

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
TUESDAY, JULY 21, 2020
REGULAR MEETING - 7:00 AM
ELECTRONIC VIRTUAL SETTING
810 BEEDE AVENUE**

AGENDA

1. **In accordance with Minnesota Statutes 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. Persons may monitor this meeting from a remote location by conference call - Phone: 1-520-485-7653 PIN: 498 051 726#**
2. **Call the Meeting to Order**
 - A. Pledge of Allegiance
 - B. School Happenings
3. **Approval of Agenda**
4. **Public Input**
5. **Approval of Consent Agenda**
 - A. Minutes
 - B. Financials
 1. Financial Report & Bills
 2. Contingent Account
 - C. Hires
 1. Marijo Bjorlin, Special Ed Teacher
 2. Christa Heisler, Special Ed Teacher
 3. Kayla Mark, Administrative Assistant
 - D. Leave of Absence
 1. Heather Robertsdahl, Special Ed Teacher
6. **Communications**
 - A. Superintendent
 - B. Business Manager
 - C. High School Principal
 - D. Elementary Principal
 - E. Committee Reports
7. **Old Business**
 - A. Adopt Policies - 420, 421, 422, 424, 425, 510, 513, 524, 533
 - B. Policies Second Reading - 601, 602, 603, 604, 606, 607, 611, 612.1
8. **New Business**
 - A. Resolution Accepting Donations
 - B. Long-Term Facilities Maintenance Resolution

C. Fee Schedule

D. Bids (Dairy & Fuel Bids; Bread Contract)

E. Minnesota School Boards Association Membership

F. Principals Negotiations

G. 2020 Fall District Planning

H. Board Retreat

9. **Adjournment**

The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, June 16, 2020, at 7:00 AM via an electronic virtual setting.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Ernst, Hasbargen (7:54AM), B. Johnson, E. Johnson, Mikkelson, Neppl and Superintendent Cordes

Member Absent: Arnhalt

Chairperson E. Johnson called the regular meeting to order virtually at 7:01 AM with the Pledge of Allegiance recited.

Superintendent Cordes reported on the positive comments received from the public on the memorable graduation experience for the 2020 graduates. She thanked Mr. Peterson, teacher volunteers, secretaries and custodians who helped to make the day successful. Banners with each graduate's picture were hung up on the elementary fence and also on flag poles in the downtown.

Motion by Ernst to approve the agenda as presented. Mikkelson seconded the motion. Roll call vote – unanimous – 5-0

CONSENT AGENDA:

Motion by Neppl, seconded by B. Johnson to approve the consent agenda. Roll call vote 5-0

Previous month's minutes – May 20, 2020; May 29, 2020

Financial reports as presented including:

Checks #123694 - #123760 in the amount of \$98,757.80

Wire disbursements of \$130,868.79 (5/18/20 through 6/10/20)

Hire: Kennedy Niska, Music Teacher; Travis Ekren, Twin Town Training Camp Baseball Coordinator

Retirement: Teddi Leinen, Administrative Assistant

Resignations: Jake Purrier, Social Studies Teacher; Dacia Johnson, Special Education Teacher

Reviewed enrollment numbers.

COMMUNICATIONS:

Superintendent – Diane Cordes – reported

- ♦ youth recreation plans meet all CDC and DHS guidance and will continue to be modified as that guidance changes

Business Manager – Neil Kusler – reported

- ♦ items are covered in the regular meeting agenda

Elementary Principal – Corinna Erickson – reported

- ♦ positive behavioral interventions and supports (PBIS) for next year
- ♦ student handbook
- ♦ working on staffing for fall

High School Principal – Craig Peterson – reported

- ♦ 100% graduation rate for 2020
- ♦ all high school staff participated in new tech residency
- ♦ ACT testing October 6 with make-up date October 20

Budget/Activities Committee – reported

- ♦ reviewed 2019/2020 revised budget & 2020/2021 budget forecast

Negotiations Committee – reported

- ♦ negotiations strategy for MSEA and Principals groups

Board Chairperson – Erin Johnson – reported

- ♦ virtual regular monthly board meetings through August

OLD BUSINESS:

Second reading was held for Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases; Policy 421 Gifts to Employees and School Board Members; Policy 422 Policies Incorporated by Reference; Policy 424 License Status; Policy 425 Staff Development; Policy 510 School Activities; Policy 513 Student Promotion, Retention, and Program Design; Policy 524 Internet Acceptable Use and Safety Policy; Policy 533 Wellness Policy. Policies are available for public review in the District Office.

NEW BUSINESS:

Motion by Ernst to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

May donations received: \$750.00 – West Central Initiative/Breckenridge Education Foundation (senior class banners)

Mikkelson seconded the motion. Roll call vote 5-0 (copy on file)

Motion by Nepl to renew the property/liability insurance coverage with MIST (Minnesota Insurance Scholastic Trust) at a premium not to exceed \$65,891.64 for 2020/2021. Last year's premium was \$38,036.65. Nick Lano with MIST explained the substantial increase in premium was because of a comprehensive shift in the market, uncertainty of exposures due to COVID and present civil unrest. Ernst seconded the motion. Roll call vote 5-0.

Hasbargen arrived at 7:54 AM.

Motion by Hasbargen to approve the 2020/2021 budget – revenue of \$9,533,882 and expenditures of \$9,849,607. B. Johnson seconded the motion. Roll call vote 6-0

Superintendent Cordes provided an update on the CARES Act and the GEERS and ESSER federal funds that are intended to provide relief to public schools for:

- Summer school to target at-risk learners
- Technology needs for distance learning
- Cover other costs incurred by districts during COVID-19

Motion by Mikkelson, seconded by B. Johnson to approve the partnership with Wilkin County Public Health for the Home Visitor Program and to send the approximately \$900 that we receive from the State of Minnesota to the County for this partnership. Roll call vote 6-0

Motion by Hasbargen to approve the updated job description for the Director of Innovation and Learning moving curriculum and staff development duties from the Superintendent as the Superintendent contract will be adjusted to 190 days from 260 days on July 1st. Ernst seconded the motion. Roll call vote 6-0

Motion by Mikkelson to approve the agreement with the Rothsay Public School District for Business Manager services for one day a week at a rate of 20% of the Business Manager's salary, benefits, and training cost for the 2020/2021 fiscal year. Nepl seconded the motion. Roll call vote 6-0

Motion by Hasbargen, seconded by B. Johnson to approve the K-3 Read Well Literacy Plan dated June, 2020, submit it to MDE, and post on the school website. Roll call vote 6-0 (copy on file)

Motion by Ernst, seconded by Hasbargen to renew membership in the Minnesota State High School League for the 2020/2021 school year. Roll call vote 6-0 (copy on file)

Motion by Mikkelson, seconded by Nepl to approve the 2020/2021 contract with Lakes Country Service Coop at a cost of \$3,513.00, which includes the \$1,400 base fee, \$1,000 facilities maintenance fee, and \$1,114.00 student fee. Roll call vote 6-0

Motion by Nepl, seconded by Hasbargen to approve the “Resolution Establishing Dates for Filing Affidavits of Candidacy”. Filing dates: July 28, 2020 through August 11, 2020. Election day: November 3, 2020. Roll call vote 6-0 (copy on file)

Motion by Hasbargen to acknowledge review of Policy 605 Alternative Programs; Policy 608 Instructional Services – Special Education; Policy 609 Religion. Ernst seconded the motion. Roll call vote 6-0

First reading was held for Policy 601 School District Curriculum and Instruction; Policy 602 Organization of School Calendar and School Day; Policy 603 Curriculum Development; Policy 604 Instructional Curriculum; Policy 606 Textbooks and Instructional Materials; Policy 607 Organization of Grade Levels; Policy 611 Home Schooling; Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs.

Discussed scheduling a board retreat tentatively on Thursday, August 6th at 9:00 a.m. at the elementary school.

The meeting was closed for a negotiations strategy session at 8:30 AM pursuant to Minnesota Statute 13D.03. The session was recorded.

The regular meeting was reopened at 9:15 AM

Motion by Hasbargen, seconded by Mikkelson to adjourn at 9:16 AM. 6-0

Next regular meeting date Tuesday, July 21, 2020 at 7:00 AM.

Chair

Clerk

Breckenridge Public School

Payment Register

Check #	Vendor #	Vendor Name	Date	Amount	Description	Fund
	39	MN DEPT OF REVENUE (EFT)	6/15/2020	6,633.56	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		6,633.56		
	599	P.E.R.A.	6/15/2020	9,200.07	PERA Payable	General
		P.E.R.A. Total		9,200.07		
	600	TEACHERS RETIREMENT ASSN.	6/15/2020	22,849.24	TRA Payable	General
		TEACHERS RETIREMENT ASSN. Total		22,849.24		
	1233	EFPTS	6/15/2020	33,622.26	FICA Payable	General
	1233	EFPTS	6/15/2020	17,938.65	Federal Withholding Payable	General
		EFPTS Total		51,560.91		
	1753	MN STATE RETIREMENT SYSTEM	6/15/2020	200.27	HCSP Payable	General
		MN STATE RETIREMENT SYSTEM Total		200.27		
	2251	FURTHER (FSA/ HSA)	6/15/2020	7,940.31	HSA Deductions	General
		FURTHER (FSA/ HSA) Total		7,940.31		
	2277	EDUCATORS BENEFIT ACH	6/15/2020	1,777.39	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2020	1,110.87	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2020	537.09	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2020	1,150.86	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2020	657.92	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/15/2020	6,912.08	Tax Shelter Payable	General
		EDUCATORS BENEFIT ACH Total		12,146.21		
	39	MN DEPT OF REVENUE (EFT)	6/30/2020	4,824.35	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		4,824.35		
	599	P.E.R.A.	6/30/2020	4,413.61	PERA Payable	General
		P.E.R.A. Total		4,413.61		
	600	TEACHERS RETIREMENT ASSN.	6/30/2020	20,632.55	TRA Payable	General
		TEACHERS RETIREMENT ASSN. Total		20,632.55		
	1233	EFPTS	6/30/2020	24,265.44	FICA Payable	General
	1233	EFPTS	6/30/2020	13,305.44	Federal Withholding Payable	General
		EFPTS Total		37,570.88		
	1753	MN STATE RETIREMENT SYSTEM	6/30/2020	214.42	HCSP Payable	General
		MN STATE RETIREMENT SYSTEM Total		214.42		
	2251	FURTHER (FSA/ HSA)	6/30/2020	7,214.69	HSA Deductions	General
		FURTHER (FSA/ HSA) Total		7,214.69		
	2277	EDUCATORS BENEFIT ACH	6/30/2020	1,570.95	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/30/2020	1,110.87	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/30/2020	537.09	Tax Shelter Payable	General

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	2277	EDUCATORS BENEFIT ACH	6/30/2020	833.20	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/30/2020	657.92	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	6/30/2020	4,636.62	Tax Shelter Payable	General
		EDUCATORS BENEFIT ACH Total		9,346.65		
	3459	AMERITAS LIFE INSURANCE	6/30/2020	120.48	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	6/30/2020	187.80	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	6/30/2020	-125.20	Vision Insurance	General
		AMERITAS LIFE INSURANCE Total		183.08		
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	6/30/2020	511.23	Dental Insurance	General
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	6/30/2020	-426.03	Dental Insurance	General
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	6/30/2020	351.80	Dental Insurance	General
		SUN LIFE ASSURANCE COMPANY OF CANADA Total		437.00		
	14	ND STATE TAX COMMISSIONER	6/30/2020	1,806.11	Nd State Withholding Payable	General
		ND STATE TAX COMMISSIONER Total		1,806.11		
	1015	NASSP	7/1/2020	35.00	National Honor Society Supplies	Student Activities
		NASSP Total		35.00		
	2188	P-CARD, HARRIS BANK	7/1/2020	4.72	Supply	General
	2188	P-CARD, HARRIS BANK	7/1/2020	24.87	General Supply	Community Service
		P-CARD, HARRIS BANK Total		29.59		
	2397	THE FORUM	7/1/2020	273.00	Online and Print Subscription #102144760 Account	General
		THE FORUM Total		273.00		
	2267	WASTE MANAGEMENT OF ND	7/1/2020	331.10	Garbage	General
	2267	WASTE MANAGEMENT OF ND	7/1/2020	309.15	Garbage	General
	2267	WASTE MANAGEMENT OF ND	7/1/2020	96.97	Garbage	General
		WASTE MANAGEMENT OF ND Total		737.22		
	2274	APPLE COMPUTER, INC.	7/1/2020	10.68	Apple Music Membership	Student Activities
		APPLE COMPUTER, INC. Total		10.68		
	3359	WALMART STORE	7/1/2020	19.13	General Supply	General
		WALMART STORE Total		19.13		
	1454	702 COMMUNICATIONS	7/1/2020	30.58	Telephone	General
	1454	702 COMMUNICATIONS	7/1/2020	35.99	Telephone	General
	1454	702 COMMUNICATIONS	7/1/2020	350.67	Telephone	General
	1454	702 COMMUNICATIONS	7/1/2020	350.67	Telephone	General
		702 COMMUNICATIONS Total	7	767.91		
	2727	AMERICAN EXPRESS	7/1/2020	790.20	15TH EDIITON STUDENT DRIVER ED TEXTBOOK - SOFTCOVER	General

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	2727	AMERICAN EXPRESS	7/1/2020	94.70	SHIPPING/ HANDLING	General
	2727	AMERICAN EXPRESS	7/1/2020	525.82	General Supply	General
		AMERICAN EXPRESS Total		1,410.72		
	3180	ISTE	7/1/2020	20.00	Travel	General
	3180	ISTE	7/1/2020	60.00	Travel	General
		ISTE Total		80.00		
	1753	MN STATE RETIREMENT SYSTEM	7/6/2020	6,620.13	Health Care Savinigs Plan	General
		MN STATE RETIREMENT SYSTEM Total		6,620.13		
	193	GREAT PLAINS NATURAL GAS	7/6/2020	58.69	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2020	30.89	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2020	114.84	Gas	General
	193	GREAT PLAINS NATURAL GAS	7/6/2020	677.45	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	7/6/2020	404.33	Heating Fuel	General
		GREAT PLAINS NATURAL GAS Total		1,286.20		
	2251	FURTHER (FSA/ HSA)	7/8/2020	57.02	Flexible Benefits 09/01/19-08/31/20	General
		FURTHER (FSA/ HSA) Total		57.02		
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	32.44	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	56.33	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	110.45	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	380.80	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	6,573.88	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	396.10	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	7/10/2020	5,021.44	Electricity	General
		BRECKENRIDGE PUBLIC UTILITIES Total		12,571.44		
	1129	AMAZON.COM	7/13/2020	89.99	1000 Checks for Contingent Fund	General
		AMAZON.COM Total		89.99		
	636	MINNESOTA UI FUND	7/13/2020	10,612.04	Reemployment Insur.	General
		MINNESOTA UI FUND Total		10,612.04		
	3538	SCHOOL ADMINISTRATIVE SPECIALTY SERVICES	7/14/2020	11,273.33	S.A.S.S. Contract	General
		SCHOOL ADMINISTRATIVE SPECIALTY SERVICES Total		11,273.33		
	2251	FURTHER (FSA/ HSA)	7/15/2020	1,044.69	Flexible Benefits 09/01/19-08/31/20	General
		FURTHER (FSA/ HSA) Total		1,044.69		
	39	MN DEPT OF REVENUE (EFT)	7/15/2020	3,640.60	MN State Withholding Payable	General
	39	MN DEPT OF REVENUE (EFT)	7/15/2020	1,083.74	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		8 4,724.34		
	599	P.E.R.A.	7/15/2020	3,751.91	PERA Payable	General
	599	P.E.R.A.	7/15/2020	580.62	PERA Payable	General

