

**MISSION STATEMENT • DISTRICT 96**

**The mission of the Riverside Public Schools is to provide for each student a challenging education which promotes academic excellence, encourages creativity, develops critical thinking, and fosters respect for self, community, and the environment.**

RIVERSIDE PUBLIC SCHOOLS  
63 WOODSIDE ROAD  
RIVERSIDE, ILLINOIS

HAUSER JUNIOR HIGH SCHOOL  
Tuesday, February 16, 2016, 6:30 PM

**AGENDA**

**REGULAR BUSINESS MEETING**

- A. Call to Order and Roll Call. 6:30 p.m.
- B. Enter Into Closed Session for the purpose of discussing:  
I move that the Board of Education enter into Closed Session for the purpose of discussing:
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1).
  - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).
  - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5ILCS 120/2(c)(11).
- C. Return to Open Session. 7:00 p.m.
- D. Changes/Additions to the Agenda.  
This item allows Board Members to add or modify the agenda at the beginning of the meeting. The Board President will need consensus to modify the agenda.
- E. Superintendent's Report - Mr. Patt.  
Update on the Superintendent Search by the Search team of Dr. Bonnette and Dr. Kelly.
1. Strategic Plan Brochure - Updated.
  2. Extended Day Survey - Draft.
  3. Letter from Martha Ryan-Toye.
  4. Early Bird Discount for ALL Returning Student Registrations.
- F. Approval of Consent Agenda.  
•It is recommended by legal counsel that the Secretary to the Board of Education read the list of Consent Agenda items prior to the Board vote.  
Utilization of a Consent Agenda should not limit the Board's ability to make District issues as transparent as possible. You have the right as an individual Board Member to request any item under

*Public comments are subject to the following provisions: Identify oneself by name and address and be brief. Ordinarily, comments shall be limited to 5 minutes. The Board President may shorten or lengthen an individual's opportunity to speak. If a number of individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.*

the Consent Agenda to be moved from the Consent Agenda and placed under business for discussion and action. If you want to have a no-vote or abstention recorded on any item, this would be reason for removal of an item off the Consent Agenda.

**•I move that the Board of Education approve the Consent Agenda, as presented.**

1. Minutes of the Previous Meetings.

**• I move to approve the minutes of the previous meetings as presented.**

- a. Minutes of the Closed Session Meeting (1) January 26, 2016.
- b. Minutes of the Regular Business Meeting, January 26, 2016.
- c. Minutes of the Closed Session Meeting (2), January 26, 2016.
- d. Minutes of the Special Meeting, February 2, 2016
- e. Minutes of the Committee of the Whole Meeting, February 2, 2016.

2. Personnel Report.

**• I move to approve the personnel report as presented.**

3. Payables Pre-List as of January 29, 2016.

**• I move to approve the Payables Pre-List as of January 29, 2016.**

4. Payables Pre-List as of February 16, 2016.

**• I move to approve the Payables Pre-List for February 16, 2016.**

5. Recycling of FY16 Surplus Equipment.

**• I move to approve the Recycling of FY16 Surplus Equipment as presented.**

6. Medical Insurance Consulting Firm - Cottingham & Butler

**Recommendation**

**....that the Board of Education approve the use of Ms. Kimberly Gittens, with Cottingham & Butler, as a consultant who will be engaged at an annual cost not to exceed \$5,500 per school year. Her expertise will be called upon only when quality assurance with regards to medical insurance decisions is vitally important, such as when there are uncertainties about how to comply with the Affordable Care Act, or when management decisions need to be made that have a major impact on a particular employee or group of employees. It is proposed that she may also be consulted when 'a second opinion' seems advisable with regards to advice or decisions that are communicated by EBC. Ms. Gittens' billing rate is \$275 per hour, which means that approval of this recommendation would authorize the District 96 administration 20 hours of consulting time in an as-needed, intermittent basis.**

**• I move to approve the use of Cottingham & Butler Medical Insurance Consultants on an as needed basis, as presented.**

7. Daily Substitute Teacher Pay.

**• I move the daily substitute teacher pay rate to be raised to \$105 per day for days 1-20, with an increase to \$115 per day after 20 days. The pay increase will be effective March 1, 2016 and there will be no retroactive prior to March 1, 2016.**

8. Fiscal Year 2014-15 Audit.

**• I move to approve the Fiscal Year 2014-15 Audit as presented.**

9. One Day Audit Service Meeting.

**Recommendation: That the Board of Education approve one day of consulting/training from Eder, Casella & Co. at an estimated cost of \$1,100 which will benefit District Office staff members with job responsibilities that pertain to specific issues raised within the fiscal year 2014-15 Management Letter issued by Eder, Casella & Co.**

**• I move to approve a one day audit service meeting with Eder, Casella & Co. to address issues in the Management Letter.**

10. Summer School 2016.

**• I move the Board approve Summer School 2016 as presented at the January 26, 2016**

## **Regular Board of Education meeting.**

### 11. Staff Retirement Event.

- **I move the Board approve the Staff Retirement Event as presented.**

### G. Board Member Comments.

#### 1. Board of Education Workshops.

Potential Dates:

March 7 and 24, 2016

April 4 and 26, 2016

May 4 and 5, 2016

#### 2. Committee Reports.

- a. Education Committee - Mrs. Klyber.
- b. Finance Committee - Mr. Regan.

