

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
REGULAR SCHOOL BOARD MEETING  
MAY 13, 2021  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. School Board Recognition
  - A. Pam Newbauer - Education Minnesota Central Outstanding Leader Award for 2021
- VI. Superintendent's Report
- VII. Removal of Consent Items for Discussion
- VIII. Approval of Consent Items
  - A. Minutes of April 8, 2021 Policy Committee Meeting
  - B. Minutes of April 8, 2021 Regular School Board Meeting
  - C. Minutes of April 22, 2021 Work Session
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Personnel
    1. Melody Goldbloom, retirement effective the end of the 2020-21 school year, as SPED Assistant at North Branch Area High School
    2. Cynthia Regnier, retirement effective June 30, 2021, as Schoolkeeper at North Branch Area Middle School
    3. Kayla Erickson, resignation effective May 7, 2021, as SPED Assistant at Sunrise River Elementary School and School Age Care Adult Assistant at North Branch Area Education Center
    4. Becky Wille, resignation effective June 15, 2021, as Assessment Support Secretary at North Branch Area Public Schools
    5. Lucinda (Cindy) Heil-Berg, leave request effective March 24, 2021 until the end of the 2020-21 school year, as Elementary Physical Education Teacher
    6. Tessa Strain-Moritz, extension of leave request effective April 19, 2021 through June 6, 2021, as ALC/Distance Learning Teacher
    7. Lori Zimmerman, three (3) year leave request beginning July 1, 2021, as Elementary Principal at Sunrise River Elementary School
    8. Kyle Groh, BS, Step 1, LTS for Lucinda (Cindy) Heil-Berg, from April 13, 2021 through the end of the 2020-21 school year, as Elementary Physical Education Teacher
    9. Taylor Neil, BA, Step 1, effective the beginning of the 2021-22 school year, as Elementary Music Teacher at Sunrise River Elementary and North Branch Area Education Center

10. Erin Theobald, BS, Step 1, effective the beginning of the 2021-22 school year, as Math Teacher at North Branch Area High School
  11. Jamie Olson, adding temporary position of SPED Assistant at North Branch Area Education Center effective March 29, 2021 through the end of the 2020-21 school year
  12. Mari Soma-Ringness, reinstatement rights terminated effective April 1, 2021, as Counselor at North Branch Area High School
  13. Deborah Karp, termination effective May 7, 2021, as Lunchroom Assistant at North Branch Area Middle School
  14. 2020-21 Extra Curricular Spring Coach Positions
    - a. Matthew Solberg, Class 4, Step, as 0.5 FTE Assistant Coach for Baseball
    - b. Kyle Groh, change from Class 6, Step 1, as Coach for Middle School Softball to Class 4, Step 1, as Coach for High School Softball
    - c. Cindy Berg, Class 6, Step 10, withdrawn from position as Coach for Middle School Softball
    - d. Jennifer Aguirre, Class 6, Step 1, as Coach for Middle School Softball
    - e. Karissa Ratcliff, Class 6, Step 1, as Coach for Middle School Softball
    - f. Jess Richards - Volunteer Baseball Coach
  15. Letter of Agreement to Extend Probationary Period
    - a. Lori Petrik - Extend Probationary Period Through the 2021-22 School Year as Community Education Early Childhood Teacher at North Branch Area Education Center
- F. Acceptance of Donations  
 Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- X. Old Business
  - A. Consider Approval of Second Reading of Draft 2022-23 School Calendar and Draft 2023-24 School Calendar
- XI. New Business
  - A. Consider Lease and Premises Use Agreement Between St. Croix River Education District (SCRED) and Independent School District No. 138 Commencing on July 1, 2021 and Ending on June 30, 2022

