

# Regular School Board Meeting

Monday, April 13, 2026 6:30 PM

LS-H Elementary, 100 Kingsway Drive, Le Sueur, Minnesota 56058

## 1. CALL TO ORDER

## 2. PLEDGE OF ALLEGIANCE

## 3. MISSION AND VISION STATEMENTS

## 4. STRATEGIC PLAN REVIEW

## 5. APPROVAL OF AGENDA

## 6. OPEN FORUM

## 7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

### 7.1. Donations & Grants Received

## 8. REPORTS

### 8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** Director Brigid Tuck

8.1.3. SW Metro **Presenter:** Director Christa Luna

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. Community Ed Council **Presenter:** Director Jenny Burns

### 8.2. Student Report

### 8.3. Superintendent Report

8.3.1. Community Ed. Update

8.3.2. M/HS Update

8.3.3. Elementary Update

8.3.4. AD Update

## 9. CONSENT AGENDA

### 9.1. Approval of District Office Consent Items

9.1.1. Minutes of Regular Meeting held on 3/16/26.

### 9.2. Approval of Personnel Consent Items

9.2.1. Hirings

9.2.1.1. Custodian - Katherine Rosenow

9.2.1.2. 2026-27 Elementary Teacher - Emma  
Lauwagie

9.2.1.3. 2026-27 SpEd Teacher - Kali Lorenz

9.2.1.4. 2026-27 SLP - Jessica Jones

9.2.1.5. 2026-27 B-3/ECSE Teacher - Rebecca Berger

9.2.1.6. 2026-27 Elementary Counselor - Mckenzie  
Holgate

9.2.1.7. JV Baseball Coach - Ryan Wolf

9.2.1.8. 2026 ESY Staff

9.2.1.9. 2026-27 SLP - Kaitlin Bode

9.2.2. Resignations

9.2.2.1. SLP - Samantha Funk

9.2.2.2. Basketball Coach - Jared Vinkemeier

9.2.2.3. Basketball Coach - Eric Lewis

9.2.2.4. SpEd Teacher - Megan Hynes

9.2.2.5. Baseball Coach - Corey Carlen

9.2.2.6. Band Teacher - Hiedi Lambrecht

9.2.2.7. Elementary EL Teacher - Marilyn Stutsman

9.2.3. Requests

9.2.4. Retirements

10. **PURCHASES ABOVE \$10,000**

10.1. Frontline/Aesop and Applicant Track for  
2026-27 School Year

10.2. Approve expansion joint sealant proposal.

11. **OLD BUSINESS**

11.1. Approve pay rate for Adaptive Bowling  
Personnel of \$18 per hour.

11.2. Approve the in-house transportation  
recommendation.

12. **NEW BUSINESS**

12.1. Approve an additional Elementary SpEd  
Teacher for the 2026-27 school year.

12.2. Consideration of resolution relating to the termination and non-renewal of the teaching contract of a probationary teacher, Michael Holm.

**13. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE**

**14. NEXT MEETING INFORMATION**

14.1. Schedule of Upcoming Meetings

**15. ADJOURN**

# Le Sueur-Henderson Public Schools

## Strategic Plan | 2024-2028

### BELIEF STATEMENTS

The Le Sueur-Henderson Public Schools believe:

- That collaboration between the home, the school, and the community has a positive impact on student success;
- That everyone deserves a safe and respectful school environment;
- That all students deserve the opportunity to learn and succeed;
- That diversity enriches the individual, school, and community;
- That educational excellence requires effective leadership, high expectations, teamwork, up-to-date facilities, and the responsible utilization of resources;
- In educating the whole child — academically, socially, physically, and emotionally;
- In continuous improvement and a growth mindset; and
- In an individualized, rigorous, and relevant academic experience.

### MISSION STATEMENT

The mission of the Le Sueur-Henderson Public Schools is to:

- Provide a shared commitment to learning that enables every student to contribute and succeed in life.

### VISION STATEMENT

- Le Sueur-Henderson Public Schools — where individual dreams and aspirations are born and fostered through student-centered learning.

### BRANDING STATEMENT

- Small Towns ... Giant Opportunities ... District of Choice.



FOCUS AREA	GOALS	OBJECTIVES
<b>STUDENT ACHIEVEMENT</b>	<p>1. Le Sueur-Henderson Public Schools will achieve the goals of the World's Best Workforce for all students in the school district.</p> <p>2. LeSueur-Henderson Public Schools will deliver high-quality education to all students in the district.</p> <p>3. Le Sueur-Henderson Public Schools will develop and implement a plan to embed 21st century skills into the district's curriculum.</p>	<p><b>1.1</b> Annually evaluate the success in:</p> <ul style="list-style-type: none"> <li>▪ Kindergarten readiness</li> <li>▪ Reading at grade level by third grade</li> <li>▪ Closing the achievement gap</li> <li>▪ Graduating students who are college and career ready</li> <li>▪ Ensuring on-time graduation</li> </ul> <p><b>2.1</b> By fall 2027, develop and implement a guaranteed and viable preK-12 curriculum.</p> <p><b>2.2</b> Use the PLC process to identify essential student knowledge and skills.</p> <p><b>2.3</b> By Fall 2027, evaluate, and by Fall 2028, recommend a general education intervention model for academic, social, and emotional needs.</p> <p><b>2.4</b> By Fall 2027, outperform regional and comparable districts on state tests and college-readiness measures.</p> <p><b>3.1</b> By Fall 2029, implement teaching practices that prepare students for college, career, and life.</p> <p><b>3.2</b> Implement AVID strategies at the middle and high school levels.</p> <p><b>3.3</b> Meet state-mandated graduation requirements.</p>
<b>STUDENT SUPPORT</b>	<p>4. LeSueur-Henderson Public Schools will provide the resources, systematic support, programs, and personnel that give all students equal opportunity for success.</p>	<p><b>4.1</b> Continuously evaluate and implement systems to identify student needs and provide appropriate interventions.</p> <p><b>4.2</b> Monitor and increase extracurricular participation.</p> <p><b>4.3</b> Support students during key transition points, including postsecondary options.</p> <p><b>4.4</b> By Fall 2029, provide varied academic pathways for personalized learning plans.</p> <p><b>4.5</b> Use tools to identify student career strengths.</p> <p><b>4.6</b> Offer electives exploring 21st-century career opportunities and align course registration guides to career pathways.</p>
<b>WORKFORCE</b>	<p>5. LeSueur-Henderson Public Schools will identify, recruit, develop, and retain quality employees for all positions in the school district.</p> <p>6. Le Sueur-Henderson Public Schools will, in partnership with stakeholders and local government, advocate for quality-affordable housing, daycare, education, and employment opportunities for significant others.</p>	<p><b>5.1</b> Ensure competitive salary schedules and review them by the end of the strategic plan.</p> <p><b>5.2</b> By Fall 2025, establish a mentorship program for first and second-year teachers.</p> <p><b>5.3</b> Annually support staff development aligned with the district's mission.</p> <p><b>5.4</b> By Fall 2024, develop a marketing plan to increase the number of available paraprofessionals and teacher substitutes.</p> <p><b>5.5</b> Between 2024-2028, create and implement a survey to measure employee engagement.</p> <p><b>6.1</b> Schedule regular joint meetings with the school board and city councils.</p> <p><b>6.2</b> Increase partnerships with local businesses and industries.</p> <p><b>6.3</b> Develop more childcare facilities to address community needs.</p>

FOCUS AREA	GOALS	OBJECTIVES
COMMUNICATION: COMMUNITY RELATIONS AND MARKETING	<p>7. Using multiple platforms, the Le Sueur-Henderson Public Schools will effectively share the story of our programs and students with all members of our communities.</p> <p>8. Increase Enrollment through Marketing and Communications.</p>	<p>7.1 Develop and implement a marketing/branding plan to highlight the district's educational programs, achievements, and financial status.</p> <p>7.2 Create annual community-building events for alumni, families, and the broader community.</p> <p>7.3 Maintain a marketing committee to enhance district communication through platforms like TikTok and Instagram, and engage a marketing firm.</p> <p>7.4 Establish and implement consistent intradistrict communication protocols.</p> <p>7.5 Develop a marketing and branding plan with an updated brochure and explore hiring a communication specialist.</p>
FACILITIES	<p>9. Le Sueur-Henderson Public Schools will ensure that the district's facilities and grounds are designed and maintained to attract and retain students and staff in a safe, sustainable, and attractive environment.</p> <p>10. Le Sueur-Henderson Public Schools will develop and implement a long-range facilities and infrastructure master plan in conjunction with Finance Committee to address the current and long-term educational needs of the district.</p>	<p>9.1 By Fall 2024, establish an interior monitored entry point at the MS/HS.</p> <p>9.2 Consult with the Director of Technology quarterly to address future technology needs.</p> <p>9.3 By Fall 2024, update and annually review the district's crisis plan</p> <p>10.1 Annually discuss curricular goals and potential capital investments.</p> <p>10.2 Develop a maintenance plan using the Long-Term Facilities Maintenance (LTFM) budget.</p> <p>10.3 Create a plan for newly purchased property.</p> <p>10.4 Develop a comprehensive facilities plan with short-term and long-term goals.</p>
FINANCE	<p>11. Le Sueur-Henderson Public Schools will grow and preserve the district's financial standing while maintaining programs, services, and facilities efficiently.</p>	<p>11.1 Generate and monitor 1-year, 3-year, and 5-year plans considering enrollment, funding, and expenditures.</p> <p>11.2 Over the next five years, explore a potential bond referendum operating levy.</p> <p>11.3 Provide monthly financial updates to the board.</p> <p>11.4 Establish a long-term facilities maintenance (LTFM) budget.</p> <p>11.5 Maintain a \$1 million fund balance.</p>



**RESOLUTION TO ACCEPT GRANTS AND DONATIONS  
TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

**WHEREAS**, the Le Sueur-Henderson School District Board encourages the support of the districts educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

**WHEREAS**, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

**WHEREAS**, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

**THEREFORE, BE IT RESOLVED**, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- Miller Custom Floor (Jamie and Kendra Miller) - \$100.00 for Golf Team
- Le Sueur Little League Baseball - \$1000.00 for Baseball Team Gear
- Pheasant Farms - \$500.00 for LSH FFA Chapter
- Pheasant Farms - \$500.00 for LSH FFA Chapter - Pipe Cars
- Le Sueur Knights of Columbus - \$1200.00 for Football Equipment
- Le Sueur Knights of Columbus - \$1000.00 for Unified Bowling
- The Bar & Grill (through Knights of Columbus) - \$750.00 for Unified Bowling
- Le Sueur Knights of Columbus - \$1000.00 for After Prom

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed:

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School Board Chair, Brigid Tuck

Attest:

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School Board Clerk, Kelsey Schwartz

## **Community Education Update**

### **March 24, 2026**

February and Early March were busy months for community education. With February and March events and activities over, we switch to planning for summer and for the 2026-2027 school year.

