrip air from Chicago
- Hotel accommodations in moderate to standard first-class hotels
- Breakfast and Dinner Daily
- One or Two Tour managers
- One or two deluxe motorcoaches

## PLANNED PERFORMANCES

- March 26- Concert Performance
- March 27 – Joint concert performance

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# ITINERARY

(Meals included: B-breakfast, L-lunch, D-dinner)

## MARCH 2023

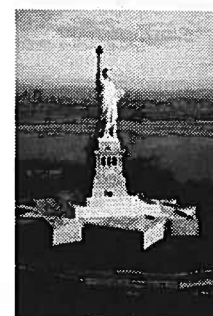
### 24, Friday Departure, New York, East Rutherford

Check in at the airport today for the flight to New York. Upon arrival, we'll meet our tour manager and transfer to the waiting motorcoach. The first drive of the tour takes us into the city for a panoramic city tour and a visit to Central Park. Following dinner at a local restaurant, we'll head to Top of the Rock for amazing views of New York City at night. Later we'll transfer to East Rutherford to check in at our hotel for a four-night stay. (D)



### 25, Saturday New York City, East Rutherford

After breakfast, we will head to Battery Park to board the ferry to Liberty Island for a visit to the Statue of Liberty. While here, there will be an opportunity to ascend the pedestal and look around. Next, we'll have an independent lunch in Chinatown and then we'll visit the 9/11 Memorial and Museum, which documents the impact of 9/11 and explores its continuing significance. This evening we'll have dinner at a local restaurant and then we plan to attend a classical concert (if there are no concerts available, we'll attend a Broadway theater performance). (B, D)



### 26, Sunday New York City, East Rutherford

This morning we'll take a guided tour of either Carnegie Hall or Radio City Music Hall (depending on what is available). In the afternoon, we'll visit the Museum of Modern Art (MOMA) which has more than 100,000 works from artists such as Picasso, Monet, Matisse, Warhol, and many more. Following dinner, we plan to give a **concert performance** in or near New York City. (B, D)



### 27, Monday New York City, East Rutherford

Today we'll explore the trendy neighborhoods of SoHo and Tribeca and then head for Washington Square Park in Greenwich Village. Next, we'll stop at Chelsea Market for an independent lunch. Time permitting, we'll also visit the High Line, an historic freight rail line that has been turned into a park. Later, we plan to give a **joint concert performance** with a local high school orchestra. Following dinner, a stop will be made in Times Square before returning to East Rutherford. (B, D)



### 28, Tuesday New York City, Return

After breakfast, we plan to attend a **workshop at one of New York City's colleges**. Following time for an independent lunch, we'll transfer to the airport for the return flights to Chicago. (B)

## INCLUDED IN COST

### AIR TRANSPORTATION

Roundtrip from Chicago to New York City via a regularly scheduled air carrier.

### LAND TRANSPORTATION

for the complete itinerary by deluxe air-conditioned motorcoach(s). For a group of 60 two motorcoaches are included, for a group of 45 one motorcoach is included.

### ACCOMMODATIONS

in moderate first-class and standard first-class hotels based on two persons sharing a room with private facilities. When hotels in these categories are not available, top-quality superior tourist-class properties are selected.

The supplement for single accommodations is \$ 475, for double accommodations is \$175 and for triple accommodations is \$50.

Complimentary passengers will be housed in single accommodations.

### MEALS

Breakfast and Dinner Daily.

### TOUR PERSONNEL

One or two Tour Managers (depending on the group size), from arrival until departure, along with local guides for sightseeing tours and visits.

### ADMISSION FEES

Sightseeing and admission fees in accordance with the itinerary.

### TIPPING AND TAXES

on all tour services, including tipping to the tour manager, motorcoach driver and local guide, and all hotel, local government and airport taxes.

**All current airline taxes, security fees and fuel surcharges.**

### MISCELLANEOUS

Travel document wallet and choice of Travel Bag / Passport Holder / Souvenir Video

## CONCERT ARRANGEMENTS

The concert sites noted in this proposal are preliminary and cannot be guaranteed until we have received confirmation from our concert organizers.

