

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
NOVEMBER 12, 2015  
7:00 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
  - A. Minutes of October 8, 2015 Regular School Board Meeting
  - B. Minutes of October 22, 2015 Policy Committee Meeting
  - C. Minutes of October 22, 2015 Work Session
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Additional Delegation of Authority to Make Electronic Funds Transfers on Behalf of the School District. Designate Jennifer Thompson.
  - F. Personnel
    - 1. Dona Yetter, retirement effective June 13, 2016, as Teacher Development Coordinator at North Branch Area Public Schools
    - 2. Janelle McNally, retirement effective June 13, 2016, as SPED Teacher/Work

Experience Coordinator at North Branch High School

3. Lynn Vaughan, resignation effective November 13, 2015, as Bus Driver
4. Deb Reed, leave request effective November 16, 2015 through December 23, 2015, as Health Clerk at Sunrise River Elementary School
5. Lisa Delougherty, termination effective November 11, 2015, as SPED Paraprofessional at North Branch Middle School
6. Heidi Scheffer, employment effective July 27, 2015, as District Office Clerk
7. Ashlee McCay, employment effective October 5, 2015, as School Age Care Adult Assistant
8. Diana Bracht, employment effective October 12, 2015, as SPED Paraprofessional at Sunrise River Elementary School
9. Debra Enger, employment effective October 19, 2015, as Lunch/Playground Supervisor at Sunrise River Elementary School
10. Sonja Watson, employment effective October 23, 2015, as SPED Paraprofessional at Sunrise River Elementary School
11. Linda Flicek, employment effective October 27, 2015, as SPED Paraprofessional at Sunrise River Elementary School
12. 2015-16 Activity Advisor Position
  - a. MIndy Lattimore, Class 8, Step 5, as Drama Club Advisor
13. 2015-16 Extra Curricular Winter Coach Positions
  - a. Gary Dreissig, Class 3, Step 7, as Assistant Coach for Boys Basketball
  - b. Jim VanEerden, Class 3, Step 10, as Assistant Coach for Boys Basketball
  - c. Alex Kuhlman, Class 3, Step 1, as Assistant Coach for Boys Basketball

- d. Jerome Huselid, Class 1, Step 2, as Head Coach for Girls Basketball
- e. Kendall Norman, Class 3, Step 1, as Assistant Coach for Girls Basketball
- f. Alison Trampe, Class 3, Step 5, as Assistant Coach for Girls Basketball
- g. Tom Kingsland, Class 3, Step 3, as Assistant Coach for Girls Basketball
- h. Chris Johnson, Class 2, Step 1, as Head Coach for Gymnastics
- i. Ron Trunk, Class 4, Step 1, as Assistant Coach for Gymnastics
- j. Matt Cottingham, Class 1, Step 2, as Head Coach for Boys Hockey
- k. Aaron Bistram, Class 3, Step 1, as Assistant Coach for Boys Hockey
- l. Bobbi Disrud, Class 3, Step 1, as Head Coach for Dance
- m. Michaela Nelson, Class 5, Step 1, as Assistant Coach for Dance
- n. Jim Hoard, Class 1, Step 3, as Head Coach for Wrestling
- o. Kyle Kahl, Class 3, Step 1, as Assistant Coach for Wrestling
- p. Ed Oehlers, Class 3, Step 3, as Assistant Coach for Wrestling
- q. Sam Ferraro, Class 9, Step 1, as Weightroom Advisor
- r. Kandi Stragey, Class 6, Step 1, as Middle School Girls Basketball Coach
- s. Steve Christensen, Class 6, Step 6, as Middle School Girls Basketball Coach
- t. Sean Huset, Class 6, Step 1, as Middle School Boys Basketball Coach
- u. Trent Herold, Class 6, Step 1, as Middle School Wrestling Coach

G. Consider Scoreboard Advertising Agreements Between North Branch Area Public Schools and the Following Businesses

1. Everyday Joe Coffee, Tea and Eatery
2. Cathy Carchedi
3. D & G Electric, Inc.

H. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business

- A. Consider Request to Seek Proposals for Guaranteed Energy Savings Contract

X. New Business

- A. Consider Resignation of School Board Member Aaron Gibbons
- B. Consider Resolution Establishing a Combined Polling Place for Certain Multiple Precincts and Designating Hours During Which the Polling Place will Remain Open for Voting for School District Elections not Held on the Day of a Statewide Election
- C. Preliminary Financial Statement Report

- D. Consider Establishment of June 30, 2015 Designated Fund Balance for Severance of \$340,293.40 and Assigned Fund Balances for Q Comp of \$80,660.34.
- E. Consider First Reading of Policy 203 - Operation of the School Board - Governing Rules
- F. Consider First Reading of Policy 203.1 - School Board Procedures; Rules of Order
- G. Consider First Reading of Policy 203.2 - Order of the Regular School Board Meeting
- H. Consider First Reading of Policy 203.5 - School Board Meeting Agenda
- I. Consider First Reading of Policy 203.6 - Consent Agendas
- J. Consider First Reading of Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations

## XI. Addendum

### A. Consent

1. Mishelle Forstrom, retirement effective June 13, 2016, as SPED Teacher at North Branch Middle School
2. Joyce Bagaus, employment effective November 16, 2015, as Bus Driver
3. 2015-16 Extra Curricular Winter Coach Positions
  - a. Zach Fairbanks, Class 3, Step 2, as Assistant Coach for Boys Hockey (.5 FTE)
  - b. Toby Palewicz, Class 3, Step 1, as Assistant Coach for Boys Hockey (.5 FTE)

XII. Information

A. National School Boards Association Conference, April 9-11, 2016

B. Board & Administrator October 2015 Issue

XIII. Board Requests

XIV. Committee Reports

A. SEE (Schools for Equity in Education)

B. Negotiations

1. North Branch Education Association

2. Custodial Union Local 284

C. MSBA Update or Report

D. SCRED Report

E. Staff Development Report

F. OPEB Committee Report

G. Policy Committee Report

XV. Dates to Remember

A. Monday, November 16, 2015 Negotiations Committee Meeting, 5:00 pm, North Branch Area Education Center, Room 121

B. Monday, November 16, 2015 Custodian Negotiations Session, 5:30 pm, North Branch Area Education Center, Room 118

C. Friday, December 4, 2015 Negotiations Committee Meeting, 8:30 am, North Branch Area Education Center, Room 121

- D. Friday, December 4, 2015 NBEA Mediation Session, 9:00 am, North Branch Area Education Center, Room 118
  
- E. Thursday, December 10, 2015 School Board Retreat, 5:00 pm, North Branch Area Education Center, Room 118
  
- F. Thursday, December 10, 2015 Regular School Board Meeting, 7:00 pm, North Branch Area Education Center, Room 126

XVI. Adjournment