

MISSION STATEMENT • DISTRICT 96

The mission of the Riverside Public Schools is to provide for each student a challenging education which promotes academic excellence, encourages creativity, develops critical thinking, and fosters respect for self, community, and the environment.

RIVERSIDE PUBLIC SCHOOLS
3340 S. HARLEM AVE.
RIVERSIDE, ILLINOIS

Hauser Jr High School
63 WOODSIDE RD
Riverside, IL 60546
Wednesday, July 15, 2020, 7:00 PM

AGENDA

REGULAR BUSINESS MEETING

A. Call to Order and Roll Call.	6:30 p.m.	
B. Enter into Closed Session, if necessary, for the purpose of discussing:		
C. Return to Open Session.	7:00 p.m.	
D. Public Comment/Statement.		
E. Changes/Additions to the Agenda.		
F. Superintendent's Report.		
1. Construction update.		4
a. Illinois Maintenance Grant.		24
b. Digitized architectural records.		27
2. Student Enrollment Update.		31
3. Summer School Update		32
4. COVID 19 Parent Survey-updated information.		34
G. Approval of Consent Agenda.		
1. Minutes of the Previous Meetings.		
a. 6.17.20 Minutes of the Closed Session		
b. 6.17.20 Minutes of the Regular Business Meeting		36
2. Personnel Report.		44
3. Payables Pre-List as of June 30, 2020.		46
4. Payables Pre-List as of July 15, 2020		82
5. Review of Closed Session Minutes of the Previous Six Months.		113
6. Embrace Contract.		116
7. Metro Chicago Mathematics Initiative.		125
H. Riverside Education Council.		
I. Board Member Comments.		
1. Education Committee - Ms. Klyber.		
2. Facilities Committee - Mr. Marhoul.		
3. Finance Committee - Mr. Miller.		
4. Personnel Committee - Mr. Marhoul/Mr. Muirheid.		
5. Policy Committee - Mr. Barsotti.		
J. Old Business.		
1. Revised Calendar - Action Item .		129
K. New Business/Discussion.		
1. FY21 Draft II Budget.		133
a. Learning Management System Discussion.		199
b. Data Management System Discussion.		203
c. Math Supplemental Curriculum Tool Discussion.		205
d. Reading Supplemental Curriculum Tool Discussion.		

Public comments are subject to the following provisions: Identify oneself by name and address and be brief. Ordinarily, 213
comments shall be limited to 3 minutes. The Board President may shorten or lengthen an individual's opportunity to speak. If a
number of individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.

2. Blythe Park MOU.	218
3. Strategic Planning Processes Consideration / Board Member Roles.	224
4. PRESS PLUS 103 Update Memo - First Reading.	232
a. Policy 2:125 Board Member Compensation; Expenses.	241
b. Policy 2:160 Board Attorney.	244
c. Policy 5:150 Personnel Records.	245
d. Policy 5:280 Duties and Qualifications.	246
e. Policy 5:60 Expenses.	248
f. Policy 6:135 Accelerated Placement Program.	251
g. Policy 6:280 Grading and Promotion.	252
h. Policy 7:70 Attendance and Truancy.	253
i. Policy 8:10 Connection with the Community.	254
j. Policy 8:30 Visitors to and Conduct on School Property.	255
k. Policy 8:110 Public Suggestions and Concerns.	258
5. PRESS 104 Update Memo - First Reading.	259
a. Policy 2:220 Board of Education Meeting Procedure	267
b. Policy 4:180 Pandemic Preparedness; Management; and Recovery	271
c. Policy 7:190 Student Behavior	275
d. Policy 7:340 Student Records	280
e. Policy 7:345 Use of Educational Technologies; Student Data Privacy and Security - NEW	282
6. PRESS 103 Policies Needing 5-Year Review.	
a. Policy 4:40 Payment Procedures	285
b. Policy 7:130 Student Rights and Responsibilities	286
c. Policy 7:325 Student Fund-Raising Activities	287
d. Policy 8:80 Gifts to the District	288
7. PRESS 104 Policies Needing 5-Year Review.	
a. Policy 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students	289
L. Public Comment/Response.	
M. Future Meeting Dates.	
1. August 5, 2020 - Special Meeting of the Board of Education, 7:00 p.m. in the Hauser Learning Resource Center (The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.).	
2. August 19, 2020 - Regular Business Meeting, 7:00 p.m. in the Hauser Learning Resource Center (The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.).	
N. Information Items.	
1. District 96 Absence Report.	
2. District 96 Student Enrollment Report.	290
3. District 96 Substitute Usage Report.	
4. FOIA Request.	
5. FOIA Response.	
6. Financial Statements.	291
7. District 96 Credit Card Statement.	306
8. Budget Progress Statement.	311
9. Legal Bills.	
10. Architect Bills.	
11. WT Group Survey Services.	312
12. DLA/Architect Updates.	
13. ADA Information Provided by DLA Architects.	
O. Enter into Closed Session (If needed).	
P. Return to Open Session.	
Q. Adjournment.	

Welcome to a District 96 Board Meeting

What is the District 96 Board of Education?

The Board of Education is the governing body of District 96. It consists of 7 district residents elected to serve the community. Each member volunteers for a four-year term.

What does the Board do?

The Board of Education sets district policy, approves educational goals, authorizes district expenditures and hires the Superintendent.

Only the Board, acting as a whole and in its official capacity, is vested with the authority to make decisions on behalf of the district. Individual board members can only offer their personal opinions on issues and cannot, as individuals, make binding decisions on behalf of the Board.

What happens at a Regular Board Meeting?

Regular Meetings are typically held on the 3rd Wednesday of every month (except July) at 6:30 p.m. Please visit the District's website (www.district96.org) for a list of meeting dates and times.

Generally, at a Regular Meeting, the Superintendent and district staff update the Board about such topics as district finances, facilities and educational goals and initiatives. The Superintendent may also recommend that the Board take specific action on items it discusses. Typically, a Board vote on any item does not occur at the same meeting that the item is first discussed.

A Board vote on policies, programs and expenditures can only occur in an open session (in public). At some meetings, however, the Board may adjourn into closed session (apart from the public). Closed sessions are allowed by law due to the sensitive nature of some discussion topics. Board of Education Policy 2:200 itemizes a list of permissible closed session topics.

In order to maintain transparency and openness in our meetings, all of our discussions need to take place in public. We conduct our meetings in accordance to policy 2:220 (Board of Education Meeting Procedure). There is an opportunity for public comment during every Board meeting. The Board uses this time to listen to community questions and concerns, but may not respond immediately to individual requests and cannot take formal action on non-agenda items. Comments pertaining to individual students or staff are not permitted.

How to contact the Board?

You may send an email to boardofed@district96.org and your message will be forwarded to all members. You can also call individual members at the numbers listed in the district calendar.

For more information:

Please visit <http://www.district96.org/school-board/> and <http://www.district96.org/school-board/board-policy-manual/>



RIVERSIDE SCHOOL DISTRICT 96 IMPROVEMENTS 2020



Construction Progress - July 2020

This newsletter seeks to update Village residents with regards to renovations currently underway at Ames Elementary School and Central Elementary School. Blythe Park and Hollywood Elementary Schools to begin improvements during the summer of 2020.

Project Scope

Ames Elementary School (February 1-August 14, 2020)

- 2-Storey Addition (~15,000SF) to the Existing Building
- Multipurpose Room, Classrooms, Library, Learning Hub, Toilets
- Elevator for improved Internal Access
- Site Improvements including Improved Parking, Playgrounds, Storm Drainage
- Improve School Drop Off

Central Elementary School (March 1-August 14, 2020)

- New Elevator Access to all floors
- Ramp Accessibility to Main Entry
- Reconfiguration of select areas in the lower level as Multipurpose Rooms
- Select interior ramps between levels

Blythe Park Elementary School (June 1-August 14, 2020)

- New Secure Entrance
- Additional Classroom
- Maintain Historical Significance

Hollywood Elementary School (June 1-August 14, 2020)

- Remodeling of select interiors including the Office
- New Secure Entrance

Project Team

Owner: Riverside School District 96
 Architect: DLA Architects, LLC.
 Contractor Manager: Berglund Construction Co.
 Owner's Representative: Vistara Construction Services, Inc

Frequently Asked Questions

- What is the Project Schedule?
The project was slated to begin in late January and run through middle of August 2020. The project began approximately 4 weeks behind schedule due to delayed zoning approvals but is slowly making up time. It is approximately 55% complete.
- Has COVID-19 impacted construction?
Workers are aware and numerous steps have been undertaken to minimize the spread of the virus. Workers are wearing masks/ maintaining safe social distancing where possible along with additional cleaning and temperature checks.
- What about Historical Preservation?
The Blythe Park addition and entrance was approved by the Riverside Historical Preservation Committee in February 2020.
- What about access to the building during construction?
Access to the building is restricted to Construction Workers and the Owner's Representatives. This is for safety and security reasons

Project Schedule (Next 30 days)

- Ames-Steel (Complete)/ Masonry (100%)/ Roof (100% Complete)/ Electrical / Mechanical/ Plumbing / Finishes (80%)/ Site Improvements (30% Complete)
- Central-Elevator Shaft (Complete)/ Pool Infill (Complete) Interior Construction (75% Complete)
- Blythe-Foundations (Complete)/ Steel—(Complete) Interior Finishes—(80% Complete)
- Hollywood- Rough In (80% Complete) Finishes—(80% Complete)
- Playground Contract (Awarded)/ Furniture (Awarded)

Contact Persons

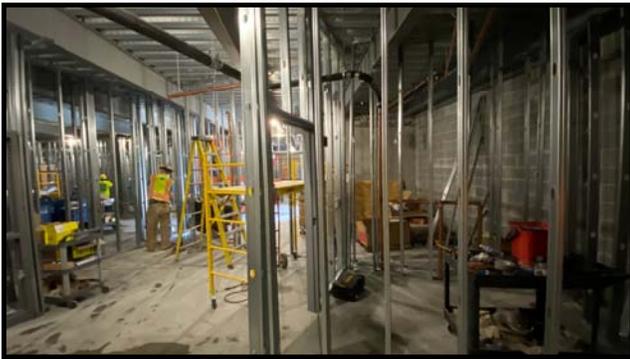
Superintendent of Schools: Martha Ryan-Toye 708-447-5007
 Director of Finance: James Fitton 708-447-5007
 Building Engineer: Bill Radtke 708-447-7044
 Owner's Representative: Ramesh Nair 312-404-9530



RIVERSIDE SCHOOL DISTRICT 96 IMPROVEMENTS 2020



Construction Progress - July 2020



Ames Elementary School



Blythe Park Elementary School



Hollywood Elementary School

Central Elementary School

CONSTRUCTION PROGRESS - AMES ELEMENTARY SCHOOL

JULY 2020



Brick Piers



Storm Drains



2nd Floor Concrete



Roof Installation

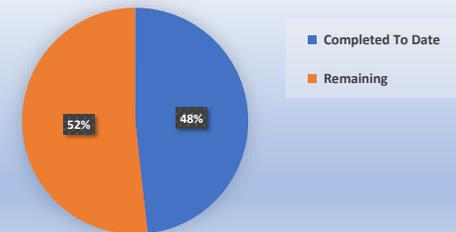


Site Concrete

Key Activities

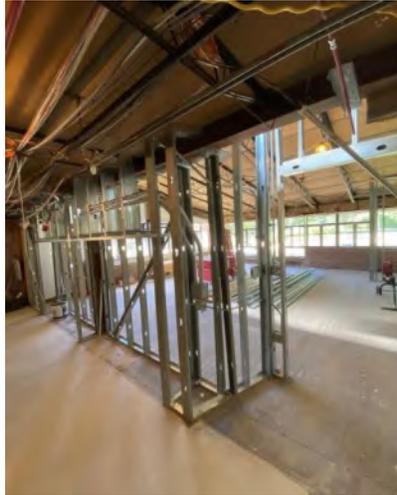
- 1 Foundations - 100% Complete
- 2 Masonry Block Walls - 100% Complete
- 3 Interior Roughs In - 1st Floor - 100% Complete
- 4 Roof - 90% Complete
- 5 1st and 2nd Floor Concrete Slabs - 100% Complete

Ames School - Construction Progress



CONSTRUCTION PROGRESS - BLYTHE PARK ELEMENTARY SCHOOL

JULY 2020



Interior Framing



Secure Entry Pad



Classroom Addition

7



Drywall Delivery

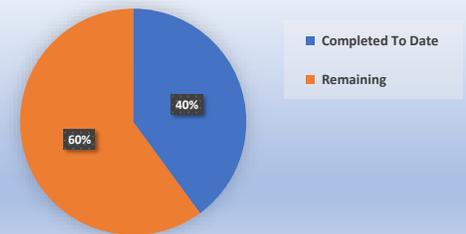


Roof Deck Installation

Key Activities

- 1 Secure Entry Pad - 100% Complete
- 2 Classroom Addition - Slab - 100% Complete
- 3 Steel / Roof Deck - 100% Complete
- 4 Interior Framing/ Rough Ins - 100% Complete
- 5 Drywall/ Taping - 25% Complete

Blythe School - Construction Progress



CONSTRUCTION PROGRESS - CENTRAL ELEMENTARY SCHOOL

JULY 2020



Entry Shoring



Sump Pit Excavation



Pool Infill



Basement - Ramp Construction

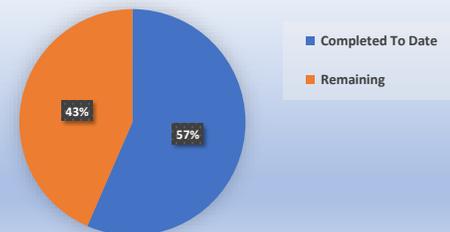


Wall Blocking

Key Activities

- 1 Drywall/ Taping - 10% Complete
- 2 Mechanical / Electrical Rough In - 70% Complete
- 3 Basement Rough In - 80% Complete
- 4 Ramp Construction - 80% Complete
- 5 Sanitary Line Rework - 100% Complete

Central School - Construction Progress



CONSTRUCTION PROGRESS - HOLLYWOOD ELEMENTARY SCHOOL

JULY 2020



Masonry Opening



Main Entry



Rough In and Blocking



Interior Framing

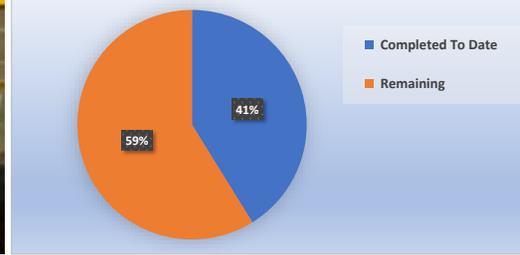


Demolition

Key Activities

- 1 Drywall/ Taping - 10% Complete
- 2 Interior Framing - 100% Complete
- 3 HVAC/ Electrical Rough In - 100% Complete
- 4 Wood Blocking - 100% Complete

Hollywood School - Construction Progress



Riverside Public School District 96

3340 S Harlem, Riverside IL 60546



JULY 2020

SCHEDULE OF VALUES

GUARANTEED MAXIMUM PRICE							
SCHEDULE OF VALUES							
			Ames	Blythe	Central	Hollywood	TOTAL
Pre-Construction			\$ 4,584.90	\$ 4,584.90	\$ 4,584.90	\$ 4,584.90	\$ 18,339.60
General Conditions			\$ 290,569.00	\$ 49,560.00	\$ 118,000.00	\$ 49,560.00	\$ 507,689.00
Bond	Berglund		\$ 60,979.00	\$ 11,201.00	\$ 25,372.00	\$ 6,647.00	\$ 104,199.00
General Liability/ Builder's Risk	Berglund		\$ 109,563.00	\$ 22,694.00	\$ 38,019.00	\$ 9,614.00	\$ 179,890.00
Sub-Contractor Default Insurance	Berglund		\$ 94,452.00	\$ 20,284.00	\$ 29,186.00	\$ 7,243.00	\$ 151,165.00
Permit Fees	Permit Fees		\$ 2,815.56				\$ 2,815.56
BCC-OT	Earned		\$ 30,395.22		\$ 31,257.69		\$ 61,652.91
General Requirements			\$ 22,090.91	\$ 4,986.00	\$ 7,186.00	\$ 4,986.00	\$ 39,248.91
Miscellaneous	Berglund		\$ 240,694.62	\$ 55,613.00	\$ 362,817.84	\$ 29,688.38	\$ 688,813.84
Demolition	Safe Environmental	Trade Package 2	\$ 142,661.17	\$ 52,256.57	\$ 166,745.32	\$ 38,492.17	\$ 400,155.23
Playground	Imagine Nation		\$ 162,724.00				\$ 162,724.00
Site	Berglund	Trade Package 1	\$ 2,193,764.04	\$ 189,650.00	\$ 498,924.87		\$ 2,882,338.91
Masonry	J&E Duff	Trade Package 3	\$ 840,886.45	\$ 26,800.00	\$ 178,674.23	\$ 10,000.00	\$ 1,056,360.68
Steel	Waukegan Steel	Trade Package 4	\$ 424,381.09	\$ 112,000.00	\$ 51,450.00	\$ 6,700.00	\$ 594,531.09
Carpentry	DBM Services	Trade Package 5	\$ 1,576,592.16	\$ 434,900.00	\$ 492,100.00	\$ 236,429.00	\$ 2,740,021.16
Roof	Ridgworth Roofing	Trade Package 6	\$ 131,110.00	\$ 111,386.00	\$ 31,925.00	\$ 2,950.00	\$ 277,371.00
RTU Screen Wall			\$ 1.00				\$ 1.00
Glazing	Lake Shore Glass	Trade Package 7	\$ 285,995.00	\$ 76,400.00	\$ 5,505.00	\$ 82,245.00	\$ 450,145.00
Flooring	Johnson Floor	Trade Package 8	\$ 300,078.00	\$ 112,043.00	\$ 283,598.00	\$ 20,005.00	\$ 715,724.00
Paint	Oosterbaan Painting	Trade Package 9	\$ 78,125.00	\$ 23,525.00	\$ 37,250.00	\$ 15,000.00	\$ 153,900.00
Elevator	Thyssen Krupp	Trade Package 10	\$ 108,000.00		\$ 153,168.00		\$ 261,168.00
Fire Protection	USA Fire Protection	Trade Package 11	\$ 80,729.00		\$ 24,501.00		\$ 105,230.00
Plumbing	Bruckner	Trade Package 12	\$ 206,240.51	\$ 67,100.00	\$ 112,900.00	\$ 4,485.00	\$ 390,725.51
HVAC	FE Moran	Trade Package 13	\$ 1,281,653.85	\$ 304,243.18	\$ 278,445.50	\$ 121,169.56	\$ 1,985,512.09
Electrical	Austin	Trade Package 14	\$ 791,855.56	\$ 253,440.45	\$ 296,523.29	\$ 92,000.00	\$ 1,433,819.30
AV Upgrades			\$ 5,000.00				\$ 5,000.00
Access Control			\$ 25,705.00				\$ 25,705.00
CONSTRUCTION TOTAL			\$ 9,491,646.04	\$ 1,932,667.10	\$ 3,228,133.64	\$ 741,799.01	\$ 15,394,245.79
Profit			\$ 254,838.16	\$ 57,660.19	\$ 98,996.20	\$ 23,621.25	\$ 435,115.80
Contingency			\$ 77,931.01	\$ 66,054.30	\$ 21,577.91	\$ 5,625.27	\$ 171,188.49
OT - Berglund			\$ 36,178.78	\$ 8,500.00	\$ 8,494.31	\$ 8,500.00	\$ 61,673.09
OT-Sub Contractors			\$ 103,262.32	\$ 20,000.00	\$ 46,057.82	\$ 16,000.00	\$ 185,320.14
Permit Changes			\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
GMP			\$ 9,973,856.31	\$ 2,084,881.59	\$ 3,403,259.88	\$ 795,545.53	\$ 16,257,543.31

Riverside Public School District 96
3340 S Harlem, Riverside IL 60546



FINANCIAL STATUS

JULY 2020

BERGLUND CONSTRUCTION COMPANY	CONTRACT
	GMP
PRE-CONSTRUCTION	\$ 18,339.60
GENERAL CONDITIONS	\$ 507,689.00
BOND	\$ 104,199.00
GENERAL LIABILITY/ BUILDER'S RISK	\$ 179,890.00
SUB CONTRACTOR DEFAULT INSURANCE	\$ 151,165.00
PERMIT FEES	\$ 2,815.56
BCC-OT	\$ 61,652.91
GENERAL REQUIREMENTS	\$ 39,248.91
MISCELLANEOUS	\$ 688,813.84
DEMOLITION	\$ 400,155.23
PLAYGROUND	\$ 162,724.00
SITE	\$ 2,882,338.91
MASONRY	\$ 1,056,360.68
STEEL	\$ 594,531.09
CARPENTRY	\$ 2,740,021.16
ROOF	\$ 277,371.00
RTU SCREEN WALL	\$ 1.00
GLAZING	\$ 450,145.00
FLOORING	\$ 715,724.00
PAINT	\$ 153,900.00

INVOICE								
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20		
\$ 18,339.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
100%								
\$ 29,056.90	\$ 56,019.75	\$ 66,550.95	\$ 40,002.00	\$ 117,600.25	\$ -	\$ -		
61%								
\$ 92,734.00	\$ -	\$ -	\$ -	\$ 11,465.00	\$ -	\$ -		
100%								
\$ 163,222.00	\$ -	\$ -	\$ 16,668.00	\$ -	\$ -	\$ -		
100%								
\$ 148,284.00	\$ -	\$ -	\$ 2,881.00	\$ -	\$ -	\$ -		
100%								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
0%								
\$ -	\$ -	\$ -	\$ 40,626.60	\$ 21,026.31	\$ -	\$ -		
100%								
\$ -	\$ 6,241.33	\$ 4,750.83	\$ 5,530.70	\$ 7,133.83	\$ -	\$ -		
60%								
\$ -	\$ 34,723.52	\$ 125,427.28	\$ 153,474.96	\$ 133,399.27	\$ -	\$ -		
65%								
\$ -	\$ 35,348.64	\$ 96,990.20	\$ 220,231.90	\$ 40,939.72	\$ -	\$ -		
98%								
\$ -								
0%								
\$ -	\$ 291,101.97	\$ 162,777.33	\$ 816,767.14	\$ 405,540.90	\$ -	\$ -		
58%								
\$ -	\$ 5,000.00	\$ 204,900.00	\$ 330,871.28	\$ 138,264.40	\$ -	\$ -		
64%								
\$ -	\$ 34,400.00	\$ 258,140.00	\$ 82,627.59	\$ 152,597.00	\$ -	\$ -		
89%								
\$ -	\$ 21,873.27	\$ 15,490.95	\$ 38,844.33	\$ 580,695.60	\$ -	\$ -		
24%								
\$ -	\$ -	\$ -	\$ -	\$ 155,854.00	\$ -	\$ -		
56%								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
0%								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
0%								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
0%								
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

CONTRACT	INVOICED	RETAINAGE
\$ 18,339.60	\$ 18,339.60	\$ -
\$ 507,689.00	\$ 309,229.85	\$ -
\$ 104,199.00	\$ 104,199.00	\$ -
\$ 179,890.00	\$ 179,890.00	\$ -
\$ 151,165.00	\$ 151,165.00	\$ -
\$ 2,815.56	\$ -	\$ -
\$ 61,652.91	\$ 61,652.91	\$ 6,165.29
\$ 39,248.91	\$ 23,656.69	\$ -
\$ 688,813.84	\$ 447,025.03	\$ 44,702.55
\$ 400,155.23	\$ 393,510.46	\$ 39,351.05
\$ 162,724.00	\$ -	\$ -
\$ 2,882,338.91	\$ 1,676,187.34	\$ 167,618.76
\$ 1,056,360.68	\$ 679,035.68	\$ 67,903.56
\$ 594,531.09	\$ 527,764.59	\$ 52,776.46
\$ 2,740,021.16	\$ 656,904.15	\$ 65,690.42
\$ 277,371.00	\$ 155,854.00	\$ 15,585.40
\$ 1.00	\$ -	\$ -
\$ 450,145.00	\$ -	\$ -
\$ 715,724.00	\$ -	\$ -
\$ 153,900.00	\$ -	\$ -



FINANCIAL STATUS

JULY 2020

BERGLUND CONSTRUCTION COMPANY		CONTRACT
		GMP
ELEVATOR	\$ 261,168.00	
FIRE PROTECTION	\$ 105,230.00	
PLUMBING	\$ 390,725.51	
HVAC	\$ 1,985,512.09	
ELECTRICAL	\$ 1,433,819.30	
AV UPGRADES	\$ 5,000.00	
ACCESS CONTROL	\$ 25,705.00	
PROFIT	\$ 435,115.80	
CONTINGENCY	\$ 171,188.49	
OT - BERGLUND	\$ 61,673.09	
OT - SUBCONTRACTORS	\$ 185,320.14	
PERMIT CHANGES	\$ 10,000.00	
TOTAL	\$16,257,543.31	

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
0%							
\$ 129,489.00	\$ -	\$ -	\$ -	\$ 66,934.50	\$ -	\$ -	
75%							
\$ -	\$ -	\$ 6,869.00	\$ -	\$ 23,635.00	\$ -	\$ -	
29%							
\$ -	\$ -	\$ 11,400.00	\$ -	\$ 178,673.01	\$ -	\$ -	
49%							
\$ -	\$ 49,000.00	\$ 48,000.00	\$ 395,965.00	\$ 712,622.09	\$ -	\$ -	
61%							
\$ -	\$ 40,661.60	\$ 149,775.00	\$ 146,066.52	\$ 341,626.28	\$ -	\$ -	
47%							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
0%							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
0%							
\$ 14,612.25	\$ 14,801.93	\$ 33,851.79	\$ 62,237.31	\$ 83,855.52	\$ -	\$ -	
48%							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
0%							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
0%							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
0%							
\$ 595,751.60	\$ 589,172.01	\$ 1,184,923.33	\$ 2,352,794.33				

CONTRACT	INVOICED	RETAINAGE
\$ 261,168.00	\$ 196,423.50	\$ 19,642.35
\$ 105,230.00	\$ 30,504.00	\$ 3,050.40
\$ 390,725.51	\$ 190,073.01	\$ 19,007.30
\$ 1,985,512.09	\$ 1,205,587.09	\$ 120,558.70
\$ 1,433,819.30	\$ 678,129.40	\$ 67,812.94
\$ 5,000.00	\$ -	\$ -
\$ 25,705.00	\$ -	\$ -
\$ 435,115.80	\$ 209,358.80	
\$ 171,188.49	\$ -	\$ 4,223.30
\$ 61,673.09	\$ -	\$ -
\$ 185,320.14	\$ -	\$ -
\$ 10,000.00	\$ -	\$ -
\$ 16,257,543.31	\$ 7,894,490.10	\$ 694,088.48

PERCENTAGE COMPLETE (OVERALL)

49%

Riverside Public School District 96
3340 S Harlem, Riverside IL 60546



FINANCIAL STATUS

JULY 2020

AMES ELEMENTARY SCHOOL	CONTRACT
	GMP
PRE-CONSTRUCTION	\$ 4,584.90
GENERAL CONDITIONS	\$ 290,569.00
BOND	\$ 60,979.00
GENERAL LIABILITY/ BUILDER'S RISK	\$ 109,563.00
SUB CONTRACTOR DEFAULT INSURANCE	\$ 94,452.00
PERMIT FEES	\$ 2,815.56
BCC-OT	\$ 30,395.22
GENERAL REQUIREMENTS	\$ 22,090.91
MISCELLANEOUS	\$ 240,694.62
DEMOLITION	\$ 142,661.17
PLAYGROUND	\$ 162,724.00
SITE	\$ 2,193,764.04
MASONRY	\$ 840,886.45
STEEL	\$ 424,381.09
CARPENTRY	\$ 1,576,592.16
ROOF	\$ 131,110.00
RTU SCREEN WALL	\$ 1.00
GLAZING	\$ 285,995.00
FLOORING	\$ 300,078.00
PAINT	\$ 78,125.00

INVOICE								
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20		
\$ 4,584.90								
100%								
\$ 29,056.90	\$ 44,219.75	\$ 42,950.95		\$ 72,642.25				
65%								
\$ 60,979.00								
100%								
\$ 97,603.00			\$ 11,960.00					
100%								
\$ 92,170.00			\$ 2,282.00					
100%								
0%								
			\$ 20,126.91	\$ 10,268.31				
100%								
\$ -	\$ 5,522.73	\$ 3,313.63	\$ 2,209.10	\$ 3,313.63				
65%								
	\$ 33,063.20	\$ 40,607.75	\$ 49,942.46	\$ 22,990.07				
61%								
	\$ 35,348.64	\$ 49,466.00	\$ 54,931.89					
98%								
0%								
	\$ 237,218.97	\$ 104,499.08	\$ 581,480.89	\$ 281,230.34				
55%								
	\$ 5,000.00	\$ 186,050.00	\$ 188,547.91	\$ 106,488.54				
58%								
	\$ 34,400.00	\$ 230,620.00	\$ 72,787.59	\$ 43,100.00				
90%								
	\$ 13,998.27	\$ 7,244.63	\$ 14,700.03	\$ 293,220.06				
21%								
				\$ 123,929.00				
95%								
0%								
0%								
0%								

CONTRACT	INVOICED	RETAINAGE
\$ 4,584.90	\$ 4,584.90	
\$ 290,569.00	\$ 188,869.85	
\$ 60,979.00	\$ 60,979.00	
\$ 109,563.00	\$ 109,563.00	
\$ 94,452.00	\$ 94,452.00	
\$ 2,815.56	\$ -	
\$ 30,395.22	\$ 30,395.22	\$ 3,039.52
\$ 22,090.91	\$ 14,359.09	
\$ 240,694.62	\$ 146,603.48	\$ 14,660.36
\$ 142,661.17	\$ 139,746.53	\$ 13,974.65
\$ 162,724.00	\$ -	
\$ 2,193,764.04	\$ 1,204,429.28	\$ 120,442.94
\$ 840,886.45	\$ 486,086.45	\$ 48,608.64
\$ 424,381.09	\$ 380,907.59	\$ 38,090.76
\$ 1,576,592.16	\$ 329,162.99	\$ 32,916.29
\$ 131,110.00	\$ 123,929.00	\$ 12,392.90
\$ 1.00	\$ -	
\$ 285,995.00	\$ -	
\$ 300,078.00	\$ -	
\$ 78,125.00	\$ -	



FINANCIAL STATUS

JULY 2020

AMES ELEMENTARY SCHOOL		CONTRACT
	GMP	
ELEVATOR	\$ 108,000.00	
FIRE PROTECTION	\$ 80,729.00	
PLUMBING	\$ 206,240.51	
HVAC	\$ 1,281,653.85	
ELECTRICAL	\$ 791,855.56	
AV UPGRADES	\$ 5,000.00	
ACCESS CONTROL	\$ 25,705.00	
PROFIT	\$ 254,838.16	
CONTINGENCY	\$ 77,931.01	
OT - BERGLUND	\$ 36,178.78	
OT-SUBCONTRACTORS	\$ 103,262.32	
PERMIT CHANGES	\$ 10,000.00	
TOTAL	\$ 9,973,856.31	

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
0%							
\$ 54,000.00				\$ 28,744.50			
77%							
		\$ 5,099.00		\$ 22,955.00			
35%							
		\$ 9,500.00		\$ 107,715.51			
57%							
	\$ 20,500.00	\$ 43,500.00	\$ 208,325.00	\$ 492,583.85			
60%							
	\$ 36,186.75	\$ 104,050.00	\$ 83,482.50	\$ 158,405.56			
48%							
0%							
0%							
\$ 9,949.79	\$ 12,302.85	\$ 24,312.40	\$ 30,064.79	\$ 45,131.84			
48%							
0%							
0%							
0%							
0%							
0%							
0%							
\$ 348,357.90	\$ 477,761.16	\$ 851,213.44	\$ 1,320,841.07	\$ 1,812,718.46			

PERCENTAGE COMPLETE (AMES)

CONTRACT	INVOICED	RETAINAGE
\$ 108,000.00	\$ 82,744.50	\$ 8,274.45
\$ 80,729.00	\$ 28,054.00	\$ 2,805.40
\$ 206,240.51	\$ 117,215.51	\$ 11,721.55
\$ 1,281,653.85	\$ 764,908.85	\$ 76,490.89
\$ 791,855.56	\$ 382,124.81	\$ 38,212.47
\$ 5,000.00	\$ -	
\$ 25,705.00	\$ -	
\$ 254,838.16	\$ 121,761.67	
\$ 77,931.01	\$ -	\$ 2,648.81
\$ 36,178.78	\$ -	
\$ 103,262.32	\$ -	
\$ 10,000.00	\$ -	
\$ 9,973,856.31	\$ 4,810,877.72	\$ 424,279.63
48%		

Riverside Public School District 96
3340 S Harlem, Riverside IL 60546



FINANCIAL STATUS

JULY 2020

BLYTHE PARK ELEMENTARY SCHOOL		CONTRACT
		GMP
PRE-CONSTRUCTION	\$	4,584.90
GENERAL CONDITIONS	\$	49,560.00
BOND	\$	11,201.00
GENERAL LIABILITY/ BUILDER'S RISK	\$	22,694.00
SUB CONTRACTOR DEFAULT INSURANCE	\$	20,284.00
PERMIT FEES	\$	-
BCC-OT	\$	-
GENERAL REQUIREMENTS	\$	4,986.00
MISCELLANEOUS	\$	55,613.00
DEMOLITION	\$	52,256.57
SITE	\$	189,650.00
MASONRY	\$	26,800.00
STEEL	\$	112,000.00
CARPENTRY	\$	434,900.00
ROOF	\$	111,386.00
GLAZING	\$	76,400.00
FLOORING	\$	112,043.00
PAINT	\$	23,525.00
ELEVATOR		
FIRE PROTECTION		

INVOICE								
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20		
\$ 4,584.90								
100%								
			\$ 12,390.00	\$ 14,868.00				
55%								
\$ 11,201.00								
100%								
\$ 21,081.00			\$ 1,613.00					
100%								
\$ 19,913.00			\$ 371.00					
100%								
0%								
			\$ 1,246.50	\$ 1,495.80				
55%								
	\$ 223.02	\$ 470.47	\$ 15,229.95	\$ 13,447.49				
53%								
			\$ 48,300.00	\$ 3,956.57				
100%								
	\$ 4,901.75		\$ 92,111.41	\$ 11,841.54				
57%								
				\$ 21,200.00				
79%								
			\$ 2,500.00	\$ 102,132.00				
93%								
	\$ 2,362.50	\$ 2,750.00	\$ 4,614.27	\$ 79,741.70				
21%								
0%								
0%								
0%								
0%								
0%								

CONTRACT	INVOICED	RETAINAGE
\$ 4,584.90	\$ 4,584.90	
\$ 49,560.00	\$ 27,258.00	
\$ 11,201.00	\$ 11,201.00	
\$ 22,694.00	\$ 22,694.00	
\$ 20,284.00	\$ 20,284.00	
\$ -	\$ -	
\$ -	\$ -	
\$ 4,986.00	\$ 2,742.30	
\$ 55,613.00	\$ 29,370.93	\$ 2,937.10
\$ 52,256.57	\$ 52,256.57	\$ 5,225.66
\$ 189,650.00	\$ 108,854.70	\$ 10,885.47
\$ 26,800.00	\$ 21,200.00	\$ 2,120.00
\$ 112,000.00	\$ 104,632.00	\$ 10,463.20
\$ 434,900.00	\$ 89,468.47	\$ 8,946.85
\$ 111,386.00	\$ -	
\$ 76,400.00	\$ -	
\$ 112,043.00	\$ -	
\$ 23,525.00	\$ -	
\$ -	\$ -	
\$ -	\$ -	



FINANCIAL STATUS

JULY 2020

BLYTHE PARK ELEMENTARY SCHOOL	CONTRACT
	GMP
PLUMBING	\$ 67,100.00
HVAC	\$ 304,243.18
ELECTRICAL	\$ 253,440.45
PROFIT	\$ 57,660.19
CONTINGENCY	\$ 66,054.30
OT - BERGLUND	\$ 8,500.00
OT - SUBCONTRACTORS	\$ 20,000.00
TOTAL	\$ 2,084,881.59

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
0%							
				\$ 35,970.00			
54%							
	\$ 9,500.00	\$ 1,000.00	\$ 68,200.00	\$ 97,743.18			
58%							
	\$ 1,349.60	\$ 14,925.00	\$ 27,000.00	\$ 59,697.45			
41%							
			\$ 10,378.83	\$ 12,310.45			
39%							
0%							
0%							
0%							
0%							
\$ 56,790.95	\$ 18,336.87	\$ 19,145.47	\$ 283,954.96	\$ 454,404.18			
PERCENTAGE COMPLETE (BLYTHE)							

CONTRACT	INVOICED	RETAINAGE
\$ 67,100.00	\$ 35,970.00	\$ 3,597.00
\$ 304,243.18	\$ 176,443.18	\$ 17,644.32
\$ 253,440.45	\$ 102,972.05	\$ 10,297.21
\$ 57,660.19	\$ 22,689.28	
\$ 66,054.30	\$ -	
\$ 8,500.00	\$ -	
\$ 20,000.00	\$ -	
\$ 2,084,881.59	\$ 832,621.38	\$ 72,116.81
40%		

Riverside Public School District 96
3340 S Harlem, Riverside IL 60546



FINANCIAL STATUS

JULY 2020

CENTRAL ELEMENTARY SCHOOL		CONTRACT
	GMP	
PRE-CONSTRUCTION	\$ 4,584.90	
GENERAL CONDITIONS	\$ 118,000.00	
BOND	\$ 25,372.00	
GENERAL LIABILITY/ BUILDER'S RISK	\$ 38,019.00	
SUB CONTRACTOR DEFAULT INSURANCE	\$ 29,186.00	
PERMIT FEES	\$ -	
BCC OVERTIME	\$ 31,257.69	
GENERAL REQUIREMENTS	\$ 7,186.00	
MISCELLANEOUS	\$ 362,817.84	
DEMOLITION	\$ 166,745.32	
SITE	\$ 498,924.87	
MASONRY	\$ 178,674.23	
STEEL	\$ 51,450.00	
CARPENTRY	\$ 492,100.00	
ROOF	\$ 31,925.00	
GLAZING	\$ 5,505.00	
FLOORING	\$ 283,598.00	
PAINT	\$ 37,250.00	
ELEVATOR	\$ 153,168.00	
FIRE PROTECTION	\$ 24,501.00	

INVOICE								
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20		
\$ 4,584.90								
100%								
	\$ 11,800.00	\$ 23,600.00	\$ 17,700.00	\$ 17,700.00				
60%								
\$ 13,907.00				\$ 11,465.00				
100%								
\$ 35,549.00			\$ 2,470.00					
100%								
\$ 29,110.00			\$ 76.00					
100%								
0%								
			\$ 20,499.69	\$ 10,758.00				
100%								
	\$ 718.60	\$ 1,437.20	\$ 1,077.90	\$ 1,077.90				
60%								
	\$ 1,239.05	\$ 83,930.86	\$ 88,302.55	\$ 91,010.86				
73%								
		\$ 47,524.20	\$ 82,130.01	\$ 36,983.15				
100%								
	\$ 48,981.25	\$ 58,278.25	\$ 143,174.84	\$ 112,469.02				
73%								
		\$ 18,850.00	\$ 142,323.37	\$ 10,575.86				
96%								
		\$ 27,520.00	\$ 2,380.00	\$ 5,625.00				
69%								
	\$ 3,150.00	\$ 3,996.32	\$ 18,406.86	\$ 142,914.95				
34%								
				\$ 31,925.00				
100%								
0%								
0%								
0%								
\$ 75,489.00				\$ 38,190.00				
74%								
		\$ 1,770.00		\$ 680.00				

CONTRACT	INVOICED	RETAINAGE
\$ 4,584.90	\$ 4,584.90	
\$ 118,000.00	\$ 70,800.00	
\$ 25,372.00	\$ 25,372.00	
\$ 38,019.00	\$ 38,019.00	
\$ 29,186.00	\$ 29,186.00	
\$ -	\$ -	
\$ 31,257.69	\$ 31,257.69	\$ 3,125.77
\$ 7,186.00	\$ 4,311.60	
\$ 362,817.84	\$ 264,483.32	\$ 26,448.35
\$ 166,745.32	\$ 166,637.36	\$ 16,663.74
\$ 498,924.87	\$ 362,903.36	\$ 36,290.35
\$ 178,674.23	\$ 171,749.23	\$ 17,174.92
\$ 51,450.00	\$ 35,525.00	\$ 3,552.50
\$ 492,100.00	\$ 168,468.13	\$ 16,846.82
\$ 31,925.00	\$ 31,925.00	\$ 3,192.50
\$ 5,505.00	\$ -	
\$ 283,598.00	\$ -	
\$ 37,250.00	\$ -	
\$ 153,168.00	\$ 113,679.00	\$ 11,367.90
\$ 24,501.00	\$ 2,450.00	\$ 245.00



FINANCIAL STATUS

JULY 2020

CENTRAL ELEMENTARY SCHOOL		CONTRACT
	GMP	
PLUMBING	\$ 112,900.00	
HVAC	\$ 278,445.50	
ELECTRICAL	\$ 296,523.29	
PROFIT	\$ 98,996.20	
CONTINGENCY	\$ 21,577.91	
OT - BERGLUND	\$ 8,494.31	
OT - SUBCONTRACTORS	\$ 46,057.82	
TOTAL	\$ 3,403,259.88	

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
10%							
		\$ 1,900.00		\$ 32,987.50			
31%							
	\$ 9,500.00	\$ 3,000.00	\$ 79,500.00	\$ 65,945.50			
57%							
	\$ 2,303.00	\$ 23,825.00	\$ 29,584.02	\$ 98,185.77			
52%							
\$ 4,662.46	\$ 2,499.08	\$ 9,539.39	\$ 17,541.86	\$ 21,096.09			
56%							
0%							
0%							
0%							
\$ 163,316.81	\$ 80,190.98	\$ 305,171.22	\$ 645,167.10	\$ 729,589.60			
PERCENTAGE COMPLETE (CENTRAL)							

CONTRACT	INVOICED	RETAINAGE
\$ 112,900.00	\$ 34,887.50	\$ 3,488.75
\$ 278,445.50	\$ 157,945.50	\$ 15,794.54
\$ 296,523.29	\$ 153,897.79	\$ 15,389.78
\$ 98,996.20	\$ 55,338.88	
\$ 21,577.91	\$ -	\$ 1,574.49
\$ 8,494.31	\$ -	
\$ 46,057.82	\$ -	
\$ 3,403,259.88	\$ 1,923,421.26	\$ 171,155.41
57.0%		



FINANCIAL STATUS

JULY 2020

HOLLYWOOD ELEMENTARY SCHOOL	CONTRACT
	GMP
PRE-CONSTRUCTION	\$ 4,584.90
GENERAL CONDITIONS	\$ 49,560.00
BOND	\$ 6,647.00
GENERAL LIABILITY/ BUILDER'S RISK	\$ 9,614.00
SUB CONTRACTOR DEFAULT INSURANCE	\$ 7,243.00
PERMIT FEES	\$ -
BCC OVERTIME	\$ -
GENERAL REQUIREMENTS	\$ 4,986.00
MISCELLANEOUS	\$ 29,688.38
DEMOLITION	\$ 38,492.17
SITE	\$ -
MASONRY	\$ 10,000.00
STEEL	\$ 6,700.00
CARPENTRY	\$ 236,429.00
ROOF	\$ 2,950.00
GLAZING	\$ 82,245.00
FLOORING	\$ 20,005.00
PAINT	\$ 15,000.00
ELEVATOR	\$ -
FIRE PROTECTION	\$ -

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
\$ 4,584.90							
100%							
			\$ 9,912.00	\$ 12,390.00			
45%							
\$ 6,647.00							
100%							
\$ 8,989.00			\$ 625.00				
100%							
\$ 7,091.00			\$ 152.00				
100%							
0%							
			\$ 997.20	\$ 1,246.50			
45%							
	\$ 198.25	\$ 418.20		\$ 5,950.85			
22%							
			\$ 34,870.00				
91%							
0%							
			\$ 4,960.00	\$ 1,740.00			
100%							
	\$ 2,362.50	\$ 1,500.00	\$ 1,123.17	\$ 64,818.89			
30%							
0%							
0%							
0%							
0%							
0%							

CONTRACT	INVOICED	RETAINAGE
\$ 4,584.90	\$ 4,584.90	
\$ 49,560.00	\$ 22,302.00	
\$ 6,647.00	\$ 6,647.00	
\$ 9,614.00	\$ 9,614.00	
\$ 7,243.00	\$ 7,243.00	
\$ -	\$ -	
\$ -	\$ -	
\$ 4,986.00	\$ 2,243.70	
\$ 29,688.38	\$ 6,567.30	\$ 656.74
\$ 38,492.17	\$ 34,870.00	\$ 3,487.00
\$ -	\$ -	
\$ 10,000.00	\$ -	
\$ 6,700.00	\$ 6,700.00	\$ 670.00
\$ 236,429.00	\$ 69,804.56	\$ 6,980.46
\$ 2,950.00	\$ -	
\$ 82,245.00	\$ -	
\$ 20,005.00	\$ -	
\$ 15,000.00	\$ -	
\$ -	\$ -	
\$ -	\$ -	



FINANCIAL STATUS

JULY 2020

HOLLYWOOD ELEMENTARY SCHOOL		CONTRACT
		GMP
PLUMBING	\$	4,485.00
HVAC	\$	121,169.56
ELECTRICAL	\$	92,000.00
PROFIT	\$	23,621.25
CONTINGENCY	\$	5,625.27
OT - BERGLUND	\$	8,500.00
OT - SUBCONTRACTORS	\$	16,000.00
TOTAL	\$	795,545.53

INVOICE							
Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	
0%							
				\$ 2,000.00			
45%							
	\$ 9,500.00	\$ 500.00	\$ 39,940.00	\$ 56,349.56			
88%							
	\$ 822.25	\$ 6,975.00	\$ 6,000.00	\$ 25,337.50			
43%							
			\$ 4,251.83	\$ 5,317.14			
41%							
0%							
0%							
0%							
0%							
\$ 27,321.38	\$ 12,883.00	\$ 9,393.20	\$ 102,831.20	\$ 175,150.44			

PERCENTAGE COMPLETE (HOLLYWOOD)

CONTRACT	INVOICED	RETAINAGE
\$ 4,485.00	\$ 2,000.00	\$ 200.00
\$ 121,169.56	\$ 106,289.56	\$ 10,628.95
\$ 92,000.00	\$ 39,134.75	\$ 3,913.48
\$ 23,621.25	\$ 9,568.97	
\$ 5,625.27	\$ -	
\$ 8,500.00	\$ -	
\$ 16,000.00	\$ -	
\$ 795,545.53	\$ 327,569.74	\$ 26,536.63
41%		



CONTRACT STATUS
July 2020

CAPITAL IMPROVEMENT PROGRAM 2019-2020

TRADE PACKAGE	CONTRACTOR	BOND	CONTRACTS						WAGE RATES	INSURANCE (COI)	
		ORIGINAL	AIA A133-2017	AIA A101-2017	AIA A201-2017	Amendments	SIGNED		2019-2020	ORIGINAL DATED	EXPIRATION DATE
							SUB	RSD			
MASTER CONTRACT	Berglund Construction Company [BCC]	2/21/2020	X	n/a	n/a	n/a	X	X	2020-21 rates pending	6/1/2020	6/1/2021 ²¹
PCO-1 - Trade Package 1	Berglund Construction Company (Sitework & Concrete)	NOT APPLICABLE	n/a	2	2	2	X	X	2020-21 rates pending	Included above	Included above
Fence	Built Best Fence Co., Inc.dba BBF Erectors Inc. 615 W Factory Road, Addison IL 60101		n/a	n/a	n/a	n/a	n/a	n/a	n/a	1/24/2020	7/15/2020
Excavation	Precision Excavation LLC 1475 W Irving Park Rd, Chicago, IL 60613		n/a	n/a	n/a	n/a	n/a	n/a	n/a	2/21/2020	12/31/2020
Survey	MeritCorp Group LLC 3697 Darlene Ct, Aurora, IL 60504		n/a	n/a	n/a	n/a	n/a	n/a	n/a	1/27/2020	1/14/2021
PCO-1 - Trade Package 2	Safe Environmental Corp. (Demolition)		n/a	2	2	2	X	X	X	5/31/2020	5/31/2021
PCO-1- Trade Package 3	J&E Duff (Masonry)		n/a	2	2	2	X	X	2020-21 rates pending	1/1/2020	1/1/2021
PCO-1- Trade Package 4	Waukegan Steel (Metals)		n/a	2	2	2	X	X	2020-21 rates pending	7/31/2019	7/31/2020
PCO-1- Trade Package 7	Lake Shore Glass (Glazing)		n/a	2	2	2	X	X	2020-21 rates pending	11/8/2019	11/8/2020
PCO-1- Trade Package 10	Thyssen Krupp (Elevators)		n/a	digital only	digital only	digital only	X	X	2020-21 rates pending	10/1/2019	10/1/2020
PCO-1- Trade Package 13	FE Moran (Mechanical)		n/a	2	2	2	X	X	2020-21 rates pending	9/1/2019	9/1/2020
PCO-1- Trade Package 14	Austin Electrical (Electric)		n/a	2	2	2	X	X	X	4/21/2020	4/21/2021



CONTRACT STATUS
July 2020

CAPITAL IMPROVEMENT PROGRAM 2019-2020

TRADE PACKAGE	CONTRACTOR	BOND	CONTRACTS						WAGE RATES	INSURANCE (COI)		
		ORIGINAL	AIA A133-2017	AIA A101-2017	AIA A201-2017	Amendments	SIGNED		2019-2020	2020-2021 Pending Review*	ORIGINAL DATED	EXPIRATION DATE
							SUB	RSD				
PCO-2- Trade Package 5	DBM Services, Inc. (Carpentry)	NOT APPLICABLE	n/a	2	2	2	X	X	X	10/1/2019	10/1/2020 ²²	
PCO-2- Trade Package 6	Ridgeworth Roofing (Roofing)		n/a	digital only	digital only	digital only	X	X	2020-21 rates pending	5/1/2020	5/1/2021	
PCO-2- Trade Package 8	Johnson Floor Company, Inc. (Flooring)		n/a	digital only	digital only	digital only	X	X	2020-21 rates pending	10/1/2019	10/1/2020	
PCO-2- Trade Package 9	Oosterbaan Painting (Painting)		n/a	digital only	digital only	digital only	X	X	2020-21 rates pending	8/1/2019	8/1/2020	
PCO-2- Trade Package 11	US Alliance Fire Protection, Inc. (Fire Protection)		n/a	2	2	2	X	X	2020-21 rates pending	12/31/2019	12/31/2020	
PCO-2- Trade Package 12	Bruckner Plumbing (Plumbing)		n/a	digital only	digital only	digital only	X	X	2020-21 rates pending	4/1/2020	4/1/2021	
Ames Playground Package	Image Nation		n/a	Executed Copy Forthcoming					2020-21 rates pending	Forthcoming		
2020 Furniture Package	Frank Cooney Company, Inc. [NTP dated 5/13/2020]		n/a	NTP 5/13/2020					2020-21 rates pending	Forthcoming		
Environmental	Testing Service Corporation [TSC] 360 South Main Place Carol Stream IL 60188		n/a	Under RSD					X	4/15/2020	4/15/2021	

*Updated Wage Rates are effective June 1, 2020 to May 31, 2021.

RIVERSIDE PUBLIC SCHOOL DISTRICT 96
EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: January 15, 2020
Subj: School Maintenance Project Grant Application

School District 96 administration is requesting the required school board action to apply for the FY 2020 Round 1 School Maintenance Project Grant (SMPG). The **School Maintenance Project Grant (SMPG)** is a dollar for dollar state matching grant program providing awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes. A project may involve different types of work on a single building or structure or may involve a single type of work (e.g., new roofing or windows) on several buildings or structures. There is no limit to the cost of a project; however, grant awards shall not exceed \$50,000 per grant award, and applicants shall provide a match from local funds equal to the grant amount requested.

The district is requesting to apply these grant monies to the Hauser Auditorium Lighting Replacement Project that will address the failing and obsolete house and theater lighting fixtures in the Hauser Auditorium.

SCHOOL MAINTENANCE PROJECT GRANT

FY 20 Application Cycle - Round 1

District Certification

Name : Riverside SD 96

RCDT #: 06-016-0960-02

TIN #: 366004316

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work

on any of the projects listed on this application prior to the submission of this application. By checking the box and signing below certifies that he or she has read, understood and will comply with all of the provisions of the following "Grant Application Certifications and Assurances, and the Program-Specific and Financial Assurances for the School Maintenance Project Grant."

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant**
- Program-Specific and Financial Assurances for the School Maintenance Project Grant**

Signature of President of Board of Education

Date

Name of Board President (type or print)

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments, without the ICQ completed through the grantee portal, and the GATA Risk Assessment completed in IWAS.

(SMPG Dist. Cert. - Rev. 10/18)

RIVERSIDE PUBLIC SCHOOL DISTRICT 96
EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: July 15, 2020
Subj: BHFX: Digitized Architectural Records

In May of 2019, District 96 entered into an agreement with BHFX he 2020-2021 to have all existing paper drawings scanned, organized and electronically available.

The initial costs included:

\$ 5,000	Large Format Scanning
\$ 3,700	Building Set-up Fee
\$ 250	Server Set-up
<u>\$ 1,500</u>	Annual Software Fee
\$10,450	Total Year 1 Costs

The ongoing annual costs are \$1,500 and include an annual backup hard drive for the District.

Please see the attached proposal and brochure for more information.



Riverside SD #96 c/o James Fitton

Setup and Software Proposal/Estimate

Proposed by: Bill Carbone

Bill.carbone@bhfx.net 847-804-1466

- **\$5,000.00 – Large format scanning (\$2 per sheet w/tagging x 2,500)**
 - Scanning & Indexing of all Documents
 - Estimated by viewing of documents
 - Not to exceed this amount

- **As Required – Scanning small format to PDFs (\$0.15 per image)**

- **\$3,700.00 – Building Setup Fee (5 Bldgs)**
 - Creation of district homepage
 - Creation of building landing pages and all buttons
 - Pulling up all duplicates and creating accurate historical timeline

- **\$250.00 – Installation/Server setup and training session**
 - Setup district database on server
 - Training session – 1 hour if needed

- **\$1,500.00 – Annual Software Fee**
 - Unlimited seats/users!
 - Includes 20 hours of one-on-one support
 - 250G of storage on our servers & PDF output of all files annually (Piece of mind)
 - Daily, Weekly and Quarterly backups included (Multiple Locations)
 - Includes all general upgrades and software enhancements moving forward

- **One time initial Expenditure = \$10,450.00**
 - Includes entire first year of service
- **Annual fee starting year two = \$1,500.00 per year!**

Customer Signature _____ BHFx Signature _____

WE MAKE IT
SIMPLE[™]

EXCLUSIVE
DOCUMENT
ARCHIVING
SOFTWARE

FEATURES & BENEFITS:

- Eliminates wasted time
- Immediate document retrieval
- No learning curve required
- Simple point & click navigation
- Customizable & scaleable
- Mobile & Tablet friendly

www.bhfx.net

BHFX IMAGING CORPORATION
80 West Seegers Road
Arlington Heights, Illinois 60005
p 847.593.3161 f 847.593.3129

www.bhfx.net

DOCUMENT
ARCHIVING
SOFTWARE

BHFX[™]SIMPLE



What is it?

BHFX Simple is a revolutionary digital document storage & retrieval system that is transforming the way facility managers and building maintenance professionals catalog and access critically important documents such as architectural and engineering drawings, manuals, warranties and reports of all kinds.

Solve a nagging, long-term problem.



Most Facilities Managers have a designated storage area. Many are crammed with architectural plans and engineering

drawings, close-out documents, manuals and a host of important building and inspection related printed materials, all occupying space and quite cumbersome to deal with. While some document storage areas are orderly, others are less organized.

Virtually every Facility Manager has experienced the frustration and time-consuming effort of searching through piles of hanging or rolled up drawings attempting to find a particular document, from a particular project, on a particular date. Worse yet, often times key documents simply cannot be located and costly re-engineering fees are the result.

The solution.

BHFX Simple's exclusive proprietary software represents a technological breakthrough. BHFX Simple enables customers to convert traditionally printed architectural documents into easily managed and immediately retrievable digital formats. Avoid confusion resulting from key employee departures. Eliminate scavenger hunts and wasted time.



BHFX Simple software is intuitive. Point and click navigation eliminates the need for special training of any kind. Virtually no learning curve exists.

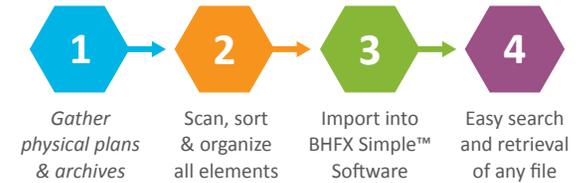
How it works.

The process begins with the BHFX Simple account team working closely with client staff to gather and inventory all existing traditionally printed building documents.

Prints, drawings, manuals and related materials are then consolidated, organized, scanned, indexed and prioritized before being loaded into the BHFX Simple data base. Once in the BHFX Simple database, archived building documents become effortlessly accessible as well as retrievable within minutes, if not seconds.

It's simple.

Ease of use is the key. Both iPad and tablet friendly, data and documents are readily accessible from mobile as well as desk top devices.



The BHFX Simple process will save you time and aggravation.

BHFX Simple software is intuitive. Search using any one of the seven customizable search filters, or the simple point and click navigation eliminates the need for special training of any kind and virtually no learning curve exists.

Search quickly and effortlessly through inspection reports, architectural and engineering drawings, maintenance records, manuals, warranties, inspection reports as well as a virtually limitless list proprietary client-specific building documents.

Spend 20 simple minutes.

Our brief 20 minute demonstration will forever change the way you store and retrieve your important building plans and documents.



Call us today for a free consultation.

847.593.3161

www.bhfx.net

Updated July 2020 Projected Enrollment Summary (7/10/2020)

/

AMES		TOTAL	Change (+/-)*
ECE*		55	-10
Kindergarten		49	-9
1st Grade		64	1
2nd Grade		65	-2
3rd Grade		68	3
4th Grade		65	9
5th Grade		58	-14
TOTAL		369	-22

BLYTHE PARK		TOTAL	Change (+/-)*
Kindergarten		31	8
1st Grade		31	8
2nd Grade		37	14
3rd Grade		23	0
4th Grade		24	0
5th Grade		24	3
TOTAL		170	33

HAUSER		TOTAL	Change (+/-)*
6th Grade		193	-6
7th Grade		195	-1
8th Grade		188	8
TOTAL		576	1

CENTRAL		TOTAL	Change (+/-)*
Kindergarten		51	-5
1st Grade		63	1
2nd Grade		61	-6
3rd Grade		67	5
4th Grade		60	-9
5th Grade		67	-15
TOTAL		369	-29

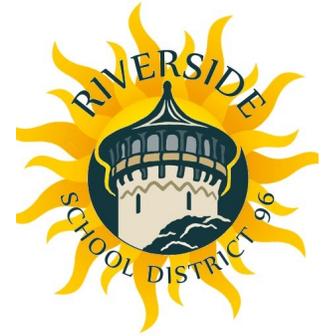
DISTRICT	Not Yet Placed*	TOTAL	Change (+/-)*
ECE		55	-10
Kindergarten		149	-11
1st Grade	1	186	12
2nd Grade	2	189	10
3rd Grade		178	6
4th Grade	1	172	0
5th Grade	2	175	-24
6th Grade		193	-6
7th Grade		195	-1
8th Grade		188	8
TOTAL		1680	-16

HOLLYWOOD		TOTAL	Change (+/-)*
Kindergarten		18	-5
1st Grade		25	2
2nd Grade		24	2
3rd Grade		20	-2
4th Grade		22	-1
5th Grade		24	0
TOTAL		133	-4

*Change (+/-) indicates change in enrollment from August 2019.

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-7277
www.district96.org/apps/pages/summer



To: Martha Ryan-Toye, Superintendent
From: Kim Hefner, Summer School Principal
Date: July 9, 2020
RE: Summer School 2020

Due to the fluctuating nature of the novel Coronavirus and the initial ISBE guidance (requiring summer school to be offered remotely), District Administrators decided to move forward with a remote version of District 96 Summer School, July 20 - August 13, Mondays - Thursdays. To provide a wide variety of learning activities, we chose to not only offer Skill Building classes to children receiving MTSS services, but we also chose to offer Enrichment classes. Seventeen dedicated and talented staff members stepped up to teach nineteen different classes - a total of 48 sections.

Currently we have an enrollment of 185 students. Many are enrolled in multiple sessions for a total of 275 seats: 102 Skill Building and 173 Enrichment.

Class	Sections
Math Skill Building	9
Reading Skill Building	13
Transition to Kindergarten	2
First Grade Math Club	2
All About Sharks	2
Picture Book Club	1
Virtual Reader's Theater	1
Second Grade Math Club	1
Third Grade Math Club	2
Bookworm Buddies	1
Explorer's Adventure Club	1
Film Club	1
Taste of Technology 1	1
WeVideo - Lights, Camera, Action	2
Questions, Questions, Questions....???	1
Creative Writing	2
Mindfulness	1
Improv and Acting	1
Transition to Hauser - Remote Version	4

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 fax
www.district96.org



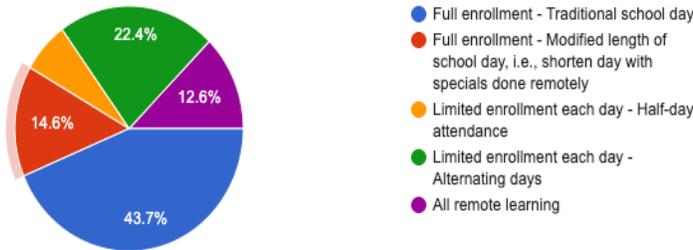
To: Board of Education
From: Martha Ryan-Toye
Date: 7/15/2020
Re: Preliminary Parent Survey Results (760 response)

A parent survey focused on school reopening was shared with all parents/guardians on Monday, July 6, 2020. The survey questions were developed by Panorama Survey and shared free of cost with school districts.

