

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, JULY 20, 2022
REGULAR MEETING - 7:00 AM
ELEMENTARY CONFERENCE ROOM #233
810 BEEDE AVENUE
BRECKENRIDGE, MN 56520**

AGENDA

- 1. Call the Meeting to Order**
 - A. Pledge of Allegiance
- 2. Approval of Agenda**
- 3. Public Input**
- 4. Approval of Consent Agenda**
 - A. Minutes 3
 - B. Financials
 1. Financial Report & Bills 9
 2. Contingent Account 30
 - C. Hires
 1. Paige Martelle, SLP (FF Sp Ed Coop)
 2. Tammy Bishop, K-4 Music Teacher
 3. Jordan Snyder, Elementary Teacher
 4. Stephanie Pausch, Administrative Assistant
 - D. Resignations
 1. Brad Strand, Superintendent
 2. Justine Braun, Administrative Assistant
- 5. Communications**
 - A. Superintendent
 - B. Director of Finance and Operations
 - C. Committee Reports 32
- 6. Old Business**
 - A. Bus Bids 34
- 7. New Business**
 - A. Resolution Accepting Donations
 - B. Facilities Planning Task Force Follow-up
 - C. 2022/2023 Board Goals 35
 - D. Long-Term Facilities Maintenance Resolution 36
 - E. Fee Schedule 42
 - F. Bids (Dairy and Fuel Bids; Bread Contract)

G. Bus Leasing	43
H. Minnesota School Boards Association Membership	59
I. Minnesota Rural Education Association Membership	62
J. Custodian Contract	
K. Employee Handbook 2022/2023	64
L. Minnesota State High School League Membership	78
M. Wilkin County Public Health Contract	80
8. Adjournment	

The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, June 15, 2022, at 7:00 AM in the Elementary School, conference room #233.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING.

Members Present: Arnhalt, Ernst, Hasbargen, Johnson , Mikkelson, Nepl, Roberts and Superintendent Strand.

Chairperson Johnson called the regular meeting to order at 7:00 AM with the Pledge of Allegiance recited.

Superintendent Strand recognized:

- Ivy Ovsak for participating in State Track for Shotput and placing 15th out of 16.
- Jacob Kunkel for participating in State Track for High Jump and placing 19th out of 22.
- Alicia Finkral for being named the Section Assistant Coach of the Year for 2022.
- Landmark Landscaping and Plantastic for their donations to the eighth grade ecosystem health project.

Motion by Roberts, seconded by Mikkelson to approve the agenda adding: Hires: Jacob Kempenich, Choir Teacher. Resignation: Serrina Lemna, Elementary School Teacher and Kyle Rothschadl, 9th grade Basketball Coach. Contract Settlement- Student Support Advocate/Native American Liaison.

CONSENT AGENDA:

Motion by Ernst, seconded by Arnhalt to approve the consent agenda. 7-0

Previous month's minutes – May 18, 2022; May 25, 2022

Financial reports as presented including:

Checks #126156 - #126268 in the amount of \$212,176.56

Wire disbursements of \$115,925.99 (5/31/22 through 6/6/22)

Hires: Mike McCall, Industrial Tech/Ag Educator; Kolden Lehmann, Custodian; Tom Thielen, Technology Coordinator; Jacob Kempenich, Choir Teacher

Resignations: Kennedy Niska, Elementary Music Teacher; Samantha Babcock, Para-Educator; Serrina Lemna, Elementary Teacher; Kyle Rothschadl, 9th Grade Basketball Coach
(.5)

Reviewed enrollment numbers – 692 / K-12-632; Preschool-60

COMMUNICATIONS:

Superintendent – Brad Strand

- ♦ School Safety meeting with Police Dept.
- ♦ 50th anniversary of Title 9
- ♦ Shot Clocks for 2023/2024 school year
- ♦ Frontline Worker Pay

Director of Finance and Operations – Gail Korth

- ♦ Copy paper ordered 22/23
- ♦ Summer payroll processing
- ♦ Scheduling annual audit

Elementary Principal – Corinna Erickson

- ♦ 22/23 school year prep ♦ Discipline reporting ♦ Title grant submission

High School Principal – report reviewed

- ♦ 2 sessions of summer school/credit recovery ♦ Vaping education

NEW BUSINESS:

Motion by Neppi to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

May donations received: \$177.50

Gate City Bank \$160.00 (school spirit cards); General Mills Box Tops \$17.50 (Box Tops for Education);

Mikkelson seconded the motion. 7-0 (resolution on file)

Motion by Arnhalt, seconded by Hasbargen to approve the 2022-2023 proposed budget. 7-0

Motion by Roberts, seconded by Mikkelson to approve authorized bank signers for the contingent account at Bank of the West. Authorized signers on the contingent account are: Justine Braun, Administrative Assistant, and Gail Korth, Director of Finance and Operations. Cathy Affield is to be removed from the account. 7-0

Motion by Ernst, seconded by Hasbargen to renew the property/liability insurance coverage with MIST (Minnesota Insurance Scholastic Trust) at a total cost of \$67,908.97 for 2022/2023 (premium \$62,705.45 and Cyber Liability \$5,203.52). 7-0

Motion by Arnhalt, seconded by Roberts to renew the school district's workers' comp insurance coverage with RAM Mutual Insurance through Bremer Insurance at a premium of \$26,398 for 2022-2023 7-0

Motion by Mikkelson, seconded by Hasbargen to approve the agreement with Interquest Detection Canines to provide contraband inspection services at a rate of \$330.00 per visit for 5 half day visits for the 2022/2023 school year. 7-0

Motion by Arnhalt, seconded by Ernst to authorize Brad Strand as the Identified Official with Authority (IOWA) to assign job duties and authorize user access to the Minnesota Department of Education secure websites for the Breckenridge School District #0846-01 (Resolution on file). 7-0

Motion by Neppi, seconded by Roberts to approve the K-3 Read Well Literacy Plan dated June, 2022, submit it to MDE, and post on the school website. 7-0

Motion by Ernst, seconded by Arnhalt to approve the 2022/2023 contract with Lakes Country Service Coop at a cost of \$3,516.50, which includes the \$1,400.00 base fee, \$1,00.00 facilities maintenance fee, and \$1,116.50 student fee. 7-0

Motion by Mikkelson, seconded by Ernst to approve the leasing of a 2023 Blue Bird 77 passenger gasoline engine school bus with North Central Bus & Equipment, Inc. The lease is for \$20,239.08 per year for a 4 year lease with a buy out option in year 5. Superintendent Strand was instructed to review the contract with North Central. 7-0

Motion by Arnhalt, seconded by Mikkelson to advertise for bids on the sale of 2 buses. 7-0

Motion by Mikkelson, seconded by Roberts to approve the “Resolution Establishing Dates for Filing Affidavits for Candidacy”. Filing dates: August 2, 2022 - August 16, 2022. Election day November 8, 2022. (copy on file) 7-0

A public meeting was held on Wednesday, June 1, 2022 to hear post-election results (469 surveys were completed) and next steps in the planning process in regard to the November 2, 2021 referendum. There were 45 in attendance at the meeting and discussed was the need to schedule a task force meeting of interested community members.

Motion by Arnhalt, seconded by Ernst to approve contract settlement for Student Support Advocate/Native American Liaison for 2022-2023 and 2023-2024. 7-0

Motion by Arnhalt, seconded by Ernst to adjourn at 8:49 AM. 7-0

Next regular meeting date Wednesday, July 20, 2022 at 7:00 AM.

Chair

Clerk

The Board Retreat of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota was held Wednesday, June 15, 2022, at 8:30 AM in the Elementary School, conference room 233.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Neppl, Roberts, and Superintendent Strand.

Also present: Cathy Affield, Justine Braun, Mrs. Erickson, Mr. Peterson, Dallen Ernst

The board retreat was called to order by Chairperson Johnson at 9:12 AM. With the Pledge of Allegiance recited.

Motion by Hasbargen, seconded by Ernst to approve the agenda as presented. 7-0

Mr. Strand started the meeting with positive feedback from the teachers regarding the Back to School Workshop Schedule; they appreciated that it was done in May before summer break.

Discussed the 2022/2023 board values, objectives and mission statement with the possibility of adding belief statements.

Discussed Top 20 training and CPS training, both sessions will help teachers build relationships with students and create a positive culture and climate.

Back to School Planning presentation by Corinna Erickson and Craig Peterson. Analyzed strengths and areas for improvement in the elementary school and high school.

Discussion of the board included:

- TL21 Reviewed (Profile of a Graduate) More voice and choice is needed
- Discussion of class offerings
- Standardized testing scores
- Soft skills and personal skills
- Vaping education

Chairperson Johnson adjourned the retreat at 12:45 PM.

Chair

Clerk

The Special Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Thursday, June 30, 2022, at 7:00 AM in the Elementary School, conference room #233.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson (virtual), Neppl, Superintendent Strand

Members Absent: Roberts

Chairperson Johnson called the special meeting to order at 7:03 AM with the Pledge of Allegiance recited.

Motion by Arnhalt , seconded by Ernst to approve the agenda. 5-0

Motion by Neppl, seconded by Arnhalt to keep the current superintendent posting as an interim position and close applications on July 8. 5-0

Motion to adjourn by Arnhalt, seconded by Ernst at 7:23 a.m. 5-0

Next regular meeting date Wednesday, July 20 at 7:00 AM.

Chair

Clerk

The Special Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Tuesday, July 12, 2022, at 3:00 PM in the Elementary School, conference room #233.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Neppl, Roberts

Chairperson Johnson called the special meeting to order at 2:58 PM with the Pledge of Allegiance recited.

Motion by Hasbargen, seconded by Roberts to approve the agenda as presented. 7-0

Interview was conducted for Jon Kringen for the superintendent interim position. Questions were asked by the board on leadership skills, conflict resolution, vision for new initiatives, and self-awareness of professional skills/qualities.

Motion by Arnhalt, seconded by Roberts to enter into negotiations with Jon Kringen for the interim superintendent position. 7-0

Motion by Mikkelson, seconded by Ernst to adjourn at 4:14 PM. 7-0

Next regular meeting date Wednesday, July 20, 2022, at 7:00 AM.

Chair

Clerk

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: July 7, 2022

For the Month of June 2022

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$14,628.21	1,709,096.66	1,899,060.32	(\$175,335.45)
Food Service	(106,892.78)	2,246.33	39,106.09	(\$143,752.54)
Comm. Serv.	166,107.66	64,336.38	71,023.28	\$159,420.76
Cap. Exp.	(78,874.25)	0.00	6,145.60	(\$85,019.85)
Debt. Redemption	781,793.13	118,423.07	0.00	\$900,216.20
Trust Fund	3,700.67	0.00	0.00	\$3,700.67
Student Activities	60,293.51	429.25	5,883.29	\$54,839.47
TOTALS:	\$840,756.15	\$1,894,531.69	\$2,021,218.58	\$714,069.26

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires and adjustments	Deposits in Transit	Balance
Bremer	\$744,637.81	30,568.55	0.00	\$714,069.26
The 'Barn" Cash Box				50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$722,519.26

Investments

Minn. School District Liquid Asset Fund	0.9500%	\$10,092.51	
Minn. School District "MAX" Fund	1.0200%	\$2,634,564.25	
Bremer Money Market	0.1500%	\$103,547.72	
TOTALS:			\$2,748,204.48
TOTAL CASH AND INVESTMENTS:			----- \$3,470,723.74 =====

Breckenridge Public School
Receipts for the Month of June 2022

Control #	Bank	Receipt #	Date	Received From	Amount	Description	Fund
8834	FAB	15412	6/23/2022	VIKING COCA-COLA BOTTLING CO.	-593.00	Food/ Beverage	General
8834	FAB	15412	6/23/2022	VIKING COCA-COLA BOTTLING CO.	593.00	Original Receipt # 15292	General
8834 Total					0.00		
8835	FAB	15413	6/1/2022	Group Health Payable	650.96	Group Health Payable	General
8835	FAB	15413	6/1/2022	Life & Disability Payable	12.00	Life & Disability Payable	General
8835 Total					662.96		
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	4,275.99	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	17,565.40	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	6,872.95	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	8,071.61	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	991.71	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	488.86	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	45,093.59	Federal Aid	General
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	23,688.50	Free/ Reduced Lunch	Food Service
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	12,701.98	Breakfast Program	Food Service
8836	LAF	15414	6/2/2022	STATE OF MINNESOTA	649.00	State AidsSTSCH LUNCH22	Food Service 10
8836 Total					120,399.59		
8837	FAB	15415	6/6/2022	HS GENERAL FUND RECEIPTS	5.00	Concession Sales	General
8837	FAB	15415	6/6/2022	HS GENERAL FUND RECEIPTS	325.00	Drivers Education	General
8837	FAB	15415	6/6/2022	HS GENERAL FUND RECEIPTS	239.90	Student Lunch Sales	Food Service
8837	FAB	15415	6/6/2022	HS GENERAL FUND RECEIPTS	429.25	HS Band Revenue	Student Activities
8837	FAB	15446	6/6/2022	HS GENERAL FUND RECEIPTS	429.25	Fees	General
8837	FAB	15447	6/6/2022	HS GENERAL FUND RECEIPTS	-429.25		General
8837 Total					999.15		
8838	FAB	15416	6/8/2022	ELEM GENERAL FUND DEPOSITS	66.00	Yearbooks	General
8838	FAB	15416	6/8/2022	ELEM GENERAL FUND DEPOSITS	19.75	Pencil Sales	General
8838	FAB	15416	6/8/2022	ELEM GENERAL FUND DEPOSITS	631.30	Student Lunch Sales	Food Service
8838 Total					717.05		
8839	LAF	15417	6/16/2022	STATE OF MINNESOTA	2,051.21	ELSA - Pathways II	Community Service
8839	LAF	15417	6/16/2022	STATE OF MINNESOTA	2,051.21	ELSA - Pathways II	Community Service
8839 Total					4,102.42		
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	78.65	Abatement Aid	General
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	3.62	Abatement Aid	Community Service
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	87,536.39	General Education	General

Breckenridge Public School
Receipts for the Month of June 2022

8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	164.63	ENGL LRNR CROSS SUBS 22	General
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	182,821.46	Special Ed Aid 22	General
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	2,081.14	SPEC ED CROSS SUBSDY 22	General
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	10,148.00	AMER IND EDUC AID FY22	General
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	6,731.95	ECFE 22	Community Service
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	9,318.84	SCHOOL READINESS 22	Community Service
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	492.30	PRESCH SCR 22	Community Service
8840	MAX	15418	6/17/2022	STATE OF MINNESOTA	24,729.89	Literacy Incentive Aid	General
8840 Total					324,106.87		
8841	FAB	15419	6/20/2022	COMMUNITY EDUCATION	98.00	Fees - youth enrichment	Community Service
8841	FAB	15419	6/20/2022	COMMUNITY EDUCATION	25.00	Fees - track	Community Service
8841	FAB	15419	6/20/2022	COMMUNITY EDUCATION	45.00	Fees - volleyball	Community Service
8841 Total					168.00		
8842	FAB	15420	6/23/2022	Misc	5.00	Drivers Ed	General
8842	FAB	15420	6/23/2022	Misc	390.00	General Supply	Community Service
8842	FAB	15421	6/23/2022	Misc	500.00	Misc. Revenue	Community Service
8842	FAB	15422	6/23/2022	CITY OF BRECKENRIDGE	25,000.00	City of Breckenridge	Community Service
8842	FAB	15423	6/23/2022	GATE CITY BANK	190.00	My School Spirit Cards	General
8842	FAB	15424	6/23/2022	REGION 6A	165.27	Umpires - playoff game reimb	General
8842	FAB	15425	6/23/2022	BLAZER EXPRESS	120.00		General
8842	FAB	15426	6/23/2022	BRECK DRUG	90.00		General
8842	FAB	15427	6/23/2022	Misc	1,000.00	ANGEL FUND - Alerus	Food Service
8842	FAB	15428	6/23/2022	Group Health Payable	437.05	Group Health Payable	General
8842	FAB	15428	6/23/2022	Life & Disability Payable	6.00	Life & Disability Payable	General
8842	FAB	15429	6/23/2022	WEST CENTRAL INITIATIVE FUND	250.00	Breck Ed Fnd Grant-Parent Ed	Community Service
8842	FAB	15430	6/23/2022	TRI-VALLEY OPPORTUNITY COUNCIL	500.00		General
8842 Total					28,653.32		
8843	FAB	15431	6/29/2022	COMMUNITY EDUCATION	40.00	Tuition from Patron	Community Service
8843	FAB	15431	6/29/2022	COMMUNITY EDUCATION	215.00	Fees - Basketball	Community Service
8843	FAB	15431	6/29/2022	COMMUNITY EDUCATION	590.00	Fees - Volleyball	Community Service
8843	FAB	15431	6/29/2022	COMMUNITY EDUCATION	1,000.00	Director wages & Stdt scholars	Community Service
8843 Total					1,845.00		
8844	LAF	15432	6/23/2022	STATE OF MINNESOTA	63,295.56	Free/ Reduced Lunch	Food Service
8844	LAF	15432	6/23/2022	STATE OF MINNESOTA	32,278.54	Breakfast Program	Food Service
8844	LAF	15432	6/23/2022	STATE OF MINNESOTA	1,734.12	State Aids - ST SCH LUNCH 22	Food Service

