

Regular Meeting
Monday, July 27, 2026 6:00 PM

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Agenda

1. **CALL TO ORDER**
2. **PUBLIC COMMENT (Begins at 5:00pm)**
 - 2.A. Addressing the School Board: A public speaker must sign up in person before 3:00pm the day of the meeting. The public speaking portion will begin at 5:00pm. All handouts/presentations must be delivered at this time and will not be allowed during the meeting. A speaker will be limited to three (3) minutes to make comments. The Board shall not answer questions and shall not deliberate or decide regarding any subject. Board policy prohibits the discussion of complaints against district employees and/or students during public comment.
3. **CLOSED MEETING (TEXAS GOVERNMENT CODE 551)**
 - 3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege
 - 3.B. Pursuant to Texas Government Code Section 551.072 consider Purchase, Exchange, Lease or Value of Real Property.
 - 3.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - 3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits
 - 3.D.1. Safety and Security Department
 - 3.D.1.a. Good Cause Exemption for HB 3 - Armed Security Officer Requirement
 - 3.D.1.b. Alternative Standard to HB3
 - 3.D.1.c. Certification of School Safety Class Completion List
 - 3.D.1.d. 2023-2026 District Audit Report Survey
 - 3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline
4. **RECONVENE**
 - 4.A. Pledge of Allegiance
 - 4.B. Texas Pledge of Allegiance
 - 4.C. Invocation
 - 4.D. Cleburne ISD's Mission and Philosophy
5. Action from closed session, if any
 - 5.A. Consider and approve Admin Contracted Hires
 - 5.B. Consider and approve New Contract Hires for 2026-2027 school year
 - 5.C. Consider and ratify New Contracted Hires
 - 5.D. Consider and renew the Good Cause Exception for House Bill 3 - Armed Security Officer Requirement

- 5.E. Consider and approve 2026-2027 Alternative Standard to HB3
- 5.F. Consider and approve Certification of School Safety Class Completion List
- 6. **CAMPUS SPOTLIGHT - FULTON EDUCATION CENTER**
- 7. **HONORS AND RECOGNITIONS**
- 8. **COMMENTS FROM BOARD OF TRUSTEES**
- 9. **CONSENT AGENDA: ALL ITEMS MAY BE ACTED UPON AT THE SAME TIME BY THE BOARD OF TRUSTEES**
 - 9.A. BOARD OF TRUSTEES
 - 9.A.1. Unapproved minutes
 - 9.A.1.a. 06-15-26 unapproved minutes
 - 9.A.1.b. 06-25-26 unapproved minutes
 - 9.B. BUSINESS AND FINANCE DEPARTMENT
 - 9.B.1. Check Register
 - 9.B.2. Co-Curricular and Agency Reports
 - 9.B.3. Monthly Revenue and Expenditure Reports
 - 9.B.4. Tax Report
 - 9.B.5. Budget Amendment Report
 - 9.C. CURRICULUM AND INSTRUCTION DEPARTMENT
 - 9.C.1. Library Book List in Compliance with SB 13
 - 9.D. DISTRICT OPERATIONS DEPARTMENT
 - 9.D.1. ONCOR Easement
- 10. **ACTION ITEMS**
 - 10.A. Human Resources Department
 - Presenter:** Dr. Myrna Blanchard
 - 10.A.1. TASB Update 127 Policy Review - First Reading
- 11. **PURCHASES OVER \$50,000**
 - 11.A. Student Services Department
 - 11.A.1. Consider and approve 2026-2027 ESC Region 11 Contract
 - Presenter:** Dr. Mark McClure
 - 11.A.2. Career and Technology Department (CTE)
 - Presenter:** Jason Cooper
 - 11.A.2.a. Consider and approve Instructional Materials purchase
 - 11.A.3. Special Education Department
 - Presenter:** Kim Tuggle
 - 11.A.3.a. Consider and approve Superior Pediatric Care, Inc.
 - 11.A.4. Safety and Security Department
 - Presenter:** Rickie Leck
 - 11.A.4.a. Consider and approve the SRO contract renewal
 - 11.A.4.a.1. SRO contract renewal
 - 11.A.5. District of Innovation Learning Department
 - Presenter:** Tracy Shea
 - 11.A.5.a. Consider and approve Imagine Learning
- 12. **SUPERINTENDENT'S REPORTS**
 - 12.A. District Operations Department
 - 12.A.1. Child Nutrition Report
 - 12.A.2. Facility Report

- 12.A.3. Transportation Report
- 12.A.4. Workorder Summary Report
- 12.B. Human Resources Department
 - 12.B.1. Professional Resignations
- 13. **CLOSED MEETING (TEXAS GOVERNMENT CODE 551)**
 - 13.A. Pursuant to Texas Government Code Section 551.071, attorney client privilege.
 - 13.B. Pursuant to Texas Government Code Section 551.072 Consider Purchase, Exchange, Lease or Value of Real Property.
 - 13.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - 13.D. Pursuant to Texas Government Code Sections 551.089, to deliberate regarding security devices or security audits
 - 13.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline
- 14. **RECONVENE TO OPEN SESSION**
 - 14.A. Action, if any, from closed session
- 15. **ADJOURNMENT**



Communication
July 27, 2026

To: The CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Re: New Administrator Contracts for 2026-2027

Strategic Goal, Objective or Need Addressed:

Throughout the year, the Board of Trustees approves the issuance of employee contracts. The type of contract provided is governed by Texas Education Code, as well as legal and local policies.

Summary:

We are asking the Board to approve recommended administrator contracts for the 2026-2027 school year as presented. The recommended administrators will replace existing positions necessary to maintain excellence throughout our school district.

Attachment:

- Board Action Item - Administrator Contract Detail for Board Approval

Action Requested

The Superintendent recommends the administrator contracts for the 2026-2027 school year as presented.

Monitoring or Reporting Timeline

School Year 2026-2027

Contact Persons

Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Financial Impact

Within the Approved 2026-2027 Budget



Communication
July, 27 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Re: New Professional Contracts 2026-2027

Strategic Goal, Objective or Need Addressed:

Throughout the year, the Board of Trustees approves the issuance of employee contracts. The type of contract provided is governed by Texas Education Code, as well as legal and local policies. In July we are seeking ratification for the attached probationary contracts.

Summary:

We are asking for ratification for these applicants to replace existing positions necessary to maintain excellence throughout our school district.

Attachments:

- Board Action Item – Professional Contract Detail for Board Ratification

Action Requested

The Superintendent recommends these employees for the 2026-2027 school year as presented.

Monitoring or Reporting Timeline

School Year 2026-2027

Contact Persons

Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Financial Impact

Within Proposed 2026-2027 Budget



BOARD OF TRUSTEES INFORMATION ONLY

TITLE: Board Recognitions
FROM: Dr. Coby Kirkpatrick
DATE : July 27, 2026

RECOGNITIONS

- Career and Technical Department (CTE)
TAFE Nationals – Top 10 Placements
- Presenter: Vanessa Buttler

Regular Meeting
Monday, June 15, 2026 6:00 PM Central

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Elizabeth Childress: Present
Wendell Dempsey: Present
DeAnna King: Present
Dr. Jason Tennison: Present
Eric Bishop: Present
Mary Ellen Mahaffey: Present
Joe Trevino: Absent
Present: 6, Absent: 1.

1. CALL TO ORDER

Meeting was called to order at 5:02pm by Jason Tennison.

2. PUBLIC COMMENT

2.A. Addressing the School Board: A public speaker must sign up in person before 3:00pm the day of the meeting. All handouts/presentations must be delivered at this time and will not be allowed during the meeting. A speaker will be limited to three (3) minutes to make comments. The Board shall not answer questions and shall not deliberate or decide regarding any subject. Board policy prohibits the discussion of complaints against district employees and/or students during public comment.

Julie Miller from Cleburne, TX signed up to speak. She stated she was speaking not in opposition to change, but in support of change done the right way. She noted that she met with the athletic director and both boys' and girls' high school athletic coordinators that morning, and while no agreement was reached on the athletic schedule change decision, both sides agreed that leaders should strive to be change agents and promote unity. She stated that unity is not achieved by asking people to accept decisions they had no part in making, but is built when leaders invite stakeholders to the table before decisions are finalized — that change should happen *with* people, not *to* them.

She stated this did not happen in this case: coaches, teachers, and student athletes were not consulted, academic data was not presented, and the girls' facilities were not fully evaluated before the decision was made. She said strong leadership is measured not by how quickly a decision is made, but by how well it is made.

She raised specific concerns about girls' locker rooms, changing spaces, and shower capacity, citing Title IX's requirement that schools ensure gender equality in athletics through fair facilities, opportunities, and treatment for female athletes. She asked whether facilities had been evaluated, whether academic impact had been studied, and whether coaches, teachers, and students had been given the chance to provide feedback.

She also questioned the consistency of the reasoning behind the decision, noting it was stated that female soccer players should not have to walk to use adequate facilities, yet those same athletes currently use those facilities for workouts under an arrangement considered acceptable today — raising the question of whether facilities are truly the reason for the change.

She stated that input from coaches, teachers, and students should not be viewed as an obstacle to progress but as a safeguard against unintended consequences, and that collaboration should not be mistaken for opposition, nor questions for rebellion. She respectfully asked the district to pause the decision-making process, ensure all stakeholders are included, ensure the relevant academic and facility impacts are fully reviewed, and hear from coaches, teachers, and — most importantly — the students whose lives will be affected. She closed by stating that the strongest leaders build trust by making decisions with people, not for them.

Brent Miller signed up to speak. He stated that their family wanted to offer positive support for the school and clarified this was not intended as a negative or targeted complaint, but a concern for how student athletes are affected by the facilities decision. The speaker characterized the issue as primarily one of hygiene, specifically for soccer, and asked the board to consider that after running 4–5 miles and doing drills in the morning, athletes would have only 10–12 minutes to shower, with approximately 25–26 girls on the team. The speaker noted their understanding that the soccer locker room has two showers and no sinks, while four private showers exist elsewhere. The speaker shared that when asked about this, their daughter said she would likely give up her own shower time so that teammates with early dismissal or early arrival could shower instead. The speaker stated this reflects why coaches, students, and teachers should be consulted on how such decisions affect them, and asked the board to go back to the athletic directors to raise these concerns and look for a possible workaround. The speaker noted the girls look out for one another and would comply with whatever is asked, but expressed that no student should have to sacrifice basic hygiene due to a lack of planning, when there was ample time to address it over the summer.

James Wagner from Cleburne, TX signed up to speak. He is a grandfather of nine grandchildren (eight granddaughters) who have played sports in Cleburne ISD, stated their biggest concern is hygiene related to the proposed schedule flip having girls practice in the morning and boys in the afternoon. He stated his granddaughters informed him the girls' locker room has only two working showers for soccer, cheer, and track, and that tennis has no showers, compared to 10–12 showerheads in the boys' locker room. He noted that under the current schedule, girls can practice and shower at home without needing to attend classes afterward, but under the proposed flip they may be late to class or unable to freshen up, which he described as difficult for high school girls specifically, noting boys can more easily get by without showering. He questioned who planned the high school locker rooms and stated that having significantly fewer showerheads for girls than boys raises a Title IX equity concern. He thanked the board for the opportunity to speak.

3. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)

Board convened to closed session at 5:13pm

3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege

3.B. Pursuant to Texas Government Code Section 551.072 consider Purchase, Exchange, Lease or Value of Real Property.

3.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits

3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

4. RECONVENE

Board reconvened to closed session at 6:01pm.

4.A. Pledge of Allegiance

4.B. Texas Pledge of Allegiance

4.C. Invocation

4.D. Cleburne ISD's Mission and Philosophy

5. Action from closed session, if any

5.A. Human Resources Department

5.A.1. Consider and approve new administrator contracts for 2026-2027 school year

Motion to approve new administrator contracts for the 2026-2027 school year, as presented. This motion, made by DeAnna King and seconded by Mary Ellen Mahaffey, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

5.A.2. Consider and ratify new professional contracts for 2026-2027 school year
Motion to ratify new professional contracts for the 2026-2027 school year, as presented. This motion, made by Elizabeth Childress and seconded by Eric Bishop, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

5.A.3. Consider and approve employee contract renewals for 2026-2027 school year
Motion to approve employee renewal contracts for the 2026-2027 school year, as presented. This motion, made by DeAnna King and seconded by Eric Bishop, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

6. BOARD OF TRUSTEES

6.A. ELECTION OF BOARD OFFICERS

6.A.1. Consider approval for School Board President
Motion to approve Dr. Jason Tennison for board president, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

6.A.2. Consider approval for School Board Vice President
Motion to approve Eric Bishop for vice president, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

6.A.3. Consider approval for School Board Secretary
Motion to approve Mary Ellen Mahaffey for secretary, as presented. This motion, made by Elizabeth Childress and seconded by Wendell Dempsey, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

6.B. NOMINATION OF TASB DELEGATE AND ALTERNATE

6.B.1. Consider nomination and approval TASB Delegate and Alternate
Motion to nominate Eric Bishop as the TASB Delegate and Dr. Jason Tennison as the Alternate, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

7. HONORS AND RECOGNITIONS

Hybrid Hive Program & 2025-26 Achievements:

Regarding Hybrid Hive: courses offered include English I and IV, Algebra II, Math Models, Environmental Systems, Earth Systems, U.S. History, Government, and Personal Finance for juniors and seniors; Chemistry and Physics did not meet minimum enrollment to offer as hybrid sections. Enrollment deadline is June 26th, with sections capped at 35 students to avoid master schedule changes. Students will attend one in-person class as part of the hybrid model, with a 24-hour virtual attendance window (12:00 a.m.–11:59 p.m.) and attendance verified through exit tickets, tutorials, virtual meetings, or assessments. Currently 54 students have completed

enrollment with signed parent contracts. Teacher training is scheduled for August 3rd to cover Canvas, WeVideo, and Google Suite resources and state/federal virtual learning requirements. Parent and student onboarding will take place the first week of August, with a webpage and support phone line planned; the first day of school is August 12th. The presenter noted strong student interest, particularly for AP-level hybrid offerings, and thanked district leadership for supporting the program's launch.

Regarding 2025-26 achievements: EOC scores increased 4% in Approaches, 4% in Meets, and 2% in Masters. The graduation rate for the 2022 cohort was 94.6%, with 51% of graduates accepted into higher education (expected to rise to approximately 60% pending final data). College, career, and military readiness stood at 95.85%, with potential to reach 98.04% pending outstanding AP and certification results. Local community scholarship funds awarded to students totaled approximately \$686,225. The presenter closed by thanking teachers, students, and the community for the campus's momentum heading into the new school year.

New Campus Administrators:

The board recognized Vanessa Butler as the new Assistant Principal at Wheat Middle School. Ms. Butler is well known throughout Cleburne ISD, most recently serving as leader of the district's TAFE's program in Career and Technical Education (CTE) program. Throughout her career, she has demonstrated a passion for developing students and supporting future educators. Her experience, commitment to instructional excellence, and ability to build meaningful relationships make her a strong addition to the Wheat leadership team.

The board welcomed Scott Catoe to the Cleburne ISD family as Assistant Principal at Cleburne High School. Mr. Catoe is a proud member of the Cleburne community and brings valuable experience as a teacher of reading, language arts, and history, as well as leadership experience as an assistant principal at Maple Middle School. His commitment to student achievement, strong campus culture, and servant leadership will be an asset to our students and staff.

The board welcomed Dr. Stephanie Chapa as the new Assistant Principal at Smith Intermediate School. Dr. Chapa brings a wealth of educational experience, having served as a classroom teacher, university instructor, and assistant principal of curriculum and instruction. Most recently, she served in Crowley ISD, where she built a reputation for academic excellence and instructional leadership. Although unable to join the meeting this evening, she is eager to begin partnering with Smith's staff, students, and families upon her return.

The board recognized Robyn Elmore as she takes the next step in her leadership journey, serving as the new Assistant Principal at Marti Elementary. Ms. Elmore has made a significant impact across the district as a classroom teacher, literacy specialist, and leader in teacher development. Most recently, she served as Reading Specialist at Santa Fe Elementary, where her dedication to student growth and instructional excellence was evident every day.

New Athletic Personnel:

The board welcomed Brant Burton as the new Head Baseball Coach. Coach Burton has been an integral part of the Cleburne High School family since 2007, coaching both football and baseball while teaching history. The district looks forward to his leadership as the baseball program continues to grow.

The board welcomed David Kubicsek as the new Men's Basketball Coach at Cleburne High School. Coach Kubicsek was unable to attend, as he was being recognized at a Texas Rangers game as an assistant coach on this spring's state championship baseball team. Most recently, he served as a coach and educator at Aledo High School. Coach Kubicsek brings an inspiring vision and immense energy to the athletic department, and the district looks forward to watching him mentor student athletes and lead the Yellow Jackets to a phenomenal season.

The board welcomed Alexandra Oppenborn as the new Head Volleyball Coach. Most recently, she served as Head Volleyball Coach and Girls Athletic Coordinator at Lake Worth ISD, along with experience as a club volleyball premier coordinator. Coach Oppenborn is a dedicated educator and leader who brings an inspiring championship vision to Cleburne, and the district looks forward to her guiding student athletes and building upon the proud tradition of Cleburne athletics.

The board welcomed Raigan Swain as the new Head Tennis Coach. Coach Swain was unable to attend, having left for vacation that morning. She is looking forward to a phenomenal season ahead and continuing the program's playoff tradition.

The board welcomed Wayland White as the new Head Golf Coach. Coach White has been a dedicated part of the district since 2005, making an impact over the years coaching football, baseball, and volleyball. In 2017, he stepped in as assistant golf coach, and after years of helping build player success on the fairways and greens, he is now stepping up to lead the program.

The board recognized Cleburne High School student Emily Doty as the District 11 recipient of the State Board of Education's Student Heroes Award for 2026, an honor given annually to one student from each of the 15 districts.

Mathematics Pentathlon: Highlights were shared from the Mathematics Pentathlon competition held this past spring, a problem-solving competition in which students rotate through five strategic games challenging mathematical thinking, reasoning, and sportsmanship. Second through fifth grade students spent months preparing and represented Cleburne ISD well. Appreciation was extended to the Cleburne Education Foundation for funding competition fees and team shirts, to parents who practiced with students and volunteered to proctor games, and to coaches Deidre Brown, Jennifer Glover, Alyssa Van Winkle, and Megan May for their dedication in preparing students. Additional thanks were given to FFA and Student Council volunteers, CTE staff, and the Band Booster Club for operating the concession stand.

Participating students were recognized and invited forward, including gold medalists Jacob Lopez and Giovanni Cano; silver medalists Nolan May and Jacob Hines; and bronze medalists Antonio Sosa, Cody Howard, and Caitlin Van Winkle.

8. COMMENTS FROM BOARD OF TRUSTEES

No comments from the Board.

9. CONSENT AGENDA: ALL ITEMS MAY BE ACTED UPON AT THE SAME TIME BY THE BOARD OF TRUSTEES

Motion to approve the consent agenda, as presented. This motion, made by Mary Ellen Mahaffey and seconded by Elizabeth Childress, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

9.A. BOARD OF TRUSTEES

9.A.1. Unapproved minutes

9.A.1.a. 05-18-26 unapproved minutes

9.A.1.b. 06-09-26 unapproved minutes

9.A.2. 2026-2026 HB 3033 Public Information Act Designation of Non-Business Days

9.B. BUSINESS AND FINANCE DEPARTMENT

9.B.1. Check Register

9.B.2. Co-Curricular and Agency Reports

9.B.3. Monthly Revenue and Expenditure Reports

9.B.4. Tax Report

9.B.5. Budget Amendment Report

9.B.6. 3rd Quarter CAD Payment

9.B.7. Annual Adoption of Local Investment Policy

9.C. DISTRICT OPERATIONS DEPARTMENT

9.C.1. Drainage Easement Bates Farms

9.D. STUDENT SERVICES DEPARTMENT

9.D.1. Student Handbook

9.D.2. Texas A&M AgriLife Extension

10. PRESENTATIONS

10.A. 2025-2026 Spring Survey Annual Report

10.B. Special Education Department

10.B.1. Special Education Student Performance HB 2 Presentation

10.C. 2025-26 Preliminary End-of-Year Results

11. ACTION ITEMS

11.A. Student Services Department

11.A.1. Student Code of Conduct

Motion to approve the Student Code of Conduct, as presented. This motion, made by Eric Bishop and seconded by Wendell Dempsey, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

11.B. Curriculum and Instruction Department

11.B.1. Consider and approve foreign language credit-by-exam option

Motion to approve Avant Assessment as a vendor for foreign language credit-by-exam assessments, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12. PURCHASES OVER \$50,000

12.A. Curriculum and Instruction Department

12.A.1. Consider and approve Hill College tuition for the 2026-27 school year

Motion to approve Hill College tuition for the 2026-27 school year in the amount up to \$160,000, as presented. This motion, made by Eric Bishop and seconded by Elizabeth Childress, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12.A.2. Consider and approve 2026-27 College Board Expenditures

Motion to approve 2026-2027 College Board expenditures in the amount up to \$150,000, as presented. This motion, made by Mary Ellen Mahaffey and seconded by DeAnna King, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12.B. Student Services Department

12.B.1. Gerard Elementary School

12.B.1.a. Consider and approve the purchase of playground equipment for Gerard Elementary School

Motion to approve the purchase of playground equipment for Gerard Elementary school using fundraising funds in the amount of \$73,424.25, as presented. This motion, made by Eric Bishop and seconded by DeAnna King, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12.C. District Operations Department

12.C.1. Consider and approve Child Nutrition Department Serving Line RFP

Motion to approve the CHS serving line counter renovation in the amount of \$270,581.05, as presented. This motion, made by DeAnna King and seconded by Mary Ellen Mahaffey, Passed.

Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea,

DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12.C.2. Consider and approve a commitment to participate in TASB Energy Cooperative Fixed Rate Transportation Fuel Pool
Motion to approve the Letter of commitment to participate in the TASB Energy Cooperative Fixed-Rate Fuel Pool in an amount not to exceed \$150,000 from September 1 through December 31, 2026, as presented. This motion, made by Eric Bishop and seconded by Elizabeth Childress, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

13. SUPERINTENDENT'S REPORTS

13.A. District Operations Department

13.A.1. Child Nutrition Report

13.A.2. Facility Report

13.A.3. Transportation Report

13.A.4. Workorder Summary Report

13.B. Human Resources Department

13.B.1. Professional Resignations

14. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)

14.A. Pursuant to Texas Government Code Section 551.071, attorney client privilege.

14.B. Pursuant to Texas Government Code Section 551.072 Consider Purchase, Exchange, Lease or Value of Real Property.

14.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

14.D. Pursuant to Texas Government Code Sections 551.089, to deliberate regarding security devices or security audits

14.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

15. RECONVENE TO OPEN SESSION

15.A. Action, if any, from closed session

16. ADJOURNMENT

Meeting was adjourned at 7:32pm

Board President

July 27, 2026

Date Minutes Approved

Board Secretary

July 27, 2026

Date Minutes Signed

Special Board Meeting
Thursday, June 25, 2026 5:15 PM Central

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Eric Bishop: Present
Elizabeth Childress: Present
Wendell Dempsey: Present
DeAnna King: Present
Mary Ellen Mahaffey: Present
Dr. Jason Tennison: Present
Joe Trevino: Present
Present: 7.

1. CALL TO ORDER

Meeting was called to order at 5:15pm by Jason Tennison.

1.A. Pledge of Allegiance

1.B. Texas Pledge of Allegiance

1.C. Invocation

1.D. Cleburne ISD's Mission and Philosophy

2. PUBLIC COMMENT (starts at 5:15pm)

2.A. Addressing the School Board: A public speaker must sign up in person before 3:00pm the day of the meeting. The public speaking portion of the meeting will begin at 5:15pm. All handouts/presentations must be delivered at this time and will not be allowed during the meeting. A speaker will be limited to three (3) minutes to make comments. The Board shall not answer questions and shall not deliberate or decide regarding any subject. Board policy prohibits the discussion of complaints against district employees and/or students during public comment. Public comment shall be limited to items on the agenda posted with notice of the meeting. (BED(Local))

Amy Lingo of Cleburne, TX, signed up to speak on proposed budget. Ms. Lingo thanked the board for lowering the tax rate but urged members to look beyond the rate to what taxpayers will actually pay. The speaker noted the district's presentation used a median homestead value (~\$203,000) below current market prices, where most homes sell for \$250,000–\$280,000, meaning actual tax impact will exceed the district's example. Citing the Taxpayer Impact Statement, the speaker noted that despite a 2% tax rate decrease, median taxable values rose 11%, increasing the estimated school tax bill on the median home by ~9% (13% in the speaker's own neighborhood). The speaker acknowledged the proposed 2–3% staff salary increases but noted they don't keep pace with 9–13% property tax growth, amid broader concerns about rising cost of living countywide. While recognizing many district expenses are outside board control, the speaker emphasized that the tax rate itself is a board decision, and urged the board to adopt a budget allowing for a no-new-revenue tax rate (or as close as feasible) once certified tax rolls are received, to provide taxpayer relief while maintaining educational quality.

3. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)

Board convened to closed session at 5:20pm.

3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege

3.B. Pursuant to Texas Government Code Section 551.072 consider Purchase, Exchange, Lease or Value of Real Property.

3.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits

3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

3.F. RECONVENE

Board reconvened to open session at 5:31pm.

3.F.1. Action from closed session, if any

3.F.1.a. Consider and approve the Principal at Irving Elementary School
Motion to approve the Principal at Irving Elementary School, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

3.F.1.b. Consider and approve the Assistant Principal at Adams Elementary School
Motion to approve the Assistant Principal at Adams Elementary School, as presented. This motion, made by Mary Ellen Mahaffey and seconded by Eric Bishop, Passed.
Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

4. ACTION ITEMS

4.A. Cleburne ISD Budget Public hearing

The floor was opened for public comments at 5:36pm.

Amy Lingo reiterated that the proposed budget would result in a 9% tax increase for taxpayers, based on the median home value increase in Cleburne, and asked the board to structure the property tax portion of the budget so it could later adopt the no-new-revenue rate once certified figures arrive in July. The speaker also noted difficulty locating meeting information in advance, finding it only on the agenda rather than the regular meeting schedule, which limited preparation time (the speaker reviewed the materials within about a day).

The floor was closed for public comments at 5:38pm.

4.B. Business and Finance Department

4.B.1. Consider and approve the 2026-2027 Cleburne ISD Budget, M&O, I&S and Food Service Budget
Motion to approve the 2026-2027 Cleburne ISD Budget, M&O, I&S and Food Service Budget, as presented. This motion, made by Eric Bishop and seconded by Mary Ellen Mahaffey, Passed.
Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

5. ADJOURNMENT

Meeting was adjourned at 5:45pm.

Board President	Board Secretary
July 27, 2026	July 27, 2026
Date Minutes Approved	Date Minutes Signed

Cleburne ISD
June 2026 Check Register

DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
187591	110831	A & G SERVICES	2606418	30001991	6/25/2026	170408	06252026	58,145	6/25/2026	1,560.00	6/25/2026	INV	PD	MAY FY26/Open
186346	106864	ACT, INC.	2600229	38710	6/2/2026	169317	06022026	57,721	6/3/2026	3,120.00	6/2/2026	INV	PD	Testing Materials
187336	113356	ACTION SIGNS	2606765	14611	6/18/2026	170226	06222026	58,040	6/22/2026	296.00	6/22/2026	INV	PD	25/26 CHS Baseball honor Taylor
186435	111873	WILLIAM ADCOCK	2605871	ADCOCK/MAY 26	6/2/2026	169408	06022026	57,722	6/3/2026	94.11	6/2/2026	INV	PD	May 2026 Mileage Reimbursement
187314	112362	ADVANCED CPR TRAINING	2606991	12593	6/18/2026	170202	06222026	58,041	6/22/2026	16,141.65	6/22/2026	INV	PD	AED
187498	96112	AFLAC		187498	6/25/2026	170317	June	47,941	6/25/2026	1,151.66	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187550	100889	AGENCY 405 - CRIME RECORDS SERVICE	2600852	CRS-202605-335875	6/23/2026	170368	06242026	58,101	6/24/2026	87.00	6/24/2026	INV	PD	Criminal History Screening
186827	506	ALERT SERVICES, INC.	2606666	INV526717	6/10/2026	169745	06152026	57,962	6/15/2026	2,710.66	6/15/2026	INV	PD	CHS Athletic Training - Normatec 3 full body recov
187246	506	ALERT SERVICES, INC.	2605950	INV526923	6/18/2026	170133	06222026	58,042	6/22/2026	215.91	6/22/2026	INV	PD	Athletic Training Supplies & Equipment (Training &
186338	21053	SYNCB/AMAZON	2606435	1NF9-M4V6-474W	6/2/2026	169309	06022026	57,723	6/3/2026	59.99	6/2/2026	INV	PD	TEEN LEADERSHIP: Supplies
186339	21053	SYNCB/AMAZON	2606435	1LPV-LNLG-W1NX	6/2/2026	169310	06022026	57,723	6/3/2026	1,163.42	6/2/2026	INV	PD	TEEN LEADERSHIP: Supplies
186340	21053	SYNCB/AMAZON	2606473	14NM-LN19-F4CV	6/2/2026	169311	06022026	57,723	6/3/2026	301.64	6/2/2026	INV	PD	Awards/Trophies/Promotional
186341	21053	SYNCB/AMAZON	2605989	1YC1-J4QC-M974	6/2/2026	169312	06022026	57,723	6/3/2026	147.07	6/2/2026	INV	PD	Classroom Supplies
186342	21053	SYNCB/AMAZON	2606012	1PLC-L7HD-DX7Q	6/2/2026	169313	06022026	57,723	6/3/2026	63.97	6/2/2026	INV	PD	COUNSELING: Supplies
186345	21053	SYNCB/AMAZON	2606012	1RPX-GP19-DKGK	6/2/2026	169316	06022026	57,723	6/3/2026	211.96	6/2/2026	INV	PD	COUNSELING: Supplies
186347	21053	SYNCB/AMAZON	2606523	1QC4-1P3Q-CT9L	6/2/2026	169318	06022026	57,723	6/3/2026	186.67	6/2/2026	INV	PD	Math: Classroom Supplies
186359	21053	SYNCB/AMAZON	2606168	1MT1-N7MD-3XXY	6/2/2026	169330	06022026	57,723	6/3/2026	21.90	6/2/2026	INV	PD	Classroom Supplies
186362	21053	SYNCB/AMAZON	2605989	1VQG-N777-PHC4	6/2/2026	169333	06022026	57,723	6/3/2026	309.12	6/2/2026	INV	PD	Classroom Supplies
186367	21053	SYNCB/AMAZON	2606012	1L74-CX63-P4MP	6/2/2026	169338	06022026	57,723	6/3/2026	2,895.93	6/2/2026	INV	PD	COUNSELING: Supplies
186368	21053	SYNCB/AMAZON	2606053	1NMW-N6V1-DD1D	6/2/2026	169339	06022026	57,723	6/3/2026	1,142.29	6/2/2026	INV	PD	ADMIN: SUPPLIES
186371	21053	SYNCB/AMAZON	2606496	1K77-RLF6-WTYM	6/2/2026	169342	06022026	57,723	6/3/2026	37.36	6/2/2026	INV	PD	OPEN PO for various tech devices/supplies
186376	21053	SYNCB/AMAZON	2606057	1JW7-D4F6-VGLX	6/2/2026	169347	06022026	57,723	6/3/2026	(56.00)	6/2/2026	CRM	PD	Classroom Supplies
186377	21053	SYNCB/AMAZON	2606403	1C36-WMKJ-PHYX	6/2/2026	169348	06022026	57,723	6/3/2026	176.47	6/2/2026	INV	PD	MAY FY26/Open
186385	21053	SYNCB/AMAZON	2604858	1D34-KT33-G91N	6/2/2026	169358	06022026	57,723	6/3/2026	112.69	6/2/2026	INV	PD	Coffee for the technology building
186387	21053	SYNCB/AMAZON	2606717	13P1-PXXN-6GDM	6/2/2026	169360	06022026	57,723	6/3/2026	25.01	6/2/2026	INV	PD	Summer Learning Camp Materials
186388	21053	SYNCB/AMAZON	2606717	1J9J-VCKT-7691	6/2/2026	169361	06022026	57,723	6/3/2026	23.75	6/2/2026	INV	PD	Summer Learning Camp Materials
186389	21053	SYNCB/AMAZON	2606717	1L3W-4CNH-6YRN	6/2/2026	169362	06022026	57,723	6/3/2026	21.28	6/2/2026	INV	PD	Summer Learning Camp Materials
186390	21053	SYNCB/AMAZON	2606717	1K77-RLF6-KHPD	6/2/2026	169363	06022026	57,723	6/3/2026	4.59	6/2/2026	INV	PD	Summer Learning Camp Materials
186391	21053	SYNCB/AMAZON	2606717	1PH9-HW7G-6YHV	6/2/2026	169364	06022026	57,723	6/3/2026	19.99	6/2/2026	INV	PD	Summer Learning Camp Materials
186392	21053	SYNCB/AMAZON	2606717	1D6N-GC4P-7KGH	6/2/2026	169365	06022026	57,723	6/3/2026	25.01	6/2/2026	INV	PD	Summer Learning Camp Materials
186393	21053	SYNCB/AMAZON	2606717	1D6N-GC4P-7PX6	6/2/2026	169366	06022026	57,723	6/3/2026	24.35	6/2/2026	INV	PD	Summer Learning Camp Materials
186394	21053	SYNCB/AMAZON	2606717	1JH6-4CDQ-DJW3	6/2/2026	169367	06022026	57,723	6/3/2026	19.98	6/2/2026	INV	PD	Summer Learning Camp Materials
186395	21053	SYNCB/AMAZON	2606717	1F9H-XPG4-DKDT	6/2/2026	169368	06022026	57,723	6/3/2026	19.98	6/2/2026	INV	PD	Summer Learning Camp Materials
186396	21053	SYNCB/AMAZON	2606717	1QG4-X6XV-C441	6/2/2026	169369	06022026	57,723	6/3/2026	21.89	6/2/2026	INV	PD	Summer Learning Camp Materials
186397	21053	SYNCB/AMAZON	2606717	1TWF-DDJV-1CGJ	6/2/2026	169370	06022026	57,723	6/3/2026	24.57	6/2/2026	INV	PD	Summer Learning Camp Materials
186400	21053	SYNCB/AMAZON	2606755	1HD3-PCK1-LYHG	6/2/2026	169373	06022026	57,723	6/3/2026	28.69	6/2/2026	INV	PD	SLC Elementary Office supplies
186401	21053	SYNCB/AMAZON	2606717	1697-Y1YJ-DYYH	6/2/2026	169374	06022026	57,723	6/3/2026	4.59	6/2/2026	INV	PD	Summer Learning Camp Materials
186402	21053	SYNCB/AMAZON	2606718	1JFW-HR9Y-CDYK	6/2/2026	169375	06022026	57,723	6/3/2026	31.90	6/2/2026	INV	PD	Summer Learning Camp Materials
186405	21053	SYNCB/AMAZON	2606720	19YX-NP4R-1MCY	6/2/2026	169378	06022026	57,723	6/3/2026	1,756.63	6/2/2026	INV	PD	Summer Learning Camp Materials
186422	21053	SYNCB/AMAZON	2606672	1CJX-73P4-9T6N	6/2/2026	169395	06022026	57,723	6/3/2026	34.00	6/2/2026	INV	PD	CHS Softball weighted balls, training plate, gear
186446	21053	SYNCB/AMAZON	2606819	1J76-RDJV-TD3K	6/2/2026	169419	06022026	57,723	6/3/2026	1,139.85	6/2/2026	INV	PD	Athletic Equipment
186447	21053	SYNCB/AMAZON	2606819	111L-3JPG-9HRT	6/2/2026	169420	06022026	57,723	6/3/2026	269.99	6/2/2026	INV	PD	Athletic Equipment
186456	21053	SYNCB/AMAZON	2606830	1N9P-Q6GN-X4YH	6/2/2026	169430	06022026	57,723	6/3/2026	771.72	6/2/2026	INV	PD	supplies for band
186464	21053	SYNCB/AMAZON	2606721	19D1-V7FC-6QHN	6/3/2026	169438	06032026	7,842	6/3/2026	985.07	6/3/2026	INV	PD	Newcomer Summer Camp Supplies
186467	21053	SYNCB/AMAZON	2606550	1RQ7-6LPG-4RY9	6/3/2026	169441	06032026	32,978	6/3/2026	27.99	6/3/2026	INV	PD	Repair Gerard Steamer
186468	21053	SYNCB/AMAZON	2606550	1Q4P-JTRH-9J6P	6/3/2026	169442	06032026	32,978	6/3/2026	8.38	6/3/2026	INV	PD	Repair Gerard Steamer
186469	21053	SYNCB/AMAZON	2606037	1JVQ-RX16-WK44	6/3/2026	169443	06032026	32,978	6/3/2026	214.76	6/3/2026	INV	PD	Printer supplies
186519	21053	SYNCB/AMAZON	2606864	1DQC-NN63-73XL	6/4/2026	169454	06082026	57,782	6/8/2026	105.76	6/8/2026	INV	PD	Batting
186520	21053	SYNCB/AMAZON	2606716	1QGQ-9TJ4-TY3	6/4/2026	169455	06082026	57,782	6/8/2026	11.73	6/8/2026	INV	PD	Summer Learning Camp Materials

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186536	21053	SYNCB/AMAZON	2606782	1RQ7-6LPG-69NF	6/4/2026	169471	06082026	57,782	6/8/2026	(33.18)	6/8/2026	CRM	PD	Instructional Materials
186538	21053	SYNCB/AMAZON	2606782	1LF6-NQF6-PLVC	6/4/2026	169473	06082026	57,782	6/8/2026	33.17	6/8/2026	INV	PD	Instructional Materials
186539	21053	SYNCB/AMAZON	2606782	16C4-P41C-L7PX	6/4/2026	169474	06082026	57,782	6/8/2026	1,096.79	6/8/2026	INV	PD	Instructional Materials
186552	21053	SYNCB/AMAZON	2606360	1TPL-6YQH-M93Q	6/4/2026	169487	06082026	57,782	6/8/2026	174.90	6/8/2026	INV	PD	Security Supplies
186553	21053	SYNCB/AMAZON	2606333	1CGV-9FKL-QDMW	6/4/2026	169488	06082026	57,782	6/8/2026	86.08	6/8/2026	INV	PD	Counselor's Supplies
186559	21053	SYNCB/AMAZON	2606879	1M4G-LRV7-DTF4	6/4/2026	169494	06082026	57,782	6/8/2026	14.99	6/8/2026	INV	PD	number pad
186769	21053	SYNCB/AMAZON	2606865	1QGG-9TJ4-PP4H	6/10/2026	169687	06102026	57,934	6/10/2026	149.98	6/10/2026	INV	PD	Monitors for CTE office
186771	21053	SYNCB/AMAZON	2606723	1J9J-VCKT-TVKG	6/10/2026	169689	06102026	57,934	6/10/2026	609.04	6/10/2026	INV	PD	Color High Capacity Cartridges for Xerox C405
186772	21053	SYNCB/AMAZON	2606832	1MHM-D1DT-CPNM	6/10/2026	169690	06102026	57,934	6/10/2026	45.49	6/10/2026	INV	PD	Folders, Hanging folders, keyboard etc
186773	21053	SYNCB/AMAZON	2606832	1LYC-GVM1-NYNX	6/10/2026	169691	06102026	57,934	6/10/2026	69.98	6/10/2026	INV	PD	Folders, Hanging folders, keyboard etc
186775	21053	SYNCB/AMAZON	2605900	1TJJ-L67D-TVYL	6/10/2026	169693	06102026	57,934	6/10/2026	19.69	6/10/2026	INV	PD	Classroom Supplies
186776	21053	SYNCB/AMAZON	2606375	1PKW-47R1-JN3X	6/10/2026	169694	06102026	57,934	6/10/2026	64.02	6/10/2026	INV	PD	Party and Seasonal Supplies and Decorations
186777	21053	SYNCB/AMAZON	2606204	1GYT-XHNM-CD9L	6/10/2026	169695	06102026	57,934	6/10/2026	495.23	6/10/2026	INV	PD	Classroom Supplies
186781	21053	SYNCB/AMAZON	2606868	1GQ7-XL7D-PV3P	6/10/2026	169699	06102026	57,934	6/10/2026	25.49	6/10/2026	INV	PD	laptop privacy screen
186782	21053	SYNCB/AMAZON	2606888	1M4G-LRV7-PT4T	6/10/2026	169700	06102026	57,934	6/10/2026	45.97	6/10/2026	INV	PD	Office Supplies
186792	21053	SYNCB/AMAZON	2606063	1RN6-4HJN-MNQH	6/10/2026	169710	06102026	57,934	6/10/2026	58.99	6/10/2026	INV	PD	HDMI transmitter for laptop to screen
186793	21053	SYNCB/AMAZON	2606077	14R4-4F9N-MJMW	6/10/2026	169711	06102026	57,934	6/10/2026	159.96	6/10/2026	INV	PD	ice maker for the nurse to give ice packs
186794	21053	SYNCB/AMAZON	2606097	1NG1-V3PN-M3GW	6/10/2026	169712	06102026	57,934	6/10/2026	80.33	6/10/2026	INV	PD	puzzles sd cards command strips
186795	21053	SYNCB/AMAZON	2606096	1CNX-WDCT-LL3H	6/10/2026	169713	06102026	57,934	6/10/2026	189.83	6/10/2026	INV	PD	color pencils, pencils and clipboards
186811	21053	SYNCB/AMAZON	2605989	1TDD-97LL-7CC1	6/10/2026	169729	06102026	57,934	6/10/2026	82.46	6/10/2026	INV	PD	Classroom Supplies
186824	21053	SYNCB/AMAZON	2606053	1WNM-TQJD-4P1W	6/10/2026	169742	06152026	57,963	6/15/2026	1,478.26	6/15/2026	INV	PD	ADMIN: SUPPLIES
186826	21053	SYNCB/AMAZON	2606524	1VJQ-MGTW-4X9Y	6/10/2026	169744	06152026	57,963	6/15/2026	113.99	6/15/2026	INV	PD	2 - Collapsible Wagons
186829	21053	SYNCB/AMAZON	2606496	1MQX-RRCH-F4VG	6/10/2026	169747	06152026	57,963	6/15/2026	13.28	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186830	21053	SYNCB/AMAZON	2606890	1J39-3KMG-L6MN	6/10/2026	169748	06152026	57,963	6/15/2026	54.42	6/15/2026	INV	PD	Coffee for the technology building
186837	21053	SYNCB/AMAZON	2606533	1JK9-MLXL-LJ79	6/10/2026	169755	06152026	57,963	6/15/2026	1,588.88	6/15/2026	INV	PD	Classroom Supplies
186844	21053	SYNCB/AMAZON	2606892	16JG-PYYQ-RLN9	6/10/2026	169762	06152026	57,963	6/15/2026	407.05	6/15/2026	INV	PD	DYSLEXIA SUPPLIES: MIRRORS, DRY ERASE MARKERS, PL
186845	21053	SYNCB/AMAZON	2606496	1P1W-1DKD-HFKN	6/10/2026	169763	06152026	57,963	6/15/2026	11.44	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186846	21053	SYNCB/AMAZON	2606890	1DNF-NFFT-X64V	6/10/2026	169764	06152026	57,963	6/15/2026	32.95	6/15/2026	INV	PD	Coffee for the technology building
186847	21053	SYNCB/AMAZON	2606496	1PND-6VK6-H17F	6/10/2026	169765	06152026	57,963	6/15/2026	75.92	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186848	21053	SYNCB/AMAZON	2606496	1CTJ-94MF-FNPY	6/10/2026	169766	06152026	57,963	6/15/2026	614.28	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186853	21053	SYNCB/AMAZON	2606496	1HY7-4MGR-DPKX	6/10/2026	169771	06152026	57,963	6/15/2026	23.70	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186854	21053	SYNCB/AMAZON	2606890	1HY7-4MGR-DQTD	6/10/2026	169772	06152026	57,963	6/15/2026	18.90	6/15/2026	INV	PD	Coffee for the technology building
186855	21053	SYNCB/AMAZON	2600763	1769-W41R-97TL	6/10/2026	169773	06152026	57,963	6/15/2026	29.98	6/15/2026	INV	PD	Classroom Reading Materials-books, magazines, peri
186856	21053	SYNCB/AMAZON	2606933	1167-9T4T-CYQK	6/10/2026	169774	06152026	57,963	6/15/2026	119.90	6/15/2026	INV	PD	OPEN PO for various tech devices/supplies
186857	21053	SYNCB/AMAZON	2605990	1TW9-PXG7-L44N	6/10/2026	169775	06152026	57,963	6/15/2026	103.94	6/15/2026	INV	PD	Classroom Supplies
186858	21053	SYNCB/AMAZON	2606472	1JDV-LRTJ-PWKW	6/10/2026	169776	06152026	57,963	6/15/2026	494.64	6/15/2026	INV	PD	Classroom Supplies
186956	21053	SYNCB/AMAZON	2606724	1WD9-39NW-RPD4	6/10/2026	169876	06152026	57,963	6/15/2026	90.16	6/15/2026	INV	PD	JUN FY26/Open
187039	21053	SYNCB/AMAZON	2606037	13TQ-HP7V-PRXY	6/15/2026	169954	06152026	32,982	6/15/2026	30.99	6/15/2026	INV	PD	Printer supplies
187084	21053	SYNCB/AMAZON	2605322	1CM9-XFWY-RYPK	6/15/2026	169999	06152026	32,982	6/15/2026	139.89	6/15/2026	INV	PD	kitchen printer

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187085	21053	SYNCB/AMAZON	2605322	13NQ-TKMQ-DF7P	6/15/2026	170000	06152026	32,982	6/15/2026	19.98	6/15/2026	INV	PD	kitchen printer
187086	21053	SYNCB/AMAZON	2605419	1HPL-9CD1-M6GF	6/15/2026	170001	06152026	32,982	6/15/2026	173.30	6/15/2026	INV	PD	Food Service-INK
187087	21053	SYNCB/AMAZON	2605845	1V6J-CWTR-GLYJ	6/15/2026	170002	06152026	32,982	6/15/2026	168.88	6/15/2026	INV	PD	Food Service-MARKERS/POSTER BOARD/BANDAGES
187088	21053	SYNCB/AMAZON	2606471	1RHR-QTN4-TCHF	6/15/2026	170003	06152026	32,982	6/15/2026	138.08	6/15/2026	INV	PD	Food Service-MARKERS/LYSOL/WIPES
187089	21053	SYNCB/AMAZON	2606833	1FP1-D1DC-K33Q	6/15/2026	170004	06152026	32,982	6/15/2026	18.30	6/15/2026	INV	PD	Food Service-keyboard covers
187114	21053	SYNCB/AMAZON	2606832	11DM-71PY-WK1W	6/15/2026	170029	06172026	58,011	6/17/2026	40.92	6/17/2026	INV	PD	Folders, Hanging folders, keyboard etc
187121	21053	SYNCB/AMAZON	2606130	1RRW-3674-QNXC	6/15/2026	170036	06172026	58,011	6/17/2026	1,005.87	6/17/2026	INV	PD	Office Supplies
187124	21053	SYNCB/AMAZON	2606130	1F3H-YWR4-CF7L	6/15/2026	170039	06172026	58,011	6/17/2026	32.85	6/17/2026	INV	PD	Office Supplies
187125	21053	SYNCB/AMAZON	2606333	1MD4-YLW9-G1MD	6/15/2026	170040	06172026	58,011	6/17/2026	72.17	6/17/2026	INV	PD	Counselor's Supplies
187153	21053	SYNCB/AMAZON	2606720	13PV-L3TF-XFQY	6/15/2026	170069	06172026	58,011	6/17/2026	339.96	6/17/2026	INV	PD	Summer Learning Camp Materials
187156	21053	SYNCB/AMAZON	2606866	161X-L7JP-LDHV	6/15/2026	170072	06172026	58,011	6/17/2026	522.31	6/17/2026	INV	PD	CLASSROOM SUPPLIES: FLASH CARDS, CHART PAPER, HIG
187204	21053	SYNCB/AMAZON	16041129	1GFH-MPPR-LTFY	6/17/2026		SACHECK	9,390	6/17/2026	323.53	6/17/2026	INV	PD	
187205	21053	SYNCB/AMAZON	16041126	1Y47-KCCH-DNGL	6/17/2026		SACHECK	9,390	6/17/2026	385.34	6/17/2026	INV	PD	
187206	21053	SYNCB/AMAZON		1TXM-KQGY-LD1P	6/17/2026		SACHECK	9,390	6/17/2026	68.55	6/17/2026	INV	PD	
187231	21053	SYNCB/AMAZON	2606933	1NJL-MY1J-7WCM	6/18/2026	170118	06222026	58,043	6/22/2026	51.98	6/22/2026	INV	PD	OPEN PO for various tech devices/supplies
187238	21053	SYNCB/AMAZON	2606496	1K6W-YMJM-WQQG	6/18/2026	170125	06222026	58,043	6/22/2026	554.88	6/22/2026	INV	PD	OPEN PO for various tech devices/supplies
187244	21053	SYNCB/AMAZON	2606904	171T-7KGK-JNXL	6/18/2026	170131	06222026	58,043	6/22/2026	366.76	6/22/2026	INV	PD	office supplies for world lang dept
187250	21053	SYNCB/AMAZON	2606866	1KVC-RGTP-RF93	6/18/2026	170137	06222026	58,043	6/22/2026	687.45	6/22/2026	INV	PD	CLASSROOM SUPPLIES: FLASH CARDS, CHART PAPER, HIG
187260	21053	SYNCB/AMAZON	2604347	193J-YCRD-KJ9D	6/18/2026	170148	06222026	58,043	6/22/2026	54.70	6/22/2026	INV	PD	CISD Athletic office supplies - file folders, mark
187261	21053	SYNCB/AMAZON	2600423	1KQ9-DJPD-6MXH	6/18/2026	170149	06222026	58,043	6/22/2026	12.43	6/22/2026	INV	PD	CHS Football Flip chart supplies, stencil, cardsto
187262	21053	SYNCB/AMAZON	2606549	1WDF-T4MQ-7MHV	6/18/2026	170150	06222026	58,043	6/22/2026	15.29	6/22/2026	INV	PD	CHS Lady Jacket basketball girls batteries, card
187263	21053	SYNCB/AMAZON	2601621	1JTG-QFRT-6W6Q	6/18/2026	170151	06222026	58,043	6/22/2026	22.99	6/22/2026	INV	PD	25-26 CHS softball tee, wristbands, scorebooks, li
187264	21053	SYNCB/AMAZON	2606607	1VCG-9MVD-7V9Q	6/18/2026	170152	06222026	58,043	6/22/2026	43.45	6/22/2026	INV	PD	25-26 CHS Tennis batteries, tennis balls
187288	21053	SYNCB/AMAZON	2606548	1HT7-RPDV-YXKC	6/18/2026	170176	06222026	58,043	6/22/2026	82.89	6/22/2026	INV	PD	CISD athletics - cable, locks, velcro, markers
187296	21053	SYNCB/AMAZON	2606053	19FM-KMKL-JYFT	6/18/2026	170184	06222026	58,043	6/22/2026	390.73	6/22/2026	INV	PD	ADMIN: SUPPLIES
187298	21053	SYNCB/AMAZON	2606523	17HN-3XPX-4HJM	6/18/2026	170186	06222026	58,043	6/22/2026	2,988.94	6/22/2026	INV	PD	Math: Classroom Supplies
187301	21053	SYNCB/AMAZON	2606889	1QJR-4MRK-7RKQ	6/18/2026	170189	06222026	58,043	6/22/2026	32.44	6/22/2026	INV	PD	MATH CART SUPPLIES, CUBED DICE, CIRCLE DOT LABELS
187302	21053	SYNCB/AMAZON	2606867	1QQN-XHHK-7NHT	6/18/2026	170190	06222026	58,043	6/22/2026	52.24	6/22/2026	INV	PD	WIRELESS HDMI TRANSMITTER AND RECEIVER
187306	21053	SYNCB/AMAZON	2606041	1QJY-FHGQ-X1W9	6/18/2026	170194	06222026	58,043	6/22/2026	866.85	6/22/2026	INV	PD	Classroom Supplies
187307	21053	SYNCB/AMAZON	2606053	193J-YCRD-JPXR	6/18/2026	170195	06222026	58,043	6/22/2026	374.09	6/22/2026	INV	PD	ADMIN: SUPPLIES
187308	21053	SYNCB/AMAZON	2606533	1HY7-4MGR-V61G	6/18/2026	170196	06222026	58,043	6/22/2026	77.41	6/22/2026	INV	PD	Classroom Supplies
187309	21053	SYNCB/AMAZON	2606533	1NJL-MY1J-CFMC	6/18/2026	170197	06222026	58,043	6/22/2026	31.78	6/22/2026	INV	PD	Classroom Supplies
187310	21053	SYNCB/AMAZON	2606533	1PN1-L3L9-6HX1	6/18/2026	170198	06222026	58,043	6/22/2026	679.30	6/22/2026	INV	PD	Classroom Supplies
187311	21053	SYNCB/AMAZON	2606333	11KC-XHWX-7W4F	6/18/2026	170199	06222026	58,043	6/22/2026	53.39	6/22/2026	INV	PD	Counselor's Supplies
187315	21053	SYNCB/AMAZON	2606890	1WLT-JPTY-DT1P	6/18/2026	170203	06222026	58,043	6/22/2026	107.96	6/22/2026	INV	PD	Coffee for the technology building
187316	21053	SYNCB/AMAZON	2606933	1DK1-KYF1-PRG6	6/18/2026	170204	06222026	58,043	6/22/2026	7.38	6/22/2026	INV	PD	OPEN PO for various tech devices/supplies
187332	21053	SYNCB/AMAZON	2606041	1MNY-QJTY-PKT7	6/18/2026	170220	06222026	58,043	6/22/2026	28.49	6/22/2026	INV	PD	Classroom Supplies

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187334	21053	SYNCB/AMAZON	2606832	1KDM-XFTV-69K7	6/18/2026	170224	06222026	58,043	6/22/2026	70.13	6/22/2026	INV	PD	Folders, Hanging folders, keyboard etc
187335	21053	SYNCB/AMAZON	2606568	1DK1-KYF1-NNDK	6/18/2026	170225	06222026	58,043	6/22/2026	101.62	6/22/2026	INV	PD	Bell, Pens, card stock etc
187337	21053	SYNCB/AMAZON	2604347	1W79-Q7M7-FQ6Y	6/18/2026	170227	06222026	58,043	6/22/2026	54.13	6/22/2026	INV	PD	CISD Athletic office supplies - file folders, mark
187349	21053	SYNCB/AMAZON	2606548	1WLT-JPTY-TQKP	6/18/2026	170240	06222026	58,043	6/22/2026	(69.99)	6/22/2026	CRM	PD	CISD athletics - cable, locks, velcro, markers
187350	21053	SYNCB/AMAZON	2606933	13QC-WQJF-XVCD	6/18/2026	170241	06222026	58,043	6/22/2026	106.20	6/22/2026	INV	PD	OPEN PO for various tech devices/supplies
187363	21053	SYNCB/AMAZON	2606957	14MH-KLXQ-HMHW	6/22/2026	170255	06222026	58,043	6/22/2026	116.23	6/22/2026	INV	PD	Clinic Supplies
187364	21053	SYNCB/AMAZON	2606876	17QH-1JDT-DNH4	6/22/2026	170256	06222026	58,043	6/22/2026	55.23	6/22/2026	INV	PD	Fabric
187365	21053	SYNCB/AMAZON	2606755	16LP-G9QR-6K6X	6/22/2026	170257	06222026	58,043	6/22/2026	7.53	6/22/2026	INV	PD	SLC Elementary Office supplies
187366	21053	SYNCB/AMAZON	2606360	1XDK-4NLD-6LPN	6/22/2026	170258	06222026	58,043	6/22/2026	279.06	6/22/2026	INV	PD	Security Supplies
187367	21053	SYNCB/AMAZON	2604166	1JQK-VGQV-3GD7	6/22/2026	170259	06222026	58,043	6/22/2026	412.70	6/22/2026	INV	PD	Classroom Supplies
187368	21053	SYNCB/AMAZON	2606360	17QH-1JDT-FWC4	6/22/2026	170261	06222026	58,043	6/22/2026	65.05	6/22/2026	INV	PD	Security Supplies
187435	21053	SYNCB/AMAZON	16001594	1VQT-1GMP-7QKM	6/23/2026		SACHECK	9,404	6/24/2026	434.85	6/23/2026	INV	PD	
187436	21053	SYNCB/AMAZON	16001594	16FR-9VJ1-7Y9M	6/23/2026		SACHECK	9,404	6/24/2026	171.80	6/23/2026	INV	PD	
187443	21053	SYNCB/AMAZON		1KDA-VWVR-GPCW	6/23/2026	170266	06242026	58,102	6/24/2026	9.94	6/24/2026	INV	PD	Supplies
187444	21053	SYNCB/AMAZON	2604345	1GD3-6YDP-M1XJ	6/23/2026	170267	06242026	58,102	6/24/2026	12.23	6/24/2026	INV	PD	Office supplies and Book
187445	21053	SYNCB/AMAZON	2605578	1VP3-9N9K-LCHM	6/23/2026	170268	06242026	58,102	6/24/2026	411.50	6/24/2026	INV	PD	Social Studies Classroom Supplies
187446	21053	SYNCB/AMAZON		1XFW-DYYR-9GXN/BAL	6/23/2026	170269	06242026	58,102	6/24/2026	29.96	6/24/2026	INV	PD	HDMI Emulator for district wide use
187447	21053	SYNCB/AMAZON		1XRT-K4RT-YJLR	6/23/2026		SACHECK	9,404	6/24/2026	1,554.78	6/23/2026	INV	PD	
187448	21053	SYNCB/AMAZON		1GJJ-RMQY-967V	6/23/2026		SACHECK	9,404	6/24/2026	32.15	6/23/2026	INV	PD	
187449	21053	SYNCB/AMAZON		167V-4P7N-GPTW	6/23/2026	170270	06242026	58,102	6/24/2026	14.97	6/24/2026	INV	PD	Classroom supplies
187450	21053	SYNCB/AMAZON	2606129	1734-C4P4-9PTX	6/23/2026	170271	06242026	58,102	6/24/2026	2,618.43	6/24/2026	INV	PD	pencils, glue, highlighters
187451	21053	SYNCB/AMAZON	2606129	1QX7-LRKJ-G3X9	6/23/2026	170272	06242026	58,102	6/24/2026	59.88	6/24/2026	INV	PD	pencils, glue, highlighters
187468	21053	SYNCB/AMAZON	2605327	14NJ-HXP1-QHY9	6/23/2026	170289	06242026	58,102	6/24/2026	1,770.00	6/24/2026	INV	PD	Calculators
187529	21053	SYNCB/AMAZON	2606784	1WQV-N6J7-MQQY	6/23/2026	170347	06242026	58,102	6/24/2026	1,391.95	6/24/2026	INV	PD	QTY 41 - BEYOND GIFTED EDUCATION: DESIGNING AND I
187530	21053	SYNCB/AMAZON	2606974	14KL-CDQJ-MNG3	6/23/2026	170348	06242026	58,102	6/24/2026	153.88	6/24/2026	INV	PD	ROLLING CART AND STORAGE CONTAINERS
187531	21053	SYNCB/AMAZON	2605390	1NJL-JNV4-CH1P	6/23/2026	170349	06242026	58,102	6/24/2026	282.53	6/24/2026	INV	PD	ID Supplies
187535	21053	SYNCB/AMAZON	2604347	1RCV-Q4WP-FGV7	6/23/2026	170353	06242026	58,102	6/24/2026	37.73	6/24/2026	INV	PD	CISD Athletic office supplies - file folders, mark
187536	21053	SYNCB/AMAZON	2606405	1NX6-J4H9-CW3W	6/23/2026	170354	06242026	58,102	6/24/2026	33.97	6/24/2026	INV	PD	Classroom Supplies
187539	21053	SYNCB/AMAZON	2606975	1CJ6-19NC-FFCJ	6/23/2026	170357	06242026	58,102	6/24/2026	110.48	6/24/2026	INV	PD	OFFICE SUPPLIES FOR INSTRUCTIONAL COACHES - CLIPBO
187555	21053	SYNCB/AMAZON	2606118	1L3F-DYMH-H9T9	6/23/2026	170373	06242026	58,102	6/24/2026	208.23	6/24/2026	INV	PD	Amazon Office Supplies
187562	21053	SYNCB/AMAZON	2606724	1H6Y-NNLH-CPYT	6/23/2026	170380	06242026	58,102	6/24/2026	285.98	6/24/2026	INV	PD	JUN FY26/Open
187567	21053	SYNCB/AMAZON	2606784	1C7F-NPD1-FK1G	6/23/2026	170385	06242026	58,102	6/24/2026	33.95	6/24/2026	INV	PD	QTY 41 - BEYOND GIFTED EDUCATION: DESIGNING AND I
187581	21053	SYNCB/AMAZON	2606933	19WH-7Y1G-D9K4	6/25/2026	170397	06252026	58,146	6/25/2026	79.56	6/25/2026	INV	PD	OPEN PO for various tech devices/supplies
187584	21053	SYNCB/AMAZON	2606743	1RPP-CX4D-DRQL	6/25/2026	170400	06252026	58,146	6/25/2026	68.87	6/25/2026	INV	PD	supplies for bilingual/esl classrooms during summe
187585	21053	SYNCB/AMAZON	2606743	19WH-7Y1G-DDDJ	6/25/2026	170401	06252026	58,146	6/25/2026	16.55	6/25/2026	INV	PD	supplies for bilingual/esl classrooms during summe
187586	21053	SYNCB/AMAZON	2606743	1XFN-9DCK-DLX4	6/25/2026	170402	06252026	58,146	6/25/2026	35.23	6/25/2026	INV	PD	supplies for bilingual/esl classrooms during summe
187222	97366	AMERICAN DANCE/DRILL TEAM	16001626	2026146	6/17/2026		SACHECK	9,391	6/17/2026	4,163.33	6/17/2026	INV	PD	
187161	17579	AMERICAN EXPRESS	2604953	562994	6/15/2026	170077	06172026	58,012	6/17/2026	1,026.65	6/17/2026	INV	PD	Groceries for culinary labs
187162	17579	AMERICAN EXPRESS	2604029	563348	6/15/2026	170078	06172026	58,012	6/17/2026	81.50	6/17/2026	INV	PD	Groceries for culinary labs
187163	17579	AMERICAN EXPRESS	2604953	564023	6/15/2026	170079	06172026	58,012	6/17/2026	174.81	6/17/2026	INV	PD	Groceries for culinary labs

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187164	17579	AMERICAN EXPRESS	2600844	USI26-03343502	6/15/2026	170080	06172026	58,012	6/17/2026	100.00	6/17/2026	INV	PD	CISD Job Promotion
187165	17579	AMERICAN EXPRESS	2604953	566204	6/15/2026	170081	06172026	58,012	6/17/2026	680.59	6/17/2026	INV	PD	Groceries for culinary labs
187166	17579	AMERICAN EXPRESS	2604953	566708	6/15/2026	170082	06172026	58,012	6/17/2026	1,139.98	6/17/2026	INV	PD	Groceries for culinary labs
187167	17579	AMERICAN EXPRESS	2600127	G158006816	6/15/2026	170083	06172026	58,012	6/17/2026	93.31	6/17/2026	INV	PD	OPEN PO for Azure Arc Cloud Services
187168	17579	AMERICAN EXPRESS	2604953	569260	6/15/2026	170084	06172026	58,012	6/17/2026	518.28	6/17/2026	INV	PD	Groceries for culinary labs
187169	17579	AMERICAN EXPRESS	2606479	333051771	6/15/2026	170085	06172026	58,012	6/17/2026	2,266.00	6/17/2026	INV	PD	Tollway Fee's May
187170	17579	AMERICAN EXPRESS	2600089	4HFV6AT9	6/15/2026	170086	06172026	58,012	6/17/2026	55.00	6/17/2026	INV	PD	Testing and Certifications for CTE Dual Credit
187171	17579	AMERICAN EXPRESS	2600089	B8WPFGRN	6/15/2026	170087	06172026	58,012	6/17/2026	55.00	6/17/2026	INV	PD	Testing and Certifications for CTE Dual Credit
187172	17579	AMERICAN EXPRESS		268710616759	6/15/2026	170088	06172026	58,012	6/17/2026	900.00	6/17/2026	INV	PD	
187173	17579	AMERICAN EXPRESS	2606956	4095137100	6/15/2026	170089	06172026	58,012	6/17/2026	999.98	6/17/2026	INV	PD	GoDaddy Renewal
187500	96119	THE AMERICAN FUNDS GROUP		187500	6/25/2026	170319	June	47,942	6/25/2026	320.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187501	96121	AMERICO FINANCIAL LIFE & ANNUITY CO.		187501	6/25/2026	170320	June	47,943	6/25/2026	120.04	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187499	96116	AMERIPRISE FINANCIAL SERVICES, INC.		187499	6/25/2026	170318	June	47,944	6/25/2026	1,000.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187356	112275	AMPLIFY EDUCATION, INC	2606990	INV-467992	6/22/2026	170248	06222026	7,858	6/22/2026	79,300.00	6/22/2026	INV	PD	Amplify Professional Development
187589	112275	AMPLIFY EDUCATION, INC	2606623	INV-456507	6/25/2026	170406	06252026	58,147	6/25/2026	8,957.99	6/25/2026	INV	PD	K - 5th Activity books
186786	112450	ANGLADA, ISABEL	2606709	ANGLADA/MAY 26	6/10/2026	169704	06102026	57,935	6/10/2026	71.34	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT -MAY
186370	103474	APPLE, INC.	2606250	MC72991146	6/2/2026	169341	06022026	57,724	6/3/2026	1,947.00	6/2/2026	INV	PD	iPads for the Administrators
186954	103474	APPLE, INC.	2606823	MC76490825	6/10/2026	169874	06152026	57,964	6/15/2026	8,225.00	6/15/2026	INV	PD	APPLE VOUCHER FOR COMMUNICATION APPS
187568	103474	APPLE, INC.	2606980	MC8890965	6/23/2026	170386	06242026	58,103	6/24/2026	987.00	6/24/2026	INV	PD	PROPOSAL 2112553644 QTY 3 PD4A4LL/A PERSONALIZE
186364	108484	TARJO ARELONG	2604378	ARELONG/MAY 26	6/2/2026	169335	06022026	57,725	6/3/2026	64.00	6/2/2026	INV	PD	Translations
187134	108484	TARJO ARELONG	2606842	06/05/2026	6/15/2026	170049	06172026	58,013	6/17/2026	63.75	6/17/2026	INV	PD	translation of document
187360	106414	ARMKO INDUSTRIES, INC.	2604799	F438130-47	6/22/2026	170252	06222026	58,044	6/22/2026	8,325.00	6/22/2026	INV	PD	Contracted Services- Architects/Engineers
187440	98675	AT & T	2605860	8310006534450/JUN26	6/23/2026	170263	06242026	58,104	6/24/2026	1,130.47	6/24/2026	INV	PD	Utilities-Phone Services-June 2026
186518	12371	AT&T MOBILITY	2605849	825061830x052826	6/4/2026	169453	06082026	57,783	6/8/2026	126.40	6/8/2026	INV	PD	Monthly billing for hotspots for May 2026
187439	12371	AT&T MOBILITY	2605850	287361018061x061826	6/23/2026	170262	06242026	58,105	6/24/2026	100.00	6/24/2026	INV	PD	Monthly billing for hotspots for June 2026
187598	12371	AT&T MOBILITY	2605850	287329559788x062326	6/25/2026	170415	06252026	58,148	6/25/2026	609.35	6/25/2026	INV	PD	Monthly billing for hotspots for June 2026
187622	7573	ATMOS ENERGY	2606115	MAY 26	6/25/2026	170439	06252026	58,149	6/25/2026	3,483.60	6/25/2026	INV	PD	District wide Utilities-Natural Gas May 2026
187628	7573	ATMOS ENERGY	2606115	MAY 26 FS	6/25/2026	170445	06252026	32,997	6/25/2026	117.35	6/25/2026	INV	PD	District wide Utilities-Natural Gas May 2026
187502	96124	ATPE		187502	6/25/2026	170321	June	47,945	6/25/2026	852.50	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186859	98498	PRESLEY AUVENSHINE	2606934	AUVENSHINE/MAY 26	6/10/2026	169777	06152026	57,965	6/15/2026	85.14	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT MAY
186410	101666	AWARDS BY MASTERCRAFT	2605558	21005	6/2/2026	169383	06022026	57,726	6/3/2026	44.00	6/2/2026	INV	PD	Engraving
186413	101666	AWARDS BY MASTERCRAFT	2606045	20860	6/2/2026	169386	06022026	57,726	6/3/2026	128.00	6/2/2026	INV	PD	AWARDS: DEPT.
186416	101666	AWARDS BY MASTERCRAFT	2606045	20844	6/2/2026	169389	06022026	57,726	6/3/2026	36.00	6/2/2026	INV	PD	AWARDS: DEPT.
186417	101666	AWARDS BY MASTERCRAFT	2606553	20962	6/2/2026	169390	06022026	57,726	6/3/2026	27.00	6/2/2026	INV	PD	Awards/Trophies/Promotional - Athletic training
186418	101666	AWARDS BY MASTERCRAFT	2606445	20915	6/2/2026	169391	06022026	57,726	6/3/2026	54.00	6/2/2026	INV	PD	Graduation: Open PO for Senior Awards
187320	101666	AWARDS BY MASTERCRAFT	2604365	21069	6/18/2026	170208	06222026	58,045	6/22/2026	150.00	6/22/2026	INV	PD	25-26 CHS football season awards and plaque

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187503	96127	AXA EQUITABLE		187503	6/25/2026	170322	June	47,946	6/25/2026	53,306.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187524	113053	AXA EQUITABLE		187524	6/25/2026	170343	June	47,947	6/25/2026	450.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187297	19104	B & H PHOTO-VIDEO, INC.	2606925	245283650	6/18/2026	170185	06222026	58,046	6/22/2026	3,083.52	6/22/2026	INV	PD	Repair/replace speakers for sound system @ SIS
187492	19104	B & H PHOTO-VIDEO, INC.	2606925	245501113	6/23/2026	170310	06242026	58,106	6/24/2026	1,734.48	6/24/2026	INV	PD	Repair/replace speakers for sound system @ SIS
187525	19104	B & H PHOTO-VIDEO, INC.	2606971	245537248	6/23/2026	170312	06242026	58,106	6/24/2026	725.76	6/24/2026	INV	PD	3 - ProAim Dolly
187208	20206	BEN E. KEITH FOODS	16001553	56220544	6/17/2026		SACHECK	9,392	6/17/2026	1,464.85	6/17/2026	INV	PD	
187209	20206	BEN E. KEITH FOODS		0012909771	6/17/2026		SACHECK	9,392	6/17/2026	(178.24)	6/17/2026	INV	PD	
187210	20206	BEN E. KEITH FOODS		0012926436	6/17/2026		SACHECK	9,392	6/17/2026	(113.93)	6/17/2026	INV	PD	
187216	20206	BEN E. KEITH FOODS	16001624	57149249	6/17/2026		SACHECK	9,392	6/17/2026	2,481.79	6/17/2026	INV	PD	
187218	20206	BEN E. KEITH FOODS	16001624	57229691	6/17/2026		SACHECK	9,392	6/17/2026	489.05	6/17/2026	INV	PD	
186458	1032	BENNETT PRINTING & OFFICE SUPPLY	2606769	824579-0	6/2/2026	169432	06022026	57,727	6/3/2026	118.00	6/2/2026	INV	PD	CHS Clear bag venue signage
186790	1032	BENNETT PRINTING & OFFICE SUPPLY	2600754	824377-0	6/10/2026	169708	06102026	57,936	6/10/2026	254.00	6/10/2026	INV	PD	Hall Passes and Signs
186791	1032	BENNETT PRINTING & OFFICE SUPPLY	2600754	581701-0	6/10/2026	169709	06102026	57,936	6/10/2026	22.99	6/10/2026	INV	PD	Hall Passes and Signs
186935	1032	BENNETT PRINTING & OFFICE SUPPLY	2605884	824379-0	6/10/2026	169854	06152026	57,966	6/15/2026	734.00	6/15/2026	INV	PD	Program for graduation ceremony
186936	1032	BENNETT PRINTING & OFFICE SUPPLY		DUP PAY	6/10/2026	169855	06152026	57,966	6/15/2026	(23.95)	6/15/2026	CRM	PD	Duplicate payment
187256	107470	BIG GAME	2606706	244336	6/18/2026	170144	06222026	58,047	6/22/2026	1,649.87	6/22/2026	INV	PD	CHS Football - footballs
186431	22693	BIO CORPORATION	2605978	1077429	6/2/2026	169404	06022026	57,728	6/3/2026	4,940.36	6/2/2026	INV	PD	CEF Grant - Color-coded Human Brain,...
187042	102461	BLAST MASTERS, LLC	2600456	20911	6/15/2026	169957	06152026	32,983	6/15/2026	4,450.00	6/15/2026	INV	PD	Annual Venthoo Cleaning
186558	113401	BOX SIX	2605398	INV-4957	6/4/2026	169493	06082026	57,784	6/8/2026	1,800.00	6/8/2026	INV	PD	Production Music
186465	106717	LES BRANDENBURG	2606793	2606793/REFUND	6/3/2026	169439	06032026	32,979	6/3/2026	9.88	6/3/2026	INV	PD	Food Service-Refund BRANDENBURG
186433	111229	BRIGHTLY SOFTWARE, INC	2606875	INV-302225	6/2/2026	169406	06022026	57,729	6/3/2026	18,259.01	6/2/2026	INV	PD	ADM/MNT-26/27 Asset Essentials renewal
186434	111229	BRIGHTLY SOFTWARE, INC	2606875	INV-301616	6/2/2026	169407	06022026	57,729	6/3/2026	13,166.25	6/2/2026	INV	PD	ADM/MNT-26/27 Asset Essentials renewal
187573	105854	DAWN BROADWAY	2604764	2604764/REIMB	6/23/2026	170392	06242026	7,862	6/24/2026	72.00	6/24/2026	INV	PD	Estimated Travel Expenses
186415	106214	DEIDRE BROWN	2606554	BROWN/MAY 26	6/2/2026	169388	06022026	57,730	6/3/2026	33.89	6/2/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
187375	113170	EDEN BROWN		BROWN/06-18-26	6/22/2026		SACHECK	9,405	6/24/2026	132.00	6/22/2026	INV	PD	
187383	113170	EDEN BROWN		BROWN/06-17-26	6/22/2026		SACHECK	9,405	6/24/2026	60.00	6/22/2026	INV	PD	
187391	113170	EDEN BROWN		BROWN/06-16-26	6/23/2026		SACHECK	9,405	6/24/2026	60.00	6/23/2026	INV	PD	
187399	113170	EDEN BROWN		BROWN/06-15-26	6/23/2026		SACHECK	9,405	6/24/2026	60.00	6/23/2026	INV	PD	
187406	113170	EDEN BROWN		BROWN/06-11-26	6/23/2026		SACHECK	9,405	6/24/2026	60.00	6/23/2026	INV	PD	
187414	113170	EDEN BROWN		BROWN/06-10-26	6/23/2026		SACHECK	9,405	6/24/2026	60.00	6/23/2026	INV	PD	
187422	113170	EDEN BROWN		BROWN/06-09-26	6/23/2026		SACHECK	9,405	6/24/2026	60.00	6/23/2026	INV	PD	
187430	113170	EDEN BROWN		BROWN/06-08-26	6/23/2026		SACHECK	9,405	6/24/2026	72.00	6/23/2026	INV	PD	
187374	113372	VIVYANA BROWN		BROWN/06-18-26	6/22/2026		SACHECK	9,406	6/24/2026	60.00	6/22/2026	INV	PD	
187382	113372	VIVYANA BROWN		BROWN/06-17-26	6/22/2026		SACHECK	9,406	6/24/2026	60.00	6/22/2026	INV	PD	
187390	113372	VIVYANA BROWN		BROWN/06-16-26	6/23/2026		SACHECK	9,406	6/24/2026	60.00	6/23/2026	INV	PD	
187398	113372	VIVYANA BROWN		BROWN/06-15-26	6/23/2026		SACHECK	9,406	6/24/2026	60.00	6/23/2026	INV	PD	
187405	113372	VIVYANA BROWN		BROWN/06-11-26	6/23/2026		SACHECK	9,406	6/24/2026	60.00	6/23/2026	INV	PD	
187413	113372	VIVYANA BROWN		BROWN/06-10-26	6/23/2026		SACHECK	9,406	6/24/2026	60.00	6/23/2026	INV	PD	
187421	113372	VIVYANA BROWN		BROWN/06-09-26	6/23/2026		SACHECK	9,406	6/24/2026	60.00	6/23/2026	INV	PD	
187429	113372	VIVYANA BROWN		BROWN/06-08-26	6/23/2026		SACHECK	9,406	6/24/2026	72.00	6/23/2026	INV	PD	
186423	993	BSN SPORTS, LLC	2606669	934222685	6/2/2026	169396	06022026	57,731	6/3/2026	184.00	6/2/2026	INV	PD	CHS Football helmet decal for subvar
186445	993	BSN SPORTS, LLC	2606604	934246162	6/2/2026	169418	06022026	57,731	6/3/2026	3,277.79	6/2/2026	INV	PD	25-26 boys soccer CHS

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186779	993	BSN SPORTS, LLC	2606768	934252888	6/10/2026	169697	06102026	57,937	6/10/2026	339.20	6/10/2026	INV	PD	CHS Softball and Baseball bases (2nd and 3rd for e
186796	993	BSN SPORTS, LLC	2606469	934268773	6/10/2026	169714	06102026	57,937	6/10/2026	3,593.00	6/10/2026	INV	PD	25-26 CHS Track Girls & Boys travel suits
186797	993	BSN SPORTS, LLC	2606469	934268792	6/10/2026	169715	06102026	57,937	6/10/2026	3,593.00	6/10/2026	INV	PD	25-26 CHS Track Girls & Boys travel suits
186798	993	BSN SPORTS, LLC	2606667	934226001	6/10/2026	169716	06102026	57,937	6/10/2026	3,803.85	6/10/2026	INV	PD	WMS Volleyball uniforms
186800	993	BSN SPORTS, LLC	2606605	934268841	6/10/2026	169718	06102026	57,937	6/10/2026	3,000.00	6/10/2026	INV	PD	25-26 CHS Powerlifting pants, tees and hoodies
186801	993	BSN SPORTS, LLC	2605594	934180377	6/10/2026	169719	06102026	57,937	6/10/2026	1,574.00	6/10/2026	INV	PD	25-26 CHS Track girls and boys - uniforms (increas
186802	993	BSN SPORTS, LLC	2604826	934007941	6/10/2026	169720	06102026	57,937	6/10/2026	2,780.00	6/10/2026	INV	PD	25-26 CHS Football caps
187232	993	BSN SPORTS, LLC	2606768	934252887	6/18/2026	170119	06222026	58,048	6/22/2026	339.20	6/22/2026	INV	PD	CHS Softball and Baseball bases (2nd and 3rd for e
187233	993	BSN SPORTS, LLC	2606826	934239597	6/18/2026	170120	06222026	58,048	6/22/2026	1,083.00	6/22/2026	INV	PD	WMS Basketball - boys ball cage and basketballs
187234	993	BSN SPORTS, LLC	2606668	934268860	6/18/2026	170121	06222026	58,048	6/22/2026	3,178.01	6/22/2026	INV	PD	CHS Softball - ball cart, softballs, screen, tees
187239	993	BSN SPORTS, LLC	2605559	934258559	6/18/2026	170126	06222026	58,048	6/22/2026	6,000.00	6/22/2026	INV	PD	25-26 CHS Lady Jacket Basketball rotation uniform
187240	993	BSN SPORTS, LLC	2606049	934268749	6/18/2026	170127	06222026	58,048	6/22/2026	2,200.00	6/22/2026	INV	PD	25-26 CHS basketball Lady Jackets - practice gear
187243	993	BSN SPORTS, LLC	2606602	934268819	6/18/2026	170130	06222026	58,048	6/22/2026	4,000.00	6/22/2026	INV	PD	25-26 CHS Volleyball Tops, backpacks
187257	993	BSN SPORTS, LLC	2606028	934350650	6/18/2026	170145	06222026	58,048	6/22/2026	5,787.00	6/22/2026	INV	PD	25-26 CHS football travel shirts
187338	993	BSN SPORTS, LLC	2606540	934344693	6/18/2026	170228	06222026	58,048	6/22/2026	1,423.00	6/22/2026	INV	PD	25-26 CHS Lady Jacket basketball, polos, jackets
187434	993	BSN SPORTS, LLC		934081902	6/23/2026		SACHECK	9,407	6/24/2026	976.00	6/23/2026	INV	PD	
187437	993	BSN SPORTS, LLC	16001523	934350653	6/23/2026		SACHECK	9,407	6/24/2026	1,971.00	6/23/2026	INV	PD	
187438	993	BSN SPORTS, LLC	16001611	934273997	6/23/2026		SACHECK	9,407	6/24/2026	7,280.01	6/23/2026	INV	PD	
187490	993	BSN SPORTS, LLC	16001621	934406273	6/24/2026		SACHECK	9,407	6/24/2026	6,437.50	6/24/2026	INV	PD	
187534	993	BSN SPORTS, LLC	2606603	934406254	6/23/2026	170352	06242026	58,107	6/24/2026	1,173.00	6/24/2026	INV	PD	25-26 Girls basketball jacket and pants
187577	993	BSN SPORTS, LLC	16107183	934420701	6/24/2026		SACHECK	9,407	6/24/2026	4,704.00	6/24/2026	INV	PD	
186335	106207	BUBBLE BALL DFW METROPLEX	16001480	105	6/1/2026		SACHECK	9,353	6/1/2026	500.00	6/1/2026	INV	PD	
186528	1056	BUCK'S WHEEL & EQUIPMENT	2603017	168640	6/4/2026	169463	06082026	57,785	6/8/2026	493.25	6/8/2026	INV	PD	Parts for repair-per buy board# 722-23
186455	110843	BUSINESS ESSENTIALS	2601417	363743-0	6/2/2026	169429	06022026	57,732	6/3/2026	52.97	6/2/2026	INV	PD	Office supplies for Superintendent's office
186812	110843	BUSINESS ESSENTIALS	2601417	363848-0	6/10/2026	169730	06102026	57,938	6/10/2026	80.99	6/10/2026	INV	PD	Office supplies for Superintendent's office
187144	110843	BUSINESS ESSENTIALS	2605766	C 362231-0	6/15/2026	170059	06172026	58,015	6/17/2026	(14.81)	6/17/2026	CRM	PD	toner, pens, scissors, notebook
187147	110843	BUSINESS ESSENTIALS	2605766	362231-1	6/15/2026	170063	06172026	58,015	6/17/2026	9.57	6/17/2026	INV	PD	toner, pens, scissors, notebook
187148	110843	BUSINESS ESSENTIALS	2605766	362231-0	6/15/2026	170064	06172026	58,015	6/17/2026	651.58	6/17/2026	INV	PD	toner, pens, scissors, notebook
187560	111377	VANESSA BUTTLER	2605362	2605362/REIMB	6/23/2026	170378	06242026	58,108	6/24/2026	162.00	6/24/2026	INV	PD	Per Diem - Educators Rising National Conv
187493	110372	CALIFORNIANS TOGETHER	2604314	caltog2002	6/23/2026	170311	06242026	58,109	6/24/2026	390.00	6/24/2026	INV	PD	seal of biliteracy medals and diploma stickers
186420	110399	CARDINAL'S SPORT CENTER	2606732	10598963	6/2/2026	169393	06022026	57,734	6/3/2026	239.53	6/2/2026	INV	PD	CHS Girls Soccer Parka customization
186424	110399	CARDINAL'S SPORT CENTER	2606616	10597645	6/2/2026	169397	06022026	57,733	6/3/2026	636.00	6/2/2026	INV	PD	25-26 CHS Girls Soccer Parkas and weighted vests
186494	110399	CARDINAL'S SPORT CENTER	16001528	10597643	6/4/2026		SACHECK	9,374	6/8/2026	529.00	6/4/2026	INV	PD	
186502	110399	CARDINAL'S SPORT CENTER	16001522	10596330	6/4/2026		SACHECK	9,375	6/8/2026	3,024.94	6/4/2026	INV	PD	

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187258	110399	CARDINAL'S SPORT CENTER	2606733	10604167	6/18/2026	170146	06222026	58,049	6/22/2026	865.96	6/22/2026	INV	PD	CHS football ultra light boonie
187432	110399	CARDINAL'S SPORT CENTER		10604160	6/23/2026		SACHECK	9,408	6/24/2026	523.50	6/23/2026	INV	PD	
187371	113169	BRIANA CARREON		CARREON/06-18-26	6/22/2026		SACHECK	9,409	6/24/2026	60.00	6/22/2026	INV	PD	
187379	113169	BRIANA CARREON		CARREON/06-17-26	6/22/2026		SACHECK	9,409	6/24/2026	60.00	6/22/2026	INV	PD	
187387	113169	BRIANA CARREON		CARREON/06-16-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
187395	113169	BRIANA CARREON		CARREON/06-15-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
187403	113169	BRIANA CARREON		CARREON/06-11-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
187410	113169	BRIANA CARREON		CARREON/06-10-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
187418	113169	BRIANA CARREON		CARREON/06-09-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
187426	113169	BRIANA CARREON		CARREON/06-08-26	6/23/2026		SACHECK	9,409	6/24/2026	60.00	6/23/2026	INV	PD	
186953	1602	CARRIER ENTERPRISE, LLC - S.C.	2606924	17039720-02	6/10/2026	169873	06152026	57,967	6/15/2026	6,818.32	6/15/2026	INV	PD	CHS-various compressors replacements
186955	1602	CARRIER ENTERPRISE, LLC - S.C.	2606924	17039720-00	6/10/2026	169875	06152026	57,967	6/15/2026	7,578.67	6/15/2026	INV	PD	CHS-various compressors replacements
187595	1602	CARRIER ENTERPRISE, LLC - S.C.	2606924	17270959-00	6/25/2026	170412	06252026	58,150	6/25/2026	1,772.55	6/25/2026	INV	PD	CHS-various compressors replacements
186516	21104	CDW GOVERNMENT, INC.	2606725	AJ5G24G	6/4/2026	169451	06082026	57,786	6/8/2026	647.68	6/8/2026	INV	PD	CHS athletic ink - football, basketball, track
186517	21104	CDW GOVERNMENT, INC.	2606725	AJ5GD5Q	6/4/2026	169452	06082026	57,786	6/8/2026	4,337.84	6/8/2026	INV	PD	CHS athletic ink - football, basketball, track
187117	21104	CDW GOVERNMENT, INC.	2606726	AJ6BM9I	6/15/2026	170032	06172026	58,016	6/17/2026	172.95	6/17/2026	INV	PD	Black High Capacity Cartridge for Xerox C405
187341	21104	CDW GOVERNMENT, INC.	2606880	AJ7AT6N	6/18/2026	170231	06222026	58,050	6/22/2026	97.29	6/22/2026	INV	PD	Counseling: Printers
187351	21104	CDW GOVERNMENT, INC.	2605333	ZR01346366	6/18/2026	170242	06222026	58,050	6/22/2026	2,820.00	6/22/2026	INV	PD	Gopher License 6/15/26-6/14/27
186971	1092	CENTRAL APPRAISAL DIST JOHNSON CO	2606850	0400-2026-2	6/10/2026	169891	06152026	57,968	6/15/2026	142,803.49	6/15/2026	INV	PD	Contracted Services-Appraisal/Tax Collection
187274	1092	CENTRAL APPRAISAL DIST JOHNSON CO	2606997	0400-2026-3	6/18/2026	170162	06222026	58,051	6/22/2026	142,803.49	6/22/2026	INV	PD	Contracted Services-Appraisal/Tax Collection
186541	105415	CHAMPION TRACK AND TURF REPAIR	2605837	100755	6/4/2026	169476	06082026	57,787	6/8/2026	17,500.00	6/8/2026	INV	PD	CHS/WMS/SMS/YJS-Deep clean/GMAX test
186852	97098	CHARTER COMMUNICATIONS	2605881	106398601060126	6/10/2026	169770	06152026	57,969	6/15/2026	14.37	6/15/2026	INV	PD	Monthly Internet Service Billed Monthly (ROCK)JUN2
186412	108368	ROCIO CHAVEZ	2606010	CHAVEZ/MAY 26	6/2/2026	169385	06022026	57,735	6/3/2026	55.10	6/2/2026	INV	PD	May mileage
187151	107746	CHEERLEADING COMPANY	2606345	0830188CW	6/15/2026	170067	06172026	58,017	6/17/2026	4,094.79	6/17/2026	INV	PD	25-26 WMS uniforms for cheer 26/27
187290	113473	CHS FLORAL DESIGN	2606519	001	6/18/2026	170178	06222026	58,052	6/22/2026	200.00	6/22/2026	INV	PD	Counseling: Floral Design
186961	107099	CINTAS CORPORATION #492	2606883	4270696360	6/10/2026	169881	06152026	57,970	6/15/2026	101.34	6/15/2026	INV	PD	June Uniforms
186962	107099	CINTAS CORPORATION #492	2606883	4269870610	6/10/2026	169882	06152026	57,970	6/15/2026	94.66	6/15/2026	INV	PD	June Uniforms
186337	1959	CISD TRANSPORTATION	2605456	TRIP 811/2026	6/2/2026	169308	06022026	57,736	6/3/2026	10.00	6/2/2026	INV	PD	Transportation 3 & 4th Splash station
186404	1959	CISD TRANSPORTATION	2601907	TRIP 270/2026	6/2/2026	169377	06022026	57,736	6/3/2026	46.50	6/2/2026	INV	PD	TRIP 270 DFWSS @ EAGLE MOUNTAIN SAGINAW ISD 5/8/20
186471	1959	CISD TRANSPORTATION	16102034	TRIP 817/2026	6/3/2026		SACHECK	9,376	6/8/2026	40.00	6/3/2026	INV	PD	
186472	1959	CISD TRANSPORTATION	16101048	TRIP 799/2026	6/3/2026		SACHECK	9,376	6/8/2026	79.00	6/3/2026	INV	PD	
186473	1959	CISD TRANSPORTATION	16101050	TRIP 703/2026	6/3/2026		SACHECK	9,376	6/8/2026	69.00	6/3/2026	INV	PD	
186475	1959	CISD TRANSPORTATION	16102040	TRIP 839/2026	6/3/2026		SACHECK	9,376	6/8/2026	11.00	6/3/2026	INV	PD	
186476	1959	CISD TRANSPORTATION	16102038	TRIP 840/2026	6/3/2026		SACHECK	9,376	6/8/2026	12.00	6/3/2026	INV	PD	
186477	1959	CISD TRANSPORTATION	16109075	TRIP 806/2026	6/3/2026		SACHECK	9,376	6/8/2026	14.00	6/3/2026	INV	PD	
186478	1959	CISD TRANSPORTATION	16109036	TRIP 518/2026	6/3/2026		SACHECK	9,376	6/8/2026	217.00	6/3/2026	INV	PD	
186479	1959	CISD TRANSPORTATION	16109039	TRIP 515/2026	6/3/2026		SACHECK	9,376	6/8/2026	54.00	6/3/2026	INV	PD	
186480	1959	CISD TRANSPORTATION	16103060	TRIP 805/2026	6/3/2026		SACHECK	9,376	6/8/2026	267.00	6/3/2026	INV	PD	
186481	1959	CISD TRANSPORTATION	16109029	TRIP 410/2026	6/3/2026		SACHECK	9,376	6/8/2026	126.00	6/3/2026	INV	PD	
186483	1959	CISD TRANSPORTATION	16103048	TRIP 683/2026	6/4/2026		SACHECK	9,376	6/8/2026	138.00	6/4/2026	INV	PD	
186484	1959	CISD TRANSPORTATION	16104035	TRIP 739/2026	6/4/2026		SACHECK	9,376	6/8/2026	40.00	6/4/2026	INV	PD	

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186485	1959	CISD TRANSPORTATION	16104032	TRIP 723/2026	6/4/2026		SACHECK	9,376	6/8/2026	82.00	6/4/2026	INV	PD	
186486	1959	CISD TRANSPORTATION	16101066	TRIP 830/2026	6/4/2026		SACHECK	9,376	6/8/2026	8.00	6/4/2026	INV	PD	
186487	1959	CISD TRANSPORTATION	16109027	TRIP 404/2026	6/4/2026		SACHECK	9,376	6/8/2026	134.00	6/4/2026	INV	PD	
186488	1959	CISD TRANSPORTATION	16103055	TRIP 743/2026	6/4/2026		SACHECK	9,376	6/8/2026	127.00	6/4/2026	INV	PD	
186489	1959	CISD TRANSPORTATION	16109055	TRIP 642/2026	6/4/2026		SACHECK	9,376	6/8/2026	122.00	6/4/2026	INV	PD	
186490	1959	CISD TRANSPORTATION	16101065	TRIP 567/2026	6/4/2026		SACHECK	9,376	6/8/2026	277.50	6/4/2026	INV	PD	
186491	1959	CISD TRANSPORTATION	16109012	TRIP 296/2026	6/4/2026		SACHECK	9,376	6/8/2026	130.00	6/4/2026	INV	PD	
186503	1959	CISD TRANSPORTATION	16041097	TRIP 867/2026	6/4/2026		SACHECK	9,355	6/8/2026	264.00	6/4/2026	INV	PD	
186522	1959	CISD TRANSPORTATION	2605310	TRIP 755/2026	6/4/2026	169457	06082026	57,788	6/8/2026	53.00	6/8/2026	INV	PD	bus (mileage only) for newcomer class to travel
186555	1959	CISD TRANSPORTATION	2604513	TRIP 638/2026	6/4/2026	169490	06082026	57,788	6/8/2026	183.50	6/8/2026	INV	PD	Team transportation
186556	1959	CISD TRANSPORTATION	2604513	TRIP 637/2026	6/4/2026	169491	06082026	57,788	6/8/2026	172.50	6/8/2026	INV	PD	Team transportation
186561	1959	CISD TRANSPORTATION	2605464	TRIP 787/2026	6/4/2026	169496	06082026	57,788	6/8/2026	2.00	6/8/2026	INV	PD	Team transportation
186562	1959	CISD TRANSPORTATION	2605464	TRIP 785/2026	6/4/2026	169497	06082026	57,788	6/8/2026	48.00	6/8/2026	INV	PD	Team transportation
186563	1959	CISD TRANSPORTATION	2605464	TRIP 786/2026	6/4/2026	169498	06082026	57,788	6/8/2026	63.00	6/8/2026	INV	PD	Team transportation
186564	1959	CISD TRANSPORTATION	2605745	TRIP 810/2026	6/4/2026	169499	06082026	57,788	6/8/2026	86.00	6/8/2026	INV	PD	Student Transportation
186582	1959	CISD TRANSPORTATION	2604932	TRIP 727/2026	6/4/2026	169519	06082026	57,788	6/8/2026	76.00	6/8/2026	INV	PD	Team transportation
186583	1959	CISD TRANSPORTATION	2604932	TRIP 729/2026	6/4/2026	169520	06082026	57,788	6/8/2026	142.00	6/8/2026	INV	PD	Team transportation
186584	1959	CISD TRANSPORTATION	2604932	TRIP 730/2026	6/4/2026	169521	06082026	57,788	6/8/2026	57.00	6/8/2026	INV	PD	Team transportation
186585	1959	CISD TRANSPORTATION	2601965	TRIP 354/2026	6/4/2026	169522	06082026	57,788	6/8/2026	24.00	6/8/2026	INV	PD	Team transportation
186586	1959	CISD TRANSPORTATION	2601965	TRIP 277/2026	6/4/2026	169523	06082026	57,788	6/8/2026	88.00	6/8/2026	INV	PD	Team transportation
186587	1959	CISD TRANSPORTATION	2601965	TRIP 276/2026	6/4/2026	169524	06082026	57,788	6/8/2026	40.00	6/8/2026	INV	PD	Team transportation
186588	1959	CISD TRANSPORTATION	2601965	TRIP 275/2026	6/4/2026	169525	06082026	57,788	6/8/2026	20.00	6/8/2026	INV	PD	Team transportation
186589	1959	CISD TRANSPORTATION	2601965	TRIP 274/2026	6/4/2026	169526	06082026	57,788	6/8/2026	54.00	6/8/2026	INV	PD	Team transportation
186590	1959	CISD TRANSPORTATION	2601965	TRIP 278/2026	6/4/2026	169527	06082026	57,788	6/8/2026	68.00	6/8/2026	INV	PD	Team transportation
186591	1959	CISD TRANSPORTATION	2601965	TRIP 282/2026	6/4/2026	169528	06082026	57,788	6/8/2026	115.00	6/8/2026	INV	PD	Team transportation
186592	1959	CISD TRANSPORTATION	2601965	TRIP 353/2026	6/4/2026	169529	06082026	57,788	6/8/2026	106.00	6/8/2026	INV	PD	Team transportation
186593	1959	CISD TRANSPORTATION	2601965	TRIP 284/2026	6/4/2026	169530	06082026	57,788	6/8/2026	117.00	6/8/2026	INV	PD	Team transportation
186594	1959	CISD TRANSPORTATION	2601965	TRIP 283/2026	6/4/2026	169531	06082026	57,788	6/8/2026	105.00	6/8/2026	INV	PD	Team transportation
186595	1959	CISD TRANSPORTATION	2601965	TRIP 286/2026	6/4/2026	169532	06082026	57,788	6/8/2026	219.00	6/8/2026	INV	PD	Team transportation
186596	1959	CISD TRANSPORTATION	2601965	TRIP 285/2026	6/4/2026	169533	06082026	57,788	6/8/2026	126.00	6/8/2026	INV	PD	Team transportation
186597	1959	CISD TRANSPORTATION	2601965	TRIP 287/2026	6/4/2026	169534	06082026	57,788	6/8/2026	202.00	6/8/2026	INV	PD	Team transportation
186598	1959	CISD TRANSPORTATION	2601965	TRIP 288/2026	6/4/2026	169535	06082026	57,788	6/8/2026	83.00	6/8/2026	INV	PD	Team transportation
186599	1959	CISD TRANSPORTATION	2601965	TRIP 289/2026	6/4/2026	169536	06082026	57,788	6/8/2026	47.00	6/8/2026	INV	PD	Team transportation
186600	1959	CISD TRANSPORTATION	2601965	TRIP 290/2026	6/4/2026	169537	06082026	57,788	6/8/2026	41.00	6/8/2026	INV	PD	Team transportation
186601	1959	CISD TRANSPORTATION	2601965	TRIP 291/2026	6/4/2026	169538	06082026	57,788	6/8/2026	62.00	6/8/2026	INV	PD	Team transportation
186602	1959	CISD TRANSPORTATION	2601965	TRIP 295/2026	6/4/2026	169539	06082026	57,788	6/8/2026	280.00	6/8/2026	INV	PD	Team transportation
186603	1959	CISD TRANSPORTATION	2601965	TRIP 294/2026	6/4/2026	169540	06082026	57,788	6/8/2026	283.00	6/8/2026	INV	PD	Team transportation
186604	1959	CISD TRANSPORTATION	2601965	TRIP 297/2026	6/4/2026	169541	06082026	57,788	6/8/2026	169.00	6/8/2026	INV	PD	Team transportation
187123	1959	CISD TRANSPORTATION	2606424	TRIP 869/2026	6/15/2026	170038	06172026	58,018	6/17/2026	66.00	6/17/2026	INV	PD	2 SUVs to travel to Region XI on June 9, 2026
187207	1959	CISD TRANSPORTATION	16111031	TRIP 847/2026	6/17/2026		SACHECK	9,393	6/17/2026	33.00	6/17/2026	INV	PD	
187211	1959	CISD TRANSPORTATION	16111030	TRIP 846/2026	6/17/2026		SACHECK	9,393	6/17/2026	316.00	6/17/2026	INV	PD	
187214	1959	CISD TRANSPORTATION	16111013	TRIP 472/2026	6/17/2026		SACHECK	9,393	6/17/2026	19.00	6/17/2026	INV	PD	
187526	1959	CISD TRANSPORTATION	2607014	TRIP 889/2026	6/23/2026	170344	06242026	58,110	6/24/2026	169.50	6/24/2026	INV	PD	TRIP 889 JUNE 15-17, 2026 DAILY TRANSPORTATION TO
187565	1959	CISD TRANSPORTATION	2605284	TRIP 745/2026	6/23/2026	170383	06242026	58,110	6/24/2026	125.00	6/24/2026	INV	PD	Bus for Drop off & PU TAFE Nat'l Trip 745-746
187566	1959	CISD TRANSPORTATION	2605284	TRIP 746/2026	6/23/2026	170384	06242026	58,110	6/24/2026	134.00	6/24/2026	INV	PD	Bus for Drop off & PU TAFE Nat'l Trip 745-746
187572	1959	CISD TRANSPORTATION	2604757	TRIP 652/2026	6/23/2026	170391	06242026	7,863	6/24/2026	186.50	6/24/2026	INV	PD	District transportation
186530	1121	CITY OF CLEBURNE	2605431	30109001/MAY 26	6/4/2026	169465	06082026	57,789	6/8/2026	719.50	6/8/2026	INV	PD	Districtwide Utility Water - April 2026

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186531	1121	CITY OF CLEBURNE	2605431	30496002/MAY 26	6/4/2026	169466	06082026	57,789	6/8/2026	121.84	6/8/2026	INV	PD	Districtwide Utility Water - April 2026
186532	1121	CITY OF CLEBURNE	2605431	30105001/MAY 26	6/4/2026	169467	06082026	57,789	6/8/2026	195.92	6/8/2026	INV	PD	Districtwide Utility Water - April 2026
186533	1121	CITY OF CLEBURNE	2605431	30106001/MAY 26	6/4/2026	169468	06082026	57,789	6/8/2026	252.99	6/8/2026	INV	PD	Districtwide Utility Water - April 2026
186886	1121	CITY OF CLEBURNE	2605431	39138000/MAY 26	6/10/2026	169804	06152026	57,971	6/15/2026	2,757.71	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186887	1121	CITY OF CLEBURNE	2605431	39189001/MAY 26	6/10/2026	169805	06152026	57,971	6/15/2026	1,913.35	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186888	1121	CITY OF CLEBURNE	2605431	39188001/MAY 26	6/10/2026	169806	06152026	57,971	6/15/2026	1,372.26	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186889	1121	CITY OF CLEBURNE	2605431	39148000/MAY 26	6/10/2026	169807	06152026	57,971	6/15/2026	1,296.92	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186890	1121	CITY OF CLEBURNE	2605431	39017000/MAY 26	6/10/2026	169808	06152026	57,971	6/15/2026	1,282.91	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186891	1121	CITY OF CLEBURNE	2605431	39222000/MAY 26	6/10/2026	169809	06152026	57,971	6/15/2026	1,162.00	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186892	1121	CITY OF CLEBURNE	2605431	39006000/MAY 26	6/10/2026	169810	06152026	57,971	6/15/2026	986.78	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186893	1121	CITY OF CLEBURNE	2605431	39005000/MAY 26	6/10/2026	169811	06152026	57,971	6/15/2026	650.14	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186894	1121	CITY OF CLEBURNE	2605431	39103000/MAY 26	6/10/2026	169812	06152026	57,971	6/15/2026	574.59	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186895	1121	CITY OF CLEBURNE	2605431	39125000/MAY 26	6/10/2026	169813	06152026	57,971	6/15/2026	444.15	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186896	1121	CITY OF CLEBURNE	2605431	39187001/MAY 26	6/10/2026	169814	06152026	57,971	6/15/2026	381.23	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186897	1121	CITY OF CLEBURNE	2605431	39127000/MAY 26	6/10/2026	169815	06152026	57,971	6/15/2026	363.98	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186898	1121	CITY OF CLEBURNE	2605431	39133000/MAY 26	6/10/2026	169816	06152026	57,971	6/15/2026	336.76	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186899	1121	CITY OF CLEBURNE	2605431	39004000/MAY 26	6/10/2026	169817	06152026	57,971	6/15/2026	93.56	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186900	1121	CITY OF CLEBURNE	2605431	39137000/MAY 26	6/10/2026	169818	06152026	57,971	6/15/2026	59.68	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186901	1121	CITY OF CLEBURNE	2605431	39132000/MAY 26	6/10/2026	169819	06152026	57,971	6/15/2026	328.13	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186902	1121	CITY OF CLEBURNE	2605431	39131000/MAY 26	6/10/2026	169820	06152026	57,971	6/15/2026	503.11	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186903	1121	CITY OF CLEBURNE	2605431	39015000/MAY 26	6/10/2026	169821	06152026	57,971	6/15/2026	426.45	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186904	1121	CITY OF CLEBURNE	2605431	39014000/MAY 26	6/10/2026	169822	06152026	57,971	6/15/2026	379.38	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186905	1121	CITY OF CLEBURNE	2605431	39008000/MAY 26	6/10/2026	169823	06152026	57,971	6/15/2026	866.20	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186906	1121	CITY OF CLEBURNE	2605431	39146000/MAY 26	6/10/2026	169824	06152026	57,971	6/15/2026	811.04	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186907	1121	CITY OF CLEBURNE	2605431	39183001/MAY 26	6/10/2026	169825	06152026	57,971	6/15/2026	944.94	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186908	1121	CITY OF CLEBURNE	2605431	39136000/MAY 26	6/10/2026	169826	06152026	57,971	6/15/2026	107.74	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186910	1121	CITY OF CLEBURNE	2605431	39185001/MAY 26	6/10/2026	169828	06152026	57,971	6/15/2026	687.76	6/15/2026	INV	PD	Districtwide Utility Water - April 2026

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186911	1121	CITY OF CLEBURNE	2605431	39253000/MAY 26	6/10/2026	169829	06152026	57,971	6/15/2026	165.51	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186912	1121	CITY OF CLEBURNE	2605431	39230000/MAY 26	6/10/2026	169830	06152026	57,971	6/15/2026	113.51	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186913	1121	CITY OF CLEBURNE	2605431	39207000/MAY 26	6/10/2026	169831	06152026	57,971	6/15/2026	115.28	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186914	1121	CITY OF CLEBURNE	2605431	39178000/MAY 26	6/10/2026	169832	06152026	57,971	6/15/2026	656.09	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186915	1121	CITY OF CLEBURNE	2605431	39176000/MAY 26	6/10/2026	169833	06152026	57,971	6/15/2026	114.31	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186916	1121	CITY OF CLEBURNE	2605431	39173000/MAY 26	6/10/2026	169834	06152026	57,971	6/15/2026	209.62	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186917	1121	CITY OF CLEBURNE	2605431	39129000/MAY 26	6/10/2026	169835	06152026	57,971	6/15/2026	132.35	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186918	1121	CITY OF CLEBURNE	2605431	39112000/MAY 26	6/10/2026	169836	06152026	57,971	6/15/2026	80.00	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186919	1121	CITY OF CLEBURNE	2605431	39104000/MAY 26	6/10/2026	169837	06152026	57,971	6/15/2026	228.93	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186920	1121	CITY OF CLEBURNE	2605431	39102000/MAY 26	6/10/2026	169838	06152026	57,971	6/15/2026	118.70	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186921	1121	CITY OF CLEBURNE	2605431	39101000/MAY 26	6/10/2026	169839	06152026	57,971	6/15/2026	122.74	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186922	1121	CITY OF CLEBURNE	2605431	39087000/MAY 26	6/10/2026	169840	06152026	57,971	6/15/2026	545.02	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186923	1121	CITY OF CLEBURNE	2605431	39086000/MAY 26	6/10/2026	169841	06152026	57,971	6/15/2026	528.96	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186924	1121	CITY OF CLEBURNE	2605431	39071000/MAY 26	6/10/2026	169842	06152026	57,971	6/15/2026	113.11	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186925	1121	CITY OF CLEBURNE	2605431	39070000/MAY 26	6/10/2026	169843	06152026	57,971	6/15/2026	154.87	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186926	1121	CITY OF CLEBURNE	2605431	39021000/MAY 26	6/10/2026	169844	06152026	57,971	6/15/2026	708.35	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
186927	1121	CITY OF CLEBURNE	2605431	39007000/MAY 26	6/10/2026	169845	06152026	57,971	6/15/2026	780.10	6/15/2026	INV	PD	Districtwide Utility Water - April 2026
187083	1121	CITY OF CLEBURNE	2600158	30019004/MAY 26	6/15/2026	169998	06152026	32,984	6/15/2026	71.83	6/15/2026	INV	PD	Child Nutrtrion Dept/Water Service
187287	1121	CITY OF CLEBURNE	2606810	114	6/18/2026	170175	06222026	58,054	6/22/2026	5,887.50	6/22/2026	INV	PD	2026 school board joint election contract
187359	1121	CITY OF CLEBURNE	2606084	08126001/JUN 26	6/22/2026	170251	06222026	58,053	6/22/2026	87.08	6/22/2026	INV	PD	Districtwide Utility Water - May 2026
187033	107788	CHERYL CLARK	16750054	NOV '25 - MAY '26 [C	6/15/2026		SACHECK	9,389	6/15/2026	1,400.00	6/15/2026	INV	PD	NOV '25 - MAY '26 [Christmas Club]
187454	22688	CLAY EWELL EDUCATIONAL SERVICES	2606871	0168/JUN 26	6/23/2026	170275	06242026	58,111	6/24/2026	400.00	6/24/2026	INV	PD	Fees for Summer Workshops
187515	103733	CLEBURNE EDUCATION FOUNDATION		187515	6/25/2026	170334	June	47,948	6/25/2026	2,763.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187220	102058	CLEBURNE GOLF LINKS	16107187	20260512	6/17/2026		SACHECK	9,394	6/17/2026	660.00	6/17/2026	INV	PD	
187111	6540	CLEBURNE SHIPPING	2605411	196337	6/15/2026	170026	06172026	58,019	6/17/2026	49.21	6/17/2026	INV	PD	Shipping
187112	6540	CLEBURNE SHIPPING	2605411	196661	6/15/2026	170027	06172026	58,019	6/17/2026	50.76	6/17/2026	INV	PD	Shipping
187115	1145	CLEBURNE TIMES REVIEW	2606751	191655	6/15/2026	170030	06172026	58,020	6/17/2026	360.40	6/17/2026	INV	PD	Notice in Paper for CN RFCSP CHS Serving Line
187127	99774	DUPUY OXYGEN-CLEBURNE	2606409	2717841	6/15/2026	170042	06172026	58,021	6/17/2026	53.78	6/17/2026	INV	PD	MAY FY26/Open
187271	99774	DUPUY OXYGEN-CLEBURNE	2605647	660623	6/18/2026	170159	06222026	58,055	6/22/2026	210.74	6/22/2026	INV	PD	Monthly Cylinder Rental - June
187275	99774	DUPUY OXYGEN-CLEBURNE	2606409	660622	6/18/2026	170163	06222026	58,055	6/22/2026	80.35	6/22/2026	INV	PD	MAY FY26/Open
187138	96982	COLLEGE BOARD	2601215	A271261491	6/15/2026	170053	06172026	58,022	6/17/2026	60,588.00	6/17/2026	INV	PD	25-26 AP TESTING FEES

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187139	96982	COLLEGE BOARD	2606959	A272419341	6/15/2026	170054	06172026	58,022	6/17/2026	3,360.00	6/17/2026	INV	PD	COSTS ABOVE ORIGINAL PO 2601215 FOR 25-26 AP TESTI
187343	111885	COLLEGE PARK CENTER	2607021	27-0519-51717/DEP	6/18/2026	170234	06222026	58,056	6/22/2026	10,000.00	6/22/2026	INV	PD	2027 Graduation Facility Rental
185687	113115	COMMERCE BANK	16001515	16001515D	5/7/2026		SACHECK	9,388	6/10/2026	179.85	5/20/2026	INV	PD	
185688	113115	COMMERCE BANK	16001515	16001515E	5/7/2026		SACHECK	9,388	6/10/2026	47.88	5/20/2026	INV	PD	
185710	113115	COMMERCE BANK	16001502	16001502A	5/7/2026		SACHECK	9,387	6/10/2026	262.67	5/20/2026	INV	PD	
185711	113115	COMMERCE BANK	16001502	16001502B	5/7/2026		SACHECK	9,387	6/10/2026	216.48	5/20/2026	INV	PD	
185712	113115	COMMERCE BANK	16001502	16001502C	5/7/2026		SACHECK	9,387	6/10/2026	50.81	5/20/2026	INV	PD	
185714	113115	COMMERCE BANK	16001491	R041F06A	5/7/2026		SACHECK	9,387	6/10/2026	3,095.00	5/20/2026	INV	PD	
186622	113115	COMMERCE BANK	2606848	682830	6/2/2026	169559	MAY 26	57,815	6/2/2026	75.00	6/2/2026	DIR	PD	EMPOWERING LEADERS BREAKFAST THURSDAY, MAY 28
186623	113115	COMMERCE BANK	2605162	2605162/REGIS	6/2/2026	169560	MAY 26	57,816	6/2/2026	60.75	6/2/2026	DIR	PD	MAR FY26/Open-vehicle registration
186624	113115	COMMERCE BANK	2606848	000012	6/2/2026	169561	MAY 26	57,817	6/2/2026	1,071.98	6/2/2026	DIR	PD	EMPOWERING LEADERS BREAKFAST THURSDAY, MAY 28
186625	113115	COMMERCE BANK	2603272	2603272A	6/2/2026	169562	MAY 26	57,818	6/2/2026	377.46	6/2/2026	DIR	PD	Clothing & Supplies for needy students
186626	113115	COMMERCE BANK	2606023	2606023/WYRICK	6/2/2026	169563	MAY 26	57,819	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186627	113115	COMMERCE BANK	2606023	2606023/WATSON	6/2/2026	169564	MAY 26	57,820	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186628	113115	COMMERCE BANK	2606023	2606023/TAPIA	6/2/2026	169565	MAY 26	57,821	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186629	113115	COMMERCE BANK	2606023	2606023/SULLIVAN	6/2/2026	169566	MAY 26	57,822	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186630	113115	COMMERCE BANK	2606806	2606806/DEP	6/2/2026	169567	MAY 26	57,823	6/2/2026	787.50	6/2/2026	DIR	PD	OUR PLACE RESTAURANT - EMPOWERING LEADERS LUNCH 5/
186631	113115	COMMERCE BANK	2605907	2605907A	6/2/2026	169568	MAY 26	57,824	6/2/2026	18.41	6/2/2026	DIR	PD	Senior banquet decor
186632	113115	COMMERCE BANK	2606290	2606290A	6/2/2026	169569	MAY 26	57,825	6/2/2026	182.49	6/2/2026	DIR	PD	Group Staff Lunch Meetings
186633	113115	COMMERCE BANK	2606290	2606290B	6/2/2026	169570	MAY 26	57,826	6/2/2026	61.11	6/2/2026	DIR	PD	Group Staff Lunch Meetings
186634	113115	COMMERCE BANK	16001610	16001610A	6/2/2026		SACHECK	9,388	6/10/2026	1,066.29	6/8/2026	INV	PD	
186635	113115	COMMERCE BANK	16107173	16107173A	6/8/2026		SACHECK	9,388	6/10/2026	450.00	6/8/2026	INV	PD	
186636	113115	COMMERCE BANK	16107176	16107176A	6/9/2026		SACHECK	9,388	6/10/2026	156.00	6/9/2026	INV	PD	
186637	113115	COMMERCE BANK	16001560	2379390	6/9/2026		SACHECK	9,388	6/10/2026	105.00	6/9/2026	INV	PD	
186638	113115	COMMERCE BANK	16001510	2379420	6/9/2026		SACHECK	9,388	6/10/2026	355.43	6/9/2026	INV	PD	
186639	113115	COMMERCE BANK	16001512	2379400	6/9/2026		SACHECK	9,388	6/10/2026	150.00	6/9/2026	INV	PD	
186640	113115	COMMERCE BANK	16107172	9002123230	6/9/2026		SACHECK	9,388	6/10/2026	385.00	6/9/2026	INV	PD	
186641	113115	COMMERCE BANK	16107182	292390	6/9/2026		SACHECK	9,388	6/10/2026	1,343.25	6/9/2026	INV	PD	
186642	113115	COMMERCE BANK	2606048	2606048A	6/2/2026	169571	MAY 26	57,827	6/2/2026	243.00	6/2/2026	DIR	PD	9 nothing Bundt cakes
186643	113115	COMMERCE BANK	16107163	16107163A	6/9/2026		SACHECK	9,389	6/15/2026	71.61	6/9/2026	INV	PD	
186644	113115	COMMERCE BANK	16107163	16107163B	6/9/2026		SACHECK	9,389	6/15/2026	192.06	6/9/2026	INV	PD	
186645	113115	COMMERCE BANK	16107163	16107163C	6/9/2026		SACHECK	9,389	6/15/2026	300.00	6/9/2026	INV	PD	
186646	113115	COMMERCE BANK	16750044	16750044A	6/9/2026		SACHECK	9,389	6/15/2026	625.00	6/9/2026	INV	PD	
186647	113115	COMMERCE BANK	16750044	16750044B	6/9/2026		SACHECK	9,389	6/15/2026	625.00	6/9/2026	INV	PD	
186648	113115	COMMERCE BANK	16001568	16001568/BAL	6/9/2026		SACHECK	9,389	6/15/2026	761.25	6/9/2026	INV	PD	
186649	113115	COMMERCE BANK	16001608	16001608A	6/9/2026		SACHECK	9,389	6/15/2026	640.00	6/9/2026	INV	PD	
186650	113115	COMMERCE BANK	16108114	142182767	6/9/2026		SACHECK	9,389	6/15/2026	1,313.27	6/9/2026	INV	PD	
186651	113115	COMMERCE BANK	16001586	16001586A	6/9/2026		SACHECK	9,389	6/15/2026	495.00	6/9/2026	INV	PD	
186652	113115	COMMERCE BANK	16041106	14279-1	6/9/2026		SACHECK	9,389	6/15/2026	3,087.75	6/9/2026	INV	PD	
186653	113115	COMMERCE BANK	16108085	14286-1	6/9/2026		SACHECK	9,389	6/15/2026	2,485.00	6/9/2026	INV	PD	
186654	113115	COMMERCE BANK	2606290	2606290C	6/2/2026	169572	MAY 26	57,828	6/2/2026	88.13	6/2/2026	DIR	PD	Group Staff Lunch Meetings
186655	113115	COMMERCE BANK	2606242	2606242A	6/2/2026	169573	MAY 26	57,829	6/2/2026	148.27	6/2/2026	DIR	PD	Lone Star 8 Principal Meeting Lunch
186656	113115	COMMERCE BANK	2606242	2606242B	6/2/2026	169574	MAY 26	57,830	6/2/2026	300.00	6/2/2026	DIR	PD	Lone Star 8 Principal Meeting Lunch

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186657	113115	COMMERCE BANK	2606707	2606707/DESKINS	6/2/2026	169575	MAY 26	57,831	6/2/2026	88.00	6/2/2026	DIR	PD	Upgrade Pharm Tech Training to Technician
186658	113115	COMMERCE BANK	2606707	2606707/CLARK	6/2/2026	169576	MAY 26	57,832	6/2/2026	88.00	6/2/2026	DIR	PD	Upgrade Pharm Tech Training to Technician
186659	113115	COMMERCE BANK	2606707	2606707/STEELE	6/2/2026	169577	MAY 26	57,833	6/2/2026	88.00	6/2/2026	DIR	PD	Upgrade Pharm Tech Training to Technician
186660	113115	COMMERCE BANK	2606707	2606707/VILLAREAL	6/2/2026	169578	MAY 26	57,834	6/2/2026	88.00	6/2/2026	DIR	PD	Upgrade Pharm Tech Training to Technician
186661	113115	COMMERCE BANK	2606707	2606707/HOANG	6/2/2026	169579	MAY 26	57,835	6/2/2026	88.00	6/2/2026	DIR	PD	Upgrade Pharm Tech Training to Technician
186662	113115	COMMERCE BANK	2606806	2606806/BAL	6/2/2026	169580	MAY 26	57,836	6/2/2026	787.50	6/2/2026	DIR	PD	OUR PLACE RESTAURANT - EMPOWERING LEADERS LUNCH 5/
186663	113115	COMMERCE BANK	2606739	2606739A	6/2/2026	169581	MAY 26	57,837	6/2/2026	60.00	6/2/2026	DIR	PD	Transportation-Fuel-Credit Card
186664	113115	COMMERCE BANK	2606739	2606739B	6/2/2026	169582	MAY 26	57,838	6/2/2026	91.91	6/2/2026	DIR	PD	Transportation-Fuel-Credit Card
186665	113115	COMMERCE BANK	2606739	2606739C	6/2/2026	169583	MAY 26	57,839	6/2/2026	98.81	6/2/2026	DIR	PD	Transportation-Fuel-Credit Card
186667	113115	COMMERCE BANK	2606739	2606739D	6/2/2026	169585	MAY 26	57,840	6/2/2026	44.88	6/2/2026	DIR	PD	Transportation-Fuel-Credit Card
186668	113115	COMMERCE BANK	2606739	2606739E	6/2/2026	169586	MAY 26	57,841	6/2/2026	76.90	6/2/2026	DIR	PD	Transportation-Fuel-Credit Card
186669	113115	COMMERCE BANK	2606564	2606564/BROADWAY	6/2/2026	169587	MAY 26	57,842	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186670	113115	COMMERCE BANK	2606564	2606564/BARNES	6/2/2026	169588	MAY 26	57,843	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186671	113115	COMMERCE BANK	2606564	2606564/BUKSZAR	6/2/2026	169589	MAY 26	57,844	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186672	113115	COMMERCE BANK	2606564	2606564/MILLER	6/2/2026	169590	MAY 26	57,845	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186673	113115	COMMERCE BANK	2606564	2606564/OTOOLE	6/2/2026	169591	MAY 26	57,846	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186674	113115	COMMERCE BANK	2606564	2606564/FOWLER	6/2/2026	169592	MAY 26	57,847	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186675	113115	COMMERCE BANK	2606564	2606564/ROBINSON	6/2/2026	169593	MAY 26	57,848	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186676	113115	COMMERCE BANK	2606564	2606564/ALVAREZ	6/2/2026	169594	MAY 26	57,849	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186677	113115	COMMERCE BANK	2606564	2606564/DAVIS	6/2/2026	169595	MAY 26	57,850	6/2/2026	454.79	6/2/2026	DIR	PD	Airfare for TSA Nationals
186678	113115	COMMERCE BANK	2606531	2606531A	6/2/2026	169596	MAY 26	57,851	6/2/2026	54.99	6/2/2026	DIR	PD	Food for Meeting
186679	113115	COMMERCE BANK	2606531	2606531B	6/2/2026	169597	MAY 26	57,852	6/2/2026	21.79	6/2/2026	DIR	PD	Food for Meeting
186680	113115	COMMERCE BANK	2606023	2606023/SHIERRY	6/2/2026	169598	MAY 26	57,853	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186681	113115	COMMERCE BANK	2606023	2606023/SANCHEZ	6/2/2026	169599	MAY 26	57,854	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186682	113115	COMMERCE BANK	2606023	2606023/REDDEN	6/2/2026	169600	MAY 26	57,855	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186683	113115	COMMERCE BANK	2606023	2606023/PUGA	6/2/2026	169601	MAY 26	57,856	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186684	113115	COMMERCE BANK	2606023	2606023/PALMILLAS	6/2/2026	169602	MAY 26	57,857	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186685	113115	COMMERCE BANK	2606023	2606023/OSEYAMHEN	6/2/2026	169603	MAY 26	57,858	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186686	113115	COMMERCE BANK	2606023	2606023/OLVERA	6/2/2026	169604	MAY 26	57,859	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186687	113115	COMMERCE BANK	2606023	2606023/MORALES	6/2/2026	169605	MAY 26	57,860	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186688	113115	COMMERCE BANK	2606023	2606023/FORD	6/2/2026	169606	MAY 26	57,861	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186689	113115	COMMERCE BANK	2606023	2606023/HOANG	6/2/2026	169607	MAY 26	57,862	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186690	113115	COMMERCE BANK	2606023	2606023/IBANEZ	6/2/2026	169608	MAY 26	57,863	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186691	113115	COMMERCE BANK	2606023	2606023/LOPEZ	6/2/2026	169609	MAY 26	57,864	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186692	113115	COMMERCE BANK	2606023	2606023/BOAZ	6/2/2026	169610	MAY 26	57,865	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio

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186693	113115	COMMERCE BANK	2606023	2606023/BRITT	6/2/2026	169611	MAY 26	57,866	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186694	113115	COMMERCE BANK	2606023	2606023/EXLINE	6/2/2026	169612	MAY 26	57,867	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186695	113115	COMMERCE BANK	2606023	2606023/DORRIS	6/2/2026	169613	MAY 26	57,868	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186696	113115	COMMERCE BANK	2606023	2606023/FERNANDEZ	6/2/2026	169614	MAY 26	57,869	6/2/2026	16.00	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186697	113115	COMMERCE BANK	2606803	005588	6/2/2026	169615	MAY 26	57,870	6/2/2026	400.00	6/2/2026	DIR	PD	Deposit for Royalty fees
186698	113115	COMMERCE BANK	2606575	2606575A	6/2/2026	169616	MAY 26	57,871	6/2/2026	82.35	6/2/2026	DIR	PD	Food for Meeting
186699	113115	COMMERCE BANK	2606023	2606023/LOPEZ ID	6/2/2026	169617	MAY 26	57,872	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186700	113115	COMMERCE BANK	2606023	2606023/BRITT ID	6/2/2026	169618	MAY 26	57,873	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186701	113115	COMMERCE BANK	2606023	2606023/HOANG ID	6/2/2026	169619	MAY 26	57,874	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186702	113115	COMMERCE BANK	2606023	2606023/SHIERRY ID	6/2/2026	169620	MAY 26	57,875	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186703	113115	COMMERCE BANK	2606023	2606023/DORRIS ID	6/2/2026	169621	MAY 26	57,876	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186704	113115	COMMERCE BANK	2606023	2606023/REDDEN ID	6/2/2026	169622	MAY 26	57,877	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186705	113115	COMMERCE BANK	2606023	2606023/GARCIA ID	6/2/2026	169623	MAY 26	57,878	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186706	113115	COMMERCE BANK	2606023	2606023/FORD ID	6/2/2026	169624	MAY 26	57,879	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186707	113115	COMMERCE BANK	2606023	2606023/FERNANDEZ ID	6/2/2026	169625	MAY 26	57,880	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186708	113115	COMMERCE BANK	2606023	2606023/EXLINE ID	6/2/2026	169626	MAY 26	57,881	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186709	113115	COMMERCE BANK	2606023	2606023/WATSON ID	6/2/2026	169627	MAY 26	57,882	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186710	113115	COMMERCE BANK	2606023	2606023/TAPIA ID	6/2/2026	169628	MAY 26	57,883	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186712	113115	COMMERCE BANK	2606023	2606023/BOAZ ID	6/2/2026	169630	MAY 26	57,884	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186713	113115	COMMERCE BANK	2606023	2606023/CUEVAS ID	6/2/2026	169631	MAY 26	57,885	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186714	113115	COMMERCE BANK	2606023	2606023/PALMILLAS ID	6/2/2026	169632	MAY 26	57,886	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186715	113115	COMMERCE BANK	2606023	2606023/PUGA ID	6/2/2026	169633	MAY 26	57,887	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186716	113115	COMMERCE BANK	2606023	2606023/BRUMFIELD ID	6/2/2026	169634	MAY 26	57,888	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186717	113115	COMMERCE BANK	2606023	2606023/OSEYAMHEN ID	6/2/2026	169635	MAY 26	57,889	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186718	113115	COMMERCE BANK	2606023	2606023/SANCHEZ ID	6/2/2026	169636	MAY 26	57,890	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186719	113115	COMMERCE BANK	2606023	2606023/IBANEZ ID	6/2/2026	169637	MAY 26	57,891	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186720	113115	COMMERCE BANK	2606023	2606023/MORALES ID	6/2/2026	169638	MAY 26	57,892	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186722	113115	COMMERCE BANK	2606023	2606023/OLVERA ID	6/2/2026	169640	MAY 26	57,893	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio

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186723	113115	COMMERCE BANK	2606023	2606023/SULLIVAN ID	6/2/2026	169641	MAY 26	57,894	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186724	113115	COMMERCE BANK	2606023	2606023/DEANDA ID	6/2/2026	169642	MAY 26	57,895	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186725	113115	COMMERCE BANK	2606023	2606023/WYRICK ID	6/2/2026	169643	MAY 26	57,896	6/2/2026	37.78	6/2/2026	DIR	PD	Fingerprinting, Background checks, and Registratio
186726	113115	COMMERCE BANK	2606455	2606455/NETTIK	6/2/2026	169644	MAY 26	57,897	6/2/2026	225.00	6/2/2026	DIR	PD	Licenses
186727	113115	COMMERCE BANK	2606455	2606455/KREUSEL	6/2/2026	169645	MAY 26	57,898	6/2/2026	225.00	6/2/2026	DIR	PD	Licenses
186728	113115	COMMERCE BANK	2605907	095521	6/2/2026	169646	MAY 26	57,899	6/2/2026	165.43	6/2/2026	DIR	PD	Senior banquet decor
186729	113115	COMMERCE BANK	2606575	2606575B	6/2/2026	169647	MAY 26	57,900	6/2/2026	44.69	6/2/2026	DIR	PD	Food for Meeting
186730	113115	COMMERCE BANK	2606575	2606575C	6/2/2026	169648	MAY 26	57,901	6/2/2026	59.38	6/2/2026	DIR	PD	Food for Meeting
186731	113115	COMMERCE BANK	2606575	2606575D	6/2/2026	169649	MAY 26	57,902	6/2/2026	49.07	6/2/2026	DIR	PD	Food for Meeting
186732	113115	COMMERCE BANK	2605269	112583	6/2/2026	169650	MAY 26	57,903	6/2/2026	4,683.69	6/2/2026	DIR	PD	EOY Student Success Event
186733	113115	COMMERCE BANK		16001573/ENTRY	6/9/2026		SACHECK	9,388	6/10/2026	440.00	6/9/2026	INV	PD	
186734	113115	COMMERCE BANK	2605918	2605918A	6/2/2026	169652	MAY 26	57,904	6/2/2026	984.43	6/2/2026	DIR	PD	EOY Staff Lunch Meeting
186735	113115	COMMERCE BANK	2606448	FOLIO 323	6/2/2026	169653	MAY 26	57,905	6/2/2026	223.32	6/2/2026	DIR	PD	Hotel - Traveling to Austin to meet CISD Attorneys
186736	113115	COMMERCE BANK	2606561	2606561/RENEW	6/2/2026	169655	MAY 26	57,906	6/2/2026	449.95	6/2/2026	DIR	PD	Room Alert Professional subscription for monitorin
186737	113115	COMMERCE BANK	2606422	1134-5212	6/2/2026	169656	MAY 26	57,907	6/2/2026	845.00	6/2/2026	DIR	PD	REGISTRATION FEES FOR TRAUMA SENSITIVE SCHOOL CONF
186738	113115	COMMERCE BANK	2606805	2606805/ROJAS	6/2/2026	169657	MAY 26	57,908	6/2/2026	491.98	6/2/2026	DIR	PD	Airfare for FCCLA Nationals
186739	113115	COMMERCE BANK	2606805	2606805/LEDEZMA	6/2/2026	169658	MAY 26	57,909	6/2/2026	491.98	6/2/2026	DIR	PD	Airfare for FCCLA Nationals
186740	113115	COMMERCE BANK	2606805	2606805/LOPEZ	6/2/2026	169659	MAY 26	57,910	6/2/2026	491.98	6/2/2026	DIR	PD	Airfare for FCCLA Nationals
186741	113115	COMMERCE BANK	16001552	16001552A	6/9/2026		SACHECK	9,388	6/10/2026	1,885.00	6/9/2026	INV	PD	
186742	113115	COMMERCE BANK	2605483	2605483A	6/2/2026	169660	MAY 26	57,911	6/2/2026	43.25	6/2/2026	DIR	PD	Team meals
186743	113115	COMMERCE BANK	2606161	2606161A	6/2/2026	169661	MAY 26	57,912	6/2/2026	55.97	6/2/2026	DIR	PD	Student Meals
186744	113115	COMMERCE BANK	2606161	2606161B	6/2/2026	169662	MAY 26	57,913	6/2/2026	79.08	6/2/2026	DIR	PD	Student Meals
186745	113115	COMMERCE BANK	2606558	058449	6/2/2026	169663	MAY 26	57,914	6/2/2026	787.50	6/2/2026	DIR	PD	Food-Students Soccer Boys
186746	113115	COMMERCE BANK	2606749	2606749A	6/2/2026	169664	MAY 26	57,915	6/2/2026	290.00	6/2/2026	DIR	PD	Head Coach Meeting
186747	113115	COMMERCE BANK	2606160	FOLIO 0321	6/2/2026	169665	MAY 26	57,916	6/2/2026	241.24	6/2/2026	DIR	PD	Lodging
186748	113115	COMMERCE BANK	2606160	FOLIO 0223	6/2/2026	169666	MAY 26	57,917	6/2/2026	241.24	6/2/2026	DIR	PD	Lodging
186749	113115	COMMERCE BANK	2606160	FOLIO 0227	6/2/2026	169667	MAY 26	57,918	6/2/2026	241.24	6/2/2026	DIR	PD	Lodging
186750	113115	COMMERCE BANK	2606160	FOLIO 0230	6/2/2026	169668	MAY 26	57,919	6/2/2026	241.24	6/2/2026	DIR	PD	Lodging
186751	113115	COMMERCE BANK	2606160	FOLIO 0225	6/2/2026	169669	MAY 26	57,920	6/2/2026	259.24	6/2/2026	DIR	PD	Lodging
186752	113115	COMMERCE BANK	2606160	FOLIO 0221	6/2/2026	169670	MAY 26	57,921	6/2/2026	259.24	6/2/2026	DIR	PD	Lodging
186753	113115	COMMERCE BANK	2606161	2606161C	6/2/2026	169671	MAY 26	57,922	6/2/2026	101.40	6/2/2026	DIR	PD	Student Meals
186754	113115	COMMERCE BANK	2606161	2606161D	6/2/2026	169672	MAY 26	57,923	6/2/2026	69.90	6/2/2026	DIR	PD	Student Meals
186755	113115	COMMERCE BANK	2606161	2606161E	6/2/2026	169673	MAY 26	57,924	6/2/2026	43.00	6/2/2026	DIR	PD	Student Meals
186756	113115	COMMERCE BANK	2606161	2606161F	6/2/2026	169674	MAY 26	57,925	6/2/2026	66.80	6/2/2026	DIR	PD	Student Meals
186757	113115	COMMERCE BANK	2605956	1000093260	6/2/2026	169675	MAY 26	57,926	6/2/2026	259.42	6/2/2026	DIR	PD	Lodging
186758	113115	COMMERCE BANK	2605956	1000093227	6/2/2026	169676	MAY 26	57,927	6/2/2026	259.42	6/2/2026	DIR	PD	Lodging
186759	113115	COMMERCE BANK	2605956	1000093224	6/2/2026	169677	MAY 26	57,928	6/2/2026	259.42	6/2/2026	DIR	PD	Lodging
186760	113115	COMMERCE BANK	2605956	1000093225	6/2/2026	169678	MAY 26	57,929	6/2/2026	259.42	6/2/2026	DIR	PD	Lodging
186761	113115	COMMERCE BANK	2605956	1000093226	6/2/2026	169679	MAY 26	57,930	6/2/2026	259.42	6/2/2026	DIR	PD	Lodging
186762	113115	COMMERCE BANK	2605957	2605957/CREDIT	6/2/2026	169680	MAY 26	57,931	6/2/2026	(348.30)	6/2/2026	CRM	PD	Lodging
186763	113115	COMMERCE BANK	2605702	2605702/TURNER	6/2/2026	169681	MAY 26	57,932	6/2/2026	39.00	6/2/2026	DIR	PD	Fingerprinting TEA Ed Aide Certs
186764	113115	COMMERCE BANK	2605829	2505829/TURNER	6/2/2026	169682	MAY 26	7,855	6/2/2026	17.00	6/2/2026	DIR	PD	Application fees
186765	113115	COMMERCE BANK	2606023	TAPIA/CREDIT	6/8/2026	169683	MAY 26	57,933	6/2/2026	(40.00)	6/8/2026	CRM	PD	Fingerprinting, Background checks, and Registratio
187561	112984	JASON COOPER	2605365	2605365/REIMB	6/23/2026	170379	06242026	58,112	6/24/2026	162.00	6/24/2026	INV	PD	Per Diem - Educators Rising National Conv
186813	109060	CRISIS PREVENTION INSTITUTE, INC.	2606487	NAIN-227362	6/10/2026	169731	06102026	57,939	6/10/2026	2,899.00	6/10/2026	INV	PD	CRISIS PREVENTION TRAINING (CPI) REGISTRATION FEES

