

LISLE COMMUNITY UNIT SCHOOL DISTRICT 202
BOARD ROOM
5211 CENTER AVENUE
LISLE, ILLINOIS 60532
Board of Education Meeting
February 27, 2023
7:30 PM

Members of the public are welcome to attend all Lisle Community Unit School District 202 Board of Education meetings, including those held via video conferencing. Anyone wishing to view the meeting or provide comments is encouraged to review the information below.

In-Person Meeting Viewing: Guests are welcome to attend the meeting in-person in the Board Room.

Remote Meeting Viewing: The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website.

Public Comment: Public comments can be made in person or via email at publiccomment@lisle202.org. Comments must be received by 5:00 p.m. on the day on which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board before the start of the meeting and will become part of the meeting record.

Please see the "Meeting Dates, Agendas and Minutes" page for links to the Board of Education meeting agendas, minutes and video feeds.

AGENDA

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 - (7) Lisle Junior High Exterior Ductwork Replacement Bid & Contract 97
 - (8) Amendment to SASSED's Joint Articles of Agreement 102
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B. Facility Master Planning - Did not meet	
C. Finance - See Finance Agenda	
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9. <u>BOARD REPRESENTATIVE REPORTS</u>	
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10. Agenda Topics for Future Board Meetings	
11. Adjourn to Closed Session for the Purpose of Discussing Security Procedures, School Building Safety, and the Use of Personnel and Equipment to Respond to an Actual, Threatened, or Reasonably Potential Danger to the Safety of Employees, Students, Staff, the Public, or Public Property; and Appointment, Performance, Discipline, Compensation or Dismissal of Employees; and Student Matters.	
12. Return to Open Session	
13. Adjournment	



Request to speak to the Board of Education

PROCEDURE FOR SPEAKING TO THE BOARD OF EDUCATION

Persons wishing to speak during the public comment section of the Lisle District 202 Board Meeting are asked to complete a "Request to Speak" card. The purpose of this opportunity is to direct comments to the Board and/or provide information. Ordinarily, the Board will not engage in dialogue with the speaker. Comments should be in good taste and demonstrate consideration for others. Each speaker will be allotted up to three minutes.

Thank you for following the procedure. Your cooperation will ensure that all individuals who wish to speak may do so while simultaneously providing for timely completion of the Board's business agenda. Your continued interest in our community's schools is valued and appreciated.

NAME (please print): Kate Foster

AFFILIATION WITH THE DISTRICT:

- Current Lisle 202 Parent
- Current Lisle 202 Resident, not a current Lisle 202 Parent
- Other (please describe) _____

SIGNATURE: Kate Foster DATE: 2-27-22

EMAIL: Kate.Foster@csd202.org

Please provide a brief description of the topic you will address:

Truancy letters sent
to parents whose children
were out with COVID

Do you desire follow-up contact from administration regarding your topic of discussion?

- YES
- NO
- UNSURE

FOR ACTION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Approval of Board of Education Meeting Minutes

SUGGESTED MOTION: That the Board of Education approve the Regular and Closed Session Minutes from the January 23, 2023 Board of Education Meetings.

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 23, 2023

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Offices at 5211 Center Avenue Lisle, IL on January 23, 2023.

The meeting was called to order at 6:15 p.m. by President Ahlmann.

Present: Pam Ahlmann
Daniel Helderle
Steve Lesniak
Eunice McConville
Wendy Nadeau
Greg Nagler
Randee Sims

Absent: None

Also Present: Keith Filipiak, Superintendent
Linda Kotalik, Assistant Superintendent
Jennifer Law, Director of Student Services

Motion to Adjourn to Closed Session

At 6:16 p.m., motion by Mr. Helderle, seconded by Mr. Nagler
ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE APPOINTMENT, PERFORMANCE, DISCIPLINE,
COMPENSATION OR DISMISSAL OF EMPLOYEES AND COLLECTIVE BARGAINING MATTERS

Answering to a roll call vote:
AYE: Helderle, Nagler, Lesniak, Nadeau, Sims, McConville, Ahlmann
NAY: None
Motion carried 7-0

Return to Open Session

At 7:33 p.m., motion by Mrs. Sims, seconded by Mr. Nagler
RETURN TO OPEN SESSION

Motion carried with a voice vote of 7-0

The Pledge of Allegiance was recited.

Mrs. Ahlmann read the District Mission Statement.

Public Comment

- Kate Foster - "District Policy"
- Willis Kidd - "The openness of the Board about Closed discussions"

Consent Agenda

Motion by Mr. Helderle, seconded by Mr. Lesniak

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular and Closed Session of December 19, 2022
- Minutes of Special Meeting of January 11, 2023
- Authorization to Release Closed Session Minutes for Public Inspection and Destruction of Audio Recordings
- December 2022 Payroll Pay Orders in the amount of \$1,624,791.35
- December 2022 Vendor Pay Orders in the amount of \$1,769,745.88
- Personnel:
 - Certified Employment
 - Cory Dillard, Department-Head, and Teacher for Physical Education and Health at Lisle Senior High School for the 2023-2024 school year. His recommended base salary and placement is a Master's +36, Step 10 (\$95,177).
 - Cory Dillard, Extra-Duty Department-Head for Physical Education and Health at Lisle Senior High School for the 2023-2024 school year. His recommended extra-duty placement is a Category 1, Level 1 (\$4,184)
 - Caitlin Murray, Permanent Substitute at Lisle Junior High School, to be placed on the standard permanent substitute rate salary schedule.
 - Classified Employment
 - Jordan Buchelt, Inclusion Aide at Lisle Senior High School, to be placed at Step 0 (\$15.58*/hr.). Rate to be adjusted upon signed 2022-2023 CEAL Union Contract.
 - Non-Bargaining Unit Separation of Employment
 - Nathan Dent, Payroll and Benefits Specialist in District Office, effective 01/10/2023
 - Extra-Duty Employment
 - Cory Dillard, Head Football Coach at Lisle Senior High School, will be placed at Category I, Level 3 (Step 8, \$ 9,128).
 - Grace Espinosa, Assistant Science Olympiad coach at Lisle Junior High School. She is placed at a Category IV, Level 1, (Step 1, \$4,057- will prorate to reflect start date).
 - Jamie Janczak, Assistant Scholastic Bowl coach at Lisle Senior High School, will be placed at a Category VI, Level 1 (Step 1, \$1, 384- will prorate to reflect start date).
 - Extra-Duty Resignation
 - Danielle James, Costume Director at Lisle Senior High School, has submitted her resignation for her sponsorship to be effective January 18, 2023.
 - Fourteenth Amendment to Purchase and Sale Agreement for Tate Woods School
 - Collective Bargaining Agreement Between the Classified Education Association of Lisle and the Board of Education for the School Years 2022/2023 and 2023/2024
 - Second Reading and Approval of PRESS Packet 110 (Part 2)
 - Designation of Persons to Prepare Tentative Budget for FY2024

Answering to a roll call vote:

AYE: Helderle, Lesniak, Nadeau, Nagler, Sims, McConville, Ahlmann

NAY: None

Motion carried 7-0

Financial Information

The Board Acknowledges Receipt of the following Reports:

- December 2022 Financial Report
- December 2022 Treasurer's Report
- Quarterly Financial Update
- Investment Concentration & Collateral Report - 12/31/2022

Discussion Items

Lisle Junior High School Cross Country Team

- Lisle Junior High School is the only school in the conference without a Cross Country Team
- The addition of this team will support the school's goal of providing opportunities for students to engage
- Thirty students have expressed interest
- Dr. Kotalik presented anticipated costs
- The team would begin in the Fall of 2023
- The Board will determine approval at the February meeting

First Reading - PRESS Packet 110 (Part 3)

- See Board Meeting Agenda for a complete list of Policies reviewed in PRESS Packet 110 (Part 3)

Freedom of Information Requests

The District received Freedom of Information Act request(s) from the following individual(s):

- Mirko Martich – December 20, 2022

Superintendent Report

- See BoardBooks for the full report.

Committee Reports

Board Committee Report summaries are located in BoardBooks unless otherwise indicated.

- Educational Equity & Excellence (E3) - did not meet
- Facility Master Planning – did not meet
- Finance Committee - See Finance Agenda in BoardBooks
- Policy Committee – See Agenda item in BoardBooks, PRESS Packet 110 (Part 3)
- Vision 202 - did not meet

Board Representative Reports

Board Representative Report summaries are located in BoardBooks unless otherwise indicated.

- Home and School Organization - did not meet
- IASB Delegate to Board - The DuPage Division meeting is February 1, 2023 at Downers Grove South
- Intergovernmental
- Legislative Education Network of Dupage (LEND) - did not meet

- Lisle Education Foundation - did not meet
- SASSED - did not meet

Future Agenda Topics

- Next Steps from the January 11, 2023 IASB Board self-evaluation workshop - evaluation process and instrument

Motion to Adjourn

At 8:25 p.m., motion by Mr. Helderle, seconded Mr. Nagler
THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 7-0

ATTEST:

President

Secretary

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

PAYROLL PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: February 27, 2023

PAYROLL CHECKS ISSUED	Beginning	n/a	and Ending	n/a
PAYROLL ACH DEPOSIT	Beginning	9000038564	and Ending	9000038859
	Beginning	9000038875	and Ending	9000039165
PAYROLL ACH VOID	Beginning	n/a	and Ending	n/a

FUND DISTRIBUTION

EDUCATIONAL		\$ 1,540,512.67
OPERATIONS & MAINTENANCE		\$ 93,059.58
DEBT SERVICES		\$ -
TRANSPORTATION		\$ 1,749.56
IMRF/SOCIAL SECURITY		\$ -
CAPITAL PROJECTS		\$ -
WORKING CASH		\$ -
	TOTAL	<u>\$ 1,635,321.81</u>

President - Board of Education

Date

Secretary - Board of Education

Date

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038564	Buchholz, Marilyn	000	2,331.80	1,345.97
9000038565	Engler, Jennifer R	000	4,590.12	2,989.17
9000038566	Filipiak, Keith	000	9,139.88	5,146.35
9000038567	Hinton, Jeffery	000	2,935.38	1,651.61
9000038568	Kempfer-Kotalik, Linda	000	7,908.79	3,819.10
9000038569	Law, Jennifer S	000	6,832.79	4,619.71
9000038570	McCormick, Jennifer	000	2,133.00	566.96
9000038571	Metoyer, Marielle	000	2,154.12	1,553.87
9000038572	Navarro, Lawrence M	000	1,991.03	1,358.65
9000038573	Posego, John C	000	5,958.63	3,666.78
9000038574	Quinlan, Kevin	000	65.00	56.81
9000038575	Rich, Mary Beth	000	2,740.50	1,912.41
9000038576	Schalk, Trent J	000	2,598.69	1,323.88
9000038577	Tsamis, Anna	000	3,008.46	939.27
9000038578	Van Volkenburg, Nancy L	000	3,155.49	2,038.09
9000038579	Wilkinson, David	000	6,484.21	3,666.35
9000038580	Anderson, Erik D	100	3,923.25	3,184.58
9000038581	Anderson, Herbert	100	4,543.84	3,338.90
9000038582	Bamboate, Darius	100	3,910.13	2,904.20
9000038583	Bates, Kassi	100	231.63	213.91
9000038584	Biezynski, Jenna A	100	851.03	555.92
9000038585	Blankenship, Brian	100	4,615.13	3,576.97
9000038586	Bosco, Kylie	100	1,166.67	973.92
9000038587	Brady, Jennifer L	100	3,422.50	2,654.95
9000038588	Burdett, Paul	100	1,802.85	1,056.47
9000038589	Bylsma, Nathan	100	4,345.46	3,152.43
9000038590	Bylsma, Svea	100	5,106.13	3,606.25
9000038591	Chandhok, Mona A	100	3,308.50	2,676.72
9000038592	Clarke, Jeannette	100	3,837.83	2,916.36
9000038593	Costello, Sheri	100	4,901.08	3,664.17
9000038594	Cracco, Catherine	100	2,126.42	1,517.23
9000038595	Czyl, Maureen	100	1,044.63	670.93

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038596	Davis, John	100	6,235.96	4,804.20
9000038597	Derby, Michelle	100	3,597.83	2,228.12
9000038598	Dodge, Cynthia	100	910.35	767.16
9000038599	Ebert, Martine	100	694.57	582.76
9000038600	Ferenzi, Daniella	100	1,452.86	1,154.97
9000038601	Fitzgerald, Karen	100	1,897.96	424.29
9000038602	Foley, Allyson	100	2,820.50	2,266.43
9000038603	Gansberg, Michele	100	1,046.31	667.47
9000038604	Gomez, Vasilici	100	3,346.15	2,633.52
9000038605	Gucciardo, Anjanette	100	4,020.88	3,206.29
9000038606	Gumina, Scott	100	5,294.53	3,548.72
9000038607	Hall, Jacqueline	100	927.95	533.57
9000038608	Hamann, Kelly	100	4,343.25	1,718.17
9000038609	Hamilton, Mary Pat	100	829.42	500.09
9000038610	Hardy, Venessa	100	4,951.53	3,093.18
9000038611	Hawley, Ashley	100	2,398.83	1,838.30
9000038612	Hochstetter, Judith	100	1,392.74	969.31
9000038613	Holmes, Steven	100	2,130.30	1,534.82
9000038614	Honzel, Robin	100	4,653.04	1,569.69
9000038615	Howard, Jeffrey	100	8,111.71	5,676.89
9000038616	Irvine, Karin	100	4,336.96	3,297.87
9000038617	Jaegle, Christine A	100	4,169.85	3,272.86
9000038618	Jaegle, Ronald	100	5,670.65	3,572.57
9000038619	Jenkins, David A	100	1,779.15	1,261.67
9000038620	Jensen, Christine	100	4,189.13	3,438.91
9000038621	Kehoe, Debra	100	5,268.04	3,758.40
9000038622	Kerrn, Erin	100	4,472.03	3,128.09
9000038623	LaScala, Mark	100	4,620.21	3,311.38
9000038624	Lee, Yujeong	100	834.23	671.47
9000038625	Louis, Justin	100	107.98	99.72
9000038626	Maldre, Sarah	100	4,066.27	2,713.03
9000038627	Marcum, Thomas C	100	4,914.21	4,006.24

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038628	Martinez, Brian	100	1,661.70	1,219.18
9000038629	Massino, Anthony	100	3,263.61	2,513.06
9000038630	Matariyeh, Yousef	100	5,073.02	3,642.52
9000038631	Meyer, Kendra	100	4,422.33	3,272.50
9000038632	Milinki, Jennifer	100	4,730.81	3,362.59
9000038633	Mulhaupt, Courtney	100	5,808.33	4,420.11
9000038634	Musbach, Darlene	100	4,306.96	2,601.14
9000038635	Ng, Joanna	100	3,422.50	2,217.85
9000038636	Novak, Emily	100	4,565.47	2,997.95
9000038637	Ogan, Elizabeth	100	4,743.04	3,668.33
9000038638	O'Hara, James	100	3,946.71	3,092.70
9000038639	Perez, Kevin E	100	4,129.42	3,143.61
9000038640	Perretta, Mia	100	5,006.21	3,752.88
9000038641	Polinski, Michael	100	3,291.29	2,708.09
9000038642	Pomatto-Zimmerman, Jennifer	100	4,901.92	3,984.45
9000038643	Provenzano, Lisa	100	1,083.17	861.97
9000038644	Renguso, Amy	100	3,724.39	2,674.44
9000038645	Ridges, Daniel	100	948.83	604.89
9000038646	Sanko, April	100	5,175.54	3,653.04
9000038647	Sanko, Daniel	100	5,790.62	3,962.97
9000038648	Schmidt, Holly	100	638.36	600.37
9000038649	Schwartz, Rebecca	100	5,319.95	3,874.69
9000038650	Smith, Justin	100	4,594.67	3,524.18
9000038651	Steben, James	100	6,598.16	5,056.82
9000038652	Stelk, Scott	100	2,423.21	1,356.39
9000038653	Stellmacher, James M	100	4,804.60	3,638.79
9000038654	Strietelmeier, Katelyn	100	3,145.30	2,454.36
9000038655	Thome, Nicholas	100	2,665.22	1,576.14
9000038656	Todd, Adam	100	1,646.91	1,170.82
9000038657	Weissinger, Derek C	100	2,904.45	1,905.62
9000038658	Wolak, Brandon P	100	1,782.35	1,286.38
9000038659	Woyna, Eric	100	3,773.25	2,606.53

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038660	Woyna, Patrick	100	4,232.47	2,810.17
9000038661	Alexander, Jarvis	200	774.64	535.17
9000038662	Blatchley, Monica	200	4,703.86	909.88
9000038663	Bossenga, Emmy	200	4,928.50	3,081.47
9000038664	Braun, Katherine	200	5,272.08	3,731.71
9000038665	Breeden, Anne	200	1,239.58	1,157.52
9000038666	Broadus, Gretchen	200	3,876.33	3,158.23
9000038667	Burke, Felicia	200	4,446.96	3,427.20
9000038668	Byrne, Sharon	200	3,675.54	3,023.96
9000038669	Cerny, Marie	200	2,982.58	2,464.42
9000038670	Cerveney, Karen	200	3,679.42	2,640.23
9000038671	Chiappetta, Rebecca	200	2,386.97	2,016.97
9000038672	Dale, Kelley	200	659.89	603.51
9000038673	De Nichols, Patricia	200	4,499.25	2,568.28
9000038674	Dooley, Tara	200	1,267.48	846.63
9000038675	Dybeck, David	200	4,320.06	2,635.94
9000038676	Erickson, Tor	200	4,316.92	3,274.03
9000038677	Fleischer, Daniel	200	784.76	604.55
9000038678	Grau, Jason	200	3,657.83	2,775.17
9000038679	Hazard, Jean	200	956.92	631.80
9000038680	Heap, Emily J	200	3,090.13	2,449.35
9000038681	Henning, Mary	200	866.29	508.73
9000038682	Joy, Emma P	200	1,816.18	1,084.59
9000038683	Kearney, David	200	6,168.46	4,117.90
9000038684	Keigher, Natalie	200	4,406.99	3,150.21
9000038685	Kim, Paul	200	4,544.67	2,979.81
9000038686	Klepper, Mary	200	3,453.29	2,603.34
9000038687	Lemke, Nanette	200	912.78	611.03
9000038688	Leon, Miyax	200	2,392.83	1,956.31
9000038689	Lima, Valerie	200	1,060.69	700.22
9000038690	Lumsden, Jason	200	4,572.32	3,398.96
9000038691	Malcolm, Lauren	200	3,384.08	2,604.02

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038692	Marriner, Carmen M	200	1,107.17	690.37
9000038693	McIntyre, Celeste	200	4,202.79	3,075.29
9000038694	McLear IV, Robert	200	4,060.13	3,146.14
9000038695	Meyer, Peter	200	5,188.35	2,900.37
9000038696	Meyer, Phillip	200	3,059.48	2,313.28
9000038697	Miller, Jaime	200	3,359.14	2,479.46
9000038698	Nelson, Kelli	200	5,119.29	3,711.08
9000038699	Norwood, Lindsay	200	4,030.00	3,273.70
9000038700	Oros, Natalie	200	2,956.17	2,281.89
9000038701	Park, Aimee	200	4,951.65	3,513.50
9000038702	Parra, Ashley	200	3,265.50	2,426.02
9000038703	Pilon, Erica	200	4,897.90	3,536.77
9000038704	Pivek, Elena	200	3,345.61	2,527.34
9000038705	Ptak, Jeff R	200	2,324.96	1,594.27
9000038706	Rankin, Chrysan	200	2,614.96	2,039.81
9000038707	Reband, Jennifer	200	4,422.33	3,236.13
9000038708	Rohlicek, Daniel	200	1,982.89	1,327.40
9000038709	Sauer, Mary	200	3,670.96	2,839.51
9000038710	Schindler, Dorene	200	930.50	682.43
9000038711	Schmidt, Michael	200	7,380.60	5,125.53
9000038712	Schraub, Daniel	200	4,362.40	3,136.49
9000038713	Seastrom, Tamela	200	1,808.63	1,006.64
9000038714	Sergeant, Andrew H	200	1,761.03	1,278.18
9000038715	Slowiak, Vincent	200	3,985.13	2,642.01
9000038716	Smid, Jason	200	4,027.09	2,916.85
9000038717	Stevens, Patricia	200	5,008.41	3,576.83
9000038718	Twaddle, Debra	200	944.73	557.72
9000038719	Weissinger, Zachary T	200	1,722.21	1,094.98
9000038720	Wiertel, Jason	200	4,843.03	3,667.79
9000038721	Altic, Megan	300	3,666.79	2,491.17
9000038722	Barnett, Sophie	300	2,022.25	1,580.72
9000038723	Beck, Andrew J	300	810.08	659.13

Payroll Run Check Listing for Board

Payroll	01/13/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038724	Bell, Courtney	300	927.92	587.28
9000038725	Bonini, Susan	300	1,001.99	533.57
9000038726	Brauer, Hailee	300	2,148.54	1,681.28
9000038727	Briggs, Patricia L	300	2,156.33	1,309.30
9000038728	Campian, James, JR	300	3,389.50	2,356.81
9000038729	Carlson, Susan M	300	859.35	693.92
9000038730	Chasensky, Lauren	300	3,520.97	2,525.29
9000038731	Chavez, Daniel	300	1,477.65	926.40
9000038732	Clavelli, Lauren	300	3,404.08	2,835.48
9000038733	Collins, Acacia	300	844.18	684.21
9000038734	Cyrus, Richard	300	4,328.50	2,793.92
9000038735	Cyrus, Tonia	300	3,462.35	2,333.86
9000038736	Dahleen, Shayla	300	3,248.55	2,345.48
9000038737	Davis, Brianne	300	4,356.07	3,304.34
9000038738	Davis, Courtney	300	2,034.25	1,429.43
9000038739	Dawson, Rachel	300	3,614.79	2,501.28
9000038740	De Leo, Michaela	300	2,148.54	1,700.36
9000038741	Dineen-Hendricks, Kathleen	300	806.31	484.34
9000038742	DuBois, Heidi	300	3,191.79	2,359.65
9000038743	Edman, Kelly A	300	958.09	562.61
9000038744	Emde, John C, II	300	2,300.38	677.06
9000038745	Espinosa, Grace	300	3,179.29	2,598.30
9000038746	Flores, Paola	800	271.05	247.72
9000038747	Gibson, Kayla	300	3,140.88	2,179.75
9000038748	Gilbert, Jennifer	300	2,910.13	2,264.39
9000038749	Gomez, Benigno	300	1,815.36	1,258.14
9000038750	Graff, Patrick	300	3,125.00	2,502.54
9000038751	Grimm, Rhonda	300	975.03	685.66
9000038752	Han, Jieun	300	2,922.58	2,276.12
9000038753	Hausler, Linda	300	3,499.42	2,423.08
9000038754	Heneghan, Dipti	300	855.56	667.02
9000038755	Herrmann, Mary Jo	300	865.42	550.02

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038756	Hicks, Dena	300	4,491.54	3,081.96
9000038757	Hill, Anna	300	2,409.21	1,687.05
9000038758	James, Lauren	300	2,845.67	2,141.76
9000038759	Jezyk, Anna	300	1,373.75	1,020.19
9000038760	Johnson, Diane	300	4,653.04	2,128.85
9000038761	Jung, Diane	300	960.78	491.06
9000038762	Karas, Monica	300	1,131.40	816.52
9000038763	Kennedy, Nicole	300	3,027.04	2,243.73
9000038764	Kerback, Patricia M	300	1,007.84	836.40
9000038765	Kimmerly, Suzanne	300	3,618.79	2,659.27
9000038766	Klepadlo, Scott E	300	3,614.77	2,431.48
9000038767	Klimes, Christy	300	4,422.33	3,119.76
9000038768	Kolacz, Jolanta	300	995.06	532.27
9000038769	Konior, Mandy	300	759.53	416.80
9000038770	Konstantin, Elena	300	3,025.50	2,348.06
9000038771	Krestan, Kimberly S	300	794.40	614.62
9000038772	Lapham, Kathleen	300	4,120.55	3,249.87
9000038773	Larson, Richard W	300	1,954.26	1,448.28
9000038774	Lauten, Theresa	300	4,377.26	2,587.85
9000038775	Leonard, Arlene	300	4,653.06	3,604.97
9000038776	Livolsi-Hudgens, Carmella	300	795.71	444.53
9000038777	Lyell, Kelly	300	3,717.67	2,593.13
9000038778	MacNeille, Margaret A	300	2,004.54	1,637.73
9000038779	Marino, Jillian	300	4,209.89	2,991.51
9000038780	Martin, Stacey	300	3,153.29	2,243.20
9000038781	Martinez-Alvear, Aldo	300	1,676.49	1,190.69
9000038782	Masa, Janelle	300	764.17	418.30
9000038783	Matteucci, Christina	300	1,239.58	1,032.81
9000038784	McCormick, Meredith	300	4,296.17	3,394.50
9000038785	Murphy, Trisha	300	3,999.32	2,972.17
9000038786	Nelson, Christa	300	729.45	606.33
9000038787	Nelson, Nicole	300	4,653.04	3,690.57

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038788	Neustadt, Leslie	300	4,248.39	3,109.01
9000038789	Noreen, Diane C	300	1,097.96	220.01
9000038790	O'Connor-Young, Sheri	300	671.68	529.83
9000038791	Ortiz, Carmen	300	1,837.93	1,250.49
9000038792	O'Shea, Amy	300	3,786.89	2,523.79
9000038793	Parker, Elizabeth	300	4,268.50	3,094.34
9000038794	Pavilionis, Vincent	300	3,076.42	2,246.93
9000038795	Polmanteer, Colette	300	3,479.30	2,190.52
9000038796	Poremba, Katherine	300	3,845.50	2,581.95
9000038797	Potempa, Tracey	300	3,719.83	2,855.62
9000038798	Pridmore, Elizabeth	300	3,487.50	2,100.40
9000038799	Puetz, Lauren	300	3,163.94	2,108.95
9000038800	Pupillo, Lauren	300	3,537.83	2,517.92
9000038801	Remigio, Maria	300	4,464.00	3,144.62
9000038802	Reyes, Cathy M	300	944.73	623.18
9000038803	Rogalny, Danuta	300	823.65	626.63
9000038804	Rogers, Megan	300	3,064.50	2,566.95
9000038805	Rydel-Boesso, Eileen M	300	3,333.13	1,923.19
9000038806	Rzemieniecki, Christopher	300	4,030.00	3,602.63
9000038807	Schlessinger, Lukas	300	3,114.88	2,129.25
9000038808	Schreiber Specca, Jill	300	5,850.00	4,231.66
9000038809	Schwarz, Jeanene	300	875.30	119.34
9000038810	Shehee, Wendy	300	1,001.89	602.58
9000038811	Skonieczny, Sandra	300	744.75	292.42
9000038812	Slade, Stephanie	300	2,845.67	2,125.26
9000038813	Smith, Elisa	300	4,191.63	2,999.20
9000038814	Soukup, Stephanie	300	2,411.96	1,606.40
9000038815	Staley, Shannon	300	3,628.33	2,696.02
9000038816	Stefani, Colleen	300	4,537.71	3,234.47
9000038817	Svejda, Michele	300	866.29	398.22
9000038818	Toby, Maureen	300	3,345.58	2,518.20
9000038819	Tuzzolino, Victoria	300	3,268.67	2,436.16

Payroll Run Check Listing for Board

Payroll	01/13/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038820	Weeks, Stacey	300	2,384.21	1,946.82
9000038821	Weissinger, Karla	300	906.63	558.21
9000038822	White, Margaret R	300	2,948.58	2,391.29
9000038823	Witt, Elizabeth	300	1,239.58	1,098.60
9000038824	Wojcik, Jane	300	1,433.36	1,318.01
9000038825	Yaniz, Catherine	300	3,522.52	2,639.71
9000038826	Zitt, Jean	300	4,191.63	3,068.52
9000038827	Craven, Alicia F	700	1,009.50	944.89
9000038828	Klempic, Mirza	700	493.29	427.02
9000038829	Adorable, Randall R	800	120.00	101.03
9000038830	Ahlberg, Sophia Aoxi	800	576.83	534.50
9000038831	Anderson, Cathleen	800	240.00	212.76
9000038832	Angileri, Debra	800	130.00	115.24
9000038833	Balaban, Nicholas	800	1,269.02	1,109.12
9000038834	Barron, Pamela	800	158.80	133.70
9000038835	Benson, Mary Diane	800	271.05	231.66
9000038836	Crenshaw, Samuel, JR	800	807.56	705.81
9000038837	Dent, Nathan	800	139.20	0.39
9000038838	Ducharme, Janet	800	373.60	286.53
9000038839	Galvez, Claudia	800	287.50	265.50
9000038840	Gwilliam, Matthew	800	346.10	302.49
9000038841	Holub, Nicole	800	461.50	403.36
9000038842	Lantz, Janet L	800	271.05	242.31
9000038843	Malinowski, Nicole	800	271.05	250.31
9000038844	McCarthy, Barbara	800	120.00	101.03
9000038845	Miller, Alexis	800	60.00	50.51
9000038846	Nadolny, Jack	800	346.10	302.49
9000038847	Putnam, Shannon	800	271.05	250.31
9000038848	Reese, Mary	800	700.00	589.33
9000038849	Reif, James	800	97.50	85.21
9000038850	Rolando, Ross	800	634.51	570.80
9000038851	Sanders, J'son	800	807.56	705.81

Payroll Run Check Listing for Board

Payroll	01/13/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038852	Smith, Stacy	800	271.05	236.89
9000038853	Stratton, Carolyn	800	65.00	57.62
9000038854	Trinidad, Jose E	800	576.83	504.16
9000038855	Tsamis, Andrew G	800	240.00	202.06
9000038856	Visser, Marianne	800	271.05	242.31
9000038857	Wagge, Kimberlee	800	216.84	195.71
9000038858	Weber, Andrew	800	1,038.29	907.46
9000038859	Wong, Kevin David	800	120.00	104.88
			828,573.19	581,919.85

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038875	Buchholz, Marilyn	000	2,816.80	1,601.13
9000038876	Engler, Jennifer R	000	4,590.12	2,989.17
9000038877	Filipiak, Keith	000	9,139.88	5,146.35
9000038878	Hinton, Jeffery	000	3,019.73	1,704.00
9000038879	Kempher-Kotalik, Linda	000	7,908.79	2,833.77
9000038880	Law, Jennifer S	000	6,832.79	4,619.71
9000038881	McCormick, Jennifer	000	2,381.85	745.31
9000038882	Metoyer, Marielle	000	2,154.12	1,553.87
9000038883	Navarro, Lawrence M	000	1,991.03	1,358.65
9000038884	Posego, John C	000	6,472.31	3,934.49
9000038885	Rich, Mary Beth	000	3,339.00	2,341.30
9000038886	Schalk, Trent J	000	2,598.69	1,323.88
9000038887	Tsamis, Anna	000	3,553.10	1,259.02
9000038888	Van Volkenburg, Nancy L	000	3,155.49	2,038.09
9000038889	Wilkinson, David	000	6,484.21	3,641.35
9000038890	Anderson, Erik D	100	3,743.25	3,039.18
9000038891	Anderson, Herbert	100	4,543.84	3,338.90
9000038892	Bamboat, Darius	100	3,730.13	2,758.80
9000038893	Bates, Kassi	100	231.63	213.91
9000038894	Biezynski, Jenna A	100	851.03	555.92
9000038895	Blankenship, Brian	100	1,615.13	1,140.84
9000038896	Bosco, Kylie	100	1,166.67	973.92
9000038897	Brady, Jennifer L	100	3,422.50	2,654.95
9000038898	Burdett, Paul	100	1,886.68	1,116.55
9000038899	Bylsma, Nathan	100	4,345.46	3,152.43
9000038900	Bylsma, Svea	100	4,776.13	3,352.75
9000038901	Chandhok, Mona A	100	2,999.50	2,427.10
9000038902	Clarke, Jeannette	100	3,537.83	2,674.02
9000038903	Costello, Sheri	100	4,901.08	3,664.17
9000038904	Cracco, Catherine	100	2,307.67	1,673.52
9000038905	Czyl, Maureen	100	1,224.63	799.92
9000038906	Davis, John	100	5,575.96	4,344.67

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038907	Derby, Michelle	100	3,537.83	2,185.59
9000038908	Dodge, Cynthia	100	910.35	767.16
9000038909	Ebert, Martine	100	694.57	582.76
9000038910	Ferenzi, Daniella	100	1,506.86	1,194.67
9000038911	Finn, Matthew	100	676.18	387.00
9000038912	Fitzgerald, Karen	100	1,897.96	424.29
9000038913	Foley, Allyson	100	2,788.00	2,243.39
9000038914	Gansberg, Michele	100	1,046.31	667.47
9000038915	Gomez, Vasilici	100	3,226.15	2,536.61
9000038916	Gucciardo, Anjanette	100	3,960.88	3,157.83
9000038917	Gumina, Scott	100	5,114.53	3,425.03
9000038918	Hall, Jacqueline	100	817.95	446.53
9000038919	Hamann, Kelly	100	3,653.25	1,148.76
9000038920	Hamilton, Mary Pat	100	829.42	500.09
9000038921	Hardy, Venessa	100	4,591.53	2,838.32
9000038922	Hawley, Ashley	100	2,368.83	1,814.05
9000038923	Hochstetter, Judith	100	1,988.74	1,396.42
9000038924	Holmes, Steven	100	1,825.68	1,316.52
9000038925	Honzel, Robin	100	4,653.04	1,569.69
9000038926	Howard, Jeffrey	100	8,111.71	5,676.89
9000038927	Irvine, Karin	100	4,306.96	2,345.25
9000038928	Jaegle, Christine A	100	3,860.85	3,023.44
9000038929	Jaegle, Ronald	100	5,160.65	3,180.49
9000038930	Jenkins, David A	100	1,779.15	1,261.67
9000038931	Jensen, Christine	100	3,730.13	3,068.14
9000038932	Kehoe, Debra	100	5,493.04	3,867.23
9000038933	Kerrn, Erin	100	4,007.03	2,798.99
9000038934	LaScala, Mark	100	4,537.71	3,247.56
9000038935	Lee, Yujeong	100	834.23	671.47
9000038936	Louis, Justin	100	109.68	101.29
9000038937	Maldre, Sarah	100	3,976.27	2,640.37
9000038938	Marcum, Thomas C	100	4,914.21	4,006.24

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038939	Martinez, Brian	100	1,661.70	1,219.18
9000038940	Massino, Anthony	100	2,772.11	2,161.72
9000038941	Matariyeh, Yousef	100	4,953.02	3,559.99
9000038942	Meyer, Kendra	100	4,422.33	3,272.50
9000038943	Milinki, Jennifer	100	4,370.81	3,082.91
9000038944	Multhaupt, Courtney	100	5,268.33	3,964.74
9000038945	Musbach, Darlene	100	4,306.96	2,601.14
9000038946	Ng, Joanna	100	3,422.50	2,217.85
9000038947	Novak, Emily	100	4,145.47	2,673.40
9000038948	Ogan, Elizabeth	100	4,653.04	3,604.55
9000038949	O'Hara, James	100	3,946.71	3,092.70
9000038950	Perez, Kevin E	100	3,499.42	2,634.72
9000038951	Perretta, Mia	100	4,376.21	3,257.22
9000038952	Polinski, Michael	100	3,153.29	2,595.35
9000038953	Pomatto-Zimmerman, Jennifer	100	4,901.92	3,984.45
9000038954	Provenzano, Lisa	100	1,083.17	861.97
9000038955	Renguso, Amy	100	3,499.39	2,515.22
9000038956	Ridges, Daniel	100	978.83	643.98
9000038957	Sanko, April	100	5,302.79	3,700.69
9000038958	Sanko, Daniel	100	5,460.62	3,739.39
9000038959	Schmidt, Holly	100	698.36	655.96
9000038960	Schwartz, Rebecca	100	4,929.95	3,569.22
9000038961	Smith, Justin	100	4,159.67	3,215.85
9000038962	Steben, James	100	6,688.16	5,095.09
9000038963	Stelk, Scott	100	1,878.83	993.49
9000038964	Stellmacher, James M	100	4,714.60	3,566.38
9000038965	Strietelmeier, Katelyn	100	3,107.80	2,424.06
9000038966	Thome, Nicholas	100	2,298.74	1,358.17
9000038967	Todd, Adam	100	1,646.91	1,170.82
9000038968	Weissinger, Derek C	100	2,699.43	1,778.29
9000038969	Wolak, Brandon P	100	1,782.35	1,286.38
9000038970	Woyna, Eric	100	3,803.25	2,627.80

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000038971	Woyna, Patrick	100	3,782.47	2,491.35
9000038972	Alexander, Jarvis	200	774.64	535.17
9000038973	Blatchley, Monica	200	4,433.86	691.82
9000038974	Bossenga, Emmy	200	4,463.50	2,751.90
9000038975	Braun, Katherine	200	3,245.58	2,311.47
9000038976	Breeden, Anne	200	1,239.58	1,157.52
9000038977	Broadus, Gretchen	200	3,576.33	2,915.90
9000038978	Burke, Felicia	200	3,460.96	2,728.34
9000038979	Byrne, Sharon	200	3,645.54	2,999.74
9000038980	Cerny, Marie	200	2,922.58	2,415.96
9000038981	Cerveney, Karen	200	3,499.42	2,512.64
9000038982	Chiappetta, Rebecca	200	2,296.97	1,945.34
9000038983	Dale, Kelley	200	659.89	603.51
9000038984	De Nichols, Patricia	200	4,499.25	2,568.28
9000038985	Dooley, Tara	200	1,267.48	846.63
9000038986	Dybeck, David	200	4,230.06	2,572.25
9000038987	Erickson, Tor	200	4,316.92	3,274.03
9000038988	Fleischer, Daniel	200	784.76	604.55
9000038989	Grau, Jason	200	3,537.83	2,678.23
9000038990	Hazard, Jean	200	956.92	631.80
9000038991	Heap, Emily J	200	2,884.13	2,282.96
9000038992	Henning, Mary	200	866.29	508.73
9000038993	Joy, Emma P	200	1,816.18	1,084.59
9000038994	Kearney, David	200	6,168.46	4,117.90
9000038995	Keigher, Natalie	200	4,140.99	2,962.00
9000038996	Kim, Paul	200	4,114.67	2,632.47
9000038997	Klepper, Mary	200	3,153.29	2,360.99
9000038998	Lemke, Nanette	200	912.78	611.03
9000038999	Leon, Miyax	200	1,582.83	1,092.72
9000039000	Lima, Valerie	200	1,587.19	1,077.52
9000039001	Lumsden, Jason	200	4,422.32	3,294.16
9000039002	Malcolm, Lauren	200	3,384.08	2,604.02