Breckenridge Public School
Receipts for the Month of June 2022

8844 Total					97,308.22		
8845	LAF	15433	6/23/2022	STATE OF MINNESOTA	13,926.33	MA IEP COVFFY22 FEDSHR338FED	General
8845 Total					13,926.33		
8846	FAB	15434	6/27/2022	MSDMAX	240,000.00	Minn. Sch. Dist Liquid Asset	General
8846 Total					240,000.00		
8847	MAX	15435	6/30/2022	STATE OF MINNESOTA	54.90	ENGL Learner Cross Subs	General
8847	MAX	15435	6/30/2022	STATE OF MINNESOTA	753.61	SPEC ED Cross Subsidy	General
8847 Total					808.51		
8848	MAX	15436	6/30/2022	MSDMAX	2,093.10	Interest Income	General
8848 Total					2,093.10		
8849	LAF	15437	6/30/2022	MSDMAX	102.73	Interest Income	General
8849 Total					102.73		
8850	BREM	15438	6/30/2022	BREMER BANK	5.39	Interest Income	General
8850 Total					5.39		
8851	FAB	15439	6/30/2022	LAKES COUNTRY SERVICE COOP	1,680.00	Daniel Aigner Breck Fishing Tm	General
8851	FAB	15440	6/30/2022	Misc	2,542.18	Rent - JO VB Tourney	General
8851 Total					4,222.18		12
8852	FAB	15441	6/30/2022	COMMUNITY EDUCATION	75.00	Fees - Basketball	Community Service
8852	FAB	15441	6/30/2022	COMMUNITY EDUCATION	35.00	Fees - Summer Theater	Community Service
8852	FAB	15441	6/30/2022	COMMUNITY EDUCATION	85.00	Fees - VB	Community Service
8852 Total					195.00		
8853	FAB	15442	6/3/2022	WILKIN COUNTY	250,252.49	Current Taxes Receivable	General
8853	FAB	15442	6/3/2022	WILKIN COUNTY	21,592.49	Current Taxes Receivable	Community Service
8853	FAB	15442	6/3/2022	WILKIN COUNTY	118,423.07	Current Taxes Receivable	Debt Service
8853 Total					390,268.05		
8854	FAB	15443	6/20/2022	PREMIER REBATES	91.34	High Schl Premier Rebate 1Q 22	Food Service
8854	FAB	15443	6/20/2022	PREMIER REBATES	88.49	ELem Sch Premier Rebate 1Q 22	Food Service
8854 Total					179.83		
8855	FAB	15444	6/30/2022	CREDIT CARD DEPOSIT	1,925.00	Driverd Education	General
8855	FAB	15444	6/30/2022	CREDIT CARD DEPOSIT	75.00	Fees-Activities	General
8855	FAB	15444	6/30/2022	CREDIT CARD DEPOSIT	195.30	Student Lunch Sales	Food Service
8855 Total					2,195.30		
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	2,572.50	Tuition from Patron	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	245.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	565.00	Fees	Community Service

Breckenridge Public School
Receipts for the Month of June 2022

8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	1,440.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	195.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	90.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	760.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	75.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	408.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	1,480.00	Fees	Community Service
8856	FAB	15445	6/30/2022	CREDIT CARD DEPOSIT	370.00	Fees	Community Service
8856 Total					8,200.50		
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	2,572.50	Tuition from Patron	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	245.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	565.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	1,440.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	195.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	90.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	760.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	75.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	408.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	1,480.00	Fees	Community Service
8857	FAB	15448	6/30/2022	CREDIT CARD DEPOSIT	370.00	Fees	Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-245.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-565.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-1,440.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-195.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-90.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-760.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-75.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-408.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-1,480.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-370.00		Community Service
8857	FAB	15449	6/30/2022	CREDIT CARD DEPOSIT	-2,572.50		Community Service
8857 Total					0.00		
8858	FAB	15450	6/10/2022	Misc	264.80	HSA Deductions	General
8858 Total					264.80		
Grand Total					1,241,424.30		

**Breckenridge Public School
Receipts for the Month of June 2022**

			Fund #	Fund Description		
			1	General	907,187.83	
			2	Food Service	136,594.03	
			4	Community Service	78,790.12	
			5	Capital Outlay	0.00	
			7	Debt Service	118,423.07	
			8	Trust	0.00	
			21	Student Activities	429.25	
					1,241,424.30	

Breckenridge Public School

Payment Register

Check #	Vendor #	Vendor Name	Date	Amount	Description	Fund
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	46.12	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	71.50	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	245.51	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	75.33	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	5,708.39	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	813.30	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	6,379.33	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	6/15/2022	911.10	Water-Sewer	General
	55 Total			14,250.58		
	2277	EDUCATORS BENEFIT ACH	6/15/2022	2,604.89	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2022	878.59	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2022	1,074.59	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2022	468.82	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2022	710.01	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2022	3,867.88	Tax Shelter Payable	General
	2277 Total			9,604.78		
	1233	EFPTS	6/15/2022	43,097.98	FICA Payable	General
	1233	EFPTS	6/15/2022	21,538.62	Federal Withholding Payable	General
	1233 Total			64,636.60		
	2251	FURTHER (FSA/ HSA)	6/15/2022	5,897.65	HSA Deductions	General
	2251	FURTHER (FSA/ HSA)	6/15/2022	62.50	HSA Deductions	General
	2251 Total			5,960.15		
	193	GREAT PLAINS NATURAL GAS	6/15/2022	23.00	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	6/15/2022	4,127.63	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	6/15/2022	4,836.54	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	6/15/2022	275.12	Gas	General
	193	GREAT PLAINS NATURAL GAS	6/15/2022	284.75	Heating Fuel	General
	193 Total			9,547.04		
	1753	MN STATE RETIREMENT SYSTEM	6/15/2022	74.32	HCSP Payable	General
	1753 Total			74.32		
	39	MN DEPT OF REVENUE (EFT)	6/15/2022	7,856.11	MN State Withholding Payable	General
	39 Total			7,856.11		
	599	P.E.R.A.	6/15/2022	13,636.30	PERA Payable	General
	599 Total			13,636.30		
	600	TEACHERS RETIREMENT ASSN.	6/15/2022	26,731.49	TRA Payable	General
	600 Total			26,731.49		

Breckenridge Public School

Payment Register

2251	FURTHER (FSA/ HSA)	6/27/2022	36.38	Flexible Benefits 09/01/21-08/31/22	General
2251	FURTHER (FSA/ HSA)	6/27/2022	21.94	Flexible Benefits 09/01/21-08/31/22	General
2251	FURTHER (FSA/ HSA)	6/27/2022	523.26	Flexible Benefits 09/01/21-08/31/22	General
2251 Total			581.58		
3459	AMERITAS LIFE INSURANCE	6/30/2022	297.12	Vision Insurance	General
3459	AMERITAS LIFE INSURANCE	6/30/2022	-213.40	Vision Insurance	General
3459	AMERITAS LIFE INSURANCE	6/30/2022	169.48	Vision Insurance	General
3459 Total			253.20		
2277	EDUCATORS BENEFIT ACH	6/30/2022	2,438.37	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	6/30/2022	878.59	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	6/30/2022	1,074.59	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	6/30/2022	445.86	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	6/30/2022	710.01	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	6/30/2022	2,541.59	Tax Shelter Payable	General
2277 Total			8,089.01		
1233	EFPTS	6/30/2022	27,422.74	FICA Payable	General
1233	EFPTS	6/30/2022	14,416.96	Federal Withholding Payable	General
1233 Total			41,839.70		
2251	FURTHER (FSA/ HSA)	6/30/2022	264.80	HSA Deductions	General
2251	FURTHER (FSA/ HSA)	6/30/2022	4,712.95	HSA Deductions	General
2251 Total			4,977.75		
1753	MN STATE RETIREMENT SYSTEM	6/30/2022	86.79	HCSP Payable	General
1753 Total			86.79		
39	MN DEPT OF REVENUE (EFT)	6/30/2022	5,160.69	MN State Withholding Payable	General
39 Total			5,160.69		
599	P.E.R.A.	6/30/2022	6,689.25	PERA Payable	General
599 Total			6,689.25		
600	TEACHERS RETIREMENT ASSN.	6/30/2022	21,518.32	TRA Payable	General
600 Total			21,518.32		
3359	WALMART STORE	7/1/2022	89.82	Food	Community Service
3359	WALMART STORE	7/1/2022	132.60	Food	Community Service
3359	WALMART STORE	7/1/2022	27.01	Supply	Community Service
3359	WALMART STORE	7/1/2022	19.01	Food	Community Service
3359	WALMART STORE	7/1/2022	14.88	Supply	General
3359	WALMART STORE	7/1/2022	39.84	Miscellaneous	General
3359	WALMART STORE	7/1/2022	76.47	General Supply	General
3359	WALMART STORE	7/1/2022	42.40	Miscellaneous	General

Breckenridge Public School

Payment Register

	3359	WALMART STORE	7/1/2022	40.24	Food	Community Service
	3359 Total			482.27		
	1719	ECONO FOODS	7/6/2022	31.96	Food	Food Service
	1719	ECONO FOODS	7/6/2022	12.16	Miscellaneous	General
	1719	ECONO FOODS	7/6/2022	7.59	Food	Food Service
	1719	ECONO FOODS	7/6/2022	74.50	High School Student Council Supplies	Student Activities
	1719 Total			126.21		
	193	GREAT PLAINS NATURAL GAS	7/6/2022	23.00	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2022	42.34	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2022	2,090.55	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2022	280.06	Gas	General
	193	GREAT PLAINS NATURAL GAS	7/6/2022	1,687.90	Heating Fuel	General
	193 Total			4,123.85		
	3180	ISTE	7/6/2022	75.00	Technology Equipment & Softwar	General
	3180 Total			75.00		
	1753	MN STATE RETIREMENT SYSTEM	7/6/2022	3,312.00	Health Care Savings Plan	General
	1753	MN STATE RETIREMENT SYSTEM	7/6/2022	120.78	Health Care Savings Plan	General
	1753	MN STATE RETIREMENT SYSTEM	7/6/2022	8,677.57	Health Care Savings Plan	General
	1753 Total			12,110.35		17
	2188	P-CARD, HARRIS BANK	7/6/2022	265.00	Technology Equipment & Softwar	Community Service
	2188	P-CARD, HARRIS BANK	7/6/2022	399.00	General Supply	Capital Outlay
	2188	P-CARD, HARRIS BANK	7/6/2022	156.06	Supply	General
	2188	P-CARD, HARRIS BANK	7/6/2022	58.00	General Supply	Capital Outlay
	2188 Total			878.06		
	1967	PIZZA RANCH	7/6/2022	67.47	FFA Supplies	Student Activities
	1967 Total			67.47		
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	5,378.55	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	614.85	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	6,016.50	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	1,108.30	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	119.75	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	56.33	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	129.16	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/11/2022	61.50	Water-Sewer	General
	55 Total			13,484.94		
126269	2218	ERIK SUEKER, JOSTENS	6/21/2022	122.35	Supply	Student Activities
126269	2218	ERIK SUEKER, JOSTENS	6/21/2022	90.00	Supply	General

Breckenridge Public School

Payment Register

	2218 Total			212.35		
126270	3539	GUARDIAN	6/21/2022	288.34	Voluntary Life Insurance	General
126270	3539	GUARDIAN	6/21/2022	1,429.46	Dental Insurance	General
126270	3539	GUARDIAN	6/21/2022	1,063.22	Life & Disability Payable	General
	3539 Total			2,781.02		
126271	1929	JOSTENS	6/21/2022	18.96	Supply	General
	1929 Total			18.96		
126272	2600	RAM MUTUAL INSURANCE COMPANY	6/21/2022	26,398.00	Prepaid Expenditures/Deposits	General
	2600 Total			26,398.00		
126273	2480	SIREK, TAMRA KAY	6/21/2022	292.50	Summer Youth Enrichment Instructors	Community Service
	2480 Total			292.50		
126274	604	AFSCME COUNCIL 65	6/28/2022	90.45	Custodial Dues Payable	General
	604 Total			90.45		
126275	3018	MARTINSON, RICK S	6/28/2022	155.00	Umpires	Community Service
	3018 Total			155.00		
126276	1872	MN CHILD SUPPORT PAYMENT CTR	6/28/2022	424.00	Child Support Payable	General
	1872 Total			424.00		
126277	3676	MUNEZERO, DESIRE	6/28/2022	110.00	Umpires	Community Service
126277	3676	MUNEZERO, DESIRE	6/28/2022	110.00	Umpires	Community Service
126277	3676	MUNEZERO, DESIRE	6/28/2022	110.00	Umpires	Community Service
	3676 Total			330.00		
126278	1779	NCPERS GROUP LIFE INS	6/28/2022	144.00	PERA Life Insurance Payable	General
126278	1779	NCPERS GROUP LIFE INS	6/28/2022	-96.00	PERA Life Insurance Payable	General
	1779 Total			48.00		
126279	3594	MIDWEST VOLLEYBALL PERFORMANCE	6/28/2022	4,520.00	Contracted services	Community Service
	3594 Total			4,520.00		
126280	3587	AMBITIOUSLY LAZY APPAREL	7/1/2022	2,300.00	General Supply	Community Service
126280	3587	AMBITIOUSLY LAZY APPAREL	7/1/2022	375.00	General Supply	Community Service
126280	3587	AMBITIOUSLY LAZY APPAREL	7/1/2022	435.00	General Supply	Community Service
	3587 Total			3,110.00		
126281	3683	FLIFLET, JACKSON DEAN	7/1/2022	100.00	Umpires	Community Service
	3683 Total			100.00		
126282	3685	FORMANECK, CASEY	7/1/2022	520.00	Umpires	Community Service
	3685 Total			520.00		
126283	3192	MEDENWALDT, VICKIE RENAE	7/1/2022	311.25	Personal Services	Community Service
	3192 Total			311.25		
126284	2480	SIREK, TAMRA KAY	7/1/2022	315.00	Summer Youth Enrichment Instructors	Community Service

Breckenridge Public School

Payment Register

	2480 Total			315.00		
126285	3684	UHLICH, TORI	7/1/2022	100.00	Umpires	Community Service
	3684 Total			100.00		
126286	604	AFSCME COUNCIL 65	7/13/2022	97.60	Custodial Dues Payable	General
	604 Total			97.60		
126287	1129	AMAZON.COM	7/13/2022	16.95	B0815R6FWR Personalized Pens with Stylus - The Legacy - Custom Metallic Printed Name Pens with Black Ink - Imprinted with Logo or Message - Great Gift	General
126287	1129	AMAZON.COM	7/13/2022	0.00	Amazon Shipping Charge	General
126287	1129	AMAZON.COM	7/13/2022	11.99	B01DVU5LCM LIHAO 12 Skeins Mini Yarn for Knitting Crochet Craft - 100% Acrylic	Community Service
126287	1129	AMAZON.COM	7/13/2022	36.98	B07SKV6MN9 Madisi Painting Canvas Panels 48 Pack, 8X10, Classroom Value Pack Art Canvas	Community Service
126287	1129	AMAZON.COM	7/13/2022	8.29	B09DCR261D Cuttte 300pcs Craft Pipe Cleaners, Dark Green Chenille Stems for DIY Art Craft Decorations (6 mm x 12 inch)	Community Service
126287	1129	AMAZON.COM	7/13/2022	0.00	Amazon Shipping Charge	Community Service
126287	1129	AMAZON.COM	7/13/2022	49.99	B06WLLNLNQ Trupow Plastic Polypropylene Hand Rotary Transfer Drum Barrel Pump	General
126287	1129	AMAZON.COM	7/13/2022	0.00	Amazon Shipping Charge	General
126287	1129	AMAZON.COM	7/13/2022	85.99	B00LJZQNYC Brother Genuine Drum DR630, Page Yields approximately 12,000 pages , Black	General
126287	1129	AMAZON.COM	7/13/2022	5.99	Amazon Shipping Charge	General
126287	1129	AMAZON.COM	7/13/2022	15.00	B00005XDOG NEIKO 10048A Security Bit Set 100-Piece Set Cr-V Steel 1/4-inch Adapters Phillips Slotted Hex Torx Star Tamperproof Pozi	General
126287	1129	AMAZON.COM	7/13/2022	13.98	B07KRW726Q 19.5V 3.33A 65W AC Power Adapter Laptop Charger for HP ProBook Charger X360 11 G1 G2 G3 G4 G5 G6 EE,440 G3 G4 G5 G6 G7,450 G3 G4 G5 G6 G7,4	General
126287	1129	AMAZON.COM	7/13/2022	6.88	B081Z4X6NQ Rangale Replacement DC-in Power Jack Cable Connector Socket for H-P ProBoo-k 430 G3 440 G3 450 G3 455 G3 470 G3 Series Laptop	General
126287	1129	AMAZON.COM	7/13/2022	0.00	Amazon Shipping Charge	General

Breckenridge Public School

Payment Register

126287	1129	AMAZON.COM	7/13/2022	19.99	B07GNFSFN9 10 Color Glow In The Dark Pigment Powder with UV Lamp - Epoxy Resin Luminous Powder for Slime Kit,Skin Safe Long Lasting Self Glowing Dye f	General
126287	1129	AMAZON.COM	7/13/2022	55.99	B07WMFHYNZ SHGPODA 3 Pack 36W LED Black Light Bar Flood Light,with Plug and Switch(5ft Cable), Glow in The Dark Party Supplies for Stage Lighting, Hal	General
126287	1129	AMAZON.COM	7/13/2022	17.49	B0895X1XZQ 50 Pieces Glow Party Supplies Hanging Swirl Decorations Neon Star Swirl Hanging Decorations for Neon Party Glow Party Ceiling Decorations	General
	1129 Total			345.51		
126288	1771	AUTO-JET MUFFLER CORP.	7/13/2022	86.90	Repair/Equipment	General
	1771 Total			86.90		
126289	1697	BIG WOODS ELECTRIC MOTOR	7/13/2022	197.32	Repair/Building	General
126289	1697	BIG WOODS ELECTRIC MOTOR	7/13/2022	197.32	Repair/Equipment	General
126289	1697	BIG WOODS ELECTRIC MOTOR	7/13/2022	-197.32	RETURNED MOTOR	General
	1697 Total			197.32		
126290	3593	BLUE CROSS BLUE SHIELD OF MN	7/13/2022	50,969.74	Group Health Payable	General
	3593 Total			50,969.74		
126291	1792	BOB'S PEST CONTROL SERVICES	7/13/2022	160.00	Miscellaneous	General
	1792 Total			160.00		
126292	1837	BOLD PRINT	7/13/2022	760.00	Letterclub Supplies	Student Activities
	1837 Total			760.00		
126293	1110	CNA SURETY DIRECT BILL	7/13/2022	47.50	Property Insurance	General
	1110 Total			47.50		
126294	3603	COLBY, CAROL	7/13/2022	500.00	Class of 2022 Supplies	Student Activities
	3603 Total			500.00		
126295	545	CONTINGENT FUND	7/13/2022	30.00	Miscellaneous	General
126295	545	CONTINGENT FUND	7/13/2022	637.07	Travel/ Lodging	General
126295	545	CONTINGENT FUND	7/13/2022	120.00	Miscellaneous	General
126295	545	CONTINGENT FUND	7/13/2022	51.80	Gasoline & Oil	General
126295	545	CONTINGENT FUND	7/13/2022	14.00	Miscellaneous	General
126295	545	CONTINGENT FUND	7/13/2022	26.91	Contracted Transport	General
126295	545	CONTINGENT FUND	7/13/2022	29.25	Contracted Transport	General
126295	545	CONTINGENT FUND	7/13/2022	64.28	Supply	General

