

**BRECKENRIDGE SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #846  
WEDNESDAY, FEBRUARY 19, 2025  
REGULAR MEETING - 4:00 PM  
BHS MEDIA CENTER ROOM #215  
710 13TH STREET NORTH  
BRECKENRIDGE, MN 56520**

**AGENDA**

- 1. Call the Meeting to Order**
  - A. Pledge of Allegiance
  - B. School Happenings
- 2. Approval of Agenda**
- 3. Public Input**
- 4. Approval of Consent Agenda**
  - A. Minutes

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**The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, January 29, 2025 at 4:00 PM in the Breckenridge High School, Media Center #215.**

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

**Members Present:** Ernst, Hasbargen, Hiedeman, Hought, Johnson, Mikkelson, Neppl

**Ex-officio Member Present:** Ave Diaz

Chairperson Johnson called the regular meeting to order at 4:00 PM with the Pledge of Allegiance recited.

**Motion** by Hasbargen, seconded by Mikkelson to approve the agenda as presented. 7-0

*Neppl left the meeting 5:53pm*

Superintendent Sullivan led the board in reviewing the Community Task Force recommendations reviewing information shared with the Task Force in their meetings from September, 2024, through November, 2024.

**Motion** by Mikkelson, seconded by Ernst to adjourn at 6:10 PM. 6-0

Next regular meeting date is Wednesday, February 19, 2025 at 4:00 PM.

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Clerk \_\_\_\_\_ Chair

**The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, January 08, 2025 at 4:00 PM in the Breckenridge High School, Media Center #215.**

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

**Members Present:** Ernst, Hasbargen, Hiedeman, Johnson, Nepl

**Ex-officio Member Present:** Ave Diaz

Chairperson Johnson called the regular meeting to order at 4:00 PM with the Pledge of Allegiance recited.

School Happenings shared:

- BHS held its second Exploratory Afternoon today. Seventh and eighth graders spent the afternoon at the Breckenridge Community Center while 9-12 explored various activities led by staff and special guests Kim Arnhalt and Jeanne Gast.
- Mrs. Sundquist's painting class assisted 2nd through 6th graders in painting ceramic tiles that will be used to replace the faded tiles on the frisbee golf course in Welles Park this spring. Thank you to the Active Living Committee for providing the supplies, and Mrs. Sundquist, Odin Carlson and Tessa Snyder for collaborating with the committee this fall to make this project possible.

**Motion** by Hasbargen, seconded by Nepl to approve the amended agenda as presented. 6-0

**ORGANIZATIONAL MEETING:**

**Election of Officers:**

**Chairperson:**

Nepl nominated Brett Johnson for the position of Chairperson

Second and third calls for nominations were done.

Vote: Unanimous roll call vote for Johnson

Johnson presided over the rest of the meeting

**Vice Chairperson:**

Johnson nominated Ann Hiedeman for the position of Vice Chairperson

Second and third calls for nominations were done.

Vote: Unanimous roll call vote for Hiedeman

**Clerk:**

Hasbargen nominated Clayton Ernst for the position of Clerk

Second and third calls for nominations were done.

Vote: Unanimous roll call vote for Ernst

**Treasurer:**

Hiedeman nominated Justin Nepl for the position of Treasurer

Second and third calls for nominations were done.

Vote: Unanimous roll call vote for Nepl

**Motion** by Nepl, seconded by Hasbargen to approve the following for 2025:

- Designate the Business Manager and Superintendent as having the authority to make wire transfers. • Utilize the MSBA Liquid Asset Fund, Bremer Bank, BMO, Bell Bank, and Raymond James Financial as depositories for the school district.
- Designate Bremer Bank and BMO as official banks of the district. The Chairperson, Treasurer, and Clerk are the authorized check signers for the district checking account at Bremer Bank as well as the Business Manager as check signer. The Business Manager and Superintendent are authorized to direct check signers for the BMO checking accounts.
- Name Pemberton, Sorlie, Rufer, Kershner Lawfirm PLLP as district's legal counsel. The Superintendent and Board Chairperson are authorized to contact legal counsel.
- Set District Mileage Rate at IRS standard mileage rate of 67 cents per mile.
- Name the Wahpeton Daily News as the official newspaper of the district. 6-0

**Motion** by Ernst, seconded by Nepl to suspend the Board Member Compensation for 2025. 6-0

**Motion** by Hasbargen, seconded by Ernst to approve the 2025 committee assignments and to name Superintendent Sullivan as the designated school representative and Chairperson Brett Johnson as the designated school board representative to vote on behalf of the District for matters with the Minnesota State High School League. 6-0 (copy on file)

**CONSENT AGENDA:**

**Motion** by Hiedeman, seconded by Neppl to approve the consent agenda. 6-0

Previous month's minutes – December, 16, 2024

Financial reports as presented including:

General Ledger Debits: December 2024

General Fund: \$698,946.18—Food Service: \$69,907.89—Community Service: \$29,362.69—Debt

Redemption: \$146,411.13—Trust Fund: \$0.00—Student Activities: \$3,199.98

Accounts Payable/Wires & Checks: 12/21/2023-1/12/24

Total: \$947,827.87

Hires: Anna Ness, Title I Para-Educator, Stacy Perales, Special Ed Para-Educator

Resignations:

**COMMUNICATIONS:**

Ex-Officio Student Representatives - Ave Diaz

◆ Quarter 2 Exploratory afternoon was a success student the students seem to enjoy themselves and looking forward to the next one. ◆ Student Council is working on the upcoming Snowball dance.

K-12 Principal – Corrina Erickson

◆ Shout out to Jess Holland leading the ALP - Her leadership and willingness to go above and beyond for the students and help out wherever needed is outstanding. ◆ Coming up Student Showcase Night 2.9.25 participants will have an opportunity to participate in a scavenger hunt. ◆ The LASSO Center will provide pizza and cookies at the Student Showcase ◆ Winter Benchmarking Assessments taking place in upcoming weeks

Technology Coordinator – Tom Thielen

◆ Report given on current equipment and server. ◆ Presented 2025 BPS Camera Upgrade Proposals ◆ Researching grants to help with cost of replacement of cameras.

Business Manager – Dessica Komestakes

◆ W2's, 1095 and 1099 sent to Region for approval ◆ Looking for MN based company for next audit ◆

Superintendent – Kristie Sullivan

◆ Congratulations Dee Nelson on receiving 2024 Lifetime Achievement Award! ◆ Currently updating School Board Handbook ◆ Jerry working with consultants regarding pieces of Brick falling in the NW corner of Elem School ◆ Possible incentive for Coaches/Advisors becoming licensed to transport students. Still looking for additional bus route drivers. ◆ School Board Conference 1/15/25 - 1/16/25 ◆ Sewer repair completed in the 1949 section of the elementary school. Need a professional air quality test completed before classrooms can be moved.

**OLD BUSINESS:**

Motion by Neppl, seconded by Ernst to approve Community Task Force recommendation document. 6-0

**NEW BUSINESS:**

**Motion** by Hiedeman to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

December donations received: \$918.00

West Central Initiative \$500.00 (Books for Elementary School -Counseling)

Rondo Weinkauff \$200.00 (Angel Funds)

Drifter Coffee/Holtz \$178.00 (Angel Funds)

Anonymous \$40.00 (Angel Funds)

Neppl seconded the motion. 6-0 (resolution on file)

**Motion** by Hasbargen, seconded by Hiedeman to authorize bank signers for the school. Check signers on the District checking account with Bremer Bank are: Brett Johnson Chairperson, Justin Neppl Treasurer and Clayton Ernst Clerk. 6-0

**Motion** by Hiedeman, seconded by Hasbarges to adjust the maximum meal amounts for travel expenses, from: \$7 breakfast, \$10 lunch, \$13 dinner = \$30 to the standard rate \$16 breakfast, \$19 lunch, \$28 dinner = \$63. 6-0

**Motion** by Neppl, seconded by Hought Motion to approve the amended and revised bylaws of the Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative, District #0935-52.6-0

**Motion** by Nepl, seconded by Hought to appoint Superintendent Sullivan as the board representative to the Fergus Falls Area Special Ed Coop Board. 6-0

**Motion** by Ernst, seconded by Hasbargen to adjourn at 4:59 PM. 6-0

Next regular meeting date is Wednesday, February 19, 2025 at 4:00 PM.

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Clerk \_\_\_\_\_ Chair



**Breckenridge Public School  
Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46248		Wire	1 00193		GREAT PLAINS NATURAL GAS		No	No	No	01/20/2025	12,396.25
FAB		46249		Wire	1 00055		BRECKENRIDGE PUBLIC UTILITIES		No	Yes	No	01/20/2025	13,343.03
FAB		46250		Wire	1 03359		WALMART STORE		No	Yes	No	01/20/2025	72.12
FAB		46251		Wire	1 03359	Remit	WALMART - CAPITAL ONE		No	Yes	No	01/20/2025	979.39
FAB		46252		AE	1 03359	Remit	WALMART - CAPITAL ONE		No	Yes	No	01/20/2025	50.01
FAB		46253		AE	1 2727		AMERICAN EXPRESS		No	Yes	No	01/20/2025	630.85
FAB		46254		AE	1 3848		FLOWROUTE		No	Yes	No	01/20/2025	96.01
FAB		46255		EL	1 01719		ECONO FOODS		No	Yes	No	01/20/2025	43.34
FAB		46256		EL	1 02274	REMIT	APPLE COMPUTER, INC.		No	Yes	No	01/20/2025	11.75
FAB		46257		EL	1 3732		ELAN CREDIT CARD		No	Yes	No	01/20/2025	351.28
FAB		46271		Wire	1 00172		CASH-WA DISTRIBUTING		No	Yes	No	01/27/2025	14,270.16
FAB		46272		Wire	1 00172		CASH-WA DISTRIBUTING		No	Yes	No	01/27/2025	12,439.09
FAB		46274		Wire	1 00860		SYSCO		No	Yes	No	01/28/2025	2,282.05
FAB		46310		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	Yes	No	01/31/2025	7,075.67
FAB		46311		Wire	1 00599		P.E.R.A.		No	Yes	No	01/31/2025	10,919.13
FAB		46312		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	01/31/2025	29,666.26
FAB		46313		Wire	1 01052		AMERICAN FAM. LIFE ASSURANCE		No	Yes	No	01/31/2025	99.75
FAB		46314		Wire	1 01233		EFTPS		No	Yes	No	01/31/2025	56,175.67
FAB		46315		Wire	1 2277		EDUCATORS BENEFIT ACH		No	Yes	No	01/31/2025	7,619.00
FAB		46316		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	No	No	01/31/2025	7,226.96
FAB		46317		Wire	1 00152		BREMER BANK		No	Yes	No	01/31/2025	0.00
FAB		46318		Wire	1 00599		P.E.R.A.		No	Yes	No	01/31/2025	15,901.70
FAB		46319		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	01/31/2025	25,944.31
FAB		46320		Wire	1 01233		EFTPS		No	Yes	No	01/31/2025	58,232.22
FAB		46321		Wire	1 2277		EDUCATORS BENEFIT ACH		No	No	No	01/31/2025	7,812.10
FAB		46322		Wire	1 3459		AMERITAS LIFE INSURANCE		No	No	No	01/31/2025	212.36
FAB		46323		Wire	1 00014		ND STATE TAX COMMISSIONER		No	Yes	No	01/31/2025	281.13
FAB		46324		Wire	1 3702		REVTRAK		No	Yes	No	01/31/2025	89.49
FAB		46325		Wire	1 3703		PAYSCHOOLS		No	Yes	No	01/31/2025	241.27
FAB		46326		Wire	1 3901		HEALTH EQUITY		No	Yes	No	01/31/2025	13,134.70
FAB		46327		Wire	1 00152		BREMER BANK		No	Yes	No	01/31/2025	120.00
FAB		46328		Wire	1 2034		MN DEPT OF REVENUE		No	Yes	No	01/31/2025	13.00
FAB		46074	129541	Check	1 3507		BARTUNEK, BRYCE		Yes	No	No	01/10/2025	155.00
FAB		46068	129542	Check	1 00603		BRECKENRIDGE ED LOCAL 1299		Yes	Yes	No	01/10/2025	2,148.05
FAB		46071	129543	Check	1 2822		GULSETH, MARK		Yes	Yes	No	01/10/2025	205.00
FAB		46072	129544	Check	1 2982		HEITKAMP, GREG		Yes	Yes	No	01/10/2025	90.00
FAB		46073	129545	Check	1 3282		HOGANSON, MICHAEL		Yes	Yes	No	01/10/2025	155.00
FAB		46069	129546	Check	1 01184		MN SCHOOL EMPLOYEES ASSOC		Yes	Yes	No	01/10/2025	559.38

