

**Please  
Turn Cell  
Phones Off**

**Agenda  
Regular  
Monday, May 18, 2020  
7:00 PM**

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Public Comments/Questions (20 Minutes)**

A. Public Call Number: 425-436-6200 Access Code: 485-025

**IV. Communications from the Superintendent**

A. School Closure Update

B. East High Graduation Update

C. Handle With Care Initiative

D. Approval of Quad Cities Lease Subordination Agreement

**V. Motion to Approve the Following Consent Agenda, as Listed:**

A. Board of Education Meeting Minutes of May 4, 2020

B. Executive Session Meeting Minutes of May 4, 2020

C. Monthly Financial Reports, as listed:

1. List of Bills

2. March 2020 Financials

3. Payroll Report

**VI. Finance/Personnel Committee Meeting, Annette Johnson, Chair, met May 12, 2020**

A. Informational Item:

1. Next Finance/Personnel Committee Meeting - Tuesday June 9, 2020 at 5:00 p.m.

2. Finance/Personnel Meeting Minutes of May 12, 2020

3. 2019/2020 Budget Amendment Update

4. 2020/2021 Tentative Budget

5. Raymond James Bond Update

6. Review Revisions to the Following IASB PRESS Board Policies:

a. 6:135 (Instruction - Accelerated Placement Program)

b. 7:70 (Students - Attendance and Truancy)

c. 7:130 (Students - Student Rights and Responsibilities)

d. 7:325 (Students - Student Fundraising Activities)

e. 8:10 (Community Relations - Connection with the Community)

f. 8:30 (Community Relations - Visitors to and Conduct on School Property)

g. 8:80 (Community Relations - Gifts to the District)

h. 8:110 (Community Relations - Public Suggestions and Concerns)

B. Old Business:

1. Bus Transportation

C. Action Items:

1. Motion to Approve One (1) Period Overload for Technology at Waldo Middle School

**VII. Curriculum**

A. Informational Items:

1. Next Regular Meeting - Monday, May 18, 2020 at 5:00 p.m. at the SSC

B. Action Items:

1. Motion to Approve the Resolution for Sale of Personal Property (Damaged/Outdated Special Education Curricular Materials and Preschool Materials)

**VIII. Building & Grounds**

A. Informational Items:

1. Next Regular Meeting - Monday, June 1st at 5:00 p.m. at the SSC

B. Action Items: None

**IX. Executive Session** *for the Purpose of Discussing Property Acquisition, Negotiations and the Appointment, Employment and Dismissal of a Specific Employee*

**X. Action Resulting from Executive Session**, if any

A. Motion to Approve the Personnel Report, as listed:

1. Resignations
2. Retirements
3. Appointments
4. Adjusted Appointments
5. Leaves
6. Differentials
7. Administrative Contracts
8. Department Staff Contracts

**XI. Informational Items, if any:**

A. FOIA

**XII. Adjournment**

## INSTRUCTION

### **6:135 Accelerated Placement Program**

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s);
2. Notification processes that notify a student's parent(s)/guardian(s) of a decision affecting a student's participation in the APP; and
3. Assessment processes that include multiple valid, reliable indicators.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

105 ILCS 5/14A.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: 08/06/2018

**Aurora East USD 131**

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## Document Status: Draft Update

### INSTRUCTION

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LEGAL REF.:

105 ILCS 5/14A.

23 Ill.Admin.Code Part 227, Gifted Education, [PRESSPlus1](#)

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

Adopted: August 6, 2018

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#### **PRESSPlus Comments**

PRESSPlus 1. Ill. State Board of Education (ISBE) rules require this policy to be posted on the district website, if available. 23 Ill.Admin.Code §227.60(a). ISBE rules also require districts to annually report, by July 31, demographic information regarding students participating in accelerated placement. 23 Ill.Admin.Code §227.60(c). **Issue 103, March 2020**

## STUDENTS

### **7:70 Attendance and Truancy**

#### Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Superintendent or designee.

#### Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
10. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
11. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
12. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *Students School Admissions and Student Transfers To and From Non-District Schools*.
13. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

LEGAL REF.:

105 ILCS 5/26-1 through 16.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

Adopted: May 6, 2019

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**Aurora East USD 131**

# Document Status: Draft Update

## STUDENTS

### 7:70 Attendance and Truancy

#### Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, Release During School Hours (10 ILCS 5/7-42 and 5/17-15), PRESSPlus1 other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical safety or health or safety, PRESSPlus2 or other reason as approved by the Superintendent or designee.

#### Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 105 ILCS 5/26-2a.
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
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11. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic

or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.