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039003	Marriner, Carmen M	200	1,107.17	690.37
9000039004	McIntyre, Celeste	200	4,037.79	2,958.42
9000039005	McLear IV, Robert	200	3,730.13	2,879.57
9000039006	Meyer, Peter	200	5,068.35	2,815.53
9000039007	Meyer, Phillip	200	2,999.48	2,270.87
9000039008	Miller, Jaime	200	3,145.64	2,307.03
9000039009	Murray, Caitlin	200	1,003.33	893.47
9000039010	Nelson, Kelli	200	4,879.29	3,537.90
9000039011	Norwood, Lindsay	200	4,030.00	3,273.70
9000039012	Oros, Natalie	200	2,836.17	2,196.84
9000039013	Park, Aimee	200	4,771.65	3,387.38
9000039014	Parra, Ashley	200	2,999.50	2,237.49
9000039015	Pilon, Erica	200	4,590.90	3,324.06
9000039016	Pivek, Elena	200	3,345.61	2,527.34
9000039017	Ptak, Jeff R	200	2,266.85	1,552.63
9000039018	Rankin, Chrysan	200	2,614.96	2,039.81
9000039019	Reband, Jennifer	200	4,422.33	3,236.13
9000039020	Rohlicek, Daniel	200	1,895.73	1,264.93
9000039021	Sauer, Mary	200	3,460.96	2,669.88
9000039022	Schindler, Dorene	200	993.95	728.48
9000039023	Schmidt, Michael	200	5,460.60	3,814.19
9000039024	Schraub, Daniel	200	4,122.40	2,966.80
9000039025	Seastrom, Tamela	200	1,755.66	967.91
9000039026	Sergeant, Andrew H	200	1,761.03	1,278.18
9000039027	Slowiak, Vincent	200	3,824.97	2,528.48
9000039028	Smid, Jason	200	3,701.91	2,686.56
9000039029	Stevens, Patricia	200	4,768.41	3,411.56
9000039030	Twaddle, Debra	200	944.73	557.72
9000039031	Weissinger, Zachary T	200	1,877.89	1,206.54
9000039032	Wiertel, Jason	200	4,753.03	3,599.44
9000039033	Altic, Megan	300	3,654.79	2,481.47
9000039034	Barnett, Sophie	300	2,072.75	1,617.40

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039035	Beck, Andrew J	300	810.08	659.13
9000039036	Bell, Courtney	300	923.09	583.83
9000039037	Bonini, Susan	300	991.87	526.19
9000039038	Brauer, Hailee	300	2,090.04	1,634.02
9000039039	Briggs, Patricia L	300	2,156.33	1,309.30
9000039040	Campian, James, JR	300	2,999.50	2,080.37
9000039041	Carlson, Susan M	300	970.56	775.74
9000039042	Chasensky, Lauren	300	3,494.97	2,506.86
9000039043	Chavez, Daniel	300	1,477.65	923.44
9000039044	Clavelli, Lauren	300	3,345.58	2,245.23
9000039045	Collins, Acacia	300	844.18	684.21
9000039046	Cyrus, Richard	300	4,328.50	2,793.92
9000039047	Cyrus, Tonia	300	3,436.35	2,312.86
9000039048	Dahleen, Shayla	300	3,222.55	2,327.06
9000039049	Davis, Brianne	300	4,330.07	3,285.91
9000039050	Davis, Courtney	300	2,086.25	1,471.44
9000039051	Dawson, Rachel	300	3,614.79	2,501.28
9000039052	De Leo, Michaela	300	2,090.04	1,653.11
9000039053	Dineen-Hendricks, Kathleen	300	797.64	477.14
9000039054	DuBois, Heidi	300	3,191.79	2,359.65
9000039055	Edman, Kelly A	300	958.09	549.50
9000039056	Emde, John C, II	300	2,546.01	853.09
9000039057	Espinosa, Grace	300	3,153.29	2,577.28
9000039058	Flores, Paola	800	216.84	200.26
9000039059	Gibson, Kayla	300	3,114.88	2,158.74
9000039060	Gilbert, Jennifer	300	2,884.13	2,243.40
9000039061	Gomez, Benigno	300	1,974.08	1,371.88
9000039062	Graff, Patrick	300	3,125.00	2,502.54
9000039063	Grimm, Rhonda	300	964.92	678.23
9000039064	Han, Jieun	300	2,922.58	2,276.12
9000039065	Hausler, Linda	300	3,499.42	2,423.08
9000039066	Heneghan, Dipti	300	824.85	642.94

Payroll Run Check Listing for Board

Payroll	01/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039067	Herrmann, Mary Jo	300	856.42	542.54
9000039068	Hicks, Dena	300	4,491.54	3,081.96
9000039069	Hill, Anna	300	2,409.21	1,687.05
9000039070	James, Lauren	300	2,845.67	2,141.76
9000039071	Jezyk, Anna	300	1,347.75	999.19
9000039072	Johnson, Diane	300	4,653.04	2,128.85
9000039073	Jung, Diane	300	945.84	480.16
9000039074	Karas, Monica	300	1,072.90	768.11
9000039075	Kennedy, Nicole	300	2,961.04	2,196.95
9000039076	Kerback, Patricia M	300	1,007.84	836.40
9000039077	Kimmerly, Suzanne	300	3,514.79	2,575.29
9000039078	Klepadlo, Scott E	300	3,614.77	2,431.48
9000039079	Klimes, Christy	300	4,422.33	3,119.76
9000039080	Kolacz, Jolanta	300	984.80	525.75
9000039081	Konior, Mandy	300	747.84	408.19
9000039082	Konstantin, Elena	300	2,999.50	2,329.62
9000039083	Krestan, Kimberly S	300	777.85	602.44
9000039084	Lapham, Kathleen	300	4,068.55	3,207.87
9000039085	Larson, Richard W	300	2,001.98	1,483.39
9000039086	Lauten, Theresa	300	4,299.26	2,532.61
9000039087	Leonard, Arlene	300	4,653.06	3,604.97
9000039088	Livolsi-Hudgens, Carmella	300	795.71	444.53
9000039089	Lyell, Kelly	300	3,691.67	2,574.71
9000039090	MacNeille, Margaret A	300	1,978.54	1,616.72
9000039091	Marino, Jillian	300	4,183.89	2,973.09
9000039092	Martin, Stacey	300	3,153.29	2,243.20
9000039093	Martinez-Alvear, Aldo	300	1,676.49	1,190.69
9000039094	Masa, Janelle	300	827.17	470.68
9000039095	Matteucci, Christina	300	1,239.58	1,032.81
9000039096	McCormick, Meredith	300	4,296.17	3,394.50
9000039097	Murphy, Trisha	300	3,999.32	2,972.17
9000039098	Nelson, Christa	300	729.45	606.33

Payroll Run Check Listing for Board

Payroll	01/31/2023			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039099	Nelson, Nicole	300	4,653.04	3,690.57
9000039100	Neustadt, Leslie	300	4,222.39	3,090.59
9000039101	Noreen, Diane C	300	1,097.96	220.01
9000039102	O'Connor-Young, Sheri	300	842.68	655.64
9000039103	Ortiz, Carmen	300	1,837.93	1,250.49
9000039104	O'Shea, Amy	300	3,760.89	2,505.36
9000039105	Parker, Elizabeth	300	4,268.50	3,094.34
9000039106	Pavilionis, Vincent	300	3,076.42	2,246.93
9000039107	Polmanteer, Colette	300	3,453.30	2,172.11
9000039108	Poremba, Katherine	300	3,845.50	2,581.95
9000039109	Potempa, Tracey	300	3,537.83	2,708.61
9000039110	Pridmore, Elizabeth	300	3,422.50	2,565.68
9000039111	Puetz, Lauren	300	3,137.94	2,090.54
9000039112	Pupillo, Lauren	300	3,537.83	2,517.92
9000039113	Remigio, Maria	300	4,464.00	3,144.62
9000039114	Reyes, Cathy M	300	873.18	567.55
9000039115	Rogalny, Danuta	300	814.98	619.43
9000039116	Rogers, Megan	300	2,999.50	2,514.44
9000039117	Rydel-Boesso, Eileen M	300	3,307.13	1,902.18
9000039118	Rzemieniecki, Christopher	300	4,030.00	3,602.63
9000039119	Schlessinger, Lukas	300	3,114.88	2,129.25
9000039120	Schreiber Specca, Jill	300	5,850.00	4,231.66
9000039121	Schwarz, Jeanene	300	1,557.53	682.07
9000039122	Shehee, Wendy	300	976.99	584.28
9000039123	Skonieczny, Sandra	300	744.75	292.42
9000039124	Slade, Stephanie	300	2,845.67	2,125.26
9000039125	Smith, Elisa	300	4,191.63	2,999.20
9000039126	Soukup, Stephanie	300	2,353.46	1,549.68
9000039127	Staley, Shannon	300	3,576.33	2,654.01
9000039128	Stefani, Colleen	300	4,537.71	3,234.47
9000039129	Svejda, Michele	300	826.31	367.32
9000039130	Toby, Maureen	300	3,345.58	2,518.20

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039131	Tuzzolino, Victoria	300	3,268.67	2,436.16
9000039132	Weeks, Stacey	300	2,384.21	1,946.82
9000039133	Weissinger, Karla	300	897.24	550.40
9000039134	White, Margaret R	300	2,922.58	2,370.28
9000039135	Witt, Elizabeth	300	1,239.58	1,098.60
9000039136	Wojcik, Jane	300	1,121.36	1,028.91
9000039137	Yaniz, Catherine	300	3,522.52	2,639.71
9000039138	Zitt, Jean	300	4,191.63	3,068.52
9000039139	Begley, Elizabeth	700	461.07	402.97
9000039140	Craven, Alicia F	700	1,292.16	1,195.66
9000039141	Ahlberg, Sophia Aoxi	800	576.83	534.50
9000039142	Balaban, Nicholas	800	1,669.02	1,416.87
9000039143	Benson, Mary Diane	800	216.84	189.53
9000039144	Crenshaw, Samuel, JR	800	807.56	705.81
9000039145	Ducharme, Janet	800	296.84	219.45
9000039146	Galvez, Claudia	800	287.50	265.50
9000039147	Gwilliam, Matthew	800	346.10	302.49
9000039148	Holub, Lauren	800	130.00	109.44
9000039149	Holub, Nicole	800	461.50	403.36
9000039150	Lantz, Janet L	800	216.84	194.94
9000039151	Lopez, Angel R	800	216.84	189.53
9000039152	Maduzia, Vanessa	800	162.63	142.14
9000039153	Malinowski, Nicole	800	216.84	200.26
9000039154	Nadolny, Jack	800	346.10	302.49
9000039155	Putnam, Shannon	800	216.84	200.26
9000039156	Reese, Mary	800	525.00	442.00
9000039157	Reif, James	800	720.00	618.95
9000039158	Rolando, Ross	800	634.51	570.80
9000039159	Sanders, J'son	800	807.56	705.81
9000039160	Smith, Stacy	800	216.84	189.53
9000039161	Trinidad, Jose E	800	576.83	504.16
9000039162	Visser, Marianne	800	216.84	194.94

Payroll Run Check Listing for Board

Payroll	01/31/2023	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000039163	Wagge, Kimberlee	800	216.84	195.71
9000039164	Weber, Andrew	800	1,188.29	1,038.57
9000039165	Wong, Kevin David	800	120.00	104.88
			806,748.62	562,942.51

LISLE COMMUNITY UNIT SCHOOL DISTRICT #202

VENDOR PAY ORDERS

This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: February 27, 2023

GENERAL CHECKING ACCOUNT

CHECKS ISSUED	Beginning	119050	Ending	119053
	Beginning	119255	Ending	119259
	Beginning	119260	Ending	119283
	Beginning	119288	Ending	119411
WIRES ISSUED	Beginning	8000000841	Ending	8000000845
	Beginning	8000000846	Ending	8000000852
ACH DEPOSITS	Beginning	9000039537	Ending	9000039552

FUND DISTRIBUTION

EDUCATIONAL	\$	1,515,249.58
OPERATIONS & MAINTENANCE	\$	195,580.68
TRANSPORTATION	\$	196,254.52
IMRF/SOCIAL SECURITY	\$	108,205.66
CAPITAL PROJECTS	\$	299,356.14
TOTAL	\$	<u>2,314,646.58</u>

IMPREST CHECKING ACCOUNT

CHECKS ISSUED	Beginning	10132	Ending	10136
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FUND DISTRIBUTION

EDUCATIONAL	\$	111.62
OPERATIONS & MAINTENANCE	\$	2,811.74
TRANSPORTATION	\$	131.51
TOTAL	\$	<u>3,054.87</u>

GRAND TOTAL \$ 2,317,701.45

President - Board of Education

Date

Secretary - Board of Education

Date

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 01/13/2023 ZPAY 1.13.23

R - Regular Run Type

Check Number	Name	Net Check Amt
119050	Classified Employee	846.09
119051	Glenn Stearns Chapter 13	425.00
119052	Lisle CUSD #202	2,970.11
119053	Lisle Education Association	9,325.56
8000000841	Harris Bank	122,699.53
8000000842	Illinois Department Of Revenue	35,946.31
8000000843	Teachers' Health Ins Security	11,819.44
8000000844	Teachers' Retirement System	72,120.16
8000000845	U.S. OMNI	40,823.05
Regular Checks:	4	13566.76
ACH Checks:	0	0.00
Wire Transfers:	5	283408.49
Total:	9	296,975.25

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$250,704.70	\$0.00	\$0.00	250704.70
20 - Operations & Maintenance	\$6,706.29	\$0.00	\$0.00	6706.29
40 - Transportation	\$66.48	\$0.00	\$0.00	66.48
55 - Social Security	\$39,497.78	\$0.00	\$0.00	39497.78

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 01/31/2023 ZPAYEOM 1/31/23

R - Regular Run Type

Check Number	Name	Net Check Amt
119255	Classified Employee	832.80
119256	Glenn Stearns Chapter 13	425.00
119257	Lisle CUSD #202	2,970.11
119258	Lisle Education Association	9,325.56
119259	VSP of Illinois, NFP	4,709.33
8000000846	Educational Benefit Coop	400,295.78
8000000847	Harris Bank	118,969.54
8000000848	Illinois Department Of Revenue	34,769.32
8000000849	Illinois Municipal Retirement	47,094.56
8000000850	Teachers' Health Ins Security	11,304.70
8000000851	Teachers' Retirement System	68,978.52
8000000852	U.S. OMNI	42,833.05
Regular Checks:	5	18262.80
ACH Checks:	0	0.00
Wire Transfers:	7	724245.47
Total:	12	742,508.27

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$635,197.98	\$0.00	\$0.00	635197.98
20 - Operations & Maintenance	\$38,439.32	\$0.00	\$0.00	38439.32
40 - Transportation	\$163.09	\$0.00	\$0.00	163.09
50 - Muncipal Retirement	\$28,901.56	\$0.00	\$0.00	28901.56
55 - Social Security	\$39,806.32	\$0.00	\$0.00	39806.32

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 01/31/2023 January 2023 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
119260	Albertsons / Safeway	619.11
119261	Amazon Capital Services Inc	5,414.01
119262	AT&T: Acct 680	562.73
119263	AT&T: Acct 927	1,391.00
119264	AT&T: Acct 988-5	248.58
119265	Capital One / Menards	898.14
119266	Capital One / Walmart	768.68
119267	Custom Security Electronics Inc	696.00
119268	Dupage County Public Works	3,524.89
119269	Gordon Flesch Co, Inc	1,150.96
119270	Illinois American Water	3,185.30
119271	Lisle Community Unit School	3,110.82
119272	Nextera Energy Services	16,538.21
119273	Nextera Energy Services	6,087.32
119274	Nextera Energy Services	6,134.07
119275	Nextera Energy Services	2,539.68
119276	Nextera Energy Services	796.77
119277	Quadient Leasing USA, Inc	241.68
119278	Quadient Leasing USA, Inc	241.68
119279	Quadient, Inc	140.60
119280	T-Mobile for Government	455.10
119281	Village of Lisle (Utilities)	551.83
119282	Village of Lisle (Utilities)	28.82
119283	Westway Coach, Inc	13,649.53
Regular Checks:	24	68975.51
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	24	68,975.51

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$8,352.66	\$0.00	\$0.00	8352.66
20 - Operations & Maintenance	\$46,841.81	\$0.00	\$0.00	46841.81
40 - Transportation	\$13,781.04	\$0.00	\$0.00	13781.04

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 02/27/2023 February 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119288	AbleNet, Inc	215.00
119289	Allegra Marketing/Print/Mail	13,780.90
119290	Amita GlenOaks School	19,752.80
119291	Anderson Pest Solutions	437.35
119292	Anderson's Bookshop	2,515.30
119293	Aramark Services, Inc	22,481.74
119294	AT&T: Acct 988-5	218.27
119295	B & H Photo-Video	1,166.38
119296	Barnes & Noble, Inc.	866.73
119297	Benedictine University	2,250.00
119298	BMO Harris Commercial Card	4,818.63
119299	BSN Sports, LLC	8,496.65
119300	Buckeye Power Sales Co., Inc	1,060.00
119301	C.O.R.E. Academy	6,265.28
119302	Candor Health Education	2,233.00
119303	CCSD 93	7,172.00
119304	Chicago Office Technology	1,628.76
119305	Coffman Truck Sales Inc	6,183.39
119306	College Entrance Examination	1,774.80
119307	Community High School District	18,741.03
119308	Conserv FS Inc	500.00
119309	Core Health & Fitness, LLC	2,427.51
119310	Coughlan Companies LLC	1,591.73
119311	Daily Herald Media Group	44.85
119312	Datamation Imaging Services	187.00
119313	Deli Management, Inc	248.89
119314	DeltaMath Solutions, Inc	85.00
119315	Demco Inc	561.66
119316	Dupage Regional Office of	12,320.00
119317	EBSCO Information Services,	5,327.00
119318	Elan Photography, Inc	216.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 02/27/2023 February 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119319	Everest Snow Management,	11,128.00
119320	FACIL Investments dba	108.86
119321	Facility Engineering Associates,	420.00
119322	Ferguson Enterprises LLC	110.55
119323	Flinn Scientific Inc	19.89
119324	Flowers of Lisle	40.00
119325	Follett Content Solutions, LLC	1,670.45
119326	Fox Valley Fire & Safety	2,454.00
119327	Full Compass Systems, Ltd	7,786.25
119328	Georgia CPR LLC	3,290.00
119329	Giant Steps Illinois, Inc	5,525.28
119330	Grainger	29.84
119331	Gumdrop Books	1,923.77
119332	Hart Erectors Inc	14,257.50
119333	Himes, Petrarca & Fester, Chtd	1,950.00
119334	Home Depot U.S.A., Inc (GA)	1,196.89
119335	Home Depot U.S.A., Inc (TX)	3,316.09
119336	Illinois American Water	1,537.30
119337	Illinois Association of School	1,077.00
119338	Illinois Bone and Joint Institute	6,125.00
119339	Illinois State Police	197.75
119340	Illinois Time Recorder Co	279.50
119341	Innovations in Education	375.00
119342	Integrum Training LLC dba	288.07
119343	International Translation	595.00
119344	ITBE	185.00
119345	J.L. Adler Roofing & Sheet	248,794.72
119346	James Harold Beutjer Plumbing	3,643.00
119347	JW Pepper & Son, Inc	729.12
119348	Kildeer Countryside School	300.00
119349	Kirhofer's Sports Inc	960.00

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 02/27/2023 February 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119350	Kowal, Anna	42.00
119351	Kriha Boucek LLC	440.00
119352	Laforce Inc	1,141.00
119353	Lakeshore Learning Materials	372.57
119354	Lansweeper	1,600.00
119355	Learnix, LLC dba UltimateSLP	279.84
119356	Linden Oaks Tutoring Services	403.00
119357	Lisle Area Chamber of	310.00
119358	Lisle Automotive & Tire	384.29
119359	Lisle Elementary School	484.00
119360	Lisle High School Activity	2,069.00
119361	Little Friends, Inc.	4,970.21
119362	Marberry Cleaners & Laundry	4,543.68
119363	Marquardt School District 15	1,296.00
119364	Menta Academy Midway	6,742.40
119365	Midwest Principals' Center, Inc.	558.00
119366	Naperville Central High School	50.00
119367	National Engravers Inc	440.00
119368	National Restaurant Association	495.00
119369	NEUCO Inc	2,240.10
119370	New Connections Academy	5,341.35
119371	New Direction Solutions, LLC	3,066.00
119372	Nextera Energy Services	9,694.10
119373	Nextera Energy Services	4,033.72
119374	Nextera Energy Services	7,475.83
119375	Nextera Energy Services	1,719.34
119376	Nextera Energy Services	1,043.47
119377	Nicor Gas	4,012.05
119378	Otis Elevator Company	1,041.36
119379	Parents Alliance Employment	2,408.75
119380	Parkland Preparatory Academy,	3,511.84

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 02/27/2023 February 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
119381	Perkins & Will, Inc	50,141.42
119382	Pitsco Education, LLC	128.23
119383	Polar Electro, Inc	832.50
119384	Powerone Supply, Inc	1,146.70
119385	Quinlan & Fabish Music	614.99
119386	Rayner & Rinn-Scott, Inc	1,672.80
119387	Red Circle Solutions LLC	199.96
119388	Runco Office Supply & Equip	322.51
119389	S.E.A.L. South, Inc	4,559.68
119390	School Association for Special	340,746.37
119391	School Specialty, LLC	815.24
119392	Sievert Electric Service & Sales	620.00
119393	Smeltzer, Laura Lyn	180.00
119394	Special Education Systems,	2,200.64
119395	SPM Marketing LLC	79.72
119396	Streamwood Behavioral	1,532.54
119397	Streamwood Behavioral	10,141.50
119398	Sundberg America	78.15
119399	Sunrise Southwest LLC	79,035.75
119400	Sweetwater Sound, Inc	2,124.95
119401	Technology Center of DuPage	39,383.27
119402	Vanguard Energy Services,	11,976.31
119403	Village of Lisle	14,489.43
119404	Warehouse Direct	1,063.33
119405	Waste Management of Illinois,	1,607.41
119406	Westmont Interior Supply	2,238.92
119407	Westway Coach, Inc	92,462.54
119408	WEX Health, Inc	189.00
119409	William V. MacGill & Co	249.14
119410	Wilson Language Training	358.56
119411	WorkPlacePro	161.10

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 02/27/2023 February 2023 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
9000039537	Anderson, Herbert	21.42
9000039538	Bamboate, Darius	177.21
9000039539	Cyrus, Tonia	150.00
9000039540	Fitzgerald, Karen	99.00
9000039541	Graff, Patrick	25.00
9000039542	Gumina, Scott	247.19
9000039543	Massino, Anthony	131.79
9000039544	Milinki, Jennifer	196.80
9000039545	Navarro, Lawrence M	30.00
9000039546	Ng, Joanna	20.00
9000039547	Park, Aimee	733.62
9000039548	Pivek, Elena	102.48
9000039549	Ridges, Daniel	120.00
9000039550	Rzemieniecki, Christopher	4,070.00
9000039551	Schlessinger, Lukas	150.00
9000039552	Thome, Nicholas	470.00

Regular Checks:	124	1199443.04
ACH Checks:	16	6744.51
Wire Transfers:	0	0.00
Total:	140	1,206,187.55

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$620,994.24	\$0.00	\$0.00	620994.24
20 - Operations & Maintenance	\$103,593.26	\$0.00	\$0.00	103593.26
40 - Transportation	\$182,243.91	\$0.00	\$0.00	182243.91
60 - Capital Projects	\$299,356.14	\$0.00	\$0.00	299356.14

AP Check Register

Lisle CUSD 202

Accounts Payable Run: 01/12/2023 Imprest 1.12.23

R - Regular Run Type

Check Number	Name	Net Check Amt
10132	AT&T: Acct 430-0	137.70
10133	AT&T: Acct 680	552.74
10134	AT&T: Acct 927	1,391.00
10135	AT&T: Mobility	103.03
10136	WEX Bank	870.40
Regular Checks:	5	3054.87
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	5	3,054.87

AP Check Register

Lisle CUSD 202

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$111.62	\$0.00	\$0.00	111.62
20 - Operations & Maintenance	\$2,811.74	\$0.00	\$0.00	2811.74
40 - Transportation	\$131.51	\$0.00	\$0.00	131.51

For Action

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Approval of Certified Leave of Absence Request.

BACKGROUND: A certified staff member has submitted a request for FMLA.

RECOMMENDATION: The Administration recommends approval of the request.

SUGGESTED MOTION: That the Board of Education approves the Leave request of:

Monica Karas, 0.5 FTE ESL Teacher at Lisle Elementary School, is requesting approximately 20 days of Unpaid Leave of Absence.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Acceptance of Certified Resignation.

BACKGROUND: A resignation has been received from a Certified Employee.

FINANCIAL IMPACT: This position has been included in the FY 23 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

David Dybeck, 1.0 FTE English Teacher at Lisle Junior High School, has submitted his resignation to be effective at the conclusion of the 2022-2023 school year.

Elizabeth Pridmore, 1.0 FTE Fifth Grade Teacher at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

Margaret White 1.0 FTE Inclusion Facilitator at Lisle Elementary School, has submitted her resignation to be effective at the conclusion of the 2022-2023 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Acceptance of Certified Retirement.

BACKGROUND: A retirement request has been received from a Certified Employee.

RECOMMENDATION: Acceptance of retirement request.

SUGGESTED MOTION: That the Board of Education accepts the retirement request of:

Yousef Matariyeh, School Psychologist at Lisle High School, requests to retire at the conclusion of the 2023-2024 school year.

Peter Meyer, Secondary Technology Teacher, and JH Athletic Coordinator at Lisle Junior High School, requests to retire at the conclusion of the 2023-2024 school year.

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Approval of Classified Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 23.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approve the employment of:

Sheri O'Connor-Young, Inclusion Aide at Lisle Elementary School, is in need of an hourly rate correction per CEAL Agreement, Article XIV, C (One-on-One Aide). Her hourly rate will increase by \$1/hr.



RECOMMENDATION FOR NEW EMPLOYEE

Date: January 18, 2023	Recommended by: Jill Schreiber
Primary position to be filled: Additional Salary for Paraprofessional - Sheri O'Connor Young	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing:	New position:
Name of recommended individual: Sheri O'Connor Young	
College or University and Major/Minor field of study:	
Please list all relevant prior experience: Paraprofessional for Lisle Elementary School	
Start date: November 7, 2023	Board approval date: February 27, 2023
Recommended salary schedule placement: \$1 per hour increase stipend for being with a student that needs her for the entire time of the day.	
Full time equivalency (FTE): 1.0	Contracted days: 182
<p>Background information: Per Ceal Agreement Article XIV, Section C: A one-on-one special education paraprofessional who is assigned to a student for the entire school day with the exception of the duty-free lunch period shall be paid for one (1) extra hour per day for each day that the paraprofessional performs the assignment. The determination of such an assignment shall be made by the administration. This stipend will amend her pay to align with the contract.</p>	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Acceptance of Classified Retirement.

BACKGROUND: A retirement request has been received from a Classified Employee .

RECOMMENDATION: Acceptance of retirement request.

SUGGESTED MOTION: That the Board of Education accepts the retirement of:

Wendy Shehee, Inclusion Aide at Lisle Elementary School, has requested to retire at the conclusion of the 2022-2023 school year (May 30, 2023).

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Approval of Extra-Duty Employment.

BACKGROUND: The Administration is pleased to recommend the employment of the classified candidate as outlined by the Administrative recommendation included in your packet.

FINANCIAL IMPACT: These positions are budgeted for FY 2023.

RECOMMENDATION: Approval of employment.

SUGGESTED MOTION: That the Board of Education approves the employment of:

Andrea Hallam, Assistant Softball Coach at Lisle Senior High School. She is placed at a Category IV, Level 3, Step 8 (\$ 6,085)

Paul Kim, Track Coach at Lisle Junior High School. He is placed at Category V, Level 2, Step 8 (\$5,071).

Name	School	Placement	Salary
Andrea Hallam	LSHS	Category IV, Level 3, Step 8	\$ 6,085
Paul Kim	LJHS	Category V, Level 2, Step 8	\$ 5,071



RECOMMENDATION FOR NEW EMPLOYEE

Date: 1/23/23	Recommended by: Tom Marcum
Primary position to be filled: Assistant Softball Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Kevin Quinlan	New position:
Name of recommended individual: Andrea Hallam	
College or University and Major/Minor field of study: Southern Illinois University (Carbondale) - Bachelor of Science Benedictine University - Masters of Education	
Please list all relevant prior experience: Waubonsie Valley HS - Assistant Varsity Softball Coach - 7 years Lakeland Community College - 1 year Metea Valley HS - Assistant Varsity Softball Coach - 8 years	
Start date: 03/01/2023	Board approval date: 2/27/23
Recommended salary schedule placement: Category 4 - Level 3, Step 8 (\$ 6,085)	
Full time equivalency (FTE): 1.0	Contracted days: Seasonal
<p>Background information: “I am recommending Andrea as the Assistant Varsity Softball Coach. Andrea played softball at Southern Illinois University. As a coach, Andrea has experience coaching at the high school and community college levels. Andrea is passionate about coaching softball; it is a way to make connections with athletes and grow the game. I was able to coach with Coach Hallam at Waubonsie Valley High School. Her passion for softball is contagious and she will have an immediate impact on our program. I look forward to having Coach Hallam work with our pitching staff and be part of our One Pride.” Jen Zimmerman</p>	



RECOMMENDATION FOR NEW EMPLOYEE

Date: February 15, 2023	Recommended by: Dave Kearney
Primary position to be filled: LJHS Head Boys' Track Coach	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Nathan Dent	New position:
Name of recommended individual: Paul Kim	
College or University and Major/Minor field of study:	
Please list all relevant prior experience: Current Teacher with 12 years of coaching experience in track, wrestling and football.	
Start date: April 1st, 2023	Board approval date: 02/27/2023
Recommended salary schedule placement : Category V; Level 3 (Step 8, \$ 5,071)	
Full time equivalency (FTE): 1.0	Contracted days: Seasonal
<p>Background information:</p> <p>Mr. Kim has previously coached in our football, track and wrestling programs. He has built positive relationships with students which results in a high number of participation in the activities he is part of. I look forward to Mr. Kim building on the past success of our track team.</p>	

FOR ACTION

**Lisle Community Unit School District 202
Board Of Education Meeting
February 27, 2023**

SUBJECT: Acceptance of Extra-Duty Resignation.

BACKGROUND: A resignation has been received from an Activity Sponsor.

FINANCIAL IMPACT: This position has been included in the FY 24 budget and will be filled accordingly.

RECOMMENDATION: Acceptance of Resignation.

SUGGESTED MOTION: That the Board of Education accepts the resignation of:

Patrick Woyna, Head Boys Track Coach at Lisle Senior High School, has submitted her resignation for to be effective at the conclusion of the 2022-2023 school year.

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Second Reading and Approval of Lisle Junior High Cross-Country Program

BACKGROUND: Lisle Junior High would like to implement a no-cut Cross-Country team. It is anticipated that the team will have 25+ participants, consist of two sponsors. Home meets will be hosted at Community Park and the schedule will include approximately 3 home meets, 3 away meets, the Conference Meet and the Regional Meet.

FINANCIAL IMPACT:

Approximate:

Item	Quantity	Total
Coaches	2 x \$4,000	\$8,000
Home Meets	3 x \$200	\$600
Invites	2 x \$4,500	\$9,000
Transportation	5 x \$300	\$1,500
		\$19,100

RECOMMENDED MOTION: Administration recommends the approval of the Junior High Cross-Country team as presented.

SUGGESTED MOTION: The Board of Education approves the addition of the Junior High Cross-Country Team as presented.

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Second Reading: PRESS Packet 110 (Part 3)

BACKGROUND: Included in your packet is a copy of the policies scheduled for second reading and approval by the Board.

Drafts

5:220 Substitute Teachers

6:50 School Wellness

7:70 Attendance and Truancy

Rewritten

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

Review and Monitoring

2:150 Committees

2:250 Access to District Public Records

3:10 Goals and Objectives

4:55 Use of Credit and Procurement Cards

5:170 Copyright

5:190 Teacher Qualifications

5:260 Student Teachers

6:270 Guidance and Counseling Program

7:10-E Exhibit - Equal Educational Opportunities Within the School Community

FINANCIAL IMPACT: NA

RECOMMENDED MOTION: Administration recommends approval of the policies as presented.

SUGGESTED MOTION: The Board of Education approves the policies as presented. Policies were evaluated and changes made if deemed necessary.

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license ~~or short-term substitute license~~ and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, [PRESSPlus1](#) otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board establishes a daily rate of pay for substitute teachers. Upon completion of thirty (30) days of substitute assignments in the District during a school year, the substitute teacher shall be paid an additional sum per day determined by the Board.

Substitute teachers receive only monetary compensation for time worked and no other benefits.

Long term substitute assignments shall be categorized as planned or unplanned. A planned long term substitute assignment is one for which the District has prior knowledge with expectations that the assignment will exceed thirty (30) days in length. An unplanned long term substitute assignment is one for which the duration of the assignment is not known at the outset of the assignment.

A substitute teacher for a long term planned assignment shall be paid at the daily rate based upon placement of the substitute teacher on the appropriate step on the current salary schedule as determined by the Superintendent. The daily rate shall be calculated by dividing the amount of the assigned step on the current salary schedule by one hundred eighty one (181).

For substitute assignments of thirty (30) days or less and long term unplanned assignments, a substitute teacher shall be paid at the regular daily rate for substitute teachers until the tenth (10th) consecutive day of substituting for the same absent teacher in the same instructional program. From the eleventh (11th) day through the thirtieth (30th) day, the substitute teacher shall be paid an

additional sum determined by the Board. For days in excess of thirty (30) days, the substitute teacher shall be paid at the daily rate calculated by dividing the base salary amount (BA+0) of the current salary schedule by one hundred eighty one (181).

A record of days worked by each substitute teacher shall be kept in the payroll office.

Internal Substitutes

"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, PRESSPlus2 Short-term substitutes may teach no more than five (5) consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to thirty (30) calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five (5) business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118, Ill. Pension Code.](#)

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 102-717. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23. **Issue 110, October 2022**

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent or designee will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual and distributed to students and their parents/guardians through student handbooks, and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on student needs.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent or designee shall provide implementation data and/or

reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

50 ILCS 205/, Local Records Act.

105 ILCS 5/2-3.139 and 5/2-3.189, [PRESSPlus1](#)

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 110, October 2022**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, [PRESSPlus1](#) family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified. A student may be excused, at the Superintendent or designee's discretion, when: (1) the student has a last period study hall, (2) the parent/guardian provides written permission, (3) the student's employer provides written verification of employment, (4) the student provides evidence of a valid work permit, or (5) other reason deemed justifiable by the Superintendent or designee.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in

- grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
 6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
 7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
 8. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
 9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
 10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
 11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
 12. An acknowledgement that out-of-school suspensions, expulsions, or court action, shall not be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
 13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
 14. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
 15. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring [PRESSPlus2](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

[105 ILCS 5/22-92 and 5/26-1 through 18.](#)

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242 and 1.290.](#)

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

Adopted: February 28, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, requiring that, subject to Ill. State Board of Education (ISBE) guidelines, middle and high school students be permitted one school day-long excused absence per school year to engage in a *civic event*, defined as “an event sponsored by a non-profit organization or governmental entity that is open to the public. *Civic event* includes, but is not limited to, an artistic or cultural performance or educational gathering that supports the mission of the sponsoring non-profit organization. Schools may require students to provide an appropriate administrator with reasonable advance notice of the intended absence and documentation of participation. **Issue 110, October 2022**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-92(b), added by P.A. 102-157 and renumbered by P.A. 102-813; 23 Ill.Admin.Code §207.30(a), requiring that every two years a board update its absenteeism and truancy policy and file it with the Ill. State Board of Education and the regional superintendent of schools [or Intermediate Service Center Executive Director, whichever is appropriate].

The policy must contain all requirements of 105 ILCS 5/22-92, indicate the date of adoption (by month, day, and year) and any revision dates, and be filed electronically by September 30 each review year through ISBE’s Web Application Security (IWAS) system. 23 Ill.Admin.Code §§207.20(a), 207.30(a). If, after review and re-evaluation of the policy, the district determines that no updates are necessary, either a copy of board minutes clearly indicating the policy was re-evaluated and no changes were deemed necessary or a signed statement from the board president indicating the policy was re-evaluated and no changes were deemed necessary must be submitted to IWAS. 23 Ill.Admin.Code §207.30(a)(3). ISBE has stated that for districts that update the adoption date listed on a policy whenever the policy is updated, the date of adoption is sufficient to also indicate the revision date. See ISBE’s *Absenteeism and Truancy Policy FAQ*, at: www.isbe.net/Documents/Absenteeism-Truancy-Policy-FAQ.pdf.

ISBE rules implementing this requirement were published in the Ill. Register in October 2022 but provide that “[n]o later than September 30, 2022, or no later than September 30 of the first full school year a school becomes subject to this Part, each school or district must file the policy through the State Board of Education’s Web Application Security (IWAS), and must submit an updated policy every two years thereafter by no later than September 30 of the year due.” 23 Ill.Admin.Code §207.30(a). ISBE informed the **PRESS** Editors that due to the late publication date, the submission deadline for the 2022-2023 school year is extended to 1-13-23, and the September 30 submission deadline is not operative until the 2023-2024 school year. **Issue 110, October 2022**

Document Status: Draft Update - Rewritten

General Personnel

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

Title has been updated. Original Title: Employee Ethics; Conduct; and Conflict of Interest

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others. [PRESSPlus1](#)

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website, if any. [PRESSPlus2](#)

Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct. [PRESSPlus3](#)

The Superintendent or designee shall identify employee conduct standards [PRESSPlus4](#) that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy. [PRESSPlus5](#)
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*. [PRESSPlus6](#)
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:

- a. Transporting a student;
 - b. Taking or possessing a photo or video of a student; and
 - c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*. [PRESSPlus7](#)
5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following: [PRESSPlus8](#)
- a. Violates expectations and guidelines for employee-student boundaries. [PRESSPlus9](#)
 - b. Sexually harasses a student.
 - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq.*), or the Elementary and Secondary Education Act (20 U.S.C. § 7926). [PRESSPlus10](#)
 - d. Engages in *grooming* as defined in 720 ILCS 5/11-25. [PRESSPlus11](#)
 - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct* [PRESSPlus12](#) is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
 - i. A sexual or romantic invitation.
 - ii. Dating or soliciting a date.
 - iii. Engaging in sexualized or romantic dialog.
 - iv. Making sexually suggestive comments that are directed toward or with a student.
 - v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
 - vi. A sexual, indecent, romantic, or erotic contact with the student.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

Board policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used

in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with 105 ILCS 5/22-5, “no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected,” except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. A member of the employee’s immediate family;
2. An employee’s partner; [PRESSPlus13](#) or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Guidance Counselor Gift Ban

Guidance counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For guidance counselors, a *prohibited source* is any person who is (1) employed by an institution of higher education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as for the general public.
2. Anything for which the guidance counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the guidance counselor believes that it was provided due to the official position or employment of the guidance counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the guidance counselor must consider the circumstances in which the gift was offered, including any of the following:
 - a. The history of the relationship between the individual giving the gift and the guidance counselor, including any previous exchange of gifts between those individuals.
 - b. Whether, to the actual knowledge of the guidance counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
 - c. Whether, to the actual knowledge of the guidance counselor, the individual who gave the

gift also, at the same time, gave the same or a similar gift to other school district employees.

