

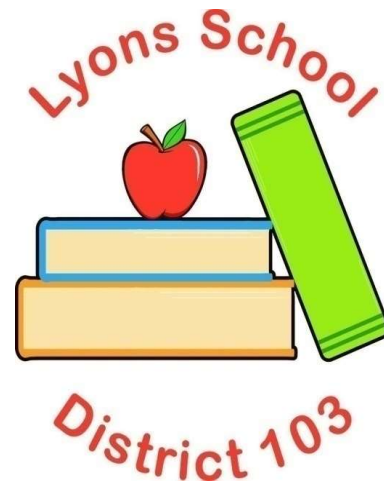
SCHOOL DISTRICT NO. 103
BOARD OF EDUCATION MEETING
September 24, 2024
6:00 PM

REGULAR MEETING CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS CAFETERIA OF GEORGE WASHINGTON MIDDLE SCHOOL, 8101 OGDEN AVENUE, LYONS, ILLINOIS 60534, AT 6:00 PM.

AGENDA

<u>I. Call to Order</u>	
<u>II. Pledge of Allegiance</u>	
<u>III. Roll Call</u>	
<u>IV. Reading of Communications</u>	
<u>V. Year-to-Date Financials</u>	<u>3</u>
<u>VI. Public Comment</u>	
<u>VII. Consent Agenda</u>	
A. Authorize Payment of Monthly Bills for September 2024	
1. Board Bills September, 2024	16
2. Activity Funds September 2024	42
B. Approval of Minutes	
1. Regular Minutes of August 27, 2024	47
C. Approval of Personnel Report List # 9.24.24	51
D. Second Reading of Policies	
1. Policy 2:70 - Vacancies on the Board of Education - Filling Vacancies	52
2. Policy 2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment	54
3. Policy 2:125-E1 Exhibit - Board Member Expense Reimbursement Form	60
4. Policy 2:125-E2 Exhibit - Board Member Estimated Expense Approval Form	62
5. Policy 2:160 Board Attorney	65
6. Policy 2:160-E Exhibit - Checklist for Selecting a Board Attorney	66
7. Policy 4:15 - Identity Protection	72
8. Policy 4:70 - Resource Conservation	74
9. Policy 4:80 - Accounting and Audits	75
10. Policy 5:180 - Temporary Illness or Temporary Incapacity	78

11. Policy 5:200 - Terms and Conditions of Employment and Dismissal	80
12. Policy 5:290 - Employment Termination and Suspensions	82
13. Policy 5:310 - Compensatory Time-Off	85
14. Policy 6:40 - Curriculum Development	87
15. Policy 6:110 - Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program	89
16. Policy 6:140 - Education of Homeless Children	91
17. Policy 6:150 - Home and Hospital Instruction	93
18. Policy 7:170 - Vandalism	95
19. Policy 2:260 - Uniform Grievance Procedure	96
20. Policy 2:265 - Title IX Grievance Procedure	102
21. Policy 5:100 - Staff Development Program	107
22. Policy 7:20 - Harassment of Students Prohibited	112
23. Policy 7:185 - Teen Dating Violence Prohibited	116
VIII. <u>Action Items</u>	
A. Approval of Resolution to Adopt Annual Budget for Fiscal Year 2024- 2025	118
B. Approval of Resolution Appointing Member to Serve as the Township of Schools Trustee for School District 103	160
C. Approval of Amendment to the Intergovernmental Agreement Between Lyons Elementary School District Number 103 and the Village of Lyons Concerning the Engagement of a School Resource Officer	162
D. Approval of Go Guardian Agreement	179
E. Approval of Skynet Security Systems Services Agreement	181
IX. <u>Adjournment</u>	



Working Together to Expand Student Opportunities

Serving the communities of Brookfield, Forest View,
Lyons, McCook and Stickney.

August YTD Financials

Fiscal Year 2025

Presented to BOE

9/24/2024

Lyons School District 103
EDUCATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	August	as of	of Budget
		Revenue		8/31/2024	Realized
Property Taxes	\$ 20,685,000	49.22%	\$ 5,475,192	\$ 9,649,643	46.65
Corp. Per. Prop. Replacement Taxes	\$ 3,800,000	9.04%	\$ 142,070	\$ 663,756	17.47
State Evidence Based Funding (EBF)	\$ 12,495,602	29.73%	\$ 1,134,398	\$ 1,134,398	9.08
Categorical State Aid	\$ 1,010,397	2.40%	\$ -	\$ 40,905	4.05
State Early Childhood Block Grant	\$ 679,735	1.62%	\$ -	\$ -	-
Federal Nutrition Program	\$ 815,000	1.94%	\$ 29,270	\$ 103,167	12.66
Federal Title 1	\$ 879,010	2.09%	\$ -	\$ 289,752	32.96
Other Federal	\$ 958,917	2.28%	\$ 73,730	\$ 183,496	19.14
Earnings on Investments	\$ 540,000	1.28%	\$ -	\$ -	-
Food Service	\$ 50,000	0.12%	\$ 1,374	\$ 1,968	3.94
Fees	\$ 300	0.00%	\$ -	\$ -	-
Other Rev; Before School & Camps	\$ 110,000	0.26%	\$ 112,230	\$ 113,340	103.04
Total Revenue	\$ 42,023,961	100.00%	\$6,968,264	\$12,180,426	28.98%

EXPENDITURES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	August	as of	of Budget
		Expenditures		8/31/2024	Realized
Salaries	\$ 21,956,809	55.29%	\$ 960,614	\$ 1,219,274	5.55
Benefits	\$ 6,362,871	16.02%	\$ 486,893	\$ 554,667	8.72
Purchased Services	\$ 7,689,781	19.36%	\$ 549,112	\$ 806,639	10.49
Supplies	\$ 924,816	2.33%	\$ 179,819	\$ 281,220	30.41
Capital Outlay	\$ 7,242	0.02%	\$ -	\$ 289	4.00
Special Ed Tuition	\$ 2,564,510	6.46%	\$ 49,116	\$ 142,609	5.56
Dues&Fees/Tuition/Contingency	\$ 206,157	0.52%	\$ -	\$ -	-
Total Expenditures	39,712,186	100.00%	2,225,554	3,004,699	7.57%

Surplus/(Deficit)	\$ 2,311,775	4	\$ 45,559	\$ 9,175,727	
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Lyons School District 103
OPERATION AND MAINTENANCE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	2,420,000	94.98%	\$ 632,796	\$ 1,115,301	46.09
Corp. Per. Prop. Replacement Taxes \$	100,000	3.92%	\$ -	\$ -	-
State Evidence Based Funding (EBF) \$	-	0.00%	\$ -	\$ -	-
Federal Aid \$	-	0.00%	\$ -	\$ -	-
Earnings on Investments \$	25,000	0.98%	\$ -	\$ -	-
Rentals \$	-	0.00%	\$ -	\$ -	-
Maintenance Grant \$	-	0.00%	\$ -	\$ -	-
Other Revenue Sources \$	3,000	0.12%	\$ 71,070	\$ 71,070	2,369.00
Total Revenue	\$ 2,548,000	100.00%	\$ 703,866	\$ 1,186,371	46.56%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Salaries \$	1,753,276	53.41%	\$ 123,050	\$ 233,536	13.32
Benefits \$	362,274	11.04%	\$ 26,713	\$ 52,383	14.46
Purchased Services \$	534,659	16.29%	\$ 90,649	\$ 163,820	30.64
Supplies \$	591,009	18.00%	\$ 29,761	\$ 85,604	14.48
Capital Outlay \$	41,500	1.26%	\$ 364,589	\$ 364,589	878.53
Other Objects \$	-	0.00%	\$ -	\$ -	-
Dues&Fees/Contingency \$	-	0.00%	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 3,282,718	100.00%	\$ 634,761	\$ 899,932	27.41%

Surplus/(Deficit)	\$ (734,718)	5	\$ 69,105	\$ 286,439
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Lyons School District 103
MUNICIPAL RETIREMENT, SOCIAL SECURITY & MEDICARE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	203,500	40.74%	\$ 51,337	\$ 90,840	44.64
Corp. Per. Prop. Replacement Taxes \$	240,000	48.05%	\$ -	\$ 240,000	100.00
Earnings on Investments \$	56,000	11.21%	\$ -	\$ -	-
Other Revenue		0.00%			
Total Revenue	\$ 499,500	100.00%	\$51,337	\$330,840	66.23%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Benefits \$	912,094	100.00%	\$ 52,420	\$ 83,711	9.18
Purchased Services \$	-	0.00%	\$ -	\$ -	-
Total Expenditures	\$ 912,094	100.00%	\$ 52,420	\$ 83,711	9.18%

Surplus/(Deficit)	\$ 5,692		\$ (1,082)	\$ 247,129	
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Lyons School District 103
TORT IMMUNITY FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	308,000	99.52%	\$ 78,946	\$ 139,182	45.19
Earnings on Investments \$	1,500	0.48%	\$ -	\$ -	-
Other Revenue		0.00%			
Total Revenue	\$ 309,500	100.00%	\$ 78,946	\$ 139,182	44.97%
EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Salaries \$	72,500	18.63%	\$ 6,500	\$ 13,000	17.93
Purchase Services \$	316,694	81.37%	\$ 68,705	\$ 125,261	39.55
Total Expenditures	\$ 389,194	100.00%	\$ 75,205	\$ 138,261	35.53%
Surplus/(Deficit)	\$ (79,694)		\$ 3,741	\$ 920	

Lyons School District 103
TRANSPORTATION FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	100,000	10.11%	\$ 25,821	\$ 45,649	45.65
Categorical State Aid \$	824,000	83.32%	\$ -	\$ -	-
Earnings on Investments \$	65,000	6.57%	\$ -	\$ -	-
Other Revenue \$	-	0.00%	\$ -	\$ -	-
Total Revenue	\$ 989,000	100.00%	\$ 25,821	\$ 45,649	4.62%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Salaries \$	13,640	0.76%	\$ -	\$ -	-
Benefits \$	80	0.00%	\$ -	\$ -	-
Purchased Services \$	1,777,980	99.23%	\$ 154,599	\$ 215,642	12.13
Supplies \$	-	0.00%	\$ -	\$ -	-
Capital Outlay \$	-	0.00%	\$ -	\$ -	-
Dues&Fees/Contingency \$	-	0.00%	\$ -	\$ -	-
Total Expenditures	\$ 1,791,700	100.00%	\$ 154,599	\$ 215,642	12.04%

Surplus/(Deficit)	\$ (802,700)		\$ (128,778)	\$ (169,992)	
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Lyons School District 103
WORKING CASH FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	197,500	79.80%	\$ 50,909	\$ 89,654	45.39
Earnings on Investments \$	50,000	20.20%	\$ -	\$ -	-
Total Revenue	\$ 247,500	100.00%	\$ 50,909	\$ 89,654	36.22%
EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Interfund Transfer					0.00%
Total Expenditures	\$ -	0.00%	\$ -	\$ -	0.00%
Surplus/(Deficit)	\$ 247,500		\$ 50,909	\$ 89,654	

Lyons School District 103
COMBINED OPERATING FUNDS
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	August	as of	of Budget
		Revenue		8/31/2024	Realized
Property Taxes \$	23,914,000	50.12%	\$ 6,315,002	\$ 11,130,268	46.54
Corp. Per. Prop. Replacement Taxes \$	5,240,000	10.98%	\$ 142,070	\$ 903,756	17.25
State Evidence Based Funding (EBF) \$	12,495,602	26.19%	\$ 1,134,398	\$ 1,134,398	9.08
Categorical State Aid \$	1,834,397	3.84%	\$ -	\$ 40,905	2.23
State Early Childhood Block Grant \$	679,735	1.42%	\$ -	\$ -	-
Federal Nutrition Program \$	815,000	1.71%	\$ 29,270	\$ 103,167	12.66
Federal Title 1 \$	879,010	1.84%	\$ -	\$ 289,752	32.96
Other Federal \$	958,917	2.01%	\$ 73,730	\$ 183,496	19.14
Earnings on Investments \$	737,500	1.55%	\$ -	\$ -	-
Food Service \$	50,000	0.10%	\$ 1,374	\$ 1,968	3.94
Fees \$	300	0.00%	\$ -	\$ -	-
Before School Care, Camps \$	110,000	0.23%	\$ 112,230	\$ 113,340	103.04
Rentals \$	-	0.00%	\$ -	\$ -	-
Maintenance Grants \$	-	0.00%	\$ -	\$ -	-
Other Revenue \$	3,000	0.01%	\$ 71,070	\$ 71,070	-
Total Revenue	\$ 47,717,461	100.00%	\$ 7,879,144	\$ 13,972,121	29.28%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	August	as of	of Budget
		Expenditures		8/31/2024	Realized
Salaries \$	23,796,225	51.63%	\$ 1,090,164	\$ 1,465,810	6.16
Benefits \$	6,725,225	14.59%	\$ 513,605	\$ 607,050	9.03
IMRF/FICA/SS/Medicare \$	912,094	1.98%	\$ 52,420	\$ 83,711	9.18
Purchased Services \$	10,319,114	22.39%	\$ 863,065	\$ 1,311,362	12.71
Supplies \$	1,515,825	3.29%	\$ 209,580	\$ 366,824	24.20
Capital Outlay \$	48,742	0.11%	\$ 364,589	\$ 364,878	748.59
Special Ed Tuition \$	2,564,510	5.56%	\$ 49,116	\$ 142,609	5.56
Other, Dues&Fees/Contingency \$	206,157	0.45%	\$ -	\$ -	-
Total Expenditures	\$ 46,087,891	100.00%	\$ 45,559	\$ 4,342,245	9.42%

Surplus/(Deficit)	\$ 1,629,570	10	\$ 7,833,585	\$ 9,629,877	
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Lyons School District 103
DEBT SERVICE FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	98,000	53.26%	\$ 25,826	\$ 46,294	47.24
Earnings on Investments \$	1,000	0.54%	\$ -	\$ -	-
Other Revenue Sources \$	85,000	46.20%	\$ -	\$ -	-
State Evidence Based Funding (EBF) \$	-	0.00%	\$ -	\$ -	-
Total Revenue	\$ 184,000	100.00%	\$ 25,826	\$ 46,294	25.16%

EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Debt Service \$	993,500	100.00%	\$ -	\$ -	-
Total Expenditures	\$ 993,500	100.00%	\$ -	\$ -	0.00%

Surplus/(Deficit)	\$ (809,500)		\$ 25,826	\$ 46,294	
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Lyons School District 103
CAPITAL PROJECTS FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Corp. Per. Prop. Replacement Taxes	\$ 1,100,000	94.31%	\$ -	\$ -	-
Earnings on Investments	\$ -	0.00%	\$ -	\$ -	-
Federal Grant	\$ 1,166,319	51.46%	\$ -	\$ -	-
Total Revenue	\$ 2,266,319	51.46%	\$ -	\$ -	0.00%
EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Purchased Services	\$ -	0.00%	\$ -	\$ -	-
Capital Outlay	\$ 2,182,042	100.00%	\$ 1,194,772	\$ 1,211,792	55.53
Total Expenditures	\$ 2,182,042	100.00%	\$ 1,194,772	\$ 1,211,792	55.53%
Surplus/(Deficit)	\$ 84,277		\$ (1,194,772)	\$ (1,211,792)	

Lyons School District 103
HEALTH-LIFE-SAFETY FUND
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

REVENUES	Budget FY 2025	% Of Total Revenue	Monthly August	YTD as of 8/31/2024	Percent of Budget Realized
Property Taxes \$	360,000	88.24%	\$ 92,395	\$ 162,817	45.23
Earnings on Investments \$	48,000	11.76%	\$ -	-	-
Other Revenue \$	-	0.00%	\$ -	-	-
Total Revenue	\$ 408,000	100.00%	\$ 92,395	\$ 162,817	39.91%
EXPENDITURES	Budget FY 2025	% Of Total Expenditures	Monthly August	Actual as of 8/31/2024	Percent of Budget Realized
Purchased Services \$	-	0.00%	\$ -	-	-
Total Expenditures	\$ -	0.00%	\$ -	\$ -	-
Surplus/(Deficit)	\$ 408,000		\$ 92,395	\$ 162,817	

Lyons School District 103
COMBINED ALL FUNDS
Y-T-D REVENUE and EXPENSE by SOURCE

August 31, 2024

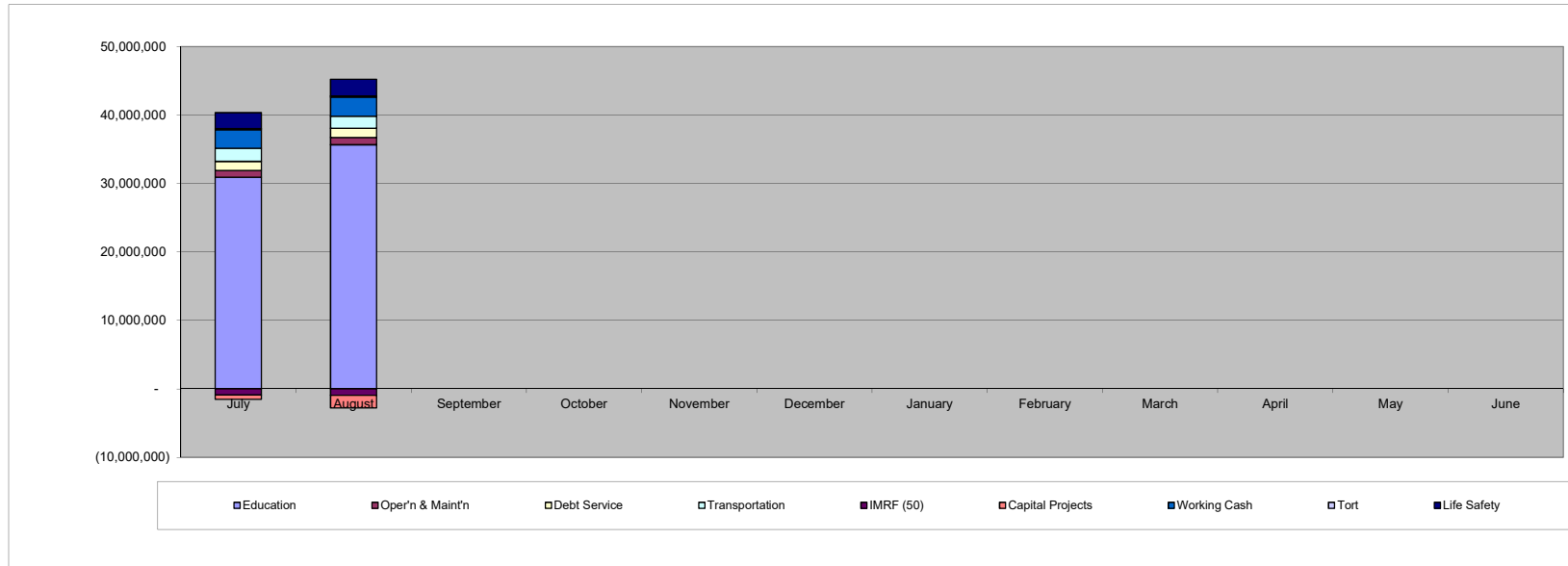
REVENUES	Budget	%	Monthly	YTD	Percent
	FY 2025	Of Total	August	as of	of Budget
		Revenue		8/31/2024	Realized
Property Taxes \$	24,372,000	49%	\$ 6,433,222	\$ 11,339,378	46.53
Corp. Per. Prop. Replacement Taxes \$	5,240,000	11%	\$ 142,070	\$ 903,756	17.25
State Evidence Based Funding (EBF) \$	12,495,602	25%	\$ 1,134,398	\$ 1,134,398	9.08
Categorical State Aid \$	1,834,397	4%	\$ -	\$ 40,905	2.23
State Early Childhood Block Grant \$	679,735	1%	\$ -	\$ -	-
Federal Nutrition Program \$	815,000	2%	\$ 29,270	\$ 103,167	12.66
Federal Title 1 \$	879,010	2%	\$ -	\$ 289,752	32.96
Other Federal \$	2,125,236	4%	\$ 73,730	\$ 183,496	8.63
Earnings on Investments \$	786,500	2%	\$ -	\$ -	-
Food Service \$	50,000	0%	\$ 1,374	\$ 1,968	3.94
Fees \$	300	0%	\$ -	\$ -	-
Before School Care, Camps \$	110,000	0%	\$ 112,230	\$ 113,340	103.04
Rentals \$	-	0%	\$ -	\$ -	-
Maintenance Grants \$	-	0%	\$ -	\$ -	-
Other Revenue \$	88,000	0%	\$ 71,070	\$ 71,070	80.76
Total Revenue	\$ 49,475,780	100.00%	\$ 7,997,364	\$ 14,181,231	28.66%

EXPENDITURES	Budget	%	Monthly	Actual	Percent
	FY 2025	Of Total	August	as of	of Budget
		Expenditures		8/31/2024	Realized
Salaries \$	23,796,225	48.30%	\$ 1,090,164	\$ 1,465,810	6.16
Benefits \$	6,725,225	13.65%	\$ 513,605	\$ 607,050	9.03
IMRF/FICA/SS/Medicare Fund \$	912,094	1.85%	\$ 52,420	\$ 83,711	9.18
Debt Service Fund \$	993,500	2.02%	\$ -	\$ -	-
Life Safety Fund \$	-	0.00%	\$ -	\$ -	-
Purchased Services \$	10,319,114	20.95%	\$ 863,065	\$ 1,311,362	12.71
Supplies \$	1,515,825	3.08%	\$ 209,580	\$ 366,824	24.20
Capital Outlay \$	2,230,784	4.53%	\$ 1,559,361	\$ 1,576,670	70.68
Special Ed Tuition \$	2,564,510	5.21%	\$ 49,116	\$ 142,609	5.56
Dues&Fees/Contingency \$	206,157	0.42%	\$ -	\$ -	-
Total Expenditures	\$ 49,263,433	100.00%	\$ 4,337,310	\$ 5,554,036	11.27%

Surplus/(Deficit)	\$ 1,312,347		\$ 6,757,033	\$ 8,627,195	
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Lyons Elementary School District 103
Fiscal Year 2024-25 Fund Balance
Source: Lyons Elementary School District 103 Monthly Reports

Fiscal Year 2024-25												
Fund	July	August	September	October	November	December	January	February	March	April	May	June
Education	30,928,476	35,671,186	-	-	-	-	-	-	-	-	-	-
Oper'n & Maint'n	992,257	1,061,362	-	-	-	-	-	-	-	-	-	-
Debt Service	1,321,679	1,347,505	-	-	-	-	-	-	-	-	-	-
Transportation	1,892,228	1,763,450	-	-	-	-	-	-	-	-	-	-
IMRF (50)	(900,455)	(933,872)	-	-	-	-	-	-	-	-	-	-
SSI/MEDICARE (51)	2,495,935	2,528,269	-	-	-	-	-	-	-	-	-	-
Capital Projects	(649,914)	(1,844,686)	-	-	-	-	-	-	-	-	-	-
Working Cash	2,729,909	2,780,818	-	-	-	-	-	-	-	-	-	-
Tort	168,853	172,594	-	-	-	-	-	-	-	-	-	-
Life Safety	2,331,745	2,424,140	-	-	-	-	-	-	-	-	-	-
Total	41,310,712	44,970,766	-	-	-	-	-	-	-	-	-	-




To Township Treasurer: The following payments were approved by the Board of Education, at a meeting held on 9/24/2024.

Checks for the amounts shown are hereby requested:

Payee	Date Paid/Description	Amount
Net Salaries	8/15/2024 - Payroll	141,076.97
AXA Equitable Life	OMNI Liability	350.00
Department of the Treasury	Federal Withholding - Payroll Taxes	38,119.51
Expert Pay	Child Support	372.50
Illinois Department of Revenue	State Withholding	8,752.50
Illinois Municipal Retirement Fund	Employee Deductions	7,641.76
Lincoln Investment	OMNI Liability Payment	275.00
Lyons School District 103 Flex Spending	Flex Spending Account	454.08
NuMark Credit Union	Employee Deductions	1,230.76
SEIU Local 73 COPE	Deduction for Aides and Custodians	38.50
Service Employees International Union Local 73	Aide and Custodian Union Dues	640.00
Teachers Health Insurance Security	THIS Employee Deductions	140.61
Teachers Retirement System	TRS Employee Payments	8,135.51
Vision	Employee Deductions	225.11
Illinois Municipal Retirement Fund	IMRF Employer Payments	7,605.66
Teachers Retirement System	TRS Employer Payments	1,670.01
Net Salaries	8/23/2024 - H.S.A. Benefit Only Payroll	-
First American Bank Attn: H.S.A. Accounts	H.S.A. Employer Contribution Only	187,500.00
Net Salaries	8/30/2024 - Payroll	617,074.30
AXA Equitable Life	OMNI Liability	13,369.23
First Investors/ADM	OMNI Liability	50.00
Great American Financial	OMNI Liability	200.00
Lincoln Investment	OMNI Liability	2,195.33
Waddell & Reed	OMNI Liability	75.00
Glenn Stearns Chap 13 Trustee	Wage Garnishment	137.50
Thomas H. Hooper Chap 13 Trustee	Wage Garnishment	175.00
Department of the Treasury	Federal Withholding - Payroll Taxes	115,040.18
Expert Pay	Child Support	792.30
Illinois Department of Revenue	State Withholding	36,197.14
Illinois Municipal Retirement Fund	Employee Deductions	10,611.01
Lyons School District 103 Flex Spending	Flex Spending Account	1,267.71
NuMark Credit Union	Employee Deductions	4,000.76
SEIU Local 73 COPE	Deduction for Aides and Custodians	43.50
Service Employees International Union Local 73	Aide and Custodian Union Dues	1,233.79
Teachers Health Insurance Security	THIS Employee Deductions	5,719.78
Teachers Retirement System	TRS Employee Payments	73,559.94
Vision	Employee Deductions	1,028.43
Illinois Municipal Retirement Fund	IMRF Employer Payments	11,628.65
Teachers Retirement System	TRS Employer Payments	5,827.29
Teachers Retirement System SSP	TRS Supplemental Savings Plan	516.80

To Township Treasurer: The following payments were approved by the Board of Education, at a meeting held on 9/24/2024.

