



# Board of Education Big Lake School District #727 Regular Meeting

## Mission Statement

Our mission is to challenge, educate, & inspire all students to reach their highest level of achievement in academics, athletics, & the arts.

**Thursday, May 23, 2024**  
**6:30 PM**  
**Middle School Student Center**  
**601 Minnesota Ave**  
**Big Lake, MN 55309**

<b>I. Call to Order</b>	
Chair, Tonya Reasoner	
<b>II. Roll Call</b>	
Chair, Tonya Reasoner	
<b>III. Approve Agenda</b>	
Chair, Tonya Reasoner	
<b>IV. Pledge of Allegiance</b>	
Chair, Tonya Reasoner	
<b>V. Retirement Recognition</b>	
Chair, Tonya Reasoner	
Mel Borchert will be recognized for 25 years of service and Janet Keister will be recognized for 35 years of service.	
<b>VI. Open Forum</b>	<b>3</b>
Chair, Tonya Reasoner	
<b>VII. Consent Agenda</b>	
Chair, Tonya Reasoner	
A. Previous Minutes	4
Minutes from the April 25, 2024 Regular Board Meeting and the May 9, 2024 Work Session	
B. Claims and Accounts	14
Claims and Accounts for the month of May	
C. Credit Card Report	29
D. Personnel	35
E. Extended Field Trip Request: Yearbook	36
F. Approve One Read Policy	37
203.1 School Board Procedures; Rules of Order	
<b>VIII. Donations</b>	<b>39</b>
Chair, Tonya Reasoner	
<b>IX. Approve Alternate Black Uniforms for Big Lake Football Team for Youth Night</b>	<b>40</b>
Coach Shriver	
<b>X. Financial Report</b>	<b>42</b>
Director of Business Services, Angie Manuel	
April report will be presented.	
<b>XI. SEL Curriculum Adoption</b>	<b>60</b>
Assistant Superintendent of Teaching and Learning, Minda Anderson	
<b>XII. Science Curriculum Adoption</b>	<b>79</b>
Assistant Superintendent of Teaching and Learning, Minda Anderson	
<b>XIII. Foreign Languages: Spanish Curriculum Adoption</b>	<b>110</b>
Assistant Superintendent of Teaching and Learning, Minda Anderson	
<b>XIV. English Language Development for English Learners Curriculum Adoption</b>	<b>131</b>
Assistant Superintendent of Teaching and Learning, Minda Anderson	

<b>XV. Q Comp Annual Update</b>	<b>152</b>
Assistant Superintendent of Teaching and Learning, Minda Anderson	
<b>XVI. Approve Spud Fest Facility Rental Agreement</b>	<b>174</b>
Director of Community Education & Communication Services, Stephanie Hillman	
<b>XVII. Approval of Pay and Benefit Changes for Non-Affiliated Staff</b>	
Superintendent, Tim Truebenbach	
<b>XVIII. First Reading of Policies</b>	<b>184</b>
Superintendent, Tim Truebenbach	
514 Bullying Prohibition; 530 Immunization Requirements; 530 Sample Letters; 541 School Health Related Programs	
<b>XIX. School Board Committee/Representative Updates</b>	
A. Finance Committee	
Treasurer, Amber Sixberry	
B. Policy Committee	
Chair, Tonya Reasoner	
C. Buildings and Grounds Committee	
Board Member, Lenette Brown	
D. School Board Representatives	
<b>XX. Student Representative Report</b>	
Student Representative, Grace John	
<b>XXI. Superintendent Report</b>	
Superintendent, Tim Truebenbach	
A. Cabinet Department Update	
<b>XXII. Adjournment</b>	
Chair, Tonya Reasoner	

**Strategic Plan Focus Areas**

Student Support

Staff Support

Family & Community Engagement



# OPEN FORUM

*An open forum is scheduled during the beginning of each regular School Board meeting to allow district residents the opportunity to address the Board.*

**If you would like to address the Board, please fill out a slip with your name and address, and provide to the Chair prior to the meeting start time.**

**The guidelines for open forum are as follows:**

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1. Speakers must state their name
2. Each speaker will be provided three minutes
3. No action can be taken unless the matter addressed is formally on the agenda
4. Speaker will not make negative comments regarding any employee of the District
5. The Board Chair can end the Open Forum at any time
6. Please note that data privacy laws do not allow for any matters concerning individual employees or students to be discussed

INDEPENDENT SCHOOL DISTRICT 727  
BIG LAKE, MINNESOTA  
SHERBURNE COUNTY

Minutes of the Regular Meeting  
April 25, 2024  
6:30 PM

I. CALL TO ORDER

The regular meeting of the Board of Education of Independent School District No. 727, Big Lake Schools, was called to order on April 25, 2024 at 6:30 PM in the Middle School Student Center by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Mr. Tony Scales, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Ashley Schabilion, Mr. Derek Nelson, and Student Representative Grace John. Absent: Ms. Lenette Brown.

III. APPROVE AGENDA

A motion was made by Nelson seconded by Sixberry to approve the agenda.

The motion carried 5-0.

IV. PLEDGE OF ALLEGIANCE

Chair Reasoner and the Board led the Pledge of Allegiance.

V. OPEN FORUM

Megan Prins and Roy McCormick spoke in favor of the multi-purpose facility.

VI. CONSENT AGENDA

A motion was made by Schabilion seconded by Scales to approve the following:

- A. PREVIOUS MINUTES from the March 21, 2024 regular meeting and the April 16, 2024 work session
- B. CLAIMS AND ACCOUNTS for the month of April in the amount of \$1,568,786.59 checks 105123-105303
- C. CREDIT CARD REPORT
- D. PERSONNEL

April 2024 Personnel				
Employee (Last, First Name)	Position	Building	Effective Date	Action Type
Egbi, Moses	Assistant C - Boys Soccer	High School	08/12/2024	New Hire
Penner, Trevor	Assistant C - Boys Soccer	High School	08/12/2024	New Hire
Pierce, Scott	Assistant Principal	Independence	07/01/2024	Transfer
Witthuhn, Emilia	English Language Teacher	Middle School/High School	08/26/2024	New Hire
Kuykendall, Makaela	Paraeducator	Middle School	04/08/2024	Resignation
Lavalier-Kortenkamp, Brenna	Teacher	Independence	05/31/2024	Resignation
Keister, Janet	Teacher	Independence	05/31/2024	Retirement
Bassingthwaite, Rachel	Teacher	Liberty	05/31/2024	Resignation
Christoffer, Jason	Teacher	Middle School	05/31/2024	Resignation
Hanson, Michelle	District Health Coordinator/Nurse	District Wide	04/11/2024	Resignation
Young, Casey	Assistant Principal	Liberty	07/01/2024	New Hire
Hagman, Athena	Long-term Substitute	Liberty	05/01/2024	New Hire
Hagman, Athena	Building Substitute	Liberty	04/02/2024	Transfer
Blood, Gina	Teacher	Independence	08/26/2024	New Hire
Johnson, Nolan	Teacher	Independence	08/26/2024	New Hire
Huhta, Amber	Teacher	Independence	08/26/2024	New Hire
Bormann, Lynn	Administrative Dean of Students	Liberty	06/28/2024	Non-Renewal
Andrusick, Katrina	Teacher	Middle School	08/26/2024	New Hire
Schimerowski, Emily	Teacher	Independence	08/26/2024	New Hire
Ford, Jodi	Teacher	Independence	08/26/2024	New Hire

Stueven, Kristen	Building Custodian	Independence	04/29/2024	New Hire
Krebs, Noel	Building Custodian	District Wide	04/19/2024	Retirement
Vogel, Shelby	Paraeducator	Middle School	05/30/2024	Resignation
Fagerstrom, Nicole	Teacher	Liberty	08/26/2024	New Hire
Thieke, Colter	Assistant C - Boys Lacrosse	High School	04/01/2024	New Hire
Heyen, Tyler	Assistant C - Boys Lacrosse	High School	04/01/2024	New Hire
Lane, Alexis	6th Grade Math Teacher	Middle School	08/26/2024	New Hire
Schlichting, Hailey	SPED Paraeducator	Middle School	05/06/2024	New Hire
Janey, Patricia	School Monitor	Independence	12/21/2023	Resignation
Hamrin, Cassandra	SLD SPED Teacher	High School	08/26/2024	Rehire
Amos, John	EBD Setting III SPED Teacher	High School	08/26/2024	New Hire

E. APPROVE ADDITION OF AN ELEMENTARY SOCIAL WORKER

F. FINAL READING AND APPROVAL OF POLICES

206 Public Participation in School Board Meetings, Complaints about Persons at School Board Meetings and Data Privacy Considerations; 410 Family Medical and Leave; 416 Drug and Alcohol Testing; 416A Forms; 506b Form Procedures for Removal of Students from Class; 513 Student Promotion, Retention, and Program Design; 521 Student Disability Nondiscrimination  
REMOVE: 633 School Admission

G. ONE READ AND APPROVAL OF POLICY

704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

The motion carried 5-0.

## VII. DONATIONS

A motion was made by Reasoner seconded by Sixberry to approve the following donations:

Donor	Item	Designated Purpose (if any)
Big Lake Spud Run	\$1,000.00	Help support a positive learning environment at Liberty
Frozen Spoon	\$75.00	Help to purchase supplies for students in need at Liberty
Boys Soccer Booster Club	\$1,024.00	Boys HS soccer account deficit
Big Lake Chamber of Commerce	\$250.00 from students volunteering in the concession stand during the Community Fair	Help with the cost of musical
Lacrosse Booster Club	\$1,138.00	Boys Charter bus to Duluth
Lacrosse Booster Club	\$1,705.00	½ Coach salary
Monticello Goodwill	Prom attire valued at \$113.92	Students in need at the high school
Nathan and Nicole Overby	\$200.00	High School Musical
Big Lake Elementary PTO	\$70.00	Staff Appreciation
Big Lake Chamber of Commerce	\$3,000.00	Senior Scholarships
Lacrosse Booster Club	\$859.31	Girls Charter bus to Brainerd
Brent Kapsner	Miscellaneous office supplies valued at \$100.00	To use in the high school
Baseball Boosters	\$12,739.99	Batting cage purchase

The motion carried 5-0.

## VIII. ROBOTICS TEAM UPDATE

The Robotics team members gave the board an update.

## IX. CO-LOCATED THERAPY UPDATE

Sheri Tesch with CMMHC updated the board on co-located therapy within Big Lake Schools.

X. FINANCIAL REPORT

Director of Business Services, Angie Manuel, presented the financial report for March. A motion was made by Reasoner seconded by Nelson to approve the financial report and budget revisions as presented.

The motion carried 5-0.

XI. APPROVE 24-25 FOOD SERVICE MANAGEMENT CONTRACT RENEWAL WITH CHARTWELLS

Director of Business Services, Angie Manuel, presented the contract with Chartwells. A motion was made by Sixberry seconded by Schabillion to approve the 2024-2025 food service contract with Chartwells as presented.

The motion carried 5-0.

XII. ACCEPTANCE OF BIDS OF INDEPENDENCE ELEMENTARY SCHOOL SKYLIGHT REPLACEMENT PROJECT

Director of Buildings and Grounds, TJ Zerwas, presented the only bid that was received to the board and asked for approval of the bid from W.L. Hall Company in the amount of \$227,637.00. A motion was made by Scales seconded by Nelson to approve the bid as presented.

The motion carried 5-0.

XIII. RESOLUTION RELATING TO DETERMINING THE NECESSITY OF RENEWING AN EXPIRING CAPITAL PROJECT LEVY AUTHORIZATION, APPROVING A NEW REFERENDUM REVENUE AUTHORIZATION, AND APPROVAL OF ISSUING GENERAL OBLIGATION BONDS AND CALLING A SPECIAL ELECTION THEREON

A motion was made by Sixberry seconded by Scales to approve the following resolution:

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF RENEWING AN EXPIRING CAPITAL PROJECT LEVY AUTHORIZATION, APPROVING A NEW REFERENDUM REVENUE AUTHORIZATION, AND APPROVAL OF ISSUING GENERAL OBLIGATION BONDS AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 727 (Big Lake), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient to:

(a) renew its capital project levy authorization expiring after taxes payable in 2025 in the maximum amount of 3.207% times the net tax capacity of the school district. The proposed tax rate is not being increased from the previous year's rate. The proposed renewal of the expiring capital project levy authorization will raise approximately \$930,816 for taxes first levied in 2025, payable in 2026 and will be authorized for ten (10) years. The estimated total cost of the projects to be funded over that time period is approximately \$9,308,160. The proposed renewal will provide funds for school district technology, including the purchase, installation, replacement, support and maintenance of software, technology, technology systems, technology infrastructure, and digital curriculum, and to pay the costs of technology related personnel and training. The program will be commenced prior to November 5, 2029 which is a date not more than five (5) years from the date of the special election approving the capital project levy authorization.

*The question on the approval of this renewal of an expiring capital project levy shall be School District Question 1 on the School District ballot at the special election held to approved said authorization.*

(b) increase the School District's general education revenue by \$400 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2024 for taxes payable in 2025 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

*The question on the approval of this new referendum revenue shall be School District Question 2 on the School District ballot at the special election held to approved said authorization.*

(c) issue general obligation school building bonds in an amount not to exceed \$29,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, construction of a multi-purpose facility, pursuant to Minnesota Statutes, Chapter 475.

*The question on the approval of this borrowing of funds shall be School District Question 3 on the School District ballot at the special election held to approved said authorization. The passage of School District Question 3 shall be contingent on the passage of School District Question 2.*

2. The projects described in paragraph 1(c) have been or will be submitted to the Commissioner of Education of the State of Minnesota (the Commissioner) for Review and Comment. Said projects and such submission are hereby approved by this Board. The actions of the School District's administration in applying to the Minnesota Department of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby directed, authorized, approved and ratified in all respects. The Board's determination to hold the election to authorize the issuance of the Bonds is contingent upon receiving: (a) a favorable Review and Comment; or (b) an unfavorable review and comment subject to the Board's reconsideration, by resolution, of construction of the projects and the Board's determination to proceed with such construction and approval by 60 percent of the voters voting in the election to approve the issuance of the Bonds, pursuant to Minnesota Statutes, Section 123B.70, Subdivision 4. When the Commissioner's Review and Comment is received, the Clerk is authorized and directed to publish a summary of the Review and Comment in a legal newspaper of general circulation in the School District not less than forty-eight (48) nor more than sixty (60) days before the special election date and the School District will hold a public meeting on the Review and Comment prior to the date of the election.

3. The questions on (a) the renewal of the expiring capital project levy authorization of the School District; (b) the approval of the new referendum revenue authorization; and (c) the approval of the issuance of the Bonds; shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 5, 2024, between the hours of 7:00 a.m. and 8:00 p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or parts of precincts located within the boundaries of the School District which have been established by the governing bodies located in whole or in part within the School District.

5. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to each County Auditor at least seventy-four (74) days before the date of the special election; (b) provided to the Commissioner at least seventy-four (74) days before the date of the special election; (c) mailed to every taxpayer in the School District, at least fifteen (15) days but no more than forty-five (45) days prior to the date of the special election; (d) posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; and (e) published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week before the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

**NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 727  
(BIG LAKE), MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 727 (Big Lake), Minnesota, on November 5, 2024, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

**School District Question 1  
Renewal of Expiring Capital Project Levy Authorization for Technology**

The board of Independent School District No. 727 (Big Lake), Minnesota has proposed to renew its capital project levy authorization expiring after taxes payable in 2025 in the maximum amount of 3.207% times the net tax capacity of the school district. The proposed tax rate is not being increased from the previous year's rate. The proposed renewal of the expiring capital project levy authorization will raise approximately \$930,816 for taxes first levied in 2025, payable in 2026 and will be authorized for ten (10) years. The estimated total cost of the projects to be funded over that time period

is approximately \$9,308,160. The proposed renewal will provide funds for school district technology, including the purchase, installation, replacement, support and maintenance of software, technology, technology systems, technology infrastructure, and digital curriculum, and to pay the costs of technology related personnel and training.

Shall the renewal of the expiring capital project levy authorization proposed by the board of Independent School District No. 727 (Big Lake), Minnesota be approved?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING TO RENEW AN EXISTING CAPITAL PROJECTS REFERENDUM THAT IS SCHEDULED TO EXPIRE**

**School District Question 2  
Approval of New School District Referendum Revenue Authorization**

The board of Independent School District No. 727 (Big Lake), Minnesota has proposed to increase the School District’s general education revenue by \$400 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2024 for taxes payable in 2025 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

Shall the new referendum authorization proposed by the board of Independent School District No. 727 (Big Lake), Minnesota be approved?

**PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES**

**School District Question 3  
Approval of School Building Bonds**

If School District Question 2 above is approved, shall the board of Independent School District No. 727 (Big Lake), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$29,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, construction of a multi-purpose facility?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE**

For School District Question 2, the property tax portion of the revenue authorized will require an estimated referendum tax rate of 0.05082% for taxes payable in 2025 of the referendum market value of all classes of taxable property in the School District, as defined by Minnesota Statutes, Section 126C.01, Subdivision 3, which excludes certain agricultural property, seasonal property and post-secondary student housing.

With respect to School District Question 2, for agricultural property (both homestead and non-homestead), the taxes will be based on the value of the house, garage and one acre of land. There will be no referendum taxes paid for seasonal recreational residential property (e.g., cabins) nor on the value of agricultural land and buildings.

The projected annual dollar increases for typical residential homesteads, commercial-industrial properties, and apartments and residential non-homesteads (2 or more units) within the School District are as shown in the table below, subject to an annual increase at the rate of inflation.

The amounts in the table below are based on School District taxes for the proposed capital project levy renewal, new operating referendum, and building bond issuance, taking into account a reduction in other levies, and do not include tax levies for other purposes:

		Question 1	Question 2	Question 3		
		Capital Project Levy Renewal	Operating Referendum Add \$400 Per APU	Building Bonds	Reduction Other Levies	Net Change
Type of Property	Estimated Market Value	Estimated Tax Impact Payable 2025 Compared to 2024				
Residential Homestead	\$ 100,000	\$0	\$ 51	\$ 51	-\$71	\$31
	200,000	0	102	139	-160	81

	300,000	0	152	227	-247	132
	350,000	0	178	271	-292	157
	400,000	0	203	315	-336	182
	450,000	0	229	360	-373	216
	500,000	0	254	404	-407	251
	550,000	0	280	456	-456	280
	600,000	0	305	506	-506	305
	750,000	0	381	658	-659	380
	1,000,000	0	508	911	-911	508
<b>Commercial/ Industrial</b>	\$ 100,000	\$0	\$ 51	\$ 122	-\$122	\$51
	250,000	0	127	344	-344	127
	500,000	0	254	749	-750	253
	1,000,000	0	508	1,559	-1,560	507
	2,000,000	0	1,016	3,180	-3,181	1,015
<b>Apartments &amp; Residential Non-Homestead (2 or more units)</b>	\$ 100,000	\$0	\$ 51	\$ 101	-\$101	\$51
	250,000	0	127	253	-253	127
	500,000	0	254	506	-506	254
	1,000,000	0	508	1,013	-1,013	508
	2,000,000	0	1016	2,025	-2,026	1,015

The precincts and polling places for the special election will be the precincts and polling places used for the state general election.

All qualified electors residing in said School District may cast their ballots at the polling places for the precincts in which they reside during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the special election. Unregistered individuals may register to vote at the polling places on election day.

6. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. The Clerk is authorized and directed to cause a printed ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 5 and the rules of the secretary of state for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause two sample ballots to be posted at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

## Special Election Ballot School District Ballot

# Independent School District No. 727 (Big Lake), Minnesota

## November 5, 2024

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### Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this:



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To vote for a question, fill in the oval next to the word "Yes" for that question.

To vote against a question, fill in the oval next to the word "No" for that question.

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### School District Question 1

#### Renewal of Expiring Capital Project Levy Authorization for Technology

The board of Independent School District No. 727 (Big Lake), Minnesota has proposed to renew its capital project levy authorization expiring after taxes payable in 2025 in the maximum amount of 3.207% times the net tax capacity of the school district. The proposed tax rate is not being increased from the previous year's rate. The proposed renewal of the expiring capital project levy authorization will raise approximately \$930,816 for taxes first levied in 2025, payable in 2026 and will be authorized for ten (10) years. The estimated total cost of the projects to be funded over that time period is approximately \$9,308,160. The proposed renewal will provide funds for school district technology, including the purchase, installation, replacement, support and maintenance of software, technology, technology systems, technology infrastructure, and digital curriculum, and to pay the costs of technology related personnel and training.



YES

NO

Shall the renewal of the expiring capital project levy authorization proposed by the board of Independent School District No. 727 (Big Lake), Minnesota be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING  
TO RENEW AN EXISTING CAPITAL PROJECTS REFERENDUM THAT IS SCHEDULED TO EXPIRE**

### School District Question 2

#### Approval of New School District Referendum Revenue Authorization

The board of Independent School District No. 727 (Big Lake), Minnesota has proposed to increase the School District's general education revenue by \$400 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2024 for taxes payable in 2025 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.



YES

NO

Shall the new referendum authorization proposed by the board of Independent School District No. 727 (Big Lake), Minnesota be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE**

**School District Question 3  
Approval of School Building Bonds**



**YES** If School District Question 2 above is approved, shall the board of Independent School District No. 727 (Big Lake), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$29,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, construction of a multi-purpose facility?  
**NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE**

(Reverse side of ballot)

OFFICIAL BALLOT

November 5, 2024

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Judge

(The ballot is to be initialed by two judges)

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish in accordance with Minnesota Statutes, Section 204D.04 a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this special election and shall conduct the special election at the various polling places in the manner prescribed by law.

10. The special election shall be held and the returns made and canvassed in the manner prescribed by law and the Board shall meet on a date between the third day, November 8, 2024, and the tenth day, November 15, 2024, after the special election for the purpose of canvassing the results thereof.

11. If the renewal of the expiring capital project levy authorization is approved, all proceeds from the capital project levy shall be deposited in the capital project referendum account which is a separate account in the School District's general fund. All interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may only be used for the costs of acquisition and betterment of approved projects. Minnesota Statutes, Section 123B.71, Subdivision 8 provides an exemption from the requirement that the School District obtain a review and comment prior to holding a capital project levy authorization special election if the proposed capital project addresses only technology and if the funds generated by the proposed capital project levy authorization will be used only as authorized in Minnesota Statutes, Section 126C.10, Subdivision 14. Accordingly, the Board hereby determines that the proposed capital project addresses only technology and that, if approved by the voters, the funds generated by the renewal of the expiring capital project

levy authorization will be used only as authorized in Minnesota Statutes, Section 126C.10, Subdivision 14. The funds in the capital project referendum account may be accumulated and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the School District's debt redemption fund.

12. Pursuant to Minnesota Statutes, Minnesota Statutes, 126C.17, Subdivision 9(e) and Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of the results of the special election and to provide the certified vote totals for the ballot questions in written form within fifteen (15) days after the results have been certified by the Board.

13. Pursuant to Minnesota Statutes, Section 211A.02, Subdivision 6, the Clerk is hereby instructed to make any campaign finance reports filed with the Clerk by campaign committees within seven (7) days after the special election available on the School District's web site as soon as possible, but no later than thirty (30) days after receipt of any such report. The Clerk is further instructed to provide the Campaign Finance and Public Disclosure Board with a link to the section of web site where such reports are made available. Such reports must remain available on the web site for four (4) years from the date first posted.

After a roll call vote, the motion carried 5-0.

#### XIV. RESCHEDULE MAY 9, 2024 WORK SESSION

Leaving the work session on May 9, 2024 at 6:30 PM in the Middle School Student Center.

#### XV. SCHOOL BOARD COMMITTEE/REPRESENTATIVE UPDATES

- a. Finance—none
- b. Policy—none
- c. Buildings and Grounds—none
- d. School Board Representatives—Special Education Coop, Activities, Wright Tech Center, Legislative

#### XVI. SCHOOL BOARD STUDENT REPRESENTATIVE REPORT

School Board Student Representative, Grace John, presented her monthly update.

#### XVII. SUPERINTENDENT REPORT

Superintendent Truebenbach presented his monthly update. Announced Graduation for May 31, 2024 at 7:30 PM in the High School Gymnasium.

#### XVIII. ANNOUNCE CLOSED SESSION FOR NEGOTIATION STRATEGIES

Chair Reasoner read the statement to enter a closed session to discuss negotiation strategies after adjournment of the regular meeting.

#### XIX. ADJOURNMENT

A motion was made by Scales seconded by Nelson to adjourn the meeting. The meeting was adjourned at 7:48 PM.

The motion carried 5-0.

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Clerk, Lenette Brown  
Approved May 23, 2024

INDEPENDENT SCHOOL DISTRICT 727  
BIG LAKE, MINNESOTA  
SHERBURNE COUNTY

Minutes of the Work Session  
May 9, 2024  
6:30 PM

I. CALL TO ORDER

The Work Session of the Board of Education of Independent School District No. 727, Big Lake Schools was called to order on May 9, 2024 at 6:38 PM, in the Middle School Student Center, by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Ashley Schabilion, and Mr. Derek Nelson. Absent: Mr. Tony Scales and Ms. Lenette Brown.

III. CONTINUE DISCUSSION ON REFERENDUM

Discussed potential size and location of multi-purpose facility.

IV. ANNOUNCE CLOSED SESSION FOR NEGOTIATION STRATEGIES AFTER  
ADJOURNMENT

Chair Reasoner read the statement to announce the closed meeting for negotiation strategies after adjournment of the work session.

V. ADJOURNMENT

A motion was made by Reasoner seconded by Nelson to adjourn the meeting. The meeting was adjourned at 8:13 PM.

The motion carried 4-0.

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Clerk, Lenette Brown  
Approved May 23, 2024

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

						Pay/Void					
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	105304	CH	1	10633	WOLD ARCHITECTS, INC	04/24/2024	\$968.26	158425	E 06 100 870 000 000 305	INDY ES RENOVATION "22D100.01B"	
001	105304	CH	1	10633	WOLD ARCHITECTS, INC	04/24/2024	\$4,255.80	158426	E 06 110 870 000 000 305	LIBERTY ES RENOVATION "22E110.01B"	
001	105304	CH	1	10633	WOLD ARCHITECTS, INC	04/24/2024	\$1,171.87	158427	E 06 300 870 000 000 305	HS RENOVATION BOND PROJECT ID "22	
001	105304	CH	1	10633	WOLD ARCHITECTS, INC	04/24/2024	\$35,786.53	158428	E 06 005 870 000 000 305	LES & BLHS PARKING LOT IMPROVEME	
<b>Check Total:</b>							<b>\$42,182.46</b>				
001	105305	CH	1	01165	XCEL ENERGY-NSP	04/30/2024	\$3,401.30	158499	E 01 110 810 000 000 330	LIBERTY GAS P 302291437 JANUARY 20	
001	105305	CH	1	01165	XCEL ENERGY-NSP	04/30/2024	\$3,151.13	158500	E 01 110 810 000 000 330	LIBERTY GAS P 302291437 JANUARY 20	
<b>Check Total:</b>							<b>\$6,552.43</b>				
001	105306	CH	1	10207	ACT, INC.	05/03/2024	\$4,256.00	158458	E 01 300 710 710 000 461	DISTRICT TESTING-ACT PLUS WRITING	
<b>Check Total:</b>							<b>\$4,256.00</b>				
001	105307	CH	1	13465	ANDERSON, JULIE	05/03/2024	\$1,500.00	158463	E 04 500 565 090 321 305	PERSONAL TRAINING	
<b>Check Total:</b>							<b>\$1,500.00</b>				
001	105308	CH	1	10225	BARKER, CURTIS	05/03/2024	\$110.00	158459	E 11 300 294 111 000 305	VARSIY BASEBALL OFFICIAL VS MAPLI	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105309	CH	1	09085	BLACKMAN, BRIAN	05/03/2024	\$110.00	158461	E 11 300 294 111 000 305	9TH BASEBALL OFFICIAL VS MONTICEL	
001	105309	CH	1	09085	BLACKMAN, BRIAN	05/03/2024	\$110.00	158464	E 11 300 294 111 000 305	JV BASEBALL OFFICIAL VS ANNANDALE	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105310	CH	1	13243	BOECKERS, MARK	05/03/2024	\$110.00	158460	E 11 201 294 111 000 305	7TH/8TH BASEBALL OFFICIAL VS STMA	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105311	CH	1	10754	DOTY, BRIAN	05/03/2024	\$110.00	158465	E 11 300 294 111 000 305	VARSIY BASEBALL OFFICIAL VS ANNAI	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105312	CH	1	13932	DOWDEN, JAMES	05/03/2024	\$147.00	158466	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL	
001	105312	CH	1	13932	DOWDEN, JAMES	05/03/2024	\$39.46	158467	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$186.46</b>				
001	105313	CH	1	12957	DOWNING, JEFF	05/03/2024	\$100.00	158504	E 11 300 296 184 000 305	JV/V TRACK STARTING OFFICIAL VS MU	
001	105313	CH	1	12957	DOWNING, JEFF	05/03/2024	\$100.00	158504	E 11 300 294 114 000 305	JV/V TRACK STARTING OFFICIAL VS MU	
<b>Check Total:</b>							<b>\$200.00</b>				
001	105314	CH	1	09990	DURANT, STEVE	05/03/2024	\$100.00	158505	E 11 300 296 125 000 305	VARSIY SOFTBALL OFFICIAL VS BECKI	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105315	CH	1	12677	ERIC ARMIN INC	05/03/2024	\$65.90	158468	E 01 201 256 000 000 430	Jumbo Magnetic Algebra Tiles Set of 35 53	
001	105315	CH	1	12677	ERIC ARMIN INC	05/03/2024	\$9.00	158468	E 01 201 256 000 000 430	FREIGHT	
<b>Check Total:</b>							<b>\$74.90</b>				

