Jordan School District #717
Regular Meeting Agenda

Monday, June 8, 2026 at 5:30 PM
Regular Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

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12. School Board Member Reports / Committee Reports 198
9. Adjourn Regular Meeting

Request to Address the School Board

According to School Board Policies 206 & 207, if a citizen wishes to speak to the School Board about an agenda item, the Superintendent's office must be notified.

Citizens must complete the 'Request to Address the School Board' form, which must be submitted in person or email to the School District Clerk, or other designee, by noon the day of the School Board meeting. The form may be dropped off at the District Office at 500 Sunset Drive, Jordan, MN 55352 or emailed to jpspubliccomment@isd717.org.

During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 3 minutes of time to speak. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting.

The following conduct is prohibited during the public comment period:

- *Speakers may not discuss or disclose any private educational data on any current or former student. As a result, speakers may not identify any current or former student during public comment. The only exception is that a parent who is speaking may choose to discuss private educational data on his or her own child.*
- *Speakers may not make allegations, charges or complaints against any student or employee. If a person wishes to make an allegation or to file a charge or complaint against a student or employee, the person should make the allegation, charge, or complaint to the Superintendent in writing or in a private meeting, or to the individual designated in District policy to receive the allegation, charge or complaint.*
- *Speakers may not make comments or gestures that are threatening, profane, lewd, vulgar, obscene, harassing, or abusive.*
- *Speakers may not make personal attacks against others, including, but not limited to, any student, parent, community member, employee, or School Board member.*
- *Speakers may not make comments that are defamatory or that would violate federal or state law, including laws protecting the privacy rights of an individual.*
- *Speakers may not make comments related to pending contract negotiations or to pending litigation to which the District is a party, including grievance proceedings.*
- *Speakers may not campaign for or against a political candidate during any part of a public School Board meeting.*
- *Speakers may not promote or advertise products that are for sale or purchase, unless the Board has invited the speaker to present the product as an agenda item.*

The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach the form and follow the guidelines for presenting your topic.

Name: _____ **Date:** _____

Phone Number: _____ **Email address:** _____

**This will only be used for follow-up to your shared issue/concern.*

Please specify the agenda Item you will be speaking to: _____

Please specifically state your purpose for addressing the School Board.

_____

_____

_____

_____

It is highly recommended to first speak to a district employee to discuss your issue/concern.

Have you previously contacted a School Board member and/or school employee about this issue/concern? YES NO

If so, please state name of board member/school employee:_____

If proper procedures have been followed and the School District Clerk, or other designee, has determined that proper communication channels have been followed, your request will be submitted to the Board Chair. The Board Chair will then call you by name, state the purpose of your address, and invite you to the podium during the scheduled time for open forum/public comments.

_____ _____

School District Clerk *Date/Time Received*

Regular Meeting

Monday,May 11, 2026 at 5:30 PM
Regular Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

1. Call to Order
- Deb Pauly called the meeting to order at 5:31pm.

2. Pledge of Allegiance

3. Roll Call
- Present: Deb Pauly, Lauren Pedersen, Corinne Hennen, Jenny Kusske, Matt Bertrang, Student Representative Henry Brick, Christina Olson arrived at 5:32
- Absent: Molly Monyok

4. Consideration of Agenda
- Motion to approve the agenda made by L. Pedersen, Seconded by C. Hennen. Motion passed 5-0.

5. Jordan Pride Awards
- Jordan Pride Awards were presented to:
- 2025-2026 Jordan School Board Student Representative:
  - Henry Brick
- South Central Minnesota Band Directors Association Beginning Band Festival:
  - Connor Daniel, Jasper McMahon, Alaina Tilus
- South Central Minnesota Band Directors Association Second Year Festival:
  - Olivia Seifert, Harrison Dolly, Osgar Seamans

6. Public Comments

7. Consent Agenda

7.1. Minutes
- 4/13/26 - Regular Board Minutes
- 4/27/26 - Board Workshop Minutes

7.2. Monthly Finance Reports
- Amy Hafemann prepared reports for the board to review.

7.3. Donations

Donor	Designated Purpose	Amount/Items
Minnesota Twins	Community Ed for Grounds/Field Updates	$15,000.00

Burnsville Women of Today	JHS REACH Program	$75.00
Mightycause	Jordan Elementary BackPack Program	$45.00
New Prague Sportsman Club	Scott West Fishing Team	$1,000.00

7.4 Matters of Employment

- Motion to approve the consent agenda made by L. Pedersen, Seconded by M. Bertrang, Motion passed 6-0.

8. Action / Discussion Items

8.1. Review and Act on CERP- New required plan for Cardiac Emergency Response, developed by IEA and our local administration

- Chad Williams, Special Services Director, presented the CERP
- Motion to approve CERP made by M. Bertrang, seconded by L. Pedersen. Motion passed 6-0.

8.2. Review and Act on List of Graduates

- Motion to approve List of Graduates, pending completion of requirements, made by L. Pedersen, seconded by J. Kusske. Motion passed 6-0.

8.3. LTFM Budget Update

- Amy Hafemann, Finance Director, presented the LTFM, Capital and Safe Schools Budget Updates

8.4 Review and Act on Overnight Field Trip Requests

- John Buteyn, Activities Director, presented a Boys Basketball Overnight Trip Request to UMD Team Camp 7/13/26-7/15/26
- Motion to approve Boys Basketball Overnight Trip Request made by L. Pedersen, seconded by C. Hennen. Motion passed 6-0.
- John Buteyn, Activities Director, presented a Boys Baseball Overnight Trip Request to Cocoa Beach, FL Baseball Spring Training 3/21/27-3/26/27
- Motion to approve Boys Baseball Overnight Trip Request made by L. Pedersen, seconded by M. Bertrang. Motion passed 6-0.

9. Board and Administrative Reports

9.1. Superintendent's Report
9.2. HS Principal's Report
9.3. MS Principal's Report
9.4. ES Principal's Report
9.5. Teaching and Learning Director's Report
9.6. Activities Director's Report
9.7. Community Education & Recreation Director's Report
9.8. Communications Director's Report
9.9. Nutritional Services Director's Report
9.10. Special Services Director's Report
9.11. School Board Member Reports / Committee Reports

10. Adjourn Regular Meeting

- Motion to adjourn the meeting at 6:26pm made by Lauren Pedersen.

_____ _____

School Board Clerk Date

Workshop Meeting

Monday, May 18, 2026 at 5:30 PM
Workshop Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

- No formal meeting was held.
- As is tradition, the Jordan School Board pauses Work Session Agenda items in May, when possible, to solely focus on a celebration of Jordan Public Schools Retirees. This year, the following staff members were recognised for their contributions to the school district and their retirements.
    - 202-26 Retiring Staff Recognition
        - Darren Ripley - 1999-2026
        - Linda Nesbitt - 2005-2025
        - Lisa Menden - 2023-2025
        - Patricia Bond - 2024-2025
        - Carolyn Yagla - 2023-2025
        - Rebecca Symanitz - 2018-2025
- Congratulations to all! Thank you for all you have done for our students and the school community!

_____ _____

School Board Clerk Date

717 JORDAN PUBLIC SCHOOLS
District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

June 1, 2026

Board of Education Meeting

Finance Report

June, 2026 financial reports show activity that has been completed for the 2025-2026 thru May, 2026. There will be more invoices that will be paid out in the next couple of months.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of May.

The Payroll Payment Register gives the detail of the Payroll Liability payments processed through May, 2026.

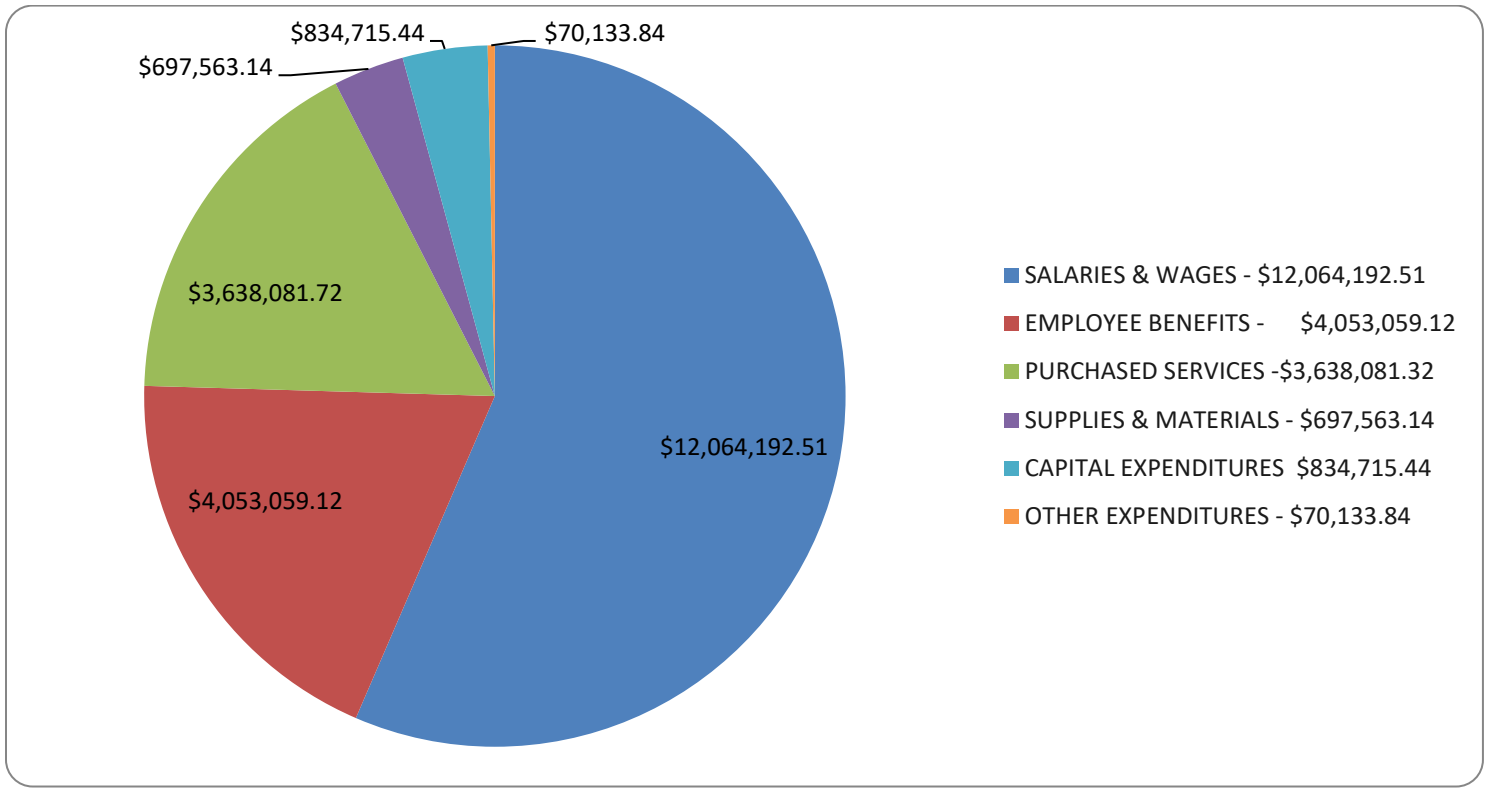
The pie chart shows the expenses by object codes in the General Fund that were paid thru May, 2026. This chart is as current as can be at this time and is for the current year – FY2025-2026.

The business office is very busy and is working to catch up. The FY2025–26 revised budget and FY2026–27 original budget will be presented at the June 2026 board meeting. This is the time of year when the district office is very busy finishing up FY2025-2026 business and getting ready for our fiscal year audit work. June also starts our office thinking ahead and getting ready for this next school year.

As always, if there are any questions, please feel free to contact me.

FUND 01 - EXP GUIDELINE BY OBJECT

JUNE 2026



TOTAL EXPENDITURES – FUND 01 - THROUGH MAY, 2026 - $21,357,745.77

Jordan Public Schools

Detail Payment Register by Vendor

Fund Summary

Fund	Description	Total
01	General Fund	$473,998.75
02	Food Service Fund	$11,369.88
04	Community Education	$23,020.00
06	Building Fund	$252,017.29
18	Custodial Fund	$294.75
27	Student Activity Accounts	$210.55
Report Total		**$760,911.22**

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type		
24385		AFLAC	1932 WYNNTON ROAD COLUMBUS, GA 31999-0001						
			001				Wire		
			B 01 215 060		American Family/Flex Cancer	$40.15			
			B 01 215 060		AFLAC-retiree-C Stemig	$25.60			
PO#:		Voucher #:	138692 Invoice	Invoice No: S2026220	5/31/2026		Paid Amt:	$65.75	
			B 01 215 060		American Family/Flex Cancer	$40.15			
PO#:		Voucher #:	138651 Invoice	Invoice No: S2026210	5/31/2026		Paid Amt:	$40.15	
							Check Amount:		$105.90
							Vendor Total:		$105.90
28892		AVIBEN	1995 E RUM RIVER DR S Suite 2 CAMBRIDGE, MN 55008						
			001				Wire		
			B 01 215 068		ING/Aetna	$173.36			
			B 01 215 080		First Investors Corporation	$316.68			
PO#:		Voucher #:	138658 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$490.04	
			B 01 215 061		New York Life	$330.55			
PO#:		Voucher #:	138671 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$330.55	
			B 01 215 077		Modern Woodmen	$125.67			
PO#:		Voucher #:	138669 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$125.67	
			B 01 215 078		Horace Mann	$3,982.72			
PO#:		Voucher #:	138660 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$3,982.72	
			B 01 215 068		ING/Aetna	$7,737.79			
PO#:		Voucher #:	138661 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$7,737.79	
			B 01 215 067		Valic	$676.37			
			B 01 215 068		ING/Aetna	$103.11			
PO#:		Voucher #:	138676 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$779.48	
			B 01 215 057		Thrivent Financial	$1,041.69			
PO#:		Voucher #:	138674 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$1,041.69	
			B 01 215 064		Franklin Templeton	$4,215.63			
			B 01 215 068		ING/Aetna	$110.75			
PO#:		Voucher #:	138659 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$4,326.38	
			B 01 215 056		American Express	$3,295.67			
PO#:		Voucher #:	138650 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$3,295.67	
			B 01 215 050		ECONOMIC SERVICES	$683.34			
PO#:		Voucher #:	138655 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$683.34	
			B 01 215 053		Fidelity Investment	$1,418.34			
PO#:		Voucher #:	138657 Invoice	Invoice No: S2026210	5/15/2026		Paid Amt:	$1,418.34	
			B 01 215 055		Equitable Life	$3,038.55			

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No			Pmt/Void Date			Pmt Type		
28892		AVIBEN	1995 E RUM RIVER DR S Suite 2 CAMBRIDGE, MN 55008									
			001							Wire		
			B 01 215 068				ING/Aetna		$1,436.00			
PO#:		Voucher #:	138654	Invoice		Invoice No:	S2026210	5/15/2026		Paid Amt:	$4,474.55	
										Check Amount:		$28,686.22
			001							Wire		
			B 01 215 050				ECONOMIC SERVICES		$683.34			
PO#:		Voucher #:	138696	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$683.34	
			B 01 215 068				ING/Aetna		$7,737.73			
PO#:		Voucher #:	138702	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$7,737.73	
			B 01 215 055				Equitable Life		$3,038.55			
			B 01 215 068				ING/Aetna		$1,436.00			
PO#:		Voucher #:	138695	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$4,474.55	
			B 01 215 056				American Express		$3,295.67			
PO#:		Voucher #:	138691	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$3,295.67	
			B 01 215 064				Franklin Templeton		$4,215.63			
			B 01 215 068				ING/Aetna		$110.75			
PO#:		Voucher #:	138700	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$4,326.38	
			B 01 215 067				Valic		$676.37			
			B 01 215 068				ING/Aetna		$103.11			
PO#:		Voucher #:	138717	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$779.48	
			B 01 215 078				Horace Mann		$3,982.66			
PO#:		Voucher #:	138701	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$3,982.66	
			B 01 215 053				Fidelity Investment		$1,418.30			
PO#:		Voucher #:	138698	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$1,418.30	
			B 01 215 077				Modern Woodmen		$125.67			
PO#:		Voucher #:	138709	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$125.67	
			B 01 215 061				New York Life		$330.55			
PO#:		Voucher #:	138711	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$330.55	
			B 01 215 057				Thrivent Financial		$1,041.69			
PO#:		Voucher #:	138715	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$1,041.69	
			B 01 215 068				ING/Aetna		$173.36			
			B 01 215 080				First Investors Corporation		$316.68			
PO#:		Voucher #:	138699	Invoice		Invoice No:	S2026220	5/31/2026		Paid Amt:	$490.04	
										Check Amount:		$28,686.06
										Vendor Total:		$57,372.28

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No			Pmt/Void Date			Pmt Type		
6368		COLONIAL LIFE		PO BOX 903 COLUMBIA, SC 29202								
			001							Wire		
			B 01 215 051			Colonial Life - Liability Account			$58.47			
PO#:		Voucher #:	138652 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$58.47	
										Check Amount:		$58.47
			001							Wire		
			B 01 215 051			Colonial Life - Liability Account			$58.47			
PO#:		Voucher #:	138693 Invoice		Invoice No:	S2026220	5/31/2026			Paid Amt:	$58.47	
										Check Amount:		$58.47
										Vendor Total:		$116.94
24229		EDUCATION MINNESOTA - JORDAN		,								
			001	113359						Check		
			B 01 215 039			Jea			$13,202.00			
PO#:		Voucher #:	138662 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$13,202.00	
										Check Amount:		$13,202.00
										Vendor Total:		$13,202.00
22350		FRANDSEN BANK AND TRUST		200 CREEK LANE JORDAN, MN 55352								
			001							Wire		
			B 01 215 010			FICA			$87,863.44			
PO#:		Voucher #:	138672 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$87,863.44	
			B 01 215 003			Fed Tax			$51,922.95			
PO#:		Voucher #:	138656 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$51,922.95	
			B 01 215 010			FICA			$20,548.88			
PO#:		Voucher #:	138666 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$20,548.88	
										Check Amount:		$160,335.27
			001							Wire		
			B 01 215 002			State Tax			$28,600.61			
PO#:		Voucher #:	138668 Invoice		Invoice No:	S2026210	5/15/2026			Paid Amt:	$28,600.61	
										Check Amount:		$28,600.61
			001							Wire		
			B 01 215 010			FICA			$85,199.14			
PO#:		Voucher #:	138712 Invoice		Invoice No:	S2026220	5/31/2026			Paid Amt:	$85,199.14	
			B 01 215 010			FICA			$19,925.56			
PO#:		Voucher #:	138705 Invoice		Invoice No:	S2026220	5/31/2026			Paid Amt:	$19,925.56	
			B 01 215 003			Fed Tax			$49,983.63			
PO#:		Voucher #:	138697 Invoice		Invoice No:	S2026220	5/31/2026			Paid Amt:	$49,983.63	
										Check Amount:		$155,108.33

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No					Pmt/Void Date		Pmt Type		
22350		FRANDSEN BANK AND TRUST			200 CREEK LANE JORDAN, MN 55352								
			001								Wire		
			B	01	215	002		State Tax		$27,663.21			
PO#:		Voucher #:	138708	Invoice		Invoice No:	S2026220		5/31/2026		Paid Amt:	$27,663.21	
											Check Amount:		$27,663.21
											Vendor Total:		$371,707.42
4689		JORDAN EDUCATION FOUNDATION			PO Box 52 Jordan, MN 55352								
			001	113360							Check		
			B	01	215	073		Jordan Ed Foundation		$37.00			
PO#:		Voucher #:	138663	Invoice		Invoice No:	S2026210		5/15/2026		Paid Amt:	$37.00	
											Check Amount:		$37.00
			001	113374							Check		
			B	01	215	073		Jordan Ed Foundation		$37.00			
PO#:		Voucher #:	138703	Invoice		Invoice No:	S2026220		5/31/2026		Paid Amt:	$37.00	
											Check Amount:		$37.00
											Vendor Total:		$74.00
26288		LOCAL 284			450 SOUTHVIEW BLVD SOUTH ST. PAUL, MN 55075								
			001	113361							Check		
			B	01	215	071		Local 284 Dues		$881.43			
PO#:		Voucher #:	138664	Invoice		Invoice No:	S2026210		5/15/2026		Paid Amt:	$881.43	
											Check Amount:		$881.43
											Vendor Total:		$881.43
24150		MADISON NATIONAL LIFE INS CO, INC			PO BOX 7411066 CHICAGO, IL 60674-1066								
			001	113375							Check		
			B	01	215	019		PFML-MN Paid Leave		$5,732.80			
			B	01	215	019		PFML-MN Paid Leave-adj to premium		$1.59			
PO#:		Voucher #:	138436	Invoice		Invoice No:	S2026200		5/31/2026		Paid Amt:	$5,734.39	
			B	01	215	019		PFML-MN Paid Leave		$5,810.65			
PO#:		Voucher #:	138081	Invoice		Invoice No:	S2026190		5/31/2026		Paid Amt:	$5,810.65	
			B	01	215	019		PFML-MN Paid Leave		$21.74			
PO#:		Voucher #:	138096	Invoice		Invoice No:	S202619S0		5/31/2026		Paid Amt:	$21.74	
											Check Amount:		$11,566.78
											Vendor Total:		$11,566.78
3565		MEDICA			NW 7958 PO BOX 1450 MINNEAPOLIS, MN 55485-7958								
			001								Wire		
			B	01	215	020		Health Ins		$89,400.33			
PO#:		Voucher #:	138667	Invoice		Invoice No:	S2026210		5/31/2026		Paid Amt:	$89,400.33	

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No			Pmt/Void Date			Pmt Type		
3565		MEDICA	NW 7958 PO BOX 1450 MINNEAPOLIS, MN 55485-7958									
			001							Wire		
			B	01	215	020	Health Ins		$90,118.29			
			B	01	215	024	Health Ins-Retiree		$4,833.29			
			B	01	215	020	Health Ins-adj to premium		($4,696.36)			
PO#:		Voucher #:	138706	Invoice			Invoice No: S2026220	5/31/2026		Paid Amt:	$90,255.22	
										Check Amount:		$179,655.55
										Vendor Total:		$179,655.55
27742		MN DEPT OF REVENUE	PO BOX 64651 ST. PAUL, MN 55164-0651									
			001							Wire		
			B	01	215	074	Garnishment		$72.00			
PO#:		Voucher #:	138707	Invoice			Invoice No: S2026220	5/31/2026		Paid Amt:	$72.00	
										Check Amount:		$72.00
										Vendor Total:		$72.00
23795		NATIONAL INSURANCE SERVICES OF WI, INC	PO BOX 7411066 CHICAGO, IL 60674-1066									
			001	113376						Check		
			B	01	215	027	Supplemental Life Ins		$39.15			
			B	01	215	027	Supplemental-adj to premium		($19.56)			
			B	01	215	035	Life		$1,108.76			
			B	01	215	035	Life-adj to premium		$139.66			
			B	01	215	026	Retiree Life Ins Premium		$98.00			
			B	01	215	065	Disability		$1,914.01			
			B	01	215	065	Disability-adj to premium		$138.79			
PO#:		Voucher #:	138710	Invoice			Invoice No: S2026220	5/31/2026		Paid Amt:	$3,418.81	
			B	01	215	027	Supplemental Life Ins		$39.21			
			B	01	215	035	Life		$1,111.28			
			B	01	215	065	Disability		$1,916.57			
PO#:		Voucher #:	138670	Invoice			Invoice No: S2026210	5/31/2026		Paid Amt:	$3,067.06	
										Check Amount:		$6,485.87
										Vendor Total:		$6,485.87
24384		NCPERS MINNESOTA	PO BOX 17605 JACKSONVILLE, FL 32245-7605									
			001	113377						Check		
			B	01	215	032	PERA Life		$37.34			
PO#:		Voucher #:	138714	Invoice			Invoice No: S2026220	5/31/2026		Paid Amt:	$37.34	
										Check Amount:		$37.34
										Vendor Total:		$37.34

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type	
21993		**PUBLIC EMPLOYEES RETIREMENT ASSN**	**60 EMPIRE DRIVE, SUITE 200 ST PAUL, MN 55103**					
			001				**Wire**	
			B 01 215 014		PERA	$26,822.36		
PO#:		**Voucher #:**	**138673** Invoice	**Invoice No:** S2026210	**5/15/2026**		**Paid Amt:**	**$26,822.36**
							Check Amount:	**$26,822.36**
			001				**Wire**	
			B 01 215 014		PERA	$26,538.67		
PO#:		**Voucher #:**	**138713** Invoice	**Invoice No:** S2026220	**5/31/2026**		**Paid Amt:**	**$26,538.67**
							Check Amount:	**$26,538.67**
							Vendor Total:	**$53,361.03**
21994		**TEACHERS RETIREMENT ASSN**	**60 EMPIRE DRIVE SUITE 400 ST PAUL, MN 55103-1855**					
			001				**Wire**	
			B 01 215 018		TRA	$93,168.41		
PO#:		**Voucher #:**	**138675** Invoice	**Invoice No:** S2026210	**5/15/2026**		**Paid Amt:**	**$93,168.41**
							Check Amount:	**$93,168.41**
			001				**Wire**	
			B 01 215 018		TRA	$91,129.55		
			B 01 215 018		Interagency Transfer	$1,299.06		
			B 01 215 018		Ineligible Salary- Non Licensed Position Jeff Vize	($176.07)		
PO#:		**Voucher #:**	**138716** Invoice	**Invoice No:** S2026220	**5/31/2026**		**Paid Amt:**	**$92,252.54**
							Check Amount:	**$92,252.54**
							Vendor Total:	**$185,420.95**
5942		**WEX**	**PO Box 2926 Fargo, ND 58108-2926**					
			001				**Wire**	
			B 01 215 028		Flex Employee Contributions	$6,232.83		
PO#:		**Voucher #:**	**138724** Invoice	**Invoice No:** S2026210	**5/31/2026**		**Paid Amt:**	**$6,232.83**
							Check Amount:	**$6,232.83**
			001				**Wire**	
			B 01 215 028		Flex Employee Contributions	$6,232.83		
PO#:		**Voucher #:**	**138725** Invoice	**Invoice No:** S2026220	**5/31/2026**		**Paid Amt:**	**$6,232.83**
							Check Amount:	**$6,232.83**
			001				**Wire**	
			B 01 215 090		Flex-Dep Care	$1,584.05		
			B 01 215 090		Flex-Dep Care	$1,584.05		
			B 01 215 091		Flex-Medical	$620.84		
			B 01 215 091		Flex-Medical	$620.84		
			B 01 215 091		Flex-Medical-adj to claims	($1,241.68)		

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type	
5942		WEX	PO Box 2926 Fargo, ND 58108-2926					
			001				Wire	
			B 01 215 090		Flex-Dep Care-adj to claims	($283.99)		
PO#:		Voucher #:	138726 Invoice	Invoice No: S2026220A	5/31/2026		Paid Amt:	$2,884.11
							Check Amount:	$2,884.11
							Vendor Total:	$15,349.77
							Report Total:	$895,409.26

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
27127		AARP SMART DRIVER COURSE	C/O SCOTT TURNBULL 2807 WILDS LANE NW PRIOR LAKE, MN 55372			
			001	113276		Check
		E 04 005 507 321 305 000	3/11/26 AARP Safe driving course 12 students		$300.00	
PO#:	63675	Voucher #: 138175 Invoice	Invoice No: 3-11-26	5/1/2026	Paid Amt:	$300.00
					Check Amount:	$300.00
					Vendor Total:	$300.00
26733		ACT, INC	500 ACT DRIVE PO BOX 168 IOWA CITY, IA 52243			
			001	113228		Check
		E 01 300 211 000 461 000	Pre ACT Testing		$2,432.50	
PO#:	63842	Voucher #: 138450 Invoice	Invoice No: 1000009488	5/1/2026	Paid Amt:	$2,432.50
					Check Amount:	$2,432.50
					Vendor Total:	$2,432.50
4511		AIRGAS USA, LLC	PO BOX 734445 CHICAGO, IL 60673-4445			
			001	113229		Check
		E 01 300 361 830 433 000	Acetylene Rental		$6.20	
		E 01 300 361 830 433 000	Argon rental		$11.65	
	19	E 01 300 361 830 433 000	Oxygen rental		$7.75	
PO#:	63860	Voucher #: 138451 Invoice	Invoice No: 5523476569	5/1/2026	Paid Amt:	$25.60
		E 01 300 361 830 433 000	Acetylene		$5.60	
		E 01 300 361 830 433 000	Argon		$11.20	
		E 01 300 361 830 433 000	Oxygen		$7.00	
PO#:	63706	Voucher #: 138452 Invoice	Invoice No: 5522804815	5/1/2026	Paid Amt:	$23.80
		E 01 300 361 830 433 000	AR 300 Argon Industiral		$60.94	
		E 01 300 361 830 433 000	AR CD25300 INM 25%		$118.25	
PO#:	63791	Voucher #: 138453 Invoice	Invoice No: 9170224934	5/1/2026	Paid Amt:	$179.19
					Check Amount:	$228.59
					Vendor Total:	$228.59
6652		ALEXANDRIA TECH & COMMUNITY COLLEGE	1601 JEFFERSON ST ALEXANDRIA, MN 56308			
			001	113230		Check
		E 01 300 211 000 394 000	M. Plath		$1,490.22	
PO#:		Voucher #: 138457 Invoice	Invoice No: Spring 2026	5/1/2026	Paid Amt:	$1,490.22
					Check Amount:	$1,490.22
					Vendor Total:	$1,490.22

