

LAWTON COMMUNITY SCHOOLS

BOARD OF EDUCATION

Regular Meeting

July 20, 2026

7:00 PM

AGENDA

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA** **2**
4. **FORUM TIME** - Comments specific to meeting agenda
5. **BUDGET REPORTS**
6. **SUPERINTENDENT'S REPORT**
- A. 2025-2026 Pupil Spring Audit Summary 3
- B. Food Service Presentation
7. **NEW BUSINESS - CONSENT AGENDA ITEMS**
- A. Approval of Consent Agenda Items 16
- B. Approval of Board of Education Meeting Minutes 17
- C. Hire Resolution - Pass - Special Education Paraprofessional-Elementary 30
- D. Hire Resolution - Eufracio - Kindergarten Teacher 31
- E. Hire Resolution - Ragan - MS Librarian/Aide 32
- F. Resignation Resolution - Eufracio - Title I Reading Lab Paraprofessional 33
- G. Resignation Resolution - Nienhuis - MS Physical Education Teacher 34
8. **NEW BUSINESS**
- A. Points of Pride
- B. Facilities & Student Activities Committee Meeting - 06.30.26 35
1. Gull Lake Hockey Co-Op 37
- C. Approval of L-4029 - **Roll Call Vote** 39
- D. Finance Committee Meeting - 07.15.26 40
- E. Approval of Long-Range Financial Forecast 41
- F. Neola Policy - Vol. 40, No. 2 - 1st Reading 42
9. **FORUM TIME**
10. **CLOSED SESSION** - to consider the dismissal, suspension, or disciplining of a student, as allowed by the Open Meetings Act, P.A. 267 of 1976 8(b) - **Roll Call Vote** **77**
11. **OPEN SESSION** **78**
- A. Reinstatement Review 79
12. **ADJOURNMENT**

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Approval of Agenda

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."



Van Buren Intermediate School District

Respect · Integrity · Compassion · Excellence

David D. Manson, Superintendent

VIA EMAIL AND U.S. POSTAL

June 1, 2026

Dear Superintendent Bandfield,

The pupil accounting records were audited in accordance with Pupil Accounting Administrative Code Rules, the State School Aid Act, the MDE Pupil Auditing Manual, and other pertinent statutes. The purpose of the audit was to determine whether the membership claim was accurate and that the pupil accounting procedures and practices used by the school district were adequate to ensure a proper pupil count. The audit was performed in accordance with interpretations contained in the Michigan Department of Education Pupil Auditing Manual. Additionally, the audit frequency complies with Department policy.

Please see below for a summary of Van Buren ISD **Spring 2026 membership audit for Lawton Community Schools District**. The final membership count shows **no change** from the original DS4061 submitted by the district.

<i>Audit Results</i>	FTE
Submission to MSDS (DS4061)	1,061.62
Desk & field audit adjustments	0.00
Final membership count (DS4120)	1,061.62

Enclosed is a copy of the DS4120 and Audit Narrative that has been submitted and certified to the Michigan Department of Education (MDE). Following your review, please reach out should you have any further questions.

The ISD's general education and special education audit findings are final unless the district requests an informal agency review of the findings at the Department of Education level. This can be done by filing a request with the Superintendent of Public Instruction, and as required in Chapter 4 of the Department of Education's Pupil Membership Auditing Manual, in one of the following ways:

1. Mail or deliver the request, which must be received at the following address not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review, to:

State Superintendent
Michigan Department of Education
608 W. Allegan St.
P.O. Box 30008
Lansing, Michigan 48909

2. Email the request not later than close of business 30 days after the date of the ISD's audit report or the ISD's report on review to:
MDE-SuperintendentAppeals@michigan.gov.

Respectfully,

Gretchen Gendron
Van Buren ISD Pupil Accounting Auditor

The Van Buren Intermediate School District does not discriminate based on race, color, national origin, ethnicity, religion, sex (including gender identity or expression, sexual orientation, pregnancy, childbirth, or a related condition), age, height, weight, familial status, marital status, military service, veteran status, genetic information, disability, or any other legally protected characteristic. It prohibits unlawful discrimination, including harassment and retaliation, in any educational program or activity it operates, including admissions and employment.

Inquiries regarding unlawful discrimination, including unlawful harassment and retaliation, should be directed to the designated Title IX and Section 504 Coordinator, HR Administrator, 490 S. Paw Paw Street, Lawrence MI 49064, 269-539-5439, hr@vbisd.org, and/or to an agency with jurisdiction, such as the U.S. Department of Education's Office for Civil Rights, the Michigan Department of Civil Rights, the Equal Employment Opportunity Commission, or the Department of Justice.

2025-2026 Spring FTE Count

Lawton Community School District (80140)

Updated By Gretchen Gendron on 5/28/2026 9:29:14 AM

Audit Status: Audited (DS4120)

Audited By: Gretchen Gendron

Special Education

Acct	Description	Sec53a	Resident Sec52	Non-Resident Sec52	Total
110	Programs for Mild Cognitive Impairment	0.00	0.00	0.00	0.00
120	Programs for Moderate Cognitive Impairment	0.00	0.00	0.00	0.00
130	Programs for Severe Cognitive Impairment	0.00	0.00	0.00	0.00
140	Programs for Emotional Impairment	0.00	0.00	0.00	0.00
150	Programs for Learning Disabled	0.00	0.00	0.00	0.00
160	Programs for Hearing Impairment	0.00	0.00	0.00	0.00
170	Programs for Visual Impairment	0.00	0.00	0.00	0.00
180	Programs for Physical or Other Health Impairment	0.00	0.00	0.00	0.00
190	Programs for Severe Multiple Impairment	0.00	0.00	0.00	0.00
191	Early Childhood Special Education (Classroom) Program	0.00	0.00	0.00	0.00
192	Programs for Severe Language Impairment	0.00	0.00	0.00	0.00
193	Programs for Autism Spectrum Disorder	0.00	0.00	0.00	0.00
194	Elementary or Secondary-Level Resource Program	0.00	8.95	3.67	12.62
270	Early Childhood Special Education Services	0.00	0.00	0.00	0.00
Special Education Total		0.00	8.95	3.67	12.62

2025-2026 Spring FTE Count

Lawton Community School District (80140)

Updated By Gretchen Gendron on 5/28/2026 9:29:14 AM

Audit Status: Audited (DS4120)

Audited By: Gretchen Gendron

K-12 Pupil Membership (FTE) in General Education

Grade	FTE w/o Graded Alt Ed	FTE Graded Alt Ed Only	Total
Kindergarten	100.54	0.00	100.54
First Grade	75.43	0.00	75.43
Second Grade	79.66	0.00	79.66
Third Grade	78.70	0.00	78.70
Fourth Grade	73.54	0.00	73.54
Fifth Grade	88.38	0.00	88.38
Sixth Grade	85.90	0.00	85.90
Seventh Grade	81.86	0.00	81.86
Eighth Grade	85.93	0.00	85.93
Ninth Grade	63.49	3.00	66.49
Tenth Grade	69.42	7.00	76.42
Eleventh Grade	66.32	6.00	72.32
Twelfth Grade	71.83	12.00	83.83
Special Education Transition	0.00	0.00	0.00
Alternative Education	0.00	0.00	0.00
Total General Ed	1021.00	28.00	1049.00

2025-2026 Spring FTE Count

Lawton Community School District (80140)

Updated By Gretchen Gendron on 5/28/2026 9:29:14 AM

Audit Status: Audited (DS4120)