5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.

A guidance counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

U.S. Constitution, First Amendment.

2 C.F.R. §200.318(c)(1).

5 ILCS 420/4A-101, Ill. Governmental Ethics Act.

5 ILCS 430/, State Officials and Employee Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

50 ILCS 135/, Local Governmental Employees Political Rights Act.

105 ILCS 5/10-22.39, 5/10-23.13, 5/22-5, 5/22-85.5, and 5/22-93.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/11-25, Criminal Code of 2012.

775 ILCS 5/5A-102, Ill. Human Rights Act.

23 Ill.Admin.Code Part 22, Code of Ethics for Ill. Educators.

Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).

Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 7:20 (Harassment of Students Prohibited)

PRESSPlus Comments

PRESSPlus 1. This policy is renamed in response to Faith's Law, 105 ILCS 5/22-85.5, added by P.A. 102-676, so its title explicitly references an employee code of professional conduct. It is rewritten to set forth expectations more clearly for employee behavior, including maintaining appropriate boundaries with students.

This policy largely cites 105 ILCS 5/22-85.5, a small portion of the *Faith's Law* package. *Faith's Law* is the entirety of Public Act 102-676, which closed significant legal loopholes related to combating grooming by: (1) broadening the definition of grooming prohibited by the Criminal Code of 2012 (720 ILCS 5/11-25); (2) authorizing the Ill. Dept. of Children and Family Services to investigate grooming allegations under the Abused and Neglected Child Reporting Act (325 ILCS 5/3); and (3) requiring the Ill. State Board of Education (ISBE) to, by 7-1-23, develop and maintain a resource guide for students, parents/guardians, and teachers about sexual abuse response and prevention resources available in their community (105 ILCS 5/2-3.188). A *Faith's Law* trailer bill, P.A. 102-702, eff. 7-1-23, further combats grooming by amending School Code provisions related to district and third-party contractor hiring practices, suspension and revocation of employee licenses, and criminal history records checks for prospective and current employees. **Issue 110, October 2022**

PRESSPlus 2. Required by 105 ILCS 5/22-85.5(e), added by P.A. 102-676. See sample exhibits 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 7:190-E2, *Student Handbook Checklist*. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/msh. The sample exhibits are available at **PRESS** Online by logging in at www.iasb.com. **Issue 110, October 2022**

PRESSPlus 3. See 105 ILCS 5/22-85.5(b), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 4. Sample conduct standards are contained in administrative procedure 5:120-AP2, *Employee Conduct Standards*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 5. 105 ILCS 5/22-85.5(d)(1), added by P.A. 102-676; 23 Ill.Admin.Code Part 22. 105 ILCS 5/22-85.5(d)(1) requires boards to incorporate ISBE's *Code of Ethics for Illinois Educators* in their policies. Prior to this law requiring boards to incorporate the *Code* by reference, this policy incorporated it to demonstrate a board's commitment to the *Code*'s principles, potentially allowing a board to enforce the *Code* independently from any action taken by the State Superintendent. **Issue 110, October 2022**

PRESSPlus 6. 105 ILCS 5/22-85.5(d)(5), added by P.A. 102-676, requires districts to reference required employee training related to child abuse and educator ethics in its employee professional conduct policy. **Issue 110, October 2022**

PRESSPlus 7. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. See also 105 ILCS 5/10-23.13(b), amended by P.A. 102-610. **Issue 110, October 2022**

PRESSPlus 8. Required by 105 ILCS 5/22-85.5(f), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 9. Sample expectations and guidelines are contained in administrative procedure 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*, available at **PRESS** Online by logging in at www.iasb.com. These items are subjects of mandatory collective bargaining. Consult the board attorney for advice before establishing them. **Issue 110, October 2022**

PRESSPlus 10. Required by 105 ILCS 5/22-85.5(d)(4), added by P.A. 102-676. **Issue 110, October 2022**

PRESSPlus 11. 720 ILCS 5/11-25(a), amended by P.A. 102-676, defines *grooming* as follows: “A person commits grooming when he or she knowingly uses a computer on-line service, Internet service, local bulletin board service, or any other device capable of electronic data storage or transmission, performs an act in person or by conduct through a third party, or uses written communication to seduce, solicit, lure, or entice, or attempt to seduce, solicit, lure, or entice, a child, a child's guardian, or another person believed by the person to be a child or a child's guardian, to commit any sex offense as defined in Section 2 of the Sex Offender Registration Act, to distribute photographs depicting the sex organs of the child, or to otherwise engage in any unlawful sexual conduct with a child or with another person believed by the person to be a child. As used in this Section, ‘child’ means a person under 17 years of age.” **Issue 110, October 2022**

PRESSPlus 12. Required by 105 ILCS 5/22-85.5(d)(2), added by P.A. 102-676. This definition of *sexual misconduct* is adapted from 105 ILCS 5/22-85.5(c), added by P.A. 102-676. It results from collaboration to implement some recommendations of the *Make Sexual and Severe Physical Abuse Fully Extinct (Make S.A.F.E.) Taskforce* and was endorsed by Stop Educator Sexual Abuse Misconduct & Exploitation (S.E.S.A.M.E.), a national organization working to prevent sexual exploitation, abuse, and harassment of students by teachers and other school staff. See www.sesamenet.org/ for further information. **Issue 110, October 2022**

PRESSPlus 13. The law does not define *partner*; consult the board attorney about whether this term includes domestic partners, business partners, or both. **Issue 110, October 2022**

Document Status: District Use Only

BOARD OF EDUCATION

2:150 Committees

Committees are useful in gathering and summarizing information, identifying alternatives, and making recommendations to the full board. The role of any committee must be purely advisory in making recommendations to the Board (or to the Superintendent). [PRESSPlus1](#)

All Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations or proposals to the Board.

Types of Board Committees:

Standing Board Committees

A standing committee, comprised of Board members, is created to deal with matters for an indefinite term although its members will fluctuate. Current Board standing committees are:

1. Board Policy Committee. This committee researches and reviews policy issues, and provides information and recommendations to the Board.
2. Board Finance Committee. This committee reviews District finances **monthly** and provides financial summaries to the Board. This committee also provides recommendations to the Board regarding the annual budget, tax levy and major capital expenditures and procurement.
3. Board Educational Equity and Excellence Committee. This committee reviews practices to provide information and recommendations to the Board regarding equity in educational opportunities and experiences.

Other Standing Committees Reporting to the Superintendent or Other Staff Members

Other standing committees are made up of staff and citizens who are not members of the Board. These committees report to the Superintendent or other staff members.

Some committees of this type are required by State law, including the following:

1. Parent-Teacher Advisory Committee on Student Discipline. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student behavior, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.
3. In accordance with Board policy 6:160 - English Learners, parents/guardians of English Learners will be informed (where applicable) how they can participate and serve on the District's Transitional Bilingual Education/Instruction Programs Parent Advisory Committee.
4. Per policy 7:250 - Student Support Services (Erin's Law), the Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options (Children's Advocacy Center) for victims of sexual abuse and grooming behaviors to obtain assistance and intervention.
5. An Illinois Suicide Prevention Strategic Planning Committee (Policy 7:290, consistent with Ann Marie's Law) shall attempt to develop a

relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Special or Ad Hoc Board Committees

A special or temporary committee may be created for specific purposes and for a predetermined life span, or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion. The decision to create a special committee should be made with input from the Superintendent to be sure Board and staff roles and responsibilities are understood. The charge of the committee should be very clear, so that the committee does not misunderstand the extent of its authority.

Committee of the Whole

A meeting of the committee of the whole provides an opportunity for Board members to discuss issues and ask questions without voting.

Operating Guidelines

Committees shall operate under the following guidelines:

1. Board President shall make all Board committee appointments and designates a Committee of the Whole subject to Board approval.
2. The Committee Chair and the committee members shall establish the committee's meeting dates, time, and place.
3. The Superintendent may attend all committee meetings.
4. The Board President serves as an ex-officio member of all Board committees.
5. There is no voting in committee meetings. Committee recommendations or proposals may be referred to the Board for review and action.
6. Committee meetings are subject to the Open Meetings Act.
7. Minutes of committee meetings will be presented to the Committee for approval, within 30 days after that meeting or at Committee's second subsequent regular meeting, whichever is later.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Meetings of the Board of Education and Petitions to the Board), 2:240 (Board Policy Development), [6:160 \(English Learners\)](#), [7:190 \(Student Behavior\)](#), [7:250 \(Student Support Services\)](#), [7:230 \(Misconduct by Students with Disabilities\)](#), [7:290 Suicide and Depression Awareness and Prevention](#)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 110, October 2022

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:250 Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. [PRESSPlus1](#)

Freedom of Information Officer

The Superintendent shall serve as the District's Freedom of Information Officer and assumes all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of the responsibility for the action that was delegated.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the

person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.:

[5 ILCS 140/](#), Illinois Freedom of Information Act.

[105 ILCS 5/10-16](#) and [5/24A-7.1](#).

[820 ILCS 40/11](#).

[820 ILCS 130/5](#).

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: July 20, 2015

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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Issue 110, October 2022

Document Status: District Use Only

GENERAL SCHOOL ADMINISTRATION

3:10 Goals and Objectives

The Superintendent directs the administration in order to manage the School District and to facilitate the implementation of a quality educational program in alignment with Board of Education policy 1:30, *School District Philosophy*.

Specific goals and objectives are to: [PRESSPlus1](#)

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are aligned with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-21.4](#), and [5/10-21.4a](#).

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board Superintendent Relationship), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 6:10 (Educational Philosophy and Objectives), [7:10 \(Equal Educational Opportunities\)](#)

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 110, October 2022

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:55 Use of Credit and Procurement Cards

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt, and payment of purchases and travel expenses incurred on the District's behalf. Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests. [PRESSPlus1](#)

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions:

1. Credit and/or procurement cards may only be used to pay certain job-related expenses or to make purchases on behalf of the Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.
3. Each cardholder, other than the Superintendent, may charge no more than \$500 in a single purchase and no more than \$1000 within a given month without prior authorization from the Superintendent.
4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the Internet. Permission shall be withheld when the use violates any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
6. All cardholders must sign a statement affirming that they are familiar with this policy.
7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
8. Cardholders must submit the original, itemized receipt to document all purchases.
9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in [105 ILCS 5/10-20.21](#), or any Board policy.
10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

LEGAL REF.:

[105 ILCS 5/10-20.21.](#)

[23 Ill.Admin.Code §100.70\(d\).](#)

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits), 4:90 (Student Activity and Fiduciary Funds), 5:60 (Expenses)

ADOPTED: July 20, 2015

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 110, October 2022

Document Status: District Use Only

General Personnel

5:170 Copyright

Works Made for Hire [PRESSPlus1](#)

The Superintendent and designees shall manage the development of instructional materials and computer programs by employees during the scope of their employment in accordance with State and federal laws and Board of Education policies. Whenever an employee is assigned to develop instructional materials and/or computer programs, or otherwise performs such work within the scope of his or her employment, it is assured the District shall be the owner of the copyright.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Teachers may not show full length copyrighted movies without first obtaining the Principal's permission and a proper public performance license from the copyright holder's authorized agent. Teachers may use portions of copyrighted movies without the copyright holder's permission under the educational exemption or fair use doctrine, provided the showing is approved in advance by the Principal and:

- Is supervised by the teacher;
- Takes place in a classroom attended only by students enrolled in the class;
- Is an element of the current educational curriculum; and
- Uses a movie that has been legally made and obtained.

Copyright Infringement; Designation of District Digital Millennium Copyright Act (DMCA) Agent

The employee listed below receives complaints about copyright infringement within the use of the District's online services. The Superintendent or designee will register this information with the federal Copyright Office as required by federal law.

District DMCA Agent:

Keith Filipiak, Supt.

5211 Center Ave., Lisle, IL 60532

Kfilipiak@lisle202.org

630.493.8001

LEGAL REF.:

Federal Copyright Law of 1976, [17 U.S.C. §101](#) *et seq.*

[105 ILCS 5/10-23.10.](#)

CROSS REF.: 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks)

ADOPTED: October 23, 2017

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary

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Issue 110, October 2022

Document Status: Review and Monitoring

PROFESSIONAL PERSONNEL

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply: [PRESSPlus1](#)

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21-11.4](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), and [5/24-23](#).

[23 Ill.Admin.Code §1.610](#) *et seq.*, [§1.705](#) *et seq.*, and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

~~ADOPTED: January 23, 2017~~

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240,

Board Policy Development, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 110, October 2022

Document Status: District Use Only

PROFESSIONAL PERSONNEL

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to Section [5/21B-80](#) of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach. [PRESSPlus1](#)

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\) Check](#) as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\) Check](#) shall include:

1. Fingerprint-based [criminal history records](#) checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act ([P.L. 109-248](#));
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#))); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law ([730 ILCS 154/75-105](#))).

The School Code requires each individual student teaching or beginning a

required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\)](#) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the Department of State Police, to the Department of State Police. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

Adam Walsh Child Protection and Safety Act, [P.L. 109-248](#).

Uniform Conviction Information Act, [20 ILCS 2635/1](#).

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

ADOPTED: January 23, 2017

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary

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Issue 110, October 2022

Document Status: District Use Only

INSTRUCTION

6:270 Guidance and Counseling Program

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by a qualified guidance specialist or any certificated staff member. The counseling program will assist students with interventions related to academic, social and/or personal issues. Students shall be encouraged to seek academic, social, and/or personal assistance. [PRESSPlus1](#)

Each staff member is responsible for effectively guiding students under his/her supervision in order to provide early identification of intellectual, emotional, social, or physical needs, diagnosis of any learning disabilities, and development of educational potential. The District's counselors shall offer counseling to those students who require additional assistance.

The guidance program will assist students to identify career options consistent with their abilities, interests, and personal values. Students shall be encouraged to seek the help of counselors to develop specific curriculum goals that conform to the student's career objectives. High school juniors and seniors will have the opportunity to receive career-oriented information. Representatives from colleges and universities, occupational training institutions and career-oriented recruiters, including the military, may be given access, upon request, to the school campus in order to provide students and parents/guardians with information.

LEGAL REF.:

[105 ILCS 5/10-22.24a](#) and [5/10-22.24b](#).

[23 Ill.Admin.Code §1.420\(q\)](#).

CROSS REF.: 6:50 (School Wellness), 6:65 (Student Social and Emotional Development), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), [6:130 \(Program for the Gifted\)](#), [6:135 \(Accelerate Placement Program\)](#), 7:100 (Health, Eye, and Dental Examinations;

Immunizations; and Exclusion of Students), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention)

ADOPTED: April 20, 2009

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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Issue 110, October 2022

Document Status: Review and Monitoring

Equal Educational Opportunities

7:10-E Exhibit - Equal Educational Opportunities Within the School Community

The School District welcomes diversity in its schools. Policy 7:10, *Equal Educational Opportunities* cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply: [PRESSPlus1](#)

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
3. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, among other protected statuses, sex, sexual orientation, and gender identity.
4. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy including, among other protected statuses, sex, sexual orientation, and gender identity.
5. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the [U.S.](#) and [Illinois Constitutions](#) and laws for persons of their age and maturity in a school setting.
6. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.
7. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
8. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health needs that impact learning.
9. 7:330, *Student Use of Buildings - Equal Access*, grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.
10. 7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

DATED: September 26, 2016

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its

policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 110, October 2022

PRESS 110, For 2022-12-19 BOE Meeting				
Policy	Comments and Question for Board Member Discussion If not changes, please indicate "Accept as is".	PRESS Q&A (Either include your answer in your response or provide at meeting)	Questions for Administration	Meeting Notes
5:220 Substitute Teachers (Page 28)			Page 28 and 29 - How are the number of days tracked for a substitute teacher who is in the classroom to not exceed the 120 days; 100 days in the same classroom; and the pay rate for 30 days or less (i.e., 1-10 days and 11-30)? Administration: They have a tool to track this.	Decision: Accept policy as presented
6:50 School Wellness (Page 113)			What is our current plan for unused foods? Administration: Certain unused foods are placed in a sharing bin and given to food pantry after a few days.	Decision: Accept policy as presented
7:70 Attendance and Truancy (Page 82)	Do we need to add review of this policy to planning calendar? Or, will press keep us on track going forward?		Page 82 - 2nd paragraph, Last sentence under the Compulsory School Attendance heading - what are the communicated guidelines for what is a "reasonable timeframe"? Administration: Homework is addressed in handbooks but parents Page 82 - Under Absenteeism and Truancy Program, #1 - What is the protocol for how often a student can be absent for employment? Administration: Employeeemt is not an valid excuse. Page #4 - Why is it limited to 8th grade? Administration: Administration does not know the answer but could research further. Board indicated additional research is not needed. Page 84 Under PRESSPlus 1- How are students or parents/guardians notified that they may be allowed an absence for Civic Events? Do our schools require advance notice of the intended absence and documentation of participation? Administration: Administration hope that studetns fill out the appropiate forms and for 2023-2024 school year it will be in handbook What is the process for a 17 year old resident to participate in the District's various programs and resources for truants as listed in number 14 under the Absenteeism and Truancy Program? Administration: Technically, at 17 students are not required to to attend school and try to work best with the students to keep them involved. What is considered a Civic event Administration: Provided what is considerd and will be included in handbook	Decision: Add to board planning calendar. In the future, the action of the motion approving the agenda item will reflect the specific language changes. Accept policy as presented
5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest			Page 86 - Under Professional and Appropriate Conduct , Do Employee Conduct Standards include all the requirements in #1 - #6? Administration: Employees are provided training annually and policy as listed in 1-6 is presented to staff. How often are employees given the required training in #2? Page 87 - Are the employee's Statements of Economic Interest filed with the Board Secretary? If so, should it state "must file with the Board Secretary"? Administration: Filed directly with county	Decision: Accept policy as presented
2:150 Committees	Page 92; finance committee should strike monthly		Page 89 references an exhibit, which is not included in the Board Policy database. Can this exhibit be provided? Administration: This has been uploaded. Page 92 - Should any other Standing Committee's Reporting to the Superintendent or Other Staff Members that are required by State law be included? Administration: Not sure, Pam will look into Erin's law further before second reason.	Decision: Strike the word "monthly" and accept the remaining language as presented.
2:250 Access to District Public Records	Page 95 - 1st paragraph, Is sufficient language, for the Board's monitoring the status of the District's FOIA response, that "the District will reply within the required timeline?" Should it state whether the request(s) were replied to or that an extension was requested? Board Discussion: Board indicated current process is sufficient.			Decision: Accept policy as presented

3:10 Goals and Objectives	Page 98 - Should "Guarantee equal educational and extracurricular opportunities for all students" be included as a goal and this policy Cross Ref: to Board Policy 7:10 (Equal Educational Opportunities) (or #2 could be expand) - Also for Admin Input		Page 98 - Should "Guarantee equal educational and extracurricular opportunities for all students" be included as a goal and this policy Cross Ref: to Board Policy 7:10 (Equal Educational Opportunities) (or #2 could be expanded) - Also for Board Discussion	Decision: Add cross reference, Accept policy as presented with addition of cross reference..
4:55 Use of Credit and Procurement Cards			Page 100 - Do all cardholders signed a statement that they are familiar with this policy (#6)? Administration: All cardholders sign a user agreement. What is the two-person review and approval process in effect per #7 ? Administration: Through Skyward business application	Decision: Accept policy as presented
5:170 Copyright	Page 102, 1st sentence - Add "and designees" after Superintendent		Page 102 - How are new employees advised of the copyright compliance and the Principal's approval requirement? Administration: Employees are given policies at beginnig of the year.	Decision: Accept policy as presented with the additional of "and designees".
5:190 Teacher Qualifications				Decision: Accept policy as presented
5:260 Student Teachers	Page 106, 2nd paragraph, #1 - Add "fingerprint-based criminal history records" after (g) and before "Check."			Decision: Accept policy as presented with the addition of "fingerprint" language.
6:270 Guidance and Counseling Program	Cross ref 6:135 Accelerated Placement Program?			Decision: Accept policy as presented and add cross reference.
7:10-E Exhibit - Equal Educational Opportunities Within the School Community	Page 111 - Since there are no cross references included with the Exhibit, should there be a CROSS REF to 3:10 Goals and Objectives included in 7:10 (Equal Educational Opportunities)? (7:10 is not included in the list, but this is the Exhibit for that policy.)			Decision: Accept policy as presented and add cross reference.

FOR ACTION

**Lisle Community Unit School District No. 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Lisle Junior High Exterior Ductwork Replacement Bid and Contract

BACKGROUND DATA: The exterior ductwork connecting the rooftop HVAC unit to the junior high auditorium has reached end of life. After identifying that moisture had penetrated the outer ductwork causing the insulation to become saturated, the outer layer was removed revealing that the interior ductwork had deteriorated. As a result, immediate replacement is necessary.

The Administration worked with Perkins+Will and MSA to develop bid specs for the ductwork replacement. An advertisement for bids was published in the Daily Herald on January 10, 2023. Eight (8) vendors requested bid documents. Bids were opened Wednesday, February 1, 2023 with two (2) bidders submitting proposals. The Bid Tabulation Summary included in BoardBooks provides detailed results of the bid opening.

The lowest bidder is DeKalb Mechanical with a base bid of \$119,000. DeKalb Mechanical was a subcontractor involved in the mechanical work during construction of Lisle Elementary School. The Administration recommends accepting the contractor proposed alternate for Thermaduct pre-insulated ductwork in lieu of constructing new outside ductwork. The Alternate results in a deduct from the base bid of \$24,500. DeKalb Mechanical anticipates completing the work during Spring Break when school is not in session.

FINANCIAL IMPACT: Below is a summary of the projected cost of the projects. The costs will be incurred from the Capital Projects Fund. The FY2023 School Maintenance will be utilized to offset 50% of the total project cost.

	Amount
DeKalb Mechanical – Base Bid	\$119,000
DeKalb Mechanical – Alternate (Thermaduct w/crossover bridge)	\$(24,500)
Total	\$94,500

RECOMMENDATION: The Administration recommends that the Board of Education award the Lisle Junior High Exterior Ductwork Replacement Bid and Contract to DeKalb Mechanical.

SUGGESTED MOTION: That the Board of Education approves awarding the Lisle Junior High Exterior Ductwork Replacement Bid and Contract to DeKalb Mechanical by accepting the base bid of \$119,000 and the proposed Alternate deduct of \$24,500.

BID TABULATION SUMMARY

Lisle Junior High Exterior Ductwork Replacement

February 1, 2023

BIDDER	DeKalb Mechanical	Amber Mechanical Contractors, Inc.
BASE BID	\$ 119,000.00	\$ 198,900.00
Contractor Proposed Alternates		
Thermaxduct w/crossover bridge	\$ (24,500.00)	\$ -
Crossover Bridge with Platform	\$ 8,850.00	\$ -

Addenda #01 Signed	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Bid Form Signed	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Bid Security (10% of Base Bid)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Certifications - Signed & Notarized								
Sexual Harassment Policy	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Prevailing Wage	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
IL Drug-Free Workplace	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Non-Collusion Affidavit	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Bidder Eligibility	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
References	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

AGREEMENT FOR EXTERIOR DUCTWORK REPLACEMENT

THIS AGREEMENT is made this 27th day of February, by and between, DeKalb Mechanical, Inc. (hereinafter referred to as "Contractor"), and the Board of Education of Lisle Community Unit School District #202, DuPage County, Illinois (hereinafter referred to as the "Board" or "District"), as follows:

1. Scope of Services

The Board retains Contractor to provide the exterior ductwork replacement at Lisle Junior High School, as more fully described in the attached Project Manual ("Project Manual – Exterior Ductwork Replacement – Lisle Junior High School"), in accordance with Contractor's Bid Reply Form. For the purposes of this Agreement, the Project Manual is incorporated herein by reference and made a part hereof.

2. Status as Independent Contractor

Contractor and the Board are contractors independent of one another, and neither has the authority to bind the other to any third person or otherwise to act in any way as the representative of the other, unless otherwise expressly agreed to in writing signed by both parties hereto. Contractor shall be responsible for payment of all taxes imposed in connection with its performance of services and receipt of fees under this Agreement.

3. Applicable Law

This Agreement shall be governed by the laws of the State of Illinois.

4. Notice

Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

If to the Board:

**Lisle Community Unit School District #202
Attention: David Wilkinson, Director of Finance
5211 Center Avenue
Lisle, Illinois 60532-2306**

If to the Contractor:

DeKalb Mechanical, Inc.
Attention: Steve Doonan
339 Wurlitzer Dr
DeKalb, IL 60115

5. Binding Effect of Agreement

This Agreement shall inure to the benefit of the Board, its agents, representatives, officers, directors, assigns and successors and shall bind Contractor, and its agents, representatives, successors and assigns.

6. Assignment

Contractor agrees not to assign or sell any rights to this Agreement to a third party or parties without the prior agreement of the Board. Such action without approval shall authorize the Board to immediately terminate this Agreement.

7. Cancellation

A. Noncompliance: Noncompliance is defined as, but not limited to, the failure to perform the exterior ductwork replacement set forth in the Project Manual for Exterior Ductwork Replacement.

B. Cancellation: In the event that the Contractor at any time fails to comply with, fully perform or strictly adhere to any covenant herein contained to be performed by the Contractor, or its agents or employees, the District shall give twenty-four (24) hours notice in writing to the Contractor of such failure. In the event that the Contractor does not remedy such failure to comply with twenty-four (24) hours from the receipt of such notice, then at the option of the District this contract may be terminated by delivery to the Contractor of written notice of such election to terminate. Repeated instances of the same or similar failures to comply with, fully perform, or strictly adhere to any performance requirements shall also be grounds for the District to terminate this Contract on twenty-four (24) hours notice to Contractor, even if such failures are remedied as set forth above.

The Contractor shall remain liable for the total cost to the District of exterior ductwork replacement. Failure to exercise cancellation rights within twenty-four (24) hours does not preclude any subsequent right to exercise at a later date. Any waiver by the District as to any incidence of non-performance shall serve only as a waiver as to that specific incidence and not to any future incidence of non-performance. If this contract is terminated in accordance with any of the foregoing provisions, all of Contractor's rights shall cease.

9. Complete Understanding

This Agreement, including the attached Project Manuals, the terms of which are incorporated herein and made a part hereof, set forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, expressed or implied, between them other than as herein set forth.

10. Amendments

Except as otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless reduced to writing and duly authorized and signed by each of them.

11. Governing Law

This Agreement is governed by the laws of the State of Illinois and venue for all actions relating thereto shall lie in the circuit court of DuPage County, Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do hereby warrant and represent that their respective signatories whose signatures appear below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

BOARD OF EDUCATION
LISLE COMMUNITY UNIT SCHOOL DISTRICT 202,
DUPAGE COUNTY, ILLINOIS

By: _____
Board President

Attest: _____
Board Secretary

Date: _____

Date: _____

DeKalb Mechanical, Inc.

By: _____

Its: _____

Date: _____

FOR ACTION

Lisle Community Unit School District 202 Board of Education Meeting February 27, 2023

SUBJECT: Amendment to SASSED's Joint Articles of Agreement

BACKGROUND INFORMATION: The SASSED Board of Control adopted a resolution for a sponsored, proposed amendment to change SASSED's Joint Articles of Agreement on February 22, 2023. Each Member District's Board of Education is being asked to ratify the Amended Agreement.

Below is a brief summary of the proposed amendment recommendations and an overview of the process to amend the SASSED joint articles of agreement.

Summary of Agreement Modifications

Board of Control will:

- be roughly half superintendents and half school board members
- meet 10 times per year

Governing Board will:

- be only school board members
- meet three times per year
- approve the budget, employ the executive director, and other high level tasks

Change in name from Board of Control to Board of Directors.

Transition existing Board of Control non-superintendent board members to each district's superintendent

SUGGESTED MOTION: That the Board of Education approve the "Resolution of Board of Education of Lisle School District 202 Ratifying the Proposed Amendments to the School Association for the Special Education in DuPage Articles of Joint Agreement"

SASED BOARD OF CONTROL RESOLUTION
APPROVING PROPOSED AMENDMENTS
TO THE
SASED ARTICLES OF JOINT AGREEMENT

WHEREAS, the Board of Control of the School Association for Special Education in DuPage (“SASED”) has received a proposed amendment to the SASED joint agreement; and

WHEREAS, the Board of Control determined that certain amendments to the SASED Articles of Joint Agreement are warranted to update criteria for Board of Control representation and operations, to redesignate that Board as the “Board of Directors,” and to comply with changes in applicable law, said proposed amendments appearing in annotated form on Exhibit A hereto; and

WHEREAS, the Board of Control has determined that said amendments are beneficial to SASED and its member boards of education and are appropriate for approval by the Board of Control and submission to the member boards of education for ratification in accordance with the SASED Articles of Joint Agreement.

NOW, THEREFORE, be it, and the same is hereby resolved by the Governing Board as follows:

Section 1. That the proposed amendments to the SASED Articles of Joint Agreement appearing in annotated form on Exhibit A hereto are hereby approved.

Section 2. That the Board of Control recommends and requests that the SASED member boards of education ratify the proposed amendments appearing in redacted form on Exhibit A hereto by adopting the sample resolution attached hereto as Exhibit B.

Section 3. That the Executive Director is authorized and directed to transmit a copy of this Resolution, and Exhibits A and B, to all SASSED member boards of education and their respective Superintendents of Schools for consideration and ratification by the member boards.

Section 4. That the Board of Control requests that the member boards' Superintendents of Schools provide written notification of such ratification by returning a copy of the sample resolution attached hereto as Exhibit B, as approved by the member board, to the SASSED Board of Control Secretary.

Section 5. That this Resolution shall take effect upon its passage.

Member Kielmiski (48) moved that the foregoing resolution be adopted and Member Conover (201) seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: 20, 25, 33, 34, 45, 48, 58, 60, 63, 66, 68, 94, 201, 202, and 205
NAYS: none
ABSENT: Dist 88, Dist 99 and Dist 180

The Chairperson declared the motion carried and the Resolution duly adopted.

BOARD OF CONTROL OF THE SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE ("SASED")

ATTEST: 
Secretary

BY: 
Chairperson

DATE: 2-22-23

STATE OF ILLINOIS))
COUNTY OF DuPAGE)) SS

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Control of the School Association for Special Education in DuPage (“SASED”) (“Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Board at its meeting held on the 22nd day of February 2023, said Resolution entitled:

SASED BOARD OF CONTROL RESOLUTION
APPROVING PROPOSED AMENDMENTS
TO THE
SASED ARTICLES OF JOINT AGREEMENT

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the roll call vote taken adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, and that the Board of Control has complied with all of the provisions of said *Act* and with all of the procedural rules of the Board of Control.

IN WITNESS WHEREOF, I hereunto affix my official signature this 22nd day of February, 2023.

Secretary, SASED Board of Control

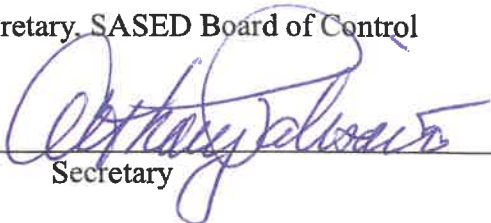

Secretary

EXHIBIT A

(Proposed Amendments to SASSED Articles of Joint Agreement)

EXHIBIT A

JOINT AGREEMENT/BY-LAWS FOR SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE (SASED)

As adopted by the SASED Policy Board, April
30, 1981 Revised: Effective, February 23,
1982

Revised: Effective, November 22, 1982
Revised: Effective, July 1, 1991
Revised: Effective, December 14, 1993
Revised: Effective, July 1, 1997
Revised: Effective, May 28, 1998
Revised: Effective, January 27, 2003
Revised: Effective February 23, 2010
Revised: Effective July 1, 2015
Revised: Effective July 1, 2016
Revised: Effective May 1, 2023

I. Name:

The name of the special education cooperative formed as a result of this joint agreement shall be: The School Association for Special Education in DuPage County, hereinafter called SASED.

II. Purpose:

The purpose of the cooperative formed as a result of this joint agreement shall be to provide special education programs and services to students enrolled in the public school districts that comprise SASED pursuant to Sections 3-15.14 and 10-22.31 of *The Illinois School Code*.

III. Membership:

- A. Membership in this Cooperative, as of July 1, 1997, shall include the Districts listed in Appendix A. Districts that become members of SASED pursuant to the terms of this Joint Agreement subsequent to July 1, 1997, shall be listed in Appendix B.
- B. Membership in SASED shall be open to all public school districts in DuPage County and all public school districts contiguous to school districts within DuPage County. School Districts desiring to join SASED shall submit a request to the Board of **Directors Control** not later than January 1 of the year the district wishes to Join SASED. The request shall include information related to the district's size and special education needs. The request shall be granted or denied by a majority vote of the entire Board of **Directors Control**. The Board of **Directors Control** may grant the request on such terms and conditions as it deems

EXHIBIT A

appropriate but in all cases membership shall be conditioned on the express agreement of the Board of Education to abide by this Joint Agreement in its entirety.

- C. The school districts that were members of SASSED immediately preceding July 1, 1997, will share in the assets and liabilities of the Century Hill Educational Center (CHEC) Building as previously agreed in the Agreement for Deed, dated August 16, 1995, between the DuPage Intermediate Educational Cooperative (DIEC) and SASSED ("CHEC Agreement") as may be amended. Any district joining SASSED after July 1, 1997, shall not share in the assets and liabilities of the CHEC Building. All districts that are members of SASSED on the date that SASSED acquires improved or unimproved real property after July 1, 1997 ("New Property"), will share in the assets and liabilities of that property.

IV. Governing Board:

- A. **Membership:** The Governing Board shall consist of a board of education member from each member district. The member district, by Resolution, shall designate its Governing Board representative and shall provide a copy to SASSED's Governing Board Secretary. Additionally, each member district, by Resolution, shall designate a board of education member to serve as an Alternate Representative to attend Governing Board meetings in the event that the representative of the member district is unable to attend.

The Governing Board will hold an organizational meeting prior to September 1, 2016. At that meeting, the Governing Board designate nine (9) of its members to serve until May 2017 and nine of its members to serve until May 2018. Thereafter, all terms will be for two years. Such appointments shall take place at a regularly scheduled meeting in May.

- B. **Officers:** The officers of the Governing Board shall be a Chairperson, a Vice Chairperson and Secretary. For the 2016-2017 school year, officers shall be elected at the organizational meeting held prior to September 1, 2016 to terms expiring in May 2017. Beginning in May 2017, officers shall be elected to one year terms at a Governing Board meeting held in May of each year. The Governing Board shall establish such other officers as it deems necessary. No officer shall receive any compensation. Upon advance approval by the Governing Board and upon submission of an itemized statement therefore, any officer may be reimbursed for cash actually expended by him/her in the performance of his/her duties in connection with SASSED.
- C. **Voting:** Each member of the Governing Board shall have one vote. In order to conduct business, a quorum of the Governing Board must be in attendance. The presence of over fifty percent (50%) of the Governing Board members shall constitute a quorum of the Governing Board. Unless otherwise provided in this Joint Agreement/By-Laws, a majority of a quorum shall constitute action of the Governing Board.

EXHIBIT A

- D. Meetings: The Governing Board shall meet each school year during the month of May. If the annual budget for the 2016-2017 school year is not approved before July 1, 2016, the Governing Board shall approve the annual budget prior to September 1, 2016. Beginning with the 2017-2018 school year, if the annual budget is not approved at the May meeting, the Governing Board shall hold a meeting prior to September 1 to approve the annual budget. The Governing Board shall meet at a time and place established by its own action. The Governing Board shall establish a schedule of its regular meetings for the next school year at its May meeting. Special meetings may be called by the Chairperson or by any five (5) members of the Governing Board. Members of the Governing Board shall receive at least forty-eight (48) hours prior notice of all special meetings except in the case of emergencies. Meetings of the Governing Board shall be governed in accordance with the *Open Meetings Act, 5 ILCS 120/1 et seq.*
- E. The duties of the Governing Board shall be as follows:
1. Shall be the final authority of SASSED and shall conduct the affairs of SASSED under the statutory authority granted in the *Illinois School Code*.
 2. Shall serve as the Administrative Agent for SASSED.
 3. Shall adopt the annual budget, but may not levy taxes nor authorize the incurring of indebtedness which exceeds the annual budget.
 4. Shall delegate operational responsibilities to the Board of **Directors Control** to conduct the business of SASSED.
 5. Shall approve employment of the Executive Director.
 6. Shall consider all other matters placed on the agenda.
- V. Board of **Directors Control**:
- A. Membership: The Board of **Directors Control** shall consist of ~~the a board of education member or a~~ superintendent from each member district. ~~The member district, by Resolution, shall designate its Board of Control representative and shall provide a copy to SASSED's Secretary. Additionally, each member district, by Resolution, shall designate an Alternate Representative to attend Board of Control meetings in the event that the representative of the member district is unable to attend. It is the goal of SASSED that the representatives of the member districts to the Board of Control will be equally divided to the extent possible, between Board of Education members and Superintendents.~~ For the 2016-2017 school term, the Board of Control will designate nine (9) of its representatives to serve a one year term and nine (9) of its representatives to serve a two year term. Thereafter, all terms will be for two years. Such appointments shall take place at a regularly scheduled meeting in May. Beginning May 1, 2023, for any member

EXHIBIT A

district represented on the Board of Directors by a Board of Education member, the superintendent of each such member district will assume the representation for that district, with the transition in representation to be completed by August 1, 2023, regardless of term. Upon approval of the Board of Directors, a Board of Education member serving on the SASSED Board of Control as of April 30, 2023 may continue to serve as the member district's representative to the Board of Directors for a definite, continued term as approved by the Board of Directors. After May 1, 2023, a member district may not designate a new Board of Education member as its representative to the SASSED Board of Directors. Elected Board of Education members may continue to be designated as Alternate Representatives.