Breckenridge Public School

Payment Register

126295	545	CONTINGENT FUND	7/13/2022	125.00	Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	180.00	Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	233.00	Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	70.00	Entry Fees/ Student Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	18.00	Supply	General	
126295	545	CONTINGENT FUND	7/13/2022	233.00	Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	70.00	Entry Fees/ Student Travel	General	
126295	545	CONTINGENT FUND	7/13/2022	18.00	Supply	General	
126295	545	CONTINGENT FUND	7/13/2022	350.00	Entry Fees/ Student Travel	Community Service	
126295	545	CONTINGENT FUND	7/13/2022	126.99	Supply	Community Service	
126295	545	CONTINGENT FUND	7/13/2022	150.00	Equipment	Capital Outlay	
126295	545	CONTINGENT FUND	7/13/2022	66.14	Flow - Thru Regular	General	
126295	545	CONTINGENT FUND	7/13/2022	30.00	Tuition from Patron	Community Service	
126295	545	CONTINGENT FUND	7/13/2022	25.00	Fees	Community Service	
126295	545	CONTINGENT FUND	7/13/2022	80.00	Fees	Community Service	
	545 Total			2,748.44			
					Print and Digital subscription yearly renewal #3875		
126296	482	DAILY NEWS	7/13/2022	169.00	account	General	21
126296	482	DAILY NEWS	7/13/2022	43.20	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	32.40	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	64.80	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	222.00	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	32.40	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	54.00	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	12.00	Advertising	General	
126296	482	DAILY NEWS	7/13/2022	181.00	Advertising	General	
	482 Total			810.80			
					Ice Maker, Cube-style Scotsman Model No.		
126297	3200	DAKOTA REFRIGERATION	7/13/2022	4,050.00	C0530SA-1	Capital Outlay	
126297	3200	DAKOTA REFRIGERATION	7/13/2022	1,425.00	Ice Bin B530P	Capital Outlay	
126297	3200	DAKOTA REFRIGERATION	7/13/2022	100.00	Water Filter 10" Filter & Housing	Capital Outlay	
126297	3200	DAKOTA REFRIGERATION	7/13/2022	450.00	Installation	Capital Outlay	
	3200 Total			6,025.00			
					HRT6 Anti-Grip Aluminym Head Railes fists over 1"		
126298	1885	DECKER, INC	7/13/2022	98.30	thick pilaster 72"	General	
					SKU E8 M732 Drugs, Alcohol Tobacco Products		
126298	1885	DECKER, INC	7/13/2022	102.00	Prohibited Aluminum Sign !@X18	General	

Breckenridge Public School

Payment Register

					ST09NEW BLACK Buy Sico Cone Style Cafeteria	
126298	1885	DECKER, INC	7/13/2022	274.00	Table Stoop Tops BLACK	General
126298	1885	DECKER, INC	7/13/2022	31.61	Freight	General
					SKUE8M732 Drugs Alcohol tobacco products	
126298	1885	DECKER, INC	7/13/2022	102.00	prohibited aluminum sign	General
126298	1885	DECKER, INC	7/13/2022	22.89	Freight	General
	1885 Total			630.80		
126299	1433	EARTHGRAINS COMPANY	7/13/2022	56.29	Food	Food Service
	1433 Total			56.29		
126300	3303	ECOLAB	7/13/2022	82.80	General Supply	Food Service
	3303 Total			82.80		
		EDUCATORS BENEFIT CONSULTANTS- AVIBEN				
126301	2265		7/13/2022	123.35	Consulting Fees	General
	2265 Total			123.35		
126302	1994	FARM CITY SUPPLY	7/13/2022	92.75	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	47.93	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	179.98	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	12.76	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	19.98	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	48.57	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	141.98	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	-127.99	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	29.99	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	32.77	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	29.99	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	41.60	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	-31.20	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	30.28	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	28.95	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	27.17	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	170.80	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	28.37	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	10.32	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	85.03	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	51.47	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	4.99	General Supply	General
126302	1994	FARM CITY SUPPLY	7/13/2022	45.99	Repair/Equipment	General

Breckenridge Public School

Payment Register

126302	1994	FARM CITY SUPPLY	7/13/2022	99.74	General Supply	Community Service
126302	1994	FARM CITY SUPPLY	7/13/2022	11.49	General Supply	Community Service
	1994 Total			1,113.71		
126303	153	FARMERS UNION OIL CO	7/13/2022	37.98	General Supply	General
126303	153	FARMERS UNION OIL CO	7/13/2022	24.99	General Supply	General
126303	153	FARMERS UNION OIL CO	7/13/2022	175.48	General Supply	General
126303	153	FARMERS UNION OIL CO	7/13/2022	25.77	General Supply	Community Service
126303	153	FARMERS UNION OIL CO	7/13/2022	2,491.00	Gasoline & Oil	General
126303	153	FARMERS UNION OIL CO	7/13/2022	63.18	Gasoline & Oil	General
126303	153	FARMERS UNION OIL CO	7/13/2022	146.51	Gasoline & Oil	General
	153 Total			2,964.91		
126304	2774	FIRST ADVANTAGE BACKGROUND SERVICES CORP	7/13/2022	16.28	Miscellaneous	General
	2774 Total			16.28		
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	230.00	Elementary AR Renewal	General
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	130.00	Elementary TitlePeek	General
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	230.00	High School AR Renewal	General
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	130.00	High School Title Peak	General 23
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	829.46	Saxon Math Gr. 4 - 6th grade	Community Service
126305	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/13/2022	0.00	Misc	Community Service
	3235 Total			1,549.46		
126306	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/13/2022	3,434.14	Consulting Fees	General
126306	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/13/2022	2,185.85	Consulting Fees	General
126306	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/13/2022	2,185.85	Consulting Fees	General
	2581 Total			7,805.84		
126307	2238	FURTHER	7/13/2022	68.00	Consulting Fees	General
	2238 Total			68.00		
126308	1666	GERRELLS SPORTS CENTER, INC.	7/13/2022	172.00	Supply	General
126308	1666	GERRELLS SPORTS CENTER, INC.	7/13/2022	612.00	Supply	General
	1666 Total			784.00		
126309	1499	GOPHER STATE ONE-CALL	7/13/2022	1.35	Miscellaneous	General
126309	1499	GOPHER STATE ONE-CALL	7/13/2022	2.70	Miscellaneous	General
	1499 Total			4.05		
126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	506.00	General Supply	Community Service
126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	121.00	Supply	General
126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	55.25	Supply	General
126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	55.25	Supply	General

Breckenridge Public School

Payment Register

126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	45.00	General Supply	General
126310	1432	GRIPPERS SPORTS TROPHYS	7/13/2022	49.94	Supply	General
	1432 Total			832.44		
126311	2491	HARRIS, DUSTIN M	7/13/2022	1,863.00	Summer Youth Enrichment Instructors	Community Service
	2491 Total			1,863.00		
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	708.64	General Supply	General
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	408.67	General Supply	General
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	1,930.44	General Supply	General
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	736.45	General Supply	Food Service
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	5,116.39	General Supply	General
126312	1529	HILLYARD /HUTCHINSON	7/13/2022	10.00	Miscellaneous	General
	1529 Total			8,910.59		
126313	2505	HUDL	7/13/2022	549.00	Supply	General
	2505 Total			549.00		
126314	3571	I3-MPN, LLC	7/13/2022	400.00	Credit Card/ Web Store Fees	General
	3571 Total			400.00		
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	104.70	HAM103168 PAPER,COLORS,GRD	General
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	11.77	BLS107938 DESK PAD,DD,PYWH,MN,WH	General
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	13.02	UNV35669 NOTE,SLFST3X3,12PD/PK,AST	General
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	17.48	SWI44401S STAPLER,DSK,FL STP,BK	General
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	146.00	WAU26701 PAPER,8.5X11,XBRIGHT,BYL	General
126315	1505	INNOVATIVE OFFICE SOLUTIONS	7/13/2022	104.70	HAM103309 PAPER,COLORS,BE	General
	1505 Total			397.67		
126316	3488	J&M PRINTING	7/13/2022	134.78	Supply	General
126316	3488	J&M PRINTING	7/13/2022	134.78	General Supply	General
126316	3488	J&M PRINTING	7/13/2022	176.95	General Supply	General
	3488 Total			446.51		
126317	3039	J. H. LARSON COMPANY	7/13/2022	349.20	General Supply	General
126317	3039	J. H. LARSON COMPANY	7/13/2022	-87.30	General Supply	General
	3039 Total			261.90		
126318	3428	JAWASKI GLASS & REPAIR, INC.	7/13/2022	85.00	Repair/Equipment	General
	3428 Total			85.00		
126319	3092	JK SPORTS	7/13/2022	1,013.25	Supply	Community Service
126319	3092	JK SPORTS	7/13/2022	202.65	Supply	Community Service
	3092 Total			1,215.90		
126320	2325	JOHN DEERE FINANCIAL	7/13/2022	238.53	Repair/Equipment	General
	2325 Total			238.53		

Breckenridge Public School

Payment Register

126321	2824	KING, ROY M.	7/13/2022	110.00	Umpires	Community Service
126321	2824	KING, ROY M.	7/13/2022	60.00	Umpires	Community Service
	2824 Total			170.00		
126322	518	LAKES COUNTRY SERVICE COOP	7/13/2022	29.50	Miscellaneous	General
126322	518	LAKES COUNTRY SERVICE COOP	7/13/2022	50.00	Technology Equipment	Capital Outlay
126322	518	LAKES COUNTRY SERVICE COOP	7/13/2022	200.00	Consulting Fees	Capital Outlay
126323	518	LAKES COUNTRY SERVICE COOP	7/13/2022	3,516.50	Dues	General
	518 Total			3,796.00		
126324	2873	LANDMARK LANDSCAPING	7/13/2022	67.98	General Supply	General
	2873 Total			67.98		
126325	1192	LINDE GAS & EQUIPMENT INC	7/13/2022	49.92	Vocational Supply	General
	1192 Total			49.92		
126326	3328	MARCO TECHNOLOGIES, LLC	7/13/2022	1,208.86	OVERAGE	General
126326	3328	MARCO TECHNOLOGIES, LLC	7/13/2022	1,857.56	Copier/Printer Maintenance	General
	3328 Total			3,066.42		
126327	303	MASSP	7/13/2022	865.00	Dues	General
	303 Total			865.00		
126328	635	MESPA	7/13/2022	955.00	Dues	General
	635 Total			955.00		
126329	2755	MINNESOTA INSURANCE SCHOLASTIC TRUST	7/13/2022	20,000.00	Property Insurance	General
126329	2755	MINNESOTA INSURANCE SCHOLASTIC TRUST	7/13/2022	42,705.45	Property Insurance	General
	2755 Total			62,705.45		
126330	1863	MINN-KOTA COMMUNICATIONS, INC.	7/13/2022	160.00	RENEW RADIO LICENSE	General
126330	1863	MINN-KOTA COMMUNICATIONS, INC.	7/13/2022	-160.00	Miscellaneous	General
126330	1863	MINN-KOTA COMMUNICATIONS, INC.	7/13/2022	120.00	Miscellaneous	General
	1863 Total			120.00		
126331	3350	MINNKOTA ENVIRO SERVICES	7/13/2022	35.00	Garbage	General
126331	3350	MINNKOTA ENVIRO SERVICES	7/13/2022	35.00	Garbage	General
	3350 Total			70.00		
126332	1872	MN CHILD SUPPORT PAYMENT CTR	7/13/2022	424.00	Child Support Payable	General
	1872 Total			424.00		
126333	2144	MN DEPT OF LABOR & INDUSTRY	7/13/2022	60.00	Miscellaneous	General
126333	2144	MN DEPT OF LABOR & INDUSTRY	7/13/2022	40.00	Miscellaneous	General
126333	2144	MN DEPT OF LABOR & INDUSTRY	7/13/2022	10.00	Miscellaneous	General
	2144 Total			110.00		

Breckenridge Public School

Payment Register

126334	2174	MN RURAL EDUCATION ASSOC	7/13/2022	1,817.00	Dues	General
	2174 Total			1,817.00		
126335	2638	MSBA	7/13/2022	2,100.00	Board Book	General
126335	2638	MSBA	7/13/2022	4,445.00	Dues	General
	2638 Total			6,545.00		
126336	337	NASCO	7/13/2022	77.84	PE07667 RHINOskin Special Neon Purple Ball	General
					PE03894 8-1/2 in. L Fun Gripper - Grip Zone	
126336	337	NASCO	7/13/2022	145.44	Footballs - 6-Color Set	General
126336	337	NASCO	7/13/2022	46.44	PE07358 Nylon Beanbag Set - 4 in.	General
126336	337	NASCO	7/13/2022	192.60	PE06395 Set of 6 Mini Basketballs - Size 1	General
					PE00409 8-ft. Plastic Segmented Rope - Yellow & White	
126336	337	NASCO	7/13/2022	63.84		General
					PE09651 Tachikara SVMN Volley-Lite Volleyball - Powder Blue/White	
126336	337	NASCO	7/13/2022	170.10		General
126336	337	NASCO	7/13/2022	46.72	PE07662 RHINOskin Special Neon Blue Ball	General
	337 Total			742.98		
126337	2193	PEMBERTON, SORLIE, RUFER &	7/13/2022	1,103.00	Consulting Fees	General
126337	2193	PEMBERTON, SORLIE, RUFER &	7/13/2022	1,536.50	Consulting Fees	General
	2193 Total			2,639.50		
126338	2240	PIONEER DRAMA SERVICE, INC	7/13/2022	256.75	Supply	Community Service
	2240 Total			256.75		
126339	1967	PIZZA RANCH	7/13/2022	76.49	Miscellaneous	General
	1967 Total			76.49		
126340	3419	QUADIENT LEASING USA, INC.	7/13/2022	183.09	Rent/Lease	General
126340	3419	QUADIENT LEASING USA, INC.	7/13/2022	183.09	Rent/Lease	General
	3419 Total			366.18		
126341	3572	RED RIVER TELEPHONE ASSN	7/13/2022	36.17	Telephone	General
126341	3572	RED RIVER TELEPHONE ASSN	7/13/2022	32.24	Telephone	General
126341	3572	RED RIVER TELEPHONE ASSN	7/13/2022	353.59	Telephone	General
126341	3572	RED RIVER TELEPHONE ASSN	7/13/2022	353.59	Telephone	General
	3572 Total			775.59		
126342	411	REGION I COMPUTER SERVICES	7/13/2022	3,210.27	Av Software & Supply	General
	411 Total			3,210.27		
126343	1290	RIDDELL	7/13/2022	2,193.31	Supply	General
126343	1290	RIDDELL	7/13/2022	5,901.39	Supply	General
	1290 Total			8,094.70		
126344	3688	RISK PROGRAM ADMINISTRATORS	7/13/2022	5,203.52	Property Insurance	General

Breckenridge Public School

Payment Register

	3688 Total			5,203.52		
126345	3224	SANFORD HEALTH OCCUPATION MEDICINE CLINIC	7/13/2022	200.00	Miscellaneous	General
	3224 Total			200.00		
126346	1941	SCHMITT MUSIC CENTERS	7/13/2022	38.49	REPAIR STRAP	General
126346	1941	SCHMITT MUSIC CENTERS	7/13/2022	90.00	REPAIR B&O	General
	1941 Total			128.49		
126347	1126	SCHOOL SPECIALTY	7/13/2022	311.28	7108605 Global Industries Tilt Swivel Office Chair, 24 x 25-1/2 x 40 Inches	General
	1126 Total			311.28		
126348	3557	SOLID TECHNOLOGY SYSTEMS	7/13/2022	1,840.00	Football Field Sound System	General
	3557 Total			1,840.00		
126349	3524	SOLUTIONS	7/13/2022	500.00	Fed Sub Award SubCont <\$25000	General
	3524 Total			500.00		
126350	3687	SOPRISAPPS LLC	7/13/2022	2,955.00	Supply	General
	3687 Total			2,955.00		
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	19.98	TCT9093 Pom Poms and Tassels Garland	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	7.98	TCT 9092 Rainbow die cut border	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	5.99	TCT9038 Positive Sayings accents	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	5.99	TCT9039 Rainbows accents	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	9.99	TCT9037 4" Bold Block Letters	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	7.99	TCT9025 Oh Happy Day Our Birthdays	General
126351	2241	TEACHER CREATED RESOURCES	7/13/2022	9.99	TCT77514 Oh Happy Day Hanging Lanterns	General
	2241 Total			67.91		
126352	3656	TRIPLE S SERVICES LLC	7/13/2022	950.00	Repairs/Grounds	General
126352	3656	TRIPLE S SERVICES LLC	7/13/2022	150.00	Repair/ Grounds	General
126352	3656	TRIPLE S SERVICES LLC	7/13/2022	800.00	Repair/ Grounds	General
126352	3656	TRIPLE S SERVICES LLC	7/13/2022	50.00	Repair/ Grounds	General
	3656 Total			1,950.00		
126353	3193	U.S. BANK	7/13/2022	104,256.25	Bond Interest	Debt Service
126353	3193	U.S. BANK	7/13/2022	7,031.25	Bond Interest	Debt Service
	3193 Total			111,287.50		
126354	1409	US FOODS, INC	7/13/2022	-13.40	Food	Food Service
126354	1409	US FOODS, INC	7/13/2022	-23.07	Food	Food Service
126354	1409	US FOODS, INC	7/13/2022	79.08	Food	Food Service
	1409 Total			42.61		
126355	1945	WAHPETON ACE HARDWARE	7/13/2022	20.98	General Supply	General

Breckenridge Public Schools

Student Activities Account

30-Jun-22

UFARS Crs #	Activity	06/01/2022 Balance	Deposits	Expenses	06/30/2022 Balance
921	Class of 2021	0.00			0.00
922	Class of 2022	3,077.85	0.00	2,376.35	701.50
923	Class of 2023	5,240.85		2,680.64	2,560.21
978	National Honor Society	1,215.92		932.35	283.57
979	HS Student Council	4,860.94		74.50	4,786.44
980	Letterclub	3,686.57		781.36	2,905.21
981	Mathletes	24.15			24.15
982	HS Band	20,577.77	429.25		21,007.02
983	Boys Golf	131.41			131.41
984	HS Choir	5,088.15			5,088.15
986	FFA	1,263.35		67.47	1,195.88
987	Close Up	1,620.79			1,620.79
988	Speech	4,302.85			4,302.85
989	Drama Club	1,687.88			1,687.88
990	DECA	1,887.48		372.59	1,514.89
991	Robotics	3,553.38			3,553.38
	Totals	58,219.34	429.25	7,285.26	51,363.33

