

Regular School Board Meeting

Monday, April 3, 2023 6:30 PM

LS-H MS/HS Media Center & Online (if unable to attend in person), 901 Ferry St., Le Sueur, MN 56058

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MISSION AND VISION STATEMENTS

4. STRATEGIC PLAN REVIEW

5. APPROVAL OF AGENDA

6. OPEN FORUM

7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

7.1. Donations & Grants Received

7.2. Students of the Month

8. REPORTS

8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** DirectorBrigid Tuck

8.1.3. MVED **Presenter:** Director Steve Cross

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. POC **Presenter:** Director Matt Hathaway

8.1.7. Community Ed Council **Presenter:** Director Brigid Tuck

8.2. Student Report

8.3. Superintendent Report

8.3.1. Cell Phone/ Social Media at school

8.3.2. Discuss Hilltop Elementary

9. CONSENT AGENDA

9.1. Approval of District Office Consent Items

9.1.1. Minutes of Regular School Board Meeting held on 3.6.2023

9.1.2. Minutes of Special School Board Meeting
held on 3.20.2023

9.2. Approval of Business Office Consent Items

9.2.1. Revised Budget Presentation

9.2.2. Approve the 2022-23 Revised Budget as
presented.

9.3. Approval of Personnel Consent Items

9.3.1. Hirings

9.3.1.1. MSHS Special Ed Teacher- Kami Welter

9.3.1.2. HS Social Studies Teacher- Tia Lerud

9.3.1.3. Occupational Therapist- Rebekah Blaschko

9.3.1.4. Golf Para- Denice Maus

9.3.1.5. MS Golf Coach- Kris Wilke

9.3.1.6. MS Track Coach- Hannah Geyen

9.3.1.7. Food Service Director- Rebecca Eades

9.3.1.8. Head Cook- Heather Hoernemann

9.3.1.9. Lead Cook- Brenda Miller

9.3.1.10. Cook/Dishwasher- Gabrielle Hoernemann

9.3.1.11. Cook/Dishwasher- Donna Brown

9.3.1.12. Cook/Dishwasher- Jayne Barclay (Tia)

9.3.1.13. Cook/Dishwasher- Natasha Hinders

9.3.1.14. Cook/Dishwasher- Kim Byrne

9.3.1.15. Cook/Prep/Dishwasher- Bree Young

9.3.1.16. Cook/Dishwasher- Belinda McCraig

9.3.1.17. Head Tennis Coach- Cassie Wilke

9.3.1.18. Elementary Teacher- Ethan Sindelir

9.3.1.19. MSHS Instrumental Teacher- Brent Ekstrom

9.3.2. Resignations

9.3.2.1. HS English Teacher- Samantha Ashton

9.3.2.2. MSHS Science Teacher, Fall Play and One
Act Play Director-Mary Carson

9.3.2.3. 8th Grade Baseball Coach- Marshall
Dalziel

9.3.3. Requests

9.3.4. Retirements

10. PURCHASES ABOVE \$5,000

10.1. Approve the Kraus Anderson Construction
Manager Agreement

11. CLOSED SESSION

12. OPEN SESSION

13. OLD BUSINESS

14. NEW BUSINESS

14.1. Approve the Purchase Agreement.

15. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE

16. NEXT MEETING INFORMATION

16.1. Schedule of Upcoming Meetings

17. ADJOURN

**RESOLUTION TO ACCEPT GRANTS AND DONATIONS
TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

WHEREAS, the Le Sueur-Henderson School District Board encourages the support of the district's educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- Le Sueur Lions - \$300 for preschool and kindergarten round-up,
- Minnesota Valley Action Council - \$262.05 for Tour of Manufacturing field trip bus,
- Treasurers in Town - \$500 for preschool and kindergarten round-up,
- United Fund of Le Sueur - \$500 for staff and administration graduation regalia,
- ALCJ Properties LLC - \$100 for preschool and kindergarten round-up,
- Le Sueur Lions - \$2,000 for senior scholarships,
- United Fund of Le Sueur - \$100 to bus CNA students to clinic for field experience,
- The Canopy Group - \$50 for preschool and kindergarten round-up.

Adopted this _____ day of _____, 20_____.

