

Proviso Township High Schools

Board of Education Special Meeting

Agenda

Proviso Math & Science Academy Auditorium and Board Room

8601 W Roosevelt Road

Forest Park, IL 60130

August 18, 2020

6:30 PM

1. Call to Order
2. Establish Quorum
3. Moment of Silence
4. Pledge of Allegiance
5. Citizen Comments (<https://bit.ly/D209CommentForm>)
6. PTHS D209 Vision Statement
7. Executive Session Board of Education
 - A. The appointment, employments, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
8. Retire to Executive Session
9. Reconvene the Special Meeting
10. Establish Quorum
11. Facilities Master Plan (FMP) - PMSA Parking Lot Site Utilities Bid - **Action Item**

Action Item

Subject:

Facilities Master Plan (FMP)- PMSA Parking Lot Site Utilities Services Rebid

Background:

Due to the delays because of COVID-19 and to permitting issues with Metropolitan Water Reclamation District (MWRD), there is a need to change the previously designed, bid, and awarded Proviso Math and Science Academy (PMSA) Parking Lot Work.

As a result, a new construction schedule was needed to accommodate the opening of PMSA for school while work is underway. The new schedule involves the phasing of work so that a partial (but adequate) parking lot is available for use during school operations (see attached). This phased work was not a part of the bid packages the three contractors won at the time of bidding and results in increased staging costs. Also, the design changes resulted in additional costs.

Administration's Analysis:

The Bisping Construction contract for site utilities at PMSA, East, and West that was awarded was in the amount of \$1,010,500 and the estimated change order would be 24.2% of that amount. As referenced below, any change in the bid project (i.e., Site Utilities) that is more than 10% requires rebidding. Therefore, site utilities were rebid on August 13, 2020.

Below is a summary of the received bids:

	Bid
Berger Excavating	\$619,900
Bisping Construction	\$924,670
J.S. Reimer	\$1,520,000

Gilbane performed a scope review with the apparent low bidder, Berger Excavating, and found that their bid did not include the entire scope of the project. Berger Excavating therefore has withdrawn its bid. Gilbane proceeded to perform a scope review with the next lowest bidder, Bisping Construction, and found them to have properly scoped the

project. Gilbane is making the attached bid award recommendation for Bisping Construction.

Attached are two spreadsheets that summarize the costs associated with proceeding with the project this year or proceeding with the project next year. It appears that the cost of proceeding with the project this year represents a ~\$230,000 advantage.

Statute, Administrative Policy or Board Rules Statement:

Board Policy 6:50 states that “The Superintendent shall manage the District’s facilities and grounds as well as facility construction and building programs in accordance the law, the standards set forth in this policy, and other applicable Board policies.”

Budget and Funding:

The Capital Projects Fund, where all Facility Master Plan funding comes from, has funds set aside for these expenditures.

Implementation or Assessment Plan:

If the Board approves the Superintendent’s recommendation, Gilbane will contract with the winning bidder and work will begin (estimated to be within two weeks).

Administration’s Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent’s recommendation to approve the PMSA Parking Lot Site Utilities Services Rebid to Bisping Construction in as the amount of \$924,670 and to move forward with the project this year.



August 14, 2020

Paul Starck-King
Assistant Superintendent of Finance and Operations/ CSBO
Proviso Township High School District 209
8601 West Roosevelt Road
Forest Park, IL 60130

Re: Phase 1; Sequence 1; Bid Release #4 – 2020 Proviso Capital Improvements
PMSA – Site Utility Re-Bid

Subject: Recommendation to Award

Dear Paul:

Based on the bids received for the Bid Release 4, 2020 Proviso Capital Plan Renovations, we recommend awarding a contract to the following firm in these amounts:

	BID PACKAGE	# OF BIDS	LOW BASE BID
31G	PMSA SITE UTILITIES – <u>Bisping Construction</u>	3	\$ 924,670.00
	TOTAL		\$ 924,670.00

With respect to the work outlined within this Trade Package, we have reviewed the above recommended firms' bid and confirmed that they appear to understand the scope, schedule, and requirements of the work. This firms have successfully completed similar work for Gilbane in the past. We recommend approval of their bid as the lowest responsible bid.

The original apparent low bidder, Berger Excavation, found a material error in their proposal and notified Gilbane they could not perform the work and requested to be released from any obligation (Letter attached). We recommend release of the Berger Excavation Bid Bond, without penalty.

Please indicate the District's approval of the above by signing below and returning a copy to our office. If you have any questions, please do not hesitate to call.

Sincerely,
GILBANE BUILDING COMPANY

Approved:
Proviso Township High School District 209

Joseph M. Slattery
Project Executive

Date: _____

Cc: M. Dolter, Perkins & Will
Kerrie Kratz, GBCo
Stephanie A. Mueller, GBCo.