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
2732		ALPHA WIRELESS COMMUNICATIONS CO	1115 CROSS STREET NORTH MANKATO, MN 56003			
			001	113231		Check
			E 01 005 810 000 305 000	1 year for 250 doors	$750.00	
PO#:		Voucher #: 138455 Invoice	Invoice No: 33464	5/1/2026	Paid Amt:	$750.00
					Check Amount:	$750.00
					Vendor Total:	$750.00
26895		AMAZON CAPITAL SERVICES	PO BOX 035184 SEATTLE, WA 98124-5184			
			001	113288		Check
			E 01 300 258 000 401 000	B00006JNWX Swingline 3 Hole Punch, 20 She	$45.56	
			E 01 300 258 000 401 000	Amazon Shipping Charge	$0.00	
PO#:	63425	Voucher #: 138548 Invoice	Invoice No: 147V-7RFP-GWGY	5/13/2026	Paid Amt:	$45.56
					Check Amount:	$45.56
					Vendor Total:	$45.56
6465		ANNIS, AARON	4184 147TH ST W ROSEMOUNT, MN 55068			
			001	113332		Check
			E 01 300 296 000 305 333	05/05/26	$115.00	
PO#:	20	Voucher #: 138627 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt:	$115.00
					Check Amount:	$115.00
					Vendor Total:	$115.00
5359		ARBITER SPORTS	9815 S MONROE ST SUITE 204 SANDY, UT 84070			
			001	113232		Check
			E 01 300 292 000 405 000	500-Activity Scheduler WCC	$340.00	
PO#:	63438	Voucher #: 138454 Invoice	Invoice No: INV81244	5/1/2026	Paid Amt:	$340.00
					Check Amount:	$340.00
					Vendor Total:	$340.00
6543		ATMOSPHERE COMMERCIAL INTERIORS	81 SOUTH 9TH STREET #350 MINNEAPOLIS, MN 55402			
			001	113285		Check
			E 06 100 870 024 520 000	JES Renovations-Furniture	$1,943.53	
PO#:		Voucher #: 138547 Invoice	Invoice No: App #3	5/8/2026	Paid Amt:	$1,943.53
					Check Amount:	$1,943.53
					Vendor Total:	$1,943.53
28892		AVIBEN	1995 E RUM RIVER DR S Suite 2 CAMBRIDGE, MN 55008			
			001	113234		Check
			E 01 005 110 000 305 000	403(b) Admin & Compliance	$295.38	
PO#:		Voucher #: 138458 Invoice	Invoice No: 41424	5/1/2026	Paid Amt:	$295.38
					Check Amount:	$295.38
					Vendor Total:	$295.38

Code	Rcd	Vendor	Bank	Check No							Pmt/Void Date		Pmt Type		
7044		BECKIUS, ELENA		21089 PIN OAK LANE PRIOR LAKE, MN 55372											
			001	113333									Check		
			R	01	128	211	000	620	198	T-shirt		$10.00			
PO#:		Voucher #:	138626	Invoice		Invoice No:	May 2026				5/15/2026		Paid Amt:	$10.00	
													Check Amount:		$10.00
													Vendor Total:		$10.00
22236		BELLE PLAINE HIGH SCHOOL		220 SOUTH MARKET ST BELLE PLAINE, MN 56011											
			001	113235									Check		
			E	01	300	292	000	369	320	Girls Entry Fee		$150.00			
			E	01	300	292	000	369	320	Boys Entry Fee		$150.00			
PO#:	63840	Voucher #:	138459	Invoice		Invoice No:	April 2026				5/1/2026		Paid Amt:	$300.00	
													Check Amount:		$300.00
													Vendor Total:		$300.00
11220		BENJAMIN BUS		216 NOLDEN LANE JORDAN, MN 55352											
			001	113277									Check		
			E	01	005	760	720	440	000	Fuel		$2,514.55			
			E	01	005	760	723	360	000	In Dist SPED		$12,081.96			
			E	01	005	760	723	360	000	Care & Treatment		$12,003.22			
			E	01	005	760	728	360	000	Homeless		$7,434.03			
			E	01	005	760	723	360	000	SPED		$37,056.53			
			E	01	005	760	726	360	000	St John's Band		$191.50			
			E	01	005	760	728	360	000	504		$90.64			
			E	01	100	203	313	360	000	A&I		$306.43			
			E	01	100	203	733	360	234	JES Field Trip		$508.78			
			E	01	005	760	723	360	000	JES Field Trip - SPED		$254.39			
			E	04	005	582	733	360	000	Kids Co Field Trip		$809.43			
			E	01	300	211	313	360	000	A&I		$503.01			
			E	01	300	292	733	360	000	Adaptive Floor Hockey		$1,289.31			
			E	01	300	291	733	360	389	Band		$2,289.54			
			E	01	300	292	000	302	900	Baseball		$711.15			
			E	01	300	294	733	360	306	Boys Basketball		$693.80			
			E	01	300	291	733	360	388	Choir		$358.46			
			E	01	300	296	733	360	306	Girls Basketball		$393.15			
			E	01	300	292	733	360	313	Golf		$208.14			
			E	01	300	211	733	360	000	JHS Field Trip - Rydberg		$364.25			
			E	01	300	298	733	360	373	Knowledge Bowl		$566.60			
			E	01	128	211	320	360	000	Native American Tutoring		$763.18			

Code	Rcd	Vendor	Bank	Check No								Pmt/Void Date		Pmt Type		
11220		BENJAMIN BUS		216 NOLDEN LANE JORDAN, MN 55352												
			001	113277										Check		
			E	01	300	211	733	360	000	Phy Ed Field Trips			$849.91			
			E	01	300	211	733	360	000	Speech			$1,589.96			
			E	01	300	292	733	360	320	Track & Field			$1,907.95			
PO#:		Voucher #:	138517	Invoice			Invoice No:			March 2026		5/1/2026		Paid Amt:	$85,739.87	
			E	01	005	760	720	360	000	May 2026			$80,198.12			
PO#:	63006	Voucher #:	138515	Invoice			Invoice No:			May 2026		5/1/2026		Paid Amt:	$80,198.12	
			E	01	005	760	733	350	000	Parts			$126.24			
PO#:		Voucher #:	138516	Invoice			Invoice No:			Repair		5/1/2026		Paid Amt:	$126.24	
														Check Amount:		$166,064.23
														Vendor Total:		$166,064.23
6780		BIG AIR		BURNSVILLE, MN 55337												
			001	113366										Check		
			E	01	128	211	000	369	244	Tickets			$2,612.00			
PO#:		Voucher #:	138688	Invoice			Invoice No:			May 2026		5/26/2026		Paid Amt:	$2,612.00	
	22													Check Amount:		$2,612.00
			STUD	2094										Check		
			E	27	128	298	301	369	906	5th Gr field trip, use CandyBar Code, please cut			$100.00			
			E	27	128	298	301	369	906	Trip on May 26,2026			$0.00			
PO#:	63881	Voucher #:	138514	Invoice			Invoice No:			5457		5/1/2026		Paid Amt:	$100.00	
														Check Amount:		$100.00
														Vendor Total:		$2,712.00
6883		BOON, JILL		1954 SAINT FRANCIS AVE SHAKOPEE, MN 55379												
			001	113289										Check		
			E	04	005	507	321	305	000	Crochet 101			$63.00			
PO#:		Voucher #:	138551	Invoice			Invoice No:			April 2026		5/13/2026		Paid Amt:	$63.00	
														Check Amount:		$63.00
														Vendor Total:		$63.00
22533		BROWN'S ICE CREAM CO		3501 MARSHALL ST. NE SUITE 150 MINNEAPOLIS, MN 55418												
			001	113236										Check		
			E	02	300	770	707	490	000	Ice cream treats			$175.32			
			E	02	128	770	707	490	000	Ice cream treats			$316.74			
PO#:		Voucher #:	138460	Invoice			Invoice No:			72609601		5/1/2026		Paid Amt:	$492.06	
														Check Amount:		$492.06

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
22533		BROWN'S ICE CREAM CO	3501 MARSHALL ST. NE SUITE 150 MINNEAPOLIS, MN 55418			
			001	113290		Check
			E 02 128 770 707 490 000 Ice cream treats		$288.24	
PO#:		Voucher #: 138550 Invoice	Invoice No: 72610301	5/13/2026	Paid Amt:	$288.24
					Check Amount:	$288.24
					Vendor Total:	$780.30
3057		BYRON SCHOOLS	1887 2ND AVE NW BYRON, MN 55920			
			001	113291		Check
			E 01 300 292 000 369 313 Entry Fees-Girls Entry to Byron Invitational 5/4		$285.00	
PO#:	63876	Voucher #: 138549 Invoice	Invoice No: May 4, 2026	5/13/2026	Paid Amt:	$285.00
					Check Amount:	$285.00
					Vendor Total:	$285.00
6156		CARLSON, JACK	7045 CONNELLY COURT SAVAGE, MN 55378			
			001	113334		Check
			E 01 300 296 000 305 333 04/07/26		$100.00	
			E 01 300 296 000 305 333 05/01/26		$100.00	
PO#:	23	Voucher #: 138628 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt:	$200.00
					Check Amount:	$200.00
					Vendor Total:	$200.00
6464		CARPENTER, ERIC	601 INDUSTRIAL BLVD APT 229 WACONIA, MN 55387			
			001	113335		Check
			E 01 128 294 000 305 315 04/14/26		$140.00	
			E 01 300 294 000 305 315 04/17/26		$115.00	
			E 01 300 294 000 305 315 04/21/26		$105.00	
			E 01 300 294 000 305 315 04/23/26		$105.00	
			E 01 300 294 000 305 315 05/12/26		$105.00	
PO#:		Voucher #: 138629 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt:	$570.00
					Check Amount:	$570.00
					Vendor Total:	$570.00
3359		CENTERPOINT ENERGY	WORK ORDER MANAGEMENT PO BOX 1165 MINNEAPOLIS, MN 55440-8909			
			001			Wire
			E 01 100 810 000 330 203 JES		$2,535.94	
			E 01 128 810 000 330 203 JMS		$2,665.88	
			E 04 005 582 344 330 000 ECFE/Preschool		$236.08	
			E 04 005 570 321 330 000 Kids Co		$90.06	
			E 04 005 505 321 330 000 CERC		$828.58	
			E 02 100 770 701 330 000 JES Food Service		$52.46	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
3359		CENTERPOINT ENERGY	WORK ORDER MANAGEMENT PO BOX 1165 MINNEAPOLIS, MN 55440-8909			
			001			Wire
			E 02 128 770 701 330 000 JMS Food Service			$108.08
			E 04 005 505 321 330 000 CERC			($828.58)
			E 04 005 505 321 330 550 CERC			$828.58
PO#:		Voucher #:	138268 Invoice	Invoice No: March 2026	5/31/2026	Paid Amt: $6,517.08
						Check Amount: $6,517.08
						Vendor Total: $6,517.08
5437		CENTRAL LAKES COLLEGE	ATTN: BUSINESS OFFICE 501 W COLLEGE DR BRAINERD, MN 56401			
			001	113292		Check
			E 01 300 211 000 394 000 Spring 2026			$6,000.00
PO#:		Voucher #:	138554 Invoice	Invoice No: CI0000020025	5/13/2026	Paid Amt: $6,000.00
						Check Amount: $6,000.00
						Vendor Total: $6,000.00
7041		CHRISTIANSEN, MIA	912 WATERFORD WAY JORDAN, MN 55352			
			001	113336		Check
			E 01 300 291 000 305 372 02/05/26			$30.00
			E 01 300 291 000 305 372 02/12/26			$30.00
			E 01 300 291 000 305 372 02/19/26			$30.00
			E 01 300 291 000 305 372 03/05/26			$30.00
PO#:		Voucher #:	138624 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt: $120.00
						Check Amount: $120.00
						Vendor Total: $120.00
6038		CLEARSOFT, INC	122 E 3RD ST CHASKA, MN 55318			
			001	113237		Check
			E 01 100 810 000 401 000 3/25/26 JES 49 bags of 50lbs of softner salt			$440.51
PO#:	63801	Voucher #:	138463 Invoice	Invoice No: 03/25/26	5/1/2026	Paid Amt: $440.51
			E 01 128 810 000 401 000 3/25/26 JMS 49 bags of 50lb softner salt			$440.51
			E 01 300 810 000 401 000 3/25/26 JHS 49 bags of 50lb softner salt			$440.51
PO#:	63809	Voucher #:	138464 Invoice	Invoice No: March 2025	5/1/2026	Paid Amt: $881.02
						Check Amount: $1,321.53
						Vendor Total: $1,321.53
1477		CONTINENTAL CLAY COMPANY	1101 STINSON BLVD NE MINNEAPOLIS, MN 55413			
			001	113293		Check
			E 01 300 212 000 350 000 SKE2552 Element 12-18-3, Top BOttoma 208v/			$148.00
			E 01 300 212 000 350 000 SKE2553 Element: 1218-3 Center 208V/1ph&3			$148.00
			E 01 300 212 000 350 000 Thermocouple Element: New & Old Type K Skut			$24.00

Code	Rcd	Vendor	Bank	Check No							Pmt/Void Date		Pmt Type		
1477		CONTINENTAL CLAY COMPANY									1101 STINSON BLVD NE MINNEAPOLIS, MN 55413				
			001	113293									Check		
			E	01	300	212	000	350	000	SKR 1517 Relay 25A, KM Kiln models, deltrol		$156.00			
			E	01	300	212	000	350	000	freight		$14.47			
PO#:	63844	Voucher #:	138553	Invoice			Invoice No:			INV000216028	5/13/2026		Paid Amt:	$490.47	
													Check Amount:		$490.47
			001	113357									Check		
			E	01	300	212	000	430	000	Graphite Black GC850		$0.00			
			E	01	300	212	000	430	000	Rust Red Glaze GC725		$126.74			
			E	01	300	212	000	430	000	Gloss White Opaque GC 730		$114.17			
			E	01	300	212	000	430	000	Turquoise Mist Opaque Gloass GC727		$162.79			
			E	01	300	212	000	430	000	Buttercream Opaque GC72925e		$0.00			
			E	01	300	212	000	430	000	Sandstone Soft GC845		$85.83			
			E	01	300	212	000	430	000	Twilight BLue Opaque GC731		$127.08			
			E	01	300	212	000	430	000	Lichen Green GC 840		$103.47			
			E	01	300	212	000	430	000	Beige, Opaque GC 712		$166.67			
	25		E	01	300	212	000	430	000	New Albany Brown, GC 715		$138.33			
			E	01	300	212	000	430	000	Obsidian Jungle Gems Crystal		$22.95			
			E	01	300	212	000	430	000	Wax Resist Green		$12.75			
PO#:		Voucher #:	138648	Invoice			Invoice No:			INV000215206	5/15/2026		Paid Amt:	$1,060.78	
													Check Amount:		$1,060.78
													Vendor Total:		$1,551.25
6256		COOLEY, TONY									1129 JASMINE LN JORDAN, MN 55352				
			001	113239									Check		
			E	04	005	505	321	401	518	04/17/26		$393.77			
			E	04	005	505	321	401	518	04/17/26		$100.71			
PO#:		Voucher #:	138461	Invoice			Invoice No:			April 2026	5/1/2026		Paid Amt:	$494.48	
													Check Amount:		$494.48
													Vendor Total:		$494.48
5808		CROWN COLLEGE									C/O STUDENT BILLING 8700 COLLEGE VIEW DR ST BONIFACIUS, MN 55375				
			001	113294									Check		
			E	01	300	211	000	394	000	N. Krause		$2,224.89			
PO#:		Voucher #:	138552	Invoice			Invoice No:			March 2026	5/13/2026		Paid Amt:	$2,224.89	
													Check Amount:		$2,224.89
													Vendor Total:		$2,224.89

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
7043		DAMIANO, VETO	400 2ND STREET W JORDAN, MN 55352			
			001	113337		Check
		R 01 128 211 000 620 198 T-shirt			$10.00	
PO#:		Voucher #: 138625 Invoice	Invoice No: May 2026		5/15/2026	Paid Amt: $10.00
						Check Amount: $10.00
						Vendor Total: $10.00
5617		DECORY, TRAVIS	1969 5TH ST E ST PAUL, MN 55119			
			001	113287		Check
		E 01 005 211 320 305 000 Culture group			$600.00	
PO#:		Voucher #: 138606 Invoice	Invoice No: 57		5/13/2026	Paid Amt: $600.00
						Check Amount: $600.00
						Vendor Total: $600.00
6488		DELANO COMMUNITY EDUCATION	864 WATERTOWN AVE DELANO, MN 55328			
			001	113295		Check
		E 01 300 292 000 401 296 Delano Volleyball League (V/JV/B)			$380.00	
PO#: 63822		Voucher #: 138555 Invoice	Invoice No: May 2026		5/13/2026	Paid Amt: $380.00
						Check Amount: $380.00
						Vendor Total: $380.00
6855		DVORAK, ERIC	21576 GOLFVIEW CIRLE JORDAN, MN 55352			
			001	113296		Check
		E 01 128 211 000 369 244 Valleyfair			$33.00	
PO#:		Voucher #: 138602 Invoice	Invoice No: May 2026		5/13/2026	Paid Amt: $33.00
						Check Amount: $33.00
						Vendor Total: $33.00
6848		ECOELSA LLC	1670 S ROBERT ST #241 WEST SAINT PAUL, MN 55118			
			001	113297		Check
		E 04 005 585 332 305 000 3/27/26 Outdoor Survival Camp 1 day 13 studen			$910.00	
PO#: 63904		Voucher #: 138556 Invoice	Invoice No: 20260327		5/13/2026	Paid Amt: $910.00
						Check Amount: $910.00
						Vendor Total: $910.00
3265		EDEL, SARAH	105 DOVER COURT JORDAN, MN 55352			
			001	113298		Check
		E 01 300 211 000 369 245 Twins			$10.00	
PO#:		Voucher #: 138621 Invoice	Invoice No: Mayv 2026		5/13/2026	Paid Amt: $10.00
						Check Amount: $10.00
						Vendor Total: $10.00

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
4354		ELITE FUNDRAISING	1300 ESTHER ST. #205 VANCOUVER, WA 98660			
			001	113299		Check
		E 01 300 292 000 302 900 Fundraising Cards				$2,505.00
		E 01 300 292 000 302 900 Discount				($380.00)
PO#: 63901		Voucher #: 138557 Invoice	Invoice No: 123456		5/13/2026	Paid Amt: $2,125.00
						Check Amount: $2,125.00
						Vendor Total: $2,125.00
6184		ELYEA-WHEELER, KURT	6552 KURTZ LANE EDEN PRAIRIE, MN 55346			
			001	113338		Check
		E 01 300 294 000 305 315 04/16/26				$120.00
		E 01 300 294 000 305 315 04/28/26				$115.00
PO#:		Voucher #: 138630 Invoice	Invoice No: May 2026		5/15/2026	Paid Amt: $235.00
						Check Amount: $235.00
						Vendor Total: $235.00
6920		EMERGENCY OUTFITTERS, INC	265 BALSAM DR FOLEY, MN 56329			
			001	113240		Check
	27	E 04 005 585 332 305 000 4/1/26 FAST Kids Camp 11 students				$557.00
PO#: 63785		Voucher #: 138465 Invoice	Invoice No: 5394		5/1/2026	Paid Amt: $557.00
						Check Amount: $557.00
						Vendor Total: $557.00
2833		FERGUSON ENTERPRISES #1652#1657	PO BOX 802817 CHICAGO, IL 60680-2817			
			001	113241		Check
		E 01 005 810 000 350 200 1/28/26 JPS LF 1/2 FOBR dual CHK VLV BFP				$86.49
PO#: 63739		Voucher #: 138467 Invoice	Invoice No: 2364574		5/1/2026	Paid Amt: $86.49
						Check Amount: $86.49
						Vendor Total: $86.49
6939		FP MAILING SOLUTIONS	PO BOX 157 BEDFORD PARK, IL 60499-0157			
			001	113242		Check
		E 01 100 203 000 560 000 JES				$102.00
		E 01 128 211 000 560 000 JMS				$102.00
		E 01 300 211 000 560 000 JHS				$102.00
PO#:		Voucher #: 138466 Invoice	Invoice No: April 2026		5/1/2026	Paid Amt: $306.00
						Check Amount: $306.00
						Vendor Total: $306.00

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
7030		FRITZ, KATHLEEN	1505 WOODHILL RD BURNSVILLE, MN 55337			
			001	113339		Check
		E 01 300 296 000 305 333	04/23/26		$115.00	
PO#:		Voucher #: 138631 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt:	$115.00
					Check Amount:	$115.00
					Vendor Total:	$115.00
26989		GOPHER ATHLETICS	NW5634 PO BOX 1450 MINNEAPOLIS, MN 55485-5634			
			001	113243		Check
		E 01 300 240 000 430 000	GR60-014 WIlson womens Size 6 basketball		$179.80	
		E 01 300 292 000 302 900	GR60-232 Spalding Zi/O mens sizew 7 basketb		$219.80	
		E 01 300 292 000 302 900	GR56-004 Wilson Padel		$179.00	
		E 01 300 240 000 430 000	GR56-167 WIlson Padel ball can of 3		$8.95	
		E 01 300 292 000 302 900	GR 62-247 Gopher victory MAX - set of 6		$119.00	
		E 01 300 240 000 430 000	GR17-311 Floor Hocky blades blue DOM replac		$17.85	
		E 01 300 240 000 430 000	GR17-310 FLoor Hockey blades red DOM repla		$17.85	
		E 01 300 240 000 430 000	GR51-009 Badmiton racquet- Yonex		$153.65	
		E 01 300 240 000 430 000	GR51-083 Carlton Aeroblade 2000		$111.65	
		E 01 300 240 000 430 000	GR51-028 Carlton Aeroblade 3000		$118.65	
		E 01 300 240 000 430 000	GR51-811 Carlton T800 birdies yellow medium s		$71.80	
		E 01 300 240 000 430 000	10% Discount		($119.80)	
		E 01 300 240 000 430 000	Shipping		$31.69	
PO#:	63772	Voucher #: 138469 Invoice	Invoice No: IN508425	5/1/2026	Paid Amt:	$1,109.89
		E 01 100 240 000 430 000	Rainbow Hybrid Playground Ball		$58.15	
		E 01 100 240 000 430 000	Jump Ropes		$48.45	
		E 01 100 240 000 430 000	Foam Bowling Target Pins		$67.85	
		E 01 100 240 000 430 000	Rainbow Dodge Balls		$121.25	
		E 01 100 240 000 430 000	Rainbow SoftTail Set of 6		$44.95	
		E 01 100 240 000 430 000	Rainbow Foam Soccer Balls- Set of 6		$163.93	
		E 01 100 240 000 430 000	NimBall Agility ball		$44.95	
		E 01 100 240 000 430 000	Shipping		$12.00	
PO#:	63676	Voucher #: 138468 Invoice	Invoice No: IN502287	5/1/2026	Paid Amt:	$561.53
					Check Amount:	$1,671.42
					Vendor Total:	$1,671.42

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
27120		GOPHER STATE ONE-CALL	7223 PARKWAY DRIVE SUITE 210 HANOVER, MD 21076-1392			
			001	113244		Check
		E 01 005 810 000 305 000 Email Tickets			$5.40	
PO#:		Voucher #: 138470 Invoice	Invoice No: 6031112		5/1/2026	Paid Amt: $5.40
						Check Amount: $5.40
						Vendor Total: $5.40
4911		GOTHAM, STEVEN	6428 CAHILL AVE INVER GROVE HGTS, MN 55076			
			001	113340		Check
		E 01 300 296 000 305 333 04/17/26			$115.00	
PO#:		Voucher #: 138632 Invoice	Invoice No: May 2026		5/15/2026	Paid Amt: $115.00
						Check Amount: $115.00
						Vendor Total: $115.00
6169		GRUNDHOFER, MARK	11385 POLK AVE COLOGNE, MN 55322			
			001	113341		Check
		E 01 300 294 000 305 315 05/02/26			$115.00	
PO#:		Voucher #: 138634 Invoice	Invoice No: May 2026		5/15/2026	Paid Amt: $115.00
						Check Amount: $115.00
						Vendor Total: $115.00
6476		HALLBERG ENGINEERING INC	1750 COMMERCE COURT WHITE BEAR LAKE, MN 55110			
			001	113286		Check
		E 06 100 870 024 305 000 JES Construction			$2,321.00	
PO#:		Voucher #: 137137 Invoice	Invoice No: 38726		5/8/2026	Paid Amt: $2,321.00
						Check Amount: $2,321.00
			001	113369		Check
		E 06 100 870 024 305 000 JES-renovations-commissioning			$2,750.00	
PO#:		Voucher #: 138719 Invoice	Invoice No: 39594		5/29/2026	Paid Amt: $2,750.00
						Check Amount: $2,750.00
						Vendor Total: $5,071.00
25404		HALLER, PETE	907 LODGE DR JORDAN, MN 55352			
			001	113300		Check
		E 04 005 505 321 305 515 Umpire Clinic			$280.00	
PO#:		Voucher #: 138559 Invoice	Invoice No: February 2026		5/13/2026	Paid Amt: $280.00
						Check Amount: $280.00
						Vendor Total: $280.00
1327		HEGER'S DAIRY LLC	8816 HIGHWAY 212 COLOGNE, MN 55322			
			001	113301		Check
		E 02 100 770 701 495 000 JES			$2,918.66	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
1327		HEGER'S DAIRY LLC	8816 HIGHWAY 212 COLOGNE, MN 55322			
			001	113301		Check
		E 02 128 770 701 495 000	JMS		$775.65	
		E 02 300 770 701 495 000	JHS		$754.69	
		E 02 300 770 701 495 000	River Valley		$241.26	
		E 02 128 770 701 495 000	St Johns		$360.72	
PO#:		Voucher #: 138560 Invoice	Invoice No: April 2026	5/13/2026		Paid Amt: $5,050.98
						Check Amount: $5,050.98
						Vendor Total: $5,050.98
7038		HESSING, BRITNEY	113 RIVERSIDE LANE JORDAN, MN 55352			
			001	113302		Check
		R 01 128 000 000 621 268	Yearbook		$20.00	
PO#:		Voucher #: 138620 Invoice	Invoice No: May 2026	5/13/2026		Paid Amt: $20.00
						Check Amount: $20.00
						Vendor Total: $20.00
3391	30	HOWARD LAKE WAVERLY HIGH SCHOOL	8700 COUNTY RD 6 SW HOWARD LAKE, MN 55349			
			001	113303		Check
		E 01 300 296 000 369 333	HLWW JV Softball Tournament-JV Softball Tour		$200.00	
PO#: 63936		Voucher #: 138558 Invoice	Invoice No: May 2026	5/13/2026		Paid Amt: $200.00
						Check Amount: $200.00
						Vendor Total: $200.00
6791		HVIDSTEN, COREY	824 HERITAGE TRAIL JORDAN, MN 55352			
			001	113342		Check
		E 01 300 294 000 305 315	04/16/26		$25.00	
		E 01 300 294 000 305 315	04/17/26		$25.00	
PO#:		Voucher #: 138633 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt: $50.00
						Check Amount: $50.00
						Vendor Total: $50.00
5522		INDUSTRIAL ARTS SUPPLY	5724 WEST 36TH ST MINNEAPOLIS, MN 55416			
			001	113245		Check
		E 01 128 255 000 430 000	Item BS-025 BS-025 Balsa 1/4X1/4X1/4X36 50		$196.00	
		E 01 128 255 000 430 000	shipping		$16.50	
		E 01 128 255 000 430 000	THIS IS THE P.O. SHEET - SCHOOL TO MAIL		$0.00	
PO#: 63839		Voucher #: 138472 Invoice	Invoice No: M20451	5/1/2026		Paid Amt: $212.50
						Check Amount: $212.50
						Vendor Total: $212.50

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type		
25958		**INNOVATIVE GRAPHICS**			**3306 GORHAM AVE. ST. LOUIS PARK, MN 55426**				
			001	**113304**			**Check**		
			E 04 005 505 321 401 518		4/21/26 Scott West fishing hats qty 65	$1,300.00			
PO#:	63903	**Voucher #:**	**138618** Invoice		**Invoice No:** 57125	**5/13/2026**	**Paid Amt:**	**$1,300.00**	
			E 04 005 505 321 401 518		4/28/26 Scott West Fishing clothing order	$1,053.00			
PO#:	63938	**Voucher #:**	**138613** Invoice		**Invoice No:** 57161	**5/13/2026**	**Paid Amt:**	**$1,053.00**	
			E 04 005 505 321 401 515		4/28/26 Jordan Track & Field Club tshirts	$273.00			
PO#:	63935	**Voucher #:**	**138615** Invoice		**Invoice No:** 57157	**5/13/2026**	**Paid Amt:**	**$273.00**	
			R 04 005 505 321 619 940		Puff vests/shirts	$1,200.00			
			R 04 005 505 321 619 940		Charles River Hoodie	$600.00			
			R 04 005 505 321 619 940		Maroon v-neck tee	$300.00			
			R 04 005 505 321 619 940		Cerc vintage tee	$425.00			
			R 04 005 505 321 619 940		Patch hats	$500.00			
PO#:		**Voucher #:**	**138617** Invoice		**Invoice No:** 57039	**5/13/2026**	**Paid Amt:**	**$3,025.00**	
			E 04 005 505 321 401 518		4/30/26 Scott West Fishing hood - hagen	$50.00			
PO#:	63945	**Voucher #:**	**138614** Invoice		**Invoice No:** 57177	**5/13/2026**	**Paid Amt:**	**$50.00**	
			E 04 005 505 321 401 514		trucker hats	$408.00			
			E 04 005 505 321 401 514		tshirts	$300.00			
			E 04 005 505 321 401 514		longsleeve tshirts	$390.00			
PO#:	63894	**Voucher #:**	**138616** Invoice		**Invoice No:** 57121	**5/13/2026**	**Paid Amt:**	**$1,098.00**	
							Check Amount:		**$6,799.00**
			001	**113363**			**Check**		
			E 04 005 505 321 401 518		5/5/26 Scott West Fishing hoodies qty 70 #5718	$3,500.00			
			R 04 005 505 321 619 940		4/7/26 - School store shirts & hats	($3,025.00)			
PO#:	63973	**Voucher #:**	**138684** Invoice		**Invoice No:** 57183	**5/18/2026**	**Paid Amt:**	**$475.00**	
							Check Amount:		**$475.00**
							Vendor Total:		**$7,274.00**
5487		**ISD 277**			**5905 SUNNYFIELD RD E MINNETRISTA, MN 55364**				
			001	**113246**			**Check**		
			E 01 300 292 000 369 317		Expenditure per school	$550.36			
PO#:	63838	**Voucher #:**	**138471** Invoice		**Invoice No:** April 2026	**5/1/2026**	**Paid Amt:**	**$550.36**	
							Check Amount:		**$550.36**
							Vendor Total:		**$550.36**
3161		**JACOBSON, BRYCE**			**109 DOGWOOD ST NE LONSDALE, MN 55046**				
			001	**113343**			**Check**		
			E 01 300 294 000 305 315		04/16/26	$120.00			