As of Friday, July 10, we had 760 parent responses, which is a significant response from our 1006 District 96 families.

5. Based on your responses noted above, what would be your preferred option for your family?

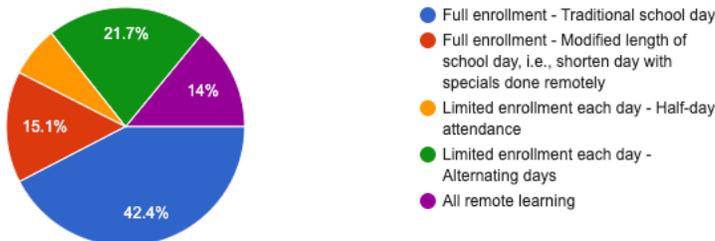
760 responses



As of Monday, July 13, we had 835 parent responses.

5. Based on your responses noted above, what would be your preferred option for your family?

835 responses



Although there is more detail to be shared in the weeks ahead, the responses to a key question are noted above.

The District 96 leadership team continues to work directly with a COVID 19 Transition Team of educators, our team of nurses, and a Pandemic Committee that includes two Board members. This parent input significantly contributes to the planning and preparation currently underway in District 96.

I anticipate sharing additional information from the parent survey in combination with input and recommendations from the committees currently studying and addressing school reopening on August 5 as part of the regularly scheduled Committee of the Whole (Special Meeting). Communication would be shared with the District 96 community on August 6.

MINUTES OF THE
REGULAR BUSINESS MEETING
Of the Board of Education
School District No. 96
Held on Wednesday, June 17, 2020
Zoom: Virtual Meeting
Youtube: Livestream

REGULAR BUSINESS MEETING

20-046 A. President Don Hunt called the Regular Business Meeting to order at 6:06 p.m. and on roll call the following members were recorded as being present:

	Mr. Marhoul
	Mr. Muirheid
	Mr. Miller
	Mr. Barsotti
	Mr. Hunt
Absent:	Ms. Klyber
	Ms. Murphy

Also in attendance were Superintendent Martha Ryan-Toye, Director of Teaching and Learning Angela Dolezal, Director of Finance and Operations Jim Fitton, Director of Special Education Pam Shaw, Director of Technology Don Tufano, Owner’s Representative Ramesh Nair.

20-047 B. A motion was made by Mr. Miller and supported by Mr. Barsotti to adjourn to Closed Session for the following reasons:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

The motion carried on the following roll call vote:

Ayes:	Mr. Barsotti
	Mr. Muirheid
	Mr. Miller
	Mr. Marhoul
	Mr. Hunt
Absent:	Ms. Klyber
	Ms. Murphy
Nays:	None
Abstain:	None

C. Return to Open Session.

The Board returned to Open Session at 7:05 p.m.

D. Public Comment/Response.

There was no Public Comment at this time.

20-048 E. Open Session and Public Hearing for the FY 20 Budget Amendment

A motion was made by Mr. Miller and supported by Mr. Barsotti to Open the Public Hearing for the FY 20 Budget Amendment.

The motion carried on the following roll call vote:

Ayes:	Mr. Barsotti
	Mr. Miller
	Mr. Muirheid
	Mr. Marhoul
	Mr. Hunt
Absent:	Ms. Klyber
	Ms. Murphy
Nays:	None
Abstain	None

There were no questions or comments regarding the FY 20 Budget Amendment.

20-049 F. Closure of the FY 20 Budget Amendment Hearing.

A motion was made by Mr. Barsotti and supported by Mr. Miller to close the Public Hearing for the FY 20 Budget Amendment.

The motion carried on the following roll call vote:

Ayes:	Mr. Barsotti
	Mr. Miller
	Mr. Muirheid
	Mr. Marhoul
	Mr. Hunt
Absent:	Ms. Klyber
	Ms. Murphy
Nays:	None
Abstain	None

G. Changes to the Agenda.

There were no changes to the agenda.

H. Superintendent's Report

The Superintendent shared that the District is meeting with at least one member of the public body present, which includes herself and two Board members Joel Marhoul and Wesley Muirheid. Due to COVID 19 and consistent with the Governor's recently updated Executive

Order, it is not prudent for all Board members to be physically present. The other members of the Board of Education are participating remotely via Zoom. A live broadcast is available on youtube and can be accessed from our www.district96.org website.

1. Student Enrollment Update

- Current student enrollment numbers for the 2020-2021 school year was shared with the Board.
- The District will again use the student assignment algorithm to assign students by proximity to their home and school capacity.
- If the District were to place students at Blythe Park according to this process, there would be 18 students in the morning kindergarten class. As of this date, none of the kindergarten sections are looking like they are over the recommended class size of 20 students. However, it is only the middle of June and it is possible that more students will enroll. The District's enrollment fluctuates, but could these lower numbers be due to the COVID 19 pandemic? The District is questioning whether families are unaware that the District is open for registration. Communications have been sent to our families and another enrollment communication will be sent out.
- The Board will continue to receive enrollment updates.

2. Construction Update.

- Significant progress has been made at Ames. The building is now enclosed; drywall will be installed in the next couple of weeks; mock- up for exterior break has been approved. This project should be ready for inspection within 45 days.
- The project is ahead of schedule at Blythe. Masonry issues were discovered prior to the new construction work beginning. The sidewalk will be torn up and poured in next few weeks
- Life safety issues are the priority at Central. The crane has been removed due to the completion of the brick work. Two defects were uncovered during demolition. 1) beams were added to support the concrete deck on the upper level; and 2) completed entry shoring sump pit excavation pool infill key activities drywall. These issues were both surprises as part of construction and have been addressed.
- Making progress at Hollywood.

The Board members had a lengthy discussion regarding Ramesh's report. The status of blueprints/construction documents was discussed. A progress report will be shared with the Board regarding the status of digitized construction documents at a future board meeting.

20-050 I. Approval of Consent Agenda.

The Secretary to the Board of Education read the Consent Agenda items aloud.

A motion was made by Mr. Barsotti and supported by Mr. Marhoul to approve the Consent Agenda as presented.

There was no discussion about any items on the Consent Agenda.

The motion carried on the following roll call vote:

Ayes: Mr. Miller
Mr. Marhoul
Mr. Barsotti
Mr. Muirheid

Absent:	Mr. Hunt Ms. Klyber Ms. Murphy
Nays:	None
Abstain:	None

20-051 J. Personnel Report – Superintendent Contract Approval – Action item.

A motion was made by Mr. Marhoul and supported by Mr. Muirheid to approve the Superintendent’s contract as presented.

The motion carried on the following roll call vote:

Ayes:	Mr. Barsotti Mr. Marhoul Mr. Miller Mr. Muirheid Mr. Hunt
Absent:	Ms. Klyber Ms. Murphy
Nays:	None
Abstain:	None

The Board of Education believes this is a fair contract to the District as well as to the Superintendent. The Board is looking forward to working with the Superintendent for another five years.

K. Riverside Education Council.

There was no comment from the Riverside Education Council.

L. Board Member Comments.

- Board members Muirheid and Barsotti shared examples of the level of creativity by the staff and students of District 96 during remote learning.

M. Committee Reports.

1. Policy Committee – Mr. Barsotti.

- Policies will be brought for first reading at the next meeting

2. Facilities Committee – Mr. Marhoul.

This item will be discussed later in the meeting.

3. Finance Committee – Mr. Miller.

There is nothing to report at this time.

4. Personnel Committee – Mr. Marhoul/Mr. Muirheid.

There is nothing to report at this time.

5. Education Committee – Ms. Klyber.

Ms. Klyber is not present to report, and nothing was reported on her behalf.

N. Old Business.

20-052 1. FY 20 Legal Budget Amendment – Action item.

A motion was made by Mr. Marhoul and supported by Mr. Muirheid to approve the FY 20 legal budget amendment as presented.

Mr. Fitton shared an overview of the budget amendment, which now includes construction costs of approximately \$10 million as well as \$98,000 from three different federal grants. The funds from these grants were not used in the prior school year; therefore, the grant funds were rolled over. This is a balanced budget.

The motion carried on the following roll call vote:

Ayes:	Mr. Marhoul Mr. Barsotti Mr. Miller Mr. Muirheid Mr. Hunt
Absent:	Ms. Klyber Ms. Murphy
Nays:	None
Abstain:	None

20-053 2. Approval of Teamster Agreement – Action Item.

A motion was made by Mr. Marhoul and supported by Mr. Miller to approve the Teamster Agreement as presented.

Mr. Fitton shared the main terms of the Teamster Agreement. The Custodian union was acknowledged for their work on this agreement. This is a one-year agreement with a 3% increase which is in line with the long-range projections. Mr. Muirheid clarified that it was decided to shorten the multi-year agreement to a one-year agreement due to the pandemic and this agreement will be brought back to the Board next year.

The motion passed on the following roll call vote:

Ayes:	Mr. Barsotti Mr. Marhoul Mr. Miller Mr. Muirheid Mr. Hunt
Absent:	Ms. Klyber Ms. Murphy
Nays:	None
Abstain:	None

20-054 3. Approval of Strategic Planning Agreements – Action Item.

A motion was made by Mr. Marhoul and supported by Mr. Muirheid to approve the agreement with Consortium for Educational Change (CEC) for the strategic planning process for the 2020-2021 school year as presented.

Dr. Ryan-Toye mentioned that this is a great decision for the District. An overview of the strategic planning process was shared with the Board. Tentative meetings are scheduled for next week. Two board representatives will need to be chosen for the committee that will meet in the fall. Part of the preliminary planning will address the best timing and manner for moving forward given the very likely unusual nature of our coming school year. Continuous improvement and growth even in the midst of a pandemic is still part of the work the district wants to do and do together. The Board was acknowledged for their support on moving forward with this process even though this will probably look differently than planned pre-pandemic.

The motion passed on the following roll call vote:

Ayes:	Mr. Marhoul Mr. Miller Mr. Barsotti Mr. Muirheid Mr. Hunt
Absent:	Ms. Klyber Ms. Murpjhy
Nays:	None
Abstain:	None

O. New Business/Discussion.

1. COVID-19 Update and Future Considerations

Dr. Ryan-Toye and her cabinet shared a presentation updating the Board and the community on COVID-19. This presentation looked back at data from the spring's remote learning/emergency learning and discussions are taking place regarding the status of re-opening schools in the fall in either a remote, in-person or hybrid model. The administration will continue to analyze staffing, capacity, and enrollment numbers and will provide more details in the coming weeks.

Mr. Muirheid clarified what virtual engagement means? It was responded that it is any type of contact or connection with the student. Mrs. Dolezal shared that the District was working in an emergency remote learning instruction.

Mr. Miller stated that the reopening of schools needs to be a coordinated effort. As a local school board the message to the state leadership should be on the emphasis of close coordination between the two entities. Local school districts should not be handling this on their own. The board is in agreement that there needs to be a coordinated plan. Dr. Ryan-Toye added a regional coordination would also assist and unify school districts. This would be a great time for the community to reach out to their state representatives and share your thoughts of these matters.

2. FY21 Draft 1 Budget.

Mr. Fitton briefly reviewed the tentative revenue and expenditures for the first draft of the FY21 budget. The draft budget timelines were shared. The budget reflects the educational goals, mission and philosophy of the District in support of community expectations to provide all children with a quality education. The budget will be refined over the next several months.

Mr. Barsotti acknowledged Mr. Fitton for his conservation approach to the preparation of the budget.

3. Facility Advisory Committee Update.

- Highlights were shared from the June 8th Facility Advisory Committee meeting. The Lakota Group shared a presentation that featured three conceptual design options regarding the

Central/Hauser campuses. The topics of play and parking and the improvement of the outdoor play space was discussed. Lakota Group was asked to reach out to The Village to schedule meetings to discuss the impact on traffic in the area surrounding the two schools. This matter will be brought back to the Board for further discussions at a August meeting.

- The material used for the green space area is still being determined.
- Additional landscaping for Ames Playground was also discussed. This would act as a screen between the school and the resident on the one side. The Board was polled on their comfort level to use the discretionary funds to plant Arborvitae tree as well as a few shade trees to the space. The board was in agreement.
- A discussion took place regarding a potential lease with Hollywood House regarding Hollywood School.
- In closing, the following repairs were discussed:
 - Blythe Park's parking lot needs to be repaired and replacement
 - Hauser – sound and lighting needs to be repaired
 - Maintenance and repair items at the District office including exterior painting to bring it up to basic level of appearance.

Dr. Ryan-Toye took this opportunity to thank the Board of Education for the past four years. Riverside School District 92 is a tremendous district with an engaged community, amazing staff and a wonderful group of students. Dr. Ryan-Toye closed by thanking the Board for approving her contract, which was approved earlier in tonight's meeting,

The Board looks forward to working with the Superintendent and the District will be better for it.

P. Public Comment/Response.

There was no Public Comment at this time.

N. Future Meeting Dates.

After a brief discussion, the Board decided to **cancel** the July 1, 2020 Committee of the Whole meeting. The next Board of Education meeting will be held on July 15, 2020. July 15, 2020 in the Hauser Learning Resource Center **(The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.)**.

R. Information Items.

The Board received updates and information on the following monthly reports:

1. District 96 Absence Report.
2. District 96 Student Enrollment Report.
3. District 96 Substitute Usage Report.
4. FOIA Request.
5. FOIA Response.
6. Financial Statements.
7. District 96 Credit Card Statement.
8. Budget Progress Statement.
9. Legal Bills.
10. Architect Bills.
11. WT Group Survey Services.
12. DLA/Architect Updates.

S. Adjournment.

The meeting was adjourned at 9:09 p.m.

June 18, 2020

Date Recorded

Date Approved

President, Board of Education

Secretary, Board of Education



PERSONNEL REPORT

DATE: July 15, 2020

CERTIFIED STAFF

A. 2020-21 APPOINTMENTS, CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

B. 2020-21 APPOINTMENTS (TRANSFERS), CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

C. 2019-20 LEAVE OF ABSENCE REQUESTS, CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

D. 2020-21 FMLA ABSENCE REQUESTS, CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

E. 2019-20 LETTERS OF RETIREMENT, CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

F. 2019-20 RESIGNATIONS, CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

NON-CERTIFIED STAFF

G. 2020-21 APPOINTMENTS, NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

H. 2020-21 APPOINTMENTS (TRANSFERS), NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

I. 2019-20 LEAVE OF ABSENCE REQUESTS, NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

J. 2019-20 LETTERS OF RETIREMENT, NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

K. 2019-20 RESIGNATIONS, NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY
Bardauskis, Robin	Blythe Park/Paraprofessional				5/29/2020	

CLASSIFIED STAFF

L. 2019-20 APPOINTMENTS (CLASSIFIED), NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

M. 2019-20 RESIGNATIONS (CLASSIFIED), NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY

N. 2019-20 LETTERS OF RETIREMENT (CLASSIFIED), NON-CERTIFIED STAFF

EMPLOYEE	SCHOOL/POSITION	LANE	STEP	STATUS	EFFECTIVE DATE	SALARY



RIVERSIDE DISTRICT #96 BOARD PAYABLES
June, 2020

Date range: 6/18/2020 6/30/2020

Voucher Numbers: 6002, 6003 and 36

RIVERSIDE DISTRICT #96 is hereby authorized to draw warrants against RIVERSIDE DISTRICT #96 funds for the sum of \$ 403,246.48 on account of obligations incurred for value received in services and materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end).

	Fund		Accounts Payable		Salaries and Benefits	Totals for Fund
Education	10	\$	49,632.83	\$	214,261.69	\$263,894.52
Operations & Maintenance	20	\$	50,413.59	\$	50,002.69	\$100,416.28
Transportation	40	\$	3,038.03	\$	-	\$3,038.03
IMRF	50	\$	-	\$	13,469.17	\$13,469.17
FICA and Medicare	51	\$	-	\$	11,198.19	\$11,198.19
Capital Projects	60	\$	11,230.29	\$	-	\$11,230.29
Totals for all Funds			\$114,314.74		\$288,931.74	\$403,246.48

I certify that this claim is correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

CSBO

Dan Hunt, President

Date

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Adelsman, Erin C						
Check Group:						
tuition reimbursement		3	202281	2435 6/29/2020	10.5.1101.230.0000.800.0000.0000 Tuition Reimbursement Expense	\$449.00
Check #: 9680002044						
PO/InvoiceTotal:						\$449.00
Vendor Total:						\$449.00
AEP ENERGY CO.						
Check Group:						
DISTRICT OFFICE ELECTRIC SVC-		1	201104	6882 JUN20 6/29/2020	20.5.2540.466.0000.900.0000.0000 DO Electricity	\$198.17
BLYTHE PARK ELECTRIC SERVICE-		1	201104	6927 June20 6/29/2020	20.5.2540.466.0000.200.0000.0000 Electricity	\$1,055.45
CENTRAL ELECTRIC SERVICE-		1	201104	6938 Jun20 6/29/2020	20.5.2540.466.0000.300.0000.0000 Electricity	\$8,100.97 ⁴⁷
HOLLYWOOD ELECTRIC SERVICE-		1	201104	6949 JUN20 6/29/2020	20.5.2540.466.0000.400.0000.0000 Electricity	\$985.54
DISTRICT OFFICE ELECTRIC SVC		1	201104	6950 JUN20 6/29/2020	20.5.2540.466.0000.900.0000.0000 DO Electricity	\$1,804.86
Check #: 9680002045						
PO/InvoiceTotal:						\$12,144.99
Vendor Total:						\$12,144.99
AIRWAY SYSTEMS, INC.						
Check Group:						
Quote April 3 2020 Filter Pricing		24	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$86.40
Quote April 3 2020 Filter Pricing		12	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$63.60
Quote April 3 2020 Filter Pricing		24	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$86.40

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Quote April 3 2020 Filter Pricing		24	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$98.40
Quote April 3 2020 Filter Pricing		24	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$208.80
frt		1	201857	18362 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$176.52
Check #: 9680002046						
PO/InvoiceTotal:						\$720.12
Vendor Total:						\$720.12
ALARM DETECTION SYSTEMS INC	276171					
Check Group:						
Invoice SI-528771 Work done 5/29/20 Zone 18 &23 Gym entrance door and motion		1	202250	SI-528771 6/29/2020	20.5.2540.320.0000.106.0000.0000 AES Facility Repair	\$351.75 48
Check #: 9680002047						
PO/InvoiceTotal:						\$351.75
Check Group:						
Invoice SI-528769 Work done 06/01/20 Zone 19		1	202251	SI-528769 6/29/2020	20.5.2540.320.0000.506.0000.0000 HJH Facility Repair	\$692.25
Check #: 9680002047						
PO/InvoiceTotal:						\$692.25
Check Group:						
Invoice SI-528610 Work done 5/07/20 Per Gary permanently remove zone 48,50,51,52,53,54,76,78,79,80,81,82,83,84,85,86 Also removed front entrance of Central keypad address 4		1	202256	SI-528610 6/29/2020	20.5.2540.320.0000.506.0000.0000 HJH Facility Repair	\$2,951.00
Check #: 9680002047						
PO/InvoiceTotal:						\$2,951.00
Check Group:						

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Invoice SI-528611 Work done 5/08/20 Per Mark removed devices for zones 26-34 also removed 2 keypads		1	202257	SI-528611 6/29/2020	20.5.2540.320.0000.206.0000.0000 BES Facility Repair	\$1,475.50
					Check #: 9680002047	
						PO/InvoiceTotal: \$1,475.50
						Vendor Total: \$5,470.50
ALL BRITE CARPET & AIR DUCT CLEANING	279171					
Check Group:						
Hollywood Entrance Mats Runners Various sizes		1	202098	2244 6/29/2020	20.5.2540.300.0000.406.0000.0000 HES Facility Maintenance	\$165.00
					Check #: 9680002048	
						PO/InvoiceTotal: \$165.00
						Vendor Total: \$165.00
ANDERSON PEST CONTROL	275007					
Check Group:						
MONTHLY PEST CONTROL SVC -		1	200556	5484702 6/29/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$368.14
					Check #: 9680002049	
						PO/InvoiceTotal: \$368.14
						Vendor Total: \$368.14
AUTOMATIC FIRE CONTROLS INC	277179					
Check Group:						
Invoice 200615DC2 Ames traced open fault on the library signal circuit		1	202273	200615DC2 6/29/2020	20.5.2540.320.0000.106.0000.0000 AES Facility Repair	\$420.00
					Check #: 9680002050	
						PO/InvoiceTotal: \$420.00
						Vendor Total: \$420.00
AWARD EMBLEM MFG CO	275535					
Check Group:						

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Flute Pin		6	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$23.70
French Horn Pin		2	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$7.90
Piano Black Pin		1	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$3.95
Saxophone Pin		6	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$23.70
Trombone Pin		5	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$19.75
Trumpet Pin		9	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$35.55
Bass Clarinet Pin		1	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$3.95 50
Guitar Electric Pin		1	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$3.95
Drum Trap Set Pin		1	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$3.95
Tuba Pin		2	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$7.90
Tympani Pin		5	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$19.75
Music Note Figure		2	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$20.50
No. 22 Star Goldtone Pin		2	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$4.40
No. 23 Star Silvertone Pin		5	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$11.00
No. 24 Star Bronzestone Pin		10	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$22.00

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ENGRAVING SERVICES		1	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$32.76
Baritone Pin		2	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$7.90
Clarinet Pin		8	201785	410792 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$31.60
Check #: 9680002051						
PO/InvoiceTotal:						\$284.21
Vendor Total:						\$284.21
CANTELLANO LANDSCAPING	277754					
Check Group:						
Remove dying tree at Hasuer		1	201972	MAY20 A 6/29/2020	20.5.2540.300.0000.506.0000.0000 HJH Facility Maintenance	\$850.00
Rebuild brick landscaping at District Office		1	201972	MAY20 A 6/29/2020	20.5.2540.300.0000.906.0000.0000 DO Facility Maintenance	\$50.00
Check #: 9680002052						
PO/InvoiceTotal:						\$900.00
Check Group:						
2020 May School Lawn Cut May 5,12,19,26		4	202252	MAY20 B 6/29/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$1,520.00
Lawn Spray Weed		1	202252	MAY20 B 6/29/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$400.00
Check #: 9680002052						
PO/InvoiceTotal:						\$1,920.00
Vendor Total:						\$2,820.00
CARDMEMBER SERVICES	278783					
Check Group:						
JIFFY LUBE service 2019 Ford F250 M223776 1,645 miles		1	202141	JUNE20C 6/29/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$130.62
Check #: 9680002053						

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$130.62</u>
Check Group:						
FORT COLLINS PLASTICS - CTEI supplies		1	202144	JUNE20D 6/29/2020	10.5.1102.410.0000.809.0000.3220 CTE Improvement (CTEI) Supplies	\$64.70
						Check #: 9680002053
						PO/InvoiceTotal: <u>\$64.70</u>
Check Group:						
UDL NOW (REVISED AND EXPANDED		25	202247	2384 6/29/2020	10.5.2210.410.0000.802.0150.0000 Inservice PD Supplies	\$559.75
SHIPPING AND HANDLING		1	202247	2384 6/29/2020	10.5.2210.410.0000.802.0150.0000 Inservice PD Supplies	\$36.75
						Check #: 9680002053
						PO/InvoiceTotal: <u>\$596.50</u>
Check Group:						
CROWN TROPHY invoice 28678 Face Coverings Adult		1700	202268	2424 6/29/2020	20.5.2540.410.0000.807.0000.0000 Allocate - Covid 19	\$7,225.00
CROWN TROPHY invoice 28678 Face Coverings Adult		300	202268	2424 6/29/2020	20.5.2540.410.0000.807.0000.0000 Allocate - Covid 19	\$1,275.00
						Check #: 9680002053
						PO/InvoiceTotal: <u>\$8,500.00</u>
Check Group:						
Illinois IASBO Membership Mihaela Miller		1	202269	2426 6/29/2020	10.5.2520.640.0000.805.0000.0000 Dues & Fees	\$75.00
						Check #: 9680002053
						PO/InvoiceTotal: <u>\$75.00</u>
Check Group:						
Zoom		1	202270	2421 6/29/2020	10.5.2225.470.0000.803.0000.0000 Allocate-Comp Asst Tech-Software	\$54.99
						Check #: 9680002053

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$54.99
Check Group:						
EDLIO Website Content Management System Subscription Invoice 20953 6/12/20-7/1/20 see FY 21 PO 210022		1	202288	JUNE20E 6/29/2020	10.5.2225.470.0000.803.0000.0000 Allocate-Comp Asst Tech-Software	\$280.90
						Check #: 9680002053
						PO/InvoiceTotal: \$280.90
Check Group:						
Education Admin WebA		1	202289	JUNE20A 6/29/2020	10.5.2210.312.0000.802.0000.0000 Multi-Location PD Services	\$495.00
						Check #: 9680002053
						PO/InvoiceTotal: \$495.00
						Vendor Total: \$1,197.54
Clark, Sarah E						
Check Group:						
tuition reimbursement		3	202282	2434 6/29/2020	10.5.1102.230.0000.500.0000.0000 Tuition Reimbursement Expense	\$750.00
tuition reimbursement		3	202282	2434 6/29/2020	10.5.1102.230.0000.500.0000.0000 Tuition Reimbursement Expense	\$750.00
tuition reimbursement		3	202282	2434 6/29/2020	10.5.1102.230.0000.500.0000.0000 Tuition Reimbursement Expense	\$750.00
tuition discount		1	202282	2434 6/29/2020	10.5.1102.230.0000.500.0000.0000 Tuition Reimbursement Expense	(\$345.00)
						Check #: 9680002054
						PO/InvoiceTotal: \$1,905.00
						Vendor Total: \$1,905.00
COM ED						
Check Group:						
DIST.OFFICE ELECTRIC -		1	200630	4021 DO JUNE20 6/29/2020	20.5.2540.466.0000.900.0000.0000 DO Electricity	\$210.52

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002055						
						PO/InvoiceTotal: <u>\$210.52</u>
						Vendor Total: <u>\$210.52</u>
Dirienzo, Carolyn						
Check Group:						
tuition reimbursement		3	202283	2437 6/29/2020	10.5.1101.230.0000.800.0000.0000 Tuition Reimbursement Expense	\$750.00
Check #: 9680002056						
						PO/InvoiceTotal: <u>\$750.00</u>
						Vendor Total: <u>\$750.00</u>
EASTERSEALS	279478					
Check Group:						
private tuition-June20		15	202277	23517 6/29/2020	10.5.1912.670.0000.804.0620.0000 Private Tuition - Local SPED	\$4,105.05
Check #: 9680002057						
						PO/InvoiceTotal: <u>\$4,105.05</u>
						Vendor Total: <u>\$4,105.05</u>
Eddy, Kimberly						
Check Group:						
tuition reimbursement		3	202284	2436 6/29/2020	10.5.1101.230.0000.800.0000.0000 Tuition Reimbursement Expense	\$375.00
tuition reimbursement		3	202284	2436 6/29/2020	10.5.1101.230.0000.800.0000.0000 Tuition Reimbursement Expense	\$375.00
Check #: 9680002058						
						PO/InvoiceTotal: <u>\$750.00</u>
						Vendor Total: <u>\$750.00</u>
EDUCATIONAL BENEFIT COOP - HCA	279065					
Check Group:						
Health Reimbursement Claims May 2020		1	202267	MAY2020 6/29/2020	10.5.2640.235.0000.800.0000.0000 HCA Payments per REC	\$2,742.91

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HCA Admin fees May 2020		116	202267	MAY2020 6/29/2020	10.5.2640.235.0000.800.0000.0000 HCA Payments per REC	\$29.00
					Check #: 9680002059	
					PO/InvoiceTotal:	\$2,771.91
					Vendor Total:	\$2,771.91
ENVIRONMENTAL SERVICES, INC.	278873					
Check Group:						
ESI invoice 2436 Central School inspection and sampling invoice 2636 Project R965157 EML ID 2420480		1	202258	2436 6/29/2020	60.5.2530.530.0000.300.0020.0000 Capital Projects Central	\$395.00
					Check #: 9680002060	
					PO/InvoiceTotal:	\$395.00
					Vendor Total:	\$395.00
FLOOD BROTHERS DISPOSAL & RECYCLING SVC	278934					
Check Group:						
District Office - 2 yd Trash Service Pick Up Mondays and Thursday (1) 1 yd recycle Tote PU Thurs		1	201689	4974521 6/29/2020	20.5.2540.321.0000.906.0000.0000 Sanitation Services DO	\$135.23
					Check #: 9680002061	
					PO/InvoiceTotal:	\$135.23
Check Group:						
Central / Hauser School SHARED 50% each of \$880.32 - 10 yd Trash Service Pick Up Mondays, Wednesday and Friday (21) 95 gal recycle Tote PU Thurs		1	201690	4973027 6/29/2020	20.5.2540.321.0000.306.0000.0000 Sanitation Services Central	\$452.26
Central / Hauser School SHARED 50% each of \$880.32 - 10 yd Trash Service Pick Up Mondays, Wednesday and Friday (21) 95 gal recycle Tote PU Thurs		1	201690	4973027 6/29/2020	20.5.2540.321.0000.506.0000.0000 Sanitation Services Hauser	\$452.26
					Check #: 9680002061	
					PO/InvoiceTotal:	\$904.52
Check Group:						

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Blythe School - 2 yd Trash Service Pick Up Mondays, Wednesday and Friday / (3) 95 gal recycle Tote PU Mon & Thurs		1	201691	4972909 6/29/2020	20.5.2540.321.0000.206.0000.0000 Sanitation Services BPES	\$225.38
Check #: 9680002061						PO/InvoiceTotal: \$225.38
Check Group:						
Ames School - 6 yd Trash Service Pick Up Mondays and Thursdays / (5) 95 gal recycle Tote PU Thurs		1	201692	4973004 6/29/2020	20.5.2540.321.0000.106.0000.0000 Sanitation Services Ames	\$319.60
Check #: 9680002061						PO/InvoiceTotal: \$319.60
Vendor Total:						\$1,584.73
FOLLETT SCHOOL SOLUTIONS, INC.	278748					56
Check Group:						
80 Award Books		1	201846	689406 6/29/2020	10.5.2220.430.0000.303.0000.0000 Central-Ed Media-Library Books	\$562.48
80 Award Books		1	201846	689406F 6/29/2020	10.5.2220.430.0000.303.0000.0000 Central-Ed Media-Library Books	\$289.58
Check #: 9680002062						PO/InvoiceTotal: \$852.06
Check Group:						
61 Award Books		1	201872	689408F 6/29/2020	10.5.2220.430.0000.403.0000.0000 Hollywood Library Books	\$115.01
Check #: 9680002062						PO/InvoiceTotal: \$115.01
Check Group:						
63 Books		1	201904	691155 6/29/2020	10.5.2220.430.0000.303.0000.0000 Central-Ed Media-Library Books	\$707.88
63 Books		1	201904	691155F 6/29/2020	10.5.2220.430.0000.303.0000.0000 Central-Ed Media-Library Books	\$109.93

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002062						
PO/InvoiceTotal:						\$817.81
Vendor Total:						\$1,784.88
FULLMER LOCKSMITH SERVICE	275055					
Check Group:						
Mail Slot for DO rear door		1	202293	N24438 6/29/2020	20.5.2540.416.0000.906.0000.0000 O&M Supplies DistrictOffice	\$92.27
Check #: 9680002063						
PO/InvoiceTotal:						\$92.27
Vendor Total:						\$92.27
GOPHER SPORT	275835					
Check Group:						
Rainbow GripGalore DuraCoat-Foam Dodgeballs - 7" dia, Set of 6		2	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$327.86 57
UltraNet Portable Net System - 20'W x 61"H		2	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$269.66
Screamin' Green Synthetic Footballs - Size 4Youth, Set of 6		1	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$96.95
Omnikin Replacement Bladder - 40" to 48" dia, Regular Valve, Latex		2	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$107.90
Screamin' Rainbow SoftScore Coated-Foam Soccer Balls - Size 5 Official, Set of 6		1	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$150.35
BOSU Sport Trainer		9	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$809.55
GymWipes FORCE Bucket		2	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$89.90
GymWipes FORCE Refill		2	201780	9727319 6/29/2020	10.5.1102.410.0000.501.0200.0000 Hauser PE Supplies	\$80.90

Check #: 9680002064

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,933.07
						Vendor Total: \$1,933.07
GRAND PRAIRIE TRANSIT	275292					
Check Group:						
SPED transportation - June2020		1	202278	1005254 6/29/2020	40.5.2551.331.0000.804.0620.0000 SPED Pupil Transportation	\$3,038.03
						Check #: 9680002065
						PO/InvoiceTotal: \$3,038.03
						Vendor Total: \$3,038.03
Hallett & Sons Expert Movers, Inc.						
Check Group:						
Revised Quote April 21, 2020 Ames Library Move Out May 2020 Approx 120 Shelves of Library Books and materials		1	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$1,800.00 58
Materials 40 book containers		40	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$200.00
Materials 70 boxes		70	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$245.00
delivery charge		1	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$150.00
Adjust		1	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	(\$2,395.00)
Update for actual charges Invoice 61336 Library Ames		1	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$900.00
Update for actual charges Invoice 61336 Classrooms Ames		1	201687	61336 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$2,250.00
						Check #: 9680002066
						PO/InvoiceTotal: \$3,150.00
						Vendor Total: \$3,150.00
HELPING HAND CENTER	278557					

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
private tuition-June RSY		8	202279	11956 6/29/2020	10.5.1912.670.0000.804.0620.0000 Private Tuition - Local SPED	\$2,803.36
Check #: 9680002067						
PO/InvoiceTotal:						\$2,803.36
Vendor Total:						\$2,803.36
HERFF JONES	275070					
Check Group:						
printed covers		140	202007	1024939 6/29/2020	10.5.2190.300.0000.501.0610.0000 Hauser Graduation Services	\$560.00
FREIGHT		1	202007	1024939 6/29/2020	10.5.2190.300.0000.501.0610.0000 Hauser Graduation Services	\$22.50
Check #: 9680002068						59
PO/InvoiceTotal:						\$582.50
Vendor Total:						\$582.50
HOME DEPOT CREDIT SVCS	275780					
Check Group:						
returned items credit		1	201388	3211730 6/29/2020	10.5.1102.410.0000.501.0750.0000 Hauser Drama Supplies	(\$102.78)
Check #: 9680002069						
PO/InvoiceTotal:						(\$102.78)
Check Group:						
invoice 9012405 post hole digger		1	202130	2274 6/29/2020	20.5.2540.416.0000.406.0000.0000 O&M Supplies Hollywood	\$25.98
invoice 9012405 misc		1	202130	2274 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$5.48
invoice 9012405 misc		1	202130	2274 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$16.03
invoice 9012405 misc		1	202130	2274 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$8.77

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Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002069						
PO/InvoiceTotal:						\$56.26
Check Group:						
Misc		1	202253	2402 6/29/2020	20.5.2540.416.0000.506.0000.0000 O&M Supplies Hauser	\$46.42
Clear Dryerase acrylic		1	202253	2402 6/29/2020	20.5.2540.410.0000.806.0000.0000 Custodial/Cleaning Supplies	\$52.48
Check #: 9680002069						
PO/InvoiceTotal:						\$98.90
Check Group:						
invoice 4612822 school dude 5653		1	202274	2430 6/29/2020	20.5.2540.416.0000.906.0000.0000 O&M Supplies DistrictOffice	\$25.52
Check #: 9680002069						60
PO/InvoiceTotal:						\$25.52
Vendor Total:						\$77.90
Industrial Appraisal Company						
Check Group:						
June 30, 2019 Insurable Values Report		1	201412	6-246-500 6/29/2020	10.5.2520.300.0000.905.0000.0000 DO Purchased Services	\$320.00
Check #: 9680002070						
PO/InvoiceTotal:						\$320.00
Vendor Total:						\$320.00
INTERSTATE ELECTRONICS CO.	278621					
Check Group:						
Invoice 79630 work order 70611 can not connect from laptop to use scheduler error 78		1	202290	79630 6/29/2020	20.5.2540.320.0000.506.0000.0000 HJH Facility Repair	\$302.00
Check #: 9680002071						
PO/InvoiceTotal:						\$302.00
Vendor Total:						\$302.00

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Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
J ANDERSEN CONSTRUCTION INC	275271					
Check Group:						
Invoice 11121 - repair Hollywood playground stepping stones.		1	202294	11121 6/29/2020	20.5.2540.320.0000.406.0000.0000 HES Facility Repair	\$745.00
					Check #: 9680002072	
						PO/InvoiceTotal: <u>\$745.00</u>
						Vendor Total: <u>\$745.00</u>
JCD REPAIR	279455					
Check Group:						
iPad Glass Replacement		1	202271	208050 6/29/2020	10.5.2225.326.0000.803.0000.0000 Comp Asst Tech Equipment Services	\$104.99
					Check #: 9680002073	
						PO/InvoiceTotal: <u>\$104.99</u>
						Vendor Total: <u>\$104.99</u>
JOHNSON FLOOR CO INC	275799					
Check Group:						
Armstrong Standard Excelon 51929 Sandy Beach VCT 12"x12"		3	202272	20613 6/29/2020	20.5.2540.531.0000.806.0000.0000 Facility Repair, Maintenance and Improvements	\$130.59
Chapco SS-7		1	202272	20613 6/29/2020	20.5.2540.531.0000.806.0000.0000 Facility Repair, Maintenance and Improvements	\$13.93
					Check #: 9680002074	
						PO/InvoiceTotal: <u>\$144.52</u>
						Vendor Total: <u>\$144.52</u>
JONES SCHOOL SUPPLY	278156					
Check Group:						
Band Lyre Pin		73	201788	1774104 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$46.72
Music Note (Paw) Pin		49	201788	1774104 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$94.43

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Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002075						
PO/InvoiceTotal:						\$141.15
Vendor Total:						\$141.15
LAGRANGE PARK ACE HARDWARE	276112					
Check Group:						
invoice 83330/1 Misc Hardware Supplies		1	202260	83330 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$189.42
Check #: 9680002076						
PO/InvoiceTotal:						\$189.42
Check Group:						
invoice 83266/1 Gasket Hauser		1	202261	83266 6/29/2020	20.5.2540.416.0000.506.0000.0000 O&M Supplies Hauser	\$3.23
Check #: 9680002076						62
PO/InvoiceTotal:						\$3.23
Check Group:						
invoice 83328/1 screen		1	202262	83328 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$89.99
Check #: 9680002076						
PO/InvoiceTotal:						\$89.99
Check Group:						
invoice 83381/1 school dude 5653		1	202275	83381 6/29/2020	20.5.2540.416.0000.906.0000.0000 O&M Supplies DistrictOffice	\$26.99
Check #: 9680002076						
PO/InvoiceTotal:						\$26.99
Check Group:						
Invoice 83356/1 painting supplies		1	202296	83356 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$108.92
Check #: 9680002076						
PO/InvoiceTotal:						\$108.92

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Invoice 83416/1 Misc Hardware		1	202297	83416 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$38.27
					Check #: 9680002076	
					PO/InvoiceTotal:	\$38.27
					Vendor Total:	\$456.82
Lebegue, Renee A						
Check Group:						
tuition reimbursement		1	202285	2433 6/29/2020	10.5.1101.230.0000.800.0000.0000 Tuition Reimbursement Expense	\$379.00
					Check #: 9680002077	
					PO/InvoiceTotal:	\$379.00
					Vendor Total:	\$379.00
Leticia Gutierrez						
Check Group:						
8th Grade Student Push Coin Balance Refund		1	202265	2413 6/29/2020	10.2.0492.000.0000.000.0421.0000 Pushcoin Wallet Liability	\$39.65
Exiting Student balance		1	202265	2413 6/29/2020	10.2.0492.000.0000.000.0421.0000 Pushcoin Wallet Liability	\$53.85
					Check #: 9680002078	
					PO/InvoiceTotal:	\$93.50
					Vendor Total:	\$93.50
LMC 276023						
Check Group:						
48" Cover table		6	201921	3519 6/29/2020	10.5.1101.410.0000.101.0000.0000 Ames Supplies	\$1,710.00
Black casters 6 pack		6	201921	3519 6/29/2020	10.5.1101.410.0000.101.0000.0000 Ames Supplies	\$390.00
Freight		1	201921	3519 6/29/2020	10.5.1101.410.0000.101.0000.0000 Ames Supplies	\$399.00

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Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002079						
PO/InvoiceTotal:						\$2,499.00
Check Group:						
FLAVORS 4 POSITION 18" STACK CHAIR		20	202095	3521 6/29/2020	10.5.1101.410.0000.201.0000.0000 BPES Supplies	\$1,500.00
SLED BASE CHAIR 18" 2 EA. ORG & PR.BL		4	202095	3521 6/29/2020	10.5.1101.410.0000.201.0000.0000 BPES Supplies	\$480.00
18" PERSIAN BLUE NOODLE CHAIR		1	202095	3521 6/29/2020	10.5.1101.410.0000.201.0000.0000 BPES Supplies	\$135.00
INTERCHANGE DIAMOND OPEN FRONT DESKS WITH WHITE BOARD MARKER TOPS AND 12 EA. ORANGE EDGE AND 13 EA. PERSIAN BLUE EDGE & PLATINUM LEGS		25	202095	3521 6/29/2020	10.5.1101.410.0000.201.0000.0000 BPES Supplies	\$6,250.00
Shipping		1	202095	3521 6/29/2020	10.5.1101.410.0000.201.0000.0000 BPES Supplies	\$750.00
Check #: 9680002079						
PO/InvoiceTotal:						\$9,115.00
Vendor Total:						\$11,614.00
MARTIN WHALEN, INC.	278962					
Check Group:						
DISTRICT PRINTERS-BASE CONTRACT-		1	200604	IN2394784 6/29/2020	10.5.2520.326.0000.903.0000.0000 DO Printer Base Contract	\$96.40
AMES PRINTERS-BASE CONTRACT -		1	200604	IN2394784 6/29/2020	10.5.2226.326.0000.103.0000.0000 Ames Printer Base Service Contract	\$265.10
BLYTHE PRINTERS-BASE CONTRACT -		1	200604	IN2394784 6/29/2020	10.5.2226.326.0000.203.0000.0000 BPES Printer Base Service Contract	\$132.53

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Voucher Batch Number: 6002

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Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CENTRAL PRINTERS-BASE CONTRACT-		1	200604	IN2394784 6/29/2020	10.5.2226.326.0000.303.0000.0000 Central Printer Base Service Contract	\$313.30
HOLLYWOOD PRINTERS-BASE CONTRACT		1	200604	IN2394784 6/29/2020	10.5.2226.326.0000.403.0000.0000 Hollywood Printer Base Service Contract	\$36.00
HAUSER PRINTERS-BASE CONTRACT		1	200604	IN2394784 6/29/2020	10.5.2226.326.0000.503.0000.0000 Hauser Printer Base Service Contract	\$506.00

Check #: 9680002080

PO/InvoiceTotal: \$1,349.33

Vendor Total: \$1,349.33

MCGRAW-HILL EDUCATION GROUP 275330

Check Group:

FY20_IMPORTANT Shipping Instructions - PLEASE NOTE: Deliver during OFFICE HOURS ONLY: M-TH 9:00am - 12 noon		1	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$48.83 65
ENGELMANN CONNECTING MATH CONCEPTS TEXTBOOK LEVEL C 2012 2		3	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$131.67
ENGELMANN CONNECTING MATH CONCEPTS WORKBOOK 1 LEVEL C 2012 2		3	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$36.09
ENGELMANN CONNECTING MATH CONCEPTS WORKBOOK 2 LEVEL C 2012 2		3	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$46.77
ENGELMANN CONNECTING MATH CONCEPTS STUDENT ASSESSMENT BOOK LEVEL C 2012 2		1	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$7.98
ENGELMANN CONNECTING MATH CONCEPTS TEACHER MATERIALS PACKAGE LEVEL C 2012 2		1	202008	V623888 6/29/2020	10.5.1220.410.0000.804.0620.4620 IDEA Supplies	\$457.95

Check #: 9680002081

PO/InvoiceTotal: \$729.29

Vendor Total: \$729.29

Miller, Mihaela R

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Staples - 3/20/20 Printer cartridges		1	202255	2411 6/29/2020	10.5.2520.410.0000.805.0000.0000 Supplies	\$29.48
					Check #: 9680002082	
					PO/InvoiceTotal:	\$29.48
					Vendor Total:	\$29.48
MUSIC IN MOTION	275539					
Check Group:						
I (Heart) Band Pins		20	201790	750582 6/29/2020	10.5.1102.410.0000.501.0910.0000 Hauser Band Supplies (\$1.00 to \$500.00 each)	\$120.00
					Check #: 9680002083	
					PO/InvoiceTotal:	\$120.00
					Vendor Total:	\$120.00
NETRIX						
Check Group:						
MONTHLY SERVER MONITORING -		1	200565	762600 6/29/2020	10.5.2225.300.0000.803.0000.0000 Comp Asst Instruction Purchased Services	\$280.00
MONTHLY SYSTEM MAINT. -		1	200565	762600 6/29/2020	10.5.2225.300.0000.803.0000.0000 Comp Asst Instruction Purchased Services	\$1,025.00
					Check #: 9680002084	
					PO/InvoiceTotal:	\$1,305.00
					Vendor Total:	\$1,305.00
PACE SYSTEMS, INC.	278653					
Check Group:						
Tech support Invoice#209848		1	202287	209848 6/29/2020	10.5.2225.300.0000.803.0000.0000 Comp Asst Instruction Purchased Services	\$262.50
					Check #: 9680002085	
					PO/InvoiceTotal:	\$262.50
					Vendor Total:	\$262.50
POWER PLUMBING & HEATING	275225					

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Voucher Batch Number: 6002 06/29/2020

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
invoice 27414A 6/1/20 Emergency Call Blocked pipe		1	202254	27414A 6/29/2020	20.5.2540.320.0000.406.0000.0000 HES Facility Repair	\$2,835.00
Check #: 9680002086						
						PO/InvoiceTotal: \$2,835.00
Check Group:						
invoice 27701A Village Ordinance Annual June Backflow Testing HOLLYWOOD		1	202295	27701A 6/29/2020	20.5.2540.300.0000.406.0000.0000 HES Facility Maintenance	\$660.00
Check #: 9680002086						
						PO/InvoiceTotal: \$660.00
						Vendor Total: \$3,495.00
PRECISION CONTROL SYSTEMS INC	276895					67
Check Group:						
Quote dated 5/26/20 BPES Annual HVAC heat to air seasonal change over		1	202139	SV31552 6/29/2020	20.5.2540.300.0000.206.0000.0000 BPES Facility Maintenance	\$386.33
Quote dated 5/26/20 Central Annual HVAC heat to air seasonal change over		1	202139	SV31552 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$386.33
Quote dated 5/26/20 Hauser Annual HVAC heat to air seasonal change over		1	202139	SV31552 6/29/2020	20.5.2540.300.0000.506.0000.0000 HJH Facility Maintenance	\$386.34
Check #: 9680002087						
						PO/InvoiceTotal: \$1,159.00
						Vendor Total: \$1,159.00
QUADIENT LEASING USA, INC.						
Check Group:						
Postage machine rental- Apr-Jul 2020		1	201815	N8345965 6/29/2020	20.5.2540.346.0000.800.0000.0000 Postage Lease - Allocate	\$1,107.36
Check #: 9680002088						
						PO/InvoiceTotal: \$1,107.36

Riverside District #96

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Postage tapes- 300pcs		1	202132	16078258 6/29/2020	10.5.2520.346.0000.905.0000.0000 Postage DO	\$28.48
Check #: 9680002088						
PO/InvoiceTotal:						\$28.48
Vendor Total:						\$1,135.84
Rachel Lei						
Check Group:						
Student Push Coin Balance Refund		1	202266	2414 6/29/2020	10.2.0492.000.0000.000.0421.0000 Pushcoin Wallet Liability	\$124.20
Check #: 9680002089						
PO/InvoiceTotal:						\$124.20
Vendor Total:						\$124.20
READY REFRESH BY NESTLE	278641					
Check Group:						
5 gal. bottled water for garage		4	202286	2443 6/29/2020	20.5.2540.497.0000.806.0000.0000 Facilities Staff Appreciation	\$54.91
deposit		1	202286	2443 6/29/2020	20.5.2540.497.0000.806.0000.0000 Facilities Staff Appreciation	\$20.00
Check #: 9680002090						
PO/InvoiceTotal:						\$74.91
Vendor Total:						\$74.91
ROBERT CROWN CENTER	278346					
Check Group:						
Puberty 1 Female Presentation for 5th grade on 5/14 @ 12:30pm		20	201639	2020463 6/29/2020	10.5.1101.314.0000.202.0000.0000 Prof Serv - Instructional BPES	\$200.00
Puberty 1 Male Presentation for 5th grade on 5/14 @ 12:30pm		20	201639	2020463 6/29/2020	10.5.1101.314.0000.202.0000.0000 Prof Serv - Instructional BPES	\$200.00
Check #: 9680002091						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
New Amaco EX353SF Kiln		1	202102	2238 6/29/2020	10.5.1101.740.0000.401.0000.0000 Hollywood Equipment \$500 to \$4,999	\$3,975.00
					Check #: 9680002093	
					PO/InvoiceTotal:	\$4,350.00
					Vendor Total:	\$4,350.00
School Outfitters						
Check Group:						
Rectangle Activity Table w/ Whiteboard Top (48" W x 30" D)		2	202062	13379753 6/29/2020	10.5.2190.490.0000.501.0500.0000 Hauser Reimbursable (PTA, Activity, Others)	\$459.76
FREIGHT		1	202062	13379753 6/29/2020	10.5.2190.490.0000.501.0500.0000 Hauser Reimbursable (PTA, Activity, Others)	\$136.66
					Check #: 9680002094	
					PO/InvoiceTotal:	\$596.42
					Vendor Total:	\$596.42
SIGNA SYSTEMS, INC.	279158					
Check Group:						
Invoice 2006-023 Room #13		1	202276	2006-023 6/29/2020	20.5.2540.320.0000.206.0000.0000 BES Facility Repair	\$397.00
Invoice 2006-023 Kindergarten Room		1	202276	2006-023 6/29/2020	20.5.2540.320.0000.206.0000.0000 BES Facility Repair	\$787.00
Invoice 2006-023 Gym Room		3	202276	2006-023 6/29/2020	20.5.2540.320.0000.206.0000.0000 BES Facility Repair	\$1,311.00
					Check #: 9680002095	
					PO/InvoiceTotal:	\$2,495.00
					Vendor Total:	\$2,495.00
SMALLWOOD LOCKSMITHS & SUPPLY	277366					
Check Group:						
master locker keys for staff		60	201942	472142 6/29/2020	10.5.2190.410.0000.501.0640.0000 Hauser Locks-Supplies	\$298.80

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Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FREIGHT		1	201942	472142 6/29/2020	10.5.2190.410.0000.501.0640.0000 Hauser Locks-Supplies	\$14.50
					Check #: 9680002096	
						PO/InvoiceTotal: \$313.30
						Vendor Total: \$313.30
SMARTSIGN	278085					
Check Group:						
AlumiGuard Metal Asset Tags		5	202222	MAT-171161 6/29/2020	10.5.2225.410.0000.803.0000.0000 Allocate-Comp Asst Instr- Supplies	\$463.42
					Check #: 9680002097	
						PO/InvoiceTotal: \$463.42
						Vendor Total: \$463.42
SOUTH SIDE CONTROL SUPPLY CO	275300					71
Check Group:						
Quote S100618940 Float Switch BPES		1	201990	S100619037.001 6/29/2020	20.5.2540.416.0000.206.0000.0000 O&M Supplies Blythe Park	\$149.16
Quote S100618940 Float Switch BPES		-1	201990	S100619037.002 6/29/2020	20.5.2540.416.0000.206.0000.0000 O&M Supplies Blythe Park	(\$149.16)
Quote S100618940 Float Switch BPES		1	201990	S100627191.001 6/29/2020	20.5.2540.416.0000.206.0000.0000 O&M Supplies Blythe Park	\$149.16
					Check #: 9680002098	
						PO/InvoiceTotal: \$149.16
						Vendor Total: \$149.16
SPRINT COMMUNICATIONS	277090					
Check Group:						
Hotspot for building locations (7) total		1	200453	199198824-185 6/29/2020	20.5.2540.340.0000.900.0000.0000 DO Telephone	\$280.00
Maintenance Mobile (3)		1	200453	199198824-185 6/29/2020	20.5.2540.340.0000.800.0000.0000 Telephone	\$176.41
					Check #: 9680002099	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$456.41
						Vendor Total: \$456.41
SYNCB/AMAZON						
Check Group:						
ClosetMaid Cube Organizer		1	201911	JUNE20A 6/29/2020	10.5.1102.410.0000.501.0760.0000 Hauser World Languages Supplies	\$79.13
						Check #: 9680002100
						PO/InvoiceTotal: \$79.13
Check Group:						
HamiltonBuhl Bluetooth, CD, Cassette, FM Boombox		1	202027	JUNE20B 6/29/2020	10.5.1225.410.0000.704.0622.4600 IDEA PreSchool Supplies	\$72.56
						Check #: 9680002100
						PO/InvoiceTotal: \$72.56
Check Group:						
Eurmax Smart 10'x10' Pop up Canopy Shelter with 1 Removable Sunwall and Backpack Roller Bag		1	202045	june20c 6/29/2020	10.5.2225.410.0000.803.0000.0000 Allocate-Comp Asst Instr- Supplies	\$167.15
						Check #: 9680002100
						PO/InvoiceTotal: \$167.15
Check Group:						
TechVilla Medical Contactless Thermometer 2020, Infrared Digital Forehead Touchless Thermometer, Instant Reading, Warning Alarm, for Family, Public Area, School, Office 3-7Days Delivery by TechVilla		10	202088	JUNE20G 6/29/2020	10.5.2130.410.0000.804.0620.0000 Local SPED Health Supplies	\$699.90
Duracell - CopperTop AAA Alkaline Batteries - long lasting, all-purpose Triple A battery for household and business - 24 Count by Duracell		2	202088	JUNE20G 6/29/2020	10.5.2130.410.0000.804.0620.0000 Local SPED Health Supplies	\$26.08
						Check #: 9680002100
						PO/InvoiceTotal: \$725.98
Check Group:						

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HP 21.5 -inch FHD Monitor with Tilt Adjustment and Anti-glare Panel (22yh, Black)		4	202090	JUNE20J 6/29/2020	10.5.2225.410.0000.803.0000.0000 Allocate-Comp Asst Instr- Supplies	\$399.96
Check #: 9680002100						
PO/InvoiceTotal:						\$399.96
Check Group:						
Ginsco 580 pcs 2:1 Heat Shrink Tube 6 Colors 11 Sizes		3	202117	JUNE20H 6/29/2020	10.5.1102.410.0000.809.0000.3220 CTE Improvement (CTEI) Supplies	\$22.17
Electrical Wire CBAZY Hook up Wire Kit		3	202117	JUNE20H 6/29/2020	10.5.1102.410.0000.809.0000.3220 CTE Improvement (CTEI) Supplies	\$53.64
Chanzon 100 pcs 5mm White LED Diode Lights		2	202117	JUNE20H 6/29/2020	10.5.1102.410.0000.809.0000.3220 CTE Improvement (CTEI) Supplies	\$13.34
Thermaltronics FBA_TMT-TC-2 Lead Free Tip Tinner,		3	202117	JUNE20H 6/29/2020	10.5.1102.410.0000.809.0000.3220 CTE Improvement (CTEI) Supplies	\$19.05 73
Check #: 9680002100						
PO/InvoiceTotal:						\$108.20
Check Group:						
Avery Thermal Printer File Folder Labels, 1/3 Cut, White, 130/Roll, 2 Rolls (4155)		10	202123	JUNE20K 6/29/2020	10.5.2225.410.0000.803.0000.0000 Allocate-Comp Asst Instr- Supplies	\$91.30
Check #: 9680002100						
PO/InvoiceTotal:						\$91.30
Check Group:						
Mini Erasers for Whiteboard Dry-Erase, Set of 30 Erasers, 2.5" long, for Classroom and Office		5	202292	JUNE20F 6/29/2020	10.5.1102.410.0000.501.0730.0000 Hauser Math Supplies	\$72.50
Calculator Caddy I - Numbered Storage Pockets for Clasroom Organization. Great for Calculators, cell phones, crafts and more!		2	202292	JUNE20F 6/29/2020	10.5.1102.410.0000.501.0730.0000 Hauser Math Supplies	\$49.98

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Perfect Stix Patty Paper 5 - 1000 Patty Paper, 5" by 5" (pack of 1000)		2	202292	JUNE20F 6/29/2020	10.5.1102.410.0000.501.0730.0000 Hauser Math Supplies	\$21.98	
Learning Resources Plastic Pattern Blocks, Homeschool, Shape Recognition, Early Math Skills, Set of 250, Ages 4+		1	202292	JUNE20F 6/29/2020	10.5.1102.410.0000.501.0730.0000 Hauser Math Supplies	\$12.99	
Check #: 9680002100							
PO/InvoiceTotal:						\$157.45	
Vendor Total:						\$1,801.73	
TAMES	277119						
Check Group:							
HFS Voucher 0108E398		1	202280	2004032 6/29/2020	10.5.1200.309.0000.804.0620.4992 Medicaid FFS Services	\$33.09	
Check #: 9680002101							
PO/InvoiceTotal:						74 \$33.09	
Vendor Total:						\$33.09	
Testing Service Corporation							
Check Group:							
Soil Testing - P.N. 64,584 Project # L-89,730		1	201605	IN116804 6/29/2020	60.5.2530.530.0000.200.0020.0000 Capital Projects Blythe Park	\$4,656.50	
Check #: 9680002102							
PO/InvoiceTotal:						\$4,656.50	
Check Group:							
Soil Testing - P.N. 64,585 Project # L-89,731		1	201606	IN116805 6/29/2020	60.5.2530.530.0000.300.0020.0000 Capital Projects Central	\$786.00	
Check #: 9680002102							
PO/InvoiceTotal:						\$786.00	
Vendor Total:						\$5,442.50	
UNIFIRST CORPORATION	277841						
Check Group:							

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
4x6 Great Imp mat		1	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$4.12
Wet mop Red band		30	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$52.50
Mops unframed 24"		25	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$32.50
mops unframed 36"		10	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$21.00
mops- unframed 60"		20	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$48.60
Towels Microfiber green		400	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$92.00
Repalcement auto charge		16	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$31.68 75
Terry clothes white		400	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$108.00
Repalcement auto charge		16	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$28.48
Delivery charge		1	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$13.70
Linen Maintenace		1	202259	061 1294735 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$40.00
Check #: 9680002103						
PO/InvoiceTotal:						\$472.58
Check Group:						
Wet mop Red band		30	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$52.50
Mops unframed 24"		25	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$32.50
mops unframed 36"		10	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$21.00

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
mops- unframed 60"		20	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$48.60
Towels Microfiber green		400	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$92.00
Sgl mini twin roll		120	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$470.40
Natural hand towel rolls		60	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$627.00
4x6 Great Imp mat		1	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$4.12
Repalcement auto charge		16	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$31.68
Terry clothes white		400	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$108.00 76
Repalcement auto charge		16	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$28.48
Delivery charge		1	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$13.70
Linen Maintenace		1	202298	061 1297873 6/29/2020	20.5.2540.416.0000.806.0000.0000 O&M Supplies Multi-Location	\$40.00

Check #: 9680002103

PO/InvoiceTotal: \$1,569.98
Vendor Total: \$2,042.56

VILLAGE OF RIVERSIDE 275164

Check Group:

Monthly Fuel Use -		1	201695	546 6/29/2020	20.5.2540.464.0000.806.0000.0000 Gasoline	\$119.27
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Check #: 9680002104

PO/InvoiceTotal: \$119.27

Check Group:

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002

06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ANNUAL MAY BPES invoice 178614 Alarm Permit		1	202264	178614 6/29/2020	20.5.2540.300.0000.206.0000.0000 BPES Facility Maintenance	\$50.00
ANNUAL MAY AMES Alarm Permit		1	202264	2420 6/29/2020	20.5.2540.300.0000.106.0000.0000 AES Facility Maintenance	\$60.00
ANNUAL MAY CENTRAL Alarm Permit		1	202264	2420 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$60.00
ANNUAL MAY District Office Alarm Permit		1	202264	2420 6/29/2020	20.5.2540.300.0000.906.0000.0000 DO Facility Maintenance	\$60.00
ANNUAL MAY BPES Alarm Permit		1	202264	2420 6/29/2020	20.5.2540.300.0000.206.0000.0000 BPES Facility Maintenance	\$60.00
Check #: 9680002104						
PO/InvoiceTotal:						\$290.00
Check Group: 2						77
Invoice 45730 AMES PZE Process		1	202291	45730 6/29/2020	60.5.2530.530.0000.100.0020.0000 Capital Projects Ames	\$2,242.79
Check #: 9680002105						
PO/InvoiceTotal:						\$2,242.79
Check Group:						
Invoice 565 Elevator Inspection 6/11/20		1	202299	565 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$75.00
Invoice 566 Elevator Inspection 6/11/20		1	202299	566 6/29/2020	20.5.2540.300.0000.506.0000.0000 HJH Facility Maintenance	\$75.00
Invoice 567 Elevator Inspection 6/11/20		1	202299	567 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$75.00
Invoice 568 Elevator Inspection 6/11/20		1	202299	568 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$75.00
Invoice 569 Elevator Inspection 6/11/20		1	202299	569 6/29/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$75.00
Invoice 570 Elevator Inspection 6/11/20		1	202299	570 6/29/2020	20.5.2540.300.0000.506.0000.0000 HJH Facility Maintenance	\$75.00

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6002 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 9680002104						
						PO/InvoiceTotal: <u>\$450.00</u>
						Vendor Total: \$3,102.06
WAREHOUSE DIRECT	277486					
Check Group:						
Hydro Cart 4 stage reverse osmosis deionizing water system, 100 ft. hose, TDS meter, and filter set		1	202115	4682417-0	20.5.2540.740.0000.806.0000.0000	\$2,275.00
				6/29/2020	BG Allocate Equipment \$500 to \$4,999	
45' Carbon Pole with Brush		1	202115	4682417-0	20.5.2540.740.0000.806.0000.0000	\$1,532.50
				6/29/2020	BG Allocate Equipment \$500 to \$4,999	
12 telescope Pole w/Brush		1	202115	4682417-0	20.5.2540.740.0000.806.0000.0000	\$259.00
				6/29/2020	BG Allocate Equipment \$500 to \$4,999	
Check #: 9680002106						<u>78</u>
						PO/InvoiceTotal: \$4,066.50
Check Group:						
ASSEMBLY,CAM,W/GRIP LOCK NUT WASHER WASHER		1	202143	4688268-0	20.5.2540.410.0000.806.0000.0000	\$52.51
				6/29/2020	Custodial/Cleaning Supplies	
Check #: 9680002106						
						PO/InvoiceTotal: <u>\$52.51</u>
						Vendor Total: \$4,119.01
						Grand Total: \$109,480.74

End of Report

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 6003 06/29/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ILLINOIS DIRECTOR OF EMPLOYMENT SECURITY	275496					
Check Group:						
F. M. 2/2/2020 to 3/14/2020 Unemployment 50%		6	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	\$1,305.00
L.W. 12/15/2019 to 12/28/2019 Unemployment		2	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	\$942.00
L.W. 12/15/2019 to 12/28/2019 Unemployment		2	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	\$180.00
L.W. 12/29/2019 to 2/08/2020 Unemployment		6	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	\$2,826.00
L.W. 12/29/2019 to 2/08/2020 Unemployment		6	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	\$540.00
L.W. 12/29/2019 to 2/08/2020 Unemployment		1	202248	JUNE20 6/29/2020	10.5.1100.232.0000.800.0000.0000 Unemployment Compensation	(\$959.00) 79

Check #: 0

PO/InvoiceTotal:	\$4,834.00
Vendor Total:	\$4,834.00
Grand Total:	\$4,834.00

End of Report

Riverside District #96

Labor Summary Report

Fiscal Year: 2019-2020 Pay Period: 240 Pay Cycle: Semimonthly
 Starting: 06/16/2020 Ending: 06/30/2020 Pay Date: 06/30/2020

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$67,255.00	\$138,950.37	\$206,205.37
<u>Employee Deductions:</u>			
Federal Income Tax	\$9,547.88	\$9,264.53	\$18,812.41
FICA - Social Security	\$737.69	\$7,484.57	\$8,222.26
FICA - Medicare	\$1,225.55	\$1,750.38	\$2,975.93
Deduction - Regular (Not Tax Exempt)	\$97.51	\$1,189.14	\$1,286.65
Deduction - TSA (Fed Tax Exempt)	\$1,166.00	\$939.06	\$2,105.06
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$2,061.21	\$5,221.74	\$7,282.95
Direct Deposit Deduction	\$0.00	\$735.00	\$735.00
State Tax - Illinois	\$3,671.07	\$5,503.53	\$9,174.60
Retirement - Illinois TRS	\$476.15	\$14.34	\$490.49
Retirement - Illinois IMRF	\$585.43	\$5,506.24	\$6,091.67
Retirement - Illinois TRS THIS Fund	\$65.59	\$1.98	\$67.57
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$0.00	\$0.00	\$0.00
Retirement - Illinois IMRF Voluntary Additional	\$71.40	\$1,629.37	\$1,700.77
Retirement - Illinois TRS (Taxable Benefit)	\$0.00	\$0.00	\$0.00
<u>Total Employee Deductions:</u>	\$19,705.48	\$39,239.88	\$58,945.36
<u>Total Net Pay:</u>	\$47,549.52	\$99,710.49	\$147,260.01
<u>Direct Deposit:</u>	\$59,680.40	\$64,154.74	\$123,835.14
<u>Net Pay Checks:</u>	(\$12,130.88)	\$35,555.75	\$23,424.87

Employer Paid Benefits:

FICA - Social Security	\$737.69	\$7,484.57	\$8,222.26
FICA - Medicare	\$1,225.55	\$1,750.38	\$2,975.93
Deduction - Regular (Not Tax Exempt)	\$473.87	\$153.63	\$627.50
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$17,492.42	\$32,054.76	\$49,547.18
Retirement - Illinois TRS	\$30.68	\$0.92	\$31.60
Retirement - Illinois IMRF	\$1,294.46	\$12,174.71	\$13,469.17
Retirement - Illinois TRS THIS Fund	\$1,327.97	\$1.47	\$1,329.44

Riverside District #96

Labor Summary Report

Fiscal Year: 2019-2020 Pay Period: 240 Pay Cycle: Semimonthly
 Starting: 06/16/2020 Ending: 06/30/2020 Pay Date: 06/30/2020

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Retirement - Illinois TRS Member Benefit Inc. (TE)	\$394.93	\$0.00	\$394.93
Retirement - Illinois TRS (Taxable Benefit)	\$6,128.36	\$0.00	\$6,128.36
<u>Total Employer Benefits:</u>	\$29,105.93	\$53,620.44	\$82,726.37
<u>Gross:</u>	\$67,255.00	\$138,950.37	\$206,205.37
<u>Total Payroll Expense:</u>	\$96,360.93	\$192,570.81	\$288,931.74

Number of Employees Paid	15	89	104
Number of Males	6	22	28
Number of Females	9	67	76

Payroll Balancing Data

		Direct Deposit	\$123,835.14
		Employee Checks	\$23,424.87
Gross Pay	\$206,205.37	Total Net Pay	\$147,260.01
ER Contributions	\$82,726.37	EE Deductions	\$58,945.36
		ER Contributions	\$82,726.37
Total Payroll Expense	\$288,931.74	Total Payroll Expense	\$288,931.74

End of Report



RIVERSIDE DISTRICT #96 BOARD PAYABLES
July, 2020

Date range: 7/1/2020 7/15/2020

Voucher Numbers: 7001, 7002 and 1

RIVERSIDE DISTRICT #96 is hereby authorized to draw warrants against RIVERSIDE DISTRICT #96 funds for the sum of \$ 3,748,206.61 on account of obligations incurred for value received in services and materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

	Fund		Accounts Payable		Salaries and Benefits		Totals for Fund
Education	10	\$	587,935.53	\$	115,878.55	\$	703,814.08
Operations & Maintenance	20	\$	14,546.18	\$	51,336.64	\$	65,882.82
Transportation	40					\$	-
IMRF	50			\$	6,813.74	\$	6,813.74
FICA and Medicare	51			\$	6,243.39	\$	6,243.39
Capital Projects	60	\$	2,958,520.58	\$	-	\$	2,958,520.58
Tort Fund	80	\$	6,932.00	\$	-	\$	6,932.00
Totals for all Funds			\$3,567,934.29		\$180,272.32		\$3,748,206.61

received during the period listed above. All items are properly coded and not in excess of the budget.