Audited By: Gretchen Gendron

Additional Information on K-12 Pupils

Grade	Special Education	General Education	Total
Non-public resident of district	0.00	6.80	6.80
Non-resident pupils without release	0.00	0.00	0.00
Special Ed and General Ed FTE (Sec. 24)	0.00	0.00	0.00

Residency Related Information

District	Non K-12 District		Section 105/105C Schools of Choice		Non-Public Non-Resident		All Other		Total
	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	
03020 Otsego Public Schools	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
11010 Benton Harbor Area Schools	0.00	0.00	0.10	2.90	0.00	0.00	0.00	0.00	3.00
14020 Dowagiac Union School District	0.00	0.00	0.12	1.88	0.00	0.00	0.00	0.00	2.00
14050 Marcellus Community Schools	0.00	0.00	0.24	34.76	0.00	0.50	0.00	5.00	40.50
39010 Kalamazoo Public Schools	0.00	0.00	0.00	2.00	0.00	5.50	0.00	1.00	8.50
39030 Comstock Public Schools	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
39050 Galesburg-Augusta Community Schools	0.00	0.00	0.00	0.00	0.00	0.48	0.00	0.00	0.48
39065 Gull Lake Community Schools	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
39130 Parchment School District	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
39140 Portage Public Schools	0.00	0.00	0.00	1.00	0.00	9.28	0.00	1.00	11.28
39160 Schoolcraft Community Schools	0.00	0.00	0.00	7.00	0.00	3.00	0.00	4.00	14.00
39170 Vicksburg Community Schools	0.00	0.00	0.00	0.00	0.00	8.14	0.00	2.00	10.14
75080 Three Rivers Community Schools	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00
80010 South Haven Public Schools	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00
80020 Bangor Public Schools (Van Buren)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00
80050 Decatur Public Schools	0.00	1.00	0.83	63.17	0.00	1.50	0.00	7.00	73.50
80090 Bloomingdale Public School District	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
80110 Gobles Public School District	0.00	0.00	0.00	6.00	0.00	0.50	0.00	4.00	10.50
80120 Hartford Public Schools	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00
80130 Lawrence Public Schools	0.00	0.00	0.24	7.76	0.00	0.00	0.00	0.00	8.00

80150 Mattawan Consolidated School	0.00	0.00	1.07	71.93	0.00	8.42	0.00	16.00	97.42
80160 Paw Paw Public School District	0.00	0.00	1.07	92.93	0.00	1.50	0.00	7.00	102.50
Total	0.00	1.00	3.67	297.33	0.00	43.82	0.00	50.00	395.82

2025-2026 Spring FTE Count

Lawton Community School District (80140)

Updated By Gretchen Gendron on 5/28/2026 9:29:14 AM

Audit Status: Audited (DS4120)

Audited By: Gretchen Gendron

Adult Education Participants (February Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

2025-2026 Spring FTE Count

Lawton Community School District (80140)

Updated By Gretchen Gendron on 5/28/2026 9:29:14 AM

Audit Status: Audited (DS4120)

Audited By: Gretchen Gendron

Adult Education Participants (April Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

Total Adult Ed Participants this Submission

February Participants for Spring 2025-2026	0
April Participants for Spring 2025-2026	0
Total Adult Education Count for Spring 2025-2026	0

Summary of Membership

Total Special Education	12.62
Subtract: Non Resident Special Education without Release Form	0.00
Total Adjusted Special Education Count	12.62
K-12 Pupils	1,049.00
Subtract: Non Resident General Education without Release Form	0.00
Total Adjusted K-12 Membership Count	1,049.00
Total Adjusted K-12 & Special Education FTE	1,061.62

Section 25 Net Adjustments

Special Education Section 25 Adjustments	0.00
General Education Section 25 Adjustments	0.00
Total Section 25 Adjustments	0.00

Audit Narrative

Spring 2026 General Collection 2025-2026

Lawton Community School District (80140)

Submitted

I. Introduction

The pupil accounting records were audited in accordance with Pupil Accounting Administrative Code Rules, the State School Aid Act, the MDE Pupil Auditing Manual, and other pertinent statutes. The purpose of the audit was to determine whether the membership claim was accurate and that the pupil accounting procedures and practices used by the school district were adequate to ensure a proper pupil count. The audit was performed in accordance with interpretations contained in the Michigan Department of Education Pupil Auditing Manual. The audit frequency is in compliance with Department policy.

Additional Comments: The district is responsive to auditors and maintain accurate records and effective communication. Moving forward, the district buildings should create a process/procedure to review CA-60 files annually and to confirm that required documents are included and up-to-date.

Buildings							Percent Tested		
School Name		Date Last Field Audit	Audit Type	Adjust Amount	Auditor Name	Audit Hours	Pop I	Pop II	Pop III
Lawton Community School District (80140)			0.00	0.00					
Lawton Accelerated Academic Center (09635)		02/11/2026	Desk		Gretchen Gendron	1.00			
Lawton Elementary School (02141)		02/11/2026	Field		Gretchen Gendron	5.00			
Lawton High School (02142)		02/11/2026	Desk		Gretchen Gendron	2.00			
Lawton Middle School (06370)		02/11/2026	Desk		Gretchen Gendron	2.00			

Audit Narrative

Spring 2026 General Collection 2025-2026
Lawton Community School District (80140)

Submitted

II. Results				
Category	Un Audited	Audited	Finding	Audit Difference
Special Ed	12.62	12.62	0.00	0.00
Section 52	12.62	12.62		
Section 53	0.00	0.00		
Section 24	0.00	0.00		
General Ed	1049.00	1049.00	0.00	0.00

III. Specific Findings						
Building Name	Audit Type	Finding	Description	Pupils Affected	FTE Change	FTE Type
				Legal Reference	Finding Comment	

Audit Narrative

Spring 2026 General Collection 2025-2026
Lawton Community School District (80140)

Submitted

IV. General Findings					
Building Name	Audit Type	Finding Code	Description	Legal Reference	Finding Comment
80140 Lawton Community School District	Desk	G31	Alpha Rosters should be reviewed for completeness and accuracy prior to submission in the reporting packet to the ISD/RESA auditor/s.		Confirm process for students who transition to/from the high school and LAAC buildings. Three students were found to have incorrect building codes.

V. Appeal Process

If pertinent documentation regarding findings was not provided to the auditor at the time of the audit, contact the ISD auditor or CPA within 10 calendar days after the date of this report so that it can be determined if reinstatement is appropriate at the ISD or CPA level.

The ISD's or CPA's general education and special education audit findings are final unless the district requests informal agency review of the findings at the Department of Education level by filing a request with the superintendent of public instruction, as required in Chapter 4 of the Department of Education's Pupil Membership Auditing Manual, in 1 of the following ways:

1. Mail or deliver the request, which must be received at the following address not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review, to:
State Superintendent
Michigan Department of Education
608 W. Allegan St.
P.O. Box 30008,
Lansing Michigan 48909
 2. Email the request not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review to: MDE-SuperintendentAppeals@michigan.gov.
- ISD and CPA adult education findings are final unless the district contacts Workforce Development Agency, Michigan Department of Labor and Economic Opportunity, 201 N. Washington Square, Lansing, Michigan 48909, not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review.

Audit Narrative

Spring 2026 General Collection 2025-2026

Lawton Community School District (80140)

Appendix: Student Details

No student records have had FTE adjustments as part of this audit.

Submitted

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Consent Agenda Items

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: 7. A, B, C, D, E, F, and G."



LAWTON COMMUNITY SCHOOLS

**Lawton Community Schools
Board of Education
Minutes of the Special Meeting on June 15, 2026
High School Board Room**

A SPECIAL MEETING of the Board of Education of Lawton Community Schools was held Monday, June 15, 2026 beginning at 6:00 PM in the HIGH SCHOOL BOARD ROOM.