Signed:

Attest:

School Board Chair

School Board Clerk

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
MINUTES OF REGULAR SCHOOL BOARD MEETING
MS/HS MEDIA CENTER / ZOOM
March 06, 2023

Item 1.0 **Call to Order:** The regular meeting of the Le Sueur-Henderson Board of Education was called to order at 6:33 PM. The board members in attendance were Gretchen Rehm, Jennifer Burns, Matt Hathaway, Brigid Tuck, Kelsey Schwartz, Steve Cross, Brian Sorenson, Maggie Froehlich

Members Absent:

Also in attendance: Superintendent Jim Wagner; Henderson Independent; Eric Lewis, Dean of Students/AD; South Metro Principal, Melanie, and Southwest Metro, Darren Le Sueur County.

Item 2.0 **Pledge of Allegiance-** The Pledge was recited.

Item 3.0 **Mission and Vision Statements**

Item 4.0 **Strategic Plan Review**

Item 5.0 **Approval of Agenda:** Motion by Sorenson, second by Burns, carried 7-0, to approve the meeting agenda.

Item 6.0 **Open Forum**

Item 7.0 **Le Sueur-Henderson School District Recognizes**

Item 7.1 A resolution was presented to accept grants and donations to the Le Sueur - Henderson Public School District. Said resolution is attached hereto and made a part of these minutes. Motion made by Board Member Schwartz and upon being seconded by Board Member Cross said the resolution was duly adopted by the following roll call vote, carried 7-0.

Rehm:	Yes	Burns:	Yes
Cross:	Yes	Tuck:	Yes
Hathaway:	Yes	Schwartz:	Yes
Sorenson:	Yes		

Item 8.0 **Reports:**

Item 8.1 Southwest Metro

Item 8.2 Committee Reports

Item 8.2.1 Finance

Director Sorenson left at 6:55 PM

Item 8.2.2 Negotiations

Item 8.2.3 MVED

Item 8.2.4 Human Resources

Item 8.2.5 Policy

Item 8.2.6 PLC

Item 8.2.7 Community Ed Council

Item 8.3 Student Report

Item 8.4 Superintendent Reports

Item 8.4.1 MRC Conference Realignment

Item 9.0 **Consent Agenda:** Motion by Rehm, second by Hathaway, carried 6-0 to approve the following consent items:

Item 9.1 District Office Consent Items:

Item 9.1.1 Minutes of Regular School Board Meeting held on 2.6.2023.

Item 9.2 Business Office Consent Items:

Item 9.2.1 Treasurer's Report- May 2022

Item 9.2.1.1 Receipts for May 2022 in the amount of \$1,116,808.37
subject to annual audit.

Item 9.2.1.2 Bills and Claims for May 2022 in the amount of \$759,540.56
subject to annual audit.

Item 9.2.1.3 Student Activity Summary- May 2022

Item 9.3 Personnel Consent Items

Item 9.3.1 Hirings

Item 9.3.1.1 Elem. Special Ed. Para- Katelynn Hanson

Item 9.3.1.2 MS Softball- Liz Risacher

Item 9.3.1.3 Special Ed. Teacher LTS- Hope Kordahl

Item 9.3.1.4 Adaptive Bowling Para- Lezlie Amela

Item 9.3.1.5 Adaptive Bowling Para- Bobbie Schleeve

Item 9.3.1.6 Adaptive Bowling Para- Julie Jones

Item 9.3.2 Resignations

Item 9.3.2.1 Elem. Special Ed. Para- Daniela Mendoza

Item 9.3.2.2 3rd Grade Teacher- Jason Christoffer

Item 9.3.2.3 Kindergarten Teacher- Nicole Sampson

Item 9.3.3 Requests

Item 9.3.4 Retirements

Item 9.3.5 Out of Placement/ Non-Renewals

Item 9.3.5.1 Elem. Special Ed. Teacher- Renee Ehlers

Item 9.3.5.2 Elem. Special Ed. Teacher- Chelsea Cemenski

Item 9.3.5.3 Elem. ELL Teacher- Rene Quintero

Item 9.3.5.4 Elem. Library Media Specialist- Marcia Ranft

Item 9.3.5.5 Title I/CEIS Teacher- Audra Brenke

Item 9.3.5.6 MS Science Teacher- Michelle Sampson

Item 10.0 **Purchases Above \$5,000**

Item 10.1 Motion by Cross, second by Burns, carried 6-0, to approve the replacement of the kitchen coiling door by Crawford Door Service.