CSBO

Dan Hunt, President

Date

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 7002

07/02/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ATI ADVANCED TELECOMMUNICATIONS OF IL	278533					
Check Group:						
Maintenance Renewal		1	210015	77785 7/2/2020	10.5.2225.326.0000.803.0000.0000 Comp Asst Tech Equipment Services	\$9,996.00
Check #: 9680002107						
PO/InvoiceTotal:						\$9,996.00
Vendor Total:						\$9,996.00
CENTER FOR RESPONSIVE SCHOOLS	279314					
Check Group:						
71FY21 Responsive Class Registration Fee for July 21-24, 2020 or July 28-31, 2020 for: Amelia Workman, Kristen Mimlitz, Kristin McPherson		3	201838	REGISTRATIONS 7/2/2020	10.5.2210.312.0000.102.0000.0000 Ames PD Services	\$2,187.00
FY21 Responsive Class Registration Fee for July 21-24, 2020 or July 28-31, 2020 for: Carolyn Dirienzo, Rachel Pinta		2	201838	REGISTRATIONS 7/2/2020	10.5.2210.312.0000.202.0000.0000 BPES PD Services	\$1,458.00
FY21 Responsive Class Registration Fee for July 21-24, 2020 or July 28-31, 2020 for: Nicole Mazza, Laura McMahon		2	201838	REGISTRATIONS 7/2/2020	10.5.2210.312.0000.302.0000.0000 Central PD Services	\$1,458.00
FY21 Responsive Class Registration Fee for July 21-24, 2020 or July 28-31, 2020 for: Julie Dauksas, Sarah Clark, Marella Harrington, Jennie Popovic		4	201838	REGISTRATIONS 7/2/2020	10.5.2210.312.0000.502.0000.0000 Hauser PD Services	\$2,916.00
Check #: 9680002108						
PO/InvoiceTotal:						\$8,019.00
Check Group:						
FY21 Responsive Class Registration Fee for July 28-31, 2020 for: Jessica Kamego and July 21-24, 2020 for: Abbey Zebraitis		2	202089	19977 7/2/2020	10.5.2210.312.0000.202.0000.0000 BPES PD Services	\$1,458.00
Check #: 9680002108						
PO/InvoiceTotal:						\$1,458.00

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 7002

07/02/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$9,477.00
DUDE SOLUTIONS	278852					
Check Group:						
TechnologyEssentials - Insight Riverside SD 96 7-1-20 to 6-30-21		1	210032	67992 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$3,115.20
TechnologyEssentials Help Desk Riverside SD 96 7-1-20 to 6-30-21		1	210032	67992 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$1,556.80
Check #: 9680002109						
PO/InvoiceTotal:						\$4,672.00
Check Group:						
Inv-67993 Maintenance Direct 7/1/20-6/30/21		1	210062	67993 7/2/2020	20.5.2540.470.0000.806.0000.0000 Facilities Software - Multi-Location	\$2,370.01
Inv-67993 My School Dude 7/1/20-6/30/21		1	210062	67993 7/2/2020	20.5.2540.470.0000.806.0000.0000 Facilities Software - Multi-Location	\$430.29
Check #: 9680002109						
PO/InvoiceTotal:						\$2,800.30
Vendor Total:						\$7,472.30
ED-RED	277791					
Check Group:						
Membership fee for FY 2020-2021		1	210058	96-C 2020-21 7/2/2020	10.5.2310.640.0000.809.0000.0000 BOE Dues & Fees	\$2,250.00
Check #: 9680002110						
PO/InvoiceTotal:						\$2,250.00
Vendor Total:						\$2,250.00
EDCLUB, INC.	279206					
Check Group:						
Student Licenses for 1 year (Starting 2019-10-04)		1185	210033	166351 7/2/2020	10.5.1100.470.0000.803.0000.0000 Software C&I	\$2,796.60
Check #: 9680002111						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$2,796.60
						Vendor Total: \$2,796.60
EDLIO	279316					
Check Group:						
Website Content Management System 6/12/2020 - 6/12/2021 Riverside School District 96		1	210022	20953 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$5,400.00
						Check #: 9680002112
						PO/InvoiceTotal: \$5,400.00
						Vendor Total: \$5,400.00
EDUCATION FRAMEWORK, INC.	279078					
Check Group:						
EdPrivacy annual license fee		1	210023	1287 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$3,884.16
						Check #: 9680002113
						PO/InvoiceTotal: \$3,884.16
						Vendor Total: \$3,884.16
Embrace Education						
Check Group:						
Program Subscription:EmbraceMTSS(Annual Fee) 1720 Total Students		1	210056	6634 7/2/2020	10.5.1220.470.0000.803.0000.0000 Software SpEd Embrace	\$3,000.00
						Check #: 9680002114
						PO/InvoiceTotal: \$3,000.00
						Vendor Total: \$3,000.00
ENCYCLOPEDIA BRITANNICA, INC.	278311					
Check Group:						
Britannica School Subscription		1	210016	Q28992-1 7/2/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$1,005.00
						Check #: 9680002115

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,005.00
						Vendor Total: \$1,005.00
Facing History and Ourselves						
Check Group:						
Teaching for Equity and Justice: An Online Equity Summit July 20-July 23, 2020_Registration for Matt Muto		1	210055	MUTO REG 7/2/2020	10.5.2210.312.0000.502.0000.0000 Hauser PD Services	\$50.00
						Check #: 9680002116
						PO/InvoiceTotal: \$50.00
						Vendor Total: \$50.00
FOLLETT SCHOOL SOLUTIONS, INC.	278748					
Check Group:						
Follett 20-21 Renewal - hosted services one per school		5	210017	1398200 7/2/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$4,462.50
Follett 20-21 Renewal - Destiny on line services - one per school		5	210017	1398200 7/2/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$750.00
						Check #: 9680002117
						PO/InvoiceTotal: \$5,212.50
						Vendor Total: \$5,212.50
FORECAST5 ANALYTICS	278743					
Check Group:						
Inv12048 License Agreement 7/1/2020 - 06/30/2021		1	210059	12048 7/2/2020	10.5.2520.470.0000.805.0000.0000 Software	\$18,352.00
						Check #: 9680002118
						PO/InvoiceTotal: \$18,352.00
						Vendor Total: \$18,352.00
FRONTLINE TECHNOLOGIES GROUP,LLC	278271					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Applicant Tracking, unlimited usage for internal employees 7-1-20 to 6-30-21		1	210025	118963 7/2/2020	10.5.2640.470.0000.803.0000.0000 Tech Software C&I - HR	\$2,201.85
Absence & Substitute Management, unlimited usage for internal employees 7-1-20 to 6-30-21		1	210025	118963 7/2/2020	10.5.2640.470.0000.803.0000.0000 Tech Software C&I - HR	\$10,207.79
					Check #: 9680002119	
					PO/InvoiceTotal:	\$12,409.64
					Vendor Total:	\$12,409.64
GERBER LIFE INSURANCE COMPANY	279379					
Check Group:						
Invoice SA31773 Policy Number 13-3462-20 Plan 1 Zevitz PreK/K-6/8 with all Sports		1	210001	SA31773 7/2/2020	80.5.2364.384.0000.800.0000.0000 Other Insurance	\$6,932.00
					Check #: 9680002120	
					PO/InvoiceTotal:	\$6,932.00
					Vendor Total:	\$6,932.00
IESA-IL ELEMENTARY SCHOOL ASSN						
Check Group:						
IESA Registration		1	210077	2352 7/2/2020	10.5.2190.410.0000.501.0313.0000 Hauser Interscholastic Sports	\$100.00
					Check #: 9680002121	
					PO/InvoiceTotal:	\$100.00
					Vendor Total:	\$100.00
ILLINOIS ASSOC OF SCHOOL BOARDS	275078					
Check Group:						
FY21: Illinois Association of School Boards annual dues		1	210003	309230 7/2/2020	10.5.2310.640.0000.809.0000.0000 BOE Dues & Fees	\$5,770.00
					Check #: 9680002122	
					PO/InvoiceTotal:	\$5,770.00
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SCHOOL BOARD POLICIES THRU JUNE 21		1	210060	307599 7/2/2020	10.5.2310.640.0000.809.0000.0000 BOE Dues & Fees	\$2,500.00
BOARDBOOK SUBSCRIPTION THRU JUNE 21		1	210060	307599 7/2/2020	10.5.2310.640.0000.809.0000.0000 BOE Dues & Fees	\$2,000.00
PRESS PLUS SUBSCRIPTION THRU JUNE 21		1	210060	307599 7/2/2020	10.5.2310.640.0000.809.0000.0000 BOE Dues & Fees	\$1,650.00
Check #: 9680002122						
PO/InvoiceTotal:						\$6,150.00
Vendor Total:						\$11,920.00
JAMF SOFTWARE, LLC	279454					
Check Group:						
Jamf Cloud seat of Jamf Pro for macOS Valid from (2020-07-02 - 2021-07-01)		300	210026	Q-168551 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$5,400.00
Check #: 9680002123						
PO/InvoiceTotal:						\$5,400.00
Vendor Total:						\$5,400.00
Kimono LLC						
Check Group:						
Kimono Subscription - Subscription, Standard Support and Product Upgrades for 1 year		1750	210034	2742 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$1,750.00
SIF Agent for Follett Destiny - Subscription, Hosting, Standard Support and Product Upgrades for 1 Year		1750	210034	2742 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$437.50
Check #: 9680002124						
PO/InvoiceTotal:						\$2,187.50
Vendor Total:						\$2,187.50
LEARNING A-Z	278177					
Check Group:						
Raz-Plus (renewal)		90	210027	2328413 7/2/2020	10.5.1100.470.0000.803.0000.0000 Software C&I	\$16,627.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ELL Edition (renewal)		7	210027	2328413 7/2/2020	10.5.1100.470.0000.803.0000.0000 Software C&I	\$441.00
					Check #: 9680002125	
					PO/InvoiceTotal:	\$17,068.50
					Vendor Total:	\$17,068.50
Lexia Learning Systems LLC						
Check Group:						
Lexia Core5 Reading Virtual Pilot_Start date- 06-01-2020 End date- 08/31/2020		1	210008	SIN057488 7/2/2020	10.5.1602.470.0000.803.0630.0000 Summer School Software Licenses	\$1,200.00
					Check #: 9680002126	
					PO/InvoiceTotal:	\$1,200.00
					Vendor Total:	\$1,200.00
MasterLibrary.com, LLC						
Check Group:						
Facilities management tool - 07/01/20-06/30/21 Quote 20200226-02691		1	210067	20200226-02691 7/2/2020	20.5.2540.470.0000.806.0000.0000 Facilities Software - Multi-Location	\$2,070.00
					Check #: 9680002127	
					PO/InvoiceTotal:	\$2,070.00
					Vendor Total:	\$2,070.00
MIMECAST NORTH AMERICA, INC.	278820					
Check Group:						
Mimecast M2A		200	210068	INVUS830144 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$9,600.00
LCS - Silver		1	210068	INVUS830144 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$1,200.00
LADM (Subscription)		300	210068	INVUS830144 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$360.00
					Check #: 9680002128	
					PO/InvoiceTotal:	\$11,160.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$11,160.00
NSN EMPLOYER SERVICES, INC.	277913					
Check Group:						
Unemployment Claims Administration - based on March 15 payroll		277	210061	2020-2021 7/2/2020	10.5.2640.470.0000.803.0000.0000 Tech Software C&I - HR	\$631.56
Check #: 9680002129						
PO/InvoiceTotal:						\$631.56
Vendor Total:						\$631.56
NWEA-NORTHWEST EVALUATION ASSN	278160					
Check Group:						
MAP Growth K-12 RENEWAL		1370	210028	RENEWAL 7/2/2020	10.5.1100.470.0000.803.0000.0000 Software C&I	\$17,125.00
Check #: 9680002130						
PO/InvoiceTotal:						\$17,125.00
Vendor Total:						\$17,125.00
POWERSCHOOL GROUP LLC	279011					
Check Group:						
License and Subscription Fees PD+ Subscription		1	210029	222667 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$3,155.25
Check #: 9680002131						
PO/InvoiceTotal:						\$3,155.25
Check Group:						
License and Subscription Fees Unified Administration Enrollment Registration		1659	210030	221435 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$9,987.18
Check #: 9680002131						
PO/InvoiceTotal:						\$9,987.18
Check Group:						
PowerSchool SIS Maintenance & Support		1659	210031	224641 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$9,340.17

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PowerSchool SIS Hosting		1659	210031	224641 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$6,652.59
PowerSchool SIS Hosting SSL Certificate		1	210031	224641 7/2/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$445.58
					Check #: 9680002131	
					PO/InvoiceTotal:	\$16,438.34
					Vendor Total:	\$29,580.77
READ NATURALLY INC	277624					
Check Group:						
Read Naturally Live License 9/4/20 to 9/4/21		175	210018	240318 7/2/2020	10.5.1100.470.0000.803.0000.0000 Software C&I	\$3,325.00
					Check #: 9680002132	
					PO/InvoiceTotal:	\$3,325.00
					Vendor Total:	\$3,325.00
RENAISSANCE LEARNING INC	275639					
Check Group:						
Renaissance Products and Services		1	210071	415289 7/2/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$3,610.00
					Check #: 9680002133	
					PO/InvoiceTotal:	\$3,610.00
					Vendor Total:	\$3,610.00
TELESOLUTIONS CONSULTANTS	277495					
Check Group:						
FY20 Payment for funding year 22(7/1/19-6/30/20) Comcast Phone FRN#19999026343		1	210069	19-20 ERATE 7/2/2020	10.5.2225.300.0000.803.0000.0000 Comp Asst Instruction Purchased Services	\$2,374.56
FY20 Payment for funding year 22(7/1/19-6/30/20) Comcast Business Comm FRN#19999026356		1	210069	19-20 ERATE 7/2/2020	10.5.2225.300.0000.803.0000.0000 Comp Asst Instruction Purchased Services	\$663.00
					Check #: 9680002134	
					PO/InvoiceTotal:	\$3,037.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$3,037.56
UNITED STATES POSTAL SERVICE	275416					
Check Group:						
Blythe postage		1	210078	July2020 7/2/2020	10.5.1101.346.0000.200.0000.0000 Postage BPES	\$35.70
Central postage		1	210078	July2020 7/2/2020	10.5.1101.346.0000.300.0000.0000 Postage Central	\$25.00
Hauser postage		1	210078	July2020 7/2/2020	10.5.1102.346.0000.500.0000.0000 Postage Hauser	\$24.20
Spec Ed postage		1	210078	July2020 7/2/2020	10.5.1220.346.0000.804.0620.0000 Postage SpEd	\$32.65
District Office postage		1	210078	July2020 7/2/2020	10.5.2520.346.0000.905.0000.0000 Postage DO	\$882.45
Check #: 9680002135						
PO/InvoiceTotal:						\$1,000.00
Vendor Total:						\$1,000.00
Grand Total:						\$197,653.09

End of Report

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALARM DETECTION SYSTEMS INC	276171					
Check Group:						
Invoice SI-530475 6/30/20		1	202301	SI-530475 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$295.00
Invoice SI-530475 6/30/20		2	202301	SI-530475 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$45.54
Check #: 0						
						PO/InvoiceTotal: <u>\$340.54</u>
						Vendor Total: <u>\$340.54</u>
Berglund Construction Company						
Check Group:						
Ames Capital Improvement Projects 2020-031 less retainage		1	202319	6/30/20 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$1,643,555.40
Blythe Park Capital Improvement Projects 2020-031 less retainage		1	202319	6/30/20 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$411,831.18
Central Capital Improvement Projects 2020-031 less retainage		1	202319	6/30/20 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$661,764.51
Hollywood Capital Improvement Projects 2020-031 less retainage		1	202319	6/30/20 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$159,530.76
Check #: 0						
						PO/InvoiceTotal: <u>\$2,876,681.85</u>
						Vendor Total: <u>\$2,876,681.85</u>
CARNEGIE LEARNING	278866					
Check Group:						
Student Edition Textbook (SE) plus online access to SE (3 year subscription \$20 per student per year=\$60 per student for 3 years). (Course 1: 160, Course 2: 210, Course 3: 200, Algebra 1: 60)		630	210035	1024029 7/15/2020	10.5.1102.420.0000.502.0000.0000 Hauser New Series Textbooks	\$37,800.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Carnegie Learning Math Solution Teacher Textbook - National, Includes Teacher Implementation Guides as well as online access to Teacher Textbooks: (1 Course 1, 1 Course 2, 1 Course 3, 1 Algebra 1)		4	210035	1024029 7/15/2020	10.5.1102.420.0000.502.0000.0000 Hauser New Series Textbooks	\$300.00
SHIPPING AND HANDLING		1	210035	1024029 7/15/2020	10.5.1102.420.0000.502.0000.0000 Hauser New Series Textbooks	\$3,810.00
Check #: 0						
PO/InvoiceTotal:						\$41,910.00
Vendor Total:						\$41,910.00
Comprehensive Speech/Lang. Pathology Llc						
Check Group:						
Individual speech therapy - June20		3.7	202312	10771 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$629.00
rounding adjustment		1	202312	10771 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	(\$5.68)
Check #: 0						
PO/InvoiceTotal:						\$623.32
Vendor Total:						\$623.32
CONSORTIUM FOR EDUCATIONAL CHANGE						
Check Group:						
Strategic Plan Mgmt Training Session One		1	210205	1730 7/15/2020	10.5.2320.312.0000.809.0000.0000 Administrator PD Services	\$1,250.00
Strategic Plan Mgmt Training Session Two		1	210205	1730 7/15/2020	10.5.2320.312.0000.809.0000.0000 Administrator PD Services	\$1,250.00
Check #: 0						
PO/InvoiceTotal:						\$2,500.00
Vendor Total:						\$2,500.00
COOK COUNTY TREASURER	279308					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2019 Second Installment Property Tax Bill 443 Loudon Rd 15-25-303-005-0000		1	210114	15.25.303.005.00 00 7/15/2020	60.5.4190.329.0000.105.0000.0000 Proj Payments to In-State Govt Units	\$3,395.15
2019 Second Installment Property Tax Bill 443 Loudon Rd 15-25-303-005-0000 (closing)		1	210114	15.25.303.005.00 00 7/15/2020	60.2.0431.000.0000.100.0000.0000 Loudon - Property Taxes from Closing	\$276.50
					Check #: 0	
						PO/InvoiceTotal: \$3,671.65
						Vendor Total: \$3,671.65
COSTCO	279146					
Check Group:						
Annual renewal Aug2020		1	210187	00011190328959 0-AUG2 7/15/2020	10.5.2520.640.0000.805.0000.0000 Dues & Fees	\$120.00
					Check #: 0	
						PO/InvoiceTotal: \$120.00
						Vendor Total: \$120.00
DISCOUNT MAGAZINE SUBSCRIPTION	275043					
Check Group:						
15 magazine renewals # 9294024		1	210063	9734008 7/15/2020	10.5.2220.440.0000.503.0000.0000 Hauser-Ed Media-Periodicals	\$658.08
					Check #: 0	
						PO/InvoiceTotal: \$658.08
						Vendor Total: \$658.08
DISCOVERY BENEFITS, INC.						
Check Group:						
FSA fees June 2020 - Invoice 0001178198-IN		40	202317	JUNE20 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$170.00
					Check #: 0	
						PO/InvoiceTotal: \$170.00
						Vendor Total: \$170.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EASTERSEALS	279478					
Check Group:						
private tuition-June20		15	202308	23571 7/15/2020	10.2.0432.000.0000.0000.0000 Undesignated	\$4,105.05
					Check #: 0	
					PO/InvoiceTotal:	\$4,105.05
					Vendor Total:	\$4,105.05
EDUCATIONAL BENEFIT COOP	278984					
Check Group:						
ECH-Dental High		7	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2233.000.9941.0000 ECH-Dental High	\$974.33
EMP-Dental High		14	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2231.000.9941.0000 EMP-Dental High	\$1,119.30
ESP-Dental High		11	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2232.000.9941.0000 ESP-Dental High	\$1,739.43
FAM-Dental High		21	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2234.000.9941.0000 FAM-Dental High	\$4,857.09
ECH-Dental Low		12	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2253.000.9941.0000 ECH-Dental Low	\$807.12
EMP-Dental Low		80	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2251.000.9941.0000 EMP-Dental Low	\$2,784.80
ESP-Dental Low		16	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2252.000.9941.0000 ESP-Dental Low	\$1,019.04
FAM-Dental Low		45	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2254.000.9941.0000 FAM-Dental Low	\$4,782.60
Superintendent AD&D		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2277.000.9941.0000 Superintendent AD&D	\$2.50
Superintendent-Life Insurance		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2217.000.9941.0000 Superintendent-Life Insurance	\$23.75
Administrator AD&D		9	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2278.000.9941.0000 Administrator AD&D	\$13.50

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Administrator Life Insurance		9	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2218.000.9941.0000 Administrator Life Insurance	\$128.25
Employee AD&D \$50k		209	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2279.000.9941.0000 Employee AD&D	\$104.50
Employee Life Insurance \$50k		209	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2219.000.9941.0000 EMP-Employee Life Insurance	\$992.75
Employee AD&D \$32k		5	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2279.000.9941.0000 Employee AD&D	\$1.65
Employee Life Insurance \$32k		5	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2219.000.9941.0000 EMP-Employee Life Insurance	\$15.45
Employee AD&D \$25k		3	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2279.000.9941.0000 Employee AD&D	\$0.75
Employee Life Insurance \$25k		3	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2219.000.9941.0000 EMP-Employee Life Insurance	\$7.14
E6D-HMO		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2245.000.9941.0000 E6D-HMO	\$1,376.49
EMP-HMO		28	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2241.000.9941.0000 EMP-HMO	\$14,662.76
FAM-HMO		56	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2244.000.9941.0000 FAM-HMO	\$77,083.44
EMP-PPO		45	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2221.000.9941.0000 EMP-PPO	\$32,764.95
FAM-PPO		69	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2224.000.9941.0000 FAM-PPO	\$138,609.27
EMP-PPO Retiree		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2226.000.9941.0000 EMP-PPO Retiree	\$728.11
EMP-HMO retiree		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2241.000.9941.0000 EMP-HMO	\$523.67
Employee AD&D \$50k		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2279.000.9941.0000 Employee AD&D	\$0.75

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Employee Life Insurance \$50k		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2279.000.9941.0000 Employee AD&D	\$5.00
Fam-Dental High		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2234.000.9941.0000 FAM-Dental High	\$228.32
Fam-PPO		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2224.000.9941.0000 FAM-PPO	\$1,918.65
Emp-HMO		1	210204	MAY/JUN20 7/15/2020	10.2.0481.000.2241.000.9941.0000 EMP-HMO	\$527.36
Check #: 0						
						PO/InvoiceTotal: \$287,802.72
						Vendor Total: \$287,802.72
ELIM CHRISTIAN SERVICES	278353					
Check Group:						
Private tuition- June Summer School		6	202309	1002803 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$2,308.98
Check #: 0						
						PO/InvoiceTotal: \$2,308.98
						Vendor Total: \$2,308.98
FRANCZEK	278756					
Check Group:						
BOE LEGAL FEES- MAY20		1	202302	196061 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$4,702.50
Check #: 0						
						PO/InvoiceTotal: \$4,702.50
						Vendor Total: \$4,702.50
Glasper, Howard						
Check Group:						
mileage reimbursement-June20		105	202318	JUNE20 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$60.38
Check #: 0						

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						PO/InvoiceTotal: \$60.38
						Vendor Total: \$60.38
GROOT INDUSTRIES	275039					
Check Group:						
HOLLYWOOD WASTE SVC -		1	210157	5692291 7/15/2020	20.5.2540.321.0000.406.0000.0000 Sanitation Services Hollywood	\$249.33
					Check #: 0	
						PO/InvoiceTotal: \$249.33
						Vendor Total: \$249.33
GUIDING LIGHT ACADEMY						
Check Group:						
Private tuition-June20		13	202311	2488 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$3,343.86
					Check #: 0	
						PO/InvoiceTotal: \$3,343.86
						Vendor Total: \$3,343.86
HELPING HAND CENTER	278557					
Check Group:						
Private tuition- ESY June 20		11	202310	12021 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$3,854.62
					Check #: 0	
						PO/InvoiceTotal: \$3,854.62
						Vendor Total: \$3,854.62
HERFF JONES	275070					
Check Group:						
diploma and insert		1	202124	1026589 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$12.53
					Check #: 0	
						PO/InvoiceTotal: \$12.53

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$12.53
ILLINOIS ASA	275077					
Check Group:						
DOLEZAL RENEWAL- IASA 20-21SY		1	210181	9762rRENEW 7/15/2020	10.5.2320.640.0000.809.0000.0000 Supt Dues & Fees	\$1,069.62
DOLEZAL AASA RENEWAL 20-21SY		1	210181	9762rRENEW 7/15/2020	10.5.2320.640.0000.809.0000.0000 Supt Dues & Fees	\$470.00
Check #: 0						
PO/InvoiceTotal:						\$1,539.62
Check Group:						
RYAN-TOYE MEMBERSHIP RENEW 2020-21SY		1	210182	8227RENEW 7/15/2020	10.5.2320.640.0000.809.0000.0000 Supt Dues & Fees	\$1,534.61
RYAN-TOYE MEMBERSHIP RENEWAL -AASA		1	210182	8227RENEW 7/15/2020	10.5.2320.640.0000.809.0000.0000 Supt Dues & Fees	\$470.00
Check #: 0						
PO/InvoiceTotal:						\$2,004.61
Vendor Total:						\$3,544.23
ILLINOIS ASCD	279216					
Check Group:						
DOLEZAL MEMBERSHIP RENEWAL #00034256		1	210183	34256RENEW 7/15/2020	10.5.2320.640.0000.809.0000.0000 Supt Dues & Fees	\$49.00
Check #: 0						
PO/InvoiceTotal:						\$49.00
Vendor Total:						\$49.00
JAMES BARNARD						
Check Group:						
INVOICE FOR BEING A JUDGE AT HAUSER BANDS SOLO NIGHT ON 1.23.20		1	202316	2471 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$125.00
Check #: 0						

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						PO/InvoiceTotal: \$125.00
						Vendor Total: \$125.00
JAMES BAUM						
Check Group:						
Wind Ensemble Rehearsal Invoice for James Baum		1	202315	2472 7/15/2020	10.2.0432.000.0000.0000.0000.0000 Undesignated	\$200.00
						Check #: 0
						PO/InvoiceTotal: \$200.00
						Vendor Total: \$200.00
LAGRANGE PARK ACE HARDWARE	276112					
Check Group:						
invoice 83476/1 06/30/2020 FY20 to Pay FY21		1	202300	83476 7/15/2020	20.2.0432.000.0000.0000.0000.0000 Undesignated	\$97.13
						Check #: 0
						PO/InvoiceTotal: \$97.13
						Vendor Total: \$97.13
MARTIN WHALEN, INC.	278962					
Check Group:						
MONTHLY DIST, OFFICE BASE COPIER CONTRACT -		1	210184	2401232 7/15/2020	10.5.2520.328.0000.903.0000.0000 DO-Copier Base Contract	\$234.66
MONTHLY HAUSER BASE COPIER CONTRACT -		1	210184	2401232 7/15/2020	10.5.2410.328.0000.503.0000.0000 Hauser-Copier Base Contract	\$234.67
MONTHLY CENTRAL BASE COPIER CONTRACT -		1	210184	2401232 7/15/2020	10.5.2410.328.0000.303.0000.0000 Central-Copier Base Contract	\$234.67
MONTHLY BLYTHE BASE COPIER CONTRACT -		1	210184	2401232 7/15/2020	10.5.2410.328.0000.203.0000.0000 BPES-Copier Base Contract	\$234.67
MONTHLY AMES BASE COPIER CONTRACT		1	210184	2401232 7/15/2020	10.5.2410.328.0000.103.0000.0000 Ames-Copier Base Contract	\$234.67
						Check #: 0
						PO/InvoiceTotal: \$1,173.34

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,173.34
METLIFE - LIST BILLED GROUPS	275102					
Check Group:						
EOLIF Insurance EE		1	210194	JUNE20 7/15/2020	10.2.0481.000.3211.000.9945.0000 EOLIF Insurance EE	\$827.64
DEOLI Insurance Spouse		1	210194	JUNE20 7/15/2020	10.2.0481.000.3212.000.9945.0000 DEOLI Insurance Spouse	\$152.80
DEOLI Insurance Children		1	210194	JUNE20 7/15/2020	10.2.0481.000.3213.000.9945.0000 DEOLI Insurance Children	\$24.00
AD&D Voluntary Employee		1	210194	JUNE20 7/15/2020	10.2.0481.000.3271.000.9949.0000 AD&D Voluntary Employee	\$85.42
AD&D Voluntary Spouse		1	210194	JUNE20 7/15/2020	10.2.0481.000.3272.000.9949.0000 AD&D Voluntary Spouse	\$17.77
AD&D Voluntary Child		1	210194	JUNE20 7/15/2020	10.2.0481.000.3273.000.9949.0000 AD&D Voluntary Child	\$4.97
LTD Insurance ER		1	210194	JUNE20 7/15/2020	10.2.0481.000.3290.000.9943.0000 LTD Insurance ER	\$991.31
Vision Insurance Member		1	210194	JUNE20 7/15/2020	10.2.0481.000.3280.000.9947.0000 Vision Insurance Payable - EE	\$474.10
Vision Insurance Children		1	210194	JUNE20 7/15/2020	10.2.0481.000.3280.000.9947.0000 Vision Insurance Payable - EE	\$97.26
Vision Insurance Spouse		1	210194	JUNE20 7/15/2020	10.2.0481.000.3280.000.9947.0000 Vision Insurance Payable - EE	\$293.76
Vision Insurance Family		1	210194	JUNE20 7/15/2020	10.2.0481.000.3280.000.9947.0000 Vision Insurance Payable - EE	\$1,017.62
Check #: 0						
PO/InvoiceTotal:						\$3,986.65
Vendor Total:						\$3,986.65
NICOR GAS	275114					
Check Group:						

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D.O. gas bill -June20	45598	1	202303	45598JUN 7/15/2020	20.2.0432.000.0000.0000.0000.0000 Undesignated	\$41.10
Check #: 0						
PO/InvoiceTotal:						\$41.10
Vendor Total:						\$41.10
PODS ENTERPRISES, LLC	277586					
Check Group:						
MONTHLY RENTAL -CONTAINER 1607B26		1	210160	201333 7/15/2020	10.5.1501.325.0000.500.0000.0000 Storage Container Rental	\$159.99
MONTHLY RENTAL CONTAINER 3304B26		1	210160	201333 7/15/2020	10.5.1501.325.0000.500.0000.0000 Storage Container Rental	\$192.00
Check #: 0						
PO/InvoiceTotal:						\$351.99
Check Group:						
POD rental for Blythe Park construction-July		1	210207	200905 7/15/2020	20.5.2540.323.0000.206.0000.0000 BES Facility Improvements	\$174.00
Check #: 0						
PO/InvoiceTotal:						\$174.00
Vendor Total:						\$525.99
POWER PLUMBING & HEATING	275225					
Check Group:						
Quote 7428 Art Room Central 2 slop sinks		1	210185	28124A 7/15/2020	20.5.2540.323.0000.306.0000.0000 CES Facility Improvements	\$5,100.00
Check #: 0						
PO/InvoiceTotal:						\$5,100.00
Vendor Total:						\$5,100.00
PUSHCOIN,INC.						
Check Group:						
PushCoin active student fee-June2020		1809	202307	202006 7/15/2020	10.2.0432.000.0000.0000.0000.0000 Undesignated	\$1,013.04

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Check #: 0						
PO/InvoiceTotal:						\$1,013.04
Vendor Total:						\$1,013.04
RIVERSIDE PLUMBING HTG & COOL	275378					
Check Group:						
Annual June Backflow Testing AMES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing AMES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$149.00
Annual June Backflow Testing AMES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing AMES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing BPES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing BPES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing BPES		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$149.00
Annual June Backflow Testing CENTRAL		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing CENTRAL		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing CENTRAL		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$149.00
Annual June Backflow Testing HAUSER		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00
Annual June Backflow Testing HAUSER		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$149.00
Annual June Backflow Testing HAUSER		1	202304	29758 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$189.00

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Check #: 0						
PO/InvoiceTotal:						\$2,297.00
Vendor Total:						\$2,297.00
SAFEGUARD STORAGE	278639					
Check Group:						
STORAGE UNIT RENTAL #2228 -		1	210188	AUG20 7/15/2020	10.5.2310.300.0000.809.0000.0000 BOE Purchased Services	\$301.00
Check #: 0						
PO/InvoiceTotal:						\$301.00
Vendor Total:						\$301.00
Savvas Learning Co., Inc.						
Check Group:						
READYGEN 2016 READERS & WRITERS JOURNAL GRADE 1		25	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$311.75
READYGEN 2016 READERS & WRITERS JOURNAL GRADE 2		25	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$311.75
READYGEN 2016 READERS & WRITERS JOURNAL GRADE 3		25	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$311.75
READYGEN 2016 READERS & WRITERS JOURNAL GRADE 4		25	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$311.75
SHIPPING AND HANDLING		1	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$109.10
READYGEN 2016 READERS & WRITERS JOURNAL GRADE 5		25	210050	4026109443 7/15/2020	10.5.1101.422.0000.402.0000.0000 Hollywood Instr. Consumables/ Workbooks	\$311.75
Check #: 0						
PO/InvoiceTotal:						\$1,667.85
Vendor Total:						\$1,667.85

SCHOLASTIC INC. 276648

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Check Group:						
Scholastic GO		1	210019	22977474 7/15/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$2,544.00
TrueFlix		1	210019	22977474 7/15/2020	10.5.2220.470.0000.803.0000.0000 Allocate-Ed Media-Software	\$1,868.00
Check #: 0						
						PO/InvoiceTotal: \$4,412.00
						Vendor Total: \$4,412.00
SEESAW LEARNING, INC.						
Check Group:						
Seesaw for School		725	210073	2020-30355 7/15/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$3,987.50
Check #: 0						
						PO/InvoiceTotal: \$3,987.50
						Vendor Total: \$3,987.50
SEQUEL YOUTH & FAMILY SERVICES						
	279209					
Check Group:						
Private school tuition-May20		2	202313	NIA000729 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$319.22
Private school 1:1 Pysch May20		4	202313	NIA000729 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$2,108.80
Private school tuition - June20		13	202313	NIA000819 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$2,074.93
Private school 1:1 Pysch - June20		30	202313	NIA000819 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$15,816.00
Check #: 0						
						PO/InvoiceTotal: \$20,318.95
						Vendor Total: \$20,318.95
Testing Service Corporation						
Check Group:						

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Soil Testing - P.N. 64,584 Project # L-89,730		1	201605	117095 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$1,572.00
Check #: 0						
PO/InvoiceTotal:						\$1,572.00
Check Group:						
Soil Testing - P.N. 64,583 Project # L-89,731		1	201606	117096 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$8,859.00
Check #: 0						
PO/InvoiceTotal:						\$8,859.00
Check Group:						
Soil Testing - P.N. 64,584 Project # L-89,729		1	201607	117094 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$5,891.50
Check #: 0						
PO/InvoiceTotal:						\$5,891.50
Vendor Total:						\$16,322.50
The Lakota Group Inc						
Check Group:						
Professional fees - 3 phase project for Campus Plan Visioning & Implementation		0.5	200760	19033-08 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$810.00
Professional fees - 3 phase project for Campus Plan Visioning & Implementation		0.5	200760	19033-08 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$810.00
Reimbursable expenses - for Campus Plan Visioning & Implementation		0.5	200760	19033-08 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$60.00
Reimbursable expenses - for Campus Plan Visioning & Implementation		0.5	200760	19033-08 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$60.00
Check #: 0						
PO/InvoiceTotal:						\$1,740.00
Vendor Total:						\$1,740.00

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THOMSON REUTERS	279285					
Check Group:						
CLEAR PROFLEX software		12	210020	0842574335 7/15/2020	10.5.2225.470.0000.803.0000.0000 Comp Asst Tech-Software Operations	\$7,669.20
				Check #: 0		
					PO/InvoiceTotal:	\$7,669.20
					Vendor Total:	\$7,669.20
VANGUARD ENERGY SOURCES	275080					
Check Group:						
GAS Service Month - Hauser - 65 Woodside		1	202314	G400651070720 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$19.41
GAS Service Month - Blythe - 735 Leesley Road		1	202314	G400651070720 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$7.97
GAS Service Month - Hollywood - 3423 Hollywood		1	202314	G400651070720 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$7.32
				Check #: 0		
					PO/InvoiceTotal:	\$34.70
					Vendor Total:	\$34.70
VILLAGE OF RIVERSIDE	275164					
Check Group:						
Cable filmings Apr-June20		1	202305	588 7/15/2020	10.2.0432.000.0000.000.0000.0000 Undesignated	\$1,173.33
				Check #: 0		
					PO/InvoiceTotal:	\$1,173.33
Check Group:						
D.O. water bill May-June20		1	202306	DO-MAY/JUN20 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$90.85
Water service - Louden Rd. Apr-May20		1	202306	LOUDENAPR/MA Y20 7/15/2020	20.2.0432.000.0000.000.0000.0000 Undesignated	\$90.85
				Check #: 0		

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						PO/InvoiceTotal: <u>\$181.70</u>
Check Group:						
Invoice 46673 Vehicle Sticker Application Sticker 2015 FORD F250 White M204476		1	210080	46673 7/15/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$100.00
Invoice 46674 Vehicle Sticker Application Sticker 2019 Ford F250 White M223776		1	210080	46674 7/15/2020	20.5.2540.300.0000.806.0000.0000 MultiLoc Facility Maintenance	\$100.00
						Check #: 0
						PO/InvoiceTotal: <u>\$200.00</u>
Check Group:						
BLYTHE QUARTERLY ALARM SVC -		1	210186	594 7/15/2020	20.5.2540.300.0000.206.0000.0000 BPES Facility Maintenance	\$300.00
CENTRAL QUARTERLY ALARM SVC -		1	210186	597 7/15/2020	20.5.2540.300.0000.306.0000.0000 CES Facility Maintenance	\$150.00
HAUSER QUARTERLY ALARM SVC-		1	210186	597 7/15/2020	20.5.2540.300.0000.506.0000.0000 HJH Facility Maintenance	\$150.00
AMES QUARTERLY WIRELESS ALARM SVC-		1	210186	V482127 7/8/2020	20.5.2540.300.0000.106.0000.0000 AES Facility Maintenance	\$300.00
						Check #: 0
						PO/InvoiceTotal: <u>\$900.00</u>
						Vendor Total: <u>\$2,455.03</u>
VISTARA CONSTRUCTION SERVICES						
Check Group:						
Owners Rep services May/June2020		2	202059	19302.07 7/15/2020	60.2.0432.000.0000.000.0000.0000 Undesignated	\$60,104.58
						Check #: 0
						PO/InvoiceTotal: <u>\$60,104.58</u>
						Vendor Total: <u>\$60,104.58</u>

Riverside District #96

Voucher Detail Listing

Voucher Batch Number: 7001

07/15/2020

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Grand Total: \$3,370,281.20

End of Report

Riverside District #96

Labor Summary Report

Fiscal Year: 2020-2021 Pay Period: 10 Pay Cycle: Semimonthly
 Starting: 07/01/2020 Ending: 07/15/2020 Pay Date: 07/15/2020

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
Gross Pay	\$61,984.46	\$69,930.06	\$131,914.52
<u>Employee Deductions:</u>			
Federal Income Tax	\$8,466.35	\$5,975.74	\$14,442.09
FICA - Social Security	\$0.00	\$4,267.69	\$4,267.69
FICA - Medicare	\$977.63	\$998.07	\$1,975.70
Deduction - Regular (Not Tax Exempt)	\$42.02	\$621.73	\$663.75
Deduction - TSA (Fed Tax Exempt)	\$1,141.00	\$255.00	\$1,396.00
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$677.07	\$1,096.11	\$1,773.18
Direct Deposit Deduction	\$0.00	\$750.00	\$750.00
State Tax - Illinois	\$2,857.07	\$3,238.61	\$6,095.68
Retirement - Illinois TRS	\$170.84	\$0.00	\$170.84
Retirement - Illinois IMRF	\$0.00	\$3,081.59	\$3,081.59
Retirement - Illinois TRS THIS Fund	\$23.58	\$0.00	\$23.58
Retirement - Illinois IMRF Voluntary Additional	\$0.00	\$958.29	\$958.29
Retirement - Illinois TRS (Taxable Benefit)	\$0.00	\$0.00	\$0.00
<u>Total Employee Deductions:</u>	\$14,355.56	\$21,242.83	\$35,598.39
<u>Total Net Pay:</u>	\$47,628.90	\$48,687.23	\$96,316.13
<u>Direct Deposit:</u>	\$47,628.90	\$38,145.76	\$85,774.66
<u>Net Pay Checks:</u>	\$0.00	\$10,541.47	\$10,541.47
<u>Employer Paid Benefits:</u>			
FICA - Social Security	\$0.00	\$4,267.69	\$4,267.69
FICA - Medicare	\$977.63	\$998.07	\$1,975.70
Deduction - Regular (Not Tax Exempt)	\$410.48	\$161.62	\$572.10
Deduction - Section 125 (Fed and FICA Tax Exempt)	\$10,532.14	\$16,416.15	\$26,948.29
Retirement - Illinois TRS	\$393.95	\$0.00	\$393.95
Retirement - Illinois IMRF	\$0.00	\$6,813.74	\$6,813.74
Retirement - Illinois TRS THIS Fund	\$1,443.72	\$0.00	\$1,443.72
Retirement - Illinois TRS (Taxable Benefit)	\$5,942.61	\$0.00	\$5,942.61
<u>Total Employer Benefits:</u>	\$19,700.53	\$28,657.27	\$48,357.80

Riverside District #96

Labor Summary Report

Fiscal Year: 2020-2021 Pay Period: 10 Pay Cycle: Semimonthly
 Starting: 07/01/2020 Ending: 07/15/2020 Pay Date: 07/15/2020

	<u>Certified</u>	<u>Classified</u>	<u>Total</u>
<u>Gross:</u>	\$61,984.46	\$69,930.06	\$131,914.52
<u>Total Payroll Expense:</u>	\$81,684.99	\$98,587.33	\$180,272.32
Number of Employees Paid	29	36	65
Number of Males	6	20	26
Number of Females	23	16	39

Payroll Balancing Data

		Direct Deposit	\$85,774.66
		Employee Checks	\$10,541.47
Gross Pay	\$131,914.52	Total Net Pay	\$96,316.13
ER Contributions	\$48,357.80	EE Deductions	\$35,598.39
		ER Contributions	\$48,357.80
Total Payroll Expense	\$180,272.32	Total Payroll Expense	\$180,272.32

End of Report

Board of Education

Exhibit - Semi-Annual Review of Closed Meeting Minutes

Logging and Review Process

- Step 1. The Board Secretary or Recording Secretary maintains a log of the closed meeting minutes that are unavailable for public inspection. The meeting minutes are logged according to the reason the Board held the closed meeting. 2:220-E6, *Log of Closed Meeting Minutes*.
- Step 2. The Board meets in closed session to review the log of unreleased closed meeting minutes. The Board or Recording Secretary brings a copy of all unreleased closed meeting minutes and, if requested, allows Board members to review the actual minutes. The Board identifies which closed meeting minutes or portions thereof no longer need confidential treatment. Use *Report Following the Board's Semi-Annual Review of Closed Meeting Minutes*, below.
- Step 3. At least semi-annually in an open meeting, the Board takes action to release for public inspection those minutes, or portions thereof, no longer needing confidential treatment. Use *Action to Accept*, below. Closed meeting minutes will not be released for public inspection if confidential treatment is needed to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual student, and (2) personnel files and employees' and Board members' personal information.
- Step 4. The Board or Recording Secretary: (1) updates the log of unreleased closed meeting minutes to remove any minutes that the Board made available for public inspection; (2) makes a notation on any applicable closed meeting minutes of the Board's action to release it or a portion of it for public inspection; (3) continues to log new closed meeting minutes that the Board has not released for public inspection (2:220-E6, *Log of Closed Meeting Minutes*), and (4) maintains logs for access to closed session minutes pursuant to 5 ILCS 120/2.06(e), amended by P.A. 99-515.

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Report Following the Board's Semi-Annual Review of Closed Meeting Minutes

The Board of Education met on _____ in closed session to conduct its semi-annual review of closed meeting minutes that have not been released for public inspection.

The closed meeting minutes, or portions thereof, from the following dates no longer require confidential treatment: *(insert closed meeting dates)*

The need for confidentiality still exists as to all remaining closed meeting minutes to protect an individual's privacy or the District's interests.

Action to Accept the Board's Semi-Annual Review of Closed Meeting Minutes

Open meeting date: _____

Motion to approve the Board's semi-annual review of unreleased closed meeting minutes and to release for public inspection those minutes, or portions thereof, that the Board identified as no longer needing confidential treatment made by: _____

Motion seconded by: _____

Action: Passed Failed

DATED: December 21, 2016

Riverside Public School

District 96

Board of Education

Semi-annual Review of Closed Session Minutes conducted on 7/15/20 to determine whether the need for confidentiality still exists as to all or part of the Closed Session Minutes under review or whether the Closed Session Minutes or portions thereof no longer require confidential treatment and can be made available for public inspection.

Log of Closed Meeting Minutes Not Released for Public Inspection

Closed Session Held to Discuss:	Dates of Closed Sessions
Specific employee(s) or District legal counsel. 5 ILCS 120/2(c)(1).	<ul style="list-style-type: none">• January 15, 2020• February 19, 2020(1)(2)• March 4, 2020 (1)(2)• March 18, 2020• April 15, 2020• May 6, 2020 (1)(2)• May 20, 2020• June 17, 2020
Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.5 ILCS 120/2(c)(2).	<ul style="list-style-type: none">• January 15, 2020• March 18, 2020• April 15, 2020• May 20, 2020
Selection of a person to fill a vacancy on the Board. 5 ILCS 120/2(c)(3).	
Evidence or testimony presented in a hearing where authorized by law. 5 ILCS 120/2(c)(4).	
Purchase or lease of real property. 5 ILCS 120/2(c)(5).	<ul style="list-style-type: none">• February 19, 2020(1)(2)• April 15, 2020• May 20, 2020• June 17, 2020
Setting of a price for sale or lease of District property. 5 ILCS 120/2(c)(6).	
Sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).	

Riverside Public School

District 96

Closed Session Held to Discuss:	Dates of Closed Sessions
Security procedures and the use of personnel and equipment to respond to an actual, threatened, or reasonably potential danger. 5 ILCS 120/2(c)(8).	
Student disciplinary cases. 5 ILCS 120/2(c)(9). <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>	<ul style="list-style-type: none"> • March 4, 2020 (1)
Any matter involving an individual student. 5 ILCS 120/2(c)(10). <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>	
Litigation, when an action against, affecting, or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. 5 ILCS 120/2(c)(11).	
Establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool. 5 ILCS 120/2(c)(12).	
Self-evaluation, practices, and procedures or professional ethics, when meeting with an IASB representative. 5 ILCS 120/2(c)(16).	
Minutes of meetings lawfully closed, whether for purposes of approval or semi-annual review. 5 ILCS 120/2(c)(21).	<ul style="list-style-type: none"> • January 15, 2020
Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).	

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 *fax*
www.district96.org



MEMORANDUM

To: Dr. Martha Ryan-Toye and District 96 BOE
From: Pamela Shaw-Director of Special Education and Student Services
Date: June 24, 2020
RE: Medicaid Reimbursement Contract

Attached is a contract for review for Fee-for Service for Medicaid reimbursement with EmbraceDS. The LADSE Cooperative Governing Board has voted for all LADSE Districts to use the same software and vendor for Medicaid Reimbursement, for funds that Districts may be entitled to for related service therapies for students with IEPs.

The District has been using iTames, which has charged the District 7% per claim paid and EmbraceDS will be charging the District 5% per claim paid, which will be a more cost-effective system.



EmbraceDS® Fee-For-Service Contract

Embrace®
PO Box 305
Highland, IL 62249

Riverside School District 96
63 Woodside Road
Riverside, IL 60546

The following is a Fee-For-Service Contract (hereinafter “contract” or “agreement”). This contract is made between Brecht’s Database Solutions, Inc. d/b/a Embrace® (hereinafter “Embrace®”, “We”, “Us” or “Licensor”) and Riverside School District 96 (hereinafter “You”, “Your” or “Licensee”).

EMBRACE® EmbraceDS® WEBSITE LICENSE AGREEMENT

NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter “website”) and its related Embrace® software (hereafter “software”). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace’s products is cause for immediate termination of your access to its products by all means available to us.

1. LICENSE TO ACCESS WEBSITE. As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. INTELLECTUAL PROPERTY OWNERSHIP. The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party's intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace

3. DATA SECURITY. Embrace's database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g), the Illinois School Student Record Act (105 ILCS 10/), and the Personnel Record Review Act (820 ILCS 40/).

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace's database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

4. RESTRICTIONS. You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

5. LIMITED WARRANTY. Embrace® warrants to the licensee that the website will permit the licensee's users to complete medical service sheets for Medicaid billing for the

period of time outlined in the current contract. Additionally, the licensee will be able to generate reports summarizing services provided, and Embrace® will submit claims in “X12 format” for claim reimbursement. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

6. DISCLAIMER. Your use of the website is at your sole risk. The website, including the information, services and content is provided on an “as is”, “as available”, and “with all faults” basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

7. DISTRICT E-SIGNATURE USAGE. Embrace® has the ability to include electronic signatures. If your District is using electronic signatures in the Embrace® system it agrees to hold Embrace® harmless against any and all claims that may arise out of the use of this feature. If you choose not to use electronic signatures for either your staff or all meeting attendees, you must notify your implementation specialist and verify that they are not available in your system.

All Parties shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document. All e-signatures shall be subject to the Uniform Electronic Transactions Act and/or any similar State statutes which have jurisdiction over the transactions of the Parties; this applies to any Parties or end-user’s use of Embrace® software’s electronic signature functionality. District, and any person using electronic

signature functionality, agrees to hold Embrace® harmless for any and all claims which may arise out of their use of that feature. Documents which contain e-signatures may be preserved by Embrace® longer than the duration of the Agreement for the purposes of enforcement of rights and obligations.

Any form or document (including this Agreement) signed electronically between the Parties is to be treated as an original document. All Parties hereto shall ensure that the person entering an e-signature onto any Embrace® document is an authorized signatory. The e-signature of any Party or Person is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

8. LIMITATION OF LIABILITY. In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

9. SERVICES PROVIDED: Embrace® agrees to provide the following services:

- Website access to the licensee for staff completion of medical service sheets with respect to Medicaid billing.
- Restrictive access to the website to allowing for multiple levels of use, providing each level with only the access needed.
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users.
- Secure Socket Layer (“SSL”) and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user).
- Identification of Medicaid recipients using the Recipient Eligibility Verification System.
- Provide projected claim amounts based on services provided.
- Support for district as needed to file claims and interpret adjudication notices.
- Web hosting.
- Cross-reference data with the IEP system to track percentages of services to be provided against services delivered.
- Maintenance and updates.
- Multiple support channels available to all users
- Maintain all student data in secure facility on secure servers.
- Daily backups.

10. DISTRICT RESPONSIBILITIES.

- Register with HFS as a Medicaid Provider obtain a HFS ID number and an NPI number.
- Provide Embrace® access to the HFS/MEDI/IEC system by accepting August Brecht as an administrator.
- Register, or Re-validate, the district with IMPACT.
- Provide Embrace® access to district IMPACT Application.
- Identify staff that provide covered services and give them access to the EmbraceDS® software.
- Complete a Fee-for-Service cost calculation form for each service provider type in the EmbraceDS® software.
- Maintain the IEP system student data including Medicaid eligibility and ID numbers for students.
- Use the MEDI system to look up Medicaid numbers for new IEP students and students transferring in from other districts.
- Based on reports available in the EmbraceDS® system, the district will be responsible for making sure that practitioners are claiming appropriately for their services provided.
- The LEA must verify that no practitioner providing service has been terminated, suspended, or barred from the Medicaid program. The lists of terminated, suspended, and barred practitioners are available at the following Websites. Both lists must be queried to obtain a complete list of terminated, suspended, or barred providers. <http://exclusions.oig.hhs.gov/> and <http://www.state.il.us/dpa/html/sbhs.htm>
- The LEA must maintain Practitioner credential records. These records must:
 1. Be retained on the premises of the LEA
 2. Be current
 3. Include copies of all applicable licenses and certificates
 4. Include a list of current practitioners and associated license numbers

11. FEE-FOR-SERVICE WEBSITE YEARLY COSTS. The initial contract is for a one year period from July 1, 2020 to June 30, 2021 (2020-2021 school year). (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

Program Subscription	District Price
EmbraceDS® (Percentage Fee): 5% of HFS Reimbursements Facilitated by Embrace®	
Special Transportation Services Per District (Percentage Fee)	District Price
Special Transportation (District Data Entry Percentage Fee): 5% of HFS Reimbursement Facilitated by Embrace®	
Special Transportation (Embrace® Data Entry Percentage Fee): 10% of HFS Reimbursement Facilitated by Embrace®	
Implementation Services and Training (Initial Year Only)	District Price
Non-Recurring Set-up and Implementation Services	\$1,500.00
Set-up and Implementation Services Discount	-\$1,500.00
Training: (2) Webinar Sessions - Included	\$0.00
TOTAL IMPLEMENTATION COST FOR 2020-2021 SCHOOL YEAR	\$0.00

*Pricing good for 90 days from the Embrace® Licensor signature date

Additional trainings can be added at the following cost:

Webinar sessions @ \$250.00 per session.

On-site training @ \$1,500.00 per trainer per day.

I acknowledge that the district will be invoiced separately for the cost of on-site training.
(Please initial) _____

*Additional webinar and on-site training sessions are available at the district's request and will be invoiced at the current rate.

12. DURATION. This contract for the one (1) year time period set forth in paragraph 9 above. All prices apply to individual districts, cooperatives, joint agreements, and associations.

13. CONTRACT RENEWAL. In the event that you renew the contract we will enter into a Renewal Contract with you on an annual basis. The terms of this Master Contract shall apply to any renewal unless specifically noted otherwise in the written Renewal Contract.

14. NON-RENEWAL OF CONTRACT. In the event that you do not enter into a Renewal Contract, Embrace® will maintain your database information for one (1) year from the date of termination of this Agreement or subsequent failure to renew. Embrace® is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

15. GENERAL PROVISIONS. If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

16. **INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

17. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

18. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

19. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, Illinois.

20. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal is the Third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

21. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

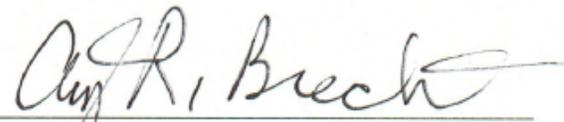
22. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

LICENSOR:

BRECHT'S DATABASE SOLUTIONS, INC.
d/b/a EMBRACE®

FEIN: 20-4100129

BY:


August R. Brecht, President

DATE: May 7, 2020

LICENSEE:

RIVERSIDE SCHOOL DISTRICT 96

FEIN: _____

BY: _____
Pamela Shaw, Director of Special Education

DATE: _____

[KF 5/7/20 KM]

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 *fax*
www.district96.org



To: Dr. Martha Ryan-Toye, Superintendent
From: Angela Dolezal, Director of Teaching and Learning
Date: July 15, 2020
Re: Metro Chicago Mathematics Initiative (MCMC) Coaching

Background

For the past three years, the Metro Chicago Mathematics Initiative (MCMC) has worked with our district providing coaching to District 96 staff members with mathematics instruction and student learning. Throughout the past two years, fourteen elementary staff members received individual coaching.

