

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**BOARD ROOM**  
**5211 CENTER AVENUE**  
**LISLE, ILLINOIS 60532**  
**Board of Education Meeting**  
**December 14, 2020**  
**6:45 PM**

Members of the public are welcome to attend all meetings of the Lisle Community Unit School District 202 Board of Education, including those held via video conferencing. Anyone wishing to view the meeting or provide comment is encouraged to review the information below.

**In-Person Meeting Viewing:** Guests are welcome to attend the meeting in-person. Viewing areas will be located in the Board Room and the Junior High Auditorium. Capacity will be limited to 10 individuals per room.

**Remote Meeting Viewing:** The proceedings of the meeting will be streamed live and can be viewed using the following link: <http://www.youtube.com/c/LisleDistrict202>. Guests will join the meeting in view-only mode and will not be seen or heard in the meeting. A recording of the meeting will also be available on the School District website within 24 hours of the meetings conclusion.

**Public Comment:** Public comments can be made in-person or via email at [publiccomment@lisle202.org](mailto:publiccomment@lisle202.org). Comments must be received by 5:00 p.m. on the day in which the meeting is held. Comments submitted by the deadline will not be read aloud during the meeting, but rather will be provided to the School Board prior to the start of the meeting and will become part of the meeting record.

**AGENDA**

- |    |   |     |
|----|---|-----|
| 1. | Call to Order and Roll Call - 6:45 pm   |     |
| 2. | Adjourn to Closed Session for the Purpose of Discussing the Appointment, Performance, Discipline, Compensation or Dismissal of Employees  |     |
| 3. | Return to Open Session - 7:30 pm  |     |
| 4. | Pledge of Allegiance  |     |
| 5. | Reading of Mission Statement  | 3   |
| 6. | Public Comment  |     |
| 7. | <b><u>ACTION ITEMS</u></b>  |     |
|    | A. Consent Agenda:  |     |
|    | (1) Board Meeting Minutes   | 4   |
|    | (2) Payroll Pay Orders  | 10  |
|    | (3) Vendor Pay Orders   | 29  |
|    | (4) Personnel   |     |
|    | a. Classified Leave Request   | 44  |
|    | b. Classified Retirement Request  | 45  |
|    | c. Administrative Support Staff Compensation Program  | 47  |
|    | (5) 2020 Real Estate Tax Levy   | 53  |
|    | (6) Resolution transferring funds to the Debt Services Fund of the District and abating a portion of the tax heretofore levied for the year 2020 to pay debt service on the District's General Obligation Limited Tax School Bonds, Series 2019 | 57  |
|    | (7) SY20-21 Second Semester Student Parking Fee Waiver - Lisle Senior High School   | 60  |
|    | (8) Board Policies - PRESS Policies 106   | 61  |
| 8. | <b><u>FINANCIAL INFORMATION</u></b> - The Board Acknowledges Receipt of the following Reports   |     |
|    | A. Financial Report   | 88  |
|    | B. Treasurer Report   | 89  |
|    | C. Post-Bond Issuance Tax Compliance Report   | 90  |
| 9. | <b><u>DISCUSSION ITEMS</u></b>  |     |
|    | A. E-Rate and Internet Safety   | 93  |
|    | B. Student In-Person/Remote Learning Plan Update  | 101 |
|    | C. Select Date for Special Meeting to Discuss Student Academic Achievement Presentations  | 102 |

10. **COMMITTEE REPORTS**

- A. Educational Equity & Excellence (E3) - Did not meet
- B. Facility Master Planning - Did not meet
- C. Finance - See Finance Agenda
- D. Policy - See approved Policies

11. **BOARD REPRESENTATIVE REPORTS**

- A. Eyes to the Skies - Did not meet
- B. Home and School Organization - Did not meet - Next Meeting January 20th
- C. IASB Delegate to Board - Did not Meet - Next Meeting February 16th
- D. Intergovernmental - Did not meet
- E. LEND
- F. Lisle Education Foundation - Did not meet
- G. SASSED

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12. Agenda Topics for Future Board Meetings

13. Adjournment



## Mission Statement

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Lisle District 202 is committed to providing our learning community with the essential education, skills, and experiences for future success.

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Approval of Board of Education Meeting Minutes

**SUGGESTED MOTION** - That the Board of Education approve the Regular Minutes and Closed Session Minutes from the November 23, 2020 Board of Education Meeting.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**November 23, 2020**

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, which was held in the Board Room of the Administrative Office, 5211 Center Avenue, Lisle Illinois on November 23, 2020.

The meeting was called to order at 7:33 p.m. by President Sima.

Present: Meg Sima  
Pam Ahlmann  
Eunice McConville  
Daniel Helderle  
Lisa Kiener-Barnett  
Wendy Nadeau  
Randee Sims

Absent: none

Also Present: Dr. Keith Filipiak, Superintendent  
Jenna Engler, Communications Coordinator

The Pledge of Allegiance was recited. Mrs. Sima read the District Mission Statement.

**Public Comment**

- Steve Wind - Mr. Wind shared concerns about the adaptive pause.
- Additional public comments were submitted via email and included in BoardBooks.

**Discussion Items**

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**School Year 2020-2021 In-Person Re-Entry Plan**

- Dr. Filipiak shared the administration’s recommendation to implement a 14-day adaptive pause following Thanksgiving Break and after Winter Break. Staff work schedules will be the same as the start of the school year.
- Lisle 202 COVID-19 metrics will continue to be monitored daily during the adaptive pause in order to determine if a return to in-person learning is prudent.
- The Board discussed and supported the adaptive pause plan.

## Consent Agenda

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Motion by Mrs. Ahlmann, seconded by Mrs. Sims

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of Regular and Closed Session of October 26, 2020
- October 2020 Payroll Pay Orders in the amount of \$ 1,515,373.50
- October 2020 Vendor Pay Orders in the amount of \$ 1,574,545.79
- Personnel:
  - Certified Employment
    - Stephanie Lambert: School Nurse at Lisle Elementary School. Her start date was November 16, 2020; Bachelor's +0, Step 0 (\$44,595).
    - Dominic Pascale: Permanent Substitute Teacher at Lisle Junior High School; start date of December 11, 2020; salary \$28,055 annually\*.
  - Classified Employment
    - Sarah Hutchison: Health Assistant at Lisle Elementary School; Step 1: \$ 15.42/hr.
    - Brian Martinez: Evening Custodian at Lisle Senior High School: Step 4: \$18.54/hr.
    - Mary Nadolny: Learning Environment Supervisor at Lisle Senior High School: Step 0: \$15.27/hr.
    - Michael Navarro: Tech Assistant at Lisle Elementary School: Step 2: \$ 19.50/hr.
    - Shikila Steward: Lunchroom/Playground Supervisor at Lisle Elementary School: \$16.66/hr.
  - Memo of Understanding - Additional Teaching Responsibilities
  - Reschedule December Board Meeting Date
  - FY2020 Audited Financial Statements
  - 2020 Tentative Real Estate Tax Levy
  - Lisle Senior High School Roof Top Unit and Bleacher Replacement Bid
  - Lisle Elementary School Miscellaneous Updates Bid
  - Food Management Services COVID-19 Contract Amendment SY20-21
  - Board Policies - Second Reading and Approval of Policies Discussed at E3 Meeting
    - Policy 1:30 School District Philosophy
    - Policy 5:10 Equal Employment Opportunity and Minority Recruitment
    - Policy 5:100 Staff Development Program
    - Policy 6:10 Educational Philosophy and Objectives
    - Policy 7:10 Equal Educational Opportunities
    - Policy 7:20 Harassment of Students Prohibited
    - Policy 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
  - Lease Agreement

Answering to a roll call vote:

AYE: Ahlmann, Sims, Kiener-Barnett, Helderle, Nadeau, McConville, Sima

NAY: None

Motion carried 7-0

## **Financial Information**

The Board Acknowledges Receipt of the following Reports:

- Financial Report - October 2020
- Treasurer's Report - October 2020

## **Discussion Items**

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### **Board Policies - First Reading of PRESS Policies 106**

Board members discussed additional comments and questions relating to:

- Policy 3:40 Superintendent
- Policy 4:80 Accountability and Audits
- Policy 4:90 Student Activity and Fiduciary Funds
- Policy 5:270 Employment At-Will, Compensation and Assignment
- Policy 6:20 School Year Calendar and Day
- Policy 6:300 Graduation Requirements
- Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Student
- Policy 6:315 High School Credit for Students in Grade 7 or 8
- Policy 6:320 High School Credit for Proficiency
- Policy 6:340 Student Testing and Assessment Program
- Policy 7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
- Policy 7:140 Search and Seizure
- Policy 7:300 Extra Curricular Athletics

### **Freedom of Information Requests**

The District received Freedom of Information Act request(s) from the following individual(s):

- Ray Sojka
- Nicholas Hoover
- B3YD7H29K4

## **Superintendent Report**

### Parent-Teacher Conferences

The Junior High and High School held virtual Parent-Teacher Conferences last month. Feedback regarding the online platform was extremely positive. Elementary conferences are being held the two days prior to the Thanksgiving Holiday.

### IHSA Pause

Following the Governor's announcement on November 17, 2020 that Illinois was returning to Tier 3 mitigations, the IHSA ordered all winter sports seasons to be temporarily "paused." For Lisle, this means that boys basketball, girls basketball, cheerleading, dance and girls bowling will stop all in-person non contact practices until further notice.

### ILMEA Honor Band

Junior Drew S. plays the bass trombone in the LHS Symphonic Band and Jazz Ensemble. Last month, he submitted an audition video to ILMEA District 9 as part of the new, virtual auditions for this annual event. Based on his preparation and video performance, Drew was selected to participate and represent the Lisle HS Fine Arts Department in the 2020 Virtual ILMEA District 9 Festival on Saturday, November 21st. Drew will attend a virtual keynote address presented to over a thousand of the best high school musicians in Illinois by Barry Houser, the Associate Director of Bands at the University of Illinois. Drew will then attend two trombone master classes presented by professional musicians.

In addition, congratulations to Lisle Junior High band students Lulu K., Anya K., and Angela W., who auditioned and were selected to participate in the ILMEA District 9 Band and Orchestra Festival!

### Lisle Junior High School Virtual Veterans Day Concert

Lisle Junior High School hosted their annual Veterans Day Concert virtually this year. Although we weren't able to celebrate in-person together, our talented students still presented an amazing tribute to the men and women who serve and protect the United States of America.

### Lisle Elementary Virtual Choir Concert

Board members gave kudos to the students and staff for their fall virtual chorus performance of "Orange and Yellow and Red."

## **Committee Reports**

Board Committee Report summaries are located in Board Books unless otherwise indicated.

- EDUCATIONAL EQUITY & EXCELLENCE (E3) - Based on Board consensus, Mrs. McConville confirmed an IASB District Workshop on Equity-Educational Imperative, for February 16, 2021.
- FACILITY MASTER PLANNING – did not meet
- FINANCE Committee – See Finance Agenda
- POLICY Committee – See Board Meeting Agenda

## **Board Representative Reports**

Board Representative Report summaries are located in Board Books unless otherwise indicated.

- Eyes to the Skies – did not meet

- Home and School Organization-See Board Meeting Agenda
- IASB Delegate to Board
- Intergovernmental – did not meet
- LEND-See Board Meeting Agenda - Board members attending the IASB Virtual Conference on November 20, 2020, provided an overview of the topics and presentations.
- Lisle Education Foundation
- SASSED

**Future Agenda Topics**

- Return to School Updates

**Motion to Adjourn to Closed Session**

At 8:37 p.m., motion by Mrs. Ahlmann, seconded by Mrs. Nadeau  
ADJOURN TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY

Answering to a roll call vote:

AYE: Ahlmann, Nadeau, Sims, Helderle, Kiener-Barnett, McConville, Sima

NAY: None

Motion carried 7-0

**Motion to Adjourn**

At 9:14 p.m., motion by Mrs. Ahlmann, seconded Mrs. Sims  
THAT THE MEETING BE ADJOURNED.

The motion carried with a voice vote of 7-0

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# **LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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## **PAYROLL PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: Decemer 14, 2020

### **PAYROLL CHECKS ISSUED**

Beginning	114688	and Ending	114691
Beginning	114815	and Ending	114820

### **PAYROLL ACH DEPOSIT**

Beginning	9000022365	and Ending	9000022637
Beginning	9000022638	and Ending	9000022915

### **PAYROLL CHECKS VOIDED**

### **PAYROLL ACH DEPOSITS VOIDED**

### **FUND DISTRIBUTION**

EDUCATIONAL	\$	1,445,063.21
OPERATIONS & MANTENANCE	\$	83,116.28
DEBT SERVICES	\$	-
TRANSPORTATION	\$	2,251.81
IMRF/SOCIAL SECURITY	\$	-
CAPITAL PROJECTS	\$	-
WORKING CASH	\$	-
TOTAL	\$	<u>1,530,431.30</u>

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President - Board of Education

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Date

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Secretary - Board of Education

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Date

## Payroll Run Check Listing for Board

Payroll		11/13/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
114688	Cracco, Catherine	300	412.34	360.38	
114689	Konior, Mandy	300	366.52	299.53	
114690	Wollenzien, Nichole	300	399.84	359.05	
114691	Cheek, Maria M	300	316.54	291.04	
9000022365	Buchholz, Marilyn	000	2,203.13	1,352.13	
9000022366	Engler, Jennifer R	000	3,816.88	2,562.09	
9000022367	Filipiak, Keith	000	8,838.58	5,960.59	
9000022368	Fitzpatrick, Luann	000	548.52	476.22	
9000022369	Hinton, Jeffery	000	2,467.32	1,331.02	
9000022370	Kempfer-Kotalik, Linda	000	7,044.29	3,794.82	
9000022371	Law, Jennifer S	000	6,381.96	4,256.19	
9000022372	McCormick, Jennifer	000	1,925.31	975.62	
9000022373	Navarro, Lawrence M	000	1,927.36	1,310.87	
9000022374	Posego, John C	000	5,167.80	3,186.64	
9000022375	Quinlan, Kevin	000	2,349.00	1,503.77	
9000022376	Rannochio, Alisa	000	2,274.99	1,635.88	
9000022377	Rich, Mary Beth	000	2,602.79	1,850.02	
9000022378	Tsamis, Anna	000	3,922.02	2,237.76	
9000022379	Van Volkenburg, Nancy L	000	2,808.36	1,948.08	
9000022380	Wilkinson, David	000	6,056.54	3,906.34	
9000022381	Anderson, Erik D	100	3,270.29	2,644.85	
9000022382	Anderson, Herbert	100	4,346.25	2,920.15	
9000022383	Bamboot, Darius	100	4,347.98	3,265.79	
9000022384	Begley, Elizabeth	100	1,014.71	431.90	
9000022385	Biezynski, Jenna A	100	826.35	534.76	
9000022386	Brady, Jennifer L	100	3,047.29	2,308.23	
9000022387	Bylsma, Nathan	100	4,050.67	2,912.30	
9000022388	Bylsma, Svea	100	4,480.94	3,085.15	
9000022389	Chandhok, Mona A	100	2,750.00	2,206.41	
9000022390	Clarke, Jeannette	100	3,270.29	2,449.16	
9000022391	Costello, Sheri	100	4,575.33	3,430.51	
9000022392	Czyl, Maureen	100	1,014.71	599.81	

## Payroll Run Check Listing for Board

Payroll	11/13/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022393	Davis, John	100	4,363.58	3,345.84
9000022394	Ferenzi, Daniella	100	1,492.69	1,172.05
9000022395	Fitzgerald, Karen	100	1,843.15	417.04
9000022396	Gansberg, Michele	100	1,015.91	667.38
9000022397	Gomez, Vasilici	100	2,898.67	2,261.92
9000022398	Gucciardo, Anjanette	100	3,859.04	3,055.19
9000022399	Gumina, Scott	100	4,786.06	3,147.14
9000022400	Hamann, Kelly	100	3,270.29	2,515.45
9000022401	Hamilton, Mary Pat	100	805.76	517.11
9000022402	Hardy, Venessa	100	4,234.57	2,624.39
9000022403	Henrichs, Greg	100	3,493.21	2,534.26
9000022404	Hochstetter, Judith	100	1,294.33	895.36
9000022405	Holmes, Steven	100	1,693.89	1,216.37
9000022406	Honzel, Robin	100	4,478.42	3,247.89
9000022407	Howard, Jeffrey	100	7,042.13	4,907.32
9000022408	Irvine, Karin	100	4,013.50	3,174.79
9000022409	Jaegle, Christine A	100	3,404.07	2,728.57
9000022410	Jaegle, Ronald	100	4,993.76	3,482.34
9000022411	Javior, Jeffrey	100	4,133.96	2,629.98
9000022412	Jenkins, David A	100	1,876.77	1,325.94
9000022413	Jensen, Christine	100	3,522.97	2,885.62
9000022414	Kehoe, Debra	100	4,478.42	3,166.73
9000022415	Kerrn, Erin	100	2,634.71	1,852.93
9000022416	Klempic, Mirza	100	2,207.47	1,583.51
9000022417	Koeppen, Kelly	100	1,650.00	1,401.89
9000022418	Kohorn, Paul	100	1,903.65	1,369.69
9000022419	Kucera, Sasha	100	941.25	598.60
9000022420	Kuefner, Julie	100	3,753.38	2,566.44
9000022421	LaScala, Mark	100	5,140.65	3,749.78
9000022422	Love, Sherry	100	834.75	670.62
9000022423	Maldre, Sarah	100	3,431.06	2,159.97
9000022424	Marcum, Thomas C	100	4,590.92	3,697.72