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		P.E.R.A. Total		4,332.53		
	600	TEACHERS RETIREMENT ASSN.	7/15/2020	19,265.04	TRA Payable	General
	600	TEACHERS RETIREMENT ASSN.	7/15/2020	1,317.97	TRA Payable	General
		TEACHERS RETIREMENT ASSN. Total		20,583.01		
	1233	EFPTS	7/15/2020	5,740.42	FICA Payable	General
	1233	EFPTS	7/15/2020	2,945.16	Federal Withholding Payable	General
	1233	EFPTS	7/15/2020	18,538.36	FICA Payable	General
	1233	EFPTS	7/15/2020	10,402.28	Federal Withholding Payable	General
		EFPTS Total		37,626.22		
	1753	MN STATE RETIREMENT SYSTEM	7/15/2020	124.99	HCSP Payable	General
		MN STATE RETIREMENT SYSTEM Total		124.99		
	2251	FURTHER (FSA/ HSA)	7/15/2020	1,281.30	HSA Deductions	General
	2251	FURTHER (FSA/ HSA)	7/15/2020	4,506.53	HSA Deductions	General
		FURTHER (FSA/ HSA) Total		5,787.83		
	2277	EDUCATORS BENEFIT ACH	7/15/2020	1,145.95	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	714.93	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	537.09	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	250.02	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	657.92	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	2,067.19	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	425.00	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	395.94	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	7/15/2020	2,448.88	Tax Shelter Payable	General
		EDUCATORS BENEFIT ACH Total		8,642.92		
123761	3537	BAKKEN, DYLAN	6/30/2020	100.00	GRADUATION DRONE VIDEO FEE	Student Activities
123761	3537	BAKKEN, DYLAN	6/30/2020	100.00	GRADUATION DRONE VIDEO FEE	General
		BAKKEN, DYLAN Total		200.00		
123762	3909	BHS ACTIVITIES ACCOUNT	6/30/2020	300.00	DONATION TO FFA ACTIVITY ACCOUNT	Student Activities
		BHS ACTIVITIES ACCOUNT Total		300.00		
123763	1342	NORTH DAKOTA STATE UNIVERSITY	6/30/2020	1,200.00	Scholarship Breckenridge	Trust Fund
		NORTH DAKOTA STATE UNIVERSITY Total		1,200.00		
123764	2600	RAM MUTUAL INSURANCE COMPANY	6/30/2020	26,804.00	Prepaid Expenditures/Deposits	General
123764	2600	RAM MUTUAL INSURANCE COMPANY	6/30/2020	-26,804.00	Prepaid Expenditures/Deposits	General
123764	2600	RAM MUTUAL INSURANCE COMPANY	6/30/2020	26,804.00	Prepaid Expenditures/Deposits	General
		RAM MUTUAL INSURANCE COMPANY Total		9 26,804.00		
123765	2480	SIREK, TAMRA KAY	6/30/2020	162.00	Coach	Community Service
		SIREK, TAMRA KAY Total		162.00		

Payment Register

123766	3359	WALMART STORE	6/30/2020	22.36	General Supply	Community Service
123766	3359	WALMART STORE	6/30/2020	13.79	General Supply	General
123766	3359	WALMART STORE	6/30/2020	6.48	General Supply	Community Service
123766	3359	WALMART STORE	6/30/2020	9.92	Supply	General
123766	3359	WALMART STORE	6/30/2020	6.23	Supply	General
123766	3359	WALMART STORE	6/30/2020	9.78	Supply	General
		WALMART STORE Total		68.56		
123767	604	AFSCME COUNCIL 65	6/30/2020	112.97	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		112.97		
123768	3481	ISD # 846	6/30/2020	600.00	SCHOOL STORE LOAN PAYMENT	Student Activities
		ISD # 846 Total		600.00		
123769	1872	MN CHILD SUPPORT PAYMENT CTR	6/30/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
123770	3029	MN STATE COMMUNITY & TECHNICAL COLLEGE	6/30/2020	500.00	American Spirit Scholarship	Trust Fund
		MN STATE COMMUNITY & TECHNICAL COLLEGE Total		500.00		
123771	1779	NCPERS GROUP LIFE INS	6/30/2020	32.00	PERA Life Insurance Payable	General
123771	1779	NCPERS GROUP LIFE INS	6/30/2020	288.00	PERA Life Insurance Payable	General
123771	1779	NCPERS GROUP LIFE INS	6/30/2020	-176.00	PERA Life Insurance Payable	General
		NCPERS GROUP LIFE INS Total		144.00		
123772	2268	SCHOLARSHIP BRECKENRIDGE	6/30/2020	302.00	RETURN EXCESS SCHOLARSHIP FUNDS	Trust Fund
		SCHOLARSHIP BRECKENRIDGE Total		302.00		
123773	2505	HUDL	7/1/2020	450.00	Supply	General
		HUDL Total		450.00		
123774	604	AFSCME COUNCIL 65	7/13/2020	124.41	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		124.41		
123775	3539	GUARDIAN	7/13/2020	1,123.26	Life & Disability Payable	General
		GUARDIAN Total		1,123.26		
123776	2824	KING, ROY M.	7/13/2020	95.00	Umpires	Community Service
		KING, ROY M. Total		95.00		
123777	3328	MARCO TECHNOLOGIES, LLC	7/13/2020	1,620.92	Copier/Printer Maintenance	General
		MARCO TECHNOLOGIES, LLC Total		1,620.92		
123778	1872	MN CHILD SUPPORT PAYMENT CTR	7/13/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
123779	2269	ASCD	7/16/2020	89.00	Dues	General
		ASCD Total		10 89.00		
123780	3543	AURORA GROUP	7/16/2020	100.00	Repair/Equipment	General
		AURORA GROUP Total		100.00		

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123781	1771	AUTO-JET MUFFLER CORP.	7/16/2020	162.19	Repair/Equipment	General
123781	1771	AUTO-JET MUFFLER CORP.	7/16/2020	216.06	Repair/Equipment	General
		AUTO-JET MUFFLER CORP. Total		378.25		
123782	1792	BOB'S PEST CONTROL SERVICES	7/16/2020	120.00	Miscellaneous	General
		BOB'S PEST CONTROL SERVICES Total		120.00		
123783	2443	BRYAN ROCK PRODUCTS, INC	7/16/2020	444.52	Repair/ Grounds	General
123783	2443	BRYAN ROCK PRODUCTS, INC	7/16/2020	439.31	Repair/ Grounds	General
123783	2443	BRYAN ROCK PRODUCTS, INC	7/16/2020	474.75	Repair/ Grounds	General
		BRYAN ROCK PRODUCTS, INC Total		1,358.58		
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	12.99	General Supply	General
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	121.15	General Supply	General
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	-22.21	General Supply	General
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	129.51	General Supply	General
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	111.18	Repair/ Grounds	General
123784	2482	BUILDERS FIRST SOURCE	7/16/2020	127.58	Repair/ Grounds	General
		BUILDERS FIRST SOURCE Total		480.20		
123785	1110	CNA SURETY DIRECT BILL	7/16/2020	47.50	Property Insurance	General
		CNA SURETY DIRECT BILL Total		47.50		
123786	1452	CONNEY SAFETY PRODUCTS	7/16/2020	127.39	Band-aids and gloves	Community Service
123786	1452	CONNEY SAFETY PRODUCTS	7/16/2020	0.01	Rounding Adjustment	Community Service
123786	1452	CONNEY SAFETY PRODUCTS	7/16/2020	228.30	Heath Aid	Community Service
123786	1452	CONNEY SAFETY PRODUCTS	7/16/2020	41.64	Band-aids and gloves	Community Service
123786	1452	CONNEY SAFETY PRODUCTS	7/16/2020	0.01	Rounding Adjustment	Community Service
		CONNEY SAFETY PRODUCTS Total		397.35		
123787	545	CONTINGENT FUND	7/16/2020	15.00	Miscellaneous	General
123787	545	CONTINGENT FUND	7/16/2020	25.00	Miscellaneous	General
123787	545	CONTINGENT FUND	7/16/2020	163.01	Travel	General
123787	545	CONTINGENT FUND	7/16/2020	637.31	Lunch Refund	Food Service
123787	545	CONTINGENT FUND	7/16/2020	315.00	TTBL Refund	Community Service
123787	545	CONTINGENT FUND	7/16/2020	10.00	Baseball Refund	Community Service
123787	545	CONTINGENT FUND	7/16/2020	98.65	Travel/ Lodging	General
123787	545	CONTINGENT FUND	7/16/2020	-300.00	Entry Fees/ Student Travel	General
123787	545	CONTINGENT FUND	7/16/2020	-300.00	Entry Fees/ Student Travel	General
123787	545	CONTINGENT FUND	7/16/2020	41.90	Student Lunch Sales	Food Service
		CONTINGENT FUND Total		11 705.87		
123788	482	DAILY NEWS	7/16/2020	55.00	Advertising	General
123788	482	DAILY NEWS	7/16/2020	57.42	Advertising	General

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123788	482	DAILY NEWS	7/16/2020	46.98	Advertising	General
123788	482	DAILY NEWS	7/16/2020	31.32	Advertising	General
123788	482	DAILY NEWS	7/16/2020	169.00	Print and Digital subscription yearly renewal #3875 account	General
123788	482	DAILY NEWS	7/16/2020	46.98	Advertising	General
		DAILY NEWS Total		406.70		
123789	2471	DISCOUNT MAGAZINE SUBSCRIPTION	7/16/2020	1,094.23	Renewal Notice #9264066	General
		DISCOUNT MAGAZINE SUBSCRIPTION Total		1,094.23		
123790	2266	DISTRIBUTED WEBSITE CORP	7/16/2020	1,437.50	Supply	General
123790	2266	DISTRIBUTED WEBSITE CORP	7/16/2020	900.00	Supply	General
		DISTRIBUTED WEBSITE CORP Total		2,337.50		
123791	3303	ECOLAB	7/16/2020	80.00	Repair	Food Service
		ECOLAB Total		80.00		
123792	2265	EDUCATORS BENEFIT CONSULTANTS	7/16/2020	115.41	Consulting Fees	General
		EDUCATORS BENEFIT CONSULTANTS Total		115.41		
123793	1994	FARM CITY SUPPLY	7/16/2020	48.62	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	14.57	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	22.78	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	23.15	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	9.18	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	78.84	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	104.90	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	17.34	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	42.97	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	25.15	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	44.76	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	44.99	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	24.66	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	29.97	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	132.35	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	34.35	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	273.36	Repair/ Grounds	General
123793	1994	FARM CITY SUPPLY	7/16/2020	17.38	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	21.44	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	12 146.63	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	9.61	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	5.16	General Supply	General

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123793	1994	FARM CITY SUPPLY	7/16/2020	45.30	General Supply	Community Service
123793	1994	FARM CITY SUPPLY	7/16/2020	43.57	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	-13.99	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	35.97	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	32.16	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	16.99	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	35.13	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	65.01	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	32.97	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	35.96	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	34.99	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	23.97	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	9.78	General Supply	General
123793	1994	FARM CITY SUPPLY	7/16/2020	6.99	General Supply	General
		FARM CITY SUPPLY Total		1,576.96		
123794	153	FARMERS UNION OIL CO	7/16/2020	22.91	General Supply	General
123794	153	FARMERS UNION OIL CO	7/16/2020	51.98	Repair/Equipment	General
123794	153	FARMERS UNION OIL CO	7/16/2020	254.52	Gasoline & Oil	General
123794	153	FARMERS UNION OIL CO	7/16/2020	363.54	Gasoline & Oil	General
123794	153	FARMERS UNION OIL CO	7/16/2020	117.89	Gasoline & Oil	General
		FARMERS UNION OIL CO Total		810.84		
123795	2774	FIRST ADVANTAGE BACKGROUND SERVICES CORP	7/16/2020	8.01	Miscellaneous	Community Service
		FIRST ADVANTAGE BACKGROUND SERVICES CORP Total		8.01		
123796	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/16/2020	90.00	77770S POLY THERMAL LABELS	General
123796	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/16/2020	14.33	SHIPPING	General
123796	3235	FOLLETT SCHOOL SOLUTIONS, INC.	7/16/2020	720.00	Destiny TitlePeek RPS Online for AR/RC	General
		FOLLETT SCHOOL SOLUTIONS, INC. Total		824.33		
123797	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/16/2020	3,150.00	Consulting Fees	General
123797	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/16/2020	1,953.33	Consulting Fees	General
123797	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	7/16/2020	1,953.32	Consulting Fees	General
		FRONTLINE TECHNOLOGIES GROUP, LLC Total		7,056.65		
123798	2238	FURTHER	7/16/2020	70.90	Consulting Fees	General
		FURTHER Total		70.90		
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	1,974.00	F7 Collegiate Football Helmets	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	13 93.89	SHIPPING	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	94.00	Nike White Digital Pro Vapor Football Jersey	General