## Big Lake Public Schools, ISD #727 Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105316	CH	1	13897	FIRE MOUNTAIN FABRIC AND SUPPLY,	05/03/2024	\$2,524.00	158469	E 01 110 203 000 320 430	LIBERTY SUPPLIES	
<b>Check Total:</b>							<b>\$2,524.00</b>				
001	105317	CH	1	12990	FLEISCHMAN, GREG	05/03/2024	\$147.00	158470	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL	
001	105317	CH	1	12990	FLEISCHMAN, GREG	05/03/2024	\$19.44	158471	E 11 300 294 162 000 366	MILEAGE	
001	105317	CH	1	12990	FLEISCHMAN, GREG	05/03/2024	\$147.00	158472	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105317	CH	1	12990	FLEISCHMAN, GREG	05/03/2024	\$19.44	158473	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$332.88</b>				
001	105318	CH	1	12072	GELMO, IBSAA	05/03/2024	\$25.00	158516	E 11 300 296 185 000 366	MILEAGE 04/12/2024	
<b>Check Total:</b>							<b>\$25.00</b>				
001	105319	CH	1	13936	GOEBEL, PAUL	05/03/2024	\$110.00	158514	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS BECKI	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105320	CH	1	03351	GOPHER SPORT	05/03/2024	\$878.10	158506	E 01 100 240 000 000 430	see attached order (quote QT158408)	
<b>Check Total:</b>							<b>\$878.10</b>				
001	105321	CH	1	13921	HEART BERRY	05/03/2024	\$920.00	158474	E 01 300 211 000 320 401	WOODLAND FLORAL THROW BLANKET:	
<b>Check Total:</b>							<b>\$920.00</b>				
001	105322	CH	1	13925	HERMANN, PAUL	05/03/2024	\$25.00	158517	E 11 300 296 185 000 366	MILEAGE 04/12/2024	
<b>Check Total:</b>							<b>\$25.00</b>				
001	105323	CH	1	13937	HOFFMAN, JOSEPH	05/03/2024	\$110.00	158515	E 11 201 294 111 000 305	7TH/8TH BASEBALL OFFICIAL VS STM/	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105324	CH	1	12962	KOCINA, DAMON	05/03/2024	\$147.00	158476	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105324	CH	1	12962	KOCINA, DAMON	05/03/2024	\$44.85	158477	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$191.85</b>				
001	105325	CH	1	12647	KOLBINGER, BRIAN	05/03/2024	\$110.00	158478	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS ANNAI	
001	105325	CH	1	12647	KOLBINGER, BRIAN	05/03/2024	\$110.00	158508	E 11 300 294 111 000 305	JV BASEBALL OFFICIAL VS BECKER	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105326	CH	1	12167	LEOM, DAVID	05/03/2024	\$110.00	158475	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS MAPLI	
001	105326	CH	1	12167	LEOM, DAVID	05/03/2024	\$110.00	158507	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS BECKI	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105327	CH	1	09997	NORTHAGEN, DUANE	05/03/2024	\$100.00	158509	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS BECKI	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105328	CH	1	13933	PETERS, GERALD	05/03/2024	\$110.00	158479	E 11 300 294 111 000 305	JV BASEBALL OFFICIAL VS MAPLE LAKE	
<b>Check Total:</b>							<b>\$110.00</b>				

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105329	CH	1	12674	QUADIENT, INC.	05/03/2024	\$21.85	158480	E 01 005 110 000 000 401	Customer Sealing Kit	
<b>Check Total:</b>								<b>\$21.85</b>			
001	105330	CH	1	12448	SACCOMAN, JOHN	05/03/2024	\$147.00	158484	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105330	CH	1	12448	SACCOMAN, JOHN	05/03/2024	\$19.44	158485	E 11 300 294 162 000 366	MILEAGE	
001	105330	CH	1	12448	SACCOMAN, JOHN	05/03/2024	\$147.00	158510	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS CLC	
001	105330	CH	1	12448	SACCOMAN, JOHN	05/03/2024	\$19.44	158511	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>								<b>\$332.88</b>			
001	105331	CH	1	13281	SCHMIDTBAUER, WILLIAM	05/03/2024	\$147.00	158487	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105331	CH	1	13281	SCHMIDTBAUER, WILLIAM	05/03/2024	\$33.30	158488	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>								<b>\$180.30</b>			
001	105332	CH	1	08361	SCHULTZ, BRIAN L	05/03/2024	\$110.00	158483	E 11 201 294 111 000 305	7TH/8TH BASEBALL OFFICIAL VS STAM/	
001	105332	CH	1	08361	SCHULTZ, BRIAN L	05/03/2024	\$100.00	158486	E 11 201 296 125 000 305	7TH/8TH SOFTBALL OFFICIAL VS NORTI	
<b>Check Total:</b>								<b>\$210.00</b>			
001	105333	CH	1	13935	SZOT, JOHN A	05/03/2024	\$147.00	158481	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105333	CH	1	13935	SZOT, JOHN A	05/03/2024	\$52.55	158482	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>								<b>\$199.55</b>			
001	105334	CH	1	12068	THE WATSON COMPANY, INC.	05/03/2024	\$177.04	158494	E 11 300 298 000 000 490	HS CONCESSIONS	
<b>Check Total:</b>								<b>\$177.04</b>			
001	105335	CH	1	04148	VIKING COCA-COLA BOTTLING CO	05/03/2024	\$907.75	158495	E 11 300 298 000 000 490	HS CONCESSIONS	
001	105335	CH	1	04148	VIKING COCA-COLA BOTTLING CO	05/03/2024	\$125.20	158496	E 11 300 298 000 000 490	HS CONCESSIONS	
<b>Check Total:</b>								<b>\$1,032.95</b>			
001	105336	CH	1	06532	VISION STAFFING	05/03/2024	\$1,173.21	158489	E 01 005 810 356 000 305	GROUNDS WEEK OF 04/21/2024	
<b>Check Total:</b>								<b>\$1,173.21</b>			
001	105337	CH	1	12861	WHITE, TERRY	05/03/2024	\$147.00	158490	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL	
001	105337	CH	1	12861	WHITE, TERRY	05/03/2024	\$27.14	158491	E 11 300 294 162 000 366	MILEAGE	
001	105337	CH	1	12861	WHITE, TERRY	05/03/2024	\$147.00	158492	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS MO	
001	105337	CH	1	12861	WHITE, TERRY	05/03/2024	\$27.14	158493	E 11 300 294 162 000 366	MILEAGE	
001	105337	CH	1	12861	WHITE, TERRY	05/03/2024	\$147.00	158512	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS CO	
<b>Check Total:</b>								<b>\$495.28</b>			
001	105338	CH	1	13129	WILLIAMS JR, ROBERT	05/03/2024	\$175.00	158513	E 11 300 296 125 000 305	JV SOFTBALL OFFICIAL VS BECKER	
<b>Check Total:</b>								<b>\$175.00</b>			
001	105339	CH	1	12861	WHITE, TERRY	05/03/2024	\$27.14	158655	E 11 300 294 162 000 305	MILEAGE	
<b>Check Total:</b>								<b>\$27.14</b>			

## Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$9.57	158656	E 01 005 790 000 320 490	DO
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$23.33	158656	E 01 300 211 000 320 490	DO
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$32.13	158656	E 01 300 211 000 320 490	DO
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$14.97	158656	E 01 201 298 950 000 490	MS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$139.16	158656	E 04 500 585 157 332 490	CE
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$371.89	158656	E 04 500 585 157 332 490	CE
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$6.41	158656	E 04 500 585 157 332 490	CE
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$161.28	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$176.27	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$53.41	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$174.53	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$116.36	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$292.21	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$137.52	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$94.79	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$7.93	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$87.28	158656	E 01 300 331 000 830 433	HS FACS
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$30.28	158656	E 11 300 289 000 000 490	PROM
001	105340	CH	1 06130	CARD SERVICES	05/03/2024	\$116.88	158656	E 11 300 293 119 000 401	ATHLETICS
<b>Check Total:</b>						<b>\$2,046.20</b>			
001	105341	CH	1 13403	ATOMIC ENTERTAINMENT	05/03/2024	\$950.00	158682	E 11 300 289 000 000 305	HS PROM
<b>Check Total:</b>						<b>\$950.00</b>			
001	105342	CH	1 04234	MN CHILD SUPPORT PYMT CENTER	05/03/2024	\$281.00	158668	B 01 215 081	Child Support
<b>Check Total:</b>						<b>\$281.00</b>			
001	105343	CH	1 04223	NCPERS GROUP LIFE INS	05/03/2024	\$133.34	158672	B 01 215 033	NCPR Life
<b>Check Total:</b>						<b>\$133.34</b>			
001	105344	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/03/2024	\$930.13	158674	B 01 215 040	U Due Nc
001	105344	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/03/2024	\$151.34	158674	B 04 215 040	U Dues Nc
001	105344	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/03/2024	\$2,273.74	158674	B 12 215 040	U Due Nc
<b>Check Total:</b>						<b>\$3,355.21</b>			
001	105345	CH	1 04472	SHERBURNE AREA UNITED WAY	05/03/2024	\$44.00	158678	B 01 215 045	United Way
001	105345	CH	1 04472	SHERBURNE AREA UNITED WAY	05/03/2024	\$14.00	158678	B 12 215 045	United Way
<b>Check Total:</b>						<b>\$58.00</b>			

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105346	CH	1	12271	ARNESON, WES	05/10/2024	\$100.00	158693	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS MOUN	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105347	CH	1	13241	BENEFIT RESOURCE LLC	05/10/2024	\$355.00	158694	E 01 005 105 000 000 305	FEBURARY 2024 COBRA	
001	105347	CH	1	13241	BENEFIT RESOURCE LLC	05/10/2024	\$150.00	158695	E 01 005 105 000 000 305	COBRA QUALIFYING EVENT	
<b>Check Total:</b>							<b>\$505.00</b>				
001	105348	CH	1	10289	BROWN, BRET	05/10/2024	\$110.00	158696	E 11 300 294 111 000 305	9TH BASEBALL OFFICIAL VS CAMBRIDGE	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105349	CH	1	01475	CONNEXUS ENERGY	05/10/2024	\$29.66	158723	E 01 005 810 860 000 331	SOFTBALL CONCESSIONS ELECTRICAL	
001	105349	CH	1	01475	CONNEXUS ENERGY	05/10/2024	\$6,405.56	158723	E 01 100 810 000 000 331	INDEPENDENCE ELECTRICAL 03/12-04/11	
001	105349	CH	1	01475	CONNEXUS ENERGY	05/10/2024	\$8,586.54	158723	E 01 110 810 000 000 331	LIBERTY ELECTRICAL 03/12-04/11	
001	105349	CH	1	01475	CONNEXUS ENERGY	05/10/2024	\$84.27	158723	E 01 110 810 000 000 331	BASEBALL FIELD LIGHTS ELECTRICAL C	
001	105349	CH	1	01475	CONNEXUS ENERGY	05/10/2024	\$634.85	158723	E 01 005 810 860 000 331	SOFTBALL FIELD LIGHTS ELECTRICAL C	
<b>Check Total:</b>							<b>\$15,740.88</b>				
001	105350	CH	1	09990	DURANT, STEVE	05/10/2024	\$100.00	158697	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS MOUN	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105351	CH	1	08417	EDUCATORS BENEFIT CONSULTANTS	05/10/2024	\$415.17	158698	E 01 005 105 000 000 305	403B ADMIN & COMPLIANCE MONTHLY I	
<b>Check Total:</b>							<b>\$415.17</b>				
001	105352	CH	1	10281	GIAMBRUNO, MIKE	05/10/2024	\$110.00	158699	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS MONT	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105353	CH	1	06230	GOPHER STATE ONE-CALL	05/10/2024	\$6.75	158700	E 01 005 810 000 000 350	TICKETWS	
<b>Check Total:</b>							<b>\$6.75</b>				
001	105354	CH	1	08465	INNOVATIVE OFFICE SOLUTIONS	05/10/2024	\$4,285.00	158702	E 01 201 208 000 000 530	FOLDING CHAIRS	
001	105354	CH	1	08465	INNOVATIVE OFFICE SOLUTIONS	05/10/2024	\$965.00	158702	E 01 201 208 000 000 530	SHIPPING	
<b>Check Total:</b>							<b>\$5,250.00</b>				
001	105355	CH	1	10262	JACOBSON, WAYNE	05/10/2024	\$110.00	158701	E 11 300 294 111 000 305	VARSITY BASEBALL OFFICIAL VS MONTIK	
<b>Check Total:</b>							<b>\$110.00</b>				
001	105356	CH	1	13948	JESSEN, CHRIS	05/10/2024	\$147.00	158703	E 11 300 296 185 000 305	JV/V GIRLS LACROSSE OFFICIAL VS BR	
001	105356	CH	1	13948	JESSEN, CHRIS	05/10/2024	\$25.00	158704	E 11 300 296 185 000 305	MILEAGE	
<b>Check Total:</b>							<b>\$172.00</b>				
001	105357	CH	1	07936	KOUNKEL, JOSEPH	05/10/2024	\$220.00	158705	E 11 300 294 111 000 305	VARSITY/JV BASEBALL OFFICIAL VS ZIM	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105358	CH	1	13691	LIBERTY MUTUAL INSURANCE	05/10/2024	\$88.00	158726	E 11 005 292 000 733 340	BUSINESS AUTO-ENDORSEMENT 2	
<b>Check Total:</b>							<b>\$88.00</b>				

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105359	CH	1	13130	LMNO DESIGN CO LLC	05/10/2024	\$1,416.00	158708	E 01 300 790 000 699 366	PCN MEDIA CONSULTANT APRIL 2024	
<b>Check Total:</b>							<b>\$1,416.00</b>				
001	105360	CH	1	12975	LUNDE, TIMOTHY	05/10/2024	\$147.00	158706	E 11 300 296 185 000 305	JV/V GIRLS LACROSSE OFFICIAL VS MC	
001	105360	CH	1	12975	LUNDE, TIMOTHY	05/10/2024	\$25.00	158707	E 11 300 296 185 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$172.00</b>				
001	105361	CH	1	01121	MASSP	05/10/2024	\$60.00	158710	E 01 201 050 000 000 366	2024 MASSP SUMMER CONFERENCE M	
001	105361	CH	1	01121	MASSP	05/10/2024	\$295.00	158711	E 01 201 050 000 000 366	2024 SUMMER CONFERENCE (MARK EF	
<b>Check Total:</b>							<b>\$355.00</b>				
001	105362	CH	1	13016	NORTHLAND REFRIGERATION INCORP	05/10/2024	\$1,895.20	158709	E 11 300 292 000 000 350	HS ATHLETIC REPAIRS	
<b>Check Total:</b>							<b>\$1,895.20</b>				
001	105363	CH	1	13949	PAULSON, MIKE	05/10/2024	\$147.00	158712	E 11 300 296 185 000 305	JV/V GIRLS LACROSSE OFFICIAL VS BR	
001	105363	CH	1	13949	PAULSON, MIKE	05/10/2024	\$25.00	158713	E 11 300 296 185 000 366	MILEAGE	
001	105363	CH	1	13949	PAULSON, MIKE	05/10/2024	\$147.00	158714	E 11 300 296 185 000 305	JV/V GIRLS LACROSSE OFFICIAL VS MC	
001	105363	CH	1	13949	PAULSON, MIKE	05/10/2024	\$25.00	158715	E 11 300 296 185 000 305	MILEAGE	
<b>Check Total:</b>							<b>\$344.00</b>				
001	105364	CH	1	01840	RATWIK, ROSZAK & MALONEY, P.A.	05/10/2024	\$2,173.80	158725	E 01 005 110 305 000 305	MARCH 2024 LEGAL SERVICES	
<b>Check Total:</b>							<b>\$2,173.80</b>				
001	105365	CH	1	13950	SCHMITZ, ANTHONY	05/10/2024	\$220.00	158717	E 11 300 294 111 000 305	V/JV BASEBALL OFFICIAL VS ZIMMERM	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105366	CH	1	08981	SHRED RIGHT	05/10/2024	\$85.06	158716	E 01 005 810 000 000 333	SHREDDING 04/18 HS & MS	
<b>Check Total:</b>							<b>\$85.06</b>				
001	105367	CH	1	12375	SOUTHERN MINNESOTA INSPECTION	05/10/2024	\$27,221.00	158718	E 15 300 867 000 369 520	REPLACEMENT OF (3) WINCH SYSTEMS	
001	105367	CH	1	12375	SOUTHERN MINNESOTA INSPECTION	05/10/2024	\$0.00	158718	E 15 300 867 000 369 520	DOWN PAYMENT	
<b>Check Total:</b>							<b>\$27,221.00</b>				
001	105368	CH	1	01364	ST. CLOUD ISD #742	05/10/2024	\$1,622.89	158727	E 01 998 211 000 000 390	22/23 CARE & TREATMENT SERVICES	
<b>Check Total:</b>							<b>\$1,622.89</b>				
001	105369	CH	1	12762	T-MOBILE	05/10/2024	\$140.00	158719	E 01 005 630 000 000 320	HOT SPOTS 03/21-04/20	
<b>Check Total:</b>							<b>\$140.00</b>				
001	105370	CH	1	06532	VISION STAFFING	05/10/2024	\$1,380.66	158720	E 01 005 810 356 000 305	GROUNDS WEEK OF 04/28/2024	
<b>Check Total:</b>							<b>\$1,380.66</b>				
001	105371	CH	1	13129	WILLIAMS JR, ROBERT	05/10/2024	\$100.00	158721	E 11 300 296 125 000 305	JV SOFTBALL OFFICIAL VS MOUND WE	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105372	CH	1	01240	WRIGHT TECHNICAL CENTER	05/10/2024	\$861.84	158724	E 01 998 211 000 303 390	WRIGHT ACADEMY HS & MS	

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	105372	CH	1 01240	WRIGHT TECHNICAL CENTER	05/10/2024	\$21,405.72	158724	E 01 998 211 000 303 390	WRIGHT ACADEMY HS & MS
<b>Check Total:</b>						<b>\$22,267.56</b>			
001	105373	CH	1 04794	ANNANDALE SCHOOLS	05/17/2024	\$150.00	158744	E 11 300 294 119 000 369	GOLF INVITATIONAL 05/01/2024
<b>Check Total:</b>						<b>\$150.00</b>			
001	105374	CH	1 09213	AQUA ENGINEERING, INC.	05/17/2024	\$4,439.94	158742	E 01 005 810 000 000 350	B&G REPAIRS
001	105374	CH	1 09213	AQUA ENGINEERING, INC.	05/17/2024	\$6,122.76	158743	E 01 005 810 000 000 350	B&G REPAIRS
<b>Check Total:</b>						<b>\$10,562.70</b>			
001	105375	CH	1 01503	BECKER HIGH SCHOOL	05/17/2024	\$185.00	158741	E 11 300 296 189 000 369	GOLF INVITATIONAL
001	105375	CH	1 01503	BECKER HIGH SCHOOL	05/17/2024	\$185.00	158745	E 11 300 294 119 000 369	GOLF INVITATIONAL 04/18/2024
<b>Check Total:</b>						<b>\$370.00</b>			
001	105376	CH	1 13874	BIRCHBARK BOOKS, HERBS AND NATI	05/17/2024	\$1,603.55	158794	E 01 005 790 000 320 430	BOOKS
<b>Check Total:</b>						<b>\$1,603.55</b>			
001	105377	CH	1 01026	BLICK ART MATERIALS LLC	05/17/2024	\$309.96	158746	E 04 500 585 000 332 401	PO 32833 CE SUPPLIES
001	105377	CH	1 01026	BLICK ART MATERIALS LLC	05/17/2024	\$309.96	158747	E 04 500 585 000 332 401	PO 32833 CE SUPPLIES
001	105377	CH	1 01026	BLICK ART MATERIALS LLC	05/17/2024	(\$309.96)	158748	E 04 500 585 000 332 401	CE SUPPLIES
<b>Check Total:</b>						<b>\$309.96</b>			
001	105378	CH	1 13218	CENTRAL MN MENTAL HEALTH CENTE	05/17/2024	\$525.00	158750	E 01 005 203 000 799 305	BRIDGES GRANT-EXPANDED SUPPORT
<b>Check Total:</b>						<b>\$525.00</b>			
001	105379	CH	1 04295	CHISAGO LAKES HIGH SCHOOL	05/17/2024	\$75.00	158749	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL 04/30/202
001	105379	CH	1 04295	CHISAGO LAKES HIGH SCHOOL	05/17/2024	\$75.00	158749	E 11 300 296 184 000 369	TRACK & FIELD INVITATIONAL 04/30/202
<b>Check Total:</b>						<b>\$150.00</b>			
001	105380	CH	1 13282	DIRECT COMMUNICATION SOLUTIONS	05/17/2024	\$2,150.00	158751	E 01 005 760 000 720 405	BUSWHERE SOFTWARE APRIL 2024
<b>Check Total:</b>						<b>\$2,150.00</b>			
001	105381	CH	1 01395	ELK RIVER HIGH SCHOOL	05/17/2024	\$175.00	158752	E 11 300 294 119 000 369	GOLF INVITATIONAL 04/18/2024
001	105381	CH	1 01395	ELK RIVER HIGH SCHOOL	05/17/2024	\$175.00	158753	E 11 300 294 119 000 369	GOLF INVITATIONAL 05/02/2024
<b>Check Total:</b>						<b>\$350.00</b>			
001	105382	CH	1 12992	FOREST LAKE HIGH SCHOOL SPEECH	05/17/2024	\$300.00	158754	E 11 300 296 125 000 369	SOFTBALL TOURNAMENT 04/20/2024
001	105382	CH	1 12992	FOREST LAKE HIGH SCHOOL SPEECH	05/17/2024	\$400.00	158755	E 11 300 296 125 000 369	SOFTBALL TOURNAMENT 04/20/2024
<b>Check Total:</b>						<b>\$700.00</b>			
001	105383	CH	1 12554	GUARDIAN GARMENTS	05/17/2024	\$1,800.00	158757	E 11 300 293 113 000 401	Football Guardian Cap XT-Royal Blue
001	105383	CH	1 12554	GUARDIAN GARMENTS	05/17/2024	\$43.50	158757	E 11 300 293 113 000 401	Freight
<b>Check Total:</b>						<b>\$1,843.50</b>			

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105384	CH	1	10700	HOLT TOUR AND CHARTER INC	05/17/2024	\$850.00	158756	E 11 300 296 125 000 366	56 PAX DELUXE COACH BUS	
<b>Check Total:</b>							<b>\$850.00</b>				
001	105385	CH	1	05012	KIMBALL AREA HIGH SCHOOL	05/17/2024	\$100.00	158759	E 11 300 294 119 000 369	GOLF INVITATIONAL 05/09/2024	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105386	CH	1	12962	KOCINA, DAMON	05/17/2024	\$147.00	158760	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS PRI	
001	105386	CH	1	12962	KOCINA, DAMON	05/17/2024	\$48.70	158761	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$195.70</b>				
001	105387	CH	1	12449	KOCOVSKY, COLE	05/17/2024	\$147.00	158762	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS PRI	
001	105387	CH	1	12449	KOCOVSKY, COLE	05/17/2024	\$34.84	158763	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$181.84</b>				
001	105388	CH	1	08680	LEGACY CHRISTIAN ACADEMY	05/17/2024	\$250.00	158758	E 11 300 294 119 000 369	GOLF INVITATIONAL 05/20/2024	
<b>Check Total:</b>							<b>\$250.00</b>				
001	105389	CH	1	13955	MAHTOMEDI HIGH SCHOOL	05/17/2024	\$100.00	158765	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL 04/18/202	
001	105389	CH	1	13955	MAHTOMEDI HIGH SCHOOL	05/17/2024	\$100.00	158770	E 11 300 296 184 000 369	TRACK & FIELD INVITATIONAL 04/18/202	
<b>Check Total:</b>							<b>\$200.00</b>				
001	105390	CH	1	13952	MEHSIKOMER, JASON	05/17/2024	\$147.00	158764	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS PRI	
001	105390	CH	1	13952	MEHSIKOMER, JASON	05/17/2024	\$41.00	158793	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$188.00</b>				
001	105391	CH	1	13672	MILIUS, MARGARET M	05/17/2024	\$288.00	158800	E 04 500 565 090 321 305	GLASS GARDEN ART 05/11/2024	
<b>Check Total:</b>							<b>\$288.00</b>				
001	105392	CH	1	13951	MINNEAPOLIS PHOTOBOOTH CO	05/17/2024	\$650.00	158771	E 01 300 211 000 320 305	DIAMOND PACKAGE W/MINNEAPOLIS P	
<b>Check Total:</b>							<b>\$650.00</b>				
001	105393	CH	1	13110	MONTICELLO DOG ACADEMY	05/17/2024	\$240.00	158766	E 04 500 565 090 321 305	BASIC DOG OBEDIENCE/PUPPY KINDEF	
<b>Check Total:</b>							<b>\$240.00</b>				
001	105394	CH	1	01095	MONTICELLO HIGH SCHOOL	05/17/2024	\$100.00	158767	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL 04/23/202	
001	105394	CH	1	01095	MONTICELLO HIGH SCHOOL	05/17/2024	\$100.00	158768	E 11 300 296 184 000 369	TRACK & FIELD INVITATIONAL 04/23/202	
001	105394	CH	1	01095	MONTICELLO HIGH SCHOOL	05/17/2024	\$200.00	158769	E 11 300 294 119 000 369	GOLF INVITATIONAL 04/15/2024	
001	105394	CH	1	01095	MONTICELLO HIGH SCHOOL	05/17/2024	\$200.00	158772	E 11 300 296 189 000 369	GOLF INVITATIONAL04/10/2024	
<b>Check Total:</b>							<b>\$600.00</b>				
001	105395	CH	1	1016	O'REILLY AUTOMOTIVE, INC.	05/17/2024	\$56.93	158778	E 01 005 810 000 000 401	BATTERY	
<b>Check Total:</b>							<b>\$56.93</b>				
001	105396	CH	1	10017	PIPP, BEN	05/17/2024	\$100.00	158777	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS CHISA	
<b>Check Total:</b>							<b>\$100.00</b>				

## Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	105397	CH	1 07890	PMA ASSET MANAGEMENT, LLC	05/17/2024	\$502.64	158795	E 45 005 935 000 000 305	ASSETS APRIL 2024
<b>Check Total:</b>						<b>\$502.64</b>			
001	105398	CH	1 09760	PREMIER LOCATING, INC.	05/17/2024	\$350.00	158780	E 01 005 810 000 000 305	TICKETS
<b>Check Total:</b>						<b>\$350.00</b>			
001	105399	CH	1 04796	PRINCETON HIGH SCHOOL	05/17/2024	\$125.00	158773	E 11 300 296 184 000 369	TRACK & FIELD INVITATIONAL 05/09/202
001	105399	CH	1 04796	PRINCETON HIGH SCHOOL	05/17/2024	\$125.00	158774	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL
001	105399	CH	1 04796	PRINCETON HIGH SCHOOL	05/17/2024	\$125.00	158775	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL 05/09/202
001	105399	CH	1 04796	PRINCETON HIGH SCHOOL	05/17/2024	\$125.00	158776	E 11 300 294 114 000 369	TRACK & FIELD INVITATIONAL 05/02/202
001	105399	CH	1 04796	PRINCETON HIGH SCHOOL	05/17/2024	\$175.00	158779	E 11 300 294 119 000 369	GOLF INVITATIONAL 05/03/2024
<b>Check Total:</b>						<b>\$675.00</b>			
001	105400	CH	1 13954	RAPP STRATAGIES, INC	05/17/2024	\$4,000.00	158792	E 01 005 107 097 000 305	APRIL 2024 SERVICES
<b>Check Total:</b>						<b>\$4,000.00</b>			
001	105401	CH	1 08133	REGION 8AA, MSHSL	05/17/2024	\$15.00	158781	E 11 300 291 132 000 401	MUSIC MEDALS
<b>Check Total:</b>						<b>\$15.00</b>			
001	105402	CH	1 13220	RUMPCA-BARRETT, JOELYN	05/17/2024	\$336.00	158782	E 04 500 570 000 321 305	CPR, AED & FIRST AID
<b>Check Total:</b>						<b>\$336.00</b>			
001	105403	CH	1 08981	SHRED RIGHT	05/17/2024	\$21.26	158783	E 04 500 505 000 321 305	LIBERTY/CE SHREDDING 04/18/2024
001	105403	CH	1 08981	SHRED RIGHT	05/17/2024	\$21.27	158783	E 01 110 203 000 000 305	LIBERTY/CE SHREDDING 04/18/2024
<b>Check Total:</b>						<b>\$42.53</b>			
001	105404	CH	1 13953	THAYER, CHUCK	05/17/2024	\$61.00	158786	E 11 300 296 185 000 305	GIRLS JV LACROSSE VS HUTCHINSON
001	105404	CH	1 13953	THAYER, CHUCK	05/17/2024	\$25.00	158787	E 11 300 296 185 000 366	MILEAGE
<b>Check Total:</b>						<b>\$86.00</b>			
001	105405	CH	1 13280	TURNBULL, BLAINE	05/17/2024	\$61.00	158784	E 11 300 296 185 000 305	GIRLS JV LACROSS VS HUTCHINSON
001	105405	CH	1 13280	TURNBULL, BLAINE	05/17/2024	\$25.00	158785	E 11 300 296 185 000 366	MILEAGE
<b>Check Total:</b>						<b>\$86.00</b>			
001	105406	CH	1 06532	VISION STAFFING	05/17/2024	\$1,219.58	158788	E 01 005 810 356 000 305	GROUNDS WEEK OF 05/05/2024
001	105406	CH	1 06532	VISION STAFFING	05/17/2024	\$875.44	158789	E 01 005 810 356 000 305	GROUNDS WEEK 04/14/2024
<b>Check Total:</b>						<b>\$2,095.02</b>			
001	105407	CH	1 13048	WELLNESS FOR LIVING LLC	05/17/2024	\$125.00	158801	E 04 500 585 000 332 305	COTTON CANDY
<b>Check Total:</b>						<b>\$125.00</b>			
001	105408	CH	1 13129	WILLIAMS JR, ROBERT	05/17/2024	\$175.00	158790	E 11 300 296 125 000 305	9TH SOFTBALL OFFICIAL VS CHISAGO L
<b>Check Total:</b>						<b>\$175.00</b>			

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 04/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	105409	CH	1 05170	WISNIESKI, DAVID	05/17/2024	\$100.00	158791	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS CHISA

Check Total: \$100.00

Bank 001 Total:

Report Total:

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2023 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105410	CH	1 04234	MN CHILD SUPPORT PYMT CENTER	05/20/2024	\$281.00	158813	B 01 215 081	Child Support	
<b>Check Total:</b>						<b>\$281.00</b>				
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$249,593.43	158880	B 01 215 030	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$21,241.52	158880	B 04 215 030	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$111.66	158880	B 05 215 030	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$3,751.88	158880	B 11 215 030	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$147,236.46	158880	B 12 215 030	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$12,995.98	158880	B 01 215 051	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$4,249.87	158880	B 04 215 051	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$659.46	158880	B 05 215 051	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$591.60	158880	B 11 215 051	JUNE 2024 HEALTH	
001	105411	CH	1 12504	MN PEIP	05/20/2024	\$18,702.16	158880	B 12 215 051	JUNE 2024 HEALTH	
<b>Check Total:</b>						<b>\$459,134.02</b>				
001	105412	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/20/2024	\$955.44	158818	B 01 215 040	U Due Nc	
001	105412	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/20/2024	\$151.34	158818	B 04 215 040	U Dues Nc	
001	105412	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	05/20/2024	\$2,273.74	158818	B 12 215 040	U Due Nc	
<b>Check Total:</b>						<b>\$3,380.52</b>				
001	105413	CH	1 04472	SHERBURNE AREA UNITED WAY	05/20/2024	\$44.00	158822	B 01 215 045	United Way	
001	105413	CH	1 04472	SHERBURNE AREA UNITED WAY	05/20/2024	\$14.00	158822	B 12 215 045	United Way	
<b>Check Total:</b>						<b>\$58.00</b>				
001	105414	CH	1 12159	ARVIG	05/24/2024	\$133.22	158842	E 01 005 630 000 000 305	HOT SPOTS 05/06/2024-06/05/2024	
<b>Check Total:</b>						<b>\$133.22</b>				
001	105415	CH	1 13958	BECKER DRAMA BOOSTERS	05/24/2024	\$200.00	158839	E 04 500 585 157 332 401	COSTUME RENTAL-MATILDA	
<b>Check Total:</b>						<b>\$200.00</b>				
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$95.00	158849	E 12 100 401 000 740 433	60072. R Coarticulation (bundle save 5%)	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$95.00	158849	E 12 100 401 000 740 433	55003. Bjorem Speech Sound Cues R (bur	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$95.00	158849	E 12 100 401 000 740 433	60076 Prevocalic and Vocalic R (bundle s	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$90.00	158849	E 12 100 401 000 740 433	60075 Multisyllabic Words	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$43.65	158849	E 12 100 401 000 740 401	20010 Dynamic Childhood Apraxia of Spe	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$21.34	158849	E 12 100 401 000 740 433	20012 Stimulus Picture Book for Informal A	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$65.00	158849	E 12 100 401 000 740 433	60073. Teaching Idioms in Context	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$60.00	158849	E 12 100 401 000 740 433	56000. Bjorem Speech Sound Cues	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$10.00	158849	E 12 100 401 000 740 433	55035. Bjorem Speech Sound Cues Expan	
001	105416	CH	1 12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$57.23	158849	E 12 100 401 000 740 433	55031 Box of CH, SH, and J Bundle (bund	