- B. Consider Agreement Between North Branch Independent School District No. 138 and Rush City Independent School District No.139 for Alternative Education Services, Specifically K-8 Targeted Services
- C. Consider Application of Boys Hockey Cooperative Between North Branch Area High School and St. Francis High School Beginning with the 2021-22 School Year
- D. Consider Revised Personnel Policies Providing Terms and Conditions for Non-Union Employees Effective July 1, 2020 through June 30, 2022
  - 1. 12 Month Hourly Personnel
  - 2. 12 Month Salaried Personnel
  - 3. Accountant
  - 4. Director of Activities
  - 5. Director of Buildings and Grounds
  - 6. Director of Community Education and Early Learning
  - 7. Director of Finance and Human Resources
  - 8. Director of Teaching and Learning
  - 9. Director of Technology
- E. Consider the Ratification of the Contract Between the North Branch Principals Association and North Branch Independent School District Effective July 1, 2020 through June 30, 2022
- F. Consider Tenure of the Following Teachers
  - 1. Molly Meysembourg - Elementary Art Teacher - Sunrise River Elementary School and North Branch Area Education Center
  - 2. Hannah Rawleigh - FACS Teacher - North Branch Area High School
  - 3. Sarah Williams - SPED Teacher - Sunrise River Elementary School and North Branch Area Education Center
- G. Consider Authorizing the Issuance of Purchase Orders for Fiscal Year 2021-22 in an Amount not to Exceed 80 Percent of the Adopted 2020-21 Budget for Supplies and Services
- H. Consider Setting June 10, 2021 at 5:30 p.m. for Public Hearing on Student Fees
- I. Consider First Reading of the Following Policies
  - 1. Policy 102 - Equal Educational Opportunity (Review only - No MSBA changes)
  - 2. Policy 401 - Equal Employment Opportunity (Review only - No MSBA changes)
  - 3. Policy 402 - Disability Nondiscrimination Policy (MSBA change - This change reflects an update to the legal reference. The substance of the policy language is not affected.)
  - 4. Policy 501 - School Weapons Policy (Review only - No MSBA changes)
  - 5. Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person (MSBA changes - Minor changes)
  - 6. Policy 526 - Hazing Prohibition (Review only - No MSBA changes)
  - 7. Policy 709-NB - Student Transportation Safety Policy (Review only - No MSBA changes)
  - 8. Policy 714-NB - Fund Balances (No MSBA changes; there will be NB changes to the policy)
  - 9. Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources (Review only - No MSBA changes)

## XII. Addendum

- A. Consent
  - 1. Ryan Kirkland, non-renew for the 2021-22 school year, as ALC/Distance Learning Math Teacher at North Branch Area Public Schools
- XIII. Information
  - A. Fundraising Reports from November 1, 2020 through April 30, 2021
- XIV. Board Requests
- XV. Committee Reports
  - A. SEE (Schools for Equity in Education)
  - B. Negotiations
  - C. MSBA Update or Report
  - D. MSHSL
  - E. SCRED Report
  - F. Staff Development Report
  - G. Community Education Advisory Committee Report
  - H. Policy Committee Report
- XVI. Dates to Remember
  - A. Wednesday, May 26, 2021, Negotiations Committee Meeting, 5:30 pm, North Branch Area Education Center
  - B. Wednesday, May 26, 2021, NBEA Negotiation Session, 6:00 pm, North Branch Area Education Center
  - C. Thursday, May 27, 2021 Policy Committee Meeting, 4:30 pm, North Branch Area Middle School, Room 816
  - D. Thursday, May 27, 2021, Work Session, 5:30 pm, North Branch Area Middle School, Media Center
  - E. Thursday, June 3, 2021, Life Work Center Graduation and Awards Ceremony, 6:00 pm, North Branch High School Edelstein Auditorium
  - F. Thursday, June 10, 2021 Public Hearing on Student Fees, 5:30 pm, North Branch Area Middle School, Media Center
  - G. Thursday, June 10, 2021, Regular School Board Meeting, beginning immediately after the Public Hearing, North Branch Area Middle School, Media Center
  - H. Sunday, June 13, 2021 Graduation of the Class of 2021, 2:00 p.m., North Branch Area High School. Board members should be there at 1:30 p.m.
  - I. Monday, June 14, 2021, Last Day of School for Students
- XVII. Adjournment