This past school year, the focus of coaching has focused on an alignment of instruction and assessment with grade levels teachers, rather than individuals. Coaching incorporated the Mathematics Common Core State Standards (CCSSM) and practices. Grade level lesson studies provided time and space for the observation of lesson instruction and resulting student discussions and work, as well as the time and space for discussion of these observations immediately following. Grade-level teams also used this year's coaching to begin revising the unit assessments in grades one through five. The goal of the assessment revision is to ensure we are consistently measuring what we say we are teaching in a meaningful way that improves teaching instruction and student learning over time.

Recommendation for Consideration

During the upcoming school year, we will continue our focus on assessment alignment as we work to continue to build consistency in teacher instruction and student learning experiences. Your favorable consideration is requested regarding the presented MCMC contract.

Metro Chicago Mathematics Initiative
Mathematics Instructional Coaching and Professional Learning
Commitment between the University of Illinois at Chicago and School District 96
July 1, 2020—June 30, 2021

MCMI Mathematics Instructional Coaching services are designed to build the capacity of administrators and teachers in participating districts and schools to implement the Common Core State Standards for Mathematics (CCSSM). Coaching can help district staff translate their learning into practice and influence and improve the instruction of mathematics in their schools and districts.

An MCMI coach can provide 28 days of support for District 96 during the 2020-2021 school year, as well as provide general guidance to district leadership, for \$36,000. (To leverage prior collaboration and relationships, district preferences for a specific coach will be honored if possible.)

The MCMI coach will collaborate with District 96 leadership to build on the plan that was developed for the 2019-2020 school year, involving the work with teams to engage in unit planning including the use of a backwards design model to set goals, investigate the standards, examine student work and develop assessments.

The coach could collaborate with teachers to:

- improve student learning by supporting high-quality mathematics instruction,
- support the implementation of mathematics tasks,
- analyze student work together to gain insight into student thinking,
- continue unit planning and investigation of the standards, and
- support teaching and learning in other ways.

When the coach works with individual teachers, time for the full coaching cycles is essential (including collaborative planning, lesson visits, and conferring to provide feedback and support reflection for change). Coaching should be concentrated on a focused group of teachers to enable the sustained coaching needed to support lasting changes in practice that improve student learning. Trust is essential to helping teachers grow, so the coaching relationship is non-evaluative, and coaches' work with teachers should be regarded as confidential.

In some cases, coaches may provide professional development, which would require allocating sufficient additional planning time (at least one day per workshop day) as agreed in advance by the district and coach.

Effective coaching support also incorporates work with administrators. Coaches will work with principals and other district staff to support implementation and help deepen the capacity of school leaders to support improved mathematics instruction.

Coaches will agree with district leadership on clear goals, a long-term support schedule, and a reasonable and focused plan (including times to meet with district or school leaders) to help

make coaching as effective as possible. Scheduled coaching visits cancelled by districts can generally not be rescheduled, due to prior commitments. Visits cancelled by a coach will be rescheduled in consultation with the district.

District 96 will also have unlimited access to, and expert support with, implementation of Silicon Valley Mathematics Initiative and MCMI instructional resources and tools.

Consistent with decades of school improvement research, MCMI has found that districts get the most value from coaching, and achieve better and more lasting results, when they:

- make mathematics improvement a district priority;
- ensure structures and support for substantive teacher collaboration focused on student learning, including regular common planning time;
- enable administrator engagement through time for learning and collaboration, to help ensure common messages from MCMI support, supervisors, and in evaluation;
- ensure that assessment policies and structures provide time and support for teachers' use of data to make instructional decisions that support student learning;
- create or continue a District Mathematics Leadership Team with diverse stakeholders, which is provided time to develop a district vision for mathematics, promote dialogue, and problem-solve together; and
- examine district structures and policies closely to ensure they support student learning (e.g., time for math instruction, teacher assignment and schedules, course tracking).

Change takes time and can involve complex interactions among various district staff. Success is most likely when all stakeholders are aligned both on the *goals* — what we want mathematics classrooms to look like to best support student learning — and on the *process* of getting there, so multiple levers can work together to improve student learning. Mathematics instructional coaching is an effective support to transfer professional learning into practice and achieve sustainable mathematics improvement within districts and schools.

_____ District 96 commits to allocating \$36,000 for 28 days of mathematics instructional coaching during the 2020-2021 school year. (If possible, the coach our district would prefer to be supported by is Joanne Baker.)

District Number 96 Address _____

Superintendent Signature _____

Superintendent Name Dr. Martha Ryan-Toye

Date _____ Email _____

Phone _____ Fax (optional) _____

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 *fax*
www.district96.org



To: Board of Education
From: Dr. Martha Ryan-Toye, Superintendent
Date: July 15, 2020
Re: Revised 2020-2021 Official School Calendar

The Board approved the 2020-2021 calendar in January 2020. The District received information regarding how Illinois school districts should treat the November 3, 2020, election now that Gov. Pritzker has signed SB 1863, which expands voting by mail and makes the day a state holiday for schools. According to the Illinois State Board of Education, since the day is deemed a state holiday, all schools shall be closed.

In response to the above, the 2020-2021 school calendar added November 3, 2020, as a holiday/non-attendance day, and changed the last day of school from June 9, 2020, to June 10, 2020. This revised calendar has been placed on the District's website.

EVERY CHILD EVERY DAY



RIVERSIDE SCHOOL DISTRICT 96 2020 – 2021 Calendar

JULY 2020					
Mon	Tue	Wed	Thu	Fri	Total
		1	2	3	0
6	7	8	9	10	0
13	14	15	16	17	0
20	21	22	23	24	0
27	28	29	30	31	0
Total					0

AUGUST 2020					
Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	0
10	11	12	13	14	0
17	18	19	20	21	0
24	25	26	ID	ID	0
(31)					1
Total					1

SEPTEMBER 2020					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
X	8	9	10	11	4
14	15	16	17	18	5
21	22	23	24	25	5
28	29	30			3
Total					21

OCTOBER 2020					
Mon	Tue	Wed	Thu	Fri	Total
			1	2	2
5	6	7	8	9	5
X	ID	14	15	16	3
19	20	21	22	23	5
26	27	28	29	30	5
Total					20

NOVEMBER 2020					
Mon	Tue	Wed	Thu	Fri	Total
2	X	4	5	6	4
9	10	11	12	13	5
16	17	18	*19	20	5
PT	24	25	X	27	1
30					1
Total					16

DECEMBER 2020					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	X	0
28	29	30	31		
Total					14

School Begins: August 31, 2020

School Closes: June 10, 2021
(If no Emergency Days Used)
June 17, 2021
(Last Official Day)

Institute Days: August 27, 2020
August 28, 2020
October 13, 2020
February 12, 2021

District 96 Public School Holidays & Non-Attendance Days

District Institute Day	August 27, 2020
District Institute Day	August 28, 2020
Labor Day	September 7, 2020
Columbus Day	October 12, 2020
District Institute Day	October 13, 2020
Election Day	November 3, 2020
*Parent/Teacher Conferences	November 19, 2020
Parent/Teacher Conferences	November 23, 2020
Thanksgiving Break.	November 24-27, 2020
Winter Break	Dec 21, 2020 – Jan 2, 2021
Martin Luther King Jr. Day	January 18, 2021
District Institute Day	February 12, 2021
**President's Day	February 15, 2021
Spring Break	March 22-26, 2021
Non-Attendance Day	April 2, 2021
Memorial Day	May 31, 2021

***Note: Evening P/T Conferences – Nov 19, 2020 4:00-8:00 PM (This is a student attendance day).**

Pupil Instructional Days:	176
Approved Teacher Institute Days:	4
Proposed Emergency Days:	5

****Conditional Emergency Day: February 15, 2021**

Total: (Based on current REC Contract) 185

Legend:	
(School Begins
)	School Ends
Note: Shaded Dates = Non-Attendance	
ID	Institute Day
X	Legal School Holiday
=	Not in Attendance
Student Attendance Hours Monday - Friday:	
All AM Kindergarten:	8:15 a.m. – 11:10 a.m.
All PM Kindergarten:	12:00 p.m. – 2:55 p.m.
All Elementary Grades 1-5	8:15 a.m. – 2:55 p.m.
Hauser Jr. High School:	8:00 a.m. – 3:05 p.m.
ECE: AM	8:30 a.m. – 11:00 a.m.
ECE: PM	12:15 p.m. – 2:45 p.m.

JANUARY 2020					
Mon	Tue	Wed	Thu	Fri	Total
				X	0
4	5	6	7	8	5
11	12	13	14	15	5
X	19	20	21	22	4
25	26	27	28	29	5
Total					19

FEBRUARY 2021					
Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	5
8	9	10	11	ID	4
**X	16	17	18	19	4
22	23	24	25	26	5
Total					18

MARCH 2021					
Mon	Tue	Wed	Thu	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
15	16	17	18	19	5
22	23	24	25	26	0
29	30	31			3
Total					18

APRIL 2021					
Mon	Tue	Wed	Thu	Fri	Total
			1	X	1
5	6	7	8	9	5
12	13	14	15	16	5
19	20	21	22	23	5
26	27	28	29	30	5
Total					21

MAY 2021					
Mon	Tue	Wed	Thu	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
24	25	26	27	28	5
X					
Total					20

JUNE 2021					
Mon	Tue	Wed	Thu	Fri	Total
	1	2	3	4	4
7	8	9	10	E1	4
E2	E3	E4	E5	18	0
21	22	23	24	25	0
28	29	30			
Total					8



RIVERSIDE SCHOOL DISTRICT 96

****2020-2021****

****OFFICIAL SCHOOL CALENDAR****

Grading Periods

1 st Trimester	2 nd Trimester	3 rd Trimester
Nov. 16, 2020 – End of 1 st Trimester Dec. 1, 2020 – Report Cards Distributed	March 4, 2021 – End of 2 nd Trimester March 16, 2021 – Report Cards Distributed	June 10, 2021 – End of 3 rd Trimester June 16, 2021 – Report Cards Mailed Home

August	27	District Institute Day
August	28	District Institute Day
August	31	First Day of Classes for Students
September	7	Labor Day Holiday/Non-Attendance Day
October	12	Columbus Day Holiday/Non-Attendance Day
October	13	District Institute Day
November	3	Election Day Holiday/Non-Attendance Day
November	16	End of 1 st Trimester
November	19	Family-Teacher Conferences 4:00-8:00 PM (Student Attendance Day)
November	23	Full Day Family-Teacher Conferences
November	24-27	Thanksgiving Break
December	1	Report Cards Distributed
December	21-31	Winter Break
January	1	Winter Break
January	18	Martin Luther King Jr's Birthday Holiday/Non-Attendance Day
February	12	District Institute Day
February	15	Presidents' Day Holiday/Non-Attendance Day (** Conditional Emergency Day)
March	4	End of 2 nd Trimester
March	16	Report Cards Distributed
March	22-26	Spring Break
April	2	Non-Attendance Day
May	31	Memorial Day Holiday/Non-Attendance Day
June	10	End of 3 rd Trimester
June	10	Last Day of Classes (excluding 5 emergency days)
June	16	Report Cards Mailed Home
June	17	Last Day of Classes (including 5 emergency days)

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: July 15, 2020
Subj: FY21 Tentative Budget

The annual budget process includes many steps. The following are required and are listed along with the scheduled dates:

Tentative Budget and Public Notice Requirements

- Publish a notice of budget on display and budget hearing July 16
- The school board must hold at least one budget hearing August 19
- The budget is adopted at a public meeting after the hearing August 19
 - The budget must be adopted by September 30

Adopted budget filing requirements

- File budget with the county clerk within 30 days of adoption September 15
- Submit an electronic copy to ISBE within 30 days of adoption September 15

In addition to the required steps, iterative refinement and collaboration with stakeholders will smooth the path to budget adoption. Each Administrator has given input into the development of this FY21 Tentative Budget. And now, each member of the Board of Education is encouraged to participate in the further distillation of this financial representation of District 96' values.

The Fiscal Year 2020-2021 Tentative Budget is hereby presented to the Board of Education for review and feedback.

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Executive Summary

A. FY20 Pre-Audit Results

The 2019-2020 school ended on June 30, 2020. The pre-audit financial results are shown below:

RIVERSIDE SCHOOL DISTRICT 96 Summary by Fund 2019-2020 Pre-Audit

FUND	(A) Audited Fund Balance July 1, 2019	(B) 2019-2020 Pre-Audit Revenues	(C) 2019-2020 Pre-Audit Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2019-2020 Pre-Audit Transfers	(A+(B-C)+D) Pre-Audit Ending Fund Balance
10. Educational Fund	21,848,171	23,830,818	21,824,474	2,006,344	-13,000,000	10,854,515
80. Tort Immunity	953,113	163,999	110,379	53,620		1,006,733
20. Operations & Maintenance Fund	3,259,734	2,847,078	2,249,474	597,604	-2,003,502	1,853,836
General Funds ("Corporate Levy")	26,061,018	26,841,895	24,184,327	2,657,568	-15,003,502	13,715,084
40. Transportation Fund	585,820	2,464,935	633,447	1,831,488		2,417,308
50. IMRF/SS	1,726,171	623,494	714,047	-90,553		1,635,618
70. Working Cash	4,571,746	341,091		341,091	-4,228,146	684,691
Other Operating ("Special Purpose")	6,883,737	3,429,520	1,347,494	2,082,026	-4,228,146	4,737,617
Operating Funds Sub-Total	32,944,755	30,271,415	25,531,821	4,739,594	-19,231,648	18,452,701
60./90.Capital Projects / Life Safety	722,521	32,145	12,293,660	-12,261,515	19,231,648	7,692,654
30. Debt Service	2,055,173	38,275	1,147,725	-1,109,450		945,723
Reserved, Non-Operating Sub-Total	2,777,694	70,420	13,441,385	-13,370,965	19,231,648	8,638,377
Grand Total All Funds	35,722,449	30,341,835	38,973,206	-8,631,371		27,091,078

- **The Operating Revenues of \$30,271,415 less the Operating Expenditures of \$25,351,821 resulted in a pre-audit Operating Surplus of \$4,739,594.**
- In the FY20 Budget the Operating Surplus was planned to be only \$1,587,228 and the difference will positively affect Operating Fund Balance by an additional \$3,152,366.
- The Operating Revenues exceeded the budget by \$1.4 million largely due to property tax revenue exceeding the budget.
- Operating Expenditures were favorable to the budget by \$1.8 million.
 - The Maintenance and Repair line items contributed \$724,213 to the result as fewer projects from the Long-Range Plan were completed during FY20. (The FY21 Tentative Budget calls for this under-spending to be allocated to the Hauser Auditorium project.)
 - Other various savings on Salaries and Services contributed to this favorable result.
- Non-Operating Funds were close to budget after adjusting for the timing of invoice payments on the construction projects.

B. FY21 Tentative Budget - Summary by Fund

The 2020-2021 school began on July 1, 2020. The Tentative Budget is shown below:

RIVERSIDE SCHOOL DISTRICT 96 Summary by Fund 2020-2021 Tentative Budget

FUND	(A) Budgeted Fund Balance July 1, 2020	(B) 2020-2021 Tentative Revenues	(C) 2020-2021 Tentative Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2020-2021 Tentative Transfers	(A+(B-C)+D) Tentative Ending Fund Balance
10. Educational Fund	8,222,224	22,974,360	23,545,265	-570,905		7,651,319
80. Tort Immunity	1,082,947	152,531	108,746	43,785		1,126,732
20. Operations & Maintenance Fund	1,687,609	2,816,293	3,105,695	-289,402	-754,027	644,180
General Funds ("Corporate Levy")	10,992,780	25,943,184	26,759,706	-816,522	-754,027	9,422,231
40. Transportation Fund	2,341,847	2,465,050	652,835	1,812,215		4,154,062
50. IMRF/SS	2,078,727	646,262	754,675	-108,413		1,970,314
70. Working Cash	586,981	244,943		244,943	-250,000	581,924
Other Operating ("Special Purpose")	5,007,555	3,356,255	1,407,510	1,948,745	-250,000	6,706,300
Operating Funds Sub-Total	16,000,335	29,299,439	28,167,216	1,132,223	-1,004,027	16,128,531
60./90. Capital Projects / Life Safety	9,309,338	52,500	10,115,864	-10,063,364	754,027	1
30. Debt Service	938,448	15,500	1,147,725	-1,132,225	250,000	56,223
Reserved, Non-Operating Sub-Total	10,247,786	68,000	11,263,589	-11,195,589	1,004,027	56,224
Grand Total All Funds	26,248,121	29,367,439	39,430,805	-10,063,366		16,184,755

- The Operating Revenues of \$29,299,439 less the Operating Expenditures of \$28,167,216 results in a budget Operating Surplus of \$1,132,223, which will be used towards the non-operating Debt Service payment which (aside from the Capital Projects) balances the overall budget.
- The planned Operating Revenues for FY21 are 3.2% lower than the final FY20 Operating Revenues. In non-COVID times, a 2% increase would be budgeted. This allows for the loss or delay of \$1.6 million in Revenues.
- Operating Expenditures for the FY21 Tentative Budget are estimated 3.2% higher than the FY20 Amended Budget. The increase is due to salary and benefit contracts and includes 5.8 FTE (\$335,507) of positions with hiring "on hold".
- There are two budgeted Fund Transfers included:
 - A \$250,000 transfer from Working Cash to Debt Service will ensure sufficient reserves to make the annual payment on the 2011 Debt Certificates and
 - A \$754,027 transfer from the FY20 O&M under-spending to Capital Projects which will finance facility work from the Long-Range Maintenance and Repair Plan that was delayed.

a. FY21 Full Time Equivalent (FTE) Employees

The FTE and associated salary and benefit costs used for the 2020-2021 budget are listed below with comparison data from the previous two years:

RIVERSIDE SCHOOL DISTRICT 96

Number of Full Time Equivalent Employees

	2018-19 Audit	2019-20 Pre-Audit	2020-21 Budget	2020-21 Sal&Bens	2020-21 On-Hold	2020-21 Sal&Bens	2020-21 Budget	2020-21 Sal&Bens	2020-21 On-Hold	2020-21 Sal&Bens
			Draft I		Draft I		Draft II		Draft II	
Administration:										
Superintendent	1.00	1.00	1.00	255,295			1.00	255,295		
Directors - District Office	2.00	2.00	2.00	379,017			2.00	379,017		
Other Administrators	3.00	3.00	3.00	488,394	1.00	127,585	3.00	488,394	1.00	127,585
Principals	5.00	5.00	5.00	825,712			5.00	825,712		
Assistant Principals	1.00	1.00	1.00	115,437			1.00	115,437		
Total Administration	12.00	12.00	12.00	2,063,855	1.00	127,585	12.00	2,063,855	1.00	127,585
Teachers:										
Regular Education	120.31	46.51	46.51	3,896,191			46.51	3,896,191		
Special Education	17.00	17.00	17.00	785,792			17.00	785,792		
Specialists		72.36	72.46	6,963,815	1.25	126,631	72.71	6,963,815		
Other	12.00	11.01	11.50	964,469			11.50	964,469		
Total Teachers	149.31	146.88	147.47	12,610,267	1.25	126,631	147.72	12,610,267	0.00	-
Total Certified Staff	161.31	158.88	159.47	14,674,122	2.25	254,216	159.72	14,674,122	1.00	127,585
Support Staff:										
Cafeteria Workers	2.73	2.81	2.80	95,441			2.80	95,441		
Library Aides	2.00	2.00	2.00	102,866			2.00	102,866		
Mid-Day Assistants	3.97	4.05	4.05	108,727	0.60	27,096	4.05	108,727	0.60	27,096
Nurses	5.00	5.00	5.00	375,500			5.00	375,500		
Paraprofessionals	37.32	38.82	38.32	1,577,834	4.00	170,356	38.32	1,577,834	4.00	170,356
Secretaries	8.00	7.87	8.00	451,979			8.00	451,979		
Custodians	14.00	15.00	15.00	885,250			15.00	885,250		
Total Support Staff	73.02	75.55	75.17	3,597,597	4.60	197,452	75.17	3,597,597	4.60	197,452
District Staff:										
Cafeteria Manager	0.79	0.73	0.73	62,392			0.73	62,392		
Maintenance/Custodial	3.00	3.00	3.00	326,740			3.00	326,740		
Office Support	5.00	5.00	5.00	414,153	0.20	10,470	5.00	414,153	0.20	10,470
Technology	4.00	4.00	4.00	354,232			4.00	354,232		
Total District Staff	12.79	12.73	12.73	1,157,517	0.20	10,470	12.73	1,157,517	0.20	10,470
Total Staff	247.12	247.16	247.37	19,429,236	7.05	462,138	247.62	19,429,236	5.80	335,507

- The total FTE (247.62) has remained steady showing only a 0.5 increase from the 247.12 FTE in the FY19 Audit.
- Since the first draft, the vacant 1.25 FTE KITE positions were removed, and 1.5 FTE entry level Interventionists were added at the same cost.
- Out of the 247.62 FTE in the Tentative Budget, 5.8 FTE are vacant positions that are not posted and are “on hold” for now; the amount in the budget for the salary and benefit costs of those FTE is \$335,507.

b. FY21 Items Requiring Pre-Approval

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: July 15, 2020
Subj: Additional FY21 Budget Items Requiring Pre-Approval

The 2020-2021 Annual Budget is required to be adopted by September 30, 2020.

The following learning tools are included in that budget, however, to be received and prepped in time for the school year, they may need to be ordered prior to the formal budget approval.

The following are new or replacement items and include all year one costs:

- \$36,700 for Dreambox which replaces Ten Marks
- \$36,125 for Lexia/ Core PowerUp (option 3)
- \$39,734 for
 - Performance Matters (Data Mgt System) and
 - Schoology (Learning Mgt System)

The Administration recommends approval of these early purchases during the August Special Board Meeting to have them ready for the 2020-2021 school year.



c. FY21 Facility Projects

The Long-Range Plan was updated by DLA Architects in October 2019. Those projects and a few additional items are included in this ten-year summary:

RIVERSIDE SCHOOL DISTRICT 96

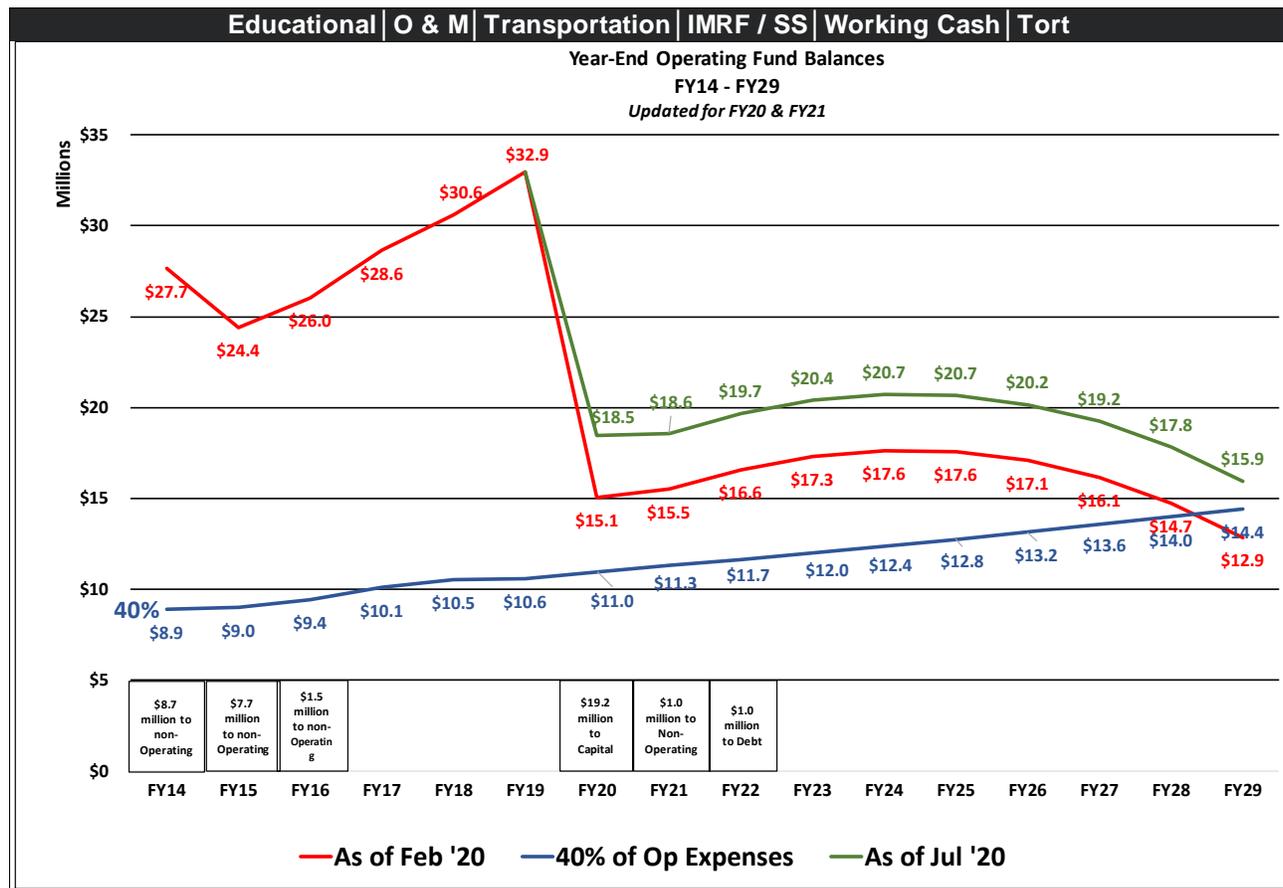
Long Range Facility Maintenance and Repair Plan as of July 2020

Type	Sub-Type	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	Totals
Ames	Site Work	\$12,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,760
	Building Envelope	\$0	\$0	\$850,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$850,000
	Building Interior	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$140,000	\$155,000
	Building Systems	\$0	\$0	\$100,000	\$0	\$0	\$320,000	\$475,000	\$0	\$0	\$0	\$895,000
	Ames Totals	\$12,760	\$0	\$950,000	\$0	\$15,000	\$320,000	\$475,000	\$0	\$0	\$140,000	\$1,912,760
Blythe Park	Site Work	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000
	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Interior	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$70,000
	Building Systems	\$0	\$100,000	\$0	\$0	\$250,000	\$395,000	\$0	\$0	\$0	\$0	\$745,000
	Blythe Park Totals	\$550,000	\$100,000	\$0	\$0	\$250,000	\$395,000	\$0	\$0	\$0	\$70,000	\$1,365,000
Central	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
	Building Interior	\$0	\$0	\$0	\$0	\$15,000	\$0	\$105,000	\$0	\$0	\$140,000	\$260,000
	Building Systems	\$0	\$150,000	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$0	\$540,000
	Central Totals	\$0	\$550,000	\$0	\$0	\$15,000	\$0	\$495,000	\$0	\$0	\$140,000	\$1,200,000
Hollywood	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
	Building Interior	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$70,000	\$145,000
	Building Systems	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$0	\$0	\$390,000
	Hollywood Totals	\$0	\$0	\$0	\$0	\$465,000	\$0	\$0	\$0	\$0	\$370,000	\$835,000
Hauser	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$410,000	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$610,000
	Building Interior	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$380,000	\$280,000	\$680,000
	Building Systems	\$750,000	\$0	\$0	\$1,150,000	\$0	\$250,000	\$0	\$1,040,000	\$500,000	\$0	\$3,690,000
	Hauser Totals	\$750,000	\$410,000	\$0	\$1,150,000	\$220,000	\$250,000	\$0	\$1,040,000	\$880,000	\$280,000	\$4,980,000
District Office	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
	Building Interior	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	District Office Totals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Vehicles & Equipment	PickUp Truck Snow Plow 1	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
	PickUp Truck Snow Plow 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Vehicles & Equipment Totals	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Subtotals	Site Work	\$562,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,760
	Building Envelope	\$15,000	\$810,000	\$850,000	\$0	\$200,000	\$0	\$0	\$0	\$300,000	\$0	\$2,215,000
	Building Interior	\$0	\$0	\$0	\$0	\$125,000	\$0	\$105,000	\$0	\$380,000	\$700,000	\$1,310,000
	Building Systems	\$750,000	\$250,000	\$100,000	\$1,150,000	\$640,000	\$965,000	\$865,000	\$1,040,000	\$500,000	\$0	\$6,260,000
	Vehicles & Other Equipment	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$80,000
Grand Total	\$1,327,760	\$1,060,000	\$950,000	\$1,150,000	\$1,005,000	\$965,000	\$970,000	\$1,040,000	\$880,000	\$1,040,000	\$10,467,760	

- The quote for additional trees at Ames is \$12,760.
- The parking lots at Blythe Park Elementary School need replacement. The project scope includes potential improvements for traffic and separating play from parking. A total of \$550,000 is budgeted in the Operations and Maintenance Fund.
- The Hauser Auditorium Sound and Light project is budgeted at \$750,000. The \$50,000 ISBE Maintenance Grant was awarded for this project.
- The District Administration Center on Harlem Avenue needs some minor repairs and a fresh coat of paint: \$15,000 is budgeted for this project.

C. Projections

The Long-Term Projections from the February 5, 2020 Committee of the Whole Meeting are shown below:



- The red line represents the year-end Operating Fund Balances from FY14 to FY29 that were updated in February 2020. At that time, the FY29 number was projected to be \$12.9 million.
- The green line represents updated numbers as of July 2020.
- The pre-audit numbers for FY20 have added \$3.2 million to Fund Balance (in addition to the \$1.6 million that was in the FY20 Budget and already reflected in the February projections).
- The FY21 Tentative Budget Operating surplus of \$1.1 million into Fund Balance will be offset by the \$1 million transfer from Operating to non-Operating keeping the FY21 Fund Balance flat on the green line above.
- Attaching the February projections for FY22-FY29 to the updated FY21 ending balance shifts the FY29 ending balance to \$15.9 million or \$3 million better than projected in February. After the FY21 Budget is approved, work will begin on updating the projections for FY22-FY30.
- The blue line represents the minimum Fund Balance as set in District policy at 40% of annual expenditures.

Operating Fund Balance Analysis

A. Summary of Combined Operating Funds

Summary information indicating the financial condition of District 96 in the combined Operating Funds, is as follows:

<i>Operating Funds</i>						
Fiscal Year	Beginning Balance	Funds Received	Funds Expended	Surplus/ (Deficit)	Transfers	Ending Fund Balance
2018-19 Audit	30,587,209	28,826,537	26,468,991	2,357,546	-	32,944,755
2019-20 Amended Budget	32,944,755	28,889,466	27,302,238	1,587,228	(19,231,648)	15,300,335
2019-20 Pre-Audit	32,944,755	30,271,415	25,531,821	4,739,594	(19,231,648)	18,452,701
2020-21 Projected (Feb '20)	15,300,335	29,717,169	28,317,686	1,399,483	(1,000,000)	15,699,818
2020-21 Draft I Budget	15,300,335	29,138,083	28,062,386	1,075,697	(250,000)	16,126,032
2020-21 Tentative Budget	16,000,335	29,299,439	28,167,216	1,132,223	(1,004,027)	16,128,531

Operating Funds are defined as: Educational, Tort Immunity, Operations & Maintenance, Transportation, IMRF/Social Security and Working Cash.

B. Operating Fund Balance

The 2018-2019 audit showed operating revenue of \$28.8 million while expenditures were \$26.5 million resulting in an operating surplus of just over \$2.3 million for the year. The year's beginning fund balance of \$30.6 million increased by the \$2.3 million operating surplus resulting in a \$32.9 million fund balance as of June 30, 2019. This is equivalent to 124% of the expenditures for the same year.

The 2018-2019 ending fund balance is \$22.4 million more than the 40% minimum fund balance required by the Board of Education. Based upon this 2018-2019 audit, Riverside School District 96 received a perfect 4.0 Financial Profile Score from the Illinois State Board of Education (ISBE) for the fifth year in a row.

The 2019-2020 budget planned for a \$1.6 million surplus which would have increased the fund balance to \$34.5 million. The 2019-2020 forecasted numbers exceed that planned \$1.6 million surplus by an additional \$3.2 million which would increase the fund balance to \$37.7 million or 148% of the reduced expenditures. The additional surplus was a result of better than budgeted Property Tax Revenue and lower than budgeted Salary, Benefits and Capital Repairs spending. The 2019-2020 fiscal year includes transfers of \$19.2 million from Operating Funds to the Capital Projects Fund which reduces the Pre-Audit ending fund balance to \$18.5 million or 72% of the forecasted expenditures for the year.

This 2020-21 Tentative Budget shows an operating surplus of \$1.1 million and transfers of \$1 million Operating to non-Operating to cover our annual payment on the 2011 Debt Certificates. The net effect will be no change to fund balance.

Total Fund Balance Analysis

A. Summary of Total Fund Balance

This table shows the change in total for all fund balances including the deficit spending in Capital Projects and Debt Service which are not included in the Operating Funds:

<i>All Funds</i>						
Fiscal Year	Beginning Balance	Operating	Capital Projects	Debt Service	Non-Operating	Ending Balance
2018-19 Audit	35,701,805	2,357,546	(1,237,320)	(1,099,582)	(2,336,902)	35,722,449
2019-20 Amended Budget	35,722,449	1,587,228	(10,644,831)	(1,116,725)	(11,761,556)	25,548,121
2019-20 Pre-Audit	35,722,449	4,739,594	(12,261,515)	(1,109,450)	(13,370,965)	27,091,078
2020-21 Projected (Feb '20)	25,548,121	1,399,483	(6,968,913)	(1,145,325)	(8,114,238)	18,833,366
2020-21 Draft I Budget	25,548,121	1,075,697	(9,309,337)	(1,132,225)	(10,441,562)	16,182,256
2020-21 Tentative Budget	26,248,121	1,132,223	(10,063,364)	(1,132,225)	(11,195,589)	16,184,755

a. Capital Projects (Fund 60)

The Capital Projects Fund is used to segregate the one-time costs of construction and other Capital Projects that are not usually an annual operating expense. The 2018-2019 audit shows deficit spending in the Capital Projects Fund of \$1.2 million. This spending was related to property acquisition and preliminary work on the current construction projects. The 2019-2020 Pre-Audit close shows \$12.3 million being spent on the construction program. The remaining \$8.9 will be spent in the first few months of FY21. This totals to the \$21.2 million projected by Vistara in November 2019.

b. Debt Service (Fund 30)

The Debt Service Fund is used to segregate the payments made to retire loan principal or interest. On December 6, 2011 Riverside School District 96 issued \$10 million in Debt Certificates that are being paid back over ten years at \$1.1 million per year, which includes the interest on the certificates.

The FY19 audit shows deficit spending of \$1.1 million as does the FY20 Pre-Audit and the FY21 Tentative Budget. The last payment is due on November 1, 2021 and therefore final \$1.1 million is projected to be paid during FY22.

At the beginning of 2020-2021, the Debt Service Fund balance is expected to be \$945,723 which is not enough for the annual payment. Therefore, the Tentative Budget shows an additional \$250,000 to be transferred from the Working Cash Fund to the Debt Service Fund in time to make those payments. No taxes are levied for this fund and only \$15,500 of revenue is budgeted for interest earned on the fund balance.

c. Life Safety (Fund 90)

This fund is only required if a tax is levied or bonds are issued for purposes of fire prevention, safety, energy conservation, or school security.

Revenues

Allowing for negative economic effects of COVID 19; the FY21 Tentative Budget Revenues (\$29.2 million) are planned to be down 3.6% versus the FY20 Pre-Audit Revenues of \$30.3 million in a year that would normally expect a 2.0% increase. FY21 Property Tax Revenue (\$25.2 million) represents 90% of FY21 Local Revenues (\$26.2 million) and 87% of total FY21 Revenue.

A. Local Revenues

The Property Tax Revenue in the FY21 Tentative Budget (\$25.2 million) represents a decrease from the Pre-Final actual Property Tax Revenue received in FY20 (\$25.4) which exceeded FY20 Amended Budget by 2.5%.

If all Property Tax payments are on time and ignoring previously unpaid Property taxes that may still be received, FY21 Property Tax Revenues are expected to be \$26.5. This is a combination of 55% of the expected 2020 Tax Year Levy and 45% of the 2019 Tax Year Levy. The following diagram depicts how Tax Year revenues (in millions of dollars) are accounted for in the District Fiscal Year.

<u>Levy Extension</u>	<u>Fiscal</u>	<u>100% Expected=</u>	<u>45% Fall +</u>	<u>55% Spring</u>	<u>Incr %</u>
\$ 25.064 TY2017 <i>CPI=2.1%</i>	FY2019	\$ 25.381	\$ 11.28	\$ 14.10	
\$ 25.640 TY2018 <i>CPI=1.9%</i>	FY2020	\$ 25.942	\$ 11.54	\$ 14.40	2.2%
\$ 26.189 TY2019 <i>CPI=2.3%</i>	FY2021	\$ 26.520	\$ 11.79	\$ 14.74	2.2%
\$ 26.79 TY2020 <i>CPI=0%</i>	FY2022	\$ 26.791	\$ 12.06	\$ 14.74	1.0%
\$ 26.79 TY2021 <i>CPI=0%</i>	FY2023	\$ 26.791	\$ 12.06	\$ 14.74	0.0%

Our collection rate is usually between 98% and 99%. The FY21 Tentative Budget Property Tax Revenue of \$25.2 million represents a 95% collection rate applied to the blended Tax Extensions of \$26.5 million. Our collection rate is usually between 98% and 99%. This allows for more than double the normal Property Tax rebates in FY21 and is equal to the lowest collection rate in the last twenty years.

B. State and Federal Revenues

The FY21 Tentative Budget plans for \$3.2 million in State and Federal Revenue which is the same as the FY20 Budget plus the \$152 thousand in Federal CARES money.

Expenditures

A. Operating Expenditures

The FY21 Tentative Budget shows Operating Expenditures (\$28.2) increasing \$865 thousand or 3.2% when compared to the FY20 Amended Budget (\$27.3).

B. Salaries and Benefits

The Full Time Equivalent (FTE) Employees has been adjusted to 247.62 FTE in the Tentative Budget which is 0.25 FTE higher than the Draft I Budget. The Tentative Budget FTE has a net increase of 0.5 from the FY19 Audit. The net increase is due to an additional 1.0 custodian position that was added in part to clean the additional space at the District Office and because of the addition at Ames Elementary School.

Eight partial or full-time positions continue to be included in this budget but hiring has been put on hold. The salaries and benefits cost of the 5.8 FTE on hold positions is \$355 thousand.

The \$19.4 million Salary and Benefit cost of the 247.62 FTE positions are subtotaled by job category in the first FTE report on page 17.

C. Services and Supplies and Miscellaneous

Ignoring Capital Projects and Debt Service spending, the FY21 Tentative Budget for spending in Operating Funds (\$7.26 million) shows an increase of 2.0% versus the FY20 Amended Budget (\$7.0 million).

Stipends

A. FY21 Budget Stipends			FY21 Budget			
School	Type	Description	Sessions	Each Stipend	Stipend Total	
Ames	Clubs & Activities	Safety Patrol Sponsor	1.5	\$1,235	\$1,853	
		Student Council Sponsor	1.0	\$1,236	\$1,236	
		Young Author School Coordinator	1.0	\$404	\$404	
	Co-Curricular Activities	21st Century Science- Session 1	1.0	\$501	\$501	
		Math Club - Session 1 (No STEM Club)	1.0	\$501	\$501	
		Pokeman Club - Session 1	1.0	\$501	\$501	
	Fine Arts	4th & 5th Grade Choir	0.5	\$1,134	\$567	
	Time Sheets	Supervision - Before/After (timesheet)	10.0	\$30.72	\$13,283	
	Ames Total					\$18,845
	BPES	Clubs & Activities	Safety Patrol Sponsor	0.5	\$1,235	\$618
Student Council Sponsor			1.0	\$1,236	\$1,236	
Young Author School Coordinator			1.0	\$404	\$404	
Co-Curricular Activities		Cardio Kids - Session 1	1.0	\$501	\$501	
		Cardio Kids - Session 2	1.0	\$501	\$501	
		Garden Club - Session 2	1.0	\$501	\$501	
		Math Club - Session 1	1.0	\$501	\$501	
Fine Arts		4th & 5th Grade Choir	0.5	\$1,134	\$567	
Time Sheets		Supervision - Before/After (timesheet)	5.0	\$30.72	\$6,641	
BPES Total					\$11,470	
Central	Clubs & Activities	Best Buddies Illinois	1.0	\$1,098	\$1,098	
		Safety Patrol Sponsor	1.0	\$1,235	\$1,235	
		Student Council Sponsor	1.0	\$1,236	\$1,236	
	Co-Curricular Activities	Young Author School Coordinator	1.0	\$404	\$404	
		Art Club - Session 1	1.0	\$501	\$501	
		Art Club - Session 2	1.0	\$501	\$501	
		Math Club - Session 1	1.0	\$501	\$501	
	Fine Arts	Running Club - Session 1	1.0	\$501	\$501	
	Fine Arts	4th & 5th Grade Choir	1.0	\$1,134	\$1,134	
	Time Sheets	Supervision - Before/After (timesheet)	25.0	\$31	\$33,206	
Central Total					\$40,317	
Hollywood	Clubs & Activities	Safety Patrol Sponsor	1.0	\$1,235	\$1,235	
		Student Council Sponsor	1.0	\$1,236	\$1,236	
		Young Author School Coordinator	1.0	\$404	\$404	
	Co-Curricular Activities	Art Club - Session 1	1.0	\$501	\$501	
		Book Club - Session 1	1.0	\$501	\$501	
		Book Club - Session 2	1.0	\$501	\$501	
		Garden Club - Session 1 (no 2nd Art)	1.0	\$501	\$501	
		Garden Club - Session 2	1.0	\$501	\$501	
		Math Club - Session 1	1.0	\$501	\$501	
		Newspaper Club - Session 1	1.0	\$501	\$501	
		Newspaper Club - Session 2	1.0	\$501	\$501	
		Running Club - Session 1	1.0	\$501	\$501	
		Running Club - Session 2	1.0	\$501	\$501	
	Volunteer Club - Session 1	1.0	\$501	\$501		
	Volunteer Club - Session 2	1.0	\$501	\$501		
	Time Sheets	Supervision - Before/After (timesheet)	2.0	\$31	\$2,657	
	Hollywood Total					\$11,544
Time Sheets	Mentor Beginning Teacher (tbd)					
	Mentor Beginning Teacher (timesheet)			\$871	\$6,968	
	Mentor Experienced Teacher (timesheet)			\$1,223	\$6,115	
Total			146		\$13,083	

School	Type	Description	FY21 Budget		
			Sessions	Each Stipend	Stipend Total
Hauser	Time Sheets-Athletics	Intramural Asst. Sponsor Boys	64.0	\$30	\$1,920
		Intramural Asst. Sponsor Girls	64.0	\$30	\$1,920
		Intramural Sponsor Boys	85.0	\$30	\$2,550
		Intramural Sponsor Girls	85.0	\$30	\$2,550
	Athletics	Athletic Director	1.0	\$2,419	\$2,419
		Basketball Coach 7th Grade Boys	1.0	\$2,363	\$2,363
		Basketball Coach 7th Grade Girls	1.0	\$2,363	\$2,363
		Basketball Coach 8th Grade Boys	1.0	\$2,363	\$2,363
		Basketball Coach 8th Grade Girls	1.0	\$2,363	\$2,363
		Cheerleading Sponsor 7th Grade	1.0	\$2,363	\$2,363
		Cheerleading Sponsor 8th Grade	1.0	\$2,363	\$2,363
		Cross Country Coach 7th Grade Boys	1.0	\$2,363	\$2,363
		Cross Country Coach 7th Grade Girls	1.0	\$2,363	\$2,363
		Cross Country Coach 8th Grade Boys	1.0	\$2,363	\$2,363
		Cross Country Coach 8th Grade Girls	1.0	\$2,363	\$2,363
		Soccer Coach 7th Grade	1.0	\$2,363	\$2,363
		Soccer Coach 8th Grade	1.0	\$2,363	\$2,363
		Special Olympics Coach (1 additional in 2019-2020)	2.0	\$2,363	\$4,726
		SSAE Basketball ClockKeeper Boys	1.0	\$361	\$361
		SSAE Basketball ClockKeeper Girls	1.0	\$361	\$361
		SSAE Basketball Scorekeeper Boys	1.0	\$361	\$361
		SSAE Basketball Scorekeeper Girls	1.0	\$361	\$361
		SSAE Volleyball ClockKeeper Boys	1.0	\$361	\$361
		SSAE Volleyball ClockKeeper Girls	1.0	\$361	\$361
	SSAE Volleyball Scorekeeper Boys	1.0	\$361	\$361	
	SSAE Volleyball Scorekeeper Girls	1.0	\$361	\$361	
	Volleyball Coach 7th Grade Boys	1.0	\$2,363	\$2,363	
	Volleyball Coach 7th Grade Girls	1.0	\$2,363	\$2,363	
	Volleyball Coach 8th Grade Boys	1.0	\$2,363	\$2,363	
	Volleyball Coach 8th Grade Girls	1.0	\$2,363	\$2,363	
	Clubs & Activities	Best Buddies Illinois	1.0	\$1,098	\$1,098
		Math Olympiad Coach	1.0	\$643	\$643
		Robotics (1 additional in 2019-2020)	3.0	\$2,123	\$6,369
		Safety Patrol Sponsor	1.0	\$1,235	\$1,235
		Student Leadership Sponsor	3.0	\$1,479	\$4,436
		Yearbook Photographer	1.0	\$404	\$404
		Yearbook Sponsor	1.0	\$1,372	\$1,372
		Co-Curricular Activities	21st Century Science - Session 1	1.0	\$501
6th Grade Math Challenge - Session 2			1.0	\$501	\$501
All That Jazz - Session 1			1.0	\$501	\$501
Biking - Session 3	2.0		\$501	\$1,002	
Book & Library Club - Session 1	1.0		\$501	\$501	
Book & Library Club - Session 2	1.0		\$501	\$501	
Cheer - Session 2	2.0		\$501	\$1,002	
Chess - Session 2	1.0		\$501	\$501	
Chess Thursdays - Session 1	1.0		\$501	\$501	
Chess Tuesdays - Session 1	1.0		\$501	\$501	
Cougar Community Club - Session 1	2.0		\$501	\$1,002	
Cougars on the Run - Session 1	2.0		\$501	\$1,002	
Evergreen - Session 1	1.0		\$501	\$501	
Evergreen - Session 2	1.0	\$501	\$501		
Evergreen - Session 3	1.0	\$501	\$501		
GSA - Session 1	1.0	\$501	\$501		

School	Type	Description	FY21 Budget		
			Sessions	Each Stipend	Stipend Total
		GSA - Session 2	1.0	\$501	\$501
		GSA - Session 3	1.0	\$501	\$501
		Handlettering - Session 2	1.0	\$501	\$501
		HJH Makers: Leadership - Session 1	1.0	\$501	\$501
		Knitting - Session 2	1.0	\$501	\$501
		MoviesRUS - Session 2	1.0	\$501	\$501
		Old School Gaming - Session 1	1.0	\$501	\$501
		Old School Gaming - Session 2	1.0	\$501	\$501
		Robotics - Session 3	2.0	\$501	\$1,002
		Spoken Word - Session 2	1.0	\$501	\$501
		Typing/Keyboarding - Session 2	1.0	\$501	\$501
		Yoga - Session 1	2.0	\$501	\$1,002
	Fine Arts	Art Club	1.0	\$2,653	\$2,653
		Assistant Instrumental Music Director	1.0	\$1,910	\$1,910
		Band Director	1.0	\$2,724	\$2,724
		Dance Company Sponsor	1.0	\$812	\$812
		Fall Play Director	2.0	\$2,195	\$4,390
		Jazz Band Director	1.0	\$1,140	\$1,140
		Junior High Choir - 6th Grade	1.0	\$1,133	\$1,133
		Junior High Choir - 7th & 8th Grade	1.0	\$1,584	\$1,584
		Orchestra Director	1.0	\$2,724	\$2,724
		Performing Arts Director	1.0	\$1,140	\$1,140
		Speech & Drama Olympiad Coach	4.0	\$644	\$2,576
		Speech & Drama Olympiad Coordinator	1.0	\$271	\$271
		Spring Musical Director	2.0	\$2,623	\$5,246
		Spring Musical Director Assistant	1.0	\$404	\$404
		Wind Ensemble Director	1.0	\$1,140	\$1,140
	HJH Trips	Cougar Advance Chaperone	21.0	\$515	\$10,815
		Cougar Advance Sponsor	1.0	\$1,787	\$1,787
		Lorado Taft Chaperone	11.0	\$563	\$6,193
		Lorado Taft Sponsor	1.0	\$1,787	\$1,787
		Springfield Trip Chaperone	19.0	\$148	\$2,812
		Springfield Trip Sponsor	1.0	\$256	\$256
	Time Sheets	Supervision - AfterSchool	1.0	\$31	\$5,550
		Supervision - Before/After (timesheet)	10.0	\$31	\$27,466
Hauser Total					\$ 175,885
District Total					\$271,143

FTE Reports

A. Number of Full Time Equivalent (FTE) Employees

RIVERSIDE SCHOOL DISTRICT 96

Number of Full Time Equivalent Employees

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21
	Audit	Pre-Audit	Budget	Sal&Bens	On-Hold	Sal&Bens	Budget	Sal&Bens	On-Hold	Sal&Bens						
Administration:																
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	255,295			1.00	255,295		
Directors - District Office	0.00	2.00	1.40	1.40	2.00	2.00	2.00	2.00	2.00	379,017			2.00	379,017		
Other Administrators	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	488,394	1.00	127,585	3.00	488,394	1.00	127,585
Principals	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	825,712			5.00	825,712		
Assistant Principals	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	115,437			1.00	115,437		
Total Administration	9.00	11.00	10.40	10.40	12.00	12.00	12.00	12.00	12.00	2,063,855	1.00	127,585	12.00	2,063,855	1.00	127,585
Teachers:																
Regular Education	106.00	103.89	108.56	111.53	116.65	118.74	120.31	46.51	46.51	3,896,191			46.51	3,896,191		
Special Education	15.00	15.00	15.00	16.50	17.00	17.00	17.00	17.00	17.00	785,792			17.00	785,792		
Specialists								72.36	72.46	6,963,815	1.25	126,631	72.71	6,963,815		
Other	6.00	6.00	12.00	12.50	12.50	12.00	12.00	11.01	11.50	964,469			11.50	964,469		
Total Teachers	127.00	124.89	135.56	140.53	146.15	147.74	149.31	146.88	147.47	12,610,267	1.25	126,631	147.72	12,610,267	0.00	-
Total Certified Staff	136.00	135.89	145.96	150.93	158.15	159.74	161.31	158.88	159.47	14,674,122	2.25	254,216	159.72	14,674,122	1.00	127,585
Support Staff:																
Cafeteria Workers	2.52	2.52	2.61	2.69	2.65	2.65	2.73	2.81	2.80	95,441			2.80	95,441		
Library Aides	3.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	102,866			2.00	102,866		
Mid-Day Assistants	3.61	3.79	3.79	4.67	3.23	3.23	3.97	4.05	4.05	108,727	0.60	27,096	4.05	108,727	0.60	27,096
Nurses	3.00	3.00	3.82	3.82	4.82	5.00	5.00	5.00	5.00	375,500			5.00	375,500		
Paraprofessionals	41.89	44.91	30.76	41.42	42.42	38.42	37.32	38.82	38.32	1,577,834	4.00	170,356	38.32	1,577,834	4.00	170,356
Secretaries	8.79	8.79	8.00	8.00	9.00	9.00	8.00	7.87	8.00	451,979			8.00	451,979		
Custodians	14.00	14.00	14.00	14.00	14.00	14.00	14.00	15.00	15.00	885,250			15.00	885,250		
Total Support Staff	76.81	80.01	64.98	76.60	78.12	74.30	73.02	75.55	75.17	3,597,597	4.60	197,452	75.17	3,597,597	4.60	197,452
District Staff:																
Cafeteria Manager	0.79	0.79	0.79	0.79	0.79	0.79	0.79	0.73	0.73	62,392			0.73	62,392		
Maintenance/Custodial	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	326,740			3.00	326,740		
Office Support	4.00	5.00	6.00	6.00	5.00	5.00	5.00	5.00	5.00	414,153	0.20	10,470	5.00	414,153	0.20	10,470
Technology	1.00	1.00	2.00	5.00	4.00	4.00	4.00	4.00	4.00	354,232			4.00	354,232		
Total District Staff	8.79	9.79	11.79	14.79	12.79	12.79	12.79	12.73	12.73	1,157,517	0.20	10,470	12.73	1,157,517	0.20	10,470
Total Staff	221.60	225.69	222.73	242.32	249.06	246.83	247.12	247.16	247.37	19,429,236	7.05	462,138	247.62	19,429,236	5.80	335,507

C. FTE: Non-Teachers by Location

	Ames	BPES	Central	District Office	Facilities	Hauser	Hollywood	SPED	Technology	Grand Total
☒ Cert Admin District Office				2.00						2.00
Director of Finance/Operations CSBO				1.00						1.00
Director of Teaching and Learning				1.00						1.00
☒ Cert Admin Other								1.00	2.00	3.00
Director of Technology									1.00	1.00
Director Special Education								1.00		1.00
Instructional Technology Coordinator									1.00	1.00
☒ District Cafeteria Manager				0.73						0.73
Cafeteria Manager				0.73						0.73
☒ District Maintenance Custodial					3.00					3.00
Custodial Supervisor					1.00					1.00
Director of Maintenance & Grounds					1.00					1.00
Maintenance Technician					1.00					1.00
☒ District Office Support				5.00						5.00
Accounts Payable/Registrar				1.00						1.00
Administrative Assistant/HR				1.00						1.00
Assistant to Director				1.00						1.00
Business Office Coordinator				1.00						1.00
Executive Secretary to Superintendent				1.00						1.00
☒ District Technology									4.00	4.00
Data/Systems Integration Analyst									1.00	1.00
Database/Operations Support Specialist									1.00	1.00
Field Technician									2.00	2.00
☒ Support Staff Custodians	2.50	2.00	3.50	1.00		4.00	2.00			15.00
Custodian	2.50	2.00	3.50	1.00		4.00	2.00			15.00
Custodian - Substitute		-		-						-
☒ Cert Admin Superintendent				1.00						1.00
Superintendent				1.00						1.00
☒ Cert Admin Principal	1.00	1.00	1.00			1.00	1.00			5.00
Principal	1.00	1.00	1.00			1.00	1.00			5.00
☒ Cert Admin Principal Assist						1.00				1.00
Assistant Principal						1.00				1.00
☒ Support Staff Cafeteria						2.80				2.80
Cafeteria Cook						0.86				0.86
Cafeteria Worker						1.94				1.94
☒ Support Staff Library Aides	0.20					1.80				2.00
Library Aide	0.20					1.80				2.00
☒ Support Staff Mid-Days	1.20	0.75	1.20				0.90			4.05
Mid-Day Assistant	1.20	0.75	1.20				0.90			4.05
☒ Support Staff Nurses & Aides	1.00	1.00	1.00			1.00	1.00			5.00
Health Aide		-	1.00				-			1.00
Nurse	1.00	1.00				1.00	1.00			4.00
☒ Support Staff Parapro	13.50	3.82	8.00			8.00	5.00			38.32
Paraprofessional - ECE	6.50									6.50
Paraprofessional Aide	7.00	3.82	8.00			8.00	5.00			31.82
☒ Support Staff Secretaries	1.00	1.00	1.00	1.00		2.00	1.00	1.00		8.00
Secretary - PreK				0.50						0.50
Secretary - School	1.00	1.00	1.00	0.50		2.00	1.00	1.00		7.50
Grand Total	20.40	9.57	15.70	10.73	3.00	21.60	10.90	2.00	6.00	99.90

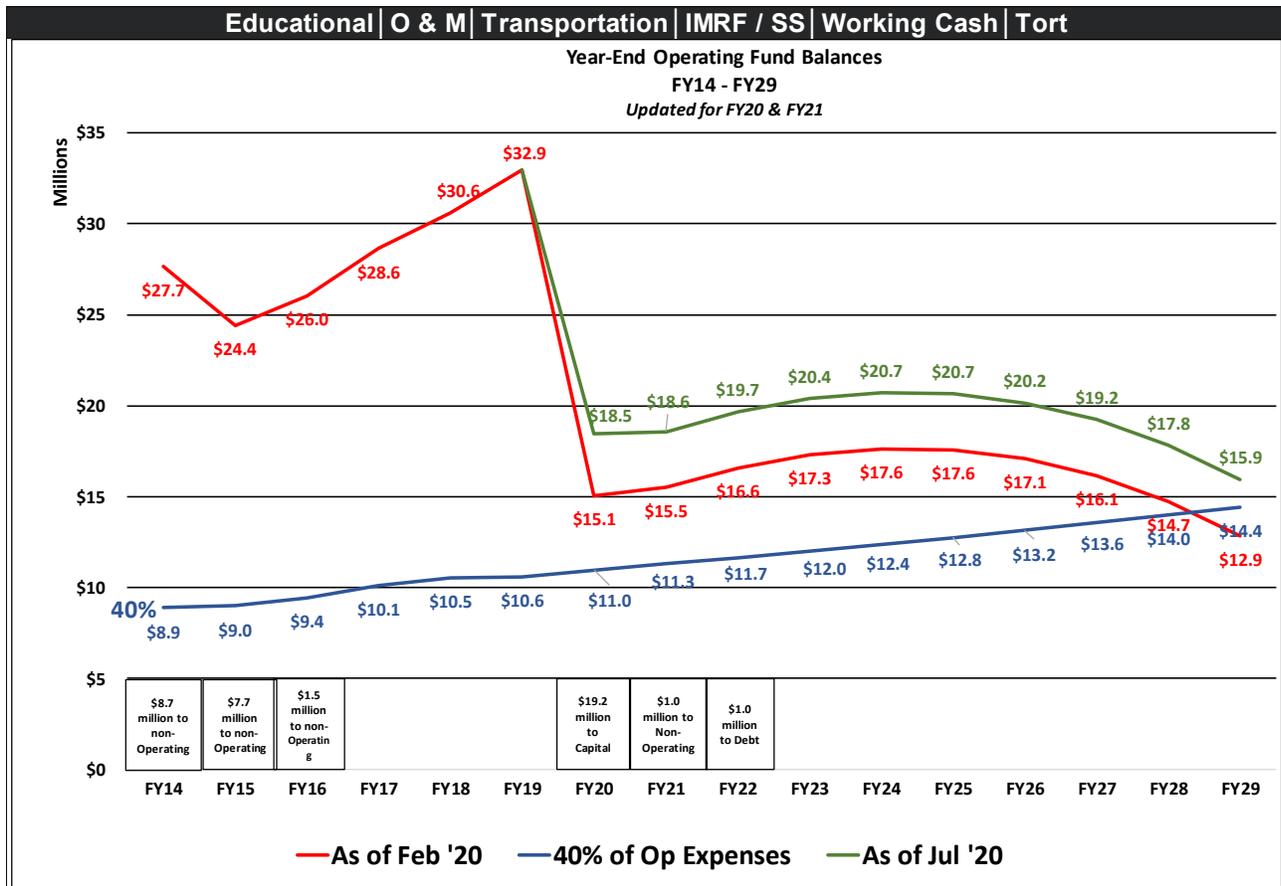
D. FTE: Teachers by Location

	Ames	BPES	Central	District Office	Hauser	Holly-wood	SPED	Tech-nology	Grand Total
☒ Certified Teacher Regular Ed	16.50	8.00	16.51			5.50			46.51
Teacher - 1st Grade	3.00	2.00	3.00			1.00			9.00
Teacher - 2nd Grade	3.00	2.00	3.00			1.00			9.00
Teacher - 3rd Grade	3.00	1.00	3.00			1.00			8.00
Teacher - 4th Grade	3.00	1.00	3.00			1.00			8.00
Teacher - 5th Grade	3.00	1.00	3.00			1.00			8.00
Teacher - Kindergarten	1.50	1.00	1.51			0.50			4.51
☒ Certified Teacher Special Ed	3.50	1.50	3.00		7.00	1.50	0.50		17.00
Instructional Special Education Coach	0.50								0.50
Teacher - Resource	3.00	1.50	3.00			1.50			9.00
Teacher - Resource/Inclusion Specialist							0.50		0.50
Teacher - Special Education					7.00				7.00
☒ Certified Teacher Specialist	12.73	3.39	9.81	0.24	43.00	2.54		1.00	72.71
Instructional Technology Specialist								1.00	1.00
Student Services Coordinator					1.00				1.00
Teacher - 5th Grade Band	0.10	0.06	0.10			0.05			0.31
Teacher - 5th Grade Orchestra	0.10	0.05	0.10			0.06			0.31
Teacher - Advanced Learners	0.73	0.62	0.91			0.43			2.69
Teacher - Art - Middle School					1.00				1.00
Teacher - Art Elementary	0.80	0.20	0.80			0.20			2.00
Teacher - Bilingual	1.00								1.00
Teacher - Communications/Broadcasting					1.00				1.00
Teacher - ECE	3.00								3.00
Teacher - EL	1.00	0.40	1.80			0.20			3.40
Teacher - ELA					7.00				7.00
Teacher - ELA/Science					1.00				1.00
Teacher - ELA/Spanish					1.00				1.00
Teacher - ELL/Spanish					1.00				1.00
Teacher - French/Global Cultures					1.00				1.00
Teacher - General Music			0.80		1.00	0.20			2.00
Teacher - General/Vocal Music	0.80	0.20							1.00
Teacher - Instrumental Music					2.00				2.00
Teacher - Library Information Specialist	0.80	0.20	0.80		1.00	0.20			3.00
Teacher - Math Interventionist	1.00	0.50	1.00		1.00	0.50			4.00
Teacher - Math/Science					1.00				1.00
Teacher - Mathematics					8.00				8.00
Teacher - Orchestra					1.00				1.00
Teacher - Physical Education Elementary	0.80	0.20	0.80			0.20			2.00
Teacher - Physical Education Middle					4.00				4.00
Teacher - Reading Specialist	1.70	0.80	1.00		1.00	0.50			5.00
Teacher - Reading Specialist Title I			1.00						1.00
Teacher - Science					3.00				3.00
Teacher - Social Studies					4.00				4.00
Teacher - Spanish					1.00				1.00
Teacher - STEAM					1.00				1.00
Teacher - Interventionist2	0.90	0.16	0.70	0.24					2.00
☒ Certified Teacher Other	3.80	1.30	2.60		2.60	1.20			11.50
Contracted Speech Services		0.50							0.50
Psychologist	0.60	0.40	0.60		1.00	0.40			3.00
Social Worker	1.00	0.40	1.00		1.00	0.40			3.80
Social Worker - ECE	0.20								0.20
Speech Therapist	1.00		1.00		0.60	0.40			3.00
Speech Therapist - ECE	1.00								1.00
Grand Total	36.53	14.19	31.92	0.24	52.60	10.74	0.50	1.00	147.72

Appendix I – Long Term Financial Projections

A. Ten Year Projections

The Long-Term Projections from the February 5, 2020 Committee of the Whole Meeting are shown below:



- The red line represents the year-end Operating Fund Balances from FY14 to FY29 that were updated in February 2020. At that time, the FY29 number was projected to be \$12.9 million.
- The green line represents updated numbers as of July 2020.
- The pre-audit numbers for FY20 have added \$3.2 million to Fund Balance (in addition to the \$1.6 that was in the FY20 Budget and already reflected in the February projections).
- The FY21 Tentative Budget Operating surplus of \$1.1 million into Fund Balance will be offset by the \$1 million transfer from Operating to non-Operating keeping the FY21 Fund Balance flat on the green line above.
- Attaching the February projections for FY22-FY29 to the updated FY21 ending balance shifts the FY29 ending balance to \$15.9 million or \$3 million better than projected in February. After the FY21 Budget is approved, work will begin on updating the projections for FY22-FY30.
- The blue line represents the minimum Fund Balance as set in District policy at 40% of annual expenditures.

