

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, DECEMBER 16, 2020
REGULAR MEETING - 4:00 PM
ELEMENTARY GYMNASIUM
810 BEEDE AVENUE
BRECKENRIDGE, MN 56520**

AGENDA

1. In accordance with Minnesota Statutes 13D.021, members of the public may attend this meeting in person or virtually. Physical distancing and face masks are required to attend in person. Due to the current health pandemic, persons may monitor this meeting from a remote location by conference call - Phone: 1-484-841-8231 PIN: 235 067 218#

2. Call the Meeting to Order

- A. Pledge of Allegiance
- B. School Happenings

3. Approval of Agenda

4. Public Input

- A. Public comment for school board meetings may be submitted to affieldc@breckenridge.k12.mn.us by 2:00 p.m. the day before the meeting.

5. Approval of Consent Agenda

- A. Minutes 3
- B. Financials
 - 1. Financial Report and Bills 5
 - 2. Contingent Account 26
- C. Hires
 - 1. Noah Christensen, Special Ed Para-Educator
 - 2. Paige Rudick, Freshman Girls Basketball Coach
- D. Resignations
 - 1. Jenna Fabre, SACC Assistant
 - 2. Rynne Long, SACC Assistant
- E. Leave of Absence
 - 1. Hayley Bouressa, Choir Teacher
- F. Enrollment 28

6. Communications

- A. Superintendent 29
- B. Business Manager
- C. Elementary Principal 32

D. High School Principal	33
E. Ex-officio Student Representatives	
7. Old Business	
8. New Business	
A. Resolution Accepting Donations	36
B. Employee Assistance Program	37
C. Reduction Resolution	40
D. Fergus Falls Area Special Ed Coop Representative	
E. World's Best Workforce Report	41
F. PSEO Agreement with Central Lakes College	45
G. Truth and Taxation - 6:00 PM	
H. Certify Tax Levy	59
9. Adjournment	

The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, November 18, 2020, at 4:00 PM in the Elementary School Gymnasium with a virtual component due to the COVID health pandemic.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Hasbargen, B. Johnson, E. Johnson, Mikkelson, Neppl (virtually), and Superintendent Cordes

Member Absent: Ernst

Chairperson E. Johnson called the regular meeting to order at 4:05 PM with the Pledge of Allegiance recited.

Superintendent Cordes reported the following school happenings:

- Congratulated Homecoming Queen Grace Conzemius and King Daniel Erlandson.
- Congratulated Alex Ohm for placing in DECA competitions by taking second place in the Minnesota competition and 35th in the nation in the virtual business challenge in accounting.
- The Veterans Day program was well received by the community and has been viewed by 179 people.
- Fun Club received \$7,500 as part of the GEERS Wrap Around Early Childhood Grant Program through West Central Initiative.

Motion by Arnhalt, seconded by Mikkelson to approve the agenda adding Hire: Chelsy Filbert, Full time Support Staff Substitute (2020/2021); and School Calendar Update 2019/2020. 6-0

CONSENT AGENDA:

Motion by Hasbargen, seconded by Arnhalt to approve the consent agenda. 6-0

Previous month's minutes – October 21, 2020

Financial reports as presented including:

Checks #124088 - #124195 in the amount of \$166,472.84

Wire disbursements of \$276,073.81 (10/17/20 through 11/13/20)

Hires: Jordan Christensen, Assistant Varsity Boys Basketball Coach; Dominique Schuler, 9th Grade Girls Basketball Coach; Carter Gilles, Wrestling Volunteer Coach; Treyton Hought, Wrestling Volunteer Coach; Matthew Ziebell, Wrestling Volunteer Coach; Chelsy Filbert, Full time Support Staff Substitute (2020/2021)

Retirement: Diane Cordes, Superintendent

Resignations: Katie Tschakert, Special Ed Para-Educator; Kaitlyn Walsh, K-3 Literacy Tutor (MN Reading Corps)

Reviewed enrollment numbers.

Extra Curricular Contracts: Derek Grahn, Freshman Boys Basketball Coach; Susan Smith, Junior High Boys Basketball Coach; Jack Hiedeman, Junior High Boys Basketball Coach; Tom Haire, Co-Head Wrestling Coach; Eric Erlandson, Co-Head Wrestling Coach; Austin Imdieke, Head Girls Basketball Coach; Anthony Bogenreif, "B" Squad Girls Basketball Coach; Susan Smith, Junior High Girls Basketball Coach; Kayla Mohs, Junior High Girls Basketball Coach; Hayley Bouressa, Head Speech Coach

COMMUNICATIONS:

Superintendent – Diane Cordes – reported

- ♦ COVID update – students are presently in-person and will pivot to new learning model if needed ♦ working with MDH and public health regarding the possibility of setting up a COVID testing site in Breckenridge ♦ increased security on student devices

Business Manager – Neil Kusler – reported

- ♦ \$253,027 of COVID grants received through MDE ♦ COVID cares dollars are to be used to pay for additional staff, technology for in-person and distance learning, additional expenses for required PPE

Elementary Principal – Corinna Erickson – reported

- ♦ distance learning PLCs focus has shifted to reaching quarantined students ♦ music concerts will be held with limited guests plus live streaming ♦ all staff title IX training completed

High School Principal – Craig Peterson – reported

- ♦ 4 lunch periods have worked great
- ♦ agency rubric important for high school students
- ♦ 2nd semester scheduling is in process

OLD BUSINESS:

None

NEW BUSINESS:

Motion by Mikkelson to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

October donations received: \$135.00 – \$100.00 Michelle Jones (angel funds); \$35.00 Bell Bank Hasbargen seconded the motion. 6-0 (copy on file)

Motion by B. Johnson to approve the additional state mandated preparation time to teacher schedules for 2020/2021 by adding 150 minutes per week of prep time to teachers schedules by dismissing students at 12:10 p.m. BES and 12:15 p.m. BHS on Fridays beginning December 4th. Motion seconded by Mikkelson. 6-0

Motion by Arnhalt to approve an updated 2020/2021 school calendar adding early dismissals due to additional teacher preparation time. Motion seconded by B. Johnson. 6-0 (copy on file)

Motion by B. Johnson to approve paying the Online 18 course tuition costs of \$750 plus textbooks for this three credit class for the final course necessary to meet the required 18 credits for a high school teacher to continue teaching college credit classes. Paying for the final course does not set precedence for those starting or half way through the Online 18 course. Hasbargen seconded the motion. 6-0

Motion by Arnhalt, seconded by Mikkelson to schedule the Truth and Taxation meeting for Wednesday, December 16 at 6:00 p.m. during the regular scheduled board meeting. 6-0

Motion by B. Johnson, seconded by Arnhalt to direct administration to prepare seniority lists for the teachers, non-certified staff, custodians and principals and post for 30 days. 6-0

Motion by Mikkelson, seconded by Hasbargen to adopt the RESOLUTION OF SCHOOL BOARD SUPPORTING FORM A APPLICATION TO THE MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION for a grant to offset student activities fees. 6-0 (copy on file)

Motion by Arnhalt to approve the 2020/2021 fundraiser for the Junior Class through Charleston Wrap for Prom. Mikkelson seconded the motion. 6-0

Motion by Arnhalt, seconded by Mikkelson to appoint board members Brett Johnson and Marc Hasbargen to serve on the Superintendent Search Committee. 6-0

Motion by Hasbargen to hire the financial advisor firm, Baird, to assist the District in preparing financial documents for the existing operating levy renewal. Arnhalt seconded the motion. 6-0

Motion by Mikkelson, seconded by Hasbargen to schedule a special board meeting for Wednesday, January 13, 2021, at 4:00 p.m. for the annual organizational meeting and to discuss the renewal of the operating levy as well as revisit the District's mission, vision and goals. 6-0

Motion by B. Johnson, seconded by Arnhalt to adopt the RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION. 6-0 (copy on file)

Motion by B. Johnson, seconded by Arnhalt to adjourn at 5:29 PM. 6-0

Next regular meeting date Wednesday, December 16, 2020 at 4:00 PM.

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: December 2, 2020

For the Month of November 2020

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$133,046.31	640,186.12	1,009,433.42	(\$236,200.99)
Food Service	(14,185.05)	102,735.34	40,865.12	\$47,685.17
Comm. Serv.	99,133.85	68,899.43	21,425.47	\$146,607.81
Cap. Exp.	106,213.11	0.00	12,905.62	\$93,307.49
Debt. Redemption	520,005.08	158,397.64	0.00	\$678,402.72
Trust Fund	3,088.53	0.00	0.00	\$3,088.53
Student Activities	45,202.89	119.15	115.68	\$45,206.36
TOTALS:	\$892,504.72	\$970,337.68	\$1,084,745.31	\$778,097.09

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$812,763.22	43,116.13	0.00	\$769,647.09
The 'Barn" Cash Box				50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$778,097.09

Investments

Minn. School District Liquid Asset Fund	0.05%	\$1,508.37	
Minn. School District "MAX" Fund	0.07%	\$2,591,988.48	
Bremer Money Market	0.04%	\$103,521.42	
MSDLAF Net Interest Rate 1.80%	Matures 12/21/2020	\$245,000.00	
TOTALS:			\$2,942,018.27
TOTAL CASH AND INVESTMENTS:			----- \$3,720,115.36 =====

Breckenridge Public School
Receipts for the Month of November 2020

Control #	Receipt #	Date	Received From	Amount	Description	Fund
8269	14602	11/3/2020	COMMUNITY EDUCATION	91.00	SACC	Community Service
8269	14602	11/3/2020	COMMUNITY EDUCATION	145.00	SCHOOL READINES	Community Service
8269	14602	11/3/2020	COMMUNITY EDUCATION	345.00	BASKETBALL	Community Service
8269 Total				581.00		
8270	14603	11/5/2020	ELEM GENERAL FUND DEPOSITS	45.00	BAND RENTAL	General
8270	14603	11/5/2020	ELEM GENERAL FUND DEPOSITS	842.07	BOOK FAIR	General
8270	14603	11/5/2020	ELEM GENERAL FUND DEPOSITS	20.00	Tablet Protection Plan Fee	General
8270 Total				907.07		
8271	14604	11/5/2020	ELEM HOT LUNCH	1,941.60	Student Lunch Sales	Food Service
8271 Total				1,941.60		
8272	14605	11/5/2020	STATE OF MINNESOTA	94,191.84	CRF	General
8272	14605	11/5/2020	STATE OF MINNESOTA	2,676.00	PATHWAYS 2	Community Service
8272	14605	11/5/2020	STATE OF MINNESOTA	2,676.00	PATHWAYS 2	Community Service
8272	14605	11/5/2020	STATE OF MINNESOTA	98.44	Breakfast Program	Food Service
8272	14605	11/5/2020	STATE OF MINNESOTA	32.00	State Aids	Food Service
8272 Total				99,674.28		
8273	14606	11/6/2020	HS HOT LUNCH	837.75	Student Lunch Sales	Food Service
8273 Total				837.75		
8274	14607	11/6/2020	HS GENERAL FUND RECEIPTS	480.00	FOOTBALL	General
8274	14607	11/6/2020	HS GENERAL FUND RECEIPTS	1,190.00	VOLLEYBALL	General
8274	14607	11/6/2020	HS GENERAL FUND RECEIPTS	20.00	Tablet Protection Plan Fee	General
8274	14607	11/6/2020	HS GENERAL FUND RECEIPTS	50.00	Speech Revenue	Student Activities
8274	14607	11/6/2020	HS GENERAL FUND RECEIPTS	6.00	Postage	General
8274 Total				1,746.00		
8275	14608	11/12/2020	HS GENERAL FUND RECEIPTS	945.00	Admissions	General
8275	14608	11/12/2020	HS GENERAL FUND RECEIPTS	740.00	VOLLEYBALL	General
8275	14608	11/12/2020	HS GENERAL FUND RECEIPTS	850.00	YEARBOOK AD SALES	General
8275	14608	11/12/2020	HS GENERAL FUND RECEIPTS	50.00	Drama Club Revenue	Student Activities
8275 Total				2,585.00		
8276	14609	11/12/2020	OTTERTAIL COUNTY	0.19	County Apportionment	General
8276 Total				0.19		
8277	14610	11/12/2020	STATE OF MINNESOTA	1,155.77	Medical Assistance	General
8277 Total				1,155.77		
8278	14611	11/13/2020	LIONS CLUB	6 250.00	BRECK LIONS DONATION	General
8278	14612	11/13/2020	LIONS CLUB	100.00	Easter Egg Hunt Dona	Community Service
8278	14613	11/13/2020	LIONS CLUB	150.00	Misc. Revenue	Community Service

Breckenridge Public School
Receipts for the Month of November 2020

8278	14614	11/13/2020	FOOTBALL BOOSTER CLUB	531.40	ROSEAU COACH BUS	General
8278 Total				1,031.40		
8279	14615	11/13/2020	STATE OF MINNESOTA	11,943.00	2021 GEN ED AID	General
8279	14615	11/13/2020	STATE OF MINNESOTA	115.40	STATE MILK	Food Service
8279 Total				12,058.40		
8280	14616	11/19/2020	STATE OF MINNESOTA	46,201.52	Summer Food Program	Food Service
8280	14616	11/19/2020	STATE OF MINNESOTA	4,748.29	Summer Food Program	Food Service
8280	14616	11/19/2020	STATE OF MINNESOTA	3,954.21	Summer Food Program	Food Service
8280	14616	11/19/2020	STATE OF MINNESOTA	38,408.40	Summer Food Program	Food Service
8280 Total				93,312.42		
8281	14617	11/20/2020	MSDMAX	46,170.30	Minn. Sch. Dist Liquid Asset	General
8281	14617	11/20/2020	MSDMAX	93,502.57	Minn. Sch. Dist Liquid Asset	Food Service
8281	14617	11/20/2020	MSDMAX	5,327.13	Minn. Sch. Dist Liquid Asset	Community Service
8281 Total				145,000.00		
8282	14618	11/24/2020	WEST CENTRAL INITIATIVE FUND	7,500.00	GEERS Wrap around grant	Community Service
8282	14619	11/24/2020	FARM CITY SUPPLY	120.00		General
8282	14620	11/24/2020	Misc	102.00	BSN	General
8282	14621	11/24/2020	WILKIN COUNTY	100,712.50	CARES	General
8282	14621	11/24/2020	WILKIN COUNTY	10,000.00	CARES - Activities	General
8282	14622	11/24/2020	WILKIN COUNTY	10,000.00	CARES Grant	Community Service
8282	14623	11/24/2020	Life Insurance Payment	36.00	Life & Disability Payable	General
8282 Total				128,470.50		
8283	14624	11/24/2020	ELEM HOT LUNCH	205.00	Student Lunch Sales	Food Service
8283 Total				205.00		
8284	14625	11/25/2020	OTTERTAIL COUNTY	0.18	County Apportionment	General
8284 Total				0.18		
8285	14626	11/27/2020	STATE OF MINNESOTA	198,321.46	2021 GEN ED AID	General
8285	14626	11/27/2020	STATE OF MINNESOTA	1,198.76	2021 AG HMSTD CREDIT	Debt Service
8285	14626	11/27/2020	STATE OF MINNESOTA	38,511.85	2021 AG TO SCHOOL CREDIT	Debt Service
8285	14626	11/27/2020	STATE OF MINNESOTA	1,805.89	2021 DISPARITY	Debt Service
8285	14626	11/27/2020	STATE OF MINNESOTA	4,838.09	2021 BORDER CITY	Debt Service
8285	14626	11/27/2020	STATE OF MINNESOTA	2,452.14	2021 LT FAC MAINT	Debt Service
8285	14626	11/27/2020	STATE OF MINNESOTA	22,840.01	2021 NONPUBIC AID	Community Service
8285 Total				269,968.20		
8286	14627	11/30/2020	MSDMAX	93,000.00	Minn. Sch. Dist Liquid Asset	General
8286 Total				93,000.00		
8287	14628	11/30/2020	MSDMAX	53,353.26	Minn. Sch. District "max" Fund	General

