

SCHOOL DISTRICT NO. 103  
BOARD OF EDUCATION MEETING  
November 30, 2016  
6:00 PM

REGULAR MEETING      CONSISTENT WITH THE REQUIREMENTS OF THE ILLINOIS REVISED STATUTES CHAPTER 102, PARAGRAPH 42.02 (OPEN MEETINGS ACT), NOTICES OF THIS MEETING HAVE BEEN POSTED. LOCATION OF THE MEETING IS THE ADMINISTRATION BUILDING, 4100 JOLIET AVE, LYONS, IL 60534, AT 6:00 PM.

**AGENDA**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Reading of Communications**
- V. **Teachers' Union - Toni Brandt**
- VI. **Superintendent's Report**
  - A. TTO - Overview of Services
- VII. **Citizen Statements**
- VIII. **Consent Agenda**
  - A. Approval of Employment
    - 1. Certified Personnel
      - a. Jesse Ruff, GWMS, 6th Grade ELA, 11/29/16
    - 2. Support Personnel
      - a. Cathleen Sullivan, District-Wide, Part-Time Prevention Home Visitor (Grant Funded Position for 2016-2017 school year ending on June 30, 2017), 12/1/16
    - 3. Non-Certified Personnel
      - a. Mario Ramirez, Full-Time Night Custodian, 12/1/16
      - b. Terry Maloney, Full-Time District Garage Maintenance, 12/1/16
    - 4. Leave of Certified Personnel
      - a. Meggie Beckemeyer, GWMS, 6th Grade ELA - Team B (beginning January 9, 2017 until approximately March 21, 2017)
      - b. Kara Hayward, Home, 5th Grade Teacher (beginning approximately 11/22/16 until SY 2017-2018)

- c. Merri Fasano, Robinson, P.E. Teacher (beginning approximately 12/28/16 for approximately 21 weeks)
- B. Authorize Payment of Monthly Bills for November, 2016
  - 1. Bill List November, 2016
  - 2. Activity Funds November, 2016
- C. Approval of Construction of Additional Work Spaces in the Administrative Building (approved on the FY16-17 Budget on 9/22/16) in an amount not to exceed \$115,000.00)
- D. Hayes Mechanical HVAC Maintenance & Service Program
- E. Approval of Salaries
  - 1. Maricela Aviles, District-Wide, Prevention Initiative Home Visitor (change is from hourly to salaried position per receipt of the PI Expansion Grant Monies. This position is for 2016-17 and continuation is dependent upon the receipt of grant monies for 2017-18)
  - 2. Dr. Martie Lukanich, District-Wide, Prevention Initiative Program Supervisor - Consultant (change in salary and benefits upon receipt of PI Expansion grant monies)
  - 3. Silvia Mendoza, District-Wide, Prevention Initiative Home Visitor (change is from hourly to salaried position per receipt of the PI Expansion Grant Monies. This position is for 2016-17 and continuation is dependent upon the receipt of grant monies for 2017-18)

**IX. Board and Administrative Reports**

- A. First Reading of Policies
  - 1. Policy 2:120 Board of Education - Board Member Development
  - 2. Policy 2:125 School Board - Board Member Expenses
  - 3. Policy 2:125-E1 Exhibit - Board Member Expense Reimbursement
  - 4. Policy 2:125-E2 Exhibit - Board Member Estimated Expense Approval Form
  - 5. Policy 2:125-E3 Exhibit - Resolution to Regulate Expense Reimbursements
  - 6. Policy 2:200 Board of Education - Types of Board of Education Meetings
  - 7. Policy 2:220 Board of Education - Board of Education Meeting Procedure
  - 8. Policy 2:220-E1 Exhibit Board Treatment of Closed Meeting Verbatim Recordings and Minutes
  - 9. Policy 2:220-E2 Exhibit - Board of Education - Exhibit Motion to Adjourn to Closed Meeting
  - 10. Policy 2:220-E4 Exhibit – Board of Education – Open Meeting Minutes
  - 11. Policy 2:220-E5 Exhibit – Board of Education – Semi-Annual Review of Closed Meeting Minutes
  - 12. Policy 2:220-E6 Exhibit – Board of Education – Log of Closed Meeting Minutes
  - 13. Policy 2:220-E7 Exhibit – School Board – Access to Closed Meeting Minutes and Verbatim Recordings
  - 14. Policy 2:220-E8 Exhibit – School Board – School Board Records Maintenance Requirements and FAQs

15. Policy 4:60 Operational Services – Purchases and Contracts
16. Policy 4:110 Operational Services – Transportation
17. Policy 4:175 Operational Services – Convicted Child Sex Offender; Screening; Notifications
18. Policy 5:10 General Personnel – Equal Employment Opportunity and Minority Recruitment
19. Policy 5:60 General Personnel – Expenses
20. Policy 5:60-E1 Exhibit – General Personnel – Employee Expense Reimbursement Form
21. Policy 5:60-E2 Exhibit – General Personnel – Employee Estimated Expense Approval Form
22. Policy 5:100 General Personnel – Staff Development Program
23. Policy 5:125 General Personnel – Personal Technology and Social Media: Usage and Conduct
24. Policy 5:185 General Personnel – Family and Medical Leave
25. Policy 5:190 Professional Personnel – Teacher Qualifications
26. Policy 5:250 Professional Personnel – Leaves of Absence
27. Policy 5:260 Professional Personnel – Student Teachers
28. Policy 5:280 Educational Support Personnel – Duties and Qualifications
29. Policy 5:330 Educational Support Personnel – Sick Days, Vacation, Holidays, and Leaves
30. Policy 6:15 Instruction – School Accountability
31. Policy 6:50 Instruction – School Wellness
32. Policy 6:60 Instruction – Curriculum Content
33. Policy 6:145 Instruction – Migrant Students
34. Policy 6:160 Instruction – English Learners
35. Policy 6:170 Instruction – Title I Programs
36. Policy 6:340 Instruction – Student Testing and Assessment Program
37. Policy 7:50 Students – School Admissions and Student Transfers To and From Non-District Schools
38. Policy 7:60 Students – Residence
39. Policy 7:70 Students – Attendance and Truancy
40. Policy 7:250 Students – Student Support Services
41. Policy 7:260 Students – Exemption from Physical Education
42. Policy 7:305 Students – Student Athlete Concussions and Head Injuries
43. Policy 7:310 Students – Restrictions on Publications – Elementary Schools
44. Policy 8:30 Community Relations – Visitors to and Conduct on School Property
45. Policy 8:70 Community Relations – Accommodating Individuals with Disabilities

B. Tri-Conference Board Update

X. **Discussion Items**

A. Dr. Natacia Campbell - Travel Policy

XI. **Action Items**

XII. **Closed Executive Session**

The Board will go into Closed Executive Session to discuss: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student discipline, lawfully closed executive minutes and pending litigation.

XIII. **Return to Open Session**

XIV. **Adjournment**