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186835	109060	CRISIS PREVENTION INSTITUTE, INC.	2606573	NAIN-227472	6/10/2026	169753	06152026	57,972	6/15/2026	2,899.00	6/15/2026	INV	PD	Registration
187273	19075	CRISP-LADEW FIRE PROTECTION COMPANY	2605416	1040380	6/18/2026	170161	06222026	58,057	6/22/2026	1,421.60	6/22/2026	INV	PD	WMS-2025 sprinkler deficiency repairs
187592	19075	CRISP-LADEW FIRE PROTECTION COMPANY	2602099	1037477	6/25/2026	170409	06252026	58,151	6/25/2026	498.75	6/25/2026	INV	PD	DST-2026 Fire Sprinkler/BF Inspections
187488	113544	CRUZ, LARRY FRANCO	16001632	FRANCOCRUZ/FALL 26	6/24/2026		SACHECK	9,410	6/24/2026	200.00	6/24/2026	INV	PD	
186523	99157	KATIE CUNNINGHAM	2606758	2606758A	6/4/2026	169458	06082026	57,790	6/8/2026	335.73	6/8/2026	INV	PD	Refunds- unclaimed property
186439	19707	CURLY'S PLUMBING	2606863	38567592	6/2/2026	169412	06022026	57,737	6/3/2026	1,400.00	6/2/2026	INV	PD	WMS-boys and girls RR back up
186952	19707	CURLY'S PLUMBING	2606926	38615938	6/10/2026	169872	06152026	57,973	6/15/2026	1,425.00	6/15/2026	INV	PD	WMS- blockage-staff sink/RRs/custodial closet
187235	19707	CURLY'S PLUMBING	2606886	38991877	6/18/2026	170122	06222026	58,058	6/22/2026	3,250.00	6/22/2026	INV	PD	Install Washer box and Water line for washer conn
187236	19707	CURLY'S PLUMBING	2606829	38785035	6/18/2026	170123	06222026	58,058	6/22/2026	3,000.00	6/22/2026	INV	PD	Remove sink, open wall and install new sink
187340	100113	CUSTOMINK.COM	2606336	88639744	6/18/2026	170230	06222026	58,059	6/22/2026	2,899.90	6/22/2026	INV	PD	Student Incentives
186942	109330	DALLAS DOOR & SUPPLY CO.	2606488	151713	6/10/2026	169862	06152026	57,974	6/15/2026	260.00	6/15/2026	INV	PD	MNT-weatherstripping tool for doors
187583	108131	RONNI DAVIS-SANDOVAL	2605348	2605348/REIMB	6/25/2026	170399	06252026	58,152	6/25/2026	162.00	6/25/2026	INV	PD	Per Diem - Educators Rising National Conv
187339	1210	DEALER'S ELECTRICAL SUPPLY CO.	2606392	S102016755.001	6/18/2026	170229	06222026	58,060	6/22/2026	184.63	6/22/2026	INV	PD	MAY FY26/Open
187487	113542	DEANDA, KASANDRA	16001631	DEANDA/FALL 26	6/24/2026		SACHECK	9,411	6/24/2026	200.00	6/24/2026	INV	PD	
187489	113543	DEL LA PAZ IBARRA, AMERICA	16001633	IBARRA/FALL 26	6/24/2026		SACHECK	9,412	6/24/2026	200.00	6/24/2026	INV	PD	
187613	101767	WENDELL DEMPSEY	2606895	2606895/REIMB	6/25/2026	170430	06252026	58,153	6/25/2026	140.07	6/25/2026	INV	PD	Travel-Non-Employees Meals/Hotel/Registration Fees
187376	113230	PHOEBE DEPUW		DEPUW/06-18-26	6/22/2026		SACHECK	9,413	6/24/2026	132.00	6/22/2026	INV	PD	
187384	113230	PHOEBE DEPUW		DEPUW/06-17-26	6/22/2026		SACHECK	9,413	6/24/2026	60.00	6/22/2026	INV	PD	
187392	113230	PHOEBE DEPUW		DEPUW/06-16-26	6/23/2026		SACHECK	9,413	6/24/2026	57.00	6/23/2026	INV	PD	
187400	113230	PHOEBE DEPUW		DEPUW/06-15-26	6/23/2026		SACHECK	9,413	6/24/2026	54.00	6/23/2026	INV	PD	
187407	113230	PHOEBE DEPUW		DEPUW/06-11-26	6/23/2026		SACHECK	9,413	6/24/2026	60.00	6/23/2026	INV	PD	
187415	113230	PHOEBE DEPUW		DEPUW/06-10-26	6/23/2026		SACHECK	9,413	6/24/2026	60.00	6/23/2026	INV	PD	
187423	113230	PHOEBE DEPUW		DEPUW/06-09-26	6/23/2026		SACHECK	9,413	6/24/2026	60.00	6/23/2026	INV	PD	
187431	113230	PHOEBE DEPUW		DEPUW/06-08-26	6/23/2026		SACHECK	9,413	6/24/2026	72.00	6/23/2026	INV	PD	
186399	104525	LISA DOBBINS	2606149	DOBBINS/MAY 26	6/2/2026	169372	06022026	57,738	6/3/2026	25.27	6/2/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
186524	105659	AUDREY DOBRENN	2606611	DOBRENN/MAY 26	6/4/2026	169459	06082026	57,791	6/8/2026	83.13	6/8/2026	INV	PD	May travel for EB specialist
187122	105659	AUDREY DOBRENN	2606612	DOBRENN/JUN 26	6/15/2026	170037	06172026	58,023	6/17/2026	53.78	6/17/2026	INV	PD	June travel for EB specialist
186968	99115	MELANIE DOTY	2606935	DOTY/MAY 26	6/10/2026	169888	06152026	57,975	6/15/2026	25.71	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT MAY
186365	21370	DRY CLEAN SUPER CENTER	2600136	3894	6/2/2026	169336	06022026	57,739	6/3/2026	344.45	6/2/2026	INV	PD	Dry Cleaning for Sting Bistro
187312	21370	DRY CLEAN SUPER CENTER	2606977	2606977A	6/18/2026	170200	06222026	58,061	6/22/2026	215.82	6/22/2026	INV	PD	DRY CLEAN TABLECLOTHS
186430	313	ED311	2606539	50622	6/2/2026	169403	06022026	57,740	6/3/2026	690.00	6/2/2026	INV	PD	PD: TRAINING
186774	313	ED311	2606026	50363	6/10/2026	169692	06102026	57,940	6/10/2026	510.00	6/10/2026	INV	PD	Travel-Employee Meals/Hotel/Registrations/Vehicles
186806	313	ED311	2606899	51635	6/10/2026	169724	06102026	57,940	6/10/2026	260.00	6/10/2026	INV	PD	REGISTRATION AND WORKBOOK FEES FOR CONFERENCE
187509	96152	EE CREDIT UNION		187509	6/25/2026	170328	June	47,949	6/25/2026	1,545.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187108	103997	EICHELBAUM WARDELL HANSEN POWELL & MUNOZ, PC	2604646	98135	6/15/2026	170023	06152026	47,681	6/15/2026	68,068.03	6/15/2026	INV	PD	Bond Funds-Legal Fees Balfour Beatty
186540	18432	ELLIOTT ELECTRIC SUPPLY	2606399	116-19158-01	6/4/2026	169475	06082026	57,792	6/8/2026	183.31	6/8/2026	INV	PD	MAY FY26/Open
186545	18432	ELLIOTT ELECTRIC SUPPLY	2606399	116-18673-01	6/4/2026	169480	06082026	57,792	6/8/2026	357.07	6/8/2026	INV	PD	MAY FY26/Open
186957	18432	ELLIOTT ELECTRIC SUPPLY	2606399	116-19293-01	6/10/2026	169877	06152026	57,976	6/15/2026	675.84	6/15/2026	INV	PD	MAY FY26/Open
187344	18432	ELLIOTT ELECTRIC SUPPLY	2607001	116-19611-01	6/18/2026	170235	06222026	58,062	6/22/2026	435.14	6/22/2026	INV	PD	JUN FY26/Open
187345	18432	ELLIOTT ELECTRIC SUPPLY	2605618	116-18135-02	6/18/2026	170236	06222026	58,062	6/22/2026	161.89	6/22/2026	INV	PD	APR FY26/Open

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187346	18432	ELLIOTT ELECTRIC SUPPLY	2605618	116-19293-02	6/18/2026	170237	06222026	58,062	6/22/2026	(199.79)	6/22/2026	CRM	PD	APR FY26/Open
187587	18432	ELLIOTT ELECTRIC SUPPLY	2606399	116-19887-01	6/25/2026	170403	06252026	58,154	6/25/2026	872.98	6/25/2026	INV	PD	MAY FY26/Open
187588	18432	ELLIOTT ELECTRIC SUPPLY		116-19887-02	6/25/2026	170405	06252026	58,154	6/25/2026	(72.76)	6/25/2026	CRM	PD	
186557	103146	SEIDLITZ EDUCATION, LLC	2605657	40373	6/4/2026	169492	06082026	57,793	6/8/2026	6,013.50	6/8/2026	INV	PD	EB session for administrators of teachers on waive
187245	103146	SEIDLITZ EDUCATION, LLC	2606965	40944	6/18/2026	170132	06222026	58,063	6/22/2026	1,006.89	6/22/2026	INV	PD	flipbooks for ELPS
186438	104589	ENTERPRISE SECURITY SOLUTIONS OF TEXAS	2601388	20205	6/2/2026	169411	06022026	57,741	6/3/2026	2,082.50	6/2/2026	INV	PD	Customer Care Plan-Billed Monthly
186440	104589	ENTERPRISE SECURITY SOLUTIONS OF TEXAS	2606413	20204	6/2/2026	169413	06022026	57,741	6/3/2026	419.30	6/2/2026	INV	PD	MAY-JUN FY26/Monthly security monitoring
187224	106771	ENTEX PEST SOLUTIONS, LLC	2605723	May26'	6/18/2026	170112	06222026	58,064	6/22/2026	2,055.00	6/22/2026	INV	PD	APR FY26/monthly service
186815	111099	ALLISON ERRICO	2600531	ERRICO/MAY 26	6/10/2026	169733	06102026	57,941	6/10/2026	128.90	6/10/2026	INV	PD	Monthly mileage reimbursement for A. Errico
187157	2221	ESC, REGION XI	2604942	3002600468	6/15/2026	170073	06172026	58,024	6/17/2026	650.00	6/17/2026	INV	PD	RESEARCH-BASED INSTRUCTIONAL STRATEGIES (RBIS) FOR
187158	2221	ESC, REGION XI	2606165	1002600849	6/15/2026	170074	06172026	58,024	6/17/2026	450.00	6/17/2026	INV	PD	registration fee for teachers to attend EB extrava
187159	2221	ESC, REGION XI	2606165	1002600847	6/15/2026	170075	06172026	58,024	6/17/2026	25.00	6/17/2026	INV	PD	registration fee for teachers to attend EB extrava
187160	2221	ESC, REGION XI	2606440	1002600852	6/15/2026	170076	06172026	58,024	6/17/2026	25.00	6/17/2026	INV	PD	amend po 2606165
187354	2221	ESC, REGION XI	2606019	3002600469	6/22/2026	170246	06222026	7,859	6/22/2026	2,100.00	6/22/2026	INV	PD	PD for teachers of EB students
187357	2221	ESC, REGION XI	2606020	3002600508	6/22/2026	170249	06222026	7,859	6/22/2026	2,100.00	6/22/2026	INV	PD	PD for teachers of EB students
187547	2221	ESC, REGION XI	2602940	3002600474	6/23/2026	170365	06242026	58,113	6/24/2026	10,800.00	6/24/2026	INV	PD	PK COACHING - PROVIDE INSTRUCTIONAL COACHING FOR U
187548	2221	ESC, REGION XI	2606701	100600850	6/23/2026	170366	06242026	58,113	6/24/2026	400.00	6/24/2026	INV	PD	BARNES - T-PSS TRAINING SESSION 62361 6/29/26
187549	2221	ESC, REGION XI	2606774	1002600851	6/23/2026	170367	06242026	58,113	6/24/2026	800.00	6/24/2026	INV	PD	CUNNINGHAM & JOHNSON T-PSS TRAINING SESSION 62361
187457	108578	ESC, REGION 6	2606984	079765	6/23/2026	170278	06242026	58,114	6/24/2026	60.00	6/24/2026	INV	PD	Remaining balance owed for Bus driver Training
187458	108578	ESC, REGION 6	2606984	079618	6/23/2026	170279	06242026	58,114	6/24/2026	75.00	6/24/2026	INV	PD	Remaining balance owed for Bus driver Training
187459	108578	ESC, REGION 6	2606984	079619	6/23/2026	170280	06242026	58,114	6/24/2026	75.00	6/24/2026	INV	PD	Remaining balance owed for Bus driver Training
187300	19048	HAND2MIND	2606885	INV000534510	6/18/2026	170188	06222026	58,065	6/22/2026	1,281.58	6/22/2026	INV	PD	FRACTION CIRCLES, PLACE VALUE CHIPS, LINKING CUBES
186432	13411	FASTENAL COMPANY	2606397	TXCLE185794	6/2/2026	169405	06022026	57,742	6/3/2026	836.34	6/2/2026	INV	PD	MAY FY26/Open
187504	96130	FIDELITY INVESTMENTS		187504	6/25/2026	170323	June	47,950	6/25/2026	2,983.33	6/25/2026	INV	PD	{{ Plan # 64200 }} * * * * * {{ Plan # 64200 }}
186560	14508	FIRST CHOICE COFFEE SERVICE	2600011	FT-1353965	6/4/2026	169495	06082026	57,794	6/8/2026	25.20	6/8/2026	INV	PD	Coffee Service for technology building
187090	102504	FBS OF NORTH TEXAS, LLC	2606001	7045359740	6/15/2026	170005	06152026	32,985	6/15/2026	36.70	6/15/2026	INV	PD	Food Service-Commodities
187091	102504	FBS OF NORTH TEXAS, LLC	2606001	7045359588	6/15/2026	170006	06152026	32,985	6/15/2026	7.20	6/15/2026	INV	PD	Food Service-Commodities
187092	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358094	6/15/2026	170007	06152026	32,985	6/15/2026	94.35	6/15/2026	INV	PD	Food Service-Commodities
187093	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358092	6/15/2026	170008	06152026	32,985	6/15/2026	35.70	6/15/2026	INV	PD	Food Service-Commodities
187094	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358090	6/15/2026	170009	06152026	32,985	6/15/2026	35.70	6/15/2026	INV	PD	Food Service-Commodities
187095	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358088	6/15/2026	170010	06152026	32,985	6/15/2026	53.55	6/15/2026	INV	PD	Food Service-Commodities
187096	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358086	6/15/2026	170011	06152026	32,985	6/15/2026	89.25	6/15/2026	INV	PD	Food Service-Commodities
187097	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358084	6/15/2026	170012	06152026	32,985	6/15/2026	142.00	6/15/2026	INV	PD	Food Service-Commodities
187098	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358082	6/15/2026	170013	06152026	32,985	6/15/2026	71.40	6/15/2026	INV	PD	Food Service-Commodities
187099	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358080	6/15/2026	170014	06152026	32,985	6/15/2026	53.55	6/15/2026	INV	PD	Food Service-Commodities
187100	102504	FBS OF NORTH TEXAS, LLC	2606001	7045358078	6/15/2026	170015	06152026	32,985	6/15/2026	35.70	6/15/2026	INV	PD	Food Service-Commodities
187101	102504	FBS OF NORTH TEXAS, LLC	2606001	7045357862	6/15/2026	170016	06152026	32,985	6/15/2026	149.33	6/15/2026	INV	PD	Food Service-Commodities
187102	102504	FBS OF NORTH TEXAS, LLC	2606001	7045357514	6/15/2026	170017	06152026	32,985	6/15/2026	146.85	6/15/2026	INV	PD	Food Service-Commodities

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187103	102504	FBS OF NORTH TEXAS, LLC	2606001	7045357332	6/15/2026	170018	06152026	32,985	6/15/2026	153.28	6/15/2026	INV	PD	Food Service-Commodities
187104	102504	FBS OF NORTH TEXAS, LLC	2606001	7045357317	6/15/2026	170019	06152026	32,985	6/15/2026	166.00	6/15/2026	INV	PD	Food Service-Commodities
187105	102504	FBS OF NORTH TEXAS, LLC	2606001	7045357314	6/15/2026	170020	06152026	32,985	6/15/2026	122.10	6/15/2026	INV	PD	Food Service-Commodities
186344	111475	FOLLETT CONTENT SOLUTIONS, LLC	2606610	756445	6/2/2026	169315	06022026	57,743	6/3/2026	815.32	6/2/2026	INV	PD	Library Books - Books that stay in Library
186363	111475	FOLLETT CONTENT SOLUTIONS, LLC	2606610	756445F	6/2/2026	169334	06022026	57,743	6/3/2026	52.90	6/2/2026	INV	PD	Library Books - Books that stay in Library
186497	111475	FOLLETT CONTENT SOLUTIONS, LLC	16041137	746116F	6/4/2026		SACHECK	9,377	6/8/2026	438.95	6/4/2026	INV	PD	
186783	111185	ERIKA GARTRELL, RN	2600276	GARTRELL/MAY 26	6/10/2026	169701	06102026	57,942	6/10/2026	92.51	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - JULY and AUGUS
187505	96132	GENERAL AMERICAN		187505	6/25/2026	170324	June	47,951	6/25/2026	50.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186787	112454	GIBSON, SAMANTHA	2606507	GIBSON/MAY 26	6/10/2026	169705	06102026	57,943	6/10/2026	16.82	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - MAY
187571	112994	GLOBAL ONLINE LANGUAGE SERVICES	2607022	INV-40606565136	6/23/2026	170390	06242026	7,864	6/24/2026	3,999.20	6/24/2026	INV	PD	Off 2 Class
186808	104014	GOING PLACES / LAURA GRAYSON	2606839	951	6/10/2026	169726	06102026	57,944	6/10/2026	1,782.50	6/10/2026	INV	PD	ORIENTATION AND MOBILITY SERVICES
186809	104014	GOING PLACES / LAURA GRAYSON	2606911	955	6/10/2026	169727	06102026	57,944	6/10/2026	767.05	6/10/2026	INV	PD	CONTRACTED ORIENTATION AND MOBILITY SERVICES
186967	112451	GONZALEZ, MARISSA	2606940	GONZALEZ/MAY 26	6/10/2026	169887	06152026	57,977	6/15/2026	44.37	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - MAY
186378	112695	GRAFTON SCHOOL, INC	2605982	GIHN-INV-009306	6/2/2026	169349	06022026	57,744	6/3/2026	1,708.94	6/2/2026	INV	PD	TRAINING FEES FOR UKERU STUDENTS MAY 19-20, 2026
187040	16933	GRAINGER	2600378	9933181274	6/15/2026	169955	06152026	32,986	6/15/2026	240.94	6/15/2026	INV	PD	Food Service-Parts for Repair
187128	16933	GRAINGER	2605616	9897212404	6/15/2026	170043	06172026	58,025	6/17/2026	116.84	6/17/2026	INV	PD	APR FY26/Open
187129	16933	GRAINGER	2606903	9943330960	6/15/2026	170044	06172026	58,025	6/17/2026	848.47	6/17/2026	INV	PD	SMS-exhaust fans for electrical rooms
187321	16933	GRAINGER	2606955	9950279696	6/18/2026	170209	06222026	58,066	6/22/2026	132.62	6/22/2026	INV	PD	DST-exhaust fan motors-various campuses
187322	16933	GRAINGER	2606955	9950279688	6/18/2026	170210	06222026	58,066	6/22/2026	132.62	6/22/2026	INV	PD	DST-exhaust fan motors-various campuses
187323	16933	GRAINGER	2606955	9950279670	6/18/2026	170211	06222026	58,066	6/22/2026	132.62	6/22/2026	INV	PD	DST-exhaust fan motors-various campuses
187324	16933	GRAINGER	2606955	9948721007	6/18/2026	170212	06222026	58,066	6/22/2026	1,326.20	6/22/2026	INV	PD	DST-exhaust fan motors-various campuses
187563	16933	GRAINGER	2606955	9961954105	6/23/2026	170381	06242026	58,115	6/24/2026	795.72	6/24/2026	INV	PD	DST-exhaust fan motors-various campuses
187612	16933	GRAINGER	2606955	9963702643	6/25/2026	170429	06252026	58,155	6/25/2026	132.62	6/25/2026	INV	PD	DST-exhaust fan motors-various campuses
187514	102839	GREAT AMERICAN PLAN ADMINISTRATORS		187514	6/25/2026	170333	June	47,952	6/25/2026	400.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187527	96202	ROSS GREEN	2606705	GREEN/MAY 26	6/23/2026	170345	06242026	58,116	6/24/2026	17.09	6/24/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
187528	96202	ROSS GREEN	2606458	GREEN/JUN 26	6/23/2026	170346	06242026	58,116	6/24/2026	16.19	6/24/2026	INV	PD	JUNE 2026 MONTHLY MILEAGE
186831	21667	CHRISTI GREGORY	2606206	GREGORY/MAY 26	6/10/2026	169749	06152026	57,978	6/15/2026	50.13	6/15/2026	INV	PD	Reimbursement
186838	21667	CHRISTI GREGORY	2605563	2605563/REIMB	6/10/2026	169756	06152026	57,978	6/15/2026	1,021.47	6/15/2026	INV	PD	District transportation
187544	21667	CHRISTI GREGORY	2606654	GREGORY/JUN 26	6/23/2026	170362	06242026	58,117	6/24/2026	52.42	6/24/2026	INV	PD	Reimbursement
187034	106249	KENNETH DWAYNE GRIFFITH	16750055	NOV '25 - MAY '26 [C	6/15/2026		SACHECK	9,390	6/15/2026	700.00	6/15/2026	INV	PD	NOV '25 - MAY '26 [Christmas Club]
186834	106891	TIMOTHY GRIJALVA	2606761	GRIJALVA/MAY 26	6/10/2026	169752	06152026	57,979	6/15/2026	39.44	6/15/2026	INV	PD	May 2026 Mileage
187521	111755	COUNSEL TRUST		187521	6/25/2026	170340	June	47,953	6/25/2026	100.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186505	112091	HALO BRANDED SOLUTIONS, INC.	16001173	9138648	6/4/2026		SACHECK	9,356	6/8/2026	475.65	6/4/2026	INV	PD	
187265	112091	HALO BRANDED SOLUTIONS, INC.	2606799	9204581	6/18/2026	170153	06222026	58,067	6/22/2026	424.95	6/22/2026	INV	PD	QUOTE 289 AVID PENS & EMBROIDERED STOLES
186534	110070	HANNAH MIDKIFF PHOTOGRAPHY	2605064	3508	6/4/2026	169469	06082026	57,795	6/8/2026	520.00	6/8/2026	INV	PD	Photos
187116	107226	HAPPY CHEF	2606914	1937376A	6/15/2026	170031	06172026	58,026	6/17/2026	144.65	6/17/2026	INV	PD	Chef Coats for Culinary Arts

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186959	113081	HARPER FUELING SOLUTIONS, LLC	2606685	7088	6/10/2026	169879	06152026	57,980	6/15/2026	2,104.43	6/15/2026	INV	PD	Tank Testing annual
187149	108944	JILLANNA HARRIS	2606220	HARRIS/MAY 26	6/15/2026	170065	06172026	58,027	6/17/2026	90.99	6/17/2026	INV	PD	Reimbursement
186514	97342	DEWAYNE HAWPE	2605380	HAWPE/MAY 26	6/4/2026	169449	06082026	57,796	6/8/2026	90.25	6/8/2026	INV	PD	April 2026 Mileage Reimbursement
186814	112964	BRANDY HAYNES	2606159	HAYNES/MAY 26	6/10/2026	169732	06102026	57,945	6/10/2026	44.07	6/10/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
186421	108786	HD SUPPLY, INC	2606729	9249315320	6/2/2026	169394	06022026	57,745	6/3/2026	325.70	6/2/2026	INV	PD	25-26 CHS athletic laundry detergent
186770	108786	HD SUPPLY, INC	2605397	APR 26	6/10/2026	169688	06102026	57,946	6/10/2026	15,930.56	6/10/2026	INV	PD	Additional PO for # 2603927 -July 25-June 26
187038	108786	HD SUPPLY, INC	2600477	9249808656	6/15/2026	169953	06152026	32,987	6/15/2026	3,366.02	6/15/2026	INV	PD	Bathroom tissue, trash bags, and paper towels
187600	108786	HD SUPPLY, INC	2606873	MAY 26	6/25/2026	170417	06252026	58,156	6/25/2026	43,434.23	6/25/2026	INV	PD	Additional PO for # 2605397
187609	108786	HD SUPPLY, INC	2600477	9250341108	6/25/2026	170426	06252026	32,998	6/25/2026	599.00	6/25/2026	INV	PD	Bathroom tissue, trash bags, and paper towels
186256	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606194	207242	6/1/2026	169255	06012026	57,720	6/1/2026	116.70	6/1/2026	INV	PD	COOKIES, LEMONADE, NAPKINS, CUPS FOR AVID INDUCTIO
186257	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606183	148049	6/1/2026	169256	06012026	57,720	6/1/2026	502.95	6/1/2026	INV	PD	MAY 2026 REFRESHMENTS FOR MEETINGS/TRAININGS
186258	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605638	599371	6/1/2026	169257	06012026	57,720	6/1/2026	48.11	6/1/2026	INV	PD	APRIL 2026 REFRESHMENTS FOR MEETINGS/TRAININGS
186259	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606551	284839	6/1/2026	169258	06012026	57,720	6/1/2026	105.23	6/1/2026	INV	PD	EOY AVID WORKING LUNCH SITE COORDINATORS & TUTORS
186260	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606683	467455	6/1/2026	169259	06012026	57,720	6/1/2026	136.41	6/1/2026	INV	PD	JUNE 2026 REFRESHMENTS FOR MEETINGS & TRAININGS
186261	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606673	507277	6/1/2026	169260	06012026	57,720	6/1/2026	99.98	6/1/2026	INV	PD	Food items for central office senior walk
186262	92609	HEB CREDIT RECEIVABLES-DEPT 308	2604992	157562	6/1/2026	169261	06012026	57,720	6/1/2026	47.01	6/1/2026	INV	PD	food, paper goods, drinks, for meetings
186263	92609	HEB CREDIT RECEIVABLES-DEPT 308	2604992	292675	6/1/2026	169262	06012026	57,720	6/1/2026	38.86	6/1/2026	INV	PD	food, paper goods, drinks, for meetings
186265	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600018	476581	6/1/2026	169264	06012026	57,720	6/1/2026	27.00	6/1/2026	INV	PD	food for community meetings
186266	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601633	682266	6/1/2026	169265	06012026	57,720	6/1/2026	137.51	6/1/2026	INV	PD	25-26 CHS football lunch meat, bread, condiments,
186267	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601113	971500	6/1/2026	169266	06012026	57,720	6/1/2026	48.69	6/1/2026	INV	PD	Coach meetings: candy, silverware, napkins, cups,
186268	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606465	226404	6/1/2026	169267	06012026	57,720	6/1/2026	822.66	6/1/2026	INV	PD	Care Snacks & Supplies
186269	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606442	384467	6/1/2026	169268	06012026	57,720	6/1/2026	28.92	6/1/2026	INV	PD	MNT - staff training luncheon
186270	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606442	727967	6/1/2026	169269	06012026	57,720	6/1/2026	163.74	6/1/2026	INV	PD	MNT - staff training luncheon
186271	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605270	850333	6/1/2026	169270	06012026	57,720	6/1/2026	254.81	6/1/2026	INV	PD	Employee appreciationand Breakroom supplies
186272	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	761879	6/1/2026	169271	06012026	57,720	6/1/2026	259.00	6/1/2026	INV	PD	Groceries for culinary labs
186273	92609	HEB CREDIT RECEIVABLES-DEPT 308	16101071	264285	6/1/2026		SACHECK	9,372	6/1/2026	37.84	6/1/2026	INV	PD	
186274	92609	HEB CREDIT RECEIVABLES-DEPT 308	16102030	785163	6/1/2026		SACHECK	9,372	6/1/2026	13.44	6/1/2026	INV	PD	
186275	92609	HEB CREDIT RECEIVABLES-DEPT 308	16103058	368747	6/1/2026		SACHECK	9,372	6/1/2026	89.60	6/1/2026	INV	PD	
186276	92609	HEB CREDIT RECEIVABLES-DEPT 308	16103062	369858	6/1/2026		SACHECK	9,372	6/1/2026	22.81	6/1/2026	INV	PD	
186277	92609	HEB CREDIT RECEIVABLES-DEPT 308	16103072	287961	6/1/2026		SACHECK	9,372	6/1/2026	115.30	6/1/2026	INV	PD	
186278	92609	HEB CREDIT RECEIVABLES-DEPT 308	16107168	953524	6/1/2026		SACHECK	9,372	6/1/2026	237.53	6/1/2026	INV	PD	
186279	92609	HEB CREDIT RECEIVABLES-DEPT 308	16107184	011714	6/1/2026		SACHECK	9,372	6/1/2026	410.29	6/1/2026	INV	PD	
186280	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606284	191382	6/1/2026	169272	06012026	57,720	6/1/2026	64.78	6/1/2026	INV	PD	EOY Staff Meeting Lunch Items
186281	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606284	785165	6/1/2026	169273	06012026	57,720	6/1/2026	20.86	6/1/2026	INV	PD	EOY Staff Meeting Lunch Items
186282	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606284	556998	6/1/2026	169274	06012026	57,720	6/1/2026	92.78	6/1/2026	INV	PD	EOY Staff Meeting Lunch Items
186283	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108097	494155	6/1/2026		SACHECK	9,372	6/1/2026	317.60	6/1/2026	INV	PD	
186284	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108089	441279	6/1/2026		SACHECK	9,372	6/1/2026	142.46	6/1/2026	INV	PD	
186285	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108110	768172	6/1/2026		SACHECK	9,372	6/1/2026	104.46	6/1/2026	INV	PD	
186286	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108102	553049	6/1/2026		SACHECK	9,372	6/1/2026	219.02	6/1/2026	INV	PD	

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186287	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108109	777477	6/1/2026		SACHECK	9,372	6/1/2026	66.45	6/1/2026	INV	PD	
186288	92609	HEB CREDIT RECEIVABLES-DEPT 308	16108107	590343	6/1/2026		SACHECK	9,372	6/1/2026	185.83	6/1/2026	INV	PD	
186289	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606193	522588	6/1/2026	169275	06012026	57,720	6/1/2026	352.14	6/1/2026	INV	PD	Chips, little debbies, candy, fruit, juice, cups
186290	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606193	361978	6/1/2026	169276	06012026	57,720	6/1/2026	47.58	6/1/2026	INV	PD	Chips, little debbies, candy, fruit, juice, cups
186291	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606064	140897	6/1/2026	169277	06012026	57,720	6/1/2026	233.69	6/1/2026	INV	PD	Staff cookout
186292	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606064	683918	6/1/2026	169278	06012026	57,720	6/1/2026	24.09	6/1/2026	INV	PD	Staff cookout
186293	92609	HEB CREDIT RECEIVABLES-DEPT 308	16109082	069087	6/1/2026		SACHECK	9,372	6/1/2026	50.15	6/1/2026	INV	PD	
186294	92609	HEB CREDIT RECEIVABLES-DEPT 308	16109091	983641	6/1/2026		SACHECK	9,372	6/1/2026	103.75	6/1/2026	INV	PD	
186295	92609	HEB CREDIT RECEIVABLES-DEPT 308	16111011	528068	6/1/2026		SACHECK	9,372	6/1/2026	147.79	6/1/2026	INV	PD	
186296	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001605	889269	6/1/2026		SACHECK	9,372	6/1/2026	190.05	6/1/2026	INV	PD	
186297	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001579	183057	6/1/2026		SACHECK	9,372	6/1/2026	69.41	6/1/2026	INV	PD	
186298	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606249	988725	6/1/2026	169279	06012026	57,720	6/1/2026	95.85	6/1/2026	INV	PD	BEHAVIOR INCENTIVES, CHIPS, CANDY, SODA, TOYS
186299	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605905	884808	6/1/2026	169280	06012026	57,720	6/1/2026	77.31	6/1/2026	INV	PD	Senior Breakfast
186300	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606283	924351	6/1/2026	169281	06012026	57,720	6/1/2026	45.60	6/1/2026	INV	PD	Food items for student rewards
186301	92609	HEB CREDIT RECEIVABLES-DEPT 308	2606283	369036	6/1/2026	169282	06012026	57,720	6/1/2026	126.17	6/1/2026	INV	PD	Food items for student rewards
186302	92609	HEB CREDIT RECEIVABLES-DEPT 308	2604993	521324	6/1/2026	169283	06012026	57,720	6/1/2026	149.60	6/1/2026	INV	PD	FOOD LAB SUPPLIES MARCH
186303	92609	HEB CREDIT RECEIVABLES-DEPT 308	2602799	892742	6/1/2026	169284	06012026	57,720	6/1/2026	34.62	6/1/2026	INV	PD	CHIPS, CRACKERS, TRAIL MIX, WATER, CANDIES
186304	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601412	982014	6/1/2026	169285	06012026	57,720	6/1/2026	14.26	6/1/2026	INV	PD	LAUNDRY DETERGENT, PAPER TOWELS, SPONGES, DISH SOA
186305	92609	HEB CREDIT RECEIVABLES-DEPT 308	2602799	695363	6/1/2026	169286	06012026	57,720	6/1/2026	53.72	6/1/2026	INV	PD	CHIPS, CRACKERS, TRAIL MIX, WATER, CANDIES
186306	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001267	502599	6/1/2026		SACHECK	9,372	6/1/2026	140.46	6/1/2026	INV	PD	
186307	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600887	573647	6/1/2026	169287	06012026	57,720	6/1/2026	42.65	6/1/2026	INV	PD	Plates, napkins, utensil etc as needed
186308	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605473	990935	6/1/2026	169288	06012026	57,720	6/1/2026	129.80	6/1/2026	INV	PD	Groceries for culinary labs
186309	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605473	428695	6/1/2026	169289	06012026	57,720	6/1/2026	355.94	6/1/2026	INV	PD	Groceries for culinary labs
186310	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600887	814123	6/1/2026	169290	06012026	57,720	6/1/2026	102.85	6/1/2026	INV	PD	Plates, napkins, utensil etc as needed
186311	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	103235	6/1/2026	169291	06012026	57,720	6/1/2026	258.25	6/1/2026	INV	PD	Groceries for culinary labs
186312	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	069813	6/1/2026	169292	06012026	57,720	6/1/2026	172.61	6/1/2026	INV	PD	Groceries for culinary labs
186313	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	755455	6/1/2026	169293	06012026	57,720	6/1/2026	166.12	6/1/2026	INV	PD	Groceries for culinary labs
186314	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	209950	6/1/2026	169294	06012026	57,720	6/1/2026	214.83	6/1/2026	INV	PD	Groceries for culinary labs
186315	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	117027	6/1/2026	169295	06012026	57,720	6/1/2026	152.79	6/1/2026	INV	PD	Groceries for culinary labs
186316	92609	HEB CREDIT RECEIVABLES-DEPT 308		205659	6/1/2026	169298	06012026	57,720	6/1/2026	25.07	6/1/2026	INV	PD	
186317	92609	HEB CREDIT RECEIVABLES-DEPT 308	2600138	590473	6/1/2026	169299	06012026	57,720	6/1/2026	36.14	6/1/2026	INV	PD	Groceries for culinary labs
186318	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601726	178255	6/1/2026	169300	06012026	57,720	6/1/2026	56.08	6/1/2026	INV	PD	Food-Students
186319	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601726	414710	6/1/2026	169301	06012026	57,720	6/1/2026	3.00	6/1/2026	INV	PD	Food-Students
186320	92609	HEB CREDIT RECEIVABLES-DEPT 308	2601726	390967	6/1/2026	169302	06012026	57,720	6/1/2026	129.30	6/1/2026	INV	PD	Food-Students
186321	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605905	236618	6/1/2026	169303	06012026	57,720	6/1/2026	53.15	6/1/2026	INV	PD	Senior Breakfast
186322	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605905	777836	6/1/2026	169304	06012026	57,720	6/1/2026	74.33	6/1/2026	INV	PD	Senior Breakfast
186323	92609	HEB CREDIT RECEIVABLES-DEPT 308	2605905	864084	6/1/2026	169305	06012026	57,720	6/1/2026	9.16	6/1/2026	INV	PD	Senior Breakfast
186324	92609	HEB CREDIT RECEIVABLES-DEPT 308	2602797	907501	6/1/2026	169306	06012026	57,720	6/1/2026	106.38	6/1/2026	INV	PD	FOOD LAB SUPPLIES NOVEMBER
186325	92609	HEB CREDIT RECEIVABLES-DEPT 308		692762	6/1/2026		SACHECK	9,372	6/1/2026	(3.27)	6/1/2026	INV	PD	
186326	92609	HEB CREDIT RECEIVABLES-DEPT 308		874901	6/1/2026		SACHECK	9,373	6/1/2026	(3.27)	6/1/2026	INV	PD	
186327	92609	HEB CREDIT RECEIVABLES-DEPT 308		681453	6/1/2026		SACHECK	9,373	6/1/2026	95.73	6/1/2026	INV	PD	
186328	92609	HEB CREDIT RECEIVABLES-DEPT 308	16107178	789593	6/1/2026		SACHECK	9,354	6/1/2026	45.00	6/1/2026	INV	PD	
186329	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001083	301978	6/1/2026		SACHECK	9,352	6/1/2026	116.60	6/1/2026	INV	PD	
186330	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001083	855144	6/1/2026		SACHECK	9,352	6/1/2026	119.96	6/1/2026	INV	PD	
186331	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001083	655936	6/1/2026		SACHECK	9,352	6/1/2026	127.30	6/1/2026	INV	PD	
186332	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001083	880421	6/1/2026		SACHECK	9,352	6/1/2026	56.66	6/1/2026	INV	PD	

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186333	92609	HEB CREDIT RECEIVABLES-DEPT 308	16001083	031574	6/1/2026		SACHECK	9,352	6/1/2026	27.86	6/1/2026	INV	PD	
186334	92609	HEB CREDIT RECEIVABLES-DEPT 308		995250	6/1/2026		SACHECK	9,352	6/1/2026	(5.39)	6/1/2026	INV	PD	
187152	111882	JIMMY HESTAND	2606156	2606156/REIMB	6/15/2026	170068	06172026	58,028	6/17/2026	464.43	6/17/2026	INV	PD	Estimated Travel Expenses
187540	111882	JIMMY HESTAND	2607027	239382	6/23/2026	170358	06242026	58,118	6/24/2026	100.00	6/24/2026	INV	PD	Registration
187136	112368	HILL, TIFFANY	2606678	2606678/REIMB	6/15/2026	170051	06172026	58,029	6/17/2026	119.00	6/17/2026	INV	PD	Estimated Travel Expenses
187107	110046	TOI HILL	2606948	2606948/REFUND	6/15/2026	170022	06152026	32,988	6/15/2026	122.60	6/15/2026	INV	PD	Food Service-Refund Baker
186357	101723	HIRED HANDS	2606638	26-5000	6/2/2026	169328	06022026	57,746	6/3/2026	294.00	6/2/2026	INV	PD	Translations
186358	101723	HIRED HANDS	2603931	26-5001	6/2/2026	169329	06022026	57,746	6/3/2026	198.00	6/2/2026	INV	PD	Sign Language Services
186938	99827	HOBBY LOBBY STORES INC.	2606905	155587920	6/10/2026	169858	06152026	57,981	6/15/2026	8.07	6/15/2026	INV	PD	Ribbon
186939	99827	HOBBY LOBBY STORES INC.	2606905	155608575	6/10/2026	169859	06152026	57,981	6/15/2026	24.21	6/15/2026	INV	PD	Ribbon
186940	99827	HOBBY LOBBY STORES INC.	2606905	155470779	6/10/2026	169860	06152026	57,981	6/15/2026	157.29	6/15/2026	INV	PD	Ribbon
187032	99827	HOBBY LOBBY STORES INC.	16001442	154314068	6/15/2026		SACHECK	9,391	6/15/2026	164.21	6/15/2026	INV	PD	
186985	16149	HOME DEPOT CREDIT SERVICES	2605615	8020136	6/10/2026	169905	06152026	57,982	6/15/2026	95.68	6/15/2026	INV	PD	APR FY26/Open
186986	16149	HOME DEPOT CREDIT SERVICES	2606859	8020156	6/10/2026	169906	06152026	57,982	6/15/2026	53.21	6/15/2026	INV	PD	TRK-irrigation supplies and parts
186987	16149	HOME DEPOT CREDIT SERVICES	2605615	7020264	6/10/2026	169907	06152026	57,982	6/15/2026	66.98	6/15/2026	INV	PD	APR FY26/Open
186988	16149	HOME DEPOT CREDIT SERVICES	2605615	7020281	6/10/2026	169908	06152026	57,982	6/15/2026	40.81	6/15/2026	INV	PD	APR FY26/Open
186989	16149	HOME DEPOT CREDIT SERVICES	2605615	7174353	6/10/2026	169909	06152026	57,982	6/15/2026	239.76	6/15/2026	INV	PD	APR FY26/Open
186990	16149	HOME DEPOT CREDIT SERVICES	2605615	7254928	6/10/2026	169910	06152026	57,982	6/15/2026	15.84	6/15/2026	INV	PD	APR FY26/Open
186991	16149	HOME DEPOT CREDIT SERVICES	2605888	6020388	6/10/2026	169911	06152026	57,982	6/15/2026	299.57	6/15/2026	INV	PD	Materials for Construction Class
186992	16149	HOME DEPOT CREDIT SERVICES	2605615	06020404	6/10/2026	169912	06152026	57,982	6/15/2026	39.96	6/15/2026	INV	PD	APR FY26/Open
186993	16149	HOME DEPOT CREDIT SERVICES	2606398	5020518	6/10/2026	169913	06152026	57,982	6/15/2026	25.25	6/15/2026	INV	PD	MAY FY26/Open
186994	16149	HOME DEPOT CREDIT SERVICES	2606398	5261888	6/10/2026	169914	06152026	57,982	6/15/2026	27.87	6/15/2026	INV	PD	MAY FY26/Open
186995	16149	HOME DEPOT CREDIT SERVICES	2606398	1020932	6/10/2026	169915	06152026	57,982	6/15/2026	37.83	6/15/2026	INV	PD	MAY FY26/Open
186996	16149	HOME DEPOT CREDIT SERVICES	2606398	1020934	6/10/2026	169916	06152026	57,982	6/15/2026	69.94	6/15/2026	INV	PD	MAY FY26/Open
186997	16149	HOME DEPOT CREDIT SERVICES	2606702	1020938	6/10/2026	169917	06152026	57,982	6/15/2026	69.98	6/15/2026	INV	PD	GER/SMS-cable for shade/library tarp
186998	16149	HOME DEPOT CREDIT SERVICES	2606702	1020939	6/10/2026	169918	06152026	57,982	6/15/2026	219.00	6/15/2026	INV	PD	GER/SMS-cable for shade/library tarp
186999	16149	HOME DEPOT CREDIT SERVICES	2606398	1020969	6/10/2026	169919	06152026	57,982	6/15/2026	254.00	6/15/2026	INV	PD	MAY FY26/Open
187000	16149	HOME DEPOT CREDIT SERVICES	2606671	1254993	6/10/2026	169920	06152026	57,982	6/15/2026	42.64	6/15/2026	INV	PD	SMS-gym units HVAC
187001	16149	HOME DEPOT CREDIT SERVICES	2606858	0021057	6/10/2026	169921	06152026	57,982	6/15/2026	168.84	6/15/2026	INV	PD	GRND-misc parts/supplies
187003	16149	HOME DEPOT CREDIT SERVICES	2606398	0250008	6/10/2026	169923	06152026	57,982	6/15/2026	52.86	6/15/2026	INV	PD	MAY FY26/Open
187004	16149	HOME DEPOT CREDIT SERVICES	2606671	9021200	6/10/2026	169924	06152026	57,982	6/15/2026	4.44	6/15/2026	INV	PD	SMS-gym units HVAC
187005	16149	HOME DEPOT CREDIT SERVICES	2606398	9021217	6/10/2026	169925	06152026	57,982	6/15/2026	23.97	6/15/2026	INV	PD	MAY FY26/Open
187006	16149	HOME DEPOT CREDIT SERVICES	2606398	9902846	6/10/2026	169926	06152026	57,982	6/15/2026	39.78	6/15/2026	INV	PD	MAY FY26/Open
187007	16149	HOME DEPOT CREDIT SERVICES	2606398	5021612	6/10/2026	169927	06152026	57,982	6/15/2026	43.60	6/15/2026	INV	PD	MAY FY26/Open
187008	16149	HOME DEPOT CREDIT SERVICES	2606398	5021622	6/10/2026	169928	06152026	57,982	6/15/2026	32.44	6/15/2026	INV	PD	MAY FY26/Open
187009	16149	HOME DEPOT CREDIT SERVICES	2606398	5250089	6/10/2026	169929	06152026	57,982	6/15/2026	28.70	6/15/2026	INV	PD	MAY FY26/Open
187010	16149	HOME DEPOT CREDIT SERVICES	2605888	4021737	6/10/2026	169930	06152026	57,982	6/15/2026	41.48	6/15/2026	INV	PD	Materials for Construction Class
187011	16149	HOME DEPOT CREDIT SERVICES	2606398	4021742	6/10/2026	169931	06152026	57,982	6/15/2026	34.20	6/15/2026	INV	PD	MAY FY26/Open
187012	16149	HOME DEPOT CREDIT SERVICES	2606398	3021913	6/10/2026	169932	06152026	57,982	6/15/2026	30.97	6/15/2026	INV	PD	MAY FY26/Open
187013	16149	HOME DEPOT CREDIT SERVICES	2605888	1020931	6/10/2026	169933	06152026	57,982	6/15/2026	643.17	6/15/2026	INV	PD	Materials for Construction Class
187014	16149	HOME DEPOT CREDIT SERVICES	16001598	3903490	6/15/2026		SACHECK	9,388	6/15/2026	554.24	6/15/2026	INV	PD	
187015	16149	HOME DEPOT CREDIT SERVICES	2606861	2250159	6/10/2026	169934	06152026	57,982	6/15/2026	119.96	6/15/2026	INV	PD	CHS-thermostats Honeywell
187016	16149	HOME DEPOT CREDIT SERVICES	2606860	8022414	6/10/2026	169935	06152026	57,982	6/15/2026	114.97	6/15/2026	INV	PD	DST-water filters
187017	16149	HOME DEPOT CREDIT SERVICES	2606398	6022670	6/10/2026	169936	06152026	57,982	6/15/2026	72.29	6/15/2026	INV	PD	MAY FY26/Open
187018	16149	HOME DEPOT CREDIT SERVICES	2605919	5183826	6/10/2026	169937	06152026	57,982	6/15/2026	2,131.09	6/15/2026	INV	PD	CEF Grant - Tools
187019	16149	HOME DEPOT CREDIT SERVICES	2606398	5262408	6/10/2026	169938	06152026	57,982	6/15/2026	26.97	6/15/2026	INV	PD	MAY FY26/Open
187020	16149	HOME DEPOT CREDIT SERVICES	2606398	4022866	6/10/2026	169939	06152026	57,982	6/15/2026	23.84	6/15/2026	INV	PD	MAY FY26/Open
187021	16149	HOME DEPOT CREDIT SERVICES	2606862	4022896	6/10/2026	169940	06152026	57,982	6/15/2026	52.67	6/15/2026	INV	PD	CHS-supplies to repair art room tables
187022	16149	HOME DEPOT CREDIT SERVICES	2606858	23237	6/10/2026	169941	06152026	57,982	6/15/2026	47.02	6/15/2026	INV	PD	GRND-misc parts/supplies
187023	16149	HOME DEPOT CREDIT SERVICES	2606398	250370	6/10/2026	169942	06152026	57,982	6/15/2026	47.73	6/15/2026	INV	PD	MAY FY26/Open
187024	16149	HOME DEPOT CREDIT SERVICES	2606398	9023362	6/10/2026	169943	06152026	57,982	6/15/2026	33.37	6/15/2026	INV	PD	MAY FY26/Open

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187025	16149	HOME DEPOT CREDIT SERVICES	2606398	0183225	6/10/2026	169944	06152026	57,982	6/15/2026	(2.88)	6/15/2026	CRM	PD	MAY FY26/Open
187026	16149	HOME DEPOT CREDIT SERVICES	2606260	6902034	6/15/2026	169945	06152026	7,856	6/15/2026	252.35	6/15/2026	INV	PD	Casters
187027	16149	HOME DEPOT CREDIT SERVICES	2606260	6902032	6/15/2026	169946	06152026	7,856	6/15/2026	50.47	6/15/2026	INV	PD	Casters
187028	16149	HOME DEPOT CREDIT SERVICES	2606260	6902033	6/15/2026	169947	06152026	7,856	6/15/2026	252.35	6/15/2026	INV	PD	Casters
187030	16149	HOME DEPOT CREDIT SERVICES	2606033	09023412	6/15/2026	169949	06152026	32,989	6/15/2026	147.72	6/15/2026	INV	PD	Food Service-Parts for Repair
187031	16149	HOME DEPOT CREDIT SERVICES	16041142	3020800	6/15/2026		SACHECK	9,392	6/15/2026	334.88	6/15/2026	INV	PD	
187495	19536	HORACE MANN LIFE INS. CO.		187495	6/25/2026	170314	June	47,954	6/25/2026	6,260.14	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186461	1384	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	2606577	956477117	6/3/2026	169435	06032026	7,844	6/3/2026	9,996.00	6/3/2026	INV	PD	Amira Suite 1 year digital
186462	1384	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	2606578	956478024	6/3/2026	169436	06032026	7,843	6/3/2026	25,344.00	6/3/2026	INV	PD	Writable Elem. Student Licenses
186515	110997	HOWARD TECHNOLOGY SOLUTIONS	2606504	5666992026	6/4/2026	169450	06082026	57,797	6/8/2026	7,032.00	6/8/2026	INV	PD	Lenovo 300e 2nd gen replacement screens/ keyboards
186778	110997	HOWARD TECHNOLOGY SOLUTIONS	2606504	5670522026	6/10/2026	169696	06102026	57,947	6/10/2026	429.00	6/10/2026	INV	PD	Lenovo 300e 2nd gen replacement screens/ keyboards
186839	110997	HOWARD TECHNOLOGY SOLUTIONS	2606504	5677172026	6/10/2026	169757	06152026	57,983	6/15/2026	8,880.00	6/15/2026	INV	PD	Lenovo 300e 2nd gen replacement screens/ keyboards
186840	110997	HOWARD TECHNOLOGY SOLUTIONS	2606504	5677192026	6/10/2026	169758	06152026	57,983	6/15/2026	4,641.00	6/15/2026	INV	PD	Lenovo 300e 2nd gen replacement screens/ keyboards
187248	110997	HOWARD TECHNOLOGY SOLUTIONS	2606504	5683382026	6/18/2026	170135	06222026	58,068	6/22/2026	9,168.00	6/22/2026	INV	PD	Lenovo 300e 2nd gen replacement screens/ keyboards
187480	109013	HUDSON BUS SALES	2606572	0132976	6/23/2026	170301	06242026	58,119	6/24/2026	1,450.00	6/24/2026	INV	PD	Update and Wrap Vehicle #'s 301 & 303 with logo
187481	109013	HUDSON BUS SALES	2606987	0132980	6/23/2026	170302	06242026	58,119	6/24/2026	950.00	6/24/2026	INV	PD	Parts for repair-supplemental Po reference PO
186460	112724	IFLY INDOOR SKYDIVING	2606420	12072336	6/3/2026	169434	06032026	7,845	6/3/2026	650.00	6/3/2026	INV	PD	Entry Fee
187130	110736	IML SECURITY SUPPLY	2605742	5009143	6/15/2026	170045	06172026	58,030	6/17/2026	148.60	6/17/2026	INV	PD	DST-Indicator RR door locks
187131	110736	IML SECURITY SUPPLY	2606677	5050677	6/15/2026	170046	06172026	58,030	6/17/2026	2,951.40	6/17/2026	INV	PD	DST-quiet electric latch retraction
187132	110736	IML SECURITY SUPPLY	2606598	5040643	6/15/2026	170047	06172026	58,030	6/17/2026	2,868.48	6/17/2026	INV	PD	DST-door closers CORDC3210
187520	109983	INVESCO INVESTMENT SERVICE, INC		187520	6/25/2026	170339	June	47,955	6/25/2026	200.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186803	101265	CHRIS JACKSON	2606148	JACKSON/MAY 26	6/10/2026	169721	06102026	57,948	6/10/2026	82.40	6/10/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
186850	105398	PATRICIA JACOCS	2606840	JACOCS/MAY 26	6/10/2026	169768	06152026	57,984	6/15/2026	925.00	6/15/2026	INV	PD	CONTRACTED SERVICES DIAGNOSTICIAN
186851	105398	PATRICIA JACOCS	2606840	JACOCS/JUN 26	6/10/2026	169769	06152026	57,984	6/15/2026	835.00	6/15/2026	INV	PD	CONTRACTED SERVICES DIAGNOSTICIAN
186836	113388	ANA JASSO	2606244	2606244/REIMB	6/10/2026	169754	06152026	57,985	6/15/2026	22.38	6/15/2026	INV	PD	Reimbursement
186380	2039	JOHN DEERE FINANCIAL	2606771	14628193	6/2/2026	169352	06022026	57,747	6/3/2026	8,451.70	6/2/2026	INV	PD	GRND-Reel rebuild Unit ATT70268
186970	20211	LANDY JOHNSON	2606932	JOHNSON/MAY 26	6/10/2026	169890	06152026	57,986	6/15/2026	78.09	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT MAY
187330	6374	JONES SCHOOL SUPPLY CO., INC.	2605776	4021002	6/18/2026	170218	06222026	58,069	6/22/2026	62.05	6/22/2026	INV	PD	Awards
186784	111750	BARBARA JONES	2600279	JONES/MAY 26	6/10/2026	169702	06102026	57,949	6/10/2026	108.55	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT JULY -AUGUST
186419	9553	JOSTENS, INC.	2605886	3975	6/2/2026	169392	06022026	57,748	6/3/2026	328.50	6/2/2026	INV	PD	Diplomas, covers, etc.
186426	9553	JOSTENS, INC.	2603842	39872248	6/2/2026	169399	06022026	57,749	6/3/2026	18.95	6/2/2026	INV	PD	Diplomas, covers, etc.
186427	9553	JOSTENS, INC.	2603842	39910453	6/2/2026	169400	06022026	57,749	6/3/2026	101.15	6/2/2026	INV	PD	Diplomas, covers, etc.
186504	9553	JOSTENS, INC.	16001546	4734	6/4/2026		SACHECK	9,357	6/8/2026	349.80	6/4/2026	INV	PD	
187119	9553	JOSTENS, INC.	2606931	4717	6/15/2026	170034	06172026	58,031	6/17/2026	467.58	6/17/2026	INV	PD	GRADUATION: Stoles & Awards
187154	9553	JOSTENS, INC.	2606953	4714	6/15/2026	170070	06172026	58,031	6/17/2026	223.75	6/17/2026	INV	PD	GRADUATION: Honor cords, tassels, and pins
187203	9553	JOSTENS, INC.	16001005	1452724	6/17/2026		SACHECK	9,396	6/17/2026	3,252.12	6/17/2026	INV	PD	
187213	9553	JOSTENS, INC.	16001572	4735	6/17/2026		SACHECK	9,395	6/17/2026	109.50	6/17/2026	INV	PD	
187249	9553	JOSTENS, INC.	2605886	40062600	6/18/2026	170136	06222026	58,070	6/22/2026	35.75	6/22/2026	INV	PD	Diplomas, covers, etc.
187251	9553	JOSTENS, INC.	2605886	40071885	6/18/2026	170138	06222026	58,070	6/22/2026	26.10	6/22/2026	INV	PD	Diplomas, covers, etc.

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187618	9553	JOSTENS, INC.	2605886	39528819	6/25/2026	170435	06252026	58,157	6/25/2026	18.95	6/25/2026	INV	PD	Diplomas, covers, etc.
187619	9553	JOSTENS, INC.	2605886	39565779	6/25/2026	170436	06252026	58,157	6/25/2026	18.95	6/25/2026	INV	PD	Diplomas, covers, etc.
187140	113462	JUMP USA	2606346	1060	6/15/2026	170055	06172026	58,032	6/17/2026	8,998.00	6/17/2026	INV	PD	25-26 CHS Athletics Super Cat Jump Squat machine
186565	112204	KIMBROUGH LIFE SAFETY	2606801	I260602867	6/4/2026	169501	06082026	57,798	6/8/2026	942.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186566	112204	KIMBROUGH LIFE SAFETY	2606801	I260602866	6/4/2026	169502	06082026	57,798	6/8/2026	1,886.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186567	112204	KIMBROUGH LIFE SAFETY	2606801	I260602865	6/4/2026	169503	06082026	57,798	6/8/2026	2,412.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186568	112204	KIMBROUGH LIFE SAFETY	2606801	I260602862	6/4/2026	169504	06082026	57,798	6/8/2026	318.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186569	112204	KIMBROUGH LIFE SAFETY	2606801	I260602864	6/4/2026	169505	06082026	57,798	6/8/2026	256.50	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186570	112204	KIMBROUGH LIFE SAFETY	2606801	I260602861	6/4/2026	169506	06082026	57,798	6/8/2026	336.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186571	112204	KIMBROUGH LIFE SAFETY	2606801	I260602863	6/4/2026	169507	06082026	57,798	6/8/2026	180.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186572	112204	KIMBROUGH LIFE SAFETY	2606801	I260602860	6/4/2026	169508	06082026	57,798	6/8/2026	298.50	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186573	112204	KIMBROUGH LIFE SAFETY	2606801	I260602859	6/4/2026	169509	06082026	57,798	6/8/2026	414.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186574	112204	KIMBROUGH LIFE SAFETY	2606801	I260602858	6/4/2026	169510	06082026	57,798	6/8/2026	244.50	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186575	112204	KIMBROUGH LIFE SAFETY	2606801	I260602857	6/4/2026	169511	06082026	57,798	6/8/2026	315.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186576	112204	KIMBROUGH LIFE SAFETY	2606801	I260602856	6/4/2026	169512	06082026	57,798	6/8/2026	318.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186577	112204	KIMBROUGH LIFE SAFETY	2606801	I260602855	6/4/2026	169513	06082026	57,798	6/8/2026	54.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186578	112204	KIMBROUGH LIFE SAFETY	2606801	I260602853	6/4/2026	169515	06082026	57,798	6/8/2026	708.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186579	112204	KIMBROUGH LIFE SAFETY	2606801	I260602852	6/4/2026	169516	06082026	57,798	6/8/2026	138.00	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186580	112204	KIMBROUGH LIFE SAFETY	2606801	I260602851	6/4/2026	169517	06082026	57,798	6/8/2026	322.50	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186581	112204	KIMBROUGH LIFE SAFETY	2606801	I260602850	6/4/2026	169518	06082026	57,798	6/8/2026	97.50	6/8/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
186768	112204	KIMBROUGH LIFE SAFETY	2606801	I260602854	6/10/2026	169686	06102026	57,950	6/10/2026	250.50	6/10/2026	INV	PD	DST-FY27 fire ext/kitchen hood insp/service
187545	111754	COBY KIRKPATRICK	2606896	KIRKPATRICK/06-18-26	6/23/2026	170363	06242026	58,120	6/24/2026	140.16	6/24/2026	INV	PD	2026 SLI mileage
187325	104920	KLEEN-AIR FILTER SERVICE	2606824	299493	6/18/2026	170213	06222026	58,071	6/22/2026	8,105.70	6/22/2026	INV	PD	CHS-JUN 25/26 Filter Exchange
187558	113452	KNIGHT OFFICE SOLUTIONS, INC.	2607031	1182229	6/23/2026	170376	06242026	58,121	6/24/2026	53.21	6/24/2026	INV	PD	Color Printing
186406	106643	LATHAM & SONS/ALLIANCE AWARDS	2606461	18764	6/2/2026	169379	06022026	57,750	6/3/2026	4,691.20	6/2/2026	INV	PD	2026 Service Awards stars for employees
186442	103342	LEAD4WARD, LLC	2606872	655G69730913	6/2/2026	169415	06022026	57,751	6/3/2026	485.00	6/2/2026	INV	PD	QUOTE Q-CA4FD-20260526 SCIENCE 3D EPIC 5TH GRADE P
187355	98158	LEARNING WITHOUT TEARS	2606921	INV253121	6/22/2026	170247	06222026	7,860	6/22/2026	18,535.10	6/22/2026	INV	PD	Handwriting Without Tears 2026-27
187477	104706	LEASOR CRASS, P.C.	2606692	30374	6/23/2026	170298	06242026	58,122	6/24/2026	2,513.00	6/24/2026	INV	PD	Monthly Attorney Fees
187519	109914	LINCOLN INVESTMENT PLANNING		187519	6/25/2026	170338	June	47,956	6/25/2026	750.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187212	106480	LITERACY RESOURCES INC	16111032	INV-260603-0223783	6/17/2026		SACHECK	9,397	6/17/2026	623.00	6/17/2026	INV	PD	
186868	98049	LOWES	2606406	974206	6/10/2026	169786	06152026	57,987	6/15/2026	2,539.38	6/15/2026	INV	PD	CEF Grant - Picnic Tables
186869	98049	LOWES	2606835	972369	6/10/2026	169787	06152026	57,987	6/15/2026	45.91	6/15/2026	INV	PD	MRT-cafe 3 way switches
186870	98049	LOWES	2606407	974354	6/10/2026	169788	06152026	57,987	6/15/2026	253.43	6/15/2026	INV	PD	MAY FY26/Open

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186871	98049	LOWES	2606407	974405	6/10/2026	169789	06152026	57,987	6/15/2026	15.16	6/15/2026	INV	PD	MAY FY26/Open
186872	98049	LOWES	2606407	976346	6/10/2026	169790	06152026	57,987	6/15/2026	19.93	6/15/2026	INV	PD	MAY FY26/Open
186873	98049	LOWES	2606407	978271	6/10/2026	169791	06152026	57,987	6/15/2026	56.98	6/15/2026	INV	PD	MAY FY26/Open
186875	98049	LOWES	2606836	991805	6/10/2026	169793	06152026	57,987	6/15/2026	56.76	6/15/2026	INV	PD	SMS-cross country track
186876	98049	LOWES	2606836	992170	6/10/2026	169794	06152026	57,987	6/15/2026	51.12	6/15/2026	INV	PD	SMS-cross country track
186877	98049	LOWES	2600023	978766	6/10/2026	169795	06152026	57,987	6/15/2026	112.99	6/15/2026	INV	PD	Open PO for Tech Supplies/Tools
186878	98049	LOWES	2606407	980419	6/10/2026	169796	06152026	57,987	6/15/2026	41.89	6/15/2026	INV	PD	MAY FY26/Open
186879	98049	LOWES	2606407	979791	6/10/2026	169797	06152026	57,987	6/15/2026	42.68	6/15/2026	INV	PD	MAY FY26/Open
186880	98049	LOWES	2606407	981938	6/10/2026	169798	06152026	57,987	6/15/2026	16.56	6/15/2026	INV	PD	MAY FY26/Open
186881	98049	LOWES	2606407	981860	6/10/2026	169799	06152026	57,987	6/15/2026	33.23	6/15/2026	INV	PD	MAY FY26/Open
186882	98049	LOWES	2606407	991729	6/10/2026	169800	06152026	57,987	6/15/2026	47.88	6/15/2026	INV	PD	MAY FY26/Open
186883	98049	LOWES	2600023	992217	6/10/2026	169801	06152026	57,987	6/15/2026	87.50	6/15/2026	INV	PD	Open PO for Tech Supplies/Tools
186884	98049	LOWES	2606407	998261	6/10/2026	169802	06152026	57,987	6/15/2026	69.31	6/15/2026	INV	PD	MAY FY26/Open
186885	98049	LOWES	2600023	998763	6/10/2026	169803	06152026	57,987	6/15/2026	144.17	6/15/2026	INV	PD	Open PO for Tech Supplies/Tools
186384	113485	LSM OUTDOOR POWER	2606825	177155	6/2/2026	169357	06022026	57,752	6/3/2026	104.05	6/2/2026	INV	PD	GRND-RPR backpack blowers
186407	113485	LSM OUTDOOR POWER	2606825	177157	6/2/2026	169380	06022026	57,752	6/3/2026	154.15	6/2/2026	INV	PD	GRND-RPR backpack blowers
186543	113485	LSM OUTDOOR POWER	2606415	181239	6/4/2026	169478	06082026	57,799	6/8/2026	290.54	6/8/2026	INV	PD	MAY FY26/Open
186544	113485	LSM OUTDOOR POWER	2606415	180716	6/4/2026	169479	06082026	57,799	6/8/2026	235.58	6/8/2026	INV	PD	MAY FY26/Open
186818	113485	LSM OUTDOOR POWER	2606920	180719	6/10/2026	169736	06102026	57,951	6/10/2026	2,591.52	6/10/2026	INV	PD	GRND-parts for 72"" SCAG mowers
187225	113485	LSM OUTDOOR POWER	2606964	184281	6/18/2026	170113	06222026	58,072	6/22/2026	1,320.25	6/22/2026	INV	PD	GRND-various parts for SCAG mowers
187227	113485	LSM OUTDOOR POWER	2606964	185514	6/18/2026	170114	06222026	58,072	6/22/2026	178.82	6/22/2026	INV	PD	GRND-various parts for SCAG mowers
187228	113485	LSM OUTDOOR POWER	2606415	184288	6/18/2026	170115	06222026	58,072	6/22/2026	648.59	6/22/2026	INV	PD	MAY FY26/Open
187277	113485	LSM OUTDOOR POWER	2606741	186079	6/18/2026	170165	06222026	58,072	6/22/2026	9.52	6/22/2026	INV	PD	JUN FY26/Open
187278	113485	LSM OUTDOOR POWER	2606741	186459	6/18/2026	170166	06222026	58,072	6/22/2026	869.85	6/22/2026	INV	PD	JUN FY26/Open
187615	113485	LSM OUTDOOR POWER	2606741	190952	6/25/2026	170432	06252026	58,158	6/25/2026	459.77	6/25/2026	INV	PD	JUN FY26/Open
187616	113485	LSM OUTDOOR POWER	2606741	190958	6/25/2026	170433	06252026	58,158	6/25/2026	1,143.45	6/25/2026	INV	PD	JUN FY26/Open
187617	113485	LSM OUTDOOR POWER		190965	6/25/2026	170434	06252026	58,158	6/25/2026	41.73	6/25/2026	INV	PD	JUN FY26/Open
186498	97977	MALLORY SCREENPRINT & EMBROIDERY	16001559	32360	6/4/2026		SACHECK	9,378	6/8/2026	1,766.00	6/4/2026	INV	PD	
186529	22152	MANSFIELD ISD	2606870	9342600048	6/4/2026	169464	06082026	57,800	6/8/2026	600.00	6/8/2026	INV	PD	DOT License Fee for Mansfield ISD
187372	112678	ADRIEL MARTINEZ		MARTINEZ/06-18-26	6/22/2026		SACHECK	9,414	6/24/2026	60.00	6/22/2026	INV	PD	
187380	112678	ADRIEL MARTINEZ		MARTINEZ/06-17-26	6/22/2026		SACHECK	9,414	6/24/2026	60.00	6/22/2026	INV	PD	
187388	112678	ADRIEL MARTINEZ		MARTINEZ/06-16-26	6/23/2026		SACHECK	9,414	6/24/2026	60.00	6/23/2026	INV	PD	
187396	112678	ADRIEL MARTINEZ		MARTINEZ/06-15-26	6/23/2026		SACHECK	9,414	6/24/2026	60.00	6/23/2026	INV	PD	
187411	112678	ADRIEL MARTINEZ		MARTINEZ/06-10-26	6/23/2026		SACHECK	9,414	6/24/2026	60.00	6/23/2026	INV	PD	
187419	112678	ADRIEL MARTINEZ		MARTINEZ/06-09-26	6/23/2026		SACHECK	9,414	6/24/2026	60.00	6/23/2026	INV	PD	
187427	112678	ADRIEL MARTINEZ		MARTINEZ/06-08-26	6/23/2026		SACHECK	9,414	6/24/2026	60.00	6/23/2026	INV	PD	
187370	112676	JOSSETTE MARTINEZ		MARTINEZ/06-18-26	6/22/2026		SACHECK	9,415	6/24/2026	60.00	6/22/2026	INV	PD	
187378	112676	JOSSETTE MARTINEZ		MARTINEZ/06-17-26	6/22/2026		SACHECK	9,415	6/24/2026	60.00	6/22/2026	INV	PD	
187386	112676	JOSSETTE MARTINEZ		MARTINEZ/06-16-26	6/23/2026		SACHECK	9,415	6/24/2026	60.00	6/23/2026	INV	PD	
187394	112676	JOSSETTE MARTINEZ		MARTINEZ/06-15-26	6/23/2026		SACHECK	9,415	6/24/2026	60.00	6/23/2026	INV	PD	
187402	112676	JOSSETTE MARTINEZ		MARTINEZ/06-11-26	6/23/2026		SACHECK	9,415	6/24/2026	60.00	6/23/2026	INV	PD	
187409	112676	JOSSETTE MARTINEZ		MARTINEZ/06-10-26	6/23/2026		SACHECK	9,415	6/24/2026	60.00	6/23/2026	INV	PD	
187417	112676	JOSSETTE MARTINEZ		MARTINEZ/06-09-26	6/23/2026		SACHECK	9,415	6/24/2026	60.00	6/23/2026	INV	PD	
187425	112676	JOSSETTE MARTINEZ		MARTINEZ/06-08-26	6/23/2026		SACHECK	9,415	6/24/2026	72.00	6/23/2026	INV	PD	
187109	110737	MASTER AUDIO VISUAL INC.	2606453	28318	6/15/2026	170024	06152026	47,682	6/15/2026	121,826.00	6/15/2026	INV	PD	Classroom technology refresh-Gerard & Cooke
187574	110737	MASTER AUDIO VISUAL INC.	2601940	28420	6/23/2026	170393	06242026	47,683	6/24/2026	30,600.00	6/24/2026	INV	PD	Classroom technology refresh
186381	99582	MATHWARM-UPS.COM	2604663	21435	6/2/2026	169353	06022026	57,753	6/3/2026	1,460.00	6/2/2026	INV	PD	Math Test Prep Materials
187533	106321	MAVERICK JACKETS	2606595	52858	6/23/2026	170351	06242026	58,123	6/24/2026	770.00	6/24/2026	INV	PD	25-26 CHS Jacket girls basketball and boys basketb
187556	106321	MAVERICK JACKETS	2603270	52859	6/23/2026	170374	06242026	58,123	6/24/2026	875.00	6/24/2026	INV	PD	Letterman jackets

Clebune ISD
June 2026 Check Register

DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186550	99995	MARK MCCLURE	2606212	MCCLURE/MAY 26	6/4/2026	169485	06082026	57,801	6/8/2026	195.47	6/8/2026	INV	PD	Reimbursement
186512	22098	CHERI MCCULLOUGH	2605634	MCCULLOUGH/APR 26	6/4/2026	169447	06082026	57,802	6/8/2026	3.02	6/8/2026	INV	PD	Reimbursement
186513	22098	CHERI MCCULLOUGH	2606207	MCCULLOUGH/MAY 26	6/4/2026	169448	06082026	57,802	6/8/2026	60.86	6/8/2026	INV	PD	Reimbursement
187543	20035	DRC/CTB	2606972	INV-5955	6/23/2026	170361	06242026	58,124	6/24/2026	430.00	6/24/2026	INV	PD	online language assessment for identification of E
185736	108913	CARRELL MCINTOSH	2601243	2601243/REIMB	5/21/2026	168749	06082026	57,803	6/8/2026	97.00	5/21/2026	INV	PD	DOT License reimbursement for Carrell McIntosh
185737	109068	KATHY MCINTOSH	2601244	2601244/REIMB	5/21/2026	168750	06082026	57,804	6/8/2026	97.00	5/21/2026	INV	PD	DOT License reimbursement for Kathy McIntosh
186437	111072	KELLY MELAND	2605865	MELAND/MAY 26	6/2/2026	169410	06022026	57,754	6/3/2026	72.86	6/2/2026	INV	PD	May 2026 Mileage Reimbursement
187511	97864	MEMBERS CREDIT UNION	187511		6/25/2026	170330	June	47,957	6/25/2026	1,500.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187299	113379	MERAKEY ALLOS	2605151	9668296	6/18/2026	170187	06222026	58,073	6/22/2026	4,927.90	6/22/2026	INV	PD	Tuition for student that transferred with an IEP
187507	96140	METROPOLITAN LIFE INSURANCE CO.		187507	6/25/2026	170326	June	47,958	6/25/2026	50.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187522	112236	MG TRUST COMPANY FBO 403B		187522	6/25/2026	170341	June	47,959	6/25/2026	1,100.00	6/25/2026	INV	PD	TPA 000388 / 403(b) -- TPA 000388 / 403(b)
186842	113075	MICROPHONIC DESIGNS, LLC	2606641	10692	6/10/2026	169760	06152026	57,988	6/15/2026	1,595.95	6/15/2026	INV	PD	Installation
186386	112338	LAUREN MILLER	2606133	6-2	6/2/2026	169359	06022026	57,755	6/3/2026	210.00	6/2/2026	INV	PD	ASL: Band Banquet
186788	108201	LANA MILSAP	2605531	MILSAP/APR 26	6/10/2026	169706	06102026	57,952	6/10/2026	18.47	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT -APRIL
186789	108201	LANA MILSAP	2605531	MILSAP/MAY 26	6/10/2026	169707	06102026	57,952	6/10/2026	15.80	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT -APRIL
187513	99608	MODERN WOODMEN OF AMERICA		187513	6/25/2026	170332	June	47,960	6/25/2026	250.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186546	22210	MOORE SUPPLY CO.	2606379	S180226148.001	6/4/2026	169481	06082026	57,805	6/8/2026	33.75	6/8/2026	INV	PD	MAY FY26/Open
187564	22210	MOORE SUPPLY CO.	2606379	S180375155.001	6/23/2026	170382	06242026	58,125	6/24/2026	148.71	6/24/2026	INV	PD	MAY FY26/Open
187329	111746	ESTELLE MURR	2606226	MURR/MAY 26	6/18/2026	170217	06222026	58,075	6/22/2026	168.20	6/22/2026	INV	PD	Reimbursement
187620	111746	ESTELLE MURR	2606663	MURR/JUN 26	6/25/2026	170437	06252026	58,159	6/25/2026	80.77	6/25/2026	INV	PD	Reimbursement
187215	21817	MUSIC THEATRE INTERNATIONAL	16111003	1258902	6/17/2026		SACHECK	9,398	6/17/2026	590.00	6/17/2026	INV	PD	
187133	101928	NAPA AUTO PARTS #347	2606727	591691	6/15/2026	170048	06172026	58,033	6/17/2026	79.39	6/17/2026	INV	PD	JUN FY26/Open
187135	101928	NAPA AUTO PARTS #347	2606727	591565	6/15/2026	170050	06172026	58,033	6/17/2026	159.00	6/17/2026	INV	PD	JUN FY26/Open
187279	101928	NAPA AUTO PARTS #347	2606727	592238	6/18/2026	170167	06222026	58,076	6/22/2026	36.60	6/22/2026	INV	PD	JUN FY26/Open
187621	101928	NAPA AUTO PARTS #347	2606727	593011	6/25/2026	170438	06252026	58,160	6/25/2026	11.98	6/25/2026	INV	PD	JUN FY26/Open
187506	96137	NATIONAL LIFE GROUP-457		187506	6/25/2026	170325	June	47,961	6/25/2026	412.50	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186508	619	NATIONAL FFA ORGANIZATION	16001084	MDE390800	6/4/2026		SACHECK	9,358	6/8/2026	252.00	6/4/2026	INV	PD	
186509	619	NATIONAL FFA ORGANIZATION	16001084	MDE388868	6/4/2026		SACHECK	9,358	6/8/2026	72.00	6/4/2026	INV	PD	
186510	619	NATIONAL FFA ORGANIZATION		MDE389283	6/4/2026		SACHECK	9,358	6/8/2026	369.00	6/4/2026	INV	PD	
187523	112277	NATIONAL LIFE GROUP-403B		187523	6/25/2026	170342	June	47,962	6/25/2026	9,826.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
187516	107887	NATIONAL LIFE GROUP-ROTH		187516	6/25/2026	170335	June	47,963	6/25/2026	1,165.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186501	110075	NAVIGATE360, LLC	16101080	INV-55536	6/4/2026		SACHECK	9,379	6/8/2026	1,535.63	6/4/2026	INV	PD	
186823	108074	NETSYNC NETWORK SOLUTIONS	2606796	2028131086	6/10/2026	169741	06152026	57,989	6/15/2026	318.40	6/15/2026	INV	PD	Security cameras for SPED/Bridges
186436	111871	AMIRA NOLAN	2605867	NOLAN/MAY 26	6/2/2026	169409	06022026	57,756	6/3/2026	51.20	6/2/2026	INV	PD	May 2026 Mileage Reimbursement
187313	111839	NORTHWEST ENGRAVERS	2606967	262952	6/18/2026	170201	06222026	58,077	6/22/2026	100.08	6/22/2026	INV	PD	Name tags
179654	113353	NRG BUSINESS	2603984	301007577647	2/9/2026	163325	426	57,813	6/8/2026	7,696.73	2/9/2026	INV	PD	Districtwide Electric Bill- January 2026
179655	113353	NRG BUSINESS	2603984	301007577646	2/9/2026	163326	426	57,813	6/8/2026	37.68	2/9/2026	INV	PD	Districtwide Electric Bill- January 2026
179656	113353	NRG BUSINESS	2603984	304003842185	2/9/2026	163327	426	57,813	6/8/2026	280.37	2/9/2026	INV	PD	Districtwide Electric Bill- January 2026
179657	113353	NRG BUSINESS	2603984	304003842186	2/9/2026	163328	426	57,813	6/8/2026	109.15	2/9/2026	INV	PD	Districtwide Electric Bill- January 2026
179658	113353	NRG BUSINESS	2603984	304003842184	2/9/2026	163329	426	57,813	6/8/2026	897.33	2/9/2026	INV	PD	Districtwide Electric Bill- January 2026
187508	96143	NTALIFE		187508	6/25/2026	170327	June	47,964	6/25/2026	27.30	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625

Cleburne ISD
June 2026 Check Register

DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
187281	19376	O'REILLY AUTO	2606715	0709-337954	6/18/2026	170169	06222026	58,078	6/22/2026	36.70	6/22/2026	INV	PD	JUN FY26/Open
187057	107563	DEAN FOODS COMPANY	2606795	402571898/CR	6/15/2026	169972	06152026	32,990	6/15/2026	(161.92)	6/15/2026	CRM	PD	Food Service-BREAD
187058	107563	DEAN FOODS COMPANY	2606795	402539190	6/15/2026	169973	06152026	32,990	6/15/2026	242.13	6/15/2026	INV	PD	Food Service-BREAD
187059	107563	DEAN FOODS COMPANY	2606795	402547375	6/15/2026	169974	06152026	32,990	6/15/2026	300.37	6/15/2026	INV	PD	Food Service-BREAD
187060	107563	DEAN FOODS COMPANY	2606795	402588325	6/15/2026	169975	06152026	32,990	6/15/2026	320.50	6/15/2026	INV	PD	Food Service-BREAD
187061	107563	DEAN FOODS COMPANY	2606795	402596427	6/15/2026	169976	06152026	32,990	6/15/2026	414.49	6/15/2026	INV	PD	Food Service-BREAD
187062	107563	DEAN FOODS COMPANY	2606795	402596442	6/15/2026	169977	06152026	32,990	6/15/2026	184.18	6/15/2026	INV	PD	Food Service-BREAD
187063	107563	DEAN FOODS COMPANY	2606795	402596447	6/15/2026	169978	06152026	32,990	6/15/2026	66.93	6/15/2026	INV	PD	Food Service-BREAD
187064	107563	DEAN FOODS COMPANY	2606795	402596452	6/15/2026	169979	06152026	32,990	6/15/2026	251.11	6/15/2026	INV	PD	Food Service-BREAD
187065	107563	DEAN FOODS COMPANY	2606795	402596457	6/15/2026	169980	06152026	32,990	6/15/2026	159.30	6/15/2026	INV	PD	Food Service-BREAD
187066	107563	DEAN FOODS COMPANY	2606795	402596462	6/15/2026	169981	06152026	32,990	6/15/2026	98.55	6/15/2026	INV	PD	Food Service-BREAD
187067	107563	DEAN FOODS COMPANY	2606795	402596467	6/15/2026	169982	06152026	32,990	6/15/2026	200.36	6/15/2026	INV	PD	Food Service-BREAD
187068	107563	DEAN FOODS COMPANY	2606795	402596472	6/15/2026	169983	06152026	32,990	6/15/2026	227.09	6/15/2026	INV	PD	Food Service-BREAD
187069	107563	DEAN FOODS COMPANY	2606795	402596428	6/15/2026	169984	06152026	32,990	6/15/2026	228.53	6/15/2026	INV	PD	Food Service-BREAD
187070	107563	DEAN FOODS COMPANY	2606795	402596443	6/15/2026	169985	06152026	32,990	6/15/2026	82.21	6/15/2026	INV	PD	Food Service-BREAD
187071	107563	DEAN FOODS COMPANY	2606795	402596448	6/15/2026	169986	06152026	32,990	6/15/2026	44.62	6/15/2026	INV	PD	Food Service-BREAD
187072	107563	DEAN FOODS COMPANY	2606795	402596453	6/15/2026	169987	06152026	32,990	6/15/2026	122.37	6/15/2026	INV	PD	Food Service-BREAD
187073	107563	DEAN FOODS COMPANY	2606795	402596458	6/15/2026	169988	06152026	32,990	6/15/2026	159.30	6/15/2026	INV	PD	Food Service-BREAD
187075	107563	DEAN FOODS COMPANY	2606795	402596468	6/15/2026	169990	06152026	32,990	6/15/2026	155.74	6/15/2026	INV	PD	Food Service-BREAD
187076	107563	DEAN FOODS COMPANY	2606795	402599531	6/15/2026	169991	06152026	32,990	6/15/2026	66.93	6/15/2026	INV	PD	Food Service-BREAD
187077	107563	DEAN FOODS COMPANY	2606795	402596454	6/15/2026	169992	06152026	32,990	6/15/2026	209.88	6/15/2026	INV	PD	Food Service-BREAD
187078	107563	DEAN FOODS COMPANY	2606795	402612878	6/15/2026	169993	06152026	32,990	6/15/2026	45.78	6/15/2026	INV	PD	Food Service-BREAD
187079	107563	DEAN FOODS COMPANY	2606795	402612879	6/15/2026	169994	06152026	32,990	6/15/2026	229.11	6/15/2026	INV	PD	Food Service-BREAD
187080	107563	DEAN FOODS COMPANY	2606795	402612880	6/15/2026	169995	06152026	32,990	6/15/2026	275.14	6/15/2026	INV	PD	Food Service-BREAD
186766	111374	OFF DUTY MANAGEMENT	2606530	INV344218	6/10/2026	169684	06102026	57,953	6/10/2026	480.25	6/10/2026	INV	PD	Contracted Services-Off Duty Police Officers/Secur
186767	111374	OFF DUTY MANAGEMENT	2606530	INV344215	6/10/2026	169685	06102026	57,953	6/10/2026	409.63	6/10/2026	INV	PD	Contracted Services-Off Duty Police Officers/Secur
187518	109334	OKLAHOMA CENTRALIZED SUPPORT REGISTRY		187518	6/25/2026	170337	June	47,965	6/25/2026	373.74	6/25/2026	INV	PD	Fears 000692209001 Connerway 000813913001
187596	95741	OMNI 1RST INTEGRATED SYSTEMS	2606927	41281	6/25/2026	170413	06252026	58,161	6/25/2026	5,800.00	6/25/2026	INV	PD	2026-annual FAS Inspections
187433	98945	OMNI CHEER-ELITE SPORTSWEAR		2026020366513	6/23/2026		SACHECK	9,416	6/24/2026	575.20	6/23/2026	INV	PD	
186336	2233	ORIENTAL TRADING CO., INC.	2605607	741547484-01	6/2/2026	169307	06022026	57,757	6/3/2026	407.18	6/2/2026	INV	PD	Counseling Supplies and Materials
186525	2233	ORIENTAL TRADING CO., INC.	2604305	741317200-01	6/4/2026	169460	06082026	57,806	6/8/2026	145.14	6/8/2026	INV	PD	supplies for multicultural fair in march
186526	2233	ORIENTAL TRADING CO., INC.	2604943	741377394-01	6/4/2026	169461	06082026	57,806	6/8/2026	243.87	6/8/2026	INV	PD	passports and flags for multicultural fair
187226	2233	ORIENTAL TRADING CO., INC.	16108083	74139267401	6/18/2026		SACHECK	9,417	6/24/2026	644.52	6/18/2026	INV	PD	
186810	101247	OTICON INC	2606786	INV12726723	6/10/2026	169728	06102026	57,954	6/10/2026	639.99	6/10/2026	INV	PD	EDUMIC WIRELESS REMOTE MICROPHONE SYSTEM
187369	112982	THOMAS OVERDORF		OVERDORF/06-18-26	6/22/2026		SACHECK	9,418	6/24/2026	60.00	6/22/2026	INV	PD	
187377	112982	THOMAS OVERDORF		OVERDORF/06-17-26	6/22/2026		SACHECK	9,418	6/24/2026	60.00	6/22/2026	INV	PD	
187385	112982	THOMAS OVERDORF		OVERDORF/06-16-26	6/22/2026		SACHECK	9,418	6/24/2026	60.00	6/22/2026	INV	PD	
187393	112982	THOMAS OVERDORF		OVERDORF/06-15-26	6/23/2026		SACHECK	9,418	6/24/2026	60.00	6/23/2026	INV	PD	
187401	112982	THOMAS OVERDORF		OVERDORF/06-11-26	6/23/2026		SACHECK	9,418	6/24/2026	60.00	6/23/2026	INV	PD	
187408	112982	THOMAS OVERDORF		OVERDORF/06-10-26	6/23/2026		SACHECK	9,418	6/24/2026	60.00	6/23/2026	INV	PD	
187416	112982	THOMAS OVERDORF		OVERDORF/06-09-26	6/23/2026		SACHECK	9,418	6/24/2026	60.00	6/23/2026	INV	PD	
187424	112982	THOMAS OVERDORF		OVERDORF/06-08-26	6/23/2026		SACHECK	9,418	6/24/2026	72.00	6/23/2026	INV	PD	
187317	112797	PARENTSQUARE, INC	2606816	4814310	6/18/2026	170205	06222026	58,079	6/22/2026	27,576.45	6/22/2026	INV	PD	2026 Parent Square subscription
187252	110071	MICHELLE PARSONS	2605673	PARSONS/APR 26	6/18/2026	170140	06222026	58,080	6/22/2026	8.05	6/22/2026	INV	PD	Reimbursement
187253	110071	MICHELLE PARSONS	2606221	PARSONS/MAY 26	6/18/2026	170141	06222026	58,080	6/22/2026	88.16	6/22/2026	INV	PD	Reimbursement
187441	113050	GIRL ON MISSION	2606962	305	6/23/2026	170264	06242026	58,126	6/24/2026	532.00	6/24/2026	INV	PD	Logo embroidered on Shirts
186828	112145	PC PARTS PLUS LLC	2606916	287500	6/10/2026	169746	06152026	57,990	6/15/2026	134.50	6/15/2026	INV	PD	Lenovo 11 300e G2 Chromebook Spine Cover

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187259	797	PENDER'S MUSIC CO	2606634	771582	6/18/2026	170147	06222026	58,081	6/22/2026	130.28	6/22/2026	INV	PD	Music
187289	797	PENDER'S MUSIC CO	2606634	772187	6/18/2026	170177	06222026	58,081	6/22/2026	270.32	6/22/2026	INV	PD	Music
187517	109271	PENSERVE PLAN SERVICES, INC		187517	6/25/2026	170336	June	47,966	6/25/2026	100.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186805	112321	MARA N. PEREZ	2604619	PEREZ/MAY 26	6/10/2026	169723	06102026	57,955	6/10/2026	406.25	6/10/2026	INV	PD	Contracted Vision Teacher Instruction Services
186937	112661	PERMA BOUND BOOKS	2606624	2041504-01	6/10/2026	169856	06152026	57,991	6/15/2026	86.80	6/15/2026	INV	PD	Library Books - Books that stay in Library
186463	104331	PEROT MUSEUM OF NATURE AND SCIENCE	2606412	1D8C569A	6/3/2026	169437	06032026	7,846	6/3/2026	256.00	6/3/2026	INV	PD	Entry Fee
187483	103281	PETROLEUM TRADERS	2606882	2190228	6/23/2026	170304	06242026	58,127	6/24/2026	25,863.81	6/24/2026	INV	PD	Balance Owed for last Fuel Drop Reference PO
186843	109960	BELSIE PINERO	2606154	PINERO/MAY 26	6/10/2026	169761	06152026	57,992	6/15/2026	102.96	6/15/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
186348	105668	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	2606675	3322397318	6/2/2026	169319	06022026	57,758	6/3/2026	75.00	6/2/2026	INV	PD	METERED POSTAGE MONTHLY MAY
186457	105668	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	2606708	3322523099	6/2/2026	169431	06022026	57,758	6/3/2026	75.00	6/2/2026	INV	PD	METERED POSTAGE MONTHLY JUNE
186549	102889	GLENNA POLLOCK	2606215	POLLOCK/MAY 26	6/4/2026	169484	06082026	57,807	6/8/2026	118.25	6/8/2026	INV	PD	Reimbursement
187318	108897	SABRINA PORTER	2603721	PORTER/APR 26	6/18/2026	170206	06222026	58,082	6/22/2026	30.45	6/22/2026	INV	PD	Secretary travel
187319	108897	SABRINA PORTER	2603721	PORTER/MAY 26	6/18/2026	170207	06222026	58,082	6/22/2026	123.25	6/22/2026	INV	PD	Secretary travel
186974	104736	PPE/JAN-TEX	2606104	11780	6/10/2026	169894	06152026	57,993	6/15/2026	165.70	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186975	104736	PPE/JAN-TEX	2606104	11781	6/10/2026	169895	06152026	57,993	6/15/2026	55.94	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186976	104736	PPE/JAN-TEX	2606104	11782	6/10/2026	169896	06152026	57,993	6/15/2026	469.41	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186977	104736	PPE/JAN-TEX	2606104	11783	6/10/2026	169897	06152026	57,993	6/15/2026	1,644.28	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186978	104736	PPE/JAN-TEX	2606104	11790	6/10/2026	169898	06152026	57,993	6/15/2026	104.50	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186979	104736	PPE/JAN-TEX	2606104	11811	6/10/2026	169899	06152026	57,993	6/15/2026	640.29	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186980	104736	PPE/JAN-TEX	2606104	11837	6/10/2026	169900	06152026	57,993	6/15/2026	222.84	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186981	104736	PPE/JAN-TEX	2606104	11886	6/10/2026	169901	06152026	57,993	6/15/2026	214.41	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186982	104736	PPE/JAN-TEX	2606104	11887	6/10/2026	169902	06152026	57,993	6/15/2026	12.44	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
186984	104736	PPE/JAN-TEX	2606104	11888	6/10/2026	169904	06152026	57,993	6/15/2026	601.08	6/15/2026	INV	PD	Districtwide Equipment Repair - May 2026
187538	13920	PRECISION BUSINESS MACHINES, INC.	2606999	133375	6/23/2026	170356	06242026	58,128	6/24/2026	1,302.55	6/24/2026	INV	PD	QUOTE 43967 BRITE 300 POSTER PAK- INCLUDES 7 ROLLS
186821	102643	PRIME SOURCE CONSTRUCTION	2606908	10220	6/10/2026	169739	06102026	57,956	6/10/2026	9,040.50	6/10/2026	INV	PD	CHS-investigate/repair hail damage
187229	102643	PRIME SOURCE CONSTRUCTION	2606946	10186	6/18/2026	170116	06222026	58,083	6/22/2026	3,250.00	6/22/2026	INV	PD	RLC-roof repairs - ridge top
186459	113420	PROJECT LEAD THE WAY	2606877	534074	6/3/2026	169433	06032026	7,847	6/3/2026	950.00	6/3/2026	INV	PD	Participation fee
187358	113420	PROJECT LEAD THE WAY	2606710	544881	6/22/2026	170250	06222026	7,861	6/22/2026	6,917.25	6/22/2026	INV	PD	Wall kits, markers,...
186506	113086	PROSIGNS	16041123	62-1	6/4/2026		SACHECK	9,359	6/8/2026	390.00	6/4/2026	INV	PD	
186507	113086	PROSIGNS	16041135	62-2	6/4/2026		SACHECK	9,360	6/8/2026	163.00	6/4/2026	INV	PD	
187347	106758	QHF SPORTS	2605239	11666	6/18/2026	170238	06222026	58,084	6/22/2026	9,950.00	6/22/2026	INV	PD	CHS - stage repairs
187348	106758	QHF SPORTS	2607007	11668	6/18/2026	170239	06222026	58,084	6/22/2026	7,050.00	6/22/2026	INV	PD	CHS - stage repairs-addtnl work
186849	106259	RALLY ZONE TEES	2606820	CleburneXC_Q052126	6/10/2026	169767	06152026	57,994	6/15/2026	850.00	6/15/2026	INV	PD	CHS XC G and B - shirts
186428	109763	ERIK RAMOS	2605863	RAMOS/MAY 26	6/2/2026	169401	06022026	57,759	6/3/2026	92.06	6/2/2026	INV	PD	May 2026 Mileage Reimbursement
186841	112902	REA'S	2606388	0000044	6/10/2026	169759	06152026	57,995	6/15/2026	1,880.00	6/15/2026	INV	PD	Cleaning Uniforms

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187557	108972	RELIANT ELEVATOR INSPECTIONS & CONSULTING	2606651	7639	6/23/2026	170375	06242026	58,129	6/24/2026	2,205.00	6/24/2026	INV	PD	DST-FY27 elevator/chair lift state insp srvc
186495	110130	REV ROBOTICS, LLC	16107044	210626	6/4/2026		SACHECK	9,380	6/8/2026	95.77	6/4/2026	INV	PD	
186493	20376	RIDDELL/ ALL AMERICAN SPORTS CORP.	16001488	60559176	6/4/2026		SACHECK	9,381	6/8/2026	24,059.95	6/4/2026	INV	PD	
187141	20376	RIDDELL/ ALL AMERICAN SPORTS CORP.	2606703	952558807	6/15/2026	170056	06172026	58,034	6/17/2026	6,703.95	6/17/2026	INV	PD	CHS Football helmets - replacement for DQ helmets
187217	20376	RIDDELL/ ALL AMERICAN SPORTS CORP.	16107175	60562849	6/17/2026		SACHECK	9,399	6/17/2026	5,000.00	6/17/2026	INV	PD	
187255	20376	RIDDELL/ ALL AMERICAN SPORTS CORP.	2606814	952576865	6/18/2026	170143	06222026	58,085	6/22/2026	2,500.00	6/22/2026	INV	PD	WMS Football helmets - replacement for DQ helmets
186411	110067	RIVERSIDE INSIGHTS	2606416	INV278169	6/2/2026	169384	06022026	57,760	6/3/2026	398.62	6/2/2026	INV	PD	ASSESSMENT PROTOCOLS
187305	110067	RIVERSIDE INSIGHTS	2606989	INV281356/1	6/18/2026	170193	06222026	58,086	6/22/2026	55.50	6/22/2026	INV	PD	LATE ENTRY - INVOICE INV281356 FOR 3 COGNITIVE ABI
187476	110067	RIVERSIDE INSIGHTS	2607008	INV281356	6/23/2026	170297	06242026	58,130	6/24/2026	88.75	6/24/2026	INV	PD	online language assessment for reclassification
187575	112496	RIVERSIDE TECHNOLOGIES, INC.	2604895	IN0474345	6/23/2026	170394	06242026	47,684	6/24/2026	137,158.00	6/24/2026	INV	PD	SAN/Scale hardware and software solutions
186443	106901	DARYL ROBBINS	2606150	ROBBINS/MAY 26	6/2/2026	169416	06022026	57,761	6/3/2026	41.79	6/2/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
187484	16863	ROGER'S LUBE SERVICE	2602298	39795	6/23/2026	170306	06242026	58,131	6/24/2026	18.50	6/24/2026	INV	PD	Inspections October
187485	16863	ROGER'S LUBE SERVICE	2602298	39854	6/23/2026	170307	06242026	58,131	6/24/2026	18.50	6/24/2026	INV	PD	Inspections October
187486	16863	ROGER'S LUBE SERVICE	2602298	39798	6/23/2026	170308	06242026	58,131	6/24/2026	18.50	6/24/2026	INV	PD	Inspections October
186398	111150	LORI ROQUE	2606155	ROQUE/MAY 26	6/2/2026	169371	06022026	57,762	6/3/2026	22.93	6/2/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
187353	111150	LORI ROQUE	2607020	2607020/REIMB	6/18/2026	170245	06222026	58,087	6/22/2026	97.40	6/22/2026	INV	PD	DAILY PARKING AT THE DALLAS SHERATON HOTEL FOR AVI
187223	104893	ROSCOE'S SMOKEHOUSE BBQ	16001599	11081	6/17/2026		SACHECK	9,400	6/17/2026	960.00	6/17/2026	INV	PD	
186349	100997	ROWLETT HARDWARE	2605652	A434778	6/2/2026	169320	06022026	57,763	6/3/2026	50.47	6/2/2026	INV	PD	APR FY26/Open
186350	100997	ROWLETT HARDWARE	2606287	B449817	6/2/2026	169321	06022026	57,763	6/3/2026	19.53	6/2/2026	INV	PD	GRND-misc mower parts
186351	100997	ROWLETT HARDWARE	2605652	B449997	6/2/2026	169322	06022026	57,763	6/3/2026	19.36	6/2/2026	INV	PD	APR FY26/Open
186352	100997	ROWLETT HARDWARE	2606287	B450506	6/2/2026	169323	06022026	57,763	6/3/2026	48.28	6/2/2026	INV	PD	GRND-misc mower parts
186353	100997	ROWLETT HARDWARE	2606288	A435467	6/2/2026	169324	06022026	57,763	6/3/2026	31.72	6/2/2026	INV	PD	CHS-parts for HVAC minor repairs
186354	100997	ROWLETT HARDWARE	2605652	A435944	6/2/2026	169325	06022026	57,763	6/3/2026	44.98	6/2/2026	INV	PD	APR FY26/Open
186355	100997	ROWLETT HARDWARE	2605652	B451223	6/2/2026	169326	06022026	57,763	6/3/2026	14.56	6/2/2026	INV	PD	APR FY26/Open
186470	100997	ROWLETT HARDWARE	2604785	62125	6/3/2026	169444	06032026	32,980	6/3/2026	415.99	6/3/2026	INV	PD	Food Service-Parts for Repair
186860	100997	ROWLETT HARDWARE	2605652	A436984	6/10/2026	169778	06152026	57,996	6/15/2026	71.28	6/15/2026	INV	PD	APR FY26/Open
186862	100997	ROWLETT HARDWARE	2604151	B451934	6/10/2026	169780	06152026	57,996	6/15/2026	49.00	6/15/2026	INV	PD	Propane For Forklift
186863	100997	ROWLETT HARDWARE	2606384	A437661	6/10/2026	169781	06152026	57,996	6/15/2026	2.99	6/15/2026	INV	PD	MAY FY26/Open
186864	100997	ROWLETT HARDWARE	2606837	A437894	6/10/2026	169782	06152026	57,996	6/15/2026	10.47	6/15/2026	INV	PD	SFE/SMS-hose and elevator keys
186865	100997	ROWLETT HARDWARE	2606837	B452739	6/10/2026	169783	06152026	57,996	6/15/2026	37.99	6/15/2026	INV	PD	SFE/SMS-hose and elevator keys
186866	100997	ROWLETT HARDWARE	2606384	B452937	6/10/2026	169784	06152026	57,996	6/15/2026	27.68	6/15/2026	INV	PD	MAY FY26/Open
186867	100997	ROWLETT HARDWARE	2604151	B452945	6/10/2026	169785	06152026	57,996	6/15/2026	24.50	6/15/2026	INV	PD	Propane For Forklift
187043	100997	ROWLETT HARDWARE	2604785	A436776	6/15/2026	169958	06152026	32,992	6/15/2026	9.98	6/15/2026	INV	PD	Food Service-Parts for Repair
187044	100997	ROWLETT HARDWARE	2604785	A437003	6/15/2026	169959	06152026	32,992	6/15/2026	5.70	6/15/2026	INV	PD	Food Service-Parts for Repair
187045	100997	ROWLETT HARDWARE	2604785	A437132	6/15/2026	169960	06152026	32,992	6/15/2026	19.43	6/15/2026	INV	PD	Food Service-Parts for Repair
187046	100997	ROWLETT HARDWARE	2604785	A437306	6/15/2026	169961	06152026	32,992	6/15/2026	63.46	6/15/2026	INV	PD	Food Service-Parts for Repair
187047	100997	ROWLETT HARDWARE	2604785	A437345	6/15/2026	169962	06152026	32,992	6/15/2026	40.98	6/15/2026	INV	PD	Food Service-Parts for Repair
187048	100997	ROWLETT HARDWARE	2604785	A437350	6/15/2026	169963	06152026	32,992	6/15/2026	(22.99)	6/15/2026	CRM	PD	Food Service-Parts for Repair
187049	100997	ROWLETT HARDWARE	2604785	A437561	6/15/2026	169964	06152026	32,992	6/15/2026	13.48	6/15/2026	INV	PD	Food Service-Parts for Repair
187050	100997	ROWLETT HARDWARE	2604785	B452457	6/15/2026	169965	06152026	32,992	6/15/2026	14.99	6/15/2026	INV	PD	Food Service-Parts for Repair
187051	100997	ROWLETT HARDWARE	2604785	B452576	6/15/2026	169966	06152026	32,992	6/15/2026	14.97	6/15/2026	INV	PD	Food Service-Parts for Repair
187052	100997	ROWLETT HARDWARE	2604785	A438844	6/15/2026	169967	06152026	32,992	6/15/2026	36.56	6/15/2026	INV	PD	Food Service-Parts for Repair
187053	100997	ROWLETT HARDWARE	2604785	B453760	6/15/2026	169968	06152026	32,992	6/15/2026	6.63	6/15/2026	INV	PD	Food Service-Parts for Repair
187054	100997	ROWLETT HARDWARE	2604785	A439094	6/15/2026	169969	06152026	32,992	6/15/2026	18.27	6/15/2026	INV	PD	Food Service-Parts for Repair
187055	100997	ROWLETT HARDWARE	2604785	A439104	6/15/2026	169970	06152026	32,992	6/15/2026	37.99	6/15/2026	INV	PD	Food Service-Parts for Repair

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
187056	100997	ROWLETT HARDWARE	2604785	A439118	6/15/2026	169971	06152026	32,992	6/15/2026	12.99	6/15/2026	INV	PD	Food Service-Parts for Repair
186819	650	RUNNELS GLASS CO. INC.	2606438	41842	6/10/2026	169737	06102026	57,957	6/10/2026	380.00	6/10/2026	INV	PD	MNT-windshield replacements due to hail
186820	650	RUNNELS GLASS CO. INC.	2606438	41844	6/10/2026	169738	06102026	57,957	6/10/2026	399.00	6/10/2026	INV	PD	MNT-windshield replacements due to hail
187326	650	RUNNELS GLASS CO. INC.	2606438	41845	6/18/2026	170214	06222026	58,088	6/22/2026	385.00	6/22/2026	INV	PD	MNT-windshield replacements due to hail
187362	650	RUNNELS GLASS CO. INC.	2606438	41840	6/22/2026	170254	06222026	58,088	6/22/2026	399.00	6/22/2026	INV	PD	MNT-windshield replacements due to hail
187623	105124	RUSH TRUCK CENTERS	2605933	3046214178	6/25/2026	170440	06252026	58,162	6/25/2026	205.00	6/25/2026	INV	PD	Parts for repair - supplemental PO
187624	105124	RUSH TRUCK CENTERS	2605933	3046214110	6/25/2026	170441	06252026	58,162	6/25/2026	(510.00)	6/25/2026	CRM	PD	Parts for repair - supplemental PO
187625	105124	RUSH TRUCK CENTERS	2605933	3046238903	6/25/2026	170442	06252026	58,162	6/25/2026	510.00	6/25/2026	INV	PD	Parts for repair - supplemental PO
184221	110531	SARAH SALES	2606432	2606432/REIMB	4/28/2026	167433	426	57,814	6/8/2026	64.75	4/28/2026	INV	PD	Fuel Refunds for Sarah Sales
186958	109100	TERESA SALGADO	2605492	SALGADO/JUN 26	6/10/2026	169878	06152026	57,997	6/15/2026	20.16	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT APRIL
187174	8680	SAM'S CLUB DIRECT	2605367	202604/04-19	6/15/2026	170090	06172026	58,035	6/17/2026	89.70	6/17/2026	INV	PD	Science Lab Supplies
187175	8680	SAM'S CLUB DIRECT	2606032	04-27-26	6/15/2026	170091	06172026	58,035	6/17/2026	(18.98)	6/17/2026	CRM	PD	Cooking Class Supplies
187176	8680	SAM'S CLUB DIRECT	2606032	10415897163	6/15/2026	170092	06172026	58,035	6/17/2026	495.87	6/17/2026	INV	PD	Cooking Class Supplies
187177	8680	SAM'S CLUB DIRECT	2606179	10414718507	6/15/2026	170093	06172026	58,035	6/17/2026	119.86	6/17/2026	INV	PD	PBIS Student Rewards
187178	8680	SAM'S CLUB DIRECT	2606329	10415909064	6/15/2026	170094	06172026	58,035	6/17/2026	203.90	6/17/2026	INV	PD	Cooking Class Supplies
187179	8680	SAM'S CLUB DIRECT	2605835	001849	6/15/2026	170095	06172026	58,035	6/17/2026	263.97	6/17/2026	INV	PD	S.Porter/Staff Meeting
187180	8680	SAM'S CLUB DIRECT	2606179	10414509739	6/15/2026	170096	06172026	58,035	6/17/2026	522.05	6/17/2026	INV	PD	PBIS Student Rewards
187181	8680	SAM'S CLUB DIRECT	2606478	10418828261	6/15/2026	170097	06172026	58,035	6/17/2026	56.72	6/17/2026	INV	PD	OPEN PO Coffee Service for Tech Bldg.
187182	8680	SAM'S CLUB DIRECT	2606493	10418824620	6/15/2026	170098	06172026	58,035	6/17/2026	197.80	6/17/2026	INV	PD	Coffee and Breakroom Supplies
187183	8680	SAM'S CLUB DIRECT	2604910	002676	6/15/2026	170099	06172026	58,035	6/17/2026	141.78	6/17/2026	INV	PD	Snacks for Students
187184	8680	SAM'S CLUB DIRECT	2605835	0003419	6/15/2026	170100	06172026	58,035	6/17/2026	50.63	6/17/2026	INV	PD	S.Porter/Staff Meeting
187185	8680	SAM'S CLUB DIRECT	2601440	002677	6/15/2026	170101	06172026	58,035	6/17/2026	97.82	6/17/2026	INV	PD	Food-Students
187186	8680	SAM'S CLUB DIRECT	2605835	004365	6/15/2026	170102	06172026	58,035	6/17/2026	164.45	6/17/2026	INV	PD	S.Porter/Staff Meeting
187187	8680	SAM'S CLUB DIRECT	2601440	202605	6/15/2026	170103	06172026	58,035	6/17/2026	44.90	6/17/2026	INV	PD	Food-Students
187188	8680	SAM'S CLUB DIRECT	2603529	007070	6/15/2026	170104	06172026	58,035	6/17/2026	223.94	6/17/2026	INV	PD	PBIS Rewards Store
187189	8680	SAM'S CLUB DIRECT	2604636	002435	6/15/2026	170105	06172026	58,035	6/17/2026	285.28	6/17/2026	INV	PD	Food-Students
187190	8680	SAM'S CLUB DIRECT	2601440	002434	6/15/2026	170106	06172026	58,035	6/17/2026	68.77	6/17/2026	INV	PD	Food-Students
187191	8680	SAM'S CLUB DIRECT	2605835	007992	6/15/2026	170107	06172026	58,035	6/17/2026	644.92	6/17/2026	INV	PD	S.Porter/Staff Meeting
187192	8680	SAM'S CLUB DIRECT	2601098	002071	6/15/2026	170108	06172026	58,035	6/17/2026	59.15	6/17/2026	INV	PD	Press box: candy, silverware, napkins, cups,
187193	8680	SAM'S CLUB DIRECT	2606396	002729	6/15/2026	170109	06172026	58,035	6/17/2026	21.76	6/17/2026	INV	PD	Senior breakfast
187194	8680	SAM'S CLUB DIRECT	2606396	002727	6/15/2026	170110	06172026	58,035	6/17/2026	251.06	6/17/2026	INV	PD	Senior breakfast
187195	8680	SAM'S CLUB DIRECT	2606396	002743	6/15/2026	170111	06172026	58,035	6/17/2026	14.94	6/17/2026	INV	PD	Senior breakfast
187196	8680	SAM'S CLUB DIRECT	16001518	202604/04-01	6/17/2026		SACHECK	9,401	6/17/2026	107.76	6/17/2026	INV	PD	
187197	8680	SAM'S CLUB DIRECT	16041131	003477	6/17/2026		SACHECK	9,401	6/17/2026	155.76	6/17/2026	INV	PD	
187198	8680	SAM'S CLUB DIRECT	16041131	202604/04-25	6/17/2026		SACHECK	9,401	6/17/2026	311.52	6/17/2026	INV	PD	
187199	8680	SAM'S CLUB DIRECT	16041136	202605/05-01	6/17/2026		SACHECK	9,401	6/17/2026	135.24	6/17/2026	INV	PD	
187200	8680	SAM'S CLUB DIRECT	16108064	004967	6/17/2026		SACHECK	9,401	6/17/2026	1,080.12	6/17/2026	INV	PD	
187201	8680	SAM'S CLUB DIRECT	16107160	10413408863	6/17/2026		SACHECK	9,393	6/17/2026	532.89	6/17/2026	INV	PD	
187202	8680	SAM'S CLUB DIRECT	16109081	000387	6/17/2026		SACHECK	9,393	6/17/2026	287.78	6/17/2026	INV	PD	
187035	662	SAND TRAP SERVICE COMPANY	2601161	309301	6/15/2026	169950	06152026	32,993	6/15/2026	166.00	6/15/2026	INV	PD	Annual Grease Trap Service
187036	662	SAND TRAP SERVICE COMPANY	2601161	306791	6/15/2026	169951	06152026	32,993	6/15/2026	540.00	6/15/2026	INV	PD	Annual Grease Trap Service
187037	662	SAND TRAP SERVICE COMPANY	2601161	306787	6/15/2026	169952	06152026	32,993	6/15/2026	220.00	6/15/2026	INV	PD	Annual Grease Trap Service
187269	112694	SCHOOL LIBRARY JOURNAL	2606625	2026-74793	6/18/2026	170157	06222026	58,089	6/22/2026	668.00	6/22/2026	INV	PD	PD: TRAINING
187270	112694	SCHOOL LIBRARY JOURNAL	2606625	202-74792	6/18/2026	170158	06222026	58,089	6/22/2026	102.00	6/22/2026	INV	PD	PD: TRAINING
187285	112694	SCHOOL LIBRARY JOURNAL	2606626	8958552	6/18/2026	170173	06222026	58,089	6/22/2026	157.00	6/22/2026	INV	PD	One year subscription
186449	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1601925/JUN 26	6/2/2026	169423	06022026	57,764	6/3/2026	10.25	6/2/2026	INV	PD	May registrations for Buses and Vehicles

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186450	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1076004/JUN 26	6/2/2026	169424	06022026	57,764	6/3/2026	10.25	6/2/2026	INV	PD	May registrations for Buses and Vehicles
186451	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1113292/JUN 26	6/2/2026	169425	06022026	57,764	6/3/2026	7.50	6/2/2026	INV	PD	May registrations for Buses and Vehicles
186452	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1113291/JUN 26	6/2/2026	169426	06022026	57,764	6/3/2026	7.50	6/2/2026	INV	PD	May registrations for Buses and Vehicles
186453	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1188361/JUN 26	6/2/2026	169427	06022026	57,764	6/3/2026	7.50	6/2/2026	INV	PD	May registrations for Buses and Vehicles
186454	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606869	1344418/JUN 26	6/2/2026	169428	06022026	57,764	6/3/2026	10.25	6/2/2026	INV	PD	May registrations for Buses and Vehicles
186466	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606881	TITLE/JUN 26	6/3/2026	169440	06032026	32,981	6/3/2026	16.75	6/3/2026	INV	PD	New delivery van title
187286	21129	SCOTT PORTER, JOHNSON COUNTY TAX A/C	2606958	1188451/JUN 26	6/18/2026	170174	06222026	58,090	6/22/2026	8.25	6/22/2026	INV	PD	Astro Van Registration
186785	111184	HANNAH SEAY, SLP	2605540	SEAY/MAY 26	6/10/2026	169703	06102026	57,958	6/10/2026	32.99	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - APRIL
186832	105292	ZULEMA SEGURA	2606217	SEGURA/MAY 26	6/10/2026	169750	06152026	57,998	6/15/2026	59.96	6/15/2026	INV	PD	Reimbursement
187142	112784	AJ SHEPPARD	2606748	2606748/REIMB	6/15/2026	170057	06172026	58,036	6/17/2026	119.00	6/17/2026	INV	PD	Estimated Travel Expenses
186448	811	SHERWIN WILLIAMS COMPANY	2606853	91558101860526	6/2/2026	169421	06022026	57,765	6/3/2026	65.00	6/2/2026	INV	PD	CHS-supplies to refinish art tables
186929	811	SHERWIN WILLIAMS COMPANY	2606950	0013101860626	6/10/2026	169847	06152026	57,999	6/15/2026	166.16	6/15/2026	INV	PD	JUN FY26/Open
186931	811	SHERWIN WILLIAMS COMPANY	2606365	62295126270626	6/10/2026	169849	06152026	57,999	6/15/2026	87.67	6/15/2026	INV	PD	MAY FY26/Open
186932	811	SHERWIN WILLIAMS COMPANY	2606365	58871126270526	6/10/2026	169850	06152026	57,999	6/15/2026	13.74	6/15/2026	INV	PD	MAY FY26/Open
186933	811	SHERWIN WILLIAMS COMPANY	2606365	8857-0	6/10/2026	169851	06152026	57,999	6/15/2026	(220.28)	6/15/2026	CRM	PD	MAY FY26/Open
187328	811	SHERWIN WILLIAMS COMPANY	2606950	02670101860626	6/18/2026	170216	06222026	58,091	6/22/2026	137.00	6/22/2026	INV	PD	JUN FY26/Open
187221	113535	ERICA SIMPSON	16001627	16001627/REIMB	6/17/2026		SACHECK	9,402	6/17/2026	38.00	6/17/2026	INV	PD	Library Refund
187373	112599	CLYDE SLIMP		SLIMP/06-18-26	6/22/2026		SACHECK	9,419	6/24/2026	132.00	6/22/2026	INV	PD	
187381	112599	CLYDE SLIMP		SLIMP/06-17-26	6/22/2026		SACHECK	9,419	6/24/2026	60.00	6/22/2026	INV	PD	
187389	112599	CLYDE SLIMP		SLIMP/06-16-26	6/23/2026		SACHECK	9,419	6/24/2026	54.00	6/23/2026	INV	PD	
187397	112599	CLYDE SLIMP		SLIMP/06-15-26	6/23/2026		SACHECK	9,419	6/24/2026	54.00	6/23/2026	INV	PD	
187404	112599	CLYDE SLIMP		SLIMP/06-11-26	6/23/2026		SACHECK	9,419	6/24/2026	60.00	6/23/2026	INV	PD	
187412	112599	CLYDE SLIMP		SLIMP/06-10-26	6/23/2026		SACHECK	9,419	6/24/2026	60.00	6/23/2026	INV	PD	
187420	112599	CLYDE SLIMP		SLIMP/06-09-26	6/23/2026		SACHECK	9,419	6/24/2026	60.00	6/23/2026	INV	PD	
187428	112599	CLYDE SLIMP		SLIMP/06-08-26	6/23/2026		SACHECK	9,419	6/24/2026	72.00	6/23/2026	INV	PD	
187576	110477	ADAIR SMITH	16001635	16001635/REIMB	6/24/2026		SACHECK	9,420	6/24/2026	306.30	6/24/2026	INV	PD	
186548	103957	SOLAR SUPPLY	2605659	1664905	6/4/2026	169483	06082026	57,808	6/8/2026	6.69	6/8/2026	INV	PD	APR FY26/Open
187041	103957	SOLAR SUPPLY	2600459	1665052	6/15/2026	169956	06152026	32,994	6/15/2026	125.25	6/15/2026	INV	PD	Annual emergency refrigerant as needed
187282	103957	SOLAR SUPPLY	2606436	1665103	6/18/2026	170170	06222026	58,092	6/22/2026	92.58	6/22/2026	INV	PD	MAY FY26/Open
187606	103957	SOLAR SUPPLY	2600459	1665173	6/25/2026	170423	06252026	32,999	6/25/2026	36.28	6/25/2026	INV	PD	Annual emergency refrigerant as needed
187607	103957	SOLAR SUPPLY	2600459	1665164	6/25/2026	170424	06252026	32,999	6/25/2026	11.72	6/25/2026	INV	PD	Annual emergency refrigerant as needed
187608	103957	SOLAR SUPPLY	2600459	1665156	6/25/2026	170425	06252026	32,999	6/25/2026	10.25	6/25/2026	INV	PD	Annual emergency refrigerant as needed
187610	103957	SOLAR SUPPLY	2600459	1665259	6/25/2026	170427	06252026	32,999	6/25/2026	14.33	6/25/2026	INV	PD	Annual emergency refrigerant as needed
186499	112663	SOUTHERN FLORAL COMPANY	16001486	229062	6/4/2026		SACHECK	9,382	6/8/2026	247.42	6/4/2026	INV	PD	
186500	112663	SOUTHERN FLORAL COMPANY		9154	6/4/2026		SACHECK	9,382	6/8/2026	(26.57)	6/4/2026	INV	PD	
187460	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2604108	02P255484	6/23/2026	170281	06242026	58,132	6/24/2026	285.98	6/24/2026	INV	PD	Parts for repair-Per buy Board # 722-23 January
187461	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2604108	02P254018	6/23/2026	170282	06242026	58,132	6/24/2026	256.58	6/24/2026	INV	PD	Parts for repair-Per buy Board # 722-23 January
187462	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2604108	02P253665	6/23/2026	170283	06242026	58,132	6/24/2026	221.61	6/24/2026	INV	PD	Parts for repair-Per buy Board # 722-23 January

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187464	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2604108	02P252413	6/23/2026	170285	06242026	58,132	6/24/2026	1,845.26	6/24/2026	INV	PD	Parts for repair-Per buy Board # 722-23 January
187465	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2605883	02P252213	6/23/2026	170286	06242026	58,132	6/24/2026	519.39	6/24/2026	INV	PD	Parts for Repair - per buy board # 722-23 April
187466	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2605883	022032404	6/23/2026	170287	06242026	58,132	6/24/2026	7,452.32	6/24/2026	INV	PD	Parts for Repair - per buy board # 722-23 April
187469	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606490	02P251454	6/23/2026	170290	06242026	58,132	6/24/2026	1,324.29	6/24/2026	INV	PD	Parts for repair per buy board # 722-23 May
187470	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	02P251522	6/23/2026	170291	06242026	58,132	6/24/2026	118.27	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187471	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	02P251320	6/23/2026	170292	06242026	58,132	6/24/2026	1,500.00	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187472	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	02P251007	6/23/2026	170293	06242026	58,132	6/24/2026	393.98	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187473	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	02P250155	6/23/2026	170294	06242026	58,132	6/24/2026	888.44	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187474	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	02P249923	6/23/2026	170295	06242026	58,132	6/24/2026	654.24	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187475	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	022032463	6/23/2026	170296	06242026	58,132	6/24/2026	1,250.69	6/24/2026	INV	PD	Remaining April PO and May Balance owed
187627	872	SOUTHWEST INTERNATIONAL TRUCKS INC	2606878	32637	6/25/2026	170444	06252026	58,163	6/25/2026	254.10	6/25/2026	INV	PD	Remaining April PO and May Balance owed
187512	98979	STANDING CHAPTER 13 TRUSTEE		187512	6/25/2026	170331	June	47,967	6/25/2026	4,030.00	6/25/2026	INV	PD	** Shawn Palmer [Case# 25-31434-SWE-13] **
187291	22640	STAPLES ADVANTAGE	2606526	6065770073	6/18/2026	170179	06222026	58,093	6/22/2026	18.49	6/22/2026	INV	PD	General Supplies
187292	22640	STAPLES ADVANTAGE	2606526	6064322277	6/18/2026	170180	06222026	58,093	6/22/2026	866.08	6/22/2026	INV	PD	General Supplies
187293	22640	STAPLES ADVANTAGE	2606526	6064322271	6/18/2026	170181	06222026	58,093	6/22/2026	60.93	6/22/2026	INV	PD	General Supplies
187294	22640	STAPLES ADVANTAGE	2606526	6065770074	6/18/2026	170182	06222026	58,093	6/22/2026	13.75	6/22/2026	INV	PD	General Supplies
187295	22640	STAPLES ADVANTAGE	2606526	6064908848	6/18/2026	170183	06222026	58,093	6/22/2026	1,536.81	6/22/2026	INV	PD	General Supplies
187456	113539	MELONDY STEWARD	2607013	2607013/REFUND	6/23/2026	170277	06242026	58,133	6/24/2026	276.00	6/24/2026	INV	PD	2025-26 After Care Parent Reimbursement
186482	110218	STING BISTRO & CATERING	16750049	16750049A	6/4/2026		SACHECK	9,383	6/8/2026	100.00	6/4/2026	INV	PD	
187342	110218	STING BISTRO & CATERING	2607009	23308	6/18/2026	170232	06222026	58,094	6/22/2026	120.00	6/22/2026	INV	PD	MATH: food for students
187442	110218	STING BISTRO & CATERING	2607018	25037	6/23/2026	170265	06242026	58,134	6/24/2026	375.00	6/24/2026	INV	PD	TEAM BUILDING COOKING EXPERIENCE - JUNE 18, 2026
186554	6668	CHARLOTTE STONE	2606894	STONE/MAY 26	6/4/2026	169489	06082026	57,809	6/8/2026	142.44	6/8/2026	INV	PD	OVERAGE ON MAY MONTHLY MILEAGE 2026 D/T TESTING/AR
187546	6668	CHARLOTTE STONE	2606457	STONE/JUN 26	6/23/2026	170364	06242026	58,135	6/24/2026	46.47	6/24/2026	INV	PD	JUNE 2026 MONTHLY MILEAGE
186816	102900	SUPERIOR PEDIATRIC CARE, INC.	2606909	MAY 26	6/10/2026	169734	06102026	57,959	6/10/2026	3,785.60	6/10/2026	INV	PD	MAY PHYSICAL THERAPY CONTRACTED SERVICES
186817	102900	SUPERIOR PEDIATRIC CARE, INC.	2606910	ECSE MAY 26	6/10/2026	169735	06102026	57,959	6/10/2026	168.70	6/10/2026	INV	PD	Contracted Services - Physical Therapy ECSE
187582	111019	SWIVL, INC.	2607019	IVT30169	6/25/2026	170398	06252026	58,164	6/25/2026	4,254.00	6/25/2026	INV	PD	SW4138-CX5 SWIVL CX5 AND SW5120 SWIVLFLOOR STAND F
186807	21300	GINGER TANEM	2606144	TANEM/MAY 26	6/10/2026	169725	06102026	57,960	6/10/2026	23.79	6/10/2026	INV	PD	MAY 2026 MONTHLY MILEAGE
187219	20901	TARLETON STATE UNIVERSITY	16001625	X857-DJZKJ	6/17/2026		SACHECK	9,403	6/17/2026	14,285.00	6/17/2026	INV	PD	
186409	105139	TARPLEY MUSIC COMPANY	2605915	3696665	6/2/2026	169382	06022026	57,766	6/3/2026	6,216.00	6/2/2026	INV	PD	CEF Grant - Gathering Drum
186492	105139	TARPLEY MUSIC COMPANY	16107167	M3486028	6/4/2026		SACHECK	9,384	6/8/2026	5,999.99	6/4/2026	INV	PD	
187266	105139	TARPLEY MUSIC COMPANY	2604564	3707594	6/18/2026	170154	06222026	58,095	6/22/2026	1,200.00	6/22/2026	INV	PD	Instruments
187267	105139	TARPLEY MUSIC COMPANY	2606485	M3578303	6/18/2026	170155	06222026	58,095	6/22/2026	640.00	6/22/2026	INV	PD	Repairs
187268	105139	TARPLEY MUSIC COMPANY	2605190	3707593	6/18/2026	170156	06222026	58,095	6/22/2026	185.00	6/22/2026	INV	PD	Drum
187150	10614	TASB, INC	2606856	690688	6/15/2026	170066	06172026	58,037	6/17/2026	560.00	6/17/2026	INV	PD	TASB SLI 2026 registration for Dr. K with board

Cleburne ISD
June 2026 Check Register

DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
186373	9744	TEXAS COUNCIL OF ADMINISTRATORS OF SPECIAL ED.	2606827	30032514	6/2/2026	169344	06022026	57,767	6/3/2026	175.00	6/2/2026	INV	PD	TCASE MEMBERSHIP DUES FOR DIRECTOR AND COORDINATOR
186374	9744	TEXAS COUNCIL OF ADMINISTRATORS OF SPECIAL ED.	2606827	300031903	6/2/2026	169345	06022026	57,767	6/3/2026	175.00	6/2/2026	INV	PD	TCASE MEMBERSHIP DUES FOR DIRECTOR AND COORDINATOR
187510	96159	TCTA		187510	6/25/2026	170329	June	47,968	6/25/2026	52.50	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186360	97705	TEXAS BANDMASTERS ASSOCIATION	2606834	15531	6/2/2026	169331	06022026	57,768	6/3/2026	200.00	6/2/2026	INV	PD	Membership
186361	97705	TEXAS BANDMASTERS ASSOCIATION	2606834	15525	6/2/2026	169332	06022026	57,768	6/3/2026	200.00	6/2/2026	INV	PD	Membership
186547	20134	TEXAS CHORAL DIRECTORS ASSOCIATION	2606887	27113	6/4/2026	169482	06082026	57,810	6/8/2026	155.00	6/8/2026	INV	PD	Registration
186408	111437	TEXAS FIRE & CABELING SERVICE	2606846	3332	6/2/2026	169381	06022026	57,769	6/3/2026	395.00	6/2/2026	INV	PD	SMS-reset elevator fire alarm issues
186973	111437	TEXAS FIRE & CABELING SERVICE	2606929	3330	6/10/2026	169893	06152026	58,000	6/15/2026	2,585.00	6/15/2026	INV	PD	CHS-replace RPS panel
187110	102351	TEXAS ROYAL PIZZA	2606945	2606945A	6/15/2026	170025	06152026	58,010	6/15/2026	300.25	6/15/2026	INV	PD	Board meeting June 15, 2026 food
187453	111547	TEXAS SHRED INC.	2606949	124437	6/23/2026	170274	06242026	58,136	6/24/2026	2,404.00	6/24/2026	INV	PD	DST- Document shred 2026 / 250 boxes
187478	106874	TEXAS STATE COMPTROLLER	2606983	2606983A	6/23/2026	170299	06242026	58,137	6/24/2026	591.82	6/24/2026	INV	PD	Refunds- unclaimed property
186375	108894	TEXAS STATE FLORISTS' ASSOCIATION	2605583	35099	6/2/2026	169346	06022026	57,770	6/3/2026	30.00	6/2/2026	INV	PD	Knowledge Based Floral Exams
187542	106994	THE BANDWAGON MUSIC STORE & REPAIR	2606640	06-22-2026	6/23/2026	170360	06242026	58,138	6/24/2026	4,190.00	6/24/2026	INV	PD	Repairs
187247	109162	THE BIG RED FERN	2606730	3726	6/18/2026	170134	06222026	58,096	6/22/2026	476.00	6/22/2026	INV	PD	Holdsworth Superintendent Leadership shirts
187597	21110	THE BURLY CORPORATION OF NORTH	2605738	1349827	6/25/2026	170414	06252026	58,165	6/25/2026	640.36	6/25/2026	INV	PD	WMS-concession stand HVAC security
187029	107564	THE LAMPO GROUP, LLC	2606466	INV3321640	6/15/2026	169948	06152026	7,857	6/15/2026	9,071.70	6/15/2026	INV	PD	Foundations in Personal Finance
187230	111298	TK ELEVATOR CORPORATION	2606195	1000761638	6/18/2026	170117	06222026	58,097	6/22/2026	1,626.07	6/22/2026	INV	PD	CHS-Elevator #3-service call for UPS
186822	104936	THRIVE RESPONSE, LLC.	2606913	37072	6/10/2026	169740	06152026	58,001	6/15/2026	200.00	6/15/2026	INV	PD	Athletic Training CPR Instructor Renewal - Lane G
187455	98954	TRANE	2606443	21939845	6/23/2026	170276	06242026	58,139	6/24/2026	371.90	6/24/2026	INV	PD	MAY FY26/Open
187491	98954	TRANE	2606443	21938604	6/23/2026	170309	06242026	58,139	6/24/2026	1,017.14	6/24/2026	INV	PD	MAY FY26/Open
186366	113109	TREVIPIY- WALMART	2603273	c7578655	6/2/2026	169337	06022026	57,771	6/3/2026	13.00	6/2/2026	INV	PD	Clothing & Supplies for needy students
187145	113109	TREVIPIY- WALMART	2606917	ae99bd43	6/15/2026	170060	06172026	58,038	6/17/2026	21.07	6/17/2026	INV	PD	materials for newcomer summer camp
187146	113109	TREVIPIY- WALMART	2606917	b0ac7560	6/15/2026	170062	06172026	58,038	6/17/2026	19.00	6/17/2026	INV	PD	materials for newcomer summer camp
187551	113109	TREVIPIY- WALMART	2606231	750372b3	6/23/2026	170369	06242026	58,140	6/24/2026	17.39	6/24/2026	INV	PD	Mother's Day tea
187552	113109	TREVIPIY- WALMART	2606231	a8e67c81	6/23/2026	170370	06242026	58,140	6/24/2026	15.99	6/24/2026	INV	PD	Mother's Day tea
187553	113109	TREVIPIY- WALMART	2605996	52743c75	6/23/2026	170371	06242026	58,140	6/24/2026	50.92	6/24/2026	INV	PD	cake, plates, cups, drinks
187554	113109	TREVIPIY- WALMART	2606364	911b8eea	6/23/2026	170372	06242026	58,140	6/24/2026	54.76	6/24/2026	INV	PD	EOY Eighth Grade Celebration
187611	113109	TREVIPIY- WALMART	2606917	4c221183	6/25/2026	170428	06252026	58,166	6/25/2026	9.94	6/25/2026	INV	PD	materials for newcomer summer camp
187361	113409	TRI-LAM ROOFING & WATERPROOFING	2605518	6840	6/22/2026	170253	06222026	58,098	6/22/2026	233,700.00	6/22/2026	INV	PD	Smith - Roof Replacement
187578	110829	TRINITY COMMERCIAL EQUIPMENT REPAIR LLC	2604616	10458	6/24/2026	170395	06242026	32,996	6/24/2026	240.00	6/24/2026	INV	PD	Additional Funds for PO 2604487
187467	113438	U.S. BANK EQUIPMENT FINANCE	2605807	583934518	6/23/2026	170288	06242026	58,141	6/24/2026	414.64	6/24/2026	INV	PD	Copier Lease for Fine Arts
186535	108740	FIBER PLATFORM LLC	2605936	SI-26-032270	6/4/2026	169470	06082026	57,811	6/8/2026	1,180.10	6/8/2026	INV	PD	E-Rate Purchases (Software, Applications, Equipmen
186964	20759	UNITED COOPERATIVE SERVICES	2606090	59848-002/MAY 26	6/10/2026	169884	06152026	58,002	6/15/2026	5,182.94	6/15/2026	INV	PD	Utilities Electricity - May 2026
187497	96106	UNITED EDUCATORS ASSOCIATION		187497	6/25/2026	170316	June	47,969	6/25/2026	7,408.86	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625