Breckenridge Public School
Receipts for the Month of November 2020

8287	14628	11/30/2020	MSDMAX	22,840.01	Minn. Sch. District "max" Fund	Community Service
8287	14628	11/30/2020	MSDMAX	48,806.73	Minn. Sch. District "MAX" Fund	Debt Service
8287 Total				125,000.00		
8288	14629	11/30/2020	WILKIN COUNTY	109,590.91	Current Taxes Receivable	Debt Service
8288	14629	11/30/2020	WILKIN COUNTY	18,511.54	Current Taxes Receivable	Community Service
8288	14629	11/30/2020	WILKIN COUNTY	2,595.12	County Apportionment	General
8288	14629	11/30/2020	WILKIN COUNTY	35,507.42	Current Taxes Receivable	General
8288 Total				166,204.99		
8289	14630	11/30/2020	COMMUNITY EDUCATION	235.25	SACC	Community Service
8289	14630	11/30/2020	COMMUNITY EDUCATION	345.00	SCHOOL READINESS	Community Service
8289	14630	11/30/2020	COMMUNITY EDUCATION	150.00	BASKETBALL	Community Service
8289 Total				730.25		
8290	14631	11/30/2020	Misc	20.00	CREDIT CARD SALES	Student Activities
8290	14632	11/30/2020	Misc	-0.85	CREDIT CARD FEE	Student Activities
8290 Total				19.15		
8291	14633	11/30/2020	MSDMAX	4.47	Interest Income	General
8291 Total				4.47		
8292	14634	11/30/2020	MSDMAX	137.91	Interest Income	General
8292 Total				137.91		
8293	14635	11/30/2020	BREMER BANK	3.56	Interest Income	General
8293 Total				3.56		
8294	14636	11/30/2020	CREDIT CARD DEPOSIT	70.00	Tuition from Patron	Community Service
8294	14636	11/30/2020	CREDIT CARD DEPOSIT	2,804.50	Tuition from Patron	Community Service
8294	14636	11/30/2020	CREDIT CARD DEPOSIT	285.00	Fees	Community Service
8294 Total				3,159.50		
8295	14637	11/30/2020	CREDIT CARD DEPOSIT	940.00	Tablet Protection Plan Fee	General
8295	14637	11/30/2020	CREDIT CARD DEPOSIT	790.00	USER FEES	General
8295	14637	11/30/2020	CREDIT CARD DEPOSIT	854.00	Student Lunch Sales	Food Service
8295	14637	11/30/2020	CREDIT CARD DEPOSIT	44.00	Yearbook Sales	General
8295 Total				2,628.00		
Grand Total				1,150,362.59		
Fund Summary				8		
General Fund				655,048.45		
Food Service Fund				190,899.18		

Breckenridge Public School
Receipts for the Month of November 2020

		Community Service Fund	97,091.44		
		Capital Fund	0.00		
		Debt Service Fund	207,204.37		
		Trust Fund	0.00		
		Student Activities Fund	119.15		

Breckenridge Public School

Payment Register

Check #	Vendor #	Vendor Name	Date	Amount	Description	Fund
	1129	AMAZON.COM	11/16/2020	13.99	B06ZXYCV4W Really Good Stuff Multiples Posters Set – Includes 12 8” by 9½” Laminated Posters – Help Students Learn Multiples for Numbers 1 to 12 – Gre	General
	1129	AMAZON.COM	11/16/2020	5.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	11/16/2020	5.95	B074FY6WBS REDGO USB BT V4.0 Wireless Mini Adapter Dongle for PC Windows 10, 8, 7, Vista, XP, Classic Bluetooth, Stereo Headset Compatible, Black	General
	1129	AMAZON.COM	11/16/2020	7.97	B082H3L68P USB Bluetooth Adapter for PC - Bluetooth Dongle for PC Windows 10/8/7 - PC to Bluetooth Adapter - Bluetooth USB Receiver 4.0 for Computer/L	General
	1129	AMAZON.COM	11/16/2020	7.99	B07QL7C6WG Techkey USB Bluetooth 4.0 Adapter Dongle for PC Laptop Computer Desktop Stereo Music, Skype Call, Keyboard, Mouse, Support All Windows 10 8	General
	1129	AMAZON.COM	11/16/2020	17.81	0826944183 Workbook for Low Pressure Boilers	General
	1129	AMAZON.COM	11/16/2020	24.07	0826944078 Low Pressure Boilers	General
	1129	AMAZON.COM	11/16/2020	17.78	0826944183 Workbook for Low Pressure Boilers	General
	1129	AMAZON.COM	11/16/2020	24.04	0826944078 Low Pressure Boilers	General
	1129	AMAZON.COM	11/16/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	11/16/2020	47.94	0440413281 Bud, Not Buddy	General
	1129	AMAZON.COM	11/16/2020	-15.98	Multibuy Discount	General
	1129	AMAZON.COM	11/16/2020	99.81	B00ENL3E1Y Cuno 56134-07 Hf65 Filter Cartridge	Food Service
	1129	AMAZON.COM	11/16/2020	45.23	B00EMGXFNC CUNO 5582113 Hf8-S Filter Cartridge	Food Service
	1129	AMAZON.COM	11/16/2020	0.00	Amazon Shipping Charge	Food Service
	1129	AMAZON.COM	11/16/2020	19.19	0439887461 25 NEW Illustrated Sight Word Readers Phonics Teaching Supples Prek Scholastic 25 Books That Teach 50 Must-know Sight Words!! (Sight Word R	Community Service
	1129	AMAZON.COM	11/16/2020	17.98	10B07L2XBK5V Letsfit Digital Body Weight Scale, Bathroom Scale with Large Backlit Display, Step-On Technology, High accuracy 0.1lb, 400 Pounds Max, 6mm	Community Service

Breckenridge Public School

Payment Register

	1129	AMAZON.COM	11/16/2020	21.95	B07PSMDQPB 32 Piece Mini Plush Animal Toy Set, Cute Small Animals Plush Keychain Decoration for Themed Parties, Kindergarten Gift Giveaway, Teacher St	Community Service
	1129	AMAZON.COM	11/16/2020	6.99	B07H2W9DDW SumVibe 120 Inches/300cm Soft Tape Measure, Pocket Measuring Tape for Sewing Tailor Cloth Body Measurement, Yellow 2-Pack	Community Service
	1129	AMAZON.COM	11/16/2020	7.98	B06Y1SPWYB SNIInc. Flying Glider Plane Assortment for Kids Prizes and Party Favors Bulk Pack of 72 Foam Airplane Glider Planes	Community Service
	1129	AMAZON.COM	11/16/2020	14.99	B07YBH1GB9 GAOYE 5-Pack Reading Glasses Blue Light Blocking with Spring Hinge, Readers for Women Men Anti Glare Filter Lightweight Eyeglasses (5-Pack,	Community Service
	1129	AMAZON.COM	11/16/2020	0.00	Amazon Shipping Charge	Community Service
	1129	AMAZON.COM	11/16/2020	30.98	B00GTYF1ZU Duracell Procell PC1500 Alkaline-Manganese Dioxide Battery, AA Size, 1.5V, 24 Count	General
	1129	AMAZON.COM	11/16/2020	25.00	1605304514 Meditations with Native American Elders: The Four Seasons	General
	1129	AMAZON.COM	11/16/2020	3.99	Amazon Shipping Charge	General
	1129	AMAZON.COM	11/16/2020	16.06	Supply	General
		AMAZON.COM Total		466.71		
	172	CASH-WA DISTRIBUTING	11/16/2020	1,380.40	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/16/2020	183.50	General Supply	General
	172	CASH-WA DISTRIBUTING	11/16/2020	96.53	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/16/2020	64.36	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/16/2020	1,665.65	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/16/2020	36.66	Supply	General
	172	CASH-WA DISTRIBUTING	11/16/2020	-24.14	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/16/2020	-19.40	Food	Food Service
		CASH-WA DISTRIBUTING Total		3,383.56		
	2251	FURTHER (FSA/ HSA)	11/16/2020	750.81	Flex Deductions 9/1/20-8/31/21	General
		FURTHER (FSA/ HSA) Total		750.81		
	1233	EFPTS	11/17/2020	361.62	FICA Payable	General
	1233	EFPTS	11/17/2020	46.02	Federal Withholding Payable	General

Breckenridge Public School

Payment Register

		EFPTS Total		407.64		
	39	MN DEPT OF REVENUE (EFT)	11/17/2020	26.63	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		26.63		
	599	P.E.R.A.	11/17/2020	308.51	PERA Payable	General
		P.E.R.A. Total		308.51		
	172	CASH-WA DISTRIBUTING	11/20/2020	23.40	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	14.63	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	1,662.09	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	113.85	General Supply	General
	172	CASH-WA DISTRIBUTING	11/20/2020	1,848.03	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	257.17	General Supply	General
	172	CASH-WA DISTRIBUTING	11/20/2020	-13.91	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	-14.82	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/20/2020	-33.82	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/23/2020	252.59	Food	Food Service
	172	CASH-WA DISTRIBUTING	11/23/2020	18.33	General Supply	General
		CASH-WA DISTRIBUTING Total		4,127.54		
	2251	FURTHER (FSA/ HSA)	11/23/2020	86.53	Flex Deductions 9/1/20-8/31/21	General
		FURTHER (FSA/ HSA) Total		86.53		
	2277	EDUCATORS BENEFIT ACH	11/30/2020	395.86	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	11/30/2020	657.92	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	11/30/2020	7,352.06	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	11/30/2020	1,152.04	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	11/30/2020	828.65	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	11/30/2020	1,877.63	Tax Shelter Payable	General
		EDUCATORS BENEFIT ACH Total		12,264.16		
	1233	EFPTS	11/30/2020	36,566.34	FICA Payable	General
	1233	EFPTS	11/30/2020	17,061.27	Federal Withholding Payable	General
		EFPTS Total		53,627.61		
	2251	FURTHER (FSA/ HSA)	11/30/2020	6,598.77	HSA Deductions	General
		FURTHER (FSA/ HSA) Total		6,598.77		
	1753	MN STATE RETIREMENT SYSTEM	11/30/2020	125.02	HCSP Payable	General
		MN STATE RETIREMENT SYSTEM Total		125.02		
	39	MN DEPT OF REVENUE (EFT)	11/30/2020	6,590.21	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		6,590.21		
	599	P.E.R.A.	11/30/2020	11,249.82	PERA Payable	General
		P.E.R.A. Total		11,249.82		

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600	TEACHERS RETIREMENT ASSN.	11/30/2020	24,267.29	TRA Payable	General
	TEACHERS RETIREMENT ASSN. Total		24,267.29		
1454	702 COMMUNICATIONS	12/2/2020	30.58	Telephone	General
1454	702 COMMUNICATIONS	12/2/2020	35.99	Telephone	General
1454	702 COMMUNICATIONS	12/2/2020	354.95	Telephone	General
1454	702 COMMUNICATIONS	12/2/2020	354.94	Telephone	General
	702 COMMUNICATIONS Total		776.46		
2727	AMERICAN EXPRESS	12/2/2020	101.28	General Supply	General
	AMERICAN EXPRESS Total		101.28		
3459	AMERITAS LIFE INSURANCE	12/2/2020	214.76	Vision Insurance	General
	AMERITAS LIFE INSURANCE Total		214.76		
2274	APPLE COMPUTER, INC.	12/2/2020	10.68	Apple Music Membership	Student Activities
	APPLE COMPUTER, INC. Total		10.68		
1719	ECONO FOODS	12/2/2020	43.06	Food	Food Service
	ECONO FOODS Total		43.06		
2251	FURTHER (FSA/ HSA)	12/2/2020	13.90	Flex Deductions 9/1/20-8/31/21	General
	FURTHER (FSA/ HSA) Total		13.90		
133	MN DEPT OF HEALTH	12/2/2020	120.00	Supply	Community Service
	MN DEPT OF HEALTH Total		120.00		
2660	MN IAAA	12/2/2020	135.00	Dues	General
	MN IAAA Total		135.00		
3359	WALMART STORE	12/2/2020	8.53	Supply	General
	WALMART STORE Total		8.53		
2267	WASTE MANAGEMENT OF ND	12/2/2020	335.38	Garbage	General
2267	WASTE MANAGEMENT OF ND	12/2/2020	133.09	Garbage	General
2267	WASTE MANAGEMENT OF ND	12/2/2020	626.32	Garbage	General
2267	WASTE MANAGEMENT OF ND	12/2/2020	107.64	Garbage	General
	WASTE MANAGEMENT OF ND Total		1,202.43		
193	GREAT PLAINS NATURAL GAS	12/3/2020	30.89	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	12/3/2020	126.34	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	12/3/2020	132.82	Gas	General
193	GREAT PLAINS NATURAL GAS	12/3/2020	1,782.96	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	12/3/2020	2,654.14	Heating Fuel	General
	GREAT PLAINS NATURAL GAS Total		4,727.15		
172	CASH-WA DISTRIBUTING	12/4/2020	129.86	Food	Food Service
172	CASH-WA DISTRIBUTING	12/7/2020	135.46	General Supply	General
172	CASH-WA DISTRIBUTING	12/7/2020	365.78	Food	Food Service