**Breckenridge Public School**  
**Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46070	129547	Check	1	1292	ND CHILD SUPPORT DIVISION		Yes	Yes	No	01/10/2025	470.00
FAB		46220	129548	Check	1	3826	95 Percent Group		Yes	Yes	No	01/15/2025	75.00
FAB		46176	129549	Check	1	1129	AMAZON CAPITAL SERVICES	Remit2	Yes	Yes	No	01/15/2025	3,196.09
FAB		46210	129550	Check	1	3593	BLUE CROSS BLUE SHIELD OF MN		Yes	Yes	No	01/15/2025	52,501.97
FAB		46167	129551	Check	1	01837	BOLD PRINT		Yes	Yes	No	01/15/2025	3,215.00
FAB		46152	129552	Check	1	00152	BREMER BANK		Yes	Yes	No	01/15/2025	35.00
FAB		46223	129553	Check	1	3932	CAPITAL ONE BANK		Yes	Yes	No	01/15/2025	800.00
FAB		46207	129554	Check	1	3566	CENTRAL LAKES COLLEGE		Yes	Yes	No	01/15/2025	3,000.00
FAB		46190	129555	Check	1	2570	CHAMBERLAIN OIL CO.		Yes	Yes	No	01/15/2025	107.80
FAB		46159	129556	Check	1	00545	CONTINGENT FUND		Yes	Yes	No	01/15/2025	527.14
FAB		46151	129557	Check	1	00111	CULINEX		Yes	Yes	No	01/15/2025	161.20
FAB		46156	129558	Check	1	00482	DAILY NEWS		Yes	Yes	No	01/15/2025	278.00
FAB		46187	129559	Check	1	2265	EDUCATORS BENEFIT CONSULTANTS-		Yes	Yes	No	01/15/2025	141.72
FAB		46206	129560	Check	1	3558	EVERYDAY SPEECH		Yes	Yes	No	01/15/2025	399.99
FAB		46169	129561	Check	1	01994	FARM CITY SUPPLY		Yes	Yes	No	01/15/2025	227.86
FAB		46153	129562	Check	1	00153	FARMERS UNION OIL CO		Yes	Yes	No	01/15/2025	4,474.94
FAB		46194	129563	Check	1	2774	FIRST ADVANTAGE BACKGROUND SEF		Yes	Yes	No	01/15/2025	13.11
FAB		46218	129564	Check	1	3789	FIRST CHOICE FOOD & BEVERAGE SO		Yes	Yes	No	01/15/2025	641.69
FAB		46191	129565	Check	1	2581	FRONTLINE TECHNOLOGIES GROUP, I		Yes	Yes	No	01/15/2025	2,592.75
FAB		46178	129566	Check	1	1432	GRIPPERS SPORTS TROPHYS		Yes	No	No	01/15/2025	629.15
FAB		46202	129567	Check	1	3250	HENDRICKSON, KAREN		Yes	Yes	No	01/15/2025	215.00
FAB		46165	129568	Check	1	01529	HILLYARD /HUTCHINSON		Yes	Yes	No	01/15/2025	1,806.30
FAB		46179	129569	Check	1	1505	INNOVATIVE OFFICE SOLUTIONS	Remit	Yes	No	No	01/15/2025	284.48
FAB		46214	129570	Check	1	3666	INSTRUMENTALIST AWARDS LLC		Yes	Yes	No	01/15/2025	240.00
FAB		46183	129571	Check	1	1954	INTERSTATE POWER SYSTEMS, INC		Yes	Yes	No	01/15/2025	281.85
FAB		46173	129572	Check	1	03092	JK SPORTS		Yes	Yes	No	01/15/2025	1,802.05
FAB		46171	129573	Check	1	02325	JOHN DEERE FINANCIAL		Yes	Yes	No	01/15/2025	247.00
FAB		46182	129574	Check	1	1929	JOSTENS		Yes	Yes	No	01/15/2025	629.90
FAB		46189	129575	Check	1	2556	JW PEPPER		Yes	Yes	No	01/15/2025	92.30
FAB		46174	129576	Check	1	1086	KBMW 1450		Yes	No	No	01/15/2025	290.00
FAB		46199	129577	Check	1	3050	KLINNERT, JOHN		Yes	Yes	No	01/15/2025	150.00
FAB		46157	129578	Check	1	00518	LAKES COUNTRY SERVICE COOP		Yes	Yes	No	01/15/2025	1,300.00
FAB		46195	129579	Check	1	2812	LASCH, LARRY		Yes	No	No	01/15/2025	100.00
FAB		46185	129580	Check	1	2169	LEPP ENTERPRISES		Yes	Yes	No	01/15/2025	1,580.29
FAB		46180	129581	Check	1	1721	LLOYD'S 75 SERVICE		Yes	Yes	No	01/15/2025	821.58
FAB		46213	129582	Check	1	3659	LUTTIO, SCOTT		Yes	Yes	No	01/15/2025	150.00
FAB		46203	129583	Check	1	3328	MARCO TECHNOLOGIES, LLC		Yes	Yes	No	01/15/2025	5,653.84
FAB		46188	129584	Check	1	2281	MASA		Yes	No	No	01/15/2025	175.00

**Breckenridge Public School**  
**Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46160	129585	Check	1	00635	MESPA		Yes	Yes	No	01/15/2025	500.00
FAB		46209	129586	Check	1	3577	MISSION MECHANICAL		Yes	Yes	No	01/15/2025	8,572.00
FAB		46193	129587	Check	1	2718	MIN STATE COMMUNITY AND TECHNIC/		Yes	Yes	No	01/15/2025	1,938.60
FAB		46192	129588	Check	1	2638	MSBA		Yes	No	Yes	01/15/2025	125.00
FAB		46192	129588	Check	1	2638	MSBA		Yes	No	Yes	01/23/2025	(125.00)
FAB		46221	129589	Check	1	3832	NADINE JULSON, LLC		Yes	Yes	No	01/15/2025	17,615.00
FAB		46196	129590	Check	1	2855	NEW DOMINION SCHOOL		Yes	Yes	No	01/15/2025	5,167.65
FAB		46177	129591	Check	1	1243	NORTH CENTRAL TRUCK EQUIPMENT		Yes	Yes	No	01/15/2025	273.54
FAB		46164	129592	Check	1	00927	NW LINKS		Yes	Yes	No	01/15/2025	1,612.43
FAB		46225	129593	Check	1	3934	OHM, RILEY		Yes	No	No	01/15/2025	190.00
FAB		46170	129594	Check	1	02104	OK TIRE STORES		Yes	Yes	No	01/15/2025	2,988.34
FAB		46211	129595	Check	1	3634	OLSON, JACK L		Yes	Yes	No	01/15/2025	150.00
FAB		46186	129596	Check	1	2193	PEMBERTON LAW, P.L.L.P.		Yes	Yes	No	01/15/2025	273.50
FAB		46154	129597	Check	1	00385	PERMA BOUND		Yes	Yes	No	01/15/2025	415.53
FAB		46198	129598	Check	1	3032	PFINGSTEN, LOGAN		Yes	Yes	No	01/15/2025	105.00
FAB		46184	129599	Check	1	1967	PIZZA RANCH		Yes	No	No	01/15/2025	1,380.00
FAB		46161	129600	Check	1	00682	POPPLER'S MUSIC STORE		Yes	Yes	No	01/15/2025	535.80
FAB		46204	129601	Check	1	3419	QUADIENT LEASING USA, INC.		Yes	Yes	No	01/15/2025	355.02
FAB		46208	129602	Check	1	3572	RED RIVER TELEPHONE ASSN		Yes	Yes	No	01/15/2025	760.31
FAB		46155	129603	Check	1	00411	REGION I COMPUTER SERVICES		Yes	Yes	No	01/15/2025	4,648.33
FAB		46201	129604	Check	1	3224	SANFORD HEALTH OCCUPATION MEDI		Yes	Yes	No	01/15/2025	115.00
FAB		46168	129605	Check	1	01941	SCHMITT MUSIC CENTERS		Yes	Yes	No	01/15/2025	452.36
FAB		46163	129606	Check	1	00919	SCHOOL NURSE SUPPLY INC.		Yes	Yes	No	01/15/2025	137.94
FAB		46175	129607	Check	1	1126	SCHOOL SPECIALTY		Yes	Yes	No	01/15/2025	607.61
FAB		46226	129608	Check	1	99998	SKATETIME SCHOOL PROGRAMS		Yes	Yes	No	01/15/2025	3,173.00
FAB		46205	129609	Check	1	3524	SOLUTIONS		Yes	Yes	No	01/15/2025	750.00
FAB		46200	129610	Check	1	3144	ST. CLOUD STATE UNIVERSITY		Yes	Yes	No	01/15/2025	3,742.02
FAB		46162	129611	Check	1	00833	ST. MARY'S SCHOOL		Yes	Yes	No	01/15/2025	2,655.00
FAB		46166	129612	Check	1	01741	STATE OF MINNESOTA		Yes	Yes	No	01/15/2025	66.00
FAB		46217	129613	Check	1	3760	TECHCHECK		Yes	Yes	No	01/15/2025	695.00
FAB		46172	129614	Check	1	02502	TERRACE LANES		Yes	Yes	No	01/15/2025	300.00
FAB		46197	129615	Check	1	2952	THOMPSON, DAVID		Yes	Yes	No	01/15/2025	195.00
FAB		46212	129616	Check	1	3656	TRIPLE S SERVICES LLC		Yes	Yes	No	01/15/2025	1,025.00
FAB		46222	129617	Check	1	3861	TWOTREES TECHNOLOGIES		Yes	Yes	No	01/15/2025	18,260.00
FAB		46181	129618	Check	1	1774	VIKING COCA-COLA BOTTLING CO.		Yes	Yes	No	01/15/2025	2,305.20
FAB		46216	129619	Check	1	3756	Vivacity Tech		Yes	Yes	No	01/15/2025	24,250.00
FAB		46215	129620	Check	1	3682	WALLY'S PLUMBING SERVICES, LLC		Yes	Yes	No	01/15/2025	425.00
FAB		46219	129621	Check	1	3801	WILKIN COUNTY HEALTH & HUMAN SE		Yes	Yes	No	01/15/2025	101.25

Breckenridge Public School  
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB	46158	129622	1	Check	00536		ZANER-BLOSER, INC		Yes	Yes	No	01/15/2025	69.10
FAB	46224	129623	1	Check	3933		ZONES of REGULATION, INC		Yes	Yes	No	01/15/2025	230.00
FAB	46233	129624	1	Check	2372		ALEXANDRIA TECHNICAL & COMMUNIT		Yes	Yes	No	01/16/2025	4,475.00
FAB	46239	129625	1	Check	3421		BISMARCK STATE COLLEGE--FINANCIF		Yes	Yes	No	01/16/2025	1,000.00
FAB	46228	129626	1	Check	00621		CITY OF BRECKENRIDGE		Yes	Yes	No	01/16/2025	25.00
FAB	46229	129627	1	Check	01211		FERGUS FALLS AREA SPEC. EDUC.		Yes	Yes	No	01/16/2025	82,900.00
FAB	46230	129628	1	Check	01216		MINN STATE UNIV. -- MOORHEAD		Yes	Yes	No	01/16/2025	1,605.00
FAB	46234	129629	1	Check	2718		MN STATE COMMUNITY AND TECHNICA		Yes	Yes	No	01/16/2025	800.00
FAB	46227	129630	1	Check	00360		NDSCS		Yes	Yes	No	01/16/2025	5,000.00
FAB	46236	129631	1	Check	3036		NDSU FIN. AID--BISON CONNECTION--C		Yes	Yes	No	01/16/2025	8,100.00
FAB	46241	129632	1	Check	3831		RELIANCE STANDARD LIFE INSURANC		Yes	Yes	No	01/16/2025	1,161.38
FAB	46235	129633	1	Check	3034		RIDGEWATER COLLEGE		Yes	Yes	No	01/16/2025	950.00
FAB	46240	129634	1	Check	3647		SAINT JOHN'S UNIVERSITY		Yes	Yes	No	01/16/2025	1,125.00
FAB	46232	129635	1	Check	1583		SOUTHWEST STATE UNIVERSITY		Yes	Yes	No	01/16/2025	1,125.00
FAB	46237	129636	1	Check	3214		UNIVERSITY OF MINNESOTA - TWIN CI		Yes	Yes	No	01/16/2025	1,300.00
FAB	46243	129637	1	Check	3935		UNIVERSITY OF MINNESOTA-MORRIS		Yes	Yes	No	01/16/2025	1,175.00
FAB	46231	129638	1	Check	02059		UNIVERSITY OF NORTH DAKOTA ONE :		Yes	Yes	No	01/16/2025	2,475.00
FAB	46238	129639	1	Check	3385		VON HANSON'S SNACKS, INC		Yes	Yes	No	01/16/2025	107.18
FAB	46242	129640	1	Check	3915		ZERR BERG ARCHITECTS		Yes	Yes	No	01/16/2025	2,500.00
FAB	46246	129641	1	Check	3918		BIRCHEM, TYLER		Yes	Yes	No	01/17/2025	100.00
FAB	46247	129642	1	Check	3936		BOSSE, MASON		Yes	Yes	No	01/17/2025	100.00
FAB	46244	129643	1	Check	00621		CITY OF BRECKENRIDGE		Yes	Yes	No	01/17/2025	40.00
FAB	46245	129644	1	Check	03193		U.S. BANK		Yes	Yes	No	01/17/2025	721,162.50
FAB	46258	129645	1	Check	00603		BRECKENRIDGE ED LOCAL 1299		Yes	Yes	No	01/24/2025	2,148.05
FAB	46267	129646	1	Check	3575		ENGEL, RODERICK		Yes	Yes	No	01/24/2025	155.00
FAB	46266	129647	1	Check	3539		GUARDIAN		Yes	No	No	01/24/2025	2,141.44
FAB	46263	129648	1	Check	2850		GULLICKSON, VANCE		Yes	Yes	No	01/24/2025	165.00
FAB	46268	129649	1	Check	3722		KARAS, BLAKE		Yes	No	No	01/24/2025	165.00
FAB	46264	129650	1	Check	3018		MARTINSON, RICK S		Yes	Yes	No	01/24/2025	155.00
FAB	46259	129651	1	Check	01184		MN SCHOOL EMPLOYEES ASSOC		Yes	Yes	No	01/24/2025	979.53
FAB	46265	129652	1	Check	3038		MOGARD, RYAN		Yes	Yes	No	01/24/2025	165.00
FAB	46262	129653	1	Check	1875		MSHSL - SECTION 6A		Yes	No	No	01/24/2025	40.00
FAB	46260	129654	1	Check	01779		NCPERS GROUP LIFE INS		Yes	No	No	01/24/2025	32.00
FAB	46261	129655	1	Check	1292		ND CHILD SUPPORT DIVISION		Yes	Yes	No	01/24/2025	470.00
FAB	46269	129656	1	Check	3830		PEDERSON, DARREL		Yes	No	No	01/24/2025	205.00
FAB	46270	129657	1	Check	02267	remit	WASTE MANAGEMENT		Yes	No	No	01/24/2025	1,401.38
FAB	46273	129658	1	Check	1569		WAHPETON AUTO VALUE		Yes	Yes	No	01/27/2025	427.86
FAB	46280	129659	1	Check	3918		BIRCHEM, TYLER		Yes	No	No	01/28/2025	65.00

Breckenridge Public School  
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		46279	129660	Check	1 3793		BRECKENRIDGE PUBLIC SCHOOLS		Yes	No	No	01/28/2025	650.00
FAB		46282	129661	Check	1 3938		HEIBERG, JONATHAN		Yes	No	No	01/28/2025	50.00
FAB		46275	129662	Check	1 2718		MN STATE COMMUNITY AND TECHNIC/		Yes	Yes	No	01/28/2025	2,050.00
FAB		46277	129663	Check	1 3380		OLAND, ANDREW		Yes	No	No	01/28/2025	170.00
FAB		46281	129664	Check	1 3937		RIEDEL, LOGAN		Yes	No	No	01/28/2025	180.00
FAB		46276	129665	Check	1 2949		STORHAUG, CYNTHIA JEAN		Yes	No	No	01/28/2025	1,810.80
FAB		46278	129666	Check	1 3749		VANERP, ERIC		Yes	No	No	01/28/2025	190.00
Bank Total:												\$1,348,428.13	
Report Total:												\$1,348,428.13	

**Reconciliation of Ledger Balances with Bank Statement  
Independent School District NO. 846  
Breckenridge, Minnesota**