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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
187601	20813	UNITED REFRIGERATION INC.	2600421	19723676-00	6/25/2026	170418	06252026	33,000	6/25/2026	(1,876.39)	6/25/2026	CRM	PD	Emergency refrigeration parts as needed
187602	20813	UNITED REFRIGERATION INC.	2600421	19467651-00	6/25/2026	170419	06252026	33,000	6/25/2026	1,905.38	6/25/2026	INV	PD	Emergency refrigeration parts as needed
187604	20813	UNITED REFRIGERATION INC.	2600421	19787097-00	6/25/2026	170421	06252026	33,000	6/25/2026	96.48	6/25/2026	INV	PD	Emergency refrigeration parts as needed
187605	20813	UNITED REFRIGERATION INC.	2600421	19614881-00	6/25/2026	170422	06252026	33,000	6/25/2026	3,895.07	6/25/2026	INV	PD	Emergency refrigeration parts as needed
187496	20160	UNITED WAY OF JOHNSON COUNTY		187496	6/25/2026	170315	June	47,970	6/25/2026	35.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186496	113097	UNIVERSAL CHEERLEADERS ASSOCIATION	16107186	REG-0011635668	6/4/2026		SACHECK	9,385	6/8/2026	4,909.00	6/4/2026	INV	PD	
186425	108029	US FLAG AND FLAGPOLE SUPPLY	2606537	26-1376	6/2/2026	169398	06022026	57,772	6/3/2026	1,278.96	6/2/2026	INV	PD	Clebune C flags for Fields add 2606503
186429	110596	ALYSSA VAN WINKLE	2603173	VANWINKLE/MAY 26	6/2/2026	169402	06022026	57,773	6/3/2026	106.53	6/2/2026	INV	PD	Travel-Employee Meals/Hotel/Registrations/Vehicles
186972	106200	APRIL VERNON	2606937	VERNON/MAY 26	6/10/2026	169892	06152026	58,003	6/15/2026	57.97	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT MAY
186965	110588	PATRICIA WALLACE	2606938	WALLACE/APR 26	6/10/2026	169885	06152026	58,004	6/15/2026	16.39	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - MAY
186966	110588	PATRICIA WALLACE	2606938	WALLACE/MAY 26	6/10/2026	169886	06152026	58,004	6/15/2026	24.83	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - MAY
186943	2144	WATSON AND SON, INC.	2606086	33707660	6/10/2026	169863	06152026	58,005	6/15/2026	52.62	6/15/2026	INV	PD	Doormat Service - May 2026
186944	2144	WATSON AND SON, INC.	2606086	33707657	6/10/2026	169864	06152026	58,005	6/15/2026	98.04	6/15/2026	INV	PD	Doormat Service - May 2026
186945	2144	WATSON AND SON, INC.	2606086	33707658	6/10/2026	169865	06152026	58,005	6/15/2026	77.52	6/15/2026	INV	PD	Doormat Service - May 2026
186946	2144	WATSON AND SON, INC.	2606086	33707659	6/10/2026	169866	06152026	58,005	6/15/2026	35.00	6/15/2026	INV	PD	Doormat Service - May 2026
186947	2144	WATSON AND SON, INC.	2606086	33707664	6/10/2026	169867	06152026	58,005	6/15/2026	137.40	6/15/2026	INV	PD	Doormat Service - May 2026
186948	2144	WATSON AND SON, INC.	2606086	33707665	6/10/2026	169868	06152026	58,005	6/15/2026	75.51	6/15/2026	INV	PD	Doormat Service - May 2026
186949	2144	WATSON AND SON, INC.	2606086	33707663	6/10/2026	169869	06152026	58,005	6/15/2026	45.30	6/15/2026	INV	PD	Doormat Service - May 2026
186950	2144	WATSON AND SON, INC.	2606086	33707662	6/10/2026	169870	06152026	58,005	6/15/2026	83.56	6/15/2026	INV	PD	Doormat Service - May 2026
186951	2144	WATSON AND SON, INC.	2606086	33707661	6/10/2026	169871	06152026	58,005	6/15/2026	57.15	6/15/2026	INV	PD	Doormat Service - May 2026
186474	97807	TARHISHA WATSON	16001615	16001615/REFUND	6/3/2026		SACHECK	9,386	6/8/2026	25.00	6/3/2026	INV	PD	
186527	105452	WASTE CONNECTIONS	2606105	3414408v190	6/4/2026	169462	06082026	57,812	6/8/2026	1,892.24	6/8/2026	INV	PD	Dumpster service - May 2026
187082	105452	WASTE CONNECTIONS	2604625	3415205v190	6/15/2026	169997	06152026	32,995	6/15/2026	167.42	6/15/2026	INV	PD	Child Nutrition Trash Service
187494	19197	WE BELIEVE IN YOU SCHOLARSHIP		187494	6/25/2026	170313	June	47,971	6/25/2026	692.00	6/25/2026	INV	PD	Payroll Run 1 - Warrant 260625
186833	111830	DANI WEBB	2606763	WEBB/MAY 26	6/10/2026	169751	06152026	58,006	6/15/2026	39.85	6/15/2026	INV	PD	May 2026 Mileage
187541	736	WESTERN PSYCHOLOGICAL SERVICES	2606633	WPS-621834	6/23/2026	170359	06242026	58,142	6/24/2026	145.20	6/24/2026	INV	PD	QTY 3 TOD-C PRINT RECORD FORM GRADE 1-ADULT (PACK
186969	111182	LEANNE WHARTON, LSSP	2606939	WHARTON/MAY 26	6/10/2026	169889	06152026	58,007	6/15/2026	34.73	6/15/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - MAY
187479	101085	AMBER WHITE	2606978	2606978/REFUND	6/23/2026	170300	06242026	58,143	6/24/2026	175.93	6/24/2026	INV	PD	Refunds- unclaimed property
186804	109958	BETHANY WHITFILL	2605535	WHITFILL/MAY 26	6/10/2026	169722	06102026	57,961	6/10/2026	38.68	6/10/2026	INV	PD	IN-DISTRICT MILEAGE REIMBURSEMENT - APRIL
187331	22305	WILLIAM V MACGILL & CO.	2605755	IN0922458	6/18/2026	170219	06222026	58,099	6/22/2026	866.80	6/22/2026	INV	PD	Clinic Supplies
186941	102336	WEX BANK	2605931	112761600	6/10/2026	169861	06152026	58,008	6/15/2026	848.18	6/15/2026	INV	PD	Transportation-Fuel-Credit Card
186825	758	WRIGHT TIRE CO	2606711	39448	6/10/2026	169743	06152026	58,009	6/15/2026	177.52	6/15/2026	INV	PD	JUN FY26/Open -Tires-NEW
187113	758	WRIGHT TIRE CO	2606711	39484	6/15/2026	170028	06172026	58,039	6/17/2026	601.04	6/17/2026	INV	PD	JUN FY26/Open -Tires-NEW
187283	758	WRIGHT TIRE CO	2606711	39581	6/18/2026	170171	06222026	58,100	6/22/2026	169.62	6/22/2026	INV	PD	JUN FY26/Open -Tires-NEW
187284	758	WRIGHT TIRE CO	2606712	39582	6/18/2026	170172	06222026	58,100	6/22/2026	20.80	6/22/2026	INV	PD	JUN FY26/OPEN - Tire REPAIRS/SRVC
187537	758	WRIGHT TIRE CO	2606712	39647	6/23/2026	170355	06242026	58,144	6/24/2026	20.80	6/24/2026	INV	PD	JUN FY26/OPEN - Tire REPAIRS/SRVC
186369	12612	XEROX CORP.	2606891	800721840	6/2/2026	169340	06022026	57,774	6/3/2026	13,133.16	6/2/2026	INV	PD	Copier Lease Charges-April

Cleburne ISD
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DOCUMENT	VENDOR	NAME	P.O.	INVOICE	INV DATE	VOUCHER	CHECK RUN	CHECK NO	CHECK DATE	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
187593	5540	ZIMMERER KUBOTA & EQUIPMENT, INC.	2606713	CLE-4078890	6/25/2026	170410	06252026	58,167	6/25/2026	743.76	6/25/2026	INV	PD	JUN FY26/Open
187594	5540	ZIMMERER KUBOTA & EQUIPMENT, INC.	2606713	CLE-4078611	6/25/2026	170411	06252026	58,167	6/25/2026	1,079.66	6/25/2026	INV	PD	JUN FY26/Open
										2,145,356.73				

AGENCY			June		
2025-26	Description	Balance	Rev	Exp	Balance
CM-750	Central Office Central Office Misc	\$24,599.56	\$228.81	\$0.00	\$24,828.37
CF-900	Central Office Christmas Fund	\$240,748.07	\$31,625.17	(\$2,100.00)	\$270,273.24
3B	CHS - BETA Club	\$8,317.87	\$512.20	\$0.00	\$8,830.07
1D	CHS - DECA Club	\$5,120.91	\$594.38	\$0.00	\$5,715.29
1E	CHS - Exchangettes	\$3,552.88	\$500.00	\$0.00	\$4,052.88
FB	CHS - FBLA	\$2,365.94	\$1,148.67	\$0.00	\$3,514.61
1F	CHS - FCA	\$1,650.13	\$1,754.75	\$0.00	\$3,404.88
3F	CHS - FCCLA	\$1,021.50	\$159.30	\$0.00	\$1,180.80
2F	CHS - FFA	\$7,687.46	\$4,223.64	(\$363.61)	\$11,547.49
5F	CHS - French Club	\$343.03	\$0.00	\$0.00	\$343.03
6F	CHS - Freshman Class	\$86.16	\$0.00	\$0.00	\$86.16
1G	CHS - Gaming Club	\$143.59	\$0.00	\$0.00	\$143.59
08-001	CHS - HOSA	\$19.89	\$1,192.05	\$0.00	\$1,211.94
IC	CHS - Interact Club	\$2,543.45	\$3,000.00	\$0.00	\$5,543.45
2F	CHS - Int'l Thespian Society	\$632.49	\$602.04	\$0.00	\$1,234.53
TV	CHS - Jacket Travel Club	\$406.69	\$0.00	\$0.00	\$406.69
1J	CHS - Junior Class	\$9,290.27	\$2,717.89	\$0.00	\$12,008.16
1K	CHS - Key Club	\$3,047.76	\$335.46	\$0.00	\$3,383.22
1N	CHS - National Honor Society	\$1,559.69	\$177.74	\$0.00	\$1,737.43
03-001	CHS - Nat'l Art Honor Society	\$424.45	\$50.00	\$0.00	\$474.45
NS	CHS - Nat'l Spanish Honor Society	\$3,957.19	\$1,115.40	\$0.00	\$5,072.59
NT-001	CHS - Nat'l Technical Honor Society	\$1,105.79	\$607.50	\$0.00	\$1,713.29
1S	CHS - Senior Class	\$2,910.78	\$0.00	\$0.00	\$2,910.78
24-001	CHS - Skills USA	\$11,217.28	\$5,354.28	\$0.00	\$16,571.56
3S	CHS - Sophomore Class	\$549.51	\$0.00	\$0.00	\$549.51
6S	CHS - Spanish Club	\$6,294.62	\$1,074.84	(\$440.00)	\$6,929.46
7S	CHS - Student Council	\$6,409.05	\$3,379.98	\$0.00	\$9,789.03
1T	CHS - TAFE	\$2,941.90	\$817.85	\$0.00	\$3,759.75
TC-001	CHS - Tech Student Assoc Club	\$402.44	\$400.00	(\$400.00)	\$402.44
TM	CHS - Tri-M Music Honor Society	\$156.01	\$0.00	\$0.00	\$156.01
CL-102	Coleman School Student Council	\$2,109.39	\$0.00	\$0.00	\$2,109.39
CK-109	Cooke School Student Council	\$1,186.78	\$267.46	\$0.00	\$1,454.24
BU-041	Smith MS Builders Club	\$897.70	\$145.12	\$0.00	\$1,042.82
73-041	Smith MS Lowell Smith Donation	\$1,772.19	\$0.00	\$0.00	\$1,772.19
NH-041	Smith MS NJHS	\$567.57	\$0.00	\$0.00	\$567.57
11-041	Smith MS Rainbow Kids	\$749.54	\$250.82	\$0.00	\$1,000.36
55-041	Smith MS Student Council	\$8,496.38	\$0.00	\$0.00	\$8,496.38
3B-041	Smith MS Beta Club	\$993.00	\$0.00	\$0.00	\$993.00
BU-107	Wheat MS Builders Club	\$1,570.25	\$0.00	\$0.00	\$1,570.25
NH-107	Wheat MS NJHS	\$6,947.55	\$1,277.51	\$0.00	\$8,225.06
24-107	Wheat MS Skills USA	\$429.00	\$0.00	\$0.00	\$429.00
55-107	Wheat MS Student Council	\$1,233.19	\$2,331.43	\$0.00	\$3,564.62
TOTAL		\$376,458.90	\$65,844.29	(\$3,303.61)	\$438,999.58

CO-CURRICULAR

June

2025-26	Description	Balance	Rev	Exp	Balance
AD-101	ADAMS ELEMENTARY	\$64,523.42	\$11,518.99	\$0.00	\$76,042.41
59-101	ADAMS PE DEPT.	\$2,535.98	\$508.26	\$0.00	\$3,044.24
02-101	ADAMS-CAMP GRADY SPRUCE	\$18,559.52	\$2,639.10	\$0.00	\$21,198.62
AE-821	Central Office ADULT ED SUPPORT	\$362.75	\$0.00	\$0.00	\$362.75
AT-929	Central Office ATHLETIC DIRECTOR	\$6,651.70	\$30.00	\$0.00	\$6,681.70
CM-750	CENTRAL OFFICE MISC	\$24,403.48	\$907.44	\$0.00	\$25,310.92
RA	Certified Realtor Academy	\$790.00	\$646.50	\$0.00	\$1,436.50
60	CHS - ACTIVITY	\$13,533.25	\$2,974.96	\$0.00	\$16,508.21
AG	CHS - AGRICULTURE ENGINEERING	\$1,537.63	\$0.00	\$0.00	\$1,537.63
3	CHS - ART DEPT	\$1,101.73	\$112.19	\$0.00	\$1,213.92
6	CHS - BAND	\$4,490.00	\$1,750.26	\$0.00	\$6,240.26
36	CHS - BASEBALL	(\$296.07)	\$4,382.88	(\$976.00)	\$3,110.81
13	CHS - BASS ANGLERS	\$320.19	\$0.00	\$0.00	\$320.19
86	CHS - BILINGUAL STUDENT COUNCIL	\$2,465.40	\$136.68	(\$600.00)	\$2,002.08
10	CHS - Boys BASKETBALL	\$12,149.45	\$850.21	\$0.00	\$12,999.66
64	CHS - Boys SOCCER	\$8,987.53	\$1,476.63	(\$523.50)	\$9,940.66
96	CHS - Boys TRACK	\$6,307.13	\$161.18	\$0.00	\$6,468.31
74	CHS - BUZZ NEWS	\$556.50	\$0.00	\$0.00	\$556.50
35	CHS - CHEER	\$13,249.63	\$14,086.00	(\$20,722.50)	\$6,613.13
23	CHS - CHOIR	\$10,915.93	\$1,071.31	\$0.00	\$11,987.24
CZ	CHS - Cleburne Crazies	\$584.23	\$23.00	\$0.00	\$607.23
24	CHS - CONSTRUCTION CLASS	\$2,189.67	\$251.99	\$0.00	\$2,441.66
98	CHS - COUNSELING CTR	\$4,240.05	\$180.00	\$0.00	\$4,420.05
97	CHS - CROSS COUNTRY	\$11,603.39	\$386.91	\$0.00	\$11,990.30
84	CHS - CULINARY-(CTESD)	\$15,901.22	\$10,414.94	(\$7,061.13)	\$19,255.03
DC	CHS - DANCE CLASS	\$5,792.16	\$0.00	\$0.00	\$5,792.16
DT	CHS - Diesel Tech	\$3,504.40	\$0.00	\$0.00	\$3,504.40
25	CHS - DRAMA	\$16,272.73	\$793.88	\$0.00	\$17,066.61
28	CHS - ENGLISH DEPT	\$864.34	\$0.00	\$0.00	\$864.34
92	CHS - ESOL	\$571.86	\$0.00	\$0.00	\$571.86
7	CHS - FLORAL DESIGN	\$150.74	\$1,411.88	\$26.57	\$1,589.19
WW	CHS - FOOTBALL	\$14,000.46	\$0.05	\$0.00	\$14,000.51
39	CHS - Girls BASKETBALL	\$9,865.52	\$4,006.96	(\$3,374.20)	\$10,498.28
79	CHS - Girls SOCCER	\$1,984.39	\$105.26	(\$89.19)	\$2,000.46
95	CHS - Girls TRACK	\$6,309.10	\$161.20	\$0.00	\$6,470.30
94	CHS - GOLF	\$8,909.41	\$243.60	\$0.00	\$9,153.01
8	CHS - HEALTH OCCUPATION	\$1,380.78	\$2.84	\$0.00	\$1,383.62
SQ	CHS - HOPE SQUAD	\$687.17	\$180.59	\$0.00	\$867.76
66	CHS - HUMAN SERVICES	\$100.98	\$0.00	\$0.00	\$100.98
30	CHS - LIBRARY	\$2,712.92	\$100.12	(\$38.00)	\$2,775.04
67	CHS - LIFESKILLS	\$0.00	\$0.00	\$0.00	\$0.00

CO-CURRICULAR

June

2025-26	Description	Balance	Rev	Exp	Balance
68	CHS - MATH DEPT	\$128.70	\$0.00	\$0.00	\$128.70
73	CHS - MODERN LANGUAGE	\$926.23	\$0.00	\$0.00	\$926.23
ND	CHS - NAVY NAT'L DEF CADET CORPS	\$5,766.16	\$389.95	\$0.00	\$6,156.11
72	CHS - PARKING	\$11,573.53	\$0.00	\$0.00	\$11,573.53
71	CHS - PHYSICAL ED	\$2,217.62	\$145.00	\$0.00	\$2,362.62
PL	CHS - POWERLIFTING	\$4,745.12	\$169.87	\$0.00	\$4,914.99
85	CHS - REGISTERED DENTAL ASSISTANT	\$1,300.72	\$0.00	\$0.00	\$1,300.72
75	CHS - SCIENCE DEPT	\$353.23	\$0.00	\$0.00	\$353.23
34	CHS - SHOW STOPPERS	(\$761.86)	\$11,346.87	(\$4,700.00)	\$5,885.01
76	CHS - SOCIAL STUDIES	\$98.49	\$0.00	\$0.00	\$98.49
80	CHS - SOFTBALL	\$16,311.66	\$1,816.92	\$0.00	\$18,128.58
78	CHS - SWIM TEAM	\$1,344.83	\$900.00	\$0.00	\$2,244.83
81	CHS - TENNIS	\$3,196.28	\$817.00	\$0.00	\$4,013.28
77	CHS - TRAINER	\$8,877.88	\$30.00	\$0.00	\$8,907.88
TR	CHS - TRANSITIONS	\$5,618.23	\$227.97	\$0.00	\$5,846.20
22	CHS - UIL	\$633.73	\$0.00	\$0.00	\$633.73
VT	CHS - Veterinary Science	\$330.00	\$0.00	\$0.00	\$330.00
99	CHS - VOLLEYBALL	\$11,781.12	\$5,624.64	\$0.00	\$17,405.76
93	CHS - YEARBOOK	\$9,121.07	\$247.88	\$0.00	\$9,368.95
65	CHS - YOUTH & GOVERNMENT	\$1,083.23	\$0.00	\$0.00	\$1,083.23
CT-001	CHS - CTE Activity	\$13,434.09	\$85.76	\$0.00	\$13,519.85
CC-102	Coleman Elementary Coleman Colt Chorus	\$442.68	\$0.00	\$0.00	\$442.68
CL-102	Coleman Elementary Coleman Elem School	\$22,932.17	\$10,027.89	\$0.00	\$32,960.06
NG-102	Coleman Elementary Coleman Nature Garden	\$840.32	\$0.00	\$0.00	\$840.32
COM-ED	Community Education Adult Ed Support	\$72.00	\$0.00	\$0.00	\$72.00
14-109	Cooke Elementary Cooke Choir	\$376.10	\$0.00	\$0.00	\$376.10
CK-109	Cooke Elementary Cooke Elementary School	\$2,876.13	\$9,677.97	\$0.00	\$12,554.10
SC-109	Cooke Elementary Cooke Soccer Club	\$141.01	\$34.94	\$0.00	\$175.95
SB-823	Fulton Activity	\$1,126.00	\$0.00	\$0.00	\$1,126.00
GR-108	GERARD ELEMENTARY	\$141,157.88	\$85,377.56	(\$73,456.40)	\$153,079.04
FA-108	Gerard Elementary Gerard Fine Arts	\$4,739.19	\$1,082.09	\$0.00	\$5,821.28
IR-104	Irving Elementary Irving Elementary School	\$22,423.50	\$7,228.39	(\$1,554.78)	\$28,097.11
MA-831	MAINTENANCE	\$1,458.72	\$0.00	\$0.00	\$1,458.72
MT-103	MARTI ELEMENTARY	\$8,005.88	\$12,493.36	\$0.00	\$20,499.24
GU-002	PHOENIX CAMPUS (DAEP Activity)	\$1,430.63	\$15.00	\$0.00	\$1,445.63
RL-999	REMOTE LEARNING	\$0.27	\$0.00	\$0.00	\$0.27
SF-111	SANTA FE ELEMENTARY	\$19,686.45	\$2,937.43	\$0.00	\$22,623.88
11-041	SMITH Middle School Smith MS Activity	\$24,030.78	\$6,609.53	\$0.00	\$30,640.31
20-041	Smith Middle School Smith MS Art	\$832.36	\$0.00	\$0.00	\$832.36
18-041	Smith Middle School Smith MS Band	(\$40.83)	(\$135.23)	\$0.00	(\$176.06)
16-041	Smith Middle School Smith MS Boys Sports	\$5,810.91	\$105.50	\$0.00	\$5,916.41

CO-CURRICULAR

June

2025-26	Description	Balance	Rev	Exp	Balance
07-041	Smith Middle School Smith MS Cheerleaders	\$0.00	\$0.00	\$0.00	\$0.00
14-041	Smith Middle School Smith MS Choir	\$899.70	\$0.00	\$0.00	\$899.70
1F-041	SMITH Middle School Smith MS FCA	\$1,939.38	\$0.00	\$0.00	\$1,939.38
17-041	Smith Middle School Smith MS Girls Sports	\$4,200.60	\$128.56	\$0.00	\$4,329.16
12-041	Smith Middle School Smith MS Library	\$365.51	\$254.17	\$0.00	\$619.68
OE-041	Smith Middle School Smith MS Outdoor Ed	\$1,353.81	\$0.00	\$0.00	\$1,353.81
19-041	Smith Middle School Smith MS Physical Education	\$3,499.86	\$0.00	\$0.00	\$3,499.86
22-041	Smith Middle School Smith MS Robotics	\$1,752.24	\$68.55	(\$68.55)	\$1,752.24
JT-041	Smith Middle School Smith MS Tennis	\$42.04	\$0.00	\$0.00	\$42.04
TH-041	Smith Middle School Smith MS Theater Arts	\$4,853.97	\$0.00	\$0.00	\$4,853.97
DC-041	Smith Middle School SMS Dance Class	\$160.69	\$1.00	\$0.00	\$161.69
TS-002	TEAM School Team School Activity	\$3,075.16	\$111.62	\$0.00	\$3,186.78
CB-806	Transp BUS BARN COKE FUND	\$337.94	\$73.50	\$0.00	\$411.44
11-107	Wheat Middle School Wheat MS Activity Account	\$23,143.03	\$2,859.96	\$0.00	\$26,002.99
20-107	Wheat Middle School Wheat MS Art	\$451.97	\$0.00	\$0.00	\$451.97
AV-107	Wheat Middle School Wheat MS AVID	\$879.31	\$0.00	\$0.00	\$879.31
18-107	Wheat Middle School Wheat MS Band	\$12.53	\$0.01	\$0.00	\$12.54
16-107	Wheat Middle School Wheat MS Boys Sports	\$5,679.90	\$2,686.77	\$0.00	\$8,366.67
07-107	Wheat Middle School Wheat MS Cheerleaders	(\$4,683.08)	\$9,189.18	(\$2,301.60)	\$2,204.50
14-107	Wheat Middle School Wheat MS Choir	\$739.38	\$0.00	\$0.00	\$739.38
21-107	Wheat Middle School Wheat MS Cooking Class	\$980.67	\$0.00	\$0.00	\$980.67
EB-107	Wheat Middle School Wheat MS Emergent Bilingual	\$633.47	\$0.00	\$0.00	\$633.47
1F-107	Wheat Middle School Wheat MS FCA	\$4,167.49	\$100.00	\$0.00	\$4,267.49
17-107	Wheat Middle School Wheat MS Girls Sports	\$9,588.05	\$1,971.58	\$0.00	\$11,559.63
15-107	Wheat Middle School Wheat MS Journalism	\$3,132.02	\$0.00	\$0.00	\$3,132.02
12-107	Wheat Middle School Wheat MS Library	\$1,963.21	\$0.00	\$0.00	\$1,963.21
OE-107	Wheat Middle School Wheat MS Outdoor Education	\$3.73	\$0.00	\$0.00	\$3.73
PP-107	Wheat Middle School Wheat MS P.R.I.D.E Program	\$6,783.77	\$299.04	\$0.00	\$7,082.81
19-107	Wheat Middle School Wheat MS Physical Education	\$1,544.42	\$0.00	\$0.00	\$1,544.42
RE-107	Wheat Middle School Wheat MS Readers Are Leaders	\$150.21	\$0.00	\$0.00	\$150.21
22-107	Wheat Middle School Wheat MS Robotics	\$227.27	\$1,353.12	\$0.00	\$1,580.39
RT-107	Wheat Middle School Wheat MS Running Team	\$0.00	\$0.00	\$0.00	\$0.00
ST-107	Wheat Middle School Wheat MS Steam Club	\$20.00	\$0.00	\$0.00	\$20.00
TH-107	Wheat Middle School Wheat MS Theater Arts	\$13,037.58	\$908.58	\$0.00	\$13,946.16
WC-107	Wheat Middle School Wheat MS Writers Club	\$612.35	\$0.00	\$0.00	\$612.35
DC-107	Wheat Middle School WMS Dance and Colorguard	\$230.89	\$675.75	\$0.00	\$906.64
94-107	Wheat Middle School WMS Golf	\$992.96	\$40.00	(\$660.00)	\$372.96
KC-107	Wheat Middle School WMS Knit and Crochet Club	\$132.18	\$0.00	\$0.00	\$132.18
JA-107	Wheat Middle School WMS National Jr Art Honor Soc	\$1,099.91	\$0.00	\$0.00	\$1,099.91
TOTAL		\$751,197.00	\$239,493.49	(\$116,099.28)	\$874,591.21

Clebune ISD
Federal and State Grant Expenditures
as of June 30, 2026

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
211 Title I, Part A							
6100 Payroll Costs	2,889,570.84	(1,333,202.84)	1,556,368.00	1,325,766.32	-	230,601.68	85.18%
6200 Professional and Contracted Services	668,600.00	(10,000.00)	658,600.00	364,490.00	-	294,110.00	55.34%
6300 Supplies and Materials	220,360.32	(49,400.32)	170,960.00	35,294.91	-	135,665.09	20.65%
6400 Other Operating Costs	20,000.00	(10,000.00)	10,000.00	-	-	10,000.00	0.00%
Total for 211 Title I, Part A	3,798,531.16	(1,402,603.16)	2,395,928.00	1,725,551.23	-	670,376.77	72.02%
224 Idea - Part B, Formula							
6100 Payroll Costs	2,735,523.37	(1,339,382.37)	1,396,141.00	1,401,141.00	-	(5,000.00)	100.36%
6300 Supplies and Materials	10,000.00	(5,000.00)	5,000.00	-	-	5,000.00	0.00%
Total for 224 Idea - Part B, Formula	2,745,523.37	(1,344,382.37)	1,401,141.00	1,401,141.00	-	-	100.00%
225 Idea - Part B, Preschool							
6100 Payroll Costs	41,280.07	(4,179.07)	37,101.00	30,776.43	-	6,324.57	82.95%
6300 Supplies and Materials	5,000.00	(2,500.00)	2,500.00	-	-	2,500.00	0.00%
Total for 225 Idea - Part B, Preschool	46,280.07	(6,679.07)	39,601.00	30,776.43	-	8,824.57	77.72%
240 National School Breakfast							
6100 Payroll Costs	2,474,455.00	-	2,474,455.00	1,770,088.81	-	704,366.19	71.53%
6200 Professional and Contracted Services	226,000.00	26,704.00	252,704.00	155,672.49	-	97,031.51	61.60%
6300 Supplies and Materials	2,384,000.00	-	2,384,000.00	1,785,283.80	-	598,716.20	74.89%
6400 Other Operating Costs	14,000.00	-	14,000.00	5,945.87	-	8,054.13	42.47%
6600 Capital Outlay	1,410,000.00	(26,704.00)	1,383,296.00	74,437.07	-	1,308,858.93	5.38%
Total for 240 National School Breakfast	6,508,455.00	-	6,508,455.00	3,791,428.04	-	2,717,026.96	58.25%
244 Vocational Education-Basic							
6100 Payroll Costs	-	28,000.00	28,000.00	30,845.40	-	(2,845.40)	110.16%
6200 Professional and Contracted Services	-	20,115.00	20,115.00	27,117.77	-	(7,002.77)	134.81%
6300 Supplies and Materials	-	107,453.00	107,453.00	89,365.47	-	18,087.53	83.17%
6400 Other Operating Costs	-	15,000.00	15,000.00	8,836.44	-	6,163.56	58.91%
6600 Capital outlay - Land, Furniture, and Equipment	-	-	-	-	-	-	0.00%
Total for 244 Vocational Education-Basic	-	170,568.00	170,568.00	156,165.08	-	14,402.92	91.56%
255 Title II, Part A, Tptr							
6100 Payroll Costs	493,256.00	(181,540.00)	311,716.00	255,266.60	-	56,449.40	81.89%
6200 Professional and Contracted Services	37,807.00	(33,307.00)	4,500.00	4,320.00	-	180.00	96.00%
6300 Supplies and Materials	20,004.00	(19,504.00)	500.00	-	-	500.00	0.00%
6400 Other Operating Costs	6,594.00	(5,094.00)	1,500.00	1,188.70	-	311.30	79.25%
Total for 255 Title II, Part A, Tptr	557,661.00	(239,445.00)	318,216.00	260,775.30	-	57,440.70	81.95%

Cleburne ISD
Federal and State Grant Expenditures
as of June 30, 2026

263 Title III, Part A, Bilingual

6100 Payroll Costs	272,168.00	(142,164.00)	130,004.00	102,707.52	-	27,296.48	79.00%
6200 Professional and Contracted Services	503.00	8,091.00	8,594.00	26,550.00	-	(17,956.00)	308.94%
6300 Supplies and Materials	503.00	(500.00)	3.00	985.07	-	(982.07)	32835.67%
6400 Other Operating Costs	504.00	(500.00)	4.00	906.00	-	(902.00)	22650.00%
Total for 263 Title III, Part A, Bilingual	273,678.00	(135,073.00)	138,605.00	131,148.59	-	7,456.41	94.62%

289 Title IV, Part A, and STOP School Violence

6100 Payroll Costs	2,000.00	(1,000.00)	1,000.00	-	-	1,000.00	0.00%
6200 Professional and Contracted Services	38,947.00	(15,000.00)	23,947.00	-	-	23,947.00	0.00%
6300 Supplies and Materials	165,402.52	(118,596.52)	46,806.00	75,928.62	-	(29,122.62)	162.22%
6400 Other Operating Costs	25,000.00	(15,000.00)	10,000.00	-	-	10,000.00	0.00%
6600 Capital outlay - Land, Furniture, and Equipment	40,000.00	-	40,000.00	37,995.00	-	2,005.00	94.99%
Total for 289 Title IV, Part A	271,349.52	(149,596.52)	121,753.00	113,923.62	-	7,829.38	93.57%

397 Advanced Placement Incentive

6400 Other Operating Costs	-	6,500.00	6,500.00	5,400.00	-	1,100.00	83.08%
Total for 397 Advanced Placement Incentive	-	6,500.00	6,500.00	5,400.00	-	1,100.00	83.08%

410 Instructional Materials AI

6300 Supplies and Materials	-	1,007,951.00	1,007,951.00	510,779.22	-	497,171.78	50.68%
6400 Other Operating Costs	-	-	-	-	-	-	-
Total for 410 Instructional Materials AI	-	1,007,951.00	1,007,951.00	510,779.22	-	497,171.78	50.68%

429 School Safety

6200 Professional and Contracted Services	23,799.00	554,466.00	578,265.00	-	-	578,265.00	0.00%
6300 Supplies and Materials	52,078.00	192,004.00	244,082.00	44,238.00	-	199,844.00	18.12%
6600 Capital outlay - Land, Furniture, and Equipment	225,500.00	36,213.00	261,713.00	9,350.00	-	252,363.00	100.00%
Total for 429 School Safety	301,377.00	982,833.00	1,284,210.00	55,126.43	-	1,229,083.57	100.00%

Total for Report

14,502,855.12	(1,109,927.12)	13,392,928.00	8,182,214.94	-	5,210,713.06	61.09%

Cleburne ISD
General Fund Expenditures
as of June 30, 2026

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
11 Instruction							
6100 Payroll Costs	44,107,479.00	2,275,235.00	46,382,714.00	38,603,615.42	-	7,779,098.58	83.23%
6200 Professional and Contracted Services	840,426.00	87,242.69	927,668.69	664,599.87	-	263,068.82	71.64%
6300 Supplies and Materials	1,343,762.00	5,630.00	1,349,392.00	1,222,583.78	-	126,808.22	90.60%
6400 Other Operating Costs	225,189.00	(24,427.69)	198,761.31	104,684.94	120.00	95,956.37	52.73%
6600 Capital outlay - Land, Furniture, and Equipment	12,200.00	(4,151.00)	10,049.00	-	-	8,049.00	0.00%
Total for 11 Instruction	46,529,056.00	2,339,529.00	48,868,585.00	40,595,484.01	120.00	8,272,980.99	83.07%
12 Instructional Resources and Media							
6100 Payroll Costs	510,686.00	128,096.00	638,782.00	466,896.10	-	171,885.90	73.09%
6200 Professional and Contracted Services	18,763.00	1,786.00	20,549.00	19,375.79	-	1,173.21	94.29%
6300 Supplies and Materials	26,337.00	(1,266.00)	25,071.00	22,657.48	-	2,413.52	90.37%
6400 Other Operating Costs	1,951.00	(570.00)	1,381.00	1,029.00	-	352.00	74.51%
Total for 12 Instructional Resources and Media	557,737.00	128,046.00	685,783.00	509,958.37	-	175,824.63	74.36%
13 Curriculum and Instructional Staff							
6100 Payroll Costs	1,285,490.00	26,599.00	1,312,089.00	1,145,944.15	-	166,144.85	87.34%
6200 Professional and Contracted Services	339,321.00	21,504.00	360,825.00	325,356.10	-	35,468.90	90.17%
6300 Supplies and Materials	44,720.00	21,564.00	66,284.00	46,199.36	-	20,084.64	69.70%
6400 Other Operating Costs	161,588.00	(29,558.00)	132,030.00	98,873.76	-	33,156.24	74.89%
Total for 13 Curriculum and Instructional Staff	1,831,119.00	40,109.00	1,871,228.00	1,616,373.37	-	254,854.63	86.38%
21 Instructional Development							
6100 Payroll Costs	1,421,700.00	20,948.00	1,442,648.00	1,211,189.44	-	231,458.56	83.96%
6200 Professional and Contracted Services	69,218.00	(42,698.00)	26,520.00	25,631.57	-	888.43	96.65%
6300 Supplies and Materials	49,025.00	17,323.00	66,348.00	61,490.20	-	4,857.80	92.68%
6400 Other Operating Costs	56,770.00	2,334.00	59,104.00	43,913.59	-	15,190.41	74.30%
6600 Capital outlay - Land, Furniture, and Equipment	-	-	-	-	-	-	0.00%
Total for 21 Instructional Development	1,596,713.00	(2,093.00)	1,594,620.00	1,342,224.80	-	252,395.20	84.17%
23 School Administration							
6100 Payroll Costs	4,401,648.00	93,361.00	4,495,009.00	4,113,934.49	-	381,074.51	91.52%
6200 Professional and Contracted Services	714.00	100.00	814.00	500.00	-	314.00	61.43%
6300 Supplies and Materials	35,180.00	8,896.00	44,076.00	26,178.45	-	17,897.55	59.39%
6400 Other Operating Costs	66,750.00	(2,256.00)	64,494.00	46,305.78	100.00	18,088.22	71.95%
Total for 23 School Administration	4,504,292.00	100,101.00	4,604,393.00	4,186,918.72	100.00	417,374.28	90.94%
31 Guidance and Counseling Services							
6100 Payroll Costs	2,487,938.00	350,931.00	2,838,869.00	2,502,274.81	-	336,594.19	88.14%
6200 Professional and Contracted Services	65,770.00	22,050.00	87,820.00	68,502.26	-	19,317.74	78.00%
6300 Supplies and Materials	61,007.00	(7,842.00)	53,165.00	48,132.46	-	5,032.54	90.53%
6400 Other Operating Costs	35,812.00	(16,711.00)	19,101.00	11,096.10	-	8,004.90	58.09%

Cleburne ISD
General Fund Expenditures
as of June 30, 2026

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
Total for 31 Guidance and Counseling Services	2,650,527.00	348,428.00	2,998,955.00	2,630,005.63	-	368,949.37	87.70%
32 Social Work Services							
6100 Payroll Costs	-	150,000.00	150,000.00	96,588.97	-	53,411.03	64.39%
6300 Supplies and Materials	7,600.00	3,480.00	11,080.00	3,857.46	-	7,222.54	34.81%
6400 Other Operating Costs	4,000.00	-	4,000.00	1,666.59	-	2,333.41	41.66%
Total for 32 Social Work Services	11,600.00	153,480.00	165,080.00	102,113.02	-	62,966.98	61.86%
33 Health Services							
6100 Payroll Costs	1,084,768.00	46,554.00	1,131,322.00	910,598.02	-	220,723.98	80.49%
6200 Professional and Contracted Services	8,275.00	18,105.00	26,380.00	23,843.16	-	2,536.84	90.38%
6300 Supplies and Materials	41,400.00	(11,252.00)	30,148.00	28,099.51	-	2,048.49	93.21%
6400 Other Operating Costs	10,800.00	(1,253.00)	9,547.00	7,851.30	-	1,695.70	82.24%
Total for 33 Health Services	1,145,243.00	52,154.00	1,197,397.00	970,391.99	-	227,005.01	81.04%
34 Student (Pupil) Transportation							
6100 Payroll Costs	2,473,810.00	(19,716.00)	2,454,094.00	1,989,860.10	-	464,233.90	81.08%
6200 Professional and Contracted Services	123,005.00	5,277.00	128,282.00	117,488.59	-	10,793.41	91.59%
6300 Supplies and Materials	590,150.00	33,920.00	624,070.00	592,438.94	-	31,631.06	94.93%
6400 Other Operating Costs	129,600.00	33,186.00	162,786.00	152,689.17	-	10,013.58	93.80%
6600 Capital outlay - Land, Furniture, and Equipment	132,000.00	2,617.00	134,617.00	134,528.69	-	88.31	0.00%
Total for 34 Student (Pupil) Transportation	3,448,565.00	55,284.00	3,503,849.00	2,987,005.49	-	516,760.26	85.25%
35 Food Services							
6100 Payroll Costs	90,000.00	40,000.00	130,000.00	112,572.89	-	17,427.11	86.59%
Total for 35 Food Services	90,000.00	40,000.00	130,000.00	112,572.89	-	17,427.11	86.59%
36 Cocurricular/Extracurricular							
6100 Payroll Costs	1,739,793.00	29,776.00	1,769,569.00	1,654,764.84	-	114,804.16	93.51%
6200 Professional and Contracted Services	247,593.00	(30,935.00)	216,658.00	173,065.39	-	43,592.61	79.88%
6300 Supplies and Materials	321,482.00	103,024.00	424,506.00	312,565.57	-	111,940.43	73.63%
6400 Other Operating Costs	634,661.00	(71,095.00)	563,566.00	408,733.55	-	154,832.45	72.53%
6600 Capital outlay - Land, Furniture, and Equipment	14,039.00	5,394.00	19,433.00	10,394.00	-	9,039.00	0.00%
Total for 36 Cocurricular/Extracurricular	2,957,568.00	36,164.00	2,993,732.00	2,559,523.35	-	434,208.65	85.50%
41 General Administration							
6100 Payroll Costs	1,962,768.00	133,848.00	2,096,616.00	2,039,106.46	-	57,509.54	97.26%
6200 Professional and Contracted Services	309,000.00	20,343.00	329,343.00	311,145.34	-	18,197.66	94.47%
6300 Supplies and Materials	19,690.00	3,519.27	23,209.27	20,762.90	-	2,446.37	89.46%
6400 Other Operating Costs	350,300.00	(25,374.27)	324,925.73	277,967.67	500.00	46,458.06	85.70%

Cleburne ISD
General Fund Expenditures
as of June 30, 2026

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
Total for 41 General Administration	2,641,758.00	132,336.00	2,774,094.00	2,648,982.37	500.00	124,611.63	95.51%
51 Plant Maintenance and Operations							
6100 Payroll Costs	4,430,946.00	(404,262.00)	4,026,684.00	4,150,353.89	-	(123,669.89)	103.07%
6200 Professional and Contracted Services	3,122,104.00	59,396.00	3,181,500.00	2,240,685.57	-	940,814.43	70.43%
6300 Supplies and Materials	1,267,300.00	(324,292.00)	943,008.00	744,107.07	-	198,900.93	78.91%
6400 Other Operating Costs	1,818,200.00	410.00	1,818,610.00	1,128,316.91	-	690,293.09	62.04%
6600 Capital outlay - Land, Furniture, and Equipment	150,000.00	312,486.00	462,486.00	364,690.93	-	97,795.07	78.85%
Total for 51 Plant Maintenance and Operations	10,788,550.00	(356,262.00)	10,432,288.00	8,628,154.37	-	1,804,133.63	82.71%
52 Security and Monitoring Services							
6200 Professional and Contracted Services	723,378.00	(1,655.00)	721,723.00	422,529.61	-	299,193.39	58.54%
6300 Supplies and Materials	33,356.00	6,457.00	39,813.00	31,170.97	-	8,642.03	78.29%
Total for 52 Security and Monitoring Services	1,649,354.00	22,981.00	1,672,335.00	1,275,222.93	-	397,112.07	76.25%
53 Data Processing Services							
6100 Payroll Costs	808,184.00	16,241.00	824,425.00	803,805.51	-	20,619.49	97.50%
6200 Professional and Contracted Services	759,500.00	(9,518.00)	749,982.00	537,733.78	-	212,248.22	71.70%
6300 Supplies and Materials	279,975.00	7,875.00	287,850.00	287,126.72	-	723.28	99.75%
6400 Other Operating Costs	14,000.00	(315.00)	13,685.00	7,405.28	-	6,279.72	54.11%
Total for 53 Data Processing Services	1,861,659.00	14,283.00	1,875,942.00	1,636,071.29	-	239,870.71	87.21%
93 Payments to Fiscal Agent/Member							
6400 Other Operating Costs	120,000.00	(67,750.00)	52,250.00	52,064.95	-	185.05	99.65%
Total for 93 Payments to Fiscal Agent/Member	120,000.00	(47,750.00)	72,250.00	52,064.95	-	20,185.05	99.65%
95 Payments to Juvenile Justice							
6200 Professional and Contracted Services	10,000.00	-	10,000.00	-	-	10,000.00	0.00%
Total for 95 Payments to Juvenile Justice	10,000.00	-	10,000.00	-	-	10,000.00	0.00%
99 Other Intergovernmental							
6100 Payroll Costs	-	10,000.00	10,000.00	-	-	10,000.00	0.00%
6200 Professional and Contracted Services	562,000.00	-	562,000.00	568,426.29	-	(6,426.29)	101.14%
Total for 99 Other Intergovernmental	562,000.00	10,000.00	572,000.00	568,426.29	-	3,573.71	101.14%
Total for Report	82,955,741.00	5,523,040.00	88,478,781.00	74,317,743.84	720.00	14,160,233.91	84.00%

Cleburne ISD
General Fund Revenues
as of June 30, 2026

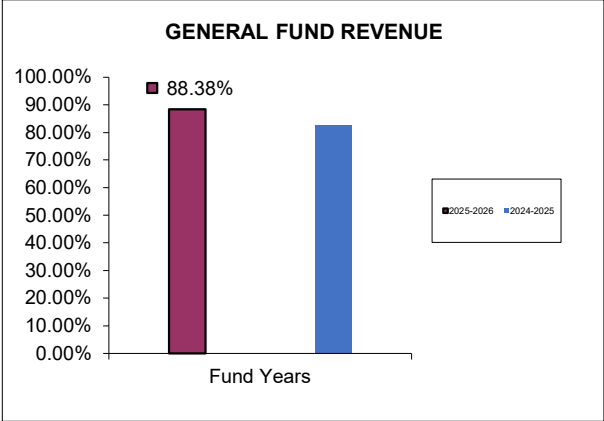
	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD REAL REV	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
5711 Taxes, Current Year	30,302,352.00	-	30,302,352.00	28,915,770.80	-	1,386,581.20	95%
5712 Taxes, Prior Year	300,000.00	-	300,000.00	260,526.96	-	39,473.04	87%
5719 Taxes, Miscellaneous	300,000.00	-	300,000.00	337,111.31	-	(37,111.31)	112%
5739 Tuition and Fees	120,000.00	-	120,000.00	195,777.14	-	(75,777.14)	163%
5742 Investments	100,000.00	-	100,000.00	600,714.99	-	(500,714.99)	601%
5743 Rent-School Facilities	80,000.00	-	80,000.00	81,471.84	-	(1,471.84)	102%
5745 Insurance Recovery	-	-	-	233,497.72	-	(233,497.72)	0%
5748 Royalties	30,000.00	-	30,000.00	74,186.85	-	(44,186.85)	247%
5749 Miscellaneous-Local Sources	35,000.00	-	35,000.00	115,413.35	-	(80,413.35)	330%
5752 Athletic Activity	70,000.00	-	70,000.00	139,463.00	-	(69,463.00)	199%
5755 Results From Enterprising Serv	100,000.00	-	100,000.00	144,246.96	-	(44,246.96)	144%
5759 Sting Bistro Enterprise Fund	-	-	-	7,002.83	-	(7,002.83)	0%
5769 Miscellaneous-Local Gov't	-	-	-	50.00	-	(50.00)	0%
5811 Per Capita	2,500,996.00	-	2,500,996.00	2,268,608.00	-	232,388.00	91%
5812 Foundation Fund Salary & Opera	34,783,524.00	5,030,618.00	39,814,142.00	31,201,266.00	-	8,612,876.00	78%
5831 Teacher Retirement/Trs Care -	3,700,000.00	-	3,700,000.00	3,986,222.20	-	(286,222.20)	108%
5839 State Rev Other than TEA	-	-	-	230,625.00	-	(230,625.00)	0%
5929 Federal Rev. Distributed By Te	100,000.00	-	100,000.00	62,309.45	-	37,690.55	62%
5931 School Health And Related Serv	650,000.00	-	650,000.00	263,539.02	-	386,460.98	41%
	73,171,872.00	5,030,618.00	78,202,490.00	69,117,803.42	-	9,084,686.58	88%

CLEBURNE ISD REVENUE / EXPENDITURE

JUNE 2026

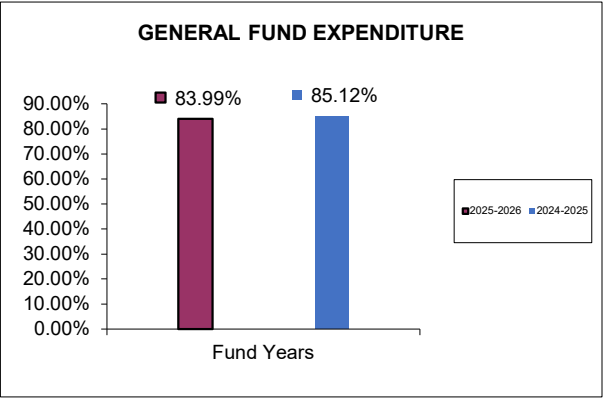
	REVENUE BUDGET	REVENUE AS OF JUNE 30, 2026	REVENUE AS A PERCENT OF BUDGET
2025-2026 GENERAL FUND REVENUE	\$78,202,490.00	\$69,117,803.42	88.4%

	REVENUE BUDGET	REVENUE AS OF JUNE 30, 2026	REVENUE AS A PERCENT OF BUDGET
2024-2025 GENERAL FUND REVENUE	\$72,595,540.00	\$60,151,602.49	82.9%



	EXPENDITURE BUDGET	EXPENDITURE AS OF JUNE 30, 2026	EXPENDITURE AS A PERCENT OF BUDGET
2025-2026 GENERAL FUND EXPENDITURE	\$88,478,781.00	\$74,317,743.84	84.0%

	EXPENDITURE BUDGET	EXPENDITURE AS OF JUNE 30, 2026	EXPENDITURE AS A PERCENT OF BUDGET
2024-2025 GENERAL FUND EXPENDITURE	\$86,905,736.00	\$73,972,480.09	85.1%



Cleburne ISD
2016 Bond
June 30, 2026

ACCOUNT	PROJECT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
617-41-6211-GA-701-99-A-00-	Administrative	Legal Services	E	(218,347.09)	168,583.50	-	-	(386,930.59)
617-41-6219-00-750-99-A-00-	Administrative	Professional Services	E	(176,827.50)	-	-	-	(176,827.50)
617-41-6299-00-750-99-0-00-	Administrative	Miscellaneouscontracted Servic	E	6,416.00	-	-	-	6,416.00
617-41-6419-00-999-99-A-00-	Administrative	Travel And Subsistence - Non-E	E	31.00	-	-	-	31.00
617-41-6499-00-750-00-0-00-	Administrative	Miscellaneous Operating Costs	E	20.00	-	-	-	20.00
617-41-6499-00-750-99-A-00-	Administrative	Miscellaneous Operating Costs	E	60.00	-	-	-	60.00
617-51-6219-MA-999-99-A-00-	Administrative	Professional Services	E	(1,899,481.18)	-	-	-	(1,899,481.18)
617-51-6249-00-001-99-A-00-	Administrative	Contracted Maintenance And Rep	E	(1,164,587.44)	-	-	-	(1,164,587.44)
617-51-6398-MO-999-99-A-00-	Administrative	Supplies And Materials - Local	E	244.00	-	-	-	244.00
617-51-6399-MA-999-99-A-00-	Administrative	General Supplies	E	30.00	-	-	-	30.00
617-51-6399-MA-999-99-A-01-	Administrative	General Supplies	E	28.00	-	-	-	28.00
617-52-6639-00-001-99-Q-00-	Administrative	Furniture And Equipment	E	(16,540.80)	-	-	-	(16,540.80)
617-81-6119-00-001-99-Q-00-	Administrative	Salaries Or Wages - Teachers A	E	(273,062.20)	-	-	-	(273,062.20)
617-81-6141-00-001-99-Q-00-	Administrative	Social Security/Medicare	E	(3,912.25)	-	-	-	(3,912.25)
617-81-6142-00-001-99-Q-00-	Administrative	Group Health And Life Insuranc	E	(6,943.00)	-	-	-	(6,943.00)
617-81-6143-00-001-99-Q-00-	Administrative	Workers' Compensation	E	(964.43)	-	-	-	(964.43)
617-81-6146-00-001-99-Q-00-	Administrative	Teacher Retirement/Trs Care	E	(4,321.40)	-	-	-	(4,321.40)
617-81-6219-00-001-99-Q-00-	Administrative	Professional Services	E	113,422.26	-	-	-	113,422.26
617-81-6269-00-001-99-Q-00-	Administrative	Rentals - Operating Leases	E	(36,557.88)	-	-	-	(36,557.88)
617-81-6299-MA-001-99-Q-00-	Administrative	Miscellaneouscontracted Servic	E	591.00	-	-	-	591.00
617-81-6319-00-001-99-A-00-	Administrative	Supplies For Maintenance And/O	E	708.00	-	-	-	708.00
617-81-6398-00-001-99-Q-00-	Administrative	Supplies And Materials - Local	E	2,742.96	-	-	-	2,742.96
617-81-6411-MA-999-99-A-00-	Administrative	Travel And Subsistence - Emplo	E	(2,910.09)	-	-	-	(2,910.09)
617-81-6629-MO-999-99-A-00-	Administrative	Building Purchase, Constructio	E	21,644.80	-	-	-	21,644.80
617-81-6639-00-001-99-A-00-	Administrative	Furniture And Equipment	E	(46,768.00)	-	-	-	(46,768.00)
617-81-6639-MA-001-99-Q-00-	Administrative	Furniture And Equipment	E	3,174.00	-	-	-	3,174.00
617-81-6219-MA-999-99-A-00-	Administrative	Professional Services	E	-	-	-	-	-
617-81-6299-00-001-99-Q-00-	Administrative	Miscellaneouscontracted Servic	E	(1,003.00)	-	-	-	(1,003.00)
	Administrative Total			(3,703,114.24)	168,583.50	-	-	(3,871,697.74)
617-81-6299-00-001-99-Q-96-61704	CHS Technology	Miscellaneouscontracted Servic	E	(198,296.16)	-	-	-	(198,296.16)
617-81-6398-00-001-22-Q-96-61704	CHS Technology	Supplies And Materials - Local	E	(677,239.00)	-	-	-	(677,239.00)
617-81-6398-00-001-99-Q-96-61704	CHS Technology	Supplies And Materials - Local	E	(1,091,474.00)	-	-	-	(1,091,474.00)
617-81-6399-00-001-99-Q-96-61704	CHS Technology	General Supplies	E	(430,590.00)	-	-	-	(430,590.00)
617-81-6639-00-001-99-Q-96-61704	CHS Technology	Furniture And Equipment	E	3,570,528.00	-	-	-	3,570,528.00
	CHS Technology Total			1,172,928.84	-	-	-	1,172,928.84
617-81-6249-01-001-99-A-17-61702	CHS/CTE GMP	Subguard - Glazing	E	(28,981.00)	-	-	-	(28,981.00)
617-81-6299-00-001-99-A-00-61702	CHS/CTE GMP	General Conditions	E	135,847.00	-	-	-	135,847.00
617-81-6299-00-001-99-A-01-61702	CHS/CTE GMP	GC's Cost of Work	E	99,396.00	-	-	-	99,396.00
617-81-6299-01-001-99-A-00-61702	CHS/CTE GMP	Fees	E	748,142.80	-	-	-	748,142.80
617-81-6429-00-001-99-A-01-61702	CHS/CTE GMP	General Liability Insurance	E	50,212.00	-	-	-	50,212.00
617-81-6429-00-001-99-A-02-61702	CHS/CTE GMP	Subguard - Demolition	E	984.00	-	-	-	984.00
617-81-6429-00-001-99-A-03-61702	CHS/CTE GMP	Subguard - Concrete Paving	E	42,242.00	-	-	-	42,242.00
617-81-6429-00-001-99-A-04-61702	CHS/CTE GMP	Subguard - Masonry	E	(178,894.00)	-	-	-	(178,894.00)
617-81-6429-00-001-99-A-05-61702	CHS/CTE GMP	Subguard - Structural Steel	E	6,542.00	-	-	-	6,542.00
617-81-6429-00-001-99-A-06-61702	CHS/CTE GMP	Subguard - Finish Carpentry	E	9,202.00	-	-	-	9,202.00
617-81-6429-00-001-99-A-07-61702	CHS/CTE GMP	Subguard - Waterproofing, Seal	E	2,202.00	-	-	-	2,202.00
617-81-6429-00-001-99-A-08-61702	CHS/CTE GMP	Subguard - Metal Doors, Frames	E	(59,296.00)	-	-	-	(59,296.00)
617-81-6429-00-001-99-A-09-61702	CHS/CTE GMP	Subguard - Drywall and Ceiling	E	59,176.00	-	-	-	59,176.00
617-81-6429-00-001-99-A-10-61702	CHS/CTE GMP	Subguard - Division 10 Special	E	359.00	-	-	-	359.00

Cleburne ISD
2016 Bond
June 30, 2026

ACCOUNT	PROJECT	ACCOUNT DESCRIPTION	TYPE	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
617-81-6429-00-001-99-A-11-61702	CHS/CTE GMP	Subguard - Food Service Equipm	E	53,462.00	-	-	-	53,462.00
617-81-6429-00-001-99-A-12-61702	CHS/CTE GMP	Subguard - Laboratory Casework	E	600.00	-	-	-	600.00
617-81-6429-00-001-99-A-14-61702	CHS/CTE GMP	Subguard-Elevators	E	(4,018.00)	-	-	-	(4,018.00)
617-81-6429-00-001-99-A-15-61702	CHS/CTE GMP	Subguard - Fire Protection	E	959.00	-	-	-	959.00
617-81-6429-00-001-99-A-16-61702	CHS/CTE GMP	Subguard - Electrical Special	E	13,022.00	-	-	-	13,022.00
617-81-6429-01-001-99-A-01-61702	CHS/CTE GMP	Building Risk Insurance	E	(99,217.00)	-	-	-	(99,217.00)
617-81-6429-01-001-99-A-12-61702	CHS/CTE GMP	Subguard - Earthwork	E	1,554.00	-	-	-	1,554.00
617-81-6429-01-001-99-A-03-61702	CHS/CTE GMP	Subguard - Structural Concrete	E	1,626.00	-	-	-	1,626.00
617-81-6429-01-001-99-A-07-61702	CHS/CTE GMP	Subguard - Roofing	E	12,488.00	-	-	-	12,488.00
617-81-6429-01-001-99-A-09-61702	CHS/CTE GMP	Subguard - Tile	E	719.00	-	-	-	719.00
617-81-6429-01-001-99-A-10-61702	CHS/CTE GMP	Subguard - Metal Lockers	E	(341.00)	-	-	-	(341.00)
617-81-6429-01-001-99-A-11-61702	CHS/CTE GMP	Subguard - Scoreboards	E	(42,626.00)	-	-	-	(42,626.00)
617-81-6429-01-001-99-A-12-61702	CHS/CTE GMP	Subguard - Grandstands & Press	E	(4,469.00)	-	-	-	(4,469.00)
617-81-6429-01-001-99-A-15-61702	CHS/CTE GMP	Subguard - Plumbing & Mechanic	E	422,102.00	-	-	-	422,102.00
617-81-6429-01-001-99-A-16-61702	CHS/CTE GMP	Subguard - Security & Access	E	377.00	-	-	-	377.00
617-81-6429-01-001-99-A-17-61702	CHS/CTE GMP	Subguard- Glazing	E	(123,137.00)	-	-	-	(123,137.00)
617-81-6429-02-001-99-A-01-61702	CHS/CTE GMP	Payment & Performance Bond	E	(166,419.00)	-	-	-	(166,419.00)
617-81-6429-02-001-99-A-02-61702	CHS/CTE GMP	Subguard - Site Utilities	E	(122,601.00)	-	-	-	(122,601.00)
617-81-6429-02-001-99-A-03-61702	CHS/CTE GMP	Subguard - Precast Concrete Ri	E	(1,663.00)	-	-	-	(1,663.00)
617-81-6429-02-001-99-A-09-61702	CHS/CTE GMP	Subguard - Terrazzo	E	3,779.00	-	-	-	3,779.00
617-81-6429-02-001-99-A-10-61702	CHS/CTE GMP	Subguard-Wall supported canopy	E	(5,386.00)	-	-	-	(5,386.00)
617-81-6429-02-001-99-A-15-61702	CHS/CTE GMP	Subguard - Direct Digital Cont	E	360.00	-	-	-	360.00
617-81-6429-02-001-99-A-16-61702	CHS/CTE GMP	Subguard - Fire Alarm	E	474.00	-	-	-	474.00
617-81-6429-03-001-99-A-02-61702	CHS/CTE GMP	Subguard - Fencing & Ball Fiel	E	(14,643.00)	-	-	-	(14,643.00)
617-81-6429-03-001-99-A-09-61702	CHS/CTE GMP	Subguard - Resilient Tile Floo	E	5,465.00	-	-	-	5,465.00
617-81-6429-03-001-99-A-16-61702	CHS/CTE GMP	Subguard - Data Cabling	E	(10,787.00)	-	-	-	(10,787.00)
617-81-6429-04-001-99-A-02-61702	CHS/CTE GMP	Subguard - Artificial Turf	E	35,042.00	-	-	-	35,042.00
617-81-6429-04-001-99-A-09-61702	CHS/CTE GMP	Subguard - Paint and Stencil	E	(3,426.00)	-	-	-	(3,426.00)
617-81-6429-04-001-99-A-16-61702	CHS/CTE GMP	Subguard - Audio/Visual System	E	10,996.00	-	-	-	10,996.00
617-81-6429-05-001-99-A-02-61702	CHS/CTE GMP	Subguard-Landscape and Irrigat	E	(15,656.00)	-	-	-	(15,656.00)
617-81-6629-00-001-99-A-00-61702	CHS/CTE GMP	Building Purchase, Constructio	E	(14,715,258.67)	-	-	-	(14,715,258.67)
617-81-6629-00-001-99-A-02-61702	CHS/CTE GMP	Demolition	E	283,751.00	-	-	-	283,751.00
617-81-6629-00-001-99-A-03-61702	CHS/CTE GMP	Concrete Paving	E	(386,871.00)	-	-	-	(386,871.00)
617-81-6629-00-001-99-A-04-61702	CHS/CTE GMP	Masonry	E	1,402,711.00	-	-	-	1,402,711.00
617-81-6629-00-001-99-A-05-61702	CHS/CTE GMP	Structural Steel	E	1,606,427.00	-	-	-	1,606,427.00
617-81-6629-00-001-99-A-06-61702	CHS/CTE GMP	Finish Carpentry/Casework	E	422,087.00	-	-	-	422,087.00
617-81-6629-00-001-99-A-07-61702	CHS/CTE GMP	Waterproofing, Sealants, Seale	E	263,714.00	-	-	-	263,714.00
617-81-6629-00-001-99-A-08-61702	CHS/CTE GMP	Metal Doors, Frames, Hardware	E	235,566.00	-	-	-	235,566.00
617-81-6629-00-001-99-A-09-61702	CHS/CTE GMP	Drywall & Ceilings	E	843,051.00	-	-	-	843,051.00
617-81-6629-00-001-99-A-10-61702	CHS/CTE GMP	Division 10 Specialties	E	149,046.65	-	-	-	149,046.65
617-81-6629-00-001-99-A-11-61702	CHS/CTE GMP	Food Service Equipment	E	1,250,601.00	-	-	-	1,250,601.00
617-81-6629-00-001-99-A-12-61702	CHS/CTE GMP	Window Treatments	E	9,308.00	-	-	-	9,308.00
617-81-6629-00-001-99-A-13-61702	CHS/CTE GMP	Greenhouse Relocation	E	5,200.00	-	-	-	5,200.00
617-81-6629-00-001-99-A-14-61702	CHS/CTE GMP	Elevators	E	62,621.00	-	-	-	62,621.00
617-81-6629-00-001-99-A-15-61702	CHS/CTE GMP	Fire Protection	E	242,351.00	-	-	-	242,351.00
617-81-6629-00-001-99-A-16-61702	CHS/CTE GMP	Electrical Special Provisions	E	1,641,226.45	-	-	-	1,641,226.45
617-81-6629-00-001-99-A-17-61702	CHS/CTE GMP	Owners Contingency	E	(328,272.00)	-	-	-	(328,272.00)
617-81-6629-00-001-99-A-18-61702	CHS/CTE GMP	Change Orders	E	-	-	-	-	-
617-81-6629-01-001-99-A-02-61702	CHS/CTE GMP	Temp Shoring of Exist Structur	E	47,630.00	-	-	-	47,630.00

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617-81-6629-01-001-99-A-03-61702	CHS/CTE GMP	Structural Concrete	E	1,540,808.00	-	-	-	1,540,808.00
617-81-6629-01-001-99-A-06-61702	CHS/CTE GMP	Rough Carpentry	E	(42,624.00)	-	-	-	(42,624.00)
617-81-6629-01-001-99-A-07-61702	CHS/CTE GMP	Sprayed Fireproofing	E	187,175.00	-	-	-	187,175.00
617-81-6629-01-001-99-A-08-61702	CHS/CTE GMP	Overhead Coiling Doors	E	(38,101.35)	-	-	-	(38,101.35)
617-81-6629-01-001-99-A-09-61702	CHS/CTE GMP	Interior sound rated partition	E	34,780.00	-	-	-	34,780.00
617-81-6629-01-001-99-A-10-61702	CHS/CTE GMP	Signage	E	(4,600.00)	-	-	-	(4,600.00)
617-81-6629-01-001-99-A-11-61702	CHS/CTE GMP	Theatrical Equipment/PipeGrid/	E	164,700.00	-	-	-	164,700.00
617-81-6629-01-001-99-A-12-61702	CHS/CTE GMP	Laboratory Casework & Equipmen	E	236,772.00	-	-	-	236,772.00
617-81-6629-01-001-99-A-14-61702	CHS/CTE GMP	Lifts	E	(19,421.00)	-	-	-	(19,421.00)
617-81-6629-01-001-99-A-15-61702	CHS/CTE GMP	Plumbing & Mechanical	E	2,943,963.00	-	-	-	2,943,963.00
617-81-6629-01-001-99-A-16-61702	CHS/CTE GMP	Security & Access Control	E	111,920.73	-	-	-	111,920.73
617-81-6629-01-001-99-A-17-61702	CHS/CTE GMP	Cpntractors Contingency	E	2,675,433.00	-	-	-	2,675,433.00
617-81-6629-02-001-99-A-02-61702	CHS/CTE GMP	Earthwork	E	135,448.00	-	-	-	135,448.00
617-81-6629-02-001-99-A-03-61702	CHS/CTE GMP	Precast Concrete Risers	E	(79,944.00)	-	-	-	(79,944.00)
617-81-6629-02-001-99-A-07-61702	CHS/CTE GMP	Roofing	E	1,604,027.00	-	-	-	1,604,027.00
617-81-6629-02-001-99-A-09-61702	CHS/CTE GMP	Tile	E	(617,054.55)	-	-	-	(617,054.55)
617-81-6629-02-001-99-A-10-61702	CHS/CTE GMP	Wall-Supported Prefab Canopies	E	(175,739.95)	-	-	-	(175,739.95)
617-81-6629-02-001-99-A-11-61702	CHS/CTE GMP	Projection Screens	E	12,482.00	-	-	-	12,482.00
617-81-6629-02-001-99-A-12-61702	CHS/CTE GMP	Library Furniture	E	5,447.00	-	-	-	5,447.00
617-81-6629-02-001-99-A-15-61702	CHS/CTE GMP	Test and Balance	E	124,384.00	-	-	-	124,384.00
617-81-6629-02-001-99-A-16-61702	CHS/CTE GMP	Paging System	E	429,014.00	-	-	-	429,014.00
617-81-6629-03-001-99-A-02-61702	CHS/CTE GMP	Courtyard Grading	E	30,600.00	-	-	-	30,600.00
617-81-6629-03-001-99-A-09-61702	CHS/CTE GMP	Terrazzo	E	339,324.00	-	-	-	339,324.00
617-81-6629-03-001-99-A-10-61702	CHS/CTE GMP	Metal Lockers	E	179,367.00	-	-	-	179,367.00
617-81-6629-03-001-99-A-11-61702	CHS/CTE GMP	Athletic Equipment	E	(52,167.00)	-	-	-	(52,167.00)
617-81-6629-03-001-99-A-12-61702	CHS/CTE GMP	Gymnasium Seating & Telescopin	E	110,390.05	-	-	-	110,390.05
617-81-6629-03-001-99-A-15-61702	CHS/CTE GMP	Direct Digital Control Systems	E	97,352.70	-	-	-	97,352.70
617-81-6629-03-001-99-A-16-61702	CHS/CTE GMP	Fire Alarm	E	138,659.00	-	-	-	138,659.00
617-81-6629-03-001-99-A-17-61702	CHS/CTE GMP	Pier Overages	E	50,000.00	-	-	-	50,000.00
617-81-6629-04-001-99-A-02-61702	CHS/CTE GMP	Termite Control	E	(49,111.00)	-	-	-	(49,111.00)
617-81-6629-04-001-99-A-09-61702	CHS/CTE GMP	Resilient Tile Flooring & Carp	E	414,876.00	-	-	-	414,876.00
617-81-6629-04-001-99-A-10-61702	CHS/CTE GMP	Miscellaneous Specialties	E	26,748.00	-	-	-	26,748.00
617-81-6629-04-001-99-A-11-61702	CHS/CTE GMP	Scoreboards	E	188,496.00	-	-	-	188,496.00
617-81-6629-04-001-99-A-12-61702	CHS/CTE GMP	Grandstands & Press Boxes	E	(279,343.00)	-	-	-	(279,343.00)
617-81-6629-04-001-99-A-16-61702	CHS/CTE GMP	Data Cabling	E	(95,799.83)	-	-	-	(95,799.83)
617-81-6629-04-001-99-A-17-61702	CHS/CTE GMP	Pier Casing	E	(91,442.00)	-	-	-	(91,442.00)
617-81-6629-05-001-99-A-02-61702	CHS/CTE GMP	Site Utilities	E	199,114.00	-	-	-	199,114.00
617-81-6629-05-001-99-A-09-61702	CHS/CTE GMP	Wood Flooring	E	2,994.00	-	-	-	2,994.00
617-81-6629-05-001-99-A-10-61702	CHS/CTE GMP	Cast Aluminum	E	465.00	-	-	-	465.00
617-81-6629-05-001-99-A-16-61702	CHS/CTE GMP	Audio/Visual Systems & Equipme	E	379,657.30	-	-	-	379,657.30
617-81-6629-05-001-99-A-17-61702	CHS/CTE GMP	Floor Moisture Mitigation	E	100,000.00	-	-	-	100,000.00
617-81-6629-06-001-99-A-02-61702	CHS/CTE GMP	Subsurface Utility Location	E	11,740.00	-	-	-	11,740.00
617-81-6629-06-001-99-A-09-61702	CHS/CTE GMP	Paint & Stencil-Painted Graphi	E	(181,462.55)	-	-	-	(181,462.55)
617-81-6629-06-001-99-A-17-61702	CHS/CTE GMP	Site Utility / Power (Oncor)	E	100,000.00	-	-	-	100,000.00
617-81-6629-07-001-99-A-02-61702	CHS/CTE GMP	Fencing & Ball Field Netting	E	(27,179.00)	-	-	-	(27,179.00)
617-81-6629-07-001-99-A-17-61702	CHS/CTE GMP	Theatrical Lighting	E	120,000.00	-	-	-	120,000.00
617-81-6629-08-001-99-A-02-61702	CHS/CTE GMP	Pavement Markings	E	2,928.15	-	-	-	2,928.15
617-81-6629-08-001-99-A-17-61702	CHS/CTE GMP	Lightweight Concrete Roof Deck	E	70,000.00	-	-	-	70,000.00
617-81-6629-09-001-99-A-02-61702	CHS/CTE GMP	Landscape and Irrigation	E	379,712.00	-	-	-	379,712.00

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617-81-6629-09-001-99-A-17-61702	CHS/CTE GMP	Vinyl Graphics and Wallcoverin	E	120,000.00	-	-	-	120,000.00
617-81-6629-10-001-99-A-02-61702	CHS/CTE GMP	Artificial Turf, Track, Field	E	142,917.00	-	-	-	142,917.00
617-81-6629-10-001-99-A-17-61702	CHS/CTE GMP	Glazing	E	1,033,599.00	-	-	-	1,033,599.00
617-81-6629-11-001-99-A-17-61702	CHS/CTE GMP	Accordion Fire Doors	E	46,000.00	-	-	-	46,000.00
617-81-6629-12-001-99-A-17-61702	CHS/CTE GMP	Site Canopies	E	200,000.00	-	-	-	200,000.00
617-81-6629-13-001-99-A-17-61702	CHS/CTE GMP	Owner Savings	E	-	-	-	-	-
617-81-6629-MO-999-99-A-00-61702	CHS/CTE GMP	Building Purchase, Constructio	E	(600.00)	-	-	-	(600.00)
	CHS/CTE GMP Total			6,807,362.93	-	-	-	6,807,362.93
617-52-6639-00-109-99-P-00-	Cooke/Coleman	Furniture And Equipment	E	1.00	-	-	-	1.00
617-81-6249-00-102-99-P-00-	Cooke/Coleman	Contracted Maintenance And Rep	E	(1,962.00)	-	-	-	(1,962.00)
	Cooke/Coleman Total			(1,961.00)	-	-	-	(1,961.00)
617-11-6398-HB-001-11-Q-00-	Furniture Fixtures & Equipment	Supplies And Materials - Local	E	(31,261.70)	-	-	-	(31,261.70)
617-11-6399-HB-001-11-Q-00-	Furniture Fixtures & Equipment	General Supplies	E	(14,019.61)	-	-	-	(14,019.61)
617-11-6639-HB-001-11-Q-00-	Furniture Fixtures & Equipment	Furniture And Equipment	E	(47,959.00)	-	-	-	(47,959.00)
617-81-6299-00-001-22-Q-00-61703	Furniture Fixtures & Equipment	Miscellaneouscontracted Servic	E	6,251.00	-	-	-	6,251.00
617-81-6299-00-001-99-Q-00-61703	Furniture Fixtures & Equipment	Miscellaneouscontracted Servic	E	152,789.89	-	-	-	152,789.89
617-81-6398-00-001-22-Q-00-61703	Furniture Fixtures & Equipment	Supplies And Materials - Local	E	140,033.00	-	-	-	140,033.00
617-81-6398-00-001-99-Q-00-61703	Furniture Fixtures & Equipment	Supplies And Materials - Local	E	(1,227,371.34)	-	-	-	(1,227,371.34)
617-81-6398-00-001-99-Q-AT-61703	Furniture Fixtures & Equipment	Supplies And Materials - Local		(219,552.29)	-	-	-	(219,552.29)
617-81-6399-00-001-22-Q-00-61703	Furniture Fixtures & Equipment	General Supplies	E	152,463.00	-	-	-	152,463.00
617-81-6399-00-001-99-Q-00-61703	Furniture Fixtures & Equipment	General Supplies	E	(2,286,667.51)	-	-	-	(2,286,667.51)
617-81-6399-00-001-99-Q-AT-61703	Furniture Fixtures & Equipment	General Supplies		(12,129.35)	-	-	-	(12,129.35)
617-81-6639-00-001-22-Q-00-61703	Furniture Fixtures & Equipment	Furniture And Equipment	E	1,633,556.82	-	-	-	1,633,556.82
617-81-6639-00-001-99-Q-00-61703	Furniture Fixtures & Equipment	Furniture And Equipment	E	1,434,687.48	-	-	-	1,434,687.48
617-81-6639-00-001-99-Q-AT-61703	Furniture Fixtures & Equipment	Furniture And Equipment		(88,546.00)	-	-	-	(88,546.00)
	Furniture Fixtures & Equipment Total			(407,725.61)	-	-	-	(407,725.61)
617-11-6249-AD-101-11-P-96-	Technology	Contracted Maintenance And Rep	E	14,479.00	-	-	-	14,479.00
617-11-6249-CK-109-11-B-96-	Technology	Contracted Maintenance And Rep	E	19,650.00	-	-	-	19,650.00
617-11-6249-CL-102-11-P-96-	Technology	Contracted Maintenance And Rep	E	19,098.00	-	-	-	19,098.00
617-11-6249-GR-108-11-P-96-	Technology	Contracted Maintenance And Rep	E	19,650.00	-	-	-	19,650.00
617-11-6249-IM-107-11-P-96-	Technology	Contracted Maintenance And Rep	E	28,957.00	-	-	-	28,957.00
617-11-6249-IR-104-11-P-96-	Technology	Contracted Maintenance And Rep	E	17,581.00	-	-	-	17,581.00
617-11-6249-JH-041-11-Q-96-	Technology	Contracted Maintenance And Rep	E	38,641.00	-	-	-	38,641.00
617-11-6249-MT-103-11-P-96-	Technology	Contracted Maintenance And Rep	E	18,615.00	-	-	-	18,615.00
617-11-6249-SF-111-11-P-96-	Technology	Contracted Maintenance And Rep	E	14,479.00	-	-	-	14,479.00
617-11-6299-HS-001-11-Q-96-	Technology	Miscellaneouscontracted Servic		(15,032.96)	-	-	-	(15,032.96)
617-11-6299-AD-101-11-P-96-	Technology	Miscellaneouscontracted Servic	E	4,521.00	-	-	-	4,521.00
617-11-6299-CK-109-11-B-96-	Technology	Miscellaneouscontracted Servic	E	3,838.00	-	-	-	3,838.00
617-11-6299-CL-102-11-P-96-	Technology	Miscellaneouscontracted Servic	E	3,670.00	-	-	-	3,670.00
617-11-6299-GR-108-11-P-96-	Technology	Miscellaneouscontracted Servic	E	3,838.00	-	-	-	3,838.00
617-11-6299-IM-107-11-P-96-	Technology	Miscellaneouscontracted Servic	E	4,854.00	-	-	-	4,854.00
617-11-6299-IR-104-11-P-96-	Technology	Miscellaneouscontracted Servic	E	7,602.00	-	-	-	7,602.00
617-11-6299-MT-103-11-P-96-	Technology	Miscellaneouscontracted Servic	E	5,214.00	-	-	-	5,214.00
617-11-6299-SF-111-11-P-96-	Technology	Miscellaneouscontracted Servic	E	4,521.00	-	-	-	4,521.00
617-11-6398-AD-101-11-P-96-	Technology	Supplies And Materials - Local	E	44,435.00	-	-	-	44,435.00
617-11-6398-CK-109-11-B-96-	Technology	Supplies And Materials - Local	E	75,168.00	-	-	-	75,168.00
617-11-6398-CL-102-11-P-96-	Technology	Supplies And Materials - Local	E	66,839.00	-	-	-	66,839.00
617-11-6398-GR-108-11-P-96-	Technology	Supplies And Materials - Local	E	70,167.00	-	-	-	70,167.00
617-11-6398-HS-001-11-Q-96-	Technology	Supplies And Materials - Local	E	(12,699.41)	-	-	-	(12,699.41)

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617-11-6398-IM-107-11-P-96-	Technology	Supplies And Materials - Local	E	129,667.00	-	-	-	129,667.00
617-11-6398-IR-104-11-P-96-	Technology	Supplies And Materials - Local	E	68,555.00	-	-	-	68,555.00
617-11-6398-JH-041-11-Q-96-	Technology	Supplies And Materials - Local	E	148,191.00	-	-	-	148,191.00
617-11-6398-MT-103-11-P-96-	Technology	Supplies And Materials - Local	E	66,748.00	-	-	-	66,748.00
617-11-6398-SF-111-11-P-96-	Technology	Supplies And Materials - Local	E	48,200.00	-	-	-	48,200.00
617-11-6399-AD-101-11-P-96-	Technology	General Supplies	E	634.00	-	-	-	634.00
617-11-6399-HS-001-11-Q-96-	Technology	General Supplies	E	12,591.63	-	-	-	12,591.63
617-11-6399-IM-107-11-P-96-	Technology	General Supplies	E	14,970.00	-	-	-	14,970.00
617-11-6399-IR-104-11-P-96-	Technology	General Supplies	E	4,332.00	-	-	-	4,332.00
617-11-6399-JH-041-11-Q-96-	Technology	General Supplies	E	14,970.00	-	-	-	14,970.00
617-11-6399-MT-103-11-P-96-	Technology	General Supplies	E	634.00	-	-	-	634.00
617-11-6399-SF-111-11-P-96-	Technology	General Supplies	E	634.00	-	-	-	634.00
Technology Total				968,211.26	-	-	-	968,211.26
Grand Total				9,671,404.36	168,583.50	-	-	4,667,118.68

Cleburne ISD
Debt Service Fund Expenditures
as of June 30, 2026

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
522-71-6511-00-999-99-A-00-	Debt Service- Principal	17,985,000.00	(457,032.00)	17,527,968.00	14,134,984.40	-	3,392,983.60	80.64%
522-71-6521-00-999-99-A-00-	Debt Service- Interest	5,980,450.00	457,032.00	6,437,482.00	6,208,965.60	-	228,516.40	96.45%
522-71-6599-00-999-99-A-00-	Debt Service- Fees	6,000.00	-	6,000.00	-	-	6,000.00	0.00%
Total for 522 Debt Service		23,971,450.00	-	23,971,450.00	20,343,950.00	-	3,627,500.00	84.87%

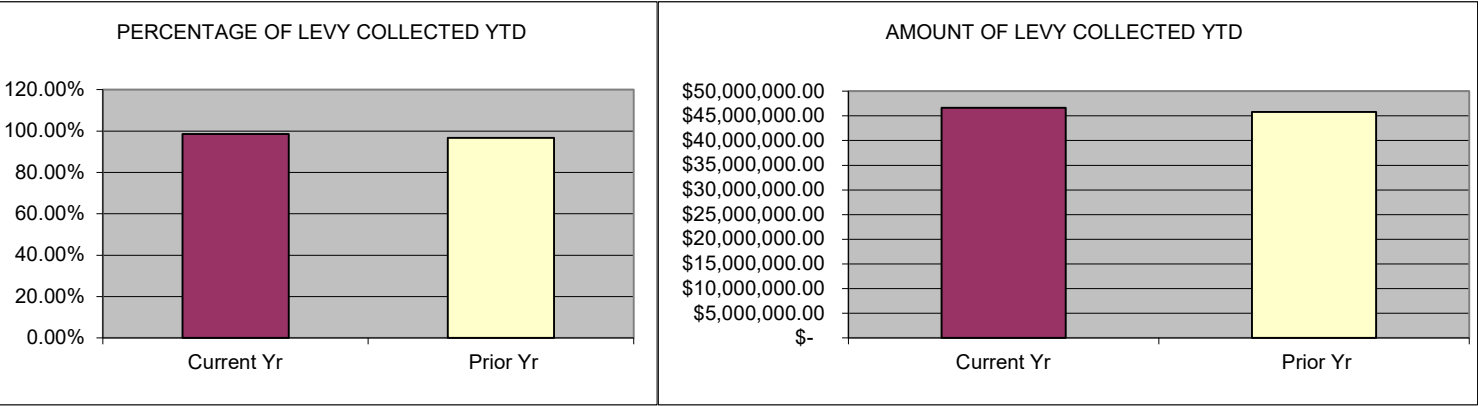
TAX COLLECTION SUMMARY - JUNE 2026
July 1, 2025 - June 30, 2026

<u>TYPE OF COLLECTION</u>	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
CURRENT TAXES	\$ 165,590.57	\$ 46,261,414.19
DELINQUENT TAXES	\$ 521.00	\$ 394,652.67
INTEREST & PENALTY	\$ 60,208.02	\$ 550,374.03
TOTAL COLLECTIONS	\$ 226,319.59	\$ 47,206,440.89
AMOUNTS ARE CORRECTED FOR REFUNDS AND CORRECTIONS MADE DURING YEAR		

	<u>CURRENT YR.</u>	<u>PRIOR YR.</u>	<u>VARIANCE</u>
ACTUAL CURRENT LEVY	\$ 46,967,684.39	\$ 47,032,502.38	\$ (64,817.99)
CURRENT LEVY COLLECTED YTD	\$ 45,963,402.96	\$ 45,279,539.05	\$ 683,863.91
CURRENT LEVY COLLECTED FOR JULY, AUGUST, & SEPTEMBER	\$ 298,011.23	\$ 217,511.59	\$ 80,499.64
<i>(Note: July, August, and September collections are part of the prior tax year, but are collected in the current fiscal year)</i>			
CURRENT TAXES COLLECTED YTD	\$ 46,261,414.19	\$ 45,497,050.64	\$ 764,363.55
PERCENTAGE OF CURRENT LEVY COLLECTED YTD TO ACTUAL CURRENT LEVY	98.50%	96.74%	1.76%

	<u>CURRENT YR.</u>	<u>PRIOR YR.</u>	<u>VARIANCE</u>
BUDGETED TAX REVENUE	\$ 51,007,392.00	\$ 44,409,261.00	\$ 6,598,131.00
TOTAL COLLECTIONS YTD	\$ 46,656,066.86	\$ 45,787,726.17	\$ 868,340.69
PERCENTAGE OF TOTAL COLLECTIONS YTD TO BUDGETED TAX REVENUE	91.47%	103.10%	-11.63%

<u>FUND SUMMARY</u>	<u>ACTUAL COLLECTION</u>	<u>ANNUAL BUDGETED AMOUNTS</u>	<u>PERCENT OF BUDGET COLLECTED</u>
GENERAL FUND SUMMARY	\$ 29,553,642.02	\$ 30,902,352.00	95.64%
I&S DEBT SERVICE SUMMARY	\$ 17,652,798.87	\$ 20,105,040.00	87.80%
TOTAL	\$ 47,206,440.89	\$ 51,007,392.00	92.55%



CLEBURNE INDEPENDENT SCHOOL DISTRICT
GENERAL FUND BUDGET 2026-2027 AMENDMENT

REVENUE OBJECT	REVENUE SOURCE	JULY 2026	AUGUST 2026
5700	LOCAL AND INTERMEDIATE SOURCES		
5800	STATE PROGRAM REVENUES		
5900	FEDERAL REVENUE		
		\$ -	\$ -

FUNCTION CODE	FUNCTION DESCRIPTION	AMENDMENT # 1	AMENDMENT # 2
00	FLOW THROUGH		
11	INSTRUCTION	\$ 12,624.00	
12	INSTRUCTIONAL RESOURCES & MEDIA SERVICES		
13	CURRICULUM AND INSTRUCTIONAL STAFF	\$ (4,999.00)	
21	INSTRUCTIONAL DEVELOPMENT	\$ (1,000.00)	
23	SCHOOL ADMINISTRATION	\$ 5,500.00	
31	GUIDANCE & COUNSELING SERVICES		
32	SOCIAL WORK SERVICES		
33	HEALTH SERVICES		
34	STUDENT(PUPIL) TRANSPORTATION		
35	FOOD SERVICE		
36	CO-CURRICULAR/EXTRACURRICULAR ACTIVITIES	\$ (2,125.00)	
41	GENERAL ADMINISTRATION		
51	PLANT MAINTENANCE & OPERATIONS	\$ (10,000.00)	
52	SECURITY MONITORING SERVICES		
53	DATA PROCESSING SERVICES		
61	COMMUNITY SERVICES		
71	DEBT SERVICE		
81	FACILITIES ACQUISITION & CONSTRUCTION		
91	CONTRACTED INSTRUCTIONAL SVCS BETWN PUBLIC SCHLS		
92	INCREMENTAL COSTS ASSOCIATED WITH CHAPTER 41		
93	PAYMENTS TO FISCAL AGENT/MEMBER DISTRICT		
95	PAYMENTS JJAEP		
99	OTHER INTERGOVERNMENTAL CHARGES		
		\$ -	\$ -

Amendment 1: This amendment moves money between functions to allow proper coding for expenditures

Amendment 2: This amendment moves money between functions to allow proper coding for expenditures

CLEBURNE INDEPENDENT SCHOOL DISTRICT
DEBT SERVICE BUDGET 2026-2027 AMENDMENT

FUNCTION CODE	FUNCTION DESCRIPTION	AMENDMENT # 1	AMENDMENT # 2
71	DEBT SERVICE		
00	TRANSFERS TO AGENT/CAPITAL PROJECTS		
		\$ -	\$ -

CLEBURNE INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE BUDGET 2026-2027 AMENDMENT

FUNCTION CODE	FUNCTION DESCRIPTION	AMENDMENT # 1	AMENDMENT # 2
35	FOOD SERVICE		
51	UTILITIES		
81	FACILITIES ACQUISITION & CONSTRUCTION		
		\$ -	\$ -



Communication
July 27, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Chris Jackson

Re: Approval of Library Book List in Compliance with SB 13

Strategic Goal, Objective or Need Addressed:

SB 13, effective for the 2025-26 school year, now requires school boards to approve all library book purchases after a 30-day public listing period.

Summary:

In accordance with Senate Bill 13 (SB 13) enacted by the 88th Texas Legislature, all new library books recommended for addition to district or campus collections must be reviewed by district librarians, publicly posted for at least 30 days, and approved by the Board of Trustees prior to purchase or circulation.

The current list includes titles recommended by district librarians for addition to campus library collections. These titles have been carefully reviewed for age appropriateness, literary value, and alignment with district instructional goals. The list was publicly posted on the Cleburne ISD website at www.c-isd.com/students-families/library for a period exceeding 30 days, as required by SB 13, and no challenges or concerns were submitted by parents or community members during that time.

Attachments:

- [Library Book Recommendation List - May 2026](#)
- [Library Book Recommendation List - June 2026](#)

Action Requested

We respectfully request Board approval of the attached library titles as recommended by district librarians in compliance with SB 13.

Monitoring or Reporting Timeline

Monthly

Contact Persons

Dr. Coby Kirkpatrick
Dr. Chris Jackson

Financial Impact

N/A

PT #: 2026-2961-07

District: Benbrook

WO No. 25607311

E#: _____

AERIAL EASEMENT AND RIGHT OF WAY

THE STATE OF TEXAS

§

§

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF JOHNSON

§

That **Cleburne Independent School District**, hereinafter called "Grantor," whether one or more, for and in consideration of Ten and NO/100 Dollars (\$10.00) and other valuable consideration to Grantor in hand paid by **Oncor Electric Delivery Company LLC, a Delaware limited liability company**, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202-1234, hereinafter referred to as "Grantee," has granted, sold and conveyed and by these presents does grant, sell and convey unto said Grantee, its successors and assigns, an aerial easement and right-of-way for overhead electric power and communications lines, each consisting of a variable number of wires and cables over and across all that certain tract(s) of land located in Johnson County, Texas, more particularly described as follows:

SEE EXHIBIT "A" (ATTACHED).

Grantor recognizes that the general course of said lines or the metes and bounds description as above described, is based on preliminary surveys only, and Grantor hereby agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said overhead lines when constructed.

Together with the right of ingress and egress over and along the easement and right-of-way and over Grantor's adjacent lands to or from the easement and right-of-way, for the purpose of and with the right to construct, operate, improve, reconstruct, repair, inspect, patrol, maintain and remove such overhead electric power and communications lines as the Grantee may from time to time find necessary, convenient or desirable, the right to relocate its facilities along the same general direction of said lines, the right to relocate said lines in the same relative position to any adjacent road if and as such road is widened in the future, the right to trim and cut down trees and shrubbery on the easement and right-of-way and Grantor's land adjacent thereto, to the extent, in the sole judgment of the Grantee, necessary to prevent possible interference with the operation of said overhead lines or to remove possible hazard thereto, and the right to remove or prevent the construction on the easement and right-of-way of any or all buildings, structures and obstructions.

It is understood, however, that Grantee shall have no right to erect any structures upon the above described easement but may overhang such easement with structures

located on property adjacent to Grantor's property.

Grantor reserves the right to use the easement and right-of-way, provided such use shall not include the growing of trees thereon or any other use that may, in the sole judgment of the Grantee, interfere with the exercise by the Grantee of the rights hereby granted to it.

TO HAVE AND TO HOLD the above described easement and right-of-way unto the said Grantee, its successors and assigns, until all of said lines shall be abandoned, and in that event said easement and right-of-way shall cease and all rights herein granted shall terminate and revert to Grantor or Grantor's heirs, successors or assigns; and Grantor hereby binds Grantor and Grantor's heirs, successors, assigns, and legal representatives, to warrant and forever defend the above described aerial easement and right-of-way unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this _____ day of _____, A.D. 2026.

Grantor: Cleburne Independent School District

By: _____

Printed Name: _____

Title: _____

Acknowledgement

STATE OF _____ §

§

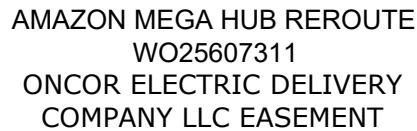
COUNTY OF _____ §

§

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same as the act and deed of Cleburne Independent School District, as the _____ thereof, for the purposes and consideration therein expressed, in the capacity therein stated and that he/she is authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A.D. 2026.

Notary Public in and for the State of _____



0.219 ACRES (9,541 SQ. FT.) IN
CHRISTOPHER CHANEY SURVEY, A-124
JOHNSON COUNTY, TEXAS

	ADJACENT LINE	D.R.J.C.T.	DEED RECORDS,
	SURVEY/ABSTRACT LINE		JOHNSON COUNTY, TEXAS
	BOUNDARY LINE	O.P.R.J.C.T.	OFFICIAL PUBLIC RECORDS,
	IRON ROD FOUND		JOHNSON COUNTY, TEXAS
P.O.B.	POINT OF BEGINNING		ONCOR ELECTRIC DELIVERY
P.O.C.	POINT OF COMMENCING		COMPANY LLC 10' ESMT

4100 INTERNATIONAL PLAZA
SUITE 240
FORT WORTH, TX 76109
(800) 348-5254
TBPELS REG. NO. 10194220

NOTES: 1. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE ABSTRACT OF TITLE MAY DISCLOSE.
2. BASIS OF BEARINGS IS TEXAS STATE PLANE COORDINATE SYSTEM (NAD83), NORTH CENTRAL ZONE. (4202)

EXHIBIT "A"

LEGAL DESCRIPTION

Being a 0.219 acre tract of land out of a called 29.562 acre tract of land dated December 14, 2006 to Irving Cisd Addition as recorded in Volume 9, Page 699 of the Official Public Records of Johnson County, Texas and being situated in the Christopher Chaney Survey, Abstract Number 124, Johnson County, Texas, and being more particularly described by metes and bounds as follows: (all courses herein are based on GPS observations referenced to the Texas State Plane Coordinate System (NAD83), North Central Zone):

BEGINNING at a 3/8" iron rod found at the northwest corner of said 29.562 acre tract, also being the northeast corner of a called 20.00 acre tract of land conveyed by Warranty Deed with Vendor's Lien dated October 25, 2005 to LHD Cimarron Springs, LP as recorded in Volume 3653, Page 639 of the Official Public Records of Johnson County, Texas, and also being in the south right-of-way line of East Kilpatrick Street (variable width right-of-way);

THENCE North 59°52'43" East, a distance of 954.12 feet to a point for corner at the northeast corner of said 29.562 acre tract, same being the northwest corner of a called 44.22 acre tract of land conveyed by Special Warranty Deed dated March 17, 2025 to Oncor Electric Delivery Company, LLC as recorded in Instrument Number 2025-7077 of the Official Public Records of Johnson County, Texas, from which a 5/8" iron rod found for the northeast corner of said 44.22 acre tract bears North 59°49'27" East, a distance of 1,160.75 feet;

THENCE South 29°41'01" East, with the east line of said 29.562 acre tract, common to the west line of said 44.22 acre tract, a distance of 10.00 feet to a point for corner;

THENCE South 59°52'43" West, a distance of 954.04 feet to a point for corner in the west line of said 29.562 acre tract, same being the east line of said 20.00 acre tract;

THENCE North 30°10'04" West, a distance of 10.00 feet to the POINT OF BEGINNING and containing within these calls 0.219 acres or 9,541 square feet of land.

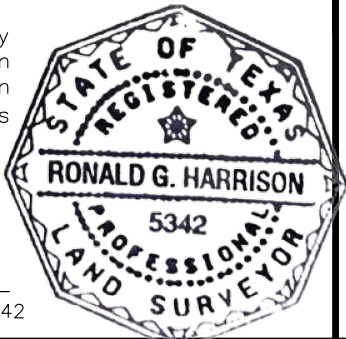


AMAZON MEGA HUB REROUTE
WO25607311
ONCOR ELECTRIC DELIVERY
COMPANY LLC EASEMENT

0.219 ACRES (9,541 SQ. FT.) IN
CHRISTOPHER CHANEY SURVEY, A-124
JOHNSON COUNTY, TEXAS

I, Ronald G. Harrison, certify that this survey was prepared under my direct supervision from a survey made on the ground on 12/15/2025 and this plat correctly represents the facts found at the time of said survey.

Ronald G. Harrison State of Texas R.P.L.S. No. 5342



LANDPOINT

www.landpoint.net

4100 INTERNATIONAL PLAZA
SUITE 240
FORT WORTH, TX 76109
(800) 348-5254
TBPELS REG. NO. 10194220

NOTES: 1. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE ABSTRACT OF TITLE MAY DISCLOSE.
2. BASIS OF BEARINGS IS TEXAS STATE PLANE COORDINATE SYSTEM (NAD83), NORTH CENTRAL ZONE. (4202)



Communication
July 27, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Re: Review of TASB Policy Update 127

Strategic Goal, Objective or Need Addressed:

In accordance with State Law and compliance, the Cleburne ISD School Board will need to review TASB policy update 127. The School Board may elect to approve update 127 at this first reading or delay decision for a later date.

Summary:

Update 127 covers recommended local policy revisions to address several new laws resulting from the Regular Session of the 89th Legislature. Other revisions included in this update are in response to changes in the Administrative Code.

While not covered in this overview, many of the legal policies included in this update were also affected by legislative changes that are now in effect.

Attachment:

- Explanatory Notes
- Instruction Sheet
- Local Policy Comparison Packet

Action Requested

Board Review and Approval

Monitoring or Reporting Timeline

2026-2027 School Year

Contact Persons

Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Financial Impact

General Fund

Localized Policy Manual Update 127

126903 Cleburne ISD

Update 127 contains local policies that require board action and adoption notification before we can incorporate the revisions into your district's Policy Online® manual. Local policies are completely within the control of each local school board. You may use the draft local policies provided, amend them, or write your own policy to meet your district's unique needs. Your assigned [policy consultant](#)¹ is happy to help you with revisions.

Please note that legal framework documents, which may not be adopted by the board, will not be published on Policy Online until the board acts on the local policies or the district specifically requests earlier publication.

What should I do to prepare for board adoption?

1. Log in to [Policy Online](#),² select **Local Manual Updates** from the **My Policy Manual** menu, click **Numbered Updates**, then click **UPDATE 127**.
2. Download and save the numbered update resource materials for Update 127.
3. Present the local policies to your board for adoption. Provide your board with the explanatory notes and encourage them to review those along with the local policies.

How do I notify Policy Service that the board has adopted the update?

1. Following board action, go to [Numbered Updates](#),³ select the appropriate numbered update, then click **Notify TASB of Board Action**.
2. Fill out and submit the electronic form so we can incorporate the adopted policies into your district's Policy Online manual.
3. If there are additional changes, submit the annotated changes with your adoption notification. Please provide these documents in Word, if possible, rather than a PDF.

Questions?

- For questions about Policy Online, visit the [User's Guide](#)⁴ or contact pol-support@tasb.org.
- For questions about policy text, contact your district's assigned [policy consultant](#).

¹ Policy Consultant contact information: <https://pol.tasb.org/Member/PolicyConsultant/Details>

² Policy Online: <https://pol.tasb.org/>

³ Policy Online Numbered Updates: <https://pol.tasb.org/Member/LocalManualUpdates>

⁴ Policy Online User's Guide: <https://www.tasb.org/resources/policy-online-user-guide>

Localized Policy Manual Update 127

Cleburne ISD

You can download a PDF of this update packet, annotated copies of the local policies, editable local policy text, and more resources under Local Manual Updates on [Policy Online](#)^{®1}.

Need help? Please contact your [policy consultant](#),² or call Policy Service at 800-580-7529 or email policy.service@tasb.org.

Overview

Update 127 includes revisions to legal framework documents based in large part on changes to Administrative Code rules after the 89th Legislative Session. Changes to local policies offered for consideration address the following topics:

- Superintendent nonrenewal
- Term contracts
- Other types of contracts
- Elective instruction
- Gifted and talented students
- Prekindergarten
- Student safety

Other changes are to accommodate restructuring of codes in the DH and DP series of the manual and to delete local policies in the FO series for which District of Innovation exemptions are no longer allowed.

Please see the Explanatory Notes included in this update packet for a description of the specific changes for each policy.

Board action on the local policies included in the update must occur within a properly posted, open meeting of the board. Instructions for placing policy changes on the agenda for board action and keeping minutes are included with the Update 127 materials under [Local Manual Updates](#)³ on Policy Online.

For more guidance on reviewing and adopting TASB numbered updates, including information on incorporating the update into the district's policy manual and maintaining a historical record of policies, please refer to [The Administrator's Guide to Policy Management](#),⁴ available in the Policy Online [Governance and Management Library](#)⁵ (TASB login required).

(LEGAL) vs. (LOCAL): Remember the Difference

Legal framework documents:

- Reflect the ever-changing legal context for governance and management of the district
- Inform local decision making
- Are NOT adopted, but only reviewed

Local policies:

- Require close attention by the administration and the board
- Reflect the practices of the district and the intentions of the board
- Are changed only by board action (adopt, revise, or repeal)

Keep Your Administrative Regulations Current

Inspect your district's administrative procedures and documents — including exhibits, regulations, handbooks, and guides — that may be affected by Update 127 policy changes. If you need to make changes to the regulations or exhibits contained in your board policy manual, please notify your policy consultant.

The [*Regulations Resource Manual*](#)⁶ contains model regulations and forms and is available in the Governance and Management Library (TASB login required).

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This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

¹ Policy Online: <https://pol.tasb.org/>

² Policy Consultant contact information: <https://pol.tasb.org/Member/PolicyConsultant/Details>

³ Local Manual Updates: <https://pol.tasb.org/Member/LocalManualUpdates>

⁴ *The Administrator's Guide to Policy Management*: <https://pol.tasb.org/Member/Collections/Details?id=10>

⁵ Governance and Management Library: <https://pol.tasb.org/Member/Collections>

⁶ *TASB Regulations Resource Manual*: <https://pol.tasb.org/Member/Collections/Details?id=21>

Instruction Sheet

TASB Localized Policy Manual Update 127

Cleburne ISD

Code	Type	Action To Be Taken	Note
ATTN	(NOTE)	No policy enclosed	See explanatory note
AIA	(LEGAL)	Replace policy	Revised policy
AIB	(LEGAL)	Replace policy	Revised policy
AIC	(LEGAL)	Replace policy	Revised policy
BAA	(LEGAL)	Replace policy	Revised policy
BDF	(LEGAL)	Replace policy	Revised policy
BJA	(LEGAL)	Replace policy	Revised policy
BJCF	(LOCAL)	Replace policy	Revised policy
BQ	(LEGAL)	Replace policy	Revised policy
BQA	(LEGAL)	Replace policy	Revised policy
BQB	(LEGAL)	Replace policy	Revised policy
CAA	(LOCAL)	Replace policy	Revised policy
CBB	(LEGAL)	Replace policy	Revised policy
CE	(LEGAL)	Replace policy	Revised policy
CFB	(LOCAL)	No policy enclosed	See explanatory note
CHE	(LEGAL)	Replace policy	Revised policy
CKEA	(LEGAL)	Replace policy	Revised policy
CKEB	(LEGAL)	Replace policy	Revised policy
CMD	(LEGAL)	Replace policy	Revised policy
CNC	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
CPC	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
D	(LEGAL)	Replace table of contents	Revised table of contents
DC	(LEGAL)	Replace policy	Revised policy
DC	(LOCAL)	Replace policy	Revised policy
DEAA	(LEGAL)	Replace policy	Revised policy
DF	(LEGAL)	Replace policy	Revised policy
DFBA	(LEGAL)	Replace policy	Revised policy
DFE	(LEGAL)	Replace policy	Revised policy
DH	(LEGAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
DH	(EXHIBIT)	DELETE exhibit	See explanatory note
DHA	(LEGAL)	ADD policy	See explanatory note

Instruction Sheet

TASB Localized Policy Manual Update 127

Cleburne ISD

Code	Type	Action To Be Taken	Note
DHB	(LEGAL)	Replace policy	Revised policy
DHC	(LEGAL)	Replace policy	Revised policy
DK	(LEGAL)	Replace policy	Revised policy
DMA	(LEGAL)	Replace policy	Revised policy
DP	(LEGAL)	DELETE policy	See explanatory note
DP	(LOCAL)	DELETE policy	See explanatory note
DPA	(LEGAL)	ADD policy	See explanatory note
DPA	(LOCAL)	ADD policy	See explanatory note
DPB	(LEGAL)	Replace policy	Revised policy
DPB	(LOCAL)	ADD policy	See explanatory note
DPC	(LEGAL)	ADD policy	See explanatory note
EB	(LEGAL)	Replace policy	Revised policy
EFA	(LEGAL)	Replace policy	Revised policy
EFB	(LOCAL)	No policy enclosed	See explanatory note
EHAC	(LEGAL)	Replace policy	Revised policy
EHAD	(LOCAL)	DELETE policy	See explanatory note
EHBB	(LEGAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
EHBCA	(LEGAL)	Replace policy	Revised policy
EHDD	(LEGAL)	Replace policy	Revised policy
EKB	(LEGAL)	Replace policy	Revised policy
FA	(LEGAL)	Replace policy	Revised policy
FDA	(LEGAL)	Replace policy	Revised policy
FEA	(LEGAL)	Replace policy	Revised policy
FED	(LEGAL)	Replace policy	Revised policy
FFAC	(LEGAL)	Replace policy	Revised policy
FFEB	(LEGAL)	Replace policy	Revised policy
FFF	(LOCAL)	Replace policy	Revised policy
FM	(LEGAL)	Replace policy	Revised policy
FOA	(LEGAL)	Replace policy	Revised policy
GKA	(LEGAL)	Replace policy	Revised policy
GKD	(LEGAL)	Replace policy	Revised policy
GNC	(LEGAL)	Replace policy	Revised policy

Explanatory Notes

TASB Localized Policy Manual Update 127

Cleburne ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

All changes to the legal framework provided in this update are currently effective unless otherwise indicated in the explanatory note for that code.

AIA(LEGAL)

ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Revisions throughout the A-F Performance Ratings section of this legal framework are due to House Bill 8 from the Second Special Session of the 89th Legislature.

AIB(LEGAL)

ACCOUNTABILITY: PERFORMANCE REPORTING

Citations have been updated in accordance with redesignated Administrative Code rules.

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Revisions to this legal framework are due to House Bill 8 from the Second Special Session of the 89th Legislature. This legislation repealed some provisions and amended others.

BAA(LEGAL)

BOARD LEGAL STATUS: POWERS AND DUTIES

An obsolete cross-reference has been deleted at Discretionary Powers and Duties.

BDF(LEGAL)

BOARD INTERNAL ORGANIZATION: ADVISORY COMMITTEES

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

BJA(LEGAL)

SUPERINTENDENT: QUALIFICATIONS AND DUTIES

A cross-reference has been updated due to recoding material in the DP series of policies.

BJCF(LOCAL)

SUPERINTENDENT: NONRENEWAL

Recommended revisions to this local policy on nonrenewal of a superintendent align with language at DFBB(LOCAL) relating to accommodations of disability and the addition of two nonrenewal reasons included in Update 126 that were related to Senate Bill 12 from the 89th Legislature.

BQ(LEGAL)

PLANNING AND DECISION-MAKING PROCESS

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

BQA(LEGAL)

PLANNING AND DECISION-MAKING PROCESS: DISTRICT-LEVEL

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

BQB(LEGAL)

PLANNING AND DECISION-MAKING PROCESS: CAMPUS-LEVEL

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

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CAA(LOCAL) FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

A cross-reference in the Note has been updated to reflect changes to the DH series of policies, which are described in more detail below.

CBB(LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

The Federal Acquisition Regulation has increased the micro-purchase threshold limit to \$15,000 and increased the simplified acquisition threshold to \$350,000. The language under Procurement Methods has been adjusted accordingly.

CE(LEGAL) ANNUAL OPERATING BUDGET

Revisions at Authorized Expenditures are due to House Bill 8 from the Second Special Session of the 89th Legislature. Section 3.006 of the bill amends Education Code 45.105(c-1).

CFB(LOCAL) ACCOUNTING: INVENTORIES

As of July 1, 2025, [TEA](#) increased the capitalization threshold to \$10,000 to align with changes to the federal definition of equipment. The [Financial Accountability System Resource Guide](#) (FASRG) is in the process of being updated to reflect this change to rule 1.2.4.3 Capitalization of Assets.

Our records indicate that the district's capitalization threshold in CFB(LOCAL) is less than \$10,000. Districts may continue to use the lower threshold; however, if, after consultation with your auditor and other advisors, your district wishes to increase the threshold, please contact your policy consultant for assistance with updates.

CHE(LEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS

Citations in the Required Contract Provisions section relating to Energy Companies have been updated after redesignation of the material by House Bill 4595 and to correct a typographical error.

CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

Substantive revisions are due to rule changes. For readability, additional margin notes have been included. A note has been added under the Required Policies section to point the reader to TCOLE model policies and forms available on the TCOLE website.

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

The citation has been corrected at Fit for Duty Review.

CMD(LEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

19 Administrative Code 67.1001(e) has been amended. On page 4, the list at Permitted Expenditures adds items to implement Senate Bill 13 from the 89th Texas Legislature by updating the allowable expenditures from a district's instructional materials and technology allotment.

CNC(LEGAL) TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY

Language has been added from the Texas Administrative Code. The amended provisions regarding safety standards changed requirements that were once placed on manufacturers of school buses to now be requirements for school districts. The citation to the Transportation Code has been removed, as it is not necessary.

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COA(LEGAL)

FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

A citation has been corrected at Procurement Training.

CPC(LEGAL)

OFFICE MANAGEMENT: RECORDS MANAGEMENT

13 Administrative Code 7.125 has been repealed, and separate rules for each retention schedule have been adopted. Citations relating to the TSLAC Retention Schedules have been updated accordingly.

CQA(LEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The Required Website Postings section has been revised to reflect new statutory and rule requirements for postings, and the format has been modified to provide a clear citation to each requirement. The Note preceding the list has been revised to provide information regarding why the requirements are posted in the order that has been chosen by TASB.

D(LEGAL)

PERSONNEL

Restructuring of codes in the DH section and the DP section necessitates an update to the D section table of contents.

DC(LEGAL)

EMPLOYMENT PRACTICES

A cross-reference in the Employment Policies section has been updated to reflect changes to the DP series of policies.

DC(LOCAL)

EMPLOYMENT PRACTICES

The cross-reference at Employment Assistance Prohibited has been updated to reflect changes to the DH series of policies. Standard policy language at BJA(LOCAL) notes that the superintendent may delegate responsibilities to other employees of the district but shall remain accountable to the board for the performance of all duties, delegated or otherwise. For this reason, TASB recommends removing "or designee" from the Posting Vacancies section.

DEAA(LEGAL)

COMPENSATION PLAN: INCENTIVES AND STIPENDS

House Bill 2, Article 2.20(b) from the 89th Legislature repealed Education Code 48.114 effective September 1, 2026. TASB has opted to include this repeal with Update 127, as it will be the Update closest in time to the effective date.

DF(LEGAL)

TERMINATION OF EMPLOYMENT

The cross-reference at Report to Superintendent has been updated to reflect changes to the DP series of policies. We have also updated the cross-reference at Prohibited Classroom Instruction to reflect policy EMB.

DFBA(LEGAL)

TERM CONTRACTS: SUSPENSION/TERMINATION DURING CONTRACT

The cross-reference at Report by Principal has been updated to reflect changes to the DP series of policies.

DFE(LEGAL)

TERMINATION OF EMPLOYMENT: RESIGNATION

The cross-reference at Report by Principal has been updated to reflect changes to the DP series of policies.

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DH(LEGAL) EMPLOYEE STANDARDS OF CONDUCT

Because DHA(LEGAL) has been created to focus on educator ethics, the section by that name has been deleted from this code. In addition, the Duty to Report section of this legal framework has been bolstered with additional text around the duty to report child abuse or neglect.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

The two cross-references to DH(EXHIBIT) have been revised to reflect changes to the DH series of policies, which are described in more detail below.

DH(EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT

This exhibit is being deleted from the manual, and the Educators' Code of Ethics is being recoded to DHA(LEGAL).

DHA(LEGAL) EMPLOYEE STANDARDS OF CONDUCT: EDUCATOR CODE OF ETHICS

This new legal framework has been created to house information relating to the Educators' Code of Ethics. This material has been recoded to clarify that elements 3.8 and 3.9 of the Code of Ethics now form the basis of the reporting requirements for educator misconduct that changed during the 89th Legislature. Prior to Update 127, the Educators' Code of Ethics was housed as an exhibit to the manual at DH(EXHIBIT). Because the definitions relating to inappropriate communication and boundaries are from the Code of Ethics, they are now in this new legal framework.

DHB(LEGAL) EMPLOYEE STANDARDS OF CONDUCT: REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

The cross-reference at Deadline to Report After Termination or Resignation has been updated to reflect changes to the DP series of policies.

DHC(LEGAL) EMPLOYEE STANDARDS OF CONDUCT: REPORTS TO TEXAS EDUCATION AGENCY

The cross-reference at Deadline to Report has been updated to reflect changes to the DP series of policies. A citation has been corrected in the Contents of Report section.

DK(LEGAL) ASSIGNMENT AND SCHEDULES

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

DP(LEGAL) PERSONNEL POSITIONS

Material at DP(LEGAL) is being recoded to DPA, regarding principals, and DPB, regarding other personnel positions, as the requirements specific to principals have expanded sufficiently to warrant a separate legal framework.

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DP(LOCAL)

PERSONNEL POSITIONS

To accommodate the restructuring of the DP series due to the requirements specific to principals, this local policy is recommended for deletion. Materials regarding principal qualifications have been moved to a new code at DPA(LOCAL), and the language relating to school counselors has been moved to DPB(LOCAL).

DPA(LEGAL)

PERSONNEL POSITIONS: PRINCIPALS

Information relating to principals previously found at DP has been relocated to this new code. In addition, a note relating to the requirement to report child abuse or neglect has been added so all reporting requirements for principals are housed in one location for clarity.

DPA(LOCAL)

PERSONNEL POSITIONS: PRINCIPALS

This new code specifically related to principals now houses principal qualification language that was previously at DP(LOCAL). Minor revisions have been made to the text at Qualifications to align with the model job description provided by TASB HR Services. Any posting for a principal position would, at minimum, include the items provided in this list. Other qualifications may be included as provided by the last item in the list.

DPB(LEGAL)

PERSONNEL POSITIONS: OTHER PERSONNEL POSITIONS

All information previously at DP(LEGAL) that is not related to principals (now at DPA) and substitutes (now at DPC) has been moved to this legal framework. The School Psychological Services section has been amended to reflect changes in 22 Administrative Code 465.38(b)-(c).

DPB(LOCAL)

PERSONNEL POSITIONS: OTHER PERSONNEL POSITIONS

This new policy now houses text relating to school counselors that was previously at DP(LOCAL).

DPC(LEGAL)

PERSONNEL POSITIONS: SUBSTITUTE, TEMPORARY, AND PART-TIME POSITIONS

This new legal framework now houses information formerly in DPB(LEGAL) relating to substitute positions.

EB(LEGAL)

SCHOOL YEAR

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

EFA(LEGAL)

INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS

Substantive revisions are due to amendments to 19 Administrative Code 67.1501 and 67.1502 regarding TEA standards for review of instructional materials. Additional revisions have been made for organization and to margin notes to improve clarity and readability.

EFB(LOCAL)

INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

In July 2025, TASB Policy Service emailed districts regarding changes resulting from the 89th Legislature. The email included a survey requesting information about the district's practices regarding library materials. Our records indicate that we have not received a response from the district indicating that the board has adopted the required policy. Please contact your policy consultant to assist with updating this policy.

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EHAC(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Changes to this policy regarding course offerings in grades 9-12 were needed after amendments to 19 Administrative Code 74.3. Citations have also been updated to conform with the new amendments.

EHAD(LOCAL) BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION

This policy on hunter education was once necessary for districts that offered hunter education courses. The policy is no longer a requirement and is recommended for deletion from the manual.

EHBB(LEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Revisions to this legal framework are due to amendments to 19 Administrative Code 89.1.

EHBB(LOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Recommended changes at Identification Criteria are the result of amendments to 19 Administrative Code 89.1.

EHBCA(LEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

Revisions to this legal framework are due to House Bill 8 from the Second Special Session of the 89th Legislature. Please note that the English II end-of-course (EOC) assessment is still a requirement for the 2026 and 2027 graduating classes.

EHDD(LEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

The FAST Program section has been revised due to amendments to 19 Administrative Code 13.503(a)-(b). Deletions throughout are due to repealed provisions from the Administrative Code.

EKB(LEGAL) TESTING PROGRAMS: STATE ASSESSMENT

Revisions throughout this legal framework are due to changes from House Bill 8 from the Second Special Session of the 89th Legislature.

FA(LEGAL) PARENT RIGHTS AND RESPONSIBILITIES

A section prohibiting infringement on parental rights has been added after voters approved Senate Joint Resolution 34 from the 89th Legislature.

FDA(LEGAL) ADMISSIONS: INTERDISTRICT TRANSFERS

The note at the top of this legal framework has been updated to remove the hyperlink to the district's innovation plan. The hyperlink to the district's innovation plan is located in AF(LOCAL), and a cross-reference to that code has been included.

FEA(LEGAL) ATTENDANCE: COMPULSORY ATTENDANCE

Districts have the authority to permit additional excused higher education visits without including an exemption in an innovation plan; therefore, the note at the top of the legal framework has been removed.

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FED(LEGAL)

ATTENDANCE: ATTENDANCE ENFORCEMENT

Changes regarding sanctions as they relate to truancy prevention measures are due to revisions at 19 Administrative Code 129.1047.

FFAC(LEGAL)

WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

13 Administrative Code 7.125, which contained all the TSLAC retention schedules, was repealed and replaced with 13 Administrative Code 7.126-.137. Each rule now contains a single retention schedule. The Records of Public School Districts schedule is now located at 13 Administrative Code 7.131. The revision at Records in the section on the Maintenance and Administration of Epinephrine Delivery Systems reflects this change. Related revisions also appear in CPC(LEGAL).

FFEB(LEGAL)

COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

The cross-reference in the Exception: Court Order section has been updated to reflect changes to the DP series of policies.

FFF(LOCAL)

STUDENT WELFARE: STUDENT SAFETY

The definition of misconduct has been amended to include provisions from Senate Bill 571 from the 89th Legislative Session. The misconduct definition has also been reformatted to improve readability.

FM(LEGAL)

STUDENT ACTIVITIES

In the Limits on Participation and Practice section, "one activity" has been revised to "two activities" due to amendments to 19 Administrative Code 76.1001(d).

FOA(LEGAL)

STUDENT DISCIPLINE: REMOVAL BY TEACHER OR BUS DRIVER

At Appeals, a citation error has been corrected, and margin notes have been added to assist with clarity and readability.

GKA(LEGAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

A citation in the Tobacco and E-Cigarettes section has been updated after 20 U.S.C. 7183 was redesignated to 20 U.S.C. 7973.

GKD(LEGAL)

COMMUNITY RELATIONS: NONSCHOOL USE OF SCHOOL FACILITIES

Substantial revisions have been made regarding Facilities Use by Religious Organizations based on Senate Bill 2986 from the 89th Legislature.

GNC(LEGAL)

RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES

19 Administrative Code 9.141-9.144, 9.146, and 9.147 have been repealed, which led to substantive changes to this legal framework. Provisions that are duplicative of those in EHDD(LEGAL) have been deleted.

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AIA
(LEGAL)

Accreditation

Each district must be accredited by Texas Education Agency (TEA). A district that is not accredited may not receive funds from TEA or hold itself out as operating a public school of this state. *Education Code 11.001, 39.052(f)*

District accreditation is determined in accordance with Education Code Chapter 39, Subchapter C and rules adopted by the commissioner of education at 19 Administrative Code, Chapter 97, Subchapter EE (Accreditation Status, Standards, and Sanctions). *Education Code 39.051*

Statuses

The commissioner shall determine criteria for the following accreditation statuses:

1. Accredited. Accredited means TEA recognizes the district as a public school of this state that meets the standards determined by the commissioner under Education Code 39.052(b) and (c), and specified in 19 Administrative Code 97.1059; and is not currently assigned an accreditation status of Accredited-Warned or Accredited-Probation;
2. Accredited-Warned. Accredited-Warned means the district exhibits deficiencies in performance, as specified in 19 Administrative Code 97.1055(b), that, if not addressed, will lead to probation or revocation of its accreditation status;
3. Accredited-Probation. Accredited-Probation means the district exhibits deficiencies in performance, as specified in 19 Administrative Code 97.1055(c), that must be addressed to avoid revocation of its accreditation status; and
4. Not Accredited-Revoked. Not Accredited-Revoked means TEA does not recognize the district as a Texas public school because the district's performance has failed to meet standards adopted by the commissioner under Education Code 39.052(b) and (c), and specified in 19 Administrative Code 97.1055(d).

Education Code 39.051; 19 TAC 97.1055(a)(1)

Annual Evaluation

Each year, the commissioner shall determine the accreditation status of each district. In determining the accreditation status of a district, the commissioner:

1. Shall evaluate and consider performance:
 - a. On achievement indicators under Education Code 39.053 [see Performance Indicators, below]; and

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- b. Under the financial accountability rating system developed under Education Code, Chapter 39, Subchapter D [see CFA].
- 2. May evaluate and consider:
 - a. The district's compliance with statutory requirements and requirements imposed by rule of the commissioner or State Board of Education that relate to:
 - (1) Reporting data through the Public Education Information Management System (PEIMS) or other reports required by state or federal law or court order;
 - (2) High school graduation requirements; or
 - (3) Extracurricular activities, student health and safety, purchasing, elementary class size limits, removal of a disruptive student from the classroom, at-risk programs, and prekindergarten programs;
 - b. The effectiveness of the district's programs for special populations; and
 - c. The effectiveness of the district's career and technology program.

Based on a district's performance, the commissioner shall assign each district an accreditation status or revoke the accreditation of the district and order closure of the district.

A district's accreditation status may be raised or lowered based on the district's performance or may be lowered based on the performance of one or more campuses in the district that is below a standard required by Education Code Chapter 39, Subchapter C.

Education Code 7.056(e)(3)(C)-(I), 39.052; 19 TAC 97.1055

For additional information on the commissioner process for assigning accreditation status, see 19 Administrative Code 97.1055.

Notice of Status

The commissioner shall notify a district if the district has received an accreditation status of accredited-warned or accredited-probation, or a campus's performance is below standard. *Education Code 39.052(e)*

*To Parents and
Property Owners*

A district assigned an accreditation status of accredited-warned, accredited-probation, or not accredited-revoked shall notify the parents of students enrolled in the district and property owners in the district as specified in 19 Administrative Code 97.1055. The district's notice must contain information about the accreditation status, the implications of such status, and the steps the district is tak-

ing to address the areas of deficiency identified by the commissioner. The district's notice shall use the format and language determined by the commissioner.

The district's notice must:

1. Not later than 30 calendar days after the accreditation status is assigned, appear on the home page of the district's website, with a link to the required notification, and remain until the district is assigned the accredited status; and
2. Appear in a newspaper of general circulation, as defined in 19 Administrative Code 97.1051 (Definitions), in the district for three consecutive days as follows:
 - a. From Sunday through Tuesday of the second week following assignment of the status; or
 - b. If the newspaper is not published from Sunday through Tuesday, then for three consecutive issues of the newspaper beginning the second week following assignment of the status; or
3. Not later than 30 calendar days after the status is assigned, be sent by first class mail addressed individually to each parent of a student enrolled in the district and each property owner in the district; or
4. Not later than 30 calendar days after the status is assigned, be presented as a discussion item in a public meeting of the board of trustees conducted at a time and location that allows parents of students enrolled in the district and property owners in the district to attend and provide public comment.

To TEA

A district required to act under this subsection shall send the following to TEA via certified mail, return receipt requested:

1. The universal resource locator (URL) for the link to the notification required above; and
2. Copies of the notice in the newspaper showing dates of publication, or a paid invoice showing the notice content and its dates of publication; or
3. Copies of the notice sent by mail and copies of all mailing lists and postage receipts; or
4. Copies of the notice presented at a public meeting and copies of the board of trustees meeting notice and minutes for the

board meeting in which the notice was presented and publicly discussed.

19 TAC 97.1055(f)

**Performance
Indicators**

The commissioner shall adopt a set of indicators of the quality of learning and achievement, including three domains of achievement indicators. [See Achievement Indicators, below] *Education Code 39.053(a)*

The indicators must measure and evaluate districts and campuses with respect to:

1. Improving student preparedness for success in subsequent grade levels and entering the workforce, the military, or post-secondary education;
2. Reducing, with the goal of eliminating, student academic achievement differentials among students from different racial and ethnic groups and socioeconomic backgrounds; and
3. Informing parents and the community regarding campus and district performance.

Education Code 39.053(a-1)

**Achievement
Indicators**

Districts and campuses must be evaluated based on indicators of achievement grouped in three domains:

1. Student achievement domain;
2. School progress domain; and
3. Closing the gaps domain.

Education Code 39.053(c)

Performance on the achievement indicators in the three domains shall be compared to state-established standards. The indicators must be based on information that is disaggregated by race, ethnicity, and socioeconomic status. *Education Code 39.053(b)*

Each school district shall submit the data required for the indicators to the commissioner. *Education Code 39.053(i)*

**A-F Performance
Ratings**

Except when the commissioner determines the assignment of an overall performance rating would be inappropriate [see Assignment of Not Rated, below], the commissioner shall adopt rules to evaluate district and campus performance and, each school year, assign each district and campus an overall performance rating of A, B, C, D, or F.

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In addition to the overall performance rating, each school year, the commissioner shall assign each district and campus a separate domain performance rating of A, B, C, D, or F for each domain under Education Code 39.053(c) [see Achievement Indicators, above].

An overall or domain performance rating of:

A reflects exemplary performance.

B reflects recognized performance.

C reflects acceptable performance.

D reflects performance that needs improvement.

F reflects unacceptable performance.

A district may not receive an overall or domain performance rating of A if the district includes any campus with a corresponding overall or domain performance rating of D or F.

For purposes of assigning districts and campuses an overall and a domain performance rating, the commissioner shall ensure that the method used to evaluate performance is implemented in a manner that provides the mathematical possibility that all districts and campuses receive an A rating.

Except as provided below, not later than August 15 of each year, the following information shall be made publicly available as provided by rules adopted by the commissioner:

1. The performance ratings for each district and campus; and
2. If applicable, the number of consecutive school years of unacceptable performance ratings for each district and campus.

The commissioner shall make the information above available as soon as reasonably possible in years in which the standards are modified or recalibrated or in which a new assessment instrument is offered.

Education Code 39.054(a), (a-3), (b), (c)

Assignment of Not
Rated

*Reasons for
Assignment*

Notwithstanding any other law, the commissioner may assign a district or campus an overall performance rating of "Not Rated" if the commissioner determines that the assignment of a performance rating of A, B, C, D, or F would be inappropriate because:

1. The district or campus is located in an area that is subject to a declaration of a state of disaster under Government Code Chapter 418 and due to the disaster, performance indicators for the district or campus are difficult to measure or evaluate

and would not accurately reflect quality of learning and achievement for the district or campus;

2. The district or campus has experienced breaches or other failures in data integrity to the extent that accurate analysis of data regarding performance indicators is not possible;
3. The number of students enrolled in the district or campus is insufficient to accurately evaluate the performance of the district or campus; or
4. For other reasons outside the control of the district or campus, the performance indicators would not accurately reflect quality of learning and achievement for the district or campus.

Education Code 39.054(a-4)

*No Statewide
Assignment*

The commissioner may not assign an overall performance rating of "Not Rated" to all school districts or all campuses on a statewide basis. *Education Code 39.054(a-6)*

*Calculating
Consecutive
Years*

Notwithstanding any other law, an overall performance rating of "Not Rated" is not included in calculating consecutive school years of unacceptable performance ratings and is not considered a break in consecutive school years of unacceptable performance ratings for purposes of any provision of the Education Code. *Education Code 39.054(a-5)*

*Continuation of
Interventions or
Sanctions*

Any interventions or sanctions to which a district or campus is subject under Education Code Chapter 39A shall continue during a period in which the district or campus is assigned an overall performance rating of "Not Rated." *Education Code 39.054(a-5)*

Acceptable
Performance

A reference in law to an acceptable performance rating or acceptable performance includes an overall or domain performance rating of A, B, or C or performance that is exemplary, recognized, or acceptable. A reference in law to an unacceptable performance rating or unacceptable performance includes an overall or domain performance rating of F. For the purposes of public reporting requirements, an overall or domain performance rating of D shall be referred to as performance that needs improvement. *Education Code 39.0543(a)*

D Rating

A reference in law to an acceptable performance rating or acceptable performance for a district or campus includes an overall performance rating of D if, since previously receiving an overall performance rating of C or higher, the district or campus has not previously received more than one overall performance rating of D or has not received an overall performance rating of F. *Education Code 39.0543(b)*

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Appeal and Revision	The process and timeline by which a district or campus may appeal ratings are based upon the requirements described in the <i>Accountability Ratings Appeals Process and Timeline</i> adopted under 19 Administrative Code 97.1002 and apply to all accountability rating appeals from 2023 and beyond until otherwise updated. The calendar dates for the accountability year will be announced in conjunction with the release of preliminary accountability ratings. <i>19 TAC 97.1002(b)</i> Ratings may be revised as a result of investigative activities by the commissioner as authorized under Education Code 39.003. <i>19 TAC 97.1002(c)</i>
Local Accountability System	The local accountability system standards established by the commissioner under Education Code 39.0544 shall be used by districts to develop a plan to locally evaluate the performance of their campuses. <i>19 TAC 97.1003(a)</i>
Local Accountability Plan	A local accountability plan created by a district must include domain performance ratings assigned by the commissioner under Education Code 39.054, and performance ratings based on locally developed domains or sets of accountability measures. <i>19 TAC 97.1003(b)</i> A district must create its local accountability plan based on school type. The four school types are elementary school, middle school, high school, and kindergarten-grade 12. The plan must include all campuses within a school type. The district may also request to identify an additional school group within a school type for which to customize its local accountability plan. Otherwise, all campuses within a school type must be evaluated on a common set of components determined by the district. A district may also request to identify a campus rated under alternative education accountability provisions as a unique school type. <i>19 TAC 97.1003(b)(4)</i>
Plan Components	A locally developed domain or set of accountability measures is referred to as a plan component. Plan components must describe each item and the reason for its inclusion in the plan. A district must assign each component to one of the following five domains: academics, culture and climate, extra- and co-curricular, future-ready learning, and locally determined. The weight of all plan components must equal 100 percent. <i>19 TAC 97.1003(b)(1)</i> A district may assign weights to each plan component, as determined by the district, provided that the plan components must in the aggregate account for no more than 50 percent of the combined overall performance rating. A local accountability plan may include no fewer than two and no more than 10 components weighted between 5 percent and 60 percent. <i>19 TAC 97.1003(c)</i>

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Each plan component must contain levels of performance that allow for differentiation, with assigned standards for achieving the differentiated levels that are aligned to a letter grade of A, B, C, D, or F and meet the requirements of 19 Administrative Code 97.1003(d)(1)-(3). *19 TAC 97.1003(d)*

Each plan component measure must meet standards for reliability and validity as required by 19 Administrative Code 97.1003(e)(1)-(3). *19 TAC 97.1003(e)*

Campuses without
STAAR or State
Ratings

For the purposes of assigning state accountability ratings, a campus that does not serve any grade level for which a State of Texas Assessments of Academic Readiness (STAAR) examination is administered is paired with a campus in its district that serves grade levels for which STAAR examinations are administered.

A campus not rated under the state accountability system is not eligible to combine state and local ratings. Local accountability data for a campus without state ratings may be displayed on TEA, district, and campus websites but will not be combined with state accountability data. The state accountability manual adopted under 19 Administrative Code 97.1001 (Accountability Rating System) provides information about campus ratings and eligibility for applicable years.

19 TAC 97.1003(b)(3)

Campus
Performance
Ratings

A district authorized to assign campus performance ratings shall evaluate the performance of each campus and assign each campus a performance rating of A, B, C, D, or F for overall performance and for each locally developed domain or set of accountability measures. Not later than a date established by the commissioner, the district shall:

1. Report the performance ratings to the agency; and
2. Make the performance ratings available to the public as provided by commissioner rule.

Education Code 39.0544(e)

Each campus with an approved district plan is eligible to receive a local accountability rating. A campus with an overall state accountability rating of C or higher based on ratings derived from student performance at the campus is eligible to combine an overall local accountability rating with the overall state accountability rating to determine the combined rating. *19 TAC 97.1003(b)(2); Education Code 39.054(a)*

ACCOUNTABILITY
ACCREDITATION AND PERFORMANCE INDICATORS

AIA
(LEGAL)

Submission and
Audit Standards

Calculations for each plan component and overall performance ratings must be capable of being audited by a third party.

A district must use a one-to-one correspondence when converting campus grades based on plan component measures to a standard scale of 30-100 where A=90-100, B=80-89, C=70-79, D=60-69, and F=30-59.

Categorical data, or data not on a continuous scale, must be converted to the standard scale of A=90-100, B=80-89, C=70-79, D=60-69, and F=30-59 by assigning the maximum value for each scaled score interval with the corresponding category used in the campus rating scale.

A district is required to submit a local accountability plan that includes components, domains, and overall scaled scores and ratings to TEA on a timeline determined by the commissioner. The timeline will be published on the TEA website.

All scaled scores and letter grades submitted by a school district are subject to audit. Any data discrepancies or any indication that data have been compromised may result in verification and audit of district and campus data used to assign local accountability ratings. The audit process may include requests for data used for campus-level calculation of component and domain scaled scores.

On an annual basis, TEA will randomly select districts for local accountability audits, and, for each such audit, TEA will randomly select components for review. Selected districts must submit the requested data for review within the timeframe specified. A district must maintain documentation of its local accountability plan, along with all associated data used to assign campus ratings, for two years after the end of the plan implementation period.