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		CASH-WA DISTRIBUTING Total		631.09		
	1129	AMAZON.COM	12/9/2020	23.00	General Supply	General
	1129	AMAZON.COM	12/9/2020	17.45	General Supply	General
	1129	AMAZON.COM	12/9/2020	6.99	0807530328 Grandmother's Dreamcatcher	General
	1129	AMAZON.COM	12/9/2020	10.79	B07K2VP38W Wobe 100 Yards Suede Cord, Leather Cord 2.6mm x 1.5mm Suede Lace Faux Leather Cord with Roll Spool for Bracelet Necklace Beading DIY Handma	General
	1129	AMAZON.COM	12/9/2020	12.10	0998958085 I Can Do Hard Things: Mindful Affirmations for Kids	General
	1129	AMAZON.COM	12/9/2020	8.59	B07MPB4Q8N 180pcs 6 Style Natural Feathers Assorted Mixed Feathers for Dream Catcher Crafts Decoration	General
	1129	AMAZON.COM	12/9/2020	4.99	B002NU6HOI Regency Natural Cooking Twine 1/2 Cone 100% Cotton 500ft	General
	1129	AMAZON.COM	12/9/2020	7.89	0689716966 The Girl Who Loved Wild Horses	General
	1129	AMAZON.COM	12/9/2020	12.99	B07X5GVPBQ Seed Beads for Bracelets, Acrsikr 2mm Colored Small Glass Beads for Bracelets Jewelry Making Crafts 24000 pcs (24 Color)	General
	1129	AMAZON.COM	12/9/2020	7.39	0698113608 The Legend of the Indian Paintbrush	General
	1129	AMAZON.COM	12/9/2020	5.99	B07TKRY9KM VOSAREA 10Pcs 8.5cm Dreamcatcher Round Hoop White Plastic Ring Wrapping Circle Plastic Circle for DIY Manual Handmade Wicker Crafts	General
	1129	AMAZON.COM	12/9/2020	19.02	B01KI4E9NQ ColorBok 73467A Smooth Cardstock Paper Pad, 12" x 12", Blue Promenade	General
	1129	AMAZON.COM	12/9/2020	26.68	B078HZWN6D Paper Accents 40pc Stash Pack 12x12 Purples	General
	1129	AMAZON.COM	12/9/2020	108.08	B076VP84LK Clear Path Paper 100lb Cover Cardstock Paper, 12 x 12, Black, 25 Sheets	General
	1129	AMAZON.COM	12/9/2020	5.00	B01KI4E4XG ColorBok 73477B Smooth Cardstock Paper Pad Green Promenade, 12" x 12"	General
	1129	AMAZON.COM	12/9/2020	28.46	B00006JNWN Master MP40 30-Sheet Three-Hole Punch, Padded Handle, 9/32" Holes, Black	General
	1129	AMAZON.COM	12/9/2020	26.96	14 B017YWM52C My Colors 210038 Pink & Red Tones Canvas Cardstock Bundle (18 Pack), 12" by 12", Multicolor	General

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	1129	AMAZON.COM	12/9/2020	10.88	B073SVK4K6 Gebildet Snitty Safety Cutter Car Vinyl Wrap Cutting Tool Carbon Fiber Cutting Application Knife,4xSnitty with 8x Blade	General
	1129	AMAZON.COM	12/9/2020	25.90	B00466P6A8 Duracell 32-MA92-DH00 Procell Alkaline Battery, AAA (Pack of 24), Packaging May Vary	General
	1129	AMAZON.COM	12/9/2020	39.12	B079VWJW6D Cricut StrongGrip Adhesive Cutting Mat 12"x12" - For Cricut Explore Air 2/Cricut Maker - 3 Pack	General
	1129	AMAZON.COM	12/9/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	12/9/2020	34.99	B00545CZ8G UT Wire 15-Foot Cord Protector with 3-Channels for Floor, 15ft, Black	General
	1129	AMAZON.COM	12/9/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	12/9/2020	34.99	B089SSQ2GR Wireless Microphone Headset, New Upgrade Uhf Wireless Mic System, 165ft Range, 1/4"&1/8" Plug, Head Mounted Handheld 2 In 1, For Iphone,	General
	1129	AMAZON.COM	12/9/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	12/9/2020	-23.00	General Supply	General
	1129	AMAZON.COM	12/9/2020	25.98	B07XTKGRLZ Kids Art Smock Painting Apron - (Pack of 2) Long Sleeve and 2 Pockets for Baking, Eating, Arts & Crafts for Children Ages 2-8 - Waterproof	Community Service
	1129	AMAZON.COM	12/9/2020	129.00	B082SCYJDN COSTWAY Jumbo 4-to-Score Giant Game Set, 4 in A Row for Kids and Adults, 3.5FT Tall Indoor & Outdoor Game Set with 42 Jumbo Rings & Quick-R	Community Service
	1129	AMAZON.COM	12/9/2020	47.97	B00XK46WOQ Hippity Hop 45 cm / 18 Inch Diameter Including Free Foot Pump, for Children Ages 3-6 Space Hopper, Hop Ball Bouncing Toy - 1 Ball	Community Service
	1129	AMAZON.COM	12/9/2020	219.80	B000CBSNRY Magna-Tiles Clear Colors 100 Piece Set	Community Service
	1129	AMAZON.COM	12/9/2020	38.28	B019220GKA We Sell Mats 9 ft Folding Foam Balance Beam Bar, Portable Gymnastics Equipment for Gymnast, Children or Cheerleaders, Purple	Community Service

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	1129	AMAZON.COM	12/9/2020	1.28	Freight	Community Service
					B002N4UFN8 Champion Sports Platform Kid Stilts: Classic Kids Party, Birthday, and Picnic Game Set (PPSSET)	
	1129	AMAZON.COM	12/9/2020	39.95		Community Service
	1129	AMAZON.COM	12/9/2020	149.00	B075NFX24M Apple TV (32GB, 4th generation)	Capital Outlay
					B01CFIHGLA Microfiber Mop Floor Cleaning System - Washable Pads Perfect Cleaner for Hardwood, Laminate & Tile - 360 Dry Wet Reusable Dust Mops with So	
	1129	AMAZON.COM	12/9/2020	39.95		General
	1129	AMAZON.COM	12/9/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	12/9/2020	21.85	B004KPKWPE Melissa & Doug Jenna - 12" Doll	Community Service
	1129	AMAZON.COM	12/9/2020	9.95	Freight	Community Service
		AMAZON.COM Total		1,178.26		
	2251	FURTHER (FSA/ HSA)	12/9/2020	10.00	Flex Deductions 9/1/20-8/31/21	General
		FURTHER (FSA/ HSA) Total		10.00		
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	63.83	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	327.83	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	25.00	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	608.80	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	4,670.09	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	641.10	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2020	6,456.88	Electricity	General
		BRECKENRIDGE PUBLIC UTILITIES Total		12,793.53		
124196	604	AFSCME COUNCIL 65	11/27/2020	116.51	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		116.51		
124197	603	BRECKENRIDGE ED LOCAL 1299	11/27/2020	2,353.52	Breck Federation of Teachers Payable	General
		BRECKENRIDGE ED LOCAL 1299 Total		2,353.52		
124198	3329	CROOKED LANE FARM FOLK SCHOOL LLC	11/27/2020	157.50	Personal Services	Community Service
		CROOKED LANE FARM FOLK SCHOOL LLC Total		157.50		
124199	2891	GROCHOW, ARTHUR	11/27/2020	30.00	Officials/ Contracted Services	General
124199	2891	GROCHOW, ARTHUR	11/27/2020	74.00	Officials/ Contracted Services	General
		GROCHOW, ARTHUR Total		104.00		
124200	3539	GUARDIAN	11/27/2020	1,002.85	October Premium	General
124200	3539	GUARDIAN	11/27/2020	71.25	October Premium	General
124200	3539	GUARDIAN	11/27/2020	1,132.96	November Premium	General
124200	3539	GUARDIAN	11/27/2020	72.50	November Premium	General
124200	3539	GUARDIAN	11/27/2020	1,071.48	November Premium	General

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124200	3539	GUARDIAN	11/27/2020	1,101.24	October Premium	General
124200	3539	GUARDIAN	11/27/2020	1,209.34	December Premium	General
124200	3539	GUARDIAN	11/27/2020	91.16	December Premium	General
124200	3539	GUARDIAN	11/27/2020	1,075.01	December Premium	General
		GUARDIAN Total		6,827.76		
124201	2968	HERDING, MARIAH	11/27/2020	139.50	Officials/ Contracted Services	General
		HERDING, MARIAH Total		139.50		
124202	2965	HOLWEGER, PERRY	11/27/2020	101.00	Officials/ Contracted Services	General
		HOLWEGER, PERRY Total		101.00		
124203	3559	JOHNSON, RYAN	11/27/2020	110.00	Officials/ Contracted Services	General
		JOHNSON, RYAN Total		110.00		
124204	2824	KING, ROY M.	11/27/2020	139.50	Officials/ Contracted Services	General
		KING, ROY M. Total		139.50		
124205	2967	MATERI, PEGGY	11/27/2020	50.00	Officials/ Contracted Services	General
124205	2967	MATERI, PEGGY	11/27/2020	50.00	Officials/ Contracted Services	General
		MATERI, PEGGY Total		100.00		
124206	1872	MN CHILD SUPPORT PAYMENT CTR	11/27/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
124207	1184	MN SCHOOL EMPLOYEES ASSOC	11/27/2020	1,207.13	Breck School Employees Assn Payable	General
		MN SCHOOL EMPLOYEES ASSOC Total		1,207.13		
124208	1779	NCPERS GROUP LIFE INS	11/27/2020	96.00	PERA Life Insurance Payable	General
		NCPERS GROUP LIFE INS Total		96.00		
124209	2819	PRATT, MITCHELL W.	11/27/2020	139.50	Officials/ Contracted Services	General
124209	2819	PRATT, MITCHELL W.	11/27/2020	38.50	Officials/ Contracted Services	General
		PRATT, MITCHELL W. Total		178.00		
124210	3476	GOLDADE, STANLEY	12/3/2020	11.20	CAPRI SUN	Student Activities
		GOLDADE, STANLEY Total		11.20		
124211	1381	MSHSL REGION 6A SECRETARY	12/3/2020	1,168.00	SECTION FOOTBALL	General
		MSHSL REGION 6A SECRETARY Total		1,168.00		
124212	3359	WALMART STORE	12/3/2020	24.90	Supply	General
124212	3359	WALMART STORE	12/3/2020	21.30	Supply	General
124212	3359	WALMART STORE	12/3/2020	49.38	Supply	General
124212	3359	WALMART STORE	12/3/2020	8.22	Supply	Community Service
124212	3359	WALMART STORE	12/3/2020	19.43	General Supply	General
124212	3359	WALMART STORE	12/3/2020	5.26	General Supply	General
124212	3359	WALMART STORE	12/3/2020	30.23	Food	Community Service
124212	3359	WALMART STORE	12/3/2020	11.14	General Supply	General

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124212	3359	WALMART STORE	12/3/2020	9.14	General Supply	General
124212	3359	WALMART STORE	12/3/2020	45.00	Miscellaneous	General
124212	3359	WALMART STORE	12/3/2020	53.56	Supply	General
		WALMART STORE Total		277.56		
124213	604	AFSCME COUNCIL 65	12/10/2020	113.34	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		113.34		
124214	1981	ALBERTSON'S PARTS CITY AUTO PA	12/10/2020	18.98	General Supply	General
		ALBERTSON'S PARTS CITY AUTO PA Total		18.98		
124215	1295	ARAMARK	12/10/2020	37.98	Miscellaneous	General
124215	1295	ARAMARK	12/10/2020	65.79	Miscellaneous	General
		ARAMARK Total		103.77		
124216	3909	BHS ACTIVITIES ACCOUNT	12/10/2020	7,000.00	Replacement of Concessions Revenue	General
		BHS ACTIVITIES ACCOUNT Total		7,000.00		
124217	2020	BLICK ART MATERIALS	12/10/2020	40.25	21141-2021 Higgins Calligraphy Ink - 1 oz, Black	General
		BLICK ART MATERIALS Total		40.25		
124218	603	BRECKENRIDGE ED LOCAL 1299	12/10/2020	2,353.52	Breck Federation of Teachers Payable	General
		BRECKENRIDGE ED LOCAL 1299 Total		2,353.52		
124219	2482	BUILDERS FIRST SOURCE	12/10/2020	51.38	General Supply	General
124219	2482	BUILDERS FIRST SOURCE	12/10/2020	-101.97	General Supply	General
124219	2482	BUILDERS FIRST SOURCE	12/10/2020	16.98	General Supply	General
124219	2482	BUILDERS FIRST SOURCE	12/10/2020	98.58	Supply	General
		BUILDERS FIRST SOURCE Total		64.97		
124220	3360	CHILLER SYSTEMS, INC	12/10/2020	452.00	Repair/Equipment	General
		CHILLER SYSTEMS, INC Total		452.00		
124221	2973	COLE PAPERS, INC	12/10/2020	169.72	General Supply	General
		COLE PAPERS, INC Total		169.72		
124222	1680	COLONIAL RENTAL	12/10/2020	1,000.00	Utilities	General
		COLONIAL RENTAL Total		1,000.00		
124223	545	CONTINGENT FUND	12/10/2020	60.00	Miscellaneous	General
124223	545	CONTINGENT FUND	12/10/2020	170.06	Repair/Equipment	General
124223	545	CONTINGENT FUND	12/10/2020	160.00	Officials/ Contracted Services	Community Service
124223	545	CONTINGENT FUND	12/10/2020	10.95	Library Book	Capital Outlay
		CONTINGENT FUND Total		401.01		
124224	3529	CROSS COUNTRY BOOSTER CLUB	12/10/2020	300.00	Replacement of Concessions Revenue	General
		CROSS COUNTRY BOOSTER CLUB Total		300.00		
124225	482	DAILY NEWS	12/10/2020	38.00	Advertising	General
124225	482	DAILY NEWS	12/10/2020	38.00	Advertising	General

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124225	482	DAILY NEWS	12/10/2020	31.32	Advertising	General
124225	482	DAILY NEWS	12/10/2020	52.20	Advertising	General
		DAILY NEWS Total		159.52		
124226	3355	DAKOTA BUSINESS SOLUTIONS	12/10/2020	199.00	Supply	General
		DAKOTA BUSINESS SOLUTIONS Total		199.00		
124227	115	DEMCO, INC	12/10/2020	119.83	Custom engraved signs	General
124227	115	DEMCO, INC	12/10/2020	40.81	Shipping	General
124227	115	DEMCO, INC	12/10/2020	0.01	Rounding Adjustment	General
		DEMCO, INC Total		160.65		
124228	2708	DEPARTMENT OF HUMAN SERVICES-SV	12/10/2020	64.00	Consulting Fees	General
		DEPARTMENT OF HUMAN SERVICES-SWIFT Total		64.00		
124229	1433	EARTHGRAINS COMPANY	12/10/2020	28.35	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	28.35	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	12.60	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	10.08	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	25.20	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	22.05	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	10.05	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	39.30	Food	Food Service
124229	1433	EARTHGRAINS COMPANY	12/10/2020	9.45	Food	Food Service
		EARTHGRAINS COMPANY Total		185.43		
124230	2077	ECKROTH MUSIC	12/10/2020	9.99	Essential Elements for Band Book 2 - Tenor Saxophone	General
124230	2077	ECKROTH MUSIC	12/10/2020	33.24	Legacy Saxophone Neck Strap Ultra	General
124230	2077	ECKROTH MUSIC	12/10/2020	10.99	Essential Elements Book 1 - baritone bc	General
124230	2077	ECKROTH MUSIC	12/10/2020	10.99	Essential Elements Book - trumpet	General
124230	2077	ECKROTH MUSIC	12/10/2020	10.99	Essential Elements Book 1 - trombone	General
124230	2077	ECKROTH MUSIC	12/10/2020	86.59	Oboe Selmer MR39669	General
124230	2077	ECKROTH MUSIC	12/10/2020	101.18	Oboe Selmer MR39674	General
		ECKROTH MUSIC Total		263.97		
124231	3303	ECOLAB	12/10/2020	82.80	Repair	Food Service
		ECOLAB Total		82.80		
124232	2265	EDUCATORS BENEFIT CONSULTANTS-A	12/10/2020	115.41	Consulting Fees	General
		EDUCATORS BENEFIT CONSULTANTS-AVIBEN Total		115.41		
124233	3273	EQUIPMENT SERVICES CORPORATION	12/10/2020	75.00	Miscellaneous	General
124233	3273	EQUIPMENT SERVICES CORPORATION	12/10/2020	75.00	Miscellaneous	General
		EQUIPMENT SERVICES CORPORATION Total		150.00		

