

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, JUNE 18, 2025
REGULAR MEETING - 7:00 AM
BHS MEDIA CENTER ROOM #215
710 13TH STREET NORTH
BRECKENRIDGE, MN 56520**

AGENDA

- 1. Call the Meeting to Order**
 - A. Pledge of Allegiance
 - B. School Happenings
- 2. Approval of Agenda**
- 3. Public Input**
- 4. Approval of Consent Agenda**
 - A. Minutes

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The Special Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota, met Wednesday, May 21, 2025 at 6:00 PM in the Breckenridge High School, Media Center #215.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Ernst, Hasbargen, Hiedeman, Hought, Johnson, Nepl

Member Absent: Mikkelson

Chairperson Johnson called the Special Meeting to order at 6:00 PM with the Pledge of Allegiance recited.

Motion by Hasbargen, seconded by Nepl to approve the agenda as presented. 6-0

Representative from Zerr Berg Architects presented final plans for the proposed new facility. The Board heard ballot recommendations from Community Task Force members.

Motion by Hiedeman, seconded by Ernst to adjourn at 8:16 PM. 6-0

Next regular meeting date is Wednesday, June 18, 2025 at 7:00 AM.

Chair

Clerk

The Special Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota, met Wednesday, May 29, 2025 at 7:00 AM in the Breckenridge High School, Media Center #215.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Ernst, Hasbargen, Hiedeman, Hought, Johnson, Neppl

Member Absent: Mikkelson

Chairperson Johnson called the Special Meeting to order at 7:01 AM with the Pledge of Allegiance recited.

Motion by Hiedeman, seconded by Hought to approve the agenda as presented. 6-0

OLD BUSINESS:

The Board heard ballot recommendations from Community Task Force members.

Motion by Hasbargen, seconded by Neppl to approve November 4, 2025, special election for a \$600,000 annual capital projects levy (ten years) and \$58 million issuance of school building bonds. 6-0

NEW BUSINESS:

Motion by Neppl, seconded by Ernst, to accept the audit proposal from Brady Martz and Associates for 2025/2026. 6-0

Motion by Hiedeman, seconded by Hasbargen to reschedule the June Board Meeting to Wednesday, June 25th, 2025 at 7:00 AM. 6-0

Motion by Ernst, seconded by Hiedeman to adjourn at 8:00 AM. 6-0

Next regular meeting date is Wednesday, June 25, 2025 at 7:00 AM.

Chair

Clerk

The Board of Education, Independent School District No. 846, Breckenridge, Minnesota, met for a Regular Meeting on Wednesday, May 21, 2025, at 4:00 PM in the BHS Media Center.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Ernst, Hasbargen, Hiedeman, Hought, Johnson, Nepl

Member Absent: Mikkelson

Chairperson Johnson called the regular meeting to order at 4:02 PM with the Pledge of Allegiance recited.

School Happenings Shared:

- Our 4th Graders attended Marketplace for Kids on May 19, 2025, at NDSCS!
- A big shoutout to BHS Senior Student School Board Member AdaLia Spear for being awarded the Minnesota School Board Association Scholarship
- BHS took 1st place on Bike & Walk to School Day (May 7th)! Thank you to everyone who participated and helped promote active, healthy lifestyles.
- Student Council hosted their first Senior Sunset event and prepared a special morning breakfast to honor our amazing teachers and staff.

Motion by Hasbargen, seconded by Hought to approve the amended agenda: ***Adding: Resignations: 4.C.2 Elizabeth Sundquist, Art Teacher, New Business Item 7.E Approval of a November 2025 election for a capital projects levy and issuance of school building bonds.***

CONSENT AGENDA:

Motion by Hiedeman, seconded by Nepl to approve the consent agenda. 6-0

Previous month's minutes – January 8, 2025

Financial reports as presented, including:

General Ledger Debits: April 2025

General Fund: \$1,233,217.62—Food Service: \$ 111,689.74—Community Service:

\$21,347.19—Debt Redemption: \$0.00—Trust Fund: \$0.00—Student Activities: \$2,148.20

Accounts Payable/Wires & Checks: 04/15/2025-05/19/2025

Total: \$1,368,402.75

Hires: Ben Brenden, SPED Teacher

Resignations: Elizabeth Sundquist, Art Teacher

COMMUNICATIONS:

Ex-Officio Student Representatives – Ave Diaz

◇Concerns regarding the cut of the Team Time class period for the 2025-2026 school year.◇

K-12 Principal– Corinna Erickson

◇Prom was well attended and enjoyed by all! Thank you to the advisors and After-Prom committee for putting it all together.◇MCAs are complete!, Post-test editing is next. Results are embargoed until late August. ◇Elementary Spring Benchmarking: AVMR and FAST assessments are in progress.◇New for 2025-26: Capti "ReadBasix" MDE Screening for Grades 4-12 ◇Attended the MDE Alternative Policy Advisory Gatherin.g Business Manager – Dessica Komestakes ◇Teacher negotiations going well ◇Non Public Aid \$65,000 from the state will be received, taken out of the discussion for the next two years

Superintendent – Kristie Sullivan

◇ The Spring Student Showcase event was held on May 12th for grades 5-12◇AdaLia Spear and Ave Diaz served as co-facilitators in a professional development session for board members, administrators, and students at the Lakes Country Service Cooperative on May 7th◇The BHS Student Council has purchased and installed two digital signs at the high school.◇23 students enrolled for kindergarten next fall, 52 graduating seniors this year◇Zerr Berg Architect and Ehlers Municipal Planners to gather more detailed information around the costs and benefits of elements of the facilities site plan proposal.◇Several education bills remain in flux; however, a 60-30 teacher pension has passed. Thank you, Renee Fedderson, for visiting the Capitol to advocate for this important provision!◇Cuts are likely to special education, and we are monitoring to see if a cap will be placed on the general education formula, which was tied to the inflation index.

OLD BUSINESS: None

NEW BUSINESS:

Motion by Hiedelman to adopt the RESOLUTION ACCEPTING DONATIONS for the following: *April donations received:* \$200.00, Gary and Jolene Schiltz (Angel Funds). West Central Initiative \$2,869.92 (Jordan Snyder/School Readiness), \$1,490.00 (Custom Card Donation), \$55.00 Bell Bank (Custom Card Donation), Hought seconded the motion. 6-0

Motion by Ernst, seconded by Neppl to approve the contract with Wilkin County Public Health to provide services in regard to hearing, vision, and scoliosis screening, along with assisting early childhood screening for 2025/2026 at a cost of \$45.00 per hour. 6-0

Motion by Neppl, seconded by Hasbargen to approve the resolution to renew membership in the Minnesota State High School League for 2025/2026. 6-0

Motion by Hasbargen, seconded by Neppl to approve dissolution of current boys hockey co-op with Wahpeton and Hankinson and approve boys hockey co-op application with Wahpeton and Hankinson and Hillcrest. 6-0

Following adjournment of the meeting a closed session was held at 4:40 PM to conduct a Superintendent Evaluation pursuant to Minnesota Statute 13D.05. The session re-opened at 5:05 PM and Chairperson Johnson gave a summary of the Superintendent Evaluation.

Motion by Hasbargen, seconded by Ernst to adjourn at 5:38 PM. 6-0

Next Regular Meeting date Wednesday, June 18th at 7:00AM in the BHS Media Center Room #215 .

Chair

Clerk

B. Financials

1. Financial Report & Bills

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**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: June 23rd, 2025

For the Month of May 2025

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$2,928,959.28	1,262,555.06	1,202,160.96	\$2,989,353.38
Food Service	131,832.95	5,605.69	49,356.95	\$88,081.69
Comm. Serv.	281,903.62	42,781.23	161,192.75	\$163,492.10
Debt. Redemption	100,899.73	72.50	0.00	\$100,972.23
Trust Fund	3,281.73	0.00	0.00	\$3,281.73
Student Activities	60,364.61	6,972.00	5,871.26	\$61,465.35
TOTALS:	\$3,507,241.92	\$1,317,986.48	\$1,418,581.92	\$3,406,646.48

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$93,336.59	119,624.60	0.00	(\$26,288.01)
The 'Barn" Cash Box		.		50.00
BMO (Contingent)				8,000.00
TOTALS:				(\$18,238.01)

Investments

Minn. School District Liquid Asset Fund	4.1500%	\$ 260,114.92	
Minn. School District "MAX" Fund	4.2400%	\$3,122,000.67	
Bremer Money Market	4.0000%	\$51,621.49	
TOTALS:			\$ 3,433,737.08
TOTAL CASH AND INVESTMENTS:			----- \$3,415,499.07 =====

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9652	0846	FAB														
Twins Game			16785	Credit	A	05/08/25	0846 R 01 005 000 000	Check 1	000 099 000	HS GENERAL FUND RECI					930.00	0.00
										Misc. Revenue					\$930.00	\$0.00
															Receipt Total:	
Twins Game			16786	Credit	A	05/08/25	0846 R 01 005 000 000	Cash 1	000 099 000	HS GENERAL FUND RECI					527.00	0.00
										Misc. Revenue					\$527.00	\$0.00
															Receipt Total:	
Bobcat			16787	Credit	A	05/08/25	0846 R 21 005 298 301 099 990	Check 1		HS GENERAL FUND RECI					500.00	0.00
										DECA Revenue					\$500.00	\$0.00
															Receipt Total:	
			16788	Credit	A	05/08/25	0846 B 01 115 000	Check 1		WAHPETON PUBLIC SCH	1507	04/17/25	Invoice	805.00	805.00	0.00
															\$805.00	\$0.00
															Receipt Total:	
			16789	Credit	A	05/08/25	0846 B 01 115 000	Check 1		WAHPETON PUBLIC SCH	1506	04/11/25	Invoice	5,329.46	5,329.46	0.00
															\$5,329.46	\$0.00
															Receipt Total:	
Life and Dental for May and JU			16790	Credit	A	05/08/25		Check 1		SCHILTZ, CHRISTINE					7.80	0.00
										Life & Disability Payable					91.20	0.00
										Dental Insurance					\$99.00	\$0.00
															Receipt Total:	
Mike and Vermae			16791	Credit	A	05/08/25	0846 B 02 209 000	Check 1		Misc					500.00	0.00
										ANGEL FUND					\$500.00	\$0.00
															Receipt Total:	
Donation for Track Pit			16792	Credit	A	05/08/25	0846 E 01 300 294 000 430 210	Check 1		Misc					5,980.50	0.00
										HS Boys Track Instr Supplies					\$5,980.50	\$0.00
															Receipt Total:	
track donation			16793	Credit	A	05/08/25	0846 E 01 300 294 000 430 210	Cash 1		Misc					20.00	0.00
										HS Boys Track Instr Supplies					\$20.00	\$0.00
															Receipt Total:	
															Deposit Total:	
															\$14,690.96	

Breckenridge Public School

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9658	0846	FAB		16800	Credit	A	05/29/25	0846	B 01 115 003	ELEM GENERAL FUND DE Flow - Thru Regular				1,582.00	\$1,582.00	0.00
														Receipt Total:	\$1,582.00	\$0.00
yoyos				16801	Credit	A	05/29/25	0846	B 01 115 003	ELEM GENERAL FUND DE Flow - Thru Regular				212.00	\$212.00	0.00
														Receipt Total:	\$212.00	\$0.00
Twins				16802	Credit	A	05/29/25	0846	R 01 100 791 000 054 000	HS GENERAL FUND RECI Elem Ski Trip Revenue				341.00	\$341.00	0.00
														Receipt Total:	\$341.00	\$0.00
Twins				16803	Credit	A	05/29/25	0846	R 01 100 791 000 054 000	HS GENERAL FUND RECI Elem Ski Trip Revenue				87.00	\$87.00	0.00
														Receipt Total:	\$87.00	\$0.00
Jozie Weinbar			tuition 25-26	16804	Credit	A	05/29/25	0846	B 01 115 000	Misc	1498	03/11/25	Invoice	7,481.00	\$7,481.00	0.00
														Receipt Total:	\$7,481.00	\$0.00
May				16805	Credit	A	05/29/25	0846	B 01 215 027	REINERTSON, PERRY Life & Disability Payable				2.60		0.00
							0846	B 01 215 025		Group Health Payable				554.96		0.00
														Receipt Total:	\$557.56	\$0.00
				16806	Credit	A	05/29/25	0846	R 01 100 791 000 050 000	BOX TOPS FOR EDUCATI Elem Activities Fees				78.40	\$78.40	0.00
														Receipt Total:	\$78.40	\$0.00
				16807	Credit	A	05/29/25	0846	R 01 100 791 000 050 000	CASEY'S Elem Activities Fees				75.60	\$75.60	0.00
														Receipt Total:	\$75.60	\$0.00
Donation for Recess Equipment				16808	Credit	A	05/29/25	0846	E 01 100 203 000 430 000	CLAY COUNTY Elementary Instr Supplies				500.00	\$500.00	0.00
														Receipt Total:	\$500.00	\$0.00
														Deposit Total:	\$10,924.56	\$0.00
9659	0846	FAB		16809	Credit	A	05/29/25	0846	R 21 005 298 301 099 990	HS GENERAL FUND RECI DECA Revenue				204.50		0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9659	0846	FAB	16809	Credit	A	05/29/25	0846	R 02 005 770	701 601 000	Check 1	HS GENERAL FUND RECI Student Lunch Sales				30.00	30.00	0.00
Receipt Total: \$234.50 \$0.00																	
Deposit Total: \$234.50 \$0.00																	
9660	0846	FAB	16810	Credit	A	05/29/25	0846	R 04 005 582	344 040 000	Check 1	COMMUNITY EDUCATION School Readines Tuition from				80.00	80.00	0.00
							0846	R 04 005 591	000 050 200		Twin Town Baseball League F				45.00	45.00	0.00
							0846	R 04 005 591	000 050 201		Youth Baseball Fees				30.00	30.00	0.00
							0846	R 04 005 591	000 050 208		Summer Youth Enrichment Fe				30.00	30.00	0.00
							0846	R 04 005 591	000 050 210		Youth Track Fees				175.00	175.00	0.00
							0846	R 01 100 791	000 052 000		Elem Yearbook Sales				220.00	220.00	0.00
							0846	R 02 005 770	701 601 000		Student Lunch Sales				264.27	264.27	0.00
Receipt Total: \$844.27 \$0.00																	
Deposit Total: \$844.27 \$0.00																	
9661	0846	FAB	16811	Credit	A	05/09/25	0846	R 01 300 292	000 060 299	Check 1	HS GENERAL FUND RECI HS Tournaments/ Meets Reve				120.00	120.00	0.00
							0846	R 01 005 000	000 050 000		General Fees				75.00	75.00	0.00
							0846	R 01 300 258	000 050 000		HS Music Fees				45.00	45.00	0.00
							0846	R 01 300 291	000 060 232		Yearbook Ads				300.00	300.00	0.00
							0846	R 02 005 770	701 601 000		Student Lunch Sales				185.00	185.00	0.00
							0846	R 21 005 298	301 099 926		Class of 2026 Revenue				3,710.00	3,710.00	0.00
							0846	R 21 005 298	301 099 979		High School Student Council f				983.75	983.75	0.00
							0846	R 21 005 298	301 099 982		HS Band Revenue				1,292.00	1,292.00	0.00
							0846	R 21 005 298	301 099 990		DECA Revenue				281.75	281.75	0.00
Receipt Total: \$6,992.50 \$0.00																	
Deposit Total: \$6,992.50 \$0.00																	
9662	0846	FAB	16812	Credit	A	05/30/25	0846	R 01 250 420	000 071 000	Wire 1	STATE OF MINNESOTA Spec Ed Medical Assistance				4,245.39	4,245.39	0.00
Receipt Total: \$4,245.39 \$0.00																	
Deposit Total: \$4,245.39 \$0.00																	