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### **General Community Ed.**

- We are working on the summer catalog right now. The catalog will be mailed the week of April 13<sup>th</sup>.
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### **Adult Basic Education (ABE)**

ABE programming continues to remain active:

- **GED participation remains strong, with two students earning their GED in March.**
  - Right now we do all our assessments on paper. We are adding the option of e-testing our students. We'll start using e-tests this spring. All ABE students need to be assessed within the first 12 hours of attendance, and then again after 40 hours of attendance.
  - Annual consortium agreements will be sent to all our partnering school districts the first week in April.
  - We continue working on our **ABE Narrative**, a comprehensive document outlining consortium operations, including hiring practices, staff development, curriculum, student demographics, assessment practices, and more. This report is due at the end of the school year and will be reviewed by the state in June.
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### **Open Gym**

Open gym continues to be popular at both Hilltop and LSH Elementary. Attendance is strongly dictated by the weather – on the Saturday with over 70 degree weather, Hilltop gym had 10 in attendance and LSH elementary didn't have any in attendance. The last day of open gym will be Saturday, March 28.

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### **Preschool**

**Preschool offerings for the 2026–2027 school year will include:**

- Monday–Friday (all day) for 4–5-year-olds — **2 sections**
- Monday–Friday (afternoons) for 4–5-year-olds — **1 section**
- Monday–Thursday (mornings) for 3-year-olds — **2 sections**

For next year, we have added another session of All-day everyday preschool for 4-5 year-olds. Last year this option filled up in two hours. We have just 5 spots remaining until this option is filled.

We have plenty of room in our afternoon 4-5 year old class.

Our Monday-Thursday morning 3-4 year old preschool class also has 5 spots remaining.

Lastly, with the addition of a preschool section, we will need to hire another preschool teacher.

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**Kids Club**

We have 70 kids signed up for summer care. The most we can handle on any given day is 70. Most families have scheduled their kids to attend on Tuesdays, Wednesdays, and Thursdays. Any new families that want to utilize kids club, we can admit them to the program on Mondays and Fridays, families that sign up now, will be put on a waiting list.



# Le Sueur-Henderson Middle/High School

## Independent School District 2397

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### School Board Report April 13, 2026

As we move further into the spring semester, our focus remains on both finishing the current school year strong and preparing intentionally for the 2026–2027 school year.

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#### Planning for the 2026–2027 School Year

Preparations for next school year are well underway. Administrative and counseling teams have begun developing the master schedule, with careful attention to student course requests, graduation requirements, and staffing allocations.

In addition, we are coordinating fall workshop planning to ensure staff have meaningful professional development opportunities aligned to district goals and instructional priorities. This proactive planning allows us to be thoughtful and strategic in supporting both student achievement and staff growth heading into next year.

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#### MCA Testing & Student Motivation Efforts

**Minnesota Comprehensive Assessments (MCA)** testing has officially begun. To build a positive and focused testing culture, we held a school-wide MCA Pepfest on Monday, April 6th.

This year's theme, "Rock the Test," set an energetic tone and emphasized effort, growth, and pride in performance. During the pepfest:

- School-wide goals and incentives were introduced to motivate student engagement and effort.
- Staff-created encouragement videos were shared, reinforcing the importance of doing one's best and supporting students in a fun, relatable way.
- The event helped create a unified message around the value of perseverance and academic ownership.

In addition to the pepfest, over the past week:

- Students have set individual academic goals within their classes.
- Teachers have worked alongside students to establish meaningful, attainable targets and reinforce strategies for success.

#### MCA Testing Schedule:

- **Reading (Grades 6–8 & 10):** April 8–10
- **Math (Grades 6–8 & 11):** April 21–23
- **Science (Grades 5 & 11):** April 29–30



# Le Sueur-Henderson Middle/High School

## Independent School District 2397

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### **Student Learning Experiences & Opportunities**

Students in our Global Foods class recently had the opportunity to extend their learning beyond the classroom by participating in the Crave competition and attending the International Festival of MN. These experiences allowed students to engage with diverse cultures, explore global cuisine, and apply their learning in authentic, real-world contexts.

Additionally, students in our Construction Basics class are currently in the midst of shed building projects. This hands-on learning experience provides students with practical skills in construction, teamwork, and problem-solving while connecting classroom learning to real-world applications.

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### **Closing**

We are proud of the positive momentum within our building as students and staff continue to demonstrate commitment to growth and achievement. The combination of forward planning for next year, intentional support during MCA testing, and meaningful student experiences reflects our ongoing dedication to continuous improvement and student success.

Respectfully submitted,

Cindy Schmidt  
Le Sueur-Henderson Middle/High School

# **LSH Elementary School**

Proposal for Special Education Staffing Reallocation

Submitted by: Darren Kern, Elementary Principal

## **Recommendation**

Approve the reallocation of staffing by reducing three (3) special education paraprofessional positions and adding one (1) licensed special education teacher for the upcoming school year.

## **Rationale**

### **1. Staffing Challenges & Reliability**

We continue to experience significant difficulty recruiting and retaining paraprofessionals. As a result, positions are frequently unfilled, leading to inconsistent support and, at times, uncovered student needs. This model is increasingly unsustainable.

### **2. Instructional Expertise Matters**

While paraprofessionals provide valuable support, only licensed teachers can:

- Design specially designed instruction aligned to IEP goals
- Progress monitor and analyze student data
- Adjust instruction based on student needs
- Ensure compliance with special education requirements

### **3. Increased Inclusion & Push-In Support**

An additional special education teacher will allow for:

- More push-in services within general education classrooms
- Increased co-teaching opportunities
- Greater access to grade-level instruction
- Stronger alignment with Least Restrictive Environment (LRE) practices

### **4. Improved Student Outcomes**

Students benefit most from consistent, targeted instruction delivered by licensed professionals. This model supports stronger academic growth, improved engagement, and better long-term outcomes.

## 5. More Efficient Use of Staff

This change ensures staff time is focused on instruction rather than coverage. It creates a more effective and sustainable service delivery model while reducing gaps caused by unfilled positions.

## 6. Cost Neutral

The cost of three paraprofessional positions is approximately equivalent to one licensed teacher, making this a resource reallocation with no additional financial impact.

## **Impact**

If approved, this proposal will:

- Increase consistency and reliability of student support
- Strengthen instructional quality and data-driven practices
- Expand inclusive opportunities for students
- Improve overall program effectiveness
- Maintain fiscal responsibility

## **Conclusion**

This proposal represents a strategic shift toward maximizing instructional impact for our students while addressing ongoing staffing challenges. It aligns with our commitment to high expectations, inclusive practices, and doing what is best for students.

**I respectfully request the Board's approval of this staffing reallocation.**



# Le Sueur-Henderson Public Schools

Independent School District 2397

LS-H Elementary

100 Kingsway Drive

Le Sueur, MN 56058

Phone: (507) 665-4700 □ [www.isd2397.org](http://www.isd2397.org)

## LSH Elementary School Board Update – April 2026

As we move into April, LSH Elementary is preparing to begin Minnesota Comprehensive Assessments (MCA) testing on April 14th. Our staff has been very intentional in preparing students while maintaining a balanced approach that prioritizes strong daily instruction over test-specific practices.

I am optimistic about our students' performance this year. Throughout the school year, we have implemented targeted interventions designed to meet students at their individual levels and accelerate growth. These supports have been delivered with a strong focus on fidelity, and early indicators from our winter data reviews suggest that these efforts are making a positive impact on student learning.

In addition to academic preparation, we have worked to ensure that the testing environment is supportive and developmentally appropriate. Our schedule is designed to limit testing time to manageable blocks, helping students remain focused and confident throughout the assessment window.

We have also experienced a very successful spring hiring season. With many districts making staffing reductions, we have benefited from a strong applicant pool and have been able to attract high-quality candidates. This positions LSH Elementary well as we continue to build and sustain a highly effective staff committed to student success.

Beyond MCA preparation and staffing, our building continues to demonstrate a strong commitment to student growth and achievement. Staff have engaged in meaningful data conversations following winter benchmark assessments, using that information to refine instruction and interventions. This ongoing cycle of assessment, reflection, and adjustment remains a cornerstone of our work.

### Important Upcoming Dates:

- April 14, 15, 16 – MCA Testing (Reading: Grades 3–5)
- April 21, 22, 23 – MCA Testing (Math: Grades 3–5)
- April 28, 29 – MCA Testing (Science: Grade 5 only)
- May 5 & 6 – Kindergarten Graduation Pictures
- May 12 – Spring Concert
- May 14 – Last Day of Preschool
- May 19 – Kindergarten & 5th Grade Graduation / Awards
- May 20 – Annual Fun Day

As always, I am grateful for the dedication of our staff and the support of our families and communities. Their collective efforts continue to make LSH Elementary a place where students are supported, challenged, and successful.

Respectfully submitted,  
Darren Kern  
Principal, LSH Elementary

*Le Sueur-Henderson Public Schools Commits to a Unified Focus on High Student Achievement*

## 2025-2026 Winter Sports Awards

### **Boys Hockey:**

All-Conference- Junior, Nathan Tews & Senior, Riley Kamm.

Overall Record- 10-13-3.

#4 seed in the section and lost to New Ulm in the first round of playoffs

### **Girls Hockey:**

Overall Record- 21-6-1

Stat- 13-1 on the road!

#2 seed in the section. Lost to Mankato East in the Sectional Final at Gustavus.

All-Conference- Anika Magelle, Macey Portner, Noelle Simonette, Mckenna Andresen

All-Conference Honorable Mention- Maren Swenson

Team Awards:

Class A Section 2 Team Academic Champion

Class A Team Academic State Champion (we had highest GPA in the state for both class A and class AA)

Team Composite GPA was 3.989

Other Recognitions Earned:

High School Character Award – Macey Portner (this is given to the player that exemplifies the sportsmanship and character of Hobey Baker. Integrity, coachability, selflessness, and citizenship are considered.

Jori Jones Semifinalist – Annika Magelee (this is the senior goalie of the year in MN and Annika was a semifinalist)

### **Girls Basketball:**

First year back of having a varsity team. We're very young. We return everyone. We will have two seniors on the team next year. Girls are excited to get to work this summer and be involved in camps, summer leagues, and tournaments in the summer. I'm excited to see the jump this group takes this summer.

Overall Record: 4-18, won final two games of the regular season

### **Boys Basketball:**

All-Conference-

Hunter Vinkemeier- Player of the Year in the conference & First Team All-Conference  
Will Adams- Honorable Mention

Overall Record- 11-15.

Hunter Vinkemeier had an incredible season. Will probably go down as of now as the best LSH basketball season of all time.