- Board members present: Steve Carroll, Eric Smith, Bryan Cronenwett, Larissa Hunt, Walter Hitchcock, Nate Pursley, Matt Riggs
- Board members absent: None

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.

2. **NEW BUSINESS**

A. Budget Presentations

3. **FORUM TIME**

4. **ADJOURNMENT**

The meeting adjourned at 6:55pm.

Submitted by: _____
Larissa Hunt, Lawton Community Schools Board of Education Secretary



LAWTON COMMUNITY SCHOOLS

Lawton Community Schools Board of Education Minutes of the Regular Meeting on June 15, 2026 High School Board Room

A REGULAR MEETING of the Board of Education of Lawton Community Schools was held Monday, June 15, 2026 beginning at 7:00pm in the HIGH SCHOOL BOARD ROOM.

- Board members present: Steve Carroll, Eric Smith, Bryan Cronenwett, Larissa Hunt, Walter Hitchcock, Nate Pursley, Matt Riggs
- Board members absent: None

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

Motion: Cronenwett

Support: Hitchcock

Carried: 7-0

"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."

4. **FORUM TIME** - Comments specific to meeting agenda

5. **BUDGET REPORTS**

6. **SUPERINTENDENT'S REPORT**

A. Special Recognitions

1. LAAC Graduate – Joel Holling Scott Stulgaitis

7. **NEW BUSINESS - CONSENT AGENDA ITEMS**

A. Approval of Consent Agenda Items

Motion: Hitchcock

Support: Hunt

Carried: 7-0

"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: 7. A, B, C, D, E, F, and G."

B. Approval of Board of Education Meeting Minutes

"RESOLVED, that the Lawton Community Schools Board of Education approves the May 18, 2026 Special Meeting Minutes and the May 18, 2026 Regular Minutes as presented."

C. Hire Resolution – Schwartz – MS Math Teacher

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Michelle Schwartz as an MS Math Teacher."

- D. Hire Resolution – Allison – Varsity Girls Basketball Head Coach
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Kirstin Allison as a Varsity Girls Basketball Head Coach.”
 - E. Hire Resolution – Waterson – 4th Grade Teacher
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Lisa Waterson as a 4th Grade Teacher.”
 - F. Resignation Resolution – Ely – Library Aide
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Kristen Ely as a Middle School Library Aide effective June 4, 2026.”
 - G. Resignation Resolution – Eastman – MS Boys Soccer Head Coach
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Tim Eastman as a Middle School Boys Soccer Head Coach effective June 8, 2026.”
8. **NEW BUSINESS**
- A. Points of Pride
Bandfield – End of Year luncheon went well and recognized Wally for 55-years; it was nice to see the group picture with staff that had Wally at Lawton
Hitchcock – liked the speeches that were given by the students at graduation
Hunt – Van Buren Tech Camp was last week and she saw a lot of Lawton students there
Bandfield – happy to have Waterson returning after her decision to retire
 - B. MHSAA Membership – **Roll Call Vote**
Motion: Riggs
Support: Hunt
Carried: 7-0
Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs
Nays: None
“RESOLVED that the Lawton Community Schools Board of Education adopt the Michigan High School Athletic Association (MHSAA) resolution for 2026-27 as contained in the June 15, 2026 board packet and authorizes the Board Secretary or designee to sign the membership resolution.”
 - C. 2026-27 School of Choice 105 and 105C
Motion: Hitchcock
Support: Smith
Carried: 7-0
“RESOLVED, that the Lawton Community Schools Board of Education approves the participation as a School of Choice 105 and 105C district for the 2026-27 school year.”
 - D. Operating Millage Flyers
 - E. Election for School Board – November 3, 2026
Motion: Riggs
Support: Smith
Carried: 7-0
“RESOLVED, that on November 3, 2026 Lawton Community Schools will hold election for three (3) six-year term Board of Education seats. The six-year terms are currently held by Bryan Cronenwett, Walter Hitchcock, and Larissa Hunt.”
 - F. TMP Proposal – Elementary School
Motion: Hunt
Support: Smith
Carried: 7-0

“RESOLVED, that the Lawton Community Schools Board of Education approves the acceptance of the proposal by TMP for the exploration phase of the Elementary School, for an hourly base fee not to exceed \$9,000.”

G. Finance Committee Meeting – 06.01.26

Committee: Finance

Date of Meeting: 6.1.26

Committee Members attending: Carroll, Cronenwett, Riggs

Administrator(s) attending: Bandfield, Watson

Type of committee report:

Reporting/updating

Recommending board action

Brief background of committee issues/area reporting:

The committee met on Monday June 1 to discuss the following

- Review the following Budgets

25-26 LLL & 26-27 LLL

25-26 Student Activities & 26-27 Student Activities

25-26 Food Service & 26-27 Food Service

25-26 General Fund & 26-27 General Fund

- The Committee will meet on June 8 to explore a Long Range Budget, Discuss Admin Salaries, and other potential positions to consider for the 26-27 Budget

RECOMMENDED BOARD ACTION:

H. Finance Committee Meeting – 06.08.26

Committee: Finance

Date of Meeting: 6.8.26

Committee Members attending: Carroll, Cronenwett, Riggs

Administrator(s) attending: Bandfield, Watson

Type of committee report:

Reporting/updating

Recommending board action

Brief background of committee issues/area reporting:

The committee met on Monday June 8 to discuss the following

- Review a Long Range Financial Forecast
- 25-26 Amended Budget
- 26-27 Projected Budget
- Administrative Wages

On June 15 there will be budget presentations on Amended and Projected Budgets for the General Fund, Food Service, Lawton Little Learners, & Student Activities.

RECOMMENDED BOARD ACTION:

The Finance Committee Recommends approval of the resolutions for Amended and Projected Budgets for the General Fund, Food Service, Lawton Little Learners, & Student Activities.

I. Year End Budget Presentation and Budget Hearing

J. General Fund Budget 25-26 Amendment & 26-27 Projection

Lawton Community Schools
2025/2026 Amended & 2026/2027 Projected Budget
General Fund Budget Summary