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9663	0846	FAB		16813	Credit	A	05/26/25	Wire	1	STATE OF MINNESOTA						
				0846	R	01	005	000	211	000	Gen Ed Aid Rev			249,474.78		0.00
				0846	R	01	100	216	339	211	English Learner			481.74		0.00
				0846	R	01	250	420	000	360	Special Ed Aid			73,466.93		0.00
				0846	R	01	005	000	356	300	Read Act Aid			9,218.15		0.00
				0846	R	04	701	590	351	301	Preschool Screening Nonpubl			33,873.51		0.00
														Receipt Total:	\$366,515.11	\$0.00
														Deposit Total:	\$366,515.11	\$0.00
9664	0846	FAB		16814	Credit	A	05/31/25	Wire	1	ELEM HOT LUNCH						
				0846	R	02	005	770	701	601	Student Lunch Sales			3,224.50		0.00
				0846	R	01	100	791	000	052	Elem Yearbook Sales			22.00		0.00
				0846	R	01	201	258	000	050	MS Music Fees			90.00		0.00
				0846	R	01	100	791	000	050	Elem Activities Fees			14.99		0.00
														Receipt Total:	\$3,351.49	\$0.00
														Deposit Total:	\$3,351.49	\$0.00
9665	0846	FAB		16815	Credit	A	05/31/25	Wire	1	COMMUNITY EDUCATION						
				0846	R	04	005	505	321	040	Comm Ed Tuition			148.00		0.00
				0846	R	04	005	591	000	050	Twin Town Baseball League Fr			802.00		0.00
				0846	R	04	005	591	000	050	Youth Baseball Fees			1,180.00		0.00
				0846	R	04	005	591	000	050	Youth Basketball Fees			300.00		0.00
				0846	R	04	005	591	000	050	Youth Softball Fees			230.00		0.00
				0846	R	04	005	591	000	050	Youth Football Fees			405.00		0.00
				0846	R	04	005	591	000	050	Summer Youth Enrichment Fe			1,165.00		0.00
				0846	R	04	005	591	000	050	Youth Track Fees			625.00		0.00
				0846	R	04	005	591	000	050	Youth Volleyball Fees			875.00		0.00
				0846	R	04	005	591	000	050	Youth Fitness and Agility Fee			250.00		0.00
				0846	R	04	005	591	000	050	Speed and Strength Fees			2,550.00		0.00
														Receipt Total:	\$8,530.00	\$0.00
														Deposit Total:	\$8,530.00	\$0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9666	0846	FAB	16816	Credit	A	05/31/25	0846 R 01 005 000	092	000	BREMER BANK Interest Income				10,931.16	\$10,931.16	0.00
														Receipt Total:	\$10,931.16	\$0.00
														Deposit Total:	\$10,931.16	\$0.00
9667	0846	FAB	16820	Credit	A	05/31/25	0846 B 01 110 000	Wire	010	OTTERTAIL COUNTY Current Taxes Receivable					0.05	0.00
															61.04	0.00
															80.25	0.00
															90.18	0.00
															17.72	0.00
															72.50	0.00
															20.13	0.00
															1.66	0.00
															1.39	0.00
														Receipt Total:	\$344.92	\$0.00
														Deposit Total:	\$344.92	\$0.00
9668	0846	FAB	16817	Credit	A	05/31/25	0846 R 01 005 000	099	000	AMAZON Misc. Revenue				35.45	\$35.45	0.00
														Receipt Total:	\$35.45	\$0.00
														Deposit Total:	\$35.45	\$0.00
9669	0846	FAB	16819	Credit	A	05/31/25	0846 B 01 206 001	Wire	010	BREMER BANK Accounts Payable				1,491.88	\$1,491.88	0.00
														Receipt Total:	\$1,491.88	\$0.00
														Deposit Total:	\$1,491.88	\$0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
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9670	0846	FAB	16818	Credit A		05/31/25		Wire	1	BREMER BANK				31.00		0.00
			0846	R	01	005	000	099	000	Misc. Revenue				\$31.00	\$0.00	

Receipt Total: 31.00 \$31.00 \$0.00
Deposit Total: \$31.00 \$0.00
 Report Total: \$884,785.44 \$0.00

Breckenridge Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46794		Wire	1 00860		SYSCO		No	Yes	No	05/27/2025	6,083.28
FAB		46795		Wire	1 00172		CASH-WA DISTRIBUTING		No	Yes	No	05/27/2025	9,983.27
FAB		46809		Wire	1 00860		SYSCO		No	No	No	06/03/2025	3,214.19
FAB		46810		Wire	1 3702		REVTRAK		No	Yes	No	05/31/2025	486.55
FAB		46811		Wire	1 3703		PAYSCHOOLS		No	Yes	No	05/31/2025	285.95
FAB		46812		Wire	1 00599		P.E.R.A.		No	Yes	No	05/31/2025	13,967.68
FAB		46813		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	05/31/2025	27,348.56
FAB		46814		Wire	1 01052		AMERICAN FAM. LIFE ASSURANCE		No	Yes	No	05/31/2025	99.75
FAB		46815		Wire	1 01233		EFTPS		No	Yes	No	05/31/2025	58,809.92
FAB		46816		Wire	1 2277		EDUCATORS BENEFIT ACH		No	No	No	05/31/2025	7,057.22
FAB		46817		Wire	1 3459		AMERITAS LIFE INSURANCE		No	Yes	No	05/31/2025	212.36
FAB		46818		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	Yes	No	05/31/2025	14,080.00
FAB		46819		Wire	1 00599		P.E.R.A.		No	Yes	No	05/31/2025	13,237.60
FAB		46820		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	05/31/2025	23,852.49
FAB		46821		Wire	1 01233		EFTPS		No	Yes	No	05/31/2025	53,298.61
FAB		46822		Wire	1 2277		EDUCATORS BENEFIT ACH		No	Yes	No	05/31/2025	8,813.88
FAB		46823		Wire	1 3901		HEALTH EQUITY		No	Yes	No	05/31/2025	13,069.16
FAB		46824		Wire	1 3702		REVTRAK		No	Yes	No	05/31/2025	178.00
FAB		46825		Wire	1 00152		BREMER BANK		No	Yes	No	05/31/2025	62.00
FAB		46826		Wire	1 3901		HEALTH EQUITY		No	No	No	06/05/2025	52.40
FAB		46835		Wire	1 00860		SYSCO		No	No	No	06/10/2025	1,927.04
FAB		46836		Wire	1 00860		SYSCO		No	No	No	06/17/2025	4,367.57
FAB		46891		Wire	1 00055		BRECKENRIDGE PUBLIC UTILITIES		No	No	No	06/18/2025	13,441.57
FAB		46892		Wire	1 00193		GREAT PLAINS NATURAL GAS		No	No	No	06/18/2025	1,219.80
FAB		46893		Wire	1 03359		WALMART STORE		No	No	No	06/18/2025	11.91
FAB		46894		Wire	1 03359	Remit	WALMART - CAPITAL ONE		No	No	No	06/18/2025	717.56
FAB		46895		EL	1 02077		ECKROTH MUSIC		No	No	No	06/18/2025	39.85
FAB		46896		EL	1 02274	REMIT	APPLE COMPUTER, INC.		No	No	No	06/18/2025	11.75
FAB		46897		EL	1 2551		JOHNSON PLASTICS		No	No	No	06/18/2025	291.88
FAB		46898		EL	1 2901		DOLLAR TREE STORES INC.		No	No	No	06/18/2025	204.87
FAB		46899		EL	1 3732		ELAN CREDIT CARD		No	No	No	06/18/2025	842.34
FAB		46900		EL	1 3833		COLUMN SOFTWARE PBC		No	No	No	06/18/2025	77.40
FAB		46901		AE	1 00314		MASBO		No	No	No	06/18/2025	(265.00)
FAB		46902		AE	1 00518		LAKES COUNTRY SERVICE COOP		No	No	No	06/18/2025	21.93
FAB		46903		AE	1 03359		WALMART STORE		No	No	No	06/18/2025	63.99
FAB		46904		AE	1 1714		MN BOARD OF SCHOOLADMIN		No	No	No	06/18/2025	102.15
FAB		46905		AE	1 2269		ASCD		No	No	No	06/18/2025	89.00
FAB		46906		AE	1 2727		AMERICAN EXPRESS		No	No	No	06/18/2025	5,178.17

Breckenridge Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46907		AE	1		FLOWROUTE		No	No	No	06/18/2025	89.20
FAB		46782	130005	Check	1		FUENTES, JESSICA		Yes	Yes	No	05/20/2025	55.82
FAB		46780	130006	Check	1		GUARDIAN		Yes	No	No	05/20/2025	2,670.15
FAB		46777	130007	Check	1		LILLEGARD, INC		Yes	Yes	No	05/20/2025	2,213.65
FAB		46779	130008	Check	1		OTTERTAIL/ MINN-DAKOTA COACHES		Yes	Yes	No	05/20/2025	2,043.32
FAB		46783	130009	Check	1		RELIANCE STANDARD LIFE INSURANC		Yes	Yes	No	05/20/2025	1,477.00
FAB		46778	130010	Check	1		U.S. AWARDS, INC.		Yes	Yes	No	05/20/2025	105.16
FAB		46781	130011	Check	1		WILKIN COUNTY HEALTH & HUMAN SE		Yes	Yes	No	05/20/2025	325.00
FAB		46784	130012	Check	1		BRECKENRIDGE ED LOCAL 1299		Yes	Yes	No	05/23/2025	2,147.79
FAB		46787	130013	Check	1		BRYAN ROCK PRODUCTS, INC		Yes	Yes	No	05/23/2025	679.27
FAB		46792	130014	Check	1		FORMANECK, CASEY		Yes	Yes	No	05/23/2025	180.00
FAB		46791	130015	Check	1		HENDRICKSON, KAREN		Yes	Yes	No	05/23/2025	370.00
FAB		46793	130016	Check	1		LEARN WELL		Yes	No	No	05/23/2025	297.00
FAB		46790	130017	Check	1		MARTINSON, RICK S		Yes	Yes	No	05/23/2025	210.00
FAB		46789	130018	Check	1		MINNESOTA INSURANCE SCHOLASTIC		Yes	No	No	05/23/2025	93,772.45
FAB		46785	130019	Check	1		MN SCHOOL EMPLOYEES ASSOC		Yes	Yes	No	05/23/2025	785.61
FAB		46786	130020	Check	1		NCPERS GROUP LIFE INS		Yes	No	No	05/23/2025	32.00
FAB		46788	130021	Check	1		ND CHILD SUPPORT DIVISION		Yes	Yes	No	05/23/2025	457.50
FAB		46797	130022	Check	1		TRACK BOOSTER CLUB		Yes	Yes	No	05/27/2025	830.50
FAB		46796	130023	Check	1		WAHPETON AUTO VALUE		Yes	Yes	No	05/27/2025	117.99
FAB		46798	130024	Check	1		CITY OF BRECKENRIDGE		Yes	Yes	No	05/28/2025	240.00
FAB		46799	130025	Check	1		ERICKSON, CORINNA		Yes	No	No	05/28/2025	41.91
FAB		46801	130026	Check	1		SANCHEZ, JORGE		Yes	No	No	05/28/2025	385.00
FAB		46800	130027	Check	1		STORHAUG, CYNTHIA JEAN		Yes	No	No	05/28/2025	1,810.80
FAB		46805	130028	Check	1		BURKETT CUSTOMS		Yes	No	No	05/29/2025	90.00
FAB		46803	130029	Check	1		HOLZWORTH, LAURA		Yes	No	No	05/29/2025	41.52
FAB		46807	130030	Check	1		LEARN WELL		Yes	No	No	05/29/2025	346.50
FAB		46802	130031	Check	1		MORRIS, MARY		Yes	No	No	05/29/2025	630.00
FAB		46808	130032	Check	1		REGION 6A c/o MARG HELMRIICHS		Yes	No	No	05/29/2025	925.00
FAB		46806	130033	Check	1		ROBERTS, SARAH		Yes	Yes	No	05/29/2025	350.21
FAB		46804	130034	Check	1		THIELEN, THOMAS ANDREW		Yes	No	No	05/29/2025	348.64
FAB		46833	130035	Check	1		BUTTS, JASON		Yes	No	No	06/09/2025	140.00
FAB		46834	130036	Check	1		DEHLER, ANDREA		Yes	No	No	06/09/2025	305.20
FAB		46831	130037	Check	1		GROCHOW, ARTHUR		Yes	No	No	06/09/2025	405.00
FAB		46832	130038	Check	1		HEITKAMP, GREG		Yes	No	No	06/09/2025	183.55
FAB		46830	130039	Check	1		KING, ROY M.		Yes	No	No	06/09/2025	280.00
FAB		46827	130040	Check	1		MN SCHOOL EMPLOYEES ASSOC		Yes	No	No	06/09/2025	706.62
FAB		46828	130041	Check	1		NCPERS GROUP LIFE INS		Yes	No	No	06/09/2025	96.00

