



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
April 12, 2021 - 7:00 PM
Zoom meeting

Agenda

- I. Future Action
 - Vacation/Flex Day Payouts
 - SOC Resolution - 2021-22
- II. Elementary Bond Change Orders
- III. Committees
 - Academic and Technology Committee
 - Minutes - February 9, 2021
 - Agenda - March 29, 2021
 - Facilities Committee
 - Minutes - February 9, 2021
 - Agenda - March 29, 2021
 - Personnel Committee
 - Minutes - February 12, 2021
 - Agenda - March 25, 2021
 - Sex Ed Advisory Board
 - Minutes - March 18, 2021
 - Mental Health Advisory Committee
 - Minutes - March 18, 2021
 - Policy Committee
 - Draft Minutes - March 17, 2021



2

Respectfully Submitted,

***Dori Leyko
Superintendent***



Academic & Technology Committee

February 9, 2021

2:00-3:30pm

Meeting Minutes

Called to order at 2:06pm

1. Roll Call (present: Trustee Martin, Trustee Chambers, Trustee Lyons, Mr. Palasty, Mr. Mitcham)
2. Approval of Agenda (Motion to approve by Chambers, seconded by Lyons; motion carries unanimously.)
3. Approval of Meeting Minutes (Motion to approve by Chambers, seconded by Lyons; motion carries unanimously.)
4. Public Comment: none
5. Introductions for new members – brief introductions of Mr. Palasty and Mr. Mitcham and their roles and responsibilities for the District.
6. Technology Updates from Mr. Palasty
 - Demonstration of pilot classroom and discussion on encouraging student participation in person and remote
 - Equipment needed: 2 monitors and a doc cam – Keeping it Simple
 - Tech dept providing tech support and leading training sessions for teachers.
 - 85% done with classroom technology installations at HS
 - MMS installations will be complete by 3/1 – awaiting shipment of monitors and a few other pieces of equipment
7. Discussion: Committee discussed a potential shift to in-person/hybrid Board Meetings
 - In person school board meetings not currently permitted by public health orders-we anticipate that will change
 - Possible locations for meetings at ELHS: Board Room, Auditorium, Student Union

- Complications with A/V equipment and feeds in rooms other than Board Room. Auditorium and Student Union will also host HS classes.
 - Most likely scenario will include continued remote participation by public.
 - MASB has draft resolution regarding in-person meetings
8. Discussion of continued planning for and implementation of teaching and learning during the pandemic (Christian Palasty and Glenn Mitcham)

a. Updates and timelines

- i. Setting classes for pre-K to 5 is a difficult task—hoping to have assignments finalized by 2/12
- ii. Teaching assignments are mostly set—there may be some additional hiring to fill needs
- iii. Supplies are being distributed to buildings
- iv. Professional learning for teachers, including FAQs—sessions Melissa Usiak leading session 2/24
- v. According to Glenn, early reviews from other districts are pretty positive “it’s like magic when kids get into the building”

b. Concurrent Classroom setting for secondary teaching

- i. Just technology – hoping that teaching load is managed

Academic Updates (Glenn Mitcham)

c. Reading Street replacement

- i. Update on phase out this year
- ii. We have materials to keep RS through next year, which we will need to do while selecting new curriculum

1. Ingham ISD has a curriculum review committee ongoing (our instructional coaches are sitting on these committees)
 2. We will have our own review process next year based on the recommendations of the ISD
 - d. Upcoming Professional learning related to literacy.
 - i. Tanya Wright will lead a March training session for Elementary reading teachers to supplement literacy curriculum
 1. Looking at long term goals and paradigm shifts
 2. Equity audit and other concrete suggestions for teachers
 - e. Middle School math curriculum
 - i. Ongoing evaluation of math program
 - ii. Parent concerns with 8th grade algebra and other middle school math
 - iii. Teachers may need more professional learning on the interconnected math curriculum
 1. We have signed up for summer institute
 2. Pursuing other professional learning opportunities
 - iv. Also need more development on what the 8th grade accelerated math course will look like
9. Future meeting topics and dates
 - a. Dates
 - i. 3/15 at 2:15pm
 - ii. 4/12 at 2:15pm
 - iii. 5/17 at 2:15pm
 - b. Summer Programming (April mtg)
 - c. College guidance
10. Adjournment at 3:35pm



Academic and Technology Committee

March 29, 2021 – Remote Meeting

1:00pm

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes—February 9, 2021
- V. Public Comment
- VI. Agenda Topics/Action Items
 - A. Technology Update
 - B. In-Person Learning and Remote Learning Update (How is it going 4 weeks in?)
 - C. In-Person Board Meeting Update
 - D. Professional Learning for Teachers
 - E. Faculty Advisors for Student Groups
 - F. Review of College/Career Counseling (may be moved to future topics)
 - G. Summer Programming/2020-21 Planning (may be moved to future topics)
- VII. New Business/Future Meeting topics
 - A. Future Topics:
 - a. Reading Street
 - b. 8th Grade Math
 - B. Future Meeting Dates:
 - a. Monday, 4/12 @ 2:15pm
 - b. Monday, 5/17 @ 2:15pm

C. Announcements

D. Adjournment



East Lansing Public Schools

Personnel Committee Meeting

March 25, 2021

4:30 p.m.