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
3161		JACOBSON, BRYCE	109 DOGWOOD ST NE LONSDALE, MN 55046			
			001	113343		Check
		E 01 300 294 000 305 315	04/17/26		$115.00	
PO#:		Voucher #: 138635 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt:	$235.00
					Check Amount:	$235.00
					Vendor Total:	$235.00
5548		JOHNSON FITNESS & WELLNESS	1600 LANDMARK DR COTTAGE GROVE, WI 53527			
			001	113247		Check
		E 04 005 505 321 350 550	1/16/26 Labor for two machine diagnostics		$110.00	
PO#:	63864	Voucher #: 138476 Invoice	Invoice No: 21-084138	5/1/2026	Paid Amt:	$110.00
					Check Amount:	$110.00
					Vendor Total:	$110.00
5800		JONES, RHYS	2500 HIGHLAND RD MINNETRISTA, MN 55359			
			001	113248		Check
		E 01 300 291 000 305 372	Discusstion tasks for meet		$80.00	
PO#:	63786	Voucher #: 138475 Invoice	Invoice No: Jordan-Last-Chance-	5/1/2026	Paid Amt:	$80.00
					Check Amount:	$80.00
					Vendor Total:	$80.00
24970		JORDAN ACE HARDWARE	540 WEST 2ND ST. JORDAN, MN 55352			
			001	113305		Check
		E 01 128 810 000 401 000	3/3/26 JMS AA batteries 16 pk		$27.98	
PO#:	63604	Voucher #: 138563 Invoice	Invoice No: 12342118	5/13/2026	Paid Amt:	$27.98
		E 01 300 361 830 433 000	Screws		$7.99	
PO#:		Voucher #: 138566 Invoice	Invoice No: 1235741	5/13/2026	Paid Amt:	$7.99
		E 01 300 810 000 350 274	Water hoses for JHS sinks		$59.94	
PO#:		Voucher #: 138609 Invoice	Invoice No: 123563	5/13/2026	Paid Amt:	$59.94
		E 01 300 810 000 401 000	Nuts and bolts		$1.29	
PO#:		Voucher #: 138610 Invoice	Invoice No: 123668	5/13/2026	Paid Amt:	$1.29
		E 01 300 291 000 430 374	Screw PH Fn 6x1		$21.99	
		E 01 300 291 000 430 374	DW Drive Guide set 14pc		$15.99	
PO#:	63719	Voucher #: 138565 Invoice	Invoice No: 1235671	5/13/2026	Paid Amt:	$37.98
		E 01 300 212 000 430 000	Super glue		$19.98	
PO#:		Voucher #: 138612 Invoice	Invoice No: 123612	5/13/2026	Paid Amt:	$19.98
		E 04 005 585 332 401 000	3/6/26 Daddy Daughter Dance supplies - lights		$128.97	
PO#:	63629	Voucher #: 138564 Invoice	Invoice No: 123459	5/13/2026	Paid Amt:	$128.97
		E 01 300 361 830 433 000	Nuts and bolts		$44.32	
PO#:		Voucher #: 138562 Invoice	Invoice No: 12340213	5/13/2026	Paid Amt:	$44.32

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
24970		JORDAN ACE HARDWARE	540 WEST 2ND ST. JORDAN, MN 55352			
			001	113305		Check
		E 01 128 810 000 401 000 Key krafter			$46.94	
PO#:		Voucher #: 138611 Invoice	Invoice No: 123663		5/13/2026	Paid Amt: $46.94
						Check Amount: $375.39
						Vendor Total: $375.39
5833		JORDAN AMBASSADOR PROGRAM	,			
			001	113249		Check
		E 04 005 505 321 305 503 Daddy Daughter Dance			$1,933.50	
		R 04 000 000 321 093 000 Facility Rental Charge			($770.00)	
PO#:		Voucher #: 138473 Invoice	Invoice No: April 2026		5/1/2026	Paid Amt: $1,163.50
						Check Amount: $1,163.50
						Vendor Total: $1,163.50
1920		JORDAN DOLLARS FOR SCHOLARS	PO BOX 63 JORDAN, MN 55352			
			001	113284		Check
		R 01 300 211 000 096 276 IC Deposits - April 2026			$754.85	
PO#:	33	Voucher #: 138546 Invoice	Invoice No: April 2026		5/7/2026	Paid Amt: $754.85
						Check Amount: $754.85
						Vendor Total: $754.85
10692		JOSTENS INC	7760 FRANCE AVE S STE400 MINNEAPOLIS, MN 55435			
			001	113250		Check
		E 01 300 790 000 849 000 Diplomas for class of 2026			$1,242.15	
		E 01 300 790 000 849 000 shipping			$23.95	
PO#:	63574	Voucher #: 138474 Invoice	Invoice No: GC216192		5/1/2026	Paid Amt: $1,266.10
						Check Amount: $1,266.10
						Vendor Total: $1,266.10
7046		JUMP START ADVENTURE PARK	18812 LAKE DR E CHANHASSEN, MN 55317			
			001	113358		Check
		E 01 128 211 000 369 275 Group Rates			$787.15	
PO#:		Voucher #: 138649 Invoice	Invoice No: 144059218		5/15/2026	Paid Amt: $787.15
						Check Amount: $787.15
						Vendor Total: $787.15

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
6299		KAMRAN CULINEX, LLC	1802 1ST AVE S PO BOX 2925 FARGO, ND 58108-2925			
			001	113370		Check
		E 02 100 770 701 530 000 JES - kitchen equipment-FINAL			$3,590.00	
PO#:		Voucher #: 138722 Invoice	Invoice No: APP#9		5/29/2026	Paid Amt: $3,590.00
						Check Amount: $3,590.00
						Vendor Total: $3,590.00
4270		KASSON MANTORVILLE HIGH SCHOOL	,			
			001	113365		Check
		E 01 128 292 000 369 320 JMS T&F Elite Meet			$300.00	
PO#:		Voucher #: 138687 Invoice	Invoice No: May 2026		5/21/2026	Paid Amt: $300.00
						Check Amount: $300.00
						Vendor Total: $300.00
4542		KELLY SERVICES, INC	1212 SOLUTIONS CENTER CHICAGO, IL 60677-1022			
			001	113251		Check
		E 04 005 582 344 394 999 PK Teachers			$198.44	
		E 01 100 203 000 394 999 JES Teachers			$1,389.01	
		E 01 100 400 000 307 999 JES SPED Teachers			$297.65	
		E 01 300 211 000 394 999 JHS Teachers			$793.72	
		E 01 128 211 000 394 999 JMS Teachers			$1,091.37	
		E 01 128 400 000 307 999 JMS SPED Teachers			$396.86	
PO#:		Voucher #: 138477 Invoice	Invoice No: 5615815963		5/1/2026	Paid Amt: $4,167.05
						Check Amount: $4,167.05
			001	113306		Check
		E 04 005 582 344 394 999 PK Paras			$41.06	
		E 01 100 203 000 394 999 JES Teachers			$2,239.20	
		E 01 100 400 000 307 999 JES SPED Teacher			$198.43	
		E 01 100 640 316 305 999 JES Teachers			$396.86	
		E 01 300 211 000 394 999 JHS Teachers			$892.94	
		E 01 300 400 000 307 999 JHS SPED Teacher			$198.43	
		E 01 128 211 000 394 999 JMS Teachers			$992.15	
		E 01 128 640 316 305 999 JMS SPED Teachers			$396.86	
PO#:		Voucher #: 138567 Invoice	Invoice No: 5616423199		5/13/2026	Paid Amt: $5,355.93
		E 01 100 203 000 394 999 JES Teachers			$2,381.19	
		E 01 100 400 000 307 999 JES SPED Teachers			$396.86	
		E 01 100 412 740 307 999 JES SPED Para			$138.58	
		E 01 300 211 000 394 999 JHS Teachers			$694.51	
		E 01 300 400 000 307 999 JHS SPED Teachers			$396.86	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type	
4542		KELLY SERVICES, INC	1212 SOLUTIONS CENTER CHICAGO, IL 60677-1022					
			001	113306			Check	
			E 01 128 211 000 394 999	JMS Teachers		$1,389.02		
			E 01 128 400 000 307 999	JMS SPED Teacher		$595.29		
PO#:		Voucher #:	138568 Invoice	Invoice No: 5616006505	5/13/2026		Paid Amt:	$5,992.31
							Check Amount:	$11,348.24
							Vendor Total:	$15,515.29
26102		KOESTER, TROY	414 NORTH FIFTH STREET PO BOX 524 HENDERSON, MN 56044					
			001	113344			Check	
			E 01 300 294 000 305 315	05/11/26		$115.00		
PO#:		Voucher #:	138636 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt:	$115.00
							Check Amount:	$115.00
							Vendor Total:	$115.00
2254		KOHLHARDT, DEB	205 RUSTLE RD JORDAN, MN 55352					
			001	113307			Check	
			E 04 005 508 321 305 000	Gentle Yoga		$436.80		
PO#: 35		Voucher #:	138569 Invoice	Invoice No: Feb-March 2026	5/13/2026		Paid Amt:	$436.80
							Check Amount:	$436.80
							Vendor Total:	$436.80
25618		KORBA, JERRY	15213 CTY ROAD 5 BURNSVILLE, MN 55306					
			001	113345			Check	
			E 01 300 296 000 305 333	04/18/26		$100.00		
			E 01 300 296 000 305 333	04/21/26		$100.00		
PO#:		Voucher #:	138637 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt:	$200.00
							Check Amount:	$200.00
							Vendor Total:	$200.00
6989		KROYER, JAY	115 COLUMBUS AVE N NEW PRAGUE, MN 56071					
			001	113346			Check	
			E 01 300 294 000 305 315	04/16/26		$25.00		
			E 01 300 294 000 305 315	04/17/26		$25.00		
			E 01 300 294 000 305 315	04/28/26		$25.00		
			E 01 300 294 000 305 315	05/02/26		$25.00		
			E 01 300 294 000 305 315	05/07/26		$25.00		
			E 01 300 294 000 305 315	05/11/26		$25.00		

Code	Rcd	Vendor	Bank	Check No								Pmt/Void Date		Pmt Type		
6989		KROYER, JAY		115 COLUMBUS AVE N NEW PRAGUE, MN 56071												
			001	113346										Check		
			E	01	300	294	000	305	315		05/12/26		$25.00			
PO#:		Voucher #:	138638	Invoice			Invoice No:	May 2026				5/15/2026		Paid Amt:	$175.00	
														Check Amount:		$175.00
														Vendor Total:		$175.00
5877		KUKACKA, ANASTASIA		561 S ELK ST B101 BELLE PLAINE, MN 56011												
			001	113252										Check		
			E	01	300	291	000	305	372		02/07/26		$90.00			
			E	01	300	291	000	305	372		02/14/26		$90.00			
			E	01	300	291	000	305	372		03/07/26		$90.00			
PO#:		Voucher #:	138513	Invoice			Invoice No:	April 2026				5/1/2026		Paid Amt:	$270.00	
														Check Amount:		$270.00
														Vendor Total:		$270.00
7031		LAKER ATHLETIC BOOSTER CLUB		PO BOX 252 PRIOR LAKE, MN 55372												
			001	113308										Check		
			E	01	300	292	000	369	313		Registration Fee 4/20-Girls Golf Invite Prior Lake		$300.00			
PO#:	63917	Voucher #:	138570	Invoice			Invoice No:	April 2026				5/13/2026		Paid Amt:	$300.00	
														Check Amount:		$300.00
														Vendor Total:		$300.00
10724		LAKESHORE LEARNING MATERIALS		PO BOX 840250 LOS ANGELES, CA 90084-0250												
			001	113253										Check		
			E	01	100	203	000	430	232		PP1113 PP1113 - On the Farm Floor Puzzle		$18.99			
			E	01	100	203	000	430	232		PP1105 PP1105 - Map of the USA Floor Puzzle		$18.99			
			E	01	100	203	000	430	232		TS108 TS108 - Rainbow Scratch Paper		$13.98			
			E	01	100	203	000	430	232		SCD110562 SCD110562 - Birthday Fun Bulletin		$12.34			
			E	01	100	203	000	430	232		YD500 YD500 - Peel Stick Magnetic Tape Pack		$47.48			
			E	01	100	203	000	430	232		LL585 LL585 - Smiling Cake Birthday Crowns		$14.24			
PO#:	63775	Voucher #:	138478	Invoice			Invoice No:	93651336				5/1/2026		Paid Amt:	$126.02	
			E	01	100	203	000	430	232		DE190 DE190 - Reusable Write Wipe Pocket - S		$16.14			
			E	01	100	203	000	430	232		HL125 HL125 - Jumbo Colored Craft Sticks		$7.58			
			E	01	100	203	000	430	232		RS262 RS262 - Best-Buy School Glue - Pint		$3.79			
			E	01	100	203	000	430	232		TA50TQ TA50TQ - Construction Paper - 9&quo		$1.42			
			E	01	100	203	000	430	232		TA50GB TA50GB - Construction Paper - 9&quo		$1.42			
			E	01	100	203	000	430	232		TA50GA TA50GA - Construction Paper - 9&quo		$1.42			
			E	01	100	203	000	430	232		TA50BK TA50BK - Construction Paper - 9&quot		$2.84			
			E	01	100	203	000	430	232		TA50BB TA50BB - Construction Paper - 9&quot		$1.42			

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
10724		LAKESHORE LEARNING MATERIALS	PO BOX 840250 LOS ANGELES, CA 90084-0250			
			001	113253		Check

E	01	100	203	000	430	232	TA50HG TA50HG - Construction Paper - 9&quc	$1.42
E	01	100	203	000	430	232	TA50YE TA50YE - Construction Paper - 9&quot	$1.42
E	01	100	203	000	430	232	TA50WT TA50WT - Construction Paper - 9&qu	$5.68
E	01	100	203	000	430	232	TA50AC TA50AC - Construction Paper - 9&quo	$1.42
E	01	100	203	000	430	232	RA414 RA414 - Tabletop Paper Center	$28.49
E	01	100	203	000	430	232	LM557 LM557 - Lakeshore Fully Washable Liqu	$26.12

PO#: 63757 **Voucher #:** **138479** Invoice **Invoice No:** 93630191 **5/1/2026** **Paid Amt:** **$100.58**

Check Amount: **$226.60**

Vendor Total: **$226.60**

2757	LANO EQUIPMENT, INC	3021 W 133RD ST SHAKOPEE, MN 55379			
		001	113309		Check

E	01	005	810	000	350	200	3/27/26 District Tor Hydro Filter Inv 01-1224135	$105.98
E	01	005	810	000	440	000	hydro filters	$0.00
E	01	005	810	000	440	000	hydro filters	$105.98
E	01	005	810	000	350	200	hypr oil	$57.99

PO#: 63810 **Voucher #:** **138571** Invoice **Invoice No:** 01-1224135 **5/13/2026** **Paid Amt:** **$105.98**

PO#: 63852 **Voucher #:** **138572** Invoice **Invoice No:** 01-1224004 **5/13/2026** **Paid Amt:** **$163.97**

Check Amount: **$269.95**

Vendor Total: **$269.95**

5383	LUCAS, AUDREY	108 HELENA ST JORDAN, MN 55352			
		001	113254		Check

E	04	005	508	321	305	000	Mox Fitness Session 2	$875.70

PO#: **Voucher #:** **138480** Invoice **Invoice No:** April 2026 **5/1/2026** **Paid Amt:** **$875.70**

Check Amount: **$875.70**

Vendor Total: **$875.70**

7032	MACH, SUE	20308 DOOD RD LECENTER, MN 56057			
		001	113255		Check

E	04	005	507	321	305	000	Refund	$240.00

PO#: **Voucher #:** **138483** Invoice **Invoice No:** April 2026 **5/1/2026** **Paid Amt:** **$240.00**

Check Amount: **$240.00**

Vendor Total: **$240.00**

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
25176		MANKATO EAST HIGH SCHOOL	BOX 8726 2600 HOFFMAN RD MANKATO, MN 56002			
			001	113310		Check
		E 01 300 292 000 369 320 Registration Fees-Mankato East Cougar Relays			$180.00	
PO#: 63916		Voucher #: 138573 Invoice		Invoice No: April 2026	5/13/2026	Paid Amt: $180.00
						Check Amount: $180.00
						Vendor Total: $180.00
28979		MASBERG, JOHN	45974 ST HWY 13 KILKENNY, MN 56052			
			001	113347		Check
		E 01 300 294 000 305 315 04/28/26			$115.00	
		E 01 300 294 000 305 315 05/07/26			$115.00	
PO#:		Voucher #: 138639 Invoice		Invoice No: May 2026	5/15/2026	Paid Amt: $230.00
						Check Amount: $230.00
						Vendor Total: $230.00
6612		MCGOWEN, MALGORZATA	944 S CHESTNUT ST BELLE PLAINE, MN 56011			
			001	113311		Check
		E 01 300 211 000 369 245 Twins			$10.00	
PO#: 38		Voucher #: 138622 Invoice		Invoice No: May 2026	5/13/2026	Paid Amt: $10.00
						Check Amount: $10.00
						Vendor Total: $10.00
24115		MINNESOTA CLAY	7165 BOONE AVE N #190 BROOKLYN PARK, MN 55428			
			001	113256		Check
		E 01 100 212 000 401 225 White Earthenware Clay			$63.75	
		E 01 100 212 000 401 225 Shipping			$87.79	
PO#: 63756		Voucher #: 138484 Invoice		Invoice No: 163451	5/1/2026	Paid Amt: $151.54
						Check Amount: $151.54
						Vendor Total: $151.54
4016		MN HORSE AND HUNT CLUB	2920 220TH ST EAST PRIOR LAKE, MN 55372			
			001	113257		Check
		E 04 005 505 321 305 514 3/14/26 JHS Clay Target - 221 youth 25 clays			$2,210.00	
PO#: 63814		Voucher #: 138481 Invoice		Invoice No: April 2026	5/1/2026	Paid Amt: $2,210.00
						Check Amount: $2,210.00
						Vendor Total: $2,210.00
6196		MN JUNIOR BASS NATION	18124 118TH ST SE BIG LAKE, MN 55309			
			001	113282		Check
		E 04 005 505 321 305 518 Junior			$500.00	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
6196		MN JUNIOR BASS NATION	18124 118TH ST SE BIG LAKE, MN 55309			
			001	113282		Check
		E 04 005 505 321 305 518 High School			$1,190.00	
PO#:		Voucher #: 138542 Invoice	Invoice No: May 2026	5/6/2026	Paid Amt:	$1,690.00
					Check Amount:	$1,690.00
					Vendor Total:	$1,690.00
6709		MN VALLEY ATA BLK BELT & KARATE FOR KIDS LLC	777 ENTERPRISE DR E BELLE PLAINE, MN 56011			
			001	113312		Check
		E 04 005 505 321 305 515 Split			$472.50	
PO#:		Voucher #: 138574 Invoice	Invoice No: March-April 2026	5/13/2026	Paid Amt:	$472.50
					Check Amount:	$472.50
					Vendor Total:	$472.50
6449		MN VIKINGS FOOTBALL, LLC	2600 VIKING CIRCLE EAGAN, MN 55121			
			001	113258		Check
		E 04 005 505 321 401 521 4/12/26 Celebrate Jordan 2026 viking mascot			$350.00	
PO#: 63813		Voucher #: 138482 Invoice	Invoice No: INV10588	5/1/2026	Paid Amt:	$350.00
					Check Amount:	$350.00
					Vendor Total:	$350.00
7039		MOEBECK, ALYSSA	17450 PUEBLO AVE JORDAN, MN 55352			
			001	113313		Check
		E 01 300 211 000 369 245 Twins game			$10.00	
PO#:		Voucher #: 138623 Invoice	Invoice No: May 2026	5/13/2026	Paid Amt:	$10.00
					Check Amount:	$10.00
					Vendor Total:	$10.00
5782		MONYOK, MOLLY	1073 PINEHURST LANE JORDAN, MN 55352			
			001	113314		Check
		R 01 128 000 000 621 268 Yearbook			$20.00	
PO#:		Voucher #: 138619 Invoice	Invoice No: May 2026	5/13/2026	Paid Amt:	$20.00
					Check Amount:	$20.00
					Vendor Total:	$20.00
6991		MUSEUM OF ILLUSIONS	7975 N HAYDEN SCOTTSDALE, AZ 85258			
			001	113367		Check
		E 04 005 570 321 369 000 Group tickets			$195.00	
PO#:		Voucher #: 138689 Invoice	Invoice No: 136304732-404635	5/28/2026	Paid Amt:	$195.00
					Check Amount:	$195.00
					Vendor Total:	$195.00

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No								Pmt/Void Date		Pmt Type		
25315		**NASSP**	**PO BOX 640245 PITTSBURG, PA 15264-0245**													
			001	**113315**										**Check**		
			R	01	300	291	000	619	384	Gold stoles for NHS			$520.00			
			R	01	300	291	000	619	384	shipping			$29.99			
PO#:	63834	**Voucher #:**	**138577** Invoice		**Invoice No:**	9002173948					**5/13/2026**			**Paid Amt:**	**$549.99**	
														Check Amount:		**$549.99**
														Vendor Total:		**$549.99**
27076		**NEW PRAGUE HIGH SCHOOL**	**221 12TH STREET NE #2067 NEW PRAGUE, MN 56071**													
			001	**113316**										**Check**		
			E	01	300	292	000	369	313	Boys Team Entry Fee			$150.00			
PO#:	63902	**Voucher #:**	**138575** Invoice		**Invoice No:**	April 2026					**5/13/2026**			**Paid Amt:**	**$150.00**	
			E	01	300	292	000	305	313	NP Girls Golf Invite Entry			$150.00			
PO#:	63899	**Voucher #:**	**138576** Invoice		**Invoice No:**	April 2026					**5/13/2026**			**Paid Amt:**	**$150.00**	
														Check Amount:		**$300.00**
														Vendor Total:		**$300.00**
6853	40	**NICHE VISUAL**	**1561 SUZANNE DRIVE NE LONGVILLE, MN 56655**													
			001	**113259**										**Check**		
			E	01	005	107	000	305	400	JHS-9X9 Room Sign w/ insert window			$900.00			
			E	01	005	107	000	305	400	JHS-6X6-5/8 Weight Room Sign			$225.00			
			E	01	005	107	000	305	400	JHS-8X6 Restroom Sign			$102.00			
			E	01	005	107	000	305	400	JHS-Installation of ADA sign			$170.00			
PO#:	62550	**Voucher #:**	**138490** Invoice		**Invoice No:**	17841					**5/1/2026**			**Paid Amt:**	**$1,397.00**	
														Check Amount:		**$1,397.00**
														Vendor Total:		**$1,397.00**
27111		**NORMANDALE COMMUNITY COLLEGE**	**FISCAL SERVICES 9700 FRANCE AVE. S. BLOOMINGTON, MN 55431**													
			001	**113317**										**Check**		
			E	01	300	211	000	394	000	Spring 2026			$124,837.38			
PO#:		**Voucher #:**	**138578** Invoice		**Invoice No:**	March 2026					**5/13/2026**			**Paid Amt:**	**$124,837.38**	
														Check Amount:		**$124,837.38**
														Vendor Total:		**$124,837.38**
27128		**NORTH STAR PIZZA**	**17565 HWY 65 SUITE145 HAM LAKE, MN 55304**													
			001	**113260**										**Check**		
			E	02	128	770	701	490	000	JES PIzza			$528.00			
PO#:		**Voucher #:**	**138486** Invoice		**Invoice No:**	1440					**5/1/2026**			**Paid Amt:**	**$528.00**	
			E	02	300	770	707	490	000	JHS Ala Carte Pizza			$112.00			
PO#:		**Voucher #:**	**138488** Invoice		**Invoice No:**	1450					**5/1/2026**			**Paid Amt:**	**$112.00**	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type	
27128		NORTH STAR PIZZA	17565 HWY 65 SUITE145 HAM LAKE, MN 55304				
			001	113260		Check	
		E 02 128 770 701 490 000	JMS Pizza		$541.40		
PO#:		Voucher #: 138485 Invoice	Invoice No: 1439	5/1/2026		Paid Amt:	$541.40
		E 02 300 770 701 490 000	JHS Pizza		$480.00		
PO#:		Voucher #: 138487 Invoice	Invoice No: 1441	5/1/2026		Paid Amt:	$480.00
		E 02 300 770 707 490 000	JHS Ala Carte Pizza		$112.00		
PO#:		Voucher #: 138489 Invoice	Invoice No: 1421	5/1/2026		Paid Amt:	$112.00
						Check Amount:	$1,773.40
						Vendor Total:	$1,773.40
5340		OFFICE OF MNIT SERVICES	CENTENNIAL BLDG, 2ND FL 658 CEDAR ST ST PAUL, MN 55155-1603				
			001	113318		Check	
		E 01 100 219 317 358 000	JES Gen Ed Phone Interpretation March 2026		$60.90		
		E 01 100 420 740 394 000	JES Sp Ed Phone Interpreter		$11.55		
		E 01 128 219 317 358 000	JMS Gen Ed Phone Interpreter		$10.50		
		E 01 128 420 740 394 000	JMS Sp Ed Phone Interpreter		$47.25		
PO#: 53908		Voucher #: 138579 Invoice	Invoice No: W26030741	5/13/2026		Paid Amt:	$130.20
						Check Amount:	$130.20
						Vendor Total:	$130.20
6185		ONEILL, SEAN	862 SILVER MAPLE DRIVE NEW PRAGUE, MN 56071				
			001	113348		Check	
		E 01 300 294 000 305 315	05/02/26		$115.00		
		E 01 300 294 000 305 315	04/28/26		$115.00		
PO#:		Voucher #: 138640 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt:	$230.00
						Check Amount:	$230.00
						Vendor Total:	$230.00
5567		PLAMAN, BRAD	4408 W 111TH ST BLOOMINGTON, MN 55437				
			001	113349		Check	
		E 01 300 296 000 305 333	04/21/26		$115.00		
PO#:		Voucher #: 138641 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt:	$115.00
						Check Amount:	$115.00
						Vendor Total:	$115.00
27947		POWELL, KELLY	300 COVENTRY ROAD LESUEUR, MN 56058				
			001	113350		Check	
		E 01 128 292 000 305 320	05/02/26		$200.00		

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
27947		POWELL, KELLY	300 COVENTRY ROAD LESUEUR, MN 56058			
			001	113350		Check
			E 01 300 292 000 305 320	05/12/26	$250.00	
PO#:		Voucher #:	138642 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt: $450.00
						Check Amount: $450.00
						Vendor Total: $450.00
6949		PROCARE THERAPY	PO BOX 93441 ATLANA, GA 31193-4411			
			001	113261		Check
			E 01 998 401 740 394 000	School Tele-SLP w/e 3/27/2026	$3,332.00	
PO#:	63832	Voucher #:	138492 Invoice	Invoice No: 21420053	5/1/2026	Paid Amt: $3,332.00
			E 01 998 401 740 394 000	School Tele-SLP w/e 4/10/2026 invoice 2143086	$3,430.00	
PO#:	63880	Voucher #:	138494 Invoice	Invoice No: 21430869	5/1/2026	Paid Amt: $3,430.00
						Check Amount: $6,762.00
			001	113319		Check
			E 01 998 401 740 394 000	School Tele-SLP w/e 4/17/2026	$2,548.00	
PO#:	63909	Voucher #:	138580 Invoice	Invoice No: 21436360	5/13/2026	Paid Amt: $2,548.00
						Check Amount: $2,548.00
						Vendor Total: $9,310.00
6704		PYE BARKER FIRE & SAFETY	405 COUNTY ROAD E W ST PAUL, MN 55126			
			001	113262		Check
			E 01 100 865 363 305 000	3/30/26 JES sprinkler test	$555.00	
			E 01 128 865 363 305 000	3/30/26 JMS sprinkler testing	$660.00	
			B 01 131 000	Annual Service-3/30/26 JMS alarm tesing	$1,703.25	
			E 01 128 865 363 305 000	Annual Service-3/30/26 JMS alarm tesing	$567.75	
PO#:	63793	Voucher #:	138491 Invoice	Invoice No: IVN00375416	5/1/2026	Paid Amt: $3,486.00
			E 01 300 865 363 305 000	3/30/26 JHS Fire Alarm annual service	$648.25	
			B 01 131 000	3/30/26 JHS Fire Alarm annual service	$1,944.75	
PO#:	63831	Voucher #:	138493 Invoice	Invoice No: IVN00375320	5/1/2026	Paid Amt: $2,593.00
						Check Amount: $6,079.00
						Vendor Total: $6,079.00
11072		RADERMACHER FOODS INC.	500 WEST 2ND STREET JORDAN, MN 55352			
			001	113320		Check
			E 04 005 582 344 401 000	Early Explorers	$20.90	
			E 01 128 250 000 430 000	JMS FACS	$94.14	
			E 02 128 770 701 490 000	JMS Food Service	$8.67	
			E 02 300 770 701 490 000	JHS Food Service	$5.99	
			E 01 300 260 000 430 000	JHS Science	$45.81	