Checks for the amounts shown are hereby requested:

Payee	Date Paid/Description	Amount
Board President		
Board Secretary		
Prepared by		
		
Business Manager		
Superintendent	Salaries/Benefits Special voucher requests	1,304,972.12 -
8/27/2024		
Total Payroll Bill List Paid in Month		1,304,972.12

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96585	ACM Engineering & Environmenta	09/24/2024	A2408535	Asbestos air sampling and final report	0	16,020.00	16,020.00
60E000	2530 5000 00 000000			CAP PROJ/DISTRICT OFFICE/FACILITIES ACQUISITION AND CON		16,020.00	
96586	AMAZON CAPITAL SERVICES	09/24/2024	1394-9FNX-P1K4	PLC resources for Tier 1 order	6002400011	684.50	15,357.30
10E600	2400 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/SUPPORT SERVICES - SCHOOL		684.50	
			13T3-RJD6-K6FR	KG and 6th grade Jumpstart Program supplies/ t-shirts	7032400023	36.62	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		36.62	
			1461-KVRR-K9DP	McKinney Vento school supplies	5002400008	183.42	
10E000	1110 4100 00 499805			EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES/McKinney-		183.42	
			14LD-7MDK-LJDF	Folders, hole punch, computer mouse, plexiglass signs	5002400013	504.74	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		504.74	
			167X-YFWJ-MQ17	ADA accommodation Lincoln's bathroom one (1) grab bar	7002400018	75.55	
10E000	1110 4100 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES		75.55	
			1714-J4CN-JP4W	Tupperware bins to store t-shirts from Teacher Institute Day	7002400020	110.48	
10E000	2310 4100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S		110.48	
			1714-J4CN-MJW7	GWMS-SPED CD Class Supply: 16 English Phonics Posters /Aizwed CVVC Word Games/ Counting Dinosaurs Montessori Toys/ 45 Set Telling Time and others. for Estaphania R. Cl Room 143	7022400006	65.32	
10E500	1205 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/LEARNING DISABLED/SU		65.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1714-J4CN-QD9J	ADA Accommodations Small Standing Desk Adjustable Height,Rolling Computer Desk,Mobile Standing Desk with Wheels,Portable Stand Up Desk,Tall Computer Table,Adjustable Desktop Sit Stand Desk,Size 31.5x15.7 Inch Brownish.	7002300068	299.95	
10E000	1110 4100 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES			299.95	
			196G-XVN1-JVLD	staff Supplies (student)	4002400003	158.76	
10E400	1110 4100 00 000000		EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES			158.76	
			196G-XVN1-K9MQ	Admin Office	7002300070	831.42	
10E000	2310 4100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S			831.42	
			1DWX-K3HM-LRD3	Staff supplies 2024-2025	4002300028	536.55	
10E400	1110 4100 00 000000		EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES			536.55	
			1FFK-R6CF-XD6M	CD Special Education Kindergarten/1st grade Classroom Supplies (Standing Mobile Desk, Noise Cancelling Headphones, Chair Pockets, etc.)	3002300004	118.50	
10E300	1110 4100 00 000000		EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES			118.50	
			1FKT-NYTM-LJQF	Items for conference room	7002400015	220.65	
10E000	2310 4100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S			220.65	
			1FPL-HHLT-KMLV	Supplies- Staff	4002400006	37.32	
10E400	1110 4100 00 000000		EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES			37.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1FVD-TPKV-LR XR	STEM LAB Program Supplies	7032400026	1,603.54	
10E000	2220 4000 00 440000		EDUCATION/DISTRICT OFFICE/EDUCATIONAL MEDIA SERVICES/SU			1,603.54	
			1GVM-PYPD-LJV3	PRE-K Programs Classrooms supplies: Hole Punchers, toy color mix game, fine motor skill toy, book, paint, googley eyes, white construction paper, yellow construction paper, easel paper, magnetic ten frame, alpha pops color mixing tubes, science big view binoculars	3012400008	1,472.57	
10E000	1274 4100 00 370500		EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/			1,472.57	
			1GVM-PYPD-NKR1	District Office Supplies Order	7002400024	743.75	
10E000	2310 4100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S			743.75	
			1H3V-Q3XL-K3XT	Amazon supply order for admin office	7002400021	24.55	
10E000	2310 4100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S			24.55	
			1H3V-Q3XL-LMDJ	GWMS- SPED-C1 Intensive/ Instructional Rug, for Colleen O'Meara at GWS.	7022400004	329.46	
10E000	1205 4100 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/SUPPLIES			329.46	
			1H3V-Q3XL-MJGF	Edison Preschool Classrooms Supply: Page-1 of two pages. Melissa & Doug Coffee Set, Spring Loaded Scissors, Writing Center,	3012400009	1,492.16	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	1274 4100 00 370500			Step 2 Might My Size Kids Table and Chair Set and other things.		1,492.16	
			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/				
			1HFT-HXCC-JPX7	Make It Happen PLC's book, 18 copies	7032400010	550.98	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		550.98	
			1J63-L61L-LCCM	Chair mats	5002400006	75.90	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		75.90	
			1J63-L61L-MG6N	Teacher order for start of school year from Amazon	6002400007	78.40	
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		78.40	
			1JCT-49Q7-PPGJ	Book covers, address labels, paper clips, white board erasers, electric pencil sharper	5002400005	325.81	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		325.81	
			1JG3-JTMR-LK93	Kleenex	5002400009	97.28	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		97.28	
			1JG3-JTMR-M17L	Amazon order for closet supplies for classrooms	6002400010	149.43	
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		149.43	
			1JG3-JTMR-NKJG	Kinder classroom rug from Amazon for Room 118.	6002400009	246.98	
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		246.98	
			1LFV-PQLC-KGWD	Teacher/classroom supplies, recess supplies	3002400007	2,410.11	
10E300	1110 4100 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES		2,410.11	
			1QHF-TMVH-LN4W	staff supplies	4002400004	148.49	
10E400	1110 4100 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES		148.49	
			1QKH-CQLD-NF97	Art supplies for 2024-2025 SY.	3002400006	612.24	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E300	1110 4100 02 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/SUPPLIES/ART		612.24	
			1TWR-KYC1-JGG6	White board- Malone	5002400007	141.90	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		141.90	
			1V4J-33M6-M96H	Conference room chairs for Superintendent	7002400019	719.92	
10E000	2310 4100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S		719.92	
			1WGN-4VHM-KWJK	PD Room Supplies	7032400032	230.15	
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		230.15	
			1WM3-NVGJ-JPY1	Beginning of school year supplies Kleenex, pencils, white out, teacher tape, tape, glue, folders and binders	5002400003	39.90	
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		39.90	
96587	APPLE COMPUTER INC	09/24/2024	MB07817821	Pre-K Program- 20 Apple I pads and 20 Apples Care 3yrs	3012400015	8,160.00	8,160.00
10E000	1274 4100 00 370500			EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/		8,160.00	
96588	Arvizu, Erika	09/24/2024	EA 091824	Lunch Reimbursement	0	50.00	50.00
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		50.00	
96589	Aya Healthcare, Inc	09/24/2024	4490639	Special Education Teacher ER W.E. 08.08.24	0	1,628.00	8,096.00
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		1,628.00	
			4524418	Special Education Teacher ER W.E. 08.23.24	0	3,168.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		3,168.00	
			4547401	Special Education Teacher ER W.E. 08.30.24	0	3,300.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		3,300.00	
96590	Ayala and Young Associates LLC	09/24/2024	24-0001	Professional	0	2,115.24	24,697.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000	2310 3900 00 000000			Services regarding a Leadership session			
			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O			2,115.24	
			24-0002	Professional Services regarding a Leadership session	0	3,282.14	
10E000	2310 3900 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O			3,282.14	
			24-00024	Professional Services for the Equity & Cultural Audit - first installment	0	19,300.00	
10E000	2310 3900 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O			19,300.00	
96591	BAKER-TILLY,VIRCHOW,KRAUSE & C	09/24/2024	BT2896494	Single Audit	0	5,000.00	5,000.00
10E000	2310 3170 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/A			5,000.00	
96592	BLUE CROSS BLUE SHIELD OF IL	09/24/2024	210866639821	Service 08.01.24 - 08.31.24	0	699,301.57	699,301.57
10L000	4867 0000 00 000000		EDUCATION/DISTRICT OFFICE/BCBS PPO Flex/.			699,301.57	
96593	BMO HARRIS COMMERCIAL CARD	09/24/2024	437979636 092024	09.20.24 statement	0	13,502.91	13,502.91
10E000	1110 4100 00 000000		EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES			1,771.12	
10E000	1205 3140 00 000000		EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/PROFESSIONA			445.00	
10E000	2310 3100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P			615.12	
10E000	2310 4100 00 000000		EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S			3,103.07	
10E000	2320 3300 00 000000		EDUCATION/DISTRICT OFFICE/EXECUTIVE ADMINISTRATION SERV			348.96	
10E500	2400 4100 00 000000		EDUCATION/WASHINGTON MIDDLE SCHOOL/SUPPORT SERVICES - S			118.80	
10E000	2560 4100 00 000000		EDUCATION/DISTRICT OFFICE/FOOD SERVICES/SUPPLIES			174.12	
10E000	2642 3900 00 000000		EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS			6,926.72	
96594	BRITTEN SCHOOL	09/24/2024	16263	August 24' FA, CG	0	3,704.40	3,704.40
10E300	1912 6700 00 000000		EDUCATION/LINCOLN ELEMENTARY/OTHER LEA PRIVATE TUITION/			1,852.20	
10E400	1912 6700 00 000000		EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION			1,852.20	
96595	CASE LOTS INC	09/24/2024	26381	Costello - toilet bowel cleaner, can liners, hand soap, absorbent, hand towels, toilet paper, gloves, johnny mops, bar towels,	7012400007	2,731.00	3,260.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E600	2540 4100 00 000000			microfiber cloths, pinesol, bleach, laundry power, glue, duct tape			
			OP, BLDG,MAIN/COSTELLO	ELEMENTARY/OPERATION AND MAINTEN		2,731.00	
			26590	Costello - hand soap	7012400008	529.00	
20E600	2540 4100 00 000000		OP, BLDG,MAIN/COSTELLO	ELEMENTARY/OPERATION AND MAINTEN		529.00	
96596	CHANNELL, WILLIAM	09/24/2024	LEBM 536	Tuition Reimbursement	0	600.00	784.92
10E000	2510 6400 00 000000		EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT			600.00	
			WC 082124	Mileage	0	151.42	
10E000	2330 3320 00 000000		EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S			151.42	
			WC 091924	Mileage Reimbursement	0	33.50	
10E000	2330 3320 00 000000		EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S			33.50	
96597	Chicago Elevator & Lift, Inc.	09/24/2024	1713	Home - Annual Elevator Test	0	425.00	425.00
20E200	2540 3230 00 000000		OP, BLDG,MAIN/HOME	ELEMENTARY/OPERATION AND MAINTENANCE		425.00	
96598	CIT	09/24/2024	45483963	Docuware September 24'	0	3,140.94	3,140.94
10E000	2520 3900 00 000000		EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS			3,140.94	
96599	CITY SOCIAL MARKETING SOLUTION	09/24/2024	1291	September 24' Communication	0	7,500.00	7,500.00
10E000	2663 3900 00 000000		EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH			7,500.00	
96600	COLUCCI, CHRISTINE M	09/24/2024	CC 081624	Exp. Reimbursement	0	108.00	307.00
10E600	1110 4100 00 000000		EDUCATION/COSTELLO	ELEMENTARY/ELEMENTARY/SUPPLIES		108.00	
			ED500	ED500	0	199.00	
10E600	1110 2300 00 000000		EDUCATION/COSTELLO	ELEMENTARY/ELEMENTARY/TUITION REIMBU		199.00	
96601	COMCAST CABLE	09/24/2024	6742 082224	GWMS 09.01.24 - 09.30.24	0	272.93	272.93
20E000	2540 3440 00 000000		OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE			272.93	
96602	CORRECT MONITORING SERVICES	09/24/2024	M12165-24-4	Qtly fire alarm monitoring	0	750.00	750.00
20E400	2546 3230 00 000000		OP, BLDG,MAIN/ROBINSON	ELEMENTARY/SECURITY SERVICES/REP		150.00	
20E500	2546 3230 00 000000		OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/SECURITY SERVICE			300.00	
20E600	2546 3230 00 000000		OP, BLDG,MAIN/COSTELLO	ELEMENTARY/SECURITY SERVICES/REP		150.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20E000	2546 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/SECURITY SERVICES/REPAIR		150.00	
96603	Cory, Jason	09/24/2024	JC 090524	Exp. Reimbursement	0	13.82	13.82
20E000	2540 4100 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		13.82	
96604	Curious Little Minds, LLC	09/24/2024	1040	Group Reflective Supervision	0	310.00	930.00
10E000	3000 3100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/PROFESSION		310.00	
			1053	Preparation, Planning & Reflective Supervision	0	620.00	
10E000	3000 3100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/PROFESSION		620.00	
96605	CURRICULUM ASSOCIATES INC	09/24/2024	90846557	I-Ready Pilot Quote 379035.1	7032400038	4,400.00	4,400.00
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		4,400.00	
96606	DIRECT ENERGY SERVICES	09/24/2024	242340055069744	Service 05.23.24 - 06.22.24	0	28,309.47	28,309.47
20E100	2540 4660 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		2,076.44	
20E200	2540 4660 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		5,312.39	
20E300	2540 4660 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,607.27	
20E400	2540 4660 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		2,494.64	
20E500	2540 4660 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		10,795.94	
20E600	2540 4660 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		4,784.81	
20E000	2540 4660 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		237.98	
96607	EASTER SEALS METROPOLITAN CHIC	09/24/2024	30632	RH August 24'	0	8,769.20	8,769.20
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		8,769.20	
96608	EMBRACE EDUCATION	09/24/2024	17081	Direct Service Percentage	0	1,044.54	1,544.54
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		1,044.54	
			17354	Embrace Training	0	500.00	
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		500.00	
96609	FIRST STUDENT HODGKINS	09/24/2024	FA24-00001152	Alternative Transportation Services (08.01.24 - 08.30.24)	0	5,134.09	5,134.09
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		5,134.09	
96610	FLEXIBLE BENEFITS SERVICE CORP	09/24/2024	343002604192	FSA 09.05.24	0	58.50	58.50
10E000	1110 2940 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY		58.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96611	FOLLETT SCHOOL SOLUTIONS, LLC	09/24/2024	385281	Library Books	2002300022	149.46	169.79
10E200	2220 4100 00 000000			EDUCATION/HOME ELEMENTARY/EDUCATIONAL MEDIA SERVICES/SU		149.46	
			385281F	Library Books	2002300022	20.33	
10E200	2220 4100 00 000000			EDUCATION/HOME ELEMENTARY/EDUCATIONAL MEDIA SERVICES/SU		20.33	
96612	FRANK COONEY	09/24/2024	30425	STEM Lab Furniture for GWMS	7032200142	38,405.88	38,405.88
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		38,405.88	
96613	FULLMER LOCKSMITH SERVICE, INC	09/24/2024	N42822	Lincoln - New Core	0	298.00	298.00
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		298.00	
96614	G & O THERMAL SUPPLY COMPANY	09/24/2024	5109485-00	Edison	0	77.12	77.12
20E100	2540 3230 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		77.12	
96615	GARCIA, ELYSA	09/24/2024	EG 091924	Mileage Reimbursement	0	144.72	144.72
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		144.72	
96616	GIANT STEPS	09/24/2024	103L-0824E	ED, HH & VN Tuition	0	11,549.40	11,549.40
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		7,699.60	
10E500	1912 6700 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		3,849.80	
96617	GILL, DONNA M	09/24/2024	DG 42.46	Mileage Reimbursement	0	42.46	42.46
10E000	1110 3320 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/TRAVEL		42.46	
96618	GLOBAL WATER TECHNOLOGY	09/24/2024	126079	September 24' water treatment	0	364.44	364.44
20E000	2540 3230 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		364.44	
96619	GRAND PRAIRIE TRANSIT	09/24/2024	RTINV1006643	August 24' School Year Transportation/PAR A	0	55,086.08	55,086.08
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		55,086.08	
96620	GreatAmerica Financial Service	09/24/2024	37403824	Period Covered 10.01.24 - 10.31.24	0	12,324.57	12,324.57
10E000	2663 3230 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/REP		12,324.57	
96621	GROOT, INC. A WASTE CONNECTION	09/24/2024	13083267T098	Home September 24'	0	793.49	8,368.35
20E200	2540 3210 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		793.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			13083268T098	Edison September 24'	0	1,630.20	
20E100	2540 3210 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		1,630.20	
			13083269T098	Robinson September 24'	0	1,124.78	
20E400	2540 3210 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		1,124.78	
			13083270T098	Lincoln September 24'	0	1,395.26	
20E300	2540 3210 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		1,395.26	
			13083271T098	Costello September 24'	0	1,660.42	
20E600	2540 3210 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		1,660.42	
			13083272T098	GWMS September 24'	0	1,764.20	
20E500	2540 3210 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		1,764.20	
96622	GUARDIAN - ALTERNATE FUNDED	09/24/2024	469383 090324	Period Ending 08.31.24	0	28,739.47	28,739.47
10L000	4865 0000 00 000000			EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.		28,739.47	
96623	GUARDIAN -BILL ID 0001094522	09/24/2024	1094522-082324	Period End 08.31.24	0	13,777.36	13,777.36
10E000	1110 2210 00 000000			EDUCATION/DISTRICT OFFICE/ELEMENTARY/INSTRUCTION LIFE I		8,205.53	
10L000	4865 0000 00 000000			EDUCATION/DISTRICT OFFICE/Guardian Flex Dental/.		4,547.84	
20L000	4865 0000 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/Guardian Flex Dental/.		846.97	
10L000	4990 0000 00 000000			EDUCATION/DISTRICT OFFICE/OTHER CURRENT LIABILITIES/.		177.02	
96624	HARLEM PLUMBING SUPPLY	09/24/2024	89234	Lincoln	0	27.00	27.00
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		27.00	
96625	HAYES MECHANICAL LLC	09/24/2024	48287	Costello - Fixed blower motor and damper	0	685.00	3,740.00
20E600	2540 3230 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		685.00	
			48288	GWMS - Fixed compressor	0	1,685.00	
20E500	2540 3230 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		1,685.00	
			48746	Home - Fixed Rooftop unit	0	1,370.00	
20E200	2540 3230 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		1,370.00	
96626	HODGKINS PARK DISTRICT	09/24/2024	bball/vball 082924	Junior High School Sports Tournaments	0	1,500.00	1,500.00

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10E500	1501 3190 00 000101			EDUCATION/WASHINGTON MIDDLE SCHOOL/CO-CURRICULAR/OTHER		900.00	
10E500	1501 3190 00 000105			EDUCATION/WASHINGTON MIDDLE SCHOOL/CO-CURRICULAR/OTHER		600.00	
96627	Holm, Christa	09/24/2024	CH 090324	Exp. Reimbursement	0	65.00	65.00
10E200	1110 4100 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/SUPPLIES		65.00	
96628	HOME DEPOT PRO	09/24/2024	782862494	Lincoln - glue traps	7012300048	180.90	180.90
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		180.90	
96629	IL COUNTIES RISK MGMT TRUST	09/24/2024	001000533 100124	October 24' Prop. & Liabilities	0	56,556.00	56,556.00
80E000	2362 3800 00 000000			TORT FUND/DISTRICT OFFICE/WORKERS COMP/INSURANCE		56,556.00	
96630	IL MTSS Network	09/24/2024	708626	Conference for Raashida Washington Sabree "Using an MTSS Framework"	7002400030	375.00	375.00
10E000	2310 3100 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		375.00	
96631	ILLINOIS ASBO	09/24/2024	0053649	KD Seminar on communicating and lobbying with legislators	0	220.00	480.00
10E000	2510 3140 00 000000			EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT		220.00	
			0057923	Essentials of Facilities Management	0	260.00	
10E000	2510 3140 00 000000			EDUCATION/DISTRICT OFFICE/DIRECTION OF BUSINESS SUPPORT		260.00	
96632	ILLINOIS PRINCIPAL ASSOCIATION	09/24/2024	459195	IPA Admin Academy for Lupe Vanderploeg	7002300071	214.00	214.00
10E000	2310 3900 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O		214.00	
96633	Impact Networking, LLC	09/24/2024	3315574	Robinson - Staples	0	54.57	163.71
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		54.57	
			3322309	GWMS - Staples	0	109.14	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		109.14	
96634	IMPERIAL SURVEILLANCE INC.	09/24/2024	217688	Svc Plan Admin 09.18.24	0	1,691.73	1,691.73
10E000	2663 3900 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/OTH		1,691.73	
96635	INFOBASE LEARNING	09/24/2024	INV460306	Learn360	7032400029	4,650.08	4,650.08

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				Subscription License Quote/Customer # 138783			
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		4,650.08	
96636	ISCORP	09/24/2024	0741861	September 24 hosting svcs	0	1,036.80	1,036.80
10E000	2663 4700 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SOF		1,036.80	
96637	J&A Transportation, LLC	09/24/2024	103-0007	JN Transportation (08/01 - 08/31)	0	800.00	1,700.00
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		800.00	
			103-0008	JN Transportation (09.01.24 - 09.15.24)	0	900.00	
40E000	2550 3310 00 000000			TRANSPORTION/DISTRICT OFFICE/PUPIL TRANSPORTATION SERVI		900.00	
96638	KELLY SERVICES, INC.	09/24/2024	5603554563	W.E. 08.11.24	0	9,238.48	63,831.56
20E000	2540 3140 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		9,640.48	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		-100.50	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		-100.50	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		-201.00	
			5603645483	W.E. 08.18.24	0	1,983.78	
20E000	2540 3140 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		771.78	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		402.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		810.00	
			5603759343	W.E. 08.25.24	0	12,748.49	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		804.00	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		1,608.00	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		3,962.57	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		904.50	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		1,410.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		4,059.42	
			5603901077	W.E. 09.01.24	0	16,928.57	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		2,503.58	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		2,596.92	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		4,399.70	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,005.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		1,752.00	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		4,671.37	
			5604026544	W.E. 09.08.24	0	22,932.24	
10E100	1110 3140 00 000000			EDUCATION/EDISON ELEMENTARY/ELEMENTARY/PROFESSIONAL SER		1,938.80	
10E200	1110 3140 00 000000			EDUCATION/HOME ELEMENTARY/ELEMENTARY/PROFESSIONAL SERVI		919.21	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		6,985.94	

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10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,074.48	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		5,038.48	
10E600	1110 3140 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/PROFESSIONAL S		4,975.33	
96639	LANGUAGE OASIS, LLC	09/24/2024	INV - 091324	English to Spanish Translation of SY 2024-25 Student Handbook	7002400022	788.00	788.00
10E000	2310 3900 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/O		788.00	
96640	LearnWell	09/24/2024	INV204695	Hospital Tutoring AG	0	249.00	684.75
10E600	1912 6700 00 000000			EDUCATION/COSTELLO ELEMENTARY/OTHER LEA PRIVATE TUITION		249.00	
			INV204900	Hospital Tutoring AG	0	311.25	
10E600	1912 6700 00 000000			EDUCATION/COSTELLO ELEMENTARY/OTHER LEA PRIVATE TUITION		311.25	
			INV205402	Hospital Tutoring AG	0	124.50	
10E600	1912 6700 00 000000			EDUCATION/COSTELLO ELEMENTARY/OTHER LEA PRIVATE TUITION		124.50	
96641	LOPEZ, BETSY	09/24/2024	BL 082624	Exp. Reimbursement	0	3.75	109.88
10E000	3000 4100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/SUPPLIES/P		3.75	
			BL 091724	Mileage Reimbursement	0	106.13	
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		106.13	
96642	LUCIANO, MIA A	09/24/2024	ML 091024	Exp. Reimbursement	0	65.78	65.78
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		65.78	
96643	LYONS ELECTRIC COMPANY	09/24/2024	30359	Lincoln - Repair non-working receptacles in classrooms	0	688.67	688.67
20E300	2540 3230 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		688.67	
96644	LYONS POLICE DEPARTMENT	09/24/2024	LP 091224	Mthly SOR September 24'	0	6,500.00	6,500.00
80E000	2365 1000 00 000000			TORT FUND/DISTRICT OFFICE/RISK MANAGEMENT/SALARIES		6,500.00	
96645	Lyons School District 103	09/24/2024	Imprest 091724	Imprest replenishment	0	4,995.00	4,995.00
10E000	1501 3900 00 000116			EDUCATION/DISTRICT OFFICE/CO-CURRICULAR/OTHER PURCHASED		4,995.00	
96646	MacGILL & Co.	09/24/2024	IN0874280	Clinic	0	180.00	180.00

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10E000	2130 4100 00 000000			Calibration Check EDUCATION/DISTRICT OFFICE/HEALTH SERVICES/SUPPLIES		180.00	
96647	Matias, Cindy	09/24/2024	CM 091724	Mileage Reimbursement	0	115.37	115.37
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		115.37	
96648	MCGRAW HILL LLC	09/24/2024	133475664001	Quote # SKWAK-081420240417 50-001 Intervention Materials for Robinson School	7032400035	5,182.38	5,182.38
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		5,182.38	
96649	MECHANICAL KITS LTD	09/24/2024	211-22964	STEM lab supplies	7032400028	3,058.10	3,058.10
10E000	2220 4000 00 440000			EDUCATION/DISTRICT OFFICE/EDUCATIONAL MEDIA SERVICES/SU		3,058.10	
96650	MENARDS-FRONT END MANAGER	09/24/2024	46900	Lincoln	0	2,468.41	3,000.88
20E300	2540 4100 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		2,468.41	
20E000	2540 4100 00 000000		47594	District OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE	0	532.47	532.47
96651	MIGALA, MELISSA G	09/24/2024	MM 091024	Exp Reimbursement	0	139.64	217.50
10E600	1110 4100 00 000000			EDUCATION/COSTELLO ELEMENTARY/ELEMENTARY/SUPPLIES		139.64	
10E600	1110 4100 00 000000		MM 091224	Exp. Reimbursement	0	77.86	77.86
96652	MINUTEMAN PRESS OF LYONS	09/24/2024	46979	2 of each- Signature Stamps Chris and Ana	5002400015	97.60	97.60
10E500	1110 4100 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/SUPPLIES		97.60	
96653	MLPLUMBING,LLC dbaDELL PLUMBIN	09/24/2024	003306	Robinson	0	712.82	4,454.06
20E400	2540 3230 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		712.82	
20E100	2540 3230 00 000000		003307	Edison	0	3,741.24	3,741.24
96654	N2Y	09/24/2024	INV-1085881	Unique Learning System Bundle/ Positivity Bundle/ News2You Bundle/ SymbolStix PRIME/ / L3 Skills Bundle/ Online	7022400007	8,399.92	8,399.92

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10E000	1205 3160 00 000000			Essentials Learning Pathway for Total Solution Bundle/Polaris (10 Student Seats) Q-151131		8,399.92	
			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES				
96655	NICOR GAS	09/24/2024	30067700002 090624	Home 08.05.24 - 09.04.24	0	188.58	1,912.47
20E200	2540 4650 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		188.58	
			41174700009 090624	Edison 08.05.24 - 09.04.24	0	186.31	
20E100	2540 4650 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		186.31	
			41400800003 082224	Lincoln 07.19.24 - 08.20.24	0	366.73	
20E300	2540 4650 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		366.73	
			46930800001 082724	Robinson 07.24.24 - 08.23.24	0	161.02	
20E400	2540 4650 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		161.02	
			62030800007 080224	Legion 07.08.24 - 08.02.24	0	35.55	
20E000	2540 4650 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		35.55	
			72030800006 082324	Board of Ed 07.19.24 - 08.20.24	0	176.91	
20E000	2540 4650 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		176.91	
			74981782589 082624	Costello 07.23.24 - 08.22.24	0	205.24	
20E600	2540 4650 00 000000			OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		205.24	
			82030800005 082624	GWMS 07.23.24 - 08.22.24	0	545.42	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		545.42	
			92030800004 082624	Annex 07.23.24 - 08.22.24	0	46.71	
20E500	2540 4650 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		46.71	
96656	Oconnor, Patricia	09/24/2024	PO 091824	September 24' Billing	0	7,249.75	7,249.75
10E000	2520 3900 00 000000			EDUCATION/DISTRICT OFFICE/FISCAL SERVICES/OTHER PURCHAS		7,249.75	

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96657	OELSON & STERK, LTD.	09/24/2024	40429	Svcs thru 08.31.24	0	15,856.25	15,856.25
10E000	2310 3180 00 000000			EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/L		15,856.25	
96658	OPEN KITCHENS	09/24/2024	82024	August 24'	0	37,924.25	37,924.25
10E100	2560 3150 00 000000			EDUCATION/EDISON ELEMENTARY/FOOD SERVICES/FOOD - CONTRA		4,718.86	
10E200	2560 3150 00 000000			EDUCATION/HOME ELEMENTARY/FOOD SERVICES/FOOD - CONTRACT		4,806.36	
10E300	2560 3150 00 000000			EDUCATION/LINCOLN ELEMENTARY/FOOD SERVICES/FOOD - CONTR		5,625.43	
10E400	2560 3150 00 000000			EDUCATION/ROBINSON ELEMENTARY/FOOD SERVICES/FOOD - CONT		4,575.61	
10E500	2560 3150 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/FOOD SERVICES/FOOD -		14,034.86	
10E600	2560 3150 00 000000			EDUCATION/COSTELLO ELEMENTARY/FOOD SERVICES/FOOD - CONT		4,163.13	
96659	ORIGO EDUCATION	09/24/2024	SI0022063	Kindergarten- 5th grade Origo mathbooks	3002400001	9,929.70	9,929.70
10E300	1110 4200 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/TEXTBOOKS		9,929.70	
96660	OVERDRIVE, INC	09/24/2024	H-0106960	School Download Library Annual Collection Credit	0	4,000.00	4,000.00
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		4,000.00	
96661	PARENTS AS TEACHERS NATIONAL C	09/24/2024	865687	B3-Program (1.00) Model Certification Subscription for Cindy Matias Invoice #865687	3012400005	220.00	220.00
10E000	3000 4100 00 370501			EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/SUPPLIES/P		220.00	
96662	ProCare Therapy	09/24/2024	21008128	W.E. 08.09.24	0	950.00	35,672.50
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		950.00	
10E400	1110 3140 00 000000		21024926	W.E. 08.16.24	0	1,045.00	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		1,045.00	
10E500	1110 3140 00 000000		21025926	W.E. 08.16.24	0	2,683.75	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		2,683.75	
10E300	1110 3140 00 000000		21025929	W.E. 08.23.24	0	2,992.50	
10E300	1110 3140 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/PROFESSIONAL SE		2,992.50	
10E400	1110 3140 00 000000		21026008	W.E. 09.06.24	0	2,731.25	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		2,731.25	
10E400	1110 3140 00 000000		21026444	W.E. 08.23.24	0	3,325.00	
10E400	1110 3140 00 000000			EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S		3,325.00	
10E500	1110 3140 00 000000		21026446	W.E. 08.23.24	0	3,800.00	
10E500	1110 3140 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO		3,800.00	