updated 6/9/2026

Account Description	Actual 2024/2025 Audited	Original 2025/2026 June 2025	Amended 2025/2026 May 2026	Amended 2025/2026 June 2026	Variance From 25/26 Original	Projected 2026/2027 June 2026	Variance From 25/26 Amended
General Fund 11							
<u>Revenues:</u>							
Local Sources	\$ 1,693,585	\$ 1,613,602	\$ 1,691,336	\$ 1,710,899	\$ 97,297	\$ 1,696,137	\$ (14,762)
Local - Athletic Sources	51,813	41,779	46,742	46,742	4,963	46,742	0
State Sources	12,588,423	12,389,729	12,982,885	12,967,924	578,195	13,152,490	184,566
Federal Sources	290,493	184,796	209,947	209,947	25,151	209,947	0
ISO Sources	406,132	444,533	474,533	474,533	30,000	429,019	(45,514)
Misc.-Incoming Transfers	65,114	60,000	65,000	65,000	5,000	65,000	-
General Fund Revenues	15,095,560	14,734,439	15,470,443	15,475,045	740,606	15,999,336	124,291
<u>Expenditures:</u>							
<u>Instruction</u>							
Basic Programs	7,505,862	7,962,127	8,080,324	8,089,506	127,379	8,327,666	238,160
Added Needs	1,266,705	1,209,067	1,301,991	1,317,111	108,044	1,352,485	35,374
Total Instruction:	8,772,567	9,171,194	9,382,315	9,406,617	235,423	9,680,151	273,534
<u>Support Services</u>							
Pupil Support	578,836	570,534	583,045	583,092	12,558	568,947	(14,145)
Instructional Support	111,109	100,488	89,901	89,901	(10,587)	217,284	127,383
General Administration	439,184	460,615	488,308	488,350	27,735	481,163	(7,187)
School Administration	1,143,927	1,171,604	1,187,851	1,187,985	16,381	1,201,244	13,259
Business Services	337,473	331,842	297,626	297,656	(34,186)	294,962	(2,694)
Operations/Maintenance	1,627,305	1,541,226	1,643,832	1,692,259	151,033	1,826,557	134,298
Transportation	422,979	448,950	522,845	522,883	73,933	510,970	(11,913)
Central Services	443,172	516,856	533,965	533,975	17,119	476,145	(57,830)
Athletics	313,121	289,148	339,455	325,724	36,576	349,699	23,975
Other Support	1,421	-	-	-	0	-	0
Community Services	-	-	1,000	1,000	-	2,283	1,283
Debt Service	3,721	-	3,722	3,722	-	3,722	0
Total Support Services:	5,422,348	5,431,263	5,691,550	5,726,546	295,283	5,932,976	206,430
<u>Community Services</u>							
Lawton Little Learners	-	51,000	-	-	(51,000)	-	-
Other	-	3,283	-	-	(3,283)	3,283	3,283
Total Transfer Out:	-	54,283	-	-	23,321	3,283	3,283
<u>Other Financing Uses</u>							
OZAB	174,333	178,637	174,333	174,333	(4,304)	174,333	-
Lawton Little Learners	72,700	-	26,604	26,604	26,604	-	(26,604)
Total Transfer Out:	247,033	178,637	200,937	200,937	22,300	174,333	(26,604)
Total General Fund Expenditures	14,441,948	14,835,378	15,274,801	15,334,100	498,722	15,790,743	456,643
<u>Excess/(Deficiency) Revenues/Expenditures:</u>	653,612	(100,939)	195,642	140,945	241,884	(191,407)	(332,352)
<u>Prior Year-End Fund Balance:</u>	5,656,720	5,854,517	6,310,322	6,310,332	455,815	6,451,277	140,945
<u>Projected Current Year-End Fund Balance:</u>	\$ 6,310,332	\$ 5,753,578	\$ 6,505,974	\$ 6,451,277	697,699	\$ 6,259,870	(191,407)
<u>Less Nonspendable Fund Balance:</u>							
<u>Less Restricted Fund Balance:</u>							
<u>Less Committed (AFB) Fund Balance:</u>	(665,000)	(732,000)	(732,000)	(732,000)		(903,000)	
<u>Unassigned Fund Balance:</u>	5,645,332	5,021,578	5,773,974	5,719,277		5,356,870	
	39.09%	33.85%	37.80%	37.30%		33.92%	

The Board of Education will levy 18.000 mills of ad valorem property tax on non-homestead property for the purpose of general operations.

1. Shared Time Estimates 2026-27

Shared Time

2026-2027 Estimates

Revenue:

Estimated # of Students	55
Estimated Foundation Allowance	\$10,300
Total Revenue	\$556,500

Expenditures:

Wages and Benefits	\$25,000
Tuition at 60% of Foundation	\$339,900
Total Expenditures	\$364,900

Net Revenue over Expenditures **\$191,600**

2. General Fund Budget 2025-26 Amendment Resolution – Roll Call Vote

Motion: Riggs

Support: Cronenwett

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

GENERAL FUND BUDGET AMENDMENT

FISCAL YEAR 2025-2026

Originally Adopted: June 16, 2025

Amended: June 1, 2026

RESOLUTION FOR ADOPTION
BY THE BOARD OF EDUCATION
OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves an amended General Fund budget for fiscal year 2025-2026 to reflect updated known revenues and expenditures from the originally approved 2025-2026 General Fund of June 16, 2025:

Revenues of:	\$15,475,045
Expenditures of:	\$15,334,100
Expenditures Exceeding Revenues of:	\$ 140,945

and Ending Fund Balance of: \$ 6,451,277

to include:

Non-Spendable:	\$0
Restricted:	\$0
Committed:	\$732,000 for Capital Expenditures
Assigned:	\$0
Unassigned:	\$5,719,277

3. General Fund Budget 2026-27 Projection Resolution – **Roll Call Vote**

Motion: Cronenwett

Support: Riggs

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

GENERAL FUND BUDGET PROJECTION
FISCAL YEAR 2026-2027

RESOLUTION FOR ADOPTION
BY THE BOARD OF EDUCATION
OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves a projected General Fund budget for fiscal year 2026-2027:

Revenues of:	\$15,599,336
Expenditures of:	\$15,790,743
Expenditures Exceeding Revenues of:	\$ (191,407)

and Ending Fund Balance of: \$ 6,259,870

to include:

Non-Spendable:	\$0
Restricted:	\$0

Committed: \$903,000 Facilities, Technology, Transportation and Curriculum capital expenditures
Assigned: \$0
Unassigned: \$5,356,870

K. Student Activities Fund Budget 25-26 Amendment & 26-27 Projection

LAWTON COMMUNITY SCHOOLS
Student Activities Fund

ACCOUNT TITLE	Audited Actual 2024-25	Proposed 2025-26	Amended 2025-26	Proposed 2026-27
Local Sources	\$ 194,040	\$ 225,000	\$ 190,000	\$ 190,000
Total Revenue	\$ 194,040	\$ 225,000	\$ 190,000	\$ 190,000
Student Activities	\$ 194,977	\$ 225,000	\$ 190,000	\$ 190,000
Total Expenditures	\$ 194,977	\$ 225,000	\$ 190,000	\$ 190,000
Excess (Deficiency) of Revenues over Expenditures:	\$ (937)	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ 133,886	\$ 117,214	\$ 132,949	\$ 132,949
Ending Fund Balance:	\$ 132,949	\$ 117,214	\$ 132,949	\$ 132,949

1. Student Activities Fund Budget 2025-26 Amendment Resolution – **Roll Call Vote**

Motion: Hunt

Support: Hitchcock

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

STUDENT ACTIVITIES FUND BUDGET AMENDMENT

FISCAL YEAR 2025-2026

Originally Adopted: June 16, 2025

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Student Activities budget for fiscal year 2025-2026 to reflect known revenues and expenditures from the originally approved 2025-2026 Student Activities Fund of June 16, 2025:

Revenues of: \$190,000
Expenditures of: \$190,000
Excess Expenditures of: \$ 0
and
Ending Fund Balance of: \$132,949

2. Student Activities Fund Budget 2026-27 Projection Resolution – **Roll Call Vote**

Motion: Hunt

Support: Hitchcock

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

STUDENT ACTIVITIES FUND BUDGET PROJECTION

FISCAL YEAR 2026-2027

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Student Activities Fund budget for fiscal year 2026-2027:

Revenues of: \$190,000

Expenditures of: \$190,000

Excess Expenditures of: \$ 0

and

Ending Fund Balance of: \$132,949

L. Food Service Fund Budget 25-26 Amendment & 26-27 Projection

LAWTON COMMUNITY SCHOOLS

FOOD SERVICE

Prepared by Kyler Watson - 6/3/2026

ACCOUNT TITLE	AUDITED ACTUAL 2024-2025	PROJECTED BUDGET 2025-2026	AMENDED BUDGET 2025-2026	Variance from 2025-26	PROJECTED BUDGET 2026-2027	Variance from 2025-26
Interest	\$ 6,278	\$ 7,000	\$ 3,500	\$ (3,500)	\$ 3,500	\$ -
Breakfast/Lunch Sales	\$ 13,621	\$ 10,703	\$ 27,000	\$ 16,297	\$ 27,000	\$ -
Catering	\$ 24,413	\$ 21,500	\$ 10,000	\$ (11,500)	\$ 10,000	\$ -
Credit Card Fee Revenue	\$ 201	\$ 160	\$ 250	\$ 90	\$ 250	\$ -
Food Refunds/Rebates	\$ 4,545	\$ 4,700	\$ 4,500	\$ (200)	\$ 4,500	\$ -
State Aid	\$ 242,028	\$ 195,121	\$ 153,000	\$ (42,121)	\$ 153,000	\$ -
Federal Aid	\$ 865,883	\$ 921,996	\$ 748,800	\$ (173,196)	\$ 748,800	\$ -
Supply Chain Assistance Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Non-cash Commodities	\$ 68,324	\$ 58,241	\$ 60,000	\$ 1,759	\$ 60,000	\$ -
Miscellaneous	\$ -	\$ 30,000	\$ 5,750	\$ (24,250)	\$ 5,750	\$ -
TOTAL HOT LUNCH REVENUES	\$ 1,225,293	\$ 1,249,421	\$ 1,012,800	\$ (236,621)	\$ 1,012,800	\$ -
TOTAL SALARY OF OPERATION	\$ 292,729	\$ 331,906	\$ 325,544	\$ (6,362)	\$ 296,575	\$ (28,969)
TOTAL EMPLOYEE BENEFITS	\$ 121,397	\$ 133,936	\$ 125,068	\$ (8,869)	\$ 109,745	\$ (15,322)
TOTAL PURCH/CONT. SERVICES	\$ 4,234	\$ 4,168	\$ 8,823	\$ 4,655	\$ 4,168	\$ (4,655)
TOTAL REPAIR & MAINTENANCE	\$ 6,534	\$ 8,000	\$ 31,447	\$ 23,447	\$ 8,000	\$ (23,447)
TOTAL SUPPLIES & MATERIALS	\$ 518,986	\$ 545,700	\$ 469,818	\$ (75,882)	\$ 485,054	\$ 15,236
TOTAL CAPITAL OUTLAY	\$ 186,272	\$ 81,556	\$ 168,156	\$ 86,600	\$ -	\$ (168,156)
TOTAL OTHER EXP./TRANS.	\$ 73,986	\$ 64,161	\$ 67,174	\$ 3,013	\$ 65,920	\$ (1,254)
TOTAL OUTGOING TRANSFERS	\$ 65,114	\$ 76,000	\$ 65,000	\$ (11,000)	\$ 65,000	\$ -
TOTAL HOT LUNCH EXPENSES	\$ 1,269,252	\$ 1,245,427	\$ 1,261,030	\$ 15,602	\$ 1,034,462	\$ (226,567)
Excess (Deficiency) of Revenues over Expenditures:	\$ (43,959)	\$ 3,994	\$ (248,230)		\$ (21,662)	
Beginning Fund Balance 7/1:	\$ 572,655	\$ 449,556	\$ 529,146		\$ 280,916	
Ending Fund Balance 6/30:	\$ 529,143	\$ 453,550	\$ 280,916		\$ 259,254	
GASB 54 Required Fund Balance Designations:						
Non-Spendable						
Restricted						
Committed	\$ 50,000	\$ 50,000				
Assigned						
Unassigned	\$ 479,143	\$ 403,550	\$ 280,916		\$ 259,254	

1. Food Service Fund Budget 2025-26 Amendment Resolution – Roll Call Vote

Motion: Hunt

Support: Hitchcock

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

FOOD SERVICE FUND BUDGET AMENDMENT

FISCAL YEAR 2025-2026

Originally Adopted: June 16, 2025

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Food Service budget for fiscal year 2025-2026 to reflect known revenues and expenditures from the originally approved 2025-2026 Food Service Fund of June 16, 2025:

Revenues of:	\$1,012,800
Expenditures of:	<u>\$1,261,030</u>
Excess Expenditures of:	\$ (248,230)
and	
Ending Fund Balance of:	\$ 280,916

to include:

Non-Spendable:	\$0
Restricted:	\$0
Committed:	\$0
Assigned:	\$0
Unassigned:	\$280,916

2. Food Service Fund Budget 2026-27 Projection Resolution – **Roll Call Vote**

Motion: Riggs

Support: Cronenwett

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

FOOD SERVICE FUND BUDGET PROJECTION

FISCAL YEAR 2026-2027

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Food Service Fund budget for fiscal year 2026-2027:

Revenues of:	\$1,012,800
Expenditures of:	<u>\$1,034,462</u>
Excess Expenditures of:	\$ (21,662)
and	
Ending Fund Balance of:	\$ 259,254

to include:

Non-Spendable:	\$0
Restricted:	\$0
Committed:	\$0
Assigned:	\$0
Unassigned:	\$259,254

M. Lawton Little Learners Fund Budget 25-26 Amendment & 26-27 Projection

Lawton Little Learners
2025/2026 Amended & 2026/2027 Projected Budget
Community Service Fund Summary

updated 5/27/2026

Account Description	Amended 2024/2025	Actual 2024/2025	Projected 2025/2026	Amended 2025/2026	Projected 2026/2027
Community Service Fund 23					
<u>Revenues:</u>					
Tuition & Fees	\$ 114,300	\$ 117,924	\$ 145,953	\$ 143,884	\$ 143,884
32N Grant				53,617	\$ 107,885
Transfer in from General Fund	76,629	72,700	51,000	26,604	-
<u>Fund Revenues</u>	190,929	190,624	196,953	224,105	251,769
<u>Expenditures:</u>					
<u>Instruction</u>					
Staffing	\$ 164,402	\$ 162,080	\$ 192,453	\$ 216,000	\$ 242,269
<u>Total Instruction:</u>	164,402	162,080	192,453	216,000	242,269
<u>Support Services</u>					
Workshops/Training	235	667	500	3,470	3,500
Instructional Supplies	1,292	2,876	4,000	4,635	6,000
<u>Total Support Services:</u>	1,527	3,543	4,500	8,105	9,500
<u>Initial Purchase of Supplies</u>	25,000	25,000	-	-	-
<u>Total Fund Expenditures</u>	190,929	190,623	196,953	224,105	251,769
<u>Excess/(Deficiency) Revenues/Expenditures:</u>	-	-	-	-	-
<u>Prior Year-End Fund Balance:</u>	-	-	-	-	-
<u>Projected Current Year-End Fund Balance:</u>	\$ -	\$ -	\$ -	\$ -	\$ -

1. Lawton Little Learners Fund Budget 2025-26 Amendment Resolution – **Roll Call Vote**

Motion: Cronenwett

Support: Hitchcock

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

LAWTON LITTLE LEARNERS FUND BUDGET AMENDMENT

FISCAL YEAR 2025-2026

Originally Adopted: June 16, 2025

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Lawton Little Learners budget for fiscal year 2025-2026 to reflect known revenues and expenditures from the originally approved 2025-2026 Lawton Little Learners Fund of June 16, 2025:

Revenues of:	\$224,105
Expenditures of:	<u>\$224,105</u>

Excess Expenditures of: \$ 0
and
Ending Fund Balance of: \$ 0

2. Lawton Little Learners Fund Budget 2026-27 Projection Resolution – **Roll Call Vote**

Motion: Pursley

Support: Riggs

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

LAWTON LITTLE LEARNERS FUND BUDGET PROJECTION

FISCAL YEAR 2026-2027

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 15, 2026

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Lawton Little Learners Fund budget for fiscal year 2026-2027:

Revenues of: \$251,769
Expenditures of: \$251,769
Excess Expenditures of: \$ 0
and
Ending Fund Balance of: \$ 0

N. Evaluation Committee Meeting – 06.12.26

Committee: Evaluation Committee

Date of Meeting: 6.12.25

Committee Members attending: Pursley, Hitchcock, Hunt

Administrator(s) attending: Bandfield

Type of committee report:

X Reporting/updating

Recommending board action

June 12 Meeting Report

On the Agenda for the Evaluation Committee was review of the Superintendent Evaluation.