Date of Report: February 18th, 2025

For the Month of January 2025

**General Ledger Balances**

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$2,845,697.72	1,090,432.51	1,200,652.15	\$2,735,478.08
Food Service	123,908.75	7,524.50	51,134.06	\$80,299.19
Comm. Serv.	64,857.44	136,207.92	33,882.38	\$167,182.98
Debt. Redemption	813,824.63	7,318.76	721,162.50	\$99,980.89
Trust Fund	3,756.73	25,330.00	31,180.00	(\$2,093.27)
Student Activities	59,874.25	2,427.17	715.04	\$61,586.38
TOTALS:	\$3,911,919.52	\$1,269,240.86	\$2,038,726.13	\$3,142,434.25

**Bank Balances**

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$387,679.67	41,715.73	0.00	\$345,963.94
The 'Barn" Cash Box		.		50.00
BMO (Contingent)				8,000.00
TOTALS:				\$354,013.94

**Investments**

Minn. School District Liquid Asset Fund	4.2700%	\$ 100,133.44	
Minn. School District "MAX" Fund	4.3600%	\$2,642,784.79	
Bremer Money Market	4.0000%	\$51,053.49	
TOTALS:		\$	2,793,971.72
			-----
TOTAL CASH AND INVESTMENTS:			\$3,147,985.66
			=====

## Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9558	0846	FAB	16623	Credit	A	01/02/25	0846 E 01 005 020	000 401 000	Check 1	Misc	Supt General Supplies					177.50	0.00
																\$177.50	\$0.00
																	Receipt Total:
Drifter Chic			16624	Credit	A	01/02/25	0846 B 02 209 000		Check 1		ANGEL FUND					100.00	0.00
																\$100.00	\$0.00
																	Receipt Total:
angel Funds			16625	Credit	A	01/02/25	0846 B 02 209 000		Cash 1		ANGEL FUND					318.00	0.00
																\$318.00	\$0.00
																	Receipt Total:
			16626	Credit	A	01/02/25	0846 B 01 215 027		Check 1		Lindberg Brad					13.00	0.00
							0846 B 01 215 025				Life & Disability Payable					1,227.00	0.00
											Group Health Payable					\$1,240.00	\$0.00
																	Receipt Total:
			16627	Credit	A	01/02/25	0846 B 01 215 027		Check 1		REINERTSON, PERRY					2.60	0.00
							0846 B 01 215 025				Life & Disability Payable					554.96	0.00
											Group Health Payable					\$557.56	\$0.00
																	Receipt Total:
			16629	Credit	A	01/02/25	0846 R 01 005 000	000 099 000	Check 1		Misc					0.50	0.00
											Misc. Revenue					\$0.50	\$0.00
																	Receipt Total:
			16630	Credit	A	01/02/25	0846 B 01 115 000		Check 1		TRI-VALLEY OPPORTUNIT	1494	11/19/24	Invoice	2,130.42	2,130.42	0.00
																\$2,130.42	\$0.00
																	Receipt Total:
			16631	Credit	A	01/02/25	0846 B 01 115 000		Check 1		BRECKENRIDGE LUTHEF	1463	06/24/24	Invoice	597.15	597.15	0.00
																\$597.15	\$0.00
																	Receipt Total:
Michelle Monson			16632	Credit	A	01/02/25	0846 R 01 005 000	000 099 000	Check 1		Misc					20.54	0.00
											Misc. Revenue					\$20.54	\$0.00
																	Receipt Total:
Dan Feddersen			16633	Credit	A	01/02/25	0846 B 01 215 005		Check 1		Misc					150.00	0.00
											Tax Shelter Payable					\$150.00	\$0.00
																	Receipt Total:

## Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9558	0846	FAB		Credit	A	01/02/25	0846 B 02 115 000	Check 1		FERGUS FALLS AREA SPI	1495	11/19/24	Invoice	542.40	542.40	0.00
														Receipt Total:	\$542.40	\$0.00
														Receipt Total:	152.88	0.00
														Receipt Total:	\$152.88	\$0.00
														Receipt Total:	1,885.36	0.00
														Receipt Total:	\$1,885.36	\$0.00
														Receipt Total:	500.00	0.00
														Receipt Total:	\$500.00	\$0.00
														Receipt Total:	10,412.36	0.00
														Receipt Total:	\$10,412.36	\$0.00
														Receipt Total:	132.86	0.00
														Receipt Total:	\$132.86	\$0.00
														Receipt Total:	0.73	0.00
														Receipt Total:	\$0.73	\$0.00
														Receipt Total:	89.27	0.00
														Receipt Total:	\$89.27	\$0.00
														Deposit Total:	\$19,007.53	\$0.00
9567	0846	FAB		Credit	A	01/14/25	0846 R 08 005 960 340 096 000	Check 1		WEST CENTRAL INITIATI					25,330.00	0.00
										Scholarships				Receipt Total:	\$25,330.00	\$0.00
														Receipt Total:	1,867.31	0.00
														Receipt Total:	\$1,867.31	\$0.00

## Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9567	0846	FAB														
6A Dist			16653	Credit	A	01/14/25	0846 R 01 005 000 000	Check 1	099 000	REGION 6A					4,542.48	0.00
										Misc. Revenue					\$4,542.48	\$0.00
																Receipt Total:
			16654	Credit	A	01/14/25	0846 R 01 005 000 000	Check 1	099 000	BELL BANK					80.00	0.00
										Misc. Revenue					\$80.00	\$0.00
																Receipt Total:
Sullivan			16655	Credit	A	01/14/25	0846 R 01 005 000 000	Check 1	099 000	Misc					40.00	0.00
										Misc. Revenue					\$40.00	\$0.00
																Receipt Total:
KOmestakes			16656	Credit	A	01/14/25	0846 R 01 005 000 000	Check 1	099 000	Misc					65.59	0.00
										Misc. Revenue					\$65.59	\$0.00
																Receipt Total:
			16657	Credit	A	01/14/25	0846 R 01 100 791 000 050	Check 1	050 000	BOX TOPS FOR EDUCATI					189.10	0.00
										Elem Activities Fees					\$189.10	\$0.00
																Receipt Total:
			16658	Credit	A	01/14/25	0846 B 01 215 025	Check 1	025	REINERTSON, PERRY					554.96	0.00
							0846 B 01 215 027			Group Health Payable					2.60	0.00
										Life & Disability Payable					\$557.56	\$0.00
																Receipt Total:
Jodi Driscoll			16659	Credit	A	01/14/25	0846 B 02 209 000	Check 1	000	Misc					500.00	0.00
										ANGEL FUND					\$500.00	\$0.00
																Receipt Total:
Fidelity for Amy Beasley			16660	Credit	A	01/14/25	0846 B 01 215 005	Check 1	005	Misc					66.43	0.00
										Tax Shelter Payable					\$66.43	\$0.00
																Receipt Total:
Drivers Ed for two students			16661	Credit	A	01/14/25	0846 R 01 299 249 000 040	Check 1	040 000	WILKIN COUNTY					650.00	0.00
										Drivers Ed Tuition					\$650.00	\$0.00
																Receipt Total:
Refund for Tax payments			16662	Credit	A	01/14/25	0846 R 01 005 000 000 099	Check 1	099 000	Misc					77.80	0.00
										Misc. Revenue					\$77.80	\$0.00
																Receipt Total:

# Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9567	0846	FAB		16663	Credit A	01/14/25		Cash	1	Misc						
						0846	R 01 005 000	099	000	Misc. Revenue				10.00		0.00
														<input type="text" value="\$10.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
														<b>Receipt Total:</b>		
														<b>Deposit Total:</b>	<b>\$33,976.27</b>	<b>\$0.00</b>
9568	0846	FAB		16664	Credit A	01/03/25		Check	1	ELEM GENERAL FUND DE						
						0846	R 04 005 582	344	040 000	School Readines Tuition from				595.00		0.00
						0846	R 02 005 770	701	601 000	Student Lunch Sales				1,349.00		0.00
						0846	R 01 100 791	000	053 000	Elem Roller Skating Revenue				221.00		0.00
														<input type="text" value="\$2,165.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
														<b>Receipt Total:</b>		
														<b>Deposit Total:</b>	<b>\$2,165.00</b>	<b>\$0.00</b>
9569	0846	FAB		16665	Credit A	01/17/25		Check	1	ELEM GENERAL FUND DE						
						0846	R 04 005 505	321	040 000	Comm Ed Tuition				10.00		0.00
						0846	R 04 005 591	000	050 202	Youth Basketball Fees				30.00		0.00
						0846	R 04 005 591	000	050 212	Youth Wrestling Fees				40.00		0.00
						0846	R 01 100 791	000	053 000	Elem Roller Skating Revenue				195.00		0.00
						0846	R 04 005 582	344	040 000	School Readines Tuition from				255.00		0.00
						0846	R 02 005 770	701	601 000	Student Lunch Sales				455.00		0.00
						0846	R 01 299 249	000	040 000	Drivers Ed Tuition				5.00		0.00
														<input type="text" value="\$990.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
														<b>Receipt Total:</b>		
														<b>Deposit Total:</b>	<b>\$990.00</b>	<b>\$0.00</b>
9570	0846	FAB		16666	Credit A	01/02/25		Check	1	HS GENERAL FUND RECI						
						0846	R 21 005 298	301	099 990	DECA Revenue				40.00		0.00
						0846	R 21 005 298	301	099 990	DECA Revenue				669.75		0.00
						0846	R 21 005 298	301	099 982	HS Band Revenue				1,447.25		0.00
						0846	R 02 005 770	701	601 000	Student Lunch Sales				365.00		0.00
						0846	R 01 300 291	000	060 232	Yearbook Ads				1,015.00		0.00
						0846	R 01 300 296	000	060 202	HS Girls Basketball Revenue				479.00		0.00
						0846	R 01 005 000	000	050 000	General Fees				725.00		0.00
						0846	R 01 300 792	000	621 000	HS Concessions Sale of Mate				530.00		0.00
						0846	R 01 005 000	000	051 000	Tablet Protection Plan Fee				100.00		0.00

## Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
9570	0846	FAB															
			16666	Credit	A	01/02/25		Check	1	HS GENERAL FUND RECI							
						0846	R 01 300 296	000 060	214	HS Girls Activity Tickets Reve					150.00	0.00	
															\$5,521.00	\$0.00	
															<b>\$5,521.00</b>	<b>\$0.00</b>	
9571	0846	FAB															
			16667	Credit	A	01/08/25		Check	1	HS GENERAL FUND RECI							
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					727.00	0.00	
						0846	R 01 300 294	000 060	202	HS Boys Basketball Revenue					711.00	0.00	
															\$1,438.00	\$0.00	
															<b>\$1,438.00</b>	<b>\$0.00</b>	
9572	0846	FAB															
			16668	Credit	A	01/02/25		Check	1	HS GENERAL FUND RECI							
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					781.00	0.00	
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					685.00	0.00	
															\$1,466.00	\$0.00	
															<b>\$1,466.00</b>	<b>\$0.00</b>	
9573	0846	FAB															
			16669	Credit	A	01/02/25		Check	1	HS GENERAL FUND RECI							
						0846	R 01 300 294	000 060	202	HS Boys Basketball Revenue					519.00	0.00	
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					519.00	0.00	
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					1,188.00	0.00	
															\$2,226.00	\$0.00	
															<b>\$2,226.00</b>	<b>\$0.00</b>	
9574	0846	FAB															
			16670	Credit	A	01/18/25		Check	1	HS GENERAL FUND RECI							
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					1,075.00	0.00	
						0846	R 01 300 294	000 060	202	HS Boys Basketball Revenue					390.00	0.00	
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					390.00	0.00	
															\$1,855.00	\$0.00	
															<b>\$1,855.00</b>	<b>\$0.00</b>	

# Breckenridge Public School

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9575	0846	FAB	16671	Credit	A	01/17/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 792	000	621	000	HS Concessions Sale of Mate				311.50	0.00
						0846	R 01 300 294	000	060	212	HS Boys Wrestling Revenue				434.00	0.00
															\$745.50	\$0.00
															<b>\$745.50</b>	<b>\$0.00</b>
9576	0846	FAB	16672	Credit	A	01/03/25		Wire	1	COMMUNITY EDUCATION						
						0846	R 04 005 570	499	400	118	CLLC				123,658.44	0.00
															\$123,658.44	\$0.00
															<b>\$123,658.44</b>	<b>\$0.00</b>
9577	0846	FAB	16673	Credit	A	01/22/25		Wire	1	Misc						
						0846	R 01 005 000	000	099	000	Misc. Revenue				125.00	0.00
															\$125.00	\$0.00
															<b>\$125.00</b>	<b>\$0.00</b>
9578	0846	FAB	16675	Credit	A	01/22/25		Wire	1	STATE OF MINNESOTA						
						0846	R 01 005 005	000	211	000	Gen Ed Aid Rev				101,695.08	0.00
						0846	R 01 250 420	000	360	000	Special Ed Aid				258,037.35	0.00
						0846	R 01 005 000	356	300	000	Read Act Aid				13,827.23	0.00
						0846	R 04 005 580	325	300	000	ECFE State Aid 23-24				758.31	0.00
						0846	R 04 005 582	344	300	000	School Readines State Aids 2:				927.92	0.00
															\$375,245.89	\$0.00
															<b>\$375,245.89</b>	<b>\$0.00</b>
9579	0846	FAB	16674	Credit	A	01/22/25		Wire	1	COMMUNITY EDUCATION						
						0846	R 04 005 582	337	369	000	Early Lrng Schlrshp-Pthwy II				5,357.12	0.00
															\$5,357.12	\$0.00
															<b>\$5,357.12</b>	<b>\$0.00</b>
9580	0846	FAB	16676	Credit	A	01/23/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 792	000	621	000	HS Concessions Sale of Mate				580.00	0.00

# Breckenridge Public School

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9580	0846	FAB	16676	Credit	A	01/23/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					317.00	0.00
															\$897.00	\$0.00
															<b>\$897.00</b>	<b>\$0.00</b>
9581	0846	FAB	16681	Credit	A	01/31/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					776.00	0.00
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					701.00	0.00
															\$1,477.00	\$0.00
															<b>\$1,477.00</b>	<b>\$0.00</b>
9582	0846	FAB	16680	Credit	A	01/30/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 294	000 060	202	HS Boys Basketball Revenue					959.00	0.00
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					838.75	0.00
															\$1,797.75	\$0.00
															<b>\$1,797.75</b>	<b>\$0.00</b>
9583	0846	FAB	16679	Credit	A	01/31/25		Check	1	HS GENERAL FUND RECI						
						0846	R 01 300 296	000 060	202	HS Girls Basketball Revenue					488.00	0.00
						0846	R 01 300 792	000 621	000	HS Concessions Sale of Mate					619.17	0.00
															\$1,107.17	\$0.00
															<b>\$1,107.17</b>	<b>\$0.00</b>
9584	0846	FAB	16682	Credit	A	01/31/25		Wire	1	HS GENERAL FUND RECI						
						0846	R 01 299 249	000 040	000	Drivers Ed Tuition					6,500.00	0.00
						0846	R 01 300 212	000 050	000	Art Fees					140.00	0.00
						0846	R 01 300 292	000 050	000	General Athletics Fees					625.00	0.00
						0846	R 01 300 296	000 060	214	HS Girls Activity Tickets Reve					50.00	0.00
						0846	R 02 005 770	701 601	000	Student Lunch Sales					3,895.10	0.00
						0846	R 01 100 791	000 052	000	Elem Yearbook Sales					22.00	0.00
						0846	R 01 100 791	000 054	000	Elem Ski Trip Revenue					64.00	0.00
						0846	R 01 300 291	000 060	232	Yearbook Ads					30.00	0.00
						0846	R 21 005 298	301 099	990	DECA Revenue					80.00	0.00

# Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9584	0846	FAB	16682	Credit A	01/31/25	0846	R 01 100 791 000 053 000	Wire 1		HS GENERAL FUND RECI Elem Roller Skating Revenue				182.00		0.00
														Receipt Total:	\$11,588.10	\$0.00
														<b>Deposit Total:</b>	<b>\$11,588.10</b>	<b>\$0.00</b>
9585	0846	FAB	16683	Credit A	01/31/25	0846	R 04 005 505 321 040 000	Wire 1		COMMUNITY EDUCATION Comm Ed Tuition				3,841.00		0.00
															232.13	0.00
															83.00	0.00
															420.00	0.00
														Receipt Total:	\$4,576.13	\$0.00
														<b>Deposit Total:</b>	<b>\$4,576.13</b>	<b>\$0.00</b>
9586	0846	FAB	16678	Credit A	01/31/25	0846	R 01 005 005 000 001 000	Wire 1		WILKIN COUNTY Gen Fund Levy				40,941.04		0.00
														Receipt Total:	\$40,941.04	\$0.00
														<b>Deposit Total:</b>	<b>\$40,941.04</b>	<b>\$0.00</b>
9587	0846	FAB	16677	Credit A	01/30/25	0846	R 01 005 005 000 001 000	Wire 1		OTTERTAIL COUNTY Gen Fund Levy				0.96		0.00
														Receipt Total:	\$0.96	\$0.00
														<b>Deposit Total:</b>	<b>\$0.96</b>	<b>\$0.00</b>
9588	0846	FAB	16684	Credit A	01/31/25	0846	R 01 799 000 000 213 000	Wire 1		STATE OF MINNESOTA Shared Time Aid				3,711.76		0.00
															1,958.72	0.00
															3,050.49	0.00
															7,318.76	0.00
															32,502.50	0.00
															242,177.49	0.00
															19,431.25	0.00
															1,235.66	0.00

# Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9588	0846	FAB	16684	Credit	A	01/31/25	0846 R 01 005 610 312 300 000	Wire	1	STATE OF MINNESOTA Literacy Incentive Aid 23-24				610.34	\$311,996.97	0.00
														Receipt Total:		\$0.00
														Deposit Total:	\$311,996.97	\$0.00
9589	0846	FAB	16685	Credit	A	01/31/25	0846 R 01 005 000 000 092 000	Wire	1	BREMER BANK Interest Income				12,189.61	\$12,189.61	0.00
														Receipt Total:		\$0.00
														Deposit Total:	\$12,189.61	\$0.00
9590	0846	FAB	16686	Credit	A	01/31/25	0846 R 01 250 420 000 071 000	Wire	1	STATE OF MINNESOTA Spec Ed Medical Assistance				2,046.39	\$2,046.39	0.00
														Receipt Total:		\$0.00
														Deposit Total:	\$2,046.39	\$0.00
9591	0846	FAB	16687	Credit	A	01/31/25	0846 R 21 005 298 301 099 990	Wire	1	Misc DECA Revenue				197.87		0.00
							0846 B 01 212 001			Sales Taxes Payable				9.13		0.00
														Receipt Total:	\$207.00	\$0.00
														Receipt Total:	(7.70)	0.00
														Deposit Total:	\$199.30	\$0.00
9592	0846	FAB	16689	Credit	A	01/31/25	0846 R 01 005 000 000 099 000	Check	1	Misc Misc. Revenue				120.00	\$120.00	0.00
														Receipt Total:		\$0.00
														Deposit Total:	\$120.00	\$0.00
														Report Total:	\$962,714.17	\$0.00

**Breckenridge Public School  
Student Activity Guideline  
Period Ending January 31, 2025**

Sequence: Group-Sub, Crs

										<b>B25</b>					
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202507	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance
00 Assets															
B	21	101	000				100	00	Student Activities Cash	0.00	1,712.13	61,586.38	0%	0%	(61,586.38)
B	21	401	926				400	00	Class of 2026	0.00	0.00	(3,851.45)	0%	0%	3,851.45
<b>00 Fund Balance</b>										<b>0.00</b>	<b>1,712.13</b>	<b>57,734.93</b>	<b>0%</b>	<b>0%</b>	<b>(57,734.93)</b>
924 Class of 2024															
R	21	005	298	301	099	924	401	924	Class of 2024 Revenue	(2,000.00)	0.00	0.00	0%	0%	(2,000.00)
E	21	005	298	301	401	924	401	924	Class of 2024 Supplies	6,000.00	0.00	0.00	0%	0%	6,000.00
<b>924 Class of 2024</b>										<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0%</b>	<b>4,000.00</b>
925 Class of 2025															
B	21	401	925				400	925	Class of 2025	0.00	0.00	(4,065.21)	0%	0%	4,065.21
R	21	005	298	301	099	925	401	925	Class of 2025 Revenue	(9,000.00)	0.00	0.00	0%	0%	(9,000.00)
<b>925 Class of 2025</b>										<b>(9,000.00)</b>	<b>0.00</b>	<b>(4,065.21)</b>	<b>45%</b>	<b>45%</b>	<b>(4,934.79)</b>
926 Class of 2026															
R	21	005	298	301	099	926	401	926	Class of 2026 Revenue	1,000.00	0.00	0.00	0%	0%	1,000.00
E	21	005	298	301	401	926	401	926	Class of 2026 Supplies	1,000.00	0.00	0.00	0%	0%	1,000.00
<b>926 Class of 2026</b>										<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0%</b>	<b>2,000.00</b>
978 National Honor Society															
B	21	401	978				400	978	National Honor Society	0.00	0.00	300.82	0%	0%	(300.82)
E	21	005	298	301	401	978	401	978	National Honor Society Suppl	1,300.00	47.24	239.74	18%	18%	1,060.26
R	21	005	298	301	099	978	401	978	National Honor Society Reven	0.00	0.00	(800.00)	0%	0%	800.00
<b>978 National Honor Society</b>										<b>1,300.00</b>	<b>47.24</b>	<b>(259.44)</b>	<b>(20%)</b>	<b>(20%)</b>	<b>1,559.44</b>
979 High School Student Council															
B	21	401	979				400	979	High School Student Council	0.00	0.00	(9,391.60)	0%	0%	9,391.60
R	21	005	298	301	099	979	401	979	High School Student Council I	(5,000.00)	0.00	(1,945.00)	39%	39%	(3,055.00)
E	21	005	298	301	401	979	401	979	High School Student Council I	2,500.00	125.47	2,730.34	109%	109%	(230.34)
<b>979 High School Student Council</b>										<b>(2,500.00)</b>	<b>125.47</b>	<b>(8,606.26)</b>	<b>344%</b>	<b>344%</b>	<b>6,106.26</b>
980 Letterclub															
B	21	401	980				400	980	Letterclub	0.00	0.00	(5,639.24)	0%	0%	5,639.24
E	21	005	298	301	401	980	401	980	Letterclub Supplies	1,000.00	280.63	339.38	34%	34%	660.62
<b>980 Letterclub</b>										<b>1,000.00</b>	<b>280.63</b>	<b>(5,299.86)</b>	<b>(530%)</b>	<b>(530%)</b>	<b>6,299.86</b>
981 Mathletes															
B	21	401	981				400	981	Mathletes	0.00	0.00	6.74	0%	0%	(6.74)
E	21	005	298	301	401	981	401	981	Mathletes Supplies	500.00	0.00	0.00	0%	0%	500.00
<b>981 Mathletes</b>										<b>500.00</b>	<b>0.00</b>	<b>6.74</b>	<b>1%</b>	<b>1%</b>	<b>493.26</b>

**Breckenridge Public School  
Student Activity Guideline  
Period Ending January 31, 2025**

Sequence: Group-Sub, Crs

										<b>B25</b>							
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202507	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance		
982 HS Band																	
B	21	401	982				400	982	HS Band	0.00	0.00	(5,114.81)	0%	0%	5,114.81		
E	21	005	298	301	401	982	401	982	HS Band Supplies	17,000.00	20.00	5,960.00	35%	35%	11,040.00		
R	21	005	298	301	099	982	401	982	HS Band Revenue	(15,000.00)	(1,447.25)	(9,427.25)	63%	63%	(5,572.75)		
<b>982 HS Band</b>																	
983 Boys Golf																	
B	21	401	983				400	983	Boys Golf	0.00	0.00	(230.54)	0%	0%	230.54		
E	21	005	298	301	401	983	401	983	Boys Golf Supplies	500.00	0.00	0.00	0%	0%	500.00		
<b>983 Boys Golf</b>																	
984 HS Choir																	
B	21	401	984				400	984	HS Choir	0.00	0.00	(5,864.44)	0%	0%	5,864.44		
E	21	005	298	301	401	984	401	984	HS Choir Supplies	500.00	20.00	581.00	116%	116%	(81.00)		
<b>984 HS Choir</b>																	
986 FFA																	
B	21	401	986				400	986	FFA	0.00	0.00	(6,711.13)	0%	0%	6,711.13		
E	21	005	298	301	401	986	401	986	FFA Supplies	4,000.00	0.00	0.00	0%	0%	4,000.00		
R	21	005	298	301	099	986	401	986	FFA Revenue	(1,000.00)	0.00	0.00	0%	0%	(1,000.00)		
<b>986 FFA</b>																	
987 Close Up																	
B	21	401	987				400	987	Close Up	0.00	0.00	(1,620.79)	0%	0%	1,620.79		
<b>987 Close Up</b>																	
988 Speech																	
B	21	401	988				400	988	Speech	0.00	0.00	(4,427.59)	0%	0%	4,427.59		
E	21	005	298	301	401	988	401	988	Speech Supplies	450.00	0.00	0.00	0%	0%	450.00		
<b>988 Speech</b>																	
989 Drama Club																	
B	21	401	989				400	989	Drama Club	0.00	0.00	(1,513.71)	0%	0%	1,513.71		
E	21	005	298	301	401	989	401	989	Drama Club Supplies	750.00	0.00	127.93	17%	17%	622.07		
R	21	005	298	301	099	989	401	989	Drama Club Revenue	(1,500.00)	0.00	0.00	0%	0%	(1,500.00)		
<b>989 Drama Club</b>																	
990 DECA																	
B	21	401	990				400	990	DECA	0.00	0.00	(4,783.76)	0%	0%	4,783.76		
R	21	005	298	301	099	990	401	990	DECA Revenue	(9,000.00)	(987.62)	(5,935.97)	66%	66%	(3,064.03)		

**Breckenridge Public School  
Student Activity Guideline  
Period Ending January 31, 2025**

Sequence: Group-Sub, Crs

		990 DECA		991 Robotics		991 Robotics		<b>B25</b>									
L	Fd Org	Pro Fin	O/S Crs	Class Sub	Description	Annual Budget	Period 202507	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance						
E	21	005	298	301	401	990	401	990	990	DECA Supplies	8,000.00	229.40	3,144.54	39%	0.00	4,855.46	
											(1,000.00)	(758.22)	(7,575.19)	758%	0.00	6,575.19	
B	21	401	991	400	991	991	400	991	991	Robotics	0.00	0.00	(3,694.38)	0%	0.00	3,694.38	
											0.00	0.00	(3,694.38)	0%	0.00	3,694.38	
<b>Report Totals:</b>											<b>2,000.00</b>	<b>(0.00)</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>2,000.00</b>

## 2024-25 Budget

	2022-23 Final Budget	2023-24 Approved Budget	2023-2024 Final	2024-2025 Projected Budget	2024-2025 Projected Revised Nov	2024-2025 Projected Revised Feb
<b>REVENUE</b>						
General Fund	\$ 8,660,170.00	\$ 9,073,810.62	\$ 9,267,935.95	\$9,745,740.00	\$9,680,584.00	\$10,108,862.00
Food Service Fund	499,783.00	499,783.00	506,208.09	451,700.00	494,532.00	487,561.00
Community Service Fund	396,668.00	396,668.00	425,003.05	397,353.00	590,681.00	535,434.00
<b>TOTAL REVENUE - Operating Funds</b>	<b>\$ 9,556,621.00</b>	<b>\$ 9,970,261.62</b>	<b>\$ 10,199,147.09</b>	<b>\$ 10,594,793.00</b>	<b>\$ 10,765,797.00</b>	<b>\$ 11,131,857.00</b>
Debt Service Fund	758,130.00	814,976.87	832,301.30	820,944.00	820,944.00	824,825.00
Trust Fund	29,550.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Student Activity Fund	47,500.00	61,852.00	51,365.99	41,500.00	41,500.00	41,500.00
<b>TOTAL REVENUE - All Funds</b>	<b>\$ 10,391,801.00</b>	<b>\$ 10,877,090.49</b>	<b>\$ 11,112,814.38</b>	<b>\$ 11,487,237.00</b>	<b>\$ 11,658,241.00</b>	<b>\$ 12,028,182.00</b>
				<b>Unassigned</b>	<b>\$ 319,120.28</b>	
					<b>\$ 11,977,361.28</b>	
<b>EXPENDITURES</b>						
General Fund	\$ 8,596,837.00	\$ 9,027,712.59	\$ 8,875,320.57	\$9,432,526.00	\$9,781,367.00	\$9,901,811.00
Food Service Fund	549,405.00	549,405.00	595,421.09	508,469.00	568,201.00	514,168.00
Community Service Fund	403,969.00	403,969.00	431,004.98	454,955.00	608,079.00	533,093.00
<b>TOTAL EXPENDITURES - Operating Funds</b>	<b>\$ 9,550,211.00</b>	<b>\$ 9,981,086.59</b>	<b>\$ 9,901,746.64</b>	<b>\$ 10,395,950.00</b>	<b>\$ 10,957,647.00</b>	<b>\$ 10,949,072.00</b>
Debt Service Fund	763,125.00	763,125.00	813,975.00	763,125.00	763,125.00	763,125.00
Trust Fund	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Student Activity Fund	61,852.00	61,852.00	47,972.46	41,500.00	41,500.00	41,500.00
<b>TOTAL EXPENDITURES - All Funds</b>	<b>\$ 10,405,188.00</b>	<b>\$ 10,836,063.59</b>	<b>\$ 10,793,694.10</b>	<b>\$ 11,230,575.00</b>	<b>\$ 11,792,272.00</b>	<b>\$ 11,783,697.00</b>
Revenue OVER (UNDER)			\$ 319,120.28	\$ 256,662.00	\$ 185,089.28	\$ 244,485.00