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10E400 1110 3140 00 000000			21026447	W.E. 08.30.24 EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S	0	3,325.00 3,325.00	
10E500 1110 3140 00 000000			21026450	W.E. 08.30.24 EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO	0	3,800.00 3,800.00	
10E500 1110 3140 00 000000			21026587	W.E. 09.06.24 EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO	0	3,800.00 3,800.00	
10E400 1110 3140 00 000000			21026604	W.E. 09.13.24 EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/PROFESSIONAL S	0	3,420.00 3,420.00	
10E500 1110 3140 00 000000			21026605	W.E. 09.13.24 EDUCATION/WASHINGTON MIDDLE SCHOOL/ELEMENTARY/PROFESSIO	0	3,800.00 3,800.00	
96663	Professional Pest Control, Inc	09/24/2024	18525	August 24' Billing	0	420.00	495.00
20E100 2540 3230 00 000000				OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		60.00	
20E200 2540 3230 00 000000				OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		55.00	
20E300 2540 3230 00 000000				OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		70.00	
20E400 2540 3230 00 000000				OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		60.00	
20E500 2540 3230 00 000000				OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		75.00	
20E600 2540 3230 00 000000				OP, BLDG,MAIN/COSTELLO ELEMENTARY/OPERATION AND MAINTEN		60.00	
20E000 2540 3230 00 000000				OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		40.00	
20E300 2540 3230 00 000000			18556	Service Call - Bee Hive	0	75.00	
96664	PURCHASE POWER	09/24/2024	10971327 081924	Purchase Power Postage	0	247.88	247.88
10E000 2310 3400 00 000000				EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/C		247.88	
96665	QUALITY NETWORK SOLUTIONS, INC	09/24/2024	2278	September 24' monthly	0	26,501.91	60,658.99
10E000 2663 3100 00 000000				EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		26,501.91	
10E000 2663 4100 00 000000			74022-41	UPS battery replacement	7002400012	948.74	
10E000 2663 7400 00 000000			75525	Sony 65 Inch 4K Ultra HD TV (Lyons SD Meeting Room)	7042400002	890.08	
10E600 2663 3240 00 000000			75537	CO Librarian	6002400005	51.50	
				EDUCATION/COSTELLO ELEMENTARY/TECH PROGRAMMING SERVICES		51.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			75735	FY2025 Annual Firewall License Renewal	7042400009	22,958.95	
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		22,958.95	
			75929	Monthly VoiP Phone Charges	0	539.00	
10E000	2663 3100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/PRO		539.00	
			75967	Toner (District)	7042400006	1,527.21	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		1,527.21	
			75969	Laptop Charger	7042400005	30.91	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		30.91	
			75997	Upgrade audio system	5002400001	5,341.44	
10E500	2663 3240 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/TECH PROGRAMMING SER		5,341.44	
			76029	Laminating Pouches	7042400007	1,200.00	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		1,200.00	
			76031	Laptop Chargers For Teachers	7042400004	669.25	
10E000	2663 4100 00 000000			EDUCATION/DISTRICT OFFICE/TECH PROGRAMMING SERVICES/SUP		669.25	
96666	QUINLAN & FABISH MUSIC CO	09/24/2024	15819993	Baritone saxophone repair	5002400021	152.00	859.08
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		152.00	
			15820007	Tuba repair	5002400024	140.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		140.00	
			15820013	Tenor saxophone repair	5002400023	199.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		199.00	
			15820021	Bass clarinet repair	5002400020	127.08	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		127.08	
			15820024	Trombone repair	5002400022	103.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		103.00	
			15820032	Trombone repair	5002400019	138.00	
10E500	1590 3230 00 000000			EDUCATION/WASHINGTON MIDDLE SCHOOL/MUSIC INSTRUMENTAL/R		138.00	
96667	Riverside Insights	09/24/2024	INV214770	Process 3 student CogAT tests	0	173.25	173.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10E000 1250 4100 00 430000				EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		173.25	
96668 ROCCO, MATTHEW J		09/24/2024	OL5031	OL5031	0	475.00	475.00
10E100 1110 2300 00 000000				EDUCATION/EDISON ELEMENTARY/ELEMENTARY/TUITION REIMBURS		475.00	
96669 RUBBER STAMPS UNLIMITED		09/24/2024	88608	Trodax 4926 Standards Stamp for 5th Grade	7032400037	344.20	344.20
10E000 1250 4100 00 430000				EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		344.20	
96670 SAM'S CLUB DIRECT		09/24/2024	437979636 082024	08.20.24 statement	0	1,134.30	1,134.30
10E000 1110 4100 00 000000				EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES		403.00	
10E000 1274 4100 00 370500				EDUCATION/DISTRICT OFFICE/EARLY CHILDHOOD 0-3/SUPPLIES/		319.56	
10E000 2310 4100 00 000000				EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/S		341.94	
10E000 3000 4100 00 370501				EDUCATION/DISTRICT OFFICE/COMMUNITY SERVICES/SUPPLIES/P		69.80	
96671 SASSED		09/24/2024	1002500131	HI Tuition PeBill	0	138,920.00	138,920.00
10E000 4120 3040 00 000000				EDUCATION/DISTRICT OFFICE/PAYMENTS FOR SPECIAL EDUCATIO		138,920.00	
96672 SCHINDLER ELEVATOR CORPORATION		09/24/2024	7100575754	Furnish and install equipment	0	1,876.00	2,802.76
20E100 2540 3200 00 000000				OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		1,876.00	
			8106691058	GWMS Quarterly Billing 09.01.24 - 11.30.24	0	926.76	
20E500 2540 3200 00 000000				OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		926.76	
96673 School Business Management Ser		09/24/2024	103-08-24	Aug 24' Billing	0	6,562.50	6,562.50
10E000 2310 3100 00 000000				EDUCATION/DISTRICT OFFICE/BOARD OF EDUCATION SERVICES/P		6,562.50	
96674 SCHOOL SPECIALTY, INC.		09/24/2024	208134777844	Staff Supplies	4002400005	321.60	321.60
10E400 1110 4100 00 000000				EDUCATION/ROBINSON ELEMENTARY/ELEMENTARY/SUPPLIES		321.60	
96675 SEAL SOUTH, INC		09/24/2024	8728	Tuition August 24' DF	0	2,954.04	6,092.49
10E400 1912 6700 00 000000				EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		2,954.04	
			8756	Tuition August 24' JT	0	3,138.45	
10E500 1912 6700 00 000000				EDUCATION/WASHINGTON MIDDLE SCHOOL/OTHER LEA PRIVATE TU		3,138.45	
96676 SOARING EAGLE ACADEMY		09/24/2024	23004	KM Missed Billing Days February 24	0	6,608.55	53,424.24
10E400 1912 6700 00 000000				EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		6,608.55	
			23005	KM Missed Billing Days March 24	0	7,049.12	
10E400 1912 6700 00 000000				EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		7,049.12	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			23006	KM Missed Billing Days April 24	0	9,251.97	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		9,251.97	
			23007	KM Missed Billing Days May 24	0	9,692.54	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		9,692.54	
			23008	KM Missed Billing Days June 24	0	4,405.70	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		4,405.70	
			23009	KM Missed Billing Days July 24	0	9,251.97	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		9,251.97	
			23062	KM August 24' Tuition	0	2,643.42	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		2,643.42	
			23093	KM August 24' New SY	0	4,520.97	
10E400	1912 6700 00 000000			EDUCATION/ROBINSON ELEMENTARY/OTHER LEA PRIVATE TUITION		4,520.97	
96677	Sourcewell	09/24/2024	INV00002760	SpringMath License Quote 00001948 Initial Term Investment Term 7/1/24-6/30/25	7032300071	7,132.50	7,132.50
10E000	1250 4100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/SUPPLIES/TITLE I		3,566.25	
10E000	1110 4100 00 499805			EDUCATION/DISTRICT OFFICE/ELEMENTARY/SUPPLIES/McKinney-		3,566.25	
96678	Summit K12 Holdings, Inc	09/24/2024	INV001953	additional licenses for Summit K12	7002300072	2,007.00	2,007.00
10E000	1801 4100 00 490900			EDUCATION/DISTRICT OFFICE/ESL LIPLS/SUPPLIES/LIPLS		2,007.00	
96679	Sunbelt Staffing, LLC	09/24/2024	21023382	W.E. 08.17.24	0	4,010.00	30,052.20
10E000	2642 3900 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS		4,010.00	
			21023634	W.E. 08.24.24	0	12,397.10	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS		12,397.10	
			21023723	W.E. 08.31.24	0	13,645.10	
10E000	2642 3900 00 000000			EDUCATION/DISTRICT OFFICE/HUMAN RESOURCES/OTHER PURCHAS		13,645.10	
96680	T-MOBILE	09/24/2024	972033599 082224	07.21.24 - 08.20.24 Hotspots	0	150.00	150.00
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		150.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96681	THOMSON REUTERS - WEST	09/24/2024	850723666	September 24' online subscriptions	0	761.20	761.20
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		761.20	
96682	UNIVERSITY OF OREGON/PBIS	09/24/2024	INV00076776	PBISApps/SWIS Annual License for All Schools Invoice #INV00076776	7032400040	4,050.00	4,050.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		4,050.00	
96683	VANDER PLOEG, GUADALUPE	09/24/2024	GVP 091824	GVP Expense	0	615.64	615.64
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		615.64	
96684	VERIZON WIRELESS	09/24/2024	9972196656	Billing 07.24.24-08.23.24	0	1,255.13	1,255.13
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,255.13	
96685	VEX Robotics, Inc.	09/24/2024	752227	VEX Robotics Kits for STEM LAB	7032400031	5,198.00	5,198.00
10E000	2220 4000 00 440000			EDUCATION/DISTRICT OFFICE/EDUCATIONAL MEDIA SERVICES/SU		5,198.00	
96686	VILLAGE OF LYONS WATER DEPARTM	09/24/2024	10999 083124	Robinson 06.16.24 - 08.15.24	0	273.00	1,294.50
20E400	2540 3700 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		273.00	
			11801 083124	Admin 06.16.24 - 08.15.24	0	150.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		150.00	
			11802 083124	Annex 06.16.24 - 08.15.24	0	59.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		59.00	
			11803 083124	GWMS 06.16.24 - 08.15.24	0	437.00	
20E500	2540 3700 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		437.00	
			11804 083124	Shop 06.16.24 - 08.15.24	0	375.50	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		375.50	
96687	VILLAGE OF STICKNEY WATER DEPT	09/24/2024	101878 091424	Home 08.13.24 - 09.12.24	0	460.60	950.55
20E200	2540 3700 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		460.60	
			101884 091424	Edison 08.15.24 - 09.12.24	0	489.95	
20E100	2540 3700 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		489.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96681	THOMSON REUTERS - WEST	09/24/2024	850723666	September 24' online subscriptions	0	761.20	761.20
10E000	1205 3160 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/DATA PROCES		761.20	
96682	UNIVERSITY OF OREGON/PBIS	09/24/2024	INV00076776	PBISApps/SWIS Annual License for All Schools Invoice #INV00076776	7032400040	4,050.00	4,050.00
10E000	1250 3100 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL AND TECH		4,050.00	
96683	VANDER PLOEG, GUADALUPE	09/24/2024	GVP 091824	GVP Expense	0	615.64	615.64
10E000	2330 3320 00 000000			EDUCATION/DISTRICT OFFICE/SPECIAL AREA ADMINISTRATION S		615.64	
96684	VERIZON WIRELESS	09/24/2024	9972196656	Billing 07.24.24-08.23.24	0	1,255.13	1,255.13
20E000	2540 3440 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		1,255.13	
96685	VEX Robotics, Inc.	09/24/2024	752227	VEX Robotics Kits for STEM LAB	7032400031	5,198.00	5,198.00
10E000	2220 4000 00 440000			EDUCATION/DISTRICT OFFICE/EDUCATIONAL MEDIA SERVICES/SU		5,198.00	
96686	VILLAGE OF LYONS WATER DEPARTM	09/24/2024	10999 083124	Robinson 06.16.24 - 08.15.24	0	273.00	1,294.50
20E400	2540 3700 00 000000			OP, BLDG,MAIN/ROBINSON ELEMENTARY/OPERATION AND MAINTEN		273.00	
			11801 083124	Admin 06.16.24 - 08.15.24	0	150.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		150.00	
			11802 083124	Annex 06.16.24 - 08.15.24	0	59.00	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		59.00	
			11803 083124	GWMS 06.16.24 - 08.15.24	0	437.00	
20E500	2540 3700 00 000000			OP, BLDG,MAIN/WASHINGTON MIDDLE SCHOOL/OPERATION AND MA		437.00	
			11804 083124	Shop 06.16.24 - 08.15.24	0	375.50	
20E000	2540 3700 00 000000			OP, BLDG,MAIN/DISTRICT OFFICE/OPERATION AND MAINTENANCE		375.50	
96687	VILLAGE OF STICKNEY WATER DEPT	09/24/2024	101878 091424	Home 08.13.24 - 09.12.24	0	460.60	950.55
20E200	2540 3700 00 000000			OP, BLDG,MAIN/HOME ELEMENTARY/OPERATION AND MAINTENANCE		460.60	
			101884 091424	Edison 08.15.24 - 09.12.24	0	489.95	
20E100	2540 3700 00 000000			OP, BLDG,MAIN/EDISON ELEMENTARY/OPERATION AND MAINTENAN		489.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
96688	VILLAGE OF BROOKFIELD	09/24/2024	400067001 090524	Lincoln reading 08.31.24	0	509.58	509.58
20E300	2540 3700 00 000000			OP, BLDG,MAIN/LINCOLN ELEMENTARY/OPERATION AND MAINTENA		509.58	
96689	WEST 40 ISC #2	09/24/2024	250088	West40 AA2001 Training Workshop on 8/8/24 and 8/9/24	7032400001	4,050.00	4,050.00
10E000	1250 3121 00 430000			EDUCATION/DISTRICT OFFICE/TITLE I/PROFESSIONAL SERVICES		4,050.00	
96690	WEST, KIMBERLY K	09/24/2024	KW 081324	Exp. Reimbursement	0	19.97	19.97
10E000	1205 3140 00 000000			EDUCATION/DISTRICT OFFICE/LEARNING DISABLED/PROFESSIONA		19.97	
96691	WISCONSIN CNTR FOR ED PRODUCTS	09/24/2024	W-0091788	WIDA Screener Paper Grades 6-8 Kit (USB Option). Quote#: W-009426	7002300075	130.00	130.00
10E000	1801 4100 00 490900			EDUCATION/DISTRICT OFFICE/ESL LIPLES/SUPPLIES/LIPLES		130.00	
96692	ZANER-BLOSER EDUCATIONAL PUBLI	09/24/2024	INVZB61595	Second and Third grade handwriting books	3002400000	1,823.69	1,823.69
10E300	1110 4200 00 000000			EDUCATION/LINCOLN ELEMENTARY/ELEMENTARY/TEXTBOOKS		1,823.69	
				108 Computer	Check(s) For a Total of		1,648,863.45

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	108	Computer	Checks For a Total of	1,648,863.45
Total For	108	Manual, Wire Tran, ACH & Computer	Checks	1,648,863.45
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,648,863.45

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	732,765.90	0.00	700,241.52	1,433,007.42
20	OP, BLDG,MAIN	846.97	0.00	74,012.89	74,859.86
40	TRANSPORTION	0.00	0.00	61,920.17	61,920.17
60	CAP PROJ	0.00	0.00	16,020.00	16,020.00
80	TORT FUND	0.00	0.00	63,056.00	63,056.00

GENERAL FUND

Totals for All Accounts

Costello Elementary School

Account #

				\$15,077.98
8/23/2024	1148 Jamrose (reim staff luncheon)	471.93		\$14,606.05
8/23/2024	1149 Migala (reim bulletin board supp)	1149		\$14,552.09
9/5/2024	Deposit (VanGogh spring commission)		217.68	\$14,769.77
9/5/2024	Deposit (Tree Ring yearbook comm.)		185.66	\$14,955.43
9/11/2024	1150 T&M Sports (spirit wear inventory)	2030		\$12,925.43

HOME SCHOOL GENERAL LEDGER 2024 - 2025

Date	Ck. #	Description	Disbursements	Receipts	Balance
7/1/2024		STARTING BALANCE			\$ 2,585.24

Lincoln School Activity Account July 2024-present							Put in proper account	Agrees w/ Checkbook
Check #	Invoice #	Date	Description	Debit	Credit	Balance		
			Balance Forwarded from July 2024 Bank Statement			\$16,639.82		
			Balance Forwarded from July 2024 Bank Statement			\$16,639.82		yes
		8/1/24	Deposit - Van Gogh School Photographers Commission Check		\$392.49	\$17,032.31		
		9/18/24	Balance Forwarded from August 2024 Bank Statement			\$17,032.31		

robinson
2024-2025

Checks cleared
Balanced at end of month

Balance forward 8,858.78

Date	Check#	Transaction	Debit	Credit	Total
					\$8,858.78
8/2/2024	1232	Maricela mendoza (decoration for the lounge)	149.32		\$8,709.46
8/2/2024	1233	Maricela Mendoza open house signs	747.12		\$7,962.34
8/7/2024	1234	Ink your wear staff t-shirts	496.36		\$7,465.98
8/7/2024		Deposit Van Gogh commission		227.66	\$7,693.64
8/19/2024	1235	slice factory open house	170.00		\$7,523.64
8/23/2024	1238	Oneida Hernandez student snaks for nurse office (sam's)	82.21		\$7,441.43
8/23/2024	1239	Maricela mendoza Open House BREAKSFAT (sam's)	45.93		\$7,395.50
8/23/2024	1240	Maricela Mendoza Lounge Clock (amazon)	37.36		\$7,358.14
8/23//2024	1236	Ink your wear staff t-shirts	\$40.18		\$7,317.96
9/5/2024	1241	Sam' Club (back to school celebration)	\$302.46		\$7,015.50
9/6/2024	1243	Dominios pizza (celebration back to school)	\$400.00		\$6,615.50
9/6/2024	1242	Bounce Bridade(celebration back to school)	\$950.00		\$5,665.50
9/11/2024		Deposit(sale-back to school)		1049.45	\$6,714.95
9/11/2024		Deposit(donation from parents)		113.00	\$6,827.95
9/11/2024		Deposit(Culver's fundraiser)		142.73	\$6,970.68
9/13/2024	1244	maricela mendoza(wonders focus wall 1st,2nd,4th	36.00		\$6,934.68

GWMS ACTIVITY ACCOUNT

Date	Check #	Description	Disbursements	Receipts	Balance
17-Aug		Beginning Balance			19510.98
2-Aug	1851	USPS	241.05		19269.93
6-Aug	1852	Ana Verduzco- Jumpstart Snacks	50.48		19219.45
9-Aug	1853	USPS	27.78		19191.67
16-Aug	1854	Taylor Koc-Teacher institute, Bagels and coffee	263.7		18927.97
23-Aug	1856	USPS	24.59		18903.38
5-Sep	1857	Grace Malone- Cross Country App	60		18842.38
13-Sep	Deposit	GWMS/SPORTS/POSTAGE		876.08	19719.46

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
LYONS ELEMENTARY SCHOOL DISTRICT 103
George Washington Middle School, Cafeteria
8101 Ogden Avenue, Lyons, Il 60534 at 6:00 P.M.
Tuesday, August 27, 2024

I. Call to Order

The regular meeting of the Board of Education was called to order at 6:03 p.m. by President Jorge Torres.

II. Roll Call

Members Physically Present: Slagiana Aleksikj
Sara Andreas
Winifred Rodriguez
Jorge Torres

Absent: Les Antos
Olivia Quintero
Mario Ramirez

III. Reading of Communications

None

IV. Year-to-Date Financials

President Torres stated the financials are attached to the agenda for the public to view.

V. Public Comment

Janet Morales, Robinson Parent, commented and inquired as to the parent process to establish a PTA/PTO.

VI. Consent Agenda

Winifred Rodriguez moved seconded by Sara Andreas to approve the Consent Agenda, as presented.

Upon Roll Call:

Ayes: Slagiana Aleksikj
Sara Andreas
Winifred Rodriguez
Jorge Torres

Nays: None

Absent: Les Antos
Olivia Quintero
Mario Ramirez

Motion carried

- A. Authorize Payment of Monthly Bills for August 2024
 - 1. Board Bills August 2024
- B. Approval of Minutes
 - 1. Regular Minutes of July 23, 2024
 - 2. Confidential Minutes of July 23, 2024
 - 3. Special Meeting Minutes of August 1, 2024
- C. Approval of Personnel Report List #8.27.24

VII. Board Reports

Board President Torres stated there are policies on the agenda for a first reading and to please reach out to the Superintendent should you have any questions on these policies.

VIII. Action Items

Resolution Recognizing Parent-Teacher Organization (PTO) and Parent-Teacher Association (PTA) as the Vehicles for Parents Involvement in all District 103 Schools and Eliminating the Use of Parent-Teacher Committee (PTC)

Slagiana Aleksikj moved seconded by Sara Andres to approve the Resolution Recognizing Parent-Teacher Organization (PTO) and Parent-Teacher Association (PTA) as the Vehicles for Parents Involvement in all District 103 Schools and Eliminating the Use of Parent-Teacher Committee (PTC), as presented.

Upon Roll Call:

Ayes: Slagiana Aleksikj
Sara Andreas
Winifred Rodriguez
Jorge Torres

Nays: None

Absent: Les Antos
Olivia Quintero
Mario Ramirez

Motion carried

Approval of New Mediscan II, LLC d/b/a Cross Country Education Staffing Agreement

Sara Andreas moved seconded by Slagiana Aleksikj to approve the New Mediscan II, LLC, d/b/a Cross Country Education Staffing Agreement for the purpose of referring and placing positions that are open and hard to fill with Lyons School District 103. This Agreement shall govern the overall terms of the relationship, while a separate assignment for each placement will outline specifics as to bill rates, personnel and assignment lengths.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Les Antos Olivia Quintero Mario Ramirez

Motion carried

Disposal of Technology Equipment

Sara Andreas moved seconded by Slagiana Aleksikj to approve the disposal of the attached list of technology equipment, as presented.

Upon Roll Call:

Ayes:	Slagiana Aleksikj Sara Andreas Winifred Rodriguez Jorge Torres
Nays:	None
Absent:	Les Antos Olivia Quintero Mario Ramirez

Motion carried

IX. Adjournment

Slagiana Aleksikj moved seconded by Sara Andreas to adjourn at 6:11 p.m.

Upon Voice Vote there were 4 Ayes, 0 Nays, 3 Absent

Sara Andreas, Secretary

Jorge Torres, President

LYONS ELEMENTARY SCHOOL DISTRICT 103
PERSONNEL REPORT (September 24, 2024)
List #9.24.24

APPROVAL OF SUPPORT STAFF EMPLOYMENT

NAME	SCHOOL	POSITION	DATE	SALARY
Gordona Maletkovic	Lincoln	Food Service Aide	ASAP	\$15.81/hr
Rob Grassano	GWMS	Boys 6 th Grade Basketball Coach	10/15/24	\$1,980/per season
Rob Grassano	GWMS	Boys 8 th Grade Basketball Coach	10/15/24	\$1,980/per season
Xavier Ontiveros	GWMS	Boys 7 th Grade Basketball Coach	10/15/24	\$1,980/ per season
Artur Krasowski (pending paperwork)	District	PM Custodian	ASAP	\$22.60/hr (per CBA)

APPROVAL OF LEAVE OF ABSENCE

NAME	SCHOOL	POSITION	DATE
Special Cunningham-Windfield	Home	School Nurse	8/15/2024 – 5/30/2025 (Intermittent)
Kristal Higgins	GWMS	Science Teacher	9/1/2024 – 8/31/2025 (intermittent)
Jasmine Kaczka	Costello	First Grade Teacher	1/06/2025 – 4/7/2025 (Intermittent)
Denise Muszynski	Robinson	Interventionist	8/30/2024 – 9/27/2024
Edward Neequaye	GWMS	Math Teacher	8/15/2024 – 12/31/2024 (Intermittent)
Susanne Stevenson	Edison	Special Education Teacher	9/10/2024 – 5/30/2025 (Intermittent)
Rupa Wilson	Home	5 th Grade Teacher	8/15/2024 – 5/3/2025 (Intermittent)

Approved By:

Sara Andreas, Secretary

Dated: September 24, 2024

Jorge Torres, President

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:70 Vacancies on the Board of Education - Filling Vacancies

Vacancy [PRESSPlus1](#)

Elective office of a Board of Education member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability,
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child,
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void,
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, or
9. Acceptance of a second public office that is incompatible with Board membership.

Filling Vacancies

Immediately following a vacancy on the Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

LEGAL REF.:

[105 ILCS 5/10-10](#) and [5/10-11](#).

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

~~ADOPTED: September 22, 2016~~

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update - Rewritten

Vacancies on the Board of Education - Filling Vacancies

2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment

The Board of Education fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see *Answers to FAQs: Vacancies on the Board of Education*, published by a committee of the Ill. Council of School Attorneys (ICSA), and available at: www.iasb.com/law/vacancies.cfm. [PRESSPlus1](#)

Confirm that the Board must fill the vacancy by appointment.

Guidelines	Explanation
Review Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment. Consult the Board Attorney as needed.	Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10.
In the event a seat on the board goes unfilled at an election, consult the Board Attorney to determine (1) how long the seat can be <i>held over</i> by the incumbent member, and (2) the process by which the Board will fill the seat.	The School Code partially addresses the concept of a <i>holdover seat</i> ; it states “no elective office...becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified.” 105 ILCS 5/10-11.

Notify the Intermediate Service Center Executive Director of the vacancy within five days of its occurrence (105 ILCS 5/10-10).

Develop a list of qualifications for appointment of a person to fill the vacancy.

Guidelines	Explanation
At a minimum, a candidate must meet the following qualifications: <ul style="list-style-type: none"> • Be a United States citizen 	54

<ul style="list-style-type: none"> • Be at least 18 years of age • Be a resident of Illinois and District for at least one year immediately preceding the appointment • Be a registered voter • Not be a child sex offender • Not hold an incompatible public office • Not have a prohibited interest in any contract with the District • Not be a school trustee • Not hold certain types of prohibited State or federal employment 	<p>While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10.</p> <p>For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i>, available at: www.iasb.com/training/recruiting.cfm</p> <p>For guidance regarding conflict of interest and incompatible offices, see <i>Answers to FAQs Regarding Conflict of Interest and Incompatible Offices (ICSA)</i>, available at: www.iasb.com/IASB/media/Documents/COI_FAQ.pdf.</p>
<p>When additional qualifications apply, the following items may be included in the Board's list of qualifications:</p> <ul style="list-style-type: none"> • Meet all qualifications based upon the distribution of population among congressional townships in the district. • Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas. 	<p>Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas. 105 ILCS 5/10-11.</p> <p>Note: If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. 105 ILCS 5/10-10.5(c).</p>

Decide who will receive completed vacancy applications.

Guidelines	Explanation
The Board	55

<p>THE BOARD President will accept applications.</p> <p>The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.</p>	<p>Who accepts vacancy applications is at the Board's sole discretion. According to Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.</p>
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Create the Board member vacancy announcement.