The Committee reviewed Superintendent's examples of the work in different elements of the 4 domains of Leadership, Systems Alignment, Processes, Capacity Building. At the BOE Meeting on June 15 the Committee will share the score they have come to for each domain for the BOE to consider when completing the final evaluation.

RECOMMENDED BOARD ACTION: No Action

9. **FORUM TIME**

Cronenwett – a big thank you to Steve Carroll for all his help and expertise with the budget

10. **CLOSED SESSION** – to consider a periodic personnel evaluation as allowed by the Open Meetings

Act, P.A. 267 of 1976, Section 8(a) – **Roll Call Vote**

The board went into Closed Session at 8:12pm and returned to Open Session at 8:53pm.

Motion: Hunt

Support: Hitchcock

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education go into Closed Session to consider a periodic personnel evaluation as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(a).”

11. **OPEN SESSION**

Motion: Hunt

Support: Riggs

Carried: 7-0

“RESOLVED, that the Lawton Community Schools Board of Education return to Open Session.”

12. **NEW BUSINESS – CONTINUED**

A. Superintendent Evaluation

Motion: Riggs

Support: Pursley

Carried: 7-0

“RESOLVED, that the Lawton Community Schools Board of Education approves the evaluation of Superintendent Bandfield for the 2025-2026 school year as presented.”

B. Administrative Salary Schedule – **Roll Call Vote**

Motion: Hitchcock

Support: Hunt

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education approves the Non-Union Administrative Salary Schedule as presented.”

C. Administrative Wage Increase – **Roll Call Vote**

Motion: Hitchcock

Support: Pursley

Carried: 7-0

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Pursley, Riggs

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education approve wage increase for the members of the administrative group by a total of \$54,586.81 for the 2026-27 school year.”

13. **ADJOURNMENT**

The meeting adjourned at 9:01pm.

Submitted by: _____

Larissa Hunt, Lawton Community Schools Board of Education Secretary

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Approval of Minutes

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the June 15, 2026 Budget Hearing Minutes and Regular Meeting Minutes as presented."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Hire – Pass – Special Education Paraprofessional-Elementary

Heather Olson is recommending Sydney Pass be hired as an Elementary Special Education Paraprofessional. Three candidates applied and three were interviewed.

Sydney just moved to Lawton from Florida and is excited to continue her work as a special education paraprofessional here at Lawton Elementary! Her positive energy and passion for working with students with special needs was very evident in her interview! We are excited to have her join our LES team!

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Sydney Pass as an Elementary Special Education Paraprofessional."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Hire – Eufracio – Kindergarten Teacher

Heather Olson is recommending Lupita Eufracio be hired as an Elementary Kindergarten Teacher. Twelve candidates applied and nine were interviewed.

Lupita has been with Lawton for many years as a dedicated paraprofessional. She finished her bachelor's degree in elementary education with Western this Spring, successfully passed her MTTC tests and is waiting for her certificate. She has a growth mindset and has successfully completed her internships here at the elementary and her mentor teachers speak highly of her skills. She has always been willing to take on any long-term substitute positions for the district and rises to the challenges that come her way. We are thrilled to be adding her to our teaching staff and to the kindergarten team!

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Lupita Eufracio as an Elementary Kindergarten Teacher."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Hire – Ragan – MS Librarian/Aide

David Williams is recommending Remington Ragan be hired as a Middle School Librarian/Aide. One candidate applied and one was interviewed.

Remington comes to our school with a passion for reading and wants to share the joy of reading to others. She has a goal to collaborate with staff, students, and parents to develop positive habits when it comes to literacy.

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Remington Ragan as a Middle School Librarian/Aide pending successful completion of criminal background checks."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Resignation Resolution – Eufracio – Title I Reading Lab Paraprofessional

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Lupita Eufracio as a Title I Reading Lab Paraprofessional effective June 29, 2026."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Resignation Resolution – Nienhuis – MS Physical Education Teacher

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Addison Nienhuis as a Middle School Physical Education Teacher effective July 10, 2026."



Committee Report Form

Committee: Facilities, Athletics, Student Activities

Date of Meeting: 6.30.26

Committee Members attending: Cronenwett, Riggs, Smith

Administrator(s) attending: Bandfield, Turner

Type of committee report:

	Reporting/updating
X	Recommending board action

Brief background of committee issues/area reporting:

The committee met on Tuesday June 30th to discuss a number of topics.

1. Middle School Roof
 - a. The committee explored and compared quotes that were received and 2 representatives from Integral Roofing came to share information about Metal Roofing. The committee is seeking an opinion and quote to cover the skylight at the MS. Once received the committee will be closer to making a recommendation to the BOE to start the Bid process for the MS Roof.
2. 26-27 CapEx & 5 Year Plan
 - a. The committee reviewed both the 26-27 CapEx approved expenditures and the 5 year plan and made a few updates to the 5 year plan.
3. Food Service Improvements
 - a. The committee reviewed the first proofs of what we are exploring for some cosmetic improvements to the HS Cafeteria space that is included in the Food Service Spenddown plan.
4. Hockey Co-Op
 - a. The Committee reviewed the proposal to have LCS join a Hockey Co-op that is hosted by Gull Lake. We have 1 student that is interested in

playing HS Hockey. This is a 2 year agreement and is no cost to the district. Our Athletic Insurance does cover the student athlete.

5. Technology at MS

- a. The committee heard a potential change coming to the Middle School where they would no longer issue Chromebooks out to students to take home, but have them at school to use during the school day. This potential change was feedback from a team of teachers during summer work to reduce the reliability of tech and screentime for students and has the advantage for less damage for devices. Admin team still has to work out the logistics but current expenses would be around \$5,000 for Chromebook Carts.

**CHAIR DOES NOT NEED TO READ THE FOLLOWING BOARD ACTIONS AS THEY
WILL BE RESOLUTIONS AFTER THE COMMITTEE REPORT**

RECOMMENDED BOARD ACTION:

Resolution to approve the MHSAA Hockey Co-op

10. Will this team be known or named something other than a school name? Yes ☒ or No ☐

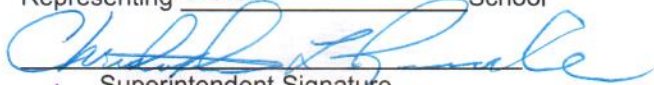
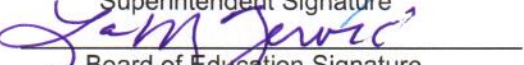
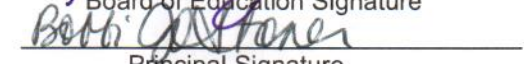
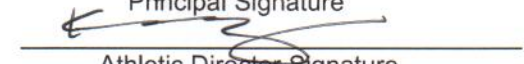
If Yes, what will the name be? Kalamazoo Eagles

(Note: Generally, the MHSAA uses the primary school as the designated title of the team.)

Each Board of Education should review the advance preparation material included with this Resolution.