**Breckenridge Public School
Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46829	130042	Check	1	1292	ND CHILD SUPPORT DIVISION		Yes	No	No	06/09/2025	457.50
FAB		46869	130043	Check	1	2196	ACT FINANCE		Yes	No	No	06/18/2025	4,336.25
FAB		46859	130044	Check	1	1129	Remit2 AMAZON CAPITAL SERVICES		Yes	No	No	06/18/2025	3,240.16
FAB		46854	130045	Check	1	03246	AUTO CREATION & SIGNS		Yes	No	No	06/18/2025	29.00
FAB		46882	130046	Check	1	3593	BLUE CROSS BLUE SHIELD OF MN		Yes	No	No	06/18/2025	52,035.00
FAB		46850	130047	Check	1	01837	BOLD PRINT		Yes	No	No	06/18/2025	104.00
FAB		46879	130048	Check	1	3525	CHRISTENSEN, EMILY		Yes	No	No	06/18/2025	901.80
FAB		46876	130049	Check	1	3331	COMPUTER SPORTS MEDICINE, INC		Yes	No	No	06/18/2025	550.00
FAB		46844	130050	Check	1	00545	CONTINGENT FUND		Yes	No	No	06/18/2025	5,198.20
FAB		46842	130051	Check	1	00482	DAILY NEWS		Yes	No	No	06/18/2025	235.00
FAB		46877	130052	Check	1	3355	DAKOTA BUSINESS SOLUTIONS		Yes	No	No	06/18/2025	269.00
FAB		46870	130053	Check	1	2265	EDUCATORS BENEFIT CONSULTANTS-		Yes	No	No	06/18/2025	141.72
FAB		46889	130054	Check	1	3878	ENTOURAGE YEARBOOKS		Yes	No	No	06/18/2025	1,311.00
FAB		46851	130055	Check	1	01994	FARM CITY SUPPLY		Yes	No	No	06/18/2025	67.53
FAB		46838	130056	Check	1	00153	FARMERS UNION OIL CO		Yes	No	No	06/18/2025	6,510.09
FAB		46874	130057	Check	1	2774	FIRST ADVANTAGE BACKGROUND SEF		Yes	No	No	06/18/2025	82.77
FAB		46849	130058	Check	1	01666	GERRELLS SPORTS CENTER, INC.		Yes	No	No	06/18/2025	10,300.00
FAB		46862	130059	Check	1	1499	GOPHER STATE ONE-CALL		Yes	No	No	06/18/2025	2.70
FAB		46861	130060	Check	1	1432	GRIPPERS SPORTS TROPHYS		Yes	No	No	06/18/2025	2,514.05
FAB		46880	130061	Check	1	3539	GUARDIAN		Yes	No	No	06/18/2025	2,735.59
FAB		46848	130062	Check	1	01529	HILLYARD /HUTCHINSON		Yes	No	No	06/18/2025	13,452.16
FAB		46865	130063	Check	1	1900	INTERQUEST DETECTION CANINES		Yes	No	No	06/18/2025	340.00
FAB		46856	130064	Check	1	03428	JAWASKI GLASS & REPAIR, INC.		Yes	No	No	06/18/2025	150.00
FAB		46863	130065	Check	1	1557	JIRAK TRUCKING, INC		Yes	No	No	06/18/2025	773.15
FAB		46853	130066	Check	1	03092	JK SPORTS		Yes	No	No	06/18/2025	109.90
FAB		46888	130067	Check	1	3857	JONES, PATRICK		Yes	No	No	06/18/2025	80.00
FAB		46858	130068	Check	1	1086	KBMW 1450		Yes	No	No	06/18/2025	120.00
FAB		46843	130069	Check	1	00518	LAKES COUNTRY SERVICE COOP		Yes	No	No	06/18/2025	1,400.00
FAB		46864	130070	Check	1	1827	LUXURY LIMO BUS		Yes	No	No	06/18/2025	4,535.00
FAB		46875	130071	Check	1	3328	MARCO TECHNOLOGIES, LLC		Yes	No	No	06/18/2025	2,264.55
FAB		46839	130072	Check	1	00303	MASSP		Yes	No	No	06/18/2025	720.00
FAB		46873	130073	Check	1	2670	REMIT MINN HISTORIAL SOCIETY		Yes	No	No	06/18/2025	100.00
FAB		46837	130074	Check	1	00133	MN DEPT OF HEALTH		Yes	No	No	06/18/2025	80.00
FAB		46840	130075	Check	1	00337	Remit NASCO		Yes	No	No	06/18/2025	16.64
FAB		46860	130076	Check	1	1243	NORTH CENTRAL TRUCK EQUIPMENT		Yes	No	No	06/18/2025	727.67
FAB		46868	130077	Check	1	2193	PEMBERTON LAW, P.L.L.P.		Yes	No	No	06/18/2025	1,784.00
FAB		46887	130078	Check	1	3855	PETERSON, CRAIG		Yes	No	No	06/18/2025	220.00
FAB		46855	130079	Check	1	03366	POPP BINDING & LAMINATING INC.		Yes	No	No	06/18/2025	171.14

**Breckenridge Public School
Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB	46872	130080	130080	Check	1 2600		RAM MUTUAL INSURANCE COMPANY		Yes	No	No	06/18/2025	27,450.00
FAB	46881	130081	130081	Check	1 3572		RED RIVER TELEPHONE ASSN		Yes	No	No	06/18/2025	760.36
FAB	46886	130082	130082	Check	1 3831		RELIANCE STANDARD LIFE INSURANC		Yes	No	No	06/18/2025	1,482.95
FAB	46841	130083	130083	Check	1 00426	Remit	SCHOLASTIC MAGAZINES, INC.		Yes	No	No	06/18/2025	1,638.97
FAB	46847	130084	130084	Check	1 00919		SCHOOL NURSE SUPPLY INC.		Yes	No	No	06/18/2025	70.95
FAB	46845	130085	130085	Check	1 00647		SMITH MOTORS INC		Yes	No	No	06/18/2025	496.56
FAB	46878	130086	130086	Check	1 3524		SOLUTIONS		Yes	No	No	06/18/2025	500.00
FAB	46866	130087	130087	Check	1 2117		SOUTHWEST/WEST CENTRAL SERVIC		Yes	No	No	06/18/2025	8,156.25
FAB	46871	130088	130088	Check	1 2524		ST. FRANCIS MEDICAL CENTER		Yes	No	No	06/18/2025	1,896.04
FAB	46846	130089	130089	Check	1 00833		ST. MARYS SCHOOL		Yes	No	No	06/18/2025	6,016.32
FAB	46867	130090	130090	Check	1 2131		SUMMIT FIRE PROTECTION		Yes	No	No	06/18/2025	3,668.00
FAB	46885	130091	130091	Check	1 3760		TECHCHECK		Yes	No	No	06/18/2025	1,125.00
FAB	46857	130092	130092	Check	1 1042		WAHPETON PUBLIC SCHOOL		Yes	No	No	06/18/2025	1,982.59
FAB	46883	130093	130093	Check	1 3682		WALLY'S PLUMBING SERVICES, LLC		Yes	No	No	06/18/2025	565.00
FAB	46884	130094	130094	Check	1 3738		WANEK, ROBERT C		Yes	No	No	06/18/2025	158.09
FAB	46852	130095	130095	Check	1 02267	remit	WASTE MANAGEMENT		Yes	No	No	06/18/2025	1,412.34
FAB	46890	130096	130096	Check	1 3890		WEATHERPROOFING TECHNOLOGIES		Yes	No	No	06/18/2025	46,621.20

Bank Total: \$620,788.20

Report Total: \$620,788.20

**Breckenridge Public School
Student Activity Guideline
Period Ending May 31, 2025**

Sequence: Group-Sub, Crs

										B25						
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202511	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance	
00 Assets																
B	21	101	000				100	00	Student Activities Cash	0.00	1,100.74	61,465.35	0%	0.00	(61,465.35)	
B	21	401	926				400	00	Class of 2026	0.00	0.00	(3,851.45)	0%	0.00	3,851.45	
00 Fund Balance																
924 Class of 2024																
R	21	005	298	301	099	924	401	924	Class of 2024 Revenue	(2,000.00)	0.00	0.00	0%	0.00	(2,000.00)	
E	21	005	298	301	401	924	401	924	Class of 2024 Supplies	6,000.00	0.00	0.00	0%	0.00	6,000.00	
924 Class of 2024																
925 Class of 2025																
B	21	401	925				400	925	Class of 2025	0.00	0.00	(4,065.21)	0%	0.00	4,065.21	
R	21	005	298	301	099	925	401	925	Class of 2025 Revenue	(9,000.00)	0.00	0.00	0%	0.00	(9,000.00)	
925 Class of 2025																
926 Class of 2026																
R	21	005	298	301	099	926	401	926	Class of 2026 Revenue	1,000.00	(3,710.00)	(6,511.00)	(651%)	0.00	7,511.00	
E	21	005	298	301	401	926	401	926	Class of 2026 Supplies	1,000.00	2,359.56	2,359.56	236%	0.00	(1,359.56)	
926 Class of 2026																
978 National Honor Society																
B	21	401	978				400	978	National Honor Society	0.00	0.00	300.82	0%	0.00	(300.82)	
E	21	005	298	301	401	978	401	978	National Honor Society Suppl	1,300.00	0.00	744.93	57%	0.00	555.07	
R	21	005	298	301	099	978	401	978	National Honor Society Reven	0.00	0.00	(800.00)	0%	0.00	800.00	
978 National Honor Society																
979 High School Student Council																
B	21	401	979				400	979	High School Student Council	0.00	0.00	(9,391.60)	0%	0.00	9,391.60	
R	21	005	298	301	099	979	401	979	High School Student Council I	(5,000.00)	(983.75)	(4,114.75)	82%	0.00	(885.25)	
E	21	005	298	301	401	979	401	979	High School Student Council I	2,500.00	0.00	7,454.72	298%	0.00	(4,954.72)	
979 High School Student Council																
980 Letterclub																
B	21	401	980				400	980	Letterclub	0.00	0.00	(5,639.24)	0%	0.00	5,639.24	
E	21	005	298	301	401	980	401	980	Letterclub Supplies	1,000.00	11.75	386.38	39%	0.00	613.62	
980 Letterclub																
981 Mathletes																
B	21	401	981				400	981	Mathletes	0.00	0.00	6.74	0%	0.00	(6.74)	
E	21	005	298	301	401	981	401	981	Mathletes Supplies	500.00	0.00	0.00	0%	0.00	500.00	
981 Mathletes																
											0.00	11.75	(5,252.86)	(525%)	0.00	6,252.86
											0.00	0.00	6.74	0%	0.00	(6.74)
											0.00	0.00	6.74	1%	0.00	493.26

**Breckenridge Public School
Student Activity Guideline
Period Ending May 31, 2025**

Sequence: Group-Sub, Crs

										B25							
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202511	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance		
982 HS Band																	
B	21	401	982				400	982	HS Band	0.00	0.00	(5,114.81)	0%	0%	5,114.81		
E	21	005	298	301	401	982	401	982	HS Band Supplies	17,000.00	1,211.73	7,280.73	43%	43%	9,719.27		
R	21	005	298	301	099	982	401	982	HS Band Revenue	(15,000.00)	(1,292.00)	(12,359.25)	82%	82%	(2,640.75)		
982 HS Band (10,193.33) (510%) 0.00 (510%) 12,193.33																	
983 Boys Golf																	
B	21	401	983				400	983	Boys Golf	0.00	0.00	(230.54)	0%	0%	230.54		
E	21	005	298	301	401	983	401	983	Boys Golf Supplies	500.00	0.00	0.00	0%	0%	500.00		
983 Boys Golf (230.54) (46%) 0.00 (46%) 730.54																	
984 HS Choir																	
B	21	401	984				400	984	HS Choir	0.00	0.00	(5,864.44)	0%	0%	5,864.44		
E	21	005	298	301	401	984	401	984	HS Choir Supplies	500.00	0.00	690.00	138%	138%	(190.00)		
R	21	005	298	301	099	984	401	984	HS Choir Revenue	0.00	0.00	(344.00)	0%	0%	344.00		
984 HS Choir (5,518.44) (1104%) 0.00 (1104%) 6,018.44																	
986 FFA																	
B	21	401	986				400	986	FFA	0.00	0.00	(6,711.13)	0%	0%	6,711.13		
E	21	005	298	301	401	986	401	986	FFA Supplies	4,000.00	0.00	0.00	0%	0%	4,000.00		
R	21	005	298	301	099	986	401	986	FFA Revenue	(1,000.00)	0.00	0.00	0%	0%	(1,000.00)		
986 FFA (3,000.00) (224%) 0.00 (224%) 9,711.13																	
987 Close Up																	
B	21	401	987				400	987	Close Up	0.00	0.00	(1,620.79)	0%	0%	1,620.79		
987 Close Up (1,620.79) 0% 0.00 0% 1,620.79																	
988 Speech																	
B	21	401	988				400	988	Speech	0.00	0.00	(4,427.59)	0%	0%	4,427.59		
E	21	005	298	301	401	988	401	988	Speech Supplies	450.00	0.00	21.00	5%	5%	429.00		
988 Speech (4,406.59) (979%) 0.00 (979%) 4,856.59																	
989 Drama Club																	
B	21	401	989				400	989	Drama Club	0.00	0.00	(1,513.71)	0%	0%	1,513.71		
E	21	005	298	301	401	989	401	989	Drama Club Supplies	750.00	0.00	1,303.82	174%	174%	(553.82)		
R	21	005	298	301	099	989	401	989	Drama Club Revenue	(1,500.00)	0.00	0.00	0%	0%	(1,500.00)		
989 Drama Club (750.00) 28% 0.00 28% (540.11)																	
990 DECA																	
B	21	401	990				400	990	DECA	0.00	0.00	(4,783.76)	0%	0%	4,783.76		
R	21	005	298	301	099	990	401	990	DECA Revenue	(9,000.00)	(986.25)	(9,869.72)	110%	110%	869.72		

**Breckenridge Public School
Student Activity Guideline
Period Ending May 31, 2025**

Sequence: Group-Sub, Crs

						B25									
L	Fd Org	Pro	Fin	O/S	Crs	Class Sub	Description	Annual Budget	Period 202511	Year To Date	% YTD	Encumbrances	+ Enc	% YTD	Remaining Balance
						990	DECA								
E	21	005	298	301	401	990	DECA Supplies	8,000.00	244.90	6,850.00	86%	0.00	0.00	86%	1,150.00
						990	DECA	(1,000.00)	(741.35)	(7,803.48)	780%	0.00	0.00	780%	6,803.48
B	21	401	991		400	991	Robotics	0.00	2,043.32	(1,651.06)	0%	0.00	0.00	0%	1,651.06
						991	Robotics	0.00	2,043.32	(1,651.06)	0%	0.00	0.00	0%	1,651.06
Report Totals:								2,000.00	(0.00)	(0.00)	(0%)	0.00	0.00	(0%)	2,000.00

**Breckenridge Public School-Contingent Account
Account Summary
May 2025**

	May 25
Ordinary Income/Expense	
Expense	
01005110000366000 BO Training	44.48
01005760720350000 Bus Repair	53.36
01100203000329000 Elem Postage	4.85
01100640306366000 Stf Devl Trav	346.86
01100712320490000 Nativ Am. Fod	250.02
01201294000369210 Boy Trck Etry	100.00
01201296000369210 Girls Trck En	100.00
01201296000369211 VB Entry Fee	150.00
01300256000430000 Math Supply	15.99
01300258000319102 Band CntrtSvc	50.00
01300258000319103 Choir Acmpny	125.00
01300294000369205 BGolf Entry F	210.00
01300294000369205 Boy Gif Entry	381.00
01300294000369210 Boy Trck Etry	487.50
01300296000366210 Girl Trk Trvl	180.00
01300296000369205 GGolf Entry F	210.00
01300296000369210 Girls Trck En	450.00
01300296000369210 Grls Trck Ent	37.50
01300296000370205 GGolf Crs Fee	320.90
02005770701490000 Food	34.88
02005770701490000 FOOD SCHOOL	14.30
04005505321319000 CE Class Fees	282.75
04005591000369201 Sum Baseball	300.00
21-005-298-301-401-926 Class 26	90.54
21005298301401926 Class of 26	46.01
21005298301401979 Stu Council	37.41
R02005770701601000 Lunch Refund	754.85
R04005505321040000 Com Ed Refnd	120.00
Total Expense	5,198.20
Net Ordinary Income	-5,198.20
Net Income	-5,198.20

