

JUNE 16, 2011
6:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes at regular and Committee of the Whole meetings.)

IV. **Public Hearing on 2010-2011 Amended Budget**

(The Board of Education will conduct a public hearing to allow members of the public to comment on amendments to the 2010-2011 budget which ends on June 30th. This amendment accounts for changes in revenues and expenditures that have occurred during the school year.)

V. **Adopt 2010-2011 Amended Budget**

(The Board will be asked to amend the 2010-2011 school budget to align projected revenues and expenditures with actuals. This is required any time there is a deviation of projected to actual greater than 10%. The primary reasons for this year's changes are the bond sale receipts that are being used to expand West Chicago Middle School, and a lack of receipts in funding from the State.)

VI. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities.)

- Orientation of Department Functions and Goals

All Cabinet Members, which are District office administrators, will give brief overviews of their responsibilities, activities, and goals of their departments.

VII. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VIII. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

IX. Consent Agenda *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

- A. Approve Board of Education meeting minutes
- B. Approve current expenditures
- C. Approve current payrolls
- D. Approve current imprest list
(There is no current imprest list to be submitted to the Board for approval at this meeting.)
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

X. Financial Reports

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)

XI. Action Items *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Approve tax sheltered companies
(This is an annual approval of companies authorized to handle employee voluntary contributions to tax sheltered savings. District 33 makes no contribution to any employee's voluntary savings.)
- B. Adopt prevailing wage resolution
(The Board will be asked to approve the prevailing wage resolution which is an annual action item. It states that the Board will pay prevailing wages for contracted and sub-contracted work.)
- C. Approve resolutions to transfer interest earned from working cash and bond and interest funds to transportation fund
(The Board will be asked to approve resolutions to transfer working cash funds and bond and interest funds to alleviate the State caused cash flow shortfall in the transportation fund. This transfer must occur before borrowing is allowed.)
- D. Approve CLIC insurance renewal
(The Board will be asked to approve the insurance renewal for the Collective Liability Insurance Cooperative (CLIC) to include workers' compensation, commercial and school board legal liability, property/casualty, and student accident insurance coverage.)

E. Approve participation in Educare's Head Start grant
(This is a possible action that the Board will be asked to take in order to increase our opportunity to access Head Start funds for Educare of West DuPage and to support districts as Head Start service providers.)

F. District 33 Strategic Plan
(The Board of Education, administration, and community members have been working on a new strategic plan to guide District 33 in the coming years. The Board will be asked to adopt the plan at this meeting.)

XII. New / Ongoing Business with Possible Action *

(These items are typically items that have been in discussion over one or more board meetings. New topics are brought to the Board in this section also. The Board may act on any item when it is satisfied it has all the necessary information to make an informed decision.)

A. Increase orchestra time?
(District 33's orchestra program has grown to the point of needing additional teaching time during the day. The Board will be asked to consider relieving our current orchestra teacher of some general music teaching responsibilities in order to add orchestra instruction to her schedule. This will require a small increase in general music teaching time.)

XIII. Information Items

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities
- H. Staffing/enrollment update

XIV. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Council of Governments (May 23, 2011) - Ed Leman
- B. Foundation for Educational Excellence (June 9, 2011) - Sue Stibal
- C. Middle School Project Steering Committee
- D. Legislative Committee - Ed Leman

XV. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. SASSED Board of Control - June 22, 2011 - 7:00 p.m. - Naperville, IL
- B. Next Committee of the Whole Board Meeting - THERE IS NO COMMITTEE OF THE WHOLE MEETING IN JULY
- C. Next Regular Board of Education Meeting - July 21, 2011 - 7:00 p.m. - ESC
- D. Foundation for Educational Excellence - TBD - 5:30 p.m. - ESC

XVI. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters. Listed below are the kinds of topics that the Board may discuss in closed session. The Board may take action upon reconvening into open session only during regular or special board meetings. If action is needed at a Committee of the Whole meeting the Board can take action only if the item is specifically listed on the agenda.)

Discuss information regarding collective bargaining, litigation matters, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance or dismissal of specific employees (action may follow discussion)

XVII. Action Items Following Closed Session

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on any other items that are listed on the posted agenda.)

A. Approve closed session minutes as read *

(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)

XVIII. Adjournment

(This is how the meeting ends.)