COOPERATIVE PROGRAM BOARD OF CONTROL
(Submit with Application and Letter of League Support)

We, the undersigned, agree to the conditions and content of this Resolution and will work cooperatively for the success of the program and benefit of our children.

Representing Gull Lake School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature
5/1/2026
 Date

Representing _____ School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature

 Date

Representing _____ School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature

 Date

Representing _____ School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature

 Date

Representing _____ School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature

 Date

Representing _____ School

 Superintendent Signature

 Board of Education Signature

 Principal Signature

 Athletic Director Signature

 Date

Arrangements detailed in the "Advance Preparation Materials: Questions and Guidelines for Schools to Consider," plus those unique to the cooperating schools on a separate sheet, should be addressed by the boards of education when considering this Resolution. The MHSAA will file the advance preparation material if the school submits it with the application.

Name of Person Completing this Application: Karyn Furlong

Phone: (269) 548-3520 Email: kfurlong@gulllakecs.org

Email completed forms to: coops@mhsaa.com

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: MHSAA Cooperative Team Application

Attached is the Cooperative Team Application for the Michigan High School Athletic Association. The adoption of the resolution with Gull Lake School agrees "to the conditions and content of this Resolution and will work cooperatively for the success of the program and benefit of our children."

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education adopt the Michigan High School Athletic Association (MHSAA) Cooperative Team Application as contained in the July 20, 2026 board packet and authorizes the Board Secretary or designee to sign the application."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Approval of Tax Levies (L-4029) – Roll Call Vote

The following tax levies need to be approved and sent to the various township treasurers for tax collections in December.

Non-homestead properties will be assessed at 18.000 mills for operating revenue.

The debt levies are as follows:

2015-B Debt – 3.5700 mills

2019-A Debt – 1.6800 mills

2019-B Debt – 3.1500 mills

Total -- 8.4000 mills

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves and authorizes the township treasurers to levy 18.000 mills on all non-homestead property for operating funds, 3.57 mills on all property for Debt 2015-B, 1.68 mills on all property for Debt 2019-A, and 3.15 mills on all property Debt 2019-B."



Committee Report Form

Committee: Finance

Date of Meeting: 7.15.26

Committee Members attending: Carroll, Cronenwett, Riggs

Administrator(s) attending: Bandfield, Watson

Type of committee report:

☐	Reporting/updating
☐	Recommending board action

Brief background of committee issues/area reporting:

The committee met on Monday July 15 to work on the 5 Year Financial Forecast.

Committee Members, Mr. Bandfield, & Mr. Watson all provided input on various revenue and expenditures for future years with likely, optimistic, and conservative outlooks and came to consensus for a few different scenarios.

There will be a presentation scenarios discussed for the BOE at the work session on July 20th.

RECOMMENDED BOARD ACTION:

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Long-Range Financial Forecast Resolution

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education accepts the long-range financial forecast as presented."

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Revised DEFINITIONS
Code	po0100
Status	
Adopted	February 20, 1995
Last Revised	November 16, 2021

Revised Policy - Vol. 40, No. 2

0100 - DEFINITIONS

Whenever the following items are used in these ~~()~~ bylaws and policies **(x)** bylaws, policies, and administrative guidelines ~~[END OF OPTIONS]~~, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Agreement

A collectively negotiated contract with a recognized bargaining unit.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100) over a network, or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, and parents, Board members and/or other stakeholders, and members of the community.

Board

The Board of Education.

Bylaw

Rule of the Board for its own governance.

Classified or Support Employee

An employee who provides support to the District's program and whose position does not require a professional certificate.

District

The School District.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond.

Procedural due process may require consideration of statutorily mandated factors, right to counsel, and/or confrontation or cross-examination of witnesses, depending upon the situation.

Family Member

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage. (See Bylaw 0144.3)

Full Board

Authorized number of voting members entitled to govern the District.

Information Resources

The Board defines Information Resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes, but is not limited to, electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

May

This word is used when an action by the Board or its designee is permitted but not required.

Meeting

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body.

Parent

The natural or adoptive parents or individuals with a valid power of attorney for the care and custody of the student for purposes other than educational placement. Parent also refers to any individual appointed by the State or court as a legal guardian or custodian for the student. Both parents will have equal access to records and rights regarding the student's education absent a court order restricting such rights.

Personal Communication Devices

Personal communication devices ("PCDs") **may** include computers, laptops, tablets, e-readers, **wireless communication devices ("WCDs")**, cellular/mobile phones, smartphones, **(x)** telephone paging devices (e.g., beepers or pagers), **(x)** and/or other web-enabled devices of any type **END OF OPTIONS**.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

President

The chief executive officer of the Board of Education. (See Bylaw 0171.1)

Principal

The educational leader and head administrator of one (1) or more District schools or programs, as designated by the Board of Education. The Principal must hold an appropriate school administrator certificate or permit. The Principal is responsible for the supervision of the school or program consistent with Board policy and directives of the Superintendent and may delegate responsibility to subordinates as appropriate.

Professional Staff Member

An employee who implements or supervises one (1) or more aspects of the District's program and whose position requires a professional credential from the State.

Relative

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household as defined in the negotiated, collectively-bargained agreement.

Secretary

The chief clerk of the Board of Education. (See Bylaw 0171.3)

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" also signifies a required action.)

Social Media

Social media are online platforms where users engage one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, X (f.k.a. Twitter), LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

The chief executive officer of the School District is responsible to supervise all programs and staff of the District and to implement Board policy and follow Board directives. Consistent with Board policies and directives, the Superintendent must hold an appropriate school administrator certificate or permit. Consistent with Board policies and directives, the Superintendent may delegate responsibility to subordinates as appropriate.

Technology Resources

The Board defines Technology Resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the District. (See Bylaw 0171.4)

Vice-President

The Vice-President of the Board of Education. (See Bylaw 0171.2)

Voting

A vote at a meeting of the Board of Education. Except to accommodate the absence of any member of the Board due to military duty or for any other purpose permitted by law, Board members must be physically present to have their vote officially recorded in the Board minutes.

For the purposes of Policy/Administrative Guideline 5136 - Wireless Communication Devices (WCDs), a WCD is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email. A WCD does not include a basic telephone, which is a device primarily used for voice calling that cannot support third-party applications, except those preinstalled, and does not support access to internet platforms via applications or web browsers.

Citations to Michigan Compiled Laws (M.C.L.) are shown as M.C.L. followed by the Section Number (e.g., M.C.L. 380.1438). Citations to the Michigan Administrative Code are prefaced A.C. Rule (e.g., A.C. Rule R380.221). Citations to the Federal Register are noted as FR, to the Code of Federal Regulations as C.F.R., and to the United States Code as U.S.C.