**Breckenridge Public School-Contingent Account
Transaction List by Date
May 2025**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
May 25				
05/02/2025	27247	Courtney Diestler		-90.54
05/02/2025	27248	Marc Helmrichs	Solo and Ensemble Entries	-50.00
05/02/2025	27249	Pretty Bloomer's Garden Club		-222.75
05/05/2025	27250	Barnesville Public Schools	Entry Fees	-600.00
05/05/2025	27251	Marc Helmrichs		-100.00
05/08/2025	27252	Andrea Dehler	food & supplies for APAC mtg.	-250.02
05/08/2025	27253	Marc Helmrichs		-25.00
05/08/2025	27254	Jessie Johnson	Chanhassen Refund	-120.00
05/08/2025	27255	Karen Molby	Chanhassen Refund	-120.00
05/08/2025	27256	Brandon Bulson	Wallflower Meet	-123.00
05/08/2025	27257	Thumper Pond	Golf Meet	-150.00
05/08/2025	27258	David Erlandson		-19.26
05/08/2025	27259	Kiera Wiertzema		-14.71
05/08/2025	27260	Courtney Diestler		-8.03
05/08/2025	27261	Madelyn Beyer		-4.01
05/08/2025	27262	DGF Schools	Girls Golf	-75.00
05/15/2025	27263	Balmoral Golf Course		-108.00
05/15/2025	27264	Frazee Public Schools	Track entry fee	-400.00
05/15/2025	27265	Pelican Rapids School #548	True Team	-75.00
05/15/2025	27266	Region 6A	Boys and Girls Golf Entry Fee	-420.00
05/27/2025	27267	Jolynn Werner	Lunch Account Refund	-575.15
05/27/2025	27268	Henry Peck		-53.36
05/27/2025	27269	Caryn Brenden	Staff Development #189	-346.86
05/27/2025	27270	Keaton Butts		-37.41
05/27/2025			Deposit	4,106.00
05/27/2025	27271	Janice Novak	hips, posture, thyroid	-60.00
05/27/2025	27272	Jannika Harles	groceries	-34.88
05/27/2025	27273	jan Vagts	postage	-4.85
05/28/2025	27274	Bernard Rhoden	Stem Supplies	-15.99
05/28/2025	27275	Kim Willemssen		-44.48
05/28/2025	27276	Jeri Krueger	Lunch Account Refund	-47.45
05/28/2025	27277	Barnesville Public Schools		-250.00
05/28/2025	27278	Katie Rauber	Lunch Account Refund	-12.25
05/28/2025	27279	Linda Palmer	GLUTEN FREE PIZZA	-14.30
05/28/2025	27280	DGF Public School		-60.40
05/28/2025	27281	Chad Fredericksen		-180.00
05/28/2025	27282	DGF Baseball Club	16 U Babe Ruth	-300.00
05/28/2025	27283	Scott Albertson		-185.50
May 25				

C. Hires

1. Marie Crilly, Reading Core Tutor
2. Andrea Dehler, Native American Liaison
3. Morgan Collins, Ag Teacher

D. Resignations

1. Kelly Leiseth, SpEd Teacher
2. Brianna Knott, Native American Liaison
3. Alexis Tschakert, SpEd Para - Educator
4. Amiya Braun, Reading Core Tutor
5. *Miranda Miranowski, MARSS Coordinator/Administrative Assistant- Item Added*

E. Retirements

1. Connie Krabbenhoft, Title 1 Para - Educator

F. Extra Curricular Contracts

G. Enrollment

5. Communications

- A. Ex-officio Student Representatives
- B. Dean of Students

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Breckenridge Public Schools

"Home of the Cowboys & Cowgirls"

INDEPENDENT SCHOOL DISTRICT #846 - DISTRICT OFFICE

810 Beede Avenue - Breckenridge, MN 56520

Phone: 218-643-6822 - Fax: 218-641-4035

www.isd846.org



6/25/25

HS Dean of Students Board Report:

- Phones in the classroom and the school were much better this past year. It was a huge improvement and great to see classrooms without a bunch of cellphones out.
 - There are still a few issues that we will iron out going into next school year.
- Improving attendance, specifically tardies, need to be a focus this fall.
 - Our Securly Hall Pass system and Synergy have some new ways to help us monitor and improve this.
- Teachers did a great job putting Minors/Majors in our system and allows us to have a lot of relevant data.
- During the last week of school two teams of Breckenridge Football/Basketball Players participated in Kinship's Amazing Race.
 - It was a lot of fun and a great experience for all involved.
- Overall there were a lot of great accomplishments by our teachers and students this past year. But also many areas we can improve going forward.

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



K-12 Board Report June 2025

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Breckenridge Pride:

- Lindsay Eggiman's work on the Title I and II grant application. Thank you!
- LASSO Center S'more Camp - 6 week program has begun.
- Miranda Miranowski has done a wonderful job of supporting all the reporting requirements for MARSS as we wrap up the 2024-25 school year.

District Testing:

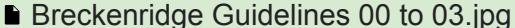
MCA's

- Post-test editing is complete.
- Results are embargoed until late August.

Grant writing in the works:


- Title grants - Due Jun 30, 2025
 - Title I - \$94,575.78 (2024 was \$111,305.19)
 - Title II - TBD (2024 was \$17,821.77)
 - Title IV - \$10,000 - Supports the NA Liaison position under Safe and Supportive Schools (Same in 2024)
 - Title I Part D - Valley Lake - \$40,809.14 (2024 was \$50,682.88)
 - May have some carryover in some of the grants.

Handbook Revisions in Progress - Key Highlights:

- Creating a discipline incident/consequence chart for both elementary and high school
- Fieldtrip, Prom and Graduation Ceremony Participation Expectations– based on attendance and discipline referrals
- Prohibited Possession or Use of Nicotine, Caffeine, or Look-Alike Substances
 - Addressing “caffeine” or other pouches that students are using.
- Food and Beverage Expectations (Aligned with District Wellness Policy)
 - No outside food/beverages (i.e. energy drinks/teas, food in classrooms, Door Dash, etc.)
- AI guidelines: 

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel

- Created for consistency across 7-12 grade levels
 - “0” - No AI
 - “1” - Idea generation
 - “2” - Research
 - “3” - Edit
- Math version:  Blue Guidelines 00 to 03_math.pdf

2025-26 Staffing at Needs:

- SPED - High School
- Title I Para
- Paraeducators for both HS and Elem

CNA Program: Youth Skills Training (YST) Program at the Minnesota Department of Labor and Industry (DLI) - Unfortunately, we did not get this grant, but will reapply in January of 2026.

Native American Indian Program appeal: We were successful in our appeal for an additional **17 students** to be counted in the Oct 1, 2024 NAI count that will be used for funding purposes moving forward.

Other June EOY Report Updates & Misc.:

- DIRS - Discipline incident reports to MDE were submitted. Next step - Mrs. Sullivan will certify.
- Civil Rights Data Collection - We have received the report back from MDE. We have 3 student incident post-collection data issues to address and respond to.
- Elementary Standards Based Report Card Edits submitted.
 - Math
 - The new 2022 Mathematics Standards will be fully implemented in the 2027-28 school year.
 - 2025–26 School Year Transition - Focus on standards implementation in grades K, 1, and 9.
 - Reading
 - The new 2020 ELA Standards will be fully implemented in the 2025-26 school year.

D. Facilities Manager

E. Business Manager

F. Superintendent

G. Committee Reports

6. Old Business

A. Adopt Policies 524.5, 601, 603, 604

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524.5 PERSONAL ELECTRONIC COMMUNICATION DEVICES

I. PURPOSE

The objective of this policy is to support the school district's focus on learning in alignment with the district's mission to ignite students' passion for learning, cultivate a strong foundation of knowledge, and foster a sense of community within our schools. Possession and use of personal electronic communication devices must be regulated to ensure that such devices do not disrupt or interfere with the education process or school operations, impair the safety, welfare, and privacy of students and staff, or are used as part of an act of academic dishonesty.

II. GENERAL STATEMENT OF POLICY

To minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment and to support school environments in which students can engage fully with their classmates, their teachers, and instruction, the school board has determined the use of personal electronic communication devices by students during school hours should be limited.

III. DEFINITIONS

- A. "Bell-to-Bell" means from when the first bell rings at the start of the school day to begin instructional time until the dismissal bell rings at the end of the academic school day. "Bell-to bell" includes lunch and time in between class periods.
- B. "Cell Phone" means a personal device capable of making calls, transmitting pictures or video, or sending or receiving messages through electronic means. The definition of cell phone includes a non-smart phone that is limited to making phone calls or text messages and a smart phone that encompasses the above features.
- C. "Cyberbullying" means bullying using technology or other electronic communication, including but not limited to a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device.
- D. "Instructional Time" means any structured or unstructured learning experiences that occur from when the first bell rings at the start of the school day until the dismissal bell rings at the end of the academic school day.
- E. "Personal Electronic Communication Device" means any personal device capable

of connecting to a cell phone, the internet, a cellular or Wi-Fi network, or directly connects to another similar device. Personal electronic communication devices may include cell phones, wearable devices such as smart watches, personal headphones, earbuds or pods, laptops, tablets, virtual reality devices, and other personal electronic communication devices with the abovementioned characteristics.

- F. “Stored” means a cell phone or personal electronic communication device not being carried on the student’s person, including not in the student’s pocket. Storage options may include, but are not limited to, in the student’s backpack, in the student’s locker, in a locked pouch, or in a designated place in the classroom, as determined by school administration.

IV. PERSONAL ELECTRONIC COMMUNICATION DEVICE USE AND STORAGE

A. Personal Electronic Communication Device Use

1. Students are prohibited from using personal electronic communication devices in school buildings during school hours.
2. Elementary Schools (K-6)
 - a. Students are prohibited from using personal electronic communication devices on school premises during school hours, which includes but is not limited to instructional time, lunch periods, recess, school-sponsored programs, events or activities, or any other time during the designated school day.
 - b. All personal electronic communication devices shall be kept in designated areas or pouches and turned off.
3. High School (9-12)/Middle School (7-8)
 - a. Students are prohibited from using personal electronic communication devices on school premises during school hours, which includes but is not limited to instructional time, lunch periods, recess, school-sponsored programs, events or activities, or any other time during the designated school day.
 - b. Students may wear smart or electronic watches but may not use any communication applications or features that are prohibited from use on other personal electronic communication devices and all notifications must be turned off.
 - c. All personal electronic communication devices shall be kept in designated areas or pouches and turned off during school hours.

B. Off-Campus School-Sponsored Activities

School administration may establish guidelines for personal electronic communication device possession and use during off-campus school-sponsored activities, such as extracurricular activities, outdoor and service trips, and school field trips. These guidelines will be provided at pre-activity meetings, activity-specific permission slips, and by other means as appropriate in the circumstances.

V. LIMITATIONS ON USE OF AND STORAGE OF PERSONAL ELECTRONIC COMMUNICATION DEVICES

A. Limitations on Use of Personal Electronic Communication Devices

1. Personal electronic communication devices may not be used in any manner that causes or results in disruption of the educational environment or school-sponsored extracurricular activities or events or impairs or interferes with school district operations.
2. Devices, including but not limited to personal electronic communication devices, with audio, video, or photo-taking capabilities shall not be used at any time in locker rooms, bathrooms, or other locations where the presence of such devices poses an unreasonable risk to the safety, welfare, or privacy of others. Confiscation and search of such devices will occur if found in these areas.
3. Students may not use a device to record, transmit, or post audio, videos, or photos of a person or persons on school grounds or on a school bus without the express permission of school staff in addition to the express consent of the individual or individuals that are the subjects of the recording.
4. Personal electronic communication devices may not be used to engage in bullying, cyberbullying, harassment, discrimination, or other activity prohibited under federal or state law or under school district policy.
5. Personal electronic communication devices shall not be used during a lockdown drill, a fire drill, or a similar safety drill.

B. Storage of Personal Electronic Communication Devices

Students shall keep their personal electronic communication devices in a storage device provided by the school at all times when personal electronic communication device use is prohibited.

V. EXCEPTIONS

- A. Nothing in this policy prohibits a student from using a personal electronic communication device for a purpose documented in the student's individualized education program, a plan developed under section 504 of the Rehabilitation Act of 1973, or a health care plan in force regarding the student.
- B. A student may use a personal electronic communication device to monitor or address a health concern or medical condition upon permission granted by school administration.
- C. Students may use a personal electronic communication device when the use is necessary to respond to or report an emergency. For purposes of this policy, "emergency" means an actual or imminent threat to the health or safety of students and/or school personnel, which may result in death, bodily injury, or substantial property damage.
- D. A student may use a personal electronic communication device during a time at which use would otherwise be prohibited when the student has been granted permission from a staff member to use the device. If the school district implements a curriculum that uses technology, students may be allowed to use their own personal electronic communication devices to access the curriculum. Students who are allowed to use their own devices to access the curriculum will be granted access to any application or electronic materials when they are available to students who do not use their own devices, or provided free of charge to students who do not use their own devices for curriculum.
- E. A personal electronic communication device may be stored in student vehicles parked on school district property provided that the device is not removed from the vehicle while on school district property.
- F. Students who need to make a call may request permission to use a telephone in the building office.

VI. DISCIPLINE

If a student violates this policy, a teacher or administrator shall take the following progressively serious disciplinary measures:

- A. Give the student a verbal warning and require the student to store the student's personal electronic communication device in accordance with this policy.
- B. Securely store the student's personal electronic communication device in a teacher- or administrator-controlled locker, bin, or drawer for the duration of the class or period.
- C. Place the student's personal electronic communication device in the school's central office for the remainder of the school day.

- D. Place the student’s personal device in the school’s central office to be picked up by the student’s parent or guardian.
- E. Schedule a conference with the student’s parent or guardian to discuss the student’s personal device use.
- F. Apply discipline as provided under school district policies and as appropriate.
- G. Other (insert as needed).

VII. SCHOOL DISTRICT RESPONSIBILITY

- A. The school district is not responsible for, nor is it required to investigate, any lost, stolen, or damaged personal electronic communication devices brought onto school grounds or the bus or school-sponsored activities or events.
- B. The school board directs the superintendent and school district administration to establish additional rules and procedures regarding student possession and use of personal electronic communication devices in schools as the superintendent and school district administration find appropriate. These rules shall be consistent with this policy and other applicable school district policies. These rules and procedures should seek to minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or pursuant to similar criteria.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
29 U.S.C. § 794 (Nondiscrimination under Federal Grants and Programs)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 506 (Student Discipline)
Policy 514 (Bullying Prohibition Policy)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 524 (Internet, Technology, and Cell Phone Acceptable Use and Safety Policy)
Away for the Day (www.awayfortheday.org)
MASSP/MESPA, *The Cell Phone Toolkit* (July 2024)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 601

Orig. 1995

Revised: 06/25/2025

Rev. 2024

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with comprehensive achievement and civic readiness.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to strive for comprehensive achievement and civic readiness in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. “Academic standard” means a summary description of student learning in a required content area or elective content area.
- B. “Antiracist” means actively working to identify and eliminate racism in all forms in order to change policies, behaviors, and beliefs that perpetuate racist ideas and actions.
- C. “Benchmark” means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- D. “Comprehensive Achievement and Civic Readiness” means striving to: meet school readiness goals; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; have all students graduate from high school; and prepare students to be lifelong learners.
- E. "Culturally sustaining" means integrating content and practices that infuse the culture and language of Black, Indigenous, and People of Color communities who have been and continue to be harmed and erased through the education system.

- F. “Curriculum” means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- G. “Ethnic studies” as defined in Minnesota Statutes, section 120B.25, has the same meaning for purposes of this section. Ethnic studies curriculum may be integrated in existing curricular opportunities or provided through additional curricular offerings.
- H. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.
- I. "Institutional racism" means structures, policies, and practices within and across institutions that produce outcomes that disadvantage those who are Black, Indigenous, and People of Color.
- J. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements including applied and experiential learning.
- K. “Performance measures” are measures to determine school district and school site progress in striving for comprehensive achievement and civic readiness and must include at least the following:
 - 1. the size of the academic achievement gap; rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 - 2. student performance on the Minnesota Comprehensive Assessments;
 - 3. high school graduation rates; and
 - 4. career and college readiness under Minnesota Statutes section 120B.30, subdivision 1.