B. Ten Year Maintenance & Repair Plan

Type	Sub-Type	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	Totals
Ames	Site Work	\$12,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,760
	Building Envelope	\$0	\$0	\$850,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$850,000
	Building Interior	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$140,000	\$155,000
	Building Systems	\$0	\$0	\$100,000	\$0	\$0	\$320,000	\$475,000	\$0	\$0	\$0	\$895,000
Ames Totals		\$12,760	\$0	\$950,000	\$0	\$15,000	\$320,000	\$475,000	\$0	\$0	\$140,000	\$1,912,760
Blythe Park	Site Work	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000
	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Interior	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$70,000
	Building Systems	\$0	\$100,000	\$0	\$0	\$250,000	\$395,000	\$0	\$0	\$0	\$0	\$745,000
Blythe Park Totals		\$550,000	\$100,000	\$0	\$0	\$250,000	\$395,000	\$0	\$0	\$0	\$70,000	\$1,365,000
Central	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
	Building Interior	\$0	\$0	\$0	\$0	\$15,000	\$0	\$105,000	\$0	\$0	\$140,000	\$260,000
	Building Systems	\$0	\$150,000	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$540,000
Central Totals		\$0	\$550,000	\$0	\$0	\$15,000	\$0	\$495,000	\$0	\$0	\$140,000	\$1,200,000
Hollywood	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
	Building Interior	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$70,000	\$145,000
	Building Systems	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$0	\$0	\$390,000
Hollywood Totals		\$0	\$0	\$0	\$0	\$465,000	\$0	\$0	\$0	\$0	\$370,000	\$835,000
Hauser	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$0	\$410,000	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$610,000
	Building Interior	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$380,000	\$280,000	\$680,000
	Building Systems	\$750,000	\$0	\$0	\$1,150,000	\$0	\$250,000	\$0	\$1,040,000	\$500,000	\$0	\$3,690,000
Hauser Totals		\$750,000	\$410,000	\$0	\$1,150,000	\$220,000	\$250,000	\$0	\$1,040,000	\$880,000	\$280,000	\$4,980,000
District Office	Site Work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Envelope	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
	Building Interior	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Building Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Office Totals		\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Vehicles & Equipment	PickUp Truck Snow Plow 1	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
	PickUp Truck Snow Plow 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
	Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles & Equipment Totals		\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$80,000
Subtotals	Site Work	\$562,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,760
	Building Envelope	\$15,000	\$810,000	\$850,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$300,000	\$2,215,000
	Building Interior	\$0	\$0	\$0	\$0	\$125,000	\$0	\$105,000	\$0	\$380,000	\$700,000	\$1,310,000
	Building Systems	\$750,000	\$250,000	\$100,000	\$1,150,000	\$640,000	\$965,000	\$865,000	\$1,040,000	\$500,000	\$0	\$6,260,000
	Vehicles & Other Equipment	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000	\$80,000
Grand Total		\$1,327,760	\$1,060,000	\$950,000	\$1,150,000	\$1,005,000	\$965,000	\$970,000	\$1,040,000	\$880,000	\$1,040,000	\$10,467,760

Riverside School District #96			24-May-20	11-Jul-20
Recommended Projects for Consideration:				
<u>YEAR</u>	<u>PROJECT</u>		<u>AMOUNT</u>	<u>AMOUNT</u>
2021	HU - Auditorium Sound and Light		\$550,000	\$750,000
2021	BP- Asphalt 2 – Alligator cracking, raveling (<i>very poor</i>)		\$200,000	\$400,000
2021	BP- Asphalt 4 – Longitudinal-transverse cracking, raveling (<i>fair</i>)		\$100,000	\$100,000
2021	BP- Miscellaneous Concrete Work		\$50,000	\$50,000
<u>2021</u>	<u>BP- Plumbing –Replace galvanized domestic water piping</u>		<u>\$0</u>	<u>\$0</u>
2021	BP-Blythe Park		\$900,000	\$1,300,000
<u>YEAR</u>	<u>PROJECT</u>		<u>AMOUNT</u>	
2022	HU- Roof Work – Roof Area 7 and 9 (<i>1-3 years of service life</i>)		\$300,000	
2022	HU- Masonry Work – Cracked bricks leading to water infiltration		\$110,000	
2022	C- Masonry Work – Cracked bricks leading to water infiltration		\$325,000	
2022	C-Roof Work – Roof Area 9 and miscellaneous repair		\$75,000	
2022	C- Plumbing –Replace galvanized domestic water piping		\$150,000	
<u>2022</u>	<u>BP- Plumbing –Replace galvanized domestic water piping</u>		<u>\$100,000</u>	
2022	HU-Hauser Jr. High, C-Central, BP-Blythe Park		\$1,060,000	
<u>YEAR</u>	<u>PROJECT</u>		<u>AMOUNT</u>	
2023	A- Masonry Work – Vertical crack at wall joint sealant		\$250,000	
2023	A- Roof Work – Roof Area 1, 3, 4 and 5 (<i>1-2 years of service life</i>)		\$350,000	
2023	A- Roof Work – Roof Area 2 and 6 (<i>5-7 years of service life</i>)		\$250,000	
<u>2023</u>	<u>A- Plumbing –Replace galvanized domestic water piping</u>		<u>\$100,000</u>	
2023	A-Ames		\$950,000	
<u>YEAR</u>	<u>PROJECT</u>		<u>AMOUNT</u>	
<u>2024</u>	<u>HU- Mechanical –Replace central hot water heating plant</u>		<u>\$1,150,000</u>	
2024	HU-Hauser Jr. High		\$1,150,000	
<u>YEAR</u>	<u>PROJECT</u>		<u>AMOUNT</u>	
2025	HO- Plumbing –Replace galvanized domestic water piping		\$80,000	
2025	HO- Miscellaneous Casework		\$50,000	
2025	HO -Miscellaneous Door Work		\$25,000	
2025	HO- Electrical – LED Lighting (Site)		\$40,000	
2025	HO- Electrical – LED Interior Lighting		\$150,000	
2025	HO- Electrical – Generator		\$120,000	
2025	BP- Mechanical –Replace central hot water heating plant		\$250,000	
2025	HU- Roof Work – Roof Area 10–13 (<i>5-7 years of service life</i>)		\$200,000	
2025	A- Miscellaneous Life Safety from previous years		\$15,000	
2025	C- Miscellaneous Life Safety from previous years		\$15,000	
<u>2025</u>	<u>HU- Miscellaneous Life Safety from previous years</u>		<u>\$20,000</u>	
2025	HO-Hollywood, BP-Blythe Park, HU-Hauser Jr. High,		\$965,000	
A-Ames, C-Central				

Riverside School District #96			24-May-20	11-Jul-20
Recommended Projects for Consideration:				
YEAR	PROJECT	AMOUNT		
2026	A- Mechanical –Replace central hot water heating plant	\$320,000		
2026	BP- Electrical – LED Lighting (Site)	\$75,000		
2026	BP- Electrical – LED Interior Lighting	\$200,000		
2026	BP- Electrical – Generator	\$120,000		
<u>2026</u>	<u>HU- Plumbing –Replace galvanized domestic water piping</u>	<u>\$250,000</u>		
2026	A-Ames, BP-Blythe Park, HU-Hauser Jr. High	\$965,000		
YEAR	PROJECT	AMOUNT		
2027	A- Electrical – LED Lighting (Site)	\$75,000		
2027	A- Electrical – LED Interior Lighting	\$275,000		
2027	A- Electrical – Generator	\$125,000		
2027	C- Miscellaneous Door Work	\$25,000		
2027	C- Miscellaneous Ceiling Work	\$20,000		
2027	C- Miscellaneous Floor Work	\$60,000		
2027	C- Electrical – LED Lighting (Site)	\$40,000		
<u>2027</u>	<u>C- Electrical – LED Interior Lighting</u>	<u>\$350,000</u>		
2027	A-Ames, C-Central	\$970,000		
YEAR	PROJECT	AMOUNT		
2028	HU- Electrical – LED Lighting (Site)	\$100,000		
2028	HU- Electrical – LED Interior Lighting	\$600,000		
2028	HU- Electrical – LED Interior Lighting (Auditorium)	\$120,000		
<u>2028</u>	<u>HU- Electrical – Generator</u>	<u>\$220,000</u>		
2028	HU-Hauser Jr. High	\$1,040,000		
YEAR	PROJECT	AMOUNT		
2029	HU- Electrical – Dimmer Racks in Auditorium	\$500,000		
2029	HU- Miscellaneous Door Work	\$50,000		
2029	HU- Miscellaneous Casework	\$75,000		
2029	HU- Miscellaneous Ceiling Work	\$75,000		
<u>2029</u>	<u>HU- Miscellaneous Floor Work</u>	<u>\$180,000</u>		
2029	HU-Hauser Jr. High	\$880,000		
YEAR	PROJECT	AMOUNT		
2030	HO- Roof Work – Roof Area 9 and misc. repairs (18 to 20 Years)	\$300,000		
<u>2030</u>	<u>ALL- Remaining misc. Work</u>	<u>\$700,000</u>		
2030	HO-Hollywood, Remaining Misc. Work (All schools)	\$1,000,000		

RIVERSIDE SCHOOL DISTRICT 96
Long Range Facility Maintenance and Repair Plan
Pending Maint Repair Improve as of Feb 2020

Type	Priority	Sub-Type		Totals
Ames		Site Work		\$0
		Building Envelope		\$0
		Building Interior		\$0
		Building Systems		\$0
Ames Totals				\$0
Blythe Park		Site Work		\$0
		Building Envelope		\$0
	2	Building Interior	Auditorium Renovation and Improvements	\$0
		Building Systems		\$0
Blythe Park Totals				\$0
Central		Site Work		\$0
		Building Envelope		\$0
		Building Interior	Replace Gym Floor	\$0
		Building Systems		\$0
Central Totals				\$0
Hollywood		Site Work		\$0
		Building Envelope		\$0
		Building Interior		\$0
		Building Systems		\$0
Hollywood Totals				\$0
Hauser		Building Interior		\$0
	3	Building Interior	Painting (7 year?) plan	\$0
	3	Building Interior	Lunchroom Aesthetic Upgrade	\$0
	2	Building Systems	Hauser Bell System	\$0
Hauser Totals				\$0
District Office	3	Site Work	Lighting upgrade	\$0
	2	Building Envelope	Painting of exterior- moved to FY21	\$0
		Building Interior		\$0
		Building Systems		\$0
District Office Totals				\$0
Vehicles & Equipment		PickUp Truck Snow Plow 1		\$0
		PickUp Truck Snow Plow 2		\$0
		Equipment		\$0
		Other		\$0
Vehicles & Equipment Totals				\$0
Subtotals		Site Work		\$0
		Building Envelope		\$0
		Building Interior		\$0
		Building Systems		\$0
		Vehicles & Other Equipment		\$0
Grand Total				\$0

Appendix II –Other Summary by Fund Reports

A. FY19 Annual Financial Report (Audit AFR)

RIVERSIDE SCHOOL DISTRICT 96 Summary by Fund 2018-2019 AFR

FUND	(A) Audit Fund Balance July 1, 2018	(B) Audited Revenues	(C) Audited Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) Audited Transfers	(A+(B-C)+D) Audited Fund Balance June 30, 2019
10. Educational Fund	21,871,290	22,078,151	22,101,270	-23,119		21,848,171
80. Tort Immunity	807,932	254,601	109,420	145,181		953,113
20. Operations & Maintenance Fund	3,349,129	2,770,383	2,859,778	-89,395		3,259,734
General Funds ("Corporate Levy")	26,028,351	25,103,135	25,070,468	32,667		26,061,018
40. Transportation Fund	-1,073,047	2,364,482	705,615	1,658,867		585,820
50. IMRF/SS	1,358,063	1,061,016	692,908	368,108		1,726,171
70. Working Cash	4,273,842	297,904		297,904		4,571,746
Other Operating ("Special Purpose")	4,558,858	3,723,402	1,398,523	2,324,879		6,883,737
Operating Funds Sub-Total	30,587,209	28,826,537	26,468,991	2,357,546		32,944,755
60./90.Capital Projects / Life Safety	1,959,841	29,488	1,266,808	-1,237,320		722,521
30. Debt Service	3,154,755	47,056	1,146,638	-1,099,582		2,055,173
Reserved, Non-Operating Sub-Total	5,114,596	76,544	2,413,446	-2,336,902		2,777,694
Grand Total All Funds	35,701,805	28,903,081	28,882,437	20,644		35,722,449

B. FY20 Amended Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
2019-2020 Amended Budget

FUND	(A) Audited Fund Balance July 1, 2019	(B) Amended Revenues	(C) Amended Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) Amended Transfers	(A+(B-C)+D) Amended Ending Fund Balance
10. Educational Fund	21,848,171	22,108,992	22,734,939	-625,947	-13,000,000	8,222,224
80. Tort Immunity	953,113	247,580	117,746	129,834		1,082,947
20. Operations & Maintenance Fund	3,259,734	2,768,394	3,037,017	-268,623	-2,003,502	987,609
General Funds ("Corporate Levy")	26,061,018	25,124,966	25,889,702	-764,736	-15,003,502	10,292,780
40. Transportation Fund	585,820	2,439,705	683,678	1,756,027		2,341,847
50. IMRF/SS	1,726,171	1,081,414	728,858	352,556		2,078,727
70. Working Cash	4,571,746	243,381		243,381	-4,228,146	586,981
Other Operating ("Special Purpose")	6,883,737	3,764,500	1,412,536	2,351,964	-4,228,146	5,007,555
Operating Funds Sub-Total	32,944,755	28,889,466	27,302,238	1,587,228	-19,231,648	15,300,335
60./90.Capital Projects / Life Safety	722,521	5,000	10,649,831	-10,644,831	19,231,648	9,309,338
30. Debt Service	2,055,173	31,000	1,147,725	-1,116,725		938,448
Reserved, Non-Operating Sub-Total	2,777,694	36,000	11,797,556	-11,761,556	19,231,648	10,247,786
Grand Total All Funds	35,722,449	28,925,466	39,099,794	-10,174,328		25,548,121

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C. FY20 Pre-Audit Actual

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
2019-2020 Pre-Audit

<u>FUND</u>	(A) Audited Fund Balance July 1, 2019	(B) 2019-2020 Pre-Audit Revenues	(C) 2019-2020 Pre-Audit Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2019-2020 Pre-Audit Transfers	(A+(B-C)+D) Pre-Audit Ending Fund Balance
10. Educational Fund	21,848,171	23,830,818	21,824,474	2,006,344	-13,000,000	10,854,515
80. Tort Immunity	953,113	163,999	110,379	53,620		1,006,733
20. Operations & Maintenance Fund	3,259,734	2,847,078	2,249,474	597,604	-2,003,502	1,853,836
General Funds ("Corporate Levy")	26,061,018	26,841,895	24,184,327	2,657,568	-15,003,502	13,715,084
40. Transportation Fund	585,820	2,464,935	633,447	1,831,488		2,417,308
50. IMRF/SS	1,726,171	623,494	714,047	-90,553		1,635,618
70. Working Cash	4,571,746	341,091		341,091	-4,228,146	684,691
Other Operating ("Special Purpose")	6,883,737	3,429,520	1,347,494	2,082,026	-4,228,146	4,737,617
Operating Funds Sub-Total	32,944,755	30,271,415	25,531,821	4,739,594	-19,231,648	18,452,701
60./90.Capital Projects / Life Safety	722,521	32,145	12,293,660	-12,261,515	19,231,648	7,692,654
30. Debt Service	2,055,173	38,275	1,147,725	-1,109,450		945,723
Reserved, Non-Operating Sub-Total	2,777,694	70,420	13,441,385	-13,370,965	19,231,648	8,638,377
Grand Total All Funds	35,722,449	30,341,835	38,973,206	-8,631,371		27,091,078

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D. FY21 Projected (as of Feb 2020)

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
2020-2021 Projected (Feb '20)

FUND	(A) Budgeted Fund Balance July 1, 2020	(B) 2019-2020 Projected Revenues	(C) 2019-2020 Projected Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2019-2020 Projected Transfers	(A+(B-C)+D) Projected Ending Fund Balance
10. Educational Fund	8,222,224	24,486,223	23,495,491	990,732		9,212,956
80. Tort Immunity	1,082,947	59,987	116,084	-56,097		1,026,850
20. Operations & Maintenance Fund	987,609	2,871,281	3,222,418	-351,137		636,472
General Funds ("Corporate Levy")	10,292,780	27,417,491	26,833,993	583,498		10,876,278
40. Transportation Fund	2,341,847	1,820,850	748,587	1,072,263	-1,000,000	2,414,110
50. IMRF/SS	2,078,727	205,793	735,106	-529,313		1,549,414
70. Working Cash	586,981	273,035		273,035		860,016
Other Operating ("Special Purpose")	5,007,555	2,299,678	1,483,693	815,985	-1,000,000	4,823,540
Operating Funds Sub-Total	15,300,335	29,717,169	28,317,686	1,399,483	-1,000,000	15,699,818
60./90.Capital Projects / Life Safety	9,309,338		6,968,913	-6,968,913		2,340,425
30. Debt Service	938,448		1,145,325	-1,145,325	1,000,000	793,123
Reserved, Non-Operating Sub-Total	10,247,786		8,114,238	-8,114,238	1,000,000	3,133,548
Grand Total All Funds	25,548,121	29,717,169	36,431,924	-6,714,755		18,833,366

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E. FY21 Draft I Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
2020-2021 Draft I Budget

FUND	(A) Budgeted Fund Balance July 1, 2020	(B) 2020-2021 Draft I Revenues	(C) 2020-2021 Draft I Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2020-2021 Draft I Transfers	(A+(B-C)+D) Draft I Ending Fund Balance
10. Educational Fund	8,222,224	22,822,804	23,440,435	-617,631		7,604,593
80. Tort Immunity	1,082,947	152,531	108,746	43,785		1,126,732
20. Operations & Maintenance Fund	987,609	2,806,493	3,105,695	-299,202		688,407
General Funds ("Corporate Levy")	10,292,780	25,781,828	26,654,876	-873,048		9,419,732
40. Transportation Fund	2,341,847	2,465,050	652,835	1,812,215		4,154,062
50. IMRF/SS	2,078,727	646,262	754,675	-108,413		1,970,314
70. Working Cash	586,981	244,943		244,943	-250,000	581,924
Other Operating ("Special Purpose")	5,007,555	3,356,255	1,407,510	1,948,745	-250,000	6,706,300
Operating Funds Sub-Total	15,300,335	29,138,083	28,062,386	1,075,697	-250,000	16,126,032
60./90.Capital Projects / Life Safety	9,309,338	2,500	9,311,837	-9,309,337		1
30. Debt Service	938,448	15,500	1,147,725	-1,132,225	250,000	56,223
Reserved, Non-Operating Sub-Total	10,247,786	18,000	10,459,562	-10,441,562	250,000	56,224
Grand Total All Funds	25,548,121	29,156,083	38,521,948	-9,365,865		16,182,256

F. FY21 Tentative Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
2020-2021 Tentative Budget

FUND	(A) Budgeted Fund Balance July 1, 2020	(B) 2020-2021 Tentative Revenues	(C) 2020-2021 Tentative Expenditures	(B-C) Difference Between Revenues and Expenditures	(D) 2020-2021 Tentative Transfers	(A+(B-C)+D) Tentative Ending Fund Balance
10. Educational Fund	8,222,224	22,974,360	23,545,265	-570,905		7,651,319
80. Tort Immunity	1,082,947	152,531	108,746	43,785		1,126,732
20. Operations & Maintenance Fund	1,687,609	2,816,293	3,105,695	-289,402	-754,027	644,180
General Funds ("Corporate Levy")	10,992,780	25,943,184	26,759,706	-816,522	-754,027	9,422,231
40. Transportation Fund	2,341,847	2,465,050	652,835	1,812,215		4,154,062
50. IMRF/SS	2,078,727	646,262	754,675	-108,413		1,970,314
70. Working Cash	586,981	244,943		244,943	-250,000	581,924
Other Operating ("Special Purpose")	5,007,555	3,356,255	1,407,510	1,948,745	-250,000	6,706,300
Operating Funds Sub-Total	16,000,335	29,299,439	28,167,216	1,132,223	-1,004,027	16,128,531
60./90.Capital Projects / Life Safety	9,309,338	52,500	10,115,864	-10,063,364	754,027	1
30. Debt Service	938,448	15,500	1,147,725	-1,132,225	250,000	56,223
Reserved, Non-Operating Sub-Total	10,247,786	68,000	11,263,589	-11,195,589	1,004,027	56,224
Grand Total All Funds	26,248,121	29,367,439	39,430,805	-10,063,366		16,184,755

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Appendix III – Other Comparison by Fund Reports

A. FY20 Amended Budget vs. FY21 Tentative Budget

RIVERSIDE SCHOOL DISTRICT 96

Summary by Fund FY20 Amended vs. FY21 Tentative

FUND	2019-2020 Amended Revenues	2020-2021 Tentative Revenues	Increase (Decrease)		2019-2020 Amended Expenditures	2020-2021 Tentative Expenditures	Tentative Increase (Decrease)	
10. Educational Fund	22,108,992	22,974,360	865,368	3.91%	22,734,939	23,545,265	810,326	3.56%
80. Tort Immunity	247,580	152,531	(95,049)	-38.39%	117,746	108,746	(9,000)	-7.64%
20. Operations & Maintenance Fund	2,768,394	2,816,293	47,899	1.73%	3,037,017	3,105,695	68,678	2.26%
General Funds ("Corporate Levy")	25,124,966	25,943,184	818,218	3.26%	25,889,702	26,759,706	870,004	3.36%
40. Transportation Fund	2,439,705	2,465,050	25,345	1.04%	683,678	652,835	(30,843)	-4.51%
50. IMRF/SS	1,081,414	646,262	(435,152)	-40.24%	728,858	754,675	25,817	3.54%
70. Working Cash	243,381	244,943	1,562	0.64%				
Other Operating ("Special Purpose")	3,764,500	3,356,255	(408,245)	-10.84%	1,412,536	1,407,510	(5,026)	-0.36%
Operating Funds Sub-Total	28,889,466	29,299,439	409,973	1.42%	27,302,238	28,167,216	864,978	3.17%
60./90. Capital Projects / Life Safety	5,000	52,500	47,500		10,649,831	10,115,864	(533,967)	
30. Debt Service	31,000	15,500	(15,500)		1,147,725	1,147,725		
Reserved, Non-Operating Sub-Total	36,000	68,000	32,000		11,797,556	11,263,589	(533,967)	
Grand Total All Funds	28,925,466	29,367,439	441,973	1.53%	39,099,794	39,430,805	331,011	0.85%

B. FY20 Pre-Audit vs. FY21 Tentative Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
FY20PreAudit vs FY21Tentative

<u>FUND</u>	<u>2019-2020 Pre-Audit Revenues</u>	<u>2019-2020 Tentative Revenues</u>	<u>Tentative Increase (Decrease)</u>		<u>2019-2020 Pre-Audit Expenditures</u>	<u>2019-2020 Tentative Expenditures</u>	<u>Tentative Increase (Decrease)</u>	
10. Educational Fund	23,830,818	22,974,360	(856,458)	-3.59%	21,824,474	23,545,265	1,720,791	7.88%
80. Tort Immunity	163,999	152,531	(11,468)	-6.99%	110,379	108,746	(1,633)	-1.48%
20. Operations & Maintenance Fund	2,847,078	2,816,293	(30,785)	-1.08%	2,249,474	3,105,695	856,221	38.06%
General Funds ("Corporate Levy")	26,841,895	25,943,184	(898,711)	-3.35%	24,184,327	26,759,706	2,575,379	10.65%
40. Transportation Fund	2,464,935	2,465,050	115	0.00%	633,447	652,835	19,388	3.06%
50. IMRF/SS	623,494	646,262	22,768	3.65%	714,047	754,675	40,628	5.69%
70. Working Cash	341,091	244,943	(96,148)	-28.19%				
Other Operating ("Special Purpose")	3,429,520	3,356,255	(73,265)	-2.14%	1,347,494	1,407,510	60,016	4.45%
Operating Funds Sub-Total	30,271,415	29,299,439	-971,976	-3.21%	25,531,821	28,167,216	2,635,395	10.32%
60./90. Capital Projects / Life Safety	32,145	52,500	20,355		12,293,660	10,115,864	(2,177,796)	
30. Debt Service	38,275	15,500	(22,775)		1,147,725	1,147,725		
Reserved, Non-Operating Sub-Total	70,420	68,000	(2,420)		13,441,385	11,263,589	(2,177,796)	
Grand Total All Funds	30,341,835	29,156,083	(1,185,752)	-3.91%	38,973,206	39,430,805	457,599	1.17%

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C. FY21 Draft I Budget vs. FY21 Tentative Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
FY21 Draft I vs. FY21 Tentative

<u>FUND</u>	<u>2020-2021 Draft I Revenues</u>	<u>2020-2021 Tentative Revenues</u>	<u>Increase (Decrease)</u>		<u>2020-2021 Draft I Expenditures</u>	<u>2020-2021 Tentative Expenditures</u>	<u>Tentative Increase (Decrease)</u>	
10. Educational Fund	22,822,804	22,974,360	151,556	0.66%	23,440,435	23,545,265	104,830	0.45%
80. Tort Immunity	152,531	152,531			108,746	108,746		
20. Operations & Maintenance Fund	2,806,493	2,816,293	9,800	0.35%	3,105,695	3,105,695		
General Funds ("Corporate Levy")	25,781,828	25,943,184	161,356	0.63%	26,654,876	26,759,706	104,830	0.39%
40. Transportation Fund	2,465,050	2,465,050			652,835	652,835		
50. IMRF/SS	646,262	646,262			754,675	754,675		
70. Working Cash	244,943	244,943						
Other Operating ("Special Purpose")	3,356,255	3,356,255			1,407,510	1,407,510		
Operating Funds Sub-Total	29,138,083	29,299,439	161,356	0.55%	28,062,386	28,167,216	104,830	0.37%
60./90. Capital Projects / Life Safety	2,500	52,500	50,000		9,311,837	10,115,864	804,027	
30. Debt Service	15,500	15,500			1,147,725	1,147,725		
Reserved, Non-Operating Sub-Total	18,000	68,000	50,000		10,459,562	11,263,589	804,027	
Grand Total All Funds	29,156,083	29,367,439	211,356	0.72%	38,521,948	39,430,805	908,857	2.36%

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D. FY21 Projected (as of Feb 2020) vs. FY21 Tentative Budget

RIVERSIDE SCHOOL DISTRICT 96
Summary by Fund
FY21 Proj(Feb) vs FY21Tentative

FUND	2020-2021 Projected Revenues	2020-2021 Tentative Revenues	Increase (Decrease)		2020-2021 Projected Expenditures	2020-2021 Tentative Expenditures	Tentative Increase (Decrease)	
10. Educational Fund	24,486,223	22,974,360	(1,511,863)	-6.17%	23,495,491	23,545,265	49,774	0.21%
80. Tort Immunity	59,987	152,531	92,544	154.27%	116,084	108,746	(7,338)	-6.32%
20. Operations & Maintenance Fund	2,871,281	2,816,293	(54,988)	-1.92%	3,222,418	3,105,695	(116,723)	-3.62%
General Funds ("Corporate Levy")	27,417,491	25,943,184	(1,474,307)	-5.38%	26,833,993	26,759,706	(74,287)	-0.28%
40. Transportation Fund	1,820,850	2,465,050	644,200	35.38%	748,587	652,835	(95,752)	-12.79%
50. IMRF/SS	205,793	646,262	440,469	214.03%	735,106	754,675	19,569	2.66%
70. Working Cash	273,035	244,943	(28,092)	-10.29%				
Other Operating ("Special Purpose")	2,299,678	3,356,255	1,056,577	45.94%	1,483,693	1,407,510	(76,183)	-5.13%
Operating Funds Sub-Total	29,717,169	29,299,439	-417,730	-1.41%	28,317,686	28,167,216	(150,470)	-0.53%
60./90. Capital Projects / Life Safety		52,500	52,500		6,968,913	10,115,864	3,146,951	
30. Debt Service		15,500	15,500		1,145,325	1,147,725	2,400	
Reserved, Non-Operating Sub-Total		68,000	68,000		8,114,238	11,263,589	3,149,351	
Grand Total All Funds	29,717,169	29,367,439	(349,730)	-1.18%	36,431,924	39,430,805	2,998,881	8.23%

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BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE July 1, 2020 ¹ (without Student Activity Funds)		8,222,224	1,687,609	938,448	2,341,847	2,078,727	9,309,337	586,982	1,082,947	0	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	20,266,287	2,816,293	15,500	2,084,150	646,262	2,500	244,943	152,531	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0	
7	STATE SOURCES	3000	1,747,123	0	0	380,900	0	50,000	0	0	0	
8	FEDERAL SOURCES	4000	960,950	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues ⁸		22,974,360	2,816,293	15,500	2,465,050	646,262	52,500	244,943	152,531	0	
10	Receipts/Revenues for "On Behalf" Payments ²	3998	8,816,434									
11	Total Receipts/Revenues		31,790,794	2,816,293	15,500	2,465,050	646,262	52,500	244,943	152,531	0	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	15,068,527				333,951			0		
14	SUPPORT SERVICES	2000	6,493,305	3,105,695		652,835	420,626	10,115,864		108,746	0	
15	COMMUNITY SERVICES	3000	33,091	0		0	98			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	1,950,342	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	1,147,725	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures ⁹		23,545,265	3,105,695	1,147,725	652,835	754,675	10,115,864		108,746	0	
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	8,816,434	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		32,361,699	3,105,695	1,147,725	652,835	754,675	10,115,864		108,746	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(570,905)	(289,402)	(1,132,225)	1,812,215	(108,413)	(10,063,364)	244,943	43,785	0	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110			250,000							
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300										
39	Transfer to Debt Service to Pay Principal on Capital Leases	7400			0							
40	Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						754,027				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds ⁸		0	0	250,000	0	0	754,027	0	0	0	

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							250,000			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Capital Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420										
59	Other Revenues Pledged to Pay Principal on Capital Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440										
61	Taxes Pledged to Pay Interest on Capital Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520										
63	Other Revenues Pledged to Pay Interest on Capital Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840		754,027								
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	Total Other Uses of Funds ⁹		0	754,027	0	0	0	0	250,000	0	0	
80	Total Other Sources/Uses of Fund		0	(754,027)	250,000	0	0	754,027	(250,000)	0	0	
81	ESTIMATED ENDING FUND BALANCE June 30, 2021 (Without Student Activity Funds)		7,651,319	644,180	56,223	4,154,062	1,970,314	0	581,925	1,126,732	0	
82												
83	Student Activity ESTIMATED BEGINNING FUND BALANCE July 1, 2020 Fund 11		162,959									
84	RECEIPTS/REVENUES (For Student Activity Funds)											
85	Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	78,022									
86	DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)											
87	Total Student Activity Direct Disbursements/Expenditures	1999	78,022									
88	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0									
89	Student Activity ESTIMATED ENDING FUND BALANCE June 30, 2021		162,959									
90												
91	Total ESTIMATED BEGINNING FUND BALANCE July 1, 2020 (All Sources Including Student Activity Funds)		8,385,183	1,687,609	938,448	2,341,847	2,078,727	9,309,337	586,982	1,082,947	0	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	20,344,309	2,816,293	15,500	2,084,150	646,262	2,500	244,943	152,531	0	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
95	STATE SOURCES	3000	1,747,123	0	0	380,900	0	50,000	0	0	0	
96	FEDERAL SOURCES	4000	960,950	0	0	0	0	0	0	0	0	
97	Total Direct Receipts/Revenues ⁸		23,052,382	2,816,293	15,500	2,465,050	646,262	52,500	244,943	152,531	0	

BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K	L
1	<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
98	Receipts/Revenues for "On Behalf" Payments ²	3998	8,816,434	0	0	0	0	0	0	0	0	0
99	Total Receipts/Revenues		31,868,816	2,816,293	15,500	2,465,050	646,262	52,500	244,943	152,531	0	0
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	15,146,549				333,951			0		
102	SUPPORT SERVICES	2000	6,493,305	3,105,695		652,835	420,626	10,115,864		108,746	0	
103	COMMUNITY SERVICES	3000	33,091	0		0	98			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	1,950,342	0	0	0	0	0	0	0	0	0
105	DEBT SERVICES	5000	0	0	1,147,725	0	0			0	0	0
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0	0	0	0	0
107	Total Direct Disbursements/Expenditures ⁹		23,623,287	3,105,695	1,147,725	652,835	754,675	10,115,864		108,746	0	0
108	Disbursements/Expenditures for "On Behalf" Payments ²	4180	8,816,434	0	0	0	0	0	0	0	0	0
109	Total Disbursements/Expenditures		32,439,721	3,105,695	1,147,725	652,835	754,675	10,115,864		108,746	0	0
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(570,905)	(289,402)	(1,132,225)	1,812,215	(108,413)	(10,063,364)	244,943	43,785	0	0
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds ⁸		0	0	250,000	0	0	754,027	0	0	0	0
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds ⁹		0	754,027	0	0	0	0	250,000	0	0	0
117	Total Other Sources/Uses of Fund		0	(754,027)	250,000	0	0	754,027	(250,000)	0	0	0
118	ESTIMATED ENDING FUND BALANCE June 30, 2021 (All Sources With student Activity Funds)		7,814,278	644,180	56,223	4,154,062	1,970,314	0	581,925	1,126,732	0	0
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											170
121	Description	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	Total By Object
122			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
123	Object Name											
124	Salaries	100	15,295,430	982,934		0		0		0	0	16,278,364
125	Employee Benefits	200	3,379,731	280,043		0	754,675	0		0	0	4,414,449
126	Purchased Services	300	1,951,335	1,370,491	0	652,835		290,343		108,746	0	4,373,750
127	Supplies & Materials	400	1,261,372	395,700		0		0		0	0	1,657,072
128	Capital Outlay	500	55,000	54,027		0		9,825,521		0	0	9,934,548
129	Other Objects	600	1,463,651	0	1,147,725	0	0	0	0	0	0	2,611,376
130	Non-Capitalized Equipment	700	138,746	20,000		0		0		0	0	158,746
131	Termination Benefits	800	0	2,500		0				0		2,500
132	Total Expenditures		23,545,265	3,105,695	1,147,725	652,835	754,675	10,115,864		108,746	0	39,430,805

SUMMARY OF CASH TRANSACTIONS

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND July 1, 2020 ⁷ (Without Student Activity Funds)		8,222,224	1,687,609	938,448	2,341,847	2,078,727	9,309,337	586,982	1,082,947	0
4	Total Direct Receipts & Other Sources ⁸		22,974,360	2,816,293	265,500	2,465,050	646,262	806,527	244,943	152,531	0
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		22,974,360	2,816,293	265,500	2,465,050	646,262	806,527	244,943	152,531	0
12	Total Amount Available		31,196,584	4,503,902	1,203,948	4,806,897	2,724,989	10,115,864	831,925	1,235,478	0
13	Total Direct Disbursements & Other Uses ⁹		23,545,265	3,859,722	1,147,725	652,835	754,675	10,115,864	250,000	108,746	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		23,545,265	3,859,722	1,147,725	652,835	754,675	10,115,864	250,000	108,746	0
21	ENDING CASH BALANCE ON HAND June 30, 2021 ⁷ (Without Student Activity Funds)		7,651,319	644,180	56,223	4,154,062	1,970,314	0	581,925	1,126,732	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND July 1, 2020 ⁷		162,959								
24	Total Direct Receipts & Other Sources ⁸		78,022								
25	Total Amount Available		240,981								
26	Total Direct Disbursements & Other Uses ⁹		78,022								
27	Activity funds ENDING CASH BALANCE ON HAND June 30, 2021 ⁷		162,959								
28											
29	Total BEGINNING CASH BALANCE ON HAND July 1, 2020 ⁷ (With Student Activity Funds)		8,385,183	1,687,609	938,448	2,341,847	2,078,727	9,309,337	586,982	1,082,947	0
30	Total Direct Receipts & Other Sources ⁸		23,052,382	2,816,293	265,500	2,465,050	646,262	806,527	244,943	152,531	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		23,052,382	2,816,293	265,500	2,465,050	646,262	806,527	244,943	152,531	0
33	Total Amount Available		31,437,565	4,503,902	1,203,948	4,806,897	2,724,989	10,115,864	831,925	1,235,478	0
34	Total Direct Disbursements & Other Uses ⁹		23,623,287	3,859,722	1,147,725	652,835	754,675	10,115,864	250,000	108,746	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		23,623,287	3,859,722	1,147,725	652,835	754,675	10,115,864	250,000	108,746	0
37	Total ENDING CASH BALANCE ON HAND June 30, 2021 ⁷ (With Student Activity Funds)		7,814,278	644,180	56,223	4,154,062	1,970,314	0	581,925	1,126,732	0

ESTIMATED RECEIPTS/REVENUES

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies ^{11 (1110-1120)}	-	17,662,532	2,580,911		2,069,000	277,241		241,783	152,531	
6	Leasing Purposes Levy ¹²	1130									
7	Special Education Purposes Levy	1140	1,914,116								
8	FICA and Medicare Only Levies	1150					342,365				
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	Total Ad Valorem Taxes Levied by District		19,576,648	2,580,911	0	2,069,000	619,606	0	241,783	152,531	0
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes ¹³	1230	132,014	202,967			21,056				
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	Total Payments in Lieu of Taxes		132,014	202,967	0	0	21,056	0	0	0	0
19	TUITION	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321	20,978								
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342	12,422								
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		33,400								
41	TRANSPORTATION FEES	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									

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ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					0					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	131,610	12,500	15,500	15,150	5,600	2,500	3,160		
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		131,610	12,500	15,500	15,150	5,600	2,500	3,160	0	0
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611	112,323								
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613									
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620	674								
74	Other Food Service (Describe & Itemize)	1690									
75	Total Food Service		112,997								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	5,256								
78	Admissions - Other	1719									
79	Fees	1720									
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790									
82	Student Activity Fund Revenues	1799	78,022								
83	Total District/School Activity Income (without Student Activity Funds 1799)		5,256	0							
84	Total District/School Activity Income (with Student Activity Funds 1799)		83,278								
85	TEXTBOOK INCOME	1800									
86	Rentals - Regular Textbooks	1811	237,474								
87	Rentals - Summer School Textbooks	1812									
88	Rentals - Adult/Continuing Education Textbooks	1813									
89	Rentals - Other (Describe)	1819									
90	Sales - Regular Textbooks	1821									
91	Sales - Summer School Textbooks	1822									
92	Sales - Adult/Continuing Education Textbooks	1823									
93	Sales - Other (Describe & Itemize)	1829									
94	Other (Describe & Itemize)	1890									
95	Total Textbooks		237,474								
96	OTHER REVENUE FROM LOCAL SOURCES	1900									
97	Rentals	1910		19,915							
98	Contributions and Donations from Private Sources	1920									
99	Impact Fees from Municipal or County Governments	1930									
100	Services Provided Other Districts	1940									
101	Refund of Prior Years' Expenditures	1950									
102	Payments of Surplus Moneys from TIF Districts	1960									
103	Drivers' Education Fees	1970									
104	Proceeds from Vendors' Contracts	1980									
105	School Facility Occupation Tax Proceeds	1983									
106	Payment from Other Districts	1991									
107	Sale of Vocational Projects	1992									
108	Other Local Fees (Describe & Itemize)	1993									
109	Other Local Revenues (Describe & Itemize)	1999	36,888								
110	Total Other Revenue from Local Sources		36,888	19,915	0	0	0	0	0	0	0
111	Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	1000	20,266,287	2,816,293	15,500	2,084,150	646,262	2,500	244,943	152,531	0

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ESTIMATED RECEIPTS/REVENUES

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
112	Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		20,344,309								
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)											
114	Flow-Through Revenue from State Sources	2100									
115	Flow-Through Revenue from Federal Sources	2200									
116	Other Flow-Through Revenue (Describe & Itemize)	2300									
117	Total Flow-Through Receipts/Revenues From District to Another District	2000	0	0		0	0				
RECEIPTS/REVENUES FROM STATE SOURCES (3000)											
UNRESTRICTED GRANTS-IN-AID (3001-3099)											
120	Evidence Based Funding Formula (Section 18-8.15)	3001	1,491,042								
121	Reorganization Incentives (Accounts 3005-3021)	3005									
122	Fast Growth District Grants	3030									
123	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
124	Total Unrestricted Grants-In-Aid		1,491,042	0	0	0	0	0		0	0
RESTRICTED GRANTS-IN-AID (3100-3900)											
SPECIAL EDUCATION											
127	Special Education - Private Facility Tuition	3100	250,000								
128	Special Education - Funding for Children Requiring Sp Ed Services	3105									
129	Special Education - Personnel	3110									
130	Special Education - Orphanage - Individual	3120									
131	Special Education - Orphanage - Summer Individual	3130									
132	Special Education - Summer School	3145									
133	Special Education - Other (Describe & Itemize)	3199									
134	Total Special Education		250,000	0		0					174
CAREER AND TECHNICAL EDUCATION (CTE)											
136	CTE - Technical Education - Tech Prep	3200									
137	CTE - Secondary Program Improvement (CTEI)	3220	1,641								
138	CTE - WECEP	3225									
139	CTE - Agriculture Education	3235									
140	CTE - Instructor Practicum	3240									
141	CTE - Student Organizations	3270									
142	CTE - Other (Describe & Itemize)	3299									
143	Total Career and Technical Education		1,641	0			0				
BILINGUAL EDUCATION											
145	Bilingual Education - Downstate - TPI and TBE	3305									
146	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
147	Total Bilingual Education		0				0				
148	State Free Lunch & Breakfast	3360	940								
149	School Breakfast Initiative	3365									
150	Driver Education	3370									
151	Adult Education (from ICCB)	3410									
152	Adult Education - Other (Describe & Itemize)	3499									
TRANSPORTATION											
154	Transportation - Regular and Vocational	3500									
155	Transportation - Special Education	3510				380,900					
156	Transportation - Other (Describe & Itemize)	3599									
157	Total Transportation		0	0		380,900	0				
158	Learning Improvement - Change Grants	3610	1,500								
159	Scientific Literacy	3660									
160	Truant Alternative/Optional Education	3695									
161	Early Childhood - Block Grant	3705									
162	Chicago General Education Block Grant	3766									

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
163	Chicago Educational Services Block Grant	3767									
164	School Safety & Educational Improvement Block Grant	3775									
165	Technology - Technology for Success	3780									
166	State Charter Schools	3815									
167	Extended Learning Opportunities - Summer Bridges	3825									
168	Infrastructure Improvements - Planning/Construction	3920									
169	School Infrastructure - Maintenance Projects	3925						50,000			
170	Other Restricted Revenue from State Sources (Describe & Itemize)	3999	2,000								
171	Total Restricted Grants-In-Aid		256,081	0	0	380,900	0	50,000	0	0	0
172	Total Receipts/Revenues from State Sources	3000	1,747,123	0	0	380,900	0	50,000	0	0	0
173	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
174	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
175	Federal Impact Aid	4001									
176	Other Unrestricted Grants-In-Aid Received Directly from the Federal Govt. (Describe & Itemize)	4009									
177	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
178	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
179	Head Start	4045									
180	Construction (Impact Aid)	4050									
181	MAGNET	4060									
182	Other Restricted Grants-In-Aid Received Directly from Federal Govt. (Describe & Itemize)	4090									
183	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0			0	0			175 0
184	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
185	TITLE V										
186	Title V - Flexibility and Accountability	4100									
187	Title V - SEA Projects	4105									
188	Title V - Rural Education Initiative (REI)	4107									
189	Title V - Other (Describe & Itemize)	4199									
190	Total Title V		0	0			0	0			
191	FOOD SERVICE										
192	Breakfast Start-Up Expansion	4200									
193	National School Lunch Program	4210	81,055								
194	Special Milk Program	4215	8,266								
195	School Breakfast Program	4220									
196	Summer Food Service Admin/Program	4225									
197	Child and Adult Care Food Program	4226									
198	Fresh Fruit and Vegetables	4240									
199	Food Service - Other (Describe & Itemize)	4299									
200	Total Food Service		89,321					0			
201	TITLE I										
202	Title I - Low Income	4300	151,300								
203	Title I - Low Income - Neglected, Private	4305									
204	Title I - Migrant Education	4340									
205	Title I - Other (Describe & Itemize)	4399									
206	Total Title I		151,300	0			0	0			
207	TITLE IV										
208	Title IV - Student Support & Academic Enrichment Grant	4400	10,159								
209	Title IV - 21st Century	4421									
210	Title IV - Other (Describe & Itemize)	4499									
211	Total Title IV		10,159	0			0	0			
212	FEDERAL - SPECIAL EDUCATION										

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
213	Federal Special Education - Preschool Flow-Through	4600	6,799								
214	Federal Special Education - Preschool Discretionary	4605									
215	Federal Special Education - IDEA Flow Through	4620	364,198								
216	Federal Special Education - IDEA Room & Board	4625	4,034								
217	Federal Special Education - IDEA Discretionary	4630									
218	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
219	Total Federal Special Education		375,031	0		0	0				
220	CTE - PERKINS										
221	CTE - Perkins-Title III E Tech Prep	4770									
222	CTE - Other (Describe & Itemize)	4799									
223	Total CTE - Perkins		0	0			0				
224	Federal - Adult Education	4810									
225	ARRA - General State Aid - Education Stabilization	4850									
226	ARRA - Title I - Low Income	4851									
227	ARRA - Title I - Neglected, Private	4852									
228	ARRA - Title I - Delinquent, Private	4853									
229	ARRA - Title I - School Improvement (Part A)	4854									
230	ARRA - Title I - School Improvement (Section 1003g)	4855									
231	ARRA - IDEA - Part B - Preschool	4856									
232	ARRA - IDEA - Part B - Flow-Through	4857									
233	ARRA - Title IID - Technology - Formula	4860									
234	ARRA - Title IID - Technology - Competitive	4861									
235	ARRA - McKinney - Vento Homeless Education	4862									
236	ARRA - Child Nutrition Equipment Assistance	4863									176
237	Impact Aid Formula Grants	4864									
238	Impact Aid Competitive Grants	4865									
239	Qualified Zone Academy Bond Tax Credits	4866									
240	Qualified School Construction Bond Credits	4867									
241	Build America Bond Tax Credits	4868									
242	Build America Bond Interest Reimbursement	4869									
243	ARRA - General State Aid - Other Government Services Stabilization	4870									
244	Other ARRA Funds - II	4871									
245	Other ARRA Funds - III	4872									
246	Other ARRA Funds - IV	4873									
247	Other ARRA Funds - V	4874									
248	ARRA - Early Childhood	4875									
249	Other ARRA Funds - VII	4876									
250	Other ARRA Funds - VIII	4877									
251	Other ARRA Funds - IX	4878									
252	Other ARRA Funds - X	4879									
253	Other ARRA Funds - Ed Job Fund Program	4880									
254	Total Stimulus Programs		0	0	0	0	0	0		0	0
255	Race to the Top Program	4901									
256	Race to the Top - Preschool Expansion Grant	4902									
257	Title III - Instruction for English Learners & Immigrant Students	4905									
258	Title III - English Language Acquisition	4909									
259	McKinney Education for Homeless Children	4920									
260	Title II - Eisenhower - Professional Development Formula	4930									
261	Title II - Teacher Quality	4932	35,420								
262	Federal Charter Schools	4960									
263	State Assessment Grants	4981									
264	Grant for State Assessments and Related Activities	4982									
265	Medicaid Matching Funds - Administrative Outreach	4991	148,163								
266	Medicaid Matching Funds - Fee-For-Service Program	4992									
267	Other Restricted Grants Received from Federal Government through State (Describe & Itemize)	4999	151,556								

ESTIMATED RECEIPTS/REVENUES

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
268	Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		960,950	0	0	0	0	0		0	0
269	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	960,950	0	0	0	0	0	0	0	0
270	TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		22,974,360	2,816,293	15,500	2,465,050	646,262	52,500	244,943	152,531	0
271	TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		23,052,382								

ESTIMATED DISBURSEMENTS/EXPENDITURES

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100	8,407,327	1,588,332	42,139	578,005	0		99,846		10,715,649
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125	213,977	57,062	800	7,000					278,839
8	Special Education Programs (Functions 1200 - 1220)	1200	2,080,900	546,474	64,000	25,325		570	4,400		2,721,669
9	Special Education Programs Pre-K	1225	159,817	35,826	1,500	8,000					205,143
10	Remedial and Supplemental Programs K-12	1250	85,810	16,799	28,595	1,600					132,804
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400									0
14	Interscholastic Programs	1500	245,183	3,541	15,000	13,125					276,849
15	Summer School Programs	1600	37,467	468	2,500	4,000					44,435
16	Gifted Programs	1650	209,642	37,375							247,017
17	Driver's Education Programs	1700									0
18	Bilingual Programs	1800	1,500	22		7,400					8,922
19	Truant Alternative & Optional Programs	1900									0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912						437,200			437,200
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									178
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						78,022			78,022
34	Total Instruction¹⁴ (Without Student Activity Funds 1999)	1000	11,441,623	2,285,899	154,534	644,455	0	437,770	104,246	0	15,068,527
35	Total Instruction¹⁴ (With Student Activity Funds 1999)	1000	11,441,623	2,285,899	154,534	644,455	0	515,792	104,246	0	15,146,549
36	SUPPORT SERVICES (ED)	2000									
37	Support Services - Pupil	2100									
38	Attendance & Social Work Services	2110	302,473	47,605	200	1,547					351,825
39	Guidance Services	2120	92,503	15,833							108,336
40	Health Services	2130	239,798	95,779	51,350	4,500		2,000			393,427
41	Psychological Services	2140	177,313	33,820	11,000	7,700					229,833
42	Speech Pathology & Audiology Services	2150	325,008	58,124	54,950	4,000					442,082
43	Other Support Services - Pupils (Describe & Itemize)	2190	80,230	16,000	48,500	8,615					153,345
44	Total Support Services - Pupil	2100	1,217,325	267,161	166,000	26,362	0	0	2,000	0	1,678,848
45	Support Services - Instructional Staff	2200									
46	Improvement of Instruction Services	2210	143,000	3,927	156,685	8,800					312,412
47	Educational Media Services	2220	553,715	164,663	124,603	376,829			30,000		1,249,810
48	Assessment & Testing	2230			5,000	8,000					13,000
49	Total Support Services - Instructional Staff	2200	696,715	168,590	286,288	393,629	0	0	30,000	0	1,575,222
50	Support Services - General Administration	2300									
51	Board of Education Services	2310	3,000		175,000	4,732		6,400			189,132
52	Executive Administration Services	2320	263,551	69,991	40,600	2,800		8,000			384,942
53	Special Area Administration Services	2330	304,718	101,686	1,800						408,204
54	Tort Immunity Services	2360 - 2370									0
55	Total Support Services - General Administration	2300	571,269	171,677	217,400	7,532	0	14,400	0	0	982,278
56	Support Services - School Administration	2400									
57	Office of the Principal Services	2410	915,284	314,688	33,166	7,400	45,000	3,400	2,500		1,321,438
58	Other Support Services - School Administration (Describe & Itemize)	2490									0
59	Total Support Services - School Administration	2400	915,284	314,688	33,166	7,400	45,000	3,400	2,500	0	1,321,438

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Func#	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
60	Support Services - Business	2500									
61	Direction of Business Support Services	2510	143,222	46,626							189,848
62	Fiscal Services	2520	141,373	12,355	137,952	47,343		750			339,773
63	Operation & Maintenance of Plant Services	2540				0					0
64	Pupil Transportation Services	2550									0
65	Food Services	2560	103,088	43,020		89,282	10,000	1,200			246,590
66	Internal Services	2570			7,500						7,500
67	Total Support Services - Business	2500	387,683	102,001	145,452	136,625	10,000	1,950	0	0	783,711
68	Support Services - Central	2600									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630			2,500						2,500
72	Staff Services	2640	61,925	68,083		17,900					147,908
73	Data Processing Services	2660									0
74	Total Support Services - Central	2600	61,925	68,083	2,500	17,900	0	0	0	0	150,408
75	Other Support Services (Describe & Itemize)	2900				1,400					1,400
76	Total Support Services	2000	3,850,201	1,092,200	850,806	590,848	55,000	19,750	34,500	0	6,493,305
77	COMMUNITY SERVICES (ED)	3000	3,606	1,632	1,784	26,069					33,091
78	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
79	Payments to Other Dist & Govt Units (In-State)	4100									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120			944,211			1,006,131			1,950,342
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
86	Total Payments to Other Dist & Govt Units (In-State)	4100			944,211			1,006,131			179,195,342
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220									0
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
94	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
102	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	Total Payments to Other Dist & Govt Units	4000			944,211			1,006,131			1,950,342
105	DEBT SERVICE (ED)	5000									
106	Debt Service - Interest on Short-Term Debt	5100									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
112	Total Debt Service - Interest on Short-Term Debt	5100						0			0
113	Debt Service - Interest on Long-Term Debt	5200									0
114	Total Debt Service	5000						0			0
115	PROVISION FOR CONTINGENCIES (ED)	6000									0
116	Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))		15,295,430	3,379,731	1,951,335	1,261,372	55,000	1,463,651	138,746	0	23,545,265
117	Total Direct Disbursements/Expenditures (with Student Activity Funds (1999))		15,295,430	3,379,731	1,951,335	1,261,372	55,000	1,541,673	138,746	47 0	23,623,287

ESTIMATED DISBURSEMENTS/EXPENDITURES

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2			Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
118	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (Without Student Activity Funds 1999)										(570,905)
119	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (With Student Activity Funds 1999)										(570,905)
121	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
122	SUPPORT SERVICES (O&M)	2000									
123	Support Services - Pupil	2100									
124	Other Support Services - Pupils (Describe & Itemize)	2190									0
125	Support Services - Business	2500									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530									0
128	Operation & Maintenance of Plant Services	2540	982,934	280,043	1,368,491	395,700	54,027		20,000	2,500	3,103,695
129	Pupil Transportation Services	2550									0
130	Food Services	2560									0
131	Total Support Services - Business	2500	982,934	280,043	1,368,491	395,700	54,027	0	20,000	2,500	3,103,695
132	Other Support Services (Describe & Itemize)	2900			2,000						2,000
133	Total Support Services	2000	982,934	280,043	1,370,491	395,700	54,027	0	20,000	2,500	3,105,695
134	COMMUNITY SERVICES (O&M)	3000									0
135	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
136	Payments to Other Dist & Govt Units (In-State)	4100									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140									0
140	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
141	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
142	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									180
143	Total Payments to Other Dist & Govt Unit	4000			0			0			0
144	DEBT SERVICE (O&M)	5000									
145	Debt Service - Interest on Short-Term Debt	5100									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
151	Total Debt Service - Interest on Short-Term Debt	5100						0			0
152	Debt Service - Interest on Long-Term Debt	5200									0
153	Total Debt Service	5000						0			0
154	PROVISION FOR CONTINGENCIES (O&M)	6000									0
155	Total Direct Disbursements/Expenditures		982,934	280,043	1,370,491	395,700	54,027	0	20,000	2,500	3,105,695
156	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(289,402)
157											
158	30 - DEBT SERVICE FUND (DS)										
159	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
160	Payments to Other Dist & Govt Units (In-State)	4100									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
164	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
165	DEBT SERVICE (DS)	5000									
166	Debt Service - Interest on Short-Term Debt	5100									
167	Tax Anticipation Warrants	5110									0
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0
171	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
172	Total Debt Service - Interest On Short-Term Debt	5100						0			0

ESTIMATED DISBURSEMENTS/EXPENDITURES

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Func#	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
173	Debt Service - Interest on Long-Term Debt	5200									0
174	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300						1,147,725			1,147,725
175	Debt Service Other (Describe & Itemize)	5400									0
176	Total Debt Service	5000			0			1,147,725			1,147,725
177	PROVISION FOR CONTINGENCIES (DS)	6000									0
178	Total Direct Disbursements/Expenditures				0			1,147,725			1,147,725
179	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(1,132,225)
180											
181	40 - TRANSPORTATION FUND (TR)										
182	SUPPORT SERVICES (TR)	2000									
183	Support Services - Pupils	2100									
184	Other Support Services - Pupils (Describe & Itemize)	2190									0
185	Support Services - Business										
186	Pupil Transportation Services	2550			652,835						652,835
187	Other Support Services (Describe & Itemize)	2900									0
188	Total Support Services	2000	0	0	652,835	0	0	0	0	0	652,835
189	COMMUNITY SERVICES (TR)	3000									0
190	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
191	Payments to Other Dist & Govt Units (In-State)	4100									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140									0
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units (Describe & Itemize)	4190									181
198	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
199	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
200	Total Payments to Other Dist & Govt Units	4000			0			0			0
201	DEBT SERVICE (TR)	5000									
202	Debt Service - Interest on Short-Term Debt	5100									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt (Describe and Itemize)	5150									0
208	Total Debt Service - Interest On Short-Term Debt	5100						0			0
209	Debt Service - Interest on Long-Term Debt	5200									0
210	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
211	Debt Service - Other (Describe and Itemize)	5400									0
212	Total Debt Service	5000						0			0
213	PROVISION FOR CONTINGENCIES (TR)	6000									0
214	Total Direct Disbursements/Expenditures		0	0	652,835	0	0	0	0	0	652,835
215	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										1,812,215
216											
217	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
218	INSTRUCTION (MR/SS)	1000									
219	Regular Program	1100		117,716							117,716
220	Pre-K Programs	1125		23,654							23,654
221	Special Education Programs (Functions 1200-1220)	1200		170,861							170,861
222	Special Education Programs Pre-K	1225		10,530							10,530
223	Remedial and Supplemental Programs K-12	1250		1,239							1,239
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300									0

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funcnt #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
226	CTE Programs	1400									0
227	Interscholastic Programs	1500		5,553							5,553
228	Summer School Programs	1600		1,470							1,470
229	Gifted Programs	1650		2,906							2,906
230	Driver's Education Programs	1700									0
231	Bilingual Programs	1800		22							22
232	Truant Alternative & Optional Programs	1900									0
233	Total Instruction	1000		333,951							333,951
234	SUPPORT SERVICES (MR/SS)	2000									
235	Support Services - Pupil	2100									
236	Attendance & Social Work Services	2110		4,254							4,254
237	Guidance Services	2120		1,264							1,264
238	Health Services	2130		39,923							39,923
239	Psychological Services	2140		2,502							2,502
240	Speech Pathology & Audiology Services	2150		4,434							4,434
241	Other Support Services - Pupils (Describe & Itemize)	2190		12,496							12,496
242	Total Support Services - Pupil	2100		64,873							64,873
243	Support Services - Instructional Staff	2200									
244	Improvement of Instruction Services	2210		2,247							2,247
245	Educational Media Services	2220		59,658							59,658
246	Assessment & Testing	2230									0
247	Total Support Services - Instructional Staff	2200		61,905							61,905
248	Support Services - General Administration	2300									
249	Board of Education Services	2310		489							489
250	Executive Administration Services	2320		13,281							13,281
251	Special Area Administrative Services	2330		7,650							7,650
252	Claims Paid from Self Insurance Fund	2361									182
253	Workers' Compensation or Workers' Occupation Disease Acts Payments	2362									0
254	Unemployment Insurance Payments	2363									0
255	Insurance Payments (regular or self-insurance)	2364									0
256	Risk Management and Claims Services Payments	2365									0
257	Judgment and Settlements	2366									0
258	Educatl, Inspectl, Supervisory Serv. Related to Loss Prevention or Reduction	2367									0
259	Reciprocal Insurance Payments	2368									0
260	Legal Service	2369									0
261	Total Support Services - General Administration	2300		21,420							21,420
262	Support Services - School Administration	2400									
263	Office of the Principal Services	2410		49,661							49,661
264	Other Support Services - School Administration (Describe & Itemize)	2490									0
265	Total Support Services - School Administration	2400		49,661							49,661
266	Support Services - Business	2500									
267	Direction of Business Support Services	2510		2,038							2,038
268	Fiscal Services	2520		24,807							24,807
269	Facilities Acquisition & Construction Services	2530									0
270	Operation & Maintenance of Plant Service	2540		170,377							170,377
271	Pupil Transportation Services	2550									0
272	Food Services	2560		14,694							14,694
273	Internal Services	2570									0
274	Total Support Services - Business	2500		211,916							211,916
275	Support Services - Central	2600									
276	Direction of Central Support Services	2610									0
277	Planning, Research, Development & Evaluation Services	2620									0
278	Information Services	2630									0
279	Staff Services	2640		10,851							10,851
280	Data Processing Services	2660									0
281	Total Support Services - Central	2600		10,851							10,851
282	Other Support Services (Describe & Itemize)	2900									0
283	Total Support Services	2000		420,626							420,626

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funcnt #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
284	COMMUNITY SERVICES (MR/SS)	3000		98							98
285	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
286	Payments for Regular Programs	4110									0
287	Payments for Special Education Programs	4120									0
288	Payments for CTE Programs	4140									0
289	Total Payments to Other Dist & Govt Units	4000		0							0
290	DEBT SERVICE (MR/SS)	5000									
291	Debt Service - Interest on Short-Term Debt	5100									
292	Tax Anticipation Warrants	5110									0
293	Tax Anticipation Notes	5120									0
294	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
295	State Aid Anticipation Certificates	5140									0
296	Other (Describe & Itemize)	5150									0
297	Total Debt Service	5000						0			0
298	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
299	Total Direct Disbursements/Expenditures			754,675				0			754,675
300	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(108,413)
301											
302	60 - CAPITAL PROJECTS (CP)										
303	SUPPORT SERVICES (CP)	2000									
304	Support Services - Business										
305	Facilities Acquisition & Construction Services	2530			290,343		9,825,521				10,115,864
306	Other Support Services (Describe & Itemize)	2900									0
307	Total Support Services	2000	0	0	290,343	0	9,825,521	0	0		10,115,864
308	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
309	Payments to Other Dist & Govt Units (In-State)	4100									183
310	Payments to Regular Programs	4110									0
311	Payment for Special Education Programs	4120									0
312	Payment for CTE Programs	4140									0
313	Payments to Other Govt Units (In-State) (Describe & Itemize)	4190									0
314	Total Payments to Other Districts & Govt Units	4000			0			0			0
315	PROVISION FOR CONTINGENCIES (CP)	6000									0
316	Total Direct Disbursements/Expenditures		0	0	290,343	0	9,825,521	0	0		10,115,864
317	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(10,063,364)
318											
319	70 WORKING CASH FUND (WC)										
320											
321	80 - TORT FUND (TF)										
322	INSTRUCTION (TF)	1000									
323	Regular Programs	1100									0
324	Tuition Payment to Charter Schools	1115									0
325	Pre-K Programs	1125									0
326	Special Education Programs (Functions 1200 - 1220)	1200									0
327	Special Education Programs Pre-K	1225									0
328	Remedial and Supplemental Programs K-12	1250									0
329	Remedial and Supplemental Programs Pre-K	1275									0
330	Adult/Continuing Education Programs	1300									0
331	CTE Programs	1400									0
332	Interscholastic Programs	1500									0
333	Summer School Programs	1600									0
334	Gifted Programs	1650									0
335	Driver's Education Programs	1700									0
336	Bilingual Programs	1800									0
337	Truant Alternative & Optional Programs	1900									0
338	Pre-K Programs - Private Tuition	1910									0
339	Regular K-12 Programs Private Tuition	1911									0
340	Special Education Programs K-12 Private Tuition	1912									0

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funcnt #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
341	Special Education Programs Pre-K Tuition	1913									0
342	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
343	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
344	Adult/Continuing Education Programs Private Tuition	1916									0
345	CTE Programs Private Tuition	1917									0
346	Interscholastic Programs Private Tuition	1918									0
347	Summer School Programs Private Tuition	1919									0
348	Gifted Programs Private Tuition	1920									0
349	Bilingual Programs Private Tuition	1921									0
350	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
351	Total Instruction¹⁴	1000	0	0	0	0	0	0	0	0	0
352	SUPPORT SERVICES (TF)	2000									
353	Support Services - Pupil	2100									
354	Attendance & Social Work Services	2110									0
355	Guidance Services	2120									0
356	Health Services	2130									0
357	Psychological Services	2140									0
358	Speech Pathology & Audiology Services	2150									0
359	Other Support Services - Pupils (Describe & Itemize)	2190									0
360	Total Support Services - Pupil	2100	0	0	0	0	0	0	0	0	0
361	Support Services - Instructional Staff	2200									
362	Improvement of Instruction Services	2210									0
363	Educational Media Services	2220									0
364	Assessment & Testing	2230									0
365	Total Support Services - Instructional Staff	2200	0	0	0	0	0	0	0	0	0
366	Support Services - General Administration	2300									184
367	Board of Education Services	2310									0
368	Executive Administration Services	2320									0
369	Special Area Administration Services	2330									0
370	Claims Paid from Self Insurance Fund	2361									0
371	Risk Management and Claims Services Payments	2365			108,746						108,746
372	Total Support Services - General Administration	2300	0	0	108,746	0	0	0	0	0	108,746
373	Support Services - School Administration	2400									
374	Office of the Principal Services	2410									0
375	Other Support Services - School Administration (Describe & Itemize)	2490									0
376	Total Support Services - School Administration	2400	0	0	0	0	0	0	0	0	0
377	Support Services - Business	2500									
378	Direction of Business Support Services	2510									0
379	Fiscal Services	2520									0
380	Operation & Maintenance of Plant Services	2540									0
381	Pupil Transportation Services	2550									0
382	Food Services	2560									0
383	Internal Services	2570									0
384	Total Support Services - Business	2500	0	0	0	0	0	0	0	0	0
385	Support Services - Central	2600									
386	Direction of Central Support Services	2610									0
387	Planning, Research, Development & Evaluation Services	2620									0
388	Information Services	2630									0
389	Staff Services	2640									0
390	Data Processing Services	2660									0
391	Total Support Services - Central	2600	0	0	0	0	0	0	0	0	0
392	Other Support Services (Describe & Itemize)	2900									0
393	Total Support Services	2000	0	0	108,746	0	0	0	0	0	108,746
394	COMMUNITY SERVICES (TF)	3000									0
395	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
396	Payments to Other Dist & Govt Units (In-State)	4100									
397	Payments for Regular Programs	4110									0
398	Payments for Special Education Programs	4120									0
										52	0

ESTIMATED DISBURSEMENTS/EXPENDITURES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description: Enter Whole Numbers Only	Funcnt #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
399	Payments for Adult/Continuing Education Programs	4130									0
400	Payments for CTE Programs	4140									0
401	Payments for Community College Programs	4170									0
402	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
403	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
404	Payments for Regular Programs - Tuition	4210									0
405	Payments for Special Education Programs - Tuition	4220									0
406	Payments for Adult/Continuing Education Programs - Tuition	4230									0
407	Payments for CTE Programs - Tuition	4240									0
408	Payments for Community College Programs - Tuition	4270									0
409	Payments for Other Programs - Tuition	4280									0
410	Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
411	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						0			0
412	Payments for Regular Programs - Transfers	4310									0
413	Payments for Special Education Programs - Transfers	4320									0
414	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
415	Payments for CTE Programs - Transfers	4340									0
416	Payments for Community College Program - Transfers	4370									0
417	Payments for Other Programs - Transfers	4380									0
418	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
419	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
420	Payments to Other Dist & Govt Units (Out of State)	4400									0
421	Total Payments to Other Dist & Govt Units	4000			0			0			0
422	DEBT SERVICE (TF)	5000									
423	Debt Service - Interest on Short-Term Debt										
424	Tax Anticipation Warrants	5110									0
425	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
426	Other Interest or Short-Term Debt (Describe & Itemize)	5150									185
427	Total Debt Service	5000						0			0
428	PROVISION FOR CONTINGENCIES (TF)	6000									0
429	Total Direct Disbursements/Expenditures		0	0	108,746	0	0	0	0	0	108,746
430	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										43,785
431											
432	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
433	SUPPORT SERVICES (FP&S)	2000									
434	Support Services - Business	2500									
435	Facilities Acquisition & Construction Services	2530									0
436	Operation & Maintenance of Plant Service	2540									0
437	Total Support Services - Business	2500	0	0	0	0	0	0	0		0
438	Other Support Services (Describe & Itemize)	2900									0
439	Total Support Services	2000	0	0	0	0	0	0	0		0
440	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
441	Payments to Regular Programs	4110									0
442	Payments to Special Education Programs	4120									0
443	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
444	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
445	DEBT SERVICE (FP&S)	5000									
446	Debt Service - Interest on Short-Term Debt	5100									
447	Tax Anticipation Warrants	5110									0
448	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
449	Total Debt Service - Interest on Short-Term Debt	5100						0			0
450	Debt Service - Interest on Long-Term Debt	5200									0
451	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
452	Total Debt Service	5000						0			0
453	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
454	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
455	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

This page is provided for detailed itemizations as requested within the body of the Report.