## Payroll Run Check Listing for Board

Payroll	11/13/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022425	Martinez-Alvear, Aldo	100	1,838.26	1,299.87
9000022426	Matariyeh, Yousef	100	5,829.14	4,162.44
9000022427	Meyer, Kendra	100	4,248.75	3,104.95
9000022428	Milinki, Jennifer	100	4,117.23	2,878.47
9000022429	Mlynarski, Tim	100	809.55	495.81
9000022430	Multhaupt, Courtney	100	4,250.20	3,173.36
9000022431	Musbach, Darlene	100	4,133.96	2,442.67
9000022432	Ng, Joanna	100	3,293.13	2,129.78
9000022433	Novak, Emily	100	3,679.04	2,266.81
9000022434	Ogan, Elizabeth	100	4,478.42	3,416.25
9000022435	O'Hara, James	100	3,684.38	2,862.21
9000022436	Perez, Kevin E	100	3,233.13	2,409.31
9000022437	Perretta, Mia	100	4,080.43	3,066.15
9000022438	Polinski, Michael	100	2,898.67	2,388.70
9000022439	Pomatto-Zimmerman, Jennifer	100	4,576.08	3,674.01
9000022440	Provenzano, Lisa	100	1,052.13	835.86
9000022441	Renguso, Amy	100	3,308.27	2,342.01
9000022442	Ridges, Daniel	100	1,255.35	891.01
9000022443	Sanko, April	100	4,728.56	3,334.99
9000022444	Sanko, Daniel	100	4,248.75	2,804.34
9000022445	Schalk, Trent J	100	2,425.56	1,397.98
9000022446	Schwartz, Rebecca	100	4,582.72	3,273.66
9000022447	Smith, Justin	100	3,827.71	2,938.33
9000022448	Steben, James	100	5,778.43	4,407.30
9000022449	Stelk, Scott	100	1,880.36	1,124.34
9000022450	Stellmacher, James M	100	3,577.76	2,607.57
9000022451	Thome, Nicholas	100	1,978.58	1,202.07
9000022452	Todd, Adam	100	1,599.06	1,154.73
9000022453	Waibel, Scott	100	3,530.42	2,473.09
9000022454	Wallenberg, Michelle	100	3,330.29	2,432.30
9000022455	Weissinger, Derek C	100	2,362.26	1,538.36
9000022456	Wolak, Brandon P	100	1,726.65	1,245.15

## Payroll Run Check Listing for Board

Payroll	11/13/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022457	Woyna, Eric	100	3,441.75	2,382.22
9000022458	Woyna, Patrick	100	4,200.69	2,767.12
9000022459	Zita, Blair	100	1,303.82	1,204.62
9000022460	Alexander, Jarvis	200	705.79	543.95
9000022461	Blatchley, Monica	200	4,195.90	3,231.73
9000022462	Bossenga, Emmy	200	3,976.38	2,366.58
9000022463	Braun, Katherine	200	2,619.95	1,834.44
9000022464	Broadus, Gretchen	200	3,307.42	2,674.88
9000022465	Burdeaux, Jessica	200	759.53	536.77
9000022466	Burris, Karen M	200	1,318.69	670.26
9000022467	Byrne, Sharon	200	3,248.29	2,654.38
9000022468	Cerny, Marie	200	2,675.67	2,194.05
9000022469	Cerveney, Karen	200	3,233.13	2,288.52
9000022470	Chiappetta, Rebecca	200	1,464.95	1,227.19
9000022471	Cornfield, Betty	200	4,912.20	2,084.48
9000022472	De Nichols, Patricia	200	4,266.18	2,355.18
9000022473	Dembowski, Kasie	200	1,598.24	1,202.04
9000022474	Dooley, Tara	200	894.60	549.30
9000022475	Dybeck, David	200	3,716.21	2,167.88
9000022476	Erickson, Tor	200	4,029.96	3,025.71
9000022477	Fitzner, Kenneth	200	880.00	715.51
9000022478	Hanson, Janet	200	4,478.42	1,755.57
9000022479	Harris, Thomas	200	1,285.59	1,079.14
9000022480	Hazard, Jean	200	925.46	607.39
9000022481	Henning, Mary	200	840.94	679.77
9000022482	Huschart, Kelly	200	3,146.42	2,423.22
9000022483	Joy, Emma P	200	1,854.52	1,101.45
9000022484	Kearney, David	200	5,761.79	4,176.95
9000022485	Keigher, Natalie	200	3,906.54	2,765.45
9000022486	Kim, Paul	200	3,827.71	2,584.99
9000022487	Klepper, Mary	200	2,898.67	2,160.17
9000022488	Kuziel, Heather	200	419.41	392.03

## Payroll Run Check Listing for Board

Payroll		11/13/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022489	Lemke, Nanette	200	886.46	591.97	
9000022490	Lima, Valerie	200	991.44	645.38	
9000022491	Lumsden, Jason	200	3,456.83	2,294.46	
9000022492	Malcolm, Lauren	200	3,188.47	2,427.81	
9000022493	Marriner, Carmen M	200	1,065.06	663.98	
9000022494	McIntyre, Celeste	200	3,765.80	2,727.36	
9000022495	McLear IV, Robert	200	3,344.58	2,550.16	
9000022496	Meyer, Peter	200	5,920.63	3,422.17	
9000022497	Meyer, Phillip	200	2,398.39	1,791.90	
9000022498	Miller, Jaime	200	2,923.43	2,120.85	
9000022499	Nelson, Kelli	200	4,662.20	3,268.06	
9000022500	Norwood, Lindsay	200	3,572.09	2,649.13	
9000022501	Oros, Natalie	200	2,053.29	1,606.78	
9000022502	Park, Aimee	200	3,795.05	2,631.67	
9000022503	Pilon, Erica	200	4,295.50	3,081.10	
9000022504	Pivek, Elena	200	2,304.04	1,858.14	
9000022505	Ptak, Jeff R	200	2,043.04	1,388.14	
9000022506	Quick, Lyndsey Ann	200	767.32	501.44	
9000022507	Rankin, Chrysan	200	2,378.38	1,863.39	
9000022508	Ratzer, Bonnie	200	798.98	594.52	
9000022509	Reband, Jennifer	200	4,191.89	3,207.27	
9000022510	Rohlicek, Daniel	200	1,840.05	1,220.98	
9000022511	Sauer, Mary	200	3,270.29	2,496.49	
9000022512	Schindler, Dorene	200	790.94	574.56	
9000022513	Schmidt, Michael	200	4,478.42	3,155.52	
9000022514	Schraub, Daniel	200	4,025.93	2,625.08	
9000022515	Seastrom, Tamela	200	1,704.33	1,113.77	
9000022516	Sergeant, Andrew H	200	1,929.82	1,392.11	
9000022517	Slowiak, Vincent	200	3,233.13	2,071.70	
9000022518	Smid, Jason	200	3,245.49	2,325.98	
9000022519	Stevens, Patricia	200	4,478.42	3,229.82	
9000022520	Twaddle, Debra	200	917.43	505.42	

## Payroll Run Check Listing for Board

Payroll 11/13/2020		Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022521	Weissinger, Zachary T	200	1,643.43	1,204.96
9000022522	Wiertel, Jason	200	3,976.38	2,949.44
9000022523	Altic, Megan	300	3,532.34	2,306.76
9000022524	Angileri, Debra	300	1,294.71	1,162.38
9000022525	Barber, Lorie	300	2,898.67	1,684.67
9000022526	Bell, Courtney	300	948.39	622.10
9000022527	Bonini, Susan	300	986.76	521.74
9000022528	Briggs, Patricia L	300	2,094.56	1,139.73
9000022529	Burdett, Paul	300	2,105.14	1,287.71
9000022530	Campian, James, JR	300	2,340.25	1,631.68
9000022531	Capristo, Linda	300	3,344.58	2,527.63
9000022532	Carlson, Susan M	300	981.50	771.70
9000022533	Chasensky, Lauren	300	3,271.08	2,397.39
9000022534	Cyrus, Richard	300	3,976.38	2,797.29
9000022535	Cyrus, Tonia	300	3,042.75	2,236.84
9000022536	Dahleen, Shayla	300	3,279.33	2,335.37
9000022537	Davis, Brianne	300	3,902.04	2,939.24
9000022538	Davis, Courtney	300	1,858.13	1,356.21
9000022539	Dawson, Rachel	300	3,344.58	2,303.51
9000022540	Diaz, Madeline	300	1,322.06	1,148.12
9000022541	Dineen-Hendricks, Kathleen	300	3,991.54	3,310.22
9000022542	Donahue, Renee	300	916.78	679.84
9000022543	DuBois, Heidi	300	2,824.33	2,069.60
9000022544	Emde, John C, II	300	2,187.97	1,584.91
9000022545	Gomez, Benigno	300	2,194.02	1,517.30
9000022546	Gosselink, Wesley	300	6,312.42	4,508.82
9000022547	Graff, Patrick	300	2,019.75	1,552.42
9000022548	Grau, Jason	300	3,158.79	2,414.09
9000022549	Green, Patricia	300	422.40	368.96
9000022550	Grimm, Rhonda	300	996.08	741.38
9000022551	Han, Jieun	300	2,675.67	2,068.10
9000022552	Hausler, Linda	300	3,233.13	2,197.16

## Payroll Run Check Listing for Board

Payroll	11/13/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022553	Heneghan, Dipti	300	788.10	605.37
9000022554	Herrmann, Mary Jo	300	797.02	498.44
9000022555	Hicks, Dena	300	4,089.81	2,769.59
9000022556	James, Lauren	300	2,378.38	1,638.75
9000022557	Johnson, Diane	300	4,478.42	1,968.82
9000022558	Jung, Diane	300	976.75	512.36
9000022559	Kerback, Patricia M	300	541.08	447.51
9000022560	Kimmerly, Suzanne	300	2,789.94	1,978.46
9000022561	Klepadlo, Scott E.	300	2,220.46	1,515.03
9000022562	Klimes, Christy	300	4,248.75	2,961.90
9000022563	Kolacz, Jolanta	300	970.26	514.24
9000022564	Koven, Kelly A.	300	2,710.29	2,121.56
9000022565	Lantz, Janet L	300	387.35	343.33
9000022566	Lapham, Kathleen	300	3,716.21	2,903.11
9000022567	Larson, Richard W	300	1,897.53	1,396.03
9000022568	Lauten, Theresa	300	3,894.60	2,217.21
9000022569	Leonard, Arlene	300	4,483.46	3,443.51
9000022570	Lieder, Jami	300	1,078.96	930.62
9000022571	Livolsi-Hudgens, Carmella	300	789.12	605.71
9000022572	Lorkiewicz, Candace	300	884.88	514.04
9000022573	Madonia, Lindsey	300	3,188.47	2,602.68
9000022574	Magness, Adrianne	300	2,750.00	2,079.23
9000022575	Malave-Flavin, Kimberly	300	3,047.29	2,538.60
9000022576	Marino, Jillian	300	1,835.55	1,279.32
9000022577	Martin, Stacey	300	2,898.67	2,033.34
9000022578	Masa, Janelle	300	905.15	534.64
9000022579	McCormick, Meredith	300	4,010.58	3,135.73
9000022580	Miller, Anna	300	2,220.46	1,579.81
9000022581	Murphy, Caitlyn J.	300	2,378.38	1,740.80
9000022582	Murphy, Trisha	300	3,047.29	2,209.25
9000022583	Nelson, Nicole	300	4,478.42	3,528.37
9000022584	Neustadt, Leslie	300	3,796.80	2,744.48

## Payroll Run Check Listing for Board

Payroll	11/13/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022585	Nielsen, Joan	300	884.88	670.81
9000022586	Noreen, Diane C	300	1,062.30	231.14
9000022587	O'Connor-Young, Sheri	300	779.00	598.25
9000022588	Ortiz, Carmen	300	1,784.86	1,207.06
9000022589	O'Shea, Amy	300	3,418.92	2,233.69
9000022590	Parker, Elizabeth	300	3,976.38	2,854.69
9000022591	Paulson, Kristine	300	3,114.18	1,964.47
9000022592	Pavilionis, Vincent	300	2,824.33	1,951.11
9000022593	Payne, Melissa	300	5,864.13	4,335.17
9000022594	Peterson, Marybeth	300	3,418.92	1,941.96
9000022595	Polmanteer, Colette	300	3,155.03	2,032.76
9000022596	Poremba, Katherine	300	3,567.58	2,347.16
9000022597	Potempa, Tracey	300	3,270.29	2,482.09
9000022598	Preen, Judith	300	948.92	727.32
9000022599	Pridmore, Elizabeth	300	3,158.79	1,828.98
9000022600	Puetz, Lauren	300	2,816.89	1,827.49
9000022601	Pupillo, Lauren	300	2,971.86	2,066.16
9000022602	Rasner, Kimberly	300	2,066.98	1,242.04
9000022603	Remigio, Maria	300	4,290.42	3,063.88
9000022604	Renko, Alexandra	300	1,322.06	1,153.87
9000022605	Reyes, Cathy M	300	935.95	553.77
9000022606	Schlessinger, Lukas	300	2,861.50	1,797.65
9000022607	Schroeder, Sara	300	2,824.33	2,171.74
9000022608	Schwarz, Jeanene	300	819.07	90.05
9000022609	Shehee, Wendy	300	884.88	515.79
9000022610	Skonieczny, Sandra	300	723.15	367.05
9000022611	Slade, Stephanie	300	2,601.33	1,988.65
9000022612	Smith, Brittany	300	2,080.00	1,605.42
9000022613	Smith, Elisa	300	4,019.08	2,843.84
9000022614	Sproviero, Rochelle	300	843.82	610.24
9000022615	Staley, Shannon	300	3,374.31	2,478.71
9000022616	Stefani, Colleen	300	4,430.47	3,119.09

## Payroll Run Check Listing for Board

Payroll	11/13/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022617	Svejda, Michele	300	866.81	520.55
9000022618	Tarkowski, Emma	300	2,601.33	2,119.85
9000022619	Toby, Maureen	300	3,084.46	2,225.66
9000022620	Trotter, Suzanne	300	2,710.29	2,011.36
9000022621	Tuzzolino, Victoria	300	3,010.13	2,218.67
9000022622	Uster, Julia	300	931.71	485.37
9000022623	Weeks, Stacey	300	715.50	568.76
9000022624	Weissinger, Karla	300	890.10	551.30
9000022625	Wojcik, Jane	300	1,297.23	1,185.59
9000022626	Yaniz, Catherine	300	3,121.58	2,325.55
9000022627	Zitt, Jean	300	4,019.08	2,916.42
9000022628	Schmidtke, Carol	700	1,548.80	1,339.77
9000022629	Aske, Jacob	800	2,587.10	1,947.92
9000022630	Benson, Mary Diane	800	412.34	334.98
9000022631	Breeden, Anne	800	880.00	752.42
9000022632	Cerevic, Ellen	800	299.88	247.95
9000022633	Drake, Alissa	800	659.33	327.60
9000022634	Krestan, Kimberly S	800	366.52	325.14
9000022635	Kutilek, Sarah	800	884.41	728.88
9000022636	Parpet, Paul	800	108.00	79.48
9000022637	Weeks, Dawn	800	6,201.99	4,236.05
			<b>758,108.63</b>	<b>531,311.30</b>