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, must adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with

striving for comprehensive achievement and civic readiness and includes the following:

1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in Minnesota Statutes, section 120B.35, subdivision 3, paragraph (b)(2);
2. a process to assess and evaluate each student's progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and services and accelerate their instruction, adopt early-admission procedures consistent with Minnesota Statutes, section 120B.15 and identifying the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students' progress and growth toward career and college readiness and leading to the world's best workforce;
3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes section, 123B.147, subdivision 3, students' access to effective teachers who are members of populations underrepresented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minnesota Statutes, section 120B.35, subdivision 3(b)(2), and teacher evaluations under Minnesota Statutes, section 122A.40, subdivision 8, or 122A.41, subdivision 5;
4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;
5. a process to examine the equitable distribution of teachers and strategies to ensure children in low-income families, children in families of People of Color, and children in American Indian families are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that
 - a. integrate high-quality instruction, technology, and curriculum that is rigorous, accurate, antiracist, and culturally sustaining;
 - b. ensure learning and work environments validate, affirm, embrace, and integrate cultural and community strengths for all students, families, and employees;
 - c. provide a collaborative professional culture that seeks to retain qualified, racially and ethnically diverse staff effective at working

with diverse students while developing and supporting teacher quality, performance, and effectiveness; and

7. an annual budget for continuing to implement the school district plan; and
 8. identifying a list of suggested and required materials, resources, sample curricula, and pedagogical skills for use in kindergarten through grade 12 that accurately reflect the diversity of the state of Minnesota.
- B. The school district is not required to include information regarding literacy in a plan or report required under this section, except with regard to the academic achievement of English learners.
- C. Every child is reading at or above grade level every year, beginning in kindergarten, and multilingual learners and students receiving special education services are receiving support in achieving their individualized reading goals pursuant to Policy 621 (Literacy and the Read Act)

Legal References:

Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required before Assessment Referral)
20 U.S.C. § 5801, *et seq.* (National Education Goals)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 104 (School District Mission Statement)
Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Policy 616 (School District System Accountability)
Policy 618 (Assessment of Student Achievement)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 603

Revised: 06/25/2025

Orig. 1995

Rev. 2024

603 CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.

IV. DISTRICT ADVISORY COMMITTEE

- A. The school board must establish an advisory committee to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
- B. The District Advisory Committee, to the extent possible, must reflect the diversity of the district and its school sites, include teachers, parents, support staff, students, and other community residents, and provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents must comprise at least two-thirds of committee members.
- C. The District Advisory Committee must pursue community support to accelerate the academic and native literacy and achievement of English learners with varied needs, from young children to adults, consistent with Minnesota Statutes, section 124D.59, subdivisions 2 and 2a.
- D. The school district may establish site teams as subcommittees of the District Advisory Committee.

- E. The District Advisory Committee must recommend to the school board
 - 1. rigorous academic standards, student achievement goals and measures consistent with Minnesota Statutes, sections 120B.11, subdivision 1a;, 120B.022, subdivisions 1a and 1b;, and 120B.35;
 - 2. district assessments;
 - 3. means to improve students' equitable access to effective and more diverse teachers;
 - 4. strategies to ensure the curriculum is rigorous, accurate, antiracist, culturally sustaining, and reflects the diversity of the student population;
 - 5. strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups; and
 - 6. program evaluations.
- F. School sites may expand upon district evaluations of instruction, curriculum, assessments, or programs.

V. SCHOOL SITE TEAM

Each school must establish a site team to develop and implement strategies and education effectiveness practices to improve instruction, curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. The site team must include an equal number of teachers and administrators and at least one parent. The site team advises the board and the advisory committee about developing the annual budget and creates an instruction and curriculum improvement plan to align curriculum, assessment of student progress, and growth in meeting state and district academic standards and instruction.

VI. CURRICULUM DEVELOPMENT PROCESS

- A. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- B. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 124D.59 (Definitions)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Part 3501.0660 (Academic Standards for Kindergarten through Grade 12)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: Policy 604 (Instructional Curriculum)
Policy 605 (Alternative Programs)
Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Policy 616 (School District System Accountability)
Policy 618 (Assessment of Student Achievement)
Policy 619 (Staff Development for Standards)
Policy 620 (Credit for Learning)
Policy 623 (Mandatory Summer School Instruction)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 604

Revised: 06/25/2025

Orig. 1995

Rev. 2024

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

- A. Instruction must be provided in at least the following subject areas:
1. basic communication skills including reading and writing, literature, and fine arts;
 2. mathematics and science;
 3. social studies, including history, geography, economics, government, and citizenship;
 4. health and physical education;
 5. the arts;
 6. career and technical education; and
 7. world languages.
- B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.
- C. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.
- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant

factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.

- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- G. The school district may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

- A. The following subject areas are required for statewide accountability:
 - 1. language arts;
 - 2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;
 - 3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
 - 4. social studies, including history, geography, economics, and government and citizenship that includes civics;
 - 5. physical education;
 - 6. health, for which locally developed academic standards apply; and
 - 7. the arts.
- B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to

the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. In the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:

1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits;
2. emphasize academic rigor and high expectations and inform the student, and the student's parent or guardian if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student on track for graduation, making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first

complete remedial course work.

- B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.
- C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college ready.
- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.
- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

- Legal References:** Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.101 (Curriculum)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.20 (Parental Curriculum Review)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)
- Cross References:** Policy 603 (Curriculum Development)
Policy 605 (Alternative Programs)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 524

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Revised: 06/25/2025

Rev. 2025

change enacted by 2025 MN legislature

524 INTERNET AND TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:
1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:

(1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or

(2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "Facebook," "Twitter," "Instagram,"

“Snapchat,” “TikTok,” “Reddit,” and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to

disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate

based on viewpoint.

- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district

system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks,

or online resources.

- c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.
 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
 2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
1. identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows

a curriculum, testing, or assessment technology provider to access a student's educational data.

- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
 - 1. the technology provider's employees or contractors have access to educational data only if authorized; and
 - 2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
 - 1. any location-tracking feature of a school-issued device;
 - 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 - 3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
 - 1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school

district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;

2. the activity is permitted under a judicial warrant;
3. the school district is notified or becomes aware that the device is missing or stolen;
4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.

D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

The school board directs the superintendent and school district administration to establish rules and procedures regarding student possession and use of cell phones in schools. These rules and procedures should seek to minimize the impact of cell phones on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or similar criteria.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education

program, or a 504 plan in effect.

XVI. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. 180, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194 (2003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Policy 506 (Student Discipline)
Policy 514 (Bullying Prohibition Policy)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 519 (Interviews of Students by Outside Agencies)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Title IX Sex Nondiscrimination Grievance Procedures and Process)
Policy 603 (Curriculum Development)
Policy 604 (Instructional Curriculum)
Policy 606 (Textbooks and Instructional Materials)
Policy 806 (Crisis Management Policy)
Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

INTERNET USE AGREEMENT - STUDENT

STUDENT

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet. I understand that this access is designed for educational purposes. The school district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the school district to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

SUPERVISING TEACHER

(Must be signed if applicant is a student)

I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to promote these policies with the student. Because the student may use the Internet on the school district computer system for individual work or in the context of another class, I cannot be held responsible for the student's use of the Internet on network. As the supervising teacher I do agree to instruct the student on acceptable use of the Internet and network and proper network etiquette.

Teacher's Name (please print): _____

Teacher's Signature: _____

INTERNET USE AGREEMENT - EMPLOYEE

SCHOOL DISTRICT EMPLOYEE

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 602

Orig. 1995

Rev. 2025

Revised: 06/25/2025

non-substantive note on Labor Day start

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes, section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.

NOTE TO BE REMOVED ON FINAL APPROVED COPY.

[NOTE: The 2025 Minnesota legislature enacted the following:

Notwithstanding Minnesota Statutes, section 120A.40, paragraph (a), or

other law to the contrary, for the 2026-2027 and 2027-2028 school years only, a school board may vote to begin the school year on September 1 or later. Nothing in this section limits a district's authority to begin the school year on any day before Labor Day under section 120A.40, paragraph (b).]

- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that

students will need to follow the e-learning day plan for that day.

- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.
- H. When the school district declares an e-learning day, it must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

Legal References: Minn. Stat. § 10.55 (Juneteenth)
Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Hours of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)
Minn. Stat. § 645.44 (Words and Phrases Defined)

Cross References: Policy 425 (Staff Development)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 613

Revised: 06/25/2025

Orig. 1997

Rev. 2025

non-substantive updates

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “English language learners” or “ELL” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- C. “Individualized Education Program” or “IEP” means a written statement developed for a student eligible by law for special education and services.
- D. “Required standard” means: a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, health, and the arts. Locally developed academic standards in health apply until statewide rules implementing statewide health standards under Minnesota Statutes, section 120B.021, subdivision 3, are required to be implemented in the classroom.
- E. “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

K-12 Principal shall be named the District Assessment Coordinator. Said person shall be

in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. ASSESSMENT GRADUATION REQUIREMENTS

A. Graduation Requirements

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

1. Achievement and career and college readiness in mathematics, reading, and writing, consistent with paragraph (k) and to the extent available, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student; and
2. Consistent with this paragraph and Minnesota Statutes, section 120B.125 (see Policy 604, Section II.H.), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
3. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.

B. Targeted Instruction Plan

1. A student must receive targeted, relevant, academically rigorous, and resourced instruction, which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
2. Consistent with Minnesota Statutes, sections 120B.13, 124D.09, 124D.091, 124F.08, and related sections, an enrolling school or district must actively encourage a student in grade 11 or 12 who is identified as

academically ready for a career or college to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment under this subdivision to graduate from high school.

3. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- C. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

A. Credit Requirements

1. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
2. Three credits of mathematics to satisfy all of the academic standards in mathematics;
3. Three credits of science, including one credit to satisfy all the earth and space science standards for grades 9 through 12, one credit to satisfy all the life science standards for grades 9 through 12, and one credit to satisfy all the chemistry or physics standards for grades 9 through 12;
4. Three and one-half credits of social studies, encompassing at least United States history, geography, government and citizenship, in either grade 11 or 12 for students beginning in grade 9 in the 2025-2026 school year and later or an advanced placement, international baccalaureate, or other rigorous course on government and citizenship under Minnesota Statutes, section 120B.21, subdivision 1a, and a combination of other credits encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;
5. One credit in the arts sufficient to satisfy all of the academic standards in the arts;
6. Credit sufficient to satisfy the state standards in physical education; and
7. A minimum of seven elective credits.

8. Students who begin grade 9 in the 2024-2025 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.

B. Credit Equivalencies

1. A one-half credit of economics taught in a school's agriculture, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies under Paragraph A.4, above, if the credit is sufficient to satisfy all of the academic standards in economics.
2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph A.3, above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph A.3 above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry academic standards or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph A.3, above.
3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph A.2 or Paragraph A.5, above.
4. A computer science credit may fulfill a mathematics credit requirement under Paragraph A.2, above, if the credit meets state academic standards in mathematics.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
1. School District Standards, Health (K-12);
 2. School District Standards, Career and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).

- B. Academic standards in health, world languages, and career and technical education will be reviewed every three years. A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
 - 1. Minnesota Academic Standards, English Language Arts K-12;
 - 2. Minnesota Academic Standards, Mathematics K-12;
 - 3. Minnesota Academic Standards, Science K-12;
 - 4. Minnesota Academic Standards, Social Studies K-12; and
 - 5. Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

Legal References: Minn. Stat. § 120B.018 (Definitions)
 Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
 Minn. Stat. § 120B.021 (Required Academic Standards)
 Minn. Stat. § 120B.023 (Benchmarks)
 Minn. Stat. § 120B.024 (Credits)
 Minn. Stat. § 120B.07 (Early Graduation)
 Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
 Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
 Minn. Stat. § 120B.30 (General Requirements; Statewide Assessments)
 Minn. Stat. § 120B.303 (Assessment Graduation Requirements)
 Minn. Stat. § 120B.307 (College and Career Readiness)
 Minn. Rules Part 3501.0660 (Academic Standards for Kindergarten through Grade 12)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Part 3501.0820 (Academic Arts Standards for Kindergarten through Grade 12)

Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)

Minn. Rules Parts 3501.1200-1210 (Academic Standards for English Language Development)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 104 (School District Mission Statement)

Policy 601 (School District Curriculum and Instruction Goals)

Policy 614 (School District Testing Plan and Procedure)

Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

Policy 616 (School District System Accountability)

Revised:

non-substantive updates due to changes in Literacy Aid Uses

621 LITERACY AND THE READ ACT

I. PURPOSE

This policy aligns with Minnesota law established in the Read Act and on other topics related to reading.

II. GENERAL STATEMENT OF POLICY

The school district recognizes the centrality of reading in a student's educational experience.

III. DEFINITIONS

- A. "Evidence-based" means the instruction or item described is based on reliable, trustworthy, and valid evidence and has demonstrated a record of success in increasing students' reading competency in the areas of phonological and phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Evidence-based literacy instruction is explicit, systematic, and includes phonological and phonemic awareness, phonics and decoding, spelling, fluency, vocabulary, oral language, and comprehension that can be differentiated to meet the needs of individual students. Evidence-based instruction does not include the three-cueing system, as defined in subdivision 16.
- B. "Fluency" means the ability of students to read text accurately, automatically, and with proper expression.
- C. "Foundational reading skills" includes phonological and phonemic awareness, phonics and decoding, and fluency. Foundational reading skills appropriate to each grade level must be mastered in kindergarten, grade 1, grade 2, and grade 3. Struggling readers in grades 4 and above who do not demonstrate mastery of grade-level foundational reading skills must continue to receive explicit, systematic instruction to reach mastery.
- D. "Literacy specialist" means a person licensed by the Professional Educator Licensing and Standards Board as a teacher of reading, a special education teacher, or a kindergarten through grade 6 teacher, who has completed professional development approved by the Minnesota Department of Education (MDE) in structured literacy. A literacy specialist employed by the department under Minnesota Statutes, section 120B.123, subdivision 7, or by a district as a literacy lead, is not required to complete the approved training before August 30, 2025.

- E. "Literacy lead" means a literacy specialist with expertise in working with educators as adult learners. A district literacy lead must support the district's implementation of the Read Act; provide support to school-based coaches; support the implementation of structured literacy, interventions, curriculum delivery, and teacher training; assist with the development of personal learning plans; and train paraprofessionals and other support staff to support classroom literacy instruction. A literacy lead may be employed by one district, jointly by two or more districts, or may provide services to districts through a partnership with the regional service cooperatives or another district.
- F. "Multitiered system of support" or "MTSS" means a systemic, continuous improvement framework for ensuring positive social, emotional, behavioral, developmental, and academic outcomes for every student. The MTSS framework provides access to layered tiers of culturally and linguistically responsive, evidence-based practices and relies on the understanding and belief that every student can learn and thrive. Through an MTSS at the core (Tier 1), supplemental (Tier 2), and intensive (Tier 3) levels, educators provide high quality, evidence-based instruction and intervention that is matched to a student's needs; progress is monitored to inform instruction and set goals and data is used for educational decision making.
- G. "Oral language," also called "**expressive language**" or "**receptive language**" includes speaking and listening, and consists of five components: phonology, morphology, syntax, semantics, and pragmatics.
- H. "Phonemic awareness" means the ability to notice, think about, and manipulate individual sounds in spoken syllables and words.
- I. "Phonics instruction" means the explicit, systematic, and direct instruction of the relationships between letters and the sounds they represent and the application of this knowledge in reading and spelling.
- J. "Progress monitoring" means using data collected to inform whether interventions are working. Progress monitoring involves ongoing monitoring of progress that quantifies rates of improvement and informs instructional practice and the development of individualized programs using state-approved screening that is reliable and valid for the intended purpose.
- K. "Reading comprehension" means a function of word recognition skills and language comprehension skills. It is an active process that requires intentional thinking during which meaning is constructed through interactions between the text and reader. Comprehension skills are taught explicitly by demonstrating, explaining, modeling, and implementing specific cognitive strategies to help beginning readers derive meaning through intentional, problem-solving thinking processes.

