



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
November 23, 2020 - 7:00 PM
Zoom meeting

Agenda

- I. Future Action Items
 - A. Purchase of CISCO Phone Hardware and Support
- II. Committees
 - A. Academic and Technology Committee
 - Agenda for November 13, 2020
 - Approved minutes from September 17, 2020
 - Draft minutes from November 13, 2020
- III. B. Policy Committee
 - Agenda for November 19, 2020
 - Draft minutes November 19, 2020
- IV. C. Mental Health Advisory Committee
 - Approved minutes from October 22, 2020
 - Agenda for November 19, 2020
- V. D. Finance Committee
 - Approved minutes from September 17, 2020
 - Agenda for November 19, 2020



Respectfully Submitted,

Dori Leyko
Superintendent



Academic and Technology Committee

November 13, 2020

2:00 p.m.

<https://us02web.zoom.us/j/82007747764?pwd=QWZzejFVQVZ2ZFlib0RkNUJxL2dOQT09>

Meeting ID: 820 0774 7764

Passcode: Y9P8BJ

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes
 - September 17, 2020
- V. Public Comment – 3 minutes
- VI. Agenda Topics/Action Items
 - Chromebook (and other devices) update
 - Cisco Phone System
 - Elementary Reading Street update
- VII. New Business/Future meeting topics
- VIII. Announcements
- IX. Adjournment



Academic and Technology Committee

September 17, 2020 – Remote Meeting
1:00 p.m.

- I. Call to Order
Chair Erin Graham called the meeting to order at 1:04 p.m.

- II. Roll Call
Present: Glenn Mitcham, Christian Palasty, Terah Chambers, Chris Martin, Erin Graham

- III. Approval of Agenda

Moved by Terah Chambers and supported by Chris Martin. The motion carried unanimously.

- IV. Approval of Meeting Minutes—July 15, 2020
Moved by Terah Chambers and supported by Chris Martin. The motion carried unanimously.

- V. Public Comment – 3 minutes
None.

- VI. Agenda Topics/Action Items
 - A. Technology Update
See PDF provided by Christian Palasty.
 - B. September 23 “Late Start” and Professional Learning
Focuses: Mental health, trauma, racial justice
 - C. Online/Person to Person transition
District is surveying families and teachers about their preferences. Buildings are surveying students and families about their experiences with and perceptions of online learning thus far. Looking at offering in person instruction to students in categorical classrooms soon.

D. New Business/Future Meeting topics

- a. Continued planning for and implementation of teaching and learning during the pandemic

B. Announcements

None

C. Adjournment



Academic and Technology Committee

November 13, 2020 – Remote Meeting
2:00 p.m.

- I. Call to Order
Chair Erin Graham called the meeting to order at 2:04 p.m.

- II. Roll Call
Present: Glenn Mitcham, Christian Palasty, Terah Chambers, Chris Martin, Erin Graham

- III. Approval of Agenda

Moved by Chris Martin and supported by Terah Chambers. The motion carried unanimously.

- IV. Approval of Meeting Minutes—September 17, 2020
Moved by Terah Chambers and supported by Chris Martin. The motion carried unanimously.

- V. Public Comment – 3 minutes
None.

- VI. Agenda Topics/Action Items
 - A. Chromebook (and other devices) update
Chromebooks: ordered 2,100 Chromebooks, giving to grades 3-9, 10-12 using laptops, gave away just over ½ of new Chromebooks last week
How to deal with cost of repairs to technology? Continue current practice and reevaluate at the end of the school year.
 - B. Cisco Phone System
The two switches that manage the phone system need to be replaced: \$5-7000 each. Total cost of getting phone system where

it needs to be: \$11,000 for hardware and \$23,000 subscription every year. Big cost. Bring to the full board for consideration. Consider going out for full RFP in 3 years.

C. Elementary Reading Street update

Pearson bought out by Savvas, discontinuing Reading Street.

Online licenses will go away July 1, 2021.

Glenn will serve on a countywide committee to look at other curricula.

Will update soon about when new curriculum will be purchased.

D. In Person Instruction

Categorical classrooms doing some in person instruction

ELL at elementary and secondary levels doing in person instruction part time. Started this week.

Optional, for teachers and students.

6-7 kids max.

Short week of Thanksgiving and week after Thanksgiving: no in person instruction.

VII. New Business/Future Meeting topics

Next meeting: 12-9-20, 9:00 a.m.

Continued planning and implementation of teaching and learning during the pandemic

Reading Street update

VIII. Announcements

None

IX. Adjournment

Meeting adjourned at 3:22 p.m.