Code	Rcd	Vendor	Bank	Check No								Pmt/Void Date		Pmt Type		
11072		RADERMACHER FOODS INC.			500 WEST 2ND STREET JORDAN, MN 55352											
			001	113320										Check		
			E	01	300	331	830	433	000	JHS FACS			$91.55			
			E	01	300	292	000	401	320	Track Supplies			$110.27			
PO#:		Voucher #:	138581	Invoice			Invoice No:		March 2026			5/13/2026		Paid Amt:	$377.33	
														Check Amount:		$377.33
			STUD	2095										Check		
			E	27	300	298	301	401	964	SA - Speech			$110.55			
PO#:		Voucher #:	138582	Invoice			Invoice No:		March 2026			5/13/2026		Paid Amt:	$110.55	
														Check Amount:		$110.55
														Vendor Total:		$487.88
20698		RATWIK, ROSZAK & MALONEY, PA			444 CEDAR ST STE 2100 SAINT PAUL, MN 55101-2136											
			001	113321										Check		
			E	01	005	160	000	305	000	Legal Services			$1,653.00			
PO#:		Voucher #:	138583	Invoice			Invoice No:		March 2026			5/13/2026		Paid Amt:	$1,653.00	
														Check Amount:		$1,653.00
														Vendor Total:		$1,653.00
25188		REGION 2A-MSHSL			DAVE SWANBERG 140 S MORNINGSIDE DR LE SUEUR, MN 56058											
			001	113263										Check		
			E	01	300	291	000	369	388	Band			$100.00			
			E	01	300	291	000	369	389	Choir			$100.00			
PO#:		Voucher #:	138495	Invoice			Invoice No:		Apirl 2026			5/1/2026		Paid Amt:	$200.00	
														Check Amount:		$200.00
														Vendor Total:		$200.00
24638		REGION V COMPUTER SERVICES			1917 EXCEL DR MANKATO, MN 56001-3032											
			001	113264										Check		
			E	01	005	110	302	316	000	Membership Fee			$1,312.00			
			E	01	005	110	000	316	000	Membership Fee			$5,605.00			
			E	01	005	110	000	366	000	A. Hafemann Spring Conference			$100.00			
PO#:		Voucher #:	138496	Invoice			Invoice No:		18742			5/1/2026		Paid Amt:	$7,017.00	
														Check Amount:		$7,017.00
														Vendor Total:		$7,017.00

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
6576		RICKWAY CARPET		1107 CROSS ST NORTH MANKATO, MN 56003		
			001	113371		Check
		E 06 100 870 024 520 000 JES renovations			$197,153.11	
PO#:		Voucher #: 138721 Invoice		Invoice No: APP#4	5/29/2026	Paid Amt: $197,153.11
						Check Amount: $197,153.11
						Vendor Total: $197,153.11
23737		RIDDELL-ALL AMERICAN SPORTS		7501 PERFORMANCE LANE NORTH RIDGEVILLE, OH 44039		
			001	113265		Check
		E 01 128 294 000 350 303 Base Price (70 helmets)			$2,825.00	
		E 01 300 294 000 350 303 Base Price (70 helmets)			$465.00	
		E 01 300 294 000 350 303 Surcharge for NOCSAE license			$14.00	
		E 01 300 294 000 350 303 Freight & Handling			$781.64	
PO#:	63872	Voucher #: 138497 Invoice		Invoice No: 95202147	5/1/2026	Paid Amt: $4,085.64
						Check Amount: $4,085.64
						Vendor Total: $4,085.64
6596	44	ROOT RIVER HARDWOODS		404 AIRPORT RD ALBERT LEA, MN 56077		
			001	113322		Check
		R 01 300 000 000 619 924 KA Lumber			$73.91	
PO#:		Voucher #: 138584 Invoice		Invoice No: KA31679	5/13/2026	Paid Amt: $73.91
						Check Amount: $73.91
						Vendor Total: $73.91
5894		RUNING, KELLY		4295 WEXFORD WAY EAGAN, MN 55122		
			001	113351		Check
		E 01 300 296 000 305 333 04/07/26			$115.00	
PO#:		Voucher #: 138643 Invoice		Invoice No: May 2026	5/15/2026	Paid Amt: $115.00
						Check Amount: $115.00
						Vendor Total: $115.00
6159		RYAN, MICHAEL		1331 MAPLE RIDGE DR SHAKOPEE, MN 55379		
			001	113352		Check
		E 01 300 296 000 305 333 05/01/26			$115.00	
		E 01 300 296 000 305 333 05/11/26			$115.00	
PO#:		Voucher #: 138645 Invoice		Invoice No: May 2026	5/15/2026	Paid Amt: $230.00
						Check Amount: $230.00
						Vendor Total: $230.00
7025		RYAN, WILLAM		420 7TH AVE NE LONSDALE, MN 55046		
			001	113353		Check
		E 01 300 294 000 305 315 04/17/26			$115.00	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
7025		RYAN, WILLAM	420 7TH AVE NE LONSDALE, MN 55046			
			001	113353		Check
		E 01 300 294 000 305 315 05/02/26			$115.00	
PO#:		Voucher #: 138644 Invoice	Invoice No: May 2026		5/15/2026	Paid Amt: $230.00
						Check Amount: $230.00
						Vendor Total: $230.00
3354		S.M. HENTGES & SONS INC	650 QUAKER AVE JORDAN, MN 55352			
			001	113372		Check
		E 06 100 870 024 510 000 JES Renovations-site work			$7,796.26	
PO#:		Voucher #: 138723 Invoice	Invoice No: APP#15		5/29/2026	Paid Amt: $7,796.26
						Check Amount: $7,796.26
						Vendor Total: $7,796.26
4497		SCHAEFER, JOHN	13120 ARDROE AVE ROSEMOUNT, MN 55068			
			001	113354		Check
		E 01 300 296 000 305 306 01/06/26			$175.00	
		E 01 300 294 000 305 306 01/13/26			$175.00	
PO#:		Voucher #: 137834 Invoice	Invoice No: January 2026		5/15/2026	Paid Amt: $350.00
						Check Amount: $350.00
						Vendor Total: $350.00
26664		SCHOLASTIC BOOK CLUBS	PO BOX 7503 2931 EAST MCCARTY STREET JEFFERSON CITY, MO 65102-7503			
			001	113266		Check
		E 01 100 203 000 401 164 Kindergarten Round up books			$200.09	
PO#: 63314		Voucher #: 138498 Invoice	Invoice No: 79680257		5/1/2026	Paid Amt: $200.09
						Check Amount: $200.09
						Vendor Total: $200.09
4928		SHAKOPEE BOWL	3020 133RD ST W SHAKOPEE, MN 55379			
			001	113364		Check
		E 01 128 211 000 401 000 Student admission			$200.00	
PO#:		Voucher #: 138685 Invoice	Invoice No: May 2026		5/20/2026	Paid Amt: $200.00
						Check Amount: $200.00
						Vendor Total: $200.00
21913		SIWEK LUMBER & MILLWORK INC	2536 MARSHALL STREET NE MINNEAPOLIS, MN 55418			
			001	113267		Check
		E 01 300 291 000 430 374 1/8x4x81 luan ext			$19.95	
PO#: 63726		Voucher #: 138505 Invoice	Invoice No: 124987		5/1/2026	Paid Amt: $19.95
		E 01 300 291 000 430 374 INV 125821 2x4 8' pine/fir			$55.80	
		E 01 300 291 000 430 374 INV 125821 1/8x4x81" luan ext			$15.96	

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
21913		SIWEK LUMBER & MILLWORK INC	2536 MARSHALL STREET NE MINNEAPOLIS, MN 55418			
			001	113267		Check
			E 01 300 291 000 430 374	INV 125823 5/8x4x8 CDX Plywood	$19.99	
			E 01 300 291 000 430 374	INV 125835 1/8x4x81" luan Ext	$15.96	
			E 01 300 291 000 430 374	INV125879 2x4 8' pine/fir	$27.90	
PO#:	63819	Voucher #:	138506 Invoice	Invoice No: 125821	5/1/2026	Paid Amt: $135.61
			E 01 300 361 830 433 000	352167 2 pk 7.25" 24T Saw Bld	$14.99	
PO#:	63845	Voucher #:	138499 Invoice	Invoice No: 126179	5/1/2026	Paid Amt: $14.99
			E 01 300 292 000 302 900	Inv 126198 1/8 x 4 x81luan ext	$23.94	
PO#:	63847	Voucher #:	138500 Invoice	Invoice No: 126198	5/1/2026	Paid Amt: $23.94
						Check Amount: $194.49
			001	113323		Check
			E 01 300 292 000 302 900	5/8x4x8 CDX t&G plywood	$19.99	
			E 01 300 292 000 302 900	1/8x4x8 luan ext	$13.98	
			E 01 300 292 000 302 900	2x4 8' pine/fir special	$11.16	
PO#:	63898	Voucher #:	138585 Invoice	Invoice No: 126710	5/13/2026	Paid Amt: $45.13
						Check Amount: $45.13
						Vendor Total: $239.62
6759	R1	SKYHAWKS	PO BOX 1103 BURNSVILLE, MN 55337			
			001	113324		Check
			E 04 005 585 332 305 000	3/26-4/26 Tennis & Sports Sampler	$1,265.00	
PO#:	63930	Voucher #:	138586 Invoice	Invoice No: 66137	5/13/2026	Paid Amt: $1,265.00
						Check Amount: $1,265.00
						Vendor Total: $1,265.00
2900		SOUERS, RANDY	5020 WILLIAM AVE EDINA, MN 55436			
			001	113355		Check
			E 01 300 294 000 305 315	05/02/26	$115.00	
PO#:		Voucher #:	138646 Invoice	Invoice No: May 2026	5/15/2026	Paid Amt: $115.00
						Check Amount: $115.00
						Vendor Total: $115.00
16835		SOUTH CENTRAL SERVICE COOP.	2075 LOOKOUT DR. NORTH MANKATO, MN 56003			
			001	113325		Check
			E 18 005 298 301 305 020	Masa Meeting	$140.88	
PO#:		Voucher #:	138587 Invoice	Invoice No: 25077	5/13/2026	Paid Amt: $140.88
			E 18 005 298 301 305 020	Catering	$34.65	
PO#:		Voucher #:	138589 Invoice	Invoice No: 25054	5/13/2026	Paid Amt: $34.65

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type		
16835		SOUTH CENTRAL SERVICE COOP.	2075 LOOKOUT DR. NORTH MANKATO, MN 56003					
			001	113325		Check		
		E 18 005 298 301 305 020 Catering				$119.22		
PO#:		Voucher #: 138588 Invoice		Invoice No: 25069	5/13/2026	Paid Amt:	$119.22	
		E 01 005 865 352 305 000 EHS				$875.05		
PO#:		Voucher #: 138590 Invoice		Invoice No: 24981	5/13/2026	Paid Amt:	$875.05	
						Check Amount:		$1,169.80
						Vendor Total:		$1,169.80
2185		SOUTHWEST CHRISTIAN HIGH SCHOOL	1981 BAVARIA RD CHASKA, MN 55318					
			001	113268		Check		
		E 01 300 296 000 369 318 Girls				$1,050.00		
		E 01 300 294 000 369 318 Boys				$2,100.00		
PO#:	63859	Voucher #: 138501 Invoice		Invoice No: April 2026	5/1/2026	Paid Amt:	$3,150.00	
						Check Amount:		$3,150.00
						Vendor Total:		$3,150.00
10214	47	SOUTHWEST METRO INTERMEDIATE DISTRICT	4601 DEAN LAKES BLVD SHAKOPEE, MN 55379					
			001	113326		Check		
		E 01 998 211 000 390 000 Reflections				$12,232.80		
PO#:		Voucher #: 138594 Invoice		Invoice No: 0002600370	5/13/2026	Paid Amt:	$12,232.80	
		E 01 305 365 830 390 000 Criminal Justice				$1,750.00		
		E 01 305 361 830 390 000 Construction				$2,800.00		
		E 01 305 361 830 390 000 Residential Electrician				$2,800.00		
		E 01 305 365 830 390 000 Cosmo				$3,850.00		
		E 01 305 361 830 390 000 Auto				$3,850.00		
		E 01 305 321 830 390 000 Medical Careers				$2,450.00		
		E 01 305 365 830 390 000 Photo				$1,750.00		
PO#:		Voucher #: 138608 Invoice		Invoice No: 0002600014	5/13/2026	Paid Amt:	$19,250.00	
		E 01 305 365 830 390 000 Criminal Justice				$1,487.50		
		E 01 305 361 830 390 000 Construction				$2,380.00		
		E 01 305 361 830 390 000 Residential Electrician				$2,380.00		
		E 01 305 365 830 390 000 Cosmo				$3,272.50		
		E 01 305 361 830 390 000 Auto				$3,272.50		
		E 01 305 321 830 390 000 Medical Careers				$2,082.50		
		E 01 305 365 830 390 000 Photo				$1,487.50		
PO#:		Voucher #: 138592 Invoice		Invoice No: 0002600319	5/13/2026	Paid Amt:	$16,362.50	
		E 01 998 405 740 396 000 DHH				$6,325.94		
		E 01 998 405 740 397 000 DHH				$1,138.67		

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
10214		SOUTHWEST METRO INTERMEDIATE DISTRICT	4601 DEAN LAKES BLVD SHAKOPEE, MN 55379			
			001	113326		Check
		E 01 998 405 740 820 000 DHH			$373.23	
		E 01 998 420 740 396 000 SPED Aggregate			$648.55	
		E 01 998 420 740 397 000 SPED Aggregate			$142.68	
		E 01 998 404 740 396 000 DI Services			$1,482.00	
		E 01 998 404 740 397 000 DI Services			$266.76	
		E 01 998 404 740 820 000 DI Services			$87.44	
PO#:		Voucher #: 138607 Invoice	Invoice No: 002600159	5/13/2026		Paid Amt: $10,465.27
		E 01 998 405 740 396 000 DHH			$6,325.94	
		E 01 998 405 740 397 000 DHH			$1,138.67	
		E 01 998 405 740 820 000 DHH			$373.23	
		E 01 998 420 740 396 000 SPED Aggregate			$648.55	
		E 01 998 420 740 397 000 SPED Aggregate			$142.68	
		E 01 998 404 740 396 000 DI Services			$1,482.00	
		E 01 998 404 740 397 000 DI Services			$266.76	
		E 01 998 404 740 820 000 DI Services			$87.44	
PO#:		Voucher #: 138591 Invoice	Invoice No: 0002600339	5/13/2026		Paid Amt: $10,465.27
						Check Amount: $68,775.84
						Vendor Total: $68,775.84
4787		SPERR, MICHAEL	1033 SHUMWAY ST SHAKOPEE, MN 55379			
			001	113356		Check
		E 01 300 296 000 305 333 04/07/26			$115.00	
		E 01 300 296 000 305 333 04/21/26			$115.00	
		E 01 300 296 000 305 333 05/05/26			$115.00	
PO#:		Voucher #: 138647 Invoice	Invoice No: May 2026	5/15/2026		Paid Amt: $345.00
						Check Amount: $345.00
						Vendor Total: $345.00
17589		ST JOHN THE BAPTIST SCHOOL	215 BROADWAY STREET NORTH JORDAN, MN 55352			
			001	113327		Check
		E 01 701 204 414 366 000 Webinar session			$500.00	
PO#:		Voucher #: 138593 Invoice	Invoice No: 559354	5/13/2026		Paid Amt: $500.00
						Check Amount: $500.00
						Vendor Total: $500.00

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date		Pmt Type	
25711		**STAR GROUP, LLC**	**2121 N BROADWAY NEW ULM, MN 56073**					
			001	**113269**			**Check**	
			E 01 005 810 000 350 200	3/13/26 Grounds equipment filters		$102.50		
PO#:	63851	**Voucher #:**	**138504** Invoice	**Invoice No:** 949019	**5/1/2026**		**Paid Amt:**	**$102.50**
							Check Amount:	**$102.50**
							Vendor Total:	**$102.50**
6795		**STATE OF FUN, LLC**	**15920 FAIR MEADOWS LN DAYTON, MN 55369**					
			001	**113270**			**Check**	
			E 04 005 505 321 305 521	Celebrate Jordan 2026-Dunk tank rental		$1,127.00		
PO#:	63850	**Voucher #:**	**138503** Invoice	**Invoice No:** 65998231	**5/1/2026**		**Paid Amt:**	**$1,127.00**
							Check Amount:	**$1,127.00**
							Vendor Total:	**$1,127.00**
6547		**STEVENS INDUSTRIES, INC**	**704 WEST MAIN STREET TEUTOPOLIS, IL 62467**					
			001	**113373**			**Check**	
			E 06 100 870 024 520 000	JES renovations		$40,053.39		
PO#:		**Voucher #:**	**138720** Invoice	**Invoice No:** APP#11	**5/29/2026**		**Paid Amt:**	**$40,053.39**
							Check Amount:	**$40,053.39**
							Vendor Total:	**$40,053.39**
2976		**STEWART, BENJAMIN PETER**	**525 E WILLOW AVE WEATON, IL 60187**					
			001	**113271**			**Check**	
			E 01 300 291 000 305 372	Tournament Fees for Junior High Meet March 5t		$85.00		
PO#:	63748	**Voucher #:**	**138507** Invoice	**Invoice No:** 13148	**5/1/2026**		**Paid Amt:**	**$85.00**
			E 01 300 291 000 305 372	Tournament fees for April 11th meet		$315.00		
PO#:	63749	**Voucher #:**	**138502** Invoice	**Invoice No:** 13510	**5/1/2026**		**Paid Amt:**	**$315.00**
							Check Amount:	**$400.00**
							Vendor Total:	**$400.00**
6046		**STRUCK, JULIANNE**	**309 HILLSIDE DR JORDAN, MN 55352**					
			001	**113328**			**Check**	
			E 01 128 211 000 369 244	Twins game		$21.00		
PO#:		**Voucher #:**	**138603** Invoice	**Invoice No:** May 2026	**5/13/2026**		**Paid Amt:**	**$21.00**
							Check Amount:	**$21.00**
							Vendor Total:	**$21.00**
26451		**THE MUSIC MART**	**1014 N. RIVERFRONT DR MANKATO, MN 56001**					
			001	**113329**			**Check**	
			R 01 128 000 000 619 923	invoice # 2008619, Clarinet screw		$1.00		
PO#:	63922	**Voucher #:**	**138600** Invoice	**Invoice No:** 2008619	**5/13/2026**		**Paid Amt:**	**$1.00**
			E 01 128 258 000 430 000	Invoice 2008584-JMS Band Clainet reeds		$44.98		

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
26451		**THE MUSIC MART**	**1014 N. RIVERFRONT DR MANKATO, MN 56001**			
			001	**113329**		**Check**
			E 01 128 258 000 430 000	rico sax reeds	$55.78	
PO#: 63920		**Voucher #:** **138595** Invoice	**Invoice No:** 2008584	**5/13/2026**	**Paid Amt:**	**$100.76**
			E 01 128 258 000 430 000	Bulb Horn Circle Style - Invoice # 2010826	$39.90	
PO#: 63921		**Voucher #:** **138596** Invoice	**Invoice No:** 2010826	**5/13/2026**	**Paid Amt:**	**$39.90**
			E 01 128 258 000 430 000	Invoice # 1990499, Flute Assist	$29.99	
PO#: 63884		**Voucher #:** **138597** Invoice	**Invoice No:** 1990499	**5/13/2026**	**Paid Amt:**	**$29.99**
			E 01 128 258 000 430 000	Invoice # 1990065, Clarinet Lig. Nickel	$6.00	
PO#: 63885		**Voucher #:** **138598** Invoice	**Invoice No:** 1990065	**5/13/2026**	**Paid Amt:**	**$6.00**
			E 01 300 258 000 350 000	Bair Sax Repair #018258	$86.50	
			E 01 300 258 000 401 000	Roto Utiltiy Cases (2)	$1,064.00	
PO#: 63835		**Voucher #:** **138599** Invoice	**Invoice No:** 1994011	**5/13/2026**	**Paid Amt:**	**$1,150.50**
					Check Amount:	**$1,328.15**
					Vendor Total:	**$1,328.15**
5903	50	**TILL 360, LLC**	**1639 WHITE PINE WAY CARVER, MN 55315**			
			001	**113283**		**Check**
			E 01 005 640 316 305 000	Speaking Events	$12,985.00	
PO#:		**Voucher #:** **138543** Invoice	**Invoice No:** 260412MN	**5/6/2026**	**Paid Amt:**	**$12,985.00**
					Check Amount:	**$12,985.00**
					Vendor Total:	**$12,985.00**
6237		**TRUE MECHANICAL LLC**	**3225 180TH ST W JORDAN, MN 55352**			
			001	**113272**		**Check**
			E 01 300 810 000 350 272	1/26/26 Failed blower AHU	$500.00	
PO#: 63789		**Voucher #:** **138508** Invoice	**Invoice No:** 2783	**5/1/2026**	**Paid Amt:**	**$500.00**
					Check Amount:	**$500.00**
					Vendor Total:	**$500.00**
5405		**UNIVERSITY OF MINNESOTA**	**IM4-McNamara Alumni Center 200 SE Oak St. Suite 224 Minneapolis, MN 55455**			
			001	**113330**		**Check**
			E 01 300 211 000 369 245	URWC faciltiy rentals	$96.00	
			E 01 300 211 000 369 245	URWC faclity rental	$336.00	
PO#: 63582		**Voucher #:** **138601** Invoice	**Invoice No:** 004004513	**5/13/2026**	**Paid Amt:**	**$432.00**
					Check Amount:	**$432.00**
					Vendor Total:	**$432.00**
7033		**US BANK STADIUM**	**ATTN: TOURS 1005 4TH STREET SOUTH MINNEAPOLIS, MN 55415**			
			001	**113273**		**Check**
			E 04 005 570 321 369 000	First 20 guests	$500.00	

Jordan Public Schools

Detail Payment Register by Vendor

Check Number: 0-2147483647 Payment Date: 7/1/2025-5/31/2026 Period: 202611-202611 Void Status: N

Code	Rcd	Vendor	Bank	Check No	Pmt/Void Date	Pmt Type
7033		US BANK STADIUM	ATTN: TOURS 1005 4TH STREET SOUTH MINNEAPOLIS, MN 55415			
			001	113273		Check
			E 04 005 570 321 369 000	Additional guests	$100.00	
PO#:		Voucher #:	138509 Invoice	Invoice No: 1356	5/1/2026	Paid Amt: $600.00
						Check Amount: $600.00
						Vendor Total: $600.00
7036		VOURLOS, MARI	803 LODGE DR JORDAN, MN 55352			
			001	113331		Check
			E 01 300 291 000 305 372	02/05/26	$30.00	
			E 01 300 291 000 305 372	02/12/26	$30.00	
			E 01 300 291 000 305 372	02/19/26	$30.00	
			E 01 300 291 000 305 372	03/05/26	$30.00	
PO#:		Voucher #:	138604 Invoice	Invoice No: May 2026	5/13/2026	Paid Amt: $120.00
						Check Amount: $120.00
						Vendor Total: $120.00
6486	51	WELSH, NICKIE	9116 WESTMORELAND LANE ST LOUIS PARK, MN 55426			
			001	113274		Check
			E 04 005 507 321 305 000	Canva Power	$17.50	
PO#:		Voucher #:	138510 Invoice	Invoice No: April 2026	5/1/2026	Paid Amt: $17.50
			E 04 005 507 321 305 000	Phone Photo Rescue	$35.00	
PO#:		Voucher #:	138511 Invoice	Invoice No: April 2026	5/1/2026	Paid Amt: $35.00
						Check Amount: $52.50
						Vendor Total: $52.50
6960		WORDY BIRD PEDIATRIC SPEECH & LANGUAGE SERVICES, LLC	225 1ST ST EAST JORDAN, MN 55352			
			001	113275		Check
			E 01 998 401 740 394 000	SLP Services March 2026	$5,872.50	
PO#:	63796	Voucher #:	138512 Invoice	Invoice No: 1013	5/1/2026	Paid Amt: $5,872.50
						Check Amount: $5,872.50
						Vendor Total: $5,872.50
5916		YAMAHA GOLF & UTILITY	3350 WEST HIGHWAY 13 BURNSVILLE, MN 55337			
			001	113368		Check
			E 01 300 790 000 849 000	6 passenger carts	$850.00	
PO#:		Voucher #:	138690 Invoice	Invoice No: 01-314628	5/28/2026	Paid Amt: $850.00
						Check Amount: $850.00
						Vendor Total: $850.00
						Report Total: $760,911.22

The following resolution was moved by _____ and seconded by _____

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount/Items
Jordan Education Foundation	Till 360	$12,985.00
John and Jeanette Radick	Jordan Clay Target Team	$500.00
MDHA MN River Valley Chapter	Jordan Clay Target Team	$2,000.00
Robert and Dorothy Hinkel	Jordan Clay Target Team	$100.00
Ray's Remodeling, Inc	Jordan Clay Target Team	$200.00
Fish Lake Sportsmen's Club	Jordan Clay Target Team	$4,000.00
Allen and Nancy Soderbeck	Jordan Clay Target Team	$164.00
Fish Lake Sportsmen's Club MCF	Jordan Clay Target Team	$1,395.00
Mid County Fabricating, Inc	Jordan Clay Target Team	$300.00
Herman's Landscape Supplies	Jordan Clay Target Team	$500.00
Wolf Motors	Jordan Clay Target Team	$1,000.00
Rahr Corporation	Jordan Target Team	$1,000.00
Jordan Basketball Association	Boys Basketball Summer Camp	$900.00
Minnesota Women of Today	Jordan Middle School REACH	$50.00
Minnesota Women of Today	Jordan High School REACH	$50.00
Mightycause	Jordan Elementary BackPack Program	$45.00

The vote on adoption of the Resolution was as follows:
Aye:_____

Nay: _____

Absent: _____
Whereupon, said Resolution was declared duly adopted.

_____ _____
School Board Clerk Date

JORDAN PUBLIC SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8th, 2026

101 LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.

B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.

C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

A. The school district is a separate legal entity.

B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.

C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

A. <u>Funds</u>

1. The school district, through its school board, has authority to raise funds

for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.

2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.

3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.

2. The school district may issue bonds in accordance with the provisions of Minnesota Statutes chapter 475, or other applicable law.

3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.

2. The school district shall manage its property in a manner consistent with the educational functions of the district.

3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.

4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.

2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minnesota Statutes section 465.71 or other applicable law.

3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.

4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.

2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References:
Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School District, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Public Corporation, Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties; Municipalities)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References:
MSBA/MASA Model Policy 201 (Legal Status of School Board)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 705 (Investments)

MSBA/MASA Model Policy 706 (Acceptance of Gifts)
MSBA/MASA Model Policy 801 (Equal Access to School Facilities)
MSBA Service Manual, Chapter 3, Employee Negotiations
MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8th, 2026

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 717. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

A. The name of the school district shall be Jordan Public Schools.

B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.

C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 717 (Jordan Public Schools), but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

A. Students, parents, employees or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.

B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.

C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with

the rights of others pursuant to the applicable provisions of Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act) or other law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 514 (Bullying Prohibition)
MSBA School Law Bulletin "I" (School Records – Privacy – Access to Data)

JORDAN PUBLIC SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

105 VISION STATEMENT

The Jordan School District's vision is to:

- *Grow Your Jordan **PRIDE***

  ***P**reparedness. **R**espect. **I**ntegrity. **D**ependability. **E**xcellence.*

- With focus areas in:
  - PRIDE in Student Achievement
  - PRIDE in Student Support
  - PRIDE in Staff Support
  - PRIDE in a Caring and Committed Culture
  - PRIDE in Communications, Marking and Outreach
  - PRIDE in Facilities - Indoor/Outdoor Spaces

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8th, 2026

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.

B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

"School board" means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

A. The membership of the school board consists of seven elected directors. The term of office is four years.

B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.

C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

A. The school board has powers and duties specified by statute. The school board's authority includes implied powers in addition to specific powers granted by the legislature.

B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.

C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.

D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.

E. The school board, among other duties, shall perform the following in accordance with applicable law:

1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;

2. conduct the business of the schools and pay indebtedness and proper expenses;

3. employ and contract with necessary qualified teachers and discharge the same for cause;

4. provide services to promote the health of its pupils;

5. provide school buildings and erect needed buildings;

6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;

7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;

8. employ and discharge necessary employees and contract for other services;

9. provide for transportation of pupils to and from school, as governed by statute; and

10. procure insurance against liability of the school district, its officers, and

employees.

F. The school board, at its discretion, may perform the following:

1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;

2. furnish school lunches for pupils and teachers on such terms as the school board determines;

3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;

4. lease rooms or buildings for school purposes;

5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;

6. authorize cocurricular and extracurricular activities;

7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and

8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References:
Minn. Stat. § 123A.22 (Cooperative Centers)
Minn. Stat. § 123B.02 (General Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.14 (School District Officers)
Minn. Stat. § 123B.23 (Liability Insurance)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Minn. Stat. § 123B.85 (Definition)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References:
MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 203 (Operation of the School Board -Governing Rules)
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8h, 2026

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

A. Minnesota statutes where specified;

B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and

C. *Robert's Rules of Order, Revised* (latest edition) where not inconsistent with A. and B., above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (School Board Matters)
Minn. Stat. § 123B.14 (Officers)

Cross References:

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8th, 2026

203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;

B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;

C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and

D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

A. School board members need not rise to gain the recognition of the chair.

B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.