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2023 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105416	CH	1	12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$48.50	158849	E 12 100 401 000 740 433	55002 Bjorem Speech Sound Cues Lateral	
001	105416	CH	1	12634	BJOREM SPEECH PUBLICATIONS	05/24/2024	\$25.00	158849	E 12 100 401 000 740 433	shipping	
<b>Check Total:</b>							<b>\$705.72</b>				
001	105417	CH	1	13243	BOECKERS, MARK	05/24/2024	\$100.00	158841	E 11 300 296 125 000 305	JV SOFTBALL OFFICIAL VS MONTICELL	
<b>Check Total:</b>							<b>\$100.00</b>				
001	105418	CH	1	13904	BOOKS BY THE BUSHEL, LLC.	05/24/2024	\$56.55	158843	E 01 200 205 638 417 430	BOOKS	
<b>Check Total:</b>							<b>\$56.55</b>				
001	105419	CH	1	13832	B'S ON THE RIVER	05/24/2024	\$201.36	158840	E 11 300 289 000 000 305	HS PROM FOOD BALANCE	
<b>Check Total:</b>							<b>\$201.36</b>				
001	105420	CH	1	13307	CELEBRATE PLANET EARTH	05/24/2024	\$197.55	158850	E 01 110 203 100 000 430	Basic butterfly kit	
001	105420	CH	1	13307	CELEBRATE PLANET EARTH	05/24/2024	\$19.50	158850	E 01 110 203 100 000 430	Shipping	
<b>Check Total:</b>							<b>\$217.05</b>				
001	105421	CH	1	12957	DOWNING, JEFF	05/24/2024	\$150.00	158885	E 11 300 294 114 000 305	JV/V TRACK STARTING OFFICIAL JV CO	
001	105421	CH	1	12957	DOWNING, JEFF	05/24/2024	\$150.00	158885	E 11 300 296 184 000 305	JV/V TRACK STARTING OFFICIAL JV CO	
<b>Check Total:</b>							<b>\$300.00</b>				
001	105422	CH	1	10780	EBERT, INC.	05/24/2024	\$28,705.20	158851	E 06 100 870 000 000 520	BOND #22J110-01B LIBERTY & HS PARK	
001	105422	CH	1	10780	EBERT, INC.	05/24/2024	\$51,195.50	158852	E 06 110 870 000 000 520	BOND 22A-LB RENOVATIONS 22G110.01	
<b>Check Total:</b>							<b>\$79,900.70</b>				
001	105423	CH	1	12990	FLEISCHMAN, GREG	05/24/2024	\$147.00	158858	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS BR	
001	105423	CH	1	12990	FLEISCHMAN, GREG	05/24/2024	\$19.44	158859	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$166.44</b>				
001	105424	CH	1	13032	FLICEK WELDING, LLC	05/24/2024	\$5,200.00	158860	E 01 201 810 000 000 350	SHEET METAL REPAIR BUILDING/BOLL/	
<b>Check Total:</b>							<b>\$5,200.00</b>				
001	105425	CH	1	12004	FOBBE ELECTRIC, INC.	05/24/2024	\$650.00	158853	E 01 100 810 000 000 350	B&G REPAIRS	
<b>Check Total:</b>							<b>\$650.00</b>				
001	105426	CH	1	13292	FRISCHMAN, JAMES	05/24/2024	\$147.00	158854	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS BR	
001	105426	CH	1	13292	FRISCHMAN, JAMES	05/24/2024	\$37.15	158855	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$184.15</b>				
001	105427	CH	1	13957	FRISCHMAN, JAY	05/24/2024	\$61.00	158856	E 11 300 294 162 000 305	JV LACROSSE OFFICIAL VS DELANO	
001	105427	CH	1	13957	FRISCHMAN, JAY	05/24/2024	\$18.58	158857	E 11 300 294 162 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$79.58</b>				
001	105428	CH	1	13592	GROWING GREEN HEARTS	05/24/2024	\$750.00	158864	E 01 100 218 000 388 366	YOU ARE THE CITY PLANNER, STORIES	

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 7/1/2023 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105428	CH	1	13592	GROWING GREEN HEARTS	05/24/2024	\$43.23	158882	E 01 100 218 000 388 366	MILEAGE	
							<b>Check Total:</b>	<b>\$793.23</b>			
001	105429	CH	1	12222	HALLBERG ENGINEERING	05/24/2024	\$6,587.20	158863	E 06 005 870 000 000 305	R21-4276.000 HS & LIBERTY CONTROLS	
							<b>Check Total:</b>	<b>\$6,587.20</b>			
001	105430	CH	1	07780	HENKE, THOMAS W	05/24/2024	\$100.00	158862	E 11 300 296 125 000 305	V SOFTBALL OFFICIAL VS MONTICELLC	
							<b>Check Total:</b>	<b>\$100.00</b>			
001	105431	CH	1	12895	HIDDE, KEVIN	05/24/2024	\$100.00	158861	E 11 300 296 125 000 305	V SOFTBALL OFFICIAL VS MONTICELLC	
							<b>Check Total:</b>	<b>\$100.00</b>			
001	105432	CH	1	13565	KUE CONTRACTORS INC	05/24/2024	\$23,785.15	158865	E 06 300 870 000 000 520	BOND 22A 22E300.01A HS RENOVATION	
							<b>Check Total:</b>	<b>\$23,785.15</b>			
001	105433	CH	1	13528	MOBILE RADIO ENGINEERING INC.	05/24/2024	\$79.76	158866	E 01 005 810 000 000 401	KENWOOD 1300 MOBILE RADIOS	
001	105433	CH	1	13528	MOBILE RADIO ENGINEERING INC.	05/24/2024	\$4,000.12	158866	E 01 005 790 342 000 465	KENWOOD 1300 MOBILE RADIOS	
001	105433	CH	1	13528	MOBILE RADIO ENGINEERING INC.	05/24/2024	\$480.00	158866	E 01 005 810 000 000 401	UHF LOW PROFILE ANTENNA	
001	105433	CH	1	13528	MOBILE RADIO ENGINEERING INC.	05/24/2024	\$180.00	158866	E 01 005 810 000 000 401	PROGRAMMING OF RADIOS	
							<b>Check Total:</b>	<b>\$4,739.88</b>			
001	105434	CH	1	12307	MRI SOFTWARE LLC	05/24/2024	\$1,440.00	158892	E 01 005 105 170 000 305	APRIL 2024 SERVICES	
							<b>Check Total:</b>	<b>\$1,440.00</b>			
001	105435	CH	1	13924	NATIVE TEACHING AIDS	05/24/2024	\$177.00	158893	E 01 300 211 000 000 401	MIIGWECH BLUE CARD GAME NASHKE	
001	105435	CH	1	13924	NATIVE TEACHING AIDS	05/24/2024	\$9.00	158893	E 01 300 211 000 000 401	Shipping	
							<b>Check Total:</b>	<b>\$186.00</b>			
001	105436	CH	1	09997	NORTHAGEN, DUANE	05/24/2024	\$110.00	158886	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS ROCK	
							<b>Check Total:</b>	<b>\$110.00</b>			
001	105437	CH	1	10017	PIPP, BEN	05/24/2024	\$110.00	158887	E 11 300 296 125 000 305	VARSITY SOFTBALL OFFICIAL VS ROCK	
							<b>Check Total:</b>	<b>\$110.00</b>			
001	105438	CH	1	13960	PRIMUS, JOSEPH	05/24/2024	\$110.00	158867	E 11 300 294 111 000 305	9TH BASEBALL OFFICIAL VS PRINCETC	
							<b>Check Total:</b>	<b>\$110.00</b>			
001	105439	CH	1	13959	SACCOMAN, MICHAEL	05/24/2024	\$147.00	158869	E 11 300 294 162 000 305	JV/V BOYS LACROSSE OFFICIAL VS BR	
001	105439	CH	1	13959	SACCOMAN, MICHAEL	05/24/2024	\$19.44	158870	E 11 300 294 162 000 366	MILEAGE	
							<b>Check Total:</b>	<b>\$166.44</b>			
001	105440	CH	1	13463	SALMON, ABIGAIL	05/24/2024	\$200.00	158871	E 01 300 259 000 000 305	ACCOMPANIED HS CHOIR REHEARSAL	
001	105440	CH	1	13463	SALMON, ABIGAIL	05/24/2024	\$200.00	158891	E 01 201 259 000 000 430	MS CHOIR REHEARSALS & PERFORMA	
							<b>Check Total:</b>	<b>\$400.00</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2023 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	105441	CH	1	01187	SCHMITT MUSIC CENTERS	05/24/2024	\$1,079.94	158868	E 01 300 258 000 000 430	097-0110-021 FENDER CD-60S DREADN	
<b>Check Total:</b>							<b>\$1,079.94</b>				
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	5WS Speech Corner Photo Cards SC 288	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Using Inferences to Make Predictions SC 2	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Auditory Comprehension Short Stories SC	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Inferences for Short Storeis SC 215	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Multiple Meaning Words SC 293	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$59.99	158874	E 12 201 401 000 740 433	Spot On Social Skills Bundle SC 704	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$14.99	158874	E 12 201 401 000 740 433	Spon On Pen SC 600	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Using Adjectives to Describe SC 292	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	SpeechCorner Photo Cards for Extensive C	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Comparing and Contrasting from Paragrap	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$27.99	158874	E 12 201 401 000 740 433	Expanding Vocabulary in Teens SC 284	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$12.99	158874	E 12 201 401 000 740 433	Antonyms Dominoes Damaged JL 003 DM	
001	105442	CH	1	08382	SPEECH CORNER	05/24/2024	\$8.99	158874	E 12 201 401 000 740 433	Shipping 27	
<b>Check Total:</b>							<b>\$348.87</b>				
001	105443	CH	1	13956	STYER, ADAM	05/24/2024	\$61.00	158872	E 11 300 294 162 000 305	JV LACROSSE OFFICIAL VS DELANO	
001	105443	CH	1	13956	STYER, ADAM	05/24/2024	\$17.42	158883	E 11 300 294 162 000 305	MILEAGE	
<b>Check Total:</b>							<b>\$78.42</b>				
001	105444	CH	1	12068	THE WATSON COMPANY, INC.	05/24/2024	\$360.49	158878	E 11 300 298 000 000 490	HS CONCESSIONS	
<b>Check Total:</b>							<b>\$360.49</b>				
001	105445	CH	1	13287	THOMPSON, JASON	05/24/2024	\$197.00	158888	E 11 300 296 185 000 305	VARSITY GIRLS LACROSSE OFFICIAL V	
001	105445	CH	1	13287	THOMPSON, JASON	05/24/2024	\$25.00	158889	E 11 300 296 185 000 366	MILEAGE	
<b>Check Total:</b>							<b>\$222.00</b>				
001	105446	CH	1	13212	THREE SONS HARDWARE LLC	05/24/2024	\$312.96	158873	E 01 005 810 000 000 401	APRIL 2024 PURCHASES	
001	105446	CH	1	13212	THREE SONS HARDWARE LLC	05/24/2024	\$46.00	158873	E 01 300 361 000 830 433	APRIL 2024 PURCHASES	
<b>Check Total:</b>							<b>\$358.96</b>				
001	105447	CH	1	13852	WEHMAS, BEN	05/24/2024	\$110.00	158879	E 01 005 810 356 000 305	9TH BASEBALL OFFICIAL VS ST FRANC	
001	105447	CH	1	13852	WEHMAS, BEN	05/24/2024	\$110.00	158890	E 11 300 296 125 000 305	JV SOFTBALL OFFICIAL VS ROCKFORD	
<b>Check Total:</b>							<b>\$220.00</b>				
001	105448	CH	1	10633	WOLD ARCHITECTS, INC	05/24/2024	\$1,056.25	158875	E 06 300 870 000 000 305	BOND #22E300.01B HS RENOVATIONS	
001	105448	CH	1	10633	WOLD ARCHITECTS, INC	05/24/2024	\$3,574.65	158876	E 06 110 870 000 000 305	BOND #22G110.01B LIBERTY ES RENOV	
001	105448	CH	1	10633	WOLD ARCHITECTS, INC	05/24/2024	\$941.73	158877	E 06 100 870 000 000 305	BOND #22D100.01B INDY ES RENOVATI	

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 7/1/2023 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	105448	CH	1 10633	WOLD ARCHITECTS, INC	05/24/2024	\$25,002.79	158884	E 06 110 870 000 000 305	BOND #22J110.01B LIBERTY & HS PARK

Check Total: \$30,575.42

Bank 001 Total:

Report Total:

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$1,085.99	158628	E 01 110 810 000 000 332	Liberty Water/Sewer 02/06/2024-03/02/202		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$986.15	158631	E 01 100 810 000 000 332	Indy Water/Sewer 02/06/2024-03/02/2024		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$1,968.44	158635	E 01 300 810 000 000 333	HS Water/Sewer 02/06/2024-03/02/2024		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$33.24	158637	E 01 005 810 000 000 332	Admissions Water/Sewer 02/21/2024-03/20		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$33.24	158639	E 01 005 810 000 000 332	Bathrooms Water/Sewer 02/21/2024-03/20		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$916.73	158641	E 01 201 810 000 000 332	MS Water/Sewer 02/06/2024-03/02/2024		
001		CC	1 01038	CITY OF BIG LAKE	05/03/2024	\$30.00	158618	E 04 500 570 000 321 369	KC Field Trip		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$495.52	158521	E 01 201 810 000 000 401	PO 33110 MS Cleaning Supplies		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$839.92	158527	E 01 201 810 000 000 401	PO 33110 MS Cleaning Supplies		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$2,980.21	158556	E 01 201 810 000 000 401	PO 33110 MS Building supplies		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$4,880.93	158559	E 01 100 810 000 000 401	PO 33112 INDEP Cleaning supplies		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$3,037.28	158575	E 01 300 810 000 000 401	PO 33083 HS Cleaning Supplies		
001		CC	1 01065	HILLYARD FLOOR CARE	05/03/2024	\$147.29	158653	E 01 110 810 000 000 401	PO 32911 Liberty Supplies		
001		CC	1 01107	JOSTENS	05/03/2024	\$307.31	158597	E 01 300 211 222 000 401	HS Cord: Double. Gold. Gold		
001		CC	1 01131	STAR TRIBUNE	05/03/2024	\$62.27	158652	E 01 005 020 000 000 820	Monthly Subscription		
001		CC	1 01146	MONTICELLO PRINTING	05/03/2024	\$296.05	158528	E 04 500 570 000 321 401	Tim Off Report (Monticello Printing)		
001		CC	1 01908	MINNESOTA HISTORICAL SOCIETY	05/03/2024	\$100.00	158525	E 01 300 211 000 320 369	Mille Lacs School/Youth Group		
001		CC	1 01908	MINNESOTA HISTORICAL SOCIETY	05/03/2024	\$45.00	158634	E 01 201 208 000 000 820	Individual teacher member		
001		CC	1 01908	MINNESOTA HISTORICAL SOCIETY	05/03/2024	\$45.00	158638	E 01 201 208 000 000 820	Teacher member		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$82.49	158588	E 01 300 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$325.70	158588	E 01 300 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$130.00	158588	E 01 300 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$22.50	158588	E 01 300 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$23.00	158588	E 01 300 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	05/03/2024	\$50.99	158588	E 01 100 259 000 000 430	PO 32849 HS Music Supplies		
001		CC	1 02632	SHIFFLER EQUIPMENT SALES INC	05/03/2024	\$92.00	158530	E 01 201 810 000 000 401	MS B&G Black Rubber Table/Chair		
001		CC	1 02824	FLINN SCIENTIFIC INC	05/03/2024	\$390.66	158587	E 01 300 260 000 000 430	PO 32925 HS INTRODUCTORY MINERAL		
001		CC	1 02824	FLINN SCIENTIFIC INC	05/03/2024	\$114.90	158633	E 01 300 260 000 000 430	PO 32925 HS Supplies		
001		CC	1 03003	WEST MUSIC COMPANY	05/03/2024	\$1,968.52	158543	E 01 110 259 000 000 430	PO 32936 Liberty Music Supplies		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$883.13	158574	E 01 100 050 000 000 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$318.60	158574	E 01 100 050 000 000 465	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$461.95	158574	E 01 110 050 000 000 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$318.60	158574	E 01 110 050 000 000 465	Quarterly Maintenance Agreement	29	
001		CC	1 03102	METRO SALES INC	05/03/2024	(\$710.30)	158574	E 01 100 203 000 000 350	Quarterly Maintenance Agreement		

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$29.44	158574	R 01 000 000 000 000 099	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$19.73	158574	E 12 005 420 000 740 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$443.43	158574	E 01 005 110 000 000 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$27.87	158574	E 01 005 790 000 320 401	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$1,045.53	158574	E 01 100 203 304 000 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$144.29	158574	E 04 500 505 000 321 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$144.29	158574	E 04 500 570 000 321 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$144.28	158574	E 04 500 596 000 344 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$295.38	158574	E 04 500 505 000 321 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$86.46	158574	E 04 500 570 000 321 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$287.40	158574	E 04 500 590 000 321 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$97.30	158574	E 04 500 596 000 344 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$110.27	158574	E 12 110 412 000 740 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$1,821.03	158574	E 01 300 211 000 000 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$56.22	158574	E 01 300 790 000 699 350	Quarterly Maintenance Agreement		
001		CC	1 03102	METRO SALES INC	05/03/2024	\$0.98	158574	E 02 005 770 000 701 350	Quarterly Maintenance Agreement		
001		CC	1 03388	CONTINENTAL CLAY CO	05/03/2024	\$727.30	158548	E 01 201 212 000 000 430	PO 32690 MS Buff Stoneware Cone 6-10		
001		CC	1 03455	GRAINGER	05/03/2024	\$167.57	158577	E 01 201 810 000 000 401	PO 33084 MS Repair Supplies		
001		CC	1 04063	THE LIBRARY STORE, INC.	05/03/2024	\$148.76	158580	E 01 201 620 000 000 401	PO 33057 MS Supplies		
001		CC	1 04279	MCPETE'S SPORTS BAR & LANES	05/03/2024	\$1,500.00	158538	E 01 300 790 000 699 303	Purchase McPete S Sports Bar - EPIC Bow		
001		CC	1 04279	MCPETE'S SPORTS BAR & LANES	05/03/2024	\$17.71	158582	E 01 005 020 000 000 366	Chamber Lunch (Tim)		
001		CC	1 04336	MASBO	05/03/2024	\$290.00	158654	E 01 005 640 000 316 366	2024 MASBO Annual Conference (Melanie		
001		CC	1 04428	SOUTH PAW ENTERPRISES	05/03/2024	\$489.06	158534	E 12 110 412 000 740 433	PO 32565 6500- Vinyl Padded Platform Sw		
001		CC	1 04573	HOLIDAY INN	05/03/2024	\$145.48	158591	E 11 300 294 113 000 366	Football 04/04/2024-04/05/2024 Nick Shiriv		
001		CC	1 04573	HOLIDAY INN	05/03/2024	\$145.48	158599	E 11 300 294 113 000 366	HS Football clinic Room		
001		CC	1 04641	IEA	05/03/2024	\$231.75	158524	E 05 005 865 000 352 305	FY 23-25 Environmental, Health & Safety M		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$435.70	158539	E 11 300 294 112 000 401	PO 32415 BBB Supplies		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$980.00	158560	E 11 300 293 119 000 401	PO 32801 CNSP Custom - Golf Polo		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$124.28	158561	E 01 110 240 000 000 430	PO 32935 1008111 - Foam Paddles (Lollipop		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$101.99	158596	E 11 300 296 185 000 401	PO 32982 Shield 100 Complete Stick - WE.		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$1,801.80	158601	E 11 300 296 125 000 434	PO 32604 Softball Jerseys		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$746.89	158603	E 11 300 294 162 000 401	PO 32980 Lacrosse Supplies		
001		CC	1 05264	BSN SPORTS	05/03/2024	\$314.88	158627	E 11 300 296 125 000 401	PO 32894 Softball Supplies	30	
001		CC	1 05264	BSN SPORTS	05/03/2024	\$250.00	158627	E 11 201 296 125 000 401	PO 32894 Softball Supplies		

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1 05351	HOME DEPOT	05/03/2024	\$164.87	158579	E 01 300 331 000 830 433	Larson FACS
001		CC	1 05351	HOME DEPOT	05/03/2024	\$1,525.00	158610	E 01 300 211 000 000 401	PO 33066 HS WHIRLPOOL 20.5 CU FT TC
001		CC	1 05351	HOME DEPOT	05/03/2024	\$14,980.80	158620	E 01 201 208 000 000 530	24 Husky Tool Storage
001		CC	1 05351	HOME DEPOT	05/03/2024	\$1,404.92	158642	E 01 201 208 000 000 530	11 Blue Metal, Backless, Stackable Bar Stc
001		CC	1 05640	VIKING SEWER & DRAIN CLEANING	05/03/2024	\$325.00	158632	E 01 201 810 000 000 305	MS B&G Repairs
001		CC	1 05685	INSECT LORE	05/03/2024	\$76.30	158554	E 04 500 596 000 344 430	Caterpillars
001		CC	1 05685	INSECT LORE	05/03/2024	\$32.63	158554	E 04 500 580 000 325 430	Caterpillars
001		CC	1 05946	GARAGE DOOR STORE	05/03/2024	\$716.57	158529	E 01 005 810 000 000 350	B&G Repairs
001		CC	1 06051	FINKEN WATER CENTERS	05/03/2024	\$105.45	158553	E 01 100 810 000 000 401	Softener Salt
001		CC	1 06051	FINKEN WATER CENTERS	05/03/2024	\$64.45	158553	E 01 300 810 000 000 401	Softener Salt
001		CC	1 06051	FINKEN WATER CENTERS	05/03/2024	\$54.20	158553	E 01 201 810 000 000 401	Softener Salt
001		CC	1 06130	COBORN'S INC.	05/03/2024	\$23.27	158541	E 01 300 790 000 699 490	Coborns - Meeting Donuts
001		CC	1 06130	COBORN'S INC.	05/03/2024	\$96.44	158645	E 01 300 790 000 699 490	PCN survey teacher thank you
001		CC	1 06130	COBORN'S INC.	05/03/2024	\$20.97	158646	E 01 005 105 000 000 490	Candy
001		CC	1 06327	THREE RIVERS PARK DISTRICT	05/03/2024	\$250.00	158644	E 04 500 570 000 321 369	KC Field Trip
001		CC	1 07115	TRAILS	05/03/2024	\$274.78	158594	E 01 300 790 000 699 490	Trails Grill & Sports
001		CC	1 07551	RIDDELL	05/03/2024	\$8,860.60	158636	E 11 300 293 113 000 530	PO 32986 Football Helmets
001		CC	1 08066	TARGET	05/03/2024	\$89.90	158532	E 04 500 580 241 325 401	ECFE in the Park Supplies
001		CC	1 08066	TARGET	05/03/2024	\$26.97	158533	E 04 500 580 241 325 401	ECFE in the Park supplies/storage bins
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$12.64	158619	E 01 201 810 000 000 320	MS Long Distance March 2024
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$27.43	158621	E 01 100 810 000 000 320	Indy Long distance March 2024
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$31.05	158622	E 01 005 810 000 000 320	DO Long Distance March 2024
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$4.57	158623	E 04 500 505 000 321 320	CE Long Distance March 2024
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$18.39	158624	E 01 300 810 000 000 320	HS Long Distance March 2024
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	05/03/2024	\$41.30	158626	E 01 110 810 000 000 320	Liberty Long Distance march 2024
001		CC	1 08347	WALMART	05/03/2024	\$371.01	158536	E 01 300 790 000 699 401	Wal-Mart #3624 - Prizes for McPetes Event
001		CC	1 08347	WALMART	05/03/2024	\$24.92	158581	E 01 005 241 204 000 401	Staff Wellness
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	05/03/2024	\$61.20	158592	E 01 100 203 000 000 401	PO 33025 Indy Shield 100 Complete Stick
001		CC	1 09044	MENARDS - ELK RIVER	05/03/2024	\$148.60	158523	E 01 005 810 000 000 401	B&G Supplies
001		CC	1 09044	MENARDS - ELK RIVER	05/03/2024	\$46.88	158583	E 01 005 810 000 000 401	B&G Supplies
001		CC	1 09044	MENARDS - ELK RIVER	05/03/2024	\$1,605.64	158598	E 01 300 361 000 830 433	HS Shop Supplies/B&G Supplies
001		CC	1 09044	MENARDS - ELK RIVER	05/03/2024	\$131.81	158598	E 01 005 810 000 000 401	HS Shop Supplies/B&G Supplies
001		CC	1 09217	HORIZON COMMERCIAL POOL SUPPLY	05/03/2024	31 \$743.75	158557	E 01 300 810 000 000 404	B&G Pool Repairs
001		CC	1 10338	ADAM'S PEST CONTROL, INC.	05/03/2024	\$50.00	158519	E 01 300 810 000 000 305	Prevention Plus at HS

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001		CC	1 10338	ADAM'S PEST CONTROL, INC.	05/03/2024	\$50.00	158648	E 01 300 810 000 000 305	HS Target Posts		
001		CC	1 10498	PEARSON EDUCATION, INC.	05/03/2024	\$419.50	158647	E 12 100 401 000 740 433	PO 32766 Indy Supplies		
001		CC	1 10512	CASEY'S	05/03/2024	\$45.08	158555	E 01 005 790 000 320 490	American Indian Student Meeting 04/17/20		
001		CC	1 10512	CASEY'S	05/03/2024	\$72.78	158576	E 01 005 790 000 320 490	ALPAC Meeting 04.10		
001		CC	1 10553	VEX ROBOTICS	05/03/2024	\$6,077.21	158551	E 01 300 211 000 000 430	HS PLTW Supplies		
001		CC	1 10553	VEX ROBOTICS	05/03/2024	\$37.45	158568	E 01 201 255 000 000 430	MS Rubber Shaft Collar		
001		CC	1 10553	VEX ROBOTICS	05/03/2024	\$19.31	158568	E 01 201 255 000 000 430	MS Rubber Shaft Collar		
001		CC	1 10575	CONSTANT CONTACT	05/03/2024	\$227.00	158615	E 04 500 505 000 321 305	CE Marketing		
001		CC	1 10738	KWIK TRIP EXTENDED NETWORK	05/03/2024	\$4.22	158590	E 11 300 292 000 000 366	Athletics Food		
001		CC	1 12027	GODADDY.COM	05/03/2024	\$199.98	158545	E 01 005 630 000 000 505	Std SSL Renewal 1 certificate 2 years		
001		CC	1 12031	LANGUAGELINE Solutions	05/03/2024	\$86.90	158562	E 01 300 219 000 339 358	HS Interpreter 04/15/2024		
001		CC	1 12031	LANGUAGELINE Solutions	05/03/2024	\$59.25	158563	E 01 300 219 000 339 358	HS Interpreter 04/15/2024		
001		CC	1 12129	SIPTRUNK, INC	05/03/2024	\$71.50	158617	E 01 005 630 000 000 320	Back-up Phones		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$2,699.97	158566	E 01 300 211 000 000 456	Hornet Broadcasting		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$1,799.98	158569	E 01 300 211 000 000 456	Hornet Broadcasting		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$329.97	158605	E 01 100 810 359 000 455	IES Water Damage Replacements		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$1,028.99	158611	E 01 100 810 359 000 455	IES Water Damage Replacements		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$289.99	158612	E 01 100 810 359 000 455	IES Water Damage Replacements		
001		CC	1 12234	BEST BUY STORES L P	05/03/2024	\$379.99	158616	E 01 100 810 359 000 455	IES Water Damage Replacements		
001		CC	1 12304	SAM'S CLUB	05/03/2024	\$26.98	158578	E 01 300 298 918 000 401	Java Hive		
001		CC	1 12418	USPS	05/03/2024	\$10.10	158607	E 01 400 203 000 000 329	Postage		
001		CC	1 12459	EL LORO	05/03/2024	\$375.76	158609	E 01 005 790 000 320 490	Lunch		
001		CC	1 12846	M&G TRAILER SALES SERVICE RENTA	05/03/2024	\$44.89	158629	E 01 005 810 000 000 401	4" Drop, Hitch and Hitch Pin		
001		CC	1 12851	NEW YORK TIMES	05/03/2024	\$20.00	158613	E 01 300 220 000 000 430	English Spaulding		
001		CC	1 12944	MINNESOTA COMMUNITY ED	05/03/2024	\$99.00	158573	E 04 500 505 000 321 366	social media made easy webinar		
001		CC	1 12999	BROOKES PUBLISHING	05/03/2024	\$271.20	158542	E 04 500 583 000 354 401	ECS Supplies		
001		CC	1 13072	CINTAS CORPORATION NO 2	05/03/2024	\$232.85	158595	E 01 300 810 350 000 305	Uniform Services March 2024		
001		CC	1 13072	CINTAS CORPORATION NO 2	05/03/2024	\$232.81	158595	E 01 100 810 350 000 305	Uniform Services March 2024		
001		CC	1 13072	CINTAS CORPORATION NO 2	05/03/2024	\$232.81	158595	E 01 201 810 350 000 305	Uniform Services March 2024		
001		CC	1 13072	CINTAS CORPORATION NO 2	05/03/2024	\$232.81	158595	E 01 110 810 350 000 305	Uniform Services March 2024		
001		CC	1 13072	CINTAS CORPORATION NO 2	05/03/2024	(\$9.67)	158595	E 01 100 810 350 000 305	Uniform Services March 2024		
001		CC	1 13085	MINNESOTA STATE COLLEGE	05/03/2024	\$1,400.00	158564	E 01 005 640 000 335 366	Cognitive Coaching Foundations Seminar (		
001		CC	1 13185	PATRIOT NEWS MN	05/03/2024	\$91.00	158558	E 01 100 810 353 000 305	Indy Bids-Skylight Replacement	32	
001		CC	1 13185	PATRIOT NEWS MN	05/03/2024	\$58.50	158586	E 01 005 010 000 000 305	Legal 03/14, 03/21		

## Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001		CC	1 13185	PATRIOT NEWS MN	05/03/2024	\$65.00	158586	E 01 005 010 000 000 305	Legal 03/14, 03/21		
001		CC	1 13185	PATRIOT NEWS MN	05/03/2024	\$240.50	158586	E 01 005 010 000 000 305	Legal 03/14, 03/21		
001		CC	1 13274	OOSHIRT.COM	05/03/2024	\$564.03	158608	E 04 500 585 157 332 436	CE Musical Tshirts		
001		CC	1 13277	JELLYFISH GRAPHICS	05/03/2024	\$500.00	158531	E 01 300 790 000 699 401	Purchase Jellyfish Graphics - Cornhole Box		
001		CC	1 13277	JELLYFISH GRAPHICS	05/03/2024	\$66.00	158540	E 04 500 585 000 362 401	YDYS Tshirts		
001		CC	1 13277	JELLYFISH GRAPHICS	05/03/2024	\$280.80	158552	E 04 500 585 000 362 401	YDYS tshirts		
001		CC	1 13277	JELLYFISH GRAPHICS	05/03/2024	\$2,730.00	158604	E 01 300 790 000 699 401	Jellyfish Graphics - Door Wraps		
001		CC	1 13369	WRUCK SEWER PORTABLE RENTAL, L	05/03/2024	\$817.00	158544	E 11 300 292 000 000 335	Rental 03/05-04/01		
001		CC	1 13457	MYSTERY SCIENCE	05/03/2024	\$16,740.00	158650	E 05 005 630 000 795 406	District Membership 2024-2028		
001		CC	1 13596	GET A CLU TRIVIA	05/03/2024	\$275.00	158518	E 01 005 241 204 000 305	SEL-Staff Wellness		
001		CC	1 13613	VENTRIS LEARNING LLC	05/03/2024	\$301.00	158522	E 01 100 203 602 000 460	Indy UFLI Foundations		
001		CC	1 13628	ASCA	05/03/2024	\$129.00	158640	E 01 201 710 000 000 820	American School Counselor Association m		
001		CC	1 13628	ASCA	05/03/2024	\$129.00	158643	E 01 201 710 000 000 820	American School Counselor Association m		
001		CC	1 13630	SMORE.COM	05/03/2024	\$99.00	158625	E 01 201 605 000 000 820	Educator member basic account		
001		CC	1 13657	WALMART.COM	05/03/2024	\$227.76	158571	E 01 300 211 245 000 401	Hornet Hospitality		
001		CC	1 13686	LUPLIN	05/03/2024	\$75.00	158520	E 04 500 505 000 321 305	Private Event		
001		CC	1 13739	O'DAY MANAGMENT INC	05/03/2024	\$1,790.28	158630	E 01 005 810 000 000 350	PO 32640 B&G Repairs		
001		CC	1 13815	DOJO KARATE - MONTICELLO	05/03/2024	\$174.00	158589	E 04 500 585 000 332 305	CE Enrichment Class		
001		CC	1 13819	MOVE AND LEARN	05/03/2024	\$2,800.00	158547	E 04 500 570 000 321 369	KC Field Trip		
001		CC	1 13871	NORTHLAND TRADING COMPANY LLC	05/03/2024	\$450.00	158526	E 01 005 790 000 320 401	PO 33075 Pendleton Grad stoles		
001		CC	1 13922	FITNESS FINDERS INC	05/03/2024	(\$2.42)	158567	E 01 005 110 999 000 401	Credit for overcharge		
001		CC	1 13922	FITNESS FINDERS INC	05/03/2024	\$11.01	158570	E 11 300 295 185 000 401	PO 33096 Girls Lacrosse and Track Suppli		
001		CC	1 13922	FITNESS FINDERS INC	05/03/2024	\$11.02	158570	E 11 300 295 184 000 401	PO 33096 Girls Lacrosse and Track Suppli		
001		CC	1 13922	FITNESS FINDERS INC	05/03/2024	\$11.02	158570	E 11 300 295 184 000 401	PO 33096 Girls Lacrosse and Track Suppli		
001		CC	1 13922	FITNESS FINDERS INC	05/03/2024	\$2.42	158570	E 01 005 110 999 000 401	PO 33096 Girls Lacrosse and Track Suppli		
001		CC	1 13938	DAYS INNS	05/03/2024	\$416.11	158535	E 01 005 790 000 320 366	American Indian Conference (Lori Hunt)		
001		CC	1 13938	DAYS INNS	05/03/2024	\$416.11	158537	E 01 005 790 000 320 366	American Indian Conference (Sheila Bear)		
001		CC	1 13938	DAYS INNS	05/03/2024	\$416.11	158546	E 01 005 790 000 320 366	American Indian Conference (Jamie Randa		
001		CC	1 13939	COMFORT INN & SUITES	05/03/2024	\$379.85	158549	E 01 300 790 000 699 366	Comfort Inn & Suites - PCN Mtg Mountain I		
001		CC	1 13940	WALL-ST-JOURNAL	05/03/2024	\$2.00	158550	E 01 300 341 000 830 433	Palmer Business Req 17340		
001		CC	1 13941	CONTEST & FAIR FEES	05/03/2024	\$36.00	158565	E 01 201 218 000 388 369	MN Historical day		
001		CC	1 13941	CONTEST & FAIR FEES	05/03/2024	\$105.00	158584	E 01 201 218 000 388 369	MN State History day		
001		CC	1 13941	CONTEST & FAIR FEES	05/03/2024	\$456.00	158651	E 01 201 218 000 388 369	central MN History Contest		
001		CC	1 13942	CANDYMACHINES.COM	05/03/2024	\$39.70	158572	E 01 201 208 290 000 401	Tokens for Claw machine		

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 5/01/2024 - 5/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1	13942	CANDYMACHINES.COM	05/03/2024	\$2,624.00	158649	E 01 201 208 290 000 401	Claw machine
001		CC	1	13943	MPLS PARK & REC	05/03/2024	\$100.00	158585	E 01 300 211 000 320 369	OWAMNI: Lunch Permit #R4515 (tax credit
001		CC	1	13943	MPLS PARK & REC	05/03/2024	\$9.03	158585	E 01 005 110 999 000 401	OWAMNI: Lunch Permit #R4515 (tax credit
001		CC	1	13944	ST CLOUD PARKING SYSTEM	05/03/2024	\$3.00	158593	E 11 300 292 000 000 366	City of St. Cloud Minnesota
001		CC	1	13944	ST CLOUD PARKING SYSTEM	05/03/2024	\$0.50	158600	E 11 300 292 000 000 366	City of St. Cloud Minnesota
001		CC	1	13946	SIMPLAYGOLF.COM	05/03/2024	\$75.00	158606	E 11 300 295 189 000 305	Girls Golf 04.02.2024
001		CC	1	13946	SIMPLAYGOLF.COM	05/03/2024	\$75.00	158614	E 11 300 295 189 000 305	Girls Golf Fundraising 04.03.2024

**Check Total: \$119,406.11**

**Bank 001 Total:**

**Report Total:**

<b>May 2024 Personnel</b>				
<b>Employee (Last, First Name)</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>	<b>Action Type</b>
Vanzant, Makenna	Teacher	MS/HS	08/26/2024	New Hire
Brown, Christina	Social Worker	Independence	08/26/2024	New Hire
Determan, Eriq	Teacher	Middle School	08/26/2024	New Hire
Odden, Melissa	Head C - Swim and Dive	High School	08/12/2024	New Hire
Critchley, Thomas	Teacher	High School	05/31/2024	Resignation
Schaul, Jessica	Teacher	Independence/Liberty	05/31/2024	Resignation
Thompson, Morgan	Teacher	Middle School	05/31/2024	Resignation
Mackley, Makaela	Social Worker	Liberty	08/26/2024	New Hire
Knutson, Hope	Teacher	Liberty	08/26/2024	New Hire
Strube, Ella	Teacher	Liberty	08/26/2024	New Hire
LeTourneau, Rebecca	Building Sub Teacher	Liberty	05/08/2024	Resignation
Zuidema, Jane	Long-term Substitute	Liberty	05/06/2024	Transfer
Borchert, Melvin	Custodian	Liberty	05/30/2024	Retirement
Neaton, Jennifer	Seasonal Grounds Assistant	District Wide	06/03/2024	New Hire
Hill, Mitchell	Seasonal Grounds Assistant	District Wide	05/13/2024	New Hire
Murphy, Ellie	Teacher	Liberty	08/26/2024	New Hire
Pettis, Lance	Head Coach - Boys Basketball	High School	11/18/2024	New Hire
DeMichele, Angela	Social Worker	High School	05/14/2024	Resignation
Andersen, Dani	Paraeducator	Independence	05/13/2024	Resignation
Johnson, Jodi	Teacher	Liberty	08/26/2024	New Hire
Duncan, Michaela	Teacher	Independence	08/26/2024	Rehire
Egan, Matt	Teacher	High School	08/26/2024	Rehire
Maas, Keith	Building Custodian	High School	05/27/2024	New Hire
Vanzant, Makenna	Head Coach - Girls Basketball	High School	11/11/2024	New Hire
Graham, Alissa	Head Coach - Girls Soccer	High School	08/12/2024	New Hire
Gort, Samantha	Early Childhood Coordinator	Community Ed	07/01/2024	New Hire
Dubay, Samantha	School Social Worker	High School	08/26/2024	New Hire
Halverson, Marie	District Health Coordinator	District Wide	07/01/2024	New Hire
Griffitts, Alex	Custodian	Liberty	05/31/2024	Resignation
Reeves, Ana	Paraeducator	Independence	05/31/2024	Resignation



Extended Field Trip Request Form

Date of Request 5-9-24

School Big Lake High School

Class or group Yearbook Editors

Destination Gustavus Adolphus College - YBK CAMP

Purpose Yearbook camp

Dates of trip June 25<sup>th</sup> - 27<sup>th</sup>

Number of Students Attending 2, Calissa Pishney + Emily Dorkand

Teacher(s)/Advisor(s) 1. Samantha Glover

Chaperones (specify staff or parent)

1. <u>Samantha Glover: staff</u>	6.
2.	7.
3.	8.
4.	9.
5.	10.

Mode of Transportation Meeting at location. Driving self or family brings down student

Accommodations Students will stay in secured dorms.

Insurance Arrangements \_\_\_\_\_

Requesting Teacher/AD Signature Samantha Glover Date 5/10/24

Approved by Building Principal \_\_\_\_\_ Date 5/13/24

Approved by Superintendent \_\_\_\_\_ Date 5/16/24



## **SCHOOL BOARD PROCEDURES; RULES OF ORDER**

### **I. PURPOSE**

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

### **II. GENERAL STATEMENT OF POLICY**

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

### **III. RULES OF ORDER**

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.
- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.

- J. The order in which names will be called for roll call votes will be determined by the school board chair.
- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess, or to take measures to obtain a quorum.

***Legal References:*** Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)  
Minn. Stat. § 122A.40 (Employment Contracts, Termination)  
Minn. Stat. § 123B.09, Subds. 6 and 7 (School Board Powers)  
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)  
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)  
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)  
Minn. Stat. § 471.88 (Exceptions)

***Cross References:*** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 204 (School Board Meeting Minutes)  
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)  
MSBA/MASA Model Policy 207 (Public Hearings)

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

**RESOLUTION ACCEPTING DONATIONS**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Big Lake Schools, ISD 727, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Braden Alistair Schrupp	\$100.00	ECFE programming
Compass Group-Chartwells	\$3,666.00	\$2,000 Senior Scholarships; \$1,666.00 Java Hive
Big Lake Lions	\$3,000.00	Senior Scholarships
Big Lake Spud Fest	\$3,000.00	Senior Scholarships
Big Lake Spud Fest	\$1,600.00	Community Education year end event
Big Lake Gymnastics	\$1,479.00	Equipment
Knights of Columbus	\$1,000.00	National Honor Society Awards night supplies
Big Lake Boys Fast Break Club	\$1,963.50	½ coach salary
Elk River Lions	\$2,500.00	Senior Scholarships
Big Lake Baseball Association	\$500.00	Senior Scholarship
Connexus Energy Foundation	\$3,000.00	Senior Scholarships
New Creations	\$500.00	Senior Scholarship
Big Lake Swim and Dive Booster Club	\$178.00	2023 Swim Awards

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted on May 23, 2024.





**ISD #727 2023-2024 Revised Budget**

**April 2024**

	<b>Audited Fund Balance June 30,2023</b>	<b>Revenue Budget 23-24</b>	<b>Expenditure Budget 23-24</b>	<b>Projected Net Change Incr(Decr) in Fund Balance</b>	<b>Transfers</b>	<b>Budgeted Fund Balance June 30,2024</b>
<b>General:</b>						
Restricted -						
Long Term Facilities Maintenance	\$ 135,484	\$ 387,531	\$ 370,271	\$ 17,260	\$ -	\$ 152,744
Operating Capital	\$ 577,380	\$ 773,801	\$ 795,765	\$ (21,964)	\$ -	\$ 555,416
Capital Projects Levy	\$ 509,069	\$ 669,369	\$ 646,398	\$ 22,971	\$ -	\$ 532,040
Staff Development	\$ 162,615	\$ 496,271	\$ 502,278	\$ (6,007)	\$ -	\$ 156,608
Basic Skills	\$ 3,236	\$ 1,781,381	\$ 1,120,538	\$ 660,843	\$ -	\$ 664,079
School Library Aid	\$ -	\$ 55,808	\$ 37,819	\$ 17,989	\$ -	\$ 17,989
Literacy Incentive Aid	\$ -	\$ 140,673	\$ 119,961	\$ 20,712	\$ -	\$ 20,712
Third Party/Medical Assistance	\$ 329,506	\$ 75,000	\$ 137,871	\$ (62,871)	\$ -	\$ 266,635
Area Learning Center (ALC)	\$ 82,017	\$ 309,591	\$ 336,672	\$ (27,081)	\$ -	\$ 54,936
Scholarships	\$ 24,150	\$ 18,000	\$ 18,000	\$ -	\$ -	\$ 24,150
Student Activities	\$ 27,067	\$ 2,300	\$ 6,990	\$ (4,690)	\$ -	\$ 22,377
Committed for Severance	\$ 1,141,143	\$ -	\$ 18,583	\$ (18,583)	\$ -	\$ 1,122,560
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ 29,120	\$ (29,120)	\$ -	\$ -
Assigned for Q Comp	\$ 48,885	\$ 843,148	\$ 806,211	\$ 36,937	\$ -	\$ 85,822
Assigned for Athletics and Activities	\$ 139,118	\$ 1,155,651	\$ 1,282,447	\$ (126,796)	\$ -	\$ 12,322
Assigned for Building Level Activities	\$ 142,910	\$ 42,506	\$ 66,826	\$ (24,320)	\$ -	\$ 118,590
Other Assigned Fund Balances	\$ 641,628	\$ 3,078,470	\$ 609,870	\$ 2,468,600	\$ -	\$ 3,110,228
Nonspendable for Prepaid Items	\$ 95,239	\$ -	\$ -	\$ -	\$ -	\$ 95,239
Unassigned Fund Balance	\$ 7,061,769	\$ 39,848,353	\$ 38,844,533	\$ 1,003,820	\$ -	\$ 8,065,589
Subtotal	\$ 11,150,336	\$ 49,677,853	\$ 45,750,153	\$ 3,927,700	\$ -	\$ 15,078,036
<b>Food Service:</b>						
Restricted	\$ 767,795	\$ 2,647,857	\$ 2,565,156	\$ 82,701	\$ -	\$ 850,496
Nonspendable for Inventory	\$ 38,540	\$ -	\$ -	\$ -	\$ -	\$ 38,540
Subtotal	\$ 806,335	\$ 2,647,857	\$ 2,565,156	\$ 82,701	\$ -	\$ 889,036
<b>Community Service:</b>						
Restricted -						
Community Education	\$ 1,096,721	\$ 2,307,823	\$ 2,412,354	\$ (104,531)	\$ (9,327)	\$ 982,863
ECFE	\$ 127,743	\$ 303,755	\$ 304,521	\$ (766)	\$ -	\$ 126,977
School Readiness	\$ (33,411)	\$ 535,405	\$ 561,741	\$ (26,336)	\$ -	\$ (59,747)
Preschool Screening	\$ -	\$ 19,150	\$ 28,477	\$ (9,327)	\$ 9,327	\$ -
Subtotal	\$ 1,191,053	\$ 3,166,133	\$ 3,307,093	\$ (140,960)	\$ -	\$ 1,050,093
<b>Building Construction Fund</b>						
Restricted -						
Long-Term Facilities Maintenance	\$ 533,759	\$ 25,000	\$ 558,759	\$ (533,759)	\$ -	\$ -
Referendum Projects	\$ 17,949,714	\$ 400,000	\$ 9,169,299	\$ (8,769,299)	\$ -	\$ 9,180,415
	\$ 18,483,473	\$ 425,000	\$ 9,728,058	\$ (9,303,058)	\$ -	\$ 9,180,415
<b>Debt Service - Restricted</b>	\$ 1,461,559	\$ 6,521,670	\$ 6,464,376	\$ 57,294	\$ -	\$ 1,518,853
<b>OPEB Irrevocable Trust Fund</b>	\$ 1,280,635	\$ 50,000	\$ 81,506	\$ (31,506)	\$ -	\$ 1,249,129
<b>Total</b>	\$ 34,373,391	\$ 62,488,513	\$ 67,896,342	\$ (5,407,829)	\$ -	\$ 28,965,562

**SUMMARY OF YTD 23-24 BUDGET ADJUSTMENTS**

*\*Denotes Specific School Board Approval*

**GENERAL FUND:**

**REVENUE:**

	<b>AMOUNT</b>	<b>DATE</b>
Original Budget	\$46,449,691	* Jun-23
-Decrease unemployment revenue for revised estimate of costs based upon summer 2023 actual costs	(\$175,000)	* Nov-23
-Adjust reimbursement revenue budgets for changes in estimates: SNW coop, Becker ISD, P-EBT	\$75,073	* Dec-23
-Establish budget for Emergency Connectivity Grant; rev=exp	\$100,800	* Dec-23
-Establish budget for additional Bridges grant; rev=exp	\$15,000	* Dec-23
-Hail claim insurance proceeds	\$1,579,823	* Dec-23
-Increase investment earnings budgets for surplus cash flow & increased rates of return	\$129,866	* Dec-23
-Increase SPED aid estimate from updated aid report from MDE	\$100,000	* Dec-23
-Establish budget for coop student support personnel aid; rev=exp	\$38,607	* Dec-23
-Various state aid revisions based upon revised entitlement reports from MDE	(\$30,814)	* Dec-23
-Increase summer term unemployment reimbursement aid from revised forecast from MDE	\$125,000	* Dec-23
-Adjust tax levy budgets based upon revised estimates	(\$13,154)	* Dec-23
-Decrease general education aid revenue budgets for decreased enrollment	(\$530,378)	* Dec-23
-Adjust Title grant revenue budgets based on staffing revisions & revised estimates	\$1,117	* Dec-23
-Adjust rev/exp budgets for 22-23 deferred revenue; rev=exp	\$33,956	* Dec-23
-Adjust various grant revenue budgets	\$199,438	* Jan-24
-Adjust rev and exp budget for donation received	\$1,000	* Jan-24
-Adjust investment earnings for continued increased rates of return	\$122,953	* Apr-24
-Adjust state and federal special education revenue estimates	(\$50,000)	* Apr-24
-Adjust for grant amendments	\$2,788	* Apr-24
-Adjust for closeout of fall and winter sports/activities and adjust fundraising balances	(\$29,439)	* Apr-24
-Adjust various state aids and local revenues for revised estimates	\$22,870	* Apr-24
-Net increase of general education aid for growth in enrollment throughout year	\$69,498	* Apr-24
-Increase SPED aid & SPED cross-subsidy for new aid reports released in April	\$750,000	* Apr-24
-Adjust LTFM aid for revised aid entitlement	(\$6,865)	
-Adjust hail damage insurance proceeds for additional settlement to be received in May or June	\$681,863	
-Establish budget for 2024 rev and exp for SVPP grant with coop	\$14,160	

**NET CURRENT REVENUE BUDGET**

\$49,677,853

**GENERAL FUND:**

**EXPENSE:**

	<b>AMOUNT</b>	<b>DATE</b>
Original Budget	\$46,071,129	* Jun-23
-Decrease unemployment exp for revised estimate based upon summer 2023 actual unemployment costs	(\$384,254)	* Nov-23
-Revise tuition budgets based on enrollment	(\$37,000)	* Dec-23
-Staffing budget revision #1: adjust for known hiring costs and benefits	(\$517,178)	* Dec-23
-Adjusts property/liability insurance budget due to increase in cybersecurity insurance	\$21,222	* Dec-23
-Establish budget for Emergency Connectivity Grant; rev=exp	\$100,800	* Dec-23
-Establish budget for additional Bridges grant; rev=exp	\$15,000	* Dec-23
-Estimate of hail claim 23-24 roof repair expenses; roof repair project to occur summer 2024	\$800,000	* Dec-23
-Budget for activities bus purchase; cost to come from 22-23 assigned fund balance	\$117,422	* Dec-23
-Add facilities equipment budgets; costs to come 22-23 assigned fund balance	\$203,983	* Dec-23
-Add curriculum budgets; costs to come from 22-23 assigned fund balance	\$75,000	* Dec-23
-Establish budget for coop student support personnel aid; rev=exp	\$38,607	* Dec-23
-Adjust Title and PCN non-staffing budgets for revised estimates	(\$2,741)	* Dec-23
-Adjust rev/exp budgets for 22-23 deferred revenue; rev=exp	\$33,956	* Dec-23
-Adjust various grant expense budgets	\$296,571	* Jan-24
-Increase operating capital budget for approved expense	\$4,589	* Jan-24
-Adjust for replacement of copiers from Assigned Fund Balance	\$22,918	* Jan-24
-Adjust rev and exp budget for donation received	\$1,000	* Jan-24
-Add expenditure budgets for SPED expenses from Reserve for MA fund balance	\$23,220	* Jan-24
-Adjust capital budgets for approved purchases	\$21,769	* Apr-24
-Correct ESSER grant budget FIN 161 to match MEGS budget	(\$13,718)	* Apr-24
-Staffing budget revision #2: increased health insurance & sub costs; add'l tchr for student need	\$271,440	* Apr-24
-Adjust for grant amendments	(\$30,817)	* Apr-24
-Adjust for closeout of fall and winter sports/activities and adjust fundraising balances	\$60,702	* Apr-24
-Revise utilities budgets for warm winter; to assigned fund balance	(\$204,530)	* Apr-24
-Adjust transportation for 2 snow days, less SPED routes, and anticipated no fuel clause	(\$70,226)	* Apr-24
-Decrease Assigned/Reserved fund balance expenditures to be reallocated in fiscal year 2025	(159,927)	
-Decrease capital expenditure budgets to be reallocated in fiscal year 2025	(\$322,944)	
-Reallocate part of hail damage repair project to fiscal year 2025	(\$700,000)	
-Establish budget for 2024 rev and exp for SVPP grant with coop	\$14,160	

**NET CURRENT EXPENSE BUDGET**

\$45,750,153

**SUMMARY OF YTD 23-24 BUDGET ADJUSTMENTS**

*\*Denotes Specific School Board Approval*

**FOOD SERVICE FUND:**

**REVENUE:**

Original Budget	\$2,399,363	*	Jun-23
-\$40,000 reimbursement from Chartwells; equipment rec'd in 23-24	\$40,000	*	Sep-23
-Increase investment earnings budgets for surplus cash flow & increased rates of return	\$6,729	*	Dec-23
-Increase food service rev for increased participation rates in bkfst/lunch and for federal SCA funds	\$201,765	*	Mar-24

**NET CURRENT REVENUE BUDGET**

\$2,647,857

**EXPENSE:**

Original Budget	\$2,528,694	*	Jun-23
- Increase equipment budget for 22-23 budgeted equipment rec'd in July 2023	\$151,638	*	Sep-23
-Staffing budget revision #1: adjust for known hiring costs and benefits	(\$292)	*	Dec-23
-Decrease food service exp for revised estimates; food, labor, & milk costs less than anticipated	(\$114,884)	*	Mar-24

**NET CURRENT EXPENSE BUDGET**

\$2,565,156

**COMMUNITY SERVICE FUND:**

**REVENUE:**

Original Budget	\$2,866,263	*	Jun-23
-Increase investment earnings budgets for surplus cash flow & increased rates of return	\$15,520	*	Dec-23
-Update ECFE and Home Visiting aid estimates	\$7,778	*	Dec-23
-Adjust tax levy budgets based upon revised estimates	(\$257)	*	Dec-23
-Incr revenue estimates for gymnastics, donations, Kid's Club, & Hive Time; increased enrollment	\$75,988	*	Dec-23
-Adjust ESSER summer recovery grant budget	\$406	*	Jan-24
-Adjust investment earnings for continued increased rates of return	\$16,936	*	Apr-24
-Incr rev estimates for donations and participation fees	\$40,499	*	Apr-24
-Establish budget for Great Start grant; rev=exp	\$143,000	*	Apr-24

**NET CURRENT REVENUE BUDGET**

\$3,166,133

**EXPENSE:**

Original Budget	\$2,905,975	*	Jun-23
-Staffing budget revision #1: adjust for known hiring costs and benefits/increased enrollment	\$48,573	*	Dec-23
-Increased non-staffing costs for equipment, increased programming, Kid's Club fieldtrips, & other exp	\$37,870	*	Dec-23
-Add budget for replacement of copier	\$11,279	*	Jan-24
-Adjust ESSER summer recovery grant budget	\$389	*	Jan-24
-Staffing budget revision #2 (health insurance & add'l staffing for increased participation)	\$63,113	*	Apr-24
-Incr non-wage staffing budgets for contribution of weight room equip, tech devices, contracted services	\$96,894	*	Apr-24
-Establish budget for Great Start grant; rev=exp	\$143,000	*	Apr-24

**NET CURRENT EXPENSE BUDGET**

\$3,307,093

AMOUNT	DATE
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**BUILDING CONSTRUCTION FUND**

**REVENUE:**

Original Budget	\$225,000	*	Jun-23
-Increase investment earnings budgets increased rates of return	\$200,000	*	Dec-23

**NET CURRENT REVENUE BUDGET**

\$425,000

**EXPENSE:**

Original Budget	\$9,728,058	*	Jun-23
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**NET CURRENT EXPENSE BUDGET**

\$9,728,058

**SUMMARY OF YTD 23-24 BUDGET ADJUSTMENTS**

*\*Denotes Specific School Board Approval*

	<b>AMOUNT</b>	<b>DATE</b>
<b>DEBT SERVICE FUND</b>		
<b>REVENUE:</b>		
Original Budget	\$6,462,877 *	Jun-23
-Adjust tax levy budgets based upon revised estimates	(\$3,731) *	Dec-23
-Increase investment earnings budgets increased rates of return	\$32,835 *	Dec-23
-Adjust investment earnings for continued increased rates of return	\$29,689 *	Apr-24
<b>NET CURRENT REVENUE BUDGET</b>	<u>\$6,521,670</u>	
<b>EXPENSE:</b>		
Original Budget	\$6,464,376 *	Jun-23
<b>NET CURRENT EXPENSE BUDGET</b>	<u>\$6,464,376</u>	
	<b>AMOUNT</b>	<b>DATE</b>
<b>OPEB Irrevocable Trust Fund</b>		
<b>REVENUE:</b>		
Original Budget	50,000 *	Jun-23
<b>NET CURRENT REVENUE BUDGET</b>	<u>50,000</u>	
<b>EXPENSE:</b>		
Original Budget	\$164,419 *	Jun-23
-Adjust retiree health insurance costs	(\$82,913) *	Apr-24
<b>NET CURRENT EXPENSE BUDGET</b>	<u>\$81,506</u>	

**COMPLIANCE ISSUES**

- |    |   |               |
|----|---|---------------|
| 1) | Preliminary UFARS data loaded to MDE by September 15th, 2023  | In compliance |
| 2) | Revenue and Expenditure Budget published by earlier of one week after school board accepts final audit or November 30, 2023 | In compliance |
| 3) | Final UFARS data to MDE by November 30, 2023  | In compliance |
| 4) | The 2022/2023 audit (electronic copy) received at MDE by December 31st, 2023  | In compliance |
| 5) | Board members having received training in financial matters per statute   | In compliance |

**FISCAL HEALTH - INCOME STATEMENT PARAMETERS**

- 1) Revenue/Expenditure Monitor - *Exp/Rev Summary - FD Report*

	REVENUE		<i>(Calculated)</i>	EXPENDITURES		<i>(Calculated)</i>
	Budget	Actual \$ YTD	Actual % YTD	Budget	Actual \$ YTD	Actual % YTD
General Fund (01,05,11 &12)	\$ 49,677,853	\$ 32,760,459	66%	\$ 45,750,153	\$ 31,661,864	69% <i>See Note</i>
Food Service (02)	\$ 2,647,857	\$ 1,880,325	71%	\$ 2,565,156	\$ 1,905,155	74%
Community Service (04)	\$ 3,166,133	\$ 2,599,138	82%	\$ 3,307,093	\$ 2,530,158	77%
Building Construction (06)	\$ 425,000	\$ 551,004	130%	\$ 9,728,058	\$ 8,268,243	85%
Debt Service (07)	\$ 6,521,670	\$ 505,065	8%	\$ 6,464,376	\$ 6,464,050	100%
OPEB Irrevocable Trust Fund (45)	\$ 50,000	\$ 68,822	138%	\$ 81,506	\$ 2,471	3%

- 2) ADM Monitor - *Principals' monthly reporting*

	Original	Revised	2nd Revision
Budgeted Seated ADM	3169	3089	3099
Tuition ADM	76	76	76
Budgeted ADM	3245	3165	3175

**NOTES**

*See budget revisions*

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**CASH REPORT FOR SCHOOL BOARD**

**BIG LAKE PUBLIC SCHOOLS**  
 Independent School District # 727  
 for month: April 2024

<b>101 - CASH ACCOUNTS</b>					
	<b>Beg Balance</b>	<b>Receipts</b>	<b>Checks</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$ 5,531,895	\$ 5,147,537	\$ (4,521,954)	\$ (6,031,014)	\$ 126,464
Food Service	(\$4,187,999)	17,464	(197,866)	\$4,468,401	\$100,000
Community Service	(\$1,477,476)	329,214	(314,351)	\$1,562,613	\$100,000
Building Fund	(\$1,040)	233,909	(236,869)		(\$4,000)
Debt Service	\$561,175	-	-		\$561,175
Project fund- HVAC (Fund 15)	\$0	12,448	(12,448)		\$0
Custodial Fund (Fund 18)	\$858	-	-		\$858
OPEB Trust Fund	(\$1,995)	-	(268)		(\$2,263)
<b>TOTAL PER BOOKS</b>	<b>425,418</b>	<b>5,740,572.00</b>	<b>(\$5,283,756)</b>	<b>\$0</b>	<b>882,234</b>
				General Checking Account	\$882,234
				<b>TOTAL PER BANK</b>	<b>\$882,234</b>

<b>102 - PETTY CASH ACCOUNT</b>					
	<b>Beg Balance</b>	<b>Receipts</b>	<b>Checks</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$1,614	642	\$0	-	\$2,256
				Petty Cash Checking Account	\$2,256
				<b>TOTAL PER BANK</b>	<b>\$2,256</b>