Hunter Stats:

Score over 1,000 points in his career. Finished with: Total: 1,142

Score the most points in a season in LSH History: Total: 789

Broke the LSH single season record in total rebounds in one game: 28 Rebounds

Broke the LSH single season record in rebounds in a season: Total: 535

He's now 2nd All-Time in the State of Minnesota in rebounds in a single season of:

Total: 535

### **Wrestling:**

All-Conference- George Doherty, Dalton Wilson, Peyton Tellijohn, Waylon Thieke, and Le Roy Haaland

Overall Record: 24-4, Won the team section championship at Sibley East and competed at Team State Championships. Lost both matches on Wednesday night. Such a great season for our wrestling team.

Individual- 9 wrestler win at sections and got the chance to compete at individual's state. Waylon Thieke took 5<sup>th</sup> and George Doherty took 2<sup>nd</sup> place in their weight classes. First time in school history where we've had that many individual wrestlers at state.

### **Gymnastics:**

Sophia Sampson is our only LSH athlete that goes over and competes for the co-op with St. Peter. She had an impressive season. Posting All-Conference honors and earning All-State!

### **Musical:**

Amazing performance of Wizard of Oz. Our directors and cast members went above and beyond to make this a special and memorable experience for our students and community. All ages came to watch the production with it being the Wizard of Oz. I was very impressed with the props that we're made from community members of Le Sueur and Henderson. We have such a special community!

### **One Act:**

Had a great year! They got the opportunity to compete at the sub-section event and just missed top 3 and advancing to sections. Overall, a great year for One Act

BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS  
MINUTES OF SPECIAL SCHOOL BOARD MEETING  
MS/HS MEDIA CENTER  
MARCH 16, 2026

Item 1.0     **Call to Order:** The special meeting of the Le Sueur-Henderson Board of Education was called to order at 6:30 PM. Board members in attendance were Jennifer Burns, Christa Luna, Kelsey Schwartz, Brigid Tuck, Brooke Wentzlaff, Gretchen Rehm .

Members Absent: Matt Hathaway

Also in attendance: Superintendent, Jim Wagner; Administrative Assistant, Rachel Scheffler; Business Manager, Ky Battern; Henderson Independent, Beth Cornish; Superior Transportation representatives.

Item 2.0     **Pledge of Allegiance:** pledge recited

Item 3.0     **Approval of Agenda:** Motion by Burns, second by Wentzlaff, carried 6-0, to approve the meeting agenda.

Item 4.0     **Consent Agenda:** Motion by Schwartz, second by Burns, carried, 6-0 to approve the following consent items:

Item 4.1 **District Office Consent Items:**

Item 4.1.1 Minutes of 3.2.26 School Board Meeting

Item 4.2 **Personnel Consent Items:**

Item 4.2.1 Hirings:

Item 4.2.1.1 SpEd Teacher - Elisa Cornell

Item 4.2.1.2 Paraprofessional - Oriana Harrold

Item 4.2.1.3 Paraprofessional - Mary Beise

Item 4.2.2 Resignations:

Item 4.2.2.1 Psychologist - Claire McDavid

Item 4.2.2.2 SLP - Emily Lenarz

Item 4.2.2.3 Paraprofessional - Vicklyn Brancamp

Item 4.2.2.4 SpEd Teacher - Lexie Geis

Item 4.2.2.5 Paraprofessional - Jennifer Manthei

Item 4.2.2.6 Custodian termination - Matthew Berens

Item 4.3 **Spring Coaches**

Item 5.0     **Bus Company Presentation**

Item 6.0     **Financial Update**

Item 7.0 **New Business**

Item 7.1 Board member Schwartz introduced for adoption the resolution relating to the nonrenewal of the teaching contract of out of tier I teacher, Michelle Sampson. Individual resolution is attached hereto and made part of these minutes. Said resolution was seconded by Board member Tuck and duly adopted by the following roll call vote, carried 6-0:

Rehm: Yes	Schwartz: Yes
Burns: Yes	Tuck: Yes
Luna: Yes	Wenzlaff: Yes

Item 7.2 Motion by Wentzloff, second by Rehm, carried 5-1(Burns), to table the discussion on this transportation recommendation.

Item 8.0 **Closed Session**

Item 8.1 Motion by Luna, second by Burns, carried 7:58 PM, to approve entering into closed session at 6-0.

Item 9.0 **Open Session**

Item 7.1 Motion by Luna, second by Burns, carried 6-0, to reopen Special Meeting at 8:11 PM

Item 10.0 **Adjourn:** Motion by Burns, second by Wentzloff, carried 6-0, to adjourn the meeting at 8:12 PM.

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Board Clerk

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Board Chair

Approved on: *April 13, 2026*



# Employment Recommendation

## Le Sueur - Henderson School District

**Position:** Night Custodian

**Recommended Candidate:** Katherine Rosenow

**Recommended by:** Todd Vrklan **Date:** 03/19/2026

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

N/A

Reference checks completed:

Yes

Years of experience (Step Placement):

4

<input type="checkbox"/>	<b>NEW</b>	
<input checked="" type="checkbox"/>	<b>EXISTING</b>	<b>REPLACING: Matthew Berens</b>

**Additional Information:**  
**Pending background check and Board Approval**  
 Start date 04-06-26

**Approval of administrator:** Todd Vrklan **03/19/2026**

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: Elementary Teacher**

**Recommended Candidate: Emma Lauwagie**

**Recommended by:** Kern      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

New grad-will apply
Yes
0
1
BA
BA
1
\$40,788

<input type="checkbox"/>	New Position	
<input checked="" type="checkbox"/>	Existing Position	Replacing: Sophia Murphy

**Additional Information:**

**Approval of Principal:** Darren Kern      3-25-26

Electronic Signature      Date

**Approval of Superintendent:**

Electronic Signature      Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



## Employment Recommendation Le Sueur - Henderson School District

**Position: Elementary Special Education Teacher**

**Recommended Candidate: Kali Lorenz**

**Recommended by:** Kern      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Will apply for OFP
Yes
6
6
MA
MA
0
\$52,081

New Position

Existing Position      Replacing: Lexie Geis

**Additional Information:**

**Approval of Principal:**      Darren Kern      3-25-26

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



## Employment Recommendation Le Sueur - Henderson School District

**Position:** Speech/Language Pathologist

**Recommended Candidate:** Jessica Jones

**Recommended by:** Kern/Heim      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Yes
Yes
18
18
MA
MA
0
\$70,316

New Position

Existing Position      Replacing: Emily Lenarz

**Additional Information:**

**Approval of Principal:**      Darren Kern      3-30-26

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



## Employment Recommendation Le Sueur - Henderson School District

**Position: B-3/ECSE Teacher**

**Recommended Candidate: Rebecca Berger**

**Recommended by:** Kern/Heim      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Yes
Yes
17
18
MA
MA
0
\$70,316

New Position

Existing Position      Replacing: Kristin Enz

**Additional Information:**

**Approval of Principal:**      Darren Kern      3-30-26

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date

**Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive**



## Employment Recommendation Le Sueur - Henderson School District

**Position: Elementary School Counselor**

**Recommended Candidate: McKenzie Holgate**

**Recommended by:** Kern      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Yes
Yes
3
4
MA
MA
0
\$49,961

<input type="checkbox"/>
<input checked="" type="checkbox"/>

New Position

Existing Position

Replacing: Susie Spika

**Additional Information:**

McKenzie is completing 30 credits beyond her MA, she will be given credit once a transcript is submitted.

**Approval of Principal:** Darren Kern      4-2-26

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



## Employment Recommendation Le Sueur - Henderson School District

<b>Position: JV Baseball Coach</b>	
<b>Recommended Candidate: Ryan Wolf</b>	
<b>Recommended by: Zac Weber</b>	<b>Start Date: 4/13/26</b>

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA
NA
NA
NA
NA
NA
NA
\$

<input type="checkbox"/>	New Position	
<input checked="" type="checkbox"/>	Existing Position	Replacing: Corey Carlen

<b>Additional Information:</b>

Approval of Admin:	Paul Theorin	4/8/26
	Electronic Signature	Date

Approval:
-----------

Share with District Office (Jim, Rachel, Ky, Rod), Todd & Bruce via Google Drive



## Employment Recommendation Le Sueur - Henderson School District

**Position:** ESY MS/HS SPED Teacher

**Recommended Candidate:** Joy Wiley

**Recommended by:** Cindy Schmidt

**Start/ Hire Date:** 4/9/26

To be completed by an administrator:

Candidate has current & appropriate certification:

yes

Reference checks completed:

Yes

Years of experience granted:

0

Step Placement:

1

Highest degree currently held:

BS

Lane Placement:

BS

Credits beyond highest degree granted:

0

Hourly/ Salary Rate

Hourly rate

New Position

Existing Position

Replacing:

**Additional Information:**

Approval of Principal:

*Cynthia Schmidt*

4/9/26

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Jim, Rachel, Todd, Ky) & Technology (Bruce) via Google Drive









## Employment Recommendation Le Sueur - Henderson School District

**Position:** Speech/Language Pathologist

**Recommended Candidate:** Kaitlyn Bode

**Recommended by:** Kern/Schmidt/Heim      **Start/ Hire Date:** 26-27 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:  
 Years of experience granted:  
 Step Placement:  
 Highest degree currently held:  
 Lane Placement:  
 Credits beyond highest degree granted:  
 Hourly/ Salary Rate

for	Yes-applied
	Yes
	2
	3
	MA
	MA
	0
	\$48,933

X	New Position	
X	Existing Position	Replacing: Samantha Funk

**Additional Information:**

**Approval of Principal:** Darren Kern      4/9/2026

Electronic Signature

Date

**Approval of Superintendent:**

Electronic Signature

Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive

March 16, 2026

To Whom it May Concern,

I am writing to formally resign from my position as a speech-language pathologist at Le Sueur-Henderson Public Schools, at the conclusion of the 2025-2026 school year.

While it will be difficult to leave the coworkers and students I have built relationships with, I have accepted a new position that better aligns with my personal and professional goals as a clinician. I intend to do all I can in my remaining time to assist in a smooth and successful transfer of responsibilities.

I am grateful for my time at LSH and the opportunity to complete my Clinical Fellowship year in this district. I have grown tremendously both personally and professionally over the past school year. I truly am a better speech-language pathologist because of my time at LSH.

Sincerely,

A handwritten signature in cursive script that reads "Samantha Funk". The signature is written in dark ink and is positioned above the printed name.

Samantha Funk

Paul,

Just emailing you my letter of resignation for the Varsity Boys Basketball head coaching position. I have truly enjoyed my time as the head coach and appreciate the opportunity that was given to me. This decision is not easy but with my full-time job it became clear I could not continue to give this position the time and energy it deserves.

Thanks

Jared Vinkemeier

---

**Fwd: BBB**

2 messages

---

**Paul Theorin** <ptheorin@isd2397.org>  
To: Rachel Scheffler <rscheffler@isd2397.org>

Tue, Mar 24, 2026 at 8:41 AM

Hi Rachel,

Can you add this to the school board agenda as well. Eric Lewis has resigned as the JV basketball coach. Thank you!

