



# Nova Classical Academy Board Meeting Agenda

July 25, 2016 7:30 PM Exhibition Hall

## BOARD MEMBERS:

**Paul Mason**  
Chair, Parent

**Jason Belter**  
Teacher, Parent

**Jeff Ellerd**  
Treasurer, Parent

**Dan Greenfield**  
Parent

**Karen Groppe**  
Parent

**Laura Hobbs**  
Secretary, Teacher

**Claudia Gumbiner Hungs**  
Parent

**Aditya Bharadwaj**  
Community Member

**Joan Costello**  
Community Member

**Becky Lund**  
Teacher

**Robin Cerio**  
Parent

6:30 Work Session to discuss:  
Bond Re-issuance and Land Purchase  
Executive Director/Board Goals

- I. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. ORGANIZATION OF THE BOARD
  - A. Election of Officers for 2016-2017.
    - a. Chairperson
    - b. Chairperson elect
    - c. Clerk
    - d. Treasurer
    - e. Establish Board Committee Assignments for 2016-2017.
- IV. CONSENT AGENDA
  - A. Minutes
  - B. Finance Report
  - C. Treasurers Report
  - D. Accept Gifts and Donations
  - E. Accept Resignation from Emily Smith from Friends of Nova Board.
  - F. Accept Resignation from Anton van der Marwe from Friends of Nova Board.
  - G. Approve Ken Schlosser to serve on the Friends of Nova Board (3 years)
  - H. Approve Adam Flood to serve on the Friends of Nova Board. (3 year term)
  - I. Approve Kathleen McClaren to serve on the Friends of Nova Board. (3 years)
  - J. Approve Scott Krizen to serve on the Friends of Nova Board. (3 year term)
  - K. Approve Sara Taylor to serve on the Friends of Nova Board (3 years)
  - L. Approve Membership in Minnesota School Board Association for 2016-2017
  - M. Approve Membership in the Minnesota Charter School Association for 2016-2017
  - N. Second reading and approval Policy 516, Student Medications.
  - O. Hire Michael Pelofske, .4 Dean of Students-Teacher on Special Assignment
  - P. Hire Scott Featherstone, Education Assistant
  - Q. Approve pay increase for Melissa Hernandez, Lower School Secretary.  
\$14.65 to \$16.75
  - R. Approve pay increase for Kim Hyvainen, Nutritional Services Coordinator.
  - S. Approve pay increase for Meghan Kelly, Accounts Payable/Receivable - Payroll Assistant.
  - T. Approve to Hire additional summer school teachers.
- V. PUBLIC COMMENT  
The School Board welcomes input from community members and staff. A "Citizen Participation" time is available at the beginning of the meeting. Please adhere to the following guidelines outlined in Policy 203.
  - Input should be short (approx. 2 minutes or less)
  - Comments should be germane to the agenda and respectful.
  - Repetition should be avoided if possible; new input is best
  - When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the Board Chair may choose to allow more citizen input during that particular agenda item. The Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.
- VI. REPORTS

**Email Us:**

[board@novaclassical.org](mailto:board@novaclassical.org)

## Our Mission

In a supportive community and through a systematic, accelerated college-preparatory education in the classical tradition, Nova Classical Academy challenges its students to develop intellect, to attain habits of learning mastery, and to live a virtuous life of duty and ideals.

- A. Board Chair
- B. Executive Director
  - a. Annual Calendar
  - b. Membership
  - c. Executive Director/Board Goals
- C. Standing Committee Report
  - a. Governance
  - b. Finance and Budget
  - c. Academic Excellence
- D. Ad Hoc Committee Reports
  - a. Development
  - b. Climate
- E. NPTO
- VII. BUSINESS
  - A. Approve resolution declaring reimbursement intent in connection with a project undertaken by Nova Classical Academy and the Issuance of Tax Exempt Bonds to Provide Financing.
  - B. Authorize Friends of Nova to engage Piper Jaffary for the underwriting and issuance of new bonds as part of refinancing and potential property acquisition.
  - C. Authorize Friends of Nova to engage Craig Keppler of Lindquist & Venum as legal counsel for the issuance of new bonds as part of refinancing and potential property acquisition.
  - D. Approve MDE Review and Comment Document for Bond Re-issuance
  - E. Second Reading and approval of Student/Parent handbook.
  - F. Approve to Discontinue Business Director Position.
  - G. Approve Contract for Belz, Kes, Darling and Associates to conduct Business services for Nova.
  - H. Authorize Electronic Transfers
    - I. Approve Designation of Depositories.
- VIII. PERSONNEL
  - A. Approve to pay Nancy Baumann for unused PTO time.
    - a. Absent of Language regarding Personal Time Off payout for non teaching and non EA staff, we're recommending the board offer unused Personal Time Off consistent with Teachers and Education Assistants.
- IX. Adjourn

Next Meeting: Monday August 22nd 2016 - 6:30pm

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