- 1.
- 2.
- 3.
- 4.

	A	B	C	D	E	F
1	DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
2	Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
3	Direct Revenues	22,974,360	2,816,293	2,465,050	244,943	28,500,646
4	Direct Expenditures	23,545,265	3,105,695	652,835		27,303,795
5	Difference	(570,905)	(289,402)	1,812,215	244,943	1,196,851
6	Estimated Fund Balance - June 30, 2021	7,651,319	644,180	4,154,062	581,925	13,031,486
7	Balanced budget, no deficit reduction plan is required.					
8	<i>A deficit reduction plan is required if the local board of education adopts (or amends) the 2020-21 school district budget in which the "operating funds" listed above result in direct revenues (line 9) being less than direct expenditures (line 19) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81).</i>					
10	Note: The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.					
12	<i>The School Code, Section 17-1 (105 ILCS 5/17-1) - If the 2019-2020 Annual Financial Report (AFR) reflects a deficit as defined above (page 36), then the school district shall adopt and submit a deficit reduction plan (found here on page 20-24) to ISBE within 30 days after acceptance of the AFR.</i>					
13	<i>The deficit reduction plan, if required, is developed using ISBE guidelines and format.</i>					

**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	C	D	E	F	G
1	*School Districts Only		DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2020-2021				
2							
3	06-016-0960-02						
4	<i>District Number</i>						
5	Riverside Public School District 96						
	<i>District Name</i>						
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		8,222,224	1,687,609	2,341,847	586,982	12,838,662
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000	20,266,287	2,816,293	2,084,150	244,943	25,411,673
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0		0
11	STATE SOURCES	3000	1,747,123	0	380,900	0	2,128,023
12	FEDERAL SOURCES	4000	960,950	0	0	0	960,950
13	Total Receipts/Revenues		22,974,360	2,816,293	2,465,050	244,943	28,500,646
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000	15,068,527				15,068,527
16	SUPPORT SERVICES	2000	6,493,305	3,105,695	652,835		10,251,835
17	COMMUNITY SERVICES	3000	33,091	0	0		33,091
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	1,950,342	0	0		1,950,342
19	DEBT SERVICES	5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0
21	Total Disbursements/Expenditures		23,545,265	3,105,695	652,835		27,303,795
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(570,905)	(289,402)	1,812,215	244,943	1,196,851
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	754,027	0	250,000	1,004,027
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	(754,027)	0	(250,000)	(1,004,027)
27	ESTIMATED ENDING FUND BALANCE		7,651,319	644,180	4,154,062	581,925	13,031,486

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**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	H	I	J	K	L
1	*School Districts Only		ESTIMATED BUDGET FY2021-2022				
2							
3	06-016-0960-02						
4	<i>District Number</i>						
5	Riverside Public School District 96						
6	<i>District Name</i>		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		7,651,319	644,180	4,154,062	581,925	13,031,486
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		7,651,319	644,180	4,154,062	581,925	13,031,486

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**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	M	N	O	P	Q
1	*School Districts Only		ESTIMATED BUDGET FY2022-2023				
2							
3	06-016-0960-02						
4	<i>District Number</i>						
5	Riverside Public School District 96						
	<i>District Name</i>						
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		7,651,319	644,180	4,154,062	581,925	13,031,486
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		7,651,319	644,180	4,154,062	581,925	13,031,486

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**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	R	S	T	U	V
1	*School Districts Only		ESTIMATED BUDGET FY2023-2024				
2							
3	06-016-0960-02						
4	<i>District Number</i>						
5	Riverside Public School District 96						
	<i>District Name</i>						
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		7,651,319	644,180	4,154,062	581,925	13,031,486
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		7,651,319	644,180	4,154,062	581,925	13,031,486

191

**ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division**

	A	B	W	X	Y	Z
1	*School Districts Only		SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET <i>Date of Adoption:</i> _____ <i>(Enter as MM/DD/YY)</i>			
2						
3	06-016-0960-02					
4	<i>District Number</i>					
5	Riverside Public School District 96					
6	<i>District Name</i>		FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		12,838,662	13,031,486	13,031,486	13,031,486
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	25,411,673	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0
11	STATE SOURCES	3000	2,128,023	0	0	0
12	FEDERAL SOURCES	4000	960,950	0	0	0
13	Total Receipts/Revenues		28,500,646	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	15,068,527	0	0	0
16	SUPPORT SERVICES	2000	10,251,835	0	0	0
17	COMMUNITY SERVICES	3000	33,091	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	1,950,342	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		27,303,795	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		1,196,851	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		1,004,027	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(1,004,027)	0	0	0
27	ESTIMATED ENDING FUND BALANCE		13,031,486	13,031,486	13,031,486	13,031,486

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2020-2021 through Fiscal Year 2023-2024

Riverside Public School District 96 06-016-0960-02

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:

2. Assumptions Used in the Deficit Reduction Plan:

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

- Short and Long Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance) If yes please explain:

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2021 budgeted expenditures over FY2020 actual expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at:
[Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET			School District Name: Riverside Public School District 96					
			RCDT Number: 06-016-0960-02					
(Section 17-1.5 of the School Code)			Estimated Actual Expenditures, Fiscal Year 2020			Budgeted Expenditures, Fiscal Year 2021		
Description (Enter Whole Numbers Only)	Funct #	(10) Educational Fund	(20) Operations & Maintenance Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1. Executive Administration Services	2320			0	384,942		0	384,942
2. Special Area Administration Services	2330			0	408,204		0	408,204
3. Other Support Services - School Administration	2490			0	0		0	194 0
4. Direction of Business Support Services	2510			0	189,848	0	0	189,848
5. Internal Services	2570			0	7,500		0	7,500
6. Direction of Central Support Services	2610			0	0		0	0
7. Deduct - Early Retirement or other pension obligations required by state law and include above				0				0
8. Totals		0	0	0	990,494	0	0	990,494
9. Estimated Percent Increase (Decrease) for FY2021 (Budgeted) over FY2020 (Actual)								Enter Actual Data!

REFERENCE PAGE

Reference Description

- 1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #/20 and #/30 (audit figures, if available).
- 2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- 3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- 3a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- 4 Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- 5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- 6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- 7 Cash plus investments must be greater than or equal to zero.
- 8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- 9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- 10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- 11 Include revenue accounts 1110 through 1115, 1117, 1118 & 1120.
- 12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- 13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- 14 Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- 15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- 16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money
(see 105 ILCS 5/20-10 for further explanation)

RIVERSIDE PUBLIC SCHOOL DISTRICT 96
EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: July 15, 2020
Subj: Estimated Cost for a Full-Time Substitute Teacher

The estimated total cost for a full-time substitute teacher using the salary for BA-0 would be \$58,000.

The 5.8 positions on-hold in the (Draft II) Tentative Budget total \$335,507 and could be kept on-hold for the entire year in order to pay for five full-time substitutes for the 2020-2021 school year.

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

EVERY CHILD EVERY DAY



To: Dr. Martha Ryan-Toye, Superintendent
From: James Fitton, Director of Finance and Operations/CSBO
Date: July 15, 2020
Subj: Additional FY21 Budget Items Requiring Pre-Approval

The 2020-2021 Annual Budget is required to be adopted by September 30, 2020.

The following learning tools are included in that budget, however, to be received and prepped in time for the school year, they may need to be ordered prior to the formal budget approval.

The following are new or replacement items and include all year one costs:

- \$36,700 for Dreambox which replaces Ten Marks
- \$36,125 for Lexia/ Core PowerUp (option 3)
- \$39,734 for
 - Performance Matters (Data Mgt System) and
 - Schoolology (Learning Mgt System)

The Administration recommends approval of these early purchases to have them ready for the 2020-2021 school year.

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

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To: Dr. Martha Ryan-Toye, Superintendent
From: Angela Dolezal, Director of Teaching and Learning
Don Tufano, Director of Technology and Innovation
Date: July 15, 2020
Re: Learning Management System - Schoology

Background

As the data management discussion progressed throughout the 2016-2017 and 2017-2018 school years, a discussion about a learning management system occurred concurrently, as some of the data management systems also incorporated a learning management system. Otus was one of these data management systems that included a learning management system as well. Schoology was another learning management system that was being reviewed at this time.

A learning management system would allow for a more personalized learning experience, and it would provide a way to maximize the district's one-to-one program device utilization. A learning management system would also help the district move to a mostly digital-based curriculum.

While a learning management system was identified as a need at least four years ago, the need for this system was highlighted during our ten-week remote learning period. During the remote learning period this past spring, parents identified a need for one consistent platform to house assignments and communications. And, both teachers and parents expressed a need for a method to communicate lessons, assignments, and feedback with students directly.

Process

The following characteristics were identified as necessary for a learning management system:

- Maintain all learning materials in one location for students and families to have easy access
- Ability to continue to use instructional materials created in Google Suite
- Ability to have two-way communication between teachers and classes, as well as between teachers and individual students
- Ability to use a virtual platform (i.e., Zoom, Google Meets, Google Teams, etc.) within the learning management system
- Ability to sync with PowerTeacher and Gradebook for grading purposes

Between 2016 and 2019, the learning management systems were reviewed in conjunction with data management systems that included them. The administration had determined that the priority was to

identify a data management system, and then select a learning management system, as the prior often impacted the later in terms of establishing needs and criteria.

While reviewing data management systems with members of the district leadership team, various learning management systems were also considered. These learning management systems included Otus, Canvas/Mastery Connect, and Schoology. All three of the learning management systems were determined to have met the needs of our administrators, so the programs were taken to certified staff members. Between April and May 2020, a team of certified staff members and members from the district leadership team reviewed the learning management systems. The team determined that both Schoology and Canvas/Mastery Connect met our predetermined needs.

Table 1: Pricing Comparisons

Vendor	First Year	One Time Set-up Fee	Total First Year Cost
Canvas/Mastery Connect	\$26,225	\$8,500	\$34,725
Otus	\$29,647*	\$1,992	\$31,639
Schoology	\$14,505	\$3,300	\$17,805**

*This price includes the OTUS data management system.

**PowerSchool total first-year cost for the data management system (Performance Matters) and the learning management system (Schoology) is \$33,135.

Technology Considerations

PowerSchool’s Schoology service falls under the umbrella of the existing terms of service and data sharing agreement already in place with the PowerSchool products currently in use by District 96.

Recommendation for Consideration

Your favorable consideration and approval are requested for the purchase of a learning management system for the 2020-2021 school year. After careful consideration and thoughtful discussions, it is the recommendation that the district purchases Schoology.

Implementation for the learning management system will begin with the sixth- through eighth-grade staff and students for at least the first five months of the school year. Upper elementary staff and students will start making the transition to the learning management system during the later part of the school year, with primary staff and students beginning implementation during the beginning of the 2021-2022 school year. Full implementation of the learning management system will occur by the beginning of the 2022-2023 school year.



PowerSchool Group LLC
150 Parkshore Dr., Folsom, CA 95630
Quote #: Q-388257 - 2

Quote Expiration Date: 6/26/2020

Prepared By: Jonathan Barry

Customer Contact: Angela Dolezal

Customer Name: Riverside School District 96

Title: Director of Teaching and Learning

Enrollment: 1,700

Address: 63 Woodside Rd

Contract Term: 36 Months

City: Riverside

Start Date: 7/1/2020

State/Province: Illinois

End Date: 6/30/2023

Zip Code: 60546

Phone #: (708) 447-5007

Product Description	Quantity	Unit	Extended Price
Initial Term 7/1/2020 - 6/30/2021			
License and Subscription Fees			
Schoology LMS Subscription	1,700.00	Students	USD 14,450.00
Schoology Content Subscription Professional Learning	1.00	Per Person	USD 1,500.00
PowerSchool Performance Matters Assessment Analytics Core+	1,700.00	Students	USD 8,308.75
PowerSchool Assessment Item Bank	1,700.00	Students	USD 2,890.00
Schoology LMS One Time Discount	1.00	Each	USD -1,445.00
PowerSchool Performance Matters One Time Discount	1.00	Each	USD -1,119.80

License and Subscription Totals: **USD 24,583.95**

Professional Services and Setup Fees			
Schoology LMS Implementation - Basic	1.00	Each	USD 1,800.00
PM Student Assessment & Analytics Deployment - Basic <10K	1.00	Each	USD 4,125.00
Educational Impact Consulting per Hour	7.00	Hours	USD 2,625.00

Professional Services and Setup Fee Totals: **USD 8,550.00**

Training Services			
Schoology Remote Professional Development	12.00	Hours	USD 3,600.00
PowerSchool Performance Matters Training Remote	2.00	Day	USD 3,000.00

Training Services Total: **USD 6,600.00**

Quote Total

Total Discount:	USD 7,091.05
Initial Term	7/1/2020 - 6/30/2021
Initial Term Total	USD 39,733.95

Annual Ongoing Fees as of 7/1/2021

Schoology LMS Subscription	1,700.00	Students	USD 14,450.00
Schoology Content Subscription Professional Learning	1.00	Per Person	USD 1,500.00
PowerSchool Performance Matters Assessment Analytics Core+	1,700.00	Students	USD 8,308.75
PowerSchool Assessment Item Bank	1,700.00	Students	USD 2,890.00

Annual Ongoing Fees Total: **USD 27,148.75**

Fees charged in subsequent periods within the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the Master Services Agreement. Any applicable state sales tax has not been added to this quote. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Treatment of purchases orders are governed as provided in the Master Services Agreement referenced below.

By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at <https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-01-20.pdf>.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 6-1-2020

Riverside School District 96
Signature:

Printed Name:

Title:

Date:

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
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708-447-3252 *fax*
www.district96.org



To: Dr. Martha Ryan-Toye, Superintendent
From: Angela Dolezal, Director of Teaching and Learning
Don Tufano, Director of Technology and Innovation
Date: July 15, 2020
Re: Data Management System - Performance Matters

Background

Since the 2016-2017 school year, administrators and staff members have been discussing the purchase of a data management system. During the 2016-2017 school year, four data management systems were reviewed, including SchoolCity Suite, OTUS, DecisionED, and PowerSchool Analytics.

During the 2017-2018 school year, the team evaluated two more data management systems. Although the decision was made to implement in the 2019-2020 school year, a team of administrators, technology staff, and certified staff members still reviewed products with the hope of making a recommendation before the end of the 2017-2018 school year. The tech steering committee discussed data management systems in January 2017, September 2017, February 2018, and April 2018.

In the Spring of 2018, the team selected PowerSchool Unified Insights; however, shortly after the selection of this data management platform, PowerSchool no longer supported Unified Insights, and the team had to go back to the drawing board. They reviewed their second choice, IO education, and determined it still met their needs. However, in January 2019, IO education was acquired in a merger, and it was decided that the platform would no longer be supported. The team agreed that the process of selecting a data management system would be put on hold until the new Director of Teaching and Learning was hired and in the role.

Process

The following characteristics were identified as necessary for a data management system:

- Centralize data and allow for data sharing in a secure environment
- Support multiple assessment sources, specifically NWEA MAP, CogAT, FastBridge, Illinois Assessment of Readiness, Illinois Science Assessment, Fountas and Pinnell, and District Curriculum-Based Measures
- Generate performance comparison reports
- Select combinations of assessments and demographic data
- Analyze correlations based on identified parameters
- Incorporate custom data
- Assist with early identification of at-risk students

- Report data longitudinally

A committee of administrators, technology staff, and certified staff members reviewed about six data management systems over two years. While the committee selected a program in Spring 2018, it was acquired in a merger and no longer supported. The news of this acquisition came around the time the former Assistant Superintendent of Curriculum and Instruction announced she would be leaving at the end of the year; therefore, it was determined that the search for a new data management system would begin when the new Director of Teaching and Learning started.

Beginning in Fall 2019, the search for a new data management system started with various members of the district leadership team. Between August 2019 and March 2020, the team reviewed PowerSchool Performance Matters, OTUS, Illuminate eduClimber, and Forecast 5’s 5 Lab. An early determination was made that eduClimber and 5 Lab would not meet the predetermined needs; however, PowerSchool Performance Matters and OTUS did successfully meet those needs. When reviewing both systems side by side, they offered several similar components. Because the two programs were comparable, Performance Matters was selected as it is compatible and works in conjunction with PowerSchool, our current Student Information System.

Table 1: Pricing Comparisons

Vendor	First Year	One Time Set-up Fee	Total First Year Cost
OTUS	\$29,647*	\$1,992	\$31,639
PowerSchool Performance Matters	\$10,080	\$5,250	\$15,330

*This cost includes the OTUS learning management system.

**PowerSchool total first-year cost for the data management system (Performance Matters) and the learning management system (Schoology) is \$33,135.

Technology Considerations

PowerSchool’s Performance Matters service falls under the umbrella of the existing terms of service and data sharing agreement already in place with the PowerSchool products currently in use by District 96.

Recommendation for Consideration

Your favorable consideration and approval are requested for the purchase of a data management system. After careful consideration and thoughtful discussions, it is the recommendation that the district purchases PowerSchool Performance Matters Assessment and Analytics.

Implementation for the data management system will begin at the administrative level during the 2020-2021 school year. Certified staff will begin implementation during the 2021-2022 school year, with full implementation of the data management system by the 2022-2023 school year.

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

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To: Dr. Martha Ryan-Toye, Superintendent
From: Angela Dolezal, Director of Teaching and Learning
Don Tufano, Director of Technology and Innovation
Date: July 15, 2020
Re: Math Supplemental Resource - Dreambox

Background

TenMarks was the supplemental math resource used throughout the district until it folded in Spring 2019. At the time of its termination, the annual cost to District 96 was about \$30,000. The exploration of a replacement product with the same data privacy and functionality began during the 2018-2019 school year. When the Assistant Superintendent for Curriculum and Instruction announced that she would be leaving at the end of the year, the search for a replacement program was put on hold until the new Director of Teaching and Learning took over the role.

The need for a supplemental math program was established with the termination of TenMarks, as teachers regularly expressed a need to fill the gap left by the discontinuation of this program. Further, our ten-week remote learning period also highlighted the need for a supplemental math program that would allow teachers to assign work based on student needs and instruction. The ten-week remote learning period also demonstrated the need for a supplemental math program that would allow for an assessment of student growth over time.

Process

The following characteristics were identified as necessary for any replacement product:

- Aligns to Common Core State Standards
- Allows teachers autonomy to assign lessons to students based on current classroom instruction
- Allows specialists to assign lessons to students based on ongoing MTSS work
- Provides data by student, class, school, and district to help drive small group instruction and curricular decisions
- Includes of digital manipulatives
- Provides options for kindergarten through eighth grade

The Director of Teaching and Learning, the Innovative Learning Specialist, two primary and intermediate classroom teachers, an elementary and middle school math interventionist, all reviewed three math programs - Dreambox, Freckle, and IXL. These programs were selected based on prior experiences with the free versions of the programs, as well as from conversations with other school districts in the West 40 consortium. Through the review of the programs, the team discovered that the

three programs offered different functions and support. Dreambox and Freckle offer more conceptual instruction working to ensure students understand how to complete the problem compared to IXL, which focuses more on procedural instruction - whether the problem is right or wrong. We also learned that Dreambox uses digital manipulatives that are similar to real-life manipulatives to teach the math problems. In contrast, Freckle uses some manipulatives, but not the same range of manipulatives, as seen with Dreambox. IXL does not use digital manipulatives during its instruction.

Table 1: Pricing Comparisons

Vendor	First Year Cost	Second Year Cost	Third Year Cost	Total Three-Year Cost
Dreambox	\$36,700	\$35,260	\$35,260	\$107,220
Freckle	\$26,090	\$26,090	\$26,090	\$78,270
IXL	\$22,605	\$12,953	\$12,952	\$48,510

Technology Considerations

District 96 continues to work with Dreambox Learning on finalizing details of the terms of service and data-sharing agreement. Dreambox Learning services are compliant with all existing state and federal student data privacy laws. Given that the terms of service and data privacy agreements are part of the contractual service agreement, these items will not be finalized until District 96 administration has received the Board of Education approval to execute the agreement.

Recommendation for Consideration

Your favorable consideration and approval are requested for the purchase of a supplemental math program for the 2020-2021 school year. After careful consideration and thoughtful discussions, it is the recommendation that the district purchases Dreambox as a supplemental math program to replace TenMarks.

Implementation of Dreambox will begin during the fall of the 2020-2021 school year. The first year will focus on utilizing the program with fidelity. The second year (2021-2022) will focus on building a commitment to the program, and the third year (2022-2023) will focus on ensuring Dreambox is a part of our Riverside District 96 culture.



Licensing Agreement for RIVERSIDE SD 96, IL

May 28, 2020

DreamBox is a SaaS instructional technology that provides personalized math instruction in an engaging environment for students. DreamBox provides a three-pronged approach to math focusing on teaching concepts, problem solving and procedures that is underpinned with an intelligent adaptive engine that sequences and personalizes instruction to meet the needs of each student.

Agreement and Quotation Summary:

- Pricing proposal is valid through 06-26-2020
- Includes 24/7 access for all licensed students and administrators
- DreamBox Client Success team is available to support teachers, administrators and parents

Contract Summary	
Customer: Angela Dolezal Curriculum Director dolezala@district96.org 7084475007	Agreement Prepared By: Lindsey Hackbarth District Partner Manager lindsey.hackbarth@dreambox.com 513-913-8133
Customer's Billing Address: RIVERSIDE SD 96, IL 63 WOODSIDE RD RIVERSIDE, IL 60546	Company Mailing Address: 600 108 th Ave. NE, Suite 805 Bellevue, WA 98004-4454 Phone: 877.451.7845 Fax: 425.484.6476
Service Start Date: 07-01-2020 Invoice Date: 07-01-2020 Payment Date: 07-31-2020	Contract Term (Months): 14

Qty	Description	Price Per	Sub-Total
1	New 501-1,000 DreamBox Site License 24/7 Access for ALL Students and Teachers at Hauser Jr High (Year 1: 2020-21 SY)	\$ 7,437.50	\$ 7,437.50
2	New <501 DreamBox Site License 24/7 Access for ALL Students and Teachers at Ames & Central (Year 1: 2020-21 SY)	\$ 6,970.00	\$ 13,940.00
375	New DreamBox Seat License Subscription 24/7 Access for 375 Students & Teachers at Blythe Park and Hollywood (Year 1: 2020-21 SY)	\$ 25.50	\$ 9,562.50
16	Up to 60-Minute Webinar Custom Live PD Webinars - 4 each for Ames/Central/Hauser Jr High and 4 combined for Blythe Park and Hollywood (Year 1: 2020-21 SY)	\$ 360.00	\$ 5,760.00
	Sales Tax	\$ 0.00	\$ 0.00
	Outside of the states of Washington South Carolina, Arizona and Hawaii, customers are responsible for remitting any taxes imposed by their states.	Total Amount:	\$36,700.00 USD

Pricing

Pricing Category	Fees Per Annual Period

Invoicing and Payment Terms

Subscription Period	Fees	Invoice Date	Payment Due Date
Year 1 (July 2020 - Sept 2021)	\$36700	07-01-2020	07-31-2020
Year 2 (Sept 2021 - Sept 2022)	\$35260	07-01-2021	07-31-2021
Year 3 (Sept 2022 - Sept 2023)	\$35260	07-01-2022	07-31-2022

TERMS AND CONDITIONS

DreamBox Learning, Inc. (“DreamBox Learning”) offers software products and services that provide personalized math instruction in an engaging environment for students. DreamBox Learning provides a three-pronged approach to math, focusing on teaching concepts, problem-solving, and procedures, that is underpinned with an intelligent, adaptive engine that sequences and personalizes instruction to meet the needs of each student. DreamBox Learning’s software products and services are offered to you on a software-as-a-service basis pursuant to the terms and conditions set forth in this Software-as-a-Service Agreement (the “Agreement”). This Agreement is made and entered into by and between DreamBox Learning and you, the customer identified on the attached order form (“you” or “Customer”). This Agreement sets forth the terms and conditions pursuant to which DreamBox Learning agrees to provide to you access to and use of the software products and services described in this Agreement (collectively, the “Software and Services”). This Agreement comprises the attached order form (the “Order Form”) and these terms and conditions (the “Terms and Conditions”), each of which are an integral part of this Agreement and incorporated herein by this reference. If this Agreement reflects your understanding, please indicate your agreement to be legally bound hereto by having a duly authorized signatory sign below. The Agreement will only be effective when executed and delivered by a duly authorized signatory of each party. Capitalized terms used but not otherwise defined in these Terms and Conditions (whether in singular, plural, or possessive) have the meaning ascribed to such terms in the text of these Terms and Conditions or the Order Form.

1. CUSTOMER ACCOUNT

1.1 Access. These Terms and Conditions govern your access to the Software and Services. The Software and Services comprise the software to which you are granted access by DreamBox Learning (the “Software”) and the services provided by DreamBox Learning to you in connection therewith (the “Services”). Beginning on the Service Start Date, DreamBox Learning will provide you with the account activation information necessary for you to access the Software and Services via an online account (the “Customer Account”). Notwithstanding anything to the contrary herein, you will be responsible for obtaining and maintaining at your expense all the necessary computer hardware, software, modems, routers, connections to the Internet, and other equipment, systems, and networks required in order to access the Customer Account and the Software and Services provided in connection therewith. You are solely responsible for the confidentiality and use of the usernames, passwords, and account identifiers associated with the Customer Account. In no event will DreamBox Learning be liable for any loss of your data or other claims to the extent the same arose from unauthorized access to the Customer Account.

1.2 Updates; Enhancements. At no charge to you, DreamBox Learning will install on its servers any software updates deemed reasonably necessary to address errors, bugs, or other performance issues in the Customer Account or the Software and Services (collectively, “Updates”). Updates, if any, will be subject to this Agreement. DreamBox Learning reserves the right at any time and without prior notice to Customer to temporarily limit Customer’s access to the Customer Account and use of the Software and Services in order to perform repairs, make modifications, or as a result of circumstances beyond DreamBox Learning’s reasonable control. DreamBox Learning may, in its sole discretion, modify, enhance, or otherwise change the Software and Services upon written notice to you. DreamBox Learning shall not be obligated to provide to you any new feature, functionality, or service for which DreamBox Learning generally charges a separate fee.

1.3 License. Subject to the terms and conditions of this Agreement, DreamBox Learning hereby grants to you a limited, non-exclusive, non-sublicenseable, non-transferable license during the Subscription Period to access the Customer Account and permit designated faculty and staff and enrolled students to use the Software and Services, as made available to you via the Customer Account, commencing on the Service Start Date, solely for your own educational purposes.

1.4 Protections Against Unauthorized Use. You will take all appropriate steps and precautions to protect the Software and Services from unauthorized use by your officers, directors, trustees, faculty, staff, employees, agents, and students, and any third parties who obtain access to the Software and Services directly or indirectly through you, including any former officers, directors, trustees, faculty, staff, employees, agents, or students. You understand that nothing in the license granted to you in Section 1.3 above permits you to disclose know-how, trade secrets, or other non-public information disclosed to you by DreamBox Learning to any third party without obtaining DreamBox Learning’s advance written consent except as otherwise required by applicable state or federal law. In the event of any actual or suspected unauthorized use by anyone who obtained access to the Software and Services directly or indirectly through you, you will take all steps reasonably necessary to terminate such unauthorized use. Further, you will provide to DreamBox Learning such cooperation and assistance related to any such unauthorized use as DreamBox Learning may reasonably request.

1.5 Compliance with Website Terms of Use, Privacy Policy, and Other Legal Terms. You understand and agree that you and your officers, directors, trustees, faculty, staff, employees, agents, and students will be bound by the terms and conditions set forth in DreamBox Learning’s Website Terms of Use (available at <http://www.dreambox.com/terms> or a successor site) to which you and such individuals will consent in connection with your and their access to and use of the Customer Account and the Software and Services.

1.6 Reservation of Rights. The Software and Services are licensed to you, not sold. You acknowledge that the Software and Services and any and all intellectual property rights therein, including any know-how, trade secrets, and other non-public information related to the Software and Services, are, and shall remain, the sole and exclusive property of DreamBox Learning and contain DreamBox Learning’s confidential and proprietary materials. All uses of DreamBox Learning’s trademarks and related goodwill incidental to your access to the

Customer Account or use of the Software and Services will inure solely to DreamBox Learning and you will obtain no rights with respect to any of DreamBox Learning's trademarks. You acknowledge and agree that, if you or your officers, directors, trustees, faculty, staff, employees, agents, or students provide any feedback or suggestions to DreamBox Learning concerning the Software and Services (including identifying any potential errors or improvements) ("Feedback"), DreamBox Learning is hereby assigned all right, title, and interest in and to the Feedback, including any and all intellectual property rights therein, and DreamBox Learning is free to use the Feedback without any payment or restriction.

2. TERM AND TERMINATION

2.1 Term. This Agreement will become effective as of the Effective Date, and it will continue in effect until it expires or is terminated in accordance with Sections 2.2, 2.3, and/or 2.4 below (the "Term"). For the avoidance of doubt, the Term comprises the period between the Effective Date and the Service Start Date, the Initial Period, and each Renewal Period.

2.2 Subscription Period. The Initial Period and each Renewal Period (collectively, the "Subscription Period") will be for the duration set forth in the Order Form. Following the end of the Subscription Period, this Agreement automatically will expire, unless the parties mutually agree in writing to renew this Agreement for one or more additional periods.

2.3 Termination without Cause. Neither party may terminate this Agreement without cause. For termination for cause, see Section 2.4 below. Notwithstanding the foregoing, you may terminate this Agreement at the end of the Initial Subscription Period or the then-current Subscription Renewal Period, as the case may be, in the event that an amount necessary to pay the Fee, or Fees, associated with the next Subscription Renewal Period are not included in your budget appropriation for the applicable appropriation period, provided that (a) you use your best efforts to seek and obtain the necessary amount to meet your payment obligations hereunder in each applicable budget appropriation; (b) you notify us of your intent to terminate the agreement within 60 days after the applicable budget appropriation is approved and no later than 30 days prior to the end of the Initial Subscription Period or the Subscription Renewal Period, as the case may be, and (c) you do not, and you hereby agree that you will not, seek and obtain replacement software or services that are the same as or similar to the Software and Services during the applicable appropriation period.

2.4 Termination or Suspension for Cause. Either party may terminate this Agreement and the rights granted hereunder by written notice to the other party in the event of any material breach by the other party of any term or condition set forth herein, if such breach remains uncured 10 days after receipt by the defaulting party of a written notice of default from the non-defaulting party. In addition to other remedies available to DreamBox Learning, it may, in its sole discretion, suspend your access to the Customer Account and use of the Software and Services if payment of any Fee is due and payable and remains outstanding for more than 45 days.

2.5 Survival. Upon termination or expiration of this Agreement, all rights and duties of the parties toward each other pursuant to the Agreement cease except that: (a) within 30 days of the effective date of termination, you will pay all amounts owing to DreamBox Learning, including any Fees accrued prior to the effective date of termination; and (b) Sections 1.4, 1.5, 1.6, 2.5, 3, and 4 survive termination or expiration of this Agreement.

3. PRIVACY

DreamBox Learning understands and agrees that you have obligations under the Family Educational Rights and Privacy Act and regulations and guidelines issued thereunder, as the same may be amended from time to time ("FERPA"), and other privacy laws to protect the confidentiality of personally identifiable information, as that term is defined in FERPA ("PII"), and to obligate those to whom you disclose PII to perform certain functions on your behalf in order to meet requirements and safeguards with respect to the use of such PII. During the term of this Agreement, DreamBox Learning is designated as your authorized representative (as that term is defined in FERPA) to receive, obtain, or create PII residing in one or more of DreamBox Learning's computer information systems used to host the Software and perform the Services. Without limiting any other obligations of this Agreement, DreamBox Learning will (a) not use PII for any purpose other than as expressly allowed under this Section 3; (b) not further disclose PII to any person, other than (i) to your applicable public school district and its employees or (ii) as specifically required or authorized by federal law; and (c) implement policies and procedures consistent with FERPA and in accordance with generally accepted practices, privacy laws, and regulations to safeguard PII from unauthorized use and further disclosure. Notwithstanding the foregoing, you acknowledge and agree that you are responsible for notifying DreamBox Learning concerning any changes to your public school district or its students, parents, teachers, or administrators that may impact DreamBox Learning's privacy policies. DreamBox Learning has no obligations to change its practices unless and until it has received notification from you of any such change, or changes, including, without limitation, any change in desired access by a student, parent, teacher, or administrator.

4. MISCELLANEOUS

The Terms and Conditions and the Order Form contain the entire agreement of the parties with respect to the subject matter of this Agreement and supersede all previous communications, representations, understandings, and agreements, either oral or written, between the parties with respect to said subject. No terms, provisions, or conditions of any sales order, purchase order, acknowledgement, or other business form that either party may use in connection with the transactions contemplated by this Agreement will have any effect on the rights, duties, or obligations of the parties under, or otherwise modify, this Agreement, regardless of any failure of a receiving party to object to these terms, provisions, or conditions. This Agreement may not be amended, except by a writing signed by both parties. Applicable activation codes for the subscription purchased by you will be issued following receipt of your authorized signature on the Order Form. Receipt of a signed Order Form from you represents a binding agreement to purchase access to

the Software. All Fees and payments are non-refundable, unless you terminate this Agreement for cause pursuant to Section 2.4 above, in which case you will receive a prorated refund of any Fees paid in advance of receipt of the Software and Services. You will remit all payments in US Dollars. Fees are exclusive of any applicable taxes or surcharges. Taxes and surcharges, if applicable, are subject to change at the time of invoicing. DreamBox Learning will not charge you taxes or surcharges if you provide us with a valid tax exemption certificate. The parties shall attempt to settle any dispute, controversy, or claim arising out of or in connection with this Agreement through consultation and negotiation in good faith and a spirit of cooperation. This Agreement and all disputes, claims, or controversies arising out of or in connection with this Agreement, including any question regarding its formation, existence, validity, enforceability, performance, interpretation, breach, or termination shall be governed by and construed in accordance with the substantive local laws of the State of Washington, without reference to its choice of law rules and not including the provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods. Each party hereby irrevocably consents to the exclusive jurisdiction and venue of the federal and state courts located in King County, Washington, in connection with any action arising out of or in connection with this Agreement and agrees that service of process to the party's address set forth on the Order Form (as may be updated from time-to-time by written notice to the other party in accordance with this Section 4) will constitute effective service within the State of Washington. Any notice required or permitted under the terms of this Agreement or required by law must be in writing and must be: (a) delivered in person, (b) sent by first class mail, or (c) sent by overnight air courier, in each case properly posted and fully prepaid to the address set forth on the Order Form. Either party may change its address for notices by notice to the other party given in accordance with this Section 4. Notices will be deemed given at the time of actual delivery in person, three business days after deposit in the mail as set forth above, or one day after delivery to an overnight air courier service. DREAMBOX LEARNING DOES NOT WARRANT THE SOFTWARE OR SERVICES, EXCEPT AS SPECIFICALLY AGREED TO IN WRITING, AND EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. YOU WILL NOT HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATION OR WARRANTY ON BEHALF OF DREAMBOX LEARNING TO ANY THIRD PARTY. NEITHER PARTY SHALL HAVE ANY CONTRACTUAL INDEMNIFICATION OBLIGATIONS TO THE OTHER PARTY. It is the express intention of the parties that DreamBox Learning perform the Services as an independent contractor. Nothing in this Agreement will in any way be construed to constitute DreamBox Learning as your agent, employee, or representative. Any waiver of the provisions of this Agreement or of a party's rights or remedies under this Agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions of this Agreement or its rights or remedies at any time, will not be construed as a waiver of the party's rights under this Agreement and will not in any way affect the validity of the whole or any part of this Agreement or prejudice the party's right to take subsequent action. Exercise or enforcement by either party of any right or remedy under this Agreement will not preclude the enforcement by the party of any other right or remedy under this Agreement or that the party is entitled by law to enforce. If any term, condition, or provision in this Agreement is found to be invalid, unlawful, or unenforceable to any extent, the parties will endeavor in good faith to agree to amendments that will preserve, as far as possible, the intentions expressed in this Agreement. If the parties fail to agree on an amendment, the invalid term, condition, or provision will be severed from the remaining terms, conditions, and provisions of this Agreement, which will continue to be valid and enforceable to the fullest extent permitted by law. This Agreement may be executed in counterparts, each of which will be deemed to be an original and together will constitute one and the same agreement. This Agreement may also be executed and delivered by facsimile or other electronic means and such execution and delivery will have the same force and effect of an original document with original signatures. This Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assigns.

DREAMBOX LEARNING, INC

CUSTOMER

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 *fax*
www.district96.org



To: Dr. Martha Ryan-Toye, Superintendent
From: Angela Dolezal, Director of Teaching and Learning
Don Tufano, Director of Technology and Innovation
Date: July 15, 2020
Re: Reading Supplemental Resource - Lexia

Background

During the 2017-2018 school year, the kindergarten team piloted the Benchmark Advance reading series. There were several positive things about the program, including the systemic and explicit approach used for phonics instruction, and so the program was adopted for the 2018-2019 school year. Also, during the 2018-2019 school year, the first-grade team adopted the phonics series for Benchmark Advance to be used in conjunction with the ReadyGen curriculum that was adopted the previous year.

During the pilot, the kindergarten team realized that due to the half-day kindergarten program, they were not able to get through all ten phonics units. They revamped their lessons, and for the 2018-2019 school year, they followed the pacing of the Benchmark Advance Phonics Skills. This faster-paced sequence would hopefully allow the teachers to get through all the phonics lessons in a half-day kindergarten program. However, as they taught with this new pacing guide, they learned that it was not developmentally appropriate, and they worked with the Assistant Superintendent to create a new phonics sequence for the 2019-2020 school year.

Process

During the 2019-2020 school year, the Director of Teaching and Learning had many discussions with the kindergarten teachers and the first-grade teachers around phonics instruction. The effectiveness of the new phonics sequence was revisited throughout the school year. And, it was determined that while the new sequence was better, gaps in phonics instruction were still noticeable. The Director of Teaching and Learning also met with the reading specialists throughout the year. During these discussions, the reading specialists shared their knowledge about the holes in students' phonics skills.

Throughout the 2019-2020 school year, the primary teachers, the reading specialists, the principals, and the Director of Teaching and Learning had several discussions around how to address these foundational gaps. Realizing a need for whole-class instruction, the Director of Teaching and Learning discussed with other districts how they were meeting their students' foundational skills needs. A few schools relayed their success with Lexia Core 5.

A summer pilot was established for use during the 2020 summer school program, with the intention of beginning district-wide implementation during the 2020-2021 school year.

Table 1: Pricing

Vendor	First Year Cost
Lexia Core5/Lexia PowerUp	\$27,925

Technology Considerations

District 96 continues to work with Learning Learning on finalizing details of the terms of service and data-sharing agreement. Learning Learning’s PowerUp Literacy services are compliant with all existing state and federal student data privacy laws. Given that the terms of service and data privacy agreements are part of the contractual service agreement, these items will not be finalized until District 96 administration has received the Board of Education approval to execute the agreement.

Recommendation for Consideration

Your favorable consideration and approval are requested for the purchase of a supplemental reading program for the 2020-2021 school year. After careful consideration and thoughtful discussions, it is the recommendation that the district purchase Lexia Core 5 and it’s middle school intervention program, Lexia PowerUp, as a supplemental reading program to enhance phonics instruction.

Implementation of Lexia will begin during the fall of the 2020-2021 school year with grades K-2. Teachers will use Lexia Core 5 and Lexia PowerUp as an intervention for students in grades 3-8 during the 2020-2021 school year. Further discussions will take place on whether to continue the program as an intervention for students in grades 3-5 or to move it to implementation for all students in grades K-5 for the 2021-2022 school year.



A Rosetta Stone® Company

Riverside Public SD 96

Jaclyn Shea
978-405-6223
jshea@lexialearning.com

July 10, 2020

Option #1

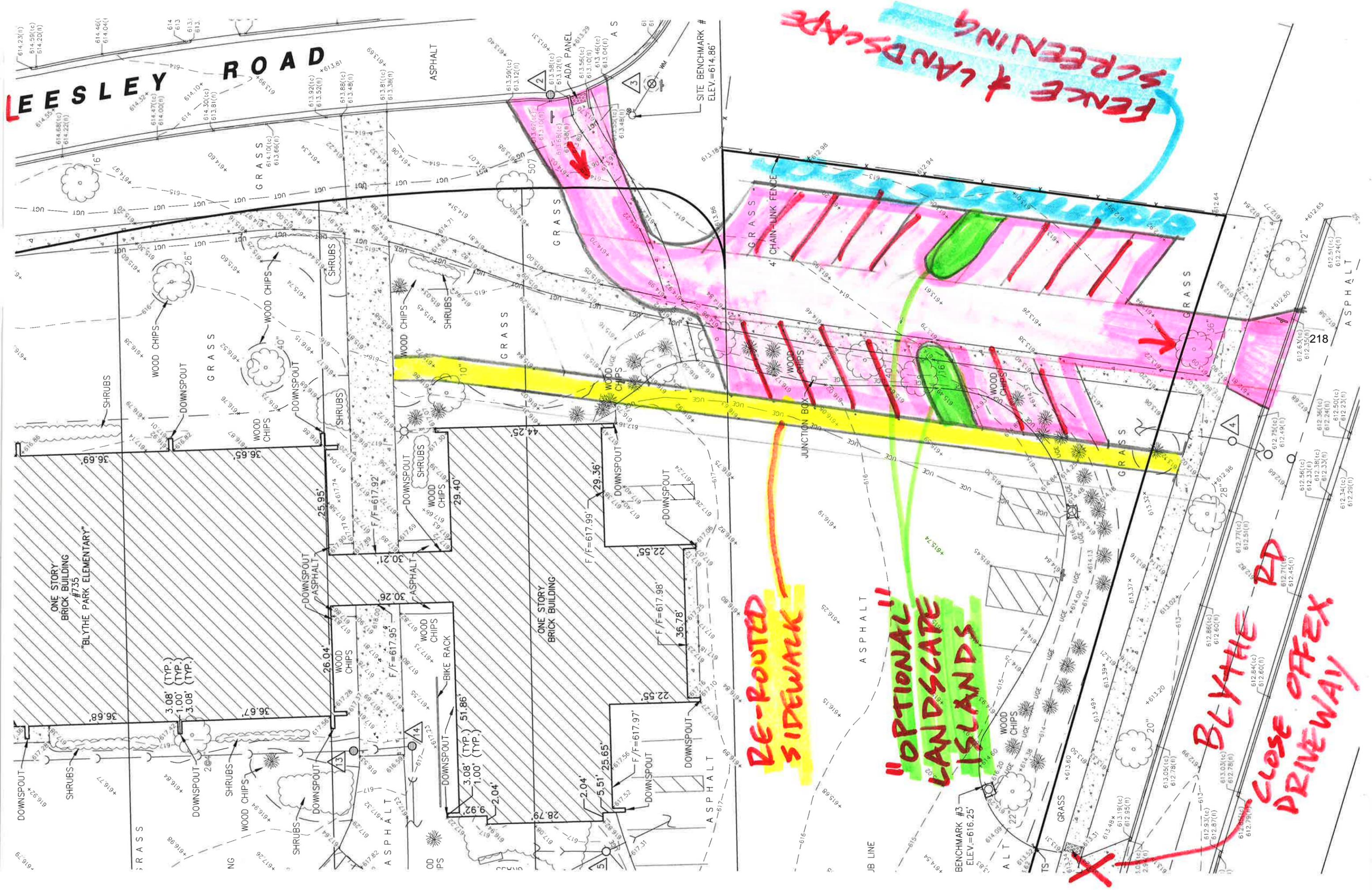
Package Includes	1-Year License	2-Year License	3-Year License
2 Unlimited Core5/PowerUp Site Licenses (Ames & Central) with Core5 Implementation Success Partnerships, 335 Core5/PowerUp Student Licenses, 2 Core5 Implementation Success Partnerships (Hollywood & Blythe), PowerUp Live Online Training Sessions	\$38,812.50 (Savings = \$5,987)	\$72,802.12 (Savings = \$16,872)	\$94,408.87 (Savings = \$30,991)
TOTAL	\$38,812.50	\$72,802.12	\$94,408.87

Option #2

Package Includes	Year 1: 3 Year Term License + 1 st Year Hosting	Year 2: 2 nd Year Hosting	Year 3: 3 rd Year Hosting
3 Year Term/Hosting: 2 Unlimited Core5/PowerUp Site Licenses (Ames & Central) with Core5 Implementation Success Partnerships, 335 Core5/PowerUp Student Licenses, 2 Core5 Implementation Success Partnerships (Hollywood & Blythe), 1 PowerUp Live Online Training Session	\$62,000 ***Includes Additional Discount	\$21,750	\$21,750
TOTAL	\$62,000	\$21,750	\$21,750

Option #3

Package Includes	1-Year License	2-Year License	3-Year License
2 Unlimited Core5/PowerUp Site Licenses (Ames & Central) with Core5 Virtual Implementation Success Partnerships, 335 Core5/PowerUp Student Licenses, 2 Core5 Virtual Implementation Success Partnerships (Hollywood & Blythe), PowerUp Live Online Training Sessions	\$36,125 (Savings = \$1,675)	\$66,891.25 (Savings = \$8,708)	\$93,698.75 (Savings = \$19,701)
TOTAL	\$36,125	\$66,891.25	\$93,698.75



LEESLEY ROAD

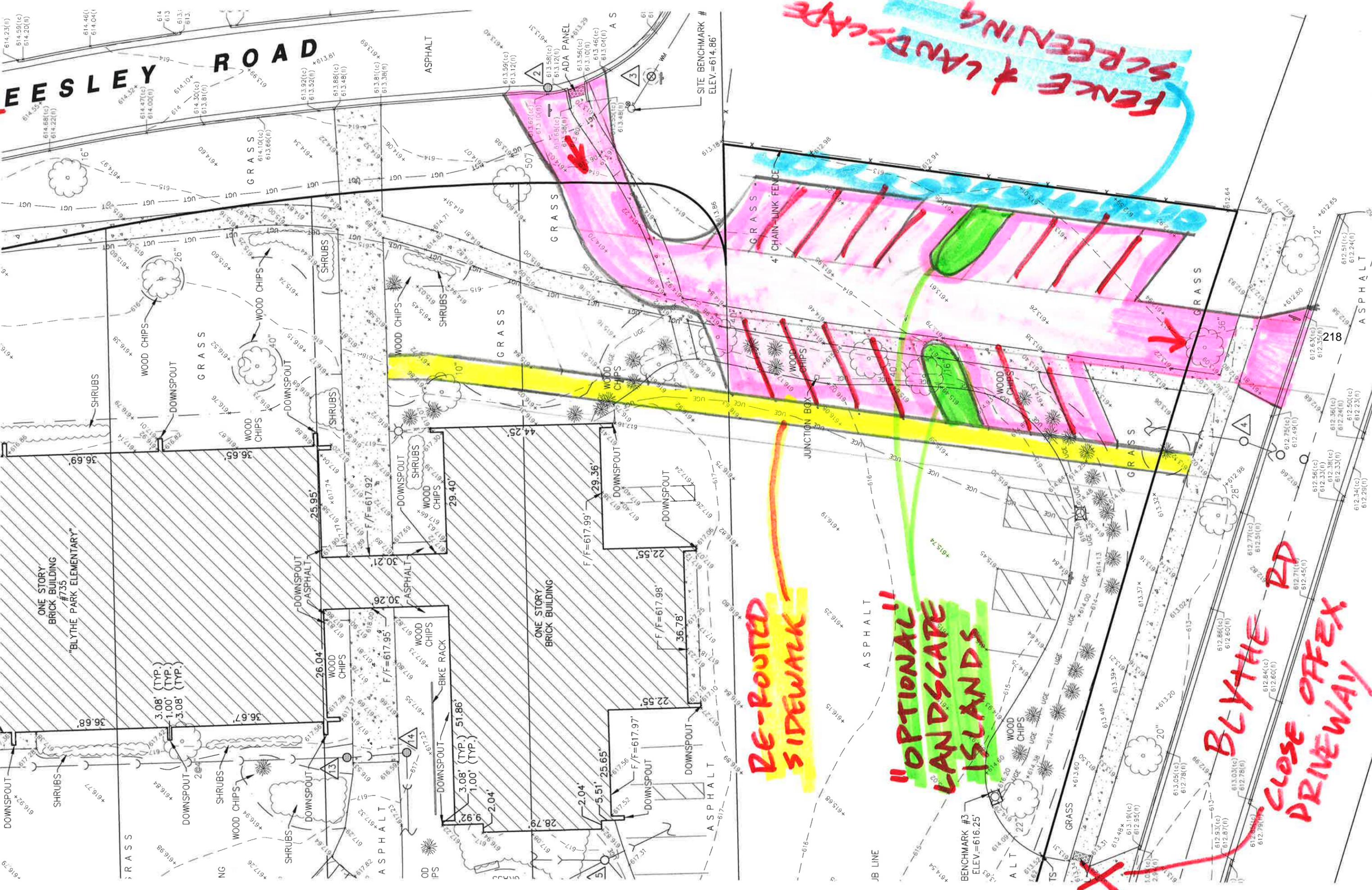
BLYTHE PARK ELEMENTARY
ONE STORY BRICK BUILDING #735

RE-ROUTED SIDEWALK

OPTIONAL LANDSCAPE ISLANDS

FENCE & LANDSCAPE

BLYTHE RD
CLOSE OFF EX PRIVEWAY



GRASS

SHRUBS

WOOD CHIPS

ASPHALT

DOWNSPOUT

WOOD CHIPS

SHRUBS

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EXHIBIT A

MEMORANDUM OF UNDERSTANDING

June 26, 2020

Martha Ryan-Toye
Superintendent
Riverside School District 96
63 Woodside Rd.
Riverside, IL 60546

Architect: DLA Architects, Ltd.

Riverside School District 96 hereby authorizes the Architect to provide professional services for the Project identified herein, which professional services shall be subject to all terms and conditions of the Master Agreement B101 unless specifically provided otherwise in this Memorandum of Understanding.

Location(s) / Description(s) of Project(s):

Blythe Park Elementary School
735 Leesley Road
Riverside, IL 60546

Description(s) of Project(s):

- Parking Lot Replacements for Blythe Park Elementary School

Scope of Services, Including Consulting Services to be provided by Architect:

The project will include all Bidding / Construction Documents and Specifications for the Parking Lot Reconstruction Project at the Blythe Park Elementary School in Riverside, Illinois.

The Scope will include all Services listed in section 3.2 Schematic Design, 3.3 Design Development, 3.4 Construction Documents, 3.5 Bidding and 3.6 Construction Phase Services as noted in the Master Agreement.

Architect’s Consultants:

- WT Engineering (Civil)
- Landscape Architect

Architect’s Compensation:

The Architect shall be compensated for Basic Services (for Schematic Design through Construction Documents and Construction Administration for a Lump Sum Fee as listed below:

Blythe Park Elementary School	\$49,500
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The fees represented above for Schematic Design Services through Construction Administration for the project. Per our Standard Contract with the District, Civil Engineering Services related to Stormwater Management and Permitting shall be an Additional Service; if required by the Village. Additionally, any time required for municipal permitting and/ or public hearings – meetings shall be considered also as a reimbursable expense.

Project Budget:

The conceptual budget for each project is listed below based upon a preliminary estimate done as part of the Long Range Plan. The figures for the South Lot have been updated to account for an increased Scope of Work* from the original line-item contained within the Long Range Plan. The costs outlined below would be the actual funding allocated for the physical construction of the project and does not include any associated Architectural and Engineering Fees.

Blythe Park Elementary School	\$400,000	South Lot
Blythe Park Elementary School	\$100,000	North Lot
Blythe Park Elementary School	\$50,000	Miscellaneous Concrete

TOTAL	\$550,000	
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**The Scope for the South Lot increased to account for the District stipulated separation of Parking from Play Area philosophy that is being implemented throughout all school sites in the District.*

Tentative Project Schedule:

Schematic Design:	July 2020
Design Development:	August – September 2020
Construction Documents:	October – November, 2020
Zoning:	October – November, 2020
Permitting:	October – December, 2020
Out to Bid:	January, 2021
Bids Received:	February, 2021
Construction Contract Approval:	February, 2021
Commence Construction:	June, 2021
Substantial Completion	First week of August 2021
Final Completion:	Mid-August 2021

Owner’s Project Representative:

Martha Ryan-Toye Superintendent
Jim Fitton, Director of Finance and Operations
Bill Radtke, Director of Building and Grounds

Owner’s Consultants:

- Environmental Consultant: TBD
- Geotechnical Engineer: TBD

Additional Services Authorized:

- Reimbursable expenses* in accordance with Article 11.8
- All Municipal Permitting

Reimbursables and Additional Services:

This proposal does not include reimbursable expenses such as printing, renderings, postage, presentation boards or additional services as follows:

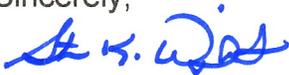
- Storm Water Analysis
- Zoning meetings and documents, soil borings and site surveys, MWRD permitting/revisions
- Additional Community Engagement Meetings

These additional services shall be billed on a time and material basis and reimbursables shall be billed at 1.05 time cost. Our hourly rates are included herein. Drawings for this project will be prepared using AutoCAD 2007 or Revit 2013 and the Board shall be provided with at least two sets of hard copies of the completed drawings and the electronic files of the complete drawings.