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LEGAL REF.:

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CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

Adopted: May 6, 2019

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**PRESSPlus Comments**

PRESSPlus 1. 10 ILCS 5/7-42 and 10 ILCS 5/17-15, amended by P.A. 101-624, eff. 6-1-20, provide that beginning on the 15th day before a primary, general, or special election or on the day of any such election, any student who is eligible to vote is entitled to be absent for two hours during the school day to vote. See policy 7:90 for more information. If the Board does not adopt the Voting subheading in policy 7:90 (see the Questions Window in the Draft Update for policy 7:90), IASB will remove this phrase and the Cross Reference to policy 7:90. **Issue 103, March 2020**

PRESSPlus 2. 105 ILCS 5//26-2a, amended by P.A. 100-810, amended valid causes for absences to include a student's mental, emotional, or physical health or safety. **Issue 103, March 2020**

## **Students**

### **Student Rights and Responsibilities**

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. *Noninstructional time* means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.: 20 U.S.C. §7904.  
105 ILCS 20/5.  
Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: July 5, 2016

## Document Status: 5-Year-Review - Needs Review

### STUDENTS

#### **7:130 Student Rights and Responsibilities**

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LEGAL REF.:

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105 ILCS 20/5.

Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: July 5, 2016

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## STUDENTS

### **7:325 Student Fundraising Activities**

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property (e.g., tiles or bricks) or placement upon school property (e.g., posters or placards) must:
  - a. Develop viewpoint neutral guidelines for the creation of messages;
  - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
  - c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.:105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.:4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED:September 6, 2016

**Aurora East USD 131**

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## Document Status: 5-Year-Review - Needs Review

### STUDENTS

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#### LEGAL REF.:

105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: September 6, 2016

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## **COMMUNITY RELATIONS**

### **8:10 Connection with the Community**

#### **Public Relations**

The Board President is the official spokesperson for the School Board. The Superintendent is the District's chief spokesperson. The Superintendent or designee shall plan and implement a District public relations program that will:

1. Develop community understanding of school operation.
2. Gather community attitudes and desires for the District.
3. Secure adequate financial support for a sound educational program.
4. Help the community feel a more direct responsibility for the quality of education provided by their schools.
5. Earn the community's good will, respect, and confidence.
6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media accurately informed.
8. Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.

The public relations program should include:

1. Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website or sending to the news media.
2. News conferences and interviews, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. Individuals may speak for the District only with prior approval from the Superintendent.
3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
4. Other efforts that highlight the District's programs and activities.

#### **Community Engagement**

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools.

The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative. For each community engagement initiative, the Board will commit to the determined purpose(s) and objective(s), and provide information about the expected nature of the public's involvement; the Superintendent or designee will identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s).

The Superintendent will: (1) at least annually, prepare a report of each community engagement initiative, and/or (2) prepare a final report of each community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiatives are achieving the identified purpose(s) and objective(s), (2) consider what, if any, modifications would improve effectiveness, and (3) determine whether to continue individual initiatives.

CROSS REF.:2:110 (Qualifications, Term, and Duties of Board Officers)

ADOPTED:September 6, 2016

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**Aurora East USD 131**

# Document Status: Draft Update

## COMMUNITY RELATIONS

### 8:10 Connection with the Community

#### Public Relations

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6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media accurately informed.
8. Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.

The public relations program should include:

1. Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website, using social media platforms, [PRESSPlus1](#), e.g., Facebook, Twitter, etc., or sending to the news media.
2. News conferences and interviews, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. Individuals may speak for the District only with prior approval from the Superintendent.
3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
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The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative.

For each community engagement initiative:

1. The Board will:
  - a. Commit to the determined purpose(s) and objective(s), and
  - b. Provide information about the expected nature of the public's involvement.
2. The Superintendent or designee will:
  - a. Identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s).
  - b. The Superintendent will: (1) a At least annually, prepare a report for the of each community engagement initiative, and/or (2)
  - c. Prepare a final report of the each community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiative(s) are achieving the identified purpose(s) and objective(s); (2) consider what, if any, modifications would improve effectiveness; and (3) determine whether to continue individual initiatives.

## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to a five-year review. Minor changes are made to align with present-day social media platform usage patterns along with other changes for continuous improvement.

