



Nova Classical Academy Board Meeting Agenda

May 23, 2016 6:30 PM Exhibition Hall

BOARD MEMBERS:

Paul Mason
Chair, Parent

Jason Belter
Teacher, Parent

Jeff Ellerd
Treasurer, Parent

Dan Greenfield
Parent

Karen Groppel
Parent

Laura Hobbs
Secretary, Teacher

Claudia Gumbiner Hungs
Parent

Tonya Johnson-Nicholie
Community Member

Roxane Lehmann
Community Member

Annie Lewine
Teacher

Robb Westawker
Parent

Email Us:
board@novaclassical.org

Board Meeting Begins at 6:30pm (No Work Session)

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - A. Minutes
 - B. Accept Gifts and Donations
 - C. Finance Report
 - D. Treasurers Report
 - E. Approve to hire Roxy Tuma, Special Education Administrative Assistant.
 - F. Accept resignation of Jennifer Granneman, 4th grade teacher.
 - G. Accept resignation of Linda Lafrombois.
 - H. Approve to hire Meghan Kelly as accounts payable / payroll assistant. 1.0 FTE
 - I. Accept Resignation of Lani Giles, EA
 - J. Accept resignation of Jamie Nelson, EA.
 - K. Approve to hire Sarah Peterson, 1.0 FTE - EA and Scholar Zone.
 - L. Accept Resignation from Michelle Steingraber.
 - M. Approve extra curricular stipend for Missy Johnson.
 - N. Approve to hire Jackie Jones, EA
- IV. PUBLIC COMMENT
The School Board welcomes input from community members and staff. A "Citizen Participation" time is available at the beginning of the meeting. Please adhere to the following guidelines outlined in Policy 203.
 - Input should be short (approx. 2 minutes or less)
 - Comments should be germane to the agenda and respectful.
 - Repetition should be avoided if possible; new input is best
 - When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the Board Chair may choose to allow more citizen input during that particular agenda item. The Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.
- V. REPORTS
 - A. Board Chair
 - B. Executive Director
 - a. Annual Calendar
 - b. Membership
 - C. Standing Committee Report
 - a. Governance
 - b. Finance and Budget
 - c. Academic Excellence
 - D. Ad Hoc Committee Reports
 - a. Development
 - b. Human Resource
 - c. Climate
 - E. Student Board Member Report
 - F. NPTO
- VI. BUSINESS

Our Mission

In a supportive community and through a systematic, accelerated college-preparatory education in the classical tradition, Nova Classical Academy challenges its students to develop intellect, to attain habits of learning mastery, and to live a virtuous life of duty and ideals.

- A. Third Reading and approval of Policy 601, Gender Inclusion.
- B. Approve the Gender Inclusion Policy Implementation Work Group plan.
Administration will submit to the Board for approval, budgeted capital expenditures exceeding \$5,000 in alignment with Nova Policy 701, "Establishment and Adoption of School Budget and Expenditure Authority"
 - a. Administration will submit to the Board for approval, budgeted capital expenditures exceeding \$5,000 in alignment with Nova Policy 701, "Establishment and Adoption of School Budget and Expenditure Authority"
- C. Approve Business Insurance Renewal with Bearance Management Group.
- D. Third Reading and Approval of Policy 506 Student Discipline
- E. Second Reading and Approval of Policy 406 Public and Private Personnel Data
- F. Second Reading and Approval of Policy 417 Chemical Use and Abuse.
- G. Second Reading and Approval of Policy 418 Drug-Free School.
- H. Second Reading and Approval of Policy 427 Workload Limits.
- I. Second Reading and Approval of Policy 419 Tobacco-Free Environment
- J. Second Reading and Approval of Policy 410 Family and Medical Leave.
- K. First reading of staff handbook language amendment allowing faculty and staff to request long term leaves, not to exceed one year.
- L. Approve Transportation Contract with Monarch Bussing for the 2016-2017 school year.
- M. Approve contract with CKC Good Food catering for the 2016-2017.
- N. Approve technology support contract with SYAND Corporation for the 2016-2017 school year.
- O. Approve Human Geography Curriculum.
- P. Approve Speech Contract with Strategic Staffing Solutions.
- Q. Approve Resolution for Membership in the Minnesota State High School League for the 2016-2017 school year.
- R. Approve Clifton, Allen & Larson to provide auditing services for Nova Classical Academy for School Year 2016.
- S. Approve the Nova annual board election results.
- T. Authorize Administration to implement changes to behavior/discipline management programs.
 - a. Articulated in SCC Report.
- U. Approve Finance & Budget Committee recommendation to continue insurance benefits (Health, Life, ADD, and LTD) during the summer 2016 for Educational Assistants that are returning to Nova in school year 2016/17.
- V. Approve Finance & Budget Committee recommendation to authorize Eric Williams and Jeff Ellerd to enter negotiations with neighboring property owners to determine if additional land opportunities exist.

VII. PERSONNEL

- A. Approve to post for Enrollment Specialist. 1.0 FTE
- B. Approve to Hire Melissa Guertin, Enrollment Specialist.
- C. Approve to post for Health Office Assistant 1.0 FTE.
- D. Approve to Post for Lower School Math EA 1.0 FTE
This position will provide support for students who struggle with math skills in the Lower School.
 - a. This position will provide support for students who struggle with math skills in the Lower School.
- E. Approve one-year leave for Hannah Martin.
 - a. Absent of Language regarding Long term leave requests, we're recommending that you approve the leave for Hannah for the 2016-2017 school year.

VIII. Adjourn

Next Meeting on June 27, 2016

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