This Proposal sets forth the Basic Services to be provided by DLA. Article 3 of the Agreement is excluded from incorporation into this Proposal. Further, this Proposal shall serve as the **Memorandum of Understanding (MOU) Exhibit A**, identified in the Agreement. Our office looks forward to working on this project. This Memo of Understanding will establish the overall project expectations.

Please sign and return one copy of this memorandum as acknowledgement that our perception of the project is in agreement with the District's wishes.

Sincerely,



Steven K. Wright, AIA
Principal

c: Lou Noto, DLA Architects

ACCEPTANCE OF PROJECT EXHIBIT

Authorized Agent: _____
Martha Ryan-Toye Superintendent Date

Please sign and return at your earliest convenience.

****Terms and conditions of this agreement identified above, shall not be disclosed, or allowed to be disclosed, to any third party, school district, architectural firm, legal firm, or private citizen unless through compliance with the Freedom of Information Act without the express written consent of DLA Architects. Riverside District 96 shall provide written notice of all Freedom of Information Act requests to DLA Architects within 3 business days of the request receipt. Thanks for your cooperation in this matter.**

EXHIBIT "B"

DLA Architects, Ltd.

Hourly Rates

Category	Rate
Senior Principal	\$200.00
Principal	\$175.00
Director	\$160.00
Senior Architect/Senior PM	\$150.00
Computer Graphics Manager	\$138.00
Senior Project Manager	\$150.00
Architect / Project Manager	\$132.00
Job Captain	\$115.00
Intern Architect	\$105.00
CADD Technician / Drafter	\$85.00
Senior Administration	\$90.00
Administration	\$75.00

*These hourly rates will remain constant thru the end of the year and may be adjusted annually thereafter.

Orientation

Essential Question:

Who is in the room and what are we charged to do? The Orientation is for team members to get to know one another. It is an opportunity to be familiar with the strategic plan process. It is an opportunity to review commitments plan team members must make.

Outcomes: The Orientation is an opportunity for the strategic plan team to learn of their roles and responsibilities. It is a chance to begin to develop relationships with plan team members.

- Learn who is on the strategic plan team.
- Learn about the strategic plan process.
- Learn about roles and responsibilities of the strategic plan team.
- Learn about roles and responsibilities of the core team.
- Learn about the strategic plan that has been in existence for the past several years.
- Preview another district's strategic plan.



Time Allocation:

90 minutes (usually in the evening from 6:30-8:00 p.m.).

Product:

The Orientation Meeting paints the "Picture" of the Strategic Planning process so that all team members have a shared understanding of the process and their roles and responsibilities in helping the district set clear direction for the future.

District Responsibilities:

- The district assists in following the process to select members of both the strategic plan and core teams.
- The district prepares a short report summarizing the state of the current strategic plan.
- The district ensures that all plan team members understand the importance of attending all team meetings.

Data Retreat

Essential Question:

Where are we now? How would you describe what is working and what needs attention in the past and present? What are the strengths, weaknesses, opportunities and threats as described by data, information and perceptions? What does the data picture look like today?

Outcomes: The Data Retreat provides an opportunity for the Strategic Plan Team to review the following data sources:

- Results of the Environmental Scan/System Assessment
- Academic/Achievement/Learning data
- Human Resource/Personnel data
- Learning Environment data
- Social/Emotional Student data
- Demographic data (student and community)
- Financial data (district)
- Satisfaction/Climate data (student, family, staff, community) such as the 5Essentials



Note: Trend, comparative, and cohort data are optimal, where possible.

Time Allocation:

6 hours (usually from 8:00-3:00 p.m. during the work day.) Usually 2-3 weeks following the Orientation Meeting.

Product:

The Data Retreat allows the Strategic Plan Team to know strengths, weaknesses, opportunities and threats, and to capture baseline data so a new vision can be established. The SWOT describes the current state of the district and answers the question, *"Where are we now?"*

The SWOT is then shared with stakeholder groups between the Data Retreat and the Vision Retreat to solicit feedback. The feedback is reviewed at the next meeting of the team.

District Responsibilities:

The district assists CEC in collecting and organizing the feedback from stakeholders for the plan team review of the Environmental Scan data.

The district organizes and presents data reports and each report is approximately 40 minutes:

- Academic Data: Student growth and achievement
- Learning and Working Environment: Culture and climate
- Resources: Financial, Facilities and Technology

Selecting the Strategic Plan Team

1/3 Staff ... 1/3 Parent and Community ... 1/3 Management Students

Stakeholder Group	Number	Suggested Selection
Board of Education	2	Board
Superintendent	1	Superintendent
Key members of the Superintendent's Cabinet	2-3	Superintendent
Building Leadership	2-3 per level: elementary, middle, high	Principals
Union Leadership	1 per organization (Certified staff, Support staff, etc.)	Union(s)
Parent Organization Leadership	1-2 from all Parent Organizations	Parent Council or Superintendent and Board
Family Representatives	1 per school or, depending on district size, 3-4 from elementary, 3-4 from middle, and 3-4 from high school	Parent Teacher Organization
Community Representatives	3-5	Superintendent and Board
School Representatives	1 per school or, depending on district size, 3-4 from elementary, 3-4 from middle, and 3-4 from high school	School Leadership Teams
Student Representatives in K-12 districts	6-8	Student Council

The responsibilities of the planning team members include:

- Attend all meetings of the planning team.
- Prepare for each meeting by reading materials aligned to each agenda.
- Conduct a data SWOT analysis of the district by reviewing key data indicators and measures to determine the district's strengths, weaknesses, opportunities and threats.
- Develop a shared understanding of the needs of stakeholder groups through a review of an environmental scan or stakeholder satisfaction data.
- Explore educational, demographic, political, economic, social, and technological impacts on the future of the district.
- Explore research-based, effective practices of high performing districts.
- Review and revise the district's shared mission, vision, values/commitments and goal.
- Provide suggestions for indicators and measures for long-range goals to define district success.
- Identify key strategy gaps that identify what the district needs to do differently to improve its results over the duration of the plan.
- Present a draft of the plan for stakeholder review and input.
- Revise and finalize the draft of the plan based on stakeholder review and input.
- Recommend the strategic plan to the superintendent.
- Learn about the responsibilities to live the Plan

Selecting the Core Team

Stakeholder Group	Number	Suggested Selection
Board of Education	1	Board
Superintendent	1	Superintendent
Key member of the Superintendent's Cabinet	1	Superintendent
Building Leadership	1	Principals
Staff Leadership	1	Staff
Parent Organization Leadership	1	Parent Council or Superintendent and Board

The responsibilities of the core team members include:

- Be members of the strategic planning team and assume all responsibilities expected of team members.
- Attend an initial strategic planning meeting to finalize customization of the process for the district.
- Attend virtual 30-40 minute meetings one week prior to each meeting of the strategic plan team.
- Make decisions to finalize each agenda for the strategic planning team.
- Provide feedback related to the process to the facilitator(s).
- Attend a final meeting to learn of ways to live the plan. Others may be invited to this meeting.

Community Engagement

Essential Question:

Do internal and external stakeholders believe we are on the right track? What do you think about the draft SWOT analysis? What suggestions do you have to improve the draft materials? Do you believe this plan will help the district reach its mission and vision?

Outcomes: Community engagement provides an opportunity for the Strategic Plan Team to reflect on their work and ensure they are on the right track in representing the beliefs and feelings of the internal and external communities through the following:

- Staff engagement sessions
- Parent and community engagement sessions
- Student focus groups (if selected)
- Specially designed surveys to gather feedback from internal and external stakeholders
- Neutral third-party survey analysis
- Summarizing reports for the strategic plan team



Time Allocation for Engagement Sessions:

6 hours (usually a session lasts no more than 1.5 hours but to save the district money, a staff session is held in the afternoon typically at around 3 p.m. and a community session in the evening somewhere between 6-7:30 p.m.) Usually this occurs 2-3 weeks following the Data Retreat. A survey also is offered for those unable to make engagement sessions.

Time Allocation for Draft Plan Survey:

A survey is completed following the Setting Direction Retreat as well. This usually occurs 2 weeks after the Setting Direction Retreat and is typically open at least one week.

Product:

After the community engagement and first survey, a report is created on the findings that is used by the plan team during the first hour of the Vision Retreat to make changes to the SWOT.

After the second survey, a report is created on the findings that is used by the plan team during the Final Meeting of the Team to make changes to the draft strategic plan.

District Responsibilities:

The district promotes the community engagement sessions and the surveys. The district reviews the reports prior to being shared with the public to ensure interpretation of district-specific information was correctly represented.

Strategic Management System

Strategic Plans Developed with CEC as a Partner are embedded in the Strategic Management System developed by the Strategy Management Group's Scorecard Institute. CEC Facilitators of this process have been certified through their process. This system is based on being able to answer two essential questions:

- Are we doing things RIGHT as an organization?
- Are we doing the RIGHT things as an organization?

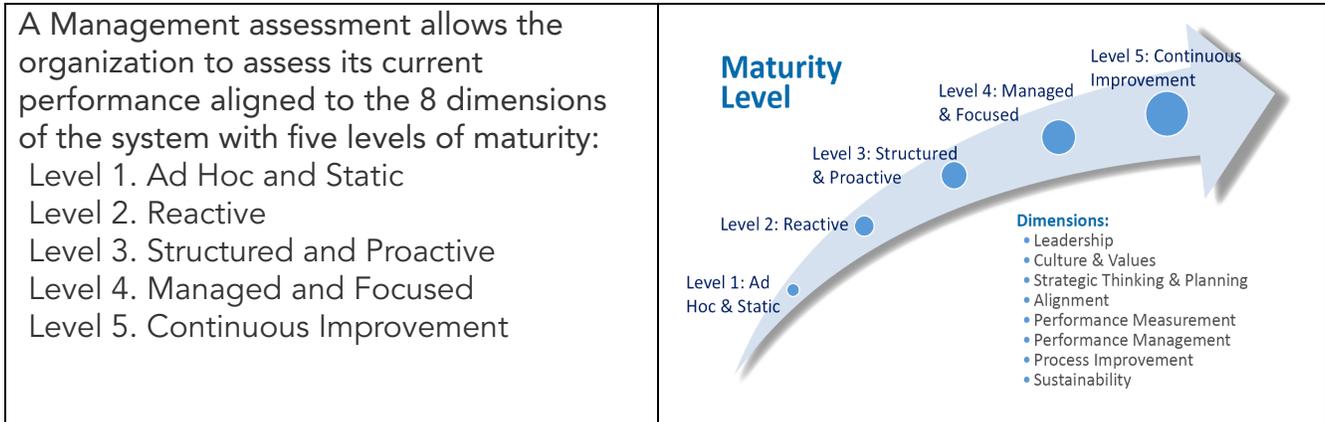
The first is operational, the second strategic.

This system further allows an organization to assess the growth and performance aligned to the dimensions of the strategic management system. It further allows the organization to benchmark its performance across districts or central office departments within a district to learn from one another to accelerate action and build capacity.

It recognizes that the return on investment of establishing a strategic plan rests on the organization's ability to execute strategic to get better results.

The Strategic Management System is built around five most important factors to successfully execute strategy

1. An accountability model must be clearly defined and embraced for each element of the strategy.
2. The organization-wide strategy must be effectively cascaded down into the business units, support functions, teams and individuals down through the organization.
3. Adequate resources (time, budget, skills and capacities) must be available.
4. Managing change on a consistent and professional basis is vital. Change management is the primary responsibility of the executive leadership team.
5. Establishing a performance culture is a fundamental requirement for effective implementation and a frequent failure point in many strategic planning and management processes



The eight dimensions listed in the figure above define the components of the management system. Strategic Thinking and Planning are one of the dimensions.

We begin our process by assisting the organization assess its strategic management system.

Environmental Scan

"Environmental Scanning" is a business term used to help leaders survey the landscape of competitors, customers and new innovations for products and services. The district should be looking for opportunities to make a difference in the lives they lead and in those who come into contact with the company. What are the ideas and perceptions of stakeholders and influencers that can shape the future of the organization through better preparation today?

There are key questions about the future that will assist the strategic plan team receive some initial input and feedback from the stakeholders they represent as well as trends in education.

1. A primary source of an environmental scan is often found in perceptions of stakeholders: student, families, staff, community.
2. A secondary source of an environmental scan is often found in the workplace, careers, global trends and needs.
3. A final source of an environmental scan is often found in shifts in the educational profession-impacts that are making a difference as we look to improving both teaching and learning.

Environmental scanning is most effective when it becomes a part of the culture or "mind-set" of the organization as a whole. The value of feedback and expert participation as well as staff participation is formalized in a "read and review" process. Such a process supports the mind-set orientation of environmental scanning as a decentralized and legitimate activity within the organizational climate. Environmental scanning is a continuous, systematic alertness to the external environment in a way that helps build an understanding of what sort of future the educational community wishes to create/



The well-prepared leader is one who pays attention to the signs present in the culture. A scan of these signs would include a review of the economic, social and judicial changes that would impact the business. A leader should review any signs of new things that will impact their business or how they do business at the local, national and international levels.

CEC offers districts a number of ideas as to how to collect environmental scan data prior to the strategic planning effort. These ideas are great to announce the process. These ideas include virtual and non-virtual ideas as to how to collect data and information to assist the strategic plan team prepare for its work. Environmental scan data reminds the strategic plan team of their role to not only bring forward their ideas, but to represent those not on the team.

Top Ten Reasons for Using CEC's Strategic Planning Process

Number	Reason
10	One page plan with supporting documents keeps it "big and simple."
9	Sets clear focus and priorities. Sets direction for operational action planning.
8	Sets direction for operational action planning. Identifies strategies for improvement.
7	Defines commitments and non-negotiables. Establishes what we all need to do well together.
6	Based on a clear understanding of the data system that provides evidence of what is working and what needs attention.
5	Based on a vision for the future that is reflective of research-based practices.
4	Determines gaps between current performance (where we are) and preferred future performance (where we want to be).
3	Includes stakeholder participation to ensure collaboration and ownership.
2	Defines how we measure success through goals, indicators, measures and targets.
1	Ensures a process that brings the plan to life once approved through alignment with leader and teacher performance evaluations, meeting agenda, and progress monitoring and reporting dashboard system.

Update Memo

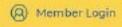
Please distribute to board members and appropriate staff.

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Instructions..... p. 1
PRESS Issue 103 Topic Bundles p. 1
PRESS Terminology p. 2
Progress Report p. 4
Revisions to Policies, Administrative Procedures, and Exhibits (numerical table)..... p. 5
Next Issue: Five-Year Reviews

Online Instructions

Please follow these three easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on the yellow **Member Login** button.

2. Log in using your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty logging in to www.iasb.com, please contact Kat Barone at kbarone@iasb.com.
3. Under **My Account Links**, click on **PRESS Login**.

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and PRESS Editor, 630/629-3776, ext. 1226; Maryam Brotine, Assistant General Counsel and Assistant PRESS Editor, 630/629-3776, ext. 1219; or Debra Jacobson, Assistant General Counsel and Assistant PRESS Editor, 630/629-3776, ext. 1211.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** materials by striking out deleted words and underscoring new words.

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 5.

Please spend time reviewing the **PRESS Online** Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on PRESS materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

Veto Session Updates

In November 2019, the Illinois General Assembly returned to Springfield for the Fall Veto Session to consider a mix of veto overrides, new proposals, and unfinished business from the spring. What resulted were three major pieces of legislation that impact school boards and the **PRM**.

First, the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/, was amended by P.A. 101-593, a trailer bill related to the legalization of recreational cannabis, to clarify workplace drug testing and other issues, including protections for Illinois employers' drug testing policies. It clarifies that the CRTA allows employers to maintain zero-tolerance drug-free workplace policies (there was concern because the Right to Privacy in the Workplace Act prohibits employers from disciplining employees for their use of *lawful products off-the-clock*). It also clarifies that employers may do reasonable and nondiscriminatory pre- and post-hiring and random drug tests for cannabis.

Second, Illinois provided a pro-labor response to the United States Supreme Court's June 2018 *Janus* decision (finding that public employees cannot be compelled to pay *fair share* union dues) with legislation amending the following statutes:

1. The Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/, amended by P.A. 101-620, (a) expands union access to employees during the work day, (b) requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources, (c) prohibits districts from disclosing certain personal information of employees, and (d) requires districts to provide unions notice of any third party requests for such information.
2. The Freedom of Information Act, 5 ILCS 140/7.5, amended by P.A. 101-620, specifically exempts from disclosure the types of employee information now prohibited from disclosure under the IELRA.

Third, 10 ILCS 5/7-42 and 10 ILCS 5/17-15, amended by P.A. 101-624, eff. 6-1-20, provide that beginning on the 15th day before a primary, general, or special election or on the day of any such election, any student who is eligible to vote is entitled to be absent for two hours during the school day to vote. Districts may specify the hours during which eligible students may be absent from their schools.

The following **PRESS** materials make up this important bundle:

- 5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:120-AP1, Statement of Economic Interests for Employees
- 5:150, Personnel Records
- 5:280, Duties and Qualifications
- 6:235, Access to Electronic Networks
- 7:70, Attendance and Truancy
- 7:90, Release During School Hours
- 8:30, Visitors to and Conduct on School Property
- 8:110, Public Suggestions and Concerns

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.

Grant Accountability & Transparency Act

As part of its grant oversight function, the Ill. State Board of Education (ISBE) plans to conduct field testing in the area of travel expenses under federal and State grants during the 2020-2021 school year. In anticipation of this monitoring activity, the **PRESS** Editors have collaborated with ISBE's Federal and State Monitoring Department to revise existing and develop new **PRESS** materials to ensure they reflect the policy and procedure requirements of the federal uniform guidance for grants and the Grant Accountability and Transparency Act (GATA). The **PRESS** Editors thank ISBE for its continuing collaboration on GATA-related issues.

The following **PRESS** materials are updated:

- 2:125, Board Member Compensation; Expenses
- 2:125-E1, Board Member Expense Reimbursement Form - **REWRITTEN**
- 2:125-E2, Board Member Estimated Expense Approval Form - **REWRITTEN**
- 4:60-AP4, Federal and State Award Procurement Procedures
- 5:60, Expenses
- 5:60-AP, Federal and State Grant Travel Expense Procedures - **NEW**
- 5:60-E1, Employee Expense Reimbursement Form - **REWRITTEN**
- 5:60-E2, Employee Estimated Expense Approval Form - **REWRITTEN**

Coordinating with Children's Advocacy Centers

As noted in **PRESS** Issue 102, a new School Code provision created by Public Act 101-531, 105 ILCS 5/22-85 (final citation pending), requires that districts within a county served by an accredited Children's Advocacy Center (CAC) coordinate with the CAC when an *alleged incident of sexual abuse* is reported to DCFS. Following consultation with the CAC, we have created new 5:90-AP, *Coordination with Children's Advocacy Center*, to assist districts with compliance. Districts

are encouraged to contact their local CAC to customize this procedure prior to implementation.

The following **PRESS** materials are included in this bundle:

- 2:150-AP, Superintendent Committees
- 5:90-AP, Coordination with Children's Advocacy Center - **NEW**

Miscellaneous

The following **PRESS** materials are updated due to miscellaneous legislative, administrative rule, clean-up, and/or continuous review changes. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 5.

The following **PRESS** materials are included in this catch-all bundle:

- 5:35, Compliance with the Fair Labor Standards Act
- 5:35-AP1, Fair Labor Standards Act Exemptions
- 5:210, Resignations
- 6:135, Accelerated Placement Program
- 6:135-AP, Accelerated Placement Program Procedures
- 6:280, Grading and Promotion
- 7:190-E2, Student Handbook Checklist

Five-Year Review Updates

PRESS Editors have a quality assurance goal to ensure that each piece of the 1000+ page IASB **PRESS PRM** is reviewed at least every five years. The **PRM** contains approximately 175 policies and procedures. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 5.

The following **PRESS** materials are updated in response to five-year reviews:

- 2:160, Board Attorney
- 2:160-E, Checklist for Selecting a Board Attorney - **REWRITTEN**
- 4:50, Payment Procedures
- 4:170-AP6, E1, School Staff AED Notification Letter
- 6:120-AP1, Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities

- 7:130, Student Rights and Responsibilities
- 7:325, Student Fundraising Activities
- 7:325-E, Application and Procedures to Involve Students in Fundraising Activities
- 8:10, Connection with the Community
- 8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders
- 8:30-E2, Child Sex Offender's Request for Permission to Visit School Property
- 8:80, Gifts to the District

Please also spend time reviewing the **PRESS Online** Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Progress Report — The contents of this table frequently change.

Topics	Our Response
<p>Coronavirus COVID-19</p> <p>The Novel Coronavirus (COVID-19) outbreak in China has since spread throughout parts of the world, including the United States. The Centers for Disease Control and Prevention has guidelines on planning, preparing, and responding to COVID-19 for US Childcare Programs and K-12 Schools, found here: www.cdc.gov/coronavirus/2019-ncov/specific-groups/guidance-for-schools.html. The Ill. Dept. of Public Health also maintains a COVID-19 webpage, with a subpage dedicated to Schools Guidance, at: www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus/schools-guidance.</p>	<p>Refer to PRESS policy 4:180, <i>Pandemic Preparedness</i>, and its administrative procedures.</p>
<p>Title IX Proposed Rules</p> <p>The U.S. Dept. of Education proposed revised regulations implementing Title IX of the Education Amendments Act of 1972 (Title IX) and accepted public comment on them through 1-31-19. Those comments are currently under review but there is no deadline by which the proposed regulations must be finalized.</p>	<p>No PRESS materials are affected at this time. We will monitor the situation and update materials when necessary.</p>
<p>Implementation Date Delayed for Amendments to 105 ILCS 5/14-8.02f(c)</p> <p>In August 2019, 105 ILCS 5/14-8.02f(c), amended by P.A. 101-515, required that no later than three (was five) days prior to an Individualized Education Program meeting, districts must provide parents/guardians with copies of all written material that will be considered during the meeting. During the veto session, 105 ILCS 5/14-8.02f(c), amended by P.A. 101-598, delayed the implementation date to 7-1-20.</p>	<p>No PRESS materials are affected. Ill. Council of School Attorneys <i>Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities</i> (Revised May 2015, published by ICSEA) will be updated mid-2020.</p>
<p>Updated Asthma Medication Rules</p> <p>105 ILCS 5/22-33, amended by P.A. 100-726, made changes that permit schools to establish a policy providing for the stocking and use of undesignated asthma medication. ISBE responded by updating the rules governing undesignated medications at 23 Ill.Admin.Code §1.540. See 44 Ill. Reg. 1929.</p>	<p>No PRESS materials are affected.</p>
<p>Time Out/Seclusion/Restraint</p> <p>In November 2019, ISBE issued emergency rules prohibiting the use of isolated time out and physical restraint. In December 2019, ISBE amended the emergency rules to allow the limited use of supine physical restraint. In February 2020, ISBE again amended the emergency rules to allow the limited use of isolated time out. The Special Education Committee of the Ill. Council of School Attorneys collaborated with ISBE on guidance regarding the emergency rules, at: www.isbe.net/Documents/Guidance-FAQs-Time-out-Restraint.pdf.</p> <p>Permanent rules governing the use of time out, isolated time out, and restraint are pending via the administrative rulemaking process, and numerous bills related to time out, seclusion, and restraint are being considered by the General Assembly.</p>	<p>No PRESS materials are affected at this time. We will monitor the situation, collaborate with ISBE, and update materials when necessary.</p>

Progress Report — *continued*

Topics	Our Response
<p>Transgender Task Force Report</p> <p>On 1-10-20, the Affirming and Inclusive Schools Task Force delivered a report to the Governor detailing recommended procedures and best practices for K-12 schools to support transgender, nonbinary, and gender nonconforming students. The report is available online at: www2.illinois.gov/IISNews/21019-Affirming_and_Inclusive_Schools_Task_Force_Report.pdf. ISBE non-regulatory guidance documents and resources are available here: www.isbe.net/supportallstudents.</p>	<p>No PRESS materials are affected at this time; please see footnote two of PRESS policy 7:10, <i>Equal Educational Opportunities</i>, for more information specific to this topic. We will monitor the situation, collaborate with ISBE, and update materials if necessary.</p>

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:125, Board Member Compensation; Expenses	The policy, Legal References, and footnotes are updated in response to the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/, and in anticipation of grant monitoring activity by the Ill. State Board of Education (ISBE) during the 2020-21 school year. A new subhead, Additional Requirements for Travel Expenses Charged to Federal and State Grants , is added. Continuous improvement updates and minor style changes are also made to the policy and footnotes.	<input type="checkbox"/>
2:125-E1, Board Member Expense Reimbursement Form	REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
2:125-E2, Board Member Estimated Expense Approval Form	REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
2:150-AP, Superintendent Committees	The procedure is updated to facilitate implementation of 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, for the reasons discussed below in 5:90-AP, <i>Coordination with Children’s Advocacy Center</i> .	<input type="checkbox"/>
2:160, Board Attorney	The policy and footnotes are updated in response to a five-year review and PRESS Advisory Board (PAB) feedback.	<input type="checkbox"/>
2:160-E, Checklist for Selecting a Board Attorney	REWRITTEN. The exhibit is updated for the reasons discussed in 2:160, <i>Board Attorney</i> , above.	<input type="checkbox"/>
4:50, Payment Procedures	The policy is unchanged. A footnote is updated in response to a five-year review.	<input type="checkbox"/>
4:60-AP4, Federal and State Award Procurement Procedures	The procedure is updated in response to GATA and federal procurement regulations that address the purchase of recovered (recycled) materials. Minor style changes are also made to the procedure.	<input type="checkbox"/>
4:170-AP6, E1, School Staff AED Notification Letter	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:35, Compliance with the Fair Labor Standards Act	The policy is updated with minor style changes to align policy titles in the PRM . The footnotes are updated in response to: <ol style="list-style-type: none"> 1. 29 C.F.R. Part 541, amended at 84 Fed.Reg. 51230, raising the salary threshold for non-exempt employees under the Fair Labor Standards Act. 2. Continuous improvement updates. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:35-AP1, Fair Labor Standards Act Exemptions	The procedure is updated for the reasons discussed in 5:35, <i>Compliance with the Fair Labor Standards Act</i> , above.	<input type="checkbox"/>
5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	The policy is unchanged. Footnotes seven and nine are updated in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/10-35(a)(8), amended by P.A. 101-593. The law clarified several cannabis-legalization concerns that Illinois employers had, including discipline parameters for on and off-duty law enforcement officers. Footnote seven contains directions for boards that employ school resources officers (SROs) (as opposed to entering into contracts with local law enforcement agencies for SRO services) to consult their board attorneys regarding specific policy text that pertains to discipline of the SROs that the board employs. Other additions to the footnotes included reference to the Ill. Vehicle Code's legal presumptions for when an individual is under the influence of tetrahydrocannabinol (THC). See 635 ILCS 5/11-501.2(b-5).	<input type="checkbox"/>
5:60, Expenses	The policy, Legal References, and footnotes are updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
5:60-AP, Federal and State Grant Travel Expense Procedures	NEW. The procedure is created for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
5:60-E1, Employee Expense Reimbursement Form	REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
5:60-E2, Employee Estimated Expense Approval Form	REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.	<input type="checkbox"/>
5:90-AP, Coordination with Children's Advocacy Center	NEW. The procedure is created to facilitate implementation of 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, which requires districts within a county served by an accredited Children's Advocacy Center (CAC) to coordinate with the CAC when investigating an <i>alleged incident of sexual abuse</i> .	<input type="checkbox"/>
5:120-AP1, Statement of Economic Interests for Employees	The procedure is updated and its footnote deleted in response to 5 ILCS 420/4A-106.5, amended by P.A. 101-617, restoring February 1st as the annual date by which districts must provide to the county clerk a certified list of employees required to file a statement of economic interest. Minor style changes are also made to the procedure.	<input type="checkbox"/>
5:150, Personnel Records	The Legal References are updated. The footnotes are updated in response to the Freedom of Information Act, 5 ILCS 140/7.5(oo), added by P.A. 101-620 (final citation pending), exempting from disclosure specific types of personal information about employees that the Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/3(d), added by P.A. 101-620, now prohibits from being disclosed to third parties. A Cross Reference is also updated.	<input type="checkbox"/>
5:210, Resignations	The policy is unchanged. Footnote two is updated in response to 105 ILCS 5/24-14, amended by P.A. 101-531, and ISBE non-regulatory guidance on the application of 105 ILCS 5/24-14 to teacher resignations.	<input type="checkbox"/>
5:280, Duties and Qualifications	The Legal References and footnotes are updated in response to amended ISBE rules governing educator licensure and for continuous improvement.	<input type="checkbox"/>
6:120-AP1, Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities	The procedure is updated in response to a five-year review.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:135, Accelerated Placement Program	The Legal References and footnotes are updated for continuous improvement and in response to amended ISBE rules implementing the Accelerated Placement Act, 105 ILCS 5/14A.	<input type="checkbox"/>
6:135-AP, Accelerated Placement Program Procedures	The procedure and footnotes are updated for the reasons discussed above in 6:135, <i>Accelerated Placement Program</i> , above.	<input type="checkbox"/>
6:235, Access to Electronic Networks	The policy is unchanged. The footnotes are updated for the reasons discussed in 8:110, <i>Public Suggestions and Concerns</i> , below.	<input type="checkbox"/>
6:280, Grading and Promotion	The policy and footnotes are updated in response to the ISBE discontinuing the <i>Partnership for Assessment of Readiness for College and Careers</i> (PARCC) as the State assessment and accountability measure back in 2019.	<input type="checkbox"/>
7:70, Attendance and Truancy	<p>The policy and Cross References are updated in response to the following laws:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/26-2a, amended by P.A. 100-810, which amended valid causes for absences to include a student’s <u>mental, emotional, or physical</u> health or <u>safety</u>; and 2. The Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20, which created a valid cause for absence that applies to students who are eligible to vote. <p>Other continuous improvement updates were made throughout the footnotes.</p>	<input type="checkbox"/>
7:90, Release During School Hours	The policy, Legal References, and footnotes are updated in response to the Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20. The policy contains an optional subhead entitled Voting for unit and high school districts that addresses the release of students who are eligible to vote.	<input type="checkbox"/>
7:130, Student Rights and Responsibilities	The policy is unchanged. The footnotes are updated in response to U.S. Dept. of Education guidance on constitutionally protected prayer in public schools, and with minor continuous improvement changes after a five-year review.	<input type="checkbox"/>
7:190-E2, Student Handbook Checklist	The exhibit and footnotes are updated in response to numerous legislative amendments regarding required and recommended notices to students and parents/guardians and for continuous improvement.	<input type="checkbox"/>
7:325, Student Fundraising Activities	The policy is unchanged. Minor five-year review and continuous improvement updates are made to the footnotes.	<input type="checkbox"/>
7:325-E, Application and Procedures to Involve Students in Fundraising Activities	The exhibit is updated with minor continuous improvement changes after a five-year review.	<input type="checkbox"/>
8:10, Connection with the Community	The policy and footnotes are updated in response to a five-year review. Minor changes are made to align with present-day social medial platform usage patterns along with other changes for continuous improvement.	<input type="checkbox"/>
8:30, Visitors to and Conduct on School Property	The policy, Legal References, and footnotes are updated in response to the IELRA, 115 ILCS 5/3(c), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day, without loss of pay or leave time, for certain reasons. Other continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders	The exhibit is updated with minor continuous improvement changes after a five-year review.	<input type="checkbox"/>
8:30-E2, Child Sex Offender's Request for Permission to Visit School Property	The exhibit is updated with minor continuous improvement changes after a five-year review.	<input type="checkbox"/>
8:80, Gifts to the District	The policy is unchanged. The footnotes are updated in response to a five-year review.	<input type="checkbox"/>
8:110, Public Suggestions and Concerns	<p>The policy, Legal References, footnotes, and Cross References are updated in response to:</p> <ol style="list-style-type: none"> 1. Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/14(c-5), added by P.A. 101-620, requiring districts to establish email policies in an effort to prohibit the use of their email systems by third parties. 2. Continuous improvement and minor style updates. 	<input type="checkbox"/>

PRESS Issue 103 Trivia

122 PRM pages • 227 footnotes • 28,668 words • 39 PRM materials



The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



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Document Status: Draft Update

BOARD OF EDUCATION

2:125 Board Member Compensation; Expenses

Board Member Compensation Prohibited

Board of Education members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. At the start of each fiscal year and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the appropriate Intermediate Service Center;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in

its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form. [Q1](#)
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District will be reimbursed for meal costs up to \$74 per day, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants [PRESSPlus1](#)

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.:

105 ILCS 5/10-20 and 5/10-22.32.

30 ILCS 708/, Government Accountability and Transparency Act

~~Local Government Travel Expense Control Act~~, 50 ILCS 150/, Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

ADOPTED: December 21, 2016

Questions and Answers:

***Required Question 1. This optional language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2.

Does the Board reimburse baggage fees?

- Yes (default)
 - No (IASB will remove the sentence regarding checked bag reimbursement and the text "and baggage receipts.")
-

PRESSPlus Comments

PRESSPlus 1. Required by the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/130. Boards are required to follow this subhead, policy 5:60's subhead Additional Requirements for Travel Expenses Charged to Federal and State Grants, and 5:60-AP (available at PRESS Online by logging in at www.iasb.com) when they use grant money to reimburse Board member travel expenses charged to federal pass-through grants and State grants covered by GATA.

Federal travel regulations state that requests for authorization for actual expense reimbursement should be made *in advance* of travel. 2 C.F.R. §301-11.302. 2:125-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval. See policy 5:60 and the **PRESS** Update Memo for more information.

Issue 103, March 2020

Document Status: Draft Update

BOARD OF EDUCATION

2:160 Board Attorney

The Board of Education agreements for legal services with one or more attorneys or law firms to be the Board Attorney(s). The Board Attorney represents the School Board in its capacity as the governing body for the School District. ~~The Board Attorney shall not represent another client if the representation involves a concurrent conflict of interest, unless permitted by the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.~~ The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The attorney will:

1. Serve as counselor to the Board and attend Board meetings when requested by the Superintendent or Board President;
2. Represent the District in any matter as requested by the Board;
3. Provide written opinions on legal questions as requested by the Superintendent or Board President;
4. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the Board may request; and
5. Be available for telephone consultation.

The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board. [PRESSPlus1](#)

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may also authorize a specific Board member to confer with the Board Attorney ~~legal counsel~~ on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

The Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

LEGAL REF.:

[Rule 1.7](#) (Conflict of Interest: Current Clients) and [Rule 1.13](#) (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

~~ADOPTED: January 18, 2011~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review and **PRESS** Advisory Board feedback. **Issue 103, March 2020**

Document Status: Draft Update

General Personnel

5:150 Personnel Records

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.:

325 ILCS 5/4, Abused and Neglected Child Reporting Act. [PRESSPlus1](#)

745 ILCS 46/10, Employment Record Disclosure Act.

820 ILCS 40/, Personal Record Review Act.

[23 Ill.Admin.Code §1.660.](#)

CROSS REF.: 2:250 (Access to District Public Records), 7:340 (Student Records)

Adopted: May 15, 2019

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 103, March 2020**

Document Status: Draft Update

Educational Support Personnel

5:280 Duties and Qualifications

All support staff: (1) must meet qualifications specified in job descriptions, (2) must be able to perform the essential tasks listed and/or assigned, and (3) are subject to School Board policies as they may be changed from time to time at the Board's sole discretion.

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Illinois State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not paraprofessionals, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Noncertificated and Unlicensed Personnel Working with Students and Performing Non-Instructional Duties

Noncertificated and unlicensed personnel performing non-instructional duties may be used:

1. For supervising study halls, long-distance teaching reception areas used incident to instructional programs transmitted by electronic media (e.g., computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
2. As supervisors, chaperones, or sponsors for non-academic school activities; or
3. For non-teaching duties not requiring instructional judgment or student evaluation.

Nothing in this policy prevents a noncertificated person from serving as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval.

Coaches and Athletic Trainers

Athletic coaches and trainers shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automated External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All school bus drivers must have a valid school bus driver permit. The Superintendent or designee shall inform the Illinois Secretary of State, within 30 days of being informed by a school bus driver, that the bus driver permit holder has been called to active duty. New bus drivers and bus drivers who are returning from a lapse in their employment are subject to the requirements contained in Board policy 5:30, *Hiring Process and Criteria* and Board policy 5:285, *Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*.

LEGAL REF.:

34 C.F.R. §§200.58 and 200.59. [PRESSPlus1](#)

105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

625 ILCS 5/6-104 and 5/6-106.1.

23 Ill.Admin.Code §§1.280, 1.630, and 25.510.

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CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:35 (Compliance with the Fair Labor

Standards Act), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

ADOPTED: December 21, 2016

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to amended III. State Board of Education rules governing educator licensure. **Issue 103, March 2020**

Document Status: Draft Update

General Personnel

5:60 Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

When possible, registration fees will be paid by the District in advance.

Travel

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form. [Q1](#)
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

Meals

Employees will be reimbursed for meal costs and tips up to \$74 per day consistent with the maximum reimbursement amount(s) set by the Board. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants [PRESSPlus1](#)

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.
2. Expenses must be permissible under the terms and conditions of the award.
3. Expenses must be reasonable and consistent with this policy.
4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official *travel* status for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in

accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.

8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.:

[2 C.F.R. §200.474.](#)

[30 ILCS 708/130, Grant Accountability and Transparency Act.](#)

[50 ILCS 150/](#), Local Government Travel Expense Control Act.

[105 ILCS 5/10-22.32.](#)

[820 ILCS 115/9.5](#), Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

Adopted: May 15, 2019

Questions and Answers:

***Required Question 1. This optional language reflects the standard for expenses permitted for federal and State grants. 41 C.F.R. §301-12.2.

Does the Board reimburse baggage fees?

- Yes (default)
 - No (IASB will remove the sentence regarding checked bag reimbursement and the text "and baggage receipts.")
-

PRESSPlus Comments

PRESSPlus 1. Required by the Grant Accountability and Transparency Act, 30 ILCS 708/130. Boards are required to follow this subhead and 5:60-AP (available at PRESS Online by logging in at www.iasb.com) when they use grant money to reimburse employee travel expenses charged to federal pass-through grants and State grants covered by GATA.

Federal travel regulations state that requests for authorization for actual expense reimbursement should be made *in advance* of travel. 2 C.F.R. §301-11.302. 5:60-E2, *Board Member Estimated Expense Approval Form*, can be used as a form for pre-approval. See the footnotes of policy 5:60, available at **PRESS** Online by logging in at www.iasb.com, and the **PRESS** Update Memo for more information.

Issue 103, March 2020

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227, Gifted Education.](#) [PRESSPlus1](#)

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: July 18, 2018

PRESSPlus Comments

PRESSPlus 1. Ill. State Board of Education (ISBE) rules require this policy to be posted on the district website, if available. 23 Ill.Admin.Code §227.60(a). ISBE rules also require districts to annually report, by July 31, demographic information regarding students participating in accelerated placement. 23 Ill.Admin.Code §227.60(c). **Issue 103, March 2020**

Document Status: Draft Update

INSTRUCTION

6:280 Grading and Promotion

The Superintendent shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill.inois State Board of Education (ISBE) Partnership for Assessment of Readiness for College and Careers (PARCC) PRESSPlus1 and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/10-20.9a](#), [5/10-21.8](#), and [5/27-27](#).

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

ADOPTED: March 17, 2015

PRESSPlus Comments

PRESSPlus 1. Starting in 2019, PARCC was no longer used by the Ill. State Board of Education as the State assessment and accountability measure. **Issue 103, March 2020**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 8 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because his or her religion forbids secular activity on a particular day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical safety or health or safety, [PRESSPlus1](#) or other reason as approved by the Superintendent or designee.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy.

The District shall develop a process to telephone, within two hours after the first class, the parents/guardians of students who are absent without prior parent/guardian notification.

The District shall develop a protocol for excusing a student in grades 6 through 8 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.

LEGAL REF.:

[105 ILCS 5/26-1 through 16.](#)

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

ADOPTED: February 7, 2018

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5//26-2a, amended by P.A. 100-810, amended valid causes for absences to include a student's mental, emotional, or physical health or safety. **Issue 103, March 2020**

Document Status: Draft Update

COMMUNITY RELATIONS

8:10 Connection with the Community

The Superintendent is the District's chief spokesperson and shall employ a variety of channels to:

1. Develop community understanding of school operation.
2. Highlight the District's programs and activities.
3. Gather community attitudes and desires for the District.
4. Secure adequate financial support for a sound educational program.
5. Help the community feel a more direct responsibility for the quality of education provided by their schools.
6. Earn the community's good will, respect, and confidence.
7. Promote a genuine spirit of cooperation between the school and the community.
8. Keep the news media accurately informed.
9. Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.

Community Engagement

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools.

The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative.

For each community engagement initiative:

1. The Board will: PRESSPlus1
 - a. Commit to the determined purpose(s) and objective(s), and
 - b. Provide information about the expected nature of the public's involvement.
2. The Superintendent or designee will:
 - a. Identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s).
 - b. The Superintendent will: (1) a) At least annually, prepare a report for the of each community engagement initiative, and/or (2)
 - c. Prepare a final report of the each community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiative(s) are achieving the identified purpose(s) and objective(s); (2) consider what, if any, modifications would improve effectiveness; and (3) determine whether to continue individual initiatives.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:230 (Public Comments at Board of Education Meetings)

ADOPTED: October 20, 2015

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. Minor changes are made for continuous improvement.

Issue 103, March 2020

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal in writing of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District. [PRESSPlus1](#)

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. If necessary, law enforcement officials may be called in to assist in removing the individual. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

[20 U.S.C. §7181](#) et seq., Pro-Children Act of 1994.

105 ILCS 5/10-20.5b, 5/22-33, ~~5/24-24~~, 5/24-25, and 5/27-23.7(a).

[115 ILCS 5/3\(c\)](#), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[720 ILCS 5/11-9.3](#).

CROSS REF.: 4:170 (Safety), 6:120 (Education of Children with Disabilities), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student

Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: December 18, 2019

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Ill. Educational Labor Relations Act, 115 ILCS 5/3(c), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day for certain reasons without loss of pay or leave time, as well as during *duty-free time* upon notice to the school office. See footnote 18 of sample policy 8:30, available at **PRESS** Online by logging in at www.iasb.com, for more information. **Issue 103, March 2020**

Document Status: Draft Update

COMMUNITY RELATIONS

8:110 Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern at by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, Access to Electronic Networks, and should, to the extent possible, limit their communications to relevant individuals. [PRESSPlus1](#) All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

LEGAL REF.:

115 ILCS 5/14(c-5), III. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED: September 21, 2016

PRESSPlus Comments

PRESSPlus 1. The III. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5), added by P.A. 101-620. Policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. However, see policy 6:235 at footnote 6, available at **PRESS** Online by logging in at www.iasb.com, for a discussion of potential liability under the First Amendment of the U.S. Constitution if the district wants to "block" specific third parties based on message content. Including this statement also discourages school community members from engaging in the disruptive practice of mass *cc'ing* district staff who have no involvement in a particular issue. **Issue 103, March 2020**

Update Memo

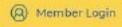
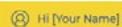
Please distribute to board members and appropriate staff.

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Online Instructions

Please follow these three easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on the yellow **Member Login** button.

2. Log in using your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty logging in to www.iasb.com, please contact Kat Barone at kbarone@iasb.com.
 - Click the yellow "Hi [Your Name]," button.

3. Under **My Account Links**, click on **PRESS Login**.

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226; Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219; or Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1211.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** materials by striking out deleted words and underscoring new words.

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 5.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

2020 COVID-19 Pandemic Issues

The General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education have taken a number of actions and/or issued guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. During the special Illinois legislative session held at the end of May, the legislature codified many of these actions and guidance documents.

The Education Omnibus bill, P.A. 101-643, codifies much of ISBE's actions and guidance, and it is intended to better prepare schools for the 2020-2021 school year so that they may open for learning in time for the start of the school year, even if it cannot be done in person.

During the abbreviated session, the General Assembly also codified the Governor's Executive Orders relaxing the in-person physical quorum requirement under the Open Meetings Act during a disaster declaration related to a public health emergency. See 105 ILCS 120/7, amended by P.A. 101-640.

In sum, while many of the actions taken by government during the pandemic have not been directly tied to policy or procedures, these new pieces of legislation and other agency directives directly impact the **PRM** and require updates.

The following **PRESS** materials are updated or created:

- 2:220, School Board Meeting Procedure
- 2:220-E9, Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration
- 4:180, Pandemic Preparedness; Management; and Recovery - **RENAMED**
- 4:180-AP3, Grant Flexibility; Payment of Employee Salaries During a Pandemic - **NEW** (pre-released on 5-18-20)
- 6:20-AP, Remote and/or Blended Remote Learning Day Plan(s) - **NEW**

Student Data Privacy

During the 101st General Assembly, sweeping amendments were made to the Student Online Personal Protection Act (SOPPA), 105 ILCS 85/, eff. 7-1-21, to regulate how school districts must handle online student data, specifically in the areas of transparency, contracting, security, breach notification, and parent access. While certain materials remain on hold pending implementing regulations to be issued by ISBE, a new sample policy, procedures, and related exhibits have been created to assist districts as they work toward implementation of these new requirements.

The following **PRESS** materials are created or updated for this important bundle:

PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.

7:190-E2, Student Handbook Checklist
7:340, Student Records
7:340, AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
7:345, Use of Educational Technologies; Student Data Privacy and Security - **NEW**

7:345-AP, Use of Educational Technologies; Student Data Privacy and Security - **NEW**
7:345-AP, E1, Student Covered Information Reporting Form - **NEW**
7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors - **NEW**
7:345-AP, E3, Parent Notification Letter for Student Data Breach - **NEW**

Time Out and Physical Restraint

In late November 2019 and early 2020, in response to investigative journalism articles, ISBE issued emergency rules and subsequent amendments to those emergency rules that significantly limited the use of isolated time out and physical restraint. ISBE adopted permanent rules governing the use of isolated time out, time out, and physical restraint (permitted under limited circumstances and only

until 7-1-21), effective April 9, 2020.

The following **PRESS** materials are updated:

7:190, Student Behavior
7:190-AP4, Use of Isolated Time Out, Time Out, and Physical Restraint - **RENAMED**

Five-Year Review Updates

PRESS Editors have a quality assurance goal to ensure that each piece of the 1000+ page IASB **PRESS PRM** is reviewed at least every five years. The **PRM** contains approximately 175 policies and procedures. These are also detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 5.

The following **PRESS** materials are updated in response to five-year reviews:

5:170-AP4, Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process

7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students

7:190-AP2, Student Handbook - Gang Activity Prohibited

7:190-AP5, Student Handbook - Electronic Devices

7:220-AP, Electronic Recordings on School Buses

Please also spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

PRESS Issue 104 Trivia

145 PRM pages • 228 footnotes • 32,677 words • 25 PRM materials

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Progress Report — The contents of this table frequently change.

Topics	Our Response
<p>Title IX Final Rules</p> <p>In May the U.S. Dept. of Education (DOE) released final Title IX rules that, for the first time, impose required responses to reports of sexual harassment that impact a number of existing PRESS materials. Due to the 2020 COVID-19 pandemic, the DOE delayed the effective date until 8-14-20. There are 18 attorneys general, including Illinois', that have sued the DOE to block the final Title IX rules from becoming effective, but as of the date of PRESS Issue 104's publication, the effective date remains 8-14-20.</p>	<p>Unless the 8-14-20 effective date changes, we will update PRESS materials in PRESS Issue 105 and deliver them in early August 2020.</p>
<p>Federal School Safety Clearinghouse</p> <p>The U.S. Dept. of Education launched a new School Safety Clearinghouse website, www.schoolsafety.gov/, designed to serve as a "one-stop-shop" of resources for K-12 administrators, educators, parents, and law enforcement to use to prepare for and address various threats related to safety, security, and support in schools. The Clearinghouse has subsections addressing: bullying and cyberbullying; threat assessment and reporting; school security personnel; physical security; training, exercises, and drills; mental health; school climate; emergency planning; and recovery.</p>	<p>No PRESS materials are affected.</p>
<p>COBRA FAQ and Model Notices</p> <p>On May 1, 2020, the U.S. Dept. of Labor issued a revised model notice and FAQ for the Consolidated Omnibus Budget Reconciliation Act (COBRA), available at www.dol.gov/agencies/ebsa/laws-and-regulations/laws/cobra. The updated model notice now includes information about the interaction between COBRA and Medicare enrollment. Districts should update their COBRA notices to reflect these updates.</p>	<p>No PRESS materials are affected.</p>

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:150-AP, Superintendent Committees	<p>The procedure and footnotes are updated to include two new, optional administrative committees in response to:</p> <ol style="list-style-type: none"> 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21 creating an optional Educational Technology Committee; and 105 ILCS 5/10-30, added by P.A. 101-643, creating a Remote and/or Blended Remote Learning Day Plan Committee. <p>This procedure will be amended again in PRESS Issue 105 in early August with the new Title IX regulation information.</p>	<input type="checkbox"/>
2:220, School Board Meeting Procedure	<p>The policy, Legal References, Cross References, and footnotes are updated in response to amendments to the Open Meetings Act (OMA), 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640. The amendments address board meetings in open or closed sessions by audio or video conference without the physical presence of a quorum as long as the board meets certain statutory conditions.</p>	<input type="checkbox"/>
2:220-E9, Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration	<p>NEW. The exhibit is created to assist boards with meeting the statutory requirements of the amendments to the Open Meetings Act (OMA), 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640. Boards are encouraged to consult their attorneys for assistance with this exhibit.</p>	<input type="checkbox"/>
4:180, Pandemic Preparedness; <u>Management</u> ; and <u>Recovery</u>	<p>RENAMED. The policy, Legal References, Cross References, and footnotes are updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. In addition to these general updates throughout the policy and footnotes, some specific new additions to the policy include:</p> <ol style="list-style-type: none"> The OMA amendments of 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640 that are discussed above in 2:220, <i>School Board Meeting Procedure</i>; The requirements of the board related to 105 ILCS 5/10-30(3), added by P.A. 101-643 are added and are discussed further in 6:20-AP, <i>Remote and/or Blended Remote Learning Day Plan(s)</i>, below. The reasons explained directly below in 4:180-AP3, <i>Grant Flexibility; Payment of Employee Salaries During a Pandemic</i>. 	<input type="checkbox"/>
4:180-AP3, Grant Flexibility; Payment of Employee Salaries During a Pandemic	<p>NEW. The procedure was pre-released to subscribers on 5-18-20 through PRESS Online. It is created in response to a memo issued by the federal Office of Management and Budget during the COVID-19 crisis. The memo temporarily allowed federal agencies (including the U.S. Dept. of Education) to relax certain requirements for grant expenditures, including permitting grant recipients to continue to charge employee salaries to grant funds when the activities of the grant have been suspended in whole or part due to COVID-19.</p>	<input type="checkbox"/>
5:170-AP4, Designation of District Digital Millennium Copyright Act (DMCA) Agent; Registration Process	<p>The procedure and Legal References are updated in response to a five-year review. The procedure details new steps to identify and register a Digital Millennium Copyright Act agent via the U.S. Copyright Office online registration system.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:20-AP, Remote and/or Blended Remote Learning Day Plan(s)	<p>NEW. The procedure outlines the process required by 105 ILCS 5/10-30, added by P.A. 101-643, for a superintendent to either:</p> <ol style="list-style-type: none"> 1. Adapt an e-learning program into a remote and/or blended remote learning day plan(s), or 2. If the district does not have an e-learning program, create a remote and/or blended remote learning day plan(s). <p>It is important for boards to understand that this law will require the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State.</p>	<input type="checkbox"/>
7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students	The procedure is unchanged. The footnotes and Cross References are updated in response to a five-year review.	<input type="checkbox"/>
7:190, Student Behavior	The policy, Legal References, and footnotes are updated in response to new ISBE permanent rules governing the use of isolated time out, time out, and physical restraint. A new line at the end of the policy incorporates by reference 7:190-AP4, <i>Use of Isolated Time Out, Time Out, and Physical Restraint</i> .	<input type="checkbox"/>
7:190-AP2, Student Handbook - Gang Activity Prohibited	The procedure and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:190-AP4, Use of Isolated Time out, <u>Time Out</u> , and Physical Restraint	RENAMED. The procedure is updated in response to new ISBE permanent rules governing the use of isolated time out, time out, and physical restraint.	<input type="checkbox"/>
7:190-AP5, Student Handbook - Electronic Devices	The procedure and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:190-E2, Student Handbook Checklist	The exhibit is updated to facilitate implementation of 105 ILCS 85/28, amended by P.A. 101-516, eff. 7-1-21, which requires districts to provide a general annual notice to parents and guardians about student data collected by educational technology vendors.	<input type="checkbox"/>
7:220-AP, Electronic Recordings on School Buses	The procedure is unchanged. The footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:340, Student Records	<p>The policy, Legal References, footnotes, and Cross References are updated. The policy is updated with continuous improvement changes based on feedback from the Ill. Council of School Attorneys. The Legal References are updated to include reference to 105 ILCS 85/. New policy 7:345 <i>Use of Educational Technologies; Student Data Privacy and Security</i>, has been added to the Cross References. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21. 2. U.S. Dept. of Education (DOE) guidance on the Family Educational Rights and Privacy Act (FERPA) and virtual learning. 3. Updated joint guidance issued by the DOE and U.S. Dept. of Health and Human Services on the application of FERPA and the Health Insurance Portability and Accountability Act of 1996 to student health records. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit is updated in response to the DOE's updated annual FERPA notice, released in April 2020.	<input type="checkbox"/>
7:345, Use of Educational Technologies; Student Data Privacy and Security	NEW. The policy is created to facilitate implementation of 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21, which requires districts to take a number of actions to protect online student data and to share general information about how student data is used.	<input type="checkbox"/>
7:345-AP, Use of Educational Technologies; Student Data Privacy and Security	NEW. The procedure is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above.	<input type="checkbox"/>
7:345-AP, E1, Student Covered Information Reporting Form	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above.	<input type="checkbox"/>
7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above.	<input type="checkbox"/>
7:345-AP, E3, Parent Notification Letter for Student Data Breach	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above.	<input type="checkbox"/>



The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



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The Policy Reference Education Subscription Service (PRESS) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on PRESS Issues. We appreciate their contributions and thank them sincerely.

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BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration. Additionally, under the New Business portion of the agenda, a Board member has the opportunity to request that an item be placed on a future agenda. If a majority of the Board concurs, the item shall be placed on a future agenda.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes. Any Board member may request that his or her vote be changed before the President announces the result.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A general summary of the discussion on all matters presented, proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of a Records Secretary, an administrative official of the public body, or any elected official of the public body. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of a Records Secretary, an administrative official of the public body, or any elected official of the public body. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration [PRESSPlus1](#)

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. [PRESSPlus2](#) The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration. If neither the

President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination. [PRESSPlus3](#)

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes. [PRESSPlus4](#) and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum. [PRESSPlus5](#)

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use *Robert's Rules of Order, Newly Revised* (11th Edition), as a guide when a question arises concerning procedure.

Recording Board Meetings

Any person may record an open Board meeting. Requests to record meetings should be directed in writing to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract Board members, other meeting participants, or members of the public. The Superintendent or designee may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, ~~and 120/2.06,~~ and 120/7.

[105 ILCS 5/10-6, 5/10-7, 5/10-12,](#) and [5/10-16.](#)

CROSS REF.: 2:80 (Board Member Oath and Conduct), [2:150 \(Committees\)](#), 2:200 (Types of School Board Meetings), ~~2:150 (Committees)~~, 2:210 (Organizational Board of Education Meeting), 2:230 (Public Comments at Board of Education Meetings)

Adopted: January 15, 2020

PRESSPlus Comments

PRESSPlus 1. 5 ILCS 120/2.01 and 120/7(e)(1)-(10), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA's physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. See EOs 2020-18, 2020-33, and 2020-39. During the period covered by EO 2020-39, 5 ILCS 120/7(e), amended by P.A. 101-640 was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement.

Boards must remember that public comment is still required when a quorum is not physically present at the meeting location. See Public Comment section of the Ill. Atty. Gen.'s guidance entitled *Guidance to Public Bodies on the Open Meetings Act and the Freedom of Information Act During the COVID-19 Pandemic* on p. 5 at: www.foia.ilattorneygeneral.net/pdf/OMA_FOIA_Guide.pdf. **Issue 104, June 2020**

PRESSPlus 2. The phrase "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMA text, means "public health emergency." For ease of understanding and alignment with IEMA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e), amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/" This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BLRDs because the School Code states that the governor must declare the disaster. **Issue 104, June 2020**

PRESSPlus 3. 5 ILCS 120/7(e)(2), amended by P.A. 101-640 states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's

duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as “[the president or vice president’s] duly authorized designee” pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum. **Issue 104, June 2020**

PRESSPlus 4. While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board’s jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board’s published notice and agenda for the audio or video meeting, and (b) in the meeting minutes. **Issue 104, June 2020**

PRESSPlus 5. See 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*. Find this sample Board exhibit at your PRESS Plus dashboard under the Status **Draft Update - New. Issue 104, June 2020**

Document Status: Draft Update - Rewritten

OPERATIONAL SERVICES

4:180 Pandemic Preparedness; Management; and Recovery

Title has been updated. Original Title: Pandemic Preparedness

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. [PRESSPlus1](#)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. [PRESSPlus2](#)

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing [PRESSPlus3](#)

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education. [Q1](#)

During an emergency school closing, the Board President and the Superintendent [Q2](#) may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic. [PRESSPlus4](#)

Board Meeting Procedure: No Physical Presence of Quorum and Participation by Audio or Video [PRESSPlus5](#)

A disaster declaration related to a public health emergency [PRESSPlus6](#) may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures [PRESSPlus7](#)

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction: Remote and/or Blended Remote Learning Day Plan(s) [PRESSPlus8](#)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption [PRESSPlus9](#) a Remote and/or Blended Remote Learning Day Plan (Plan) that: [Q3](#)

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic; [PRESSPlus10](#)
2. Implements the requirements of 105 ILCS 5/10-30; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.

5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.

20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).

20 ILCS 3305/, Ill. Emergency Management Agency Act.

115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Is your district served by an Intermediate Service Center rather than an ROE (suburban Cook County)?

- No. (default)
- Yes. (IASB will replace "Regional Office of Education" with "Intermediate Service Center")

***Required Question 2. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc. See policies 2:150, *Committees*, and 2:240, *Board Policy Development*. Does the board prefer its policy committee to engage in this work?

- No. (default)
- Yes. (IASB will replace "Board President and the Superintendent" with "Board Policy Committee")

***Required Question 3. Remote Learning Days (RLDs) and Blended Remote Learning Days (BRLDs) are different from *e-learning days/e-learning programs*. RLD/BRLDs are for use when the governor declares a disaster under 20 ILCS 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5), amended by P.A. 101-643. 105 ILCS 5/10-30(1), added by P.A. 101-643. BRLDs allow districts to utilize "hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56(b), amended by P.As. 101-12 and 101-643. School districts with e-learning programs may adapt them for use during RLDs and BRLDs (105 ILCS 5/10-20.56(a), amended by P.As. 101-12 and 101-643, and 5/10-30(2), added by P.A. 101-643.

Has the board adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, added by P.A. 101-12?

- No. (default)
 - Yes. (IASB will add the following text to number two after 105 ILCS 5/10-30: "by adapting into a Plan the District's e-learning program implemented pursuant to 105 ILCS 5/10-20.56")
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PRESSPlus Comments

PRESSPlus 1. This policy is renamed from *Pandemic Preparedness* to *Pandemic Preparedness: Management; and Recovery*. It is updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board's role during a pandemic.

Certain subheads of this policy are required; see further PRESS²⁷²Plus comments for more information.

A redlined version showing the changes and more information in the footnotes can be found at PRESS Online, accessed by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 2. This paragraph embodies the CDC's pandemic definition. See www.cdc.gov/coronavirus/2019-ncov/cases-updates/summary.html. The **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The new COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by the World Health Organization. At the time of publication during the 2020 COVID-19 pandemic, it was not clear whether this Illinois resource's definition will be amended. **Issue 104, June 2020**

PRESSPlus 3. In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the 2020 COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art, I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the 2020 COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. In general, President Trump's administration set broad national policy, particularly with respect to international travel and the approval of treatments, and suggested guidance that States could follow regarding mitigation measures. The states' governors and local leaders made other state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

During the 2020 COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See www.isbe.net/Documents/ISBE-Guidance-to-School-Coronavirus.pdf. And see other 2020 COVID-19 guidance documents as follows:

- Ill. Gov. Pritzker, ISBE, Ill. Association of School Admin., Ill. Principals' Assoc., Ill. Ed. Assoc., and Ill. Fed. of Teachers Joint Statement: www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf.
- IDPH-ISBE joint schools guidance: www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z/list/coronavirus/schools-guidance
- IDPH-ISBE joint workplace health and safety guidance: www.dph.illinois.gov/covid19/community-guidance/workplace-health-and-safety-guidance
- Restore Illinois Plan: www2.illinois.gov/dceo/Pages/RestoreILP3.aspx.

During the 2020 COVID-19 pandemic, several protests occurred and many lawsuits were filed challenging Ill. Gov. Pritzker's extensions of disaster declaration emergency power under IEMA, 20 ILCS 3305/7. See the 2020 COVID-19 Executive Orders (EO) at: coronavirus.illinois.gov/s/resources-for-executive-orders. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's EOs faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan* (coronavirus.illinois.gov/s/restore-illinois-introduction). **Issue 104, June 2020**

PRESSPlus 4. Examples include, but are not limited to, policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. For Executive Orders addressing these issues, see the footnotes available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 5. 5 ILCS 120/2.01 and 120/7(e), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. See policy 2:220 and Board exhibit 2:220-E9 for more information. **Issue 104, June 2020**

PRESSPlus 6. While 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." **Issue 104, June 2020**

PRESSPlus 7. Required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf, extended until 9-30-20 by www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf) and 30 ILCS 708/.