District social media accounts are likely either *limited public forms* or *public forums*. See the footnotes, available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com), for information regarding Knigh First Amendment Inst. at Columbia Univ. v. Trump, 302 F.Supp.3d 541 (S.D.N.Y. 2018). **Issue 103, March 2020**

## COMMUNITY RELATIONS

### **8:30 Visitors to and Conduct on School Property**

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official, coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

#### Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement

decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or

2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

#### Exclusive Bargaining Representative Agent

**Please refer to the following current agreements:**

**Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Teachers Provisions".**

**Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Office Staff".**

**Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Support Staff".**

**Contract between The Service Employees International Union, Local 73 and The Board of Education, District No. 131.**

#### Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

#### Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

#### LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7181 et seq., Pro-Children Act of 1994.

105 ILCS 5/10-20.5b, 5/22-33, 5/24-24, 5/24-25, and 5/27-23.7(a).

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

430 ILCS 66/, Firearm Concealed Carry Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

720 ILCS 5/11-9.3.

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: February 3, 2020



## Document Status: Draft Update

### COMMUNITY RELATIONS

#### 8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official, coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

#### Exclusive Bargaining Representative Agent

**Please refer to the following current applicable collective bargaining agreement(s):**

~~Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Teachers Provisions";~~

~~Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Office Staff";~~

~~Contractual Agreement between East Aurora Council IFT/AFT Local 604 and the Board of Education East Aurora School District No. 131 - "Support Staff";~~

~~Contract between The Service Employees International Union, Local 73 and The Board of Education, District No. 131.~~

**For employees whose collective bargaining agreement does not address this subject:**

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District. [PRESSPlus1](#)

#### Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

#### Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

#### LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7181 et seq., Pro-Children Act of 1994.

105 ILCS 5/10-20.5b, 5/22-33, ~~5/24-24~~, 5/24-25, and 5/27-23.7(a).

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

430 ILCS 66/, Firearm Concealed Carry Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

720 ILCS 5/11-9.3.

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

Adopted: February 3, 2020

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the Ill. Educational Labor Relations Act, 115 ILCS 5/3(c), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day for certain reasons without loss of pay or leave time, as well as during *duty-free time* upon notice to the school office. See footnote 18 of sample policy 8:30, available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com), for more information. **Issue 103, March 2020**

## Community Relations

### Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than \$500.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programing, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.: 20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.  
105 ILCS 5/16-1.  
23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

ADOPTED: September 6, 2016

## Document Status: 5-Year-Review - Needs Review

### COMMUNITY RELATIONS

#### 8:80 Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than \$500.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

#### LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.

105 ILCS 5/16-1.

23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

ADOPTED: September 6, 2016

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## **Community Relations**

### **Public Suggestions and Concerns**

The Board of Education is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern at any District or School office. All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED: December 5, 2016

## Document Status: Draft Update

### COMMUNITY RELATIONS

#### 8:110 Public Suggestions and Concerns

The Board of Education is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern ~~at~~ by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, Access to Electronic Networks, and should, to the extent possible, limit their communications to relevant individuals. [PRESSPlus1](#) All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

#### LEGAL REF.:

115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED:December 5, 2016

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#### **PRESSPlus Comments**

PRESSPlus 1. The Ill. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5), added by P.A. 101-620. Policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. However, see policy 6:235 at footnote 6, available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com), for a discussion of potential liability under the First Amendment of the U.S. Constitution if the district wants to "block" specific third parties based on message content. Including this statement also discourages school community members from engaging in the disruptive practice of mass *cc'ing* district staff who have no involvement in a particular issue. **Issue 103, March 2020**

FOIA Request From	Documents Requested	Date of Request	Granted/Denied	Date Returned
Ralph Padron	Snow days used in January 2016	7/8/2019	Granted	7/9/2019
Ralph Padron	<p>Date: July 11 2019  Subject: Out of state training/travel/seminars  Timeline: Jan 1 2019 - July 12 2019</p> <p>Please provide</p> <ul style="list-style-type: none"> <li>• All itemized costs related to above</li> <li>• List of staff members attending</li> <li>• Itinerary of training</li> <li>• Receipts for expenses</li> </ul>	7/11/2019	Granted	8/15/2019