## Payroll Run Check Listing for Board

Payroll		11/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
114815	Konior, Mandy	300	266.56	222.15	
114816	Wollenzien, Nichole	300	249.90	228.01	
114817	Balaban, Nicholas	800	1,226.36	1,132.55	
114818	Cheek, Maria M	300	262.40	242.33	
114819	Holub, Nicole	800	222.98	194.89	
114820	Wei, Joanna	800	334.46	292.31	
9000022638	Buchholz, Marilyn	000	2,044.50	1,260.93	
9000022639	Engler, Jennifer R	000	3,595.25	2,403.25	
9000022640	Filipiak, Keith	000	8,838.58	5,960.59	
9000022641	Hinton, Jeffery	000	2,467.32	1,331.02	
9000022642	Kempher-Kotalik, Linda	000	7,044.29	3,368.52	
9000022643	Law, Jennifer S	000	6,381.96	4,256.19	
9000022644	McCormick, Jennifer	000	1,925.31	975.62	
9000022645	Navarro, Lawrence M	000	1,927.36	1,310.87	
9000022646	Posego, John C	000	5,167.80	3,186.64	
9000022647	Quinlan, Kevin	000	2,349.00	1,503.77	
9000022648	Rannochio, Alisa	000	1,763.10	1,269.05	
9000022649	Rich, Mary Beth	000	2,654.25	1,886.90	
9000022650	Tsamis, Anna	000	3,607.29	2,073.76	
9000022651	Van Volkenburg, Nancy L	000	2,808.36	1,948.08	
9000022652	Wilkinson, David	000	6,056.54	3,906.34	
9000022653	Anderson, Erik D	100	3,270.29	2,644.85	
9000022654	Anderson, Herbert	100	4,203.25	2,819.39	
9000022655	Bamboate, Darius	100	4,347.98	3,265.79	
9000022656	Begley, Elizabeth	100	1,014.71	431.90	
9000022657	Biezynski, Jenna A	100	826.35	534.76	
9000022658	Brady, Jennifer L	100	3,047.29	2,308.23	
9000022659	Bylsma, Nathan	100	5,054.06	3,657.04	
9000022660	Bylsma, Svea	100	4,480.94	3,085.15	
9000022661	Chandhok, Mona A	100	2,750.00	2,206.41	
9000022662	Clarke, Jeannette	100	3,270.29	2,449.16	
9000022663	Costello, Sheri	100	4,575.33	3,430.51	

## Payroll Run Check Listing for Board

Payroll	11/30/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022664	Czyl, Maureen	100	1,014.71	599.81
9000022665	Davis, John	100	4,363.58	3,345.84
9000022666	Ferenzi, Daniella	100	1,492.69	1,172.05
9000022667	Fitzgerald, Karen	100	1,843.15	417.04
9000022668	Gansberg, Michele	100	1,015.91	667.38
9000022669	Gomez, Vasilici	100	2,898.67	2,261.92
9000022670	Gucciardo, Anjanette	100	3,739.04	2,958.62
9000022671	Gumina, Scott	100	4,994.17	3,292.43
9000022672	Hamann, Kelly	100	3,270.29	2,515.45
9000022673	Hamilton, Mary Pat	100	805.76	517.11
9000022674	Hardy, Venessa	100	4,234.57	2,624.39
9000022675	Henrichs, Greg	100	3,493.21	2,534.26
9000022676	Hochstetter, Judith	100	1,294.33	895.36
9000022677	Holmes, Steven	100	1,693.89	1,216.37
9000022678	Honzel, Robin	100	4,478.42	3,247.89
9000022679	Howard, Jeffrey	100	7,042.13	4,907.32
9000022680	Irvine, Karin	100	4,013.50	3,174.79
9000022681	Jaegle, Christine A	100	3,404.07	2,728.57
9000022682	Jaegle, Ronald	100	5,023.76	3,503.48
9000022683	Javior, Jeffrey	100	4,133.96	2,629.98
9000022684	Jenkins, David A	100	1,906.56	1,347.28
9000022685	Jensen, Christine	100	3,522.97	2,885.62
9000022686	Kehoe, Debra	100	4,478.42	3,166.73
9000022687	Kern, Erin	100	2,993.46	2,105.77
9000022688	Klempic, Mirza	100	2,675.08	1,873.95
9000022689	Koeppen, Kelly	100	1,650.00	1,401.89
9000022690	Kohorn, Paul	100	2,572.58	1,872.93
9000022691	Kucera, Sasha	100	941.25	598.60
9000022692	Kuefner, Julie	100	3,753.38	2,566.44
9000022693	LaScala, Mark	100	6,367.01	4,768.01
9000022694	Love, Sherry	100	834.75	670.62
9000022695	Maldre, Sarah	100	3,431.06	2,159.97

## Payroll Run Check Listing for Board

Payroll 11/30/2020		Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022696	Marcum, Thomas C	100	4,590.92	3,697.72
9000022697	Martinez-Alvear, Aldo	100	2,161.01	1,513.72
9000022698	Matariyeh, Yousef	100	5,829.14	4,162.44
9000022699	Meyer, Kendra	100	4,248.75	3,104.95
9000022700	Milinki, Jennifer	100	4,395.92	3,098.16
9000022701	Mlynarski, Tim	100	809.55	495.81
9000022702	Multhaupt, Courtney	100	4,640.41	3,494.02
9000022703	Musbach, Darlene	100	4,133.96	2,442.67
9000022704	Ng, Joanna	100	3,293.13	2,129.78
9000022705	Novak, Emily	100	3,679.04	2,266.81
9000022706	Ogan, Elizabeth	100	4,478.42	3,416.25
9000022707	O'Hara, James	100	3,684.38	2,862.21
9000022708	Perez, Kevin E	100	3,233.13	2,409.31
9000022709	Perretta, Mia	100	4,080.43	3,066.15
9000022710	Polinski, Michael	100	2,898.67	2,388.70
9000022711	Pomatto-Zimmerman, Jennifer	100	4,576.08	3,674.01
9000022712	Provenzano, Lisa	100	1,052.13	835.86
9000022713	Renguso, Amy	100	3,308.27	2,342.01
9000022714	Ridges, Daniel	100	1,255.35	891.01
9000022715	Sanko, April	100	4,728.56	3,334.99
9000022716	Sanko, Daniel	100	4,248.75	2,804.34
9000022717	Schalk, Trent J	100	3,205.97	1,935.55
9000022718	Schwartz, Rebecca	100	4,582.72	3,273.66
9000022719	Smith, Justin	100	3,827.71	2,938.33
9000022720	Steben, James	100	6,358.84	4,881.12
9000022721	Stelk, Scott	100	1,627.77	943.33
9000022722	Stellmacher, James M	100	3,577.76	2,607.57
9000022723	Thome, Nicholas	100	2,591.34	1,581.61
9000022724	Thurnall, Katelyn	100	1,312.33	1,146.04
9000022725	Todd, Adam	100	1,599.06	1,154.73
9000022726	Waibel, Scott	100	3,649.34	2,569.29
9000022727	Wallenberg, Michelle	100	3,360.29	2,453.49

## Payroll Run Check Listing for Board

Payroll	11/30/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022728	Weissinger, Derek C	100	2,465.67	1,602.59
9000022729	Wolak, Brandon P	100	1,726.65	1,245.15
9000022730	Woyna, Eric	100	4,162.16	2,934.26
9000022731	Woyna, Patrick	100	4,170.69	2,746.40
9000022732	Zita, Blair	100	1,303.82	1,204.62
9000022733	Alexander, Jarvis	200	705.79	543.95
9000022734	Blatchley, Monica	200	4,195.90	3,231.73
9000022735	Bossenga, Emmy	200	4,156.38	2,493.67
9000022736	Braun, Katherine	200	2,619.95	1,834.44
9000022737	Broadus, Gretchen	200	3,485.80	2,819.08
9000022738	Burdeaux, Jessica	200	759.53	536.77
9000022739	Burris, Karen M	200	1,318.69	670.26
9000022740	Byrne, Sharon	200	3,248.29	2,654.38
9000022741	Cerny, Marie	200	2,675.67	2,194.05
9000022742	Cerveney, Karen	200	3,233.13	2,288.52
9000022743	Chiappetta, Rebecca	200	1,464.95	1,227.19
9000022744	Cornfield, Betty	200	4,912.20	2,084.48
9000022745	De Nichols, Patricia	200	4,266.18	2,355.18
9000022746	Dembowski, Kasie	200	1,598.24	1,202.04
9000022747	Dooley, Tara	200	1,229.06	808.79
9000022748	Dybeck, David	200	3,716.21	2,167.88
9000022749	Erickson, Tor	200	4,029.96	3,025.71
9000022750	Fitzner, Kenneth	200	1,060.00	849.84
9000022751	Hanson, Janet	200	4,478.42	1,755.57
9000022752	Harris, Thomas	200	1,285.59	1,079.14
9000022753	Hazard, Jean	200	925.46	607.39
9000022754	Henning, Mary	200	840.94	679.77
9000022755	Huschart, Kelly	200	3,146.42	2,423.22
9000022756	Joy, Emma P	200	1,874.64	1,113.85
9000022757	Kearney, David	200	5,761.79	4,176.95
9000022758	Keigher, Natalie	200	3,906.54	2,765.45
9000022759	Kim, Paul	200	3,827.71	2,584.99

## Payroll Run Check Listing for Board

Payroll	11/30/2020				Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022760	Klepper, Mary	200	2,898.67	2,160.17	
9000022761	Lemke, Nanette	200	886.46	591.97	
9000022762	Lima, Valerie	200	991.44	645.38	
9000022763	Lumsden, Jason	200	4,125.76	2,807.49	
9000022764	Malcolm, Lauren	200	3,188.47	2,427.81	
9000022765	Marriner, Carmen M	200	1,065.06	663.98	
9000022766	McIntyre, Celeste	200	3,765.80	2,727.36	
9000022767	McLear IV, Robert	200	3,344.58	2,550.16	
9000022768	Meyer, Peter	200	5,920.63	3,422.17	
9000022769	Meyer, Phillip	200	2,398.39	1,791.90	
9000022770	Miller, Jaime	200	3,010.14	2,191.02	
9000022771	Nelson, Kelli	200	4,662.20	3,268.06	
9000022772	Norwood, Lindsay	200	3,572.09	2,649.13	
9000022773	Oros, Natalie	200	2,053.29	1,606.78	
9000022774	Park, Aimee	200	3,795.05	2,631.67	
9000022775	Pilon, Erica	200	4,295.50	3,081.10	
9000022776	Pivek, Elena	200	2,304.04	1,858.14	
9000022777	Ptak, Jeff R	200	2,110.69	1,436.63	
9000022778	Quick, Lyndsey Ann	200	797.86	526.83	
9000022779	Rankin, Chrysan	200	2,378.38	1,863.39	
9000022780	Ratzer, Bonnie	200	822.83	612.05	
9000022781	Reband, Jennifer	200	4,191.89	3,207.27	
9000022782	Rohlicek, Daniel	200	1,840.05	1,220.98	
9000022783	Sauer, Mary	200	3,270.29	2,496.49	
9000022784	Schindler, Dorene	200	822.42	597.71	
9000022785	Schmidt, Michael	200	5,258.83	3,725.61	
9000022786	Schraub, Daniel	200	4,323.23	2,836.13	
9000022787	Seastrom, Tamela	200	1,704.33	1,113.77	
9000022788	Sergeant, Andrew H	200	1,776.53	1,282.28	
9000022789	Slowiak, Vincent	200	3,233.13	2,071.32	
9000022790	Smid, Jason	200	3,567.57	2,556.60	
9000022791	Stevens, Patricia	200	4,627.07	3,333.73	

## Payroll Run Check Listing for Board

Payroll		11/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022792	Twaddle, Debra	200	917.43	505.42	
9000022793	Weissinger, Zachary T	200	1,643.43	1,204.96	
9000022794	Wiertel, Jason	200	4,600.71	3,425.74	
9000022795	Altic, Megan	300	3,532.34	2,306.76	
9000022796	Angileri, Debra	300	1,294.71	1,162.38	
9000022797	Barber, Lorie	300	2,898.67	1,684.67	
9000022798	Bell, Courtney	300	892.08	581.75	
9000022799	Bonini, Susan	300	898.38	458.40	
9000022800	Briggs, Patricia L	300	2,094.56	1,139.73	
9000022801	Burdett, Paul	300	1,750.58	1,039.40	
9000022802	Campian, James, JR	300	2,340.25	1,631.68	
9000022803	Capristo, Linda	300	3,344.58	2,527.63	
9000022804	Carlson, Susan M	300	961.87	757.25	
9000022805	Chasensky, Lauren	300	3,271.08	2,397.39	
9000022806	Cracco, Catherine	300	308.21	269.37	
9000022807	Cyrus, Richard	300	4,756.79	3,444.21	
9000022808	Cyrus, Tonia	300	3,042.75	2,236.84	
9000022809	Dahleen, Shayla	300	2,824.33	2,014.13	
9000022810	Davis, Brianne	300	3,902.04	2,939.24	
9000022811	Davis, Courtney	300	1,858.13	1,356.21	
9000022812	Dawson, Rachel	300	3,344.58	2,420.39	
9000022813	Diaz, Madeline	300	1,322.06	1,148.12	
9000022814	Dineen-Hendricks, Kathleen	300	3,991.54	3,310.22	
9000022815	Donahue, Renee	300	916.78	679.84	
9000022816	DuBois, Heidi	300	2,824.33	2,069.60	
9000022817	Emde, John C, II	300	2,175.64	1,576.08	
9000022818	Gomez, Benigno	300	2,366.10	1,640.62	
9000022819	Gosselink, Wesley	300	6,312.42	4,508.82	
9000022820	Graff, Patrick	300	2,688.68	2,086.71	
9000022821	Grau, Jason	300	3,158.79	2,414.09	
9000022822	Green, Patricia	300	1,971.12	1,621.57	
9000022823	Grimm, Rhonda	300	1,005.90	748.59	

## Payroll Run Check Listing for Board

Payroll	11/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022824	Han, Jieun	300	2,675.67	2,068.10
9000022825	Hausler, Linda	300	3,233.13	2,197.16
9000022826	Heneghan, Dipti	300	766.80	589.69
9000022827	Herrmann, Mary Jo	300	797.02	498.44
9000022828	Hicks, Dena	300	4,089.81	2,769.59
9000022829	Hutchison, Sarah	300	732.86	623.55
9000022830	James, Lauren	300	2,378.38	1,638.75
9000022831	Johnson, Diane	300	4,478.42	1,968.82
9000022832	Jung, Diane	300	967.08	506.21
9000022833	Kerback, Patricia M	300	541.08	447.51
9000022834	Kimmerly, Suzanne	300	2,789.94	1,978.46
9000022835	Klepadlo, Scott E.	300	2,889.39	2,030.71
9000022836	Klimes, Christy	300	4,248.75	2,961.90
9000022837	Kolacz, Jolanta	300	1,029.99	552.23
9000022838	Koven, Kelly A.	300	2,217.51	1,761.36
9000022839	Lambert, Stephanie	300	1,582.03	1,154.70
9000022840	Lantz, Janet L	300	299.88	266.89
9000022841	Lapham, Kathleen	300	3,716.21	2,903.11
9000022842	Larson, Richard W	300	2,453.46	1,794.42
9000022843	Lauten, Theresa	300	3,894.60	2,217.21
9000022844	Leonard, Arlene	300	4,483.46	3,443.51
9000022845	Lieder, Jami	300	1,078.96	930.62
9000022846	Livolsi-Hudgens, Carmella	300	776.79	596.62
9000022847	Lorkiewicz, Candace	300	884.88	514.04
9000022848	Madonia, Lindsey	300	3,188.47	2,602.68
9000022849	Magness, Adrianne	300	2,750.00	2,079.23
9000022850	Malave-Flavin, Kimberly	300	3,047.29	2,538.60
9000022851	Marino, Jillian	300	1,835.55	1,279.32
9000022852	Martin, Stacey	300	2,898.67	2,033.34
9000022853	Masa, Janelle	300	931.40	553.96
9000022854	McCormick, Meredith	300	4,010.58	3,135.73
9000022855	Miller, Anna	300	2,220.46	1,579.81