Breckenridge Public School-Contingent Account
Account Summary
 June 2022

	Jun 22
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	30.00
01005020000366000 Supt Trvl/Ldg	637.07
01005110000899000 Busnes Office	120.00
01005760720442000 Fuel	51.80
01005760720899000 Transpt Misc	14.00
01005760723360000 Cntrct Trnspt	26.91
01100050000366000 ES Prin Travl	29.25
01100203000430000 Elem Supply	64.28
01300050000366000 HS Prin Trvl	125.00
01300294000366205 Boy Golf Trvl	180.00
01300294000366210 Boys Trk Trvl	233.00
01300294000369205 Boy Gif Entry	70.00
01300294000430210 Track Supply	18.00
01300296000366210 Girl Trk Trvl	233.00
01300296000369205 Grl Gif Entry	70.00
01300296000430210 Track Supply	18.00
04005591000369201 Bbe Rth Entry	350.00
04005591000430208 Yth Enrch Sup	126.99
05300211302530000 HS Equipment	150.00
B01115003 Flow-thru	66.14
R04005505321040000 Com Ed Refnd	30.00
R04005591000050200 TTBL Refund	25.00
R04005591000050202 Bsktbl Refnd	80.00
Total Expense	2,748.44
Net Ordinary Income	-2,748.44
Net Income	-2,748.44

Breckenridge Public School-Contingent Account
Transaction List by Date
June 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Jun 22				
06/01/2022	26752	Lucinda Oss	VOID: Mileage	0.00
06/01/2022	26753	Minnesota BCA	Lehmann	-15.00
06/01/2022	26754	Morris Baseball Association	13 U Babe Ruth Tourney 6-11,12-22	-350.00
06/01/2022	26755	Lucinda Oss	Mileage	-26.91
06/01/2022	26756	Renee Feddersen	Supply	-66.14
06/02/2022	26757	Region 6A	Golf section - 6/2/22	-140.00
06/02/2022	26758	Henry Peck	Fuel	-51.80
06/07/2022	26759	Chad Fredericksen	State Track 6/9-6/10	-420.00
06/07/2022	26760	Chad Fredericksen	State Golf 6/14-6/15	-120.00
06/07/2022	26761	Kim Quast	table and chairs	-150.00
06/07/2022	26762	Travis Ekren	Parking Fee	-14.00
06/07/2022	26763	Serrina Lemna	supply	-64.28
06/14/2022	26764	Corinna Erickson	Mileage	-29.25
06/14/2022	26765	Northern Cass School District	Personalized Learning Institute	-125.00
06/14/2022	26766	Josh Kunkel	BB camp late fee refunds	-20.00
06/14/2022	26767	Stephanie Beyer	BB camp late fee refund	-10.00
06/17/2022	26768	Office of the Secretary of State	notary application	-120.00
06/17/2022	26769	Eric Erlandson	student fees and fuel	-46.00
06/17/2022	26770	Katie Wolter	late fee refund	-25.00
06/17/2022			Deposit	1,965.91
06/24/2022	26771	Brad Strand	mileage	-637.07
06/24/2022	26772	Josh Kunkel	basketball camp refund	-80.00
06/24/2022	26773	Stan Goldade	golf banquet	-60.00
06/24/2022	26774	Minnesota BCA	Dahlgren	-15.00
06/29/2022	26775	Dee Nelson	Fishing supplies	-126.99
06/29/2022	26776	Eric Erlandson	Track supplies	-36.00
Jun 22				

**BRECKENRIDGE SCHOOL DISTRICT #846
NEGOTIATIONS COMMITTEE MEETING
MONDAY, JUNE 20, 2022
7:00 AM
ELEMENTARY CONFERENCE ROOM #233**

Committee members present: Steve Arnhalt, Justin Neppl, Shawn Roberts

Others present: Superintendent Strand, Cathy Affield, Justine Braun, Gail Korth, Steve Bakken, Union Representative LeiLani Hauge, Evonne Vaughn

The Custodial Union presented their negotiations proposal. (copy on file)

The union representatives reviewed the four items of their proposal.

The board representatives presented their response to the union proposal:

- 3% salary increase with removal of step 0 and adding step 13
- normal step movements
- longevity stipend at 25 years of \$500.00/year
- shift \$100.00 per month insurance dollars to salary
- vacation buyout option after 3 weeks accrued vacation paid out at a maximum of 5 days at individuals daily rate of pay
- increase annual uniform allowance to \$250.00 from \$200.00
- add vacation time of 1 day per year from year 21 through 25 with a cap of 5 weeks

**BRECKENRIDGE SCHOOL DISTRICT #846
NEGOTIATIONS COMMITTEE MEETING
THURSDAY, JUNE 23, 2022
7:00 AM
ELEMENTARY CONFERENCE ROOM #233**

Committee members present: Justin Neppl

Others present: Superintendent Strand, Cathy Affield, Gail Korth, Steve Bakken, Union Representative LeiLani Hauge, Evonne Vaughn

Reviewed the formal board response to the union proposal. (copy on file)

The union agreed to the district's counter proposal including:

- 3% salary increase for year one, two, and three with removal of step 0 and adding step 13
- normal step movements
- longevity stipend at 25 years of \$500.00/year
- salary adjustment of \$1,200 from health insurance premium to salary
- vacation buyout option after 3 weeks accrued vacation paid out at a maximum of 5 days at individuals daily rate of pay in December
- increase annual uniform allowance to \$250.00
- add vacation time of 1 day per year from year 21 through 25 with a cap of 5 weeks



TOP BIDS FOR BUSES
BIDS OPENED - THURSDAY, JULY 14, 2022 AT 10:00AM

➤ **1998 GMC BLUEBIRD BODY**

- Top Bid was Roger Klemm: \$1352.00
- Rondo Weinkauf: \$927.00

➤ **2005 FRIEHTLINER THOMAS BODY**

- Top Bid was Jonathan Deitz: \$2750.00
- Matt Anderson: \$1651.00

TOTAL OF THESE 2 SALES: \$4102.00



VISION STATEMENT: Breckenridge Pride ... Inspiring to Excel!

MISSION STATEMENT: We are devoted to providing personalized learning through challenging, relevant and dynamic experiences in a safe environment where mutual respect is fostered and innovative builders of the future are developed.

CORE VALUES: Empathy, Integrity, Respect, Responsibility

2022/2023 BOARD VALUES AND OBJECTIVES:

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

Board Objectives

- A. Provide support and resources for the District Teaching and Learning 21 (TL21) Initiative.
 - a. On-going development of 21st Century classrooms that support teaching and learning environments with opportunity for all students to prepare for their individual futures.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Board Objectives

- A. Use our resources, including technology, 21st Century classroom research and community partnerships to maximize individual emotional and intellectual capacity in all students.
- B. Support and encourage administration and staff with resources, of both time and funding, in an effort to develop an empowering culture that is foundational to the success of active classroom learning.
- C. Support for the on-going work on the State of Minnesota's World's Best Work Force goals:
 - a. Ready for K
 - b. Read Well by Grade Three
 - c. Closing the Achievement Gap in Student Subgroups
 - d. 100% Graduation Rate
 - e. Career and College Readiness
 - i. The board supports community collaboration and partnerships to prepare Breckenridge students to be career and college ready.

**SCHOOL BOARD RESOLUTION
INDEPENDENT SCHOOL DISTRICT NO. 846
ADOPTING THE SCHOOL DISTRICT'S FISCAL YEAR (FY) 24
LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN**

WHEREAS, to qualify for Long-Term Facility Maintenance revenue, Minnesota Statutes 2021, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

School Board Member _____ moved for the resolution adoption and the motion was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____ .

THEREFORE, BE IT RESOLVED THAT, the School Board of Independent School District No. 846, State of Minnesota, approves and adopts the attached ten-year Long-Term Facilities Maintenance plan for FY 24 on the 20th day of July, 2022.

SCHOOL BOARD CLERK SIGNATURE



Fiscal Year (FY) 2024 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2021, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2022. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative:	District Number and Type:	Date Submitted:
----------------------------------	---------------------------	-----------------

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2024 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2024 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.411, subd. 3[2021]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2021]). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
37		

FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/04/2022														
846 <= Type in School District Number																		
BRECKENRIDGE PUBLIC SCHOOL DISTRICT																		
Calculations for Ten Year Projection				Pay 22	Change only if requiring levy adjustments	Payable 2022 LLC Certification	Current Estimate											
	LLC #	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032					
1		Type your district number in cell A2 (Minneapolis = 1.2)																
2		Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b																
3		Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33																
4		Look-up data from following tabs																
5		Initial Formula Revenue																
6	57	716.80	724.78	699.44	699.44	699.44	699.44	699.44	699.44	699.44	699.44	699.44	699.44					
6a		Additional Pre-K Pupil Units (line 19 of Pre-K application)																
6b		Total Adjusted Pupil Units = (6) + (6a)																
7	451	62.14	62.77	63.77	64.77	65.77	66.77	67.77	68.77	69.77	70.77	71.77						
8		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00						
9	452	Building age ratio = (Lesser of 1 or (7) / 35)																
10	453	272,384	275,418	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787						
11		Added revenue for Eligible H&S Projects > \$100,000 / site																
12	702		363,602	521,312	521,889	523,858	519,435	519,225	523,950	519,120	519,120	523,740						
13	756		-	-	-	-	-	-	-	-	-	-						
14	701		-	-	-	-	-	-	-	-	-	-						
15	755		-	-	-	-	-	-	-	-	-	-						
16a			28,311	27,786	27,261	32,051	-	-	-	-	-	-						
16b			-	-	-	-	-	-	-	-	-	-						
17	767		28,311	27,786	27,261	32,051	-	-	-	-	-	-						
18	455		-	-	-	-	-	-	-	-	-	-						
19	456	371,773	391,913	549,098	549,150	555,909	519,435	519,225	523,950	519,120	519,120	523,740						
20a	768		-	-	-	-	-	-	-	-	-	-						
20b	457		-	-	-	-	-	-	-	-	-	-						
20c			-	-	-	-	-	-	-	-	-	-						
20d	458		667,330	814,884	814,937	821,696	785,222	785,012	789,737	784,907	784,907	789,527						

FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/04/2022												
846 <= Type in School District Number																
BRECKENRIDGE PUBLIC SCHOOL DISTRICT																
<i>Calculations for Ten Year Projection</i>				Pay 22	Change only if requiring levy adjustments	Payable 2022 LLC Certification	Current Estimate									
		LLC #	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032		
Old Formula revenue																
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2024)	459	34,000	33,000	-	-	-	-	-	-	-	-	-	-		
22	Old formula alt facilities debt revenue (1A) - gross before debt excess	701		-	-	-	-	-	-	-	-	-	-	-		
23	Debt Excess allocated to line 22			-	-	-	-	-	-	-	-	-	-	-		
24	Old formula alt facilities debt revenue (1A) - debt excess	765		-	-	-	-	-	-	-	-	-	-	-		
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)	766		363,602	521,312	521,889	523,858	519,435	519,225	523,950	519,120	519,120	523,740			
26	Old formula alt facilities pay as you go revenue (1A)	460	-	-	-	-	-	-	-	-	-	-	-			
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)	463		-	-	-	-	-	-	-	-	-	-			
27a	LTFM "H&S >100K per site" bonds	767		28,311	27,786	27,261	32,051	-	-	-	-	-	-			
27b	LTFM "other" bonds for 1A hold harmless	769		-	-	-	-	-	-	-	-	-	-			
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))	466		46,386	44,764	44,764	44,764	44,764	44,764	44,764	44,764	44,764	44,764			
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)	467	451,648	471,299	593,862	593,914	600,673	564,199	563,989	568,714	563,884	563,884	568,504			
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]	468	644,157	667,330	814,884	814,937	821,696	785,222	785,012	789,737	784,907	784,907	789,527			
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number	469	-	-	-	-	-	-	-	-	-	-	-			
32	District LTFM Revenue (30) - (31)	470	644,157	667,330	814,884	814,937	821,696	785,222	785,012	789,737	784,907	784,907	789,527			
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	471	-	-	-	-	-	-	-	-	-	-	-			
34	Grand Total LTFM Revenue (32) + (33)	472	644,157	667,330	814,884	814,937	821,696	785,222	785,012	789,737	784,907	784,907	789,527			
Aid and Levy Shares of Total Revenue																
35	For ANTC & APU, three year prior date		2020	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029			
36	Three year prior Ag Modified ANTC	33	6,860,973	6,860,973	6,877,197	7,152,285	7,438,376	7,735,911	8,045,348	8,367,161	8,701,848	9,049,922	9,411,919			
37	Three year prior Adjusted PU (New Weights)	54	689.04	686.94	660.00	705.91	724.78	699.44	699.44	699.44	699.44	699.44	699.44			
38	ANTC / APU = (36) / (37)	474	9,957.29	9,987.76	10,420.00	10,131.96	10,262.89	11,060.16	11,502.57	11,962.67	12,441.18	12,938.82	13,456.38			
39	State average ANTC / APU with ag value adjustment	475	9,596.79	9,596.79	10,491.16	11,673.33	12,421.51	12,918.00	13,435.00	13,972.00	14,531.00	15,112.00	15,716.00			
40	Equalizing Factor = 123% of (39)	476	11,804.05	11,804.05	12,904.13	14,358.20	15,278.46	15,889.14	16,525.05	17,185.56	17,873.13	18,587.76	19,330.68			
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	477	84.35%	84.61%	80.75%	70.57%	67.17%	69.61%	69.61%	69.61%	69.61%	69.61%	69.61%			
42	State (aid) share of Equalized Revenue (1 - (41))	478	15.65%	15.39%	19.25%	29.43%	32.83%	30.39%	30.39%	30.39%	30.39%	30.39%	30.39%			
43	Equalized Revenue (lesser of (34) or (6) * (8))	473	272,384	275,418	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787			
44	Initial LTFM State Aid (42) * (43)	479	42,615	42,379	51,166	78,233	87,252	80,777	80,781	80,776	80,777	80,774	80,769			
45	Old formula Grandfathered Alternative Facilities Aid	481	-	-	-	-	-	-	-	-	-	-	-			
46	Total LTFM State Aid (Greater of (44) or (45))	482	42,615	42,379	51,166	78,233	87,252	80,777	80,781	80,776	80,777	80,774	80,769			
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	485	601,542	624,952	763,719	736,704	734,445	704,445	704,231	708,961	704,130	704,133	708,758			

FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/04/2022													
846 <= Type in School District Number																	
BRECKENRIDGE PUBLIC SCHOOL DISTRICT																	
				Change only if													
				requiring levy	Payable 2022												
<i>Calculations for Ten Year Projection</i>				adjustments	LLC Certification	Current Estimate											
	Pay 22																
	LLC #	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032				
48	Debt Service Portion of Revenue (non-grandfather districts)																
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (20a) + (24)			765+766+ 767+768	391,913	549,098	549,150	555,909	519,435	519,225	523,950	519,120	519,120	519,120	523,740		
50	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab			769	201,705	197,925	199,395	101,496	-	-	-	-	-	-	-		
50b	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05				-	-	-	-	-	-	-	-	-	-	-		
51	Total Debt Service Revenue = (49) + (50) + (50b)			770	593,618	747,023	748,545	657,405	519,435	519,225	523,950	519,120	519,120	519,120	523,740		
52	Equalized debt Service Revenue (lesser of (43) or (51))			486	275,418	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787	265,787		
53	Debt Service Aid = (52) * (42)			488	42,379	51,166	78,233	87,252	80,777	80,781	80,776	80,777	80,774	80,769	80,769		
54	Equalized Debt Service Levy = (52) - (53)			489	233,039	214,621	187,554	178,535	185,010	185,006	185,011	185,010	185,013	185,018	185,018		
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))			490	318,200	481,236	482,758	391,618	253,648	253,438	258,163	253,333	253,333	257,953	257,953		
56	General Fund Portion of Revenue (non-grandfather districts)																
57	Total General Fund Revenue = (34) - (51)			491	73,713	67,862	66,392	164,291	265,787	265,787	265,787	265,787	265,787	265,787	265,787		
58	General Fund Equalized Revenue = (43) - (52)			492	-	-	-	-	-	-	-	-	-	-	-		
59	Total General Fund Aid = (46) - (53)			493	-	-	-	-	-	-	-	-	-	-	-		
60	General Fund Equalized Levy = (58) * (41)			494	-	-	-	-	-	-	-	-	-	-	40		
61	General Fund Unequalized levy = (57) - (58)			495	73,713	67,862	66,392	164,291	265,787	265,787	265,787	265,787	265,787	265,787	265,787		
62	Total General Fund Levy = (60) + (61)			496	73,713	67,862	66,392	164,291	265,787	265,787	265,787	265,787	265,787	265,787	265,787		
Notes:																	
1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.																	
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.																	
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.																	