Responsibility for the accuracy and quality of data used to determine local accountability ratings rests with each district. Superintendent certification of data accuracy during the ratings submission process shall include an assurance that calculations have been verified to ensure that all data were included as appropriate for all components.

19 TAC 97.1003(f)(1)-(6)

Scorecard and
Website

A district must produce a campus scorecard and make available on the district website an explanation of the methodology used to assign local accountability performance ratings. The campus scorecard shall include, at a minimum, the scaled score and rating for each component and domain along with the overall rating. A link to the local accountability ratings posted by the district must be pro-

	vided to TEA and may be included on the agency-developed school report card. <i>19 TAC 97.1003(g)</i>
Appeal and Revision	An appeal of a local accountability rating may be submitted by the superintendent once ratings are released. The local accountability appeals timeline follows the appeal deadline dates and processes as described in the state accountability manual adopted under 19 Administrative Code 97.1001 of this title for the applicable year. <i>19 TAC 97.1003(f)(7)</i> Ratings may be revised as a result of investigative activities by the commissioner as authorized under Education Code 39.057(d) and (e) (redesignated to Education Code 39.003). <i>19 TAC 97.1003(h)</i>
Distinction Designations for Outstanding Performance	The commissioner shall award distinction designations for outstanding performance. A distinction designation awarded to a district or campus shall be referenced directly in connection with the performance rating assigned to the district or campus and made publicly available together with the A-F performance ratings. A district or campus may not be awarded a distinction designation unless the district or campus has acceptable performance under the A-F performance ratings. <i>Education Code 39.201</i>
Academic Distinction	The commissioner shall establish an academic distinction designation for districts and campuses for outstanding performance in attainment of postsecondary readiness based on the commissioner's adopted criteria. <i>Education Code 39.202</i>
Campus Distinction	The commissioner shall award a campus a distinction designation for outstanding performance in: 1. Improvement in student achievement; 2. Closing student achievement differentials; and 3. Academic achievement in English language arts, mathematics, science, or social studies. <i>Education Code 39.203</i> The commissioner may award a distinction designation for outstanding performance in advanced middle or junior high school student achievement. <i>Education Code 39.203(d)</i>
Excellence Exemptions	Except as listed below, a district or campus that is rated A (exemplary) is exempt from requirements and prohibitions imposed under the Education Code, including regulations adopted under the Education Code.

An exemplary campus or district is not exempt from:

1. A prohibition on conduct that constitutes a criminal offense;
2. Requirements imposed by federal law or rule, including requirements for special education or bilingual education programs;
3. A requirement, restriction, or prohibition relating to:
 - a. Curriculum essential knowledge and skills or high school graduation requirements;
 - b. Public school accountability;
 - c. Extracurricular activities;
 - d. Health and safety;
 - e. Purchasing;
 - f. Elementary class size limits;
 - g. Removal of a disruptive student from the classroom;
 - h. At-risk programs;
 - i. Prekindergarten programs;
 - j. Rights and benefits of school employees;
 - k. Special education programs; or
 - l. Bilingual education programs.

The commissioner may exempt an exemplary campus from class size limits if the campus submits a written plan showing steps that will be taken to ensure that the exemption will not be harmful to the academic achievement of the students on the school campus. If granted, the exemption remains in effect until the commissioner determines that achievement levels of the campus have declined.

Education Code 39.232

**District Annual
Report**

The board shall publish an annual report describing the educational performance of the district and of each campus in the district that includes uniform student performance and descriptive information as determined under rules adopted by the commissioner of education. *Education Code 39.306(a)*

**Texas Academic
Performance Report
(TAPR)**

The performance report provided by the Texas Education Agency (TEA) under Education Code 39.306 shall be termed the Texas Academic Performance Report (TAPR). The intent of the TAPR is to inform the public about the educational performance of the district and of each campus in the district in relation to the district, the state, and a comparable group of schools. The TAPR will present the campus performance information as well as the student, staff, and financial information required by statute. It will also include any explanations and additional information deemed appropriate to the intent of the report.

The district may not alter the report provided by TEA. However, the district may concurrently provide additional information to the public that supplements or explains information in the TAPR.

19 TAC 97.1008(a)-(b), (e); Education Code 39.306(d)

**Other Annual
Report Information**

The annual report must also include:

1. Campus performance objectives established under Education Code 11.253 and the progress of each campus toward those objectives, which shall be available to the public;
2. Information indicating the district's accreditation status and identifying each district campus awarded a distinction designation or considered an unacceptable campus under Education Code Chapter 39A;
3. The district's current special education compliance status with the agency;
4. A statement of the number, rate, and type of violent or criminal incidents that occurred on each district campus, to the extent permitted under the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g);
5. Information concerning school violence prevention and violence intervention policies and procedures that the district is using to protect students;
6. The findings that result from evaluations conducted under the Safe and Drug-Free Schools and Communities Act of 1994 (20 U.S.C. 7101 et seq.);

7. Information received under Education Code 51.403(e) for each high school campus in the district, presented in a form determined by the commissioner; and
8. Progress of the district and each campus in the district toward meeting the goals set in the district's early childhood literacy and mathematics proficiency plans and college, career, and military readiness plans [see EA].

Education Code 39.306(a)

The report must include a statement of the amount, if any, of the district's unencumbered surplus fund balance as of the last day of the preceding fiscal year and the percentage of the preceding year's budget that the surplus represents. *Education Code 39.306(g)*

The report must also include the number of school counselors providing counseling services at each campus. *Education Code 39.306(d-1)*

The report may include the following information:

1. Student information, including total enrollment, enrollment by ethnicity, socioeconomic status, and grade groupings and retention rates;
2. Financial information, including revenues and expenditures;
3. Staff information, including number and type of staff by sex, ethnicity, years of experience, and highest degree held; teacher and administrator salaries; and teacher turnover;
4. Program information, including student enrollment by program, teachers by program, and instructional operating expenditures by program; and
5. The number of students placed in a disciplinary alternative education program (DAEP) under Education Code Chapter 37.

Education Code 39.306(e)

Supplemental information to be included in the reports shall be determined by the board. *Education Code 39.306(b)*

Public Hearing

The board shall hold a hearing for public discussion of the report. The board shall give notice of the hearing to property owners in the district and parents of and other persons standing in parental relation to a district student. The notice of hearing must include notice to a newspaper of general circulation in the district and notice to electronic media serving the district. *Education Code 39.306(c)*

	A board shall hold a hearing for public discussion of the TAPR within 90 days after the report is received from TEA. The hearing may take place during a regularly scheduled or special meeting of the board. <i>19 TAC 97.1008(c)</i>
Publication	The TAPR must be published within two weeks after the public hearing, in the same format as it was received from TEA. <i>19 TAC 97.1008(d)</i> The board shall disseminate the report by posting it on the district website and in public places, such as each school office, local businesses, and public libraries. <i>Education Code 39.306(c); 19 TAC 97.1008(f)</i>
Report Uses	The information in the annual report shall be a primary consideration in district and campus planning. It shall also be a primary consideration of the board in the evaluation of the performance of the superintendent, and of the superintendent in the evaluation of the performance of campus principals. <i>Education Code 39.307</i>
Campus Performance Report	Each school year, TEA shall prepare and distribute to each district a report card for each campus. The campus report card distributed by TEA shall be termed the “school” report card (SRC). The intent of the SRC is to inform each student’s parents or guardians about the school’s performance and characteristics. The SRC will present the student, staff, financial, and performance information required by statute, as well as any explanations and additional information deemed appropriate to the intent of the report.
Distribution	The district must disseminate each SRC within six weeks after the SRC is received from TEA. The school may not alter the report provided by TEA; however, it may concurrently provide additional information to the parents or guardians that supplements or explains information in the SRC. The SRC must be distributed to the parent, guardian, conservator, or other person having lawful control of each student at the campus. On written request, a district shall provide a copy of the SRC to any other party. The campus administration may provide the SRC in the same manner it would normally transmit official communications to parents and guardians, such as including the SRC in a weekly folder sent home with each student, mailing it to the student’s residence, providing it at a teacher-parent conference, enclosing it with the student report card, or sending it via electronic mail. <i>Education Code 39.305; 19 TAC 97.1007</i>

**Performance of
Students Receiving
Special Education
Services**

At least once each year, the board shall include during a public meeting a discussion of the performance of students receiving special education services at the district.

TEA shall adopt a set of performance indicators for measuring and evaluating the quality of learning and achievement for students receiving special education services at the district to be considered at a meeting held under this section. The indicators must include performance on the college, career, or military readiness outcomes described by Education Code 48.110.

Education Code 29.0012

Website Notices

Not later than the 10th day after the first day of instruction of each school year, a district that maintains an internet website shall make the following information available:

1. The information in the most recent campus report card for each campus in the district;
2. The information contained in the most recent performance report for the district;
3. The most recent accreditation status and performance rating of the district; and
4. A definition and explanation of each accreditation status, based on commissioner rule.

Education Code 39.362

**Student Performance
Report**

Each year, TEA shall report to a district whether each student fell below, met, or exceeded the necessary target for improvement necessary to be prepared to perform satisfactorily on, as applicable, the grade five assessments, the grade eight assessments, and the end-of-course assessments required for graduation. *Education Code 39.034, .302*

Notice to Parents

The district a student attends shall provide a record of the annual improvement information from TEA in a written notice to the student's parent or other person standing in parental relationship. If a student failed to perform satisfactorily on a state assessment, the district shall include in the notice specific information relating to access to online educational resources at the appropriate assessment instrument content level, including educational resources and assessment instrument questions and released answers. *Education Code 39.303*

**Notice to Teachers
and Students**

A district shall prepare a report of the annual improvement information and provide the report at the beginning of the school year to:

1. Each teacher for all students, including incoming students, who took a state assessment; and
2. All students who were provided instruction by that teacher in the subject for which the assessment instrument was administered.

The report shall indicate whether the student performed satisfactorily or, if the student did not perform satisfactorily, whether the student met the standard for annual improvement.

Education Code 39.304

**Quality of Learning
Indicators**

The commissioner shall also adopt indicators of the quality of learning for the purpose of preparing performance reports. Performance on the indicators shall be evaluated in the same manner provided for evaluation of the achievement indicators under Education Code 39.053(c) [see Achievement Indicators, AIA].

The quality of learning indicators must include:

1. The percentage of graduating students who meet the course requirements for the foundation high school program, the distinguished level of achievement under the foundation high school program, and each endorsement described by Education Code 28.025(c-1) [see EIF];
2. The results of the SAT, ACT, and certified workforce training programs;
3. For students who have failed to satisfy the state standard on an assessment, the performance of those students on subsequent assessments, aggregated by grade level and subject area;
4. For each campus, the number of students, disaggregated by major student subpopulations, who take courses under the foundation high school program and take additional courses to earn an endorsement, disaggregated by type of endorsement;
5. The percentage of students, aggregated by grade level, provided accelerated instruction under Education Code 28.0211 [see EHBC] after unsatisfactory performance on a state assessment; the results of assessment instruments administered under the accelerated instruction program; the subject of the assessment instrument on which each student failed to perform satisfactorily under each performance standard; and the performance of those students in the subsequent school year on the state assessments;

6. The percentage of students of limited English proficiency exempted from the administration of an assessment;
7. The percentage of students in a special education program assessed through alternative assessment instruments;
8. The percentage of students who satisfy the college readiness measure;
9. The measure of progress toward dual language proficiency for students of limited English proficiency;
10. The percentage of students who are not educationally disadvantaged;
11. The percentage of students who enroll and begin instruction at an institution of higher education in the school year following high school graduation; and
12. The percentage of students who successfully complete the first year of instruction at an institution of higher education without needing a developmental education course.

Education Code 39.301(a)-(c)

Federal Report Card

A district that receives Title I funding shall prepare and disseminate an annual federal report card that includes information on the district as a whole and each school within the district.

Implementation

The federal report card shall be concise; presented in an understandable and uniform format, and to the extent practicable, in a language that parents can understand; and accessible to the public, which shall include placing the report card on the district's website. If the district does not operate a website, the information in the report card must be provided to the public in another manner determined by the district.

Minimum
Requirements

The federal report card shall include the information required in the annual state report card described at 20 U.S.C. 6311(h)(1)(C), as applied to the district and each school served by the district, including:

1. In the case of the district, information that shows how students served by the district achieved on state academic assessments compared to students in the state as a whole;
2. In the case of a school, information that shows how the school's students' achievement on state academic assessments compared to students served by the district and the state as a whole; and

3. Any other information that the district determines is appropriate and will best provide parents, students, and other members of the public with information regarding the progress of each public school served by the district, whether or not such information is included in the annual state report card.

20 U.S.C. 6311(h)(2)

**District Data on
Academic
Achievement**

On request by the board, TEA shall create a website that members of the board may use to review campus and district academic achievement data. The website must also be made available to campuses in a similar manner that access is provided to the board.

The website must:

1. Include district information, disaggregated by campus, grade, sex, race, academic quarter or semester, as applicable, and school year, regarding the following:
 - a. Student academic achievement and growth;
 - b. Teacher and student attendance; and
 - c. Student discipline records; and
2. Be updated at least once each quarter of the school year.

The commissioner shall provide information that permits a board member to compare the district's academic performance with the academic performance of other districts of similar size and racial and economic demographics.

A district must provide requested information to the commissioner for the creation of the website. Confidential information received by the commissioner remains confidential. The commissioner shall design the website to ensure that public information is made available to the public, and information submitted by districts noted as confidential is not made available to the public.

A request for public information under this provision shall be submitted to the district that provides the agency with the information. TEA may not release information submitted by a district that is noted as confidential information.

Education Code 11.1516

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**Interventions and
Sanctions for School
Districts**

Grounds for
Commissioner
Action

The commissioner of education shall take any of the actions authorized by Education Code Chapter 39A, Subchapter A, to the extent the commissioner determines necessary if:

1. A district does not satisfy:
 - a. The accreditation criteria under Education Code 39.052 [see AIA];
 - b. The academic performance standards under Education Code 39.053 or 39.054 [see AIA]; or
 - c. Any financial accountability standard as determined by commissioner rule [see CFA]; or
2. The commissioner considers the action to be appropriate on the basis of a special investigation under Education Code 39.003.

Education Code 39A.001

*Authorized
Commissioner
Actions*

If a district is subject to commissioner action, the commissioner may:

1. Issue public notice of the deficiency to the board;
2. Order a hearing to be conducted by the board to notify the public of:
 - a. The insufficient performance;
 - b. The improvements in performance expected by the Texas Education Agency (TEA); and
 - c. The interventions and sanctions that may be imposed if the performance does not improve;
3. Order the preparation of a student achievement improvement plan that addresses each academic achievement indicator under Education Code 39.053(c) for which the district's performance is insufficient, the submission of the plan to the commissioner for approval, and the implementation of the plan;
4. Order a hearing to be held before the commissioner or the commissioner's designee at which the president of the board and the district's superintendent shall appear and explain the district's low performance, lack of improvement, and plans for improvement;
5. Arrange a monitoring review of the district;
6. Appoint a TEA monitor to participate in and report to TEA on the activities of the board or superintendent;

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7. Appoint a conservator to oversee the operations of the district;
8. Appoint a management team to direct the operations of the district in areas of insufficient performance or require the district to obtain certain services under a contract with another person;
9. Authorize the district to enter into a memorandum of understanding with an institution of higher education that provides for the assistance of the institution of higher education in improving the district's performance; or
10. Order the use of the board improvement and evaluation tool as provided by Education Code 11.182 [see BG].

Education Code 39A.002

Regardless of whether the commissioner lowers a district's status or rating, the commissioner may take action under Education Code Chapters 39 and 39A or 19 Administrative Code 97.1057 if the commissioner determines that the action is necessary to improve any area of performance by the district or campus.

Subject to 19 Administrative Code 97.1057(h)-(k), once the commissioner takes action under 19 Administrative Code Chapter 97, Subchapter EE (accreditation status, standards, and sanctions), the commissioner may impose on the district or campus any other sanction under Education Code Chapter 39 or 39A, or Subchapter EE, singly or in combination, to the extent the commissioner determines is reasonably required to achieve the purposes specified in 19 Administrative Code 97.1053.

19 TAC 97.1057(c), (e)

In making a determination to impose district and campus accreditation sanctions under 19 Administrative Code Chapter 97, Subchapter EE, the commissioner shall meet the requirements of 19 Administrative Code 97.1059. *19 TAC 97.1059*

Conservator or
Management Team

The commissioner shall clearly define the powers and duties of a conservator or management team appointed to oversee the operations of a district.

At least every 90 days, the commissioner shall review the need for the conservator or management team and shall remove the conservator or management team unless the commissioner determines that continued appointment is necessary for effective governance of the district or delivery of instructional services.

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A conservator or management team, if directed by the commissioner, shall prepare a plan for the implementation of the appointment of a board of managers or the revocation of accreditation.

The conservator or management team may:

1. Direct an action to be taken by the principal of a campus, the superintendent of the district, or the board; and
2. Approve or disapprove any action of the principal of a campus, the superintendent of the district, or the board.

The conservator or management team may not:

1. Take any action concerning a district election, including ordering or canceling an election or altering the date of or the polling places for an election;
2. Change the number of or method of selecting the board;
3. Set a tax rate for the district; and
4. Adopt a budget for the district that provides for spending a different amount, exclusive of required debt service, from that previously adopted by the board.

A conservator or management team may exercise the powers and duties defined by the commissioner or described above regardless of whether the conservator or management team was appointed to oversee the operations of a district in its entirety or the operations of a certain campus within the district.

Education Code 39A.003

Regardless of whether a district has satisfied the accreditation criteria, if for two consecutive school years, including the current school year, a district has had a conservator or management team assigned to the district or campus for any reason, the commissioner may appoint a board of managers, a majority of whom must be residents of the district, to exercise the powers and duties of the board of trustees. For purposes of this subsection, a school year begins on the first day of instruction and includes any portion of the school year. This applies to an appointed conservator or management team, regardless of the scope or any changes to the scope of the conservator's or team's oversight. 19 TAC 97.1057(d); *Education Code 39A.006(a)-(b)*

Board of Managers

The commissioner may appoint a board of managers to exercise the powers and duties of a district's board if the district is subject to commissioner action and:

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1. Has a current accreditation status of accredited-warned or accredited-probation;
2. Fails to satisfy any standard under Education Code 39.054(e); or
3. Fails to satisfy financial accountability standards as determined by commissioner rule.

Education Code 39A.004

Revocation of
Accreditation

The commissioner may revoke the accreditation of a district if the district is subject to commissioner action, and for two consecutive school years, including the current school year, the district has:

1. Received an accreditation status of accredited-warned or accredited-probation;
2. Failed to satisfy any standard under Education Code 39.054(e); or
3. Failed to satisfy financial accountability standards as determined by commissioner rule.

In addition to revoking a district's accreditation, the commissioner may:

1. Order closure of the district and annex the district to one or more adjoining districts under Education Code 13.054; or
2. In the case of a home-rule school district, order closure of all programs operated under the district's charter.

Education Code 39A.005

Intervention to
Improve High
School Completion
Rate

If a district is subject to commissioner action and the district has failed to satisfy any standard under Education Code 39.054(e) because of the district's dropout rates, the commissioner may impose sanctions against a district designed to improve high school completion rates, including:

1. Ordering the development of a dropout prevention plan for approval by the commissioner;
2. Restructuring the district or appropriate campuses to improve identification of and service to students who are at risk of dropping out of school, as defined by Education Code 29.081;
3. Ordering lower student-to-counselor ratios on campuses with high dropout rates; and

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4. Ordering the use of any other intervention strategy effective in reducing dropout rates, including mentor programs and flexible class scheduling.

Education Code 39A.007

Interventions after
Certain D Ratings

Until another performance rating is issued, TEA may not implement the following intervention or sanctions to a D-rated district or campus, if the D rating is considered acceptable [see AIA]. The following interventions and sanctions are subject to a pause:

1. Revocation of a charter under Education Code 12.115(c);
2. Annexation under Education Code 13.054;
3. Change in accreditation status under rules adopted for accreditation under Education Code 39.052; and
4. Interventions or sanctions under Education Code 39A.101(a), 39A.107(a) or (c), or 39A.111.

A performance rating of D that is considered acceptable may not be included in calculating consecutive school years of unacceptable performance ratings and is not considered a break in consecutive school years of unacceptable performance ratings.

Interventions or sanctions implemented prior to a pause shall continue during a school year for which interventions or sanctions listed above are paused.

Education Code 39A.118

Certain D-Rating
Improvement Plans

A district or campus that is assigned a rating of D that qualifies under Education Code 39.0543(b) [see AIA] shall develop and implement a local improvement plan using the guidance provided by TEA.

The district or campus shall:

1. Conduct a data analysis related to areas of low performance;
2. Conduct a needs assessment based on the results of the data analysis, as follows:
 - a. The needs assessment shall include a root cause analysis.
 - b. Root causes identified through the needs assessment will be addressed in the local improvement plan; and
3. Create a local improvement plan, as follows:

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- a. Input must be gathered from the principal; campus-level committee established under Education Code 11.251 [see BQB]; parents; and community members, prior to the development of the local improvement plan, using the following steps.
 - (1) The campus must hold a public meeting at the campus. The campus shall take reasonable steps to conduct the meeting at a time and in a manner that would allow a majority of stakeholders to attend and participate. The campus may hold more than one meeting if necessary.
 - (2) The public must be notified of the meeting 15 days prior to the meeting by way of the district and campus website, local newspapers or other media that reach the general public, and the parent liaison, if present on the campus.
 - (3) All input provided by family and community members should be considered in the development of the final local improvement.
- b. The completed local improvement plan must be presented at a public hearing and approved by the board.

19 TAC 97.1061(b)

**Management of a
Campus**

Actions Based on
Campus
Performance

If the performance of a campus is below any standard under Education Code 39.054(e), the commissioner shall:

1. Take actions, to the extent the commissioner determines necessary, as provided by Education Code Chapter 39A; and
2. Assign a campus intervention team.

To the extent the commissioner determines necessary, the commissioner may:

1. Order a hearing to be held before the commissioner or the commissioner's designee at which the president of the board, the superintendent, and the campus principal shall appear and explain the campus's low performance, lack of improvement, and plans for improvement;
2. Establish a school community partnership team composed of members of the campus-level planning and decision-making committee and additional community representatives as determined appropriate by the commissioner;

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3. If applicable under the strong foundations intervention under Education Code 39A.064, require the district to comply with all requirements of the strong foundations grant program under Education Code 29.0881 for the campus; or
4. Any combination of the actions described by items 1 through 3 above.

Education Code 39A.051

District Action
Required

If a campus's performance is below any standard under Education Code 39.054(e), the campus shall engage in interventions as described by TEA. The commissioner shall assign members to a campus intervention team as outlined in 19 Administrative Code 97.1063 and Education Code 39A.052. The campus shall establish a campus leadership team (CLT) that includes the campus principal and other campus leaders responsible for the development, implementation, and monitoring of the targeted improvement plan.

If a campus is assigned an unacceptable rating under Education Code 39.054(e):

1. For a second consecutive year, the campus must engage in the processes outlined in this provision, and the campus must develop a campus turnaround plan to be approved by the commissioner.
2. For a third or fourth consecutive year, the campus must engage in the processes outlined in this provision, and the campus must implement the commissioner-approved campus turnaround plan as described in 19 Administrative Code 97.1064.
3. For a fifth consecutive year, the commissioner shall order the appointment of a board of managers to govern the district or the closure of the campus.

Based on a campus's progress toward improvement, the commissioner may order a hearing if a campus's performance is below any standard under Education Code 39.054(e).

Interventions and sanctions listed under this provision begin upon release of preliminary ratings and may be adjusted based on final accountability ratings.

19 TAC 97.1061(a), (d), (f)-(j)

Campus
Intervention Team

The campus intervention team shall follow the requirements of 19 Administrative Code 97.1061 and Education Code 39.106.

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A campus intervention team assigned by the commissioner may include teachers, principals, other educational professionals, and superintendents recognized for excellence in their roles and appointed by the commissioner to serve as members of a team.

Education Code 39A.052

A campus intervention team must include a district coordinator of school improvement (DCSI) and the campus principal's direct supervisor, if the DCSI is not the campus principal's direct supervisor. The DCSI must submit qualifications to TEA for approval.

An education professional, approved through an application either by TEA or TEA's technical assistance provider, who is not an employee of the campus or district, shall assist with the needs assessment.

19 TAC 97.1063(b)-(c)

*On-Site Needs
Assessment*

A campus intervention team shall:

1. Conduct, with the involvement and advice of the school community partnership team, if applicable:
 - a. If the commissioner determines necessary, a comprehensive on-site needs assessment; or
 - b. A targeted on-site needs assessment relevant to an area of insufficient performance of the campus; and
2. Recommend appropriate actions as provided by Education Code 39A.054.

An on-site needs assessment must determine the factors resulting in the campus's low performance and lack of progress, including the contributing education-related factors.

In conducting a comprehensive on-site needs assessment, the campus intervention team shall use each of the guidelines and procedures at Education Code 39A.053(c) and 19 Administrative Code 97.1061(e).

In conducting a targeted on-site needs assessment, the campus intervention team shall use the appropriate guidelines and procedures described above relevant to each area of insufficient performance.

Education Code 39A.053; 19 TAC 97.1061(e)

Recommendations

On completing the on-site needs assessment, the campus intervention team shall, with the involvement and advice of the school community partnership team, if applicable, recommend actions relating to any area of insufficient performance, including:

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1. Reallocation of resources;
2. Technical assistance;
3. Changes in school procedures or operations;
4. Staff development for instructional and administrative staff;
5. Intervention for individual administrators or teachers;
6. Waivers from state statutes or rules;
7. Teacher recruitment or retention strategies and incentives provided by the district to attract and retain appropriately certified and experienced teachers; or
8. Other actions the campus intervention team considers appropriate.

Education Code 39A.054

*Targeted
Improvement
Plan*

In addition to the duties relating to the on-site needs assessment, the campus intervention team shall:

1. Assist the campus in developing a targeted improvement plan;
2. Conduct a public meeting at the campus with the campus principal, the members of the campus-level planning and decision-making committee, parents of students attending the campus, and community members residing in the district to review the campus performance rating and solicit input for the development of the targeted improvement plan [see Notice of Public Meeting, below];
3. Assist the campus in submitting the targeted improvement plan to the board for approval and presenting the plan in a public hearing [see Public Hearing, below]; and
4. Assist the commissioner in monitoring the progress of the campus in executing the targeted improvement plan.

Education Code 39A.055; 19 TAC 97.1061(e)(3)-(4)

Notice of Public
Meeting

The campus intervention team must provide written notice of the public meeting to the parents of students attending the campus and post notice of the meeting on the campus's internet website. The notice must include the date, time, and place of the meeting.
Education Code 39A.056

The public must be notified of the meeting 15 days prior to the meeting by way of the district and campus website, local newspa-

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	pers or other media that reach the general public, and the parent liaison, if present on the campus. <i>19 TAC 97.1061(e)(3)(A)(ii)</i>
Public Hearing	After a targeted improvement plan or an updated targeted improvement plan is submitted to the board, the board shall conduct a hearing to: 1. Notify the public of: a. The insufficient performance of the campus; b. The improvements in performance expected by TEA; and c. The intervention measures or sanctions that may be imposed under Education Code Chapter 39A if the performance does not improve within a designated period; and 2. Solicit public comment on the targeted improvement plan or updated targeted improvement plan. The board must post the targeted improvement plan on the district's internet website before the hearing. The board may conduct one hearing relating to one or more campuses subject to a targeted improvement plan or an updated targeted improvement plan. <i>Education Code 39A.057</i>
Submission to Commissioner	The board shall submit the targeted improvement plan or updated targeted improvement plan to the commissioner for approval. The campus intervention team shall assist the campus in submitting the targeted improvement plan to the commissioner. <i>Education Code 39A.058</i>
Executing Plan	In executing the targeted improvement plan, the campus intervention team shall, if appropriate: 1. Assist the campus in implementing research-based practices for curriculum development and classroom instruction, including bilingual education and special education programs, and financial management; 2. Provide research-based technical assistance, including data analysis, academic deficiency identification, intervention implementation, and budget analysis, to strengthen and improve the instructional programs at the campus; and

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3. Require the district to develop a teacher recruitment and retention plan to address the qualifications and retention of the teachers at the campus.

Education Code 39A.059

*Continuing Duties
of the Campus
Intervention
Team*

For each year a campus is assigned an unacceptable performance rating, the campus intervention team shall:

1. Assist in updating the targeted improvement plan to identify and analyze areas of growth and areas that require improvement; and
2. Submit each updated targeted improvement plan to the board.

Education Code 39A.060

Local Improvement
Plan

A district or campus that is assigned a rating of D that is considered acceptable [see AIA] shall develop and implement a local improvement plan.

A local improvement plan must be presented to the board.

Education Code 39A.065(a)-(b)

Campus Planning
and Site-Based
Decision-Making

The commissioner may authorize a school community partnership team established under Education Code 39A.051 to supersede the authority of and satisfy the requirements of establishing and maintaining a campus-level planning and decision-making committee.

The commissioner may authorize a targeted improvement plan, an updated targeted improvement plan, or a local improvement plan to supersede the provisions of and satisfy the requirements of developing, reviewing, and revising a campus improvement plan.

Education Code 39A.061

Submission of
Campus
Improvement Plan

If the performance of a campus satisfies performance standards under Education Code 39.054(e) for the current school year but would not satisfy the performance standards if the standards to be used for the following school year were applied to the current school year, on the request of the commissioner, the campus-level planning and decision-making committee shall revise and submit to the commissioner the portions of the campus improvement plan that are relevant to those areas for which the campus would not satisfy performance standards. The revised portions of the improvement plan must be submitted in an electronic format. *Education Code 39A.062*

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Compliance Through Federal Accountability	Notwithstanding the provisions of Education Code Chapter 39A, if the commissioner determines that a campus subject to interventions or sanctions has implemented substantially similar intervention measures under federal accountability requirements, the commissioner may accept the substantially similar intervention measures as measures in compliance with Education Code Chapter 39A. <i>Education Code 39A.063</i>
Campus Turnaround Plan	If a campus has been identified as unacceptable for two consecutive school years, the commissioner shall order the campus to prepare and submit a campus turnaround plan.
Updated Targeted Improvement Plan	A campus intervention team shall assist the campus in: 1. Developing an updated targeted improvement plan, including a campus turnaround plan to be implemented by the campus; 2. Submitting the updated targeted improvement plan to the board for approval and presenting the plan in a public hearing as provided by Education Code 39A.057; 3. Obtaining approval of the updated plan from the commissioner; and 4. Executing the updated plan on approval by the commissioner. The updated targeted improvement plan submitted to the board must include all plans and details that are required to execute the campus turnaround plan without any additional action or approval by the board. <i>Education Code 39A.101</i>
Public Notice	Within 60 days of receiving a campus's preliminary accountability rating, the district must notify parents, community members, and stakeholders that the campus received an unacceptable rating for two consecutive years and request assistance in developing the campus turnaround plan in accordance with 19 Administrative Code 97.1064. <i>19 TAC 97.1064(d)</i>
Submission and Approval	Upon approval of the board, the district must submit the campus turnaround plan electronically to TEA by March 1 unless otherwise specified. Not later than June 15 of each year, the commissioner must either approve or reject any campus turnaround plan prepared and submitted by a district. <i>19 TAC 97.1064(g)-(h); Education Code 39A.103-.104</i>
Implementation, Modification, and Withdrawal	A campus may implement, modify, or withdraw its campus turnaround plan with board approval if the campus receives an academically acceptable rating for the school year following the development of the campus turnaround plan.

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A campus that has received an unacceptable rating for the school year following the development of the campus turnaround plan must implement its commissioner-approved campus turnaround plan with fidelity until the campus operates for two consecutive school years without an unacceptable rating.

*Change in
Circumstances*

A campus may modify its campus turnaround plan with commissioner approval if it is determined that due to a change in circumstances occurring after the plan's approval under Education Code 39A.107 a modification of the plan is necessary to achieve the plan's objectives.

A change in circumstance may be the following, but not limited to:

1. A campus that has written a turnaround plan but has not yet been ordered to implement it and has received a Not Rated; Declared State of Disaster rating for two consecutive years prior to receiving its next F rating; or
2. A campus that has implemented its turnaround plan for no more than one year prior to receiving a Not Rated; Declared State of Disaster rating for two consecutive years.

A campus that has modified its turnaround plan under this provision may only request additional modifications to the plan based on circumstances that have changed since the last commissioner-approved modification.

*Commissioner
Authority*

The commissioner may appoint a monitor, conservator, management team, or board of managers for a school district that has a campus that has been ordered to implement an updated targeted improvement plan. The commissioner may order any of the interventions as necessary to ensure district-level support for the low-performing campus and the implementation of the updated targeted improvement plan. The commissioner may make the appointment at any time during which the campus is required to implement the updated targeted improvement plan.

19 TAC 97.1064(j)-(m)

Required Contents

A campus turnaround plan must include:

1. Details on the method for restructuring, reforming, or reconstituting the campus;
2. A detailed description of the academic programs to be offered at the campus, including:
 - a. Instructional methods;
 - b. Length of school day and school year;

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- c. Academic credit and promotion criteria; and
- d. Programs to serve special student populations;
- 3. If a district charter is to be granted for the campus under Education Code 12.0522:
 - a. The term of the charter; and
 - b. Information on the implementation of the charter;
- 4. Written comments from:
 - a. The campus-level committee established under Education Code 11.251, if applicable;
 - b. Parents; and
 - c. Teachers at the campus;
- 5. A detailed description of the budget, staffing, and financial resources required to implement the plan, including any supplemental resources to be provided by the district or other identified sources; and
- 6. A detailed description for developing and supporting the oversight of academic achievement and student performance by the board of trustees under Education Code 11.1515.

Education Code 39A.105(a) [Acts of the 85th Legislative Session, Senate Bill 1566, amended former Education Code 39.107(b-1) to include the information provided at Subsection (6)]

Implementing
Entities

A campus ordered to prepare a campus turnaround plan shall implement the updated targeted improvement plan as approved by the commissioner.

The commissioner may appoint a monitor, conservator, management team, or board of managers to the district to ensure and oversee district-level support to low-performing campuses and the implementation of the updated targeted improvement plan.

The commissioner shall appoint a conservator to a district unless and until each campus in the district for which a campus turnaround plan has been ordered receives an acceptable performance rating for the school year or the commissioner determines a conservator is not necessary.

In making appointments, the commissioner shall consider individuals who have demonstrated success in managing campuses with

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student populations similar to the campus at which the individual appointed will serve.

Education Code 39A.102, .108

Commissioner
Approval or
Rejection

Not later than June 15 of each year, the commissioner shall, in writing, either approve or reject any campus turnaround plan prepared and submitted to the commissioner by a district. If the commissioner rejects a campus turnaround plan, the commissioner must also send the district an outline of the specific concerns regarding the turnaround plan that resulted in the rejection. *Education Code 39A.107(a-1)*

If the commissioner rejects a campus turnaround plan, the district must create a modified plan with assistance from TEA staff and submit the modified plan to the commissioner for approval not later than the 60th day after the date the commissioner rejects the campus turnaround plan. The commissioner shall notify the district in writing of the commissioner's decision regarding the modified plan not later than the 15th day after the date the commissioner receives the modified plan. *Education Code 39A.107(a-2)*

The commissioner may approve a campus turnaround plan only if the commissioner determines that the campus will satisfy all student performance standards required under Education Code 39.054(e) not later than the second year the campus receives a performance rating following the implementation of the campus turnaround plan.

Education Code 12.0522(b) does not apply to a district charter approved by the commissioner. An approved district charter may be renewed or continue in effect after the campus is no longer subject to the commissioner's order under Education Code 39A.101.

If the commissioner does not approve a campus turnaround plan, the commissioner shall order:

1. Appointment of a board of managers to govern the district;
2. Alternative management of the campus;
3. Operation of the campus by an entity with which the district contracts under Education Code 11.174; or
4. Closure of the campus.

Education Code 39A.107; 19 TAC 97.1065

Preparation

Unless the district is not required to implement the district's campus turnaround plan [see Subsequent Acceptable Performance Rating, below], following approval of a campus turnaround plan by

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the commissioner, the district, in consultation with the campus intervention team, shall take any actions needed to implement the plan. *Education Code 39A.108*

Assistance and
Partnerships

A district may:

1. Request that a regional education service center provide assistance in the development and implementation of a campus turnaround plan; or
2. Partner with an institution of higher education to develop and implement a campus turnaround plan.

Education Code 39A.109

Subsequent
Acceptable
Performance Rating

If a campus for which a campus turnaround plan has been ordered receives an acceptable performance rating subsequent to the order, the district is no longer required to implement the campus turnaround plan.

The commissioner may authorize modification of an approved campus turnaround plan if the commissioner determines that due to a change in circumstances occurring after the plan's approval, a modification of the plan is necessary to achieve the plan's objectives.

Education Code 39A.110

Continued
Unacceptable
Performance Rating

If a campus is considered to have an unacceptable performance rating for five consecutive school years, the commissioner shall order:

1. Appointment of a board of managers to govern the district; or
2. Closure of the campus.

Education Code 39A.111

*Parent Petition
for Action*

"Parent" means the parent who is indicated on the student registration form at that campus and the signature of only one parent of a student is required.

If the commissioner is presented, in the time and manner specified by commissioner rule, with a written petition signed by the parents of a majority of the students enrolled at a campus with an unacceptable performance rating for three consecutive school years, specifying an authorized action that the parents request the commissioner to order, the commissioner shall order the specific action requested.

If the board presents to the commissioner, in the time and manner specified by commissioner rule, a written request that the commis-

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sioner order specific authorized action other than the specific action requested in the parents' petition and a written explanation of the basis for the board's request, the commissioner may order the action requested by the board.

Education Code 12.051, 39A.112; 19 TAC 97.1065(d)

Repurposing of
Closed Campus

If the commissioner orders the closure of a campus, that campus may be repurposed to serve students at that campus location only if the commissioner finds that the repurposed campus offers a distinctly different academic program and approves a new campus identification number for the repurposed campus. A campus may be repurposed if the campus:

1. Serves a majority of grade levels not served at the original campus; or
2. Is operated under a contract, approved by the school board, with a nonprofit organization exempt from federal taxation under Section 501(c)(3), Internal Revenue Code of 1986 that:
 - a. Has a governing board that is independent of the district;
 - b. Has a successful history of operating school district campuses or open-enrollment charter schools:
 - (1) That cumulatively serve 10,000 or more students; and
 - (2) A majority of which have been assigned an overall performance rating of B or higher under Education Code 39.054 for the preceding school year; and
 - c. Has been assigned an overall performance rating of B or higher under Education Code 39.054 for the preceding school year.

Student Enrollment
and Assignment

Any student assigned to a campus that has been closed must be allowed to transfer to any other campus in the district that serves that student's grade level and on request must be provided transportation to the other campus.

The commissioner may grant an exemption allowing students assigned to a closed campus to attend the repurposed campus if there is no other campus in the district at which the students may enroll.

*Noncontracted
Repurposed
Campus*

The majority of students assigned to a campus that has been closed and repurposed may not have attended that campus in the previous school year if the campus was repurposed to serve a majority of grade levels not served at the original campus.

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<i>Enrollment Provision in Contract</i>	A contract approved by the school board with a nonprofit organization must provide that a student residing in the attendance zone of the campus immediately before the campus was repurposed shall be admitted for enrollment at the repurposed campus. <i>Education Code 39A.113; 19 TAC 97.1066</i>
Targeted Technical Assistance	If the commissioner determines that the basis for the unacceptable performance of a campus for more than two consecutive school years is limited to a specific condition that may be remedied with targeted technical assistance, the commissioner may require the district to contract for the appropriate technical assistance. <i>Education Code 39A.114</i>
Alternative Management	The commissioner shall appoint a monitor, conservator, management team, or board of managers whenever such action is required, as determined by 19 Administrative Code 97.1073. Action under any other section of 19 Administrative Code Chapter 97, Subchapter EE is not a prerequisite to acting under this section. <i>19 TAC 97.1073</i> The superintendent, upon appointment, immediately assumes all powers, duties, rights, and responsibilities of the superintendent of the district to which the superintendent is appointed. <i>19 TAC 97.1073(f)</i>
Solicitation of Proposals	If the commissioner orders alternative management of a campus, the commissioner shall solicit proposals from qualified nonprofit entities to assume management of the campus or appoint a school district as provided below. The commissioner may solicit proposals from qualified for-profit entities if a nonprofit entity has not responded to the commissioner's request for proposals. The commissioner may appoint a school district to assume management of the campus if the district: 1. Is not the district in which the campus is located; and 2. Is located within the boundaries of the same regional education service center as the campus. If a school district is appointed, the district shall assume management of the campus in the same manner as a qualified entity or in accordance with commissioner rule. The commissioner may annually solicit proposals for the alternative management of a campus. The commissioner shall notify a qualified entity that has been approved as a provider under this section. <i>Education Code 39A.151</i>

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Qualifications of
Managing Entity

To qualify for consideration as a managing entity, the entity must submit a proposal that provides information relating to the entity's management and leadership team that will participate in management of the campus under consideration, including information relating to individuals who have:

1. Documented success in whole school interventions that increased the educational and performance levels of students in campuses considered to have an unacceptable performance rating;
2. A proven record of effectiveness with programs assisting low-performing students;
3. A proven ability to apply research-based school intervention strategies;
4. A proven record of financial ability to perform under the management contract; and
5. Any other experience or qualifications the commissioner determines necessary.

In selecting a managing entity, the commissioner shall give preference to a qualified entity that:

1. Meets any of the commissioner's qualifications; and
2. Has documented success in educating students from similar demographic groups and with similar educational needs as the students who attend the campus to be operated by the managing entity.

Education Code 39A.152

Contract with
Managing Entity

If the commissioner has ordered alternative management of a campus, the district shall execute a contract with an approved provider to serve as a managing entity for the campus. The term of the contract may not exceed five years with an option to renew the contract. The district must execute the contract and relinquish control of the campus before January 1 of the school year.

The management contract must include:

1. A provision describing the district's responsibilities in supporting the operation of the campus; and
2. Provisions approved by the commissioner requiring the managing entity to demonstrate improvement in campus performance, including negotiated performance measures.

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Performance measures must be consistent with the priorities of Education Code Chapters 39 and 39A.

The management contract must be approved by the commissioner before the contract is executed. As appropriate, the commissioner may require the district, as a term of the contract, to support the campus in the same manner as the district was required to support the campus before the execution of the contract.

Education Code 39A.153; 19 TAC 97.1067

*Extension of
Management
Contract*

The commissioner may require a district to extend the term of a management contract with a managing entity if the commissioner determines that extending the contract on expiration of the initial term is in the best interest of the students attending the campus. The terms of the contract must be approved by the commissioner.
Education Code 39A.154

*Evaluation of
Managing Entity*

The commissioner shall evaluate a managing entity's performance on the first and second anniversaries of the date of the management contract.

If the evaluation fails to demonstrate improvement as negotiated under the management contract by the first anniversary of the date of the contract, the district may:

1. Terminate the contract, with the commissioner's consent, for nonperformance or breach of contract; and
2. Select another provider from an approved list provided by the commissioner.

If the evaluation fails to demonstrate significant improvement, as determined by the commissioner, by the second anniversary of the date of the management contract, the district shall:

1. Terminate the contract; and
2. Select another provider from an approved list provided by the commissioner or resume operation of the campus if approved by the commissioner.

If the commissioner approves the district's resumed operation of the campus, the commissioner shall assign a technical assistance team to assist the campus.

Education Code 39A.155

*Cancellation of
Management
Contract*

If a campus receives an unacceptable performance rating for two consecutive school years after a managing entity assumes management of the campus, the commissioner shall cancel the contract with the managing entity. *Education Code 39A.156*

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Return of Management to District	Unless a campus has an unacceptable performance rating for three consecutive school years [see Continued Unacceptable Performance Rating, above], at the end of a management contract term or on the cancellation of a management contract, the board shall resume management of the campus. <i>Education Code 39A.157</i>
Applicability of Accountability Provisions	Each campus operated by a managing entity is subject to Education Code Chapters 39 and 39A in the same manner as any other campus in the district. <i>Education Code 39A.158</i>
Funding	The funding for a campus operated by a managing entity may not be less than the funding of the other campuses in the district on a per student basis so that the managing entity receives at least the same funding the campus would otherwise have received. <i>Education Code 39A.159</i>
Open Meetings and Public Information	With respect to the management of a campus by a managing entity: 1. A managing entity is considered to be a governmental body for purposes of Government Code Chapter 551 (Open Meetings Act) and Government Code Chapter 552 (Public Information Act); and 2. Any requirement in the Open Meetings Act or Public Information Act that applies to a school district or the board of trustees of a district applies to a managing entity. <i>Education Code 39A.160</i>
Board of Managers General Powers and Duties	Notwithstanding Education Code 11.151(b) or 11.1511(a) or any other provision of the Education Code, a board of managers may exercise all of the powers and duties assigned to a board of trustees of a school district by law, rule, or regulation. A board of managers appointed by the commissioner is required to take appropriate actions to resolve the conditions that caused a campus to be subject to the commissioner's order, including amending the district's budget, reassigning staff, or relocating academic programs. The commissioner may adopt rules necessary to implement this subsection. <i>Education Code 39A.201</i>
Board of Managers of District	Notwithstanding Education Code 11.151(b) or 11.1511(a) or any other provision of the Education Code, if the commissioner appoints a board of managers to govern a district: 1. The powers of the board are suspended for the period of the appointment; and

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2. The commissioner shall appoint a district superintendent.

A board of managers appointed to govern a school district may amend the budget of the district.

Education Code Chapter 39A applies to a school district governed by a board of managers in the same manner it applies to any other district.

Education Code 39A.202

Composition of
Board of Managers

A board of managers appointed by the commissioner must, if possible, include community leaders, business representatives who have expertise in leadership, and individuals who have knowledge or expertise in the field of education. *Education Code 39A.204*

Training of Board of
Managers

The commissioner must provide each individual appointed to a board of managers with training in effective leadership strategies. *Education Code 39A.205*

The training in effective leadership strategies shall be provided by TEA-approved authorized providers of board training to each individual appointed by the commissioner to a board of managers, and, following the expiration of the appointment of the board of managers, to the board of trustees of the school district. *19 TAC 97.1073(i)*

A board member appointed under 19 Administrative Code 97.1073(h)(4) must complete the training required in this provision prior to or within 10 days of the appointment. Failure to do so may result in the removal of the board of trustees member from the board of managers. *19 TAC 97.1073(j)*

Compensation

The commissioner may authorize payment of a board of managers from TEA funds.

A conservator or a member of a management team appointed to serve on a board of managers may continue to be compensated as determined by the commissioner.

Education Code 39A.206

Replacement of
Member of Board of
Managers

The commissioner may at any time replace a member of a board of managers. The commissioner may adopt rules necessary to implement this section. *Education Code 39A.207*

Expiration of
Appointment

A board of managers shall, during the period of the appointment, order the election of members of the board of trustees of the school district in accordance with the law. The members of the board of trustees do not assume any powers or duties after the election until the appointment of the board of managers expires.

Not later than the second anniversary of the date the board of managers of a school district was appointed, the commissioner shall notify the board of managers and the board of trustees of the date on which the appointment of the board of managers will expire. Following each of the last three years of the period of the appointment, one-third of the members of the board of managers shall be replaced by the number of members of the board of trustees who were elected at an election that constitutes, as closely as possible, one-third of the membership of the board of trustees.

If, before the second anniversary of the date the board of managers of a school district was appointed, the commissioner determines, after receiving local feedback, that insufficient progress has been made toward improving the academic or financial performance of the district, the commissioner may extend the authority of the board of managers for a period of up to two additional years.

On the expiration of the appointment of the board of managers, the board of trustees assumes all of the powers and duties assigned to a board of trustees by law, rule, or regulation.

Following the expiration of the period of appointment of a board of managers for a school district, the commissioner shall provide training in effective leadership strategies to the board of trustees.

Education Code 39A.208; 19 TAC 97.1073

Removal of Board
of Managers

The commissioner may remove a board of managers appointed to govern a school district only if the campus that was the basis for the appointment of the board of managers receives an acceptable performance rating for two consecutive school years.

If a campus that was the basis for the appointment of a board of managers receives an unacceptable performance rating for two additional consecutive years following the appointment of the board of managers, the commissioner may remove the board of managers and, in consultation with the local community, may appoint a new board of managers to govern the district.

Following the removal of a board of managers, or at the request of a managing entity to oversee the implementation of alternative management, the commissioner may appoint a conservator or monitor for the district to ensure district-level support for low-performing campuses and to oversee the implementation of the updated targeted improvement plan.

Education Code 39A.209; 19 TAC 97.1073

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**Challenge of
Intervention or
Sanction**

Review of
Sanctions by SOAH

A district must appeal under this provision if the district intends to challenge the commissioner's decision to close the district or a campus, pursue alternative management of a campus, appoint a board of managers to the district, or appoint a conservator or management team to the district.

A challenge is under the substantial evidence rule [see Government Code Chapter 2001, Subchapter G]. The commissioner shall adopt procedural rules for a challenge under this section.

Notwithstanding other law:

1. The State Office of Administrative Hearings (SOAH) shall conduct an expedited review of a challenge;
2. The administrative law judge shall issue a final order not later than the 30th day after the date on which the hearing is finally closed;
3. The decision of the administrative law judge is final and may not be appealed; and
4. The decision of the administrative law judge may set an effective date for an action under this section.

Education Code 39A.301

Appeals

If an order, decision, or determination is described as final in Education Code Chapter 7, 11, 12, 39, or 39A, an interlocutory or intermediate order, decision, report, or determination made or reached before the final order, decision, or determination may be appealed only as specifically authorized by the Education Code or a rule adopted under the Education Code. *Education Code 5.003*

A decision by the commissioner under Education Code Chapter 39 or 39A is final and may not be appealed unless an applicable provision of Chapter 39 or 39A provides otherwise. *Education Code 39A.906*

Annual Review

The commissioner shall annually review the performance of a district or campus subject to intervention and sanction to determine the appropriate actions to be implemented.

The commissioner must review at least annually the performance of a district for which the accreditation status or performance rating has been lowered due to insufficient student performance and may not raise the accreditation status or performance rating until the district has demonstrated improved student performance.

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If the review reveals a lack of improvement, the commissioner shall increase the level of state intervention and sanction unless the commissioner finds good cause for maintaining the current status.

Education Code 39A.901

Increasing Intensity

If a district or campus does not exhibit improvement in student performance, the commissioner may increase the intensity of intervention and sanction that would otherwise be required by statute or rule, including ordering campus closure, district annexation, or appointment of a board of managers.

For purposes of this section, improvement means an increase in the scaled score for the overall academic performance rating under Education Code Chapter 39.

19 TAC 97.1070(a)-(b)

**Intervention
Programs**

ACE Turnaround
Plan

A campus may submit an accelerated campus excellence (ACE) turnaround plan. The plan must meet the requirements of Education Code 39A.105(b). *Education Code 39A.105(b)-(c)*

Resource Campus

An eligible campus may apply to the commissioner to be designated as a resource campus that provides quality education and enrichment for campus students. To apply to be designated as a resource campus, the campus must have received an overall performance rating of D or F, or an overall performance rating under Education Code 39.054(a-4)(1) (following declaration of disaster) or 39.0546 (COVID-19 recovery) of "Not Rated," for three years over a 10-year period of time. *Education Code 29.934(a)-(b)*

Strong Foundations
Intervention

Notwithstanding any other law, the commissioner may require a district to comply with all requirements of the strong foundations grant program under Education Code 29.0881 at a campus that:

1. Includes students at any grade level from prekindergarten through fifth grade;
2. Is assigned an overall performance rating of D or F; and
3. Is in the bottom five percent of campuses in the state based on student performance on the grade three state reading language arts assessment during the previous school year, as determined by the commissioner.

Education Code 39A.064(a)

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**Miscellaneous
Provisions**

Acquisition of
Professional
Services

In addition to other authorized interventions and sanctions, the commissioner may order a district or campus to acquire professional services at the expense of the district or campus to address the applicable financial, assessment, data quality, program, performance, or governance deficiency. The commissioner's order may require the district or campus to:

1. Select or be assigned an external auditor, data quality expert, professional authorized to monitor district assessment instrument administration, or curriculum or program expert; or
2. Provide for or participate in the appropriate training of district staff or board members in the case of a district, or campus staff, in the case of a campus.

Education Code 39A.902

Costs Paid by
District

The costs of providing a monitor, conservator, management team, campus intervention team, technical assistance team, managing entity, or service provider shall be paid by the district. If the district fails or refuses to pay the costs in a timely manner, the commissioner may:

1. Pay the costs using amounts withheld from any funds to which the district is otherwise entitled; or
2. Recover the amount of the costs in the manner provided for recovery of an over allocation of state funds under Education Code 48.272.

Education Code 39A.903

Immunity from Civil
Liability

An employee, volunteer, or contractor acting on behalf of the commissioner, or a member of a board of managers appointed by the commissioner, is immune from civil liability to the same extent as a professional employee of a district under Education Code 22.051.

Education Code 39A.904

Campus Name
Change

In reconstituting, repurposing, or imposing any other intervention or sanction on a campus, the commissioner may not require that the name of the campus be changed. *Education Code 39A.905*

Special Program
Performance
Determination

The commissioner shall assign districts an annual determination level based on performance levels of certain special populations student groups under 19 Administrative Code 97.1001 [see AIA] according to the criteria and requirements in 19 Administrative Code 97.1071(e)-(g).

In addition to determination levels, the commissioner shall develop a system of cyclical monitoring to ensure every district participates in general supervision activities. Based on a district's assigned de-

termination level, as part of its cyclical monitoring process, or as part of compliance monitoring activities, a district may be required to implement and/or participate in:

1. Focused self-analysis of district data and program effectiveness;
2. Focused remote and/or on-site review;
3. Required stakeholder engagement;
4. Focused compliance reviews;
5. Strategic support and continuous improvement planning; and/or
6. Corrective action plan development.

The commissioner shall notify in writing each district identified for review under this provision as a result of assigned determination level or cyclical selection prior to requiring a district to implement or participate in any activities included in items 1-6 above.

Actions taken under this provision are intended to assist the district in raising its performance and/or achieving compliance under 19 Administrative Code 97.1001 and 74.28 and Education Code sections 28.006, 29.062 and 38.003 do not preclude or substitute for a sanction under another provision of Chapter 97, Subchapter EE.

Actions taken under this provision do not preclude or substitute for other responses to or consequences of program ineffectiveness or noncompliance identified by TEA, such as those described in 19 Administrative Code 89.1076 (relating to Interventions and Sanctions) and expanded oversight, including, but not limited to, frequent follow-up contacts with the district, submission of documentation verifying implementation of intervention activities and/or an improvement plan, and submission of district/program data.

19 TAC 97.1071(e)-(k)

[See AIE for information regarding TEA's process for investigating and issuing findings regarding credible allegations of violations of the Individuals with Disabilities Education Act (IDEA), Part B, and other supervision and monitoring activities under 19 Administrative Code 97.1071(a)-(b).]

Intervention Pause

Except as otherwise provided by 19 Administrative Code 97.1062 and unless extended by the commissioner, TEA will cease to enforce the interventions under Education Code 39A.101-39A.111 until conclusion of the second consecutive school year of operation under:

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1. A partnership as defined by 19 Administrative Code 97.1077(a)(2), (b), or (c) of this title [see ELA]; or
2. Designation as a mathematics innovation zone under Education Code 28.020 and applicable rules.

Any intervention or sanction not covered by the provision above shall continue.

If a campus ceases to qualify for the intervention pause at any point during a school year, TEA will resume previously ordered interventions and sanctions, order interventions and sanctions based on the rating from that school year, and count that rating for purposes of consecutive years of performance.

19 TAC 97.1062

Failure to Submit
Emergency
Operations Plan

If TEA receives notice from the Texas School Safety Center of a district's failure to submit a multihazard emergency operations plan [see CKC], the commissioner may appoint a conservator for the district under Education Code Chapter 39A. The conservator may order the district to adopt, implement, and submit a multihazard emergency operations plan. If a district fails to comply with a conservator's order to adopt, implement, and submit a multihazard emergency operations plan within the time frame imposed by the commissioner, the commissioner may appoint a board of managers under Education Code Chapter 39A to oversee the operations of the district. *Education Code 37.1082(a)-(b)*

Note: The following provisions apply to a district with a central administrative office that is located in a county with a population of more than two million and that has a student enrollment that is more than 125,000 and less than 200,000, and that is operating under a turnaround plan.

Student Board
Member

Notwithstanding Education Code 11.051(b) (number of trustees on a school board), the board may adopt a resolution establishing as a nonvoting member a student trustee position. If a board adopts such a resolution, the board shall adopt a policy addressing the topics specified in statute. A student trustee may not participate in a closed session of a board meeting [see BEC] in which any issue related to a personnel matter is considered. *Education Code 11.0511(a)-(f)*

BOARD LEGAL STATUS
POWERS AND DUTIES

BAA
(LEGAL)

Note: This policy addresses many of the powers and duties of the board set forth in Education Code Chapter 11, Subchapter D. For other powers and duties of the board not listed below, see the applicable policy codes.

Governance

A district is governed by a board of trustees who, as a body corporate, shall oversee the management of the district and ensure that the superintendent implements and monitors plans, procedures, programs, and systems to achieve appropriate, clearly defined, and desired results in the major areas of district operations. *Education Code 11.051(a)*

General Powers and Duties

The trustees constitute a body corporate and in the name of the district may acquire and hold real and personal property, sue and be sued, and receive bequests and donations or other moneys or funds coming legally into their hands.

Except as provided by Education Code 39A.201 and 39A.202 [see AIC], the trustees as a body corporate have the exclusive power and duty to govern and oversee the management of the public schools of the district. All powers and duties not specifically delegated by statute to the Texas Education Agency (TEA) or the State Board of Education are reserved for the board, and TEA may not substitute its judgment for the lawful exercise of those powers and duties by the trustees.

The trustees may adopt rules and bylaws necessary to carry out these powers and duties.

Education Code 11.151(a), (b), (d)

Specific Powers and Duties

In addition to powers and duties under Education Code 11.151 above or other law, the board has the powers and duties provided by Education Code 11.1511(b) below, except as otherwise provided by Education Code 39A.201 or 39A.202. *Education Code 11.1511(a)*

The board shall:

1. Seek to establish working relationships with other public entities to make effective use of community resources and to serve the needs of public school students in the community.
2. Adopt a vision statement and comprehensive goals for the district and the superintendent, and monitor progress toward those goals. [See AE]
3. Establish performance goals for the district concerning the academic and fiscal performance indicators under Education

Code Chapter 39, Subchapters C, D, and J, and any performance indicators adopted by the district. [See AI series]

4. Provide oversight regarding student academic achievement and strategic leadership for maximizing student performance. *Education Code 11.1515* [See AIB]
5. Ensure that the superintendent is accountable for achieving performance results, recognizes performance accomplishments, and takes action as necessary to meet performance goals. [See BJA]
6. Collaborate with the superintendent as set forth at Education Code 11.1512(b). *Education Code 11.1512* [See BJA]
7. Adopt a policy to establish a district- and campus-level planning and decision-making process as required under Education Code 11.251. [See BQ series]
8. Publish an annual educational performance report as required under Education Code 39.306. [See AIB, BQ series]
9. Adopt an annual budget for the district as required under Education Code 44.004. [See CE]
10. Adopt a tax rate each fiscal year as required by Tax Code 26.05. [See CCG]
11. Monitor district finances to ensure that the superintendent is properly maintaining the district's financial procedures and records. [See CF series]
12. Ensure that district fiscal accounts are audited annually as required by Education Code 44.008. [See CFC]
13. Publish an end-of-year financial report for distribution to the community. [See CFA]
14. Conduct elections as required by law. [See BBB series]
15. By rule, adopt a process through which district personnel, students or the parents or guardians of students, and members of the public may obtain a hearing from the district administrators and the board regarding a complaint. [See DGBA, FNG, and GF]
16. Make decisions relating to terminating the employment of district employees employed under a contract to which Education Code Chapter 21 applies, including terminating or not renewing an employment contract to which that chapter applies. [See DF series]

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17. Select the internal auditor if a district employs an internal auditor. The internal auditor shall report directly to the board. *Education Code 11.170* [See DC]
18. Adopt a policy providing for the employment and duties of district personnel. *Education Code 11.1513* [See BJ series, DC series, and DEA series]
19. Limit redundant requests for information and the number and length of written reports that a classroom teacher is required to prepare. The board shall review paperwork requirements imposed on classroom teachers and transfer to existing non-instructional staff a reporting task that can reasonably be accomplished by that staff. *Education Code 11.164* [See DLB]
20. Adopt a cybersecurity policy. *Education Code 11.175* [See CQB]
21. Adopt early childhood literacy and mathematics proficiency plans. *Education Code 11.185* [See EA]
22. Adopt college, career, and military readiness plans. *Education Code 11.186* [See EA]
23. Conduct an efficiency audit before seeking voter approval to adopt a tax rate for the maintenance and operations of the district at an election held for that purpose. *Education Code 11.184* [See CCG]
24. Carry out other powers and duties as provided by the Education Code or other law.

Education Code 11.1511(b), except as noted

**Discretionary
Powers and Duties**

The board may:

1. Issue bonds and levy, pledge, assess, and collect an annual ad valorem tax to pay the principal and interest on the bonds as authorized under Education Code 45.001 and 45.003. *Education Code 11.1511(c)(1)* [See CCA]
2. Levy, assess, and collect an annual ad valorem tax for maintenance and operation of a district as authorized under Education Code 45.002 and 45.003. *Education Code 11.1511(c)(2)* [See CCG]
3. Employ a person to assess or collect the district's taxes as authorized under Education Code 45.231. *Education Code 11.1511(c)(3)* [See CCG]

BOARD LEGAL STATUS
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(LEGAL)

4. Enter into contracts as authorized under the Education Code or other law and delegate contractual authority to a superintendent as appropriate. *Education Code 11.1511(c)(4)*
5. Require a district's chief business official or curriculum director or a person holding an equivalent position to appear at an executive session of the board or to testify at a public hearing held by the board. *Education Code 11.1511(d)* [See BJA regarding prohibition of superintendent interference]
6. Contract with a public or private entity for that entity to provide educational services for the district. *Education Code 11.157* [See EEL]
7. Charge fees as set forth at Education Code 11.158. *Education Code 11.158* [See FP]
8. Change the name of the district. *Education Code 11.160* [See AB]
9. Adopt rules that require students at a school in the district to wear school uniforms as set forth at Education Code 11.162. *Education Code 11.162* [See FNCA]
10. Adopt rules to keep school campuses, including school libraries, open for recreational activities, latchkey programs, and tutoring after school hours. *Education Code 11.165*
11. Operate a school or program or hold a class on the campus of an institution of higher education as set forth at Education Code 11.166. *Education Code 11.166* [See GNC]
12. Operate a school or program, including an extracurricular program, or hold a class outside the boundaries of the district. *Education Code 11.167* [See GNA]
13. Use the board evaluation tool developed by the commissioner of education. *Education Code 11.182* [See BG]

Note: For restrictions on a board's authority to use district resources for certain purposes, see CE(LEGAL).

For the board's authority related to district property, see CDB and CI.

BOARD INTERNAL ORGANIZATION
ADVISORY COMMITTEES

BDF
(LEGAL)

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

**School Health
Advisory Council**

The board shall establish a local school health advisory council (SHAC) to assist the district in ensuring that local community values are reflected in the district's health education instruction. *Education Code 28.004(a)* [See EHAA regarding duties of the SHAC.]

Meetings

The SHAC shall meet at least four times each year. For each meeting the SHAC shall:

1. At least 72 hours before the meeting post notice of the date, hour, place, and subject of the meeting on a bulletin board in the central administrative office of each campus in the district; and ensure that the required notice is posted on the district's internet website, if the district has an internet website;
2. Prepare and maintain minutes of the meeting that state the subject and content of each deliberation and each vote, order, decision, or other action taken by the council during the meeting;
3. Make an audio or video recording of the meeting; and
4. Not later than the tenth day after the meeting, submit the minutes and audio or video recording of the meeting to the district.

As soon as practicable after receipt of the minutes and audio or video recording, the district shall post the minutes and audio or video recording on the district's internet website, if the district has an internet website.

Education Code 28.004(d-1), (d-2)

Composition

The board shall appoint at least five members to the SHAC. A majority of members must be persons who are parents of students enrolled in the district and who are not employed by the district. One of those members shall serve as chair or co-chair of the SHAC.

The board also may appoint one or more persons from each of the following groups or a representative from a group other than a group specified:

1. Classroom teachers employed by the district;
2. School counselors certified under Education Code Chapter 21, Subchapter B, employed by the district;

BOARD INTERNAL ORGANIZATION
ADVISORY COMMITTEES

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3. School administrators employed by the district;
4. District students;
5. Health-care professionals licensed or certified to practice in this state, including medical or mental health professionals;
6. The business community;
7. Law enforcement;
8. Senior citizens;
9. The clergy;
10. Nonprofit health organizations; and
11. Local domestic violence programs.

Education Code 28.004(d)

Physical Activity
and Fitness
Planning
Subcommittee

The SHAC shall establish a physical activity and fitness planning subcommittee to consider issues relating to student physical activity and fitness and make policy recommendations to increase physical activity and improve fitness among students. *Education Code 28.004(l-1)*

Annual Report

In addition to its other duties, the SHAC shall submit to the board, at least annually, a written report that includes:

1. Any SHAC recommendation concerning the district's health education curriculum and instruction or related matters that the SHAC has not previously submitted to the board;
2. Any suggested modification to a SHAC recommendation previously submitted to the board;
3. A detailed explanation of the SHAC's activities during the period between the date of the current report and the date of the last prior written report; and
4. Any recommendations made by the physical activity and fitness planning subcommittee.

Education Code 28.004(m)

Public Statement

A district shall publish in the student handbook and post on the district's internet website, if the district has an internet website, a statement of:

1. The policies and procedures adopted to promote the physical health and mental health of students, the physical health and mental health resources available at each campus, contact information for the nearest providers of essential public health

services under Health and Safety Code Chapter 121, and the contact information for the nearest local mental health authority;

2. The policies adopted to ensure that elementary school, middle school, and junior high school students engage in at least the amount and level of physical activity required by Education Code 28.002(l) [see EHAB and EHAC];
3. The number of times during the preceding year the SHAC has met;
4. Whether the district has adopted and enforces policies to ensure that district campuses comply with the Texas Education Agency's vending machine and food service guidelines for restricting student access to vending machines;
5. Whether the district has adopted and enforces policies and procedures that prescribe penalties for the use of e-cigarettes, as defined by Education Code 38.006, and tobacco products by students and others on school campuses or at school-sponsored or school-related activities [see DH and GKA];
6. Notice to parents that they can request in writing their child's physical fitness assessment results at the end of the school year [see FFAA]; and
7. Whether each campus in the district has a full-time nurse or full-time school counselor.

Education Code 28.004(k)

SUPERINTENDENT
QUALIFICATIONS AND DUTIES

BJA
(LEGAL)

Qualifications

A person may not be employed as a superintendent unless the person holds an appropriate certificate or permit.

The commissioner may waive the requirement for certification of a superintendent if requested by a district as provided by Education Code 7.056 [see BF]. The commissioner may limit the waiver of certification in any manner the commissioner determines is appropriate.

A person who is not certified as a superintendent may not be employed by a district as the superintendent before the person has received a waiver of certification from the commissioner. A person may be designated to act as a temporary or interim superintendent for a district, but the district may not employ the person under a contract as superintendent unless the person has been certified or a waiver has been granted.

Education Code 21.003

Duties

A superintendent is the educational leader and chief executive officer of a district. *Education Code 11.201(a)*

The duties of a superintendent include:

1. Assuming administrative responsibility and leadership for the planning, organization, operation, supervision, and evaluation of the education programs, services, and facilities of a district and for the annual performance appraisal of the district's staff.
2. Except as provided by Education Code 11.202 (duties of principal) [see DK and DPA], assuming administrative authority and responsibility for the assignment, supervision, and evaluation of all personnel of a district other than the superintendent.
3. Overseeing compliance with the standards for school facilities. [See CS]
4. Initiating the termination or suspension of an employee or the nonrenewal of an employee's term contract. [See DF series]
5. Managing the day-to-day operations of a district as its administrative manager, including implementing and monitoring plans, procedures, programs, and systems to achieve clearly defined and desired results in major areas of district operations.
6. Preparing and submitting to a board a proposed budget and administering the budget.

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(LEGAL)

7. Preparing recommendations for policies to be adopted by a board and overseeing the implementation of adopted policies.
8. Developing or causing to be developed appropriate administrative regulations to implement policies established by a board.
9. Providing leadership for the attainment and, if necessary, improvement of student performance in a district based on the state's student achievement and quality of learning indicators and other indicators as may be adopted by the commissioner or the board. [See AIA]
10. Organizing a district's central administration.
11. Consulting with the district-level committee. [See BQA]
12. Ensuring:
 - a. Adoption of a Student Code of Conduct [see FO] and enforcement of that Code of Conduct; and
 - b. Adoption and enforcement of other student disciplinary rules and procedures as necessary.
13. Submitting reports as required by state or federal law, rule, or regulation, and ensuring that a copy of any report required by federal law, rule, or regulation is also delivered to the Texas Education Agency (TEA).
14. Providing joint leadership with a board to ensure that the responsibilities of the board and superintendent team are carried out; and
15. Performing any other duties assigned by action of a board.

Education Code 11.201(d)

In addition, a superintendent shall, on a day-to-day basis, ensure the implementation of the policies created by the board. *Education Code 11.1512(a)*

**Collaboration with
the Board**

A board and a superintendent shall work together to:

1. Advocate for the high achievement of all district students;
2. Create and support connections with community organizations to provide community-wide support for the high achievement of all district students;
3. Provide educational leadership for a district, including leadership in developing the district vision statement and long-range educational plan [see AE];

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4. Establish district-wide policies and annual goals that are tied directly to the district's vision statement and long-range educational plan;
5. Support the professional development of principals, teachers, and other staff; and
6. Periodically evaluate board and superintendent leadership, governance, and teamwork.

Education Code 11.1512(b)

**Prohibited
Interference**

A superintendent may not interfere with an appearance or testimony of specified district personnel required by the board. *Education Code 11.1511(d)* [See BAA]

**Certification of
Compliance With
Certain Laws**

Do Not Hire
Registry

Each year, the superintendent shall certify to the commissioner that the district has complied with the requirements of Education Code 22A.151 (registry of persons not eligible for employment in or provision of services to educational entities). *Education Code 22A.151(g)*

Diversity, Equity,
and Inclusion and
Instructional
Prohibitions

Not later than September 30 each year, the superintendent shall certify to TEA that the district is in compliance with Education Code 39.008, 11.005, and 28.0022. *Education Code 39.008(a)* [See BT(LEGAL) for provisions related to certification requirements.]

**Testimony Before
SBOE**

If the commissioner finds against a school district under Education Code 7.057 in at least five grievances to which that section applies involving the district during the school year, the superintendent must appear before the SBOE to testify regarding the commissioner's findings and the frequency of grievances against the district. *Education Code 26A.004*

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, with or without reasonable accommodation.
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. [See EMB]

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.
29. Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall file a written request with the commissioner for an independent hearing examiner, and provide the Board a copy of the request, not later than the 15th day after the date the Superintendent received the notice of proposed nonrenewal.

Hearing Examiner

The hearing shall be conducted by an independent hearing examiner in accordance with the process described at DFD(LEGAL).

Board Decision

Following the hearing, the Board shall take appropriate action in accordance with DFD(LEGAL).

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

PLANNING AND DECISION-MAKING PROCESS

BQ
(LEGAL)

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

**Planning and
Decision-Making
Process**

A board shall adopt a policy to establish a district- and campus-level planning and decision-making process that will involve the professional staff of a district, parents of students enrolled in a district, business representatives, and community members in establishing and reviewing the district's and campuses' educational plans, goals, performance objectives, and major classroom instructional programs. *Education Code 11.251(b)*

The planning and decision-making requirements do not:

1. Prohibit a board from conducting meetings with teachers or groups of teachers other than the district-level committee meetings.
2. Prohibit a board from establishing policies providing avenues for input from others, including students or paraprofessional staff, in district- or campus-level planning and decision making.
3. Limit or affect the power of a board to govern the public schools.
4. Create a new cause of action or require collective bargaining.

Education Code 11.251(g)

Evaluation

At least every two years, a district shall evaluate the effectiveness of the district's decision-making and planning policies, procedures, and staff development activities related to district- and campus-level decision making and planning to ensure that they are effectively structured to positively impact student performance. *Education Code 11.252(d)*

**Administrative
Procedure**

A board shall ensure that an administrative procedure is provided to clearly define the respective roles and responsibilities of the superintendent, central office staff, principals, teachers, district-level committee members, and campus-level committee members in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization.

A board shall ensure that the district-level planning and decision-making committee will be actively involved in establishing the administrative procedure that defines the respective roles and re-

PLANNING AND DECISION-MAKING PROCESS

BQ
(LEGAL)

sponsibilities pertaining to planning and decision making at the district and campus levels.

Education Code 11.251(d)

**Federal
Requirements**

The district policy must provide that all pertinent federal planning requirements are addressed through the district- and campus-level planning process. *Education Code 11.251(f)*

Required Plans

A board shall ensure that a district improvement plan and improvement plans for each campus are developed, reviewed, and revised annually for the purpose of improving the performance of all students. A board shall annually approve district and campus performance objectives and shall ensure that the district and campus plans:

1. Are mutually supportive to accomplish the identified objectives; and
2. At a minimum, support the state goals and objectives under Education Code Chapter 4.

Education Code 11.251(a)

**Shared Services
Arrangement for
DAEP Services**

Each district participating in a shared services arrangement for disciplinary alternative education program (DAEP) services shall be responsible for ensuring that the board-approved district improvement plan and the improvement plans for each campus include the performance of the DAEP student group for the respective district. The identified objectives for the improvement plans shall include:

1. Student groups served, including overrepresentation of students from economically disadvantaged families, with ethnic and racial representations, with a disability who receive special education services, or receiving limited English proficiency/English learner services;
2. Attendance rates;
3. Pre- and post-assessment results;
4. Dropout rates;
5. Graduation rates; and
6. Recidivism rates.

19 TAC 103.1201(b) [See FOCA]

**District
Improvement Plan**

A district shall have a district improvement plan that is developed, evaluated, and revised annually, in accordance with district policy, by the superintendent with the assistance of the district-level com-

PLANNING AND DECISION-MAKING PROCESS

BQ
(LEGAL)

mittee. The purpose of the district improvement plan is to guide district and campus staff in the improvement of student performance for all student groups in order to attain state standards in respect to the achievement indicators. *Education Code 11.252(a)* [See AIA]

*Availability to
TEA*

A district's plan for the improvement of student performance is not filed with the Texas Education Agency (TEA), but the district must make the plan available to TEA on request. *Education Code 11.252(b)*

*Required
Provisions*

The district improvement plan must include provisions for:

1. A comprehensive needs assessment addressing performance on the achievement indicators, and other appropriate measures of performance, that are disaggregated by all student groups served by a district, including categories of ethnicity, socioeconomic status, sex, and populations served by special programs, including students in special education programs under Education Code Chapter 29, Subchapter A.
2. Measurable district performance objectives for all appropriate achievement indicators for all student populations, including students in special education programs under Education Code Chapter 29, Subchapter A, and other measures of student performance that may be identified through the comprehensive needs assessment.
3. Strategies for improvement of student performance that include:
 - a. Instructional methods for addressing the needs of student groups not achieving their full potential.
 - b. Evidence-based practices that address the needs of students for special programs, including:
 - (1) Suicide prevention programs, in accordance with Education Code Chapter 38, Subchapter G, which include a parental or guardian notification procedure [see FFEB];
 - (2) Conflict resolution programs;
 - (3) Violence prevention programs; and
 - (4) Dyslexia treatment programs.
 - c. Dropout reduction.
 - d. Integration of technology in instructional and administrative programs.

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BQ
(LEGAL)

- e. Positive behavior interventions and support, including interventions and support that integrate best practices on grief-informed and trauma-informed care.
 - f. Staff development for professional staff of a district.
 - g. Career education to assist students in developing the knowledge, skills, and competencies necessary for a broad range of career opportunities.
 - h. Accelerated education.
 - i. Implementation of a comprehensive school counseling program under Education Code 33.005. [See FFEA]
4. Strategies for providing to elementary school, middle school, junior high school, and high school students, those students' teachers and school counselors, and those students' parents information about:
- a. Higher education admissions and financial aid opportunities, including state financial aid opportunities such as the TEXAS grant program and the Teach for Texas grant program.
 - b. The need for students to make informed curriculum choices to be prepared for success beyond high school.
 - c. Sources of information on higher education admissions and financial aid.
5. Resources needed to implement identified strategies.
6. Staff responsible for ensuring the accomplishment of each strategy.
7. Timelines for ongoing monitoring of the implementation of each improvement strategy.
8. Formative evaluation criteria for determining periodically whether strategies are resulting in intended improvement of student performance.
9. The policy under Education Code 38.0041 addressing sexual abuse and other maltreatment of children. [See FFG]
10. The trauma-informed care policy required under Education Code 38.036. [See FFBA]

Education Code 11.252(a)

PLANNING AND DECISION-MAKING PROCESS

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(LEGAL)

Law Enforcement Duties	The law enforcement duties of peace officers, school resource officers, and security personnel must be included in the district improvement plan. <i>Education Code 37.081(d)(1)</i> [See CKE]
Discipline Management	A district shall adopt and implement a discipline management program to be included in the district improvement plan. <i>Education Code 37.083(a)</i> [See FNC]
Dating Violence	A district shall adopt and implement a dating violence policy to be included in the district improvement plan. <i>Education Code 37.0831</i> [See FFH]
Bullying Prevention	The policy and any necessary procedures adopted under Education Code 37.083(c) (concerning bullying) must be included in the district improvement plan. <i>Education Code 37.0832(d)(2)</i> [See FFI]
Mental Health, Substance Abuse, and Suicide	The practices and procedures developed under Education Code 38.351(i) or (i-1) (mental health promotion and intervention, substance abuse prevention and intervention, and suicide prevention) must be included in the district improvement plan. <i>Education Code 38.351(k)(2)</i> [See FFEB]
Campus-Level Plan	Each school year, the principal of each school campus, with the assistance of the campus-level committee, shall develop, review, and revise the campus improvement plan for the purpose of improving student performance for all student populations, including students in special education programs under Education Code Chapter 29, Subchapter A, with respect to the student achievement indicators and any other appropriate performance measures for special needs populations. <i>Education Code 11.253(c)</i> Each campus improvement plan must: 1. Assess the academic achievement for each student in the school using the achievement indicator system. 2. Set the campus performance objectives based on the achievement indicator system, including objectives for special needs populations, including students in special education programs under Education Code Chapter 29, Subchapter A. 3. Identify how the campus goals will be met for each student. 4. Determine the resources needed to implement the plan. 5. Identify staff needed to implement the plan. 6. Set timelines for reaching the goals. 7. Measure progress toward the performance objectives periodically to ensure that the plan is resulting in academic improvement.

PLANNING AND DECISION-MAKING PROCESS

BQ
(LEGAL)

8. Include goals and methods for violence prevention and intervention on campus.
9. Provide for a program to encourage parental involvement at the campus.
10. If the campus is an elementary, middle, or junior high school, set goals and objectives for the coordinated health program at the campus based on:
 - a. Student fitness assessment data, including any data from research-based assessments such as the school health index assessment and planning tool created by the federal Centers for Disease Control and Prevention;
 - b. Student academic performance data;
 - c. Student attendance rates;
 - d. The percentage of students who are educationally disadvantaged;
 - e. The use and success of any method to ensure that students participate in moderate to vigorous physical activity; and
 - f. Any other indicator recommended by the local school health advisory council.

Education Code 11.253(d)

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LEGAL)

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

Committee

A district's policy and procedures shall establish a district level planning and decision-making committee as provided by Education Code 11.251(b)–(e).

The committee shall include representative professional staff, parents of students enrolled in the district, business representatives, and community members. *Education Code 11.251(b)*

Professional Staff

A board shall adopt a procedure, consistent with Education Code 21.407(a) [see DGA], for the professional staff to nominate and elect the professional staff representatives who shall serve on the district-level committee. If practicable, the committee shall include at least one professional staff representative with the primary responsibility for educating students with disabilities.

At least two-thirds of the elected professional staff representatives must be classroom teachers. The remaining staff representatives shall include both campus- and district-level professional staff members.

Education Code 11.251(e)

Parents

Board policy shall provide procedures for the selection of parents to the district-level committee.

For purposes of establishing the composition of the committee:

1. A person who stands in parental relation to a student is considered a parent.
2. A parent who is an employee of a district is not considered a parent representative on the committee.
3. A parent is not considered a representative of community members on the committee.

Education Code 11.251(c), (e)

Business
Representatives
and Community
Members

Board policy must provide procedures for the selection of community members and business representatives to serve on the district-level committee in a manner that provides for appropriate representation of the community's diversity.

The committee shall include a business representative without regard to whether the representative resides in the district or whether the business the person represents is located in the district.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LEGAL)

Community members must reside in the district and must be at least 18 years of age.

Education Code 11.251(b), (c), (e)

Meetings

A board shall establish a procedure under which the district-level committee holds regular meetings. The board or designee shall periodically meet with the district-level committee to review the committee's deliberations. *Education Code 11.251(b)*

Public Meetings

The district-level committee shall hold at least one public meeting per year. The required meeting shall be held after receipt of the annual district performance report from TEA for the purpose of discussing the performance of a district and the district performance objectives. *Education Code 11.252(e)*

Communications

District policy and procedures must be established to ensure that systematic communications measures are in place to periodically obtain broad-based community, parent, and staff input and to provide information to those persons regarding the recommendations of the district-level committee. *Education Code 11.252(e)*

Consultation

A superintendent shall regularly consult the district-level committee in the planning, operation, supervision, and evaluation of the district educational program. *Education Code 11.252(f)*

Responsibilities

District Plan

The district-level committee shall assist the superintendent with the annual development, evaluation, and revision of the district improvement plan. *Education Code 11.252(a)* [See District Improvement Plan at BQ(LEGAL)]

Each school district and campus shall use the results from the teaching and learning conditions survey required by Education Code 7.065(a) to review and revise, as appropriate, the district-level or campus-level improvement plan, and for other purposes, as appropriate to enhance the district and campus learning environments. *Education Code 7.065(e)*

Dropout Prevention
Review

A district-level committee of a district with a junior high, middle, or high school campus shall analyze information related to dropout prevention, including:

1. The results of the audit of dropout records;
2. Campus information related to graduation rates, dropout rates, high school equivalency certificate rates, and the percentage of students who remain in high school more than four years after entering grade 9;
3. The number of students who enter a high school equivalency certificate program and:

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LEGAL)

- a. Do not complete the program,
 - b. Complete the program but do not take the high school equivalency examination, or
 - c. Complete the program and take the high school equivalency examination but do not obtain a high school equivalency certificate;
4. For students enrolled in grades 9 and 10, information related to academic credit hours earned, retention rates, and placements in disciplinary alternative education programs and expulsions under Chapter 37; and
5. The results of an evaluation of each school-based dropout prevention program in a district.

Each district-level committee shall use the information in developing the district improvement plan.

Education Code 11.255

Staff Development

For staff development under Education Code 21.451(a), a district may use district-wide staff development developed and approved through the district-level decision process. *Education Code 21.451(c)* [See DMA]

Note: See BF for information on the committee's role in requesting waivers.

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LEGAL)

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

Committees

A district shall maintain policies and procedures to ensure that effective planning and site-based decision making occur at each campus to direct and support the improvement of student performance for all students. *Education Code 11.253(a)*

A district's policy and procedures shall establish campus-level planning and decision-making committees as provided by Education Code 11.251(b)–(e).

The committees shall include representative professional staff, parents of students enrolled in a district, business representatives, and community members.

Education Code 11.251(b), .253(b)

Professional Staff

A board shall adopt a procedure, consistent with Education Code 21.407(a) [see DGA], for the professional staff to nominate and elect the professional staff representatives who shall serve on the campus-level committees. If practicable, a committee shall include at least one professional staff representative with the primary responsibility for educating students with disabilities.

At least two-thirds of the elected professional staff representatives must be classroom teachers. The remaining staff representatives shall include both campus- and district-level professional staff members.

Education Code 11.251(e)

Parents

Board policy shall provide procedures for the selection of parents to the campus-level committees.

For purposes of establishing the composition of committees:

1. A person who stands in parental relation to a student is considered a parent.
2. A parent who is an employee of a district is not considered a parent representative on the committee.
3. A parent is not considered a representative of community members on the committee.

Education Code 11.251(c), (e)

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LEGAL)

Business Representatives and Community Members	Board policy must provide procedures for the selection of community members and business representatives to serve on the committee in a manner that provides for appropriate representation of the community's diversity. A committee shall include a business representative without regard to whether the representative resides in the district or whether the business the person represents is located in the district. Community members must reside in the district and must be at least 18 years of age. <i>Education Code 11.251(b), (c), (e)</i>
Meetings	A board shall establish a procedure under which campus-level committees hold regular meetings. <i>Education Code 11.251(b)</i>
Public Meeting	Each campus-level committee shall hold at least one public meeting per year. The required meeting shall be held after receipt of the annual campus rating from TEA to discuss the performance of the campus and the campus performance objectives. <i>Education Code 11.253(g)</i>
Communications	District policy and campus procedures must be established to ensure that systematic communications measures are in place to periodically obtain broad-based community, parent, and staff input, and to provide information to those persons regarding the recommendations of the campus-level committees. <i>Education Code 11.253(g)</i>
Consultation	A principal shall regularly consult the campus-level committee in the planning, operation, supervision, and evaluation of the campus educational program. <i>Education Code 11.253(h)</i>
Responsibilities	In accordance with the administrative procedures established under Education Code 11.251(b) [see BQ], the campus-level committee shall be involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization. <i>Education Code 11.251(d)</i>
Campus Improvement Plan	Each school year, the campus-level committee shall assist the campus principal with the development, review, and revision of the campus improvement plan. <i>Education Code 11.253(c)</i> [See Campus-Level Plan at BQ(LEGAL)] Each school district and campus shall use the results from the teaching and learning conditions survey required by Education Code 7.065(a) to review and revise, as appropriate, the district-level or campus-level improvement plans, and for other purposes,

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LEGAL)

as appropriate to enhance the district and campus learning environments. *Education Code 7.065(e)*

Staff Development

The campus-level committee must approve the portions of the campus plan addressing campus staff development needs. *Education Code 11.253(e)*

The staff development described by Education Code 21.451(a) must be predominantly campus-based, related to achieving campus performance objectives established under Education Code 11.253, and developed and approved by the campus-level committee. *Education Code 21.451(b)* [See DMA]

Dropout Prevention
Review

A campus-level committee for a junior, middle, or high school campus shall analyze information related to dropout prevention, including:

1. The results of the audit of dropout records;
2. Campus information related to graduation rates, dropout rates, high school equivalency certificate rates, and the percentage of students who remain in high school more than four years after entering grade 9;
3. The number of students who enter a high school equivalency certificate program and:
 - a. Do not complete the program;
 - b. Complete the program but do not take the high school equivalency examination; or
 - c. Complete the program and take the high school equivalency examination but do not obtain a high school equivalency certificate;
4. For students enrolled in grades 9 and 10, information related to academic credit hours earned, retention rates, and placements in disciplinary alternative education programs and expulsions under Chapter 37; and
5. The results of an evaluation of each school-based dropout prevention program in the district.

A campus-level committee shall use the information in developing the campus improvement plan.

Education Code 11.255

**Principal
Performance
Incentives**

A performance incentive awarded to a principal shall be distributed to the principal's school. The campus-level committee shall determine the manner in which the performance incentive shall be dis-

PLANNING AND DECISION-MAKING PROCESS
CAMPUS-LEVEL

BQB
(LEGAL)

tributed and used, in accordance with Education Code 39.264(a).
Education Code 21.357(c)

Note: See BF for information on the committee's role in requesting waivers.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — DHA
- Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

**Fraud and Financial
Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls
and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

	law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.
<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]
Fraud Investigations	In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.
Response	If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration. If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds. The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.
Federal Awards Disclosure	In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]
Analysis of Fraud	After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

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FEDERAL

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(LEGAL)

The Texas Education Agency (TEA) may enter into an agreement with a federal agency concerning a project related to education, including provision of school lunches and construction of school buildings. TEA, or another state agency designated by the governor, shall coordinate the actions of a district participating in a federal financial assistance program. *Education Code 7.021(b), (c); Gov't Code 742.003*

**Retirement and
Insurance
Contributions**

Under the Texas Public School Retired Employees Group Benefits Act, Insurance Code Chapter 1575, a district that applies for money provided by the United States or a privately sponsored source shall, if any of the money will pay part or all of an active employee's salary, also apply for any legally available money to pay state contributions required by Insurance Code Chapter 1575, Subchapter E. *Insurance Code 1575.252*

Such district must comply with the requirements of Insurance Code Chapter 1575, Subchapter F. *Insurance Code 1575.252(2)-.257*

Under the Teacher Retirement System, Government Code, Title 8, Subtitle C, if a district applies for money provided by the United States, an agency of the United States, or a privately sponsored source, and if any of the money will pay part or all of an employee's salary, the district shall apply for any legally available money to pay state contributions required by Government Code 825.404 or 830.201. *Gov't Code 825.406(a)*

Such district must comply with the requirements of Government Code 825.406.

Block Grant Funds

If a district receives more than \$5,000 in block grant funds to be used as the district determines is appropriate, it shall provide evidence to TEA that a public meeting or hearing was held in a timely manner solely to seek public comment on the needs or uses of block grant funds received by the district. The board may hold this meeting or hearing in conjunction with another board meeting or hearing if the meeting or hearing to consider block grant funds is clearly noted in an announcement of the other meeting or hearing. *Gov't Code 2105.058*

**Education
Department General
Administrative
Regulations
(EDGAR)**

Note: For information regarding procurement under state law, see the CH policy series regarding Purchasing and Acquisition and the CV series regarding Facilities Construction.

For additional legal requirements applicable to school nutrition procurement, see COA.

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(LEGAL)

EDGAR means the Education Department General Administrative Regulations (34 C.F.R. 75, 76, 77, 79, 81, 82, 84, 86, 97, 98, and 99). *34 C.F.R. 77.1(c)*

Uniform Guidance
(2 C.F.R. 200)

The Department of Education (ED) adopts the Office of Management and Budget (OMB) Guidance in 2 C.F.R. Part 200 Uniform Guidance, except for 2 C.F.R. 200.102(a) and 2 C.F.R. 200.207(a). Thus, 2 C.F.R. Chapter XXXIV, Part 3474 gives regulatory effect to the OMB guidance and supplements the guidance as needed for the ED. *2 C.F.R. 3474.1*

The Uniform Guidance establishes uniform administrative requirements, cost principles, and audit requirements for federal awards. *2 C.F.R.200.100(a)(1)*

Note: For more information on EDGAR, the Uniform Guidance, and the federal regulations that apply to federal education grant awards, visit TEA's [EDGAR Materials and Resources](#)¹ and the ED's [EDGAR website](#)² and [Uniform Guidance website](#).³

*General
Compliance*

Throughout 2 C.F.R. Part 200, Subparts A through F, the word "must" indicates a requirement. The words "should" or "may" indicate a recommended approach and permit discretion. *2 C.F.R. 200.101(a)(3)*

*Mandatory
Disclosures*

A district must disclose in writing any potential conflict of interest to the federal agency (e.g., ED) or pass-through entity (e.g., TEA) in accordance with the established federal agency policies. *2 C.F.R. 200.112*

A district must promptly disclose whenever, in connection with the federal award (including any activities or subawards thereunder), it has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in Title 18 of the United States Code or a violation of the civil False Claims Act (31 U.S.C. 3729-3733). The disclosure must be made in writing to the federal agency, the agency's Office of Inspector General, and pass-through entity (if applicable). Districts are required to report matters related to recipient integrity and performance in accordance with Appendix XII of 2 C.F.R. Part 200. Failure to make required disclosures can result in any of the remedies described in 2 C.F.R. 200.339 (Remedies for Noncompliance). *2 C.F.R. 200.113*

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FEDERAL

CBB
(LEGAL)

*Procurement
Standards*

Documented
Procurement
Procedures

The district must maintain and use documented procedures for procurement transactions under a federal award or subaward, including for acquisition of property or services. These documented procurement procedures must be consistent with state, local, and tribal laws and regulations and the standards identified in 2 C.F.R. 200.317 through 200.327. [See also 2 C.F.R. 200.501 (Audit Requirements)]

Oversight of
Contractors

The district must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

Conflicts of
Interest

The district must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts. No employee, officer, agent, or board member with real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by the federal award. A conflict of interest includes when the employee, officer, agent, or board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of these parties, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract. An employee, officer, agent, and board member of the district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors. However, districts may set standards for situations where the financial interest is not substantial or a gift is an unsolicited item of nominal value. The district's standards of conduct must also provide for disciplinary actions to be applied for violations by its employees, officers, agents, or board members. [See BBFA, CAA(LOCAL), CB(LOCAL), DBD]

Procurement
Records

The district must maintain records sufficient to detail the history of each procurement transaction. These records must include the rationale for the procurement method, contract type selection, contractor selection or rejection, and the basis for the contract price. [See Pre-procurement Review and Contract Cost and Price, below]

2 C.F.R. 200.318(a), (b), (c)(1), (i)

[See 2 C.F.R. 200.334 for record retention requirements.]

*Financial
Management*

The district's financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by the terms and conditions; and tracking expenditures to establish that funds have been used in accordance with federal statutes, regulations, and the

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terms and conditions of the federal award. [See 2 C.F.R. 200.450 (Lobbying)]

The district's financial management system must comply with 2 C.F.R. 200.302(b). [See 2 C.F.R. 200.334 (Retention requirements for records), .335 (Requests for transfer of records), .336 (Methods for collection, transmission and storage of information), and .337 (Access to records)]

2 C.F.R. 200.302

Internal Controls

The district must:

1. Establish, document, and maintain effective internal control over the federal award that provides reasonable assurance that the district is managing the award in compliance with federal statutes, regulations, and the terms and conditions of the award. These internal controls should align with the guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control-Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
2. Comply with the U.S. Constitution, federal statutes, regulations, and the terms and conditions of the federal award.
3. Evaluate and monitor the district's compliance with statutes, regulations, and the terms and conditions of federal awards.
4. Take prompt action when instances of noncompliance are identified.
5. Take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information and other types of information. This also includes information the federal agency or pass-through entity designates as sensitive or other information the district considers sensitive and is consistent with applicable federal, state, local, and tribal laws regarding privacy and responsibility over confidentiality.

2 C.F.R. 200.303

"Internal control" for districts means processes designed and implemented by districts to provide reasonable assurance regarding the achievement of objectives in the following categories:

1. Effectiveness and efficiency of operations;
2. Reliability of reporting for internal and external use; and

3. Compliance with applicable laws and regulations.

2 C.F.R. 200.1

Competition

All procurement transactions under the federal award must be conducted in a manner that provides full and open competition and is consistent with the standards of 2 C.F.R. 200.319 and 200.320 (Methods of procurement to be followed).

To ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids must be excluded from competing on those procurements.

The district must have written procedures for procurement transactions. These procedures must ensure that all solicitations meet the requirements of 2 C.F.R. 200.319(d).

The district must ensure that all prequalified lists of persons, firms, or products used in procurement transactions are current and include enough qualified sources to ensure maximum open competition. When establishing or amending prequalified lists, the district must consider objective factors that evaluate price and cost to maximize competition. The district must not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the district, 2 C.F.R. Part 200, Subpart D does not prohibit districts from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. Subpart D also does not prohibit districts from making inquiries of bidders about these subjects and assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable federal statutes and regulations, and the terms and conditions of the federal award.

Noncompetitive procurements can only be awarded in accordance with 2 C.F.R. 200.320(c).

2 C.F.R. 200.319

*Procurement
Methods*

For informal procurement methods (for micro-purchases and simplified acquisitions), formal procurement methods (through sealed bids or proposals), and noncompetitive procurement methods, the district must maintain and use documented procurement procedures, consistent with the standards of 2 C.F.R. 200.320 and

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200.317 (Procurements by states), 200.318 (General procurement standards), and 200.319 (Competition). *2 C.F.R. 200.320*

Informal
Procurement
Methods for
Small
Purchases

These procurement methods expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under the federal award does not exceed the simplified acquisition threshold, as defined in 2 C.F.R. 200.1. The district may also establish a lower threshold. Informal procurement methods include:

*Micro-
Purchases —
Definitions*

“Micro-purchase” means an individual procurement transaction for supplies or services, the aggregate amount of which does not exceed the micro-purchase threshold. Micro-purchases comprise a subset of a district's small purchases using informal procurement methods as set forth in 2 C.F.R. 200.320.

“Micro-purchase threshold” means the dollar amount at or below which a district may purchase property, or services using micro-purchase procedures. Generally, except as provided below, the micro-purchase threshold for procurement activities administered under federal awards is not to exceed the amount set by the Federal Acquisition Regulations (FAR) at 48 C.F.R. Part 2, Subpart 2.1 [see below], unless a higher threshold is requested by the district and approved by the cognizant agency for indirect costs.

2 C.F.R. 200.1

Micro-purchase threshold means \$15,000, except as otherwise provided by 48 C.F.R. 2.101. *48 C.F.R. 2.101*

*Micro-
Purchase
Distribution*

The aggregate amount of the procurement transaction does not exceed the micro-purchase threshold. [See the definition of “micro-purchase” above.] To the extent practicable, the district should distribute micro-purchases equitably among qualified suppliers.

2 C.F.R. 200.320(a)(1)(i)

*Micro-
Purchase
Awards*

Micro-purchases may be awarded without soliciting competitive price or rate quotations if the district considers the price reasonable based on research, experience, purchase history, or other information; and maintains documents to support its conclusion. Purchase cards may be used as a method of payment for micro-purchases. *2 C.F.R. 200.320(a)(1)(ii)*

*Micro-
Purchase
Thresholds*

The district is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the district must be authorized or not prohibited under state, local, or tribal laws or regulations. Districts may establish a threshold higher than the federal

threshold established in the FAR in accordance with 2 C.F.R. 200.320(a)(1)(iv) and (v). 2 C.F.R. 200.320(a)(1)(iii)

Districts may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of 2 C.F.R. 200.320. The district may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the federal agency or pass-through entity and auditors in accordance with 2 C.F.R. 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

1. A qualification as a low-risk auditee, in accordance with the criteria in 2 C.F.R. 200.520 for the most recent audit.
2. An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,
3. For public institutions, a higher threshold is consistent with state law.

2 C.F.R. 200.320(a)(1)(iv)

Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The district must submit a request that includes the requirements in 2 C.F.R. 200.320(a)(1)(iv). The increased threshold is valid until any factor that was relied on in the establishment and rationale of the threshold changes. 2 C.F.R. 200.320(a)(1)(v)

*Simplified
Acquisitions —
Procedures*

The aggregate dollar amount of the procurement transaction is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If simplified acquisition procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources. Unless specified by the federal agency, the district may exercise judgment in determining what number is adequate. 2 C.F.R. 200.320(a)(2)(i)

*Simplified
Acquisitions —
Thresholds*

“Simplified acquisition threshold” means the dollar amount below which a district may purchase property or services using small purchase methods. Districts adopt small purchase procedures in order to expedite the purchase of items at or below the simplified acquisition threshold. The simplified acquisition threshold for procurement activities administered under federal awards is set by the FAR at 48 C.F.R. Part 2, Subpart 2.1 [see below]. The district is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures, which may be lower than, but must not exceed, the threshold established in the FAR. 2 C.F.R. 200.1, .320(a)(2)(ii)

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Simplified acquisition threshold means \$350,000, except as otherwise provided by 48 C.F.R. 2.101. *48 C.F.R. 2.101*

Formal
Procurement
Methods

Formal procurement methods are required when the value of the procurement transaction under a federal award exceeds the simplified acquisition threshold of the district. Formal procurement methods are competitive and require public notice. The following formal methods of procurement are used for procurement transactions above the simplified acquisition threshold determined by the district in accordance with 2 C.F.R.200.320(a)(2)(ii) [Simplified Acquisitions — Thresholds, above].

Sealed Bids

Sealed bids are a procurement method in which bids are publicly solicited through an invitation and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid conforms with all the material terms and conditions of the invitation and is the lowest in price. The sealed bids procurement method is preferred for procuring construction services.

For sealed bidding to be feasible, the following conditions should be present:

1. A complete, adequate, and realistic specification or purchase description is available;
2. Two or more responsible bidders have been identified as willing and able to compete effectively for the business; and
3. The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally based on price.

If sealed bids are used, the following requirements apply:

1. Bids must be solicited from an adequate number of qualified sources, providing them with sufficient response time prior to the date set for opening the bids. Unless specified by the federal agency, the district may exercise judgment in determining what number is adequate. For local governments, the invitation for bids must be publicly advertised.
2. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
3. All bids will be opened at the time and place prescribed in the invitation for bids. For local governments, the bids must be opened publicly.
4. A firm-fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the

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invitation for bids, factors such as discounts, transportation cost, and life-cycle costs must be considered in determining which bid is the lowest. Payment discounts must only be used to determine the low bid when the district determines they are a valid factor based on prior experience.

5. The district must document and provide a justification for all bids it rejects.

2 C.F.R. 200.320(b)(1)

Proposals

Proposals are a procurement method used when conditions are not appropriate for using sealed bids. This procurement method may result in either a fixed-price or cost-reimbursement contract. They are awarded in accordance with the following requirements:

1. Requests for proposals require public notice, and all evaluation factors and their relative importance must be identified. Proposals must be solicited from multiple qualified entities. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.
2. The district must have written procedures for conducting technical evaluations and making selections.
3. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the district considering price and other factors.
4. The district may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the offeror's qualifications are evaluated, and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms that are a potential source to perform the proposed effort.

2 C.F.R. 200.320(b)(2)

*Noncompetitive
Procurement*

There are specific circumstances in which the district may use a noncompetitive procurement method. The noncompetitive procurement method may only be used if one of the following circumstances applies;

1. The aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;

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2. The procurement transaction can only be fulfilled by a single source;
3. The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
4. The district requests in writing to use a noncompetitive procurement method, and the federal agency or pass-through entity provides written approval; or
5. After soliciting several sources, competition is determined inadequate.

2 C.F.R. 200.320(c)

Procurement
Arrangements
Using Strategic
Sourcing

When appropriate for the procurement or use of common or shared goods and services, districts are encouraged to enter into state and local intergovernmental agreements or inter-entity agreements for procurement transactions. These or similar procurement arrangements using strategic sourcing may foster greater economy and efficiency. Documented procurement actions of this type (using strategic sourcing, shared services, and other similar procurement arrangements) will meet the competition requirements of 2 C.F.R. Part 200. *2 C.F.R. 200.318(e)*

*Small, Minority,
Women's, and
Veteran-Owned
Businesses*

When possible, the district should ensure that small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered as set forth below. Such consideration means:

1. These business types are included on solicitation lists;
2. These business types are solicited whenever they are deemed eligible as potential sources;
3. Dividing procurement transactions into separate procurements to permit maximum participation by these business types;
4. Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types;
5. Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

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6. Requiring a contractor under a federal award to apply items 1 through 5 above to subcontracts.

2 C.F.R. 200.321

*Domestic
Preference*

The district should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of 2 C.F.R. 200.322 must be included in all subawards, contracts, and purchase orders under federal awards.

For purposes of this provision:

1. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

2 C.F.R. 200.322

*Pre-procurement
Review*

When requested, the district must provide procurement documents (such as requests for proposals, invitations for bids, or independent cost estimates) to the federal agency or pass-through entity for pre-procurement review. The federal agency or pass-through entity may conduct a pre-procurement review when:

1. The district's procurement procedures or operation fails to comply with the procurement standards in 2 C.F.R. Part 200;
2. The procurement is expected to exceed the simplified acquisition threshold and is to be awarded without competition, or only one bid is expected to be received in response to a solicitation;
3. The procurement is expected to exceed the simplified acquisition threshold and specifies a "brand name" product;
4. The procurement is expected to exceed the simplified acquisition threshold, and sealed bid procurement is to be awarded to an entity other than the apparent low bidder; or

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5. A proposed contract modification changes the scope of a contract or increases the contract amount by more than the simplified acquisition threshold.

2 C.F.R. 200.325(b)

*Contract Cost
and Price*

The district must perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the simplified acquisition threshold. The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, districts should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the district must make independent estimates before receiving bids or proposals.

Costs or prices based on estimated costs for contracts under the federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the district under 2 C.F.R. Part 200, Subpart E. The district may reference its own cost principles as long as they comply with 2 C.F.R. Part 200, Subpart E.

The district must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

2 C.F.R. 200.324

*Contract
Provisions*

The district's contracts must contain the applicable provisions described in appendix II of 2 C.F.R. Part 200. *2 C.F.R. 200.327*

*Suspension and
Debarment*

Districts are subject to the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, as well as 2 C.F.R. Part 180. These regulations restrict making federal awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from receiving or participating in federal awards. *2 C.F.R. 200.214*

*Remedies for
Noncompliance*

The federal agency or pass-through entity may implement specific conditions if the district fails to comply with the U.S. Constitution, federal statutes, regulations, or terms and conditions of the federal award. See 2 C.F.R. 200.208 for additional information on specific conditions. When the federal agency or pass-through entity determines that noncompliance cannot be remedied by imposing specific conditions, the federal agency or pass-through entity may take one or more of the following actions:

1. Temporarily withhold payments until the district takes corrective action.

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2. Disallow costs for all or part of the activity associated with the noncompliance of the district.
3. Suspend or terminate the federal award in part or in its entirety.
4. Initiate suspension or debarment proceedings as authorized in 2 C.F.R. Part 180 and the federal agency's regulations, or for pass-through entities, recommend suspension or debarment proceedings be initiated by the federal agency.
5. Withhold further federal funds (new awards or continuation funding) for the project or program.
6. Pursue other legally available remedies.

2 C.F.R. 200.339

Travel Costs

Travel costs include the transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the district. These costs may be charged on an actual cost basis, on a per diem or mileage basis, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip. The method used must be consistent with those normally allowed in like circumstances in the district's other activities and in accordance with the district's established written policies.

In the absence of an established written policy regarding travel costs, the rates and amounts established under 5 U.S.C. 5701-11 (Travel and Subsistence Expenses; Mileage Allowances), by the administrator of general services, or by the president (or their designee) pursuant to any provisions of such subchapter must apply to travel under federal awards [48 C.F.R. 31.205-46(a)].

2 C.F.R. 200.475(a), (d)

*Property
Standards*

Federally
Owned Property

Title to federally owned property remains vested in the federal government. The district must submit an inventory listing of federally owned property in its custody to the federal agency or pass-through entity on an annual basis. The district must request disposition instructions from the federal agency of pass-through entity upon completion of the federal award or when the property is no longer needed.

Exempt property means property acquired under the federal award where the federal agency has chosen to vest title to the property to the district without further responsibility to the federal government. The federal agency may only exercise this option when permitted by federal statute and set forth in the terms and conditions of the

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federal award. Absent statutory authority and specific terms and conditions of the federal award, the title to exempt property acquired under the federal award remains with the federal government.

2 C.F.R. 200.312(a), (c)

Property Trust
Relationship

Real property, equipment, and intangible property acquired or improved with the federal award must be held in trust by the district as trustee for the beneficiaries of the project or program under which the property was acquired or improved. The federal agency or pass-through entity may require the district to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with a federal award and that use and disposition conditions apply to the property. *2 C.F.R. 200.316*

Real Property

Subject to the requirements and conditions set forth in 2 C.F.R. 200.311, title to real property acquired or improved under the federal award will vest upon acquisition in the district.

Except as otherwise provided by federal statutes or the federal agency, real property must be used for the originally authorized purpose as long as it is needed for that purpose. While the property is being used for the originally authorized purpose, the district must not dispose of or encumber its title or other interests except as provided by the federal agency. Easements for utility, cable, and similar services that benefit the real property and are consistent with the authorized use are not considered an encumbrance.

When an appraisal of real property is required and obtained by the district, it must be conducted by an independent appraiser (for example, certified real property appraiser or General Services Administration representative) and certified by a responsible official of the district as required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) except as provided in the implementing regulations at 49 C.F.R. Part 24, "Uniform Relocation Assistance And Real Property Acquisition For Federal And Federally Assisted Programs."

When real property is no longer needed for the originally authorized purpose, the district must obtain disposition instructions from the federal agency or pass-through entity. The instructions must specify one of the following disposition methods:

1. Retain title after compensating the federal agency an amount determined under 2 C.F.R. 200.311(c)(1).
2. Sell the property and compensate the federal agency an amount determined under 2 C.F.R. 200.311(c)(2).

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3. Transfer title to the federal agency or a third party designated/approved by the federal agency with the federal agency paying the district an amount determined under 2 C.F.R. 200.311(c)(3).

2 C.F.R. 200.311

Equipment

Title and Use

Title to equipment acquired under the federal award will vest upon acquisition in the district subject to the conditions of 2 C.F.R. 200.313. This title must be a conditional title unless a federal statute specifically authorizes the federal agency to vest title in the district without further responsibility to the federal government (and the federal agency elects to do so). A conditional title means a clear title is withheld by the federal agency until conditions and requirements specified in the terms and conditions of a federal award have been fulfilled. Title for equipment vested in a district is subject to the following conditions:

1. Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.
2. While the equipment is being used for the originally authorized purpose, the district must not dispose of or encumber its title or other interests without the approval of the federal agency or pass-through entity.
3. Use and dispose of the property in accordance with the provisions below.

The district must use equipment for the project or program for which it was acquired and for as long as needed in accordance with 2 C.F.R. 200.313(c).

Regardless of whether equipment is acquired in part or in its entirety under the federal award, the district must manage equipment (including replacement equipment) utilizing procedures that meet the requirements of 2 C.F.R. 200.313(d).

Disposition

If the district is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

When equipment acquired under a federal award is no longer needed for the original project, program, or for other activities currently or previously supported by a federal agency, the district must request disposition instructions from the federal agency or pass-through entity if required by the terms and conditions of the federal award. Disposition of the equipment will be made as prescribed in

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2 C.F.R. 200.313(e), in accordance with federal agency or pass-through entity disposition instructions.

2 C.F.R. 200.313

Supplies

Title to supplies acquired under the federal award will vest upon acquisition in the district. When there is a residual inventory of unused supplies exceeding \$10,000 in aggregate value at the end of the period of performance, and the supplies are not needed for any other federal award, the district may retain or sell the unused supplies. Unused supplies means supplies that are in new condition, not having been used or opened before. The federal agency or pass-through entity is entitled to compensation in an amount calculated under 2 C.F.R. 200.314(a). *2 C.F.R. 200.314(a)*

Intangible
Property

Title to intangible property acquired under a federal award vests upon acquisition in the district. The district must use that intangible property for the originally authorized purpose and must not encumber the property without the approval of the federal agency or pass-through entity. When no longer needed for the originally authorized purpose, disposition of the intangible property must occur in accordance with the provisions in 2 C.F.R. 200.313(e). *2 C.F.R. 200.315(a)*

Foreign
Telecommunications
Equipment

Recipients and subrecipients are prohibited from obligating or expending loan or grant funds in violation of 2 C.F.R. 200.216(a).

Direct Grant
Programs

The regulations in 34 C.F.R. Part 75 apply to each direct grant program of the ED, except as specified in the regulations for direct formula grant programs, as referenced in 34 C.F.R. 75.1(c)(3). *34 C.F.R. 75.1*

State-Administered
Programs

The regulations in 34 C.F.R. Part 76 apply to each state-administered formula grant program of the ED. *34 C.F.R. 76.1*

General Education
Provision Act

The regulations in 34 C.F.R. Part 81 govern the enforcement of legal requirements under applicable programs administered by the ED and implement Part E of the General Education Provisions Act (GEPA). *34 C.F.R. 81.1*

¹ TEA EDGAR Materials and Resources:

https://tea.texas.gov/Finance_and_Grants/Grants/EDGAR_Materials_and_Resources/

² ED EDGAR website:

<https://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>

³ ED Uniform Guidance website:

<https://www2.ed.gov/policy/fund/guid/uniform-guidance/index.html>

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**Authorized
Expenditures**

A district shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. *Tex. Const. Art. III, Sec. 52; Brazoria County v. Perry, 537 S.W.2d 89 (Tex. Civ. App.—Houston [1st Dist.] 1976, no writ)*

A district shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall a district pay or authorize the payment of any claim against the district under any agreement or contract made without authority of law. *Tex. Const. Art. III, Sec. 53; Harlingen Indep. Sch. Dist. v. C.H. Page & Bro., 48 S.W.2d 983 (Tex. Comm'n App. 1932)*

The public school funds may not be spent except as provided by Education Code 45.105. The state and county available funds may be used only for the payment of teachers' and superintendents' salaries and interest on money borrowed on short time to pay those salaries that become due before school funds for the current year become available. Loans for the purpose of payment of teachers may not be paid out of funds other than those for the current year.

Local school funds from district taxes, tuition fees of students not entitled to a free education, other local sources, and state funds not designated for a specific purpose may be used for the purposes listed above for state and county available funds and for purchasing appliances and supplies; paying insurance premiums; paying janitors and other employees; buying school sites; buying, building, repairing, and renting school buildings, including acquiring school buildings and sites by leasing through annual payments with an ultimate option to purchase [see CHG]; providing advising support as described by Education Code 48.0035(1) and educating students as described by Education Code 48.0035(2) [see EHDD]; and, except as provided below, for other purposes necessary in the conduct of the public schools as determined by the board.

Exception

Notwithstanding any other law, federal, state, or local funding, including funding under Chapters 46, 48, and 49, may not be used to initiate or maintain any action or proceeding against the state or an agency or officer of the state, including an action or proceeding that includes a claim of ultra vires conduct, except that funds may be used for an action or proceeding that is specifically authorized by a provision of the Education Code or by Government Code 2001.038 (Declaratory judgments under the Administrative Procedures Act).

Education Code 45.105(a)-(c), (c-1)

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Fiscal Year	The fiscal year of a district begins on July 1 or September 1 of each year, as determined by the board. <i>Education Code 44.0011</i>
Budget Preparation	On or before the date set by the State Board of Education (SBOE), a superintendent shall prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of a district for the following fiscal year. The budget must be prepared according to generally accepted accounting principles, rules adopted by the SBOE, and adopted policies of the board of trustees. <i>Education Code 44.002; 19 TAC 109.1(a), .41, .5001</i>
Funds for Accelerated Instruction	A district that is required to provide accelerated instruction under Education Code 29.081(b-1) [see EHBCA] shall separately budget sufficient funds, including funds under Education Code 48.104, for that purpose. <i>Education Code 29.081(b-2)</i>
Itemization of Certain Expenditures	The proposed budget of a district must include, in a manner allowing for as clear a comparison as practicable between those expenditures in the proposed budget and actual expenditures for the same purpose in the preceding year, a line item indicating expenditures for: 1. Notices required by law to be published in a newspaper by the district or a representative of the district; and 2. Directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Government Code 305.002. <i>Local Gov't Code 140.0045</i>
Public Meeting on Budget and Proposed Tax Rate	When the budget has been prepared, the board president shall call a board meeting for the purpose of adopting a budget for the succeeding fiscal year. Any taxpayer of a district may be present and participate in the meeting. <i>Education Code 44.004(a), (f)</i> [See CCG for provisions governing tax rate adoption.] The meeting must comply with the notice requirements of the Open Meetings Act. <i>Gov't Code 551.041, .043</i> [See BE]
Published Notice	The board president shall provide for publication of notice of the budget and proposed tax rate meeting in accordance with Education Code 44.004. [For specific requirements regarding the form, contents, and publication of the notice, see CCG(LEGAL).]
Publication of Proposed Budget Summary	Concurrently with the publication of notice of the budget under Education Code 44.004, a district shall post a summary of the proposed budget on the school district's internet website or, if the district has no internet website, in the district's central administrative office.

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The budget summary must include a comparison to the previous year's actual spending and information relating to per student and aggregate spending on:

1. Instruction;
2. Instructional support;
3. Central administration;
4. District operations;
5. Debt service; and
6. Any other category designated by the commissioner.

Education Code 44.0041

Budget Adoption

The board, at the meeting called for that purpose, shall adopt a budget to cover all expenditures for the succeeding fiscal year. The budget must be adopted before the adoption of the tax rate for the tax year in which the fiscal year covered by the budget begins. *Education Code 44.004(f)-(g)*

Appendix for Tax
Rate Calculation
Forms

The board shall include as an appendix to the district's budget for a fiscal year the tax rate calculation forms used by the designated officer or employee of the district to calculate the no-new-revenue tax rate and the voter-approval tax rate of the district for the tax year in which the fiscal year begins. *Tax Code 26.04(e-5)* [See CCG]

**Districts with July 1
Fiscal Year**

A district with a fiscal year beginning July 1 may use the certified estimate of the taxable value of district property [see CCG] in preparing the required notice if the district does not receive the certified appraisal roll on or before June 7. A district that uses a certified estimate may adopt a budget at the public meeting designated in the published notice prepared using the estimate, but the district may not adopt a tax rate before the district receives the certified appraisal roll for the district. *Education Code 44.004(h)-(i)*

**Budget Adoption
After Tax Rate
Adoption**

Notwithstanding Education Code 44.004(g), (h), and (i), above, a district may adopt a budget after the district adopts a tax rate for the tax year in which the fiscal year covered by the budget begins if the district elects to adopt a tax rate before receiving the certified appraisal roll for the district. If a district elects to adopt a tax rate before adopting a budget, the district must publish notice and hold a meeting for the purpose of discussing the proposed tax rate. Following adoption of the tax rate [see CCG], the district must publish notice and hold another public meeting before the district may adopt a budget. The comptroller shall prescribe the language and format to be used in the notices. The district may use the certified

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estimate of taxable value in preparing a notice under this provision.
Education Code 44.004(j)

**Publication of
Adopted Budget**

On final approval of the budget by the board, the district shall post on the district's internet website a copy of the budget adopted by the board. The district's website must prominently display the electronic link to the adopted budget. A district shall maintain the adopted budget on the district's website until the third anniversary of the date the budget was adopted. *Education Code 44.0051*

On or before a date set by the SBOE, the budget must be filed with the Texas Education Agency according to rules established by the SBOE. *Education Code 44.005*

**Internet Posting of
Tax Rate and Budget
Information**

Each district shall maintain an internet website or have access to a generally accessible internet website that may be used for the purposes of these provisions. Each district shall post or cause to be posted on the internet website the following information in a format prescribed by the comptroller:

1. The name of each member of the board;
2. The mailing address, email address, and telephone number of the district;
3. The official contact information for each member of the board, if that information is different from the information described by item 2;
4. The district's budget for the preceding two years;
5. The district's proposed or adopted budget for the current year;
6. The change in the amount of the district's budget from the preceding year to the current year, by dollar amount and percentage;
7. The tax rate for maintenance and operations adopted by the district for the preceding two years;
8. The interest and sinking fund tax rate adopted by the district for the preceding two years;
9. The tax rate for maintenance and operations proposed by the district for the current year;
10. The interest and sinking fund tax rate proposed by the district for the current year; and
11. The most recent financial audit of the district.

Tax Code 26.18

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**Effect of Adopted
Budget and
Amendment**

Public funds of the district may not be spent in any manner other than as provided for in the budget adopted by the board, but the board may amend a budget or adopt a supplementary emergency budget to cover necessary unforeseen expenses. Any amendment or supplementary budget must be prepared and filed in accordance with SBOE rules. *Education Code 44.006*

**Spending
Violation/Offense**

A trustee who votes to approve any expenditure of school funds in violation of a provision of the Education Code, for a purpose for which those funds may not be spent, or in excess of the item or items appropriated in the adopted budget or a supplementary or amended budget commits an offense. *Education Code 44.052(c)*

Certain Donations

A district may donate funds or other property or service to the adjutant general's department, the Texas National Guard, or the Texas State Guard. *Gov't Code 437.111(b), .252, .304(a)*

**Commitment of
Current Revenue**

A contract for the acquisition, including lease, of real or personal property is a commitment of a district's current revenue only, provided the contract contains either or both of the following provisions:

1. Retains to a board the continuing right to terminate the contract at the expiration of each budget period during the term of the contract.
2. Is conditioned on a best-efforts attempt by the board to obtain and appropriate funds for payment of the contract.

Local Gov't Code 271.903

**Prohibited Uses of
Resources**

Improvements to
Real Property

Except as provided below or by Education Code 45.109(a-1), (a-2), or (a-3) [see CX], the board may not enter into an agreement authorizing the use of school district employees, property, or resources for the provision of materials or labor for the design, construction, or renovation of improvements to real property not owned or leased by the district.

This provision does not prohibit the board from entering into an agreement for the design, construction, or renovation of improvements to real property not owned or leased by the district if the improvements benefit real property owned or leased by the district. Benefits to real property owned or leased by the district include the design, construction, or renovation of highways, roads, streets, sidewalks, crosswalks, utilities, and drainage improvements that serve or benefit the real property owned or leased by the district.

Education Code 11.168

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Hotels

The board may not impose taxes; issue bonds; use or authorize the use of district employees; use or authorize the use of district property, money, or other resources; or acquire property for the design, construction, renovation, or operation of a hotel. The board may not enter into a lease, contract, or other agreement that obligates the board to engage in an activity prohibited by this provision or obligates the use of district employees or resources in a manner prohibited by this provision.

“Hotel” means a building in which members of the public obtain sleeping accommodations for consideration. The term includes a motel.

Education Code 11.178

Electioneering

For restrictions on using district funds for electioneering, see BBBD.

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Note: For additional legal requirements applicable to purchases with federal funds, see CBB.

Required Vendor Disclosures

Disclosure of
Interested Parties

A district may not enter into a contract described below with a business entity unless the business entity submits a disclosure of interested parties to the district at the time the business entity submits the signed contract to the district.

The requirement above applies only to a contract of a district that:

1. Requires an action or vote by the board before the contract may be signed;
2. Has a value of at least \$1 million; or
3. Is for services that would require a person to register as a lobbyist under Government Code Chapter 305.

Gov't Code 2252.908

A contract does not require an action or vote by the board if the board has legal authority to delegate to its staff the authority to execute the contract, the board has delegated this authority, and the board does not participate in the selection of the business entity with which the contract is entered into. *1 TAC 46.1(c)*

Exclusions

The disclosure requirement does not apply to a contract with:

1. A publicly traded business entity, including a wholly owned subsidiary of the entity;
2. An electric utility, as defined by Utilities Code 31.002; or
3. A gas utility, as defined by Utilities Code 121.001.

Gov't Code 2252.908(c)(4)-(6)

Required Form

The disclosure of interested parties must be submitted on a form prescribed by the Texas Ethics Commission (TEC) that includes a list of each interested party for the contract of which the contracting business entity is aware; and a written, unsworn declaration subscribed by the authorized agent of the contracting business entity as true under penalty of perjury that is in substantially the form set out in Government Code 2252.908(e)(2). *Gov't Code 2252.908(e); 1 TAC 46.5(a)*

The certification of filing and the completed disclosure of interested parties form generated by TEC's electronic filing application must be printed, signed by an authorized agent of the contracting business entity, and submitted to the district that is the party to the contract for which the form is being filed. *1 TAC 46.5(b)*

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<i>Deadline</i>	A district that receives a completed disclosure of interested parties form and certification of filing shall notify TEC, in an electronic format prescribed by TEC, of the receipt of those documents not later than the 30th day after the date the board receives the disclosure. <i>1 TAC 46.5(c); Gov't Code 2252.908(f)</i>
<i>Contract Voidable</i>	A contract subject to this requirement entered into by a district is voidable for failure to provide the required disclosure of interested parties only if: 1. The district submits to the business entity written notice of the business entity's failure to provide the required disclosure; and 2. The business entity fails to submit to the district the required disclosure on or before the 10th business day after the date the business entity receives the written notice. <i>Gov't Code 2252.908(f-1)</i>
<i>Contract Changes</i>	The disclosure requirements do not apply to a change made to an existing contract, including an amendment, change order, or extension of a contract except as set out below. The disclosure requirements apply to a change made to an existing contract, including an amendment, change order, or extension of a contract if: 1. A disclosure of interested parties form was not filed for the existing contract; and either the changed contract requires an action or vote by the board or the value of the changed contract is at least \$1 million; or 2. The business entity submitted a disclosure of interested parties form to the district that is a party to the existing contract; and either there is a change to the disclosure; or the changed contract requires an action or vote by the board; or the value of the changed contract is at least \$1 million greater than the value of the existing contract. <i>1 TAC 46.4</i>
<i>Definitions</i>	"Contract" means a contract between a board and a business entity at the time it is voted on by the board or at the time it binds the board, whichever is earlier, and includes an amended, extended, or renewed contract. <i>1 TAC 46.3(a)</i> "Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership, or corporation. The term includes an entity through which business is conducted with a district, regardless of whether the en-

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tity is a for-profit or nonprofit entity, and does not include a governmental entity or state agency. *Gov't Code 2252.908(a)(1); 1 TAC 46.3(b)*

"Interested party" means a person who has a controlling interest in a business entity with whom a district contracts or who actively participates in facilitating the contract or negotiating the terms of the contract, including a broker, intermediary, adviser, or attorney for the business entity. *Gov't Code 2252.908(a)(3); 1 TAC 46.3(d), (e)*

"Controlling interest" means:

1. An ownership interest or participating interest in a business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent;
2. Membership on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members; or
3. Service as an officer of a business entity that has four or fewer officers, or service as one of the four officers most highly compensated by a business entity that has more than four officers. This provision does not apply to an officer of a publicly held business entity or its wholly owned subsidiaries.

1 TAC 46.3(c)

"Signed" includes any symbol executed or adopted by a person with present intention to authenticate a writing, including an electronic signature. *1 TAC 46.3(f)*

"Value" of a contract is based on the amount of consideration received or to be received by the business entity from the district under the contract. *1 TAC 46.3(g)*

Conflict of Interest
Questionnaire

Note: See BBFA for additional information applicable to disclosures under Local Government Code Chapter 176, including:

- Definitions;
 - Conflicts disclosure statements required to be filed by certain local government officers, including vendors who are also local government officers; and
 - Internet posting requirements for conflicts disclosure statements and questionnaires.
-

A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with the district and:

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1. Has an employment or other business relationship with a local government officer of the district, or a family member of the officer, described by Local Government Code 176.003(a)(2)(A);
2. Has given a local government officer of the district, or a family member of the officer, one or more gifts with the aggregate value specified by Local Government Code 176.003(a)(2)(B), excluding any gift described by Local Government Code 176.003(a-1); or
3. Has a family relationship with a local government officer of the district.

Local Gov't Code 176.006(a)

The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

1. The date that the vendor:
 - a. Begins discussions or negotiations to enter into a contract with a district;
 - b. Submits to the district an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the district; or
2. The date the vendor becomes aware:
 - a. Of an employment or other business relationship with a local government officer, or a family member of the officer described by Local Government Code 176.006(a);
 - b. That the person has given one or more gifts described by Local Government Code 176.006(a); or
 - c. Of a family relationship with a local government officer.

Local Gov't Code 176.006(a-1)

Electronic Filing

The requirements of Local Government Code Chapter 176, including signature requirements, may be satisfied by electronic filing in a form approved by the TEC. *Local Gov't Code 176.008*

*Updating
Incomplete or
Inaccurate
Questionnaires*

A vendor shall file an updated completed questionnaire with the appropriate records administrator not later than the seventh business day after the date on which the vendor becomes aware of an event that would make a statement in the questionnaire incomplete or inaccurate. *Local Gov't Code 176.006(d)*

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*Validity of
Contract*

The validity of a contract between a vendor and the district is not affected solely because the vendor fails to comply with these requirements. *Local Gov't Code 176.006(i)*

Violations

A vendor commits an offense if the vendor is required to file a conflict of interest questionnaire under Local Government Code 176.003 and either:

1. Knowingly fails to file the required questionnaire with the appropriate records administrator not later than 5:00 p.m. on the seventh business day after the date on which the vendor becomes aware of the facts that require the filing of the questionnaire; or
2. Knowingly fails to file an updated questionnaire with the appropriate records administrator not later than 5:00 p.m. on the seventh business day after the date on which the vendor becomes aware of an event that would make a statement in a questionnaire previously filed by the vendor incomplete or inaccurate.

It is an exception to the application of this provision that the vendor filed the required questionnaire not later than the seventh business day after the date the vendor received notice from the district of the alleged violation.

A board may, at its discretion, declare a contract void if the board determines that a vendor failed to file a conflict of interest questionnaire required by Local Government Code 176.006.

Local Gov't Code 176.013(b), (e), (g)

**Prohibited Activities
by Vendors**

"Vendor" means a company, individual, contractor, subcontractor, or professional services provider with whom a district enters into an agreement, contract, memorandum of understanding, interlocal agreement, fee schedule, retainer, or similar instrument for goods or services.

A vendor that bids on or receives a contract from a district commits an offense if any individual serving on the board of the district:

1. Has a substantial interest in the vendor or a subcontractor hired by a vendor;
2. Is related in the second degree by consanguinity or affinity, as determined under Government Code Chapter 573 (Nepotism) to an individual who has a substantial interest in the vendor; or
3. Has received or has been promised a gift or in-kind services with a value of more than \$250.

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An individual has a substantial interest in a vendor if the individual:

1. Owns more than 10 percent of the voting interest in the vendor; or
2. Has a direct or indirect participating interest by shares, stock, or otherwise, regardless of whether voting rights are included, in more than 10 percent of the profits, proceeds, or capital gains of the vendor.

A first offense is a Class C misdemeanor, a second offense is a Class B misdemeanor, a third offense is a Class A misdemeanor, and a fourth or subsequent offense is a state jail felony. Any offense is a state jail felony if the vendor directly or indirectly through a third party compensated the individual serving on the board with money, gifts, or in-kind services as consideration for the district entering into a contract with the vendor.

Education Code 11.067

**Required Contract
Provisions**

Boycott Prohibitions
Israel

A district may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it does not boycott Israel and will not during the term of the contract.

The requirement above applies only to a contract that:

1. Is between a district and a company with 10 or more full-time employees; and
2. Has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the district.

Gov't Code 2271.002

"Boycott Israel" has the meaning assigned by Government Code 808.001.

"Company" has the meaning assigned by Government Code 808.001, except that the term does not include a sole proprietorship.

Gov't Code 2271.001(1), (2)

*Energy
Companies*

A district may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it does not boycott energy companies and will not boycott energy companies during the term of the contract.

The requirement above applies only to a contract that:

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1. Is between a district and a company with 10 or more full-time employees; and
2. Has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the district.

The requirement above does not apply to a district that determines the requirements are inconsistent with the district's constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing, or investment of funds.

Gov't Code 2276.002

"Boycott energy company" has the meaning assigned by Government Code 809.001.

"Company" has the meaning assigned by Government Code 809.001, except that the term does not include a sole proprietorship.

Gov't Code 2276.001(1), (2)

No Discrimination
Against Firearm and
Ammunition
Industries

A district may not enter into a contract with a company for the purchase of goods or services unless the contract contains a written verification from the company that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association.

The requirement above applies only to a contract that:

1. Is between a district and a company with at least 10 full-time employees; and
2. Has a value of \$100,000 or more that is paid wholly or partly from public funds of the district.

The requirement above does not apply to a district that contracts with a sole-source provider or does not receive bids from a company that is able to provide the required written verification.

Gov't Code 2274.002

[For definitions, see Government Code 2274.001.]

Retention of
Contracting
Information

These provisions apply to a contract that:

1. Has a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by the district; or

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2. Results in the expenditure of at least \$1 million in public funds for the purchase of goods or services by the district in a fiscal year of the district.

A board may not accept a bid for a contract described above or award the contract to an entity that the board has determined has knowingly or intentionally failed to comply with Government Code Chapter 552, Subchapter J (Additional Provisions Relating to Contracting Information) in a previous bid or contract described above unless the board determines and documents that the entity has taken adequate steps to ensure future compliance with the requirements of that subchapter. [For additional information and requirements, see GBA and GBAA.]

Requirements

A contract described above must require a contracting entity to:

1. Preserve all contracting information related to the contract as provided by the records retention requirements applicable to the district for the duration of the contract;
2. Promptly provide to the district any contracting information related to the contract that is in the custody or possession of the entity on request of the district; and
3. On completion of the contract, either:
 - a. Provide at no cost to the district all contracting information related to the contract that is in the custody or possession of the entity; or
 - b. Preserve the contracting information related to the contract as provided by the records retention requirements applicable to the district.

Bid and Contract Language

Except as described at Exception, below, a bid for a contract described above and the contract must include the following statement: "The requirements of Subchapter J, Chapter 552, Government Code, may apply to this (include "bid" or "contract" as applicable) and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter."

Notice of Noncompliance

A board that is the party to a contract described above shall provide notice to the entity that is a party to the contract if the entity fails to comply with a requirement of Government Code Chapter 552, Subchapter J applicable to the entity. The notice must:

1. Be in writing;
2. State the requirement that the entity has violated; and

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3. Unless the exception described below applies, advise the entity that the board may terminate the contract without further obligation to the entity if the entity does not cure the violation on or before the 10th business day after the date the board provides the notice.

*Contract
Termination*

Except as provided below, a governmental body may terminate a contract described above if:

1. The board provides the required notice to the entity that is party to the contract;
2. The contracting entity does not cure the violation in the prescribed period;
3. The board determines that the contracting entity has intentionally or knowingly failed to comply with a requirement of Government Code Chapter 552, Subchapter J; and
4. The board determines that the entity has not taken adequate steps to ensure future compliance with the requirements of that subchapter.

An entity has taken adequate steps to ensure future compliance with Government Code Chapter 552, Subchapter J if:

1. The entity produces contracting information requested by the board that is in the custody or possession of the entity not later than the 10th business day after the date the board makes the request; and
2. The entity establishes a records management program to enable the entity to comply with Government Code Chapter 552, Subchapter J.

Exception

A board may not terminate a contract under these provisions if the contract is related to the purchase or underwriting of a public security, the contract is or may be used as collateral on a loan, or the contract's proceeds are used to pay debt service of a public security or loan.

Gov't Code 552.371(a), .372-.374 [See GBA]

Prohibitions

Entertainment
Event Contracts

A person, including a board, may not include a provision in a contract related to a parade, concert, or other entertainment event paid for in whole or in part with public funds that prohibits or would otherwise prevent the disclosure of information relating to the receipt or expenditure of public or other funds by a board for the event. A contract provision that violates Government Code 552.104(c) is void. *Gov't Code 552.104(c)* [See GBA for information related to competition or bidding.]