Gilbane Building Company
225 West Wacker Drive, Suite 2160
Chicago, IL 60606
Attn: Thomas Weeks

8/13/2020

RE: Proviso Math & Science Academy
Bid Package 31G – Site Utilities Work

Thomas,
Berger Excavating would like to thank you for the opportunity to bid on the Proviso Math & Science Academy Site Utility Project. During our scope review meeting it was determined we had a material error in our proposal. We are asking to be released from the project & our bid bond returned to us at no penalty.

If you have any further questions or concerns, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael C Rossetti'.


Michael C Rossetti
Project Estimator


Bid Comp Report
J08574.000 - Proviso SD 209 - 31G Site Utilities Work (ReBid)

		Berger Excavating	J. S. Riemer, Inc.	Bisping Construction
		Hold	Hold	Hold
PRICING	All work required by the foregoing documents will be accomplished for the Lump Sum Bid Price of	\$619,900.00	\$1,520,000.00	\$924,670.00
SUPPLEMENTS	Supplement #1	YES	YES	YES
	Supplement #2	YES	YES	YES
	Supplement #3	YES	YES	YES
	Supplement #4	YES	YES	YES
BID BOND		YES	YES	YES

PMSA 2020 PAVING WORK


	Original Low Bid	Rebid	4% Escalation over Orininal or Rebid	Descoping Cost	Savings	Phasing Estimate	Total Costs if Work in Completed in 2020
Paving	\$ 1,888,710.00				\$ (40,000.00)	\$ 53,420.00	\$ 1,902,130.00
Site Utility	\$ 499,000.00	\$ 924,670.00		\$ 89,735.00			\$ 1,014,405.00
Electrical	\$ 222,237.00					\$ 32,000.00	\$ 254,237.00
Reinstallation/patching/lights/etc.							\$ -
TOTAL	\$ 2,609,947.00						\$ 3,170,772.00
Difference (Original to New Cost)		\$ 425,670.00	\$ -	\$ 89,735.00	\$ (40,000.00)	\$ 85,420.00	\$ 560,825.00

 = Requested amount that is being negotiated. Acutal costs should be more in-line with \$30K

 = Estimated Change Orders, actual change order may be lower

PMSA 2021 PAVING WORK

	<u>Original Low Bid</u>	<u>Rebid</u>	<u>4% Escalation over Orininal or Rebid</u>	<u>Descoping Cost</u>	<u>Savings</u>	<u>Phasing Estimate</u>	<u>Total Costs if Work in Completed in 2021</u>
Paving	\$ 1,888,710.00		\$ 75,548.40	\$ 56,750.00			\$ 2,021,008.40
Site Utility	\$ 499,000.00	\$ 924,670.00	\$ 36,986.80	\$ 89,735.00			\$ 1,051,391.80
Electrical	\$ 222,237.00		\$ 8,889.48	\$ 62,000.00			\$ 293,126.48
Reinstallation/patching/lights/etc.				\$ 35,000.00			\$ 35,000.00
TOTAL	\$ 2,609,947.00						\$ 3,400,526.68
Difference (Original to New Cost)		\$ 425,670.00	\$ 121,424.68	\$ 243,485.00	\$ -	\$ -	\$ 790,579.68

 = Requested amount that is being negotiated. Acutal costs should be more in-line with \$30K

 = Billed to Date

 = Billed to Date

12. Facilities Master Plan (FMP)- PMSA Parking Lot Change Orders - ***Action Item***

Action Item

Subject:

Facilities Master Plan (FMP) - PMSA Parking Lot Change Orders

Background:

Due to the delays because of COVID-19 and to permitting issues with Metropolitan Water Reclamation District (MWRD), there is a need to change the previously designed, bid, and awarded Proviso Math and Science Academy (PMSA) Parking Lot Work.

As a result, a new construction schedule was needed to accommodate the opening of PMSA for school while work is underway. The new schedule involves the phasing of work so that a partial (but adequate) parking lot is available for use during school operations (see attached). This phased work was not a part of the bid packages the three contractors won at the time of bidding and results in increased staging costs. Also, the design changes result in additional costs.

Administration’s Analysis:

Below is a summary of the estimated additional costs (previously provided to the Board):

	Subproject	Estimated Change
Abbey Paving	Paving	\$53,420
McWilliams	Electrical	\$32,000

The Abbey Paving change order and the McWilliams Electric change order did not exceed 10% of the contract amount and did not need to be rebid.

Administration recommends to the Superintendent that the change orders be accepted.

Statute, Administrative Policy or Board Rules Statement:

Board Policy 6:50 states that “The Superintendent shall manage the District’s facilities and grounds as well as facility construction and building programs in accordance the law, the standards set forth in this policy, and other applicable Board policies.”

