

FEBRUARY 16, 2012
7:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes at regular and Committee of the Whole meetings.)

IV. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities.)

- BoardBook - Bryan Rehfeldt

(BoardBook is a web service designed to build and archive school board agendas and agenda packets. Mr. Rehfeldt will be informing the Board of Education how they will be able to access this information and go "paperless" if they choose.)

V. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VI. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

VII. **Consent Agenda** *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

A. Approve Board of Education meeting minutes

B. Approve current expenditures

C. Approve current payrolls

D. Approve current imprest list

E. Accept resignations

F. Employ personnel

G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares

- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

VIII. **Financial Reports**

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)

IX. **Action Items** *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Award construction contracts for Middle School project
(Additional bids may be awarded for work on the Middle School addition and renovation project.)
- B. "Race to the Top 3" application
(Illinois has qualified for round 3 funding from the Department of Education. Local school districts can now submit a letter of intent to apply for a portion of these funds to advance local improvement efforts along the lines of developing local assessments, building better achievement data systems, and incorporating student achievement into the evaluations of teachers and principals. The Board will discuss ramifications for District 33 for participation in this round of "Race to the Top".)

X. **New / Ongoing Business with Possible Action** *

(These items are typically items that have been in discussion over one or more board meetings. New topics are brought to the Board in this section also. The Board may act on any item when it is satisfied it has all the necessary information to make an informed decision.)

- A. Preliminary enrollment/staffing projections
(The Board will review the first look at school enrollments and staffing projections for the 2012-2013 school year.)
- B. Status of student fees for 2011-2012
(The Board will receive an update on the status of student fees collected for this current school year.)

XI. **Information Items**

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities

- H. Administrative goals update
(*This is one of several goal updates the administrative team provides the Board each year.*)
- I. Board visits
(*Schedule of board visits*)
- J. Review of library learning standards
(*Each year District 33 receives a small grant from the State of Illinois for school libraries. To be qualified for this grant the Board must review library learning standards.*)
- K. Grant announcements
(*District 33 continuously evaluates grant opportunities and submits applications when funding matches needs or initiatives that are in progress. This is an announcement of the three most recently received grants.*)

XII. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Middle School Project Steering Committee
- B. Board Member Community Outreach
- C. Insurance Committee Meeting - February 9, 2012 (E.Leman)
- D. Citizens' Advisory Council - February 9, 2012 (E.Leman)
- E. Foundation for Educational Excellence - February 9, 2012 (Sue Stibal)
- F. Legislative Committee - Ed Leman

XIII. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. SASSED Board of Control - February 22, 2012 - 7:00 p.m. - Naperville, IL (E.Leman)
- B. PTO Council - February 23, 2012 - 9:15 a.m. - Middle School Library Learning Center
(Board Rep - Julie Pearson)
- C. LEND Meeting - February 24, 2012 - 7:00 a.m. - LEND Office, Glen Ellyn, IL
- D. Winter Band / Orchestra Concert - February 27, 2012 - 7:00 p.m. - West Chicago Middle School Gymnasium
(Beginning Orchestra, and Beginning and Intermediate Bands)
- E. WeGo Together For Kids Family Night - February 28, 2012 - 6:00 p.m. - West Chicago Middle School
Topic: "*Will you stand up for safety?*"
- F. Next Board of Education Meeting (1st Thursday) - March 1, 2012 - 7:00 p.m. - ESC
- G. IASB DuPage Division Training Session (Open Meetings Act) - March 6, 2012 - 6:30 p.m.
Marquardt Middle School - Large Training Room
- H. Insurance Committee Meeting - March 8, 2012 - 3:15 p.m. - ESC
- I. Foundation for Educational Excellence - March 8, 2012 - 5:30 p.m. - ESC
- J. Citizens' Advisory Council - March 8, 2012 - 7:00 p.m. - ESC
- K. Elementary and Middle School Orchestra Concert with Community High School - March 13, 2012 - 7:30 p.m.
Community High School Auditorium
- L. Middle School Band Concert - March 15, 2012 - 7:30 p.m. - Community High School Auditorium

XIV. Closed Session

(*The Board of Education may convene into closed session to discuss confidential matters. Listed below are the kinds of topics that the Board may discuss in closed session. The Board may take action upon reconvening into open session only during regular or special board meetings. If action is needed at a Committee of the Whole meeting the Board can take action only if the item is specifically listed on the agenda.*)

Review previous closed session minutes and discuss information regarding collective bargaining, litigation matters, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance or dismissal of specific employees (action may follow discussion)

XV. **Action Items Following Closed Session**

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on any other items that are listed on the posted agenda.)

A. Approve closed session minutes as read *

(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)

XVI. **Adjournment**

(This is how the meeting ends.)