

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER ROOM 126  
REGULAR SCHOOL BOARD MEETING  
DECEMBER 11, 2014  
7:00 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. School Board Recognition
  - A. Recognition of Board Member Falk and Board Member Westby
  - B. Fall Sport Recipients
- VI. Superintendent's Report
- VII. Removal of Consent Items for Discussion
- VIII. Approval of Consent Items
  - A. Minutes of November 13, 2014 Regular School Board Meeting
  - B. Minutes of November 17, 2014 Facilities Study Group Meeting
  - C. Authorization of Payments, Transfers, and Investment Activity
  - D. Personnel
    - 1. Steven Klinkhammer, retirement effective May 29, 2015, as Bus Mechanic at North Branch Area Public Schools

2. Susan Holtz, retirement effective December 23, 2014, as Early Childhood SPED Para at North Branch Area Education Center
3. Patty Kuntz, resignation effective November 21, 2014, as Bus Driver
4. Tiffani Folstad, resignation effective December 12, 2014, as Early Childhood Teacher at North Branch Area Education Center
5. Jodi Johnson, leave request effective December 18, 2014 through January 29, 2015, as Second Grade Teacher
6. Terri Craig, leave request effective November 4, 2014 through December 1, 2014, as Office Clerk at North Branch High School
7. Terri Craig, extension of leave request effective December 3, 2014 through December 23, 2014, as Office Clerk at North Branch High School
8. Lori Tiegen, extension of leave request effective November 24, 2014 through November 26, 2014, as Third Grade Teacher at Sunrise River Elementary School. She will be returning part-time, 4 hours per day from December 1, 2014 through December 12, 2014.
9. Patty Rainer, extension of leave request effective December 4, 2014 through December 23, 2014, as Lunchroom Supervisor at North Branch Middle School
10. Gregory Fenner, employment effective November 24, 2014, as Bus Driver
11. Kayla Obitz, employment effective December 10, 2014, as SPED Paraprofessional at North Branch High School
12. 2014 Extra-Curricular Fall Coach Positions
  - a. Michael Svendsen, Class 3, Step 1, as Football Assistant Coach
  - b. Brent Lundgren, Class 3, Step 1, as Football Assistant Coach
  - c. Jason Steeves, Class 3, Step 1, as Football Assistant Coach

d. Thomas Houghton, Class 3, Step 1, as Football Assistant Coach

E. Approval of NBSSA Seniority List

F. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

X. Old Business

A. Consider Second Reading of Policy 516 - Student Medication

B. Consider Second Reading of Policy 526 - Hazing Prohibition

C. Consider Second Reading of Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination

D. Consider Second Reading of Policy 529 - Notification to Staff Regarding Placement of Students with Violent Behavior

E. Consider Second Reading of Policy 531 - The Pledge of Allegiance

XI. New Business

A. Consider Acceptance of Audit Report for FY2014

B. Consider Certification of Property Tax Levy 2014, Payable 2015

C. Consider 2014-15 American Indian Resolution

XII. Addendum

A. Consent

1. Barry Roles, leave request effective December 9, 2014 through December 23, 2014, as SPED Teacher at North Branch High School
2. Rachel Curtis, leave request effective December 8, 2014 through January 2, 2015, as Bus Driver
3. Lori Tiegen, extension of leave request effective December 15, 2014 through January 5, 2015, as Third Grade Teacher at Sunrise River Elementary School. She will continue working part-time, 4 hours per day from December 15, 2014 through January 5, 2015.
4. Michele Baker, resignation effective January 9, 2015, as Bus Driver
5. 2014 Extra-Curricular Winter Coach Positions
  - a. Kandi Stragey, Class 6, Step 1, as Middle School Boys Basketball Coach
  - b. Sean Huset, Class 6, Step 1, as Middle School Boys Basketball Coach
6. Approval of Bus Driver Seniority List

B. New Business

1. Consider Adoption of the the 12 Month Hourly Classified Personnel Policy

XIII. Information

XIV. Board Requests

XV. Committee Reports

- A. SEE (Schools for Equity in Education)
- B. Negotiations
- C. MSBA Update or Report
- D. Minnesota State High School League Report
- E. SCRED Report
- F. TIES Report
- G. Staff Development Report
- H. OPEB Committee Report
- I. ECFE Report
- J. Policy Committee Report

XVI. Dates to Remember

- A. Thursday, January 8, 2015 Policy Committee Meeting, 5:00 pm, North Branch Area Education Center, Room 118
- B. Thursday, January 8, 2015 Regular School Board Meeting, 7:00 pm, North Branch Area Education Center, Room 126
- C. Thursday, January 22, 2015 Facilities Study Group Meeting, 5:00 pm, North Branch Area Education Center, Room 126
- D. Thursday, January 22, 2015 School Board Work Session, 7:00 pm, North Branch Area Education Center, Room 118

XVII. Adjournment