Announcement	Explanation
<p>School District _____ Board Member Vacancy</p> <p>The School District is accepting applications to fill the vacancy resulting from [reason for vacancy] of [former Board member's name].</p>	<p>The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion.</p> <p>The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s).</p>
<p>The individual selected will serve on the School Board from the date of appointment to [date].</p>	<p>The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i>, to determine the length of the appointment.</p>
<p>The School District [School District's philosophy or mission statement].</p>	<p>See Board policy 1:30, <i>School District Philosophy</i>, for the District's mission statement that is specific to the community's goals.</p>
<p>Applicants for the Board vacancy must be: [Board's list of qualifications].</p>	<p>See checklist item titled <i>Develop a list of qualifications for appointment of a person to fill the vacancy above</i>.</p>
<p>Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at [locations].</p>	<p>Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the School Board; Indemnification</i>; 2:80, <i>Board Member Oath and Conduct</i>; 2:100, <i>Board Member Conflict of Interest</i>; 2:105 <i>Ethics and Gift Ban</i>; and 2:120, <i>Board Member Development</i>.</p>
<p>Applications may be obtained at [location and address and/or website] beginning on [date and time].</p>	<p style="text-align: center;">56</p> <p>See action item titled <i>Decide who will receive completed</i></p>

Completed applications may be turned in by <i>[time and date]</i> to <i>[name and title of person receiving applications]</i> .	<i>vacancy applications</i> above.
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- Publicize the vacancy announcement by placing it on the District’s website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**
- Accept and review applications from prospective candidates (see Decide who will receive completed vacancy applications above).**
- Contact appropriate applicants for interviews (see Decide who will receive completed vacancy applications above).**
- Develop interview questions.**

Interview Questions	Explanation
<p>Why do you want to be a Board member?</p> <p>What specific skills would you bring to the Board?</p> <p>Please give specific examples of your ability in interpersonal relationships and teamwork.</p> <p>What do you see as the role of a Board member?</p> <p>What have you done to prepare yourself for the challenges of being a Board member?</p> <p>Please describe your previous community or nonprofit experiences.</p> <p>What areas in the district would you like to see the Board strengthen?</p>	<p>Interview questions are at the Board’s sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview.</p> <p>See IASB’s Recruiting School Board Candidates, available at: www.iasb.com/training/recruiting.cfm</p> <p>A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.</p>

<p>What is your availability to meet the time, training commitments, and other responsibilities required for Board membership?</p> <p>Describe what legacy you would like to leave behind.</p>	
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Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).

Interview Plan	Explanation
<p>In each interview, the Board President will:</p> <p>Introduce Board members to the candidate at the beginning of the interview.</p> <p>Describe the Board’s interview process, selection process, and ask the candidate if he or she has questions about the Board’s process for filling a vacancy by appointment.</p> <p>Describe the District’s philosophy or mission statement.</p> <p>Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development.</p> <p>Begin asking the interview questions that the Board developed.</p> <p>Ask the candidate whether he or she has any questions for the Board.</p> <p>Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board’s decision.</p>	<p>The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>. The president presides at all meetings. 105 ILCS 5/10-13.</p> <p>The Board may also want to consider allowing an equal amount of time for each interview.</p>

Fill vacancy by a vote during an open meeting of the Board before the 60th day (105 ILCS 5/10-10).

Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).

Announce the appointment to District staff and community.

Announcement	Explanation
<p>The Board appointed [appointee’s name] to fill the vacancy on the Board.</p> <p>The appointment will be from [date] to [date].</p> <p>The Board previously established qualifications for the appointee in a careful and thoughtful manner. [Appointee’s name] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [Appointee’s name] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.</p>	<p>The contents of the appointment announcement and length of time it is displayed are at the Board’s sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement.</p> <p>See Board policy 8:10, <i>Connection with the Community</i>.</p>

Administer the Oath of Office and begin orientation.

Guidelines	Explanation
<p>See Board policy 2:80, <i>Board Member Oath and Conduct</i>.</p>	<p>Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.</p>
<p>See Board policy 2:120, <i>Board Member Development</i>, and exhibit 2:120-E1, <i>Guidelines for Serving as a Mentor to a New School Board Member</i>.</p>	<p>Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: www.iasb.com/principles_popup.cfm.</p>

Inform IASB of the newly appointed Board member’s name and directory information.

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample in response to a five-year review. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 115, June 2024**

Document Status: Review and Monitoring

Board Member Compensation; Expenses

2:125-E1 Exhibit - Board Member Expense Reimbursement Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the Board of Education. Please print and attach receipts for all expenditures. **Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.** Please print: [PRESSPlus1](#)

Name: _____ Title/Office: _____

Travel Destination: _____ Purpose: _____

Departure Date: _____ Return Date: _____

Receipts attached Request Date: _____

Estimated expenses attached (Completed 2:125-E2, Board Member Estimated Expense Approval Form)(pre-approval is required for federal and State grants).

Approved expense advancement (voucher) attached, if applicable* (Completed 2:125-E2, Board Member Estimated Expense Approval Form.)

Actual Expense Report

* Board members will be reimbursed for actual and necessary expenses that exceed the amount advanced, but must refund any expense advancement that exceeds the actual and necessary expenses incurred. [105 ILCS 5/10-22.32](#). For federal and State grants, board members will be reimbursed for actual and necessary expenses that exceed estimated expenses as permitted by Board policy 2:125, *Board Member Compensation; Expenses*.

Auto Travel Allowance: _____ per mile

Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	
Subtotal										60

Advances	-
TOTAL (a negative amount indicates refund due from Board member)	\$

Submitting Board Member's Signature _____ Date _____

Superintendent Signature _____ Date _____

Board Action:

- Approved** **Denied**
- Approved in Part** **Exceeds Maximum Allowable Amount**
- Grant Funding Source** (if applicable): _____

Comments: _____

DATED : August 25, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
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Issue 115, June 2024

Document Status: Review and Monitoring

Board Member Compensation; Expenses

2:125-E2 Exhibit - Board Member Estimated Expense Approval Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the Board of Education. **Use of this form is required (1) by 2:125-E3, Resolution to Regulate Expense Reimbursements and (2) for pre-approval of expenses to be charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act.** Please print: [PRESSPlus1](#)

Name: _____ Title/Office: _____

Travel Destination: _____ Purpose: _____

Departure Date: _____ Return Date: _____

Estimated Expenses Approval Requested ([50 ILCS 150/20](#) or grant expenditure)

Travel is grant-related* (specify grant): _____

Purchase Order Requested

Purchase Order #: _____

Expense Advancement Voucher Requested ([105 ILCS 5/10-22.32](#))

Voucher Amount: _____

Estimated Expense Report										
Auto Travel Allowance: _____ per mile										
<i>*Grant-related travel only: Except for mileage and other transportation expenses, expense reimbursement/per diem is only allowed if on official travel status for 12 hours or more. If lodging at or below the applicable rate cannot be identified, please indicate below and attach at least three quotes for review.</i>										
Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	
				62						

Total										\$

Submitting Board Member's Signature

Date

Superintendent Signature

Date

Board Action:

- Approved** **Denied**
- Approved in Part** **Exceeds Maximum Allowable Amount**
- Grant Funding Source** (if applicable): _____

Comments: _____

DATED : August 25, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:160 Board Attorney

The Board of Education may retain legal services with one or more attorneys or law firms to be the Board Attorney(s). The Board Attorney represents the Board in its capacity as the governing body for the School District. The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The Board Attorney will provide services as described in the agreement for legal services or as memorialized by an engagement letter. The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board. [PRESSPlus1](#)

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may also authorize a specific Board member to confer with the Board Attorney on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

The Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

LEGAL REF.:

[Rule 1.7](#) (Conflict of Interest: Current Clients) and [Rule 1.13](#) (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

Adopted: August 25, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Document Status: Draft Update - Rewritten

Board Attorney

2:160-E Exhibit - Checklist for Selecting a Board Attorney

The Board of Education selects and retains the Board Attorney(s). The Board may use this checklist for guidance when it selects and retains attorney(s) and/or law firms for legal services. This checklist is designed for the Board to use a request for proposal (RFP) process to seek outside attorneys/law firms. The Board may also select an attorney without using an RFP process and adapt this checklist. The Board may also adapt this checklist and use it for an application process, if the Board seeks an inhouse attorney. For more information, call the Ill. Association of School Board's (IASB) Office of General Counsel; see its current phone numbers at www.iasb.com/about-us/staff/#office-general-counsel. [PRESSPlus1](#)

Determine what type of legal services the District needs.

1. Review Board policy 2:160, *Board Attorney*. **Note:** Critically analyze whether the District's legal needs are best served by in-house attorneys or outside attorneys/law firms. Many districts use a combination of these services. Many districts also use multiple attorneys/law firms for their specialties, e.g., different law firms for bond counsel, special education, or labor law. Some boards also approve a panel of attorneys and allow the administration to choose which attorney to use.
2. Consider the following factors to analyze the type(s) of legal services needed for the District including, but are not limited to:
 - District's size;
 - Any past and current experiences with legal matters;
 - Complexity of the District's legal needs;
 - Availability of expertise; and
 - Cost of outside fees compared to internal staff expenses for an in-house arrangement.

Develop a list of qualifications necessary for providing quality legal services to the District.

1. Review Board policy 4:60, *Purchases and Contracts*. **Note:** While State law exempts hiring an attorney from bidding requirements (105 ILCS 10-20.21(a)), the Board may want to review its procurement processes and align procurement for legal services to its non-bidding-related standards for purchases, e.g., avoiding favoritism, staying within the District's budget, etc.
2. Develop the list of qualifications. The major qualifications include, but are not limited to:
 - Licensed to practice law in Illinois and in good standing with the Ill. Attorney Registration and Disciplinary Commission (ARDC) (see checklist item *Conduct a reference check and other background investigations*, below)
 - Member of the District's assigned United States district court and the Seventh Circuit Court of Appeals

- Substantive knowledge and experience in the legal areas matching District’s needs, e.g., bidding, civil rights, collective bargaining, education reform, employment law, Freedom of Information Act, Open Meetings Act, other records laws, special education, student rights, etc. **Note:** This list of knowledge and experience must be created by the District’s identified needs and may change from time to time.
- Experience in all aspects of contract, employment, and school law
- Experience that meets the District’s needs, including litigation experience in State and federal courts
- Membership in professional associations, such as, the Ill. Council of School Attorneys (ICSA) and education law sections of bar associations, etc.
- Demonstrated knowledge of and ability to apply professional responsibility rules
- Accessibility for the District’s identified needs, e.g., evening Board meetings, phone calls, etc.
- Ability to declare that representation of the District will be to the exclusion of all other clients having potential conflicts with the District’s interests
- When additional qualifications apply, list those qualifications for providing legal services. This may include specialties such as bond counsel, etc.

Develop the RFP.

1. Insert the list of qualifications that the Board developed.

2. Include the following information:

- The deadline for responses to be submitted
- The location (address or email) where responses should be sent
- A statement that the Board is soliciting proposals from qualified lawyers and law firms to provide legal services to the School District
- Significant information about the District (see Board policy 1:30, *School District Philosophy*, for the District’s mission statement that is specific to the community’s goals)
- The scope of work, e.g., “The Board Attorney will provide legal advice concerning [*typical duties, specific duties, excluded duties*].”
- Qualifications
- Details about interviews and presentations

3. Specify what responders must include in their responses, such as the following:

- Cover letter, complete name, address, and legal structure (if the responder is a law firm)
- The individuals who prepared the response, including their titles
- If different from above, the identity of and directory information for the individuals who have authority to answer questions regarding the submitted proposal
- A proposed fee schedule, e.g., “Respondents may combine set fees and hourly fees. If hourly fees are proposed, please provide the minimum time increment for billing purposes. If a retainer agreement is proposed, please specifically describe options.”
- A summary of the responder’s relevant experience representing public schools
- A writing sample
- An assurance that the responder meets the RFP’s qualifications
- References including current or past clients

Announce the RFP.

1. Title the announcement. **Note:** How and where the RFP is announced are at the Board's sole discretion. The Board may want to announce the RFP during an open meeting, post it on the District's website, mail or email it to local law firms, and/or place it in the local newspaper(s) or other legal publications. A directory of those lawyers belonging to the ICSA is on the IASB website, www.iasb.com. A printed copy is available upon request. Inclusion in the directory does not represent an IASB endorsement. Some attorneys who practice school law do not belong to ICSA. Other online sources, such as the Ill. State Bar Association, also maintain directories of information about attorneys. The Board may want to title the announcement "The [*Insert District's name*] School Board Requests Proposals to Provide Legal Services."
2. Announce that the Board seeks an attorney or law firm to serve as its Board Attorney.
3. Inform the reader that the attorney or law firm selected will serve either *at will* or from the date of appointment to [*date*]. The length of the appointment is at the Board's discretion.
4. State the School District's philosophy or mission statement.
5. Insert the RFP location and contact information with the beginning date and time.
6. Tell prospective responders that completed RFPs must be returned by [*certain time and date*] to [*name and title of person receiving applications*].

Receive and manage responses to the RFP.

1. Review Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*. The Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts applications is at the Board's sole discretion and should be decided by the Board prior to posting the RFP announcement.
2. The Board will discuss, at an open meeting, its process to review the applications and who will contact RFP responders for an interview.
3. The designated person will contact RFP responders for interviews.

Develop interview questions if the Board interviews attorneys or law firms.

1. Interview questions are at the Board's discretion.
2. A prospective attorney or law firm to fill the Board Attorney position may raise other specific issues that the Board will want to cover during an interview.
3. The following non-exhaustive list of interview questions may help the Board tailor its questions toward finding an attorney or law firm with an approach to the role of the Board Attorney that the Board desires:
 - What do you see as your role as Board Attorney?
 - How many other school districts do you currently represent?
 - What kind of legal services do you provide to your school clients? Please explain how your other experience is relevant to this position.
 - How many years of experience does your firm (or, the attorney) have? How long have you been practicing law? How long have you been representing school districts?
 - What methods will you use to ensure all members of the Board, which is your client, remain informed? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*. 68
 - How would you manage a situation in which the Board feels strongly about its position but

you believe that position is not legally supportable? The *Ill. Rules of Professional Conduct*, at www.illinoiscourts.gov/supremecourt/rules/art_viii/default_new.asp, require attorneys to represent the Board in its capacity as the governing body for the District. The responders should be discussing these rules, specifically Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client), among others, in their answers to this question. See also, sample policy 2:160, *Board Attorney*.

- How would you manage a situation in which the Board's interest may be or become adverse to one or more of its members? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- How would you manage a situation in which the Board and Superintendent are in conflict? How about a divided Board? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- If the Board did something that you had advised against, could you still defend the Board's action? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Will you try to shape Board decisions or do you have a whatever the Board decides philosophy? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Do you give clients specific recommendations or do you advise them of the available options and let the client decide? See the discussion about the *Ill. Professional Rules of Conduct* in f/n 2 of sample policy 2:160, *Board Attorney*.
- Do you provide your school Board clients with any updating services gratis?
- How do you keep your Board clients apprised of litigation and other legal matters you are handling for them?
- Will you be handling this business personally, i.e., will you delegate to your associates or partners?
- Can anyone else in your firm handle our inquiries when you are unavailable?
- How do you keep current on school law?
- When do you tell your school clients to contact you regarding a matter with possible legal repercussions?
- Have you represented a school district in a matter involving the rights of disabled students? ...involving disabled employees? ... involving a student expulsion? ... involving a teacher dismissal? ... involving an employee's contract or dismissal? ... involving a building contract or bidding matter? ... Can you tell us about that case?
- How do you bill? How are you to be paid? Please explain your rates and/or fees. The subject of billing should cover whether the attorney or law firm prepares a budget for representation and its method for billing in detail, including the date and time, what work was performed, and who worked on the project, along with expenses.
- Did you bring a written agreement for legal services, engagement letter, or a retainer agreement? If yes, please review it for us now. If not, please explain the options for a written agreement for legal services, engagement letter, or a retainer agreement.

Develop an interview protocol. Interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(1).

1. The Board President will lead the Board as it interviews responders to its RFP. See 105 ILCS 5/10-13 stating that the Board President presides at all meetings and Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*.

2. The Board may also want to consider allowing an equal amount of time for each interview.
3. Discuss the following items with each responder during the interview:
 - Introduce Board members to the responder
 - Describe the Board's interview process, selection process, and ask the responder if he or she has questions about the Board's process for selecting its attorney
 - Describe the District's philosophy or mission statement
 - Describe the Board Attorney position by reviewing the RFP
 - Begin asking the interview questions (see *Develop interview questions*, above)
 - Ask the responder whether he or she has any questions for the Board
 - Thank the responder and inform him or her when the Board expects to make its decision and how the responder will be contacted regarding the Board's decision

Conduct a reference check and other background investigation(s).

1. The Board President may perform this check or direct the Superintendent to:
 - Check the ARDC's master roll of attorneys as "Authorized to Practice Law" (To do this, enter the attorney's name into the ARDC's registration and public disciplinary records database at: www.iardc.org/Lawyer/Search.)
 - Click on the attorney's name to review whether any disciplinary actions are pending or resolved; current and prior actions will appear at the bottom of the screen
 - If disciplinary actions are listed, ask the attorney or law firm for more information
2. There are other online attorney review services available. These services may be overly subjective and/or the attorney may have control over the content in these services. Always check with the ARDC.
3. Call references provided by the responder.

Enter into a written agreement or engagement letter with the selected attorney or law firm.

1. All *agreements for legal services* should be in writing. At minimum, the agreement should provide the fee arrangement and the scope of services. *Agreements for legal services* and individual billing statements from the Board Attorney are subject to disclosure pursuant to a Freedom of Information Act request (PAO 14-02).
2. Discuss the fee arrangements with the responder and decide:
 - Whether to enter into a fee arrangement and/or a retainer agreement (**Note:** Attorneys typically bill by a pre-determined percentage of the hour, e.g., in one-tenth of an hour increments. Many districts enter into a retainer agreement for legal services or an engagement letter that requires them to pay the attorney a pre-determined fee every month. In return, the attorney provides a pre-determined amount of legal services whenever the district needs him or her. Districts find this useful because (1) they can budget for legal expenses, (2) legal advice is available up to the pre-determined amount for lower fees, and (3) this arrangement often provides for an enhanced, long-term relationship with the attorney.)
 - The appropriate scope of services
3. Review the written contract or memorialized relationship (*agreement for legal services or engagement letter*) for these provisions:

- Fee arrangement
- Scope of services
- Which attorneys will be providing legal services
- A statement that the Board controls all legal decisions
- A statement that the attorney and his or her law firm have no conflicts of interest or, if a conflict exists, that the Board understands the conflict and waives it
- Board's right to terminate the services of the attorney and law firm at any time for any reason

4. Approve the *agreement for legal services or engagement letter* during an open Board meeting.

Announce the appointment to District staff and community.

1. The contents of the announcement and length of time it is displayed are at the Board's sole discretion.
2. The Board may want to consider announcing during an open meeting. See Board policy 8:10, *Connection with the Community*.
3. The Board may want to include the following information in its announcement:
 - The Board appointed [attorney's name or law firm name] as the Board Attorney
 - The appointment will begin on [date] for [length of time]
 - The Board previously established qualifications for the Board Attorney in a careful and thoughtful manner, e.g., "[Attorney or lawfirm's name] meets these qualifications and has demonstrated the willingness to accept its duties and responsibilities. [Attorney or law firm's name] brings a clear understanding of the demands and expectations of the Board Attorney position along with a constructive attitude toward the challenge."

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample, including a corrected link to the Ill. Attorney Registration and Disciplinary Commission. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 115, June 2024**

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:15 Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to: [PRESSPlus1](#)

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, [5 ILCS 179/](#). Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Treatment of Personally Identifiable Information Under Grant Awards

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*, (2) other information⁷² that a federal awarding agency, pass-through

agency or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.:

[2 C.F.R. §200.303\(e\)](#).

[5 ILCS 179/](#), Identity Protection Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act

[50 ILCS 205/3](#), Local Records Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

Adopted: January 28, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update

OPERATIONAL SERVICES

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) establish a goal for the be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District, when it is economically and practically feasible to do so. [PRESSPlus1](#)
4. ~~Adherence to e~~Energy conservation measures.

LEGAL REF.:

[105 ILCS 5/10-20.19c](#) and [5/19b](#).

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

Adopted: August 23, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 115, June 2024**

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the Requirements for Accounting, Budgeting, Financial Reporting, and Auditing, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the appropriate Intermediate Service Center Executive Director. [PRESSPlus1](#)

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee

may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$3,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.
6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.
8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill.Admin.Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#) and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: March 23, 2021

PRESSPlus Comments

PRESSPlus 1. Updated for clarity. **Issue 115, June 2024**

Document Status: Review and Monitoring

General Personnel

5:180 Temporary Illness or Temporary Incapacity

For employees not covered by this agreement: [PRESSPlus1](#)

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The Board of Education's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of their gross salary.

Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes a teacher or other licensed employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the Board may begin dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. The Superintendent may recommend this paragraph's use when circumstances strongly suggest that the teacher or other licensed employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant if the examination is job-related and consistent with business necessity.

LEGAL REF.:

[42 U.S.C. §12101](#) et seq., Americans with Disabilities Act.

[105 ILCS 5/10-22.4](#), [5/24-12](#), and [5/24-13](#).

Elder v. School Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

School District No. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987).

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: November 22, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 115, June 2024

Document Status: Draft Update

Professional Personnel

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day, Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

Please refer to the applicable collective bargaining agreement(s).

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

LEGAL REF.:

[29 U.S.C. §218\(d\)](#), [Pub. L. 117-328](#), Pump for Nursing Mothers Act.

[42 U.S.C. §2000gg](#) *et seq.*, [Pub. L. 117-328](#), Pregnant Workers Fairness Act.

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22-965](#), [PRESSPlus1 5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1 through 24A-20](#).

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: February 20, 2024

PRESSPlus 1. 105 ILCS 5/22-96, added by P.A. 103-46 and amended by P.A. 103-564, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas. The law also requires educators in these areas to obtain short-term approval if they are not licensed in the content area, or, if no short-term approval is available, they must meet criteria specified by the Ill. State Board of Education (ISBE). Educators must obtain an endorsement in the area being taught prior to the end of the short-term approval period to continue to maintain the educator's employment for subsequent school years. In the alternative, educators do not need to be licensed, obtain short-term approval, or meet other ISBE requirements if they meet the requirements of Title 23 of the Illinois Administrative Code except for Section 1.710. **Issue 115, June 2024**

Document Status: Review and Monitoring

Educational Support Personnel

5:290 Employment Termination and Suspensions

Resignation [PRESSPlus1](#)

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given.

Retirement

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

Non-RIF Dismissal

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The District may terminate an at-will employee at any time for any or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the Board of Education consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#).

Reduction in Force and Recall

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow [Sections 10-22.34c](#)

(outsourcing non-instructional services) and [10-23.5](#) (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
 - a. A suspension with pay; or
 - b. A suspension without pay.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.:

[105 ILCS 5/10-22.34c](#) and [5/10-23.5](#)

[5 ILCS 430](#) *et seq.*, State Officials and Employees Ethics Act.

[325 ILCS 5/7.4](#)(c-10), Abused and Neglected Child Reporting Act.

[820 ILCS 105/4a](#), Minimum Wage Law.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

Adopted: November 22, 2022

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Review and Monitoring

Educational Support Personnel

5:310 Compensatory Time-Off

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, [29 U.S.C. §201 et seq.](#), and (2) are not represented by an exclusive bargaining representative. [PRESSPlus1](#)

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked. Other than as provided below, at no time may an employee's accumulated compensatory time-off exceed 240 hours, which represents compensation for 160 hours of overtime. An employee whose work regularly includes public safety, emergency response, or seasonal activities may accumulate a maximum of 480 hours of compensatory time, which represents compensation for 320 hours of overtime. If an employee accrues the maximum number of compensatory time-off hours, the employee: (1) is paid for any additional overtime hours worked, at the rate of one and one-half times the employee's regular hourly rate of pay, and (2) does not accumulate compensatory time-off until the employee uses an equal amount of accrued time-off.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time-off.

Upon termination of employment, an employee will be paid for unused compensatory time at the higher of:

1. The average regular rate received by such employee during the last three years of employment;
or
2. The final regular rate received by such employee.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

LEGAL REF.:

Fair Labor Standards Act, [29 U.S.C. §201 et seq.](#); [29 C.F.R. Part 553](#).

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment)

Adopted: November 26, 2019

PRESSPlus Comments

Board Policy Development, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Review and Monitoring

INSTRUCTION

6:40 Curriculum Development

Adoption [PRESSPlus1](#)

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements,
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available,
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, and (2) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts

to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

[20 U.S.C. §1681](#), Title IX of the Education Amendments of 1972, implemented by [34 C.F.R. Part 106.105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Adopted: November 26, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 114, March 2024

Document Status: Review and Monitoring

INSTRUCTION

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following: [PRESSPlus1](#)

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

LEGAL REF.:

[105 ILCS 5/2-3.41](#), [5/2-3.66](#), [5/10-20.9a](#), [5/13B](#), [5/26-2a](#), [5/26-13](#), [5/26-14](#), and [5/26-16](#).

CROSS REF.: 6:280 (Grading and Promotion), 7:70 (Attendance and Truancy)

Adopted: November 26, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its

policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Draft Update

INSTRUCTION

6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney Homeless Assistance Act and State law. The Superintendent shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Intermediate Service Center Executive Director and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[23 Ill.Admin.Code §1.241](#). [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), [4:140 \(Waiver of Student Fees\)](#), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

Adopted: November 22, 2022

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated, **Issue 115, June 2024**

Document Status: Review and Monitoring

INSTRUCTION

6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. [PRESSPlus1](#)

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.:

[105 ILCS 5/10-19.05\(e\)](#), [5/10-22.6a](#), [5/14-13.01](#), and [5/18-4.5](#).

[23 Ill.Admin.Code §§1.520](#), [1.610](#), and [226.300](#).

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: January 28, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Review and Monitoring

STUDENTS

7:170 Vandalism

The Board of Education will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property. [PRESSPlus1](#)

LEGAL REF.:

[740 ILCS 115/](#).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

Adopted: November 26, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 115, June 2024

Document Status: Draft Update

BOARD OF EDUCATION

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or has ~~ve~~ a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101 et seq.](#)
2. ~~Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX sexual harassment complaints governed by Board policy 2:265, Title IX Grievance Procedure~~ [PRESSPlus1](#)
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791 et seq.](#)
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, [775 ILCS 5/](#); Title VI of the Civil Rights Act of 1964, [42 U.S.C. §2000d et seq.](#); and/or Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*)
5. Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
16. Employee Credit Privacy Act, [820 ILCS 70/](#).

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy

may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint according to under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee ^{PRESSPlus2} shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, ^{PRESSPlus3} should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal

opportunity to present evidence during an investigation. ~~If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parents/guardians that they may attend any investigatory meetings in which their child is involved.~~ [PRESSPlus4](#) The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail provide his or her written decision to the Complainant and the accused ~~by registered mail, return receipt requested, and/or personal delivery~~ [PRESSPlus5](#) as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail provide its written decision to the Complainant and the accused, ~~by registered mail, return receipt requested, and/or personal delivery~~ as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers [PRESSPlus6](#)

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of

employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Stephanie Koenig

4100 Joliet Ave., Lyons, IL 60534

koenigs@lyons103.org

708-783-4100

Complaint Managers:

Stephanie Koenig

4100 Joliet Ave., Lyons, IL 60534

koenigs@lyons103.org

708-783-4100

Kim West

4100 Joliet Ave., Lyons, IL 60534

westk@lyons103.org

708-783-4100

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1232g](#), Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964.

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act; [28 C.F.R. Part 35](#).

[105 ILCS 5/2-3.8](#), [5/3-10](#), [5/10-20](#), [5/10-20.5](#), [5/10-20.7a](#), [5/10-20.60](#), [5/10-20.69](#), [5/10-20.75](#), [5/10-22.5](#), [5/22-19](#), [5/22-95](#) (final citation pending), [5/24-4](#), [5/27-1](#), [5/27-23.7](#), and [45/1-15](#).

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003.

820 ILCS 180/, Victims' Economic Security and Safety Act; 56 Ill.Admin.Code Part 280.

~~[820 ILCS 70/](#), Employee Credit Privacy Act.~~

~~[820 ILCS 112/](#), Equal Pay Act of 2003.~~

[23 Ill.Admin.Code §§1.240](#), [200.40](#), [226.50](#), and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to final regulations implementing Title IX of the Education Amendments of 1972 (Title IX), requiring all Title IX sex discrimination complaints to be processed using policy 2:265, *Title IX Grievance Procedure*. **Issue 116, August 2024**

PRESSPlus 2. "Title IX Coordinator or designee" is used where Title IX is implicated. In contrast, if Title IX is not implicated, "Nondiscrimination Coordinator or a Complaint Manager or designee" is used (see the last paragraph under the [Filing a Complaint](#) subhead). **Issue 116, August 2024**

PRESSPlus 3. See sample administrative procedure 5:120-AP2, *Employee Conduct Standards*, and its exhibit 5:120-AP2, E, *Expectations and Guidelines for Employee-Student Boundaries*, available at PRESS Online by logging in at www.iasb.com. **Issue 116, August 2024**

PRESSPlus 4. This sentence is deleted because it is not legally required and it is not practical for districts to seek parent/guardian attendance at every investigatory meeting involving their child. **Issue 116, August 2024**

PRESSPlus 5. Using a consistent delivery method that allows the district to verify the date of receipt is a best practice, e.g., registered mail, return receipt requested, and/or personal delivery. **Issue 116, August 2024**

PRESSPlus 6. Names and contact information are required by law to be listed, and it is important that they be regularly monitored and updated.