1. Financial Report & Bills
2. Contingent Account

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**Breckenridge Public School-Contingent Account**  
**Account Summary**  
 January 2025

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	Jan 25
<b>Ordinary Income/Expense</b>	
<b>Expense</b>	
01005010000401000 Sch Bd Misc	15.00
01005110000329000 Bus Postage	10.45
01100203000402116 Thrpy Dog	42.93
01201258000430101 General Music	60.00
01201258000820102 MS Band Fees	60.00
01300294000369210 Boy Trck Etry	70.00
01300296000369210 Grl Trck Etry	70.00
04005505321329000 ComEd Postage	382.71
04005591000319202 Y Bskt Officl	100.00
	811.09
<b>Total Expense</b>	811.09
<b>Net Ordinary Income</b>	-811.09
<b>Net Income</b>	-811.09

**Breckenridge Public School-Contingent Account  
Transaction List by Date  
January 2025**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Jan 25</b>				
01/08/2025	27201	Jaxson Riggs	BBB Off	-50.00
01/08/2025	27202	Cooper Roberts	BBB Off.	-50.00
01/13/2025	27203	Minnesota BCA	Emmaree Lauritsen	-15.00
01/13/2025	27204	Minnesota True Team Track		-140.00
01/20/2025	27205	Stacy Busta	Therapy Dog	-42.93
01/20/2025	27206	Kim Willemsen	postage	-10.45
01/24/2025	27207	Wahpeton Public School	MUSIC FESTIVAL MS BAND AND...	-120.00
01/24/2025	27208	US Postmaster		-382.71
01/24/2025			Deposit	527.14
<b>Jan 25</b>				

C. Hires

1. Corey Kratcha, Babe Ruth Coordinator

D. Resignations

1. Julie Ekren, Babe Ruth Coordinator
2. Jim Grawe, Custodial Elementary School
3. BreAnna King, SpEd Para - Educator
4. Margaret Krueger, Softball Coach
5. Brooklyn Weinkauf, SpEd Para - Educator

E. Terminations

1. Stacey Perales, SpEd Para - Educator

F. Extra Curricular Contracts

G. Enrollment

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Copy of 2024-2025 District Enrollment Numbers

175	August	September	October	November	December	January	February	March	April	May		May '24						
K	39	41	41	40	41	41	41					40						
1	41	40	40	39	39	40	40					34						
2	31	29	30	30	31	31	31					46						
3	43	42	42	42	42	42	41					46						
4	45	45	45	45	45	45	44					31						
5	31	31	31	30	29	29	29					28						
6	27	29	30	30	30	30	30					37						
7	36	36	35	35	36	36	36					45						
8	33	36	37	36	36	36	36					56						
9	52	49	52	51	50	50	50					63						
10	60	50	58	56	58	58	58					67						
11	57	60	60	59	59	59	59					52						
12 [1]	40	43	44	46	41	41	41					51	Graduated 48 Seniors Class of '24 (2 Federally funded life skills students; 1 student that did not graduate)					
Subtotal K-12	535	531	545	540	537	538												
ALP only	9	10	10	10	10	10	11					0						
PSEO	6	6	6	6	6	6	6					5						
<b>Total</b>	<b>550</b>	<b>547</b>	<b>561</b>	<b>556</b>	<b>553</b>	<b>554</b>						<b>596</b>						
Pre-School	42	45	45	46	46	46	46					59						
Grand Total	592	592	606	602	599	600						655						
VL	8	7	5	8	6	10	10					12						
MS St. Mary's	17	18	18	17	17	31	31					12						
El. St. Mary's		21	28	25	27	25	25					28						30
Homeschool	27	27	15	15	15							27						
K	39	41	41	40	41		41											
1-3	115	111	112	111	112		112											
4-6	103	105	106	106	104		103											
7-12	278	274	286	283	289		280											
	535	531	545	540														
ALP 10			10	10														
							Formulas											
							K					41						
							1-3					112						
							4-6					103						
							Traditional Only					7-12						269
							Traditional + ALP					7-12						290
							Traditional, ALP, & PSEO					7-12						296

[1] This number DOES NOT include Valley Lake, PSEO, or ALP students.

## **5. Communications**

A. Ex-officio Student Representatives

B. Dean of Students

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# Breckenridge Public Schools

*“Home of the Cowboys & Cowgirls”*

INDEPENDENT SCHOOL DISTRICT #846 - DISTRICT OFFICE

810 Beede Avenue - Breckenridge, MN 56520

Phone: 218-643-6822 - Fax: 218-641-4035

[www.isd846.org](http://www.isd846.org)



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**2/19/2025**

## Elementary Dean of Students Board Report

- The students and staff have been doing their best to make these long, cold days fun with a trip to the NDSCS basketball game for grades 3-6, celebrating 100 days of school, and Valentine’s festivities.
- After looking at data provided by eduCLIMBER on attendance, a group of staff have started meeting weekly to work through solutions on supporting our chronically absent students.
- The staff have done a great job in filling in with all of the absences we’ve had due to illness, thank you to everyone for helping out our school team!



# Breckenridge Public Schools

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2/19/24

## **HS Dean of Students Board Report:**

- Semester Two is off to a good start.
  - Mr. Rhoden has a STEAM class the students are really enjoying. Recently they built model houses out of cardboard and staff members were able to give feedback.
  - Students also have lots of great things to say about Intro to Information taught by Mrs. Dahlgren. The coding is super fun.
- Our staff has done a tremendous job of adjusting to all of the late starts we have had recently.
- Our student council ran snow week activities during the first week of the semester. The snow ball went well, and thank you to the chaperones for volunteering!
- This month I will start meeting with the 6th grade students about their transition next year.



# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel



### K-12 Board Report February 2025

**#1 BOARD VALUE:** To provide a world-class education for Breckenridge students.

**#2 BOARD VALUE:** The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

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#### **Breckenridge Pride:**

- Aubrey Boesen qualified ND State Wrestling
- 100th day celebrations at the elementary school!
- National Counselors Week was recognized.
- Cowgirl Basketball team read to elementary students last week.
- Admin Assistants who work tirelessly to get all the subbing covered every single day!

#### **Winter Goal Benchmarking updates:**

##### **TITLE 1 SMART Goal:**

Breckenridge elementary school staff will increase K-4 student proficiency by 10% from fall of 2024 to spring of 2025 so that Breckenridge elementary students will meet spring benchmarks as measured by the FAST Assessments in the spring of 2025.

##### **☰ Copy of FAST Data | 2024-2025**

- 2nd grade met this goal in their reading fluency.
- 1st grade has met this goal in the “Word Segmenting Fluency” assessment. This is a new assessment this year.

##### **HS Goal:**

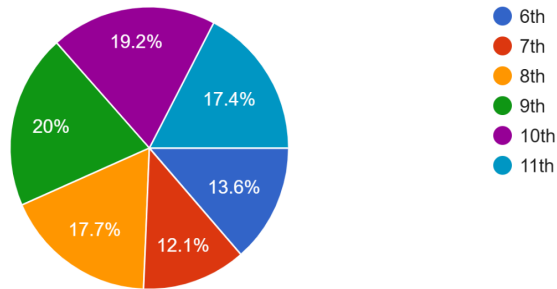
During the 2024-25 school year, Breckenridge 7th - 12th grade students will feel an increased sense of belonging as measured by the number of activities a student participates in both inside and outside of school. An engagement/needs assessment survey will be completed multiple times this year to determine growth in participation, gaps in which activities might be added and an increased awareness of opportunities available to students that will result in improved student relationships, networking and connections. An "Exploratory Afternoon" will be conducted 1x per quarter to expose students to additional opportunities they may not have access to. Monthly team building activities will also be done on a school-wide basis to improve student connections and build relationships.

# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

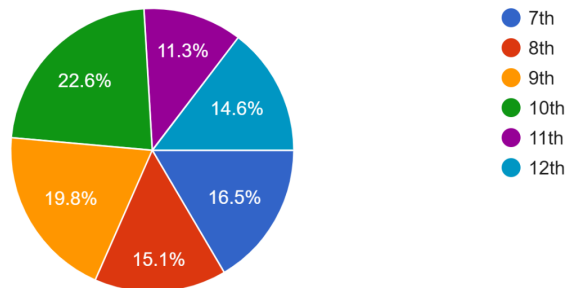
### Baseline data - Fall

Grade  
265 responses



### Winter

Grade  
212 responses



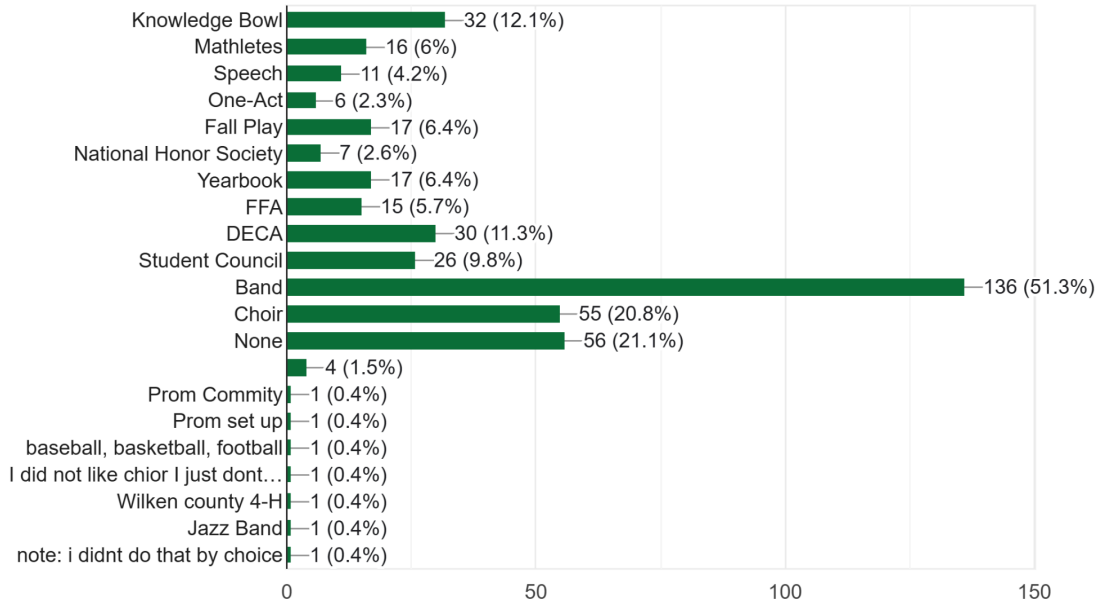
# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

### Baseline data - Fall

I took part in these school ACADEMIC activities this year (Select all that apply):

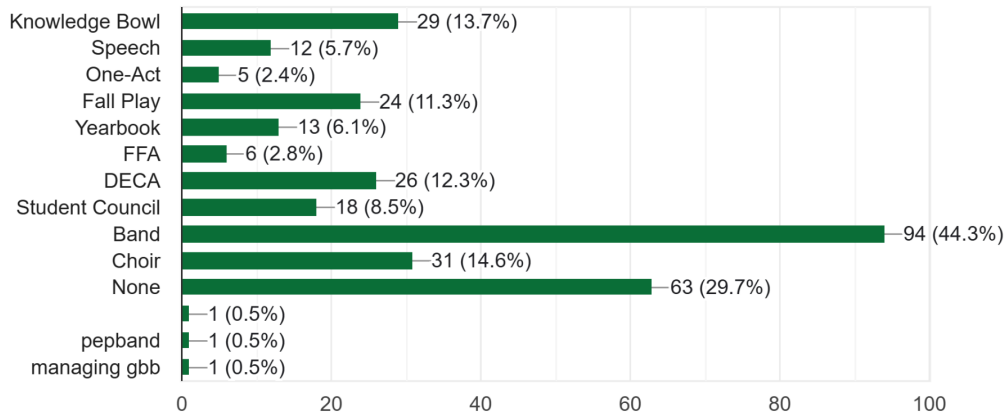
265 responses



### Winter

I took part in these school ACADEMIC activities this year (Select all that apply):

212 responses

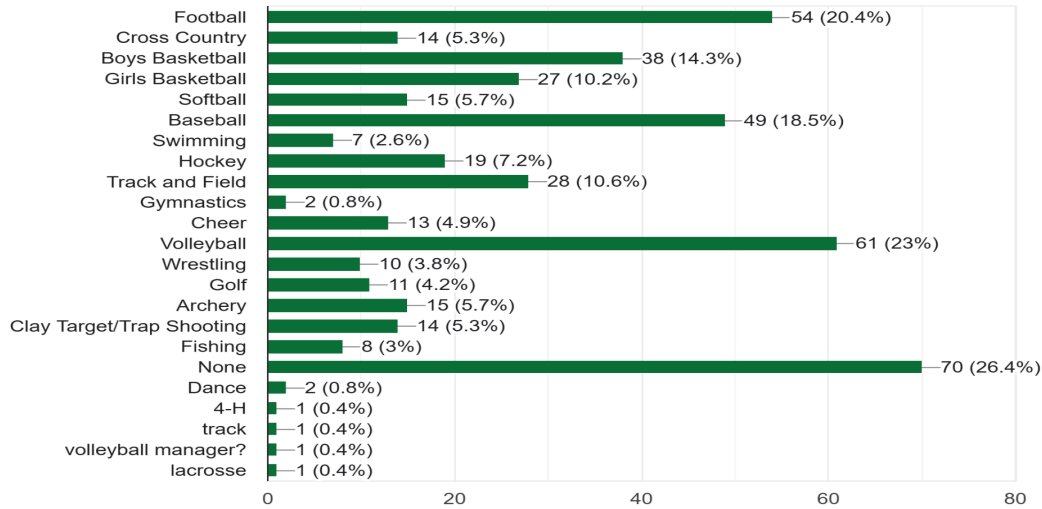


# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

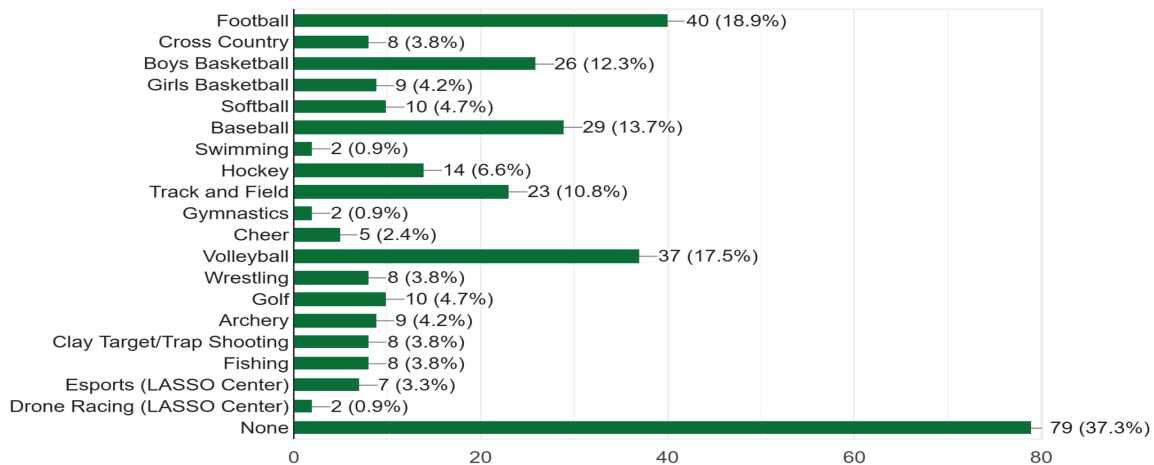
### Baseline data - Fall

I took part in these school ATHLETIC activities this year (Select all that apply):  
265 responses