C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or

may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.

E. The chair shall rule on all questions relating to motions and points of order brought before the school board.

F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.

G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.

H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.

I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.

J. The order in which names will be called for roll call votes will be determined by the school board.

K. The chair has the same right and responsibility as each school board member to vote on all issues.

L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.

M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (School Board Powers)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)

Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: Sept. 12, 2007

Revised: June 8th, 2026

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consideration of Agenda
5. Public Comments
6. Consent Agenda
7. Action Items
8. Board and Administrative Reports
9. Board and Superintendent Comments
10. Adjourn

B. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: October 8, 2012

Revised: June 8th, 2026

205 OPEN MEETINGS AND CLOSED MEETINGS

I. PURPOSE

A. The school board embraces accountability and transparency in the conduct of its business, in the belief that openness produces better programs, more efficient administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The school board shall conduct its business under a presumption of openness. At the same time, the school board recognizes and respects the privacy rights of individuals as provided by law. The school board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the school board.

B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at school board meetings, while also protecting an individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

A. Except as otherwise expressly provided by statute, all meetings of the school board, including executive sessions, shall be open to the public.

B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

"Meeting" means a gathering of at least a quorum of school board members or quorum of a committee or subcommittee of school board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the school board. The term does not include a chance or social gathering or the use of social media by members of a public body so long as the social media use is limited to exchanges with all members of the general public. For purposes of the Open Meeting Law, social media does not include e-mail.

IV. PROCEDURES

A. Meetings

1. Regular Meetings

A schedule of the regular meetings of the school board shall be kept on file at the school district office. If the school board decides to hold a regular meeting at a time or place different from the time or place stated in its regular meeting schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

a. For a special meeting, the school board shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district or on the door of the school board's usual meeting room if there is no principal bulletin board. The school board's actions at the special meeting are limited to those topics included in the notice.

b. The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings. This notice shall be posted and mailed or delivered at least three days before the date of the meeting.

c. As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the school board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.

d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the school board is required to send notice to that person only concerning those particular subjects.

e. The school board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than sixty (60) days before the expiration date of request for notice, the school board shall send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

a. An emergency meeting is a special meeting called because of circumstances that, in the school board's judgment, require

immediate consideration.

b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.

c. The school board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.

d. Notice of the emergency meeting shall be given by telephone or any other method used to notify the members of the school board.

e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the school board members.

f. Notice shall include the subject of the meeting.

g. Posted or published notice of an emergency meeting shall not be required.

h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the school board at least twenty-four (24) hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. Meetings during Pandemic or Chapter 12 Emergency

In the event of a health pandemic or an emergency declared under Minnesota Statutes chapter 12, a meeting may be conducted by telephone or interactive technology in compliance with Minnesota Statutes section 13D.021.

8. Meetings by Interactive Technology

A meeting may be conducted by interactive technology, Zoom, Skype, or other similar electronic means in compliance with Minnesota Statutes section 13D.02.

B. Votes

The votes of school board members shall be recorded in a journal or minutes kept for that purpose. The journal or any minutes used to record votes of a meeting must be open to the public during all normal business hours at the school district's administrative offices.

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items of the meeting prepared or distributed by or at the direction of the school board or its employees and distributed to or available to all school board members shall be available in the meeting room for inspection by the public while the school board considers their subject matter.

2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Open Meetings and Data

1. Meetings may not be closed to discuss data that are not public data, except as provided under Minnesota law.

2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the school board's authority and is reasonably necessary to conduct the business or agenda item before the school board.

3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

   a. The school board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA).

   b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of school board members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings of a closed meeting to discuss negotiation strategies shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public after all labor contracts are signed by the school board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

   All negotiations, mediation meetings, and hearings between the school board and its employees or their respective representatives are public meetings. Mediation meetings may be closed only by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods is prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of Allegations or Charges

   The school board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the school board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting for this purpose must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

   The school board may close a meeting to evaluate the performance of an

individual who is subject to its authority. The school board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting for this purpose must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client Privlege Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the school board needs advice above the level of general legal advice, for example, regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

a. A hearing on dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.

b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.

c. To the extent a teacher or student dismissal hearing is held before the school board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

a. If the school board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within fourteen (14) days of that decision.

b. If the coach requests the reasons for the nonrenewal, the school

board must give the coach its reasons in writing within ten (10) days of receiving the request. The existence of parent complaints must not be the sole reason for the school board not to renew a coaching contract.

c. On the request of the coach, the school board must provide the coach with a reasonable opportunity to respond to the reasons at a school board meeting.

d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by Minnesota Statutes section 13D.05, to discuss educational or certain other nonpublic data.

e. A meeting closed for this purpose must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

a. Any portion of a meeting must be closed if the following types of data are discussed:

(1) data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;

(2) active investigative data collected or created by a law enforcement agency;

(3) educational data, health data, medical data, welfare data, or mental health data that are not public data; or

(4) an individual's personal medical records.

b. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

a. The school board may close a meeting:

(1) to determine the asking price for real or personal property to be sold by the school district;

(2) to review confidential or nonpublic appraisal data; and

(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

b. Before closing the meeting, the school board must identify on the record the particular real or personal property that is the subject of the closed meeting.

c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the school board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of school board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the school board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

a. The school board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.

b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.

c. Before closing a meeting, the school board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.

d. The closed meeting must be tape recorded at the expense of the

school district and the recording must be preserved for at least four years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The school board shall provide notice of a closed meeting just as for an open meeting. A school board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the school board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (Exclusion and Expulsion Procedures)
Minn. Stat. § 122A.33, Subd. 3 (License and Degree Exemption for Head Coach)
Minn. Stat. § 122A.40, Subd. 14 (Employment; Contracts; Termination)
Minn. Stat. § 179A.14, Subd. 3 (Negotiation Procedures)
Minn. Rules Part 5510.2810 (Petition for Mediation)
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993)
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied*. (Minn. 1993)
Dept. of Admin. Advisory Op. No. 21-003 (April 19, 2021)
Dept. of Admin. Advisory Op. No. 21-002 (January 13, 2021)
Dept. of Admin. Advisory Op. No. 19-012 (October 24, 2019)
Dept. of Admin. Advisory Op. No. 19-008 (May 22, 2019)
Dept. of Admin. Advisory Op. No. 19-006 (April 9, 2019)

Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)
Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)
Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)
Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)
Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)
Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)
Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)
Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References: MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Law Bulletin "C" (Minnesota's Open Meeting Law)

JORDAN PUBLIC SCHOOLS
POLICY

Adopted: July 9, 2012

Revised: June 8th, 2026

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to continue to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policy statements shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

A. The school board has jurisdiction to legislate policy for the school district with the force and effect of law. School board policy provides the general direction as to what the school board wishes to accomplish while delegating implementation of policy to the administration.

B. The school board's written policies provide guidelines and goals to the school community. The policies shall be the basis for the formulation of guidelines and directives by the administration. The school board shall determine the effectiveness of the policies by evaluating periodic reports from the administration.

C. Policies may be proposed by a school board member, employee, student or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION OF POLICY

A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two school board meetings. The

proposals shall be distributed and public comment will be allowed at both meetings prior to final school board action.

B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at a subsequent meeting after the meetings at which public input was received. The policy will be effective on the later of the date of passage or the date stated in the motion.

C. In the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The emergency policy shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.

D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF POLICY

A. The superintendent shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.

B. Each school board member shall have access to an electronic copy of this policy manual. A hard copy of the manual may also be available in the district office. It may also be made available online for reference purposes to other interested persons in other district buildings.

C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy manuals current.

D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: 506 Student Discipline; 722 Public Data Requests; and 806 Crisis Management Policy.

E. When no school board policy exists to provide guidance on a matter, the

superintendent is authorized to act appropriately under the circumstances keeping in mind the educational philosophy and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Cross References: MSBA/MASA Model Policy 305 (Policy Implementation)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: December 10th, 2007

Revised: June 8th, 2026

215 CITIZEN COMMITTEES

I. PURPOSE

From time to time, either because of statutory requirements or to meet local needs, the Board of Directors will have a need to have the assistance of committees of citizens.

II. GENERAL STATEMENTS:

A. It is the policy of the school board to designate committees when it is determined by the board that a committee process will facilitate the mission of the school board.

B. The school board will outline the duties and purpose of any committee, designated by the board.

C. Such committees shall be advisory in nature and only have such authority as specified by the board. If at any time the authority of the committee is disputed, the school board will be the final authority in resolving the particular issue.

D. The school board will receive reports or recommendations from such committees; however, the board retains the right and has the duty to make all final decisions related to such reports or recommendations.

E. The school board retains the right to limit, create, or abolish any committee as it sees appropriate.

F. Internal committees of employees are not a part of this policy.

G. The school board may establish any committees it desires. This will usually be done at the January organization meeting, but the board reserves the right to establish a committee at any time, if it deems such a committee appropriate.

H. Any appointed committee shall only function under the guidelines established by the board. Such guidelines may be adjusted at any time, if the board deems this necessary.

I. District personnel on these committees shall be appointed by the Superintendent.

J. Board members on these committees shall be appointed by the board.

III. APPOINTMENT OF CITIZENS TO COMMITTEES:

A. Citizens interested in serving on a particular committee will notify the superintendent of their interest in serving on such committee. The superintendent will relay this information to the board.

B. Citizen members will be appointed by the board.

C. At any time the board may remove a member from a committee, if it deems the removal is in the best interest of the district.

D. The board reserves the right to appoint the Chair of any committee, or at the board's discretion may allow the committee to designate it's own Chair.

E. The Chair will be responsible for establishing committee agendas. The Chair will ask the members if they have items they wish to have on the agenda.

F. Committees will appoint a secretary who will be responsible for taking minutes of meetings.

G. The board may limit the size of any committee.

IV. PROCEDURES FOR COMMITTEES:

A. All meetings of committees will be open to the public.

B. Members of the public may not participate in committee meeting discussions, unless recognized by the Chair.

C. Committees will only act within the guidelines established by the board.

D. Actions of any committee will be by majority vote and consistent with the governing rules of the board.

E. The power of any committee is advisory in nature.

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: February 12th, 2018

Revised: June 8th, 2026

299 STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

I. PURPOSE

The school board recognizes its responsibility to develop educational policies that reflect the concerns of its constituency and the interests of students. A student representative on the school board provides a mechanism whereby the views, needs, and recommendations of students can be carefully considered in the development of policies and programs. Student representation on the school board is authorized in accordance with this policy.

II. GENERAL STATEMENT OF POLICY

A. Selection

A student representative shall be selected from the student body of the Jordan High School to serve on the school board. The District will begin advertising to students by May of each year. This student representative will provide student views and suggestions in regard to the development of educational policies and programs and will serve as an advisor to the school board.

B. Eligibility

The person selected from the student body shall be a member of the junior or senior class during their serving period.

C. Term

The student representative shall serve for one fiscal year beginning on July 1st and ending on June 30th. The school board reserves the right to extend a student representative to a second term.

D. Election

The superintendent and high school principal shall establish the date and method for selection within the guidelines of this regulation and submit the name of the appointee to the school board.

E. Duties

1. The student representative shall attend regular school board meetings and provide perspective, from the student point of view, to school board deliberations.

2. The student representative will prepare for school board meetings by becoming familiar with agenda items pertaining to the student body and attached materials received prior to each school board meeting.

3. The student representative shall participate in the regular school board orientation and any other in-servicing activities deemed appropriate by the Superintendent and/or Board Chair.

4. The student representative shall attend applicable trainings and workshops as determined and recommended by the Superintendent and/or Board Chair. Transportation and applicable expenses will be paid for by the district.

5. The student representative shall abide by the school board's policies, rules of parliamentary procedure, and processes.

F. Limitations

1. The student representative shall not vote on issues before the school board.

2. The student representative shall not receive compensation for serving on the school board.

3. The student representative shall not be furnished or exposed to material and will not participate in discussions pertaining to the following:

a. personnel matters or private personnel data;
b. negotiation materials;
c. land acquisition or sale information;
d. items covered by the attorney-client privilege;
e. private student data, including student discipline information.

Legal References:

Cross References:

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

301 SCHOOL DISTRICT ADMINISTRATION

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services equitably.

B. The school board expects all activities related to school district operations to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.

C. The school board shall seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for sound management of the schools.

D. Although the school board holds the superintendent ultimately responsible for administration of the school district and annual evaluation of each principal, the school board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.

E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)

Cross References: None

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.

B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.

C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.

D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies
MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBA/MASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)

MSBA/MASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)
MSBA/MASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBA/MASA Model Policy 602 (Organization of School Calendar and School Day)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBA/MASA Model Policy 905 (Advertising)
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBA/MASA Model Policy 907 (Rewards)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

303 SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.

B. The school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.

B. The school board may contract for assistance in the search for a superintendent.

C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: None

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12th, 2007

Revised: June 8th, 2026

304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.

B. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent and shall be measured by a performance appraisal instrument approved by the school board in consultation with the superintendent. The school board shall use this instrument to periodically evaluate the performance of the superintendent.

C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: None

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12th, 2007

Revised: June 8h, 2026

305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school district policy.

II. GENERAL STATEMENT OF POLICY

A. It shall be the responsibility of the superintendent to implement school board policy and to recommend additions or modifications thereto. The administration is authorized to develop procedures, guidelines, and directives to effectuate the implementation of school board policies. These procedures, guidelines, and directives shall not be inconsistent with said policies. At least annually, these written procedures, guidelines, and directives shall be presented to the school board for review.

B. Employee and student handbooks shall be subject to annual review and approval by the school board.

C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school board policy and shall be approved by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

402 DISABILITY NONDISCRIMINATION POLICY

I. PURPOSE

The purpose of this policy is to provide a fair employment setting for all persons and to comply with state and federal law.

II. GENERAL STATEMENT OF POLICY

A. The school district shall not discriminate against qualified individuals with disabilities because of the disabilities of such individuals in regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions, and privileges of employment.

B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.

C. The school district shall make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.

D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact Chad Williams, Special Services Director. This individual is the school district's appointed ADA/Section 504 coordinator.

500 Sunset Drive; Suite 1
Jordan, MN 55352
952-492-6200
cwilliams@isd717.org

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. 794 *et seq.* (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101 (Americans with Disabilities Act)
29 C.F.R. Part 32 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)
34 C.F.R. Part 104 (Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

I. PURPOSE

The purpose of this policy is to achieve effective operation of the school district's programs through the cooperation of all employees under a system of policies and rules applied fairly and uniformly.

II. GENERAL STATEMENT OF POLICY

The disciplinary process described herein is designed to utilize progressive steps, where appropriate, to produce positive corrective action. While the school district intends that in most cases progressive discipline will be administered, the specific form of discipline chosen in a particular case and/or the decision to impose discipline in a manner otherwise, is solely within the discretion of the school district.

III. DISCIPLINE

A. Violation of School Laws and Rules

The form of discipline imposed for violations of school laws and rules may vary from an oral reprimand to termination of employment or discharge depending upon factors such as the nature of the violation, whether the violation was intentional, knowing and/or willful and whether the employee has been the subject of prior disciplinary action of the same or a different nature. School laws and rules to which this provision applies include:

1. policies of the school district;

2. directives and/or job requirements imposed by administration and/or the employee's supervisor; and

3. federal, state and local laws, rules and regulations, including, but not limited to, the rules and regulations adopted by federal and state agencies.

B. Substandard Performance

An employee's substandard performance may result in the imposition of discipline ranging from an oral reprimand to termination of employment or discharge. In most instances,

discipline imposed for the reason of substandard performance will follow a progressive format and will be accompanied by guidance, help and encouragement to improve from the employee's supervisor and reasonable time for correction of the employee's deficiency.

C. Misconduct

Misconduct of an employee will result in the imposition of discipline consistent with the seriousness of the misconduct. Conduct which falls into this category includes, but is not limited to:

1. unprofessional conduct;

2. failure to observe rules, regulations, policies and standards of the school district and/or directives and orders of supervisors and any other act of an insubordinate nature;

3. continuing neglect of duties in spite of oral warnings, written warnings and/or other forms of discipline;

4. personal and/or immoral misconduct;

5. use of illegal drugs, alcohol or any other chemical substance on the job or any use off the job which impacts on the employee's performance;

6. deliberate and serious violation of the rights and freedoms of other employees, students, parents or other persons in the school community;

7. activities of a criminal nature relating to the fitness or effectiveness of the employee to perform the duties of the position;

8. failure to follow the canons of professional and personal ethics;

9. falsification of credentials and experience;

10. unauthorized destruction of school district property;

11. other good and sufficient grounds relating to any other act constituting inappropriate conduct;

12. neglect of duty;

13. violation of the rights of others as provided by federal and state laws related to human rights.

IV. FORMS OF DISCIPLINE

A. The forms of discipline that may be imposed by the school district include, but are not limited to:

1. oral warning;
2. written warning or reprimand;
3. probation;
4. disciplinary suspension, demotion or leave of absence with pay;
5. disciplinary suspension, demotion or leave of absence without pay; and
6. dismissal/termination or discharge from employment.

B. Other forms of discipline, including any combination of the forms described in Paragraph A., above, may be imposed if, in the judgment of the administration, another form of discipline will better accomplish the school district's objective of stopping or correcting the offending conduct and improving the employee's performance.

V. PROCEDURES FOR ADMINISTERING POLICY

A. When any form of discipline is imposed, the employee's supervisor will:

1. Advise the employee of any inadequacy, deficiency or conduct which is the cause of the discipline, either orally or in writing. If given orally, the supervisor will document the fact that an oral warning was given to the employee specifying the date, time and nature of the oral warning.

2. Provide directives to the employee to correct the conduct or performance.

3. Forward copies of all writings to the administrator in charge of personnel for filing in the employee's personnel file.

4. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.

5. Specify the expected level of performance or modification of conduct to be required from the employee.

B. The school district retains the right to immediately discipline, terminate or discharge an employee as appropriate, subject to relevant governing law and collective bargaining agreements when applicable.

Legal References: Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41 (Teacher Tenure Act; Cities of the First Class)
Minn. Stat. § 122A.44 (Contracting with Teachers; Substitute Teachers)
Minn. Stat. § 122A.58 (Coaches; Termination of Duties)
Minn. Stat. § 123B.02, Subd. 14 (General Powers of Independent School Districts)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)
Minn. Stat. § 197.46 *et seq.* (Veterans Preference Act)

Cross References: None

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

407 EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (Minn. Stat. § 182.653, Subd. 2)

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to provide information and training to employees who may be "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

III. DEFINITIONS

A. "Commissioner" means the Commissioner of Labor and Industry.

B. "Routinely exposed" means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.

C. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:

1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or

2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or

3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious

physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.

D. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes, but is not limited to, radiation, whether ionizing or nonionizing.

E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which, according to documented medical or scientific evidence, causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.

F. "Blood borne pathogen" means a pathogenic microorganism that is present in human blood and can cause disease in humans. This definition includes, but is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. TARGET JOB CATEGORIES

Annual training will be provided to all full- and part-time employees who are "routinely exposed" to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

A. Any newly hired employee assigned to a work area where he or she is determined to be "routinely exposed" under the guidelines above.

B. Any employee reassigned to a work area where he or she is determined to be "routinely exposed" under the above guidelines.

Legal References: Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rules Ch. 5205 (Safety and Health Standards)
Minn. Rules Ch. 5206 (Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: MSBA/MASA Model Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)
MSBA/MASA Model Policy 807 (Health and Safety Policy)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

408 SUBPOENA OF A SCHOOL DISTRICT EMPLOYEE

I. PURPOSE

The purpose of this policy is to protect the privacy rights of school district employees and students under both state and federal law when requested to testify or provide educational records for a judicial or administrative proceeding.

II. GENERAL STATEMENT OF POLICY

This policy is to provide guidance and direction for school district employees who may be subpoenaed to testify and/or provide educational records for a judicial or administrative proceeding.

III. DATA CLASSIFICATION

A. Educational Data

1. State Law

The Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes chapter 13, classifies all educational data, except for directory information as designated by the school district, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data or a parent if the subject of the data is a minor.**

2. Federal Law

The Family Educational Rights and Privacy Act (FERPA), 20 United States Code section 1232g, provides that educational data may not be released, except pursuant to informed consent by the individual subject of the data or any lawfully issued subpoena. Regulations promulgated under the federal law require that the school district must first make a reasonable effort to notify the parent of the student, or the student if the student is 18 years of age or older, of the subpoena in advance of releasing the information pursuant to the subpoena.

B. Personnel Data

The MGDPA also classifies all personnel data, except for certain data specifically classified as public, as private data on individuals. The state statute provides that **private data on individuals may not be released, except pursuant to a valid court order or informed consent by the subject of the data.**

IV. APPLICATION AND PROCEDURES

A. Any employee who receives a subpoena for any purpose related to employment is to inform the building administrator or designated supervisor when the employee receives the subpoena. The building administrator or designated supervisor shall immediately inform the superintendent that the employee has received a subpoena.

B. No employee may release educational data, personnel data, or any other data of any kind without consultation in advance with the school district official who is designated as the authority responsible for the collection, use and dissemination of data.

C. Payment for attendance at judicial or administrative proceedings and the retention of witness and mileage fees is to be determined in accordance with the applicable school board policies and collective bargaining agreements.

D. The administration shall not release any information except in strict compliance with state and federal law and this policy. Recognizing that an unauthorized release may expose the school district or its employees to civil or criminal penalties or loss of employment, the administration shall confer with school district legal counsel prior to release of such data.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Rules 1205.0100, Subp. 5 (How These Rules Apply)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Law Bulletin "I" (School Records – Privacy – Access to Data)

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

422 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies that also apply to employees:

Model Policy 505	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Model Policy 507	Corporal Punishment
Model Policy 510	Student Activities
Model Policy 511	Student Fundraising
Model Policy 517	Student Recruiting
Model Policy 518	DNR-DNI Orders
Model Policy 519	Interviews of Students by Outside Agencies
Model Policy 522	Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
Model Policy 524	Internet Acceptable Use and Safety Policy
Model Policy 525	Violence Prevention
Model Policy 535	Service Animals in Schools

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8h, 2026

424 LICENSE STATUS

I. PURPOSE

The purpose of this policy is to ensure that qualified teachers are employed by the school district and to fulfill its duty to ascertain the licensure status of its teachers. A school board that employs a teacher who does not hold a valid teaching license or permit places itself at risk for a reduction in state aid. This policy does not negate a teacher's duty and responsibility to maintain a current and valid teaching license.

II. GENERAL STATEMENT OF POLICY

A. A qualified teacher is one holding a valid license to perform the particular service for which the teacher is employed by the school district.

B. No person shall be a qualified teacher until the school district verifies through the Minnesota education licensing system available on the Minnesota Professional Educator Licensing and Standards Board website that the person is a qualified teacher consistent with state law.

C. The school district has a duty to ascertain the licensure status of its teachers and ensure that the school district's teacher license files are up to date. The school district shall establish a procedure for annually reviewing its teacher license files to verify that every teacher's license is current and appropriate to the particular service for which the teacher is employed by the school district.

D. The school district must annually report to the Professional Educator Licensing and Standards Board: (1) all new teacher hires and terminations, including layoffs, by race and ethnicity; and (2) the reasons for all teacher resignations and requested leaves of absence. The report must not include data that would personally identify individuals.

III. PROCEDURE

A. The superintendent or the superintendent's designee shall establish a schedule for the annual review of teacher licenses.

B. Where it is discovered that a teacher's license will expire within one year from the date of the annual review, the superintendent or the superintendent's designee will advise the teacher in writing of the approaching expiration and that the teacher must complete the

renewal process and file the license with the superintendent prior to the expiration of the current license. However, failure to provide this notice does not relieve a teacher from his/her duty and responsibility of ensuring that his/her teaching license is valid, current and appropriate to his/her teaching assignment.

C. If it is discovered that a teacher's license has expired, the superintendent will immediately investigate the circumstances surrounding the lack of license and will take appropriate action. The teacher shall be advised that the teacher's failure to have the license reinstated will constitute gross insubordination, inefficiency and willful neglect of duty which are grounds for immediate discharge from employment.

D. The duty and responsibility of maintaining a current and valid teaching license appropriate to the teaching assignment as required by this policy shall remain with the teacher, notwithstanding the superintendent's failure to discover a lapsed license or license that does not support the teaching assignment. A teacher's failure to comply with this policy may be grounds for the teacher's immediate discharge from employment.

Legal References:
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.22 (District Verification of Teacher Licenses)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination – Immediate Discharge)
Minn. Stat. § 127A.42 (Reduction of Aid for Violation of Law)
Vettleson v. Special Sch. Dist. No. 1, 361 N.W.2d 425 (Minn. App. 1985)
Lucio v. School Bd. of Independent Sch. Dist. No. 625, 574 N.W.2d 737 (Minn. App. 1998)
In the Matter of the Proposed Discharge of John R. Statz (Christine D. VerPloeg), June 8, 1992, *affirmed,* 1993 WL 129639 (Minn. App. 1993)

Adopted: September 12, 2007

Revised: June 8th, 2026

610 FIELD TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for Jordan Public Schools student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.

3. In some instances a waiver of liability will be required. It will be administered by the trip advisor and provided to district administration.

III. REGULATIONS

A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.

B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.

C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. (School-owned vehicles may travel a maximum of 400 miles one way)

D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.

E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.

1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.

2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.

IV. SCHOOL BOARD REVIEW

The superintendent shall at least annually report to the school board upon the utilization of trips under this policy.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)

Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)
Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards – Exemption)
Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)
Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 423 (Employee – Student Relationships)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 707 (Transportation of Public School Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

INDEPENDENT SCHOOL DISTRICT 717
FIELD TRIP POLICY PROCECURES

The procedures for field trips consist of two approval phases, a communication phase and guidelines applicable to field trips.

ADVANCE PLANNING AND APPROVAL FOR ALL FIELD TRIPS

Any principal, teacher, advisor or other district staff person planning a field trip under the auspices of the school district must request preliminary approval for the proposed trip before any conversation occurs with parents or students regarding the possibility of such a trip. This request and its possible subsequent approval is on a "trip-by-trip" basis, and the request must be renewed each time a trip is repeated.

1. Timing and approval authority for preliminary request:

Instructional Trips:

- Day Trip – Must be submitted to the building principal a minimum of thirty (30) days in advance of the date of the proposed trip.

Optional Trips:

- Overnight Field Trip – Must be submitted to the School Board through the Superintendent of Schools a minimum of 60 days in advance of the date of the proposed trip.

- Extended Field Trip: Must be submitted to the School Board through the Superintendent of Schools a minimum of 60 days in advance of the proposed date of the trip.

2. Information to be included in the preliminary request:

a) Purpose of the trip:

1. The educational/incentive-based objectives to be met by the trip shall be clearly defined, including reference to any educational standards addressed by the trip and a description of its relationship to the school's curriculum or co-curricular objectives.

2. If the trip includes out of state or country travel, the purpose of the trip must include at a minimum one of the following objectives:

Δ Provides a unique, educational experience for the students.

Δ Provides an environment of preparation that cannot be achieved locally.

Δ Provides a level of competition suitable for the program.

b) Number of students likely to participate.

c) Proposed destination.

d) Proposed dates and details of the length of the trip.

e) Proposed travel arrangements, including lodging and meals if relevant.

f) Description of proposed plan for adult supervision of the students participating and any precautions planned due to age or maturity level of students.

g) Proposed funding source and description of plans for addressing costs for either accompanying adults or (in the case of self-funded trips) for meeting the needs of students with less capacity to pay, through a variety of fund raising activities to include individual, student and group events.

3. Preliminary request forms and information:

   The preliminary request is to be submitted to the appropriate approving authority on the form designed for that purpose. Accompanying documents needed to meet the above requirements may be attached. In the case of instructional day trips and optional overnight trips, the approving authority will review the request and respond within seven (7) working days of receipt of the request. In the case of optional extended field trips, the Board will review the request and respond in a timely manner.

COMMUNICATION TO PARENTS AND STUDENTS

Upon receipt of preliminary approval for the trip, the staff person coordinating the trip can communicate the plans for the trip to the students and parents for whom the trip is intended.

1. Information provided to parents and students should include a copy of the relevant information included in the preliminary approval request, especially related to dates, educational objectives served, and details of both cost per student and expected funding source.

2. If the trip is to be paid for by the participants and there is any additional cost to them associated with sharing expenses for adult chaperones, that information should be explicitly provided in the packet that goes to the parents.

3. Students and parents who may otherwise have difficulty obtaining funds to participate should be communicated with separately about any special options available to them.

FINAL APPROVAL PROCESS

When final details are completed, the staff person coordinating the trip must submit

information requested in #2 of the final approval process to the original approving authority for final approval.

1. Timing of final approval:

    a) Day trip – Request for final approval to the building principal not less than ten (10) working days in advance of the proposed date for the trip.

    b) Overnight field trip – Request for final approval to the Superintendent of Schools not less than ten (10) working days in advance of the proposed date of the trip.

    c) Extended field trip – Request for final approval to the Superintendent of Schools not less than twenty (20) working days in advance of the proposed date of the trip.

2. The request for final approval should include:

    a) Detailed information about name and number of participants.

    b) Completed parental consent forms for each student.

    c) A complete listing of any adults accompanying the students on the trip.

    d) A detailed budget outlining costs and sources of revenue.

    e) Final details as to travel, meal, and lodging arrangements.

    f) Final detailed air and/or ground transportation plan.

3. The approving authority will have five (5) working days from the receipt of the request for final approval to act on the request and notify the staff person coordinating the trip.