Meeting ID: 836 9308 8359

Passcode: 047301

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
 - February 12, 2021
- V. Public Comment – 3 minutes
- VI. Agenda Topics/Action Items
 - Director responsibilities and titles
 - Vacation day payout proposal
 - Jani-King personnel
 - Other
- VII. Announcements
- VIII. Adjournment



Facilities Committee
March 29, 2021 – Remote Meeting
11:00am

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes—February 9, 2021
- V. Public Comment
- VI. Agenda Topics/Action Items
 - a. Facilities Updates (Mr. Stahlmann) and updates on facilities reopening
 - b. Athletic facilities (Mr. Stahlmann and Ms. Norris)
 - i. Football field turf
 - ii. Tennis court surface
 - c. Signage at ELHS and Trojan logo facing Old Hickory
 - d. Herbicides and Pesticides (contractors and inventory of what we are doing currently)
- VII. New Business/Future Meeting topics
 - A. Future Topics:
 - B. Future Meeting Dates:
 - C. Announcements
 - D. Adjournment



**Facilities Committee
February 9, 2021 @ 11:30am**

MEETING MINUTES

Called to order at 10:33am via Zoom

1. Roll Call (present: Trustee Martin, Trustee Lyons, Trustee Walton, Superintendent Leyko, Mr. Stahlmann)
2. Approval of Agenda (moved by Trustee Lyons; seconded by Trustee Walton; motion carried unanimously)
3. Approval of Meeting Minutes from 5/10/2019 meeting (moved by Trustee Lyons; seconded by Trustee Walton; motion carried unanimously)
4. Public Comment: none
5. Agenda Topics/Action Items
 - a. Introductions
 - b. Presentation: Safe Routes To School
 - SRTS co-chairs Aislinn Callahan-Brandt and Ginger Ogilvie presented
 - Review of mission and priorities of SRTS
 - Major Grant project on Burcham
 - 3 pedestrian islands on Burcham (to facilitate crossing at John R; near Marble ES; near ELHS)
 - “Traffic Garden” for training and bike safety at MMS (This project is being developed—they will ask for some community donations and will have a more extensive plan soon)

- Encouraging remote dropoff locations and walking school buses
 - Potential sites include pavilion near Whitehills Elementary and Baseball Field near MMS
 - Improved walkways near schools to accommodate remote drop-offs and relieve traffic/crowding near main entrances to buildings
- SRTS continues to partner with City of East Lansing to plan and coordinate projects near school buildings.

c. Presentation: Facilities Updates

- Mike Stahlmann is getting up to speed as facilities department coordinator – he has many years of experience in the district
- There has been significant turn over in the facilities department so Mike is bringing everyone up to speed including Jani-King employees and 3 new facilities employees

d. Discussion: Facilities Accommodations Relating to Covid Safety and Prevention (10 minutes)

- Changing to Merv class 12-15 air filters, which are recommended by CDC
- Monitoring CO2 to improve air quality in HS and MS—there is a recommended air density to prevent spread
- We have installed UV lights and ion tubes in some air handlers—especially in high traffic areas
- We have purchased of Merv 13 stand alone units for MMS and ELHS
- Old Donley—individual HVAC systems will be utilized with updated Merv filters
- Red Cedar – new individual HVAC systems in classrooms
- Tweaking all air systems to bring in more outside air within system recommendations

- Facilities has been flushing water to clear out pipes since mid-January
 - Drinking fountains will not be used for remainder of the school year. Students will be provided reusable water bottles and bottle fillers will be used in school buildings.
 - Arranging for inspections of HVAC systems—may get some help and guidance from MDHHS
- e. Signage at ELHS
- Trustee Walton recommends updating signs near parking lot entrance to ELHS to reflect more recent achievements and accolades (most recent entries are from 2013).
 - There is a lot going on right now, but we will revisit this topic at upcoming meetings
- f. Future meeting topics and dates
- Hoping to meet in late March/early April 2021
 - Potential topics:
 - Updates on facilities reopening
 - Signage at ELHS
 - Herbicides and Pesticides (contractor and inventory of what we are doing currently)

Adjournment at 12:34pm

Sex Education Advisory Board Meeting

Via Zoom

March 18, 2021

- 1) **Call to Order.** The meeting was called to order by Melissa Fore at 6:34 PM
- 2) **Membership Roll Call.** Members present: Mary Vrbanac., Melissa Fore, Amy Bigman, Glenn Mitcham, Rebecca Malouin, Sydney Greenway, Steve Kwasnik, Jon Gold, LaTonya Turner, Kim Henderson, Diane Tuinstra.

