

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, JANUARY 8, 2025
REGULAR MEETING - 4:00 PM
BHS MEDIA CENTER ROOM #215
710 13TH STREET NORTH
BRECKENRIDGE, MN 56520**

AGENDA

- 1. Call the Meeting to Order**
 - A. Pledge of Allegiance
 - B. Ceremonial Oath of Office
 - C. School Happenings
- 2. Approval of Agenda**
3. Organizational Meeting
 - A. Election of Officers
 - B. Wire Transfer Authority
 - C. Depositories
 - D. School Bank
 - E. Legal Counsel and Authorized Contacts
 - F. IRS Mileage
 - G. Official Newspaper
 - H. Board Member Compensation
 - I. Assignment of Committees
- 4. Public Input**
- 5. Approval of Consent Agenda**
 - A. Minutes

The Board of Education, Independent School District No. 846, Breckenridge, Minnesota met for a Regular Meeting on Wednesday, December 18, 2024, at 5:00 PM in the High School Media Center Room #215

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Hought, Johnson, Mikkelson and Nepl

Chairperson Johnson called the regular meeting to order at 5:00 PM with the Pledge of Allegiance.

Motion by Nepl, seconded by Mikkelson to approve the agenda as presented 7-0

School Happenings shared:

◊Carter Kava and Mr. Hopkins presented an update on Carter's Golf Tee Project.◊The LASSO Center and LASSO Club has been busy with a variety of enrichment classes. A few highlights have been Mr. Goldade's drone class, STEM classes with Ana Edwards, and Reading Olympics with Mrs. Snyder!

CONSENT AGENDA:

Motion by Ernst, seconded by Arnhalt to approve the consent agenda 7-0

Previous month's minutes – 11.13.24 Regular Board Meeting Minutes

Financial reports as presented including:

General Ledger Debits: November 2024

General Fund: \$698,946.18—Food Service: \$69,907.89—Community Service: \$34,856.39—Debt

Redemption: \$146,411.13—Trust Fund: \$0.00—Student Activities: \$3,199.98

Accounts Payable/Wires & Checks: 11/15/2024-12/16/2024

Total: \$1,371,067.26

Hires: Chase Greenwaldt, HS Para-Educator. Carly Lemoine, SpEd Para-Educator, Brandon Bulson, Golf Coach

Resignations: Christina Jay, HS Para-Educator.

COMMUNICATIONS:

Ex-Officio Student Representatives - Adalia Spear

◊12.6.24 Blood Drive, 10 new high school donors with a total of 20 donors ◊Christmas week, students participated in festive activities including themed dress-up days and movie screening. ◊The jazz band gave holiday performances at St. Mary's School, St. Francis, and the Leach Home.

Dean of Students – Kelly Leiseth, Jordan Chrisensen

◊Work continues on MTSS infrastructure ◊Data from the student safety survey has been completed and shared◊The extensive backend work of our data warehouse, eduCLIMBER, has been completed and a core group of staff will be trained in January for implementation continued monitoring◊Mr. Christensen to go over incident referrals to code the minors/majors over Christmas break.◊Congratulations to the Rotary Students of the Month, Parker Yaggie and Denver Wika.

K-12 Principal – Corrina Erickson

◊Reviewed ILT Rubric Scan. A survey is being developed to assess teaching and instruction.◊Day of Hope with Chris Gordon and TAG - a lesson in gratitude ◊Prep beginning for MCAs◊DAC training◊Mr.

Karamanov prepping for ACCESS/WIDA assessments◊Winter elementary benchmark

assessments scheduled for January◊Student Showcase - Jan. 9◊Jan. 3 - Quarter 2 exploratory afternoon

Facilities Manager – Jerry Rosenthal

◊Mission Mechanical working at Elementary to help with the plumbing issue. Fun Club sink to be capped off. Environmental Compliance System Company will perform professional air quality testing. ◊Boiler inspection, good. High school boiler motor needing replacement, approximately \$1,500

Business Manager – Dessica Komestakes

◊Food Service added a second food source (Sysco). Steph Beyer to compare companies for savings◊Title revisions, Lindsay Eggiman helping with audit report for money spent.

Superintendent – Kristie Sullivan

◊21st Century Lasso grant MDE approve reimbursement for the STEAM equipment◊Thank you Shawn Roberts and Steve Arnhalt for your years of service.◊State released budget forecast for upcoming fiscal year, challenges noted◊Thank you to custodial and elementary staff, Tom Thielen, and Jess Holland for moving classrooms ◊Maxine Lammers working with para credentialing for federal special education reimbursement ◊Fergus Falls Area Special Education Cooperative now consists of 7 districts. Not yet settled with Fergus Falls School District following their exit of the co-op regarding asset distribution◊Meeting with teachers regarding potential READ Act training compensation MOU

OLD BUSINESS:

Motion by Hasbargen, seconded by Mikkelson to accept the seniority lists for the certified, non-certified staff, principals and custodial. One change was noted and corrected prior to posting the lists for the required 30 days as per the contracts. 7-0

NEW BUSINESS:

Motion by Neopl, seconded by Arnhalt to accept the 2024/2025 audit summary as presented by Daniel Julson of Nadine Julson, LLC. 7-0

Motion by Mikkelson to adopt the RESOLUTION ACCEPTING DONATIONS for the following: *November donations received: \$2,850.00*

West Central Initiative \$600.00 (Brian Martinez) Jensens’s Class \$100.00 (Angel Funds) Michael and Vernae Hasbargen Farms \$500.00 (Angel Funds) KAH Trucking Kurt Hodges \$100.00 (Angel Funds) Breck Baseball \$750.00(Gym Floor) Breck Brats (National Honor Society)
Ernst seconded the motion. 7-0 (resolution on file)

Motion by Arnhalt, seconded by Neopl to adopt the RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION. Roll Call 7-0 (copy on file)

Motion by Mikkelson, seconded by Neopl to adopt the annual RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTION IN PROGRAMS AND POSITIONS AND REASONS THEREFOR. 7-0 (resolution on file)

Motion by Ernst, seconded by Mikkelson to adopt the following policies: Policy 519 Interviews of Students by Outside Agencies; Policy, 521 Student Disability Nondiscrimination; Policy 527 Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches, Policy528 Student Parental, Family, and Marital Status Nondiscrimination and 529 Staff Notification of Violent Behavior by Students. 7-0

Mikkelson left meeting at 6:44pm

Motion by Neopl, seconded by Hasbargen to receive a final recommendation from the Community Task Force. Recommendation document will be approved at the January board meeting. 6-0

Motion by Neopl, seconded by Ernst to to schedule the January Organizational meeting for January 8th, 2025, at 4:00PM and approve the 2025 Board Meeting Schedule. 6-0

Motion Truth in Taxation presentation was presented by Superintendent Sullivan at 7:26 PM. Information presented included the 2024 payable 2025 tax levy and current year budget. The public was given the opportunity to speak. No comments were received.

Motion by Arnhalt to certify 2024 payable 2025 tax levy at \$1,732,102.28 broken down as follows: General Fund \$973,018.40; Community Service 75,896.78; Debt Service 683,187.10. Hasbargen seconded the motion. 6-0 (copy on file)

Motion by Arnhalt, seconded by Ernst to adjourn the Regular School Board meeting at 7:34 PM. 6-0 Next Regular Meeting date Wednesday, January 8 at 4:00PM in the High School, Media Center Room #212.

Chair

Clerk

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: January 8th, 2025

For the Month of December 2024

General Ledger Balances

| FUNDS | Balance Beg. of Month | Debits | Credits | Balance End of Month |
|--------------------|--------------------------|----------------|----------------|-------------------------|
| General Fund | \$2,964,259.94 | 1,021,078.82 | 1,140,081.45 | \$2,845,257.31 |
| Food Service | 117,399.82 | 51,858.76 | 45,349.83 | \$123,908.75 |
| Comm. Serv. | 57,929.23 | 30,230.05 | 23,301.84 | \$64,857.44 |
| Debt. Redemption | 752,491.62 | 61,883.01 | 550.00 | \$813,824.63 |
| Trust Fund | 3,756.73 | 0.00 | 0.00 | \$3,756.73 |
| Student Activities | 65,445.25 | 535.13 | 6,106.13 | \$59,874.25 |
| TOTALS: | \$3,961,282.59 | \$1,165,585.77 | \$1,215,389.25 | \$3,911,479.11 |

Bank Balances

| Description | Balance Per Bank | Outstanding Checks and Wires | Deposits in Transit | Balance |
|---------------------|---------------------|---------------------------------|------------------------|--------------|
| Bremer | \$572,325.97 | 75,623.91 | 0.00 | \$496,702.06 |
| The 'Barn" Cash Box | | | | 50.00 |
| BMO (Contingent) | | | | 8,000.00 |
| TOTALS: | | | | \$504,752.06 |

Investments

| | | | |
|---|---------|----------------|-----------------|
| Minn. School District Liquid Asset Fund | 4.4000% | \$ 192,328.96 | |
| Minn. School District "MAX" Fund | 4.4600% | \$3,220,110.95 | |
| Bremer Money Market | 4.0000% | \$912.39 | |
| TOTALS: | | | \$ 3,413,352.30 |
| | | | ----- |
| TOTAL CASH AND INVESTMENTS: | | | \$3,918,104.36 |
| | | | ===== |

Breckenridge Public School

Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount |
|------------|------|-------|--------|--------------|------------|----------|--------------------------|----------|----------|--------------------------------|--------|----------|----------|---------------------|----------------|------------------|
| 9547 | 0846 | FAB | 16614 | Credit | A | 12/02/24 | | Wire | 1 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 01 100 216 433 400 000 | | | Title IV Aid | | | | 1,175.04 | | 0.00 |
| | | | | | | 0846 | R 01 100 216 433 400 000 | | | Title IV Aid | | | | 559.36 | | 0.00 |
| | | | | | | 0846 | R 01 200 216 406 400 000 | | | Title 1 Fed Aid | | | | 3,945.71 | | 0.00 |
| | | | | | | 0846 | R 01 200 216 406 400 000 | | | Title 1 Fed Aid | | | | 5,783.11 | | 0.00 |
| | | | | | | 0846 | R 01 100 216 401 400 000 | | | Title 1 Federal Aid | | | | 15,425.33 | | 0.00 |
| | | | | | | 0846 | R 01 100 216 401 400 011 | | | Title 1 Federal Aid | | | | 20,746.00 | | 0.00 |
| | | | | | | | | | | | | | | \$47,634.55 | | \$0.00 |
| | | | | | | | | | | | | | | \$47,634.55 | | \$0.00 |
| 9548 | 0846 | FAB | 16615 | Credit | A | 12/15/24 | | Wire | 1 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 01 005 005 000 211 000 | | | Gen Ed Aid Rev | | | | 420,045.00 | | 0.00 |
| | | | | | | | | | | | | | | \$420,045.00 | | \$0.00 |
| | | | | | | | | | | | | | | \$420,045.00 | | \$0.00 |
| 9549 | 0846 | FAB | 16617 | Credit | A | 12/18/24 | | Wire | 1 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 01 250 420 000 071 000 | | | Spec Ed Medical Assistance | | | | 6,653.14 | | 0.00 |
| | | | | | | | | | | | | | | \$6,653.14 | | \$0.00 |
| | | | | | | | | | | | | | | \$6,653.14 | | \$0.00 |
| 9550 | 0846 | FAB | 16616 | Credit | A | 12/18/24 | | Wire | 1 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 01 250 420 000 071 000 | | | Spec Ed Medical Assistance | | | | 11,328.01 | | 0.00 |
| | | | | | | | | | | | | | | \$11,328.01 | | \$0.00 |
| | | | | | | | | | | | | | | \$11,328.01 | | \$0.00 |
| 9551 | 0846 | FAB | 16618 | Credit | A | 12/18/24 | | Wire | 1 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 02 005 770 703 300 000 | | | Special Milk Program State Aid | | | | 101.80 | | 0.00 |
| | | | | | | 0846 | R 01 005 790 499 400 119 | | | CLSD Revenue | | | | 2,394.00 | | 0.00 |
| | | | | | | | | | | | | | | \$2,495.80 | | \$0.00 |
| | | | | | | | | | | | | | | \$2,495.80 | | \$0.00 |

Breckenridge Public School Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount | |
|------------|------|-------|--------|--------------|------------|----------|--------------------------|----------|----------|------------------------------|----------------------|----------|----------|----------------|----------------|------------------|--|
| 9552 | 0846 | FAB | 16619 | Credit | A | 12/18/24 | | Check | 1 | 1004 | ELEM GENERAL FUND DE | | | | | | |
| | | | | | | 0846 | R 04 005 505 321 040 000 | | | Comm Ed Tuition | | | | | 170.00 | 0.00 | |
| | | | | | | 0846 | R 04 005 570 321 040 000 | | | School Age Care Tuition from | | | | | 419.13 | 0.00 | |
| | | | | | | 0846 | R 04 005 591 000 050 202 | | | Youth Basketball Fees | | | | | 175.00 | 0.00 | |
| | | | | | | 0846 | R 01 100 791 000 053 000 | | | Elem Roller Skating Revenue | | | | | 990.00 | 0.00 | |
| | | | | | | 0846 | R 02 005 770 701 601 000 | | | Student Lunch Sales | | | | | 341.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$2,095.13 | \$0.00 | |
| | | | | | | | | | | | | | | Deposit Total: | \$2,095.13 | \$0.00 | |
| 9553 | 0846 | FAB | 16620 | Credit | A | 12/03/24 | | Check | 1 | 1003 | HS GENERAL FUND RECI | | | | | | |
| | | | | | | 0846 | R 01 300 792 000 621 000 | | | HS Concessions Sale of Mate | | | | | 722.00 | 0.00 | |
| | | | | | | 0846 | R 01 300 294 000 060 202 | | | HS Boys Basketball Revenue | | | | | 710.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$1,432.00 | \$0.00 | |
| | | | | | | | | | | | | | | Deposit Total: | \$1,432.00 | \$0.00 | |
| 9554 | 0846 | FAB | 16621 | Credit | A | 12/18/24 | | Check | 1 | 1003 | HS GENERAL FUND RECI | | | | | | |
| | | | | | | 0846 | R 01 300 792 000 621 000 | | | HS Concessions Sale of Mate | | | | | 689.00 | 0.00 | |
| | | | | | | 0846 | R 01 300 296 000 060 202 | | | HS Girls Basketball Revenue | | | | | 559.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$1,248.00 | \$0.00 | |
| | | | | | | | | | | | | | | Deposit Total: | \$1,248.00 | \$0.00 | |
| 9555 | 0846 | FAB | 16622 | Credit | A | 12/11/24 | | Check | 1 | 1003 | HS GENERAL FUND RECI | | | | | | |
| | | | | | | 0846 | R 01 300 792 000 621 000 | | | HS Concessions Sale of Mate | | | | | 773.00 | 0.00 | |
| | | | | | | 0846 | R 01 300 294 000 060 202 | | | HS Boys Basketball Revenue | | | | | 728.00 | 0.00 | |
| | | | | | | 0846 | R 21 005 298 301 099 990 | | | DECA Revenue | | | | | 195.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$1,696.00 | \$0.00 | |
| | | | | | | | | | | | | | | Deposit Total: | \$1,696.00 | \$0.00 | |
| 9556 | 0846 | FAB | 16645 | Credit | A | 12/30/24 | | Wire | 1 | 1002 | STATE OF MINNESOTA | | | | | | |
| | | | | | | 0846 | R 04 005 582 337 369 000 | | | Early Lrng Schlrshp-Pthwy II | | | | | 5,357.12 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$5,357.12 | \$0.00 | |
| | | | | | | | | | | | | | | Deposit Total: | \$5,357.12 | \$0.00 | |

Breckenridge Public School Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Receipt Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount |
|------------|------|-------|--------|--------------|------------|--------------|-----------------------|----------|----------|----------------------|--------|----------|----------|-----------------------|---------------------|------------------|
| 9557 | 0846 | FAB | 16644 | Credit | A | 12/30/24 | 0846 R 01 005 000 000 | Wire 1 | C1 | Misc. Revenue | | | | 50.00 | | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$50.00 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$50.00 | \$0.00 |
| 9559 | 0846 | FAB | 16643 | Credit | A | 12/27/24 | 0846 R 01 005 005 000 | Wire 1 | 1002 | STATE OF MINNESOTA | | | | | 214,445.68 | 0.00 |
| | | | | | | | | | | | | | | | 892.37 | 0.00 |
| | | | | | | | | | | | | | | | 58,286.07 | 0.00 |
| | | | | | | | | | | | | | | | 1,512.92 | 0.00 |
| | | | | | | | | | | | | | | | 7,318.76 | 0.00 |
| | | | | | | | | | | | | | | | 5,193.16 | 0.00 |
| | | | | | | | | | | | | | | | 270.90 | 0.00 |
| | | | | | | | | | | | | | | | 9,205.71 | 0.00 |
| | | | | | | | | | | | | | | | 1,191.65 | 0.00 |
| | | | | | | | | | | | | | | | 2,782.92 | 0.00 |
| | | | | | | | | | | | | | | | 12,419.82 | 0.00 |
| | | | | | | | | | | | | | | | 596.34 | 0.00 |
| | | | | | | | | | | | | | | | 1,207.58 | 0.00 |
| | | | | | | | | | | | | | | | 7,728.70 | 0.00 |
| | | | | | | | | | | | | | | | 8,731.94 | 0.00 |
| | | | | | | | | | | | | | | | 14,978.66 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$346,763.18 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$346,763.18 | \$0.00 |
| 9560 | 0846 | FAB | 16642 | Credit | A | 12/31/24 | 0846 R 01 005 000 000 | Wire 1 | 1022 | BREMER BANK | | | | | 13,473.64 | 0.00 |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Receipt Total: | \$13,473.64 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$13,473.64 | \$0.00 |
| 9561 | 0846 | FAB | 16641 | Credit | A | 12/30/24 | 0846 R 01 005 000 000 | Wire 1 | 1003 | HS GENERAL FUND RECI | | | | | 70.00 | 0.00 |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | Receipt Total: | 70.00 | 0.00 |
| | | | | | | | | | | | | | | Deposit Total: | 975.00 | 0.00 |

Breckenridge Public School Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount | |
|------------|------|-------|--------|--------------|------------|----------|--------------|----------|----------|--------------------------------|--------|----------|----------|-------------------|----------------|------------------|--|
| 9561 | 0846 | FAB | 16641 | Credit | A | 12/30/24 | | Wire | 1 | 1003 | | | | | | | |
| | | | | | | 0846 | R 01 300 296 | 000 060 | 214 | HS GENERAL FUND RECI | | | | | 500.00 | 0.00 | |
| | | | | | | 0846 | R 02 005 770 | 701 601 | 000 | HS Girls Activity Tickets Reve | | | | | 2,950.00 | 0.00 | |
| | | | | | | 0846 | R 01 100 791 | 000 053 | 000 | Student Lunch Sales | | | | | 819.00 | 0.00 | |
| | | | | | | | | | | Elem Roller Skating Revenue | | | | | | | |
| | | | | | | | | | | | | | | \$5,314.00 | \$0.00 | \$0.00 | |
| | | | | | | | | | | | | | | \$5,314.00 | \$0.00 | \$0.00 | |
| 9562 | 0846 | FAB | 16640 | Credit | A | 12/31/24 | | Wire | 1 | 1009 | | | | | | | |
| | | | | | | 0846 | R 04 005 570 | 321 040 | 000 | COMMUNITY EDUCATION | | | | | 654.27 | 0.00 | |
| | | | | | | 0846 | R 04 005 580 | 325 040 | 000 | School Age Care Tuition from | | | | | 31.00 | 0.00 | |
| | | | | | | 0846 | R 04 005 591 | 000 050 | 212 | ECFE Tuition | | | | | 1,435.00 | 0.00 | |
| | | | | | | | | | | Youth Wrestling Fees | | | | | | | |
| | | | | | | | | | | | | | | \$2,120.27 | \$0.00 | \$0.00 | |
| | | | | | | | | | | | | | | \$2,120.27 | \$0.00 | \$0.00 | |
| 9563 | 0846 | FAB | 16646 | Credit | A | 12/10/24 | | Check | 1 | 1003 | | | | | | | |
| | | | | | | 0846 | R 01 300 792 | 000 621 | 000 | HS GENERAL FUND RECI | | | | | 522.00 | 0.00 | |
| | | | | | | 0846 | R 01 300 296 | 000 060 | 202 | HS Concessions Sale of Mate | | | | | 468.00 | 0.00 | |
| | | | | | | | | | | HS Girls Basketball Revenue | | | | | | | |
| | | | | | | | | | | | | | | \$990.00 | \$0.00 | \$0.00 | |
| | | | | | | | | | | | | | | \$990.00 | \$0.00 | \$0.00 | |
| 9564 | 0846 | FAB | 16647 | Credit | A | 12/17/24 | | Check | 1 | 1003 | | | | | | | |
| | | | | | | 0846 | R 01 300 792 | 000 621 | 000 | HS GENERAL FUND RECI | | | | | 562.00 | 0.00 | |
| | | | | | | 0846 | R 01 300 296 | 000 060 | 202 | HS Concessions Sale of Mate | | | | | 443.00 | 0.00 | |
| | | | | | | | | | | HS Girls Basketball Revenue | | | | | | | |
| | | | | | | | | | | | | | | \$1,005.00 | \$0.00 | \$0.00 | |
| | | | | | | | | | | | | | | \$1,005.00 | \$0.00 | \$0.00 | |
| 9565 | 0846 | FAB | 16648 | Credit | A | 12/31/24 | | Wire | 1 | 1003 | | | | | | | |
| | | | | | | 0846 | R 21 005 298 | 301 099 | 990 | HS GENERAL FUND RECI | | | | | 353.74 | 0.00 | |
| | | | | | | 0846 | B 01 212 001 | | | DECA Revenue | | | | | 0.26 | 0.00 | |
| | | | | | | | | | | Sales Taxes Payable | | | | | | | |
| | | | | | | | | | | | | | | \$354.00 | \$0.00 | \$0.00 | |
| | | | | | | | | | | | | | | \$354.00 | \$0.00 | \$0.00 | |

Breckenridge Public School Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|------|-------|--------|----------|----------|----------|-------|-------------------------------|---------------------|-------|-------|------|---------------|-----------|
| FAB | | 46012 | | Wire | 1 03359 | | WALMART STORE | | No | Yes | No | 12/19/2024 | 253.63 |
| FAB | | 46013 | | Wire | 1 03359 | Remit | WALMART - CAPITAL ONE | | No | Yes | No | 12/19/2024 | 727.50 |
| FAB | | 46014 | | AE | 1 03359 | | WALMART STORE | | No | Yes | No | 12/19/2024 | 103.50 |
| FAB | | 46015 | | AE | 1 2727 | | AMERICAN EXPRESS | | No | Yes | No | 12/19/2024 | 426.77 |
| FAB | | 46016 | | AE | 1 3848 | | FLOWROUTE | | No | Yes | No | 12/19/2024 | 58.78 |
| FAB | | 46017 | | EL | 1 01719 | | ECONO FOODS | | No | Yes | No | 12/19/2024 | 12.78 |
| FAB | | 46018 | | EL | 1 02274 | REMIT | APPLE COMPUTER, INC. | | No | Yes | No | 12/19/2024 | 11.75 |
| FAB | | 46019 | | EL | 1 03325 | | FUN EXPRESS, LLC | | No | Yes | No | 12/19/2024 | 194.17 |
| FAB | | 46020 | | EL | 1 03359 | Remit | WALMART - CAPITAL ONE | | No | Yes | No | 12/19/2024 | 172.29 |
| FAB | | 46021 | | EL | 1 1071 | | UNITED STATES POSTAL SERVICE | | No | Yes | No | 12/19/2024 | 11.38 |
| FAB | | 46022 | | EL | 1 1967 | | PIZZA RANCH | | No | Yes | No | 12/19/2024 | 127.93 |
| FAB | | 46023 | | EL | 1 2901 | | DOLLAR TREE STORES INC. | | No | Yes | No | 12/19/2024 | 5.35 |
| FAB | | 46024 | | EL | 1 3732 | | ELAN CREDIT CARD | | No | Yes | No | 12/19/2024 | 1,154.59 |
| FAB | | 46025 | | Wire | 1 00193 | | GREAT PLAINS NATURAL GAS | | No | No | No | 12/19/2024 | 8,355.09 |
| FAB | | 46026 | | Wire | 1 00055 | | BRECKENRIDGE PUBLIC UTILITIES | | No | Yes | No | 12/19/2024 | 12,634.27 |
| FAB | | 46037 | | Wire | 1 00172 | | CASH-WA DISTRIBUTING | | No | Yes | No | 12/28/2024 | 10,394.42 |
| FAB | | 46038 | | Wire | 1 00172 | | CASH-WA DISTRIBUTING | | No | Yes | No | 12/28/2024 | 10,711.17 |
| FAB | | 46050 | | Wire | 1 00039 | | MN DEPT OF REVENUE (EFT) | | No | Yes | No | 12/31/2024 | 13,176.82 |
| FAB | | 46051 | | Wire | 1 00599 | | P.E.R.A. | | No | Yes | No | 12/31/2024 | 12,167.39 |
| FAB | | 46052 | | Wire | 1 00600 | | TEACHERS RETIREMENT ASSN. | | No | Yes | No | 12/31/2024 | 24,387.77 |
| FAB | | 46053 | | Wire | 1 01052 | | AMERICAN FAM. LIFE ASSURANCE | | No | Yes | No | 12/31/2024 | 99.75 |
| FAB | | 46054 | | Wire | 1 01233 | | EFTPS | | No | Yes | No | 12/31/2024 | 49,096.56 |
| FAB | | 46055 | | Wire | 1 2277 | | EDUCATORS BENEFIT ACH | | No | Yes | No | 12/31/2024 | 7,615.49 |
| FAB | | 46056 | | Wire | 1 3702 | | REVTRAK | | No | Yes | No | 12/31/2024 | 323.26 |
| FAB | | 46057 | | Wire | 1 3703 | | PAYSCHOOLS | | No | Yes | No | 12/31/2024 | 353.86 |
| FAB | | 46058 | | Wire | 1 3901 | | HEALTH EQUITY | | No | Yes | No | 12/31/2024 | 14,153.97 |
| FAB | | 46059 | | Check | 1 1774 | | VIKING COCA-COLA BOTTLING CO. | | No | No | No | 12/31/2024 | 423.00 |
| FAB | | 46060 | | Wire | 1 00039 | | MN DEPT OF REVENUE (EFT) | | No | Yes | No | 12/31/2024 | 7,060.69 |
| FAB | | 46061 | | Wire | 1 00599 | | P.E.R.A. | | No | Yes | No | 12/31/2024 | 15,645.74 |
| FAB | | 46062 | | Wire | 1 00600 | | TEACHERS RETIREMENT ASSN. | | No | Yes | No | 12/31/2024 | 25,692.94 |
| FAB | | 46063 | | Wire | 1 01233 | | EFTPS | | No | Yes | No | 12/31/2024 | 58,006.90 |
| FAB | | 46064 | | Wire | 1 1753 | | MN STATE RETIREMENT SYSTEM | | No | No | No | 12/31/2024 | 652.50 |
| FAB | | 46065 | | Wire | 1 2277 | | EDUCATORS BENEFIT ACH | | No | Yes | No | 12/31/2024 | 7,116.20 |
| FAB | | 46066 | | Wire | 1 3459 | | AMERITAS LIFE INSURANCE | | No | Yes | No | 12/31/2024 | 218.48 |
| FAB | | 46067 | | Wire | 1 3793 | | BRECKENRIDGE PUBLIC SCHOOLS | | No | Yes | No | 12/31/2024 | 140.00 |
| FAB | | 46033 | 129520 | Check | 1 3252 | | BLONIGEN, MARK | | Yes | No | No | 12/20/2024 | 150.00 |
| FAB | | 46027 | 129521 | Check | 1 00603 | | BRECKENRIDGE ED LOCAL 1299 | | Yes | Yes | No | 12/20/2024 | 2,148.05 |
| FAB | | 46036 | 129522 | Check | 1 3931 | | CHRISTENSON, LEE | Ind/Sole Proprietor | Yes | Yes | No | 12/20/2024 | 150.00 |
| FAB | | 46034 | 129523 | Check | 1 3539 | | GUARDIAN | | Yes | No | No | 12/20/2024 | 2,263.93 |

Breckenridge Public School Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Void | Pay/Void Date | Amount |
|---------------|-------|--------|----------|----------|----------|-----|---------------------------------|-----------|-------|-------|------|---------------|----------|
| FAB | 46028 | 129524 | 01184 | Check | 1 | | MIN SCHOOL EMPLOYEES ASSOC | | Yes | Yes | No | 12/20/2024 | 911.33 |
| FAB | 46031 | 129525 | 2438 | Check | 1 | | MORRIS, MARY | | Yes | No | No | 12/20/2024 | 567.00 |
| FAB | 46029 | 129526 | 01779 | Check | 1 | | NCPEERS GROUP LIFE INS | | Yes | No | No | 12/20/2024 | 32.00 |
| FAB | 46030 | 129527 | 1292 | Check | 1 | | ND CHILD SUPPORT DIVISION | | Yes | Yes | No | 12/20/2024 | 470.00 |
| FAB | 46032 | 129528 | 2864 | Check | 1 | | PENNICK, KOBYA. | | Yes | No | No | 12/20/2024 | 150.00 |
| FAB | 46035 | 129529 | 3831 | Check | 1 | | RELIANCE STANDARD LIFE INSURANC | | Yes | No | No | 12/20/2024 | 1,520.31 |
| Bank Total: | | | | | | | | | | | | \$290,049.31 | |
| Report Total: | | | | | | | | | | | | \$290,049.31 | |

Breckenridge Public School Student Activity Guideline Period Ending December 31, 2024

Sequence: Group-Sub, Crs

| | | | | | | | | | | B25 | | | | | |
|--|----|-----|-----|-----|-----|-----|-------|-----|-------------------------------|-------------------|-------------------|-------------------|--------------------|---------------|--------------------|
| L | Fd | Org | Pro | Fin | O/S | Crs | Class | Sub | Description | Annual Budget | Period 202506 | Year To Date | % YTD Encumbrances | % YTD + Enc | Remaining Balance |
| 00 Assets | | | | | | | | | | | | | | | |
| B | 21 | 101 | 000 | | | | 100 | 00 | Student Activities Cash | 0.00 | (5,571.00) | 59,874.25 | 0% | 0% | (59,874.25) |
| B | 21 | 401 | 926 | | | | 400 | 00 | Class of 2026 | 0.00 | 0.00 | (3,851.45) | 0% | 0% | 3,851.45 |
| 00 Fund Balance | | | | | | | | | | 0.00 | (5,571.00) | 56,022.80 | 0% | 0% | (56,022.80) |
| 924 Class of 2024 | | | | | | | | | | | | | | | |
| R | 21 | 005 | 298 | 301 | 099 | 924 | 401 | 924 | Class of 2024 Revenue | (2,000.00) | 0.00 | 0.00 | 0% | 0% | (2,000.00) |
| E | 21 | 005 | 298 | 301 | 401 | 924 | 401 | 924 | Class of 2024 Supplies | 6,000.00 | 0.00 | 0.00 | 0% | 0% | 6,000.00 |
| 924 Class of 2024 | | | | | | | | | | 4,000.00 | 0.00 | 0.00 | 0% | 0% | 4,000.00 |
| 925 Class of 2025 | | | | | | | | | | | | | | | |
| B | 21 | 401 | 925 | | | | 400 | 925 | Class of 2025 | 0.00 | 0.00 | (4,065.21) | 0% | 0% | 4,065.21 |
| R | 21 | 005 | 298 | 301 | 099 | 925 | 401 | 925 | Class of 2025 Revenue | (9,000.00) | 0.00 | 0.00 | 0% | 0% | (9,000.00) |
| 925 Class of 2025 | | | | | | | | | | (9,000.00) | 0.00 | (4,065.21) | 45% | 45% | (4,934.79) |
| 926 Class of 2026 | | | | | | | | | | | | | | | |
| R | 21 | 005 | 298 | 301 | 099 | 926 | 401 | 926 | Class of 2026 Revenue | 1,000.00 | 0.00 | 0.00 | 0% | 0% | 1,000.00 |
| E | 21 | 005 | 298 | 301 | 401 | 926 | 401 | 926 | Class of 2026 Supplies | 1,000.00 | 0.00 | 0.00 | 0% | 0% | 1,000.00 |
| 926 Class of 2026 | | | | | | | | | | 2,000.00 | 0.00 | 0.00 | 0% | 0% | 2,000.00 |
| 978 National Honor Society | | | | | | | | | | | | | | | |
| B | 21 | 401 | 978 | | | | 400 | 978 | National Honor Society | 0.00 | 0.00 | 300.82 | 0% | 0% | (300.82) |
| E | 21 | 005 | 298 | 301 | 401 | 978 | 401 | 978 | National Honor Society Suppl | 1,300.00 | 0.00 | 192.50 | 15% | 18% | 1,063.32 |
| R | 21 | 005 | 298 | 301 | 099 | 978 | 401 | 978 | National Honor Society Reven | 0.00 | 0.00 | (800.00) | 0% | 0% | 800.00 |
| 978 National Honor Society | | | | | | | | | | 1,300.00 | 0.00 | (306.68) | (24%) | (20%) | 1,562.50 |
| 979 High School Student Council | | | | | | | | | | | | | | | |
| B | 21 | 401 | 979 | | | | 400 | 979 | High School Student Council | 0.00 | 0.00 | (9,391.60) | 0% | 0% | 9,391.60 |
| R | 21 | 005 | 298 | 301 | 099 | 979 | 401 | 979 | High School Student Council I | (5,000.00) | 0.00 | (1,945.00) | 39% | 39% | (3,055.00) |
| E | 21 | 005 | 298 | 301 | 401 | 979 | 401 | 979 | High School Student Council I | 2,500.00 | 0.00 | 2,604.87 | 104% | 119% | (476.83) |
| 979 High School Student Council | | | | | | | | | | (2,500.00) | 0.00 | (8,731.73) | 349% | 334% | 5,859.77 |
| 980 Letterclub | | | | | | | | | | | | | | | |
| B | 21 | 401 | 980 | | | | 400 | 980 | Letterclub | 0.00 | 0.00 | (5,639.24) | 0% | 0% | 5,639.24 |
| E | 21 | 005 | 298 | 301 | 401 | 980 | 401 | 980 | Letterclub Supplies | 1,000.00 | 11.75 | 58.75 | 6% | 6% | 941.25 |
| 980 Letterclub | | | | | | | | | | 1,000.00 | 11.75 | (5,580.49) | (558%) | (558%) | 6,580.49 |
| 981 Mathletes | | | | | | | | | | | | | | | |
| B | 21 | 401 | 981 | | | | 400 | 981 | Mathletes | 0.00 | 0.00 | 6.74 | 0% | 0% | (6.74) |
| E | 21 | 005 | 298 | 301 | 401 | 981 | 401 | 981 | Mathletes Supplies | 500.00 | 0.00 | 0.00 | 0% | 0% | 500.00 |
| 981 Mathletes | | | | | | | | | | 500.00 | 0.00 | 6.74 | 1% | 1% | 493.26 |

**Breckenridge Public School
Student Activity Guideline
Period Ending December 31, 2024**

Sequence: Group-Sub, Crs

| | | | | | | | | | | B25 | | | | | | | |
|-----------------------|----|-----|-----|-----|-----|-----|-------|-----|---------------------|---------------|---------------|--------------|--------------------|-------------|-------------------|--|--|
| L | Fd | Org | Pro | Fin | O/S | Crs | Class | Sub | Description | Annual Budget | Period 202506 | Year To Date | % YTD Encumbrances | % YTD + Enc | Remaining Balance | | |
| 982 HS Band | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 982 | | | | 400 | 982 | HS Band | 0.00 | 0.00 | (5,114.81) | 0% | 0% | 5,114.81 | | |
| E | 21 | 005 | 298 | 301 | 401 | 982 | 401 | 982 | HS Band Supplies | 17,000.00 | 5,109.00 | 5,940.00 | 35% | 35% | 11,060.00 | | |
| R | 21 | 005 | 298 | 301 | 099 | 982 | 401 | 982 | HS Band Revenue | (15,000.00) | 0.00 | (7,980.00) | 53% | 53% | (7,020.00) | | |
| 982 HS Band | | | | | | | | | | | | | | | | | |
| 983 Boys Golf | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 983 | | | | 400 | 983 | Boys Golf | 0.00 | 0.00 | (230.54) | 0% | 0% | 230.54 | | |
| E | 21 | 005 | 298 | 301 | 401 | 983 | 401 | 983 | Boys Golf Supplies | 500.00 | 0.00 | 0.00 | 0% | 0% | 500.00 | | |
| 983 Boys Golf | | | | | | | | | | | | | | | | | |
| 984 HS Choir | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 984 | | | | 400 | 984 | HS Choir | 0.00 | 0.00 | (5,864.44) | 0% | 0% | 5,864.44 | | |
| E | 21 | 005 | 298 | 301 | 401 | 984 | 401 | 984 | HS Choir Supplies | 500.00 | 561.00 | 561.00 | 112% | 112% | (61.00) | | |
| 984 HS Choir | | | | | | | | | | | | | | | | | |
| 986 FFA | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 986 | | | | 400 | 986 | FFA | 0.00 | 0.00 | (6,711.13) | 0% | 0% | 6,711.13 | | |
| E | 21 | 005 | 298 | 301 | 401 | 986 | 401 | 986 | FFA Supplies | 4,000.00 | 0.00 | 0.00 | 0% | 0% | 4,000.00 | | |
| R | 21 | 005 | 298 | 301 | 099 | 986 | 401 | 986 | FFA Revenue | (1,000.00) | 0.00 | 0.00 | 0% | 0% | (1,000.00) | | |
| 986 FFA | | | | | | | | | | | | | | | | | |
| 987 Close Up | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 987 | | | | 400 | 987 | Close Up | 0.00 | 0.00 | (1,620.79) | 0% | 0% | 1,620.79 | | |
| 987 Close Up | | | | | | | | | | | | | | | | | |
| 988 Speech | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 988 | | | | 400 | 988 | Speech | 0.00 | 0.00 | (4,427.59) | 0% | 0% | 4,427.59 | | |
| E | 21 | 005 | 298 | 301 | 401 | 988 | 401 | 988 | Speech Supplies | 450.00 | 0.00 | 0.00 | 0% | 0% | 450.00 | | |
| 988 Speech | | | | | | | | | | | | | | | | | |
| 989 Drama Club | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 989 | | | | 400 | 989 | Drama Club | 0.00 | 0.00 | (1,513.71) | 0% | 0% | 1,513.71 | | |
| E | 21 | 005 | 298 | 301 | 401 | 989 | 401 | 989 | Drama Club Supplies | 750.00 | 127.93 | 127.93 | 17% | 17% | 622.07 | | |
| R | 21 | 005 | 298 | 301 | 099 | 989 | 401 | 989 | Drama Club Revenue | (1,500.00) | 0.00 | 0.00 | 0% | 0% | (1,500.00) | | |
| 989 Drama Club | | | | | | | | | | | | | | | | | |
| 990 DECA | | | | | | | | | | | | | | | | | |
| B | 21 | 401 | 990 | | | | 400 | 990 | DECA | 0.00 | 0.00 | (4,783.76) | 0% | 0% | 4,783.76 | | |
| R | 21 | 005 | 298 | 301 | 099 | 990 | 401 | 990 | DECA Revenue | (9,000.00) | (548.74) | (4,948.35) | 55% | 55% | (4,051.65) | | |

1. Financial Report & Bills

2. Contingent Account

18

Breckenridge Public School-Contingent Account
Account Summary
December 2024

| | <u>Dec 24</u> |
|---------------------------------|-----------------------|
| Ordinary Income/Expense | |
| Expense | |
| 01005010000401000 Sch Bd Misc | 15.00 |
| 01100203000430000 Elem Supply | 22.15 |
| 01300294000430204 Football Sply | 129.99 |
| 01300296000369202 GBB Entry Fee | 160.00 |
| 04005505321319000 CE Class Fees | 200.00 |
| | <hr/> |
| Total Expense | 527.14 |
| | <hr/> |
| Net Ordinary Income | -527.14 |
| | <hr/> |
| Net Income | <u><u>-527.14</u></u> |

**Breckenridge Public School-Contingent Account
Transaction List by Date
December 2024**

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|---------------|------------|----------------------|----------------------------------|---------------|
| Dec 24 | | | | |
| 12/02/2024 | 27196 | Hawley Public School | Girls Basketball | -160.00 |
| 12/20/2024 | 27197 | Carson Yaggie | Qwikcut - clips and game footage | -129.99 |
| 12/20/2024 | 27198 | Jordan Snyder | classroom expense | -22.15 |
| 12/20/2024 | 27199 | Janice Novak | 3 classes | -200.00 |
| 12/20/2024 | 27200 | Minnesota BCA | Anna Ness | -15.00 |
| 12/20/2024 | | | Deposit | 222.22 |
| Dec 24 | | | | |

C. Hires

1. Gavin Christianson, Junior High Basketball Coach
2. Jakayla Smith, Elementary Wrestling Coordinator

D. Resignations

1. Jessica Kappes, Elementary Wrestling Coordinator

E. Extra Curricular Contracts

F. Enrollment

21

2024-2025 District Enrollment Numbers

| 175 | August | September | October | November | December | January | February | March | April | May | May '24 |
|----------------|------------|------------|--------------------------|------------|------------|------------|----------|-------|-------|-----|------------|
| K | 39 | 41 | 41 | 40 | 41 | 41 | | | | | 40 |
| 1 | 41 | 40 | 40 | 39 | 39 | 40 | | | | | 34 |
| 2 | 31 | 29 | 30 | 30 | 31 | 31 | | | | | 46 |
| 3 | 43 | 42 | 42 | 42 | 42 | 42 | | | | | 46 |
| 4 | 45 | 45 | 45 | 45 | 45 | 45 | | | | | 31 |
| 5 | 31 | 31 | 31 | 30 | 29 | 29 | | | | | 28 |
| 6 | 27 | 29 | 30 | 30 | 30 | 30 | | | | | 37 |
| 7 | 36 | 36 | 35 | 35 | 36 | 36 | | | | | 45 |
| 8 | 33 | 36 | 37 | 36 | 36 | 36 | | | | | 56 |
| 9 | 52 | 49 | 52 | 51 | 50 | 50 | | | | | 63 |
| 10 | 60 | 50 | 58 | 56 | 58 | 58 | | | | | 67 |
| 11 | 57 | 60 | 60 | 59 | 59 | 59 | | | | | 52 |
| 12 [1] | 40 | 43 | 44 | 46 | 41 | 41 | | | | | 51 |
| Subtotal K-12 | 535 | 531 | 545 | 540 | 537 | 538 | | | | | |
| ALP only | 9 | 10 | 10 | 10 | 10 | 10 | | | | | 0 |
| PSEO | 6 | 6 | 6 | 6 | 6 | 6 | | | | | 5 |
| Total | 550 | 547 | 561 | 556 | 553 | 554 | | | | | 596 |
| Pre-School | 42 | 45 | 45 | 46 | 46 | 46 | | | | | 59 |
| Grand Total | 592 | 592 | 606 | 602 | 599 | 600 | | | | | 655 |
| VL | 8 | 7 | 5 | 8 | 6 | 10 | | | | | 12 |
| MS St. Mary's | 17 | 18 | 18 | 17 | 17 | 31 | | | | | 12 |
| El. St. Mary's | | 21 | 28 | 25 | 27 | 25 | | | | | 28 |
| Homeschool | 27 | 27 | 15 | 15 | 15 | | | | | | 27 |
| K | 39 | 41 | 41 | 40 | 41 | | | | | | |
| 1-3 | 115 | 111 | 112 | 111 | 112 | | | | | | |
| 4-6 | 103 | 105 | 106 | 106 | 104 | | | | | | |
| 7-12 | 278 | 274 | 286 | 283 | 289 | | | | | | |
| | 535 | 531 | 545 | 540 | | | | | | | |
| ALP 10 | | | 10 | 10 | | | | | | | |
| | | | | | Formulas | | | | | | |
| | | | | K | 41 | | | | | | |
| | | | | 1-3 | 112 | | | | | | |
| | | | | 4-6 | 104 | | | | | | |
| | | | Tradiitional Only | 7-12 | 269 | | | | | | |
| | | | Traditional + ALP | 7-12 | 290 | | | | | | |
| | | | Traditional, ALP, & PSEO | 7-12 | 296 | | | | | | |

[1] This number DOES NOT include Valley Lake, PSEO, or ALP students.

6. Communications

A. Ex-officio Student Representatives

B. Dean of Students

C. K-12 Principal

24

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



K-12 Board Report January 2025

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Breckenridge Pride:

- Jess Holland leading the ALP - Her leadership and willingness to go above and beyond for the students and help out wherever needed is outstanding. She looks for opportunities for her students to learn and grow through real-life experiences such as helping the elementary students out in the Holiday store before break, organizing and helping clean up the coat & winter supplies room for elementary students and so much more.

HS Events in Early January:

- Student Showcase - Jan. 9
 -  Jan. 9 Program v2.pdf
- Jan. 3 - Quarter 2 Exploratory afternoon
 - <https://youtu.be/XCmlOZAf488>

Winter Benchmarking Assessments taking place the next couple weeks at the elementary for reading and math.

NEED: NVR&Licensing

HS: 2 Interior, 4 Exterior; ADD 2 Exits

ES: 1 Interior, 2 Exterior; ADD 2 Exits

MARCO

TECHCHECK

DIGITAL GURU

Avigilon (Motorola)

Hardware: \$64,953.50

Labor: \$18,390

PROJECT: \$83,343.50

Wisenet

Hardware: \$29,922.80

Labor: ~~-\$16,690.53~~ \$14,110.80

PROJECT ~~\$46,613.33~~ \$44,033.60

Axis

Hardware

Labor

Project

Scope:

*New Camera server (both buildings)

*New HS cameras

*HS AvyCon cameras moved to Elem

*ADVANCED Analytics

Scope:

*New Camera server (both buildings)

*New HS cameras

*HS AvyCon cameras moved to Elem

*EXPAND Outdoor Coverage (HS doors 10&13, ES Doors 1&2)

*Add Cabling for indoor blind spots (Elem)

*Limited Analytics

Licensing essentially covers 21 years

Scope:

*New Camera Server (Both Buildings)

Repurposes most AvyCon Camera units but adds multi-lens units to save on licensing

*Will Expand into 10&13 and DG will service

*Technology Team and TA's will

handle Labor to save on cost

*****OPTION 2*****

Hardware: \$23,367.50

Labor: \$6,834.74

PROJECT: \$30,202.24

This option focuses only on the immediate needs: NVR, licenses, and 13 New Cameras.

- E. Facilities Manager
- F. Business Manager
- G. Superintendent
- H. Committee Reports

7. Old Business

- A. Community Task Force Recommendation

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**Breckenridge Public Schools
Facilities Task Force Report**

**Master Facilities Plan
Recommendations**

December 18, 2024

True North Consulting Partners

Letter of Transmittal

School Board
Breckenridge Public Schools
810 Beede Avenue
Breckenridge, MN 56520



Dear School Board Members:

We are pleased to present this report focused on engaging the community and district stakeholders in the development of a “ Facilities Master Plan for the Breckenridge Public Schools.”

The recommendations included in the plan are focused on answering three guiding questions:

- How does the district ensure that buildings are properly maintained and updated to remain functional and operational for the next decade?
- How does the district ensure that buildings and grounds are adequate in meeting the curriculum, programs and services needs of the Breckenridge Public Schools?
- How does the district ensure that there is necessary funding to meet facility maintenance and update needs for the next ten years?

In August of 2024, the school district began a five (5)-month planning process to create and develop recommendations to answer the guiding questions. Thirty-nine (39) community and staff members met six times during this period to: gather and study data; establish solution guidelines; and develop specific plans to address the three guiding questions.

The constituents and stakeholders of the Breckenridge Public Schools can be proud of the solutions developed for the Facilities Master Plan. We are confident that the recommendations being presented will work to develop a facilities plan that will serve all students of the district for years to come.

Feel free to contact us with any questions you may have about this report.

Sincerely,

Jeff Olson and Terry Quist
True North Consulting Partners
2408 Bradford Bay Road
Alexandria, MN 56308

**BRECKENRIDGE PUBLIC SCHOOLS
FACILITIES MASTER PLAN
EXECUTIVE SUMMARY**

INTRODUCTION

Between August 2024 and December 2024, the Breckenridge Public Schools undertook a planning process focused on the development of a Facilities Master Plan. Recommendations developed in this process include three components: facility maintenance and updates; meeting educational adequacy; and funding options to implement the plan. It is recommended that the Facilities Master Plan be reviewed and updated on a regular basis by district administration and the School Board.

FACILITIES MASTER PLAN CHARGE STATEMENT

Engage the community and district stakeholders in answering guiding questions in the development of a Facilities Master Plan for the next ten years.

FACILITIES PLANNING DRIVERS

- Transparency in Planning
- Decisions Driven by Data
- Collaborative Effort
- Build Common Ground/Trust across Communities and Stakeholder Groups

GUIDING QUESTIONS

Guiding questions in developing recommendations for the plan were centered on three areas:

- Necessary Facility Updates and Maintenance
- Educational Adequacy of the Facilities
- Funding Options to Implement Facility Plan Recommendations

PLANNING TIMELINE

- Meeting #1—Tuesday, September 10th, 6:00 PM @ BHS Media Center
 - Introductions, The Why & District Scan
- Meeting #2—Wednesday, September 18th, 6:00 PM @BHS Media Center
 - Building Condition and Adequacy Reports
- Meeting #3— Tuesday, October 1st ,6:00 PM @ BHS Media Center
 - School Bonding, Finance Information and Tax Impact, School Design and Construction Costs

- Meeting #4—Wednesday, October 16th , 6:00 PM @ Elementary Cafeteria
 - Community Survey Report and Generating Solution Considerations
- Meeting #5— Wednesday, October 30th , 6:00 PM @ BHS Media Center
 - Solution Considerations [Continues] and Developing Solutions
- Meeting #6—Wednesday, November 13th , 6:00 PM @ BHS Media Center
 - Finding Common Ground and Task Force Recommendations

Task Force Recommendations

- ***Facility Update and Maintenance***
 - Move to a single PreK-12 Building at the high school site with a 60,000 - 70,000 SF elementary addition and remodeling of the current secondary building.
 - Abandon, demo or sell the current elementary building.
 - Provide flexible and adaptable learning environments in the new and remodeled space.

- ***Educational Adequacy***
 - Address the following in the new and remodeled building:
 - Career and Technical Education, Science and Agriculture
 - Special Education and English Language Learners
 - Athletics [Locker Room Updates], Performing Arts, and Gymnasium
 - Restrooms, Student Gathering Spaces and Office Space
 - Updated Finishes and Surfaces
 - Updated Technology and Furniture, fixtures and equipment
 - Safety and Security
 - Reconfigure athletic stadium and add new 8-lane track in current location.
 - Construct a new bus garage.

- ***Funding Options***
 - Address both facility needs and increased operating revenue needs.
 - Authorize a ballot question[s] that will be supported by voters and falls in the range of \$360 to \$380 [generating \$45 to \$50 M for construction revenue] on the average priced home.
 - Over the next 2 to 3 years, only make safety and security investments in the elementary site.

- ***Other Considerations—What We Heard***
 - The voters should be asked to support needs versus wants.
 - Provide clear, concise and easy to understand information to the public about the referendum.
 - Research and consider other funding sources [capital campaign, grants, matching funds, etc.] that can enhance the building project.
 - Use information presented to the task force for informing the community about the district’s needs.

FACILITY PLANNING TASK FORCE MEMBERS

- Angela Ernst Hofmann
- Alison Voss
- Joel Herder
- Tom Thielen
- Clayton Ernst
- Justin Nepl
- Tanner Oliphant
- Noah Brenden
- Megan Wallace
- Emily Mertes
- Lori Randall
- Tara Klostreich
- Travis Ekren
- Scott Nicholson
- Russell Wilson
- Joanna Etzler
- Connor Yaggie
- Kyle Armitage
- Tim Fox
- Beth Meyer
- Jeff Snyder
- Corinna Erickson
- David Meyer
- Marissa Moxness
- Jerry Rosenthal
- Jason Butts
- Emily Christensen
- Kristi Baumhardt
- Jordan Christensen
- Jared Nordick
- Christina Anderson
- April Lauritsen
- Dr. Miriam Tobola
- Kathryn Radig

- Chad Fredericksen
- Dessica Komestakes
- AdaLia Spear
- Ave Diaz
- Terry Boldingh
- John Blaufuss

EXECUTIVE SUMMARY APPENDICES

Appendix A: Task Force Meeting Summaries

Appendix B: Task Force Frequently Asked Questions

Appendix C: Building Adequacy Report

Appendix D: Task Force Solution Guidelines

**Breckenridge Public Schools
Facilities Planning Task Force
Summary of September 10, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Charge Statement, Task Force Planning Drivers, the “Why” for a Master Facilities Plan and the Guiding Questions for the Task Force.
- Task Force members introduced themselves and completed a small group activity on their “Hopes and Aspirations” related to the Task Force Charge Statement and Guiding Questions.
- Superintendent Sullivan presented the “District Scan” with a focus on:
 - Population and Enrollment Trends
 - Projected Student Enrollment
 - An Update on Current School Facilities
 - A Review of Recent Building & Grounds Projects
 - Recent Building Bond Requests
 - The Financial Condition of the District
 - Educational Program Changes Over the Past 50 Years
- Task Force members shared their reaction to the District Scan and identified “Burning Questions” about facilities planning in a small group activity.
- A timeline and activities for future meetings of the Task Force was reviewed.

The next meeting of the Task Force is set for Wednesday, September 18, 2024 at 6:00 PM in the Secondary Media Center. The focus of the meeting will be a “Building Adequacy Report, a Building Conditions Report and a tour of the Secondary Building.

**Wishes/Aspirations—Reactions[Ahas/Oh Boys]—Burning Questions
From Meeting 1 on Tuesday, September 10**

Hopes/Aspirations

- Gymnasium Space—sports, concerts, etc.
- Lavatory Facilities—location, size, number of stalls
- Structural Concerns—safety and efficiency
- Resources for Teachers to Adequately do their job
- Need an Auditorium for meetings, concerts, plays, coronations, speech, etc.
- Technology Needs and Updates—resources
- One Building [**Multiple Mentions**]

- Community Communication
- “Wants” versus “Needs” [**Multiple Mentions**]
- Modern Amenities
- Affordable
- New and Adequate Facilities
- Has Community Support—Public has Clear Answers
- Non-traditional Educational Capabilities—tech, business, agriculture, vocational, etc.
- Space Adaptable to Different Needs—Unknown Future
- Locker rooms closer to Stadium, Field, Track
- Another location for events [besides gym]
- Affordability/Funding Options
- Safety and Security
- Longevity
- Updated Classrooms
- Clear Case made and Communications of whichever plan[s] are Chosen
- Clarity and Simplicity of Message Delivery
- Fiscal Responsibility and Sustainability
- Organized Space for SPED—Separate for Elem, MS and HS
- Honest and Transparent
- Equitable Among all Stakeholders
- Diversity in Discussions
- Knowing what our Timeline will be

Ahas/Oh Boys

- **§ Ahas**
 - Negative Trend Lines for Funding, Enrollment, Populations
 - Increase of Expenses
 - Benefits of One Building
 - How much of the Elementary School is not Utilized
 - Time to Maintain Two Buildings
 - Cost to Maintain Two Buildings
 - Age of Buildings Affecting Cost
 - Inflation
 - Can’t Run in the Negative
 - Need more Information on an Operating Levy
 - Enrollment Decline and Where will it End
 - Population Decline

- How Old is the Original Building
- State Funding
- We have Room but is it all being used
- Fund Balance is Disappearing
- Sad Face
- Alphas are Climbing
- **§ Oh Boys**
 - How Quickly we may slip into a Hole if nothing changes
 - Lack of Affordable Family Housing
 - How the Decline of Enrollment affects Revenue
 - Legislative Changes after Building was Built
 - Depressing
 - Elementary is in bad shape
 - Track is Condemned

Burning Questions

- How do we educate the community on problems and the solutions?
- Streamline the voting literature to one solution [not three]
- How do we share/communicate to the community that we are being fiscally responsible?
- How many students from here go elsewhere [Open Enrollment?]
- How does the Ag Credit work? Are we locked in at a rate if/when we would take advantage of it or does it change year-to-year?
- What are the “other” local funding sources?
- Which site is more feasible to transfer over to a single facility?
- Are there sponsors for new facilities or parts of new buildings?
- What is planned or how do we plan on communicating this with the community?
- How long are we talking before we need roof repairs?
- Are other districts declining in enrollment?
- Do people not affiliated with the school understand all that goes on under a school roof?
- How do we offset lower population with rising expenses?
- What is the dollar amount the community can support?
- Do we remodel or build new?
- What is the timeline?
- How do we right size with declining enrollment?
- Does a new school result in community and enrollment growth?
- Has a decision already been made that a new school is necessary?

**Breckenridge Public Schools
Facilities Planning Task Force
Summary of September 18, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Task Force Charge Statement, Task Force Planning Drivers and the Guiding Questions for the Task Force.
- A presentation of Frequently Asked Questions (FAQS) that were generated from the September 9, 2024 meeting of the Task Force.
- A presentation by Jeff Olson and Terry Quist, from True North Consulting Partners, of a Building Adequacy Report. The report provided information from district administrators and teachers regarding their perceptions of the adequacy of the elementary and secondary school sites to have the space to support the delivery of curriculum and instruction and have the space to meet the program and service needs of both the school and community.
- A presentation by Brian Berg, of Zerr Berg, on a Building Conditions Report outlining needed facility improvements and long-term facility maintenance needs for the Elementary and Secondary buildings..
- Task Force members shared their reactions to the Building Adequacy Report and the Building Condition Report in a small group activity.
- Task Force members toured the Secondary Building.

The next meeting of the Task Force is set for Tuesday, October 1, 2024, at 6:00 PM at the Secondary School Media Center. The focus of the meeting will be a review of meeting #2 and FAQS, a presentation by Ehlers Financial on school facilities finance, a presentation by Zerr Berg on school design and construction costs and a tour of the Elementary building.

**Surprises—Interests—Burning Questions
From Meeting 2 on Tuesday, September 18**

Surprises

- Cost to get buildings up to code
- Basement is a huge cost
- \$40 M just to fix
- Building inefficiency
- Bathrooms weren't as necessary in the 1970s
- Cost of LTFM and deferred maintenance

- Cost to tear down the middle school—\$300-\$500 K
- Need and cost for a bus garage
- Lack of resources
- Cost

Interests

- Football field at the elementary
- Asbestos
- How long a bond would be for
- Not interested in keeping either building
- HS students would be mentors to elementary students
- It doesn't cost more to build brand new versus fix the deferred maintenance issues
- Re-purposing the elementary site
- Flexible design for the future

Burning Questions

- How much does it keep each building operational annually
- If the basement is “condemned” why are we using it for storage?
- How can the district acquire land around the high school?
- How is mold currently affecting our students and staff?
- What is the cost for demolishing parts of the elementary [old wing?]
- Are there abatement issues?
- Might there be a job loss within the district if buildings are consolidated?
- If the elementary building is demolished will it be feasible to keep/use the lot/land?
- What is the difference in lifespan of remodeling/addition versus building new?
- What are the pros and cons of a 2 floor versus 1 floor building?
- What is the life expectancy of a new building?
- How much does it cost per student for FFE?
- Would the community support two deferred maintenance projects totalling \$35M and \$44M?

**Breckenridge Public Schools
Facilities Planning Task Force
Summary of October 1, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Task Force Charge Statement, Task Force Planning Drivers and the Guiding Questions for the Task Force.
- A presentation from Jeff Olson and Terry Quist, from True North Consulting Partners, on emerging themes from the first two meetings.
- A presentation by Ehlers Financial on school funding. The presentation focused on: Building Bonds, Operating Referendum and the Capital Projects Levy; the Tax Base by property type; tax comparisons of Breckenridge to area school districts; the Ag2 School Credit; and the tax impact on various property types for Building Bonds and Capital Projects Levy.
- A presentation by Brian Berg, of Zerr Berg, on emerging trends in education design, school construction cost trends and a timeline for constructing or remodeling a school building.
- Tax Force members shared their reactions to both presentations in a small group activity.

The next meeting of the Task Force is set for Wednesday, October 16, 2024, at 6:00 PM in the cafeteria at the Elementary Building.

**Takeaways—Burning Questions
From Meeting 3 on Tuesday, October 1**

Takeaways

- Tax Information
- How different are the current trends versus the current buildings
- How will we get all this information out to the public?
- High cost per square foot
- The four learning models
- Its expensive
- Exciting to see the possibilities and possible new teaching positions that might be needed
- How do we educate the public on tax/levy/bonding information

- Schools are expensive
- Stability of AG2 to Farm Credit
- School design trends and communicating to the public

Burning Questions

- How do we manage the complexity of information?
- How do we educate/involve the community?
- How do we communicate the tax structure for a bond/levy?
- Would a remodel be possible with the current set-up?
- How does the school address deficiencies in the meantime?
- Are there other financial resources available? Local Business
- What happens to the bond if we are under budget?
- How common is it to use a levy with a bond?

**Breckenridge Public Schools
Facilities Planning Meeting
Summary of October 16, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Task Force Charge Statement, Task Force Planning Drivers, and Guiding Questions for the study.
- A presentation of Frequently Asked Questions (FAQS) that were generated from the first three meetings of the Task Force.
- A presentation by Don Lifto, of the Morris Leatherman Company, of a “Summary of the Results of a Community Survey” completed between September 16th and September 27th 2024. The survey included interviews with 300 registered voters in the Breckenridge School District who were asked to respond to questions about the development of a Master Facilities Plan. The survey process included demographic targets intended to provide a representative sample of voters in the district.
- Task Force members shared their reactions to the results of the Community Survey in a small group activity.
- A small group activity addressing critical topics: 1. Where should/can a new track and stadium be located?; 2. Should the newer section of the elementary building be retained for programming (Valley Lake, ALC, etc.) and other district needs?; and 3. What are the Pros and Cons of combining a Capital Projects Levy with a Building Bond into a single ballot question?
- Task Force members shared their responses to the critical topics/questions.

The next meeting of the Task Force is set for Wednesday, October 30, 2024, at 6:00 PM in the High School Media Center.

**Take-Aways
From October 16 Meeting**

- Auditorium support was the lowest
- Our survey results were not what are typically seen
- What do we do with the targeted tax increase—“is it enough.”
- Not surprised [disappointed] by the results
- Surprised how low the auditorium showed up on the results
- Surprised by natural light and air quality
- Men more supportive

- Less support for career/vocational/technical
- Income versus age of support
- Facilities [gym and auditorium] not as important as last time
- More support than expected
- Information provided to surveyed residents
- didn't increase support over margin of error
- \$385 dollars on average home equals \$45-\$50 million project
- Demographic statistics
 - Higher education levels equal less support
 - Precinct 1
 - \$150,000 income

Should we keep Sections of the Elementary

- No
 - 2 facilities to maintain
 - Teachers going back and forth [Valley Lake]
 - Interaction with other
 - What could it be used for
 - Clubs
 - Daycare–fun club
 - Athletic facilities
 - Community Education

Referendum Question

- Business and home taxes [both get taxed]
- People who don't have children and grandchildren in the school district quit caring
 - Pros
 - 1 question to solve all problems
 - Cons
 - What if this fails [programs and people cut]

**Breckenridge Public Schools
Facilities Planning Meeting
Summary of October 30, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Task Force Charge Statement, Task Force Planning Drivers, and Guiding Questions for the study.
- A presentation of Frequently Asked Questions (FAQS) that were generated from the first four meetings of the Task Force.
- A “Dot-Mocracy” activity where members of the Task Force prioritized “Solution Guidelines for the Facilities Master Plan for the Breckenridge Public Schools.
- A small group activity where Task Force members began the process of developing “Solution Considerations” for three topics: Facility Update and Maintenance; Educational Adequacy; and Funding.
- A small group activity led by Zerr Berg where Task Force members brainstormed the site layout of an addition and updates to the secondary building.
- Task Force members shared their responses to the critical topics/questions.

The next meeting of the Task Force is set for Wednesday, November 1, 2024, at 6:00 PM in the High School Media Center. A summary of the activities of the session follows:

**Solution Guidelines
Large Group Tally**

- It is important to develop a solution that is likely to be supported by the voters (\$45-\$50 Million) [21]
- There is a need to address a number of secondary space needs including: science labs, career and technical education, special education, ELL, performing arts, athletics, restrooms, office areas, gathering spaces for students, and updates to finishes and surfaces. [19]
- There is interest in moving to a single PreK-12 building for staffing and operational efficiency.[14]
- Any updates to buildings and new construction should provide the type of flexible and adaptable learning environment found in modern school buildings. [11]
- The district is in need of increased revenue to support current programs and services provided to students and the community. [10]
- There is a need to address safety and security. [4]

- There is a need to be mindful of investing any significant dollars in updating and maintaining an aging and outdated elementary building. [3]
- In a referendum vote, one question can address both facility and operational needs. [2]
- The district is experiencing declining enrollment which negatively impacts the district's budget. [1]
- The voters should be asked to support “needs rather than “wants.” [0]

Guiding Questions Responses Small Group Work

- **Facility Update and Maintenance**
 - ***Are plans in place to ensure that all of the district’s buildings and grounds are appropriately maintained, updated and operational?***
 - New space will address deficiencies
 - Leave FB field and new 8-lane track in current spot
 - Bringing both buildings under on roof eliminates duplication and minimizes maintenance expenses
 - A shared cafeteria requires scheduling
 - Elementary schools need to go
 - Gym is ok—more locker room and toilets
 - Storage needed
 - Student commons and cafeteria out of the gym
 - Auditorium needs to be improved
 - There is value in the high school building, but it needs to be improved
- **Educational Adequacy**
 - ***Are all of the district’s educational sites capable of providing the learning spaces necessary for current and future educational programming?***
 - Modern facilities for science, agriculture, CTE, including storage, etc.
 - Common areas for students to collaborate for academic purposes without interrupting classes or other program spaces...spaces needed for social interactions without interrupting academic instruction
 - Technology for communications [announcements, celebrations, highlights, etc.]in hallways and into classrooms...technology to provide support for future needs
 - Restrooms need to be localized to reduce missed academic time
 - Age groups localized for academic areas for efficiency in transitions...safety for Junior and Senior High students
 - Provide furniture that allows for flexible seating

- **Funding Options**

- ***Does the district have the necessary funding to meet educational adequacy, facility update and maintenance and operational needs?***

- Make the information clear if there is only one question to vote on...if both needs are to be met.
- Show advantages and disadvantages of each option...with easily accessible references to see what the differences are with each question.

**Breckenridge Public Schools
Facilities Planning Meeting
Summary of November 13, 2024 Meeting**

The meeting started with a welcome by Superintendent Kristie Sullivan. Items of business included:

- A review of the Task Force Charge Statement and Task Force Planning Drivers.
- A listing of the Guiding Questions of the study: Facility Update and Maintenance; Educational Adequacy; and Funding Options.
- A presentation and discussion of the ranking of Solution Guidelines developed by the Task Force at the October 30, 2024 Task Force meeting.
- A sharing of the “Site Design Activity” completed at the October 30, 2024 meeting. The presentation included cost estimates for two options: a new elementary addition to the current secondary building and a renovation of the existing secondary space for high school purposes (approximately \$50 million); and a new secondary addition to the current secondary building and a renovation of the existing secondary space for elementary purposes (approximately \$61 million).
- A presentation of a set of recommendations reflective of Task Force work and centered on four areas:
 - Facility update and maintenance;;
 - Educational adequacy;
 - Funding options; and
 - Other considerations.
 - Task Force members raised and asked clarifying questions about the proposed recommendations.
- Task Force members participated in a “building consensus activity” to determine the level of support for the proposed recommendation. Task Force members were given the following options:
 - Place a green dot on the recommendation if you agree with and support the proposal as presented;
 - Place a yellow dot on the recommendation if you need more information before you can support the proposal as presented; or
 - Place a red dot on the recommendation if you are not in agreement with and do not support the proposal as presented..
- The final results were as follows:
 - 28 green dots;

- 2 yellow dots; and
- 0 red dots

The next steps in the process will be a presentation of the Task Force recommendations to the Breckenridge School Board on December 18, 2024.

Breckenridge Public Schools
Master Facility Planning Task Force
Frequently Asked Questions
November 2024

1. How does the Ag Credit work? Are we locked in at a rate if/when we would take advantage of it or does it change year-to-year?

- a. The Breckenridge tax base is made up of 70% qualifying agricultural land. The State Agricultural Credit is currently set at 70%. As a result, the State pays approximately 50% of existing and future debt service levies for the district. While the Ag2 School Credit is not locked in, it is highly unlikely that the legislature will change the 70% rate. On a Capital Projects Levy the Ag Credit does not apply.

2. Are other districts declining in enrollment?

- a. Hazel Rinehart, the former state demographer, shared with the Moorhead School District in September 2023 that a vast majority of MN school districts are facing declining enrollments. The exceptions are several metropolitan school districts that are either stable or growing in enrollment. In addition, a few regional centers, such as Moorhead, Rochester and Mankato are experiencing enrollment growth.

3. What is the timeline?

- a. Currently, no timeline has been set to hold a voter referendum. Ultimately, the Breckenridge school board will make a decision on the timing of a referendum based on recommendations from the task force and other data.

4. What is the dollar amount the community can support?

- a. Based on the Community Survey, the community would support a tax increase of between \$360 and \$385 on an average home valued at \$200,00. This would translate into a \$45 - \$50 Million building bond levy.

5. Has a decision already been made that a new school is necessary?

- a. No decision has been made regarding facility solutions for Breckenridge. The task force will review data, generate solutions and make recommendations to the

school board. The school board will receive and study the recommendations and determine next steps for the district.

6. How much does it cost to keep each building operational annually?

| | HS 2022 | HS 2023 | HS 2024 | Elem 2022 | Elem 2023 | Elem 2024 |
|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Water-Sewer | \$15,350.28 | \$18,913.12 | \$17,160.26 | \$14,107.70 | \$6,817.25 | \$7,634.86 |
| Electricity | \$62,669.22 | \$67,360.18 | \$58,640.86 | \$69,282.30 | \$79,184.88 | \$74,527.73 |
| Heating Fuel | \$52,231.99 | \$54,299.05 | \$18,420.48 | \$52,464.38 | \$58,345.89 | \$33,856.68 |
| Garbage | \$5,125.87 | \$6,416.16 | \$6,580.14 | \$5,086.62 | \$6,195.14 | \$7,935.85 |
| | | | | | | |
| Totals | \$135,377.36 | \$146,988.51 | \$100,801.74 | \$140,941.00 | \$150,543.16 | \$123,955.12 |
| | | | | | | |
| | HS 2022 | HS 2023 | HS 2024 | Elem 2022 | Elem 2023 | Elem 2024 |
| Repair/Maintenance | \$17,176.01 | \$62,031.73 | \$67,267.65 | \$15,077.28 | \$34,109.36 | \$40,185.62 |

7. What is the cost for demolishing all or part of the elementary building?

- a. The estimated cost for demolishing all or a part of the elementary is from \$500,000 to \$600,000.

8. What is the current trend with building construction costs for school facilities - materials, labor etc.?

- a. The current range for new construction is from \$400 to \$425 per square foot. The inflation factor for new construction has been ranging from 4% to 5% annually.

9. What happens to the bond if the cost of the construction comes in under budget?

- a. If the cost of the project came in under budget from what the voters approved by referendum there are two options for the school board. They could choose to direct excess bond dollars to other facility needs or return funds to taxpayers by reducing a future tax levy(s). A vast majority of projects do not come in under budget.

10. What is the difference in lifespan of remodeling/addition versus building new?

- a. The lifespan of a remodeled building with a new addition should be very similar to that of a new building given quality design and construction.

11. If the elementary building is demolished will it be feasible to keep/use the lot/land?

- a. Yes. Once all or part of the building is demolished the land can be used by the school district or sold to another party.

12. Would a remodel be possible with the current set-up?

- a. Yes. A remodel of the existing secondary building with a new addition can occur on the acreage of the secondary school site.

13. What is the cost of a new green space PreK-12 school building?

- a. The existing High School building (103,800 SF) and the existing Elementary School building (117,835 not including the basement) include a total building area of 221,635 SF.

| | |
|------------------------------|----------------|
| Gross SF-HS/MS | 103,000 |
| Gross SF-LEM [not incl bsmt] | <u>117,835</u> |
| Total Current Gross SF | 221,635 |

A new K-12 school on a greenfield site would require between 160,000 and 180,000 SF. This is a reduction of approximately 20% from the current gross SF using the high number. With that range at \$400/SF the total building construction cost not including sitework would be around \$72M.

Sitework costs, including utility infrastructure for an undeveloped greenfield site would be significant.

| | |
|---------------------------------------|---------------|
| New HS Area-Using existing program SF | 103,800 |
| Commons and Enhanced SF | 7,000 |
| Elementary Area | <u>70,000</u> |

Total Area-New Construction 180,800

Cost/SF \$ 400

Building Cost \$72,320,000

Sitework \$ 3,000,000

Athletic Field \$ 4,000,000

Subtotal \$79,320,000

A/E Fees 7% \$ 5,552,400

FFE/Tech 4% \$ 3,172,800

Contingency 5% \$ 3,966,000

Total Project Cost \$92,011,200

Note that this does not include land costs for approximately 30 acres. Depending on the location and infrastructure access, this cost could vary greatly. At \$10,000/acre the cost would be around \$300,000. Land for school projects often is significantly more costly due to proximity to utility infrastructure, transportation access, and other factors that would make land desirable for this purpose. Cost could range between \$300,000 and well over \$2,000,000.

Total project cost including land could range between \$90M and \$95M using 180,000 SF. Using 160,000 SF for building construction cost the range would be between \$80M and \$85M.

Breckenridge Public Schools

Building Adequacy Report

OVERVIEW

At the direction of the School Board, the Breckenridge Schools contracted with True North Consulting Partners to complete a Master Facility Plan for the next ten (10) years. A key part of the process was gaining input from the building administration and teacher representatives regarding their perceptions of the adequacy of the elementary and secondary school sites to support the delivery of curriculum and instruction and have the space to meet the program and service needs of both the school district and the community. The following framework served as a basis for generating the “Building Adequacy Report.”

Central Question: Does the school building adequately support the delivery of curriculum and instruction in the building and have the space to meet the program and service needs of both the school district and community?

BUILDING LEVEL ADEQUACY REPORT ***September 2024***

“Listening Session Activity”

On Tuesday, August 13, 2024, five (5) building administrators and seven (7) teachers provided input on the adequacy of their building to meet the educational and space needs of Breckenridge’s PreK-12 student population.

Summary Statement

Elementary Building

The elementary building is very large and has sufficient space for the number of students and programs housed in the building. The 1998 addition to the building has higher quality learning spaces and an operational fitness center. The gymnasium provides space for co-curricular and community activities outside of the regular class schedule. Given the age and size of the building, it appears to be clean and well maintained from a custodial standpoint.

There are a number of issues and limitations to the building as identified by school staff and administrators.

Capacity

- There is more than enough space for a two section elementary and other programs that use the building.

Security and Supervision

- The size of the building makes supervision of students difficult.
- There is a need for updated security cameras.
- Given the number and condition of doors, it is difficult to ‘lock down’ the building.
- The basement is unusable, has mold, and has been condemned
- Drop-off and pick-up areas need improvement.

Support of Programs

- Music performances are held in the gym.
- There are long travel times between some classrooms and specialist areas.
- There is a lack of space for recess and playground equipment is old and needs updating.
- Science and STEM spaces are lacking.

Technology and Furnishings, Fixtures and Equipment

- Technology infrastructure has been updated, but internet connectivity is not consistent from room to room.
- The phone system is problematic.
- There is no sound system in the music room.
- Furniture is mixed with some rooms having flexible seating and some traditional seating.
- Some classrooms lack wiring for phones, internet etc.
- Outdated technology with original SMART boards.

Relationship of Space - Media Centers, Restrooms, Flexible Learning Areas etc.

- Some spaces are not easily accessible from classrooms.
- Bathrooms are limited.
- There is a lack of flexible learning spaces in some parts of the building.

Learning Spaces - Comfort, Natural Light, Quiet, Heating & Cooling

- HVAC is a problem with inconsistent temperatures and air quality concerns throughout the building.
- Windows are not energy efficient.
- There is no natural light in music, band and pre-school rooms.

Other

- Kindergarten rooms have an odor.
- Doors (interior and exterior) don't close properly.
- The ceiling leaks in different parts of the building ex: gym.
- There are frequent plumbing issues.

Secondary Building

In general, the secondary building provides spaces for the delivery of instruction, programs and services offered by the school district. The building appears to be clean and well maintained from a custodial standpoint.

There are a number of issues and limitations to the building as identified by school staff and administration.

Capacity

- There is no extra space in the secondary building.

Security and Supervision

- Some exterior doors don't close properly.
- The number of exterior doors makes it difficult to have a secure facility.
- Security cameras are limited, glitchy and unreliable.
- Office space for student sign-in and sign-out is congested.
- In-school suspension is held in three small rooms in the office making supervision difficult.

Support of Programs - flexible spaces, music, special education, career and technical education etc.

- CTE space is very large with outdated and limited equipment (ex: welding booths).
- Special Education space is limited.
- Science labs are outdated.
- English Language Learner ELL space is in an interior office.
- The theater is undersized.
- Music concerts are held in the gym.
- Small group space is lacking.
- The band room is undersized.
- The coaches offices and the wrestling room are a concern.
- The gym serves multiple purposes and is insufficient for the demand on the space.

Technology and Furnishing, Fixtures & Equipment

- WIFI is slow.
- There are older SMART Boards in the building.
- There are no voice amplification systems.
- There is a lack of storage in some areas.
- Flexible seating in classrooms is inconsistent.
- No modern technology in the halls - digital signage, interactive screens.
- Furniture is old and mismatched.

Relationship of Spaces - media centers, restrooms, flexible learning spaces etc.

- Bathrooms are only on one side of the building.
- There is no extra locker room for visiting teams.
- Breakfast and lunch are served in a portion of the gym.
- There are no common spaces or gathering spaces for students.

Learning Spaces - comfort, natural light, quiet, heating and cooling

- There is a lack of natural light in some classrooms and offices.
- HVAC was upgraded in 2015.
- There is no operational outdoor track.

Other

- The building feels very institutional - outdated finishes and surfaces.
- The building hasn't changed much since 1970.
- The gender neutral bathroom is in the high school office.

Both buildings are limited in terms of providing the type of learning environment found in modern school buildings. For example:

- Flexibility in instructional space.
- Variety of learning areas for collaboration, project-based learning and independent work.
- Learning environments that emphasize small group problem solving.
- Space focused on providing experiences in career and technical education.
- Technology to allow for project presentation by students.
- Spaces that allow for community use of the building without access to academic areas.

Solution Guidelines
Large Group Tally

- It is important to develop a solution that is likely to be supported by the voters (\$45-\$50 Million) [21]
- There is a need to address a number of secondary space needs including: science labs, career and technical education, special education, ELL, performing arts, athletics, restrooms, office areas, gathering spaces for students, and updates to finishes and surfaces. [19]
- There is interest in moving to a single PreK-12 building for staffing and operational efficiency.[14]
- Any updates to buildings and new construction should provide the type of flexible and adaptable learning environment found in modern school buildings. [11]
- The district is in need of increased revenue to support current programs and services provided to students and the community. [10]
- There is a need to address safety and security. [4]
- There is a need to be mindful of investing any significant dollars in updating and maintaining an aging and outdated elementary building. [3]
- In a referendum vote, one question can address both facility and operational needs. [2]
- The district is experiencing declining enrollment which negatively impacts the district's budget. [1]
- The voters should be asked to support “needs rather than “wants.” [0]

8. New Business

A. Resolution Accepting Donations

B. Authorized Bank Signers

C. Meal Reimbursement Rates

D. 935 Cooperative Bylaws - Joint Powers Agreement

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**AMENDED AND REVISED JOINT POWERS AGREEMENT
FERGUS FALLS AREA SPECIAL EDUCATION COOPERATIVE, DISTRICT #0935-52**

THIS AMENDED AND RESTATED JOINT POWERS AGREEMENT

(the "Agreement") is made and entered into as of December 9, 2024 (the "Effective Date") by and between the following Minnesota Independent School Districts: Independent School District No. 261 (Ashby), Independent School District No. 542 (Battle Lake), Independent School District No. 846 (Breckenridge), Independent School District No. 852 (Campbell-Tintah), Independent School District No. 548 (Pelican Rapids), Independent School District No. 850 (Rothsay), and Independent School District No. 550 (Underwood). All of the Minnesota Independent School Districts listed herein are referred to as "Member Districts," and all of the Member Districts are considered governmental units under the terms and conditions of Minnesota Statutes § 471.59. The term "Member Districts" shall also include any Member Districts that are admitted to the Organization after the Effective Date. **Supersession of Prior Agreements.** This revised and amended Agreement is designed and intended to amend, revise and supersede any and all prior Joint Powers Agreements relative to the creation and existence of the Fergus Falls Area Special Education Cooperative.

RECITALS

- A.** The Member Districts desire to provide special education services to students with disabilities

- B.** The Member Districts believe that providing special education services to students with disabilities can best be accomplished through cooperative efforts.

- C.** Minnesota Statutes § 471.59 authorizes the Member Districts to jointly or cooperatively exercise any power common to the Member Districts.

- D.** The Member Districts wish to amend and restate the joint powers agreement through this Agreement. This Agreement shall govern, supersede, and replace any and all joint powers agreements and any amendments and modifications thereto between the Member Districts relating to providing special education services to students with disabilities.

NOW, THEREFORE, the undersigned Member Districts, commit to the joint and mutual exercise of their powers pursuant to Minnesota Statutes § 471.59, agree as follows:

1. Name The joint powers cooperative created by this Agreement shall be the Fergus Falls Area Special Education Cooperative #935 (hereinafter referred to as the "Organization") as the name of the organization established pursuant to this Agreement.

2. Purpose The purpose of the Organization is to provide, by cooperative effort, a comprehensive special education program for Member Districts. Through cooperative efforts, the Member Districts seek to optimize the educational services available to students with identified disabilities meeting Minnesota Department of Education criteria.

3. Membership

a. Member Districts The Member Districts of the Organization shall consist of the Minnesota Independent School Districts set forth below and those Minnesota Independent School Districts that are admitted as set forth herein.

- i. Independent School District No. 261, Ashby**
- ii. Independent School District No. 542, Battle Lake**
- iii. Independent School District No. 846, Breckenridge**
- iv. Independent School District No. 852, Campbell-Tintah**
- v. Independent School District No 548, Pelican Rapids**
- vi. Independent School District No 850, Rothsay**
- vii. Independent School District No 550, Underwood**

b. Eligibility for Membership

i. Application for membership in the Organization shall be open to any public school district. Membership is granted by the Board upon application to the Board unanimous consent of the current Member Districts, agreement to be bound by this Agreement, and receipt of payment from the applicant in conformity with this Agreement.

ii. Before an applicant is admitted to the Organization, the total cost and fiscal responsibility shall be presented in writing to the public school district applying for membership. The applying public school district shall agree to pay to the Organization the cost of which, or any portion thereof, that has been assessed against each of the Member Districts.

iii. A new member shall provide a duly adopted resolution of its governing body agreeing to become a member and agreeing to be bound by the terms and conditions of this Agreement.

c. Withdrawal of Membership

i. Procedure. All member districts shall be bound by the terms and conditions of this Agreement during the fiscal year (July 1 through June 30) in which it is a member. Any member district may withdraw from this agreement by resolution adopted by a majority vote of the full membership of its school board and by formal written notice to the Special Education Director of the Cooperative. The notice shall include a certified copy of the adopted withdrawal resolution. A withdrawal shall only be permitted as specified by this section.

ii. Notification. Withdrawal shall only be permitted if the notice required pursuant to this section is given at least (1) year in advance of the withdrawal, but no later than June 30th of the prior fiscal year, i.e. notice by June 30, 1996 for withdrawal on July 1, 1997. The withdrawal of a member district shall not affect the continuing liability of the member district from continuing obligations incurred prior to the notice of withdrawal, including bonded debt and lease-purchase or installment purchase obligations provided by separate Agreement. The withdrawing member district shall also be obligated for continuing obligations or liabilities of the Cooperative caused by the withdrawal of the member district, including unemployment compensation and other costs. **The Cooperative shall provide for the disposition of any property acquired as a result of this joint powers agreement, and the return of any surplus moneys in proportion to contributions of the several contracting parties after the purpose of the agreement has been completed, i.e. a withdrawing member will wait for any such potential disbursement, if any, until such time as the cooperative is dissolved. At that time such distribution would be of any net remaining value of such assets available to be distributed to the members, both former and final.**

iii. Cooperative Employees Upon Withdrawal. A member district that withdraws from the Cooperative shall be responsible for Cooperative staff as provided in Minnesota Statutes Section 123A.33.

d. Dissolution of a Member District

If any member district dissolves or consolidates with a district that results in the district no longer being a member of the Cooperative, the liability of the member district will continue with obligation upon the taxpayers within the previous district. All property owned by the Cooperative, both real and personal, will remain in possession of the Cooperative.

4. Principal Office The principal office of the Organization shall be at 1201 Tower Road N, Fergus Falls, Minnesota, 56537.

5. Term This Agreement shall continue from year to year but may be terminated at any regular meeting of the Board by a majority vote of the Board upon providing all Member Districts at least 15 days' written notice that a discussion and potential vote on termination of this Agreement will be on the agenda of a regular board meeting.

6. Governance

a. Board A joint powers board (the "Board") is hereby created for the governance of the Organization and to facilitate the performance of this Agreement. Such Board shall have the powers specifically given herein and shall have the powers specifically given herein and shall have the power to make recommendations to the Member Districts to improve cooperative and efficiency in carrying out the intent of this Agreement and to make recommendations and supplements to this Agreement.

b. Board Membership The members of the Board shall be the Superintendent from each Member District, or a board member designee. The Board shall consist of 7 members. No employee, full or part-time, of the Organization shall serve as a member of the Board.

c. Officers There shall be three (3) officers of the Board, consisting of a chair, vice chair, and treasurer.

i. Chair The Board shall elect from the members of the Board a Chair at its annual meeting. The Chair shall act as the presiding officer at all Board meetings, executes undertakings ordered and directed by the Board and is the official representing the Board in all matters related to the Organization.

ii. Vice Chair. The Board shall elect from the members of the Board a Vice Chair at its annual meeting. The Vice Chair shall act in the absence of the Chair and has all the powers of the Chair during the Chair's absence.

iii. Treasurer The Board shall elect from members of the Board a Treasurer at its annual meeting. The Treasurer shall receive and disburse funds of the Organization and keep records as required by law.

iv. Executive Secretary The Special Education Director and/or the designee shall serve as Executive Secretary to the Board.

The Executive Secretary shall have no vote on the Board. The duties and responsibilities of the Executive Secretary shall include, but are not limited to:

1. Prepare, along with the Chair, an agenda for each Board meeting
2. Email the agenda for each Board meeting to all Board members at least one week prior to each Board meeting.
3. Email the draft minutes to each Board member within five (5) days after each Board meeting.

v. Officer Elections At the annual meeting, the Board shall elect the officers for the year and the officers shall immediately assume their duties upon election. Nominations for each officer position shall be made from the floor at the annual meeting. A candidate for an officer position receiving the majority of votes shall be declared elected and shall serve for one year or until a successor is qualified and elected.

vi. Vacancy In the event of a vacancy of an officer position, the Executive Secretary shall send out an email to the Board calling for nominations. The nominations must be received within 7 days from the date of the email calling for nominations. At the next Board meeting, the Board shall vote on the nominees to fill the vacancy. No nominations for any vacancies shall be allowed except as set forth herein.

d. Resignation, Termination, and Removal of Board Members Any resignation from the Board or from any office position must be in writing and sent to the Executive Secretary. A Board member or an officer may be removed for cause upon a hearing by the Board. The reasons/basis for the removal shall be submitted to the Chair (unless the Chair is the subject, then the Vice Chair) and the Chair shall call a special meeting to hold a hearing on the charges. The Chair (or Vice Chair, as appropriate) shall email the reasons/basis for the removal to the Board as soon as possible after receiving the reasons/basis for the removal.

e. Compensation Board members shall receive a per diem for attending meetings of the Organization.

f. Meetings

i. The Board shall hold an annual meeting of the Organization in June of each year, the specific date, time and location which will be determined by the Board Chair. At the annual meeting, the Board shall elect officers, may receive reports on activities of the Organization, determine the direction of the Organization for the coming year, and determine any other business and matters.

ii. The Board shall hold regular meetings at least quarterly at and a date, time, and place to be determined at the annual meeting. In the event a scheduled quarterly meeting conflicts with a holiday or other events, a majority of Board members may change the date, time, and/or place of such quarterly meetings.

iii. A majority of voting Board members present at any meeting shall constitute a quorum for the purpose of conducting business.

iv. Procedures and proceedings of the Board shall be governed by the most recent edition of Robert's Rules of Order.

v. Each Member District shall be entitled to one vote, which vote shall be cast by the Superintendent or designee school board member from that Member District.

vi. The Chair shall be entitled to call a special meeting of the Organization or any four (4) voting Board members may call a special meeting. The special meeting must comply with the requirements of Minnesota law.

vii Notice of the special meeting must be provided at least three (3) days prior to the special meeting, except for an emergency meeting or a special meeting for which a notice requirement is otherwise expressly provided by Minnesota Statutes. Meetings of the Board shall comply with the Minnesota Open Meeting Law.

g. Executive Committee The Executive Committee shall consist of Board officers including the Chair, Vice Chair, and Treasurer.

i. The Executive committee shall meet at times set by the Executive Committee. Special meetings of the Executive Committee may be called by any two members of the Executive Committee. Notice of a special meeting of the Executive Committee must be provided at least three (3) days prior to the special meeting, except for an emergency meeting or a special meeting for which a notice requirement is otherwise expressly provided by Minnesota Statutes.

ii. The Executive Committee shall have the following powers:

1. Act as advisors to the Director of Special Education.
2. Make recommendations to the Board for policies, programs, and such other matters as would help the function and purpose of the Organization.
3. The Executive Committee shall be responsible for supervising and evaluating the Special Education Director
4. All decisions of the Executive Committee shall be submitted for ratification by the Board at the next Board meeting.

h. Powers and Duties of the Board The Board shall have, and is hereby given, all powers, duties, and functions as set forth in this Agreement and as allowed by law, and all such further powers necessary to carry out the intent and purpose of the Organization as set out in this Agreement, including, but not limited to, the following:

i. The Organization shall employ a Special Education Director who shall be certified according to the Minnesota Department of Education and who shall be responsible for the Organization for the administration of the special education program.

ii. The Executive Committee shall be responsible for supervising and evaluating the Special Education Director.

iii. To hire, terminate, and discipline employees and administer all other personnel and human resource matters.

iv. All contracts or work assignments on behalf of the Organization shall be signed by the Chair and the Treasurer.

v. Enter into contracts to carry out the functions and operations of the Organization.

vi. Establishment of a budget and appropriate systems of record keeping.

vii. Approve contracts for personnel, including administration and services.
Negotiate and approve contracts for personnel, including administration and services.

viii. To control and direct the administration of the affairs of the Organization.

ix. To contract with consultants, including, but not limited to, accountants, auditors, the fiscal agent, engineers, architects, legal counsel, and other service professionals as necessary.

x. To manage, own, lease, and operate equipment, vehicles, facilities, and buildings.

xi. To handle all fiscal affairs of the Organization.

xii. Apply for, receive, and administer educational funding, including state special education reimbursements and money received through Federal funds.

xiii. Administer funds and exercise its authority in such a way as to accomplish the purpose of this Agreement.

xiv. The care, management, and control of the Organization shall be vested in the Board.

xv. Provide a system of reporting to and communicating with the School Board of each Member District.

xvi. To adopt personnel policies and practices.

xvii. Notwithstanding anything contained herein to the contrary, the Board shall not enter into any contracts or purchase property or services without the prior written approval of the majority of the Member Districts.

7. Fiscal Affairs

a. Fiscal Agent The Board shall have the power to contract with a Fiscal Agent, or a Member District to act as the Fiscal Agent on behalf of the Organization. The Fiscal Agent must meet all the legal requirements of the Member Districts. If the Board contracts with a Fiscal Agent, the Fiscal Agent shall handle all fiscal affairs of the Organization within the construct of the approved budget and shall make reports as requested by the Board.

b. Financing The Board, or the Fiscal Agent, with the Board's approval, shall be empowered to finance the special education program implemented pursuant to this Agreement as follows

- i. By applying for, receiving, and administering Federal and State aid and reimbursements for programs carried out by the Organization.
- ii. By quarterly payments by Member Districts based on each individual Member District's student population and/or on the amount of time needed by individual Member Districts.
- iii. By receiving grants and gifts.

c. Benefits Nothing contained herein shall prevent any Member District from applying separately for any benefit to which it may be entitled to itself.

d. Records The Organization shall maintain records, disburse funds, and accept receipts in accordance with the budget.

e. Reimbursable Expenses Reasonable expenses of the Organization shall be reimbursed at actual cost, and must be itemized with receipts, as appropriate. Mileage expense reimbursable at the prevailing IRS rate for business mileage.

f. Budget The Director of Special Education shall prepare (or direct the Fiscal Agent to prepare) a proposed annual operating budget for consideration by the Board at its April Board meeting. Copies of the proposed annual operating budget shall be provided to all Member Districts at least one week prior to the April Board meeting.

g. Insurance The Organization shall maintain public liability insurance with a minimum \$1,000,000.00 combined single-limit coverage for the operations of the activities of the Board and its programs and activities. The Board shall determine any other insurance coverage, and the amounts, as necessary for the Organization.

h. Claims Arising out of Activities of the Organization Any limit(s) of liability applicable to the Member Districts or the Organization shall not be added together or stacked for any purpose. The total aggregate liability of one or more of the Member Districts and the Organization or their respective officers or employees arising out of the activities of the Organization shall not exceed the limits for a single Member District as set forth in Minnesota Statutes § 466.04, as amended, regardless of whether the Organization is a separate entity or organization. The provisions of this section shall not be construed to create, as between Member District or between any Member District(s) and the Organization, any right of indemnification.

i. To the fullest extent permitted by law, this Agreement and the activities carried out hereunder are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Member Districts that they, together, with the Organization, shall be deemed a "single governmental unit" for purpose of liability. Each Member District expressly declines responsibility for the acts or omissions of the other Member Districts. In addition to what is stated in this Agreement, nothing herein shall be construed to waive or limit any exemption or immunity from, or limitation on, liability available to the Member Districts as set forth by Minnesota law, including, but not limited to, as set forth in Minnesota Statutes Chapter 466, as amended.

ii. The Member Districts are not liable for the acts or omissions of the other Member Districts except to the extent to which they have agreed in writing to be responsible for the acts or omissions of the other Member Districts.

iii. Under no circumstances shall a Member District be required to pay on behalf of itself, another Member District, or any other individual, entity, or party any amount in excess of the limits of liability established in Minnesota Statutes Chapter 466, as amended, applicable to any third party claim or action.

i. Encumbrances The Board shall not encumber the Organization by contract or other agreement or obligation, nor incur any debt which would be binding on the Member Districts without the prior approval of the Member Districts. The foregoing does not preclude the Board from approving, and paying for, normal operating expenses.

8. Employment Matters

a. Hiring The Board shall hire employees in a manner prescribed by statute for independent school districts. Hiring of the Organization's staff or personnel shall follow the following procedure:

- i. A staff opening will be determined by the Board.
- ii. The Director of Special Education will recruit and interview prospective candidates.
- iii. Interviews with members of the Board and/or other interested personnel may be arranged at the discretion of the Board.
- iv. An offer of employment may be extended consistent with the terms and conditions of employment as set forth in Section 8(b) in this Agreement.

b. Terms and Conditions of Employment.

- i. All employees of the Organization shall be employed by action of the Board.
- ii. All certified employees of the Organization shall be employed under the terms and conditions of the Organization,
- iii. All non-certified employees of the Organization shall be employed under the terms and conditions of the Organization.

c. Assistance of Supervisors and Directors.

- i. The assistance of the supervisors and directors employed by the Organization shall be available to all Member Districts for administration and supervision, including the preparation and filing of reports, in such areas as such supervisors and directors may qualify and that the Board shall direct.

9. Termination. This Agreement shall terminate and the Organization thereby dissolved upon the occurrence of any one of the following events, whichever occurs first:

a. When the Member Districts, by written agreement approved by the governing bodies of each Member District, constituting a majority of the Member Districts, agree to dissolve the Organization and terminate this Agreement.

b. When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction. When necessitated based upon the failure to obtain necessary funding from the Member Districts or funding from the State of Minnesota and/or the United States Federal Government.

10. Effect of Termination/Dissolution of Organization. Upon termination of this Agreement, the Organization shall be dissolved and the Board shall provide for the distribution of all of the Organizations funds and assets and payment of any liabilities in the following manner:

- a. Sufficient reserves shall be retained and maintained consistent with the Board's obligations and known foreseeable risks under this Agreement and applicable laws.
- b. Upon termination and/or dissolution, payment of all obligations arising under this Agreement shall be paid.
- c. In the event that there is surplus property and/or assets after payment of all obligations arising under this Agreement are paid, the surplus property and assets will be distributed in proportion to the total contributions by the then current Member Districts, or as the Member Districts may otherwise agree and in accordance with law.

11. Amendments. This Agreement may only be amended by a majority vote of the Board. No change of this Agreement shall be in order at any meeting unless notice that such matter is to be considered is placed on the agenda for a specified meeting and is mailed to each Member District at least one week prior to such meeting.

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20____.

Independent School District No. 261
(Ashby Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20____.

Independent School District No. 542
(Battle Lake Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____day of _____, 20____.

Independent School District No. 846
(Breckenridge Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20 ____.

Independent School District No. 852
(Campbell-Tintah Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20__.

Independent School District No. 548
(Pelican Rapids Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20 ____.

Independent School District No. 850
(Rothsay Public Schools)

By _____
Chair

By _____
Clerk

In Witness Whereof, the officers indicated below, the member districts have signed this Amended and Revised Joint Powers Agreement of the Fergus Falls Area Special Education Cooperative by authority of their respective school boards.

Approved at the regular meeting
Of the School Board thereof held
On ____ day of _____, 20____.

Independent School District No. 550
(Underwood Public Schools)

By _____
Chair

By _____
Clerk

E. Fergus Falls Area Special Ed Coop Representative

9. Adjournment