## Payroll Run Check Listing for Board

Payroll	11/30/2020	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000022856	Murphy, Caitlyn J.	300	2,378.38	1,740.80
9000022857	Murphy, Trisha	300	3,716.22	2,758.99
9000022858	Nelson, Nicole	300	4,478.42	3,528.37
9000022859	Neustadt, Leslie	300	3,796.80	2,744.48
9000022860	Nielsen, Joan	300	884.88	670.81
9000022861	Noreen, Diane C	300	1,062.30	231.14
9000022862	O'Connor-Young, Sheri	300	732.26	563.87
9000022863	Ortiz, Carmen	300	1,784.86	1,207.06
9000022864	O'Shea, Amy	300	3,418.92	2,233.69
9000022865	Parker, Elizabeth	300	3,976.38	2,854.69
9000022866	Paulson, Kristine	300	3,114.18	1,964.47
9000022867	Pavilionis, Vincent	300	2,824.33	1,951.11
9000022868	Payne, Melissa	300	5,864.13	4,335.17
9000022869	Peterson, Marybeth	300	3,418.92	1,941.96
9000022870	Polmanteer, Colette	300	3,155.03	2,032.76
9000022871	Poremba, Katherine	300	3,567.58	2,347.16
9000022872	Potempa, Tracey	300	3,270.29	2,482.09
9000022873	Preen, Judith	300	892.61	685.87
9000022874	Pridmore, Elizabeth	300	3,158.79	1,828.98
9000022875	Puetz, Lauren	300	2,816.89	1,827.49
9000022876	Pupillo, Lauren	300	2,971.86	2,066.16
9000022877	Rasner, Kimberly	300	2,066.98	1,242.04
9000022878	Remigio, Maria	300	4,290.42	3,063.88
9000022879	Renko, Alexandra	300	1,322.06	1,153.87
9000022880	Reyes, Cathy M	300	889.65	519.71
9000022881	Schlessinger, Lukas	300	2,861.50	1,797.65
9000022882	Schroeder, Sara	300	2,824.33	2,171.74
9000022883	Schwarz, Jeanene	300	819.07	90.05
9000022884	Shehee, Wendy	300	884.88	515.79
9000022885	Skonieczny, Sandra	300	723.15	367.05
9000022886	Slade, Stephanie	300	2,601.33	1,988.65
9000022887	Smith, Brittany	300	2,222.47	1,731.17

## Payroll Run Check Listing for Board

Payroll		11/30/2020			Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000022888	Smith, Elisa	300	4,019.08	2,843.84	
9000022889	Sproviero, Rochelle	300	843.82	610.24	
9000022890	Staley, Shannon	300	3,374.31	2,478.71	
9000022891	Stefani, Colleen	300	4,430.47	3,119.09	
9000022892	Svejda, Michele	300	862.50	517.46	
9000022893	Tarkowski, Emma	300	2,601.33	2,119.85	
9000022894	Toby, Maureen	300	3,084.46	2,225.66	
9000022895	Trotter, Suzanne	300	2,217.51	1,646.80	
9000022896	Tuzzolino, Victoria	300	3,010.13	2,218.67	
9000022897	Uster, Julia	300	921.76	479.22	
9000022898	Weeks, Stacey	300	715.50	568.76	
9000022899	Weissinger, Karla	300	835.38	505.82	
9000022900	Wojcik, Jane	300	1,297.23	1,185.59	
9000022901	Yaniz, Catherine	300	3,121.58	2,325.55	
9000022902	Zitt, Jean	300	4,019.08	2,916.42	
9000022903	Schmidtke, Carol	700	880.00	785.26	
9000022904	Aske, Jacob	800	3,457.51	2,606.02	
9000022905	Benson, Mary Diane	800	308.21	254.38	
9000022906	Bester, Briana	800	668.93	565.26	
9000022907	Breeden, Anne	800	1,200.00	1,016.41	
9000022908	Crenshaw, Samuel, JR	800	780.41	682.07	
9000022909	Drake, Alissa	800	647.88	319.45	
9000022910	Holub, Lauren	800	354.20	281.09	
9000022911	Krestan, Kimberly S	800	291.55	259.60	
9000022912	Parpet, Paul	800	36.00	26.50	
9000022913	Rieser, Irina	800	140.00	122.36	
9000022914	Stewart, Shikila	800	112.46	103.09	
9000022915	Weeks, Dawn	800	2,217.51	1,691.13	
			<b>772,322.67</b>	<b>542,829.96</b>	

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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**VENDOR PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: Decmeber 14, 2020

**GENERAL CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	114692	Ending	114694
	Beginning	114821	Ending	114824
	Beginning	114825	Ending	114842
	Beginning	114843	Ending	114948
<b>WIRES ISSUED</b>	Beginning	8000000519	Ending	8000000523
	Beginning	8000000524	Ending	8000000530
<b>ACH DEPOSITS</b>	Beginning	9000022916	Ending	9000022916
	Beginning	9000022917	Ending	9000022934

**FUND DISTRIBUTION**

EDUCATIONAL	\$	1,495,021.47
OPERATIONS & MANTENANCE	\$	92,914.18
DEBT SERVICES	\$	-
TRANSPORTATION	\$	100,947.78
IMRF/SOCIAL SECURITY	\$	109,986.15
CAPITAL PROJECTS	\$	4,060.80
WORKING CASH	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>1,802,930.38</b>

**IMPREST CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	9721	Ending	9732
<b>FUND DISTRIBUTION</b>				
EDUCATIONAL			\$	1,751.12
OPERATIONS & MANTENANCE			\$	7,899.25
TRANSPORTATION			\$	35.32
CAPITAL PROJECTS			\$	-
<b>TOTAL</b>			<b>\$</b>	<b>9,685.69</b>
<b>GRAND TOTAL</b>			<b>\$</b>	<b>1,812,616.07</b>

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President - Board of Education

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Date

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Secretary - Board of Education

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Date

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/13/2020 ZPAY 111320

R - Regular Run Type

Check Number	Name	Net Check Amt
114692	Classified Employee	674.72
114693	Lisle CUSD #202	2,094.87
114694	Lisle Education Association	8,579.97
8000000519	Harris Bank	113,924.68
8000000520	Illinois Department Of Revenue	32,724.87
8000000521	Teachers' Health Ins Security	14,737.07
8000000522	Teachers' Retirement System	65,362.04
8000000523	U.S. OMNI	37,872.71
<b>Regular Checks:</b>	3	11349.56
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	5	264621.37
<b>Total:</b>	<b>8</b>	<b>275,970.93</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$233,480.83	\$0.00	\$0.00	233,480.83
20 - Operations & Maintenance	\$5,844.20	\$0.00	\$0.00	5,844.20
40 - Transportation	\$112.76	\$0.00	\$0.00	112.76
55 - Social Security	\$36,533.14	\$0.00	\$0.00	36,533.14

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/30/2020 ZPAYEOM 11/30/2020

R - Regular Run Type

Check Number	Name	Net Check Amt
114821	Classified Employee	674.72
114822	Lisle CUSD #202	2,094.71
114823	Lisle Education Association	8,579.97
114824	VSP of Illinois, NFP	5,035.94
8000000524	Educational Benefit Coop	376,513.28
8000000525	Harris Bank	116,110.87
8000000526	Illinois Department Of Revenue	33,310.91
8000000527	Illinois Municipal Retirement	51,438.76
8000000528	Teachers' Health Ins Security	14,917.03
8000000529	Teachers' Retirement System	66,160.05
8000000530	U.S. OMNI	38,312.71

<b>Regular Checks:</b>	4	16385.34
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	7	696763.61
<b>Total:</b>	<b>11</b>	<b>713,148.95</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$605,530.49	\$0.00	\$0.00	605,530.49
20 - Operations & Maintenance	\$33,952.93	\$0.00	\$0.00	33,952.93
40 - Transportation	\$212.52	\$0.00	\$0.00	212.52
50 - Muncipal Retirement	\$35,764.41	\$0.00	\$0.00	35,764.41
55 - Social Security	\$37,688.60	\$0.00	\$0.00	37,688.60

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/30/2020 November End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
114825	Amazon.com Corporate Credit	5,117.47
114826	AT&T: Acct 198-2	153.65
114827	AT&T: Acct 680	655.70
114828	AT&T: Acct 927	1,682.80
114829	AT&T: Acct 988-5	327.56
114830	BSN Sports, LLC	119.97
114831	Capital One Commercial	118.37
114832	Com Ed	6,924.00
114833	Dupage County Public Works	2,072.04
114834	Gordon Flesch Co, Inc	1,073.19
114835	Hinckley Springs	31.99
114836	Home Depot Credit Services	40.76
114837	Lisle Community Unit School	9,741.64
114838	National Association For Music	123.00
114839	Quadient Finance USA, Inc	500.00
114840	Sunrise Southwest LLC	52,224.19
114841	Walmart Community	538.96
114842	Westway Coach, Inc	2,814.46
9000022916	Tsamis, Anna	221.94

<b>Regular Checks:</b>	18	84259.75
<b>ACH Checks:</b>	1	221.94
<b>Wire Transfers:</b>	0	0.00
<b>Total:</b>	<b>19</b>	<b>84,481.69</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$8,352.40	\$0.00	\$0.00	8,352.40
20 - Operations & Maintenance	\$21,055.32	\$0.00	\$0.00	21,055.32
40 - Transportation	\$55,073.97	\$0.00	\$0.00	55,073.97

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 12/14/2020 December Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114843	Allegra Marketing/Print/Mail	6,382.20
114844	Amit Thaker	3,000.00
114845	Amita GlenOaks School	3,688.38
114846	Amplified IT, LLC	8,044.50
114847	Anderson Pest Solutions	416.45
114848	Apple Inc.	199.99
114849	AssetGenie, Inc	968.00
114850	AT&T: Acct 430-0	122.76
114851	Blick Art Materials	1,715.04
114852	BMO Harris Bank NA	2,086.42
114853	BrainPOP LLC	5,310.00
114854	BrightStar Healthcare	4,333.61
114855	BSN Sports, LLC	1,965.90
114856	Camelot Education	3,730.46
114857	Coffman Truck Sales Inc	21.00
114858	Coit, Michael	2,829.20
114859	Conroy, Laura	620.22
114860	Consolidated Electrical	175.48
114861	Crystal Lake Central High	50.00
114862	Cyrus, Rick	160.00
114863	Daily Herald Media Group	266.80
114864	D'Amico, Mark S	1,678.95
114865	De Nichols, Patricia	35.00
114866	Discovery Benefits	114.75
114867	DuBois, Heidi	180.00
114868	Dupage High School District	279.43
114869	Dupage Regional Office of	1,600.00
114870	EBSCO Information Services	630.00
114871	Education.com Holdings,, Inc.	150.00
114872	Engler, Jennifer R	250.00
114873	ESI Chicago, Incorporated	1,985.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 12/14/2020 December Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114874	F & G Roofing Company, LLC	7,781.85
114875	Full Compass Systems, Ltd	897.50
114876	Generation Genius, Inc.	995.00
114877	Giant Steps Illinois, Inc	10,849.38
114878	Green, Patricia	1,686.64
114879	Hardy, Venessa	25.00
114880	Harris, Rebecca	132.95
114881	Himes, Petrarca & Fester, Chtd	3,450.00
114882	Home Depot U.S.A., Inc	3,764.32
114883	Home Depot U.S.A., Inc (GA)	546.74
114884	Illinois American Water	1,566.83
114885	Illinois ASBO	280.00
114886	Illinois Association of School	200.00
114887	Illinois Association of School	50.00
114888	Illinois State Police	113.00
114889	International Translation	1,035.00
114890	James Harold Beutjer Plumbing	797.00
114891	Johnson Controls Security	841.82
114892	Joliet Township High School -	50.00
114893	Jones, Maureen	122.40
114894	JW Pepper & Son, Inc	163.49
114895	Kipp's Lawnmower Sales and	33.17
114896	Klepadlo, Scott E.	160.00
114897	Kretman Masonry Inc	3,750.00
114898	Lauterbach & Amen, LLP	12,800.00
114899	Library Journals, LLC	159.99
114900	Linden Oaks Tutoring Services	1,329.90
114901	Lisle Elementary School	825.25
114902	Lisle Jr High Activity Fund	100.00
114903	Literacy Resources, LLC	252.76
114904	Little Friends, Inc.	12,978.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 12/14/2020 December Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114905	Lori Kleindienst	264.18
114906	Lutheran General Hospital	351.00
114907	Maas, Joseph L.	1,220.00
114908	Maldre, Sarah	23.42
114909	Matariyeh, Yousef	990.44
114910	McGraw Hill LLC	199.80
114911	Milinki, Jennifer	61.22
114912	Mulhaupt, Courtney	103.90
114913	Musbach, Darlene	35.00
114914	NASCO	109.04
114915	NCS Pearson, Inc	2,659.50
114916	Nelson, Kelli	61.71
114917	NEUCO Inc	1,160.33
114918	New Connections Academy	5,009.05
114919	NHSBCA	50.00
114920	Nicor Gas	2,540.27
114921	Parkland Preparatory Academy,	14,995.59
114922	Paul H. Brookes Publishing Co,	499.90
114923	Perkins + Will, Inc	6,768.00
114924	Pridmore, Elizabeth	46.42
114925	Psychological Assessment	261.80
114926	Puetz, Lauren	154.75
114927	Quinlan & Fabish Music	341.79
114928	Regional Office of Education #3	100.00
114929	Reinstein Quizbowl	25.00
114930	S.E.A.L. South, Inc	7,097.28
114931	Sawchuck Industries Inc	135.00
114932	Scholastic INC (MAGAZINE	233.51
114933	School Association For Special	300,076.44
114934	SEAL of Illinois Inc	10,615.20
114935	Shorewood Home & Auto, Inc.	16.50

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 12/14/2020 December Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
114936	Soaring Eagle Academy, Inc	22,967.01
114937	Suburban School Cooperative	134,370.00
114938	Sunrise Southwest LLC	45,521.83
114939	TEAI - Technology Education	100.00
114940	Technology Center of DuPage	21,469.17
114941	Village of Lisle	13,239.58
114942	Village of Lisle (Utilities)	281.12
114943	Village of Lisle (Utilities)	22.89
114944	Vivacity Tech PBC	7,250.00
114945	Warehouse Direct	1,070.34
114946	Waste Management of Illinois,	748.19
114947	Western Psychological Services	2,634.50
114948	WEX Bank	498.71
9000022917	Costello, Sheri	133.96
9000022918	Dineen-Hendricks, Kathleen	120.00
9000022919	Emde, John C, II	30.00
9000022920	Erickson, Tor	120.00
9000022921	Fillpiak, Keith	120.00
9000022922	Gomez, Benigno	120.00
9000022923	Gosselink, Wesley	120.00
9000022924	Hinton, Jeffery	120.00
9000022925	Kearney, David	120.00
9000022926	Kempher-Kotalik, Linda	120.00
9000022927	Law, Jennifer S	120.00
9000022928	Marcum, Thomas C	120.00
9000022929	O'Hara, James	120.00
9000022930	Payne, Melissa	257.94
9000022931	Pomatto-Zimmerman, Jennifer	120.00
9000022932	Ptak, Jeff R	120.00
9000022933	Weissinger, Derek C	120.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 12/14/2020 December Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
9000022934	Wilkinson, David		120.00
<b>Regular Checks:</b>	106	727106.91	
<b>ACH Checks:</b>	18	2221.90	
<b>Wire Transfers:</b>	0	0.00	
<b>Total:</b>	<b>124</b>	<b>729,328.81</b>	

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$647,657.75	\$0.00	\$0.00	647,657.75
20 - Operations & Maintenance	\$32,061.73	\$0.00	\$0.00	32,061.73
40 - Transportation	\$45,548.53	\$0.00	\$0.00	45,548.53
60 - Capital Projects	\$4,060.80	\$0.00	\$0.00	4,060.80

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 11/05/2020 Imprest 11.5.20

R - Regular Run Type

Check Number	Name	Net Check Amt
9721	AT&T: Mobility	5.55
9722	Com Ed	6,234.17
9723	Hinckley Springs	31.99
9724	ILMEA State Office	31.00
9725	T-Mobile for Government	1,500.00
9726	Vanguard Energy Services,	435.40
<b>Regular Checks:</b>		
6		8238.11
<b>ACH Checks:</b>		
0		0.00
<b>Wire Transfers:</b>		
0		0.00
<b>Total:</b>		
<b>6</b>		<b>8,238.11</b>

Accounts Payable Run: 11/12/2020 Imprest 11.12.20

R - Regular Run Type

Check Number	Name	Net Check Amt
9727	AT&T: Acct 430-0	114.42
9728	AT&T: Acct 978-4	52.95
9729	ILMEA State Office	25.00
9730	Nicor Gas	478.95
9731	WEX Bank	686.26
<b>Regular Checks:</b>		
5		1357.58
<b>ACH Checks:</b>		
0		0.00
<b>Wire Transfers:</b>		
0		0.00
<b>Total:</b>		
<b>5</b>		<b>1,357.58</b>

Accounts Payable Run: 11/18/2020 Imprest 11.18.20

R - Regular Run Type

Check Number	Name	Net Check Amt
9732	Illinois Grade School Music	90.00
<b>Regular Checks:</b>		
1		90.00
<b>ACH Checks:</b>		
0		0.00
<b>Wire Transfers:</b>		
0		0.00
<b>Total:</b>		
<b>1</b>		<b>90.00</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - Educational	\$1,751.12	\$0.00	\$0.00	1,751.12
20 - Operations & Maintenance	\$7,899.25	\$0.00	\$0.00	7,899.25
40 - Transportation	\$35.32	\$0.00	\$0.00	35.32

**For Action**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
December 14, 2020**

**SUBJECT:** Approval of Classified Leave of Absence Request.

**BACKGROUND:** A Classified staff member has submitted a request for FMLA.

**RECOMMENDATION:** The Administration recommends approval of the request.

**SUGGESTED MOTION:** That the Board of Education approves the FMLA request of:

Emma Joy, Evening Custodian at Lisle Junior High School, has requested 12 weeks of FMLA Leave at the beginning on December 28, 2020.