<b>104 - INVESTMENT ACCOUNTS</b>					
	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	(\$4,489,075)	\$ 20,084,555	\$ (19,385,002)	\$6,031,014	\$2,241,492
General Fund - Operating invest. Insurance	\$1,614,819	\$ 1,622,900	\$ (1,615,412)		\$1,622,307
General Fd Operating Investments	\$14,345,656	22,111	(2,030)		\$14,365,737
Food Service	\$4,896,620	214,862	-	(\$4,468,401)	\$643,081
Community Service	\$3,020,915	19,001	-	(\$1,562,613)	\$1,477,303
Debt Service	\$729,352	-	-		\$729,352
Facility Maintenance Invest. 2021A (Fd 07)	\$0	-	-		\$0
Facility Maintenance Invest. 2021A (Fd 15)	\$338,701	1,001	(12,448)		\$327,254
Facilities Investments 2022A (Fd 06)	\$10,570,435	46,390	(233,909)		\$10,382,916
OPEB Trust Fund	\$718,720	1,168	(580,152)		\$139,736
OPEB Trust Equities	\$646,157	580,152	(19,971)		\$1,206,338
<b>TOTAL PER BOOKS</b>	<b>\$32,392,300</b>	<b>\$22,592,140</b>	<b>(\$21,848,924)</b>	<b>\$0</b>	<b>\$33,135,516</b>
				MN Trust	\$5,091,228
				Operating Invest- Insurance proceeds	\$1,622,307
				Operating Investments	\$14,365,737
				Refunding Bond Investments	\$0
				Building Fund Investments	\$10,710,170
				OPEB Trust	\$1,346,074
				<b>TOTAL PER BANK</b>	<b>\$33,135,516</b>

<b>CASH AND INVESTMENT BALANCE SUMMARY BY FUND</b>					
	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$ 17,004,909	\$ 26,877,745	\$ (25,524,398)	\$ -	\$ 18,358,256
Food Service	\$708,621	232,326	(197,866)	-	\$743,081
Community Service	\$1,543,439	348,215	(314,351)	-	\$1,577,303
Debt Service	1,290,527	-	-	-	1,290,527
Project Fund HVAC- Fund 15	\$338,701	\$13,449	(\$24,896)	\$0	\$327,254
Custodial Fund (Fund 18)	\$858	-	-	-	\$858
Bond Account Investments (fund 06)	\$10,569,395	\$280,299	(\$470,778)	\$0	\$10,378,916
OPEB Trust Fund	\$716,725	1,168	(580,420)	-	\$137,473
OPEB Trust Equities	\$646,157	580,152	(19,971)	-	\$1,206,338
<b>TOTAL PER BOOKS</b>	<b>32,819,332</b>	<b>\$28,333,354</b>	<b>(\$27,132,680)</b>	<b>\$0</b>	<b>34,020,006</b>
				Cash	\$882,234
				Petty Cash	\$2,256
				Investments	\$33,135,516
				<b>TOTAL PER BANK</b>	<b>\$34,020,006</b>

**PETTY CASH EXPENDITURES**  
**BIG LAKE PUBLIC SCHOOLS**  
Independent School District # 727  
for month: April 2024

<b>Date</b>	<b>Ck #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
04/10/24	20496	Lindsey Raymond	CE Refund	\$ 42.00
04/26/24	20497	Natasha McAllister	Void #20359 and reissue (Meals Refund)	\$ 29.05
04/26/24	20498	Jeneen Asmussen	Void #20156 and reissue (Meals Refund)	\$ 24.50
04/26/24	20499	Valentina Pishney	Void #20340 and reissue (Meals Refund)	\$ 48.00
04/26/24	20500	Liz Houck Kampa	Void #20099 and reissue (Meals Refund)	\$ 88.50
04/26/24	20501	Marie Nikle	Void #20357 and reissue (Meals Refund)	\$ 41.95
04/26/24	20502	Jill Robeck	Void #20215 and reissue (Meals Refund)	\$ 60.05
04/26/24	20503	Alexis Gosewisch	Void #20332 and reissue (Meals Refund)	\$ 20.00
04/26/24	20504	Tim Hesley	Void #20281 and reissue (Meals Refund)	\$ 19.20
04/26/24	20505	Katie Baumann	Void #20292 and reissue (Meals Refund)	\$ 15.00
04/26/24	20506	Sarah Kacena	Void #20396 and reissue (Meals Refund)	\$ 12.15
04/26/24	20507	Lyudmila Yevdokimov	Void #20240 and reissue (Meals Refund)	\$ 63.60
04/26/24	20508	Danielle Schreiner	Meals Refund	\$ 94.10
04/26/24	20509	Hector Villalobos	Meals Refund	\$ 16.25
				<u>\$ 574.35</u>

**WIRE TRANSFER SUMMARY**  
**Big Lake Public Schools**  
**Independent School District #727**  
**April 30, 2024**

DATE	FROM	TO	AMOUNT	PURPOSE
4/1/2024	Old National-Checking	Heartland Pmt System	\$ 560.33	MOSAIC Credit Card Fees
4/1/2024	Old National-Checking	EYEMED	\$ 1,394.22	Insurance Coverage
4/1/2024	Old National-Checking	SSI MN TRANCHE 2 LLC	\$ 3,658.56	Solar Contract
4/1/2024	Old National-Checking	USS MINNESOTA ONE MT	\$ 15,454.15	Solar Contract
4/2/2024	Old National-Checking	Further	\$ 4,883.31	Flex Claim Pymts
4/4/2024	MN Trust-PMA	Old National-Checking	\$ 1,700,000.00	Payroll and Payroll AP
4/5/2024	Old National-Checking	Amazon	\$ 17,418.97	Invoice Payments
4/8/2024	Old National-Checking	Neopost	\$ 200.00	DO Postage
4/8/2024	Old National-Checking	FleetCor	\$ 635.77	Kwik Trip Billing
4/8/2024	Old National-Checking	Delta Dental	\$ 28,798.00	Dental Insurance
4/9/2024	Old National-Checking	Further	\$ 1,312.30	Flex Claim Pymts
4/9/2024	Old National-Checking	Bankcard Service	\$ 5,467.81	ELEYO Credit Card Fees
4/9/2024	Old National-Checking	BLEM	\$ 8,893.09	Teacher Unions Dues
4/9/2024	Old National-Checking	EBC	\$ 61,570.27	403b & 457 contributions
4/10/2024	Old National-Checking	ELEYOmonthlysoft	\$ 1,425.00	ELEYO User Fees
4/10/2024	Old National-Checking	Transfirst/TSYS	\$ 2,223.67	Affinity Credit Card fees
4/10/2024	Old National-Checking	Amazon	\$ 19,038.60	Invoice Payments
4/11/2024	Old National-Checking	Further	\$ 26,869.52	H.S.A Contributions
4/16/2024	Old National-Checking	Further	\$ 6,201.64	Flex Claim Pymts
4/17/2024	Old National-Checking	Old National Bank	\$ 136.01	Old National Service Charge
4/18/2024	Old National-Checking	Amazon	\$ 6,228.48	Invoice Payments
4/19/2024	Old National-Checking	MN Dept of Rev	\$ 228.00	Sales Tax
4/19/2024	Old National-Checking	Verizon	\$ 1,244.82	Verizon billing
4/19/2024	Old National-Checking	Vision Transportation	\$ 257,293.53	Transportation billing
4/19/2024	MN Trust-PMA	Old National-Checking	\$ 2,200,000.00	Payroll and Payroll AP
4/23/2024	Old National-Checking	Further	\$ 454.40	Further Fee
4/23/2024	Old National-Checking	Trustmark	\$ 8,185.84	Insurance Coverage
4/23/2024	Old National-Checking	EBC	\$ 61,085.98	403b & 457 contributions
4/24/2024	Old National-Checking	BLEM	\$ 8,893.09	Teacher Unions Dues
4/24/2024	Old National-Checking	Further	\$ 27,176.45	H.S.A Contributions
4/25/2024	Old National-Checking	Neopost	\$ 201.00	DO Postage
4/25/2024	Old National-Checking	Old National-Petty Cash	\$ 527.70	Transfer to Petty Cash
4/25/2024	Old National-Checking	Amazon	\$ 2,169.28	Invoice Payments
4/25/2024	Old National-Checking	NewYork Life	\$ 11,241.91	Life & LTD Insurance
4/26/2024	CC Choices ACH	Old National-Checking	\$ 8,664.00	Pathway I
4/26/2024	Benefit Resource BRI	Old National-Checking	\$ 10,974.06	Cobra Payment
4/26/2024	MN Trust-PMA BONDS	Old National-Checking	\$ 12,448.44	Bond Draw 2021A
4/26/2024	Old National-Checking	Compass Group	\$ 191,910.51	Chartwells
4/26/2024	MN Trust-PMA BONDS	Old National-Checking	\$ 233,909.31	Bond Draw 2022A
4/29/2024	Old National-Checking	Windstream	\$ 1,176.09	Windstream billing
4/30/2024	Old National-Checking	Bremer Bank	\$ 177.70	ACH Charge
4/30/2024	Old National-Checking	Old National-Checking	\$ 211.50	NFS Check
4/30/2024	Old National-Checking	Further	\$ 2,646.20	Flex Claim Pymts

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# School Board Financial Report

May 23, 2024

Presented by Angie Manuel, Director of Business Services

# Enrollment Update

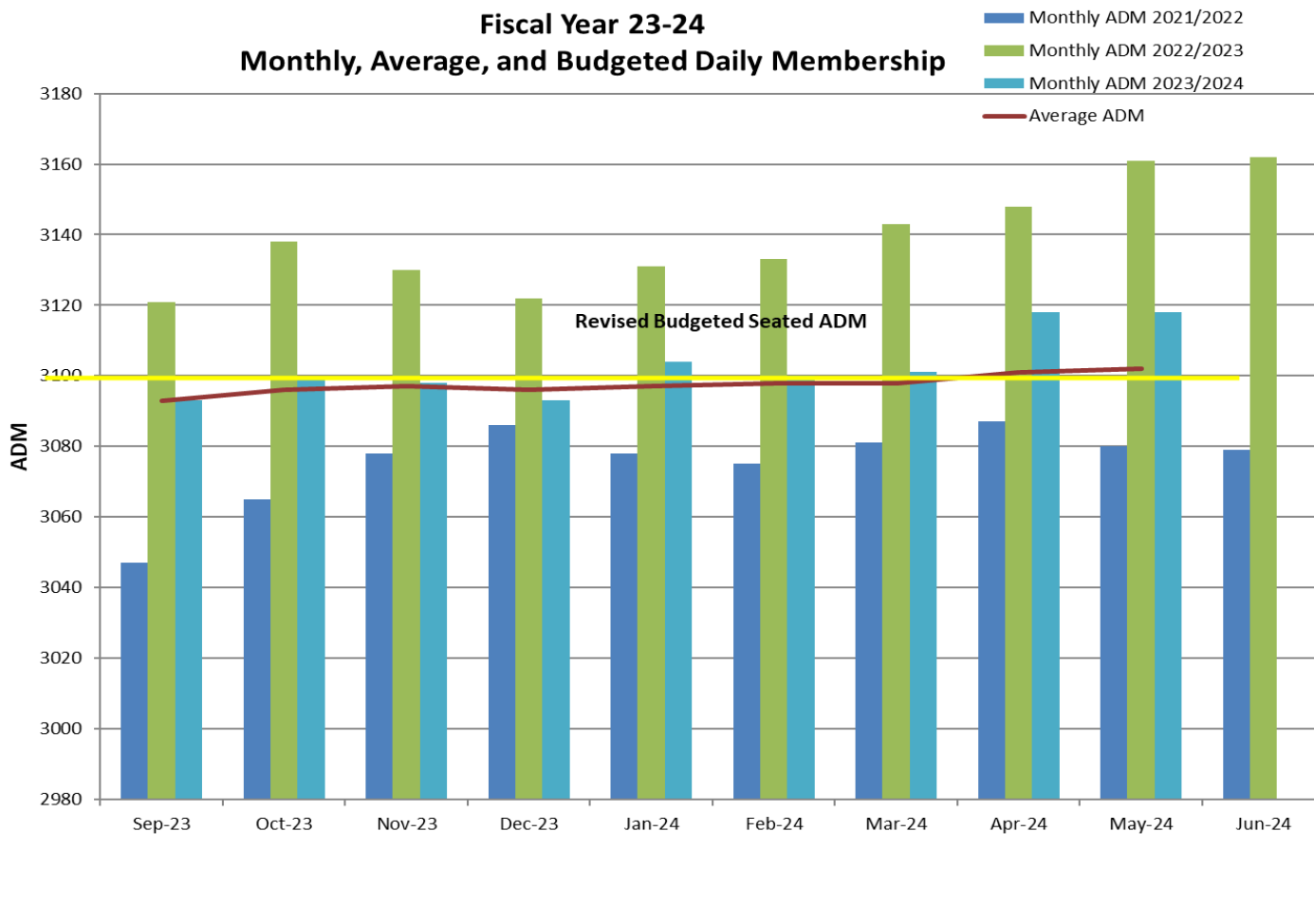
➤ **May 1st Seated ADM: 3,118**

- ❖ No change from previous month revised counts
- ❖ Decreases in students offset by additions of students, mainly in 6-12 Big Lake Online

➤ **Average Seated ADM: 3,102.58**

- ❖ 3.58 ADM's over revised seated budget of 3,099

## Fiscal Year 23-24 Monthly, Average, and Budgeted Daily Membership



# Budget Revisions

## General Fund

- Revenues increased \$689,158
  - Received notice the District will receive an additional insurance check of \$681,863 for the July 2023 hail damage claim
  - Other changes:
    - Decrease LTFM aid estimate \$6,865
    - Establish budget for 2024 portion of SVPP shared grant with Becker, Monticello, and SNW cooperative, \$14,160
      - Required district match of \$50,182 to be recorded in 2023-2024

# Budget Revisions

## General Fund

- Expenditures net decrease: \$1,168,711
  - Timing of various capital and technology projects
    - Most of July 2023 hail damage claim to be repaired after July 1st
    - Timing of receipt of technology devices to be after July 1<sup>st</sup>
    - One approved capital project to occur in 24-25

# Budget Revisions

## General Fund

- Fund Balance Impact:
  - Reserved and Assigned Fund Balances increase in 23-24 to be reallocated in 24-25
    - Reserved for Operating Capital
    - Assigned for Technology Repairs and Replecement
    - Assigned for Insurance Proceeds (July 2023 hail damage claim)

**ISD #272 2023-2024 Revised Budget**

**April 2024**

	<b>Audited Fund Balance June 30,2023</b>	<b>Revenue Budget 23-24</b>	<b>Expenditure Budget 23-24</b>	<b>Projected Net Change Incr(Decr) in Fund Balance</b>	<b>Transfers</b>	<b>Budgeted Fund Balance June 30,2024</b>
<b>General:</b>						
Restricted -						
Long Term Facilities Maintenance	\$ 135,484	\$ 387,531	\$ 370,271	\$ 17,260	\$ -	\$ 152,744
Operating Capital	\$ 577,380	\$ 773,801	\$ 795,765	\$ (21,964)	\$ -	\$ 555,416
Capital Projects Levy	\$ 509,069	\$ 669,399	\$ 646,398	\$ 22,971	\$ -	\$ 532,040
Staff Development	\$ 162,615	\$ 496,271	\$ 502,278	\$ (6,007)	\$ -	\$ 156,608
Basic Skills	\$ 3,236	\$ 1,781,381	\$ 1,120,538	\$ 660,843	\$ -	\$ 664,079
School Library Aid	\$ -	\$ 55,808	\$ 37,819	\$ 17,989	\$ -	\$ 17,989
Literacy Incentive Aid	\$ -	\$ 140,673	\$ 119,961	\$ 20,712	\$ -	\$ 20,712
Third Party/Medical Assistance	\$ 329,506	\$ 75,000	\$ 137,871	\$ (62,871)	\$ -	\$ 266,635
Area Learning Center (ALC)	\$ 82,017	\$ 309,591	\$ 336,672	\$ (27,081)	\$ -	\$ 54,936
Scholarships	\$ 24,150	\$ 18,000	\$ 18,000	\$ -	\$ -	\$ 24,150
Student Activities	\$ 27,067	\$ 2,300	\$ 6,990	\$ (4,690)	\$ -	\$ 22,377
Committed for Severance	\$ 1,141,143	\$ -	\$ 18,583	\$ (18,583)	\$ -	\$ 1,122,560
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ 29,120	\$ -	\$ -	\$ -
Assigned for Q Comp	\$ 48,885	\$ 843,148	\$ 806,211	\$ 36,937	\$ -	\$ 85,822
Assigned for Athletics and Activities	\$ 139,118	\$ 1,155,651	\$ 1,282,447	\$ (126,796)	\$ -	\$ 12,322
Assigned for Building Level Activities	\$ 142,910	\$ 42,506	\$ 66,826	\$ (24,320)	\$ -	\$ 118,590
Other Assigned Fund Balances	\$ 641,628	\$ 3,078,470	\$ 609,870	\$ 2,468,600	\$ -	\$ 3,110,228
Nonspendable for Prepaid Items	\$ 95,239	\$ -	\$ -	\$ -	\$ -	\$ 95,239
Unassigned Fund Balance	\$ 7,061,769	\$ 39,848,353	\$ 38,844,533	\$ 1,003,820	\$ -	\$ 8,065,589
Subtotal	\$ 11,150,336	\$ 49,677,853	\$ 45,750,153	\$ 3,927,700	\$ -	\$ 15,078,036
<b>Food Service:</b>						
Restricted	\$ 767,795	\$ 2,647,857	\$ 2,565,156	\$ 82,701	\$ -	\$ 850,496
Nonspendable for Inventory	\$ 38,540	\$ -	\$ -	\$ -	\$ -	\$ 38,540
Subtotal	\$ 806,335	\$ 2,647,857	\$ 2,565,156	\$ 82,701	\$ -	\$ 889,036
<b>Community Service:</b>						
Restricted -						
Community Education	\$ 1,096,721	\$ 2,307,823	\$ 2,412,354	\$ (104,531)	\$ (9,327)	\$ 982,863
ECFE	\$ 127,743	\$ 303,755	\$ 304,521	\$ (766)	\$ -	\$ 126,977
School Readiness	\$ (33,411)	\$ 535,405	\$ 561,741	\$ (26,336)	\$ -	\$ (59,747)
Preschool Screening	\$ -	\$ 19,150	\$ 28,477	\$ (9,327)	\$ 9,327	\$ -
Subtotal	\$ 1,191,053	\$ 3,166,133	\$ 3,307,093	\$ (140,960)	\$ -	\$ 1,050,093
<b>Building Construction Fund</b>						
Restricted -						
Long-Term Facilities Maintenance	\$ 533,759	\$ 25,000	\$ 558,759	\$ (533,759)	\$ -	\$ -
Referendum Projects	\$ 17,949,714	\$ 400,000	\$ 9,169,299	\$ (8,769,299)	\$ -	\$ 9,180,415
	\$ 18,483,473	\$ 425,000	\$ 9,728,058	\$ (9,303,058)	\$ -	\$ 9,180,415
<b>Debt Service - Restricted</b>	\$ 1,461,559	\$ 6,521,670	\$ 6,464,376	\$ 57,294	\$ -	\$ 1,518,853
<b>OPEB Irrevocable Trust Fund</b>	\$ 1,280,635	\$ 50,000	\$ 81,506	\$ (31,506)	\$ -	\$ 1,249,129
<b>Total</b>	\$ 34,373,391	\$ 62,488,513	\$ 67,896,342	\$ (5,407,829)	\$ -	\$ 28,965,562

# Other Financial Updates

## Property and Liability Insurance Update

- District is soliciting quotes from the following school insurance carriers:
  - Liberty Mutual
  - EMC Insurance
  - Wright Specialty
- EMC Insurance has declined to quote the District
  - Hail damage claim from July 2023

# Other Financial Updates

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## Staffing Update

- Addition of 1.0 FTE SLD teacher at Independence
  - High caseloads
  - New literacy requirements

# School Board Action

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**Approve financial report, budget revisions, and addition of  
1.0 FTE SLD teacher at Independence**



# CharacterStrong

High School SEL  
May 2024

## HS SEL Curriculum Committee

Jen Fingarson - HS Counselor

Bob Dockendorf - HS Principal

Shallyn Tordeur - HS Asst. Principal

Ben Bonnett - District SEL Coordinator

Jon Beach - Director of Technology

Minda Anderson - Asst. Superintendent of T&L

# Curriculum Review Cycle

Districts, schools, and educators make curriculum and instruction decisions to support the teaching and student mastery of standards. By statute (Minn. Stat. § 120B.021, subd. 2(b)), Minnesota academic standards do not require a specific curriculum.

A	B	C	D	E	F	G	H	I	J	K
	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - Purchase June	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - Update June	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust
2021-2022	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts - MDE implementarion 2023-2024	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Language Arts K-5
2022-2023	Science	Language Arts K-5	Physical Education & Health MDE 2023-2024 Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8
2023-2024	Language Arts 6-8	Science	Language Arts K-5 - MDE implementation 2025-2026	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12 - MDE implementation 2025-2026	Mathematics	Social Studies
2024-2025	Social Studies	Language Arts 6-8	Science - MDE rollout with full implementation 2024-2025	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics
2025-2026	Mathematics	Social Studies	Language Arts 6-8 - MDE implementation 2025-2026	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12
2026-2027	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention
2027-2028	SEL EL SPED Intervention	English 9-12	Mathematics (MDE implementation likely 2027-2028)	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE
2028-2029	World Language & CTE	SEL EL SPED Intervention	English 9-12 - MDE implementation 2025-2026	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts
2029-2030	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech
2030-2031	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5
2032-2033	Science	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science

# SEL Implementation

The purpose of the Social and Emotional Learning Implementation Guidance is to provide schools with guidance and resources to help schools integrate social emotional learning (SEL) into schoolwide teaching and learning practices, so that students will learn, practice and model essential personal life skills that contribute to academic, vocational, and personal success.

Integrating SEL into school helps students learn to: be caring and civil; make healthy decisions; problem-solve effectively; value excellence; be respectful and responsible; be good citizens; and be empathic and ethical individuals.

## 5 Competencies of SEL Framework (MDE)

- **Relationship Skills Competency**
- **Self-Awareness Competency**
- **Self-Management Competency**
- **Social Awareness Competency**
- **Responsible Decision-Making Competency**

# District SEL Programming

**Liberty Elementary:** Caring School Community

**Independence Elementary:** Caring School Community

**Big Lake Middle School:** Lions Quest

**Big Lake High School:**

- Previously piloted School Connect and Lions Quest
- Piloted CharacterStrong this year (Contracted with CS)

# Equipping educators to support **whole child success.**

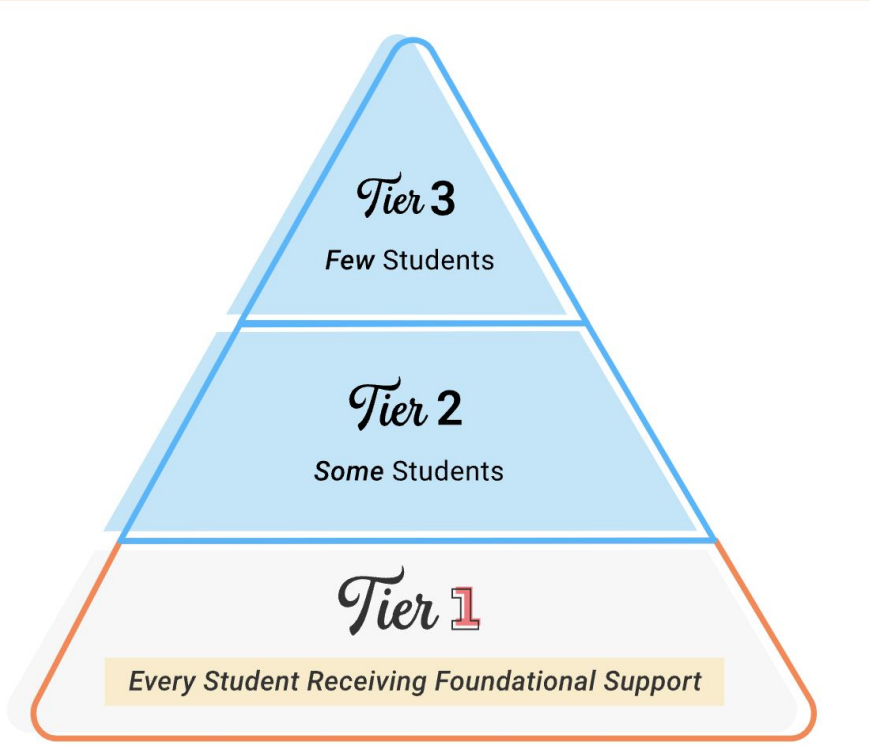
Research-backed curricula and training that increase **belonging, well-being,** and **engagement** for students and staff.

*Character Strong*

# The Multi-Tiered Solution for Whole Child Success

The aim of education is to help young people be successful in their lives. Success can include metrics like academic growth, college & career readiness, and overall life satisfaction. In the pursuit of achieving these goals, there are 3 outcomes that serve as the foundation upon which student success is built:

- ✓ A sense of **belonging**
- ✓ Improved **well-being**
- ✓ Increased **engagement**



## High School Overview

- CharacterStrong connects with MTSS Framework
- Two Sting sessions per week proposed for SY 24-25
  - CharacterStrong lessons and activities will be part of one of those Sting sessions
- Lessons and instructions will be arranged and forwarded to classroom teachers by the HS Counselor
- Lessons align with The Hornet Way Matrix

# CharacterStrong Aligned With The Hornet Way



## BIG LAKE HIGH SCHOOL HORNET WAY

	FAIRNESS	HONESTY	KINDNESS	RESPECT	RESPONSIBILITY
CLASSROOMS	Equal Opportunity, Growth Mindset & Belonging	Sincerity & Moral Principles, Recognizing Truth	Resiliency & Compassion for Others Including Instructor	Empathy, Gratitude & Perspective, Self-Respect & Confidence	Self-Awareness, Responsible Decision-Making Academic Efforts
HALLWAYS	Personal Space Share the Hallway Allow Space for Others In Need	Appropriate Interactions Travel to and from destination only	Positive Language and Courtesy, Greet Peers Appropriately	Keep Hallways Clean, Eliminate Trash, Respect Fellow Travelers Exhibit Manners	Safety, Self-Management, Impulse Control, Arrive Appropriately
RESTROOMS LOCKER ROOMS	Uphold Privacy & Safety for All	Report Bullying, Harassment, Inappropriateness	Personal Boundries, Well-being for All	Cleanliness & Avoiding Disruptive Behavior	Use Restroom for Appropriate Purposes in a Timely Fashion
CAFETERIA	Join End of Line Self-Serve Appropriate Portions	Honesty with Cafeteria Staff & Monitors	Inclusion Among Peers Gratitude for Kitchen Servers	Manners Among Peers Absolutely No Throwing of Food or Other Accoutrements	Self-Management Clean Messes & Garbage
ASSEMBLIES FIELD TRIPS CONCERTS BUSES OUTSIDE ACTIVITIES	Accessibility for All Following Rules & Protocols of Event and Transportation	Exhibit Integrity & Sincerity in Behaviors	Active Listening Acknowledge Rights of Others to Enjoy the Activity	Respect Presenters, Speakers, Chaperones and Event Staff	Positively Represent Big Lake High School as a Student Ambassador

# EXAMPLE: A Sense of Belonging



## BIG LAKE HIGH SCHOOL HORNET WAY

	FAIRNESS	HONESTY	KINDNESS	RESPECT	RESPONSIBILITY
<b>CLASSROOMS</b>	Equal Opportunity, Growth Mindset & Belonging	Sincerity & Moral Principles, Recognizing Truth	Resiliency & Compassion for Others Including Instructor	Empathy, Gratitude & Perspective, Self-Respect & Confidence	Self-Awareness, Responsible Decision-Making Academic Efforts
<b>HALLWAYS</b>	Personal Space Share the Hallway Allow Space for Others In Need	Appropriate Interactions Travel to and from destination only	Positive Language and Courtesy, Greet Peers Appropriately	Keep Hallways Clean, Eliminate Trash, Respect Fellow Travelers Exhibit Manners	Safety, Self-Management, Impulse Control, Arrive Appropriately
<b>RESTROOMS LOCKER ROOMS</b>	Uphold Privacy & Safety for All	Report Bullying, Harassment, Inappropriateness	Personal Boundries, Well-being for All	Cleanliness & Avoiding Disruptive Behavior	Use Restroom for Appropriate Purposes in a Timely Fashion
<b>CAFETERIA</b>	Join End of Line Self-Serve Appropriate Portions	Honesty with Cafeteria Staff & Monitors	Inclusion Among Peers Gratitude for Kitchen Servers	Manners Among Peers Absolutely No Throwing of Food or Other Accoutrements	Self-Management Clean Messes & Garbage
<b>ASSEMBLIES FIELD TRIPS CONCERTS BUSES OUTSIDE ACTIVITIES</b>	Accessibility for All Following Rules & Protocols of Event and Transportation	Exhibit Integrity & Sincerity in Behaviors	Active Listening Acknowledge Rights of Others to Enjoy the Activity	Respect Presenters, Speakers, Chaperones and Event Staff	Positively Represent Big Lake High School as a Student Ambassador

# Beginning of Year: Sample CharacterStrong Lesson

Welcome, everyone! The beginning of the year is an exciting time and the perfect season to establish a **SCHOOL COMMUNITY** for the 2024-2025 year. The term *community* is flexible, and it suggests people who come together to support one another to achieve similar goals with a feeling of belonging. You may have a neighborhood community, sports community, a religious community or a volunteer community. How might a *school community* be important for all of us at Big Lake High School?

Let's look!

Class Discussion

The 9th Grade 25-Session Scope and Sequence offers extensive coverage of the main ingredients comprising CharacterStrong's curriculum. These ingredients support 3 essential outcomes: well-being, belonging, and engagement. Considering that 9th grade is often a transitional year with students moving to new schools, we place special emphasis on creating a sense of belonging. Our essential question is: How do we create a school where everyone feels like they want to be here (instead of feeling like they have to be here)? Below, you will find how the 5 ingredients featured in the 9th Grade 25-Session Scope and Sequence are covered, followed by the complete sequential scope and sequence.

## Foundation - Setting the Stage

- S1: Welcome
- S2: Building Connections
- S3: Building Community
- S4: Community Agreements
- S5: To Be Lists, Pt 1

## Values & Purpose

- S6: To Be Lists, Pt 2
- S16: Connecting Values & Friendship
- S17: Giving Support to Friends
- S22: Honesty in Relationships, pt 1
- S23: Honesty in Relationships, pt 2

## Emotion Understanding & Regulation

- S8: Worries & Wonders: Belonging
- S9: Worries & Wonders: Tests
- S10: Stress & Coping

## Empathy & Compassion

- S11: Introducing Perspective-Taking
- S12: Practicing Perspective-Taking
- S13: Helpful Helping
- S15: Social Belonging
- S20: Deep Kindness, pt 1
- S21: Deep Kindness, pt 2

## Goals & Habits

- S7: To Be Lists, pt 3
- S14: Helpful Supports
- S18: Staying True to You
- S24: Developing Future Plans

## Leadership & Teamwork

None

**NOTE:** Access project-based learning sessions in the Group Projects section of the Campus Resources menu

## Reflections

- S25: Final Reflections

The 10th Grade 25-Session Scope and Sequence offers extensive coverage of the main ingredients comprising CharacterStrong's curriculum. These ingredients support 3 essential outcomes: well-being, belonging, and engagement. In 10th grade, we place special emphasis on well-being. Our essential question is: How can I cultivate well-being in my life and the lives of others? Below, you will find how the 5 ingredients featured in the 10th Grade 25-Session Scope and Sequence are covered, followed by the complete sequential scope and sequence.