Sent from my iPhone

Begin forwarded message:

**From:** Eric Lewis <elewis@isd2397.org>  
**Date:**  
**To:**  
**Subject:** BBB

Paul,  
I'm emailing this morning to resign my position of JV boy's basketball coach. I have very much enjoyed my time coaching in the program, but feel it's best for me to focus my energy in a different direction right now.  
Thank you

Eric Lewis  
LeSueur-Henderson Middle School  
7th Grade Math  
8th Grade World Geo  
Head Softball Coach

**Small Towns... GIANT Opportunities... District of Choice**



**Small Towns... GIANT Opportunities... District of Choice**

Tue, Mar 24, 2026 at 8:43 AM

April 7, 2026

To whom it may concern,

Please accept this letter as my formal resignation from my position as MS/HS Band Director at ISD 2397 at the end of the 2025-26 school year. I commit to fulfilling my duties as stated in my Extracurricular contract, which includes participating in Memorial Day performances for the Le Sueur & Henderson Communities, as well as the Henderson Sauerkraut Days Parade.

This was not an easy decision. Working with our students and contributing to the music program has been a deeply rewarding experience. I take great pride in what our band program has accomplished during my time here.

After careful consideration, I have decided to pursue a new direction in my professional journey. While I am excited about what lies ahead, I will truly miss making music with our students and watching them grow both as musicians and individuals.

Thank you again for the opportunity to be part of this school community. I will always value the relationships and experiences I've gained here.

Sincerely,

A handwritten signature in black ink, appearing to read "Hiedi Lambrecht". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Hiedi Lambrecht



Rachel Scheffler <rscheffler@isd2397.org>

---

## Fwd: Notice of Contract Completion and Future Plans

1 message

---

**Darren Kern** <dkern@isd2397.org>  
To: Rachel Scheffler <rscheffler@isd2397.org>

Mon, Apr 13, 2026 at 7:16 AM

----- Forwarded message -----

From: **Marilyn Stutsman** <mstutsman@isd2397.org>  
Date: Sun, Apr 12, 2026 at 10:42 AM  
Subject: Notice of Contract Completion and Future Plans  
To: Darren Kern <dkern@isd2397.org>

Mr. Kern,

I hope this message finds you well.

I am writing to share that I will be completing my current contract through the end of this school year. I am truly grateful for the opportunity to have worked at Le Sueur-Henderson Elementary School as the ESL teacher and to have supported our students and staff during my time here. I appreciate the experiences I have gained and the relationships I have built.

As I look ahead to the next school year, I have decided to pursue new opportunities that will allow me to continue growing and becoming more established in my practice as a multilingual teacher. This decision comes from a desire to further develop my skills and deepen my impact in this field.

Thank you again for your support and for the opportunity to be part of your team. I am committed to finishing the year strong and ensuring a smooth transition for students and staff.

Please let me know how I can best support the remainder of the school year.

Sincerely,  
Marilyn Stutsman

--  
Darren Kern  
Elementary Principal  
Le Sueur Henderson School District  
507-665-4700



Small Towns...GIANT Opportunities...District of Choice

**Attn: Lesueur-Henderson School District**

At Frontline Education, we remain committed to delivering value and growth for your district. We are building for your future and remain focused on:

- Delivering industry-leading solutions and technology for K-12
- Investing in research and innovation to enhance your experience
- 150+ new hires to strengthen the client success organization
- Driving an AI-powered transformation
- Backed by Roper Technologies for sustainable growth

## Frontline Education Renewal Quote: Q-257691

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Substitute Management, unlimited usage for internal employees	7/01/2026	6/30/2027	1	\$11,557.04	\$11,557.04
Applicant Tracking, unlimited usage for internal employees	7/01/2026	6/30/2027	1	\$2,958.29	\$2,958.29
<b>Total</b>					<b>\$14,515.33</b>

Please confirm [receipt](#) of your quote

Any questions?

Please contact Samantha Heins at [renewals@frontlineed.com](mailto:renewals@frontlineed.com) or check out our new [Renewal FAQ](#) Resource Center.

# Water Test & Budget Report

Prepared for



**The Garland Company, Inc.**

**Kris Kanak (320) 290-7135**



---

## THE GARLAND COMPANY, INC.

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*High Performance Roofing And Flooring Systems*  
3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197  
PHONE: (216) 641-7500 • FAX: (216) 641-0633  
NATIONWIDE: 1-800-321-9336

**Kris Kanak**  
**Territory Manager**  
Phone: 320.290.7135  
[Kkanak@garlandco.com](mailto:Kkanak@garlandco.com)

**Friday October 17th, 2025**

***Le Sueur High School***  
*300 5th st NE*  
*Le Sueur, MN 55021*

**RE: Le Sueur High School Water Test.**

### **Project Background**

It is our understanding based on discussions with facility personnel and visual inspection that there is water infiltration at the Control Joints. To better understand the existing conditions and establish a maintenance and repair plan Le Sueur-Henderson Public Schools contacted Garland company to perform a condition assessment of this facility and perform a water infiltration test to determine the cause(s) of the reported water damage.

### **Water Infiltration Testing**

On October 17th, 2025, a water infiltration test was conduct on the suspected Control Joints. Prior to water testing a visual inspection of the leak area was conducted, and a visual inspection of the control joints was performed. Using a conical spray nozzle water was introduced to the control joints for a period of 15 minutes. The control joints were tested in fifteen-minute intervals from low too high in 5-foot lengths. The water test was concluded once water infiltration was observed in the building. At the infiltration locations cracked, deteriorated and split sealant were present. Water infiltration commonly occurs at these locations as the sealant deteriorates and cracks due to weathering, and shrinkage. As the sealant breaks down water infiltration is imminent.

## **Recommendations**

It is recommended that the existing sealant and backer rod of the control joints and horizontal joints be removed and replaced. The edges of the control joints are to be scraped clean and new closed cell foam backer rod is to be installed. New single component polyether joint sealant to be installed and trowel finished to the precast panels in repair areas.

## **Closing**

The Garland Company appreciates the opportunity to assist Le Sueur- Henderson Public Schools with this building envelope assessment and to provide recommendations for your consideration to address the reported water leakage and future distress potential at the Le Sueur-Henderson Public Schools. Should you have any questions regarding this information please contact me at your convenience.

Sincerely,

*Kris Kanak*

Kris Kanak  
The Garland Company



## Existing Condition Photos – Le Sueur Public Schools

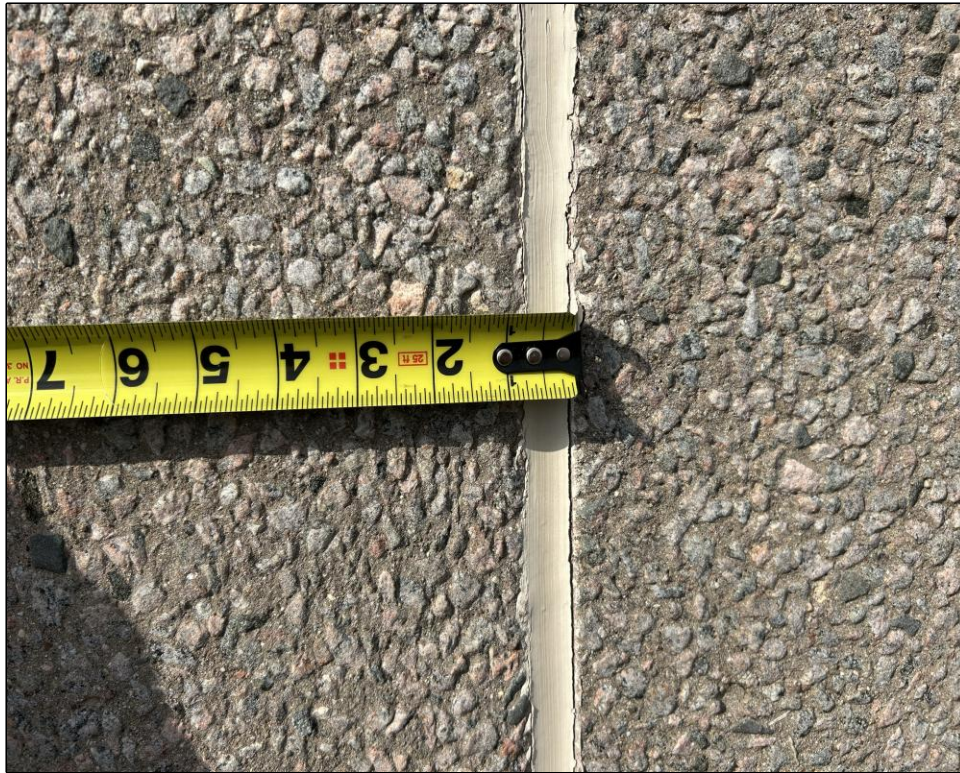


Control joint replacement overview photo.



Additional repair location overview.

## Existing Condition Photos – Le Sueur Public Schools



Vertical Control Joint width.



Horizontal sealant joint width.

## Existing Condition Photos – Le Sueur Public Schools

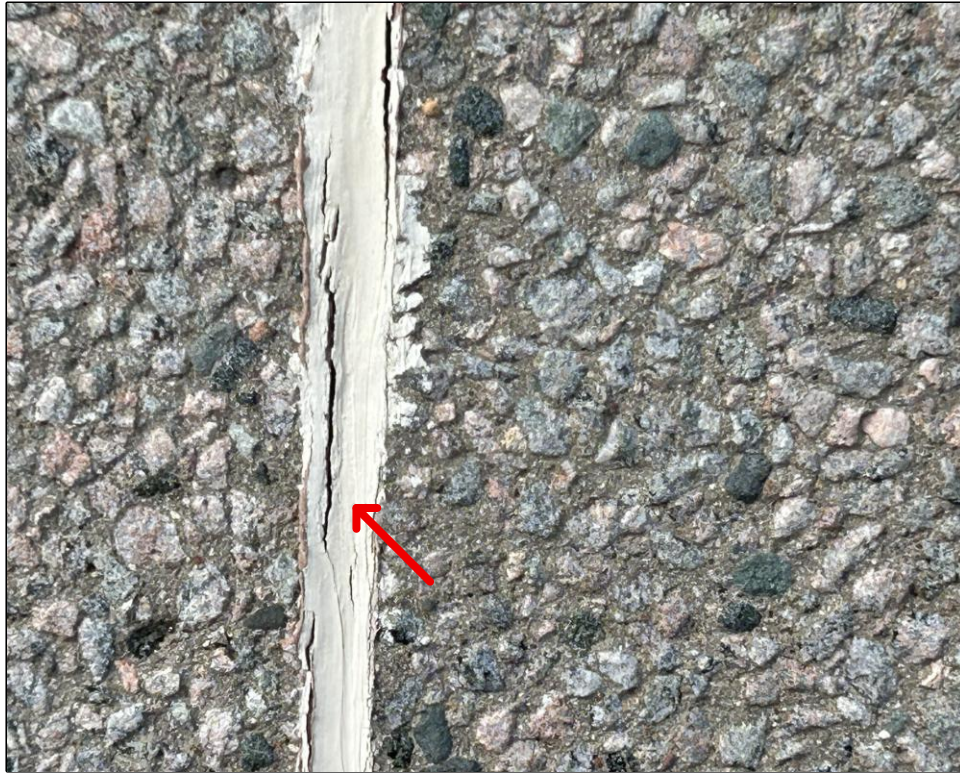


Multiple leak areas where vertical sealant joints are failing.