**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
December 14, 2020**

**SUBJECT:** Acceptance of Classified Retirement.

**BACKGROUND:** A retirement request has been received from a Classified Employee .

**RECOMMENDATION:** Acceptance of retirement request.

**SUGGESTED MOTION:** That the Board of Education accepts the resignation of:

Candace Lorkiewicz, Paraprofessional at Lisle Elementary School, has requested to retire at the conclusion of the 2020-2021 school year.

Board of Education

Dr. Keith Filipiak, Superintendent

Lisle CUSD #202

Date: December 3, 2020

11/20/2020

Re: Intent to Retire Notification

Dear Board of Education and Dr. Filipiak,

It is my intent to retire from my Lisle Elementary School Special Ed Paraprofessional position on June 3, 2021.

I will be completing my 16<sup>th</sup> year of service in the Lisle School District.

It has been my pleasure to have spent this time at Lisle CUSD 202. Thank you for this wonderful opportunity.

Regards,

Candace Lorkiewicz

Sincerely,

Candace Lorkiewicz

**RECEIVED**

NOV 23 2020

By



**FOR APPROVAL**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Approval of Administrative Support Staff Compensation Program

**BACKGROUND DATA:** Administration would like to recommend an Administrative Support Staff Compensation Program to provide more clarity to the benefits (i.e. leave benefits, insurance and retirement) afforded to this employee group while also eliminating any possibility of an accelerated payment through IMRF.

**FINANCIAL IMPACT:** The financial impact for each section of the agreement was reviewed in Closed Session.

**RECOMMENDATION:** Administration recommends that the Board of Education approve the Administrative Support Staff Compensation Program as presented effective December, 14, 2020.

**SUGGESTED MOTION:** The Board of Education approves the Administrative Support Staff Compensation Program as presented effective December, 14, 2020.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202**  
**ADMINISTRATIVE SUPPORT STAFF COMPENSATION PROGRAM**

The Board of Education of District 202 is committed to attracting, developing, motivating and retaining highly qualified, professional staff for the administrative support staff positions of the District. In order to meet these objectives, the following compensation program is offered to all administrative support positions effective December 14, 2020:

**ADMINISTRATIVE SUPPORT CLASSIFICATIONS**

Level I	Coordinators
Level II	Managers, District Level Assistants and Specialists
Level III	Junior High Athletic Director (salary only, not eligible for benefits)

Length of the work year may vary with individual contracts between the employee and the Board of Education. It is understood that the administrative support staff member is employed to fulfill the responsibilities in his/her job description and contract which may result in some variance in the actual number of days worked per year.

**SALARY**

1. Salary adjustments will be made annually for administrative support staff by the Board of Education upon recommendation of the Superintendent. The Board may review and increase the salary of an individual staff member at any time during the year upon the recommendation of the Superintendent.
2. Salaries should take into consideration the prevailing wage rates for comparable positions in similar districts in DuPage County.
3. The ability of the District's support personnel to experience compensation increases will be based on the decisions of the Board of Education with reference to the financial status of the District, the general increases given to other classified personnel in the District, and guidelines established by the Board for salary progression.
4. Salary increases should be effective at the beginning of each contract year.

**BENEFITS**

1. Sick Leave – Unless otherwise agreed in an employment contract, all Administrative Support Staff shall receive the same sick leave benefits as provided to employees in the collective bargaining agreement between the Board of Education and the Classified Employees Association of Lisle (“CEAL”).
2. Personal/Bereavement/Parental Leaves - All Administrative Support Staff are entitled to personal leave, bereavement leave and parental leave on the same basis as that provided to employees in the CEAL collective bargaining agreement.
3. Vacation – Vacations for full-time Level I Administrative Support Staff employed for 260 days will consist of three weeks (15 days). Level I Administrative Support Staff who have completed five years of service in District 202 will be granted an additional vacation period of one week (total of 20 days).

Vacations for Level II Administrative Support Staff employed for 260 days is on the same basis as that provided to employees in the CEAL collective bargaining agreement.

Vacation days will be approved by the immediate supervisor and will not be cumulative. However, vacation days earned during one fiscal year must be used by the end of the following fiscal year or they will be forfeited. In the event that a 260-day Administrative Support Staff member leaves the employment of the District, he/she will be paid for any earned but unused vacation days. Earned days will be determined by dividing the annual number of vacation days by twelve (12), then multiplying the resulting number by the number of months of the year which the administrative support staff member actually worked.

#### 4. Health Insurance -

- Level I Administrative Support Staff scheduled to regularly work thirty (30) hours per week will have the complete premium for individual and family paid by the Board of Education. Coverage will consist of major medical and hospitalization, dental and vision insurance as provided for in the insurance plans offered to administrators.
- Level II Administrative Support Staff scheduled to regularly work thirty (30) hours per week will have coverage under the insurance plans offered to administrators as noted below:
  - Medical Insurance - The Board will pay 82% of the monthly premium while the employee pays 18% of the monthly premium toward the cost of employee only coverage, employee plus one coverage, or employee plus two or more coverage for each eligible employee.
  - Dental Insurance - The Board will pay 85% of the monthly premium while the employee pays 15% of the monthly premium toward the cost of employee only coverage, employee plus one coverage, or employee plus two or more coverage for each eligible employee.
  - Vision Insurance - The Board will pay 85% of the monthly premium while the employee pays 15% of the monthly premium toward the cost of employee only coverage or family coverage for each eligible employee.

#### 5. Life Insurance –

- Level I Administrative Support Staff employed full-time will have the full premium of group term life insurance paid by the Board of Education. Level I Administrative Support Staff shall have \$50,000 of life insurance coverage.
- Level II Administrative Support Staff will have life insurance benefits on the same basis as that provided to employees in the CEAL collective bargaining agreement.

### **RETIREMENT PLAN**

Unless retirement requirements and benefits are addressed in a separate agreement between an individual employee and the Board of Education, the provisions for retirement shall be as cited below.

A retirement plan (the “Plan”) is available to administrative support staff who meet all of the following eligibility criteria:

- a. Completed at least ten (10) years of full-time continuous service in District 202; and
- b. Meets the eligibility requirements for a retirement pension with IMRF; and
- c. Submits a retirement request to the Superintendent no later than five (5) months prior to the effective date for retirement; and
- d. Has selected a retirement date no more than 41 months from the January in which the employee provides irrevocable notice of intent to retire and to participate in this Plan.

Retirement benefits to administrative support staff employees shall be based upon the years of service to the District on the retirement date.

The notice of intent to retire may be revoked, no less than 18 months prior to retirement date, subject to the following:

- a. Death of spouse
- b. Life threatening illness of the employee's spouse or child subject to certification by a physician
- c. Other unforeseen circumstances subject to the sole discretion of the Board

In the event the notice is revoked, the employee shall have his/her salary reduced by the amount that was given as part of any salary enhancement that was in excess of the pay increase that would have been granted without the enhancement. The employee agrees that the amount shall be withheld from the employee's regular pay over 12 pay periods during the year of the revocation.

Hourly Rate Increase: Beginning with the contract year in which the employee gives notice under this Plan, the employees base hourly rate shall be increased by six percent (6%) over his/her prior year's base hourly rate. This method of hourly rate increase shall also apply for each remaining contract year of the individual's employment and shall be in lieu of, and not in addition to, any other hourly rate increase granted to the employee or any other District employees.

No employee participating in this program may receive an earnings increase that would cause the District to incur an Accelerated Payment charge from IMRF.

Post-Retirement Insurance Reimbursement: The Board shall reimburse the retiree annually for the cost of health insurance premiums after proof of payment is provided by the retiree. This Board insurance reimbursement may be applied to retiree medical, dental, and vision insurance and spouse/dependent medical, dental, and vision insurance and shall not exceed the following schedule providing that no additional payment or contribution will be required of the Board upon the employee's retirement:

Years of Service to District - 10 to 14

Up to \$2,000 per year for up to three (3) consecutive years after the effective retirement date, the cessation of such insurance coverage, or the retiree's qualification for Medicare, whichever shall first occur.

Years of Service to District - 15 to 19

Up to \$3,000 per year for up to three (3) consecutive years after the effective retirement date, the cessation of such insurance coverage, or the retiree's qualification for Medicare, whichever shall first occur.

Years of Service to District - 20 or more

Up to \$4,000 per year for up to three (3) consecutive years after the effective retirement date, the cessation of such insurance coverage, or the retiree's qualification for Medicare, whichever shall first occur.

In the event that the retiree dies prior to the receipt of the entire post-retirement insurance reimbursement, the surviving spouse and/or dependent(s) shall have the right to receive reimbursement for health insurance premiums for the coverage in effect at the time of the retiree's death up to the limitations above.

\* \* \* \* \*

Any portion of the Compensation Program which is determined to be unlawful or in violation of the regulations of the state or local boards of education, or which would result in the Board having to pay a penalty or any other kind of contribution to TRS/IMRF shall be determined void. At the time that such portion is so determined, revisions to the program will be made to bring the program into compliance.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT 202  
RETIREMENT PROGRAM FOR  
NON-BARGAINING UNIT SUPPORT STAFF MEMBERS**

Unless retirement requirements and benefits are addressed in a separate agreement between an individual employee and the Board of Education, the provisions for retirement for non-bargaining unit support staff shall be as cited below:

A District retirement program is available to non-bargaining unit support staff members who meet all of the following eligibility criteria:

- a. Completed at least ten (10) years of full-time continuous service in District 202, and
- b. Meets the eligibility requirements for a retirement pension with IMRF.

Retirement benefits to non-bargaining unit support staff members shall be based upon the years of service to the District and the date notice is given to the Board of Education. To be eligible for the service benefit, an irrevocable request to retire must be made during a January “window period” and must specify the anticipated date of retirement which can be no later than June 30<sup>th</sup> of the third year after the date of retirement notification.

**District Retirement Program for Non-Bargaining Unit Support Staff Members**

**Years of Service to District - 10 to 14**

The employee shall receive an increase of 10% over his/her prior year’s base salary for the year of notification of retirement. Subsequent annual pay rate increases shall be 4% above the previous year’s pay rate. The employee shall be reimbursed medical insurance premiums up to \$2,000 annually for up to three (3) consecutive years, the cessation of such insurance coverage, or the retiree’s qualification for Medicare, whichever shall first occur.

**Years of Service to District - 15 to 19**

The employee shall receive an increase of 10% over his/her prior year’s base salary for the year of notification of retirement. Subsequent annual pay rate increases shall be 4% above the previous year’s pay rate. The employee shall be reimbursed medical insurance premiums up to \$3,000 annually for up to three (3) consecutive years, the cessation of such insurance coverage, or the retiree’s qualification for Medicare, whichever shall first occur.

**Years of Service to District - 20 or more**

The employee shall receive an increase of 10% over his/her prior year’s base salary for the year of notification of retirement. Subsequent annual pay rate increases shall be 4% above the previous year’s pay rate. The employee shall be reimbursed medical insurance premiums up to \$4,000 annually for up to three (3) consecutive years, the cessation of such insurance coverage, or the retiree’s qualification for Medicare, whichever shall first occur.

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** 2020 Real Estate Tax Levy

**BACKGROUND DATA:** Annually the Board of Education sets a tax levy that provides the District with approximately 85% of its total revenue. The Property Tax Extension Limits Law (PTELL) limits the amount the tax levy extension can increase over the prior year's levy. Three factors determine the allowable tax growth under the PTELL laws: 1) amount of the prior year's tax extension 2) the increase in the Consumer Price Index (2.3% for 2019) and 3) new construction.

The first two items above are known when approving the levy. The new construction figure will not be finalized by the County Clerk until March 2021. Based on preliminary information from the Township Assessor, the Administration has estimated the new construction at \$5,700,000. The extension request is slightly higher than what the actual extension will be due to the fact the new property values are unknown at this time. Once the new construction numbers are finalized, the County Clerk will lower the tax levy to reflect the final figure.

The Board of Education established the Tentative 2020 Real Estate Tax Levy for capped funds at \$31,088,000 during the November meeting. The levy request in the final resolution remains the same. The distribution to the individual funds is as follows:

Educational	\$ 21,180,000
Operations & Maintenance	\$ 2,800,000
Transportation	\$ 1,000,000
Working Cash	\$ 4,000
Municipal Retirement	\$ 440,000
Social Security	\$ 460,000
Tort Immunity	\$ 4,000
Special Education	<u>\$ 5,200,000</u>
Total Capped Funds	<u>\$ 31,088,000</u>

The bond and interest levy of \$1,500,250 was established at issuance of the Series 2019 Bonds. The bond and interest amount is levied by the County Clerk unless the District files a tax abatement by March 31, 2021. Preliminary estimates indicate the new construction will generate approximately \$300,000 in additional property taxes. The Finance Committee directed Administration to abate the bond and interest levy so that existing homeowners', on average, will see little to no increase in the school district portion of their 2020 real estate taxes. To fulfill this directive, the Administration has prepared a separate action item to abate the bond and interest

levy for \$1,000,000 and transfer resources from the Education Fund to make the required payments.

**FINANCIAL IMPACT:** Adoption of the tax levy will set the basis for the County Clerk in determining the amount of dollars the District could receive from 2020 real estate taxes.

**RECOMMENDATION:** That the Board adopt the resolution for the 2020 tax levy as presented.

**SUGGESTED MOTION:** That the Board of Education adopt the 2020 Real Estate Tax Levy Resolution.

2020 REAL ESTATE TAX LEVY RESOLUTION

WHEREAS the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois is authorized to levy taxes for specific purposes as defined in The School Code of Illinois; and

WHEREAS the Board of Education of Lisle Community Unit School District No. 202 has determined that the following amounts are required to be levied for the 2020 Tax Year:

Educational	\$ 21,180,000
Operations and Maintenance	\$ 2,800,000
Transportation	\$ 1,000,000
Working Cash	\$ 4,000
Municipal Retirement	\$ 440,000
Social Security	\$ 460,000
Tort Immunity	\$ 4,000
Special Education	<u>\$ 5,200,000</u>
 Total Capped Funds	 <u>\$ 31,088,000</u>

THEREFORE, said amounts shall be certified to the County Clerk of DuPage County as the sums being required to be levied for the specific purposes stated above.

Members Voting Aye:

Members Voting Nay:

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Dated this 14<sup>th</sup> day of December, 2020

\_\_\_\_\_  
Meg Sima, Board of Education President

\_\_\_\_\_  
Eunice McConville, Board of Education Secretary

**ILLINOIS STATE BOARD OF EDUCATION**

School Business Services Department  
(217) 785-8779

Original:  X  
Amended:

**CERTIFICATE OF TAX LEVY**

*A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.*

District Name Lisle Community Unit School District 202	District Number 19-022-2020-26	County DuPage
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**Amount of Levy**

Educational	\$ 21,180,000	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 2,800,000	Tort Immunity	\$ 4,000
Transportation	\$ 1,000,000	Special Education	\$ 5,200,000
Working Cash	\$ 4,000	Leasing	\$ 0
Municipal Retirement	\$ 440,000	Other	\$ 0
Social Security	\$ 460,000	Other	\$ 0
		<b>Total Levy</b>	<b>\$ 31,088,000</b>

\* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

**We hereby certify that we require:**

the sum of 21,180,000 dollars to be levied as a special tax for educational purposes; and  
 the sum of 2,800,000 dollars to be levied as a special tax for operations and maintenance purposes; and  
 the sum of 1,000,000 dollars to be levied as a special tax for transportation purposes; and  
 the sum of 4,000 dollars to be levied as a special tax for a working cash fund; and  
 the sum of 440,000 dollars to be levied as a special tax for municipal retirement purposes; and  
 the sum of 460,000 dollars to be levied as a special tax for social security purposes; and  
 the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and  
 the sum of 4,000 dollars to be levied as a special tax for tort immunity purposes; and  
 the sum of 5,200,000 dollars to be levied as a special tax for special education purposes; and  
 the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and  
 the sum of 0 dollars to be levied as a special tax for \_\_\_\_\_; and  
 the sum of 0 dollars to be levied as a special tax for \_\_\_\_\_  
 on the taxable property of our school district for the year 2020.