If changes are made to the Nondiscrimination Coordinator, Complaint Manager, and/or Title IX Coordinator information, use the Save Status **Adopted with Additional District Edits**. Best practice is that throughout the board policy manual, the same individual be named as Nondiscrimination Coordinator. The Nondiscrimination and Title IX Coordinator(s) need not be the same person. If the district uses a separate Title IX Coordinator who does not also serve as the Nondiscrimination Coordinator, list the Title IX Coordinator's name and contact information separately. **IASB will use the information provided in policy 2:260 for the Nondiscrimination Coordinator and Title IX Coordinator in policies 5:10, 5:20, 7:20, and 7:180. In addition, IASB will use the Title IX Coordinator information provided in policy 2:260 for policy 2:265.**

Complaint Managers identified in individual policies may vary depending upon local district needs. Ensure that policies 2:260, 5:10, 5:20, 7:20, and 7:180 each contain the correct names and contact information for the district's Complaint Managers.

Issue 116, August 2024

Document Status: Draft Update - Rewritten

BOARD OF EDUCATION

2:265 Title IX Grievance Procedure

Discrimination on the basis of sex, including sex-based harassment, affects a student's ability to learn and an employee's ability to work. [PRESSPlus1](#) Providing an educational and workplace environment free from discrimination on the basis of sex is an important District goal.

The District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106), including against applicants for employment, students, parents/guardians, employees, and third parties. [PRESSPlus2](#)

Title IX Sex Discrimination Prohibited

Sex discrimination as defined in Title IX (Title IX Sex Discrimination) is prohibited. A District employee, agent, or student violates this prohibition whenever that person engages in conduct on the basis of sex that causes another person to be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any education program or activity operated by the District. Title IX Sex Discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.

Sex-based harassment is a form of Title IX Sex Discrimination. Sex-based harassment occurs whenever a person engages in conduct on the basis of sex that satisfies one or more of the following:

1. A District employee, agent, or other person authorized by the District to provide an aid, benefit, or service under the District's education program or activity explicitly or impliedly conditions the provision of an aid, benefit, or service on a person's participation in unwelcome sexual conduct; or
2. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the District's education program or activity; or
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 34 C.F.R. §106.2.

Definitions from 34 C.F.R. §106.2 [PRESSPlus3](#)

Complainant means: (1) a student or employee who is alleged to have been subjected to conduct that could constitute Title IX Sex Discrimination; or (2) a person other than a student or employee who is alleged to have been subjected to conduct that could constitute Title IX Sex Discrimination and who was participating or attempting to participate in the District's education program or activity at the time of the alleged Title IX Sex Discrimination. [PRESSPlus4](#)

Complaint means an oral or written request to the District that objectively can be understood as a request for the District to investigate and make a determination about alleged discrimination under Title IX.

Respondent means a person who is alleged to have violated the District's prohibition on Title IX Sex Discrimination.

Retaliation means intimidation, threats, coercion, or discrimination against any person by the District, a student, or an employee or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a Complaint, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

Making a Report

A person who wishes to make a report under this policy may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus5](#) a Complaint Manager, or any employee with whom the person is comfortable speaking.

School employees who receive information about conduct that reasonably may constitute Sex Discrimination under this policy shall promptly forward the report or information to the Title IX Coordinator. An employee who fails to promptly make or forward a report or information may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [PRESSPlus6](#)

Title IX Coordinator:

Name

Address

Email

Telephone

Processing and Reviewing a Report or Complaint

Upon receipt of a report of conduct that reasonably may constitute Title IX Sex Discrimination, the Title IX Coordinator and/or designee shall offer and coordinate supportive measures, as appropriate, for a Complainant.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:10, *Equal Employment Opportunity and Minority Recruitment*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:10, *Equal Educational Opportunities*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action under those policies.

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Reports of alleged Title IX Sex Discrimination will be confidential to the greatest extent practicable, 2:265

subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of Title IX Sex Discrimination.

Title IX Complaint Grievance Process

The Superintendent or designee shall implement procedures to ensure the prompt and equitable resolution of all Complaints according to a grievance process that fully complies with 34 C.F.R. §106.45. See the District's Title IX Complaint Grievance Process (Grievance Process) under administrative procedure 2:265-AP2, *Formal Title IX Complaint Grievance Process*.

When a Complaint is filed, the Title IX Coordinator will investigate it and make a determination regarding the outcome of the Complaint, or appoint a qualified person(s) to undertake the investigation and make a determination regarding the outcome of the Complaint.

Enforcement

Any District employee who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex Discrimination will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex Discrimination will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, at the conclusion of the Grievance Process, to have engaged in Title IX Sex Discrimination will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding Title IX Sex Discrimination will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation, including peer retaliation, in its education program or activity. Any person should report claims of retaliation using this Board policy 2:265, *Title IX Grievance Procedure*.

A student, employee, or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:200 (Terms and Conditions of Employment and Dismissal), 5:240

(Suspension), 5:290 (Employment Termination and Suspension), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 *et seq.*) requires this subject matter to be covered by policy and controls this policy's content.

The U.S. Dept. of Education released final regulations implementing Title IX of the Education Amendments of 1972 (Title IX), effective 8-1-24. Compared to the previous Title IX regulations, the new 2024 Title IX regulations:

- Expand the breadth of Title IX grievance procedures to require that they be used to address all Title IX sex discrimination complaints, not just complaints of sexual harassment.
- Clarify that the scope of Title IX sex discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.
- Allow districts the flexibility to use a single investigator/decisionmaker template, so that the same individual who investigates a Title IX complaint may also make a decision regarding the complaint.

See Issue 116 Update Memo and the footnote information in Rewritten PRESS sample policy 2:265, *Title IX Grievance Procedure*, available at PRESS Online by logging in at www.iasb.com, for more information. **Issue 116, August 2024**

PRESSPlus 2. A district must prominently display its Title IX notice of nondiscrimination on its website and in each handbook, catalog, announcement, bulletin, and application form made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(c)(2)(i). The notice must state that nondiscrimination extends to any program or activity operated by the district, including employment; that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX Coordinator, to the U.S. Dept. of Education's Office for Civil Rights, or both; the name or title, office address, email address, and telephone number of the district's Title IX Coordinator; how to locate the district's nondiscrimination policy and grievance procedures; how to report information about conduct that may constitute sex discrimination under Title IX; and how to make a complaint of sex discrimination. 34 C.F.R. §106.8(c)(1)(i). See the [Notice of Nondiscrimination](#) subhead of sample administrative procedure 2:265-AP1, *Title IX Response*, for a sample notice of nondiscrimination and nondiscrimination statement meeting the minimum requirements of Title IX regulations. The sample administrative procedure is available at PRESS Online by logging in at www.iasb.com. **Issue 116, August 2024**

PRESSPlus 3. If the district uses sample exhibit 2:265-E, *Title IX Glossary of Terms*, or a similar document, the definitions of these terms within it should match the definitions used in this policy. Sample exhibit 2:265-E is available at PRESS Online by logging in at www.iasb.com. **Issue 116, August 2024**

PRESSPlus 4. The 2024 Title IX regulations shift the focus of the analysis from "whether the participation or attempted participation occurred at the time the complaint was filed" (as required under the 2020 Title IX regulations) to "the time of the alleged sex discrimination." 89 Fed. Reg. 33483. **Issue 116, August 2024**

PRESSPlus 5. If the title(s) Assistant Building Principal and/or Dean of Students do not apply, enter Edit Mode, strike the non-applicable title(s), and save the policy as **Adopted with Additional District Edits**.
Issue 116, August 2024

PRESSPlus 6. Title IX regulations require districts to designate and authorize at least one employee to coordinate its efforts to comply with Title IX and to refer to that employee as the *Title IX Coordinator*. 34 C.F.R. §106.8(a). If a district has more than one Title IX Coordinator, it must designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. 34 C.F.R. §106.8(a)(1). The Title IX Coordinator with ultimate oversight should be listed in this policy.

Consistent with how Nondiscrimination Coordinators and Complaint Managers are listed in PRESS sample policies, this policy requires the Title IX Coordinator's name, office address, email address, and telephone number to be listed. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. See policy 2:260, *Uniform Grievance Procedure*.

IASB will insert the Title IX Coordinator listed in the board's adopted policy 2:260 into policy 2:265. Ensure that the name and contact information listed in policy 2:260, *Uniform Grievance Procedure*, is correct. **Issue 116, August 2024**

Document Status: Draft Update

General Personnel

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
 - a. ~~Chronic health conditions of students;~~ [PRESSPlus1](#)
 - b. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
 - c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
 - d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
 - e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
 - f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
 - g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.

2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.
3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in 105 ILCS 5/3-11. [PRESSPlus2](#)
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
 - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
 - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
 - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
 - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in [105 ILCS 110/3.10](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
 - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
 - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
 - a. Teacher-student conduct;
 - b. School employee-student conduct; and
 - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of [105 ILCS 5/27-23.4](#) (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
4. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
5. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
6. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
7. For all District staff, annual sexual harassment prevention training.
8. Title IX requirements for training [in accordance with 34 C.F.R. §106.8\(d\)](#) as follows (see Board policy 2:265, *Title IX Grievance Procedure*):[PRESSPlus3](#)
 - a. ~~For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.~~
 - b. ~~For school personnel designated as Title IX coordinators, investigators, decision makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.~~
 - c. ~~For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.~~
 - d. ~~For school personnel designated as Title IX decision makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.~~
9. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
10. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.[PRESSPlus4](#)

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#), and [5/24-5](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20, 226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.39(b-5), amended by P.A. 103-603, eff. 1-1-25, deleting “chronic health conditions of students” from the list of required staff training regarding health conditions of students. **Issue 116, August 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.39(b-20), amended by P.A. 103-603, eff. 1-1-25, requiring in-service training on the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in 105 ILCS 5/3-11. **Issue 116, August 2024**

PRESSPlus 3. Updated in response to 34 C.F.R. §106.8(d). **Issue 116, August 2024**

PRESSPlus 4. Districts are not required to train staff on life-saving techniques, though 105 ILCS 110/3, amended by P.A. 103-608, eff. 1-1-25, requires that all teachers, administrators, and other school personnel, as determined by school officials, be provided with information about emergency procedures and life-saving techniques within 30 days after the first day of each school year. Such life-saving techniques must include the Heimlich maneuver, hands-only cardiopulmonary resuscitation

(CPR), and automated external defibrillator (AED) use. The information provided must be in accordance with standards of the American Red Cross, the American Heart Association (AHA), or another nationally recognized certifying organization. See e.g., <https://cpr.heart.org/en/cpr-courses-and-kits/hands-only-cpr/hands-only-cpr-resources>, <https://cpr.heart.org/en/training-programs/aed-implementation>, and www.redcross.org/take-a-class/resources/learn-first-aid/adult-child-choking. **Issue 116, August 2024**

Document Status: Draft Update

STUDENTS

7:20 Harassment of Students Prohibited

No person, including a School District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Stephanie Koenig

112

4100 Joliet Ave.,

Lyons, IL 60534

koenigs@lyons103.org

708-783-4100

Complaint Managers:

Stephanie Koenig

4100 Joliet Ave.,
Lyons, IL 60534

koenigs@lyons103.org

708-783-4100

Kim West

4100 Joliet Ave.,
Lyons, IL 60534

westk@lyons103.org

708-783-4100

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sex-based ^{ual} [PRESSPlus1](#) harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/[guardian](#), invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/27-1](#), and [5/27-23.7](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

West v. Derby Unified Sch. Dist. No. 260, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: June 25, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to final regulations implementing Title IX. **Issue 116, August 2024**

Document Status: Draft Update

STUDENTS

7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
 - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
 - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits any person a District employee, agent, or student from engaging in sexual discrimination, including sex-based harassment, in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
 - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
 - d. 7:180, *Prevention of and Response To Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
 - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
 - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's

educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated

by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

[105 ILCS 110/3.10.](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response To Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: December 15, 2020

PRESSPlus Comments

PRESSPlus 1. Updated in response to final regulations implementing Title IX. **Issue 116, August 2024**

**RESOLUTION TO ADOPT ANNUAL BUDGET
FOR FISCAL YEAR 2024-25**

WHEREAS, the Board of Education of Lyons Elementary School District No. 103, County of Cook, State of Illinois (the "Board") caused to be prepared in tentative form the proposed Annual Budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, the Secretary of the Board, in accordance with the requirements of School Code § 17-1, has published notice of and has made the proposed Annual Budget for FY 2024-25 conveniently available for public inspection in tentative form for at least 30 days prior to final action on the proposed budget; and

WHEREAS, a public hearing was held as to such budget on the 24th day of September, 2024, notice of the hearing was given at least 30 days prior thereto as required by law, and the Board has complied with all other applicable legal requirements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Lyons Elementary School District No. 103, County of Cook, State of Illinois as follows:

Section 1. The above preamble recitals are found to be true and correct and are incorporated herein by reference.

Section 2. The Fiscal Year of this School District shall be and the same is hereby fixed and declared to commence July 1, 2024, and to end June 30, 2025.

Section 3. The final proposed budget for Fiscal Year 2024-25, which is attached as Exhibit A to this Resolution, shall be and is hereby approved and adopted as the Annual Budget of the District for said fiscal year.

Section 4. The Secretary of the Board of Education is hereby directed to file with the Cook County Clerk, within 30 days of the date of adoption of this Resolution, a certified copy of the District's Annual Budget for Fiscal Year 2024-25, as well as an estimate certified by the District's Chief Fiscal Officer of revenues, by source, anticipated to be received by the District in the following fiscal year.

Section 5. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect upon its passage.

ADOPTED this 24th day of September, 2024 on motion of Board Member _____ seconded by Board Member _____ , and approved by roll call vote of the Board as follows:

BOARD MEMBER	AYES	NAYES	ABSENT	ABSTAIN
Jorge Torres, President				
Winifred Rodriguez, Vice President				
Sara Andreas, Secretary				
Slagiana Aleksikj				
Les Antos				
Olivia Quintero				
Mario Ramirez				

 Jorge Torres, President
 Board of Education
 Lyons Elementary School District No. 103
 Cook County, Illinois

ATTEST:

 Sara Andreas, Secretary
 Board of Education
 Lyons Elementary School District No. 103
 Cook County, Illinois

District Type:

- School District
- Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2024 - June 30, 2025

Accounting Basis:

- Cash
- Accrual

Balanced budget; no Deficit Reduction Plan is required.

Is this an amended budget? _____

Date of Amended Budget: _____

(MM/DD/YY)

District Name:

Lyons SD 103

District RCDT No:

06016103002

If your FY2024 AFR states that you need to do a deficit reduction plan and your FY2025 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Lyons SD 103, County of Cook,
State of Illinois, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

WHEREAS the Board of Education of Lyons SD 103,
County of Cook, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 24th day of September, 2024, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2024 and ending June 30, 2025.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 24th day of September, 2024 by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.
 ** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.
 (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
 (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: <https://apps.isbe.net/iwas/asp/login.asp?is=true>
 Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds) ¹ as of July 1, 2024		26,495,460	774,924	1,301,211	1,933,442	1,347,268	0	2,691,164	171,673	1,628,429	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	24,311,213	2,819,400	226,200	182,000	529,300	1,100,000	282,500	318,500	435,000	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
7	STATE SOURCES	3000	14,324,105	50,000	0	845,000	0	0	0	0	0	
8	FEDERAL SOURCES	4000	2,734,028	0	0	0	0	1,166,319	0	0	0	
9	Total Direct Receipts/Revenues ⁴		41,369,346	2,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000	
10	Receipts/Revenues for "On Behalf" Payments ²	3998	7,700,000	0	0	0	0	0	0	0	0	
11	Total Receipts/Revenues		49,069,346	2,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	24,233,047				353,823			0		
14	SUPPORT SERVICES	2000	10,954,005	3,282,718		1,791,700	520,240	2,182,042		389,194	0	
15	COMMUNITY SERVICES	3000	456,527	0		0	38,031			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	4,082,708	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	993,500	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures ⁹		39,726,287	3,282,718	993,500	1,791,700	912,094	2,182,042		389,194	0	
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	7,700,000	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		47,426,287	3,282,718	993,500	1,791,700	912,094	2,182,042		389,194	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,643,059	(413,318)	(767,300)	(764,700)	(382,794)	84,277	282,500	(70,694)	435,000	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130		1,000,000								
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300										
39	Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds ⁸		0	1,000,000	0	0	0	0	0	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130	1,000,000									
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
		8160										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund											
	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and	8170										
56	Int Proceeds to Debt Service Fund											
57	Taxes Pledged to Pay Principal on GASB 87 Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420										
59	Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440										
61	Taxes Pledged to Pay Interest on GASB 87 Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520										
63	Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹		1,000,000	0	0	0	0	0	0	0	0	0
80	Total Other Sources/Uses of Fund		(1,000,000)	1,000,000	0	0	0	0	0	0	0	0
81	ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2025		27,138,519	1,361,606	533,911	1,168,742	964,474	84,277	2,973,664	100,979	2,063,429	
82												
83	Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2024		10,000									
84	RECEIPTS/REVENUES (For Student Activity Funds)											
85	Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	10,000									
86	DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
87	Total Student Activity Direct Disbursements/Expenditures	1999	10,000									
88	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
89	Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2025		10,000									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources including Student Activity Funds) as of July 1, 2024		26,505,460	774,924	1,301,211	1,933,442	1,347,268	0	2,691,164	171,673	1,628,429	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	24,321,213	2,819,400	226,200	182,000	529,300	1,100,000	282,500	318,500	435,000	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
95	STATE SOURCES	3000	14,324,105	50,000	0	845,000	0	0	0	0	0	
96	FEDERAL SOURCES	4000	2,734,028	0	0	0	0	1,166,319	0	0	0	
97	Total Direct Receipts/Revenues ⁸		41,379,346	2,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000	
98	Receipts/Revenues for "On Behalf" Payments ²	3998	7,700,000	0	0	0	0	0	0	0	0	
99	Total Receipts/Revenues		49,079,346	2,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	24,243,047				353,823				0	
102	SUPPORT SERVICES	2000	10,954,005	3,282,718		1,791,700	520,240	2,182,042		389,194	0	
103	COMMUNITY SERVICES	3000	456,527	0		0	38,031			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	4,082,708	0	0	0	0	0		0	0	
105	DEBT SERVICES	5000	0	0	993,500	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures ⁹		39,736,287	3,282,718	993,500	1,791,700	912,094	2,182,042		389,194	0	
108	Disbursements/Expenditures for "On Behalf" Payments ²	4180	7,700,000	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		47,436,287	3,282,718	993,500	1,791,700	912,094	2,182,042		389,194	0	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		1,643,059	(413,318)	(767,300)	(764,700)	(382,794)	84,277	282,500	(70,694)	435,000	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds ⁸		0	1,000,000	0	0	0	0	0	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds ⁹		1,000,000	0	0	0	0	0	0	0	0	
117	Total Other Sources/Uses of Fund		(1,000,000)	1,000,000	0	0	0	0	0	0	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2025		27,148,519	1,361,606	533,911	1,168,742	964,474	84,277	2,973,664	100,979	2,063,429	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121												
122	Description	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	Total By Object
123	Object Name											
124	Salaries	100	21,956,808	1,753,276		13,640		0		72,500	0	23,796,224
125	Employee Benefits	200	6,362,873	362,274		80	912,094	0		0	0	7,637,321
126	Purchased Services	300	7,701,681	534,659	0	1,777,980		0		316,694	0	10,331,014
127	Supplies & Materials	400	927,016	591,009		0		0		0	0	1,518,025
128	Capital Outlay	500	7,242	41,500		0		2,182,042		0	0	2,230,784
129	Other Objects	600	2,564,510	0	993,500	0	0	0		0	0	3,558,010
130	Non-Capitalized Equipment	700	206,157	0		0		0		0	0	206,157
131	Termination Benefits	800	0	0		0				0	0	0
132	Total Expenditures		39,726,287	3,282,718	993,500	1,791,700	912,094	2,182,042		389,194	0	49,277,535

Summary of Cash Transactions

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND (without Student Activity Funds) ⁷ as of July 1, 2024		26,497,215	774,924	1,301,211	1,933,442	1,347,268	0	2,691,164	171,673	1,628,429
4	Total Direct Receipts & Other Sources ⁸		41,369,346	3,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		41,369,346	3,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000
12	Total Amount Available		67,866,561	4,644,324	1,527,411	2,960,442	1,876,568	2,266,319	2,973,664	490,173	2,063,429
13	Total Direct Disbursements & Other Uses ⁹		40,726,287	3,282,718	993,500	1,791,700	912,094	2,182,042	0	389,194	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		40,726,287	3,282,718	993,500	1,791,700	912,094	2,182,042	0	389,194	0
21	ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2025		27,140,274	1,361,606	533,911	1,168,742	964,474	84,277	2,973,664	100,979	2,063,429
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND ⁷ as of July 1, 2024		10,000								
24	Total Direct Receipts & Other Sources ⁸		10,000								
25	Total Amount Available		20,000								
26	Total Direct Disbursements & Other Uses ⁹		10,000								
27	Activity funds ENDING CASH BALANCE ON HAND ⁷ as of June 30, 2025		10,000								
28											
29	Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds) ⁷ as of July 1, 2024		26,507,215	774,924	1,301,211	1,933,442	1,347,268	0	2,691,164	171,673	1,628,429
30	Total Direct Receipts & Other Sources ⁸		41,379,346	3,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		41,379,346	3,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000
33	Total Amount Available		67,886,561	4,644,324	1,527,411	2,960,442	1,876,568	2,266,319	2,973,664	490,173	2,063,429
34	Total Direct Disbursements & Other Uses ⁹		40,736,287	3,282,718	993,500	1,791,700	912,094	2,182,042	0	389,194	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		40,736,287	3,282,718	993,500	1,791,700	912,094	2,182,042	0	389,194	0
37	Total ENDING CASH BALANCE ON HAND (with Student Activity Funds) ⁷ as of June 30, 2025		27,150,274	1,361,606	533,911	1,168,742	964,474	84,277	2,973,664	100,979	2,063,429

	A	B	C	D	E	F	G	H	I	J	K
1		Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
2	Description: Enter Whole Numbers Only										
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY 1100										
5	Designated Purposes Levies ¹¹ (1110-1120)	-	19,974,000	2,486,400	106,200	102,000	209,300	0	202,500	315,500	365,000
6	Leasing Purposes Levy ¹²	1130									
7	Special Education Purposes Levy	1140	1,657,000								
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	Total Ad Valorem Taxes Levied by District		21,631,000	2,486,400	106,200	102,000	209,300	0	202,500	315,500	365,000
13	PAYMENTS IN LIEU OF TAXES 1200										
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes ¹³	1230	1,669,913	300,000	0	0	240,000	1,100,000			
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	Total Payments in Lieu of Taxes		1,669,913	300,000	0	0	240,000	1,100,000	0	0	0
19	TUITION 1300										
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		0								
41	TRANSPORTATION FEES 1400										
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					0					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	840,000	30,000	35,000	80,000	80,000	0	80,000	3,000	70,000
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		840,000	30,000	35,000	80,000	80,000	0	80,000	3,000	70,000
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611	60,000								
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613									
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620									
74	Other Food Service (Describe & Itemize)	1690									
75	Total Food Service		60,000								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	200								
78	Admissions - Other	1719									
79	Fees	1720	100								
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790									
82	Student Activity Fund Revenues	1799	10,000								
83	Total District/School Activity Income (without Student Activity Funds 1799)		300	0							
84	Total District/School Activity Income (with Student Activity Funds 1799)		10,300								
85	TEXTBOOK INCOME	1800									
86	Textbook Rentals - Regular Textbooks	1811									
87	Textbook Rentals - Summer School Textbooks	1812									
88	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
89	Textbook Rentals - Other (Describe & Itemize)	1819									
90	Textbook Sales - Regular Textbooks	1821									
91	Textbook Sales - Summer School	1822									
92	Textbook Sales - Adult/Continuing Education	1823									
93	Textbook Sales - Other (Describe & Itemize)	1829									
94	Other Textbook Income (Describe & Itemize)	1890									
95	Total Textbooks		0								
96	OTHER REVENUE FROM LOCAL SOURCES	1900									
97	Rentals	1910		3,000							
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950	10,000								
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970									
104	Proceeds from Vendors' Contracts	1980									
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993			85,000						
109	Other Local Revenues (Describe & Itemize)	1999	100,000		126						
110	Total Other Revenue from Local Sources		110,000	3,000	85,000	0	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	24,311,213	2,819,400	226,200	182,000	529,300	1,100,000	282,500	318,500	435,000
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		24,321,213								
113	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
114	Flow-Through Revenue from State Sources	2100									
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue (Describe & Itemize)	2300									
117	Total Flow-Through Receipts/Revenues From One District to Another District	2000	0	0		0	0				
118	RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
119	UNRESTRICTED GRANTS-IN-AID (3001-3099)										
120	Evidence Based Funding Formula (Section 18-8.15)	3001	12,495,602								
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
124	Total Unrestricted Grants-In-Aid		12,495,602	0	0	0	0	0		0	0
125	RESTRICTED GRANTS-IN-AID (3100-3900)										
126	SPECIAL EDUCATION										
127	Special Education - Private Facility Tuition	3100	520,000								
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120	162,000								
131	Special Education - Orphanage - Summer Individual	3130	2,500								
132	Special Education - Summer School	3145									
133	Special Education - Other (Describe & Itemize)	3199									
134	Total Special Education		684,500	0		0					
135	CAREER AND TECHNICAL EDUCATION (CTE)										
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220									
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other (Describe & Itemize)	3299									
143	Total Career and Technical Education		0	0			0				
144	BILINGUAL EDUCATION										
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	Total Bilingual Education		0				0				
148	State Free Lunch & Breakfast	3360	10,500								
149	School Breakfast Initiative	3365									
150	Driver Education	3370									
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other (Describe & Itemize)	3499									
153	TRANSPORTATION										
154	Transportation - Regular and Vocational	3500				120,000					
155	Transportation - Special Education	3510				725,000					
156	Transportation - Other (Describe & Itemize)	3599									
157	Total Transportation		0	0		845,000	0				
158	Learning Improvement - Change Grants	3610									
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									