 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-08	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info.		Enter Information		District Info.		Enter Information							
District Name:	Breckenridge	Date:	7/20/2022										
District Number:	0846-01	Email:	korthg@isd846.org										
District Contact Name:	Gail Korth												
Contact Phone #	218-643-6822												
Fiscal Year (FY) Ending June 30													
Expenditure Categories		2022 (base year)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$3,500	\$4,000	\$4,500	\$5,000	\$5,500	\$6,000	\$6,500	\$7,000	\$7,100	\$7,200	\$7,500	
349	Other Hazardous Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
352	Environmental Health and Safety Management	\$20,500	\$21,000	\$21,500	\$22,000	\$22,500	\$23,000	\$23,500	\$20,000	\$20,000	\$20,500	\$22,500	
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$8,500	\$9,000	\$13,000	\$9,500	\$10,000	\$14,000	\$10,500	\$10,500	\$15,000	\$11,500	\$12,000	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects		\$32,500	\$34,000	\$39,000	\$36,500	\$38,000	\$43,000	\$40,500	\$37,500	\$42,100	\$39,200	\$42,000	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
379	Interior Surfaces	\$104,726	\$104,413	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
380	Mechanical Systems	\$12,000	\$15,000	\$12,000	\$15,000	\$16,000	\$17,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	
381	Plumbing	\$7,500	\$7,500	\$7,500	\$15,000	\$7,500	\$7,500	\$7,500	\$0	\$0	\$0	\$10,000	
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
383	Roof Systems	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
384	Site Projects	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	
Total Deferred Capital Expense and Maintenance		\$124,226	\$126,913	\$19,500	\$105,000	\$58,500	\$24,500	\$27,500	\$25,000	\$25,000	\$25,000	\$35,000	
Total Annual 10-Year Plan Expenditures		\$156,726	\$160,913	\$58,500	\$141,500	\$96,500	\$67,500	\$68,000	\$62,500	\$67,100	\$64,200	\$77,000	
Fund Balance Section													
Fund 01													
Beginning Fund Balance 01-467-XX		-\$147,173	-\$234,361	-\$321,561	-\$312,199	-\$387,307	-\$319,516	-\$121,229	\$76,558	\$279,845	\$478,532	\$680,119	
LTFM Fiscal Year Revenue - Levy		\$69,538	\$73,713	\$67,862	\$66,392	\$164,291	\$265,787	\$265,787	\$265,787	\$265,787	\$265,787	\$265,787	
LTFM Fiscal Year Revenue - AID if Applicable		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT if applicable - Special Legislation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Estimated Fiscal Year Expenditures		\$156,726	\$160,913	\$58,500	\$141,500	\$96,500	\$67,500	\$68,000	\$62,500	\$67,100	\$64,200	\$77,000	
Ending Fiscal Year Fund Balance 01-467-XX		-\$234,361	-\$321,561	-\$312,199	-\$387,307	-\$319,516	-\$121,229	\$76,558	\$279,845	\$478,532	\$680,119	\$868,906	
Fund 06													
Beginning Fund Balance 06-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Fiscal Year Bonded Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LTFM Estimated Fiscal Year Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Ending Fiscal Year Fund Balance 06-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
End of worksheet													

FEE SCHEDULE

	2022/2023	2021/2022	2020/2021
Adult Athletic Season Ticket	40.00	40.00	40.00
Student Athletic Season Ticket (K-12)	25.00	25.00	25.00
Senior Golden Age Pass (age 65)	Free	Free	Free
Adult Athletic Game Ticket	6.00	6.00	5.00
Student Athletic Game Ticket (K-12)	3.00	3.00	5.00
Adult School Play Ticket	6.00	6.00	5.00
Student School Play Ticket (K-12)	3.00	3.00	5.00
Breakfast (9-12)	2.15	2.05	1.95
Breakfast (7-8)	Free	Free	Free
Breakfast (PK-6)	Free	Free	Free
Reduced Breakfast (PK-12)	Free	Free	Free
Adult Breakfast	2.55	2.45	2.35
Adult Lunch	4.10	4.00	3.90
Student Lunch (9-12)	3.25	3.15	3.05
Student Lunch (7-8)	3.00	2.90	2.80
Student Lunch (PK-6)	3.00	2.90	2.80
Lunch Seconds (K-12)	1.60	1.50	1.40
Reduced Lunch	Free	Free	Free
Milk	0.45	0.45	0.45
Instrument Rental - Regular - Sr High	65.00	65.00	65.00
Instrument Rental - Drums - Sr High	65.00	65.00	65.00
Instrument Rental - Regular - Jr High	45.00	45.00	45.00
Instrument Rental - Drums - Jr High	45.00	45.00	45.00
Instrument Rental - Summer	25.00	25.00	25.00
Art Class Fee - High School	20.00	10.00	10.00
Welding Fee - High School	20.00	10.00	10.00
Wood Shop Fee - High School	20.00	10.00	10.00
Driver Education-Classroom & Behind the Wheel	325.00	325.00	325.00

USER FEES

Activity	2022/2023		2021/2022	
	HS	MS	HS	MS
Football	75.00	50.00	75.00	50.00
Volleyball	75.00	50.00	75.00	50.00
Basketball (Boys & Girls)	75.00	50.00	75.00	50.00
Wrestling	75.00	50.00	75.00	50.00
Baseball	75.00	50.00	75.00	50.00
Softball	75.00	50.00	75.00	50.00
Track (Boys & Girls)	75.00	50.00	75.00	50.00
Golf (Boys & Girls)	75.00	50.00	75.00	50.00
Cross Country (Boys & Girls)	75.00	50.00	75.00	50.00
Cheerleading	75.00	50.00	75.00	50.00
One Act Play	75.00	50.00	75.00	50.00
3 Act Play	75.00	50.00	75.00	50.00
Speech	75.00	50.00	75.00	50.00
COOP-Hockey, Gymnastics, Swimming	75.00	*50.00	75.00	*50.00

*St. Mary's students attending math and/or science classes at BHS use MS column except for COOP which is a separate agreement for hockey, gymnastics, swimming

Fees are due and payable the first day of practice or organization. There is an individual limit of \$200 and a family limit of \$350. *NonPublic MS not included in limits* Cases of hardship in fee payment will be handled on an individual basis. (see the Principal) No one will be denied participation because of User Fees.

Stock Growers Public Finance, LLC Borrower Cover Letter

Date: July 12, 2022

To: Wilkin County Independent School District 846

Dear Chairman Brett Johnson:

Enclosed you will find the documentation for the lease-purchase agreement transaction with Stock Growers Public Finance, LLC. Please have each of the documents completed and signed as indicated and returned to my attention at your earliest convenience.

1. **Lease-Purchase Agreement:** To be reviewed, signed, and dated by an authorized officer of the Lessee.
2. **Supplement:** To be reviewed, signed, and dated by an authorized officer of the Lessee.
3. **Payment Schedule Exhibit "A":** To be reviewed, signed, and dated by an authorized officer of the Lessee.
4. **Incumbency Certificate:** To be completed, signed, and dated by the Auditor/Clerk/Secretary of the Lessee. Sample signature(s) of the officer(s) signing the lease documents needs to be included in the middle section of this form.
5. **Officer's Certificate:** To be reviewed, signed, and dated by an authorized officer of the Lessee.
6. **Resolution:** Please provide a copy of the resolution or board minutes authorizing the purchase and have it signed by Auditor/Clerk/Secretary of the Lessee. This is a sample form.
7. **Form 8038:** Please **verify OR provide** the Employer's Identification Number completed, signed, and dated the bottom of the form. We will file this form with the IRS on behalf of the Lessee after the transaction has been closed
8. **Certificate of Insurance:** To be completed, signed, and dated by the Lessee's insurance agent.
9. **Delivery and Acceptance Certificate:** This should be signed and dated by an authorized officer of the Lessee (only after all the equipment to be leased has been delivered and accepted). Please retain this document until such delivery and then return to Stock Growers Public Finance, LLC. **The "Acceptance Date" becomes the commencement date establishing the start of the lease and the date on which interest beings to accrue.**

Invoices: Also, in order to approve payment to the vendor(s) when delivery is completed, we will need to have final invoices for this equipment on file.

Security: As applicable please have Stock Growers Public Finance, LLC P.O BOX 9, Forman, North Dakota 58032, named as lienholder (first secured party) on vehicle title(s) and then forward the title(s) to this office. If the property doesn't have a title an UCC will be filed.

Billing: *A notice will be sent out 45 days in advance before a payment is due. Please make all checks payable to Stock Growers Public Finance, LLC, PO BOX 9, Forman ND 58032.*

Copy: *A copy of the lease documents will be mailed to the lessee after the documents have been signed.*

Please contact Austin McLaen or me at 701-724-3216, if you have any questions on the enclosed documents. Thank you in advance for your immediate attention to this matter.

Sincerely,

Austin McLaen

Stock Growers Public Finance, LLC
PO Box 9
Forman ND 58032

Phone: 701-724-3216

Email: amclaen@stockgrowers.bank

Enclosures

LEASE-PURCHASE AGREEMENT: 40074-01/5-60

Name and Address of Lessee:

**Wilkin County Independent School District 846
810 Beede Ave
Breckenridge, MN 56520**

Lessor:

**Stock Growers Public Finance, LLC
P.O Box 9
Forman, ND 58032**

1. LEASE. Lessor hereby agrees to lease to Lessee, and Lessee hereby agrees to lease from Lessor, the personal property described from time to time in each Supplement now or hereafter attached to this Lease-Purchase Agreement (the "Agreement") and thereby made a part hereof (each such Supplement and the terms and conditions contained in this Agreement applicable thereto constitute an individual "Lease") upon the terms and conditions set forth in such Supplement and this Agreement (such property together with all replacements, repairs and additions incorporated therein or affixed thereto being referred to herein as "Equipment"). The execution by Lessee of a Supplement shall evidence a determination by the Lessee that the Equipment described therein is essential to its proper, efficient and economic operation, that Lessee desires to enter into a Lease for the acquisition of that Equipment under the terms hereof, that the Equipment is necessary for the governmental functions of Lessee, and that Lessor is neither the manufacturer nor a dealer or merchant of said Equipment, but is being requested to provide the funding for and on behalf of Lessee for the acquisition of said Equipment under the terms hereof at the specific request of Lessee.

2. DELIVERY AND ACCEPTANCE. Lessee will evidence its acceptance of the Equipment in a Lease by executing and delivering to Lessor a Delivery and Acceptance Certificate (herein so called) in the form to be provided by Lessor.

3. TERM. The term of each Lease shall begin the date the Equipment described therein is accepted by Lessee (the "Acceptance Date") and shall continue for the term set forth in the Supplement relating thereto unless earlier terminated as provided herein. The Acceptance Date shall be recorded on the Supplement.

4. RENT. Lessee shall pay as rent for the full term of each Lease the amount shown in each Supplement as Total Rent and a portion of each rent payment is paid as, and represents the payment of interest , and Exhibit "A" attached to each Supplement will set forth the interest component of each rent payment during the term . The Total Rent shall be payable in installments each in the amount of the basic rental payment set forth in Exhibit A to each Supplement plus any applicable sales and use tax. If Lessee claims an exemption from the payment of any taxes, Lessee will provide Lessor with the appropriate exemption certificate.

Except as provided in Section 5, the obligation of Lessee to make rent payments or any other payments required hereunder shall be absolute and unconditional in all events. Notwithstanding any dispute between Lessee and Lessor or any other person, Lessee shall make all rent payments and other payments required hereunder when due and shall not withhold any rent payment or other payment pending final resolution of such dispute nor shall Lessee assert any right of set-off or counterclaim against its obligation to make such rent payments or other payments required under each Lease. Lessee's obligation to make rent payments or other payments during the Agreement term shall not be abated through accident or unforeseen circumstances. However, nothing herein shall be construed to release Lessor from the performance of its obligations hereunder; and if Lessor should fail to perform any such obligation. Lessee may institute such legal action against Lessor as Lessee may deem necessary to compel the performance of such obligation or to recover damages therefor.

Lessee reasonably believes that funds can be obtained sufficient to make all rent payments with respect to each Lease during the term thereof and hereby covenants that the officer of Lessee responsible for budget preparation shall request the required appropriation for each fiscal year during the term of each Lease from the governing body of Lessee and exhaust all available administrative reviews and appeals in the event such portion of the budget is not approved.

5. NON-APPROPRIATION OF FUNDS. If, notwithstanding the making in good faith of a request to the governing body of Lessee for funds to pay its obligations under any Lease for any ensuing fiscal year in accordance with appropriate procedures and Section 4 hereof, such governing body does not appropriate funds to be paid to Lessor for the Equipment subject thereto, Lessee may, upon prior written notice to Lessor return such Equipment to Lessor at Lessee's expense and thereupon be released of its obligation to make all rental payments to Lessor due under such Lease after the close of the fiscal year for which funds were appropriated, provided: (i) such Equipment is returned to Lessor freight prepaid and insured to any location in the continental United States designated by Lessor in the same condition as when first delivered

to Lessee, reasonable wear and tear resulting solely from authorized use thereof excepted, (ii) the foregoing notice states the failure of the governing body to appropriate the necessary funds as reason for cancellation, (iii) the notice is accompanied by payment of all amounts then due to Lessor under such Lease, and (iv) if such Equipment is not returned to Lessor as provided herein by June 30 of the last fiscal year for which funds were appropriated and Lessee pays to Lessor additional rent calculated at the Lease rate for the period of time beyond such June 30 during which Lessee fails to return such Equipment to Lessor. In the event Lessee returns such Equipment pursuant to the terms of this Section 5, Lessor shall retain all sums paid under such Lease by Lessee.

6. REPRESENTATIONS AND WARRANTIES OF LESSEE. Lessee represents and warrants and, so long as this Agreement is in effect or any part of Lessee's obligations to Lessor remain unfulfilled, shall continue to represent and warrant that:

(a) Lessee is a state, a possession or the United States, the District of Columbia, or a political subdivision of a state. Lessee is duly organized and existing under the constitution and laws of the state of Lessee's location.

(b) Lessee has been duly authorized by the constitution and laws of the state of Lessee's location and by a resolution of its governing body to execute and deliver this Agreement, each Supplement and to carry out its obligations hereunder and thereunder.

(c) All requirements have been met, and procedures have occurred in order to ensure the enforceability of this Agreement and each Lease, and Lessee has complied and will comply with such public bidding requirements, if any, as may be applicable to the transactions contemplated by this Agreement.

(d) The Equipment will be used by Lessee only for the purpose of performing one or more governmental or proprietary functions of Lessee consistent with the permissible scope of Lessee's authority and will not be used in a trade or business of any person or entity other than Lessee.

(e) Lessee has funds available and properly appropriated to pay all rent due under this Agreement until the end of its current fiscal year. Lessee has never terminated, or threatened to terminate, a lease-purchase or similar agreement for failure of its governing body to appropriate funds sufficient to perform its obligations thereunder for any fiscal year.

(f) This Agreement and each Lease constitutes or will constitute a valid, legal and binding obligation of Lessee enforceable against Lessee in accordance with the terms hereof and thereof.

(g) Lessee will take no action that would cause the interest portion of the rent payments to become includible in gross income of the recipient for federal income tax purposes under the Internal Revenue Code of 1986 (the Code) and Treasury Regulations promulgated thereunder (the Regulations), and Lessee will take and will cause its officers, employees and agents to take all affirmative actions legally within its power necessary to ensure that the interest portion of the rent payments does not become includible in gross income of the recipient for federal income tax purposes under the Code and Regulations.

7. WARRANTIES. Lessee agrees that it has selected or will select each item of Equipment based upon its own judgment and disclaims any reliance upon any statements or representations made by Lessor. LESSOR MAKES NO WARRANTY WITH RESPECT TO THE EQUIPMENT, EXPRESSED OR IMPLIED AND LESSOR SPECIFICALLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR CONSEQUENTIAL DAMAGES ARISING OUT OF THE USE OF OR THE INABILITY TO USE THE EQUIPMENT. Lessee agrees to make rental and other payments required hereunder without regard to the condition of the Equipment and to look only to persons other than Lessor such as the manufacturer, vendor or carrier thereof should any item of Equipment for any reason be defective. So long as no Event of Default has occurred and is continuing with respect to any Lease, Lessor agrees, to the extent they are assignable, to assign to Lessee, without any recourse to Lessor, any warranty received by Lessor.

8. TITLE. Upon acceptance by Lessee of any equipment with respect to any Lease hereunder, title to such Equipment shall vest in Lessor; provided, however, that (i) upon prepayment of such Lease in accordance with Section 23 hereof, or (ii) upon payment of all rent payments and other amounts due under such Lease, then all Lessor's security and other interests in the Equipment subject thereto shall terminate and Lessor shall execute such documents as Lessee may reasonably request to evidence passage of legal title to such Equipment to Lessee. For as long as title to the Equipment is in Lessor, Lessee at its

expense shall protect and defend the title and keep it free of all claims and liens other than the rights of Lessee hereunder and claims and liens created by or arising through Lessor. The Equipment shall remain personal property regardless of its attachment to realty, and Lessee agrees to take such action at its expense as may be necessary to prevent any third party from acquiring any interest in the Equipment as a result of its attachment to realty.

9. SECURITY AGREEMENT; FURTHER ASSURANCES. To secure the performance of all Lessee's obligations hereunder and under each Lease. Lessee hereby grants to Lessor a security interest constituting a first lien on the Equipment subject thereto and on all additions, attachments, repairs, replacements and modifications thereto or therefor, including all after-acquired equipment of Lessee, and on any proceeds therefrom. Lessor is hereby authorized to file financing statements to perfect such security interest in accordance with the Uniform Commercial Code. Lessee agrees to execute or deliver such additional documents, including, without limitation, financing statements, opinions of counsel, notices and similar instruments, in form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment or for the confirmation or perfection of such security interest and Lessor's rights hereunder.

10. LAWS AND TAXES. Lessee shall comply with all laws and regulations relating to the Equipment and its use and shall promptly pay when due all sales use, property, excise and other taxes and all license and registration fees now or hereafter imposed by any governmental body or agency upon the Equipment or its use or the rentals hereunder excluding, however, any taxes on or measured by Lessor's net income. Upon request by Lessor, Lessee shall prepare and file at its expense all tax returns relating to taxes for which Lessee is responsible hereunder which Lessee is permitted to file under the laws of the applicable taxing jurisdiction. If Lessee claims an exemption from the payment of any taxes, Lessee will provide Lessor with the appropriate exemption certificate.

11. LESSEE NEGLIGENCE. To the maximum extent permitted by law, Lessee hereby assumes responsibility for and agrees to reimburse Lessor for all liabilities, obligations, losses, damages, penalties, claims, actions, costs and expenses (including reasonable attorney's fees) of whatsoever kind and nature, imposed on, incurred by or asserted against Lessor that in any way relate to or arise out of a claim, suit or proceeding based in whole or in part upon the negligent conduct of Lessee, its officers, employees or agents.

12. ASSIGNMENT. Without Lessor's prior written consent, Lessee will not sell, assign, sublet, pledge, or otherwise encumber or permit a lien arising through Lessee to exist on or against any interest in this Agreement, any Lease or the Equipment or remove the Equipment from the location set forth in the Supplement relating thereto. Lessor may assign its interest in this Agreement and any Lease and sell or assign its security interest in all or any part of the Equipment without Lessee's consent, but with written notice to Lessee. Lessee hereby appoints Lessor as Lessee's agent for purposes of maintaining a written record of all such assignments.