Signed this 14th day of December 2020 . \_\_\_\_\_  
 (President)

\_\_\_\_\_  
 (Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

**Number of bond issues of said school district that have not been paid in full** 1 .

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 (Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 202 , DuPage County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2020 , was filed in the office of the County Clerk of this County on \_\_\_\_\_ .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2020 , is \$ \_\_\_\_\_ .

\_\_\_\_\_  
 (Signature of County Clerk)

\_\_\_\_\_  
 (Date)

DuPage  
 (County)

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Resolution transferring funds to the Debt Services Fund of the District and abating a portion of the tax heretofore levied for the year 2020 to pay debt service on the District's General Obligation Limited Tax School Bonds, Series 2020

**BACKGROUND DATA:** The Board of Education has the option to abate all or part of the debt service levy if it is determined that the District has adequate resources to make the required bond payments without the tax levy. The 2020 Debt Service Levy is used to make required bond payments of \$1,500,250 (principal and interest) in fiscal year 2022.

The Finance Committee met on November 23, 2020 and directed the Administration to abate the debt service levy so that existing homeowners see little or no increase in the school district portion of their 2020 real estate taxes. To achieve this objective, the attached resolution authorizes abating \$1,000,000 of the 2020 debt service levy for the General Obligation Series 2019 Bonds and to transfer a corresponding amount from the Education Fund to the Debt Service Fund.

The resolution, if approved by the Board, will be filed with the DuPage County Clerk in conjunction with the 2020 tax levy filing.

**FINANCIAL IMPACT:** Abating the 2020 debt service levy will require the District to transfer resources from the Education Fund to the Debt Service Fund to make the required bond payments.

**RECOMMENDATION:** That the Board adopt the resolution transferring funds to the Debt Services Fund and abating \$1,000,000 levied for the year 2020 to pay debt service on the Series 2019 bonds.

**SUGGESTED MOTION:** That the Board of Education adopt the resolution transferring funds to the Debt Services Fund of the District and abating a portion of the tax heretofore levied for the year 2020 to pay debt service on the District's General Obligation Limited Tax Schools Bonds, Series 2019.

RESOLUTION transferring funds to the Debt Service Fund of Community Unit School District Number 202, DuPage County, Illinois and abating a portion of the tax heretofore levied for the year 2020 to pay debt service on General Obligation Limited Tax School Bonds, Series 2019, of said District.

\* \* \*

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 202, DuPage County, Illinois (the “*District*”), by resolution adopted on the 24th day of September, 2018 (the “*Bond Resolution*”), did provide for the issue of General Obligation Limited Tax School Bonds, Series 2019 (the “*Bonds*”), and the levy of a direct annual tax to pay the principal of and interest on the Bonds; and

WHEREAS, a duly certified copy of the Bond Resolution was filed in the office of the County Clerk of The County of DuPage, Illinois (the “*County Clerk*”); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Bond Resolution; and

WHEREAS, the Board does hereby determine that funds in the amount of \$1,000,000 are available in the Educational Fund of the District to pay a portion of the debt service on the Bonds and that it is necessary and in the best interests of the School District that such funds (the “*Available Funds*”) be transferred from the Educational Fund to the District’s debt service fund from which principal of and interest on the Bonds is paid (the “*Debt Service Fund*”); and

WHEREAS, the Board does hereby further determine that it is necessary and in the best interests of the District that the District abate a portion of the taxes heretofore levied to pay the principal of and interest on the Bonds by the amount of the Available Funds:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 202, DuPage County, Illinois, as follows:

*Section 1. Transfer of Funds.* The Treasurer of the District is hereby authorized to transfer the amount of \$1,000,000 from the Educational Fund of the District to the Debt Service Fund.

*Section 2. Abatement of Tax.* The tax heretofore levied for the year 2020 in the Bond Resolution is hereby abated by the amount of the Available Funds as follows:

YEAR OF LEVY	TAX LEVIED IN THE BOND RESOLUTION	TAX PREVIOUSLY ABATED	CURRENT TAX ON FILE	ADDITIONAL TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2020	\$1,501,000.00	\$750.00	\$1,500,250.00	\$1,000,000.00	\$500,250.00

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

*Section 3. Effective Date.* This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 14, 2020.

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President, Board of Education

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Secretary, Board of Education

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Second Semester Student Parking Fee Waiver – Lisle Senior High School

**BACKGROUND DATA:** At the August 2020 Regular Meeting, the Board of Education approved a student parking fee waiver at Lisle Senior High School for the first semester of the 2020-2021 school year. With hybrid schedules continuing, the Administration is recommending that student parking fees at the high school be waived for the second semester. Waiving parking fees may also encourage some students to drive their own vehicles instead of riding the bus. Parking permits will still be issued to students but no fee will be assessed for the second semester.

**FINANCIAL IMPACT:** The School District collects approximately \$20,000 per year in student parking fees.

**RECOMMENDATION:** The Administration recommends that the Board of Education approve waiving the student parking fee for second semester of the 2020-2021 school year.

**SUGGESTED MOTION:** That the Board of Education approves waving the student parking fee at Lisle Senior High School for second semester of the 2020-2021 school year.

## *Document Status: Draft Update*

### **GENERAL SCHOOL ADMINISTRATION**

#### **3:40 Superintendent**

##### Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District school-s in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

##### Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

##### Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits.

## Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-20.47](#), [5/10-21.4](#), [5/10-23.8](#), [5/21B-20](#), [5/21B-25](#), [5/24-11](#), and [5/24A-3](#).

23 Ill.Admin.Code §§1.310, 1.705, and ~~29.130~~ [25.355](#).<sup>PRESSPlus1</sup>

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives)

~~ADOPTED: July 20, 2015~~

### **PRESSPlus Comments**

[PRESSPlus 1](#). The Legal References are updated in response to the repeal of 23 Ill.Admin.Code §29.130. **Issue 106, November 2020**

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

#### **Annual Audit**

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15 the extended due date, submit an original and one copy of the audit to the Regional Superintendent of Schools.

#### **Annual Financial Report**

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

#### **Inventories**

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record

shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

### Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 for furniture, equipment and land improvements and \$25,000 for building and **building** improvements and have an estimated useful life greater than one year.

### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$15,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from ~~an~~ accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians. [PRESSPlus1](#)

### Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

### LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill.Admin.Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

### **PRESSPlus Comments**

[PRESSPlus 1](#). Updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing *fiduciary funds* as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). See policy 4:90, *Student Activity and Fiduciary Funds*, for more information about a board's responsibilities for *student activity funds* and *fiduciary funds*. **Issue 106, November 2020**

# Document Status: Draft Update

## OPERATIONAL SERVICES

### 4:90 Student Activity and Fiduciary Funds

*Title has been updated. Original Title: Activity Funds*

The Board of Education, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, establish fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.<sup>PRESSPlus1</sup>

#### Student Activity Funds<sup>PRESSPlus2</sup>

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the Illinois State Board of Education ISBE rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose unless otherwise reported to the Board with an explanation as to the reason for such inactivity.

At the end of the fiscal year, all balances will be carried over to the next fiscal year by each activity. Any activity fund account that has an end-of-year balance in excess of five thousand dollars (\$5,000.00) shall be reported to the Board with an explanation as to the reason for such a balance.

#### Fiduciary Funds<sup>PRESSPlus3</sup>

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.:

[105 ILCS 5/8-2](#) and [5/10-20.19](#).

23 Ill.Admin.Code §§100.20, ~~and 100.80,~~ and [100.85](#).

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

### **PRESSPlus Comments**

[PRESSPlus 1](#). Updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing *fiduciary* funds as a category of funds separate from *student activity funds*, for which a district has custodial responsibilities). **Issue 106, November 2020**

[PRESSPlus 2](#). Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see PRESS Plus Comment 3), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(e), 100.85. **Issue 106, November 2020**

[PRESSPlus 3](#). Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's *Foundational Principles of Effective Governance*, at [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm). 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

**Issue 106, November 2020**

## Document Status: In Progress by IASB

### 5:270 Employment At-Will, Compensation, and Assignment

#### Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

#### Compensation, Overtime, Work Day/Work Week

**Please refer to the following current agreement :**

**"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

For employees not covered by this agreement :

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

#### Assignment

**Please refer to the following current agreement :**

**"Agreement Between the Classified Employees Association of Lisle and the Board of Education Lisle Community Unit School District No. 202 DuPage County, Illinois."**

For employees not covered by this agreement :

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

[105 ILCS 5/10-22.34](#) and [5/10-23.5](#).

*Griggsville-Perry Community Unit School Dist. No. 4 v. Illinois Educ. Labor Relations Bd.*, 963 N.E.2d 332 (Ill.App.4, 2013).

*Cook v. Eldorado Community Unit School District*, No. 03-MR-32 (Ill.App.5, 2004).

*Duldulao v. St. Mary of Nazareth Hospital*, 483 N.E. 2d 956 (Ill.App.1, 1985), *aff'd in part and remanded*, 505 N.E.2d 314 (Ill. 1987).

*Kaiser v. Dixon*, 468 N.E. 2d 822 (Ill.App.2, 1984).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel - Employment Termination and Suspensions), 5:310 (Educational Support Personnel - Compensatory Time-Off)

**ADOPTED: October 19, 2015**

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## Document Status: In Progress by IASB

### 6:20 School Year Calendar and Day

#### School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

#### Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

#### School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

#### LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, [5/10-20.56](#), 5/10-24.46, [5/10-30](#), 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1. [PRESSPlus1](#)

[10 LCS 5/11-4.1](#).

[23 Ill.Admin.Code §1.420\(f\)](#).

*Metz v. Leininger*, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), [4:180 \(Pandemic Preparedness; Management; and Recovery\)](#), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:300 Graduation Requirements**

Unless otherwise exempted, each student must successfully accomplish the following in order to graduate from high school:

The minimum requirements for high school graduation shall be twenty-two (22) units of credit and shall include the following courses:

1. Four units of English;
2. Two and one-half units of Social Studies;
3. Two units of Science;
4. Three units of Mathematics;
5. One-half unit of Consumer Education;
6. One-half unit of Driver's Education; ~~(requirement removed after July 1, 2017)~~
7. Four units of Physical Education as indicated below including one-half unit of Health Education.
8. One-half unit of Civics or equivalent.
9. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. [PRESSPlus1](#)
10. Completing all minimum requirements for graduation as specified in State law.
11. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
12. Participating in State assessments that are required for graduation by State law ~~by the School Code, 105 ILCS 5/2-3.64a-5(c).~~ [PRESSPlus2](#)
13. ~~Beginning with the 2020-2021 school year, f~~ Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or

an ISBE waiver form, and (3) the student has met all other graduation requirements.

All students, with the exceptions as cited in the School Code of Illinois, shall take and successfully pass physical education each semester. However, students with Individualized Education Plans (IEP's) who must utilize the time set aside for physical education to receive special education support and services, may be exempt from this physical education requirement. Students shall earn ½ unit of credit for each semester completed with a passing grade. Students presenting medical exemptions from the usual physical education program shall be placed in an adaptive physical education program when possible and receive ½ unit of credit for each semester completed with a passing grade.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements,
2. Notifying students and their parents/guardians of graduation requirements,
3. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty, this includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma, and
4. Taking all other actions needed or necessary to implement this policy.

### Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they successfully meet all Lisle Community Unit School District 202 graduation requirements and received approval from the Building Principal through the petition process.

### Certificate of Completion

A student with a disability who has an IEP prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

### Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged

veteran of World War II, the Korean Conflict, ~~or~~ the Vietnam Conflict or anyone honorably discharged from active duty in the armed forces, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/22-27](#), [5/27-3](#), [5/27-22](#), and [5/27-22.10](#).

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.440](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grades 7 or 8), 6:320 (Credit for Proficiency), 7:40 (Non-Public School Students, Including Parochial and Home Schooled Students), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

### **PRESSPlus Comments**

[PRESSPlus 1](#). The Ill. State Board of Education (ISBE) may adopt rules modifying graduation requirements for students in grades 9-12 if the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7. 105 ILCS 5/27-22(i), added by P.A. 101-643. **Issue 106, November 2020**

[PRESSPlus 2](#). 105 ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7, 100-1046, and 101-643. Assessments are not required if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education. **Issue 106, November 2020**

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students**

##### Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

##### Substitutions for Required Courses

**Vocational or technical education; registered apprenticeship program.** A student in grades 9-12 may satisfy one or more high school courses (including physical education)

or graduation requirements by successfully completing related vocational or technical education courses ~~or a registered apprenticeship program~~ if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

**Registered Apprenticeship Program.** <sup>Q1</sup> The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. <sup>PRESSPlus1</sup> The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s). <sup>PRESSPlus2</sup>

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website; <sup>PRESSPlus3</sup>
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

**Substitutions for physical education.** A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
2. Ongoing participation in an interscholastic or extracurricular athletic program (student must be in the 12th grade);
3. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 12th grade); or

4. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

**Volunteer service credit.** A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

### Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20](#) of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education.

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

### LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, [5/2-3.175](#), 5/10-22.43a, 5/27-6, 5/27-22.3, and 5/27-22.05.

110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), [and 1.470\(c\)](#), [and Part 255](#).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grades 7 or 8), 6:320 (High

School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

### Questions and Answers:

**\*\*\*Required Question 1.** A registered apprenticeship program is an industry-based occupational training program of study with standards reviewed and approved by the U.S. Dept. of Labor that meets characteristics set forth in State law and ISBE rules. The introductory sentence and listed items 1, 3, 4, and 6 are required to be in the policy if a board decides to allow students to participate in registered apprenticeship programs. See 23 Ill.Admin.Code §255.200(b). Item #2 is not required to be stated in policy, but is required to be included in a district's website notification (if any) to parents/guardians about registered apprenticeship opportunities.

Allowing for this substitution is optional, but, if offered, must be included in board policy, and the policy must be posted on the district's website (if any) for students, parents, and members of the business and industry community to access. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code §255.200.

Does the District allow substitutions in grades 9-12 (who are at least 16 years old) for PE and other required courses with participation in a registered apprenticeship program?

- Yes (default) Does the district maintain a website? Enter yes or no. (If no, IASB will edit the policy as necessary. See footnotes 11 and 13, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for more information.) yes
- No (IASB will remove the policy language regarding a Registered Apprenticeship Program.)

### PRESSPlus Comments

**PRESSPlus 1.** 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code Part 255. In addition to the requirements listed in the policy, districts allowing for student participation in registered apprenticeship programs must also: (1) submit data on participating students through ISBE's Student Information System, (2) identify and attempt to eliminate any barriers to student participation, and (3) include the program in the Career Pathway Endorsement if the district awards endorsements under the Postsecondary and Workforce Readiness Act (110 ILCS 148/). 23 Ill.Admin.Code §255.200(d)-(f). **Issue 106, November 2020**

**PRESSPlus 2.** 23 Ill.Admin.Code §255.200(c). The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model*

*Student Handbook (MSH)*, at: [www.ilprincipals.org/resources/model-student-handbook](http://www.ilprincipals.org/resources/model-student-handbook). The notification to students and parents on the district's website must include: (1) a statement that a student may participate in any registered apprenticeship program listed by the district; and (2) a statement that a student may find a registered, but not listed, apprenticeship program with a business or organization, if a registered apprenticeship program is not offered in the district. 23 Ill.Admin.Code §255.200(c)(2). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com) (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

[PRESSPlus 3](#). 23 Ill.Admin.Code §255.200(b)(4). See 6:310-E, *Class Substitution Request*, and 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com) (2:250-E2 will be updated in PRESS Issue 107). **Issue 106, November 2020**

## *Document Status: 5-Year-Review - Needs Review*

### **INSTRUCTION**

#### **6:315 High School Credit for Students in Grade 7 or 8**

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would be eligible for and attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.:

[105 ILCS 5/10-22.43](#) and [5/27-22.10](#).

[23 Ill.Admin.Code §1.460](#).