Item 10.2 Motion by Rehm, second by Tuck, carried 6-0, to approve updating the theater curtains to comply with the fire code by Southern Minnesota Inspection.

Item 10.3 Motion by Burns, second by Hathaway, carried 6-0, to approve the CTS Server invoice.

Item 11.0 **Old Business**

Item 12.0 **Closed Session**

Item 12.1 Motion by Schwartz, second by Burns, carried 6-0, to enter into closed meeting at 7:47 PM as permitted by Minnesota Statutes 13D.05d attorney-client privilege.

Item 13.0 **Open Session**

Item 13.1 Motion by Cross, second by Schwartz, carried 6-0, to re-open Regular School Board meeting at 8:34 PM.

Item 14.0 **New Business**

Item 15.0 **Board Member Communications/Ideas Exchange:**

Item 15.1 Discuss Business and Retail Expo

Item 16.0 **Next Meeting Information**

Item 16.1 Schedule of Upcoming Meetings

Item 17.0 **Adjourn:** Motion by Schwartz, second by Cross, carried 6-0, to adjourn the meeting at 8:40 PM.

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
MINUTES OF SPECIAL SCHOOL BOARD MEETING
MSHS MEDIA CENTER/ ZOOM
March 20, 2023

Item 1.0 **Call to Order:** The special meeting of the Le Sueur-Henderson Board of Education was called to order at 6:30 PM. Board members in attendance were Matt Hathaway , Brian Sorenson , Jenny Burns, Brigid Tuck, Kelsey Schwartz

Members Absent: Gretchen Rehm and Steve Cross

Also in attendance: Superintendent Jim Wagner; Administrative Assistant, Juanita Flores

Item 2.0 **Pledge of Allegiance:**

Item 3.0 **Approval of Agenda:** Motion by Schwartz, second by Sorenson, carried 5-0, to approve the meeting agenda.

Item 4.0 **Consent Agenda:** Motion by Tuck, second by Burns, carried 5-0, to approve the meeting agenda.

Item 4.1 Personnel Consent Item:

Item 4.1.1 Resignations:

Item 4.1.1.1 MS/HS Social Studies Teacher- Marshall Dalziel

Item 4.1.1.2 MS/HS Special Ed. Teacher- Liz Denn

Item 4.1.1.3 MS Golf Coach- Craig Hink

Item 4.1.2 Hirings:

Item 4.1.2.1 MSHS Social Studies Teacher- Jacob Hageman

Item 4.1.2.2 DAPE/Phy Ed. Teacher- Erika Anderson

Item 4.1.2.3 Preschool Teacher- Lisa Kohn

Item 5.0 **New Business**

Item 6.0 **Closed Session**

Item 6.1 Motion by Schwartz, second by Sorenson, carried 5-0, to enter closed session at 6:33 PM as permitted by Minn. Stat. § 13D.03; 13D.05, subd. 3 (3) to develop or consider offers or counteroffers for purchasing or selling real or personal property.

Item 7.0 **Open Session**

Item 7.1 Motion by Schwartz, second by Burns, carried 5-0, to reopen the special school board meeting at 8:35 PM.

Item 8.0 **Adjourn:** Motion by Schwartz, second by Sorenson, carried 5-0, to adjourn the meeting at 8:37 PM.



Employment Recommendation Le Sueur - Henderson School District

Position: Middle/High School Teacher - Special Education

Recommended Candidate: Kami Welter

Recommended by: Cindy Schmidt

Hire Date: 3/14/23

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

No

yes

1

1

BA

BA +20

24

<input type="checkbox"/>
<input checked="" type="checkbox"/>

New Position

Existing Position

Replacing: Kami Welter

Additional Information:

Rehire Tier 1 License- Kami will reapply for Tier 1 License in July and complete her student teaching in the Fall of 2023.