- L. "Structured literacy" means an approach to reading instruction in which teachers carefully structure important literacy skills, concepts, and the sequence of instruction to facilitate children's literacy learning and progress. Structured literacy is characterized by the provision of systematic, explicit, sequential, and diagnostic instruction in phonemic awareness, phonics, fluency, vocabulary and oral language development, and reading comprehension. **This approach is consistent with the principles identified in the science of reading and is designed to ensure all students develop strong foundational literacy skills.**
- M. "Three-cueing system," also known as "meaning structure visual (MSV)," means a method that teaches students to use meaning, structure and syntax, and visual cues when attempting to read an unknown word.
- N. "Vocabulary development" means the process of acquiring new words. A robust vocabulary improves all areas of communication, including listening, speaking, reading, and writing. Vocabulary growth is directly related to school achievement and is a strong predictor for reading success.

IV. READING SCREENER; PARENT NOTIFICATION AND INVOLVEMENT

- A. The school district must administer an approved ~~evidence-based~~ reading screener to students in kindergarten through grade 3 within the first six weeks of the school year, **by February 15 each year**, and again within the last six weeks of the school year. The screener must be one of the screening tools approved by MDE.
- B. The school district must identify any screener it uses in the district's annual literacy plan, and submit screening data with the annual literacy plan by June 15.
- C. Schools, ~~at least biannually~~ after administering each screener, must **follow the language access plan under Minnesota Statutes, section 123B.32 and must** give the parent of each student who is not reading at or above grade level **timely** information **from the screener** about:
 1. the student's reading proficiency as measured by a screener approved by MDE;
 2. reading-related services currently being provided to the student and the student's progress; and
 3. strategies for parents to use at home in helping their student succeed in becoming grade-level proficient in reading in English and in their native language.
- D. **For students enrolled in dual language immersion programs, the school district must measure the student's reading proficiency in English or in the program's**

partner language, if available, according to Article V below. Following its language access plan under Minnesota Statutes, section 123B.32, the school district must notify families with timely information about students' reading proficiency, including how the student's reading proficiency is assessed, any reading-related services or supports provided to the student and the student's progress, and strategies for families to use at home in helping students succeed in becoming grade-level proficient in reading in English or the partner language. The dual language immersion program may provide information about national research on reading proficiency for students in dual language immersion programs in the parent notification.

- E. The school district may not use this section to deny a student's right to a special education evaluation.

V. IDENTIFICATION AND REPORT

- A. Students enrolled in kindergarten, grade 1, grade 2, and grade 3, including multilingual learners and students receiving special education services, **and students enrolled in dual language immersion programs**, must be universally screened for mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, oral language, and for characteristics of dyslexia as measured by a screening tool approved by MDE. The screening for characteristics of dyslexia may be integrated with universal screening for mastery of foundational skills and **oral expressive or receptive language mastery**. The screening tool used must be a valid and reliable universal screener that is highly correlated with foundational reading skills. For students reading at grade level, beginning in the winter of grade 2, the oral reading fluency screener may be used to assess reading difficulties, including characteristics of dyslexia, without requiring a separate screening of each subcomponent of foundational reading skills.
- B. The school district must submit data on student performance in kindergarten, grade 1, grade 2, and grade 3 on foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language to MDE in the annual local literacy plan submission due on June 15.
- C. For students enrolled in dual language immersion programs:
 - 1. if students are screened in the partner language, they must be screened at the same interval as the screenings in English under paragraph A above;
 - 2. if the program provides instruction in foundational reading skills in English, the students receiving that instruction must be screened in English;
 - 3. if the program provides instruction in foundational reading skills in the

partner language, the students receiving that instruction must be screened in the partner language;

4. if no screener is available in the partner language, the school district must identify how students' reading proficiency is assessed and how the school district determines and provides targeted reading instruction in the partner language and supports to students identified as needing additional support in developing mastery of foundational reading skills; and
5. the partner language screening tool must be approved by the school district for kindergarten through grade 3 students.

D. Students in grades 4 and above, including multilingual learners and students receiving special education services, who ~~do not demonstrate mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language~~, are not reading at grade level must be screened for reading difficulties, including characteristics of dyslexia using a screening tool approved by MDE ~~for characteristics of dyslexia~~ and must continue to receive evidence-based instruction, interventions, and progress monitoring until the students achieve grade-level proficiency. A parent, in consultation with a teacher, may opt a student out of the literacy screener if the parent and teacher decide that continuing to screen would not be beneficial to the student. In such limited cases, the student must continue to receive progress monitoring and literacy interventions.

E. Reading screeners in English, and in the predominant languages of school district students where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of multilingual learners. The school district must use an approved, developmentally appropriate, and culturally responsive screener and annually report summary screener results to the MDE Commissioner ("Commissioner") by June 15 in the form and manner determined by the Commissioner.

F. The school district must include in its **local** literacy plan a summary of the district's efforts to screen, identify, and provide interventions to students who demonstrate characteristics of dyslexia as measured by a screening tool approved by MDE. With respect to students screened or identified under paragraph (a), the report must include:

1. a summary of the school district's efforts to screen for **characteristics of reading difficulties, including dyslexia**;
2. the number of students universally screened for that reporting year;

3. the number of students demonstrating characteristics of dyslexia for that year; and
4. an explanation of how students identified under this subdivision are provided with alternate instruction and interventions under Minnesota Statutes, section 125A.56, subdivision 1.

VI. INTERVENTION

- A. For each student identified under the screening identification process, the school district shall provide **aligned and targeted** reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year.
- B. The school district must implement progress monitoring, as defined in Minnesota Statutes, section 120B.119, for a student not reading at grade level.
- C. The school district must use evidence-based curriculum and intervention materials at each grade level that are designed to ensure student mastery of phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Starting July 1, 2023, if the school district purchases new literacy curriculum, or literacy intervention or supplementary materials, the curriculum or materials must be evidence-based as defined in Minnesota Statutes, section 120B.119.
- D. If a student does not read at or above grade level by the end of the current school year, the school district must continue to provide **aligned and targeted** reading intervention **as defined by the MTSS framework** until the student reads at grade level. School district intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs that specialize in evidence-based instructional practices and measure mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language.
- E. By the 2025-2026 school year, intervention programs must be taught by an intervention teacher or special education teacher who has successfully completed training in evidence-based reading instruction approved by MDE. Intervention may include but is not limited to requiring student attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended-day programs, or programs that strengthen students' cultural connections.
- F. The school district must determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school must develop the learning plan in consultation with the student's parent or guardian. The personal learning plan must include targeted instruction that is

evidence-based and ongoing progress monitoring, and address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the regular school day, group interventions, periodic assessments or screeners, and reasonable timelines. The personal learning plan may include grade retention, if it is in the student's best interest; a student may not be retained solely due to delays in literacy or not demonstrating grade-level proficiency. A school must maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an individualized education program.

VII. LOCAL LITERACY PLAN

- A. The school district must adopt a local literacy plan to have every child reading at or above grade level every year beginning in kindergarten and to support multilingual learners and students receiving special education services in achieving their individualized reading goals. The school district must update and submit the plan to the Commissioner by June 15 each year. The plan must be consistent with the Read Act, and include the following:
1. a process to assess students' foundational reading skills, oral language, and level of reading proficiency and the screeners used, by school site and grade level, under Minnesota Statutes, section 120B.123;
 2. a process to notify and involve parents;
 3. a description of how schools in the school district will determine the targeted reading instruction that is evidence-based and includes an intervention strategy for a student and the process for intensifying or modifying the reading strategy in order to obtain measurable reading progress;
 4. evidence-based intervention methods for students who are not reading at or above grade level and progress monitoring to provide information on the effectiveness of the intervention;
 5. identification of staff development needs, including a plan to meet those needs;
 6. the curricula used by school site and grade level **and, if applicable, the district plan and timeline for adopting evidence-based curricula and materials starting in the 2025-2026 school year;**
 7. a statement of whether the school district has adopted an MTSS framework;

8. student data using the measures of foundational literacy skills and mastery identified by MDE for the following students:
 - a. students in kindergarten through grade 3;
 - b. students who demonstrate characteristics of dyslexia; and
 - c. students in grades 4 to 12 who are identified as not reading at grade level. ~~and~~
 9. the number of teachers and other staff that have completed training approved by the department;
 10. the number of teachers and other staff proposed for training in structured literacy;
 11. how the district used funding provided under the Read Act to implement the requirements of the Read Act;
 12. beginning as soon as practicable after the end of fiscal year 2026, how the district used literacy aid funding received under Minnesota Statutes, section 124D.98; and
 13. beginning on December 31, 2025, for a district with a dual language immersion program:
 - a. the program's partner language;
 - b. grade levels included in the program;
 - c. the language used to screen students' foundational reading skills;
 - d. the percentage of grade 3 students taking the Minnesota Comprehensive Assessments; and
 - e. the number of students in the program in grades 4 to 12 who are identified as not reading at grade level
- B. ~~Annually by June 15, 2024,~~ the school district must post its literacy plan on the official school district website and submit it to the Commissioner using the template developed by the Commissioner. ~~beginning June 15, 2024.~~
- C. The school district must use a streamlined template developed by the Commissioner for local literacy plans that meets the requirements of Minnesota

Statutes, section 120B.12, subdivision 4a, and requires all reading instruction and teacher training in reading instruction to be evidence-based.

VIII. STAFF TRAINING

- A. ~~Beginning July 1, 2024, a school district must provide access to the training required under Minnesota Statutes, section 120B.123, subdivision 5, to:~~ The district must provide training from a menu of approved evidence-based training programs to the following teachers and staff by July 1, 2026:
1. ~~reading~~ intervention teachers working with students in kindergarten through grade 12;
 2. all classroom teachers of students in kindergarten through grade 3 and children in prekindergarten programs;
 3. ~~kindergarten through grade 12~~ special education teachers ~~responsible for foundational reading instruction;~~
 4. curriculum directors;
 5. instructional support staff, ~~contractors, and volunteers who assist in providing reading interventions under the oversight and monitoring of a trained licensed teacher; who provide reading instruction; and~~
 6. employees who select literacy instructional materials for a district; ~~and~~
 7. ~~teachers holding English as a second language teaching licenses.~~
- B. The school district must provide training from a menu of approved evidence-based training programs to ~~the following teachers by July 1, 2027:~~
1. ~~teachers who provide foundational reading instruction to students in grades 4 to 12;~~
 2. ~~teachers who provide instruction to students in a state-approved alternative program; and~~
 3. ~~teachers who provide instruction to students in dual language immersion programs.~~

~~all reading intervention teachers, literacy specialists, and other teachers and staff identified in Minnesota Statutes, section 120B.12, subdivision 1, paragraph (b), by July 1, 2025; and by July 1, 2027, to other teachers in the school district, prioritizing teachers who work with students with disabilities, English learners, and students who qualify for the graduation incentives program under Minnesota~~

~~Statutes, section 124D.68:~~ The Commissioner may grant a school district an extension to these deadlines.

- C. By August 30, 2025, the school district must employ or contract with a literacy lead, or be actively supporting a designated literacy specialist through the process of becoming a literacy lead. The school board may satisfy the requirements of this subdivision by contracting with another school board or cooperative unit under Minnesota Statutes, section 123A.24 for the services of a literacy lead by August 30, 2025. The school district literacy lead must collaborate with school district administrators and staff to support the school district's implementation of requirements under the Read Act.
- D. Training provided by the following may satisfy the professional development requirements under this Article:
 - 1. a certified trained facilitator; or
 - 2. a training program that MDE has determined meets the professional development requirements under the Read Act.

IX. STAFF DEVELOPMENT

- A. The school district must provide training programs on evidence-based reading instruction to teachers and instructional staff in accordance with subdivision 1, paragraph (b). The training must include teaching in the areas of phonemic awareness, phonics, vocabulary development, reading fluency, reading comprehension, and culturally and linguistically responsive pedagogy.
- B. The school district shall use the data under Article V. above to identify the staff development needs so that:
 - 1. elementary teachers are able to implement explicit, systematic, evidence-based instruction in the five reading areas of phonemic awareness, phonics, fluency, vocabulary, and comprehension with emphasis on mastery of foundational reading skills as defined in Minnesota Statutes, section 120B.119 and other literacy-related areas including writing until the student achieves grade-level reading and writing proficiency;
 - 2. elementary teachers have sufficient training to provide students with evidence-based reading and oral language instruction that meets students' developmental, linguistic, and literacy needs using the intervention methods or programs selected by the school district for the identified students;
 - 3. licensed teachers employed by the school district have regular opportunities to improve reading and writing instruction;

4. licensed teachers recognize students' diverse needs in cross-cultural settings and are able to serve the oral language and linguistic needs of students who are multilingual learners by maximizing strengths in their native languages in order to cultivate students' English language development, including ~~oral~~ academic language development, and build academic literacy; and
 5. licensed teachers are well trained in culturally responsive pedagogy that enables students to master content, develop skills to access content, and build relationships.
- C. The school district must provide staff in early childhood programs sufficient training to provide children in early childhood programs with explicit, systematic instruction in phonological and phonemic awareness; oral language, including listening comprehension; vocabulary; and letter-sound correspondence.