3) **Approval/Additions to the Agenda**

No changes were proposed. A motion to approve the agenda without any changes was made by Steve Kwasnik and seconded by Amy Bigman. Motion passed unanimously.

4) **Public Comment: None**

5) **Presentations/Committee Reports**

a) **Sex Ed Director Report**

Mary Ellen Vrbanac will update the handbook. Planning for implementing sexual health and HIV lessons for 4th, 5th, 7th, & 8th grades this spring is underway. There will be no changes for this year, and there is only one new 4th grade teacher. Mary Ellen will have a discussion with the teachers prior to the beginning of the classes.

After reviewing the MiPhy results in the last meeting, we will want to add consent/relationship violence at the middle school level to the curriculum.

8) **Unfinished Business**

a) **Intersex inclusivity beginning in 4th grade curriculum**

The subcommittee for intersex inclusivity will meet next academic year. During the meeting we reviewed the intersex inclusivity document from February. Two members of community have reached out; they are willing to provide input and we could reach out to them for assistance in the subcommittee next fall.

9) **New Business**

a. **Sexual health and HIV education curriculum evaluation**

The Curriculum Evaluation Tool developed by MDE and other experts was reviewed during the meeting. It was created in November 2005 and appears to be fairly up-to-date for being 15 years old. The SEAB could use it to evaluate current curriculum as well as future curriculum. After discussion, we do not see the need to vet our existing curriculum through this tool, but it will be useful for future additions. Melissa will update the document with cultural and racial diversity representation and LGBTQ+ inclusivity additions and send it back to Mary Ellen.

b. **2021/22 SEAB goals**

- Evaluate consent content in the current curriculum for middle school and add content to increase skills in preventing relationship violence.
- Review and evaluate the 4th and 5th grade curricula and materials. Make updates as recommended. Include general consent (non-sexual) content if not already taught in Second Step.

- Evaluate current content on sexual representation in media and determine need for added content in relationship to pornography. Add age-appropriate content, as recommended. Explore providing a parent informational session on adolescents and porn.
- Use the adopted curriculum evaluation tool that includes criteria for representation and inclusion of a diverse student body in a meaningful and positive manner, when adding content to present curriculum and evaluating new curricula.
- The East Lansing Sex Education Director, in conjunction with the SEAB, will update the Sexual Health Education Handbook available on the ELPS website a minimum of once a year.

c. SEAB member terms & application process

- i. Leaving: Sydney Greenway (graduating), Janaia Amos (graduating), Rebecca Malouin, and Kim Henderson. Melissa Fore's term is up and she will need to reapply. We will need two students and two regular members for next school year. The openings will be advertised in a variety of places beyond just the ELPS e-blast.

11) Announcements

Next meeting September 2021 6:30 PM (exact date to be announced later).

12) Adjournment

Motion to adjourn was made by Kim Henderson and seconded by Sydney Greenway. Meeting adjourned at 7:54 PM.

Note: The February meeting minutes were approved via email vote on 3-1-21 and thus do not appear on this agenda as requiring a vote of approval.

Mental Health Advisory Committee Notes - 3.18.21

- Natalie called the meeting to order
- Jen N approved the agenda, Heather F seconded
- Amanda the minutes natalie seconded seconded
- Matt welcomed new participants and each new member said a few words
 - Rinard Pugh, Principal at Red Cedar Elementary
 - Mori Rothhorn and Kali Fransico
 - Welcome mori and kali
- Jen N says our students are full members of the committee, not “student representatives,” that the committee wants to hear from them, and that the students “give us a reality check.”
- Libby emphasizes that she listens extra closely to what the students have to say
- Natalie: applicants encouraged to join SMAC or come to MHAC & participate in public comments

Updates

- **Natalie** shared elementary subcommittee flyer that Dori sent out in her newsletter
- Please continue to send these ideas so they can be shared with the community via Dori’s newsletter and updates
- **Amanda** recommends Ryan Sallans as a health educator and guest speaker
 - He presents an insightful dialogue of gender v. sexuality
 - Feels this would be beneficial for the school, community and parents and wonders if this is something we would be willing to sponsor or support
 - Led to a discussion of ways that support is offered through the Board, Superintendent, and as a committee
 - Sponsored by the district or would a parent group sponsor it and ask to use ELPS resources?
 - Natalie recommended that Amanda share information about his presentation and we can talk at the next meeting about whether or not this is officially sponsored.