Approval of Principal:

Cynthia Schmidt

03/14/2023

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: Middle/High School Teacher - HS Social Studies Teacher

Recommended Candidate: Tia Lerud

Recommended by: Cindy Schmidt **Date:** 3/22/23

To be completed by administrator:

Candidate has current & appropriate certification:

Yes

Reference checks completed:

Yes

Years of experience granted:

1

Step Placement:

2

Highest degree currently held:

Bachelors

Lane Placement:

BA

Credits beyond highest degree granted:

0

X

New Position

Existing Position

Replacing: Rick Bruns

Additional Information:

- Moving from 6th grade to HS Social Studies

Approval of Principal: *Cindy Schmidt* 3/22/23

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with via Google Drive - District Office (Jim, Alisha, Juanita) & Technology (Bruce) & Facilities (Todd)



Employment Recommendation Le Sueur - Henderson School District

Position: Occupational Therapist (OT)

Recommended Candidate: Rebekah Blaschko
--

Recommended by: Kern	Start/ Hire Date: 2023-2024 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Yes

Reference checks completed:

Yes

Years of experience granted:

6

Step Placement:

MA+6

Highest degree currently held:

MA

Lane Placement:

6

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

\$50,782

New Position

Existing Position

Replacing: Transition from MVED to hiring our own OT

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Approval of Principal: Darren Kern	3/21/23
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Electronic Signature

Date

Approval:

Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



Coach/Advisor Recommendation Le Sueur - Henderson School District

Position: Golf Para

Recommended Candidate: Denice Maus

Recommended by: Eric Lewis

To be completed by administrator:

Candidate has current & appropriate certification (if applicable):

X

Reference checks completed:

X

Years of experience (Step Placement):

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	EXISTING

Additional Information: Denice has worked as a para in our district in the past. She will do a great job.

Approval of Activities Director:

Eric F. Lewis

3/20/2023

Electronic Signature

Date



Employment Recommendation Le Sueur - Henderson School District

Position: MS Golf Coach

Recommended Candidate: Kris Wilke

Recommended by: Eric Lewis **Hire Date:** 03/20/2023

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

X
X
0
1
NA
NA
NA
Per Contract

<input type="checkbox"/>	New Position
<input checked="" type="checkbox"/>	Existing Position

Replacing:

Additional Information:

-

Approval of Principal: *Eric F. Lewis* *3/20/2023*

Electronic Signature Date

Approval of Superintendent:

Electronic Signature Date



Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Food Service Director*

Recommended Candidate: *Rebecca Eades*

Recommended by: ~~XXXX~~ **Start/ Hire Date:** *April 15*
Alisha Bredin

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

<i>yes</i>
<i>20</i>
<i>Business Degree</i>
<i>24^{hr}</i>

New Position

Existing Position

Replacing:

Additional Information:

•

Approval of Principal:

Approval of Superintendent:

Electronic Signature

Date

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Head Cook / Lead Cook (High School / Middle School)*

Recommended Candidate: *Heather Hoernemann*

Recommended by: *Becky* **Start/ Hire Date:** *April 15, 2023*

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

<i>yes</i>
<i>yes</i>
<i>5 years</i>
<i>N/A</i>
<i>High School</i>
<i>N/A</i>
<i>N/A</i>
<i>\$17.00</i>

New Position

Existing Position

Replacing:

Additional Information:

•

Approval of ~~Principal~~ *Rebecca Ladus*

Electronic Signature

Date *3/20/23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Lead Cook (Park)*

Recommended Candidate: *Brenda Miller*

Recommended by: *Becky* **Start/ Hire Date:** *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

<i>yes</i>
<i>yes</i>
<i>N/A</i>
<i>N/A</i>
<i>N/A</i>
<i>N/A</i>
<i>N/A</i>
<i>16⁰⁰</i>

New Position

Existing Position

Replacing:

Additional Information:

•

Approval of Principal: *Rebecca Lades*

Electronic Signature

Date *3-20-23*

Approval of Superintendent:

Electronic Signature

Date



Employment Recommendation Le Sueur - Henderson School District

Position: *Cook / Dishwasher (Sub)*

Recommended Candidate: *Gabrielle Hoernemann*

Recommended by: *Becky* **Start/ Hire Date:** *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

<i>N/A</i>
<i>N/A</i>
<i>NA</i>
<i>N/A</i>
<i>N/A</i>
<i>N/A</i>
<i>14.00</i>

New Position

Existing Position

Replacing:

Additional Information:

Approval of Principal: *Rebecca Cadis*

Electronic Signature

Date *3-20-23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Cook / Dishwasher*

Recommended Candidate: *Donna Brown*

Recommended by: *Becky* **Start/ Hire Date:** *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

N/A
N/A
N/A
N/A
IV/A
N/A
14.00

New Position

Existing Position

Replacing:

Additional Information:

Approval of Principal: *Rebecca Lader*

Electronic Signature

Date *3-20-23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Cook / Dishwasher*

Recommended Candidate: *Jayne Barclay (Tia)*

Recommended by: *Becky* **Start/ Hire Date:** *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NO

YES

YES N/A

N/A

N/A

N/A

N/A

14.00

New Position

Existing Position

Replacing:

Additional Information:

•

Approval of ~~Principal:~~ *Rebecca Cordis*

Electronic Signature

Date *3-20-23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Cook / Dishwasher*

Recommended Candidate: *Natasha Hinders*

Recommended by: *Becky* Start/ Hire Date: *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

NO

Reference checks completed:

YES

Years of experience granted:

YES

Step Placement:

N/A

Highest degree currently held:

N/A

Lane Placement:

N/A

Credits beyond highest degree granted:

N/A

Hourly/ Salary Rate

14.00

New Position

Existing Position

Replacing:

Additional Information:

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Approval of Principal: *Rebecca Eades*

Electronic Signature

Date *3-20-23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ♣. Cook / Dishwasher

Recommended Candidate: Kim Byrne

Recommended by: Becky Start/ Hire Date: 4/15/23

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

<u>NO</u>
<u>YES</u>
<u>YES</u>
<u>N/A</u>
<u>N/A</u>
<u>N/A</u>
<u>N/A</u>
<u>15⁰⁰</u>

New Position

Existing Position

Replacing:

Additional Information:

Approval of Principal: Rebecca Eadis

Electronic Signature

Date 3-20-23

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ~~Bree~~ Cook/Precook/Dishwasher

Recommended Candidate: Bree Young

Recommended by: Becky Start/ Hire Date: 4/15/23

To be completed by an administrator:

Candidate has current & appropriate certification:

NO

Reference checks completed:

yes

Years of experience granted:

yes

Step Placement:

N/A

Highest degree currently held:

N/A

Lane Placement:

N/A

Credits beyond highest degree granted:

N/A

Hourly/ Salary Rate

14.00

Y

New Position

Existing Position

Replacing:

Additional Information:

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Approval of Principal:

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: *Cook/Dishwasher*

Recommended Candidate: *Belinda McCuaig*

Recommended by: *Bekky* **Start/ Hire Date:** *4/15/23*

To be completed by an administrator:

Candidate has current & appropriate certification:

NO

Reference checks completed:

YES

Years of experience granted:

YES

Step Placement:

N/A

Highest degree currently held:

N/A

Lane Placement:

N/A

Credits beyond highest degree granted:

N/A

Hourly/ Salary Rate

15.00

New Position

Existing Position

Replacing:

Additional Information:

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Approval of Principal: *Bekky Ladis*

Electronic Signature

Date *3/24/23*

Approval of Superintendent:

Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita, Todd, Jennifer) & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: Head Tennis Coach

Recommended Candidate: Cassie Wilke

Recommended by: Eric Lewis

Hire Date: 03/28/2023

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

X

Years of experience granted:

0

Step Placement:

1

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

Per Contract

New Position

Existing Position

Replacing:

Additional Information:

- Cassie has been with/in the program for many years. Her passion for tennis, the program and LSH is incredible. She will be a great person to lead the program.
- Cassie will need to take the MSHSL head coaches class to be properly certified.

Approval of Principal:

Eric F. Lewis

3/28/2023

Electronic Signature

Date

Approval of Superintendent:



Electronic Signature

Date

Share with District Office (Alisha, Jim, Juanita) & Technology (Bruce) via Google Drive

March 27, 2023

To whom it may concern,

Please accept this as my letter of resignation from Le Sueur-Henderson Middle/High School effective at the end of the 2022-2023 school year as I have accepted another teaching position. I will also be resigning as, Fall Play Director and One Act Play Director at the end of the 2022-2023 school year.

I would like to thank the district and building leadership for entrusting me with the students at Le Sueur-Henderson Middle/High School and for the various and sometimes unexpected opportunities I have been privileged to have during the 2022-2023 school year.

Sincerely,

A handwritten signature in cursive script that reads "Mary Carson". The signature is written in black ink and is positioned below the word "Sincerely,".