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Taxpayer Resource
Transactions

A district may not enter into a taxpayer resource transaction with an abortion provider or an affiliate of an abortion provider or an abortion assistance entity for the purpose of providing an abortion or abortion assistance. *Gov't Code 2273.003(a)*

A district may not enter into a taxpayer resource transaction or appropriate or spend money to provide to any person logistical support for the express purpose of assisting a woman with procuring an abortion or the services of an abortion provider. Logistical support includes providing money for child care; travel or any form of transportation to or from an abortion provider; lodging; food or food preparation; counseling that encourages a woman to have an abortion; and any other service that facilitates the provision of an abortion. *Gov't Code 2273.0031(a)*

"Taxpayer resource transaction" means a sale, purchase, lease, donation of money, goods, services, or real property, or any other transaction between a governmental entity and a private entity that provides to the private entity something of value derived from state or local tax revenue, regardless of whether the governmental entity receives something of value in return.

"Affiliate" means a person or entity who enters into with another person or entity a legal relationship created or governed by at least one written instrument, including a certificate of formation, a franchise agreement, standards of affiliation, bylaws, or a license, that demonstrates:

1. Common ownership, management, or control between the parties to the relationship;
2. A franchise granted by the person or entity to the affiliate; or
3. The granting or extension of a license or other agreement authorizing the affiliate to use the other person's or entity's brand name, trademark, service mark, or other registered identification mark.

Gov't Code 2273.001(3), (5)

Lobbying
Restriction —
Tobacco Education
Grant Funds

A district receiving funds or grants from the Permanent Fund for Health and Tobacco Education and Enforcement may not use the funds to pay:

1. Lobbying expenses incurred by the district;
2. A person or entity that is required to register with the Texas Ethics Commission under Government Code Chapter 305 (Registration of Lobbyists);

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3. Any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by item 2; or
4. A person or entity who has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies.

Gov't Code 403.1067(a)

Contracts with
Listed Companies

A district may not enter into a governmental contract with a company identified on a list prepared and maintained under Government Code 806.051 (now Government Code 2270.0201) (companies with business operations in Sudan), 807.051 (now Government Code 2270.0102) (companies with business operations in Iran), and 2252.153 (companies known to have contracts with or provide supplies or services to foreign terrorist organization). *Gov't Code 2252.152*

"Governmental contract" means a contract awarded by a governmental entity for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment. The term includes a contract to obtain professional services subject to Government Code 2254. *Gov't Code 2252.151(3)*

Certain Library
Material Vendors

A district may not purchase library material from a library material vendor on the list created by the Texas Education Agency under Education Code 35.003(c). [See EFB] *Education Code 35.003(d)*

SECURITY PERSONNEL
COMMISSIONED PEACE OFFICERS

CKEA
(LEGAL)

Note: For general provisions applicable to district security personnel, including district peace officers, see CKE.

For information on mental health leave, quarantine leave, and line of duty leave for peace officers, see DEC.

Powers and Duties

Code of Criminal
Procedure

Any peace officer commissioned by the board must meet all minimum standards for peace officers established by the Texas Commission on Law Enforcement (TCOLE). *Education Code 37.081(h)*

Officers commissioned by a board are peace officers. *Code of Criminal Procedure 2A.001(8)*

It is the duty of every peace officer to preserve the peace within the officer's jurisdiction. To effect this purpose, the officer shall use all lawful means. *Code of Criminal Procedure 2A.051(1)*

The peace officer shall perform the duties listed in Code of Criminal Procedure 2A.051.

Determined by the
Board

A district peace officer shall perform law enforcement duties for the district as determined by the board. *Education Code 37.081(d), (d-1)* [See CKE(LEGAL)]

The board may authorize any officer commissioned by the board to enforce rules adopted by the board. Education Code Chapter 37, Subchapter D (protection of buildings and grounds) is not intended to restrict the authority of each district to adopt and enforce appropriate rules for the orderly conduct of the district in carrying out its purposes and objectives or the right of separate jurisdiction relating to the conduct of its students and personnel. *Education Code 37.103*

In a peace officer's jurisdiction, a peace officer commissioned by the board:

1. Has the powers, privileges, and immunities of peace officers;
2. May enforce all laws, including municipal ordinances, county ordinances, and state laws;
3. May take a child into custody in accordance with Family Code Chapter 52 [see GRA] or Code of Criminal Procedure 45A.453; and
4. May dispose of cases in accordance with Family Code 52.03 or 52.031.

Education Code 37.081(b); Family Code 52.01(a)(3)

SECURITY PERSONNEL
COMMISSIONED PEACE OFFICERS

CKEA
(LEGAL)

The board shall determine the scope of the on-duty and off-duty law enforcement activities of district peace officers. A district must authorize in writing any off-duty law enforcement activities performed by a district peace officer.

A district peace officer may provide assistance to another law enforcement agency. A district may contract with a political subdivision for the jurisdiction of a district peace officer to include all territory in the jurisdiction of the political subdivision.

Education Code 37.081(c), (e)

Public Information
Officer for
Emergency
Communications

The district police department shall employ or appoint a person whose duties include communicating with the public during a disaster regarding the disaster as the department's public information officer. The public information officer must obtain certification in emergency communications from the Texas Division of Emergency Management and complete continuing education on emergency communications under Government Code Chapter 418, Subchapter K. [For more information about the training required for public information officers, see CK.] *Gov't Code 411.3735(a), (b)*

Chief of Police

The chief of police of a district police department shall be accountable to the superintendent and shall report to the superintendent. District police officers shall be supervised by the district chief of police or the chief's designee and shall be licensed by TCOLE. *Education Code 37.081(f)*

**Reserve Police
Officers**

The board may authorize the chief of police to appoint reserve police officers for the district. The board may limit the number of reserve police officers the chief may appoint.

Chief of Police
Discretion

A reserve police officer serves at the discretion of the chief of police and may be called into service at any time that the chief considers it necessary to have additional officers to preserve the peace and enforce the law.

Authority

The chief of police may authorize a reserve police officer who holds a permanent peace officer license issued under Occupations Code 1701 (peace officers) to carry a weapon or act as a peace officer at all times or may limit the authority of the reserve police officer to carry a weapon or act as a peace officer to only those times during which the reserve police officer is engaged in the actual discharge of official duties.

A reserve police officer who does not hold a permanent peace officer license issued under Occupations Code 1701 (peace officers) may act as a peace officer only if the officer has fulfilled all applicable continuing education and training requirements under Occupa-

SECURITY PERSONNEL
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	tions Code 1701.351 and 1701.3525 and during the actual discharge of official duties.
Rights, Privileges, and Duties	A reserve police officer on active duty at the call of the chief of police and actively engaged in assigned duties has the same rights, privileges, and duties as any other peace officer of the state. A reserve police officer is not exempt from Occupations Code 1702 (private security).
Ineligibility for Benefits	A reserve police officer is not eligible for participation in any program provided by TEA or the board that is normally considered a financial benefit of full-time employment or for any pension fund created by statute for the benefit of full-time paid peace officers. <i>Education Code 37.0816</i>
Oath and Bond	A peace officer assigned to duty and commissioned by a board shall take and file the oath required of peace officers and shall execute and file a bond in the sum of \$1,000, payable to the board, with two or more sureties, conditioned that the peace officer will fairly, impartially, and faithfully perform all the duties that may be required of the peace officer by law. <i>Education Code 37.081(h)</i>
Preemployment Procedures	Before a law enforcement agency may hire a person licensed under Occupations Code 1701 (law enforcement officers), the agency must, on a form and in the manner prescribed by the TCOLE: 1. Obtain the person's written consent for the agency to review the information required to be reviewed under Occupations Code 1701.451; 2. Request from TCOLE and any other applicable person information required to be reviewed under Occupations Code 1701.451; and 3. Submit to TCOLE confirmation that the agency, to the best of the agency's ability before hiring the person: a. Contacted each entity or individual necessary to obtain the information required to be reviewed under Occupations Code 1701.451; and b. Except as provided below, obtained and reviewed as related to the person, as applicable, the information listed in Occupations Code 1701.451(a)(3)(B).
Confirmation Form	The head of a law enforcement agency or the agency head's designee shall review and sign each confirmation form required under Occupations Code 1701.451 before submission to TCOLE. The failure of an agency head or the agency head's designee to comply

with this subsection constitutes grounds for suspension of the agency head's license under Occupations Code 1701.501.

The confirmation form submitted to TCOLE is not confidential and is subject to disclosure under Government Code Chapter 552 (Public Information Act).

Exception

If an entity or individual contacted for information required to be reviewed under Occupations Code 1701.451 refused to provide the information or did not respond to the request for information, the confirmation submitted to TCOLE must document the manner of the request and the refusal or lack of response.

Duty to Provide
Information

If a law enforcement agency receives from a law enforcement agency a request for information under Occupations Code 1701.451 and the person's consent on the forms and in the manner prescribed by TCOLE, the agency shall provide the information to the requesting agency.

Occupations Code 1701.451

**Reporting
Requirements**

When a person licensed by TCOLE separates from an agency, the agency shall, within 7 business days:

Separation Report

1. Submit a separation report (Form F5) to TCOLE; and
2. Provide a copy to the licensee in a manner prescribed by Occupations Code 1701.452 (Employment Termination Report).

37 TAC 217.7(b)

An agency must retain records kept under 37 Administrative Code 217.7 while the person is appointed and for a minimum of five years after the licensee's separation date with that agency. The records must be maintained under the control of the agency head or designee in a format readily accessible to TCOLE. *37 TAC 217.7(d)*

Misconduct
Investigation Report

The chief administrator of a law enforcement agency must submit a report of a completed investigation of an allegation of misconduct, as defined in the TCOLE model policy required by Occupations Code 1701.4522(a)(1) [see Misconduct Investigation and Hiring, below], that may result in suspension, demotion, or termination of the licensee on a form prescribed by TCOLE:

1. For alleged criminal misconduct for which criminal charges are filed against a licensee, to TCOLE within 30 days after the investigation is completed on a form; and

2. For alleged administrative misconduct, to TCOLE in a timely manner, but not later than 30 days after the licensee's separation from the law enforcement agency.

If the investigative findings or disciplinary action taken are appealed, the chief administrative officer must notify TCOLE that the matter is under appeal and notify TCOLE of the disposition of an appeal within 30 days after receipt of the decision.

The chief administrator must include documentation of the completed investigation in the licensee's personnel or department file, as appropriate. *37 TAC 211.29(o)*

Personnel File

The chief administrator of a law enforcement agency must maintain a personnel file and department file for each licensee appointed with the law enforcement agency and submit to TCOLE a complete copy of the personnel file of a licensee within 30 days after separation of the licensee from the law enforcement agency in a manner prescribed by TCOLE and upon request as part of an ongoing investigation relating to the licensee. *37 TAC 211.29(p)*

Memoranda of Understanding

A district police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts between the department and the agencies. *Education Code 37.081(g)*

Required Policies

**Use of Force/Duty
to Render Aid**

Not later than the 180th day after the date TCOLE provides the model policies described by Occupations Code 1701.269(b), each law enforcement agency in this state shall adopt a policy on the topics described by that subsection. A law enforcement agency may adopt the model policies developed by TCOLE under that subsection. *Occupations Code 1701.270*

**Medical and
Psychological
Exams**

Each law enforcement agency in this state shall adopt the model policy described by Occupations Code 1701.167(a) or a substantively similar policy. A policy adopted by a law enforcement agency under that subsection must be submitted to TCOLE, and the commission shall maintain a copy of the policy. *Occupations Code 1701.167(b)*

**Active Shooter
Incident**

A law enforcement agency must have an active shooter policy, including a detailed written policy based on current best practices for responding to an active shooter incident at a primary or secondary school facility and a recommendation for the frequency at which simulated emergency drills should be conducted, in accordance with minimum standards established by TCOLE. *Occupations Code 1701.163*

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Misconduct
Investigation and
Hiring

A law enforcement agency shall adopt the model policy adopted by TCOLE as described by Occupations Code 1701.4522(a) or a substantively similar policy establishing procedures applicable to a law enforcement agency investigating alleged misconduct by a license holder employed by the agency and hiring a license holder. A policy adopted by a law enforcement agency in accordance with the requirements of Occupations Code 1701.4522 must be submitted to TCOLE and TCOLE shall maintain a copy of the policy. *Occupations Code 1701.4522(a), (d)*

Note: TCOLE model policies, including those described above, are available on the TCOLE [Model Policies](#) website.¹ The TCOLE forms are available on the TCOLE [Forms and Applications](#) website.²

**Access to Breaching
Tool and Ballistic
Shield**

A law enforcement agency must make available to officers at least one breaching tool and one ballistic shield in accordance with minimum standards established by TCOLE. *Occupations Code 1701.163* [For requirement that district campuses possess breaching tools and ballistic shields, see CSA.]

**Donation of Surplus
Law Enforcement
Equipment to a
School District**

If the Texas Facilities Commission determines that the state's efforts to secure its international border and combat transnational crime will sufficiently benefit from the donation of the surplus motor vehicles and other law enforcement equipment of the Department of Public Safety to a school district located in an economically disadvantaged area of this state, it may transfer the property to the district at a price or for other consideration agreed to by the commission and the district.

A school district that receives surplus property may not sell the property before the second anniversary of the date the property is received and may not use the property for a purpose other than in the performance of law enforcement duties by peace officers, school resource officers, or security personnel as described by Education Code 37.081.

Gov't Code 2175.308

Drones

"Drone" means an unmanned aircraft, watercraft, or ground vehicle or a robotic device that:

1. Is controlled remotely by a human operator; or
2. Operates autonomously through computer software or other programming.

Each law enforcement agency that uses or intends to use a drone for law enforcement purposes shall:

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1. Adopt a written policy regarding the agency's use of force by means of a drone, before the agency first uses a drone, and update the policy as necessary; and
2. Not later than January 1 of each even-numbered year, submit the policy to TCOLE in the manner prescribed by TCOLE.

Code of Criminal Procedure 2B.0253

[For additional information on unmanned aircraft systems, see GKA.]

**Body-Worn Camera
Programs**

For the purpose of this provision, "body-worn camera" means a recording device that is capable of recording, or transmitting to be recorded remotely, video or audio; and worn on the person of a peace officer, which includes being attached to the officer's clothing or worn as glasses.

A law enforcement agency that operates a body-worn camera program shall adopt a policy for the use of body-worn cameras that must ensure that a body-worn camera is activated only for a law enforcement purpose and must include guidelines and provisions required by Occupations Code 2B.0106(b).

A policy may not require a peace officer to keep a body-worn camera activated for the entire period of the officer's shift.

A policy must require a peace officer who is equipped with a body-worn camera and actively participating in an investigation to keep the camera activated for the entirety of the officer's active participation in the investigation unless the camera has been deactivated in compliance with that policy.

Before a law enforcement agency may operate a body-worn camera program, the agency must provide training to peace officers who will wear the body-worn cameras and any other personnel who will come into contact with video and audio data obtained from the use of body-worn cameras.

Occupations Code 2B.0101(1), .0106, .0107

**Prohibited Release
of Recording**

A law enforcement agency may not release any portion of a recording made in a private space, or of a recording involving the investigation of conduct that constitutes a misdemeanor punishable by fine only and does not result in arrest, without written authorization from the person who is the subject of that portion of the recording or, if the person is deceased, from the person's authorized representative.

A recording is confidential and excepted from the requirements of the Public Information Act if the recording was:

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1. Not required to be made under Occupations Code Subchapter N or another law or under a policy adopted by the law enforcement agency; and
2. Does not relate to a law enforcement purpose.

“Private space” means a location in which a person has a reasonable expectation of privacy, including a person’s home.

Occupations Code 2B.0101(1), .0112(f), (h)

Motor Vehicle Stops

A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance shall report to the law enforcement agency that employs the officer information relating to the stop, including the information required by Code of Criminal Procedure 2B.0054(a).

The chief administrator of a law enforcement agency is responsible for auditing these reports to ensure that the race or ethnicity of the person operating the motor vehicle is being reported.

Code of Criminal Procedure 2B.0054

A law enforcement agency shall compile and analyze the information contained in each report received by the agency. Not later than March 1 of each year, each law enforcement agency shall submit a report containing the incident-based data compiled during the previous calendar year to TCOLE. *Code of Criminal Procedure 2B.0055*

Civil Penalty

If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Code of Criminal Procedure 2B.0055, the department is liable to the state for a civil penalty in an amount not to exceed \$5,000 for each violation. *Code of Criminal Procedure 2B.0058(a)*

Racial Profiling

A peace officer may not engage in racial profiling. *Code of Criminal Procedure 2B.0052*

Each law enforcement agency that employs peace officers who make traffic stops in the routine performance of the officer’s official duties shall adopt a detailed written policy on racial profiling that complies with Code of Criminal Procedure 2B.0053(b). *Code of Criminal Procedure 2B.0053*

**Mental Health Crisis
or Substance Abuse
Issue**

A law enforcement agency shall make a good faith effort to divert a person suffering a mental health crisis or suffering from the effects of substance abuse to a proper treatment center in the agency’s jurisdiction if:

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1. There is an available and appropriate treatment center in the agency's jurisdiction to which the agency may divert the person;
2. It is reasonable to divert the person;
3. The offense that the person is accused of is a misdemeanor, other than a misdemeanor involving violence; and
4. The mental health crisis or substance abuse issue is suspected to be the reason the person committed the alleged offense.

This requirement does not apply to a person who is accused of specified offenses involving intoxication.

Code of Criminal Procedure 16.23

**Administration of
Epinephrine**

A law enforcement agency may acquire and possess epinephrine delivery systems and a peace officer may possess and administer an epinephrine delivery system in accordance with Occupations Code Chapter 1701, Subchapter O. *Occupations Code 1701.702(a)* [See FFAC regarding district maintenance and administration of epinephrine delivery systems.]

An epinephrine delivery system is a medical delivery device approved by the United States Food and Drug Administration that delivers a dose of epinephrine intended for use to treat anaphylaxis, including an epinephrine auto-injector and an epinephrine nasal spray.

Occupations Code 1701.701(2-a)

**Officer-Involved
Injury or Death**

"Officer-involved injury or death" means an incident during which a peace officer discharges a firearm causing injury or death to another.

Not later than the 30th day after the date of an officer-involved injury or death, the law enforcement agency employing an officer involved in the incident must complete and submit a written or electronic report to the office of the attorney general. The report must include all information required by Code of Criminal Procedure 2A.206(b).

Code of Criminal Procedure 2A.206

Not later than the 30th day after the date of the occurrence of an incident in which, while a peace officer is performing an official duty, a person who is not a peace officer discharges a firearm and causes injury or death to the officer, the law enforcement agency employing the injured or deceased officer at the time of the incident

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must complete and submit a written or electronic report to the office of the attorney general. The report must include all information required by Code of Criminal Procedure 2A.207(a). *Code of Criminal Procedure 2A.207(b)*

Failure to Report

A law enforcement agency that fails to submit the required report on or before the seventh day after the date the agency received notice of failure to report from the office of the attorney general, is liable for a civil penalty in the amount of \$1,000 for each day after the seventh day that the agency fails to submit the report. Beginning on the day after the date of receiving notice of failure to report, a law enforcement agency that, in the five-year period preceding the date the agency received the notice, has been liable for a civil penalty is liable for a civil penalty for each day the agency fails to submit the required report in the amount of \$10,000 for the first day and \$1,000 for each additional day that the agency fails to submit the report. *Code of Criminal Procedure 2A.208(b), (c)*

**Complaints Against
Peace Officers**

To be considered by the head of the district's police department, a complaint against a district peace officer must be in writing and signed by the person making the complaint. A copy of the complaint shall be given to the officer within a reasonable time after it is filed. Disciplinary action may not be taken against the officer unless a copy of the signed complaint is given to the officer. The officer may not be indefinitely suspended or terminated based on the subject matter of the complaint unless the complaint is investigated and there is evidence to prove the allegation of misconduct. *Gov't Code 614.021-.023; Colorado County v. Staff, 510 S.W.3d 435 (Tex. 2017); Atty. Gen. Op. GA-251 (2004)*

On the commencement of an investigation by a law enforcement agency of a complaint by an individual who believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer. *Code of Criminal Procedure 2B.0053(b)(3), (c)*

[See DGBA, FNG, and GF for appeals.]

**Legal
Representation**

A district shall provide a district employee who is a peace officer with legal counsel without cost to the employee to defend the employee against a suit for damages by a party other than a governmental entity if legal counsel is requested by the employee, and the suit involves an official act of the employee within the scope of the employee's authority.

To defend the employee against the suit, the district may provide counsel already employed by it or may employ private counsel.

An employee may recover from a district that fails to provide counsel as required the reasonable attorney's fees incurred in defending the suit if the trier of fact finds that the fees were incurred in defending a suit covered by these provisions and the employee is without fault or that the employee acted with a reasonable good faith belief that the employee's actions were proper.

Local Gov't Code 180.002(b)-(d)

¹ TCOLE Model Policies:

<https://www.tcole.texas.gov/content/model-policies>

² TCOLE Forms and Applications:

<https://www.tcole.texas.gov/content/forms-and-applications>

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Note: For general provisions applicable to district security personnel, including school marshals, see CKE.

Board Authority

The board may appoint one or more school marshals for each campus. *Education Code 37.0811(a)*

Definition

A school marshal is a person who is appointed to serve as a school marshal by the board under Education Code 37.0811, is licensed under Occupations Code 1701.260, and has powers and duties described by Code of Criminal Procedure 2A.008. *Occupations Code 1701.001(8)*

Eligibility

The board may select for appointment as a school marshal an applicant who is an employee of the district and certified as eligible for appointment under Occupations Code 1701.260. *Education Code 37.0811(b)*

TCOLE Licensing

To be eligible for appointment as a school marshal, an applicant shall:

1. Successfully complete all prerequisite Texas Commission on Law Enforcement (TCOLE) training;
2. Pass the state licensing exam;
3. Be employed and appointed by an authorized school district; and
4. Meet all statutory requirements, including psychological fitness.

37 TAC 227.3(a); Code of Criminal Procedure 2A.008(b)

A school marshal training program is open to any employee of a district who holds a license to carry a handgun issued under Government Code Chapter 411, Subchapter H. *37 TAC 227.5(a)*

TCOLE shall license an eligible person who:

1. Completes required training to the satisfaction of TCOLE staff; and
2. Is psychologically fit to carry out the duties of a school marshal as indicated by the results of the psychological examination administered under Occupations Code 1701.260(d).

Occupations Code 1701.260(f)

Psychological
Fitness

In order for an individual to enroll in any school marshal licensing training, obtain a school marshal license, or renew or reapply for a

school marshal license, they must first demonstrate psychological fitness through a psychological examination.

The psychological examination shall be conducted by a professional selected by the district. The professional shall be either a psychologist licensed by the Texas State Board of Examiners of Psychologists or a psychiatrist licensed by the Texas Medical Board. The psychologist or psychiatrist must be familiar with the duties of a school marshal.

The examination must be conducted pursuant to professionally recognized standards and methods. The examination process must consist of:

1. A review of the duties and responsibilities of a school marshal as developed by TCOLE;
2. At least two instruments, one which measures personality traits and one which measures psychopathology; and
3. A face-to-face interview conducted after the instruments have been scored.

The individual must be declared by that professional, on a form prescribed by TCOLE, to be in satisfactory psychological and emotional health to carry out the duties of a school marshal in an emergency shooting or situation involving an active shooter.

If, after examination, the professional declines to declare the individual as psychologically fit, the individual must report the outcome to TCOLE on a form prescribed by TCOLE.

An examination for license renewal or reactivation must be conducted within 90 days of the date of the application for license renewal or reactivation.

37 TAC 227.4

Reimbursement for
Training

The board may, but shall not be required to, reimburse the amount paid by the applicant to participate in the training program under Occupations Code 1701.260. *Education Code 37.0811(b)*

District Responsibilities

A district shall:

1. Submit and receive approval for an application to appoint a person as a school marshal;
2. Upon authorization, notify TCOLE using approved format prior to appointment;

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3. Report to TCOLE, within seven days, when a person previously authorized to act as a school marshal is no longer employed with the district;
4. Report to TCOLE, within seven days, when a person previously authorized to act as a school marshal is no longer authorized to do so by the district, TCOLE standards, another state agency, or under other law;
5. Immediately report to TCOLE a school marshal's violation of any TCOLE standard, including the discharge of a firearm carried under the authorization of these provisions outside of a training environment; and
6. Immediately report to TCOLE any indication, suspicion, or allegation that a school marshal is no longer psychologically fit to carry out the duties of a school marshal.

For five years, the district must retain documentation that the district has met all requirements under law in a format readily accessible to TCOLE. This requirement does not relieve a district from retaining all other relevant records not otherwise listed.

37 TAC 227.1

Powers and Duties

A school marshal may make arrests and exercise all authority given to peace officers under the Code of Criminal Procedure, subject to written regulations adopted by the board and may only act as necessary to prevent or abate the commission of an offense that threatens serious bodily injury or death of students, faculty, or visitors on school premises.

A school marshal may not issue a traffic citation for a violation of the Transportation Code.

Code of Criminal Procedure 2A.008(c), (d)

Reporting
Requirements

Once appointed, a school marshal shall:

1. Immediately report to TCOLE and the district any circumstance which would render them unauthorized to act as a school marshal by virtue of their employment with the district, failure to meet the standards of TCOLE, another state agency, or under law;
2. Immediately report to TCOLE any violation of applicable TCOLE standards, including any discharge of a firearm carried under the authorization of these provisions outside of training environment; and

3. Comply with all requirements under law, including Education Code 37.0811.

37 TAC 227.3(b)

Fit for Duty Review

When TCOLE receives a report or other reliable information that a school marshal may no longer be psychologically fit to carry out the duties of a school marshal, TCOLE may:

1. Issue an emergency suspension order; or
2. Require a fit for duty review upon identifying factors that indicate the licensee may no longer be able to perform the duties of a school marshal safely and effectively.

TCOLE shall provide written notice of the psychological examination to the license holder not later than the 10th business day before the deadline to submit to the examination. Written notice shall include the reasons for the examination.

The examination shall be conducted by a psychiatrist or psychologist chosen by the licensee.

To facilitate the examination of any licensee, TCOLE will provide all appropriate documents and available information.

The examining practitioner will provide TCOLE with a report indicating whether the school marshal is fit for duty. If the school marshal is unfit for duty, the practitioner will include the reasons or an explanation why the individual is unfit for duty.

A second examination may be ordered by TCOLE if it questions the practitioner's report. The examination will be conducted by a psychiatrist or psychologist appointed by TCOLE. If the report of the appointed practitioner disagrees with the report of the initial practitioner, the final determination as to the school marshal's fitness shall be decided by the executive director of TCOLE.

A school marshal who fails a psychological examination shall have their license suspended until the executive director orders it reinstated.

Any school marshal ordered to undergo a fit for duty review shall comply with the terms of the order and cooperate fully with the examining practitioner.

37 TAC 227.6

**Handgun
Possession**

A school marshal may carry or possess a handgun on the physical premises of a school, but only:

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	1. In the manner provided by written regulations adopted by the board; and 2. At a specific school as specified by the board.
Accessing Handgun	A school marshal may use a handgun the school marshal is authorized to carry or possess only under circumstances that would justify the use of deadly force under Penal Code 9.32 or 9.33.
Board Regulations	A board's written regulations must provide that a school marshal may: 1. Carry a concealed handgun on the school marshal's person; 2. If wearing a uniform identifying the marshal as a school marshal, openly carry a handgun on the school marshal's person; or 3. Possess the handgun on the physical premises of a school in a locked and secured safe or other locked and secured location. The written regulations must also require that a handgun carried or possessed by a school marshal be loaded only with frangible duty ammunition approved for that purpose by TCOLE.
Inactive Status	A district employee's status as a school marshal becomes inactive on: 1. Expiration of the employee's school marshal license under Occupations Code 1701.260; 2. Suspension or revocation of the employee's license to carry a handgun; 3. Termination of the employee's employment with the district; or 4. Notice from the board that the employee's services as school marshal are no longer required. <i>Education Code 37.0811(c)-(f)</i>
Identity Confidential	The identity of a school marshal is confidential and is not subject to a request under the Public Information Act, except that the person's name, date of birth, and handgun license number, and the address of the person's place of employment must be provided by TCOLE to: 1. The director of the Department of Public Safety; 2. The district;

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3. The chief law enforcement officer of the local municipal law enforcement agency if the person is employed at a campus of a district located within a municipality;
4. The sheriff of the county if the person is employed at a campus of a district that is not located within a municipality; and
5. The chief administrator of any school district-commissioned peace officer, if the person is employed at a district that has commissioned peace officers.

If a parent or guardian of a student enrolled at a school inquires in writing, the district shall provide the parent or guardian written notice indicating whether any employee of the school is currently appointed as a school marshal. The notice may not disclose information that is confidential.

Education Code 37.0811(g), (h); Occupations Code 1701.260(j)

No State Benefits

A school marshal is not entitled to state benefits normally provided by the state to a peace officer. *Code of Criminal Procedure 2A.008(e)*

Memorandum of Understanding to Share Marshal

A district may enter into a memorandum of understanding with another district, open-enrollment charter school, or private school under which a school marshal appointed to a campus of the district may temporarily act as a school marshal at a campus of the other school for the duration of an event occurring at the campus of the other school at which both schools are participating. The memorandum of understanding must comply with the requirements for written regulations under Education Code 37.0811 [see Handgun Possession, above] and may be used to satisfy the requirement for written regulations or written authorization under Penal Code 46.03(a)(1) to allow that school marshal to carry a firearm on the premises of the school at which the event occurs. *Education Code 37.08131*

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EQUIPMENT AND SUPPLIES MANAGEMENT
INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

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Note: For provisions regarding selection and adoption of instructional materials, see EFA.

**Instructional
Materials and
Technology
Furnished Without
Cost to Students**

Instructional materials selected for use in the public schools shall be furnished without cost to the students attending those schools. Except as provided by Education Code 31.104(d), a district may not charge a student for instructional material or technological equipment purchased by the district with the district's technology and instructional materials allotment. *Education Code 31.001*

Each instructional material, including electronic instructional material only to the extent of any applicable licensing agreement, purchased as provided by Education Code Chapter 31 for a district is the property of the district. *Education Code 31.102(a)-(b)*

**Instructional
Materials and
Technology
Allotment**

A district is entitled to an allotment each biennium from the state instructional materials and technology fund for each student enrolled in the district on a date during the last year of the preceding biennium specified by the commissioner of education. The commissioner shall determine the amount of the allotment per student each biennium on the basis of the amount of money available in the state instructional materials and technology fund to fund the allotment. The allotment shall be transferred from the state instructional materials and technology fund to the credit of the district's instructional materials and technology account as provided by Education Code 31.0212. *Education Code 31.0211(a)*

The commissioner shall, as early as practicable during each biennium, notify each district of the estimated amount to which the district will be entitled during the next fiscal biennium. *Education Code 31.0215(a)*

The commissioner shall determine the amount of the Instructional Materials and Technology Allotment for a district based on PEIMS student enrollment data from the fall snapshot collection of the school year preceding the first year of each biennium.

The amount of the allotment determined by the commissioner is final and may not be appealed.

19 TAC 67.1001(a), (d)

**Allotment
Adjustment
*Change in
Enrollment***

Not later than May 31 of each school year, a district may request that the commissioner adjust the number of students for which the district is entitled to receive an allotment on the grounds that the number of students attending school in the district will increase or decrease during the school year for which the allotment is provided. The commissioner may also adjust the number of students

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for which a district is entitled to receive an allotment, without a request by the district, if the commissioner determines a different number of students is a more accurate reflection of students who will be attending school in the district. The commissioner's determination is final. *Education Code 31.0211(e)*

*High Enrollment
Growth*

Each year the commissioner shall adjust the instructional materials and technology allotment of districts experiencing high enrollment growth. *Education Code 31.0214(a)*

Permitted
Expenditures

The allotment funds may be used to purchase or pay for:

1. Instructional materials, regardless of whether the instructional materials are on the list of approved instructional materials maintained by the State Board of Education (SBOE) under Education Code 31.022;
2. Consumable instructional materials;
3. Instructional materials for use in bilingual education classes, as provided by Education Code 31.029;
4. Instructional materials for use in college preparatory courses under Education Code 28.014, as provided by Education Code 31.031;
5. Supplemental instructional materials;
6. OER instructional materials, as provided by Education Code Chapter 31, Subchapter B-1;
7. Instructional materials and technological equipment under any continuing contracts of the district in effect on September 1, 2011;
8. Technological equipment necessary to support the use of any instructional materials purchased with an allotment under this provision;
9. Inventory software or systems for storing, managing, and accessing instructional materials and analyzing the usage and effectiveness of instructional materials;
10. Services, equipment, and technology infrastructure necessary to ensure internet connectivity and adequate bandwidth;
11. Training educational personnel directly involved in student learning in the appropriate use of instructional materials and for providing for access to technological equipment for instructional use;

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12. Training personnel in the electronic administration of assessment instruments;
13. The salary and other expenses of an employee who provides technical support for the use of technological equipment directly involved in student learning;
14. Costs associated with distance learning, including services, equipment, and technology such as Wi-Fi, internet access hotspots, wireless network service, broadband service, and other services and technological equipment necessary to facilitate internet access;
15. Costs associated with providing parental access to the district's library materials catalog and the ability to submit a list of library materials that the parent's child is not allowed to access as required by Education Code 33.023. [See EFB]
16. Formats of instructional materials that are fully accessible to students with disabilities;
17. Activities related to the local review and adoption of instructional materials;
18. Software for analyzing the use and effectiveness of instructional materials;
19. Software for analyzing the appropriateness of instructional materials necessary for the teaching of, instruction in, or demonstration of knowledge of the essential knowledge and skills adopted under Education Code 28.002; and
20. Costs associated with complying with Education Code 33.023, relating to parental access to library catalog and access by the parent's child to certain library materials.

Education Code 31.0211(c), 33.023(d); 19 TAC 67.1001(e)

Prohibited
Expenditures

The allotment funds may not be used to purchase instructional material that:

1. Contains obscene or harmful content or would otherwise cause the district to which the funds were allotted to be unable to submit the certification required under Education Code 31.1011(a)(1)(B) [see Certification of Instructional Materials, below]; or
2. Is on the list of rejected instructional materials maintained by the SBOE.

Education Code 31.0211(f)

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Allotment funds may not be used to pay for:

1. Services for installation;
2. The physical conduit that transmits data, such as cabling and wiring, or electricity;
3. Office and school supplies;
4. Items that are not directly related to student instruction, such as furniture, athletic equipment, extension cords, temporary contractors, or video surveillance equipment;
5. Travel expenses;
6. Equipment used for moving or storing instructional materials;
7. Instructional material that contains obscene or harmful content or would otherwise cause the district to be unable to submit the certification required under Education Code 31.11011(a)(1)(B); or
8. Instructional material that incorporates three-cueing in the phonics curriculum required under Education Code, Chapter 28.

19 TAC 67.1001(f)

A district may not adopt or otherwise use instructional material included on the list of rejected instructional materials maintained by the SBOE. *Education Code 31.024*

Technological
Equipment

In purchasing technological equipment, a district shall:

1. Secure technological solutions that meet the varying and unique needs of students and teachers in the district; and
2. Consider both the long-term cost of ownership of the technological equipment and flexibility for innovation.

Education Code 31.0211(d)

**Instructional
Materials and
Technology Account**

The commissioner shall maintain an instructional materials and technology account for each district. In the first year of each biennium, the commissioner shall deposit the district's allotment in the account. The commissioner shall pay the cost of instructional materials requisitioned by a district under Education Code 31.103 using funds from the district's instructional materials and technology account.

Money deposited in a district's instructional materials and technology account during each state fiscal biennium remains in the account and available for use by the district for the entire biennium.

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At the end of each biennium, a district with unused money in the district's account may carry forward any remaining balance to the next biennium.

A district shall provide to TEA the title and publication information for any instructional materials requisitioned or purchased by the district with the district's instructional materials and technology allotment.

Education Code 31.0212(a)-(d)

Availability of
Allotment Funds

The allotment for each biennium will be made available for district use through EMAT as early as possible in the fiscal year preceding the beginning of the biennium for which the funds have been appropriated.

A district may access its allotment funds for an upcoming school year after submitting to the commissioner:

1. Certification that the school district or open-enrollment charter school has instructional materials that cover all the required TEKS, except those for physical education, as required by Education Code 31.1011;
2. Certification that the school district or open-enrollment charter school has used its allotment for only allowable expenditures; and
3. Information regarding the instructional materials used by the district during the previous school year, including the cost of each material as required by Education Code 31.1012.

Upon completion of the requirements, a district may access its allotment funds by correctly providing all the information required in the state ordering system.

Information required in the state ordering system may include verification of TEKS coverage for certain disbursement requests.

19 TAC 67.1001(g)-(j)

Additional State Aid

For State-Approved
Instructional
Materials

For each student enrolled in the district, a school district is entitled to additional state aid for each school year in an amount equal to \$40, or a greater amount provided by appropriation, to procure instructional material that has been reviewed by the Texas Education Agency (TEA); placed on the SBOE list of approved instructional materials; designated by the SBOE as being included or capable of being included in an instructional materials parent portal; and acquired from a publisher, manufacturer, or other entity that has not been found to violate Education Code 31.151. *Education Code 48.307(a)*

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A district is entitled to the amount of state aid provided by 19 Administrative Code 67.1003(a) each school year, regardless of whether the district uses the amount during the school year for which the amount was provided. *19 TAC 67.1003(i)*

For Open Education
Resource
Instructional
Materials

Subject to Education Code 31.0751 (Open Education Resource [OER] transition plan), a district is entitled to additional state aid for each school year in an amount not to exceed \$20 for each student for the costs incurred or for which the district is obligated to pay during the school year in which the aid is provided for the printing and shipping of OER instructional material made available under Education Code Chapter 31, Subchapter B-1. *Education Code 48.308(a)*

*Amount of
Additional State
Aid*

The commissioner of education shall determine the amount of the additional state aid for OER instructional materials for a district based on PEIMS student enrollment data from the fall snapshot collection of the current school year.

Before PEIMS student enrollment data from the fall snapshot collection of the current school year is available, a district will have an expected allotment amount that is based on 90 percent of the PEIMS student enrollment data from the fall snapshot collection of the previous school year.

Funds may only be used for the costs incurred or for which a district is obligated to pay during the school year in which the aid is provided.

Requisitions

Requisitions for funding must be submitted in TEA's online requisition and disbursement system (EMAT) before August 31 of the fiscal year in which the aid is provided.

The entitlements for each year will be made available for district use through EMAT as early as possible in the fiscal year for which the funds have been appropriated.

*Permissible Use
of Additional
State Aid*

The additional state aid for OER instructional materials may be used to purchase:

1. OER instructional material placed on the list of approved materials outlined in Education Code 31.022, including any non-text components of the approved product, such as manipulative kits; and
2. OER instructional material components placed on the list of approved materials outlined in Education Code 31.022, only after an initial purchase of all components of the product.

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The additional state aid for OER instructional materials may not be used to purchase or reimburse for:

1. Instructional material or material components not on the list of approved instructional materials;
2. Instructional material placed on the rejected list of instructional materials;
3. Instructional material that promotes three-cueing as defined in Education Code 28.0062(a-1); or
4. Printing of SBOE-approved OER material, which may be otherwise procured through a requisition in EMAT.

The commissioner may grant a waiver to exempt a district from an initial purchase of each component of an approved product if the district can demonstrate that it already possesses an identical or near-identical component for each student and/or teacher as indicated by the product design.

19 TAC 67.1004

Purchasing Method

A district is not required to use a method provided by Education Code 44.031(a) to purchase instructional materials that have been reviewed by TEA and included on the list of approved instructional materials maintained by the SBOE. *Education Code 31.102(d)*

Requisitions, Use, and Distribution

Delegation of Authority

The board may delegate to an employee the authority to requisition, distribute, and manage the inventory of instructional materials, consistent with Education Code Chapter 31 and rules adopted under that chapter. *Education Code 31.104(a)*

Local Funds

A district may use local funds to purchase any instructional materials in addition to those selected under Education Code Chapter 31. *Education Code 31.106*

Online Requisition Program

A district shall make a requisition for instructional materials using EMAT. A district may requisition instructional materials for grades above the grade level in which a student is enrolled. *Education Code 31.103(b)-(c)*

Distribution

The board shall distribute printed instructional materials to students in the manner that the board determines is most effective and economical. *Education Code 31.102(c)*

OER Instructional Materials

A district may adopt OER instructional material at any time. A district may only adopt or otherwise use an OER instructional material that is not included on the list of rejected instructional materials maintained by the SBOE.

OER Transition
Plan

Except as otherwise provided by the Education Code, the commissioner may not require a district to adopt or use an OER instructional material. A district may not be charged for a cost associated with the selection of an OER instructional material, except for the cost of printing copies of the material. *Education Code 31.073*

To qualify for additional state aid under Education Code 48.308, the board must adopt an OER instructional material transition plan to assist classroom teachers in the district who will be using an OER instructional material in a specific subject or grade level for which the teacher has not previously used an OER instructional material.

The plan must ensure that OER instructional materials are used in a manner that maintains the instructional flexibility of a classroom teacher to address the needs of each student.

A district that participates in the program developed and maintained by TEA under Education Code 31.0752 is not required to adopt a transition plan under this provision. [See OER Instructional Material Support Program, below]

Education Code 31.0751

The OER instructional material transition plan shall be submitted in a format determined by the commissioner.

A district is required to have a locally maintained OER transition plan that complies with 19 Administrative Code 67.1315 to access funding allotted under Education Code 48.308.

A district is required to submit an OER instructional material transition plan only when:

1. First adopting an SBOE-approved OER product for a grade level or subject/course; or
2. Expanding implementation of an SBOE-approved OER product to additional campuses and/or grade levels.

The OER instructional material transition plan adopted by the board of trustees shall include the plan of the district to ensure the following:

1. Clear communication and stakeholder change management plans and timelines;
2. Timely access to print materials and related manipulatives through OER procurement and distribution;

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3. Sufficient planning and instructional time evidenced by instructional calendars and master schedules aligned to the requirements of the materials;
4. Clear expectations for the implementation of:
 - a. Instructional materials;
 - b. Internalization and student work analysis protocols; and
 - c. Curriculum-embedded assessments;
5. Processes for stakeholder communication and public posting, as outlined in Education Code 26.006, if materials have been modified by the district;
6. The maintenance of instructional flexibility through clear guidance for acceptable teacher modifications to instructional pacing, sequencing, and lesson content to address the needs of each student; and
7. Sufficient professional learning and development for school leaders, instructional coaches, and teachers, including:
 - a. Pre-service product onboarding and orientation; and
 - b. Ongoing, job-embedded, curriculum-based professional learning, including cycles of observation and feedback.

The commissioner may request and review OER instructional material transition plans before funding is released and reject a plan subsequent to review.

19 TAC 67.1315

OER Instructional
Material Support
Program

TEA shall develop and maintain a program to assist school districts in adopting and using OER instructional material, including by assisting districts to:

1. Maintain the instructional flexibility of classroom teachers to address the needs of each student; and
2. Schedule instructional periods in a manner that allows classroom teachers sufficient time to effectively prepare and present instructional material within the teacher's normal work day.

TEA shall engage in efforts to meet the demand from districts that request assistance for the 2024-25 or 2025-26 school year. Until September 1, 2027, a school district may apply assistance received to offset the payment of costs related to implementing OER

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instructional material, regardless of whether the district incurred the cost before receiving the assistance.

Education Code 31.0752

Requisition

A district that selects OER instructional material shall requisition a sufficient number of printed copies for use by students unable to access the instructional material electronically unless the district provides to each student:

1. Electronic access to the instructional material at no cost to the student; or
2. Printed copies of the portion of the instructional material that will be used in the course.

Education Code 31.103(d)

Parent Portal

An entity that hosts an instructional materials parent portal must comply with requests regarding parental access to the portal made by a district in compliance with Education Code 31.154 or Education Code 26.006 [see EFA]. *Education Code 31.154(e)*

[For more information regarding the requirements for certain entities that supply instructional materials to host a parent portal, see Education Code 31.154.]

**Bilingual
Instructional
Materials**

A district shall purchase with its allotment or otherwise acquire instructional materials for use in bilingual education classes. *Education Code 31.029*

**Certification of
Instructional
Materials**

Prior to the beginning of each school year, a district shall submit to the SBOE and commissioner certification that the district:

1. For each subject in the required curriculum under Education Code 28.002, other than physical education, and each grade level:
 - a. Provides each student with instructional materials that cover all elements of the essential knowledge and skills adopted by the SBOE for that subject and grade level; and
 - b. In the provision of instructional materials, the district protects students from obscene or harmful content as necessary for compliance with the Children's Internet Protection Act (Pub. L. No. 106-554) [see CQ], Education Code 28.0022 [see EMB], Penal Code 43.22, and any other law or regulation that protects students from obscene or harmful content [see EFA]; and

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2. The district used money allocated to the district or school under the instructional materials and technology allotment only for purposes allowed under Education Code 31.0211.

To determine whether each student has instructional materials that cover all elements of the essential knowledge and skills, a district may consider:

1. Instructional materials adopted by the SBOE;
2. Instructional materials developed, purchased, or otherwise acquired by the district; and
3. OER instructional materials and other electronic instructional materials included in the repository under Education Code 31.0722.

Education Code 31.1011

Annual Report

Each district shall annually report to TEA information regarding the instructional materials used by the district during the previous school year, including the cost of each material. *Education Code 31.1012*

Ownership

Except as otherwise provided, a student must return all instructional materials to the teacher at the end of the school year or when the student withdraws from school. At the end of the school year for which OER instructional material that a district does not intend to use for another student is distributed, the printed copy of the OER instructional material becomes the property of the student to whom it is distributed.

This provision does not apply to an electronic copy of OER instructional material.

Education Code 31.104(c), (g)-(h)

**Responsibility for
Instructional
Materials and
Equipment**

Each student or the student's parent or guardian is responsible for all instructional material and technological equipment not returned in an acceptable condition by the student. A student who fails to return in an acceptable condition all instructional materials and technological equipment forfeits the right to free instructional materials and technological equipment until all instructional materials and technological equipment previously issued but not returned in an acceptable condition are paid for by the student, parent, or guardian.

As provided by board policy, a district may waive or reduce the payment required if the student is from a low-income family. [See FP] The district shall allow the student to use instructional materials and technological equipment at school during each school day.

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If instructional materials or technological equipment is not returned in an acceptable condition or paid for, a district may withhold the student's records. A district may not prevent the student from graduating, participating in a graduation ceremony, or receiving a diploma. [See FL and GBA regarding student and parental right to access records; and FD, FFAB, and FL regarding a district's duties to provide records to another district]

The board may not require an employee of the district who acts in good faith to pay for instructional materials or technological equipment that is stolen, misplaced, or not returned by a student. [See DG]

These provisions do not apply to an electronic copy of OER instructional material.

Education Code 31.104(d), (e), (h) [See also EFA]

Acceptable
Condition

Printed instructional materials are considered to be in acceptable condition if:

1. The cover, binding, pages, spine, and all integral components of the instructional materials are wholly intact and the instructional materials are fully usable by students; and
2. No component of the instructional materials is soiled, torn, or damaged (whether intentionally or by lack of appropriate care) to the extent that any portion of the content is too disfigured or obscured to be fully accessible to other students.

Electronic instructional materials are considered to be in acceptable condition if:

1. All components or applications that are a part of the electronic instructional materials are returned;
2. The electronic materials perform as they did when they were new;
3. The electronic instructional materials do not contain computer code (e.g., bug, virus, worm, or similar malicious software) that has been designed to self-replicate, damage, change, or otherwise hinder the performance of any computer's memory, file system, or software; and
4. The electronic instructional materials have not been installed with plug-ins, snap-ins, or add-ins without the prior approval of the district.

Technological equipment is considered to be in acceptable condition if:

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1. The equipment is returned with the software and hardware in their original condition unless the district authorized changes; and
2. The physical condition of the equipment is fully usable as it was originally intended to be used.

19 TAC 66.1310

Lost or Damaged
Instructional
Materials

A district may order replacements for instructional materials that have been lost or damaged directly from the publisher of the instructional materials or any source for a printed copy of OER instructional material. *Education Code 31.104(b)*

Sale or Disposal

The board shall determine how the district will dispose of discontinued printed instructional materials, electronic instructional materials, and technological equipment.

Sale

The board may sell printed instructional materials on the date the instructional material is discontinued for use in the public schools by the SBOE or the commissioner. The board may also sell electronic instructional materials and technological equipment owned by the district.

Use of Proceeds

Any funds received by a district from a sale must be used to purchase instructional materials and technological equipment allowed under Education Code 31.0211.

Disposal

The board may dispose of printed instructional material before the date the instructional material is discontinued for use in the public schools by the SBOE if the board determines that the instructional material is not needed by the district and the board does not reasonably expect that the instructional material will be needed. A district must notify the commissioner of any instructional material the district disposes of under this provision.

Education Code 31.105

Safety Standards

A district shall meet or exceed the safety standards for school buses established by the Department of Public Safety (DPS), with the advice of the Texas Education Agency (TEA). A district that fails or refuses to meet these safety standards for school buses is ineligible to share in the transportation allotment until the first anniversary of the date the district begins complying with the safety standards. *Education Code 34.002*

DPS school bus safety standards apply to all school districts that own, operate, rent, contract, or lease school buses and those commercial transportation companies that contract with a public school to transport public school students in buses. *37 TAC 14.51*

A district must purchase or use school buses and multifunction school activity buses from manufacturers that certify to DPS that all vehicles offered for sale to or in use by school districts in Texas meet or exceed all standards, specifications, and requirements.

Any new school bus found out of compliance with the specifications that were in effect in Texas on the date the vehicle was manufactured will be placed out of service by the vehicle's owner until it is brought into compliance with the applicable specifications.

37 TAC 14.52

Student Safety
Prohibitions

A district may not require or allow a child to stand on a moving bus or passenger van. *Education Code 34.004*

An operator of a school bus, while operating the bus, shall prohibit a passenger from:

1. Standing in the bus; or
2. Sitting:
 - a. On the floor of the bus, or
 - b. In any location on the bus that is not designed as a seat.

Transp. Code 545.426

Seat Belts
*Required on
Buses*

By September 1, 2029, a bus, including a school bus, a school activity bus, multifunction school activity bus, or school-chartered bus, operated by or contracted for use by a district for the transportation of schoolchildren shall be equipped with a three-point seat belt for each passenger, including the operator. This requirement does not apply to:

1. A bus operated by or contracted for use by a school district if the board determines that the district's budget does not permit the district to purchase a bus that is equipped with the required seat belts; or

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2. A bus for which the warranty would become void if the bus were equipped to comply with the requirement.

A district may accept gifts, grants, and donations from any public or private source to implement the requirements.

Transp. Code 547.701(e), (h)

Required Report

Not later than the end of the 2025-26 school year, a board that makes the determination above shall submit to TEA and present in a public meeting of the board a report that includes:

1. The number of buses operated by or contracted for use by the district that:
 - a. Are not equipped with seat belts;
 - b. Are equipped with two-point seat belts; and
 - c. Are equipped with three-point seat belts; and
2. The estimated cost to the district to equip with three-point seat belts each bus operated by or contracted for use by the district that is not equipped with three-point seat belts as required.

Transp. Code 547.701(f)

*Student
Requirement*

A district shall require a student riding a bus operated by or contracted for operation by the district to wear a seat belt if the bus is equipped with seat belts for all passengers on the bus. A school district may implement a disciplinary policy to enforce the use of seat belts by students. *Education Code 34.013*

Donations

A board shall consider any offer made by a person to donate three-point seat belts or money for the purchase of three-point seat belts for a district's school buses. A board may accept or decline the offer after adequate consideration.

A board may acknowledge a person who donates three-point seat belts or money for the purchase of three-point seat belts for a school bus by displaying a small, discreet sign on the side or back of the bus recognizing the person who made the donation. The sign may not serve as an advertisement for the person who made the donation.

Education Code 34.014

*Use of Warning
Signals*

When a school bus is being stopped or is stopped on a highway to permit students to board or exit the bus, the operator of the bus shall activate all flashing warning signal lights and other equipment

on the bus designed to warn other drivers that the bus is stopping to load or unload children.

A person may not operate a light or other equipment described above except when a school bus is being stopped or is stopped on a highway to:

1. Permit a student to board or exit the bus; or
2. Distribute to a student or the parent or guardian of a student:
 - a. Food; or
 - b. Technological equipment for use by the student for educational purposes.

Transp. Code 547.701(c), (c-1)

**Wireless
Communication
Devices**

General Rule

An operator commits an offense if the operator uses a portable wireless communication device to read, write, or send an electronic message while operating a motor vehicle unless the vehicle is stopped. *Transp. Code 545.4251(b)*

School Property

An operator may not use a wireless communication device while operating a motor vehicle within a school crossing zone or on the property of a public elementary, middle, junior high, or high school served by a school crossing zone, during the time a reduced speed limit is in effect for the school crossing zone, unless:

1. The vehicle is stopped; or
2. The wireless communication device is used with a hands-free device.

Transp. Code 545.4252

An operator may not use a wireless communication device while operating a school bus or passenger bus with a minor passenger on the bus unless the bus is stopped. This provision does not apply to an operator of a school bus or passenger bus using a wireless communication device in the performance of the operator's duties as a bus driver and in a manner similar to using a two-way radio.

Transp. Code 545.425(c), (e-1)

Definitions

"Hands-free device" means speakerphone capability, a telephone attachment, or another function or other piece of equipment, regardless of whether permanently installed in or on a wireless communication device or in a motor vehicle, that allows use of the wireless communication device without use of either of the operator's hands, except to activate or deactivate a function of the wireless communication device or hands-free device. The term includes

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voice-operated technology and a push-to-talk function. *Transp. Code 545.425(a)(1)*

“Electronic message” means data that is read from or entered into a wireless communication device for the purpose of communicating with another person. *Transp. Code 545.4251(a)(1)*

**Disruption of
Transportation**

Any person other than a primary or secondary grade student who intentionally disrupts, prevents, or interferes with the lawful transportation of students to and from school on a vehicle owned or operated by a district or to or from activities sponsored by a school on a vehicle owned and/or operated by a district shall be guilty of a misdemeanor. It is an exception to the application of the offense that, at the time the person engaged in the prohibited conduct, the person was younger than 12 years of age. *Education Code 37.126*

Exhibition of Firearm

For information regarding offenses pertaining to firearms on buses, see GKA(LEGAL).

Collision Reports

Notice to DPS for
Buses With
Advertising

A district shall provide DPS written notification of any collision directly or indirectly involving a school bus operated by or for the district that bears advertising or another paid announcement. *37 TAC 14.65(a)(2)* [See CNB for rules related to school bus advertising.]

Notice must be received not more than five days from the date of the collision and shall include the following:

1. The name and address of the owner of the school bus;
2. The name and driver's license number of the school bus operator;
3. The date of the collision;
4. The city or county where the collision occurred; and
5. The investigating police agency.

37 TAC 14.65(c)

Notices to DPS may be delivered by facsimile, electronic mail, or mailed to School Bus Transportation, Texas Department of Public Safety, P.O. Box 4087, Austin, TX 78773-0525. *37 TAC 14.65(d)*

Annual Report to
TEA

A district shall report annually to TEA the number of collisions in which its buses were involved in the past year in a manner prescribed by the commissioner of education. A district shall file annual collision reports to TEA only in the period beginning July 1 and ending July 31 and shall include the following information in the report:

1. The total number of bus collisions;

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2. The date each collision occurred;
3. The type of bus, as specified in 19 Administrative Code 103.1231(a), involved in each collision;
4. Whether the bus involved in each collision was equipped with seat belts and, if so, the type of seat belts;
5. The number of students and adults involved in each collision;
6. The number and types of injuries that were sustained by the bus passengers in each collision; and
7. Whether the injured passengers in each collision were wearing seat belts at the time of the collision and, if so, the type of seat belts.

A school district shall report a bus collision involving a school bus, a multifunction school activity bus, a school activity bus, or a motor bus if:

1. The bus is owned, leased, contracted, or chartered by a school district and was transporting school district personnel, students, or a combination of personnel and students; or
2. The bus was driven by a school district employee or by an employee of the school district's bus contractor with no passengers on board and the collision involved a pedestrian.

Exceptions

A school district shall not report a bus collision involving a school bus, a multifunction school activity bus, a school activity bus, or a motor bus if:

1. The bus was driven by a school district employee or by an employee of the school district's bus contractor, the collision occurred when no passenger other than the school district's driver or bus contractor's driver was on board the bus, and the collision did not involve a pedestrian; or
2. The collision involved a bus chartered by a school district for a school activity trip and no school district personnel or students were on board the bus at the time of the collision.

A school district shall not report a collision that occurred in a vehicle that is owned, contracted, or chartered by a school district and is not a school bus, a multifunction school activity bus, a school activity bus, or a motor bus.

Education Code 34.015(b); 19 TAC 103.1231(b)

Note: For additional legal requirements applicable to purchases with federal funds, including 2 C.F.R. 200, see CBB.

For more information on U.S. Department of Agriculture (USDA) procurement requirements, see the Texas Department of Agriculture's (TDA) Food and Nutrition Division [Administrator's Reference Manual](#),¹ Sections 17, *Procurement*; 17a, *Procurement Procedures*; 17b, *Buy American*; and 17c, *Cooperative Purchasing*.

Definitions

For purposes of this policy, "2 C.F.R. Part 200" means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards published by the Office of Management and Budget (OMB). The part reference covers applicable: Acronyms and Definitions (Subpart A), General Provisions (Subpart B), Post Federal Award Requirements (Subpart D), Cost Principles (Subpart E), and Audit Requirements (Subpart F). [Note: Pre-Federal Award Requirements and Contents of Federal Awards (Subpart C) does not apply to the National School Lunch Program]. 7 C.F.R. 210.2, 220.2

School Food
Authority

"School food authority" (SFA) means the governing body that is responsible for the administration of one or more schools and has the legal authority to operate the program therein or be otherwise approved by the USDA Food and Nutrition Service (FNS) to operate the program.

Program

"Program" means the National School Lunch Program (NSLP) and the Commodity School Program or the School Breakfast Program (SBP), as applicable.

Nonprofit School
Food Service

"Nonprofit School Food Service" means all food service operations conducted by the SFA principally for the benefit of school children, all the revenue from which is used solely for the operation or improvement of such food services.

Nonprofit School
Food Service
Account

"Nonprofit School Food Service Account" means the restricted account in which all the revenue from all food service operations conducted by the SFA principally for the benefit of school children is retained and used only for the operation or improvement of the nonprofit school food service.

Cost Reimbursable
Contract

"Cost reimbursable contract" means a contract that provides for payment of incurred costs to the extent prescribed in the contract, with or without a fixed fee.

7 C.F.R. 210.2, 220.2

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Administration	The SFA shall be responsible for the administration of the program in schools. <i>7 C.F.R. 210.3</i>
Nonprofit School Food Service National School Lunch Program School Breakfast Program	The SFA shall maintain a nonprofit school food service. Revenues received by the nonprofit school food service are to be used only for the operation or improvement of such food service, except that such revenues shall not be used to purchase land or buildings, unless otherwise approved by FNS, or to construct buildings. Expenditures of nonprofit school food service revenues shall be in accordance with the financial management system established by the TDA under <i>7 C.F.R. 210.19(a)</i>. <i>7 C.F.R. 210.14(a)</i> Pursuant to required written agreements, the SFA shall, with respect to participating schools under its jurisdiction maintain a nonprofit school food service. In accordance with the financial management system established under <i>7 C.F.R. 220.13(i)</i>, use all revenues received by such food service only for the operation or improvement of that food service. Revenues received by the nonprofit school food service shall not be used to purchase land or buildings or to construct buildings. <i>7 C.F.R. 220.7(e)(1)(i)-(iii)</i>
Food Service Management Companies	An SFA may contract with a food service management company to manage its food service operation in one or more of its schools. However, no school or SFA may contract with a food service management company to operate an a la carte food service unless the company agrees to offer free, reduced price, and paid reimbursable lunches to all eligible children. Any SFA that employs a food service management company in the operation of its nonprofit school food service shall comply with the requirements of <i>7 C.F.R. 210.16 (NSLP)</i> or <i>7 C.F.R. 220.7(d) (SBP)</i>. <i>7 C.F.R. 210.16, 220.7</i> Note: For more information on contracts regarding consultants, food service management companies (FSMC), and vended meals, see TDA's Food and Nutrition Division <i>Administrator's Reference Manual</i>, Section 18, <i>Food Service Contracts</i>.
USDA Procurement Requirements District Procurement Procedures	The SFA shall comply with requirements of <i>7 C.F.R. Part 210 (NSLP)</i>, <i>Part 220 (SBP)</i>, and <i>2 C.F.R. Part 200, Subpart D</i> and USDA implementing regulations <i>2 C.F.R. Part 400</i> and <i>Part 415</i>, as applicable, which implement the applicable requirements, concerning procurement of all goods and services with nonprofit school food service account funds. <i>7 C.F.R. 210.21(a), 220.16(a)</i> An SFA may use its own procurement procedures which reflect applicable state and local laws and regulations, provided that procurements made with nonprofit school food service account funds adhere to the standards set forth in <i>7 C.F.R. Part 210</i> and in

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2 C.F.R. Part 200, Subpart D, as applicable. SFA procedures must include a written code of standards of conduct meeting the minimum standards of 2 C.F.R. 200.318, as applicable. [See CBB]

*Pre-issuance
Review*

TDA may impose a pre-issuance review requirement on an SFA's proposed procurement. The SFA must make available, upon request by TDA, its procurement documents, including but not limited to solicitation documents, specifications, evaluation criteria, procurement procedures, proposed contracts and contract terms. The SFA shall comply with TDA requests for changes to procurement procedures and solicitation and contract documents to ensure that, to TDA's satisfaction, such procedures and documents reflect applicable procurement and contract requirements and the requirements of 7 C.F.R. Part 210.

*Prohibited
Expenditures —
Noncompliant
Procurement*

No expenditure may be made from the nonprofit school food service account for any cost resulting from a procurement failing to meet the requirements of 7 C.F.R. Part 210 (NSLP) or Part 220 (SBP).

7 C.F.R. 210.21(c), 220.16(c)

Conflicts of Interest

A district must disclose in writing any potential conflicts of interest to the USDA awarding agency or pass-through entity (e.g., TDA).

The district must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees in the selection, award and administration of federal awards. No employee, officer or agent may participate in the selection, award, or administration of a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity considered for a federal award. The district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the district.

Districts must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. Districts are responsible for notifying the respective USDA awarding agency in writing of any conflicts of interest that may arise during the period of performance of an award, including those which have been reported by subrecipients, no later than five calendar days following discovery. Upon receipt

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of such a disclosure, the respective USDA awarding agency must review and make a determination in writing if a potential or real conflict of interest exists and develop a plan for addressing or mitigating the issue, which may include remedies found at 2 C.F.R. 200.339. USDA awarding agencies must make a determination within 30 calendar days of disclosure unless a longer period of time is necessary due to the complexity of the situation.

2 C.F.R. 400.2

**Procurement
Training**

School nutrition program directors, management, and staff tasked with NSLP procurement responsibilities must complete annual training on federal procurement standards annually.

Procurement training may count towards the professional standards training standards at 7 C.F.R. 210.30. [See CO]

SFAs must retain records to document compliance with these training requirements.

7 C.F.R. 210.21(h)

**Cost Reimbursable
Contracts**

The SFA must include the provisions specified in 7 C.F.R. 210.21(f)(1) (NSLP) or 220.16(e)(1) (SBP) in all cost reimbursable contracts, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts.

Prohibited
Expenditures —
Noncompliant
Contract

No expenditure may be made from the nonprofit school food service account for any cost resulting from a cost reimbursable contract that fails to include the requirements of 7 C.F.R. 210.21 (NSLP) or 220.16 (SBP), nor may any expenditure be made from the nonprofit school food service account that permits or results in the contractor receiving payments in excess of the contractor's actual, net allowable costs.

7 C.F.R. 210.21(f), 220.16(e)

Buy American

Domestic
Commodity or
Product

"Domestic commodity or product" means an agricultural commodity that is produced in the United States, and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States under 7 C.F.R. 210.21(d) and 220.16(d).

Requirement

The USDA shall require that an SFA purchase, to the maximum extent practicable, domestic commodities or products.

7 C.F.R. 210.21(d), 220.16(d)

**Optional Geographic
Preference**

An SFA participating in the program may apply a geographic preference when procuring unprocessed locally grown or locally raised

agricultural products, including the use of “locally grown,” “locally raised,” or “locally caught” as procurement specifications or selection criteria for unprocessed or minimally processed food items. When utilizing the geographic preference to procure such products, the SFA making the purchase has the discretion to determine the local area to which the geographic preference option will be applied, so long as there are an appropriate number of qualified firms able to compete.

For the purpose of applying the optional geographic procurement preference, “unprocessed locally grown or locally raised agricultural products” means only those agricultural products that retain their inherent character. The effects of the following food handling and preservation techniques shall not be considered as changing an agricultural product into a product of a different kind or character: cooling; refrigerating; freezing; size adjustment made by peeling, slicing, dicing, cutting, chopping, shucking, and grinding; forming ground products into patties without any additives or fillers; drying/dehydration; washing; packaging (such as placing eggs in cartons), vacuum packing and bagging (such as placing vegetables in bags or combining two or more types of vegetables or fruits in a single package); the addition of ascorbic acid or other preservatives to prevent oxidation of produce; butchering livestock and poultry; cleaning fish; and the pasteurization of milk.

7 C.F.R. 210.21(g), 220.16(f)

Sale of Milk

An SFA participating in the program, or a person approved by a school participating in the program, must not directly or indirectly restrict the sale or marketing of fluid milk (as described in 7 C.F.R. 210.10(d)(4)) at any time or in any place on school premises or at any school-sponsored event. *7 C.F.R. 210.21(e)*

Dairy Products

A district may not purchase milk, cream, butter, cheese, or a product consisting largely of one or more of those items that has been imported from outside the United States. This provision does not apply to the purchase of milk powder if domestic milk powder is not readily available in the normal course of business. *Health & Safety Code 435.021*

Imported Beef

A district may not purchase beef or a product consisting substantially of beef that has been imported from outside the United States. *Agriculture Code 150.012*

¹ TDA's Food and Nutrition Division *Administrator's Reference Manual*: <https://squaremeals.org/Programs/NationalSchoolLunchProgram/PolicyARM.aspx>

Note: For information regarding security breaches, see CQB.
For record retention requirements under specific statutes, see the applicable policy code.

Definitions

Custodian

“Custodian” means the appointed or elected public officer who by the state constitution, state law, ordinance, or administrative policy is in charge of an office that creates or receives local government records. *Local Gov’t Code 201.003(2)*

Disposition

“Disposition” means final processing of local government records by archival transfer under Local Government Code 203.049 or destruction under Local Government Code 202.001 or Government Code 441.0945. *13 TAC 7.71(5)*

Electronic Record

“Electronic record” means any information that is recorded in a form for computer processing and that satisfies the definition of local government record data in Local Government Code 201.003(8), below. *13 TAC 7.71(6)*

Note: Additional definitions related to standards and procedures for management of electronic records are found in 13 Administrative Code 7.71.

Electronic Records System

“Electronic records system” means any information system that produces, manipulates, and stores local government records by using a computer. *13 TAC 7.71(7)*

Electronic Storage Media

“Electronic storage media” means all physical media capable of being read by a computer including computer hard disks, magnetic tapes, optical disks, or similar machine-readable media. *13 TAC 7.71(8)*

Essential Record

“Essential record” means any local government record necessary to the resumption or continuation of district operations in an emergency or disaster, to the re-creation of the legal and financial status of the district, or to the protection and fulfillment of obligations to the people of the state. *Local Gov’t Code 201.003(5)*

Local Government Record

“Local government record” means any document, paper, letter, book, map, photograph, sound or video recording, microfilm, magnetic tape, electronic medium, or other information recording medium, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by a district or any of its officers or employees, pursuant to law, including an ordinance, or in the transaction of public business. The term does not include:

1. Extra identical copies of documents created only for convenience of reference or research by officers or employees of the district;
2. Notes, journals, diaries, and similar documents created by an officer or employee of the district for the officer's or employee's personal convenience;
3. Blank forms, stocks of publications, or library and museum materials acquired solely for the purposes of reference or display;
4. Copies of documents in any media furnished to members of the public to which they are entitled under Government Code Chapter 552 (Public Information Act) or other state law; or
5. Any records, correspondence, notes, memoranda, or documents, other than a final written agreement described by Government Code 2009.054(c), associated with a matter conducted under an alternative dispute resolution procedure in which personnel of a district participated as a party, facilitated as an impartial third party, or facilitated as the administrator of a dispute resolution system or organization.

Local Gov't Code 201.003(8)

Permanent Record	"Permanent record" or "record of permanent value" means any local government record for which the retention period on a records retention schedule issued by the Texas State Library and Archives Commission (TSLAC) is given as permanent. <i>Local Gov't Code 201.003(10)</i>
Records Control Schedule	"Records control schedule" means a document prepared by or under the authority of a records management officer listing the records maintained by a district, their retention periods, and other records disposition information that the records management program in each district may require. <i>Local Gov't Code 201.003(12)</i>
Records Management	"Records management" means the application of management techniques to the creation, use, maintenance, retention, preservation, and disposal of records for the purposes of reducing the costs and improving the efficiency of recordkeeping. The term includes the development of records control schedules, the management of filing and information retrieval systems, the protection of essential and permanent records, the economical and space-effective storage of inactive records, control over the creation and distribution of forms, reports, and correspondence, and the management of micrographics and electronic and other records storage systems. <i>Local Gov't Code 201.003(13)</i>

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Records Management Officer	"Records management officer" means the person designated under Local Government Code 203.025 as the records management officer. [See Designation, below] <i>Local Gov't Code 201.003(14)</i>
Records Retention Schedule	"Records retention schedule" means a document issued by TSLAC under authority of Government Code Chapter 441, Subchapter J, establishing mandatory retention periods for local government records. <i>Local Gov't Code 201.003(15)</i>
Retention Period	"Retention period" means the minimum time that must pass after the creation, recording, or receipt of a record, or the fulfillment of certain actions associated with a record, before it is eligible for destruction. <i>Local Gov't Code 201.003(16)</i>
Third-Party Custodians	"Third-party custodians" means parties with which a district may contract for services who are temporarily responsible for the maintenance of local government records, other than an interlocal contract under Local Government Code 203.025(f). <i>13 TAC 7.71(16)</i>
Board's Responsibilities	The board shall: 1. Establish, promote, and support an active and continuing program for the efficient and economical management of all local government records; 2. Cause policies and procedures to be developed for the administration of the program under the direction of the records management officer; 3. Facilitate the creation and maintenance of local government records containing adequate and proper documentation of the organization, functions, policies, decisions, procedures, and essential transactions of the district and designed to furnish the information necessary to protect the legal and financial rights of the district, the state, and persons affected by the district's activities; 4. Facilitate the identification and preservation of local government records that are of permanent value; 5. Facilitate the identification and protection of essential local government records; and 6. Cooperate with TSLAC in its conduct of statewide records management surveys. <i>Local Gov't Code 203.021</i>

District's Duties

Each district shall:

1. Submit to the director and librarian of TSLAC the name of the district's records management officer and the name of the new officer in the event of a change;
2. File a plan or an ordinance or order establishing a records management program and any amendments to the plan or ordinance or order with the director and librarian;
3. Notify TSLAC at least 10 days before destroying a local government record that does not appear on a records retention schedule issued by TSLAC; and
4. File with the director and librarian a written certification as provided by Local Government Code 203.041 that the district has prepared a records control schedule that:
 - a. Establishes a retention period for each local government record as required by Local Government Code Chapter 203, Subchapter C; and
 - b. Complies with a local government records retention schedule distributed by the director and librarian under Government Code 441.158 and any other state and federal requirements.

Gov't Code 441.169

Minimum
Requirements for
Electronic Records

Each district must:

1. Manage electronic records according to the district's records management program and records retention schedule regardless of format, system, or storage location;
2. Maintain ownership and responsibility for electronic records regardless of where the record originates or resides, including, but not limited to, external electronic records systems, third-party custodians, and social media platforms;
3. Develop and maintain up-to-date documentation about electronic records systems and storage media adequate to identify, retain, read, process, or migrate electronic records and ensure the timely, authorized final disposition of electronic records;
4. Ensure that electronic records remain readily retrievable and readable for as long as they are maintained by the district through migration or by maintaining any software, hardware, and documentation required to retrieve and read the electronic records;

5. Maintain descriptive and technical metadata required for electronic records to maintain and retain reliability, including metadata necessary to adequately support the usability, authenticity, or integrity as well as the preservation of a record;
6. Preserve the authenticity, integrity, reliability, and usability of the records;
7. Ensure that electronic records are readily retrievable and readable independently of other records in the database management system, electronic records system, or electronic storage media;
8. Ensure that system backups that are required for disaster recovery are not used to satisfy records retention requirements unless indexed to ensure usability and are tested on a regular basis; and
9. Require all third-party custodians of records to provide the district with descriptions of their business continuity and/or disaster recovery plans pertaining to the protection of the district's essential records.

Any technology for electronic records developed, used, or acquired by a district must support the district's ability to meet the minimum requirements in 13 Administrative Code 7.74(a) to preserve and make readily retrievable and readable any electronic record or to extract or migrate the record in as complete a form as possible for its full retention period.

13 TAC 7.74

Security of
Electronic Records

Districts must implement and maintain an electronic records security program for office and storage areas that complies with 13 Administrative Code 7.75.

Note: The district's duties regarding maintenance of electronic storage media are set out in 13 Administrative Code 7.76. The minimum requirements for all electronic records systems are found in 13 Administrative Code 7.77.

**Custodians of
Records**

District custodians of records shall:

1. Cooperate with the records management officer in carrying out the policies and procedures established by a district for the efficient and economical management of records and in carrying out the requirements of Local Government Code Title 6, Subtitle C;

2. Adequately document the transaction of district business and the services, programs, and duties for which they and their staff are responsible; and
3. Maintain the records in their care and carry out the preservation, microfilming, destruction, or other disposition of the records only in accordance with the policies and procedures of the district's records management program and the requirements of Local Government Code Title 6, Subtitle C and rules adopted under it.

Local Gov't Code 203.022

**Records
Management Officer**

Designation

The board shall designate a records management officer by designating an individual or designating an office or position, the holder of which shall be the records management officer.

The name, office, or position of the records management officer shall be entered on the minutes of the board. The name or the name and office or position of the records management officer shall be filed by the records management officer with the director and librarian of TSLAC within 30 days after the date of the designation.

The designation of a new individual or a new office or position shall be entered on the minutes and reported to TSLAC in the same manner as the original designation.

If the order designating a records management officer designates an office or position rather than an individual, a new holder of that office or position must file the holder's name with TSLAC within 30 days after the date of assuming the office or position.

Local Gov't Code 203.025(a)-(e)

Duties

The district's records management officer shall:

1. Assist in establishing and developing policies and procedures for a district's records management program;
2. Administer the records management program and provide assistance to custodians for the purposes of reducing costs and improving recordkeeping efficiency;
3. In cooperation with the custodians of the records:
 - a. Prepare the records control schedules and amended schedules required by Local Government Code 203.041 and the list of obsolete records as provided by Local Government Code 203.044;
 - b. Identify and take adequate steps to preserve local government records of permanent value;

- c. Identify and take adequate steps to protect essential local government records;
 - d. Ensure that the maintenance, preservation, microfilming, destruction, or other disposition of records is carried out in accordance with a district's records management program and the requirements of Local Government Code Title 6, Subtitle C and rules adopted under it;
4. Disseminate to the board and custodians of records information concerning state laws, administrative rules, and government policies relating to local government records; and
5. In cooperation with the custodians of records, establish procedures to ensure that the handling of records in any context of the records management program is carried out with due regard for the duties and responsibilities of custodians that may be imposed by law and the confidentiality of information in records to which access is restricted by law.

Local Gov't Code 203.023

Electronic Records
Management
Practices

District records management officers, in conjunction with the board, shall approve and institute written policies and procedures that communicate the district's approach for electronic records management practices that ensure electronic records maintain and retain reliability, usability, integrity, and authenticity.

A district's policies and procedures must:

1. Establish a component of the district's active and continuing records management program to address the management of electronic records created, received, retained, used, transmitted, or disposed of electronically, including electronic records maintained or managed by third-party custodians or other external entities;
2. Integrate the management of electronic records into existing records and information resources management programs;
3. Incorporate electronic records management objectives, responsibilities, and authorities;
4. Address electronic records management requirements, including retention requirements and final disposition;
5. Address the use of new technologies through regular media and format conversion, recopying, reformatting, and other necessary maintenance to ensure the retention and usability of electronic records until the expiration of their retention periods and final disposition; and

6. Ensure transparency by documenting, in an open and verifiable manner, the processes and activities carried out in the management of electronic records.

A district's policies and procedures must ensure information that must be protected from unauthorized use or disclosure is appropriately protected as required by applicable law, regulation, or other applicable requirement

13 TAC 7.73

**Records
Management
Program**

A board by ordinance or order shall establish a records management program to be administered by the records management officer. The ordinance or order must provide methods and procedures to enable the board, custodians, and the records management officer to fulfill the statutory duties and responsibilities concerning management and preservation of records. The ordinance or order may prescribe any policies or procedures for the operation of the records management program that are consistent with the requirements of Local Government Code Title 6, Subtitle C rules adopted under it. A copy of the ordinance or order must be filed by the records management officer with TSLAC within 30 days after the date of its adoption. *Local Gov't Code 203.026(a)-(c)*

**Electronic Records
Management**

The board and its records management officer, in cooperation with other employees of the district, must:

1. Administer a program for the management of records created, received, maintained, used, or stored on electronic media;
2. Integrate the management of electronic records with other records and information resources management programs;
3. Incorporate electronic records management objectives, responsibilities, and authorities in pertinent directives;
4. Establish procedures for addressing records management requirements, including recordkeeping requirements and disposition;
5. Make training available for users of electronic records systems that addresses:
 - a. The operation, care, and handling of the equipment, software, media, and information contained in the system; and
 - b. Records management concepts and applicable requirements, including any records management issues as they relate to item 5a;

6. Develop and maintain up-to-date documentation about all electronic records systems that is adequate to specify all technical characteristics necessary for reading or processing the records and the timely, authorized disposition of records; and
7. Specify the location and media on which electronic records are maintained to meet retention requirements and maintain inventories of electronic records systems to facilitate disposition.

13 TAC 7.72(c)

**Records Control
Schedules**

The records management officer shall:

1. Prepare a records control schedule listing the following records and establishing a retention period for each:
 - a. All records created or received by the district;
 - b. Any record no longer created or received by the district that is still in its possession and for which the retention period on a records retention schedule issued by TSLAC has not expired; and
 - c. Any record no longer created or received by the district that is still in its possession and for which the retention period on a records retention schedule issued by TSLAC has expired but which will not be destroyed; and
2. File with the director and librarian a written certification of compliance that the district has adopted records control schedules that comply with the minimum requirements established on records retention schedules issued by TSLAC.

**Amendment of
Schedules**

The records management officer shall review the district's records control schedules and prepare amendments to the schedules as needed to reflect new records created or received by the district or revisions to retention periods established in a records retention schedule issued by TSLAC. The records management officer shall file with the director and librarian a written certification of compliance that the district has amended the records control schedules to comply with the minimum requirements established on records retention schedules issued by TSLAC.

The board shall require in the ordinance or order establishing the records management program the review or approval of a records control schedule or amended schedule by the officers of the district as it considers necessary.

Local Gov't Code 203.041

Retention Periods A retention period for each record on the records control schedule shall be determined by the board or under its direction. A retention period may not be less than a retention period prescribed by state or federal law, regulation, or rule of court; or a retention period for the record established on a records retention schedule issued by TSLAC. *Local Gov't Code 203.042*

TSLAC Retention Schedules TSLAC has adopted the following retention schedules, among others:

Local Schedule GR — Records Common to All Governments,

Local Schedule EL — Records of Elections and Voter Registration,

Local Schedule TX — Records of Property Taxation, and

Local Schedule SD — Records for Public School Districts.

These schedules establish mandatory minimum retention periods for the records listed.

13 TAC 7.126, .131, .134, .135

Note: [Local government records retention schedules](#)¹ are available on the TSLAC website.

Destruction of Records

A local government record may be destroyed if:

1. The record is listed on a valid records control schedule and either its retention period has expired or it has been micro-filmed or electronically stored in accordance with legal requirements;
2. The record appears on a list of obsolete records as provided by Local Government Code 203.044;
3. The record is not listed on a records retention schedule issued by TSLAC and the district provides notice to TSLAC at least 10 days before destroying the record as required by Government Code 441.169 [see District's Duties, above];
4. A court issues an expunction order for the destruction or obliteration of the records, pursuant to state law; and
5. The records are defined as exempt from scheduling or filing requirements or listed as exempt in a records retention schedule issued by TSLAC.

Local Gov't Code 202.001

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Electronic Records Destruction	Electronic records may be destroyed only in accordance with Local Government Code 202.001, above. Each district must ensure that: 1. Electronic records eligible for destruction are disposed of in a manner that ensures protection of any confidential information; and 2. Electronic storage media used for electronic records containing confidential information is not reused if the previously recorded information can be compromised in any way through reuse. <i>13 TAC 7.78(a), (b)</i>
Exceptions	A local government record the subject matter of which is known by the custodian to be the subject of litigation may not be destroyed until the litigation is settled. A local government record that is subject to a request under Government Code Chapter 552 (Public Information Act) may not be destroyed until the request is resolved. <i>Local Gov't Code 202.002</i> [See FL regarding student records.]
Recordkeeping	As a board may require, the records management officer shall keep accurate lists of records destroyed, their volume, and other information of records management activities. <i>Local Gov't Code 203.046</i>
Preservation of Records	Permanent records shall be stored under conditions that meet the requirements of 13 Administrative Code 7.164.
Permanent Records	
Microfilm	Any local government record may be maintained on microfilm in addition to or instead of paper or other media, subject to the requirements of Local Government Code Chapter 204 and rules adopted under it. <i>Local Gov't Code 204.002</i>
Electronic Storage	Any local government record data may be stored electronically in addition to or instead of source documents in paper or other media, subject to the requirements of Local Government Code Chapter 205 and rules adopted under it. <i>Local Gov't Code 205.002</i>
Records Offenses	
Destruction or Alienation of Record	A board member or district employee commits an offense if the board member or employee knowingly or intentionally violates Local Government Code Title 6, Subtitle C (local government records) or rules adopted under it by destroying or alienating a local government record in contravention of Local Government Code Subtitle C or by intentionally failing to deliver records to a succes-

sor in office as provided by Local Government Code 201.006(a).
Local Gov't Code 202.008

Tampering with
Governmental
Record

A person commits an offense if the person:

1. Knowingly makes a false entry in, or false alteration of, a governmental record;
2. Makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record;
3. Intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record;
4. Possesses, sells, or offers to sell a governmental record or a blank governmental record form with intent that it be used unlawfully;
5. Makes, presents, or uses a governmental record with knowledge of its falsity; or
6. Possesses, sells, or offers to sell a governmental record or a blank governmental record form with knowledge that it was obtained unlawfully.

It is an exception to the application of item 3, above, that the governmental record is destroyed pursuant to legal authorization or transferred under Government Code 441.204. With regard to the destruction of a local government record, legal authorization includes compliance with the provisions of Local Government Code Title 6, Subtitle C.

Penal Code 37.10

Federal
Investigations

Whoever knowingly alters, destroys, mutilates, conceals, covers up, falsifies, or makes a false entry in any record, document, or tangible object with the intent to impede, obstruct, or influence the investigation or proper administration of any matter within the jurisdiction of any department or agency of the United States or any bankruptcy case, or in relation to or contemplation of any such matter or case, shall be fined, imprisoned not more than 20 years, or both. *18 U.S.C. 1519*

¹ Local Government Retention Schedules:
<https://www.tsl.texas.gov/slr/recordspubs/localretention.html>

TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

CQA
(LEGAL)

**District Information
Required on Website**

A district that at any time on or after January 1, 2019, maintained a publicly accessible internet website shall post on a publicly accessible website the following information:

1. The district's contact information, including a mailing address, telephone number, and email address;
2. Each member of the board;
3. The date and location of the next election for board members [see BB series];
4. The requirements and deadline for filing for candidacy of board member, which shall be continuously posted for at least one year before the election day for the office [see BB series];
5. Each notice of a meeting of the board under Government Code Chapter 551, Subchapter C [see BE]; and
6. Each record of a meeting of the board under Government Code 551.021 [see BE].

Items 5 and 6 above do not apply to a district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.

Gov't Code 2051.201

Note: See GBA regarding the confidentiality of certain board member information.

**Required Trustee
Information**

Each district that maintains an internet website shall post on the website the name, email address, and term of office, including the date the term began and the date the term expires, of each member of the district's board of trustees. If a district does not maintain an internet website, the district shall submit the information required above to the Texas Education Agency (TEA). On receipt of the district's information, TEA shall post the information on TEA's internet website.

Not later than the 30th day after a new person is sworn in as a member of a district's board, the district shall update the information required above and, as applicable, post the updated information on the district's internet website or submit the updated information to TEA for posting on TEA's internet website.

A district shall annually submit to TEA the information required above for each member of the district's board of trustees. The in-

formation must identify the member designated as chair and be updated as required.

Education Code 11.1518

Note: The following is an index of website posting requirements that are addressed in the legal reference material of the policy manual. The required postings are listed in the order they appear in the policy manual. The list is not all-inclusive. The list does not address postings that are required in response to a specific incident or postings required under special circumstances.

Required Website Postings

The following posting requirements apply to a district that maintains an internet website:

1. A board may not vote on adoption of a proposed local innovation plan unless the final version of the proposed plan has been available on the district website for at least 30 days. *Education Code 12A.005(a)(1); 19 TAC 102.1307(a)(1)* [See AF]
2. A district designated as a district of innovation shall ensure that a copy of its current local innovation plan is available to the public by posting and maintaining the plan in a prominent location on the district's website. *Education Code 12A.0071(a); 19 TAC 102.1305(e), .1307(f)* [See AF]
3. Not later than 30 days after an accreditation status of accredited-warned, accredited-probation, or not accredited-revoked is assigned, a district must post notice on the home page of its website with a link to the required notification and maintain this until the district is assigned the accredited status. *19 TAC 97.1055(f)* [See AIA]
4. A district with a local accountability system must produce a campus scorecard and make available on the district website an explanation of the methodology used to assign local accountability performance ratings. *19 TAC 97.1003(g)* [See AIA]
5. A board shall disseminate its Texas Academic Performance Report (TAPR) by posting it on the district website. *19 TAC 97.1008(f)* [See AIB]
6. Not later than the 10th day after the first day of instruction of each school year, a district shall make available each campus report card, the district's performance report, the district's accreditation status and performance rating, and a definition and

explanation of each accreditation status. *Education Code 39.362* [See AIB]

7. A district shall post its annual federal report card. *20 U.S.C. 6311(h)(2)* [See AIB]
8. A district or campus assigned a rating of D that qualifies under *Education Code 39.0543(b)* must notify the public of the meeting for input for the development of a local improvement plan 15 days prior to the meeting by way of the district and campus website. *19 TAC 97.1061(b)(3)(A)(ii)* [See AIC]
9. A campus intervention team must notify the public of the meeting for input for the development of a targeted improvement plan 15 days prior to the meeting by way of the district and campus website. *Education Code 39A.056; 19 TAC 97.1061(e)(3)(A)(ii)* [See AIC]
10. A district shall post a targeted improvement plan for a campus assigned an unacceptable performance rating on its website before the board hearing on the plan. *Education Code 39A.057(b)* [See AIC]
11. A district shall notify stakeholders of their ability to review the completed campus turnaround plan and post the completed plan on the district website at least 30 days before the final plan is submitted to the board of trustees. *19 TAC 97.1064(e)* [See AIC]
12. A district shall post required election notices. *Election Code 85.007* [See BBBA]
13. A district shall post required election information. *Election Code 4.009* [See BBBA]
14. The district shall post the branch daily register each day early voting is conducted. *Election Code 85.072* [See BBBA]
15. A district shall post early voting rosters. *Election Code 87.121* [See BBBA]
16. A district shall post election results. *Election Code 65.016* [See BBBB]
17. A district shall post the minutes of the last regular board meeting held before an election of trustees if the minutes reflect that a trustee is deficient in meeting the trustee's training requirement. *Education Code 11.159(b); 19 TAC 61.1(k)* [See BBD]

TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

CQA
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18. A district shall post a report filed with the district by a candidate, board member, or specific-purpose committee pursuant to Election Code Chapter 254 not later than the 10th business day after it is received. *Election Code 254.0401* [See BBBC]
19. A district shall provide access to conflicts disclosure statements and questionnaires. *Local Gov't Code 176.009* [See BBFA, CHE]
20. A district shall post the statements regarding activities to support and promote student health. *Education Code 28.004* [See BDF]
21. A district must post notice of school health advisory council (SHAC) meetings. *Education Code 28.004(d-1)* [See BDF]
22. A district must post the minutes and audio or video recording of each SHAC meeting. *Education Code 28.004(d-2)* [See BDF]
23. In addition to the other place at which notice or an agenda of a meeting is required to be posted by the Open Meetings Act, a district must also concurrently post notice of a meeting and the agenda for the meeting on the district's website. *Gov't Code 551.056(b)* [See BE]
24. A district that has a student enrollment of 10,000 or more shall post the archived recording, or a link thereto, of its meetings. *Gov't Code 551.128(b-1)* [See BE]
25. A board shall post minutes of a regular or special meeting, as approved by the board, not later than the seventh day after the date of a meeting at which a quorum of the board is present and voting. *Education Code 11.0621(b)(1)* [See BE]
26. A board shall post any resolution adopted by the board not later than the seventh day after the date of the meeting at which the resolution was adopted. *Education Code 11.0621(b)(2)* [See BE]
27. A district must post notice at least seven days before the date on which a meeting is held to discuss the certification of compliance with Education Code 11.005 (prohibition on diversity, equity, and inclusion activities) and 28.0022 (instructional requirements and prohibitions). *Education Code 39.008* [See BJA, BT, EMB]
28. A district conducting a bond election shall post the election order, the election notice, the contents of the proposition, and any sample ballot. *Election Code 4.003(f)* [See CCA]

29. A district conducting a bond election shall post the voter information document beginning not later than the 21st day before election day and ending on the day after the election. *Gov't Code 1251.052(d)* [See CCA]
30. A district issuing capital appreciation bonds shall post required information about the bonds. *Gov't Code 1201.0245* [See CCA]
31. The tax assessor for a district shall post prominently on a district's website a notice informing each owner of property located in the appraisal district that the estimated amount of taxes to be imposed on the owner's property may be found in the property tax database maintained by the appraisal district under Tax Code 26.17. *Tax Code 26.04(e-2)* [See CCG]
32. Not later than 30 days before the date of an election to approve a tax rate, a district must post the results of an efficiency audit. *Education Code 11.184* [See CCG]
33. A district shall include on the home page of its website the prescribed statement if the district increases the amount of taxes to fund maintenance and operation expenditures. *Tax Code 26.05(b)* [See CCG]
34. A district shall maintain a link to the area of the comptroller's website where information on each of the district's agreements to limit appraised value, if any, is maintained. *Former Tax Code 313.0265(c), as continued in effect by Tax Code 313.171* [See CCGB]
35. A district shall post a summary of its proposed budget concurrently with publication of the proposed budget. *Education Code 44.0041* [See CE]
36. In the format prescribed by the comptroller, a district shall post or cause to be posted tax rate and budget information. *Tax Code 26.18* [See CE]
37. A district shall maintain its adopted budget on the district's website until the third anniversary of the date the budget was adopted. *Education Code 44.0051* [See CE]
38. A district shall continuously post its contact information and Annual Local Debt Report until the district posts the next annual report, or, as an alternative, the district may continually maintain a link to the comptroller's website where the district's financial information may be viewed. *Local Gov't Code 140.008; 34 TAC 10.1-.6* [See CFA]

39. A district must post the Landowner's Bill of Rights statement provided by Government Code 402.031 before or at the same time as the district first represents in any manner to a landowner that the district possesses eminent domain authority. *Property Code 21.0112* [See CHG]
40. A district shall post each severance agreement entered into with an employee or independent contractor in a prominent place on its website. *Local Gov't Code 180.011* [See CJ, DEA]
41. Prior to conducting an active threat exercise, a district must provide adequate notice of the exercise through multiple distribution networks, including the district's website. *19 TAC 103.1211(b)(1)* [See CKB]
42. A district must make available information regarding its compliance with requirements related to the transportation of students enrolled in the district who reside outside the district. *Education Code 34.007* [See CNA]
43. If a district adopts the Health and Human Services model guidelines for use of digital devices developed under Education Code 38.0231(a), the district shall post the guidelines. *Education Code 38.0231(d)* [See CQC]
44. A district that does not participate in the uniform group health insurance program (TRS ActiveCare) shall post its comparability report, together with the policy or contract for the group health coverage plan. *Education Code 22.004(d)* [See CRD]
45. A district that is a service provider seeking to limit liability under the Digital Millennium Copyright Act must post information regarding its designated agent. *17 U.S.C. 512(c)(2)* [See CY]
46. A district shall post its employment policy and any regulations referenced. *Education Code 11.1513(a)* [See DC]
47. A district shall post the board's employment policies. *Education Code 21.204(d)* [See DCB]
48. The board shall make publicly available in a prominent location on the district's website procedures for resolving grievances; standardized forms for filing a grievance, a notice of appeal, or a request for a hearing; and the method by which a grievance may be filed electronically. *Education Code 26A.003* [See DGBA, FNG, GF]

TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

CQA
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49. The board shall adopt and post on the district's website early childhood literacy and mathematics proficiency plans that set specific annual goals. *Education Code 11.185(a)* [See EA]
50. The board shall post on the district's website and on the website, if any, of each campus the annual report of progress toward the goals set under the early childhood literacy and mathematics plans. *Education Code 11.185* [See EA]
51. The board shall post on the district's website and on the website, if any, of each campus the annual report of progress toward the goals set under the college, career, and military readiness plans. *Education Code 11.186* [See EA]
52. A district shall make available on the district's website at the beginning of each semester an instructional plan or course syllabus for each class offered in the district for that semester. *Education Code 26.0062* [See EEP]
53. A district shall post on the home page of the district's website a notice stating that a parent of a student enrolled in the district is entitled to review instructional materials and may request that the district make the instructional materials available for review. *Education Code 26.006(g)* [See EFA]
54. If established, a local school library advisory council shall ensure that notice of the date, hour, place, and subject of its meetings are posted at least 72 hours before the meeting on the district's website, along with minutes and audio or video recording of the meetings. *Education Code 33.025* [See EFB]
55. A district shall post on its website a form adopted by TEA to be used in making written challenges to library materials. *Education Code 33.027* [See EFB]
56. A district shall post curriculum materials used in the district's human sexuality instruction or instruction relating to the prevention of child abuse, family violence, dating violence, and sex trafficking, if the materials are in the public domain. *Education Code 28.004(j)* [See EHAA]
57. A district shall post the transition and employment guide for students enrolled in special education programs and their parents in order to provide information on statewide services and programs that assist in the transition to life outside the public school system. *Education Code 29.0112* [See EHBAD]
58. Each year, a district shall post a report on measurable outcomes for each dropout recovery education program offered by the district. *Education Code 29.081(e-6)* [See EHBC]

TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

CQA
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59. A district shall make available on the district or campus website by November 1 of each school year a family engagement plan to assist the district in achieving and maintaining high levels of family involvement and positive family attitudes toward education. *19 TAC 102.1003(h)* [See EHBG]
60. Annually, a district shall post any agreement between the district and a public institution of higher education to provide a dual credit program. *Education Code 28.009(b-2)* [See EHDD]
61. A district shall publish information from TEA explaining the advantages of the distinguished level of achievement and each endorsement. *Education Code 28.02121* [See EIF]
62. A district shall post the date the PSAT/NMSQT will be administered and the date any college advanced placement tests will be administered. *Education Code 29.916* [See EK]
63. A district that receives funds under Title 1, Part A shall post on its website and the website of each campus for each grade served, information on each assessment required by the state to comply with 20 U.S.C. 6311, other assessments required by the state, and assessments required districtwide. *20 U.S.C. 6312(e)(2)(B)* [See EKB]
64. A district shall post in a prominent location the form developed by TEA for providing information about parental rights and options. *Education Code 26.001(d)(4)* [See FA]
65. A district shall post information regarding local programs and services, including charitable programs and services, available to assist students who are homeless. *Education Code 33.906* [See FDC]
66. A district shall prominently post information about required and recommended immunizations and procedures for claiming an exemption from immunization requirements. *Education Code 38.019* [See FFAB]
67. Each school year, the board shall post a summary of the [Guidelines for the Care of Students with Food Allergies at Risk for Anaphylaxis](#)¹ on the district's website with instructions for obtaining access to the complete guidelines document. *Education Code 38.0151* [See FFAF]
68. A district must prominently display the contact information required to be listed for the Title IX Coordinator and policy. *34 C.F.R. 106.8(b)* [See FFH]

TECHNOLOGY RESOURCES
DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

CQA
(LEGAL)

69. A district must make available all materials used to train Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. *34 C.F.R. 106.45(b)(10)(i)(D)* [See FFH]
70. To the extent practicable, a district must post the procedure for reporting bullying established by the district's bullying policy. *Education Code 37.0832(e)* [See FFI]
71. A district shall post the email address and dedicated phone number of the campus behavior coordinator for each district campus. *Education Code 26.015* [See FO]
72. A district that suspends the applicability of the requirements of the Public Information Act must provide notice to the public of the suspension. The district must maintain the notice of the suspension during the suspension period. *Gov't Code 552.2325(h)* [See GBAA]
73. If the board designates a method for making a written request for public information, other than mail, email, or hand-delivery, the board must post a statement that a request may be made by that method unless the statement is on the sign required by Government Code 552.205. *Gov't Code 552.234(b)* [See GBAA]
74. A board that allows requestors to use the public information request form created by the attorney general must post the form on the district website. *Gov't Code 552.235* [See GBAA]
75. A district shall post on its website and each campus shall post on any campus website a notice regarding the district's ability to refuse entry or eject certain persons, including the appeal process. *Education Code 37.105; 19 TAC 103.1207(g)* [See GKA]

Optional Website Postings

A district that maintains an internet website has the following options:

1. A board may broadcast an open meeting over the internet. *Gov't Code 551.128* [See BE]
2. A district may make its proposed budget clearly accessible on the home page of the district's website instead of including a physical copy of the proposed budget with the notice of a meeting at which the board will discuss or adopt a budget. *Gov't Code 551.043(c)* [See BE, CCG]
3. A district may publish the superintendent's employment contract on the district's website instead of publishing it in the an-

nual financial management report. *19 TAC 109.1001(q)(3)(B)(i)* [See CFA]

4. Notice of a vacant position for which a certificate or license is required may be provided by posting the position on the district's internet website, rather than on a bulletin board. *Education Code 11.1513* [See DC]
5. A district shall either post online or provide physical copies of the report on library materials. *Education Code 35.006* [See EFB]
6. A district may place on its internet website a current copy of the procedural safeguards notice regarding special education and related services. *34 C.F.R. 300.504(b)* [See EHBAE]
7. A district may provide the annual notice to the parent of each student enrolled in grade 9 or above of the availability of subsidies for certain exam fees and the availability and enrollment qualifications for programs under which a student may earn college credit and career and technology education programs or other work-based education programs in the district. *Education Code 28.010* [See EHDD]
8. A board may post a mailing address and email address designated for receiving written requests for public information on its website. *Gov't Code 552.234(d)* [See GBAA]

**Geospatial Data
Products**

"Geospatial data product" means a document, computer file, or internet website that contains geospatial data; a map; or information about a service involving geospatial data or a map. *Gov't Code 2051.101(1)*

Notice

A district shall include a notice on each geospatial data product that:

1. Is created or hosted by the district;
2. Appears to represent property boundaries; and
3. Was not produced using information from an on-the-ground survey conducted by or under the supervision of a registered professional land surveyor or land surveyor authorized to perform surveys under laws in effect when the survey was conducted.

The notice must be in substantially the following form: "This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries."

The notice may include language further defining the limits of liability of a geospatial data product producer; apply to a geospatial data product that contains more than one map; or for a notice that applies to a geospatial data product that is or is on an internet website, be included on a separate page that requires the person accessing the website to agree to the terms of the notice before accessing the geospatial data product.

Gov't Code 2051.102

Exemption

A district is not required to include the notice on a geospatial data product that:

1. Does not contain a legal description, a property boundary monument, or the distance and direction of a property line;
2. Is prepared only for use as evidence in a legal proceeding;
3. Is filed with the clerk of any court; or
4. Is filed with the county clerk.

Gov't Code 2051.103

¹ TDSHS Guidelines for the Care of Students with Food Allergies at Risk for Anaphylaxis:

<https://www.dshs.texas.gov/sites/default/files/schoolhealth/pdf/FINAL%20Guidelines%20for%20Food%20Allergies%203.2023.pdf>

Please Note: This manual does not have policies in all codes. The coding structure is common to all TASB manuals and is designed to accommodate expansion of both (LEGAL) and (LOCAL) policy topics and administrative regulations.

SECTION D: PERSONNEL

DA	EMPLOYMENT OBJECTIVES
DAA	Equal Employment Opportunity
DAC	Objective Criteria for Personnel Decisions
DB	EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
DBA	Credentials and Records
DBAA	Pre-Employment Reviews
DBB	Medical Examinations and Communicable Diseases
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DBE	Nepotism
DC	EMPLOYMENT PRACTICES
DCA	Probationary Contracts
DCB	Term Contracts
DCC	Continuing Contracts
DCD	At-Will Employment
DCE	Other Types of Contracts
DE	COMPENSATION AND BENEFITS
DEA	Compensation Plan
DEAA	Incentives and Stipends
DEAB	Wage and Hour Laws
DEB	Fringe Benefits
DEC	Leaves and Absences
DECA	Family and Medical Leave
DECB	Military Leave
DED	Vacations and Holidays
DEE	Expense Reimbursement
DEG	Retirement
DF	TERMINATION OF EMPLOYMENT
DFA	Probationary Contracts
DFAA	Suspension/Termination During Contract
DFAB	Termination at End of Year
DFAC	Return to Probationary Status
DFB	Term Contracts
DFBA	Suspension/Termination During Contract
DFBB	Nonrenewal
DFC	Continuing Contracts
DFCA	Suspension/Termination
DFD	Hearings Before Hearing Examiner
DFF	Resignation
DFF	Reduction in Force
DFFA	Financial Exigency

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SECTION D: PERSONNEL

DFFB	Program Change
DFFC	Continuing Contracts
DG	EMPLOYEE RIGHTS AND PRIVILEGES
DGA	Freedom of Association
DGB	Personnel-Management Relations
DGBA	Employee Complaints/Grievances
DGC	Immunity
DH	EMPLOYEE STANDARDS OF CONDUCT
DHA	Educator Code of Ethics
DHB	Reports to State Board for Educator Certification
DHC	Reports to Texas Education Agency
DHE	Searches and Alcohol/Drug Testing
DHF	Gifts and Solicitations
DI	EMPLOYEE WELFARE
DIA	Freedom from Discrimination, Harassment, and Retaliation
DJ	EMPLOYEE RECOGNITION AND AWARDS
DK	ASSIGNMENT AND SCHEDULES
DL	WORK LOAD
DLA	Staff Meetings
DLB	Required Plans and Reports
DM	PROFESSIONAL DEVELOPMENT
DMA	Required Staff Development
DMB	Career Advancement
DMC	Continuing Professional Education
DMD	Professional Meetings and Visitations
DME	Research and Publication
DN	PERFORMANCE APPRAISAL
DNA	Evaluation of Teachers
DNB	Evaluation of Campus Administrators
DP	PERSONNEL POSITIONS
DPA	Principals
DPB	Other Personnel Positions
DPC	Substitute, Temporary, and Part-Time Positions

EMPLOYMENT PRACTICES

DC
(LEGAL)

Employment Policies	A board shall adopt a policy providing for the employment and duties of district personnel. The policy shall provide that: 1. A board employs and evaluates the superintendent; 2. A superintendent has sole authority to make recommendations to a board regarding the selection of all personnel, except that the board may delegate final authority for those decisions to the superintendent [see Superintendent Recommendation, below]; 3. Each principal must approve each teacher or staff appointment to the principal's campus as provided by Education Code 11.202 [see DK and DPA]; 4. Notice will be provided of vacant positions [see Posting of Vacancies, below]; and 5. Each employee has the right to present grievances to the board. [See Grievances, below] <i>Education Code 11.1513(a), (d), (i)</i>
Tax Identifier	A board shall adopt a policy prohibiting the use of social security numbers as employee identifiers other than for tax purposes [see Social Security Numbers, below]. <i>Education Code 11.1514</i> [See DBA]
Contract Positions	A board shall establish a policy designating specific positions of employment, or categories of positions based on considerations such as length of service, to which continuing contracts or term contracts apply. <i>Education Code 21.002(c)</i> [See DCB and DCC]
Delegation of Authority	A district's employment policy may specify the terms of district employment or delegate to the superintendent the authority to determine the terms of employment with the district. <i>Education Code 11.1513(c)</i> [For nepotism implications, see BBFB and DBE]
Availability	A district shall post on its internet website, if the district has a website, the employment policy adopted by the board under Education Code 11.1513(a) and the full text of any regulations referenced in the policy. A district shall make available any forms referenced in its employment policy on an intranet website that is maintained by the district and accessible to district employees, or at a district administrative office designated by the district if the district does not maintain an intranet website. <i>Education Code 11.1513(k)</i>

EMPLOYMENT PRACTICES

DC
(LEGAL)

Internal Auditor	If a district employs an internal auditor, the board shall select the internal auditor and the internal auditor shall report directly to the board. <i>Education Code 11.170</i> [See CFC]
Superintendent Recommendation	A board may accept or reject a superintendent's recommendation regarding the selection of district personnel and shall include the board's acceptance or rejection in the minutes of the board's open meeting, in the certified agenda or tape recording of a closed meeting, or in the recording required under Government Code 551.125 or 551.127, as applicable. If a board rejects a superintendent's recommendation, the superintendent shall make alternative recommendations until the board accepts a recommendation. <i>Education Code 11.1513(b)</i>
Posting of Vacancies	A district's employment policy must provide that not later than the fifth school day before the date on which a district fills a vacant position for which a certificate or license is required as provided by Education Code 21.003 [see DBA], other than a position that affects the safety and security of students as determined by the board, the district must provide to each current district employee: 1. Notice of the position by posting the position on: a. A bulletin board at: (1) A place convenient to the public in the district's central administrative office, and (2) The central administrative office of each campus during any time the office is open; or b. The district's internet website, if the district has a website; and 2. A reasonable opportunity to apply for the position. <i>Education Code 11.1513(d)</i>
Exception	If, during the school year, a district must fill a vacant position held by a teacher, as defined by Education Code 21.201 [see DCB], in less than five school days, the district must provide notice of the position in the manner described above as soon as possible after the vacancy occurs. However, a district is not required to provide the notice for five school days before filling the position or to provide a reasonable opportunity to apply for the position. <i>Education Code 11.1513(e)</i>
Grievances	A district's employment policy must provide each employee with the right to present grievances to the board. The policy may not restrict the ability of an employee to communicate directly with a member of the board regarding a matter relating to the operation of

a district, except that the policy may prohibit ex parte communication relating to:

1. A hearing under Education Code Chapter 21, Subchapter E (Term Contracts) or F (Hearing Examiners); and
2. Another appeal or hearing in which ex parte communication would be inappropriate pending a final decision by the board.

Education Code 11.1513(i)–(j) [See DGBA]

Transfers

A district's employment policy may include a provision for providing each current district employee with an opportunity to participate in a process for transferring to another school in or position with the district. *Education Code 11.1513(c)(3)* [See DK]

Daily Rate of Pay

The employment policy must provide that for purposes of determining the amount of a reduction in the salary of a classroom teacher, full-time counselor, or full-time librarian for unpaid leave, the employee's daily rate of pay is computed by dividing the employee's annual salary by the number of days the employee is expected to work for that school year. *Education Code 11.1513(l)* [See DEC]

Contract Employees

A district shall employ each classroom teacher, principal, librarian, nurse, or school counselor under a probationary contract, a continuing contract, or a term contract. A district is not required to employ a person other than these listed employees under a probationary, continuing, or term contract. *Education Code 21.002*

Classroom Teacher

"Classroom teacher" means an educator who is employed by a district and who, not less than an average of four hours each day, teaches in an academic instructional setting or a career and technology instructional setting. The term does not include a teacher's aide or a full-time administrator. *Education Code 5.001(2)*

Minimum Length of Contract

A contract between a district and an educator must be for a minimum of 10 months of service. An educator employed under a 10-month contract must provide a minimum of 187 days of service. *Education Code 21.401(a), (b)*

Proportionate Reduction

If a district anticipates providing less than 180 days of instruction for students during a school year, as indicated by the district's academic calendar, the district may reduce the number of days of service proportionately. A reduction by the district does not reduce an educator's salary. *Education Code 21.401(c-1)*

Commissioner Waiver

The commissioner of education may reduce the number of days of service if disaster, flood, extreme weather conditions, fuel curtailment, or another calamity causes the closing of schools. A reduc-

	tion by the commissioner does not reduce an educator's salary. <i>Education Code 21.401(c), 25.081(b)</i>
Educational Aides	A board shall establish a plan to encourage the hiring of educational aides who show a willingness to become certified teachers. <i>Education Code 54.363(f)</i>
Employment of Retirees	A district shall submit to the Teacher Retirement System of Texas (TRS) a monthly certified statement of employment for all retirees employed by the district during each month of a school year. A district shall inform TRS of changes in status of the district that affect the district's reporting responsibilities.
Monthly Certified Statement	
<i>Deadline</i>	A district must submit the monthly certified statement and all required employer surcharges under 34 Administrative Code 31.3 (relating to Return-to-Work Employer Pension Surcharges) for each report month from September through July before the eleventh day of the month following the applicable report month. For the monthly certified statement for the report month of August, the employer shall submit the monthly certified statement and all required employer surcharges before the seventh day of September. If the due date for submission of a monthly certified statement and required employer surcharges falls on a weekend or federal holiday, a district shall submit the monthly certified statement and required employer surcharges on the last business day prior to the due date.
<i>Late Submissions</i>	A district that fails to timely submit a monthly certified statement and all required employer surcharges must also pay all applicable interest and late fees. A district must pay to TRS the late fee established by rule for each business day that the monthly certified statement is past due.
<i>Required Information</i>	A monthly certified statement is not considered submitted to TRS until it is completed. To be complete, the monthly certified statement must include all the following information regarding a retiree employed by the employer during the report month: 1. The number of hours and days worked by the retiree; 2. Whether the retiree's employment qualifies as one or more of the following types: a. Substitute employment; b. One-half time or less employment; c. Employment as a tutor under Education Code 33.913;

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- d. Employment in a federally funded COVID-19 personnel position that meets the requirements of Government Code 824.6021 and 34 Administrative Code 31.16 (relating to Federally Funded COVID-19 Personnel);
 - e. Full-time employment;
 - f. Trial employment of a disability retiree for up to three months; or
 - g. Any combination of these types;
3. The amount of gross compensation paid to the retiree during the report month;
 4. The total amount due under 34 Administrative Code 41.4 (relating to Employer Health Benefit Surcharge); and
 5. Any other information requested by TRS.

An administrator of a district who is responsible for filing the statement, and who knowingly fails to file the statement, commits an offense.

Gov't Code 824.6022, 825.403(k); 34 TAC 31.2

**Former Board
Member Employment**

A board member is prohibited from accepting employment with the district until the first anniversary of the date the board member's membership on a board ends. *Education Code 11.063* [See BBC]

New Hires
I-9 Forms

A district shall ensure that an employee properly completes section 1 — "Employee Information and Verification" — on Form I-9 at the time of hire.

A district must verify employment eligibility, pursuant to the Immigration Reform and Control Act, and complete Form I-9 by the following dates:

1. Within three business days of initial hiring. If a district hires an individual for employment for a duration of less than three business days, the district must verify employment at the time of hire. A district shall not be deemed to have hired an individual if the individual is continuing in his or her employment and has a reasonable expectation of employment at all times. When a district rehires an individual, the district may, in lieu of completing a new I-9, inspect a previously completed I-9 executed within three years of the date of rehire, to determine whether the individual is still eligible to work.

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2. For an individual whose employment authorization expires, not later than the date of expiration.

8 C.F.R. 274a.2(b)(1)(ii), (iii), (vii), (viii)

New Hire Reporting

A district shall furnish to the Directory of New Hires (Texas Attorney General's Office) a report that contains the name, address, and social security number of each newly hired employee. The report shall also contain a district's name, address, and employer identification number.

A district may also provide, at its option, the employee's date of hire, date of birth, expected salary or wages, and the district's payroll address for mailing of notice to withhold child support.

A district shall report new hire information on a Form W-4 or an equivalent form, by first class mail, telephonically, electronically, or by magnetic media, as determined by the district and in a format acceptable to the attorney general.

Deadline

New hire reports are due:

1. Not later than 20 calendar days after the date a district hires the employee; or
2. In the case of a district transmitting reports magnetically or electronically, by two monthly transmissions (if necessary) not less than 12 days nor more than 16 days apart.

New hire reports shall be considered timely if postmarked by the due date or, if filed electronically, upon receipt by the agency.

Penalties

A district that knowingly violates the new hire provisions may be liable for a civil penalty, as set forth at Family Code 234.105.

42 U.S.C. 653a(b), (c); Family Code 234.101–.105; 1 TAC 55, Subch. I

Donations for Supplemental Educational Staff

A district shall accept from a parent-teacher organization or association recognized by the district a donation designated to fund supplemental educational staff positions at a school campus and spend the donation accepted for the designated purpose at the direction of and within the time period specified by the school campus for which the donation was designated. This provision expires September 1, 2025. *Education Code 11.156(c), (d)*

Social Security Numbers

A board shall adopt a policy prohibiting the use of the social security number of an employee of the district as an employee identifier other than for tax purposes. *Education Code 11.1514* [See DBA]

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Federal Law	A district shall not deny to any individual any right, benefit, or privilege provided by law because of the individual's refusal to disclose his or her social security number.
<i>Exceptions</i>	The federal law does not apply to: 1. Any disclosure that is required by federal statute. The United States Internal Revenue Code provides that the social security number issued to an individual for purposes of federal income tax laws shall be used as the identifying number for taxpayers; 2. Any disclosure to a district maintaining a system of records in existence and operating before January 1, 1975, if such disclosure was required under statute or regulation adopted before such date to verify the identity of an individual; or 3. Any use for the purposes of establishing the identity of individuals affected by any tax, general public assistance, driver's license, or motor vehicle registration law within a district's jurisdiction.
Statement of Uses	A district that requests disclosure of a social security number shall inform that individual whether the disclosure is mandatory or voluntary, by what statutory authority such number is solicited, and what uses will be made of it. <i>Privacy Act of 1974, Pub. L. No. 93-579, Sec. 7, 88 Stat. 1896, 1897 (1974)</i>
Employment Assistance Prohibited	A district that receives Title I funds shall have regulations or policies that prohibit any individual who is a school employee, contractor, or agent, or a district, from assisting a school employee in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or district knows, or has probable cause to believe, that such school employee engaged in sexual misconduct regarding a minor or student in violation of the law. This requirement shall not apply if the information giving rise to probable cause has been properly reported to a law enforcement agency with jurisdiction over the alleged misconduct; and has been properly reported to any other authorities as required by federal, state, or local law, including Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and the implementing regulations under Part 106 of Title 34, Code of Federal Regulations, or any succeeding regulations; and: 1. The matter has been officially closed or the prosecutor or police with jurisdiction over the alleged misconduct has investi-

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gated the allegations and notified school officials that there is insufficient information to establish probable cause that the school employee engaged in sexual misconduct regarding a minor or student in violation of the law;

2. The school employee has been charged with and acquitted or otherwise exonerated of the alleged misconduct; or
3. The case or investigation remains open and there have been no charges filed against, or indictment of, the school employee within four years of the date on which the information was reported to a law enforcement agency.

20 U.S.C 7926 [See also CJ]

State Law

SBEC may suspend or revoke a certificate, impose other sanctions against the person, or refuse to issue a certificate to the person if:

1. The person assists another person in obtaining employment at a school district, private school, or open-enrollment charter school, other than by the routine transmission of administrative and personnel files; and
2. The person knew that the other person has previously engaged in sexual misconduct with a minor or student in violation of the law.

The commissioner may require a school district to revoke or decline to issue a school district teaching permit under Education Code 21.055 issued to or requested by a person subject to SBEC action above.

Education Code 21.0581; 19 TAC 249.15(b)(13)

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Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position. [For information related to the evaluation of criminal history records, see DBAA.]
Employment of Contractual Personnel	The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel at the level of campus principal and above, including central administration. The Board delegates to the Superintendent final authority for employment of contractual personnel below the level of campus principal. The Board retains final authority for employment of contractual personnel at the level of campus principal and above, including central administration. [See DCA, DCB, DCC, and DCE as appropriate]
Employment of Noncontractual Personnel	Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL). The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]
Supervising Related Employees	An individual shall not be employed in a District position if he or she will directly supervise or be directly supervised by a family member. For purposes of this policy, "family member" shall include spouse, son, daughter, parent, parent-in-law, sibling, sibling-in-law, grandparent, and grandchild. This provision shall not apply to individuals employed prior to the original adoption date of this provision.

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**Employment
Assistance
Prohibited**

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DHA(LEGAL) for the Educators' Code of Ethics.]

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**Incentive Grants —
Contract Provision**

A district shall provide in employment contracts that qualifying employees may receive an incentive payment under an awards program established under Education Code Chapter 21, Subchapter O (Educator Excellence Award Program and Educator Excellence Innovation Program) if the district participates in the program. A district shall indicate that any incentive payment distributed is considered a payment for performance and not an entitlement as part of an employee's salary. *Education Code 21.415*

**Educator Excellence
Innovation Program**

The Educator Excellence Innovation Program (EEIP) is a grant program under which a district may receive a competitive grant for the purposes of systematically transforming educator quality and effectiveness. The Texas Education Agency (TEA) will give priority to districts that receive Title I funding and have at a majority of district campuses a student enrollment that is at least 50 percent educationally disadvantaged.

Eligibility

A district is eligible to apply for EEIP grant funds if the district:

1. Completes and submits a Notice of Intent to Apply to TEA by the date established by the commissioner of education;
2. Complies with all assurances in the Notice of Intent to Apply and grant application;
3. Participates in the required technical assistance activities established by the commissioner, including establishing leadership teams, master teachers, mentor teachers, and instructional coaches and developing career pathways;
4. Agrees to participate for four years; and
5. Complies with any other activities set forth in the program requirements.

An eligible district must submit an application in a form prescribed by the commissioner. Each eligible applicant must meet all deadlines, requirements, and assurances specified in the application. The commissioner may waive any eligibility requirements as specified in 19 Administrative Code 102.1073.

Local Plan

An eligible district that intends to participate in the EEIP shall submit a local educator excellence innovation plan to TEA. A local educator excellence innovation plan must address the elements at 19 Administrative Code 102.1073(e)(2).

A district must act pursuant to its local board policy [see DEAA (LOCAL)] for submitting a local educator excellence innovation plan and grant application to TEA. A local decision to approve and

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submit a plan and grant application may not be appealed to the commissioner.

A district may renew its local educator excellence innovation plan for three consecutive school years without resubmitting a full grant application to TEA. With TEA approval, a district may amend its local plan in accordance with 19 Administrative Code 102.1073(c) and (h) for each school year the district receives a program grant.

Use of Grant Funds

A district may use grant funds only to carry out purposes of the program as described at Education Code 21.7011, in accordance with the district's local plan, which may include the following specific methods or procedures:

1. Implementation and administration of a high-quality mentoring program for teachers in the first three years of classroom teaching using mentors who meet the qualifications prescribed by Education Code 21.458 [see Mentor Teachers, below];
2. Implementation of a teacher evaluation system using multiple measures that include:
 - a. The results of classroom observation, which may include student comments;
 - b. The degree of student educational growth and learning; and
 - c. The results of teacher self-evaluation;
3. To the extent permitted under Education Code Chapter 25, Subchapter C, restructuring of the school day or school year to provide for embedded and collaborative learning communities for the purpose of professional development [see EC];
4. Establishment of an alternative teacher compensation or retention system; and
5. Implementation of incentives designed to reduce teacher turnover.

Waiver Request

A district may apply to the commissioner in writing for a waiver to exempt the district or one or more district campuses from one or more of the statutory sections listed at Education Code 21.7061(a).

The application for the waiver must demonstrate:

1. Why waiving the identified section of the Education Code is necessary to carry out the purposes of the program;

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2. Approval for the waiver by a vote of a majority of the members of the board;
3. Approval for the waiver by a vote of a majority of the educators employed at each campus for which the waiver is sought; and
4. Evidence that the voting occurred during the school year and in a manner that ensured that all educators entitled to vote had a reasonable opportunity to participate in the voting.

Neither the board nor the superintendent may compel a waiver of rights under Education Code 21.7061.

Not later than April 1 of the year in which the waiver application is submitted, the commissioner shall notify the district in writing whether the application has been granted or denied. A waiver expires when the waiver is no longer necessary to carry out the purposes of the program, in accordance with the district's local educator excellence innovation plan.

Education Code Ch. 21, Subch. O; 19 TAC 102.1073

**Local Optional
Teacher Designation
System**

A district may designate a classroom teacher as a master, exemplary, recognized, or acknowledged teacher for a five-year period based on the results from single year or multiyear appraisals [see DNA]. *Education Code 21.3521(a)*

Commissioner's
Rules

The commissioner's rules specify the requirements for districts to implement local teacher designation systems, including:

1. Teacher eligibility;
2. Application procedures and approval process;
3. System expansion, spending modifications, and changes;
4. Monitoring and annual program submission of approved local designation systems;
5. Continuing approval and renewal; and
6. Funding.

19 TAC 150.1012

Standards

The commissioner's rules establish performance and validity standards for each local optional teacher designation system that:

1. Must provide a mathematical possibility that all teachers eligible for a designation may earn the designation; and

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2. May not require a district to use an assessment instrument adopted under Education Code 39.023 to evaluate teacher performance.

Education Code 21.3521(b); 19 TAC 150.1014

Teacher Incentive
Allotment

For each classroom teacher with a local optional teacher designation, a district is entitled to an allotment, adjusted by high needs and rural factors, as determined under Education Code 48.112.

A district shall annually certify that:

1. Funds received were used as follows:
 - a. At least 90 percent was used for the compensation of teachers employed at the campus at which the teacher for whom the district received the allotment is employed; and
 - b. Any other funds were used for costs associated with implementing the local optional teacher designation system, including efforts to support teachers in obtaining designations; and
2. The district prioritized high needs campuses in the district in using funds.

Education Code 48.112(c), (i)

Nationally Board
Certified
Designation

A classroom teacher that holds a National Board Certification issued by the National Board for Professional Teaching Standards may be designated as nationally board certified in accordance with the commissioner's rules for eligibility. This designation is valid for a five-year period, regardless of whether the State Board for Educator Certification (SBEC) revokes authorization for a nationally board certified teacher designation. *Education Code 21.3521(c)-(c-1); 19 TAC 150.1013*

Enhanced Teacher
Incentive Allotment
Systems

Each school year, the commissioner shall, using criteria developed by the commissioner, designate as enhanced teacher incentive allotment system school districts that implement comprehensive school evaluation and support systems. The criteria developed by the commissioner must require a district to:

1. For principals and assistant principals, implement:
 - a. A strategic evaluations system aligned with the district's or school's teacher designation system; and
 - b. A comprehensive system based on performance;

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2. Ensure that under the district's teacher designation system substantially all classroom teachers, regardless of the grade level or subject area to which the teacher is assigned, are eligible to earn a designation under Education Code 21.3521(a);
3. Implement for all classroom teachers a compensation plan based on performance that:
 - a. Uses a salary schedule that differentiates among classroom teachers based on staff appraisals; and
 - b. Does not include across-the-board salary increases for classroom teachers except for periodic changes to the district's or school's salary schedule to adjust for significant inflation and;
4. Implement a locally designed plan to place highly effective teachers at high needs campuses and in accordance with Education Code 28.0062(a)(3).

The commissioner may designate a school district as an enhanced teacher incentive allotment system only if the district has implemented a local optional teacher designation system under Education Code 21.3521.

The commissioner may remove a school district's designation as an enhanced teacher incentive allotment system if the commissioner determines the district no longer meets the criteria for the designation.

Education Code 21.3521(d-1)-(d-3)

For a district that is designated as an enhanced teacher incentive allotment system under Education Code 21.5321(d-1), the commissioner shall increase the amount to which the district is entitled under Education Code 48.112 by multiplying that amount by 1.1. *Education Code 48.112(g-1)*

For a district whose allotment increased under Education Code 48.112(g-1), the district must annually certify the amount by which the allotment was increased under Education Code 48.112(g-1) was used to meet the criteria to maintain a designation as an enhanced teacher incentive allotment system under Education Code 21.3521(d-1). *Education Code 48.112(i)(B)*

Technical
Assistance from
TEA

TEA shall develop and provide technical assistance for districts that request assistance in implementing a local optional teacher designation system listed in Education Code 21.3521(e). *Education Code 21.3521(e)*

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From funds appropriated or otherwise available for this purpose, TEA shall establish and administer a grant program to provide money and technical assistance as described in law. *Education Code 21.3522*

No Property Right A teacher has no vested property right in a teacher designation assigned under a local optional teacher designation system. A teacher designation is void in the determination that the designation was issued improperly, and the Administrative Procedure Act does not apply to the voiding of a local optional teacher designation. *Education Code 21.3521(f)*

Evaluations TEA shall periodically conduct evaluations of the effectiveness of the local optional teacher designation systems and the teacher incentive allotment and report the results of the evaluations to the legislature. A district that has implemented a local optional teacher designation system or received funds under the teacher incentive allotment shall participate in the evaluations. *Education Code 21.3521(g)*

**Teacher Retention
Allotment**

A school district is entitled to an annual allotment for each classroom teacher who is employed by or contracts with the district for which the allotment is provided as determined under Education Code 48.158(b).

“Classroom teacher,” for purposes of this allotment, is defined by Education Code 5.001, except the term also includes a person who is not required to hold a certificate under Subchapter B, Chapter 21 who otherwise meets the definition of classroom teacher under Education Code 5.001, and a person employed by an entity with which a school district has entered into a contract who otherwise meets the definition of a classroom teacher under Education Code 5.001.

Education Code 48.158(a)-(b)

Use of Teacher Retention Allotment for 2025-26 For the 2025-26 school year, a school district shall use money received under the Teacher Retention Allotment to increase the salary provided to each classroom teacher for which the district is entitled to funding under the Teacher Retention Allotment for that year over the salary the teacher received or would have received if the teacher was employed by or contracted with the district in the 2024-25 school year by at least the amount received per classroom teacher under the Teacher Retention Allotment. *Education Code 48.158(c)(1)*

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Use of Teacher
Retention Allotment
for 2026-27 and
Beyond

For the 2026-27 and each subsequent school year, a school district shall use money received under the Teacher Retention Allotment to maintain the salary increases for classroom teachers provided under for the 2025-26 school year, above. Any additional funding generated for a school district under this section may only be used for the compensation of classroom teachers who are employed by or contract with the district and who have three or more years of experience. *Education Code 48.158(d)*

Use of Teacher
Retention Allotment
by Enhanced TIA
Systems

For the 2025-26 school year, if the district is applying to be designated as an enhanced teacher incentive allotment system, the district shall use the money received for the Teacher Retention Allotment to increase the salaries of classroom teachers for the year based on performance.

A school district that has been designated as an enhanced teacher incentive allotment system for the applicable school year may use money received under the Teacher Retention Allotment to provide salaries to classroom teachers in accordance with the district's compensation plan.

Education Code 48.158(c)(2), (e)

**Support Staff
Retention Allotment**

A school district is entitled to an annual allotment of \$45 for each student in adjusted average attendance, as defined in Education Code 48.1581(b). For the 2025-26 school year, a district shall use this allotment to increase the salaries provided to non-administrative staff. For the 2026-27 and each subsequent school year, a district shall use this allotment to maintain these salary increases. Any additional money the district receives under this section may only be used for the compensation of non-administrative staff. *Education Code 48.1581(c)*

"Non-administrative staff" includes a full-time or part-time employee who is not eligible for a salary increase from the Teacher Retention Allotment, above, including: a teacher not eligible for a salary increase under the Teacher Retention Allotment, above, a librarian, a school nurse, a teacher's assistant, a member of the custodial staff, a member of the food services staff, a bus driver, an administrative assistant, and other support staff.

"Non-administrative staff" does not include a superintendent of a school district or other administrator serving as educational leader and chief executive officer, an assistant superintendent or a person in an equivalent role, a principal or assistant principal, or an employee in a centralized supervisory role. *Education Code 48.1581(a)*

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Use of Staff
Retention Allotment
for 2025-26

For the 2025-26 school year, a school district shall use money received under Education Code 48.1581(c) to increase the salaries provided to non-administrative staff. *Education Code 48.1581(d)*

Use of Staff
Retention Allotment
for 2026-27 and
Beyond

For the 2026-27 and each subsequent school year, a school district shall use money received under Education Code 48.1581(c) to maintain the salary increases provided under Education Code 48.1581(d). Any additional money the district receives under this section may only be used for the compensation of non-administrative staff. *Education Code 48.1581(e)*

Mentor Teachers

A district may assign a mentor teacher to each classroom teacher who has less than two years of teaching experience in the subject or grade level to which the teacher is assigned. A teacher assigned as a mentor must:

1. To the extent practicable, teach in the same school;
2. To the extent practicable, teach the same subject or grade level, as applicable; and
3. Meet the qualifications prescribed by commissioner's rules.

Education Code 21.458(a)

Commissioner's
Rules

The commissioner's rules for receiving funds under the mentor program allotment specify the requirements for districts to implement a mentor training program, including:

1. Program requirements related to mentor selection, mentor assignment, training, roles and responsibilities, and meetings;
2. An application approval process;
3. Ongoing verification of compliance with program requirements;
4. Allowable expenditures; and
5. Program review through periodic reports.

19 TAC 153.1011

Assignment of
Mentor

To be assigned as a mentor, a teacher must agree to serve as a mentor teacher for at least one school year. The assignment must begin not later than the 30th day of employment of the classroom teacher to whom the mentor teacher is assigned. A district must agree to assign a mentor to a new classroom teacher for at least two school years.

A school district shall assign a mentor teacher to a classroom teacher who has been issued a temporary certificate to teach ca-

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reer and technology education under Education Code 21.0444 for at least two school years.

Education Code 21.458(a-1), (a-2)

Requirements for
Mentor

The commissioner's rules must require that a mentor teacher:

1. Complete a research-based mentor and induction training program approved by the commissioner;
2. Complete a mentor training program provided by the district, which the district may allow to be satisfied by completing the commissioner's research-based mentor and induction training program above;
3. Have at least three complete years of teaching experience with a superior record of assisting students, as a whole, in achieving improvement in student performance; and
4. Demonstrate interpersonal skills, instructional effectiveness, and leadership skills.

Education Code 21.458(b)

Training

A district must provide the training program described above to mentor teachers and any appropriate district and campus employees who work with the classroom teacher or supervise the classroom teacher. A district may allow the commissioner's research-based mentor and induction training program to qualify for the district's required training. The training must be completed by the mentor teacher and the district and campus employees before the beginning of the school year. A district shall also provide supplemental training to mentor teachers and employees during the school year. The training must include content related to best mentorship practices. *Education Code 21.458(b-1)*

Mentoring Sessions

A mentor teacher must meet with each classroom teacher assigned to the mentor not less than 12 hours each semester. Observations of the mentor by the classroom teacher being mentored or of the classroom teacher being mentored by the mentor may count toward the 12 hours of meeting time required for the semester.

Unless the district has created a mentoring curriculum as provided below, the mentoring sessions must address the following topics:

1. Orientation to the context, policies, and practices of the school district;
2. Data-driven instructional practices;

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3. Specific instructional coaching cycles, including coaching regarding conferences between parents and the classroom teacher;
4. Professional development; and
5. Professional expectations.

Subject to approval by TEA, in determining the topics to be addressed in the mentoring sessions, a school district may create an appropriate curriculum that meets the district needs.

A district must:

1. Designate a specific time during the regularly contracted school day for meetings between mentor teachers and classroom teachers assigned to a mentor; and
2. Schedule release time or a reduced teaching load for mentor teachers and classroom teachers under this section to facilitate mentoring activities, including classroom observations or participation in supportive coaching.

Education Code 21.458(f), (f-1)

**Achievement
Academy Stipends**

Literacy
Achievement
Academy

A classroom teacher who provides instruction to students in kindergarten through third grade and completes a literacy achievement academy is entitled to receive a stipend from the school district in the amount determined by the commissioner. A district may provide a stipend to a classroom teacher who provides instruction to students in a grade level above third grade. A stipend received under this subsection is not considered in determining whether a school district is paying the classroom teacher the minimum monthly salary under Education Code 21.402.

A school district is not required to provide a literacy achievement academy stipend to a classroom teacher if the teacher:

1. Attends the literacy achievement academy as part of an educator preparation program in which the teacher is enrolled;
2. Attends the literacy achievement academy on a day or during hours of service included in the term of the teacher's contract; or
3. Is not directed or approved by the school district at which the teacher is employed to attend the literacy achievement academy.

Education Code 21.4552(d), (d-1)

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**Mathematics
Achievement
Academy**

A classroom teacher who completes a mathematics achievement academy is entitled to receive a stipend from the school district in the amount determined by the commissioner. A stipend received under this subsection is not considered in determining whether a district is paying the classroom teacher the minimum monthly salary under Education Code 21.402.

A school district is not required to provide a stipend under the mathematics achievement academy to a classroom teacher if the teacher:

1. Attends the mathematics achievement academy as part of an educator preparation program in which the teacher is enrolled;
2. Attends the mathematics achievement academy on a day or during hours of service included in the term of the teacher's contract; or
3. Is not directed or approved by the school district at which the teacher is employed to attend the mathematics achievement academy.