OVERALL GUIDELINES TO BE CONSIDERED APPLICABLE TO FIELD TRIPS SPONSORED OR SANCTIONED BY INDEPENDENT SCHOOL DISTRICT 717

District 717 will not be responsible for or endorse any trips organized or conducted by district staff persons under the auspices of non-school agencies or that have not been approved in advance through the process described herein.

1. Signed and individual parental consent forms, release of liability waivers are required for out-of-district travel.

    a) Special and specific release of liability waivers are required and must be drafted by the District's legal counsel for ALL out-of-country field trips with the only exception being trips to Canada.

    b) For out-of-country field trips, with the exception of travel to Canada, the trip organizer will work with the superintendent and the District's chosen Travel

Company to insure that the District is added to the travel company's liability insurance as an "additional insured party." In the event that the travel company does not allow this practice, the District will purchase specific liability travel insurance with all costs associated with this expense to be borne by the participants of the trip.

2. Appropriate adult supervision must be provided for any district-sponsored travel.

   a) The ratio of adult chaperones to student participants should reflect the destination and length of the trip as well as the age and maturity level of the students involved.

   b) The number of adult chaperones to be included, as well as the details of how their expenses are to be funded, must be part of the documents included in the request for trip approval.

   c) During travel, whether in district vehicles or approved public transportation, the ratio of adult chaperones to student participants in each vehicle must reflect the age and maturity level of the student involved.

   d) Chaperones of overnight and extended field trips must have a current background check on file in the District Office. Chaperones incur the cost of the background check.

3. Frequency of field trip related travel for staff and students – While it is true that success for students can be enhanced by appropriate use of field trip opportunities, it is also true that regular and consistent presence in the classroom (on the part of both students and staff) is an even greater contributor to overall success. With that in mind, there are some restrictions placed on frequency of participation in district-sponsored field trip related absence from the classroom.

   - Every effort will be made to schedule travel to occur during non-student contact days.

4. Homestays are not permitted unless arranged by a reputable exchange program.

5. Risk-based activities will not be allowed without parental or guardian release of liability waiver and acknowledgement of risk.

6. No employee or spouse of an employee affiliated with a district-sponsored field trip (extended or otherwise) will receive or accept any direct personal payment, from any organization or agency outside the school district for their services, time, or participation in the field trip.

7. Funding

   a) Except in cases where trips take place during the school day, relate directly to a course of study, and require student participation, district or school-funded, field

trips will be deemed "optional" in nature and the funding will be collected and disbursed through the appropriate student activity account.

b) Each optional trip will be funded according to the General Statement of Policy section II of this policy. No financial commitments will be made by coordinating staff persons for travel, hotel, meal or other accommodations for such trips until the approving authority is fully satisfied that the necessary funds have been collected for that purpose.

c) Any proposed stipends, expense payments, or other costs provided to accompanying staff members (beyond their normal salary and benefits) in connection with a proposed field trip must be fully disclosed in advance to both the approving authority and to the provider of the funding for the trip, be that parents, students, or an outside agency.

d) All such costs to accompanying staff, including any cost associated with funding a replacement for them in their classroom during their absence, will be deemed to be part of the cost of the trip and the funding source must be accounted for in advance of final approval.

e) ISD 717 does not and will not assume liability for reimbursement of staff persons, their family members, or any other party for any costs associated with having purchased travel arrangements or accommodations for a field trip if those purchases were made prior to having received district approval for the trip or if those purchases were made through a vendor not pre-approved by the district finance department.

f) Any additional and necessary liability insurance costs associated with out-of-country field trips, with the exception of trips to Canada, will be borne by the participants as referenced in the "Overall Guidelines To Be Considered Applicable To Field Trips Sponsored or Sanctioned by Independent School District 717" Section 1b.

FIELD TRIP REQUEST FORM

☐ Day Field Trip
(Submit 30 days in advance)

Day Trip Procedures:

- ☐ Check with the main office to confirm the date of the trip
- ☐ Complete this form, include an itinerary, and submit to principal for approval
- ☐ Arrange appropriate transportation
- ☐ Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- ☐ Have chaperones complete a volunteer background check
- ☐ Email appropriate support staff, SPED teachers, specialists
  - ☐ Notify the kitchen staff with this form

☐ Overnight/Extended Field Trip **(Requires Board Approval)**
(Submit 60 days in advance)

Overnight/Extended Procedures:

- ☐ Check with the main office to confirm the date of the trip
- ☐ Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- ☐ Arrange appropriate transportation/lodging **(do not book until board approval is given)**
- ☐ Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- ☐ Have chaperones complete a background check
- ☐ Email appropriate support staff, SPED teachers, specialists, kitchen staff
- ☐ Waiver of Liability (See Policy 610)

Name of Group:	Date of trip:
Destination:	Amount charged to students:
Trip Supervisor:	Cell phone #:
Number of Adults:	Number of Students:
Depart from School:	Estimated time of return:
Transportation Type*:	Lodging:
Transportation Cost Total:	Field Trip Cost Total:

*School-owned vehicles may only be used for trips 400 miles or less away.

- Learning Objectives / Educational Purposes:
- Outcomes students will gain from this trip:
- Educational alternatives with similar outcomes for students who do not attend:
- Review / Evaluation upon returning to school:

_____ _____
Trip Supervisor Signature Date

☐ Approved ☐ Denied

_____ _____
Administrator Signature Date

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.

- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents.

- Describe steps taken to inform and assist disadvantaged students participating in the trip:

- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)

- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)

- If fund raising activities are part of financing, briefly describe fundraising plans and attach a copy of the fundraising request.

- Describe how funds will be collected.

- Adults accompanying students on the trip:
  Name: Status: Teacher, parent/guardian, etc.

_____ _____
Administrator Signature Date

_____ _____
Superintendent Signature Date

_____ _____
School Board Signature Date

JORDAN DISTRICT SCHOOLS
POLICY

Adopted: September 12, 2007

Revised: June 8th, 2026

711 VIDEO RECORDING ON SCHOOL BUSES

I. PURPOSE

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students and employees on the bus is a significant factor in the safety and efficiency of school bus transportation. Student and employee misbehavior increases the potential risks of injury. Therefore, the school district believes that video recording student passengers and employees on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video recording system.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Each and every school bus owned, leased, contracted, and/or operated by the school district shall be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded.

2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.

3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

B. Use of Video Recordings

1. A video recording of the actions of student passengers and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.

2. A video recording will be released only in conformance with the Minnesota

Government Data Practices Act, Minnesota Statutes chapter 13 and the Family Educational Rights and Privacy Act, 20 United States Code section 1232g and the rules and/or regulations promulgated thereunder.

3. Video recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.

4. A video recording will be retained by the school district until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records, Administration)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References:
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASAModel Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

JORDAN PUBLIC SCHOOLS
POLICY

Adopted: April 10, 2006

Revised: June 8th, 2026

714 FUND BALANCES

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.

B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.

C. "Enabling legislation" means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.

D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a school district fund.

E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.

F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.

G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of 12 percent of the annual budget.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: None

PERSONNEL ITEMS:

(New Hires, Resignations, Retirements, Terminations, Leave Requests, Assignmnet Changes)

New Hire

NAME	ASSIGNMENT	LOCATION	LANE/GRADE	STEP	SALARY/HRLY RATE	EFFECTIVE DATE
Schmidt, Allison	Teacher, Science	High School	BA	2	$54,489.00	8/24/2026
Nikunen, Phillip	Field Specialist	CERC	N/A	N/A	$13.54	6/1/2026
Hansen, Maddex	Field Specialist	CERC	N/A	N/A	$13.54	6/1/2026

Resignations/Retirement

NAME	STATUS	ASSIGNMENT	LOCATION	EFFECTIVE DATE
Symanitz, Becky	Retirement	Cooks Helper	Elementary School	1/9/2026
Gerdes, Sue	Retirement	Paraprofessional, Special Education	Elementary School	5/28/2026
Hagen, Lydia	Resignation	Playground Supervisor	Elementary School	5/28/2026
Gregoria, Leah	Resignation	Paraprofessional	Elementary School	5/28/2026
Brown, Katelyn	Resignation	Paraprofessional, Special Education	Elementary School	5/28/2026
Enstad, Carolyn	Resignation	Teacher, Vocal Music	High School	5/29/2026

Leave of Absence

NAME	STATUS	ASSIGNMENT	LOCATION	EFFECTIVE DATE
Ruehling, Rebecca	LOA	Teacher, Special Education	Middle School	10/24/2026-3/26/2027
DuPont, Rachel	LOA	Teacher, Grade 3	Elementary School	10/27/2026-2/26/2027

Tenured Staff

NAME	ASSIGNMENT	LOCATION
Bauer, Emma	Teacher, Preschool	Early Learning Services
Dailey, Kathleen	Teacher, Special Education	Early Learning Services
Erlandsen, Harlee	Teacher, Academic Support	Middle School
Griffiths, Darci	Licensed School Nurse	District Wide
Wilson, Kelsey	Teacher, ELL	Elementary School
Schafer, Sidney	Teacher, Special Education	Middle School
Schultz, Meghan	Teacher, ELL	Elementary School
Storlie, Megan	Teacher, Grade 4	Elementary School

PROPOSED EASEMENT DESCRIPTION

A 15.00 foot wide perpetual easement for access purposes over and across the following described parcel of land:

(Warranty Deed per Book 160 of Deeds, Page 77-78)
That part of the Southwest Quarter (SE1/4) of Section 19, T114N-R23W, Scott County, Minnesota, described as follows: Beginning at a point on the South line of said SW1/4 distant 676.5 feet east of the SW corner thereof; thence North and parallel with the West line of said SW1/4 distance of 940.88 feet; thence deflecting East at an angle of 88° 12' 30" a distance of 1212.31 feet to a point on the center line of a Township Road; thence southwesterly along said centerline a distance of 1116.65 feet to the south line of said SW1/4; thence west along said South line a distance of 647.24 feet to the point of beginning. Subject to a Township Road right of way as contained therein. Containing 20.2 acres

Together with that part of the Northwest Quarter (NW1/4) of Section 30, T114N-R23W, Scott County, Minnesota, described as follows: Beginning at a point on the North line of said NW1/4 distant 676.5 feet east of the NW corner thereof; thence south and parallel with the West line of said NW1/4 a distance of 67.52 feet to the centerline of a Township Road; thence east along said centerline a distance of 612.5 feet; thence northeasterly along said centerline a distance of 59.95 feet to a point on said north line; thence west along said north line a distance of 647.24 feet to the point of beginning. Subject to a Township Road right of way as contained thereon. Containing 0.84 acres

The centerline of said easement is described as follows:

Commencing at the southwest corner of said Southwest Quarter; thence 676.50 feet easterly along the south line of said Southwest Quarter, on an assumed bearing of North 89 degrees 31 minutes 16 seconds East; thence North 01 degree 02 minutes 40 seconds East and parallel with the west line of said Southwest Quarter, 933.17 feet to the point of beginning of the centerline to be described; thence southeasterly 20.97 feet along a non-tangential curve, concave to the northeast, having a radius of 115.53 feet, a central angle of 10 degrees 23 minutes 58 seconds, a chord of 20.94 feet, and a chord that bears South 81 degrees 17 minutes 02 seconds East; thence southeasterly 14.97 feet along a reverse curve, concave to the southwest, having a radius of 25.00 feet, and a central angle of 34 degrees 18 minutes 55 seconds; thence South 52 degrees 10 minutes 06 seconds East, tangent to said reverse curve, 3.76 feet; thence southeasterly 23.10 feet along a tangential curve, concave to the southwest, having a radius of 29.89 feet, and a central angle of 44 degrees 16 minutes 43 seconds; thence southeasterly 6.57 feet along a reverse curve, concave to the northeast, having a radius of 10.81 feet, and a central angle of 34 degrees 48 minutes 32 seconds; thence South 42 degrees 41 minutes 55 seconds East, tangent to last described reverse curve, 132.30 feet; thence North 89 degrees 35 minutes 49 seconds East, 138.69 feet; thence South 00 degrees 24 minutes 11 seconds East, 94.76 feet; thence North 89 degrees 57 minutes 41 seconds East, 641.81 feet; thence southeasterly 26.45 feet along a tangential curve, concave to the southwest, having a radius of 50.00 feet, and a central angle of 30 degrees 18 minutes 30 seconds; thence South 59 degrees 43 minutes 50 seconds East, 58.71 feet to the northwesterly right-of-way line of Sunset Drive, and said centerline there terminating.

The sidelines of said perpetual easement shall be prolonged or shortened to terminate at the westerly and northerly lines of the above-described parcel of land, and at the northwesterly right-of-way line of Sunset Drive.

SURVEYOR'S NOTES

1. This survey was performed, and the survey map prepared, without benefit of either a title insurance commitment or an attorney's title opinion. The record boundary and easement information (if any) shown hereon is based on information provided by the client. Research of documents affecting title to the property surveyed or adjoining properties has been limited to a cursory review of record information and it is recommended that all title matters affecting this property and survey be reviewed by an attorney or other title professional.
2. Distances are in US Survey Feet.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Eric R. Wilfahrt
License Number 46166

04/21/2026
Date

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EASEMENT EXHIBIT
500 SUNSET DRIVE, JORDAN, MN 55352

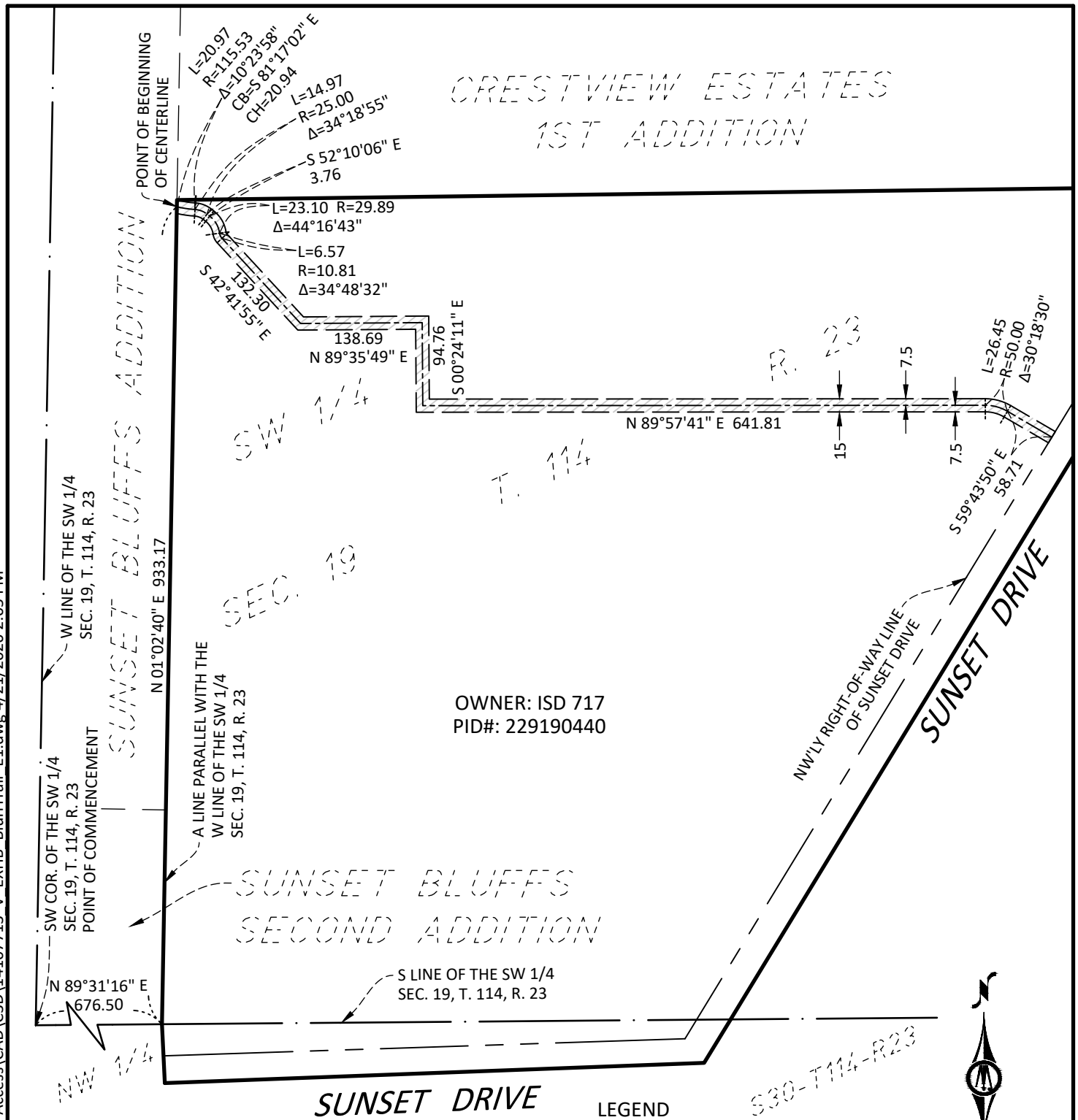
BOLTON & MENK
12224 Nicollet Avenue
Burnsville, MN 55337
Phone: (952) 890-0509123

PART OF:
SW 1/4, SEC. 19, T. 114, R. 23
NW 1/4, SEC. 30, T. 114, R. 23
SCOTT COUNTY, MN
FOR: CITY OF JORDAN

JOB NUMBER: T14.107713 FIELD BOOK: DRAWN BY: NJL

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S19-T114-R23-33 34



HORIZONTAL COORDINATE SYSTEM:
SCOTT COUNTY NAD83 (1996 ADJUSTMENT)

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EASEMENT EXHIBIT

500 SUNSET DRIVE, JORDAN, MN 55352

BOLTON & MENK
12224 Nicollet Avenue
Burnsville, MN 55337
Phone: (952) 890-0509124

PART OF:
SW 1/4, SEC. 19, T. 114, R. 23
NW 1/4, SEC. 30, T. 114, R. 23
SCOTT COUNTY, MN
FOR: CITY OF JORDAN

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S19-T114-R23-33 34

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2026-2027 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2026. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of_____ (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and to participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

_____

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

_____ _____

(Designated School Board Member – please print) (Designated School Representative – please print)

_____ _____

Email Address Email Address

208.02 ACTIVITY REPRESENTATIVES

_____ _____

(Boys Sports – please print) (Girls Sports – please print)

_____ _____

(Speech – please print) (Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

_____ _____

(Board Member—please print) (Student—please print)

_____ _____

(Parent—please print) (Faculty Member—please print)

_____

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: _____ Print Name: _____

(Clerk/Secretary - Local Governing Board) (Superintendent or Head of School)

Signed: *Signature required* Signed: *Signature required*

(Clerk/Secretary - Local Governing Board) (Superintendent or Head of School)

electronically through DocuSign *electronically through DocuSign*

Date: _____ Date: _____

FY2025-2026 Revised Budget

Director Amy Hafemann
June 8, 2026

- This is only a projection of the information that I have at this time; actuals will not be finalized until the annual audit which begins in late September

FY26 Revised Budget - Fund 01 Headlines (General Fund)





Bottom Line	Funding	Spending
• $22,175 projected surplus • Fund Balance is projected to increase slightly • Projected Unassigned Fund Balance at June 30, 2026 - 12.6% • School Board policy is 12% • There are still many unknowns at this point in time	Projected Revenue Considerations • State Aid formula increased 2.74% from $7,281 to $7,481 per Adj ADM • Increase in Spec Ed costs; which also means additional Spec Ed revenue	Projected Expenditure Considerations • Personnel Costs - salary increases • Property & Work Comp Insurance - increase

JORDAN

ENROLLMENT PROJECTIONS

- FY2026 enrollment shows a decrease of 46 students FY2025 due to not having VPK students

- Overall, enrollment is stable

Enrollment History

	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026 Projected
EC	24.25	23.01	23.09	21.15	20.59	21
K	112	128	133	118	108.46	98
1	123	117	126	134	127.76	111
2	114	123	117	132	142.41	134
3	131	127	128	117	138.47	154
4	117	130	126	119	119.08	143
5	129	114	131	132	126.99	122
6	158	133	119	137	128.28	127
7	159	166	135	124	143.84	133
8	142	163	160	139	131.74	141
9	185	123	161	175	150.78	131
10	162	185	122	172	171.99	151
11	144	160	177	115	173.26	167
12	142	136	153	171	117.59	162
	1842.25	1828.01	1811.09	1806.15	1801.24	1795
Tuitioned Students	7.64	10.39	24.31	12.59	20.69	15
Total Adj ADM	1849.89	1838.4	1835.4	1818.74	1821.93	1810
				VPK	34.55	0
					1856.48	1810

Fund 01 Summary

JORDAN PUBLIC SCHOOLS

General Fund Budget

2025-26 School Year

	FY2024-25 Audited #s	FY2025-26 Preliminary Budget	FY2025-26 Revised Budget
BEGINNING FUND BALANCE, JUNE 30	**$ 3,913,344**	**$ 3,900,333.00**	**$ 3,900,333.00**
REVENUES:			
Local Sources	3,825,186	$ 3,713,057.00	$ 3,879,134.00
State Sources-	22,296,409	$ 21,341,816.00	$ 21,991,192.00
Federal Sources	719,583	$ 628,177.00	$ 660,999.00
Local Sales and Reimbursements	91,075	$ 36,156.00	$ 37,347.00
Other Financing Sources	103,462		
TOTAL REVENUES	**$27,035,715**	**$25,719,206**	**$26,568,672**
EXPENDITURES:			
Salaries and Wages	15,477,833	14,845,557.46	15,124,497.00
Employee Benefits	4,934,454	4,856,621.04	4,976,508.00
Purchased Services	4,366,146	4,080,890.00	4,556,206.00
Supplies and Materials	789,256	823,035.00	917,752.00
Capital Expenditures	969,097	1,041,373.00	858,491.00
Other Expenditures	408,478	88,536.00	113,043.00
Other Financing Sources	103,462.00		
TOTAL EXPENDITURES	**$27,048,726**	**$25,736,013**	**$26,546,497**
SURPLUS OR (DEFICIT)	**-$13,011**	**-$16,807**	**$22,175**
ENDING FUND BALANCE, JUNE 30	**$3,900,333**	**$3,883,527**	**$3,922,508**

JORDAN

Student Activity Account

- Accounts that are "BY THE STUDENTS-FOR THE STUDENTS
- Consists of activities such as:
  - Spanish Activity
  - Music Activity
  - Speech Activity
  - Student Council Activity
  - Prom Activity
  - Senior Class Activity
- FY2026 Revised Budget is as follows:
  - Projected revenues
    - $98,557
  - Projected expenditures
    - $99,576
  - Projected fund balance in Student Activity Accounts 06/30/2025
    - $71,048
      - Highlighted points
        - Band/Choir trip to NYC

JORDAN

FY2026 Fund 02

Fund 02 Headlines (Nutrition Services Fund)

Bottom Line	Funding	Spending
• $104,257 projected surplus • Fund balance at June 30, 2026 - $200,942	Revenue Considerations • Breakfast and lunch free to all students • Increase in Ala Carte sales	Spending Considerations • Did not purchase equipment as done in FY2024-25 • Salary increases • Food cost and supplies increase

JORDAN

Fund 02 Summary

JORDAN PUBLIC SCHOOLS

FOOD SERVICE
2025-2026 School Year

	FY2024-25 Audited #s	FY2025-26 Preliminary Budget	FY2025-26 Revised Budget
FUND BALANCE, JUNE 30	**$ 735,914**	**$ 96,685**	**96,685**
REVENUES:			
Revenues: Local Sources	168,801	213,566	224,538
State Sources	796,904	824,400	826,400
Fed Sources	537,586	516,000	525,000
TOTAL REVENUES	**$ 1,503,291**	**$ 1,553,966**	**$ 1,575,938**
EXPENDITURES:			
Salaries and Wages	530,083	561,723	556,417
Employee Benefits	159,057	167,581	171,513
Purchased Services	60,249	61,370	58,155
Supplies and Materials	748,681	646,407	657,781
Capital Expenditures	643,899	130,000	27,052
Other Expenditures	550	750	763
TOTAL EXPENDITURES	**2,142,520**	**1,567,831**	**1,471,681**
SURPLUS OR (DEFICIT)	**(639,229)**	**(13,865)**	**104,257**
FUND BALANCE, JUNE 30	**96,685**	**82,820**	**200,942**

JORDAN

FY2026 Fund 04

Fund 04 Headlines (Community Ed Fund)







Bottom Line	Funding	Spending
$116,690 total fund balance in Fund 04 • Com Ed Restricted Fund Balance runs deficit within	Revenue Considerations • Increase in local revenue - more participatin • Membership revenue is projected to increase slightly	Spending increases • Personnel costs • Increase in purchased services, utilities and supplies

JORDAN

Fund 04 Summary

717 JORDAN PUBLIC SCHOOLS

COMMUNITY EDUCATION

2025-2026 School Year

	FY2024-25 Audited #s	FY2025-26 Preliminary Budget	FY2025-26 Revised Budget
FUND BALANCE, JUNE 30	**$ 302,781**	**$ 124,053**	**$ 124,053**
REVENUES:			
Revenues: Local Sources	$ 1,240,883	$ 1,430,826	$ 1,456,535
State Sources	165,463	182,455	337,088
Federal Sources	-	-	-
Local Sales-memberships	161,356	207,413	224,055
TOTAL REVENUES	**$ 1,567,702**	**$ 1,820,694**	**$ 2,017,678**
EXPENDITURES:			
Salaries and Wages	992,226	1,096,890	1,160,762
Employee Benefits	249,134	274,095	300,132
Purchased Services	313,673	285,620	344,501
Supplies and Materials	129,655	168,466	166,394
Capital Expenditures	22,764	22,049	26,091
Other Expenditures	38,980	26,250	27,161
TOTAL EXPENDITURES	**$ 1,746,431**	**$ 1,873,370**	**$ 2,025,041**
SURPLUS OR (DEFICIT)	**$ (178,729)**	**$ (52,676)**	**$ (7,363**
FUND BALANCE, JUNE 30	**$ 124,052**	**$ 71,377**	**$ 116,690**

JORDAN

FY2026 Fund 06

Fund 06 Headlines (Construction Fund)







Bottom Line	Funding	Spending
• Spending down Fund 06 (Construction Fund) • Abatement Bond Funds have been depleted	Revenues for the construction fund consists of interest from: • 2023 Abatement Bond • 2024 Building Bond	• JES renovation is completed • Finishing touches and warranty work continues

JORDAN

Fund 06 Summary

- Remaining funds will be depleted soon

Construction Fund 2025-2026 School Year	FY2024-25 Revised Budget	FY2025-26 Preliminary Budget	FY2025-26 Revised Budget
TOTAL FUND BALANCE, JUNE 30	$ 27,477,599	$ 6,193,142	$ 6,193,142
REVENUES:			
Revenue	$ 757,071	$ 20,000	$ 199,361
TOTAL REVENUES	$ 757,071	$ 20,000	$ 199,361
EXPENDITURES:			
Expenditures-	22,041,528	2,100,000	$ 6,075,944
TOTAL EXPENDITURES	$ 22,041,528	$ 2,100,000	$ 6,075,944
SURPLUS OR (DEFICIT)	(21,284,457)	(2,080,000)	$ (5,876,583)
FUND BALANCE, JUNE 30	$ 6,193,142	$ 4,113,142	$ 316,559

Fund 07 Summary

- **Fund 07 - Debt Service Fund**
  - $s used to pay bldg bond payments
- $s received
  - Levy $s (tax payers)
  - State Aid $s
    - Bldg Bond Ag Credit
- Bond payments
  - Made in August and February of each school year

717 JORDAN PUBLIC SCHOOLS

DEBT SERVICE

2025-2026 School Year

	FY2024-25 Revised Budget	FY2025-26 Preliminary Budget	FY2025-26 Revised Budget
TOTAL FUND BALANCE, JUNE 30	$ 1,352,570	$ 955,975	$ 955,975
REVENUES:			
Local Sources	4,773,158	4,770,086	$ 4,767,189
State Sources	351,287	320,459	$ 323,355
Transfer from Sale of Bonds for Debt	-		
TOTAL REVENUES	$ 5,124,445	$ 5,090,545	$ 5,090,544
EXPENDITURES:			
Debt Service Expenditures	5,521,040	5,140,492	$ 5,034,992
TOTAL EXPENDITURES	$ 5,521,040	$ 5,140,492	$ 5,034,992
SURPLUS OR (DEFICIT)	$ (396,595)	$ (49,947)	$ 55,552
FUND BALANCE, JUNE 30	$ 955,975	$ 906,028	$ 1,011,527

JORDAN

Fund 20 Summary

- **Fund 20 - Self-Insured Dental Fund**
  - Dental Ins premiums from employees are receipted into this fund
  - Dental Ins claims (patient portions of expenses) are paid out of this fund

JORDAN PUBLIC SCHOOLS

DENTAL INS-SELF INS FUND

2025-2026 School Year

	FY2024-25 Revised Budget	FY2025-26 Preliminary Budget	FY2025-26 Revisted Budget
TOTAL FUND BALANCE, JUNE 30	$ 66,578	$ 76,209	$ 76,209
REVENUES:			
Revenue - Dental Ins Premiums	$ 143,710	$ 127,000	$ 127,000
TOTAL REVENUES	$ 143,710	$ 127,000	$ 127,000
EXPENDITURES:			
Expenditures-Dental Ins Fees & Claims	134,079	130,000	130,000
TOTAL EXPENDITURES	$ 134,079	$ 130,000	$ 130,000
SURPLUS OR (DEFICIT)	9,631	(3,000)	(3,000)
FUND BALANCE, JUNE 30	$ 76,209	$ 73,209	$ 73,209

Revised Budget Recommendation to Approve June 2026

Revised Budget Projections

- **General Fund**
  - Revenues - $26,568,672
  - Expenditures - $26,546,497
- **Student Activity**
  - Revenues - $98,557
  - Expenditures - $99,576
- **Food Service**
  - Revenues - $1,575,938
  - Expenditures - $1,471,681
- **Community Service**
  - Revenues - $2,017,678
  - Expenditures - $2,025,041
- **Construction Fund**
  - Revenues - $199,361
  - Expenditures - $6,075,944
- **Debt Service**
  - Revenues - 5,090,544
  - Expenditures - $5,034,992
- **Self-Insured Dental Fund**
  - Revenues - $127,000
  - Expenditures - $130,000

Revised Budget Takeaways

💰District is projected to end the FY2025-26 with a balanced budget

💸Unassigned Fund Balance at 06/30/2026 is projected to be around 12.6% (12% policy)

- These numbers are a projection with the information known at this time.