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

ADOPTED: December 14, 2015

## *Document Status: In Progress by IASB*

### **6:320 High School Credit for Proficiency**

#### Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas:

**Other proficiency testing** - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.:

[105 ILCS 5/10-22.43](#), [5/10-22.43a](#), [5/27-22](#), and [5/27-24.3](#).

23 Ill.Admin.Code ~~§1.460~~ [Part 680](#). [PRESSPlus1](#)

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8)

~~ADOPTED: December 14, 2015~~

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 106, November 2020**

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:340 Student Testing and Assessment Program**

The District student assessment program provides information for determining individual student achievement and guidance needs, curriculum and instruction effectiveness, as well as school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall develop and supervise a student assessment program and shall provide appropriate data to the Board of Education to allow it to monitor the program's results. The program will:

1. Administers to students ~~the State assessment system, known as the Illinois Assessment of Readiness (IAR)~~ all standardized assessments required by the Ill. State Board of Education (ISBE) ~~to all students~~ and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests. [PRESSPlus1](#)
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Conform to the schedule required by State law. It may include testing students in grades not required by State law to be tested.
4. Be uniformly applied to all students who are required to be tested, including: (a) students in a State approved transitional bilingual education or transitional program, and (b) students who have an Individualized Educational Plan (IEP).
5. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*.
6. Emphasize professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30<sup>th</sup> day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#) Illinois School Student Records Act.

[105 ILCS 5/2-3.63](#), [5/2-3.64a-5](#), [5/10-17a](#), [5/22-82](#), and [5/27-1](#).

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

### **PRESSPlus Comments**

[PRESSPlus 1](#). Updated to incorporate continuous improvement changes suggested by the **PRESS** Advisory Board. **Issue 106, November 2020**

## *Document Status: In Progress by IASB*

### **7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students**

#### Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.

As required by State law:

1. ~~The required health~~ Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice ~~registered~~ registered PRESSPlus1 nurse ~~who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations,~~ or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. ~~Beginning with the 2017-2018 school year, a~~ An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parent(s)/guardian(s) information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

#### Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof:

(1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

#### Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

#### Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced **registered** practice **registered** nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

#### Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#) and [315/2e](#).

[23 Ill.Admin.Code §1.530](#).

[77 Ill.Admin.Code Part 665](#).

[77 Ill.Admin.Code Part 690](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated throughout for continuous improvement. **Issue 106, November 2020**

## *Document Status: In Progress by IASB*

### **7:140 Search and Seizure**

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

#### School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certified or licensed employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, [105 ILCS 75/](#):

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6](#), and [5/10-22.10a](#).

Right to Privacy in the School Setting Act, [105 ILCS 75/](#).

Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993). [PRESSPlus1](#)

People v. Dilworth, 169 Ill.2d 195, 661 N.E.2d 310 (Ill., 1996), *cert. denied*, 116 S.Ct. 1692 (1996).

People v. Pruitt, 278 Ill.App.3d 194, 662 N.E. 2d 540 (Ill.App.1st Dist., 1996), *app. denied*, 667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, 405 S.Ct. 733, 469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, 415 S.Ct. 2386, 515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, 429 S.Ct. 2633, 557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

ADOPTED: December 14, 2015

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## **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to a five-year review. **Issue 106, November 2020**

## Document Status: In Progress by IASB

### 7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered [PRESSPlus1](#) nurse, or a physician assistant. The **Pre-Participation Physical Examination Form**, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

#### Conflict of Schedules

In the event that a student is involved in multiple District sanctioned activities and a conflict arises, the student is responsible to bring the conflict to the attention of the staff member(s), coach(es) or sponsor(s) of the activities. In the event that the conflict cannot be resolved by the student and the staff member, coach or sponsor, the Building Principal shall be made aware of the conflict and be responsible for the resolution.

Although there may be some consequences for missing practices or competitive events, a student or students should not be penalized unduly or inequitably for participating in multiple District sanctioned activities where conflicts arise.

The Superintendent shall develop guidelines for staff, sponsors and coaches for handling activity conflicts.

LEGAL REF.:

[105 ILCS 5/10-20.30](#), [5/10-20.54](#), [5/22-80](#), and [25/2](#).

[23 Ill.Admin.Code §1.530\(b\)](#).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), [7:20 \(Harassment of Students Prohibited\)](#), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

~~ADOPTED: December 14, 2015~~

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#### PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 106, November 2020**

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Second Reading and Approval of Board Policies – PRESS 106

**BACKGROUND DATA:** Included in your packet is a copy of the policies scheduled for second reading and approval by the Board. Where appropriate, in the attached PRESS recommended revisions/additions are marked by **GREEN highlighted text** while proposed deletions are noted with **RED highlighted text**. Board member changes are noted in **TEAL** text.

- Policy 3:40 Superintendent
- Policy 4:80 Accountability and Audits
- Policy 4:90 Student Activity and Fiduciary Funds
- Policy 5:270 Employment At-Will, Compensation and Assignment
- Policy 6:20 School Year Calendar and Day
- Policy 6:300 Graduation Requirements
- Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Student
- Policy 6:315 High School Credit for Students in Grade 7 or 8
- Policy 6:320 High School Credit for Proficiency
- Policy 6:340 Student Testing and Assessment Program
- Policy 7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
- Policy 7:140 Search and Seizure
- Policy 7:300 Extra Curricular Athletics

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** Administration recommends that the Board of Education adopt the new/amended policies cited in the suggested motion.

**SUGGESTED MOTION:** The Board of Education approve the adoption of the following new and/or amended policies from PRESS 106 as presented.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**  
**FINANCIAL REPORT**  
**November 2020**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Total
						IMRF	Social Security			
<b>BEGINNING FUND</b>										
BALANCE 7/1/20	18,056,178.99	11,120,412.00	520,599.43	183,150.06	2,291,800.18	240,141.62	221,660.55	2,673,622.03	804,793.12	0.00
<b>REVENUES</b>										
JULY	16,461,682.31	12,879,557.15	2,083,055.64	643,445.65	354,239.30	228,701.54	266,000.29	1,518.26	2,813.14	2,351.34
AUGUST	3,649,794.13	2,721,273.14	408,557.28	124,059.25	297,050.95	44,173.30	51,348.30	1,857.23	1,023.10	451.58
SEPTEMBER	10,085,091.06	7,860,550.23	1,228,341.29	378,557.79	320,773.93	134,580.50	156,512.23	2,300.27	2,093.39	1,381.43
OCTOBER	1,469,667.48	1,057,180.32	139,453.81	40,289.37	200,862.78	14,324.84	16,657.21	462.70	289.96	146.49
NOVEMBER	730,703.45	645,333.38	53,986.03	11,968.22	9,981.71	4,253.10	4,946.20	113.12	78.13	43.56
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JANUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>32,396,938.43</b>	<b>25,163,894.22</b>	<b>3,913,394.05</b>	<b>1,198,320.28</b>	<b>1,182,908.67</b>	<b>426,033.28</b>	<b>495,464.23</b>	<b>6,251.58</b>	<b>6,297.72</b>	<b>4,374.40</b>
<b>EXPENDITURES</b>										
JULY	1,284,441.15	974,234.50	237,841.47	0.00	2.11	36,800.24	35,466.24	0.00	0.00	96.59
AUGUST	1,342,631.27	1,005,179.23	248,031.59	0.00	0.91	38,905.04	36,362.92	13,700.00	0.00	451.58
SEPTEMBER	3,013,070.93	2,679,342.03	240,299.79	0.00	18,607.88	37,630.34	35,809.46	0.00	0.00	1,381.43
OCTOBER	2,566,553.34	2,226,145.35	189,380.89	0.00	68,561.77	36,732.87	36,526.09	6,805.13	0.00	2,401.24
NOVEMBER	2,648,598.22	2,181,926.22	225,767.79	500.00	150,565.37	35,764.41	37,110.87	16,920.00	0.00	43.56
DECEMBER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JANUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEBRUARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MARCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APRIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB- TOTAL</b>	<b>10,855,294.91</b>	<b>9,066,827.33</b>	<b>1,141,321.53</b>	<b>500.00</b>	<b>237,738.04</b>	<b>185,832.90</b>	<b>181,275.58</b>	<b>37,425.13</b>	<b>0.00</b>	<b>4,374.40</b>
<b>ENDING FUND BALANCE</b>	<b>39,597,822.51</b>	<b>27,217,478.89</b>	<b>3,292,671.95</b>	<b>1,380,970.34</b>	<b>3,236,970.81</b>	<b>480,342.00</b>	<b>535,849.20</b>	<b>2,642,448.48</b>	<b>811,090.84</b>	<b>0.00</b>
<b>LIABILITIES</b>	<b>66,325.48</b>	<b>6,225.48</b>	<b>60,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ENDING LIABILITY &amp; FUND BALANCE</b>	<b>39,664,147.99</b>	<b>27,223,704.37</b>	<b>3,352,771.95</b>	<b>1,380,970.34</b>	<b>3,236,970.81</b>	<b>480,342.00</b>	<b>535,849.20</b>	<b>2,642,448.48</b>	<b>811,090.84</b>	<b>0.00</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**MONTHLY TREASURER'S REPORT**  
**November 30, 2020**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
<b>ISDLAF+/PMA - 101 ACCOUNT</b>										
11/1/20 LIQ Beginning Balance (1121)	4,370,901.20	2,619,569.49	392,525.95	213,010.62	451,452.40	48,884.23	57,683.99	457,853.60	129,920.92	-
Monthly Transactions	(2,627,467.37)	(2,176,362.09)	(210,289.18)	(493.44)	(150,549.18)	(35,761.96)	(37,108.14)	(16,907.27)	3.89	-
11/30/20 LIQ Ending Balance (1121)	1,743,433.83	443,207.40	182,236.77	212,517.18	300,903.22	13,122.27	20,575.85	440,946.33	129,924.81	-
11/1/20 MAX Beginning Balance (1122)	24,745,723.35	17,388,900.72	2,087,781.61	768,307.93	1,978,145.13	306,943.30	338,644.48	1,432,672.04	444,328.14	-
Monthly Transactions	709,065.20	639,427.56	38,461.85	11,943.95	9,921.85	4,244.03	4,936.13	66.08	63.75	-
11/30/20 MAX Ending Balance (1122)	25,454,788.55	18,028,328.28	2,126,243.46	780,251.88	1,988,066.98	311,187.33	343,580.61	1,432,738.12	444,391.89	-
11/1/20 Investment Beginning Balance (1210)	12,444,520.51	8,736,797.00	1,043,746.15	388,183.57	947,656.94	156,025.78	171,685.40	763,662.02	236,763.65	-
Monthly Transactions	537.40	371.69	45.57	17.71	43.67	6.62	7.34	34.31	10.49	-
11/30/20 Investment Ending Balance (1210)	12,445,057.91	8,737,168.69	1,043,791.72	388,201.28	947,700.61	156,032.40	171,692.74	763,696.33	236,774.14	-
<b>Total Ending Balance - 101 Account</b>	<b>39,643,280.29</b>	<b>27,208,704.37</b>	<b>3,352,271.95</b>	<b>1,380,970.34</b>	<b>3,236,670.81</b>	<b>480,342.00</b>	<b>535,849.20</b>	<b>2,637,380.78</b>	<b>811,090.84</b>	<b>-</b>
<b>OTHER CASH, DEPOSITS &amp; ACCOUNTS RECEIVABLE</b>										
Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00					-
Flex Spending (1150)	5,000.00	5,000.00								-
Deposits (1910)	5,067.70							5,067.70		-
11/30/20 Other Cash, Dep. & AR Ending Balance	20,867.70	15,000.00	500.00	-	300.00	-	-	5,067.70	-	-
<b>Total Cash, Investments &amp; Deposits</b>	<b>39,664,147.99</b>	<b>27,223,704.37</b>	<b>3,352,771.95</b>	<b>1,380,970.34</b>	<b>3,236,970.81</b>	<b>480,342.00</b>	<b>535,849.20</b>	<b>2,642,448.48</b>	<b>811,090.84</b>	<b>-</b>



David Wilkinson, Treasurer

12/9/20

Date

**FOR INFORMATION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Post-Issuance Tax Compliance Report

**BACKGROUND DATA:** In December 2015 the District issued \$3,345,000 General Obligation Limited Tax Refunding School Bonds. As part of the Bond Parameters Resolution for the issue, the District adopted a Bond Record Keeping Policy to monitor tax compliance requirements related to the tax-exempt status of the Bonds. The Policy establishes due diligence practices and sets responsibility upon a Compliance Officer should the Internal Revenue Service (IRS) contact the District. In the event the IRS audits the Bonds or makes an inquiry related to the Bonds, the District has the burden of proof to demonstrate the entitlement to tax exemption. Adopting, maintaining and complying with adequate record keeping policies will help the District answer IRS questions.

The Policy requires the Compliance Officer (designated as the Director of Finance in the Policy) to annually review the applicable records and report his findings to the Board of Education of the District. The report reviews the District's contracts and records to determine whether the Tax Advantaged Obligations comply with the applicable federal tax requirements. Attached is the Post-Issuance Tax Compliance Report that fulfills this requirement.

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF DUPAGE        )

**POST-ISSUANCE TAX COMPLIANCE REPORT**

To: Board of Education of Community Unit School District Number 202, DuPage County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the “*Policy*”) adopted by the Board of Education (the “*Board*”) of Community Unit School District Number 202, DuPage County, Illinois (the “*District*”), on the 16th day of November, 2015, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 14th day of December, 2020.

By   
Compliance Officer

## INSTRUCTION

### 6:60 Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. Beginning with the 2020-2021 school year, in grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.
3. Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.
3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include educating students about behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of

prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.

12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, and (g) Illinois history.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
19. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#)

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-24.2](#), [435/](#), and [110/3](#).

[625 ILCS 5/6-408.5](#).

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior); 7:260 (Exemption from Physical Education)

Adopted: December 16, 2019

## INSTRUCTION

### **6:235 Access to Electronic Networks**

Electronic networks\* are a part of the District's instructional program and are used to promote educational excellence by facilitating; resource sharing, innovation, and communication. The Superintendent shall develop an implementation plan for this policy and appoint a system administrator.

The District is not responsible for any losses or damages incurred when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting; from access to the Internet.

#### Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic networks are part of the curriculum and are not public forums for general use.

#### Acceptable Use

All use of the District's electronic networks must be:

1. In support of education and/or research, and be in furtherance of the School Board's stated goal, or
2. For a legitimate school business purpose.

\*Electronic Networks include, but are not limited to:

1. The Internet
2. Any wireless access
3. Internet access
4. Remote access to District internal network

Use is a privilege, not a right. General rules for behavior and communications apply when using electronic networks. The District's Acceptable Use Standards (AUS) contains the appropriate uses, ethics, and protocol. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks or District's computers. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

All users of the District's computers and means of Internet access shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

#### Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are:

1. Obscene,
2. Pornographic, or
3. Harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The Superintendent shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent shall include measures in this policy's implementation plan to address the following:

1. Limiting student access to inappropriate matter as well as restricting access to harmful materials;
2. Student safety and security when using electronic communications;
3. Limiting unauthorized access, including "hacking" and other unlawful activities: and

4. Limiting unauthorized disclosure, use, and dissemination of personal identification information

Authorization for Electronic Networks Access

Each staff member must sign the District's Acceptable Use Standards (AUS) as a condition for using the District's electronic networks. Each student and his or her parent(s)/guardians(s) must sign the AUS before being granted supervised use.

The failure of any student or staff member to follow the terms of the *Acceptable Use Standards*, or this Board policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.:

No Child Left Behind Act, [20 U.S.C. §6777](#).

Children's Internet Protection Act, [47 U.S.C. §254](#)(h) and (l).

Enhancing Education Through Technology Act, [20 U.S.C §6751](#) *et seq.*

[47 C.F.R. Part 54, Subpart F](#), Universal Service Support for Schools and Libraries.

[720 ILCS 5/26.5](#).

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:230 (Library Resource Center), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools)

ADOPTED: September 17, 2012

**Lisle Community Unit School District 202**

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## STUDENTS

### **7:15 Student and Family Privacy Rights**

#### Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board of Education policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

#### Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

#### Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

#### Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

#### Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act ([20 U.S.C. §1400 et seq.](#)).
3. Is otherwise authorized by Board policy.

### Selling or Marketing Students' Personal Information Is Prohibited

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

The above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. [Curriculum and instructional materials used by elementary schools and secondary schools](#).
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

### Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

### LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[105 ILCS 5/10-20.38](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics)

ADOPTED: April 20, 2009

REVIEWED: October 21, 2013; February 26, 2018

**Lisle Community Unit School District 202**

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## STUDENTS

### **7:345 Use of Educational Technologies; Student Data Privacy and Security**

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or covered information. The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff. The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.