### Winter

I took part in these school ATHLETIC activities this year (Select all that apply):  
212 responses



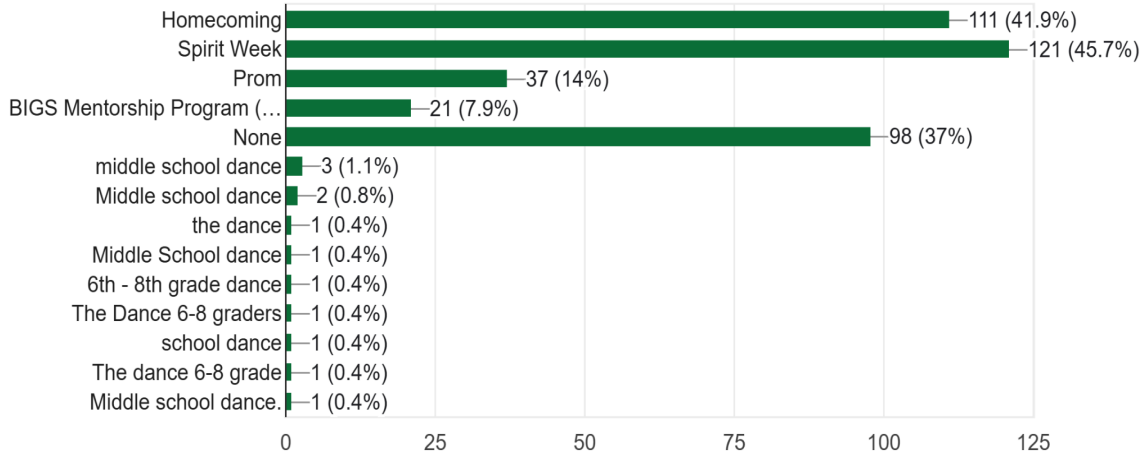
### Baseline data - Fall

# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

I took part in these school OTHER SCHOOL activities this year (Select all that apply):

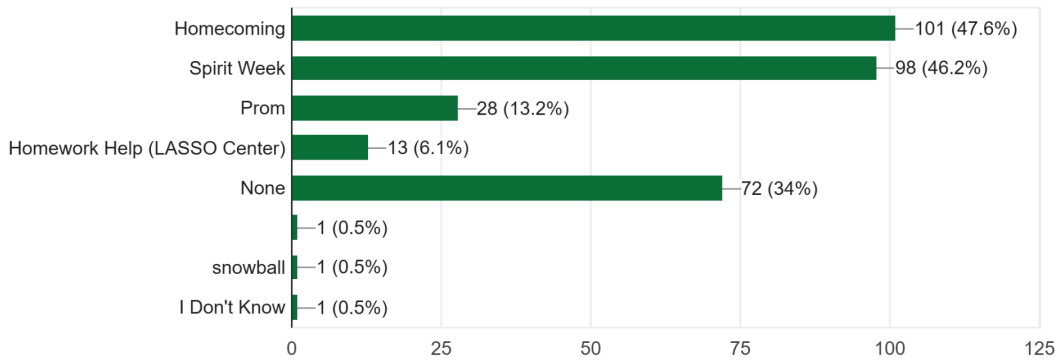
265 responses



### Winter

I took part in these school OTHER SCHOOL activities this year (Select all that apply):

212 responses



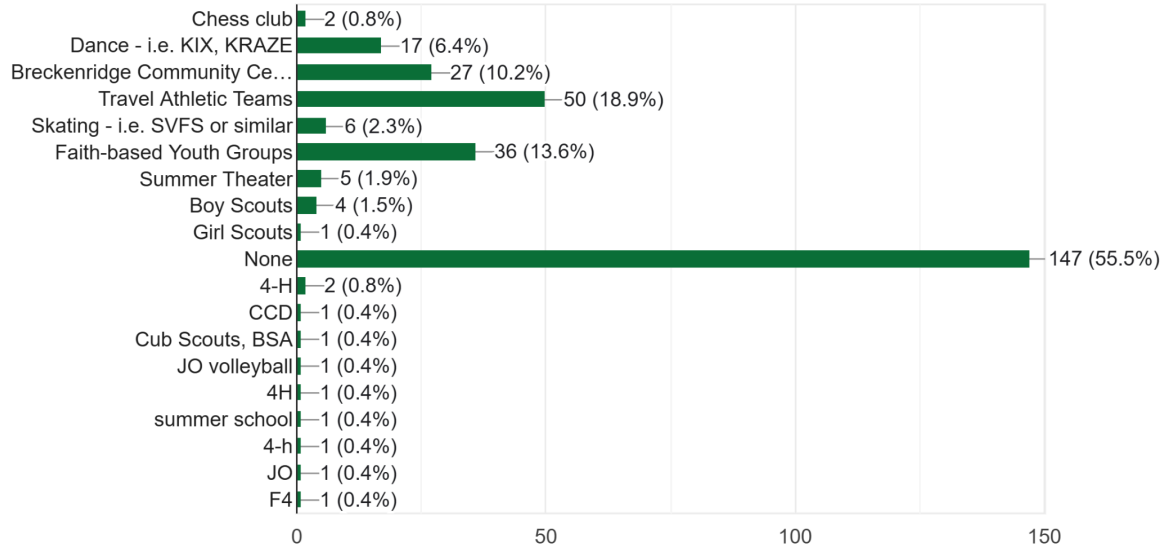
# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

### Baseline data - Fall

I took part in these COMMUNITY activities this year (Select all that apply):

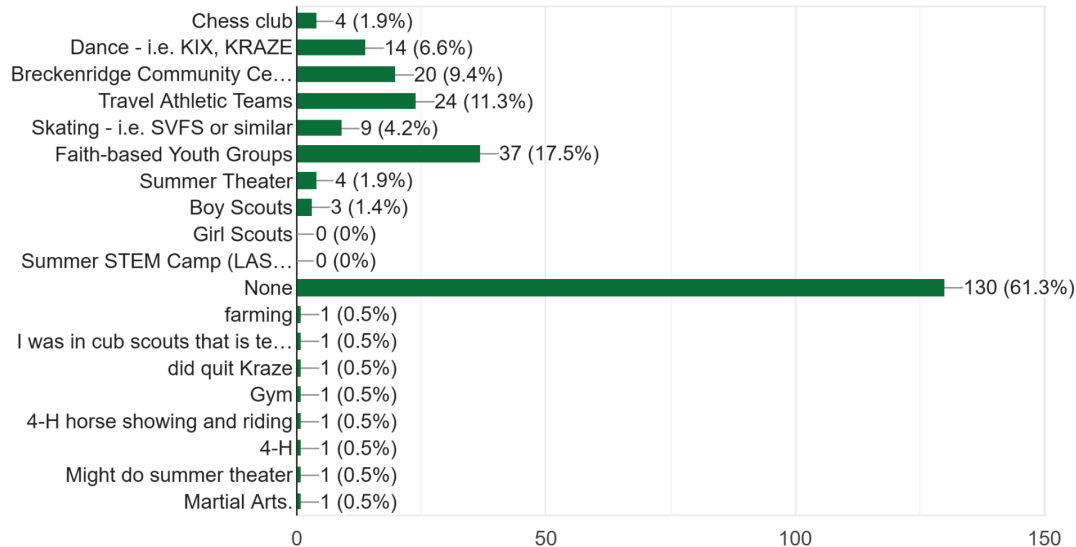
265 responses



### Winter

I took part in these COMMUNITY activities this year (Select all that apply):

212 responses



# **Breckenridge Elementary School**

## **Breckenridge Pride...Inspiring to Excel**

**Other activities suggested:** Gaming club, Boys Volleyball were two that stood out.

**Barriers:** Busy with other things, personal choice were two that stood out other than “none.” Cost and transportation that may be barriers were not mentioned.

**Student Showcase Night** - 37 students missed and completed an alternate reflection activity.

**ALProgram** - Students added at semester break to bring them to 11 in the program.

**NDSCS Work Study Students** - Reading Tutor, Phy Ed and adding music next year.

**Frontier Team** - Curriculum Cycle Work they have been doing!

- Doing a deep dive into classes, standards & other requirements covered and how to best utilize everyone’s skill sets.
- Science and Social Studies have been working on 2 and 4 year rotations for classes.
- Math has been learning about Standards of Mathematical Practice thanks to a webinar Mrs. Diaz, Mr. Rhoden and I took part in the COMPASS group.
  - MP 1: Make sense of problems and persevere in solving them
  - MP 2: Reason abstractly and quantitatively
  - MP 3: Construct viable arguments and critique the reasoning of others
  - MP 4: Model with mathematics
  - MP 5: Use appropriate tools strategically
  - MP 6: Attend to precision
  - MP 7: Look for and make use of structure
  - MP 8: Look for and express regularity in repeated reasoning

**ADSIS Grant** for the next 2-year cycle is due March 7th. Kelly Leiseth, Jess Fuentes and I have been working on writing that grant.

- D. Facilities Manager
- E. Business Manager
- F. Superintendent
- G. ALC Coordinator
- H. Committee Reports

**6. Old Business**

**7. New Business**

- A. Resolution Accepting Donations
- B. MOU - LETRS Training

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**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
Independent School District #846 (hereinafter referred to as “District”)  
AND  
Breckenridge Education Association, Local #1299 (hereinafter referred to as “Union”)**

WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2023, through June 30, 2025; and,

WHEREAS the District and Union desire to address the time commitment, compensation, schedule, location of training, and deadlines for teachers required to complete the State of Minnesota mandated READ Act training; and,

WHEREAS the District and Union have agreed that teachers will participate in the LETRS training;

NOW THEREFORE, be it resolved that the parties agree to the following:

1. Eligibility

The Union and District will establish a list of eligible teachers, who must:

- a. Hold a license issued by the Professional Educator Licensing and Standards Board; and,
- b. Be employed by the District between July 1, 2024 and June 30, 2025; and,
- c. Be required by the District to complete approved training described under Minn. Stat. 120B.123, subdivision 5.

2. Compensation earned for READ Act training

Teachers will earn compensation as follows:

Stipend of \$500 paid out in one (1) installment. Payment of installment will occur only after successful completion of the full first year, units one through four, of LETRS training.

3. Graduate credits

Both current and future teachers will not be allowed to apply LETRS graduate credits toward a lane change.

4. Proof of completion and payment timeline

In all cases, teachers shall submit proof of successful completion of units one through four by providing certificates of mastery to Kim Willemssen *before* June 2, 2025. Successful completion is defined as a score of 80% or higher on each unit. Payment shall occur on the June 15, 2025 paycheck. If proof of successful training completion is not submitted *before* June 2, 2025, the teacher shall not receive a stipend. Teachers must successfully complete all four units to receive a stipend.

5. Failure to comply with the READ Act

Compliance with the Minnesota READ Act (Minn. Stat. 120B.123) is mandatory for both the District and eligible teachers. Failure by the District to comply with these requirements may result in action taken by the Minnesota Department of Education. Failure by an eligible teacher to comply with the training requirements may result in a teacher being out of compliance with READ Act requirements related to reading instruction in accordance with state statute and could result in discipline pursuant to Article 6, Section 2 of the CBA.

6. Effective Date and Duration

This MOU shall continue in effect until June 30, 2025.


NOW THEREFORE, be it further resolved that the parties agree to the following:

Impact on Precedent. Nothing in this MOU may be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of our relating to the CBA between the District and the Union. Neither the District nor the Union may refer to the MOU or submit it in any proceeding or case as evidence of a precedent or practice.


Entire Agreement. This MOU constitutes the entire agreement between the parties related to compensation for teachers for completing READ Act training. Neither party has relied on any statements, promises, or representations that are not stated in this MOU. The terms of this MOU constitute the entire agreement between the parties and supersede any prior written or oral, or other agreement, statement, or practice between the parties relating to the subject matter of this MOU. No changes to the MOU will be valid unless they are in writing and signed by both parties. A copy of this MOU will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have voluntarily entered into this MOU on the dates shown by their signatures. This MOU will not become effective unless and until it is approved by the District's School Board and is signed by both parties.

For the District:

  
Dated: 1/28/2025

For the Union:

  
Dated: 1/24/2025



NEED: NVR, Licensing

HS: 2 Interior, 4 Exterior; ADD 2 Exits

ES: 1 Interior, 2 Exterior; ADD 2 Exits

### MARCO

#### Avigilon (Motorola)

Hardware: \$64,953.50

Labor: \$18,390

PROJECT: \$83,343.50

Scope:

\*New Camera Server (both building)

\*New HS cameras

\*All AvyCon cameras moved to Elem

\*ADVANCED Analytics

### DIGITAL GURU

#### Axiom

Hardware \$39,091.76

Labor \$6,750

Project \$45,841.76

Scope:

\*Shared Camera Server

Replaces most AvyCon Camera

but adds multi-lens unit to save

on licensing

\*Will Exp. 12/15 and DG will

service

### TECHCHECK

#### Wisenet

Hardware: \$29,922.80

Labor: ~~\$16,690.53~~ \$14,110.80

PROJECT: ~~\$46,613.33~~ \$44,033.60

Scope:

\*Shared Camera server

\*New HS cameras

\*HS AvyCon cameras moved to Elem

\*EXPAND Outdoor Coverage (HS doors 10&13, ES Doors 1&2)

\*Add Cabling for indoor blind spots (Elem)

\*Limited Analytics

*Licensing essentially covers 21 years*

#### \*\*\*OPTION 2\*\*\*

Hardware: \$23,367.50

Labor: \$6,834.74

PROJECT: \$30,202.24

*This option focuses only on the immediate needs: NVR, licenses, and 13 New Cameras.*

### SOLID TECHNOLOGY

#### Wisenet

Hardware \$22,098.98

Labor \$4,395

Project \$26,493.98

Scope:

\*Shared Camera Server

\*NVR, Licensing, and 13 Cameras



## EXTENDED TRIP REQUEST FORM

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*Send one copy of this form with related material to the Superintendent at least 90 days prior to the intended departure from **Breckenridge High School***

Title of Proposed Field Trip : State DECA

Name of School : Breckenridge High School

Name and School of Person in Charge : **Brenda Dahlgren**

Number of Students: 12

Group Taking Trip: DECA

Number of Supervisors: 1- Brenda Dahlgren

Dates of Trip: March 2 - 4, 2025

Approximate Cost of Trip: 2 boys rooms, 2 girls rooms, and one advisor room totals \$1,909.40 which the DECA program pays for. The state participation fees for state are \$85 per participant and \$25 for the advisor totaling \$1,020 which the school is responsible for. The school has contracted the Eric Klindt charter bus which the school is responsible for paying. I do not know how much the bus will cost us, but the activities director should have a good idea based on last year's totals. The students/advisor pay for their own meals.

