

## **Harlem Consolidated School District # 122**

### **District Mission**

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

### **Regular Board Meeting**

Tuesday, November 12, 2019 - 6:00 PM

Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500 [www.harlem122.org](http://www.harlem122.org)

### **AGENDA**

1. Call to Order of Regular Board meeting at 6:00 p.m.
2. Roll Call
3. Pledge of Allegiance led by Marquette Elementary Students:  
Presenter: Brock Morlan, Principal
4. Approval of Agenda
5. Approval of Board Meeting Regular and Closed Minutes:
  - A. October 21, 2019
6. Awards and Recognition
  - A. National School Board Member Day - November 15, 2019
  - B. Middle School Physical Education/Health Department Fundraiser  
Presenter: Dr. Julie Morris, Superintendent
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrants
  - E. Advance travel checks for 2019 Joint Annual IASB, IASA, IASBO Conference in the sum of \$300 per individual: Larry Barger, Evelyn Meeks, Sue Berogan, Michael Sterling, Jill Berogan, Kris Arduino  
(separate roll call vote)
9. Communications and Committee Reports
  - A. Larry Barger, President
    1. Board Monitoring Report: October 21, 2019

2. Next Education Committee meeting: Wednesday, December 11, 2019 at 6:30 p.m.
  3. Next Regular Board Meeting: Monday, December 16, 2019 at 6:00 p.m.
  4. Next Policy Committee meeting: Tuesday, January 21, 2020 at 6:00 p.m.
  5. Recommendation to approve Second Reading of Policy Updates from 9-23-19 First Readings
- B. Sue Berogan, Vice President
1. Next Business Services Committee meeting: Wednesday, December 11, 2019 at 6:00 p.m.
- C. Evelyn Meeks, Secretary
- D. Michael Sterling
1. Review IASB General Assembly Conference Resolutions with Consensus to Adopt or Not to Adopt.
- E. Jill Berogan
- F. Rich Meister
10. Administrative Reports
- A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
1. Recommendation to approve Student Travel Request(s)
- B. Joshua Aurand, Assistant Superintendent for Business & Operations
1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property
  2. Recommendation to approve Facility Request(s):
  3. Recommendation to approve Resolution to Levy 2019 taxes for certain purposes
  4. Recommendation to approve 2019 Tax Levy Resolution
  5. Recommendation to approve 2019 Certificate of Tax Levy
  6. Recommendation to approve Financial Advisory Agreement with PMA for professional services in regards to bond issuance FY20
  7. Recommendation to approve the renewal of the Motor Vehicle Fuel Bid with Kelley Williamson for the 2019-2020 school year, with supplier charge per gallon of unleaded at \$0.05 and supplier charge per gallon of diesel at \$0.035 to remain unchanged
  8. Recommendation to approve the two Memorandum of Understandings with DLA Architects to provide architectural services for the design and working drawings for the 2020 summer building projects
  9. Recommendation to approve Engagement Letter with Chapman and Cutler LLP for bond counsel and disclosure counsel services related to the issuance of the General Obligation Limited School Bonds, Series 2020

10. Recommendation to approve a three (3) year agreement with Comcast to provide telephone services with a one-time set up fee of \$500 and a total monthly cost of \$4,243.38
11. Recommendation to approve an agreement with Arc Design Resources Inc. for survey services at Harlem Middle School, Rock Cut Elementary and Transportation Center for \$6,500 and coring services at Harlem Middle School and Transportation Center for \$1,400
- C. Scott Rollinson, Assistant Superintendent for Human Resources
  1. Personnel Agenda and Addendum
  2. Informational: Resignations
- D. Dr. Julie Morris, Superintendent
  1. Recommendation to approve First Amendment to the Intergovernmental Agreement with Boone-Winnebago County Regional Alternative School
  2. Presentation of Facilities Utilization Study by Dan Kritta of Wold Architects & Engineering
11. Consent Agenda
  - A. Approve Personnel Agenda & Addendum
  - B. Approve Student Travel Request(s)
  - C. Approve Facility Request(s)
12. ACTION ITEMS
  - A. Approve Second Reading of Policy Updates from 9-23-19 First Readings
  - B. Approve Resolution Declaring Surplus Property
  - C. Approve Recommendation to approve Resolution to Levy 2019 taxes for certain purposes
  - D. Approve 2019 Tax Levy Resolution
  - E. Approve 2019 Certificate of Tax Levy
  - F. Approve Financial Advisory Agreement with PMA for professional services in regards to bond issuance FY20
  - G. Approve the renewal of the Motor Vehicle Fuel Bid with Kelley Williamson for the 2019-2020 school year, with supplier charge per gallon of unleaded at \$0.05 and supplier charge per gallon of diesel at \$0.035 to remain unchanged
  - H. Approve the two Memorandum of Understandings with DLA Architects to provide architectural services for the design and working drawings for the 2020 summer building projects
    - I. Approve Engagement Letter with Chapman and Cutler LLP for bond counsel and disclosure counsel services related to the issuance of the General Obligation Limited School Bonds, Series 2020
  - J. Approve a three (3) year agreement with Comcast to provide telephone services with a one-time set up fee of \$500 and a total monthly cost of \$4,243.38

K. Approve an agreement with Arc Design Resources Inc. for survey services at Harlem Middle School, Rock Cut Elementary and Transportation Center for \$6,500 and coring services at Harlem Middle School and Transportation Center for \$1,400

L. Approve First Amendment to the Intergovernmental Agreement with Boone-Winnebago County Regional Alternative School

13. Announcements and Discussion:

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

16. Adjournment