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124234	3558	EVERYDAY SPEECH	12/10/2020	299.99	SUBSCRIPTION TO EVERYDAY SPEECH	General
		EVERYDAY SPEECH Total		299.99		
124235	1994	FARM CITY SUPPLY	12/10/2020	43.12	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	11.98	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	13.57	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	19.82	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	31.56	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	19.57	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	18.99	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	31.97	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	161.40	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	85.20	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	1.29	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	8.99	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	11.99	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	13.49	General Supply	General
124235	1994	FARM CITY SUPPLY	12/10/2020	8.99	General Supply	General
		FARM CITY SUPPLY Total		481.93		
124236	153	FARMERS UNION OIL CO	12/10/2020	2,353.31	Gasoline & Oil	General
		FARMERS UNION OIL CO Total		2,353.31		
124237	2238	FURTHER	12/10/2020	78.05	Consulting Fees	General
		FURTHER Total		78.05		
124238	1906	GENERAL PARTS, LLC	12/10/2020	287.50	Repair	Food Service
		GENERAL PARTS, LLC Total		287.50		
124239	3312	GIRLS BASKETBALL BOOSTER CLUB	12/10/2020	300.00	Replacement of Concessions Revenue	General
		GIRLS BASKETBALL BOOSTER CLUB Total		300.00		
124240	525	GREY HOUSE PUBLISHING	12/10/2020	75.00	Reference Shelf-Rep. American Speeches 2018-2019	General
		GREY HOUSE PUBLISHING Total		75.00		
124241	3435	HEALTH PARTNERS	12/10/2020	46,062.57	Group Health Payable	General
		HEALTH PARTNERS Total		46,062.57		
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	232.90	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	245.76	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	650.00	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	34.70	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	30.80	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	156.36	General Supply	General

Breckenridge Public School

Payment Register

124242	1529	HILLYARD /HUTCHINSON	12/10/2020	99.54	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	163.55	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	185.76	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	220.14	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	-45.46	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	160.14	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	163.88	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	172.40	General Supply	General
124242	1529	HILLYARD /HUTCHINSON	12/10/2020	129.54	General Supply	General
		HILLYARD /HUTCHINSON Total		2,600.06		
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	17.43	SAN33001 MARKER,SUPER,SHARPIE,BK	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	3.66	UNV01117 RUBBERBANDS,SIZE 117,1LB	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	4.52	MMM145 TAPE,2 IN X 800 IN,CR	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	6.44	UNV05561 CLIPBOARD,6"X9",6/PK	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	62.76	KCC21005 TISSUE,KLNX FLAT,6/5/100	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	5.80	DUC240571 TAPE,MASKING,.94"X60YD,RD	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	5.80	DUC240572 TAPE,MASKING,.94"X60YD,GN	General
124243	1505	INNOVATIVE OFFICE SOLUTIONS	12/10/2020	56.16	PGC14501 LOTION,SHAVING CRM,2OZ	General
		INNOVATIVE OFFICE SOLUTIONS Total		162.57		
124244	1900	INTERQUEST DETECTION CANINES	12/10/2020	320.00	Consulting Fees	General
		INTERQUEST DETECTION CANINES Total		320.00		
124245	1954	INTERSTATE POWER SYSTEMS, INC	12/10/2020	1,247.22	Repair/Building	General
124245	1954	INTERSTATE POWER SYSTEMS, INC	12/10/2020	739.06	Repair/Building	General
		INTERSTATE POWER SYSTEMS, INC Total		1,986.28		
124246	2556	JW PEPPER	12/10/2020	63.00	#11166226E Refuge by Audrey Snyder Two Part	General
124246	2556	JW PEPPER	12/10/2020	64.50	#11203890E Count Your Blessings Instead of Sheep SATB arr. Kirby Shaw	General
		JW PEPPER Total		127.50		
124247	1086	KBMW 1450	12/10/2020	150.00	Advertising	General
124247	1086	KBMW 1450	12/10/2020	215.00	Advertising	General
124247	1086	KBMW 1450	12/10/2020	200.00	Advertising	General
		KBMW 1450 Total		565.00		
124248	3100	KEMPS LLIC	12/10/2020	201.04	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	149.26	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	359.83	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	133.76	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	122.83	Milk	Food Service

Breckenridge Public School

Payment Register

124248	3100	KEMPS LLIC	12/10/2020	78.61	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	89.24	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	171.92	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	324.12	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	134.26	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	255.84	Milk	Food Service
124248	3100	KEMPS LLIC	12/10/2020	78.11	Milk	Food Service
		KEMPS LLIC Total		2,098.82		
124249	518	LAKES COUNTRY SERVICE COOP	12/10/2020	50.00	Technology Equipment	Capital Outlay
124249	518	LAKES COUNTRY SERVICE COOP	12/10/2020	50.00	Technology Equipment	Capital Outlay
		LAKES COUNTRY SERVICE COOP Total		100.00		
124250	3149	MARCO TECHNOLOGIES LLC NW 7128	12/10/2020	292.56	Copier/Printer Maintenance	General
		MARCO TECHNOLOGIES LLC NW 7128 Total		292.56		
124251	3328	MARCO TECHNOLOGIES, LLC	12/10/2020	1,620.92	Copier/Printer Maintenance	General
		MARCO TECHNOLOGIES, LLC Total		1,620.92		
124252	1367	MCEA EXECUTIVE OFFICE	12/10/2020	644.00	Dues	Community Service
		MCEA EXECUTIVE OFFICE Total		644.00		
124253	1872	MN CHILD SUPPORT PAYMENT CTR	12/10/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
124254	322	MN STATE HIGH SCHOOL LEAGUE	12/10/2020	4,317.00	Dues-Memberships-Lic-Fees	General
		MN STATE HIGH SCHOOL LEAGUE Total		4,317.00		
124255	337	NASCO	12/10/2020	47.60	K00454 Food Coloring - Box of 4	General
		NASCO Total		47.60		
124256	360	NDSCS	12/10/2020	111.25	Textbook/ Curriculum	Capital Outlay
		NDSCS Total		111.25		
124257	1243	NORTH CENTRAL TRUCK EQUIPMENT	12/10/2020	192.88	Repair/Equipment	General
124257	1243	NORTH CENTRAL TRUCK EQUIPMENT	12/10/2020	141.86	Repair/Equipment	General
		NORTH CENTRAL TRUCK EQUIPMENT Total		334.74		
124258	2104	OK TIRE STORES	12/10/2020	27.61	Repair/Equipment	General
		OK TIRE STORES Total		27.61		
124259	749	POSTMASTER	12/10/2020	240.00	Postage	Community Service
		POSTMASTER Total		240.00		
124260	3462	ROSEBRAND	12/10/2020	39.60	Muslin Heavy Weight Natural Width 90 in NFR	General
124260	3462	ROSEBRAND	12/10/2020	22.69	Shipping	General
		ROSEBRAND Total		62.29		
124261	3238	S & S PROMOTIONAL GROUP	12/10/2020	442.13	General Supply	General
		S & S PROMOTIONAL GROUP Total		442.13		

Breckenridge Public School

Payment Register

124262	2268	SCHOLARSHIP BRECKENRIDGE	12/10/2020	2,400.00	Replacement of Concessions Revenue	General
		SCHOLARSHIP BRECKENRIDGE Total		2,400.00		
124263	919	SCHOOL NURSE SUPPLY INC.	12/10/2020	206.55	Masks and Gloves	Community Service
		SCHOOL NURSE SUPPLY INC. Total		206.55		
124264	1126	SCHOOL SPECIALTY	12/10/2020	272.02	146758 Yarka Non-Toxic Watercolor Paint Set, 7.5 ml Tube, Assorted Bright Color, Set of 12	General
124264	1126	SCHOOL SPECIALTY	12/10/2020	109.08	380144 X-ACTO KS Pencil Sharpener	General
		SCHOOL SPECIALTY Total		381.10		
124265	3557	SOLID TECHNOLOGY SYSTEMS	12/10/2020	1,100.00	MB 5050 Audix MicroBoom 50" Carbon Fiber Boom Arm with M1250B Cardioid Microphones	General
124265	3557	SOLID TECHNOLOGY SYSTEMS	12/10/2020	200.00	XLR Cables 100 ft	General
		SOLID TECHNOLOGY SYSTEMS Total		1,300.00		
124266	3269	SOUTHERN VALLEY MECHANICAL	12/10/2020	112.45	Repair	Food Service
		SOUTHERN VALLEY MECHANICAL Total		112.45		
124267	1583	SOUTHWEST STATE UNIVERSITY	12/10/2020	13,200.00	Tuition to Oth Distr	General
		SOUTHWEST STATE UNIVERSITY Total		13,200.00		
124268	833	ST. MARYS SCHOOL	12/10/2020	169.00	Battery for AED	Community Service
		ST. MARYS SCHOOL Total		169.00		
124269	1553	SUMMERSVILLE ELECTRIC, INC.	12/10/2020	154.33	Repair/Building	General
		SUMMERSVILLE ELECTRIC, INC. Total		154.33		
124270	3345	THE VILLAGE FAMILY SERVICE CENTER	12/10/2020	3,300.00	Consulting Fees	General
		THE VILLAGE FAMILY SERVICE CENTER Total		3,300.00		
124271	3193	U.S. BANK	12/10/2020	500.00	Debt Expense	Debt Service
		U.S. BANK Total		500.00		
124272	1409	US FOODS, INC	12/10/2020	200.59	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	71.78	General Supply	General
124272	1409	US FOODS, INC	12/10/2020	162.16	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	73.86	General Supply	General
124272	1409	US FOODS, INC	12/10/2020	182.58	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	267.81	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	124.15	General Supply	General
124272	1409	US FOODS, INC	12/10/2020	27.59	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	223.02	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	95.37	General Supply	General
124272	1409	US FOODS, INC	12/10/2020	230.53	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	77.78	General Supply	General

Breckenridge Public School

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124272	1409	US FOODS, INC	12/10/2020	-2.68	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	-13.80	Food	Food Service
124272	1409	US FOODS, INC	12/10/2020	-1.72	Food	Food Service
		US FOODS, INC Total		1,719.02		
124273	1945	WAHPETON ACE HARDWARE	12/10/2020	36.16	General Supply	General
124273	1945	WAHPETON ACE HARDWARE	12/10/2020	7.99	General Supply	General
124273	1945	WAHPETON ACE HARDWARE	12/10/2020	26.07	General Supply	General
		WAHPETON ACE HARDWARE Total		70.22		
124274	1569	WAHPETON AUTO VALUE	12/10/2020	464.97	Repair/Equipment	General
124274	1569	WAHPETON AUTO VALUE	12/10/2020	-59.03	Repair/Equipment	General
124274	1569	WAHPETON AUTO VALUE	12/10/2020	15.44	Repair/Equipment	General
		WAHPETON AUTO VALUE Total		421.38		
124275	509	WAHPETON GLASS & PAINT	12/10/2020	331.32	Supply	General
		WAHPETON GLASS & PAINT Total		331.32		
		Grand Total		263,858.51		
		Wire Disbursements		146,246.94		
		Check Disbursements		117,611.57		
		Fund Summary				
		General Fund		248,978.39		
		Food Service Fund		11,628.40		
		Community Service Fund		2,358.64		
		Capital Fund		371.20		
		Debt Service Fund		500.00		
		Trust Fund		0.00		
		Student Activities Fund		21.88		

Breckenridge Public Schools

Student Activities Account

30-Nov-20

UFARS Crs #		11/01/2020 Balance	Deposits	Expenses	11/30/2020 Balance
921	Class of 2021	3,252.00			3,252.00
922	Class of 2022	0.00			0.00
978	National Honor Society	1,837.68			1,837.68
979	HS Student Council	4,955.60			4,955.60
980	Letterclub	2,900.17		10.68	2,889.49
981	Mathletes	248.56			248.56
982	HS Band	11,389.38			11,389.38
983	Boys Golf	62.53			62.53
984	HS Choir	4,717.36			4,717.36
986	FFA	2.95			2.95
987	Close Up	1,620.79			1,620.79
988	Speech	4,294.32	50.00		4,344.32
989	Drama Club	2,125.55	50.00		2,175.55
990	DECA	4,507.62	20.00	105.85	4,421.77
991	Robotics	3,253.38			3,253.38
	Totals	45,167.89	120.00	116.53	45,171.36

Breckenridge Public School-Contingent Account
Account Summary
November 2020

	<u>Nov 20</u>
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	60.00
01005760720353000 Bus Rpr/Equip	170.06
04005591000319202 Y Bskt Officl	160.00
05100620302470000 Elem Library	10.95
Total Expense	<u>401.01</u>
Net Ordinary Income	<u>-401.01</u>
Net Income	<u><u>-401.01</u></u>

Breckenridge Public School-Contingent Account
Transaction List by Date
November 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Nov 20				
11/05/2020	26425	Henry Peck	Fuel Pump	-170.06
11/05/2020	26426	Beth Kreger	Library book fee refund	-10.95
11/05/2020	26427	Francisco Perez Jr	GBB Official 10/27/20	-80.00
11/05/2020	26428	Anthony Conzemius	GBB Official 10/27/20	-80.00
11/13/2020	26429	Minnesota BCA	Vig	-15.00
11/17/2020			Deposit	803.14
11/17/2020	26430	Minnesota BCA	Filbert	-15.00
11/18/2020	26431	Minnesota BCA	Bucholz-Lipp, Schuler	-30.00
Nov 20				

Breckenridge Public Schools Enrollment Numbers 2020 - 2021

	August	September	October	November	December	January	February	March	April	May	June
K		40	42	47	47						45
1		36	36	37	37						32
2		28	28	28	29						48
3		44	44	45	45						42
4		32	34	36	37						51
5		42	43	49	49						50
6		47	47	48	48						47
7		46	46	46	46						41
8		34	34	35	35						43
9		48	47	49	51						63
10		59	59	60	59						50
11		47	47	47	47						49
12		51	52	52	51						57
PSEO		0	0	0	0						1
ALP only		0	0	0	0						9
Total		554	559	579	581	0	0	0	0	0	628
Pre-School		57	57	57	59						83
Elementary Virtual		34	32	19	19						
Middle Virtual		7	7	7	7						
High Virtual		6	9	9	9						
VL		7	8	6	6						8
Grand Total		665	672	677	681	0	0	0	0	0	719
MS St. Mary's		32	32	32	32						22
ALP Concurrent											13
NDSCS Concurrent		5	5	5	5						15
Homeschool Part-time		0	0	0	0						2

**BRECKENRIDGE ISD #846
TENTATIVE OPERATING LEVY
ELECTION TIMELINE**

DRAFT

November 2, 2020

ACTION	DATE
NOVEMBER - DECEMBER	
1.) <i>Engage Financial Advisor</i> : Understand Financials, Determine What is needed	November 19, 2020
JANUARY	
1.) <i>Special Board Meeting</i> : Revisit Mission, Vision & Goals; Discuss & Craft the "Why"	January 13, 2021
2.) <i>Communication</i> : Send Communication for Hybrid Townhall Meeting #1	January 25, 2021
FEBRUARY	
1.) <i>Hybrid Townhall Meeting</i> : State of the District, Discuss Needs & Introduce Two-Phase Approach (Operating First, Bond Second)	February 24, 2021
MARCH	
1.) <i>Special Board Meeting</i> : Review Results	March 3, 2021
2.) <i>Communication</i> : Send Communication for Hybrid Townhall Meeting #2	March 8, 2021
APRIL	
1.) <i>Hybrid Townhall Meeting</i> : Announce Operating Levy for November 2, 2021; Discuss Needs (Operating & Facilities); Survey; Seek Task Force Volunteers	April 7, 2021
2.) <i>Board Meeting</i> : Review Results; Create Task Force	April 14, 2021
MAY - JULY	
1.) <i>1st Task Force Meeting</i> : Discuss Operating Levy for November 2021 Election & Facilities Needs for Future Bond Election	May 5, 2021
2.) <i>Continue</i> Task Force Meetings	May -July, 2021
AUGUST - OCTOBER	
1.) <i>Board Meeting</i> : Resolution To Adopt Calling the Election	August 18, 2021
2.) <i>Start</i> Information Campaign	August - October, 2021
Election Day	November 2, 2021

Breckenridge Public Schools



Superintendent Search

Breckenridge Public Schools, home of the Cowgirls and Cowboys, is located in west-central Minnesota. We are seeking an exceptional individual to lead our progressive school district. The community of Breckenridge is a shining example of the strong, hardworking people who live in rural Minnesota. The community is very proud and supportive of the school district. Agriculture is the key economic driver in the region. Breckenridge is located thirty minutes from Minnesota lakes area and is a short 45-minute drive to the Fargo-Moorhead area. Breckenridge is located on the border between Minnesota and North Dakota and is a sister city to Wahpeton, ND. The Twin Towns have access to the community college, large zoo, a variety of restaurants, local shopping and excellent medical facilities.