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123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	12.00	SHIPPING	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	534.00	Nike Digital Vapor Pro Football Jerseys	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	10.00	SHIPPING	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	432.00	GST footballs	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	75.00	1 box of black mouth guardS	General
123799	1666	GERRELLS SPORTS CENTER, INC.	7/16/2020	15.00	Freight	General
		GERRELLS SPORTS CENTER, INC. Total		3,239.89		
123800	1499	GOPHER STATE ONE-CALL	7/16/2020	6.75	Miscellaneous	General
		GOPHER STATE ONE-CALL Total		6.75		
123801	1432	GRIPPERS SPORTS TROPHYS	7/16/2020	119.00	General Supply	Community Service
123801	1432	GRIPPERS SPORTS TROPHYS	7/16/2020	147.00	General Supply	Community Service
123801	1432	GRIPPERS SPORTS TROPHYS	7/16/2020	408.00	General Supply	Community Service
		GRIPPERS SPORTS TROPHYS Total		674.00		
123802	1832	HALDEMAN HOMME, INC.	7/16/2020	3,000.00	Repair/Equipment	General
		HALDEMAN HOMME, INC. Total		3,000.00		
123803	3435	HEALTH PARTNERS	7/16/2020	47,356.78	Group Health Payable	General
123803	3435	HEALTH PARTNERS	7/16/2020	46,971.65	Group Health Payable	General
		HEALTH PARTNERS Total		94,328.43		
123804	2885	HIGH POINT NETWORKS	7/16/2020	338.00	R-H9PX9AC HPE FC NBD Exchange EDU/R SVC	Capital Outlay
		HIGH POINT NETWORKS Total		338.00		
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	284.70	General Supply	General
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	160.14	General Supply	General
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	77.20	General Supply	General
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	309.05	General Supply	General
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	8.34	General Supply	General
123805	1529	HILLYARD /HUTCHINSON	7/16/2020	4,225.06	General Supply	General
		HILLYARD /HUTCHINSON Total		5,064.49		
123806	1163	HOUGHTON MIFFLIN HARCOURT	7/16/2020	1,381.97	Saxon Math for Gr 6	Community Service
123806	1163	HOUGHTON MIFFLIN HARCOURT	7/16/2020	199.00	Textbook	Community Service
		HOUGHTON MIFFLIN HARCOURT Total		1,580.97		
123807	3501	I3 VERTICALS	7/16/2020	400.00	Credit Card/ Web Store Fees	General
		I3 VERTICALS Total		400.00		
123808	2904	INTRADO--SCHOOL MESSENGER	7/16/2020	1,748.25	Consulting Fees	General
		INTRADO--SCHOOL MESSENGER Total		14 1,748.25		
123809	1557	JIRAK TRUCKING, INC	7/16/2020	469.04	Repair/ Grounds	General
123809	1557	JIRAK TRUCKING, INC	7/16/2020	463.54	Repair/ Grounds	General

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123809	1557	JIRAK TRUCKING, INC	7/16/2020	500.94	Repair/ Grounds	General
		JIRAK TRUCKING, INC Total		1,433.52		
123810	3092	JK SPORTS	7/16/2020	95.96	General Supply	Community Service
		JK SPORTS Total		95.96		
123811	2824	KING, ROY M.	7/16/2020	95.00	Umpires	Community Service
		KING, ROY M. Total		95.00		
123812	518	LAKES COUNTRY SERVICE COOP	7/16/2020	3,513.00	Dues	General
123812	518	LAKES COUNTRY SERVICE COOP	7/16/2020	59.00	Miscellaneous	General
123812	518	LAKES COUNTRY SERVICE COOP	7/16/2020	904.47	Tuition to Oth Distr	General
123812	518	LAKES COUNTRY SERVICE COOP	7/16/2020	180.00	Consulting Fees	Capital Outlay
		LAKES COUNTRY SERVICE COOP Total		4,656.47		
123813	2873	LANDMARK LANDSCAPING	7/16/2020	350.00	General Supply	General
123813	2873	LANDMARK LANDSCAPING	7/16/2020	350.00	Repair/ Grounds	General
		LANDMARK LANDSCAPING Total		700.00		
123814	273	LILLEGARD, INC	7/16/2020	36.66	Repair/Equipment	General
		LILLEGARD, INC Total		36.66		
123815	314	MASBO	7/16/2020	110.00	Dues	General
		MASBO Total		110.00		
123816	303	MASSP	7/16/2020	865.00	Dues	General
		MASSP Total		865.00		
123817	1171	MEDCO	7/16/2020	40.89	General Supply	Community Service
123817	1171	MEDCO	7/16/2020	40.89	General Supply	Community Service
123817	1171	MEDCO	7/16/2020	32.00	General Supply	Community Service
123817	1171	MEDCO	7/16/2020	32.00	General Supply	Community Service
		MEDCO Total		145.78		
123818	3192	MEDENWALDT, VICKIE RENAE	7/16/2020	795.00	Personal Services	Community Service
		MEDENWALDT, VICKIE RENAE Total		795.00		
123819	635	MESPA	7/16/2020	689.00	Dues	General
		MESPA Total		689.00		
123820	2755	MINNESOTA INSURANCE SCHOLASTIC TRUST	7/16/2020	20,000.00	Property Insurance	General
123820	2755	MINNESOTA INSURANCE SCHOLASTIC TRUST	7/16/2020	42,015.91	Property Insurance	General
		MINNESOTA INSURANCE SCHOLASTIC TRUST Total		62,015.91		
123821	3350	MINNKOTA ENVIRO SERVICES	7/16/2020	30.00	Garbage	General
		MINNKOTA ENVIRO SERVICES Total		30.00		
123822	2144	MN DEPT OF LABOR & INDUSTRY	7/16/2020	15 50.00	Miscellaneous	General
123822	2144	MN DEPT OF LABOR & INDUSTRY	7/16/2020	20.00	Miscellaneous	General
123822	2144	MN DEPT OF LABOR & INDUSTRY	7/16/2020	10.00	Miscellaneous	General

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123822	2144	MN DEPT OF LABOR & INDUSTRY	7/16/2020	20.00	Miscellaneous	General
123822	2144	MN DEPT OF LABOR & INDUSTRY	7/16/2020	10.00	Miscellaneous	General
		MN DEPT OF LABOR & INDUSTRY Total		110.00		
123823	2174	MN RURAL EDUCATION ASSOC	7/16/2020	1,613.00	Dues	General
		MN RURAL EDUCATION ASSOC Total		1,613.00		
123824	2030	MN ST HIGH SCHOOL MATH LEAGUE	7/16/2020	600.00	Dues	General
		MN ST HIGH SCHOOL MATH LEAGUE Total		600.00		
123825	1015	NASSP	7/16/2020	192.50	NHS MEMBERSHIP	Student Activities
123825	1015	NASSP	7/16/2020	192.50	NHS MEMBERSHIP	General
		NASSP Total		385.00		
123826	364	NORTHWEST IRON FIREMAN INC	7/16/2020	975.50	Repair/Equipment	General
123826	364	NORTHWEST IRON FIREMAN INC	7/16/2020	1,040.00	Repair/Equipment	General
		NORTHWEST IRON FIREMAN INC Total		2,015.50		
123827	1055	NOVA FIRE PROTECTION, LLC	7/16/2020	410.00	Consulting Fees	Capital Outlay
123827	1055	NOVA FIRE PROTECTION, LLC	7/16/2020	460.00	Consulting Fees	Capital Outlay
		NOVA FIRE PROTECTION, LLC Total		870.00		
123828	2104	OK TIRE STORES	7/16/2020	80.00	Repair/Equipment	General
		OK TIRE STORES Total		80.00		
123829	3541	PAPER101	7/16/2020	0.00	JULY Delivery Options	General
123829	3541	PAPER101	7/16/2020	5,252.00	W106 5 Pallets (200 Cases), Xerographic	General
123829	3541	PAPER101	7/16/2020	38.48	C102 PINK, Pastel 8.5" x 11" 20#	General
123829	3541	PAPER101	7/16/2020	38.48	C107 GREEN, Pastel 8.5" x 11" 20#	General
123829	3541	PAPER101	7/16/2020	38.48	C111 GOLD, Pastel 8.5" x 11" 20#	General
123829	3541	PAPER101	7/16/2020	38.48	C113 ORCHID, Pastel 8.5" x 11" 20#	General
123829	3541	PAPER101	7/16/2020	0.00	JULY Delivery Options	General
		PAPER101 Total		5,405.92		
123830	2193	PEMBERTON, SORLIE, RUFER &	7/16/2020	356.00	Consulting Fees	General
		PEMBERTON, SORLIE, RUFER & Total		356.00		
123831	385	PERMA BOUND	7/16/2020	2,500.00	Items in cart	Capital Outlay
		PERMA BOUND Total		2,500.00		
123832	2131	PROTECTION SYSTEMS, INC	7/16/2020	330.00	Consulting Fees	Capital Outlay
123832	2131	PROTECTION SYSTEMS, INC	7/16/2020	330.00	Consulting Fees	Capital Outlay
123832	2131	PROTECTION SYSTEMS, INC	7/16/2020	657.00	Repair	General
123832	2131	PROTECTION SYSTEMS, INC	7/16/2020	2,758.00	Consulting Fees	Capital Outlay
		PROTECTION SYSTEMS, INC Total		16 4,075.00		
123833	2656	QUADIANT FINANCE	7/16/2020	200.00	Postage	General
		QUADIANT FINANCE Total		200.00		

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123834	3419	QUADIENT LEASING USA, INC.	7/16/2020	183.09	Rent/Lease	General
123834	3419	QUADIENT LEASING USA, INC.	7/16/2020	183.09	Rent/Lease	General
		QUADIENT LEASING USA, INC. Total		366.18		
123835	411	REGION I COMPUTER SERVICES	7/16/2020	3,107.83	Av Software & Supply	General
123835	411	REGION I COMPUTER SERVICES	7/16/2020	1,758.21	Dues	General
123835	411	REGION I COMPUTER SERVICES	7/16/2020	2,637.31	Data Processing Svcs	Capital Outlay
		REGION I COMPUTER SERVICES Total		7,503.35		
123836	1705	RIXSTINE RECOGNITION	7/16/2020	29.53	Supply	General
		RIXSTINE RECOGNITION Total		29.53		
123837	3542	SANFORD ATHLETIC TRAINING	7/16/2020	400.00	Supply	General
		SANFORD ATHLETIC TRAINING Total		400.00		
123838	3224	SANFORD HEALTH OCCUPATION MEDICINE CLIN	7/16/2020	100.00	Miscellaneous	General
		SANFORD HEALTH OCCUPATION MEDICINE CLINIC Total		100.00		
123839	2006	SCHMITTY'S PBLG, HTG & SHTMTL	7/16/2020	1,040.65	Repair/Building	General
123839	2006	SCHMITTY'S PBLG, HTG & SHTMTL	7/16/2020	132.40	Repair/Building	General
		SCHMITTY'S PBLG, HTG & SHTMTL Total		1,173.05		
123840	2232	SCHOLASTIC EQUIPMENT COMPANY	7/16/2020	2,863.20	2873 LOCK BARS FOR REPUBLIC 72" HIGH LOCKERS WITH RECESSED DOOR HANDLE	General
		SCHOLASTIC EQUIPMENT COMPANY Total		2,863.20		
123841	2412	SHI	7/16/2020	1,659.00	OfficeProPlusEdu ALNG LicSAPk MVL Pre2017EES Microsoft - Part#: 2FJ-00001	Capital Outlay
123841	2412	SHI	7/16/2020	0.00	O365ProPlusEdu ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft Microsoft - Part#: 5XS-00002	Capital Outlay
		SHI Total		1,659.00		
123842	2480	SIREK, TAMRA KAY	7/16/2020	180.00	Coach	Community Service
		SIREK, TAMRA KAY Total		180.00		
123843	3269	SOUTHERN VALLEY MECHANICAL	7/16/2020	251.92	Repair	Food Service
123843	3269	SOUTHERN VALLEY MECHANICAL	7/16/2020	232.76	Repair	Food Service
		SOUTHERN VALLEY MECHANICAL Total		484.68		
123844	833	ST. MARYS SCHOOL	7/16/2020	401.23	Hand Sanitizer	Community Service
123844	833	ST. MARYS SCHOOL	7/16/2020	0.00	Misc	Community Service
123844	833	ST. MARYS SCHOOL	7/16/2020	0.00	Misc	Community Service
		ST. MARYS SCHOOL Total		17 401.23		
123845	1516	TELIN TRANSPORTATION GROUP	7/16/2020	42.38	Repair/Equipment	General
		TELIN TRANSPORTATION GROUP Total		42.38		

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123846	2397	THE FORUM	7/16/2020	209.82	News paper	General
		THE FORUM Total		209.82		
123847	1245	THE INSTRUMENTALIST COMPANY	7/16/2020	61.00	Sousa Combination	General
123847	1245	THE INSTRUMENTALIST COMPANY	7/16/2020	70.00	Sousa Add-on Plaque	General
123847	1245	THE INSTRUMENTALIST COMPANY	7/16/2020	61.00	Jazz Combination	General
123847	1245	THE INSTRUMENTALIST COMPANY	7/16/2020	16.00	Shipping	General
		THE INSTRUMENTALIST COMPANY Total		208.00		
123848	3193	U.S. BANK	7/16/2020	113,931.25	Bond Interest	Debt Service
123848	3193	U.S. BANK	7/16/2020	10,981.25	Bond Interest	Debt Service
		U.S. BANK Total		124,912.50		
123849	1945	WAHPETON ACE HARDWARE	7/16/2020	41.95	General Supply	General
123849	1945	WAHPETON ACE HARDWARE	7/16/2020	19.99	General Supply	General
123849	1945	WAHPETON ACE HARDWARE	7/16/2020	70.87	General Supply	General
123849	1945	WAHPETON ACE HARDWARE	7/16/2020	9.98	General Supply	General
123849	1945	WAHPETON ACE HARDWARE	7/16/2020	9.34	General Supply	General
		WAHPETON ACE HARDWARE Total		152.13		
123850	1569	WAHPETON AUTO VALUE	7/16/2020	-54.00	Repair/Equipment	General
123850	1569	WAHPETON AUTO VALUE	7/16/2020	542.48	Repair/Equipment	General
123850	1569	WAHPETON AUTO VALUE	7/16/2020	-41.11	Repair/Equipment	General
123850	1569	WAHPETON AUTO VALUE	7/16/2020	15.54	Repair/Equipment	General
123850	1569	WAHPETON AUTO VALUE	7/16/2020	14.98	Repair/Equipment	General
		WAHPETON AUTO VALUE Total		477.89		
123851	2180	WAHPETON BRECKENRIDGE ROTARY CLUB	7/16/2020	124.25	Dues	General
		WAHPETON BRECKENRIDGE ROTARY CLUB Total		124.25		
123852	2615	WEST CENTRAL AG SERVICES	7/16/2020	175.45	General Supply	General
123852	2615	WEST CENTRAL AG SERVICES	7/16/2020	50.59	General Supply	General
123852	2615	WEST CENTRAL AG SERVICES	7/16/2020	299.95	General Supply	General
123852	2615	WEST CENTRAL AG SERVICES	7/16/2020	179.53	General Supply	General
123852	2615	WEST CENTRAL AG SERVICES	7/16/2020	106.15	General Supply	General
		WEST CENTRAL AG SERVICES Total		811.67		
123853	524	WILKIN CO PUB HLTH NURSING SER	7/16/2020	330.00	2nd half Health Aid for Wilkin Country	Community Service
		WILKIN CO PUB HLTH NURSING SER Total		330.00		
		Grand Total		721,289.60		
		Wire Disbursements		132 25,913.84		
		Check Disbursements		395,375.76		

Payment Register

Fund Summary				
	General Fund		574,906.41	
	Food Service Fund		1,243.89	
	Community Service Fund		5,384.31	
	Capital Fund		11,602.31	
	Debt Service Fund		124,912.50	
	Trust Fund		2,002.00	
	Student Activities Fund		1,238.18	
			721,289.60	