Leak areas where additional vertical sealant joints are failing.

**Existing Condition Photos – Le Sueur Public Schools**

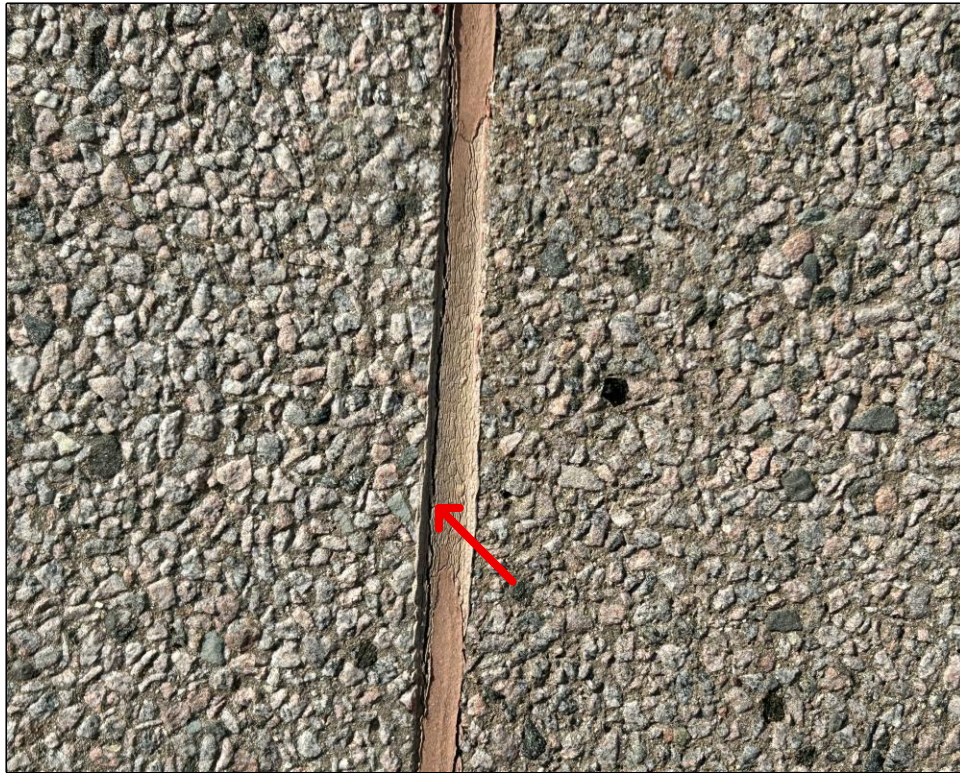


Failing sealant at vertical control joint.

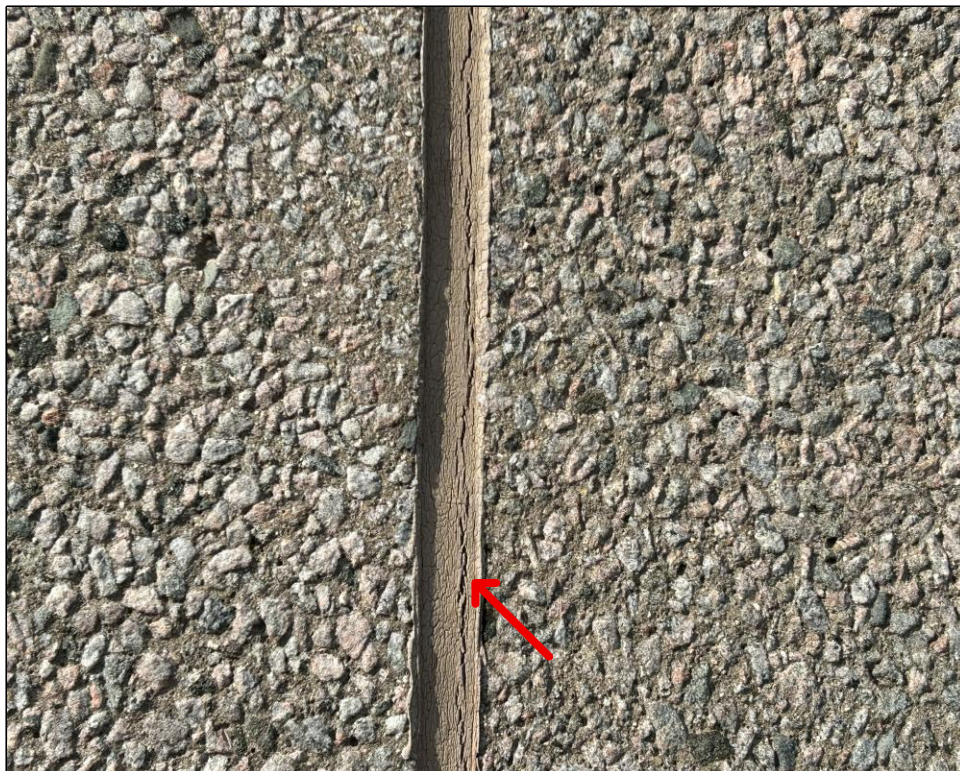


Failing sealant at vertical control joint.

## Existing Condition Photos – Le Sueur Public Schools



Sealant failure at vertical control joint between two previous repairs.



Sealant failure at vertical control joint.

## Existing Condition Photos – Le Sueur Public Schools



Water intrusion at failing vertical control joint at the time of the water test.



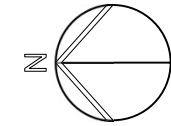
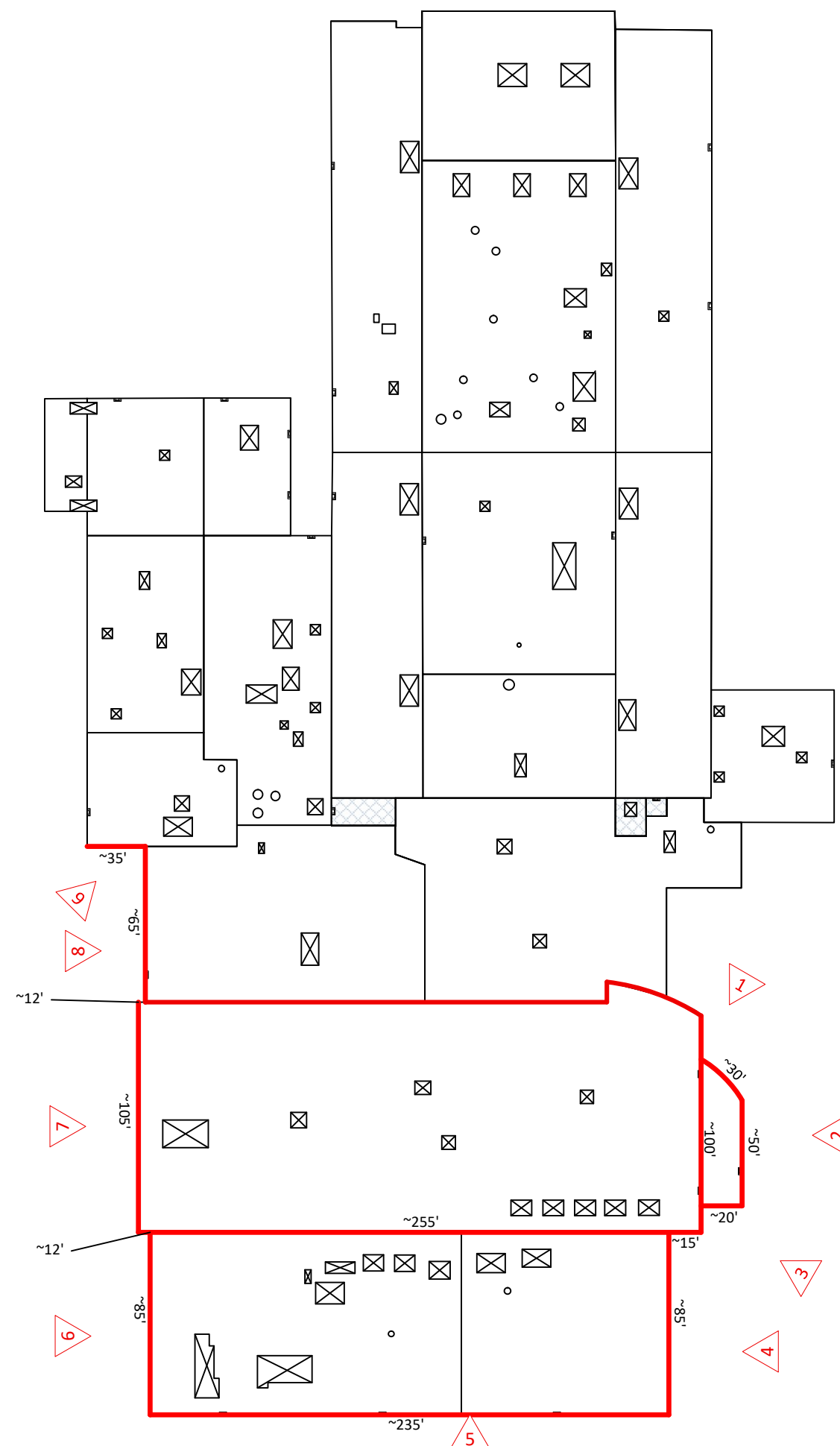
Water intrusion at vertical control joint at the time of the water test.



**Le Sueur High School – Joint Sealant Proposal Scope of Work:**

1. Load all materials and equipment as necessary.
2. Set up safety equipment as required. Provide man lift for access.
3. Remove existing vertical and horizontal joint sealants.
4. Scrape clean edges of concrete panel joint openings. Air dry edges.
5. Reinstall new closed cell backer rod into vertical joints as required.
6. Install single-component polyether joint sealant.
7. Trowel sealant into precast panels joints.
8. Clean up and remove all construction debris.

Reference adjacent map for subject area. Approximately 3,325 LF of pre-cast vertical joints, 770 LF of counterflashing horizontal joints, eleven (11) doors, and nineteen (19) windows.



