

Harlem Consolidated School District Organizational Meeting

Monday, May 11, 2020
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. **CALL TO ORDER** by President Larry Barger
2. **ROLL CALL** (Board Members and Other Attendees)
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Meeting Minutes**
 - A. April 20, 2020 Regular & Closed Minutes
6. **Awards and Recognition**
 - A. Presenter: Jason Blume, Director of Stakeholder Engagement
7. **Comments from the Community**
8. **Approval of Bills**
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
 - E. **Communications and Committee Reports**
 1. Larry Barger, President
 - a. Board Meeting Evaluation Report: April 20, 2020 meeting
 - b. Next Regular Board meeting: Tuesday, May 26, 2020 at 6:00 p.m.
 - c. Next Education Committee meeting: Wednesday, June 17, 2020 at 6:00 p.m.
 - d. Next Policy Committee meeting: June 22, 2020 at 6:00 p.m.
 2. Sue Berogan, Vice President
 - a. Next Business Services meeting: June 10, 2020 at 6:00 p.m.
 3. Evelyn Meeks, Secretary
 4. Michael Sterling
 5. Jill Berogan
 6. Rich Meister

7. Dr. Michael Flanagan

9. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s):
2. Recommendation for Class of 2020 Graduation Requirements and Total Credits
3. 2020 Summer School Remote Learning Update

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Surplus Property Resolution
2. Recommendation to approve Facilities Request(s)
3. Recommendation to accept March 2020 Treasurer's Report
4. Recommendation to approve the renewal quote for the Treasurer's Bond FY21 with a limit of \$14,000,000 for a cost of \$8,567.00
5. Recommendation to approve milk products renewal with Muller-Pinehurst Dairy as attached for FY21
6. Recommendation to approve bakery product renewal with Alpha Bakery for FY21
7. Recommendation to approve an Independent Contractor Agreement with Speech Horizons, Inc. to provide private and parochial speech and language services for \$100.00 per hour up to 816 hours for the FY21 school year
8. Recommendation to approve a contract renewal with Sunbelt Staffing, VocoVision for Tele-therapist for School Psychological services and Speech Pathology services, at a minimum of 37.5 hours per week for 36 weeks at a total cost of \$385,398.00 for the FY21 school year
9. Recommendation to approve a contract renewal with Northwestern Illinois Association (NIA) for Needs Assessment at a cost of \$504,915.00 for the FY21 school year
10. Recommendation to approve a contract renewal with Brecht's Database Solutions, Inc. (EmbraceIEP) for website access and additional services at the cost of \$24,340, for the FY21 school year
11. Recommendation to approve the Resolution Abating the Working Cash Fund of \$2,302,379.65
12. Recommendation to renew agreement with Illuminate Education Fastbridge subscription for al cost of \$12,250

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to Approve Personnel Agenda and Personnel Addendum
2. Informational only: Resignations

D. Dr. Julie Morris, Superintendent

1. Senior Events & Activities

10. Consent Agenda

- A. Approve Student Travel Request(s)
- B. Approve Facility Request(s)
- C. Approve Personnel Agenda and Addendum

11. Action Items

- A. Approve Resolution Declaring Surplus Property
- B. Approve acceptance of March 2020 Treasurer's Report
- C. Approve the renewal quote for the Treasurer's Bond FY21 with a limit of \$14,000,000 for a cost of \$8,567.00
- D. Approve milk products renewal with Muller-Pinehurst Dairy as attached for FY21
- E. Approve bakery product renewal with Alpha Bakery for FY21
- F. Approve an Independent Contractor Agreement with Speech Horizons, Inc. to provide private and parochial speech and language services for \$100.00 per hour up to 816 hours for the Fy21 school year
- G. Approve a contract renewal with Sunbelt Staffing, VocoVision for Tele-therapist for School Psychological services and Speech Pathology services, at a minimum of 37.5 hours per week for 36 weeks at a total cost of \$385,398.00 for the FY21 school year
- H. Approve a contract renewal with Northwestern Illinois Association (NIA) for Needs Assessment at a cost of \$504,915,00 for the FY21 school year
 - I. Approve a contract renewal with Brecht's Database Solutions, Inc. (EmbraceIEP) for website access and additional services at the cost of \$24,340, for the FY21 school year
- J. Approve the Resolution Abating the Working Cash Fund of \$2,302,379.65
- K. Approve renewal of agreement with Illuminate Education Fastbridge subscription at an annual cost of \$12,250
- L. Approve Recommendation for Class of 2020 Graduation Requirements and Total Credits

12. Announcements and Discussion

- 13. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and**

Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)21).

14. ACTION ITEMS AFTER CLOSED SESSION

15. **ADJOURN SINE DIE**

16. **ANNUAL ORGANIZATION MEETING OF THE BOARD**

- A. Call Organizational Meeting to Order by the President
- B. Roll call

17. **Annual Organizational Meeting Action Items:**

- A. Approve establishment of current Board Policies as Policies of the 2020-2021 Board until said Policies are changed by the Board
- B. Adopt Robert's Rules of Order, Newly Revised 11th Edition as a procedural guide pursuant to Board Policy 2:220.
- C. Approve Acknowledgement of Board Member Mandated Reporter Status
- D. Approve appointment of Joshua Aurand as District Treasurer
- E. Approve appointment of Due Process Hearings Officers - Norm Alpers, and Jim Miglin as a substitute
- F. Approve appointment of Expulsion Hearing Officer: Norm Alpers, and Jim Miglin as a substitute
- G. Approve appointment of Residency Hearing Officer: Norm Alpers, and Jim Miglin as a substitute
- H. Approve appointment of Norm Alpers as Food & Nutritional Hearings Officer and Jim Miglin as Substitute
 - I. Approve appointment of Health Insurance Portability and Accountability Act of 1992 (HIPAA) Chief Privacy Officer, Assistant Superintendent for Human Resources
- J. Approve appointment of Illinois Municipal Retirement Fund (IMRF) Agent: Assistant Superintendent for Human Resources
- K. Approve appointment of Fair Labor Standards Act (FLSA) Compliance Official: Assistant Superintendent for Human Resources
- L. Approve appointment of Employer Equal Opportunity Commission (EEOC) Officer: Superintendent
- M. Approve appointment of Nondiscrimination Coordinator: Assistant Superintendent for Human Resources
- N. Approve appointment of District Complaint Managers: Assistant Superintendent for Business & Operations and Assistant Superintendent for Curriculum & Instruction
- O. Approve appointment of Appeals Officer for Free and Reduced Meals: Assistant Superintendent for Business & Operations
- P. Approve appointment of District Activity Accounts Manager: Assistant

Superintendent for Business & Operations

- Q. Approve and adopt Policy 2:105 (Ethics and Gift Ban) Resolution in Compliance with the State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.) as added by P.A. 93-615 and 93-617
 - R. Approve Open Meetings Act (OMA) Officials: Julie Morris, Kris Arduino, Pam Cook
 - S. Appoint Freedom Of Information Act (FOIA) Officials: Josh Aurand, Scott Rollinson, Kris Arduino, Pam Cook
 - T. Approve 2020-2021 Board Meeting & Committee Meeting Dates
 - U. Approve Resolution Authorizing Designated Depositories
18. **Announcements and Discussion**
19. **Adjournment**