Breckenridge Public Schools

Student Activities Account

30-Jun-20

UFARS Crs #		06/01/2020 Balance	Deposits	Expenses	06/30/2020 Balance
919	Class of 2019	0.00			0.00
920	Class of 2020	847.08		847.08	0.00
921	Class of 2021	3,252.00			3,252.00
978	National Honor Society	2,385.83	100.00	420.65	2,065.18
979	HS Student Council	4,645.33	40.08		4,685.41
980	Letterclub	2,953.57		10.68	2,942.89
981	Mathletes	248.56			248.56
982	HS Band	11,822.38	70.00		11,892.38
983	Boys Golf	62.53			62.53
984	HS Choir	4,717.36			4,717.36
985	SADD	0.00			0.00
986	FFA	-297.05	300.00		2.95
987	Close Up	1,324.49			1,324.49
988	Speech	4,294.32			4,294.32
989	Drama Club	2,125.55			2,125.55
990	DECA	5,084.62		652.00	4,432.62
991	Robotics	3,253.38			3,253.38
	Totals	46,719.95	510.08	1,930.41	45,299.62

**Breckenridge Public School
Receipts for the Month of November 2019**

Bank	Date	Received From	Amount	Description	Fund
FAB	6/2/2020	WILKIN COUNTY	41,060.45	Current Taxes Receivable	Community Service
FAB	6/2/2020	WILKIN COUNTY	8.30	Current Taxes Receivable	Debt Service
FAB	6/2/2020	WILKIN COUNTY	242,997.38	Current Taxes Receivable	Debt Service
FAB	6/2/2020	WILKIN COUNTY	2,935.19	County Apportionment	General
FAB	6/2/2020	WILKIN COUNTY	3,030.55	County Apportionment	General
FAB	6/2/2020	WILKIN COUNTY	363.43	US Fish & Wildlife	General
FAB	6/2/2020	WILKIN COUNTY	989.79	Breck Housing	General
FAB	6/2/2020	WILKIN COUNTY	15.87	Special Interest	General
FAB	6/2/2020	WILKIN COUNTY	359,816.73	Current Taxes Receivable	General
FAB	6/2/2020	NIORDICK, KELSEY	48.60	Life & Disability Payable	General
			651,266.29		
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	160.00	CHROMEBOOK REPAIR FEES	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	1,725.00	DRIVERS ED	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	10.61	Sales Taxes Payable	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	10.00	SPEECH	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	150.00	YEARBOOK - AD SALES	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	154.39	YEARBOOK - BOOK SALES	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	120.00	SENIOR BANNER DONATIONS	General
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	100.00	National Honor Society Revenue	Student Activities
FAB	6/5/2020	HS GENERAL FUND RECEIPTS	70.00	HS Band Revenue	Student Activities
			2,500.00		
LAF	6/10/2020	STATE OF MINNESOTA	489.88	Medical Assistance	General
			489.88		
FAB	6/11/2020	LIFETOUCH	321.75	COMMISSION	General
FAB	6/11/2020	BETHEL LUTHERAN CHURCH	82.50	ANGEL FUND	Food Service
FAB	6/11/2020	BETHEL LUTHERAN CHURCH	200.00	ANGEL FUND	Food Service
FAB	6/11/2020	GATE CITY BANK	170.00	Misc. Revenue	General
FAB	6/11/2020	CITY OF BRECKENRIDGE	25,000.00	City of Breckenridge	Community Service
FAB	6/11/2020	BRECK DRUG	90.00		General
FAB	6/11/2020	Misc	20.00	Misc. Revenue	General
FAB	6/11/2020	Misc	-20.00		General
			25,864.25		
FAB	6/15/2020	BREMER BANK	600,000.00	Bremer Money Market	General
			600,000.00	21	
FAB	6/17/2020	PREMIER REBATES	9.20	Food	Food Service
			9.20		

**Breckenridge Public School
Receipts for the Month of November 2019**

FAB	6/17/2020	PREMIER REBATES	11.41	Food	Food Service
			11.41		
FAB	6/19/2020	Misc	250.00	TEAMBUILDR - ERNST	General
FAB	6/19/2020	Misc	500.00	HEADWAY MARKETING - SMITH MOTORS	Community Service
FAB	6/19/2020	CITY OF BRECKENRIDGE	170.00	REBATE	General
FAB	6/19/2020	VIKING COCA-COLA BOTTLING CO.	660.50	REBATE	General
			1,580.50		
MAX	6/19/2020	STATE OF MINNESOTA	156,072.73	2020 GEN ED AID	General
MAX	6/19/2020	STATE OF MINNESOTA	138,161.34	2020 SPED AID	General
MAX	6/19/2020	STATE OF MINNESOTA	6,014.27	2020 ECFE	Community Service
MAX	6/19/2020	STATE OF MINNESOTA	9,063.03	2020 SCHOOL READINESS	Community Service
MAX	6/19/2020	STATE OF MINNESOTA	604.80	2020 PRESCHOOL SCREENING	Community Service
MAX	6/19/2020	STATE OF MINNESOTA	63.07	2020 LITERACY INCENTIVE	General
			309,979.24		
FAB	6/22/2020	COMMUNITY EDUCATION	243.10	SACC	Community Service
FAB	6/22/2020	COMMUNITY EDUCATION	510.00	SCHOOL READINESS	Community Service
FAB	6/22/2020	COMMUNITY EDUCATION	22.00	Yearbook Sales	General
			775.10		
FAB	6/25/2020	COMMUNITY EDUCATION	1,880.00	SCHOOL READINESS	Community Service
			1,880.00		
LAF	6/24/2020	STATE OF MINNESOTA	2,054.68	Medical Assistance	General
			2,054.68		
FAB	6/26/2020	MSDMAX	15,682.10	Minn. Sch. District "max" Fund	Community Service
FAB	6/26/2020	MSDMAX	184,317.90	Minn. Sch. District "max" Fund	General
			200,000.00		
FAB	6/30/2020	COMMUNITY EDUCATION	20.00	SUMMER YOUTH ENRICHMENT	Community Service
			20.00		
FAB	6/30/2020	HS GENERAL FUND RECEIPTS	3,795.00	DRIVERS ED	General
			3,795.00		
FAB	6/30/2020	BHS ACTIVITY ACCOUNT	600.00	DECA - LOAN PAYMENT	General
FAB	6/30/2020	TRI-VALLEY OPPORTUNITY COUNCIL	1,000.00		General
FAB	6/30/2020	WAHPETON PUBLIC SCHOOL	3,879.08		General
FAB	6/30/2020	BHS ACTIVITY ACCOUNT	300.00	DONATION FROM SENIOR CLASS	Student Activities
FAB	6/30/2020	VOLLEYBALL BOOSTERS	100.00	TEAM BUILDR	General
FAB	6/30/2020	Misc	750.00	FENCING	General
FAB	6/30/2020	SOFTBALL BOOSTER CLUB	750.00	FENCING	General
FAB	6/30/2020	Misc	250.00	TEAMBUILDR	General

**Breckenridge Public School
Receipts for the Month of November 2019**

			7,629.08		
MAX	6/30/2020	MSDMAX	469.40	Interest Income	General
			469.40		
LAF	6/30/2020	MSDMAX	7.52	Interest Income	General
			7.52		
BREM	6/30/2020	BREMER BANK	86.50	Interest Income	General
			86.50		
FAB	6/3/2020	BREMER BANK	-650,000.00	Bremer Money Market	General
			-650,000.00		
FAB	6/30/2020	CREDIT CARD DEPOSIT	5,865.00	DRIVERS ED	General
FAB	6/30/2020	CREDIT CARD DEPOSIT	11.00	LIBRARY FINES	Capital Outlay
FAB	6/30/2020	CREDIT CARD DEPOSIT	-100.00	Student Lunch Sales	Food Service
			5,776.00		
FAB	6/30/2020	CREDIT CARD DEPOSIT	216.25	Tuition from Patron	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	610.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	1,050.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	505.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	2,318.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	525.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	450.00	Fees	Community Service
FAB	6/30/2020	CREDIT CARD DEPOSIT	105.00	Fees	Community Service
			5,779.25		
FAB	6/29/2020	COMMUNITY EDUCATION	-40.00	Closed account	Community Service
			-40.00		
			1,169,933.30		
		Fund Summary			
		General Fund	821,006.03		
		Food Service Fund	203.11		
		Community Service Fund	106,317.00		
		Capital Fund	11.00		
		Debt Service Fund	241,926.16		
		Trust Fund	0.00		
		Student Activities Fund	470.00		

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: July 2, 2020

For the Month of June 2020

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$213,966.77	1,678,377.56	1,740,964.45	\$151,379.88
Food Service	(1,953.56)	36,338.83	13,517.28	\$20,867.99
Comm. Serv.	44,065.96	96,715.14	21,686.70	\$119,094.40
Cap. Exp.	(162,128.99)	11.00	3,789.89	(\$165,907.88)
Debt. Redemption	141,138.50	243,005.68	0.00	\$384,144.18
Trust Fund	5,014.29	0.00	2,002.00	\$3,012.29
Student Activities	47,084.59	470.00	2,254.97	\$45,299.62
TOTALS:	\$287,187.56	\$2,054,918.21	\$1,784,215.29	\$557,890.48

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$576,607.39	27,166.91	0.00	\$549,440.48
The 'Barn" Cash Box		.		50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$557,890.48

Investments

Minn. School District Liquid Asset Fund	0.21%	\$45,150.83	
Minn. School District "MAX" Fund	0.31%	\$1,892,806.84	
Bremer Money Market	0.24%	\$103,469.83	
MSDLAF Net Interest Rate 2.30%	Matures 07/02/2020	\$244,000.00	
MSDLAF Net Interest Rate 1.90%	Matures 10/23/2020	\$244,000.00	
MSDLAF Net Interest Rate 1.80%	Matures 12/21/2020	\$245,000.00	
TOTALS:			\$2,774,427.50
TOTAL CASH AND INVESTMENTS:			----- \$3,332,317.98 =====

Breckenridge Public School-Contingent Account
Account Summary
June 2020

	<u>Jun 20</u>
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	15.00
01005760720899000 Transpt Misc	25.00
01300211000366000 HiSchl Travel	163.01
R02005770701601000 Lunch Refund	637.31
R04005591000050200 TTBL Refund	315.00
R04005591000050201 Baseball Ref	10.00
Total Expense	<u>1,165.32</u>
Net Ordinary Income	<u>-1,165.32</u>
Net Income	<u><u>-1,165.32</u></u>

**Breckenridge Public School-Contingent Account
Transaction List by Date
June 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Jun 20				
06/01/2020	26340	Heidi Arnhalt	Lunch Refund	-25.26
06/01/2020	26341	Joy Eichhorn	Lunch Refund	-78.90
06/01/2020	26342	Penny Ellingson	Lunch Refund	-17.40
06/01/2020	26343	Tana Erbes	Lunch Refund	-18.70
06/01/2020	26344	Carla Evenson	Lunch Refund	-33.50
06/01/2020	26345	Tammy Friederichs	Lunch Refund	-96.65
06/01/2020	26346	Ali Haugen	Lunch Refund	-43.45
06/01/2020	26347	Dan Hieserich	Lunch Refund	-27.30
06/01/2020	26348	Sara Hohenstein	Lunch Refund	-168.25
06/01/2020	26349	Tina Reff	Lunch Refund	-75.20
06/01/2020	26350	Michelle Snobl	Lunch Refund	-26.75
06/01/2020	26351	Janet or Rick Teberg	Lunch Refund	-25.95
06/01/2020	26352	Sue LeNoue	Mileage	-163.01
06/09/2020	26353	Minnesota BCA	Niska	-15.00
06/22/2020	26354	Henry Peck	Drug & Alcohol Clearinghouse	-25.00
06/22/2020	26355	Breckenridge Food Service	Summer Youth Program Refunds	-115.00
06/22/2020	26356	Ryan Abel	Twin Town partial refund	-10.00
06/22/2020	26357	Karen Awender	Twin Town partial refund	-10.00
06/22/2020	26358	Raychel Bertelsen	Twin Town partial refund	-10.00
06/22/2020	26359	Terrie Breuer	Twin Town partial refund	-10.00
06/22/2020	26360	Joe Bruechert	Twin Town partial refund	-20.00
06/22/2020	26361	Danielle Flack	Twin Town partial refund	-10.00
06/22/2020	26362	Kassi Griffin	Twin Town partial refund	-35.00
06/22/2020	26363	Amber Jacobson	Twin Town partial refund	-10.00
06/22/2020	26364	Kristina Carlson	Twin Town partial refund	-35.00
06/22/2020	26365	Amy Malmberg	Twin Town partial refund	-10.00
06/22/2020	26366	Katrina Reinke	Northern League partial refund	-10.00
06/22/2020	26367	Megan Solem Ritter	Twin Town partial refund	-20.00
06/22/2020	26368	Nicky Stelton Keenan	Twin Town partial refund	-10.00
06/22/2020	26369	Brittany Summerville	Twin Town partial refund	-10.00
Jun 20				

**Breckenridge High School
School Board Report
Tues. July 21, 2020
Principal: Craig J. Peterson
7:00am**

High School Goal #1: “How can we set the culture at Breckenridge?”

High School Goal #2: “How can we support students, staff and community growth at Breckenridge?”