Budget and Funding:

The Capital Projects Fund, where all Facility Master Plan funding comes from, has funds set aside for these expenditures

Implementation or Assessment Plan:

If the Board approves the Superintendent's recommendation, Gilbane will execute the change orders and work will begin (estimated to be within two weeks).

Administration's Recommendation:

That the Board of Education of Proviso Township High Schools District 209 accepts the Superintendent's recommendation to approve the estimated PMSA Parking Lot Change Orders in an amounts not to exceed \$53,420 for paving and \$32,000 for electrical.

13. Surplus Disposal - Cell Phone - ***Action Item***

Action Item

Subject:

Surplus Disposal – Cell Phone

Background:

The district provides cell phones to certain of its employees in order to facilitate communication as they carry out their duties. A cell phone was provided to former District 209 superintendent, who has now requested to be able to purchase the phone he was issued by the District.

Administration’s Analysis:

The cell phone issued to the former superintendent is an iPhone 11 Pro which was purchased on October 7, 2019 at the cost of \$399.99. The phones are typically paid for over the course of twenty-four months. Based on the purchase date of the phone is questions, there is a balance of approximately \$233 remaining.

Statute, Administration Policy or Board Rules Statement:

School Board Policy 4:80, the Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of worthless personal property.

Implementation or Assessment Plan:

Upon approval, the phone will be sold, for the for the amount determined by the Board of Education, to the former superintendent.

Administration’s Recommendation:

That the Board of Education for Proviso Township High School District 209 accepts the Superintendent’s recommendation to move forward with the disposal of district property as presented.

14. Personnel Report - ***Action Item***

ACTION ITEM - ADDENDUM

Below you will find a list of recommended candidates that must be approved by the BOE before a contract or official agreement is legally binding. Board must approve all recommended candidates.

August 18, 2020 – Personnel Report

I. Certified Staff

A. Employment

1. McNally, Shane
Physical Education Teacher – West
Effective Date: August 17, 2020
Compensation: \$56,123 / MA-1
Experience: Steinmetz High School (1 year)
Replacing: Michael Wollney
Source of Funding: Local Funds

2. Senase, April
Physics PLTW Teacher – West
Effective Date: August 18, 2020
Compensation: \$58,362 / 8 years
Experience: District 214 (1 year)
Technology and Manufacturing Association (5 years)
Symbol Job Training (3 years)
Replacing: Brian Hesik
Source of Funding: Local Funds

3. Wolff-Klammer, Kurt
Math Teacher – PMSA
Effective Date: August 17, 2020
Compensation: \$52,303 / BA-3
Experience: Streamwood High School (2 years)
Waukegan High School (1 year)
Replacing: Brian Hesik
Source of Funding: Local Funds

II. Non-Certified Staff

A. Resignation

1. Cox, Travis
Instructional Aide - West
Resignation Date: August 30, 2020

III. Other Employment

A. Proviso East

1.	Howell, Darryl	Curriculum Writer-Driver's Education	\$960.00
2.	Rundell, Veronica	Curriculum Writing Chemistry	\$960.00

B. Proviso West

1.	Biniewicz, Daniel	Freshman Success Coach	\$8,800.00
2.	Butler, Danele	Freshman Success Coach	\$8,800.00
3.	Elisco, Ryan	Freshman Success Coach	\$8,800.00
4.	Jackowiak, Tracy	Freshman Success Coach	\$8,800.00
5.	Klaus, William	Freshman Success Coach	\$8,800.00
6.	Labash, Jenny	Freshman Success Coach	\$8,800.00
7.	Medina, Diana	Freshman Success Coach	\$8,800.00
8.	Rauch, Stephen	6 th Assignment Social Studies	\$8,800.00
9.	Ruggiero, Allison	Freshman Success Coach	\$8,800.00
10.	Sears, Robin	Freshman Success Coach	\$8,800.00
11.	Winfield, Shaurae	Freshman Success Coach	\$8,800.00

C. Proviso Math and Science

1.	Caldwell, Daniel	6 th Assignment Physics	\$8,800.00
2.	Stubstad, Vincent	Curriculum Writing-Driver's Education	\$960.00

IV. Approved Leaves

1.	Harris, Lynn		
	Beginning Date:	August 17, 2020	
	Ending Date:	June 1, 2021	
	Type:	Intermittent FMLA	

- A. Certified Staff
 - 1) Employment
 - B. Non-Certified Staff
 - 1) Resignation
 - C. Other Employment
 - 1) Proviso East
 - 2) Proviso West
 - 3) Proviso Math & Science
 - D. Approved Leave
15. Adjourn