Education Code 21.4553(d), (d-1)

**Post Secondary
Career Counseling
Academy Stipend**

A stipend received by a school counselor or teacher who attends a postsecondary education and career counseling academy under Education Code 33.009 is not considered in determining whether a district is paying the school counselor or teacher the minimum monthly salary under Education Code 21.402. *Education Code 33.009(h)*

Autism Training

A district may provide a salary incentive or similar compensation to a teacher who completes training provided by a regional education service center (ESC) relating to autism. A school district that decides to provide an incentive or compensation shall adopt a policy to implement this section. *Education Code 21.465*

**Retirement
Incentives**

A district may not offer or provide a financial or other incentive to an employee to encourage the employee to retire from the Teacher Retirement System of Texas. *Education Code 22.007*

**Attendance
Supplement**

A district shall not deny an educator a salary bonus or similar compensation given in whole or in part on the basis of educator attendance because of the educator's absence from school for observance of a religious holy day observed by a religion whose places of worship are exempt from property taxation under Tax Code 11.20. *Education Code 21.406*

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Note: For a detailed treatment of termination and nonrenewal of educator contracts, see policies DF AA and DF AB (Probationary Contracts), DF BA and DF BB (Term Contracts), and DF CA (Continuing Contracts).

**Withholding
Information**

An attempt by any district employee to encourage or coerce a child to withhold information from the child's parent is grounds for discharge or suspension under Education Code 21.104 (probationary contracts), 21.156 (continuing contracts), and 21.211 (term contracts) or by the State Board for Educator Certification (SBEC), if applicable. *Education Code 26.008(b)*

**Registry of Persons
Not Eligible for
Employment**

A district shall discharge, or refuse to hire, or terminate, a person listed on TEA's registry of persons who are not eligible to be employed. [See DBAA] *Education Code 22A.151(b)*

**Discharge of
Convicted
Employees**

A district shall discharge or refuse to hire an employee or applicant for employment if the district obtains information through a criminal history record information (CHRI) review that the employee or applicant has been:

1. Convicted of or placed on deferred adjudication community supervision for:
 - a. An offense requiring registration as a sex offender under Code of Criminal Procedure Chapter 62;
 - b. An offense under Penal Code 21.12, Improper Relationship Between an Educator and a Student, or Penal Code 43.24, Sale, Distribution, or Display of Harmful Material to a Minor;
 - c. A felony offense under Penal Code Chapter 43, Public Indecency;
 - d. A felony offense involving school property; or
 - e. An offense under the laws of another state or federal law that is equivalent to items a, b, c, or d; or
2. Convicted of:
 - a. A felony under Title 5, Penal Code; or
 - b. An offense under the laws of another state or federal law that is equivalent to an offense under item 2a, above.

Exception

However, a district is not required to discharge an employee if the person committed an offense under Title 5, Penal Code, and:

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1. The date of the offense is more than 30 years before the date the person's employment will begin; and
2. The employee satisfied all terms of the court order entered on conviction.

Education Code 22A.157(a)-(b), 22A.201(a) [See DBAA]

Certification to
Commissioner

Each school year, a superintendent shall certify to the commissioner that the district has complied with the above provisions. *Education Code 22A.157(f)*

Sanctions

SBEC may impose a sanction on an educator who does not discharge an employee if the educator knows or should have known, through a criminal history record information review, that the employee has criminal history described in Discharge of Convicted Employees, above. *Education Code 22A.157(e)*

Termination for
Failure to Disclose

A district may discharge an employee if the district obtains information of the employee's conviction of a felony or of a misdemeanor involving moral turpitude that the employee did not disclose to SBEC or the district. An employee so discharged is considered to have been discharged for misconduct for purposes of Labor Code 207.044 (unemployment compensation). *Education Code 22A.157(d)*

**Certain Offenses
Against Students**

Mandatory
Termination

If a district receives notice that SBEC has revoked the certificate of a person based on the offenses listed at Discharge of Convicted Employees, the district shall:

1. Immediately remove the person whose certificate has been revoked from campus or from an administrative office, as applicable, to prevent the person from having any contact with a student; and
2. For a person employed under a Chapter 21 probationary, continuing, or term contract, with the approval of the board or its designee:
 - a. Suspend the person without pay;
 - b. Provide the person with written notice that the person's contract is void [see Notice to Employee, below]; and
 - c. Terminate the employment of the person as soon as practicable.

Education Code 22A.201(a), (c)

Discretionary
Termination

If a district becomes aware that a person employed by the district under a probationary, continuing, or term contract under Chapter 21 has been convicted of or received deferred adjudication for a

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felony offense, and the person is not subject to the mandatory termination provision above, the district may, with the approval of the board or its designee:

1. Suspend the person without pay;
2. Provide the person with written notice that the person's contract is void [see Notice to Employee, below]; and
3. Terminate the employment of the person as soon as practicable.

Education Code 22A.201(d)

Notice to Employee

A person's probationary, continuing, or term contract under Chapter 21 is void if, with the approval of the board or its designee, the district provides written notice to the person, under the mandatory or discretionary termination provisions above, that the person's contract is void. *Education Code 22A.201(e)*

No Appeal

Action taken by a district under the mandatory or discretionary terminations provisions above is not subject to appeal under Education Code Chapter 21 and the notice and hearing requirements of Chapter 21 do not apply to the action. *Education Code 22A.201(g)*

Invalid or Expired Certification

An employee's probationary, term, or continuing contract is void if the employee:

1. Does not hold a valid certificate or permit issued by SBEC;
2. Fails to fulfill the requirements necessary to renew or extend the employee's temporary, probationary, or emergency certificate or any other certificate or permit issued under Education Code Chapter 21, Subchapter B; or
3. Fails to comply with any requirement under Education Code Chapter 22, Subchapter C [criminal history review, see DBAA], if the failure results in suspension or revocation of the employee's certificate.

Education Code 21.0031(a)

A certificate or permit is not considered to have expired if:

1. The employee has completed the requirements for renewal of the certificate or permit;
2. The employee submitted the request for renewal before the expiration date; and

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3. The date the certificate or permit would have expired is before the date SBEC takes action to approve the renewal of the certificate or permit.

Education Code 21.0031(f)

District's Options

If a district has knowledge that an employee's contract is void under Education Code 21.0031(a), the district may:

1. Terminate the employee;
2. Suspend the employee with or without pay; or
3. Retain the employee for the remainder of the school year on an at-will employment basis in a position that does not require a contract under Education Code 21.002, at the employee's existing rate of pay or at a reduced rate.

The employee is not entitled to the minimum salary prescribed by Education Code 21.402.

Education Code 21.0031(b)

Exception

A district may not terminate or suspend an employee under 21.0031(b) because of the employee's lack of a valid certificate or permit, or failure to renew or extend a certificate or permit, if:

1. The employee requests an extension from SBEC to renew, extend, or otherwise validate the employee's certificate or permit; and
2. Not later than the 10th day after the date the contract is void, the employee takes necessary measures to renew, extend, or otherwise validate the employee's certificate or permit, as determined by SBEC.

Education Code 21.0031(b-1)

No Appeal or
Chapter 21 Hearing

A school district's decision under Education Code 21.0031(b) is not subject to appeal under Education Code Chapter 21, and the notice and hearing requirements of that chapter do not apply to the decision. *Education Code 21.0031*

Applicability

These void contract provisions do not affect the rights and remedies of a party in an at-will employment relationship and do not apply to a certified teacher assigned to teach a subject for which the teacher is not certified. *Education Code 21.0031; Nunez v. Simms, 341 F.3d 385 (5th Cir. 2003)*

Report to SBEC

A superintendent shall report the educator's termination to SBEC if the conditions set forth at Education Code 22A.051 exist. [See DHB]

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**Report to
Superintendent**

A principal shall report the educator's termination to the superintendent if the conditions set forth at Education Code 22A.051 exist. [See DPA]

**Falsification of
Military Record**

A district may discharge an employee, regardless of whether the employee is employed under an employment contract, if the district determines, based on a reasonable factual basis, that the employee, in obtaining the employee's employment or any benefit relating to the employee's employment, falsified or otherwise misrepresented any information regarding the employee's military record in a manner that would constitute an offense under Penal Code 32.54.

An employment contract entered into by a district with an employee discharged by the employer under Labor Code Chapter 105 is void and unenforceable as against public policy. [See DF series]

Labor Code Ch. 105

**Prohibition on
Diversity, Equity,
and Inclusion**

A district shall adopt a policy and procedure for the appropriate discipline, including termination, of a district employee or contractor who intentionally or knowingly engages in or assigns to another person diversity, equity, and inclusion duties. The district shall provide a physical and electronic copy of the policy and procedure to each district employee or contractor.

The policy and procedure adopted by a district must ensure that an employee or contractor receives adequate due process and an opportunity to appeal disciplinary actions, including termination, in the same manner provided for other disciplinary actions. [See BT]

Education Code 11.005(c)-(d)

**Prohibited
Classroom
Instruction**

A district shall adopt a policy and procedure for the appropriate discipline, including termination, of a district or school employee or contractor who intentionally or knowingly engages in or assigns to another person an act prohibited by Education Code 28.0022 (Certain Instructional Requirements and Prohibitions). The district shall provide a physical and electronic copy of the policy and procedure to each district or school employee or contractor. [See EMB] *Education Code 28.0022(h)*

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Suspension Without Pay

A board may, for good cause as determined by the board, suspend an employee without pay:

1. Pending discharge, or
2. In lieu of termination.

The suspension may not extend beyond the end of the school year.

Education Code 21.211(b)

Back Pay

If an employee is not discharged after being suspended without pay pending discharge, the employee is entitled to back pay for the period of suspension. *Education Code 21.211(c)*

Grounds for Dismissal

A board may terminate a term contract and discharge a term contract employee at any time for:

1. Good cause as determined by the board; or
2. A financial exigency that requires a reduction in personnel.

Education Code 21.211(a)

Notice

Before any term contract employee is dismissed for good cause, the employee shall be given reasonable notice in writing of the charges against him or her and an explanation of a district's evidence, set out in sufficient detail to fairly enable the employee to show any error that may exist. Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532 (1985)

Hearing

If a term contract employee desires a hearing before an independent hearing examiner, the employee must file a written request with the commissioner of education not later than the 15th day after the date the employee receives notice of the proposed termination or suspension without pay. The employee must provide a district with a copy of the request and must provide the commissioner with a copy of the notice.

The parties may agree in writing to extend by not more than 10 days the deadline for requesting a hearing.

Education Code 21.251(a), .253 [See DFD]

Financial Exigency

An employee who is protesting proposed action to terminate a term contract at any time on the basis of a financial exigency declared under Education Code 44.011 [see CEA] that requires a reduction in personnel must notify the board in writing not later than the 10th day after the date the employee receives notice of the proposed action. The employee is entitled to a hearing in the manner provided under Education Code 21.207 for nonrenewal of a term con-

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tract [see DFBB] or a hearing under Education Code Chapter 21, Subchapter F, as determined by the board. *Education Code 21.159*

Report by Principal

The principal of a district, including a district of innovation, must notify the superintendent not later than the seventh business day after the date of an educator's termination of employment following an alleged incident of misconduct described by Education Code 22A.051(a) or the principal knew about an educator's misconduct under Education Code 22A.051(a)(1), or not later than 48 hours after the principal becomes aware of evidence of misconduct described by Education Code 22A.051(a)(2)(A), (B), (C), or (D)(b)(1). *Education Code 22A.051(c); 19 TAC 249.14(e)* [See DPA]

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**Resignation without
Consent (Unilateral
Resignation)**

An educator employed under a probationary contract for the following school year, or under a term or continuing contract, may relinquish the position and leave district employment at the end of the school year without penalty by filing a written resignation with a board or a board's designee not later than the 45th day before the first day of instruction of the following school year.

A written resignation mailed by prepaid certified or registered mail to a board president or a board's designee at the post office address of the district is considered filed at the time of mailing.

Education Code 21.105(a), .160(a), .210(a)

An unequivocal resignation filed not later than the 45th day before the first day of instruction of the following school year is effective upon filing with a district and the district cannot reject such a resignation. The resignation cannot be withdrawn by the teacher based on an argument that the district has not accepted the resignation. *Fantroy v. Dallas Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 034-R8-0206 (Mar. 5, 2009)*; *Garcia v. Miles Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 055-R1-503 (Nov. 30, 2006)*.

**Resignation with
Consent**

The educator may resign, with the consent of the board or the board's designee, at any other time. *Education Code 21.105(b), .160(b), .210(b)*

Acceptance or approval of a resignation indicates consent to abandonment of contract. *Quitman Indep. Sch. Dist. v. Wilkerson, Tex. Comm'r of Educ. Decision No. 142-TTC-698 (Dec. 2, 1999)*; *Houston Indep. Sch. Dist. v. Johnson, Tex. Comm'r of Educ. Decision No. 054-TTC-1196 (Sept. 28, 1998)*

**Contract
Abandonment**

Written Complaint

On written complaint by a district, the State Board for Educator Certification (SBEC) may impose sanctions against an educator who is employed under a probationary contract, or under a continuing or term contract, for the following school year, and who:

1. Resigns;
2. Fails without good cause to comply with the resignation deadline or the provision regarding resignation by consent; and
3. Fails without good cause to perform the contract.

Education Code 21.105(c), .160(c), .210(c)

Sanctions
Prohibited

SBEC may not impose a sanction against a teacher who relinquishes a position under a probationary, term, or continuing contract and leaves the employment of the district after the 45th day before the first day of instruction for the upcoming school year in violation of and without the consent of the board if the teacher's fail-

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ure to comply with Education Code 21.105(a), 21.160(a), or 21.210(a) was due to:

1. A serious illness or health condition of the teacher or a close family member of the teacher;
2. The teacher's relocation because the teacher's spouse or a partner who resides with the teacher changes employers or location of employment;
3. A significant change in the needs of the teacher's family in a manner that requires the teacher to:
 - a. Relocate; or
 - b. Forgo employment during a period of required employment under the teacher's contract; or
4. The teacher's reasonable belief that the teacher had written permission from the school district's administration to resign.

Education Code 21.105(g), .160(g), .210(g)

Board Action

SBEC shall not pursue sanctions against an educator who is alleged to have abandoned his or her contract unless a board:

1. Submits a written complaint within 30 calendar days after the effective date of the educator's separation from employment from the district. Unless the district and the educator have a written agreement to the contrary, the effective date of separation from employment is the first day that, without district permission, the educator fails to appear for work under the contract.
2. Renders a finding that good cause did not exist under Education Code 21.105(c)(2) (probationary contract), 21.160(c)(2) (continuing contract), or 21.210(c)(2) (term contract). This finding constitutes prima facie evidence of the educator's lack of good cause but is not a conclusive determination.
3. Submits the following required attachments to the written complaint:
 - a. The educator's resignation letter, if any;
 - b. The agreement with the educator regarding the effective date of separation from employment, if any;
 - c. The educator's contract; and
 - d. Board meeting minutes indicating a finding of "no good cause." If the board does not meet within 30 calendar

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days of the educator's separation from employment, the minutes may be submitted within 10 calendar days after the next board meeting.

19 TAC 249.14(j)

Notice to Teacher	If a district submits a complaint regarding a teacher to SBEC, the district shall promptly notify the teacher of the complaint. The notice must include: 1. The basis of the complaint; 2. Information regarding how the teacher may contact SBEC; and 3. A reminder that the teacher should verify that the teacher's mailing address on file with SBEC is current.
SBEC Review	Before imposing sanctions against a teacher for abandonment of contract, SBEC: 1. Must consider any mitigating factors relevant to the teacher's conduct; and 2. May consider alternatives to sanctions, including additional continuing education or training. If a teacher files a written resignation after the 45th day but not later than the 30th day before the first day of instruction of the following school year, SBEC may not suspend or revoke the teacher's certificate. <i>Education Code 21.105(d)-(f), .160(d)-(f), .210(d)-(f)</i>
Mitigating Factors	SBEC shall consider the following factors in seeking, proposing, or making a decision regarding an educator who has abandoned a contract in violation of Education Code 21.105(c), 21.160(c), or 21.210(c). A reduction of one month in suspension time will be given for each factor established, except for the factors 7-10 below. The educator: 1. Gave written notice to the school district 30 days or more in advance of the first day of instruction for which the educator will not be present; 2. Assisted the school district in finding a replacement educator to fill the position; 3. Continued to work until the school district hired a replacement educator; 4. Assisted in training the replacement educator;

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5. Showed good faith in communications and negotiations with the school district;
6. Provided lesson plans for classes following educator's resignation;
7. Changed careers within the field of education:
 - a. To a position that required a different class of educator certification as defined in 19 Administrative Code 230.33(b) (relating to Classes of Certificates);
 - b. To a position with a higher level of authority within the principal class of certificate; or
 - c. To a position in an open-enrollment charter school or a district of innovation that is equivalent to the positions described above;
8. Had a reduction in base pay, excluding stipends, as compared to the educator's base pay for the prior year at the same school district;
9. Resigned due to working conditions that reasonably posed an immediate threat of significant physical harm to the educator; or
10. Any other relevant circumstances or facts.

19 TAC 249.17(d)(2)

Required Report to SBEC

A superintendent shall report the educator's resignation to SBEC if the conditions set forth at Education Code 22A.051 exist. [See DHB] *Education Code 22A.051*

Investigation

A superintendent of a district, including a district of innovation, shall complete an investigation of an educator that involves evidence that the educator may have abused or otherwise committed an unlawful act, was involved in a romantic relationship with, or solicited or engaged in sexual contact with a student or minor, despite the educator's resignation from employment before completion of the investigation. *Education Code 22A.051(b); 19 TAC 249.14(d)(3)(C)*

Report by Principal

A person who serves as a principal in a district, including a district of innovation, must notify the superintendent, and may be subject to sanctions for failure to do so as described by Education Code 22A.051(c) [see DPA]. *Education Code 22A.051(c)*

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Note: For the Educators' Code of Ethics, see DHA(LEGAL).

Duty to Report

Report by Any
Person

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by any person shall immediately make a report as required by law. *Family Code 261.101(a)*

Report by Any
Professional

Any professional who has reasonable cause to believe that a child has been or may be abused or neglected shall make a report as required by law. The report must be made within 24 hours after the professional first has reasonable cause to believe that the child has been or may be abused or neglected or is the victim of an offense of indecency with a child.

A professional may not delegate to or rely on another person to make the report.

A "professional" is a person who is licensed or certified by the state or who is an employee of a facility licensed, certified, or operated by the state and who, in the normal course of official duties or duties for which a license or certification is required, has direct contact with children. The term includes teachers, nurses, doctors, day-care employees, juvenile probation officers, and juvenile detention or correctional officers.

Family Code 261.101(b) [See FFG]

Public Servants

All district employees are "public servants" and therefore subject to Title VIII of the Penal Code, regarding offenses against public administration, including restrictions on the acceptance of illegal gifts, honoraria and expenses, and abuse of office. *Penal Code 1.07(a)(41), Title VIII* [See DBD and BBFA]

**Electronic
Communication
Policy**

"Electronic communication" means any communication facilitated by the use of any electronic device, including a telephone, cellular telephone, computer, computer network, personal data assistant, or pager. The term includes emails, text messages, instant messages, and any communications made through a website, including a social media website or a social networking website.

A school district shall adopt a written policy concerning electronic communications between a school employee and a student enrolled in the district.

The policy adopted under this section must:

1. Include provisions designed to prevent improper electronic communications between a school employee and a student;

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2. Allow a school employee to elect to not disclose to students the employee's personal telephone number or email address; and
3. Include provisions instructing a school employee about the proper method for notifying appropriate local administrators about an incident in which a student engages in improper communications with the school employee.

Education Code 38.027

**Retaliation Against
Grievant**

The district grievance policy prohibits a district employee from retaliating against a student or parent of or person standing in parental relation to a student who files a grievance in accordance with the district grievance policy. If the commissioner determines that an educator has retaliated against a student or parent of or person standing in parental relation to a student who files a grievance under the district's grievance policy, the commissioner may report the educator to SBEC for investigation. *Education Code 26A.001(e)(1), (i)* [See DGBA]

Social Transitioning

The board shall adopt a policy prohibiting an employee of the district from assisting a student enrolled in the district with social transitioning, including by providing any information about social transitioning or providing guidelines intended to assist a person with social transitioning.

"Social transitioning" means a person's transition from the person's biological sex at birth to the opposite biological sex through the adoption of a different name, different pronouns, or other expressions of gender that deny or encourage a denial of the person's biological sex at birth.

A parent of a student enrolled in the district or a district employee may report to the board of trustees of the district a suspected violation of this policy. The board shall investigate any suspected violation and determine whether the violation occurred. If the board determines that a district employee has assisted a student enrolled at the district with social transitioning, the board shall immediately report the violation to the commissioner.

A parent of a student enrolled in a district may seek relief for a violation by filing a grievance through the district's grievance procedure.

Education Code 11.401-.402

**Public Information
on Private Device**

A current or former board member or employee of a district who maintains public information on a privately owned device shall:

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1. Forward or transfer the public information to the district or a district server to be preserved as provided by Government Code 552.004(a); or
2. Preserve the public information in its original form in a backup or archive and on the privately owned device for the time described under 552.004(a).

Gov't Code 552.004(b) [See GB]

**Loss of Retirement
Annuity for
Conviction of Certain
Felonies**

A person is not eligible to receive a service retirement annuity from the Teacher Retirement System (TRS) if the person is convicted of a qualifying felony and the victim is a student.

"Qualifying felony" means an offense that is punishable as a felony under the following sections of the Penal Code:

1. Section 21.02 (continuous sexual abuse of young child or disabled individual);
2. Section 21.12 (improper relationship between educator and student);
3. Section 22.011 (sexual assault) or Section 22.021 (aggravated sexual assault); or
4. Section 43.24 (sale, distribution, or display of harmful material to minor).

The term includes any federal offense that contains elements that are substantially similar to the elements of a felony offense described above.

Not later than the 30th day after the date of a person's conviction for a qualifying felony, the school at which the person was employed shall provide written notice of the conviction to TRS. The notice must comply with rules adopted by TRS.

Gov't Code 824.009

**Transportation or
Storage of Firearm in
School Parking Area**

A district may not prohibit a school employee who holds a license to carry a handgun under Government Code, Chapter 411, Subchapter H, from transporting or storing a handgun or other firearm or ammunition in a locked, privately owned or leased motor vehicle in a parking lot, parking garage, or other parking area provided by the district and may not regulate the manner in which the handgun, firearm, or ammunition is stored in the vehicle, provided that the handgun, firearm, or ammunition is not in plain view.

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This does not authorize a person to possess, transport, or store a handgun, a firearm, or ammunition in violation of Education Code 37.125, Penal Code 46.03, or other law. [See GKA]

Education Code 37.0815

**Tobacco and
E-Cigarettes**

A board shall prohibit smoking or using e-cigarettes or tobacco products at a school-related or school-sanctioned activity on or off school property.

Enforcement

A board shall ensure that district personnel enforce the policies on school property.

Education Code 38.006(b) [See also FNCD and GKA]

**Drug and Alcohol
Abuse Program**

A board shall prohibit the use of alcoholic beverages at school-related or school-sanctioned activities on or off school property. *Education Code 38.007(a)*

Federal Drug-Free
Workplace Act

A district that receives a direct federal grant must agree to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the district's workplace and specifying the actions that will be taken against employees for violations of the prohibition;
2. Establishing a drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The district's policy of maintaining a drug-free workplace;
 - c. Available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed on employees for drug abuse violations;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the required statement;
4. Notifying the employee in the required statement that as a condition of employment in the grant the employee will:
 - a. Abide by the terms of the statement; and
 - b. Notify the district of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after the conviction;

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5. Notifying the granting agency within 10 days after receiving notice from an employee or otherwise receiving actual notice of a conviction;
6. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by 41 U.S.C. section 8104; and
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the above requirements.

41 U.S.C. 8103(a)(1)

Dietary Supplements

Except as provided at Education Code 38.011(b), a district employee may not:

1. Knowingly sell, market, or distribute a dietary supplement that contains performance-enhancing compounds to a primary or secondary education student with whom the employee has contact as part of the employee's duties; or
2. Knowingly endorse or suggest the ingestion, intranasal application, or inhalation of a dietary supplement that contains performance-enhancing compounds by a primary or secondary student with whom the employee has contact as part of the employee's duties.

An employee who violates items 1 or 2, above, commits a Class C misdemeanor offense.

Education Code 38.011

Low-THC Cannabis

A district may not enact, adopt, or enforce a rule, ordinance, order, resolution, or other regulation that prohibits the storage or possession of low-THC cannabis, as authorized by Health and Safety Code Chapter 487. *Health and Safety Code 487.201*

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Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DHA(LEGAL)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of
Standards of
Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic
Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

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Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DHA(LEGAL)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.
Prohibited Classroom Instruction or Activities	An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

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(LOCAL)

Prohibited Diversity, Equity, and Inclusion Duties

An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

Social Transitioning

An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

Tobacco and Nicotine Products and E-Cigarettes

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also

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prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

EMPLOYEE STANDARDS OF CONDUCT

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1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

Arrests, Indictments, Convictions, and Other Adjudications

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct; or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

EMPLOYEE STANDARDS OF CONDUCT
EDUCATOR CODE OF ETHICS

DHA
(LEGAL)

Code of Ethics

The State Board for Educator Certification (SBEC) shall propose rules that provide for the adoption, amendment, and enforcement of an educator's code of ethics. SBEC is solely responsible for enforcing the ethics code for purposes related to certification disciplinary proceedings.

Education Code 21.041(b)(8); 19 TAC 247.1(c)

The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. The Educator's Code of Ethics shall apply to educators and candidates for certification.

19 TAC 247.1(b)

**Professional Ethical
Conduct, Practices,
and Performance**

Standard 1.1. The educator shall not intentionally, knowingly, or recklessly engage in deceptive practices regarding official policies of the school district, educational institution, educator preparation program, the Texas Education Agency, or SBEC and its certification process.

Standard 1.2. The educator shall not intentionally, knowingly, or recklessly misappropriate, divert, or use monies, personnel, property, or equipment committed to his or her charge for personal gain or advantage.

Standard 1.3. The educator shall not submit fraudulent requests for reimbursement, expenses, or pay.

Standard 1.4. The educator shall not use institutional or professional privileges for personal or partisan advantage.

Standard 1.5. The educator shall neither accept nor offer gratuities, gifts, or favors that impair professional judgment or that are used to obtain special advantage. This standard shall not restrict the acceptance of gifts or tokens offered and accepted openly from students, parents of students, or other persons or organizations in recognition or appreciation of service.

EMPLOYEE STANDARDS OF CONDUCT
EDUCATOR CODE OF ETHICS

DHA
(LEGAL)

Standard 1.6. The educator shall not falsify records, or direct or coerce others to do so.

Standard 1.7. The educator shall comply with state regulations, written local school board policies, and other state and federal laws.

Standard 1.8. The educator shall apply for, accept, offer, or assign a position or a responsibility on the basis of professional qualifications.

Standard 1.9. The educator shall not make threats of violence against school district employees, school board members, students, or parents of students.

Standard 1.10. The educator shall be of good moral character and be worthy to instruct or supervise the youth of this state.

Standard 1.11. The educator shall not intentionally, knowingly, or recklessly misrepresent his or her employment history, criminal history, and/or disciplinary record when applying for subsequent employment.

Standard 1.12. The educator shall refrain from the illegal use, abuse, or distribution of controlled substances, prescription drugs, and toxic inhalants.

Standard 1.13. The educator shall not be under the influence of alcohol or consume alcoholic beverages on school property or during school activities when students are present.

19 TAC 247.2(1)

Ethical Conduct
Toward
Professional
Colleagues

Standard 2.1. The educator shall not reveal confidential health or personnel information concerning colleagues unless disclosure serves lawful professional purposes or is required by law.

Standard 2.2. The educator shall not harm others by knowingly making false statements about a colleague or the school system.

Standard 2.3. The educator shall adhere to written local school board policies and state and federal laws regarding the hiring, evaluation, and dismissal of personnel.

Standard 2.4. The educator shall not interfere with a colleague's exercise of political, professional, or citizenship rights and responsibilities.

Standard 2.5. The educator shall not discriminate against or coerce a colleague on the basis of race, color, religion, national origin, age, gender, disability, family status, or sexual orientation.

EMPLOYEE STANDARDS OF CONDUCT
EDUCATOR CODE OF ETHICS

DHA
(LEGAL)

Standard 2.6. The educator shall not use coercive means or promise of special treatment in order to influence professional decisions or colleagues.

Standard 2.7. The educator shall not retaliate against any individual who has filed a complaint with the SBEC or who provides information for a disciplinary investigation or proceeding under this chapter.

Standard 2.8. The educator shall not intentionally or knowingly subject a colleague to sexual harassment.

19 TAC 247.2(2)

Ethical Conduct
Toward Students

Standard 3.1. The educator shall not reveal confidential information concerning students unless disclosure serves lawful professional purposes or is required by law.

Standard 3.2. The educator shall not intentionally, knowingly, or recklessly treat a student or minor in a manner that adversely affects or endangers the learning, physical health, mental health, or safety of the student or minor.

Standard 3.3. The educator shall not intentionally, knowingly, or recklessly misrepresent facts regarding a student.

Standard 3.4. The educator shall not exclude a student from participation in a program, deny benefits to a student, or grant an advantage to a student on the basis of race, color, gender, disability, national origin, religion, family status, or sexual orientation.

Standard 3.5. The educator shall not intentionally, knowingly, or recklessly engage in physical mistreatment, neglect, or abuse of a student or minor.

Standard 3.6. The educator shall not solicit or engage in sexual conduct or a romantic relationship with a student or minor.

Standard 3.7. The educator shall not furnish alcohol or illegal/unauthorized drugs to any person under 21 years of age unless the educator is a parent or guardian of that child or knowingly allow any person under 21 years of age unless the educator is a parent or guardian of that child to consume alcohol or illegal/unauthorized drugs in the presence of the educator.

Standard 3.8. The educator shall maintain appropriate professional educator-student relationships and boundaries based on a reasonably prudent educator standard.

Standard 3.9. The educator shall refrain from inappropriate communication with a student or minor, including, but not limited to,

electronic communication such as cell phone, text messaging, email, instant messaging, blogging, or other social network communication. Factors that may be considered in assessing whether the communication is inappropriate include, but are not limited to:

1. The nature, purpose, timing, and amount of the communication;
2. The subject matter of the communication;
3. Whether the communication was made openly or the educator attempted to conceal the communication;
4. Whether the communication could be reasonably interpreted as soliciting sexual contact or a romantic relationship;
5. Whether the communication was sexually explicit; and
6. Whether the communication involved discussion(s) of the physical or sexual attractiveness or the sexual history, activities, preferences, or fantasies of either the educator or the student.

19 TAC 247.2(3)

EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

DHB
(LEGAL)

Note: This policy applies to a district of innovation under Education Code, Chapter 12A. [See AF]

Permissive Reports

The superintendent may notify the State Board for Educator Certification (SBEC) of any educator misconduct that he or she believes in good faith may be subject to sanctions under 19 Administrative Code, Chapter 249, Disciplinary Proceedings, Sanctions, and Contested Cases, and/or Chapter 247, Educators' Code of Ethics. 19 TAC 249.14(d)

Required Reports

A superintendent shall notify SBEC if:

1. An educator employed by or seeking employment with the district, or an applicant or holder of an SBEC certificate, has a criminal record and the district obtained information about the educator's criminal record by a means other than the criminal history clearinghouse established by the Texas Department of Public Safety under Government Code 411.0845;
2. An educator's employment at the district was terminated and there is evidence that the educator engaged in misconduct listed below [see Reportable Misconduct After Termination or Resignation, below];
3. The educator resigned and there is evidence that the educator engaged in misconduct listed below [see Reportable Misconduct After Termination or Resignation, below]; or
4. The superintendent becomes aware of evidence that an educator employed by the district engaged in the misconduct listed below [see Reportable Misconduct Regardless of Termination or Resignation, below].
5. The educator engaged in conduct that violated the assessment instrument security procedures established under Education Code 39.0301.

Education Code 22A.051, 22.087; 19 TAC 249.14(d)

**Reportable
Misconduct
Regardless of
Termination or
Resignation**

The superintendent shall make a report to SBEC under item 4 [Required Reports], above, if an educator:

1. Abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9 of the Penal Code, Justification Excluding Criminal Responsibility, regardless of whether the conduct resulted in bodily injury;

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REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

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2. Was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor;
3. Engaged in inappropriate communications with a student or minor; or
4. Failed to maintain appropriate boundaries with a student or minor.

Education Code 22A.051(2)(A)-(D), (4)

Deadline to Report

The superintendent must notify SBEC by filing a report not later than 48 hours after the superintendent receives notice from a principal [see DPA(LEGAL)] or becomes aware of evidence of misconduct described above [Reportable Misconduct Regardless of Termination or Resignation]. *Education Code 22A.051(d)(2)*

**Reportable
Misconduct After
Termination or
Resignation**

A superintendent shall make a report to SBEC under items 2 and 3 at Required Reports, above, if an educator was terminated or resigned and there is evidence that the educator:

1. Abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9 of the Penal Code, Justification Excluding Criminal Responsibility, regardless of whether the conduct resulted in bodily injury;
2. Was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor;
3. Engaged in inappropriate communications with a student or minor;
4. Failed to maintain appropriate boundaries with a student or minor;
5. Possessed, transferred, sold, or distributed a controlled substance, as defined by Health and Safety Code Chapter 481, or by 21 U.S.C. 801 et seq.;
6. Illegally transferred, appropriated, or expended school property or funds;
7. Attempted by fraudulent or unauthorized means to obtain or alter a professional certificate or license for the purpose of promotion or additional compensation; or
8. Committed a criminal offense, or any part of a criminal offense, on school property or at a school-sponsored event.

Education Code 22A.051(a); 19 TAC 249.14(d)

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REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

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(LEGAL)

Deadline to Report After Termination or Resignation	The superintendent shall notify SBEC in writing by filing a report within seven business days after the date the superintendent receives notice from a principal [see DPA] or knew about an educator's termination or resignation following an alleged incident of misconduct described above at Reportable Misconduct After Resignation or Termination or about an educator's criminal record described under Education Code 22A.051(d). <i>Education Code 22A.051(d)(1)</i> [See Required Reports, above]
Investigation After Termination or Resignation	A superintendent shall complete an investigation of an educator that involves evidence that the educator may have engaged in misconduct described above at Reportable Misconduct After Termination or Resignation, items 1, 2, 3, or 4, despite the educator's resignation from employment before completion of the investigation. <i>Education Code 22A.051(b); 19 TAC 249.14(d)(3)(C)</i>
Contents of Report	The report must be in writing and in a form prescribed by SBEC and filed through a confidential and secure internet portal developed and maintained by TEA under Education Code 22A.155. The report shall include the name or names of any student or minor who is the victim of abuse or unlawful conduct by an educator and the factual circumstances requiring the report and the subject of the report by providing the following available information: 1. Name and any aliases; 2. Certificate number, if any, or social security number; 3. Last known mailing address and home and daytime phone numbers; 4. All available contact information for any alleged victim or victims; 5. Name or names and any available contact information of any relevant witnesses to the circumstances requiring the report; 6. Current employment status of the subject, including any information about proposed termination, notice of resignation, or pending employment actions; and 7. Involvement by a law enforcement or other agency, including the name of the agency. <i>Education Code 22A.051(e); 19 TAC 249.14(f)</i> The name of the student or minor is not public information under the Public Information Act. [See GBAA] <i>Education Code 22(A).051(j)</i>

EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

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(LEGAL)

Notice	A superintendent shall notify the board and the educator of the filing of a written report with SBEC. <i>Education Code 22A.051(f)</i>
To the Board and Educator	
Before Accepting Resignation	Before accepting an employee's resignation that requires filing a report, the superintendent shall inform the educator in writing that a report will be filed and that sanctions against his or her certificate may result as a consequence. <i>19 TAC 249.14(d)(3)(A)</i>
Policy to Notify Parents	The board shall adopt a policy under which notice is provided to the parent or guardian of a student with whom an educator is alleged to have engaged in misconduct described Reportable Conduct Regardless of Termination or Resignation. [See FFF] <i>Education Code 22A.053.</i>
Sanctions for Failure to Report	SBEC shall determine whether to impose sanctions, including an administrative penalty against a superintendent who fails to file a report. <i>Education Code 22A.051(h); 19 TAC 249.14(d), (h), .15(b)(4)</i>
Administrative Penalty	If a superintendent is required to file a report and fails to file the report by the required date, SBEC may impose an administrative penalty of not less than \$500 and not more than \$10,000. SBEC may not renew the certification of an educator against whom an administrative penalty is imposed until the penalty is paid. <i>Education Code 22A.051(k)</i>
Criminal Offense	A superintendent required to file a report commits a state jail felony if the superintendent fails to file the report by the required date with intent to conceal an educator's criminal record or alleged incident of misconduct. <i>Education Code 22A.051(l)</i>
Immunity	A superintendent or principal who, in good faith and while acting in an official capacity, files a report with SBEC or communicates with another superintendent or principal concerning an educator's criminal record or alleged incident of misconduct is immune from civil or criminal liability that might otherwise be incurred or imposed. <i>Education Code 22A.051(g)</i>
Definitions	"Abuse" has the meaning assigned by Family Code 261.001(1) and includes any sexual conduct involving a student or minor. <i>Education Code 22A.001(1)</i>
Abuse	"Abuse" includes the following acts or omissions: 1. Mental or emotional injury to a child that results in an observable and material impairment in the child's growth, development, or psychological functioning; 2. Causing or permitting the child to be in a situation in which the child sustains a mental or emotional injury that results in an

EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

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(LEGAL)

observable and material impairment in the child's growth, development, or psychological functioning;

3. Physical injury that results in substantial harm to the child, or the genuine threat of substantial harm from physical injury to the child, including an injury that is at variance with the history or explanation given and excluding an accident or reasonable discipline by a parent, guardian, or managing or possessory conservator that does not expose the child to a substantial risk of harm; or
4. Failure to make a reasonable effort to prevent an action by another person that results in physical injury that results in substantial harm to the child;
5. Sexual conduct harmful to a child's mental, emotional, or physical welfare, including conduct that constitutes the offense of continuing sexual abuse of a young child or disabled individual under Penal Code 21.02, indecency with a child under Penal Code 21.11, improper relationship between educator and student under Penal Code 21.12, sexual assault under Penal Code 22.011, or aggravated sexual assault under Penal Code 22.021;
6. Failure to make a reasonable effort to prevent sexual conduct as defined by Penal Code 43.01, including compelling or encouraging the child in a manner that constitutes an offense of trafficking of persons under Penal Code 20A.02(a)(7) or (8), solicitation of prostitution under Penal Code 43.05(a)(2);
7. Causing, permitting, encouraging, engaging in, or allowing the photographing, filming, or depicting of the child if the person knew or should have known that the resulting photograph, film, or depiction of the child is obscene as defined by Penal Code 43.21, or pornographic;
8. The current use by a person of a controlled substance as defined by Chapter 481, Health and Safety Code, in a manner or to the extent that the use results in physical, mental, or emotional injury to a child;
9. Causing, permitting, encouraging, engaging in, or allowing a sexual performance by a child as defined by Penal Code 43.25;
10. Knowingly causing, permitting, encouraging, engaging in, or allowing a child to be trafficked in a manner punishable as an offense under Penal Code 20A.02(a)(5), (6), (7), or (8), or the failure to make a reasonable effort to prevent a child from be-

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(LEGAL)

ing trafficked in a manner punishable as an offense under any of those sections; or

11. Forcing or coercing a child to enter into a marriage.

19 TAC 249.3(1); Family Code 261.001(1)

Reported Criminal
History

“Reported criminal history” means information concerning any formal criminal justice system charges and dispositions. The term includes arrests, detentions, indictments, criminal information, convictions, deferred adjudications, and probations in any state or federal jurisdiction. *19 TAC 249.3(44)*

Solicitation of a
Romantic
Relationship

“Solicitation of a romantic relationship” means deliberate or repeated acts that can be reasonably interpreted as the solicitation by an educator of a relationship with a student that is romantic in nature. A romantic relationship is often characterized by a strong emotional or sexual attachment and/or patterns of exclusivity, but does not include appropriate educator-student relationships that arise out of legitimate contexts such as familial connections or longtime acquaintance. The following acts, considered in context, may constitute prima facie evidence of the solicitation by an educator of a romantic relationship with a student:

1. Behavior, gestures, expressions, or communications with a student that are unrelated to the educator’s job duties and evidence a romantic intent or interest in the student, including statements of love, affection, or attraction. Factors that may be considered in determining the romantic intent of such communications or behavior include:
 - a. The nature of the communications;
 - b. The timing of the communications;
 - c. The extent of the communications;
 - d. Whether the communications were made openly or secretly;
 - e. The extent that the educator attempts to conceal the communications;
 - f. If the educator claims to be counseling a student, SBEC may consider whether the educator’s job duties included counseling, whether the educator reported the subject of the counseling to the student’s guardians or to the appropriate school personnel, or, in the case of alleged abuse or neglect, whether the educator reported the abuse or neglect to the appropriate authorities; and

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(LEGAL)

- g. Any other evidence tending to show the context of the communications between educator and student.
- 2. Making inappropriate comments about a student's body, creating or transmitting sexually suggestive photographs or images, or encouraging the student to transmit sexually suggestive photographs or images.
- 3. Making sexually demeaning comments to a student.
- 4. Making comments about a student's potential sexual performance.
- 5. Requesting details of a student's sexual history.
- 6. Requesting a date, sexual contact, or any activity intended for the sexual gratification of the educator.
- 7. Engaging in conversations regarding the sexual problems, preferences, or fantasies of either party.
- 8. Inappropriate hugging, kissing, or excessive touching.
- 9. Providing the student with drugs or alcohol.
- 10. Violating written directives from school administrators regarding the educator's behavior toward a student.
- 11. Grooming behaviors, considered in context and on the totality of circumstances, including, but not limited to:
 - a. Showing the student special attention;
 - b. Giving the student individual gifts, money, or privileges;
 - c. Isolating the student;
 - d. Exposing the student to adult topics or conversations and/or media that is not age appropriate; or
 - e. Meeting behind closed doors with the student without another adult present.
- 12. Suggestions that a romantic relationship is desired after the student graduates, including post-graduation plans for dating or marriage.
- 13. Any other acts tending to show that the educator solicited a romantic relationship with the student.

19 TAC 249.3(51)

[See DHC for provisions regarding solicitation of sexual contact.]

EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO TEXAS EDUCATION AGENCY

DHC
(LEGAL)

Note: The provisions of this policy apply to a district of innovation under Education Code, Chapter 12A. [See AF]

Definitions

“Abuse” has the meaning assigned by Family Code 261.001(1) and includes any sexual conduct involving a student or minor. [See DHB] *Education Code 22A.001(1)*

“Employee” means a person who is employed by a school district, district of innovation, charter school, service center, or shared services arrangement and does not hold a certification issued by the State Board for Educator Certification (SBEC) under Education Code, Chapter 21, Subchapter B.

19 TAC 153.1201(b), (d)

**Misconduct of
Noncertified
Employees**

Education Code 22A.052 applies to a district employee who does not hold certification issued by SBEC or a school district teaching permit.

**Reportable
Misconduct**

A person who serves as the superintendent shall notify the commissioner if the superintendent obtains criminal history record information relating to or becomes aware of evidence that an employee:

1. Abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9 of the Penal Code, Justification Excluding Criminal Responsibility, regardless of whether the conduct resulted in bodily injury;
2. Was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact, defined below, with a student or minor;
3. Engaged in inappropriate communications with a student or minor; or
4. Failed to maintain appropriate boundaries with a student or minor.

Education Code 22A.052(b)

Deadline to Report

The superintendent must notify the commissioner by filing a report with the commissioner not later than 48 hours after the superintendent receives notice from a principal [see DPA(LEGAL)], knew about the termination or resignation following an allegation of misconduct, or becomes aware of evidence of misconduct described above. *Education Code 22A.052(e)*

EMPLOYEE STANDARDS OF CONDUCT
REPORTS TO TEXAS EDUCATION AGENCY

DHC
(LEGAL)

**Investigation After
Termination or
Resignation**

A superintendent shall complete an investigation of an employee that involves evidence that the employee may have engaged in misconduct described above [Reportable Misconduct], despite the employee's resignation from district employment before completion of the investigation. *Education Code 22A.052(c)*

Contents of Report

The report must be in writing and in a form prescribed by the commissioner and filed through an internet portal developed and maintained by the Texas Education Agency (TEA). The report shall include the name or names of any student or minor who is the victim of abuse or unlawful conduct by an employee and the factual circumstances requiring the report and the subject of the report by providing the following available information:

1. The name or names of any student or minor who is the victim of abuse or unlawful conduct by an employee;
2. The factual circumstances requiring the report and the subject of the report by providing the following available information:
 - a. Name and any aliases and certificate number, if any, or social security number;
 - b. Last known mailing address and home and daytime phone numbers;
 - c. All available contact information for any alleged victim or victims;
 - d. Name or names and any available contact information of any relevant witnesses to the circumstances requiring the report;
 - e. Current employment status of the subject, including any information about proposed termination, notice of resignation, or pending employment actions; and
 - f. Involvement by a law enforcement or other agency, including the name of the agency.

Education Code 22A.052(f); 19 TAC 153.1203(d)

The name of the student or minor is not public information under Government Code Chapter 552 (Public Information Act) [see GBAA]. *Education Code 22A.052(j)*

**Notice to the Board
and Employee**

A superintendent shall notify the board and the employee of the filing of the report. *Education Code 22A.052(g)*

Immunity

A superintendent who in good faith and while acting in an official capacity files a report or makes a notification is immune from civil

EMPLOYEE STANDARDS OF CONDUCT
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(LEGAL)

or criminal liability that might otherwise be incurred or imposed. *Education Code 22A.052(h)*

Sanctions for Failure to Report

The commissioner shall refer an educator who fails to file a report to SBEC, which will determine whether to impose sanctions against the educator. *Education Code 22A.052(i)*

Criminal Offense

A superintendent required to file a report commits a state jail felony if the superintendent fails to timely file the report with intent to conceal an employee's criminal record or alleged incident of misconduct. *Education Code 22A.052(k)*

Review of District Records

The commissioner may review district records to ensure compliance with the requirement to report misconduct. *Education Code 22A.052(l)*

Solicitation of Sexual Contact

"Solicitation of sexual contact" means deliberate or repeated acts that can be reasonably interpreted as the solicitation by an employee of a relationship with a student that is sexual in nature. Solicitation of sexual contact is often characterized by a strong emotional or sexual attachment and/or by patterns of exclusivity but does not include appropriate relationships that arise out of legitimate contexts such as familial connections or longtime acquaintance. The following acts, considered in context, may constitute prima facie evidence of the solicitation by an employee of sexual contact with a student:

1. Behavior, gestures, expressions, or communications with a student that are unrelated to the employee's job duties and evidence a sexual intent or interest in the student, including statements of love, affection, or attraction. Factors that may be considered in determining the intent of such communications or behavior, include, without limitation:
 - a. The nature of the communications;
 - b. The timing of the communications;
 - c. The extent of the communications;
 - d. Whether the communications were made openly or secretly;
 - e. The extent that the employee attempts to conceal the communications;
 - f. If the employee claims to be counseling a student, the commissioner of education may consider whether the employee's job duties included counseling, whether the employee reported the subject of the counseling to the student's guardians or to the appropriate school person-

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nel, or, in the case of alleged abuse or neglect, whether the employee reported the abuse or neglect to the appropriate authorities; and

- g. Any other evidence tending to show the context of the communications between employee and student;
- 2. Making inappropriate comments about a student's body, creating or transmitting sexually suggestive photographs or images, or encouraging the student to transmit sexually suggestive photographs or images;
- 3. Making sexually demeaning comments to a student;
- 4. Making comments about a student's potential sexual performance;
- 5. Requesting details of a student's sexual history;
- 6. Requesting a date, sexual contact, or any activity intended for the sexual gratification of the employee;
- 7. Engaging in conversations regarding the sexual problems, preferences, or fantasies of either party;
- 8. Inappropriate hugging, kissing, or excessive touching;
- 9. Providing the student with drugs or alcohol;
- 10. Violating written directives from school administrators regarding the employee's behavior toward a student;
- 11. Suggestions that a romantic relationship is desired after the student graduates, including post-graduation plans for dating or marriage; and
- 12. Any other acts tending to show that the employee solicited sexual contact with a student.

19 TAC 153.1201(a)

[See DHB for provisions regarding solicitation of a romantic relationship.]

ASSIGNMENT AND SCHEDULES

DK
(LEGAL)

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

Credentials or Permit Required	A public school employee must have the appropriate credentials for his or her current assignment specified in 19 Administrative Code Chapter 231, Requirements for Public School Personnel Assignments, unless the appropriate permit has been issued under Chapter 230, Subchapter F, Permits. <i>19 TAC 231.1(a)</i> [See DBA]
Principal's Approval	The principal of a campus shall approve all teacher and staff appointments for the campus from a pool of applicants selected by a district or of applicants who meet the hiring requirements established by a district, based on criteria developed by the principal after informal consultation with the faculty. A superintendent or designee has final placement authority for a teacher transferred because of enrollment shifts or program changes. <i>Education Code 11.202; Atty. Gen. Op. DM-27 (1991)</i>
Transfers	A district's employment policy may include a provision for providing each current district employee with an opportunity to participate in a process for transferring to another school in or position with the district. <i>Education Code 11.1513(c)(3)</i>
Parent Notification	If a district assigns an inappropriately certified or uncertified teacher to the same classroom for more than 30 consecutive instructional days during the same school year, it shall provide written notice of the assignment to the parents or guardians of each student in that classroom. <i>Education Code 21.057</i> [See DBA]

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Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

Staff Development

Educator

The staff development provided by a district to an educator other than a principal must be conducted in accordance with standards developed by the district and designed to improve education in the district.

Principal

The staff development provided by a district to a principal shall be governed by Education Code 21.3541 and rules adopted under that section. [See DNB]

Education Code 21.451(a), (a-1)

Professional
Development Policy

A board shall annually review the SBEC continuing education and training clearinghouse published under Education Code 21.4514 and adopt a professional development policy that must:

1. Be guided by the recommendations for training in the clearinghouse;
2. Note any differences in the policy adopted by the district or school from the recommendations in the clearinghouse; and
3. Include a schedule of all training required for educators or other school personnel at the district or school.

To the extent of any conflict, a frequency requirement for the completion of training provided by statute prevails over a frequency requirement for that training included in the professional development policy.

Education Code 21.4515(a), (b)

**Requirements for
Training**

In designing staff development for educators other than principals, a district must use procedures that, to the greatest extent possible, ensure the training included in the staff development:

1. Incorporates proactive instructional planning techniques using a framework that:
 - a. Provides flexibility in the ways:
 - (1) Information is presented;
 - (2) Students respond or demonstrate knowledge and skills; and
 - (3) Students are engaged;

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- b. Reduces barriers in instruction;
 - c. Provides appropriate accommodations, supports, and challenges; and
 - d. Maintains high achievement expectations for all students, including students with disabilities and students of limited English proficiency; and
2. Integrates inclusive and evidence-based instructional practices for all students, including students with disabilities.

Staff development shall be predominantly campus-based, related to achieving campus performance objectives, and developed and approved by the campus-level committee.

A district may use district-wide staff development that has been developed and approved through the district-level decision process. [See BQA and BQB, as appropriate]

Education Code 21.451(a-2), (b), (c)

Optional Training

Staff development may include training in:

1. Technology and digital learning; and
2. Positive behavior intervention and support strategies, including classroom management, district discipline policies, and the Student Code of Conduct.

Technology and digital learning training must:

1. Discuss basic technology proficiency expectations and methods to increase an educator's digital literacy; and
2. Assist an educator in the use of digital technology in learning activities that improve teaching, assessment, and instructional practices.

Staff development may include instruction as to what is permissible under law, including opinions of the United States Supreme Court, regarding prayer in public school.

Education Code 21.451(d)(1), (d-3), (g)

Required Training

Staff development must include training on:

1. Suicide prevention;
2. Strategies for establishing and maintaining positive relationships among students, including conflict resolution; and
3. Preventing, identifying, responding to, and reporting incidents of bullying.

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Required training above must be provided in accordance with the board's professional development policy and use a best practice-based program recommended by the Health and Human Services Commission under Education Code 38.351 [see FFEB]. Required training may include two or more topics listed together.

Education Code 21.451(d)(3), (d-1)

*Instruction of
Students with
Disabilities*
Definition

"Student with a disability" means a student who is:

1. Eligible to participate in a school district's special education program under Education Code 29.003;
2. Covered by Section 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794); or
3. Covered by the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.).

Education Code 21.001(3-a)

Requirements

Staff development must include training that is evidence-based, as defined by Section 8101, Every Student Succeeds Act (20 USC 7801), and that:

1. Relates to the instruction of students with disabilities, including students with disabilities who also have other intellectual or mental health conditions; and
2. Is designed for educators who work primarily outside the area of special education.

A district is required to provide the training to an educator who works primarily outside the area of special education only if the educator does not possess the knowledge and skills necessary to implement the individualized education program developed for a student receiving instruction from the educator. A district may determine the time and place at which the training is delivered.

In developing or maintaining the training, a district must consult with persons with expertise in research-based practices for students with disabilities, including colleges, universities, private and nonprofit organizations, regional education service centers, qualified district personnel, and any other persons identified as qualified by the district, regardless of whether the training is provided at the campus or district level.

Education Code 21.451(d)(2), (e)-(f)

*Suicide
Prevention*

The required suicide prevention training may be satisfied through independent review of suicide prevention training material that complies with the guidelines developed by the Texas Education

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Agency (TEA) and is offered online. *Education Code 21.451(d-2); 19 TAC 153.1013(d)*

Suicide prevention programs on TEA's list of recommended best practice-based programs [see FFEB] must include components that provide for training school counselors, teachers, nurses, administrators, and other staff, as well as law enforcement officers and social workers who regularly interact with students, to:

1. Recognize students at risk of attempting suicide, including students who are or may be the victims of or who engage in bullying;
2. Recognize students displaying early warning signs and a possible need for early mental health or substance abuse intervention, which warning signs may include declining academic performance, depression, anxiety, isolation, unexplained changes in sleep or eating habits, and destructive behavior toward self and others;
3. Intervene effectively with students described above by providing notice and referral to a parent or guardian so appropriate action, such as seeking mental health or substance abuse services, may be taken by a parent or guardian; and
4. Assist students in returning to school following treatment of a mental health concern or suicide attempt.

A district shall provide training described in the components above for teachers, school counselors, principals, and all other appropriate personnel. A district is required to provide the training at an elementary school campus only to the extent that sufficient funding and programs are available. A school district may implement a program on TEA's list of recommended best practice-based programs [see FFEB] to satisfy this training requirement.

If a district provides the training, a district shall require completion in accordance with the district's professional development policy and maintain records that include district employees who participated in the training.

A district may satisfy a requirement to implement a program in the area of substance abuse prevention and intervention by providing instruction related to youth substance use and abuse education under Education Code 38.040. [See EHAC]

Education Code 38.351(e), (g), (g-1), (h); 19 TAC 153.1013

Staff Development
Account

A district that receives resources from the commissioner of education's staff development account must pay to the commissioner for

**Child Abuse,
Trafficking, and
Maltreatment**

deposit in the account an amount equal to one-half of the cost of the resources provided to the district. *Education Code 21.453(c)*

A district's methods for increasing awareness of issues regarding sexual abuse, sex trafficking, and other maltreatment of children [see District Improvement Plan at BQ and Sexual Abuse, Trafficking, and Maltreatment Policies and Programs at FFG] must include training concerning prevention techniques for and recognition of sexual abuse, sex trafficking, and all other maltreatment of children, including the sexual abuse, sex trafficking, and other maltreatment of children with significant cognitive disabilities.

The training must be provided in accordance with the district's professional development policy and as part of new employee orientation to all new employees.

The training must include:

1. Factors indicating a child is at risk for sexual abuse, trafficking, or other maltreatment;
2. Warning signs indicating a child may be a victim of sexual abuse, trafficking, or other maltreatment;
3. Internal procedures for seeking assistance for a child who is at risk for sexual abuse, trafficking, or other maltreatment, including referral to a school counselor, a social worker, or another mental health professional;
4. Techniques for reducing a child's risk of sexual abuse, trafficking, or other maltreatment; and
5. Information on community organizations that have relevant research-based programs and that are able to provide training or other education for district staff, students, and parents.

A district must maintain records that include staff members who participated in the training.

To the extent that resources are not yet available from TEA or the commissioner of education, districts shall implement the policies and trainings with existing or publicly available resources. The district may also work in conjunction with a community organization to provide the training at no cost to the district.

Education Code 38.0041(c)-(f); 19 TAC 103.1401(d)

**Trauma-Informed
Care**

A district's efforts to increase awareness and implementation of trauma-informed care must include training to new and existing employees in accordance with the district's professional development policy. [See BQ, FFBA] *Education Code 38.036(c)*

Mental Health

A district shall require each district employee who regularly interacts with students enrolled at the district to complete an evidence-based mental health training program designed to provide instruction to participants regarding the recognition and support of children and youth who experience a mental health or substance use issue that may pose a threat to school safety.

A district may not require a district employee who has previously completed mental health training offered by a local mental health authority under Health and Safety Code 1001.203 to complete the required training.

Education Code 22.904

To complete the required evidence-based mental health training program, personnel who regularly interact with students shall participate and complete the general training program, participate and complete the training program related to local school district practices and procedures, and submit and maintain supporting documentation of completion. *19 TAC 153.1015(b)*

Records

School districts shall require each district employee to provide the certificate of completion of the general training program to the school district.

Documentation of the training program related to local school district practices and procedures may be satisfied when the employee submits to the district an acknowledgement form signed by the employee who received the current training and a copy of the local procedures and practices that are published in the district handbook and/or district improvement plan.

Documentation of training for the mental health training program must be kept by the school district and made available to TEA upon request, which may include a reporting process, for the duration of the employee's employment with the district.

19 TAC 153.1015(f)(1)-(3)

Student Discipline

Each principal or other appropriate administrator who oversees student discipline shall, at least once every three school years, attend professional development training regarding Education Code Chapter 37, Subchapter G. The professional development shall include training relating to the distinction between a discipline management technique used at the principal's discretion under Education Code 37.002(a) and the discretionary authority of a teacher to remove a disruptive student under Education Code 37.002(b) [see FOA].

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The professional development training may be provided in coordination with an education service center through the use of distance learning methods, such as telecommunications networks, and using available TEA resources.

Education Code 37.0181

Test Administration

The commissioner may require training for district employees involved in the administration of assessment instruments. The commissioner may only require the employee at each district campus who oversees the administration of the assessment instruments to annually receive the training. The district employee who oversees test administration on a district campus may, with discretion, require other district employees involved in the administration of assessment instruments to repeat the training. *Education Code 39.0304(a), (b-1), (b-2)*

Cybersecurity

At least once each year, each employee of a district must complete a cybersecurity training program certified under Government Code 2063.102. *Gov't Code 2063.103(a)*

Notwithstanding Government Code 2063.103 above, only the district's cybersecurity coordinator is required to complete the cybersecurity training on an annual basis. Any other school district employee required to complete the cybersecurity training shall complete the training as determined by the district, in consultation with the district's cybersecurity coordinator. *Education Code 11.175(h-1)* [See CQB]

Artificial Intelligence Training

At least once each year, an employee of a school district must complete an artificial intelligence training program certified under Government Code 2054.5193. *Gov't Code 2054.5191(a)*

Notwithstanding Government Code 2054.5191, only the district's cybersecurity coordinator is required to complete the artificial intelligence training on an annual basis. Any other district employee required to complete the artificial intelligence training shall complete the training as determined by the district, in consultation with the district's cybersecurity coordinator. *Education Code 11.175(h-1)* [See CQD]

Special Programs

Teacher Literacy
Achievement
Academies
(Reading
Academies)

A district shall ensure that:

1. Not later than the 2022-23 school year, each classroom teacher in kindergarten or first, second, or third grade and each principal at a campus with kindergarten or first, second, or third grade has attended a teacher literacy achievement academy developed under Education Code 21.4552; and

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2. Each classroom teacher and each principal initially employed in a grade level or at a campus described above for the 2022-23 school year or a subsequent school year has attended a teacher literacy achievement academy developed under Education Code 21.4552 by the end of the teacher's or principal's first year of placement in that grade level or campus.

Education Code 28.0062(a)(2)

[See EHAB for kindergarten-grade 3 reading standards.]

**Mathematics
Achievement
Academies**

Each school district shall ensure that not later than the 2030-31 school year, each classroom teacher that provides instruction in mathematics to students in kindergarten through third grade and each principal, assistant principal, mathematics instructional coach, and mathematics interventionist at a campus with one of those grade levels has attended a teacher mathematics achievement academy developed under Education Code 21.4553 and each classroom teacher and principal initially employed in such a grade level or at a campus for the 2030-31 school year or a subsequent school year has attended a teacher mathematics achievement academy developed under Education Code 21.4553 by the end of the teacher's or principal's first year of placement in that grade level or campus. *Education Code 28.0071(a)(2)*

Gifted and Talented
Education

A district shall ensure that:

1. Prior to assignment in the program or within one semester of assignment, teachers who provide instruction and services that are a part of the program for gifted/talented students [see EHBB] have a minimum of 30 hours of professional learning that includes nature and needs of gifted/talented students, assessing student needs, and curriculum and instruction for gifted/talented students;
2. Teachers who provide instruction and services that are a part of the program for gifted/talented students receive a minimum of six hours annually of professional learning in gifted/talented education; and
3. Administrators and counselors who have authority for program decisions have a minimum of six hours of professional learning that includes nature and needs of gifted/talented students and program options with an update after legislative sessions.

19 TAC 89.2

Elective Bible
Course

A teacher of an elective Bible course offered under Education Code 28.011 [see EMI] must hold a certificate in language arts, so-

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REQUIRED STAFF DEVELOPMENT

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(LEGAL)

cial studies, or history that qualifies the teacher to teach at the grade level at which the course is offered with, where practical, a minor in religious or biblical studies. The teacher must successfully complete staff development training developed by the commissioner for elective Bible courses. An elective Bible course may be taught only by a teacher who has successfully completed the commissioner's training under Education Code 21.459. *Education Code 28.011(f)*

Texas English
Language
Proficiency
Assessment
System Training

The employee assigned to oversee the administration of the Texas English Language Proficiency Assessment System (TELPAS) at a district campus may, with discretion, require other district employees involved in administering the TELPAS to complete training or online calibration activities described by Education Code 21.4571(a). An employee may not be required to complete a training or online calibration activity in one sitting. *Education Code 21.4571(b), (c)*

**Automated External
Defibrillators and
CPR**

A district shall, in accordance with its professional development policy, make available to employees and volunteers instruction in the principles and techniques of cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED).

Each school nurse, assistant school nurse, athletic coach or sponsor, physical education instructor, marching band director, cheerleading coach, and any other employee specified by the commissioner, and each student who serves as an athletic trainer, must participate in the instruction in CPR and the use of an AED. Identified employees must receive and maintain certification in CPR and the use of an AED from the American Heart Association, the American Red Cross, or a similar nationally recognized association.

Education Code 22.902

**Extracurricular
Activity Safety**

The following persons must satisfactorily complete an extracurricular activity safety training program in accordance with the district's professional development policy:

1. A coach, trainer, or sponsor for an extracurricular athletic activity; and
2. A director responsible for a school marching band.

The safety training program must include:

1. Certification of participants by the American Red Cross, the American Heart Association, or a similar organization or by the University Interscholastic League;
2. Current training in:

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- a. Emergency action planning;
 - b. Communicating effectively with 9-1-1 emergency service operators and other emergency personnel; and
 - c. Recognizing symptoms of potentially catastrophic injuries, including head and neck injuries, concussions, injuries related to second impact syndrome, asthma attacks, heatstroke, cardiac arrest, and injuries requiring use of a defibrillator; and
3. A safety drill that incorporates the training and simulates various injuries described above.

Education Code 33.202(b), (c); 19 TAC 76.1003

Records

A superintendent shall maintain complete and accurate records of the district's compliance and the district shall make available to the public proof of compliance for each person employed by or volunteering for the district who is required to receive safety training.

A campus that is determined by a superintendent to be out of compliance with the safety training requirements shall be subject to the range of penalties determined by the UIL.

Education Code 33.206; 19 TAC 76.1003(e)

Steroids

A district shall require that each employee who serves as an athletic coach at or above the seventh grade level for an extracurricular athletic activity sponsored or sanctioned by the UIL complete:

1. The educational program developed by the UIL regarding the health effects of steroids; or
2. A comparable program developed by the district or a private entity with relevant expertise.

Education Code 33.091(c-1)

Concussions

At least once every two years, the following employees shall take a training course from an authorized provider:

1. A coach of an interscholastic athletic activity shall take a course approved by the UIL that provides for not less than two hours of training in the subject matter of concussions, including evaluation, prevention, symptoms, risks, and long-term effects.
2. An athletic trainer who serves as a member of a district's concussion oversight team shall take a course concerning the subject matter of concussions that meets the requirements

set by the Texas Department of Licensing and Regulation (TDLR).

3. A school nurse or licensed health-care professional, other than an athletic trainer, who serves as a member of a district's concussion oversight team shall take a course approved by the UIL for coaches or that meets the requirements set by TDLR for athletic trainers, or a course concerning the subject matter of concussions that has been approved for continuing education credit by the appropriate licensing authority for the profession.

The employee must submit proof of timely completion of an approved course to the superintendent or designee. A school nurse or licensed health-care professional who is not in compliance with these training requirements may not serve on a concussion oversight team in any capacity. [See FM]

Education Code 38.158

**Seizure Recognition
and Related First Aid**

A school nurse employed by a district must complete a TEA-approved online course of instruction for school nurses regarding managing students with seizure disorders that includes information about seizure recognition and related first aid.

A district employee, other than a school nurse, whose duties at the school include regular contact with students must complete a TEA-approved online course of instruction for school personnel regarding awareness of students with seizure disorders that includes information about seizure recognition and related first aid.

Education Code 38.033(a), (b)

[See FFAF for information about a seizure management and treatment plan.]

PERSONNEL POSITIONS
PRINCIPALS

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(LEGAL)

Qualifications

A board, by local policy, shall adopt qualifications for principals.
Education Code 11.202(c)

Certification

State Board for Educator Certification (SBEC) rules establish the requirements for receiving a principal certificate and for first-time principals in Texas. *19 TAC Ch. 241*

Duties

The principal shall be the instructional leader of the school and shall be provided with adequate training and personnel assistance to assume that role. *Education Code 11.202(a)*

A principal shall:

1. Approve all teacher and staff appointments for the campus.
[See DK]
2. Set specific education objectives for the campus, through the planning process.
3. Develop budgets for the campus.
4. Assume administrative responsibility and instructional leadership, under the supervision of the superintendent, for discipline at the campus.
5. Assign, evaluate, and promote all personnel assigned to the campus.
6. Recommend to the superintendent the termination, suspension, or nonrenewal of an employee assigned to the campus.
7. Perform any other duties assigned by the superintendent pursuant to board policy.
8. Regularly consult with the campus-level committee in the planning, operation, supervision, and evaluation of the campus educational program. [See BQ series]
9. Each school year, with the assistance of the campus-level committee, develop, review, and revise the campus improvement plan. [See BQ]
10. For high school principals, serve, or appoint someone to serve, as deputy voter registrar for the county in which the school is located. *Election Code 13.046; 1 TAC 81.7*

Education Code 11.202(b), .253(c), (h) [See also DMA]

Note: Any professional who has reasonable cause to believe that a child has been or may be abused or neglected shall make a report as required by law. The report must be made within 24 hours after the professional first has reasonable cause to believe that the child has been or may be abused or neglected or is the victim of an offense of indecency with a child. *Family Code 261.101(b)* [See FFG]

Principal's Report to Superintendent

Report of
Misconduct by
Educator or Other
Employee

The principal must notify the superintendent not later than 48 hours after the principal becomes aware of evidence that an educator or other employee:

1. Abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9 of the Penal Code, Justification Excluding Criminal Responsibility, regardless of whether the conduct resulted in bodily injury;
2. Was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor;
3. Engaged in inappropriate communications with a student or minor; or
4. Failed to maintain appropriate boundaries with a student or minor.

Education Code 22A.051(c)(2); .052(e) [See DHB, DHC]

Report of Educator
Misconduct After
Termination or
Resignation

A principal must notify the superintendent not later than the seventh business day after the date the principal obtains criminal history record information relating to or becomes aware of evidence that an employee engaged in the following misconduct or of an educator's termination of employment or resignation following an alleged incident of the following misconduct:

1. Abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9 of the Penal Code, Justification Excluding Criminal Responsibility, regardless of whether the conduct resulted in bodily injury;
2. Was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor;

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3. Engaged in inappropriate communications with a student or minor;
4. Failed to maintain appropriate boundaries with a student or minor;
5. Possessed, transferred, sold, or distributed a controlled substance, as defined by Health and Safety Code Chapter 481, or by 21 U.S.C. 801 et seq.;
6. Illegally transferred, appropriated, or expended school property or funds;
7. Attempted by fraudulent or unauthorized means to obtain or alter a professional certificate or license for the purpose of promotion or additional compensation; or
8. Committed a crime, or any part of a criminal offense, on school property or at a school-sponsored event.
9. Engaged in conduct that violated the assessment instrument security procedures established under Education Code 39.0301.

Education Code 22A.051(a), (c)(1); 19 TAC 249.14(e) [See DHB(LEGAL)]

Immunity

A principal who in good faith and while acting in an official capacity notifies a superintendent is immune from civil or criminal liability that might otherwise be incurred or imposed. *Education Code 22A.051(g), .052(h)*

**Sanctions and
Administrative
Penalty**

SBEC determines whether to impose sanctions, including an administrative penalty, against a principal who fails to provide notification to a superintendent. *Education Code 22A.051(h), 22A.052(i); 19 TAC 249.14(e), (h)*

If a principal is required to notify a superintendent about an educator's criminal record or alleged incident of misconduct and fails to provide the notice by the required date, SBEC may impose an administrative penalty of not less than \$500 and not more than \$10,000. SBEC may not renew the certification of an educator against whom an administrative penalty is imposed until the penalty is paid. *Education Code 22A.051(h); 22A.051(k)*

Criminal Offense

A principal required to notify a superintendent about an employee's criminal record or alleged incident of misconduct commits a state jail felony if the principal fails to provide the notice by the required date with intent to conceal an person's criminal record or alleged incident of misconduct. *Education Code 22A.051(l); 22A.052(k)*

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(LOCAL)

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

PERSONNEL POSITIONS
OTHER PERSONNEL POSITIONS

DPB
(LEGAL)

School Nurse

Minimum Salary
Schedule

For purposes of the minimum salary schedule, a school nurse is an educator employed to provide full-time nursing and health-care services and who meets all the requirements to practice as a registered nurse (RN) pursuant to the Nursing Practice Act and the rules and regulations relating to professional nurse education, licensure, and practice and has been issued a license to practice professional nursing in Texas. *19 TAC 153.1022(a)(1)(D)*

Licensed Vocational
Nurse

The practice of vocational nursing must be performed under the supervision of an RN, physician, physician assistant, podiatrist, or dentist. *Occupations Code 301.353*

Supervision is the process of directing, guiding, and influencing the outcome of an individual's performance of an activity. *22 TAC 217.11(2)*

Nursing Peer
Review Committee

"Nursing peer review committee" includes a committee established under the authority of the governing body of a political subdivision for the purpose of conducting peer review.

A person shall establish a nursing peer review committee to conduct nursing peer review under Occupations Code Chapter 303 and Chapter 301:

1. For vocational nurses, if the person regularly employs, hires, or contracts for the services of eight or more nurses; and
2. For professional nurses, if the person regularly employs, hires, or contracts for the services of eight or more nurses, at least four of whom are RNs.

A person required to establish a nursing peer review committee under this section may contract with another entity to conduct peer review for the person.

Occupations Code 303.001(4), .0015

**Certified School
Counselor**

Note: Education Code 33.002 regarding certified school counselors applies only to school districts that apply for, receive, and allocate funds under Education Code 33.002(a).

A district with 500 or more students enrolled in elementary school grades shall employ a certified school counselor for each elementary school and at least one school counselor for each 500 elementary school students [see DBA].

A district with fewer than 500 students enrolled in elementary school grades shall provide guidance and counseling services to elementary school students by any of the following methods:

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1. Employing a part-time certified school counselor.
2. Employing a part-time teacher who is also certified as a school counselor.
3. Entering into a shared services agreement with one or more other districts to share a certified school counselor.

Education Code 33.002

Note: Education Code 33.006 applies to all districts that employ school counselors.

School Counselor
Duties

The primary responsibility of a school counselor is to counsel students to fully develop each student's academic, career, personal, and social abilities. In addition, a school counselor shall:

1. Participate in planning, implementing, and evaluating a comprehensive developmental guidance program to serve all students and to address the special needs of students who are:
 - a. At risk of dropping out of school, becoming substance abusers, participating in gang activity, or committing suicide;
 - b. In need of modified instructional strategies; or
 - c. Gifted and talented, with emphasis on identifying and serving gifted and talented students who are educationally disadvantaged;
2. Consult with students' parents or guardians and make referrals as appropriate in consultation with parents or guardians;
3. Consult with school staff, parents, and other community members to help them increase the effectiveness of students' education and promote student success;
4. Coordinate people and resources in the school, home, and community;
5. With the assistance of school staff, interpret standardized test results and other assessment data that help a student make educational and career plans;
6. Deliver classroom guidance activities or serve as a consultant to teachers conducting lessons based on the school's guidance curriculum; and
7. Serve as an impartial, non-reporting resource for interpersonal conflicts and discord involving two or more students, in-

cluding accusations of bullying under Education Code 37.0832.

Nothing in item 7, above, exempts a school counselor from any mandatory reporting requirements imposed by other provisions of law.

**School Counselor
Policy**

A board shall adopt a policy that requires a school counselor to spend at least 80 percent of the school counselor's total work time on duties that are components of the district's comprehensive school counseling program under Education Code 33.005. [See FFEA] Time spent in administering assessment instruments or providing other assistance in connection with assessment instruments, except time spent in interpreting data from assessment instruments, is not considered time spent on counseling.

Each school in the district shall implement the policy. A copy of the policy shall be maintained in the office of each school in the district and made available on request during regular school hours to district employees, parents of district students, and the public.

Exception

If a board determines that, because of staffing needs in the district or at a school in the district, a school counselor must spend less than 80 percent of the school counselor's total work time on duties that are components of the district's comprehensive school counseling program, the policy shall:

1. Include the reasons why the counselor needs to spend less than 80 percent of the counselor's work time on duties that are components of the counseling program;
2. List the duties the counselor is expected to perform that are not components of the counseling program; and
3. Set the percentage of work time that the counselor is required to spend on components of the counseling program.

***School Counselor
Contracts***

A district may not include a provision in an employment contract with a school counselor under Education Code Chapter 21 that conflicts with the policy or, except as provided below, has the effect of authorizing a school principal or school district superintendent to require a school counselor to generally perform duties that are not primarily related to a counseling function.

A district that complies with the exception above may not include a provision in an employment contract under Education Code Chapter 21 with an affected school counselor that has the effect of requiring the counselor to generally perform a duty that is not primar-

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ily related to a counseling function unless the duty is specified in the district's policy as required above.

Education Code 33.006(a)-(g)

*Tracking and
Documentation*

A district shall require each district school counselor to track and document, using a standardized tracking tool, as established by the district, the time spent on work duties performed by the school counselor throughout a school year. This tracking tool shall:

1. Include the following components:
 - a. The total work time worked by the school counselor for the year;
 - b. The total time spent on the following duties that are components of a counseling program developed under Education Code 33.005:
 - (1) Provision of a guidance curriculum;
 - (2) Responsive services for students;
 - (3) Individual planning for students; and
 - (4) System support; and
 - c. The total time spent on duties that are not components of a counseling program developed under Education Code 33.005, including time spent in administering assessment instruments or providing other assistance in connection with assessment instruments (except time spent in interpreting data from assessment instruments); and
2. Be maintained by the district in a format that can be made available to the Texas Education Agency (TEA) upon request.

19 TAC 78.1003(b)

*Annual
Assessment*

A district shall annually assess its compliance with its school counselor policy and, on request by the commissioner, provide a written copy of the assessment to TEA on or before the date specified by the commissioner.

The assessment shall include:

1. Work time tracking documentation as described above for each school counselor in the district;
2. The number of school counselors whose work was in compliance with the district's school counselor policy; and

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3. The number of school counselors in the district whose work was not in compliance with the district's school counselor policy.

The assessment shall be maintained by the district in a format that can be made available to TEA upon request.

Education Code 33.006(h); 19 TAC 78.1003(c), (d)

**Nonphysician Mental
Health Professional**

A district may employ or contract with one or more nonphysician mental health professionals.

In this section, "nonphysician mental health professional" means:

1. A psychologist licensed to practice in this state and designated as a health-service provider;
2. An RN with a master's or doctoral degree in psychiatric nursing;
3. A licensed clinical social worker;
4. A professional counselor licensed to practice in this state; or
5. A marriage and family therapist licensed to practice in this state.

Education Code 38.0101

Note: For information about mental health treatment, including counseling, see FFEA.

**School
Psychological
Services**

The rules of the Texas Behavioral Health Executive Council (TBHEC) acknowledge the unique difference in the delivery of school psychological services in schools from psychological services in the private sector. The TBHEC recognizes the purview of the State Board of Education (SBOE) and TEA in safeguarding the rights of school children in Texas. Mandated multidisciplinary team decision making, hierarchy of supervision, regulatory provisions, and past traditions of school psychological service delivery both nationally and in Texas, among other factors, allow for rules of practice in schools which reflect the occupational distinctions from the private practice of psychology. *22 TAC 465.38(a)*

School Psychologist

"School psychologist" means a person who holds a license to engage in the practice of psychology under Occupations Code 501.260. *Occupations Code 501.002(2); 0203(a)*

A person may not be employed by a school district as a school psychologist or associate school psychologist unless the person

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holds a specialist in school psychology license under Occupations Code 501.260. A specialist in school psychology license is the appropriate credential for a person who provides psychological services for a school district. *Education Code 21.003(b); Occupations Code 501.002(2), .260(a)*

School psychological services may be provided in Texas public schools only by school psychologists and interns and post-doctoral fellows working towards licensure as a psychologist. *22 TAC 465.38(e)*

Scope of Practice

School psychological services include the delivery of a comprehensive range of services to support the academic, emotional, social, behavioral, and mental health development and needs of students, which includes the promotion of students' strengths, as well as the identification and treatment of mental health disorders and disabilities impacting student educational performances.

School psychological services include, but are not limited to:

1. Assessment, which includes psychoeducational, cognitive, psychological, emotional, behavioral, and other assessments; universal screenings; and various data collection methods to:
 - a. Identify and address student academic, social, emotional, developmental, and mental and behavioral health needs;
 - b. Make eligibility recommendations for special education services;
 - c. Assess risk of harm to self or others; and
 - d. Evaluate effectiveness of services and practices.
2. Prevention and intervention services to support student learning, which include facilitating delivery of curricula and instructional strategies, school-wide, group, and individual interventions to support student achievement, student wellness, mental and behavioral health, promoting safe learning environment and addressing other barriers to learning.
3. Mental and behavioral health services, which includes group and/or school-wide services to promote social, emotional, mental and behavioral health, and prosocial and positive behaviors. Such services also include individual or group counseling, behavioral health, promoting safe learning environments and addressing other barriers to learning.
4. Consultation and collaboration, which includes engagement in collaborative problem-solving as a vehicle to plan, implement,

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and evaluate academic and mental and behavioral health services, which may include psychoeducation for students, families, school personnel, and other relevant parties.

5. Development of programs, which includes designing, implementing, or evaluating safe, supportive, and educationally and psychologically sound learning environments; engaging in crisis prevention, response, and interventions; acting as a catalyst for educator and family engagement in adaptations and innovations; and facilitating the psychoeducational development of individual families or groups.

22 TAC 465.38(b)(1)-(2)

Standards

The delivery of school psychological services in Texas public schools shall be consistent with nationally recognized standards for the practice of school psychology. *Occupations Code 501.260(c); 22 TAC 465.38(b)(3)*

Notice of
Assignment or
Subcontract

A school psychologist who contracts with a school to provide school psychological services must notify the school of any intent or plan to subcontract or assign those services to another provider prior to entering into the agreement. A school psychologist shall be responsible for ensuring the school psychological services delivered comply with TBHEC standards. *22 TAC 465.38(e)(3)*

Compliance with
Applicable
Education Laws

School psychologists shall comply with all applicable state and federal laws affecting the practice of school psychology, including, but not limited to:

1. Texas Education Code;
2. Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g;
3. Individuals with Disabilities Education Act (IDEA), 20 U.S.C. 1400 et seq.;
4. Texas Public Information Act, Texas Government Code, Chapter 552;
5. Section 504 of the Rehabilitation Act of 1973; and
6. Americans with Disabilities Act (ADA) 42 U.S.C. 12101.

22 TAC 465.38(f)

School Chaplains

A district may employ or accept as a volunteer a chaplain to provide support, services, and programs for students as assigned by the board. A chaplain employed or volunteering is not required to be certified by SBEC.

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A district that employs or accepts as a volunteer a chaplain shall ensure that the chaplain complies with the applicable requirements under Education Code Chapter 22, Subchapter C, before the chaplain begins employment or volunteering at the district.

A district may not employ or accept as a volunteer a chaplain who has been convicted of or placed on deferred adjudication community supervision for an offense for which a defendant is required to register as a sex offender under Code of Criminal Procedure Chapter 62.

Education Code 23.001

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School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

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**Uncertified
Substitutes**

State Board for Educator Certification requirements regarding assignment of certified employees apply to substitute teachers. If a district must employ a substitute teacher who is not certified, a list of the substitute teachers shall be retained in the district files. *19 TAC 231.1(e)*

Parent Notification

If a district assigns an inappropriately certified or uncertified teacher [as defined in DBA(LEGAL)] to the same classroom for more than 30 consecutive instructional days during the same school year, it shall provide written notice of the assignment to the parents or guardians of students in that classroom.

A superintendent shall provide the notice not later than the 30th instructional day after the date of the assignment of the inappropriately certified or uncertified teacher. A district shall make a good-faith effort to ensure that the notice is provided in a bilingual form to any parent or guardian whose primary language is not English. A district shall retain a copy of the notice and make information relating to teacher certification available to the public on request. [See also DBA(LEGAL)]

Education Code 21.057

**Criminal History
Review**

A district shall obtain all criminal history record information that relates to a substitute teacher for a district or shared services arrangement through the Department of Public Safety's criminal history clearinghouse. [See DBAA] *Education Code 22.0836*

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

School Start Date

A district may not begin instruction for students for a school year before the fourth Monday in August unless the district operates a year-round system (see below). A district may not receive a waiver of this requirement.

Exceptions

A district that does not offer each grade level from kindergarten through grade 12 and whose prospective or former students generally attend school in another state for the grade levels the district does not offer may instead start school on any date permitted under the law of the other state.

A district with a student enrollment of 190,000 or more may begin instruction for students for a school year on or after the first Monday in August at a campus or at not more than 20 percent of the campuses in the district if:

1. The district at the beginning of the school year provides, financed with local funds, days of instruction for students at the campus or at each of the multiple campuses, in addition to the minimum number of days of instruction required under Education Code 25.081;
2. The campus or each of the multiple campuses are undergoing comprehensive reform, as determined by the board; and
3. A majority of the students at the campus or at each of the multiple campuses are educationally disadvantaged.

Education Code 25.0811

Length of School Year

Each school year, a district shall operate for at least 75,600 minutes, including time allocated for instruction, intermissions, and recesses for students.

Exceptions

The commissioner of education may approve the operation of schools for fewer than the number of minutes specified above when disaster, flood, extreme weather conditions, fuel curtailments, or other calamities have caused the closing of schools.

If the commissioner does not approve reduced operation time, a district may add additional minutes to the end of the district's normal school hours as necessary to compensate for minutes lost due to school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity.

Education Code 25.081

The commissioner shall provide for a waiver allowing for fewer minutes of operation and instructional time than required for a district that requires each educator employed by the district to attend an approved school safety training course. *Education Code 25.0815(a)*

Last Day of School A district may not schedule the last day of school for students for a school year before May 15. However, a district that does not offer each grade level from kindergarten through grade 12 and whose prospective or former students generally attend school in another state for the grade levels the district does not offer may schedule the last day of school on any date permitted under Texas law or the law of the other state. *Education Code 25.0812*

Optional Flexible Year Program To enable a school district to provide additional instructional days for an optional extended year program [see EHBC], the school district may, with the approval of the commissioner, provide a number of days of instruction during the regular school year that is not more than ten days fewer than 180 days. *Education Code 29.0821(b)(1)*

No Instruction on Memorial Day A district may not provide student instruction on Memorial Day. If a district would be required to provide student instruction on Memorial Day to compensate for minutes of instruction lost because of school closures caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity, the commissioner shall approve the instruction of students for fewer than the required number of minutes. *Education Code 25.081(f)*

Reduction of Funding The commissioner may proportionally reduce the amount of funding a district receives under Education Code, Chapters 46, 48, or 49 and the average daily attendance calculation for the district if the district operates on a calendar that provides fewer minutes of operation than required. *Education Code 25.081(f)*

Exemption A school district is exempt from the minimum minutes of operation requirement if the district's or program's average daily attendance is calculated in the manner provided below. *Education Code 25.081(e)*

A district or charter school is eligible to earn full average daily attendance if the district provides at least 43,200 minutes of instructional time to students enrolled in:

1. A dropout recovery school or program operating under Education Code 12.1141(c) or Education Code 39.0548;
2. An alternative education program operating under Education Code 37.008;

3. A school program located at a day treatment facility, residential treatment facility, psychiatric hospital, or medical hospital;
4. A school program offered at a correctional facility; or
5. A school operating under the adult high school charter school program.

Education Code 48.005(j)

**Year-Round
Schools**

A district may operate its schools year-round on a single or a multi-track system. If it adopts a year-round system, it may modify:

1. The number of contract days of employees and the number of days of operation, including any time required for staff development, planning and preparation, and continuing education, otherwise required by law.
2. Testing dates, data reporting, and related matters.
3. The date of the first day of instruction of the school year under Education Code 25.0811 for a school that was operating year-round for the 2000–01 school year.
4. Students' eligibility to participate in extracurricular activities when their calendar track is not in session.

Education Code 25.084

Note: For provisions regarding inventory and requisition of instructional materials, including the annual certification, see CMD.

Definitions

“Instructional material” is defined as content that conveys the essential knowledge and skills of a subject in the public school curriculum through a medium or a combination of media for conveying information to a student.

The term includes:

1. Material used by a teacher, including a lesson plan, answer key, grading rubric, or unit plan;
2. Material used by a principal or campus instructional leader to support instruction; and
3. Material used by a student, including a book, supplementary materials, a combination of a book, workbook, and supplementary materials, computer software, magnetic media, DVD, CD-ROM, computer courseware, online services, or an electronic medium, or other means of conveying information to the student or otherwise contributing to the learning process through electronic means, including open education resource instructional material.

Education Code 31.002(1-a)

“Open education resource (OER) instructional material” is teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that allows for free use, reuse, modification, and sharing with others, including full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge. *Education Code 31.002(1-b)*

“Technological equipment” is hardware, a device, or equipment necessary for instructional use in the classroom, including to gain access to or enhance the use of electronic instructional materials; or professional use by a classroom teacher. *Education Code 31.002(4)*

Duty to Provide Instructional Materials

Instructional materials selected for use in the public schools shall be furnished without cost to students attending those schools. Except as provided by Education Code 31.104(d), a district may not charge a student for instructional material or technological equipment purchased by the district with the district’s technology and instructional materials allotment [see CMD]. *Education Code 31.001*

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**State Materials
Selection and
Assistance**

The State Board of Education (SBOE) shall review instructional materials provided to the board by the Texas Education Agency (TEA) under Education Code 31.023. Before approving instructional material, the SBOE may review the material and must determine that the material is free from factual error and suitable for the subject and grade level for which the material is designed, and, if the material is intended to cover the foundational skills reading curriculum in kindergarten through third grade, does not include three-cueing, as defined by Education Code 28.0062(a-1). The SBOE shall add each approved material to a list of approved instructional materials and may add a material not approved to a list of rejected instructional materials. *Education Code 31.022(a)*

TEA Website

TEA shall develop and maintain an instructional material website to assist districts in locating and selecting instructional material. *Education Code 31.025(a)*

TEA Support

On request of a district, TEA shall provide the district assistance in evaluating, adopting, or using instructional materials.

Except as otherwise provided, TEA may not require a district to adopt or otherwise use instructional material reviewed by TEA or included on the list of approved instructional materials maintained by the SBOE.

Education Code 31.0251

OER Instructional
Material

Except as provided by Education Code 31.0721(b), OER instructional material may not be made available to students, teachers, educators, or other education professionals before being reviewed by TEA and included on the list of approved instructional materials maintained by the SBOE. *Education Code 31.0721(a)*

Except as otherwise provided by the Education Code, the commissioner may not require a district to adopt or use an OER instructional material. A district may adopt OER material at any time. A district may not be charged for a cost associated with the selection of an OER, except for the cost of printing copies of the material.

Education Code 31.073

**Local Instructional
Materials Selection**

A board shall select instructional materials in an open meeting as required by the Texas Open Meetings Act, including public notice. *19 TAC 66.104(a)*

No Commission or
Rebate

A board member, administrator, or teacher commits an offense if the person receives any commission or rebate on any instructional materials or technological equipment used in the schools with which the person is associated.

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A board member, administrator, or teacher commits an offense if the person accepts a gift, favor, or service that:

1. Is given to the person or the person's school;
2. Might reasonably tend to influence the person in the selection of instructional material or technological equipment; and
3. Could not be lawfully purchased with state instructional materials funds.

"Gift, favor, or service" does not include:

1. Staff development, in-service, or teacher training; or
2. Ancillary materials, such as maps or worksheets, that convey information to the student or otherwise contribute to the learning process.

Education Code 31.152

**Human Sexuality
Materials**

Course materials relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus (HIV) or acquired immune deficiency syndrome (AIDS) shall be selected by a board with the advice of the local school health advisory council (SHAC).
Education Code 28.004(e)

[For more information on the requirements for adopting human sexuality instructional materials, see EHAA.]

**Special Education
Materials**

Adopted instructional materials shall be supplied to a student in special education classes as appropriate to the level of the student's ability and without regard to the grade for which the instructional material is adopted or the grade in which the student is enrolled. *19 TAC 66.104(c)*

**Instructional Material
Review**

Parental Access

A parent is entitled to:

1. Review all teaching materials, instructional materials, including while the child is participating in virtual or remote learning, and other teaching aids used in the classroom of the parent's child;
2. Review each test administered to the child after the test is administered; and
3. Observe virtual instruction while the parent's child is participating in virtual or remote learning to the same extent the parent would be entitled to observe in-person instruction of the child.

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A district shall make tests readily available for review by parents in person and teaching materials readily available for review by parents both in person and, if applicable, through an instructional materials portal established under Education Code 31.154 [see CMD].

The district may specify reasonable hours for in-person review. A district may not deny a parent access to an instructional materials parent portal.

*Notice of
Entitlement to
Review Materials*

The district shall post on the home page of the district's or school's internet website a notice stating that a parent of a student enrolled in the district or school is entitled to review these materials and may request that the district or school make the materials available for review as provided below. [See CQA(LEGAL)]

Review Period

In providing access to instructional materials to a student's parent under this provision, the district shall allow access beginning not later than 30 days before the school year begins and concluding not earlier than 30 days after the school year ends.

For the entire period, the district shall include access to all instructional materials that pertain to each subject area in the grade level in which the student is enrolled, except for tests or exams that have not yet been administered to the student and the student's graded assignments.

*Taking Home
Materials*

A student's parent is entitled to request that a district allow the student to take home any instructional materials used by the student. Subject to the availability of the instructional materials, a district or school shall honor the request. A student who takes home instructional materials must return the instructional materials to school at the beginning of the next school day if requested to do so by the student's teacher.

*Students Without
Reliable Access
to Technology*

A district must provide the instructional materials to the student in printed format if the student does not have reliable access to technology at the student's home. This requirement does not require a district to purchase printed copies of instructional materials that the district would not otherwise purchase. A district may comply with this requirement by providing the student a printout of the relevant electronic instructional materials.

*Learning
Management
System or Online
Portal*

A district that uses a learning management system or any online learning portal to assign, distribute, present, or make available instructional materials as defined by Education Code 31.002 [see EFA] to students shall provide login credentials to the system or portal to each student's parent.

Education Code 26.006

**Parent Request for
Instructional Material
Review**

The board shall establish a process by which a parent of a student, as indicated on the student registration form at the student's campus, may request an instructional material review under Education Code 31.0252 [see below] for a subject area in the grade level in which the student is enrolled.

Process

The process:

1. May not require more than one parent of a student to make the request;
2. Must provide for the board to determine if the request will be granted, either originally or through an appeal process;
3. May permit the requesting parent to review the instructional material directly before the district conducts an instructional material review;
4. Must establish minimum requirements for a parent's petition to the board for a local review of classroom instructional materials, including submission guidelines and timelines for the petition. The process must align to the statewide submission window of September 1 through the last instructional day for students. The process must require that the board consider such petitions at the regular board meeting that allows proper posting immediately following submission of the petition provided that it is submitted by the prescribed submission deadline;
5. Require parent petitions to include the student assignment, grade level, content area, campus name, and teacher name to complete the local review process; and
6. Establish an appeal process for parents if a petition for a local review is denied by the board, detailing steps for submitting an appeal, the criteria for reviewing the appeal, and the timelines for a final decision.

Education Code 26.0061

TEA Standards for
Instructional
Material Review

TEA shall develop standards that a district may use to conduct a review of instructional materials used by a classroom teacher in a foundation curriculum course to determine the degree in which the material corresponds with the instructional materials adopted by the district and meets the level of rigor of the essential knowledge and skills for the grade level in which it is being used. *Education Code 31.0252*

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<i>Request for TEA Review</i>	A school district may request a review by TEA of local classroom instructional materials. A request for review of local classroom instructional materials must be submitted between September 1 and the last instructional day for students. If a review of local classroom instructional materials is granted, the school district must submit blank student assignments and other required instructional materials. TEA will provide the results from a review of local classroom instructional materials in a local classroom review report to the school district.
<i>TEA Report Published on Website</i>	School districts must publish local classroom instructional materials review reports from TEA on the district website within 10 school days following the receipt of the results. These reports must be accessible to the public without requiring a login or password. Prior to publication on the district website, the district must redact any student or teacher information from the report and must not make any other modifications to the report.
<i>Local Review and Rubric</i>	Local classroom instructional materials reviews and rubric development for foundations curriculum courses shall be aligned with the instructional materials review and approval (IMRA) rubric development schedule and review cycles.
<i>Data Management Process</i>	School districts must establish data management processes to ensure reviews of local classroom instructional materials are authorized no more than once per year for any classroom teacher in a specific subject or grade level at a specific campus. The process must track, at a minimum, the teacher of record, date of the review request, grade level, content area, campus, and amount of time the teacher reports to complete the request. <i>19 TAC 67.1501</i>
<i>Local Reviewer Eligibility</i>	Local classroom reviews shall be conducted by education service centers or a curriculum review service provider approved by TEA. All reviewers must meet eligibility criteria approved by TEA. <i>19 TAC 67.1502</i>
SBOE Notification	A district is requested to notify the SBOE member(s) representing the district, at the member's state email address as listed on the SBOE.Texas.gov website within one week of a decision to approve a parent request for local classroom review and one week after receiving the final report.
Limit on Reviews	The board is not required to conduct a review for a specific subject area or grade level at a specific district campus more than once per school year.

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Parental Access
During Review

Parental access to instructional material provided by an instructional material review conducted under this provision is in addition to any other right to access instructional material granted by the Education Code or school district policy.

Mandatory Review
on Petition by
Group of Parents

If the parents of at least 25 percent of the students enrolled at a campus present to the board in which the campus is located a petition for the board to conduct an instructional material review under Education Code 31.0252, the board shall conduct the review, unless the petition is presented by the parents of less than 50 percent of the students enrolled at the campus and, by a majority vote, the board denies the request. A review shall include a review of instructional materials for each subject area or grade level specified in the petition.

Education Code 26.0061; 19 TAC 67.69

**Federally Required
Parental Inspection**

All instructional materials, including teacher's manuals, films, tapes, or other supplementary material, that will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the United States Department of Education shall be available for inspection by the parents or guardians of the children. *20 U.S.C. 1232h(a)* [For more information about the Protection of Pupil Rights Amendment (PPRA), see FA.]

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Courses in the foundation and enrichment curriculum in grades 6-12 must be provided in a manner that allows all grade promotion and high school graduation requirements to be met in a timely manner. A district is not required to offer a specific course in the foundation and enrichment curriculum except as specified in 19 Administrative Code 74.3. *19 TAC 74.3(c)*

Grades 6-8

A district that offers grades 6-8 must provide instruction in the required curriculum as specified in 19 Administrative Code 74.1, relating to essential knowledge and skills. A district must ensure that sufficient time is provided for teachers to teach and for students to learn English language arts, mathematics, science, social studies, at least one of the four disciplines in fine arts (art, dance, music, theatre), health, physical education, technology applications, and to the extent possible, languages other than English. The school district may provide instruction in a variety of arrangements and settings, including mixed-age programs designed to permit flexible learning arrangements for developmentally appropriate instruction for all student populations to support student attainment of course and grade level standards. *19 TAC 74.3(a)(1)*

**Physical Activity
Requirements**

A district shall require students in grades 6-8 to participate in moderate or vigorous daily physical activity for at least 30 minutes for at least four semesters during those grade levels as part of the district's physical education curriculum.

A district may as an alternative require a student enrolled in a grade level for which the district uses block scheduling to participate in moderate or vigorous physical activity for at least 225 minutes during each period of two school weeks.

Exemptions

A district must provide an exemption for:

1. A student who is unable to participate in the required physical activity because of illness or disability; and
2. A student who participates in an extracurricular activity with a moderate or vigorous physical activity component that is considered a structured activity and meets the requirements for extracurricular activity as defined at 19 Administrative Code 76.1001.

A district may allow an exemption for a student on a middle or junior high school campus participating in a school-related activity or an activity sponsored by a private league or club only if that activity meets each of the following requirements:

1. The activity must be structured;
2. The board must certify the activity; and

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3. The student must provide proof of participation in the activity.

A “structured activity” is an activity that meets, at a minimum, each of the following requirements:

1. The activity is based on the grade appropriate movement, physical activity and health, and social development strands of the essential knowledge and skills for physical education specified in 19 Administrative Code Chapter 116; and
2. The activity is organized and monitored by school personnel or by appropriately trained instructors who are part of a program that has been certified by the board.

Education Code 28.002(l)-(l-1); 19 TAC 103.1003

Fine Arts
Requirement

The school district must ensure that, beginning with students who enter grade 6 in the 2010-11 school year, each student completes one Texas Essential Knowledge and Skills-based fine arts course in grade 6, grade 7, or grade 8. *Education Code 28.002(c-1); 19 TAC 74.3(a)(2)*

A district shall offer and maintain evidence that students have the opportunity to take courses in at least three of the four disciplines in fine arts. The requirement to offer three of the four disciplines in fine arts may be reduced to two by the commissioner of education upon application of a school district with a total middle school enrollment of less than 250 students. *19 TAC 74.3(a)(3)*

Instruction in High
School, College,
and Career
Preparation

Each district shall provide instruction to students in grade 7 or 8 in preparing for high school, college, and a career. The instruction must include information regarding:

1. The creation of a high school personal graduation plan under Education Code 28.02121;
2. The distinguished level of achievement described by Education Code 28.025(b-15);
3. Each endorsement described by Education Code 28.025(c-1);
4. College readiness standards; and
5. Potential career choices and the education needed to enter those careers.

A district may provide the instruction as part of an existing course in the required curriculum; provide the instruction as part of an existing career and technology course designated by the State Board

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of Education (SBOE) as appropriate for that purpose; or establish a new elective course through which to provide the instruction.

Education Code 28.016

Middle School
Advanced Math
Program

A district shall develop a middle school advanced mathematics program for students in grades 6-8 to enable students to enroll in Algebra I in grade 8.

*Required Local
Measure*

A district shall identify a local measure for use in determining student eligibility for automatic enrollment in a middle school advanced mathematics program.

*Automatic
Enrollment*

A district shall automatically enroll in a middle school advanced mathematics program each grade 6 student whose performance was either:

1. In the 60th percentile or higher on statewide scores for the grade 5 mathematics state assessment instrument; or
2. In the top 40 percent on a local measure that includes the student's grade 5 class ranking or a demonstrated proficiency in the student's grade 5 mathematics coursework.

No Results

A local measure shall be used to determine enrollment of grade 6 students for whom there are no results on the state grade 5 mathematics assessment.

Public Notice

A district shall make public the criteria for automatic enrollment in a middle school advanced mathematics program, including any criteria for a local measure, before the start of each school year.

Parent Notice

A district shall provide a written notice to the parent or guardian of each student entering grade 6 who will be automatically enrolled in a middle school advanced mathematics program. The written notification shall be provided no later than 14 days before the first day of instruction for the school year. The required notice shall include a description of:

1. The purpose of the program;
2. The middle school advanced mathematics program offered by the district, including an overview of the content addressed at each grade level;
3. Resources offered to support student success;
4. The right of the parent or guardian to opt their child out of the middle school advanced mathematics program; and
5. The process for a parent or guardian to opt their child out of the program and any associated deadlines.

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Opt Out

The parent or guardian of a student who will be automatically enrolled in a middle school advanced mathematics program may opt the student out of automatic enrollment in an advanced mathematics program.

A district shall obtain written approval from the parent or guardian to remove a student from the middle school advanced mathematics program.

Annual Report

A district shall annually report to the Texas Education Agency (TEA) data related to student enrollment and performance in the middle school advanced mathematics program in a manner and time to be determined by TEA.

Other Process

These provisions do not prohibit a district from establishing a process to initially enroll grade 7 or 8 students in a middle school advanced mathematics program.

19 TAC 74.2101; Education Code 28.029

**High School Courses
at Earlier Grades**

A district may offer courses designated for grades 9-12 in earlier grade levels. *19 TAC 74.26(b)*

**Grades 9-12 Course
Offerings**

A district that offers grades 9-12 shall provide instruction in the required curriculum as specified in 19 Administrative Code 74.1. A district shall ensure that sufficient time is provided for teachers to teach and for students to learn the subjects in the required curriculum. *19 TAC 74.3(b)(1)*

A district shall offer the courses listed below in grades 9-12 and shall maintain evidence that students have the opportunity to take these courses:

1. English language arts — English I, II, III, IV, and at least one additional advanced English course.
2. Mathematics — Algebra I, Algebra II, Geometry, Precalculus, and Mathematical Models with Applications.
3. Science — Integrated Physics and Chemistry, Biology, Chemistry, Physics, and at least two additional science courses selected from Aquatic Science, Astronomy, Earth Systems Science, Environmental Systems, Advanced Animal Science, Advanced Plant and Soil Science, Anatomy and Physiology, Physics for Engineering, Biotechnology I, Biotechnology II, Engineering Design and Problem Solving, Food Science, Forensic Science, Medical Microbiology, Pathophysiology, Scientific Research and Design, Engineering Science, Fluid Mechanics, Mechanics of Materials, and advanced level biology, chemistry, physics, and environmental science courses

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offered as dual credit as referenced in 19 Administrative Code 74.11(i) or a course selected from 19 Administrative Code 74.12(b)(3)(A) or (B). The requirement to offer two additional courses may be reduced to one by the commissioner upon application of a district with a total high school enrollment of less than 500 students.

4. Social studies — United States History Studies Since 1877, World History Studies, United States Government, World Geography Studies, Personal Financial Literacy, Economics with Emphasis on the Free Enterprise System and Its Benefits, and Personal Financial Literacy and Economics. The requirement to offer both Economics with Emphasis on the Free Enterprise System and Its Benefits and Personal Financial Literacy and Economics may be reduced to one by the commissioner upon application of a district with a total high school enrollment of less than 500 students.
5. Physical education — at least two courses selected from:
 - a. Lifetime Fitness and Wellness Pursuits;
 - b. Lifetime Recreation and Outdoor Pursuits; or
 - c. Skill-Based Lifetime Activities.
6. Fine arts — courses selected from at least two of the four fine arts areas (art, music, theatre, and dance) as follows:
 - a. Art I, II, III, IV;
 - b. Music I, II, III, IV;
 - c. Theatre I, II, III, IV; or
 - d. Dance I, II, III, IV.
7. Career and technical education [see EEL] — three or more career and technical education courses for four or more credits with at least one advanced course aligned with a specified number of Texas Education Agency (TEA)-designated programs of study determined by enrollment as follows:
 - a. One program of study for a district with fewer than 500 students enrolled in high school;
 - b. Two programs of study for a district with 501-1,000 students enrolled in high school;
 - c. Three programs of study for a district with 1,001-2,000 students enrolled in high school;

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- d. Four programs of study for a district with 1,001-5,000 students enrolled in high school;
 - e. Five programs of study for a district with 5,001-10,000 students enrolled in high school; and
 - f. Six programs of study for a district with more than 10,000 students enrolled in high school.
- 8. Languages other than English — Levels I, II, and III or higher of the same language.
 - 9. Computer science — one course selected from Fundamentals of Computer Science, Computer Science I, or another advanced computer science course.
 - 10. Speech — Communication Applications.

19 TAC 74.3(b)(2)

A district must provide each student the opportunity each year to select courses in which he or she intends to participate from a list that includes all courses listed above. If a district will not offer all required courses every year, but intends to offer particular courses only every other year, it must notify all enrolled students of that fact.

A district shall teach any course a student is specifically required to take for high school graduation at least once in any two consecutive school years. For a subject that has an end-of-course assessment, a district shall either teach the course every year or use alternate delivery systems, as described in 19 Administrative Code Chapter 74, Subchapter C, to enable students to earn credit for the course and shall maintain evidence thereof.

19 TAC 74.3(b)(5)

A district may offer additional courses from the complete list of courses approved by the SBOE to satisfy graduation requirements.

19 TAC 74.3(b)(4)

A district may allow a student to enroll concurrently in Algebra I and geometry. *Education Code 28.025(b-6)*

**Personal Financial
Literacy**

Each district shall provide an elective course in personal financial literacy that meets the requirements for a one-half elective credit, using materials approved by the SBOE. The instruction in personal financial literacy must include instruction on completing the application for federal student aid provided by the Department of Education. In fulfilling the requirement to provide financial literacy instruction, a district may use an existing state, federal, private, or

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nonprofit program that provides students without charge the described instruction. *Education Code 28.0021(b)*

The SBOE shall allow a student to comply with the curriculum requirement for a one-half credit in personal financial literacy by successfully completing an advanced placement course designated by the SBOE as containing substantively similar and rigorous academic content. *Education Code 28.025(b-24)*

**Nutrition and
Wellness**

Each district offering a high school program shall provide an elective course in nutrition and wellness that meets the requirements for a one-half elective credit, using materials approved by the SBOE. The nutrition instruction must include curriculum requirements based on nutritional guidelines recommended by the Texas Nutrition Advisory Committee and may incorporate other relevant material, including culinary skills, horticulture, and consumer economics. *Education Code 28.0115*

Applied Courses

A school district may offer the foundation curriculum in an applied manner. The courses delivered in an applied manner must cover the essential knowledge and skills, and the student shall be administered the applicable end-of-course assessment instrument. *Education Code 28.025(b-4)*

**Parenting
Awareness Program**

High School

A district shall use the parenting and paternity awareness program developed by the SBOE in its high school health curriculum.

Middle and Junior
High School

A district may use the program in the district's middle or junior high school curriculum.

Program
Requirements

Implementation of this requirement shall comply with the requirement that the board establish a local school health advisory council to assist the district in ensuring that local community values are reflected in the district's health education instruction.

A district may add elements at its discretion but must include the following areas of instruction:

1. Parenting skills and responsibilities, including child support;
2. Relationship skills, including money management, communication, and marriage preparation; and
3. Skills relating to the prevention of family violence, only if the district's middle, junior high, or high schools do not have a family violence program.

At the discretion of the district, a teacher may modify the suggested sequence and pace of the program at any grade level.

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Local Programs and Materials	A district may develop or adopt research-based programs and curriculum materials for use in conjunction with the program developed by the SBOE. The programs and curriculum materials may provide instruction in: 1. Child development; 2. Parenting skills, including child abuse and neglect prevention; and 3. Assertiveness skills to prevent teenage pregnancy, abusive relationships, and family violence.
Parent Permission	A student under 14 years of age may not participate in the program without the permission of the student's parent or person standing in parental relation to the student. <i>Education Code 28.002(p); 19 TAC 74.35(a)</i>
Alcohol Awareness Instruction	A district shall incorporate instruction in the dangers, causes, consequences, signs, symptoms, and treatment of binge drinking and alcohol poisoning into any course meeting a requirement for a health education credit. A district shall choose an evidence-based alcohol awareness program to use in the district's middle school, junior high school, and high school health curriculum from a list of programs approved by the commissioner for this purpose. "Evidence-based alcohol awareness program" means a program, practice, or strategy that has been proven to effectively prevent or delay alcohol use among students, as determined by evaluations that use valid and reliable measures and that are published in peer-reviewed journals. <i>Education Code 28.002(r); 19 TAC 74.35(b)</i>
Fentanyl Abuse and Drug Poisoning Instruction	A district shall annually provide research-based instruction related to fentanyl abuse prevention and drug poisoning awareness to students in grades 6 through 12. The instruction must include: 1. Suicide prevention; 2. Prevention of the abuse of and addiction to fentanyl; 3. Awareness of local school and community resources and any processes involved in accessing those resources; and 4. Health education that includes information about substance use and abuse, including youth substance use and abuse.

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The required instruction may be provided by an entity or an employee or agent of an entity that is:

1. A public or private institution of higher education;
2. A library;
3. A community service organization;
4. A religious organization;
5. A local public health agency; or
6. An organization employing mental health professionals.

Education Code 38.040

**CPR and AED
Instruction**

A district shall provide instruction to students in grades 7-12 in cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED). The instruction may be provided as a part of any course. A student shall receive the instruction at least once before graduation.

CPR instruction must include training in cardiopulmonary resuscitation techniques and the use of an AED that has been developed by the American Heart Association or the American Red Cross or using nationally recognized, evidence-based guidelines for emergency cardiovascular care and incorporating psychomotor skills to support the instruction.

A district may use emergency medical technicians, paramedics, police officers, firefighters, representatives of the American Heart Association or the American Red Cross, teachers, other school employees, or other similarly qualified individuals to provide instruction and training. Instruction is not required to result in CPR or AED certification. If instruction is intended to result in certification, the course instructor must be authorized to provide the instruction by the American Heart Association, the American Red Cross, or a similar nationally recognized association. If the instruction is not intended to result in certification, an instructor of this training is not required to be certified in CPR.

**Waivers for
Students with
Disabilities**

A district may waive this requirement for a student who, due to a disability, is unable to complete the instruction. The determination regarding a student's ability to complete the CPR or AED requirements must be made by:

1. The student's admission, review, and dismissal (ARD) committee if the student receives special education services under Education Code Chapter 29, Subchapter A; or

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2. The committee established for the student under Section 504, if the student does not receive special education services, but is covered by Section 504.

Applicability

The requirement to receive instruction in CPR applies to any student who entered grade 7 in the 2010-11 school year and thereafter. The requirement to receive instruction in the use of an AED applies to any student who entered grade 7 in the 2024-25 school year and thereafter.

Education Code 28.0023(c)-(e), (g); 19 TAC 74.38

Donations

A district may accept from TEA donations the agency receives under Education Code 7.026 for use in providing instruction to students in the principles and techniques of CPR and the use of an AED. A district may accept other donations, including donations of equipment, for use in providing CPR instruction and the use of an AED. *Education Code 29.903*

**Proper Interaction
with a Peace Officer**

For any student entering grade 9 in the 2018-19 school year and thereafter, a district shall provide instruction in one or more courses to students in grades 9-12 on proper interaction with peace officers during traffic stops and other in-person encounters. The required instruction may be provided as part of any course or courses and must be provided to each student at least once before graduation from high school.

The instruction must include all the information required by 19 Administrative Code 74.39(b). A district shall use materials developed through a memorandum of understanding among the Texas Commission on Law Enforcement, the SBOE, and TEA. A district may tailor the instruction developed under this section as appropriate for the district's community. In tailoring the instruction, the district shall solicit input from local law enforcement agencies, driver training schools, and the community.

A district shall clearly indicate on the transcript or academic achievement record the year in which the instruction was provided to the student.

19 TAC 74.39; Education Code 28.012

Driving With
Disability Program

For information regarding the required notice for students who are receiving special education services or who are covered by Section 504, see EHBAD.

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

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Using criteria established by the State Board of Education, a district shall adopt a process for identifying and serving gifted and talented students in the district and shall establish a program for those students in each grade level. Under this provision, a district may establish a shared services arrangement with other districts.

A district shall adopt a policy regarding the use of funds to support the district's program for gifted and talented students.

Education Code 29.122

Definition

"Gifted and talented student" means a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who:

1. Exhibits high performance capability in an intellectual, creative, or artistic area;
2. Possesses an unusual capacity for leadership; or
3. Excels in a specific academic field.

Education Code 29.121

**Identification
Policies**

A district shall develop written policies on student identification that are approved by the board and disseminated to parents. The policies must include:

1. Provisions for ongoing screening and selection of students who perform or show potential for performing at remarkably high levels of accomplishment in the areas defined in Education Code 29.121.
2. Assessment measures collected from multiple sources according to each area defined in the Texas State Plan for the Education of Gifted/Talented Students.
3. Data and procedures designed to ensure that students from all populations in a district have access to assessment and, if identified, services for the gifted/talented program.
4. Prohibiting a scoring value based on race, ethnicity, sex, socioeconomic status, or disability if the selection process utilizes a matrix or threshold system.
5. Provisions for final selection of students to be made by a committee composed of at least three local district educators who have received training in the nature and needs and identification of gifted students.

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6. Provisions regarding furloughs, reassessment, exiting of students from program services, transfer students, and appeals of district decisions regarding program placement.

The policy must not limit the number of students the district may identify as gifted/talented or served under the district's program for gifted/talented students.

19 TAC 89.1

Fiscal Policy

A district shall adopt a policy regarding the use of funds to support the district's program for gifted and talented students.

The policy must:

1. Ensure that 100 percent of state funds allocated for gifted/talented education are spent on providing gifted/talented services or enhancing the district's gifted and talented program; and
2. Establish a method to account for the expenditure of the gifted and talented allotment in alignment with the Texas Education Agency's financial compliance guidance.

19 TAC 89.4

**Program
Accountability**

A district shall ensure that:

1. Student assessment and services for gifted/talented students comply with accountability standards defined in the Texas State Plan for the Education of the Gifted/Talented (State Plan);
2. It annually certifies to the commissioner of education that the district's program for gifted/talented students is consistent with the State Plan and that the district's use of funds complies with 19 Administrative Code 89.4 [see Fiscal Policy, above]; and
3. The board annually measures the performance of the district in providing gifted/talented services in alignment with the State Plan.

19 TAC 89.5

**Learning
Opportunities**

A district shall provide an array of learning opportunities for gifted/talented students in kindergarten through grade 12 and shall inform parents of the opportunities. Options shall include:

1. Instructional and organizational patterns that enable identified students to work together as a group, to work with other students, and to work independently.

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2. A continuum of learning experiences that leads to the development of advanced-level products and performances.
3. In-school, and when possible, out-of-school options relevant to the student's area of strength that are available during the entire school year.
4. Opportunities to accelerate in areas of strength.

19 TAC 89.3

Note: See DMA(LEGAL) for training requirements for teachers of gifted and talented education.

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Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year. The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Selection	
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
<i>Assessments</i>	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
<i>Matrix or Threshold System</i>	If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.
Placement Committee	A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

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gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

Transfer Students

Interdistrict

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Intradistrict

A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.

Furloughs

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Program Evaluation

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation

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shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
ACCELERATED INSTRUCTION

EHBCA
(LEGAL)

**Accelerated
Instruction**

To ensure that each student achieves at least satisfactory performance on each state assessment instrument, a district shall ensure that the district's curricular and instructional systems provide instruction to all students that is consistently aligned with the essential knowledge and skills for the applicable subject area and grade level; and strategically and timely addresses deficiencies in the prerequisite essential knowledge and skills for the applicable subject area and grade level. *Education Code 28.0211(a)*

Each time a student fails to perform satisfactorily on an assessment instrument administered in grades 3-8 or on an end-of-course assessment instrument, other than an assessment instrument developed or adopted based on alternative academic achievement standards, the district the student attends shall provide to the student accelerated instruction in the applicable subject area during the subsequent summer or school year and, subject to the limitations at Exceptions, below, either:

1. Allow the student to be assigned a classroom teacher who is certified as a master, exemplary, or recognized teacher under the local optional teacher designation system [see DEAA] for the subsequent school year in the applicable subject area; or
2. Provide the student supplemental instruction under Education Code 28.0211(a-4) [see Supplemental Instruction Requirements, below].

The assessments in this provision include a state assessment instrument administered under Education Code 39.023(a) [see EKB] in third through eighth grade or an end-of-course assessment instrument. The assessments also include a Spanish assessment for emergent bilingual students but exclude an assessment instrument developed or adopted based on alternative academic achievement standards.

19 TAC 104.1001; Education Code 28.0211(a-1)

Exceptions

Accelerated instruction requirements do not apply to a student who is retained at a grade level for the school year in which those requirements would otherwise apply.

A district may not be required to provide supplemental instruction to a student in more than two subject areas per school year. If the district would otherwise be required to provide supplemental instruction to a student in more than two subject areas for a school year, the district shall prioritize providing supplemental instruction to the student in mathematics and reading language arts, or Algebra I or English I, as applicable, for that school year.

Education Code 28.0211(a-7)-(a-8)

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
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A district is not required to provide accelerated instruction to a student who, instead of being administered an assessment instrument specified above, was administered a substitute assessment instrument in accordance with other law or Texas Education Agency (TEA) rule authorizing the use of the substitute assessment instrument for purposes of satisfying the requirements concerning the applicable assessment instrument. *Education Code 28.0211(a-10)*

Off-Campus
Arrangements

If a student who attends school in a homebound or other off-campus instructional arrangement, including at a residential treatment campus or state hospital, is unable to participate in an accelerated instruction program due to the student's condition, the district may determine that the student be provided the accelerated instruction when the student attends school in an on-campus instructional setting. If the student's condition prevents the student from attending school in an on-campus instructional setting for the school year during which the accelerated instruction is required to be provided to the student, the district is not required to provide the accelerated instruction to the student for that school year. *Education Code 28.0211(i-1)*

Participation
Requirements

Accelerated instruction may require a student to participate before or after normal school hours and may include participation at times of the year outside normal school operations. *19 TAC 104.1001(c)*

In providing accelerated instruction, a district may not remove a student, except under circumstances for which a student enrolled in the same grade level who is not receiving accelerated instruction would be removed, from:

1. Instruction in the foundation curriculum and enrichment curriculum adopted under Education Code 28.002 for the grade level in which the student is enrolled [see EHA series]; or
2. Recess or other physical activity that is available to other students enrolled in the same grade level.

Education Code 28.0211(a-3)

The foundation curriculum includes English language arts, mathematics, science, and social studies. Courses in the enrichment curriculum include languages other than English; health, with emphasis on physical health, proper nutrition, and exercise; mental health, including instruction about mental health conditions, substance abuse, skills to manage emotions, establishing and maintaining positive relationships, and responsible decision making; suicide prevention; physical education; fine arts; career and technical education; technology applications; religious literature; and personal financial literacy.

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In the event that a school week is three or less instructional days, the school is exempt from meeting the requirement of meeting once per week for accelerated instruction.

19 TAC 104.1001(c)(1)

Supplemental
Instruction
Requirements

If a district receives funding under Education Code 29.0881 or Education Code 48.104 [see EHBC], the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (Div. M, Pub. L. No. 116-260), or the American Rescue Plan Act of 2021 (Pub. L. No. 117-2), then supplemental instruction provided by a district must:

1. Include targeted instruction in the essential knowledge and skills for the applicable grade levels and subject area;
2. Be provided in addition to instruction normally provided to students in the grade level in which the student is enrolled;
3. Be provided during the subsequent summer or school year:
 - a. To each student for no less than:
 - (1) 15 hours; or
 - (2) 30 hours for a student whose performance on the applicable assessment instrument was significantly below satisfactory, as below; and
 - b. Unless the instruction is provided fully during summer, include instruction no less than once per week during the school year, except as otherwise provided by commissioner rule to account for school holidays or shortened school weeks;
4. Be designed to assist the student in achieving satisfactory performance in the applicable grade level and subject area;
5. Include effective instructional materials designed for supplemental instruction;
6. Be provided to a student individually or in a group of no more than four students, unless the parent or guardian of each student in the group authorizes a larger group;
7. Be provided by a person with training in the applicable instructional materials for the supplemental instruction and under the oversight of the district; and
8. To the extent possible, be provided by one person for the entirety of the student's supplemental instruction period.

Education Code 28.0211(a-4); 19 TAC 104.1001

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Significantly Below Satisfactory	A district shall provide students who fail to perform satisfactorily on an applicable state assessment instrument no less than 15 hours of supplemental instruction or no less than 30 hours of supplemental instruction for students who scored Low Did Not Meet Grade Level as indicated by state-provided district-level data files or failed to perform satisfactorily on any grade 3 assessment. <i>19 TAC 104.1001(d)</i>
Parent Choice	A parent or guardian of a student to whom supplemental instruction will be provided and who either was administered and failed to perform satisfactorily on an assessment instrument specified above or was administered a beginning-of-year assessment instrument aligned with the essential knowledge and skills for the applicable subject area, including a student to whom an accelerated education plan applies, may elect to modify or remove a requirement for that instruction under Education Code 28.0211(a-4) by submitting a written request to an administrator of the campus at which the student is enrolled. A district may not encourage or direct a parent or guardian to make an election under this provision that would allow the district to not provide supplemental instruction to the student or provide supplemental instruction in a group larger than authorized. <i>Education Code 28.0211(a-9)</i>
Transportation	A district shall provide students required to attend the accelerated programs described above with transportation to those programs if the programs occur outside of regular school hours, unless the district does not operate, or contract or agree with another entity to operate, a transportation system. <i>Education Code 28.0211(j)</i>
High-Impact Tutoring Providers	TEA shall approve high-impact tutoring providers for purposes of providing accelerated or supplemental instruction. In contracting with a high-impact tutoring provider approved by TEA, a district may use an outcomes-based contract. <i>Education Code 28.0211(a-15)-(a-16)</i>
Unlisted Service Provider	A district may use a service provider that is not on a list of service providers approved by TEA if the district can demonstrate to the commissioner that use of the service provider results in measurable improvement in student outcomes. <i>Education Code 28.0211(a-12)</i>
Optional Assessment	A school district that is required to provide to a student accelerated instruction or supplemental instruction is not required to provide additional instruction under either provision to the student based on the student's failure to perform satisfactorily on an assessment instrument administered as an optional assessment in the same sub-

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ject area in which the district is required to provide the student the accelerated or supplemental instruction. *Education Code 28.0211(a-13)*

Notice to Parents

A district shall provide to the parent or guardian of a student who fails to perform satisfactorily on a state assessment instrument specified above notice that the student is not performing on grade level in the applicable subject area. The district must provide the notice at a parent-teacher conference or, if the district is unable to provide the notice at a parent-teacher conference, by another means. TEA shall develop and provide to districts a model notice in plain language for use under this provision. *Education Code 28.0211(a-14)*

In each instance in which a district is specifically required to provide notice or a written copy to a parent or guardian of a student, the district shall make a good faith effort to ensure that such notice or copy is provided either in person or by regular mail and that the notice or copy is clear and easy to understand and is written in English or the parent or guardian's native language. *Education Code 28.0211(h)*

Parent Request

A district shall establish a process allowing for the parent or guardian of a student who fails to perform satisfactorily a state assessment instrument under Education Code 28.0211(a-1) [see above] to make a request for district consideration that the student be assigned to a particular classroom teacher in the applicable subject area for the subsequent school year, if more than one classroom teacher is available. *Education Code 28.0211(a-5); 19 TAC 104.1001(g)*

**Assessments Not
Required**

Education Code 28.0211 does not require the administration of a fifth or eighth grade assessment instrument in a subject under Education Code 39.023(a) to a student enrolled in the fifth or eighth grade, as applicable, if the student:

1. Is enrolled in a course in the subject intended for students above the student's grade level and will be administered an assessment instrument adopted or developed under Education Code 39.023(a) [see EKB] that aligns with the curriculum for the course in which the student is enrolled; or
2. Is enrolled in a course in the subject for which the student will receive high school academic credit and will be administered an end-of-course (EOC) assessment instrument [see EKB] for the course.

Notwithstanding any other provision of Education Code 28.0211, the student may not be denied promotion on the basis of failure to

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perform satisfactorily on an assessment instrument not required to be administered to the student, nor may a student in grade 5 or grade 8 be denied promotion to the next grade on the basis of failure to perform satisfactorily on a reading or mathematics assessment instrument intended for use above the student's grade level.

Education Code 28.0211(o)-(p)

Students At Risk

A district shall provide accelerated instruction to an enrolled student who has taken an EOC assessment instrument and has not performed satisfactorily or who is at risk of dropping out of school [see EHBC].

A district shall offer before the next scheduled administration of the assessment instrument, without cost to the student, additional accelerated instruction to each student in any subject in which the student failed to perform satisfactorily on an end-of-course assessment instrument required for graduation.

A district that is required to provide accelerated instruction must separately budget sufficient funds for that purpose. [See CE]

A district shall evaluate the effectiveness of accelerated instruction programs and annually hold a public hearing to consider the results.

Education Code 29.081(b), (b-1), (b-2), (b-3), 39.025(b-1)

Effectiveness

A district shall evaluate and document the effectiveness of the accelerated instruction in reducing any disparity in performance on state assessment instruments or disparity in the rates of high school completion between students at risk of dropping out of school and all other district students. *Education Code 29.081(c)*

No Available Test Score

The superintendent of each district shall establish procedures to ensure that each eligible student who is absent or does not receive a test score for any test administration shall receive appropriate supplemental accelerated instruction as warranted on an individual student basis. This provision may not be used to excuse a student from appropriate accelerated instruction. *19 TAC 104.1001(b)(4)*

Accelerated Education Plan

For each student who does not perform satisfactorily on a state assessment instrument specified above for two or more consecutive school years in the same subject area, the district the student attends shall develop an accelerated education plan and provide the student at least 30 hours of supplemental instruction. *19 TAC 104.1001; Education Code 28.0211(b)*

Not later than the start of the subsequent school year, a district shall develop an accelerated education plan for the student that

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provides the necessary accelerated instruction to enable the student to perform at the appropriate grade level or course by the conclusion of the school year.

The plan must:

1. Identify the reason the student did not perform satisfactorily on the applicable assessment instrument; and
2. Require the student to be provided with no less than 30 hours, or a greater number of hours if appropriate, of supplemental instruction for each consecutive school year in which the student does not perform satisfactorily on the assessment instrument in the applicable subject area.

The plan may require that, as appropriate to ensure the student performs satisfactorily on the assessment instrument in the applicable subject area at the next administration of the assessment instrument:

1. The district expand the times in which supplemental instruction is available to the student;
2. The student be assigned for the school year to a specific teacher who is better able to provide accelerated instruction; and
3. The district provide any necessary additional resources to the student.

The accelerated education plan must be documented in writing, and a copy must be provided to the student's parent or guardian.

During the school year, the student shall be monitored to ensure that the student is progressing in accordance with the accelerated education plan.

The board shall adopt a policy consistent with the grievance procedure adopted under Education Code 26.011 [see FNG] to allow a parent to contest the content or implementation of an accelerated education plan.

Education Code 28.0211(f)-(f-3)

Parent Conference

A district shall make a good faith attempt to provide to the parent or guardian of a student to whom an accelerated education plan applies a parent-teacher conference with the student's primary teacher at the start and end of the subsequent school year.

At the conference, the district shall provide the student's parent or guardian with:

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1. The notice required under Education Code 28.0211(a-14); and
2. An explanation of:
 - a. The accelerated instruction to which the student is entitled under this provision, and
 - b. The accelerated education plan that must be developed for the student and the manner in which the parent or guardian may participate in developing the plan.

Education Code 28.0211(b-1); 19 TAC 104.1001(e)

Classroom
Assignment

Except as requested under Education Code 28.0211(a-5), a student for whom an accelerated instructional plan must be developed must be assigned, in each school year and subject covered by the accelerated education plan, to an appropriately certified teacher who meets all state and federal qualifications to teach that subject and grade.

In a manner consistent with federal law and notwithstanding any other law, the commissioner may waive the requirement regarding the assignment of a student to an appropriately certified classroom teacher on the request of a district.

Education Code 28.0211(n)-(n-1)

**ARD Committee
Review**

The admission, review, and dismissal (ARD) committee of a student who does not perform satisfactorily on a state assessment instrument described above shall, at the student's next annual review meeting, review the student's participation and progress in, as applicable, accelerated instruction, supplemental instruction, or an accelerated education plan.

The student's parent may request, or the district may schedule, an additional committee meeting if a committee member believes that the student's individualized education program needs to be modified based on the accelerated instruction requirements. If the district refuses to convene a committee meeting requested by the student's parent, the district shall provide the parent with written notice explaining the reason the district refuses to convene the meeting.

Education Code 28.0211(i)

**Repeating a High
School Course**

For courses taken for high school credit, a student who is required to repeat any course in which the student was enrolled in during the previous school year and who is eligible for accelerated instruction for the current school year is exempt from accelerated instruction requirements for that specific course if that course is retaken in

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its entirety (i.e., to earn a full credit). However, a student who is participating in credit recovery is still required to receive accelerated instruction.

For the purpose of this provision, credit recovery means completing a certain number of assignments to satisfy the course requirements after failure or a certain number of seat hours after excessive absences.

19 TAC 104.1001(i)

**Commissioner
Waiver**

The commissioner may waive the requirements regarding accelerated instruction for a district for each school year in which at least 60 percent of the students who received accelerated instruction during the school year immediately preceding the previous school year, including at least 60 percent of students whose performance on the applicable assessment instrument was significantly below satisfactory, as defined by commissioner rule, performed satisfactorily in the previous school year on the assessment instrument in each subject in which the student previously failed to perform satisfactorily. For purposes of determining whether a school district qualifies for a waiver, the commissioner shall:

1. If a student received accelerated instruction in more than one subject during the applicable school year, consider the student's performance on the assessment instrument in each subject separately from the student's performance on the assessment instrument for each other subject; and
2. By rule provide that a district may not qualify for a waiver if students who are receiving special education services or are educationally disadvantaged are overrepresented among the students in the district who received accelerated instruction during the school year immediately preceding the previous school year and did not perform satisfactorily in the previous school year on the assessment instrument in each applicable subject.

Education Code 28.0211(q); 19 TAC 104.1001(h)

Ratio Waiver

A district may provide accelerated instruction using a product on the Ratio Waiver List on the TEA website with information related to accelerated instruction. The 4:1 student-to-teacher ratio requirement above does not apply to a district using a listed product to provide accelerated instruction to its students.

The Ratio Waiver List consists of products that use an automated, computerized, or other augmented method for providing accelerated instruction under Education Code 28.0211(a-1)(2), that may be used in lieu of some or all of the individual or group supplement-

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tal instruction, as appropriate for the applicable grade level and subject area and a student's academic deficiency.

A district shall:

1. Notify the parent or guardian of the use of a product on the Ratio Waiver List for providing the required accelerated instruction;
2. Ensure that the required hours of supplemental instruction are completed prior to the subsequent State of Texas Assessments of Academic Readiness (STAAR®) administration;
3. Use a product on the Ratio Waiver List remotely, regardless of primary mode of instruction (i.e., in-person, virtual, or hybrid) only if the district ensures that time spent by the student engaged in the product is aligned with approved product usage expectations documented by the district;
4. Adhere to the product usage fidelity requirements by product as approved by TEA to waive ratio requirements. A district not fulfilling usage fidelity with a product will be required to revert to the 4:1 ratio for supplemental instruction; and
5. Be responsible for contracting and funding the selected vendors included on the TEA list of approved vendors.

19 TAC 104.1001(g)

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Notice to Parents

Each school year, a district shall notify the parent of each student enrolled in grade 9 or above of the availability of:

1. Programs under which a student may earn college credit, including advanced placement programs, dual credit programs, joint high school and college credit programs, and international baccalaureate programs;
2. Career and technology education programs or other work-based education programs in the district, including any internship, externship, or apprenticeship programs or a P-TECH (Pathways in Technology Early College High School) program;
3. Subsidies based on financial need available for fees paid to take college advanced placement tests or international baccalaureate examinations under Education Code 28.054; and
4. Funding for enrollment in dual credit courses under the FAST (Financial Aid for Swift Transfer) program [see below].

Districts must also notify parents of the qualifications for enrolling in programs described by items 1, 2, and 4 above.

The notice must include the name and contact information of any public or private entity offering such a program in the district.

A district may provide the notice on the district's internet website.

Education Code 28.010

College Credit Program

A district shall implement a program under which students may earn the equivalent of at least 12 semester credit hours of college credit in high school. If requested by the district, a public institution of higher education in this state shall assist the district in developing and implementing the program. The college credit may be earned through:

1. International baccalaureate, advanced placement, or dual credit courses;
2. Articulated postsecondary courses provided for local credit or articulated postsecondary advanced technical credit courses provided for state credit; or
3. Any combination of the courses in items 1 and 2.

Annually, a district shall report to the Texas Education Agency (TEA):

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1. The number of students, including career and technical students, who have participated in the program and earned college credit; and
2. The cumulative number of courses in which participating students have enrolled and college credit hours the students have earned.

The program may provide a student the opportunity to earn credit for a course or activity, including an apprenticeship or training hours:

1. That satisfies a requirement necessary to obtain an industry-recognized credential or certificate or an associate degree, and is approved by the Texas Higher Education Coordinating Board (THECB); and
2. For which a student may earn credit concurrently toward both the student's high school diploma and postsecondary academic requirements.

A dual credit course must be:

1. In the core curriculum of the public institution of higher education providing college credit;
2. A career and technical education course; or
3. A foreign language course.

The requirements above do not apply to a dual credit course offered as part of the early college education program established under Education Code 29.908 or any other early college program that assists a student in earning a certificate or an associate degree while in high school.

A district is not required to pay a student's tuition or other associated costs for taking a course under this section.

**College-Level
Courses**

A board may adopt a policy that allows a student to be awarded credit toward high school graduation for completing a college-level course. The course must be provided only by an institution of higher education that is accredited by any of the following regional accrediting associations:

1. Southern Association of Colleges and Schools;
2. Middle States Association of Colleges and Schools;
3. New England Association of Colleges and Schools;
4. North Central Association of Colleges and Schools;

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5. Western Association of Colleges and Schools; or
6. Northwest Association of Colleges and Schools.