13. INSPECTION. Lessor may inspect the Equipment at any time and from time to time during regular business hours.

14. REPAIRS. Lessee will use the Equipment with due care and for the purpose for which it is intended. Lessee will maintain the Equipment in good repair, condition and working order and will furnish all parts and services required therefor, all at its expense. All such parts when furnished shall immediately become part of the Equipment for all purposes hereof.

15. LOSS OR DAMAGE. In the event any item of Equipment shall become lost, stolen, destroyed, damaged beyond repair or rendered permanently unfit for use for any reason, or in the event of condemnation or seizure of any item of Equipment. Lessee shall promptly pay Lessor (a) the amount of all rent and other amounts payable by Lessee hereunder with respect to such item due but unpaid at the date of such payment plus (b) the amount stated in the Supplement or Exhibit A thereto as the Termination Balance with respect to such Equipment. Upon payment of such amount to Lessor, such item shall become the property of Lessee. Lessor will transfer to Lessee, without recourse or warranty, all of Lessor's right, title and interest therein, the rent with respect to such item shall terminate, and the basic rental payments on the remaining items shall be reduced accordingly. Lessee shall pay any sales and use taxes due on such transfer. Any insurance or condemnation proceeds received shall be credited to Lessee's obligation under this Section and Lessee shall be entitled to any surplus.

16. INSURANCE. Lessee shall obtain and maintain on or with respect to the Equipment at its own expense physical damage insurance insuring against loss or damage to the Equipment in an amount not less than the full replacement value of the Equipment or the amount stated in the Supplement or an exhibit thereto as the Termination Balance, whichever is greater. Lessor shall be named as loss payee under such insurance. Lessee shall maintain general liability coverage, which provides

coverage for losses or damages proximately caused by the Lessee or its employees acting within the scope of their employment. Lessee shall provide Lessor with certificates that evidence the required coverages. Lessor shall be under no duty to ascertain the existence of or to examine any such policy or to advise Lessee in the event any such policy shall not comply with the requirements hereof.

17. RETURN OF THE EQUIPMENT. Upon the termination of any Lease pursuant to Section 5 or Section 21 hereof, Lessee will immediately deliver the Equipment subject thereto to Lessor in the same condition as when delivered to Lessee, ordinary wear and tear excepted, at such location within the continental United States as Lessor shall designate. Lessee shall pay all transportation and other expenses relating to such delivery.

18. ADDITIONAL ACTION. Lessee will promptly execute and deliver to Lessor such further documents and take such further action as Lessor may request in order to more effectively carry out the intent and purpose of this Agreement. Lessee shall furnish to Lessor, within seven (7) days of availability, a copy of Lessee's audited financial statements. In the event that Lessee does not regularly obtain audited financial statements, Lessee shall provide to Lessor, within seven (7) days of availability, copies of Lessee's annual balance sheet and income statement.

19. LATE CHARGES. If any installment of basic rent is not paid when due or within 5 days thereafter, Lessor may impose a late charge of up to 5% or the amount of the installment but in any event not more than permitted by applicable law. Rent payments thereafter received shall be applied first to delinquent installments and then to current installments.

20. DEFAULT. Each of the following events shall constitute an "Event of Default" with respect to any Lease: (a) Lessee shall fail to pay when due any installment of basic rent; (b) Lessee shall fail to observe or perform any other agreement to be observed or performed by Lessee hereunder and the continuance thereof for 10 calendar days following written notice thereof by Lessor to Lessee; (c) any warranty, representation or statement made or furnished to Lessor by or on behalf of Lessee proves to have been false or misleading in any material respect; or (d) Lessee shall voluntarily file, or have filed against it in voluntarily, a petition for liquidation, reorganization, adjustment of debt, or similar relief under the federal or state bankruptcy code or any other present or future federal or state bankruptcy or insolvency law or a trustee, receiver, or liquidator shall be appointed or it or all of a substantial part of its assets.

21. REMEDIES. Whenever any event of default referred to in Section 20 hereof shall have happened and be continuing with respect to any Lease, Lessor shall have the right, at its option and without any further demand or notice, to take one or any combination of the following remedial steps

(a) Lessor, with or without terminating such Lease may declare all rent payments with respect to such Lease due or to become due during the fiscal year in effect when the default occurs to be immediately due and payable by Lessee, whereupon such rent payments shall be immediately due and payable.

(b) Lessor, with or without terminating such Lease, may repossess the Equipment subject thereto by giving Lessee written notice to deliver such Equipment to Lessor, whereupon Lessee shall do so in the manner provided in Section 17; or in the event Lessee fails to do so within 10 days after receipt of such notice, Lessor may enter upon Lessee's premises where the Equipment is kept and take possession of the Equipment. If the Equipment or any portion of it has been destroyed or damaged beyond repair, Lessee shall pay the applicable Termination Balance of the Equipment, as set forth in the Supplement applicable thereto (less credit for proceeds of insurance remaining after subtraction of Lessor's costs with respect to the collection thereof), to Lessor. Notwithstanding the fact that Lessor has taken possession of such Equipment, Lessee shall continue to be responsible for the rent payments with respect thereto due during the fiscal year then in effect. If the Lease has not been terminated, Lessor shall return such Equipment to Lessee at Lessee's expense when the event of default is cured.

(c) If Lessor terminates the Lease and takes possession of the Equipment subject thereto, Lessor shall within 30 days thereafter use its best efforts to sell the Equipment or any portion thereof in a commercially reasonable manner at public or private sale in accordance with applicable state laws. Lessor shall apply the proceeds of such sale to pay the following items in the following order: (i) all costs incurred in securing possession of the Equipment; (ii) all expenses incurred in completing the sale; (iii) the applicable Termination Balance of the Equipment; and (iv) the balance of any rent payments owed by Lessee under such Lease during the fiscal year then in effect. Any sale proceeds remaining after the requirements of clauses (i), (ii), (iii) and (iv) have been met may be retained by Lessee.

(d) If the proceeds of sale of the Equipment are not sufficient to pay the balance of any rent payments owned by Lessee during the fiscal year then in effect, Lessor may take any other remedy available at law or in equity to require Lessee to perform any of its obligations with respect to such Lease.

22. NOTICES. Any written notice hereunder to Lessee shall be deemed to have been given when delivered personally or deposited in the United States mail, postage prepaid, addressed to Lessee at its address set forth above or at such other address as may be last known to Lessor. The provisions of this section do not supersede any statutes or rules of court regarding notice of claims or service of process. In the event of a conflict between this section and any statutes or rules of court, the statutes or rules of court govern.

23. PREPAYMENT. Any Lease may be prepaid in whole, but not in part, and on any regular payment date with 45 days written notice to Lessor, upon payment of all rent payments then due, plus the amount set forth as Termination Value on the Supplement applicable thereto or any exhibit thereto.

24. MISCELLANEOUS. Any provision of this Agreement or any Lease which is unenforceable in any jurisdiction shall, as to jurisdiction, be ineffective to the extent of such unenforceability without invalidating the remaining provisions of this Agreement or any Lease. Any such unenforceability in any jurisdiction shall not render unenforceable such provision in any other jurisdiction. This Agreement or any Lease shall in all respects be governed by, and construed in accordance with, the substantive laws of the state in which the Lessee is located.

Dated: July 12, 2022

Lessee: Wilkin County Independent School District 846

By: _____

Its: Chairman

Lessor: Stock Growers Public Finance, LLC

By: _____

Its: Vice President

Stock Growers Public Finance, LLC
P.O BOX 9
Forman, ND 58032

SUPPLEMENT TO LEASE-PURCHASE AGREEMENT

40074-01/5-60

This is a Supplement to the Lease-Purchase Agreement dated July 12, 2022 between Lessor and Lessee. Pursuant to the Lease-Purchase Agreement and this Supplement, Lessor is leasing to Lessee, and Lessee is leasing from Lessor, the Equipment described below.

Quantity	Description	VIN or Serial Number		
1	2023 Blue Bird BBCV3310 77 Passenger Bus			
Location of Equipment (if different from Lessee's address)		SCHEDULE OF RENT PAYMENTS		
810 Beede Ave Breckenridge, MN 56520		Payment Amount	Number of Payments	Advance Payments
Acceptance Date:		\$19,613.84	4	\$0.00
Term in months: 48		\$34,044.50	1	
		Interest Rate	First Payment Due Date	Final Purchase Price
		3.17%	/ /2022	\$1.00
Payment Period:		FINANCE AMOUNT: \$104,962.15		
Additional Provisions:		PURCHASE OPTION PRICE: See Exhibit A		

Lessor: <u>Stock Growers Public Finance, LLC</u>	Lessee: <u>Wilkin County Independent School District 846</u>
By: _____	By: _____
Its: <u>Vice President</u>	Its: <u>Chairman</u>
Date: _____	Date: _____

Costs Funded	\$ 104,962.15	Closing Fees	\$ -
Interest Rate	3.17 %	Acceptance Date	
Total Payments	5	Lease Number	40074-01/5-60
Yearly Payments	1		
Level Payment	\$ 19,613.84		

Pmt	Due Date	Payment Due	Interest	Principal	After Payment Principal Balance	After Payment Termination Value
Lease	/ /2022				\$ 104,962.15	\$ 104,962.15
1	/ /2022	\$ 19,613.84	\$ -	\$ 19,613.84	\$ 85,348.31	\$ 85,348.31
2	/ /2023	\$ 19,613.84	\$ 2,705.54	\$ 16,908.30	\$ 68,440.01	\$ 68,440.01
3	/ /2024	\$ 19,613.84	\$ 2,169.55	\$ 17,444.29	\$ 50,995.72	\$ 50,995.72
4	/ /2025	\$ 19,613.84	\$ 1,616.56	\$ 17,997.28	\$ 32,998.44	\$ 32,998.44
5	/ /2026	\$ 34,044.50	\$ 1,046.06	\$ 32,998.44	\$ -	\$ 1.00

By: _____

Its: Chairman

Date: _____

INCUMBENCY CERTIFICATE

I, _____, do hereby certify that I am the duly elected or appointed and acting Clerk of Wilkin County Independent School District 846 a political subdivision or agency duly organized and existing under the laws of the State of Minnesota that I have custody of the records of such entity, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of such entity holding the offices set forth opposite their respective names. I further certify that (I) the signatures set opposite their respective names and titles are their true and authentic signatures and (II) such officers have the authority on behalf of such entity to enter into that certain Lease-Purchase Agreement and Supplement thereto both dated July 12, 2022 between such entity and Stock Growers Public Finance, LLC (Lessor).

NAME	TITLE	SAMPLE SIGNATURE
Brett Johnson	Chairman	

IN WITNESS WHEREOF, I have duly executed this certificate this ____ day of _____, 20__.

Clerk

OFFICER'S CERTIFICATE

TO: Stock Growers Public Finance, LLC

RE: GOVERNMENTAL LEASE-PURCHASE AGREEMENT DATED July 12, 2022 AND SUPPLEMENT DATED July 12, 2022.

FOR: 2023 Blue Bird BBCV3310 77 Passenger Bus

I am duly qualified and acting as the officer identified below of Wilkin County Independent School District 846 (Lessee); and, with respect to the Lease-Purchase Agreement dated July 12, 2022 and Supplement thereto dated July 12, 2022 (the Lease), by and between Lessee and Stock Growers Public Finance (Lessor), hereby certify that:

1. The rent payments provided for in the Supplement or Exhibit A thereto shall commence and be due and payable on _____, 2022 and _____ of each _____ thereafter, in the amounts shown thereon.
2. Lessee has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all rent payments required to be paid under the Lease during the current fiscal year of Lessee, and such moneys will be applied in payment of all rent payments due and payable during such current fiscal year.
3. Lessee is exempt from all personal property taxes, and is exempt from [subject to] sales and/or use taxes with respect to the Equipment and the rent payments.
4. During the Lease term the Equipment will be used by Lessee to perform essential governmental functions.
5. There is no litigation, action, suit or proceeding pending or before any court, administrative agency, arbitrator or governmental body, that challenges the organization or existence of Lessee; the authority of Lessee or its officers or its employees to enter into the Lease; the proper authorization, approval and execution of the Lease, and other documents contemplated thereby; the appropriation of moneys, or any other action taken by Lessee to provide moneys, sufficient to make rent payments coming due under the Lease in Lessee's current fiscal year; or the ability of Lessee otherwise to perform its obligations under the Lease and the transactions contemplated thereby.

Dated: _____

Wilkin County Independent School District 846

By: _____

Its: Chairman

RESOLUTION

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS AND CERTIFICATES**

BE IT RESOLVED by the School Board of the Wilkin County Independent School District 846, as follows:

1. It is hereby found, determined and declared that it is necessary and desirable and in the best interests of Wilkin County Independent School District 846 (Lessee) to acquire 2023 Blue Bird BBCV3310 77 Passenger Bus by entering into a Lease-Purchase Agreement dated as of July 12, 2022 and Supplement to Lease-Purchase Agreement dated as of July 12, 2022 (collectively, the "Lease") by and between Lessee and Stock Growers Public Finance, LLC ("Lessor"). Such Lease is hereby approved substantially in the form presented to this board and on file in the office of the Clerk.

2. The Chairman of the Lessee is hereby authorized to execute the Lease on behalf of Lessee, and to execute such other certificates and documents as may be necessary and appropriate to effectuate the transactions contemplated by the Lease. The Lease and the related documents may contain such necessary and appropriate variations, omissions and insertions as the Chairman shall determine to be necessary, and the execution thereof by the Chairman shall be conclusive evidence of such determination and its approval by this Board.

3. Lessee does not reasonably anticipate that it will issue tax-exempt obligations (not including "private activity bonds" as defined in Section 141 of the Internal Revenue Code of 1986, as amended) in an aggregate amount in excess of \$10 million during the calendar year in which the Lease commences. The Lease is designated as a qualified tax-exempt obligation for purposes of Section 265(b)(c) of the Internal Revenue Code of 1986, as amended, relating to deductibility of interest by financial institutions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____

and upon roll call vote the following voted in favor thereof: _____

and the following voted against the same: _____

where said resolution was declared duly passed adopted.

STATE OF MINNESOTA)

)SS

COUNTY OF WILKIN)

I, the undersigned, being the fully qualified and acting Clerk of Wilkin County Independent School District 846, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of the School Board held on the ____ day of _____, with the original thereof on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the adoption of a resolution approving and authorizing the execution or a Lease Purchase Agreement and related documents and certificates.

WITNESS MY HAND officially as such Clerk this _____ day of _____, _____.

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)
 ► See separate instructions.
Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>
1 Issuer's name Wilkin County Independent School District 846		2 Issuer's employer identification number (EIN) 41-6004655
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) Brett Jonson		3b Telephone number of other person shown on 3a 218-643-6822 ext 4012
4 Number and street (or P.O. box if mail is not delivered to street address) 810 Beede Ave	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code Breckenridge MN 56520		7 Date of issue
8 Name of issue School Bus Lease		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) Gail Korth, Director of Finance		10b Telephone number of officer or other employee shown on 10a 218-643-6822 ext 4012

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11	104,962.15
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	
18 Other. Describe ►	18	
19 If obligations are TANs or RANs, check only box 19a	<input type="checkbox"/>	
If obligations are BANs, check only box 19b	<input type="checkbox"/>	
20 If obligations are in the form of a lease or installment sale, check box	<input type="checkbox"/>	

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		\$ 104,962.15	\$ 0.00	2 years	3.17 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	
23 Issue price of entire issue (enter amount from line 21, column (b))	23	
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to currently refund prior issues	27	
28 Proceeds used to advance refund prior issues	28	
29 Total (add lines 24 through 28)	29	
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	►		years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	►		years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	►		
34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)			

Part VI Miscellaneous

35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b Enter the final maturity date of the GIC ▶ _____		
c Enter the name of the GIC provider ▶ _____		
37 Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b Enter the date of the master pool obligation ▶ _____		
c Enter the EIN of the issuer of the master pool obligation ▶ _____		
d Enter the name of the issuer of the master pool obligation ▶ _____		
39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box		<input checked="" type="checkbox"/>
40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box		<input type="checkbox"/>
41a If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b Name of hedge provider ▶ _____		
c Type of hedge ▶ _____		
d Term of hedge ▶ _____		
42 If the issuer has superintegrated the hedge, check box		<input type="checkbox"/>
43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box		<input type="checkbox"/>
44 If the issuer has established written procedures to monitor the requirements of section 148, check box		<input type="checkbox"/>
45a If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b Enter the date the official intent was adopted ▶ _____		

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
		Date	Brett Jonson-Chairman Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
	Firm's name ▶	Firm's EIN ▶		
	Firm's address ▶	Phone no.		

Stock Growers Public Finance, LLC
P.O BOX 9
Forman, ND 58032

Certificate of Insurance

Coverage is provided for the following Name Insured:

Name of Insured Wilkin County Independent School District 846

Street Address	810 Beede Ave	City	Breckenridge	State	MN	Zip	56520
----------------	---------------	------	--------------	-------	----	-----	-------

DETAILED DESCRIPTION OF THE PROPERTY	LOCATION OF THE PROPERTY COVERED		
2023 Blue Bird BBCV3310 77 Passenger Bus	Street Address	810 Beede Ave	
	City, State, Zip	Breckenridge, MN, 56520	

DESCRIPTION OF COMPREHENSIVE GENERAL LIABILITY INSURANCE

Insurance Company (not agency)	Policy Number	Effective Date	Expiration Date
--------------------------------	---------------	----------------	-----------------

BODILY INJURY LIABILITY		PROPERTY DAMAGE LIABILITY	
Single Claim/Each Occurrence	Aggregate	Each Occurrence	Aggregate

Stock Growers Public Finance, LLC , its successors and assigns, is endorsed as an Additional Insured on the Comprehensive General Liability insurance described above: Yes _____ No _____

DESCRIPTION OF PHYSICAL DAMAGE INSURANCE

Insurance Company	Policy Number	Effective Date	Expiration Date
-------------------	---------------	----------------	-----------------

The Physical Damage Insurance issued in the amount of \$_____ consists of:

Fire and Extended Coverage including Vandalism, Malicious Mischief and Theft

All Risk Insurance with the following exceptions

Stock Growers Public Finance, LLC, is successors and assigns, is endorsed as Loss Payee on the Physical Damage Insurance described above: Yes _____ No _____

The Policy, as to the interest of Loss Payee, shall not be invalidated by any act of omission or commission or neglect or misconduct of the Named Insured at any time, not by any foreclosure or other proceeding or notice of sale relating to the insured property, not by any change in the title or onwership thereof or the occupation of the premises for purposes more hazardous than are permitted by the Policy, provided, that in case of the Named Insured shall fail to pay any premium due under the Policy, Loss Payee, may, at its option, pay such premium

The Policy may be canceled at any time by either Insurer or Name Insured according to its provisions, but in any such case the Policy shall continue in full force and effect for the exclusive benefit of Loss Payee for ten days after written notice to Loss Payee of such cancellation and shall then cease.