The Garland Company  
3800 E. 91<sup>st</sup> Street  
Cleveland, OH 44105

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**LE SUEUR HIGH SCHOOL**  
300 5th St NE, Faribault, MN 55021

— Sealant Replacement Location

X Photo Reference Point

# Right-Way Caulking Inc.

1135 73<sup>rd</sup> Avenue NE, Minneapolis MN 55432

Tel. (763) 780-4102 Fax (763) 780-3363

March 30, 2026

Joint Sealant Proposal

To: The Garland Company

Attention: Kris Kanak

Phone: 320-290-7135

Project: Le Sueur High School

Subject: Joint Sealant Replacement



## Scope of Work

1. Remove and replace the existing sealant and backer rod at the following locations
  - Precast to precast panel joints
  - Counterflashing to precast
  - Man doors
  - Window perimeters
2. Sealant Material: Garland Greenlock
  - Standard Colors
3. Lift cost are included
4. Disposal of existing sealant is included

## Bid Amount

1. \$62,900.00
2. Metal Panels: Add \$4,500.00

## Exclusions

1. Sealant work that is not in the locations as shown on the RFP

Thank You,

Right –Way Caulking Inc.

By: Dalton Keep

Estimator/PM



Caulking • Masonry • Restoration

<h1>Superior</h1>	Customer Service
	Workmanship

<b>Date</b>	3/31/2026
<b>JOB NAME</b>	Le Sueur High School
<b>JOB ADDRESS</b>	300 5th St NE, Faribault, MN 55021

<b>COMPANY</b>	The Garland Company	<b>NAME</b>	Kris Kanak
<b>ADDRESS</b>	3800 E 91st St, Cleveland, OH 44105		
<b>PHONE</b>	(216) 641-7500	<b>EMAIL</b>	<a href="mailto:kkanak@garlandco.com">kkanak@garlandco.com</a>

<b>BID WORK</b>	Remove and replace sealant at aprox. 3325LF of precast panel joints, aprox. 770LF at counterflashing, aprox. 385LF of perimeter sealant at 11 doors and aprox. 400LF of perimeter sealant at 19 windows. All access, labor, materials, and disposal included. We will provide a boom lift for this work.
-----------------	--

<b>ADDENDA(S)</b>	
-------------------	--

<b>ALTERNATE(S)</b>	Remove and replace sealant between ACM panel joints at south entryway <b>add \$9,800.00.</b>
---------------------	--

<b>EXCLUSIONS/NOTES</b>	Any and all scope of work not specifically named and identified in the "Bid Work" narrative were not considerations in this proposal and are therefore to be Exclusions.
-------------------------	--

WE PROPOSE to furnish mobilization, labor and material as required and necessary in and necessary in accordance with the above for the Sum of.

\$	88,100.00
----	-----------

<h2>Prepared By:</h2>	Anthony Linder - Vice President	
	Phone	(651) 775-5499
	Email	<a href="mailto:anthony@thecaulkersco.com">anthony@thecaulkersco.com</a>

Acceptance Signature: \_\_\_\_\_



# PURCHASE AGREEMENT

INVER GROVE HEIGHTS, MN  
 BILLINGS, MT  
 GREAT FALLS, MT  
 MISSOULA, MT  
 SIOUX CITY, IA

SIOUX FALLS, SD  
 MARSHFIELD, WI  
 WINDSOR, WI  
 BISMARCK, ND  
 FARMINGTON, MN



SPRINTER



PLEASE ENTER MY ORDER FOR

NEW USED

ORDER OUT

IN STOCK

Purchaser		Name	

Street Address	City	State	Zip

Phone	Email	PO#

Lienholder (Bank Name)	Contact Name	Phone	Email

Address	City	State	Zip

DELIVERY INFORMATION	DELIVER TO:	APPROXIMATE DELIVERY DATE:

Stock #	Year	Manufacturer	Model Type	Mileage	Vin#	Vehicle Price

<b>ADDITIONAL ITEMS OR CONDITIONS:</b>  [Empty space for notes]	Vehicle Sale Price	\$
	Discount	\$
	Additional Items	\$
	Federal Excise Tax	\$
	Extended Warranty	\$
	Trade Allowance	\$
	Trade Difference	\$
	Sales Tax	\$
	Title/Registration Fees - Month	\$
	Transit Tax	\$
	Doc Fee	\$
	Trade Payoff	\$
Sub Total	\$	
Cash down payment with order	\$	
Balance Due on Delivery	\$	

YEAR	MAKE/MODEL	VIN#	MILEAGE	\$ VALUE	STOCK#
				\$	
YEAR	MAKE/MODEL	VIN#	MILEAGE	\$ VALUE	STOCK#
				\$	

Trade vehicle(s) title clear from liens: Yes No N/A Initials \_\_\_\_\_ I have been presented the option of an Extended Warranty/Service Plan: ACCEPT DECLINE N/A Initials \_\_\_\_\_

Sales Person		<p><b>IMPORTANT: THIS IS A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSIT IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.</b></p> <p>NOTICE OF SALESPERSON'S LIMITED AUTHORITY. This contract is not valid unless signed and approved by Sales Manager or Officer of the Dealership.</p> <p>EXCEPT FOR NEW VEHICLE WARRANTIES FROM THE MANUFACTURER, THIS VEHICLE IS BEING SOLD ON AN "AS IS" BASIS AND THE ENTIRE RISK AS TO THE QUALITY AND PERFORMANCE OF THE GOODS IS WITH THE BUYER. THIS VEHICLE IS BEING SOLD WITH NO EXPRESS WARRANTY OR IMPLIED WARRANTY OF MERCHANTABILITY, SUITABILITY OR FITNESS FOR A PARTICULAR PURPOSE</p> <p>Page 1 and 2 of this CONTRACT comprise the entire CONTRACT affecting the purchase. The DEALER will not recognize a verbal agreement, or any other agreement outstanding of any nature. You certify that no credit has been extended by the DEALER for the purchase of this motor VEHICLE. You certify you are 18 years of age or older, and acknowledge receiving this contract.</p>
Sales Person Signature		
Sales Mgr./Officer Signature		
Buyer's Print Name		
Buyer's Signature		
Date		
Date		
Buyer's Title		
Date		

## ADDITIONAL TERMS AND CONDITIONS

**1. Definitions:** As used in this CONTRACT: "I", "ME", or "MY" means the buyer and co-buyer. "YOU" or "YOUR" means the seller or dealer. "VEHICLE" means the car, truck or other VEHICLE described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "TRADE-IN" means the car, truck, motorcycle or other VEHICLE which I trade to YOU in partial payment for the VEHICLE.

**2. Purpose:** By signing the CONTRACT, I agree to buy the VEHICLE from YOU. By accepting this CONTRACT, YOU agree to deliver the VEHICLE to ME if the VEHICLE is in YOUR inventory. If the VEHICLE is not in YOUR inventory, YOU agree to order the VEHICLE from the manufacturer, and after receiving the VEHICLE from the manufacturer to deliver the VEHICLE to ME. THESE TERMS AND CONDITIONS ARE THE ONLY TERMS AND CONDITIONS THAT GOVERN THE SALE OF THE VEHICLE AND ALL OTHER TERMS AND CONDITIONS ARE EXPRESSLY DISCLAIMED.

**3. NEW VEHICLE DISCLAIMER OF WARRANTIES:** I UNDERSTAND THAT IF I AM BUYING A NEW VEHICLE, THE VEHICLE WILL COME WITH A MANUFACTURER'S WARRANTY WHICH IS A PROMISE FROM THE MANUFACTURER DIRECTLY TO ME AND THAT YOU EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. I ALSO UNDERSTAND THAT YOU MAKE NO GUARANTEES OF ANY KIND ABOUT THE VEHICLE'S CONDITION OR PERFORMANCE AND THAT ONCE I TAKE DELIVERY, I HAVE COMPLETE RESPONSIBILITY AND ALL THE RISK FOR ANY PROBLEMS WITH THE VEHICLE.

**4. USED VEHICLE DISCLAIMER OF WARRANTIES:** I UNDERSTAND THAT IF I AM PURCHASING A USED VEHICLE, YOU EXPRESSLY DISCLAIM ANY WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. I ALSO UNDERSTAND THAT YOU MAKE NO GUARANTEES OF ANY KIND ABOUT THE VEHICLE'S CONDITION OR PERFORMANCE AND THAT ONCE I TAKE DELIVERY, I HAVE COMPLETE RESPONSIBILITY AND ALL THE RISK FOR ANY PROBLEMS WITH THE VEHICLE.

**5. Price Changes by the Manufacturer:** I understand that the VEHICLE price stated on the other side of this CONTRACT is based on the current prices the manufacturer charges YOU, and that at any time before YOU receive the VEHICLE from the manufacturer, the manufacturer has the right to raise the price it charges to YOU. I also understand that if the manufacturer does raise the price, YOU may raise the price to ME by the same amount, and that if YOU do raise YOUR price, I may cancel the CONTRACT and get back any down payment I have made. If YOU have not already sold the Trade-In (See Paragraph 4), I may have the Trade-In back by paying YOU the reasonable cost of storage and any repair work or reconditioning YOU may have done.

**6. Trade-In:** I understand that if I am using a Trade-In to partially pay for the VEHICLE, I may deliver the Trade-In to YOU either when I sign this CONTRACT or when the VEHICLE is ready for ME to pick up. If I do not deliver the Trade-In to YOU when I sign this CONTRACT, I agree that at the time I deliver the Trade-In, YOU may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If YOU do lower the allowance, I may cancel this CONTRACT and get back my cash down payment. I also understand that if I deliver the Trade-In when I sign this CONTRACT, YOU may sell the Trade-In at any time and at any price YOU think proper. If I use paragraph 3 to cancel this CONTRACT and YOU have already sold the Trade-In, YOU will pay ME the price YOU received for the Trade-In minus 15% commission, minus any money YOU spent repairing, storing, insuring or advertising the Trade-In.

**7. Trade-In MY Responsibilities:** At the time I deliver the Trade-In to YOU, I agree to guarantee that I own the Trade-In free and clear and to furnish proper proof of ownership, including the Certificate of Title or other evidence of ownership, and a proof of Highway Use Tax payment form #2290.

**8. MY Refusal to Take Delivery:** Unless that CONTRACT is non-binding because YOU are arranging credit for ME, or unless I have cancelled this CONTRACT pursuant to paragraphs 3 and 4, I understand that YOU may retain the cash down payment I have given YOU as an offset to YOUR damages if I refuse to complete MY purchase. I also understand that I may be responsible for any other damages which YOU may incur as a result of MY failure to perform MY obligations under the terms of this CONTRACT. If I have delivered the Trade-In to YOU at the time I signed this CONTRACT, YOU may retain the Trade-In and sell it to reimburse YOURSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses YOU may incur as a result of MY failure to perform MY obligations under this CONTRACT.

**9. Design Changes by the Manufacturer:** I understand that the manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME. In the event of a change in design, YOU have no duty to ME except to deliver the VEHICLE as made by the manufacturer.

**10. Delays in Delivery:** I understand that YOU are not responsible for delays in delivery caused by the manufacturer, or by accidents, fires, or other causes beyond YOUR control. I also understand that YOU do not control the manufacturer and are not part of the manufacturer and do not work for the manufacturer.