Ralph Padron	<p>Date: July 11 2019  Subject: Ray Bauer &amp; Dr Kim Ontiveros  Timeline: May 1 2019 - July 11 2019</p> <p>Ray Bauer  May 1 2019 - July 11 2019</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Offer Contract</li> <li>• Board Report / Approval</li> <li>• All communication and documents to include emails, text messages, and organizational charts produced between district 131 Staff and external parties</li> <li>• All D131 documents with Key word : Ray or Raymond Bauer</li> </ul> <p>Dr Kim Ontiveros  Timeline: March 1 2019 - July 11 2019</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Offer Contract</li> <li>• Board Report / Approval</li> </ul>	7/11/2019	Granted	7/18/2019
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Ralph Padron	<p>Date: July 11 2019  Subject: see below  TimelineL Mar 1 2019 - July 11 2019</p> <p>Dr. Lisa Dallacqua  Timeline: March 1 2019 - July 11 2019</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Offer Contract</li> <li>• Board Report / Approval</li> </ul> <p>Dr. Ann Williams  Timeline: March 1 2019 - July 11 2019</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Offer Contract</li> <li>• Board Report / Approval</li> <li>• All communication and documents to include emails, text messages, all documents and organizational charts</li> <li>• All D131 documents with Key word : Ann Williams</li> </ul>	7/11/2019	Granted	7/22/2019
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Ralph Padron	<p>Date: July 12 2019  Subject: Scott Savage &amp; Jennifer Kuyper  Timeline: Jan 1 2019 - July 12 2019</p> <p>For Jennifer Kuyper</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Contract</li> <li>• Emails to/from 131 May 1 2019- July 1 2019</li> </ul> <p>For Scott Savage</p> <ul style="list-style-type: none"> <li>• Application</li> <li>• Resume</li> <li>• Contract</li> <li>• Emails to/from 131 May 1 2019- July 1 2019</li> </ul> <p>Policy which would cover educational assistance for Mr Savage pursuing a Doctorate Degree</p>	7/12/2019	Granted	7/22/2019
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Mike Fehrenbacher	<p>I would request that the list provide the following information in Excel format:</p> <ul style="list-style-type: none"> <li>First Name</li> <li>Last Name</li> <li>Email</li> <li>Phone</li> <li>Job Title</li> <li>Department</li> <li>School</li> <li>Salary</li> <li>Years of Service</li> </ul>	7/15/2019	Granted	7/16/2019
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Ralph Padron	<p>Date: July 15 2019  Subject: Eaglewood Resort &amp; Spa Cabinet Retreat  Timeline: July 2019</p> <ol style="list-style-type: none"> <li>1. Purpose of retreat (documents/announcement of any sort)</li> <li>2. Price quotes/comparison of other resorts/venues</li> <li>3. List of all participants</li> <li>4. Itemized expenses to include receipts</li> <li>5. Transportation</li> <li>6. Speakers fee and all other costs</li> <li>7. Purpose of Speaker</li> <li>8. Itinerary for entire retreat</li> <li>9. Comparison of previous 3 retreats costs against this years <ul style="list-style-type: none"> <li>• I am specifically looking for D131 to account for every penny on this retreat</li> <li>• I do understand that all invoices may not be received however if not please send what you do have and send others upon receipt</li> </ul> </li> </ol>	7/15/2019	Granted	7/29/2019
Ralph Padron	<p>Subject: DERRICK NAGLAK  Timeline: May 1 2019 - July 16 2019</p> <ul style="list-style-type: none"> <li>• Communications: Written or Emails between Mr Naglak and D131</li> <li>• Personnel Reports for both BOE meetings July 2019</li> <li>• Audio tape of BOE meeting dtd July 15 2019</li> </ul>	7/16/2019	Granted	7/23/2019

Seth Transue	My name is Seth Transue and I work for Civil & Environmental Consultants in Worthington, Ohio. I was hoping to you could help me obtain some electronic copies of the design proposals that were submitted for a 2017 RFP titled "Enhanced Fiber Backbone Cabling System Specifications". Please let me know if you have access to these proposals and if you can help me get some copies of them to review.	7/16/2019	No responsive documents	7/23/2019
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<p>Heather-Empower Illinois</p>	<p>Freedom of Information Act relating to course and enrichment offerings at the following schools: C M Bardwell Elementary, East Aurora High School, G N Dieterich Elementary, Henry W Cowherd Middle School, K D Waldo Middle School, Oak Park Elementary, and Olney C Allen Elementary.</p> <p>Specifically, Empower Illinois is seeking the following information:</p> <ul style="list-style-type: none"> <li>• Listing of sports and other intramural activities offered for 8th-12th graders</li> <li>• Listing of vocal, instrumental, visual, and performing arts courses/activities offered for 8th-12th graders</li> <li>• Listing of school-sponsored standardized test prep for courses including but not limited to PSAT, ACT, SAT, and ASVAB</li> <li>• Listing of school-sponsored tutoring services and other programs including but not limited to AVID and 21st Century</li> <li>• Listing of school-sponsored after-school, summer, during-the-day, and weekend enrichment opportunities including but not limited to field trips, retreats, and school clubs</li> <li>• Course listing detailing all available math, science, social science, english/language arts, and foreign language course offerings at the high schools</li> <li>• Listing of the highest math and science courses available.</li> <li>• Listing of the dual-credit courses offered</li> <li>• Listing of Advanced Placement courses offered</li> <li>• Listing of International Baccalaureate courses offered</li> <li>• Listing of all elective courses offered to 8th, 9th, 10th, 11th, and 12th graders</li> <li>• Response to whether Algebra I is available for 8th graders</li> <li>• Response to whether a foreign language is available for 8th graders</li> <li>• Response to whether a student may take at least one full year of electives during 9th-12th grade</li> <li>• Response to whether there are associated fees to participate in any extracurricular activity, club, or sport</li> </ul>	<p>7/19/2019</p>	<p>Granted</p>	<p>7/25/2019</p>
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Ralph Padron	<p>Date: July 22 2019  Subject: Salaries for Asst Principals and Principals  Timeline: School Years 2018 2019 2020</p> <p>I am specifically looking for list itemizing  Elementary  Middle  High School  Name, School, Salary and other benefits to be summarized</p>	7/22/2019	Granted	7/29/2019
Ralph Padron	<p>Date: July 24 2019  Subject: George Allen  Timeline: July 1 2018 - July 24 2019</p> <ul style="list-style-type: none"> <li>• Email Log</li> <li>• Internet Log</li> <li>• Cell phone Log</li> <li>• All travel reimbursements with receipts</li> <li>• Credit Card Statements</li> </ul>	7/24/2019	Granted	8/7/2019