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	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
161	Early Childhood - Block Grant	3705	636,106								
162	Chicago General Education Block Grant	3766									
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780	1,500								
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925									
170	Other Restricted Revenue from State Sources (Describe & Itemize)	3999	495,897	50,000							
171	Total Restricted Grants-In-Aid		1,828,503	50,000	0	845,000	0	0	0	0	0
172	Total Receipts/Revenues from State Sources	3000	14,324,105	50,000	0	845,000	0	0	0	0	0
173	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
174	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4009									
177	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
178	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received from Fed. Govt. (Describe & Itemize)	4090									
183	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
184	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
185	TITLE V										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other (Describe & Itemize)	4199									
190	Total Title V		0	0		0	0				
191	FOOD SERVICE										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210	719,000								
194	Special Milk Program	4215									
195	School Breakfast Program	4220	100,000								
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other (Describe & Itemize)	4299									
200	Total Food Service		819,000					0			
201	TITLE I										
202	Title I - Low Income	4300	663,731								
203	Title I - Low Income - Neglected, Private	4305	0								
204	Title I - Migrant Education	4340									
205	Title I - Other (Describe & Itemize)	4399									
206	Total Title I		663,731	0		0	0				
207	TITLE IV										
208	Title IV - Student Support & Academic Enrichment Grant	4400	45,382								
209	Title IV - Part A - Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
210	Title IV - 21st Century	4421									
211	Title IV - Other (Describe & Itemize)	4499									
212	Total Title IV		45,382	0		0	0				
213	FEDERAL - SPECIAL EDUCATION										
214	Federal Special Education - Preschool Flow-Through	4600	24,304								
215	Federal Special Education - Preschool Discretionary	4605									
216	Federal Special Education - IDEA Flow Through	4620	628,251								
217	Federal Special Education - IDEA Room & Board	4625									
218	Federal Special Education - IDEA Discretionary	4630									
219	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
220	Total Federal Special Education		652,555	0		0	0				
221	CTE - PERKINS										
222	CTE - Perkins-Title III E Tech Prep	4770									
223	CTE - Other (Describe & Itemize)	4799									
224	Total CTE - Perkins		0	0			0				
225	Federal - Adult Education	4810									
226	ARRA - General State Aid - Education Stabilization	4850									
227	ARRA - Title I - Low Income	4851									
228	ARRA - Title I - Neglected, Private	4852									
229	ARRA - Title I - Delinquent, Private	4853									
230	ARRA - Title I - School Improvement (Part A)	4854									
231	ARRA - Title I - School Improvement (Section 1003g)	4855									
232	ARRA - IDEA - Part B - Preschool	4856									
233	ARRA - IDEA - Part B - Flow-Through	4857									
234	ARRA - Title IID - Technology - Formula	4860									
235	ARRA - Title IID - Technology - Competitive	4861									
236	ARRA - McKinney - Vento Homeless Education	4862									
237	ARRA - Child Nutrition Equipment Assistance	4863									
238	Impact Aid Formula Grants	4864									
239	Impact Aid Competitive Grants	4865									
240	Qualified Zone Academy Bond Tax Credits	4866									
241	Qualified School Construction Bond Credits	4867									
242	Build America Bond Tax Credits	4868									
243	Build America Bond Interest Reimbursement	4869									
244	ARRA - General State Aid - Other Government Services Stabilization	4870									
245	Other ARRA Funds - II	4871									
246	Other ARRA Funds - III	4872									
247	Other ARRA Funds - IV	4873									
248	Other ARRA Funds - V	4874									
249	ARRA - Early Childhood	4875									
250	Other ARRA Funds - VII	4876									
251	Other ARRA Funds - VIII	4877									
252	Other ARRA Funds - IX	4878									
253	Other ARRA Funds - X	4879									
254	Other ARRA Funds - Ed Job Fund Program	4880									
255	Total Stimulus Programs		0	0	0	0	0	0		0	0
256	Race to the Top Program	4901	250,000								
257	Race to the Top - Preschool Expansion Grant	4902									
258	Title III - Instruction for English Learners & Immigrant Students	4905									
259	Title III - English Language Acquisition	4909	70,380								
260	McKinney Education for Homeless Children	4920									
261	Title II - Eisenhower - Professional Development Formula	4930									
262	Title II - Teacher Quality	4932	82,980								
263	Title II - Part A - Supporting Effective Instruction - State Grants	4935									
264	Federal Charter Schools	4960			129						
265	State Assessment Grants	4981									

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
266	Grant for State Assessments and Related Activities	4982									
267	Medicaid Matching Funds - Administrative Outreach	4991	150,000								
268	Medicaid Matching Funds - Fee-For-Service Program	4992									
269	Other Restricted Grants Received from Fed. Govt. thru State <i>(Describe & Itemize)</i>	4998						1,166,319			
270	Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		2,734,028	0	0	0	0	1,166,319		0	0
271	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	2,734,028	0	0	0	0	1,166,319	0	0	0
272	TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		41,369,346	2,869,400	226,200	1,027,000	529,300	2,266,319	282,500	318,500	435,000
273	TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		41,379,346								

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100	10,326,503	3,218,432	1,524,800	250,520	0	0	0	0	15,320,255
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200	3,231,998	713,048	39,500	10,000	0	0	0	0	3,994,546
9	Special Education Programs Pre-K	1225	225,986	101,755	1,000	0	0	0	0	0	328,741
10	Remedial and Supplemental Programs K-12	1250	563,212	138,210	129,500	286,200	0	0	0	0	1,117,122
11	Remedial and Supplemental Programs Pre-K	1275	293,410	109,258	33,355	18,600	0	1,700	0	0	456,323
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400									0
14	Interscholastic Programs	1500	290,098	74,915	19,400	0	0	0	0	0	384,413
15	Summer School Programs	1600									0
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700									0
18	Bilingual Programs	1800	1,291,857	362,700	0	21,100	0	990	0	0	1,676,647
19	Truant Alternative & Optional Programs	1900									0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912						955,000			955,000
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						10,000			10,000
34	Total Instruction¹⁴ (Without Student Activity Funds 1999)	1000	16,223,064	4,718,318	1,747,555	586,420	0	957,690	0	0	24,233,047
35	Total Instruction¹⁴ (With Student Activity Funds 1999)	1000	16,223,064	4,718,318	1,747,555	586,420	0	967,690	0	0	24,243,047
36	SUPPORT SERVICES (ED)	2000									
37	Support Services - Pupil	2100									
38	Attendance & Social Work Services	2110	647,599	146,592		1,000	0	0	0	0	795,191
39	Guidance Services	2120									0
40	Health Services	2130	386,555	85,439	15,500	6,000	0	0	0	0	493,494
41	Psychological Services	2140									0
42	Speech Pathology & Audiology Services	2150	662,004	123,814	4,000	0	0	0	0	0	789,818
43	Other Support Services - Pupils (Describe & Itemize)	2190									0
44	Total Support Services - Pupil	2100	1,696,158	355,845	19,500	7,000	0	0	0	0	2,078,503
45	Support Services - Instructional Staff	2200									
46	Improvement of Instruction Services	2210	237,882	34,127	636,107	10,400	0	0	0	0	918,516
47	Educational Media Services	2220	390,253	125,092	10,000	23,190					548,535
48	Assessment & Testing	2230			111,000						111,000
49	Total Support Services - Instructional Staff	2200	628,135	159,219	757,107	33,590	0	0	0	0	1,578,051
50	Support Services - General Administration	2300									
51	Board of Education Services	2310		13,700	819,800	20,000	4,000	36,170	0	0	893,670
52	Executive Administration Services	2320	271,997	87,839	21,000	1,000	0	6,500	0	0	388,336
53	Special Area Administration Services	2330	303,941	166,038	15,000	200	0	0	0	0	485,179
54	Tort Immunity Services	2361, 2365									0
55	Total Support Services - General Administration	2300	575,938	267,577	855,800	21,200	4,000	42,670	0	0	1,767,185
56	Support Services - School Administration	2400									
57	Office of the Principal Services	2410	1,205,490	563,439	1,900	3,000	0	0	0	0	1,773,829
58	Other Support Services - School Administration (Describe & Itemize)	2490									0
59	Total Support Services - School Administration	2400	1,205,490	563,439	1,900	3,000	0	0	0	0	1,773,829

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
60	Support Services - Business	2500									
61	Direction of Business Support Services	2510	218,395	80,878	4,000	500	0	2,500	0	0	306,273
62	Fiscal Services	2520	191,664	43,707	184,400	2,000	0	0	0	0	421,771
63	Operation & Maintenance of Plant Services	2540									0
64	Pupil Transportation Services	2550									0
65	Food Services	2560	616,631	22,679	660,703	180	0	0	0	0	1,300,193
66	Internal Services	2570									0
67	Total Support Services - Business	2500	1,026,690	147,264	849,103	2,680	0	2,500	0	0	2,028,237
68	Support Services - Central	2600									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630									0
72	Staff Services	2640	181,488	31,436	26,000	12,000	0	1,200	0	0	252,124
73	Data Processing Services	2660	66,745	40,424	911,508	248,000	3,242	0	206,157		1,476,076
74	Total Support Services - Central	2600	248,233	71,860	937,508	260,000	3,242	1,200	206,157	0	1,728,200
75	Other Support Services - Misc. (Describe & Itemize)	2900									0
76	Total Support Services	2000	5,380,644	1,565,204	3,420,918	327,470	7,242	46,370	206,157	0	10,954,005
77	COMMUNITY SERVICES (ED)	3000	353,100	79,351	10,950	13,126	0	0	0	0	456,527
78	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
79	Payments to Other Dist & Govt Units (In-State)	4100									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120			2,522,258			60,450			2,582,708
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
86	Total Payments to Other Dist & Govt Units (In-State)	4100			2,522,258			60,450			2,582,708
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220						1,500,000			1,500,000
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition (Describe & Itemize)	4290									0
94	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						1,500,000			1,500,000
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
102	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	Total Payments to Other Dist & Govt Units	4000			2,522,258			1,560,450			4,082,708
105	DEBT SERVICE (ED)	5000									
106	Debt Service - Interest on Short-Term Debt	5100									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
112	Total Debt Service - Interest on Short-Term Debt	5100						0			0
113	Debt Service - Interest on Long-Term Debt	5200									0
114	Total Debt Service	5000						0			0
115	PROVISION FOR CONTINGENCIES (ED)	6000									0
116	Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))		21,956,808	6,362,873	7,701,681	927,016	7,242	2,564,510	206,157	0	39,726,287

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
117	Total Direct Disbursements/Expenditures (with Student Activity Funds 1999)		21,956,808	6,362,873	7,701,681	927,016	7,242	2,574,510	206,157	0	39,736,287
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										1,643,059
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										1,643,059
120											
121	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
122	SUPPORT SERVICES (O&M)	2000									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils (Describe & Itemize)	2190									0
125	Support Services - Business	2500									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540	1,753,276	362,274	534,659	591,009	41,500	0	0	0	3,282,718
129	Pupil Transportation Services	2550	0								0
130	Food Services	2560									0
131	Total Support Services - Business	2500	1,753,276	362,274	534,659	591,009	41,500	0	0	0	3,282,718
132	Other Support Services - Misc. (Describe & Itemize)	2900									0
133	Total Support Services	2000	1,753,276	362,274	534,659	591,009	41,500	0	0	0	3,282,718
134	COMMUNITY SERVICES (O&M)	3000									0
135	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
136	Payments to Other Dist & Govt Units (In-State)	4100									0
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
141	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
143	Total Payments to Other Dist & Govt Unit	4000			0			0			0
144	DEBT SERVICE (O&M)	5000									
145	Debt Service - Interest on Short-Term Debt	5100									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
151	Total Debt Service - Interest on Short-Term Debt	5100						0			0
152	Debt Service - Interest on Long-Term Debt	5200									0
153	Total Debt Service	5000						0			0
154	PROVISION FOR CONTINGENCIES (O&M)	6000									0
155	Total Direct Disbursements/Expenditures		1,753,276	362,274	534,659	591,009	41,500	0	0	0	3,282,718
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(413,318)
157											
158	30 - DEBT SERVICE FUND (DS)										
159	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
160	Payments to Other Dist & Govt Units (In-State)	4100									0
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
164	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
165	DEBT SERVICE (DS)	5000									
166	Debt Service - Interest on Short-Term Debt	5100									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0

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	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
171	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
172	Total Debt Service - Interest On Short-Term Debt	5100						0			0
173	Debt Service - Interest on Long-Term Debt	5200						143,500			143,500
174	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300						850,000			850,000
175	Debt Service - Other (Describe & Itemize)	5400									0
176	Total Debt Service	5000			0			993,500			993,500
177	PROVISION FOR CONTINGENCIES (DS)	6000									0
178	Total Direct Disbursements/Expenditures				0			993,500			993,500
179	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(767,300)
180											
181	40 - TRANSPORTATION FUND (TR)										
182	SUPPORT SERVICES (TR)	2000									
183	Support Services - Pupils	2100									
184	Other Support Services - Pupils (Describe & Itemize)	2190									0
185	Support Services - Business										
186	Pupil Transportation Services	2550	13,640	80	1,777,980						1,791,700
187	Other Support Services - Business (Describe & Itemize)	2900									0
188	Total Support Services	2000	13,640	80	1,777,980	0	0	0	0	0	1,791,700
189	COMMUNITY SERVICES (TR)	3000									0
190	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
191	Payments to Other Dist & Govt Units (In-State)	4100									0
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
198	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
199	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
200	Total Payments to Other Dist & Govt Units	4000			0			0			0
201	DEBT SERVICE (TR)	5000									
202	Debt Service - Interest on Short-Term Debt	5100									0
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
208	Total Debt Service - Interest On Short-Term Debt	5100						0			0
209	Debt Service - Interest on Long-Term Debt	5200									0
210	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
211	Debt Service - Other (Describe & Itemize)	5400									0
212	Total Debt Service	5000						0			0
213	PROVISION FOR CONTINGENCIES (TR)	6000									0
214	Total Direct Disbursements/Expenditures		13,640	80	1,777,980	0	0	0	0	0	1,791,700
215	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(764,700)
216											
217	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
218	INSTRUCTION (MR/SS)	1000									
219	Regular Program	1100		137,331							137,331
220	Pre-K Programs	1125		0							0
221	Special Education Programs (Functions 1200-1220)	1200		176,689							176,689
222	Special Education Programs Pre-K	1225		4,849							4,849
223	Remedial and Supplemental Programs K-12	1250		5,930							5,930

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	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
224	Remedial and Supplemental Programs Pre-K	1275		3,392							3,392
225	Adult/Continuing Education Programs	1300		0							0
226	CTE Programs	1400		0							0
227	Interscholastic Programs	1500		8,778							8,778
228	Summer School Programs	1600		0							0
229	Gifted Programs	1650		0							0
230	Driver's Education Programs	1700		0							0
231	Bilingual Programs	1800		16,854							16,854
232	Truant Alternative & Optional Programs	1900		0							0
233	Total Instruction	1000		353,823							353,823
234	SUPPORT SERVICES (MR/SS)	2000									
235	Support Services - Pupil	2100									
236	Attendance & Social Work Services	2110		8,774							8,774
237	Guidance Services	2120		0							0
238	Health Services	2130		50,069							50,069
239	Psychological Services	2140		0							0
240	Speech Pathology & Audiology Services	2150		6,499							6,499
241	Other Support Services - Pupils (Describe & Itemize)	2190		0							0
242	Total Support Services - Pupil	2100		65,342							65,342
243	Support Services - Instructional Staff	2200									
244	Improvement of Instruction Services	2210		3,892							3,892
245	Educational Media Services	2220		5,600							5,600
246	Assessment & Testing	2230		0							0
247	Total Support Services - Instructional Staff	2200		9,492							9,492
248	Support Services - General Administration	2300									
249	Board of Education Services	2310		0							0
250	Executive Administration Services	2320		16,868							16,868
251	Special Area Administrative Services	2330		12,212							12,212
252	Claims Paid from Self Insurance Fund	2361		0							0
253	Risk Management and Claims Services Payments	2365		0							0
254	Total Support Services - General Administration	2300		29,080							29,080
255	Support Services - School Administration	2400									
256	Office of the Principal Services	2410		57,422							57,422
257	Other Support Services - School Administration (Describe & Itemize)	2490		0							0
258	Total Support Services - School Administration	2400		57,422							57,422
259	Support Services - Business	2500									
260	Direction of Business Support Services	2510		19,897							19,897
261	Fiscal Services	2520		27,924							27,924
262	Facilities Acquisition & Construction Services	2530		0							0
263	Operation & Maintenance of Plant Service	2540		219,004							219,004
264	Pupil Transportation Services	2550		622							622
265	Food Services	2560		49,545							49,545
266	Internal Services	2570		0							0
267	Total Support Services - Business	2500		316,992							316,992
268	Support Services - Central	2600									
269	Direction of Central Support Services	2610		0							0
270	Planning, Research, Development & Evaluation Services	2620		0							0
271	Information Services	2630		0							0
272	Staff Services	2640		31,642							31,642
273	Data Processing Services	2660		10,270							10,270
274	Total Support Services - Central	2600		41,912							41,912
275	Other Support Services - Misc. (Describe & Itemize)	2900									0
276	Total Support Services	2000		520,240							520,240
277	COMMUNITY SERVICES (MR/SS)	3000		38,031							38,031
278	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
279	Payments for Regular Programs	4110			135						0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2				0							0
282	Total Payments to Other Dist & Govt Units	4000		0							0
283	DEBT SERVICE (MR/SS)	5000									
284	Debt Service - Interest on Short-Term Debt	5100									0
285	Tax Anticipation Warrants	5110									0
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt (Describe & Itemize)	5150						0			0
290	Total Debt Service	5000						0			0
291	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
292	Total Direct Disbursements/Expenditures			912,094				0			912,094
293	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(382,794)
294											
295	60 - CAPITAL PROJECTS (CP)										
296	SUPPORT SERVICES (CP)	2000									
297	Support Services - Business										
298	Facilities Acquisition & Construction Services	2530					2,182,042				2,182,042
299	Other Support Services - Business (Describe & Itemize)	2900									0
300	Total Support Services	2000	0	0	0	0	2,182,042	0	0		2,182,042
301	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
302	Payments to Other Dist & Govt Units (In-State)	4100									0
303	Payments to Regular Programs	4110									0
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) (Describe & Itemize)	4190						0			0
307	Total Payments to Other Districts & Govt Units	4000			0			0			0
308	PROVISION FOR CONTINGENCIES (CP)	6000									
309	Total Direct Disbursements/Expenditures		0	0	0	0	2,182,042	0	0		2,182,042
310	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										84,277
311											
312	70 WORKING CASH FUND (WC)										
313											
314	80 - TORT FUND (TF)										
315	INSTRUCTION (TF)	1000									0
316	Regular Programs	1100									0
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0

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1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	Total Instruction¹⁴	1000	0	0	0	0	0	0	0	0	0
345	SUPPORT SERVICES (TF)	2000									
346	Support Services - Pupil	2100									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils (Describe & Itemize)	2190									0
353	Total Support Services - Pupil	2100	0	0	0	0	0	0	0	0	0
354	Support Services - Instructional Staff	2200									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	Total Support Services - Instructional Staff	2200	0	0	0	0	0	0	0	0	0
359	Support Services - General Administration	2300									
360	Board of Education Services	2310									0
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361			316,694						316,694
364	Risk Management and Claims Services Payments	2365	72,500								72,500
365	Total Support Services - General Administration	2300	72,500	0	316,694	0	0	0	0	0	389,194
366	Support Services - School Administration	2400									
367	Office of the Principal Services	2410									0
368	Other Support Services - School Administration (Describe & Itemize)	2490									0
369	Total Support Services - School Administration	2400	0	0	0	0	0	0	0	0	0
370	Support Services - Business	2500									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550									0
376	Food Services	2560									0
377	Internal Services	2570									0
378	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
379	Support Services - Central	2600									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640									0
384	Data Processing Services	2660									0
385	Total Support Services - Central	2600	0	0	0	0	0	0	0	0	0
386	Other Support Services - Misc. (Describe & Itemize)	2900									
387	Total Support Services	2000	72,500	0	316,694	0	0	0	0	0	389,194
388	COMMUNITY SERVICES (TF)	3000									
389	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
390	Payments to Other Dist & Govt Units (In-State)	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140			137						0
395	Payments for Community College Programs	4170									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
396	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
397	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition (Describe & Itemize)	4290									0
405	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
413	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	Total Payments to Other Dist & Govt Units	4000			0			0			0
416	DEBT SERVICE (TF)	5000									
417	Debt Service - Interest on Short-Term Debt										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt (Describe & Itemize)	5150									0
423	Debt Service - Interest on Long-Term Debt	5200									0
424	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0
425	Debt Service - Other (Describe & Itemize)	5400									0
426	Total Debt Service	5000			0			0			0
427	PROVISION FOR CONTINGENCIES (TF)	6000									0
428	Total Direct Disbursements/Expenditures		72,500	0	316,694	0	0	0	0	0	389,194
429	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(70,694)
430											
431	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
432	SUPPORT SERVICES (FP&S)	2000									
433	Support Services - Business	2500									
434	Facilities Acquisition & Construction Services	2530									0
435	Operation & Maintenance of Plant Service	2540									0
436	Total Support Services - Business	2500	0	0	0	0	0	0	0		0
437	Other Support Services - Misc. (Describe & Itemize)	2900									0
438	Total Support Services	2000	0	0	0	0	0	0	0		0
439	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs (Describe & Itemize)	4190									0
443	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
444	DEBT SERVICE (FP&S)	5000									
445	Debt Service - Interest on Short-Term Debt	5100									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
448	Total Debt Service - Interest on Short-Term Debt	5100						0			0
449	Debt Service - Interest on Long-Term Debt	5200									0
450	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired) (Describe & Itemize)	5300									0

Estimated Disbursements/Expenditures

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2								0			0
451	Total Debt Service	5000									0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										435,000

	B	C	D	E	F	G	H
1	If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.						
2	Revenue Check:	OK					
3	Expenditure Check:	OK					
4	Revenues Acct. (EstRev tab)	Amount	Describe Revenue	Expenditures Fund-Function (EstExp tab)	Amount	Describe Expenditures	
5	1190			10-2190			
6	1290			10-2490			
7	1614			10-2900			
8	1690			10-4190			
9	1790			10-4290			
10	1819			10-4390			
11	1829			10-4400			
12	1890			10-5150			
13	1993	\$ 85,000	Other Local Funds	20-2190			
14	1999	\$ 100,000	Other Local Funds	20-2900			
15	2300			20-4190			
16	3099			20-4400			
17	3199			20-5150			
18	3299			30-4190			
19	3499			30-5150			
20	3599			30-5300	\$ 850,000	Bond Principal	
21	3999	\$ 545,897	After School Grant, Teacher Vacancy Grant	30-5400			
22	4009			40-2190			
23	4090			40-2900			
24	4199			40-4190			
25	4299			40-4400			
26	4399			40-5150			
27	4499			40-5300			
28	4699			40-5400			
29	4799			50-2190			
30	4998	\$ 1,166,319	ESSER Grant	50-2490			
31				50-2900			
32				50-5150			
33				60-2900			
34				60-4190			
35				80-2190			
36				80-2490			
37				80-2900			
38				80-4190			
39				80-4290			
40				80-4390			
41				80-4400			
42				80-5150			
43				80-5300			
44				80-5400			
45				90-2900			
46				90-4190			
47				90-5150			
48				90-5300			

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)

Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	41,369,346	2,869,400	1,027,000	282,500	45,548,246
Direct Expenditures	39,726,287	3,282,718	1,791,700		44,800,705
Difference	1,643,059	(413,318)	(764,700)	282,500	747,541
Estimated Fund Balance - June 30, 2025	27,138,519	1,361,606	1,168,742	2,973,664	32,642,531

Balanced budget; no Deficit Reduction Plan is required.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2024-2025 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2023-2024 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G	
1	<i>*School Districts Only</i>		DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2024-2025					
2								
3	06016103002							
4	<i>District Number</i>							
5	Lyons SD 103							
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		26,495,460	774,924	1,933,442	2,691,164	31,894,990	
8	RECEIPTS/REVENUES		Acct #					
9	LOCAL SOURCES		1000	24,311,213	2,819,400	182,000	282,500	27,595,113
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000	0	0	0		0
11	STATE SOURCES		3000	14,324,105	50,000	845,000	0	15,219,105
12	FEDERAL SOURCES		4000	2,734,028	0	0	0	2,734,028
13	Total Receipts/Revenues			41,369,346	2,869,400	1,027,000	282,500	45,548,246
14	DISBURSEMENTS/EXPENDITURES		Funct #					
15	INSTRUCTION		1000	24,233,047				24,233,047
16	SUPPORT SERVICES		2000	10,954,005	3,282,718	1,791,700		16,028,423
17	COMMUNITY SERVICES		3000	456,527	0	0		456,527
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000	4,082,708	0	0		4,082,708
19	DEBT SERVICES		5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES		6000	0	0	0		0
21	Total Disbursements/Expenditures			39,726,287	3,282,718	1,791,700		44,800,705
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures			1,643,059	(413,318)	(764,700)	282,500	747,541
23	OTHER SOURCES/USES OF FUNDS							
24	OTHER SOURCES OF FUNDS (7000)			0	1,000,000	0	0	1,000,000
25	OTHER USES OF FUNDS (8000)			1,000,000	0	0	0	1,000,000
26	TOTAL OTHER SOURCES/USES OF FUNDS			(1,000,000)	1,000,000	0	0	0
27	ESTIMATED ENDING FUND BALANCE			27,138,519	1,361,606	1,168,742	2,973,664	32,642,531

	A	B	H	I	J	K	L	
1	<i>*School Districts Only</i>		ESTIMATED BUDGET FY2025-2026					
2								
3	06016103002							
4	<i>District Number</i>							
5	Lyons SD 103							
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531	
8	RECEIPTS/REVENUES		Acct #					
9	LOCAL SOURCES		1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000					0
11	STATE SOURCES		3000					0
12	FEDERAL SOURCES		4000					0
13	Total Receipts/Revenues		0	0	0	0	0	
14	DISBURSEMENTS/EXPENDITURES		Funct #					
15	INSTRUCTION		1000					0
16	SUPPORT SERVICES		2000					0
17	COMMUNITY SERVICES		3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000					0
19	DEBT SERVICES		5000					0
20	PROVISION FOR CONTINGENCIES		6000					0
21	Total Disbursements/Expenditures		0	0	0	0	0	
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0	
23	OTHER SOURCES/USES OF FUNDS							
24	OTHER SOURCES OF FUNDS (7000)							0
25	OTHER USES OF FUNDS (8000)							0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	
27	ESTIMATED ENDING FUND BALANCE		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531	

	A	B	M	N	O	P	Q	
1	*School Districts Only		ESTIMATED BUDGET FY2026-2027					
2								
3	06016103002							
4	District Number							
5	Lyons SD 103							
6	District Name		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531	
8	RECEIPTS/REVENUES		Acct #					
9	LOCAL SOURCES		1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000					0
11	STATE SOURCES		3000					0
12	FEDERAL SOURCES		4000					0
13	Total Receipts/Revenues		0	0	0	0	0	
14	DISBURSEMENTS/EXPENDITURES		Funct #					
15	INSTRUCTION		1000					0
16	SUPPORT SERVICES		2000					0
17	COMMUNITY SERVICES		3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000					0
19	DEBT SERVICES		5000					0
20	PROVISION FOR CONTINGENCIES		6000					0
21	Total Disbursements/Expenditures		0	0	0		0	
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0	
23	OTHER SOURCES/USES OF FUNDS							
24	OTHER SOURCES OF FUNDS (7000)							0
25	OTHER USES OF FUNDS (8000)							0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0	
27	ESTIMATED ENDING FUND BALANCE		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531	

	A	B	R	S	T	U	V
1	<i>*School Districts Only</i>		ESTIMATED BUDGET FY2027-2028				
2							
3	06016103002						
4	<i>District Number</i>						
5	Lyons SD 103						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531
8	RECEIPTS/REVENUES		Acct #				
9	LOCAL SOURCES		1000				0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000				0
11	STATE SOURCES		3000				0
12	FEDERAL SOURCES		4000				0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES		Funct #				
15	INSTRUCTION		1000				0
16	SUPPORT SERVICES		2000				0
17	COMMUNITY SERVICES		3000				0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000				0
19	DEBT SERVICES		5000				0
20	PROVISION FOR CONTINGENCIES		6000				0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		27,138,519	1,361,606	1,168,742	2,973,664	32,642,531

	A	B	W	X	Y	Z	
1	<i>*School Districts Only</i>		SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET Date of Adoption: <input type="text"/> (Enter as MM/DD/YY)				
2							
3	06016103002						
4	District Number						
5	Lyons SD 103						
6	District Name		FY2024-2025	FY2025-2026	FY2026-2027	FY2027-2028	
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		31,894,990	32,642,531	32,642,531	32,642,531	
8	RECEIPTS/REVENUES		Acct #				
9	LOCAL SOURCES		1000	27,595,113	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT		2000	0	0	0	0
11	STATE SOURCES		3000	15,219,105	0	0	0
12	FEDERAL SOURCES		4000	2,734,028	0	0	0
13	Total Receipts/Revenues			45,548,246	0	0	0
14	DISBURSEMENTS/EXPENDITURES		Funct #				
15	INSTRUCTION		1000	24,233,047	0	0	0
16	SUPPORT SERVICES		2000	16,028,423	0	0	0
17	COMMUNITY SERVICES		3000	456,527	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS		4000	4,082,708	0	0	0
19	DEBT SERVICES		5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES		6000	0	0	0	0
21	Total Disbursements/Expenditures			44,800,705	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures			747,541	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)			1,000,000	0	0	0
25	OTHER USES OF FUNDS (8000)			1,000,000	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS			0	0	0	0
27	ESTIMATED ENDING FUND BALANCE			32,642,531	32,642,531	32,642,531	32,642,531

Deficit Reduction Plan-Background/Assumptions (School Districts Only)**Fiscal Year 2024-2025
through Fiscal Year 2027-2028**

Lyons SD 103 06016103002

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:**2. Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)

Fiscal Year 2024-2025

through Fiscal Year 2027-2028

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

Evidence-Based Funding: Fiscal Year 2025 Spending Plan LYONS SCHOOL DIST 103

Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.