Our District:

The Breckenridge vision statement, “**Breckenridge Pride...Inspiring To Excel!**” is the guidepost used by the school board, administration, teachers and all staff to provide an outstanding educational experience for all our students. At Breckenridge schools, everyone matters.

- ◆ Strong commitment to real world individualized learning for students
- ◆ Active classrooms rich with educational technology staffed with committed teachers
- ◆ Project Based Learning promoted as a teaching methodology in classrooms
- ◆ We teach children how to think, not what to think
- ◆ Students graduate on time equipped with the information and skills needed to be successful
- ◆ Unique partnership with North Dakota State College of Science for Breckenridge high school students to earn CTE credits
- ◆ Robust early childhood and preschool programs, free to district residents
- ◆ Variety of student activities offered in athletics, humanities and fine arts

School District Mission

We are devoted to providing personalized learning through challenging, relevant and dynamic experiences in a safe environment where mutual respect is fostered and builders of the future are developed.

Top Five Superintendent Qualifications:

1. Innovative and progressive educational leader
2. Works cooperatively and in open communication with the board
3. Is both honest and ethical in dealing with community, staff, and students
4. Demonstrates outstanding communication skills
5. Understands and demonstrates forward thinking management

District Financial Highlights

- ◆ General Fund Revenue: \$7,861,123
- ◆ General Fund Expenditures: \$8,154,997
- ◆ Unreserved Fund Balance: \$2,255,383

Breckenridge Public Schools



Students displaying art work for Veterans Day Program

Deadline and Selection

Candidates may begin the application process at www.breckenridge.k12.mn.us > District Office > Employment Opportunities

<https://www.breckenridge.k12.mn.us/page/2610>

To be considered for this position, a complete application must be submitted by February 5th, 2021.

Application Process & Deadline:

Candidates must upload the following documents:

1. Resume
2. Letter of Introduction
3. Minnesota school superintendent license
4. Three letters of professional recommendation

Salary and Benefits

Breckenridge Public School offers a competitive salary and benefits package.

Search Timeline

Application Deadline	February 5
First Round Interviews	February 16-18
Second Round Interviews	February 23
Approve Contract	March 17
Superintendent Begins	July 1

District Items of Interest

- ◆ Student enrollment (PK-12): 677
- ◆ Licensed staff members: 56
- ◆ Non-licensed staff members: 70
- ◆ Principals: Elementary, Middle/High School
- ◆ District Office staff:
 - ◆ Full-time Business Manager
 - ◆ Administrative Assistant
 - ◆ Accounting Clerk
- ◆ Director of Innovation & Learning
- ◆ Activities Director/Dean of Students
- ◆ Size of district: 343 square miles
- ◆ District population: 5,035
- ◆ District food service program
- ◆ District operated transportation fleet
- ◆ Seven-member School Board



Students collecting apples from school apple orchard

Contact Information:

Brett Johnson, School Board Member
johnsonb@breckenridge.k12.mn.us
810 Beede Avenue, Breckenridge, MN 56520
218-643-6822

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



Elementary Board Report:

December 2020

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

COVID Updates & Celebrations:

Glad to have everyone back!

Families did a great job helping students with their distance learning.

We brought students in for additional support with the paras. Bus transportation provided.

We had 3 new students enroll during this time in grades K-2nd!

New staff were trained during distance learning and started with us on Dec. 7th.

Paige Rudick transitioned to the Title program.

Connie and Lisa were able to keep their interventions going with students during distance learning due to practicing this with students in person.

5-8th grade concert - KBMW live streamed the concert for the choir/band program
Check it out on their website.

Early Out Fridays:

Paraeducators will meet on Dec. 11th to plan for Early Out Friday afternoon activities.

Thank you...

- Nelson Auto Center, Fergus Falls - Travis Hopkins paid \$200 forward to a Breckenridge family for Christmas.
- St. Thomas Church - Cindy Oss dropped off a box of school supplies
- Rikki Fischer for organizing and the community for supporting the Christmas Elves Project that is going to bring great joy to families this holiday season!

**Breckenridge High School
School Board Report
Wed. Dec. 16, 2020
Principal: Craig J. Peterson
4:00pm**

High School Goal #1: “How can we set the culture at Breckenridge?”

High School Goal #2: “How can we support students, staff and community growth at Breckenridge?”

Celebrations:

-Happy Holidays! This time of year is difficult for our families. We need to be thankful and respect what we have and focus on moving forward

Old Business

1. New Tech network and training: Step 1 of a 4 year plan

-<https://newtechnetwork.org/>

Facilitator Teams:

Step 1: 2019-2020 (learning), 2020-2021 (Phase 1), 2021-2022 (Phase 2), 2022-2023 (Phase 3)

Gr. 7-8: Mary D., Jack H., Margaret W., Travis E., Emily M., Hayley B., Liz D, Missy J., Kelly Lars.(9 teachers)

Step 2: 2020-2021 (investigate/learn), 2021-2022 (Phase 1), 2022-2023 (Phase 2)

Gr. 9-10: Jolynn W., Stacey D., Tina A., Al G., Austin I., Emily C., Linda H., Brenda R., Kelly Lei.(9 teachers)

Step 3: 2020-2021 (investigate/learn), 2021-2022 (Capstone Project), 2022-2023 (Step 1)

Gr. 11-12: Stan G., Dennis S., Alissa H., Tony B. Derek G., Brad L., Kim Q., Chad F. (8 teachers)

****Leadership Team meeting on Thurs. Nov. 19 (Margaret W., Jack H., Miriam and I); Goals for 2020-21*

2. Golden Path Solutions :<https://goldenpath.net/>

-Gr. 9-12 students set up their Compass profile and put information into our Golden Path system

-We have a 4 year contract with Golden Path

-Career readiness; Connect businesses with students and their interests.

****UPDATE: Students in grades 9-12 met for the 2nd time with Golden Path Solutions representatives.*

We are looking at another date in January.

3. Portrait of a Graduate: <https://sites.google.com/isd846.org/breck-grad/home>

-Presented to our HS staff our Portrait of a Graduate

-We did an activity on all of the projects/activities our students already do in the categories of

Inspired, Impassioned, Empowered and Engaged

****Golden Path Solutions has our “Portrait of a Graduate” embedded in our student profile; Mrs. Helm is going to be working with 12th grade students, Mr. Grahn with 11th grade students to put together their Profile of a Graduate.*

****UPDATE: Looking at the 2nd semester for adding in Profile of Graduate projects into student profiles.*

4. Breckenridge High School Master Schedule (2020-2021); 1st and 2nd semester

<https://docs.google.com/spreadsheets/d/10XACpDIeKyJLiEMTICgpoWvXlt9Mk-ViumRa8gH8O2M/edit?usp=sharing>

2nd Semester Scheduling: We did this intentionally as this was our 1st year with Block Schedule

-Fri. Nov. 13: 12th and 11th grade; Mon. Nov. 16: 10th and 9th grade (Goal is to have scheduled by Thanksgiving); *GOAL MET*

-Thurs. Nov. 19: NDSCS is coming in to talk with Juniors and Seniors (2nd semester schedule)

-We built class #'s on the idea of "Hybrid Schedule"

-50% capacity of the classroom OR 6 feet apart

- Classes over 20:

-(CNA (No), Trig, Woods, Welding).. We will look for 2nd semester to do these courses.

****UPDATE: No to CNA (COVID); Yes to Trigonometry.. No for Woods and Welding (will advertise for an instructor in January to get out in front..) Working with Darcy Cribb on FFA*

5. AGENCY: (Attached) <https://newtechnetwork.org/resources/new-tech-network-agency-rubrics/>

-Agency Rubric is attached for your viewing

MY ADULT LEARNING AGENCY GOAL: Develop Growth Mindset

-SEEK CHALLENGES (Analyzes and overcomes personal barriers (mindsets, beliefs, circumstances) that inhibit taking risks.

-GROW FROM SETBACKS: Identifies challenges, failures, or setbacks and reflection (e.g. giving up or trying harder) affect the process, product, and learning

Agency Focus Areas:

Gr. 11-12: Seek Challenges

Gr. 9-10: Growing from Setbacks

Gr. 7-8: Tackle and Monitor Learning

****Note: We are having discussions on what the Student Showcase may look like in January.*

New Business:

1. OPPORTUNITY GAPS

-Where (places) in our High School building, curriculum, agency, relationships, etc are there

OPPORTUNITIES for us to CELEBRATE and OPPORTUNITY GAPS for us to ADDRESS/GROW

-Partnership with Central Lake College and Music

What are we doing UNIQUE and INNOVATIVE?

-Culture: "Warm demander"

-Our COVID Plan: We are doing something right with how we are managing our students/staff and COVID

December Reports and Updates:

1. Dress Code Policy: Is our Dress Code Policy out-dated or obsolete?; Implicit bias in our dress code (Policy 613)

New Projects the High School is working on:

1. Adult Learning in our School: GOAL: Authentic Feedback with Staff
2. OPPORTUNITY CELEBRATIONS and OPPORTUNITY GAPS

Announcements/Calendar of Events:

-Mon. Dec. 14: CEO meeting

-Fri. Dec. 18: Early Out

-Wed. Dec. 23-Fri. Jan. 1: Christmas Break

-Mon. Jan. 4: SCHOOL RESUMES

-Mon. Jan. 11: Student Showcase Night (5:00pm-8:30pm)

The following resolution was moved by _____ and seconded by _____ :

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Breckenridge ISD 846, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Lions Club	\$ 100.00	Easter Egg Hunt
Lions Club	150.00	Twin Town Baseball
Lions Club	250.00	Speech Tournament
Wilkin County	10,000.00	Activities Dept-CARES Funds
Wilkin County	10,000.00	Fun Club-CARES Funds
Wilkin County	100,712.50	Transfer of CARES Funds GEERS Wrap Around Early Childhood
West Central Initiative	7,500.00	Grant Program
Total	\$ 128,712.50	

The vote on adoption of the Resolution was: Unanimous in Favor

Whereupon, said Resolution was declared duly adopted on December 16, 2020

By: _____
Chair

By: _____
Clerk

EAP Full Service Contract For Services
Employee Assistance Program

The following is a contract between BRECKENRIDGE PUBLIC SCHOOLS and THE VILLAGE BUSINESS INSTITUTE, a division of the The Village Family Service Center.

WHEREAS, The Village Business Institute is engaged in offering personal assistance to employees of business, industry and agencies and their families, and WHEREAS, Breckenridge Public Schools desires to participate in this program:

THEREFORE, The Village Business Institute and Breckenridge Public Schools agree to the following:

1. The Village Business Institute shall provide the following:
 - a. A Household Aggregate Model EAP. The Village Business Institute shall make available to each covered current full or part time employee, a quantity of sessions equal to the number of household members times (x) 4. (Example: 5 household members times (x) 4 sessions per household member equals 20 available sessions for the household.) No household will have less than 8 available sessions. A household member may be a spouse, child, parent, partner, stepchild, child outside the home going to school, and individual not related but living in the home. We do provide coverage in some unique cases where an individual is outside of the home, but still maintains the same permanent address as the individual primarily covered by The Village Business Institute's EAP. These sessions include access to the full range of short term counseling and programs available at The Village Business Institute EAP. If referred outside of The Village Business Institute EAP for medical reasons, it is the responsibility of the household member to arrange payment for the service. (Service may be covered by personal health insurance.) Sessions may be applied towards face to face mental health counseling, financial counseling, legal counseling, wellness/education, 24/7 crisis counseling, and CD Assessments/education.
 - b. Formal referral process is available for:
 - 1) Job performance issues
 - 2) Violation of Companies' Drug Free Workplace policy
 - 3) For employees falling under DOT (Department of Transportation) regulations, The Village Business Institute will locate and provide referrals to SAP (Substance Abuse Professional) that meets the requirements of federal regulations.
 - c. 2 hours of customized on-site or web-based employee or management training and /or crisis management services to meet the needs of Breckenridge Public Schools.
 - d. Training hours available in the Breckenridge Public Schools contract may also be used to have an EAP professional assist your organization(s) in integrating EAP services with work-life, wellness, human capital, and healthcare programs in order to provide a linked, comprehensive delivery of services. The Village Business Institute EAP professionals, upon request, will attend in person, via teleconference or web-based, department or committee meetings and provide input and coordination of EAP services. Training programs are the work production of The Village Business Institute and are not to be considered to be a product of any other agency.