Mary Carson

From: **Marshall Dalziel** <mdalziel@isd2397.org>

Date: Tue, Mar 28, 2023 at 8:34 AM

Subject: Re: Morning meeting

To: Eric Lewis <elewis@isd2397.org>

Good Morning Mr. Lewis,

Due to personal circumstances I am immediately resigning from my position as the 8th grade baseball coach.

Thank you for the opportunity.

**AMENDMENT NO. 1 TO
CONSTRUCTION MANAGER AGREEMENT**

THIS AMENDMENT TO CONSTRUCTION MANAGER AGREEMENT is made this 8th day of March, 2023 by LeSueur-Henderson Public Schools, ISD#2397 ("Owner") and Kraus-Anderson Construction Company ("Construction Manager").

WITNESSETH THAT WHEREAS:

A. Owner and Construction Manager are parties to that certain C132-2019 Standard Form of Agreement Between Owner and Construction Manager as Adviser dated September 7, 2022 (the "CM Agreement") with respect to the various projects identified in the CM Agreement (the "Projects").

B. Owner and Construction Manager now desire to amend the CM Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby amend the CM Agreement and agree as follows.

1. Exhibit I attached hereto is hereby incorporated into the CM Agreement, which corresponds to the compensation for the Construction Manager's Basic Services for the LeSueur-Henderson New Elementary School Project. The Owner agrees to pay CM a lump sum amount as indicated on the attached Exhibit I for the LeSueur-Henderson New Elementary School Project.
2. Except as modified herein, the CM Agreement shall remain in full force according to its terms.
3. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this document by facsimile or other generally accepted electronic means shall be effective as delivery of a manually executed counterpart of this document.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 to Construction Manager Agreement as of the date first set forth above. The undersigned further acknowledges that he or she is authorized to enter into this Amendment on behalf of the party designated below.

OWNER

Dated: _____, 2023

By: _____

Its: _____

CONSTRUCTION MANAGER

Dated: _____, 2023

By: _____

Its: _____

EXHIBIT I

2023 LeSueur-Henderson New Elementary
Kraus Anderson Construction Company
March 8, 2023

Preconstruction Costs & Bid and Award Phases			
Administrative Labor	Hours	Rate	Total
Project Director		\$189	\$0
Senior Project Manager	100	\$163	\$16,300
Project Manager	40	\$144	\$5,760
Director of Preconstruction		\$153	\$0
Preconstruction Manager/Estimator	120	\$139	\$16,680
Quality Manager		\$143	\$0
Clerical	20	\$71	\$1,420
Preconstruction Lump Sum Fee			\$40,160

Reimbursable	Months	Rate	Total
Office Equip / Supplies / Phone	16.0	\$500	\$8,000
Reproduction costs	16.0	\$250	\$4,000
Postage / Courier services	16.0	\$150	\$2,400
Travel & Misc. Expenses	16.0	\$750	\$12,000
Field office trailer	16.0	\$1,500	\$24,000
Supt. Truck, Computer, Phone	16.0	\$3,000	\$48,000
Const. Reimbursable Expenses			\$98,400

Administrative Labor	hrs/wk	Hours	Rate	Total
Project Director	1	69	\$189	\$13,041
Senior Project Manager	10	693	\$163	\$112,959
Project Manager	20	1,386	\$144	\$199,584
Project Engineer	10	693	\$107	\$74,151
Safety Director	2	139	\$149	\$20,711
Safety Engineer		0	\$127	\$0
Quality Manager		0	\$143	\$0
General Superintendent	4	277	\$151	\$41,827
Lead Superintendent	40	2,771	\$142	\$393,482
Clerical - Project Coordinator	20	1,386	\$71	\$98,406
Accounting	4	277	\$71	\$19,667
IT Allocation		7,206	\$3.25	\$23,420
Construction Administrative Labor				\$997,248

TOTAL CM Services & SUP \$1,135,808

Project Fee & Profit			
Fee - Overhead & Profit	Construction \$'s	%	Total
	33,216,000	2.00%	\$664,320
Fee - Overhead & Profit			

The Lump Sum Total of \$1,800,128.00 represents 6.0 months of Preconstruction Phase Services, 16 months of Construction Phase Services and 2.0% Fee based upon a \$33,216,000.00 Cost of Work. Should the duration of construction change due to circumstances outside of the Construction Manager's control the Construction Manager shall be entitled to an equitable adjustment of its compensation based upon the rates outlined in Exhibit I and in accordance with Article 11.