**Please attach a statement relative to: (items one through eight)**

1. The purpose and educational value of the trip including relationship to learner outcomes. These students tested in the district competition and received the right to participate in state in their perspective class:

- 
- Emmy Goulet in Apparel & Accessories
  - Jaelie Ernst in Personal Finance Literacy
  - Kendall Blaufuss in Buying and Merchandising Team Decision Making
  - Justin Beyer in Human Resources Management
  - Eli Butts in Hotel & Lodging Management
  - Aspen Albertson in Buying and Merchandising Team Decision Making and Entry Level Interview
  - Ada Lia Spear in the Innovation Plan written Event and Advanced Level Interview
  - Breckin Anderson in the Innovation Plan written Event
  - David Erlandson in Entrepreneurship Management Series
  - Rheo Goulet in Human Resources Management
  - Mariah Hought in Buying and Merchandising Team Decision Making and Entry Level Interview
  - Chace Krueger in Buying and Merchandising Team Decision Making

---

## 2. Background Preparation

We have DECA Meetings to go over procedures and rules for their prospective competitions. The students are presented with past competition scenarios to give them an idea what questions they may face at state. The students are required to take a 100 question online marketing test. The students choose what specific competition they wish to participate in at districts. If they place high enough in their fields, they qualify to compete in the state competition.

### 3. Manner of selecting participants.

The student scores are determined by their business interviews with the judges at the District 5 competition along with their DECA online test scores. These two items combined is what gives them the scores to qualify for state.

4. Itinerary: (include details on destination, lodging, and proposed activities.)
  - ✓ Destination: **Location of the competition is at the Hyatt Regency in Minneapolis**
  - ✓ Dates of Trip **March 2-4, 2025**
  - ✓ Method of Travel to Destination **Charter Bus with Eric Klindt**
  - ✓ Type of Accommodations **Hotel rooms at the Marriott which is within walking distance of the Hyatt (there were too many students at the Hyatt and it was our year to stay at the alternate hotel)**
  - ✓ Proposed Daily Activities **Attend the individual student competitions and watch the other students compete.**
  - ✓ Transportation at Destination **Charter Bus with /Eric Klindt**
5. Supervision to be provided. **Brenda Dahlgren is the advisor/supervisor.** (A licensed staff member will be in charge of the trip. Additional adults will accompany the trip as agreed upon by the principal and teacher. The teacher and principal shall agree on the number of chaperones needed. This determination shall take into account student age and the nature of the site and length of the trip.)
6. Explain source of funds and student involvement in raising funds and costs per student.
  - ◆ How will funds be used to support students with financial needs?

**The Breckenridge High School takes care of the state DECA participant fees and the transportation for the state DECA event. The DECA club is responsible for the hotel rooms. The individual students are responsible for their own meals.**

**The DECA club raises money for the hotel rooms needed at state DECA in four different ways. #1) The DECA members donate their time to run the school store (barn) so we have store profits. #2) The DECA members work in the concession stand at five different sporting events. #3) The DECA group is in charge of the vending machines in the high school, the high school teacher's lounge and the elementary teacher lounge so we have profits from the machines. #4) The students attending state will also attempt to get a local**

sponsor to help financially support the student at state (the sponsor levels are either \$100 or \$200).

## EXTENDED TRIP REQUEST FORM

- 7. What will the impact of this trip be on other teachers and students not participating? **None**
- 8. How will the trip be evaluated? **Each student will get a judge's score on their individual competition**

\*\*\*\*Request Submitted By: Brenda Dahlgren

Admin./ Activities Director's Recommendation  Approved  Not approved

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Administrator/ Activities Director's</b>	Signature
Date	

Approved  Not Approved

<b>Superintendent</b>	Date
-----------------------	------

Approved  Not Approved

**School Board Chair**

Date



# STUDENT AND PARENT AGREEMENT FORM

---

State DECA Competition-March 5-7,2023-Hyatt Regency 1300 Nicolett Mall Minneapolis

---

I, \_\_\_\_\_(student), agree that this experience is an extension of my school classroom.

I agree that the chaperone is responsible for my learning experiences.

I agree that the chaperone will make decisions regarding my behavior, my daily schedule, and my activities.

I agree to meet the expectations for appropriate student behavior and to abide by the **Breckenridge Schools policies**.

I agree that I will not use alcohol or any other controlled substance while I am a member of this trip.

I agree that the chaperone will follow specific procedures which may result in my being sent home at my parents' expense should I not follow instructions.

Signed \_\_\_\_\_

Date \_\_\_\_\_

I, \_\_\_\_\_(parent/s), understand that my child will be expected to abide by the **Breckenridge Schools expectations** for appropriate student conduct at all times.

I understand that inappropriate behavior of my child may result in him/her being sent home from the trip at my expense.

I agree that the chaperone will make decisions regarding the well-being and educational experiences of my child while on this trip.

I agree that any expenses for emergencies for my child will be paid by me. This includes long distance phone calls to me, extra land transportation cost including taxis, legal fees, medical fees, extra hotel expenses, and airline fees should the student be sent home before the rest of the group.

I agree that if requested, I will provide up-to-date medical records of my child to the chaperone.

I agree that if my child needs appropriate documentation, such as a passport and visa, to enter and leave countries I will make certain these documents are provided prior to departure.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Relationship to Student \_\_\_\_\_

## CHAPERONE AGREEMENT FORM

---

Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

### ***Background information***

Experience working with students \_\_\_\_\_

\_\_\_\_\_

Special skills (WSI, First Aid, CPR, etc.) \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a misdemeanor or felony?  Yes  NO

If yes, please explain \_\_\_\_\_

I certify that all the information I have provided on this form is true and complete to the best of my knowledge.

I agree that the students are my responsibility 24 hours per day.

I agree that the students for whom I am responsible are part of the whole group and I will promote the concept of total group cooperation.

I agree that the students will not be left without a chaperone.

I agree that the chaperones will meet as a group to discuss behavioral incidents and any other problems which may affect the success of this experience.

I agree that I will not undertake any personal excursions while I am a chaperone for the **Breckenridge Public Schools**.

I agree that I will maximize learning experiences for the students.

I agree that I will follow specific procedures of the **Breckenridge Public Schools** in handling problems due to illness, discipline or any other emergency while I am a chaperone.

Signed \_\_\_\_\_

Date \_\_\_\_\_





# Senior Music Trip Proposal

May 16-17, 2025

Chanhassen Dinner Theatre

501 W 78th St, Chanhassen, MN 55317

Mall of America

60 E Broadway, Bloomington, MN 55425  
(952) 883-8800

Hyatt Place Minneapolis Airport- South

7800 International Drive, Bloomington MN 55425  
(952) 854-0700

15 Total People:

12 Students

1 Choir, 11 Band

2 Chaperones

Emily Christensen, Luke Olsby

1 Bus Driver

Cost:

- \$2,782.73

-Grease @ \$ = \$93.21 per ticket, total: \$1,341.73

-Holiday Inn Express & Suites - 7 rooms for one night = \$112 a night

-overall: \$1,041

-2 male student rooms (4, 4)

-2 female student rooms (3, 1)

-2 chaperone room (2)

-bus driver (1)

-Gas for 1 school bus = approximately \$400

-Student Cost - \$200/person

-Band Account - remaining balance, approximately \$400

Thank you for your consideration.

Luke Olsby and Emily Christensen

EXTENDED TRIP REQUEST:

**Breckenridge Music Department**

1. The purpose and educational value of the trip including relationship to learner outcomes. (Give rationale and details of the trip.)

We hope this trip will be a memorable musical experience for our music seniors. These students have shown leadership and dedication in music throughout high school. Senior music students will experience a professional musical theater performance and visit Minneapolis.

2. Background preparation (in class, etc.) - eight years of band or choir membership
3. Manner of selecting participants. - senior band and choir students
4. Itinerary: (include details on destination, lodging, and proposed activities.)

**Friday, May 16**

- 1:00 pm - meet at BHS and load vehicles, depart for Minneapolis, MN
- 4:30 pm - arrive at hotel, check-in, dress-up
- 5:30 pm - depart for dinner
- 7:30 pm - *Grease*
- 10:00 pm - back to hotel
- 11:00 pm - curfew

**Saturday, May 17**

- 8:00 am - continental breakfast at hotel
- 10:00 am - check-out, load vehicles, depart for Mall of America
- 12:00 pm - lunch on your own at the Mall of America
- 3:00 pm - depart Minneapolis
- 7:00 pm - arrive at BHS and unload bus

5. Supervision to be provided. - 2 (Luke Olsby, Emily Christensen)
6. Explain source of funds and student involvement in raising funds and costs per student. How will funds be used to support students with financial needs?

We plan to keep the cost to \$200 per student by paying the difference with Band and Choir activity accounts and/or Music Booster funds. Students may use any remaining money in their individual choir and band accounts left over from previous years. Students will be asked to pay the remaining amount for the trip. Funds from the Band and Choir activity accounts or the Music Boosters will be used for students with financial needs.
7. What will the impact of this trip be on other teachers and students not participating? - Substitutes needed for the afternoon on May 16. Band lessons Friday afternoon cancelled.
8. How will the trip be evaluated? - Students will be asked to give feedback on the trip overall, and reflect on the *Grease* performance.

EXTENDED TRIP REQUEST:

**15 People**

3 Adults:

Emily Christensen  
Luke Olsby  
Bus Driver

12 Overnight Music Students:

1. AdaLia Spear
2. Rheo Goulet
3. Kolle Schuler
4. Remus Werner
5. Breckin Anderson
6. Justin Beyer
7. Logan Church
8. Paul Armitage
9. Jackson Mimnaugh
10. Mason Hasbargen
11. Jakob Conzemius
12. Tizian Kruming

**Room Assignments**

<b><u>Chaperone Rooms</u></b>	<b><u>Boys Rooms</u></b>	<b><u>Girls Rooms</u></b>
1. Mrs. Christensen	1. Paul Armitage 2. Jackson Mimnaugh 3. Justin Beyer 4. Jakob Conzemius	1. AdaLia Spear 2. Rheo Goulet 3. Kolle Schuler
2. Mr. Olsby	1. Logan Church 2. Breckin Anderson 3. Mason Hasbargen 4. Tizian Kruming	1. Remus Werner
3. Bus Driver		

EXTENDED TRIP REQUEST:



Adopted: 07/13/2004

Breckenridge ISD 846 Policy 404

Orig. 1995

Revised: ~~12/20/2010~~ 02/19/2025

Rev. 20~~09~~22

#### **404 EMPLOYMENT BACKGROUND CHECKS**

**Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)**

##### **I. PURPOSE**

The purpose of this policy is to maintain a safe and healthful environment in the school district in order to promote the physical, social, and psychological well-being of its students. To that end, the school district will seek a criminal history background check for applicants who receive an offer of employment with the school district and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, or such other background checks as provided by this policy. The school district may also elect to do background checks of other volunteers, independent contractors, and student employees in the school district.

##### **II. GENERAL STATEMENT OF POLICY**

- A. The school district shall require that applicants for school district positions who receive an offer of employment and all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, submit to a criminal history background check. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district.
- B. The school district specifically reserves any and all rights it may have to conduct background checks regarding current employees, applicants, or service providers without the consent of such individuals.
- C. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning employees, applicants, volunteers, service providers, independent contractors, and student employees.

##### **III. PROCEDURES**

- A. Normally an individual will not commence employment or provide services until the school district receives the results of the criminal history background check.

The school district may conditionally hire an applicant or allow an individual to provide services pending completion of the background check but shall notify the individual that the individual's employment or opportunity to provide services may be terminated based on the result of the background check. Background checks will be performed by the Minnesota Bureau of Criminal Apprehension (BCA). The BCA shall conduct the background check by retrieving criminal history data as defined in ~~Minn. Stat. §~~ **Minnesota Statutes section** 13.87. The school district reserves the right to also have criminal history background checks conducted by other organizations or agencies.

- B. In order for an individual to be eligible for employment or to provide athletic coaching services or other extracurricular academic coaching services to the school district, except for an enrolled student volunteer, the individual must sign a criminal history consent form, which provides permission for the school district to conduct a criminal history background check, and provide a money order or check payable to either the BCA or to the school district, at the election of the school district, in an amount equal to the actual cost to the BCA and the school district of conducting the criminal history background check. The cost of the criminal history background check is the responsibility of the individual, unless the school district decides to pay the costs for a volunteer, an independent contractor, or a student employee. If the individual fails to provide the school district with a signed Informed Consent Form and fee at the time the individual receives a job offer, or permission to provide services, the individual will be considered to have voluntarily withdrawn the application for employment or request to provide services.
- C. The school district, in its discretion, may elect not to request a criminal history background check on an individual who holds an initial entrance license issued by the Minnesota Professional Educator Licensing and Standards Board or the **Minnesota** Commissioner of **E**ducation within the 12 months preceding an offer of employment or permission to provide services.
- D. The school district may use the results of a criminal background check conducted at the request of another school hiring authority if:
  - 1. the results of the criminal background check are on file with the other school hiring authority or otherwise accessible;
  - 2. the other school hiring authority conducted a criminal background check within the previous 12 months;
  - 3. the individual executes a written consent form giving the school district access to the results of the check; and
  - 4. there is no reason to believe that the individual has committed an act subsequent to the check that would disqualify the individual for

employment or provision of services.

- E. For all nonstate residents who are offered employment with or the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, the school district shall request a criminal history background check on such individuals from the superintendent of the BCA and from the government agency performing the same function in the resident state or, if no government entity performs the same function in the resident state, from the Federal Bureau of Investigation. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district. Such individuals must provide an executed criminal history consent form.
- F. When required, individuals must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the individual are unusable, the individual will be required to submit another set of prints.
- G. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment and individuals who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment or provision of services in the position posting and position advertisements.
- H. The individual will be informed of the results of the criminal background check(s) to the extent required by law.
- I. If the criminal history background check precludes employment with, or provision of services to, the school district, the individual will be so advised.
- J. The school district may apply these procedures to other volunteers, independent contractors, or student employees.
- K. At the beginning of each school year or when a student enrolls, the school district will notify parents and guardians about this policy and identify those positions subject to a background check and the extent of the school district's discretion in requiring a background check. The school district may include this notice in its student handbook, a school policy guide, or other similar communication. A form notice for this purpose is included with this policy.

#### **IV. CRIMINAL HISTORY CONSENT FORM**

A form to obtain consent for a criminal history background check is included with this policy.

**Legal References:** Minn. Stat. § 13.04, Subd. 4 (~~Inaccurate or Incomplete~~ Rights of Subjects of Data)  
Minn. Stat. § 13.87, Subd. 1 (Criminal ~~Justice History~~ Data)  
Minn. Stat. § 123B.03 (Background Check)  
Minn. Stat. §§ 299C.60-299C.64 (Minnesota Child, Elder, and Individuals with Disabilities Protection Background Check Act)  
Minn. Stat. § 364.09(b) (Exception for School Districts)

**Cross References:** None

G. Rescind Policy 522 Title IX Sex Nondiscrimination Policy  
H. Adopt Policy 522 Title IX Sex Nondiscrimination Policy

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Adopted: 08/09/2005\_\_\_\_\_

Breckenridge ISD 846 Policy 522

Orig. 1995

Revised: 10/21/2020\_\_\_\_\_

Rev. 2020

## **522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS**

### **I. GENERAL STATEMENT OF POLICY**

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinators are: Corinna Erickson, Elementary Principal, [ericksonc@breckenridge.k12.mn.us](mailto:ericksonc@breckenridge.k12.mn.us), 218-643-6681, 810 Beede Avenue, Breckenridge, MN 56520 and Craig Peterson, High School Principal, [petersonc@breckenridge.k12.mn.us](mailto:petersonc@breckenridge.k12.mn.us), 218-643-2694, 710 13th Street North, Breckenridge, MN 56520

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinators, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

## II. DEFINITIONS

- A. “Actual knowledge” means notice of sexual harassment or allegations of sexual harassment to the school district’s Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- B. “Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
  - A. “Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
  - B. “Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
  - C. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
    - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
    - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.

- D. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- E. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.
- F. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- G. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- H. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
  2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
  3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- I. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party,

and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.

J. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:

1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not

limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

### **III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS**

#### **A. Equitable Treatment**

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

#### **B. Objective and Unbiased Evaluation of Complaints**

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

#### **C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.**

#### **D. Confidentiality**

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who

has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts

or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity

of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

#### K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

#### **IV. REPORTING PROHIBITED CONDUCT**

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.

- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

**V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR**

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint .
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
  - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
  - 2. A statement that the respondent is presumed not responsible for the

alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;

3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
6. A copy of this policy.

## **VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT**

### **A. Emergency Removal of a Student**

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
  - a. The school district undertakes an individualized safety and risk analysis;
  - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
  - c. The school district determines the student-respondent poses such a threat, it will notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

B. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

**VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT**

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

**VIII. DISMISSAL OF A FORMAL COMPLAINT**

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
  - 1. Would not meet the definition of sexual harassment, even if proven;

2. Did not occur in the school district's education program or activity; or
  3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
  2. The respondent is no longer enrolled or employed by the school district; or
  3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

## **IX. INVESTIGATION OF A FORMAL COMPLAINT**

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.

- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

**X. DETERMINATION REGARDING RESPONSIBILITY**

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
  - 1. Identification of the allegations potentially constituting sexual harassment;
  - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;

3. Findings of fact supporting the determination;
  4. Conclusions regarding the application of the school district's code of conduct to the facts;
  5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
  6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

## **XI. APPEALS**

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
  2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
  3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the

individual complainant or respondent that affected the outcome of the matter.

- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

## **XII. RETALIATION PROHIBITED**

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a

determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

### **XIII. TRAINING**

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
  - 1. The Title IX definition of sexual harassment;
  - 2. The scope of the school district's education program or activity;
  - 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
  - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
  - 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
  - 6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

### **XIV. DISSEMINATION OF POLICY**

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with

the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

## **XV. RECORDKEEPING**

- A. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:
  1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
  2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
  3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
  4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.
- B. The school district must also maintain for a period of seven calendar years records of:

1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Personnel.

***Legal References:*** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)  
 Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)  
 Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
 20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
 34 C.F.R. Part 106 (Implementing Regulations of Title IX)  
 20 U.S.C. § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)  
 29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)  
 42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)  
 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)  
 20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))

***Cross References:*** Policy 102 (Equal Educational Opportunity)  
 Policy 413 (Harassment and Violence)  
 Policy 506 (Student Discipline)  
 Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)



# BRECKENRIDGE PUBLIC SCHOOLS ---- 2025/2026 CALENDAR

School Board Approved

DRAFT 2

Jul-25							STU	Dates	Event	TCH	Jan-26							
S	M	T	W	Th	F	S						S	M	T	W	Th	F	S
									1HR Late Start Wednesdays Sept 11th-May 6th									
								Aug	1	Teacher Flex Day (Aug 1-Aug 30)	4							
6	7	8	9	10	11	12			26	Teacher Workshop Days (Aug 26, 27, 28)		4	5	6	7	8	9	10
13	14	15	16	17	18	19	21	Sep	1	Labor Day	21	11	12	13	14	15	16	17
20	21	22	23	24	25	26			2	First Day of School Gr 7th-12th		18	19	20	21	22	23	24
27	28	29	30	31					2	Gr K-6 Back to School Conf. 11:15AM-6:30PM		25	26	27	28	29	30	31
									3	Gr K-6 Back to School Conf. 8:00AM-3:45PM								
Aug-25												Feb-26						
S	M	T	W	Th	F	S						S	M	T	W	Th	F	S
									4	First Day of School Gr K-6th								
								Oct	16	Ed MN Break (Oct 16-17)	21	1	2	3	4	5	6	7
3	4	5	6	7	8	9			20	PT Conf / HS Gr 7-12/5:00-8:30		8	9	10	11	12	13	14
10	11	12	13	14	15	16			31	End of Quarter 1 (42)		15	16	17	18	19	20	21
17	18	19	20	21	22	23	15	Nov	3	1/2 Prof Dev/1/2 Work Day-No Students	18	22	23	24	25	26	27	28
24	25	26	27	28	29	30			4	Staff Development-No Students								
31									10	PT Conf / EMS K-6/3:45-7:15								
									13	PT Conf/EMS K-6/1:45-7:15/Early Dismiss								
Sep-25												S	M	T	W	Th	F	S
S	M	T	W	Th	F	S												
									26	Teacher Comp Day-No Students/No Staff		1	2	3	4	5	6	7
	1	2	3	4	5	6			27	Thanksgiving Break (Nov 27-28)		8	9	10	11	12	13	14
7	8	9	10	11	12	13	17	Dec	24	Christmas Break (Dec 23-Jan 1)	17	15	16	17	18	19	20	21
14	15	16	17	18	19	20	18	Jan	1	New Year's Holiday (Jan 1-2)	20	22	23	24	25	26	27	28
21	22	23	24	25	26	27			5	School Resumes		29	30	31				
28	29	30							8	Student Showcase @ HS Gr 7-12/5:00-8:30								
									16	End of Quarter 2 (42)/Semester 1 (84)								
Oct-25												Apr-26						
S	M	T	W	Th	F	S						S	M	T	W	Th	F	S
									19	Teacher Work Day-No Students								
									20	Staff Development-No Students					1	2	3	4
5	6	7	8	9	10	11	18	Feb	13	No School/Spring Break	18	5	6	7	8	9	10	11
12	13	14	15	16	17	18			16	No School/President's Day		12	13	14	15	16	17	18
19	20	21	22	23	24	25			23	PT Conf / HS Gr 7-12/5:00-8:30		19	20	21	22	23	24	25
26	27	28	29	30	31		20	Mar	2	PT Conf / EMS K-4/3:45-7:15	22	26	27	28	29	30		
									5	PT Conf/EMS K-4/1:45-7:15/Early Dismissal								
Nov-25												May-26						
S	M	T	W	Th	F	S						S	M	T	W	Th	F	S
									16	Staff Development-No Students								
									27	End of Quarter 3 (45)							1	2
2	3	4	5	6	7	8			30	Teacher Work Day-No Students		3	4	5	6	7	8	9
9	10	11	12	13	14	15	20	Apr	3	Easter Break	21	10	11	12	13	14	15	16
16	17	18	19	20	21	22			6	Teacher Comp Day-No Students/No Staff		17	18	19	20	21	22	23
23	24	25	26	27	28	29	19	May	4	Student Showcase @ HS Gr 7-12/5:00-8:30	20	24	25	26	27	28	29	30
30									11	Staff Development-No Students		31						
									25	Memorial Day Holiday								
Dec-25												Jun-26						
S	M	T	W	Th	F	S						S	M	T	W	Th	F	S
									29	End Quarter 4 (40)/Semester 2 (85)								
									29	Last Student Day-Dismissal After Lunch			1	2	3	4	5	6
7	8	9	10	11	12	13			29	Last Teacher Day		7	8	9	10	11	12	13
14	15	16	17	18	19	20			31	Graduation		14	15	16	17	18	19	20
21	22	23	24	25	26	27						21	22	23	24	25	26	27
28	29	30	31				169		<<<Total Student Days - - - - - Total Teacher Days>>>		182	28	29	30				

**KEY:**

- First Day of School
- No School/No Staff
- No School/Staff Dev/Work Day
- 1HR Late Start
- Early Dismissal
- P/T Conference-Event Notes
- P/T Conference-Early Dismiss
- PBL Parent Night @ BHS
- End Quarter

42	1	Sep	2 - Oct	31	EMS@1:20pm /HS@1:30pm
42	2	Nov	5 - Jan	16	
45	3	Jan	21 - Mar	27	
40	4	Mar	31 - May	29	
<b>Designated Weather Makeup Days</b>					
5 Flexible Learning Days					
Additional makeup days beginning June 1st					

<b>Fall Orientation Schedule</b>	
7th-8th grade	Tu, Aug 19/5:30PM
9th-10th grade	T, Aug 12/5:30PM
11th-12th grade	M, Aug 11/5:30PM
<b>Gr K-6 Back to School Conferences</b>	
Tu, Sep 2	11:15am-6:30pm
W, Sep 3	8am-3:45pm

# BRECKENRIDGE PUBLIC SCHOOLS ---- 2025/2026 CALENDAR

School Board Approved

DRAFT 1

Jul-25							STU	Dates	Event	TCH	Jan-26							
S	M	T	W	Th	F	S					S	M	T	W	Th	F	S	
		1	2	3	4	5	0	Aug	1	2	5							
6	7	8	9	10	11	12			26		4	5	6	7	8	9	10	
13	14	15	16	17	18	19	21	Sep	1	21	11	12	13	14	15	16	17	
20	21	22	23	24	25	26			2		18	19	20	21	22	23	24	
27	28	29	30	31					2		25	26	27	28	29	30	31	
<b>Aug-25</b>									3		<b>Feb-26</b>							
S	M	T	W	Th	F	S					S	M	T	W	Th	F	S	
					1	2	21	Oct	16	21	1	2	3	4	5	6	7	
3	4	5	6	7	8	9			20		8	9	10	11	12	13	14	
10	11	12	13	14	15	16			31		15	16	17	18	19	20	21	
17	18	19	20	21	22	23	15	Nov	3	18	22	23	24	25	26	27	28	
24	25	26	27	28	29	30			4									
31									10									
<b>Sep-25</b>									13		<b>Mar-26</b>							
S	M	T	W	Th	F	S				S	M	T	W	Th	F	S		
									26		1	2	3	4	5	6	7	
	1	2	3	4	5	6			27		8	9	10	11	12	13	14	
7	8	9	10	11	12	13	15	Dec	22	15	15	16	17	18	19	20	21	
14	15	16	17	18	19	20	18	Jan	1	20	22	23	24	25	26	27	28	
21	22	23	24	25	26	27			5		29	30	31					
28	29	30							8									
<b>Oct-25</b>									19		<b>Apr-26</b>							
S	M	T	W	Th	F	S				S	M	T	W	Th	F	S		
			1	2	3	4			23					1	2	3	4	
5	6	7	8	9	10	11	19	Feb	16	19	5	6	7	8	9	10	11	
12	13	14	15	16	17	18			23		12	13	14	15	16	17	18	
19	20	21	22	23	24	25	20	Mar	2	22	19	20	21	22	23	24	25	
26	27	28	29	30	31				5		26	27	28	29	30			
<b>Nov-25</b>									16		<b>May-26</b>							
S	M	T	W	Th	F	S				S	M	T	W	Th	F	S		
						1			27							1	2	
2	3	4	5	6	7	8	20	Apr	3	21	3	4	5	6	7	8	9	
9	10	11	12	13	14	15			6		10	11	12	13	14	15	16	
16	17	18	19	20	21	22	19	May	4	20	17	18	19	20	21	22	23	
23	24	25	26	27	28	29			11		24	25	26	27	28	29	30	
30									25		31							
<b>Dec-25</b>									29		<b>Jun-26</b>							
S	M	T	W	Th	F	S				S	M	T	W	Th	F	S		
	1	2	3	4	5	6			29			1	2	3	4	5	6	
7	8	9	10	11	12	13			31		7	8	9	10	11	12	13	
14	15	16	17	18	19	20					14	15	16	17	18	19	20	
21	22	23	24	25	26	27					21	22	23	24	25	26	27	
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# Breckenridge Public Schools

*"Home of the Cowboys & Cowgirls"*

INDEPENDENT SCHOOL DISTRICT #846 - DISTRICT OFFICE

810 Beede Avenue - Breckenridge, MN 56520

Phone: 218-643-6822 - Fax: 218-641-4035

[www.isd846.org](http://www.isd846.org)



2/19/24

## **HS Dean of Students Board Report:**

- Semester Two is off to a good start.
  - Mr. Rhoden has a STEAM class the students are really enjoying. Recently they built model houses out of cardboard and staff members were able to give feedback.
  - Students also have lots of great things to say about Intro to Information taught by Mrs. Dahlgren. The coding is super fun.
- Our staff has done a tremendous job of adjusting to all of the late starts we have had recently.
- Our student council ran snow week activities during the first week of the semester. The snow ball went well, and thank you to the chaperones for volunteering!
- This month I will start meeting with the 6th grade students about their transition next year.

## 8. Adjournment