Celebrations:

- Sean Owens, Jordan Christianson, Joel Herder, Coaches: Temperature checks and screenings (Student safety)
- HS custodians: Have done a great job!; Easy to work with and receptive to the changes going on in the HS building
- Staff: For taking on the planning of re-entry into our HS building
- Parents and Guardians: For filling out our Parent/Guardian survey

HIGH SCHOOL

-

Old Business

1. New Tech network and training: Step 1 of a 4 year plan

[-https://newtechnetwork.org/](https://newtechnetwork.org/)

****Leadership training and Coaches training with Miriam June, July and August

Facilitator Teams:

Step 1: 2019-2020 (learning), 2020-2021 (Phase 1), 2021-2022 (Phase 2), 2022-2023 (Phase 3)

Gr. 7-8: Mary D., Jack H., Margaret W., Travis E., Emily M., Hayley B., Liz D, Missy J., Kelly Larson (9 teachers)

Step 2: 2020-2021 (investigate/learn), 2021-2022 (Phase 1), 2022-2023 (Phase 2)

Gr. 9-10: Jolynn W., Stacey D., Tina A., Al G., Austin I., Emily C., Linda H., Brenda R., Kelly Leiseth (9 teachers)

Step 3: 2020-2021 (investigate/learn), 2021-2022 (Capstone Project), 2022-2023 (Step 1)

Gr. 11-12: Stan G., Dennis S., Alissa H., Tony B. Derek G., Brad L., Kim Q., Chad F. (8 teachers)

2. Educator Excellence Team

-This group has done a great job to finish up our planning process and staff evaluation process. We met on June 22; We will continue to meet on our Educator Excellence plan

New Business:

1. Portrait of a Graduate

-Presented to our HS staff our Portrait of a Graduate

-We did an activity on all of the projects/activities our students already do in the categories of

Inspired, Impassioned, Empowered and Engaged

2.Intentional: Culture and Support during the 2020-2021 school year

-Agency in Staff and in Students

3. Prom 2020:

- CANCELLED due to CDC guidelines involving large gatherings
- Plan would be to invite 2020 Seniors back for the schedule 2021 Prom

4. Class of 2020 Graduation reception scheduled for Wed. July 29 at 5:00pm (Sent out May 4, 2020)

-CANCELLED due to CDC guidance involving larger gatherings

5.Summer School (August 3-August 27)

- Monday-Thursday (4 weeks); 9:00am-12:00pm
- 15 students

6. Contracts for services:

- Edmentum: Credit Recovery and Virtual School
- Golden Path Solutions: College and Career Readiness (4 year commitment)

7. August will be Different

- Be ready for some unique challenges, changes and different Educational thoughts around learning
- Breckenridge is different; We pride ourself in adaptability and flexibility in education
 - Being the school district in front of change
 - Be the school district for “future ready” learners
 - Being the school district that personalizes learning for students, staff and community

August Projects:

- 1.2020-2021 Student Handbook
2. 2020-2021 Teacher Handbook
3. 2020-21 High School Master Schedule

New Projects the High School is working on:

1. Culture and Agency
- 2.Capstone Project for Seniors (2022)
- 3.Portrait of a Graduate: We have spoken to HS staff and have identified projects that fit into our Profile of Graduate definition.
4. Adult Learning in our School

Announcements/Calendar of Events

- Wed. July 22: District Planning meeting
- Tues. July 28: 2 Revolutions training
- Mon. Aug. 3: Summer School Starts at the High School (9am-12pm)
- Tues. Aug. 11: Meeting with New Tech Network

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



Elementary Board Report:

July 2020

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Summer School - Camp S'more:

- 41 of 60 campers RSVP'd so far.
- 4 will not be attending
- Waiting to hear from the others - RSVP due Friday the 17th.
- Transportation will be provided and routes planned after registrations are completed.
- Monday - Thursdays from 8:30-11:00 a.m. from August 3rd through the 20th (12 days total) for 2019-2020 Kindergarten through 2nd grade students.

Preparing for next year:

- Fall Re-opening Planning Team
 - ◆ Sub-committee teams:
 - Mental Health/Wellness team
 - Student Experience Team
 - Transportation/Food Service Team
 - ◆ Staff/Parent Surveys have been completed
 - ◆ Lots of networking!
 - MESPA - A New Way Forward (statewide) and Western Division weekly group meetings to share ideas and get feedback.
 - ASCD Conference

Student Handbook - work in progress

- Will continue to review and make revisions, as needed, for the new year.

Educator Excellence Revisions - Completed in Google Drive documents which will be our new platform for the plan. Mentoring portion still in the works as to what that looks like as we continue to plan for next year.

NEW Staffing for next year:

Christa Heisler - Special Education

Title Grants:

Work in progress - waiting on required documents from MDE and online materials to be ready to go.

BRECKENRIDGE SCHOOL DISTRICT #846
ACTIVITIES COMMITTEE MEETING
FRIDAY, JUNE 26, 2020
8:00 AM
ELECTRONIC VIRTUAL SETTING

Committee members present: Clayton Ernst, Steve Arnhalt, Ty Mikkelson

Others present: Superintendent Cordes, Chad Fredericksen, Cathy Affield
Present via phone: Paige Rudick-Daily News, Margaret Wilson, Marc Hasbargen,
Amy Anderson

Activities Director, Chad Fredericksen provided an update on the boys basketball program. Listening sessions were held with players and parents and a players survey was done at the end of the season.

Moving through the process:

- Month of July - Coach Ohm working individually with players
- July 27 through July 30 – Mr. Fredericksen will gather feedback from the sophomore through senior players through individual or small group meetings
 - Mr. Fredericksen will follow up with Coach Ohm on the feedback findings
- August 3 @ 7:00 a.m. – Activities Committee meeting scheduled
 - Mr. Fredericksen will provide follow up data

Superintendent Cordes reviewed the work she has done on the St. Mary's request to consider allowing 7th and 8th grade students to be included to participate in swimming, hockey and gymnastics through Breckenridge's coop agreement. After discussion with Wahpeton School Superintendent Rick Jacobson, the agreement was made that St. Mary's students will be able to join the Breckenridge/Wahpeton Coop for swimming and gymnastics directly through Wahpeton for \$500 per participant per activity with sign up and payment directly to the Wahpeton School. St. Mary's students will also be able to join the Breckenridge/Wahpeton Coop in hockey by paying \$500 per participant. Sign up for the hockey coop will go through Breckenridge School but payment will be made directly to the Wahpeton School.

Presently there are three frameworks from the state for opening in the fall which would affect fall activities and if there would be any activities in the fall.

- Open with guidance from the CDC and MDH/students and staff in the buildings
- Hybrid model - don't have all the students in the building at the same time
- Distance learning model

If there would be limited or no activities this fall, how do we handle coaches/co-curricular advisors compensation? Discussed was working with the local teacher union on the language. Also discussed was having Mr. Fredericksen communicate with the coaches/advisors for input on pro-rated compensation. Superintendent Cordes was directed to work with the union to come to an agreement on what compensation could look like for coaches and co-curricular advisors. Any agreement would need board and union approval.

420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

I. PURPOSE

Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including, but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Students

The policy of the school board is that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the school district in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees

The policy of the school board is that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school district.

C. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

D. Students with Special Circumstances and Conditions

The school principal, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular, and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

F. Precautions

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration

any guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

H. Reporting

If a medical condition of student or staff threatens public health, it must be reported to the Commissioner of Health.

I. Prevention

The school district shall, with the assistance of the Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minn. Stat. § 121A.23 which includes:

1. planning materials, guidelines, and other technically accurate and updated information;
2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;
3. cooperation and coordination among school districts and Service Cooperatives;
4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;
5. involvement of parents and other community members;
6. in-service training for district staff and school board members;

7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
9. participation by state and local student organizations.
10. The program must be consistent with the health and wellness curriculum.
11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources, including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

J. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee.

Legal References: Minn. Stat. § 121A.23 (Health-Related Programs)
Minn. Stat. § 144.441-442 (Tuberculosis)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
29 C.F.R. 1910.1030 (Occupational Exposure to Bloodborne Pathogens)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), *cert. denied*, 493 U.S. 892, 110 S.Ct. 239 (1989)
School Board of Nassau County, Fla. v. Arline, 480 U.S. 273, 107 S.Ct. 1123 (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990

Cross References: Policy 402 (Disability Nondiscrimination)
Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 521 (Student Disability Nondiscrimination)

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature or a plaque with a resale value of \$5 or less with an inscription recognizing an individual for an accomplishment. The superintendent has discretion to determine what value is “insignificant.”
- D. Teachers may accept from publishers free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.
- C. “Financial interest” means any ownership or control in an asset which has the potential to produce a monetary return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: Policy 209 (Code of Ethics)
Policy 210 (Conflict of Interest – School Board Members)
Policy 306 (Administrator Code of Ethics)

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 422

Orig. 1995

Revised: 07/21/2020

Rev. 2019

422 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to employees:

Model Policy 102	Equal Educational Opportunity
Model Policy 103	Complaints – Students, Employees, Parents, Other Persons
Model Policy 206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
Model Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
Model Policy 305	Policy Implementation
Model Policy 505	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Model Policy 507	Corporal Punishment
Model Policy 510	Student Activities
Model Policy 511	Student Fundraising
Model Policy 517	Student Recruiting
Model Policy 518	DNR-DNI Orders
Model Policy 519	Interviews of Students by Outside Agencies
Model Policy 524	Internet Acceptable Use and Safety Policy
Model Policy 525	Violence Prevention
Model Policy 535	Service Animals in Schools
Model Policy 610	Field Trips
Model Policy 710	Extracurricular Transportation
Model Policy 711	Video Recording on School Buses
Model Policy 712	Video Surveillance Other Than on Buses
Model Policy 802	Disposition of Obsolete Equipment and Material

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

Cross References:

424 LICENSE STATUS

I. PURPOSE

The purpose of this policy is to ensure that qualified teachers are employed by the school district and to fulfill its duty to ascertain the licensure status of its teachers. A school board that employs a teacher who does not hold a valid teaching license or permit places itself at risk for a reduction in state aid. This policy does not negate a teacher's duty and responsibility to maintain a current and valid teaching license.

II. GENERAL STATEMENT OF POLICY

- A. A qualified teacher is one holding a valid license to perform the particular service for which the teacher is employed by the school district.
- B. No person shall be a qualified teacher until the school district verifies, through the Minnesota education licensing system available on the Minnesota Professional Educator Licensing and Standards Board website, that the person is a qualified teacher consistent with state law.
- C. The school district has a duty to ascertain the licensure status of its teachers and ensure that the school district's teacher license files are up to date. The school district shall establish a procedure for annually reviewing its teacher license files to verify that every teacher's license is current and appropriate to the particular service for which the teacher is employed by the school district.

III. PROCEDURE

- A. The superintendent or the superintendent's designee shall establish a schedule for the annual review of teacher licenses.
- B. Where it is discovered that a teacher's license will expire within one year from the date of the annual review, the superintendent or the superintendent's designee will advise the teacher in writing of the approaching expiration and that the teacher must complete the renewal process and file the license with the superintendent prior to the expiration of the current license. However, failure to provide this notice does not relieve a teacher from his/her duty and responsibility of ensuring that his/her teaching license is valid, current and appropriate to his/her teaching assignment.

- C. If it is discovered that a teacher's license has expired, the superintendent will immediately investigate the circumstances surrounding the lack of license and will take appropriate action. The teacher shall be advised that the teacher's failure to have the license reinstated will constitute gross insubordination, inefficiency and willful neglect of duty which are grounds for immediate discharge from employment.
- D. The duty and responsibility of maintaining a current and valid teaching license appropriate to the teaching assignment as required by this policy shall remain with the teacher, notwithstanding the superintendent's failure to discover a lapsed license or license that does not support the teaching assignment. A teacher's failure to comply with this policy may be grounds for the teacher's immediate discharge from employment.

Legal References: Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.22 (District Verification of Teacher Licenses)
Minn. Stat. § 122A.40, Subd. 13 (Employment; Contracts; Termination – Immediate Discharge)
Minn. Stat. § 127A.42 (Reduction of Aid for Violation of Law)
Vettleson v. Special Sch. Dist. No. 1, 361 N.W.2d 425 (Minn. App. 1985)
Lucio v. School Bd. of Independent Sch. Dist. No. 625, 574 N.W.2d 737 (Minn. App. 1998)
In the Matter of the Proposed Discharge of John R. Statz (Christine D. VerPloeg), June 8, 1992, *affirmed*, 1993 WL 129639 (Minn. App. 1993)

Cross References:

425 STAFF DEVELOPMENT

I. PURPOSE

The purpose of this policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

II. ADVISORY STAFF DEVELOPMENT COMMITTEE AND DISTRICT PROFESSIONAL DEVELOPMENT TEAMS

A. The school board will establish an Advisory Staff Development Committee to develop a Staff Development Plan, assist District Professional Development Teams in developing a site plan consistent with the goals of the Staff Development Plan, and evaluate staff development efforts at the site level.

1. The majority of the membership of the Advisory Staff Development Committee shall consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include nonteaching staff, parents, and administrators.
2. Members of the Advisory Staff Development Committee shall be appointed by the school board. Committee members shall serve a term based upon nominations by board members, teachers, and paraprofessionals. The school board shall appoint replacement members of the Advisory Staff Development Committee as soon as possible following the resignation, death, serious illness, or removal of a member from the Committee.

B. The school board will establish the District Professional Development Teams.

1. Members of the District Professional Development Teams will be appointed by the school board. Team members shall serve a term based upon nominations by board members, teachers, and paraprofessionals. The school board shall appoint replacement members of the District Professional Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.
2. The majority of the District Professional Development Teams shall be teachers representing various grade levels, subject areas, and special education.

III. DUTIES OF THE ADVISORY STAFF DEVELOPMENT COMMITTEE

- A. The Advisory Staff Development Committee will develop a Staff Development Plan which will be reviewed and subject to approval by the school board as needed.
- B. The Staff Development Plan must contain the following elements:
 - 1. Staff development outcomes which are consistent with the education outcomes as may be determined periodically by the school board;
 - 2. The means to achieve the Staff Development outcomes;
 - 3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with relicensure requirements under Minn. Stat. § 122A.18, Subd. 4;
 - 4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:
 - a. Improve student achievement of state and local education standards in all areas of the curriculum, including areas of regular academic and applied and experiential learning, by using research-based best practices methods;
 - b. Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, English learners, and gifted children, within the regular classroom, applied and experiential learning settings, and other settings;
 - c. Provide an inclusive curriculum for a racially, ethnically, linguistically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan;
 - d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;
 - e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution;
 - f. Effectively deliver digital and blended learning and curriculum and engage students with technology; and

- g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system;
 - h. Provide teachers of English learners, including English as a second language, and content teachers with differentiated instructional strategies critical for ensuring students long-term academic success, the means to effectively use assessment data on the academic literacy, oral academic language, and English language development of English learners, and skills to support native and English language development across the curriculum; and
 - i. Provide opportunities for staff to learn about current workforce trends, the connections between workforce trends and postsecondary education, and training options, including career and technical education options.
- 7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.
 - 8. The school district may implement other staff development activities required by law and activities associated with professional teacher compensation models.
- C. The Advisory Staff Development Committee will assist District Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.
 - D. The Advisory Staff Development Committee will evaluate staff development efforts at the site level and will report to the school board annually to the extent to which staff at the site have met the outcomes of the Staff Development Plan.
 - E. The Advisory Staff Development Committee shall assist the school district in preparing any reports required by the Department of Education relating to staff development including, but not limited to, the reports referenced in Section VII. below.

IV. DUTIES OF THE DISTRICT PROFESSIONAL DEVELOPMENT TEAM

- A. The District Professional Development Team shall develop a site plan, consistent with the goals of the Staff Development Plan. The school board will review the site plans for consistency with the Staff Development Plan annually.
- B. The District Professional Development Team must demonstrate to the school board the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the school board can be made by the

Advisory Staff Development Committee to avoid duplication of effort.

- C. If the school board determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.