X. LITERACY ~~INCENTIVE~~ AID USES

The school district must use its literacy ~~incentive~~ aid to ~~support implementation of evidence-based reading instruction~~ meet the requirements and goals adopted in the school district's local literacy plan. ~~The following are eligible uses of literacy incentive aid:~~

- ~~1. training for kindergarten through grade 3 teachers, early childhood educators, special education teachers, reading intervention teachers working with students in kindergarten through grade 12, curriculum directors, and instructional support staff that provide reading instruction, on using evidence-based screening and progress monitoring tools;~~
- ~~2. evidence-based training using a training program approved by MDE;~~
- ~~3. employing or contracting with a literacy lead, as defined in Minnesota Statutes, section 120B.119;~~
- ~~4. materials, training, and ongoing coaching to ensure reading interventions under Minnesota Statutes, section 125A.56, subdivision 1, are evidence-based; and costs of substitute teachers to allow teachers to complete required training during the teachers' contract day.~~

Legal References: Minn. Stat. § 120B.119 (Read Act Definitions)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.123 (Read Act Implementation)
Minn. Stat. § 123A.24 (Withdrawing from a Cooperative Unit; Appealing Denial of Membership)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. Stat. § 124D.98 (Literacy Incentive Aid)

Minn. Stat. § 125A.56 (Alternate Instruction Required before Assessment Referral)

Cross References: None

7. New Business

A. Resolution Accepting Donations

B. Bread, Dairy and Fuel Bids

C. *2025-2026 Preliminary Budget - Item Added*

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2025-26 Budget

	2022-23 Final Budget	2023-24 Approved Budget	2023-2024 Final	2024-2025 Projected Budget	2024-2025 Projected Revised Nov	2024-2025 Projected Revised Feb	2025-2026 Projected Adopted June
REVENUE							
General Fund	\$ 8,660,170.00	\$ 9,073,810.62	\$ 9,267,935.95	\$9,745,740.00	\$9,680,584.00	\$10,108,862.00	\$9,491,998.00
Food Service Fund	499,783.00	499,783.00	506,208.09	451,700.00	494,532.00	487,561.00	529,889.00
Community Service Fund	396,668.00	396,668.00	425,003.05	397,353.00	590,681.00	535,434.00	552,444.00
TOTAL REVENUE - Operating Funds	\$ 9,556,621.00	\$ 9,970,261.62	\$ 10,199,147.09	\$ 10,594,793.00	\$ 10,765,797.00	\$ 11,131,857.00	\$ 10,574,331.00
Debt Service Fund	758,130.00	814,976.87	832,301.30	820,944.00	820,944.00	824,825.00	824,825.00
Trust Fund	29,550.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Student Activity Fund	47,500.00	61,852.00	51,365.99	41,500.00	41,500.00	41,500.00	39,500.00
TOTAL REVENUE - All Funds	\$ 10,391,801.00	\$ 10,877,090.49	\$ 11,112,814.38	\$ 11,487,237.00	\$ 11,658,241.00	\$ 12,028,182.00	\$ 11,468,656.00
				Unassigned	\$ 319,120.28		
					\$ 11,977,361.28		86
EXPENDITURES							
General Fund	\$ 8,596,837.00	\$ 9,027,712.59	\$ 8,875,320.57	\$9,432,526.00	\$9,781,367.00	\$9,901,811.00	\$9,624,775.00
Food Service Fund	549,405.00	549,405.00	595,421.09	508,469.00	568,201.00	514,168.00	502,760.00
Community Service Fund	403,969.00	403,969.00	431,004.98	454,955.00	608,079.00	533,093.00	544,596.00
TOTAL EXPENDITURES - Operating Funds	\$ 9,550,211.00	\$ 9,981,086.59	\$ 9,901,746.64	\$ 10,395,950.00	\$ 10,957,647.00	\$ 10,949,072.00	\$ 10,672,131.00
Debt Service Fund	763,125.00	763,125.00	813,975.00	763,125.00	763,125.00	763,125.00	824,825.00
Trust Fund	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Student Activity Fund	61,852.00	61,852.00	47,972.46	41,500.00	41,500.00	41,500.00	39,500.00
TOTAL EXPENDITURES - All Funds	\$ 10,405,188.00	\$ 10,836,063.59	\$ 10,793,694.10	\$ 11,230,575.00	\$ 11,792,272.00	\$ 11,783,697.00	\$ 11,566,456.00
Revenue OVER (UNDER)			\$ 319,120.28	\$ 256,662.00	\$ 185,089.28	\$ 244,485.00	\$ (97,800.00)

D. Extension of Probationary Period

E. Custodial Contract Settlement

F. Contract Settlements

G. Minnesota School Boards Association Membership

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Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-13790-F9T8L5
Date	7/1/2025
Amount Due	\$7,457.00
Date Due	8/15/2025

Breckenridge
 810 Beede Ave
 Breckenridge, MN 56520-1660

Customer Name	Purchase Order No.		
Breckenridge			
Description	Quantity	Unit Price	Ext. Price
Policy Services Subscription - Breckenridge	1	\$760.00	\$760.00
ISD Membership - Breckenridge	1	\$3,747.00	\$3,747.00
BoardBook Subscription - Breckenridge	1	\$2,950.00	\$2,950.00

COPY

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2024, as provided by the Minnesota Department of Education.

Subtotal	\$7,457.00
Total	\$7,457.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2025-2026 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



Employee Assistance Program

Full-Service Contract for EAP Services

The following is a contract between BRECKENRIDGE PUBLIC SCHOOLS and THE VILLAGE FAMILY SERVICE CENTER [Village EAP].

WHEREAS, The Village EAP is engaged in offering personal assistance to employees of business, industry and agencies and their household members, and WHEREAS, Breckenridge Public Schools desires to participate in this program:

THEREFORE, the Village EAP and Breckenridge Public Schools agree to the following:

1. The Village EAP agrees to provide the following:
 - a. A Household Aggregate Model Employee Assistance Program (EAP). The Village EAP shall make available to each covered current full or part time employee, a quantity of sessions equal to the number of household members times (x) 4. (Example: 5 household members times (x) 4 sessions per household member equals 20 available sessions for the household.) No household will have less than 8 available sessions. A household member may be a spouse, child, parent, partner, stepchild, child outside the home going to school, or an individual not related but living in the home. Coverage may be provided in some unique cases where an individual is outside of the home, but still maintains the same permanent address as the individual primarily covered by the Village EAP. These sessions include access to a full range of short-term, non-diagnostic counseling and services available at the Village EAP. If referred outside of the Village EAP for medical or other reasons, it is the responsibility of the household member to arrange payment for the service. (Service may be covered by personal health insurance or other sources.) Sessions may be applied towards face-to-face short term, non-diagnostic counseling, financial counseling, legal counseling, wellness/education, 24/7 access to counselors for in-the-moment telephonic support, and Chemical Dependency Assessments/education.
 - b. Formal referral process is available for:
 - 1) Job performance issues
 - 2) Violation of Companies' Drug Free Workplace policy
 - 3) For employees falling under DOT (Department of Transportation) regulations, The Village EAP will locate and provide referrals to SAP (Substance Abuse Professional) that meets the requirements of federal regulations.
 - c. 2 hours of tailored web-based or on-site employee or management training and /or crisis management services to meet the needs of Breckenridge Public Schools. Additional hours may be purchased at the current reduced EAP rate.

- d. Training hours available in the Breckenridge Public Schools contract may also be used to have an EAP professional assist your organization(s) in integrating EAP services with work-life, human capital, and wellness programs in order to provide a linked, comprehensive delivery of services. The Village EAP professionals, upon request, will attend via teleconference or web-based, department or committee meetings and provide input and coordination of EAP services. Training programs are the work product of the Village EAP and are not for the use of the Breckenridge Public Schools in any way outside the scope of this Agreement, nor shall this Agreement be construed as a license for Breckenridge Public Schools to use or reproduce EAP materials.
- e. The Village EAP's consulting services are at the current reduced EAP rate to Breckenridge Public Schools.
- f. Orientation sessions for management/supervisory staff in dealing with troubled employees and using the Village EAP.
- g. Orientation sessions for employees to explain the Village EAP program, how it is used, and the services offered. Sessions are scheduled to encourage 100% participation.
- h. Travel expenses for covered orientations within ND, SD, and MN are the sole responsibility of The Village EAP. Travel expenses for covered training and/or crisis management services shall be shared by the parties as follows: lodging and food will be the responsibility of The Village EAP; transportation costs shall be paid by Breckenridge Public Schools. Travel expenses for non-covered training and/or crisis management services are the sole responsibility of Breckenridge Public Schools.
- i. Toll-free Supervisor Helpline providing phone consultation to supervisors/managers in dealing with troubled employees. Supervisor Helpline services will be provided by Village EAP professionals.
- j. Monthly employee newsletters focused on work-related issues, personal wellness, and family dynamics.
- k. Quarterly supervisor newsletters focused on leadership guidance.
- l. Semi-annual statistical reports on program utilization.
- m. Services to an employee for ninety (90) days following termination/disability from Breckenridge Public Schools.
- n. Promotional materials or other appropriate information to encourage use of the program.

2. Breckenridge Public Schools agrees to provide the following:

- a. Endorse the Village EAP program and incorporate it into existing personnel policies and procedures.
- b. Provide space in the workplace and consistently promote EAP services to encourage program use.

- c. Ensure employees receive informational materials, monthly newsletters, quarterly supervisor newsletters and EAP program updates.
 - d. Designate one or more employee contacts to serve as liaison with the Village EAP and to keep direct open communication between the two groups. Assist in implementing the program, promote usage and additional duties such as submitting FTE counts and contract management.
 - e. Provide an opportunity for all management, supervisory personnel, and employees to participate in orientations and training.
3. The terms of the contract shall be from August 28, 2024 to August 27, 2027 at a cost of \$30.00 per year per Full-Time Equivalent employee (FTE) for 110 FTE employees. Total first year contract cost is \$3,300.00 and will be paid annually at the beginning of the contract year or as determined. FTE's will be confirmed annually.
4. This contract automatically renews annually after the dates listed in #3 or until a new contract is executed, except that either party may terminate this agreement upon sixty (60) days written notice to the other party and confirmation by said party. FTE count will be updated yearly, and Breckenridge Public Schools will be required to provide current FTE count to their Village EAP Account Executive or Village Business Office at ContractRenewal@TheVillageFamily.org, within 10 business days of the renewal date or contract will automatically continue/renew with a 10% increased FTE count for the upcoming year.
5. Both the Village EAP and Breckenridge Public Schools shall maintain confidentiality of privileged information in accordance with applicable state and federal law. Identifying information about Breckenridge Public Schools employees or household members using the program shall not be given out by the Village EAP under any circumstances unless the client signs an agreement authorizing the Village EAP permission to disclose such information, except in instances of risk/safety concerns or as required under state or federal law. The Village EAP will maintain physical, electronic, and procedural safeguards that comply with federal regulation to guard protected client information.

Both the Village EAP and Breckenridge Public Schools shall maintain the highest ethical and legal standards in all phases of the program.

6. Breckenridge Public Schools understands that the Village EAP does not provide counseling services through its own employees or employees of The Village outside North Dakota and Minnesota. The Village EAP contracts with licensed and insured affiliate providers "Affiliates" located throughout the United States. Breckenridge Public Schools hereby consents to Affiliates providing counseling services to its employees and agrees to indemnify and hold harmless for any services, losses, expenses, damages, or injuries resulting from or arising out of services provided to Breckenridge Public Schools or its employees by an Affiliate.

7. Breckenridge Public Schools represents that it has been apprised of all states in which EAP counseling services are presently provided outside of its regional offices of North Dakota and Minnesota. While the Village EAP strives to provide services where Breckenridge Public Schools employees are located, the Village EAP does not represent, warrant, or guarantee that it will provide services in all states when Breckenridge Public Schools employees are located outside of its regional offices of North Dakota and Minnesota. These service areas are subject to change without notice to Breckenridge Public Schools, and Village EAP is under no obligation to expand to states outside its current service areas.

8. Breckenridge Public Schools agrees to indemnify and hold harmless the Village for actions, causes of action, suits, claims, judgments, settlements, liabilities, damages, penalties, losses, expenses, including without limitation, extra-contractual damages, court costs, attorney's fees, punitive and exemplary damages resulting from or arising out of any function under this Agreement, including but not limited to any services provided by an Affiliate, if the liability was the direct consequence of the action of the Breckenridge Public Schools or Affiliate.

THE VILLAGE FAMILY SERVICE CENTER

2701 12th Ave S.
 Fargo, ND 58103

BY: _____

Title:

Date:

BRECKENRIDGE PUBLIC SCHOOLS

810 Beede Ave
 Breckenridge, MN 56520

BY: _____

Title:

Date:



Lakes Country Service Cooperative

1001 E. Mt. Faith

Fergus Falls, MN 56537

Jeremy Kovash, Executive Director

Services Agreement

This "Agreement" is entered on the 18th day of June 2025 ("Effective Date") between Lakes Country Service Cooperative, a public corporation ("LCSC"), and Breckenridge Public School District ("Client").

For good and valuable consideration, the parties agree as follows:

1. Service. The Client agrees to purchase from LCSC, and LCSC agrees to perform on behalf of the Client, the following "Service": Through one or more designated LCSC technicians, perform technology services to support the Client's Technology department.
2. LCSC's Responsibilities:
In furtherance of performing the Services, and in addition to any other obligations described herein, LCSC shall: Authorize and direct the IT Department to provide the Services to the Client. Assign one or more technology system administrators to provide the remote Services up to 4 hours per week annually.

Essential Infrastructure Administration Functions:

- Administer (maintain in working order and administer scheduled updates) the Internet service, firewall, content filter, network infrastructure (wired and wireless), servers, and standard services such as printing and file storage.
- Essential security and privacy oversight of system processes and stored data.
- Provide specifications for new or replacement technology hardware and software.
- Annually provide technology infrastructure recommendations for planning purposes.
- Provide annual reports of service provided to the Client.

Communication and Response Time

- Response to tickets, emails, and voicemails will be made no later than one (1) workday.
- Maintain a variety of methods to reach LCSC Technology staff, including our internal ticketing system, LCSC email, and LCSC phone numbers.

Services outside the scope of work described in this contract, which may incur additional costs, include:

- Design and installation of new or replacement hardware, wiring, or major software installation including additions to existing systems.
- Data backup and restoration
- Troubleshooting and repair as a result of power interruptions or successful cybersecurity breaches.
- Enhanced cybersecurity services, e.g.:
 - Employee security awareness training
 - Vulnerability assessments
 - System hardening
- Technology training beyond basic instruction.
- Phone system installation or maintenance.
- Installation and maintenance of specific technology or software not listed above.
- Hours worked greater than the amount stated in this contract.
- Work on non-member equipment or networks.
- Onsite visits

3. Client's Responsibilities:

The Client will provide on-site workspace, and agree to provide all related hardware, software, and equipment of sufficient quality required for the LCSC Service provider as needed to complete his/her work. The Client will provide access to hardware, software, equipment, and facilities for the LCSC employees. The Client agrees to make its employees available as needed by LCSC to provide the Service and assign a main contact person for LCSC staff and involve the LCSC staff in the technology budget process for infrastructure, end-user equipment and software.

4. Payment. The Client agrees to pay LCSC for the Services as follows:

- \$15,600.00 for FY2026 paid in twelve equal monthly payments.

Fees for Services provided by LCSC in addition to those falling within the scope of the Service shall be paid according to LCSC standard fees. Fees not covered by this Agreement will be billed separately. LCSC will obtain prior approval from the Client before initiating additional billable services.

5. Term. The Service under this Agreement will begin July 1, 2025, and continue through June 30, 2026. Either party may terminate this Agreement early, effective as of the end of the Client's fiscal year, upon not less than 90-day notice given in writing prior to the end of a fiscal year.

6. Law Governing. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the State of Minnesota, County of Otter Tail.

7. Insurance. LCSC agrees to hold and maintain general liability insurance and errors and omissions insurance specific to the duties of its employees providing the Service. The Client agrees to maintain general liability insurance and insurance necessary to cover claims related to the Service. Nothing in this Agreement shall constitute a waiver by either party of any statutory limitations, exclusions, or exceptions on liability.

8. Non-solicitation. While this Agreement is in effect, and for a period of one year following the termination of this Agreement, the Member agrees that it will not solicit or in any manner encourage or induce (a) any employee who is or has provided a direct service to a member of LCSC to leave LCSC's employ; (b) any LCSC or other independent contractor of LCSC who has provided a direct service to change or terminate any relationship with LCSC or (c) induce or attempt to induce any client of LCSC to change its relationship with LCSC. Should solicitation of an LCSC employee occur in the time period stipulated in this Agreement, the Member will reimburse the Cooperative for thirty percent (30 %) of the employee or employees' salary and benefits.