Heather: Student Mental Health Committee Update

- Co-Sponsoring movie night with Students for Gender Equality-watch Inside Out, discuss feelings
- Collaboration with other groups, such as NHS, has been valuable and we want to do more
- Buddy system-Still connecting students, this is an ongoing project

Matt: District initiatives

- Discussing TRAILS as a district initiative, participants asked to review proposal and make suggestions before going to the Board. This will be disseminated in groups.

Natalie: Discussion with Board Member Dr. Chambers led to some questions

- How are we doing serving the district with mental health support and do we need more?
- What are some long term solutions to the impact of the pandemic
- What are we hearing from the staff and social workers of what is needed
 - Proposed informal qualitative interview to glean feedback about what is needed
 - Issues to think of:
 - Who needs to be involved?-Admin, SW, anyone else?
 - What is the pulse of the mental health needs
 - Do they have enough resources and supports?
 - Can we interview students at MMS or HS or is this done at a different endeavor

- Are the schools and staff equipped to address needs
 - Do we need to shift our focus?
- Libby and Amy wonder if there is enough support for teachers
- Let's try to have a timeline for assessing and remain solution focused
- Natalie says: can we let the Board know by the end of the school year our recommendations?
- **Elementary Subcommittee Questions and recommendations**
 - List purpose of questions and possible commitment from district. This is a longer term issue.
 - Participants: each elem building: one online teacher, one in-person teacher, one social worker, one building secretary
 1. Tell me about your role before Covid and after Covid.
 2. What are the 3 hardest things about your job?
 3. What 3 things do you think kids are struggling with?
 4. What 3 things do you think families are struggling with?
 5. What are 3 things you have noticed about the school culture?
 6. What are 3 positives?
 7. What else would you like to add?
- **Middle School Subcommittee**
 - interview counselors, one teacher from each grade level, a special area teacher, a SE teacher and an admin assistant
 - Asking teachers of different specialties and experiences
 - Are all encompassing
 - Needing to give space to interview
 - Value to having the interviews more than once
 - What is the result?
 - Commitment to team members across the board
 - Info not as valuable if people feel data is not used constructively
 - Peer engagement as a support mechanism
 - **This is a significant decline in teacher morale for a long time**
- **High school Subcommittee**
 - Participants: Counselors, front office staff, special ed, admin, teachers
 - Talked about who we would interview
 - Counselor
 - Teacher
 - Special ed teacher or ELL teacher
 - Main office staff
 - Talked about how announcements should be sent to both students and parents\
 - Our student participants mentioned that they hear that students are not always honest when answering the Mood Meter

Minutes of the Policy Committee of the
East Lansing Board of Education
East Lansing High School – Board Meeting
509 Burcham Drive, East Lansing, MI
March 17, 2020
4:00 – 5:30pm

Opening of Meeting

Terah Chambers called the meeting to order at 4:06pm.

Roll Call

Present: Terah Chambers, Monica Fink, Kath Edsall, Dori Leyko

Absent: None

Approval of Agenda

Kath Edsall offered the motion to approve the agenda. Monica Fink seconded. Unanimously approved.

Approval of Minutes

Monica Fink offered the motion to approve the minutes. Kath Edsall seconded. Unanimously approved.

Public Comment – 3 minutes

None

Meeting Topics/Action Items

- Thrun policy service next steps
 - Policy implementation meetings
 - Discussed a process for implementation. Will purchase Thrun manual and have Thrun representative join our next meeting.
 - "Held" items for cross-walking:
 - Board role on hiring committees
 - Racial equity policy
 - ELPS relationship with ELPD
 - School Renaming
 - Recess as a consequence
- Update on Board retreat
 - Preference for having an in-person retreat to facilitate open communication. Perhaps outside when the weather is nice. Will discuss member preferences in coming weeks.
- School renaming update

East Lansing Public Schools Board of Education

- Planning continues. Some board members attended a Pinecrest Neighborhood meeting where members of city council presented the idea of renaming Pinecrest after Robert and Lettie Green. Seemed to be general support but additional input will be needed. Heading to Pinecrest parent council next.
- Also discussed the need to have a change to our policy manual related to school renaming. Perhaps create a process where we have a presentation and then maybe 1-2 open public comment opportunities before the board votes.
- Recess as a consequence update
 - While this item falls into the category of items that will be taken up with the move to Thrun's service, in the meantime Superintendent Leyko will bring our suggested language on this to elementary principals for initial feedback.
- Student supports update
 - Item moved to Personnel. Also brought to MHAB, who will do an audit of our ELPS community and what additional resources might be needed.
- New business
 - SGE proposal around land acknowledgements
- Next meeting dates
 - April 14 at 4pm.

Announcements

None

Adjournment

The meeting adjourned at 5:37pm.