### **Foundation - Setting the Stage**

S1: Welcome  
S2: Building Connections  
S3: Building Community  
S4: Community Agreements  
S5: To Be Lists

### **Values & Purpose**

S8: Values & Well-Being  
S13: Staying True to Your Values  
S24: Value Reflections

### **Emotion Understanding & Regulation**

S6: Mental Health Foundations, pt 1  
S7: Mental Health Foundations, pt 2  
S12: Society & Well-Being  
S14: Stress & Coping, pt 1  
S15: Stress & Coping, pt 2  
S23: Reflecting on Well-Being

### **Empathy & Compassion**

S17: Practicing Forgiveness, pt 1  
S18: Practicing Forgiveness, pt 2  
S19: Building Empathy, pt 1  
S20: Building Empathy, pt 2

### **Goals & Habits**

S9: To Be Goal, pt 1  
S10: To Be Goal, pt 2  
S11: To Be Goal, pt 3  
S16: Growth Mindset  
S21: Creating Well-Being Habits, pt 1  
S22: Creating Well-Being Habits, pt 2

### **Leadership & Teamwork**

None

**NOTE:** Access additional project-based learning sessions in the Group Projects section of the Campus Resources menu

### **Reflections**

S25: Compliments & Celebrations

The 11th Grade 25-Session Scope and Sequence offers extensive coverage of the main ingredients comprising CharacterStrong's curriculum. These ingredients support 3 essential outcomes: well-being, belonging, and engagement. In 11th grade, we place special emphasis on engagement. Our essential question is: What can I do to fully engage in my life now that prepares me for a meaningful life after high school? Below, you will find how the 5 ingredients featured in the 11th Grade 25-Session Scope and Sequence are covered, followed by the complete sequential scope and sequence.

### **Foundation - Setting the Stage**

- S1: Welcome
- S2: Building Connections
- S3: Building Community
- S4: Community Agreements
- S5: To Be Lists, pt 1

### **Values & Purpose**

- S6: To Be Lists, pt 2
- S17: Growing Patience, pt 1
- S18: Growing Patience, pt 2
- S23: Purposeful Happiness

### **Emotion Understanding & Regulation**

- S7: Mental Health & Well-being, pt 1
- S8: Mental Health & Well-being, pt 2
- S19: Self-Awareness
- S22: The Power of Gratitude

### **Empathy & Compassion**

- S13: Identifying Barriers to Belonging, pt 1
- S14: Identifying Barriers to Belonging, pt 2
- S15: Identifying Barriers to Belonging, pt 3
- S16: Identifying Barriers to Belonging, pt 4

### **Goals & Habits**

- S20: Skill Development
- S21: Improving Habits

### **Leadership & Teamwork**

- S9: Understanding Ourselves
- S10: Hearing Others' Stories
- S11: Connecting Through Story
- S12: Reflecting on Our Stories

**NOTE:** Access additional teamwork and project-based learning sessions in the Group Projects section of the Campus Resources menu

### **Reflections**

- S25: Final Reflections

The 12th Grade 25-Session Scope and Sequence offers extensive coverage of the main ingredients comprising CharacterStrong's curriculum. These ingredients support 3 essential outcomes: well-being, belonging, and engagement. In 12th grade, we place special emphasis on leadership. Our essential question is: How can we work to build a better world through personal influence and effective teamwork? Below, you will find how the 5 ingredients featured in the 12th Grade 25-Session Scope and Sequence are covered, followed by the complete sequential scope and sequence.

### **Foundation - Setting the Stage**

- S1: Welcome
- S2: Building Connections
- S3: Building Community
- S4: Community Agreements
- S5: To Be Lists, pt 1

### **Values & Purpose**

- S6: To Be Lists, pt 2
- S8: Purpose for Learning
- S9: Pursuing Purpose
- S10: Dream Discussions
- S14: Making Time

### **Empathy & Compassion**

- S11: Selfless Pursuits
- S16: Effective Empathy
- S17: Expanding Empathy
- S21: Developing Selflessness, pt 1
- S22: Developing Selflessness, pt 2
- S23: Deep Kindness

### **Emotion Understanding & Regulation**

- S24: Meaningful Gratitude

### **Goals & Habits**

- S12: Well-being Habits, pt 1
- S13: Well-being Habits, pt 2

### **Leadership & Teamwork**

- S7: What Does It Mean to Lead?
- S15: Practicing Leadership
- S18: Practicing Perspective-Getting
- S19: Expanding Social Awareness
- S20: Real Life Commitment

**NOTE:** Access additional teamwork and project-based learning sessions in the Group Projects section of the Campus Resources menu

### **Reflections**

- S25: Final Reflections



Questions or  
Comments?



# Thank you!

The HS SEL Curriculum  
Committee recommends a five  
year adoption of CharacterStrong.

# Science Curriculum Adoption

High School Science  
May 2024



# Curriculum Review Cycle

||

Districts, schools, and educators make curriculum and instruction decisions to support the teaching and student mastery of standards. By statute (Minn. Stat. § 120B.021, subd. 2(b)), Minnesota academic standards do not require a specific curriculum.



A	B	C	D	E	F	G	H	I	J	K
	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - <b>Purchase June</b>	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - <b>Update June</b>	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust
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# Science Education



Science is the process of exploring and explaining the processes, structures, designs, and systems that make up our natural and human-made world.

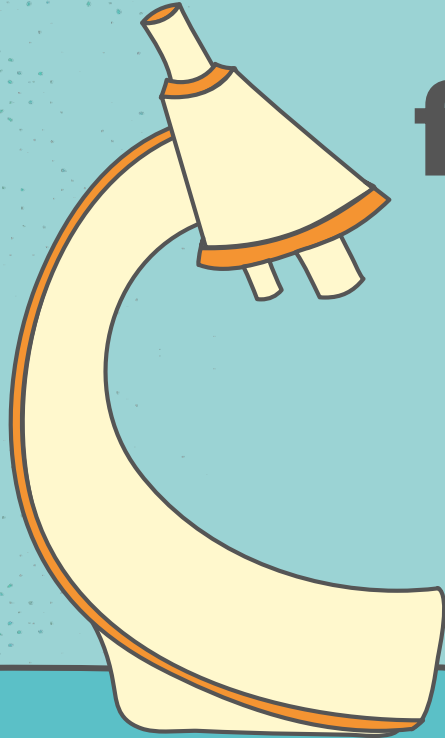
In Science, all students engage in practices including making observations, developing and revising models, and analyzing and interpreting data to answer scientific questions and design solutions to problems.

Scientifically literate classroom communities make observations of the world around them, design investigations to answer questions, make connections between ideas across the science disciplines, and solve problems using technologies for an ever-changing world.



## **2019 Minnesota Academic Standards in Science**

The 2019 science standards are scheduled for full implementation in the 2024-2025 school year, and students will take the new MCA-IV aligned to the 2019 science standards in the Spring of 2025.



# A Framework for K-12 Science Education:

A New Conceptual  
Framework



# Framework for K-12 Science Education

## 3 Dimensions:

- Scientific and engineering practices
- Crosscutting concepts that unify the study of science and engineering through their common application across fields
- Core ideas in four disciplinary areas:
  - physical sciences
  - Life sciences
  - Earth and space sciences; and
  - engineering, technology, and applications of science

The framework highlights the power of **integrating understanding** the ideas of science with **engagement** in the practices of science and is designed to build students' **proficiency** and **appreciation** for science over multiple years of school.

# Scientific and Engineering Practices

1. Asking questions (for science) and defining problems (for engineering)
2. Developing and using models
3. Planning and carrying out investigations
4. Analyzing and interpreting data
5. Using mathematics and computational thinking
6. Constructing explanations (for science) and designing solutions (for engineering)
7. Engaging in argument from evidence
8. Obtaining, evaluating, and communicating information



# Crosscutting Concepts



1. Patterns
2. Cause and effect: Mechanism and explanation
3. Scale, proportion, and quantity
4. Systems and system models
5. Energy and matter: Flows, cycles, and conservation
6. Structure and function
7. Stability and change

# Disciplinary Core Ideas

## Physical Science

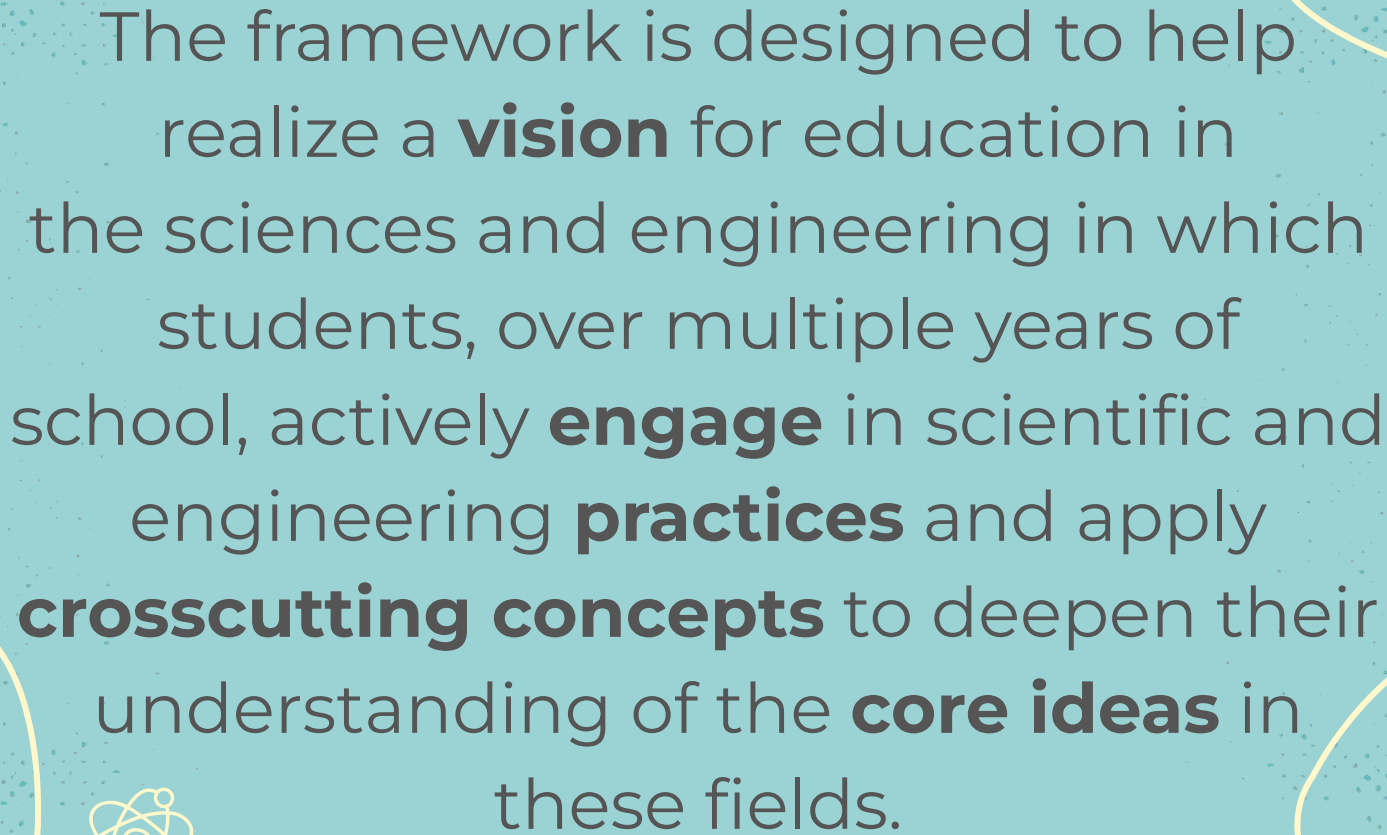
PS1: Matter and its interactions  
PS2: Motion and stability: Forces and interactions  
PS3: Energy  
PS4: Waves and their applications in technologies for information transfer

## Life Science

LS1: From molecules to organisms: Structures and processes  
LS2: Ecosystems: Interactions, energy, and dynamics  
LS3: Heredity: Inheritance and variation of traits  
LS4: Biological evolution: Unity and diversity

## Earth & Space Sciences

ESS1: Earth's place in the universe  
ESS2: Earth's systems  
ESS3: Earth and human activity  
Engineering, Technology, and Applications of Science  
ETS1: Engineering design  
ETS2: Links among engineering, technology, science, and society



The framework is designed to help realize a **vision** for education in the sciences and engineering in which students, over multiple years of school, actively **engage** in scientific and engineering **practices** and apply **crosscutting concepts** to deepen their understanding of the **core ideas** in these fields.

$$E=mc^2$$



The framework and subsequent standards will not lead to improvements in K-12 science education unless the other components of the system—**curriculum, instruction, professional development, and assessment**—change so that they are aligned with the framework's vision.



# HS Science Curriculum

aligned with the framework's vision and the  
MN Academic Standards in Science



$E=mc^2$

# High School Science Committee

Kim Bowen - Science Teacher  
Amanda Chowen - Science Teacher  
Erik Froiland- Science Teacher  
Darin Hansen - Science Teacher  
Abby Solomonson - Science Teacher  
Bob Dockendorf - HS Principal  
Shallyn Tordeur - HS Asst. Principal  
Heidi Olson - HS Peer Coach  
Ryan Purdy - 6-12 Literacy Specialist  
Jon Beach - Director of Technology  
Minda Anderson - Asst. Superintendent

$$E=mc^2$$

# High School Science Curriculum Adoption

## Data & Needs

- Reviewed data
- Alignment to 2019 MN Academic Standards in Science

## Framework & Standards

- The Curriculum Committee studied the K-12 Framework and the 2019 Academic Standards in Science

## Review Materials

- STEMScopes
- HMH Science Dimensions
- McGraw Hill Inspire Science
- Savvas Experience Chemistry & Physics and Miller-Levine Biology & Savvas Earth/Space Science

# HS Science Core Content Areas

## Biology

10th Grade Biology

## Physics

Physics  
Conceptual Physics

## Earth & Space

9th Grade Earth & Space  
Science (change from  
Integrated Science)

## Chemistry

Chemistry  
College Chemistry

**Graduation requirements:** Students must successfully complete the following high school level credits: three credits of science, including one credit to satisfy all the **earth and space science** standards for grades 9 through 12, one credit to satisfy all the **life science** standards for grades 9 through 12, and one credit to satisfy all the **chemistry or physics** standards for grades 9 through 12.

# Our recommendation for HS Science Curriculum:

- **Earth & Space Science:** Savvas Earth Science/Environmental Science
- **Chemistry:** Savvas Experience Chemistry
- **Physics:** Savvas Experience Physics
- **Biology:** Miller-Levine Biology (Savvas Product)

# HS Science Core Content Areas

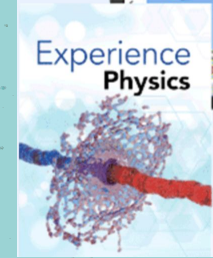
## Biology

10th Grade Biology



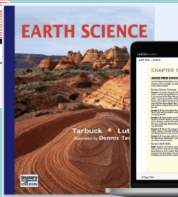
## Physics

Physics  
Conceptual Physics



## Earth & Space

9th Grade Earth & Space  
Science (change from  
Integrated Science)



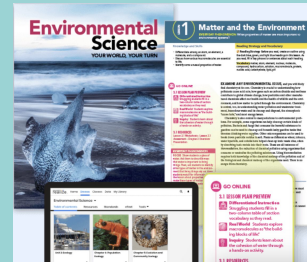
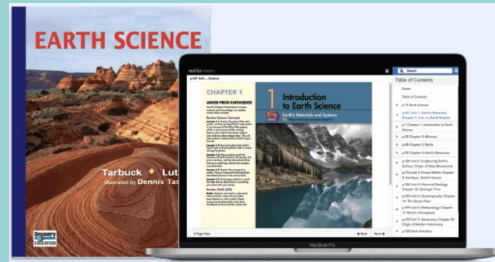
## Chemistry

Chemistry



Adopting all content areas from the same vendor will allow our students to use one digital platform for all content areas.

# Earth and Space Science



# Earth & Space Science

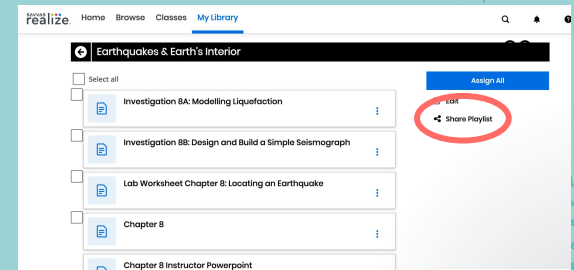


Minnesota has New Earth Science standards for High School

[MDE](#)

Savvas has created a [Science Curriculum Map for Earth & Space Science](#)




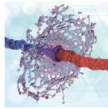

- Each topic comes with a “Playlist” we can add to, edit or share
- Each topic is matched to the MN Earth Science Standards




# Earth & Space Science

- We can easily scaffold our learning to support Chemistry and Physics because we will share one digital platform.
- We can share Chemistry, Physics and Biology Playlists for uniformity such as in Lab skills and reporting

My Programs [All Content >](#)

	Science Earth Science 2017
	Science Environmental Science
	Science Experience Chemistry
	Science Experience Physics
	Science Miller & Levine Biology

[View All Programs](#) 

$$E=mc^2$$

# Biology



# Biology

Teachers: Erik Froiland & Mackenzie Bolduc

## SAVVAS - MILLER LEVINE BIOLOGY

As the State of Minnesota adopts new standards based on the NEXT GENERATION SCIENCE STANDARDS, curriculum will need to look a little different, in terms of providing more opportunities for students to “be scientists”.

We felt the Savvas-Miller Levine Biology best supports our students in accomplishing this goal.

They provide the students with ample opportunities to participate in science thorough many Hands-On Labs and many Virtual Labs. Students will be able to explore many aspects of science.



Hands-On Labs

# BIOLOGY

An emphasis at BLHS is to get our students College & Career ready.

One part of the Savvas Biology that stood out was their CAREER exploration videos. These are short videos that show the students what different careers in science look like and show them the huge variety of jobs that a person with a science degree can do.



Virtual Labs



Careers

$$E=mc^2$$

# Chemistry

The collage features three main elements:

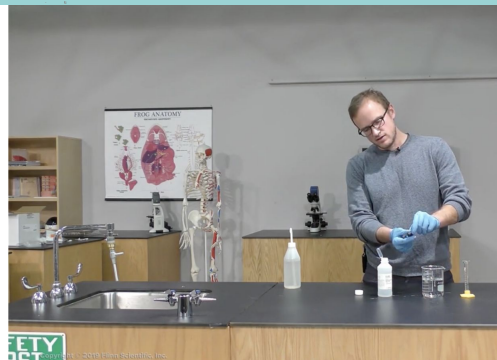
- Textbook:** A book titled "Experience Chemistry" with a cover showing a complex molecular structure.
- Computer Monitor:** A screen displaying a webpage titled "Conversion Of Mass During Combustion". The page includes a video of a rocket launch and text explaining that a chemical reaction releases energy and gases that expand and escape through the base of the rocket, accelerating it upwards. It also notes that rockets use a common type of chemical reaction called a combustion reaction, where a fuel reacts with an oxidant (like oxygen in the atmosphere) to produce products and a large quantity of heat energy.
- Tablet:** A screen showing the chemical equation  $\text{CO}_2 + \text{H}_2\text{O} \rightarrow \text{C}_6\text{H}_{12}\text{O}_6 + \text{O}_2$  and a diagram of a cell with various organelles.

# Chemistry

Teachers: Solomonson, Bowen

Lab Demonstration Videos

provided by Flinn Scientific



## PROBLEM-BASED LEARNING

### The Chemistry of Cooking and the Properties of Baked Goods

Try baking a cake without eggs, a loaf of bread without yeast, or pancakes without baking soda, and you quickly see how important specific ingredients are for the structure, texture, and taste of the product. People with food allergies or health concerns may need to avoid certain ingredients in their baking, but it can be difficult to find substitutions that create the same baking chemistry.

People with celiac disease, for example, must avoid foods with gluten. Gluten is a network of proteins found in many grains and grain flours. Kneading dough made with these flours stretches the gluten, breaking and reforming bonds between protein molecules. Gluten makes the dough stretchable and allows air bubbles created by yeast or baking soda to form pockets that change the texture of the baked good. Baking without wheat flour requires finding a substitute with similar physical and chemical properties and determining the correct ratios needed to arrive at an edible result.

**Define the problem:** How do the structure and properties of foods change as their components change?

#### Part 1 — Research Baking Substitutes

Prepare a pamphlet about baking with substitutions for people with allergies or health concerns. Research the role that a common ingredient found in baked good plays in creating the expected texture and structure. Choices could include eggs, baking powder, oil, milk, or sugar. Describe an ingredient that could be used as a substitute for the ingredient you have chosen.

1. **SEP Obtain Information** What type or types of molecules or compounds are in the ingredient?

2. **SEP Develop an Explanation** What role does the ingredient play in determining the texture or structure of the finished baked good?

3. **SEP Obtain Information** What ingredient could be used as a substitute for the ingredient you have researched?

4. **SEP Research** What physical or chemical properties does the substitute have that makes it a useful stand in?

5. **SEP Identify Constraints**

6. **SEP Plan an Investigation**

7. **SEP Conduct an Investigation**

8. **SEP Calculate**

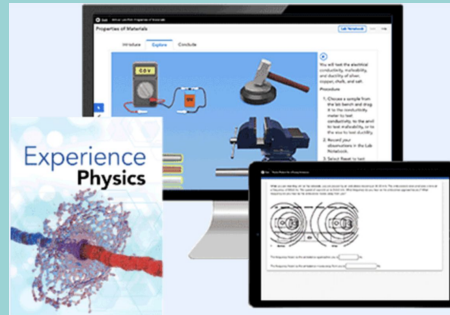
People often “double a recipe” to produce more of the food product they are cooking or baking. Do the proportions change?

10. **SEP Obtaining, Evaluating, and Communicating Information**

105

$$E=mc^2$$

# Physics





# Physics

+ Organized around phenomena

- Series of hands-on & virtual student experiences that support their understanding of the phenomena

+ Units of instruction (Storylines) are launched with an anchoring phenomenon

- Phenomena is revisited so by the end of the storyline they can explain it

# Physics

+Each experience takes students through the 5 E's:

- Engage
- Explore
- Explain
- Elaborate
- Evaluate

**Forces**

In this investigation, students explore forces and how they affect the motion of objects. They examine the molecular-scale forces that underlie contact forces. They examine the relationship of forces and the geology and changes to Earth's surface.

**INVESTIGATIVE PHENOMENON**

**What caused this landslide?**

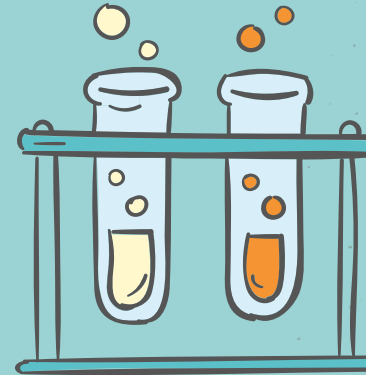
**Explaining Phenomena** To fully understand the phenomenon of rockslides, students must understand the effects of balanced and unbalanced forces.

	EXPERIENCE 1	EXPERIENCE 2
	<p><b>Force, Mass, and Acceleration</b> 2.5 days</p> <p>Students are introduced to Newton's laws of motion and the concepts of inertia and momentum.</p>	<p><b>Types of Forces</b> 2.5 days</p> <p>Students explore different types of forces, including spring, tension, surface, and centripetal forces.</p>
<b>CONNECTION TO THE INVESTIGATIVE PHENOMENON</b>	Students explore the direction of motion and forces acting on the rock. They determine the direction of the sum of the forces.	Students explain what changed in the environment to lead to a net force on the rock.
<b>ENGAGE</b>	<b>Teacher's Guide</b> Everyday Phenomenon, p. 36	<b>Teacher's Guide</b> Everyday Phenomenon, p. 42
<b>EXPLORE</b>	<p><b>Inquiry Lab</b> Forces and Motion</p> <p><b>PhET Simulation</b> Force, Mass, and Acceleration</p>	<p><b>Inquiry Lab</b> The Buoyant Force</p> <p><b>Analyzing Data</b> Vehicle Stopping Distance</p> <p><b>PhET Simulation</b> Types of Forces</p>
<b>EXPLAIN</b>	<p>Student Handbook, pp. 52-64</p> <p><b>Claim-Evidence-Reasoning</b> Force, Mass, and Acceleration in Action</p> <p><b>Explain Video</b> Newton's Third Law of Motion</p> <p><b>Math Tutorial Video</b></p>	<p>Student Handbook, pp. 65-78</p> <p><b>Modeling</b> Pinball Launcher Model</p> <p><b>Explain Video</b> Introduction to Static and Kinetic Friction</p> <p><b>Math Tutorial Video</b></p>
<b>ELABORATE</b>	<p><b>Discussion Rubric</b> Force, Mass, and Acceleration in Action</p> <p><b>Writing About Science</b> Skills in Force, Mass, and Acceleration</p>	<p><b>Peer Review Rubric</b> Evaluate Pinball Launcher Model</p> <p><b>Writing About Science</b> Skills in Types of Forces</p>
<b>EVALUATE</b>	<p><b>Quiz</b> Force, Mass, and Acceleration</p> <p>Student Handbook Revisit Investigative Phenomenon</p>	<p><b>Quiz</b> Types of Forces</p> <p>Student Handbook Revisit Investigative Phenomenon</p>

# Thank you!

**The High School Science Curriculum  
Committee recommends a 6 year  
adoption of Savvas/Miller Levine  
Science for Grades 9-12.**

**Presentation: May 2024**



# Foreign Languages: Spanish

Curriculum Adoption

May 2024





# World Language Curriculum Committee:

- Kathryn Nelson - Spanish Teacher
- Megan Prins - Spanish Teacher
- Bob Dockendorf - High School Principal
- Jon Beach - Director of Technology
- Minda Anderson - Asst. Superintendent of T&L

# Curriculum Review Cycle

Districts, schools, and educators make curriculum and instruction decisions to support the teaching and student mastery of standards. By statute (Minn. Stat. § 120B.021, subd. 2(b)), Minnesota academic standards do not require a specific curriculum.

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2032-2033	Science	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science

# World Languages

The goal of world languages education is to develop multilingual leaders who are linguistically and culturally competent to communicate, work and collaborate effectively with people of diverse backgrounds in the global community.

Communicating in the language of others and learning about cultures that are different from your own are essential to gain deeper understanding of new perspectives, develop intercultural competencies, increase awareness of self, engage in self-reflection, and cultivate curiosity and empathy that lead to increased capacity to live and work with people who are different from your own.

These characteristics help sustain a mindset of a life-long learner and will help one lead a meaningful life as a member of the global community in the 21st century.

# Current World Languages Standards

State law requires each district to use the [current world languages standards](#) developed by the American Council on the Teaching of Foreign Languages (ACTFL).

ACTFL's *World-Readiness Standards for Learning Languages* presents five goals areas in the language learning and teaching: **communication, culture, comparison, connection, and community.**

Refer to the ACTF [Summary of World-Readiness Standards for Learning Languages webpage.](#)

All students are strongly encouraged to take world languages courses to develop and refine language proficiency in addition to English and cultural competency for the 21st century world.

—Minnesota Department of Education

# Needs Assessment

Although this is not an adoption year for World Languages, the current curriculum resource will no longer be supported by the vendor. Therefore, a curriculum adoption must take place.



## Research for Adoption

- U of MN - Resource ([CARLA](#))
- [MDE Website](#)
- American Council on the Teaching of Foreign Languages ([ACTFL](#))
- MN Council of the Teaching of Languages and Cultures ([MCTLC](#))

# Curriculum Resources Considered

Big Lake Schools



**HMH**

Senderos/Temas



**Savvas**

Autentico



**McGraw Hill**

Asi Se Dice

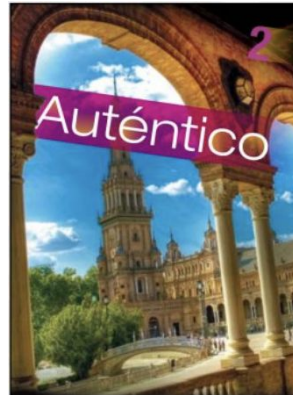
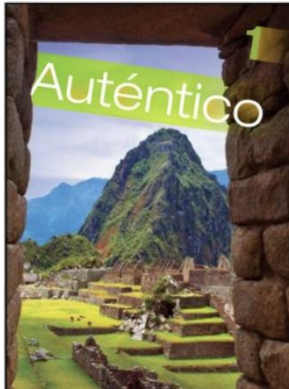


## **World Language Curriculum Committee recommends:**

Savvas Autentico

# Autentico Levels - print & digital

- Autentico 1 = Spanish 1
- Autentico 2 = Spanish 2
- Autentico 3 = Spanish 3 & 4



# Communication: Partner Speaking Activity, record and submit

## ¿Qué comes?

Work with a partner to complete this speaking activity.. Review the task, directions, and Modelo with your partner. Then view the Videomodelo. Decide who will be Estudiante A and Estudiante B. When you are ready, click the Record button and begin recording. You have up to ten minutes for the conversation.

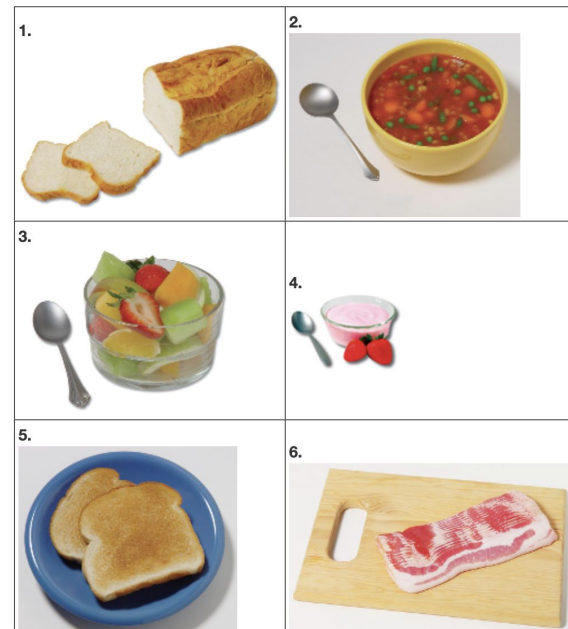
Trabaja con otro(a) estudiante y habla de lo que comes.