- e. The Village Business Institute's consulting services are at a reduced rate to Breckenridge Public Schools.
 - f. Orientation sessions for management/supervisory staff in how to deal with troubled employees and how to use The Village Business Institute's employee assistance program.
 - g. Orientation sessions for employees to explain The Village Business Institute's employee assistance program, how it used, and the services it offers. Sessions are scheduled to encourage 100% participation.
 - h. Travel expenses for covered orientation and/or training within ND, SD, and MN are the sole responsibility of The Village Business Institute. Travel expenses for covered orientations/trainings outside of ND, SD, and MN shall be shared by the parties as follows: lodging and food will be the responsibility of The Village Business Institute; transportation costs shall be paid by Breckenridge Public Schools.
 - i. Toll-free Supervisor Helpline providing phone consultation to supervisors/managers in dealing with troubled employees. Supervisor Helpline services will be provided by EAP counseling and management specialists.
 - j. Monthly employee newsletters focused on work-related issues, personal wellness and family dynamics.
 - k. Quarterly newsletters focused on helping supervisors lead, teach and guide employees.
 - l. Semi-annual statistical reports on program utilization.
 - m. Services to an employee for ninety (90) days following termination/disability from Breckenridge Public Schools.
 - n. Brochures, posters, check stuffers or other appropriate information to encourage use of the program.
2. Breckenridge Public Schools will provide the following:
- a. Endorse The Village Business Institute EAP program and incorporate it into existing personnel policies and procedures.
 - b. Provide space in the workplace for brochures, posters or other appropriate information supplied by The Village Business Institute to encourage program use.
 - c. Distribute to employees, monthly newsletters, quarterly supervisor newsletters and quarterly check stuffers. Newsletters and check stuffers may be in paper form or electronic form.
 - d. Designate one or more contact persons to serve as liaison with The Village Business Institute and to assist in implementing the program.

- e. Provide an opportunity for all management and supervisory personnel to participate in training programs.
- 3. The terms of the contract shall be from August 28, 2020 to August 27, 2021 at a cost of \$30.00 per year per full-time equivalent employee (FTE) for 110 FTE employees. Total first year contract cost is \$3,300.00 and will be paid annually at the beginning of the contract year. FTE's will be confirmed annually.
- 4. This contract is automatically renewable on the date indicated in #3, except that either party may terminate this agreement upon thirty (30) days written notice to the other party.
- 5. Both The Village Business Institute and Breckenridge Public Schools shall maintain confidentiality of privileged information in accordance with applicable state and federal law. Identifying information about Breckenridge Public Schools employees or household members using the program shall not be given out by The Village Business Institute under any circumstances unless the client signs an agreement authorizing The Village Business Institute permission to disclose such information. The Village Business Institute will use and disclose only the minimum necessary protected client information to accomplish the purpose for which the information is being used or disclosed. The Village Business Institute will maintain physical, electronic, and procedural safeguards that comply with federal regulation to guard protected client information.

Both The Village Business Institute and Breckenridge Public Schools shall maintain the highest ethical and legal standards in all phases of the program.

The parties agree to indemnify and hold harmless the other party for actions, causes of action, suits, claims, judgments, settlements, liabilities, damages, penalties, losses, expenses, including without limitation, extra-contractual damages, court costs, attorney's fees, punitive and exemplary damages resulting from or arising out of any function under this Agreement, if the liability was the direct consequence of the action of the indemnifying party.

THE VILLAGE BUSINESS INSTITUTE

PO Box 9859
1201 25th St. S.
Fargo, ND 58106-9859

BRECKENRIDGE PUBLIC SCHOOLS

810 Beede Ave
Breckenridge, MN 56520

BY: _____

BY: _____

Title:

Title:

Date:

Date:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.**

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this reduction in expenditure and decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 846, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Dated: December 16, 2020

Chairperson

**WBWF
Advisory
Committee
Members:**

Diane Cordes
Superintendent

Craig Peterson
High School Principal

Corinna Erickson
Elementary Principal

Erin Johnson
School Board Member

Ty Mikkelson
School Board Member

Sarah Kratcha
Teacher/Parent

Stan Goldade
Teacher

Kim Quast
High School Counselor

Miriam Tobola
Director of
Innovation & Learning

Linda Palmer
Para-Educator/
Community Stakeholder

Adam Ohm
High School Student

Mary Engen
Parent

Jeff Lemna
Business Leader

Don Voss
Business Leader

www.breckenridge.k12.mn.us

218-643-6822
218-641-4035 (fax)

BRECKENRIDGE Public School

School District 846

A small district providing big opportunities!

**World's Best Workforce Summary
2019/2020**

Breckenridge Elementary School

Grades PS - 6
810 Beede Avenue, Breckenridge
218-643-6681
District Office 218-643-6822



Breckenridge High School

Grades 7 - 12
710 North 13th Street, Breckenridge
218-643-2694



Serving the educational needs of
students from Breckenridge, Brushvale,
Doran, Everdell, Foxhome,
McCauleyville, Kent and Wolverton
41



Our Vision Statement

Breckenridge Pride . . .
Inspiring to Excel!

Our Mission Statement

We are devoted to
providing personalized
learning through
challenging, relevant
and dynamic
experiences in a safe
environment where
mutual respect is
fostered and builders
of the future are
developed.

WBWF Goals

Ready for
Kindergarten
Read Well by Third
Grade
Close Achievement
Gap
Career and College
Ready
100% Graduation

Recognition of Innovation

Breckenridge has been recognized for its innovation in implementing 21st century active classrooms and project based learning.

Cowboy/Cowgirl Pride



Exceptional Students

10% Literacy Growth

K-1-2 students met literacy goal of 10% proficiency growth in letter sounds and fluency

Source: Winter 2019/2020 FAST Results

75% Met Proficiency

Studio 5 reading & science
Studio 6 reading

Source: Spring 2019 MCA Assessments

70% Met Proficiency

Grade 4 math

Source: Spring 2019 MCA Assessments

Student Proficiency

More Breckenridge students met standards than students statewide

4th grade math

Studio 5 reading, math, & science

Studio 6 reading & math

Source: Spring 2019 MCA Assessments

100%

High school graduation rate-2020

Source: MN Department of Education; District Data

48%

Enrollment of high school students in college level classes (Grades 9-12)

Source: 2019 District Data

67%

High school students participating in at least one extracurricular activity (Grades 9-12)

Source: 2019 District Data

Preschool (3-5 years old)

Highest Parent Aware Rating - 4 Star

Learn Through Play

Field Trip Exposure

Indoor Gym/Outdoor Playground

OWL Curriculum/Kindergarten Prep Focus

Hands On Learning

Focus on Growth of the Whole Child

Elementary Program (K-6)

Balance Literacy Reading Instruction

Building 21st Century Learning Skills

Committed to Social/Emotional Growth

Gifted and Talented Program

Innovative use of Technology

1 to 1 Technology - Beginning in Grade 1

Studio 5/Studio 6 Active Classrooms

1-2 Crew Specialization Including STEAM

Standards Based Report Cards Grades K-6

2019/20 School of Excellence

Middle School Program (7-8)

Respectful Learning Environment

Newly Designed Active Classrooms

1 to 1 Devices for all Students

Commitment to Individualized Learning

Innovative use of Technology

Cross-Curricular Co-Taught Classes

New Tech Network School Partnership

All Students Encouraged to be involved in extra/co-curricular activities

High School Program (9-12)

Small Personalized Learning Environments

Robust Academic Course Options

Creative CTE Partnership with NDSCS

Strong Support for Humanities and Fine Arts

Business and Community Partnerships

Career Internships

College Credits

Emphasis on Social/Emotional Growth

New Tech Network School Partnership

Exceptional Staff

42%

of Breckenridge Public School's teachers have master's degrees

58%

of Breckenridge Public School's teachers have more than 10 years experience

12 to 1

District-wide student to teacher ratio

Breckenridge Public School is creating learners ready to enter the uniqueness of the 21st Century.

We are a school district where every student matters.

This school district has a deep tradition of strong community support.

B

**BRECKENRIDGE
Public School**

*Breckenridge Pride . . .
Inspiring to Excel!*

What Is The World's Best Workforce Plan?

We believe that all of our students should leave our school system ready for whatever their futures hold. Ultimately, today's students will be tomorrow's workforce, citizenry, and community members. It's our job as public schools to prepare them with the skills and attributes they will need to succeed.

Breckenridge's World's Best Workforce (WBWF) plan meets the goals of Minnesota's World's Best Workforce legislation, which passed in 2013 to ensure every school district in the state is making strides to increase student performance.

What WBWF is about is equipping our students to be competitive - to be ready for college, trade school, the military or a career. It's about making sure a young person's high school diploma is truly a ticket to making their dreams come true.

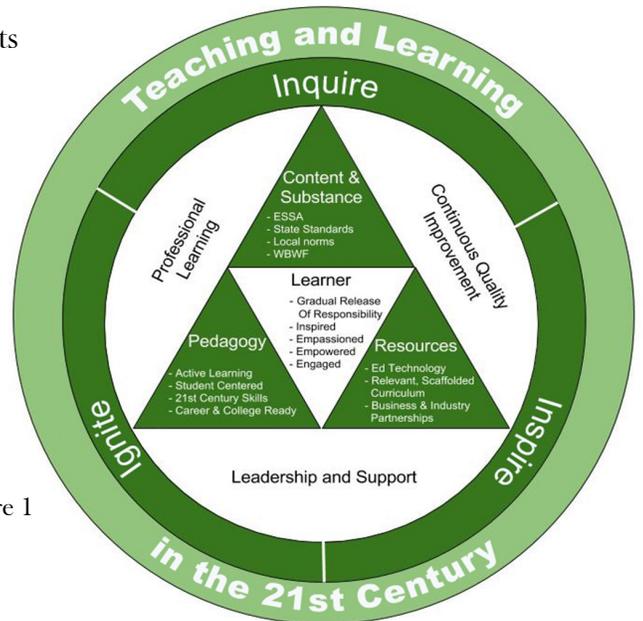


Figure 1

As we move deeper into the District's Teaching and Learning in the 21st Century Initiative as shown in figure one, we have now created a community profile of a Portrait of a Breckenridge Graduate, see figure two. Data for the Breckenridge Portrait of a Graduate came from surveys completed by students, staff, parents, and community members. The common characteristics identified in the surveys were organized into the following four categories: Inspired, Impassioned, Empowered, and Engaged.

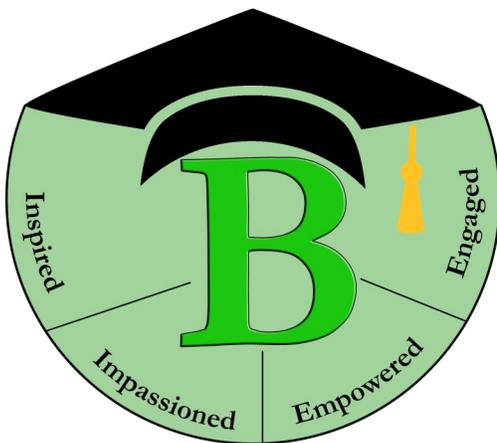


Figure 2

Inspired

- To think innovatively
- To use technological skills and contemporary digital tools to explore and exchange ideas.

Impassioned

- To contribute to a community
- To contribute globally

Empowered

- To practice resilience
- To pursue life balance

Engaged

- To build relationships
- To self-advocate

Each of these categories include the characteristics, practical application, and educational research for how each item is relevant to a Breckenridge graduate.

Please log on to the following website to see a detailed look at the District's Breckenridge Portrait of a Graduate work.

sites.google.com/isd846.org/breck-grad/home

BRECKENRIDGE Public School

SCHOOL BOARD MEMBERS

Erin Johnson, Chair
 Steve Arnhalt, Vice Chair
 Justin Neppl, Treasurer
 Clayton Ernst, Clerk
 Marc Hasbargen, Director
 Brett Johnson, Director
 Ty Mikkelsen, Director

SCHOOL BOARD VALUES

2019/2020

Board Value #1

To provide a world-class education for Breckenridge students.

Board Value #2

The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

B

Breckenridge Pride . . .

Inspiring to Excel!

Gifted and Talented

In Breckenridge we believe all students are gifted in some capacity. Following are some of the ways our teaching helps to ignite student gifts:

- Director of Innovation and Learning works with staff to create push-in programming for accelerated learners.
- Project Based Learning focuses on individualized education and student voice and choice.
- Rigorous district-wide curriculum.
- Application of Depth of Knowledge questions to challenge learners at all levels.

"Our brain learns a thousand times more in math. Coding is really fun. It is really cool what we can do with technology."

Henry S.



Active Classroom Grade 2

"We are all together and do group activities. We work with different people all the time."

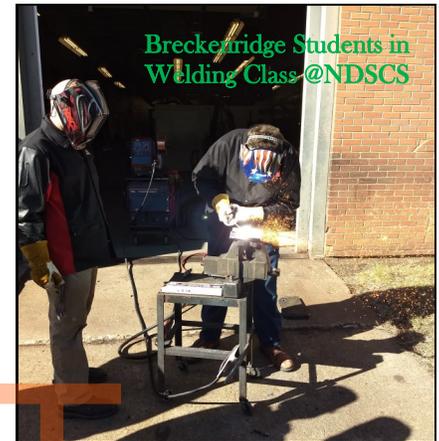
Elsie L.

"We are learning to be future adults."

Denver W.

"The teachers truly care about every single student. All of the school spirit is amazing."

McKenzie C.



Breckenridge Students in Welding Class @NDSCS

"The teachers at BHS care about their students and want them to achieve their potential. BHS also has a fantastic music program that pushes me to be the best musician I can be."

Enmaree L.



Active Classroom Studio 3

"The teachers are looking at how you learn, not so much your grades."

Kiera W.

810 Beede Avenue
 Breckenridge, MN 56520
 Ph 218-643-6822 ♦ Fax 218-641-4035
 www.breckenridge.k12.mn.us

 Breckenridge Public Schools

Breckenridge High School Band

College In The Schools



Band students in grades 10-12 have the opportunity to earn college credit through the Minnesota State College and University System “College In the Schools” program. These credits transfer to 212 area colleges and universities, and will be earned through Central Lakes College. Involvement in this program will strengthen our Breckenridge music program, encouraging retention and involvement in the arts among our students. Mrs. Christensen has a Masters of Music degree, and meets the “College In The Schools” program requirements to lead this course.

Number of HS Band Students this year:

- 20 students in grades 10-12
- 8 students in grades 11-12

Cost per class: \$2,750

- Students will earn one Fine Arts college credit per school year.

Students must meet the following requirements to earn college credit:

1. Be enrolled in HS Band or Choir for the entire year (beginning in 2021-2022).
2. Attend at all required performances.
3. Participate in the MSHSL Regional Solo & Ensemble contest.
4. Participate in the MSHSL Large Group contest.
5. Maintain a grade point average of:
 - Seniors - 3.3 or higher
 - Juniors - 3.5 or higher
 - Sophomores - 3.5 or higher
6. Music Portfolio
 - a. Concert Programs
 - b. Performance Recordings and Reflections
 - c. Awards & Achievements
 - d. Musical Arrangements and Compositions
 - e. Connection Statement - demonstrate understanding of the way music can influence us personally, societally, culturally, or historically

Breckenridge High School Band

Syllabus 2020-2021

Band is offered to all students in grades 9-12 and fulfills one high school Fine Arts credit. Students perform a wide variety of genres and develop musical knowledge, appreciation, and skills. Band members are committed and accountable to one another, resulting in a strong ensemble and a meaningful musical experience.