V. STAFF DEVELOPMENT FUNDING

- A. Unless the school district is in statutory operating debt or a majority of the school board and a majority of its licensed teachers annually vote to waive the requirement to reserve basic revenue for staff development, the school district will reserve an amount equal to at least two percent of its basic revenue for: in-service education for violence prevention programs to help students learn how to resolve conflicts within their families and communities in non-violent, effective ways; staff development plans; curriculum development and programs; other in-service education; teachers' workshops; teacher conferences; the cost of substitute teachers for staff development purposes; preservice and in-service education for special education professionals and paraprofessionals; and other related costs for staff development efforts. The school district also may use the revenue reserved for staff development for grants to the school district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. In order to receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.
- B. The school district may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs.
- C. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minn. Stat. § 122A.61.

VI. PROCEDURE FOR USE OF STAFF DEVELOPMENT FUNDS

- A. On an annual basis, the Advisory Staff Development Committee, with the assistance of the District Professional Development Teams, shall prepare a projected budget setting forth proposals for allocating staff development funds reserved for each school site. Such budgets shall include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.
- B. Upon approval of the budget by the school board, the Advisory Committee shall be responsible for monitoring the use of such funds in accordance with the Staff

Development Plan and budget. The requested use of staff development funds must meet or make progress toward the goals and objectives of the Staff Development Plan. All costs/expenditures will be reviewed by the school board and/or superintendent for consistency with the Staff Development Plan on an annual basis.

- C. Individual requests from staff for leave to attend staff development activities shall be submitted and reviewed according to school district policy, staff procedures, contractual agreement, and the effect on school district operations. Failure to timely submit such requests may be cause for denial of the request.

VII. REPORTING

- A. The school district and site staff development committee shall prepare a report of the previous fiscal year's staff development activities and expenditures as part of the school district's world's best workforce report.

- 1. The report must include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities.
- 2. The report will provide a breakdown of expenditures for:
 - a. Curriculum development and curriculum training programs;
 - b. Staff development training models, workshops, and conferences; and
 - c. The cost of releasing teachers or providing substitute teachers for staff development purposes.

The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

- B. The report will be signed by the superintendent and staff development chair.

Legal References: Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to

Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.22, Subd. 2 (Violence Prevention Education)
Minn. Stat. § 122A.18, Subd. 4 (Board to Issue Licenses; Expiration and
Renewal)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts;
Termination - Additional Staff Development and Salary)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the
First Class; Definitions - Additional Staff Development and Salary)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
Minn. Stat. § 126C.10, Subds. 2 and 2b (General Education Revenue)
Minn. Stat. § 126C.13, Subd. 5 (General Education Levy and Aid)

Cross References:

Adopted: 08/09/2005

Breckenridge ISD 846 Policy 510

Orig. 1995

Revised: 07/21/2020

Rev. 2019

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

- F. The school board will ensure that any funds raised for extracurricular activities will be spent only on extracurricular activities.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: Policy 503 (Student Attendance)
Policy 506 (Student Discipline)
Policy 713 (Student Activity Accounting)

513 STUDENT PROMOTION, RETENTION, AND PROGRAM DESIGN

I. PURPOSE

The purpose of this policy is to provide guidance to professional staff, parents, and students regarding student promotion, retention, and program design.

II. GENERAL STATEMENT OF POLICY

The school board expects all students to achieve at an acceptable level of proficiency. Parental assistance, tutorial and remedial programs, counseling, and other appropriate services shall be coordinated and utilized to the greatest extent possible to help students succeed in school.

A. Promotion

Students who achieve at levels deemed acceptable by local and state standards shall be promoted to the next grade level at the completion of each school year.

B. Retention

Retention of a student may be considered when professional staff and parents feel that it is in the best interest of the student. Physical development, maturity, and emotional factors shall be considered, as well as scholastic achievement. The superintendent's decision shall be final.

C. Program Design

1. The superintendent, with participation of the professional staff and parents, shall develop and implement programs to challenge students that are consistent with the needs of students at every level. A process to assess and evaluate students for program assignment shall be developed in coordination with such programs. Opportunities for special programs and placement outside of the school district shall also be developed as additional options. All programs will be aligned with creating the world's best workforce.
2. The school district will adopt guidelines for assessing and identifying students for participation in gifted and talented programs. The guidelines should include the use of:

- a. multiple objective criteria; and
 - b. assessments and procedures that are valid and reliable, fair, and based on current theory and research. Assessments and procedures should be sensitive to under-represented groups, including, but not limited to, low-income, minority, twice-exceptional, and English learners.
3. The school district will adopt procedures for the academic acceleration of gifted and talented students. These procedures will include how the school district will:
- a. assess a student’s readiness and motivation for acceleration; and
 - b. match the level, complexity, and pace of the curriculum to a student to achieve the best type of academic acceleration for that student.
4. The school district will adopt procedures which describe the comprehensive evaluation in cognitive, social, and emotional development domains to help determine a child’s ability to meet kindergarten grade expectations and progress to first grade in the subsequent year for early admission to kindergarten or first grade of gifted and talented learners. The comprehensive evaluation must use valid and reliable instrumentation, be aligned with state kindergarten expectations, and include a parental report and teacher observations of the child’s knowledge, skills, and abilities. The procedures must be sensitive to under-represented groups.

Legal References: Minn. Stat. § 120B.15 (Gifted and Talented Program)
Minn. Stat. § 123B.143, Subd. 1 (Superintendents)

Cross References: Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Policy 617 (School District Ensurance of Preparatory and High School Standards)
Policy 618 (Assessment of Student Achievement)
Policy 620 (Credit for Learning)
Policy 595 (Early Admission)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 524

Orig. 1996

Revised: 07/21/2020

Rev. 2019

524 INTERNET ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school

district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to

information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
 - a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
 - b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the

school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “Twitter,” “Instagram,” “Snapchat,” and “Reddit,” and similar websites or applications.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy (Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or

access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Software filtering technology shall be narrowly tailored and shall not discriminate based on viewpoint.

- D. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- E. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail files. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.

- c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
 6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.
 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:

1. A copy of the user notification form provided to the student user.
2. A description of parent/guardian responsibilities.
3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
5. A statement that the school district's acceptable use policy is available for parental review.

XIII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
 17 U.S.C. § 101 *et seq.* (Copyrights)
 47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
 47 C.F.R. § 54.520 (FCC rules implementing CIPA)
 Minn. Stat. § 121A.031 (School Student Bullying Policy)
 Minn. Stat. § 125B.15 (Internet Access for Students)
 Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)

R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff'd* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Kowalski v. Berkeley County Sch., 652 F.3d 565 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Policy 506 (Student Discipline)
Policy 514 (Bullying Prohibition Policy)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 519 (Interviews of Students by Outside Agencies)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Student Sex Nondiscrimination)
Policy 603 (Curriculum Development)
Policy 604 (Instructional Curriculum)
Policy 606 (Textbooks and Instructional Materials)
Policy 806 (Crisis Management Policy)
Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

533 WELLNESS POLICY

I. PURPOSE

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity and to promote and encourage students to adopt lifelong healthy behaviors that can reduce the risk of chronic disease.

II. GENERAL STATEMENT OF POLICY

- A. The Breckenridge School District will engage students, parents, teachers, food service professionals, health professionals, school board, and other interested community members in developing, implementing, monitoring, reviewing, and revising as needed, the district-wide nutrition and physical activity wellness policies through a wellness committee that meets four times per year.
- B. The school environment will promote and protect students' health, well-being, and ability to learn by providing opportunities for healthy eating and physical activity.
- C. The school district recognizes that nutrition education and physical education are essential components of the educational process and forming lifelong healthy behaviors; and that good health fosters student attendance and education.
- D. Encourage teachers, staff, and food service personnel to promote and model healthy eating and physical activity as a valuable part of daily life through provision of and involvement in wellness activities.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active to achieve daily recommended physical activity.
- F. Food and beverages sold or served at school during the entire school day will meet or exceed the nutrition recommendations of the current USDA school breakfast, lunch, and smart snacks standards. Marketing and advertising of foods and beverages meet USDA Smart Snack guidelines and do not allow advertising of less nutritious choices during the school day.
- G. School meals are intended to be the main source of nutrition for students during the school day.

- H. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; they will provide clean, safe, and pleasant settings and adequate time for students to eat.
- I. To the maximum extent practicable, all schools in our district will participate in available federal school meal programs and Farm to School initiatives.

III. NUTRITION EDUCATION AND PROMOTION

Breckenridge School District will provide nutrition education as a part of a standards-based, sequential, age appropriate, comprehensive program designed to provide students and their families with the knowledge and skills necessary to promote and protect their health.

Nutrition education in all Breckenridge School Buildings, K-12:

- A. Is communicated in consistent nutrition messages throughout schools, classrooms, staff lounges, and cafeterias, and promoted to parents, the community and the media.
- B. Shall be consistent in school-based marketing and health promotion; thus it shall promote healthy food/beverage choices, not allow advertising of less nutritious choices; it shall promote healthy eating and physical activity behaviors to the community.
- C. Will be offered in the school cafeteria and in the classrooms with coordination between school foodservice staff and teachers.
- D. Is integrated into comprehensive health, physical education, family consumer science (FACS) and other core classes such as math, science, social studies, language arts, and in elective classes, as appropriate.
- E. Training in nutrition will be provided for both teachers and food service staff.

IV. USDA SCHOOL MEALS

Breckenridge Nutrition Services offers affordable, nutritious and appealing meals, snacks and beverages in compliance with the most updated USDA guidelines and safety standards. Breckenridge Schools will use the current USDA school breakfast, lunch and smart snacks and guidelines to establish and provide clear guidance for all foods and beverages available everywhere on school grounds to encourage healthy choices for students. The standards will focus on increasing nutrient density, decreasing fats, sodium, and added sugars, and moderating portion size. Breckenridge School District encourages the consumption of nutrient-dense foods

and beverages (such as fruits, vegetables, whole grains, low-fat or nonfat dairy, lean meats, legumes, nuts, and seeds) wherever foods are sold or served at school.

- A. Meals served in all Breckenridge Schools through the USDA National School Lunch and Breakfast programs:
 - 1. Are appealing and attractive to children, considering balance, variety, contrast, color, and eye appeal and are served in a clean, safe, enjoyable environment.
 - 2. Offer a variety of fruits and vegetables following USDA guidelines for vegetable sub-groups.
 - 3. Serve only low fat (1%) and fat free (regular or flavored) milk; offer lactose reduced milk (nutritionally-equivalent non-dairy alternatives) when requested by students and/or parent/guardian.
 - 4. Ensure that at least half of the served grains are whole grain.
 - 5. Use serving sizes that meet minimum and don't exceed maximum USDA requirements by age.
 - 6. Replace higher fat with lower fat items, as appropriate.

- B. Schools will provide an environment that encourages healthy eating and food habits. Breckenridge Schools will:
 - 1. Provide continuing professional development for food service director and employees.
 - 2. Provide access to clean, free drinking water for students during the school day.
 - 3. Provide students access to handwashing or hand sanitizing before they eat meals and snacks.
 - 4. Operate the USDA Breakfast Program in all schools and inform parent(s) through newsletters, website, or handouts of the availability of the program. They will encourage parents to provide a healthy breakfast for their children to enhance their ability to learn.
 - 5. Arrange bus schedules and use methods to serve breakfast that encourage participation, including but not limited to "grab and go", breakfast in the classroom, or breakfast during morning break.
 - 6. Provide students with adequate time to eat meals (20 minutes for lunch and 10 minutes for breakfast after sitting down to eat).
 - 7. Schedule lunch for students at appropriate times:
 - a. after recess, when possible, for elementary schools to increase student nutrient intake and reduce food waste,
 - b. for all students.
 - 8. Evaluate their open campus policy, taking into consideration the food choices and other choices that students make when they are able to leave campus.

9. Discourage tutoring, club, or organizational meetings, or activities during mealtimes, unless students may eat lunch during such activities.
10. Strongly discourage use of foods or beverages as a reward and work towards eliminating the use of foods and beverages as rewards; do not withhold food or beverages as a punishment.
11. Discourage students from sharing food or beverages with one another during meal or snack times given concerns about allergies and other restrictions on some children's diets.
12. Obtain feedback from students and others about meals and new food options through activities such as taste testing, surveys, feedback meetings, or health fairs.
13. Lunches brought from home are encouraged to meet the guidelines for nutritious lunches.

V. COMPETITIVE FOODS

Food and Beverages sold/served during the school day outside of reimbursable school meals are known as Competitive Foods. Smart Snacks Nutrition Standards are developed considering the standard that schools meals are intended to be the main source of nutrition for students during the school day. Therefore, any other food or beverage consumed supplements that meal and must be:

- a contribution to, rather than a detraction, from the nutrition of the student
- age- appropriate serving size and within USDA caloric guidelines
- infrequent in consumption

A. School-based standards:

1. Elementary/Middle schools will not sell food or beverages in school stores or have vending machines. They will not hold food or beverage fundraising activities during school hours. They will sell only the following ala carte items:
 - a.) Reimbursable meal
 - b.) Fresh fruit
 - c.) Non-fried fresh vegetables (no fat added)
 - d.) 8 oz Low-fat/non-fat milk
 - e.) 6 oz or less non-fat yogurt

Food and beverages served as snacks and at celebrations/parties shall be encouraged to feature healthy choices that meet the requirement of the District's nutrition standards.

2. High School: All food or beverages sold individually, outside of the reimbursable school meal programs, through vending machines, fundraising,

or ala carte will follow the USDA Smart Snacks Nutrition Standards. This will apply during the school day and for afterschool programs for students.

Food and beverages served as snacks and at celebrations/parties shall be encouraged to feature healthy choices that meet the requirement of the District's nutrition standards.

- B. Ala Carte, vending, schools stores, and fundraising will follow or exceed current USDA Smart Snacks Nutrition Standards.
 - 1. Vending Machines:
 - a.) Any vending machine contracts or school- maintained vending machines will follow the attached USDA Child Nutrition standards.
 - b.) Vending machines will display only healthy options on the machine and will not market unhealthy options.
 - 2. Ala Carte:
 - a.) Serving sizes will be comparable to those served in reimbursable meals.
 - b.) Encouraged items such as fresh fruit and vegetables, fat-free unflavored dairy products, whole grain products, and lean meats and legumes will be featured in the most prominent places.

VI. PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

The primary goals for the Breckenridge schools' physical activity components are: to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness in a safe, adequate environment, to ensure students' regular participation in physical activity, to teach students the short-and long-term benefits of a physically active and healthful lifestyle and to enhance academic performance. Accordingly the following guidelines for physical education and physical activity in Breckenridge School District are established:

- A. Physical Education
 - 1. Physical education shall be standards-based, using national or state- developed standards, such as the National Health and Physical Education Standards (provided by SHAPE America). The district follows the state law requiring instruction in Physical Education without exception.
 - 2. All students will receive physical education a minimum of 125 minutes for (grades K-4), 150 minutes for (grades 5-6), 1 semester for grades (7-8), and 1 semester for (High School)
 - 3. Students will spend at least 50 percent of physical education class time participating in moderate to vigorous physical activity.
 - 4. Physical education curriculum is written for every grade. It is sequential and provides an opportunity for students to learn, practice, and be assessed on content,

developmentally appropriate motor skills, social skills, responsible behavior, physical fitness, and benefits of physical activity.