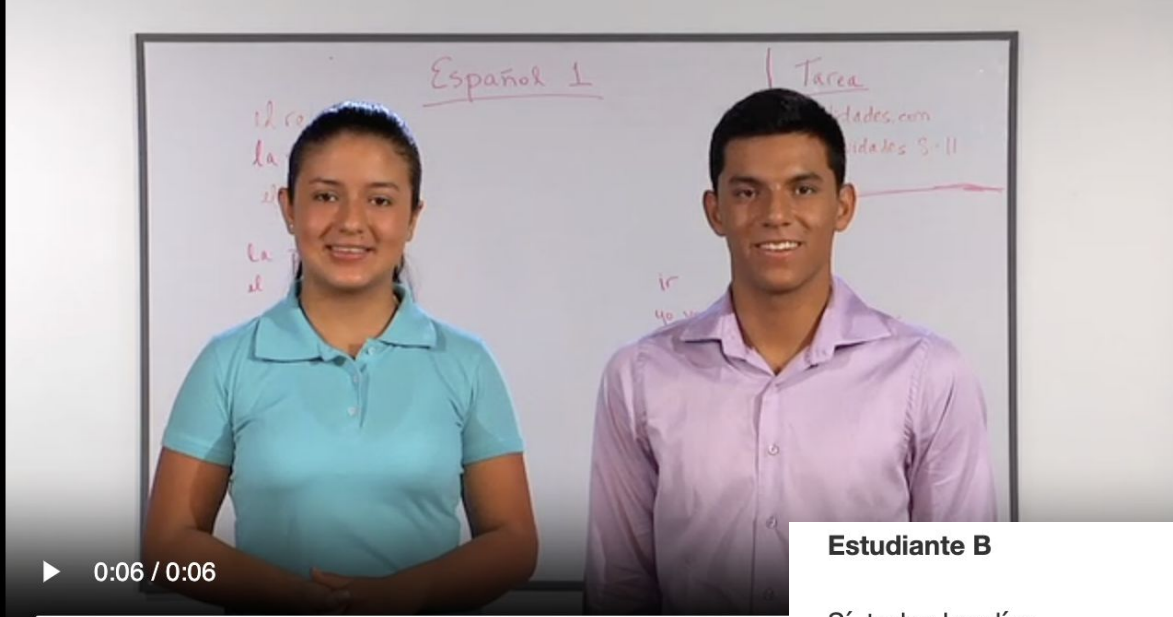


A —¿Comes cereal?

B —*Sí, como cereal todos los días.*

o: —*No, nunca como cereal.*





### Estudiante B

Sí, todos los días.

Sí, a veces.

Sí, siempre.

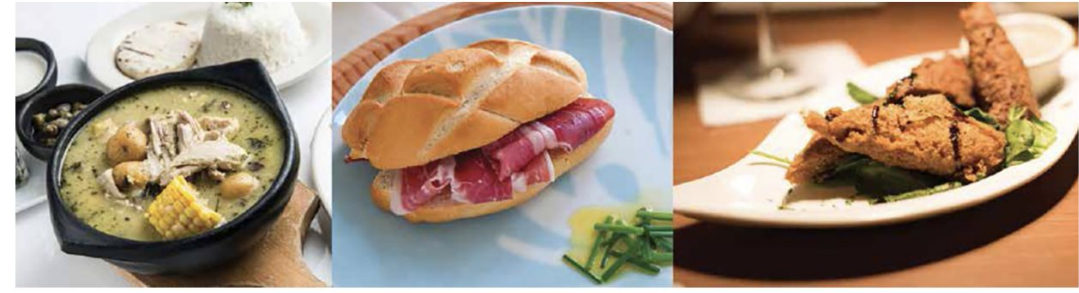
No, nunca.

No, ¡qué asco!

1) Record your conversation.



**Tu comida favorita** Escribe una lista de las comidas que te gusta comer y las bebidas que te gusta beber en el almuerzo.



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00:21 05:11

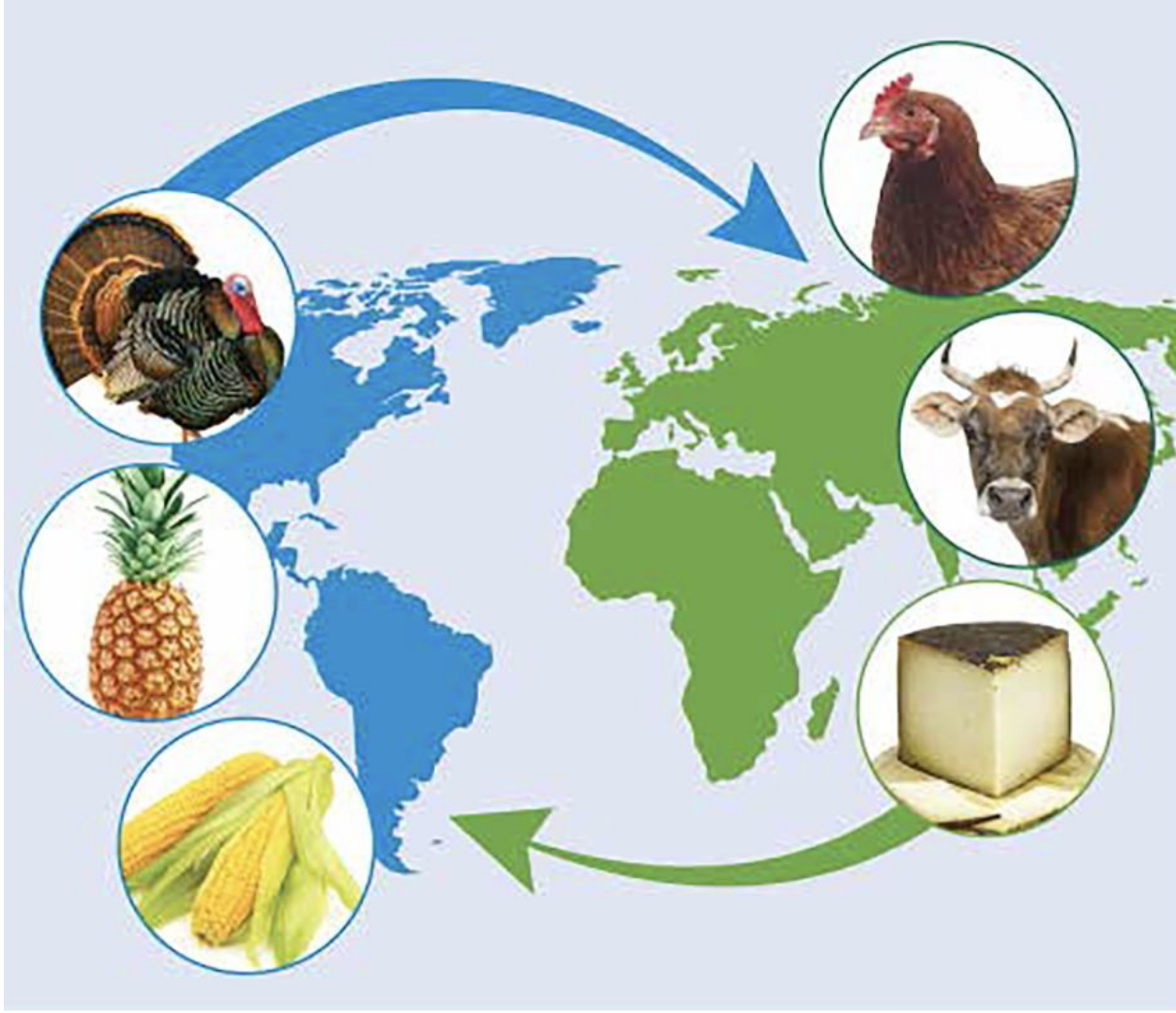
# Connections and Comparisons: read and respond

## LEER

### Conexiones: La historia

Think about how your meals would be different without corn, beans, squash, tomatoes, avocados, chiles, peanuts, cashews, turkey, pineapples, potatoes, vanilla, and chocolate. What do these foods have in common? They all had their origin in the Americas and were unknown in Europe until Columbus brought them there from his voyages in the fifteenth century. Today these foods are found in dishes in many countries.

The product exchange benefited both sides of the Atlantic Ocean. The Europeans brought to the Americas a wide range of foods including chicken, pork, beef, milk, cheese, sugar, grapes, and grains such as wheat and barley.



What factors must have contributed to the successful establishment of crops or animals in the new countries?

 Notebook

## 10 Las enchiladas

**LEER, ESCRIBIR** Read the list of ingredients for a traditional Mexican dish of *enchiladas*. Based upon the information you just read and saw on the map, write which ingredients had their origins in the Americas and which came from Europe.

 **Ingredientes** > Enchiladas de pollo<sup>1</sup> con salsa de tomate 

12	tortillas de maíz <sup>2</sup>
1	taza <sup>3</sup> de pollo
1	taza de queso fresco <sup>4</sup>
6	tomates grandes <sup>5</sup>
2	cebollas <sup>6</sup> no muy grandes
	crema
	aceite <sup>6</sup> de maíz



# Cultures: Read, Listen and discuss

## Auténtico

Partnered with



### Conservatorio de Mariachi

#### Before You Watch

##### Use the Strategy: Listen for Global Meaning

As you watch the video, don't worry about what every word means. Focus on key words that you understand and also read the key vocabulary to help you get the general idea.

##### Read this Key Vocabulary

**orgullo** = pride  
**echarle ganas** = put in effort  
**raíces mexicanas** = Mexican roots  
**me siento** = I feel  
**comunidad** = community  
**plantar semillitas** = plant seeds

#### Watch the Video

What do you do for fun? What sorts of skills do you need to do that activity? How do you feel when you are doing that activity? Listen for the expression “me siento” and decide what the speaker would like to communicate about his emotions.

Go to [Savvas.com/Autentico](http://Savvas.com/Autentico) and watch the video *Conservatorio de mariachi* to see how students in a high school get to practice their pastime during the school day.



#### Complete the Activities

**Mientras ves** As you watch the video, try to listen and see if you can understand the general meaning of the video. Number the ideas in the order that they occur in the video.

**Aprender<sup>1</sup> a ser<sup>2</sup> un líder.**  
**Es una música tradicional de México.**  
**Ser parte de una familia.**  
**Ofrecer clases de mariachi a la comunidad.**

<sup>1</sup>to learn  
<sup>2</sup>to be

**Después de ver** Review the video as needed to answer the following questions.

1. Write in Spanish the musical activities students learn in the *Conservatorio*.
2. How might the teens from the video answer the question, *¿Qué te gusta hacer?*
3. Throughout the video the word *orgullo* is used to describe students playing mariachi. In the key vocabulary section, the word is defined as pride. Explain why you think the word is used to describe this pastime.

 For more activities, go to the *Authentic Resources Workbook*.

#### Integration

##### Los pasatiempos

**Expansión** Find other authentic resources in *Auténtico* online, then answer the question.

 1A Auténtico

**Integración de ideas** In the authentic resources other types of pastimes are described. Use the resources to write a statement that provides your opinion about the pastimes and to say which of the pastimes you prefer.

**Comparación cultural** Compare what you like to do with pastimes in Spanish-speaking culture that you have learned about in these resources.

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# Communities: Lifelong learning

Overall, we want to see as many students in our Spanish classes as possible! Here are some facts from ACTFL that prove why it is important for BL Schools:

**Students in the Spanish classes scored significantly higher than the group that did not receive Spanish instruction in math and language on the Metropolitan Achievement Test (MAT).**



**Over time, second language learners (1) have improved test scores; (2) are able to think divergently; (3) achieve in their first language; and (4) attract and maintain parent involvement.**



**Performance in reading comprehension, language mechanics, and language expression was significantly higher in favor of the experimental group (foreign language study) when such variables as academic aptitude and level of performance in the treatment were statistically controlled.**



**Language study is positively related to high SAT verbal scores**

**Longer language study improves SAT scores**

**Language students score higher on ACT English and Math**

**Language study improves composite ACT scores**



# Thanks!

Big Lake Schools

The World Language Curriculum  
Committee recommends a six  
year adoption of Savvas  
Autentico.

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**Slidesgo**, including icons by **Flaticon**, infographics &  
images by **Freepik** and illustrations by **Storyset**

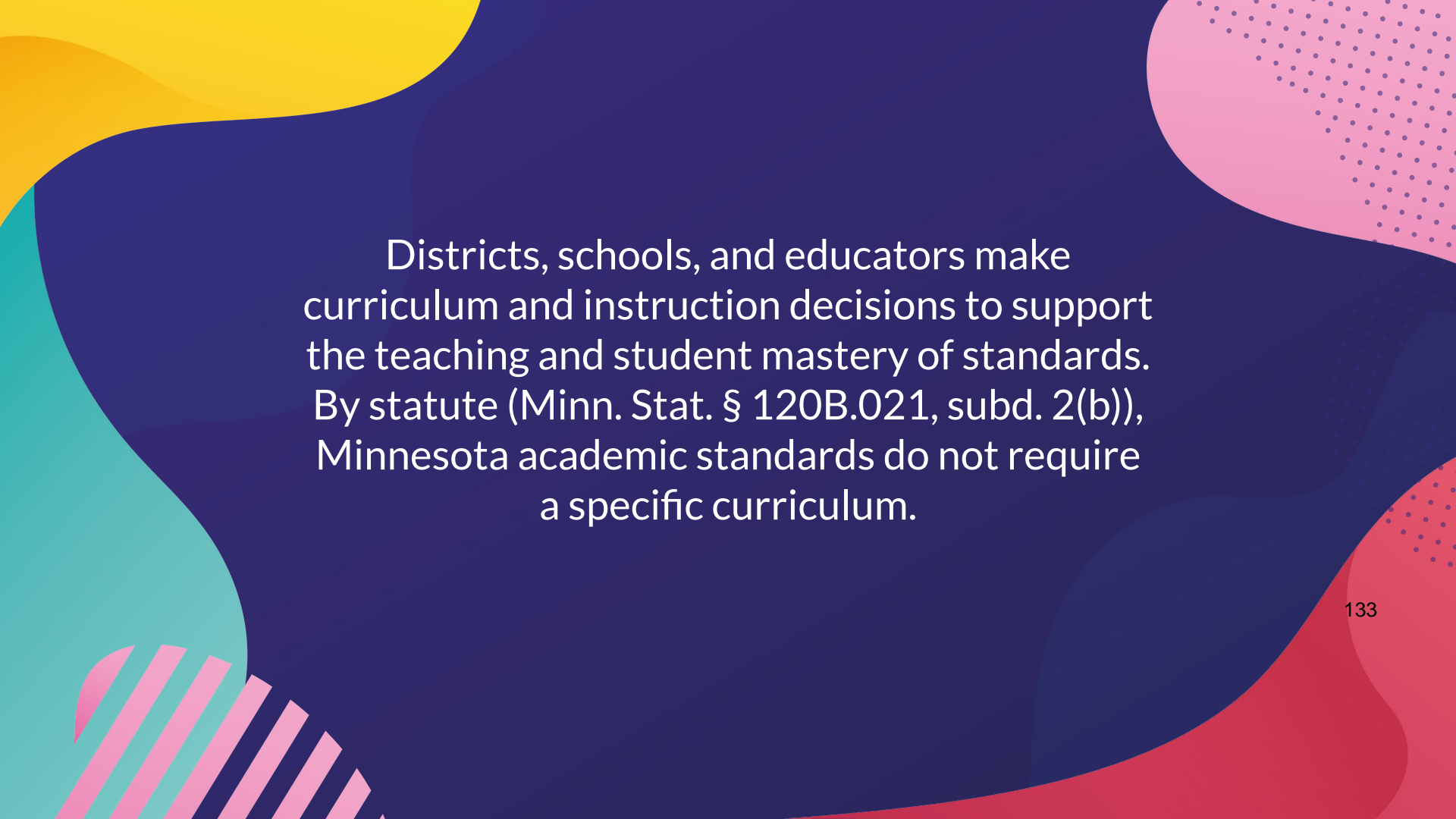
The background is a dark blue color with several large, overlapping, organic shapes in yellow, pink, and red. These shapes are decorated with various patterns: diagonal stripes in yellow and pink, and a dotted pattern in pink and red. The text is centered in the upper half of the image.

# English Language Development for English Learners

May 2024

# K-12 English Language Development Curriculum Committee

- Laura Kroells: K-2 EL Teacher
- Stephanie Deehr: 3-5 EL Teacher
- Katie Soldner: 6-12 EL Teacher
- Jon Beach: Director of Technology
- Minda Anderson: Asst. Superintendent of Teaching & Learning

The background features a dark blue field with several large, overlapping organic shapes in yellow, teal, pink, and red. Some of these shapes contain patterns like a grid of dots or diagonal stripes.

Districts, schools, and educators make curriculum and instruction decisions to support the teaching and student mastery of standards. By statute (Minn. Stat. § 120B.021, subd. 2(b)), Minnesota academic standards do not require a specific curriculum.

A	B	C	D	E	F	G	H	I	J	K
	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - <b>Purchase June</b>	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust	Review Standards & Best Practices	Reiew Methods & Materials - Present to DAC - <b>Update June</b>	Implementation - Reflection	Monitor & Adjust	Monitor & Adjust
2021-2022	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts - MDE implementarion 2023-2024	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Language Arts K-5
2022-2023	Science	Language Arts K-5	Physical Education & Health MDE 2023-2024 Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8
2023-2024	Language Arts 6-8	Science	Language Arts K-5 - MDE implementation 2025-2026	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12 - MDE implementation 2025-2026	Mathematics	Social Studies
2024-2025	Social Studies	Language Arts 6-8	Science - MDE rollout with full implementation 2024-2025	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics
2025-2026	Mathematics	Social Studies	Language Arts 6-8 - MDE implementation 2025-2026	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12
2026-2027	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention
2027-2028	SEL EL SPED Intervention	English 9-12	Mathematics (MDE implementation likely 2027-2028)	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE
2028-2029	World Language & CTE	SEL EL SPED Intervention	English 9-12 - MDE implementation 2025-2026	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech	Arts
2029-2030	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5	Physical Education & Health Media/ Informational Tech
2030-2031	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science	Language Arts K-5
2032-2033	Science	Physical Education & Health Media/ Informational Tech	Arts	World Language & CTE	SEL EL SPED Intervention	English 9-12	Mathematics	Social Studies	Language Arts 6-8	Science

# English Learner Education

The Minnesota Department of Education (MDE) ensures educational equity and access for English learners (ELs) through high-quality language instruction.

MDE supports school districts as they develop, implement and evaluate research-based language instruction education programs for English learners to attain English proficiency and achieve state academic content standards.

MDE facilitates academic excellence for English learners by promoting professional development, providing technical assistance, administering state and federal language education programs, and establishing measures of accountability.

# Minnesota Standardized English Learner Procedures

MDE requires procedures that must be used by all school districts in the identification, entrance and exit of English learners (ELs) and English learners who are dually identified - English learners with disabilities.

These procedures are located on the [MDE English Learner Education website](#) and are included in the Big Lake Schools [Language Instruction Education Program \(LIEP\) Plan](#).

# English Language Development Standards

The Minnesota Department of Education (MDE) adopted the World-class Instructional Design and Assessment English Language Development (WIDA ELD) standards in 2011. WIDA is a multistate consortium focused on academic language development and academic achievement for linguistically diverse students through high-quality standards, assessments, research, and professional development for educators.

The WIDA ELD standards promote academic language proficiency in four content areas: **language arts, mathematics, science, and social studies**, to facilitate students' success in school. WIDA provides a host of tools and resources educators can use to differentiate instruction for English learners (ELs) and promote their academic language development.

# English Language Development 4 Domains

Students must master all four domains to attain academic proficiency in a language

- Speaking
- Listening
- Writing
- Reading

# LEAPS Act

The Learning English for Academic Proficiency and Success (LEAPS) Act was passed in Minnesota in 2014 to add an increased emphasis on English learner support. The law is embedded into many existing statutes, including early childhood, curriculum and instruction, higher education, adult education, and teacher licensing.

# WHAT DOES IT MEAN TO BE AN EL STUDENT IN MN?

- A language other than or in addition to English is spoken in the home
- Student qualified upon initial enrollment to a Minnesota school district based on their **home language survey** and **WIDA Screener for ELLs**
- Every year in February and March, ELL students in Minnesota **MUST** take a standardized English assessment called **WIDA ACCESS for ELLs**. It assesses the **four language domains - listening, reading, speaking, and writing**
- The WIDA ACCESS scores are released over the summer and show a student's **language proficiency from a scale of 1.0 to 6.0**. Students with an **overall score of 4.5 or higher are exited** from EL services and monitored for 2 years.
- Continuum of language levels and needs from **newcomers to LTELs** - may hear students referred to as **WIDA Level 1, Level 2, Level 3, Level 4**

# Who Are LTELS? (Long Term English Learners)

- Middle and high school students
- Still receive EL support after 6 or more years in U.S. schools (5+-10 years)
- Unable to meet proficiency requirements for MCAs and ACCESS for ELLs
- Stuck at an intermediate level
- Need academic language support

# Characteristics of LTELs

- Strong oral English skills
- Weak English reading and writing skills
- Weak native language literacy skills
- Poor grades / grade retention
- At-risk for dropping out
- Low personal expectations
- Often fly under the radar

# Who are Newcomer students?

According to the U.S. Department of Education (2023), newcomers refers to K-12 students born outside the United States who have arrived in the country in the last three years and are still learning English. These students are learning language and content simultaneously.

# SLIFE

Students with limited or interrupted formal education (SLIFE) are an important group of English learners. The Minnesota Learning English for Academic Proficiency and Success (LEAPS) Act defined SLIFE in Minnesota.

Beginning with the 2023-24 school year, SLIFE are English learners (EL) who have at least two fewer years of schooling than their peers when entering school in the United States.

# Number of Students Serviced in EL in Big Lake Schools

37 students K-2

36 students 3-5

54 students 6-12

26 1st languages spoken at  
Big Lake Schools

# K-5 ELA Curriculum to Support EL

Language Studio is CKLA's content-based companion for English Language Learners. Built on CKLA's carefully sequenced knowledge domains, it combines engaging content knowledge with targeted supports and research-based strategies to help students move swiftly toward language proficiency.



Language Studio was adopted in 2023 to compliment the ELA curriculum in grades K-5.

# K-12 ELD Curriculum Adoption

## K-5 Needs

New to Country Curriculum

Support WIDA Standards

## 6-12 Needs

ELD Curriculum

Long-term Learners

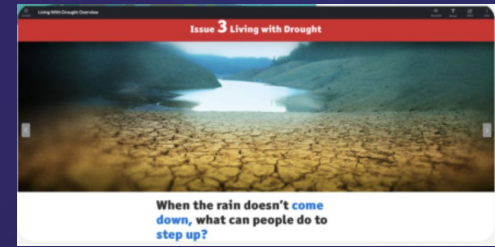
New to Country Curriculum

Support WIDA Standards

# HMH English 3D

Builds Academic Language for Success in School and Beyond

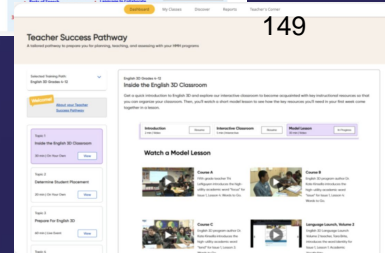
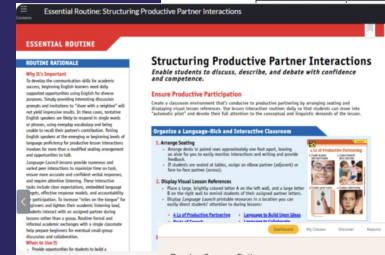
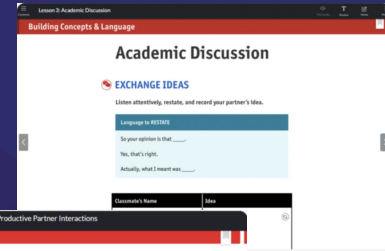
- ELD for All Proficiency Levels
- Asset-Based Teaching and Learning
- A Pathway to Proficiency




# HMH English 3D

## Materials to Support Every Classroom

- Relevant and Rigorous Content
- Purposeful Language Development
- Meaningful Daily Interaction
- Consistent, Embedded Instructional Routines
- Data Insights to Drive Outcomes
- Customized, Robust Professional Learning



The background features a dark blue central area with white text. To the left, there is a yellow area with a white dotted pattern. In the top left corner, there are teal diagonal stripes. On the right side, there are large, flowing shapes in shades of red and pink. The overall design is modern and vibrant.

*English 3D* builds students' competence and confidence through consistent instructional routines for academic vocabulary, discussion, and writing. Students prove it through their vibrant classroom discourse.

—Dr. Kate Kinsella

# THANKS

The English Language  
Development Committee  
recommends a six year adoption of  
HMH English Language  
Development for K-12.

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# Q-Comp Program 2023-2024

May 2024



# History of Q-Comp in MN

- The alternative teacher professional pay system (ATPPS, commonly known as Q-Comp) law was enacted through a bipartisan agreement in the Minnesota Legislature in July 2005.
- It is a voluntary program that allows local districts and exclusive representatives of the teachers to design and collectively bargain a plan that meets the four components of the law.
- Big Lake has been a part of this program since June 2011.



# Core Components

Component 1: Career Ladder/Advancement Options

- Oversight Committee
- PLC Facilitator
- Peer Coach

Component 2: Job-embedded Professional Development

Component 3: Teacher Observation/Evaluation

Component 4: Performance Pay/Alternative Salary Schedule Reform

# Big Lake's Q-Comp Plan



# Component 1: Career Ladder/Advancement Options

Provide career ladders or career advancement opportunities for teachers. The career ladder includes three positions with various duties and compensations:

- Oversight Committee
- PLC Facilitator
- Peer Coach

# Peer Coach



# Peer Coach: Job Description

- This position will provide peer coaching, collaboration, & observation work with each teacher.
  - The Peer Coach will schedule a minimum of four interactions per year with each teacher in order to support teachers with their Professional Growth Plans (PGP).
- Peer Coaches will help coordinate Professional Development and reflections.



# Peer Coach: Responsibilities

- Coordinate the Q-Comp record keeping system, with the Assistant Superintendent being responsible to submit records to MDE.
- Gather relevant data for the measurement of Q-Comp goals with assistance from Assistant Superintendent.
- Participate in the planning and coordination of staff development opportunities.
- Monitor PLC function to ensure district consistency.
- Provide coaching and support for teachers, PLC facilitators, and mentors.
- Provide coaching and mentoring to new teachers on an as-needed basis, with participation in new teacher orientation recommended.
- Facilitate connections among teachers through peer-to-peer observations where applicable, by serving as a substitute if needed.

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# Peer Coach: Responsibilities cont'd

- Schedule, plan, and participate in Peer Coach meetings.
- Oversee teachers' PGP reflections throughout the year.
- Monitor PGP schedules to facilitate completion by established dates.
- Meet with and assist teachers in choosing and setting goals for their PGP.
- Meet with teachers each trimester for the coaching cycle to collaborate, coach, or co-plan regarding PGP.
- When necessary, provide teachers with information regarding effective strategies and education opportunities to assist with the teacher's progress toward proficiency.
- Work with building administrator to plan PLCs.
- Attend all training and team meetings as required.
- Attend Cognitive Coaching or similar training as required by the district.
- Work in collaboration with curriculum director, peer coaches, SIP team, and administration to plan and facilitate PD throughout the year.

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# Peer Coach: Training

- Upon being hired for the position, peer coaches are trained in the area of Cognitive Coaching.
- Cognitive coaching aligns critical thinking closely to the act of teaching. Through tools and strategies, Cognitive Coaching helps teachers recall experiences, analyze factors, generate alternatives, and evaluate the effectiveness of decisions.
- These sessions really give coaches skills, strategies, and practice in a way to help communicate with teachers.

# Peer Coach

## Prioritized Practices

The peer coaches alongside curriculum directors have created a list of prioritized practices that are exemplified by Big Lake teachers. These strategies are continually practiced as they are researched based and will likely have the most effect size when implemented correctly.

### Big Lake Prioritized Practices

- Literacy Practices
- New ELA Curriculum
- LETRS
- OL & LA
- Relationship Development
- Routines, rituals, & procedures
- Success Criteria
- Performances of Understanding (UDL)
- Assessments
- Data Literacy
- Teacher as a Facilitator
- Student Agency
- Sped Procedures

# Peer Coach

## A year in the life

Daily responsibilities can vary depending on the time of year or day of the week.

- Peer coaches will routinely observe or drop into classrooms to keep abreast as to the ongoings.
- Peer coaches will be looking for resources and looking at the latest research for areas that teachers are working on, as well as district and school initiatives.
- During PGP cycle reviews, coaches are reviewing individual PGPs and meeting with teachers to check on goal process and needs that may arise in particular classrooms.
- When teachers reach out, peer coaches will take meetings in which ideas and strategies can be shared.
- Meeting with new teachers to help support goals and integration into the Big Lake School System.
- Model and cultivate a Growth Mindset amongst staff members, which in turn allows for failure and growth.
- Helping teachers collect evidence via FastBridge, MCAs, formative assessments, summative assessment, and the occasional Swivl. This data helps teachers to make informed decisions for each of their students' needs.

# Peer Coach

## What is their value?

- Peer Coaches work as a go between for teachers and administration.
- They can see situations through a variety of lenses.
- They are mentors as well as colleagues for many of our teachers.
- These individuals manage the day to day Q-Comp/PGP process.
- These are the people that prepare teachers for formal observations and high cycle observations.
- Coaches have the ability to engage in research and develop professional development sessions for teachers.
- They are on the frontlines of helping to collect formal data and helping to disseminate that information to teachers in order to make educated decisions.
- Peer Coaches serve on numerous leadership teams during the year.

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## Component 2:

# Job Embedded Professional Development

- Provide integrated, job embedded, ongoing, site-based teacher-led professional development activities to improve instructional skills and learning that are aligned with student needs
- Led during the day by trained teacher leaders
- PLC teams at each site will be configured for maximum student benefit. At each site, teams will meet weekly

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# Component 3:

RUBRIC

## Teacher Observation/Evaluation

Continuing Contract Teachers–

The objective teacher evaluation system must establish a three-year professional review cycle for each teacher that includes:

- An individual growth and development plan.
- A peer review process.
- At least one summative evaluation performed by a qualified and trained evaluator, such as a school administrator. The summative evaluation must include an overall, detailed description of the three-year professional review cycle.

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# Component 3:

## Teacher Observation/Evaluation

- Each probationary teacher will be observed and receive summative evaluations three times per year by the building administration

# Component 4: Performance Pay

## 2023–2024 payouts

- \$1280 for PGP completion
- \$10 for meeting the building Q-Comp goal
- \$10 for meeting the PLC goal
  
- PGP completion will be reduced to \$1150 in 2024–2025 to balance the Q-Comp budget as presented in 2023

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# Participation in Q-Comp

To participate in Q-Comp, a union eligible teacher needs to be employed by Big Lake Schools for a **minimum of 90 days**.

- In order to receive the stipend, teachers **MUST** complete all parts of PGP/TD&E.
- This also allows movement on the salary schedule.
- Special circumstances like medical, maternity, etc. leave will be on a case by case basis as determined by the Q-Comp Oversight Committee.