**11. LIABILITY FOR DAMAGES:** YOU SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY THE VEHICLE DELIVERED OR TO BE DELIVERED TO ME, OR BY MY USE OF THE VEHICLE. YOU SHALL NOT BE LIABLE FOR INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES. IN NO EVENT SHALL YOUR LIABILITY EXCEED YOUR INVOICE VALUE TO ME OF THE VEHICLE REGARDLESS OF THE NATURE OF THE CLAIM OF THE CUSTOMER.

**12. Taxes:** I understand that the price of the VEHICLE includes Federal Taxes, but not State Sales or Excise Taxes or any other tax or governmental fee. I also understand that I must pay YOU the proper amount of any sales or excise tax or other governmental fee which applies to this sale.

**Buyer's Initials**

**Date**

**Le Sueur-Henderson Public Schools  
Transportation Analysis**

**10 Year In-House vs Contracted Estimate**

	2026-2027	%	2027-2028	%	2028-2029	%	2029-2030	%	2030-2031	%	5 Yr Vehic. Paid Off	%	2032-2033	%	2034-2035	%	8 Yr Vehic. Paid Off	%	2036-2037	10 Year Total
	Year 1	Inc	Year 2	Inc	Year 3	Inc	Year 4	Inc	Year 5	Inc	Year 6	Inc	Year 7	Inc	Year 8	Inc	Year 9	Inc	Year 10	
<b>Operation Cost Estimate:</b>																				
Equipment Purchase & Vehicle Financing	305,228	0%	265,228	0%	265,228	0%	265,228	0%	265,228	0%	139,288	0%	139,288	0%	139,288	0%	-	0%	-	1,784,002
Equipment Replacement Fund Set Aside	-	0%	-	0%	-	0%	-	0%	-	0%	20,000	0%	20,000	0%	20,000	0%	150,000	0%	150,000	360,000
Fuel Costs	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	0%	107,511	1,075,105
Salaries & Benefits	405,519	3%	417,685	3%	430,215	3%	443,122	3%	456,415	3%	470,108	3%	484,211	3%	498,737	3%	513,699	3%	529,110	4,648,822
Maintenance/Supplies/Training/Unknown	20,000	0%	20,000	0%	20,000	0%	20,000	0%	20,000	50%	30,000	0%	30,000	0%	30,000	50%	45,000	0%	45,000	280,000
Property/Liability/Casualty Insurance	10,000	2%	10,200	2%	10,404	2%	10,612	2%	10,824	2%	11,041	2%	11,262	2%	11,487	2%	11,717	2%	11,951	109,497
Transportation Software +	53,106	4%	16,124	4%	16,769	4%	17,440	4%	18,138	4%	18,863	4%	19,618	4%	20,402	4%	21,218	4%	22,067	223,746
In-House Costing Estimate	901,363		836,747		850,126		863,912		878,115		796,810		811,889		827,425		849,145		865,639	8,481,171
<b>SPED Aid Reimbursement Estimate:</b>																				
Direct SPED Salaries & Benefits	95,936	3%	98,814	3%	101,779	3%	104,832	3%	107,977	3%	111,216	3%	114,553	3%	117,989	3%	121,529	3%	125,175	1,099,800
Indirect SPED Salaries & Benefits at 46%	66,508	3%	68,503	3%	70,559	3%	72,675	3%	74,856	3%	77,101	3%	79,414	3%	81,797	3%	84,251	3%	86,778	762,442
Direct SPED Depreciation	67,386	0%	67,386	0%	67,386	0%	67,386	0%	67,386	0%	-	0%	-	0%	-	0%	-	0%	-	336,929
Indirect SPED Operations	87,684	5%	92,068	5%	96,671	5%	101,505	5%	106,580	5%	111,909	5%	117,504	5%	123,380	5%	129,549	5%	136,026	1,102,875
Estimated SPED Costs	317,514		326,771		336,394		346,398		356,798		300,226		311,471		323,166		335,328		347,979	3,302,046
Protation	90%		90%		90%		90%		90%		90%		90%		90%		90%		90%	90%
SPED Aid	(285,762)		(294,094)		(302,755)		(311,758)		(321,118)		(270,204)		(280,324)		(290,849)		(301,795)		(313,181)	(2,971,841)
Cost of In-House Operations Net of Aid	615,601		542,653		547,372		552,154		556,997		526,606		531,565		536,576		547,350		552,458	5,509,330
<b>Contracted Transportation Estimate:</b>																				
Contracted Cost Estimate (FY25 Actual + 17.13%)	1,137,300	3%	1,171,419	3%	1,206,562	3%	1,242,759	3%	1,280,042	17%	1,499,313	3%	1,544,292	3%	1,590,621	3%	1,638,340	3%	1,687,490	13,998,137
SPED Avg Cost % x	46%		46%		46%		46%		46%		46%		46%		46%		46%		46%	46%
SPED Avg \$ Cost	518,359		533,910		549,927		566,425		583,418		683,357		703,858		724,974		746,723		769,125	6,380,076
State SPED Transportation Reimb	90%		90%		90%		90%		90%		90%		90%		90%		90%		90%	90%
Less: SPED Aid Reimbursement +	(466,523)		(480,519)		(494,935)		(509,783)		(525,076)		(615,022)		(633,472)		(652,476)		(672,051)		(692,212)	(5,742,068)
Net Contracted Transportation Costing	670,777		690,900		711,627		732,976		754,966		884,291		910,820		938,145		966,289		995,278	8,256,069
Potential LSH Transportation Savings	55,176		148,248		164,256		180,823		197,969		357,685		379,255		401,569		418,939		442,820	2,746,739
Potential MN Tax Payer Savings	235,937		334,673		356,436		378,847		401,926		702,503		732,403		763,196		789,195		821,851	5,516,966

**Notes:**

- Year 1 has two large one-time investment costs included: 1) Purchase of equipment to run the routing software as quoted at \$39,106. 2) \$40,000 to equip all buses with a camera system (10 at \$4,000 a piece).
- Transportation software could be considered an optional expense, though we believe it would be very beneficial especially starting out. This equipment and software will integrate with our student software allowing for easy route creation and changes, pickup and drop off time tracking, bus GPS tracking, mileage and time data, and other driver friendly features. In the future, we may want to move away from this annual cost once the program is successfully operating on it's own.
- Fuel costs does not include an inflationary factor. This is because the District would have an agreement to pay for 50% of any fuel costs over a certain threshold. This variable increase is not included in the contracted costs. Should offset mostly.
- In year 6 three assumptions have been made: 1) The District will have paid off it's 5 year vehicle financing for any used equipment. This will lead to a reduction in both cost and SPED aid. 2) The transportation contract would be up for negotiation again and an assumption of a one time 17.13% increase was included to match the contractors current increased proposal. 3) Maintenance costs will begin to increase with aging equipment.
- In year 8 two assumptions have been made: 1) The District will have paid off it's 8 year vehicle financing for the new equipment purchased. It's not uncommon for vehicles to run equipment past 10 years, but additional costs may come on as we look to begin a replacement cycle of our fleet. 2) Maintenance costs were increased as the fleet ages more and more.
- The 'Potential MN Tax Payer Savings' is noted to reflect the true savings for Minnesota tax payers. Much of a district's transportation costs are offset with state aid relating to SPED reimbursement and LSH's savings estimate is reflective of this.

**Bus & Vehicle Purchase - Assumed Costs**

Condition	Type	Rate	Years	Payments	Amount	Payment	Months	Annual Cost	Total Cost	SPED Reimbursable	Cost of Financing	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
New	Type C, 77 Passenger	5.17%	8.00	96.00	\$ 151,859.76	1,934.56	12.00	23,214.68	185,717.45	-	33,857.69	
Used	Type C, 77 Passenger	6.06%	5.00	60.00	\$ 72,140.63	1,396.69	12.00	16,760.33	83,801.64	-	11,661.01	
Used	Type C, 77 Passenger	6.50%	5.00	60.00	\$ 75,000.00	1,467.46	12.00	17,609.53	88,047.67	-	13,047.67	
Used	Type C, 77 Passenger	6.50%	5.00	60.00	\$ 75,000.00	1,467.46	12.00	17,609.53	88,047.67	-	13,047.67	
Used	Type A 16+1 Passenger with Lift	6.50%	5.00	60.00	\$ 35,000.00	684.82	12.00	8,217.78	41,088.91	1,643.56	6,088.91	
Used	10 Passenger	6.50%	5.00	60.00	\$ 65,000.00	1,271.80	12.00	15,261.60	76,307.98	15,261.60	11,307.98	
Used	10 Passenger	6.50%	5.00	60.00	\$ 65,000.00	1,271.80	12.00	15,261.60	76,307.98	15,261.60	11,307.98	
Used	Mini-Van with Lift	6.50%	5.00	60.00	\$ 40,000.00	782.65	12.00	9,391.75	46,958.76	9,391.75	6,958.76	
Used	Min-Van	6.50%	5.00	60.00	\$ 40,000.00	782.65	12.00	9,391.75	46,958.76	9,391.75	6,958.76	
Used	Min-Van	6.50%	5.00	60.00	\$ 40,000.00	782.65	12.00	9,391.75	46,958.76	9,391.75	6,958.76	
Used	Sedan	6.50%	5.00	60.00	\$ 30,000.00	586.98	12.00	7,043.81	35,219.07	7,043.81	5,219.07	
					1,448,299.16	22,102.29			265,227.52	1,744,001.86	67,385.81	295,702.69

**Notes:**

- Total fleet of 10 Buses with 6 new and 4 used. Assuming 7 Routes, with three full sized spares for Extra Curricular Runs & Breakdowns.
- Financing rates for new buses (5.17% are known). Used rates are conservatively estimated.
- Type III vehicle (vans and cars) fleet consists of 5 vans and 1 sedan. Commonly ran 4 to 5 daily SPED routes to various locations throughout FY25. One vehicle to have a lift.
- SPED vehicles qualify for depreciation aid (20% of value each year for 5 years).