Ralph Padron	<p>Date: July 25 2019  Subject: Various  Timeline: as needed</p> <ul style="list-style-type: none"> <li>• Email &amp; Cell Phone Logs of Jennifer Norrell April 2019 - July 25 2019</li> <li>• Email &amp; Cell Phone Logs of Kim Ontiveros July 1 2019 - July 25 2019</li> <li>• June 1 2019 - July 25 2019 List and correspondence regarding those administrators NOT given Renewed Contract with explanation</li> </ul> <p>ReL Claudia Ruiz</p> <ol style="list-style-type: none"> <li>1 Last 3 Contracts</li> <li>2 All correspondence electronically and documents June 1 2019 - July 25 2019</li> </ol>	7/25/2019	Granted	8/8/2019
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Ralph Padron	<p>Date: July 29 2019  Subject: Various  Timeline: June 1 2019 - July 29 2019</p> <ul style="list-style-type: none"> <li>• Upcoming Retreat/Conference at Aurora Paramount Theatre</li> </ul> <p>Quotes</p> <ol style="list-style-type: none"> <li>1 Rental of venue</li> <li>2 Guest Speaker ( to include all expenditures, travel, lodging ) communication regarding this event)</li> <li>3 Catering</li> <li>4 All other expenditures to be billed</li> <li>5 Contracts</li> <li>6 List of invitee's</li> <li>7 Brochure/itinerary for this event</li> </ol> <ol style="list-style-type: none"> <li>8 Lorrie Campbell Communication with Scott Savage regarding "Administrator Tuition Reimbursement Program"</li> <li>9 Application of person hired for Director of Special Education</li> </ol>	7/29/2019	Granted	8/5/2019
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Ralph Padron	<p>Date: August 1 2019  Subject: Various  Timeline: As specified</p> <p>1 Friday noon July 26 2019 - midnight Sat July 27 2019  Gates and East High (entire schools)  Swipe Card History</p> <p>2 Personnel Report for  July 31 2019 BOE meeting  August 5 2019 BOE meeting</p> <p>3 Peter Gorman @ D131 staffe  June 28 2019 - July 31 2019  Emails  Text messages</p>	8/1/2019	Granted	8/8/2019
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Ralph Padron	<p>Date: August 5 2019  Subject: Various  Timeline:</p> <ol style="list-style-type: none"> <li>1 Educational Equity 2019 &amp; 2020 school year <ol style="list-style-type: none"> <li>A Job Descriptions of staff</li> <li>B Total Compensation</li> <li>C SY 2017 - 2018 Total staff and compensation</li> </ol> </li> <li>2 Personnel Report given to BOE Agenda Packet (not approved) for July 15 2019</li> <li>3 List of Consultants hired in D131 July 1 2018 - August 5 2019</li> <li>4 internet Log of George Allen July 1 2019 - August 5 2019</li> <li>5 Department of Educational Equity Budget for SY 2018 2019 2020</li> </ol>	8/5/2019	Granted	8/19/2019
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Tanner F	<p>I would like to request a public records request for all of the alternative student transportation contracts (special needs, intra-district, mckinney-vento) for the Aurora East Usd 131 via email, if possible.</p> <p>If it is easier to provide the following information for each vendor, that will also meet the objectives of the records request.</p> <ul style="list-style-type: none"> <li>- Vendor Name</li> <li>- Contract Amount</li> <li>- Contract End Date</li> </ul>	8/12/2019	Granted	8/19/2019
Ralph Padron	<p>Date: August 22 2019  Subject: Current Instructional Coaches  Timeline: as required</p> <ul style="list-style-type: none"> <li>• Names</li> <li>• Job Description</li> <li>• Yrs of experience as a teacher</li> <li>• Class or Subject Matter Taught</li> <li>• Date of Interview for Instructional coach</li> <li>• who was present on the interview</li> <li>• Lorrie Campbell's Involvement with interviews</li> </ul> <p>Re: Kelly Gilbert</p> <ul style="list-style-type: none"> <li>• resignation letter</li> <li>• application</li> <li>• contract</li> </ul>	8/15/2019	Granted	8/22/2019