# Alternative Salary Schedule Reform

- As required by statute, the salary schedule has been reformed by changing how teachers move vertically through it.
- Under the new salary schedule, teachers will only make vertical movement if they complete all components and show proficiency and growth on their yearly Professional Growth Plan through documentation of evidence and reflections.

## **Q-Comp Goals for 2023-2024**

### **Liberty**

*The percentage of all students in grade 2 at Liberty Elementary School who are in the “at/above benchmark” category on the FAST aReading standardized assessment will increase from 51.8% in spring 2023 to 53.8% in spring 2024. - goal not submitted to MDE*

The percentage of 2nd grade Liberty students who are in the “at/above benchmark” category on the FAST CBMR assessment will increase from 40.8% (2023 spring of 1st grade year, same students) to 42.8% (second grade students) in the spring of 2024.

### **Independence**

The percentage of all students enrolled in grades 3-5 at Independence Elementary STEM School who are proficient on the reading test (MCA and MTAS) will increase from 49.2% in 2023 to 51.2% in 2024.

### **BLMS**

The percentage of all students enrolled in grades 6-8 at Big Lake Middle School who are proficient on the reading test (MCA and MTAS) will increase from 49.0% in 2023 to 51.0% in 2024.

### **BLHS**

The percentage of all students enrolled in grades 9-12 at Big Lake High School who are proficient on the reading test (MCA and MTAS) will increase from 57.2% in 2023 to 59.2% in 2024.

# Impact of Q-Comp Program

- Q-Comp Oversight Committee oversees the program, reviews the data, and makes changes as needed.
- PLC Facilitators lead teams through professional development. Data for PLC goals is currently being collected.
- Peer Coaches guide and coach teachers through the PGP process, assist with professional development, and collaborate with administration in the teacher evaluation process. 100% of eligible teachers successfully completed their PGP goal.
- Building goals based on MCA data will be changed to other options next year due to MCA reporting dates.

# Thank you!

BLEM and Big Lake Schools work together to implement the Q-Comp program to meet the four components of the Q-Comp law.



## 2024 Facility Use Agreement

*Between Independent School District No 727 and Spud Fest Inc.*

This Facility Use Agreement (“Agreement”) is entered into between Independent School District No. 727, Big Lake, a Minnesota municipal corporation (“the District”), and Spud Fest, Inc., a Minnesota corporation (“SFI”), as of the date of the latest signature set forth below. The District and SFI are hereinafter collectively referred to as the “parties” and individually as a “party.”

### 1. Facilities, Grounds and Equipment Use

The District, in consideration of the covenants set forth herein, agrees to allow SFI to use the facilities, grounds and equipment specified below, subject to the terms and conditions contained within this Agreement. The purpose of this Agreement is to provide a location for the annual Spud Fest celebration that typically occurs on or about the fourth weekend of June.

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- a. Main Campus. The District has a campus site located between Glenwood Avenue and Minnesota Avenue, and between County Road 43 and Eagle Lake Road, in Big Lake, Minnesota (“the Main Campus”), identified in attached Exhibit A. SFI shall have non-exclusive use of a portion of the Main Campus, as follows:
  - i. School Buildings. SFI shall be permitted use of the Big Lake School Auditorium, Atrium and Cafeteria, as shown in Exhibit A, solely for operation of the Big Lake Ambassador program and limited to coronation rehearsal, coronation, and the Big Lake Ambassador Luncheon. All other school buildings located on the Main Campus are excluded from use by SFI. Notwithstanding this limited use, SFI will be allowed access to school buildings for emergency purposes (e.g., severe weather).
  - ii. Athletic Fields. SFI shall be permitted exclusive use of the softball and baseball fields commencing at 9:00 p.m., on Wednesday, June 26, 2024 through Sunday June 30, 2024. SFI shall be permitted to use the field lights at the softball four-plex, for the cost enumerated in this Agreement, on the condition that it designates a person to be in exclusive charge of the lights and that this person has read, signed and returned to Community Education the Outside Organization Use of Field Lights form.
  - iii. Tennis Courts. SFI shall be permitted use of the tennis courts west of the Middle School for purposes of tennis and/or pickleball only. Any other use by SFI or their event attendants is prohibited and subject to damage liability or additional rental fees.

- iv. Parking. SFI will be allowed to use the parking facilities of the High School and Middle School for purposes of operation of a carnival from Wednesday, June 26, 2024 through Sunday June 30, 2024. At all other times during the term of this Agreement, SFI may use parking lot areas at the Main Campus but is to limit parking to designated parking lots/areas and not allow parking on any grass, athletic fields, school lawns, grassy areas, or other restricted areas, unless SFI obtains prior written approval from the District's Community Education Director. SFI will rope off, or otherwise mark as "off limits", areas identified as unsuitable for parking as deemed by the district.
  - v. Carnival Arrival and Departure. The District recognizes the carnival may arrive earlier (Sunday/Monday prior) and stay later than (Monday Following) the event dates. SFI will instruct the carnival to park on the southwest corner of the main High School lot until other designated spaces are available as confirmed by the District.
- b. Liberty Campus. The District has a second site known as Liberty Elementary, which is located at 17901 205th Ave. NW, Big Lake, MN 55309 ("Liberty Campus"), identified in attached Exhibit B. SFI shall have non-exclusive use of a portion of Liberty Campus, as shown on the attached Exhibit B, commencing Friday, June 28, 2024 at 2:00 pm and continuing through Sunday, June 30, 2024, and limited to the following:
- i. Athletic Fields. SFI shall be permitted exclusive use of Liberty Ball Field 1.
  - ii. Parking. SFI will allowed to use the parking facilities of Liberty Campus abutting Liberty Elementary and Liberty Ball Field 1 as shown in Exhibit B. SFI is to limit parking to the designated parking lots/areas and not allow parking in the lot/spaces near Liberty Ball Fields 2 and 3 and the Practice Fields 1-5 or on any grass, athletic fields or other restricted areas, unless SFI obtains prior written approval from the District's Community Education Director.
- c. Excluded Use. Notwithstanding anything in Exhibit A or B to the contrary, specifically excluded from this Agreement is the use of the following areas:
- i. Practice football/soccer fields
  - ii. Areas in which the District is growing newly seeded grass, as reviewed by the parties prior to the Spud Fest. SFI agrees to tape off or otherwise mark as "off limits" those areas as deemed by the district.
  - iii. All school buildings, except the Big Lake High School Auditorium, Cafeteria, and Atrium as set forth in Paragraph 1.A.1 above.
  - iv. All fenced in construction areas
  - v. Liberty Fields 2 & 3
  - vi. Liberty Playground Area
  - vii. Varsity Football Stadium and Soccer Field

- viii. District equipment or personal property, unless SFI obtains prior written approval from the District's Community Education Director.

**2. Term**

The term of this Agreement will be a period of four days, Wednesday, June 26, 2024 through Sunday June 30, 2024, which are the dates for the 2024 Spud Festival, except as otherwise stated in this Agreement.

**3. Limitations of Use, Rules and Regulations**

The use of District facilities and grounds by SFI shall be solely for the Spud Fest celebration. SFI will not make or suffer any unlawful or offensive use of the facilities and grounds or any use or occupancy thereof contrary to any District policy, federal law, state law or ordinance of the City of Big Lake now or subsequently hereto made. SFI and any vendors with whom it contracts for the Spud Fest shall be expected to at all times comply with the Rules and Regulations set forth in the District's Guidelines and Procedures for Use of District Facilities, Grounds and Equipment, a copy of which is attached as Exhibit C.

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**4. Fee**

SFI shall pay a fee for the 2024 Spud Fest to the District in the amount of \$3,500. A \$500.00 deposit is due a minimum of two weeks prior to the first day of the Agreement Term. The remaining balance of \$3,000.00 is due on or before September 1, 2024. This fee payment is in addition to the payment of any and all costs as set forth herein.

**5. Costs**

SFI shall pay the following costs and reimbursements to the District, up to a maximum of \$2,250 per four-day rental period:

- a. Hourly custodial costs for field and grounds preparation, restoration and cleanup at the rate of \$46.85 per hour, with the exception of the preparation and restoration of the softball/baseball fields, which will be billed to SFI at the rate of \$21.85 per hour. Hourly custodial costs for the Big Lake Ambassador program will be billed at \$46.85 per hour. Personnel costs will only be charged to SFI if the time spent was not during normal working hours for the custodian(s) who performed the work.

- b. Cost for chalk and diamond dry that is applied on the softball/baseball fields for the Spud Fest games or provided to the representatives of SFI for use on the fields will be charged at the following rates:
  - a. Field Marking Chalk \$10.00/bag
  - b. Diamond Dry \$11.00/bag
- c. Cost for lighting ball fields at the four-plex will be charged at \$15 per hour, per field.
- d. Any cleaning or removing of portable restrooms will be charged at the rate of \$60 per portable restroom, plus the personnel cost, if any, under Paragraph 5. A above.
- e. Any miscellaneous costs arising out of the use of District grounds and facilities during Spud Fest, including but not limited to, repair of grass, soil, equipment and buildings that are damaged during Spud Fest, any staging or setup costs by the District, and fuel costs.

The District shall issue an invoice for all costs and reimbursements owed by SFI within 14 days after the costs are incurred. SFI shall tender payment within 30 days after the date of the invoice.

**6. Alcohol Permit**

SFI shall not allow the selling, serving, or consumption of alcoholic beverages of any kind on District grounds or facilities except as expressly permitted pursuant to Minnesota Statutes, section 624.701, subdivision 1a (as amended) ) and approved by the School Board pursuant to District Policy 418. SFI is solely responsible for ensuring compliance with all permitting requirements. SFI acknowledges that, pursuant to Minnesota Statutes, section 624.701, it is a criminal offense to introduce or possess alcohol on school grounds unless alcohol is being sold on school grounds pursuant to a temporary license. SFI shall ensure that all vendors at Spud Fest who are selling alcohol have a temporary license issued to them pursuant to Minnesota Statutes, section 340A.403, subdivision 2, or section 340A.404, subdivision 10 (as amended). The District reserves the right to inspect all said temporary licenses upon demand. The failure of SFI to ensure compliance with all permit and District Policy requirements, resulting in the denial of permission for alcohol to be sold, served or consumed on school grounds by some or all SFI vendors, shall not void or otherwise affect enforcement of any other provisions of this Agreement.

**7. Fireworks**

SFI acknowledges that, pursuant to Minnesota Statutes, section 624.21, it is unlawful for any person to possess, use, or explode any fireworks unless the person possesses a valid permit for a firework display from the appropriate governmental

subdivision of the state. SFI shall ensure that it obtains and possess the appropriate permit for any firework display occurring on District property during the term of this Agreement and shall provide a copy of such permit to the 5 District at least two weeks prior to the first day of the Agreement Term Any such firework display shall be located on the Main Campus in the grassy area between the varsity football field and the softball four-plex (fields 1-4), as shown in Exhibit A. SFI shall enforce the recommended safety distances for the firework display. SFI shall ensure that all combustible or explosive material, waste, or inflammable matter of any kind, related to the fireworks are not stored for extended periods of time on District property, are transported and stored safely onto District property prior to the display and are promptly and thoroughly removed immediately following the display. In the event of rain at the planned time of the firework display, SFI will hold the firework display the following day with an experienced pyrotechnist securing the site overnight. The insurance required by Paragraph 9 of this Agreement shall include coverage for SFI's firework display.

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## **8. Food and Beverages**

In addition to the requirements set forth in Paragraphs 6 and 10 of this Agreement, SFI shall ensure that all food, refreshments, or concessions prepared, served or sold on District property subject to this Agreement are restricted to outside areas, with the exception of the Big Lake Ambassador Luncheon, and compliant with the Minnesota Department of Health licensing regulations. A copy of any required licenses shall be provided by SFI to the District at least two weeks prior to the first day of the Agreement Term.

## **9. Insurance**

SFI agrees to obtain general liability insurance in the amount of not less than \$1,500,000 for any number of claims arising out of a single occurrence, and \$3,000,000 aggregate, and Big Lake School District 727, 501 Minnesota Ave, Big Lake, MN must be named as an additional insured. SFI further agrees to require any and all vendors, carnival companies and entertainers to have damage and liability insurance, naming the District as an additional insured, in an amount not less than \$500,000 per person and \$1,500,000 for any number of claims arising out of a single event, to the extent such entities are not specifically covered by the general liability policy of SFI. A copy of SFI's liability insurance and proof of coverage of all vendors, carnival companies and entertainers must be submitted to the District at least two weeks prior to the first day of the Agreement Term.

## **10. Security/Supervision/Safety**

SFI is solely responsible for the safety and security of its employees, agents, representatives, vendors, guests, and invitees for all activities and use of District property subject to this Agreement. SFI agrees to provide security and supervision for all areas and all Spud Fest activities during the Term of the Agreement. SFI may contract with a security company and/or utilize trained security personnel. Security of school grounds and supervision for Spud Fest participants will be the sole responsibility of SFI. SFI will inform the District, in writing, prior to Spud Fest of its plan on providing security supervision.

## **11. Maintenance of Grounds**

SFI shall keep in good order and repair District facilities, grounds and equipment used by SFI as part of this Agreement. SFI agrees to perform the following maintenance of the Main and Liberty Campuses:

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- a. Pick up and remove all trash, vendor equipment and other Spud Fest materials from the Main and Liberty Campuses.
- b. Repair all ruts and damages to grass on the Main and Liberty Campuses grounds, including all damage to the baseball and softball fields.
- c. Return the Parking Lots to the same condition that they were in at the beginning of Spud Fest. Any damage caused to the actual parking surfaces will be repaired by the District and billed to SFI.
- d. SFI or its vendors shall not voluntarily discharge chemicals, waste, or sewage on district grounds that are not in compliance with the local and state law guidelines. Any voluntary or involuntary discharge of chemicals, waste, or sewage shall be the responsibility of SFI to provide all environmental cleanup and restoration.

Failure of SFI to perform the above maintenance will result in the District performing the maintenance and billing the costs thereof to SFI pursuant to the rates set forth in Paragraph 5.A. above.

## 12. Notices

All notices or other writings to be given or sent by either party to the other shall be in writing via United States certified mail. Notices are to be sent to the following address:

For the District:      Stephanie Hillman  
Director of Community Education  
Services Community Education Services  
Liberty Elementary  
17901 – 205th Ave. NW  
Big Lake, MN 55309

For SFI:                Reanne Danielowski  
Spud Fest President  
Spud Fest, Inc.  
P.O. Box 215  
160 Lake St. N.  
Big Lake, MN 55309

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## 13. Non-Assignability

SFI may not assign or sell its interests or rights under this Agreement without the express written permission of the District.

## 14. Indemnification

SFI shall defend and indemnify the District, its board members, employees, agents, representatives, attorneys and insurers against any and all claims, demands, 8 actions, causes of actions and liability, including reasonable attorney's fees, brought by and on behalf of any person or entity arising out of (1) SFI's failure to perform any term or condition of this Agreement; (2) any injury or damage occurring on the Main and Liberty Campuses or other District property during the Spud Fest rental period if said injury or damage is inflicted on or caused by a Spud Fest patron, guest, licensee, independent contractor or employee; or (3) SFI's failure to comply with any applicable statute, ordinance or rule. Upon timely and written notice from the District, SFI shall defend the District in any such action or proceeding within the purview of this paragraph brought against the District, its employees, officers, directors, attorneys and agents. Notwithstanding any other provision of this Agreement, SFI shall not settle or compromise any claim against the District without a signed agreement approved by the District. SFI's duties pursuant to this paragraph survives the termination and/or expiration of this Agreement.

## **15. Force Majeure**

The time within which any of the parties hereto shall be required to perform any act or acts under this Agreement, except for the payment of monies, shall be extended to the extent that the performance of such act or acts shall be delayed by acts of God, pandemic (including but not limited to the COVID-19 pandemic), fire, windstorm, flood, explosion, collapse of structures, riot, war, peacetime emergency, labor and/or legal disputes, delays or restrictions by government bodies, inability to obtain or use necessary materials or any cause beyond the reasonable control of such party, provided however that the party entitled to such extension hereunder shall give prompt notice to the other party of the occurrence causing such delay.

## **16. Termination**

This Agreement may be terminated, with or without cause, by either party upon thirty (30) days' notice in writing to the other party. The District may immediately terminate this Agreement, for cause, if SFI fails to perform any obligation required by this Agreement. Except as otherwise provided in this Agreement, all obligations, rights, duties and entitlements created by this Agreement terminate and are extinguished, without need of any further action by either party, upon the effective date of termination or expiration of this Agreement.

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## **17. Enforcement**

Failure to insist on compliance with any term, covenant, or condition contained in this Agreement shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power contained in this Agreement at any time be deemed a waiver or relinquishment of any right or power at any other time.

## **18. Minnesota Law and Severability**

This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of law provisions. If a court of competent jurisdiction determines that any part of this Agreement is void or voidable, violates any law, or is otherwise unenforceable, the remaining portions of this Agreement will remain in full force and effect, unless the remaining portions would not serve the original purposes of this Agreement.

**19. Entire Agreement**

This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

By signing below, each party specifically acknowledges that it has read this Agreement, that it has had the opportunity to review this Agreement with legal counsel, that it understands this Agreement, that it has proper authority to execute this Agreement, and that it agrees to be legally bound by all terms of this Agreement.

<b>Independent School District No. 727</b>	<b>Spud Fest, Inc.</b>
By: <i>Stephanie Hillman</i>	By: <i>Raeanne Danilowski</i>
Its:	Its:
Date: <i>5/10/24</i>	Date: <i>5/10/24</i>

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## IMMUNIZATION REQUIREMENTS

### I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

### II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

### III. STUDENT IMMUNIZATION REQUIREMENTS

- A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:
  - 1) a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
  - 2) a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.
- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the

specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.

#### **IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS**

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

#### **V. NOTICE OF IMMUNIZATION REQUIREMENTS**

- A. The school district will develop and implement a procedure to:
  - 1) notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
  - 2) notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
  - 3) review student health records to determine whether the required information has been provided; and
  - 4) make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

[See Attachments A, B, and C]

- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

#### **VI. IMMUNIZATION RECORDS**

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

#### **VII. OTHER**

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

***Legal References:*** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 121A.17 (School Board Responsibilities)  
Minn. Stat. § 144.29 (Health Records; Children of School Age)  
Minn. Stat. § 144.3351 (Immunization Data)  
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)  
Minn. Stat. § 144.442 (Testing in Schools)  
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)  
*McCarthy v. Ozark Sch. Dist.*, 359 F.3d 1029 (8<sup>th</sup> Cir. 2004)  
Op. Atty. Gen. 169-W (July 23, 1980)  
Op. Atty. Gen. 169-W (Jan. 17, 1968)

***Cross References:*** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)



[date]

[Parent(s)]

[Address]

Re: Immunizations

Dear Parent:

As you know, school begins on [date]. Before your child, [name of child], can be enrolled, however, we must receive proof that he/she has received immunization against a number of diseases as required by state law or is excepted therefrom. To date, we have no immunization records for your child nor a claim of exception.

Please complete the enclosed form verifying that [name of child] has received the required immunizations, consistent with medically acceptable standards and return the form to [name of school official], *before school begins*. By state law, we cannot allow [name of child] to stay in school longer than thirty days unless we have received proof that he/she has had the required immunizations or is excepted therefrom.

If you cannot submit a statement from a physician or public clinic regarding your elementary or secondary school child, you may submit your own statement on the enclosed form detailing the precise dosages given for each required immunization and the month and year each immunization was given. If you elect to submit your own statement in lieu of one from a health care provider, please contact [name of school official] at [telephone number] to determine the precise vaccinations required for your child, as the requirements vary according to the child's age.

If you are claiming an exception for medical reasons that an immunization is contraindicated or because of your conscientiously held beliefs, you must either submit a statement from a physician stating the immunization is contraindicated or you must submit a notarized statement, signed by you as the parent/guardian, or if the student is an emancipated person, by the emancipated person, stating that the student has not been immunized because of conscientiously held beliefs. The enclosed form may be used for this purpose.

If we do not receive proof of immunization or exception by [date], your child will be sent home from school and discharged from enrollment. It will then be necessary for you to re-enroll the child after immunization requirements have been met before the child can return to school. If you have any questions, please contact [name of school official] at [telephone number].

Thank you for your cooperation.

Very truly yours,

[School District Official]



[date]

[Parent(s)]

[Address]

Re: Immunizations

Dear Parent:

As you know, school began today. To date, we have no immunization records for your child nor any record of a request for an exception. In order for your child, [name of child], to remain enrolled, we must receive proof that he/she has received immunization against a number of diseases as required by state law or that he/she qualifies for one of the statutory exceptions. By this letter, we wish to verify that our records concerning your child are accurate and complete.

Please submit a statement on the enclosed form to [name of school official] from a physician or a public clinic verifying that [name of child] has received the required immunizations, consistent with medically acceptable standards. By state law, we cannot allow [name of child] to stay in school unless we have received proof that he/she has had the required immunizations or has satisfied one of the statutorily recognized exceptions.

If you cannot submit a statement from a physician or public clinic regarding your elementary or secondary school child, you may submit your own statement on the enclosed form detailing the precise dosages given for each required immunization and the month and year each immunization was given. If you elect to submit your own statement in lieu of one from a health care provider, please contact [name of school official] at [telephone number] to determine the precise vaccinations required for your child, as the requirements vary according to the child's age.

If you are claiming an exception for medical reasons that an immunization is contraindicated or because of your conscientiously held beliefs, you must either submit a statement from a physician stating the immunization is contraindicated or you must submit a notarized statement, signed by you as the parent/guardian, or if the student is an emancipated person by the emancipated person, stating that the student has not been immunized because of conscientiously held beliefs. The enclosed form may be used for this purpose.

If you have already submitted a statement to us, please indicate how the statement was submitted (i.e. hand-delivered, mailed), when it was delivered and to whom. It may be necessary for you to obtain a duplicate statement if the original cannot be found. If additional time to obtain a duplicate is required, please so indicate in your response.

If we do not receive proof of immunization or exception by [ten school days], your child will be sent home from school and discharged from enrollment. It will then be necessary for you to re-enroll the child after immunization requirements have been met before the child can return to school. If you have any questions, please contact [name of school official] at [telephone number].

Thank you for your cooperation.

Very truly yours,

[School District Official]  
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[date]

[Parent(s)]

[Address]

Re: Non-Enrollment for Lack of Immunization Proof

Dear Parent:

We are sending your child, [name of child], home today because we have not yet received proof that he or she has received appropriate immunizations or is excepted therefrom. Minnesota law does not allow us to enroll an elementary or secondary school student without proof that the student has received the required immunizations or is excepted therefrom.

As we advised earlier, State law and School District policy allow for a thirty-day grace period and a ten-day due process period during which your child may attend school. Those grace periods have now expired.

[Name of child] may re-enroll as soon as we have received appropriate proof of immunizations. If you have any questions about the proof or the immunizations required, please contact [name of school official] at [telephone number] as soon as possible.

We look forward to having [name of child] back in school soon.

Very truly yours,

[School District Official]

*DISTRICT NOTES:*

Previous notices sent on \_\_\_\_\_ by \_\_\_\_\_

Phone contacts on \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ by \_\_\_\_\_



## SCHOOL HEALTH RELATED PROGRAMS

### I. PURPOSE

Big Lake Schools complies with all applicable laws related to school health programs. The Board has directed the superintendent/designee to implement rules and procedures in accordance with:

### II. HEALTH SCREENING

- A. An Early Childhood Health and Developmental Screening is required for all children before entering Kindergarten or first grade in a public school in the State of Minnesota. A child must not be enrolled in Kindergarten or first grade unless a record indicating the month and year the child received screening and the results of the screening are submitted to the school principal or other designated school personnel. Big Lake Schools notify all parents/guardians of this requirement and makes this Health and Developmental Screening available to all children and families before Kindergarten entrance.
- B. Students entering school shall be given one month to show proof of screening. Students failing to show proof within this period of time will be excluded from school until proof of screening is submitted. It shall be the responsibility of the Elementary Administrative Assistant to consult with the Early Childhood Screening Program Director or secretary to see that this requirement has been met upon a child's first entrance into a school program (K or 1st grade) and to alert the principal if a student has not met this requirement. It shall be the responsibility of the building principal to set up procedures to enforce this rule.
- C. Vision/Hearing screening is conducted annually **or as needed**, in compliance with Minnesota Department of Health recommendations. Students may also be screened upon parent or teacher request or by the licensed school nurse when such assessment is appropriate.
- D. Color Vision screening is also conducted for all students ~~at particular grade levels~~ **and** as requested by teachers and parents.

### III. HEALTH ASSESSMENT

- A. Each student, upon entering Kindergarten and again upon entering 7th grade, shall submit a report of up-to-date immunizations to the school health office. If a parent or legal guardian objects to such childhood immunizations on constitutional grounds, they shall complete the legal exemptions section of the Pupil Health Immunization Record, and sign and notarize this form prior to returning it to the health office of the school their child attends (**additional information can be found in Policy 530**).
- B. If a student has **long term or on-going** classroom/activity limitations due to a medical condition, the parent/guardian will request the physician complete a written description of the limitation and submit it to the principal/designee or school nurse/health assistant.
- C. If a student's medical condition requires medical treatments be carried out at school, the determination on if and how treatments can/should be carried out safely and

effectively at school will be made by a school team that will consist of the district's school nurse or designated health service staff, parent/guardian, principal and teacher.

- D. Health assessments are provided as appropriate by ~~the licensed school nurse health office staff.~~

### ~~III. Immunizations~~

~~A. No student may be enrolled or remain enrolled in any elementary or secondary school within Big Lake Schools until the student or the student's parent or guardian has submitted to the designated school district administrator one of the following statements:~~

- ~~1. A statement, from a parent, physician, or a public clinic, which provides immunizations, stating that the student, received the immunizations required by law, consistent with medically acceptable standards.~~
- ~~2. A statement, from a physician or a public clinic, that provides immunizations, stating that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month, day, and year each immunization was administered, consistent with medically acceptable standards. It shall be the responsibility of the building principal to set up procedures to enforce this policy and to notify parents and students of the immunization requirements and the consequences for failure to provide the required documentation. The district shall review student health records to determine whether the required information has been provided.~~

~~B. Exemptions from Immunizations:~~

- ~~1. If a person is at least 7 years old and has not been immunized against pertussis, the person will not be required to be immunized against pertussis until 10-11 years old, when a booster shot is required prior to entering 7<sup>th</sup> grade.~~
- ~~2. If a person is at least 5 years old and has not been immunized against haemophilus influenza type b, the person is not required to be immunized against haemophilus influenza type b.~~
- ~~3. If a person is at least 18 years old and has not completed the polio series, the person is not required to complete the series.~~
- ~~4. If a statement signed by a physician is submitted to the Health Services staff or other person having general control and supervision of the school or child care facility stating that an immunization is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists, the immunization specified in the statement need not be required.~~
- ~~5. If a notarized statement signed by the minor child's parent or guardian or by the emancipated person is submitted to the Health Services staff or other~~

~~person having general control and supervision of the school or child care facility stating that the person has not been immunized because of the conscientiously held beliefs of the parent or guardian of the minor child or of the emancipated person, the immunizations specified in the statement shall not be required.~~

#### ~~C. Home School~~

~~The parent or guardian of persons receiving instruction in a home school shall submit one of the required immunization statements to the superintendent/designee of Big Lake Schools by October 1 of each year.~~

#### ~~D. Presence of a Communicable Disease~~

~~When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases.~~

#### ~~E. Enrollment Dependent upon Immunization Record~~

- ~~1. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement required by this policy. If the student fails to do so within 30 days, the student will be excluded from school until the required statement and immunization documentation is provided.~~
- ~~2. The district will maintain a file containing the immunization records for each student in attendance at the school district for at least 5 years after the student attains the age of majority. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student without the consent of the student's parent or guardian. Under all other circumstances, immunization data is private data and disclosure of such data shall be governed by the district's data practices policy.~~

#### IV. Health Records

Each school is required by law to maintain a health record for every student. This record shows evidence of immunization and screening dates. It also may contain pertinent health data about a student. All health records are legally considered private data under Minnesota law and District policy.

#### V. Illness/Communicable Disease

- A. If a student becomes ill at school, the teacher or Health Service staff shall isolate the student and an appropriate assessment will be made to determine if the parent/guardian should be notified and the student be sent home. If upon assessment, a student is suspected of having a communicable disease; Health Service staff shall determine exclusion and return to school protocol. The parent or

guardian will be notified of the possibility of a communicable disease and the recommended school protocol.

**B. Presence of a Communicable Disease**

When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases.

**VI. Accidents**

- A. When a student is injured while at school, school health staff shall administer first aid according to guidelines set forth by the District and under the direction of the school nurse. If, in the judgment of the Health Service staff, principal, or other school official acting in their stead, the injury requires emergency medical attention, 911 will be called and the parent or guardian notified as soon as possible. If an injury is not identified as emergency but medical care by a physician is indicated, the parent/guardian will be notified as soon as possible.
- B. A student injured in school or on the school grounds should report to the health room. A School Accident Report may be completed by a student or staff person witnessing the accident when deemed appropriate. This shall be given to the health service staff of the building and principal/designee for review and filed in the health room.

**VII. Medications**

Diagnosis and treatment of illness and the prescribing of drugs and medications are never the responsibility of a school and should not be practiced by any school personnel. It is the expectation of the District that all students' medications be administered by a parent at home. However, the District acknowledges that some students may require prescribed medication during the school day. If such medication is necessary during school hours, the School District's licensed school nurse or designated person(s) shall administer the medication in compliance with appropriate law and District administrative procedures. (See Policy 516 – Medications and Regulations for 516.)

**VIII. Medically Fragile Children**

Big Lake Schools support inclusion of medically fragile students in conventional school settings. Efforts will be made to provide safe and healthy environments where students' health needs are met by licensed health professionals and trained support staff. If health care needs of students exceed that which can reasonably be met in a student's school, an alternative education program will be determined. Students' health needs and appropriate school setting will be determined by the building team, including the District licensed school nurse in consult with health service staff.

~~***Rationale:** Big Lake Schools complies with the laws related to student health, screenings and individual education plans.*~~

***Legal References:***

- Minn. Stat. 245.91
- Early Childhood Screening Law M.S. 121A.16
- Minnesota Statute 245.9
- General powers of independent school districts M.S. 123B.02
- Health standards; newly enrolled students M.S. 121A.15
- Minnesota Statute 121A.22 Nurse Practice Act

Minnesota School Immunization Law M.S. 121A.15  
Health records; children of school age. M.S. 144.29  
Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 121A.17 (School Board Responsibilities)  
Minn. Stat. § 144.29 (Health Records; Children of School Age)  
Minn. Stat. § 144.3351 (Immunization Data)  
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)  
Minn. Stat. § 144.442 (Testing in Schools)  
Minn. Rules Parts 4604.0100-4604.1000 (Immunization)  
*McCarthy v. Ozark Sch. Dist.*, 359 F.3d 1029 (8<sup>th</sup> Cir. 2004)  
Op. Atty. Gen. 169-W (July 23, 1980)  
Op. Atty. Gen. 169-W (Jan. 17, 1968)