Expectations

- actively participate with a positive attitude
 - create, perform, respond, connect
 - be present (cell phones away)
- show respect to yourself, others, our materials, and the band room
- be responsible for your instrument and music

MN High School Music Standards

- Create
 - improvise, arrange, or modify musical phrases
 - write or use technology to create music notation
- Perform
 - use multiple rehearsal strategies to refine performance, purposefully use technology
 - perform contrasting musical selections for an audience, conveying meaning through interpretation of the musical elements and expressive qualities
- Respond
 - analyze and interpret musical elements and cultural or historical contexts within a musical selection to express possible meanings
 - evaluate music performances using standards to demonstrate knowledge of musical elements
- Connect
 - synthesize knowledge & experience when responding to, creating, or performing music
 - demonstrate an understanding of how music is influenced by or impacts personal, societal, cultural, or historical contexts

Grades

Your letter grade will be determined by the percentage of points possible that you earn.
(points received/points possible x 100)

A	95-100	C	73-76
A-	90-94	C-	70-72
B+	87-89	D+	67-69
B	83-86	D	63-66
B-	80-82	D-	60-62
C+	77-79	F	59-00

- ❑ Agency Points - 5 points/rehearsal - Active participation, effort, and preparation are essential in band. Agency points will be lost if a student does not meet band expectations.
- ❑ Playing Assignments - < 150 pts/quarter - Playing assignments are used to assess the musical skills of students by measuring growth and targeting areas for improvement.
- ❑ Assignments - < 150 pts/quarter - Assignments may include written reflections, repertoire analysis, music notation and arranging, partner or small group projects, etc.
- ❑ Pep Band - 25 points each - *To Be Announced as Athletic events are scheduled.* Performing with the pep band is required unless Mrs. Christensen has confirmed your absence in advance or you are playing in the athletic event.
- ❑ Solo and Ensemble - 100 points - High School Band students perform in the *MSHSL Regional Solo and Ensemble Contest*, as a soloist and/or a member of a chamber ensemble.
- ❑ Performances - 100 points per performance - Marching and Concert Band
 - ❑ NDSCS Parade, Fall Showcase, Veterans Day Program, Large Group Contest, Graduation, and 3 Concerts
 - ❑ Calendar - [HS Band Performance Dates link](#), District [Activities Calendar](#)
 - ❑ Performance Attire - Students should wear ALL BLACK with a green accent for our Concert Band performances. (professional dress, school dress code) We will wear our band t-shirts for Pep Band and Marching Band performances.
 - ❑ Absences - The level of commitment from each individual student is the driving force behind our band, and members are responsible for keeping our performance dates free. If a conflict arises with a band performance date, confirm the absence with Mrs. Christensen in advance, or as soon as possible. Excused/unexcused will then be determined.
 - ❑ Students with an excused absence will be able to make up the full point value of the missed performance.
 - ❑ Students with an unexcused absence will receive a zero for that performance, and can complete a makeup assignment or extra credit to earn back points.
- ❑ Extra Credit - Students have the opportunity to add points to their band grade for going above and beyond musically at school and in the community. Ask Mrs. C. for more details.

Google Classroom

- ❑ HS Band Code: ycbija
 - ❑ Student Hub for information and assignments - please check often
-

Instruments

- ❑ Please keep a name tag on your instrument case.
 - ❑ Maintenance - It is your responsibility to keep your instrument clean and in working condition. For woodwind players, this means regularly swabbing your instrument, applying cork grease, and keeping at least three working reeds. Brass players should regularly clean mouthpieces, keep slides clean, and keep valves oiled.
 - ❑ Reeds, valve oil, neck straps, etc. can be purchased through the school with Mrs. Christensen.
 - ❑ Repair - Treat your instrument(s) with care. Let Mrs. Christensen know as soon as possible if you think your instrument is damaged. (I can take care of some simple repairs at school.) Damages to school instruments will be fixed by Eckroth Music in Fargo, and instruments will be picked up and dropped off every Wednesday morning. Students are responsible for the cost of repairing damage to their personal instrument.
 - ❑ Eckroth Music - 701-476-3408 / 1620 32nd Ave. S. Fargo
 - ❑ School-Instrument Rental - There are limited instruments available to rent from the school. Rentals include necessary accessories (neck strap, mouthpiece, ligature, etc.) but not maintenance materials (cork grease, valve oil, cleaning swab, reeds, etc.).
 - ❑ [Instrument Rental Form](#)
 - ❑ High School Rental Fees:
 - ❑ Percussionists - \$65.00/school year
 - ❑ Woodwinds & Brass - \$65.00/school year
 - ❑ If a student is recruited to play a different instrument to benefit band balance, a school instrument will be provided at no cost.
 - ❑ Cost - If affording an instrument or paying the school rental fee does not fit into your budget, please contact Mrs. Christensen to discuss funding options.
-

Lettering

High School Band members have the opportunity to earn a varsity letter through participation and achievement in band. [Band Lettering Points Information](#)

Fundraising

- ❑ Band members will have the opportunity to participate in fundraisers. The money raised can be used for band trips or band activities. Fundraising opportunities will be announced throughout the school year.
 - ❑ Concessions - As a student organization, the Band will run concessions for athletic events periodically throughout the year. This earns money for our Band Activity Account. *Dates To Be Determined.*
-

Jazz Band

Jazz Band members perform a variety of jazz styles, explore improvisation, and refine aural skills. Jazz Band performs at high school band concerts, Solo and Ensemble Contest, and additional fun gigs throughout the year.

- ❑ All high school band members are welcome to be a part of Jazz Band!
 - ❑ Rehearsals are Tuesdays and Thursdays from 2:45-3:30 pm.
 - ❑ Rehearsal will begin Tuesday, September 22 at 2:45 pm.
 - ❑ Rehearsal attendance and academic eligibility are essential for Jazz Band members.
-

COVID-19 Safety

In order to safely play together, we will be adjusting several of our band routines and procedures. Each band member will receive a music mask and bell cover (flutes - face shield and footjoint sock). These will be provided by the school at no cost to students. Percussionists are able to wear their regular mask and will not be sharing equipment. We will practice physical distancing, and make several other adjustments during rehearsal that are 'best practice' for keeping us safe. Please know that safety is top priority and taken very seriously.

Contact Me

Mrs. Emily Christensen, Band Director

Phone: 218-443-8347

Email: christensene@isd846.org || christensene@breckenridge.k12.mn.us

School Website: [Breckenridge Bands](#)

HS Band Google Classroom Code: ycbija



BRECK BAND



State of Minnesota
Minnesota State Colleges and Universities
Central Lakes College
College in the Schools/Concurrent Enrollment Agreement
2020-2021 Academic Year

(Updated September 2020)

THIS COLLEGE IN THE SCHOOLS/CONCURRENT ENROLLMENT AGREEMENT, and amendments and supplements thereto, (hereinafter “contract”) is between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (hereinafter “Minnesota State”), on behalf of CENTRAL LAKES COLLEGE (hereinafter “COLLEGE”), and Breckenridge High School (hereinafter “HIGH SCHOOL”).

WHEREAS: COLLEGE is an autonomous college in the Minnesota State system.

WHEREAS: HIGH SCHOOL is affiliated with ISD 846 and

WHEREAS: it is understood that the HIGH SCHOOL, acting under the authority of its school district, and COLLEGE, respectively, need to act at times jointly and at times severally, as appropriate to the circumstance, with respect to this agreement; and

WHEREAS: COLLEGE is desirous of offering college level classes to HIGH SCHOOL through a program known as the Post-Secondary Options Program (hereinafter “PSEO”), a component of which provides for college-level classes to be offered at high schools, known as the College in the Schools/Concurrent Enrollment Program (hereinafter “CIS/CEP”); and

WHEREAS: HIGH SCHOOL is desirous of receiving college courses which meet transfer criteria to colleges and universities within Minnesota State, and when appropriate technical courses which meet transfer criteria to vocational/technical colleges within Minnesota State and services from COLLEGE through the CIS/CEP; and

WHEREAS: it is understood that the goals of the CIS/CEP can best be accomplished if HIGH SCHOOL and COLLEGE, collaboratively establish long term working relationships to develop and improve delivery of services to the high school students and:

WHEREAS: The governing policies of the CIS/CEP program and this agreement are established by law and the Minnesota State Board of Trustees, which include the following general provisions that are considered to be minimum requirements (Minnesota State Policy, Chapter 3 Section 5):

Definitions

Post-Secondary Enrollment Options Program or “PSEO”. The PSEO program is established by Minnesota Statutes section 124D.09 to “promote rigorous educational pursuits and provide a wider variety of options for students.” Through PSEO, high school students may earn both secondary and post-secondary credit for college or university courses completed on a college or university campus, at a high school, or at another location.

PSEO College in the Schools/Concurrent Enrollment Course (College in the Schools). A PSEO concurrent enrollment course is a college or university course made available through the PSEO program, offered through a secondary school, and taught by a secondary teacher.

Post-Secondary Enrollment Options Expectations

Minnesota State shall provide opportunities for students to participate in the PSEO Program. Students shall be admitted according to criteria that promote progress through college-level coursework and that augment their continued academic growth consistent with board policies and system procedures.

Enrollment on campus. Enrollment of PSEO students in courses on a college or university campus or in online classes taught by CLC College Employees shall be allowed on the basis of available space as defined by the college or university.

Compliance with standards. Colleges and universities shall require PSEO conduct standards.

Developmental courses. Colleges and universities shall not enroll students in developmental courses through PSEO.

And:

WHEREAS: HIGH SCHOOLS and Colleges wish to enter into this agreement through their respective agents for the delivery of CEP courses, which would be of mutual benefit:

NOW, THEREFORE, it is agreed:

I. Duties of each participating COLLEGE and HIGH SCHOOL

A. COLLEGE'S Duties. COLLEGE shall:

Ensure that the Director of Concurrent Enrollment/and CIS Enrollment Coordinator:

- Provide necessary registration, withdrawal, and drop-add information.
- Provide student orientation sessions at the local high school when requested, provide print and/or electronic materials with information that informs them about the academic and student support services available to all students at the college and outlines their responsibilities, including their responsibility to communicate with their high school about their academic progress in courses offered through PSEO (Minnesota State Policy, Chapter 3.5.1 Part 3 Subpart A).
- Provides the necessary Withdrawal and Drop-Add online process.
- Maintains records documenting each CIS/CEP course.
- Provides evaluation tools to faculty, counselors, principals and superintendents for the purpose of evaluating each college faculty collaborator as well as the program in general.

Ensure that the COLLEGE assessment coordinator:

- Provides the means for college course placement assessment testing.

Ensure that the COLLEGE records office:

- Creates course lists and grade sheets or makes them available online through e-services.
- Makes appropriate record adjustments for students in accordance to Drop/add and Withdrawal policies.
- Makes grades available to student within three weeks after the course ends and grades are reported by the instructor.
- Provides student official transcripts upon receipt of online request.
- Maintains college course records for high school students and awards college credit for successfully completed courses.

Ensure that each COLLEGE faculty collaborator:

- Supports the high school CIS/CEP teachers, giving additional time and attention to teachers new to the program.
- Initiates an initial communication with new high school teachers.
- Collaborates with the high school CIS/CEP teacher to clarify the approved college course outline and to create a course syllabus for the CIS/CEP course.
- Reviews course textbook options with CIS/CEP teacher, provide college text information and/or exam copies of the text if requested, and provides course outlines, sample syllabi, sample exams, sample assignments, and assignments for the CIS/CEP teacher's use if requested.
- Provides teachers who have taught the course previously with copies of new course outlines, new calendars, schedules or other information as courses change.
- Collaborates with high school CIS/CEP teachers to assure that required Student Learning Assessment activities take place, including any departmental exams and assessments.
- Provides assistance to access college course lists through e-services and Star ID# log-in to the high school CIS/CEP teacher if requested.
- Visits the class during the semester to observe teaching and student response to instruction, meeting with the teacher before and/or after each classroom observation. Classes taught by high school CIS/CEP teachers who have taught the course previously will be visited once at a minimum, while classes taught by high school CIS/CEP teachers who have not taught the course previously will be visited twice at a minimum. If distance or scheduling prevent an in person visit, a web-based/telepresence meeting can suffice.
- Offer to guest lecture or co-teach once or twice during the semester if agreed upon by the high school teacher.

- Review selected student graded assignments, tests and papers if requested to do so.
- Engages in an on-going dialogue (face-to face, ITV, on-line, by telephone, etc.) with the high school CIS/CEP teacher not less than once per term and is available to the high school teacher by phone, email, or other means to offer assistance/guidance as requested and work with the CIS/CEP teacher to ensure that the course meets the learning outcomes contained in the course outline approved by the college and that the students are held to college-level standards (Minnesota State Policy, Chapter 3.5.1 Part 4 Subpart D Number1).
- Provide assistance to CIS/CEP teachers to access the COLLEGE Library and D2L (Desire 2 Learn) online systems as requested.
- Extends to high school CIS/CEP teachers, invitations to participate in appropriate campus-based faculty development activities (Minnesota State Policy, Chapter 3.5.1 Part 4 Subpart D Number 2).
- Submit to the COLLEGE CIS/CEP Director and appropriate COLLEGE Academic Dean, a brief final written report at the end of the semester for each CIS/CEP course assigned summarizing the collaborative activities and discussing ways the experience may be improved for everyone involved. It is important to remember that the goal of collaboration is for the two instructors to discuss the course and share information about content, college-level expectations, instructional methodology, and changes in the field of study. It is designed to allow two professional educators to have a formal opportunity to engage in a professional discussion. It is not the purpose of this collaboration to evaluate the instructor or of the quality of the teaching and learning of the course. All faculty evaluations will remain the responsibility of their respective institutions.

B. HIGH SCHOOLS DUTIES. The HIGH SCHOOL shall:

Ensure the following program logistics:

- Provide general information about CIS/CEP to all sophomores and juniors enrolled in their high school (MN Statutes 2004, Section 124D.09, and Subdivision 7).
- Provide the concurrent enrollment courses for the following academic year to the COLLEGE CEP/CIS coordinator.
- Have students who plan to take a CIS/CEP course the following year each complete the COLLEGE Application Form, Accuplacer Assessment, and high school transcript.
- Send the completed forms to the COLLEGE CIS/CEP Enrollment Coordinator or designee.
- Send enrollment lists to COLLEGE CIS/CEP Enrollment Coordinator by 9/30 for fall term and 2/15 for spring term.
 - (1) The enrollment list for each CIS/CEP course offered shall include the full name of each student who plans to enroll in the course with the understanding that in order to be listed the student meets the criteria to be eligible for participating in a CIS/CEP course (see Student Qualifications section).
 - (2) In order to register for a course, all students must complete an Online Application, possess eligible placement scores, and submit a high school transcript.
- Assist in student compliance with the Drop-Add and Withdrawal Policies (see “Other Provisions” section), sign off on online form as student advisor, and submit to COLLEGE CIS/CEP coordinator.
- To the extent possible, provide counseling services to students and their parents or guardian before students enroll in CIS/CEP courses. This ensures that the students and their parents or guardian are fully aware of the risks and possible consequences of enrolling in CIS/CEP courses.
- Provide all textbooks and other instructional materials/equipment required for the course as these are described in the course syllabus.

Ensure the following course scheduling requirements:

- The total enrollment (CIS/CEP students and non-CIS/CEP students combined) must not exceed the course maximum established by the COLLEGE.
- With permission from the HIGH SCHOOL, eligible community members may pay tuition to the college and participate in the course. They will be counted toward the minimum number of students.
- CIS/CEP courses should be scheduled at times not normally used for school sports and activities to minimize absences due to school related activities.
- At minimum of 51% of students enrolled in a high school CIS/CEP course must be taking the course for college credit. Exceptions must be approved in advance by the COLLEGE. Failure to comply may jeopardize the continuation of offering the CIS course for the following academic year.