Elise Swatez	<p>I am making an FOIA request for vendor contracts in excess of \$1,000.</p> <p>Please provide me with an email copy of the most recent non-alcoholic beverage agreement, and if available, the most recent winning bid for non-alcoholic beverages.</p>	8/21/2019	Granted	8/28/2019
Ralph Padron	<p>Date: August 22 2019  Subject: Various  Timeline: Current School Year</p> <p>A Personnel report dtd July 11 2019 which was distributed by HR  B Report was not official on this date, only for review</p> <p>C All secretaries at the ASC  1. JOB DESCRIPTIONS  2. JOB CLASSIFICATIONS  3. Hourly rates</p> <ul style="list-style-type: none"> <li>• Marcia Stevenson hourly rate upon departure</li> <li>• Maria Rodriguez current salary and former hourly rate</li> <li>• also who Pam Bennett reported to prior to July 1 2019</li> </ul>	8/23/2019	Withdrawn by Ralph Padron 8/27/19	

<p>Jairo Gomez</p>	<p>Project Description: EXTERIOR ENTRY PROJECTS AT BRADY SCHOOL AND WALDO MIDDLE SCHOOL (work performed summer of 2017)</p> <p>Pursuant to the provisions of the Freedom of Information Act, please consider this a request for inspection of the following records. We are requesting the following.</p> <ul style="list-style-type: none"> <li>• Copy of the list with the general contractor and any and all sub-contractors</li> <li>• Copy of all weekly certified payroll for general contractor and any and all sub-contractors for the work performed EXTERIOR ENTRY PROJECTS AT BRADY SCHOOL AND WALDO MIDDLE SCHOOL</li> <li>• Copies of engineer's weekly logs or reports if available</li> </ul>		<p>Granted</p>	<p>8/29/2019</p>
<p>Ralph Padron</p>	<p>Date: August 23 2019  Subject: Cleveland Conference Feb 9 -11 2019  Possibly Midwest Regional Forum</p> <p>Lori Campbell  Invoices  Air Fare  Hotel  Meals  Transportation  all other expenses</p> <p>Brochure explaining conference</p>	<p>8/23/2019</p>	<p>Withdrawn by Ralph Padron 8/27/19</p>	

Ralph Padron	<p>Date: August 23 2019  Subject: Cleveland Conference Feb 9 -11 2019  Possibly Midwest Regional Forum</p> <p>Maureen Cohoon  Invoices  Air Fare  Hotel  Meals  Transportation  all other expenses</p> <p>Brochure explaining conference</p>	8/23/2019	Withdrawn by Ralph Padron 8/27/19	
Ralph Padron	<p>Date: August 23 2019  Subject: Cleveland Conference Feb 9 -11 2019  Possibly Midwest Regional Forum  Person: Maureen Brenner Mitchell</p> <p>Invoices  Air Fare  Hotel  Meals  Transportation  all other expenses</p> <p>Brochure explaining conference</p>	8/23/2019	Withdrawn by Ralph Padron 8/27/19	

Ralph Padron	<p>Date: August 23 2019  Subject: Cleveland Conference Feb 9 -11 2019  Possibly Midwest Regional Forum  Name: David Williamsl  Invoices  Air Fare  Hotel  Meals  Transportation  all other expenses</p> <p>Brochure explaining conference</p>	8/23/2019	Withdrawn by Ralph Padron 8/27/19	
Ralph Padron	<p>Date: August 23 2019  Subject: Cleveland Conference Feb 9 -11 2019  Possibly Midwest Regional Forum</p> <p>All other participants not mentioned in previous FOIA'S submitted today</p> <p>Invoices  Air Fare  Hotel  Meals  Transportation  all other expenses</p> <p>Brochure explaining conference</p>	8/23/2019	Withdrawn by Ralph Padron 8/27/19	