To be eligible to enroll and be awarded credit toward state graduation requirements, a student shall have the approval of the high school principal or other school official designated by a district. The course(s) for which credit is awarded shall provide advanced academic instruction beyond or in greater depth than the essential knowledge and skills for the equivalent high school course.

19 TAC 74.25

**Dual Credit
Programs**

Dual credit includes a course for which a high school student may earn credit only at an institution of higher education (previously referred to as a dual enrollment course) if the course meets the requirements of this provision.

Eligible Courses

“Dual credit course” or “dual enrollment course” means a course that meets the following requirements:

1. The course is offered pursuant to an agreement under 19 Administrative Code 4.84, see below.
2. A course for which the student may earn one or more of the following types of credit:
 - a. Joint high school and junior college credit under Education Code 130.008, or
 - b. Another course offered by an institution of higher education, for which a high school student may earn semester credit hours or equivalent of semester credit hours toward satisfaction of:
 - (1) A career and technical education course as defined by 19 Administrative Code 4.83(3) that satisfies a requirement necessary to obtain an industry-recognized credential, certificate, or an associate degree;
 - (2) A foreign language requirement at an institution of higher education;
 - (3) A requirement in the core curriculum, as that term is defined by Education Code 61.821, at an institution of higher education; or
 - (4) A requirement in a field of study curriculum developed by the Coordinating Board under Education Code 61.823.

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A student may earn a single grade toward both the college course and the high school credit or may earn two separate grades where the high school grade only reflects a student's mastery of secondary content.

Each dual credit course must meet the requirements of Chapter 4, Subchapter D.

19 TAC 4.83(10)

Partnership
Agreements with
Public Colleges

A district may enter into an agreement with a public college to form a dual credit partnership in accordance with 19 Administrative Code Chapter 4, Subchapter D. *Education Code 130.008; 19 TAC Ch. 4, Subch. D*

*Community
College
Jurisdiction*

A school district that operates a high school may enter into an agreement with a community college district, regardless of whether the high school is located within the service area of the community college district, to offer a course as provided by Education Code 130.008.

A course offered for joint high school and junior college credit must be:

1. In the core curriculum of the public junior college;
2. A career and technical education course; or
3. A foreign language course.

These requirements do not apply to a course offered for joint high school and junior college credit to a student as part of the early college education program established under Education Code 29.908 or any other early college program that assists a student in earning a certificate or an associate degree while in high school.

Education Code 130.008(a-1), (a-2), (d)

Student Eligibility

A high school student is eligible to enroll in dual credit courses if the student:

1. Is not a degree-seeking student as defined in 19 Administrative Code 4.83(10);
2. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative as set forth in 19 Administrative Code 4.54;
3. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument; or

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4. Meets the eligibility requirements for a Texas First Diploma under 19 Administrative Code 21.52 (relating to Eligibility for Texas First Diploma).

An institution may impose additional requirements for enrollment in specific dual credit courses that do not conflict with 19 Administrative Code, Chapter 4, Subchapter D.

An institution is not required under these provisions to offer dual credit courses for high school students.

19 TAC 4.85(b)

Transcript

An institution or high school shall immediately transcript the credit earned by a student upon a student's completion of the performance required in the course. *19 TAC 4.85(h)*

Faculty Selection,
Supervision, and
Evaluation

An institution shall apply the standards for selection, supervision, and evaluation for instructors of dual credit courses as required by the institution's accreditor. A high school teacher may only teach a high school course offered through a dual credit agreement if the teacher is approved by the institution offering the dual credit course. *19 TAC 4.85(e)*

*Qualified
Instructor*

A course offered for joint high school and junior college credit must be taught by a qualified instructor approved or selected by the public junior college. An instructor is qualified if the instructor holds:

1. A doctoral or master's degree in the discipline that is the subject of the course;
2. A master's degree in another discipline with a concentration that required completion of a minimum of 18 graduate semester hours in the discipline that is the subject of the course; or
3. For a course that is offered in an associate degree program and that is not designed for transfer to a baccalaureate degree program:
 - a. A degree described above;
 - b. A baccalaureate degree in the discipline that is the subject of the course; or
 - c. An associate degree and demonstrated competencies in the discipline that is the subject of the course, as determined by the THECB.

Not later than the 60th day after receipt, a public junior college shall approve or reject an application for approval to teach a course at a high school that is submitted by an instructor employed

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by the district with which the junior college entered into an agreement to offer the course.

Education Code 130.008(g), (h)

Attendance
Accounting

The time during which a student attends a dual credit course, including a course provided under the college credit program, shall be counted as part of the minimum instructional hours required for a student to be considered a full-time student in average daily attendance. *Education Code 48.005(g)* [See FEB]

The commissioner of education may approve instructional programs provided off campus by an entity other than a district as a program in which participation by a student may be counted for purposes of determining average daily attendance. *Education Code 48.007(a)*

*Reporting Off-
Campus
Programs*

A board may adopt a policy that allows a student to participate in an off-campus instructional program. The program must be provided only by an institution of higher education that is accredited by one of the regional accrediting associations specified in 19 Administrative Code 74.25 (High School Credit for College Courses).

To be eligible, a student must:

1. Be in grade 11 or 12;
2. Have demonstrated college readiness as outlined in the requirements for participation in dual credit programs in the *Student Attendance Accounting Handbook*;
3. Meet any eligibility requirements adopted by the institution of higher education; and
4. Have the approval of the high school principal or other school official designated by the district.

The off-campus program must comply with rules adopted by the THECB in the Texas Administrative Code, Title 19, Part 1, with respect to teacher qualifications.

19 TAC 129.1031

Time that a student participates in an off-campus instructional program approved by the commissioner under Education Code 48.007(a) shall be counted as part of the minimum number of instructional hours required for a student to be considered a full-time student in average daily attendance. *Education Code 48.005(h)*

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**Dual Credit
Agreement**

For any dual credit partnership between a district and an institution, an agreement must be approved by the governing boards or designated authorities (e.g., superintendent) of both the public district and the institution prior to the offering of such courses.

Any agreement entered into or renewed between an institution and a district, including a memorandum of understanding or articulation agreement, shall include the following elements.

Any dual credit agreement must also address:

1. Eligible courses;
2. Student eligibility;
3. Location of class;
4. Student composition of class;
5. Faculty selection, supervision, and evaluation;
6. Course curriculum, instruction, and grading;
7. Academic policies and student support services;
8. Transcribing of credit;
9. Funding, including the sources of funding for courses offered under the program, including, at a minimum, the sources of funding for tuition, transportation, and any required fees, instructional materials, or textbooks for students participating in the program, including for students eligible to take dual credit courses at no cost to the student under the FAST program [see below];
10. All requirements for joint implementation of the FAST program, including ensuring the accurate and timely exchange of information necessary for an eligible student to enroll at no cost in a dual credit course, for eligible public schools and students participating in the FAST program;
11. Defined sequences of courses that apply to academic or career and technical education program requirements at the institution or industry-recognized credentials, where applicable;
12. Specific program goals aligned with the statewide goals developed under Education Code 28.009(b-1), 130A.004, and 130A.101(c)(3);
13. Coordinated advising strategies and terminology related to dual credit and college readiness, including strategies to assist students in selecting courses that will satisfy applicable

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high school and college requirements for the student's intended program;

14. Provision for the alignment of endorsements described in EIF, offered by the district and dual credit courses offered under the agreement that apply toward those endorsements with postsecondary pathways and credentials at the institution and industry-recognized credentials;
15. Identification of tools, including online resources developed by TEA, the Coordinating Board, or the Texas Workforce Commission, to assist counselors, students, and families in selecting endorsements offered by the district and college courses offered by the institution under the agreement;
16. A procedure for establishing the course credits that may be earned under the agreement, including developing a course equivalency crosswalk or other method of identifying the number of high school and college credits that may be earned for each course completed through the program;
17. A description of the academic supports and, if applicable, other support that will be provided to students participating in the program (e.g., transportation to and from a college campus);
18. The respective roles and responsibilities of the institution of higher education and the district in providing the program and ensuring the quality of instruction and instructional rigor of the program;
19. A requirement that the district and the institution consider the use of free or low-cost open educational resources in courses offered under the program; and
20. Designation of at least one employee of the district or private school, or the institution as responsible for providing academic advising to a student who enrolls in a dual credit course under the program before the student begins the course.

19 TAC 4.84(a)-(b)

Website Posting of
Agreement

Each agreement must be posted each year on the institution of higher education's and the district's respective internet websites.
19 TAC 4.84(c)

FAST Program
Eligibility

A student is eligible to enroll at no cost in a dual credit course under the Financial Aid for Swift Transfer (FAST) program if the student is enrolled in a high school and eligible for Foundation School

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Program funding in a Texas school district and in a dual credit course at a participating institution of higher education that has entered into a dual credit agreement with the student's district as set out in 19 Administrative Code 4.84 and is certified to the institution by the student's district or other means authorized by rule as being educationally disadvantaged during the year in which the student is enrolled in a dual credit course or at any time during the four school years preceding the year in which the student is enrolled in a dual credit course.

A district's notice to the institution regarding a student's status as educationally disadvantaged in any of the four years preceding the year in which the student is enrolled in a dual credit course shall occur through the district's notice to TEA, unless otherwise provided by rule. A district shall provide notice directly to the institution regarding a student's educationally disadvantaged status if the student is educationally disadvantaged in the year in which the student is enrolled in a dual credit course but was not educationally disadvantaged in any of the four preceding years.

19 TAC 13.503(a)-(b)

To be considered educationally disadvantaged, a student must meet the income requirements for eligibility under the National School Lunch Program (NSLP), authorized by 42 United States Code 1751, et seq. A district may use the following approved methods for determining student eligibility for the FAST program:

1. Parent certification, where the parent or guardian asserts meeting the income requirements for eligibility under this subsection;
2. Direct certification, where eligible children are certified for free meals without the need for a household application based on household participation in one or more federal assistance programs; or
3. Direct verification, where public records are used to verify a student's eligibility for free or reduced-price meals when verification of student eligibility is required.

A district with one or more campuses not participating in the NSLP may derive an eligible student count by an alternative method as determined by TEA.

19 TAC 102.1097

A student otherwise described by Education Code 28.0095(c) is eligible to enroll at no cost in a dual credit course under the program if the student has graduated from high school but is enrolled at a

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campus designated as a P-TECH school or in a district participating in a R-PEP partnership and the student is completing a course of study offered through an articulation agreement or MOU with an institution of higher education and the district in the P-TECH or R-PEP program. A district may use Foundation School Program funds to educate a student who has graduated from high school but is enrolled in the district in a program through which the student may earn dual credit, including the P-TECH and R-PREP program. *Education Code 28.0095(c-1), 48.0035(2)*

“Dual credit course” is defined by 19 Administrative Code 4.83.

District
Determination

A district shall, on the enrollment of a student in grades 9 through 12 in a dual credit course, determine whether the student meets the above criteria for the program and notify the institution of higher education that offers the dual credit course in which the student is enrolled of the district’s determination.

A district may make the determination based on the district’s records, TEA’s records, or any other method authorized by commissioner or THECB rule. If the district bases the determination on a method other than TEA’s records, the district shall report the method used and the data on which the method is based to TEA for purposes of verification.

Education Code 28.0095(a)(3), (c), (3)

For more information about the FAST Program, see 19 Administrative Code 102.1097.

**Instructional
Partnerships with
Community College
Districts**

Public two-year colleges may contract to provide instruction for public secondary schools. An agreement between the public two-year college and the public secondary school must be approved by both governing boards.

High School Credit-
Only Courses

Provision of instruction for public secondary schools by public two-year colleges must be in accordance with rules and guidelines established by the State Board of Education. Instruction provided under a contractual agreement may include only coursework necessary for students to complete high school. It does not apply to early admission programs for high school students entering college.

19 TAC 9.125

Remedial Programs

A board may contract with the board of the community college district in which a district is located for the college district to provide remedial programs for students enrolled in a district’s secondary schools in preparation for graduation from secondary school and entrance into college. *Education Code 130.090*

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The district and college district shall negotiate an agreed cost for instruction. *19 TAC 9.125*

Certain Academies

A district shall grant a student a maximum of two years' credit toward the academic course requirements for high school graduation for courses successfully completed at the Texas Academy of Leadership in the Humanities (at Lamar University — Beaumont), the Texas Academy of Mathematics and Science (at the University of Texas — Brownsville or University of North Texas — Denton), or the Texas Academy of International Studies (at Texas A&M University — Laredo). *Education Code 28.024*

**Off-Campus Program
Provided by an
Institution of Higher
Education**

The commissioner of education may approve instructional programs provided off campus by an entity other than a district as a program in which participation by a student may be counted for purposes of determining average daily attendance. *Education Code 48.007(a)*

**Reporting Off-
Campus Programs**

A board may adopt a policy that allows a student to participate in an off-campus instructional program. The program must be provided only by an institution of higher education that is accredited by one of the regional accrediting associations specified in 19 Administrative Code 74.25 (High School Credit for College Courses).

To be eligible, a student must:

1. Be in grade 11 or 12;
2. Have demonstrated college readiness as outlined in the requirements for participation in dual credit programs in the *Student Attendance Accounting Handbook*;
3. Meet any eligibility requirements adopted by the institution of higher education; and
4. Have the approval of the high school principal or other school official designated by the district.

The off-campus program must comply with rules adopted by the THECB in the Texas Administrative Code, Title 19, Part 1, with respect to teacher qualifications.

19 TAC 129.1031(a), (b), (e)

Time that a student participates in an off-campus instructional program approved by the commissioner under Education Code 48.007(a) shall be counted as part of the minimum number of instructional hours required for a student to be considered a full-time student in average daily attendance. *Education Code 48.005(h)*

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**State Assessment of
Academic Skills**

Every student receiving instruction in the essential knowledge and skills shall take the appropriate criterion-referenced assessments, as required by Education Code Chapter 39, Subchapter B [see Testing in Grades 3-8, below]. *Education Code 39.023(a), (c), (f); 19 TAC 101.5*

A student may not receive a high school diploma until the student has performed satisfactorily on end-of-course (EOC) assessment instruments [see End-of-Course Assessments, below]. *Education Code 39.025(a); 19 TAC 101.4001*

**Emergent Bilingual
Students**

In grades 3-12, an emergent bilingual student, as defined by Education Code Chapter 29, Subchapter B, shall participate in the state assessment in accordance with commissioner rules at 19 Administrative Code Chapter 101, Subchapter AA. *Education Code 39.023(l), (m)* [See EKBA]

Special Education

The Texas Education Agency (TEA) shall develop or adopt appropriate criterion-referenced alternative assessment instruments to be administered to each student in a special education program for whom a state assessment instrument adopted under Education Code 39.023(a), even with allowable accommodations, would not provide an appropriate measure of student achievement, as determined by the student's admission, review, and dismissal (ARD) committee, including assessment instruments approved by the commissioner of education that measure growth. The assessment instruments developed or adopted, including the assessment instruments approved by the commissioner, must, to the extent allowed under federal law, provide a district with options for the assessment of students.

TEA may not adopt a performance standard that indicates that a student's performance on the alternate assessment does not meet standards if the lowest level of the assessment accurately represents the student's developmental level as determined by the student's ARD committee.

The student's ARD committee shall determine whether any allowable modification is necessary in administering to the student a required EOC assessment instrument under Education Code 39.023(c), and whether the student is required to achieve satisfactory performance on an EOC assessment instrument to receive a high school diploma.

Education Code 39.023(b)-(c), .025(a-4)

Military Dependents

If the student is a military dependent, the district shall incorporate procedures to accept:

1. Exit or EOC exams required for graduation from the sending state;
2. National norm-referenced achievement tests; or
3. Alternative testing, in lieu of testing requirements for graduation in the receiving state.

In the event the above alternatives cannot be accommodated by the receiving state for a military dependent transferring in his or her senior year, then Education Code 162.002 article VII, section C, shall apply.

Education Code 162.002 art. VII [See EIF]

Administration

A district shall follow the test administration procedures established by TEA in the applicable test administration materials. A superintendent shall be responsible for administering tests. *19 TAC 101.25, .27*

Religious Holy Days

The board may consider the dates of religious holy days or periods of observance likely to be observed by the students enrolled in the district during the assessment administration schedule window under Education Code 39.02301(i) in establishing:

1. The district's calendar for that school year; and
2. The instructional days within that period on which students are administered the required assessment instruments, provided that the board not exclude more than two instructional days from that period based solely on the occurrence of a single religious holy day or period of observance.

"Religious holy day or period of observance" means a holy day or a period of holy days observed by a religion whose places of worship would be exempt from property taxation under Tax Code 11.20.

In establishing a school calendar under this provision, the board shall provide for alternative dates for the administration of state assessment instruments to a student who is absent from school to observe a religious holy day or period of observance on the date an assessment instrument is administered.

Education Code 39.0238

Alternate Test Dates

The commissioner shall consider requests from districts or campuses for alternate test dates on a case-by-case basis. Alternate test dates will only be allowed if the campus or district is closed on the day on which testing is scheduled or if there is an exceptional circumstance, defined below, that may affect a district's or cam-

pus's ability to administer an assessment or the students' performance on the assessment.

"Exceptional circumstances" include:

1. Inclement weather or natural disasters that would cause a district or campus to be closed or that would cause a small percentage of students to be in attendance on the day testing is scheduled;
2. Health epidemics that result in a large number of students being absent on the day of testing;
3. Death of a student or school official that may impact student performance; and
4. Sudden emergencies that occur on the day of testing or shortly before testing that may inhibit students from completing the assessments, such as a fire on campus, a bomb threat, an extended power outage, or a water main break.

If an alternate test date for primary test administration is approved, the commissioner may prohibit a district or campus from participating in UIL competition on the new test date if that is determined to be in the best interest of the district, campus, and students.

19 TAC 101.5003

Test Administration
Training

The commissioner may require training for district employees involved in the administration of the assessment instruments. The commissioner may only require for the employee at each district campus who oversees the administration of the assessment instruments to annually receive the training. The district employee who oversees test administration on a district campus may, with discretion, require other district employees involved in the administration of assessment instruments to repeat the training. *Education Code 39.0304(a), (b-1)-(b-2)*

Paper
Administration

A district may administer a state assessment instrument required under Education Code 39.023(a), (c), or (l) in paper format to any student whose parent, guardian, or teacher in the applicable subject area requests the assessment instrument be administered to the student in paper format.

A request for the administration of an assessment instrument in paper format to a student must be submitted to the district:

1. For a fall administration of an assessment instrument, not later than September 15 of the school year in which the assessment instrument will be administered; and

2. For a spring administration of an assessment instrument, not later than December 1 of the school year in which the assessment instrument will be administered.

The number of students enrolled at a district who are administered an assessment instrument in paper format for any single administration under this provision may not exceed three percent of the number of students enrolled in the district. On receipt of more requests for administration of an assessment instrument than the maximum number permitted, the district shall accept the requests in the order received until the maximum number is reached.

This limitation does not apply to a student whose ARD committee determines that the administration of an assessment instrument in paper format is a necessary modification for the student.

Education Code 39.02342

**Notice to Parents
and Students**

A superintendent shall be responsible for the following in order to provide timely and full notification of graduation requirements:

1. Notifying each student and his or her parent or guardian in writing no later than the beginning of the student's seventh-grade year of the testing requirements for graduation;
2. Notifying each student in grades 7-12 new to the district and his or her parent or guardian in writing of the testing requirements for graduation; and
3. Notifying each student who shall take the tests required for graduation and his or her parent or guardian, as well as out-of-school individuals, of the dates, times, and locations of testing.

19 TAC 101.3012

**Testing in
Grades 3-8**

Except as provided below, all students, other than students who are assessed under Education Code 39.023(b) (alternative assessment instrument) or 39.023(l) (emergent bilingual students) or exempted under Education Code 39.027, shall be assessed in:

1. Mathematics, annually in grades 3-8;
2. Reading, annually in grades 3-8;
3. Social studies in grade 8;
4. Science in grades 5 and 8; and
5. Any other subject and grade required by federal law.

Education Code 39.023(a)

Exception

For purposes of federal accountability, a student shall not be administered a grade-level assessment if the student:

1. Is enrolled in a course or subject intended for students above the student's enrolled grade level and will be administered a grade-level assessment instrument developed under the list above that aligns with the curriculum for that course or subject within the same content area; or
2. Is enrolled in a course for high school credit in a subject intended for students above the student's enrolled grade level and will be administered an EOC assessment instrument that aligns with the curriculum for that course or subject within the same content area.

For purposes of federal accountability, a grade 3-8 student who is accelerated in mathematics, reading/language arts, or science and on schedule to complete the high school end-of-course assessments in that same content area prior to high school shall be assessed at least once in high school with the ACT or the SAT.

A student is only eligible to take an assessment instrument intended for use above the student's enrolled grade if the student is on schedule to complete instruction in the entire curriculum for that subject during the semester the assessment is administered.

A student in grade 5 or 8 described above may not be denied promotion on the basis of failure to perform satisfactorily on an assessment instrument not required to be administered to the student.

Education Code 28.0211(o)-(p), 39.023(a-2); 19 TAC 101.3011(a)(1)-(3)

Kindergarten
Assessment

An assessment instrument under Education Code 39.023 may not be administered to a kindergarten student except for the purpose of determining whether the student is entitled to the benefit of the Foundation School Program [see FD]. *Education Code 39.023(a-16)*

Accommodations

Testing accommodations are permitted for any student unless they would make a particular test invalid. Decisions regarding testing accommodations shall take into consideration the needs of the student and the accommodations the student routinely receives in classroom instruction. Permissible testing accommodations shall be described in the appropriate test administration materials.

The committee established by a board to determine the placement of students with dyslexia or related disorders shall determine

whether any allowable modification is necessary in administering an assessment to such a student.

A student's ARD committee shall determine the allowable accommodations and shall document them in the student's individualized education program (IEP). [See Special Education, above]

19 TAC 101.3013; Education Code 39.023(a)-(c), (n); 34 C.F.R. 300.320(a)(6)

**End-of-Course
Assessments**

Beginning with students first enrolled in grade 9 in the 2011-12 school year, a student enrolled in a course for which an EOC assessment exists as required by Education 39.023(c) shall take the appropriate assessment. *19 TAC 101.3021(a)*

TEA shall adopt EOC assessment instruments for secondary-level courses in Algebra I, biology, English I, English II, and United States history. The Algebra I EOC assessment instrument must be administered with the aid of technology but may include one or more parts that prohibit the use of technology. The English I and English II EOC assessment instruments must each assess essential knowledge and skills in both reading and writing and must provide a single score. A district shall comply with State Board of Education rules regarding administration of the assessment instruments listed in this provision.

If a student is in a special education program, the student's ARD committee shall determine whether any allowable modification is necessary in administering to the student an assessment instrument required under this provision.

Education Code 39.023(c)

Students Enrolled
Below High School
Level

Beginning in the 2011-12 school year, a student in grade 8 or lower who takes a high school course for credit is required to take the applicable EOC assessment. The EOC assessment result shall be applied toward the student's assessment graduation requirements, as specified in 19 Administrative Code 101.3022. *19 TAC 101.3021(d)*

Assessment
Requirements for
Graduation

A student must meet satisfactory performance on an EOC assessment listed in Education Code 39.023(c) in order to be eligible to receive a Texas diploma, except as described below at Exceptions, Credits Earned Prior to Enrollment, Individual Graduation Committee, and Special Education.

The standard in place when a student first takes an EOC assessment is the standard that will be maintained throughout the student's school career.

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Exceptions

English I or
English II

A student who was administered separate reading and writing EOC assessments under Education Code 39.023(c), for the English I or English II course has met that course's assessment graduation requirement if the student has:

1. Achieved satisfactory performance on either the reading or writing EOC assessment for that course;
2. Met at least the minimum score on the other EOC assessment for that course; and
3. Achieved an overall scale score of 3750 or greater when the scale scores for reading and writing are combined for that course.

Exceptions related to English I also apply to emergent bilingual students who meet the criteria in 19 Administrative Code 101.1007. [See EKBA]

19 TAC 101.3022(a)-(c)

Credits Earned
Prior to
Enrollment

If a student earned high school credit for a course with an EOC assessment prior to enrollment in a Texas public school district and the credit has been accepted by a Texas public school district, or a student completed a course for Texas high school credit in a course with an EOC assessment prior to the 2011-12 spring administration, the student is not required to take the corresponding EOC assessment. *19 TAC 101.3021(e)*

Substitute
Assessments

A student at any grade level is eligible to use a substitute assessment as provided in the commissioner's chart at 19 Administrative Code 101.4002(b) if the student:

1. Was administered an approved substitute assessment for an equivalent course in which the student was enrolled;
2. Received a satisfactory score on the substitute assessment as determined by the commissioner and provided in the chart at 19 Administrative Code 101.4002(b); and
3. Using a Texas Success Initiative Assessment (TSIA) or a Texas Success Initiative Assessment, Version 2.0 (TSIA2) also meets the additional criteria of 19 Administrative Code 101.4002(d).

*TSI Additional
Criteria*

A student must meet the criteria established in 19 Administrative Code 101.4002(d) in order to qualify to use TSIA or TSIA2 as a substitute assessment.

Accountability
Testing

A student electing to substitute an assessment for graduation purposes must still take the corresponding EOC assessment required

under Education Code 39.023(c) at least once for accountability purposes. If a student sits for an EOC assessment, a district may not void or invalidate the test in lieu of a substitute assessment.

A student who fails to perform satisfactorily on a PSAT or PreACT test as indicated in the chart in 19 Administrative Code 101.4002(b) must take the appropriate EOC assessment required under Education Code 39.023(c). However, a student who does not receive a passing score on the EOC assessment and retakes a PSAT or PreACT test is eligible to meet the requirements specified in 19 Administrative Code 101.4002(c).

19 TAC 101.4002

*Verification of
Results*

An eligible student is responsible for providing a district an official copy of the student's scores from the substitute assessment.

Upon receipt of official results of an approved substitute assessment, a district must:

1. Verify the student's score on the substitute assessment; and
2. Determine whether the student met the performance standard required to qualify for a public high school diploma in Texas as established by the commissioner.

19 TAC 101.4005

*Individual
Graduation
Committee*

A student in grade 11 or 12 who has failed to comply with the EOC assessment instrument performance requirements under Education Code 39.025 for not more than two courses may qualify to graduate on the basis of a review by an individual graduation committee (IGC). [See EIF] *Education Code 28.0258, 39.025(a-5)*

A student may not graduate under an IGC if the student did not take each required EOC assessment or an approved substitute assessment for each course in which the student was enrolled in a Texas public school for which there is an EOC assessment. A district shall determine whether the student took each required EOC assessment or an approved substitute assessment. For purposes of this provision only, a student who does not make an attempt to take all required EOC assessments may not qualify to graduate by means of an individual graduation committee.

Notwithstanding any action taken by a student's individual graduation committee, a district must provide a student an opportunity to retake an EOC assessment under Education Code 39.023(c) if the student has not previously achieved satisfactory performance on an assessment for that course. A student is not required to retake

a course in order to be administered a retest of an EOC assessment.

19 TAC 101.3022(e)(1), (3)

For provisions related to an IGC and emergent bilingual students, see EKBA.

Special Education

A student receiving special education services is not subject to the IGC requirements in Education Code 28.0258. As provided in 19 Administrative Code 89.1070 (Graduation Requirements) and 19 Administrative Code 101.3023 (Participation and Graduation Assessment Requirements for Students Receiving Special Education Services), a student's ARD committee determines whether a student is required to achieve satisfactory performance on an EOC assessment to graduate. [See EIF]

A student dismissed from a special education program who achieved satisfactory performance on an alternate EOC assessment while enrolled in a special education program is not required to take and achieve satisfactory performance on the general EOC assessment to graduate. A student who took an EOC assessment while enrolled in a special education program is not required to re-take and achieve satisfactory performance on the EOC assessment if the student's ARD committee determined that the student was not required to achieve satisfactory performance on the EOC assessment to graduate. A student dismissed from a special education program must achieve satisfactory performance on any remaining EOC assessments that the student is required to take. If the student fails to achieve satisfactory performance on no more than two of the remaining EOC assessments, the student is eligible for IGC review under Education Code 28.0258 and is subject to the IGC provisions above. [See Individual Graduation Committee, above]

19 TAC 101.3022(f)

For more information on graduation requirements for special education students, see EIF.

Credit by
Examination

An EOC assessment administered under Education Code 39.023(c) cannot be used for purposes of credit by examination under 19 Administrative Code 74.24. [See EHDB, EHDC] *19 TAC 101.3021(c)*

Retakes

Each time an EOC assessment instrument is administered, a student who failed to achieve a score requirement may retake the assessment instrument. [See Satisfactory Performance, above]

A student is not required to retake a course as a condition of retaking an EOC assessment instrument.

If a student failed a course but achieved satisfactory performance on the applicable EOC assessment, that student is not required to retake the assessment if the student is required to retake the course.

Education Code 39.025(b); 19 TAC 101.3021(f), .3022(d)

Note: For information on instructional requirements for students who fail to perform satisfactorily on a state assessment instrument, see EHBC and EHBCA.

Reporting Results

To the Public

Overall student performance data, aggregated by ethnicity, sex, grade level, subject area, campus, and district, shall be made available to the public, with appropriate interpretations, at regularly scheduled meetings of a board, after receipt from TEA. The information shall not contain the names of individual students or teachers. *Education Code 39.030(b)*

To the Board

A superintendent shall accurately report all test results with appropriate interpretations to a board according to the schedule in the applicable test administration materials.

To Parents, Students, and Teachers

A district shall notify each of its students, his or her parent or guardian, and his or her teacher for that subject of test results, observing confidentiality requirements stated at Confidentiality of Results, below. All test results shall be included in each student's academic achievement record and shall be furnished for each student transferring to another district or charter school or private school. The scoring contractor will provide districts with the results of the machine-scorable assessments within a 21-day period following the close of the testing window. Upon receipt of the assessment results from the test contractor, a district shall disclose a student's assessment results to a student's teacher in the same subject area as the assessment for that school year. [See BQ series, FD, and FL]

19 TAC 101.3014(a)-(d)

Parent Portal

A district shall provide to a parent of a child enrolled at the district access to the internet website described by Education Code 26.005(b) [website of state assessment instrument results maintained by TEA] through a parent portal maintained by the district and notify the parent regarding that access each time TEA makes available the results of an assessment instrument administered to the parent's child. *Education Code 26.005(c)*

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<i>Identification of Students Likely to Succeed in an Advanced Course</i>	TEA shall adopt a series of questions to be included in an EOC assessment instrument administered under Education Code 39.023(c) to be used for purposes of identifying students who are likely to succeed in an advanced high school course. A district shall notify a student who performs at a high level on the questions and the student's parent or guardian of the student's performance and potential to succeed in an advanced high school course. A district may not require a student to perform at a particular level on the questions to be eligible to enroll in an advanced high school course. <i>Education Code 39.0233(b)</i>
Parents Right-to-Know Under ESEA	As a condition of receiving assistance under Title I, Part A of the Elementary and Secondary Education Act (ESEA) (20 U.S.C. 6301 et seq.), a district shall provide to each individual parent of a child who is a student in such school, with respect to such student information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under Part A. <i>20 U.S.C. 6312(e)(1)(B)(i)</i>
Parental Access to State Assessment	A parent is entitled to access to a copy of each state assessment instrument administered to the parent's child. This right of access does not apply, however, to those instruments or particular questions that are being field-tested by TEA. <i>Education Code 26.005(a), .006(a)(2), 39.023(e)</i>
Out-of-State Transfers	A district shall accurately report to TEA whether that student transferred into the district from out of state during the current school year. Procedures for the reporting of out-of-state-transfer students to TEA shall be established in the applicable test administration materials. A district shall follow procedures specified in those test administration materials. The assessment results of the out-of-state transfer students shall be reported separately to districts from the results of the district's other students in addition to the current reporting of assessment results for all students and other student subsets. <i>19 TAC 101.3014(e)</i>
Security and Confidentiality	All assessment instruments included in the student assessment program are considered secure, and the contents of these tests, including student information used or obtained in their administration, are confidential. Districts and campuses and the superintendent and campus principals in each district and campus shall:

1. Implement and ensure compliance with state test administration procedures and training activities;
2. Notify TEA as soon as the district becomes aware of any alleged or suspected violation of the security or confidential integrity of a test [see Violations, below];
3. Report all confirmed testing violations to TEA within 10 working days of the district becoming aware of the violation in accordance with the reporting process stipulated in the test administration materials;
4. Ensure that the only individuals with access to secure test materials are district employees who have:
 - a. Met the requirements to participate in the student assessment program;
 - b. Received training in test security and test administration procedures; and
 - c. Signed an oath affirming they understand their obligation to maintain and preserve the security and confidentiality of all state assessments and student information, acknowledge their responsibility to report any suspected testing violation, and are aware of the range of penalties that may result from a violation of test security and confidentiality or a departure from test administration procedures; and
5. Ensure the security of the test materials as required by 19 Administrative Code 101.3031(a)(2)(E).

19 TAC 101.3031(a)(1)-(2)

Violations

Violations of the security and confidential integrity of a test include:

1. Directly or indirectly assisting students with responses to test questions;
2. Tampering with student responses;
3. Falsifying holistic ratings or student responses;
4. Viewing secure test content before, during, or after an administration unless specifically authorized by TEA or by the procedures outlined in the test administration materials;
5. Discussing or disclosing secure test content or student responses;
6. Scoring students' tests, either formally or informally;

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7. Duplicating, recording, or electronically capturing confidential test content unless specifically authorized by TEA or by the procedures outlined in the test administration materials;
8. Responding to secure test questions;
9. Fraudulently exempting or preventing a student from participating in the administration of a required state assessment;
10. Receiving or providing unallowable assistance during calibration activities (e.g., taking notes, providing answer sheets, or sharing answers);
11. Encouraging or assisting an individual to engage in the conduct described above or in any other serious violation of security and confidentiality;
12. Failing to report to an appropriate authority that an individual has engaged or is suspected of engaging in the above conduct or in any other serious violation of security and confidentiality under this provision;
13. Failing to implement sufficient procedures to prevent student cheating; and
14. Failing to implement sufficient procedures to prevent alteration of test documents by anyone other than the student.

Consequences

If a district determines that a student has cheated or attempted to cheat on a state assessment either by providing or receiving direct assistance, the district shall invalidate the student's test results.

Any violation of test security or confidential integrity may result in TEA:

1. Invalidating student test results;
2. Referring certified educators to the State Board for Educator Certification (SBEC) for sanctions in accordance with 19 Administrative Code Chapter 247 (Educators' Code of Ethics) and Chapter 249 (Disciplinary Proceedings, Sanctions, and Contested Cases); and
3. Lowering the district's accreditation status or a district's or campus's accountability rating in accordance with Education Code 39.003(d), or appointment of a monitor, conservator, or management team to the district in accordance with Education Code Chapter 39A.

Test Administration
Procedures

Test administration procedures shall be delineated in the test administration materials provided to districts annually. Districts must

comply with all of the applicable requirements specified in the test administration materials.

Districts shall ensure that test coordinators and administrators receive training to ensure that testing personnel have the necessary skills and knowledge required to administer assessment instruments in a valid, standardized, and secure manner.

Records Retention

As part of test administration procedures, the commissioner shall require districts to maintain records related to the security of assessment instruments for five years.

19 TAC 101.3031(a)(3)-(d)

**Disciplinary Action
and Penalties**

SBEC may take disciplinary action against a person who has violated the security or integrity of any assessment required by Education Code Chapter 39, Subchapter B or has committed an act that is a departure from the test administration procedures established by the commissioner under 19 Administrative Code Chapter 101.

The superintendent and campus principal must develop procedures to ensure the security and confidentiality of the tests and will be responsible for notifying TEA in writing of conduct that violates the security or confidentiality of a test. Failure to report can subject the person responsible to the applicable penalties.

19 TAC 249.15(a)-(b), (g)(8)

Minimize Disruptions

In implementing the commissioner's procedures for the administration of assessment instruments adopted or developed under Education Code 39.023, including procedures designed to ensure the security of the assessment, a district shall minimize disruptions to school operations and the classroom environment. *Education Code 39.0301(a-1)*

**Confidentiality of
Results**

Individual student performance results are confidential and may be released only in accordance with the Family Educational Rights and Privacy Act of 1974. *Education Code 39.030(b)* [See FL and GBA]

PARENT RIGHTS AND RESPONSIBILITIES

FA
(LEGAL)

Note: This policy encompasses many, but not all, rights held by parents of Texas public school children. Additional information regarding parent rights exists throughout the policy manual, including:

- District-level and site-based decision making at BQA and BQB
- Access to review instructional and library materials at the EF series
- Requests for educational programs at EHA
- Human sexuality instruction at EHAA
- Special education at the EHBA series
- Student retention at EIE
- Homeschool rights at FD
- Consent to medical treatment, collection and use of certain health and biometric information, and other activities at the FFA series
- Consent to mental health and counseling at FFEA and FFEB
- Access to student records at FL
- Complaints and grievances processes at FNG
- Access to campus and campus visitor policies at GKC

Parental Rights

To enshrine truths that are deeply rooted in this nation’s history and traditions, the people of Texas hereby affirm that a parent has the responsibility to nurture and protect the parent’s child and the corresponding fundamental right to exercise care, custody, and control of the parent’s child, including the right to make decisions concerning the child’s upbringing. *Tex. Const. Art. I, Sec. 37*

**Infringement
Prohibited**

The fundamental rights granted to parents by their Creator and upheld by the United States Constitution, the Texas Constitution, and the laws of this state, including the right to direct the moral and religious training of the parent’s child, make decisions concerning the child’s education, and consent to medical, psychiatric, and psychological treatment of the parent’s child under Family Code 151.001, may not be infringed on by any public elementary or secondary school or state governmental entity, including the state or a political subdivision of the state, unless the infringement is necessary to further a compelling state interest, such as providing life-saving

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care to a child, and narrowly tailored using the least restrictive means to achieve that compelling state interest. *Education Code 1.009*

**Education Code
Chapter 26**

As provided under Family Code 151.001, a parent has the right to direct the moral and religious training of the parent's child, make decisions concerning the child's education, and consent to medical, psychiatric, and psychological treatment of the child without obstruction or interference from this state, including from a school district or any other governmental entity. *Education Code 26.001(a)*

Parents are partners with educators, administrators, and the board in their children's education. Parents shall be encouraged to actively participate in creating and implementing educational programs for their children. *Education Code 26.001(a-1)*

Unless otherwise provided by law, a board, an administrator, an educator, or other person shall comply with Education Code 1.009 [see Infringement of Parental Rights Prohibited, above] and may not limit parental rights or withhold information from a parent regarding the parent's child. A school district may not be considered to have withheld information from a parent regarding the parent's child if the district's actions are in accordance with other law, including the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g). *Education Code 26.001(c), (c-1)*

"Parent" Defined

For purposes of Education Code Chapter 26 (Parental Rights), "parent" includes a person standing in parental relation, but does not include a person as to whom the parent-child relationship has been terminated or a person not entitled to possession of or access to a child under a court order. Except as provided by federal law, all rights of a parent under Education Code Title 2 and all educational rights under Family Code 151.001(a)(10) shall be exercised by a student who is 18 years of age or older or whose disabilities of minority have been removed for general purposes under Family Code Chapter 31, unless the student has been determined to be incompetent or the student's rights have been otherwise restricted by a court order. *Education Code 26.002*

Parental Rights

Parental rights listed in Education Code Chapter 26 are:

1. Rights concerning academic programs. *Education Code 26.003, .0061* [See EHA, EIF, FDB, and FMH]
2. Access to student records. *Education Code 26.004* [See FL]
3. Access to state assessments. *Education Code 26.005* [See EKB]

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4. Access to teaching materials and test results, and observation of virtual instruction. *Education Code 26.006* [See EF series and EKB]
5. Access to board meetings, other than a closed meeting under the Open Meetings Act. *Education Code 26.007* [See BE and BEC]
6. Right to full information concerning a student. *Education Code 26.008(a)(1)* [See below and at DF, FFE series, and FM]
7. Notification of suspicion of criminal offense committed against a parent's child. *Education Code 26.008(a)(2)* [See FFF]
8. Right to information concerning special education and education of students with learning disabilities. *Education Code 26.0081* [See FB]
9. Requests for public information. *Education Code 26.0085* [See GBA and GBAA]
10. Consent required for certain activities. *Education Code 26.009* [See EHA, FFA, FFE, FL, FM, and FO]
11. Refusal of psychiatric or psychological treatment of child as basis for report of neglect. *Education Code 26.0091* [See FFG]
12. Exemption from instruction. *Education Code 26.010* [See EMB]
13. Right to have a grievance addressed in accordance with a policy adopted by the district's board. *Education Code 26.011* [See FNG]
14. Right to information related to the release of student directory information under the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g). *Education Code 26.013* [See FL]
15. Selection of educational setting. *Education Code 26.0025* [See below]

Right to Information A parent is entitled to full information regarding the school activities of a parent's child, except as provided by Education Code 38.004 (child abuse investigations). *Education Code 26.008(a)(1)*

Parental Rights Form The Texas Education Agency (TEA) shall develop a form for use by school districts in providing information about parental rights and options a board is required to disclose to a child's parent on enrollment and at the beginning of each school year under Educa-

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tion Code 26.001(d)(4). A district shall post the form in a prominent location on the district's website. *Education Code 26.001(e)*

**Right to Select
School**

A parent is entitled to choose the educational setting for the parent's child, including school, private school, or home school. *Education Code 26.0025*

A parent has the right to designate the school the child will attend and to enroll the child in school, subject to any eligibility or admissions requirements. *Family Code 151.001(a)(11)*

Unless limited by court order, a parent appointed as sole managing conservator of a child has the exclusive right to designate the school the child will attend and to enroll the child in school, subject to any eligibility or admissions requirements. *Family Code 151.132*

The board may not adopt a rule or policy that regulates an education program of a home school. *Education Code 1.010*

**Right to Attend
School Activities**

Unless limited by court order, a parent appointed as a conservator of a child has at all times the right to attend school activities, including school lunches, performances, and field trips. *Family Code 153.073(a)(6)*

**Objection to School
Assignment**

The parent or person standing in parental relation to any student may object to the student's school assignment. Upon receiving a written petition to request or object to a student's assignment, a board shall follow the procedures set forth at Education Code 25.034. *Education Code 25.033(2), .034* [See FDB]

**Challenge to
Education Records**

A district shall give a parent or eligible student, on request, an opportunity for a hearing to challenge the content of the student's education records on the grounds that the information contained in the records is inaccurate, misleading, or in violation of the privacy rights of the student. *34 C.F.R. 99.21* [See FL]

**Public Information
Requests**

A district that receives a request from a parent for public information relating to the parent's child shall comply with Government Code Chapter 552 (Public Information Act). A district shall also comply with the deadlines and provisions set forth at Education Code 26.0085. *Gov't Code Ch. 552; Education Code 26.0085* [See GBAA]

**Policy on Parental
Engagement**

The board shall develop a parental engagement policy that:

1. Provides for an internet portal through which parents of students enrolled in the district may submit comments to campus or district administrators and the board;

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2. Requires the board to prioritize public comments by presenting those comments at the beginning of each board meeting; and
3. Requires board meetings to be held outside of typical work hours.

Education Code 26.0071

**Parental
Participation Plan**

Each board shall develop a plan for parental participation in the district to improve parent and teacher cooperation, including in the areas of homework, school attendance, and discipline. *Education Code 26.001(d)(2)*

**Title I Funding —
Parent Right to
Know**

Professional
Qualifications

At the beginning of each school year, a district shall notify the parents of each student attending any school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA), that the parents may request, and the district will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers. *20 U.S.C. 6312(e)(1)(A)* [See DBA]

Title I Required
Notice

A school that receives funds under Title I, Part A of ESEA shall provide to each individual parent of a child who is a student in such school, with respect to such student:

1. Information on the level of achievement and academic growth of the student, if applicable and available, on each of the required state academic assessments [see EKB]; and
2. Timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [see DBA].

20 U.S.C. 6312(e)(1)(B)

For information on the parent and family engagement requirements for districts receiving funds under the Elementary and Secondary Education Act, see EHBD.

**Information
Collection**

U.S. ED-Funded
Surveys (PPRA)

Under the Protection of Pupil Rights Amendment (PPRA), no student shall be required, as part of any program funded in whole or in part by the United States Department of Education (U.S. ED), to submit to a survey, analysis, or evaluation that reveals information concerning the following topics without the prior consent of the student (if the student is an adult or emancipated minor), or, in the case of an unemancipated minor, without the prior written consent of the parent:

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1. Political affiliations or beliefs of the student or the student's parents.
2. Mental and psychological problems of the student or the student's family.
3. Sex behavior and attitudes.
4. Illegal, anti-social, self-incriminating, and demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or student's parent.
8. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

20 U.S.C. 1232h(b)

Information
Collection Funded
by Other Sources
Policies

Except as provided by 20 U.S.C. 1232h(a) or (b) [see U.S. ED Funded Surveys, above], as a condition of receiving funds for a program funded in whole or in part by the U.S. ED, a district shall develop and adopt policies, in consultation with parents, pursuant to 20 U.S.C. 1232h(c)(1), regarding the following:

1. The parent's right to inspect a survey created by a third party before the survey is administered or distributed by a school to the student and any applicable procedures for granting a request by a parent for reasonable access to such survey within a reasonable period of time after the request is received.
2. A district's arrangements to protect student privacy in the event a survey containing one or more of the items listed under U.S. ED-Funded Surveys, above, is administered or distributed to a student.
3. The parent's right to inspect any instructional material used in the educational curriculum for the student and any applicable procedures for granting a request by a parent for reasonable access to instructional material within a reasonable period of time after the request is received.
4. The administration of physical examinations or screenings that a district may administer to the student.

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5. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or selling that information. This provision does not apply to use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for or to students or educational institutions, such as recruiters, book clubs, curriculum and instructional materials used by schools, sale by students of products or services to raise funds for school-related or education-related activities, or student recognition programs.
6. The parent's right to inspect any instrument used in collection of personal information in item 5 above, before the instrument is administered and any applicable procedures for granting a request by a parent for reasonable access to such instrument within a reasonable period of time after the request is received.

A district need not develop and adopt new policies if the TEA or the district had in place, on January 8, 2002, policies covering the requirements of 20 U.S.C. 1232h(c)(1). [See CRD, FFAA, FL, and FNG]

*Parental
Notification*

A district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of the students enrolled in schools served by the district. At a minimum, a district shall:

1. Provide notice at least annually, at the beginning of the school year and within a reasonable time after any substantive change in the policies; and
2. Offer an opportunity for the parent to opt the student out of participation in an activity described below.

A district shall directly notify the parent of a student, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when activities, described below, are scheduled or expected to be scheduled. The following activities require notification under this provision:

1. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information.
2. The administration of any survey containing one or more items described at U.S. ED-Funded Surveys, above.
3. Any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered

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and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or of other students.

20 U.S.C. 1232h(c)(1)-(4) [See FFAA]

**“Personal
Information”
Defined**

The term “personal information” means individually identifiable information, including a student’s:

1. First and last name;
2. Home or physical address, including street name and city or town;
3. Telephone number; or
4. Social security identification number.

20 U.S.C. 1232h(c)(6)(E)

For information about parental access to instructional materials under the PPRA, see FA.

**Videotapes and
Recordings**

A district employee or contractor must obtain the written consent of a child’s parent before the employee or contractor may make or authorize the making of a videotape of a child or record or authorize the recording of a child’s voice.

Exceptions

A district employee or contractor is not required to obtain the consent of a child’s parent before the employee or contractor may make a videotape of a child or authorize the recording of a child’s voice if the videotape or voice recording is to be used only for:

1. The purposes of safety, including the maintenance of order and discipline in common areas of the school or on school buses;
2. A purpose related to a cocurricular or extracurricular activity;
3. A purpose related to regular classroom instruction;
4. Media coverage of the school; or
5. A purpose related to the promotion of student safety under Education Code 29.022.

Education Code 26.009 [See EHA, EHBAF, FM, and FO]

Student Clubs

A school district must require the written consent of the parent of a student enrolled in the district before the student may participate in a student club authorized or sponsored at the district. [See FNAB]
Education Code 33.0815

Note: The board has adopted an innovation plan that affects application of provisions in this legally referenced policy. [See AF(LOCAL)]

Agreement Between Districts

The boards of two or more adjoining school districts or the boards of county school trustees of two or more adjoining counties may, by agreement and in accordance with Education Code 25.032-.034, arrange for the transfer and assignment of any student from the jurisdiction of one board to that of another. In the case of the transfer and assignment of a student under this provision, the participating governing boards shall also agree to the transfer of school funds or other payments proportionate to the transfer of attendance. *Education Code 25.035*

Initiated by Student or Parent

Any student, other than a high school graduate, who is under 21 years of age and eligible for enrollment on September 1, may transfer to another Texas district, provided that both the receiving district and the applicant's parent, guardian, or person having lawful control agree in writing to the transfer.

Discipline and Threat Assessment Records

In the case of a transfer under this provision, a child's district of residence shall provide the receiving district with the child's disciplinary record and any threat assessment involving the child's behavior conducted under Education Code 37.115 [see FFB].

Effective August 1, 2025, a district shall utilize Sentinel to securely transfer any threat assessment conducted on a student to a receiving district when a student transfers to a new district [see CKA]. All threat assessments for a student are subject to the transfer requirement. Any threat assessments conducted prior to August 1, 2025, that are associated with a student transfer shall be uploaded into Sentinel in a manner determined by the Texas Education Agency (TEA).

Education Code 25.036; 19 TAC 103.1213(e)(1)(B) [See FD for placement of transfer students.]

Transfer to a District Offering In-Person Instruction

If a district provides notice to the parent or person standing in parental relation to a student enrolled in the district of the district's intent to offer only virtual instruction for more than one grading period during a school year, the student may transfer for that school year to another district that offers in-person instruction during that school year and accepts the student's transfer.

"Virtual instruction" means instructional activities delivered to students primarily over the internet.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LEGAL)

A student who transfers to another school district under this section may not be charged tuition. The student is included in the average daily attendance of the district in which the student attends school.

Education Code 25.045

Basis for Transfer

A board or its designee must make transfer decisions on an individual basis and may not consider as a factor in arriving at any decision regarding assignments any matter relating to the national origin of the student or the student's ancestral language. *Education Code 25.032 [See FDAA]*

Transportation

A board may establish and operate an economical public school transportation system outside the district if students enrolled in the district reside outside the district and the district meets the requirements of Education Code 34.007(a)(3) [see CNA]. *Education Code 34.007(a)*

Funding for Transfers

Upon the filing and certification of any transfer, the state per capita apportionment shall transfer with the student. For purposes of computing state allotments to districts eligible under the Foundation School Program, the student's attendance prior to the date of transfer shall be counted by the sending district and the student's attendance after transfer shall be counted by the receiving district. *Education Code 25.037*

Credits and Records

Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. *19 TAC 74.26(a)(1)*

Nonpublic Schools

Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. A district may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. *19 TAC 74.26(a)(2)*

Tuition Fee for Transfer Students

A receiving district may charge a tuition fee to the extent that the district's actual expenditure per student in average daily attendance exceeds the sum of state available school fund apportionment benefits transferred under Education Code 25.037. However, unless a tuition fee is prescribed and set out in a transfer agreement prior to its execution by the parties, no increase in tuition charge shall be made for the year of that transfer that exceeds the tuition charge, if any, of the preceding school year. *Education Code 25.038*

**Transfer by
Servicemember
Request**

On request of a servicemember who is a parent of or person standing in parental relation to a student, the board or the board's designee shall transfer the student to another district campus or to another school district under an agreement under Education Code 25.035 [see Agreement Between Districts, above].

"Servicemember" means an active duty member of the armed forces of the United States, a reserve component of the armed forces of the United States, or the Texas National Guard.

A transfer under this provision must be to the campus or district, as applicable, selected by the servicemember making the request.

A district is not required to provide transportation to a student who transfers to another campus or district under this provision.

Education Code 25.0344

**Transfer by Peace
Officer Request**

On request of a peace officer who is a parent of or person standing in parental relation to a student, the board or the board's designee shall transfer the student to another district campus or to another district under an agreement under Education Code 25.035.

"Peace officer" has the meaning assigned by Occupations Code 1701.001.

A transfer under this provision must be to the campus or school district, as applicable, selected by the peace officer making the request.

A district is not required to provide transportation to a student who transfers to another campus or district under this provision.

Education Code 25.0344

**Transfers to
Adjoining States**

Note: The following provision applies to a district located on the border of an adjoining state.

Any student who would be entitled to attend the public school of any district situated on the border of Louisiana, Arkansas, Oklahoma, or New Mexico and who may find it more convenient to attend the public school in a district in one of those contiguous states, may have the state and county per capita apportionment of the available school funds paid to the school district of the contiguous state and may have additional tuition, if necessary, paid by the district of residence on such terms as may be agreed upon by the trustees of the receiving district and the trustees of the residence district. *Education Code 25.040*

**Contracts for
Education Outside
Districts**

Note: The following section applies only to districts that do not offer all grades, kindergarten-grade 12.

A district that does not offer each grade, kindergarten-grade 12, may provide by contract for students residing in the district who are at grade levels not offered by the district to be educated at those grade levels in one or more other districts. In each contract, the districts also shall agree to the transfer of school funds or other payments proportionate to the transfer of attendance.

Tuition

The district in which the students reside shall pay tuition to any district with which it has a contract under this section for each of its students attending school in that district at a grade level for which the district has contracted. The amount of the tuition paid may not exceed the greater of the amount provided for by Education Code 25.038 [see above], or an amount specified by commissioner rule [see below].

A district is not required to pay tuition to any district with which it has not contracted for the attendance by any of its students at a grade level for which it has contracted under this provision with another district.

A contract under this provision may not be for a period exceeding five years.

Education Code 25.039

Definitions

“Home district” means a district of residence of a transferring student.

“Receiving district” means a district to which a student is transferring for the purpose of obtaining an education.

“Tuition” means an amount charged to the home district by the receiving district to educate the transfer student.

**Tuition Allotment
of the Home
District**

For the purposes of calculating the tuition allotment of the home district as authorized by Education Code 48.154, the amount of tuition that may be attributed to a home district for a transfer student in payment for that student’s education may not exceed an amount per enrollee calculated for each receiving district. The calculated limit applies only to tuition paid to a receiving district for the education of a student at a grade level not offered in the home district. Tuition may be set at a rate higher than the calculated limit if both districts enter a written agreement, but the calculated tuition limit will be used in the calculation of the tuition allotment for the home district. The calculation will use the most currently available data in an ongoing school year to determine the limit that applies to the

subsequent school year. For purposes of this provision, the number of students enrolled in a district will be appropriately adjusted to account for students ineligible for the Foundation School Program funding and those eligible for half-day attendance.

*Calculated
Tuition Limit*

The calculated tuition limit is the sum of the excess maintenance and operations (M&O) revenue per enrollee and the excess debt revenue per enrollee, as calculated in 19 Administrative Code 61.1012(b)(2)-(3).

*Notification and
Appeal Process*

In the spring of each school year, the commissioner will provide each district with its calculated tuition limit and a worksheet with a description of the derivation process. A district may appeal to the commissioner if it can provide evidence that the use of projected student counts from the LPE in making the calculation is so inaccurate as to result in an inappropriately low authorized tuition charge and undue financial hardship. A district that used significant nontax sources to make any of its debt service payments during the base year for the computation may appeal to the commissioner to use projections of its tax collections for the year for which the tuition limit will apply. The commissioner's decision regarding an appeal is final.

19 TAC 61.1012

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LEGAL)

**Compulsory
Attendance**

Students who are at least six years of age, or who have been previously enrolled in first grade, and who have not yet reached their 19th birthday shall attend school for the entire period the program is offered, unless exempted as indicated below. On enrollment in prekindergarten or kindergarten, a student shall attend school. *Education Code 25.085(a)-(c)*

**Voluntary Enrollment
of Students 19 and
Over**

A person who voluntarily enrolls in school or voluntarily attends school after the person's 19th birthday shall attend school each school day for the entire period the program of instruction is offered. A board may adopt a policy requiring the student who is under 21 years of age to attend school until the end of the school year.

After the third unexcused absence of a person who voluntarily enrolls, a district shall issue a warning letter to the person that states the person's enrollment may be revoked for the remainder of the school year if the person has more than five unexcused absences in a semester.

A district may revoke for the remainder of the school year the enrollment of a person who has more than five unexcused absences in a semester, except a school district may not revoke the enrollment of a person under this provision on a day on which the person is physically present at school.

A person whose enrollment is revoked for exceeding this limit may be considered an unauthorized person on school grounds for the purposes of Education Code 37.107 regarding trespassing.

As an alternative to revoking a person's enrollment, a school district may impose a behavior improvement plan described by Education Code 25.0915(a-1)(1).

Education Code 25.085(e)-(h)

**Accelerated,
Intervention, and
Compensatory
Programs**

Unless specifically exempted, a student must also attend:

1. An extended-year program for which the student is eligible that is provided by a district for students identified as likely not to be promoted to the next grade level or tutorial classes required by the district under Education Code 29.084 [see EHBC];
2. A reading intervention program to which the student has been assigned under Education Code 28.0064 [see EKC];
3. An accelerated instruction program to which the student is assigned under Education Code 28.0211 [see EIE];

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4. A basic skills program to which the student is assigned under Education Code 29.086 [see EHBC]; or
5. A summer program provided:
 - a. To a student placed in in-school suspension or other alternative setting, other than a disciplinary alternative education program (DAEP), who has been offered the opportunity to complete before the beginning of the next school year each course in which the student was enrolled at the time of removal. *Education Code 37.021* [See FO]
 - b. To a student removed to a DAEP who has been offered an opportunity to complete coursework before the beginning of the next school year. *Education Code 37.008(l)* [See FOCA]

Education Code 25.085(d)

**Additional
Instructional Days**

Notwithstanding any other provision in Education Code 25.085, a student enrolled in a district is not required to attend school for any additional instructional days described by Education Code 48.0051 [See Incentive for Additional Instructional Days at FEB(LEGAL)].
Education Code 25.085(i)

Exemptions

A student is exempt from compulsory attendance requirements under the following statutory provisions.

Equivalency
Diploma

A student is exempt from compulsory attendance requirements if the student is at least 17 years of age and has been issued a high school equivalency certificate or diploma.

Private or Home
School

A student is exempt from compulsory attendance requirements if the student attends a private or parochial school that includes in its course a study of good citizenship.

A student in a home school shall be exempt from compulsory attendance if he or she is pursuing in good faith a curriculum consisting of books, workbooks, other written materials (including those that appear on an electronic screen of either a computer or video tape monitor), or any combination of these. The curriculum shall be designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship. *Tex. Educ. Agency v. Leeper*, 893 S.W.2d 432 (Tex. 1994)

Special Education
— Nondistrict
Placement

A student is exempt from compulsory attendance requirements if the student is eligible to participate in a district's special education program under Education Code 29.003 and cannot be appropriately served by the resident district.

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COMPULSORY ATTENDANCE

FEA
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Medical Condition	A student is exempt from compulsory attendance requirements if the student has a temporary and remediable physical or mental condition that makes attendance infeasible and the student has a certificate from a qualified physician specifying the temporary condition, indicating the prescribed treatment, and covering the anticipated period of absence for the purpose of receiving and recuperating from remedial treatment.
Expulsion — No JJAEP	A student is exempt from compulsory attendance requirements if the student is expelled in accordance with legal requirements in a district that does not participate in a mandatory juvenile justice alternative education program. [See FOD]
17-Year-Old in GED Course	A student is exempt from compulsory attendance requirements if the student is at least 17 years old, is attending a course of instruction to prepare for the high school equivalency examinations, and: 1. Has the permission of the student's parent or guardian to attend the course; 2. Is required by court order to attend the course; 3. Has established a residence separate and apart from the student's parent, guardian, or other person having lawful control of the student; or 4. Is homeless.
High School Replacement Programs	A student is exempt from compulsory attendance requirements if the student is enrolled in the Texas Academy of Leadership in the Humanities, Texas Academy of Mathematics and Science, or Texas Academy of International Studies.
16-Year-Old in GED Program or Job Corps	A student is exempt from compulsory attendance requirements if the student is at least 16 years old and is attending a course of instruction to prepare for the high school equivalency examinations, if: 1. The student is recommended to take the course by a public agency that has supervision or custody of the student under a court order; or 2. The student is enrolled in a Job Corps training program under the Workforce Investment Act of 1998, 29 U.S.C. 2801. [Note: The Workforce Investment Act of 1998 has been repealed.]
Other Exemption	A student is exempt from compulsory attendance requirements if the student is specifically exempted under another law.

Education Code 25.086

**Excused Absences
for Compulsory
Attendance
Determinations**

Note: Additional information regarding attendance accounting requirements is found in the Texas Education Agency's (TEA) [Student Attendance and Accounting Handbook](#).¹

A district shall excuse a student from attending school for the following purposes, including travel for those purposes.

1. Observing religious holy days;
2. Attending a required court appearance;
3. Appearing at a governmental office to complete paperwork required in connection with the student's application for United States citizenship.
4. Taking part in a United States naturalization oath ceremony;
5. Serving as an election clerk [see Early Voting Clerks, below]; or
6. If a student is in the conservatorship of the Department of Family and Protective Services (DFPS), participating, as determined and documented by DFPS, in an activity:
 - a. Ordered by a court under Family Code Chapter 262 or 263, provided that it is not practicable to schedule the participation outside of school hours, or
 - b. Required under a service plan under Family Code Chapter 263, Subchapter B; and
7. Attending a released time course [see FEF].

Education Code 25.087(b)(1)

Religious Holy Days

For purposes of excusing a student from attending school to observe a religious holy day, a district may not require documentation from a clergy member or other religious leader and shall accept a note from the student's parent or person standing in parental relation verifying the purpose of the student's absence. *Education Code 25.087(f)*

Health-Care
Appointments

A district shall excuse a student from attending school for a temporary absence resulting from an appointment with a health-care professional, including a mental health professional, for the student or the student's child if the student commences classes or returns to school on the same day of the appointment. "Temporary absence" includes the temporary absence of a student diagnosed with autism spectrum disorder on the day of the student's appointment with a health-care practitioner to receive a generally recognized

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service for persons with autism spectrum disorder, including applied behavioral analysis, speech therapy, and occupational therapy. *Education Code 25.087(b)(2)-(b-3)*

Serious or Life-
Threatening Illness

A district shall excuse an absence resulting from a serious or life-threatening illness or related treatment that makes the student's attendance infeasible, if the student or the student's parent or guardian provides on a form adopted by the district a certification from a physician licensed to practice medicine in Texas specifying the following information, as determined by the physician:

1. The student's illness;
2. A statement that the illness is serious or life-threatening;
3. The anticipated period of the student's absence relating to the illness or related treatment; and
4. A statement that the illness makes the student's attendance infeasible during the anticipated period of absence.

Education Code 25.087(b)(3)

Each district shall adopt a form for a physician to provide the certification described above for purposes of excusing a student with a serious or life-threatening illness from attending school. The district may not require the student or student's parent to provide more documentation or information than is required by the form. *Education Code 25.087(g)*

Higher Education
Visits

A district may excuse a student from attending school to visit an institution of higher education accredited by a generally recognized accrediting organization during the student's junior and senior years of high school for the purpose of determining the student's interest in attending the institution of higher education, provided that:

1. The district may not excuse for this purpose more than two days during the student's junior year and two days during the student's senior year; and
2. The district adopts:
 - a. A policy to determine when an absence will be excused for this purpose; and
 - b. A procedure to verify the student's visit at the institution of higher education.

Education Code 25.087(b-2)

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Early Voting Clerks	A district may adopt a policy excusing a student from attending school for service as a student early voting clerk in an election. A district may excuse a student for serving as an election clerk [see Election Clerks, above] or early voting clerk for a maximum of two days in a school year. <i>Education Code 25.087(b-1), (e)</i>
Military Dependents	A district shall excuse a student whose parent, stepparent, or legal guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or immediately returned from continuous deployment of at least four months outside the locality where the parent, stepparent, or guardian regularly resides, to visit with the student's parent, stepparent, or guardian. A district may not excuse a student under this provision more than five days in a school year. An excused absence under this provision must be taken not earlier than the 60th day before the date of deployment or not later than the 30th day after the date of return from deployment. <i>Education Code 25.087(b-4)</i> [See FDD]
Enlistment in Armed Services	A district shall excuse a student who is 17 years of age or older from attending school to pursue enlistment in a branch of the armed services of the United States or the Texas National Guard, provided that: 1. The district may not excuse for this purpose more than four days of school during the period the student is enrolled in high school; and 2. The district verifies the student's activities related to pursuing enlistment in a branch of the armed services or the Texas National Guard. A district shall adopt procedures to verify a student's activities as described in these provisions. <i>Education Code 25.087(b-5), (b-6)</i>
Visit to a Driver's License Office	A district may excuse a student who is 15 years of age or older from attending school to visit a driver's license office to obtain a driver's license or learner license, provided that the district may not excuse more than one day of school during the period the student is enrolled in high school for each of the following purposes: obtaining a driver's license; or obtaining a learner license. The district must verify the student's visit to the driver's license office in accordance with procedures adopted by the district. <i>Education 25.087(b-7)</i>
Career Investigation	A district may excuse a student from attending school for a career investigation day to visit a professional at the professional's workplace during the student's junior and senior years of high school for the purpose of determining the student's interest in pursuing a ca-

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reer in the professional's field, provided that the district may not excuse for this purpose more than two days during the student's junior year and two days during the student's senior year. The district must adopt a policy to determine when an absence may be excused for this purpose and a procedure to verify the student's visit at the professional's workplace. *Education 25.087(b-8)*

Taps at Military
Funeral

In addition, a district may excuse a student in grades 6 through 12 for the purpose of sounding "Taps" at a military honors funeral held in this state for a deceased veteran. *Education Code 25.087(c)*

No Penalty

A student whose absence is excused for a reason described beginning at Excused Absences for Compulsory Attendance Determinations, above, may not be penalized for that absence and shall be counted as if the student attended school for purposes of calculating the average daily attendance of students in the district.

Make-Up Work

The student shall be allowed a reasonable time to make up schoolwork missed on the days described above. If the student satisfactorily completes the work, the days of absence shall be counted as days of compulsory attendance.

Education Code 25.087(d)

**Other Excused
Absences**

A person required to attend school may be excused for temporary absence resulting from any cause acceptable to the teacher, principal, or superintendent of the school in which the person is enrolled. *Education Code 25.087(a)*

Notices to Parents

Warning Notice

A district shall notify a student's parent in writing at the beginning of the school year that, if the student is absent from school on 10 or more days or parts of days within a six-month period in the same school year, the student's parent is subject to prosecution under Education Code 25.093, and the student is subject to referral to a truancy court for truant conduct under Family Code 65.003(a).

Notice of Absences

A district shall notify a student's parent if the student has been absent from school, without excuse under Education Code 25.087, on three days or parts of days within a four-week period. The notice must:

1. Inform the parent that:
 - a. It is the parent's duty to monitor the student's school attendance and require the student to attend school;
 - b. The student is subject to truancy prevention measures under Education Code 25.0915; and
2. Request a conference between school officials and the parent to discuss the absences.

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The fact that a parent did not receive the notices described above is not a defense for the parent's failure to require a child to attend school nor for the student's failure to attend school.

Education Code 25.095

Non-Attendance
Parent Liability

A parent or person standing in parental relation commits an offense if:

1. A warning notice is issued;
2. The parent with criminal negligence fails to require the child to attend school as required by law; and
3. The child has absences for the amount of time specified under Family Code 65.003(a).

The attendance officer [see FED] or other appropriate school official shall file a complaint against the parent in an appropriate court, as permitted under Education Code 25.093.

*Affirmative
Defense —
Parent*

It is an affirmative defense to prosecution that one or more of the absences required to be proven was excused by a school official or should be excused by the court. A decision by the court to excuse an absence for this purpose does not affect the ability of a district to determine whether to excuse the absence for another purpose.

Education Code 25.093

Student Liability

A child engages in truant conduct if the child is required to attend school under the compulsory attendance laws, and fails to attend school on 10 or more days or parts of days within a six-month period in the same school year. Truant conduct may be prosecuted only as a civil case in a truancy court. *Family Code 65.003(a)-(b)*

"Child" means a person who is 12 years of age or older and younger than 19 years of age. *Family Code 65.002(1)*

Truancy Courts

The following are designated as truancy courts:

1. The constitutional county court in a county with a population of 2.1 million or more;
2. Justice courts; and
3. Municipal courts.

A truancy court has exclusive original jurisdiction over cases involving allegations of truant conduct.

Family Code 65.004(a)-(b)

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*Affirmative
Defense —
Student*

It is an affirmative defense to an allegation of truant conduct that one or more of the absences required to be proven:

1. Have been excused by a school official or by the court;
2. Were involuntary; or
3. Were due to the child's voluntary absence from the child's home because of abuse, as defined by Family Code 261.001.

The affirmative defense is not available if, after deducting the absences described above, there remains a sufficient number of absences to constitute truant conduct.

In asserting an affirmative defense, the burden is on the child to show by a preponderance of the evidence that the absence has been or should be excused, was involuntary, or was due to the child's voluntary absence from the child's home because of abuse, as defined by Family Code 261.001.

A decision by the court to excuse an absence does not affect the ability of the district to determine whether to excuse the absence for another purpose.

Family Code 65.003(c)-(f)

**Tuancy Prevention
Measures**

If a student fails to attend school without excuse on three or more days or parts of days within a four-week period but does not fail to attend school for the time described below, the district shall initiate truancy prevention measures on the student. [See FED] *Education Code 25.0915(a-4)*

**District Complaint or
Referral**

If a student fails to attend school without excuse on 10 or more days or parts of days within a six-month period in the same school year, a district shall within 10 school days of the student's 10th absence refer the student to a truancy court for truant conduct under Family Code 65.003(a). [See FED] *Education Code 25.0951(a)*

¹ TEA *Student Attendance Accounting Handbook*: <https://tea.texas.gov/finance-and-grants/financial-compliance/student-attendance-accounting-handbook>

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District Complaint or Referral

Against Student

If a student fails to attend school without excuse on 10 or more days or parts of days within a six-month period in the same school year, a district shall within 10 school days of the student's 10th absence refer the student to a truancy court for truant conduct under Family Code 65.003(a). [See FEA]

Against Parent

The district may file a complaint against the student's parent in a county, justice, or municipal court for an offense of parent contributing to nonattendance under Education Code 25.093 if the district provides evidence of the parent's criminal negligence.

A court shall dismiss a complaint made by a district against a parent that does not comply with Education Code 25.0951; does not allege the elements required for the offense; is not timely filed, unless the district delayed the referral as provided below; or is otherwise substantively defective.

Delaying a Referral

A district may delay a referral of a student for truant conduct, or may choose to not refer a student for truant conduct, if the district:

1. Is applying truancy prevention measures to the student under Education Code 25.0915; and
2. Determines that the truancy prevention measures are succeeding and it is in the best interest of the student that a referral be delayed or not be made.

Education Code 25.0951

Referral Prohibited

A district may not refer a student to truancy court if the school determines that the student's truancy is the result of pregnancy, being in the state foster program, homelessness, severe or life-threatening illness or related treatment, or being the principal income earner for the student's family. [See Truancy Prevention Measures, below] *Education Code 25.0915(a-3)*

Filing Requirements

Each referral to truancy court for conduct described by Family Code 65.003(a) must:

1. Be accompanied by a statement from the student's school certifying that the school applied the truancy prevention measures to the student, and the measures failed to meaningfully address the student's school attendance; and
2. Specify whether the student is eligible for or receives special education services under Education Code Chapter 29, Subchapter A.

A truancy court shall dismiss a petition filed by a truant conduct prosecutor under Family Code 65.054, if the court determines that the district's referral:

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1. Does not comply with the requirement above;
2. Does not satisfy the elements required for truant conduct;
3. Is not timely filed, unless the school district delayed the referral as provided above [see Delaying a Referral, above]; or
4. Is otherwise substantively defective.

Education Code 25.0915(b), (c)

**Expunction of
Records**

An individual who was convicted of a truancy offense under former Education Code 25.094 or has had a complaint for a truancy offense dismissed is entitled to have the conviction or complaint and records relating to the conviction or complaint expunged.

Regardless of whether the individual has filed a petition for expunction, the court in which the individual was convicted or a complaint for a truancy offense was filed shall order the conviction, complaints, verdicts, sentences, and other documents relating to the offense, including any documents in the possession of a district or law enforcement agency, to be expunged from the individual's record. After entry of the order, the individual is released from all disabilities resulting from the conviction or complaint, and the conviction or complaint may not be shown or made known for any purpose.

Code of Criminal Procedure 45A.464

Attendance Officer

A board may select a school attendance officer. A school attendance officer also may be selected by two or more boards to serve their districts jointly. *Education Code 25.088*

In districts where no attendance officer has been selected, the superintendent and the peace officers in a district shall perform the duties of attendance officer, but no additional compensation shall be paid for the services. *Education Code 25.090* [See Peace Officers, below]

Powers and Duties

An attendance officer employed by a district who is not commissioned as a peace officer has the following powers and duties with respect to enforcement of compulsory school attendance requirements:

1. To investigate each case of a violation of the compulsory school attendance requirements referred to the attendance officer;
2. To enforce compulsory school attendance requirements by applying truancy prevention measures adopted under Educa-

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tion Code 25.0915 to the student and if the measures fail to meaningfully address the student's conduct:

- a. Referring the student to a truancy court if the student has unexcused absences for the amount of time specified under Family Code 65.003(a); and
 - b. Filing a complaint in a county, justice, or municipal court against a parent who violates Education Code 25.093;
3. To monitor school attendance compliance by each student investigated by the officer;
 4. To maintain an investigative record on each compulsory school attendance requirement violation and related court action and, at the request of a court, the board, or the commissioner, to provide a record to the individual or entity requesting the record;
 5. To make a home visit or otherwise contact the parent of a student who is in violation of compulsory school attendance requirements, except that the attendance officer may not enter a residence without permission of the parent or of the owner or tenant of the residence; and
 6. At the request of a parent, to escort a student from any location to a school campus to ensure the student's compliance with compulsory school attendance requirements.

Education Code 25.091(b)

Peace Officers

A peace officer serving as an attendance officer has the following powers and duties concerning enforcement of compulsory school attendance requirements:

1. To investigate each case of a violation of compulsory school attendance requirements referred to the peace officer;
2. To enforce compulsory school attendance requirements by applying truancy prevention measures adopted under Education Code 25.0915 to the student and if the measures fail to meaningfully address the student's conduct:
 - a. Referring the student to a truancy court if the student has unexcused absences for the amount of time specified under Family Code 65.003(a); or
 - b. Filing a complaint in a county, justice, or municipal court against a parent who violates Education Code 25.093;
3. To serve court-ordered legal process;

4. To review school attendance records for compliance by each student investigated by the officer;
5. To maintain an investigative record on each compulsory school attendance requirement violation and related court action and, at the request of a court, the board, or the Commissioner, to provide a record to the individual or entity requesting the record; and
6. To make a home visit or otherwise contact the parent of a student who is in violation of compulsory school attendance requirements, except that a peace officer may not enter a residence without the permission of the parent of a student required to attend school or of the tenant or owner of the residence except to lawfully serve court-ordered legal process on the parent.

A peace officer who has probable cause to believe that a child is in violation of the compulsory attendance law may take the child into custody for the purpose of returning the child to the school campus of the child to ensure the child's compliance with compulsory attendance requirements.

Education Code 25.091(a), (b-1)

**Truancy Prevention
Measures**

A district shall adopt truancy prevention measures designed to address student conduct related to truancy in the school setting before the student engages in conduct described by Family Code 65.003 and minimize the need for referrals to truancy court for conduct described by Family Code 65.003(a). *Education Code 25.0915(a)*

A district shall take one or more of the following actions as a truancy prevention measure:

1. Impose:
 - a. A behavior improvement plan on the student that must be signed by an employee of the school, that the district has made a good faith effort to have signed by the student and the student's parent or guardian, and that includes:
 - (1) A specific description of the behavior that is required or prohibited for the student;
 - (2) The period for which the plan will be effective, not to exceed 45 school days after the date the contract becomes effective; or

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- (3) The penalties for additional absences, including additional disciplinary action or the referral of the student to a truancy court; or
 - b. School-based community service; or
2. Refer the student to counseling, mediation, mentoring, a teen court program, community-based services, or other in-school or out-of-school services aimed at addressing the student's truancy. A referral may include participation by the child's parent or guardian if necessary.

A school district shall offer additional counseling to a student and may not refer the student to truancy court if the school determines that the student's truancy is the result of:

1. Pregnancy;
2. Being in the state foster program;
3. Homelessness;
4. Severe or life-threatening illness or related treatment; or
5. Being the principal income earner for the student's family.

If a student fails to attend school without excuse on three or more days or parts of days within a four-week period but does not fail to attend school for the time described by Education Code 25.0951(a), the district shall initiate truancy prevention measures on the student.

Education Code 25.0915

Minimum Standards

The minimum standards for the truancy prevention measures implemented by a district under Education Code 25.0915 include:

1. Identifying the root cause of the student's unexcused absences and actions to address each cause;
2. Maintaining ongoing communication with students and parents on the actions to be taken to improve attendance;
3. Establishing reasonable timelines for completion of the truancy prevention measure; and
4. Establishing procedures to notify the admission, review, and dismissal committee or the Section 504 committee of attendance issues relating to a student with a disability and ensure that the committee considers whether the student's attendance issues warrant an evaluation, a reevaluation, and/or

modifications to the student's individualized education program or Section 504 plan, as appropriate.

19 TAC 129.1043

Best Practices

A district shall consider the following best practices for truancy prevention measures:

1. Develop an attendance policy that clearly outlines requirements related to truancy in accordance with Education Code, Chapter 25, Subchapter C, and communicate this information to parents at the beginning of the year.
2. Create a culture of attendance that includes training staff to talk with students and parents about the attendance policy and the root causes of unexcused absences.
3. Create incentives for perfect attendance and improved attendance.
4. Educate students and their families on the positive impact of school attendance on performance.
5. Provide opportunities for students and parents to address causes of absence and/or truancy with district staff and link families to relevant community programs and support.
6. Develop collaborative partnerships, including planning, referral, and cross-training opportunities, between appropriate school staff, attendance officers, program-related liaisons, and external partners, such as court representatives, community and faith-based organizations, state or locally funded community programs for truancy intervention or prevention, and law enforcement to assist students.
7. Determine root causes of unexcused absences and review campus- and district-level data on unexcused absences to identify systemic issues that affect attendance.
8. Use existing school programs such as Communities in Schools, 21st Century Community Learning Centers, restorative discipline, and positive behavior interventions and supports (PBIS) to provide students and their parents with services.
9. At the beginning of each school year, conduct a needs assessment and identify and list, or map, services and programs available within the district and the community that a school, a student, or a student's parent or guardian may access to address the student's barriers to attendance and make the infor-

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mation available to staff, students, and parents. The information must include, but is not limited to:

- a. Services for pregnant and parenting students;
 - b. Services for students experiencing homelessness;
 - c. Services for students in foster care;
 - d. Federal programs including, but not limited to, Title 1, Part A, of the Elementary and Secondary Education Act;
 - e. State programs including, but not limited to, state compensatory education programs;
 - f. Dropout prevention programs and programs for “at risk” youth;
 - g. Programs that occur outside of school time;
 - h. Counseling services;
 - i. Tutoring programs and services available at no or low cost;
 - j. Mental health services;
 - k. Alcohol and substance abuse prevention and treatment programs;
 - l. Mentoring programs and services;
 - m. Juvenile justice services and programs;
 - n. Child welfare services and programs;
 - o. Other state or locally funded programs for truancy prevention and intervention; and
 - p. Other supportive services that are locally available for students and families through faith-based organizations, local governments, and community-based organizations.
10. After identifying and listing, or mapping, services available in the district and community, school districts should target any new resources, programs, or services to gaps in services identified during the needs assessment.
 11. School districts should ensure that personnel, including truancy prevention facilitators or juvenile case managers, attendance officers, McKinney-Vento (homeless) liaisons, foster care liaisons, Title IX coordinators, 504 coordinators, pregnancy and parenting coordinators, dropout prevention coordinators, special education staff, and other appropriate student

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services personnel, meet to contribute to the needs assessment, discuss opportunities to work together, and identify strategies to coordinate both internally and externally to address students' attendance barriers.

In determining services offered to students identified in Education Code 25.091(a-3), a district shall consider:

1. Offering an optional flexible school day program and evening and online alternatives;
2. Working with businesses that employ students to help students coordinate job and school responsibilities; and
3. Offering before school, after school, and/or Saturday prevention or intervention programs or services that implement best and promising practices.

19 TAC 129.1045

Sanctions

An aggrieved party may file a written complaint with the Texas Education Agency (TEA) regarding an allegation that a district has failed to comply with Education Code 25.0915 or 19 Administrative Code Chapter 129, Subchapter BB related to truancy prevention measures. The commissioner of education may implement any sanction listed in Education Code 39A.002 against a district found to be out of compliance with Education Code 25.0915 or 19 Administrative Code Chapter 129, Subchapter BB, subject to the due process rights accorded to the district under Education Code Chapter 39, Subchapter A. *19 TAC 129.1047*

**Truancy Prevention
Facilitator or
Juvenile Case
Manager**

A district shall employ a truancy prevention facilitator or juvenile case manager to implement the truancy prevention measures required by Education Code 25.0915 and any other effective truancy prevention measures as determined by the district or campus. At least annually, the truancy prevention facilitator shall meet to discuss effective truancy prevention measures with a case manager or other individual designated by a truancy court to provide services to students of the district in truancy cases.

Instead of employing a truancy prevention facilitator, a school district may designate an existing district employee or juvenile case manager to implement the truancy prevention measures and any other effective truancy prevention measures as determined by the district or campus.

Education Code 25.0915(d), (e)

On approval of the board, a district may employ or agree in accordance with Government Code Chapter 791, with any appropriate

governmental entity to jointly employ or to jointly contribute to the costs of another entity employing:

1. A case manager to provide services in cases involving juvenile offenders who are before a court consistent with the court's statutory powers or referred to a court by a school administrator or designee for misconduct that would otherwise be within the court's statutory powers prior to a case being filed, with the consent of the juvenile and the juvenile's parents or guardians; or
2. One or more juvenile case managers who shall assist the court in administering the court's juvenile docket and in supervising the court's orders in juvenile cases, and may provide prevention services to a child considered at risk of entering the juvenile justice system, and intervention services to juveniles engaged in misconduct before cases are filed, excluding traffic offenses.

A district that jointly employs a case manager in accordance with Government Code Chapter 791 employs a juvenile case manager for purposes of Code of Criminal Procedure Chapter 102 and Government Code Chapter 102.

Code of Criminal Procedure 45.056(a), (c)

Funding

A district may apply to the criminal justice division of the governor's office for reimbursements of the costs of employing a juvenile case manager. The district may pay the salary and benefits of a juvenile case manager and the costs of training, travel, office supplies, and other necessary expenses relating to the position of the juvenile case manager from the local truancy prevention and diversion fund established under Local Government Code 134.156. *Code of Criminal Procedure 45.056(b)*

Priority

A juvenile case manager employed jointly under Government Code Chapter 791 shall give priority to cases brought under Education Codes 25.093 (parent contributing to nonattendance). *Code of Criminal Procedure 45.056(e)*

Rules

The board of a district that employs a juvenile case manager shall adopt and implement reasonable rules for juvenile case managers that provide a code of ethics, and for the enforcement of the code of ethics; appropriate educational preservice and in-service training standards for juvenile case managers; and training in:

1. The role of the juvenile case manager;
2. Case planning and management;

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3. Applicable procedural and substantive law;
4. Courtroom proceedings and presentation;
5. Services to at-risk youth under Family Code Chapter 264, Subchapter D;
6. Local programs and services for juveniles and methods by which juveniles may access those programs and services; and
7. Detecting and preventing abuse, exploitation, and neglect of juveniles.
8. The juvenile case manager shall timely report to the judge who signed the order or judgment and, on request, to the judge assigned to the case or the presiding judge any information or recommendations relevant to assisting the judge in making decisions that are in the best interest of the child.

Code of Criminal Procedure 45.056(f)-(i)

**Parent Contributing
Agreement**

A parent against whom a complaint for parent contributing to nonattendance under Education Code 25.093 has been filed and the district at which the parent's child is enrolled may enter into a written agreement requiring the parent to complete counseling, training, or another program as designated by the district.

A parent who fulfills the terms of an agreement not later than the 30th day after the date on which the complaint was filed or within the period provided by the agreement is entitled to dismissal of the complaint in accordance with Code of Criminal Procedure article 45.0531(b). *Education Code 25.094*

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Consent to Medical Treatment

The school in which a minor student is enrolled may consent to medical, dental, psychological, and surgical treatment of that student, provided all of the following conditions are met:

1. The person having the power to consent as otherwise provided by law cannot be contacted.
2. Actual notice to the contrary has not been given by that person.
3. Written authorization to consent has been received from that person.

Family Code 32.001(a)(4)

Form of Consent

Consent to medical treatment under this policy shall be in writing, signed by the school official giving consent, and given to the doctor, hospital, or other medical facility that administers the treatment. The consent must contain:

1. The name of the student.
2. The name of one or both parents, if known, and the name of the managing conservator or guardian of the student, if either has been appointed.
3. The name of the person giving consent and the person's relation to the student.
4. A statement of the nature of the medical treatment to be given.
5. The date on which the treatment is to begin.

Family Code 32.002

Minor's Consent to Treatment

A minor may consent to medical, dental, psychological, and surgical treatment furnished by a licensed physician or dentist if the minor:

1. Is 16 years of age and residing separate and apart from the minor's parents, managing conservator, or guardian, with or without the consent of the parents, conservator, or guardian and regardless of the duration of the residence, and is managing his or her own financial affairs, regardless of the source of the income;
2. Consents to the diagnosis and treatment of any infectious, contagious, or communicable disease required to be reported to the Texas Department of State Health Services (DSHS), including all reportable diseases under Health and Safety Code 81.041;

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3. Is unmarried and pregnant, and consents to hospital, medical, or surgical treatment, other than abortion, related to her pregnancy; or
4. Consents to examination and treatment for drug or chemical addiction, drug or chemical dependency, or any other condition directly related to drug or chemical use.

Family Code 32.003; Planned Parenthood of Cent. Mo. v. Danforth, 428 U.S. 52 (1976); Bellotti v. Baird, 443 U.S. 622 (1979)

**Telehealth in
Medicaid Covered
Services**

Telemedicine medical services and telehealth services authorized as Texas Medicaid covered services must meet the conditions specified in 1 Administrative Code 354.1432(5). 1 TAC 354.1432(5)

**Administering
Medication**

Immunity

Upon adoption of policies concerning the administration of medication to students by district employees, the district, its board, and its employees are immune from civil liability and administrative disciplinary action for damages or injuries resulting from the administration of medication to a student if:

1. The district has received a written request to administer the medication from the parent, legal guardian, or other person having legal control of the student; and
2. When administering prescription medication, the medication is administered either:
 - a. From a container that appears to be the original container and to be properly labeled; or
 - b. From a properly labeled unit dosage container filled by a registered nurse or another qualified district employee, as determined by district policy, from a container that appears to be the original container and to be properly labeled.

Nonprescription
Medication

A policy adopted concerning the administration of medication to students by district employees may permit a district employee, including a nurse, to administer nonprescription medication to a student without further authorization or written protocol from the student's health-care provider if:

1. The district has received a written request to administer the medication from the parent, legal guardian, or other person having legal control of the student;
2. The medication is unexpired and administered from a container that appears to be the original container and properly labeled; and

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3. The dose administered is consistent with the instructions on the container's label.

By Volunteer
Professionals

If a district provides liability insurance for a licensed physician or registered nurse who provides volunteer services to the district, a board may allow the physician or nurse to administer to any student nonprescription medication or medication currently prescribed for the student by the student's health-care provider.

Education Code 22.052(a)-(b)

Rules Applicable to
Nurses

The Texas Board of Nursing may not adopt or enforce a rule in conflict with Education Code 22.052. *Occupations Code 301.151*

[See DG regarding protection of nurses for refusal to perform acts.]

**Self-Administration
of Asthma or
Anaphylaxis
Medicine**

A student with asthma or anaphylaxis may possess and self-administer prescription asthma or anaphylaxis medicine while on school property or at a school-related event or activity if:

1. The medicine has been prescribed for that student as indicated by the prescription label on the medicine;
2. The student has demonstrated to the student's physician or other licensed health-care provider and the school nurse, if available, the skill level necessary to self-administer the prescription medication, including the use of any device required to administer the medication;
3. The self-administration is done in compliance with the prescription or written instructions from the student's physician or other licensed health-care provider; and
4. A parent of the student provides to the school:
 - a. Written authorization, signed by the parent, for the student to self-administer the prescription medicine while on school property or at a school-related event or activity; and
 - b. A written statement, signed by the student's physician or other licensed health-care provider, that states:
 - (1) That the student has asthma or anaphylaxis and is capable of self-administering the medicine;
 - (2) The name and purpose of the medicine;
 - (3) The prescribed dosage for the medicine;
 - (4) The times at which or circumstances under which the medicine may be administered; and

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(5) The period for which the medicine is prescribed.

The physician's statement must be kept on file in the school nurse's office, or, if there is no school nurse, in the office of the principal of the school the student attends.

[See FFAC for care of students with diagnosed food allergies at risk for anaphylaxis.]

No Waiver of
Immunity

The provisions above neither waive any liability or immunity nor create any liability for or a cause of action against a district, a board, or its employees.

Education Code 38.015

Sunscreen Products

A student may possess and use a topical sunscreen product while on school property or at a school-related event or activity to avoid overexposure to the sun and not for the medical treatment of an injury or illness if the product is approved by the federal Food and Drug Administration for over-the-counter use. This provision does not waive any immunity from liability of a district, its board, or its employees; or create any liability for or a cause of action against a district, its board, or its employees. *Education Code 38.021*

Dietary Supplements

A district employee commits a Class C misdemeanor offense if the employee:

1. Knowingly sells, markets, or distributes a dietary supplement that contains performance enhancing compounds to a primary or secondary education student with whom the employee has contact as part of the employee's school district duties; or
2. Knowingly endorses or suggests the ingestion, intranasal application, or inhalation of a dietary supplement that contains performance enhancing compounds by a primary or secondary education student with whom the employee has contact as part of the employee's school district duties.

Education Code 38.011(a), (c)

**Prescription
Medication and
Special Education
Students**

An employee of a district is prohibited from requiring a child to obtain a prescription for a substance covered under the federal Controlled Substances Act (21 U.S.C. 801 et seq.) as a condition of attending school, receiving an evaluation for special education, or receiving special education and related services.

An employee is not prohibited from consulting or sharing classroom-based observations with parents regarding a student's academic and functional performance, behavior in the classroom or

school, or the need for evaluation for special education or related services.

20 U.S.C. 1412(a)(25)

[See FFEB for information regarding psychotropic drugs and psychiatric evaluations]

Low-THC Cannabis

A district may not enact, adopt, or enforce a rule, ordinance, order, resolution, or other regulation that prohibits the cultivation, production, storage, dispensing, or possession of low-THC cannabis, as authorized by the Texas Compassionate-Use Act. *Health and Safety Code 487.201*

Concussions

Concussion
Response Policy

A school district shall adopt and implement a policy regarding how to respond to a concussion believed to have been sustained by a student while on school property or participating in a school-sponsored or school-related activity on or off school property.

Definition

For purposes of this policy, "concussion" means a complex pathophysiological process affecting the brain caused by a traumatic physical force or impact to the head or body, which may:

1. Include temporary or prolonged altered brain function resulting in physical, cognitive, or emotional symptoms or altered sleep patterns; and
2. Involve loss of consciousness.

Application

This section does not apply to a concussion believed to have been sustained by a student while participating in an interscholastic athletic activity. [See FM for requirements related to a concussion sustained during an interscholastic activity.]

Requirements

A district's concussion response policy must provide for:

1. The immediate removal of a student from a school-sponsored or school-related activity if a school district employee or volunteer believes the student might have sustained a concussion;
2. Notice to the student's parent or guardian or another person with legal authority to make medical decisions for the student of the student's suspected concussion and removal; and
3. The student's return to a school-sponsored or school-related activity following the student's removal for a suspected concussion only after the requirements under Education Code 38.157(a) have been satisfied. [See FM for the applicable requirements regarding return to play.]

Education Code 38.171-.173

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Academic
Accommodations

The Texas Education Agency (TEA) shall develop a list of nonmedical academic accommodations a school district may offer to a student diagnosed with a concussion or other brain injury.

TEA shall develop a form for use by school districts describing the accommodations a district may offer and make the form available on TEA's website for use by districts, district educators or administrators, students, and parents or guardians.

A school district that provides accommodations under Education Code 38.0051 must make the form described above available to:

1. A district employee as soon as practicable after receiving notice that a student enrolled in the district has been diagnosed with a concussion or other brain injury or a request from the employee; and
2. A student enrolled in the district or the student's parent or guardian as soon as practicable after receiving notice that the student has been diagnosed with a concussion or other brain injury or a request from the student or parent or guardian.

Education Code 38.0051 may not be construed to require a district to provide any accommodations under that section.

Education Code 38.0051

**Dextromethorphan
(Certain Cold
Medication)**

A district may not adopt or enforce an ordinance, order, rule, regulation, or policy that governs the sale, distribution, or possession of dextromethorphan. *Health and Safety Code 488.005*

**Maintenance and
Administration of
Opioid Antagonists**

Each district shall adopt and implement a policy regarding the maintenance, administration, and disposal of opioid antagonists at each campus in the district that serves students in grades 6 through 12 and may adopt and implement such a policy at each campus in the district, including campuses serving students in a grade level below grade 6.

The policy adopted must:

1. Provide that school personnel and school volunteers who are authorized and trained may administer an opioid antagonist to a person who is reasonably believed to be experiencing an opioid-related drug overdose;
2. Require that each school campus subject to a policy adopted under this provision have one or more school personnel members or school volunteers authorized and trained to administer an opioid antagonist present during regular school hours;

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3. Establish the number of opioid antagonists that must be available at each campus at any given time; and
4. Require that the supply of opioid antagonists at each school campus subject to a policy adopted under this provision must be stored in a secure location and be easily accessible to school personnel and school volunteers authorized and trained to administer an opioid antagonist.

Education Code 38.222(a), (c); 25 TAC 40.84(b)-(c); 19 TAC 103.1103

Definitions

“Authorized health-care provider” means a physician, as defined in Education Code 38.201, or person who has been delegated prescriptive authority by a physician under Occupations Code Chapter 157.

“Campus” means a unit of a district that has an assigned administrator, has enrolled students who are counted for average daily attendance, has assigned instructional staff, provides instructional services to students, has one or more grades in the range from early childhood education through grade 12 or is ungraded, and complies with relevant Texas laws.

“Opioid antagonist” as defined in Health and Safety Code 483.101, means any drug that binds to opioid receptors and blocks or otherwise inhibits the effects of opioids acting on those receptors.

“Opioid-related drug overdose” as defined in Health and Safety Code 483.101, means a condition, evidenced by symptoms of extreme physical illness, decreased level of consciousness, constriction of the pupils, respiratory depression, or coma, that a layperson would reasonably believe to be the result of the consumption or use of an opioid.

25 TAC 40.82(2)-(3), (5)-(6)

Maintenance

Once a district adopts an opioid antagonist medication policy, a campus implementing an opioid policy must stock opioid antagonist medication.

Prescription

A campus must obtain a prescription from a physician or a person who has been delegated prescriptive authority to stock, possess, and maintain the established number of doses of opioid antagonists as determined by a district, on each campus as described in Education Code 38.225 (Prescription of Opioid Antagonists).

The campus must renew this prescription or obtain a new prescription annually.

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The number of additional doses may be determined by an individual campus review led by a physician or a person who has been delegated prescriptive authority.

25 TAC 40.85(a)-(b)

Standing Order

A physician or person who has been delegated prescriptive authority under Occupations Code Chapter 157 may prescribe opioid antagonists in the name of a school district. *Education Code 38.225(a); 25 TAC 40.85(c)*

Storage of
Medication

The unassigned opioid antagonist medication must be stored in a secure location and be easily accessible, in accordance with the manufacturer's guidelines and local policy of the district.

Disposal

Used, unassigned opioid antagonists are considered infectious waste and must be disposed of according to the school's blood-borne pathogen control policy.

Expired, unassigned opioid antagonists must be disposed of in accordance with the Federal Drug Administration's disposal of unused medications guidelines and local policy of the district.

25 TAC 40.85(d)-(f)

Reporting
Requirement

The campus must submit the report no later than the 10th business day after the date a school personnel member or school volunteer administers an opioid antagonist in accordance with the unassigned opioid antagonist medication policy.

The report shall be submitted to the following individuals and entities:

1. The district;
2. The physician or other person who prescribed the opioid antagonist; and
3. The commissioner of DSHS.

Notifications to the commissioner of DSHS must be submitted on the designated electronic form available on DSHS School Health Program website found at dshs.texas.gov.

25 TAC 40.87(b)-(c)

The school shall report the following information:

1. The age of the person who received the administration of the opioid antagonist;

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2. Whether the person who received the administration of the opioid antagonist was a student, a school personnel member or school volunteer, or a visitor;
3. The physical location where the opioid antagonist was administered;
4. The number of doses of opioid antagonist administered;
5. The title of the person who administered the opioid antagonist; and
6. Any other information required by the commissioner of education.

Education Code 38.223(b)

Records Retention

Records relating to implementing and administering the district unassigned opioid antagonist medication policy must be retained per the campus record retention schedule. *25 TAC 40.87(a)*

Training

A district that adopts an opioid antagonist policy is responsible for training school personnel and school volunteers in the administration of an opioid antagonist. *Education Code 38.224(a)*

Training must include information on:

1. Recognizing the signs and symptoms of an opioid-related drug overdose;
2. Responding to an opioid-related drug overdose and administering an opioid antagonist;
3. Implementing emergency procedures, after administering an opioid antagonist;
4. Understanding the medical purpose and misuse of opioids; and
5. Properly disposing of used or expired opioid antagonists.

Training must:

1. Be provided annually in a formal training session or through online education, including practicing the administration of an opioid antagonist with an opioid antagonist trainer device; and
2. Be provided in accordance with the policy adopted under Education Code 21.4515.

Each campus must maintain training records and must make available upon request a list of school personnel and school volunteers

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who are trained and authorized to administer the unassigned opioid antagonist medication on the campus.

25 TAC 40.86(b)-(c)

Gifts, Grants, and
Donations

A district may accept gifts, grants, donations, and federal and local funds to implement these provisions. *Education Code 38.226*

Immunity

A person who in good faith takes, or fails to take, any action under Education Code Chapter 38, Subchapter E-1 is immune from civil or criminal liability or disciplinary action resulting from that action or failure to act as described by Education Code 38.227. *Education Code 38.227*

**Maintenance and
Administration of
Epinephrine Delivery
Systems**

Note: The following provisions apply only to a district that adopts an unassigned epinephrine delivery system policy.

A district may adopt and implement a policy regarding the maintenance, administration, and disposal of epinephrine delivery systems at each campus in the district.

If a policy is adopted, the policy:

1. Must provide that school personnel and school volunteers who are authorized and trained may administer an epinephrine delivery system to a person who is reasonably believed to be experiencing anaphylaxis on a school campus; and
2. May provide that school personnel and school volunteers who are authorized and trained may administer an epinephrine delivery system to a person who is reasonably believed to be experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event.

A district that adopts a policy must require that each campus have one or more school personnel members or school volunteers authorized and trained to administer an epinephrine delivery system present during all hours the campus is open. The supply of epinephrine delivery systems at each campus must be stored in a secure location and be easily accessible to school personnel and school volunteers authorized and trained to administer an epinephrine delivery system.

Education Code 38.208

A district that chooses to adopt and implement a written unassigned epinephrine delivery system policy under Education Code Chapter 38, Subchapter E is not required to create an additional policy for care of certain students at risk for anaphylaxis under Ed-

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Education Code 38.0151 [see FFAC]. *Education Code 38.0151(f); 25 TAC 40.62(c)*

A district may develop, as part of the policy, provisions for additional doses to be stocked and utilized at off-campus school events, or in transit to or from school events. *Education Code 38.208(b); 25 TAC 40.65(a)(2)*

Definitions

*Epinephrine
Delivery System*

"Epinephrine delivery system" means a medical delivery device approved by the United States Food and Drug Administration that delivers a dose of epinephrine intended for use to treat anaphylaxis, including:

1. An epinephrine auto-injector; and
2. An epinephrine nasal spray.

Education Code 38.201

*All Hours the
Campus Is Open*

"All hours the campus is open" is defined as, at a minimum, during regular on-campus school hours, and when school personnel are physically on site for school-sponsored activities.

Campus

A "campus" is defined as a unit of a school district that has an assigned administrator, has enrolled students who are counted for average daily attendance, has assigned instructional staff, provides instructional services to students, has one or more grades in the range from early childhood education through grade 12 or is ungraded, and complies with relevant Texas laws.

*Unassigned
Epinephrine
Delivery System*

An "unassigned epinephrine delivery system" is an epinephrine delivery system prescribed by an authorized health-care provider in the name of the school issued with a non-patient-specific standing delegation order for the administration of an epinephrine delivery system, issued by a physician or person who has been delegated prescriptive authority under Occupations Code Chapter 157.

25 TAC 40.63(1), (4), (11)

Prompt Notification

Local emergency medical services must be promptly notified by the school when an individual is suspected of experiencing anaphylaxis and when an epinephrine delivery system is administered. If the trained school personnel or school volunteer is the only individual available to notify emergency medical services, the trained individual should administer the unassigned epinephrine delivery system before notifying emergency medical services.

The parent, legal guardian, or emergency contact must be promptly notified by the school when an unassigned epinephrine

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delivery system is utilized on their child as soon as is feasible during the emergency response to suspected anaphylaxis.

25 TAC 40.65(e)-(f)

Records

School records of the administration of the unassigned epinephrine delivery system and suspected anaphylaxis must be provided to the parent or guardian of the recipient upon request.

Records relating to implementation and administration of the school's unassigned epinephrine delivery system policy shall be retained per the record retention schedule for records of public school districts found in 13 Administrative Code 7.131 [see CPC].

25 TAC 40.65(f)-(g)

Reports

Not later than the 10th business day after the date a school personnel member or school volunteer administers an epinephrine delivery system in accordance with district policy, the school shall send a report to the school district; the physician who prescribed the epinephrine delivery system; and the commissioner of state health services.

The report must include the following information:

1. The age of the person who received the administration of the epinephrine delivery system;
2. Whether the person who received the administration of the epinephrine delivery system was a student, a school personnel member or school volunteer, or a visitor;
3. The physical location where the epinephrine delivery system was administered;
4. The number of doses of epinephrine delivery system administered;
5. The title of the person who administered the epinephrine delivery system; and
6. Any other information required by the commissioner of education.

Education Code 38.209

Notifications to the commissioner of DSHS shall be submitted on the designated electronic form available on the DSHS School Health Program website. *25 TAC 40.68(b)*

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Assignment of
Trained Individuals

At each campus in which a school adopts an unassigned epinephrine delivery system policy, the principal may assign school personnel or school volunteers to be trained to administer unassigned epinephrine delivery systems or seek school personnel or school volunteers who volunteer to be trained to administer unassigned epinephrine delivery systems.

In order to increase the number of trained individuals in the administration of unassigned epinephrine delivery systems, schools may distribute to school personnel or school volunteers in the district, at least once per school year, a notice that includes a description of the request seeking volunteers to be trained to administer an epinephrine delivery system to a person believed to be experiencing anaphylaxis and a description of the training that the school personnel or school volunteers will receive in the administration of epinephrine with a delivery system.

25 TAC 40.66(a)-(b)

Signed Statement

Trained school personnel or school volunteers who administer the unassigned epinephrine delivery system must submit a signed statement indicating that they agree to perform the service of administering an unassigned epinephrine delivery system to a student or individual that may be experiencing anaphylaxis. *25 TAC 40.66(c)*

Training

A district that adopts an unassigned epinephrine delivery system written policy is responsible for training school personnel and school volunteers in the administration of an unassigned delivery system.

Training must include information on:

1. Recognizing the signs and symptoms of anaphylaxis;
2. Administering an epinephrine delivery system;
3. Implementing emergency procedures, if necessary, after administering an epinephrine delivery system; and
4. Properly disposing of used or expired epinephrine delivery systems.

Training must be provided in accordance with the district professional development policy [see DMA].

Education Code 38.210(a), (b)

Each assigned school personnel or school volunteer shall receive initial training and an annual refresher training.

Training:

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1. Shall be consistent with the most recent Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs published by the federal Centers for Disease Control and Prevention;
2. May be provided in a formal face-to-face training session or through an online education course;
3. Must include information on properly inspecting unassigned epinephrine delivery systems for usage and expiration; and
4. Must include information about promptly notifying local emergency medical services.

25 TAC 40.67(1)-(2), (5)

The initial training must include hands-on training with an epinephrine delivery system trainer. The annual refresher training must include a hands-on demonstration of administration skills.

Each school campus shall maintain training records and make available upon request a list of those school personnel or school volunteers trained and authorized to administer the unassigned epinephrine delivery system on the campus.

25 TAC 40.67(3)-(4), (6)

Standing Orders

A physician or person who has been delegated prescriptive authority under Occupations Code Chapter 157 may prescribe epinephrine delivery systems in the name of a district in accordance with law. An order issued must contain the quantity and types of epinephrine delivery systems to be obtained and maintained under the order. *Education Code 38.211(a), (c)(3)*

A district shall obtain a prescription from an authorized health-care provider each year, to stock, possess, and maintain at least one unassigned adult epinephrine delivery system pack (two doses) on each school campus.

A school may choose to stock unassigned pediatric epinephrine auto-injector packs, based on the need of the school's population.

25 TAC 40.65(a)-(a)(1)

Epinephrine
Coordinator

The superintendent will designate appropriate school personnel to coordinate and manage policy implementation, including training of school personnel, and the acquisition or purchase, usage, expiration, and disposal of unassigned epinephrine delivery systems. Throughout the school calendar year, the designated school personnel must coordinate with each campus to ensure that the unassigned epinephrine delivery systems are checked monthly for expi-

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ration and usage and the findings are documented. *25 TAC 40.65(b)*

Notice to Parents

If a district implements a policy for the maintenance, administration, and disposal of epinephrine delivery systems, the district shall provide written notice of the policy to a parent or guardian of each student enrolled in the district. Notice must be provided before the policy is implemented by the district and before the start of each school year. *Education Code 38.212*

A district shall provide electronic or written notice to the parent or guardian of each student.

If a district changes or discontinues the policy under this subchapter, written or electronic notice detailing the change or discontinuation must be provided to the parent or guardian of each student within 15 calendar days.

25 TAC 40.69

Storage

Unassigned epinephrine delivery systems shall be stored in a secure, easily accessible area for an emergency, in accordance with manufacturer's guidelines. It is recommended that the school administrator develop a map to be placed in high traffic areas that indicates the location of the unassigned epinephrine delivery systems on each school campus. It is recommended that the map also indicates the locations of the automated external defibrillator (AED). *25 TAC 40.65(h)*

Replacement

The district shall develop a plan to replace, as soon as reasonably possible, any unassigned epinephrine delivery system that is used or close to expiration. *25 TAC 40.65(i)*

Disposal

Used unassigned epinephrine auto-injectors shall be considered infectious waste and shall be disposed of according to the school's bloodborne pathogen control policy.

Expired unassigned epinephrine delivery systems shall be disposed of according to the school's medication disposal policy.

25 TAC 40.65(j)-(k) [See DBB]

Gifts, Grants, and
Donations

A district may accept gifts, grants, donations, and federal and local funds to implement its policy. *Education Code 38.213*

**Maintenance and
Administration of
Medication for
Respiratory Distress**

Note: The following provisions apply only to a district that adopts a policy on medication for respiratory distress.

A district may adopt and implement a policy regarding the maintenance, administration, and disposal of unassigned medication for respiratory distress at each campus in the district. *Education Code 38.208(a-1); 25 TAC 40.44(a)*

If a policy is adopted, the policy must provide that school personnel and school volunteers who are authorized and trained may administer medication for respiratory distress to a person reasonably believed to be experiencing respiratory distress on a school campus, or at a school-sponsored or school-related activity on or off school property. *Education Code 38.208(b-1); 25 TAC 40.44(a)(1)(C)*

In developing the policy, a district may consider performing a review to include:

1. Consultation with school nurses, the local school health advisory committee, local health-care providers, or any department or organization involved with student well-being;
2. Campus geography; and
3. Student population size.

25 TAC 40.44(b)

An adopted unassigned medication for respiratory distress policy must be publicly available. *25 TAC 40.44(d)*

Definitions

“School personnel” means an employee of a district. The term includes a member of the board.

“School volunteer” means a person providing services for or on behalf of a district, on the premises of the district or at a school-sponsored or school-related activity on or off school property, who does not receive compensation in excess of reimbursement for expenses.

“Unassigned medication for respiratory distress” means albuterol, levalbuterol, or another medication based on the best available medical evidence for the treatment of respiratory distress that is:

1. Delivered by metered-dose inhaler (MDI) with a spacer (valved holding chamber) or by a nebulizer as a rescue medication;
2. Prescribed by an authorized health-care provider in the name of the district;

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3. Issued with a non-patient-specific standing delegation order for the administration of a medication for respiratory distress; and
4. Issued by an authorized health-care provider.

Education Code 38.201(3-a), (6), 22.053(b); 25 TAC 40.42(8), (10), (12)

Each Campus
During Regular
School Hours

Each district that adopts a policy must require that each campus have one or more school personnel or school volunteers authorized and trained to administer unassigned medication for respiratory distress present during regular school hours, which means at least 30 minutes before the first bell to 30 minutes after the last bell of the school day. *Education Code 38.208(d-1); 25 TAC 40.42(5), 40.44(a)(1)(C)*

A “campus” is defined as a geographic unit of a district that:

1. Has an assigned administrator;
2. Has enrolled students who are counted for average daily attendance;
3. Has assigned instructional staff;
4. Provides instructional services to students;
5. Has one or more grades in the range from early childhood education through grade 12 or is ungraded; and
6. Is subject to Texas laws.

25 TAC 40.42(2)

Medication
Inventory

Subject to the availability of funding, a district that adopts a policy must allow for treatment of multiple students and secure or obtain at least:

1. One MDI with appropriate spacers (valved holding chambers) to accommodate the developmental needs of the student population; or
2. At least five vials of nebulizer solution with appropriate nebulizer-required equipment to accommodate the developmental needs of the student population.

25 TAC 40.44(a)(2)

In addition to the minimum number of doses described above, the number of additional doses may be determined by an individual campus review led by an authorized health-care provider. *25 TAC 40.45(b)(2)*

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Designated
Campus
Administrator

A district that adopts a policy must include in the policy the designated campus administrator to coordinate and manage policy implementation for each campus, which includes:

1. Conducting a review at the campus to determine the need for additional doses;
2. Training school personnel and school volunteers;
3. Acquiring or purchasing, maintaining, storing, and using unassigned medication for respiratory distress, subject to available campus funding; and
4. Disposing of expired unassigned medication for respiratory distress.

25 TAC 40.44(c)(1)

Notification
Procedures

Each district that adopts a policy must include in the policy the procedures for notifying a parent, prescribing authorized health-care provider, and the student's primary health-care provider when unassigned medication for respiratory distress is administered. *25 TAC 40.44(c)(4)*

Referral Required

If unassigned medication for respiratory distress is administered to a student whose parent or guardian has not provided notification to the school that the student has been diagnosed with asthma, the school must refer the student to the student's primary care provider on the day the medication for respiratory distress is administered and inform the student's parent or guardian regarding the referral. The referral must include:

1. The symptoms of respiratory distress observed;
2. The name and dosage of the unassigned medication for respiratory distress administered to the student;
3. Any patient care instructions given to the student; and
4. Information about the purpose and use of an asthma action plan and medical authorization for schools, including a blank copy of the plan and authorization the provider completes and returns to the school.

If a student who has received medication for respiratory distress does not have a primary care provider or the parent or guardian of the student has not engaged a primary care provider for the student, the student's parent or guardian must receive information to assist the parent or guardian in selecting a primary care provider for the student.

Education Code 38.208(b-2)-(b-3); 25 TAC 40.44(c)(6)-(7)

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Storage	The supply of medication for respiratory distress at each campus must be stored in accordance with the manufacturer's guidelines and local policy of the district in a secure location and be easily accessible to authorized school personnel and school volunteers. <i>Education Code 38.208(e-1); 25 TAC 40.45(d)</i> The location of the unassigned medication for respiratory distress must be specified in the policy. <i>25 TAC 40.44(c)(3)</i>
Disposal	The policy must include a plan to check inventory of unassigned medication for respiratory distress for expiration at least twice during the school year, to replace, as soon as reasonably possible, and to document the findings. <i>25 TAC 40.44(c)(5)</i> Expired unassigned medication for respiratory distress and other used or expired supplies must be disposed of in accordance with the manufacturer's guidelines and local policy of the district. <i>25 TAC 40.45(e)</i>
Records Retention	Records relating to implementing and administering the district's unassigned medication for respiratory distress policy must be retained per the campus record retention schedule. <i>25 TAC 40.47(a)</i>
Training	Each district that adopts a policy for the administration of medication for respiratory distress is responsible for training school personnel and school volunteers in the administration of medication for respiratory distress. Each authorized school personnel or school volunteer must receive initial training and an annual refresher training. The training must: 1. Include information on recognizing the signs and symptoms of respiratory distress; 2. Include information on administering medication for respiratory distress; 3. Include information on implementing emergency procedures, if necessary, after administering medication for respiratory distress; 4. Include information on proper sanitization, reuse, and disposal of medication for respiratory distress; 5. Cover the authorized health-care provider's standing order; 6. Include processes to follow-up with the prescribing authorized health-care provider and the student's primary health-care provider; 7. Provide information on the report required after administering unassigned medication [see below];

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8. Include information on the district's adopted unassigned medication for respiratory distress policy;
9. Incorporate hands-on training with unassigned medication for respiratory distress; and
10. Inform school personnel or school volunteers of the purpose and use of asthma action plans.

Education Code 38.210(a-1); 25 TAC 40.46(a)

Training must be provided in a formal training session or through online education and must be provided in accordance with the district professional development policy [see DMA]. *Education Code 38.210(b)*

The policy must include a list of trained and authorized school personnel and school volunteers available to administer unassigned medication for respiratory distress. *25 TAC 40.44(c)(2)*

Each campus must maintain training records and must make available upon request a list of school personnel and school volunteers trained and authorized to administer unassigned medication for respiratory distress at the campus or at a school-sponsored event. *25 TAC 40.46(b)*

Reporting
Requirement

Not later than the 10th business day after the date a school personnel member or school volunteer administers medication for respiratory distress to a person experiencing respiratory distress, the school shall report the following information to the district, the physician or other person who prescribed the medication for respiratory distress, and the commissioner of state health services:

1. The age of the person who received the administration of the medication for respiratory distress;
2. Whether the person who received the administration of the medication for respiratory distress was a student, a school personnel member or school volunteer, or a visitor;
3. The dosage of the medication for respiratory distress administered;
4. The title of the person who administered the medication for respiratory distress; and
5. Any other information required by the commissioner.

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Notifications to the commissioner of state health services must be submitted on the designated electronic form available on the DSHS School Health Program website found at dshs.texas.gov.

Education Code 38.2091; 25 TAC 40.47

No Negative Fiscal Impact	The policy may not require a district to purchase prescription medication for respiratory distress or require any other expenditure related to the maintenance or administration of medication for respiratory distress that would result in a negative fiscal impact on the district or school. <i>Education Code 38.208(f)</i>
Standing Order	A physician or person who has been delegated prescriptive authority under Occupations Code Chapter 157 may prescribe medication for respiratory distress in the name of a school district. <i>Education Code 38.211(a)</i> Each district campus in a district that adopts a policy for the administration of medication for respiratory distress must obtain a prescription from an authorized health-care provider to stock, possess, and maintain unassigned medication for respiratory distress at each campus and any equipment necessary to administer the medication. The campus must renew this prescription or obtain a new prescription annually. <i>25 TAC 40.45(b)</i>
Notice to Parents	If a district implements a policy for the maintenance, administration, and disposal of medication for respiratory distress, the district shall provide written or electronic notice of the policy to a parent or guardian of each student enrolled in the district. Notice must be provided before the policy is implemented by the district and before the start of each school year. <i>Education Code 38.212; 25 TAC 40.48(a)</i> If a district changes or discontinues the unassigned medication for respiratory distress policy, the campus must provide written or electronic notice detailing the change or discontinuation of the policy to a parent or guardian of each student within 15 calendar days after the change or discontinuation. <i>25 TAC 40.48(b)</i>
Vendor Contracts	The board may contract with a vendor to provide medication for respiratory distress and related equipment to the district and training to school personnel and school volunteers authorized to administer medication for respiratory distress under Education Code Chapter 38, Subchapter E. <i>Education Code 38.2115</i>
Refusal to Administer	A school personnel member or school volunteer may not be subject to any penalty or disciplinary action for refusing to administer or receive training to administer epinephrine delivery systems or medication for respiratory distress, as applicable, in accordance with a policy for the maintenance and administration of epinephrine

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delivery systems or a policy for medication for respiratory distress.
Education Code 38.208(d-2)

**Immunity from
Liability**

A person who in good faith takes, or fails to take, any action related to Education Code Chapter 38, Subchapter E, related to the maintenance and administration of epinephrine delivery systems and medication for respiratory distress, is immune from civil or criminal liability or disciplinary action resulting from that action or failure to act as described by Education Code 38.215 and 25 Administrative Code 40.49. *Education Code 38.215; 25 TAC 40.71*

Note: For information about mental health curriculum and SHAC responsibilities, see EHAA. For information about threat assessments, see FFB. For personnel information about mental health professionals, see DP.

Mental Health Condition

“Mental health condition” means a persistent or recurrent pattern of thoughts, feelings, or behaviors that:

1. Constitutes a mental illness, disease, or disorder, other than or in addition to epilepsy, substance abuse, or an intellectual disability; or
2. Impairs a person's social, emotional, or educational functioning and increases the risk of developing such a condition.

Education Code 5.001(5-a)

Student Programs

The Texas Education Agency (TEA), in coordination with the Health and Human Services Commission and regional education service centers (ESCs), shall provide and annually update a list of recommended best practice-based programs and research-based practices in the areas specified below for implementation in public elementary, junior high, middle, and high schools within the general education setting. Each district may select from the list a program or programs appropriate for implementation in the district.

Subject Areas

The list must include programs and practices in the following areas:

1. Early mental health prevention and intervention;
2. Building skills related to managing emotions, establishing and maintaining positive relationships, and responsible decision-making;
3. Substance abuse prevention and intervention;
4. Suicide prevention, intervention, and postvention;
5. Grief-informed and trauma-informed practices;
6. Positive school climates;
7. Positive behavior interventions and supports;
8. Positive youth development; and
9. Safe, supportive, and positive school climate.

“School climate” means the quality and character of school life, including interpersonal relationships, teaching and learning prac-

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tices, and organizational structures, as experienced by students enrolled in the district, parents of those students, and personnel employed by the district.

[For information on employee training, see DMA.]

Practices and
Procedures

A district shall develop practices and procedures concerning each area listed above, including mental health promotion and intervention, substance abuse prevention and intervention, and suicide prevention, that:

1. Include a procedure for providing educational material to all parents and families in the district that contains information on identifying risk factors, accessing resources for treatment or support provided on and off campus, and accessing available student accommodations provided on campus;
2. Include a procedure for providing notice of a recommendation for early mental health or substance abuse intervention regarding a student to a parent or guardian of the student within a reasonable amount of time after the identification of early warning signs, which may include declining academic performance, depression, anxiety, isolation, unexplained changes in sleep or eating habits, and destructive behavior toward self and others;
3. Include a procedure for providing notice of a student identified as at risk of attempting suicide to a parent or guardian of the student within a reasonable amount of time after the identification of early warning signs;
4. Establish that the district may develop a reporting mechanism and may designate at least one person to act as a liaison officer in the district for the purposes of identifying students in need of early mental health or substance abuse intervention or suicide prevention;
5. Set out available counseling alternatives for a parent or guardian to consider when his or her child is identified as possibly being in need of early mental health or substance abuse intervention or suicide prevention; and
6. Include procedures:
 - a. To support the return of a student to school following hospitalization or residential treatment for a mental health condition or substance abuse; and
 - b. For suicide prevention, intervention, and postvention.

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The practices and procedures may address multiple subject areas [see Subject Areas, above]. The practices and procedures must prohibit the use without the prior consent of a student's parent or guardian of a medical screening of the student as part of the process of identifying whether the student is possibly in need of early mental health or substance abuse intervention or suicide prevention.

The practices and procedures developed must be included in the annual student handbook and the district improvement plan under Education Code 11.252. [See BQ]

Nothing in these provisions is intended to interfere with the rights of parents or guardians and the decision-making regarding the best interest of the child. Practices and procedures developed in accordance with these provisions are intended to notify a parent or guardian of a need for mental health or substance abuse intervention so that a parent or guardian may take appropriate action. These provisions do not give districts the authority to prescribe medications. Any and all medical decisions are to be made by a parent or guardian of a student.

"Postvention" includes activities that promote healing necessary to reduce the risk of suicide by a person affected by the suicide of another.

Education Code 38.351(a)–(f), (i)–(o)

Immunity

The above requirements do not waive any immunity from liability of a district or of district officers or employees, create any liability for a cause of action against a district or against district officers or employees, or waive any immunity from liability under Civil Practice and Remedies Code 74.151. *Education Code 38.352*

**Student
Identification Cards**

Each student identification card issued by a public school to a student in grade six or higher must have printed on the card the contact information for the National Suicide Prevention Lifeline and the Crisis Text Line. The student identification card may have printed on the card the contact information for a local suicide prevention hotline, if available. *Education Code 38.353*

**Consent to
Examinations, Tests,
or Treatment**

A district employee or contractor must obtain the written consent of a child's parent in the manner required by Education Code 26.009(a-2) before the employee or contractor may conduct a psychological or psychiatric examination, test, or treatment, unless the examination, test, or treatment is required by:

1. TEA's policy concerning child abuse investigations and reports under Education Code 38.004; or

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2. State or federal law regarding requirements for special education.

Education Code 26.009(a)(1)

[For more information regarding required parental consent for a psychological or psychiatric examination, test, or treatment, see FFA. For more information about consent to medical treatment, including psychological treatment under certain circumstances, see FFAC. For information about consent to counseling, see FFEA.]

**Professional's
Authority**

A licensed or certified physician, psychologist, counselor, or social worker having reasonable grounds to believe that a child has been sexually, physically, or emotionally abused; is contemplating suicide; or is involved in chemical or drug addiction or dependency may:

1. Counsel the child without the consent of the child's parents, managing conservator, or guardian;
2. With or without the consent of a child who is a client, advise the parents, managing conservator, or guardian of the treatment given to or needed by the child;
3. Rely on the written statement of the child containing the grounds on which the child has capacity to consent to his or her own treatment as provided above.

Exception: Court
Order

The physician, psychologist, counselor, or social worker may not counsel a child if consent is prohibited by a court order, unless consent is obtained as otherwise allowed by law.

Family Code 32.004(b), (c)

[See DPB for more information about school psychologist and school counselor responsibilities.]

**Consent to School
Psychologist**

Informed consent for a school psychologist must be obtained in accordance with the Individuals with Disabilities Education Improvement Act (IDEIA) and the U.S. Department of Education's rules governing parental consent when delivering school psychological services in the public schools, and is considered to meet the requirements for informed consent under the Texas State Board of Examiners of Psychologists (TSBEP) rules. No additional informed consent, specific to any Texas Behavioral Health Executive Council (TBHEC) rules, is necessary in this context. Licensees providing psychological services under 22 Administrative Code 465.38(e)(2), however, must obtain informed consent as otherwise required by the TBHEC rules. 22 TAC 465.38(g)

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Professional
Immunity

A psychologist, counselor, or social worker licensed or certified by the state is not liable for damages except those damages that may result from his or her negligence or willful misconduct. *Family Code 32.004(d)*

Outside Counselors

Neither a district nor an employee of a district may refer a student to an outside counselor for care or treatment of a chemical dependency or an emotional or psychological condition unless the district does all of the following:

1. Obtains prior written consent for the referral from the student's parent, managing conservator, or guardian.
2. Discloses to the student's parent, managing conservator, or guardian any relationship between the district and the outside counselor.
3. Informs the student and the student's parent, managing conservator, or guardian of any alternative public or private source of care or treatment reasonably available in the area.
4. Requires the approval of appropriate district personnel before a student may be referred for care or treatment or before a referral is suggested as being warranted.
5. Specifically prohibits any disclosure of a student record that violates state or federal law.

Education Code 38.010

[See FFEA for information on the comprehensive guidance program. See FFB for mental health-care services provided by the threat assessment and safe and supportive school team.]

**Psychotropics and
Psychiatric
Evaluations**

A district employee may not:

1. Recommend that a student use a psychotropic drug; or
2. Suggest any particular diagnosis; or
3. Use the refusal by a parent to consent to administration of a psychotropic drug to a student or to a psychiatric evaluation or examination of a student as grounds, by itself, for prohibiting the child from attending a class or participating in a school-related activity.

Psychotropic drug means a substance that is used in the diagnosis, treatment, or prevention of a disease or as a component of a medication and intended to have an altering effect on perception, emotion, or behavior.

Education Code 38.016(b) does not:

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1. Prevent an appropriate referral under the Child Find system required under 20 U.S.C. Section 1412, as amended; or
2. Prohibit a school district employee, or an employee of an entity with which the district contracts, who is a registered nurse, advanced nurse practitioner, physician, or nonphysician mental health professional licensed or certified to practice in this state from recommending that a child be evaluated by a physician or nonphysician mental health professional; or
3. Prohibit a school employee from discussing any aspect of a child's behavior or academic progress with the child's parent or another school district employee.

A board shall adopt a policy to ensure implementation and enforcement of Education Code 38.016. [See FFAC]

A violation of Education Code 38.016(b) does not override the immunity from personal liability granted in Education Code 22.0511 or other law or a district's sovereign or governmental immunity.

Nonphysician mental health professional has the meaning assigned by Education Code 38.0101 [see DP].

Education Code 38.016

[For information regarding administration of medication, see FFAC.]

Child Abuse
Reporting

An employee may not use or threaten to use the refusal of a parent, guardian, or managing or possessory conservator to administer or consent to the administration of a psychotropic drug to a child, or to consent to any other psychiatric or psychological testing or treatment of the child, as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Education Code 26.0091; Family Code 261.111(a) [See FFG]

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's:

1. Alleged abuse or commission of an otherwise unlawful act with a student;
2. Involvement in or soliciting a romantic relationship, or soliciting or engaging in sexual contact, with a student;
3. Engaging in inappropriate communications with a student; or
4. Failing to maintain appropriate boundaries with a student.

**Notice of Suspected
Criminal Offense**

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]

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**UIL Rules and
District Policies**

A student enrolled in a district or who participates in an extracurricular activity or a University Interscholastic League (UIL) competition is subject to district policy and UIL rules regarding participation only when the student is under the direct supervision of an employee of the school or district in which the student is enrolled or at any other time specified by resolution of a board. *Education Code 33.081(b)* [See FO regarding additional standards of conduct for extracurricular activities]

Athletic Activities

UIL Forms

Each student participating in an extracurricular athletic activity must complete the UIL forms entitled "Preparticipation Physical Evaluation — Medical History" and "Acknowledgement of Rules." Each form must be signed by both the student and the student's parent or guardian. *Education Code 33.203(a)*

Notices

Each school that offers an extracurricular athletic activity shall:

1. Prominently display at its administrative offices the telephone number and electronic mail address that the commissioner of education maintains for reporting violations of Education Code Chapter 33, Subchapter F; and
2. Provide each student participant and the student's parent or guardian a copy of the text of Education Code 33.201-33.207 and a copy of the UIL's parent information manual. The document may be provided in an electronic format unless otherwise requested.

Education Code 33.207(b), .208

Records

A superintendent shall maintain complete and accurate records of the district's compliance and the district shall make available to the public proof of compliance for each person enrolled in the district who is required to receive safety training.

A campus that is determined by the superintendent to be out of compliance with the safety training requirements or the requirements regarding unsafe practices and safety precautions (see below) shall be subject to the range of penalties determined by the UIL.

Education Code 33.206

Unsafe Practices

A coach, trainer, or sponsor for an extracurricular athletic activity may not encourage or permit a student participant to engage in any unreasonably dangerous athletic technique that unnecessarily endangers the health of a student, including using a helmet or any other sports equipment as a weapon. *Education Code 33.204*

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- Safety Precautions A coach, trainer, or sponsor for an extracurricular athletic activity shall at each athletic practice or competition ensure that:
1. Each student participant is adequately hydrated;
 2. Any prescribed asthma medication for a student participant is readily available to the student;
 3. Emergency lanes providing access to the practice or competition area are open and clear; and
 4. Heatstroke prevention materials are readily available.
- If a student participating in a practice or competition becomes unconscious during the activity, the student may not:
1. Return to the activity during which the student became unconscious; or
 2. Participate in any extracurricular athletic activity until the student receives written authorization for such participation from a physician.

Education Code 33.205

- Concussions “Interscholastic athletic activity” includes practice and competition, sponsored or sanctioned by a district, including a home-rule district, or a public school, including any school for which a charter has been granted under Education Code Chapter 12, or the UIL.
Education Code 38.152

“Concussion” means a complex pathophysiological process affecting the brain caused by a traumatic physical force or impact to the head or body, which may include temporary or prolonged altered brain function resulting in physical, cognitive, or emotional symptoms or altered sleep patterns, and involve loss of consciousness.
Education Code 38.151(4)

- Concussion Oversight Team The board of a district with students enrolled who participate in an interscholastic athletic activity shall appoint or approve a concussion oversight team. *Education Code 38.153(a)*

Each concussion oversight team must include at least one physician and, to the greatest extent practicable, considering factors including the population of the metropolitan statistical area in which the district is located, district enrollment, and the availability of and access to licensed health-care professionals in the district or charter school area, must also include one or more of the following: an athletic trainer, an advanced practice nurse, a neuropsychologist, or a physician assistant. If a district employs an athletic trainer, the athletic trainer must be a member of the concussion oversight

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team. If a district employs a school nurse, the school nurse may be a member of the district concussion oversight team if requested by the school nurse.

A district may include a licensed chiropractor or physical therapist as a member of the district concussion oversight team, provided that the person meets the training requirements.

Education Code 38.154

*Training
Requirements*

Each member of the concussion oversight team must have had training in the evaluation, treatment, and oversight of concussions at the time of appointment or approval as a member of the team. The members also must take a training course at least once every two years and submit proof of timely completion to the superintendent or designee in accordance with Education Code 38.158. *Education Code 38.154(c), .158(f)*

A school nurse or licensed health-care professional who is not in compliance with these training requirements may not serve on a concussion oversight team in any capacity. *Education Code 38.158(g)*

*Return-to-Play
Protocol*

Each concussion oversight team shall establish a return-to-play protocol, based on peer-reviewed scientific evidence, for a student's return to interscholastic athletics practice or competition following the force or impact believed to have caused a concussion. *Education Code 38.153(b)*

*Required Annual
Form*

A student may not participate in an interscholastic athletic activity for a school year until both the student and the student's parent or guardian or another person with legal authority to make medical decisions for the student have signed a form for that school year that acknowledges receiving and reading written information that explains concussion prevention, symptoms, treatment, and oversight and that includes guidelines for safely resuming participation in an athletic activity following a concussion. The form must be approved by the UIL. *Education Code 38.155*

*Removal from
Play*

A student shall be removed from an interscholastic athletics practice or competition immediately if one of the following persons believes the student might have sustained a concussion during the practice or competition: a coach; a physician; a licensed health-care professional, as defined by Education Code 38.151(5); a licensed chiropractor or physical therapist; a school nurse; or the student's parent or guardian or another person with legal authority to make medical decisions for the student. *Education Code 38.156*

Return to Play

A student removed from an interscholastic athletics practice or competition under Education Code 38.156 may not be permitted to

practice or compete again following the force or impact believed to have caused the concussion until:

1. The student has been evaluated, using established medical protocols based on peer-reviewed scientific evidence, by a treating physician chosen by the student or the student's parent or guardian or another person with legal authority to make medical decisions for the student;
2. The student has successfully completed each requirement of the return-to-play protocol established under Education Code 38.153 necessary for the student to return to play;
3. The treating physician has provided a written statement indicating that, in the physician's professional judgment, it is safe for the student to return to play; and
4. The student and the student's parent or guardian or another person with legal authority to make medical decisions for the student have acknowledged that the student has completed the requirements of the return-to-play protocol necessary for the student to return to play, have provided the treating physician's written statement to the person responsible for compliance with the return-to-play protocol and the person who has supervisory responsibilities, and have signed a consent form indicating that the person signing:
 - a. Has been informed concerning and consents to the student participating in returning to play in accordance with the return-to-play protocol;
 - b. Understands the risks associated with the student returning to play and will comply with any ongoing requirements in the return-to-play protocol;
 - c. Consents to the disclosure to appropriate persons, consistent with the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191, of the treating physician's written statement and, if any, the return-to-play recommendations of the treating physician; and
 - d. Understands the immunity provisions under Education Code 38.159.

A coach of an interscholastic athletics team may not authorize a student's return to play.

The superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play

protocol. The person who has supervisory responsibilities may not be a coach of an interscholastic athletics team.

Education Code 38.157

Immunity

These provisions do not:

1. Waive any immunity from liability of a district or of district officers or employees;
2. Create any liability for a cause of action against a district or against district officers or employees;
3. Waive any immunity from liability under Civil Practice and Remedies Code 74.151; or
4. Create any cause of action or liability for a member of a concussion oversight team arising from the injury or death of a student participating in an interscholastic athletics practice or competition, based on service or participation on the concussion oversight team.

Education Code 38.159

[For information regarding concussions sustained in an activity other than an interscholastic athletic activity or for academic accommodations available to students with a concussion, see FFAC.]

Football Helmet
Safety
Requirements

A district may not use a football helmet that is 16 years old or older in the district's football program. A district shall ensure that each football helmet used in the district's football program that is 10 years old or older is reconditioned at least once every two years.

A district shall maintain and make available to parents of students enrolled in the district documentation indicating the age of each football helmet used in the district's football program and the dates on which each helmet is reconditioned.