- B. Officers: The officers of the Board of Directors Control shall be a Chairperson, a Vice Chairperson and Secretary; Officers shall be elected to one year terms at a Board of Directors Control Meeting held in May of each year. The Board of Directors Control shall establish such other officers as it deems necessary. No officer shall receive any compensation. Upon advance approval by the Board of Directors Control and upon submission of an itemized statement therefore, any officer may be reimbursed for cash actually expended by him in the performance of his duties in connection with SASSED.
- C. Voting: Each member of the Board of Directors Control shall have one vote. In order to conduct business, a quorum of the Board of Directors Control must be in attendance. The presence of over fifty percent (50%) of the Board of Directors Control members shall constitute a quorum of the Board of Directors Control. Unless otherwise provided in this Joint Agreement or by law, a majority of a quorum shall constitute action of the Board of Directors Control.
- D. Meetings: The Board of Directors Control shall meet at least ten times per calendar year ~~no less than monthly~~ at a time and place established by its own action. The Board of Directors Control shall establish a schedule of its regular meetings for the next twelve (12) months at its ~~June~~ May meeting. Special meetings may be called by the Chairperson or by any five (5) members of the Board of Directors Control. Members of the Board of Directors Control shall receive at least forty-eight (48) hours prior notice of all special meetings except in the case of emergencies. Meetings of the Board of Directors Control shall be governed in accordance with the *Open Meetings Act, 5 ILCS 120/1 et seq.*
- E. The Board of Directors Control shall serve as the Executive Board of SASSED as provided by Section 5/10-22.31 of the *Illinois School Code*. The Board of Directors Control shall manage and carry out the operations of SASSED, unless otherwise provided by the Governing Board, and its duties, responsibilities, and authorities shall include, but not be limited to, the following:
1. To establish general policies to govern the operation of SASSED and to monitor the implementation of those policies; such policies shall be in

EXHIBIT A

conformance with applicable provisions of Federal and State laws and rules and regulations.

2. To provide housing for staff and programs operated solely by the cooperative.
 3. To employ necessary personnel, determine terms and conditions of employment, and approve employment contracts and collective bargaining agreements.
 4. To establish an advisory council, Finance Committee, Policy/Governance Committee and such other committees and/or subcommittees as deemed necessary.
 5. To approve contracts with various consultants, professionals and independent contractors when necessary to carry out the purposes of SASSED.
 6. To perform all other acts permitted by the *Illinois School Code* and the Joint Agreement/By-Laws unless otherwise provided by the Governing Board.
- F. The Governing Board shall indemnify members of the Board of Directors ~~Control~~ and Executive Director for any and all liability that may arise when acting in the scope of their authority under the Joint Agreement/By-Laws.

VI. Executive Director:

The Chief executive officer of SASSED shall be the Executive Director who shall report to the Governing Board and the Board of Directors ~~Control~~. The Board of Directors ~~Control~~ shall establish the duties and responsibilities of the Executive Director. The Executive Director shall have such staff as is authorized by the Board of Directors ~~Control~~.

VII. Facilities and Transportation:

A. Facilities:

Facilities required for any program operated by SASSED shall be authorized and funded as determined by the Board of Directors ~~Control~~.

B. Transportation:

Student transportation for special education programs shall be provided in conformance with general policies and procedures established by the Board of Directors ~~Control~~.

EXHIBIT A

VIII. Finance:

The Board of **Directors Control** shall have the authority to establish fiscal policies and procedures which shall be binding on all member districts of SASSED. Such fiscal policies may include, but not be limited to:

- A. Annual assessments/fees to member districts.
- B. Special assessments/fees as approved by the Board of **Directors Control**.
- C. Guidelines and priorities for the use of grant funds available for special education purposes.
- D. Tuition and fee formulas and specific rates (surcharge for non-members).
- E. Schedules for the completion of tuition bills, fiscal reports, etc.
- F. Forms and procedures for contractual agreements.
- G. Establish the fiscal year as commencing July 1.

IX. Withdrawal of Member District from SASSED:

- A. General: Procedures for the withdrawal of a member board of education from SASSED will be in accordance with the *Illinois School Code* (See Sections 5/10-22.31 and 5/7-6) and consistent with the requirements and rules adopted by the Illinois State Board of Education.
- B. Procedures.
 1. Initiation of Withdrawal Process: A member board that seeks to withdraw from SASSED shall adopt a written resolution approving its withdrawal. Such written resolution shall state the proposed effective date of the withdrawal, the specific reason(s) for withdrawal, the benefits of withdrawal to the withdrawing board and its students, and the projected financial and educational impact of the proposed withdrawal upon SASSED and the remaining member districts and their students. Within thirty (30) days after adopting the written resolution, and no later than **eighteen** months (~~12~~ **18**) months prior to the proposed effective date of withdrawal, a member board seeking withdrawal shall present such written resolution and a petition to withdraw to the Chairperson of the SASSED Board of **Directors Control** and the Chairperson of the Governing Board, the SASSED Executive Director, and the Superintendents of Schools for the remaining member districts by certified mail, return receipt requested, or personal delivery with receipt.

EXHIBIT A

2. Member Boards Concur: If all SASSED member boards adopt written concurring resolutions agreeing to the proposed withdrawal, the withdrawing member board need not file a petition with the regional board of school trustees, or the applicable board(s) of school trustees or boards of education of the member districts, as may be applicable, seeking approval of the proposed withdrawal. Withdrawal will be effective on July 1 of the school year as proposed by the withdrawing member district in accordance with these Articles of Joint Agreement and following the approval of a written concurring resolution by all of the member boards. If all of the member boards adopt concurring resolutions, the withdrawing member board shall provide written notice of the approved withdrawal to the Illinois State Board of Education.

3. Member Boards Do Not Concur: If the SASSED member boards do not adopt written concurring resolutions agreeing to the proposed withdrawal within one (1) year following the adoption of its written resolution approving withdrawal, the member board seeking withdrawal ~~must file its petition with~~ **may appeal the disapproval to convene a hearing as set forth in applicable requirements of the Illinois School Code, 105 ILCS 5/10-22.31(g).** ~~the regional board of school trustees, the board(s) of school trustees or the boards of education for those districts that fall under the oversight of the abolished regional board, as may be applicable, seeking approval of the proposed withdrawal.~~ Such ~~petition~~ **appeal** shall be filed no later than fourteen (14) months following the member board's adoption of its written resolution approving withdrawal. Withdrawal shall be effective on July 1 after approval of the withdrawal becomes final, or as may be otherwise provided under the *Illinois School Code*. In the event that the member board seeking withdrawal fails to file its petition with the regional board of school trustees, board(s) of school trustees or boards of education, as may be applicable, within fourteen (14) months following adoption of its written resolution approving withdrawal, the member board seeking withdrawal shall reinitiate the withdrawal process under subsection B.1 above.

C. Disposition of Assets and Liabilities:

Except as may be otherwise provided in these Articles of Joint Agreement, and as a condition of withdrawal, a member board seeking withdrawal shall be deemed to irrevocably waive any interest in the assets of SASSED, including but not limited to real property, buildings, equipment and materials, and funds, provided, however, that SASSED shall return to the withdrawing member board any unspent Federal IDEA Part B Funds generated by students in the withdrawing member district (i.e., "carryover"). The member board seeking withdrawal shall remain liable for its share of any SASSED liabilities that arose or accrued before the effective date of withdrawal. Such liabilities shall include, but not be limited to notes, bonds, and debt certificates; retirement incentives and other costs related to staff retirements, including employer contributions or other payments to the Illinois Teachers' Retirement System or the Illinois Municipal Retirement Fund; and the contractual continued service of certificated staff

EXHIBIT A

employed for joint agreement programs as determined pursuant to Sections 14-9.01, 24-11 and 24-12 of the *Illinois School Code*. Unless otherwise provided by these Articles of Joint Agreement or by law, the withdrawing member board's share of SASED liabilities shall be determined based on the withdrawing member board's district enrollment as a percentage of the total current enrollment of all member districts as identified in the last fall public school housing report for each member district prior to the effective date of withdrawal.

D. Specific Financial Provisions Related to Withdrawal:

1. **CHEC Building:** If one or more of the 15 district members listed on Appendix A, which were members of SASED on July 1, 1997, withdraws in compliance with the procedure outlined in this Joint Agreement, that district is entitled to its share of the CHEC Building as previously agreed to by DIEC and SASED in the CHEC Agreement as may be amended.
2. **Improved and Unimproved Real Property (New Property):** If a district that has a share in the New Property withdraws in compliance with the procedures outlined in this Joint Agreement, then that district is entitled to its share of the New Property based on the following formula:

$$\frac{\text{District Enrollment}}{\text{Total SASED Enrollment}} \times \text{Depreciated value of New Property (Effective end of fiscal year of withdrawal)}$$

3. **Cash and Personal Property:** A withdrawing district shall not be entitled to any portion of SASED cash reserves, fund balances or personal property upon withdrawal from SASED, provided, however, that SASED shall return to the withdrawing district any unspent Federal IDEA Part B Funds generated by students in the withdrawing member district (i.e., "carryover").

In summary a member district that fails to provide timely notice of withdrawal will be liable for any and all resultant costs and liability due to the district's failure to give timely notice, including but not limited to the costs of any additional staff retained by SASED. In addition, a member district that fails to give timely notice of withdrawal shall forfeit all rights and interests in SASED real and personal property to which it would have been entitled upon withdrawal from SASED pursuant to this Article.

X. Amendments:

The following procedures shall be used in amending this joint agreement and by-laws:

EXHIBIT A

- A. A proposed amendment to this joint agreement may be submitted to the Board of Directors Control by any member district. Such proposed amendment must be in writing and must include an effective date and must be received by the Secretary of the Board of Directors Control at least the ten (10) calendar days prior to the date of the Board of Directors Control meeting at which the submitter wishes the proposed amendment to be considered.
- B. If two-thirds of the Board of Directors Control members present and voting approve a proposed amendment, the proposed amendment shall be forwarded to the Board of Education of each member district of SASED for ratification.
- C. A proposed amendment shall become effective upon its ratification by two-thirds (2/3) of member districts' boards of education.
- D. The ratification of a proposed amendment by a member district board of education shall be verified to the Board of Directors Control by written notification from the member district superintendent to the Secretary of the Board of Directors Control. A proposed amendment shall be deemed approved by the member district if the member district fails to take action on the proposed amendment and notify the Secretary of the Board of Directors Control of the district's vote within sixty (60) days after the Board of Directors Control forwards the proposed amendment to the member district.

XI. Member District Obligations:

Each member district expressly agrees:

- A. To work cooperatively through SASED and its governing structure, pledging to accept the minimum standards, policies, procedures, and guidelines adopted by the Board of Directors Control of SASED.
- B. To meet its financial commitments in a timely manner within guidelines established by the Board of Directors Control.
- C. To cooperate with all monitoring activities implemented by the Board of Directors Control and accept such sanctions as imposed by the Board of Directors Control.
- D. To adhere to the procedures and practices established by the Board of Directors Control regarding billing, grants, preapproval and claim forms, and any other items related to special education as outlined in this joint agreement, and as provided by federal and state laws, rules or regulations.

XII. Dissolution of SASED:

SASED may be dissolved by the approval of a written resolution by all of the member

EXHIBIT A

boards of education. For dissolution to take effect, all such resolutions must be adopted within a twelve-month period. Dissolution will be effective on July 1 following the approval of a written resolution by all of the member boards, or on such other July 1 as all of the member boards' resolutions authorize. In the event of dissolution, the Joint Agreement's assets will be liquidated and the net proceeds thereof, after satisfaction of liabilities, distributed to the boards of education that were members of the Joint Agreement on the date when the last member board approved the written resolution for dissolution.

In the event SASED dissolves, SASED's assets will be distributed as follows:

- A. The SASED buildings or real property will be offered for sale to the SASED's successor, if any ("Successor") or SASED's current member district/s, at the average appraised value based on a minimum of two appraisals with payment agreements interest free over a 15 or 20 year period.

If the Successor or one of SASED's member districts does not purchase the building/s, the Board of Directors ~~Control~~ will place the site/s on the commercial market.

After the property has been sold, the net proceeds will be distributed to the appropriate member districts utilizing the preceding average ten (10) year enrollment of the member districts. Those districts entitled to a share of improved or unimproved real property upon withdrawal from SASED pursuant to Article IX shall be entitled to a share upon dissolution.

The education equipment and materials assigned to student programs will be transferred to the Successor with the stipulation that it is the Successor's intent to operate these programs for more than two (2) years. If no Successor exists, the equipment and material will be sold with non-program equipment and materials.

Any non-program equipment and materials will be offered at an auction and assets distributed to the member districts utilizing the average preceding ten (10) year enrollment of the member districts.

- B. Personnel reimbursement generated by SASED during the school year prior to dissolution will be distributed when forwarded by ISBE to the Regional Office of Education and flow to the Successor of that position (employee), if any, except for User Fee positions.

Personnel Reimbursement for User Fee positions will be disbursed as follows:

1. Program User Fee Teachers and Program User Fee Teacher Assistants (not one- to-one aides) will flow to the Successor with the stipulation that it is the Successor's intent to operate the programs for more than two (2) years based upon the five (5) year average user fee use for the

EXHIBIT A

position.

2. The Reimbursement for the remaining User Fee positions will be distributed utilizing the average prior five (5) year enrollment of the member districts.
- C. The SASED grant carryover funds will be allocated to member districts as determined by the Board of Directors ~~Control~~, provided, however, that SASED shall return to each member district any unspent Federal IDEA Part B Funds generated by students in the member district (i.e., "carryover").
- D. The self-insurance fund balance of SASED, if any, will be allocated for residual claims based on the current Plan Document (School Association for Special Education/DuPage County Health Care Plan) and any fund balance (residual or deficiency) be distributed/charged based on the employees participating in the SASED Health Care Plan, i.e., to the Successor at the time of dissolution.
- E. Any remaining fund balances and/or deficits will be distributed and/or charged to SASED's current member districts utilizing the average prior ten (10) year enrollment of the member districts.

XIII. Professional Worker Teaching Schedule

Any full-time professional (i.e., "qualified") worker employed by SASED who spends more than fifty percent (50%) of his/her time in one member school district shall not be required to work a different teaching schedule than the other professional workers in that member district.

XIV. Effective Date:

This revised Joint Agreement will become effective May 1, 2023 ~~July 1, 2016~~ upon passage and ratification by two thirds of the member districts.

EXHIBIT A

APPENDIX A MEMBER DISTRICTS OF SASED AS OF JULY 1, 1997

Keeneyville Elementary School District 20

Benjamin School District 25

West Chicago Elementary School District 33

Winfield Elementary School District 34

Downers Grove Grade School District 58

Maercker District 60

Cass School District 63

Center Cass School District 66

Woodridge School District 68

Puffer Hefty School District 69

Community High School District 94

Community High School District 99

Community Consolidated School District 180

Community Unit School District 201

Lisle Community Unit School District 202

EXHIBIT A

APPENDIX B MEMBER DISTRICTS OF SASSED AS OF JULY 1, 2004

Keeneyville Elementary School District 20

Benjamin School District 25

West Chicago Elementary School District 33

Winfield Elementary School District 34

School District 45, DuPage County

Salt Creek School District 48

Downers Grove Grade School District 58

Maercker District 60

Cass School District 63

Center Cass School District 66

Woodridge School District 68

DuPage High School District 88

Community High School District 94

Community High School District 99

Community Consolidated School District 180

Community Unit School District 201

Lisle Community Unit School District 202

Elmhurst Community Unit School District 205

Exhibit B

**RESOLUTION OF BOARD OF EDUCATION OF
Lisle SCHOOL DISTRICT NO. 202
RATIFYING PROPOSED AMENDMENTS TO THE
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DuPAGE
ARTICLES OF JOINT AGREEMENT**

WHEREAS, the Board of Education of Lisle School District 202 ("Board") is a member of the School Association for Special Education in DuPage ("SASED"); and

WHEREAS, at its February 27, 2023 meeting, the SASED Board of Control approved proposed amendments to the SASED Joint Agreement/By-Laws by the required two-thirds (2/3) vote, a copy of which amendments are attached hereto as Exhibit A; and

WHEREAS, the proposed amendments to the SASED Joint Agreement/By-Laws, to be effective May 1, 2023, are intended to update criteria for Board of Control representation and operations, to redesignate that Board as the "Board of Directors," and to comply with changes in applicable law; and

WHEREAS, pursuant to the terms of the current SASED Joint Agreement/By-Laws, proposed amendments become effective once ratified by at least two-thirds (2/3) of the SASED member district boards of education, including a member district's failure to act upon the proposed amendment and notify the Secretary of the Board of Control within sixty (60) days from issuance of the notice of the proposed amendment; and

WHEREAS, the Board has reviewed and considered the proposed amendments to the Joint Agreement/By-Laws attached hereto as Exhibit A and has determined that the same are appropriate for ratification.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board as follows:

Section 1. The Board hereby approves and ratifies the proposed amendments to

Exhibit B

the Joint Agreement/By-Laws which are attached as Exhibit A.

Section 2. The Board directs its Superintendent to send to the Secretary of the SASSED Board of Control a copy of this Resolution as evidence of this Board's approval of the Joint Agreement/By-Laws.

Section 3. This Resolution shall be in full force and effect immediately upon its passage.

Member _____ moved that the foregoing resolution be adopted and Member _____ seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

The President declared the motion carried and the Resolution duly adopted.

Board of Education of Lisle

School District No. 202, DuPage County

By: Pam Ahlmann
President

Attest: Eunice McConville
Secretary

Date: _____

Exhibit B

STATE OF ILLINOIS)
)
COUNTY OF DuPAGE) SS

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Lisle School District No. 202, DuPage County, Illinois (“the Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution adopted by the Board at its meeting held on the 27th day of February 2023, said Resolution entitled:

**RESOLUTION OF BOARD OF EDUCATION OF
Lisle SCHOOL DISTRICT NO. 202
RATIFYING PROPOSED AMENDMENTS TO THE SCHOOL ASSOCIATION FOR
SPECIAL EDUCATION IN DuPAGE ARTICLES OF JOINT AGREEMENT**

a true, correct and complete copy of which said Resolution as adopted at said meeting appears in the minutes of said meeting.

I do further certify that the roll call vote taken adopting said Resolution was conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, and that the Board of Education has complied with all of the provisions of said *Act* and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 27th day of February, 2023.

Secretary, Board of Education of Lisle
School District No. 202, DuPage County, Illinois

Secretary

FOR APPROVAL

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: 2022-2023 Amended School Calendar

BACKGROUND DATA: Due to the cold weather day (no school) on December 23, 2022 the Official School Calendar has been updated to reflect the new official last day of school as Tuesday, May 30, 2023.

FINANCIAL IMPACT: None.

RECOMMENDATION: The Administration recommends approval of the amended 2022-2023 official School Calendar as presented.

SUGGESTED MOTION: The Board of Education approves the amended 2022-2023 official School Calendar as presented.

2022-2023 LISLE CUSD 202 OFFICIAL SCHOOL CALENDAR

Amended 2-26-23 (Approved 3-21-22)

Jul-22					
M	T	W	T	F	
				1	
H	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
					0

Jan-23					
M	T	W	T	F	
NA	NA	NA	NA	NA	0
I	10	11	12	13	4
H	17	18	19	20	4
23	24	^25	26	27	5
30	31				2
					15

Aug-22					
M	T	W	T	F	
1	2	3	4	5	0
8	9	10	11	A	0
A	I	(17	18	19	3
22	23	24	25	26	5
29	30	31			3
					11

Feb-23					
M	T	W	T	F	
		1	2	3	3
6	7	^8	9	10	5
13	14	15	16	ER	5
H	21	^22	23	24	4
27	28				2
					19

Sep-22					
M	T	W	T	F	
			1	2	2
H	6	^7	8	9	4
12	13	14	15	ER	5
19	20	^21	22	23	5
26	27	28	29	30	5
					21

Mar-23					
M	T	W	T	F	
		1	2	I	2
6	7	^8	9	10	5
13	14	15	16	17	5
20	21	^22	23	24	5
NA	NA	NA	NA	NA	0
					17

Oct-22					
M	T	W	T	F	
3	4	^5	6	I	4
H	11	12	13*	14*	4
17	18	^19	20	21	5
24	25	26	27	28	5
31					1
					19

Apr-23					
M	T	W	T	F	
3	4	5	6	H	4
10	11	^12	13	14	5
17	18	19	20	ER	5
24	25	^26	27	28	5
					0
					19

Nov-22					
M	T	W	T	F	
	1	2	3	ER	4
7	H	9	10	11	4
14	15	^16	17	18	5
21*	22*	NA	H	NA	2
28	29	^30			3
					18

May-23					
M	T	W	T	F	
1	2	3	4	5	5
8	9	^10	11	12	5
15	16	17	18	19	5
22	23	24	25	26	5
H	30	ED			1
					21

Dec-22					
M	T	W	T	F	
			1	2	2
5	6	7	8	9	5
12	13	^14	15	16	5
19	20	21	22	ED	4
NA	NA	NA	NA	NA	0
					16

Jun-23					
M	T	W	T	F	
			ED	ED	
ED	6	7	8	9	
12	13	14	15	16	
H	20	21	22	23	
26	27	28	29	30	
					0

STUDENT ATTENDANCE DAYS (176 DAYS)

August 12, 2022 New Educator Orientation
 August 15, 2022 Staff Attendance Day
 August 17, 2022 First attendance day, full day
May 30, 2023 Last day if **NO additional** emergency days are taken, full day
 June 5, 2023 Last day of school if **ALL** emergency days are taken, full day

TEACHER INSTITUTE

August 16, 2022 Building Curriculum Meetings
 October 7, 2022 Building Curriculum Meetings
 January 9, 2023 Building Curriculum Meetings
 March 3, 2023 County Institute

PARENT-TEACHER CONFERENCES

October 13, 2022* Grades 6-12 2:00 P.M. P/T Conferences
 October 14, 2022* Grades 6-12 NO SCHOOL-P/T Conferences
 November 21, 2022* Grades PK-5, 2:30 P.M. P/T Conferences
 November 22, 2022* Grades PK-5 NO SCHOOL, P/T Conferences

EARLY RELEASE DAYS

September 16, 2022
 November 4, 2022
 February 17, 2023
 April 21, 2023

EARLY RELEASE TIMES

Elementary: 11:45
 Junior High: 11:30
 High School: 11:22

CALENDAR

First school day August 17, 2022
 Last day if no **additional** emergency days are used May 30, 2023

End of Trimester (K-5)

1. November 11
 2. February 24
 3. May 30

Quarters (6-8)

1. October 21
 2. December 23
 3. March 14
 4. May 30

Semester (9-12)

1. December 23
 2. May 30

Lisle High School Graduation - Friday, May 19, 2023

NON-ATTENDANCE DAYS

Thanksgiving Break 11/23/22 - 11/25/22
 Winter Break 12/26/22 - 01/06/23
 Spring Break 03/27/23 - 03/31/23
 Spring Holiday 04/07/23

LEGAL PUBLIC SCHOOL HOLIDAYS - Buildings Closed

Independence Day 07/04/22
 Labor Day 09/05/22
 Columbus/Indigenous People's Day 10/10/22
 Election Day 11/08/22
 Veteran's Day (In Attendance) 11/11/22
 Thanksgiving Day 11/24/22
 Christmas Day (Observed) 12/25/22
 New Year's Day (Observed) 01/01/23
 M.L. King Day 01/16/23
 President's Day 02/20/23
 Memorial Day 05/29/23
 Juneteenth - National Freedom Day 06/19/23

EMERGENCY DAYS (5 DAYS - if required)

Emergency Days 05/26/2023 - 06/02/23

TYPES OF DAYS

Holiday
 Institute Day
 Not in Attendance
 Early Release Days
 School Begins
 School Ends
 Staff Attendance Day
 Emergency Days
 High School PLC Early Dismissal Days

LEGEND

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LISLE COMMUNITY UNIT SCHOOL DISTRICT #202
FINANCIAL REPORT
January 2023

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Total
						IMRF	Social Security			
BEGINNING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	19,859,524.57	11,758,049.23	1,381,567.01	183,723.38	1,811,560.37	214,260.51	229,406.24	3,467,110.39	813,847.44	0.00
REVENUES										
JULY	17,828,541.76	14,580,580.47	1,562,672.20	803,632.74	395,816.70	234,001.07	244,660.24	1,238.30	3,101.20	2,838.84
AUGUST	3,445,724.16	2,840,960.47	283,574.23	141,944.46	90,856.28	41,448.51	43,346.36	2,103.54	990.51	499.80
SEPTEMBER	12,361,314.47	10,148,731.75	1,038,496.84	529,855.26	322,142.67	154,342.13	161,378.75	2,127.54	2,369.18	1,870.35
OCTOBER	1,359,139.96	1,002,699.31	46,914.78	18,996.21	277,924.13	5,567.23	5,823.99	876.19	272.26	65.86
NOVEMBER	427,313.85	372,074.08	35,862.89	8,755.96	4,422.00	2,572.99	2,691.32	704.86	200.16	29.59
DECEMBER	598,824.90	538,271.79	37,698.83	9,375.46	7,577.54	2,734.01	2,858.45	194.03	81.97	32.82
JANUARY	1,036,486.98	706,058.56	4,357.22	271.98	268,964.84	647.76	667.87	54,403.41	1,115.34	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	37,057,346.08	30,189,376.43	3,009,576.99	1,512,832.07	1,367,704.16	441,313.70	461,426.98	61,647.87	8,130.62	5,337.26
EXPENDITURES										
JULY	1,283,647.38	828,127.34	181,262.70	235,625.00	(4,137.10)	22,057.16	17,873.61	(0.17)	0.00	2,838.84
AUGUST	2,000,211.36	1,649,583.90	233,465.01	0.00	61,217.95	22,097.15	16,622.55	16,725.00	0.00	499.80
SEPTEMBER	2,794,719.00	2,371,726.24	203,637.77	0.00	132,956.39	35,171.10	40,545.37	8,811.78	0.00	1,870.35
OCTOBER	3,134,425.87	2,484,698.56	225,860.40	0.00	262,488.31	33,198.32	42,234.97	85,879.45	0.00	65.86
NOVEMBER	3,250,947.55	2,580,413.92	208,759.58	0.00	230,347.88	33,159.89	41,263.92	156,972.77	0.00	29.59
DECEMBER	4,080,949.06	2,246,317.73	270,175.04	1,260,625.00	231,072.10	32,570.83	40,155.54	0.00	0.00	32.82
JANUARY	2,924,721.14	2,321,228.96	259,264.25	0.00	209,376.19	28,890.33	39,821.92	66,139.49	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB- TOTAL	19,469,621.36	14,482,096.65	1,582,424.75	1,496,250.00	1,123,321.72	207,144.78	238,517.88	334,528.32	0.00	5,337.26
ENDING FUND BALANCE w/o STUDENT ACTIVITY FUNDS	37,447,249.29	27,465,329.01	2,808,719.25	200,305.45	2,055,942.81	448,429.43	452,315.34	3,194,229.94	821,978.06	0.00
LIABILITIES	163,917.12	68,683.12	60,100.00	0.00	0.00	0.00	0.00	35,134.00	0.00	0.00
ENDING LIABILITY & FUND BALANCE	37,611,166.41	27,534,012.13	2,868,819.25	200,305.45	2,055,942.81	448,429.43	452,315.34	3,229,363.94	821,978.06	0.00

LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
MONTHLY TREASURER'S REPORT
January 31, 2023

						IMRF/Social Security					
Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF	Social Security	Capital Projects	Working Cash	Tort		
ISDLAF+PMA - 101 ACCOUNT											
1/1/23	LIQ Beginning Balance (1121)	(43,999.55)	(32,462.28)	(3,482.03)	(223.13)	(2,225.13)	(531.43)	(547.91)	(3,612.61)	(915.03)	-
	Monthly Transactions	1,612,927.21	1,089,600.44	80,894.91	21,791.60	7,925.67	23,007.46	13,686.29	286,660.97	89,359.87	-
1/31/23	LIQ Ending Balance (1121)	1,568,927.66	1,057,138.16	77,412.88	21,568.47	5,700.54	22,476.03	13,138.38	283,048.36	88,444.84	-
1/1/23	MAX Beginning Balance (1122)	2,339,683.24	1,726,187.74	185,157.26	11,864.67	118,321.51	28,258.66	29,135.49	192,101.04	48,656.87	-
	Monthly Transactions	266,996.92	79,656.81	(38,906.71)	(2,493.10)	241,389.98	(5,937.93)	(6,122.18)	9,634.21	(10,224.16)	-
1/31/23	MAX Ending Balance (1122)	2,606,680.16	1,805,844.55	146,250.55	9,371.57	359,711.49	22,320.73	23,013.31	201,735.25	38,432.71	-
1/1/23	Investment Beginning Balance (1210)	37,170,249.15	27,423,724.52	2,941,569.74	188,492.44	1,879,758.77	448,941.69	462,871.88	3,051,884.67	773,005.44	-
	Monthly Transactions	(3,751,776.00)	(2,768,011.35)	(296,907.10)	(19,025.46)	(189,733.29)	(45,313.89)	(46,719.92)	(308,041.74)	(78,023.25)	-
1/31/23	Investment Ending Balance (1210)	33,418,473.15	24,655,713.17	2,644,662.64	169,466.98	1,690,025.48	403,627.80	416,151.96	2,743,842.93	694,982.19	-
	Total Ending Balance - 101 Account	37,594,080.97	27,518,695.88	2,868,326.07	200,407.02	2,055,437.51	448,424.56	452,303.65	3,228,626.54	821,859.74	-
OTHER CASH DEPOSITS											
	Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					-
	Flex Spending (1150)	5,000.00	5,000.00								-
1/31/23	Other Cash Deposits Ending Balance	15,800.00	15,000.00	500.00	-	300.00	-	-	-	-	-
	Total Cash, Investments & Deposits	37,609,880.97	27,533,695.88	2,868,826.07	200,407.02	2,055,737.51	448,424.56	452,303.65	3,228,626.54	821,859.74	-



 David Wilkinson, Treasurer

2/21/23

 Date

FOR INFORMATION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Board Code of Conduct and Agreed Upon Norms Review

BACKGROUND DATA: The October 25, 2021 version of the “Board of Education Code of Conduct and Agreed upon Norms” is included in the Board Materials for the six-month review.



Code of Conduct and Agreed Upon Norms for Members of the School Board

Revised October 25, 2021

As a member of my local School Board, I will do my utmost to represent the public interest in education by adhering to the following standards, principles and goals:

1. I will represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups.
 - *I will stay focused on what is best for the whole and for all students.*
 - *I will base my decisions on fact rather than supposition, opinion, or public favor.*

2. I will avoid any conflict of interest or the appearance of impropriety which could result from my positions, and will not use my Board membership for personal gain or publicity.
 - *I will be mindful that I am responsible for my public conduct, even when not acting in my capacity as an elected official.*
 - *I will conduct myself in a manner that reflects well on the District and avoid sharing Board information that has not been verified and made public.*
 - *I will understand that I may be perceived as a Board member, rather than as a parent or community member, in any of my communications or actions.*

3. I will recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a Board meeting.
 - *I will make requests for Board information through the Superintendent, not to administrative staff, with a copy to the Board president.*
 - *I will not make individual requests for action to the Superintendent or administration.*
 - *I will understand that responses to my requests for information will be shared with all Board members, so that all Board members have the same information.*

4. I will take no private action that might compromise the Board or administration and will respect the confidentiality of privileged information.
 - *I will not be a part of communicating privileged information relating to the District.*
 - *I will not engage in interactive communication with a Board-quorum outside of Board meetings.*
 - *I will not post anything derogatory about District students, District employees, or pending District matters on social media.*

5. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.
 - *I will not act or speak on behalf of the Board without the consent of the Board.*
 - *I will speak with one voice and abide by the will of the majority.*
6. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest and respectful manner honoring the differences of opinion or perspective.
 - *I will express my opinion and respect others' opinions.*
 - *I will strive to avoid redundancy; not monopolize discussions; not interrupt others; stay succinct; pay attention to the speaker; avoid side bar conversations and tangents; minimize personal stories; and use time wisely during Board meetings.*
 - *I will strive to be clear about the intent of my questions and the manner in which they are asked.*
7. I will prepare for, attend, and actively participate in School Board meetings.
 - *I will maintain decorum and stay on task during meetings.*
 - *I will be fully prepared for Board meetings and be willing to commit whatever time is needed to the task at hand.*
8. I will be sufficiently informed about and prepared to act on specific issues before the Board, and remain reasonably knowledgeable about local, state, national, and global education issues.
 - *I will research and review factual information, so that I am informed on relevant issues.*
 - *I will work to establish performance indicators for college and career readiness and other District Goals and Areas of Focus, in collaboration with administration.*
 - *I will strive to continuously monitor progress towards meeting the District Mission and Goals, by utilizing District progress monitoring tools.*
9. I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.
 - *I will follow Board policy and deal appropriately with students, parents, and staff concerns.*
 - *I will not engage audience members in conversation during Board meetings, understanding that Board meetings are "in the public" rather than "for the public."*

10. I will strive for a positive working relationship with the Superintendent, respecting the Superintendent's authority to advise the Board, implement Board policy, and administer the District.

- *I will honor a "no surprises" rule for fellow Board members, the Superintendent and administrators at Board meetings, and expect the same in return.*
- *I will submit questions in advance of Board meetings, whenever possible, and may also ask them during Board meetings.*
- *I will empower and evaluate the Superintendent's management of the District and leadership of staff.*

11. I will model continuous learning and work to ensure good governance by taking advantage of Board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow Board members to do the same.

- *I will participate in Board self-evaluations and improve Board effectiveness through utilization of a continuous improvement processes.*
- *I will participate in relevant Board development and school board learning opportunities.*

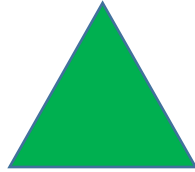
12. I will strive to keep my Board work focused on its primary work of clarifying the District purpose, direction and goals, and monitoring District performance.

- *I will govern through Board policies to ensure legal compliance, establish processes, articulate District ends, delegate authority and define operating limits.*
- *I will stay focused on Board work; i.e., stay in the balcony, define the "what" not the "how," and focus on high-level monitoring data.*
- *I will ask for what the Board needs to know, rather than what is nice to know.*

CROSS REF.: 1:130 (School District Philosophy), 2:10 (School District Governance), 2:20 (Powers and Duties of the Board of Education, 2:44 (Board of Education Membership), 2:80 -E (Board Member Code of Conduct), 2:105 (Ethics and Gift Ban), 2:120 (Board Member Development), 2:130 (Board-Superintendent Relationship), 2:140 (Communications To and From the Board), 2:140-E (Exhibit: Guidance for Board Member Communications), 2:210 (Organizational Board of Education Meetings), 2:230 (Public Participation at Board Meetings), 3:30 (Chain of Command); 8:10 (Connection with the Community), 8:110 (Public Suggestions and Concerns)

Lisle CUSD 202
Board of Education

Meeting Evaluation _____ (date)



Rx

What went well?

What needs improvement?

Your Recommendation

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Review of 2024-2025 Official School Calendar

BACKGROUND DATA:

The proposed 2024-2025 School Calendar reflects a student start date of Thursday, August 15, 2024 with the tentative closing of the school year on Friday, May 23, 2025. When viewing this draft calendar please note the following:

- Institute Days and School Improvement (early release) days follow a similar schedule and frequency (4 each) as the last several years.
- The Parent Teacher Conference schedule remains unchanged from the past few years.
- Winter break will begin on Monday, December 23rd and will conclude on Friday, January 3rd. This schedule helps balance student attendance days with 86 days in the first semester and 90 days in the second semester. This balance is a priority for students and staff, especially at the high school.
- Spring break starts on Monday, March 31st through Friday, April 4th.
- If no emergency days are used school will conclude on Friday, May 23, 2025. Use of emergency days may extend the calendar with the last official day on Monday, June 2, 2025.

FINANCIAL IMPACT: None.

RECOMMENDATION: None.

SUGGESTED MOTION: None.

2024-2025 LISLE CUSD 202 OFFICIAL SCHOOL CALENDAR

2/22/23

Jul-24					
M	T	W	T	F	
1	2	3	H	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

Jan-25					
M	T	W	T	F	
		H	NA	NA	0
I	7	8	9	10	4
13	14	15	16	17	5
H	21	^22	23	24	4
27	28	29	30	31	5
					18

Aug-24					
M	T	W	T	F	
				2	0
5	6	7	8	9	0
A	A	I	(15	16	2
19	20	21	22	23	5
26	27	28	29	30	5
					12

Feb-25					
M	T	W	T	F	
					0
3	4	^5	6	7	5
10	11	12	13	ER	5
H	18	^19	20	21	4
24	25	26	27	I	4
					18

Sep-24					
M	T	W	T	F	
H	3	^4	5	6	4
9	10	11	12	ER	5
16	17	^18	19	20	5
23	24	25	26	27	5
30					1
					20

Mar-25					
M	T	W	T	F	
3	4	^5	6	7	5
10	11	12	13	14	5
17	18	^19	20	21	5
24	25	26	27	28	5
NA					0
					20

Oct-24					
M	T	W	T	F	
	1	^2	3	I	3
7	8	9	*10	*11	5
H	17	^18	19	20	4
21	22	23	24	25	5
28	29	^30	31		4
					21

Apr-25					
M	T	W	T	F	
	NA	NA	NA	NA	0
7	8	^9	10	11	5
14	15	16	17	H	4
21	22	^23	24	ER	5
28	29	30			3
					17

Nov-24					
M	T	W	T	F	
				ER	1
4	5	6	7	8	5
11	12	^13	14	15	5
18	19	20	21	22	5
*25	*26	NA	H	NA	2
					18

May-25					
M	T	W	T	F	
			1	2	2
5	6	^7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
H	ED	ED	ED	ED	0
					17

Dec-24					
M	T	W	T	F	
2	3	^4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
NA	H	H	NA	NA	0
NA	NA				0
					15

Jun-25					
M	T	W	T	F	
ED	4	5	6	7	
10	11	12	13	14	
17	18	H	20	21	
24	25	26	27	28	
					0

STUDENT ATTENDANCE DAYS (176 DAYS)

August 12, 2024 New Educator Orientation
 August 13, 2024 Staff Attendance Day
 August 15, 2024 First attendance day, full day
 May 23, 2025 Last day of school if no emergency days are taken, full day
 June 2, 2025 Last day of school if all emergency days are taken, full day

TEACHER INSTITUTE

August 14, 2024 Building Curricular Meetings
 October 4, 2024 Building Curricular Meetings
 January 6, 2025 Building Curricular Meetings
 February 28, 2025 County Wide Institute

PARENT-TEACHER CONFERENCES

October 10, 2024* Grades 6-12 2:00 P.M. P/T Conferences
 October 11, 2024* Grades 6-12 NO SCHOOL-P/T Conferences
 November 25, 2024* Grades PK-5, 2:30 P.M. P/T Conferences
 November 26, 2024* Grades PK-5 NO SCHOOL, P/T Conferences

EARLY RELEASE DAYS

September 13, 2024
 November 1, 2024
 February 14, 2025
 April 25, 2025

EARLY RELEASE TIMES

Elementary: 11:45
 Junior High: 11:30
 High School: 11:22

CALENDAR

First day of school August 15, 2024
 Last day of school if no emergency days are used May 23, 2025

END OF TRIMESTER (K-5)

1. November 8
2. February 21
3. May 23

QUARTER (6-8)

1. October 20
2. December 20
3. March 14
4. May 23

SEMESTER (9-12)

1. December 20
2. May 23

Lisle High School Graduation - Friday, May 16, 2025

NON-ATTENDANCE DAYS

Thanksgiving Break 11/27/24 - 11/29/24
 Winter Break 12/23/24 - 01/03/25
 Spring Break 03/31/25 - 04/04/25
 Spring Holiday 04/18/25

LEGAL PUBLIC SCHOOL HOLIDAYS

Independence Day 07/04/24
 Labor Day 09/02/24
 Columbus/Indigenous People's Day 10/16/24
 Veteran's Day (In Attendance) 11/11/24
 Thanksgiving Day 11/28/24
 Christmas Day (Observed) 12/25/24
 New Year's Day (Observed) 01/01/25
 M.L. King Day 01/20/25
 President's Day 02/17/25
 Memorial Day 05/26/25
 Juneteenth - National Freedom Day 06/19/25

EMERGENCY DAYS (5 DAYS - if required)

Emergency Days 05/27/2025 - 06/02/2025

TYPES OF DAYS

Holiday
 Institute Day
 Not in Attendance
 Early Release Days
 School Begins
 School Ends
 Staff Attendance Day
 Emergency Days
 High School PLC Early Dismissal Days

LEGEND

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Total Student Attendance Days = 176

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FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: PRESS Policy Review Cycle

BACKGROUND: PRESS has recently created a guide to help Board's schedule policies needing reoccurring review. The below document provides a summary of the recommendations presented by PRESS and the Board's current review cycle.