Agency Name

Street Address	City	State	Zip
Signature of Agent	Agent Telephone Number	Date	

DELIVERY AND ACCEPTANCE CERTIFICATE

TO: Stock Growers Public Finance, LLC
RE: LEASE-PURCHASE AGREEMENT DATED July 12, 2022 AND SUPPLEMENT DATED July 12, 2022.

FOR: 2023 Blue Bird BBCV3310 77 Passenger Bus

I am duly qualified and acting as the officer identified below of Wilkin County Independent School District 846 (Lessee): and, with respect to the Lease-Purchase Agreement dated July 12, 2022 and Supplement thereto dated July 12, 2022 (the Lease), by and between Lessee and Stock Growers Public Finance, LLC (Lessor), that:

1. The equipment described in the Lease (the Equipment) has been delivered and installed in accordance with Lessee's specifications and has been accepted by Lessee as of the Acceptance Date shown on the Supplement.
2. The rent payments provided for in such Supplement or Exhibit A thereto shall commence and be due and payable on _____, 2022 and _____ of each _____ thereafter in the amounts shown thereon.
3. Lessee has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all rent payments required to be paid under the Lease during the current fiscal year of Lessee, and such moneys will be applied in payment of all rent payments due and payable during such current fiscal year.
4. Lessee is exempt from all personal property taxes, and is exempt from sales and/or use taxes with respect to the Equipment and the rent payments.
5. During the Lease term the Equipment will be used by Lessee to perform essential governmental functions. Such functions are:

Transport K-12 students to the school and other school events.
--

6. There is no litigation, action, suit or proceeding pending or before any court, administrative agency, arbitrator or governmental body, that challenges the organization or existence of Lessee; the authority of Lessee or its officers or its employees to enter into the Lease: the proper authorization, approval and execution of the Lease and other documents contemplated thereby: the appropriation of moneys or any other action taken by Lessee to provide moneys, sufficient to make rent payments coming due under the Lease in Lessee's current fiscal year: or the ability of Lessee otherwise to perform its obligations under the Lease and the transactions contemplated thereby.

Dated: _____

Wilkin County Independent School District 846

By: _____

Its: Chairman



Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-01447-W7K9T1
Date	6/10/2022
Amount Due	\$6,545.00
Date Due	8/15/2022

July

Breckenridge
 810 Beede Ave
 Breckenridge, 56520-1660

Customer Name	Purchase Order No.		
Breckenridge			
Description	Quantity	Unit Price	Ext. Price
Policy Services Subscription - Breckenridge	1	\$750.00	\$750.00
ISD Membership - Breckenridge	1	\$3,695.00	\$3,695.00
BoardBook Subscription Tier 1 - Breckenridge	1	\$2,100.00	\$2,100.00

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2021, as provided by the Minnesota Department of Education.

Subtotal	\$6,545.00
Total	\$6,545.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2022-2023 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



Where Minnesota School Boards Learn to Lead

June 2022

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA's Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.
- Your MSBA staff is solution-driven. We will find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.
- Legal and legislative advocacy are essential services of MSBA. As a statewide organization and a leading advocate for public education, we pride ourselves in finding a path forward that benefits all our school districts, regardless of shape and size.
- Like you, we care deeply about the success of all Minnesota's public school students. Through our collective, member-driven mission, our goal is to support, promote, and strengthen the work of our public school boards.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA's Policy Services and/or BoardBook Premier. Please note that an MSBA Bylaws change, approved by the Association membership in January 2021, moved the deadline for membership dues payment to August 15 of each fiscal year. We have been by your side over the last challenging two years, and we look forward to helping you get back to better. We wish you a successful 2022-2023 school year and hope to continue as your valued and trusted Association. If you have questions, please do not hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind, Executive Director
kschneidawind@mnmsba.org

Michael Domin, President
mdomin@ci.k12.mn.us

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION

1900 West Jefferson Avenue, St. Peter, MN 56060-3015 Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org

MEMBERSHIP BENEFITS: IN ACTION



The **Minnesota School Boards Association**, whose mission is to support, promote, and strengthen your work, prides itself on being the go-to organization for Minnesota's public school board members. High-performing boards yield high-performing schools. Through training, leadership development, advocacy, and policy services, we have made it our priority to serve our membership with 24/7 customer service.

Below are some highlights of MSBA's work for you in 2021-2022.

ADVOCACY & GOVERNMENT RELATIONS

Expanded efforts to keep members informed about legislative issues

15 Friday Chat Room
virtual sessions

Hundreds of
Twitter posts

Timely Action Alerts



20 Weekly Advocate updates

Federal Advocacy

Nine virtual Advocacy Tour meetings

Virtual Day at the Capitol

MSBA's Government Relations staff advocated on key issues for school board members at the State Capitol in 2022, including urging the Legislature to provide additional funding to address the special education cross-subsidy.

MEETINGS & EVENTS

Approximately 80 online events

Including the Coffee & Conversation series, the Friday Chat Room, the Third Thursday MSBA Webinar Series, the MSBA Learning to Lead Series (Phase I, Phase II, Phase III, and Phase IV), the MSBA Officers Workshop, the Summer Seminar, and more.



In-person Leadership Conference



Which brought back nearly 2,000 school board members, school district officials, and vendors to the Minneapolis Convention Center in January 2022.



June 3, 2022

Brad Strand
Breckenridge School District
810 Beede Ave
Breckenridge MN 56520

Hi, Brad,

On behalf of all our Greater Minnesota students and educators, MREA thanks Breckenridge School District for its membership that helps us actively engage with legislators and state officials to address E-12 funding, policy, tax, and budget issues.

Your continued membership for FY2022-23 is essential to continued advocacy that positively impacts all our students across Greater Minnesota.

Working For You and With You

As your district’s voice at the Capitol, MREA works for you to keep your legislators and policy officials informed of the impacts of their decisions. During the recent non-budget legislative session MREA helped prioritize rural education issues, including:

- Buying down the Special Education cross-subsidy
- Enhancing equalization for Local Optional Revenue
- Increasing student mental health funding
- See more at MREAvoice.org/progressreport

In and out of the legislative session, count on MREA to keep working with you as well, including:

- New advocacy briefings on Tuesday mornings
- Our professional development conference in November
- Educator and school awards to elevate and celebrate our profession and its impact
- New summer social-emotional learning and coaching for district administrators

We Are Greater Together

We know these are challenging times, and we know we are greater when we all work together and strengthen the Voice for Greater Minnesota Education. Please send in your district’s renewal invoice, dues, and updated information by July 15 to ensure our voice remains vibrant.

Best wishes for a summer of renewal and refreshment!

Matt Schultz, Board President
Superintendent, Lanesboro Schools

Bob Indihar, Executive Director
MREA



MAIL

PO Box 187
St. Cloud, MN 56302-0187

VISIT

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL

(320) 762-6574
Toll-Free (833)-MNVOICE

LEARN

MREAvoice.org



MEMBERSHIP RENEWAL INVOICE

2022-23 MEMBERSHIP YEAR

Date: June 3, 2022

Invoice #: 2023-1559

Due: July 15, 2022

BILL TO:

Brad Strand
Breckenridge School District
810 Beede Ave
Breckenridge MN 56520

Base Fee:\$1100.00
*Legislative Fee:+\$717.00
2022-23 Dues:\$1817.00

Amount Enclosed: \$ _____

Current expiration: June 30, 2022
New membership year: July 1, 2022-June 30, 2023
2023-23 Membership type: Full ISD Membership
*APU = 717 **Shared District: NA

*\$1.00 per Adjusted Pupil Unit (APU) to \$1,400 maximum.
**If sharing superintendent with another district, MREA has applied \$275 discount to Base Fee. Districts with shared Superintendents must each join MREA to obtain discount. Contact MREA if Shared District has changed.

UPDATE/CORRECT as needed:

Member: Breckenridge School District
Superintendent: Brad Strand
Superintendent Cell Phone: _____
Email Address: strandb@isd846.org

Address: 810 Beede Ave
City, State, Zip: Breckenridge MN 56520
Organization Phone: 218 - 643-6822
Website Address: www.breckenridge.k12.mn.us
County: Wilkin

QUESTIONS? Contact Diane Vosen, Administrative Coordinator

*** COMPLETE AND RETURN forms with payment by July 15, 2022. ***

MREA is a nonprofit 501(c)(4) membership association. Dues are not tax deductible as charitable contributions. We estimate 36.3% of FY23 dues will be attributable to nondeductible lobbying activity and are NOT deductible under Internal Revenue Code Section 162 as an ordinary and necessary business expense. Provide a copy of this notice to your accountant and/or tax preparer.



MAIL

PO Box 187
St. Cloud, MN 56302-0187

VISIT

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL

(320) 762-6574
Toll-Free (833)-MNVOICE

LEARN

MREAvoice.org

EMPLOYEE HANDBOOK

2022-2023

BRECKENRIDGE PUBLIC SCHOOL DISTRICT NO. 846

District Office
810 Beede Ave
Breckenridge MN 56520
218-643-6822

Elementary School
810 Beede Ave
Breckenridge MN 56520
218-643-6681

High School
710 13th Street N
Breckenridge MN 56520
218-643-2694

www.breckenridge.k12.mn.us

Breckenridge School District #846 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The District Superintendent at 218-643-6822, has been designated to handle inquiries regarding discrimination. Additional information may be obtained from the US Department of Education, Office for Civil Rights, 500 W. Madison St., Suite 140, Chicago, IL 60661.

TABLE OF CONTENTS

1. MISSION STATEMENT	4
2. VISION STATEMENT	4
3. GENERAL INFORMATION	4
4. STUDENT DISCIPLINE	5
5. DRESS CODE	5
6. SUBSTITUTES, SICK LEAVE, AND OTHER TEACHER ABSENCES	5
7. ABSENTEES AND ATTENDANCE	6
8. ACTIVITIES	6
9. PURCHASES	6
10. MONEY	6
11. CUSTODIANS, COOKS, BUS DRIVERS, OFFICE SECRETARY	6
12. HOT LUNCH	7
13. HIGH SCHOOL CLASS PROCEDURES	7
14. HARASSMENT	7
15. TEACHER'S LOUNGE	8
16. EVALUATION	8
17. GRIEVANCE	8
18. GRANTS & TECHNOLOGY PURCHASES BY TEACHERS	8
19. PROFESSIONAL GROWTH	8
20. GRADING SCALE	8
21. CLUBS AND ORGANIZATIONS	9
22. FIELD TRIPS	9
23. CODE OF CONDUCT	9
24. CHAIN OF RESPONSIBILITY	9
25. SCHEDULING EVENTS	10

26. PREPARATION TIME	10
27. MEDIA CENTER	10
28. PAYROLL	10
29. TEACHER CONTRACT	10
30. TORNADO, FIRE, & LOCKDOWN DRILLS	10
31. STORM PROCEDURES	10
32. STUDENT MEDICATION	10
33. SUBSTANCE USE/ABUSE POLICY	11
34. SAFE SCHOOL STANDARDS	11
35. VIOLENCE PREVENTION AND WEAPONS POLICY	11
36. ANNUAL ASBESTOS NOTIFICATION	12
37. ACCEPTABLE TECHNOLOGY USE	12
38. SCHOOL BOARD POLICIES (400, 500 and 600 series of policies)	12
39. COMMUNICATION WITH PARENTS/GUARDIANS	12
40. CHEMICAL FREE ZONE	13

FACULTY/STAFF HANDBOOK

1. MISSION STATEMENT

We are devoted to providing personalized learning through challenging, relevant and dynamic experiences in a safe environment where mutual respect is fostered and innovative builders of the future are developed.

2. VISION STATEMENT

“Breckenridge Pride...Inspiring to Excel”

3. GENERAL INFORMATION

- A. Working hours begin at 8:00 am and end at 3:45 pm for each teacher. Some may start at 7:45 am and end at 3:30 pm provided they have made the request to their building principal. **Teachers are expected to keep their classrooms locked when not occupied. The period from 3:15 (elem)/3:23 (HS) to 3:45 pm will be reserved for student appointments, parent conferences, teacher meetings, lesson preparation, etc.**
- B. The Breckenridge Public School’s buildings, vehicles, and property are tobacco-free. Tobacco usage is not allowed.
- C. **Teachers- Please do not leave classrooms or study halls unattended!** Teachers are legally responsible for the safety of each child under their supervision; gross negligence is displayed if students are left unsupervised. Secondary teachers are expected to be visible in the hallway between classes.
- D. The Administration will conduct faculty meetings as needed.
- E. Please see respective administrators regarding the format expectations of lesson plans.
- F. Teachers are expected to care for their room: writing on desks or other room surfaces is prohibited, desks should be rearranged after class, lights turned out after use, paper picked up off the floor, windows closed and locked at the end of the day, students are not to be allowed to tamper with heating or cooling controls, rooms are to be locked after use. As appropriate, please have students put chairs and any other materials on the floor (i.e. book bins, folders, etc.) on top of their desks at the end of the day for easier and more thorough vacuuming. Teachers are asked to help keep the school clean.
- G. Anytime teachers take students out of the building during school hours, a roll sheet is to be emailed to the principal and office secretaries, and a copy carried on the bus for every bus trip except the routine rural runs. If a student is on the list but not on the bus, notify the office before leaving the school. These sheets are for emergency purposes and for taking roll on the way back home. Coaches/Advisors will ride the bus home from extra-curricular activities. Bus drivers are not to be left in charge of students. Vehicles carrying students to and from school events must be driven by an authorized adult with Type III Drivers training.
- H. Teachers conducting after hours activities are to remain in the building until the last student leaves. Upon leaving, rooms are to be straightened up, lights are to be turned off and the doors and windows are to be locked.
- I. **Teachers are not to let students use their keys!** The administrator may request that school keys be turned in at the end of the school year. If this request is made, the keys should be submitted along with the end of the year annual report.

- J. Teachers should require students to call them by Mr., Miss, Mrs., or Ms.
- K. Student and staff injuries are to be reported immediately to the Administration (including Gail Korth) and an incident report completed.
- L. Teachers are not authorized to use school vehicles without permission from Administration.
- M. Teachers are accountable for supplies and equipment under their control including staplers, tape dispensers, copying, etc. Teachers will be responsible for inventory.
- N. A teacher file is maintained in the district office which includes: teacher certificate(s), leave slips, evaluations, etc.
- O. Teacher tardiness to school or class will not be tolerated.
- P. Teachers planning special events will have them cleared with the Principal one week before the event is to take place. Activities involving money or the school activity account must be cleared with the Principal.
- Q. A detention for grades 7-12 will be scheduled for 50 minutes before or after school Monday through Thursday at the high school.
- R. Teachers are expected to become familiar with the items contained in the student handbook and student section of policy.
- S. The School Board hereby resolves to comply with Public Law 94-553 and Title 17 of the United State Code regarding Federal copyright laws. It is the intent of the Board of Education that employees shall respect the copyright laws and that copying machines, computers, etc. owned by the school district shall not be used in a manner as to infringe on the rights of others.

4. STUDENT DISCIPLINE

Discipline is not the responsibility of only the Superintendent and/or the Principal. Each teacher in the district will share the responsibility of maintaining proper discipline. All rules and regulations put forth by the Board of Education and/or the offices of the Superintendent and Principal shall be enforced by each individual teacher. **Refer to Student Handbook and Discipline policies** (500 series of policies apply specifically to students).

5. DRESS CODE

Teachers are expected to be professionally dressed during working hours. Expressly prohibited are T-shirts, sweats, etc. Jeans, sweatshirts, and “spirit” clothing is allowed on Fridays.

6. SUBSTITUTES, SICK LEAVE, AND OTHER TEACHER ABSENCES

- A. All absences prior to 7 a.m., should be submitted in AESOP. If a sub is needed any time after 7:00 a.m., notify the respective office administrative assistant immediately and they will arrange for your sub. Contact the high school office (ext. 4401). Call the BES office (ext. 4019) for elementary absences. If no one answers, leave a message.
- B. The district will grant sick leave in accordance with the negotiated agreement.
- C. The district will grant personal leave in accordance with the negotiated agreement. Personal leave shall be taken in half day increments.
- D. Leave forms should be submitted electronically in advance for most personal leave and immediately upon return for other types of leave.
- E. Substitute folders are to be completed and kept in an accessible location and should include seating arrangements, class schedules, procedures, material locations, computer passwords and other necessary information.

7. ABSENTEES AND ATTENDANCE

- A. Teachers are required to keep a record of absences for each individual class. Junior high and senior high school teachers will enter absences/tardies into the district computer system for each class period. Attendance should be taken immediately at the beginning of the class period. Three unexcused tardies shall count as a class absence and count toward the district attendance policy. Elementary attendance is taken twice daily, once in the a.m. and once after lunch.
- B. Teachers will be expected to make valid assignments for make-up work to be given to students after they have missed class. This work should be designed to adequately make up for the number of classroom minutes missed.

8. ACTIVITIES

- A. Teachers are encouraged to attend school events including athletic events, music programs, graduation, holiday programs, class plays, etc.
- B. School events are authorized only with permission from the Principal.
- C. Teachers may be asked to chaperone school parties during the school year.
- D. Lights in the gym are to be turned off after activities are finished. Equipment is to be put away after use.
- E. Teachers are required to attend lyceums, assemblies, and pep rallies and are required to sit with their classes. Teachers will share in the responsibility of supervision during said activities.
- F. It shall be the duty of the coaches/office to inform students if they become ineligible for a sport or activity.

9. PURCHASES

All purchases by employees are required to follow proper purchasing procedures. The School District will not accept responsibility for unauthorized purchases. The requisition/purchase order process will be strictly followed! All requisitions should be completed by April 1 of the school year for the current school year. If an item is needed after this date such as perishable items, be sure to contact the appropriate principal prior to purchasing. Unauthorized purchases will become the financial responsibility of the employee placing the order or making the purchase. Student accounts should be approved by the Administration if there are any questions about the approval of the purchase.

10. MONEY

- A. All money turned into the office should be counted.
- B. Money disbursed for field trips, etc. is to be accounted for with receipts.