9. Risk Management Arrangements. It is recognized that LCSC is a cooperative of which Client is a member, and which is providing the Service as a function which otherwise would be provided by Client employees. The parties recognize that LCSC's liability for claims relating to the Service should be limited to any available insurance coverage, and in any event, to an amount not exceeding certain Service payments made, within the limits in this Section. The following arrangements are in furtherance of the foregoing:

- a. Indemnity. The Client agrees to indemnify and hold LCSC and its employees, agents, or representatives harmless from all claims, demands, or liability, including attorney's fees, and related expenses, which arise out of or are in any manner connected with the Service, this Agreement, or the Client's operations,
- b. Standard of Performance; Disclaimer. LCSC makes no warranties, representations, or guarantees expressed or implied, regarding the service or performance hereunder, and all such are hereby disclaimed by LCSC and waived by Client, including but not limited to any implied warranties of merchantability and fitness for a particular purpose. The service will be provided and accepted on an "as is" "where is" basis, without recourse against LCSC.
- c. Limitation of Liability. In no event shall LCSC ever be liable to the Client or any third party, directly or indirectly, for any sum greater than the total amount of fees for service actually paid to and received by LCSC in the six (6)

month period immediately preceding any determination of liability. All other provisions of law, equity, or this agreement or any other document notwithstanding, this and any available insurance is the exclusive remedy available to district, and is in lieu of all other remedies available at law, in equity or otherwise. The foregoing does not, and shall not be construed or deemed to, create any circumstance, express or implied, under which LCSC may be liable to the Client, and shall not subvert the indemnity, release, and other clauses in this Agreement for the benefit of LCSC.

The provisions of this Section i) shall apply regardless of whether matters are based on breach of warranty, breach of contract, negligence, strict liability, tort, or any other legal theory, ii) shall apply to all matters, whether claimed by or through the Client or by or through third parties, including any students, employees, and governmental or regulatory agencies, and iii) shall survive the termination of the Agreement.

- 10. No Waiver. Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) or otherwise.
- 11. Modification. This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both LCSC and the Client, and attached hereto.
- 12. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

IN WITNESS WHEREOF, Parties hereto have executed this agreement this 18th day of June, 2025.

LCSC MEMBER

LAKES COUNTRY SERVICE COOPERATIVE

By: _____
Authorized Member Official

By: _____
Executive Director

Date: _____

Date: _____



Lakes Country Service Cooperative

1001 E. Mt. Faith

Fergus Falls, MN 56537

Jeremy Kovash, Executive Director

Services Agreement

This "Agreement" is entered on the 18th day of June 2025 ("Effective Date") between Lakes Country Service Cooperative, a public corporation ("LCSC"), and Breckenridge Public School District ("Client").

For good and valuable consideration, the parties agree as follows:

1. Service. The Client agrees to purchase from LCSC, and LCSC agrees to perform on behalf of the Client, the following "Service": Through one or more designated LCSC technicians, perform technology services to support the Client's Technology department.
2. LCSC's Responsibilities:
In furtherance of performing the Services, and in addition to any other obligations described herein, LCSC shall: Authorize and direct the IT Department to provide the Services to the Client. Assign one or more technology system administrators to provide the remote Services up to 4 hours per week annually.

Essential Infrastructure Administration Functions:

- Administer (maintain in working order and administer scheduled updates) the Internet service, firewall, content filter, network infrastructure (wired and wireless), servers, and standard services such as printing and file storage.
- Essential security and privacy oversight of system processes and stored data.
- Provide specifications for new or replacement technology hardware and software.
- Annually provide technology infrastructure recommendations for planning purposes.
- Provide annual reports of service provided to the Client.

Communication and Response Time

- Response to tickets, emails, and voicemails will be made no later than one (1) workday.
- Maintain a variety of methods to reach LCSC Technology staff, including our internal ticketing system, LCSC email, and LCSC phone numbers.

Services outside the scope of work described in this contract, which may incur additional costs, include:

- Design and installation of new or replacement hardware, wiring, or major software installation including additions to existing systems.
- Data backup and restoration
- Troubleshooting and repair as a result of power interruptions or successful cybersecurity breaches.
- Enhanced cybersecurity services, e.g.:
 - Employee security awareness training
 - Vulnerability assessments
 - System hardening
- Technology training beyond basic instruction.
- Phone system installation or maintenance.
- Installation and maintenance of specific technology or software not listed above.
- Hours worked greater than the amount stated in this contract.
- Work on non-member equipment or networks.
- Onsite visits

3. Client's Responsibilities:

The Client will provide on-site workspace, and agree to provide all related hardware, software, and equipment of sufficient quality required for the LCSC Service provider as needed to complete his/her work. The Client will provide access to hardware, software, equipment, and facilities for the LCSC employees. The Client agrees to make its employees available as needed by LCSC to provide the Service and assign a main contact person for LCSC staff and involve the LCSC staff in the technology budget process for infrastructure, end-user equipment and software.

4. Payment. The Client agrees to pay LCSC for the Services as follows:

- \$15,600.00 for FY2026 paid in twelve equal monthly payments.

Fees for Services provided by LCSC in addition to those falling within the scope of the Service shall be paid according to LCSC standard fees. Fees not covered by this Agreement will be billed separately. LCSC will obtain prior approval from the Client before initiating additional billable services.

5. Term. The Service under this Agreement will begin July 1, 2025, and continue through June 30, 2026. Either party may terminate this Agreement early, effective as of the end of the Client's fiscal year, upon not less than 90-day notice given in writing prior to the end of a fiscal year.

6. Law Governing. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in the State of Minnesota, County of Otter Tail.

7. Insurance. LCSC agrees to hold and maintain general liability insurance and errors and omissions insurance specific to the duties of its employees providing the Service. The Client agrees to maintain general liability insurance and insurance necessary to cover claims related to the Service. Nothing in this Agreement shall constitute a waiver by either party of any statutory limitations, exclusions, or exceptions on liability.

8. Non-solicitation. While this Agreement is in effect, and for a period of one year following the termination of this Agreement, the Member agrees that it will not solicit or in any manner encourage or induce (a) any employee who is or has provided a direct service to a member of LCSC to leave LCSC's employ; (b) any LCSC or other independent contractor of LCSC who has provided a direct service to change or terminate any relationship with LCSC or (c) induce or attempt to induce any client of LCSC to change its relationship with LCSC. Should solicitation of an LCSC employee occur in the time period stipulated in this Agreement, the Member will reimburse the Cooperative for thirty percent (30 %) of the employee or employees' salary and benefits.

9. Risk Management Arrangements. It is recognized that LCSC is a cooperative of which Client is a member, and which is providing the Service as a function which otherwise would be provided by Client employees. The parties recognize that LCSC's liability for claims relating to the Service should be limited to any available insurance coverage, and in any event, to an amount not exceeding certain Service payments made, within the limits in this Section. The following arrangements are in furtherance of the foregoing:

- a. Indemnity. The Client agrees to indemnify and hold LCSC and its employees, agents, or representatives harmless from all claims, demands, or liability, including attorney's fees, and related expenses, which arise out of or are in any manner connected with the Service, this Agreement, or the Client's operations,
- b. Standard of Performance; Disclaimer. LCSC makes no warranties, representations, or guarantees expressed or implied, regarding the service or performance hereunder, and all such are hereby disclaimed by LCSC and waived by Client, including but not limited to any implied warranties of merchantability and fitness for a particular purpose. The service will be provided and accepted on an "as is" "where is" basis, without recourse against LCSC.
- c. Limitation of Liability. In no event shall LCSC ever be liable to the Client or any third party, directly or indirectly, for any sum greater than the total amount of fees for service actually paid to and received by LCSC in the six (6)

month period immediately preceding any determination of liability. All other provisions of law, equity, or this agreement or any other document notwithstanding, this and any available insurance is the exclusive remedy available to district, and is in lieu of all other remedies available at law, in equity or otherwise. The foregoing does not, and shall not be construed or deemed to, create any circumstance, express or implied, under which LCSC may be liable to the Client, and shall not subvert the indemnity, release, and other clauses in this Agreement for the benefit of LCSC.

The provisions of this Section i) shall apply regardless of whether matters are based on breach of warranty, breach of contract, negligence, strict liability, tort, or any other legal theory, ii) shall apply to all matters, whether claimed by or through the Client or by or through third parties, including any students, employees, and governmental or regulatory agencies, and iii) shall survive the termination of the Agreement.

- 10. No Waiver. Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) or otherwise.
- 11. Modification. This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both LCSC and the Client, and attached hereto.
- 12. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

IN WITNESS WHEREOF, Parties hereto have executed this agreement this 18th day of June, 2025.

LCSC MEMBER

LAKES COUNTRY SERVICE COOPERATIVE

By: _____
Authorized Member Official

By: _____
Executive Director

Date: _____

Date: _____

K. *Minnesota Rural Education Association Membership- Item Added*

L. Motion to approve the election resolution calling a special election.

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CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS AND CAPITAL PROJECT LEVY

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 846
(BRECKENRIDGE PUBLIC SCHOOLS)

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

At a regular meeting held on June 25, 2025, at 7:00 o'clock a.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION CALLING AN ELECTION TO AUTHORIZE
THE ISSUANCE OF SCHOOL BUILDING BONDS AND
TO APPROVE A CAPITAL PROJECT LEVY AUTHORIZATION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of _____, 2025.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 846
(BRECKENRIDGE PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: JUNE 25, 2025

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 846 (Breckenridge Public Schools), State of Minnesota, was duly held in the School District on June 25, 2025, at 7:00 o'clock p.m.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION CALLING AN ELECTION TO AUTHORIZE
THE ISSUANCE OF SCHOOL BUILDING BONDS AND
TO APPROVE A CAPITAL PROJECT LEVY AUTHORIZATION**

BE IT RESOLVED by the School Board of Independent School District No. 846, State of Minnesota, as follows:

1. The School Board hereby finds and determines that it is necessary and expedient for the School District to provide funds for the acquisition and betterment of school sites and facilities, including safety and security improvements at school sites and facilities; the construction and equipping of an elementary school addition to the high school building; replacement of the existing bus garage; deferred maintenance, repair and renovation projects at school sites and facilities; the acquisition, installation, replacement, support and maintenance of software, educational software, software licenses, computers, improved technology equipment, networks, infrastructure, the costs of technology related personnel and training; the purchase and replacement of school buses and school-related transportation vehicles; and the acquisition of curriculum, textbooks and materials. To provide funds for a portion of the project costs, the School Board has proposed to issue general obligation school building bonds in an amount not to exceed \$58,000,000. To provide funds for the remaining portion of the project costs, the School Board has proposed a capital project levy authorization in the amount of 3.553% times the net tax capacity of the School District. The proposed capital project levy will raise approximately \$600,000 for taxes payable in 2026, the first year it is to be levied, and would be authorized for ten (10) years. The estimated total cost of the projects to be funded by the capital project levy authorization is approximately \$6,000,000. The projects funded by the capital project levy will be commenced prior to November 1, 2030, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy authorization. The question on the borrowing and levying of funds for these purposes shall be School District Question 1 on the School District ballot at the special election held to approve said question.

2. The administration of the School District is hereby authorized and directed to consult with the Minnesota Department of Education and cause a proposal to be prepared and submitted to the Commissioner of Education for the Commissioner's Review and Comment on behalf of the School Board, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended. Any such actions taken by the administration prior to the date of this resolution are hereby ratified, confirmed, and approved in all respects. The actual holding of the special election on School District Question 1 specified above shall be contingent upon the receipt of a positive or unfavorable (provided applicable statutory requirements are met) Review and Comment from the Commissioner of Education on the projects included in that question.

3. The Clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the School District at least forty-eight (48) but not more than seventy (70) days prior to the date of the special election specified below.

4. The School Board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

5. The ballot question specified above shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 4, 2025, between the hours of 10:00 o'clock a.m. and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

6. Pursuant to Minnesota Statutes, Section 205A.11, the School District's combined polling place and the precincts served by the combined polling place, as previously established and designated by a resolution of the School Board adopted November 17, 2021, are hereby designated for this special election.

7. The Clerk is hereby authorized and directed to cause written notice of said special election to be given: (i) to the county auditor of each county in which the School District is located, in whole or in part, at least eighty-four (84) days prior to the date of said election; and (ii) to the Commissioner of Education at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for the ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

8. The Clerk is hereby authorized and directed to cause notice of said special election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said special election.

9. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District for public inspection at least four (4) days before the date of said special election and to cause a sample ballot to be posted in the combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

10. The Clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

11. The Clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in the combined polling places on election day.

12. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections or to obtain assistance from the county auditor with respect to the administration of the School District's election, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, the processing of absentee ballots, election administration and cost sharing.

13. The Clerk and members of the administration are further authorized and directed to cause a ballot to be prepared for use at said election in substantially the following form, with such changes in form, color, instructions, and content as may be necessary to accommodate an optical scan voting system, to correct typographical errors, or to comply with the form and content requirements of applicable state election laws:


[Form of Ballot on the Following Page]

Special Election Ballot

Independent School District No. 846 (Breckenridge Public Schools)

November 4, 2025

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1

Approval of Bond Issue and Capital Project Levy Authorization

The school board of Independent School District No. 846 (Breckenridge Public Schools) has proposed a project for the acquisition and betterment of school sites and facilities, including safety and security improvements at school sites and facilities; the construction and equipping of an elementary school addition to the high school building; replacement of the existing bus garage; deferred maintenance, repair and renovation projects at school sites and facilities; the acquisition, installation, replacement, support and maintenance of software, educational software, software licenses, computers, improved technology equipment, networks, infrastructure, the costs of technology related personnel and training; the purchase and replacement of school buses and school-related transportation vehicles; and the acquisition of curriculum, textbooks and materials. To provide funds for a portion of the project costs, the school board has proposed to issue general obligation school building bonds in an amount not to exceed \$58,000,000. To provide funds for the remaining portion of the project costs, the school board has proposed a capital project levy authorization in the amount of 3.553% times the net tax capacity of the school district. The proposed capital project levy will raise approximately \$600,000 for taxes payable in 2026, the first year it is to be levied, and would be authorized for ten (10) years. The estimated total cost of the projects to be funded by the capital project levy authorization is approximately \$6,000,000. The projects to be funded have received a positive review and comment from the Commissioner of Education.



Yes

Shall the issuance of the general obligation school building bonds and the capital project levy authorization proposed by the school board of Independent School District No. 846 be approved?



No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

14. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

15. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

16. The Clerk is hereby authorized and directed to provide for testing of the optical scan voting system at least three (3) days before voting equipment is used. The Clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the School District, and the office of any other local election official conducting the test.

17. The Clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

18. As required by Minnesota Statutes, Section 203B.121, the School Board hereby establishes a ballot board to process, accept and reject absentee ballots at School District elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the School District and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The Clerk or the Clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The Clerk or the Clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the School Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. Each member of the ballot board must be provided adequate training on the processing and counting of absentee ballots, including but not limited to instruction on accepting and rejecting

absentee ballots, storage of absentee ballots, timelines and deadlines, the role of the ballot board, procedures for opening absentee ballot envelopes, procedures for counting absentee ballots, and procedures for reporting absentee ballot totals.

19. The Clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the School Board for canvass in the manner provided for other School District elections. The election must be canvassed between the third and the tenth day following the election.

20. If the capital project levy authorization proposed in School District Question 1 is approved, a capital project referendum account shall be created as a separate account in the general fund of the School District. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved projects. The funds in the capital project referendum account may be accumulated and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the School District's debt redemption fund.

21. The Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

_____. On a roll call vote, the following voted in favor:

and the following voted against:

8. Adjournment