Education Code 33.094(a)-(c)

Steroid Testing

The UIL shall adopt rules for the annual administration of a steroid testing program under which high school students participating in an athletic competition sponsored or sanctioned by the league are tested at multiple times throughout the year for the presence of steroids [see FNF].

Results of such steroid tests are confidential and, unless required by court order, may be disclosed only to the student and the student's parent and the activity directors, principal, and assistant principals of the school attended by the student.

Education Code 33.091(d)-(e)

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Cardiac
Assessment

A district must provide a district student who is required under UIL rule or policy to receive a physical examination before being allowed to participate in an athletic activity sponsored or sanctioned by the UIL, information about sudden cardiac arrest and electrocardiogram testing and notification of the option of the student to request the administration of an electrocardiogram, in addition to the physical examination.

A student may request an electrocardiogram from any health-care professional, including a health-care professional provided through a district program, provided that the health-care professional is appropriately licensed in Texas and authorized to administer and interpret electrocardiograms under the health-care professional's scope of practice, as established by the health-care professional's Texas licensing act.

Immunity

These provisions do not create a cause of action or liability or a standard of care, obligation, or duty that provides a basis for a cause of action or liability against a health-care professional described in the provision, the UIL, a district, or a district officer or employee for:

1. The injury or death of a student participating in or practicing for an athletic activity sponsored or sanctioned by the UIL based on or in connection with the administration or interpretation of or reliance on an electrocardiogram; or
2. The content or distribution of the information required under these provisions or the failure to distribute the required information.

Education Code 33.096

Safety of Official

A district that holds an extracurricular athletic activity or a UIL athletic competition on district property shall provide a peace officer, a school resource officer, an administrator, or security personnel to ensure the safety of a referee, judge, or other official of the activity or competition until the official departs district property if:

1. A participant or spectator of the activity or competition engages in, attempts to engage in, or threatens violent conduct against the official or otherwise disrupts the duties or free movement of the official; or
2. The district reasonably suspects that an incident described above may occur at the activity or competition.

Education Code 33.099

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[For information regarding the suspension of an individual who causes bodily injury to an official, see Suspension for Certain Conduct Involving Extracurricular Officials and Spectator Suspension, below.]

Interscholastic
Athletic Competition
Based on Biological
Sex

An interscholastic athletic team sponsored or authorized by a district may not allow a student to compete in an interscholastic athletic competition sponsored or authorized by the district that is designated for the biological sex opposite to the student's biological sex as correctly stated on the student's official birth certificate, as described below, or if the student's official birth certificate is unobtainable, another government record.

Exception

An interscholastic athletic team sponsored or authorized by a district may allow a female student to compete in an interscholastic athletic competition that is designated for male students if a corresponding interscholastic athletic competition designated for female students is not offered or available.

*Birth Certificate
Statement*

For purposes of this provision, a statement of a student's biological sex on the student's official birth certificate is considered to have correctly stated the student's biological sex only if the statement was entered at or near the time of the student's birth or modified to correct any type of scrivener or clerical error in the student's biological sex.

Education Code 33.0834

Water Activities

Definitions

"Body of water" means an artificial or natural body of water, including a swimming pool, lake, or river, typically used for recreational swimming, bathing, or play. The term does not include a wading pool.

"Child" means an individual younger than 12 years of age.

"Organized water activity" means an activity an organization conducts in which a participant will enter or travel on a body of water as part of the activity.

"Wading pool" means a pool, including a pool that contains a public interactive water feature and fountain as defined by department rule, with a maximum water depth of not more than 18 inches.

Parent Affirmation

An organization, including a school, that authorizes a child to engage in an organized water activity shall require the child's parent or legal guardian to affirm in writing whether the child is able to swim or is at risk of injury or death when swimming or otherwise accessing a body of water.

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Flotation Device
Required

The organization shall provide to each child who is unable to swim or is at risk of injury or death when swimming or otherwise entering a body of water a properly fitted and fastened Type I, II, or III United States Coast Guard approved personal flotation device or a device the executive commissioner of Texas Health and Human Services determines is equivalent. The organization shall ensure the child is wearing the personal flotation device and the device is properly fitted and fastened for the child.

The organization is not required to provide a child with a flotation device or ensure the child is wearing the device if the child is actively participating in swim instruction or a competition and the organization ensures each child participating in the instruction or a competition is closely supervised during the instruction or competition.

Failure to Comply

An organization that violates this provision or rules adopted under this provision is subject to disciplinary action.

Health and Safety Code 341.0646(a)-(e)

Rodeos

This section applies only to a primary or secondary school that sponsors, promotes, or otherwise is associated with a rodeo in which children who attend the school are likely to participate.

“Rodeo” means an exhibition or competition, without regard to whether the participants are compensated, involving activities related to cowboy skills, including:

1. Riding a horse, with or without a saddle, with the goal of remaining on the horse while it attempts to throw off the rider;
2. Riding a bull;
3. Roping an animal, including roping as part of a team;
4. Wrestling a steer; and
5. Riding a horse in a pattern around preset barrels or other obstacles.

Educational
Program

A primary or secondary school to which this section applies shall, before the first rodeo associated with the school in each school year, conduct a mandatory educational program on safety, including the proper use of protective gear, for children planning to participate in the rodeo, in accordance with 25 Administrative Code 104.4. The educational program may consist of an instructional video, subject to the Department of State Health Services approval.

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Restriction on Participation	A child may not participate in a rodeo associated with the child's school during a school year unless the child has completed the educational program not more than one year before the first day of the rodeo.
Protective Gear for Bull Riding	A child may not engage in bull riding, including engaging in bull riding outside a rodeo for the purpose of practicing bull riding, unless the child is wearing a protective vest and bull riding helmet in accordance with 25 Administrative Code 104.3. <i>Health and Safety Code 768.001(6), .003; 25 TAC 104.2-.4</i>
Eligibility	A student otherwise eligible to participate in an extracurricular activity or a UIL competition is not ineligible because the student is enrolled in a course offered for joint high school and college credit, or in a course offered under a concurrent enrollment program, regardless of the location at which the course is provided. <i>Education Code 33.087</i>
Military Dependents	The district shall facilitate the opportunity for transitioning military children's inclusion in extracurricular activities, regardless of application deadlines, to the extent they are otherwise qualified. <i>Education Code 162.002 art. VI, § B</i> [See FDD]
Attendance and Participation	The State Board of Education (SBOE) by rule shall limit participation in and practice for extracurricular activities during the school day and the school week. The board of a district may adopt a policy establishing the number of times a student who is otherwise eligible to participate in an extracurricular activity may be absent from class to participate in an extracurricular activity sponsored or sanctioned by the district, UIL, or an organization sanctioned by board resolution. The policy must permit a student to be absent from class at least 10 times during the school year, and the policy prevails over any conflicting policy adopted by the SBOE. <i>Education Code 33.081(a), .0811</i>
SBOE Rules	The following provisions apply to any UIL activity. Other organizations requiring student participation that causes a student to miss a class may request sanction from a board. If sanctioned by resolution of the board, student participation in the organization's activities shall be subject to all provisions of statute and to 19 Administration Code 76.1001. If a board does not grant sanction, any absences incurred by a student while participating with that organization's activities shall be subject to the attendance provisions of the Education Code. <i>19 TAC 76.1001(f)</i> [See FEB]

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Extracurricular
Activities

An extracurricular activity is an activity sponsored by the UIL, a board, or an organization sanctioned by board resolution. The activity is not necessarily directly related to instruction of the essential knowledge and skills but may have an indirect relation to some areas of the curriculum.

Extracurricular activities include, but are not limited to, public performances, contests, demonstrations, displays, and club activities. In addition, an activity is subject to this policy if any one of the following criteria applies:

1. The activity is competitive;
2. The activity is held in conjunction with another activity that is considered extracurricular;
3. The activity is held off-campus, except in a case in which adequate facilities do not exist on campus;
4. The general public is invited; or
5. An admission is charged.

Exceptions
*Public
Performances*

A student ineligible to participate in an extracurricular activity, but who is enrolled in a state-approved course that requires demonstration of the mastery of the essential knowledge and skills in a public performance, may participate in the performance if:

1. The general public is invited; and
2. The requirement for student participation in public is stated in the essential knowledge and skills of the course.

*State-Approved
Music Courses*

A student ineligible to participate in an extracurricular activity, but who is enrolled in a state-approved music course that participates in UIL Concert and Sight-Reading Evaluation, may perform with the ensemble during the UIL evaluation performance.

19 TAC 76.1001(a)

Limits on
Participation and
Practice

*During the
School Week*

Limitations on practice, rehearsal, and student participation during the school week shall be as follows:

1. For any given extracurricular activity, a student may not participate in more than two activities per school week, excluding holidays, except as provided in item 2, below.
2. A student may also participate in a tournament or post-district contest, as well as a contest postponed by weather or public disaster that may determine advancement to a post-district level of competition.

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3. For each extracurricular activity, a district must limit students to a maximum of eight hours of practice and rehearsal outside the school day per school week.
4. The commissioner recommends that districts avoid scheduling extracurricular activities or public performances on the day or evening immediately preceding the day on which the statewide student assessment program is scheduled for grades 3-11.

19 TAC 76.1001(d); Education Code 33.081(a)

*During the
School Day*

Limitations on practice and rehearsal during the school day shall be as follows:

1. A district must limit a student to one period of practice during the regularly scheduled school day for practice of extracurricular activities, such as athletics, drill team, or cheerleading.
2. The limit in item 1 does not prohibit a student from enrolling in any state-approved class. A student who is enrolled in a state-approved class that includes essential knowledge and skills that relate to the preparation for an extracurricular activity may practice that extracurricular activity for no more than one period during the school day.
3. A student may not be permitted to miss a scheduled academic class to practice for an unrelated extracurricular activity.
4. A district must limit extracurricular practice during the school day to ensure that class periods for extracurricular practice do not exceed the time allotted for other class periods.
5. Regardless of the schedule type in place (traditional or non-traditional), a school may elect to practice extracurricular activities daily, provided the total minutes allowed for the extracurricular practice is not greater than 300 minutes during the school week.

19 TAC 76.1001(e); Education Code 33.081(a)

Record of Absences

A district shall maintain an accurate record of extracurricular absences for each student in the district each school year. *19 TAC 76.1001(c)*

Students Receiving
Outpatient Mental
Health Services

A district may not adopt or enforce policies that restrict participation in UIL activities by a student who receives outpatient mental health services from a mental health facility and is enrolled in the district or otherwise receives public education services from a district based solely on the student's receipt of outpatient mental health

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services from a mental health facility or the student's absence during instructional time while receiving outpatient mental health services from a mental health facility.

This provision does not exempt a student to whom this section applies from any eligibility requirement for participation in UIL activities other than an eligibility requirement based solely on the criteria of receipt of outpatient mental health services from a mental health facility.

Education Code 33.0833(c)-(d)

Participation by
Homeschooled
Students

Except as provided below, a public school that participates in an activity sponsored by UIL shall provide a non-enrolled student, who otherwise meets UIL eligibility standards to represent that school in a UIL activity, with the opportunity to participate in the activity on behalf of the school in the same manner that the school provides the opportunity to participate to students enrolled in the school.

Not later than the date specified under UIL rule, the board may adopt a policy declining to grant non-enrolled students the opportunity to participate in UIL activities.

"Non-enrolled student" means a student who receives instruction as a homeschooled student as described by Education Code 29.916(a)(1) from a nonpublic school [see EK].

[For requirements specific to participation in Junior Reserve Officers' Training Corps by homeschooled students, see EEL.]

Relevant Policies

A non-enrolled student who seeks to participate or participates in a UIL activity on behalf of a school is subject to the following relevant policies that apply to students enrolled in the school:

1. Registration for UIL activities;
2. Age eligibility;
3. Fees;
4. Insurance;
5. Transportation;
6. Physical condition;
7. Qualifications;
8. Responsibilities;
9. Event schedules;
10. Standards of behavior; and

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11. Performance.

*Residency
Requirements*

Except as provided below, a non-enrolled student may only participate in a UIL activity for the school in the district that the student would be eligible to attend based on the student's residential address. A non-enrolled student who seeks to participate in a UIL activity on behalf of a school shall be required to establish minimum proof of residency acceptable to the district in the same manner as an applicant to attend a school in the district under Education Code 25.001 [see FD].

If the school that a non-enrolled student would be eligible to attend is subject to a policy declining to grant non-enrolled students the opportunity to participate in UIL activities, the student may participate in a UIL activity for the closest school, based on geographic proximity to the student's residential address, that is not subject to such a policy.

*Academic
Requirements*

The parent or person standing in parental relation to a non-enrolled student is responsible for oversight of academic standards relating to the student's participation in a UIL activity. As a condition of eligibility to participate in a UIL activity during the first six weeks of a school year, a non-enrolled student must demonstrate grade-level academic proficiency on any nationally recognized, norm-referenced assessment instrument, such as the Iowa Test of Basic Skills, Stanford Achievement Test, California Achievement Test, or Comprehensive Test of Basic Skills. A non-enrolled student demonstrates the required academic proficiency by achieving a composite, core, or survey score that is within the average or higher than average range of scores, as established by the applicable testing service. A district shall accept assessment results administered or reported by a third party.

A non-enrolled student's demonstration of academic proficiency is sufficient for the school year in which the student achieves the required score and the subsequent school year.

After the first six weeks of a school year, the parent or person standing in parental relation to a non-enrolled student participating in a UIL activity on behalf of a public school must periodically, in accordance with the school's grading calendar, provide written verification to the school indicating that the student is receiving a passing grade in each course or subject being taught.

*Previous
Enrollment in
Public School*

A non-enrolled student is not authorized by this section to participate in a UIL activity during the remainder of any school year during which the student was previously enrolled in a public school.

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Prohibitions

With respect to a non-enrolled student's education program, nothing in these provisions shall be construed to permit an agency of this state, a public school district, or any other governmental body to exercise control, regulatory authority, or supervision over a non-enrolled student or a parent or person standing in parental relation to a non-enrolled student beyond the control, regulatory authority, or supervision required to participate in a UIL activity.

Subject only to eligibility requirements, the curriculum or assessment requirements, performance standards, practices, or creed of the education program provided to a non-enrolled student may not be required to be changed in order for the non-enrolled student to participate in a UIL activity. Subject only to eligibility requirements, for a non-enrolled student participating in an education program on January 1, 2021, the education program provided to that student may not be required to comply with any state law or agency rule relating to that education program unless the law or rule was in effect on January 1, 2021.

UIL Classification

When assigning league classification to a public school based on student enrollment, the UIL must use the same student enrollment calculation formula for a school that allows a non-enrolled student to participate in a league activity as the formula used to determine the student enrollment of a school that does not allow a nonenrolled student to participate in the league activity.

Education Code 33.0832

UIL Allotment

For each nonenrolled student who participates in a UIL activity for a school in a district that allows participation of nonenrolled students, the district is entitled to an annual allotment of \$1,500 per UIL activity in which the nonenrolled student participates. *Education Code 48.305*

Definitions

"Activity season" means the period established by a school or the UIL in which practices, rehearsals, and interschool competitions or contests take place.

"Nonenrolled student" means a student who predominantly receives instruction in a general elementary or secondary education program that is provided by the parent, or a person standing in parental authority, in or through the child's home. This may include a student who is designated as enrolled, not in membership.

"Participation" means the active involvement of a student in a minimum of 75 percent of a combined total of practices, rehearsals, or preparation activities and associated competitions and contests, including selection as an alternate, for a specific UIL activity.

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“University Interscholastic League or UIL activity” means any official UIL activity identified in the UIL Constitution and Contest Rules, not including pilot activities.

UIL activities shall:

1. Be overseen by a school district-approved coach or sponsor;
2. Provide for a minimum of four weeks of coach- or sponsor-led practice, rehearsal, or preparation specific to the activity within the designated activity season; and
3. Provide opportunities for students to take part in formal, inter-school competitions or contests in the associated activity during the designated activity season.

A district may still receive the allotment if a student began the activity season without injury or illness and later experienced an injury or prolonged illness that prevented participation.

For audit purposes, a district shall maintain documentation to support the requirements of this provision.

A district will be provided with estimated funding during a school year for nonenrolled students in accordance with 19 Administrative Code 105.1031(g).

19 TAC 105.1031

**Suspension from
Extracurricular
Activities**

A student shall be suspended from participation in any extracurricular activity sponsored or sanctioned by a district or the UIL after a grade evaluation period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class other than a course described below at Exempt Courses.

Length of
Suspension

A suspension continues for at least three school weeks and is not removed during the school year until the conditions of Reinstatement, described below, are met. A suspension shall not last beyond the end of a school year.

Grade Evaluation
Period

“Grade evaluation period” means:

1. The six-week grade reporting period; or
2. The first six weeks of a semester and each grade reporting period thereafter, in the case of a district with a grade reporting period longer than six weeks.

Education Code 33.081(c)

School Week

The school week is defined as beginning at 12:01 a.m. on the first instructional day of the calendar week and ending at the close of

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	instruction on the last instructional day of the calendar week, excluding holidays. <i>19 TAC 76.1001(b)</i>
Exempt Courses	The suspension and reinstatement provisions of Education Code 33.081(c) and (d) do not apply to an advanced placement or international baccalaureate course, or to an honors or dual credit course in the subject areas of English language arts, mathematics, science, social studies, economics, or a language other than English. <i>Education Code 33.081(d-1)</i> Honors classes for purposes of eligibility to participate in extracurricular activities are listed at 19 Administrative Code 74.30(a). Districts may identify additional honors courses in the subject areas of English language arts, mathematics, science, social studies, or a language other than English for the purposes of extracurricular eligibility but must identify such courses before the semester in which any exemptions related to extracurricular activities occur. Districts are neither required to nor restricted from considering courses as honors for the purpose of grade point average calculation. <i>19 TAC 74.30</i>
Students with Disabilities	In the case of a student with a disability that significantly interferes with the student's ability to meet regular academic standards, suspension must be based on the student's failure to meet the requirements of the student's individualized education program (IEP). The determination of whether the disability substantially interferes with the student's ability to meet the requirements of the student's IEP must be made by the admission, review, and dismissal (ARD) committee. For the purposes of this provision, "student with a disability" means a student who is eligible for a district's special education program under Education Code 29.003(b). <i>Education Code 33.081(e)</i>
Practice or Rehearsal	A student suspended under Education Code 33.081 may practice or rehearse with other students for an extracurricular activity but may not participate in a competition or other public performance. This provision does not apply to a student prohibited from participation for certain conduct involving extracurricular officials [see below]. <i>Education Code 33.081(f)</i>
Reinstatement	Until the suspension is removed or the school year ends, a district shall review the grades of a student at the end of each three-week period following the date on which the suspension began. At the

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time of a review, the suspension is removed if the student's grade in each class, other than a course described above at Exempt Courses, is equal to or greater than the equivalent of 70 on a scale of 100. The principal and each of the student's teachers shall make the determination concerning the student's grades. *Education Code 33.081(d)*

**Suspension for
Certain Conduct
Involving
Extracurricular
Officials**

A student who is enrolled in a district in Texas or who participates in a UIL competition shall be prohibited from participation in any future extracurricular activity sponsored or sanctioned by the district or the UIL if the state executive committee of the league determines that the student intentionally, knowingly, or recklessly causes bodily injury to a person serving as referee, judge, or other official of an extracurricular activity in retaliation for or as a result of the person's actions taken in performing the duties of a referee, judge, or other official of the extracurricular activity.

*Reinstatement
After Conduct*

A student prohibited from participation may submit to the UIL a request that the student be permitted to participate in future extracurricular activities sponsored or sanctioned by the UIL. The request must be submitted at least one year after the date the student engaged in the conduct that resulted in the prohibition if the student was enrolled in eighth grade or below at the time of the conduct or two years after the date the student engaged in the conduct that resulted in the prohibition if the student was enrolled in ninth grade or above at the time of the conduct.

Education Code 33.081(e-1)-(e-2)

**Spectator
Suspension**

A district shall prohibit a spectator of an extracurricular athletic activity or competition, including a parent or guardian of a student participant, from attending any future extracurricular athletic activity or competition sponsored or sanctioned by the district or the UIL if the spectator engages in conduct that intentionally, knowingly, or recklessly causes bodily injury to a person serving as referee, judge, or other official of an extracurricular athletic activity or competition in retaliation for or as a result of the person's actions taken in performing the duties of a referee, judge, or other official of the extracurricular athletic activity or competition.

A district may establish an appeals process by which a person may appeal the prohibition to the district and the district may determine the facts associated with the conduct for which the district imposed the prohibition.

A prohibition imposed under this provision must be for not less than one year after the date on which the prohibition is imposed

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but may not exceed five years from the date on which the prohibition is imposed.

Education Code 33.081(f-1)-(f-3)

Parental Notice and Consent

A parent is entitled to full information regarding the school activities of a parent's child except as provided by Education Code 38.004 (child abuse investigations). *Education Code 26.008(a)(1)*

Anonymous
Evaluations

Anonymous evaluations of a student that determine whether the student may participate in a school-related program do not provide full information about the student's school activities. A district may by policy establish the parameters for parental contact with evaluating teachers, taking into account the type of evaluation, the information elicited in the evaluation, and scheduling and workload requirements of the teachers. *Byard v. Clear Creek Indep. Sch. Dist., Tex. Comm'r of Educ. Decision No. 020-R5-1001 (June 17, 2002)*

Videotaping and
Recording

A district employee or contractor is not required to obtain the consent of a child's parent before the employee or contractor may videotape the child or record the child's voice if the videotape or recording is to be used only for a purpose related to a cocurricular or extracurricular activity. *Education Code 26.009(b)(2)*

Discriminatory Club

An extracurricular activity sponsored or sanctioned by a district, including an athletic event or an athletic team practice, may not take place at an athletic club located in the United States that denies any person full and equal enjoyment of equipment or facilities provided by the athletic club because of the person's race, color, religion, creed, national origin, or sex.

"Athletic club" means an entity that provides sports or exercise equipment or facilities to its customers or members or to the guests of its customers or members.

Education Code 33.082

Special Olympics Recognition

If a district allows high school students to earn a letter for academic, athletic, or extracurricular achievements, the district must allow high school students to earn a letter on the basis of a student's participation in a Special Olympics event. *Education Code 33.093*

Student Election Clerks

Unless applied toward instructional requirements [see EIA], a student who is appointed as a student election clerk under Election Code 32.0511 or as a student early voting clerk under Election Code 83.012, may apply the time served toward a service requirement for participation in a school-sponsored extracurricular activity at the discretion of the school sponsor. *Education Code 33.092*

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**Before-School and
After-School
Programs**

The board may establish before-school or after-school programs for students enrolled in elementary or middle school grades. A program established under this section may operate before, after, or before and after school hours.

A student is eligible to participate in the district's before-school or after-school program if the student is enrolled in a public or private school or resides within the boundaries of the district.

A district shall conduct a request for proposals procurement process to enable the district to determine if contracting with a child-care facility that provides a before-school or after-school program, as defined by Human Resources Code 42.002, to provide the district's before-school or after-school program would serve the district's best interests. Following the request for proposals procurement process, the district may enter into a contract with a child-care facility or implement a before-school or after-school program operated by the district. If the district enters into a contract with a child-care facility, the contract must comply with the requirements of Education Code 44.031 and may not exceed a term of three years.

The board may adopt rules in accordance with Education Code 11.165 [see BAA] to provide access to school campuses before or after school hours for the purpose of providing a before-school or after-school program.

Education Code 33.9031

STUDENT DISCIPLINE
REMOVAL BY TEACHER OR BUS DRIVER

FOA
(LEGAL)

**Mandatory Removal
by a Teacher**

A teacher shall remove from class and send to the principal for placement in a disciplinary alternative education program (DAEP) or expulsion, as appropriate, a student who engages in conduct described in Education Code 37.006 (removal) or 37.007 (expulsion). [See FOC and FOD] *Education Code 37.002(d)*

Routine Referral

A teacher may send a student to the campus behavior coordinator's (CBC) office to maintain effective discipline in the classroom. The CBC shall respond by employing appropriate discipline management techniques, consistent with the Student Code of Conduct that can reasonably be expected to improve the student's behavior before returning the student to the classroom. If the student's behavior does not improve, the CBC shall employ alternative discipline management techniques, including any progressive interventions designated as the responsibility of the CBC in the Student Code of Conduct. *Education Code 37.002(a)* [See FO]

**Discretionary
Removal**

A teacher may remove from class a student who:

1. Repeatedly interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn;
2. Demonstrates behavior that is unruly, disruptive, or abusive toward the teacher, another adult, or another student; or
3. Engages in conduct that constitutes bullying, as defined by Education Code 37.0832 [see FFI].

Education Code 37.002(b)

Subject to requirements related to teaching and discussing certain debated and controversial topics under Education Code 28.0022(a)(2) and (d) [see EMB], a teacher may remove a student from class based on a single incident of behavior described above. *Education Code 37.002(b-3)*

Reporting
Classroom
Removals

A student who is sent to the campus behavior coordinator's or other administrator's office under a routine referral or a discretionary removal, as described above, is not considered to have been removed from the classroom for the purposes of reporting data through the Public Education Information Management System (PEIMS) or other similar reports required by state or federal law. *Education Code 37.002(e)*

[See DNA for information about teacher evaluations and disciplinary referrals.]

STUDENT DISCIPLINE
REMOVAL BY TEACHER OR BUS DRIVER

FOA
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	A teacher, campus behavior coordinator, or other appropriate administrator shall notify a parent of a student of the removal of a student from class described above. <i>Education Code 37.002(b-2)</i>
Placement of Student	If a teacher removes a student from class under the provisions above, the principal may place the student in another appropriate classroom, in-school suspension, or DAEP [see FOC]. <i>Education Code 37.002(c)</i>
Conference by Third Day Required	Not later than the third class day after the day on which a student is removed from class by the teacher under the above provision or by the school principal or other appropriate administrator under the Student Code of Conduct, the campus behavior coordinator or other appropriate administrator shall schedule a conference among the campus behavior coordinator or other appropriate administrator, a parent or guardian of the student, the teacher removing the student from class, if any, and the student. At the conference, the student is entitled to written or oral notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal. The student may not be returned to the regular classroom pending the conference. Following the conference, and whether or not each requested person is in attendance after valid attempts to require the person's attendance, the campus behavior coordinator, after consideration of the mitigating factors (see below), shall order the placement of the student for a period consistent with the Student Code of Conduct. <i>Education Code 37.009(a)</i>
Appeals <i>Appeal of Removal</i>	A student may appeal the student's removal from class described above to: 1. The school's placement review committee [see Placement Review Committee, below]; or 2. The campus's threat assessment and safe and supportive school team, in accordance with a district policy providing for such an appeal to be made to the team. <i>Education Code 37.002(e-1)</i>
<i>No Appeal of Board Decision</i>	If district policy allows a student to appeal to the board or the board's designee, a decision of the campus behavior coordinator or other appropriate administrator, other than an expulsion under Section 37.007, the decision of the board or the board's designee is final and may not be appealed. <i>Education Code 37.009(a)</i>
Placement Length	The period of the placement may not exceed one year unless, after a review, the district determines that the student is a threat to the safety of other students or to district employees. The student may

STUDENT DISCIPLINE
REMOVAL BY TEACHER OR BUS DRIVER

FOA
(LEGAL)

not be returned to the regular class pending the required conference. *Education Code 37.009(a)*

Mitigating Factors

The CBC must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the student's disciplinary history, and whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct. *Education Code 37.009(a)*

[See Student Code of Conduct, item 4, at FO(LEGAL) for mitigating factors.]

Prohibitions on Activities

The terms of the removal may prohibit the student from attending or participating in school-sponsored or school-related activities. *Education Code 37.002(c)*

Note: A power granted to a campus principal under Education Code Chapter 37, Subchapter A may be exercised by the CBC.

Return to Class

The principal may not return the student to the class of the teacher who removed the student without the teacher's written consent, unless the placement review committee determines that such placement is the best or only alternative available and, not later than the third class day after the day on which the student was removed from class, a conference in which the teacher has been provided an opportunity to participate has been held. [See Conference by Third Day Required, above]

Return to Class Plan

The principal may not return the student to that teacher's class unless the teacher provides written consent for the student's return or a return to class plan has been prepared for that student. The principal may only designate an employee of the school whose primary duties do not include classroom instruction to create a return to class plan. A return to class plan must be created before or at the conference described by that subsection. A plan created before the conference must be discussed at the conference.

The commissioner of education shall adopt a model return to class plan for use by a district in creating a return to class plan for a student.

Education Code 37.002(c), (c-1), (c-2)

Return After Assault

If the teacher removed the student from class because the student engaged in the elements of an offense listed in Education Code 37.007(a)(2)(A) or (a)(4) (assault, sexual assault, assault against a district employee or volunteer) against the teacher, the student

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may not be returned to the teacher's class without the teacher's written consent. The teacher may not be coerced to consent.

Education Code 37.002(c), (d)

**Placement Review
Committee**

Each school shall establish a three-member committee to determine the placement of a student when a teacher refuses the return of a student to the teacher's class. The committee shall make recommendations to the district regarding readmission of expelled students.

Composition

Committee members shall be appointed as follows:

1. Campus faculty shall choose two teachers to serve as members and one teacher to serve as an alternate member; and
2. The principal shall choose one member from the professional staff of a campus.

The teacher refusing to readmit the student may not serve on the committee.

Education Code 37.003

Right to Appeal

The principal, campus behavior coordinator, or other appropriate administrator shall notify a student who has been removed from class and the student's parent of the student's right to appeal the decision of the committee. [See Appeals, above] *Education Code 37.002(f-1)*

**Removal by School
Bus Driver**

The driver of a school bus transporting students to or from school or a school-sponsored or school-related activity may send a student to the principal's office to maintain effective discipline on the school bus.

The principal shall respond by employing appropriate discipline management techniques consistent with the Student Code of Conduct.

Education Code 37.0022

Note: See FOF for provisions concerning students with disabilities.

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**Applicability of
Criminal Laws**

The criminal laws of the state apply to the areas under the control and jurisdiction of the board. *Education Code 37.101*

Trespass

An unauthorized person who trespasses on the grounds of a school district commits a Class C misdemeanor. *Education Code 37.107*

**Refusal of Entry or
Ejection of
Unauthorized
Persons**

A school administrator, school resource officer, or school district peace officer may refuse to allow persons to enter on or may eject a person from property under the district's control if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and, except as provided below:
 - a. The administrator, resource officer, or peace officer issues a verbal warning to the person that the person's behavior is inappropriate and may result in the person's refusal of entry or ejection; and
 - b. The person persists in that behavior.

The verbal warning and person's persistence in the behavior described at item 2 are not required for a person serving as a referee, judge, or other official of an extracurricular athletic activity or competition sponsored or sanctioned by the school district or the University Interscholastic League to eject a spectator from the extracurricular athletic activity or competition.

Identification may be required of any person on property under the district's control.

A district shall maintain a record of each verbal warning issued, including the name of the person to whom the warning was issued and the date of issuance.

At the time a person is refused entry to or ejected from a school district's property, the district shall provide to the person written information explaining the appeal process.

If a parent or guardian of a child enrolled in a school district is refused entry to the district's property, the district shall accommodate the parent or guardian to ensure that the parent or guardian may participate in the child's admission, review, and dismissal committee or in the child's team established under Section 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794), in accordance with federal law.

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The term of a person's refusal of entry to or ejection from a school district's property under this section may not exceed two years.

A district shall post on the district's website and each district campus shall post on any campus website a notice regarding these provisions, including the appeal process.

The board shall adopt a policy that uses the district's existing grievance process [see FNG, GF] to permit a person refused entry to or ejected from property controlled by the district to appeal such refusal of entry or ejection. The policy must permit a person appealing under this section to address the board in person within 90 days of the commencement of the appeal, unless the appeal is granted before the board considers the appeal.

The board's decision to grant or deny an appeal under this section is final and may only be further appealed under the applicable provisions of Education Code 7.057.

Education Code 37.105; 19 TAC 103.1207

[For information on visitor requirements, including requesting identification, see GKC.]

**Vehicles on School
Property**

A board may bar or suspend a person from driving or parking a vehicle on any school property as a result of the person's violation of any rule or regulation promulgated by the board or set forth in Education Code Chapter 37, Subchapter D. [See CLC] *Education Code 37.106*

**Disruption of Lawful
Assembly**

A person commits a Class B misdemeanor if the person, alone or in concert with others, intentionally engages in disruptive activity on the campus or property of a public school.

Disruptive activity means:

1. Obstructing or restraining the passage of persons in an exit, entrance, or hallway of any building without the authorization of the administration of the school;
2. Seizing control of any building or portion of a building to interfere with any administrative, educational, research, or other authorized activity;
3. Preventing or attempting to prevent by force or violence or the threat of violence any lawful assembly authorized by the school administration so that a person attempting to participate in the assembly is unable to participate due to the use of force or violence or due to a reasonable fear that force or violence is likely to occur;

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4. Disrupting by force or violence or the threat of force or violence a lawful assembly in progress; or
5. Obstructing or restraining the passage of any person at an exit or entrance to the campus or property or preventing or attempting to prevent by force or violence or by threats thereof the ingress or egress of any person to or from the property or campus without the authorization of the administration of the school.

Free Speech

This provision shall not be construed to infringe upon any right of free speech or expression guaranteed by the constitutions of the United States or the state of Texas.

Education Code 37.123

**Disruption of
Classes**

A person, other than a primary or secondary grade student enrolled in the school, commits a Class C misdemeanor if the person, on school property or on public property within 500 feet of school property, alone or in concert with others, intentionally disrupts the conduct of classes or other school activities. It is an exception to the application of the offense that, at the time the person engaged in the prohibited conduct, the person was younger than 12 years of age.

Disrupting the conduct of classes or other school activities includes:

1. Emitting noise of an intensity that prevents or hinders classroom instruction.
2. Enticing or attempting to entice a student away from a class or other school activity that the student is required to attend.
3. Preventing or attempting to prevent a student from attending a class or other school activity that the student is required to attend.
4. Entering a classroom without the consent of either the principal or the teacher and, through either acts of misconduct or use of loud or profane language, disrupting class activities.

“School property” includes a public school campus or school grounds on which a public school is located, and any grounds or buildings used by a school for an assembly or other school-sponsored activity.

“Public property” includes a street, highway, alley, public park, or sidewalk.

Education Code 37.124

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**Disruption of
Transportation**

A person, other than a primary or secondary grade student, commits a Class C misdemeanor if the person intentionally disrupts, prevents, or interferes with the lawful transportation of students to and from school, or to or from activities sponsored by a school, on a vehicle owned and/or operated by a district. It is an exception to the application of the offense that, at the time the person engaged in the prohibited conduct, the person was younger than 12 years of age. *Education Code 37.126*

**Tobacco and
E-Cigarettes**

A board shall prohibit smoking or using e-cigarettes or tobacco products at a school-related or school-sanctioned activity on or off school property. School personnel shall enforce these policies on school property. *Education Code 38.006* [See FNCD for the definition of e-cigarette.]

Smoking in
Buildings

A district shall not permit smoking within any indoor facility used for provision of routine or regular kindergarten, elementary, or secondary education or library services to children; or regular or routine health care or day care or early childhood development (Head Start) services to children or for the use of employees who provide such services. *20 U.S.C. 6083; 20 U.S.C. 7973*

Criminal Penalty

A person commits an offense if the person is in possession of a burning tobacco product, smokes tobacco, or operates an e-cigarette in a facility of a public school.

Defense

It is a defense to prosecution that a district does not have prominently displayed a reasonably sized notice that smoking is prohibited by state law in such place and that an offense is punishable by a fine not to exceed \$500.

*Facilities for
Extinguishment*

A district shall be equipped with facilities for extinguishment of smoking materials.

Penal Code 48.01(a)-(c)

Alcohol

A board shall prohibit the use of alcoholic beverages at school-related or school-sanctioned activities on or off school property. *Education Code 38.007(a)* [See FNCF regarding alcohol-free zones.]

Intoxicants

A person commits a Class C misdemeanor if the person possesses an intoxicating beverage for consumption, sale, or distribution while:

1. On the grounds or in a building of a public school; or
2. Entering or inside any enclosure, field, or stadium where any athletic event sponsored or participated in by a public school is being held.

Education Code 37.122 [See also FNCF]

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Fireworks

A person may not explode or ignite fireworks within 600 feet of any school unless the person receives authorization in writing from the school. *Occupations Code 2154.251(a)(1)*

**Federal Gun-Free
School Zones Act**

It is unlawful for any individual knowingly to possess a firearm at a place that the individual knows, or has reasonable cause to believe, is a school zone.

“School zone” means in, or on the grounds of, a school; or within a distance of 1,000 feet from the grounds of a school.

This prohibition does not apply to the possession of a firearm:

1. On private property not part of school grounds;
2. If the individual possessing the firearm is licensed to do so by the state, and the law of the state requires that, before an individual obtains such a license, the law enforcement authorities of the state verify that the individual is qualified under law to receive the license;
3. That is not loaded and in a locked container, or a locked firearms rack that is on a motor vehicle;
4. By an individual for use in a program approved by a school in the school zone;
5. By an individual in accordance with a contract entered into between a school in the school zone and the individual or an employer of the individual;
6. By a law enforcement officer acting in his or her official capacity; or
7. That is unloaded and is possessed by an individual while traversing school premises for the purpose of gaining access to public or private lands open to hunting, if the entry on school premises is authorized by school authorities.

It is unlawful for any person, knowingly or with reckless disregard for the safety of another, to discharge or attempt to discharge a firearm at a place that the person knows is a school zone.

This prohibition does not apply to the discharge of a firearm:

1. On private property not part of school grounds;
2. As part of a program approved by a school in the school zone, by an individual who is participating in the program;

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3. By an individual in accordance with a contract entered into between a school in a school zone and the individual or an employer of the individual; or
4. By a law enforcement officer acting in his or her official capacity.

18 U.S.C. 921(a)(25), .922(q)

**Possession of
Weapons**

Unless entitled to a defense or otherwise excepted by Penal Code 46.15, a person commits an offense if the person intentionally, knowingly, or recklessly possesses or goes with a firearm, location-restricted knife, club, or prohibited weapon [see FNCG]:

1. On the premises of a school, on any grounds or building owned by and under the control of a school and on which an activity sponsored by the school is being conducted, or in a passenger transportation vehicle of a school, unless pursuant to written regulations or written authorization of the school;
2. On the premises of a polling place on the day of an election or while early voting is in progress;
3. On the premises where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the person is a participant in the event and a firearm, location-restricted knife, club, or prohibited weapon is used in the event;
4. In the room or rooms where a meeting of a governmental entity is held, if the meeting is an open meeting subject to the OMA, and the entity provided required notice of the meeting.

It is not a defense to prosecution that the person possessed a handgun and was licensed to carry a handgun.

Penal Code 46.03(a)(1), (2), (8), (14), (f)

"Premises" Defined

"Premises," for purposes of this policy, means a building or a portion of a building. The term does not include any public or private driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area. *Penal Code 46.03(c)(4)*

Notice to Public

A district may provide notice that firearms and other weapons are prohibited under Penal Code 46.03 on the premises or other property, as applicable, by posting a sign at each entrance to the premises or other property that:

1. Includes language that is identical to or substantially similar to the following: "Pursuant to Section 46.03, Penal Code (places

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weapons prohibited), a person may not carry a firearm or other weapon on this property”;

2. Includes the language described above in both English and Spanish;
3. Appears in contrasting colors with block letters at least one inch in height; and
4. Is displayed in a conspicuous manner clearly visible to the public.

Without a sign described above posted prominently at each entrance to the premises or other property, as applicable, a person can assert a defense to prosecution for unlawfully carrying a handgun if the person personally received notice that carrying a firearm was prohibited and promptly departed from the premises or other property.

Penal Code 46.15(m)-(o)

Transportation or
Storage of Firearm
in School Parking
Area

A district may not prohibit a person who holds a license to carry a handgun under Government Code, Chapter 411, Subchapter H, from transporting or storing a handgun or other firearm or ammunition in a locked, privately owned or leased motor vehicle in a parking lot, parking garage, or other parking area provided by the district, and may not regulate the manner in which the handgun, firearm, or ammunition is stored in the vehicle, provided that the handgun, firearm, or ammunition is not in plain view.

This does not authorize a person to possess, transport, or store a handgun, a firearm, or ammunition in violation of Education Code 37.125, Penal Code 46.03, or other law.

Education Code 37.0815

Volunteer
Emergency
Services Personnel

A district is not liable in a civil action arising from the discharge of a handgun by an individual who is volunteer emergency services personnel and licensed to carry the handgun under Government Code, Chapter 411, Subchapter H.

The discharge of a handgun by an individual who is volunteer emergency services personnel and licensed to carry the handgun under Subchapter H, Chapter 411, Government Code, is outside the course and scope of the individual's duties as volunteer emergency services personnel.

The district does not waive immunity from suit or liability under the Texas Tort Claims Act or any other law.

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“Volunteer emergency services personnel” includes a volunteer firefighter, an emergency medical services volunteer as defined by Health and Safety Code 773.003, and any individual who, as a volunteer, provides services for the benefit of the general public during emergency situations. The term does not include a peace officer or reserve law enforcement officer, as those terms are defined by Occupations Code 1701.001, who is performing law enforcement duties.

Civ. Prac. & Rem. Code 112.001; Penal Code 46.01(18)

Exhibition of Firearm

A person commits a third degree felony if, in a manner intended to cause alarm or personal injury to another person or to damage school property, the person intentionally:

1. Exhibits or uses a firearm:
 - a. In or on any property, including a parking lot, parking garage, or other parking area, that is owned by a private or public school; or
 - b. On a school bus being used to transport children to and from school-sponsored activities;
2. Threatens to exhibit or use a firearm in or on property described above or on a bus and was in possession of or had immediate access to the firearm.

A person commits a Class A misdemeanor if the person threatens to exhibit or use a firearm, but was not in possession of or did not have immediate access to the firearm.

Education Code 37.125

**Trespass —
Concealed Carry of
Handgun**

A license holder commits an offense if the license holder:

1. Carries a concealed handgun on the property of another without effective consent; and
2. Received notice that entry on the property by a license holder with a concealed handgun was forbidden.

An offense under Penal Code 30.06 is a Class C misdemeanor, except that the offense is a Class A misdemeanor if, after entering the property, the license holder was personally given the notice that entry or remaining on the property with a concealed handgun was forbidden and subsequently failed to depart.

**Notice / Sign —
Concealed Carry of
Handgun**

For purposes of Penal Code 30.06, a person receives notice if the owner of the property or someone with apparent authority to act for the owner provides notice to the person by oral or written communication.

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“Written communication” means:

1. A card or other document on which is written language identical to the following: “Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun”; or
2. A sign posted on the property that includes the language described above in both English and Spanish, appears in contrasting colors with block letters at least one inch in height, and is displayed in a conspicuous manner clearly visible to the public.

Exception

It is an exception to Penal Code 30.06 that the property on which the license holder carries a concealed handgun is owned or leased by a district and is not a premises or other place on which the license holder is prohibited from carrying the handgun under Penal Code 46.03.

Penal Code 30.06 [See also FNCG]

Unauthorized
Notice

A district may not take any action, including an action consisting of the provision of notice, by a communication described by Penal Code 30.06 or 30.07 that states or implies that a license holder who is carrying a handgun under the authority of Government Code Chapter 411 is prohibited from entering or remaining on a premises or other place owned or leased by the district unless license holders are prohibited from carrying a handgun on the premises or other place by Penal Code 46.03 or other law. *Gov’t Code 411.209*

**Trespass — Open
Carry of Handgun**

A holder of a license to openly carry a handgun commits an offense if the license holder:

1. Openly carries a handgun on property of another without effective consent; and
2. Received notice that entry on the property by a license holder openly carrying a handgun was forbidden.

Notice / Sign —
Open Carry of
Handgun

For purposes of Penal Code 30.07, a person receives notice if the owner of the property or someone with apparent authority to act for the owner provides notice to the person by oral or written communication.

“Written communication means”:

1. A card or other document on which is written language identical to the following: “Pursuant to Section 30.07, Penal Code

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(trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly”; or

2. A sign posted on the property that includes the language described above in both English and Spanish, appears in contrasting colors with block letters at least one inch in height, and is displayed in a conspicuous manner clearly visible to the public at each entrance to the property.

An offense under Penal Code 30.07 is a Class C misdemeanor, except that the offense is a Class A misdemeanor if, after entering the property, the license holder was personally given the notice by oral communication that entry or remaining on the property with an openly carried handgun was forbidden and subsequently failed to depart.

Exception

It is an exception to Penal Code 30.07 that the property on which the license holder openly carries the handgun is owned or leased by a governmental entity and is not a premises or other place on which the license holder is prohibited from carrying the handgun under Penal Code 46.03.

Penal Code 30.07

**Unmanned Aircraft
Systems**

Note: For provisions applicable to the use of drones for law enforcement purposes, see CKEA

Federal Law

The U.S. Government has exclusive sovereignty of airspace of the United States. *49 U.S.C. 40103*

*Small Unmanned
Aircraft*

“Small unmanned aircraft” means an unmanned aircraft weighing less than 55 pounds on takeoff, including everything that is on board or otherwise attached to the aircraft.

*Small Unmanned
Aircraft System*

“Small unmanned aircraft system” (small UAS) means a small unmanned aircraft and its associated elements (including communication links and the components that control the small unmanned aircraft) that are required for the safe and efficient operation of the small unmanned aircraft in the national airspace system.

14 C.F.R. 1.1, 107.3

*Operation of
Small UAS*

The registration, airman certification, and operation of civil small UAS within the United States is subject to 14 C.F.R. Part 107. Part 107 does not apply to the following:

1. Air carrier operations;

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2. Any aircraft subject to the provisions of 49 U.S.C. 44809;
3. Any operation that the holder of an exemption under section 333 of Public Law 112-95 or 49 U.S.C. 44807 elects to conduct pursuant to the exemption, unless otherwise specified in the exemption; or
4. Any operation that a person elects to conduct under 14 C.F.R. Part 91 with a small UAS that has been issued an airworthiness certificate.

14 C.F.R. 107.1

*Exception for
Limited
Recreational
Operation*

A person may operate a small unmanned aircraft without specific certification or operating authority from the Federal Aviation Administration (FAA) if the operation adheres to all of the following limitations:

1. The aircraft is flown strictly for recreational purposes.
2. The aircraft is operated in accordance with or within the programming of a community-based organization's set of safety guidelines that are developed in coordination with the FAA.
3. The aircraft is flown within the visual line of sight of the person operating the aircraft or a visual observer co-located and in direct communication with the operator.
4. The aircraft is operated in a manner that does not interfere with and gives way to any manned aircraft.
5. In Class B, Class C, or Class D airspace or within the lateral boundaries of the surface area of Class E airspace designated for an airport, the operator obtains prior authorization from the administrator of the FAA or designee before operating and complies with all airspace restrictions and prohibitions.
6. In Class G airspace, the aircraft is flown from the surface to not more than 400 feet above ground level and complies with all airspace restrictions and prohibitions.
7. The operator has passed an aeronautical knowledge and safety test and maintains proof of test passage to be made available to the FAA or law enforcement upon request.
8. The aircraft is registered and marked in accordance with 49 U.S.C. Chapter 441 and proof of registration is made available to the FAA or law enforcement upon request.

49 U.S.C. 44809(a)

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State Law
*Regulation
Limited*

A political subdivision, including a school district, may not adopt or enforce any ordinance, order, or other similar measure regarding the operation of an unmanned aircraft. An ordinance, order, or other similar measure that violates this provision is void and unenforceable. *Gov't Code 423.009(b), (d)*

Exception

A political subdivision may adopt and enforce an ordinance, order, or other similar measure regarding:

1. The use of an unmanned aircraft during a special event;
2. The political subdivision's use of an unmanned aircraft; or
3. The use of an unmanned aircraft near a facility or infrastructure owned by the political subdivision, if the political subdivision:
 - a. Applies for and receives authorization from the Federal Aviation Administration to adopt the regulation; and
 - b. After providing reasonable notice, holds a public hearing on the political subdivision's intent to apply for the authorization.

"Special event" means a festival, celebration, or other gathering that involves the reservation and temporary use of all or a portion of a public park, road, or other property of a political subdivision; and entertainment, the sale of merchandise, food, or beverages, or mass participation in a sports event; and requires a significant use or coordination of a political subdivision's services.

Gov't Code 423.009(a)(2), (c)

Privacy Law

It is lawful to capture an image using an unmanned aircraft in this state for the reasons listed in Government Code 423.002, including:

1. With the consent of the individual who owns or lawfully occupies the real property captured in the image; or
2. From a height no more than eight feet above ground level in a public place, if the image was captured without using any electronic, mechanical, or other means to amplify the image beyond normal human perception.

Gov't Code 423.002(a)

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

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Prohibited Acts

An officer or employee of a district who is acting or purporting to act in an official capacity may not, because of a person's race, religion, color, sex, or national origin:

1. Refuse to permit the person to use facilities open to the public and owned, operated, or managed by or on behalf of the district;
2. Refuse to permit the person to participate in a program owned, operated, or managed by or on behalf of the district;
3. Refuse to grant a benefit to the person; or
4. Impose an unreasonable burden on the person.

Civ. Prac. & Rem. Code 106.001(a)

Right to Preserve Use

A district, like a private property owner, may legally preserve the property under its control for the use to which it is dedicated. Lamb's Chapel v. Center Moriches Union Free Sch. Dist., 508 U.S. 384 (1993)

Forum for Communication

A district may create a public forum of a place or channel of communication for use by the public at large for assembly and speech, for use by certain speakers, or for the discussion of certain subjects. Perry Educ. Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37 (1983); Chiu v. Plano Indep. Sch. Dist., 260 F.3d 330 (5th Cir. 2001)

A district is not required to allow persons to engage in every type of speech when the district establishes a limited public forum; the district may be justified in reserving its forum for certain groups or for the discussion of certain topics. A district shall not discriminate against speech on the basis of viewpoint, and any restriction must be reasonable in light of the purpose served by the forum. Good News Club v. Milford Cent. Sch., 533 U.S. 98 (2001); Lamb's Chapel v. Center Moriches Union Free Sch. Dist., 508 U.S. 384 (1993)

Fees for Use

The board may set and collect rentals, rates, and charges from students and others for the occupancy or use of any of a district's facilities, in the amounts and manner determined by the board. *Education Code 45.033*

Charter Schools

A district may not require a campus or campus program charter that is the result of the conversion of the status of an existing district campus to pay rent for or to purchase a facility in order to use the facility.

A district may not require a campus or campus program charter, or an open-enrollment charter school, to pay for any service provided

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NONSCHOOL USE OF SCHOOL FACILITIES

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by the district under a contract between the district and the campus, campus program, or open-enrollment charter school an amount that is greater than the amount of the actual costs to the district of providing the service.

Education Code 11.1543

Patriotic Societies

If a district has a designated open forum or a limited public forum and receives funds made available through the United States Department of Education, the district shall not deny equal access or a fair opportunity to meet, or to discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code (as a patriotic society), that wishes to conduct a meeting within that designated open forum or limited public forum, including denying such access or opportunity or discriminating for reasons based on the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the youth group listed as a patriotic society.

The United States secretary of education may issue and secure compliance with rules or orders with respect to a district that receives federal funds and that denies equal access, or a fair opportunity to meet, or discriminates, as described above. If a district does not comply with the rules or orders, no funds made available through the Department of Education shall be provided to that district.

[For provisions related to a patriotic society's access to students, see GKE.]

'Youth Group'

"Youth group" means any group or organization intended to serve young people under the age of 21.

Limited Public
Forum

For purposes of this policy regarding Patriotic Societies, an elementary school or secondary school has a limited public forum whenever the school grants an offering to, or opportunity for, one or more outside youth or community groups to meet on school premises or in school facilities before or after the hours during which attendance at the school is compulsory.

Sponsorship

Nothing in this policy shall be construed to require a district to sponsor any group officially affiliated with the Boy Scouts of America, or any youth group listed as a patriotic society.

Boy Scouts of America Equal Access Act, 20 U.S.C. 7905

**Facilities as Polling
Places**

A district shall make its buildings available for use as polling places in any election that covers territory in which the buildings are located. If more than one authority requests the use of the buildings

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LEGAL)

for the same day and simultaneous use is impractical, a district shall determine which authority may use the building. *Election Code 43.031(c)*

No charge, including a charge for personnel, utilities, or other expenses incurred before or after regular business hours, shall be made for the use of a district building for a polling place if the day of the election is a day on which the building is normally open. If the day of an election is a day on which the building is not normally open, a charge may be made only for the reimbursement of actual expenses resulting from use of the building in the election. *Election Code 43.033(a)*

[For provisions related to polling place security, see CKC.]

**Political Party
Conventions**

A district shall not assess a charge for the use of a school building for a precinct, county, or senatorial district convention, except for reimbursement for the actual charges resulting from use of the building for the convention. The district shall provide an itemized statement of expenses to the reimbursing authority. *Election Code 174.0631*

**Facilities Use by
Religious
Organizations**

A district may allow a religious organization to use the district's facilities to host religious worship, services, sermons, or assemblies only if:

Use of District
Facilities

1. The use of the facilities does not interfere with the district's primary educational mission;
2. The religious organization provides the fair market rental value or reimbursement for utilities, security, and other costs related to the use of the facilities as determined by the board of the district unless waived by the board;
3. The religious organization agrees to be held liable for any damages that occur in the organization's use of the facilities;
4. The religious organization is subject to the same rental terms for the use of the facilities that a nonreligious organization would be subjected to for that use; and
5. Any additional requirements imposed by other law for the use of the facilities are satisfied.

*Interference with
Primary
Educational
Mission*

A religious organization's use of a district's facilities interferes with the district's primary educational mission if:

1. The organization engages in religious worship, services, sermons, or assemblies during regular school hours;

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

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2. The organization displays signage, symbols, books, or flyers on the district's property during any period other than the period in which the district allows the organization to use the district's facilities; or
3. The district or an employee of the district promotes the organization's use of the facilities in any manner, including by distributing information or making an announcement regarding the organization or use or including the organization's religious worship, services, sermons, or assemblies on an academic calendar.

*No Penalty or
Sanction*

A state agency, political subdivision, school district, or other governmental entity may not impose a penalty or sanction on or deny funding to a school district based on the district's decision to allow a religious organization to use the district's facilities in the manner provided above.

Interpretation

Education Code 11.173 may not be construed to require a district to allow a religious organization to use the district's facilities for religious purposes if the district elects not to do so.

Education Code 11.173

Requirements of
Governmental
Entities

"Disaster" has the meaning assigned by Government Code 418.004.

Definitions

"Governmental entity" includes a political subdivision of this state, including a county, municipality, or special district or authority or an officer, employee, or agent of the entity.

"Person" has the meaning assigned by Government Code 311.005, except the term does not include an employee of a governmental entity acting within the employee's scope of employment or a contractor of a governmental entity acting within the scope of the contract.

"Place of worship" means a building or grounds where religious activities are conducted.

"Public official" means any elected or appointed officer, employee, or agent of this state or any political subdivision, board, commission, bureau, or other public body established by law.

"Religious organization" means an organization open to the public that is a religious organization under Civil Practice and Remedies Code 110.011(b).

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
(LEGAL)

*Prohibition on
Orders Closing
Places of
Worship*

A government agency or public official may not issue an order that closes or has the effect of closing places of worship in this state or in a geographic area of this state.

*Essential
Activities*

Notwithstanding any other law, a religious organization is an essential business at all times in this state, including during a declared state of disaster, and the organization's religious and other related activities are essential activities even if the activities are not listed as essential in an order issued during the disaster.

A governmental entity may not at any time, including during a declared state of disaster, prohibit a religious organization from engaging in religious and other related activities or continuing to operate in the discharge of the organization's foundational faith-based mission and purpose or during a declared state of disaster order a religious organization to close or otherwise alter the organization's purposes or activities.

Relief Available

A person may assert a violation of this prohibition as a claim or defense in a judicial or administrative proceeding and obtain injunctive relief; declaratory relief; and court costs and reasonable attorney's fees.

A person may commence an action and relief may be granted regardless of whether the person has sought or exhausted available administrative remedies.

The attorney general may bring an action for injunctive or declaratory relief against a governmental entity or an officer or employee of a governmental entity to enforce compliance with this provision.

Interpretation

This provision may not be construed to preempt a state or federal law that is equally or more protective of the free exercise of religious beliefs or to narrow the meaning or application of a state or federal law protecting the free exercise of religious beliefs.

This provision may not be construed to prevent a governmental entity from providing, either directly or through a person who is not seeking protection under this chapter, any benefit or service authorized under state or federal law.

Civ. Prac. & Rem. Code 110.001(a), .0031; Gov't Code 2401.001-.005

RELATIONS WITH EDUCATIONAL ENTITIES
COLLEGES AND UNIVERSITIES

GNC
(LEGAL)

Facilities

Dual Usage
Educational
Complex

A district may enter into a cooperative agreement with a community college district regarding a dual usage educational complex, provided the district is located in whole or in part in the service area of the college district. The college district shall coordinate and supervise the operation of the complex. The use and the costs associated with the establishment and operation of the complex shall be shared by the parties under the terms of the cooperative agreement. *Education Code 130.0103*

Instructional or
Athletic Facility

A district and an institution of higher education may contract for the design or construction of an instructional facility or athletic facility in accordance with Education Code 45.109. *Education Code 45.109*
[See CX]

College Courses in
District Facilities

If a district is located in a county contiguous to, but not part of, a community college district, a board may enter into a contract with the community college district for the community college to hold college courses in a district's facilities. The contract shall be approved by board resolution. Either party may terminate the contract by giving the other party at least one year's written notice. *Education Code 130.006*

District Courses on
Higher Education
Campus

A board may operate a school or program or hold a class on the campus of an institution of higher education in this state if the board obtains written consent from the president or other chief executive officer of the institution, regardless of whether the institution is located within the boundaries of the district. *Education Code 11.166*

[For information related to instructional partnerships with community college districts, see EHDD.]

**Dropout Recovery
Program**

A school district may enter into an articulation agreement to partner with the public junior college district in which the school district is located to provide on the campus of the college a dropout recovery program for students to successfully complete and receive a diploma from a high school of the school district. *Education Code 29.402(a)*

A district located wholly or partly in a county with a population of more than three million may enter into an articulation agreement with any public junior college with a service area located wholly or partly in a county with a population of more than three million. *Education Code 29.402(a-1)*

The program must meet the requirements at Education Code 29.402(c) and 29.081(e), (f). *Education Code 29.402(c), (d)*

Student Eligibility

A person is eligible to enroll in the dropout recovery program if the person:

RELATIONS WITH EDUCATIONAL ENTITIES
COLLEGES AND UNIVERSITIES

GNC
(LEGAL)

1. Is under 26 years of age;
2. Must complete not more than three course credits to complete the curriculum requirements for the foundation high school program, as appropriate, for high school graduation; or
3. Has failed to perform satisfactorily on an end-of-course assessment instrument under Education Code 39.023(c), or an assessment instrument under Education Code 39.023(c) as that section existed before 2007. [See EKB]

Education Code 29.402(b)

Funding

A school district shall pay the college district a negotiated amount for each student from the school district enrolled in the dropout recovery program. The negotiated amount shall not exceed the total average per student funding amount in that school district during the preceding school year for maintenance and operations, including state and local funding, but excluding money from the available school fund. *Education Code 29.403(a)*

A student who is enrolled in a dropout recovery program is included in determining the average daily attendance of the school district. *Education Code 29.403(b)*



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: new text.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

Reasons

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of Constitutional rights or based unlawfully on race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress toward the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job, [with or without reasonable accommodation](#).
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or the community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Behavior that presents a danger of physical harm to a student or other individuals.
19. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
20. Use of profanity in the course of performing any duties of employment, whether on or off District premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
21. Falsification of records or other documents related to the District's activities.
22. Falsification or omission of required information on an employment application.
23. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
24. Failure to fulfill or maintain requirements for Superintendent certification, unless granted a waiver by the commissioner of education.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
27. [Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. \[See EMB\]](#)

28. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.

~~27-29.~~ Any reason constituting good cause for terminating the contract during its term.

**Notice of Proposed
Nonrenewal**

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent written notice of the proposed nonrenewal in accordance with law.

Request for Hearing

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall file a written request with the commissioner for an independent hearing examiner, and provide the Board a copy of the request, not later than the 15th day after the date the Superintendent received the notice of proposed nonrenewal.

Hearing Examiner

The hearing shall be conducted by an independent hearing examiner in accordance with the process described at DFD(LEGAL).

Board Decision

Following the hearing, the Board shall take appropriate action in accordance with DFD(LEGAL).

No Hearing

If the Superintendent fails to request a hearing, the Board shall take the appropriate action and notify the Superintendent in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members — BBF
 - for employees — ~~DH~~DHA
- Financial conflicts of interest:
 - for public officials — BBFA
 - for all employees — DBD
 - for vendors — CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

**Fraud and Financial
Impropriety**

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

**Financial Controls
and Oversight**

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

	law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.
<i>Protection from Retaliation</i>	Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]
Fraud Investigations	In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.
Response	If an investigation substantiates a report of fraud or financial impropriety, the Superintendent shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration. If an employee is found to have committed fraud or financial impropriety, the Superintendent shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor. When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds. The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.
Federal Awards Disclosure	In connection with federal awards, the District shall promptly disclose in writing whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal award. [See CBB]
Analysis of Fraud	After any investigation substantiates a report of fraud or financial impropriety, the Superintendent shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

EMPLOYMENT PRACTICES

DC
(LOCAL)

Personnel Duties	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
Posting Vacancies	The Superintendent ~~or designee~~ shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
Applications	All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position. [For information related to the evaluation of criminal history records, see DBAA.]
Employment of Contractual Personnel	The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel at the level of campus principal and above, including central administration. The Board delegates to the Superintendent final authority for employment of contractual personnel below the level of campus principal. The Board retains final authority for employment of contractual personnel at the level of campus principal and above, including central administration. [See DCA, DCB, DCC, and DCE as appropriate]
Employment of Noncontractual Personnel	Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL). The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]
Supervising Related Employees	An individual shall not be employed in a District position if he or she will directly supervise or be directly supervised by a family member. For purposes of this policy, "family member" shall include spouse, son, daughter, parent, parent-in-law, sibling, sibling-in-law, grandparent, and grandchild. This provision shall not apply to individuals employed prior to the original adoption date of this provision.

EMPLOYMENT PRACTICES

DC
(LOCAL)

**Employment
Assistance
Prohibited**

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and ~~DH~~(EXHIBIT DHA(LEGAL) for the Educators' Code of Ethics.]

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See ~~DH~~(~~EXHIBIT~~DHA(~~LEGAL~~)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, DCE, and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. A District employee who holds a handgun license in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see ~~DH(EXHIBIT~~~~DHA~~(LEGAL))], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Prohibited Classroom Instruction or Activities

An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

Prohibited Diversity, Equity, and Inclusion Duties

An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

Social Transitioning

An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

Safety Requirements

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

As required by law, the District shall notify the parent of a student with whom a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct.

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

Tobacco and Nicotine Products and E-Cigarettes

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /
Notice of Drug-Free
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct; or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

PERSONNEL POSITIONS

DP
(LOCAL)

**Principal
Qualifications**

In addition to the minimal certification requirement, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
7. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

PERSONNEL POSITIONS
PRINCIPALS

DPA
(LOCAL)

Qualifications

In addition to the minimal education and certification requirements established in the job description, a principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage budgets and personnel and to coordinate campus functions;
4. The ability to implement policy and procedures;
5. The ability to interpret data;
6. Strong communications, public relations, and interpersonal skills;
7. Prior experience in instructional leadership roles; and
8. Other qualifications deemed necessary by the Board and included in the job description.

PERSONNEL POSITIONS
OTHER PERSONNEL POSITIONS

DPB
(LOCAL)

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision.

BASIC INSTRUCTIONAL PROGRAM
ELECTIVE INSTRUCTION

EHAD
(LOCAL)

Hunter Education

~~Hunter education instructors shall be permitted to bring unloaded firearms onto school premises for instructional purposes upon strict compliance with the following procedures:~~

- ~~1. The instructor shall obtain written authorization from the campus principal listing each time a firearm will be brought onto school premises. This authorization shall include both the instructor's and the principal's names and signatures; specify the number, types, and serial numbers of firearms to be used for instructional aides; and indicate when the firearms may be used and when they must be removed from campus.~~
- ~~2. The instructor shall carry the authorization when firearms are on school premises.~~
- ~~3. A copy of each authorization shall be maintained on file in the campus administrative office.~~
- ~~4. The instructor shall ensure that no live ammunition is brought onto school premises.~~

Notification

~~The principal shall notify local law enforcement officials when a hunter education program is offered at the campus and that instructors are authorized to be in possession of unloaded firearms on school premises.~~

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year. The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the identification procedures and services for the program prior to beginning the screening and identification process.
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Selection	
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
~~Selection~~ Matrix or Threshold System	If the selection process relies on a matrix or threshold system, the use of a scoring value based on race, ethnicity, sex, socioeconomic status, or disability shall be prohibited.
Placement Committee	A placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs and identification of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment

If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.

Transfer Students

Interdistrict

When a student identified as gifted by a previous school district enrolls in the District, the placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.

[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]

Intradistrict

A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.

Furloughs

The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student.

In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.

Exit Provisions

The District shall monitor student performance in response to gifted and talented program services. If at any time the placement committee or a parent determines the program is not meeting the student's educational needs, the committee shall meet with the parent and student before finalizing an exit decision.

Appeals

A parent, student, or educator may appeal any final decision of the placement committee regarding services in the gifted and talented program. Appeals shall be made first to the placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.

Program Evaluation

The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(LOCAL)

shall be used to modify and update the District and campus improvement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program are spent providing for and enhancing the District's program and that a method accounting for expenditures related to the gifted and talented program is established and aligns with the Texas Education Agency's financial compliance guidance.

**Community
Awareness**

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

Note: See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

The District shall notify a parent of a student with whom a District employee or a person acting as a service provider for the District is alleged to have engaged in misconduct, informing the parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an individual's **alleged:**

1. **Alleged** abuse or commission of an otherwise unlawful act with a student ~~or involvement in~~;
2. **Involvement in or soliciting** a romantic relationship, or soliciting or engaging in sexual contact, **with a student**;
3. **Engaging in inappropriate communications with a student**; or
- ~~4.~~ **Failing to maintain appropriate boundaries** with a student.

Notice of Suspected Criminal Offense

Except as provided by state law regarding child abuse investigations, the District shall notify a parent not later than one business day after the date an employee first suspects that a criminal offense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse and FFH for parental notification requirements regarding prohibited conduct as defined by that policy.]



Communication
July 27, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Mark McClure

Re: Consider approval of the 2026-2027 Region 11 contract

Strategic Goal, Objective or Need Addressed:

This request would allow CISD to continue to partner with ESC Region 11 for educational services and support.

Summary:

Cleburne ISD partners with ESC Region 11 to provide professional development, technical assistance, and management of select educational programs in the district. Each year, Region 11 develops contracts with set price points (or price points based on enrollment data) for the individual services the district selects.

The 2026-2027 selections were the same as 2025-2026 (see contract summary for selections and pricing). The overall sub total is \$143,982.64. The OnDataSuite line item will be billed directly from OnDataSuite, so \$6,750.00 will be subtracted from the sub total, making the total \$137,232.64. This is a \$4,293.55 increase over last year for the same services.

Attachments:

- Cleburne ISD Contract Summary Report

Action Requested

Approval of the Region 11 contract for the 2026-2027 school year.

Monitoring or Reporting Timeline

Yearly

Contact Persons

Dr. Coby Kirkpatrick
Dr. Mark McClure

Financial Impact

\$137,232.64



1451 S. Cherry Lane
White Settlement, TX 76108

CLEBURNE ISD Contract Summary Report

Last Year Enrollment: 6804

<u>Contract</u>	<u>Lock Date</u>	<u>Enroll Start</u>	<u>Enroll End</u>	<u>Total</u>
Comprehensive Services Basic Contract	06/23/2026	09/01/2026	08/31/2027	\$650.00
Instructional Solutions and Support	06/23/2026	09/01/2026	08/31/2027	\$61,321.84
OnDataSuite *	06/23/2026	09/01/2026	08/31/2027	\$6,750.00
Superintendent & School Board Member Training	06/23/2026	09/01/2026	08/31/2027	\$1,000.00
Technology Resources Education Consortium (TREC)	06/23/2026	09/01/2026	08/31/2027	\$17,370.00
TEKSbank	06/23/2026	09/01/2026	08/31/2027	\$9,893.20
Texas Curriculum Management Program Cooperative (Formerly TEKS Resources)	06/23/2026	09/01/2026	08/31/2027	\$40,361.60
TSDS (PEIMS, TIMS, UID, Core Collections)	06/23/2026	09/01/2026	08/31/2027	\$6,636.00

* OnDataSuite will bill directly through ODS. Region 11 is simply taking orders - see June 17, 2026 email from Region 11 ESC.

Sales Total: \$143,982
- \$6,750
Total Quote: \$137,232

**Each party paying for the performance of governmental functions or services
must make those payments from current revenues available to the paying party.**

Signature of Board President or Designee

Date Approved by Board of Trustees

Signature of Superintendent or Designee

Date

Designated District Contact

E-mail of District Contact

Please fax or e-mail to:
Education Service Center Region 11
Attn: Dr. Brad Schnautz
1451 S. Cherry Lane
White Settlement, Texas 76108
Fax (817) 740-7675
bschnautz@esc11.net

For additional information, contact:
Dr. Brad Schnautz
(817) 740-3630
bschnautz@esc11.net

ESC Region 11 Executive Director Sign



McClure, David <dmcclure@c-isd.com>

Fwd: OnDataSuite 2026–2027 Contract — Minor Update to Invoicing Process

1 message

Jackson, Christopher <CJackson@c-isd.com>

Mon, Jun 22, 2026 at 12:04 PM

To: David McClure <DMcClure@c-isd.com>, Donna Moore <dmoore@c-isd.com>, Deanne Nettik <dnettik@c-isd.com>

Another FYI - It looks like we will have to go directly through OnDataSuite for invoicing and payment, not ESC 11.

**Dr. Chris Jackson***Assistant Superintendent**Curriculum and Instruction*

505 N. Ridgeway Suite 100 | Cleburne, TX | 76033

817.202.1156

cjackson@c-isd.com

----- Forwarded message -----

From: Tom Call <tcall@esc11.net>

Date: Wed, Jun 17, 2026 at 12:20 PM

Subject: OnDataSuite 2026–2027 Contract — Minor Update to Invoicing Process

To:

Regarding the ESC Region 11/OnDataSuite 2026–2027 Contract — Minor Update to Invoicing Process

Education Service Center Region 11 is pleased to continue offering OnDataSuite (ODS) as part of our technology cooperative for the 2026–2027 school year. As you plan for the upcoming year, we want to take a moment to inform you of a minor procedural update to the way invoicing will be handled — one that in no way affects the products, pricing, or support you have come to rely on.

Beginning with the 2026–2027 contract cycle, invoices for OnDataSuite services will be issued directly to your district by OnDataSuite, rather than through ESC Region 11. The ordering process remains unchanged — your district will continue to submit orders through the same electronic contract system you have used in prior years with Region 11. The only difference you will notice is that the invoice you receive will originate from OnDataSuite directly, and payment will be made to OnDataSuite.

This adjustment was made thoughtfully, with the goal of streamlining operations and keeping costs as low as possible for our member districts. ESC Region 11 remains your point of contact for ordering and will continue to serve as your regional liaison to ensure a smooth experience throughout the contract year.

To summarize what remains unchanged:

- The same OnDataSuite products and features you have used previously
- Contract pricing — there is no increase as a result of this change
- Ordering through the ESC Region 11 electronic contract system
- All training and support provided by OnDataSuite
- ESC Region 11 as your regional point of contact



Communication
July 27, 2026

To: The CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Mark McClure

Re: Approval of an Instructional Materials Purchase over \$50,000

Strategic Goal, Objective or Need Addressed:

Approving the purchase of instructional materials (curriculum) with ICEV in the amount of \$62,700.00 for 2026-2027 school year. This resource will allow curriculum access for all CTE program areas, including agriculture, business, diesel, health science, and programs in the other remaining CTE career clusters.

Summary:

This is an annual renewal for CTE instructional material resources, which allow the opportunity for an annual evaluation to adjust our resources based on the changes of Texas Essential Knowledge and Skills (TEKS), CCMR requirements from TEA, as well as the needs of our students as it pertains to the workforce. This curriculum renewal, in the amount of \$62,700.00, will be paid for through the Cleburne ISD instructional materials allotment.

Attachments:

- Cleburne ISD ICEV Quote

Action Requested

Approval of an Instructional Materials
(curriculum) purchase over \$50,000

Monitoring or Reporting Timeline

Yearly

Contact Persons

Dr. Coby Kirkpatrick
Dr. Mark McClure
Mr. Jason Cooper

Financial Impact

\$62,700.00



Quote: Q-84393
Today's Date: 6/8/2026
Start Date: 8/1/2026
End Date: 7/31/2027

CEV Multimedia, LLC
Our office has moved!
1500 Broadway Suite 202
Lubbock, TX 79401
Phone 800-922-9965 | 806-745-8820
Fax 800-243-6398
E-Mail customersupport@icevonline.com

BILL TO

Cleburne Independent School District
505 N Ridgeway Dr Ste 100
Cleburne, Texas 76033

SHIP TO

Cleburne Independent School
District
Jason Cooper
jcooper2@c-isd.com
Jason Cooper
jcooper2@c-isd.com

Purchase Order No.	Customer ID	Salesperson	Territory ID	Payment Terms
Pending	CLEB0001	Rick Fleming	iCEV-CTE	Net 30

Qty	Item #	Description	Term	Ext. Price
	ENT-STUDENT-LIC	TX - Enterprise	12	\$62,700.00
TOTAL:				\$62,700.00

iCEVonline.com CANCELLATION & REFUND POLICY

No charge for cancellation within 30 days of receipt of purchase order.

No cancellation or refund after 30 days of receipt of purchase order.

Quote valid for 90 days



Communication
July 27, 2026

To: CISD Board of Trustees

From: Kim Tuggle
Dr. Mark McClure

Re: Superior Pediatric Care, Inc. Contracted Services

Strategic Goal, Objective or Need Addressed:

This request is for the Board of Trustees' approval of the Superior Pediatric Care Contract for contracted Physical Therapy Services for the 2026-2027 school year.

Summary:

Superior Pediatric Care Inc. provides physical therapy services for school-age children with disabilities. Currently, the district does not have a physical therapist on staff. Therefore, any services requested through the ARD process and/or Early Childhood Intervention (E.C.I.) referrals for physical therapy services must be provided through contracted services.

Attachment:

- Independent Contractor Service Agreement 26-27

Action Requested

Approve \$70,000.00 for contracted physical therapy services for the 2026-2027 school year to meet the anticipated needs. Funds will be expended from the 2026-2027 allocated local budget.

Monitoring or Reporting Timeline

Monthly

Contact Persons

Dr. Coby Kirkpatrick
Dr. Mark McClure
Kim Tuggle

Financial Impact

\$70,000



Communication
July 27, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Mark McClure, Assistant Superintendent of Student Services
Tracy Shea, Director of Innovative Learning

Re: 2026-27 Imagine Learning Subscription Renewals

Strategic Goal, Objective or Need Addressed:

District Goal: Students will graduate with the knowledge and skills required to be successful in college, the military, and/or a career field.

Renewing our Imagine Learning Edgenuity subscription helps students complete their required high school credits. It also provides course completion and recovery support for students in grades 6th-8th. Imagine Purpose provides a social-emotional learning curriculum that supports the growth and development of students in grades 5th-12th.

Summary:

Below are the quote totals for the Imagine Learning Products.

1. **Edgenuity:** This online software supports our students with intervention and credit recovery at Cleburne HS, TEAM School, Phoenix, Wheat Middle School, and Smith Intermediate.

Renewal Cost: \$57,116.67

2. **Imagine Purpose:** This online software provides individualized resources to support the social and emotional development of students in grades 5th–12th.

Renewal Cost: \$20,470.00

Attachments:

2026-207 Edgenuity renewal quote
2026-207 Imagine Purpose quote

Action Requested

Board approval to renew Edgenuity and Imagine Purpose quotes for the 2026-2027 school year

Monitoring or Reporting Timeline

Throughout 2026-2027 school year

Contact Persons

Dr. Coby Kirkpatrick
Dr. Mark McClure
Tracy Shea

Financial Impact

The total cost of the Imagine Learning 2026-27 renewals is \$77,586.67.



Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Cleburne ISD
505 N. Ridgeway, Ste 100
Cleburne TX 76033
United States

Date	6/26/2026
Quote No.	Q-230675
Acct. No.	12206684
Total	20,470.00
Pricing Expires	08/16/2026

BuyBoard #653-21 Contract for Instructional Materials and Classroom Teaching Supplies and Equipment

Payment Term	Contract Start	Contract End
Net 30	7/1/2026	6/30/2027

Site	Description	End Date	Qty
Cleburne Independent School District	Imagine Purpose 6-12 Concurrent User	06/30/2027	5
	Imagine Purpose K-5 Reusable License	06/30/2027	8
	PL - CW/Supp/SS Virtual Session	06/30/2027	1
Wheat Middle School			
	Imagine Purpose 6-12 Site License	06/30/2027	1
Cleburne High School			
	Imagine Purpose 6-12 Site License	06/30/2027	1

Subtotal	20,470.00
Tax Total	0.00
Total	20,470.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Terms and Conditions of Company Services ("Terms and Conditions"). These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential and may not be shared with third parties without Imagine Learning's written consent.

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

Cleburne ISD

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Ashley Sladeczek
Account Executive -
ashley.sladeczek@imaginelearning.com
imaginelearning.com



Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Cleburne ISD
505 N. Ridgeway, Ste 100
Cleburne TX 76033
United States

Date	6/26/2026
Quote No.	Q-230673
Acct. No.	12206684
Total	57,116.67
Pricing Expires	08/16/2026

BuyBoard #653-21 Contract for Instructional Materials and Classroom Teaching Supplies and Equipment

Payment Term	Contract Start	Contract End
Net 30	9/1/2026	8/31/2027

Site	Description	End Date	Qty
Cleburne Independent School District	Edgenuity Academic Integrity	08/31/2027	1
	Edgenuity 6-8 Comprehensive Concurrent User	08/31/2027	10
	PL - CW/Supp/SS Virtual Session	08/31/2027	3
	PL - CW/Supp/SS Onsite Day	08/31/2027	1
Cleburne High School			
	Imagine EdgeEX with Edgenuity 9-12 Comprehensive Site License	08/31/2027	1
Wheat Middle School			
	Edgenuity 6-8 Comprehensive Site License	08/31/2027	1

Subtotal	57,116.67
Tax Total	0.00
Total	57,116.67

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Terms and Conditions of Company Services ("Terms and Conditions"). These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential and may not be shared with third parties without Imagine Learning's written consent.

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

Cleburne ISD

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Ashley Sladeczek
Account Executive -
ashley.sladeczek@imaginelearning.com
imaginelearning.com



Communication
July 27,2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Stefanie McBroom
Shawn Shockler

Re: June Child Nutrition Update

Strategic Goal, Objective or Need Addressed:

Summary:

Meal Count

Breakfast	1,619	Lunch	1,710

We had a great turnout for our Summer Feeding Program at CHS in June. Several children from the community and athletic students participated in the free meals. Free meals will be offered throughout July at Cooke Elementary. We hope to see children from our community participating.

The high school serving line remodel has begun. We are looking forward to seeing the finished product. The new countertops and line setup will be much more functional for our staff to serve our students, and they will be easier to clean.

Attachment(s): None

Action Requested

None

Contact Persons

Dr. Coby Kirkpatrick

Monitoring or Reporting Timeline

None

Financial Impact

N/A

Monthly Facility Report(New)

Schedule ID	Status	Location	Recurrence	Total Invoiced
Title	Schedule State	Building	Start Date	Total Payments
No of Events	Organization	Room	End Date	
Declined Reason	Approval Note	Setup Requirement (Craft)	Event Date	
Current Route To	Event Visibility	Setup Requirement (IT)	Event Time	
18302	Approved	Santa Fe Elementary	Weekly	\$1,873.89
Cleburne Community Church	Activated		1/4/2026	\$1,873.89
30	Cleburne Community Church	Cafeteria, Gym	1/3/2027	
Sarari Malone	Public	Heating/Ventilation /Air	6/7/2026	
			6/14/2026	
			6/21/2026	
			6/28/2026	
			10:00 AM - 12:30	
			PM,10:00 AM - 12:30	
			PM,10:00 AM - 12:30	
			PM,10:00 AM - 12:30 PM	
18142	Approved	Cooke Elementary	Weekly	\$0.00
Cooke Soccer Program	Activated		11/4/2025	\$0.00
69	Cooke Soccer Program	Gym	6/30/2026	
Jacob Walker	Public	Heating/Ventilation /Air	6/2/2026	
			6/4/2026	
			6/9/2026	
			6/11/2026	
			6/16/2026	
			6/18/2026	
			6/23/2026	
			6/25/2026	
			6/30/2026	
			6:00 PM - 7:30 PM,6:00	
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18125	Approved	Coleman Elementary	Non-recurring	\$0.00
Girls Scouts Troop #3441	Activated			\$0.00
8	Girl Scouts Texas Oklahoma Plains	Cafeteria		
Graciela Centeno	Public	Heating/Ventilation /Air	11/5/2025 12/3/2025	
			1/7/2026 2/4/2026	
			3/4/2026 4/1/2026	
			5/6/2026 6/3/2026	
			5:00 PM - 6:30 PM 5:00	
			PM - 6:30 PM 5:00 PM -	
			6:30 PM 5:00 PM - 6:30	
			PM 5:00 PM - 6:30 PM	
			5:00 PM - 6:30 PM 5:00	
			PM - 6:30 PM 5:00 PM -	
			6:30 PM	

18262
7/8/2026 1:49:02 PM

Monthly Facility Report(New)

Schedule ID	Status	Location	Recurrence	Total Invoiced
Title	Schedule State	Building	Start Date	Total Payments
No of Events	Organization	Room	End Date	
Declined Reason	Approval Note	Setup Requirement (Craft)	Event Date	
Current Route To	Event Visibility	Setup Requirement (IT)	Event Time	
	Approved	TEAM SCHOOL / DAEP	Weekly	\$20.00
South Walnut Church of CHRIST	Activated		12/7/2025	\$20.00
56	South Walnut Church of Christ	Parking Lot	12/27/2026	
			6/7/2026	
Graciela Centeno	Public		6/14/2026	
			6/21/2026	
			6/28/2026	
			9:00 AM - 12:00 PM,9:00	
			AM - 12:00 PM,9:00 AM -	
			12:00 PM,9:00 AM - 12:00	
			PM	



Communication
July 27, 2026

To: Dr. Coby Kirkpatrick, Superintendent of Schools

From: Dr. Chad Van Winkle, Director of Transportation

Re: June Transportation Report

Strategic Goal, Objective, or Need Addressed:

To clearly communicate Transportation Services activities for the month to the Office of the Superintendent and the Board of Trustees for strategic planning and decision making.

Summary:

1. Secondary Summer School Ridership

Campus	Avg. Sped Ridership	Avg. Daily Ridership	Avg. Unique Ridership
All Campuses	18	68	47

2. **Work Orders:** 120 work orders

3. **Mileage Report:** 6,256 miles

4. **Fuel Usage:** **No Fuel Purchases**

a. Diesel: 1,607 gallons pumped

b. Gasoline: 3,062.9 gallons pumped

Action Requested

Review information

Contact Person

Dr. Chad Van Winkle

Monitoring or Reporting Timeline

June 1, 2026 - June 30, 2026

Financial Impact

None

Maintenance Executive Overview

Cleburne ISD

Generated 7/1/2026

Categories

What will these Key Performance Indicators (KPIs) allow me to do?



maintenance

Increase maintenance staff efficiency and overall productivity, streamline workflows, improve customer engagement and satisfaction, capture and show productivity gains, and track overall health of your maintenance program



preventive

Determine success of your preventive maintenance program, transition to being more proactive, reduce backlogged work, increase life expectancy of equipment, and decrease catastrophic failures

Time Frame

Key Performance Indicators (KPIs): Past 12 Months

Trends: Past 2 Years, plus current year

Total Number of Work Orders

of Work Orders

3,547

of Completed Work Orders

3,273

Total Reactive Maintenance (RM)

3,547

Total Planned Maintenance (PM)

0

This reflects how many work orders were captured in the 12-month rolling window.

Work Orders Per Enrollment Per Year



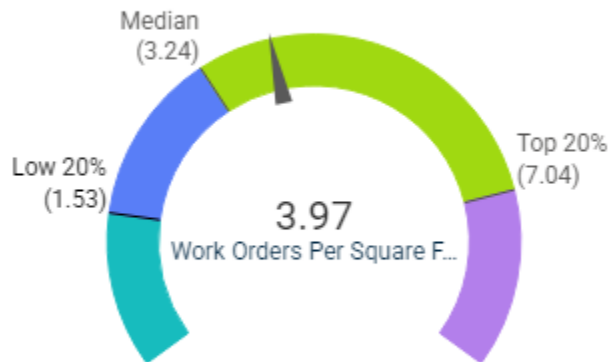
TOTAL WORK ORDERS PER ENROLLMENT

OrganizationName	Peer Category	Peer Clients	Enrollment	Work Orders	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD	Public K-12	1563	6947	3,547	0.51	0.23	0.49	0.89	1.36

This metric is an indicator of how much work is being captured and also serves as a measurement of software utilization. Far below average can indicate you are not capturing all work being performed. Far above the average may be a sign of trying to capture too much at the risk of becoming inefficient. This metric is important because the more work is captured, cases can be stronger for justifying resources. (rolling 12 Months, ignores rejected work)

Work Orders Per Squarefoot

TOTAL # OF WORK ORDERS PER SQUARE FOOT
SQFT: 893,148



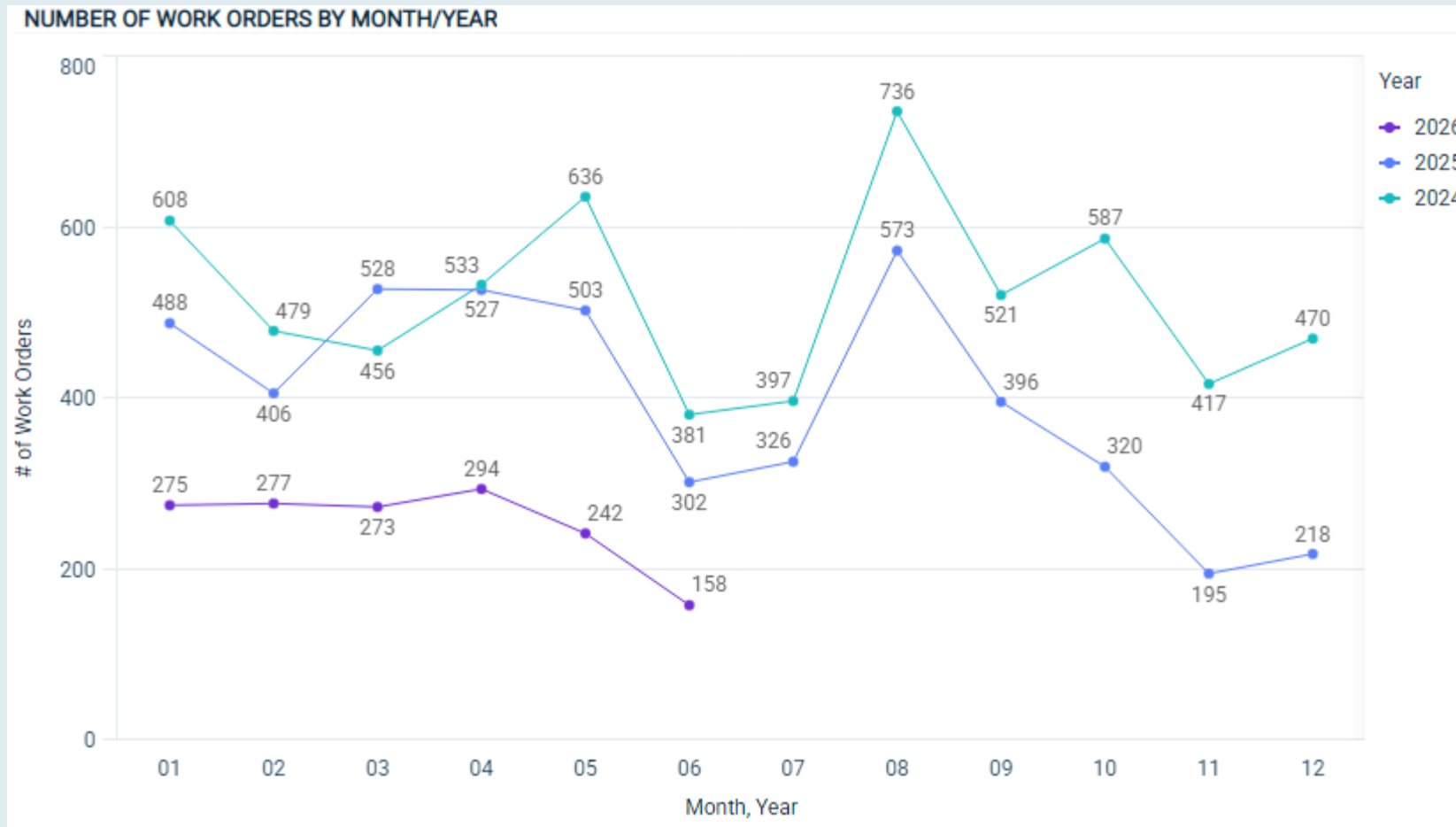
Number of WOs divided by the SQFT (1000 multiplier)

TOTAL # OF WORK ORDERS PER SQUARE FOOT (1000 MULTIPLIER)

OrganizationName	Q	Peer Category	Q	Square Foot	Peer Clients	Total Work Orders	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		893,148	1,563	3,547	3.971	1.533	3.239	7.038	24.34

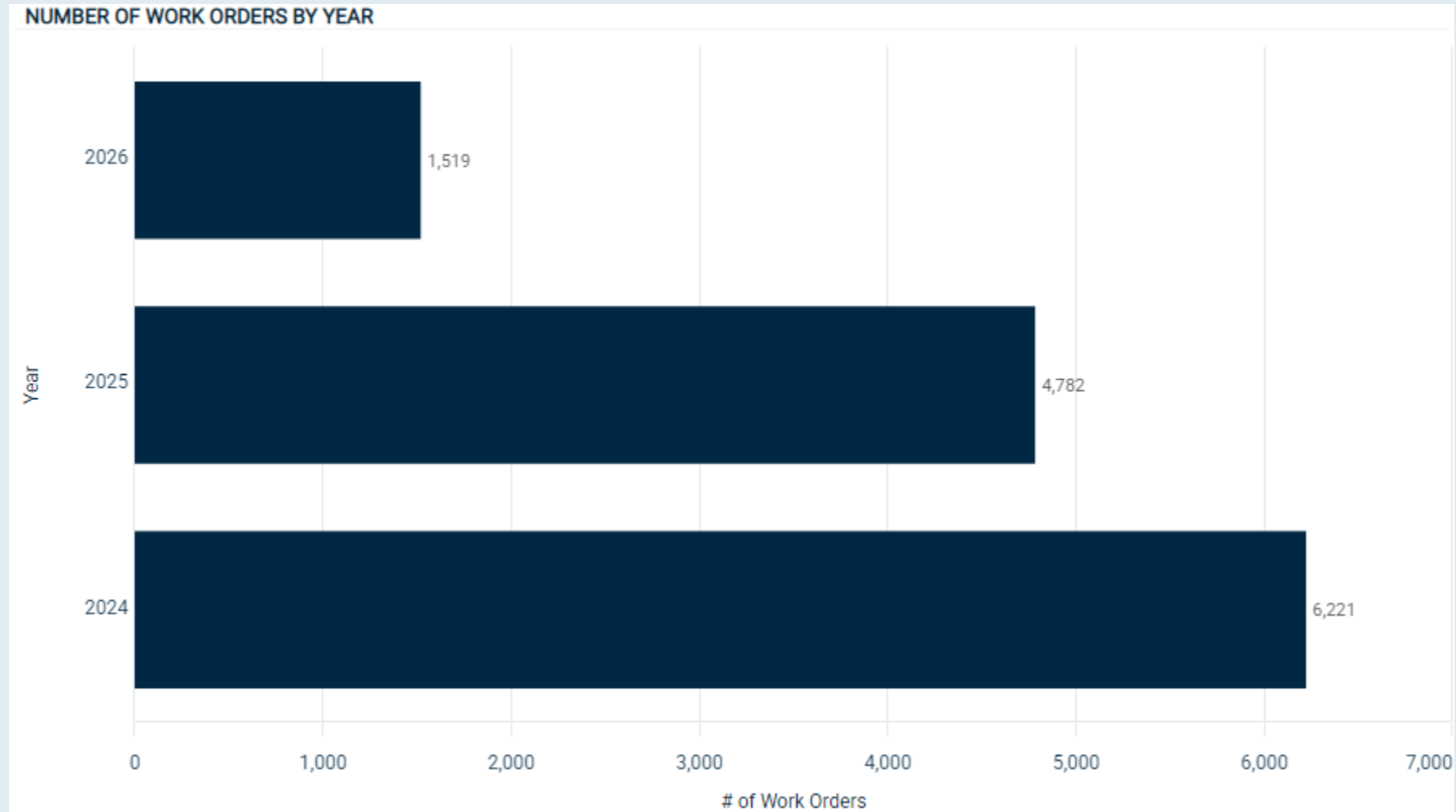
Total count of work orders for a 12 month rolling window (*this month – last 12 months, ignores rejected work*) divided by the total sum of square footage.

Total Number of Work Orders by Month/Year

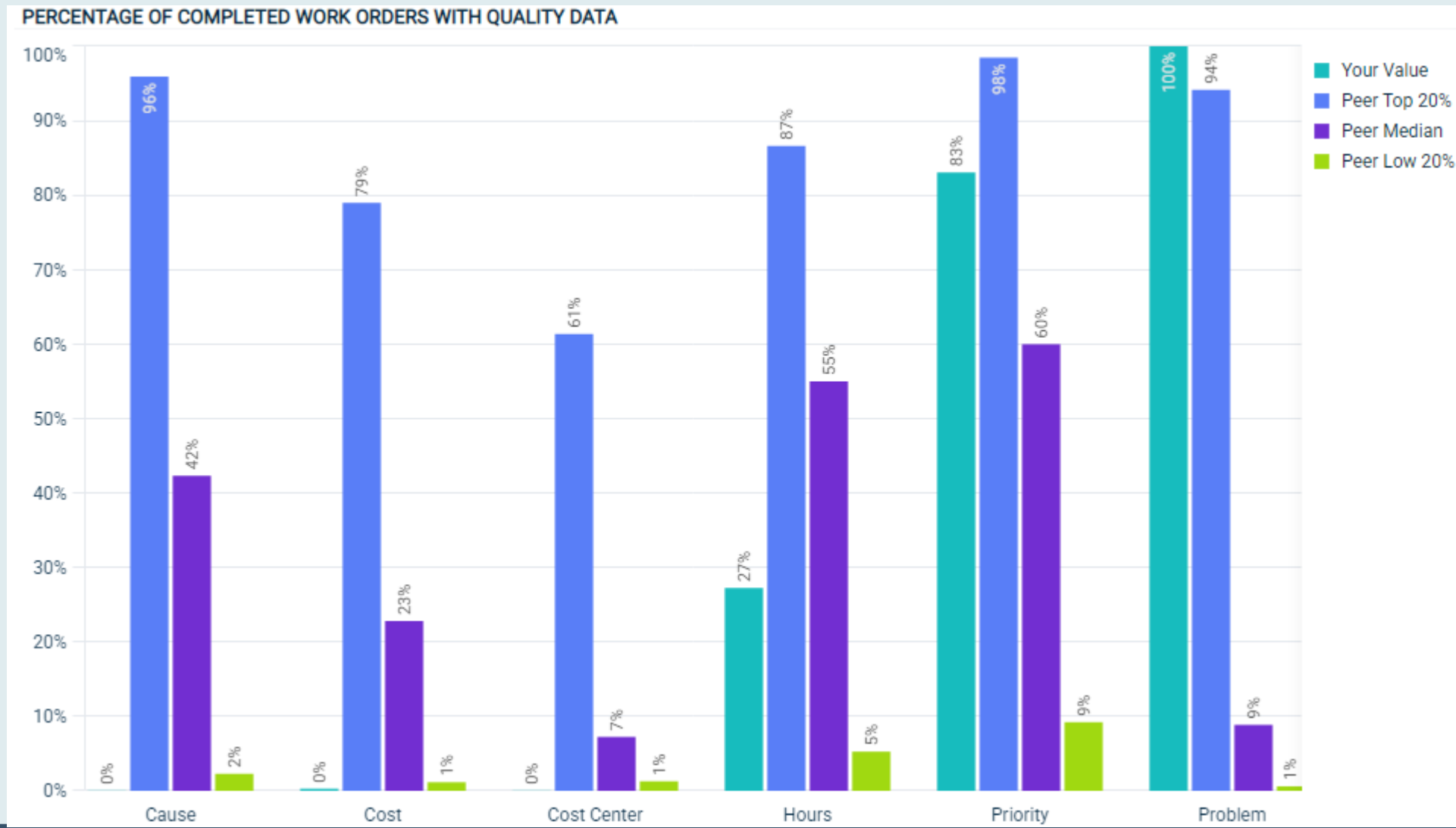


Trend: Past 3 Years, plus current date: based on Created Date

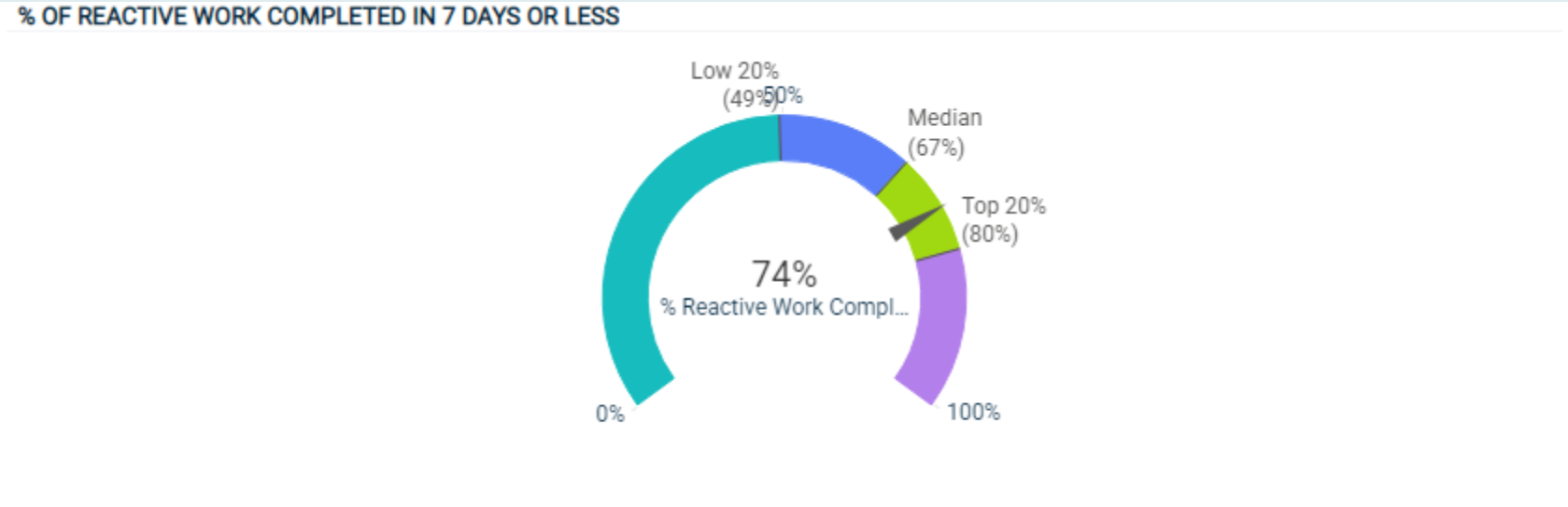
Total Number of Work Orders by Year



Percentage of Completed Work with Data Quality



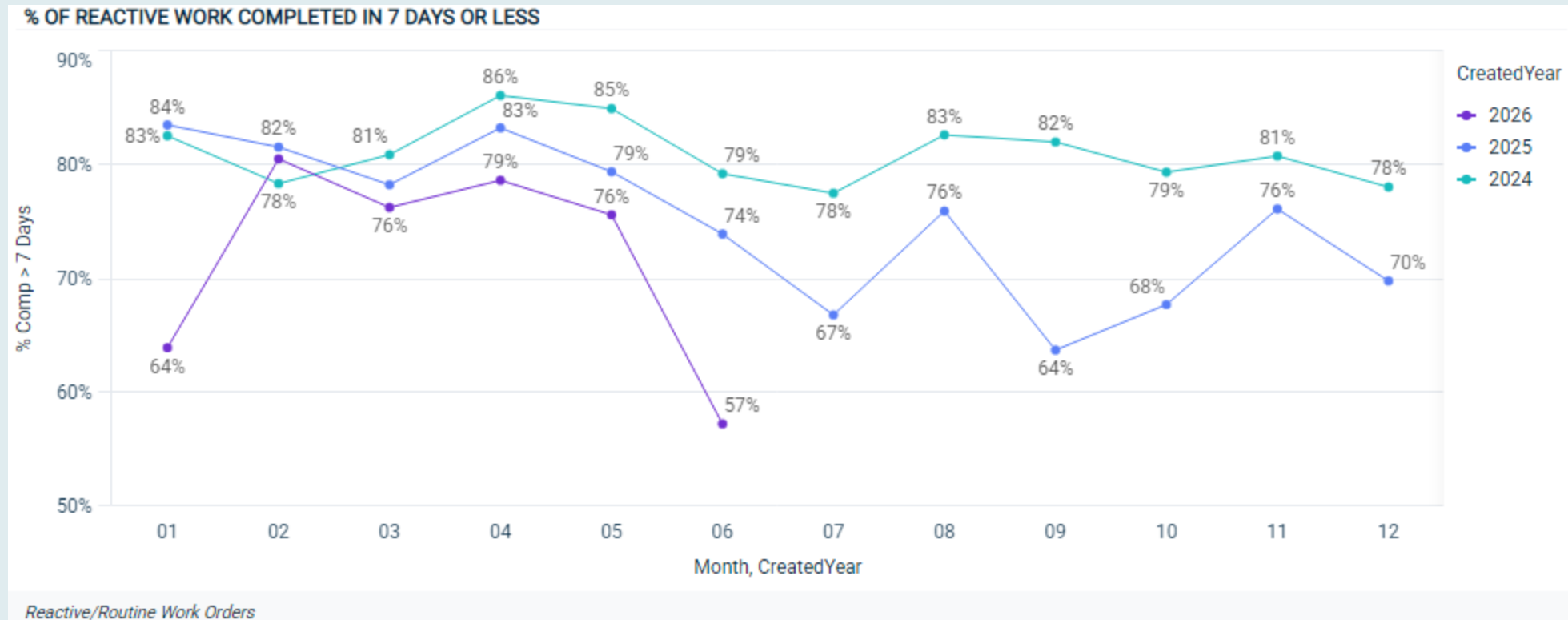
Percentage of Work Orders Completed in Less than a Week



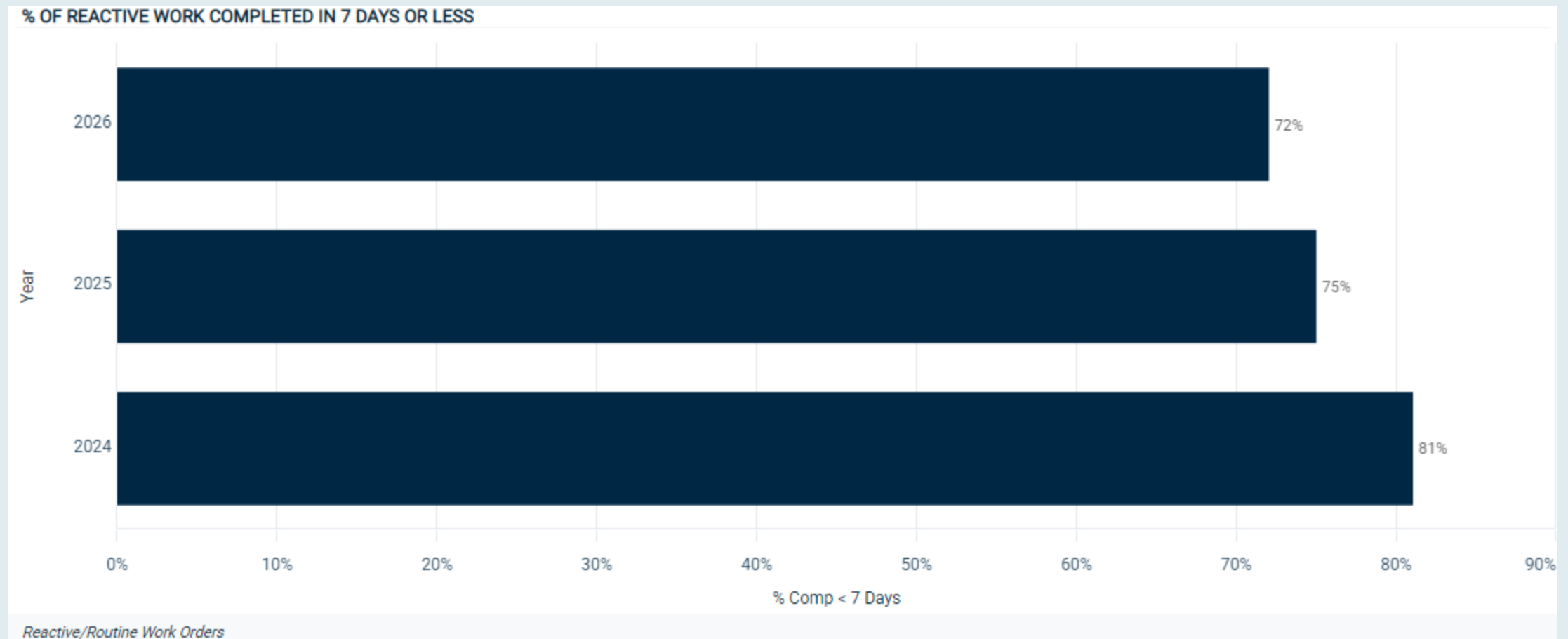
% OF REACTIVE WORK COMPLETED IN 7 DAYS OR LESS									
OrganizationName	Peer Category	Peer Clients	# Completed CM WOs	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%	
Cleburne ISD	Public K-12	1,563	3,273	74%	49%	67%	80%	85%	

This KPI indicates how much work an institution is able to complete in 7 calendar days. Below the national average suggests potential process improvements for managing and completing work. Above the national average could be a sign you have embraced mobile, your staff completes their own work assignments online and/or have reduced (or eliminated) paper in your processes. This compares Completion Date – Originated Date (uses Request Date if Start Date is not used) for WO’s with a Priority of Low, Med or High & ignores PM’s to see what % of PM WO’s are completed in 7 Days or Less. (Rolling 12 Months)

% of Non-PM Work Completed in a Week or Less by Month/Year



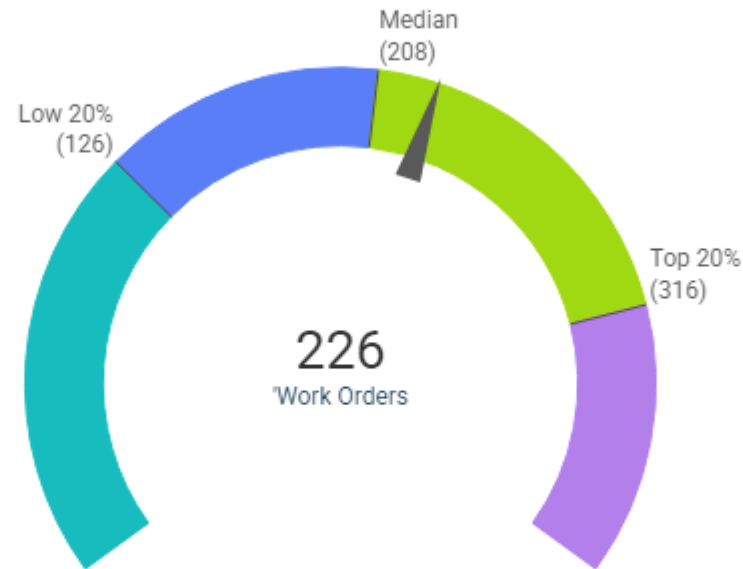
% Non-PM WOs Completed in a Week by Year



Average Count of Work Orders Per Employee Per Year

AVG MAINTENANCE WORK ORDERS ASSIGNED PER INDIVIDUAL PER YEAR

Individuals: 17



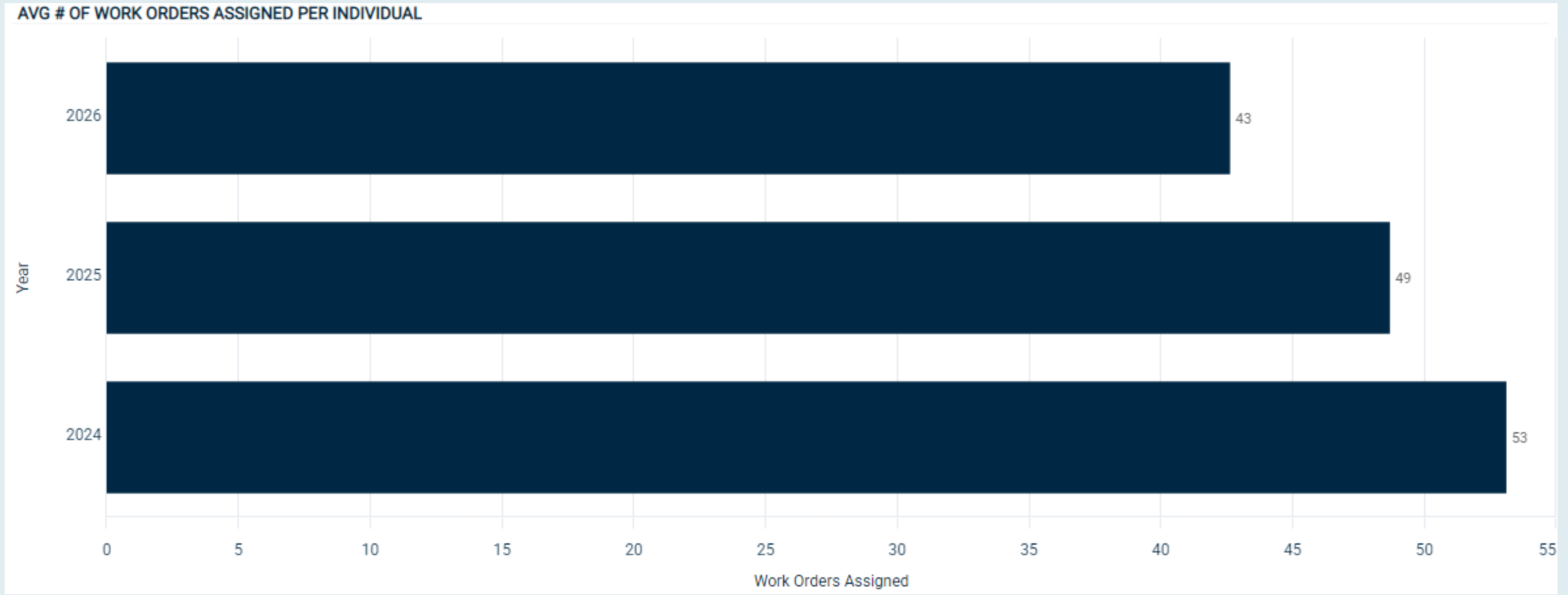
This metric gives you a direct comparison of your staff's productivity compared to peer institutions. Employees are users who have been assigned more than 30 work orders, but less than 2,000 in a rolling 12 month window.

Average Number of WOs per Employee by Month, Year



This metric reflects how well you are capturing labor transaction data along with the productivity of your staff. The hours captured in this metric are “wrench turning” hours that are performed on the actual work order. Institutions that implement productivity strategies increase wrench turning time up to four hours per week. That’s the equivalent of adding more than a month of productive time per year. Employees are users with more than 200 hours, but less than 3,000 in a rolling 12 month window.

Average Work Orders Per Employee by Year

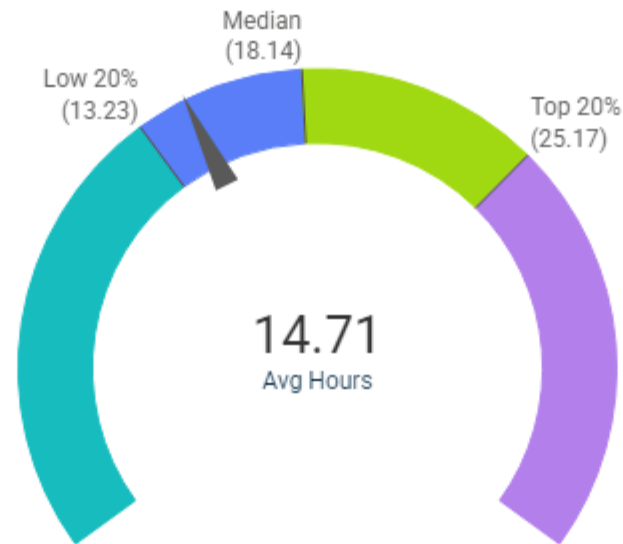


Trend: Past 3 Years, plus current date: based on Created Date

Average Hours Per Employee Per Week

AVG MAINTENANCE LABOR HOURS PER WEEK

Technicians: 7



**Based on 47 work weeks per year.*

Total Number of PM Work Orders Generated over past 12 Months

Total Planned Maintenance (PM)

0

Total PM Hours

0

Rolling 12 Months, includes all statuses

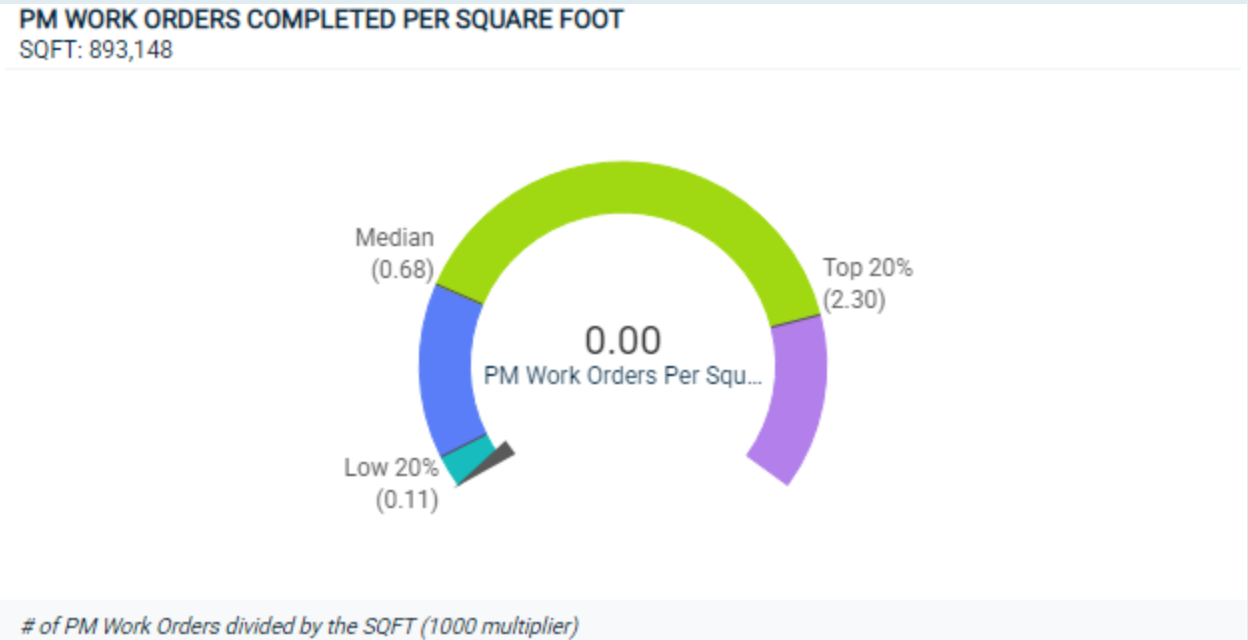
PM WOs Completed per Enrollment



PM WORK ORDERS COMPLETED PER ENROLLMENT												
OrganizationName	Q	Peer Category	Q	Peer Clients	Enrollment	Q	# Comp PM WOs	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1563	6947		0	0.00	0.01	0.07	0.32	0.57

This metric is used along with the PM/WO ratio to gauge the strength of your PM program. Implementing a strong PM program typically has an ROI within 1-2 years by reducing system failures and emergencies, extending equipment life and decreasing energy consumption. Increasing PM work can also help make workers' schedules more predictable as organizations performing more PM work see reductions in reactive work over time. (Rolling 12 Months, ignores rejected work)

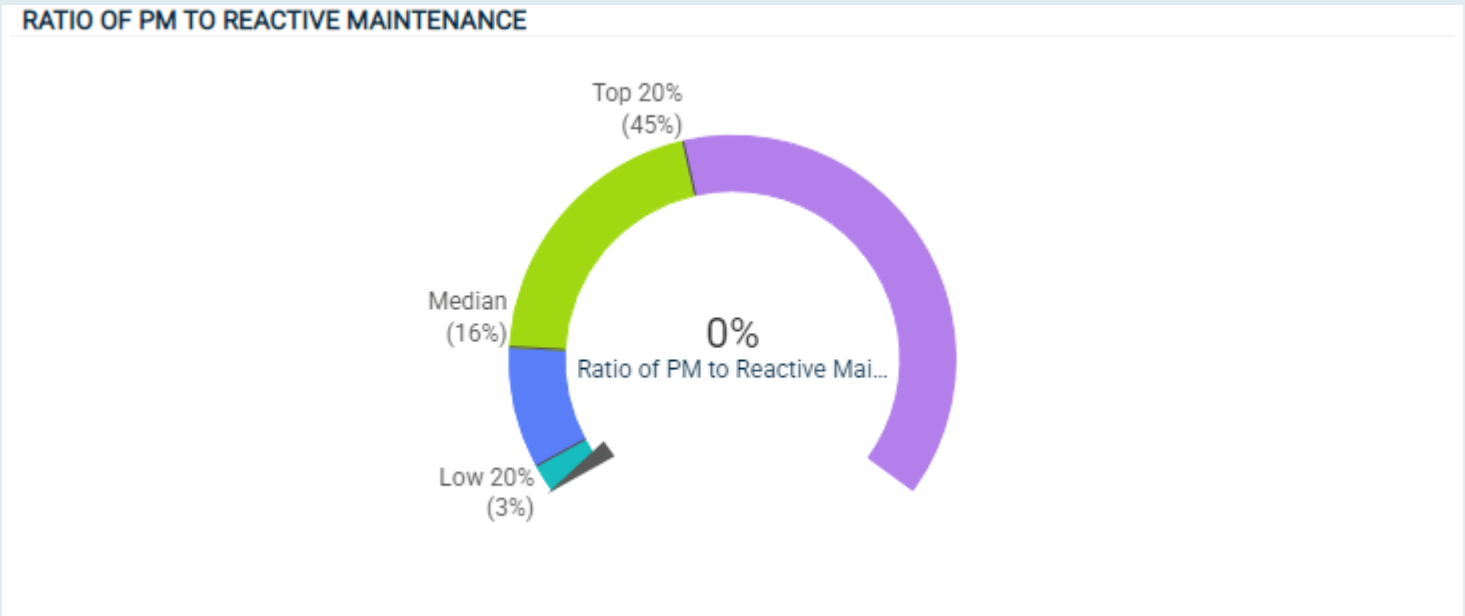
PM Work Orders per Squarefoot



PM WORK ORDERS PER SQFT (1000 MULTIPLIER)											
OrganizationName	🔍	Peer Category	🔍	Peer Clients	SQFT	# PM's Completed	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,563	893,1...	0	0.00	0.11	0.68	2.30	5.20

KPI: Rolling 12 Months

Ratio of PM Work Orders to Reactive Work Orders



RATIO OF COMPLETED PM TO REACTIVE MAINTENANCE												
OrganizationName	🔍	Peer Category	🔍	Peer Clients	Number Work Orders	Number RM	Number PM	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,563	3,273	3,273	0	0%	3%	16%	45%	63%

This metric lets you evaluate how successful your institution has been at transitioning from a reactive to a proactive mindset and indicates how much of your M&O resources are dedicated to PM vs Reactive work. As more time is invested into PMs, you should see a decrease in reactive work, an increase in cycle times and an improved learning environment. (Rolling 12 Months)

Ratio of PM to RM by Month/Year

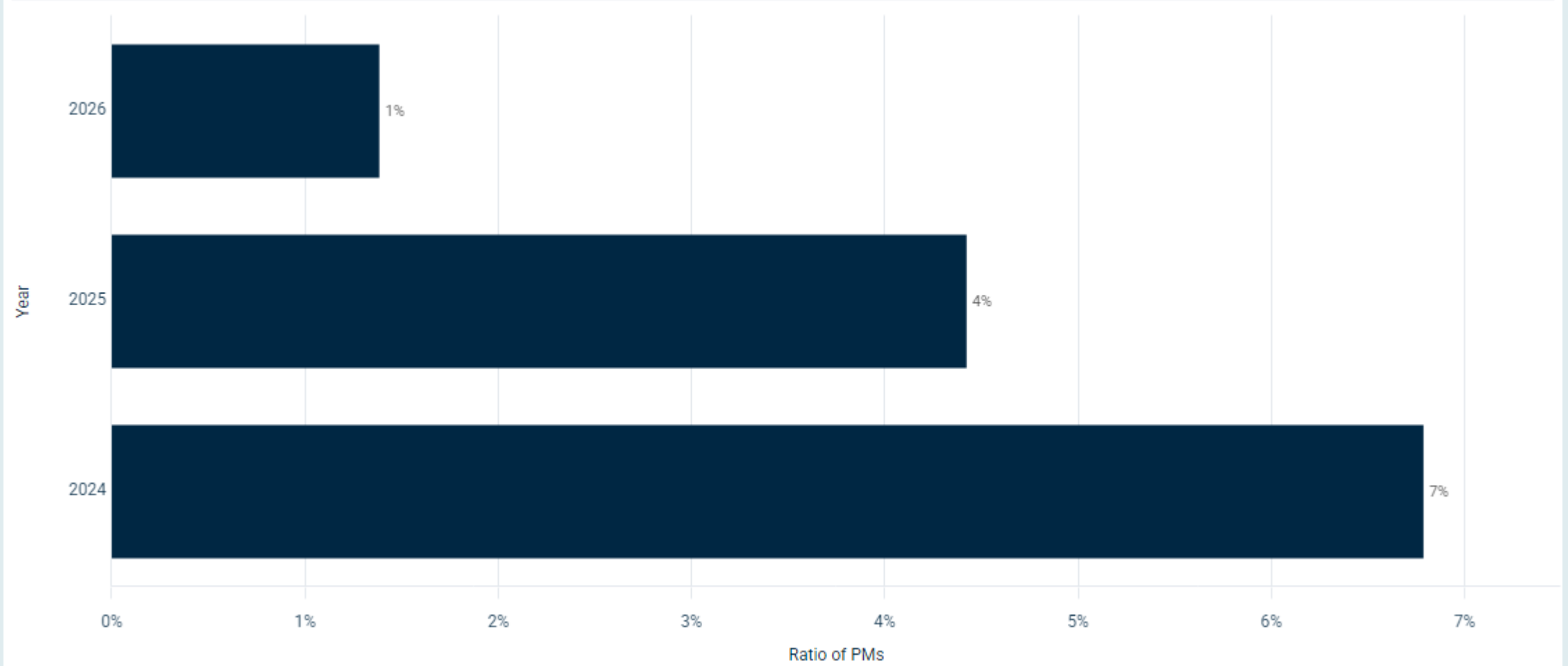
TREND OF PLANNED TO REACTIVE MAINTENANCE RATIO



Trend: Past 3 Years, plus current date: based on Created Date

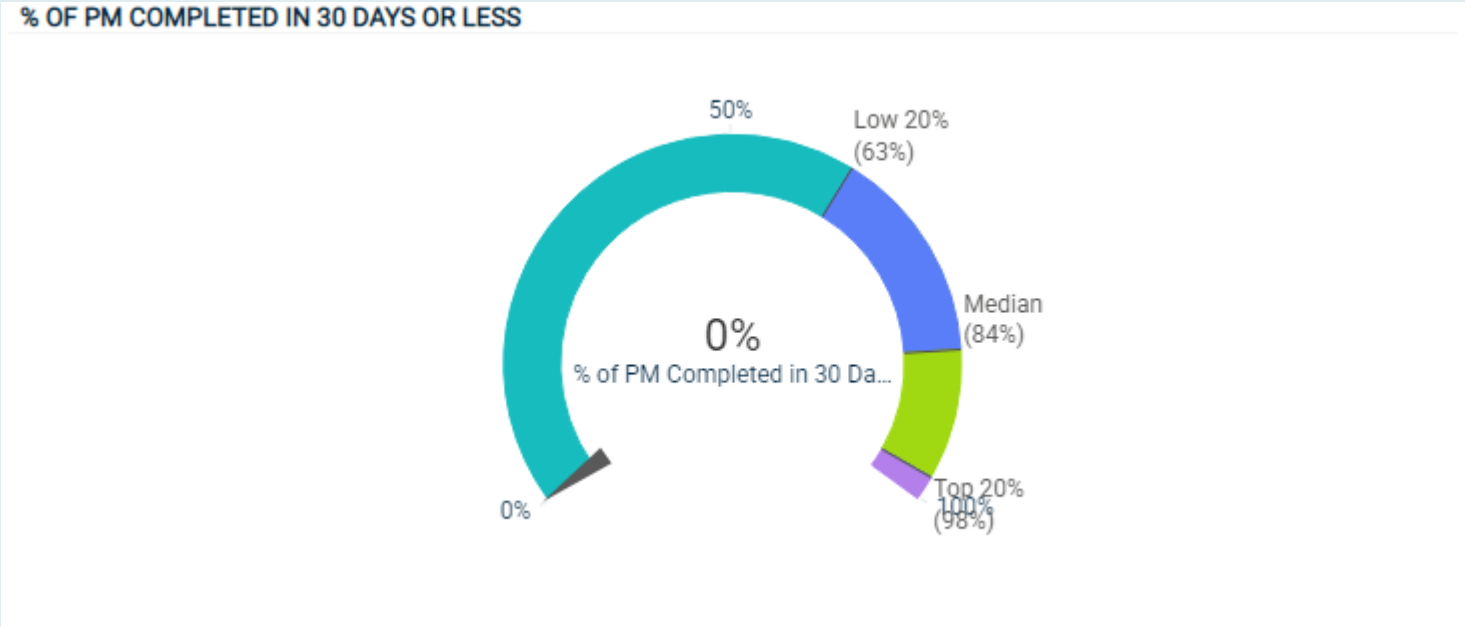
Ratio of PM to CM by Year

TREND OF PLANNED TO REACTIVE MAINTENANCE RATIO



Trend: Past 3 Years, plus current date: based on Created Date

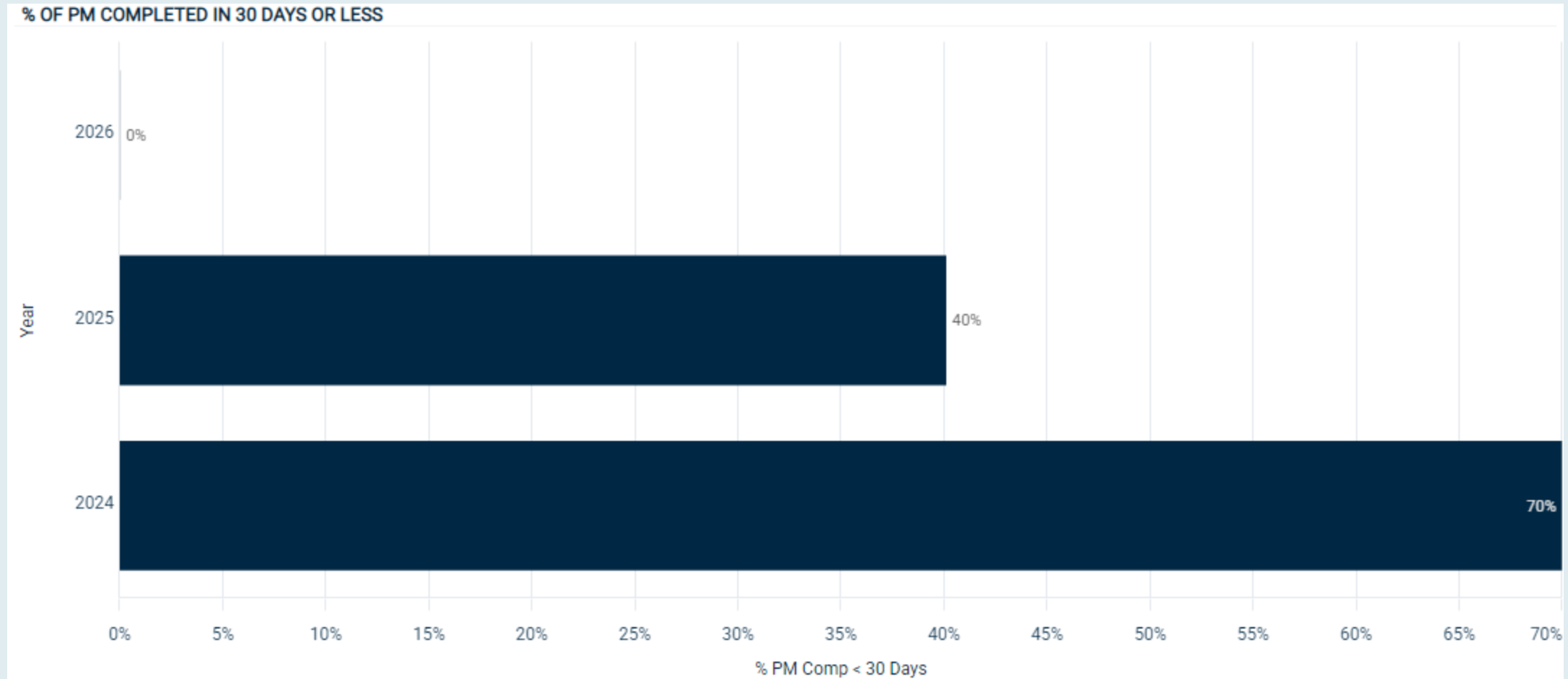
Percentage of PM WOs Completed in a Month or Less



% OF PLANNED WORK COMPLETED IN 30 DAYS OR LESS									
OrganizationName	Q	Peer Category	Q	Peer Clients	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,563	0%	63%	84%	98%	100%

This metric is a measurement of the responsiveness of proactive work. An above average measurement here leads to higher productivity and a decrease in backlog. This compares Completion Date – Start Date (uses Request Date if Start Date is not used) to see what % of PM WO’s are completed in 30 Days or Less. (Rolling 12 Months)

% of PMs Completed 30 Days or Less by Year

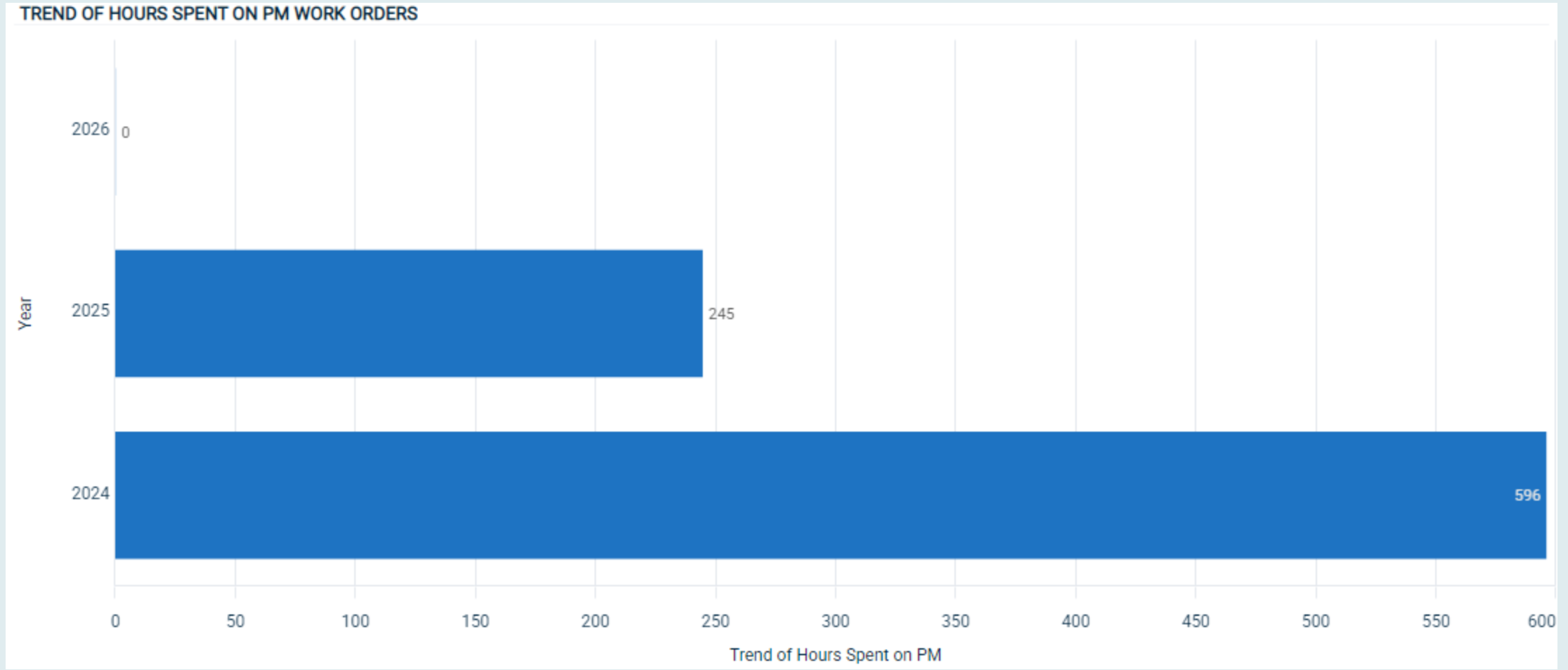


Trend: Past 3 Years, plus current date: based on Completion Date

Hours Spent on PMs by Month, Year



Hours Spent on PM by Year



Trend: Past 3 Years, plus current date: based on Created Date