JORDAN

FY2025-2026 Revised Budget

QUESTIONS???

JORDAN

FY2026-2027 Preliminary Budget

Director Amy Hafemann
June 8, 2026

- This is only a projection of the information that I have at this time; actuals will not be finalized until the annual audit which begins in late September

FY27 Preliminary Budget - Fund 01 Headlines (General Fund)

Bottom Line	Funding	Spending
• $20,338 projected surplus • Fund Balance is projected to increase slightly • Projected Unassigned Fund Balance at June 30, 2027 - 13% • School Board policy is 12%	Projected Revenue Considerations • State Aid formula increased 2.69% from $7,481to $7,683 per Adj ADM • Compensatory Revenue increase per statute; $s calculated by students that are direct certified for free/reduced lunch • Decrease in Federal Title I funding	Projected Expenditure Considerations • Personnel Costs - salary increases • Property & Work Comp Insurance - decrease in cost • LTFM major project - track resurfacing • Transportation increase - will be meeting with Benjamin Bus this summer

JORDAN

ENROLLMENT PROJECTIONS

- **FY2027 projected enrollment shows a decrease of 20 students FY2026**

- **This is a projection at this time; there may still be more throughout the summer to change that decrease**

Enrollment History						
	FY2022	FY2023	FY2024	FY2025	FY2026 Projected	FY2027 Projected
EC	23.01	23.09	21.15	20.59	21	20
K	128	133	118	108.46	98	120
1	117	126	134	127.76	111	98
2	123	117	132	142.41	134	113
3	127	128	117	138.47	154	136
4	130	126	119	119.08	143	156
5	114	131	132	126.99	122	147
6	133	119	137	128.28	127	127
7	166	135	124	143.84	133	130
8	163	160	139	131.74	141	135
9	123	161	175	150.78	131	146
10	185	122	172	171.99	151	133
11	160	177	115	173.26	167	151
12	136	153	171	117.59	162	167
	1828.01	1811.09	1806.15	1801.24	1795	1779
Tuitioned Students	10.39	24.31	12.59	20.69	20	16
Total Adj ADM	1838.4	1835.4	1818.74	1821.93	1815	1795
147				VPK	34.55	2	0
					1856.48	1817	1795

JORDAN

Fund 01 Summary

717 JORDAN PUBLIC SCHOOLS

General Fund Budget
2026-27 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
BEGINNING FUND BALANCE, JUNE 30	**3,900,333.00**	**$ 3,901,163.00**
REVENUES:		
Local Sources	3,879,134.00	$ 3,793,213.00
State Sources-	21,967,522.00	$ 21,929,624.00
Federal Sources	660,999.00	$ 561,857.00
Local Sales and Reimbursements	37,347.00	$ 42,242.00
Other Financing Sources		
TOTAL REVENUES	**26,545,002.00**	**$26,326,936**
EXPENDITURES:		
Salaries and Wages	15,124,497.00	15,300,000.00
Employee Benefits	4,976,508.00	5,043,744.00
Purchased Services	4,556,206.00	4,134,581.00
Supplies and Materials	917,752.00	837,322.00
Capital Expenditures	858,491.00	858,223.00
Other Expenditures	110,718.00	132,728.00
Other Financing Sources		
TOTAL EXPENDITURES	**26,544,172.00**	**$26,306,598**
SURPLUS OR (DEFICIT)	**830.00**	**$20,338**
ENDING FUND BALANCE, JUNE 30	**3,901,163.00**	**$3,921,501**

JORDAN

Student Activity Account

- Accounts that are "BY THE STUDENTS-FOR THE STUDENTS
- Consists of activities such as:
  - Spanish Activity
  - Music Activity
  - Speech Activity
  - Student Council Activity
  - Prom Activity
  - Senior Class Activity
- FY2027 Original Budget is as follows:
  - Projected revenues
    - $169,865
  - Projected expenditures
    - $159,500
  - Projected fund balance in Student Activity Accounts 06/30/2025
    - $81,413
      - Highlighted points
        - Spanish Trip - summer of 2027

JORDAN

FY2027 Fund 02

Fund 02 Headlines (Nutrition Services Fund)

$	💵	↗
Bottom Line	Funding	Spending
• $98,988 projected surplus • Fund balance at June 30, 2027 - $299,930	Revenue Considerations • Breakfast and lunch free to all students • Increase in Ala Carte sales	Spending Considerations • Will be putting in new serving line at JHS • Salary increases • Food cost and supplies increase

JORDAN

Fund 02 Summary

717 JORDAN PUBLIC SCHOOLS

FOOD SERVICE
2026-2027 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
FUND BALANCE, JUNE 30	**$ 96,685**	**$ 200,942**
REVENUES:		
Revenues: Local Sources	224,538	232,398
State Sources	826,400	846,400
Fed Sources	525,000	530,000
TOTAL REVENUES	**$ 1,575,938**	**$ 1,608,798**
EXPENDITURES:		
Salaries and Wages	556,417	534,328
Employee Benefits	171,513	178,549
Purchased Services	58,155	63,370
Supplies and Materials	657,781	627,800
Capital Expenditures	27,052	105,000
Other Expenditures	763	763
TOTAL EXPENDITURES	**1,471,681**	**1,509,810**
SURPLUS OR (DEFICIT)	**104,257**	**98,988**
FUND BALANCE, JUNE 30	**200,942**	**299,930**

JORDAN

FY2027 Fund 04

Fund 04 Headlines (Community Ed Fund)







Bottom Line	Funding	Spending
$170,099 total fund balance in Fund 04 • Com Ed Restricted Fund Balance runs deficit within	Revenue Considerations • Decrease in ECFE Levy Aid - but increase in ECFE State Aid	Spending Considerations • Personnel costs • Decrease in some spending areas to curb deficits

JORDAN

Fund 04 Summary

717 JORDAN PUBLIC SCHOOLS

COMMUNITY EDUCATION

2026-2027 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
FUND BALANCE, JUNE 30	**$ 124,053**	**$ 116,690**
REVENUES:		
Revenues: Local Sources	$ 1,456,535	$ 1,423,959
State Sources	337,088	331,703
Federal Sources	-	
Local Sales-memberships	224,055	236,100
TOTAL REVENUES	**$ 2,017,678**	**$ 1,991,762**
EXPENDITURES:		
Salaries and Wages	1,160,762	1,139,440
Employee Benefits	300,132	285,953
Purchased Services	344,501	314,639
Supplies and Materials	166,394	145,255
Capital Expenditures	26,091	26,206
Other Expenditures	27,161	26,860
TOTAL EXPENDITURES	**$ 2,025,041**	**$ 1,938,353**
SURPLUS OR (DEFICIT)	**$ (7,363)**	**$ 53,409**
FUND BALANCE, JUNE 30	**$ 116,690**	**$ 170,099**

JORDAN

FY2027 Fund 06

Fund 06 Headlines (Construction Fund)

$ 💵 ↗

Bottom Line	Funding	Spending
• Spending down Fund 06 (Construction Fund) • Abatement Bond Funds have been depleted	Revenues for the construction fund consists of interest from: • 2023 Abatement Bond • 2024 Building Bond	• JES renovation is completed • Finishing touches and warranty work continues

JORDAN

Fund 06 Summary

- Remaining funds will be depleted in FY2026-2027

JORDAN PUBLIC SCHOOLS

Construction Fund

2026-2027 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
TOTAL FUND BALANCE, JUNE 30	$ 6,193,142	$ 316,559
REVENUES:		
Revenue	$ 199,361	$ 18,000
TOTAL REVENUES	$ 199,361	$ 18,000
EXPENDITURES:		
Expenditures-	6,075,944	334,559
TOTAL EXPENDITURES	$ 6,075,944	$ 334,559
SURPLUS OR (DEFICIT)	(5,876,583)	(316,559)
FUND BALANCE, JUNE 30	$ 316,559	$ -

JORDAN

Fund 07 Summary

- **Fund 07 - Debt Service Fund**
  - $s used to pay bldg bond payments
- $s received
  - Levy $s (tax payers)
  - State Aid $s
    - Bldg Bond Ag Credit
- Bond payments
  - Made in August and February of each school year

717 JORDAN PUBLIC SCHOOLS

DEBT SERVICE
2026-2027 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
TOTAL FUND BALANCE, JUNE 30	**$ 955,976**	**$ 1,011,528**
REVENUES:		
Local Sources	4,767,189	5,080,247
State Sources	323,355	
Transfer from Sale of Bonds for Debt	-	
TOTAL REVENUES	**$ 5,090,544**	**$ 5,080,247**
EXPENDITURES:		
Debt Service Expenditures	5,034,992	5,379,285
TOTAL EXPENDITURES	**$ 5,034,992**	**$ 5,379,285**
SURPLUS OR (DEFICIT)	**$ 55,552**	**$ (299,038)**
FUND BALANCE, JUNE 30	**$ 1,011,528**	**$ 712,490**

JORDAN

Fund 20 Summary

- **Fund 20 - Self-Insured Dental Fund**
  - Dental Ins premiums from employees are receipted into this fund
  - Dental Ins claims (patient portions of expenses) are paid out of this fund

JORDAN PUBLIC SCHOOLS

DENTAL INS-SELF INS FUND
2026-2027 School Year

	FY2025-26 Revised Budget	FY2026-27 Original Budget
TOTAL FUND BALANCE, JUNE 30	**$ 76,209**	**$ 73,209**
REVENUES:		
Revenue - Dental Ins Premiums	$ 127,000	$ 127,000
TOTAL REVENUES	**$ 127,000**	**$ 127,000**
EXPENDITURES:		
Expenditures-Dental Ins Fees & Claims	130,000	130,000
TOTAL EXPENDITURES	**$ 130,000**	**$ 130,000**
SURPLUS OR (DEFICIT)	**(3,000)**	**(3,000)**
FUND BALANCE, JUNE 30	**$ 73,209**	**$ 70,209**

JORDAN

FY2026-2027 Preliminary Budget Recommendation to Approve June 2026

Revised Budget Projections

- **General Fund**
  - Revenues - $26,326,936
  - Expenditures - $26,306,598
- **Student Activity**
  - Revenues - $169,865
  - Expenditures - $159,500
- **Food Service**
  - Revenues - $1,608,798
  - Expenditures - $1,509,810
- **Community Service**
  - Revenues - $1,991,762
  - Expenditures - $1,938,353
- **Construction Fund**
  - Revenues - $18,000
  - Expenditures - $334,559
- **Debt Service**
  - Revenues - 5,080,247
  - Expenditures - $5,379,285
- **Self-Insured Dental Fund**
  - Revenues - $127,000
  - Expenditures - $130,000

Preliminary Budget Takeaways

💰District is projected to end the FY2026-27 with a balanced budget

💸Unassigned Fund Balance at 06/30/2027 is projected to be around 13% (12% policy)

- These numbers are a projection with the information known at this time.

JORDAN

Additional Considerations

There are a few areas we are monitoring that could impact our future Revised Budget:

- **Blue Ribbon Commission Legislation and Final Recommendations**
- **ADSIS Funding in 2027-2028 and moving forward**
- **Summer Unemployment funding sunset**
- **Paid Family Medical Leave costs**

JORDAN

FY2026-2027 Preliminary Budget

QUESTIONS???

JORDAN

DEPARTMENT OF EDUCATION	Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-11

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2024, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	(REQUIRED) Enter Information	District Info.	(REQUIRED) Enter Information
District Name:	Southwest Metro Intermediate District	Date:	5.11.2026
District Number:	0288-06	Email:	nschmidt@swmetro288.org
District Contact Name:	Nichole Schmidt		
Contact Phone #	952.567.8103		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Health and Safety - this section excludes project costs in Category 2 of $100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	**Category (1)**											
347	Physical Hazards	$37,208	$0	$0	$0	$0	$0	$0	$5,000	$5,000	$5,000	$5,000
349	Other Hazardous Materials	$125	$0	$0	$0	$0	$0	$0	$5,000	$5,000	$5,000	$5,000
352	Environmental Health and Safety Management	$8,951	$5,000	$5,000	$6,000	$8,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000
358	Asbestos Removal and Encapsulation	$0	$5,000	$5,000	$2,500	$8,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000
363	Fire Safety	$23,568	$10,000	$5,000	$2,500	$8,000	$10,000	$10,000	$10,000	$25,000	$25,000	$30,000
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects - Category (1)	$69,852	$20,000	$15,000	$11,000	$24,000	$30,000	$30,000	$40,000	$55,000	$55,000	$60,000
Health and Safety - Projects Costing $100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	**Category (2)**											
358	Asbestos Removal and Encapsulation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
363	Fire Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects $100,000 or More - Category (2)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	**Category 3 (a)**											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	***Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025***											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Gender-Neutral Single User Projects - Category 3(b)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Accessibility												
Finance Code	**Category (4)**											
367	Accessibility	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Accessibility Projects - Category (4)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	**Category (5)**											
368	Building Envelope	$0	$15,000	$10,000	$10,000	$10,000	$10,000	$5,000	$25,000	$25,000	$40,000	$40,000
369	Building Hardware and Equipment	$0	$5,000	$5,000	$10,000	$15,000	$10,000	$5,000	$25,000	$25,000	$50,000	$50,000
370	Electrical	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
379	Interior Surfaces	$8,668	$10,000	$10,000	$6,000	$10,000	$15,000	$5,000	$5,000	$5,000	$10,000	$10,000
380	Mechanical Systems	$101,009	$5,000	$5,000	$5,000	$5,000	$15,000	$5,000	$5,000	$49,000	$20,000	$50,000
381	Plumbing	$6,873	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
382	Professional Services and Salary	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
383	Roof Systems (normally below $100,000 unless the school chooses not to receive additional revenue for $100K or more roofing project/site/year - pending 2025 Legislation)	$4,740	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
384	Site Projects	$35,253	$90,000	$45,000	$50,000	$40,000	$80,000	$30,000	$90,000	$90,000	$35,000	$50,000
	Total Deferred Capital Expenditures and Maintenance Projects - Category (5)	$156,543	$125,000	$75,000	$81,000	$80,000	$130,000	$50,000	$150,000	$194,000	$155,000	$200,000
Deferred Capital Expenditures for Roofing Projects - Additional Revenue for $100,000 or more project/site/year												
Finance Code	**Category (6)**			EFFECTIVE FY 2027								
383	Roofing Systems -pending 2025 Legislation and if passed effective FY 2027	$0	$110,000	$100,000	$100,000	$100,000	$125,000	$200,000	$100,000	$100,000	$200,000	$150,000
	Total Deferred Capital Expense and Maintenance - Category (6)	$0	$110,000	$100,000	$100,000	$100,000	$125,000	$200,000	$100,000	$100,000	$200,000	$150,000
	Total Annual 10-Year Plan Expenditures	$226,395	$255,000	$190,000	$192,000	$204,000	$285,000	$280,000	$290,000	$349,000	$410,000	$410,000
Fund Balance Section												
	Fund 01	**FY 25 and 26 Revenue Projection Model Revenue**		**FY 27 Revenue Projection Model Ten-Year Spreadsheet**								
	Beginning Fund Balance 01-467-XX	$220,796	$121,466	$18,531	$5,596	$15,661	$38,726	$5,791	$2,856	$14,921	$17,986	$10,051
	LTFM Fiscal Year Revenue - Levy	$127,065	$152,065	$177,065	$202,065	$227,065	$252,065	$277,065	$302,065	$352,065	$402,065	$402,065
	LTFM Fiscal Year Revenue - AID if Applicable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
LEVY Page 10, Line 421	*LTFM Deduction for applicable Cooperative/Intermediate Member District Levy*	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT if applicable - Special Legislation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$226,395	$255,000	$190,000	$192,000	$204,000	$285,000	$280,000	$290,000	$349,000	$410,000	$410,000
	Ending Fiscal Year Fund Balance 01-467-XX	$121,466	$18,531	$5,596	$15,661	$38,726	$5,791	$2,856	$14,921	$17,986	$10,051	$2,116
	Fund 06											
	Beginning Fund Balance 06-467-XX	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Bonded Revenue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Ending Fiscal Year Fund Balance 06-467-XX	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

End of worksheet

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT #0717
Jordan
STATE OF MINNESOTA

Pursuant to due call and notice thereof, School Board meeting of School District No. 0717, State of Minnesota, was held on June 8, 2026, at _5:30_pm, for the purpose, in part, of approving the SW Metro Intermediate School District No. 288's Safe School Program and authorizing the inclusion of a proportionate share of Intermediate School District's Safe School Program in the district's application for Safe Schools Revenue.

Director Pauly introduced the following resolution and moved its adoption:

RESOLUTION APPROVING SW METRO INTERMEDIATE SCHOOL DISTRICT NO. 288'S SAFE SCHOOL PROGRAM AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THIS PROGRAM IN THE DISTRICT'S APPLICATION FOR SAFE SCHOOL REVENUE

BE IT RESOLVED by the School Board of District No. 0717, State of Minnesota, as follows:

1. The School Board of SW Metro Intermediate School District No. 288 has approved a Safe School program for the Fiscal Year 2028 in the amount of **$211,157**. The various components of the program budget include costs for a School Resource Officer, safety equipment, and non-instructional technology hardware.

2. The proportionate share of the cost of the intermediate school district's Safe School program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district Safe School program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. The Safe School costs shall be funded through annual levy. The inclusion of this proportionate share in the district's Safe School revenue application for the fiscal year 2028 is hereby approved, subject to approval by the Commissioner of Education.

3. Upon receipt of the proportionate share of Safe School revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and, upon vote taken thereon, the following voted in favor thereof:_____

And the following voted against the same:_____

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of School District No. 0717. State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 0717 , held on the date therein indicated, with the original of said minutes on file in my office, and the same is a FULL, TRUE AND COMPLETE TRANCRIPT INSOFAR AS THE SAME RELATES TO THE APPROVAL OF SW Metro Intermediate School District's Safe School Program in the district's application for Safe School revenue.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2026

_____
Clerk

School District No. _____

Executive Summary: FY2028 Levy Resolution - SW Metro Intermediate Schools

Amy Hafemann, Finance Director

Attached are the following documents:

- SW Metro LTFM Levy Resolution Pay 2027 Pay FY 2027-28
- SW Metro Safe School Levy Resolution Pay 2027 Pay FY 2027-28
- Pay 2027 Levy Allocations - FY 2027-28

The LTFM resolution enables SW Metro to Levy $s from their member districts for LTFM Maintenance needs. The amount is determined by multiplying the total cost of the intermediate school district's long-term facility maintenance program times a percentage that weighs the two components of each member district's portion of the total Special Education Tuition billing and Vocational billing. This is done in lieu of issuing bonds. Jordan Public Schools levy amount to SW Metro Intermediate District for LTFM for FY 2027-28 will be $10,387.07

The Safe Schools resolution enables SW Metro to Levy $s from their member districts for Safe Schools needs. The amounts are determined by using the same factors as the LTFM $s. SW Metro will use these funds for their school liaison officers, as well as other expenses that fall in line with Safe School expenditures. Jordan Public Schools levy amount to SW Metro Intermediate District for Safe School $s for FY 2027-28 will be $11,535.19

It is my recommendation that the board pass these 2 resolutions.

SWMetro Intermediate District #288
2026 Pay 2027 for 2028
(For Fiscal School Year 2028)

Pay 27 Levy Amounts

District	School #	Usage	LTFM Levy	Lease Levy	Safe Schools Levy	Total
Norwood Young America	108	3.50%	$ 7,079.44	$ 15,974.59	$ 7,861.96	$ 30,915.99
Waconia	110	6.89%	$ 13,915.38	$ 31,399.75	$ 15,453.50	$ 60,768.64
Watertown-Mayer	111	3.86%	$ 7,805.89	$ 17,613.82	$ 8,668.71	$ 34,088.42
Eastern Carver County	112	16.62%	$ 33,591.48	$ 75,798.41	$ 37,304.47	$ 146,694.36
Burnsville (associate)	191	1.74%	$ 3,517.09	$ 7,936.24	$ 3,905.85	$ 15,359.19
Bloomington (associate)	271	4.16%	$ 8,407.85	$ 18,972.13	$ 9,337.21	$ 36,717.19
Belle Plaine	716	3.42%	$ 6,909.67	$ 15,591.50	$ 7,673.42	$ 30,174.59
Jordan	717	5.14%	$ 10,387.07	$ 23,438.18	$ 11,535.19	$ 45,360.43
Prior Lake-Savage	719	7.74%	$ 15,632.61	$ 35,274.64	$ 17,360.55	$ 68,267.80
Shakopee	720	23.74%	$ 47,977.11	$ 108,259.25	$ 53,280.20	$ 209,516.56
New Prague	721	4.73%	$ 9,563.56	$ 21,579.97	$ 10,620.66	$ 41,764.19
Buffalo-Hanover-Montrose	877	9.70%	$ 19,598.04	$ 44,222.54	$ 21,764.29	$ 85,584.87
Tri City United	2905	8.75%	$ 17,679.79	$ 39,894.04	$ 19,634.00	$ 77,207.83
Total		***100.00%***	***$ 202,065.00***	***$ 455,955.05***	***$ 224,400.00***	***$ 882,420.05***
			$ 202,065.00	*$ 455,955.05*	*$ 224,400.00*	*$ 882,420.05*
Pay 26 Amounts			***$ 177,065.00***	***$ 464,054.40***	***$ 224,400.00***	***$ 865,519.40***

Usage Calculation

SWMetro Usage	School #	FY26 SpEd Gen Ed Cost	FY26 CTE Tuition	Total	Usage %
Norwood Young America	108	$ 233,324.01	$ 3,920.00	$ 237,244.01	3.504%
Waconia	110	$ 385,548.12	$ 80,780.00	$ 466,328.12	6.887%
Watertown-Mayer	111	$ 261,588.67	$ -	$ 261,588.67	3.863%
Eastern Carver County	112	$ 897,489.93	$ 228,217.50	$ 1,125,707.43	16.624%
Burnsville (associate)	191	$ 117,863.81	$ -	$ 117,863.81	1.741%
Bloomington (associate)	271	$ 278,348.93	$ 3,412.50	$ 281,761.43	4.161%
Belle Plaine	716	$ 186,457.13	$ 45,097.50	$ 231,554.63	3.420%
Jordan	717	$ 259,835.67	$ 88,252.50	$ 348,088.17	5.140%
Prior Lake-Savage	719	$ 518,835.41	$ 5,040.00	$ 523,875.41	7.736%
Shakopee	720	$ 1,325,011.70	$ 282,782.50	$ 1,607,794.20	23.743%
New Prague	721	$ 302,588.76	$ 17,902.50	$ 320,491.26	4.733%
Buffalo-Hanover-Montrose	877	$ 656,763.62	$ -	$ 656,763.62	9.699%
Tri City United	2905	$ 592,479.70	$ -	$ 592,479.70	8.750%
Total		***$ 6,016,135.46***	***$ 755,405.00***	***$ 6,771,540.46***	***100.00%***

TERMINATION OF FIRST RIGHT OF REFUSAL

The undersigned, being the parties to the Purchase Agreement, dated July 28, 2016 ("Purchase Agreement"), hereby release and terminate the first right of refusal granted in the Purchase Agreement to the Jordan Independent School District No. 717 for the purchase of the parcel of land comprising 58.28 acres, more or less, legally described in the attached Exhibit A ("Land"), shall be effective upon the full execution by the parties to the Termination.

EXECUTED IN WITNESS HEREOF BY on the attached Signature Pages.

This instrument was drafted by:

Huemoeller, Cheskis & Ostlund, PLC
16670 Franklin Trail SE
Prior Lake, MN 55372

SIGNATURE PAGE TO TERMINATION OF FIRST RIGHT OF REFUSAL

SELLERS

Date Signed _____, 2026

_____
Mavis M. Fedele

Date Signed _____, 2026

_____
John R. Fedele

Date Signed _____, 2026

_____
David R. Schlauderaff

This instrument was acknowledged before me on _____ , 2026, by Mavis M. Fedele, married to John R. Fedele.

_____
Notary Public

This instrument was acknowledged before me on _____, 2026, by John R. Fedele, married to Mavis M. Fedele.

_____
Notary Public

This instrument was acknowledged before me on _____, 2026, by David R. Schlauderaff, a single person.

_____
Notary Public

BUYER

JORDAN INDEPENDENT SCHOOL
DISTRICT NO. 717

Date Signed: _____, 2026

By _____
Deb Pauly
Its Board Chair Person

Date Signed _____, 2026

By _____
Lauren Pedersen
Its Board Clerk

This instrument was acknowledged before me on _____, 2026, by Deb Pauly, the Board Chair Person of the Jordan Independent School District, No. 717, on its behalf.

_____
Notary Public

This instrument was acknowledged before me on _____, 2026, by Lauren Pederson, the Board Clerk of the Jordan Independent School District, No. 717, on its behalf.

_____
Notary Public

EXHIBIT A

[To Termination of First Right of Refusal]

LEGAL DESCRIPTION OF LAND

The Northeast quarter of the Southeast quarter (NE ¼ of SE ¼) of Section thirty (30), Township one hundred fourteen (114), Range twenty-three (23), West, Scott County, Minnesota, and the South half of the Southeast quarter (S ½ of SE ¼) of Section thirty (30), Township one hundred fourteen (114) North of Range twenty-three (23) West, Scott County, Minnesota, excepting therefrom the following described tract, to-wit: Commencing at a point on the West line of the Southwest quarter section (SE ¼ of 29) twenty-nine, Township one hundred fourteen (114), Range twenty three, Scott County, Minnesota, 26 rods North of the Southwest corner of said Southwest quarter (SW ¼); thence about 13 rods in a nearly Northwesterly direction; thence North by a little East 14 rods to a point 12 rods from said first mentioned West line; thence East to said West quarter section line 12 rods; thence South to the place of beginning, 17 rods, all in the Southeast quarter of the Southeast quarter (SE ¼ of SE ¼) of Section thirty (30), Township one hundred fourteen (114), Range twenty three (23), containing one and one fourth (1 ¼) acres of land more or less and also excepting that portion of Trunk Highway #13 which passes through said land, except for Meadow Wood Addition and Hennen Estates.

PID R099300070

Executive Summary: 2026-2027 Property/Casualty & Workers' Compensation Insurance Proposals

Amy Hafemann, Finance Director

The district's property/casualty & workers' compensation insurance is up for renewal July 1, 2026.

The district is currently insured with EMC Insurance for the property and liability insurance; and RAS (Risk Administrators Services, Inc.) for the workers compensation insurance. Our agency of record is Choice Insurance. However, we do have a new agent, Ben Brunn.

Our agent once again went out for competitive bids. The companies that were willing to bid our Property/Casual/Liability Insurance were EMC, Liberty Mutual Ins. and Chubbs (only for property/casual) There were some similarities and also differences in the insurance packages offered by both EMC and Liberty; but EMC was better overall.

Regarding our Worker's Compensation Insurance, SFM premium was much lower than RAS; so the district will be making that switch.

The district will also be staying with Beazley Excess & Surplus Ins for the Cyber Insurance Policy.

I met with Ben Brunn from Choice Ins. The meeting was very positive and the new insurance renewal rates are below:

Coverage	2025-26 Premium	2026-27 Premium
Property - EMC	$209,605.31	$176,940.00
Inland Marine - EMC	$ 1,452.00	$ 3,871.00
Crime - EMC	$ 400.00	1.322.00
Cyber Security-Beazley	$ 11,839.20	$ 12,787.26
General Liability - EMC	$ 9,978.00	$ 10,700.00
Business Auto - EMC	$ 8,744.00	$ 8,668.00
Linebacker - EMC	$ 14,922.00	$ 14,922.00
Umbrella - EMC	$ 6,140.00	$ 6,425.00
Workers Compensation-RAS	$ 87,184.00	$ 66,785.00
TOTAL PREMIUM	$350,084.51	$302,420.26

- Difference from FY2026 renewal - $47,664.25

Notable changes:

- Property/Casual/Liability Insurance decreased
    - Other ins companies were willing to bid this year where last year there was not
    - The district has not had any major claims for a couple of years
- Worker's Compensation Insurance decreased
    - District mod has come down due to a decrease in claims

It is my recommendation that the district stay with the companies recommended above for the 2026-27 school year

- EMC Insurance for Property, Liability, Business Auto, Linebacker and Umbrella policies
- Beazley - Cyber Insurance
- SFM - Workers Compensation Insurance

The total insurance package for the FY 2026-27 is $302,420.26

Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-15857-Y7B1N0
Date	7/1/2026
Amount Due	$10,880.00
Date Due	8/15/2026

2026-27

Jordan
500 Sunset Dr
Jordan, MN 55352-4566

Customer Name	**Purchase Order No.**			
Jordan				
Description	**Quantity**		**Unit Price**	**Ext. Price**
Policy Services Subscription - Jordan	1		$775.00	$775.00
ISD Membership - Jordan	1		$6,880.00	$6,880.00
BoardBook Subscription - Jordan	1		$3,225.00	$3,225.00

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2025, as provided by the Minnesota Department of Education.