Ralph Padron	<p>Date: Sept 3 2019  Subject: Darek Naglak  Timeline: 2019</p> <ul style="list-style-type: none"> <li>• Employment Application</li> <li>• July 11 2019 Posting of position (with time stamp)</li> </ul> <p>Executive Director of Numeracy, ESSA, Reporting, and Grants</p> <ul style="list-style-type: none"> <li>• Communication for scheduled Interviews with all candidates for the above position</li> <li>• Any scheduled interview with Darek Naglak</li> <li>• Lisa Skelly application</li> <li>• Interview date</li> <li>• Hire date</li> <li>• July 11 2019 time stamp of Preliminary (Draft) Personnel Report released ( Redactions required)</li> </ul> <p>Cowherd Principal Mentor</p> <ol style="list-style-type: none"> <li>1 Contract</li> <li>2 Resume</li> <li>3 Summary of Payments to date</li> </ol>	9/3/2019	Granted	10/1/2019
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Deborah Nigrelli-DRG Holdings	An emailed PDF copy of the transportation contract(s) with your current transportation vendor(s)	9/13/2019	Granted	9/19/2019
Steff Perez-Indiana, Illinois Iowa Foundation for Fair Contracting	2019 Pavement Improvement Bid Tabulations	9/16/2019	Granted	9/23/2019
Janie Jordan-Data Resarch	I write to request access to and a copy of a listing of all East Aurora School District 131's employee's first and last names, e-mail address, title/position, and primary campus/department location.	9/24/2019	Granted	9/30/2019
Brody Ford-CBS	Under the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting an opportunity to inspect or obtain copies of East Aurora School District 131 disciplinary records relating to vaping or e-cigarette usage. These records should include school, date, student demographic information to the extent it exists, and any other details contained in the report.	10/3/2019	Granted	10/11/2019

Sodexo	Preferred Meals requests a copy of 2019-20 Sodexo Contract Renewal Agreement for Food Service Management Services, and the Contract Renewal Agreement Certification Form 2019-2020.	11/8/2019	Granted	11/15/2019
Beacon News-Sarah Freishtat	<p>Please consider this a request under the Illinois Freedom of Information Act. This request includes electronic copies of the following records, dating back to 2017:</p> <ol style="list-style-type: none"> <li>1) Copies of any and all contracts with the following companies: Sunbelt Staffing, Kruse Staffing, Edu Healthcare, Ebs Healthcare, Soliant Health, ProCare Therapy, Therapy Care Ltd., School Health Corporation and any other company that supplies educators and/or staff members to the district;</li> <li>2) Copies of any and all records of payment showing how much has been paid to each of the above-listed companies;</li> <li>3) Copies of any and all employment applications, employment agreements/contracts and background checks for all contractors, consultants, educators or other employees supplied by the above-listed companies. This includes, but is not limited to, resumes, cover letters, work histories, credentials, reference letters, consultant assignment confirmations, records of compensation, job description, weekly hours worked, criminal conviction and fingerprint checks, drug test results and reference checks</li> </ol>	11/13/2019	Granted	11/26/2019

Samay Gheewala	I would formally like to file a FOIA Request for any and all documents referring to district policies governing recess. This includes but is not restricted to required times and staff responsibilities during recess periods.	11/20/2019	Granted	11/26/2019
Pennsylvania State University	<p>Current Attendance Zone Boundaries Shapefiles - I request Geographic Information System (GIS) copies of the current high school, middle school, and elementary school attendance zone boundaries for East Aurora School District.</p> <ul style="list-style-type: none"> <li>• Historical Attendance Zone Boundary Maps - I request any available copies, in any file format, of historical maps or descriptions of high school, middle school, and elementary school attendance zone boundaries for East Aurora School District. from the 1989-1990 school year and the 1999-2000 school year, or the years closest to those years if those specific years are unavailable. If historical records are available, please label map files with the dates in years that they were in effect.</li> </ul>	12/9/2019	Granted	12/13/2019

<p>Alyssa Woltring- Waukee School District</p>	<p>As a part of this study, we are requesting compensation information from other districts throughout the Midwest. We understand this might be a busy time for you, but we are requesting this data be provided by December 20.</p> <p>Please provide us with a copy of your compensation structure for district administrators and managers. If your district does not have structures in place, we are requesting the following data:</p> <ul style="list-style-type: none"> <li>-position/assignment</li> <li>-annual rate of pay</li> <li>-FTE</li> <li>-Number of Days Worked/Year (contracted days)</li> </ul> <p>In addition to the compensation data requested above, could you please indicate whether the District provides additional retirement benefits in the form of 403(b) contributions for any administrators? If so, please include the details of the roles eligible and how much the contribution is and the frequency of the contributions.</p>	<p>12/9/2019</p>	<p>Granted</p>	<p>12/13/2019</p>
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William Brown	<p>Specifically, I am requesting a copy of the postage equipment lease for the mailing equipment used at your facility. I believe it is Pitney Bowes equipment, and the lease agreement would be with Pitney Bowes Global Financial.</p> <p>If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment.</p>	12/9/2019	Granted	12/11/2019
Kzaz Rhan	<p>I am writing to you on behalf of LocalLabs which is the publisher of Prairie State Wire, an online publication that reports on and informs the public about local government activities. We are requesting data on your elected boards and officials. Additionally, we are requesting electronic (preferably non-PDF such as CSV, Excel, Txt) data with the following data points:</p> <ol style="list-style-type: none"> <li>1) Name</li> <li>2) Term start date</li> <li>3) Term end date</li> <li>4) Salary</li> <li>5) Email Address</li> </ol>	12/16/2019	Granted	12/17/2019