1) What are the Organizational Unit's strategic goals for student success for the 2024-25 school year? What measures will be used to evaluate progress? (No more than 2000 characters, including spaces.)

The District will continue to provide instructional services to the students usinf EBF Tier Allocation. In addition we will continue to provide professional development in regards to serving Special Education , English Learner and Low income students.

	Top Strategy 1	Top Strategy 2	Top Strategy 3
2) Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)	Focus increased time and attention on special student groups	Increase number and/or quality of professional development opportunities	Maintain or expand early childhood programming
If "Other" was selected in question 2, please describe. (No more than 1000 characters, including spaces.)			

Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2025 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.

Evidence-Based Funding Organizational Unit Results (FY 2024)	Final Resources / Adequacy Target = Percent of Adequacy	Average Student Enrollment	2,093.23	Adequacy Target	\$35,684,412
		Final Resources	\$30,573,008	Percent of Adequacy	86%
	Base Funding Minimum + Tier Funding = Gross State Contribution	Tier Assignment	2	Gross State Contribution	\$12,365,602
		FY24 Base Funding Minimum	\$12,259,555	FY 2024 Tier Funding	\$106,047
	Within FY 2024 Gross State Contribution, Resources Attributable to Specific Populations	Low-Income Students	\$3,273,084		
		English Learners (ELs)	\$449,168		
		Special Education	\$1,177,442		
		FY 2025 Tier Funding	\$112,770	Funding Type (Select)	Actual
1) FY 2025 Tier Funding Allocation*: Enter the dollar amount of Tier Funding (e.g., NEW MONEY only) allocated to the Organizational Unit for FY 2025. Select whether the amount is estimated or actual funding.				*Note: Tier Funding allocations are published annually at https://www.isbe.net/Pages/ebfdistribution.aspx . Amounts are available in early August. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.	

		Data Source 1		Data Source 2		Data Source 3	
2)	Select the top three sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)	Climate and culture survey data (e.g., Five Essentials Survey)		Student growth and achievement data, disaggregated by student groups		Student grades or other local academic performance data	
3)	Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)	Bilingual Program Director(s)	Yes	Principals	Yes	Bilingual Parent Advisory Committee	
		Special Ed. Program Director(s)	Yes	School Improvement Teams		Other Parent Group(s)	
		Other Program Leaders	Yes	Teacher or Support Staff Unions		Community Focus Group(s)	
		School Board Members		Other School Staff		Other	
[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (No more than 1000 characters, including spaces.)							
		Priority Investment 1		Priority Investment 2		Priority Investment 3	
4)	Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2025 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)	Core Teachers		Specialist Teachers		Instructional Facilitator	
If "Other" was selected in question 4, please describe. (No more than 1000 characters, including spaces.)							

Cost Factor Table

The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2024 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least \$5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at <https://www.isbe.net/ebfspendingplan>.

5) **Column G:** If the Organizational Unit will receive at least \$5,000 in FY 2025 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2025 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

Column H: Optionally, Organizational Units may populate column H with total planned expenditures in FY 2025 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors		Amount in FY 2024 Adjusted Adequacy Target	Budgeted FY 2025 Investments with New Tier Funding <i>[Required]</i>	Budgeted FY 2025 Expenditures (All Resources) <i>[Optional]</i>	Optional District Narratives
Core Investments	Core Teachers	\$7,916,198	\$112,770		Enter optional context for core investment decisions.
	Specialist Teachers	\$1,583,240			
	Instructional Facilitator	\$771,341			
	Core Intervention Teacher	\$342,900			
	Substitute Teachers	\$923,973			
	Guidance Counselor	\$471,284			
	Nurse	\$180,455			
	Supervisory Aide	\$292,109			
	Librarian	\$395,924			
	Librarian Aide	\$218,925			
	Principal	\$587,365			
	Assistant Principal	\$505,723			
	School Site Staff	\$350,517		150	
	Subtotal	\$13,939,954	\$112,770		

Per Student Investments	Gifted	\$185,661			<i>Enter optional context for per student investment decisions.</i>		
	Professional Development	\$261,654					
	Instructional Materials	\$680,300					
	Assessments	\$71,170					
	Computer & Tech Equipment	\$1,195,234					
	Student Activities	\$347,224					
	Maintenance & Operations	\$2,848,886					
	Central Office	\$1,961,357					
	Employee Benefits	\$6,586,006					
	Subtotal*	\$14,252,040					
Additional Investments	Low-Income Intervention Teacher	\$775,405			<i>Enter optional context for additional investment decisions.</i>		
	Low-Income Pupil Support Staff	\$775,405					
	Low-Income Extended Day Teacher	\$807,972					
	Low-Income Summer School Teacher	\$807,972					
	EL Intervention Teacher	\$474,548					
	EL Pupil Support Staff	\$474,548					
	EL Extended Day Teacher	\$493,933					
	EL Summer School Teacher	\$493,933					
	EL Core Teacher	\$593,184					
	Sp Ed Teacher	\$1,150,700					
	Sp Ed Instructional Assistant	\$466,118					
	Sp Ed Psychologist	\$178,702					
		Subtotal	\$7,492,417				
	Other Investments						
	Total**	\$35,684,412	\$112,770	Tier Funding Check (Cell G90)	Complete, G90=G31		
<p>*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance & Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal. **The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2024 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.</p>							
<p>If some or all Tier Funding was invested outside of the cost factors, please describe. (No more than 1000 characters, including spaces.)</p>							
Part III: Support for Special Student Groups							
<p>EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statute these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in cells G100-G102 below. If the Organizational Unit received at least \$5,000 for any of the student groups, a response to the questions below is required. For amounts less than \$5,000, a response is optional. All other EBF funds may be spent in any manner deemed appropriate by the school district.</p>							
<i>Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.</i>							
1)	FY 2025 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY25 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.	Low-Income Students	Enter Amounts	\$3,291,330	Select type	Actual	*Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.
		English Learners		\$459,983		Actual	
		Special Education		\$1,184,772		Actual	

2)	Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	Low-Income Intervention Teacher		Low-Income Extended Day Teacher		Other Investments		
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]		
		Low-Income Pupil Support Staff		Low-Income Summer School Teacher	Yes			
		[Optional - Enter \$]		\$50,000				
Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)								

3)	Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	English Learner Intervention Teacher		English Learner Extended Day Teacher		English Learner Core Teacher	
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]	
		English Learner Pupil Support Staff		English Learner Summer School Teacher	Yes	Other Investments	
		[Optional - Enter \$]		[Optional - Enter \$]		[Optional - Enter \$]	
Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)							

4)	Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.) Response Required	Special Education Teacher		Special Education Psychologist				
		[Optional - Enter \$]		[Optional - Enter \$]				
		Special Education Instructional Assistant	Yes	Other Investments				
		[Optional - Enter \$]		[Optional - Enter \$]				
Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2025. (Required if "Other Investments" selected above. No more than 500 characters, including spaces.)								

Plan Assurances

Please complete the assurances below related to Article 14C of the Illinois School Code, which stipulates allowable expenditures for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Note that a separate collection of the Bilingual Service Plan takes place before each school year and must be separately reviewed by the Bilingual Parent Advisory Committee (BPAC). Responses in this plan should be aligned with information contained in the Bilingual Service Plan. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

Collaboration Opportunity - Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.

- 1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."
 Required Yes
- 2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."
 Required Yes
- 3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2024."
 Required YES
- 4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2024-25.
 Required

BPAC Meeting (MM/DD/YYYY)	9/10/2024
Name of Chair	Guadalupe Vander Ploeg

Spending Plan Completion Tracker

Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.

Question	Status	Acceptance Criteria
Part 1, Q1	Complete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Complete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Complete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Complete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Complete	At least one response must be selected.
Part 2, Q4	Complete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Complete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-income Funds	Complete	A numeric value must be entered. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Complete	A numeric value must be entered. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2025 budgeted expenditures over actual FY2024 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report. An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **Lyons SD 103**
RCDT Number: **06016103002**

		Estimated Actual Expenditures, Fiscal Year 2024				Budgeted Expenditures, Fiscal Year 2025			
		(10)	(20)	(80)		(10)	(20)	(80)	
Description	Funct. No.	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total
1. Executive Administration Services	2320	368,256			368,256	388,336		0	388,336
2. Special Area Administration Services	2330	485,237			485,237	485,179		0	485,179
3. Other Support Services - School Administration	2490	0			0	0		0	0
4. Direction of Business Support Services	2510	295,080			295,080	306,273	0	0	306,273
5. Internal Services	2570				0	0		0	0
6. Direction of Central Support Services	2610				0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8. Totals		1,148,573	0	0	1,148,573	1,179,788	0	0	1,179,788
9. Estimated Percent Increase (Decrease) for FY2025 (Budgeted) over (Actual) FY 2024									3%

Reference Description

- 1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- 2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- 3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- 3^a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- 4 Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- 5

The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- 6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- 7 Cash plus investments must be greater than or equal to zero.
- 8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- 9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- 10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- 11 Include revenue accounts 1110 through 1115, 1117, 1118 & 1120.
- 12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- 13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- 14

Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- 15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- 16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)

Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS

This worksheet checks various cells to assure that selected items are in balance.

Please fix errors below before submitting to ISBE.

Budget Item References	Message
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? (Joint Agreements do not complete Deficit Reduction Plan.)	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)	
2. Cover Page (Cover tab)	
District Name must be selected from drop-down. (Cell H13)	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates (Day, Month, Year) must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	ERROR - TYPE BOARD NAMES
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2023 for all Funds (Cells C3 - K3)	OK
(Line must have a number or zero. Do not leave blank.)	
Estimated Activity Fund Beginning Fund Balance July, 1 2023 (Cell C83)	OK
(Cell must have a number or zero. Do not leave blank.)	
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2023 (CashSum 5 tab, All Funds) cannot be negative.	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) cannot be negative.	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - Cell F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - Cell H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source.	OK
Include brief note(s) describing expenditure use.	OK
10. EBF Spending Plan	
All required questions have been answered.	OK

End of Balancing

STATE OF ILLINOIS)
)
COUNTY OF COOK)

SS

I, the undersigned, do hereby certify that I am the duly appointed Superintendent of Lyons Elementary School District No. 103 (the "District"), County of Cook, State of Illinois.

I do further certify that the document attached hereto is a full, true and complete copy of the Annual Budget for the District's Fiscal Year beginning July 1, 2024 and ending June 30, 2025, as adopted by the Board of Education at its regular meeting on the 24th day of September, 2024, and that said Annual Budget contains an estimate of anticipated revenues to be received by the District, by source, for the said following Fiscal Year.

IN WITNESS WHEREOF, I have hereunto affixed my official signature at Lyons, Illinois this 24th day of September, 2024.

Kristopher Rivera
Superintendent of Schools
Lyons Elementary School District No. 103
County of Cook
State of Illinois

STATE OF ILLINOIS)
)
COUNTY OF COOK)

SS

I, the undersigned, do hereby certify that I am the duly qualified and active Secretary of the Board of Education of Lyons Elementary School District No. 103 (the “Board”), County of Cook, State of Illinois (the “District”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the document attached hereto is a full, true and complete copy of the Resolution to Adopt the Annual Budget for Fiscal Year 2024-2025, adopted by the Board at its special meeting on the 24th day of September, 2024.

I do further certify that the deliberations and the vote of the Board on the adoption of said Resolution were conducted openly, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I have hereunto affixed my official signature at Lyons, Illinois this 24th day of September, 2024.

Sara Andreas
Board Secretary
Lyons Elementary School District No. 103
County of Cook
State of Illinois

**RESOLUTION APPOINTING MEMBER TO SERVE AS THE TOWNSHIP OF
SCHOOLS TRUSTEE FOR SCHOOL DISTRICT 103**

WHEREAS under Article 10, Section 20.5 of the Illinois School Code, the Board of Education (the “School Board”) of School District 103 (the “School District”) has the power to adopt and enforce all necessary rules for management and governance of the public schools of their district; and

WHEREAS, the General Assembly recently passed Public Act 103-0790 which requires certain school boards to appoint one member of the school board or one school employee to serve as a trustee of schools of the township; and

WHEREAS, the appointment of such individual shall not serve longer than 2 years unless reappointed by the school board to renew; and

WHEREAS, the Act requires that the appointment by the school board be done by October 8, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of School District 103, Cook County, Illinois as follows:

Section 1: That all recitals and legislative findings contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Resolution as if fully set forth herein.

Section 2: The School Board approves to appoint Sara Andreas to serve as the trustee for the Township Trustee of Schools on behalf of School District 103 for a two-year term. This person is expected to attend all meetings of the Township Trustee of Schools.

Section 3: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any other provision of this Resolution.

Section 4: All resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 5: This Resolution shall be in full force and effect from and after its passage provided by law.

(Remainder of Page Intentionally Left Blank)

ADOPTED by the Board of Education of School District **103**, Cook County, Illinois this 24th day of September 2024, pursuant to roll call vote, as follows:

<u>Board Members</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>

Board President

ATTEST:

Board Secretary

**AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN LYONS
ELEMENTARY SCHOOL DISTRICT NUMBER 103 AND THE VILLAGE OF LYONS
CONCERNING THE ENGAGEMENT OF A SCHOOL RESOURCE OFFICER**

THIS AMENDMENT, entered into this 24th day of September 2024, by and between Lyons Elementary School District No. 103, an Illinois public school district (the “District”), and the Village of Lyons, Cook County, Illinois, a municipal corporation (the “Village”) (collectively, the Village and the District shall be referred to as “the Parties”) is attached to the Intergovernmental Agreement concerning the engagement of a school resource officer executed on February 23, 2021 (“Agreement”) by the Parties and together the Addendum and the Agreement reflect the terms of the contract between Lyons School District 103 and the Village of Lyons.

SCOPE OF AMENDMENT TO AGREEMENT

It is mutually agreed upon by and between the parties that all terms and conditions stated in this AMENDMENT shall be made a part of the Agreement, and that all other terms and conditions not conflict with this AMENDMENT as set forth in the Agreement shall remain in full force and effect. The following Sections of the Agreement are amended as indicated:

2. TIME OF SERVICE

(B) In consideration for the provision of said School Resource Officer, the District shall reimburse the Village for the ratable costs associated with the annual employment of the School Resource Officer. The District shall reimburse the Village \$80,000 annually, which constitutes that portion of the Village’s expenses to employ the School Resource Officer while assigned to the with the District four (4) hours per day, five (5) days a week, for ten (10) months. Time in excess of said amount will be reimbursed by the District at the Village’s costs, including any overtime rates established per the applicable collective bargaining agreement. The Village shall provide the District with a detailed invoice by the 10th of each month for any regular and overtime worked by the School Resource Officer in the prior month. Thirty (30) days prior to the start of each fiscal year, the Village will provide the District with information regarding the salary and overtime rate for the School Resource Officer.

(D) The District shall remit the base payment amount to the Village on a monthly basis in equal installments of \$8,000 per month such that the total amount paid over a 10-month period equals \$80,000 per year. Any payments for additional hours worked shall be paid at the same time. All payments shall be due and payable to the Village by the final day of each month for the services provided during the preceding month.

VILLAGE OF LYONS

LYONS SCHOOL DISTRICT NO. 103

Mayor

School Board President

Date: _____

Date: _____

ATTEST:

ATTEST:

Village Clerk

School Board Secretary

**INTERGOVERNMENTAL AGREEMENT BETWEEN LYONS
ELEMENTARY SCHOOL DISTRICT NUMBER 103 AND THE
VILLAGE OF LYONS CONCERNING THE ENGAGEMENT OF A
SCHOOL RESOURCE OFFICER**

This agreement (“Agreement”) is made on this 23rd day of February 2021 (“Effective Date”) between Lyons Elementary School District No. 103, an Illinois public school district (the “District”), and the Village of Lyons, Cook County, Illinois, a municipal corporation (“Village”) (collectively, the Village and the District shall be referred to as “the Parties”).

WHEREAS, the Constitution of the State of Illinois provides that public agencies may share powers through intergovernmental agreements, Ill. Const. Alt. VII, § 10 (1970); and

WHEREAS, the Illinois Intergovernmental Cooperation Act provides that public agencies may combine and exercise their powers through intergovernmental agreements, 5 ILCS 220/3; and

WHEREAS, the Village is a unit of local government, Ill. Const. Art. VII, §1, and a public agency, 5 ILCS 220/2(1), and the District is a school district, Ill. Const. Ali. VII, §1, and a public agency, 5 ILCS 220/2(1); and

WHEREAS, the District desires to have the services of a police officer (“School Resource Officer”) available on a part time basis at the District George Washington Middle School (“School”); and

WHEREAS, Sections 1-7(A)(8) (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act, Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the Illinois School Code and Section 10/6(a)(6.5) of the Illinois School Student Records Act recognize, provide for and authorize agreements between local law enforcement agencies and school district for reciprocal reporting of criminal offenses committed by students; and

WHEREAS, the Village has determined it to be in the best interests of the Village to provide the services of a School Resource Officer at the District; and

WHEREAS, the District and the Village wish to associate, cooperate, and share services in order to enhance school safety, assist in planning for crisis situations and emergency responses, provide information and training to school staff on school security, build relationships between police and students and school staff, and assist to educate students on safety and security.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the District and the Village agree as follows:

1. Services Provided:

(A) The Village shall provide a School Resource Officer to the District who will serve as a liaison between the District and the Village's Police Department. The School Resource Officer will work as scheduled upon the agreement of the District and Village, and shall be responsible for providing the following services:

- (i) Reporting to the assigned school campus at arranged times.
- (ii) Documenting activities on and off-campus and maintaining a monthly activity report, which shall be delivered to the Chief of Police.
- (iii) Attending most after-school functions such as athletic events, dances, pep rallies, and graduation exercises. Attendance at other after-school functions will be arranged in advance with the approval of the Chief of Police and the Superintendent.
- (iv) Writing incident reports (incident, accident, etc.) and, to the extent documented, making those incident reports available to the Chief of Police.
- (v) Notifying the Lyons Police Department and Superintendent if the School Resource Officer cannot be present at the start of school or at a school event due to illness. Such notification shall be provided prior to the School Resource Officer's scheduled start time.
- (vi) Supervising school traffic (when able) to ensure the safety of all the students.
- (vii) Periodically patrolling the parking lots to ensure students are safe at arrival and dismissal depending on the School Resource Officer's schedule.
- (viii) Improving the school's reputation as a safe learning environment, and deterring misconduct by remaining highly visible in the halls, cafeteria, and gymnasium, while on the school premises.

- (ix) Serving as a role model to students, especially in terms of appropriate attitudes and respect.
- (x) Assisting the school administration with disruptions, truancy issues, and other criminal activities occurring on campus.
- (xi) Performing security checks of the campus and making recommendations to the Superintendent.
- (xii) When able, to attend parent and faculty meetings when requested by the Superintendent.
- (xiii) When able, to attend conferences with students, parents, and faculty members when necessary to assist them with law enforcement issues and/or crime prevention.
- (xiv) Preparing for and giving presentations at faculty in-service meetings, parent education, and community organizations, with the prior approval of the Chief of Police and attending other events that the Chief of Police deems appropriate.
- (xv) Functioning as an information-gathering source for law enforcement and juvenile officials.
- (xvi) Assisting the Superintendent to develop and implement plans and strategies to prevent and mitigate dangerous situations.
- (xvii) Working with the Chief of Police and Superintendent to develop a means to communicate with parents and students in order to explain the duties and responsibilities of the School Resource Officer and his/her function as a source of support for the school and community.
- (xviii) When able, to attend monthly meetings with other school resource officers and District officials to exchange information and ideas.
- (xix) Serving as a liaison between the Police Department, District personnel, and parents.

- (xx) Conducting classroom activities involving a wide range of topics including, but not limited to security, crime prevention, drug/alcohol education, and such other issues as may be approved by the Superintendent.
- (xxi) The School Resource Officer will provide a two (2) week schedule, one (1) week in advance, coordinating special events and school functions with the Superintendent and the Chief of Police.
- (xxii) Familiarizing him/herself with all community agencies that offer assistance to youths and their families, such as mental health clinics, drug treatment centers, and juvenile authorities.

(B) The School Resource Officer shall serve the Village as a regular employee of the Lyons Police Department, but shall provide services to the District during normal school hours and for those special school functions or events as determined by the Superintendent in consultation with the Chief of Police.

(C) The School Resource Officer shall be a full-time sworn police officer with the Lyons Police Department having a minimum of three (3) years police experience. The School Resource Officer will be trained and certified in the following areas, at a minimum: Certified Juvenile Officer; School Security Officer Training; Mental Health Training for School Resource Officers; Internet Security Training – Social Media-Cyber Bullying; School Resource Officer Certification; Crisis Intervention; De-escalation Tactics; and, Bullying. The District acknowledges that school resource officer in these areas is a continual process and certifications will be acquired as training is available.

(D) The Village shall perform, if not completed already, a background check of the proposed School Resource Officer as required by 105 ILCS 5/10-21.9, and share the results of such check with the Superintendent. Upon approval of the required background check, the Chief of Police will select the School Resource Officer and notify the Superintendent of the selection.

2. Time of Service:

(A) Service under this Agreement shall be provided to the District during the regular school year (and school breaks and summer school at the discretion of the Chief of Police),

Monday through Friday, except where service is required on evenings and weekends for special school functions if requested by the Superintendent. The School Resource Officer shall work at the District twenty (20) hours per week while school is in session and for additional hours if requested by the Superintendent (inclusive of sick and vacation time allotted by the Village), upon approval of the Chief of Police. When the School Resource Officer is not providing services to the District, he/she may be assigned to regular police duties.

(B) In consideration for the provision of said School Resource Officer, the District shall reimburse the Village for the ratable costs associated with the annual employment of the School Resource Officer. The District shall reimburse the Village \$65,000 annually, which constitutes that portion of the Village's expenses to employ the School Resource Officer while assigned to the with the District four (4) hours per day, five (5) days a week, for ten (10) months. Time in excess of said amount will be reimbursed by the District at the Village's costs, including any overtime rates established per the applicable collective bargaining agreement. The Village shall provide the District with a detailed invoice by the 10th of each month for any regular and overtime worked by the School Resource Officer in the prior month. Thirty (30) days prior to the start of each fiscal year, the Village will provide the District with information regarding the salary and overtime rate for the School Resource Officer.

(C) Unless otherwise specified above, the Village shall remain responsible for and will pay all the benefits of the School Resource Officer, including, but not limited to: training, vehicle, equipment, uniforms, vacation pay, Police Pension Fund, workers' compensation insurance, unemployment insurance, medical insurance, dental insurance, group life insurance, and any other fringe benefit set forth in the applicable collective bargaining agreement.

(D) The District shall remit the base payment amount to the Village on a monthly basis in equal installments of \$6,500 per month such that the total amount paid over a 10-month period equals \$65,000 per year. Any payments for additional hours worked shall be paid at the same time. All payments shall be due and payable to the Village by the final day of each month for the services provided during the preceding month.

3. Supervision:

(A) The School Resource Officer shall remain under the command of the Village's Chief of Police at all times and may, at any time, be required to perform duties for the Police Department. The Chief of Police shall have the authority to temporarily reassign the School Resource Officer to normal duties in the event of an emergency that requires additional manpower. Notice to the Superintendent will be made as is reasonable under the circumstances. When assigned to the District or in attendance at any special school function, the School Resource Officers shall coordinate with the Superintendent or his/her designee, while maintaining adherence to all rules and regulations of the Lyons Police Department. The Superintendent or his/her designee shall notify the Chief of Police, to the extent practical, of assignments for duty at special school functions.

(B) In the event the School Resource Officer fails to abide by the terms and conditions of this Agreement or the rules and regulations of the District, the District shall notify the Chief of Police of the specific problems whereupon the District and the Chief of Police will confer to coordinate a resolution to the issue.

(C) The Chief of Police shall have the sole authority and discretion to permanently assign, replace and/or reassign the School Resource Officer at any time for any reason, provided, however, the Chief of Police shall provide the District with thirty (30) days' notice of such action.

(D) Unless otherwise prohibited by law, the School Resource Officer will be armed in accordance with the Lyons Police Department rules and regulations, training and certifications.

(E) In the event that the School Resource Officer is injured while performing any duty as a School Resource Officer, the District shall reimburse the Village for the payments which the Village is required to make to the School Resource Officer pursuant to the Public Employee Disability Act, 5 ILCS 345/1. Payments by the District to the Village shall be made not less than quarterly and shall be reduced by any set-offs received by the Village such as workers' compensation benefits, disability insurance or police pension benefits.

4. **Reciprocal Reporting**

A. **General Cooperation**

1. The District shall provide the Village with a list of administrators (the "School Officials") to be contacted as needed. The list will contain regular and emergency telephone and pager numbers and identify which administrators are to be contacted for various types of problems and the order in which the School Officials are to be contacted.

2. In addition to the School Resource Officer assigned to the School, the Village will provide the School with the name of one other officer responsible for implementing this Agreement. The police officers shall provide their regular and emergency telephone and pager numbers to the School Officials. The Village shall not designate any police officer to which the School objects.

3. The Superintendent and the School Resource Officer will meet to review the implementation of this Agreement as often as necessary.

B. **Reporting of Student Criminal Activity**

1. **By the School to Police Officials**

a. School Officials will promptly report to the School Resource Officer the activity of students who attend the School that involve or are suspected to involve:

- i. Criminal gang activity;
- ii. Weapons such as guns and knives, explosives, impact devices, or any item used as a weapon;
- iii. Sale of drugs or other intoxicants;
- iv. Possession of drugs or other intoxicants;
- v. Fights or other violent activity;
- vi. Abuse, neglect, lock-out, and runaway situations;
- vii. Acts of vandalism;
- viii. Other activities involving students which threaten the safety of students or community members on or off School property; or

- ix. Any state or federal crime occurring or which has occurred on School property or at a School.
 - b. Where violence or other activity poses an imminent threat to public safety, the information will be provided to the School Resource Officer as soon as possible.
 - c. Where information regarding a School student is deemed to be minor and unlikely to assist in the protection of the safety of the School students or community members and does not constitute activities that involve or are suspected to involve those listed in Section 4(B)(C1)(a)(i-ix), the District need not disclose the information to the School Resource Officer. Information which is derived from the student's school records under the provisions of the Illinois School Student Records Act ("Act"), 105 ILCS 10/1 *et seq.*, shall not be disclosed to the Police Department absent the specific written consent of the student's parent/guardian, or the student is age 18 or older, by an order of a court of proper jurisdiction, or as otherwise permitted by the Act.
 - d. In accordance with Section 10/6(a)(6.5) of the Act and this Agreement, the District may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided by law or court order. "Juvenile authorities" include probation officers, law enforcement officers and prosecutors, and others as defined in Section 10/6(a)(6.5) of the Act.
2. By Police Officials to the School
- a. The Police Department will report to School Officials the same type of information referenced in Section 4(B)(1)(a) above, within the same time frames.

- b. As provided by Section 1-7(a)(8) of the Juvenile Court Act, the Police Department will share law enforcement records with School Officials that relate to the following offenses or suspected offenses with respect to a minor enrolled in the School who has been taken into custody or arrested when the Police Department believes that there is an imminent threat of physical harm to students, School personnel, or others who are present in the school or on school grounds:
- i. Any violation of Article 24 of the Criminal Code (720 ILCS 5/24 seq.) (weapons);
 - ii. A violation of the Illinois Controlled Substances Act (720 ILCS 570/100, et seq.);
 - iii. A violation of the Cannabis Control Act (720 ILCS 550/1, et seq.);
 - iv. A forcible felony as defined in Section 2-8 of the Criminal Code (720 ILCS 5/2-8);
 - v. A violation of the Methamphetamine Control and Community Protection Act (720 ILCS 646/1 et seq.);
 - vi. A violation of Section 1-2 of the Harassing and Obscene Communications Act (720 ILCS 5/26.5);
 - vii. A violation of the Hazing Act (720 ILCS 5/12C-50); or
 - viii. A violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code (720 ILCS 5/) (bodily harm and mob action).
- c. The Police Department will share information with School Officials concerning a minor who is the subject of a current police investigation that is directly related to school safety. Such information may only be shared orally. An investigation means an official, systemic inquiry by the Police Department into actual or suspected criminal activity.
- d. As required by Section 22-20 of the Illinois School Code, the Police Department shall report to School Officials whenever a student is detained for proceedings under the Juvenile Court Act or for any criminal offense or

any violation of a municipal or county ordinance. The report shall include the basis for the detention, the circumstances surrounding the detention, and the status of the proceedings. The Police Department shall periodically update the report as significant stages of the proceedings occur and with the disposition of the matter.