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During the 2020 COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school

district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

See sample procedure 4:180-AP3, *Grant Flexibility; Payment of Employee Salaries During a Pandemic*, and its footnotes, available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 5/10-30(3), added by P.A. 101-643, requires the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State.

See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, available at PRESS Online by logging in at www.iasb.com, for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BLRDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7), added by P.A. 101-643 (stating that it does not increase or diminish any collective bargaining rights under existing law, and that aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s)).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7, amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the “governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCSA 3305/ in order for the state superintendent of education to declare that a district implement RLD/BRLDs. **Issue 104, June 2020**

PRESSPlus 9. 105 ILCS 5/10-30(3), added by P.A. 101-643 states “the district shall adopt a remote and blended remote learning day plan approved by the district superintendent.” For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance (www.iasb.com/principles_popup.cfm), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by “the district” to the board. In alignment with this policy, administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to *approve* the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district's website. **Issue 104, June 2020**

PRESSPlus 10. 105 ILCS 5/10-30(8), added by P.A. 101-643 does not excuse districts from completing all statutory and regulatory curricular mandates and offerings. **Issue 104, June 2020**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited under state law unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
 - g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the

student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B](#) of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint^{Q1}

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#) et seq., Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), [5/31-3](#), and [110/3.10](#).

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

23 Ill.Admin.Code §§ 1.280, [1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: December 19, 2018

Questions and Answers:

***Required Question 1. In late November 2019 and early 2020, in response to investigative journalism articles, ISBE issued emergency rules and subsequent amendments to those emergency rules that significantly limited the use of isolated time out and physical restraint. ISBE adopted permanent rules governing the use of isolated time out, time out, and physical restraint (permitted under limited circumstances and only until July 1, 2021), effective April 9, 2020.

Isolated time out, time out, or physical restraint may be used by staff members **only if** their use is authorized by policy and administrative procedure. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. See 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*, available at PRESS Online by logging in at www.iasb.com. **By default, this policy allows the use of isolated time out, time out, and physical restraint pursuant only to the conditions allowed in the School Code and ISBE rules.** State statute and ISBE rules contain complex restrictions on the use of isolated time out, time out, and physical restraint. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. According to the ISBE rule, isolated time out, time out, and physical restraints are allowed only if a board authorizes their use in a policy containing the numerous components identified in the rule. To comply with ISBE's rule, a board must also incorporate by reference the district's procedure, i.e., 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*. By doing this, the policy includes the district's procedure.

Does the Board allow or prohibit the use of isolated time out, time out, and physical restraint?

- The Board allows the use of isolated time out, time out, and physical restraint. (Default)
 - The Board prohibits the use of isolated time out, time out, and physical restraint. (IASB will delete this subhead and its contents, amend the Legal Reference, and delete the Incorporated by Reference line.)
-

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to ~~object to~~ opt-out of the release of directory information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian. Upon request, the District discloses school student records without parent consent to the official's records custodian of another school ~~district~~ in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law. [PRESSPlus1](#)

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#).

[105 ILCS 5/10-20.21b](#), [5/20.37](#), [5/20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), [7:345 \(Use of Educational Technologies; Student Data Privacy and Security\)](#)

~~ADOPTED: February 7, 2018~~

PRESSPlus 1. Updated with continuous improvement changes based on feedback from the Ill. Council of School Attorneys. **Issue 104, June 2020**

Document Status: Draft Update - New

7:345 Use of Educational Technologies; Student Data Privacy and Security

New/Unpublished Section

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria. [PRESSPlus1](#)

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*. [PRESSPlus2](#) The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. [PRESSPlus3](#) Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff. [Q1](#)

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes. [PRESSPlus4](#)

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District. [PRESSPlus5](#)

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. [PRESSPlus6](#) Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law. [PRESSPlus7](#)

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. [PRESSPlus8](#) In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law. [PRESSPlus9](#)

LEGAL REF.:

20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

Questions and Answers:

Officer, who may also be an official records custodian under ISSRA, to carry out the duties and responsibilities assigned to schools and to ensure a district's compliance with the requirements of SOPPA. 105 ILCS 85/27(f), added by P.A. 101-516, eff. 7-1-21. Boards may designate an individual other than the Superintendent to serve in the capacity of Privacy Officer, such as a Business Manager, IT Director, or District Records Custodian.

Has the Board designated a Privacy Officer?

No. (default)

Yes, the Superintendent is designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.")

Yes, a title other than Superintendent has been designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the [Insert Title] to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.") What is the Privacy Officer's Title?:

PRESSPlus Comments

PRESSPlus 1. The Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), amended by P.A. 101-516, eff. 7-1-21, specifically requires boards to adopt a policy for designating which district employees are authorized to enter into agreements with *operators* (see **Operator Contracts** subhead). SOPPA is the State law that governs how educational technology companies, schools, and the Ill. State Board of Education (ISBE) use and protect *covered information* of students. The amendments to SOPPA were intended to strengthen protections for online student data, in part by centralizing the vetting and contracting process within schools, and to give parents ready access to information about how their children's data is being used at school. SOPPA does not, however, require a district to obtain parent opt-in or separate consent for the use of online services or applications, nor is such consent required if the operator is acting as a *school official* pursuant to the delineated exception in the Family Educational Rights and Privacy Act's (FERPA)(20 U.S.C. §1232g) implementing regulations. See 34 C.F.R. §99.3(a). **Issue 104, June 2020**

PRESSPlus 2. See policy 7:340, *Student Records*, and its implementing administrative procedure, 7:340-AP1, *School Student Records*, available at PRESS Online by logging in at www.iasb.com, for requirements addressing school student records under federal and State law. SOPPA does not override or otherwise supersede the requirements of FERPA or the Ill. School Student Records Act (ISSRA) (105 ILCS 10/). 105 ILCS 85/30(9), amended by P.A. 101-516, eff. 7-1-21.

Covered information is a broader concept than student records, and may include information that does not qualify as a student record. However, even if the covered information is not maintained as a student record, it may still qualify as a *public record* under the Local Records Act (50 ILCS 205/), such that a district would have an obligation to maintain it. Consult the board attorney for guidance on these issues. **Issue 104, June 2020**

PRESSPlus 3. 105 ILCS 85/26(1), added by P.A. 101-516, eff. 7-1-21. SOPPA includes a clarification that schools and operators are not prohibited from producing and distributing, free or for consideration, student class photos and yearbooks to the school, students, parents, or others authorized by parents, as long as there is a written agreement between the operator and district. 105 ILCS 85/30(10), amended by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 4. SOPPA specifically provides that it does not apply to general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications. 105 ILCS 85/30(3), amended by P.A. 101-516, eff. 7-1-21. Consult the board attorney for guidance regarding whether certain applications that may be widely used by schools, but which may not have been originally marketed to K-12 (e.g., certain video conference applications), come within the scope of SOPPA. **Issue 104, June 2020**

PRESSPlus 5. Operators must notify districts of a breach of covered information within the most expedient time possible and without reasonable delay, but no later than 30 calendar days after the determination that a breach has occurred. 105 ILCS 85/15(5), added by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 6. This statement is required by 105 ILCS 85/27(b), added by P.A. 101-516, eff. 7-1-21. SOPPA provides that any agreement entered into in violation of SOPPA "is void and unenforceable as against public policy." Id. SOPPA does not provide for a private right of action against school districts; the Ill. Attorney General has enforcement authority under SOPPA through the Consumer Fraud Deceptive Trade Practices Act. 105 ILCS 85/35. **Issue 104, June 2020**

PRESSPlus 7. SOPPA requires specific provisions be included in a contract with any operator that seeks to receive covered information from a school district. 105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 85/27(e), added by P.A. 101-516, eff. 7-1-21. SOPPA does not provide specifics regarding security procedures or practices, nor is there a formal, nationalized standard specific to K-12. However, SOPPA requires ISBE to make available on its website guidance for schools pertaining to reasonable security procedures and practices. 105 ILCS 85/28, added by P.A. 101-516, eff. 7-1-21. ISBE, the U.S. Dept. of Education (DOE) and other experts in the field agree that training of all staff with access to a school's network is important to protecting schools against cyber threats, although such training is not currently mandated in Illinois. ISBE's grant-funded program, the Learning Technology Center of Illinois, offers cybersecurity training to administrators and educators throughout the State. See www.ltc.org. The U.S. Dept. of Education has also issued multiple guidance documents on security best practices for schools, available at www.studentprivacy.ed.gov/topic/security-best-practices. **Issue 104, June 2020**

PRESSPlus 9. In the event of a breach of covered information of students, SOPPA requires school districts to provide two types of notices: (1) individual notices to the parents of students whose covered information was involved in the breach and (2) a more general notice about the breach on the district's website (or at the district administrative office, if it does not maintain a website) if the breach involved 10% or more of the district's student enrollment. 105 ILCS 85/27(a)(5) & (d), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details about the required notices. **Issue 104, June 2020**

Document Status: 5-Year-Review - Needs Review

OPERATIONAL SERVICES

4:50 Payment Procedures

The Chief Business Official shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the Board of Education in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills are reviewed by the Board, after which they may be approved for payment by Board order. Approval of all bills shall be given by a roll call vote and the votes shall be recorded in the minutes. The Chief Business Official shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board.

The Chief Business Official is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills. These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law.

LEGAL REF.:

[105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.](#)

[23 Ill.Admin.Code §100.70.](#)

CROSS REF.: 4:55 (Use of Credit Cards), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits)

ADOPTED: October 20, 2015

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:130 Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee.

Noninstructional time means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.:

[20 U.S.C. §7904.](#)

[105 ILCS 20/5.](#)

[Tinker v. Des Moines Independent School District](#), 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Damage to School Property), 7:190 (Student Behavior)

ADOPTED: November 17, 2015

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:325 Student Fund-Raising Activities

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount, and door-to-door solicitations are discouraged.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property (e.g., tiles or bricks) or placement upon school property (e.g., posters or placards) must:
 - a. Develop viewpoint neutral guidelines for the creation of messages;
 - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
 - c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.:

[105 ILCS 5/10-20.19\(3\)](#).

[23 Ill.Admin.Code Part 305](#), School Food Service.

CROSS REF.: 4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: October 20, 2015

Document Status: 5-Year-Review - Needs Review

COMMUNITY RELATIONS

8:80 Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than \$500.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments implemented by [34 C.F.R. Part 106](#).

[105 ILCS 5/16-1](#).

[23 Ill.Admin.Code §200.40](#).

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

ADOPTED: October 20, 2015

Document Status: 5-Year-Review - Needs Review

STUDENTS

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1.

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees.

Students with a Disability

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

Co-curricular Activities, Including Interscholastic Competition

A nonpublic school student is eligible to participate in: (1) interscholastic competition, provided his or her participation adheres to the regulations established by any association in which the School District maintains a membership, and (2) non-athletic co-curricular activities, provided the student attends a District school. A nonpublic student who participates in a co-curricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board policy 7:30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

LEGAL REF.:

[105 ILCS 5/10-20.24](#) and [5/14-6.01](#).

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Co-Curricular Activities), 7:30 (Student Assignment [and Intra-District Transfer](#)), 7:300 (Co-curricular Athletics)

ADOPTED: October 20, 2015

Updated July 2020 Projected Enrollment Summary (7/10/2020)

/

AMES		TOTAL	Change (+/-)*
ECE*		55	-10
Kindergarten		49	-9
1st Grade		64	1
2nd Grade		65	-2
3rd Grade		68	3
4th Grade		65	9
5th Grade		58	-14
TOTAL		369	-22

BLYTHE PARK		TOTAL	Change (+/-)*
Kindergarten		31	8
1st Grade		31	8
2nd Grade		37	14
3rd Grade		23	0
4th Grade		24	0
5th Grade		24	3
TOTAL		170	33

HAUSER		TOTAL	Change (+/-)*
6th Grade		193	-6
7th Grade		195	-1
8th Grade		188	8
TOTAL		576	1

CENTRAL		TOTAL	Change (+/-)*
Kindergarten		51	-5
1st Grade		63	1
2nd Grade		61	-6
3rd Grade		67	5
4th Grade		60	-9
5th Grade		67	-15
TOTAL		369	-29

DISTRICT	Not Yet Placed*	TOTAL	Change (+/-)*
ECE		55	-10
Kindergarten		149	-11
1st Grade	1	186	12
2nd Grade	2	189	10
3rd Grade		178	6
4th Grade	1	172	0
5th Grade	2	175	-24
6th Grade		193	-6
7th Grade		195	-1
8th Grade		188	8
TOTAL		1680	-16

HOLLYWOOD		TOTAL	Change (+/-)*
Kindergarten		18	-5
1st Grade		25	2
2nd Grade		24	2
3rd Grade		20	-2
4th Grade		22	-1
5th Grade		24	0
TOTAL		133	-4

*Change (+/-) indicates change in enrollment from August 2019.

Riverside District #96

Expenditures By Object - Summary

From Date: 6/1/2020

To Date: 6/30/2020

Fiscal Year: 2019-2020

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.5.0000.100.0000.000.0000.0000	Salaries	\$15,007,603.44	\$790,117.67	\$14,904,754.04	\$102,849.40	\$0.00	\$102,849.40	0.69%
10.5.0000.200.0000.000.0000.0000	Employee Benefits	\$3,063,208.12	\$188,511.54	\$3,063,307.29	(\$99.17)	\$4,834.00	\$4,933.17	-0.16%
10.5.0000.300.0000.000.0000.0000	Purchased Services	\$2,089,906.01	\$55,501.65	\$1,672,228.77	\$417,677.24	(\$7,254.43)	\$424,931.67	20.33%
10.5.0000.400.0000.000.0000.0000	Supplies	\$1,088,996.00	\$38,876.06	\$845,424.63	\$243,571.37	\$338.06	\$243,233.31	22.34%
10.5.0000.500.0000.000.0000.0000	Capital Outlay	\$171,330.00	(\$14,460.00)	\$148,491.00	\$22,839.00	\$0.00	\$22,839.00	13.33%
10.5.0000.600.0000.000.0000.0000	Other Objects	\$1,185,255.83	\$105,828.75	\$1,050,680.41	\$134,575.42	(\$54,250.41)	\$188,825.83	15.93%
10.5.0000.700.0000.000.0000.0000	Non-Capitalized Equipment \$500	\$128,641.00	\$18,810.00	\$129,249.78	(\$608.78)	\$0.00	(\$608.78)	-0.47%
	Fund: Education - 10	\$22,734,940.40	\$1,183,185.67	\$21,814,135.92	\$920,804.48	(\$56,332.78)	\$977,137.26	4.30%
20.5.0000.100.0000.000.0000.0000	Salaries	\$973,822.62	\$77,685.56	\$912,548.34	\$61,274.28	\$0.00	\$61,274.28	6.29%
20.5.0000.200.0000.000.0000.0000	Employee Benefits	\$268,490.62	\$22,829.02	\$266,435.82	\$2,054.80	\$0.00	\$2,054.80	0.77%
20.5.0000.300.0000.000.0000.0000	Purchased Services	\$1,301,438.62	\$49,821.99	\$588,613.66	\$712,824.96	(\$801.72)	\$713,626.68	54.83%
20.5.0000.400.0000.000.0000.0000	Supplies	\$443,264.00	\$45,706.60	\$414,018.11	\$29,245.89	(\$121.34)	\$29,367.23	6.63%
20.5.0000.500.0000.000.0000.0000	Capital Outlay	\$40,000.00	\$0.00	\$39,438.00	\$562.00	\$0.00	\$562.00	1.41%
20.5.0000.700.0000.000.0000.0000	Non-Capitalized Equipment \$500	\$10,000.00	\$4,066.50	\$11,444.50	(\$1,444.50)	\$0.00	(\$1,444.50)	-14.45%
	Fund: Operations & Maintenance - 20	\$3,037,015.86	\$200,109.67	\$2,232,498.43	\$804,517.43	(\$923.06)	\$805,440.49	26.52%
30.5.0000.600.0000.000.0000.0000	Other Objects	\$1,147,725.00	\$0.00	\$1,147,725.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: Debt Service - 30	\$1,147,725.00	\$0.00	\$1,147,725.00	\$0.00	\$0.00	\$0.00	0.00%
40.5.0000.300.0000.000.0000.0000	Purchased Services	\$683,678.00	\$26,744.47	\$633,446.93	\$50,231.07	\$0.00	\$50,231.07	7.35%
	Fund: Transportation - 40	\$683,678.00	\$26,744.47	\$633,446.93	\$50,231.07	\$0.00	\$50,231.07	7.35%
50.5.0000.200.0000.000.0000.0000	Employee Benefits	\$303,068.53	\$28,503.25	\$298,289.74	\$4,778.79	\$0.00	\$4,778.79	1.58%
	Fund: IMRF - 50	\$303,068.53	\$28,503.25	\$298,289.74	\$4,778.79	\$0.00	\$4,778.79	1.58%
51.5.0000.200.0000.000.0000.0000	Employee Benefits	\$425,789.55	\$29,631.11	\$415,757.50	\$10,032.05	\$0.00	\$10,032.05	2.36%
	Fund: Social Security - 51	\$425,789.55	\$29,631.11	\$415,757.50	\$10,032.05	\$0.00	\$10,032.05	2.36%
60.5.0000.300.0000.000.0000.0000	Purchased Services	\$1,636,946.16	\$94,878.76	\$1,571,720.44	\$65,225.72	(\$60,104.58)	\$125,330.30	7.66%
60.5.0000.500.0000.000.0000.0000	Capital Outlay	\$9,012,884.96	\$6,133,397.70	\$7,548,336.56	\$1,464,548.40	(\$343,359.33)	\$1,807,907.73	20.06%
	Fund: Capital Projects - 60	\$10,649,831.12	\$6,228,276.46	\$9,120,057.00	\$1,529,774.12	(\$403,463.91)	\$1,933,238.03	18.15%
80.5.0000.300.0000.000.0000.0000	Purchased Services	\$117,746.00	\$0.00	\$110,379.08	\$7,366.92	\$0.00	\$7,366.92	6.26%
	Fund: Tort - 80	\$117,746.00	\$0.00	\$110,379.08	\$7,366.92	\$0.00	\$7,366.92	6.26%
Grand Total:		\$39,099,794.46	\$7,696,450.63	\$35,772,289.60	\$3,327,504.86	(\$460,719.75)	\$3,788,224.61	9.69%

End of Report

Function Summary of Revenues by Fund and Source

Fund	Group	Source	Description	Prev Yr Budget	Prev Year Realized	Current Yr Budget	MTD Realized	YTD Realized	Unrealized	% Realized
10	Local revenue	1100	Levy	\$18,277,036	\$18,759,354	\$18,653,577	\$150,294	\$19,806,952	-\$1,153,375	106.18%
		1200	Corp PP Replace Tax	\$132,014	\$182,128	\$132,014	\$0	\$208,965	-\$76,951	158.29%
		1300	Summer school Tuition	\$33,400	\$23,785	\$33,400	\$129,083	\$139,614	-\$106,214	418.01%
		1500	Interest On Investments	\$263,221	\$418,091	\$263,221	\$0	\$673,345	-\$410,124	255.81%
		1600	Food services sale	\$112,997	\$128,701	\$112,997	\$7,939	\$123,452	-\$10,455	109.25%
		1700	Admissions Athletic	\$5,256	\$4,140	\$5,256	\$0	\$70	\$5,186	1.33%
		1800	School fees	\$239,974	\$235,643	\$239,974	\$14,591	\$237,920	\$2,054	99.14%
		1900	Other Local Revenue	\$36,888	\$5,352	\$36,888	\$57,099	\$112,623	-\$75,735	305.31%
	State Revenue	3000	Evidence Base Finding	\$1,491,042	\$1,492,101	\$1,491,042	\$135,714	\$1,493,885	-\$2,843	100.19%
		3100	SpEd Private Facility Tuitions	\$551,000	\$289,446	\$250,000	\$50,669	\$241,554	\$8,446	96.62%
		3300	State Free Lunch And Breakfast	\$940	\$1,312	\$940	\$35	\$703	\$237	74.79%
		3600	National Board Certification	\$1,500	\$0	\$1,500	\$1,500	\$1,500	\$0	100.00%
	Federal Revenue	3900	Other State Revenue	\$2,000	\$1,504	\$3,641	\$0	\$3,036	\$605	83.38%
		4200	National School Lunch Program	\$89,321	\$96,804	\$89,321	\$5,182	\$71,733	\$17,588	80.31%
		4300	Title I - Low Income	\$145,885	\$162,329	\$192,523	\$0	\$201,682	-\$9,159	104.76%
		4400	Title IV Grants	\$15,349	\$7,555	\$25,379	\$0	\$17,040	\$8,339	67.14%
4600		IDEA and IDEA PreSchool	\$14,122	\$35,126	\$389,853	\$0	\$376,480	\$13,373	96.57%	
4900		Medicaid FFS and OutReach	\$183,779	\$173,018	\$187,466	\$19,473	\$120,265	\$67,201	64.15%	
				\$21,595,724	\$22,016,390	\$22,108,992	\$571,579	\$23,830,819	-\$1,721,827	107.79%
20	Local revenue	1100	Levy	\$2,479,711	\$2,519,348	\$2,530,305	-\$76,312	\$2,584,932	-\$54,627	102.16%
		1200	Corp PP Replace Tax	\$202,967	\$182,128	\$202,967	\$0	\$208,965	-\$5,998	102.96%
		1500	Interest On Investments	\$25,007	\$21,557	\$25,007	\$0	\$28,305	-\$3,298	113.19%
		1900	Other Local Revenue	\$10,115	\$50,152	\$10,115	\$21,970	\$24,876	-\$14,761	245.93%
						\$2,717,800	\$2,773,185	\$2,768,394	-\$54,342	\$2,847,078
30	Local revenue	1500	Interest On Investments	\$31,000	\$47,055	\$31,000	\$0	\$38,275	-\$7,275	123.47%
				\$31,000	\$47,055	\$31,000	\$0	\$38,275	-\$7,275	123.47%
40	Local revenue	1100	Levy	\$1,988,462	\$1,950,720	\$2,028,431	-\$58,857	\$2,011,669	\$16,762	99.17%
		1500	Interest On Investments	\$30,374	\$36,178	\$30,374	\$0	\$66,513		218.98%
	State Revenue	3500	Transportation reimbursement	\$520,307	\$384,296	\$380,900	\$95,930	\$386,753		101.54%
				\$2,539,143	\$2,371,194	\$2,439,705	\$37,073	\$2,464,935	\$16,762	101.03%
50	Local revenue	1100	Levy	\$1,027,876	\$1,014,943	\$1,048,633	-\$5,983	\$575,733	\$472,900	54.90%
		1200	Corp PP Replace Tax	\$21,056	\$20,912	\$21,056	\$0	\$3,687	\$17,369	17.51%
		1500	Interest On Investments	\$11,725	\$26,824	\$11,725	\$0	\$44,074		375.90%
		1900	Other Local Revenue		\$223	\$0	\$0	\$0		0.00%
				\$1,060,657	\$1,062,901	\$1,081,414	-\$5,983	\$623,494	\$490,269	57.66%
60	Local revenue	1500	Interest On Investments	5000	29,488	5,000.00	\$0	\$22,145	-\$17,145	442.90%
		1900	Other Local Revenue					\$10,000	-\$10,000	
				\$5,000	\$29,488	\$5,000	\$0	\$32,145	-\$17,145	642.90%
70	Local revenue	1100	Levy	232,296	229,825	\$237,042	-\$7,112	\$235,496	\$1,546	99.35%
		1500	Interest On Investments	6,339	68,455	\$6,339	\$0	\$105,595		1665.80%
		1900	Other Local Revenue			\$0	\$0	\$0		0.00%
				\$238,635	\$298,280	\$243,381	-\$7,112	\$341,091	\$1,546	140.15%
80	Local revenue	1100	Levy	242,627	240,646	\$247,580	-\$2,030	\$142,087	\$105,493	57.39%
		1500	Interest On Investments	-	14,348	\$0	\$0	\$21,912		100.00%
				\$242,627	\$254,994	\$247,580	-\$2,030	\$163,999	\$105,493	66.24%
90	Local revenue	1100	Levy	-	(2,526)	\$0	\$0	\$0	\$0	0.00%
		1500	Interest On Investments	-	-	\$0	\$0	\$0	\$0	0.00%
				\$0	-\$2,526	\$0	\$0	\$0	\$0	0.00%
				\$28,430,586	\$29,850,961	\$28,925,466	\$539,185	\$30,341,836	-\$1,210,861	104.90%

Riverside District #96

Fund Balances

Fiscal Year: 2019-2020

Month: 6
 Year: 2020
 Fund Type: All Fund

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	Education	\$22,199,723.35	\$23,806,730.73	(\$21,814,135.92)	(\$13,000,000.00)	\$11,192,318.16
20	Operations & Maintenance	\$3,403,836.79	\$2,847,077.54	(\$2,232,498.43)	(\$2,003,502.13)	\$2,014,913.77
30	Debt Service	\$2,055,172.92	\$38,275.00	(\$1,147,725.00)	\$0.00	\$945,722.92
40	Transportation	\$570,418.91	\$2,464,935.34	(\$633,446.93)	\$0.00	\$2,401,907.32
50	IMRF	\$1,730,401.11	\$308,952.54	(\$298,289.74)	\$0.00	\$1,741,063.91
51	Social Security	\$0.00	\$314,541.63	(\$415,757.50)	\$0.00	(\$101,215.87)
60	Capital Projects	\$864,205.28	\$32,145.00	(\$9,121,797.00)	\$19,228,146.00	\$11,002,699.28
70	Working Cash	\$4,575,076.44	\$341,091.46	\$0.00	(\$4,228,146.00)	\$688,021.90
80	Tort	\$957,239.43	\$163,998.99	(\$110,379.08)	\$0.00	\$1,010,859.34
90	Life Safety	(\$3,502.13)	\$0.00	\$0.00	\$3,502.13	\$0.00
Grand Total:		\$36,352,572.10	\$30,317,748.23	(\$35,774,029.60)	\$0.00	\$30,896,290.73

End of Report

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

		Year To Date
10	Education	
ASSET		
LineDesc		YTD
10.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	(\$13,000,000.00)
10.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$21,729,905.13)
10.1.0110.000.0000.000.9820.0000	Cash Depository	\$1,171,753.05
10.1.0111.000.0000.000.0000.0000	Cash In Bank (Imprest Fund)	\$6,528.87
10.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$45,044,991.96
ASSET		\$11,493,368.75
LIABILITY		
LineDesc		YTD
10.2.0431.000.0000.000.0000.0000	Accounts Payable	\$1,956.15
10.2.0431.640.0000.000.0000.0000	Dues & Fees	(\$1,956.15)
10.2.0432.000.0000.000.0000.0000	Undesignated	(\$41,951.18)
10.2.0435.000.9999.000.0000.0000	Café 125 Plan	(\$112,502.03)
10.2.0481.000.0000.000.9975.0000	Child Support/Garnishment Payable	\$319.00
10.2.0481.000.2217.000.9941.0000	Superintendent-Life Insurance	(\$12.50)
10.2.0481.000.2217.000.9942.0000	Superintendent-Life Insurance	(\$12.50)
10.2.0481.000.2218.000.9941.0000	Administrator Life Insurance	(\$82.50)
10.2.0481.000.2218.000.9942.0000	Administrator Life ER Payable	(\$82.50)
10.2.0481.000.2219.000.9941.0000	EMP-Employee Life Insurance	(\$990.37)
10.2.0481.000.2219.000.9942.0000	EMP-Employee Life Insurance	(\$66.63)
10.2.0481.000.2221.000.9941.0000	EMP-PPO	(\$31,820.86)
10.2.0481.000.2221.000.9942.0000	EMP-PPO	(\$1,738.55)
10.2.0481.000.2224.000.9941.0000	FAM-PPO	(\$165,538.31)
10.2.0481.000.2224.000.9942.0000	FAM-PPO	(\$15,732.97)
10.2.0481.000.2226.000.9941.0000	EMP-PPO Retiree	\$668.27
10.2.0481.000.2231.000.9941.0000	EMP-Dental High	(\$890.88)
10.2.0481.000.2231.000.9942.0000	EMP-Dental High	(\$214.48)
10.2.0481.000.2232.000.9941.0000	ESP-Dental High	(\$1,387.72)
10.2.0481.000.2232.000.9942.0000	ESP-Dental High	(\$407.43)
10.2.0481.000.2233.000.9941.0000	ECH-Dental High	(\$480.90)
10.2.0481.000.2233.000.9942.0000	ECH-Dental High	(\$68.70)
10.2.0481.000.2234.000.9941.0000	FAM-Dental High	(\$3,425.12)
10.2.0481.000.2234.000.9942.0000	FAM-Dental High	(\$1,484.08)
10.2.0481.000.2241.000.9941.0000	EMP-HMO	(\$12,866.66)
10.2.0481.000.2241.000.9942.0000	EMP-HMO	(\$1,318.40)
10.2.0481.000.2244.000.9941.0000	FAM-HMO	(\$70,008.97)
10.2.0481.000.2244.000.9942.0000	FAM-HMO	(\$7,485.48)
10.2.0481.000.2245.000.9941.0000	E6D-HMO	(\$1,386.31)
10.2.0481.000.2251.000.9941.0000	EMP-Dental Low	(\$2,509.78)
10.2.0481.000.2251.000.9942.0000	EMP-Dental Low	(\$120.26)
10.2.0481.000.2252.000.9941.0000	ESP-Dental Low	(\$772.17)
10.2.0481.000.2252.000.9942.0000	ESP-Dental Low	(\$34.36)
10.2.0481.000.2253.000.9941.0000	ECH-Dental Low	(\$846.02)
10.2.0481.000.2253.000.9942.0000	ECH-Dental Low	(\$17.18)
10.2.0481.000.2254.000.9941.0000	FAM-Dental Low	(\$4,478.28)
10.2.0481.000.2254.000.9942.0000	FAM-Dental Low	(\$34.36)
10.2.0481.000.2277.000.9941.0000	Superintendent AD&D	(\$1.87)
10.2.0481.000.2277.000.9942.0000	AD&D SUP ER Payable	(\$1.88)
10.2.0481.000.2278.000.9941.0000	Administrator AD&D	(\$12.32)
10.2.0481.000.2278.000.9942.0000	AD&D ADM ER Payable	(\$12.43)
10.2.0481.000.2279.000.9941.0000	Employee AD&D	(\$155.97)
10.2.0481.000.2279.000.9942.0000	AD&D EMP ER Payable	(\$10.12)
10.2.0481.000.3211.000.9945.0000	EOLIF Insurance EE	(\$637.85)
10.2.0481.000.3212.000.9945.0000	DEOLI Insurance Spouse	(\$32.86)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

10.2.0481.000.3213.000.9945.0000	DEOLI Insurance Children	(\$19.20)
10.2.0481.000.3271.000.9949.0000	AD&D Voluntary Employee	(\$124.47)
10.2.0481.000.3272.000.9949.0000	AD&D Voluntary Spouse	(\$18.11)
10.2.0481.000.3273.000.9949.0000	AD&D Voluntary Child	(\$4.50)
10.2.0481.000.3280.000.9947.0000	Vision Insurance Payable - EE	(\$1,880.11)
10.2.0481.000.3280.000.9948.0000	Vision Insurance Payable - ER	(\$137.05)
10.2.0481.000.3290.000.9943.0000	LTD Insurance ER	(\$722.87)
10.2.0481.000.9999.000.9901.0000	State Tax Withholding Payable	(\$81.48)
10.2.0481.000.9999.000.9902.0000	FICA payable - ER	\$1.86
10.2.0481.000.9999.000.9904.0000	Medicare Payable - ER	\$0.11
10.2.0481.000.9999.000.9920.0000	Teachers Retirement System (TRS) payable - ER	\$24,310.43
10.2.0481.000.9999.000.9926.0000	IMRF Payable from DCR	\$801.03
10.2.0481.000.9999.000.9944.0000	Health Insurance Payable - ER	(\$32,796.32)
10.2.0481.000.9999.000.9973.0000	Dues Payable	(\$440.24)
10.2.0481.000.9999.000.9976.0000	Annuities Payable	\$2,464.05
10.2.0481.000.9999.000.9999.0000	Other Payroll Deduction Payable	\$110,570.84
10.2.0492.000.0000.000.0420.0000	Pushcoin Activity Acct Liability	(\$30.00)
10.2.0492.000.0000.000.0421.0000	Pushcoin Wallet Liability	(\$22,725.64)
10.2.0493.000.9999.000.0000.0000	Student Activities	\$100,427.55
LIABILITY		(\$301,050.59)

FUND BALANCE

LineDesc		YTD
10.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$22,199,723.35)
FUND BALANCE		(\$22,199,723.35)

Total Liability & Fund Balance	(\$22,500,773.94)
Total (Income)/Loss	\$11,007,405.19
Total Liability and Equity	(\$11,493,368.75)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

20	Operations & Maintenance	
ASSET		
LineDesc		YTD
20.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	\$396,497.87
20.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$2,229,957.38)
20.1.0110.000.0000.000.9820.0000	Cash Depository	\$25,387.78
20.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$3,824,705.20
	ASSET	\$2,016,633.47
LIABILITY		
LineDesc		YTD
20.2.0432.000.0000.000.0000.0000	Undesignated	(\$3,052.55)
20.2.0481.000.9999.000.9902.0000	FICA payable - ER	\$1.01
20.2.0481.000.9999.000.9999.0000	Other Payroll Deduction Payable	\$1,331.84
	LIABILITY	(\$1,719.70)
FUND BALANCE		
LineDesc		YTD
20.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$3,403,836.79)
	FUND BALANCE	(\$3,403,836.79)
	Total Liability & Fund Balance	(\$3,405,556.49)
	Total (Income)/Loss	\$1,388,923.02
	Total Liability and Equity	(\$2,016,633.47)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

30	Debt Service	
ASSET		
LineDesc		YTD
30.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$945,722.92
	ASSET	\$945,722.92
FUND BALANCE		
LineDesc		YTD
30.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$2,055,172.92)
	FUND BALANCE	(\$2,055,172.92)
	Total Liability & Fund Balance	(\$2,055,172.92)
	Total (Income)/Loss	\$1,109,450.00
	Total Liability and Equity	(\$945,722.92)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

40	Transportation	
ASSET		
LineDesc		YTD
40.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	(\$2,400,000.00)
40.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$642,343.93)
40.1.0110.000.0000.000.9820.0000	Cash Depository	\$8,897.00
40.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$5,435,354.25
	ASSET	\$2,401,907.32
FUND BALANCE		
LineDesc		YTD
40.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$570,418.91)
	FUND BALANCE	(\$570,418.91)
	Total Liability & Fund Balance	(\$570,418.91)
	Total (Income)/Loss	(\$1,831,488.41)
	Total Liability and Equity	(\$2,401,907.32)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

50		IMRF	
	ASSET		
	LineDesc		YTD
	50.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$298,289.74)
	50.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$2,056,808.10
	ASSET		\$1,758,518.36
	LIABILITY		
	LineDesc		YTD
	50.2.0481.000.9999.000.9999.0000	Other Payroll Deduction Payable	(\$17,454.45)
	LIABILITY		(\$17,454.45)
	FUND BALANCE		
	LineDesc		YTD
	50.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$1,730,401.11)
	FUND BALANCE		(\$1,730,401.11)
		Total Liability & Fund Balance	(\$1,747,855.56)
		Total (Income)/Loss	(\$10,662.80)
		Total Liability and Equity	(\$1,758,518.36)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

51	Social Security			
	ASSET			
	LineDesc			YTD
	51.1.0110.000.0000.000.9819.0000	Cash-AP-PR		(\$415,757.50)
	51.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments		\$314,541.63
		ASSET		(\$101,215.87)
			Total Liability & Fund Balance	\$0.00
			Total (Income)/Loss	\$101,215.87
			Total Liability and Equity	\$101,215.87

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

60	Capital Projects	YTD
ASSET		
LineDesc		YTD
60.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	\$19,228,146.00
60.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$6,199,274.55)
60.1.0110.000.0000.000.9820.0000	Cash Depository	\$10,000.00
60.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$886,350.28
60.1.0151.000.0000.000.0000.0000	Accounts Receivable	\$20,740.33
ASSET		\$13,945,962.06
LIABILITY		
LineDesc		YTD
60.2.0431.000.0000.100.0000.0000	Loudon - Property Taxes from Closing	\$7,765.90
60.2.0431.000.0000.900.0000.0000	Harlem - Property Taxes from Closing	\$3,820.25
60.2.0432.000.0000.000.0000.0000	Undesignated	(\$2,953,108.93)
LIABILITY		(\$2,941,522.78)
FUND BALANCE		
LineDesc		YTD
60.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$864,205.28)
FUND BALANCE		(\$864,205.28)
Total Liability & Fund Balance		(\$3,805,728.06)
Total (Income)/Loss		(\$10,140,234.00)
Total Liability and Equity		(\$13,945,962.06)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

70	Working Cash	
ASSET		
LineDesc		YTD
70.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	(\$4,228,146.00)
70.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$4,916,167.90
	ASSET	\$688,021.90
FUND BALANCE		
LineDesc		YTD
70.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$4,575,076.44)
	FUND BALANCE	(\$4,575,076.44)
	Total Liability & Fund Balance	(\$4,575,076.44)
	Total (Income)/Loss	\$3,887,054.54
	Total Liability and Equity	(\$688,021.90)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

		<u>Year To Date</u>
80	Tort	
ASSET		
LineDesc		YTD
80.1.0110.000.0000.000.9819.0000	Cash-AP-PR	(\$110,379.08)
80.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	\$1,121,238.42
	ASSET	\$1,010,859.34
FUND BALANCE		
LineDesc		YTD
80.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	(\$957,239.43)
	FUND BALANCE	(\$957,239.43)
	Total Liability & Fund Balance	(\$957,239.43)
	Total (Income)/Loss	(\$53,619.91)
	Total Liability and Equity	(\$1,010,859.34)

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

90	Life Safety	
ASSET		
LineDesc		YTD
90.1.0110.000.0000.000.9000.0000	Cash Offset PR/AP reclass	\$3,502.13
90.1.0121.000.0000.000.0000.0000	Agency and Pooled Cash Investments	(\$3,502.13)
	ASSET	\$0.00
FUND BALANCE		
LineDesc		YTD
90.3.0730.000.0000.000.0000.0000	Fund Balances And Fund Net Assets	\$3,502.13
	FUND BALANCE	\$3,502.13
	Total Liability & Fund Balance	\$3,502.13
	Total (Income)/Loss	(\$3,502.13)
	Total Liability and Equity	\$0.00

Riverside District #96

Account Level Balance Sheet As of 06/30/2020

Fiscal Year: 2019-2020

Year To Date

End of Report

FIRST AMERICAN BANK

July 2020 Statement

Open Date: 06/04/2020 Closing Date: 07/06/2020

Account: 4798 5100 5154 3656



Visa® Business Bonus Rewards Card
RIVERSIDE SCHOOL B96 (CPN 001350747)

Cardmember Service ☎ 1-866-552-8855
BUS 30 ELN 8 3

New Balance	\$9,780.78
Minimum Payment Due	\$98.00
Payment Due Date	08/01/2020

Reward Points	
Earned This Statement	12,284
Reward Center Balance	205,314
as of 07/05/2020	
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$4,338.21
Payments	-	\$4,338.21 ^{CR}
Other Credits	-	\$1,195.19 ^{CR}
Purchases	+	\$10,983.13
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged	-	\$7.16 ^{CR}
New Balance	=	\$9,780.78
Past Due		\$0.00
Minimum Payment Due		\$98.00
Credit Line		\$25,000.00
Available Credit		\$15,219.22
Days in Billing Period		33

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Payment Options:

Mail payment coupon with a check

Pay online at myaccountaccess.com

☎ Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001350747

FIRST AMERICAN BANK

0047985100515436560000098000009780781

24-Hour Cardmember Service: 1-866-552-8855

☎ . to pay by phone
☎ . to change your address

000045594 01 SP 000638511332311 P Y

RIVERSIDE SCHOOL B96
ACCOUNTS PAYABLE
3340 HARLEM AVE
RIVERSIDE IL 60546-2126



Account Number	4798 5100 5154 3656
Payment Due Date	8/01/2020
New Balance	\$9,780.78
Minimum Payment Due	\$98.00

Amount Enclosed \$ 10,197.71

Cardmember Service

P.O. Box 790408
St. Louis, MO 63179-0408





Bonus Rewards

Rewards Center Activity as of 07/05/2020	
Rewards Center Activity*	-1,384
Rewards Center Balance	205,314

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	9,827	33,752
25% Monthly Bonus	2,457	8,438
Total Earned	12,284	42,190

Points Expiring on 09/30/2020: 12105

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For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Transactions TUFANO, DONALD Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/19	06/18	4610	ZOOM.US 888-799-9666 CA	\$54.99	<u>paid 6/29</u>
Total for Account 4798 5100 6498 2206				\$54.99	

Transactions DOLEZAL, ANGELA Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
07/01	06/28	5173	CARNIVAL GROCERY OAK PARK IL MERCHANDISE/SERVICE RETURN	\$18.40CR	
Purchases and Other Debits					
06/09	06/08	1313	CAST PUBLISHING WWW.CASTPUBLI MA	\$596.50	<u>paid 6/29</u>
06/22	06/19	6309	EB NWEA WORKSHOP-MAP 801-413-7200 CA	\$81.20	<u>10292</u>
06/23	06/22	0090	EDUCATION ADMIN WEB AD 512-703-1526 TX	\$495.00	<u>paid 6/29</u>
06/30	06/28	7906	CARNIVAL GROCERY OAK PARK IL	\$18.40	
06/30	06/29	2446	EB NWEA WORKSHOP-MAP 801-413-7200 CA	\$81.20	<u>10292</u>

Continued on Next Page

Transactions DOLEZAL,ANGELA **Credit Limit \$5000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
06/30	06/29	4026	EB NWEA WORKSHOP-MAP 801-413-7200 CA	\$81.20	<u>102.92</u>
07/02	07/01	4322	SOLUTION TREE INC 812-3367700 IN	\$41.95	<u>10305</u>
Total for Account 4798 5100 6498 2222				\$1,377.05	

Transactions SHAW,PAMELA **Credit Limit \$5000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/02	07/01	8725	Etsy.com 718-8557955 NY	\$212.48	<u>210178</u>
07/03	07/02	0059	SP * 4WEEKSTOREAD.COM HTTPSLEARNING UT	\$69.99	<u>210179</u> 308
Total for Account 4798 5100 6498 2248				\$282.47	

Transactions SMIT,JASON **Credit Limit \$5000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
06/05	06/03	0276	FORT COLLINS PLASTICS 970-2253835 CO	\$64.70	<u>paid 6/29</u>
Total for Account 4798 5100 6498 4335				\$64.70	

Transactions FITTON,JAMES **Credit Limit \$25000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
06/22	05/30	9317	CREDIT ADJ- CARDHOLDER DISPUTE 13 MERCHANDISE/SERVICE RETURN	\$1,137.79CR	<u>202092</u>
Purchases and Other Debits					
06/04	06/03	5217	EDLIO (WWW.EDLIO.COM) 8776237200 CA	\$280.90	<u>paid 6/29</u>
06/04	06/03	3997	JIFFY LUBE 279 BERWYN IL	\$130.62	<u>PAID 6/29</u>
06/23	06/22	0078	CROWN TROPHY WESTCHESTER IL	\$8,500.00	<u>paid 6/29</u>
06/24	06/23	8654	ILLINOIS ASBO 815-7539366 IL	\$75.00	<u>paid 6/29</u>
07/01	06/29	0070	ILLINOIS PRINCIPALS AS 217-5251383 IL	\$199.00	<u>210076</u>
Total for Account 4798 5100 6667 2284				\$8,047.73	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
06/04	06/04	0129	CREDIT ADJUSTMENT CREDIT ADJUSTMENT	\$39.00CR	_____



Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
06/22	06/21	0209	PAYMENT THANK YOU	\$4,338.21CR	
Interest Charged					
06/22	06/19		INTEREST REVERSAL	\$7.16CR	
			TOTAL INTEREST FOR THIS PERIOD	\$7.16CR	
			Total for Account 4798 5100 5154 3656	\$4,384.37CR	

2020 Totals Year-to-Date	
Total Fees Charged in 2020	\$0.00
Total Interest Charged in 2020	\$7.26CR

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Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	9.99%	
**PURCHASES	\$9,780.78	\$0.00	YES	\$0.00	9.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

Contact Us



Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053



Questions
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353



Mail payment coupon with a check
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408



Online
myaccountaccess.com

End of Statement

RIVERSIDE SCHOOL B96



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Earn rewards while you shop the millions of sites that accept PayPal. Experience faster checkouts, added security and convenience. It's all there for you when you link your card to PayPal.

Link your card in the Mobile App or online today.

Recent updates to your account may impact your eligibility to enroll in PayPal. Account must be open and in good standing to earn and redeem rewards and benefits. Rewards are based on eligible net purchases (purchases minus credits and returns). Not all transactions are eligible to earn rewards, limitations apply. See your Cardmember Agreement for details.

FAB VISA				
2020 JUN4-JULY6				
6/5	Cast Publishing	\$596.50	202247	
6/4	JiffyLube	\$130.62	202141	
6/5	Ft Collins Plastics	\$64.70	202144	CTEI supplies
6/23	Crown Trophy	\$8,500.00	202268	masks
6/23	IL IASBO	\$75.00	202269	M.Miller dues
6/23	Zoom	\$54.99	202270	
6/24	EDLIO	\$280.90	202288	
6/24	Education Admin WebA	\$495.00	202289	Dolezal

\$10,197.71 paid 6/29

DOLEZAL				
6/28	Carnival Grocery	\$18.40		
	Carnival Grocery	-\$18.40		
6/19	NWEA reg.-Dolezal	\$81.20	10292	
	NWEA reg.-Mahy	\$81.20	10292	
	NWEA reg.-Kayastha	\$81.20	10292	
7/1	Solution Tree	\$41.95	10305	
SHAW				
7/1	Etsy-face shields	\$212.48	210178	
7/2	4weekstoread	\$69.99	210179	
FITTON				
6/22	Global credit dispute	-\$1,137.79	202092	
7/1	IPA	\$199.00	210076	
6/4	credit Global tax	-\$39.00	10331	
6/22	credit interest	-\$7.16	10331	
		-\$416.93	overpaid	

**RIVERSIDE DISTRICT 96
Budget Progress Statement**

as of June 30, 2020 Amended

ESTIMATED RESULTS (Cash Basis)	(A)	(B)	(C)	(D)	(D)	(E)	(F)	(G)	(I)	(H)	(J)
	FY19 Audited	FY19 7/1 to 6/30	Realized/ Expended (B) / (A)	FY20 Adopted Budget	FY20 Tentative Budget	FY20 7/1 to 6/30	Realized/ Expended (E) / (D)	Projected FY20 Actual	Pct. Chg. 7/1 to 6/30 (B) to (E)	Pct. Chg. Full Yr. (A) to (G)	Favorable (UnFav) (G) - (D)
Educational Fund											
REVENUES											
Property Taxes	18,672,261	18,987,896	101.7%	19,203,577	19,203,577	19,977,843	104.0%	19,977,843	5.2%	7.0%	774,266
Property Tax Refunds	0	-228,543		-550,000	-550,000	-170,892	31.1%	-170,892	-25.2%		379,108
CPPRT	183,462	182,128	99.3%	132,014	132,014	208,965	158.3%	208,965	14.7%	13.9%	76,951
Interest Earnings	418,088	418,091	100.0%	263,221	263,221	673,345	255.8%	673,345	61.1%	61.1%	410,124
Other Local	542,157	397,621	73.3%	428,515	428,515	613,679	143.2%	613,679	54.3%	13.2%	185,164
State EBF	1,491,042	1,492,101	100.1%	1,491,042	1,491,042	1,493,885	100.2%	1,493,885	0.1%	0.2%	2,843
State Categorical	303,061	292,262	96.4%	254,440	256,081	246,793	97.0%	246,793	-15.6%	-18.6%	-9,288
Federal Aid	468,080	474,832	101.4%	788,027	884,542	787,200	99.9%	787,200	65.8%	68.2%	-97,342
TOTALS:	22,078,151	22,016,388	99.7%	22,010,836	22,108,992	23,830,818	108.3%	23,830,818	8.2%	7.9%	1,721,826
EXPENDITURES											
Salaries	14,651,116	14,648,731	100.0%	15,138,486	15,007,603	14,904,754	98.5%	14,904,754	1.7%	1.7%	102,849
Benefits	2,974,375	2,710,331	91.1%	2,762,248	3,063,208	3,073,582	111.3%	3,073,582	13.4%	3.3%	-10,374
Purchased Services	1,821,588	2,490,431	136.7%	2,500,982	2,089,905	1,672,229	66.9%	1,672,229	-32.9%	-8.2%	417,676
Supplies/Materials	1,173,545	1,165,896	99.3%	1,127,342	1,217,637	845,489	75.0%	845,489	-27.5%	-28.0%	372,148
Capital Outlay	200,615	146,610	73.1%	261,580	171,330	148,491	56.8%	148,491	1.3%	-26.0%	22,839
Tuition/LADSE/Other	1,280,031	642,937	50.2%	846,150	1,185,256	1,179,930	139.4%	1,179,930	83.5%	-7.8%	5,326
TOTALS:	22,101,270	21,804,936	98.7%	22,636,787	22,734,939	21,824,475	96.4%	21,824,475	0.1%	-1.3%	910,464
Operations & Maintenance Fund											
REVENUES											
Property Taxes	2,515,213	2,551,588	101.4%	2,580,305	2,580,305	2,607,907	101.1%	2,607,907	2.2%	3.7%	27,602
Property Tax Refunds	0	-32,240		-50,000	-50,000	-22,975		-22,975	-28.7%		27,025
CPPRT	183,462	182,128	99.3%	202,967	202,967	208,965	103.0%	208,965	14.7%	13.9%	5,998
Interest Earnings	21,556	21,557	100.0%	25,007	25,007	28,305	113.2%	28,305	31.3%	31.3%	3,298
Other Local	50,152	50,152	100.0%	10,115	10,115	24,876	245.9%	24,876	-50.4%	-50.4%	14,761
TOTALS:	2,770,383	2,773,185	100.1%	2,768,394	2,768,394	2,847,078	102.8%	2,847,078	2.7%	2.8%	78,684
EXPENDITURES											
Salaries	969,284	970,693	100.1%	986,389	973,823	912,548	92.5%	912,548	-6.0%	-5.9%	61,275
Benefits	239,414	239,414	100.0%	255,924	268,491	266,436	104.1%	266,436	11.3%	11.3%	2,055
Purchased Services	481,574	445,195	92.4%	404,956	1,301,439	588,614	145.4%	588,614	32.2%	22.2%	712,825
Supplies/Materials	404,848	414,840	102.5%	392,764	453,264	442,438	112.6%	442,438	6.7%	9.3%	10,826
Capital Outlay	764,658	1,166,707	152.6%	996,983	40,000	39,438	4.0%	39,438	-96.6%	-94.8%	562
TOTALS:	2,859,778	3,236,849	113.2%	3,037,016	3,037,017	2,249,474	74.1%	2,249,474	-30.5%	-21.3%	787,543
Other Operating Funds											
REVENUES											
Transportation	2,364,482	2,371,194	100.3%	2,439,705	2,439,705	2,464,935	101.0%	2,464,935	4.0%	4.2%	25,230
IMRF/ Social Security	1,061,016	1,062,678	100.2%	1,081,414	1,081,414	623,494	57.7%	623,494	-41.3%	-41.2%	-457,920
Working Cash	297,904	298,280	100.1%	243,381	243,381	341,091	140.1%	341,091	14.4%	14.5%	97,710
Tort & Safety	254,601	252,468	99.2%	247,580	247,580	163,999	66.2%	163,999	-35.0%	-35.6%	-83,581
TOTALS:	3,978,003	3,984,620	100.2%	4,012,080	4,012,080	3,593,519	89.6%	3,593,519	-9.8%	-9.7%	-418,561
EXPENDITURES											
Transportation	705,615	691,064	97.9%	683,678	683,678	633,447	92.7%	633,447	-8.3%	-10.2%	50,231
IMRF/ Social Security	692,908	692,909	100.0%	728,858	728,858	714,047	98.0%	714,047	3.1%	3.1%	14,811
Working Cash	0	0		0	0	0		0			0
Tort & Safety	111,945	109,420		117,746	117,746	110,379	93.7%	110,379	0.9%		7,367
TOTALS:	1,510,468	1,493,393	98.9%	1,530,282	1,530,282	1,457,873	95.3%	1,457,873	-2.4%	-3.5%	72,409
Total Operating Funds											
REVENUES	28,826,537	28,774,193	99.8%	28,791,310	28,889,466	30,271,415	105.1%	30,271,415	5.2%	5.0%	1,381,949
EXPENDITURES	26,471,516	26,535,178	100.2%	27,204,085	27,302,238	25,531,822	93.9%	25,531,822	-3.8%	-3.5%	1,770,416
Surplus/ (Deficit)	2,355,021	2,239,015		1,587,225	1,587,228	4,739,593		4,739,593			3,152,365
Non-Operating Funds											
REVENUES											
Debt	47,056	47,055	100.0%	31,000	31,000	38,275	123.5%	38,275	-18.7%	-18.7%	7,275
Capital Projects	29,488	29,488	100.0%	5,000	5,000	32,145	642.9%	32,145	9.0%	9.0%	27,145
TOTALS:	76,544	76,543	100.0%	36,000	36,000	70,420	195.6%	70,420	-8.0%	-8.0%	34,420
EXPENDITURES											
Debt	1,146,638	1,146,638	100.0%	1,147,725	1,147,725	1,147,725	100.0%	1,147,725	0.1%	0.1%	0
Capital Projects	1,264,283	1,079,429	85.4%	475,500	10,649,831	12,293,659	2585.4%	12,293,659	1038.9%	872.4%	-1,643,828
TOTALS:	2,410,921	2,226,067	92.3%	1,623,225	11,797,556	13,441,384	828.1%	13,441,384	503.8%	457.5%	-1,643,828
Total All Funds											
REVENUES	28,903,081	28,850,736	99.8%	28,827,310	28,925,466	30,341,835	105.3%	30,341,835	5.2%	5.0%	1,416,369
EXPENDITURES	28,882,437	28,761,245	99.6%	28,827,310	39,099,794	38,973,206	135.2%	38,973,206	35.5%	34.9%	126,588
Surplus/ (Deficit)	20,644	89,491		0	-10,174,328	-8,631,371		-8,631,371	-9745.0%		1,542,957



Engineering • Design • Consulting

June 18, 2020

**Riverside School District 96
3340 S. Harlem Avenue
Riverside, IL 60546**

Attn: Mr. Jim Fitton- Business Manager

Re: Blythe Park Elementary School- Parking Lot Renovations- Survey

Dear Mr. Fitton:

Pursuant to your request, we have prepared this proposal for surveying services for the proposed parking lot design at Blythe Park Elementary School located at 735 Leesley Road in Riverside.

SCOPE OF SERVICES

TASK 722 – BOUNDARY AND TOPOGRAPHIC SURVEY

This Task is performed by the subcontractor The W-T Group, LLC Land Surveying Practice.

Topographic Survey for Engineering Design of the outlined area (provided) of the Village property:

Included is:

- Prepare a Plat “Topographic Survey” showing Topographic features.
- All visible improvements will be located (buildings, concrete pads, wall, fences, etc.)
- Sanitary, Storm & Water structures with rim/inverts as well as any other visible utilities (gas, telco, elec.)
- Benchmark will be used from NAVD 88 datum & one permanent benchmark will be set at site.
- Grade shots on a 50-foot grid & 1-foot contours with spot grades will be shown.
- Landscape trees and trees 6”and larger will be located.



FEE PROPOSAL

We propose to provide the Scope of Services defined above on a fixed and hourly fee basis as indicated below.

TASK 722 – BOUNDARY AND TOPOGRAPHIC SURVEY	\$	1,050.00
TOTAL	\$	1,050.00

This estimate is based upon our experience with similar projects. We will not exceed this upper limit without your prior approval. Reimbursable expenses, i.e.: requested reproductions, blueprints, and delivery charges etc. will be invoiced at cost. This agreement will be established in accordance with the attached general conditions and we will bill you upon completion of the Task, due within thirty (30) days of invoice date in accordance with the attached General Conditions. All work shall be suspended if payment has not been received within ninety (90) days of invoice date. The Task fees included within this proposal are subject to an increase, as mutually agreed to by The WT Group, LLC and Client, if not signed on or before July 18, 2020.

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If this proposal meets with your approval, please print two copies of this proposal, sign both and return one (1) to our office.

Regards,

The WT Group, LLC

Jason Green, PE, CPESC, DECI
Vice President, Civil Engineering Practice

Accepted this 18th day of June, 2020

Mr. Jim Fitton- Riverside School District 96



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2020 Civil Hourly Rates

ENGINEERING

Principal in Charge	\$	195.00
Principal in Charge- Expert Testimony	\$	350.00
Principal	\$	175.00
Engineer I	\$	95.00
Engineer II	\$	115.00
Engineer III	\$	135.00
Engineering Intern	\$	75.00
CAD/BIM Technician I	\$	65.00
CAD/BIM Technician II	\$	75.00
CAD/BIM Technician III	\$	85.00
Designer I	\$	75.00
Designer II	\$	85.00
Designer III	\$	95.00
Project Manager I	\$	120.00
Project Manager II	\$	135.00
Project Manager III	\$	150.00
Field Data Collector	\$	75.00
Crew Chief- Team Construction Staking	\$	175.00
Survey Crew	\$	150.00
Survey Technician	\$	50.00
Utility Locator	\$	90.00
Permitting/Utility Coordinator	\$	110.00
Department Coordinator/Project Coordinator	\$	75.00

ADMINISTRATIVE

Chief Executive Officer	\$	225.00
Chief Operating Officer	\$	195.00
Chief Financial Officer	\$	175.00
Business Development Specialist	\$	150.00
Office Manager	\$	85.00
Administrative Assistant	\$	75.00
Receptionist	\$	50.00

CONSULTING

Accessibility Specialist	\$	75.00
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GENERAL TERMS AND CONDITIONS

BILLING AND PAYMENT – The Client agrees to compensate the Design Professional for services on an hourly basis per the attached rate sheet. Reimbursable expenses shall be invoiced at cost. Services and expenses will be invoiced monthly. Invoice amounts are due within 30 days. Interest of 1-1/2 percent per month compounded daily applies to all outstanding invoices. In the event any amount becomes past due, the design professional may give 7 days notice of intent to terminate the contract.

CONSEQUENTIAL DAMAGES – The Client and Design Professional both agree to waive consequential damages for claims, disputes, or other matters arising out of or relating to this Agreement against each other.

DELAYS – The Design Professional will not be liable for delays due to force majeure or for any delays caused by others or by circumstances outside the control of Surveyor.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation. Mediation shall be initiated by a written demand served by any party hereto to the other party. Mediation shall take place at such forum and with a mediator acceptable to both parties hereto. Costs of mediation shall be shared equally by the parties.

ENVIRONMENTAL – The Design Professional assumes no responsibility for the detection or removal of any hazardous substances found at the job site.

JOBSITE SAFETY – The Design Professional is not responsible for job site safety or for construction means and methods, techniques or sequences. Job site safety, construction means and methods, techniques or sequences, are the responsibility of the Contractor.

LIMITATION OF LIABILITY – The Client agrees, to the fullest extent permitted by law, to limit the liability of the Design Professional so that the total aggregate liability of the Design Professional shall not exceed the Design Professional's fee paid for services rendered on the Project pursuant to this agreement. It is acknowledged that this limitation of liability applies to any and all cause of action, be it sounding in contract, tort, statutory violation or otherwise. The Client agrees to bring any claims against the Design Professional Company, not any individual directors, officers, or employees of the Design Professional.

OWNER PROVIDED INFORMATION – The Design Professional shall have the right to rely on the accuracy of any information provided by the Client. The Design Professional will not review this information for accuracy.

OWNERSHIP OF INSTRUMENTS OF SERVICE – All documents, including drawings, plats, and other data prepared or furnished by Design Professional, pursuant to this agreement are Instruments of Service with respect to the Project. The Design Professional retains all intellectual property rights including common law, statutory, and other reserved rights in the Instruments of Service, including copyrights. The Design Professional grants Client a license to use Instruments of Service for the sole purpose of construction of the Project provided Client shall comply with all obligations required by this Agreement including prompt payment of all sums when due. Any termination of this agreement prior to completion of the services shall terminate this license. The Client agrees to limit use of the Instruments of Service to this Site-specific project only.

SITE OBSERVATION – The Design Professional shall make visits to the Site as provided in the Agreement to observe the Contractor's progress and quality of the Work to determine, in general, if the Work when completed will be generally in conformance with the Contract Documents. Such visits and observations by The Design Professional are not intended to be exhaustive or to extend to every aspect of the Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the responsibilities specifically assigned to The Design

Professional in this Agreement and the Contract Documents, but rather are to be limited to spot observations and similar visual methods of general observation of the Work based on information obtained during such visits and observations, and Design Professional shall inform the Owner of any non-conforming Work observed by Design Professional as soon as reasonably possible.

RIGHT OF ACCESS – The Design Professional shall have access to the job site whenever work is in preparation or in progress.

STANDARD OF CARE - The standard of care for all professional services performed or furnished by Design Professional under this Agreement will be the skill and care used by members of the Design Professional's profession practicing under similar circumstances at the same time and in the same locality. Design Professional makes no warranties, express or implied, under this Agreement or otherwise in connection with its services.

STOP WORK AUTHORITY – The Design Professional has no stop work authority.

TERMINATION – The contract may be terminated by either party for convenience with 14 days written notice, or for cause with 7 days written notice by either party. The project may be suspended by the client with 30 days written notice. In the event of suspension or cancellation for convenience, the Client shall pay all fees and expenses incurred prior to the date of notice.