### H. New Business/Discussion.

#### 1. Security Firm Proposals.

#### 2. Rtl Winter Update.

#### 3. Staffing for 2016-2017.

- a. Staffing Summary Report - (Information to be distributed in Closed Session on Tuesday).

#### 4. Playground Committee Report and Recommendation.

- The Playground Committee recommends to have the Early Childhood Education (ECE) playground and the playground for grades 2-5 installed in the summer of 2016 at Hollywood School at a cost of approximately \$88,000 with NuToys as the preferred contractor.

- The Administration recommends that only the Early Childhood Education (ECE) playground at Hollywood School be constructed in the summer of 2016 at a cost of approximately \$34,000.

#### 5. Annual School District 96 Report.

An Annual Riverside School District 96 Report was one of the Superintendent Goals set in the fall of 2015. An outside vendor has been contacted to create a proposal for the annual report to a significant cost to the district.

### I. Old Business.

#### 1. Website Update - Bob Petitto to present.

This update will summarize the website revisions and updates as well as convey recent updates to the website. This satisfies the goal of website revisions and updates.

#### 2. InfoSnap On-Line Registration Update.

#### 3. Paving Bid Approval - **Action item.**

#### 4. Elevator Bid Approval - **Action item.**

#### 5. Compensation Adjustment Agreement - **Action Item.**

### J. Public Comment/Response.

### K. Future Meeting Dates.

1. March 1, 2016 - Committee of the Whole Meeting, 7:00 p.m. in the Learning Resource Center at Hauser Jr. High School.

2. March 15, 2016 - Regular Business Meeting, 6:30 p.m. in the **Central Elementary School Library.** **(The Board will enter into Closed Session, if necessary, at 6:30 p.m. and return to Open Session at 7:00 p.m.).**

3. April 5, 2016 - Committee of the Whole Meeting, 7:00 p.m. in the Learning Resource Center at Hauser Jr. High School.

4. April 19, 2016 - Regular Business Meeting, 6:30 p.m. in the Learning Resource Center at Hauser Jr. High School. **(The Board will enter into Closed Session, if necessary, at 6:30 p.m. and**

**return to Open Session at 7:00 p.m.).**

L. Information Items.

These items are usually items that the Board appropriately makes public but generally, there is no comments made on these items. However, the Board should always feel free to ask questions or comment on any information items listed.

1. D96 Student Enrollment Report.
2. FOIA Requests.
3. FOIA Response.
4. Financial Statements.
5. District 96 Credit Card Statements.
6. Budget Progress Statement.
7. Legal Bills for the Month of January 2016
8. Substitute Teacher Report.
9. LADSE Update.
10. 2016-2017 School Calendar.

M. Enter Into Closed Session. (If needed).

•The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2(c)(1).

N. Return to Open Session.

O. Adjournment.

## **Welcome to a District 96 Board Meeting**

### **What is the District 96 Board of Education?**

The Board of Education is the governing body of District 96. It consists of 7 district residents elected to serve the community. Each member volunteers for a four-year term.

### **What does the Board do?**

The Board of Education sets district policy, approves educational goals, authorizes district expenditures and hires the Superintendent.

Only the Board, acting as a whole and in its official capacity, is vested with the authority to make decisions on behalf of the district. Individual board members can only offer their personal opinions on issues and cannot, as individuals, make binding decisions on behalf of the Board.

### **What happens at a Regular Board Meeting?**

Regular Meetings are typically held on the 3rd Tuesday of every month (except July) at 7:30 p.m. Please visit the District's website ([www.district96.org](http://www.district96.org)) for a list of meeting dates and times.

Generally, at a Regular Meeting, the Superintendent and district staff update the Board about such topics as district finances, facilities and educational goals and initiatives. The Superintendent may also recommend that the Board take specific action on items it discusses. Typically, a Board vote on any item does not occur at the same meeting that the item is first discussed.

A Board vote on policies, programs and expenditures can only occur in an open session (in public). At some meetings, however, the Board may adjourn into closed session (apart from the public). Closed sessions are allowed by law due to the sensitive nature of some discussion topics. Board of Education Policy 2:200 itemizes a list of permissible closed session topics.

In order to maintain transparency and openness in our meetings, all of our discussions need to take place in public. We conduct our meetings in accordance to policy 2:220 (Board of Education Meeting Procedure). There is an opportunity for public comment during every Board meeting. The Board uses this time to listen to community questions and concerns, but may not respond immediately to individual requests and cannot take formal action on non-agenda items. Comments pertaining to individual students or staff are not permitted.

### **How to contact the Board?**

You may send an email to [boardofed@district96.org](mailto:boardofed@district96.org) and your message will be forwarded to all members. You can also call individual members at the numbers listed in the district calendar.

### **For more information:**

Please visit <http://www.district96.org/school-board/> and <http://www.district96.org/school-board/board-policy-manual/>