To book and confirm performance venues, we need to submit a preliminary or sample repertoire and the number of performers. The earlier you know this information, the sooner we can book the concerts. This is especially important for Cathedrals and other popular venues.

### INSTRUMENT RENTAL

A budget of \$ 1200 is included for instrument rental.

## CONCERT PROMOTION

We will design, print and distribute concert related promotional material, including posters, local press releases and when appropriate, promotion via websites and social media.

In order to do the best possible job promoting your concerts, by 90 days prior to your tour departure, we will need a high quality photograph, up to date biographical information and your concert tour repertoire.

## **COST**

Based on the foregoing routing, our quotations for your tour, per person from Chicago are:

- \$ 1,889 with 43 paying participants plus two complimentary passengers
- \$ 1969 with 58 paying participants plus two complimentary passengers

We are using projected rates for 2023; because of this we may need to reprice your tour.

Please note that airlines, land arrangement suppliers, and governments may impose additional fees, fuel surcharges, or taxes after the tour is advertised and participants are registered. Such changes may result in an increase in the tour cost. It may also be necessary to increase the tour cost due to exchange rate fluctuations or changes to group size. Final tour cost is based on the total number of participants and required services. Before passing on an increase, Witte Travel will use its best efforts to keep the amount to a minimum; and we will discuss options with you. If it is necessary to increase the tour cost, participants will be advised at final billing and provided with a summary of the contributing factors.

### **WITTE'S 30/60 INCENTIVE PROGRAM**

If you are able to return the Acceptance of Proposal and set-up deposit within 30 days, we will place a travel credit of \$250 on your account. This credit may be used toward your expenses or those of one or more members of your group. If you are able to get the registrations and deposits for at least 60% of the group into our office within 60 days of the date on which we ship your brochures to you, you will earn a second \$250 travel credit!

### **NOT INCLUDED IN THE COST**

Passports, airline luggage fees, optional travel protection plan (including luggage and trip- cancellation coverage), optional excursions, independent sightseeing, meals noted in the itinerary as independent, beverages with dinner, and any other items not mentioned as included. Unless otherwise stated, we have not included stipends, membership fees nor tuition charges. Please let us know if it is necessary to include these in the cost of your tour.

## OPTIONAL TRAVEL PROTECTION

Witte recommends that each traveler purchase a travel protection plan. For your convenience, we make available a travel protection plan designed by Travelex Insurance Services. The highlights of this travel protection plan include the following:

- Comprehensive plan including coverage for Trip Cancellation/Interruption, Trip Delay, Medical Expense, Evacuation and more. Can be purchased at any time prior to Witte Travel receiving the final payment for the trip.
- Both plans provide a waiver of the pre-existing condition exclusion if the protection plan is purchased within 15 days of the initial deposit for the trip, provided the traveler is not disabled from travel at the time Witte Travel receives the premium.
- The premium for the travel protection plan that applies to your tour will be noted in your brochure and on the application form. For those travelers who purchase additional services and/or upgrade their arrangements, it may be necessary to insure the additional trip cost to be eligible for coverage.
- Complimentary passengers only: A Post-Departure Plan\* is available for complimentary passengers in the group. Complimentary passengers can elect to insure their pre-paid, non-refundable trip costs by purchasing the Basic Plan, outlined below. The Basic Plan can be purchased any time prior to departure date.

BENEFITS	MAXIMUM COVERAGE AMOUNT (Up to Limits Shown Below)	
	Basic Plan	*Post-Departure Plan
Trip Cancellation .....	100% of Insured Trip Cost	
Trip Interruption .....	150% of Insured Trip Cost	100% of Trip Cost (up to \$1000)
Travel Delay (Up to \$150 per day) .....	\$750	\$1,000 (\$350/day)
Missed Connection .....	\$750	\$1,000
Baggage and Personal Effects .....	\$2,000	\$1,000
Baggage Delay .....	\$250	\$250
Equipment Delay .....	\$200	N/A
Emergency Medical & Dental Expense.....	\$50,000 (\$500 dental sublimit)	\$25,000 (\$500 dental sublimit)
Emergency Evacuation and Repatriation .....	\$250,000	\$50,000
Accidental Death & Dismemberment .....	\$25,000	\$10,000