The chart below lists the policy number and name, the Board's current review schedule and the last Board review date. The next column notes the recommended frequency review per PRESS and the last column notes the next review date if we were to follow PRESS's recommendation.

Based on the Board's guidance the policy review cycle will be updated/amended.

Policy Number and Name	Current Board Review Cycle	Last Review Date	PRESS Review Cycle	Recommended Next Review
7:190 Student Behavior	Annual	2/28/22	Annual	Feb 2023
7:180 Prevention of & Response to Bullying, Intimidation & Harassment	Every 2 years	2/28/22	Every 2 years	Feb 2024
7:70 Attendance & Truancy	Not currently scheduled	2/28/22	Every 2 years	Feb 2024
2:260 Uniform Grievance Procedure	Not currently scheduled	2/28/22	Every 2 years	Feb 2024
2:265 Title IX Sexual Harassment Grievance Procedure	Not currently scheduled	12/19/22	Every 2 years	Dec 2024
5:20 Workplace Harassment Prohibited	Not currently scheduled	12/19/22	Every 2 years	Dec 2024
5:90 Abused & Neglected Child Reporting	Not currently scheduled	2/28/22	Every 2 years	Feb 2024
7:20 Harassment of Students Prohibited	Not currently scheduled	2/28/22	Every 2 years	Feb 2024
6:50 School Wellness	Not currently scheduled	2/28/22	Every 3 years	Feb 2025
7:285 Anaphylaxis Prevention, Response & Management Program	Every 3 years	7/25/22	Every 3 years	Feb 2025
7:10 Equal Educational Opportunities	Annual	2/28/22	Every 4 years	Feb 2026
6:140 Education of Homeless Children	Annual	2/28/22	Not required by PRESS	
5:100 Staff Development Program	Annual	2/28/22	Not required by PRESS	
4:170 Safety	Annual	2/28/22	Not required by PRESS	

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Annual Review of Policies

BACKGROUND DATA: The Board has the following policies schedule for reoccurring review and approval:

Policy 4:170 - Safety

Policy 5:100 - Staff Development Program

Policy 6:140 - Education of Homeless Children

Policy 7:10 - Equal Educational Opportunities

Policy 7:190 - Student Behavior

Based on Administrative review these policies reflect current law and meets the needs of our student body.

FINANCIAL IMPACT: N/A

RECOMMENDED MOTION: N/A

SUGGESTED MOTION: N/A

OPERATIONAL SERVICES

4:170 Safety

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act ([105 ILCS 128/](#)):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act ([105 ILCS 128/](#)) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE) [29 Ill.Admin.Code Part 1500](#).

Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical

Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option provided in State law permits students to transfer to another school within their district in certain situations. This transfer option is unavailable in this District because the District has only one school or grade center. A student who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

Closed Campus

It is important to the welfare and safety of students that their whereabouts be controlled during the school day.

The Board authorizes the Superintendent and the District's administrators to provide and implement

procedures for closed campus schools. Students are to remain in their assigned buildings and on the school's grounds continuously from the time of reporting to the time of departure for the day, unless permission to leave is granted by the Building Principal.

LEGAL REF.:

[105 ILCS 5/10-20.2](#), [5/10-20.57](#), [5/18-12](#), and [5/18-12.5](#).

[105 ILCS 128/](#), School Safety Drill Act; [29 Ill.Admin.Code Part 1500](#).

[210 ILCS 74/](#), Physical Fitness Facility Medical Emergency Preparedness Act.

[225 ILCS 320/35.5](#), Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Adopted: February 28, 2022

Lisle Community Unit School District 202

General Personnel

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA), School Code, and awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) training as follows (see policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting, and prevention of child abuse and neglect.
2. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
3. By January 31, 2023, and every year after, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors, and boundary violations.

The staff development program shall provide, at a minimum, at least once every two years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every two years, training of all District staff by a person with expertise on anaphylactic reactions and management.
2. At least every two years, an in-service to train school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides District staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for licensed school personnel and administrators who work with students in grades kindergarten through 12 to identify the warning signs of mental illness and suicidal behavior in youth along with appropriate intervention and referral techniques.
5. Education for staff instructing students in grades 7 through 12, concerning teen dating violence as recommended by the District's Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students or Complaint Manager.
6. Ongoing professional development for teachers, administrators, school resource officers, and

staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

7. Annual continuing education and/or training opportunities (*professional standards*) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.
8. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#). Coaching personnel and athletic directors hired on or after 8-19-2014 must be certified before their position's start date.
9. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
10. Every two years, school personnel who work with students must complete an in-person or online training program on the management of asthma, the prevention of asthma symptoms, and emergency response in the school setting.
11. Training for school personnel that fosters a continuing dialogue regarding multicultural education, cross-cultural communication and diversity issues and develops cultural competency, including understanding and reducing implicit bias.
12. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
13. For nurses, administrators, school counselors, teachers, persons employed by a local health department and assigned to a school, and persons who contract with the District to perform services in connection with a student's seizure action plan, training in the basics of seizure recognition, first aid, and appropriate emergency protocols.
14. For all District staff, annual sexual harassment prevention training.
15. Title IX requirements for training as follows (see policy 2:265, *Title IX Sexual Harassment Grievance Procedure*):
 - a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
 - b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
 - c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
 - d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention

education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

Tuition Reimbursement

"Agreement Between the Lisle Education Association and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), and [5/24-5](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20](#), [226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Sexual Harassment Grievance Procedure), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Food Allergy Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: February 28, 2022

INSTRUCTION

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

Adopted: July 25, 2022

Lisle Community Unit School District 202

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board of Education policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I](#), §18.

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 1:30 (School District Philosophy), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 6:10 (Educational Philosophy and Objective) 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50

(School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: February 28, 2022

Lisle Community Unit School District 202

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On school grounds at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, smoking/vaping and materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused

product under *Ashley's Law*

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal or designee.
- 6. Possession of, use, control or transfer of any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g. schematics or other drawings, ignition agent(s), container(s), wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
- 7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
- 9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
- 10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
- 11. Engaging in any sexual activity, including without limitation, offensive touching, sexual

harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.

12. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
13. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
16. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
22. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. In school suspension and all school activities in accordance with Board Policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from school activities.
12. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
13. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
14. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
15. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal

and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Disciplinary measures of isolated time out, time out, or physical restraint are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

School staff members are prohibited from using profane, derogatory or disrespectful language when disciplining a student. Staff members are prohibited from projecting a bullying-type application of the staff's authority.

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. Any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent(s), container(s), wiring, etc. when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
3. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent or designee, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 28, 2022

Lisle Community Unit School District 202

FOR DISCUSSION

**Lisle Community Unit School District 202
Board of Education Meeting
February 27, 2023**

SUBJECT: Freedom of Information Act Request

BACKGROUND DATA: The District received Freedom of Information Act request(s) from the following individual(s):

- 1) Josiah Chatterton, Local Labs
- 2) Tania Campbell, Data Bid
- 3) Thomas Syron, SMART Local 265

The District will respond to all the request(s) within the required timeline.

From: **Josiah Chatterton** <news@news.locallabs.com>
Date: Thu, Jan 26, 2023 at 5:47 PM
Subject: FOIA - Teacher Salary
To: <mbuchholz@lisle202.org>

To whom it may concern,

I am writing to you on behalf of LocalLabs which is an online publication that reports on and informs the public about local government activities. If you are not the public records officer please forward it to the public records officer or reply to this email with the correct contact. Please provide the following: Employee Information, specifically teachers, with the following data points for the years 2020, 2021, and 2022:

- First Name
- Last Name
- Position/Job Title
- Department
- Pay Rate
- Year to Date Gross Pay

The purpose of the request is to access and disseminate information as a matter of public interest and is not for the principal purpose of personal or commercial benefit. Thank you in advance for your cooperation and assistance.

Please let me know if you have any questions.

Kind regards,
Josiah Chatterton
Local Labs

From: Tania Campbell <tania@datavid.com>

Sent: Tuesday, February 7, 2023 6:44 PM

To: district202foia@lisle202.org

Subject: FOIA Request for Lisle JR High School Exterior Ductwork Replacement Project Results

Hello,

This is a FOIA request for the bid opening tabulation or apparent low bidder on the above mentioned project that bid February 1, 2023.

Thank you,



Tania Campbell
Product Development Editor

T: [630.506.6003](tel:630.506.6003) | F: [888.929.9293](tel:888.929.9293)

E: tania@datavid.com | W: www.datavid.com



From: Tom Syron <tsyron@smart265.org>
Sent: Friday, February 17, 2023 1:57 PM
To: district202foia@lisle202.org
Subject: FOIA Request

Attention FOIA Officer,

I am sending this request for all schools within your district. Projects to be broken out per school or I can send separately if you prefer. The schools include:

Lisle Elementary School
Lisle Junior High School
Lisle High School

Under the Freedom of Information Act, I'm requesting information for the construction and/or maintenance work planned this year for any building owned or leased by your district which includes the scopes listed below. In addition, if any contracts have already been awarded, please include the names, and contact information of those contractor(s) and/or sub-contractor(s).

HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems.
Architectural Metals used for weatherproofing and/or ornamental purposes.
Gutters and /or Downspouts.
New installation and/or replacement of lockers.
New installation and/or replacement of toilet partitions.
Kitchen Renovations.
Current HVAC Maintenance Contracts.

The information requested can be faxed, emailed, or mailed to the address listed on this request; whichever is more convenient for you.

This FOIA is for private use. If the required 5 day turnaround cannot be met, please contact me with your extension request.

Thank you for your cooperation and public service,

Respectfully,

Tom Syron

Thomas Syron
Workforce Development
SMART Local 265
205 Alexandra Way
Carol Stream, IL. 60188
Office 630-668-0110
Fax 630-668-0932

Cell 224-454-1148

Email tsyron@smart265.org

SUPERINTENDENT'S REPORT



LISLE 2022

COMMUNITY UNIT SCHOOL DISTRICT

February 2022

Lisle Elementary School

Fourth & Fifth Grade Music Program

Our Fourth & Fifth Graders delighted audiences with the return of their music program. Students worked for quite a while on preparing the songs, playing instruments, and learning accompanying dances. We are #LionProud of all their hard work!

Engaging Students and Families

Lisle Elementary School hosted several fun activities for our students and their families in February.

- The LEHSO Friendship Parties were a hit with many different activities planned by our families and volunteers. The party activities included creating cards for seniors, building an Eiffel Tower, creating bracelets with charms, and handing out their Valentine cards to one another.
- Our Lion Club Preschool went on a field trip to the College of DuPage McAninch Arts Center to see the Todd Parr Stories Show. They had a wonderful time being with their parents and teachers.
- The LEHSO hosted the “Kids Invite Someone Special” Dance on February 10, 2023 for our third through fifth grade students and their special guests. It was a great night that included a DJ and interactive activities. We were thrilled that 246 students joined in the fun and the night of dancing.

Lisle Junior High School

LJHS Presented “Aesop’s (Oh So Slightly) Updated Fables”

This year’s theater presentation, “Aesop’s (Oh So Slightly) Updated Fables” was a huge success! The play ran on Friday, February 3rd, & 4th included a collection of Aesop's classic tales with a modern twist. Audiences followed the Tortoise and Hare as they raced for ultimate bragging rights, watched as the Fox was constantly outsmarted by a bunch of beautiful Grapes, and saw how a Mouse was able to repay the debt of a great Lion. This collection of six modernized fables was filled with laughs and lessons for all ages!

iReady, Set, Go! Challenge

On Monday, January 23rd, Lisle Junior High School launched the i-Ready, Set, Go! Challenge. The goal of this challenge is for LJHS students to pass a total 5,000 i-Ready lessons (2,500 for Math and 2,500 for Reading) by Spring Break. On an individual scale, each student is asked to pass 1 Reading lesson and 1 Math lesson a

week. We are excited that the students have passed more than 2,500 lessons so far as a school which means that we are over 50% of the way toward the goal of 5,000 passed lessons. The grade level with the most passed lessons by Spring Break will earn extra recess time during 4th quarter. 6th-grade is still in 1st place. 8th-graders are in second, but 7th grade is hot on their trails!

[Inspire Blackout Poetry Workshop](#)

Inspire, LJHS's literary magazine, staff recently hosted a Blackout Poetry Workshop during lunch periods. Students learned how to create blackout poetry and then had the opportunity to rip apart old books, grab some colorful Sharpies, and make their own poems and images. Students enjoyed getting creative with friends! Inspire is looking forward to holding more in-person workshops in the future!

[Lisle High School](#)

[Lisle High School Hall of Fame Class of 2023](#)

On Friday, February 10th, Lisle High School held its fifth annual Hall of Fame to recognize those staff and students that have helped Lisle define excellence through their participation in Athletics and Fine Arts. The Hall of Fame Committee considered nominations in three categories: 1. Coach/Teacher, 2. Athletics and 3. Fine Arts. Congratulations to the four inductees of the class of 2023: John Ruettiger (Coach/Teacher), Dan Hajek (Athletics), Rebecca Dzuricsko (Fine Arts), 2010 Boys Soccer Team (Athletics).

We congratulate and thank these individuals for their contributions and examples of excellence.

[Math Team Crowned Conference Champion](#)

Lisle High School hosted the Illinois Central Eight conference math competition for the first time since 2011 on January 25th. The Lisle mathletes continued their string of conference domination by winning the crown for the 15th year in a row. Lisle finished in first place in 7 of the 11 events, while placing in all 11. Coal City finished in 2nd place, followed by Herscher in 3rd. The team will move on to compete at the ICTM Regionals Saturday, February 25th at North Central College.

[National Merit Finalist](#)

In the fall, Anna G. was recognized as a National Merit Semifinalist, placing her in the top 16,000 students nationwide being considered for the National Merit Scholarship Program. We received word this month that Anna has advanced and become a National Merit Finalist, placing her amongst the top 7,000 seniors nationwide. Anna will be receiving notification this spring regarding the value of her scholarship.

[Technology Center of DuPage A*Team](#)

Being named to the A*Team is a recognition of a student's outstanding achievement in their respective programs at TCD. The A*Team certificate is awarded to those students who received an "A" from TCD for the first semester of the 2022-2023 school year. We feel this represents many hours of work by the student and

the combined efforts of our staff and TCD's. Congratulations to Katie A., Dylan B., Aidan B., Jose D., Fernando D., Max F., Rubi G., Zoe H., Nick J., Sarah M., Guadalupe M., Cassandra R.

IC8 Band Festival

Congratulations to our students who participated in this year's Illinois Central 8 Conference's Honors Band on Tuesday, February 21st at Manteno High School: Audrey C., Christine I., Ryan H., Joanna H., Lucinda K., Kayla N., Andrew G., Matthew V., Devin P., Gabriel J., Sydney B., Ryan S., Avery C., Angela W., Jordan B., Nicole P., Blake dB., and Armin S.

SAT Challenge

Our SAT Challenge preparation class began the week of February 21st. This is a free course, taught by LHS staff to help support students' efforts to improve SAT scores. The six-week course runs through April 6th and is held twice per week after school.

Cabaret Night

This year marked the 40th Anniversary of the Lisle 202 Cabaret Night. The night included an array of performances by our talented Lisle 202 musicians following the theme of "Boogie Woogie Swingin'." Thank you to all the volunteers for the countless hours of work and dedication to this wonderful event!

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202
VISION 202 FACILITATING COMMITTEE
COMMITTEE MEETING MINUTES
February 7, 2023**

DRAFT for approval at the next Vision 202 Facilitating Committee Meeting

Record of Minutes of the Vision 202 Facilitating Committee Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the conference room of Lisle Elementary School, 5801 Westview Lisle, Illinois, on February 7, 2023.

Call to Order

The meeting was called to order at 9:00 a.m. by Mrs. Ahlmann.

Present: Pam Ahlmann
Daniel Helderle
Greg Nagler
Absent: None

Also Present: Dr. Keith Filipiak, Superintendent
Jenna Engler, Communications Coordinator

Public Comment

There was no public comment.

Minutes from the December 1, 2022 Vision 202 Committee Meeting

The minutes from the December 1, 2022 Vision 202 Committee meeting were reviewed. Those present agreed that the minutes accurately reflect the meeting discussion.

Process for 2023 Vision 202

The Committee discussed different thoughts on the focus of future Vision 202 meetings; the role of the committee; and what end result might be achieved.

In preparation for the meeting, Dr. Filipiak shared information from other schools he had researched, including a Life, Career and College Readiness Score Card, Postsecondary and Career Expectations, and a Career Readiness Plan.

The Committee will review the most recent 5Essential Survey questions and responses to determine whether to conduct further analysis of the results with parent focus groups.

Committee members will prepare questions from their 5Essentials reviews and bring ideas for further discussion to the next meeting.

Next Committee Meeting

The next Vision 202 Committee meeting will be at LES, on March 1, 2023 at 9:00 a.m.

Adjournment

The meeting was adjourned at 10:19 a.m. with a motion by Mr. Helderle and Mr. Nagler.

HSO Council Meeting Minutes January 25, 2023

IN ATTENDANCE:

CALL TO ORDER: Kathy Gill called meeting to order at :

APPROVAL OF MINUTES: Member made motion to approve minutes, Member seconded motion

SUPERINTENDENT REPORT: Keith Filipiak

SCHOOL BOARD LIAISON: XXX

TREASURER REPORT: Amber

Katie Candler not in attendance. See attached. Membership is almost back up

CORRESPONDING SECRETARY REPORT: Sharon

RECORDING SECRETARY REPORT: Heather

VICE PRESIDENT REPORT: Seeking Vice President

PRESIDENT REPORT: Kathy Gill

- Thank you to Amber & Katie all their legwork has resulted in great progress to reinstating our status with Feds and State
- Thank you
- Thank you to the unit boards for so many great events planned for our students, teachers and families!
- This is the time of year to start filling HSO rosters.
 - 1 unit president rotates and helps recruit each year.
 - This year will need other volunteers
 - March meeting is voting for slate
 - At April meeting (last meeting) this should be complete.
 - Typically volunteers hold the role for 2 years. Finding it difficult to get volunteers for board roles
 - Whenever possible, appoint a VP that wants to be president.
- Roles that need to be filled
 - HSO Vice President
 - HSO Junior Treasurer
 - Flower Sale?
 -

OPEN FORUM:

No comments or additions

UNIT DELEGATE REPORTS:

Elementary:

Junior High School HSO Report:

High School HSO Report:

COMMITTEE UPDATES:

- **Flower Sale**
- **Clothing Sale**
- **Scholarship Committee**
-

Old business

- HSO 2nd fundraiser
- Quick books training
-
-

MEETING ADJOURNED

LISLE HSO COUNCIL TREASURER'S REPORT
January 25, 2023

- 1) The cash balance as of 1/25/23 is \$10,161.34.
- 2) Income/Expense items to note:
 - a) Membership
 - i) Amount collected for 2022-2023 school year is currently \$3,720 (last year, we were at \$2,780 at this point in the year).
 - (1) There are 905 families in the district this year. If all families were members, membership fees, excluding staff, would be \$13,575. The amount collected so far indicates that only approximately 27% (up from 23% at last meeting) of families are becoming members.
 - ii) \$640 of staff dues have been deposited:
 - (1) LES - \$20
 - (2) LJHS - \$420
 - (3) LSHS - \$160
 - (4) Unknown at this point - \$40
 - iii) 50% of membership remains with Council; the other 50% is split among the other 3 Units. This gets paid out at the end of the fiscal year (usually in August). Currently, \$1,860 would be split by the units as follows:

2022-2023 District Enrollment			
School	# Students	Membership Allocation	Amount to Distribute
LES	737	50.4%	\$937.44
LJHS	315	21.5%	\$399.90
LSHS	411	28.1%	\$522.66
Total	1,463	100%	\$1,860

- 3) Treasurers are in the midst of being trained on QuickBooks. We started before the holidays and are resuming this weekend. LEHSO had the largest feat ahead of them and Tammy has been working diligently and is almost caught up.
- 4) The IRS has admitted their wrongdoing of revoking our tax-exempt status and has reinstated us as a Tax-Exempt Organization.
- 5) The current tax return has been extended and will be filed by July 15, 2023. We will soon be interviewing tax preparers. We extended due to still waiting to hear from the IRS on rectifying our prior year returns so that we can go into the current filing clean and issues closed.

HSO Meeting Minutes

October 26, 2022

Attendance: Kathy Gill, Amber Larsen, Jennifer Lauer mann, Katie Candler, Julie VandenZanden, Keith Filipiak, Lindsay Dunbar, Pam Alhmann, Sharon Helderle

Call to Order: 7:02PM

Introductions and Welcome - Kathy Gill

- Kathy G welcomed everyone and thanked everyone for coming tonight even though it's a busy time of year
- Members present reintroduced themselves.
- There were a few people who could not make it tonight as there is a band concert.
- Heather, our recording secretary and Sara Wynn vice president are not able to be here with us.
 - Thanks to Sharon H for taking notes and being both secretaries
- Thanks to Rebecca Harris who has been working on the directory and is finished.
 - Need to figure out the most efficient way to send the membership emails to her
 - Sharon H shared that she knows how to generate a list using Square and will share with Kathy G after the meeting.
- Kathy G shared that she was very energized and excited after the last meeting and hearing about all the exciting events planned this year. It's so nice to be back to almost normal.

Board Report - Pam Alhmann and Keith Filipiak

The Board recognized the accomplishments of Anna Gregoriev, National Merit Scholarship Program National Semifinalist and Ava Miles, named by the College Board as a recipient of the National African American Recognition Award.

Lisle Elementary School (LES) administrators presented the 2022-2023 School Improvement Plan. Areas of celebration included receiving an "Exemplary"; designation from the Illinois State Board of Education (ISBE), placing LES in the top 10 percent of Illinois schools. The designation is based on the schools overall data for accountability indicators, as well as the data for individual groups. "Growth" in IAR performance recognizes learning gains for all students and how much a student grew compared to their academic peers who started at the same level. The "Percent Proficient" represents the number of students who met the IAR proficiency standard. The LES IAR Math and ELA Proficiency percentages for 2021 and 2022 and the Growth percentile for 2022 were shared. LES continues to strive for improvement in all areas and administrators discussed Areas of Focus including piloting new ELA materials, safety, SEL needs and student services, and utilizing i-Ready and common assessments.

Dr. Filipiak shared that Lisle High School also received an "Exemplary" designation and Lisle Junior High (LJH) earned a "Commendable" designation, placing LJH in the State's two top tiers. Dr. Filipiak referenced 5Labs Dashboard, a new system for collecting, storing and accessing school data to help inform and analyze instructional decisions.

Lisle HS Dean of Students, Lisle Police Department and DuPage County Sheriff's Department presented safety procedures for each school to the Board in Closed Session.

The Board was provided a financial overview including discussion of total expenditures, class size, IEP numbers, operating expenses per pupil, tax rates, the facility needs plan, and an updated financial projection.

Issues surrounding contract busing were discussed.

The LJH renovations are scheduled to begin in 2024 and include security enhancements to the

building entrance.

The increase in student enrollment at LES is being monitored for consideration of facility needs. Dr. Filipiak encouraged Council members to continue to provide feedback on issues of concern.

President's Report - Kathy Gill

- Still looking for Junior Treasurer and someone to do the Family Directory next year
- Also need determine an HSO fundraiser - ideas are that were discussed were Candlelight bowl and Bingo but waiting to see what the High School decides
- Suggested a small group meet to discuss this further
- We also talked about why we are a HSO Council. It is our understanding that we need to keep Council so that we all stay under one tax ID for all 3 units.

Vice President Report - Sara Wynn

nothing to report

Treasurer Report - Amber Larsen

1) The cash balance as of 10/23/2022 is \$10,544.13.

2) Income/Expense items to note:

a) Membership

i) Amount collected for 2022-2023 school year is currently \$3,185 (last year, we were at \$1,780 at this point in the year).

(1) There are 905 families in the district this year. If all families were members, membership fees, excluding staff, would be \$13,575. The amount collected so far indicates that only approximately 23% of families are becoming members.

ii) \$600 of staff dues have been deposited:

(1) LES - \$20

(2) LJHS - \$420

(3) LSHS - \$160

iii) 50% of membership remains with Council; the other 50% is split among the other 3 Units. This gets paid out at the end of the fiscal year (usually in August). Currently, \$1,592.50 would be split by the units as follows:

2022-2023 District Enrollment			
School	# Students	Membership Allocation	Amount to Distribute
LES	737	50.4%	\$802.62
LJHS	315	21.5%	\$342.39
LHS	411	28.1%	\$447.49
Totals:	1,463	100%	\$1,592.50

3) I will be contacting the unit treasurers soon to train them on the new accounting software.

4) Fundraiser ideas for HSO Council 2nd fundraiser?

Corresponding Secretary - Sharon Helderle

Waiting on forms for the Harris and Gansberg family from the High School. Received forms at the meeting.

Unit Reports

LEHSO - Lindsay Dunbar

Principal Reports

- October 21st Kindergarten is doing a parade around the school to celebrate becoming readers.
- Halloween parties are on Oct 31st
- Parent/teacher conferences before Thanksgiving. Looking to have virtual and in person options. Sign-ups will be sent out soon.

Executive Reports

- o President
 - Thank you to the resale committee, volunteers, and all the people who supported it. We had a great turnout.
 - Lots of events coming up (candy bar bingo and painting night)
- o Vice President
 - Working on getting volunteers for our upcoming events connected so that they can start the planning process for their events.
- o Treasurer
 - Resale made \$6,597.26 for fall!!

Committee Reports

Resale Recap

- It was held at the Jr. High this year. This was the 3rd home for it in the past 4 years.
- Would like to think about a gift for the junior high HSO to thank them for letting us host the resale there.
- Spring sale will also be held at the JR. High School
- Would like to figure out a way for the sellers committee to see sign-ups in real time. Right now they don't have access to this information.
- Spring sale is set for March 4th 2023.
- We had 112 sellers for the fall sale but room to add more.

Candy Bar Bingo was a huge success.

Painting night

- Heather Lick put together a flyer that will go out in the virtual backpack. This is a prepay event.

Stock the lounge

- Flyer coming out before the end of October.
- Collecting items Nov 1st-Nov 15th

Book Fair

- Will be in the virtual backpack the last week of October
- We will have one day for parents to shop the sale during parent/teacher conferences
- Try to pull books from teacher's wish lists to make it easier to shop for them.

Junior High - Lindsay Cutler

Principals Report:

- o School is working on renovations to the building and a committee meets every 6 weeks to discuss plans. Plans are to renovate the science labs, renovate the LRC, renovate the Special Education and Student Services areas, redo entryway to provide more security and appearance, and replace lighting, ceilings, floors, and windows. There are discussions to move District office out of the school which will allow for more classrooms.
- o Kearney give HSO dues for 42 teachers in a check.
- o Girls' basketball, cheerleading, French Club, Art Club and Science Olympiad have started.
- o Aimee Park will be directing play. Auditions will be held November 14.
- o The deadline to order yearbooks is Oct. 31.
- o Haunted Hallways and School Dance will take place on Fri. Oct. 28.

o Conference notifications went out. Kearney hopes everyone had opportunity to sign-up. Anyone that did not get a conference slot, can contact teacher directly.

o There have been an increased in fights this school year. – Kearney talked about utilizing homeroom to discuss mental health with the students. Students can always reach out to Administration, the 2 social workers and psychologists for help. There is also a way for a student to sign-up on website if concerned about privacy. – A peer program was brought up as a possible solution and Kearney said he would consider.

President's Report: Julie VanderZanden gave thanks to individuals that assisted with Resale donations for Jr. High resale number. Reminded everyone to sign-up for HSO membership.

Vice President's Report: Trivia Night is planned for April 28.

Secretary: A memorial card was given to Sharon Helderle.

Treasurer: \$116 of money came through from Raise Right gift card fundraiser. \$278 was raised from resale.

Committees:

o Box Tops: \$80.10 has been raised so far this school year. There are huge bonuses available. Scarlett Winterborn recommends that people could buy Box Top eligible products and donate the food to local pantries.

o Concessions: We will try to sell snacks at sports events at the Junior High. Kearney can recruit students to sell the items if we provide the snacks.

o Trivia Night: Irene Evert was at meeting and has Trivia Night activities in the works. It will run like it did in April 2022. She plans to create sub-committees for handling Trivia Night and will report progress at Junior High HSO meetings.

School Supplies: Although still waiting on the check, believe the funds raised were over \$200. Liked the company and recommends using the company for the next year.

Social Dances: Dance is planned for Fri. Oct. 28 from 5-7. Volunteer and food donations sign-ups will be sent out.

LEHSO Resale: Plan on participating in the Spring resale on March 4. A recommendation was made to have a homeroom competition and ask kids to bring in a piece of clothing or toy.

Stock the Lounge: The lounge was stocked with donations for Parent-Teacher conferences. Plan to have another Stock the Lounge in February.

High School - Katie Candler

Principal's Report:

- 10/5: September Pride of the Lions recognition breakfast
- 10/5: Junior Assembly
- 10/7: No School - Columbus Day
- 10/12: PSAT/NMSQT for all 11th Graders (and some 10th Graders)
- 10/13 is 1:55pm Dismissal
- 10/13: Parent/Teacher Conferences in afternoon/evening
- 10/14: No School - Parent/Teacher Conferences in morning
- 10/19: Cap/Gown Presentation for 12th Graders
- Anna Gregoriev: National Merit Semifinalist
- Ava Miles: African American College Board award
- Homecoming Week: Over 300 students at Dance!
- 10/13 @ 6pm: Volley for the Cure @ Girls Volleyball game
- 10/19: Leadership Conference (2 students per grade level) selected; in Peotone

President's Report:

- 9/24: Mum Sale Pickup went well
- HSO Membership with Teachers - Mr. Howard to give a friendly reminder
- 10/13: Stock the Lounge setup (Irene is in charge)

- Fundraising Meeting: Downtown Lisle wine/shopping during holidays / Blingy gear from Tammy / Bingo
- In future, possibly donating upperclassmen's Lisle gear to elementary kids

Vice President's Report:

- Banner with QR Code for HSO Memberships

Treasurer's Report:

- 50/50 Raffle: \$900+ raised so far
- Senior Banquet: Glow Sticks sale: \$180 (pure profit since donated)
- Mum Sale: \$2,091 net income

Corresponding Secretary:

- Sympathy cards went out to Gansberg & Haros families; Memorials to come

Committee Reports:

- Restaurant Night: Brasi's (old Passero's) in November

New Business

- reorg of restaurant night but still keeping it split between the units based on enrollment
- Fundraising ideas for Council
- Volunteer Recruitment

motion to approve minutes

Dec 3rd - High School Shopping with Santa parade 10-4pm

Adjournment



THE TEACHER SHORTAGE:

Recruitment | Investing in Staff | Targeted Support



01

RECRUITMENT

02

**INVESTING
IN STAFF**

03

**TARGETED
SUPPORT**



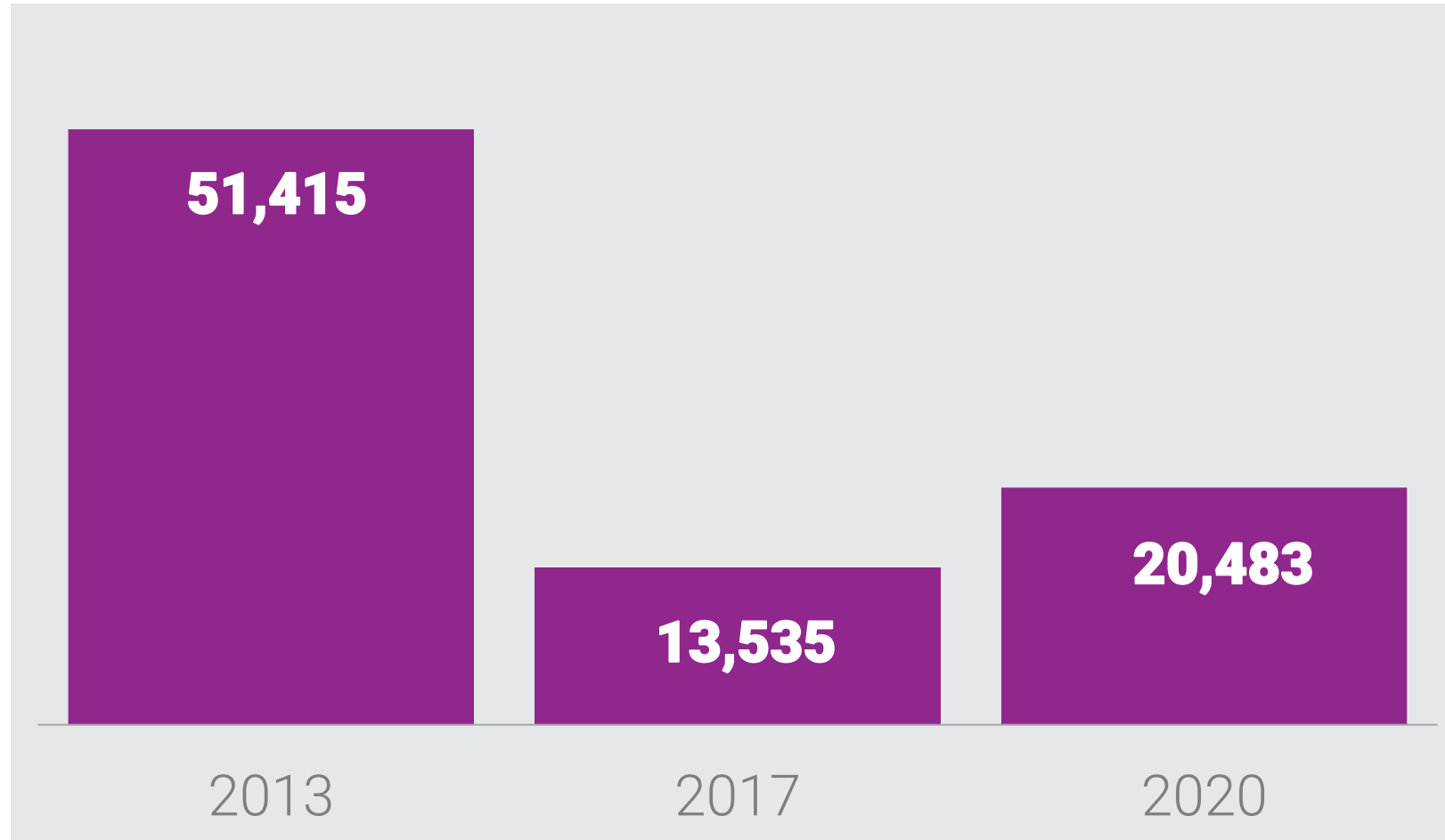
REACTIVE

PROACTIVE

01

RECRUITMENT

IL TEACHER CANDIDATES



**OUR
NEED
TO
ACT**

RECRUITMENT



Marketing

Universities

Clinical Students

Incentives

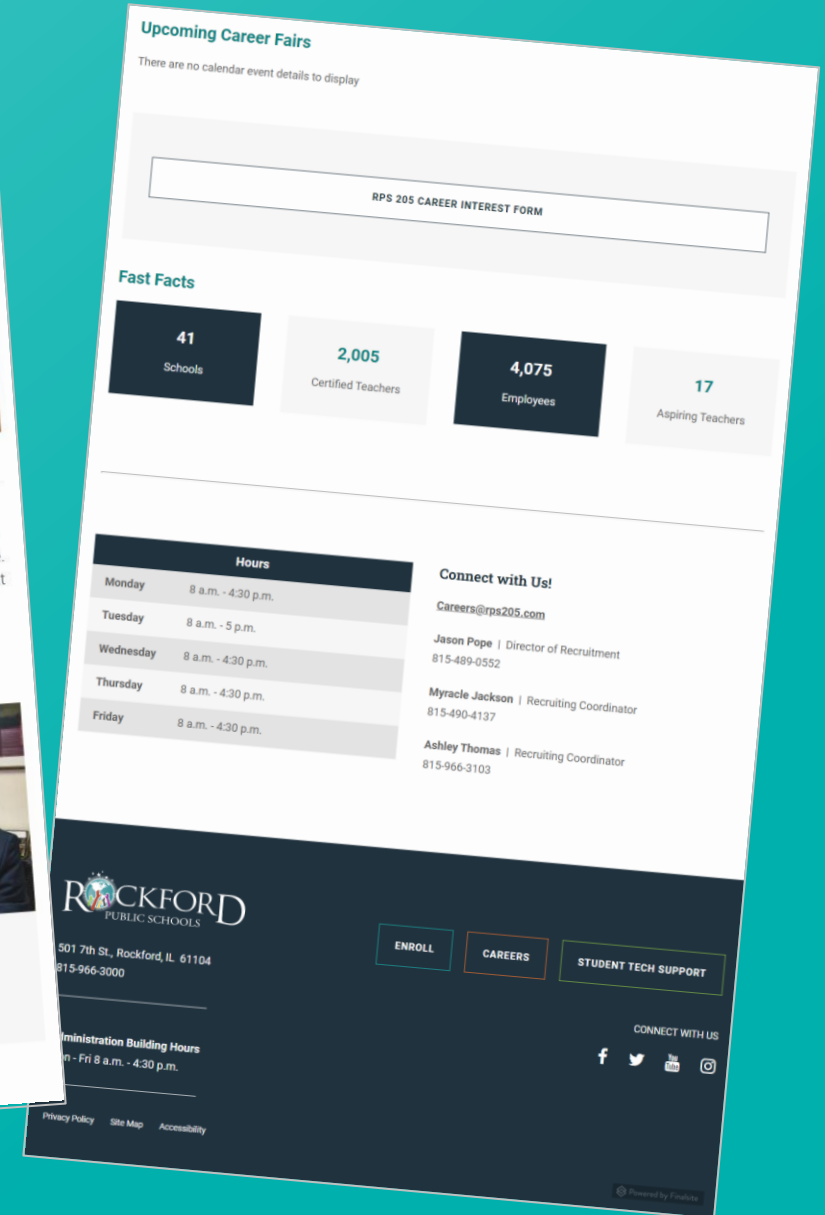
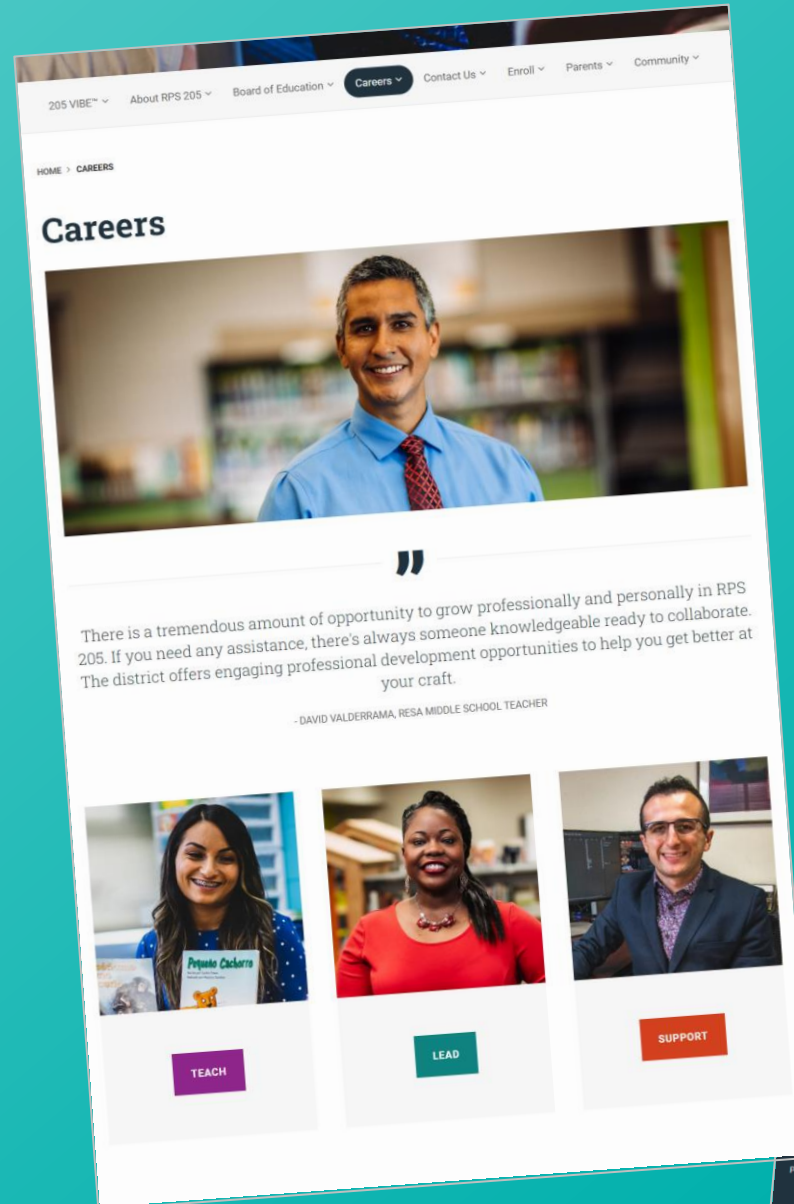
RECRUITMENT