5. Breckenridge School District will not use physical activity as punishment nor withhold physical activity (recess or physical education) as punishment.

B. Physical Activity

1. Daily recess

- a. All elementary school students will have at least a 20 minutes supervised recess break daily, preferably outdoors and before lunch, during which schools facilitate moderate to vigorous physical activity verbally and through provision of space and equipment.

2. Integrating Physical Activity into the Classroom Settings

For elementary, as well as older students, to receive the recommended amount of at least 60 minutes of physical activity per day and for students to fully embrace physical activity as a personal behavior, other school opportunities are:

- a. Classroom health education will reinforce the knowledge and self-management skills needed to maintain a physically active lifestyle and reduce sedentary activities such as watching TV and video games.
- b. Incorporation of physical activity into other subject lessons (such as math, science, and social studies, etc).
- c. Classroom teachers will provide short physical activity breaks between lessons, classes, and/or standardized testing.

3. Physical Activity Opportunities Before and After School

- a. The district offers physical activity programs, such as interscholastic athletic programs in high school or intramural/intramural programs to provide a range of activities that meet the needs, interests, and abilities of all students.
- b. After-school child care and enrichment programs shall encourage-verbally and through the provision of adequate and safe space, equipment, and activities- daily periods of moderate to vigorous physical activity for all participants.
- c. Schools shall work with recreation agencies and other community organizations to coordinate and enhance opportunities available to students, community, and staff for physical activity before, during, and after the school day, on weekends, and during school vacations in accordance with the District's Building Rental Policy. These spaces and facilities also should be available to agencies and organizations offering physical activity and nutrition programs. School policies concerning safety apply at all times.
- d. Schools shall encourage bicycling and walking to and from school.

VII. IMPLEMENTATION AND MONITORING

- A. After approval by the School Board, the wellness policy will be implemented throughout the school district.
- B. The superintendent shall execute administrative procedures that ensure the implementation of and compliance with the wellness policy.
- C. The Breckenridge School District will develop and implement a communications plan which includes training to ensure understanding of the rationale for the wellness policy and the implementation plan.
- D. The Superintendent will designate the Wellness Coordinator to oversee the school district's wellness-related activities.
- E. The Superintendent or Wellness Coordinator will ensure compliance with established district-wide nutrition and physical activity wellness policies and procedures. These procedures shall include:
 - 1. Adoption of current guidelines
 - 2. Designation of district level and site-based staff responsible for policy implementation
 - 3. An implementation work plan, including:
 - a. timeline
 - b. evaluation of outcomes and compliance. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the school district superintendent or designee.
- F. Breckenridge's food service staff will ensure compliance with the school's food and nutrition program and will report to the food and nutrition program administrator, the building principal, or the superintendent's designee, as appropriate.
- G. Monitoring will be repeated annually to help review policy compliance, assess progress, and determine areas in need of improvement and/or revision. Measurable outcomes may include School Health Index, Body Mass Index, School Meal Participation, youth survey data, Cardiovascular Fitness, and other outcomes determined by Breckenridge school wellness council.

H. The superintendent or designee will develop an annual summary report on compliance with the district's School Wellness Policy based on input from all district schools. That report will be provided to the school board and also distributed to all school health councils, parent/teacher organizations, school principals, food service director, and school health services personnel in the district.

I. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, students, and the general public to participate in the development, implementation and periodic review and update of the wellness policy.

2. The Wellness Coordinator will hold meetings four times annually for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy and annual wellness action plan. All meeting dates and times will be posted on the school district's website and/or Facebook page and will be open to the public.

J. Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

1. The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy.

2. The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and

3. A description of the progress made in attaining the goals of the District's wellness policy. The District will notify households/families of the availability of the triennial progress report.

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 601

Orig. 1995

Revised: 08/18/2020

Rev. ~~2017~~ 2019

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota **Graduation** Academic Standards and federal law and are aligned with creating the world's best workforce.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- D. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:

1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 2. student performance on the Minnesota Comprehensive Assessments;
 3. high school graduation rates; and
 4. career and college readiness under Minn. Stat. § 120B.30, Subd. 1.
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third-grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:
1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in state and federal law;
- [Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]*
2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and accelerate their instruction, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identify the strengths and weaknesses of instruction in pursuit of student and school success and curriculum

affecting students' progress and growth toward career and college readiness and leading to the world's best workforce;

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, students' access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minn. Stat. § 120B.35, Subd. 3(b)(2), and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and
7. an annual budget for continuing to implement the school district plan.

B. School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.* These skills include the following:

[*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]

- a. reading, writing, speaking, listening, and viewing in the English language;

- b. mathematical and scientific concepts;
 - c. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e., problem solving);
 - d. creative and critical thinking, decision making, and study skills;
 - e. work readiness skills;
 - f. global and cultural understanding.
2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:
- a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;
 - b. bring many perspectives, including historical, to contemporary issues;
 - c. develop an appreciation and respect for democratic institutions;
 - d. communicate and relate effectively in languages and with cultures other than the student's own;
 - e. practice stewardship of the land, natural resources, and environment;
 - f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.
3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.
4. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:
- a. establishing and achieving personal and career goals;
 - b. adapting to change;
 - c. leading a healthy and fulfilling life, both physically and mentally;

- d. living a life that will contribute to the well-being of society;
 - e. becoming a self-directed learner;
 - f. exercising ethical behavior.
5. Students will be given the opportunity to acquire human relations skills necessary to:
- a. appreciate, understand, and accept human diversity and interdependence;
 - b. address human problems through team effort;
 - c. resolve conflicts with and among others;
 - d. function constructively within a family unit;
 - e. promote a multicultural, gender-fair, disability-sensitive society.

[Note: School district and site goals example courtesy of the Winona School District.]

- C. Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.
- 1. The school district ~~shall~~ **must** identify, before the end of kindergarten, grade 1, and grade 2, **all** students who are not reading at grade level. **Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified. before the end of the current school year and shall identify**
 - 2. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher **must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.**

[Note: According to Minnesota statutes, dyslexia screening is to be conducted in a locally determined manner.]

3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment and annually report summary assessment results to the Commissioner of Education by July 1.
4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students with:
 - a. dyslexia, using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist; or
 - b. convergence insufficiency disorder.
5. A student identified as having a reading difficulty must be provided with alternate instruction under Minn. Stat. § 125A.56, Subd. 1.
6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
 - a. the student's reading proficiency as measured by a locally adopted assessment;
 - b. reading-related services currently being provided to the student and the student's progress; and
 - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special education evaluation.

7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods

shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 8.]

8. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required)
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: Policy 104 (School District Mission Statement)
Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Testing Accommodations, Modifications, and Exemptions for

IEPs, Section 504 Plans, and LEP Students)
Policy 616 (School District System Accountability)
Policy 618 (Assessment of Student Achievement)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 602

Orig. 1995

Revised: 08/18/2020

Rev. 2017

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.

[Note: The annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the Commissioner of Education under Minn. Stat. § 124D.126. A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.]

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference

between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An “e-learning day” is a school day where a school offers full access to online instruction provided by students’ individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student’s teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: Model Policy 425 (Staff Development)

603 CURRICULUM DEVELOPMENT

[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student, community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 - 1. Provide for articulation of courses of study from kindergarten through grade twelve.

2. Identify minimum objectives for each course and at each elementary grade level.
 3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
 4. Provide a program for ongoing monitoring of student progress.
 5. Provide for specific, particular, and special needs of all members of the student community.
 6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
 8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- D. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified. See Minn. Stat. § 120B.12, Subd. 2.
- E. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minn. Stat. § 120A.20, Subd. 1(c). A student's plan under this section shall continue while the student is enrolled.
- F. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- G. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)

Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: Policy 604 (Instructional Curriculum)
Policy 605 (Alternative Programs)
Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Policy 616 (School District System Accountability)
Policy 617 (School District Ensurance of Preparatory and High School Standards)
Policy 618 (Assessment of Student Achievement)
Policy 619 (Staff Development for Standards)
Policy 620 (Credit for Learning)
Policy 623 (Mandatory Summer School Instruction)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 604

Orig. 1995

Revised: 08/18/2020

Rev. 2017

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. Language arts and basic communication skills including reading and writing, literature, and fine arts;
2. Mathematics and science;
3. Social studies, including history, geography, economics, government, and citizenship that includes civics (see II.I.);
4. Health and physical education;

[Note: Health curriculum may include child sexual abuse prevention in consultation with other federal, state, or local agencies and community-based organizations to identify research-based tools, curricula, and programs.]

5. The arts;
6. Career and technical education; and
7. World languages.

[Note: World languages programs should be developed and implemented to acknowledge and reinforce the language proficiency and cultural awareness that non-English language speakers already possess and encourage students' proficiency in multiple world languages. Programs also must encompass indigenous American Indian languages and cultures, among other world languages and cultures. School districts may award Minnesota World Language Proficiency Certificates or Minnesota World Language High Achievement Certificates consistent with Minn. Stat. § 120B.022, Subd. 1.]

- B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and all courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.
- C. Elementary and middle schools shall offer at least three, and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five art areas: media arts, dance, music, theater, and visual arts.
- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- G. The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum for all students in that grade beginning in the 2014-2015 school year and later.
 - 1. In the school district's discretion, training and instruction may result in CPR certification.
 - 2. CPR and AED instruction must include CPR and AED training that have been developed:
 - a. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - b. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
 - 3. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.

4. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[Note: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

H. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:

1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as team work, collaboration, creativity, communication, critical thinking, and good work habits;
2. emphasize academic rigor and high expectations and inform the student and the student's parent or guardian, if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;

8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.

Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college-ready.

When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.

Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

[Note: Minn. Stat. § 120B.125 requires school districts to provide the services set forth in Section II.H. beginning in the 2013-2014 school year.]

- I. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.
 1. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States citizenship and immigration services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.
 2. A school or district may exempt a student with disabilities from this requirement if the student's ~~individualized education program~~ IEP team determines the requirement is inappropriate and establishes an alternative requirement.
 3. A school or district may administer the civics test questions in a language other than English to students who qualify for English learner services.
 4. Schools and districts may administer civics test questions as part of the social studies curriculum.
 5. A district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.
 6. The school district cannot charge a fee related to this requirement.

[Note: This requirement is effective for students enrolling in grade 9 in the 2017-2018 school year and later.]

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic

External Defibrillator Instruction)

Cross References: Policy 603 (Curriculum Development)
Policy 605 (Alternative Programs)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 606

Orig. 1995

Revised: 08/18/2020

Rev. 2005

606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

III. RESPONSIBILITY OF SELECTION

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials which:
1. support the goals and objectives of the education programs;
 2. consider the needs, age, and maturity of students;
 3. foster respect and appreciation for cultural diversity and varied opinion;
 4. fit within the constraints of the school district budget;
 5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the

foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.

C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.

B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.

B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.

C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

Legal References: Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction – Curriculum)

Minn. Stat. § 120B.235 (American Heritage Education)

Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)

Minn. Stat. § 124D.59-124D.61 (Limited English Proficiency)

Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)

Pratt v. Independent Sch. Dist. No. 831, 670 F.2d 771 (8th Cir. 1982)

Cross References: Policy 603 (Curriculum Development)
Policy 604 (Instructional Curriculum)

HIGHLIGHTED = BRECKENRIDGE

607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to address the groupings of grade levels as recognized in Minn. Stat. § 120A.05, as follows:

[Note: Each school district should identify within the groupings as defined in Minn. Stat. § 120A.05, how grade levels shall be organized within the school district from the options listed below:

Elementary: **Grades prekindergarten through 5**

Middle: **Grades 6 through 8**

Minimum of two consecutive grades above 4th but below 10th

Senior High:	Grades 9 through 12
Secondary:	(Grades 7 through 12)
—Junior High	Grades ___ through ___
—Senior High	Grades ___ through ___
—Vocational	Grades 7 through 12}

B. The superintendent may seek school board approval to administer certain programs on a nongraded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

III. DEFINITIONS

A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.

B. “Prekindergarten” means a program designed for students younger than five years

of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

Legal References: Minn. Stat. § 120A.05, Subds. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 611

Orig. 1996

Revised: 08/18/2020

Rev. 2019

611 HOME SCHOOLING

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1)

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (Minn. Stat. § 121A.15, Subd. 8)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request, as required by law, the school district will provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for student use), individualized instructional or cooperative learning materials (including teacher materials that accompany pupil materials), software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the

student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (in which five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4)

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

[Note: The provisions of Article VIII. - Shared Time Programs do not make a determination as to whether Shared Time Programs should be offered to any pupil. However, home-schooled children are required to be treated the same as all other nonpublic school children.]

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

- 1. Minnesota State High School League-sponsored activities (in which six or more students receive instruction in the home school or the home school

students are not residents of the school district).