**Policy Committee
November 19, 2020**

AGENDA

Roll Call

Approval of Agenda

Approval of Meeting Minutes

- September 17, 2020

Public Comment – 3 minutes

Agenda Topics/Action Items

- Renaming issue
- In-person work policy (based on MIOSHA Emergency rules)
- Title IX Policy updates
- Update from Thrun on policy review
- Future agenda items
 - Racial Equity Policy Planning update
 - Recess Used as a Consequence (8300)
 - Board Members Role on Hiring Committees
 - ELPS relationship with ELPD (4110) (8130)

Announcements

- Next meeting December 17, 2020 – 3:30 p.m.

Adjournment



Policy Committee

November 19, 2020 – Remote Meeting
4:00 p.m.

- I. Call to Order
Chair Terah Chambers called the meeting to order at 4:09 p.m.
- II. Roll Call
Present: Terah Chambers, Kath Edsall, Chris Martin, Dori Leyko
- III. Approval of Agenda
Moved by Kath Edsall and supported by Chris Martin. The motion carried unanimously.
- IV. Public Comment
None.
- V. Agenda Topics/Action Items
 - A. Renaming Issue
Trustee Edsall has been contacted by representatives of the City of East Lansing and community members about potentially renaming a building. Based upon Trustee Edsall's research, there is not a formal naming/renaming policy in our policy manual. Superintendent Leyko confirmed that she does not believe there is a formal naming policy and believes that it would be useful to have some clear standards for process and community input.

Trustees Edsall and Chambers will get together prior to our next meeting to discuss potential language for a naming/renaming policy.

B. In-Person Work Policy (based on MIOSHA Emergency Rules)
In light of current pandemic trends, the State's most recent public health orders, and MIOSHA guidance, Superintendent Leyko requested a draft In-Person work policy from Thrun to conform with all State directives. Goal of the policy is to protect health safety of staff, but also allow staff members who require the use of District facilities to have access, so long as appropriate precautions are followed. Draft policy reviewed by the committee with discussion.

Motion: Trustee Martin moved to send the In-Person Work Policy as presented to the whole Board for consideration, seconded by Trustee Edsall. Motion carried unanimously.

C. Title IX Policy Updates

Superintendent Leyko presented updated draft policy language from Thrun to conform to new Title IX standards and directives from US Dept of Education. The language is extensive, and in flux with new leadership coming into the Dept. of Education. The purpose of presenting the language at today's meeting is to begin discussions that will continue at future policy committee meetings.

D. Update from Thrun on policy review

Trustee Chambers is gathering information to inform a decision at a future meeting.

VI. Next meeting date (December 17 @ 3:30pm)

VII. Future agenda items:

- a. Racial Equity Policy Planning update
- b. Recess Used as a Consequence (8300)
- c. Board Members Role on Hiring Committees
- d. ELPS relationship with ELPD (4110) (8130)New Business/Future Meeting topics

VIII. Announcements
None

IX. Adjournment at 4:49pm



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (chair), Chris Martin, Kate Powers

Minutes – September 17, 2020

1. Opening of Meeting
 - a. Finance Committee chair, Kath Edsall, called the meeting (held remotely via Zoom) to order at 9:05 a.m.
 - b. Roll Call
 1. Members Present: Kath Edsall, Kate Powers, and Chris Martin (9:20 a.m.)
 2. Excused Absences: None
 3. Nonmembers present: Dori Leyko (Superintendent) and Rich Pugh (Director of Finance)
 - c. Approval of Agenda
 - Moved by Kate Powers and supported by Kath Edsall that the agenda for the Finance Committee meeting of September 17, 2020 be approved as presented. The motion carried unanimously.
 - d. Approval of Minutes
 - Moved by Kate Powers and supported by Kath Edsall the minutes of the May 27, 2020 Finance Committee meeting be approved as presented. The motion carried unanimously.
2. Public Comment
 - a. None.
3. Discussion
 - a. Dave Nielsen, Maner Costerisan, reviewed the year ended June 30, 2020 audited financial statements. General Fund 6-30-2020 year end fund balance is \$6,908,352 or an increase of \$546,168 over prior year. The fund balance increased \$266,739 more than what was budgeted or 0.65% of total expenditures.
 - b. Reviewed the status of the FY 2020-21 SAF budget. It is no longer anticipated that there will be a \$700 per pupil reduction.
 - c. Reviewed the draft schedule of finance committee meeting dates. Dates were agreed as presented and will be posted.
4. Adjournment
 - a. Kath Edsall declared the meeting adjourned at 10:05 a.m.



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (chair), Chris Martin, Kate Powers

Agenda
November 19, 2020 – 2:00 p.m.
via Zoom

1. Opening of Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda
 - d. Approval of Minutes: September 17, 2020
2. Public Comment
3. Items of Discussion
 - a. 1st Semester Class Size Overages
 - b. Enrollment “Super Blend”
 - c. 2020-21 First Budget Revision – GF revenues
 - d. Other
4. Adjournment