- Collaboration
- Marketing
- Universities
- Clinical Students
- Job Fairs
- Grow Your Own
- Incentives

Website as a Recruitment Tool

RPS205.COM/CAREERS



Targeted Marketing for Teachers

Action Plan					
Action	Responsible Party	Start	Due	Comments	Done
College students pursuing education degrees: (Target specific colleges/universities - within Illinois/Wisconsin and 6-hour radius, and other targeted areas)					
<small>(AWARENESS) By Sept. 1, 2022, share one-page flyer with education departments to share with their students before we arrive for career fairs. (ACTION) By the end of November, the recruitment team will have tracked the number of students who have completed the career interest form to form a baseline and improve tactics to reach the college student audience.</small>					
Strategy: Create a system to track data					
Tactic: One-Page Info Flyer	share one-page flyer with education departments	Recruitment team	-	Sept. 1, 2022	X
	Create headline for the poster	Recruitment team & Cathy	Sept. 9, 2022	Sept. 13, 2022	
Tactic: One-Page QR Code Poster (8.5x11)	Create QR code	Kate	-	Sept. 14, 2022	Create a unique QR code linking to interest form so we can track tactic success
	Create poster	Kate	Sept. 14, 2022	Sept. 19, 2022	
	Send PDF to recruitment team	Kate	-	Sept. 20, 2022	
	Create the copy	Recruitment team & Cathy	-	Sept. 12, 2022	
	Create the QR code	Kate	-	Sept. 13, 2022	Create a unique QR code linking to interest form so we can track tactic success
Tactic: Business Card QR Code Handout	Create the business card	Kate	-	Sept. 13, 2022	
	Approve business card design	Recruitment team	-	Sept. 14, 2022	
	Finalize card and send to print shop	Kate	-	Sept. 15, 2022	
	Send print request paper work	Recruitment team	-	Sept. 15, 2022	
Tactic: Tracking Document	Create tracking document	Recruitment team	Sept. 9, 2022	Sept. 19, 2022	
Tactic: Update Career Calendar	Send Monica job fair dates	Recruitment team	Sept. 9, 2022	Sept. 17, 2022	X
	Add dates to calendar	Monica	Sept. 18, 2022	Sept. 19, 2022	X
Career changers					
<small>(RESEARCH) By January 2, 2023, equity team will identify three-to-five groups and audiences (local colleges, ROE, current staff, for example) to collect data about career changers.</small>					
Strategy: Research					
Tactic: Identify Three-to-Five Groups and Audiences	Research/ create list	Recruitment team	-	Jan. 2, 2023	
Current teachers outside of Rockford region (within 6-hour radius)					
<small>(RESEARCH) By January 2, 2023, identify the 10 specific school districts within that six-hour radius to target for recruitment. (Action) By the end of Feb. 2023 send print mailers & digital marketing to identified candidate list.</small>					
Strategy: Create a targeted marketing campaign					
Tactic: Identify 10 Target School Districts	Research/ create list	Recruitment team	-	Jan. 2, 2023	
Tactic: Print Mailers	Research where to get a physical address list	Recruitment & Comms teams	-	October?	
Tactic: Digital Marketing	Research types of digital media we want to pursue	Recruitment & Comms teams	-	October?	
Current RPS 205 staff					
<small>(DEVELOPMENT) By January 2, 2023, develop a referral tool for principals/leadership staff to refer non-certified staff who they believe would be a good candidate to learn more about a career(s) in education. (AWARENESS) By Feb 1, 2023, principals will receive information about how to refer potential non-certified staff to career(s) in education through this newly created tool.</small>					
Strategy: Create a system for staff to refer coworkers for teaching positions					
Tactic: Form on Staff Portal	Create content for form	Recruitment team	-	Nov. 18, 2022	
	Create form	Monica	Nov. 28, 2022	Dec. 16, 2022	
	Approve form	Recruitment team	Dec. 19, 2022	Dec. 22, 2022	
	Publish form	Monica	-	Jan. 2, 2023	
	Create messaging for newsletters	Cathy		Nov. 18, 2022	
	Approve messaging	Recruitment team	Nov. 28, 2022	Dec. 16, 2022	
	Add message to headlines for principals sloppy copy	Cathy		TBD	
	Add message to educator news sloppy copy	Cathy		TBD	
Tactic: Use Existing Communication Channels to Spread Awareness	Add message to super's update for staff sloppy copy	Cathy		TBD	
	Meet with school's team	Recruitment team		TBD	Discuss the form's purpose
	Check to see if you can get on an all principal meeting agenda	Recruitment team		TBD	
	Check to see if you can get on a DTLC agenda	Recruitment team		TBD	



Unique
Trackable
QR Codes

Quick Interest Form

- Easier than Applitrack
- Easy way to track & follow-up
- Great for job fairs

ROCKFORD PUBLIC SCHOOLS

205 VIBE™ About RPS 205 Board of Education Careers

HOME > CAREERS

Career Interest Form

* Required

RPS 205 Career Interest Form

Date* (mm/dd/yyyy)

First Name*

Last Name*

Email*

Phone*

What career are you interested in?*

I want to Teach I want to Lead I want to Support

Attach your Resume*

Choose File No file chosen

Max file size: 10 MB

EEOC Voluntary Disclosure

Rockford School District #205 is an Equal Opportunity Employer and, as such, employs the best qualified individuals regardless of national origin, race, color, creed, religion, marital status, age, gender, or handicap/disability. In order for the District to maintain accurate records, it would be helpful if you would complete the following information.

This is a voluntary disclosure and the information gathered will be for record-keeping purposes. All information will be kept confidential.

Race/Ethnicity

Select one of the descriptions below corresponding to the ethnic group with which you identify.

Please Select...

Please send a confirmation email to the address below*:

my email address

SUBMIT

Save For Later

ROCKFORD PUBLIC SCHOOLS

501 7th St., Rockford, IL 61104
815-966-3000

ENROLL CAREERS STUDENT TECH SUPPORT

Administration Building Hours
Mon - Fri 8 a.m. - 4:30 p.m.

CONNECT WITH US

Privacy Policy Site Map Accessibility

Powered by Finalsite

Redesign of Job Fair Approach

Our Physical Presence

- How we dress – no suits
- Bring young teachers



Grow Your Own

RPS 205 Students & College students



RU Education Pathway



PHASE 1 On Ramp



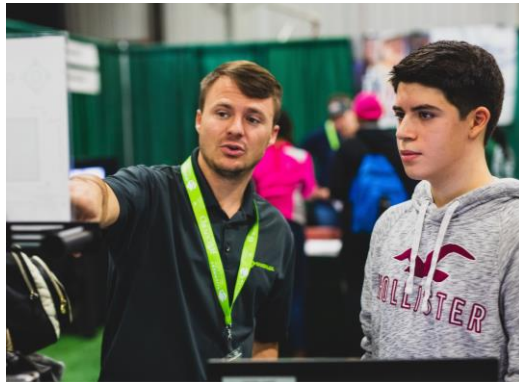
PHASE 2 Pathway



PHASE 3 Post-Secondary



PHASE 4 Employment



Grades Pre-K - 9

Career Seminar
Academy Expo
Pick Your Pathway



Grades 10 - 12

Site visits
Job shadowing
RU dual credit
Capstone



Certificate
Associate's Degree
Bachelor's Degree

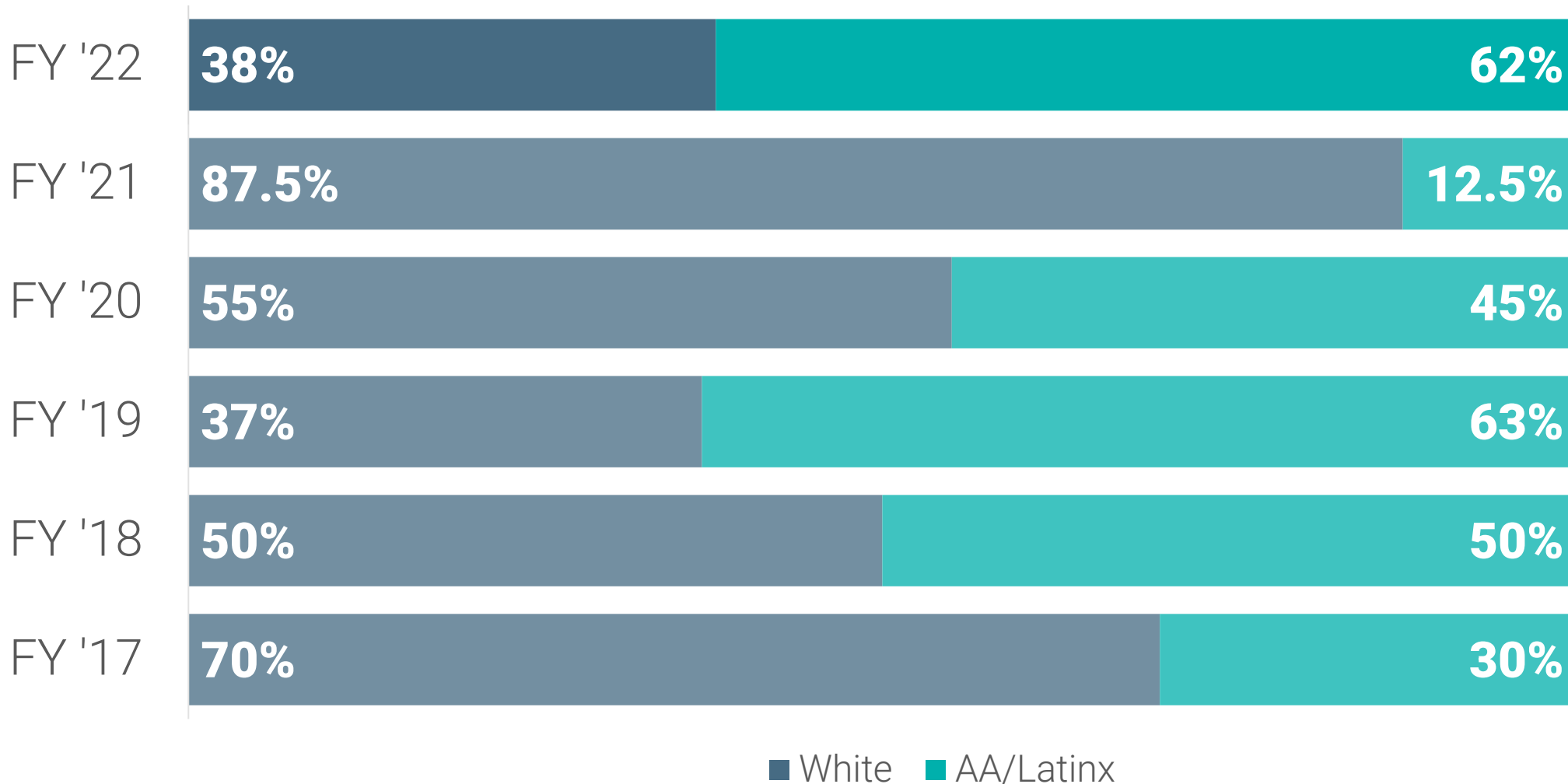
Student teach at RPS 205



Employment

Possible job placement
at RPS 205
Urban Education
Master's degree

Undergraduate Cohort Data





Building Relationships

- Focus on placing clinical and student teachers
- Building relationships with students and universities
- Track to find out where we are not retaining these students

Aspiring Teachers

Recruitment Incentives

- **15K** + benefits eligible
- **\$13,000** housing allowance for Aspiring Teachers





CENTRAL
STATE UNIVERSITY

Grow Your Own

RPS 205 Employees



LEAP Program



Michelle Carlin
Marshall Middle



Renee Hansen
Guilford



John Toldo
Auburn



Alexis Henderson
Guilford



Shannon Bennett
Marshall Elementary



Efrain Carlos
Jefferson



Jayla Thomas
West



Erin Reid
McIntosh

WELCOME THE 1ST COHORT OF



LEAP SCHOLARS

*On a pathway to become
special education teachers.*



David Saldana
Auburn



Jaynee Norgart
Constance Lane



Olivia Torre
Whitehead



Astarte Goodwin
Jefferson



Sarah McCormack
Spring Creek



Ryan Jones
Auburn



Nychelle Woolfolk
Auburn



Dee Edgerton
West



Helen Sanchez
Whitehead



Natasha Harris
Auburn



Anyssa Duncan
Summerdale



Felicia Davis
RESA

Relay Program

Teach full-time at a K-12 school in Illinois

Attend online graduate classes part-time for two years

Earn a Master of Arts in Teaching

Earn an IL Professional Educator License

02

INVESTING IN STAFF

INVESTING IN STAFF



Limited Career Growth

Advanced Degrees

Compensation

INVESTING IN STAFF



Career Growth

Advanced
Degrees

Compensation

Teacher Career Growth



**Multi-classroom
Leader**



**Curriculum
Implementation
Leader**



**Administration
Leader**

Masters of Urban Education



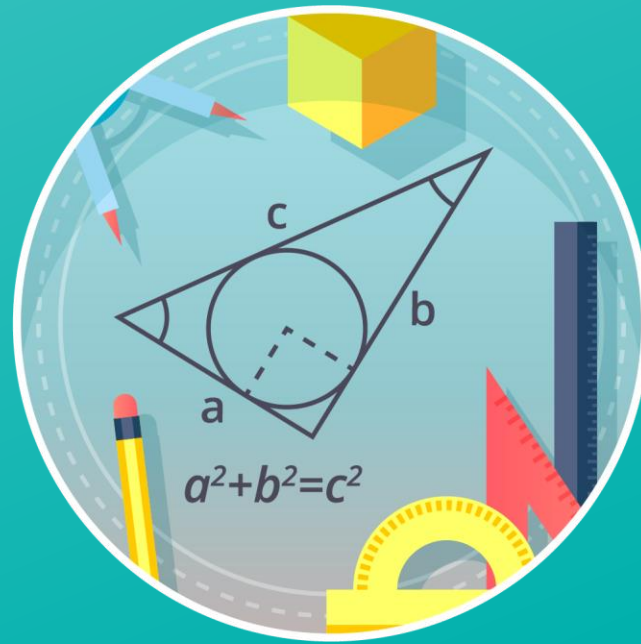
ROCKFORD PUBLIC SCHOOLS

M. Ed. in Urban Education

Congratulations to Cohort #4 Graduates!



Content Area Masters



**ESL
Endorsement**

70+

Languages
Spoken at
RPS 205

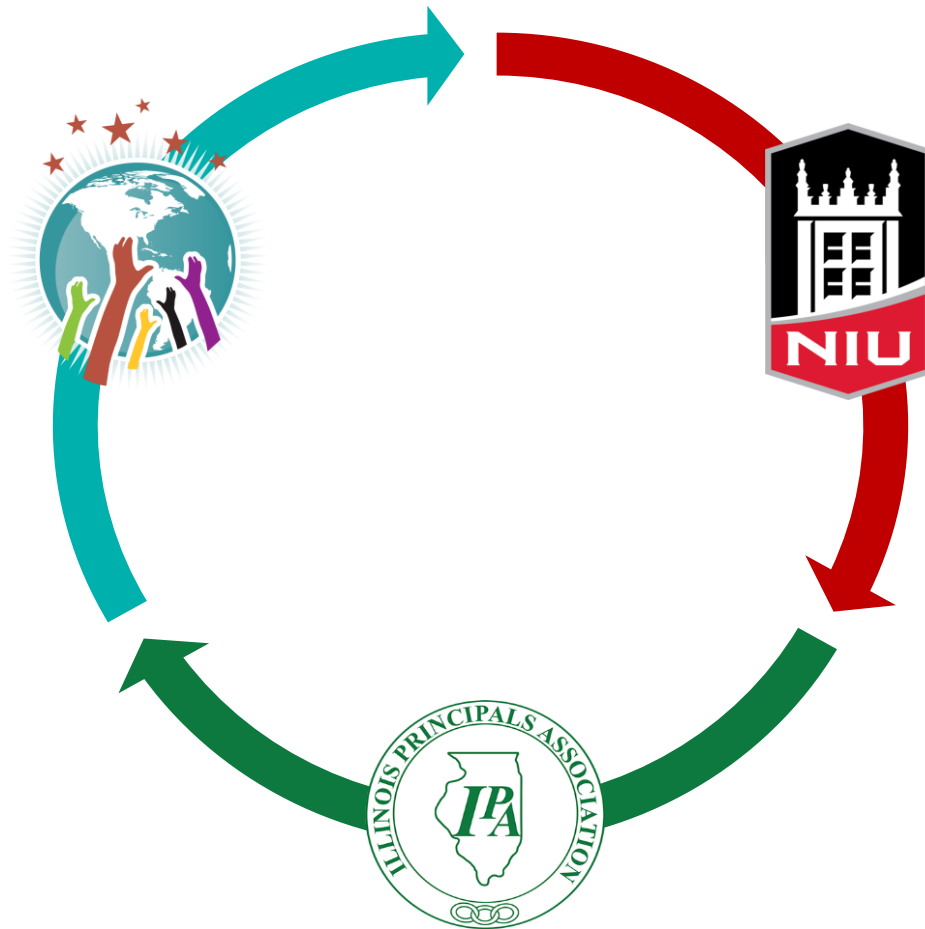


NIU Principal Residency Program

Support, Leadership
Residency, and Mentoring

Principal Preparation,
Internship Supervision,
and Data Analysis

Coaching and Support



Incentives

- **\$5-7K** hiring incentives
- Housing assistance



Bargaining Agreement

DEGREE / CERTIFICATION (LANES)					
1ST YEAR TEACHER	MASTER'S STEP 1	MASTER'S STEP 5	MASTER'S STEP 10	MASTER'S 10 STEP 10	MASTER'S +40
Current Salary: \$39,167	Current Salary: \$45,276	Current Salary: \$53,423	Current Salary: \$63,605	Current Salary: \$65,644	Current Salary: \$92,121
Salary after 4 years: \$54,067	Salary After 4 years: \$60,179	Salary After 4 Years: \$70,362	Salary After 4 Years: \$76,311	Salary After 4 years: \$78,346	Salary After 4 Years: \$100,912
Percent Increase:	Percent Increase:	Percent Increase:	Percent Increase:	Percent Increase:	Percent Increase:
38%	33%	32%	20%	19%	10%

● 39-30%
 ● 29-20%
 ● 19%>
 based over the life of the 4-year proposed teacher contract



Professional Learning Pathways

- Free to RPS 205 staff
- Built by RPS 205 staff
- 4 years of new teacher mentoring
- Eligible for salary credit (10 credits)

Professional Learning Pathways

4

Teacher Induction
& Mentoring
Notebooks

8

Pathways for
All/Career Growth
Opportunities

8

Teacher
Leader Pathway
Courses

1,550 REA members have participated in Pathways since SY20

03

TARGETED SUPPORT

TARGETED SUPPORT



Teacher Prep

Unfocused
Mentoring

Unaligned
Professional
Learning

TARGETED SUPPORT



Focused Mentoring
Teacher Support
Affinity Groups

Types of Educator Support

Mentor: Years 1-2

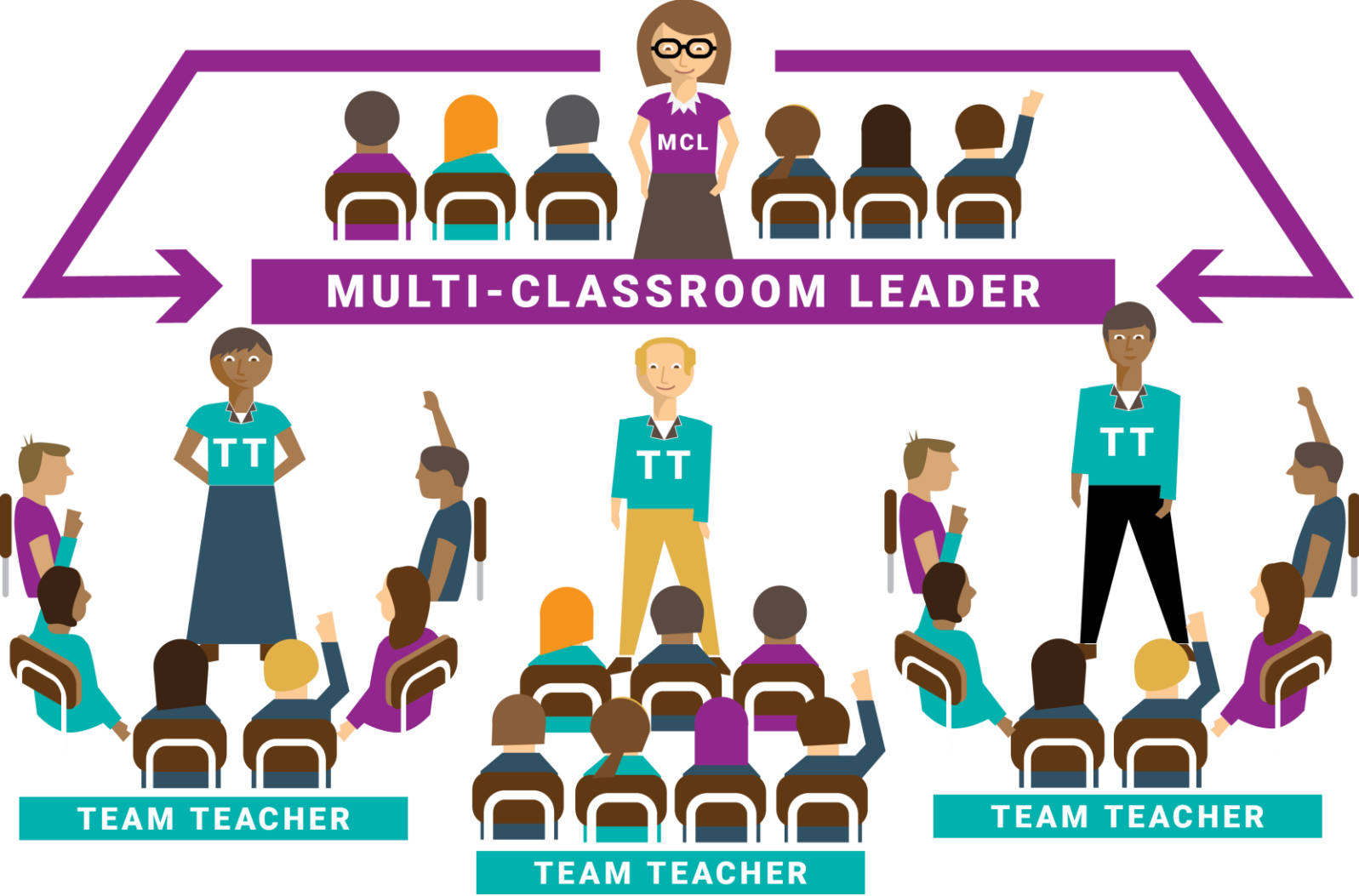
Multi-Classroom Leader: Years 1-5

Curriculum Implementation Leader: Years 1+

Peer Consulting Teacher: Years 3+

Instructional Coach: Years 1+

Multi-Classroom Leader



Curriculum Implementation Leader

Education Services



Curriculum Dean



Curriculum Implementation Leader



Classrooms & PLCs



Central Office

School Buildings

Peer Assistance and Review (PAR)

Raising expectations for teacher performance in a collaborative environment.



“Although PAR is a time-consuming process, it is a process I could not have done without...**PAR has put me on a path to becoming the best teacher.**”

PAR Success Rate

52%

Induction & Mentoring

Retention support: newest teachers

- Tactical support in teacher preparedness and effectiveness
- Guided implementation of professional practices
- Elevation of instruction
- Personalized and intentional adult learning



Personalization & Differentiation

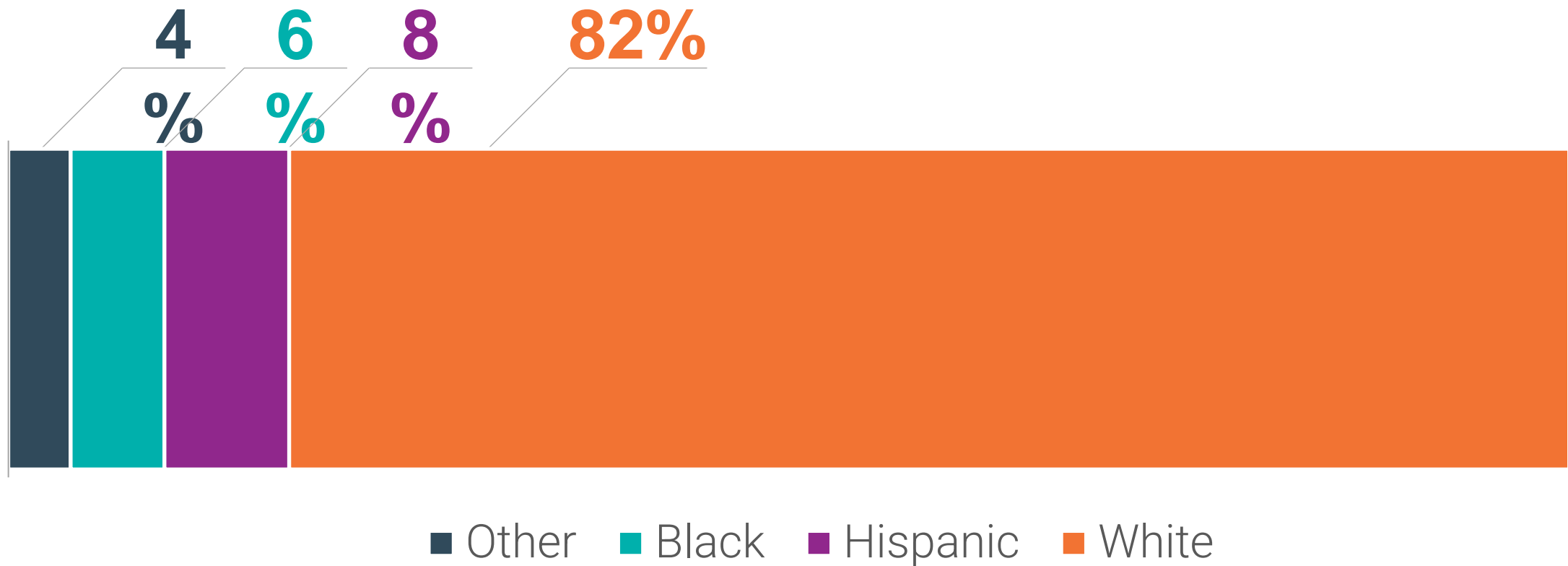
- Relationship-building
- Rich & intentful discussions
- Resource accessibility
- Monthly assignments/tasks connected improvement and best practices in teaching (Danielson)

**Thinking about
the goal...**

**Is it to give us
more work?**

**Or is it to make us
better teachers?**

IL TEACHER DEMOGRAPHICS



AFFINITY GROUPS



**THANK
YOU!**





LEND Council Meeting

Peg Agnos, Executive Director
Jen Figurelli, Director
February 24, 2023

Agenda

- Call to Order: Dr. Jeff Schuler
- Director's Report: Peg Agnos, Jen Figurelli
 - Governor Pritzker's FY 24 Budget Recommendation
 - ISBE Update
 - Session Update:
 - Action on Bills This Week
 - Bills of Interest
 - Teacher Tenure - PERA
 - Discipline
 - EBF
 - And more
- Executive Committee Vacancies - Dr. Jeff Schuler
- Member Concerns
- Adjourn



DIRECTORS UPDATE



Governor's FY 24
Budget Compared
to ISBE
Recommendations



ILLINOIS STATE BOARD OF EDUCATION Fiscal Year 2024 - Board Recommendation Comparison to Governor's Recommendation February 15, 2023

	FY 2023 Enacted Budget PA 102-0698 and 102- 1122	FY 2024 Board Recommendation	FY 2024 Governor's Recommendation	Comparison of FY 2024 Governor's Recommendation to			
				FY 2023 Enacted Budget		FY 2024 Board Recommendation	
				\$ Increase (Decrease)	% Increase (Decrease)	\$ Increase (Decrease)	% Increase (Decrease)
\$000s							
GENERAL FUNDS							
Major Grant Programs							
Evidence-Based Funding	7,929,239.0	8,279,239.0	8,279,239.0	350,000.0	4.4%	0.0	0.0%
Mandated Categorical Reimbursements:							
Transportation - Special Education	415,719.3	453,564.8	437,366.1	21,646.8	5.2%	(16,198.7)	(3.6%)
Transportation - Regular/Vocational	305,000.0	356,000.0	340,000.0	35,000.0	11.5%	(16,000.0)	(4.5%)
Special Education - Private Tuition	182,900.0	202,732.4	202,732.4	19,832.4	10.8%	0.0	0.0%
Special Education - Orphanage Tuition	107,019.8	118,919.5	118,919.5	11,899.7	11.1%	0.0	0.0%
Illinois Free Lunch and Breakfast	9,000.0	9,000.0	9,000.0	0.0	0.0%	0.0	0.0%
Orphanage Tuition	9,900.0	8,000.0	8,000.0	(1,900.0)	(19.2%)	0.0	0.0%
Subtotal, MCATs	1,029,539.1	1,148,216.7	1,116,018.0	86,478.9	8.4%	(32,198.7)	(2.8%)
Early Childhood Education	598,138.1	657,951.9	673,138.1	75,000.0	12.5%	15,186.2	2.3%
Subtotal, Major Grant Programs	9,556,916.2	10,085,407.6	10,068,395.1	511,478.9	5.4%	(17,012.5)	(0.2%)

ISBE UPDATE



Illinois State Board of Education

- Dr. Tony Sanders, Illinois State Superintendent of Schools
- Dr. Steven Isoye, Board Chair
- Dr. Donna Leak, Board Member
- Dr. James D. Anderson, Board Member
- Dr. Anna Grassellino, Board Member
- Dr. Nike Vieille, Board Member
- Dr. Christine Benson, Board Member
- Roger Eddy, Board Member
- Dr. Patricia Nugent, Board Member

SESSION UPDATE



Session Update - This Week

Senate Education

Leader Lightford passed all three bills out of committee unanimously, but with the commitment that these issues would be folded into the larger conversations she has been having with education stakeholders on SB1872 (proposal to reduce tenure from 4 to 3 years).

- **SB1351 (Lightford - D)/ Evaluations for Retired Teachers** - This bill would allow districts to waive evaluations for teachers in their final year of teaching prior to retirement. There was a commitment to address concerns raised by Senators about how situations where the retirement is rescinded would be handled as it relates to evaluations.
- **SB1352 (Lightford - D)/Teachers Terminating Contracts** – This bill puts additional requirements on school districts when referring teachers to the State Superintendent who terminate their contract during the school term or the summer before the school term begins (including that referral to the State Superintendent be made within 10 days of the school board’s denial of the teacher’s request to terminate the contract and notice to the teacher of the referral to the State Superintendent). The Senators agreed that there needed to be a process in place when this occurs, but had questions about the proposed timeline.

Session Update - This Week

Senate Education

- **SB1569 (Lightford - D)/Providing NonTenured Teachers Reasons for Nonrenewal**
 - This bill would require districts to provide all untenured teachers with a reason when their contract with the district is not renewed (currently only teachers in their 4th year are required to be provided with a reason, so this would extend this requirement to 1st, 2nd and 3rd year teachers). Management testified that this bill needs to be part of a larger conversation around tenure and the protections afforded non tenured and tenured teachers.

Session Update - This Week

House Elementary and Secondary Curriculum and Policies

- **HB1371 (McLaughlin - R)/Color Guard** - This bill would require school districts to offer a color guard, subject to available resources. Representative McLaughlin stated that he did not intend to create new financial obligations on school districts and that the board be involved with decisions surrounding the program. While this bill passed out of committee unanimously, we plan to work with the sponsor to ensure the language reflects this intent.

Session Update - This Week

House Elementary and Secondary Licensing, Administration and Charters

- **HB1204 (Tarver - D)/Student Excused Absence for Inauguration** - This bill, as written, allows students to be excused to attend the inauguration of a parent. The representative, however, is working with ISBE to make changes. Our understanding is that ISBE would incorporate the ability to attend any inauguration into the “civic engagement” authorized absence that was passed into the law last session. While this bill passed out of committee, the Representative committed to holding the bill until amended.
- **HB1291 (Stuart - D)/National Board Certified Teacher Incentives** - This bill passed out of committee unanimously and increases the incentive for Nationally Board Certified employees to mentor other teachers from \$1,500 to \$2,250 and the hours of mentoring to 45 hours (from 30). These are State funds appropriated for this purpose and do not impact district budgets.

BILLS OF INTEREST



Bills of Interest

Teacher Tenure

SB1872 (Lightford)

- Makes changes to the probationary periods pertaining to attaining contractual continued service. For the first probationary period, requires the teacher to be employed for 3 (rather than 4) consecutive school terms of service in which the teacher receives overall annual evaluation ratings of at least "Proficient" in the second and third school terms (rather than overall annual evaluation ratings of at least "Proficient" in the last school term and at least "Proficient" in either the second or third school term). Makes changes to the probationary periods pertaining to attaining contractual continued service. For the first probationary period, requires the teacher to be employed for 3 (rather than 4) consecutive school terms of service in which the teacher receives overall annual evaluation ratings of at least "Proficient" in the second and third school terms (rather than overall annual evaluation ratings of at least "Proficient" in the last school term and at least "Proficient" in either the second or third school term).

Bills of Interest

Discipline and EBF

Discipline Legislation (Ford)

- This is an initiative of Stand for Children in response to the ProPublica article detailing ticketing in schools. Stand for Children is working with the Trial Lawyers Organization on a draft to reflect stakeholder discussions. The draft is not yet complete.

Evidence Based Funding

HB2792 (Davis)

- Amends the evidence-based funding provisions of the School Code. Provides that the Minimum Funding Level is equal to \$550,000,000 (instead of \$350,000,000). Provides for a continuing appropriation. Effective July 1, 2023.

SB2006 (Johnson)

- Amends the evidence-based funding provisions of the School Code. Provides that the Minimum Funding Level is equal to \$550,000,000 (instead of \$350,000,000). Effective July 1, 2023.

Bills of Interest

School District 457 Plan

SB1233 (Halpin)

- Provides that a financial institution or investment provider, by entering into a written agreement, may offer or provide services to a plan established or maintained by a school district with an enrollment of at least 1,000 students under Section 457 of the Internal Revenue Code of 1986 if the written agreement is not combined with any other written agreement for the administration of a school district's 457 plan. Provides that each school district that provides a 457 plan shall make available to participants at least 4 financial institutions or investment providers that have not entered into a written agreement and that provide services to the school district's 457 plan. Sets forth requirements for a financial institution or investment provider providing services for a 457 plan.