A home school that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities in which six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)

Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)
Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials, Standardized Tests)

Cross References: Policy 509 (Enrollment of Nonresident Students)
Policy 510 (School Activities)

Adopted: 01/09/2007

Breckenridge ISD 846 Policy 612.1

Orig. 1996

Revised: 08/18/2020

Rev. 2016

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed, and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 U.S.C. § 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school

district's Title I plan and the **development of support and improvement plans**;

- B. Provide the coordination, technical assistance, and other support necessary to assist and **build the capacity of all participating schools within the school district** in planning and implementing effective **parent and family** involvement activities to improve student academic achievement and school performance, **which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education**;
- C. Coordinate and integrate **parent and family engagement** strategies with similar strategies, **to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs**;
- D. Conduct, with the **meaningful** involvement of parents **and family members**, an annual evaluation of the content and effectiveness of the **parent and family engagement** policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents **in parental involvement activities (with particular attention to** parents who are economically disadvantaged, disabled, have limited **English proficiency, have limited** literacy, or who are of a racial or ethnic minority **background)**; **the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions**;
- E. Use the findings of such evaluations to design **evidence-based** strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level **parent and family engagement** policies; and
- F. Involve parents in the activities of the schools, **which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.**

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents **and family members** of participating children a written **parent and family engagement** policy, agreed upon by such parents **and families**, that shall describe the means for carrying out the federal requirements of **parent and family engagement**. **Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.**

- A. The policy will describe the means by which each school with a Title I program will:
1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;
 2. Offer a flexible number of meetings, **such as meetings in the morning or evening, and may provide with Title I funds** transportation, child care, or home visits, as such services relate to parental involvement;
 3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the **planning, review, and improvement of the school parent and family engagement** policy and the joint development of the school-wide program plan, **except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;**
 4. Provide parents of participating children with: timely information about Title I programs; **a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards;** if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to **the education of** their children, and respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;

2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;
 - b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;

5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent **to the parents of participating children** in a format and, **to the extent practicable**, in a language the parents can understand; and
 6. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in **school-related** meetings and training sessions;
 4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of **parent and family engagement**, the school district and schools, **to the extent practicable**, will provide opportunities for the **informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children)**, including providing information and school **reports in a format and, to the extent practicable, in a language that is understandable by the parents.**

F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References:

The following resolution was moved by _____ and seconded by _____ :

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Breckenridge ISD 846, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Headway Marketing-Smith Motors	\$500.00	Twin Town Baseball
Bethel Lutheran	\$282.50	Angel Funds
Jordan Christensen	\$250.00	Teambuildr
Clayton Ernst	\$250.00	Teambuildr
Cowgirl Volleyball	\$100.00	Teambuildr
Gate City Bank	\$170.00	
	\$1,552.50	

The vote on adoption of the Resolution was: Unanimous in Favor

Whereupon, said Resolution was declared duly adopted on July 21, 2020

By: _____
Chair

By: _____
Clerk

FY 22 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/18/2020									
846 <= Type in School District Number													
BRECKENRIDGE PUBLIC SCHOOL DISTRICT													
Change only													
requiring lev													
adjustments													
Payable 2020 LLC Certification													
Current Estimate													
Calculations for Ten Year Projection				Pay 20									
LLC #	FY 2020	FY 2021		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	490		327,636	324,805	326,222	479,627	481,149	390,009	252,039	251,829	256,554	251,724
56	General Fund Portion of Revenue (non-grandfather districts)												
57	Total General Fund Revenue = (34) - (51)	491		64,434	67,266	65,691	69,471	68,001	165,900	267,396	267,396	267,396	267,396
58	General Fund Equalized Revenue = (43) - (52)	492		-	-	-	-	-	-	-	-	-	-
59	Total General Fund Aid = (46) - (53)	493		-	-	-	-	-	-	-	-	-	-
60	General Fund Equalized Levy = (58) * (41)	494		-	-	-	-	-	-	-	-	-	-
61	General Fund Unequalized levy = (57) - (58)	495		64,434	67,266	65,691	69,471	68,001	165,900	267,396	267,396	267,396	267,396
62	Total General Fund Levy = (60) + (61)	496		64,434	67,266	65,691	69,471	68,001	165,900	267,396	267,396	267,396	267,396
Notes: 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.													

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06							
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the									
District Info.		Enter Information		District Info.		Enter Information			
District Name:	Breckenridge	Date:	7/9/2020						
District Number:	0846-01	Email:	kuslern@breckenridge.k12.mn.us						
District Contact Name:	Neil Kusler								
Contact Phone #	218-643-6822								
Fiscal Year (FY) Ending June 30									
Expenditure Categories		2020 (base year)	2021	2022	2023	2024	2025	2026	2027
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.									
Finance Code	Category (1)								
347	Physical Hazards	\$3,000	\$3,500	\$4,000	\$4,500	\$5,000	\$5,500	\$6,000	\$6,000
349	Other Hazardous Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$19,000	\$18,000	\$16,000	\$18,000	\$16,500	\$19,000	\$17,000	\$19,500
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$7,800	\$16,000	\$13,000	\$13,500	\$17,000	\$14,000	\$14,500	\$18,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$29,800	\$37,500	\$33,000	\$36,000	\$38,500	\$38,500	\$37,500	\$43,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year									
Finance Code	Category (2)								
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151									
Finance Code	Category (3)								
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility									
Finance Code	Category (4)								
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects									
Finance Code	Category (5)								
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces	\$0	\$0	\$104,726	\$104,413	\$0	\$0	\$0	\$0
380	Mechanical Systems	\$0	\$0	\$12,000	\$15,000	\$12,000	\$15,000	\$16,000	\$17,000
381	Plumbing	\$0	\$0	\$7,500	\$7,500	\$7,500	\$15,000	\$7,500	\$7,500
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0
384	Site Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0
Total Deferred Capital Expense and Maintenance		\$0	\$0	\$124,226	\$126,913	\$19,500	\$105,000	\$58,500	\$24,500
Total Annual 10-Year Plan Expenditures		\$29,800	\$37,500	\$157,226	\$162,913	\$58,000	\$143,500	\$96,000	\$68,000

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Projects Only	ED - 02478-06
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minneells provided.					
District Info.		Enter Information			
District Name:	Breckenridge				
District Number:	0846-01				
District Contact Name:	Neil Kusler				
Contact Phone #	218-643-6822				
Expenditure Categories					
		2028	2029	2030	
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.					
Finance Code	Category (1)				
347	Physical Hazards	\$6,200	\$6,400	\$6,500	
349	Other Hazardous Materials	\$0	\$0	\$0	
352	Environmental Health and Safety Management	\$20,000	\$20,000	\$20,500	
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	
363	Fire Safety	\$15,000	\$15,500	\$19,000	
366	Indoor Air Quality	\$0	\$0	\$0	
Total Health and Safety Capital Projects		\$41,200	\$41,900	\$46,000	
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year					
Finance Code	Category (2)				
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	
363	Fire Safety	\$0	\$0	\$0	
366	Indoor Air Quality	\$0	\$0	\$0	
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151					
Finance Code	Category (3)				
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	
Accessibility					
Finance Code	Category (4)				
367	Accessibility	\$0	\$0	\$0	
Total Accessibility Projects		\$0	\$0	\$0	
Deferred Capital Expenditures and Maintenance Projects					
Finance Code	Category (5)				
368	Building Envelope	\$25,000	\$0	\$0	
369	Building Hardware and Equipment	\$0	\$0	\$0	
370	Electrical	\$20,000	\$0	\$0	
379	Interior Surfaces	\$0	\$0	\$0	
380	Mechanical Systems	\$20,000	\$25,000	\$25,000	
381	Plumbing	\$7,500	\$0	\$0	
382	Professional Services and Salary	\$0	\$0	\$0	
383	Roof Systems	\$0	\$35,000	\$35,000	
384	Site Projects	\$250,000	\$0	\$0	
Total Deferred Capital Expense and Maintenance		\$322,500	\$60,000	\$60,000	
Total Annual 10-Year Plan Expenditures		\$363,700	\$101,900	\$106,000	



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

Fiscal Year (FY) 2022 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-06
Due: July 31, 2020

General Information: Minnesota school districts, intermediate school districts and cooperatives applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2020. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative: Breckenridge	District Number and Type: 0846-01	Date Submitted: 7/21/2020
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2022 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2022 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335).

Certification of Statement of Assurances

A Statement of Assurances submitted by a single district must be signed by the district superintendent. A Statement of Assurances submitted by an intermediate school district or cooperative must be signed by the intermediate district superintendent or cooperative director.

Signature – Superintendent or Cooperative Director:	Name – Superintendent or Cooperative Director (Please print) Diane Cordes	Date:
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LONG-TERM FACILITIES MAINTENANCE RESOLUTION

WHEREAS, Minnesota Statute 123B.595 authorizes Long-Term Facilities Maintenance (LTFM) Revenue for School Districts.

WHEREAS, the Long-Term Facilities Maintenance Ten-Year Revenue Projection has been presented to the School Board.

WHEREAS, the Long-Term Facilities Maintenance Ten-Year Expenditure Application has been presented to the School Board.

WHEREAS, the Fiscal Year (FY) 2021 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances has been presented to the School Board.

BE IT HEREBY RESOLVED, that Breckenridge Public School, ISD 846, has approved the Long-Term Facilities Maintenance (LTFM) Plan consisting of:

- Long-Term Facilities Maintenance Ten-Year Revenue Projection
- Long-Term Facilities Maintenance Ten-Year Expenditure Application
- Fiscal Year (FY) 2021 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

BE IT FURTHER RESOLVED, to authorize the submission of the Long Term Facility Maintenance Plan to the Minnesota Department of Education.

This Resolution is passed and adopted by the School Board of Breckenridge Public School, ISD 846, State of Minnesota, this 21st day of July, 2020.

BRECKENRIDGE PUBLIC SCHOOL DISTRICT

Chairperson

Clerk

FEE SCHEDULE

	2020/2021	2019/2020	2018/2019
Adult Athletic Season Ticket	40.00	40.00	40.00
Student Athletic Season Ticket (K-12)	25.00	25.00	25.00
Senior Golden Age Pass (age 65)	Free	Free	Free
Adult Athletic Game Ticket	6.00	6.00	6.00
Student Athletic Game Ticket (K-12)	3.00	3.00	3.00
Adult School Play Ticket	6.00	6.00	5.00
Student School Play Ticket (K-12)	3.00	3.00	3.00
Breakfast (9-12)	1.95	1.85	1.75
Breakfast (7-8)	Free	Free	Free
Breakfast (PK-6)	Free	Free	Free
Reduced Breakfast (PK-12)	Free	Free	Free
Adult Breakfast	2.35	2.25	2.25
Adult Lunch	3.90	3.80	3.80
Student Lunch (9-12)	3.05	2.90	2.80
Student Lunch (7-8)	2.80	2.65	2.55
Student Lunch (PK-6)	2.80	2.65	2.55
Lunch Seconds (K-12)	1.40	1.35	1.30
Reduced Lunch	Free	Free	Free
Milk	0.45	0.45	0.45
Instrument Rental - Regular - Sr High	65.00	65.00	65.00
Instrument Rental - Drums - Sr High	65.00	65.00	65.00
Instrument Rental - Regular - Jr High	45.00	45.00	45.00
Instrument Rental - Drums - Jr High	45.00	45.00	45.00
Instrument Rental - Summer	25.00	25.00	25.00
Art Class Fee - High School	10.00	10.00	10.00
Welding Fee - High School	10.00		
Wood Shop Fee - High School	10.00		
Driver Education-Classroom & Behind the Wheel	325.00	325.00	325.00

USER FEES

Activity	2020/2021			2019/2020		
	HS	Non-Public		HS	Non-Public	
		MS	MS		MS	MS
Football	75.00	50.00	100.00	75.00	50.00	100.00
Volleyball	75.00	50.00	100.00	75.00	50.00	100.00
Basketball (Boys & Girls)	75.00	50.00	100.00	75.00	50.00	100.00
Wrestling	75.00	50.00	100.00	75.00	50.00	100.00
Baseball	75.00	50.00	100.00	75.00	50.00	100.00
Softball	75.00	50.00	100.00	75.00	50.00	100.00
Track (Boys & Girls)	75.00	50.00	100.00	75.00	50.00	100.00
Golf (Boys & Girls)	75.00	50.00	100.00	75.00	50.00	100.00
Cross Country (Boys & Girls)	75.00	50.00	100.00	75.00	50.00	100.00
Cheerleading	75.00	50.00	100.00	75.00	50.00	100.00
One Act Play	75.00	50.00	100.00	75.00	50.00	100.00
3 Act Play	75.00	50.00	100.00	75.00	50.00	100.00
Speech	75.00	50.00	100.00	75.00	50.00	100.00
COOP-Hockey, Gymnastics, Swimming	75.00	*50.00		75.00	50.00	

*St. Mary's students attending math & science classes at BHS use MS column except for COOP which is a separate agreement for hockey, gymnastics, swimming

Fees are due and payable the first day of practice or organization. There is an individual limit of \$200 and a family limit of \$350. NonPublic MS not included in limits Cases of hardship in fee payment will be handled on an individual basis. (see the Principal) No one will be denied participation because of User Fees.



Minnesota School Boards Association
1900 West Jefferson Ave
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

INVOICE

ATTN: Accounts Payable
I.S.D. 846
810 BEEDE AVE
BRECKENRIDGE, MN 56520-1660

Invoice No: 24843K5Z2Q3
Invoice Date: 6/11/2020
Acct No: 49
Due Date: 11/15/2020
PO Number:

Invoice Item	Qty	Unit Price	Extended
Association Dues (FY 7/1/20 to 6/30/21)	1	\$3,670.00	\$3,670.00
BoardBook Subscription Tier I	1	\$2,100.00	\$2,100.00
Policy Services Renewal (FY 7/1/20 to 6/30/21)	1	\$715.00	\$715.00
Subtotal:			\$6,485.00
Amount Paid:			\$0.00
Balance Due:			\$6,485.00

Dues for **ISD #846** are based on 634.76 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2019, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2020-21 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



Where Minnesota School Boards Learn to Lead

June 2020

Dear Superintendent:

Thank you for your membership in the Minnesota School Boards Association for the past year. MSBA's Board and staff have worked hard to become your go-to organization. MSBA will always go the extra mile for our members:

- Our dedicated staff prides itself on anticipating member needs through engagement, analyzing national and state directives, working with other educational organizations, and providing training to build high-performing boards.
- If you have a question, you can call or email MSBA's professional staff. We will find the answer promptly or get you to someone with the answer. In all our interactions, we strive to make your board a high-performing board that can meet the high expectations of your staff, students, and community.
- Legal and legislative advocacy are essential services of MSBA. As a statewide organization, we pride ourselves in finding a path forward that benefits all our school districts, regardless of shape and size.
- Like you, we care deeply about the success of all Minnesota's public school students. Through our collective, member-driven mission, our goal is to support, promote, and strengthen the work of our public school boards.

Our Association is stronger when our members are stronger. Now is the time to continue investing in your future. Your dues invoice is enclosed, along with a renewal notice for those districts in MSBA's Policy Services. We wish you a successful 2020-2021 school year and hope to continue as your valued and trusted Association. If you have any questions, please don't hesitate to call your Association office at 800-324-4459.

Sincerely,

Kirk Schneidawind
MSBA Executive Director
kschneidawind@mnmsba.org

Deborah Pauly
MSBA President
dpauly@isd717.org

enc.

MINNESOTA SCHOOL BOARDS ASSOCIATION

1900 West Jefferson Avenue, St. Peter, MN 56082-3015 Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org



Where School Boards Learn to Lead

THE POWER OF MEMBERSHIP

In 2019, MSBA:

1.



Responded to more than 15,000 calls and emails, and logged 638,354 web views

2.



Provided timely and relevant communication to 3,811 members who subscribe to the Journal magazine, 3,233 who subscribe to The Leader and 1,912 who subscribe to eClippings

3.



Trained 1,072 members in our Learning to Lead (Phase) workshops

4.



Protected 366 school districts, co-ops, and charter schools through the Minnesota School Boards Association Insurance Trust (MSBAIT)

5.



Advocated for and against 68 bills through the Legislature and brought 28 resolutions to MSBA's Delegate Assembly

6.



Educated and connected 2,422 members at Leadership Conference, and many more through Summer Seminar and other tailored trainings that focus on goal-setting for individual school boards

7.



Kept our 1,170 Facebook members and 4,614 Twitter followers informed and up-to-date with the latest education news and events

8.



Led 88 board members from 13 school districts through Strategic Planning to set the course for the future

9.



Guided 320 school districts through our Policy Services

10.

Directed and supported 136 board members from 21 school boards with superintendent searches