The product descriptions provided here are only brief summaries and may be changed without notice. Coverage and rates may vary by state. Rates are subject to change. The full coverage terms and details, including limitations and exclusions, are contained in the insurance policy. Travel Insurance is underwritten by, Berkshire Hathaway Specialty Insurance Company (formerly known as Stonewall Insurance Company), 1314 Douglas Street, Suite 1400, Omaha, NE 68102. QIM

To view/download the Policy based on the traveler's state of residence, visit the following links:

<http://policy.travelexinsurance.com/335A-1217> (Basic Plan) or

<http://policy.travelexinsurance.com/335PD-1217> (Post Departure Plan)

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**The cost, per person, for travel protection for your group is \$87.**

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## OTHER SERVICES

### PROMOTIONAL BROCHURE

We will design and print up to 75 copies of a very attractive, full-color brochure for you to distribute to your prospective group members. We will also provide a .pdf version if you'd like to send your brochure out as an email attachment or place it on your website.

In addition, if desired, we will set up an online booking site.

### TOUR DOCUMENTS

We provide a document wallet for each member of your group including the finalized tour itinerary, hotel list, passenger list, flight schedules with easy-to-follow departure instructions, and luggage tags.

### SPECIAL SERVICES

Our group department has a team of professionals who will take care of all of the administrative and travel needs of your group. Our Accounting Department will collect and keep track of all payments received from your group and will send payment reminders to individual participants. Our Group Air Department will assist your group members with their individual needs such as alternate departure cities and extended stays at the destination.

### 24/7 AVAILABILITY

No matter where in the world you find yourself, and whatever travel experience may arise, a Witte travel professional will either be standing next to you or is a simple phone call away, ready and able to get you on your way.

### WHY WITTE?

- Witte Travel & Tours has offices in Michigan and the Netherlands, staffed to ensure that every detail is covered in the planning, promotion and execution of your tour.
- Our sales representatives are available nationwide for local promotional and pre-departure meeting and airport check-ins.
- We have over 40 years of experience operating exceptional tours.
- We are eager to share ideas and assistance to make your tour a smashing success, too—just ask!



## PAYMENTS AND CANCELLATIONS

### DEPOSIT AND PAYMENTS ON ACCOUNT

We require an initial deposit of \$500 to set up your tour, invoiced when you are ready for us to print your brochures. This deposit is nonrefundable and it will apply in full to the cost of the tour. We will develop a deposit and payment schedule for your group members when the tour cost is determined, but a typical schedule is:

- Deposit of 15% with application
- Payment of 30% 180 days before departure
- Payment of 30% 120 days before departure
- Balance due on receipt of invoice sent 30 - 45 days prior to departure

### CREDIT CARDS

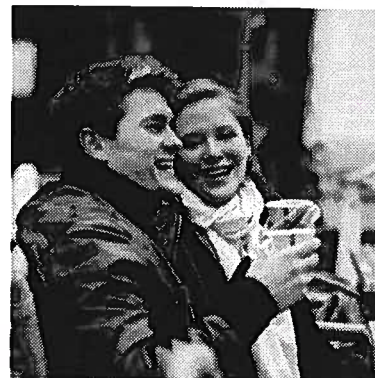
We accept Visa, MasterCard, Discover and American Express.

### CANCELLATION AND REFUNDS

If it is necessary for you to cancel your group as a whole, we will retain your initial deposit of \$500 plus the nonrefundable portion of any payments we have made on your group's behalf to airlines, hotels, concert coordinators, and other suppliers.

If individual group members need to cancel, penalties will be based on the date we receive their written notice, as follows:

More than 90 days before departure .....	\$200
90 and 46 days before departure .....	\$400
45 and 31 days before departure .....	Sum of Air + \$600
30 or fewer days before departure.....	No refund



## PROPOSAL ACCEPTANCE

I hereby accept this proposal for:

Lyons Township High School Orchestra

Concert Tour of New York City

March 24 – 28, 2023

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Signature

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Name, Title

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Date

Please sign and return this page to Brenda Kennedy and submit your set-up deposit by May 13, 2022 to earn your \$250 travel credit. In the absence of a signature, your deposit is your acceptance of this proposal agreement.