#### Definitions

*Covered information* means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

*Operators* are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

*Breach* means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

#### Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law.

#### Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.

#### LEGAL REF.:

[20 U.S.C. §1232g](#), Family and Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

Adopted: October 26, 2020

**FOR DISCUSSION / INFORMATION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** E-Rate and Internet Safety

**BACKGROUND DATA:** As an organization that receives funds through E-Rate (Universal Service Program for Schools and Libraries), it is required that at one public meeting the Board must confirm that Lisle CUSD 202 teaches Internet Safety and that the District has CIPA filtering that protects against harmful images.

The FCC's E-Rate program makes telecommunications and information services (internet access) more affordable for schools and libraries. Lisle CUSD 202 participates in the federal E-Rate program, which is a program that provides significant discounts for our Internet and Fiber Optic connections and services and for technology infrastructure. As a condition of that program, we are required to teach Internet Safety and to have Internet protection software in place to block access to harmful images (we meet both conditions).

The specific Board Policies (attached) which address these items are as follows:

- 6:60 Curriculum Content
- 6:235 Access to Electronic Networks
- 7:15 Student and Family Privacy Rights
- 7:345 Use of Educational Technologies; Student Data Privacy and Security

Although, there is no formal action needed by the Board of Education on this matter, Dr. Kotalik will be available to address any questions.

**FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** N/A

**SUGGESTED MOTION:** N/A

**FOR INFORMATION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Student In-Person/Remote Learning Plan Update

**BACKGROUND DATA:** The Administration recommends the District continue to follow the [plan](#) presented to the Board at the November 23, 2020 meeting. The Administration will provide a brief overview of the District's operations since the last Board Meeting and answer Board Member questions.

**FOR INFORMATION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
December 14, 2020**

**SUBJECT:** Select Date for Special Meeting to Discuss Student Academic Achievement Presentations

**BACKGROUND DATA:** The Administration would like to schedule two Special Board Meetings to provide an overview of the KIDS, I-Ready (formally MAP), SAT, and AP Assessment results and their implications on the 2020-2021 School Year. The meeting will be 100% virtual (Zoom) to comply with the limitation of 10 participants physically in the room.

Grades	Time	Dates (Please Select One)		
		Option 1 (Tuesday)	Option 2 (Wednesday)	Option 3 (Thursday)
K-8 <sup>th</sup>	6 pm to 8 pm	January 19 <sup>th</sup>	January 20 <sup>th</sup>	January 21 <sup>st</sup>
9 <sup>th</sup> – 12 <sup>th</sup>	6 pm to 8 pm	February 16 <sup>th</sup>	February 17 <sup>th</sup>	February 18 <sup>th</sup>

The administration will solicit preferred dates for the two meetings during the December 14, 2020 Board Meeting.

**LEND - Discussion with Congressman Sean Casten**  
**Wednesday, December 2, 2020**

Congressman Casten provided a federal perspective on:

- COVID-19
  - "Vaccines are the beginning of the end, but not the end."
  - No information provided from the White House on additional PPE and ventilators.
  - Support for the University of Illinois testing.
  - The optics of equity is a potential issue (e.g., would everyone be able to pay a \$20 co-pay?)
  - Rapid tests not available for schools.
  - Should hear today as to how many doses of the vaccines will be available by state. Front line workers are more at risk.
  - Shifts with CDC Rules? Quoted previous Ebola expert, "Be transparent in what we know; share; and change with the facts."
- CARES/HEROES Act
  - Allocated to K-12 based on share of Title I dollars.
  - Hopes to not leave the House in December until approving a funding package.
  - Will be more optimistic for funding after January.
- Assessments
  - Remote learning exacerbates the learning gap and equity funding for IEP's and Title I.
  - Trying to find a middle ground for any waivers. (Articles regarding assessments during the Pandemic at EdWeek.org)
- Q&A with the Congressman
  - Encouraged that the names for Secretary of Education are individuals who were educators.

**Report: SASSED Board of Control Meetings –October 28, 2020 and December 9, 2020**

**Submitted by Randee Sims**

Mrs. Sims attended the SASSED Board of Control meetings via Microsoft Team Meetings on October 28, 2020 and December 9<sup>th</sup>, 2020. Highlights of the meetings are as follows:

**The Executive Director's reports are included at the end of this summary.**

**October 28, 2020:**

- **Adjourned to Closed Session :**

- a. To convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1

- b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

- **Approved Minutes from the September 23, 2020 open and closed session meetings**

- **Accepted/Approved the Resignations of Registered, Licensed, Administrative and Educational Support Staff and the Appointments of Registered Contracted Staff as presented**

- **Accepted the Financial Reports**

- a. Approve updated Treasurer's Report for August 2020
- b. Treasurer's Reports--September 2020
- c. Revenue/Expenditure Reports--August/September 2020
- d. Gross Payrolls--September 2020
- e. Interim Payroll--September 2020
- f. October 28, 2020 Bill List
- g. Interim Checks--September 2020

- **Approved SOPPA Agreement with SuperDuper, Inc. as presented**

- **Approved SOPPA Agreement with N2Y, LLC as presented**

- **Approved SOPPA Agreement with IXL Learning as presented**

- **Approved SOPPA Agreement with Xello, Inc. for Career Cruising as presented**

- **Approved SOPPA Agreement with MobyMax Education, LLC as presented**

- **Approved Insurance Renewals as presented**

- **Discussion Without Action**

- a. Executive Director Report
- b. Presentation: Rolling Open Update
- c. Board Committee Updates
- d. Medicaid Update

- **Discussed with Action:**
  - a. Approve the agreement with Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group), for registered nurse services
  - b. Approve the agreement with Creative Exchange as presented
  - c. Accept the Resignation and Termination of Extension of Director of Human Resources Employment Agreement, July 1, 2020 through June 30, 2021, effective December 31, 2020
  - d. Approve revised agreement with Formative Psychological Services as presented
  - e. Approve the Intergovernmental Agreements between SASED and Aurora East District 131, Aurora West 129, CCSD89, Chicago Ridge SD 127.5, Fairmont District 89, Joliet TWP HSD 204, Lombard District 44, North Palos District 117, Plano CUSD 88 and Valley View 365U as presented
  - f. Adopt Synergy SIS System as presented
  - g. Approve agreement with Weiss Snow Removal, Inc. for service at Southeast School
  - h. Approve purchase of DELL server warranty as presented
  - i. Approve additional classroom lease agreement with Villa Park District 45

**December 9, 2020:**

- **Met in Closed Session for purpose of:**
  - a. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.
  - b. To convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c
- **Approved Consent Agenda as presented**
- **Approved minutes from October 28, 2020 Open and Closed Sessions and the October 28, 2020 Policy Committee meeting**
- **Approved Personnel Recommendations**
  - 1) Accept/Approve the Retirement Administrative staff; the Appointments of Administrative and Licensed staff; and Change of Employment Status for Educational Support Personnel as presented.
- **Accepted the Financial Reports**
  - 1) Treasurers Report--October/November 2020
  - 2) Revenue & Expenditure Reports--October/November 2020
  - 3) Gross Payrolls--October/November 2020
  - 4) Interim Payrolls--October/November 2020
  - 5) Bill List--November/December 2020
  - 6) Interim Checks--October/November 2020

- **Adopt Resolution for appointment of IMRF Authorized Agent**
- **Conducted first reading of the following policies**
  - a. 2:260 Uniform Grievance Procedure
  - b. 2:265 Title IX Sexual Harassment Grievance Procedure
  - c. 5:10 Equal Employment Opportunity and Minority Recruitment
  - d. 5:20 Workplace Harassment Prohibited
  - e. 5:100 Professional Development Program
  - f. 5:200 Terms and Conditions of Employment and Dismissal
  - g. 5:220 Substitute Teachers
  - h. 5:330 Sick Days, Vacation, Holidays, and Leaves
  - i. 7:10 Equal Educational Opportunities
  - j. 7:20 Harassment of Students Prohibited
  - k. 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
  - l. 7:185 Teen Dating Violence Prohibited
- **Approved the release of disbursement prior to the January Board meeting**
- **Approved agreement with Bridget Brown for Early Choices grant**
- **Conducted Sem-Annual Review of closed session minutes and maintain as confidential**

**9. Discussion Without Action**

- a. Informational/Correspondence
  - 1) 2020-2021 Organizational Chart
  - 2) Enrollment Update
- b. Board Committee Updates
- c. Executive Director Report

**10. Discussion with Action**

- a. Approve agreement with Pediatric Therapy Services, LLC, dba The Stepping Stones Group for OT services
- b. Approve agreement with Sign Language Interpreters, Inc for in-person interpreter services
- c. Approve the Intergovernmental Agreements between SASED and Consolidated HSD 230, Huntley SD 158, Mokena SD 159, and Orland Park SD 135 as presented.
- d. Early termination of Transportation Service Contract with Sunrise Southwest, LLC., dated 7/1/18 through 6/30/21 (Suburban Vans only)
- e. Approve Edupoint Software License Agreement in the amount of \$137,390
- f. Approve Memorandum of Agreement with the SASED Support Staff Association
- g. Approve 2021 ESY Lease Agreement with Salt Creek District 48
- h. Approve agreement with Watson Works on behalf of Early Choices
- i. Approval for Administration Center Receptionist
- j. Tabled termination of employment for educational support staff member until next meeting.



***Current events:***

***Google Level 1 Certification Achievement:***

Congratulations to School Improvement and Instructional Support Team members Julia Homan, Jason Jobb and Claire Smith who have all obtained their Educator Level 1 Google Certification to support SASED staff as we move to Google.

***Google Implementation***

SASED is moving forward in its implementation process with finalizing timelines, developing professional development supports and mapping out information to be migrated across sites and for staff. Information will start to be disseminated to staff in November regarding what to expect with the migration process.

***Article Contribution:*** A special shout out to Joy Hyzny, a member of our SIIS Team who contributed to an article on Google Tools for the Illinois Occupational Therapy Association.

***Audiology Clinic***

The audiology clinic is providing limited services at the time. The audiology booth has been repaired.

***FEMA Grant Update:*** On October 20, 2020 I participated in a FEMA applicant briefing. The briefing indicated “The operation of schools and other public facilities, even with changes necessitated by the ongoing environment, are not emergency protective measures, and not considered immediate actions to protect public health and safety. As such FEMA PA does not provide funding for carrying out activities. Funding for PPE, cloth facial coverings, disinfecting and temperature scanning for the regular schools and other public facilities is not eligible.” It is anticipated that SASED will be notified that the FEMA PA grant award that was to cover our COVID related PPE and cleaning expenses up to \$97,000.00 will be rescinded. A future opportunity for an award under the Opening America Again Act may be available in the future for application.

***Treasurer Report Update:*** SASED’s auditors have reviewed the Treasurer’s reports and concur that they are accurate as stated.

***Substantial Transmission in DuPage County Designation***

Beginning October 21, 2020 some SASED member districts began an Adaptive Pause due to Substantial transmission of COVID-19 in DuPage County. The list below reflects the program or service status for that location as of October 23, 2020. SASED had made programmatic decisions based on the following indicators since the DuPage County Health Department indicated that there is Substantial transmission in DuPage County.

- Safety for everyone
- Accessibility to our program and service locations
- Community transmission based on each school location
- Amount of school-based case activity
- Guidance from the DuPage County Health Department and Illinois Department of Public Health



Director’s Report – October 28, 2020

- Ability to staff programs and services for in-person instruction and services
- IDPH decision tree for isolation and exclusion

District	District Status	SASED Program Classroom Status	SASED Service Status
Keeneyville 20	Maintain current	No classrooms	Maintain current
Benjamin 25	Maintain current	Maintain current	Maintain current
West Chicago 33	Maintain current	No classrooms	Maintain current
Winfield 34	Maintain current	Maintain current	Maintain current
Villa Park 45	Maintain current	Maintain current	Maintain current
Salt Creek 48	Transition to remote learning	Transition to remote learning	Transition to remote learning
Downers Grove Elementary 58	Maintain current transition to in-person schedule	Maintain current	Maintain current
Maercker 60	Maintain current	Maintain current	Maintain current
Cass 63	Maintain current	Maintain current	Maintain current
Center Cass 66	Maintain current	Maintain current	Maintain current
Woodridge 68	Maintain current	Maintain current	Maintain current
DuPage High School 88	District will remain in remote learning	District will remain in remote learning	District will remain in remote learning
West Chicago High School 94	Maintain current	No classrooms	Maintain current
Downers Grove High School 99	Beginning Modified hybrid model 10.19.2020	No Classrooms	Continue transition to in-person services
Burr Ridge 180	Maintain current schedule	Maintain current	Maintain current
Westmont 201	Full remote October 26 for minimum of 2 weeks	Full remote October 26 for minimum of 2 weeks	Full remote October 26 for minimum of 2 weeks
Lisle 202	Continue with transition Hybrid model with about ½ of students in in attendance daily	No classrooms	Continue transition to in-person services



Director’s Report – October 28, 2020

Elmhurst 205	October 20, 2021 district begin full remote instruction minimum 2 weeks	No classrooms	All related and itinerant services remote beginning 10.21.2020
SASED Southeast School	Maintain current	Maintain current	Maintain current
SASED Transition Program	Maintain current	Maintain current	Maintain current
SASED Project Search	Maintain current	Maintain current	Maintain current

We will continue to collaborate with each host district location on a consistent, rolling basis to work towards returning students to in-person instruction as possible.

**Please note these important dates and activities prior to the next Board of Control meeting on December 9, 2020.**

- November 3                      **Election Day-SASED closed**
- November 10                  **Finance Committee meeting at 5:30, virtual**
- November 26-27              **Thanksgiving Holiday-SASED Closed**



**Current events:**

**Parent Advisory Committee**

- Review parent survey and complete SWOT Analysis
- Brainstorm ideas for parent education and social supports

**CPI Training on Hold**

- No anticipated relief from ISBE on December 31 deadline
- Training on hold per ISBE November 24, 2020 FAQ on professional development
  - Physical restraint section on-hold

**Legal Update with Teri Engler**

- Tentatively scheduled for the morning of January 15, 2021

**Current SASED Programs and Services Status as of December 4, 2020**

- Safety for everyone
- Accessibility to our program and service locations
- Community transmission based on each school location
- Amount of school-based case activity
- Guidance from the DuPage County Health Department and Illinois Department of Public Health
- Ability to staff programs and services for in-person instruction and services
- IDPH decision tree for isolation and exclusion

District	District Status	SASED Program Classroom Status	SASED Service Status
Keeneyville 20	Remote	No classrooms	Remote November 30-January 4, 2021.
Benjamin 25	Remote	Remote return January 4, 2021	Remote return January 4, 2021
West Chicago 33	Remote	No classrooms	Remote through winter break
Winfield 34	Return in person December 7, 2020	Remote December 7, 2020	Return in person and remote December 7, 2020
Villa Park 45	Remote	Remote	Remote
Salt Creek 48	Remote	Remote	Remote
Downers Grove Elementary 58	In -Person	In Person and remote	In-person and remote
Maercker 60	Remote	Remote, return January 11, 2021	Remote, return January 11, 2021
Cass 63	Remote begin December 11, 2020	Remote, return January 11, 2021	Remote, return January 11, 2021
Center Cass 66	Remote	T-Th in person until winter break, return January 19, 2021	Remote, return January 19, 2021
Woodridge 68	Remote	Remote	Remote
DuPage High School 88	Remote	Remote	Remote



Director’s Report – December 9, 2020

West Chicago High School 94	District 94 will continue with expanded remote e-Learning for the remainder of the 1st semester which ends on January 26, 2021.	No classrooms	District 94 will continue with expanded remote e-Learning for the remainder of the 1st semester which ends on January 26, 2021, special populations return 12.7
Downers Grove High School 99	Remote	No classrooms	Remote weekly decision transition and BD program in
Burr Ridge 180	Remote	No classrooms	Remote, return January 19, 2021
Westmont 201	Remote	Remote, return January 19, 2021, 2020	Remote, return January 19, 2021
Lisle 202	Remote	No classrooms	Remote until 12.11, return for week of 12/14, then return January 21, 2020.
Elmhurst 205	Limited In-Person	No classrooms	Limited in-person and Remote
SASED Southeast School and SE Directions Vision Group 1D8	Remote	Remote through December 18, 2020	Remote through December 18, 2020
SASED Transition Program	Remote	Remote through December 18, 2020	Remote through December 18, 2020
SASED Project Search	Maintain current in-person schedule	In-person	n/a
Audiology Clinic	Closed	TBD	TBD