- e. In administering Section 22-20 of the School Code and this Agreement, the Police Department are not obligated to initiate reporting to the School regarding the detention of students for conduct deemed by the Police Department to be minor and unlikely to assist in the rehabilitation of the student or the protection or safety of students and employees in the School. In contrast, conduct involving vandalism, violence, gangs, weapons, drugs, alcohol, runaways, family disputes, abuse, or an appearance in court as a juvenile or an adult for other than minor traffic offenses would be reported. More generally, the Police Department will share information with School Officials where student misconduct outside of school is likely to be carried into school or school activities, or have a significant impact on the safety and well-being of students, staff, and community members associated with the schools. In turn, School Officials will share information with the Police Department where student misconduct in School or at School activities is likely to extend into the community or involve an offense for which reporting is required by law.
- f. Although the provisions of the Juvenile Court Act do not apply to students aged 17 or older, the Police Department shall provide School Officials with the same information regarding suspected criminal offenses committed by students ages 17 and older as is reported for students included in the scope of the Juvenile Court Act.

C. Confidentiality and Records

- 1. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including School students

and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.* or other applicable law.

2. Confidentiality of Records and Criminal Activity Information. Any law enforcement and student records subject to disclosure under this Agreement shall not be disclosed or made available in any form to any person or agency other than as set forth in this Agreement or as authorized by law. The Police Department and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information, except as may be authorized by law or set forth in this Agreement. Such procedures shall be designed to also ensure that any criminal activity information is not available to other employees, or any persons other than as authorized by this Agreement or by law.
3. Illinois School Student Records Act. This Agreement is intended to satisfy Section 6(a)(6.5) of the Act, 105 ILCS 10/6(a)(6.5), which authorizes a school district to release information to law enforcement officers when necessary for the discharge of their official duties who request information prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court.
4. Not Educational or School Records.
 - a. School Officials shall follow state and federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of the School Resource Officer shall be deemed the reports of a law enforcement professional and shall not be considered a student record, 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), the School Resource Officer shall be considered a law enforcement unit of the school such that the records created by the School Resource

Officer for the purpose of law enforcement shall not be considered educational records.

- b. All reports and records shared by Police Department with School Officials shall be kept in a secure location and shall not be a public record. Such information shall be kept separate from and shall not become a part of the student's official school record. The information shall be used by School Officials solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the School.

5. **Indemnification.** The District shall indemnify, defend, and hold harmless the Village, its officers, agents, and employees against any claims, damages, expenses or losses, including, but not limited to, reasonable attorney's fees, as a result of any property damages or personal injuries (including death), including those suffered by third parties, resulting from the implementation of this Agreement, except to the extent caused by the willful or intentional misconduct of the School Resource Officer unless under or through the direction of the District, its officers, or employees.

6. **Relationship of the Parties.** Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the Village and the District. No party shall become bound, with respect to third parties, by any representation, act or omission of the other party. This Agreement is for the benefit of the Parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

7. **Entire Agreement.** This Agreement sets forth all the covenants, conditions and promises between the parties, represents the entire agreement between the parties, and supersedes all previous communications or understandings whether oral or written.

8. **Amendment.** This Agreement may be amended only in writing with approval of both the District and the Village.

9. **Governing Law and Venue.** This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois, and if any provision is found invalid for any reason, such validation shall not render invalid other provisions that can be given effect without the invalid provision. Venue for any litigation shall be in the Circuit Court of Cook County.

10. **Effective Date and Term of Agreement.** This Agreement shall become effective as of the Effective Date and shall remain in effect until terminated by either party upon thirty (3) days prior written notice.

11. **Notice.** Any and all notices, demands, requests and other communications necessary or desirable to be served under this Agreement shall be in writing and shall be either personally delivered or delivered to the Party or the Party's attorney by (i) email, (ii) prepaid same-day or overnight delivery service (such as Federal Express or UPS), with proof of delivery requested, or (iii) United States registered or certified mail, return receipt requested, postage prepaid, in each case addressed as follows:

Said notice shall be served upon the District at the following address:

Lyons Elementary School District No. 103
Attn: Kristopher Rivera, Superintendent
4100 Joliet Avenue
Lyons, Illinois 60534
Email: _____

Said notice shall be served upon the Village at the following address:

Village of Lyons
Attn: Thomas Herion, Chief of Police
4200 Lawndale Avenue
Lyons, Illinois 60534
Email: therion@villageoflyons-il.net

or such other address or addresses or to such other party when any party entitled to receive notice hereunder may designate for itself from time to time in a written notice served upon the other parties hereto in accordance herewith. Any notice sent as hereinabove provided shall be deemed to have been received (i) on the date it is personally delivered, if delivered in person, (ii) on the date it is electronically transmitted by email, (iii) on the first business day after the date it is deposited with the overnight courier service, if delivered by overnight courier service, or (iv) on

the third (3rd) business day following the postmark date which it bears, if delivered by United States registered or certified mail, return receipt requested, postage prepaid.


[*SIGNATURE PAGE TO FOLLOW*]

IN WITNESS THEREOF, the undersigned duly authorized representatives of the District and the Village have caused this Agreement to be executed.

LYONS ELEMENTARY SCHOOL DISTRICT NO. 103

By: 
Jorge Torres, Board President

ATTEST:

By: 
Vito Campanile, Board Secretary

DATED this ____ day of February 2021.

VILLAGE OF LYONS

By: 
Christopher Getty, Mayor

ATTEST:

By: 
Irma Quintero, Village Clerk

DATED this 23rd day of February 2021.

ORDER FORM

QUOTE # Q-428714
 DATE 9/17/2024
 EXPIRATION DATE 1/7/2025



Bill To

Lyons School District 103 (IL)
 4100 Joliet Ave
 Lyons, Illinois 60534
 United States

Ship To

Kristopher Rivera
 Lyons School District 103 (IL)
 4100 Joliet Ave
 Lyons, Illinois 60534-1595
 United States
 7087834110
 riverak@sd103.com

Liminex, Inc.

dba GoGuardian and Pear Deck Learning
 2030 E Maple Avenue Suite 100
 El Segundo, California 90245
 United States

Thank you for your interest in our products! This order form (“**Order Form**”) identifies the Liminex products you have selected for subscription (“**Licensed Product(s)**”), the term of your initial subscription(s) to the Licensed Product(s) (“**Initial Term**”), the number of licenses included in your base subscription(s) (“**Licenses**”), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian (“**GoGuardian**”) and Pear Deck Learning (“**Pear Deck Learning**”) on behalf of itself and its family of company Affiliates and products including Pear Deck, Inc. (“**Pear Deck**”), Snapwiz, Inc. referred to herein as “**Pear Assessment**”, Zorro Holdco LLC referred to herein as “**Pear Deck Tutor**”, and Pear Practice (“**Pear Practice**”) (together, “**Liminex**”, “**we**”, “**us**”, “**our**”), and the organization listed below (“**School**,” “**you**” or “**your**”), and together with the Liminex Product Terms of Service and End User License Agreement available at <https://www.goguardian.com/policies/eula> and <https://www.peardeck.com/policies/product-terms-and-end-user-license-agreement> (the “**Terms**”) and, together with this Order Form, the “**Agreement**”), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School’s purchase order.

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
2,100	GG-ADM3Y-000001	GoGuardian Admin with Fleet, DNS & AdDeflect	12/9/2024	12/8/2027	\$10.32	\$21,672.00
2,100	GG-TCR3Y-000001	GoGuardian Teacher with Video Conferencing	12/9/2024	12/8/2027	\$12.33	\$25,893.00
2,100	GG-BCN3Y-000001	GoGuardian Beacon - Core	12/9/2024	12/8/2027	\$10.32	\$21,672.00
TOTAL (USD):						\$69,237.00

Additional Notes:

Annual Installments:
 2024 Invoice - \$23,079.00
 2025 Invoice - \$23,079.00
 2026 Invoice - \$23,079.00

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact Liminex so that we can send you an additional Order Form for those ‘add-on’ Licenses (“**Add-Ons**”). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the “**Subscription**.”

ORDER FORM



QUOTE # Q-428714
DATE 9/17/2024
EXPIRATION DATE 1/7/2025

RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a **“Renewal Term,”** and together with the Initial Term, the **“Term”**) at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 10% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term (**“Innovation Increase”**). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with Liminex in accordance with this Order Form.

PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your School is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term, Your School is responsible for all taxes and duties unless expressly included in this Order Form.

Signature:

Name:

Title:

Email:

Accounts Payable Name:

Accounts Payable Email:

PO Number (Optional):

Additional Notes (requests for delayed invoicing, etc.):

5. The Company does not represent or warrant that the System may not be compromised or circumvented, that the system or services will prevent any loss by burglary, holdup, fire or otherwise, or that the System or services will in all cases provide the protection for which it is installed or intended. Subscriber assumes all risk of loss or damage to Subscriber's premises or to its contents, whether belonging to Subscriber or others; and has not relied on any representations or warranties, express or implied, except as specifically set forth in this Agreement. Further, there is expressly excluded from this Agreement the warranties of merchantability or fitness for a particular purpose.

6. In the event any person, not a party to this Agreement, shall make any claim or file any lawsuit against Company for any reason relating to the System or the Company's duties and obligations pursuant to this Agreement including, but not limited to the design, installation, repair, monitoring, inspection, operation, or non-operation of the System, Subscriber agrees to indemnify, defend and hold Company harmless from any and all claims and lawsuits, including the payment of all damages, expenses, costs and attorney's fees, whether these claims and lawsuits are based upon active or passive negligence, indemnification, contribution or strict or product liability on the part of the Company, its agents or employees, except to the extent such lawsuit occurs while an employee or agent of Company is on the Premises and which losses, damages, expenses and liability are solely and directly caused by the acts of said employee or agent.

7. a) The happening of any one or more of the following shall be Events of Default under this Agreement: 1) failure by Subscriber to pay any amount within 10 days after the same is due and payable; 2) failure by Subscriber to observe, keep or perform any agreement required by it herein; 3) abuse of the System; 4) dissolution, termination of existing, discontinuance of the business, insolvency or business failure of Subscriber; 5) initiation of any bankruptcy, reorganization, assignment for the benefit of creditors, or like proceeding by or against Subscriber; or 6) excessive false alarms caused by the Subscriber.

b) Upon the occurrence of an Event of Default, then at any time thereafter Company may pursue one or more of the following remedies: 1) by written notice to Subscriber, declare the balance of all unpaid amounts due and to become due under this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the maximum rate permitted by law from the first occurring Event of Default; 2) receive immediate possession of the Company owned portion of the System, and for such purpose enter the Premises and remove said portion of the System. Subscriber hereby waives any further rights to the Company owned portion of the System or any claims resulting from said repossession, including any claim for restoration of the Premises to its former condition; 3) proceed at law or in equity to enforce performance by Subscriber of the provision of this Agreement, or to recover damages for the breach of this Agreement, or to recover damages for the breach of this Agreement, 4) (if applicable) discontinue the furnishing or recurring services, including, without limitation, disabling any communication software, hardware and/or firmware contained within the System from the Monitoring Facility, and terminate this Agreement by written notice to Subscriber; 5) recover any other costs Company is required to bear

in respect to the System and/or services provided under this Agreement; and 6) recover all expenses, including court costs, collection expenses, reasonable fees of attorneys to whom this Agreement is referred for collection, reasonable costs of removal of the Company owned portion of the System, and any other reasonable costs paid or incurred by Company in enforcing or attempting to enforce the terms and conditions of this Agreement. Furthermore, if there are any other agreements in effect between Company and Subscriber then Company, at its option, may deem Subscriber's default under any one such agreement to be a default under any or all the agreements and Company shall be entitled to exercise any or all of its remedies upon default with respect to any or all of such agreements.

c) The above remedies are cumulative and exercise of one does not preclude the exercise of another.

d) If monitoring services are provided, and if the monitoring service is deactivated because of Subscriber's past due balance, and if Subscriber desires to have the service reactivated, Subscriber agrees to pay to Company in advance its prevailing activation charge.)

8. Subscriber hereby authorizes and empowers Company, its agents or assigns, if required by this Agreement, to : a) install the System and to perform any necessary services as required to be performed by Company hereunder; Subscriber acknowledges that the wiring to be run in installing the System shall be exposed wiring, unless the Schedule of Equipment provides that the wiring is to be run in conduit or otherwise unexposed; and b) enter the Premises in the event on an emergency occurring during periods of Subscriber's apparent or actual absence for the purpose of making emergency repairs to the System, but only if Subscriber has furnished Company with a key to the Premises. The Company assumes no liability for any delay, however caused, in the installation of the System or for interruption of Recurring Services, due to strikes, fires, power failures, interruptions or unavailability or telephone service, acts of God, or any other cause beyond the control of Company. If asbestos or other health hazardous material is encountered during installation, the company will cease work until Subscriber has, at Subscriber's sole expense, obtained clearance from a licensed asbestos removal or hazardous material contractor that continuation of work will not pose danger to personnel. Costs incurred to repair pipes, wire or other obstructions, and any resulting damaged walls, ceilings, floors or furnishings shall be Subscriber's sole expense and responsibility. In no case shall a company be liable for discovery or exposure of hidden asbestos or other hazardous material.

9. Subscriber shall secure, at its own cost and expense, whatever permission, permits or licenses that may be necessary from the required authorities (including utility companies) for installation, monitoring and/or repair of the System. Subscriber shall pay or reimburse Company for all taxes, fees or charges, including sales/use tax, personal property tax, license and permit fees imposed by any governmental authority (including utility companies) relating to the services provided.

10. Company shall have the right to subcontract any of the services which it may be obligated to perform. This Agreement and its benefits are not assignable by Subscriber except upon the prior written consent of Company. Subscriber acknowledges that this Agreement, and particularly those paragraphs relating to the Company's maximum liability, and third party indemnification, inure to the benefit of, and are applicable to any assignees or sub-contractors of Company, and/or the Monitoring Facility (as hereinafter defined).

11. This writing (together with any individually signed separate Schedules of Equipment and/or rider (s) pertaining to this Agreement) is intended by the parties as the final expression of their agreement with respect to the subject matter contained herein and also as the complete and final statement of the terms of such agreement, notwithstanding any prior, contemporaneous or subsequent written or oral agreement relating to said subject matter. If there is any conflict between this Agreement and Subscriber's purchase order, or any other document or any oral agreements, this Agreement will govern, whether such purchase order or other document or oral agreement is issued prior to, contemporaneous with or subsequent to this Agreement and whether such purchase order or other document or oral agreement contains any language to the contrary. This Agreement supersedes all prior agreements for the same services at the same location. There is no course of dealing or usage of the trade that would supplement or conflict with this Agreement's term. This Agreement may only be amended in writing signed by both parties. No waiver of any of the terms and conditions contained herein shall be effective unless such waiver is in writing and signed by an authorized representative of the party waiving such condition. In the event any of the terms and conditions of this Agreement are declared invalid or inoperative, all of the remaining terms and conditions shall remain in full force and effect. If Subscriber desires the Company to provide any additional services other than as set forth herein, then any such additional services shall only be furnished pursuant to a separate agreement. Both parties hereby agree that no suit or action that relates in any way to this Agreement (whether based upon contract, negligence or otherwise) shall be brought against the other more than one (1) year after the accrual of the cause of action therefore. In addition, where permitted by law, both parties hereby waive any rights to a jury trial in any judicial action brought by either party which relates in any way to this Agreement (whether based upon contract, negligence or otherwise). This Agreement shall be governed by the laws of the State of Illinois.

TERMS AND CONDITIONS APPLYING ONLY TO DIRECT SALE TRANSACTIONS

12. Until the total purchase price of the equipment sold hereunder is paid by the Subscriber, the Company shall have, and is hereby granted by the Subscriber, a purchase money security interest in the equipment sold hereunder. The Subscriber further agrees to execute such financing statements and other documents as Company may reasonably require in order to perfect such security interest. The Subscriber authorizes the Company to file financing statements with respect to such security interest without the additional signature of the Subscriber wherever such filing is permitted by law. Furthermore, Subscriber hereby irrevocably appoints Company as its agent for the purpose of filing any financing statements required by the Company in order to perfect its security interest herein provided for. Until payment in full is made by Subscriber for the System, title to the System shall remain in the Company. In the event that Subscriber shall fail to pay Company for the System as herein provided, the Company shall have the right to exercise any and all legal and equitable remedies arising from such non-payment. Notwithstanding anything to the contrary contained herein, Company retains ownership to all communication software, hardware and/or firmware contained in the System.

13. a) The System sold hereunder is warranted pursuant to the following LIMITED WARRANTY: The System is warranted to be free from defects in workmanship of materials for a period of ninety (90) days from the date of completion of the installation. No System, or any parts thereof, may be returned without the express prior written approval of the Company after a determination by the Company that such System, or any parts thereof, is or are defective because of poor workmanship or defective materials. Company shall replace or repair at its sole option such defective System or any parts thereof at its own expense, except that Subscriber shall pay all shipping, insurance and similar charges incurred in connection with the replacement of the defective System or any parts thereof. This Warranty does not include batteries in any devices. This Warranty is void in case of abuse, misuse, abnormal use, repair by unauthorized persons, or if for any reason Company determines that such System or any parts thereof is or are not operating properly as a result of causes other than poor workmanship or defective materials.

b) If installation is provided for hereunder, then Company warrants that the installation of the System is free from defects in workmanship for a period of ninety (90) days from the date of completion of the installation. In the event of any defect in such workmanship, the Company shall correct such defects without charge to the Subscriber only during such ninety (90) day period.

THE AFORESAID WARRANTIES ARE EXPRESSLY MADE IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, IT BEING UNDERSTOOD THAT ALL SUCH OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY EXPRESSLY EXCLUDED, IN NO EVENT SHALL THE COMPANY BE LIABLE TO SUBSCRIBER FOR ANY DIRECT, COLLATERAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES IN CONNECTION WITH SUBSCRIBER'S USE OF THE SYSTEM, OR FOR ANY OTHER CAUSE WHATSOEVER RELATING TO THE SYSTEM. ALL IMPLIED WARRANTIES ARE LIMITED IN DURATION TO THE NINETY DAY TERM OF THIS EXPRESS WARRANTY AND COMPANY HAS GIVEN SUBSCRIBER NO OTHER WARRANTY.

Some states do not allow limitations on how long an implied warranty lasts or the exclusion of limitation of incidental or consequential damages, so the above limitation or exclusion may not apply. This warranty gives the Subscriber specific legal rights and the Subscriber may also have other rights which vary from state to state.

TERMS AND CONDITIONS APPLYING ONLY TO RECURRING SERVICE TRANSACTIONS

14. This Agreement may be terminated at any time by Company if, for any reason, its rights and privileges necessary to install and maintain the signal receiving equipment in the Monitoring Facility are terminated, the Monitoring Facility or other authorities having jurisdiction direct that such System or signal receiving equipment be removed or replaced; or the connection is denied the Company or the Subscriber by any other party.

15. Company shall have the right to increase the recurring service charge provided herein, upon written notice to Subscriber, at any time or times after the date service is operative under this Agreement. Subscriber agrees to notify Company of any objection to such increase in writing within 20 days after the date of the notice of increase, failing which it shall be conclusively presumed that Subscriber has agreed to such increase. In the event Subscriber objects to such increase, Company may elect, at its option, to (i) continue this Agreement under the terms and conditions in effect immediately prior to such increase, without notice to Subscriber, or (ii) terminate the Agreement upon 15 days advance written notice to Subscriber.

16. Subscriber agrees: (a) to furnish to Company, in writing and on a continuing basis, a list of the names, titles and telephone numbers of persons to be notified upon receipt of a signal; (b) that the System is designed to provide coverage based upon the layout of the Premises at the time of installation, and that any alterations, remodeling or any stock, fixture or structural changes, or other similar changes may affect the operation of the System; (c) not to tamper with, damage, or misuse said System and to indemnify Company for the cost of repair or replacement as a result of any such damage to, or the loss of, or misuse of the Company owned portions of the System; (d) to repair, service and/or to assure the operation of any other property, system, or device of Subscriber, or of others, to which the System may be attached or connected; (e) to provide necessary electrical power at location(s) on the Premises as required by Company through Subscriber's meter and at Subscriber's expense; (f) to test and set the System, understanding particularly that the sensitivity and area of coverage of space protection devices may change, that Company is unable to detect such changes unless the Subscriber notifies Company and accordingly that "walk tests" in the area or areas of such coverage are necessary to insure that adequate sensitivity is maintained; (g) to turn off or remove all things which may interfere with the effectiveness of the System's space protection components; (h) to refrain from causing false alarms, and to pay, or reimburse Company for payment of any fine, penalty, or fee paid by Company or assessed against Company by any governmental or municipal agency; (i) to notify Company promptly upon discovery of a need for service to the System; and (j) that all alarm valves, gate valves, tanks, pumps, compressors, inspector test connections, or other elements of any sprinkler system, now or hereinafter installed, are or will be corrected at Subscriber's expense so as to be acceptable to the insurance carrier, fire rating bureau or agency or other authorities having jurisdiction when equipped with the Company signaling devices.

17. The Company assumes no liability for interruption of monitoring, repair and/or other recurring service due to strikes, riots, floods, lightning, earthquakes, power failures, interruption or unavailability of telephone service, or for any other cause beyond the control of the Company and the Company will not be required to supply services to Subscriber while such interruption may continue. Replacement of the System necessitated by any such event will be at Subscriber's expense. This Agreement may be suspended or terminated, at the option of Company, if the Premises, the System or any part thereof, or the signal receiving equipment within the Monitoring Facility is destroyed by fire, lightning or other catastrophe, or so substantially damaged that it is impractical to continue service, or in the event the Company or the Monitoring Facility is unable to render service as a result of any action by any governmental authority. Upon such suspension or termination, an equitable refund of the service charge paid, but not yet earned, shall be made. If, in the opinion of the Company, connection of the System to the signal receiving equipment adversely affects the signal receiving equipment, this Agreement may be terminated thirty (30) days following written notice to the Subscriber. Similarly, at the option of the Subscriber, this Agreement may be suspended or canceled upon written notice in the event that the Premises are destroyed by fire or other catastrophe, provided that such notice is given within ten (10) days of such event. In either such event, any advance payments made by Subscriber to Company for service which would have been rendered during such suspension or subsequent to such cancellation shall be refunded to Subscriber.

18. IF MONITORING SERVICE IS FURNISHED, THEN, in the event the System transmits signals to the Company's Central Station or any other monitoring facilities (herein collectively referred to as the "Monitoring Facility"), Company, or its designee, agrees to monitor such signals. If the signals transmitted from the Premises will be monitored in police, fire, or municipal departments, the Company, or its designee, agrees to provide and maintain, or cause to be provided and maintained, a remote monitoring facility consisting of a signal receiving equipment at such Monitoring Facility.

19. RECEIPT OF SIGNALS/RESPONSE TO ALARMS:

a) **MONITORING FACILITIES:** The Company, or its designees, shall do the following:

1) Upon receipt of a manual or automatic smoke or fire alarm signal, transmit the alarm to the fire department and the location designated by the Subscriber and notify Subscriber, or its designated representative, by calling the telephone number supplied to the Company in writing by Subscriber.

2) Upon receipt of any types of alarm signals other than as set forth in subsection 1) above, the Monitoring Facility shall make every reasonable effort to notify the appropriate police or fire department, or other persons or entities, designated by Subscriber in writing to Company, unless there is reasonable cause to assume that an emergency condition does not exist. The Monitoring facility reserves the right to verify all alarm signals by telephone or otherwise before notifying emergency personnel and may discontinue any particular response service due to governmental or insurance requirements by giving notice in writing to Subscriber.

b) **NON-COMPANY MONITORING FACILITIES:** Subscriber acknowledges that if the signals transmitted from the Premises will be monitored in any Monitoring Facility not operated by the Company, that personnel in such Monitoring Facilities are not the agents of the Company, nor does the Company assume any responsibility for the manner in which such signals are monitored, or the response to such signal.

c) **TELEPHONE LINES:** Subscriber acknowledges that if a digital communicator is utilized for the purposes of transmitting alarm signals from the Premises to the signal receiving equipment, the signals from the System are transmitted over Subscriber's regular telephone service to the signal receiving equipment, and in the event Subscriber's telephone service is out of order, disconnected, placed on vacation or otherwise interrupted, signals from the System will not be received at the signal receiving equipment during any such interruption in telephone service and the interruption will not be known to Company or the Monitoring Facility. Subscriber further acknowledges and agrees that signals are transmitted over telephone company lines which are wholly beyond the control and jurisdiction of the Company and are maintained and serviced by the applicable telephone company or utility. Subscriber further acknowledges being advised that digital Systems should be connected to an RJ31X or equivalent jack which seizes the telephone lines and prevents other calls from being made while System is activated, and therefore the Subscriber may wish to install the service on a secondary telephone line.

d) **FALSE ALARMS:** If Company or a governmental authority dispatches an agent to respond to a false alarm originating from the Premises, where Subscriber intentionally, accidentally or negligently has activated the alarm signal, or if Company makes any repair call caused by the inadvertence or negligence of Subscriber, Subscriber shall, in addition to being responsible for any and all fees and/or fines assessed by the appropriate governmental authority with respect to such false alarms, pay to Company the charges for a service call at its then existing rates.

20. Subscriber agrees that all Company-owned equipment installed to monitor or supervise the System(s) shall at all times remain the sole property of the Company. Subscriber will not encumber or dispose of said equipment or permit the equipment to be taken from the Premises or tampered with. In the event of loss or damage to the System or any part thereof, whether during installation or thereafter, Subscriber agrees to pay Company the reasonable value thereof or the cost of repairs thereto as determined by Company. Subscriber agrees that the installation of the system does not constitute the System as a fixture.

21. **IF REPAIR AND/OR INSPECTION SERVICES** are to be furnished pursuant to Section 1 hereof, Subscriber authorizes and empowers Company to repair, inspect, test and service the System between the hours of 8:30 a.m. and 5:00 p.m. on Monday through Friday excluding National and State holidays. Service requested by the Subscriber outside the above hours may be performed at Company's discretion, at its then prevailing rates. These services are described as follows:

a) **INSPECTION SERVICE:** The Company will arrange with Subscriber to inspect, test and make necessary minor adjustments to all control equipment and component parts. All control stations, detectors and contacts will be tested and/or lubricated. Inspection includes replacement of any dry cell stand-by power supplies used in the System. Rechargeable batteries are not included and will be charged separately, when testing shall show their replacement to be necessary. The cost of parts, and the labor to install said parts, other than dry cell batteries, is not included in this service.

b) **REPAIR AND SERVICE:** The Company shall provide any repairs, component parts and labor, necessitated by ordinary wear and tear, all of which shall be at Company's expense. All other repairs shall be at Subscriber's expense. Service does not include service calls: to replace batteries, to reset accidentally triggered equipment, for the reconnection or modification of, or extraordinary repairs to, the System, including, without limitation, repairs to the System due to changes in the Premises, additions to or changes in the System, and repairs of damages caused by parties other than the Company ("Extraordinary Repair"). Subscriber shall not permit anyone other than Company to repair the System. If the System is wholly-owned by Company, Company shall make reasonable efforts to: (a) make all ordinary repairs to the System due to normal wear and tear, the expense of which shall be borne by the Company, and (b) make all Extraordinary Repairs, the expense of all such Extraordinary Repairs shall be borne by Subscriber.

22. **IF TIME AND MATERIAL SERVICE** is furnished, upon request, repairs, inspections and tests shall be made at Subscriber's expense at Company's then prevailing rates. Labor charge shall be for a minimum of one hour for each visit to the Premises.

23. If Runner Service is provided, CS will dispatch company runner responder or runner subcontractor to the Subscriber premises when available. Runner will meet and provide access to the Subscriber premises for the owner's representative or responding police or fire authorities if the company has keys for the premises. Runner is not providing an armed or unarmed guard or policing function and has no duty to attempt to apprehend unauthorized people.