SB1647 (Martwick)

- In a provision that requires the System to automatically enroll certain employees in the System's defined contribution benefit, provides an exception for employees whose school district provides an alternative qualifying plan. Provides that the alternative qualifying plan shall abide by the automatic enrollment procedures and automatic increase in contribution provisions applicable to the System's defined contribution benefit. Sets forth additional requirements for alternative qualifying plans. Requires a school district that has an alternative qualifying plan to file a letter of compliance, passed by resolution of the school board, with the System. Effective immediately.

BILLS
SCHEDULED
FOR NEXT
WEEK



Session Update - Week of 2/27/23

House Education Curriculum and Policies

HB1107 (West)

- Requires a school district to develop and implement a plan to provide additional instructional services, support, or special accommodations to students who suffer from trauma related to experiencing the death of a sibling, parent, guardian, or household member by suicide or homicide or suffer from trauma caused by domestic violence or abuse and whom the school has determined require additional instructional services, support, or special accommodations but do not qualify for an individualized education program or for services under Section 504 of the federal Rehabilitation Act of 1973.

HB1375 (Tarver)

- Instead of requiring consumer education to be taught and studied, provides that beginning with pupils entering the 9th grade in the 2024-2025 school year, pupils in the public schools in grade 11 or 12 shall be taught and be required to complete a stand-alone, one-semester or equivalent course covering personal finance, which shall include, but is not limited to, instruction covering behavioral economics; banking and bill payment; investing; types of credit; managing credit; including credit scores; paying for college; insurance; taxes; budgeting; consumer skills; retirement planning, including tax-advantaged retirement plans; home ownership and financing; and personal transportation, including car ownership and leasing.

Session Update - Week of 2/27/23

House Education Curriculum and Policies

HB1631 (Didech)

- Provides that the State Board of Education, subject to appropriation, shall establish a program that awards grants to eligible school districts to support computer science education professional development. Provides for how grant funds may be used. Provides that, subject to appropriation, the State Board of Education shall annually disseminate a request for applications to receive a grant under this program and funds shall be distributed annually. Sets forth criteria for applying for and awarding grants.

HB1633 (West)

- Provides that the State Education Equity Committee shall include a member from an organization that works for economic, educational, and social progress for Native Americans and promotes strong sustainable communities through advocacy, collaboration, and innovation. Requires the State Superintendent of Education to convene a Native American Curriculum Advisory Council. Creates the Native American Curriculum Task Force. Provides that the unit of instruction on the Holocaust and genocides shall include instruction on the Native American genocide in North America. Provides that, beginning with the 2024-2025 school year, every public elementary school and high school shall include in its curriculum a unit of instruction studying the events of the Native American experience and Native American history

Session Update - Week of 2/27/23

House Education Curriculum and Policies

HB2104 (Delgado)

- With respect to safety education instruction for students enrolled in prekindergarten through grade 6, adds water safety that incorporates the water safety instructional materials and resources developed by the American Red Cross and the Great Lakes Surf Rescue Project or by a district-approved source. Effective immediately.

HB2773 (Flowers)

- Provides that school districts shall teach students how to read using phonics.

Session Update - Week of 2/27/23

House Education Curriculum and Policies

HB3425 (Croke)

- In provisions relating to bullying prevention and the definition of "policy on bullying", provides that bullying shall also include bullying based off of physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness. Provides that a bullying prevention policy must include procedures for informing parents or guardians of all students involved in the alleged incident of bullying within 24 hours after the school's administration is made aware of the incident (instead of procedures for promptly informing parents or guardians of all students involved in the alleged incident of bullying).

Session Update - Week of 2/27/23

House Education Administration, Licensing and Charter Schools

HB1124 (Mussman) Holding the bill this week.

HB1589 (Friess)

- Provides that a foreign language endorsement on an Educator License with Stipulations may be issued to an applicant who provides satisfactory evidence that he or she meets specified requirements. Provides that the foreign language endorsement on an Educator License with Stipulations is valid until June 30 immediately following 5 years of the endorsement being issued and may be renewed.

HB2233 (Hoffman)

- In provisions concerning the awarding of contracts by school boards, increases the contract value subject to competitive bid provisions to \$35,000 (instead of \$25,000). Provides that the value accepted for a single project is \$70,000 (instead of \$50,000). Makes related changes.

Session Update - Week of 2/27/23

House Education Administration, Licensing and Charter Schools

HB2392 (Scherer)

- With respect to a school district's teacher evaluation plan, provides that a teacher does not need to undergo the last evaluation cycle before the teacher retires if the teacher has notified the school district of the teacher's intent to retire. Effective immediately.

HB2471 (West)

- Provides that, subject to appropriation, for State Fiscal Year 2024 only and in addition to other amounts provided for school breakfast and lunch programs, the State Board of Education shall provide supplemental nutrition aid to participants in the national school breakfast and lunch programs. Provides that a participant's supplemental nutrition aid shall equal the participant's State Fiscal Year 2023 actual expenditures for providing school breakfast and lunch programs, minus the participant's State Fiscal Year 2023 State reimbursement, minus the participant's State Fiscal Year 2023 federal contribution. Repeals these provisions on January 1, 2026.

Session Update - Week of 2/27/23

House Education Administration, Licensing and Charter Schools

HB2846 (Vella)

- Makes changes to the probationary periods pertaining to attaining contractual continued service. For the first probationary period, requires the teacher to be employed for 3 (rather than 4) consecutive school terms of service in which the teacher receives overall annual evaluation ratings of at least "Proficient" in the second and third school terms (rather than overall annual evaluation ratings of at least "Proficient" in the last school term and at least "Proficient" in either the second or third school term)

HB3052 (Williams)

- Provides that for all schools operating a school breakfast program, the State Board of Education shall collect information about whether the school is operating a breakfast after the bell program and, if so, what breakfast after the bell model the school operates, including breakfast in the classroom, second chance breakfast, and grab and go breakfast.

Session Update - Week of 2/27/23

House Executive

HB1010 (Flowers)

- Provides that a school's comprehensive health education program must include instruction on the medical and legal ramifications of cannabis use. Effective immediately.

SENATE BILLS ASSIGNED TO COMMITTEE



Senate Returns March 7th

Senate Education

SB1473 (Ventura)

- Notwithstanding any other provision of law, provides that, beginning with the 2024-2025 school year, the State Board of Education shall administer all public schools in this State instead of school districts, and each school district shall remit to the State Board an amount of money sufficient to administer the district's schools.

SB1685 (Murphy)

- When computing certain completion rates, requires the State Superintendent of Education to exclude students who: are at least 18 years of age as of September 1 of the school year as reported for the fall semester and have satisfied the credit requirements for high school graduation; have not completed their individualized education program; and are enrolled and receiving individualized education program services. Provides that, beginning with the 2026-2027 school year, in high school districts in counties with populations greater than 800,000 but less than 4,000,000 where there are 2 high schools individually serving grades 9 through 12 and where enrollment is less than 2,500 at any school, enrollment shall be balanced across high schools within the district equally, not to exceed a 15% enrollment difference when averaged over the previous 3 consecutive years.

Senate Returns March 7th

Senate Education

SB1727 (Cervantes)

- Provides that, beginning with the 2023-2024 school year, the State Board of Education shall develop and maintain a program aimed at facilitating education in advanced manufacturing technical skills. Provides that the program shall be implemented in no less than 12 public high schools, over the span of 3 years, where the youth unemployment rate is at least twice the national average. Specifies program requirements. Provides that the State Board shall ensure that each high school participating in the program has adequate funding for at least one industry coordinator, tutoring, pre-employment and on-the-job mentoring, professional and leadership development, and life and financial management instruction.

SB1822 (Preston)

- With respect to the requirement that a pupil successfully complete 2 years of social studies as a prerequisite to receiving a high school diploma, provides that students must take a course in financial literacy (instead of may take a course in financial literacy). Effective July 1, 2023.

Senate Returns March 7th

Senate Education

SB1872 (Lightford)

- Makes changes to the probationary periods pertaining to attaining contractual continued service. For the first probationary period, requires the teacher to be employed for 3 (rather than 4) consecutive school terms of service in which the teacher receives overall annual evaluation ratings of at least "Proficient" in the second and third school terms.

SB1993 (Loughran Capel)

- Provides that prior to approving a contract for any district-administered assessment, except those assessments developed by district teachers or administrators, that will be used to measure student progress at an attendance center within the school district, a school board must hold a public hearing at a regular or special meeting of the school board, in which the terms of the proposal must be substantially presented and an opportunity for allowing public comments must be provided. Provides that notice of such public hearing must be provided at least 10 days prior to the hearing by specified methods. Effective immediately.

Senate Returns March 7th

Senate Education

SB1995 (Edly-Allen)

- Requires the State Board of Education to develop and implement a School Share Table Program, including guidelines for the use of share tables in schools for kindergarten through grade 12; defines "share tables".

SB2017 (Holmes)

- Provides that the provisions regarding Saturdays and holidays specifically apply to educational support personnel.

SB2031 (Lightford)

- Adds specified information concerning high schools that must be included in the school report cards prepared by the State Superintendent of Education. For the school district report cards prepared by the State Superintendent, provides that indicators from the school report card shall be aggregated at the course level, department level, and school level, and the course-level indicators shall be collected from each course.

LEND
Legislative
Initiatives



LEND Legislative Initiatives

- [HB1123 \(Costa Howard\)](#)

- Amends the School Code. Requires school report cards prepared by the State Superintendent of Education to include the percentage of students with disabilities who have fulfilled the minimum State graduation requirements and have been issued a regular high school diploma and the percentage of students with disabilities who have fulfilled the minimum State graduation requirements but have not completed their individualized education program and are enrolled and receiving individualized education program services.

LEND Legislative Initiatives

- **SB1799 (Curran)**
 - Allows the use of a multi-function school activity bus (MFSAB) that is manufactured to transport not more than 15 persons, including the driver, or a vehicle manufactured to transport not more than 10 persons, including the driver, for the transportation of students in any of grades 9 through 12 or who attends an alternative education program operated by a regional office of education for any curriculum-related activity (other than for transportation to and from home on regular bus routes) if the driver (i) holds a minimum of a valid driver's license and (ii) is an employee or contractual employee of the school district or alternative education program or of a third-party contractor (rather than allowing the use of an MFSAB for transporting students in grades 9 through 12 only if the driver holds a valid school bus driver permit). Makes a conforming change to the Illinois Vehicle Code. Effective immediately.

EXECUTIVE COMMITTEE VACANCIES



SAVE THE DATE

Council Meeting
March 17, 2023



Thank you

◦Peg Agnos, Executive Director

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◦Cell: 630-632-2954

◦Jen Figurelli, Director

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LEND Council Meeting

Peg Agnos, Executive Director
Jen Figurelli, Director
January 27, 2023

Agenda

- Welcome - Dr. Jeff Schuler
- Director's Update - Peg Agnos and Jen Figurelli
 - Lame Duck Session Update
 - Halal Food Bill
 - Sex Education Mandate
- 103rd General Assembly
 - Leadership and Committee Chairs
 - Legislation Filed Impacting K-12 Districts
 - LEND Legislative Initiatives
- ISBE Board Update
- Save the Date
 - Council Meeting
 - February 24, 2023
 - 8:00 a.m.
- Member Concerns
- Adjourn



DIRECTORS UPDATE



Update Lame Duck Session

Halal and Kosher Bill

Negotiations have started. We met with the sponsors (Villivalam/Yang Rohr) and the Halal food proponents. We are expecting another meeting including the Kosher food proponents.

- A number of concerns still remain:
 - Cost to implement
 - Food cost
 - Additional equipment costs?
 - Staff concerns
 - Liability under the Halal and Kosher Food Acts.

Update Lame Duck Session

Halal and Kosher Bill Continued

The following are the agenda items for presentation by the proponents at the next meeting:

- Costs of implementation
- Processes for Kosher foods
- Clarity on liability
- Identifying the approving agency and need for list of vendors.

Update Lame Duck Session

SEX EDUCATION MANDATE

- This bill **mandates** Comprehensive Sex Education in grades K-12 beginning July 1, 2023.
- The bill has an immediate effective date and would need to be implemented next school year. Six months is insufficient time to develop a curriculum.
- This bill eliminates the local control that was an essential part of SB818, which recently passed in 2021.
- **ACTION:** Continue to call your Senators and share your reasons for opposition to the bill. It will be back this Spring.

Update Lame Duck Session

DYSLEXIA Meetings

LEND continues to meet with Representative Mussman and other stakeholders..

- A number of questions remain:
 - Over identification of students particularly English language learners.
 - Why is a universal screener necessary when districts are currently using assessments.
 - Multiple groups working on literacy want the discussions to be inclusive of Right to Read and ISBEs recent announcement of considering the development of a statewide literacy plan following the Literacy Summit in October.

Update Lame Duck Session

SB3093 (Murphy) ALOP

- LEND has been negotiating this bill since last spring. A meeting is scheduled next week
- The following is in the bill:
 - The ALOP plan shall include;
 - the duration of the plan and a date when the student shall return to the regular school program.
 - If a written objection is filed the Regional Office of Education shall hold a hearing.
 - The date shall not be extended over the objection of the parent(s) or guardian(s).
 - LEND with other stakeholders has an amendment we plan to propose at our next meeting.

103rd General Assembly



Leadership

House of Representatives

State Rep. Robyn Gabel – Majority Leader

State Rep. Jehan Gordon-Booth – Speaker Pro Tempore
/ Chief Budgeteer

State Rep. Mary E. Flowers – Deputy Majority Leader /
Dean of the Caucus

State Rep. Elizabeth Hernandez – Deputy Majority
Leader

State Rep. Jay Hoffman – Assistant Majority Leader

State Rep. Natalie Manley – Assistant Majority Leader

State Rep. Kam Buckner – Assistant Majority Leader

State Rep. Aaron Ortiz – Assistant Majority Leader

State Rep. Barbara Hernandez – Assistant Majority
Leader

State Rep. Marcus Evans – Assistant Majority Leader

State Rep. Robert "Bob" Rita – Assistant Majority
Leader

State Rep. Kelly Burke – Assistant Majority Leader

State Rep. Theresa Mah – Majority Conference Chair

State Rep. Nick Smith – Majority Officer / Sergeant at
Arms

Committee Chair

House of Representatives

- **Appropriations Elementary and Secondary Education**
 - Representative Will Davis
- **Elementary and Secondary Education - Licensing and Charter Schools**
 - Representative Sue Scherer
- **Elementary and Secondary Education - Curriculum and Policies**
 - Representative Michelle Mussman
- **Executive Committee**
 - Representative Bob Rita
- **Higher Education**
 - Representative Katie Stuart
- **Personnel and Pensions**
 - Representative Stephanie Kifowit
- **Revenue**
 - Representative Kelly Burke

Leadership

Senate

Senator Kimberly Lightford - Majority Leader

Senator Bill Cunningham - President Pro Tempore

Senator Mattie Hunter - Assistant Majority Leader

Senator Linda Holmes - Assistant Majority Leader

Senator David Koehler - Assistant Majority Leader

Senator Laura Murphy - Assistant Majority Leader

Senator Omar Aquino - Majority Caucus Chair

Senator Julie Morrison - Majority Caucus Whip

Senator Napoleon Harris III - Majority Caucus
Whip

Senator Cristina Castro - Majority Caucus Whip

Senator Elgie Sims Jr. - Majority Caucus

Appropriations Leader

Bills of Interest

DISCIPLINE LEGISLATION

- It prohibits school personnel (to include SROs and faculty) from referring students to municipalities or the police as a disciplinary consequence. We believe that as drafted the language will still allow schools to engage law enforcement for safety-related issues (weapons, violence, etc.).
- Defines “school personnel” within section [10-22.6](#) of the school code. School personnel is defined in section [27-23.7](#) of the school code but it is not defined in section 10-22.6, where the referral language would be included
- Amends the truancy statute ([5/26-12](#)) to prohibit “school personnel” rather than the “school district” from referring truant students to local public entities. School personnel is a broader definition than school district and includes SROs who were often cited as the entity referring truant students in the Tribune articles. No further changes to the truancy statute.

Bill of Interest

- [HB1011 \(Flowers\)](#)

- Amends the School Code. Sets forth a list of nonfiction, fiction, and children's books about racism that shall be required reading for students in every public elementary and secondary school beginning with the 2023-2024 school year.

- [HB1056 \(Mayfield\)](#)

- Amends the Illinois School Student Records Act. Provides that when a student transfers to a new school, the school or school district last attended may not refuse the new school's request to provide a copy of the student's school student record on the grounds that the student owes a debt.

Bill of Interest

- [HB1066 \(Didech\)](#)
 - Amends the Open Meetings Act. Provides that if a quorum of the members of the public body is physically present, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of, among other circumstances, childcare obligations.

Bill of Interest

- [HB1081 \(West\)](#)
 - Amends the School Code. Requires school districts with a population of 3,000 or more students to interview a minimum percentage of minority candidates for teaching positions.
- [HB1107 \(West\)](#)
 - Requires a school district to develop and implement a plan to provide additional instructional services, support, or special accommodations to students who suffer from trauma related to experiencing the death of a sibling, parent, guardian, or household member by suicide or homicide or suffer from trauma caused by domestic violence or abuse and whom the school has determined require additional instructional services, support, or special accommodations but do not qualify for an individualized education program.

Bills of Interest

[HB1124 \(Mussman\)](#)

- Who needs to be screened:
 - All K-2 Public schools
 - K-2 students transferring to new public or not previously screened
 - Grade 3+ if a teacher, parent, or guardian requests
 - Students enrolling K-2 from other states unless they were previously screened or exempt.
- Universal Screener - assessment must include: phonological and phonemic awareness; sound symbol recognition; alphabet knowledge; decoding skills; rapid naming skills; encoding skills; and, oral reading fluency.
- Reporting Requirements: ISBE Required to post the data on their website. the number of students who were administered universal screener, number of students determined to be at risk or some risk for dyslexia, number of students identified with the characteristics of dyslexia, and the number of students who received dyslexia intervention services
- Dyslexia intervention services used

Bill of Interest

- [HB1201 \(Hernandez, B\)](#)
 - Specifies that menstrual hygiene products shall be made available in all bathrooms (rather than in bathrooms) of every school building that are open for student use in grades 4 through 12 during the regular school day.
- [HB1234 \(Carroll\)](#)
 - Amends the School Code. Provides that any school receiving public funds shall post in a space accessible to all students information detailing the mental health resources provided by the school and the State that are available to students.

Bill of Interest

- [HB1243 \(Carroll\)](#)

- Requires each public school to provide a separate course of study on mental health that instructs students on how to recognize the signs of anxiety, depression, and other forms of mental illness. Provides that all students in grades kindergarten through 12 must take the course each school year, beginning with the 2024-2025 school year.

- [HB1278 \(Didech\)](#)

- Provides that beginning with the 2024-2025 school year, every public elementary school and high school shall include in its curriculum a unit of instruction studying the events of pre-Columbian Native American societies. Sets forth additional topics of instruction.

Bill of Interest

- [HB1357 \(Costa Howard\)](#)
 - Requires a school board and charter school to collect data on student referrals to law enforcement and school-related arrests of students and on the reason for referring students to law enforcement and school-related arrests of students and submit that data annually to the State Board of Education.
- [HB1359 \(McLaughlin\)](#)
 - Establishes procedures under which school board members that were elected during a consolidated election may be recalled. Provides for petition requirements for recall elections. Provides for requirements for recall ballots, including requirements for replacement candidates wishing to be listed on the recall ballot.

Bill of Interest

- [HB1371 McLaughlin](#)

- Provides that subject to the availability of local resources, beginning with the 2024-2025 school year, each public middle school, junior high school, and high school shall establish a junior color guard program to promote the value of and honor military personnel. Provides that the junior color guard shall be used at school events, including interscholastic athletic events and other events in which the presenting of the colors is requested.

Bill of Interest

- [HB1375 Tarver](#)
 - Instead of requiring consumer education to be taught and studied, provides that beginning with pupils entering the 9th grade in the 2024-2025 school year, pupils in the public schools in grade 11 or 12 shall be taught and be required to complete a stand-alone, one-semester or equivalent course covering personal finance.

Bill of Interest

- [HB1383 Stuart](#)

- In provisions of the Children with Disabilities Article concerning a child who attends a non-public school or special education facility, a public out-of-state school, or a special education facility owned and operated by a county government unit, provides that the Illinois Purchased Care Review Board shall allow a nonprofit entity to use the same profit margin calculation that the Board allows in the for-profit tuition and room and board calculations and may not make any distinction in reimbursement level for nonpublic special education facilities based upon their federal income tax filing classification.

Bill of Interest

- [HB1408 Yang-Rohr/SB103 \(Castro\)](#)

- An open or closed meeting may be conducted by audio or video conference without the physical presence of a quorum of the members. Provides that a meeting may be held without the physical presence of a quorum of the members if, among other requirements, the chief elected or appointed official of the public body determines that an in-person meeting would pose a risk to the health or safety of members of the public body or the public and that conducting a meeting by an audio or video conference is in the best interests of the public body or the public and public notice of that meeting states the reason or reasons for such determination

Bill of Interest

- [HB1466 \(McCombie\)](#)

- Provides that, beginning January 1, 2024, a school or school district may employ a qualified retired law enforcement officer who obtains a certificate of completion or approved waiver under the Illinois Police Training Act to carry out the duties of a school resource officer.

- [HB1479 \(Ford\)](#)

- Beginning with the 2024-2025 school year, each school district must provide a parent or guardian of an at-risk student information about appropriate and available community-based or in-school academic support services; defines 'at-risk student' and specifies what those services may include. Provides that a school district shall not be responsible for any costs or transportation associated with a student's participation in community-based academic support services. Effective July 1, 2024.

Bill of Interest

- [HB1481 \(Ford\)](#)
 - A school district (including a charter school) shall require that books that are included as a part of any course, material, instruction, reading assignment, or other school curricula related to literature during the school year or that appear on summer reading lists must include books that are written by diverse authors, including, but not limited to, authors who are African American, women, Native American, LatinX, and Asian.
- [HB1482 \(Ford\)](#)
 - Subject to appropriation, requires the State Board of Education to establish and implement a statewide, online curricula program that allows public schools the option to access school curricula, coursework, course material, modules, textbooks, streaming videos, tests, software, and any other tools or materials required for the successful completion of a course of study through an online portal.

Bill of Interest

- [HB1485 \(Ford\)](#)
 - Establishes the Inclusive American History Commission, determines the membership. Beginning with the 2023-2024 school year, requires schools to suspend all instruction in history education, with exceptions. No later than June 30, 2024 the State Superintendent of Education will provide instructional guidelines and standards based on the recommendations of the commission so schools may develop alternative curricula to replace traditional course material and instruction. Beginning in 2024-25 schools shall resume instruction in history which shall require the use of age-appropriate discussion, textbooks, and other course material that reframe the study of history. Effective immediately

Bill of Interest

- [SB77 \(Rezin\)](#)
 - Requires a regional superintendent of schools to increase the regional office of education's capacity to work with school districts to locate students that stopped attending school since the beginning of the COVID-19 pandemic and to address issues of truancy and chronic absenteeism.

Bill of Interest

- **SB90 (Murphy)**

- Amends the School Code. Provides that each school district must create, implement, and maintain an age-appropriate policy on race-related harassment and discrimination. In provisions concerning bullying prevention, provides that the required policy on bullying shall also include age-appropriate information about the definitions of harassment and sexual harassment, the procedures for reporting harassment, and the protections and relief available under Illinois Human Rights Act. Amends the Illinois Human Rights Act. Provides that harassment by an elementary, secondary, or higher education representative or the failure of an institution of elementary, secondary, or higher education to take remedial action or appropriate disciplinary action against a student or an elementary, secondary, or higher education representative employed by the institution (if the institution knows that the student or representative committed or engaged in harassment) is a civil rights violation. Provides that each institution of elementary, secondary, or higher education shall establish, implement, and maintain a continuing race-related discrimination and harassment program. Sets forth requirements concerning policies and procedures, a model training program, and reporting. Makes other changes. Effective August 1, 2024.

Bill of Interest

- [SB98 Villa](#)

- Beginning with the 2024-2025 school year, LGBTQ+ inclusivity training shall be required as part of the professional development leadership training for school board members. Such information may include, but is not limited to: (1) understanding the difference between sex, gender, and sexual orientation; (2) knowledge of family structures beyond the heteronormative structure; (3) nondiscriminatory education on the basis of gender, gender identity, gender expression, sexual orientation, and sexual behavior; (4) understanding the struggles of LGBTQ+ youth in schools; (5) the contributions of LGBTQ+ individuals regarding history, social sciences, arts, and humanities; and (6) the effects and risks of outing a student's gender identity or sexual orientation to the student's parents.

Bill of Interest

- [SB155 \(Anderson\)](#)

- Beginning with the 2023-2024 school year, requires a school board to allow a student who resides in the school district but attends a nonpublic school to participate in extracurricular athletic activities sponsored by the district without being required to enroll or complete coursework at a public school within the district if certain conditions are met. Effective immediately.

LEND
Legislative
Initiatives



LEND Legislative Initiatives

- [HB1123 \(Costa Howard\)](#)

- Amends the School Code. Requires school report cards prepared by the State Superintendent of Education to include the percentage of students with disabilities who have fulfilled the minimum State graduation requirements and have been issued a regular high school diploma and the percentage of students with disabilities who have fulfilled the minimum State graduation requirements but have not completed their individualized education program and are enrolled and receiving individualized education program services.

LEND Legislative Initiatives

- **MFSAB Bus Legislation**

- Allows the use of a multi-function school activity bus (MFSAB) that is manufactured to transport not more than 15 persons, including the driver, or a vehicle manufactured to transport not more than 10 persons, including the driver, to transport students in any of grades 9 through 12 for any curriculum-related activity (other than transport to and from home on regular bus routes if the driver (i) holds a minimum of a valid driver's license and (ii) is an employee or contractual employee of the school district or 3rd party contractor (rather than if the driver holds a valid school bus driver permit).

ISBE UPDATE



ISBE FY24 Budget Recommendation

- Evidence-Based Funding
 - \$350 million
- Mandated Categoricals
 - Transportation
 - Special Education
 - Increase 9.1%
 - Regular/Vocational
 - Increase 16.7%
 - Special Education - Private Tuition
 - Increase 10.8%
- Special Education - Orphanage Tuition
 - Increase 11.1%
- Illinois Free Lunch and Breakfast
 - Held flat
- Orphanage Tuition
 - **Decrease 19.2%**
- Early Childhood Education
 - Increase 10%

To view the entire budget recommendation visit:

<https://www.isbe.net/Documents/FY2024-Board-Rec.pdf>

SAVE THE DATE

Council Meeting
February 24, 2023
Via Zoom



Thank you

- Peg Agnos, Executive Director
- pegagnos@lend-dupage.org
- Cell: 630-632-2954

- Jen Figurelli, Director
- jenfigurelli@lend-dupage.org
- Cell: 312-451-7278



**LISLE EDUCATION FOUNDATION OF LISLE SCHOOL DISTRICT 202
BOARD OF DIRECTORS MEETING
FEBRUARY 8, 2023 MINUTES**

The meeting of the Board of Directors of the Lisle Education Foundation for the Lisle School District 202 met on Wednesday, February 8, 2023. The meeting was called to order at 12:09 p.m. by Dr. Eric Williams. Also in attendance at the meeting were: Keith Filipiak, Marilyn Buchholz, Amish Patel, Michale Shuta, Matt Minnerick, Eunice McConville by telephone. Absent: Dr. Linda Kotalik, Keith Krestan, Deb Pawlowicz, Pamela Ahlmann, and Jane McGrath. Keith Filipiak made a motion to approve the November 9, 2022. Matt Minnerick seconded the motion. All voted aye.

Treasurer's Report

Treasurer's Report was presented by Eunice McConville. The balance as of January 31, 2023 in the amount of \$174,064.99 was reported. Michael Shuta made a motion to approve the Treasurer's Report as presented. Matt Minnerick seconded the motion. All present voted aye.

Eunice mentioned our IL tax check was not cashed yet. She called the Attorney General's office and she was told the check was cashed on Tuesday, January 31st. She submitted the paperwork in November, 2022. Eunice also contacted the IRS because she had not received proof that our tax returns for the past two year were received. She was told they did have record that they were received in a timely manner.

Grant Applications

Grant application submitted by Jenna Engler, District Office in the amount of \$600 for the Mindful May Initiative. Eunice McConville made a motion to approve the grant request in the amount of \$600; Matt Minnerick seconded the motion. All present voted aye.

Grant application submitted by Celeste McIntyre and Vinny Slowiak, Lisle Jr. High School for Logitech Crayons to be used in the Art classes. Dr. Eric Williams made a motion to approve this grant request in the amount of \$775. Matt Minnerick seconded the motion. All present voted aye.

Golf Outing – 2023 Golf Outing

Marilyn Buchholz reported the Save the Dates are being mailed out this week and the Invitations in Golf Invite will also be going out this week.

Dr. Eric Williams and Eunice McConville are going to look into getting insurance for a possible Hole in One option.

Matt Minnerick will place an order for a giveaway.

It was decided by the Board that there will not be a price increase for this year's golf outing.

New Business

Michael Shuta mentioned that the Rotary Club will be hosting a fundraiser at Lisle Lanes.

Adjourn

Eunice made a motion Eric Williams seconded

Eunice McConville made a motion to adjourn the meeting; Dr. Eric Williams seconded the motion. All present voted aye. The meeting was adjourned at 1:50 p.m. The next meeting will be held March 8, 2023

Respectfully submitted,
Marilyn Buchholz

2. Pledge of Allegiance

3. Public Comment - No public comments

4. Consent agenda

Motion was made to approve the following consent agenda items as presented. This motion, made by Member Buscemi and seconded by Member Cross, Passed.

- a. Approved the Open and Closed Session Minutes from the 10-26-22 Board of Control Meeting
- b. Approved the destruction of the Closed Session audio recordings from January 27, 2021, February 24, 2021, March 24, 2021, and April 28, 2021
- c. Approved the Minutes from the 9-14-22 Finance Committee Meeting
- d. Personnel Recommendations
Accepted/Approved the Resignations, Retirements and Appointments of Contracted Licensed and Educational Support Staff; and the Change of Employment Status for Licensed and Educational Support Staff
- e. Accepted the Financial Reports
 1. Treasurers Report for October and November 2022
 2. Revenue & Expenditure Reports for October and November 2022
 3. Gross Payrolls = October \$1,667,580.38 and November \$1,664,914.58
 4. Interim Payrolls - October \$594,199.07 and November \$583,632.88
 5. Bill List - \$558,152.03
 6. Interim Checks - October \$78,624.89 and November \$450,928.03
 7. Voided Checks - \$19,653.30
- f. Approved the Authorization to Release December 2022 Disbursements Prior to the January 2023 Board of Control Meeting
- g. Approved the New BCBS Healthcare Plan for SASED Staff effective 1-1-23
- h. Approved the New Met Life Vision and Dental Plans for SASED Staff effective 1-1-23
- i. Approved the Second Amendment to the Intergovernmental Agreement between the Illinois
- j. State Board of Education (ISBE) and SASED, which terminates on March 31, 2023.
- k. Approved the Agreement between SASED and Jackie Girgis for two bilingual psychological evaluations for two students in the amount of \$3,000.
- l. Approved the Agreement between SASED and Maha Hasan for speech-language therapy services from November 1 through December 1, 2022 in the amount of \$2,400 plus additional costs for requested interpretation services.
- m. Approved the Agreement between SASED and Central Institute for the Deaf (CID) for professional development for DHH Staff on November 21 and 22, 2022, in the amount of \$450.
- n. Approved the Host Organization Site Agreement with Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center for March 2 and March 3, 2023 Training Seminars
- o. Approved the Agreement between SASED and Cue College for Professional Development Services
- p. Approved the Agreement between SASED and Kary Zarate for Spring Institute Days professional development in the amount of \$2500
- q. Approved the Agreement between SASED and Community Partners for Spring Institute Days professional development in the amount of \$4000
- r. Approved the Agreement between Early Choices and Bridget Brown for services as the speaker for Preschool Inclusion Roundtable in the amount of \$300
- s. Approved the E-Rate 2023 Funding Year Contract and Letter of Agency for Zeller and Associates, LLC
- t. Approved the Intergovernmental Agreement with East Aurora SD 131 for DHH Program - Student A
- u. Approved the Intergovernmental Agreement with East Aurora SD 131 for Vision Program - Student A
- v. Approved the Intergovernmental Agreement with East Aurora SD 131 for Vision Program - Student B
- w. Second reading of SASED Policy 2:230 - Public Participation at School Board Meetings and Petitions to the Board
- x. Second reading of SASED Policy 4:10 - Fiscal and Business Management

- y. Second reading of SASED Policy 4:70 - Resource Conservation
- z. Second reading of SASED Policy 4:80 - Accounting and Audits
- aa. Second reading of SASED Policy 4:180 - Pandemic Preparedness; Management and Recovery
- bb. Second reading of SASED Policy 5:70 - Religious Holidays
- cc. Second reading of SASED Policy 5:80 - Court Duty
- dd. Second reading of SASED Policy 5:240 - Suspension
- ee. Second reading of SASED Policy 5:270 - Employment At-Will, Compensation, and Assignment
- ff. Second reading of SASED Policy 6:80 - Teaching About Controversial Issues
- gg. Second reading of SASED Policy 6:140 - Education and Homeless Issues
- hh. Second reading of SASED Policy 6:290 - Homework
- ii. Second reading of SASED Policy 7:15 - Student and Family Privacy Rights
- jj. Second reading of SASED Policy 7:190 - Student Behavior
- kk. Second reading of SASED Policy 7:190-AP4 - Administrative Procedure - Use of Isolated Time Out, Time Out, and Physical Restraint
- ll. Second reading of SASED Policy 7:230 - Misconduct by Students with Disabilities
- mm. Second reading of SASED Policy 7:270 - Administering Medicines to Students
- nn. Second reading of SASED Policy 7:285 - Anaphylaxis Prevention, Response and Management Program

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	Benjamin School District 25	Jack Buscemi
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Downers Grove School District 58	Emily Hanus
	Maercker District 60	Dr. Sean Nugent
	Woodridge School District 68	Tom Ruggio
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler

Nays: none

Absent: Cass School District 63
Center Cass School District 66
DuPage High School District 88
Community Consolidated School District 180
Westmont Community Unit School District 201
Lisle Community Unit School District 202
Elmhurst Community Unit School District 205

Ayes: 11 Districts **Nays:** none **Absent:** 7 Districts

Upon roll call vote, motion carried.

5. Discussion Without Action

- a. Enrollment Update - Matthew Layton responded to the Board's request at the last meeting for SASED to provide comparison data showing members district's enrollment from SY20-23. The data shows a general trend of a decrease in enrollment throughout our member districts, as well as with

SASED. However, SASED is anticipating a slight increase in enrollment beginning in January 2023. Administration continues to look at programs and services offered to the SASED membership as well as classroom usage throughout our programs.

- b. Strategic Planning Progress Update- Dr. Mindy McGuffin shared that the Strategic Planning Core Team has met with Dr. Brian Harris of HYA three times in Nov-Dec. They are finalizing the draft for Phase 2 of the process and will be presenting the draft to various groups and staff in January for feedback. A draft of phase 1 and 2 of the strategic plan is anticipated to be presented at the joint board meeting in January 2023. During January and February additional groups of member district and SASED staff will be invited to collaborate on the development measurable actions. The final plan draft is anticipated for board presentation in March 2023.
- c. SASED Organizational Chart- An updated chart for this school year was shared with the Board. For this year there are no changes to SASED's organizational structure.
- d. Board Committee Updates- Mr. Mark Cross presented information discussed during the Protocols Committee meeting on December 5. Survey information collected regarding other cooperative governance structures was shared with the Board. Mr. Cross acknowledged the commitment to service of public Board members. The Board discussed variables that impact a change in the membership of the Board of Control. Talking points included changing the name from Board of Control to Board of Directors. Further questions and conversation regarding knowledge and communication for decision making and approvals of both boards, public board member service, connection to the Governing Board (current cross membership between Boards), committees, continuity, and timelines for any proposed change. Dr. McGuffin will speak with the attorney about the process for a change to the Board of Control. The Protocols Committee will continue to meet as needed.

6. Discussion With Action

- a. Approved the disposal of (2) 2005 Chevrolet Express vans, (1) 2004 Chevrolet Express van, and (1) 2008 Dodge Caravan SE van.

I move to approve the disposal of vehicles as presented. This motion, made by Member Rich and seconded by Member Casey-Maher, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	Benjamin School District 25	Jack Buscemi
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Downers Grove School District 58	Emily Hanus
	Maercker District 60	Dr. Sean Nugent
	Woodridge School District 68	Tom Ruggio
	DuPage High School District 88	Dr. Jean Babanente
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler
	Lisle Community Unit School District 202	Steve Lesniak

Nays: none

Absent: Cass School District 63
Center Cass School District 66
Community Consolidated School District 180
Westmont Community Unit School District 201
Elmhurst Community Unit School District 205

Ayes: 13 Districts Nays: none Absent: 5 Districts

Upon roll call vote, motion carried.

7. Adjournment

I move to adjourn at 6:47pm. This Motion, made by Member Palmisano and seconded by Member Casey-Maher, Passed.

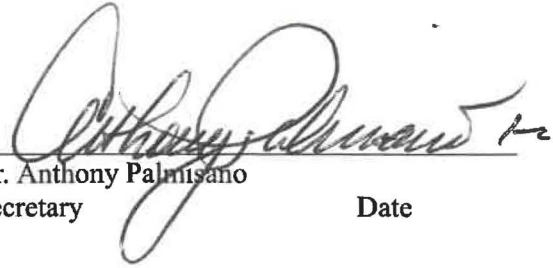
Upon voice vote, motion carried.

Minutes Approved by:

 1/25/23

Dr. Matt Rich
Chairperson

Date



Dr. Anthony Palmisano
Secretary

Date



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

SASED Talking Points Board of Control Meeting January 25, 2023

Officers:

Chairperson—Dr. Matt Rich—District 34

Vice-Chair—Mr. Tom Ruggio—District 68

Secretary—Dr. Anthony Palmisano—District 45

Meeting was called to order by Dr. Matt Rich at 6:33pm. Districts 25, 58, 88, and 202 were absent. Three members of the public were present with no comments.

This was a joint meeting with the Governing Board. Eleven Governing Board members were present except for Districts 25, 34, 45, 58, 66, 180 and 202.

Consent Agenda:

The Board of Control approved all items on the consent agenda.

