

AUGUST 18, 2011
7:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes at regular and Committee of the Whole meetings.)

IV. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities. There are no presentations planned for this board meeting.)

V. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VI. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

VII. **Consent Agenda** *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

- A. Approve Board of Education meeting minutes
- B. Approve current expenditures
- C. Approve current payrolls
- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares

- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes
- J. Approve hearing officers for 2011-2012 school year
(Each year Community High School District 94 and West Chicago Elementary School District 33 identify persons to serve as hearing officers for a variety of purposes, which includes student discipline and harassment concerns. Some of the hearing officers in each district serve on behalf of the other district. This is approved by the Board of Education on an annual basis.)

VIII. **Financial Reports**

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)

IX. **Action Items** *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Approve classroom lease with Winfield School District 34
(In response to the good news of being re-awarded a Preschool for All (PFA) grant, and the challenging news of being required to fully implement the grant by October, District 33 needs six (6) classroom spaces beyond what is available in our schools. District 33 has rented classroom space from Winfield District 34 for preschool in the past and will be able to obtain all needed space from them again this year. The lease is the same type used by SASSED, our special education coop, when renting space from other districts in the county.)

X. **New / Ongoing Business with Possible Action** *

(These items are typically items that have been in discussion over one or more board meetings. New topics are brought to the Board in this section also. The Board may act on any item when it is satisfied it has all the necessary information to make an informed decision.)

- A. 2011-2012 Committee Assignments
(This is to confirm which board members will represent the Board on various committees.)
- B. Curriculum Night Schedule
(At the beginning of each school year, District 33 schools host an open house for parents to come and learn about the things that will be taught for the year. This is an excellent opportunity to meet teachers and begin the year long partnership that will enhance student learning.)

XI. **Information Items**

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report

- G. Out-of-district placement of students with disabilities
- H. Staffing and enrollment update
(Dr. Clark will provide an update of the placement of students and staff as we prepare for the opening of school.)
- I. Teacher transfers for FY'12
(There are a number of teachers who will be moving to positions other than what they filled last year. The Board receives an update of these changes each year.)
- J. Fiscal year 2012 department goals
(In response to the newly adopted District 33 Strategic Plan, District 33 administrators have written department goals for this school year. The Board will receive updates throughout the year as progress is made toward meeting these goals.)

XII. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Middle School Project Steering Committee
- B. Legislative Committee - Ed Leman

XIII. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. District 33 New Teacher Ice Cream Social - August 17, 2011 - 2:00 p.m. - Middle School Cafeteria
- B. Opening Institute Day - August 22, 2011 - 8:00 a.m. - West Chicago Middle School
- C. Opening Institute Day - August 23, 2011 - 8:00 a.m. - At Individual Buildings
- D. SASSED Board of Control - August 24, 2011 - 7:00 p.m. - Naperville, IL
- E. PTO Council - August 25, 2011 - 9:30 a.m. - Middle School
- F. Next Committee of the Whole Board Meeting - September 1, 2011 - 7:00 p.m. - ESC
- G. Foundation for Educational Excellence - September 8, 2011 - 5:30 p.m. - ESC
- H. Next Regular Board of Education Meeting - September 15, 2011 - 7:00 p.m. - ESC
- I. Council of Governments - September 26, 2011 - 6:00 p.m. - School District 94 Board Room
- J. WeGo Together For Kids Family Night - September 27, 2011 - 6:00 p.m. - West Chicago Middle School

XIV. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters. Listed below are the kinds of topics that the Board may discuss in closed session. The Board may take action upon reconvening into open session only during regular or special board meetings. If action is needed at a Committee of the Whole meeting the Board can take action only if the item is specifically listed on the agenda.)

Discuss information regarding collective bargaining, litigation matters, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance or dismissal of specific employees (action may follow discussion)

XV. Action Items Following Closed Session

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on any other items that are listed on the posted agenda.)

- A. Approve closed session minutes as read *
- (This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)*

XVI. Adjournment

(This is how the meeting ends.)

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