Subtotal	$10,880.00
Total	$10,880.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2026-2027 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

Executive Summary: Com Ed-Update District Population

Amy Hafemann, Finance Director

BACKGROUND:

According to Minnesota Statutes § 275.14, the population of a school district must be certified by the Department of Education from the most recent federal census. In any year in which no federal census is taken, a population estimate may be made and submitted to the state demographer for approval. The school board can pass a resolution by June 30, 2026, of the updated population of the district as determined by the state demographer.

According to estimates from the state demographer, the district population increased from 10,211 in 2020 to 11,080 in 2025. This population increase will impact the revenue the community education programs receive based on the current funding calculation, which uses the district population to determine total funding.

Increased Revenue by Program Area

General Comm Ed - Census Increase x $6.35
Youth Service - Census Increase x $1

Youth After-School Enrichment - Census Increase x $1.85
(1) $1.85 times the greater of 1,335 or the population of the district, as defined in section 275.14, not to exceed 10,000; and
(2) $0.43 times the population of the district, as defined in section 275.14, in excess of 10,000. Youth after-school enrichment revenue must be reserved for youth after-school enrichment programs.

For Jordan Community Education - it will be an additional $2,671

It is my recommendation that the board of education approve this resolution.

Certification of Updated District Population Estimate

RESOLUTION

CERTIFYING THE POPULATION ESTIMATE FOR THE 2026 PAYABLE 2027 LEVY OF INDEPENDENT SCHOOL DISTRICT _0717_

WHEREAS, the Independent School District #_0717 has experienced an increase in population from the 2020 census figure of 10,211,to the current census figure of 11,080 as determined by the State Demographer.

BE IT RESOLVED, by the School Board of Independent School District #_0717 that the census figure of 11,080 be certified to the State Demographer for approval of use in the 2026 payable 2027 revenue calculations.

For the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____

And the following voted against:_____

Whereupon said resolution was declared duly passed and adopted.

Date: _____

BY ORDER OF THE SCHOOL BOARD

_____ (Clerk Signature)

_____ (Clerk Name)

School Board Clerk

_____

_____

Once the resolution is formally approved at a June 2026 school board meeting, please scan and email the signed copy to.

Eric.Guthrie@state.mn.us

and

susan.brower@state.mn.us

RANAE CASE EVENSON
Superintendent of Schools
revenson@isd717.org

June 8, 2026 Board Report

- Thank you for your incredible support and partnership! Below you will find the Superintendent's Monthly Board Report.

Sharing Our Story

- It's hard to believe our students celebrated the end of the school year a little over a week ago! This school year flew by!
    - We graduated 150 Seniors and almost half of them graduated with honors! We're so excited for our graduates and to see what they do next!
    - We also celebrated our Preschool graduation, with just over 90 students that will move onto Kindergarten next school year! So far we have 123 registered for Kindergarten. As a reminder, we monitor registrations and class sizes throughout the summer and add sections as needed. This often happens in August, depending on a variety of factors.
    - We're looking to add one more Preschool class for our 4 to 5 year olds this fall! Families looking for a Monday through Friday Preschool class are encouraged to visit our website at els.isd717.org to learn more, then add their student to our waitlist! As soon as we have enough students on the waitlist, we will open up registrations for the new section!
- On the last staff day we recognized the years of service for our staff members and celebrated our outgoing retirees one last time!
    - In total, 44 staff members were recognized for their years of service with the district: 13 staff with 5 years of service, 9 staff with 10 years of service, 8 staff with 15 years of service, 10 staff with 20 years of service, and 4 staff with 25 years of service!
    - We celebrated 6 retirees: Carolyn Yagla from our District Office, Patti Bond, Lisa Menden and Becky Symanitz from our Elementary School Kitchen staff, Linda Nesbitt from our Elementary School Custodian team, and Jordan Middle School Teacher Darren Ripley, who has taught at Jordan Public Schools since 1998!
    - We truly have the best staff here in Jordan and their long-standing service is a testament to what makes our district so special!
- We are already hard at work getting everything ready for next school year!
    - Summer will be filled with updates to our procedures, handbooks and website, enrollment paperwork, deep cleaning classrooms and all the other behind the scenes work that it takes to welcome students back in the fall!
    - Our district and building offices will be open this summer should families have questions or wish to register for next school year!

Important Dates and Upcoming Events

- June 8 - Regular Board Meeting, 5:30pm
- June 19 - District Closed

District Office: 500 Sunset Drive, Suite #1, Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax | www.jordan.k12.mn.us

OUR MISSION
Inspire a caring community to ignite learning, innovation, and success for all!

- June 22 - Workshop Meeting, 5:30pm
- July 13 - Regular Board Meeting, 5:30pm
- July 27 - Workshop Meeting, 5:30pm, as needed
- August 10 - Regular Board Meeting, 5:30pm
- August 24 - 28 - Staff Workshop Week
- August 24 - Workshop Meeting, 5:30pm

Enrollment Update

- As of June 1, 2026: 1795 students - EC through grade 12.

High School Board Notes
June 8, 2026

Improve Student Achievement, Learning and Career and College Readiness

- We will be offering summer school for credit recovery. Parents were notified via letter in the mail and students were notified at school. We expect to have at least 30 students registered for summer school. We will host one 4 week session in June.
- We are currently working on the master schedule and hope to have it complete by the end of the week. Then Ms. Whiteside will work on balancing numbers. Steven Beckman came in to help again. Robin and Steven make a great team on the schedule.

Provide a safe and collaborative culture in which to learn and work

- We know that we will need to re-establish norms for our students in the fall. We are going to continue to work on phone usage, attendance, and tardies as three areas for improvement in the upcoming school year.
- We will be tightening the cell phone policy in classrooms with the addition of phone holders in each classroom.
- We have had a successful year in the areas of classroom management and student discipline. We have awesome students at JHS. Our biggest challenge was attendance. We continue to research ways to get parents, students, and staff all working together for improving attendance.
- Staff completed feedback forms for our end of the year exit meetings. I will review that information as we begin planning for next school year.

Improve Community Connection, Satisfaction, and Engagement

- Several events this spring were well attended. Both the vocal and instrumental Pops Concerts were well attended.
- I received positive feedback from families regarding Awards night. Our Jordan Dollars for Scholars awarded a large number of scholarships and we celebrated our 11th and 12th grade student achievements. We shared all the awards for grades 9-10 in grade level celebrations in the gym. It was so much fun!
- The senior walk through the high school, elementary and middle school was a fun event. Thank you to Rose and Melissa and the staff at both schools for allowing us to disrupt the middle of their day.
- Graduation went very well. The weather gave us a little challenge for setting up outside, but in the end, it was a great night! We had a huge crowd. The attendance of the board and the assistance of our administrative team members and JHS staff was extremely important to the success of the night. Thank you!

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- We are looking to adjust how we attack data in our building. With the help of our BARR team we are going to focus on three areas:
    - Attendance
    - Credits earned
    - Tardies

717 JORDAN PUBLIC SCHOOLS

Jordan Middle School
500 Sunset Drive, Suite #2
Jordan, Minnesota 55352
952-492-2332 main | 952-492-4450 fax

ROSE GULBRANSON
Substitute Principal
rgulbranson@isd717.org

Jordan Middle School Board Report
June 8, 2026

Improve Student Achievement, Learning, and Career and College Readiness

- The MTSS team met to review student data and adjust accordingly.
    - After reviewing MCA and Fastbridge testing data, preliminary lists for Foundations of Learning were created.
    - On May 20th, the 8th grade hosted a Career Day to help support our students in Career and College Readiness. Students heard from experts such as cosmetologists, medical professionals, architects, probation officers, law enforcement, interior designers, fashion designers, insurance agents, engineers, and many more, sparking interest in their future.

Integrate data-informed instruction and assessment to enhance learning as a core competency in every classroom

- Grade-level & MTSS teams reviewed academic and behavioral data to support students as they are promoted to the next grade level .
- Building goals success has been evaluated and is described as follows for JMS.
    - Each grade level will grow by **5%** of students meeting/exceeding benchmark on ***aReading Group Growth Goal Report of All Students in Group by Normative Data*** *from fall to spring*

FastBridge aReading

	Fall Meet & Exceed Percentage	**Spring Meet/Exceed Percentage**	**% of Growth in Meets & Exceeds**
5th	68	70	+2%
6th	79	82	+3%
7th	76	79	+3%
8th	79	75	-4%

FastBridge aMath

	Fall Meet & Exceed Percentage	Spring Meet/Exceed Percentage	% of Growth in Meets & Exceeds
5th	69	71	+2%
6th	75	78	+3%
7th	80	83	+3%
8th	79	75	-4%

Provide a safe and collaborative culture in which to learn and work

- The Master Schedule is completed for semesters 1 and 2.
- PBIS and Faculty council held their annual retreats to support review of data and plan for the 26-27 school year in order to implement videos/activities to promote positive behavior and academics.

Improve community connections, satisfaction, and engagement.

- Hosted a spectacular spring band and choir concert.
- Over 80 guests, including parents, friends, and extended family members, came to take part in the viewing and sharing of the 8th-grade Festival of Nations projects. Students helped serve authentic food options.
- Our staff and students celebrated a great 26-27 school year with, kickball, pickleball, chalk drawing, four square, soccer, and more on school grounds.

717 JORDAN PUBLIC SCHOOLS

Jordan Elementary School
815 Sunset Drive
Jordan, Minnesota 55352
952-492-2336 main | 952-492-4446 fax

MELISSA BARNETT
Principal, Jordan Elementary School
mbarnett@isd717.org

Jordan Elementary School
JES Principal Summary for 2025-2026 School Year

Throughout the course of the school year, JES staff committed time and effort into following the JPS Strategic Plan and working towards achieving building goals. At our last staff meeting in May, as well as in small group team meetings the last week of school, the staff reflected on the progress and accomplishments we made this school year and what we'd like to build upon for next year. Our hope is we will be able to move into the fall implementing stronger, effective practices and procedures to engage and support student and adult learners, especially in the areas of literacy and mathematics. We are very excited to come back together in the fall to best support students, families and the school community.

- **PRIDE in Student Achievement; PRIDE in Student and Staff Support**
  - Integrated standards-based instruction in all content areas, with teachers unpacking the new MN Math standards during the summer of 2026 (full implementation is in 2027), and looking at new Math resources to potentially pilot over the course of the next school year. Teachers will also review the recently adopted MN Social Studies standards, and determine how to best integrate them into classroom instruction.
  - K-2 teachers completed professional development in the implementation of a new literacy resource, Bridge2Read, this past year. JPS Literacy Coaches/Reading Specialists and administration supported teachers with the implementation, and the growth we saw in reading because of this implementation is nothing short of amazing.
  - Teachers in grades 2-4 who have not implemented B2R into their classrooms will complete a virtual PD session this summer, or participate in a live session during workshop week, with the intent of adding the literacy framework into core and intervention blocks next school year.
  - Enhanced MTSS framework to best support the academic and behavioral needs of students; staff is committed to maintaining a K-12 framework aligned to the diverse needs of our students.

As a staff we strived to meet the following performance goals:

1. 50% of K students will be at or above grade level benchmark scores on the Early Reading FastBridge assessment in the spring of 2026.
   - **Kindergarten**- 50% of students were at or above benchmark norms
2. 65% of 1st-4th grade students will be at or above grade level benchmark scores on the Early Reading or aReading FastBridge assessment in the spring of 2026.
   - **1st grade**- 42% of students were at or above benchmark norms

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Inspire a caring community to ignite learning, innovation, and success for all!

- **2nd grade**- 54% of students were at or above benchmark norms
- **3rd grade**- 52% of students were at or above benchmark norms
- **4th grade**- 48% of students were at or above benchmark norms

3. At least 65% of K-4 students will meet or exceed benchmark norms on the math FastBridge assessment in the Spring of 2026.
    - **Kindergarten**- 74% of students were at or above benchmark norms
    - **1st grade**- 74% of students were at or above benchmark norms
    - **2nd grade**- 58% of students were at or above benchmark norms
    - **3rd grade**- 52% of students were at or above benchmark norms
    - **4th grade**- 48% of students were at or above benchmark norms

- **PRIDE in a Caring and Committed Culture**
    - "We Are JES. We are Not Us, Without You!" was our theme for this school year, and we knocked it out of the park! We have the most caring and committed students, staff, and families at JES!



    - Thanks to the JES PTO for ensuring all students had access to free books in the school book vending machine and fun field trips to attend, along with providing overwhelming support to staff, who in turn, offered amazing learning opportunities to our students.
    - Continued weekly student recognitions for showing Jordan PRIDE
    - DLC Juniors (Diversity Leadership Crew) led monthly Harambee gatherings focused on celebrating diversity, recognizing accomplishments and growing Jordan PRIDE.
    - 4th Grade Leadership classes continued to produce the JES News, helped with tutoring students in the primary grades, and cleaned and organized flex learning spaces throughout the school.
    - School social worker and Specialists coordinated the Every Meal backpack program for students to have meals for the weekend.
    - JES Special Events and School Culture/Wellness Committees offered various events throughout the school year for students and staff to celebrate and build stronger relationships, as well as maintain a healthy mind, body and spirit.
    - School-wide events, news, and activities at JES were shared with families and community members via monthly emails, and through JES/JPS social media outlets.

- **PRIDE in Facilities-Indoor/Outdoor Spaces**
    - We made it-our first official year in our new building! There are so many things to be grateful for, one of them being able to teach and learn in a beautiful building. Thanks to everyone in our community for supporting this project-we are truly blessed!

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John Buteyn
Activities Director
jbuteyn@isd717.org

Activities Director Update 6/8/26

- **Diamond Sports** - Both our Baseball and Softball teams concluded play in their section tournaments over the last couple of weeks. The Baseball team was eliminated following losses to Mankato West and St. Peter. The Softball team finished third in Section 2AA, losing to eventual champion Mankato East as well as St. Peter.

- **Lacrosse** - Both the Boys and Girls teams in our co-op with Southwest Christian finished third in the Wright County Conference this season. Each team saw their season end in the Section 1 Quarterfinals.

- **Track & Field -** Both of our Track & Field teams had very successful seasons. The Boys were champions of the Wright County Conference, and the Girls qualified for State True Team as an at-large selection. Both our Boys and Girls competed in the Section 2AA meet at Gustavus Adolphus College on May 27 and May 29. It was a great showing for both teams, and a total of 12 of our athletes moved on to compete in the State Track Meet at St. Michael-Albertville on June 5 and 6. All 12 will be honored at the July meeting with a Jordan PRIDE Award.

- **Golf -** Our Girls Golf team advanced to the Section 2AA Finals after finishing prelims as one of the four lowest scoring teams. The team finished section runner-up. Hanna Norberg was the runner-up on the individual side as well. This qualified her for the State Meet on June 9-10 at Ridges at Sand Creek. Graham Helgerson advanced to the Section Meet's second day as an individual, but missed qualifying for the State Meet.

- **Misc -**
    - The Jordan Hall of Fame Committee met on May 26th and will finalize the class of 2026 in the coming weeks.
    - Youth and High School aged camps are already underway for many of our programs, and will continue to be throughout June and July and into the beginning of August.

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CULLEN BAHN
Community Education and Recreation Director
cbahn@isd717.org

Director's Message:

- Summer ball pictures went so well!! Special thanks to Andi and Jamie for all their work in making this a huge success! On June 1st all Summer Ball teams had their pictures taken at Jordan Middle School and it went super well.
- Summer ball numbers are holding strong again this summer:
    - 42 Tee Ball Athletes (46 in 2025)
    - 64 Coach Pitch Athletes (71 in 2025)
    - 41 Machine Pitch Athletes (37 in 2025)
    - 21 Pee Wee Athletes (16 in 2025)
    - 20 Little League Athletes (17 in 2025)

- Driver's Education - We have another summer of Driver's Education classes. Thanks to Mike Coddington and Tony Kusske for teaching these classes! We are very lucky to have great educators working with our kids. Also, a huge THANK YOU to Megan Shaughnessy as she has gone above and beyond to complete behind the wheel hours over the last two months for our students! We currently have five licensed driver's ed instructors, all who have teaching licenses.
    - Megan Shaughnessy
    - Molly Bares
    - Mike Coddington
    - Tony Kusske
    - Cullen Bahn

- I'm excited to welcome Phillip Nikunen and Maddex Hansen who have been hired for the Field Specialist position this summer. Jordan Public Schools and the City of Jordan are working together to fund these positions. These two young men will work on various projects to improve and care for our fields this summer. Thanks to the City of Jordan for their partnership!

Preschool, ECFE and Kids Co:

Preschool:

- Classes are all full besides the M-Th afternoon 4/5/s class
- Waitlist for M-F full day is at 5
    - Would need to get to roughly 15 to add

ECFE:

- Mixed age ECFE class is running this summer
- Babies class is also running this summer
- ECFE in the park is set for July

Kids Co:

- Summer care starts June 4 with programming at JES
- Crew (grades 4-6) is at JMS for the summer

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ELISE PICKLE
Communications Director
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Communications and Marketing Monthly Summary

Sharing Our Story:

- Students across the district made an impact on our community in so many incredible ways this school year!
    - In case you missed it, Jordan MIddle School student service learning projects from this school year were featured on our website. Read more here!
- We are shifting School Supply Lists to a digital platform that integrates with our website. Families will be able to print the list to take to their favorite retailer or add the items automatically to their carts. This new platform also allows for our supply lists to be fully accessible and translatable!
    - Supply lists for the 26-27 school year will be available in mid-June and links will be posted to our social media channels when they are available!
- I was selected to receive a free registration for a social media conference for school PR professionals later this month. I'm excited to bring new ideas back to our district from this incredible opportunity!

Events Attended for Photography Needs:

- JHS Band Concert
- JHS Choir Pops Concert
- JMS Choir Concerts
- JHS Fine Arts Signing Day
- JMS Band Concerts
- JHS Awards Night
- Senior Walk
- JMS Career Day
- Preschool Graduation
- JHS Graduation Commencement Ceremony

- JMS Festival of Nations
- Last Day of School!

Ongoing (Daily/Weekly Activities) handled by Communications:

- Meeting with district leadership to determine upcoming communication needs.
- Craft district messaging.
- Create communications plans for activities and potential crisis communications scenarios, as needs arise.
- Draft talking points for Superintendent KCHK radio interviews on a monthly basis.
- Manage content for District Facebook, Twitter, Instagram, and YouTube.
- Continual maintenance of District website and Smartphone App.
- Maintain updated postings for lighted marquee sign.
- Updating school board policies, following policy committee work, on an as needed basis.

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KELLY RASER
Nutritional Services Director
kraser@isd717.org

Nutritional Services Director's Report
May 2026

May Highlights

- The Wellness Committee recently completed its first district-wide Outdoor Wellness Challenge, which encouraged staff to spend time outdoors and prioritize their physical and mental well-being. Participation exceeded expectations, with 151 staff members logging a combined 240,228 minutes outdoors during the two week challenge! Based on average minutes logged per participant, the District Office/CERC team earned first place with an impressive average of 2,146 minutes per person!
- The High School serving line replacement project continues to move forward. Proposals were due on May 15th and we received three quotes from TriMark, Culinex and Boelter. After reviewing the proposals, TriMark was selected for the project. Last week, we met with our rep, Cam Anderson, to complete a final review of the equipment specifications and project details prior to placing the order. The project remains on schedule, with installation targeted for completion before the start of the 26-27 school year.
- May was another busy month for catering and special events. Our team successfully supported several events including: the Baseball Banquet, St. John's Parent Lunch Picnic, Jordan Girls Fastpitch Association Tournament, JHS Awards Night and the All-Staff Breakfast.

Upcoming projects

- As the school year comes to a close, we are shifting our focus to summer operations and planning for the 26-27 school year. Nutritional Services will continue providing meals for summer academic programming, Kids Company and also JAF. The MAX Nutrition program will also return this summer, providing

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KELLY RASER
Nutritional Services Director
kraser@isd717.org

participants with a nutritious, high-protein snack and hydration option following workouts. Additional summer priorities include renewing annual joint agreements, reviewing a la carte pricing, developing fall menus, and preparing kitchens and staff for a successful start to the year!

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CHAD WILLIAMS
Director of Special Services
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Board Meeting - 06.08.2026

Jordan School District #0717
Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness:

- The Special Services Department is currently posting for our Long-Term Substitutes (LTS) for the 2026-2027 school year. We currently are looking for three LTS. One will be at JES and two will be at JMS. We currently have our School Psychologist position open and will be interviewing in the near future for that position.
- Extended School Year (ESY) and Targeted Services started on June 8th. ESY and Academic Targeted Services will be Monday through Thursday from 8:30 AM to 11:00 AM. Programming will be at JES this summer. Targeted Services SEL program will continue into July for three weeks and will run from 10 AM – 3 PM.
- On Tuesday, May 26th we had our SOAR Transition Graduation Ceremony. We had two Jordan students graduate from the SOAR Transition Program this school year.

Improve Community Connection, Satisfaction, and Engagement

- Our American Indian Parent Advisory Council aid application was recently submitted into MDE along with our budget. For the 26-27 school year, Jordan Public Schools was awarded $61,000 towards our American Indian students to use for our activities, events, and field trips for the 26-27 school year.

Provide a safe and collaborative culture in which to learn and work

- This past month I have been meeting with departments and staff on closing out the school year and collaborating on what we need to work on for the 26-27 school year. Staff have been very open and honest about what we need to work on and what supports need to be in place for our students to be successful in each building and department.
- The Jordan District will continue to work with Scott County Human Services on the support for mental health in our schools. An agreement between JPS and Scott County was signed to provide co-located services to our students in need.

Be Fiscally Responsible and Maintain Quality Facilities

- Amy Hafemann and I continue to communicate and develop our 26-27 special education budget to ensure we are utilizing our state and federal dollars appropriately.
- Amy Hafemann and I are working on our Federal and State Special Education funding, our ADSIS, CEIS, American Indian Aid Application, and Title III funding applications. We are also working with the staff and council members involved in the funding grants.

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DAN LEHMAN
Facilities Director
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FACILITIES UPDATE

Director's message to the board:

Hello all, we are off to a great start with summer cleaning and work order tickets. We started at JMS, then headed to the JHS and finished up summer cleaning at JES. We are hosting MASMS Custodial Days on the 23rd and 24th at JMS this year. It is two full days of surrounding districts sending around 300 custodial staff to learning sessions and a trade show. This is a great opportunity to showcase our schools as I will be giving building tours of our new elementary school as one of the classes on both days! Our custodial staff get to attend free of charge, and Kelly's team will be catering breakfast and lunch both days! We are getting irrigation going at all three buildings, finding some repairs needed on a few lines and the usual replacement of sprinkler heads. Our building Lead at JHS has resigned, and as of right now the plan is for me to office out of JHS and take on these duties. Currently we have four student workers, two to help assist inside cleaning and two to help keep up with weed whipping and other grounds tasks.

June Focus:

- Summer slam of cleaning and building repairs is ongoing
- River Valley Gym resurfacing starting 6/8
- JMS Gym getting lighting updating like JHS Gym did.

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DR. ERIN HJELMELAND
Director of Teaching and Learning
ehjelmeland@isd717.org

Executive Summary

Director of Teaching and Learning

June 2026

PRIMARY FOCUS = Finalize Testing, School Year Wrap, and Summer / Fall Planning

Improve Student Achievement, Learning, and Career and College Readiness

Professional Development –

- **Future Planning -** Focusing on planning new teacher workshops, summer training, and mapping out the focus of the 2026-2027 school year.
  - **Back to School**
    - New Staff Orientation - August 24
    - Back-to-School Workshop - August 25 - August 28
  - **Summer Training Sessions -**
    - Various Dates / Topics throughout the summer

Summer Curriculum Writing – Curriculum writing is allowed for work connected with the MN Standards or other curriculum work not directly associated with the normal curriculum preparation expected as a part of the teacher's regular assignment.

- **Existing Course --** Teachers may apply for up to 10 hours of curriculum writing time to specifically revamp or update current courses (including updating new standards). *This includes existing courses that may be new to the teacher but not new to the district.*
- **New Course --** Teachers may apply for up to 20 hours of curriculum writing to establish the curriculum for courses that are new to the district.

- **Summer 2026 Curriculum Writing –** Some elementary and middle / high school math teachers will be working on implementing the "new" 2020 math Standards The new math standards are slated for full implementation during the 2027-2028 school year, so teachers have the option to start that unpacking process this summer.

Math Standards and Curriculum Update – With the adoption of the math standards, the Jordan School District is undergoing a math curriculum review. The key components of this review are as follows:

- K-12 New Standards Unpacking

    - The elementary teachers and 5-12 grade math teachers will unpack the new standards to make sure everything is covered within the curriculum and courses.
- K-8 Curriculum Review
    - K–8 teachers are engaged in a comprehensive review of curriculum resources aligned to the newly adopted standards. This work includes unpacking the standards to ensure a clear understanding of learning expectations and evaluating instructional materials that best support student achievement and instructional consistency across grade levels.
    - At the high school level, mathematics teachers are reviewing the current curriculum and assessing future needs to ensure alignment with standards, rigor, and college and career readiness expectations.

Integrate Data-Informed Instruction, Assessment, and Learning as a Core Competency in Every Classroom

MCA Testing -- All MCA Testing was completed mid May with the closing of the testing window.

- **Preliminary Scores -** The preliminary results were shared with teachers; however, these scores are not finalized. The finalized scores will be available in mid-July, and will be embargoed until late August. At the end of August, the media will receive access to the assessment data with the public release of all assessment results.
    - **Post Test Editing -** I am working on the required posttest editing for MCA testing to ensure all scores are accurate and aligned to state mandates.
    - **Test Refusals –** Like we saw to a small degree in Jordan, test opt outs are happening more frequently across the state. The increase in opt outs is a constant discussion in groups across the state.

ACCESS Scores -- Preliminary ACCESS scores were shared with the Director of Special Services and EL teachers.

- Note -- ACCESS is the standardized test given to students qualifying for English Language services. The test is administered by the WIDA Consortium, and it meets the government's requirements for the Every Student Succeeds Act (ESSA).

Curriculum Requests for the 2026-2027 School Year -- The Curriculum Order Deadline was in early May – **Curriculum Orders Overview.** Currently working to budget orders for the 26-27 school year to be both fiscally responsible and support teachers and students.

- **Curriculum Materials and Software Overview –** Continuously work to improve, expand, and assess current resources.

The Read Act - Beyond staying up to date on revisions with this legislation and MDE's implementation of the legislation, there are some specific areas of focus –

- Continual updates and changes in K-12 screening guidelines.
- Phase Two Professional Development – Our phase two teachers will start Science of Reading training in the fall.
    - Ranae Milawski and I took additional training which will allow us to lead the

phase two training for Jordan teachers in partnership with CORE OL&LA.

Provide a Safe and Collaborative Culture in which to Learn and Work

Collaborative Culture --

- **District Staff Development --** the final district staff development meeting took place virtually in May. The focus of the discussion was wrapping up this school year and looking ahead into this summer and fall.

Educational Equity -- The last district wide team meeting of the school year was at the end of May with the Educational Equity team, building principals, and director of special services.

- The meeting focused on wrapping this year and looking ahead into next year's planning.
- Continually working to plan for next year with changing staff and roles.

MNVA

- Continually working with MNVA to close out this school year and begin planning for next year.
- In hearing feedback from some families, MNVA was a great option for our students this year. The staff at MNVA was in constant contact with me and counselors (especially Robin Whiteside) to make sure we were always supporting our students. The transition to this new vendor was smooth and truly supported our students.

Improve Community Connection, Satisfaction, and Engagement

- **District Advisory Council --** The final virtual feedback session took place in April. The purpose was to gather some ideas for next year's meeting topics.
    - **Mark Your Calendars – next year's meetings will resume in October!**

2026 Board Committee & Liaison Assignments

Standing Committee Assignments

Committee Name	School Board Member
Budget/Finance	Deb Pauly, Lauren Pedersen, Molly Monyok, Corinne Hennen, Jenny Kusske, Chrissy Olson, Matt Bertrang
Calendar	Chrissy Olson
City/School	Deb Pauly, Lauren Pedersen, Matt Bertrang
Community Education/Recreation	Corinne Hennen, (Alternate- Lauren Pedersen)
District Advisory Committee	Deb Pauly, Jenny Kusske, Student Board Representative
Facilities	Deb Pauly, Molly Monyok
Meet and Confer/Continuing Education/Staff Development	Deb Pauly, Molly Monyok
Negotiations	Deb Pauly, Lauren Pedersen, (Alternate- Matt Bertrang)
Policy	Deb Pauly, Corinne Hennen, Chrissy Olson

Liaison/Points of Contact and Ad-Hoc Assignments

Committee Name	School Board Member
American Indian Parent Advisory Council (AIPAC)	Deb Pauly
Booster Club	Lauren Pedersen, Matt Bertrang
Education Foundation	Molly Monyok, Jenny Kusske
Legislative	Deb Pauly
MSHSL	Deb Pauly
SCALE	Lauren Pedersen
Special Education Advisory Council (SEAC)	Molly Monyok
SW Metro Intermediate District	Deb Pauly (alternate - Corinne Hennen)

The Jordan Board of Education is comprised of seven elected members who govern the Jordan School District #717. The board hires the superintendent, sets policy, collaboratively sets the strategic plan for the district, approves staff hirings, resignations, terminations and leaves of absence, sets the annual local school levy, approves expenditures, oversees the district's budget and district facilities and equipment. **Learn more about each member by clicking on their Board Member Profile page.**

School Board Meetings are the 2nd and 4th Monday of each month unless posted differently. The meeting on the second Monday is a regular business meeting. The fourth Monday meeting is a workshop meeting.