In Discussion without Action:

1. Strategic Planning Progress Update – The Strategic Planning Core Team presented an update on the progress of the plan. During January and February, for Phase 3, additional groups of member district administrators and SASED staff will be invited to collaborate on the development of measurable actions for each of the priority area's goals. The final plan draft is anticipated for board presentation in March 2023.
2. FY22 Financial Audit Presentation – Don Shaw, Auditor, presented the FY22 Audit. There was a discussion regarding what was an appropriate fund balance, and how revenue compares to the current fund balance. Several factors contribute to the fund balance total which include return of Medicaid funds to the districts, reduction in enrollment, services cost increase, member district tuition refunds, use of SASED's fund balance to offset structural deficit.
3. FY23-24 Budget Presentation – SASED is in the beginning of the budget development process. The proposed tuition rates are built into the proposed budget model. Enrollment is stable but significantly lower than FY20 school year. Substantial cost increase when contracting with agencies to fill staff openings. Discussion on professional development for IEP teams.
4. Executive Director Evaluation Process – Executive Director evaluation instrument was shared with the BOC Members on January 26, 2023 via email. They are due back to Dr. Rich by February 23, 2023 and will be discussed in the March 22, 2023 closed session.
5. Enrollment Update - As of January 10, 2023, SASED had 337 students enrolled in its programs. Overall enrollment increased by three students this month (December 1, 2022 to January 10, 2023). SASED programs gained fifteen students in that time, and lost twelve students.
6. ESY and Regular School Year Lease Rates – Dr. McGuffin stated that she received several lease comparisons from other cooperatives throughout Northern Illinois confirming that we do sit in the higher end of the leasing costs. She recommended no change to the current ESY and regular year lease rates. SASED will reconvene the lease work group to look at lease agreements starting in the spring.

7. Board Committee Updates-

- a. Negotiations Committee-Upcoming negotiations anticipated to begin in March 2023
- b. Finance Committee – Next meeting scheduled for 2-8-23
- c. Policy Committee – SASSED is meeting with IASB on 1-27-23 to continue our online policy updates with sections 4 and 5. Next committee meeting is scheduled tentatively for 2-23-23.
- d. Protocols Committee – Discussion of the timeline and procedures per SASSED’s joint articles of agreement for sponsoring an amendment to SASSED’s joint articles of agreement. Clarification on timelines for the process. Further discussion on proposed governance structure changes and member appointment and service timeframes.

In Discussion with Action:

1. Approved the proposed tuition and services billing procedure as presented. The new billing method will help make the tuition bills more predictable for districts. The methodology that will be used will be sent to districts. A meeting will be held in March for District administrators and District CSBO’s to review the changes. There are no changes to the services billing.
2. Approved the Extended School Year (ESY) Tuition and Pay Rates as presented.
3. Approved the Resolution to Regulate Expense Reimbursements for Board Members (2:125-E3)
4. Approved the signing of a contract for electricity supply at Southeast, based on the recommendation from Vanguard Energy Services, LLC with Engie.

Closed session was held.

Next Meeting: The next meeting of the SASSED Board of Control will be held on **February 22, 2023 at 6:00pm.**

The above information is intended to facilitate full communication by the SASSED Board members to their own district Board of Education members. Please do not hesitate to contact me directly if there are any questions about the information provided or if you wish to discuss any of the items.

Dr. Mindy McGuffin

2. Pledge of Allegiance

3. Board Member Recognition

Board Members were recognized for their service to SASED by Dr. McGuffin in celebration of National Board Member Recognition Month

4. Public Comment - No public comments

5. Information/Correspondence

- a. Strategic Plan Update Presentation - The Strategic Planning Core Team presented an update on the progress of the plan. During January and February, for Phase 3, additional groups of member district administrators and SASED staff will be invited to collaborate on the development of measurable actions for each of the priority area's goals. The final plan draft is anticipated for board presentation in March 2023.
- b. FY22 Financial Audit Presentation - Don Shaw, Auditor, presented the FY22 Audit. There was a discussion regarding what was an appropriate fund balance, and how revenue compares to the current fund balance. Several factors contribute to the fund balance total which include return of Medicaid funds to the districts, reduction in enrollment, services cost increase, member district tuition refunds, use of SASED's fund balance to offset structural deficit.

6. Discussion with Action (Part 1)

Approved the Tuition and Billing Services Procedure -

Motion was made by Member Casey Maher, and seconded by Member Conover, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Maercker District 60	Dr. Sean Nugent
	Cass School District 63	Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Mr. Tom Ruggio
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler
	Community Consolidated School District 180	Dr. Tom Schneider
	Westmont Community Unit School District 201	Leah Conover
	Elmhurst Community Unit School District 205	Beth Hosler

Absent: Benjamin School District 25
Downers Grove School District 58
DuPage High School District 88
Lisle Community Unit School District 202

Ayes: 14 Districts **Nays:** none **Absent:** 4 Districts

Upon roll call vote, motion carried.

7. Discussion without Action (Part 1)

FY23-24 Budget Presentation presented by David Sellers. Since this was a joint meeting, note made that the Governing Board approved the FY23-24 Budget Guidelines as presented with 11 ayes, 7 absences.

Governing Board members were adjourned at 7:49 pm and the Board of Control meeting continued.

8. Executive Summary - No discussion

9. Consent Agenda

Motion was made to approve the consent agenda items as presented. This motion, made by Member Cross and seconded by Member Casey Maher, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Maercker District 60	Dr. Sean Nugent
	Cass School District 63	Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Mr. Tom Ruggio
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler
	Community Consolidated School District 180	Dr. Tom Schneider
	Westmont Community Unit School District 201	Leah Conover
	Elmhurst Community Unit School District 205	Beth Hosler

Absent: Benjamin School District 25
 Downers Grove School District 58
 DuPage High School District 88
 Lisle Community Unit School District 202

Ayes: 14 Districts **Nays:** none **Absent:** 4 Districts

Upon roll call vote, motion carried.

10. Discussion Without Action (Part 2)

- a. Executive Director Evaluation Process - Executive Director evaluation instrument was shared with the BOC Members on January 26, 2023 via email. They are due back to Dr. Rich by February 23, 2023 and will be discussed in the March 22, 2023 closed session.
- b. Enrollment Update - As of January 10, 2023, SASSED had 337 students enrolled in its programs. Overall enrollment increased by three students this month (December 1, 2022 to January 10, 2023). SASSED programs gained fifteen students in that time, and lost twelve students.
- c. ESY and Regular School Year Lease Rates – Dr. McGuffin stated that she received several lease comparisons from other cooperatives throughout Northern Illinois confirming that we do sit in the higher end of the leasing costs. She recommended no change to the current ESY and regular year lease rates. SASSED will reconvene the lease work group to look at lease agreements starting in the spring. Further discussion regarding the honoring of lease commitments by both parties in all areas

of the lease. Lease work group to further review insurance and liability in regards to what is the responsibility of SASED versus the District when a service is provided by the District staff for a SASED student in a host district. Work group to review and revise the lease agreements to reflect evolving student/program needs and district/building capacity. This is not a cookie-cutter answer and we will need to come up with a range of acceptable parameters within the leases.

d. Board Committee Updates-

1. Negotiations Committee-Upcoming negotiations anticipated to begin in March 2023
2. Finance Committee – Next meeting scheduled for 2-8-23
3. Policy Committee – SASED is meeting with IASB on 1-27-23 to continue our online policy updates with sections 4 and 5. Next committee meeting is scheduled tentatively for 2-23-23.
4. Protocols Committee – Discussion of the timeline and procedures per SASED’s joint articles of agreement for sponsoring an amendment to SASED’s joint articles of agreement. Clarification on timelines for the process. Further discussion on proposed governance structure changes and member appointment and service timeframes.

11. Discussion With Action (Part 2)

- a. Approved the Extended School Year (ESY) Tuition and Pay Rates
Motion was made by Member Vazquez-Drexler and seconded by Member Casey-Maher, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Maercker District 60	Dr. Sean Nugent
	Cass School District 63	Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Mr. Tom Ruggio
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler
	Community Consolidated School District 180	Dr. Tom Schneider
	Westmont Community Unit School District 201	Leah Conover
	Elmhurst Community Unit School District 205	Beth Hosler

Absent: Benjamin School District 25
Downers Grove School District 58
DuPage High School District 88
Lisle Community Unit School District 202

Ayes: 14 Districts **Nays:** none **Absent:** 4 Districts

Upon roll call vote, motion carried.

- b. Approved the Resolution to Regulate Expense Reimbursements for Board Members (2:125-E3)
Motion was made by Member Ruggio and seconded by Member Davis, Passed by voice vote with all ayes of 14 members present.

- c. Approved the signing of a contract for electricity supply at Southeast, based on the recommendation from Vanguard Energy Services, LLC with Engie.
Motion was made by Member Conover and seconded by Member Casey-Maher, Passed by voice vote with all ayes of 14 members present.

12. Closed Session

I move to recess to closed session at 8:08pm for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1

This Motion, made by Member Palmisano and seconded by Member Cross, Passed.

Upon Roll Call Vote:

Ayes:	Keeneyville School District 20	Terry Walloch
	West Chicago Elementary School District 33	Dr. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	School District 45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District 48	Ray Kielminski
	Maercker District 60	Dr. Sean Nugent
	Cass School District 63	Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Mr. Tom Ruggio
	Community High School District 94	Lynn Casey-Maher
	Community High School District 99	Joanna Vazquez-Drexler
	Community Consolidated School District 180	Dr. Tom Schneider
	Westmont Community Unit School District 201	Leah Conover
	Elmhurst Community Unit School District 205	Beth Hosler

Absent: Benjamin School District 25
Downers Grove School District 58
DuPage High School District 88
Lisle Community Unit School District 202

Ayes: 14 Districts **Nays:** none **Absent:** 4 Districts

Upon roll call vote, motion carried.

Reconvened from closed session to open session at 8:25pm with the same 14 members present.

13. Other Discussion


Discussion was held regarding the proposed amendment to SASSED’s Joint Articles of Agreement. CCSD 180 and CCSD 66 stated that they would bring a proposed amendment to their BOE for sponsorship.

14. Adjournment

Motion was made to adjourn at 9:09pm. This Motion, made by Member Wise and seconded by Member Conover, Passed.


Upon voice vote of all ayes from 14 districts present, motion carried.

Minutes Approved by:

 2-22-23

Dr. Matt Rich
Chairperson

Date

 2-22-23

Dr. Anthony Palmisano
Secretary

Date



Tuition Rates Formula – Revised Methodology

BACKGROUND

SASED has a past practice of issuing pre-bills to for both SASED and DuPage West Cook Tuition programs. Tuition prebills for STARS, Multi-Needs, Southeast/Directions, Transition, and Project SEARCH have been sent in the time frame July-September with a final bill sent at the end of the year.

Billing for DuPage West Cook tuition programs is on a different schedule. For the Vision and Deaf and Hard of Hearing tuition programs a pre-bill for 75% of the tuition is sent out between July and September followed by the remaining 25% of the pre-bill in December-January. A final bill is sent at the end of the year.

As final bills for both SASED and DuPage West Cook tuition programs have been sent to all districts in early July. This has created pressure for the final bills to be perfect within a short time frame after the fiscal year has ended. This also causes ‘unfavorable surprises’ for districts that have students enrolled in programs and services for which the final bill is larger than the pre-bill.

Conceptually, the ‘pre-bill’ has been a ‘down payment’ and the ‘final bill’ has been expected to incorporate a completely accurate accounting of all costs that occurred in the given year.

PROPOSED CHANGE TO METHODOLOGY

In January, more than six months after the prior fiscal year has been closed and the accounting records have been incorporated into the annual independent audit, tuition rates are to be calculated using factors in a revised methodology as follows:

- 1.) The prior year actual costs, which have been reviewed by the independent auditor, and
- 2.) The Tax Cap CPI for the fiscal year currently in progress, and
- 3.) The Tax Cap CPI for the fiscal year upcoming the next year.

In year one of the implementation, there will be a one-time adjustment to the FY2022-23 tuition bill. This is necessary to establish a base year, FY2021-22, that is as accurate as possible. In subsequent years, there will be no pre-bills or supplemental bills. Tuition rates will be set for a given fiscal year on a one-time-only basis.

For FY2022-23, the tuition rates will be calculated as [the FY2021-22 final tuition rates], times [an increase factor of 1.4% (the Tax Cap CPI as published by February, 2021, applicable to fiscal year 2022-23)].

For FY2023-24, the tuition rates will be calculated as [the FY2021-22 final tuition rates], **times** [an increase factor of 1.4% (the Tax Cap CPI as published by February, 2021, applicable to fiscal year 2022-23)] **times** [an increase factor of 5.0% (the Tax Cap CPI as published by February, 2022, applicable to fiscal year 2023-24)]

This methodology represents a ‘one-year-lookback and two-year-look-ahead’, as follows:

	Tuition FY2021-22	Tax Cap CPI Increase	Tuition FY2022-23	Tax Cap CPI Increase	Tuition FY2023-24
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Multi-Needs	43,743	1.4%	44,355	5.0%	46,573
BD/Southeast	41,915	1.4%	42,502	5.0%	44,627
VI	46,023	1.4%	46,667	5.0%	49,001
DHH	49,378	1.4%	50,069	5.0%	52,573
STARS	36,070	1.4%	36,575	5.0%	38,404
TRANS	54,308	1.4%	55,068	5.0%	57,822
Directions	32,399	1.4%	32,853	5.0%	34,495

In January of 2024, rates for FY2024-25 can be finalized using rates calculated from FY2022-23 actual costs. These costs will have been subject to independent audit. The tuition rates chart that can then be completed in January, 2024 is:

	Tuition FY2022-23	Tax Cap CPI Increase	Tuition FY2023-24	Tax Cap CPI Increase	Tuition FY2024-25
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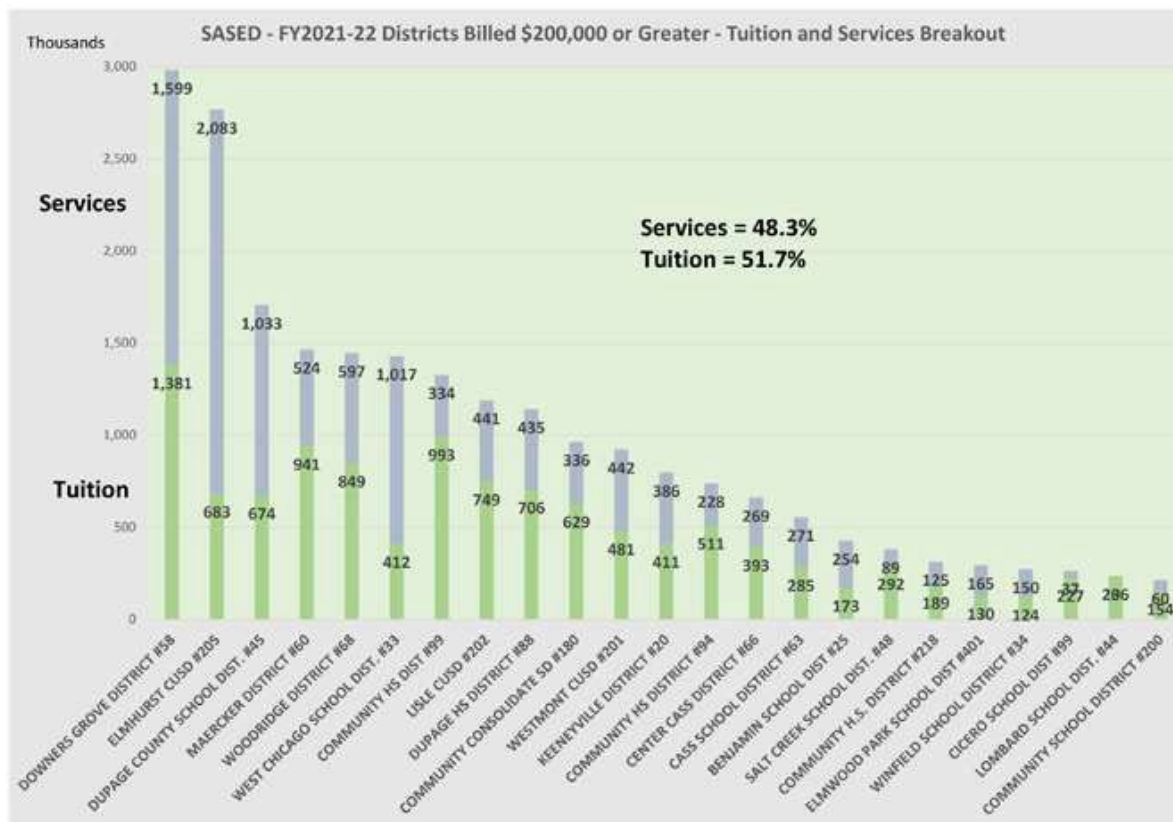
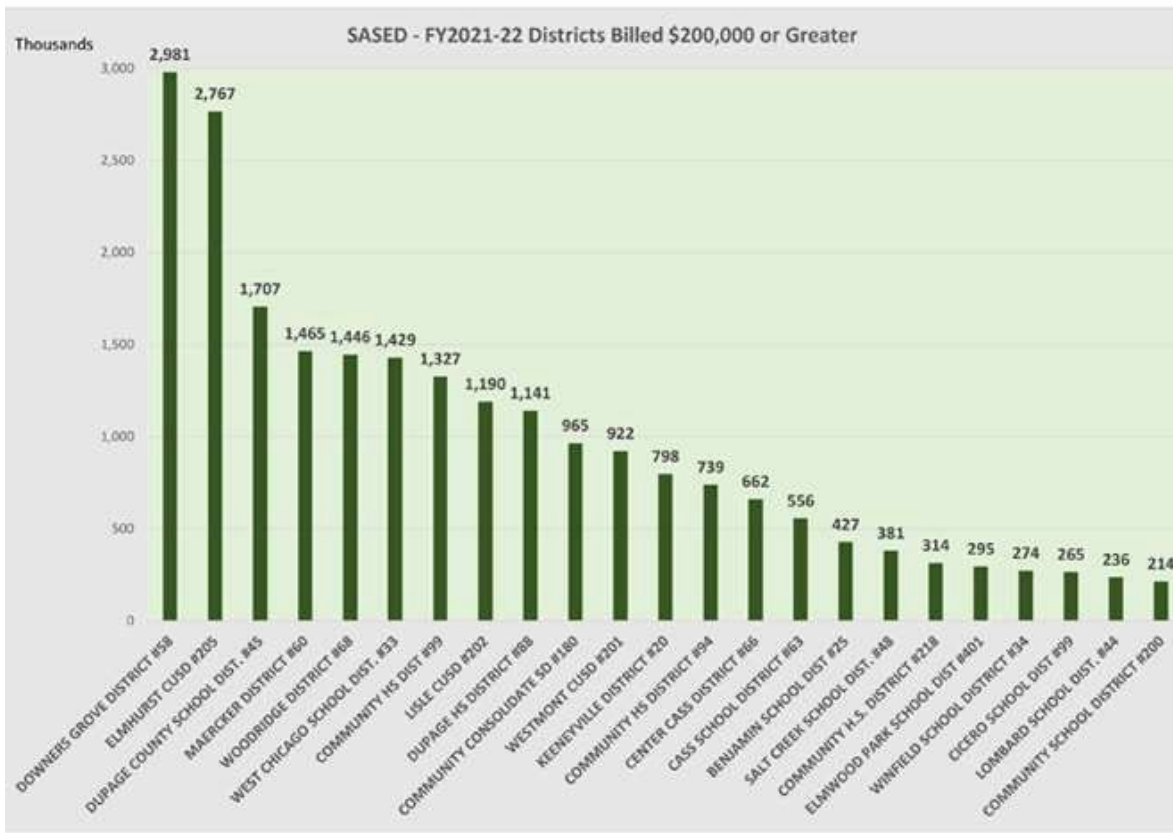
Multi-Needs	44,355	5.0%	46,573	5.0%	TBD
BD/Southeast	42,502	5.0%	44,627	5.0%	TBD
VI	46,667	5.0%	49,001	5.0%	TBD
DHH	50,069	5.0%	52,573	5.0%	TBD
STARS	36,575	5.0%	38,404	5.0%	TBD
TRANS	55,068	5.0%	57,822	5.0%	TBD
Directions	32,853	5.0%	34,495	5.0%	TBD

The rates for **FY2022-23 used to calculate the rates for FY2024-25 will be different** from the above; however, the rates for FY2023-24 will remain final, exactly as calculated in January or February, 2023. The **FY2024-25 rates** will be based upon re-calculated rates for FY2022-23 (using audited costs) that are then increased by Tax Cap CPI factors for FY2023-24 (the 5.0%) **and** FY2024-25 (5.0%). Tax Cap CPI increases published by February, 2022 (known) and by February, 2023 (recently finalized) will serve as the increase factors for the FY2024-25 tuition rates.

This revised methodology provides for one established tuition amount for each program with rates that can be published for users of the tuition programs that are not going to be changed – no risk of unfavorable surprises in July relating to tuition rates. Using the established tuition amount, districts will still receive a pre-bill and then the final bill will account for the ADE adjustments/changes in enrollments throughout the year. A final bill for services that are ‘usage’-based, e.g. OT/PT services or one-to-one aides will also be issued after the end of the school year, as in the past.

A limitation or potential downside related to this methodology is the risk of a financial deficit in a fiscal year that cannot be addressed through a ‘final billing’ process that has been the past practice. It is expected that cumulative cash reserves can be used to offset a deficit if it does occur. The ‘flipside’ is that a financial surplus that may occur is to be kept in reserve and provide a means of offsetting some future fiscal year deficit; if one were to occur. A second limitation is that just under half of the revenue from districts is from services (48% in FY2021-22), see the below charts and ‘OVERVIEW OF BILLING CYCLES FOR TUITION AND SERVICES’. Billings for services are ‘usage-based’; and it is not practical to apply a one-year-lookback/two-year-look ahead to these rates. Use of contracted/outsourced staffing when providing services is one of the factors that significantly impacts the costs associated with providing services to districts throughout a school year.

For tuition programs, the application of a new system offers strengths that outweigh the weaknesses or limitations.



OVERVIEW OF BILLING CYCLES FOR TUITION AND SERVICES

Invoiced services include 1:1 Aides, 1:1 Interpreters, 1:1 Medical Aides, Assistive Technology, Audiology, Itinerants, OT/PT, and School Improvement.

The following chart illustrates the billing cycle for all tuition and services.

Program / Service	Tuition	Service	Invoice Date
SASED Programs	X		July
DWC Vision and Hearing	X		September (75%)
IST/AT		X	September
Project SEARCH	X		September
Interpreters		X	October
OT/PT		X	October
Itinerants		X	December
Member IDEA (PD & Admin)		X	December
Private Facility*		X	December
1:1 Staffing		X	December - January
DWC Vision and Hearing	X		December - January (25%)
Diagnostic (Audiology)		X	January (1st half)
Diagnostic (Audiology)		X	June (2nd half)
* 20% of billing staff member's total compensation allocated among districts			

The business office currently does a “true-up” on service costs of most services at the end of each fiscal year for 1:1 Aides, 1:1 Interpreters, 1:1 Medical Aides, Itinerants, Audiology and OT/PT Services to actual days of student enrollment

Assistive Technology and School Improvement are not trued up. Districts are invoiced for all of the days selected on the Menu. Districts can add additional days if staff is available, refunds are not generated for these two services.



**DUPAGE/WEST COOK BOARD
BOARD BRIEFS
3rd QUARTERLY MEETING FY23
February 9, 2023**

BOARD MEMBERS

CHAIRPERSON

Dr. James Gunnell
Executive Director, AERO

VICE CHAIRPERSON

Jim Nelson, Executive Director
NDSEC

SECRETARY

Dr. Ellie Ambuehl
Executive Director, LADSE

Dr. Mary Furbush
Executive Director, CASE

Kevin Wolf
Executive Director, LASEC

Mr. Michael James
Executive Director, PAEC

Tammy Prentiss, Superintendent
SD #86, Representing Hinsdale
School Districts 86 & 181

Dr. Eboney Lofton, Chief
Academic & Accountability Office
Oak Park Elementary SD 97

Elizabeth Dejewski, Director
Cicero SD 99

Andrea Neuman, Director
Oak Park River Forest SD 200C

Erica Ekstrom
Executive Director of Special
Education
Wheaton/Warrenville SD 200D

Timothy Truesdale, Superintendent
J.S. Morton High SD 201C

Lisa Xagas
Assistant Superintendent
Naperville CUSD 203

Christina Sepiol
Assistant Superintendent
Indian Prairie CUSD 204

Dr. Mindy McGuffin
Executive Director, SASSED

NON-VOTING MEMBERS

Peter Masters, Director
Norridge SD 80

Dr. Tiffany Leiva, Director
Schiller Park SD 81

Suzanne Bement, Director
Maywood-Melrose Park-
Broadview SD 89

Margaret Turner, Director
Berwyn North SD 98,
Representing School Districts
90,91, 98, 100

Sheleah Blisset, Director
Oak Lawn-Hometown SD 123

Stephanie Daly, Director of Student
Services
Elmwood Park SD 401

PARENT REPRESENTATIVES

Alana Rybak, VI Parent
Rachel Heneghan, DHH Parent

COORDINATOR

Matthew Layton, SASSED Director

TREASURER

Don Robinson, SASSED CSBO

RECORDING SECRETARY

Chris Miller

DHH & Vision Quarterly Overview

The DWC Coordinator presented “Defining Excellent Instruction and Learning Environments”. The presentation discussed effective classrooms, learning walkthroughs, promoting teacher growth and development, along with program & curriculum updates.

The DHH Program will have 2 students moving on to high school and possibly 2 students returning to their resident district. The Program has 5 new referrals for the FY24 year. DHH activities consisted of Hinsdale South HS play and introduction of more life skills activities at the JH. Professional Development - ITDHH conference, Pre-K/K Conference, iReady Training, Phonak and Lurie Children’s Hospital – hearing Technology, CID-Focus on language, SIIS Team – AT and AAC and SASSED Wide Curriculum walkthroughs. DHH has added a new EC classroom with 1 being auditory/oral and the other 2 communication.

Vision Program reported that they may have 4 new students. Activities for Vision included: Lion’s Club Holiday Party, Spring ISRC Leadership Event (attended by 4 HS students), Low Vision Clinic (1 completed/1 scheduled) and Transition Students will be working at the Illinois Vision Conference (AER). The Program announced they are back to weekly community-based instruction, O&M lessons in home communities and expansive transportation training and an increase in vocational sites.

The DHH Program at HSHS will have 2 students coming from the JH, 9 students moving on to the Transition Center, while 4 students will age out of the Transition Program. There will be 4 students graduating and accepting their diplomas from HSHS. Activities this quarter included: Deaf Drama’s “Home Shopping Studios Live” (100 students attending/55 staff attending), JrIAD Trips to Chicago Park District teen holiday Party and in-school events, Academic Bowl (qualified for Regionals in Austin Texas), Special Olympics basketball (take 3rd at Regional) and the Transition Center will be selling plants at the LaGrange Farmer’s Market. The Program has had 6 new students since the beginning of the school year, the new Transition Center is up and running and the trial of a new digital emergency notification system for classrooms is in progress.

Enrollment for Low-Incidence Programs

February 1, 2023	SASED - DHH # of Students EC – 8th Grade	SASED - Vision # of Students EC - Transition	LADSE - DHH # of Students High School/Transition	
DWC Member Districts	36	40	43	10
Non-DWC Member Districts	1	18	8	3
Total	37	58	51	13
	SASED: 95		LADSE: 64	



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2023-2024 Staffing Patterns Summary

SASED's projected enrollment in the **Deaf/Hard of Hearing** program for the fall is approximately 46, which is a decrease in enrollment by 4 students. Staff is projected as follows: DHH teachers will remain the same, class aides will not change, 1:1 aides will increase by 1, Interpreters will stay the same and OT/PT staff will not increase.

Hinsdale South High School's **Deaf/Hard of Hearing/Transition** projected enrollment is 55, which is an increase in enrollment by 8 students. Staff is projected as follows: No change in the teachers, no change in classroom aides and an increase of 3 for 1:1 aides. Interpreters will decrease by 1 and OT/PT will stay the same.

SASED's projected enrollment in the **Vision Impaired** program is 62, which is a decrease in enrollment of 6. Staff is projected as follows: A decrease of 1 teacher, classroom aides remain the same and a decrease of 2 1:1 aides.

SASED FY24 Budget Process & Assumptions

SASED's goal is to provide excellent services to each student. To retain quality programming, a commitment to measurable student growth and ensure compliance with all students' IEP needs/requirements and a continued pursuit of efficiencies around class sizes and clustering locations while being mindful of transportation times.

The SASED Program Administrators develop preliminary counts for all tuition programs and services. Program Administrators meet with HR to jointly develop staffing levels. Cabinet makes final determination on room leases and space usage. Budget assumptions are presented for approval at SASED's joint January Board Meeting. SASED's business office prepares a budget for review.

Assumptions/Revenues -

Projected increase for FY24 will be at 5% for tuition programs, one-to-one staff, school improvement assisted technology and OT/PT.

Transportation Reimbursement –

This revenue source is approximately \$350,000. It requires an annual claim in the year funds are spent and then reimbursement is received in the year following the claim.

Evidenced Based Funding –

SASED receives a hold harmless payment based on the FY16 Personnel Reimbursement distribution and uses the same formula to apply those funds to offset DWC programs.

Out of District Fees –

Non-DWC districts can place students in the Visually Impaired or Deaf /Hard of Hearing programs subject to availability. Non-members pay a \$10,000 tuition surcharge for each student who attends. These fees reduce tuition costs. These fees will continue for the FY24 school year.

Assumptions/Expenditures –

Budgeted Wages & Benefit Increases – Certified staff collective bargaining unit settled a new contract this past year. The classified staff collective bargaining unit is in its last contract year. Labor costs are still being impacted by increased use of staffing agencies in place of direct hires for some positions. Hiring direct staff for open positions remains a top priority. Certified Staff – per new contract, applied to base 2.0%, Non-Certified, OT/PT and all other groups TBD.



DUPAGE/WEST COOK BOARD
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Benefits – Medical & Dental Insurance Rates

SASED had varying claims experiences in its health and dental insurance plans. For the 2023 calendar year there was an increase in medical insurance and a decrease in dental insurance.

Facilities –

The 10-year life safety survey and several specific high priority needs identified by the architect are to be reviewed. Specific projects for the summer of 2024 will be reviewed this spring by the finance committee.

BUDGETED TUITION INCREASES –

Deaf/Hard of Hearing	43 students	5.0% increase in tuition
Visually Impaired	55 students	5.0% increase in tuition
ESY		0% increase in tuition

BUDGETED SERVICE FEE INCREASES -

1:1 Classroom Aide	5.0% increase
1:1 Interpreters	5.0% increase
1:1 Medical Assistant	5.0% increase

LADSE FY24 Budget Process & Assumptions

A review of existing staffing patterns is completed by the Program Coordinator & reviewed by the LADSE Administration. Input is received from SASED & districts outside of DuPage/West Cook regarding the number of incoming freshmen. In addition, consultations with DHH elementary staff regarding incoming freshman assist in establishing staffing changes in order to meet student IEP needs.

The LADSE Finance Committee reviews & approves the budget assumptions to allow for the development of the budget. Budget assumptions include the initial projected tuition & fee rate increases. The LADSE Directing Board reviews & approves the Finance Committee's recommendations. Lastly, LADSE's business office completes the development of the budgets for the tuition & fee programs.

LADSE's goal is to meet the needs of each student; seek efficiencies in program staffing patterns; maintain programs that provide positive outcomes for each student; and emphasize a process of continual cost review to find efficiencies.

Tuition Programs – Standard Classroom Enrollment

- 10 student “standard” enrollment
- Modifications to “standard” enrollment can occur for:
 - Meeting credit requirements for graduation of course/class (F, S, Jr, Sr and 12+)
 - Maintain a high-quality curriculum (Common Core driven)
 - Address the goals of the Transition Plan & IEP
 - Specialized programming for specific disabilities as indicated in student IEP's

Service Programs – SLP, OT/PT, SW, Voc

- Staff caseloads are scrutinized to find efficiencies.



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Assumptions/Expenditures – Compensation, Benefits, Staffing

Compensation – Certified Bargaining Unit

LADSE is in the Fifth year of a five-year contract. A 3% salary increase is the agreed upon increase FY23. In addition, staff members will contribute 21% of the total health/dental insurance premium in each insurance level for PPO coverage.

For non-CBA employees, a 3% salary increase will be used as a placeholder until further direction from LADSE's Directing Board.

Benefits – The budget was developed based upon an 8% projected blended rate increase for the cost of health & dental insurance. This is a decrease from FY23 due to continued market increases.

Staffing – The budget includes 32.00 FTE, increased by .6 FTE from FY23. The staffing is up slightly due to increased enrollment. The student enrollment is anticipated to be slightly to 55.

Contractual Services – Operating & Maintenance

- District 86 lease agreement
- Transition Center lease agreement
- PACE Van lease agreement

Educational Equipment –

This line item includes technology equipment used in classrooms. \$5,000 for Chromebooks for incoming Freshman, aligning with the 1:1 initiative D86 has implemented.

Classroom Supplies –

This budget line item at \$9,500 which includes instructional materials used to develop and provide student curriculum, supplies to maintain classroom space, costs associated with community activities for students.

Assumptions/Revenues – State General State Aid & Transportation Reimbursement

With the new Base Funding Minimum, LADSE will be subject to less per person funding because overall FTE has increased. Transportation reimbursement is prorated at 85%. Non-Member surcharge is \$5,000 per student.

BUDGETED TUITION & FEE RATES – Tentative Tuition Rates

Deaf/Hard of Hearing	55 students	-2.6% decrease in tuition
ESY	17 students	2.27% increase in tuition
1:1 Signing Aide	5 students	3.00% increase in tuition

If you have any questions or concerns, please contact Matthew Layton, DWC Coordinator at 630-955-8102 or m Layton@sased.org and/or Dr. Jimmy Gunnell, DWC Board Chairperson at 708-496-3300 or jgunnell@aerosped.org.



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

SASED Talking Points Board of Control Meeting February 22, 2023

Officers:

Chairperson—Dr. Matt Rich—District 34

Vice-Chair—Mr. Tom Ruggio—District 68

Secretary—Dr. Anthony Palmisano—District 45

Meeting was called to order by Dr. Matt Rich at 6:01pm. Districts 88, 99 and 180 were absent. Three members of the public were present with no comments.

FOIA from the Illinois Retired Teachers Association was recognized and responded to.

Consent Agenda:

The Board of Control approved all items on the consent agenda.

In Discussion without Action:

1. January Budget Progress Statement – Board members stated they appreciated receiving the monthly budget progress statements.
2. Fund Balance Policy – Dr. McGuffin gave a summary of the Fund Balance Policy recommendation that was discussed with the Finance Committee on February 8, 2023. The recommendation is to carry a fund balance target of 20% of expenditures or approximately \$7M. There will be a natural ebb and flow to this amount and the Board can initiate a discussion of disbursement back to member districts if the balance held becomes too high. The balance may also be used for additional expenses that may arise for building maintenance, etc. Once the yearly audit is presented, the Board may review records to determine the need for disbursements. Dr. McGuffin recommended that Policy 4:20 be presented for first reading at the March 22, 2023 Board of Control meeting.
3. SY23-24 Proposed Program Vision – Mr. Layton presented the proposed program vision for SY23-24. The proposed program structure changes, as well as the updated referral process were shared with District Special Ed Administrators on Friday, February 17, 2023. However, only five districts were in attendance, therefore opportunities to discuss and collaborate on the proposed changes will occur via video meetings for DA's during the first week of March. The concerns of transportation distance, classroom logistics, and staffing will be reviewed and considered as to the possibility of the proposal. It will be important to provide education and explanation to parents about the benefits and concerns of any proposed changes as well. The District Administrator meeting links will be shared with Board Members who desire to be part of the discussion.
4. Enrollment Update - As of February 1, 2023, SASED had 339 students enrolled in its programs. Overall enrollment increased by two students this month (January 11, 2023 to February 1, 2023). SASED programs gained nine students in that time, and lost seven students.
5. Board Committee Updates-
 - a. Negotiations Committee-Scheduled to meet March 13, April 12, 17 and 24
 - b. Finance Committee – Next meeting scheduled for April 19, 2023

Dr. McGuffin discussed Southeast Health Life Safety estimates for items that need to be completed by 2024, as well as some additional optional items. They are as follows:

1. *M-1: Create plenum area above ceiling and duct return from rooftop unit and classrooms from plenum-\$45,000*
 2. *M-2: Add return ductwork to areas that have wood in plenum-\$85,000*
 3. *M-3: Install fire dampers in wall penetration-\$15,000.*
 4. *MM-2: Install a Split Cooling System Cooling unit-\$60,000*
 5. *EM-1: Install new Mass Notification Fire Alarm System-\$120,000*
 6. *Spring Break review of roof areas (AM-4) and (AM-5) at Southeast*
- c. Policy Committee – SASED met with Boyd Furgeson with IASB on February 17, 2023, to continue online policy updates with sections 5 and 6, and will meet again in April to review sections 7 and 8, and finalize the process. The next committee meeting is scheduled for April 19, 2023.
- d. Protocols Committee – No scheduled meeting

In Discussion with Action:

1. The Board adopted a resolution approving a proposed amendment to SASED’s Articles of Joint Agreement as presented. The proposed amendment was forwarded on February 23, 2023 to each member district’s Superintendent and Board of Education President for ratification. Each member district has 60 days to respond. If ratified by 2/3 of member districts, the revised Joint Agreement will take effect on May 1, 2023.
2. The Board approved SASED’s Menu of Services for FY24 as presented.

Next Meeting: The next meeting of the SASED Board of Control will be held on **March 22, 2023 at 6:00pm.**

The above information is intended to facilitate full communication by the SASED Board members to their own district Board of Education members. Please do not hesitate to contact me directly if there are any questions about the information provided or if you wish to discuss any of the items.

Dr. Mindy McGuffin



**District Administrator/CSBO Meeting
March 10, 2023**

SASED Administrative Center

Lunch 12:30 - 1:00

Meeting 1:00-3:00

Professional Learning Center Lower Level

ACTIVITY		WHO	TIME	NOTES
1.	Lunch	All	30 minutes	
2.	Welcome and Introductions	All	5 minutes	
3.	10-Year Tuition/Services/Medicaid History Reports	Mr. Sellers	15 minutes	
4.	SASED Tuition Billing	Mr. Sellers & Dr. McGuffin	30 minutes	
5.	SASED Services Billing			
6.	OT-PT Billing Review and Discussion	Mr. Sellers, Dr. McGuffin, Sherilyn Genin	45 minutes	
7.	Lease Agreement Work Group	Dr. McGuffin	15 minutes	
8.	Wrap-Up	Dr. McGuffin	10 minutes	

Notes: