

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, JULY 19, 2023
REGULAR MEETING - 7:00 AM
ELEMENTARY CONFERENCE ROOM #233
810 BEEDE AVENUE
BRECKENRIDGE, MN 56520**

AGENDA

- 1. Call the Meeting to Order**
 - A. Pledge of Allegiance
- 2. Approval of Agenda**
- 3. Public Input**
- 4. Approval of Consent Agenda**
 - A. Minutes 3
 - B. Financials
 1. Financial Report & Bills 7
 2. Contingent Account 22
 - C. Hires
 1. Nicholas Johnson, 5-12 Vocal Music Instructor
 2. Kori Bommersbach, Science Teacher
 3. Sierra Hansey, Jr High Volleyball Coach
 4. Molly Olson, ECFE Coordinator/Parent Educator (LCSC)
 - D. Resignations
 1. Kathryn Beherns, Special Education Teacher
 2. Easton Erbes, Assistant Football Coach
 - E. Extra Curricular Contracts
- 5. Communications**
 - A. Dean of Students
 - B. K-12 Principal 25
 - C. Facilities Manager
 - D. Business Manager
 - E. Superintendent
 - F. Committee Reports
- 6. Old Business**
 - A. Second Reading of Polices: 208; 209; 210
- 7. New Business**
 - A. Resolution Accepting Donations
 - B. Dairy & Fuel Bids

C. Long-Term Facilities Maintenance Resolution	27
D. Property/Liability Insurance	33
E. Minnesota Rural Education Association Membership	36
F. Minnesota School Boards Association Membership	38
G. Fee Schedule	39
H. Organizational Chart	43
I. Adopt Policies: 301, 302, 303, 304, 305	45
J. First reading of Policy 533	51
8. Adjournment	
9. Work Session	
A. Strategic Planning	

A Work Session of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota was held Wednesday, June 20th, 2023 at 8:00 AM in the Elementary School Conference Room 233.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Neppl (8:10AM), Roberts and Superintendent Sullivan

Also present: Corinna Erickson, Jordan Christensen, and Miriam Tobola

The work session was called to order by Chairperson Johnson at 8:02 AM with the Pledge of Allegiance recited.

Motion by Mikkelson, seconded by Hasbargen to approve the agenda as presented. 7-0

The work session opened with session objectives and team development led by Superintendent Sullivan. She posed the question “WHY do you choose to serve in your role?” Those in attendance went around the room and discussed their answers to this question.

The group moved on to Vision, Mission, and Values. Superintendent led the group in an exercise to create common belief statements that will be included in a Breckenridge Public Schools Strategic Plan.

2022-2023 Reflections and Data Review

- Demographic Data
- Perception Data

After data was reviewed Superintendent Sullivan led an exercise to identify celebrations and challenges found within the data.

Data Review will continue at the work session scheduled for Wednesday, June 21st after adjournment of the regular school board meeting.

Chairperson Johnson adjourned the retreat at 12:30 PM.

Chair

Clerk

The Board of Education, Independent School District No. 846, Breckenridge, Minnesota met for a Regular Meeting on Wednesday, June 21st, 2023, at 7:00AM in the Elementary School Conference Room #233

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Neppl, and Roberts

Chairperson Johnson called the regular meeting to order at 7:00AM with the Pledge of Allegiance recited.

School Happenings Shared:

- Congratulations to Dawson Wienbar, Kennedy Schuler for qualifying for State Golf & Jacob Kunkel for qualifying for State Track. Way to represent Cowboy/Cowgirl Nation!
- We held our Staff Recognition and Retirement Party on Wednesday, May 24th to celebrate our employees. Years of Service Awards were presented to the following. . . 5 Years of Service: Christina Aigner, Amy Beasley, Tony Bogenreif, Travis Ekren, Jack Hiedeman, Austin Imdieke, and Elizabeth Sundquist. 10 Years of Service: Corinna Erickson. 15 Years of Service: Jamie Jensen and Sue LeNoue. 30 Years of Service: Kristie Rittenhouse. Retirees: Head Custodian Steve Bakken was with Breckenridge Public Schools for 29 Years and Phy Ed Teacher Brad Lindberg was with Breckenridge Public Schools for 24 years. Thank you for your dedication!

Motion by Mikkelson, seconded by Hasbargen to approve the amended agenda: *Moving: Item #8. Adjournment after Item #9. Closed Session. Adding: Resignation-Robin Werner, Elementary Teacher. Craig Peterson, Middle School Social Studies Teacher. Editing: 9-12 High School Counselor to read 7-12 School Counselor. 7-0*

COMMUNICATIONS:

Elementary Principal – Corinna Erickson

◊Lots going on to wrap up the school year, in-school and community events. Thank you to our Transportation Department for getting everyone there and back safely!◊New in-person School Psychologist 4 days a week◊2 Reading Corp for reading intervention this fall; Lindsey Eggiman will move into Reading Interventionist role and will take on Title programs◊Met with HS teachers, shared their goals for next school year, and what they are looking forward to◊Will be spending a lot of the summer in various trainings◊Open positions in Breckenridge Public Schools, now hiring

High School Principal – report shared

◊Summer School dates in June and August ◊Working on Student Handbooks, will be reviewed by the board in July ◊ Master Schedule will be changing due to resignations and new hires◊

Facilities Manager – Jerry Rosenthal

◊Summer deep clean is going GREAT! Ahead of schedule due to the amazing custodial team of Lisa, Kolden, and Austin. Very grateful! ◊12 new Science sinks◊2 new motors for air handlers at the High School, boys locker room◊New flooring in the Elementary Office, will be assessing carpet in other areas for replacement◊Received Special Engineer’s License◊Planning out Superintendent Office transition to the high school

Business Manager – Dessica Komestakes

◊Will be presenting Budget later in the meeting

Superintendent – Kristie Sullivan

◊New phone menu will be put in place to make the transition easier, one phone number for the district ◊Many grant applications submitted, thank you Miriam Tobola for all your hard work◊ Assembled a hiring committee for the Dean of Students position. 3 great candidates. Very impressed with feedback from the committee◊Shifting in Admin. Assistant duties, impressed with teamwork ◊Will be working with the union for Teacher Negotiations soon ◊ Great work session yesterday, worked on belief statements, and started data review

Committee Report – report shared

Safety Committee met on Wednesday, June 14th.

CONSENT AGENDA:

Motion by Mikkelson, seconded by Ernst to approve the consent agenda. 7-0

Previous month's minutes – May 24th, 2023

Financial reports as presented including:

General Ledger Debits: May 2023

General Fund: \$3,711,268.03—Food Service: \$169,729.85—Community Service: \$98,146.29—Capital Expense: \$191,901.86—Debt Redemption: \$220,022.89—Trust Fund: \$0.00—Student Activities: \$8,777.84

Accounts Payable/Wires & Checks: 05/15/2023-06/15/2023

Total: \$4,426,846.76

Hires: Breann Ophoven, Elementary Teacher. Craig Peterson, Middle School Social Studies Teacher. Noah Brenden, 7-12 School Counselor. Jordan Christensen, K-12 Dean of Students

Resignations: Robin Werner, Elementary Teacher. Craig Peterson, Middle School Social Studies Teacher

OLD BUSINESS:

None

NEW BUSINESS:

Motion by Arnhalt to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

May donations received: \$11,976.00

Bobcat \$600.00 (DECA/ECFE Treasure Hunt) Marc Hasbargen \$1,716.00 (Boys Golf) West Central

Initiative \$5,260.00 (1-2 Crew Flexible Seating/Woods and Metal Class 2 Drill Presses) Pivot Bio

\$3,200.00 (FFA) NDCF \$1,200.00 (Fun Club)

Roberts seconded the motion. 7-0 (resolution on file)

Business Manager Dessica Komestakes presented the Preliminary Budget for 2023-2024.

Roberts left meeting at 7:48AM

Motion by Hasbargen, seconded by Arnhalt to approve the 2023-2024 preliminary budget. 6-0

Roberts returned to meeting at 7:57

Motion by Mikkelson, seconded by Ernst to approve the contract with Lakes Country Service Co-Op for 2023-2024 at a cost of \$3,479.75 which includes a \$1,400 base fee, \$1,000 facilities maintenance fee, and a \$1,079.75 student fee. Last year's cost was \$3,516.50. 7-0

Motion by Arnhalt, seconded by Roberts to authorize Superintendent Kristie Sullivan as the Identified Official with Authority (IOWA) to assign job duties and authorize user access to the Minnesota Department of Education secure websites for the Breckenridge School District #0846-01 (Resolution on file). 7-0

Motion by Ernst, seconded by Mikkelson to approve the resolution to renew membership in the Minnesota State High School League for 2023/2024. 7-0

Motion by Nepl, seconded by Hasbargen to approve the K-3 Read Well Literacy Plan dated June, 2023, submit it to MDE, and post on the school website. 7-0

Motion by Arnhalt, seconded by Roberts to adopt policies updated due to Minnesota statutory provisions and/or non-substantive changes: Policy 101 Legal Status of the School District, Policy 103 Complaints-Students, Employees, Parents, Other Persons, Policy 104 School District Mission Statement/Vision Statement, Policy 203.5 School Board Meeting Agenda, Policy 204 School Board Meeting Minutes, Policy 205 Open Meetings and Closed Meetings, Policy 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 207 Public Hearings, Policy 211 Criminal or Civil Action Against School District, School Board Member, Employee, or Student. 7-0

First Reading of Policies: Policy 208 Development, Adoption, and Implementation of Policies, Policy 209 Code of Ethics, Policy 210 Conflict of Interest - School Board Members

Negotiation Strategy Session to be scheduled at a later date (Superintendent Sullivan, Business Manager Dessica Komestakes, and Steve Arnhalt Lead Negotiator of the Negotiations Committee).

The meeting was closed at 8:09AM to conduct a Superintendent Evaluation pursuant to Minnesota Statute 13D.05. This session was recorded.

The meeting re-opened at 8:40AM—Chairperson Johnson gave a summary of the Superintendent Evaluation.

Motion by Hasbargen, seconded by Arnhalt to adjourn the Regular School Board meeting at 8:45 AM. 7-0

Chairperson Johnson called the work session to order after adjournment of the Regular School Board Meeting.

Continued data review from previous work session on Tuesday, June 20th.

- Student Academic Data
- Program, Policy, Procedure Data
- Fidelity Data

After data was reviewed Superintendent Sullivan led an exercise to identify celebrations and challenges found within the data and to prioritize needs.

The following agenda items were tabled to next work session that is scheduled after adjournment of the July 19th, 2023 regular school board meeting: 2023-2024 Goals and Strategic Planning.

Chairperson Johnson adjourned the retreat at 1:00PM

Next Regular Meeting date Wednesday, July 19th at 7:00AM with a work session to follow after adjournment in the Elementary School, Conference Room #233.

Chair

Clerk

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		43426		Wire	1 00039		MIN DEPT OF REVENUE (EFT)		No	No	No	06/30/2023	4,913.99
FAB		43427		Wire	1 00599		P.E.R.A.		No	Yes	No	06/30/2023	6,532.53
FAB		43428		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	06/30/2023	21,460.02
FAB		43429		Wire	1 01233		EFTPS		No	Yes	No	06/30/2023	39,139.80
FAB		43430		Wire	1 2251		FURTHER (FSA/ HSA)		No	No	No	06/30/2023	4,877.42
FAB		43431		Wire	1 2277		EDUCATORS BENEFIT ACH		No	No	No	06/30/2023	6,808.37
FAB		43432		Wire	1 3459		AMERITAS LIFE INSURANCE		No	No	No	06/30/2023	201.48
FAB		43462		Check	1 00153		FARMERS UNION OIL CO		Yes	No	Yes	06/30/2023	0.00
FAB		43463		Check	1 00242		JOHNSON CONTROLS		Yes	No	Yes	06/30/2023	0.00
FAB		43464		Check	1 00337	Remit	NASCO		Yes	No	Yes	06/30/2023	0.00
FAB		43465		Check	1 00482		DAILY NEWS		Yes	No	Yes	06/30/2023	0.00
FAB		43466		Check	1 01529		HILLYARD /HUTCHINSON		Yes	No	Yes	06/30/2023	0.00
FAB		43467		Check	1 01553		SUMMERVILLE ELECTRIC, INC.		Yes	No	Yes	06/30/2023	0.00
FAB		43468		Check	1 01779		NCPEPS GROUP LIFE INS		Yes	No	Yes	06/30/2023	0.00
FAB		43469		Check	1 01994		FARM CITY SUPPLY		Yes	No	Yes	06/30/2023	0.00
FAB		43470		Check	1 02325		JOHN DEERE FINANCIAL		Yes	No	Yes	06/30/2023	0.00
FAB		43471		Check	1 03092		JK SPORTS		Yes	No	Yes	06/30/2023	0.00
FAB		43472		Check	1 03307		NORTH CENTRAL BUS SALES		Yes	No	Yes	06/30/2023	0.00
FAB		43473		Check	1 1432		GRIPPERS SPORTS TROPHYS		Yes	No	Yes	06/30/2023	0.00
FAB		43474		Check	1 1569		WAHPETON AUTO VALUE		Yes	No	Yes	06/30/2023	0.00
FAB		43475		Check	1 1900		INTERQUEST DETECTION GAMES		Yes	No	Yes	06/30/2023	0.00
FAB		43476		Check	1 1945		WAHPETON ACE HARDWARE		Yes	No	Yes	06/30/2023	0.00
FAB		43477		Check	1 1954		INTERSTATE POWER SYSTEMS, INC		Yes	No	Yes	06/30/2023	0.00
FAB		43478		Check	1 1981		ALBERTSON'S PARTS CITY AUTO PA		Yes	No	Yes	06/30/2023	0.00
FAB		43479		Check	1 2556		JW PEPPER		Yes	No	Yes	06/30/2023	0.00
FAB		43480		Check	1 2762		WAHPETON VIDEO & DELI		Yes	No	Yes	06/30/2023	0.00
FAB		43481		Check	1 2765		GOOD YEAR		Yes	No	Yes	06/30/2023	0.00
FAB		43482		Check	1 2774		FIRST ADVANTAGE BACKGROUND SEF		Yes	No	Yes	06/30/2023	0.00
FAB		43483		Check	1 3303		ECOLAB		Yes	No	Yes	06/30/2023	0.00
FAB		43484		Check	1 3534		HILLS 210 CAFE & SUBS		Yes	No	Yes	06/30/2023	0.00
FAB		43485		Check	1 3538		SCHOOL ADMINISTRATIVE SPECIALTY		Yes	No	Yes	06/30/2023	0.00
FAB		43486		Check	1 3697		A-OX WELDING SUPPLY COMPANY INC		Yes	No	Yes	06/30/2023	0.00
FAB		43487		Check	1 3724		J-TECH MECHANICAL		Yes	No	Yes	06/30/2023	0.00
FAB		43488		Check	1 3777		T & G SANITATION		Yes	No	Yes	06/30/2023	0.00
FAB		43489		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	Yes	No	06/30/2023	7,360.46
FAB		43490		Wire	1 00599		P.E.R.A.		No	Yes	No	06/30/2023	13,706.04
FAB		43491		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	06/30/2023	25,105.28
FAB		43492		Wire	1 01233		EFTPS		No	Yes	No	06/30/2023	57,991.02
FAB		43493		Wire	1 2251		FURTHER (FSA/ HSA)		No	Yes	No	06/30/2023	5,055.16

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		43494		Wire	1 2277		EDUCATORS BENEFIT ACH		No	Yes	No	06/30/2023	8,620.04
FAB		43495		Wire	1 2656		QUADIENT FINANCE USA		No	Yes	No	06/30/2023	1,000.00
FAB		43496		Wire	1 3459		AMERITAS LIFE INSURANCE		No	No	No	06/30/2023	214.44
FAB		43497		Wire	1 00193		GREAT PLAINS NATURAL GAS		No	No	No	06/29/2023	1,148.31
FAB		43498		Wire	1 03359		WALMART STORE		No	No	No	06/29/2023	689.98
FAB		43499		EL	1 01719		ECONO FOODS		No	No	No	06/29/2023	142.48
FAB		43500		EL	1 2941		FAIRMOUNT LOCKERS		No	No	No	06/29/2023	109.00
FAB		43501		EL	1 3732		ELAN CREDIT CARD		No	No	No	06/29/2023	652.19
FAB		43502		Wire	1 00055		BRECKENRIDGE PUBLIC UTILITIES		No	No	No	06/29/2023	16,145.55
FAB		43503		AE	1 00518		LAKES COUNTRY SERVICE COOP		No	No	No	06/29/2023	400.00
FAB		43504		AE	1 02267	remit	WASTE MANAGEMENT		No	No	No	06/29/2023	1,129.69
FAB		43505		AE	1 02274	REMIT	APPLE COMPUTER, INC.		No	No	No	06/29/2023	11.75
FAB		43506		AE	1 2411		MSHSCA, INC.		No	No	No	06/29/2023	106.50
FAB		43507		AE	1 2727		AMERICAN EXPRESS		No	No	No	06/29/2023	2,232.51
FAB		43567		Wire	1 00599		P.E.R.A.		No	Yes	No	06/30/2023	245.13
FAB		43568		Wire	1 01233		EFTPS		No	Yes	No	06/30/2023	323.40
FAB	00	42287	126675	Check	1 3690		NWEA		Yes	No	Yes	07/17/2023	(1,125.00)
FAB		43425	127574	Check	1 3539		GUARDIAN		Yes	Yes	No	06/21/2023	3,526.16
FAB		43433	127575	Check	1 00604		AFSCME COUNCIL 65		Yes	No	No	06/28/2023	49.08
FAB		43436	127576	Check	1 02274	REMIT	APPLE COMPUTER, INC.		Yes	No	No	06/28/2023	7,559.00
FAB		43440	127577	Check	1 2491		HARRIS, DUSTIN M		Yes	No	No	06/28/2023	2,682.00
FAB		43441	127578	Check	1 2824		KING, ROY M.		Yes	No	No	06/28/2023	135.00
FAB		43438	127579	Check	1 1872		MN CHILD SUPPORT PAYMENT CTR		Yes	No	No	06/28/2023	481.50
FAB		43435	127580	Check	1 01184		MN SCHOOL EMPLOYEES ASSOC		Yes	No	No	06/28/2023	180.08
FAB		43442	127581	Check	1 2836		MORROW, JEFFREY A.		Yes	No	No	06/28/2023	75.00
FAB		43437	127582	Check	1 1292		ND CHILD SUPPORT DIVISION		Yes	No	No	06/28/2023	549.00
FAB		43439	127583	Check	1 2480		SIREK, TAMRA KAY		Yes	No	No	06/28/2023	225.00
FAB		43434	127584	Check	1 00833		ST. MARYS SCHOOL		Yes	No	No	06/28/2023	4,125.00
FAB		43443	127585	Check	1 3735		THOMPSON, CODY JAMES		Yes	No	No	06/28/2023	174.60
FAB		43444	127586	Check	1 3738		WANEK, ROBERT C		Yes	No	No	06/28/2023	210.00
FAB		43445	127587	Check	1 3767		WEIS, MATT		Yes	No	No	06/28/2023	135.00
FAB		43446	127588	Check	1 00536		ZANER-BLOSER EDUCATION PUB.		Yes	No	No	06/29/2023	1,929.50
FAB		43457	127589	Check	1 3593		BLUE CROSS BLUE SHIELD OF MN		Yes	No	No	07/07/2023	56,959.89
FAB		43461	127590	Check	1 3778		BOGENREIF, TONY		Yes	No	No	07/07/2023	124.99
FAB		43452	127591	Check	1 03235	Remit	FOLLETT SCHOOL SOLUTIONS		Yes	No	No	07/07/2023	108.07
FAB		43453	127592	Check	1 1929		JOSTENS		Yes	No	No	07/07/2023	39.65
FAB		43454	127593	Check	1 2281		MASA		Yes	No	No	07/07/2023	199.00
FAB		43448	127594	Check	1 00314		MASBO		Yes	No	No	07/07/2023	220.00
FAB		43447	127595	Check	1 00303		MASSP		Yes	No	No	07/07/2023	620.00

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		43449	127596	Check	1	02144	MIN DEPT OF LABOR & INDUSTRY		Yes	No	No	07/07/2023	90.00
FAB		43450	127597	Check	1	02174	MIN RURAL EDUCATION ASSOC		Yes	No	No	07/07/2023	1,759.00
FAB		43455	127598	Check	1	2638	MSBA		Yes	No	No	07/07/2023	6,597.00
FAB		43451	127599	Check	1	03157	OTTERTAIL/ MINN-DAKOTA COACHES		Yes	No	No	07/07/2023	1,866.60
FAB		43460	127600	Check	1	3776	PETERSON, TREVOR		Yes	No	No	07/07/2023	1,876.55
FAB		43456	127601	Check	1	3419	QUADIENANT LEASING USA, INC.		Yes	No	No	07/07/2023	366.18
FAB		43458	127602	Check	1	3687	SOPRISAPPS LLC		Yes	No	No	07/07/2023	2,157.75
FAB		43459	127603	Check	1	3767	WEIS, MATT		Yes	No	No	07/07/2023	135.00
FAB		43515	127604	Check	1	00604	AFSCME COUNCIL 65		Yes	No	No	07/17/2023	24.99
FAB		43540	127605	Check	1	1981	ALBERTSON'S PARTS CITY AUTO PA		Yes	No	No	07/17/2023	47.69
FAB		43529	127606	Check	1	1129	AMAZON CAPITAL SERVICES	Remit2	Yes	No	No	07/17/2023	193.49
FAB		43560	127607	Check	1	3697	A-OX WELDING SUPPLY COMPANY INC		Yes	No	No	07/17/2023	86.55
FAB		43527	127608	Check	1	1110	CNA SURETY DIRECT BILL		Yes	No	No	07/17/2023	47.50
FAB		43554	127609	Check	1	3331	COMPUTER SPORTS MEDICINE, INC		Yes	No	No	07/17/2023	550.00
FAB		43514	127610	Check	1	00545	CONTINGENT FUND		Yes	No	No	07/17/2023	1,186.65
FAB		43512	127611	Check	1	00482	DAILY NEWS		Yes	No	No	07/17/2023	259.00
FAB		43533	127612	Check	1	1433	EARTHGRAINS COMPANY		Yes	No	No	07/17/2023	61.71
FAB		43552	127613	Check	1	3303	ECOLAB		Yes	No	No	07/17/2023	97.83
FAB		43542	127614	Check	1	2265	EDUCATORS BENEFIT CONSULTANTS-		Yes	No	No	07/17/2023	133.46
FAB		43521	127615	Check	1	01994	FARM CITY SUPPLY		Yes	No	No	07/17/2023	280.86
FAB		43508	127616	Check	1	00153	FARMERS UNION OIL CO		Yes	No	No	07/17/2023	2,630.21
FAB		43549	127617	Check	1	2774	FIRST ADVANTAGE BACKGROUND SEF		Yes	No	No	07/17/2023	9.74
FAB		43544	127618	Check	1	2581	FRONTLINE TECHNOLOGIES GROUP, I		Yes	No	No	07/17/2023	8,391.28
FAB		43541	127619	Check	1	2238	FURTHER		Yes	No	No	07/17/2023	58.90
FAB		43548	127620	Check	1	2765	GOOD YEAR		Yes	No	No	07/17/2023	1,355.72
FAB		43534	127621	Check	1	1499	GOPHER STATE ONE-CALL		Yes	No	No	07/17/2023	6.75
FAB		43532	127622	Check	1	1432	GRIPPERS SPORTS TROPHYS		Yes	No	No	07/17/2023	3,061.50
FAB		43555	127623	Check	1	3534	HILLS 210 CAFE & SUBS		Yes	No	No	07/17/2023	183.30
FAB		43518	127624	Check	1	01529	HILLYARD /HUTCHINSON		Yes	No	No	07/17/2023	4,266.02
FAB		43557	127625	Check	1	3571	I3-MPN, LLC		Yes	No	No	07/17/2023	400.00
FAB		43537	127626	Check	1	1900	INTERQUEST DETECTION CANINES		Yes	No	No	07/17/2023	330.00
FAB		43539	127627	Check	1	1954	INTERSTATE POWER SYSTEMS, INC		Yes	No	No	07/17/2023	233.49
FAB		43566	127628	Check	1	3779	I-STATE TRUCK CENTERS		Yes	No	No	07/17/2023	16.38
FAB		43525	127629	Check	1	03092	JK SPORTS		Yes	No	No	07/17/2023	355.73
FAB		43524	127630	Check	1	02325	JOHN DEERE FINANCIAL		Yes	No	No	07/17/2023	41.98
FAB		43509	127631	Check	1	00242	JOHNSON CONTROLS		Yes	No	No	07/17/2023	1,043.12
FAB		43562	127632	Check	1	3724	J-TECH MECHANICAL		Yes	No	No	07/17/2023	497.50
FAB		43543	127633	Check	1	2556	JW PEPPER		Yes	No	No	07/17/2023	55.00
FAB		43513	127634	Check	1	00518	LAKES COUNTRY SERVICE COOP		Yes	No	No	07/17/2023	275.00

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		43551	127635	Check	1 3149		MARCO TECHNOLOGIES LLC NW 7128		Yes	No	No	07/17/2023	308.44
FAB		43553	127636	Check	1 3328		MARCO TECHNOLOGIES, LLC		Yes	No	No	07/17/2023	2,079.88
FAB		43536	127637	Check	1 1872		MN CHILD SUPPORT PAYMENT CTR		Yes	No	No	07/17/2023	481.50
FAB		43522	127638	Check	1 02174		MN RURAL EDUCATION ASSOC		Yes	No	No	07/17/2023	315.00
FAB		43517	127639	Check	1 01184		MN SCHOOL EMPLOYEES ASSOC		Yes	No	No	07/17/2023	97.62
FAB		43510	127640	Check	1 00337	Remit	NASCO		Yes	No	No	07/17/2023	34.29
FAB		43520	127641	Check	1 01779		NCPEERS GROUP LIFE INS		Yes	No	No	07/17/2023	32.00
FAB		43531	127642	Check	1 1292		ND CHILD SUPPORT DIVISION		Yes	No	No	07/17/2023	549.00
FAB		43550	127643	Check	1 2855		NEW DOMINION SCHOOL		Yes	No	No	07/17/2023	5,347.36
FAB		43526	127644	Check	1 03307		NORTH CENTRAL BUS SALES		Yes	No	No	07/17/2023	72.36
FAB		43546	127645	Check	1 2600		RAM MUTUAL INSURANCE COMPANY		Yes	No	No	07/17/2023	27,527.00
FAB		43558	127646	Check	1 3572		RED RIVER TELEPHONE ASSN		Yes	No	No	07/17/2023	773.27
FAB		43511	127647	Check	1 00411		REGION I COMPUTER SERVICES		Yes	No	No	07/17/2023	14,695.00
FAB		43530	127648	Check	1 1290		RIDDELL		Yes	No	No	07/17/2023	2,489.41
FAB		43556	127649	Check	1 3538		SCHOOL ADMINISTRATIVE SPECIALTY		Yes	No	No	07/17/2023	625.00
FAB		43516	127650	Check	1 00919		SCHOOL NURSE SUPPLY INC.		Yes	No	No	07/17/2023	469.22
FAB		43561	127651	Check	1 3703		SCHOOL PAY		Yes	No	No	07/17/2023	3,980.00
FAB		43528	127652	Check	1 1126	Remit	SCHOOL SPECIALTY		Yes	No	No	07/17/2023	108.88
FAB		43519	127653	Check	1 01553		SUMMERVILLE ELECTRIC, INC.		Yes	No	No	07/17/2023	175.00
FAB		43565	127654	Check	1 3777		T & G SANITATION		Yes	No	No	07/17/2023	545.74
FAB		43564	127655	Check	1 3760		TECHCHECK		Yes	No	No	07/17/2023	38,563.18
FAB		43545	127656	Check	1 2585		TECTA AMERICA GREENBERG ROOFIN		Yes	No	No	07/17/2023	1,389.38
FAB		43559	127657	Check	1 3656		TRIPLE S SERVICES LLC		Yes	No	No	07/17/2023	7,980.50
FAB		43538	127658	Check	1 1945		WAHPETON ACE HARDWARE		Yes	No	No	07/17/2023	21.98
FAB		43535	127659	Check	1 1569		WAHPETON AUTO VALUE		Yes	No	No	07/17/2023	695.72
FAB		43547	127660	Check	1 2762		WAHPETON VIDEO & DELI		Yes	No	No	07/17/2023	149.37
FAB		43523	127661	Check	1 02267	remit	WASTE MANAGEMENT		Yes	No	No	07/17/2023	1,126.35
FAB		43563	127662	Check	1 3737		WORKSMAN CYCLES		Yes	No	No	07/17/2023	2,486.84

Bank Total: \$459,653.78

Report Total: \$459,653.78

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: July 17, 2023

For the Month of June 2023

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$2,982,969.70	1,827,571.31	1,938,632.63	\$2,871,908.38
Food Service	136,009.59	84,797.10	40,844.39	\$179,962.30
Comm. Serv.	207,582.67	46,446.93	49,898.07	\$204,131.53
Cap. Exp.	(18,495.00)	0.00	0.00	(\$18,495.00)
Debt. Redemption	327,677.22	0.00	0.00	\$327,677.22
Trust Fund	3,356.73	2,582.88	0.00	\$5,939.61
Student Activities	44,578.68	9,569.78	940.90	\$53,207.56
TOTALS:	\$3,683,679.59	\$1,970,968.00	\$2,030,315.99	\$3,624,331.60

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$369,746.84	116,420.10	0.00	\$253,326.74
The 'Barn" Cash Box				50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$261,776.74

Investments

Minn. School District Liquid Asset Fund	4.8800%	\$ 395,023.03	
Minn. School District "MAX" Fund	5.0000%	\$2,866,305.46	
Bremer Money Market	4.0000%	\$105,121.60	
TOTALS:		\$	3,366,450.09

TOTAL CASH AND INVESTMENTS:			\$3,628,226.83
=====			

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9167	0846	FAB														
SERVS																
			15976	Credit	A	06/01/23		Wire	1	1002						
						0846	R 01 100 216	401 400 000		Title 1 Federal Aid					52,177.89	0.00
						0846	R 01 100 216	433 400 000		Title IV Aid					5,441.34	0.00
						0846	R 01 200 216	406 400 000		Title 1 Fed Aid					13,762.53	0.00
						0846	R 01 200 000	414 400 000		Title 2 Fed Aid					2,037.53	0.00
														Receipt Total:	\$73,419.29	\$0.00
														Deposit Total:	\$73,419.29	\$0.00
9173	0846	MAX														
Original Receipt # 15894																
			15984	Adj	A	06/07/23		Wire	1	1012						
						0846	B 01 104 002			Minn. Sch. District "max" Fund					(6,324.90)	0.00
						0846	R 01 005 000	000 092 000		Original Receipt # 15894					6,324.90	0.00
														Receipt Total:	\$0.00	\$0.00
														Deposit Total:	\$0.00	\$0.00
9174	0846	LAF														
Original Receipt # 15893																
			15985	Adj	A	06/07/23		Wire	1	1012						
						0846	B 01 104 001			Minn. Sch. Dist Liquid Asset					(488.52)	0.00
						0846	R 01 005 000	000 092 000		Original Receipt # 15893					488.52	0.00
														Receipt Total:	\$0.00	\$0.00
														Deposit Total:	\$0.00	\$0.00
9180	0846	FAB														
Feb thru May																
			15993	Credit	A	06/22/23		Check	1	1258						
						0846	B 01 115 000			BRECKENRIDGE BIG SHC	1426	05/31/23	Invoice	4,000.00	4,000.00	0.00
														Receipt Total:	\$4,000.00	\$0.00
			15994	Credit	A	06/22/23		Check	1	1290						
						0846	B 01 215 027			ANDERSON STEPHANIE					8.00	0.00
						0846	B 01 215 039			Life & Disability Payable					129.12	0.00
						0846	B 01 215 038			Dental Insurance					24.48	0.00
										Vision Insurance						0.00
														Receipt Total:	\$161.60	\$0.00
			15995	Credit	A	06/22/23		Check	1	1291						
						0846	B 01 215 027			Lindberg Brad					12.00	0.00
						0846	B 01 215 025			Life & Disability Payable					1,238.62	0.00
										Group Health Payable						0.00
														Receipt Total:	\$1,250.62	\$0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9180	0846	FAB		15996	Credit A	06/22/23	0846 B 01 215 025	Check 1	1284	REINERTSON, PERRY Group Health Payable					495.68	0.00
							0846 B 01 215 027			Life & Disability Payable					6.00	0.00
														Receipt Total:	\$501.68	\$0.00
				15997	Credit A	06/22/23	0846 R 01 005 000 302 624 000	Check 1	C1	Misc Operating Capital Sale of Equi					2,000.00	0.00
														Receipt Total:	\$2,000.00	\$0.00
				15998	Credit A	06/22/23	0846 R 01 005 000 000 099 000	Check 1	C1	Misc Misc. Revenue					52.00	0.00
														Receipt Total:	\$52.00	\$0.00
				15999	Credit A	06/22/23	0846 R 04 005 591 000 050 207	Check 1	C1	Misc Open Gym Fees					460.00	0.00
														Receipt Total:	\$460.00	\$0.00
				16000	Credit A	06/22/23	0846 R 04 005 591 000 099 200	Check 1	C1	Misc Twin Town Baseball League R					500.00	0.00
														Receipt Total:	\$500.00	\$0.00
				16001	Credit A	06/22/23	0846 R 01 005 000 000 104 000	Check 1	1061	VIKING COCA-COLA BOT Vending Machines Commissic					772.75	0.00
														Receipt Total:	\$772.75	\$0.00
				16002	Credit A	06/22/23	0846 R 01 005 000 000 099 000	Check 1	1067	REGION 6A Misc. Revenue					464.29	0.00
														Receipt Total:	\$464.29	\$0.00
				16003	Credit A	06/22/23	0846 R 04 005 591 000 115 000	Check 1	1122	CITY OF BRECKENRIDGE City of Breckenridge Funds					25,000.00	0.00
														Receipt Total:	\$25,000.00	\$0.00
				16004	Credit A	06/22/23	0846 E 01 005 640 308 366 000	Check 1	C1	Misc Dist Wide St Dev Travel					375.00	0.00
														Receipt Total:	\$375.00	\$0.00
				16005	Credit A	06/22/23	0846 R 01 005 000 000 093 000	Check 1	c1	Misc Rent					620.00	0.00
														Receipt Total:	\$620.00	\$0.00
														Deposit Total:	\$36,157.94	\$0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9181	0846	FAB	16006	Credit	A	06/06/23			Check	1	1003	HS GENERAL FUND RECI					
			0846	R	01	299	249	000	040	000	Drivers Ed Tuition				325.00	325.00	0.00
			0846	R	01	300	292	000	060	299	HS Tournaments/ Meets Reve				1,540.00	1,540.00	0.00
			0846	B	01	115	001				Flow -Thru Tournament				840.00	840.00	0.00
			0846	B	01	212	001				Sales Taxes Payable				3.78	3.78	0.00
			0846	R	01	300	291	000	052	232	HS Yearbook Sales				55.00	55.00	0.00
			0846	R	02	005	770	701	601	000	Student Lunch Sales				941.04	941.04	0.00
			0846	R	21	005	298	301	099	924	Class of 2024 Revenue				85.00	85.00	0.00
			0846	R	21	005	298	301	099	986	FFA Revenue				418.78	418.78	0.00
			0846	R	21	005	298	301	099	990	DECA Revenue				695.00	695.00	0.00
			0846	R	01	005	000	000	051	000	Tablet Protection Plan Fee				50.00	50.00	0.00
															\$4,953.60	\$0.00	
															\$4,953.60	\$0.00	
9182	0846	FAB	16007	Credit	A	06/07/23			Check	1	1019	ELEM HOT LUNCH					
			0846	R	02	005	770	701	601	000	Student Lunch Sales				152.00	152.00	0.00
															\$152.00	\$0.00	
															\$152.00	\$0.00	
9183	0846	FAB	16008	Credit	A	06/08/23			Check	1	1009	COMMUNITY EDUCATION					
			0846	R	04	005	570	321	040	000	School Age Care Tuition from				539.75	539.75	0.00
			0846	R	04	005	591	000	050	200	Twin Town Baseball League F				110.00	110.00	0.00
			0846	R	04	005	591	000	050	201	Youth Baseball Fees				40.00	40.00	0.00
			0846	R	04	005	591	000	050	208	Summer Youth Enrichment Fe				170.00	170.00	0.00
			0846	R	04	005	591	000	050	210	Youth Track Fees				25.00	25.00	0.00
			0846	R	04	005	591	000	050	211	Youth Volleyball Fees				655.00	655.00	0.00
			0846	R	04	005	591	000	050	217	Speed and Strength Fees				200.00	200.00	0.00
			0846	R	01	299	249	000	040	000	Drivers Ed Tuition				325.00	325.00	0.00
			0846	R	01	005	000	000	099	000	Summer Band				25.00	25.00	0.00
															\$2,089.75	\$0.00	
															\$2,089.75	\$0.00	

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9184	0846	FAB	16009	Credit A	06/30/23	0846	R 01 300 292	000 060 299	1003	HS GENERAL FUND RECI HS Tournaments/ Meets Reve					220.00	0.00
														Receipt Total:	\$220.00	\$0.00
														Deposit Total:	\$220.00	\$0.00
9185	0846	FAB	16010	Credit A	06/02/23	0846	R 01 100 791	000 052 000	1003	HS GENERAL FUND RECI Elem Yearbook Sales					44.00	0.00
														Receipt Total:	\$595.70	\$0.00
														Deposit Total:	\$595.70	\$0.00
9186	0846	FAB	16011	Credit A	06/08/23	0846	R 02 005 770	701 471 000	1002	STATE OF MINNESOTA Federal Lunch Aid 23					5,521.67	0.00
														Receipt Total:	\$33,700.70	\$0.00
														Deposit Total:	\$33,700.70	\$0.00
														Receipt Total:	\$573.68	0.00
														Receipt Total:	\$13,805.32	0.00
														Receipt Total:	\$10,160.13	0.00
														Receipt Total:	\$2,461.95	0.00
														Receipt Total:	\$1,177.95	0.00
														Deposit Total:	\$33,700.70	\$0.00
9187	0846	FAB	16012	Credit A	06/16/23	0846	R 01 250 420	000 071 000	1002	STATE OF MINNESOTA Spec Ed Medical Assistance					5,045.39	0.00
														Receipt Total:	\$5,045.39	\$0.00
														Deposit Total:	\$5,045.39	\$0.00
9188	0846	FAB	16013	Credit A	06/07/23	0846	R 01 250 420	000 021 000	1002	STATE OF MINNESOTA Spec Ed Tuition Income					1,043.43	0.00
														Receipt Total:	\$1,043.43	\$0.00
														Deposit Total:	\$1,043.43	\$0.00

**Breckenridge Public School
Student Activity Guideline
Period Ending June 30, 2023**

Sequence: Group-Sub, Crs

		B24												
L	Fd Org	Pro Fin	O/S Crs	Class Sub	Description	Annual Budget	Period 202312	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance			
E	21	005	298	301	401	990	DECA Supplies	0.00	(169.08)	3,318.96	0%	0.00	0%	(3,318.96)
								0.00	(2,577.38)	(5,431.90)	0%	0.00	0%	5,431.90
B	21	401	991	400	991	991	Robotics	0.00	0.00	(3,553.38)	0%	0.00	0%	3,553.38
R	21	005	298	301	099	991	Robotics Revenue	0.00	0.00	(141.00)	0%	0.00	0%	141.00
								0.00	0.00	(3,694.38)	0%	0.00	0%	3,694.38
Report Totals:						0.00	(0.00)	0.00	0%	0%	0.00	0%	(0.00)	

Breckenridge Public School-Contingent Account
Account Summary
June 2023

	<u>Jun 23</u>
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	15.00
01005110000305000 Consult Fees	481.75
013002296000369203 SofBall Enty	-100.00
01300294000430205 Boy Golf Sply	60.00
01300296000370205 Golf Supply	99.22
01300296000430205 Grl Golf Sply	60.00
04005505321319000 CE Class Fees	553.50
04005505321430000 Comm Ed Sply	17.18
Total Expense	<u>1,186.65</u>
Net Ordinary Income	<u>-1,186.65</u>
Net Income	<u><u>-1,186.65</u></u>

**Breckenridge Public School-Contingent Account
Transaction List by Date
June 2023**

Date	Num	Name	Memo	Amount
Jun 23				
06/07/2023	26972	Chad Fredericksen	State Golf Reimbursement	-120.00
06/07/2023	26973	Cheryl Ferrell	Golf Reimbursement	-99.22
06/07/2023	26974	Cathy Affield	Pickleball Supply	-17.18
06/07/2023	26975	Minnesota BCA	Brenden	-15.00
06/12/2023	4R	Kindred Public Schools	Reverse of GJE 4 -- For CHK 2694...	100.00
06/27/2023			Deposit	2,605.82
06/27/2023	26976	Pretty Bloomer's Garden Club	Spring Garden Workshop 2023	-553.50
06/27/2023	26977	Dessica Komestakes	Prof. Devlopment Reimbursement	-481.75
Jun 23				

**Breckenridge Public School-Contingent Account
Transaction List by Date-Contingent Book
June 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Jun 23						
Check	06/07/2023	26972	Chad Fredericksen	State Golf Reimburse...	-SPLIT-	-120.00
Check	06/07/2023	26973	Cheryl Ferrell	Golf Reimbursement	01300296000370205 Golf Supply	-99.22
Check	06/07/2023	26974	Cathy Affield	Pickleball Supply	04005505321430000 Comm Ed S...	-17.18
Check	06/07/2023	26975	Minnesota BCA	Brenden	01005010000899000 Sch Bd Misc	-15.00
Gene...	06/12/2023	4R	Kindred Public Schools	Reverse of GJE 4 -- F...	013002296000369203 SofBall Enty	100.00
Deposit	06/27/2023			Deposit	Breckenridge School District #8	2,605.82
Check	06/27/2023	26976	Pretty Bloomer's Gard...	Spring Garden Works...	04005505321319000 CE Class Fees	-553.50
Check	06/27/2023	26977	Dessica Komestakes	Prof. Development Rei...	01005110000305000 Consult Fees	-481.75
Jun 23						

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



Elementary Board Report July 2023

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Breckenridge Pride:

- All the staff who have checked in over the summer in regards to helping out with the transition, scheduling, classes, etc. All their support and background information has been extremely helpful in planning for the upcoming school year.
- Mr. Noah Brenden and Mr. Jordan Christensen have done a fabulous job this summer in preparation for their new roles. Their energy and compassion for their new roles is energizing and going to benefit all in so many ways.

Staff Open Positions

- HS SPED
- 7-8 English
- 7-8 Math
- Media Center - HS
- Con't to look at international teacher options
- Submission of variances for Science and SPED teachers in progress

Handbooks/7-12 Scheduling

- Work in progress with a variety of updates needing to be made
 - Discipline, esp. primary grades
- 7-12 Mr. Brenden will start loading students into the system based on their elective requests, required courses from the spring and schedule as modified
 - New for 7-8th - Goal: Intervention period in reading and math for those that are not proficient
 - Online courses for Spanish and French through Rochester Public Schools
 - Met with Trisha Levery from St. Francis to learn more about the CNA program grant

Summer School

- Elementary - Camp Smore
 - 85 students attending
- HS
 - No classes in July - will start up August 1 again
 - MS - 15 students for August; 5 finished in July
 - HS - 20 students for August; 3 finished in July

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel

Safe Routes to School - July 24

- Construction of sidewalks along Hall Ave and 8th
- Crossing beacons/circle drive arm installation

Early Childhood Coordinator

- Welcome, Molly Olson!

New Legislature Mandates

- Can't get new/additional information
 - READ Act
 - Discipline
 - 9-12 Academic mandates
 - Ethnic studies
 - Civics
 - Art
 - Personal Finance

**SCHOOL BOARD RESOLUTION
INDEPENDENT SCHOOL DISTRICT NO. 846
ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 25
LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN**

WHEREAS, to qualify for Long-Term Facility Maintenance revenue, Minnesota Statutes 2021, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

School Board Member _____ moved for the resolution adoption and the motion was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____

THEREFORE, BE IT RESOLVED THAT, the School Board of Independent School District No. 846, State of Minnesota, approves and adopts the attached ten-year Long-Term Facilities Maintenance plan for FY 25 on the 19th day of July, 2023.

SCHOOL BOARD CLERK SIGNATURE



Fiscal Year (FY) 2025 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2022, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2023. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers Breckenridge	District Number and Type: 0846-01	Date Submitted: 7/19/23
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2022, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2022, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2022, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2022, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2022, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2025 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2022, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2022, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2022, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2025 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2022, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2022, section 123B.595, subd. 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2022]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2022]). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Unit Director:	Name – Superintendent or Cooperative Director (Please print) Kristie Sullivan	Date: 7-19-23
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	Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-09
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Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information										
District Name:	Breckenridge	Date:	7/18/2023										
District Number:	0846-01	Email:	kometakesd@isd846.org										
District Contact Name:	Dessica Kometakes												
Contact Phone #	218-641-4012												

Fiscal Year (FY) Ending June 30

Expenditure Categories		2023 (base year)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$4,000	\$4,500	\$5,000	\$5,500	\$6,000	\$6,500	\$7,000	\$7,100	\$7,200	\$7,500	\$7,500
349	Other Hazardous Materials	\$0	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$21,000	\$21,500	\$19,500	\$22,500	\$23,000	\$23,500	\$20,000	\$20,000	\$20,500	\$22,500	\$22,500
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$9,000	\$13,000	\$9,500	\$10,000	\$14,000	\$10,500	\$10,500	\$15,000	\$11,500	\$12,000	\$12,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$34,000	\$39,000	\$36,500	\$38,000	\$43,000	\$40,500	\$37,500	\$42,100	\$39,200	\$42,000	\$42,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category 3 (a)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance Code	Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025											
UFARS Coding Pending	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Gender-Neutral Single User Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces	\$104,413	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
380	Mechanical Systems	\$15,000	\$12,000	\$15,000	\$16,000	\$17,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
381	Plumbing	\$7,500	\$7,500	\$15,000	\$7,500	\$7,500	\$7,500	\$0	\$0	\$0	\$10,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
384	Site Projects	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Deferred Capital Expense and Maintenance		\$126,913	\$19,500	\$105,000	\$58,500	\$24,500	\$27,500	\$25,000	\$25,000	\$25,000	\$35,000	\$25,000
Total Annual 10-Year Plan Expenditures		\$160,913	\$58,500	\$141,500	\$96,500	\$67,500	\$68,000	\$62,500	\$67,100	\$64,200	\$77,000	\$67,000
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-XX	-\$87,427	-\$170,814	-\$192,839	-\$283,929	-\$232,120	-\$49,815	\$131,990	\$319,295	\$501,999	\$687,604	\$860,409
	LTFM Fiscal Year Revenue - Levy	\$77,526	\$36,475	\$50,410	\$148,309	\$249,805	\$249,805	\$249,805	\$249,805	\$249,805	\$249,805	\$249,805
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$160,913	\$58,500	\$141,500	\$96,500	\$67,500	\$68,000	\$62,500	\$67,100	\$64,200	\$77,000	\$67,000
	Ending Fiscal Year Fund Balance 01-467-XX	-\$170,814	-\$192,839	-\$283,929	-\$232,120	-\$49,815	\$131,990	\$319,295	\$501,999	\$687,604	\$860,409	\$1,043,214
Fund 06												
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY 25 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/4/2023														
846 <= Type in School District Number																		
BRECKENRIDGE PUBLIC SCHOOL DISTRICT																		
Calculations for Ten Year Projection				Pay 23	Change only if requiring levy adjustments	Payable 2023 LLC Certification	Current Estimate											
	LLC #	FY 2023	FY 2024	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033					
1		Type your district number in cell A2 (Minneapolis = 1.2)																
2		Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b																
3		Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33																
4		Look-up data from following tabs																
5		Initial Formula Revenue																
6			659.20	661.76	657.38	657.38	657.38	657.38	657.38	657.38	657.38	657.38	657.38					
6a	57																	
6a		Additional Pre-K Pupil Units (line 19 of Pre-K application)																
6b				661.76	657.38	657.38	657.38	657.38	657.38	657.38	657.38	657.38	657.38					
6b		Total Adjusted Pupil Units = (6) + (6a)																
7			63.77	63.77	64.77	65.77	66.77	67.77	68.77	69.77	70.77	71.77	72.77					
7	401	District average building age (uncapped)																
8		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00					
8		Formula allowance																
9	402		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000					
9		Building age ratio = (Lesser of 1 or (7) / 35)																
10	403	250,496	251,468	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805					
10		Initial revenue = (6) * (8) * (9)																
11		Added revenue for Eligible H&S Projects > \$100,000 / site																
12	702		521,312	521,889	523,858	519,435	519,225	523,950	519,120	519,120	523,740	522,270						
12		Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess																
13	756		-	-	-	-	-	-	-	-	-	-						
13		Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)																
14	701		-	-	-	-	-	-	-	-	-	-						
14		Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)																
15	755		-	-	-	-	-	-	-	-	-	-						
15		Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)																
16a			27,786	27,261	32,051	-	-	-	-	-	-	-						
16a		Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab																
16b			-	-	-	-	-	-	-	-	-	-						
16b		New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue																
17	767		27,786	27,261	32,051	-	-	-	-	-	-	-						
17		Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)																
18	405		-	-	-	-	-	-	-	-	-	-						
18		Pay as you go revenue for eligible new H&S projects > \$100,000 / site																
19	406	526,101	549,098	549,150	555,909	519,435	519,225	523,950	519,120	519,120	523,740	522,270						
19		Total additional revenue for eligible H&S projects >\$100,000 / site (12) - (13) + (14) -(15) + (17) + (18)																
20a	768		-	-	-	-	-	-	-	-	-	-						
20a		Net debt service for bonds approved for Pre-K remodeling																
20b	407		-	-	-	-	-	-	-	-	-	-						
20b		Pay as you go for projects approved for Pre-K remodeling																
20c			-	-	-	-	-	-	-	-	-	-						
20c		Total Pre-K revenue																
20d	408		800,565	798,955	805,714	769,240	769,030	773,755	768,925	768,925	773,545	772,075						
20d		Total New Law Revenue (10) + (19) + (20c)																

FY 25 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/4/2023											
846 <= Type in School District Number															
BRECKENRIDGE PUBLIC SCHOOL DISTRICT															
		Change only													
		if requiring levy	Payable 2023												
		adjustments	LLC Certification	Current Estimate											
<i>Calculations for Ten Year Projection</i>															
	Pay 23														
	LLC #	FY 2023	FY 2024	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033		
60	General Fund Equalized Levy = (58) * (41)	444		-	-	-	-	-	-	-	-	-	-	-	-
61	General Fund Unequalized levy = (57) - (58)	445		53,543	50,410	148,309	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805
62	Total General Fund Levy = (60) + (61)	446		53,543	50,410	148,309	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805	249,805
<p>Notes:</p> <ol style="list-style-type: none"> Underlevy on general fund equalized levy results in proportionate reduction in associated aid. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14. 															

Confirmation of Insurance

Arthur J. Gallagher & Co.
 2850 Golf Rd.
 Rolling Meadows, IL 60008
 Telephone: (630) 228-6665
 Fax: (630) 285-4062

Date
5/19/2023

Insured Name **Minnesota Insurance Scholastic Trust and its members
 c/o New Prague Area Schools
 410 Central North Ave.
 New Prague MN, 56071**

As instructed, we have bound the coverage described below. We are holding a binder from the insurance company(ies) subject to the conditions and terms applying thereto. Policy(ies) or endorsements will be delivered to you as soon as possible after issuance. Please advise if any changes are to be made.

**Very truly yours,
 Arthur J. Gallagher & Co.**

Effective Date	Expiration Date	Policy Number	Coverage	Company
7/1/2023	7/1/2024	PK1039223	Primary Property, General Liability, Automobile, School Board Legal Liability, Crime, Law Enforcement, Employee Benefits	Lloyds of London - Ambridge
7/1/2023	7/1/2024	KTQ-XSP-3T68753-1-23	Excess Property	Travelers Excess and Surplus Lines Company
7/1/2023	7/1/2024	YB2-L9L-467355-013	Boiler and Machinery	Liberty Mutual Fire Insurance Company
7/1/2023	7/1/2024	ISPILLSB9Y8H003	Pollution Liability	Ironshore Specialty Insurance Company
7/1/2023	7/1/2024	Each Member has Separate Policy Number	Cyber Liability	Lloyds of London - CFC
SUBJECT TO POLICY TERMS AND CONDITIONS				

By: 
 Byron Given

Date
5/19/2023



2023-2024 Pricing Sheet

Minnesota Insurance Scholastic Trust (MIST)
Breckenridge Public Schools ISD #846
 Member Cost Comparison

Coverage Description	Additional Description	2022-2023 Costs	2023-2024 Costs	% Change
Fixed Costs:				
Package Policy	includes Property, General Liability, Auto Liability & Physical Damage, Crime, Excess Liability, EBL, Law, Abuse (3)	\$10,621.34	\$14,896.26	
Package Premium Debit/Credit	(1)	-15%	15%	
Excess Property		\$30,905.82	\$39,743.55	
Boiler & Machinery		\$1,591.00	\$1,898.00	
Pollution Liability		\$1,128.29	\$1,470.11	
Risk Management Services Fee		\$4,699.00	\$4,839.97	
Claims Administration Fee		\$359.00	\$590.00	
Loss Control Services		\$1,080.00	\$1,120.00	
Operating Expense Fee	(2)	\$777.00	\$1,285.12	
Cyber Liability	(3)	\$5,198.96	\$5,203.52	
Total Fixed Cost		\$56,360.41	\$71,046.53	26.1%

Variable Costs:				
Loss Fund		\$11,868.00	\$15,784.00	
Loss Fund Debit/Credit	(1)	-15%	15%	
Total Program Contribution on a Maximum Cost Basis		\$68,228.41	\$86,830.53	27.3%

Statistical Information				
Total Insured Values		\$64,922,210	\$77,141,969	18.8%
Total Student Count		686	678	-1.2%
Total Vehicles		20	20	0.0%
Total Costs:		\$68,228.41	\$86,830.53	27.3%

(1) Please note the actuarial debit/credit system for the 2023-2024 renewal is based upon your districts exposures as well as the previous 5 years of loss history (excluding the current year).

(2) Your 2022-2023 Operating budget will differ from what you were charged. In 2021, we charged for Secure Halo, which the pool did not purchase. We credited the members back in 2022 for the overage. This does not apply to new members as of 2022 or returning members that put in their notice.

(3) 2023 Member Specific Deductibles:
 Property: \$10,000
 Student Board Legal Liability: \$10,000
 Cyber Liability: \$5,000



Minnesota Insurance Scholastic Trust (MIST)

Final Invoice

PLEASE MAKE CHECK PAYABLE TO MIST AND REMIT TO:
 MINNESOTA INSURANCE SCHOLASTIC TRUST
 C/O ARTEX
 072102 AJG MESPO Box 4239
 Clinton, IA 52733

Breckenridge Public Schools ISD #846

DUE BY: 7/31/2023

Coverage Description	Company	Effective Date	Amount Due:
Package Policy	Lloyd's London – Ambridge	7/1/2023	\$14,896.26
Excess Property	Travelers Excess and Surplus Lines Company	7/1/2023	\$39,743.55
Boiler & Machinery	Liberty Mutual Fire Insurance Company	7/1/2023	\$1,898.00
Pollution Liability	Ironshore Specialty Insurance Company	7/1/2023	\$1,470.11
Cyber Liability	Underwriters at Lloyd's London	7/1/2023	\$5,203.52
Risk Management Services Fee	Arthur J. Gallagher/RPA	7/1/2023	\$4,839.97
Claims Administration Fee	Gallagher Bassett Services	7/1/2023	\$590.00
Loss Control Services	Gallagher Bassett Services	7/1/2023	\$1,120.00
Operating Expense Fee	MIST	7/1/2023	\$1,285.12
Loss Fund	MIST	7/1/2023	\$15,784.00
Total Due:			\$86,830.53

In accordance with the MIST By-Laws, a 6% interest rate will be charged to the School District for any payment received after its due date.

PLEASE RETURN A COPY OF THE INVOICE WITH YOUR REMITTANCE

June 6, 2023

Kristie Sullivan
Breckenridge School District
810 Beede Ave.
Breckenridge MN 56520

Hi, Kristie,

On behalf of all our Greater Minnesota students and educators, MREA thanks Breckenridge School District for its membership that helps us actively engage with legislators and state officials to address E-12 funding and policy issues.

Breckenridge School District's renewed membership for FY2023-24 is essential to MREA's advocacy that impacts all our students.

Your Year-Round Voice for Education

As your voice at the Capitol, MREA works to keep legislators and policy officials informed of the impacts of their decisions. During the recent historic legislative session MREA achieved rural education legislative success, including:

- Increasing the basic education formula to allow the most flexibility serving students
- Aligning the basic education formula with an inflationary index to secure predictable funding
- Expanding state aid to buy down special education cross-subsidies
- *Check out all our [2023 Accomplishments here](#).*

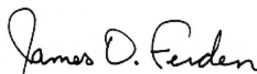
Breckenridge School District can count on MREA to work for you throughout the year, too, with:

- Webinars that clarify unemployment insurance changes, truth-in-taxation requirements, and more
- Professional development and networking opportunities at our Greater Education Summit
- Rural educator and school program awards that celebrate the positive impacts of education

Greater Minnesota Is Greater Together

While we continue assessing the outcomes of the 2023 legislative session, we know we are greater when we all work together as the Voice for Greater Minnesota Education. Please send your renewal invoice, dues, and updated information by July 15 to ensure our rural voice remains impactful.

Best wishes for a summer of well-being,


James O Ferden, MREA Board President
Board Chair, Win-E-Mac Schools


Bob Indihar, MREA Executive Director



MAIL

PO Box 187
St. Cloud, MN 56302-0187

VISIT

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

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CALL

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MREAvoice.org



MEMBERSHIP RENEWAL INVOICE

2023-24 MEMBERSHIP YEAR

Date: June 6, 2023

Invoice #: 2024-5000-1559

Due: July 15, 2023

BILL TO:

Kristie Sullivan
Breckenridge School District
810 Beede Ave.
Breckenridge MN 56520

Base Fee:\$1100.00
*Legislative Fee:.....+\$659.00
2023-24 Dues:..... \$1759.00

Amount Enclosed: \$ _____

Current expiration: June 30, 2023
New membership year: July 1, 2023-June 30, 2024
2023-24 Membership type: Full ISD Membership
*APU = 659 **Shared District: NA

*\$1.00 per Adjusted Pupil Unit (APU) to \$1,400 maximum.
**If sharing superintendent with another district, MREA has applied \$275 discount to Base Fee. Districts with shared Superintendents must each join MREA to obtain discount. Contact MREA if Shared District has changed.

UPDATE and SIGN* and return with payment by July 15, 2023:

District Name: Breckenridge School District Superintendent Cell Phone: _____
Primary Contact to Receive Communications: Principal Place of Business: 810 Beede Ave.
Kristie Sullivan City, State, Zip: Breckenridge, MN 56520
Contact Position Title: Superintendent Website Address: www.breckenridge.k12.mn.us
Contact Email: sullivank@isd846.org County: _____
District Phone: 218 - 643-6822

*Primary Contact Signature: _____ Date: _____

Signature is consent to membership and to receive member notices at the primary contact's email address.

QUESTIONS? Contact Diane Vosen, Operations Director, at the MREA office.

Minnesota Rural Education Association is a nonprofit 501(c)(4) membership association. Dues are not tax deductible as charitable contributions. We estimate 43% of FY24 dues will be attributable to nondeductible lobbying activity and are NOT deductible under Internal Revenue Code Section 162 as an ordinary and necessary business expense. Provide a copy of this notice to your accountant.





Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-04845-B8S8W8
Date	6/1/2023
Amount Due	\$6,597.00
Date Due	8/15/2023

Breckenridge
 810 Beede Ave
 Breckenridge, MN 56520-1660

Customer Name	Purchase Order No.		
Breckenridge			
Description	Quantity	Unit Price	Ext. Price
Policy Services Subscription - Breckenridge <i>01 005-610 000 820 000</i>	1	\$750.00	\$750.00
ISD Membership - Breckenridge	1	\$3,747.00	\$3,747.00
BoardBook Subscription Tier 1 - Breckenridge <i>01 005-610 000 305 000</i>	1	\$2,100.00	\$2,100.00

ENTERED JUN 05 2023

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2022, as provided by the Minnesota Department of Education.

Subtotal	\$6,597.00
Total	\$6,597.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2023-2024 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

FEE SCHEDULE

	2023/2024	2022/2023	2021/2022
Adult Athletic Season Ticket	40.00	40.00	40.00
Student Athletic Season Ticket (K-12)	25.00	25.00	25.00
Senior Golden Age Pass (age 65)	Free	Free	Free
Adult Athletic Game Ticket	6.00	6.00	6.00
Student Athletic Game Ticket (K-12)	3.00	3.00	3.00
Adult School Play Ticket	6.00	6.00	6.00
Student School Play Ticket (K-12)	3.00	3.00	3.00
Breakfast (9-12)	Free	2.15	2.05
Breakfast (7-8)	Free	Free	Free
Breakfast (PK-6)	Free	Free	Free
Reduced Breakfast (PK-12)	Free	Free	Free
Adult Breakfast	2.55	2.55	2.45
Adult Lunch	4.95	4.95	4.00
Student Lunch (9-12)	Free	3.25	3.15
Student Lunch (7-8)	Free	3.00	2.90
Student Lunch (PK-6)	Free	3.00	2.90
Lunch Seconds (K-12)	1.70	1.60	1.50
Reduced Lunch	Free	Free	Free
Milk		0.45	0.45
Instrument Rental - Regular - Sr High	65.00	65.00	65.00
Instrument Rental - Drums - Sr High	65.00	65.00	65.00
Instrument Rental - Regular - Jr High	45.00	45.00	45.00
Instrument Rental - Drums - Jr High	45.00	45.00	45.00
Instrument Rental - Summer	25.00	25.00	25.00
Art Class Fee - High School	20.00	10.00	10.00
Welding Fee - High School	25.00	25.00	10.00
Wood Shop Fee - High School	25.00	25.00	10.00
Driver Education-Classroom & Behind the Wheel	325.00	325.00	325.00

USER FEES

Activity	2023/2024		2022/2023	
	HS	MS	HS	MS
Football	75.00	50.00	75.00	50.00
Volleyball	75.00	50.00	75.00	50.00
Basketball (Boys & Girls)	75.00	50.00	75.00	50.00
Wrestling	75.00	50.00	75.00	50.00
Baseball	75.00	50.00	75.00	50.00
Softball	75.00	50.00	75.00	50.00
Track (Boys & Girls)	75.00	50.00	75.00	50.00
Golf (Boys & Girls)	75.00	50.00	75.00	50.00
Cross Country (Boys & Girls)	75.00	50.00	75.00	50.00
Cheerleading	75.00	50.00	75.00	50.00
One Act Play	75.00	50.00	75.00	50.00
3 Act Play	75.00	50.00	75.00	50.00
Speech	75.00	50.00	75.00	50.00
COOP-Hockey, Gymnastics, Swimming	75.00	50.00	75.00	*50.00

*St. Mary's students attending math and/or science classes at BHS use MS column except for COOP which is a separate agreement for hockey, gymnastics, swimming

Fees are due and payable the first day of practice or organization. There is an individual limit of \$200 and a family limit of \$350. NonPublic MS not included in limits Cases of hardship in fee payment will be handled on an individual basis. (see the Principal) No one will be denied participation because of User Fees.

Approved

BRECKENRIDGE PUBLIC SCHOOLS ISD #846

Organizational Chart



**ISD #846
Board of Education**

Brett Johnson (Chair)
Steve Arnhardt (Vice Chair)
Marc Hasbargen (Clerk)
Justin Neppi (Treasurer)
Shawn Krause-Roberts (Director)
Clayton Ernst (Director)



Kristie Sullivan
Superintendent /
Community
Education Director



Courtney Diestler
Assistant to the
Superintendent /
Community Ed
Coordinator



**Community
Education Staff**



Jordan Christensen
Dean of Students



Corinna Erickson
K-12 Principal



Miriam Tobola
Director of Learning
and Innovation



Tom Thielen
Media
Coordinator



Dessica Komestakes
Business Manager



Steph Beyer
Director of Food
Services



Chad Fredericksen
Activities Director /
Transportation
Director



Jerry Rosenthal
Facilities Manager



Teachers



Paraeducators



ReAnn Enderson
Technology
Specialist



Kim Willemsen
Accounting Clerk



**Food Service
Staff**




**Coaches/Advisors
/Directors**



**Bus and Type III
Drivers**



Custodians



Steph Pausch
Secretary



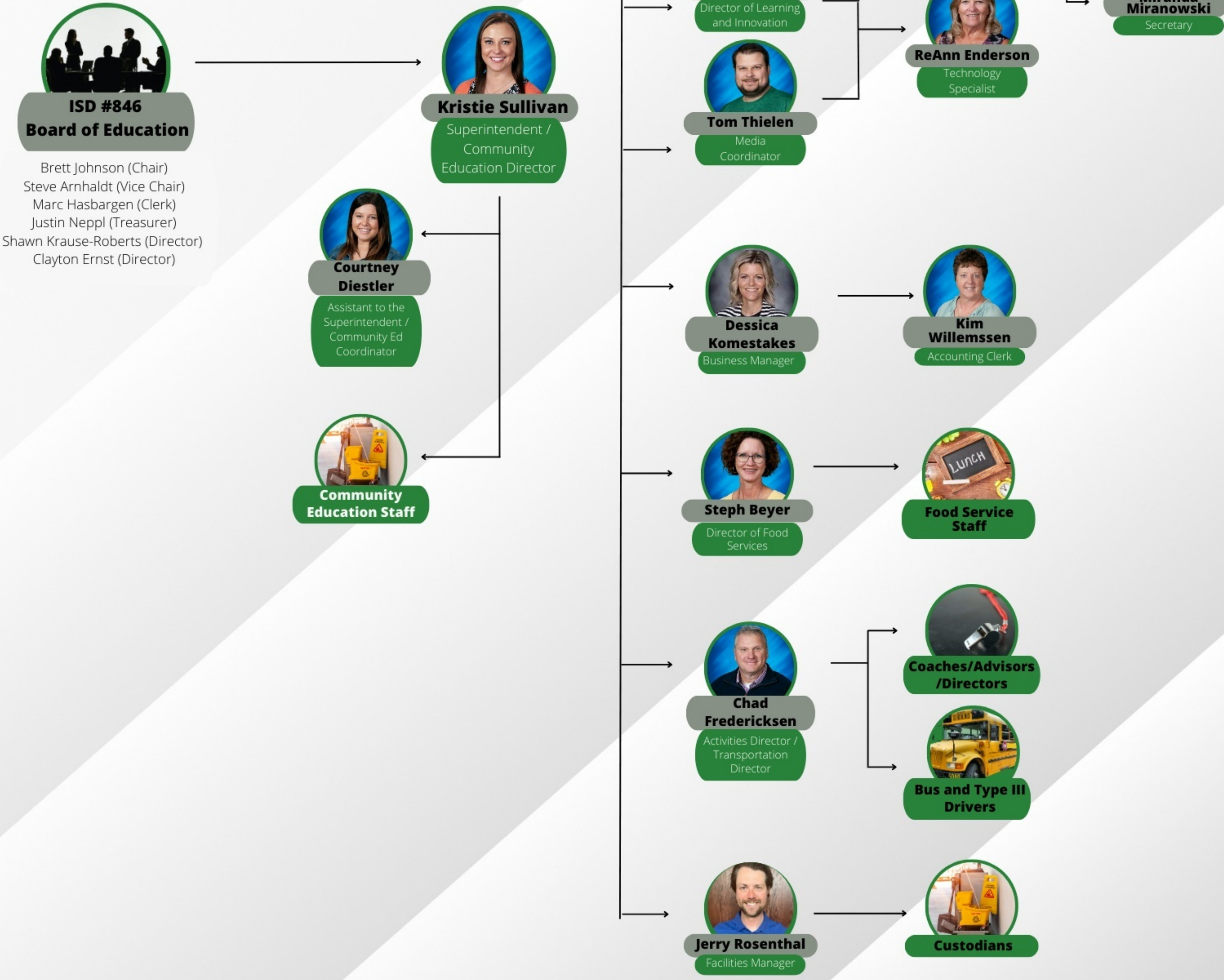
Peggy Kram
Secretary



Miranda Miranowski
Secretary

BRECKENRIDGE PUBLIC SCHOOLS ISD #846

Organizational Chart



Adopted: 07/13/2004

Breckenridge ISD 846 Policy 301

Orig. 1995

Revised: ~~05/19/2021~~ 07/19/2023

Rev. 2022~~4~~

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

301 SCHOOL DISTRICT ADMINISTRATION

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services equitably.
- B. The school board expects all activities related to ~~the school district~~ operations ~~of the school district~~ to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.
- C. The school board shall seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for sound management of the schools.
- D. Although the school board holds the superintendent ultimately responsible for administration of the school district and annual evaluation of each principal, the school board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)

Cross References: ~~None MSBA Service Manual, Chapter 3, Superintendent of Schools~~

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 302

Orig. 1995

Revised: ~~05/19/2021~~ 07/19/2023

Rev. 2022H

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: Policy 202 (School Board Officers)
Policy 208 (Development, Adoption, and Implementation of Policies)
Policy 214 (Out-of-State Travel by School Board Members)
Policy 301 (School District Administration)
Policy 303 (Superintendent Selection)
Policy 304 (Superintendent Contract, Duties, and Evaluation)
Policy 305 (Policy Implementation)
Policy 306 (Administrator Code of Ethics)
Policy 412 (Expense Reimbursement)

Policy 510 (School Activities)
Policy 511 (Student Fundraising)
Policy 513 (Student Promotion, Retention, and Program Design)
Policy 602 (Organization of School Calendar and School Day)
Policy 605 (Alternative Programs)
Policy 701 (Establishment and Adoption of School District Budget)
Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Policy 802 (Disposition of Obsolete Equipment and Material)
Policy 903 (Visitors to School District Buildings and Sites)
Policy 905 (Advertising)
Policy 906 (Community Notification of Predatory Offenders)
Policy 907 (Rewards)
~~MSBA Service Manual, Chapter 3, Superintendent of Schools~~

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 303

Orig. 1995

Revised: ~~05/19/2021~~ 07/19/2023

Rev. 2022~~16~~

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

303 SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

- A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.
- B. The school board may contract for assistance in the search for a superintendent.
- C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: ~~None MSBA Service Manual, Chapter 3, Superintendent~~

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 304

Orig. 1995

Revised: 07/19/2023

Rev. 2022~~1999~~

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent and shall be measured by a performance appraisal instrument approved by the school board in consultation with the superintendent. The school board shall use this instrument to periodically evaluate the performance of the superintendent.
- C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: ~~None MSBA Service Manual, Chapter 3, Superintendent of Schools (See Model Contract, Sample Performance Appraisals, and Model Job Description)~~

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 305

Orig. 1995

Revised: 07/19/2023

Rev. 2022~~1999~~

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

305 POLICY IMPLEMENTATION

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the school administration for implementation of school **district board** policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the superintendent to implement school **district board** policy and to recommend additions or modifications thereto. The administration is authorized to develop **procedures**, guidelines, and directives to effectuate the implementation of school **district board** policies. These **procedures**, guidelines, and directives shall not be inconsistent with said policies. At least annually, these written procedures, **guidelines**, and **directives** shall be presented to the school board for review.
- B. Employee and student handbooks shall be subject to annual review and approval by the school board.
- C. School principals and other administrators who have handbook responsibilities shall present recommended changes necessary to reflect new or modified policies. Changes of substance within handbooks shall be reviewed by the superintendent to assure compliance with school **district board** policy and shall be approved by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: Policy 208 (Development, Adoption, and Implementation of Policies)

Revised: 09/20/2023 ~~07/21/2020~~

Additional information added as requested by Wellness Committee

533 WELLNESS POLICY

I. PURPOSE

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity and to promote and encourage students to adopt lifelong healthy behaviors that can reduce the risk of chronic disease.

II. GENERAL STATEMENT OF POLICY

- A. The Breckenridge School District will engage students, parents, teachers, food service professionals, health professionals, school board, and other interested community members in developing, implementing, monitoring, reviewing, and revising as needed, the district-wide nutrition and physical activity wellness policies through a wellness committee that meets four times per year.
- B. The school environment will promote and protect students' health, well-being, and ability to learn by providing opportunities for healthy eating and physical activity.
- C. The school district recognizes that nutrition education and physical education are essential components of the educational process and forming lifelong healthy behaviors; and that good health fosters student attendance and education.
- D. Encourage teachers, staff, and food service personnel to promote and model healthy eating and physical activity as a valuable part of daily life through provision of and involvement in wellness activities.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active to achieve daily recommended physical activity.
- F. Food and beverages sold or served at school during the entire school day will meet or exceed the nutrition recommendations of the current USDA school breakfast, lunch, and smart snacks standards. Marketing and advertising of foods and beverages meet USDA Smart Snack guidelines and do not allow advertising of less nutritious choices during the school day.
- G. School meals are intended to be the main source of nutrition for students during the school day.

- H. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; they will provide clean, safe, and pleasant settings and adequate time for students to eat.
- I. To the maximum extent practicable, all schools in our district will participate in available federal school meal programs and Farm to School initiatives.

III. NUTRITION EDUCATION AND PROMOTION

Breckenridge School District will provide nutrition education as a part of a standards-based, sequential, age appropriate, comprehensive program designed to provide students and their families with the knowledge and skills necessary to promote and protect their health.

Nutrition education in all Breckenridge School Buildings, K-12:

- A. Is communicated in consistent nutrition messages throughout schools, classrooms, staff lounges, and cafeterias, and promoted to parents, the community and the media.
- B. Shall be consistent in school-based marketing and health promotion; thus it shall promote healthy food/beverage choices, not allow advertising of less nutritious choices; it shall promote healthy eating and physical activity behaviors to the community.
- C. Will be offered in the school cafeteria and in the classrooms with coordination between school foodservice staff and teachers.
- D. Is integrated into comprehensive health, physical education, family consumer science (FACS) and other core classes such as math, science, social studies, language arts, and in elective classes, as appropriate.
- E. Training in nutrition will be provided for both teachers and food service staff.

IV. USDA SCHOOL MEALS

Breckenridge Nutrition Services offers affordable, nutritious and appealing meals, snacks and beverages in compliance with the most updated USDA guidelines and safety standards. Breckenridge Schools will use the current USDA school breakfast, lunch and smart snacks and guidelines to establish and provide clear guidance for all foods and beverages available everywhere on school grounds to encourage healthy choices for students. The standards will focus on increasing nutrient density, decreasing fats, sodium, and added sugars, and moderating portion size. Breckenridge School District encourages the consumption of nutrient-dense foods

and beverages (such as fruits, vegetables, whole grains, low-fat or nonfat dairy, lean meats, legumes, nuts, and seeds) wherever foods are sold or served at school.

- A. Meals served in all Breckenridge Schools through the USDA National School Lunch and Breakfast programs:
 - 1. Are appealing and attractive to children, considering balance, variety, contrast, color, and eye appeal and are served in a clean, safe, enjoyable environment.
 - 2. Offer a variety of fruits and vegetables following USDA guidelines for vegetable sub-groups.
 - 3. Serve only low fat (1%) and fat free (regular or flavored) milk; offer lactose reduced milk (nutritionally-equivalent non-dairy alternatives) when requested by students and/or parent/guardian.
 - 4. Ensure that at least half of the served grains are whole grain.
 - 5. Use serving sizes that meet minimum and don't exceed maximum USDA requirements by age.
 - 6. Replace higher fat with lower fat items, as appropriate.

- B. Schools will provide an environment that encourages healthy eating and food habits. Breckenridge Schools will:
 - 1. Provide continuing professional development for food service director and employees.
 - 2. Provide access to clean, free drinking water for students during the school day.
 - 3. Provide students access to handwashing or hand sanitizing before they eat meals and snacks.
 - 4. Operate the USDA Breakfast Program in all schools and inform parent(s) through newsletters, website, or handouts of the availability of the program. They will encourage parents to provide a healthy breakfast for their children to enhance their ability to learn.
 - 5. Arrange bus schedules and use methods to serve breakfast that encourage participation, including but not limited to "grab and go", breakfast in the classroom, or breakfast during morning break.
 - 6. Provide students with adequate time to eat meals (20 minutes for lunch and 10 minutes for breakfast after sitting down to eat).
 - 7. Schedule lunch for students at appropriate times:
 - a. after recess, when possible, for elementary schools to increase student nutrient intake and reduce food waste,
 - b. for all students.
 - 8. Evaluate their open campus policy, taking into consideration the food choices and other choices that students make when they are able to leave campus.
 - 9. Discourage tutoring, club, or organizational meetings, or activities during mealtimes, unless students may eat lunch during such activities.
 - 10. Strongly discourage use of foods or beverages as a reward and work towards eliminating the use of foods and beverages as rewards; do not withhold food or beverages as a punishment.

11. Discourage students from sharing food or beverages with one another during meal or snack times given concerns about allergies and other restrictions on some children's diets.
12. Obtain feedback from students and others about meals and new food options through activities such as taste testing, surveys, feedback meetings, or health fairs.
13. Lunches brought from home are encouraged to meet the guidelines for nutritious lunches.

V. COMPETITIVE FOODS

Food and Beverages sold/served during the school day outside of reimbursable school meals are known as Competitive Foods. Smart Snacks Nutrition Standards are developed considering the standard that schools meals are intended to be the main source of nutrition for students during the school day. Therefore, any other food or beverage consumed supplements that meal and must be:

- a contribution to, rather than a detraction, from the nutrition of the student
- age- appropriate serving size and within USDA caloric guidelines
- infrequent in consumption

A. School-based standards:

1. Elementary/Middle schools will not sell food or beverages in school stores or have vending machines. They will not hold food or beverage fundraising activities during school hours. They will sell only the following ala carte items:
 - a.) Reimbursable meal
 - b.) Fresh fruit
 - c.) Non-fried fresh vegetables (no fat added)
 - d.) 8 oz Low-fat/non-fat milk
 - e.) 6 oz or less non-fat yogurt

Food and beverages served as snacks and at celebrations/parties shall be encouraged to feature healthy choices that meet the requirement of the District's nutrition standards.

2. High School: All food or beverages sold individually, outside of the reimbursable school meal programs, through vending machines, fundraising, or ala carte will follow the USDA Smart Snacks Nutrition Standards. This will apply during the school day and for afterschool programs for students.

Food and beverages served as snacks and at celebrations/parties shall be encouraged to feature healthy choices that meet the requirement of the District's nutrition standards.

B. Ala Carte, vending, schools stores, and fundraising will follow or exceed current USDA Smart Snacks Nutrition Standards.

1. Vending Machines:

- a.) Any vending machine contracts or school- maintained vending machines will follow the attached USDA Child Nutrition standards.
 - b.) Vending machines will display only healthy options on the machine and will not market unhealthy options.
2. Ala Carte:
- a.) Serving sizes will be comparable to those served in reimbursable meals.
 - b.) Encouraged items such as fresh fruit and vegetables, fat-free unflavored dairy products, whole grain products, and lean meats and legumes will be featured in the most prominent places.

VI. PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

The primary goals for the Breckenridge schools' physical activity components are: to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness in a safe, adequate environment, to ensure students' regular participation in physical activity, to teach students the short-and long-term benefits of a physically active and healthful lifestyle and to enhance academic performance. Accordingly the following guidelines for physical education and physical activity in Breckenridge School District are established:

A. Physical Education

- 1. Physical education shall be standards-based, using national or state- developed standards, such as the National Health and Physical Education Standards (provided by SHAPE America). The district follows the state law requiring instruction in Physical Education without exception.
- 2. All students will receive physical education a minimum of 125 minutes for (grades K-4), 150 minutes for (grades 5-6), 1 semester for grades (7-8), and 1 semester for (High School)
- 3. Students will spend at least 50 percent of physical education class time participating in moderate to vigorous physical activity.
- 4. Physical education curriculum is written for every grade. It is sequential and provides an opportunity for students to learn, practice, and be assessed on content, developmentally appropriate motor skills, social skills, responsible behavior, physical fitness, and benefits of physical activity.
- 5. Breckenridge School District will not use physical activity as punishment nor withhold physical activity (recess or physical education) as punishment.

B. Physical Activity

- 1. Daily recess
 - a. All elementary school students will have at least a 20 minutes supervised recess break daily, preferably outdoors and before lunch, during which schools facilitate moderate to vigorous physical activity verbally and through provision of space and equipment.

2. Integrating Physical Activity into the Classroom Settings
For elementary, as well as older students, to receive the recommended amount of at least 60 minutes of physical activity per day and for students to fully embrace physical activity as a personal behavior, other school opportunities are:
 - a. Classroom health education will reinforce the knowledge and self-management skills needed to maintain a physically active lifestyle and reduce sedentary activities such as watching TV and video games.
 - b. Incorporation of physical activity into other subject lessons (such as math, science, and social studies, etc).
 - c. Classroom teachers will provide short physical activity breaks between lessons, classes, and/or standardized testing.

3. Physical Activity Opportunities Before and After School
 - a. The district offers physical activity programs, such as interscholastic athletic programs in high school or intramural/intramural programs to provide a range of activities that meet the needs, interests, and abilities of all students.
 - b. After-school child care and enrichment programs shall encourage-verbally and through the provision of adequate and safe space, equipment, and activities-daily periods of moderate to vigorous physical activity for all participants.
 - c. Schools shall work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students, community, and staff for physical activity before, during, and after the school day, on weekends, and during school vacations in accordance with the District's Building Rental Policy. These spaces and facilities also should be available to agencies and organizations offering physical activity and nutrition programs. School policies concerning safety apply at all times.
 - d. Schools shall encourage bicycling and walking to and from school.

VII. ADDITIONAL WELLNESS TOPICS

A. Mental Health

1. Students: School staff will assist with appropriate on-site or off-site referrals in regard to students' mental health needs.
2. Classroom: Staff will be encouraged to use strategies in the classroom that can positively impact a student's mental health, including but not limited to, exercises around mindfulness, mindful movement, or brain breaks. Research supports that these social-emotional learning activities are positively correlated with academic outcomes. The amount of these activities should not take away from required curricula or total time on task.

B. Staff Wellness

Ensuring that school employees' physical, social-emotional and mental health needs are met is pivotal to their well-being and to students' academic success. Schools should create work environments that support healthy eating, physical activity, and healthy behaviors, such as not using tobacco, and that address the social-emotional

health of staff through explicit focus on stress management, maintaining positive relationships, teacher self-efficacy and support for purpose-driven work. Towards that end:

1. The District's Wellness Committee will plan and implement seasonal activities that support personal wellness for staff, students, families and community members.
2. District staff will support the wellness policy in the workplace, including modeling healthy behaviors.
3. Break time and a location will be provided for at least one year for a nursing mother as per the U.S. Department of Labor Fair Labor Standards Act.

C. Oral Health

Oral health is essential to general health and well-being. Untreated oral disease can cause pain and infections that may lead to problems with eating, speaking, and learning. Staff will be offered and encouraged to use free resources and educational opportunities at least once annually within their classrooms that can positively impact oral health for students.

VIII. IMPLEMENTATION AND MONITORING

- A. After approval by the School Board, the wellness policy will be implemented throughout the school district.
- B. The superintendent shall execute administrative procedures that ensure the implementation of and compliance with the wellness policy.
- C. The Breckenridge School District will develop and implement a communications plan which includes training to ensure understanding of the rationale for the wellness policy and the implementation plan.
- D. The Superintendent will ~~designature~~ designate the Wellness Coordinator to oversee the school district's wellness-related activities.
- E. The Superintendent or Wellness Coordinator will ensure compliance with established district-wide nutrition and physical activity wellness policies and procedures. These procedures shall include:
 1. Adoption of current guidelines
 2. Designation of district level and site-based staff responsible for policy implementation
 3. An implementation work plan, including:
 - a. timeline
 - b. evaluation of outcomes and compliance. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the school district superintendent or designee.

- F. Breckenridge's food service staff will ensure compliance with the school's food and nutrition program and will report to the food and nutrition program administrator, the building principal, or the superintendent's designee, as appropriate.
- G. Monitoring will be repeated annually to help review policy compliance, assess progress, and determine areas in need of improvement and/or revision. Measurable outcomes may include School Health Index, Body Mass Index, School Meal Participation, youth survey data, Cardiovascular Fitness, and other outcomes determined by Breckenridge school wellness council.
- H. The superintendent or designee will develop an annual summary report on compliance with the district's School Wellness Policy based on input from all district schools. That report will be provided to the school board and also distributed to all school health councils, parent/teacher organizations, school principals, food service director, and school health services personnel in the district.
- I. Public Involvement
 - 1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, students, and the general public to participate in the development, implementation and periodic review and update of the wellness policy.
 - 2. The Wellness Coordinator will hold meetings four times annually for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy and annual wellness action plan. All meeting dates and times will be posted on the school district's website and/or Facebook page and will be open to the public.
- J. Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

 - 1. The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy.
 - 2. The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
 - 3. A description of the progress made in attaining the goals of the District's wellness policy. The District will notify households/families of the availability of the triennial progress report.