Katie Kim-NBC	<p>This is a request under the Illinois Freedom of Information Act. I am sending this request to all Chicago-area public school districts, including East Aurora School District 131, to learn more about each district's education technology program as it relates to student learning on school-issued devices such as an iPad or Chromebook.</p> <p>I am requesting any and all written agreements and/or contracts between East Aurora School District 131 and companies that provide content filtering and monitoring software for school district-issued devices for students, including (but not limited to) Bark, Securly, Go Guardian, etc.; and documents sufficient to show policies and guidelines for school district-issued devices for students.</p>	1/30/2020	Granted	2/6/2020
Kendra Asbury-Director of HR Hononegah High School	I request that a copy of the following documents or documents containing the following information be provided to me: records related to any or all discipline of David J. Laben, including but not limited to reviews of expectations, verbal warnings, written reprimands, or suspensions and any notes or evidence that warranted such discipline.	2/7/2020	Granted	2/12/2020

Starr Hayes	<p>I have formally requested, per FOIA, the directory information for all current 8th - 11th grade students and their guardians. My original request was sent to Mr. Phil Morris, Director of Operations and Technology with the Kane County Regional Office of Education and I was asked to send the requests to the individual school/school districts within Kane County. Therefore, please accept this as my formal request to you.</p> <p>I would appreciate an electronic copy of this information with the following data points:</p> <ul style="list-style-type: none"> <li>- Parent/Student Name</li> <li>- Address</li> <li>- Phone Number</li> <li>- Parent Email Address</li> <li>- Student Grade Level</li> </ul>	2/11/2020	Denied	2/12/2020
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Dennis Verdico	<p>Per the Illinois Freedom of Information Act ( 5 ILCS 140), we would like to request the 2018-2019 Student Transportation Services billing including summer school.</p> <p>Additionally:</p> <ul style="list-style-type: none"> <li>• Can you provide the specific fleet breakdown?</li> <li>• Could you provide the current and prior year rate sheets (2019/2020 and 2018/2019)?</li> <li>• Could you list out which routes have aides/attendants?</li> <li>• What was the total spend with the district for the 2018-2019 school year?</li> <li>• Does your school current bus transportation provider have union employees?</li> <li>• Who is your current transportation provider?</li> <li>• On Page 17, #4, you state that it will be determined annually whether or not there will be summer school. Has there ever been such a year where there wasn't summer school?</li> </ul>	2/27/2020	Denied	3/4/2020
Vince Espinoza	<p>Pursuant to the Illinois Freedom of Information Act, I am requesting electronic records (preferably non-PDF such as CSV, Excel) of the following: Copies of all emails containing the word "Trump" from the past 12 months.</p>	2/27/2020	Denied	3/5/2020

Vince Espinoza	Pursuant to the Illinois Freedom of Information Act, I am requesting electronic records (preferably non-PDF such as CSV, Excel) of the following: copies of high school grading scales (i.e A=90%-100%) for all in district high schools	2/27/2020	Granted	3/4/2020
Nathan Mihelich-IRTA Online	names and email addresses of any certified retiring staff for 2020	3/5/2020	Granted	3/13/2020
Ruban Callazo	I am looking for copies, emailed to me, that pertain to the new Administration building that the district will occupy at 310 Seminary Ave. Aurora. Specifically, any documents containing all Contractors and Subcontractors that have bid on work at the site. Please include all contractor contact information and bid amounts. Also, please send copies of any contracts that the district has with the General Contractor or Developer to build or occupy the building.	3/23/2020	No responsive documents	3/23/2020

Jen Weeks	<p>Under the Freedom of Information Act I'm requesting the invoices, names and contact information of contractors and/or sub-contractors that have been awarded and/or assigned work to be performed at any location owned, rented or leased by your taxing body over the past 12 months, which include the following scope.</p> <ul style="list-style-type: none"> <li>• HVAC (heating, air conditioning, ventilation)</li> <li>• Exhaust systems</li> <li>• HVAC maintenance work and/or maintenance agreements</li> <li>• Architectural metals, used for weatherproofing and/or ornamental purposes</li> <li>• New installation and/or replacement of lockers</li> <li>• Kitchen Renovations</li> </ul> <p>The information requested can be faxed, emailed, or mailed to the address listed below; whichever is more convenient for you. This FOIA is for private use. If the required 5 day turnaround cannot be met, please contact me with your extension request. Thank you for your cooperation and public service,</p>	4/7/2020	Withdrawn	
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