**Personnel Costs - Transportation - Assumed Case**

Position	Rate	Hours/Day	Days	Total Hours	Annual Wage	FICA 7.65%	PERA 7.50%	PFML 0.3800%	Health	Total
Director of Transportation					80,000.00	6,120.00	6,000.00	304.00	8,750.00	101,174.00
Mechanic/Driver/Assistant Time					30,000.00	2,295.00	2,250.00	114.00	8,750.00	43,409.00
Regular Route Bus Driver #1	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
Regular Route Bus Driver #2	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
Regular Route Bus Driver #3	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
Regular Route Bus Driver #4	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
Regular Route Bus Driver #5	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
Regular Route Bus Driver #6	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
SPED Route Bus Driver #7	\$ 30.00	3.00	173.00	519.00	15,570.00	1,191.11	1,167.75	59.17	-	17,988.02
SPED Van Driver #1	\$ 26.00	3.00	173.00	519.00	13,494.00	1,032.29	1,012.05	51.28	-	15,589.62
SPED Van Driver #2	\$ 26.00	3.00	173.00	519.00	13,494.00	1,032.29	1,012.05	51.28	-	15,589.62
SPED Van Driver #3	\$ 26.00	3.00	173.00	519.00	13,494.00	1,032.29	1,012.05	51.28	-	15,589.62
SPED Van Driver #4	\$ 26.00	3.00	173.00	519.00	13,494.00	1,032.29	1,012.05	51.28	-	15,589.62
SPED Van Driver #5	\$ 26.00	3.00	173.00	519.00	13,494.00	1,032.29	1,012.05	51.28	-	15,589.62
Extra Curricular Driver Hours	\$ 26.00	-	-	1,900.00	49,400.00	3,779.10	3,705.00	187.72	-	57,071.82
					335,860.00	25,693.29	25,189.50	1,276.27	17,500.00	405,519.06

**Notes:**

- Offers to be extended to all existing driver's.
- AM & PM routes to be paid at \$45 each. Basic assumption of 1.5 hours of route & prep time for both the AM & PM (3 hours daily).  $\$45 + \$45 = \$90 / 3 \text{ hrs} = \$30$  rate for this calculation.
- \$26/hr rate for any other midday, SPED Van, or extra curricular hours.
- SPED van route times vary. The 3 hrs daily is believed to be a conservative aggregate assumption.
- Mechanic/Diriver/Assistant Time has been added to provide one of our bus driver's additional time for the creation of a full time position. These duties will need to be defined.
- Director of Transportation will need be asked to obtain appropriate licenses to both act as a substitute driver and eventually as a qualified driver trainer.
- Extra curricular hours listed are based off of FY25 actuals.



Quoted By:  
 Quote Expiration:  
 Quote Name:

Josh Bradley  
 6/22/26  
 Le Sueur Recommended

**Sales Quotation For:**

Le Sueur-Henderson District #2397  
 115 1/2 N 5th St Ste 200  
 Le Sueur MN 56058-1849

**Software as a Service ( SaaS)**

Description	QTY	List Price	First Year Cost
<b>Student Transportation</b>			
Student Transportation			
Student Transportation Vehicles up to 10	1	\$ 2,946	\$ 2,946
Advanced Routing: Vehicles up to 10	1	\$ 3,871	\$ 3,871
Advanced AVL: Vehicles up to 10	1	\$ 1,961	\$ 1,961
My Ride K-12: Vehicles up to 10	1	\$ 1,544	\$ 1,544
Electronic Rollout Sheet: Vehicles up to 10	1	\$ 1,430	\$ 1,430
Reportwriter	1	\$ 0	\$ 0
<b>Tyler Drive</b>			
Version 5 Tablet on the Verizon (US) Network (4G)	7	\$ 315	\$ 2,205
<b>TOTAL</b>			<b>\$ 13,957</b>
Term # of Years	1		

**Fixed Fee Services**

2026-602664-G1Z2J9

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Description	Units	Price	Maintenance
<b>Student Transportation</b>			
Student Transportation			
Implementation	29	\$ 3,364	\$ 0
Base Training	1	\$ 1,856	\$ 0
Advanced AVL Installation and Overview	1	\$ 1,972	\$ 0
Tyler Drive			
Data Analysis	7	\$ 1,435	\$ 0
Configuration Setup	1	\$ 2,460	\$ 0
Configuration Training	4	\$ 820	\$ 0
<b>TOTAL</b>		<b>\$ 11,907</b>	<b>\$ 0</b>

### Hourly Services

Description	Hours	Total
<b>Student Transportation</b>		
Student Transportation		
Additional Student Transportation Training	18	\$ 3,690
-Advanced Routing Training (5)		
-My Ride K-12 Training (5)		
-Electronic Rollout Sheet Training (5)		
Go Live Assistance Implementation	7	\$ 1,435
-Core Go Live Assistance		
-Advanced Routing Go Live Assistance		
-Advanced AVL Go Live Assistance		
-My Ride K-12 Go Live Assistance		
-Electronic Rollout Sheet Go Live Assistance		
Project Management - Hourly	11	\$ 2,255

	<i>Total</i>	36	\$ 7,380
<b>Tyler Drive</b>			
End User Training: Drivers up to 5		8	\$ 1,640
Go Live Assistance		16	\$ 3,280
Solutions Orientation - Tyler Drive Implementation		2	\$ 410
	<i>Total</i>	26	\$ 5,330
<b>Telematic GPS</b>			
Project Management - Hourly		13	\$ 2,665
	<i>Total</i>	13	\$ 2,665
	<b>TOTAL</b>	<b>75</b>	<b>\$ 15,375</b>

### 3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Annual
<b>Student Transportation</b>				
<b>Installation</b>				
Telematic Professional Installation	1	\$ 3,774	\$ 3,774	\$ 0
- Professional Installation - Tyler Drive, Vehicles up to (7)				
- Tyler Drive Self-Install Training (1)				
<b>Accessories</b>				
Shipping and Handling	1	\$ 70	\$ 70	\$ 0
<b>Tyler Drive</b>				
Version 5 Tablet Kit on the Verizon (US) Network (4G), includes bumper and wall charger for tablet	7	\$ 1,140	\$ 7,980	\$ 0
	<b>TOTAL</b>		<b>\$ 11,824</b>	<b>\$ 0</b>

### Summary

Total Tyler Software  
2026-602664-G1Z2J9

### One Time Fees

\$ 0

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### Recurring Fees

\$ 0

Total SaaS	\$ 0	\$ 13,957
Total Tyler Annual Services	\$ 0	\$ 0
Total Tyler Services	\$ 27,282	\$ 0
Total Third-Party Hardware, Software, Services	\$ 11,824	\$ 0
<b>Summary Total</b>	<b>\$ 39,106</b>	<b>\$ 13,957</b>
<b>Contract Total</b>	<b>\$ 53,063</b>	

Currency displayed as US Dollar

## Comment

Base County - Le Sueur

Travel expenses for trainer and/or project manager to visit the user's site are not included and will be billed at actual costs. Online Training Classes are limited to 5 persons and are delivered in 2 hour increments. Onsite Training Classes are limited to 5 persons and are delivered in 8 hour increments. Travel expenses on installations of 90 and fewer vehicles are not included and will be billed at actual costs. Travel expenses on installations of 91 and more vehicles, a single day of travel expenses will be billed at actual costs.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available to you (the "Software Access Date").
- Fees for hardware are invoiced upon shipment.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.

- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the availability of the SaaS environment (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Unless otherwise indicated above, fees for annual services are first invoiced upon commencement of the service, with subsequent annual fees, at our then-current rates, invoiced upon each anniversary thereof.

- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment. For the avoidance of doubt, this paragraph does not apply to migrations for Tyler Student Transportation solutions.
- Client will receive a credit of maintenance and support fees paid for any Versatrans software that is being migrated to a comparable SaaS application, for the period beginning on the commencement of the applicable SaaS term through the end of the paid maintenance and support term for the Versatrans software.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Expenses associated with onsite services are invoiced as incurred, subject to any travel max indicated in the investment summary.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here:

<https://www.tylertech.com/terms/tyler-saas-services>

Your use of a certain software, products, or services in connection with a Tyler student transportation transaction may be subject to additional terms found here:

<https://www.tylertech.com/terms/transportation-solution-terms>

Transportation Solution Fees. Notwithstanding language to the contrary above, fees for Tyler student transportation solution items are invoiced in accordance with the following:

- Implementation and Other Professional Services (including training): Implementation and training fees for transportation solutions are invoiced as follows: (a) Implementation fee is billed and invoiced when the map is available to you in Tyler's data center and (b) Base Training is billed and invoiced upon completion of the Base Training.
- Other Professional Services: Other professional services, such as route building, project management, consulting, additional product training, hardware installation, additional maps and self-installation training, are invoiced as delivered. For the avoidance of doubt, project management priced on a monthly basis is invoiced on a monthly basis, in arrears.
- Third Party Software Maintenance: First year maintenance fees for the Third Party Software, if any, are invoiced when we make that Third Party Software available to you ("Software Access Date") and cover the one (1) year period commencing on the first day of the month following the Software Access Date.
- Third Party Hardware, Installation Services, Self-Installation Training Services and Shipping and Handling: Third Party Hardware, installation services, and shipping and handling costs, if any, are invoiced upon completion of installation, in the event we are performing the installation. Third Party Hardware, self-installation training services and shipping and handling costs, if any, are invoiced upon delivery, in the event you are performing the installation. If Tyler has quoted the installation, it is assumed that the installation will commence at one location unless additional installation locations are included. It is the clients responsibility to consolidate the vehicles for installation to the amount of quoted installation locations.
- Third Party Hardware Maintenance: The first year maintenance fees for the Third Party Hardware are invoiced when installation/shipment takes place commencing as follows: (a) if installation/shipment occurs between the first day and fourteenth day of the month, maintenance shall commence on the first day of that month; or (b) if installation/shipment occurs between the fifteenth day and the last day of the month, maintenance shall commence on the first day of the following month. Subsequent maintenance fees for the Third Party Hardware are invoiced annually in advance of each anniversary thereof.

Customer Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

P.O.#: \_\_\_\_\_

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION & NONRENEWAL OF  
Michael Holm  
Probationary Teacher**

WHEREAS, Michael Holm is a probationary teacher in Independent School District No. 2397,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, that pursuant to Minnesota Statute 122A.40, Subdivision 5, and Article XIX of the current Master Agreement between the School District and the exclusive representative, that the teaching contract of, Michael Holm a probationary Teacher in Independent School District No. 2397, is hereby terminated at the close of the current 2025-26 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION AND NONRENEWAL**

\_\_\_\_\_ (Date)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Address)  
\_\_\_\_\_

Dear (Name):

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2397 held on (date), a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the (year) school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your contract. However, such a request should be received within ten days after the receipt of this notice.

Sincerely,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2397

\_\_\_\_\_  
Kelsey Schwartz  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Board member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

\_\_\_\_\_  
Kelsey Schwartz, Clerk  
Board of Education, ISD 2397  
Dated:4/13/2026

**LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHEDULED MEETINGS/ACTIVITIES**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>TIME</b>	<b>LOCATION</b>
April 9, 2026	LSHEA Mediation	12:00 PM	Le Sueur Parks & Recreation
April 13, 2026	Regular School Board / LS City Council Meetings	6:30 PM	Elementary Media Center / Commons
April 13, 2026	School Board Meeting w/LS City Council	7:30 PM	Elementary Commons
April 20, 2026	School Board Work Session	6:30 PM	MS/HS Media Center
April 27, 2026	Negotiations Committee - Custodial	3:20 PM	District Office
May 4, 2026	Policy Committee Meeting	5:30 PM	MS/HS Media Center
May 4, 2026	Regular School Board Meeting	6:30 PM	MS/HS Media Center
May 18, 2026	School Board Work Session	6:30 PM	MS/HS Media Center
June 1, 2026	Regular School Board Meeting	6:30 PM	MS/HS Media Center
June 15, 2026	School Board Work Session	6:30 PM	MS/HS Media Center
	<a href="https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp">https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp</a>		