- Provide a list annually to the CIS Director no later than May 1 of CIS/CEP courses offered at the high school that have both concurrent enrollment students and non-concurrent enrollment (high school credit only).

Ensure that each high school CIS/CEP teacher does the following:

- Attend CIS new instructor orientation prior to teaching the CIS course.
- Creates a course syllabus for the CIS/CEP course in collaboration with the college faculty. (see CIS Syllabus checklist for required information) A copy of the CIS syllabus MUST be submitted to the CIS/CEP Collaborator prior to the start of the course. This syllabus is to be provided to each CIS student on the first class day.
- Works to ensure each CIS/CEP course is equivalent in content and rigor to the same course offered on the college campus and covers all elements of the common course outline. If CIS instructor is asked in advance, s/he will provide documentation such as copies of quizzes, exams, and completed homework assignments that are examples of student A-level work, B-level work and C-level work. A student's grade in a course is to be based on their academic performance on assignments and tests. Testing will cover the full curriculum of the courses and if there are COLLEGE departmentally-required exams, the CIS instructor will comply in administering the exams.
- Assigns final letter grades to each student on the class list immediately after the semester ends.
- All CIS grades must be entered into e-services within three days of the course ending.

Ensure that each high school administrator does the following:

- The high school administrator ensures that CEP students are held to the same grading standards as those expected of students in on campus sections and CIS/CEP students are assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in on campus sections.

II. REQUIREMENTS

The following is to be understood and agreed to by both the HIGH SCHOOL and COLLEGE:

CIS/CEP Instructor Qualifications

- For Liberal Arts Transfer Courses, it is preferred that high school CIS/CEP teachers hold a Master's Degree in field or a Master's Degree + 18 graduate credit hours related to the discipline in which he or she is teaching. However, a Bachelor's Degree and discipline specific graduate or undergraduate coursework or some combination of extensive teaching and relevant coursework will be considered. In Technical Disciplines a mix of formal academic preparation and discipline-specific work experience will be considered.
- The CIS/CEP HIGH SCHOOL shall complete the CIS application form and forward unofficial copies of undergraduate and graduate transcripts, a resume, and a cover letter explaining why the teacher is capable of teaching this/these college-level course(s) to the COLLEGE CIS/CEP Director. Repeat teachers need to submit updated documentation as they further their education and/or gain discipline-specific work experience.
- Each high school teacher selected to teach a CIS/CEP course requires the approval of the teacher's principal and of the college including a review of the CIS/CEP Teacher's Credentials by the appropriate college faculty (per Minnesota State Policy, Chapter 3.5.1 Part 4 Subpart C).

CIS/CEP Instructor Non-Compliance Policy for Professional Development

All CIS instructors are expected to attend annual professional development to stay informed of college expectations as they relate to current course content and rigor. CIS Instructors **are expected** to attend the annual discipline-specific workshop to stay in compliance with the policy.

The Director of Concurrent Enrollment maintains documentation of annual CIS professional development participation for all CIS Instructors. The Director conducts an annual compliance review and notifies those CIS instructors who are in danger of non-compliance with the participation policy.

In the event a CIS instructor misses the annual professional development workshop and has not made arrangements to meet individually with the faculty collaborator prior to the start of the term, the following will result:

1. The faculty collaborator will contact the CIS instructor to coordinate a meeting. An individual meeting between the faculty collaborator and CIS instructor will serve as a substitute (on a one-time-basis) for

the annual professional development workshop. The primary focus of the meeting will be to review discipline-specific expectations related to course content and rigor.

2. If the CIS instructor is unable to meet with the faculty collaborator, cancels the meeting, or is unwilling to find a time to meet, the Director will advise the High School Administrator and CIS instructor that his/her course is in jeopardy of being cancelled. The CIS instructor will then be responsible for contacting the faculty collaborator to schedule a meeting and report back to the Director with the meeting specifics.
3. If the instructor misses the annual professional development workshop and DOES NOT meet with the faculty collaborator prior to the start of the succeeding academic year, the instructor will be put on probation for a one-year period. During the probationary period, the CIS instructor MUST meet with the faculty collaborator and attend the next professional development workshop. The high school principal and collaborator will both be informed of the probationary period and consequences of non-compliance.
4. If, at the end of the year of probation the instructor is still non-compliant, the CIS course is cancelled and the instructor is no longer considered a CIS instructor for that course.

NOTE: If an instructor has been approved to offer CIS courses in more than one discipline, workshop attendance is tracked for each discipline. Cancellation of one CIS course due to non-compliance does not automatically cancel other CIS courses.

CIS/CEP Instructor Non-Compliance Policy for Course Content

All CIS instructors are expected to adhere to the CLC common course outline content, academic rigor, and assessment components. Non-compliance occurs when any of the outlined CIS course content expectations are not adhered to.

If the faculty collaborator has significant concerns regarding a CIS instructor's adherence to the course content, academic rigor, and/or assessment components, the instructional issues will be addressed on a case-by-case basis, with the goal of assisting the CIS instructor to correct the concerns.

1. The faculty collaborator's concerns will be documented in writing in the site visit report and sent to the Director of Concurrent Enrollment. The written documentation will be kept in the CIS Program's Master Files.
2. The Director will contact the high school administrator to coordinate a meeting with the CIS instructor, faculty collaborator, the Director, and high school administrator to discuss instructional concerns and develop an action plan.
3. The faculty collaborator will follow up with the CIS instructor, either through another meeting or through a classroom observation, to determine if the concerns outlined in the action plan have been addressed and resolved.
4. If, after thorough consultation and careful consideration, the Director of Concurrent Enrollment, the faculty collaborator, and the Academic Dean determine that the course does not maintain college quality, the Director will cancel the course for the subsequent academic year and the instructor will lose his/her status as a CIS instructor in that discipline. The high school administration will be informed of the College's decision, and Director will work with the high school to identify another instructor, if appropriate.

NOTE: If an instructor has been approved to offer CIS courses in more than one discipline or course, the faculty collaborator for each area will assess adherence to course content. Cancellation of one CIS course due to non-compliance does not automatically cancel other CIS courses.

Student Admissions Requirements

- Eligible students are juniors with at least a 3.0 GPA and seniors with at least 2.5 GPA and
- Eligible students must meet one of the following:
 - have a minimum test score of the ACT
 - meet or exceed the Accuplacer Reading and Math cut scores
 - meet or exceed qualifying MCA test scores
- Meet or exceed the prerequisites for designated CIS/CEP courses.
- 9th and 10th grade students are eligible provided their enrollment doesn't exclude qualifying juniors or seniors, and they
 - receive prior written approval from a high school instructor and administrator
 - achieve 90% or higher on a nationally normed test

Students Not Meeting Admissions Requirements:

- Students not meeting one or more of the Admissions Requirements listed above may appeal by providing other documentation of readiness to perform college-level work for review and approval by the CLC Appeals Committee. Online appeals must include: The name of the student, student contact information and the name of high school, the concurrent enrollment class/classes the student wishes to take and a recommendation from the High School Counselor, and/or CEP/CIS faculty stating why the student should be allowed into the class.

Student Academic Standing requirements:

- PSEO Students (including Concurrent Enrollment Students) must maintain a 2.0 GPA and a course completion rate of 67% to remain eligible to enroll in future courses.
- PSEO students, taking courses on the CLC campus, who have not maintained a 2.0 GPA and a 67% course completion rate, will be required to return to their high schools. PSEO students, taking concurrent courses at their high school, who have not maintained a 2.0 GPA and a 67% course completion rate for two semesters, will not be eligible to enroll in future concurrent course offerings.

Student Registration/Enrollment Requirements

- Potential CIS/CEP students shall inform the high school in a timely manner of their intent to enroll in CIS/CEP courses during the following year.
- Potential CIS/CEP students must return to their high school guidance counselor their completed online application form.
- Potential CIS/CEP students must indicate the courses in which they intend to enroll by way of the high school's designated registration system.
- The COLLEGE Drop-Add and Withdrawal Policy applies to enrolled CIS/CEP students. It is understood that adjustments will be made to the student record by the colleges records office in accordance to the drop/add and withdrawal policies outlined below:

III. CONSIDERATION AND TERMS OF PAYMENT.

- A. Consideration for all services performed by COLLEGE pursuant to this Agreement shall be paid by the HIGH SCHOOL as follows:

HIGH SCHOOL will pay \$2750 for each CIS/CEP Course offered per semester. Multiple sections of the same course taught by the same instructor during the same semester will not incur an additional fee. This includes online courses. For CIS/CEP courses utilizing CIS Team Teaching, the HIGH SCHOOL will pay \$5500 *per section* per semester.

- B. Terms of Payment. Payment shall be made by HIGH SCHOOL within 30 days after the COLLEGE has presented invoices for services performed to the HIGH SCHOOL. Invoices for course fees, course deficiency payments, and supplemental services shall be calculated once each academic term with the invoice to be submitted to the appropriate high school no later than October 15 for fall term and March 15 for spring term.

- IV. TERMS OF AGREEMENT. This agreement shall be effective July 1, 2019, or upon the date that the final required signature is obtained by COLLEGE, whichever occurs later, and shall remain in effect until June 30, 2020, or until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

- V. CANCELLATION. This Agreement may be cancelled during its term only by mutual agreement between HIGH SCHOOL and COLLEGE. In the event of such a cancellation, COLLEGE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.

VI. AUTHORIZED REPRESENTATIVES.

Each Authorized Representative shall have final authority for acceptance of services of the other party and shall have responsibility to insure that all payments due to the other party are made pursuant to the terms of this Agreement.

- A. For collective actions, HIGH SCHOOL Authorized Representative for the purposes of administration of this Agreement is: Diane Cordes, Superintendent
- B. For individual actions, the Authorized Representative of the COLLEGE for the purpose of administration of this agreement is as follows: CENTRAL LAKES COLLEGE, Paul Preimesberger, Dean of Enrollment Management and Student Success, Central Lakes College, 501 West College Drive, Brainerd, MN 56401

VII. ASSIGNMENT. Neither the COLLEGE nor the HIGH SCHOOL may assign nor transfer any rights or obligations under this Agreement without the prior written consent of the other party.

IX. AMENDMENTS. Any amendments to this Agreement shall be in writing, and shall be executed by the same parties who executed the original agreement, or their successors in office.

X. LIABILITY. HIGH SCHOOL agrees to indemnify and save and hold COLLEGE, their representative and employees, harmless from any and all claims or causes of action arising from the performance of this contract by the HIGH SCHOOL or the HIGH SCHOOL agents or employees. This clause shall not be construed to bar any legal remedies the HIGH SCHOOL may have for COLLEGE failure to fulfill their obligations pursuant to this contract.

XI. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. HIGH SCHOOL agrees that in fulfilling the duties of this contract, HIGH SCHOOL is responsible for complying with the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. Section 12001, et seq. and regulations promulgated pursuant to it. COLLEGE is not responsible for issues or challenges related to compliance with the ADA beyond their own routine use of facilities, services, or other areas covered by the ADA.

XII. GOVERNMENT DATA PRACTICES ACT. HIGH SCHOOL must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 as it applies to all data provided by COLLEGE in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the HIGH SCHOOL in accordance with this contract. The civil remedies of Minnesota Statutes Section 13.08, apply to the release of the data referred to in this Article by either HIGH SCHOOL or COLLEGE.

In the event a HIGH SCHOOL receives a request to release the data referred to in this Article, the HIGH SCHOOL must immediately notify the appropriate COLLEGE. COLLEGE will give HIGH SCHOOL instructions concerning the release of the data to the requesting party before the data is released.

XIII. OWNERSHIP OF MATERIALS AND INTELLECTUAL PROPERTY RIGHTS. Each COLLEGE shall own all rights, including all intellectual property rights, in all original materials including any curriculum materials, inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically or magnetically recorded materials and other work in whatever form, developed by COLLEGE and its employees and contractors individually or jointly. Materials developed jointly between any college employee and/or contractor and any HIGH SCHOOL employee in the performance of its obligations under this contract shall be jointly owned by COLLEGE and HIGH SCHOOL. Materials developed individually by any HIGH SCHOOL employee in performance of his/her duties under this contract shall belong to HIGH SCHOOL; however, COLLEGE shall have a non-exclusive, unrestricted right to use such materials in the future. This provision shall not apply to materials developed by the COLLEGES, their contractors and/or employees, or those developed by the HIGH SCHOOL or any HIGH SCHOOL employee prior to the existence of this contract.

XIV. PUBLICITY. Any publicity given the program, publications, or services provided resulting from this Agreement, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the HIGH SCHOOL or its employees individually or jointly with others, or any subcontractors shall identify the COLLEGE as the sponsoring agency and shall not be released prior to approval by the COLLEGE authorized representative.

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

APPROVED:

1. HIGH SCHOOL DISTRICT

By (authorized signature)
Title
Date

2. VERIFIED AS TO ENCUMBRANCE

By (authorized signature)
Title Account Clerk Senior
Date

3. CENTRAL LAKES COLLEGE

By (authorized signature)
Title Vice President of Academic & Student Affairs
Date

4 AS TO FORM AND EXECUTION

By (authorized college/university/office of the chancellor initiating agreement)
Title Vice President of Administrative Services
Date

I. COMPUTATION OF 2020 PAYABLE 2021 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	272,316.31	2,643.83-	N/A			269,672.48
GEN-RMV OTHER-EXEMP	410,370.82	3,306.68-	N/A			407,064.14
GEN-NTC VOTER-EXEMP			N/A			
GEN-NTC OTHER-GENED	N/A	N/A	N/A	N/A	N/A	N/A
GEN-NTC OTHER-EXEMP	264,132.27	181,335.46-	608.13			83,404.94
TOTAL GENERAL	946,819.40	187,285.97-	608.13			760,141.56
COM SERV-EXEMP	77,406.86	99.04	69.95			77,575.85
DEBT-VOTER-NONEXEMP						
DEBT-OTHER-NONEXEMP	760,246.23	49,636.38-	717.56			711,327.41
TOTAL DEBT SERV	760,246.23	49,636.38-	717.56			711,327.41
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	1,784,472.49	236,823.31-	1,395.64			1,549,044.82

II. COMPARISON OF 2019 PAYABLE 2020 LEVY LIMITATION WITH 2020 PAYABLE 2021 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	2019 PAY 2020 LIMITATION	2020 PAY 2021 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	644,578.62	760,141.56	115,562.94	17.93
COMMUNITY SERVICE	78,346.13	77,575.85	770.28-	.98-
GENERAL DEBT SERVICE	732,587.71	711,327.41	21,260.30-	2.90-
OPEB DEBT SERVICE				
TOTAL	1,455,512.46	1,549,044.82	93,532.36	6.43

III. COMPARISON OF 2019 PAYABLE 2020 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2020 PAYABLE 2021 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2019 PAY 2020 CERTIFIED LEVY + ADJUSTMENTS	2020 PAY 2021 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	644,578.62			
COMMUNITY SERVICE	78,346.13			
GENERAL DEBT SERVICE	732,587.71			
OPEB DEBT SERVICE				
TOTAL AFTER ADJUSTMENTS	1,455,512.46			