11. CUSTODIANS, COOKS, BUS DRIVERS, OFFICE SECRETARY

- A. Teachers have no authority over the custodians, cooks, bus drivers, office secretaries, or other teachers, etc.
- B. The work of the custodian is very important to all of us. Cooperation of all staff members with custodians in keeping the school environment clean and safe will be appreciated. If you have suggestions about the way your room or area is being kept and cleaned, please refer comments to the Principal or Superintendent, not directly to the custodian. If repairs are needed, a message can be left on the custodian's voice mail or send an email.

12. HOT LUNCH

Employee lunch accounts can be set up through the elementary or high school offices with deposits made through the offices or through School Pay. Meal prices are set annually by the School Board and can be found on the Fee Schedule.

13. HIGH SCHOOL CLASS PROCEDURES

- A. The full class period should be used for instruction. Do not allow students to line up at the door prior to the dismissal bell.
- B. Teachers will be at their door or in the hallway when classes are changing to facilitate an orderly passing of students.
- C. Personal work is not to be done on school time.
- D. Authority to excuse students from class is reserved to the Administration. Teachers are not to allow a student to leave the school building to drive home to get forgotten items or to pick up items downtown, etc. If such things are necessary, they must be cleared with the Administration.
- E. Teachers are not to allow students to disturb other classes.
- F. No personal use of technology when responsible for students.
- G. Help supervise students before and after school in the hallways.

14. HARASSMENT

General Statement of Harassment Policy:

It is important to remind everyone that ISD 846 does not tolerate acts of harassment, including acts of harassment based on disability in our District.

If you believe you have been subject to harassment or a hostile environment based on your disability or any other protected characteristic (such as age, gender, national origin, race, color, creed, religion, marital status, familial status, age, sexual orientation or receipt of public assistance), immediately report the harassment or hostile environment to the District. The District is committed to conducting thorough investigations into reports of harassment or hostile environments. Reports should be made to the District's Human Rights Officer, Superintendent, 810 Beede Ave., Breckenridge, MN, 56520, (218) 643-6822.

Individuals found to have engaged in acts of harassment or other acts that create a hostile environment based on disability, or any other protected characteristic, will be promptly disciplined pursuant to the District's discipline policy, employee discipline policy, or collective bargaining agreement where applicable.

If circumstances warrant it, such discipline may include suspension and expulsion for students, suspension or termination for District staff.

General Statement of Sexual Harassment Policy:

Sexual harassment is a form of sex discrimination, which violates Section 703 of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000, et seq., and Minnesota Statute 363.01.13, the Minnesota Human Rights Act. Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose. The policy in full detail is available upon request from the District office.

It is the policy of Independent School District No. 846 to maintain a learning and working environment that is free from sexual harassment and sexual violence. The School District prohibits any form of sexual harassment and sexual violence.

It shall be a violation of this policy for any student or employee of School District No. 846 to be

sexually violent to a student or employee.

The School District will act to investigate all complaints, formal or informal, verbal or written, of sexual harassment or sexual violence and to discipline any student or employee who sexually harasses or is sexually violent to a student or employee of the School District.

The policy includes definitions of sexual harassment and violence. It organizes the reporting, investigation, district action and reprisal procedures.

The Harassment and Violence Policy 413 in full detail is available upon request from the District office or on the school website under District Office > District Policies
https://drive.google.com/file/d/1ogKaHlmbd2DYCMOi18l_6Dvrqhy3b54i/view

15. TEACHER'S LOUNGE

- A. The teacher's lounge is provided for use during free time.
- B. Students are not allowed in the lounge.
- C. The refrigerator and coffee area are the responsibility of employees. Keep the lounge clean & orderly.

16. EVALUATION

Formal teacher evaluations will be conducted in accordance with Minnesota State law. Informal observations will be an on-going process throughout the school year. Please refer to the Educator Excellence Program for more information.

17. GRIEVANCE

Refer to the master agreement.

18. GRANTS & TECHNOLOGY PURCHASES BY TEACHERS

All grants sought out by teachers need to be approved by your administrator. This includes, but is not limited to, such grants as Donors Choose, Richland Wilkin Community Foundation, etc. Technology purchases and grant requests with technology requests need to be approved by technology staff personnel.

19. PROFESSIONAL GROWTH

It shall be the policy of the Breckenridge Public School District School District to adhere to Professional Growth Standards as put forth by the MN Department of Education. Compliance with these requirements is monitored by the Superintendent of Schools.

20. GRADING SCALE

A numerical grade will be used on the report card and permanent records for all academic subjects in grades 7-12. The following grading systems shall be used:

A 95-100	C+ 77-79	D- 60-62
A- 90-94	C 73-76	F 59-00
B+ 87-89	C- 70-72	
B 83-86	D+ 67-69	
B- 80-82	D 63-66	

I = Incomplete – No grade unless work is completed.

Grades K-6 use a standards based grading scale as follows:

E- Exceeds

M- Meets

PM - Partially Meets

DM - Does not Meet

21. CLUBS AND ORGANIZATIONS

All funds and financial transactions will flow through the appropriate office of that club or organization. No advisor shall solely maintain a club or organization's finances. Fundraisers for organizations must be approved by the School Board. Advisors **MUST** be present during fund raising activities and supervise the students involved.

22. FIELD TRIPS

NO STUDENT MAY GO ON A FIELD TRIP WITHOUT A SIGNED PERMISSION SLIP!

Field trips are valuable if planned carefully by the teacher. If you wish to plan a field trip:

- A. Get the approval of the Principal at least 2 weeks prior to the event.
- B. Get the approval of the place to be visited.
- C. Complete Bus Request form 2 weeks in advance.
- D. Instruct your students about the field trip, the approximate time of departure, time of return, and special actions to be taken on the students' part.
- E. Chaperones are to have a background check completed.

23. CODE OF CONDUCT

Staff members have a responsibility to make themselves familiar with, and abide by, the laws of the state and the policies of the School District as these affect their work. District goals are dependent upon the professional behavior of all staff and the following responsibilities will be required:

- A. Faithfulness and promptness in attendance at work.
- B. Support and enforcement of policies of the School Board & regulations of the school administration.
- C. Diligence in submitting required reports at the time and in the manner specified by the law and the district policies and practices.
- D. Care and protection of school property.
- E. Concern and attention for their own and the school system's legal responsibility for the safety and welfare of students, including the need to ensure that students are under proper supervision at all times.

24. CHAIN OF RESPONSIBILITY

Students, parents, and teachers are encouraged to follow the appropriate chain of responsibility for resolution of any problems or concerns. The chain of responsibility is:

Student/Parent → Teacher → Building Principal → Superintendent → School Board

25. SCHEDULING EVENTS

The school calendar is extremely important for planning school events and activities. For the sake of conflict, **all school activities will be scheduled through the Principals' office.** Contact the administrative assistant in either principal's office. Also the Athletic Director can be contacted for either building. Only those items approved through the administrative offices will be considered as having official sanction. School events can be found at the school website at **www.breckenridge.k12.mn.us** and click Activity Calendar.

26. PREPARATION TIME

All teachers will remain in the building during their preparation time. The school office must be notified if a teacher needs to leave the building during their preparation time except at dinner time. Preparation periods are to be used for lesson preparation and for working with students who may need extra help.

27. MEDIA CENTER

Teachers will schedule time in the library with the media aide. Teachers must supervise students who are working in the library unless arrangements have been made with the media aide.

28. PAYROLL

Payroll will be ready on the 15th of each month and the last day of each month; or the last working day falls on a weekend or holiday. If payday falls on a weekend or holiday, payment will be made the last working day.

29. TEACHER CONTRACT

It is each staff member's responsibility to know their contract and how the details of the contract apply to them individually. **Read your contract.**

30. TORNADO, FIRE, & LOCKDOWN DRILLS

Teachers are to be familiar with emergency procedures including fire and tornado drills. Fire and tornado drills are to be conducted under the supervision of the Principal. The signal for a fire drill will be an automated warning and the use of Crisis-Go. The signal for a tornado drill will be voiced over the intercom and Crisis-Go. Lockdowns will also be called over the intercom and Crisis-Go. **Teachers must have their bucket of supplies with them whenever there is a drill. Teachers should immediately take attendance to account for their students. You will do this through the Crisis-Go app.**

31. STORM PROCEDURES

In the event of emergency school closings, including calling off school or early dismissal, students and parents should listen to the following radio and television stations for school information. KBMW, WDAY, KFGO, and KVLV. School Messenger Notification System will also be used to notify parents/students of any emergencies or closings.

32. STUDENT MEDICATION

Students who must depend upon receiving medication during the school day must have a written order from a physician giving specific directions for taking the medication. Prescription medicine must be in the original container and kept in the school/nurse's office during the day. Students must also have a

signed permission slip by their parents to receive any OTC medications such as aspirin, Tylenol, etc. The OTC medications must also be in the original container and kept in the school/nurse's office during the day.

33. SUBSTANCE USE/ABUSE POLICY

The Board of Education of Independent School District No. 846 is committed to the prevention of alcohol, tobacco and other substance use/abuse. This policy describes the philosophy of the district and the program elements the district will use to promote healthy lifestyles for its students and staff and to inhibit the use/abuse of alcohol, tobacco and other substances.

No person may use, possess, sell or distribute alcohol or other substances, nor may use or possess drug paraphernalia, on school grounds or at school sponsored events, except drugs prescribed by a physician. The terms "alcohol and other substances" shall be construed throughout this policy to refer to the use of all substances including but not limited to: alcohol, tobacco, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-a-likes and any other of these substances commonly referred to as "designer drugs." The inappropriate use of prescription and over the counter drugs shall also be prohibited.

Additionally, the following persons shall be prohibited from entering school grounds or school sponsored events: any person exhibiting behavior, conduct or personal or physical characteristics indicative of having used or consumed alcohol or other substances.

34. SAFE SCHOOL STANDARDS

By Minnesota Law whoever possesses, stores or keeps a dangerous weapon as defined in Section 609.02, Subdivision 6, on school property is guilty of a felony and may be sentenced to imprisonment for not more than two (2) years or to payment of a fine of not more than \$5,000 or both. School property means a public or private elementary, middle or secondary school building and its grounds (parking lots, athletic fields, etc.) whether leased or owned by the school. It also means the area within a school bus when the bus is being used to transport one or more elementary, middle or secondary students.

35. VIOLENCE PREVENTION AND WEAPONS POLICY

It is the policy of Independent School District No. 846 to maintain a learning and working environment that is free from threats or harmful influence of any person(s) or group(s), which exhibit and promote violence and disruptive behaviors. The Board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe. It further believes that students are the first priority, and that no physical or emotional harm is to come to them during school activities, on school grounds, buses or field trips.

It shall be a violation of this policy for any pupil or staff member to possess a firearm or a dangerous weapon when in the school building, on school grounds, or at a school-related activity. It shall be the policy of ISD 846 to refer to Law Enforcement any person who brings a firearm to school in violation of the "Gun-Free School Act of 1994."

The Board and administration shall publicize and inform staff and students annually of policies and procedures related to violence prevention and weapons. The District shall act immediately to investigate all acts or complaints of violence, either formal or informal, and take appropriate disciplinary action against any pupil or staff member who is found to have violated this policy. The Superintendent will

expel for 365 days any student who brought a firearm to school. The Superintendent may modify such expulsion on a case-by-case basis.

36. ANNUAL ASBESTOS NOTIFICATION

Our school buildings have been inspected for asbestos under the Asbestos Hazard Emergency Response Act of 1986 (AHERA). Some asbestos-containing building materials (ACBM) have been submitted to the Minnesota Department of Education (MDE), and the report is available for your inspection in the Superintendent's Office at the Breckenridge Elementary School. The person designated as Asbestos Program Manager for our district is the Superintendent of Schools who can be reached at 218-643-6822.

Asbestos-containing areas will be kept under surveillance for change or damage. If you notice any change or damage to areas identified as asbestos containing, please notify the Asbestos Program Manager above at once. In addition to periodic surveillance (at least every 6 months), the school will be re-inspected by a certified asbestos inspector every three years.

37. ACCEPTABLE TECHNOLOGY USE

Upon hire, all employees must sign the internet acceptable use agreement. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in the files in the system. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, or the law. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or district policy. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and email files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under MN Stat.Ch 13(the Minnesota Government Data Practice Act). The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

38. SCHOOL BOARD POLICIES (400, 500 and 600 series of policies)

All School Board Policies are to be adhered to at all times during the school year as a Breckenridge school employee. The Breckenridge School Board policies in the 400 series apply specifically to Employee/Personnel, the 500 series of policies apply specifically to students and the 600 series of policies apply specifically to education programs. All school district policies can be found at: <https://sites.google.com/isd846.org/breckenridge-public-school/home>

39. COMMUNICATION WITH PARENTS/GUARDIANS

As educational professionals, it is best practice to respond to a parent/guardian question in a professional manner. Please be proactive in contacting/talking with parents/guardians in regards to the education of their child in the building. It is recommended that staff respond to parent/guardian contacts (emails, phone, etc.) within 24 hours when school is in session. Parents/Guardians should also receive contact (phone call, email, etc.) from their child's instructor on a regular basis as a best practice.

40. CHEMICAL FREE ZONE

In order to respect students and staff with allergy issues related to certain chemicals, please do not use scented soaps, body or air freshener sprays, cleaners, plug-in air fresheners, diffusers, etc. throughout the building. Students and staff with allergies or asthma are greatly affected by many of these types of scents and chemicals in the products.

This Employee Handbook is shared with employee Google accounts on the school website.

School Board Policy & Master Teacher Agreement override this document.

Breckenridge Public Schools

"Home of the Cowboys & Cowgirls"

INDEPENDENT SCHOOL DISTRICT #846 • DISTRICT OFFICE

810 Beede Avenue • Breckenridge, MN 56520

Phone: 218-643-6822 • Fax: 218-641-4035

www.breckenridge.k12.mn.us



PLEASE RETURN THIS PAGE TO THE APPROPRIATE PRINCIPAL. THANK YOU!

This **employee handbook** is for your use and includes the basic rules that aid us in operating the Breckenridge Public Schools. Rather than specifically discussing each and every passage in the handbook, we leave the responsibility of reading the book up to you and only ask that you sign this form indicating that you have received the Breckenridge Public School Employee Handbook 2022– 2023. If you have any questions or comments about the contents of the handbook, please share them with the appropriate administrator.

I have been offered a copy of the **Drug-Free Workplace/Drug-Free School Policy #418**.

I have been offered a copy of the **Internet Acceptable Use and Safety Policy #524**. I have read and agree to comply with all aspects of the School District's Acceptable Use Policy.

I agree to abide by all school district policies.

School policies can be found online on the school website or are available at the District Office.

Confidentiality - I shall use my access to confidential information for the sole purpose of performing my job duties.

I have read the **student handbook** of the appropriate building. The handbooks can be found under the elementary or high school office tab on the school website or available at each school office.

Employee signature

Date



**2022-2023 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of _____ School, County of _____, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League;
School Enrollment (grades 9-12): _____
OR;
_____ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: _____

Date: _____

District/School Office Address: _____

Head of School/Superintendent's Phone: _____

Head of School/Superintendent's Email: _____

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.

2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member
- Designated School Representative

208.02 ACTIVITY REPRESENTATIVES

- Boys Sports
- Girls Sports
- Speech
- Music

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student
- Parent
- Faculty Member

MAILING REPRESENTATIVE

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.

Wilkin County Public Health
PO Box 127
300 South 5th St, Courthouse
Breckenridge, MN 56520



Public Health
Prevent. Promote. Protect.

218-643-7122
218-643-7166 Fax
www.co.wilkin.mn.us
publichealth@co.wilkin.mn.us

April 7, 2022

Breckenridge Public School
Brad Strand, Superintendent
810 Beede Ave
Breckenridge MN 56520

Dear Superintendent Strand,

Enclosed please find two copies of the proposed 2022-2023 school health contract for Breckenridge Public School. The contract amount for the upcoming year is \$ 39.00 per hour.

If the contract is agreeable to you, please obtain the necessary signatures and return both originals to me to be presented to the County Board. Once the County Board approves the contract, I will return a signed original to you. We look forward to continuing to provide services to the students in your school.

If you have any questions or would like more information about this agreement, please feel free to call me at 218-643-7122.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Becky Tripp".

Becky Tripp
Director

WILKIN COUNTY

PURCHASE OF SERVICE CONTRACT WITH PUBLIC HEALTH NURSING SERVICE

The Breckenridge Public Schools, 810 Beede Ave. Breckenridge, Minnesota, hereinafter referred to as the “School” and the Wilkin County Public Health Nursing Service, Breckenridge Minnesota, hereinafter referred to as the “Provider”, enter into this agreement for the period of July 1, 2022 to June 30, 2023 for school health services.

WITNESSETH

Whereas the Provider is a certified health care provider in Wilkin County and:

Whereas the Provider (Wilkin County Board of Health) has authorized the development of School Health Services and:

Whereas the School wishes to purchase such services from the Provider:

Now, therefore, in consideration of the mutual understanding and agreements set forth, the School and Provider agree as follows:

I. SERVICES INCLUDED

The Provider shall furnish the following services to the School:

1. Screening programs (vision & hearing) and follow-up as approved by school personnel.
2. Assisting with Early Childhood Screening which will be arranged and conducted by the school district.
3. Home visits to families regarding school health problems as needed.
4. Individual conferences with students in the school as referred by school personnel or requested by the individual.
5. Growth and development classes to 4th or 5th grade students, if requested.

II. SCHOOL’S RESPONSIBILITIES

The School shall provide health service aide/clerical support to assist the public health nurse as needed, which aide shall at all times remain the employee and agent of the School.

III. STAFF

The Provider shall make every reasonable effort to maintain sufficient staff and equipment to deliver the above mentioned services. Provider shall, in writing, notify the School whenever it is unable to, or going to be unable to, provide the

required quality of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. COST OF SERVICES

The Cost of the contracted services is \$39.00 per hour. The provider will bill quarterly. The School agrees to pay the Provider within 30 days.

V. RECORDS

1. Individual school health records will be maintained by the school health aide, under the direction of the public health nurse, and kept on file in the school in accordance with school policy. School health records will be available to the Provider.
2. Necessary health forms will be provided by the School.

DATED _____

SIGNED _____
Superintendent of Schools

Chairperson of School Board

Director of Wilkin County Public
Health Nursing Service

Chairperson, Wilkin County Board
of Commissioners