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Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 New STAFF ETHICS
Code	po1410
Status	

New Policy - Vol. 40, No. 2

1410 - STAFF ETHICS

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all administrators to maintain high standards in their working relationships, and in the performance of their professional duties, to:

A. Responsibility to the Profession

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

B. Responsibility to Professional Competence

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

C. Responsibility to Students

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

D. Responsibility to the School Community

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;
5. understand the problematic nature of dual or multiple relationships;

E. Responsible and Ethical Use of Technology

1. use technology in a responsible manner;

- 2. ensure student safety and well-being when using technology;
 - 3. maintain confidentiality in the use of technology;
 - 4. promote the appropriate use of technology in educational settings;
- F. **(x)** recognize basic dignities of all individuals with whom they interact in the performance of duties;
- G. **(x)** represent accurately their qualifications;
- H. **(x)** exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;
- I. **(x)** seek and apply the knowledge and skills appropriate to assigned responsibilities;
- J. **(x)** keep in confidence legally-confidential information as they may secure;
- K. **(x)** ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;
- L. **(x)** avoid accepting anything of value offered by another for the purpose of influencing judgment;
- M. **(x)** refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

In keeping with the ethical responsibilities of administrators, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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Legal M.C.L. 750.520b, 750.520c, 750.520d, 750.520e
Michigan Code of Educational Ethics

Book	Policy Manual
Section	Board Review 40.2
Title	Copy of ON-LINE/BLENDED LEARNING PROGRAM
Code	po2370.01
Status	
Adopted	January 13, 2014
Last Revised	November 20, 2023

2370.01 - **ON-LINE/BLENDED LEARNING PROGRAM**

The District shall provide eligible students the option of participating in on-line or blended learning courses. The purpose of the program is to make instruction available to eligible students using on-line and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

A. Definitions

1. **On-Line Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.
2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

B. Program Eligibility

The District shall offer a program for students in Grades 6-12.

The District may offer a full time or part time program for grade 9-12 students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

C. Course Availability and Access

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment. The District will provide at least one of the following:
 - a. On-line Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-D.
 - b. Virtual Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-A.
 - c. Independent Study, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-A.
2. The District shall enroll an eligible student in up to two (2) on-line courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18), except that permission shall not be required if the course is being provided as permitted by M.C.L. 388.1621f(14), ~~which allows a district to provide online instruction for not more than fifteen (15) days per school year under specific circumstances.~~
3. A student may enroll in more than two (2) virtual ⁴⁸ courses in a specific academic term, semester, or trimester if both of the following conditions are met:

- a. The District has determined that it is in the best interest of the student.
 - b. The student agrees with the recommendation of the District.
4. The District may provide two (2) or fewer courses per semester in Grades K-5 and one (1) or more courses per semester in Grades 6-12. If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-0- B shall be followed and seat time waivers obtained.
 5. An eligible student may enroll in an on-line course published in the District on-line course syllabus, as described in section 8 below, or the statewide catalog of on-line courses maintained by the Michigan Virtual University.
 6. The District may deny a student enrollment in an on-line course if any of the following apply, as determined by the District:
 - a. The student is enrolled in any of grades K to five (5).
 - b. The student has previously gained the credits provided from the completion of the on-line course.
 - c. The on-line course is not capable of generating academic credit.
 - d. The on-line course is inconsistent with the remaining graduation requirements or career interests of the student.
 - e. The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content.
 - f. The on-line course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding an alternative course in the same or a similar subject that is of acceptable rigor and quality.
 - g. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.
 - h. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.
 - i. If a student is denied enrollment in an on-line course by the District, the student may appeal the denial by submitting a letter to the Van Buren ISD. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is claiming that the enrollment should be approved.

The Van Buren ISD shall respond to the appeal within five (5) days after it is received. If the Van Buren ISD determines that the denial of enrollment does not meet one (1) or more of the reasons specified in subsection 4(E)i.-vi., the District shall allow the student to enroll in the on-line course.
 7. An on-line learning student shall have the same rights and access to technology in the District's school facilities as all other students enrolled in that District.
 8. If a student successfully completes an on-line course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the on-line course title as it appears in the on-line course syllabus.
 9. The enrollment of a student in one (1) or more on-line courses shall not result in a student being counted as more than 1.0 full- time equivalent student under this act.

D. Applicants

1. If the number of nonresident applicants eligible for acceptance in an on-line course does not exceed the capacity of the District to provide the on-line course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.

2. If the number of nonresident applicants exceeds the District's capacity to provide the on-line course, the District shall use a random draw system.
3. The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.

E. Requirements Specific to On-Line Learning Courses

To offer an on-line course, the District must:

1. Provide the Michigan Virtual University with the course syllabus in a form and method prescribed by the Michigan virtual university for inclusion in a statewide on-line course catalog.
2. Provide on its publicly accessible website a link to the course syllabi for all of the on-line courses offered by the District, as described in section 8, and a link to the statewide catalog of on- line courses maintained by the Michigan Virtual University
3. Offer the on-line course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.

F. On-line Course Syllabus

The District must publish an on-line course syllabus for each on-line course offered. The on-line course syllabus must include:

1. State academic standards addressed in an on-line course.
2. On-line course content outline.
3. On-line course required assessments.
4. On-line course prerequisites.
5. Expectations for actual teacher contact time with the on-line learning student and other student-to-teacher communications.
6. Academic support available to the on-line learning student.
7. On-line course learning outcomes and objectives.
8. Name of the institution or organization providing the on-line instructor.
9. Number of eligible nonresident students that will be accepted by the District in the on-line course.
10. Results of the on-line course quality review using the guidelines and model review process published by the Michigan Virtual University.

Revised 12/15/14

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Legal

M.C.L. 388.1621f, 388.1622f

Michigan Department of Education Guidance on Best Practices as Defined in M.C.L. 388.1622f(2)(f)

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Revised COMPREHENSIVE SCHOOL HEALTH EDUCATION
Code	po2417
Status	

Revised Policy - Vol. 40, No. 2

2417 - COMPREHENSIVE SCHOOL HEALTH EDUCATION

~~[NOTE: This policy is provided to address Best Practice Incentive for Fiscal Year 2012-13.]~~

The Board shall provide a comprehensive health education program that addresses the essential knowledge and skills that help students to become "health literate," **develop self-efficacy in health-related skills and knowledge, making** the healthiest choices available, and **avoid** ~~avoiding~~ those behaviors that can cause damage to their health and well-being.

The Board shall comply with current state law in implementing comprehensive health education programs. In doing so, the Board shall adopt, implement, and evaluate a **research and evidence based comprehensive health education program that is effective, medically accurate, and developmentally appropriate** ~~research-based, theory-driven comprehensive education program.~~

The District's comprehensive health education program shall strive to:

- A. provide **quality** ~~at least fifty (50) hours of~~ health education instruction at every grade **level, from** Pre-kindergarten through grade twelve (12), **facilitated by qualified, properly endorsed educators in partnership with families** to give all students sufficient time to learn health skills and habits for a lifetime;
- B. **align instruction with** ~~help students master~~ the Michigan Health Education **Standards Guidelines** ~~Content Standards and Benchmarks~~;
- C. focus on helping young people develop and practice personal, **social, and emotional competencies** ~~and social skills, such as communication and decision making, in order~~ to deal effectively with health-risk situations;
- D. use active, participatory instructional strategies **within safe and supportive learning environments consistent with State guidelines** ~~to engage all students~~;
- E. address social and media influences on student behaviors and help students identify healthy alternatives to specific high-risk behaviors;
- F. emphasize critical knowledge and skills that students need in order to obtain, understand, and use **valid and reliable health information, products, services, and resources** ~~basic health information and services~~ in ways that enhance healthy living, **including skills for research, reasoning, critical thinking, and problem solving**;
- G. focus on behaviors that have the greatest effect on health, especially those related to nutrition; physical activity; violence and injury; alcohol and other drug use; tobacco use; **mental and emotional health; healthy relationships; and sexual behaviors that may increase the risk of HIV/AIDS, sexually transmitted infections** ~~and sexual behaviors that lead to HIV, sexually transmitted disease~~, or unintended pregnancy, emphasizing **both their** short-term and long-term consequences **and strategies for prevention, including abstinence**;
- H. build functional knowledge and skills, from year to year, that are developmentally appropriate, **trauma-responsive, inclusive, and culturally responsive**; ~~and~~
- I. include **medically** accurate and up-to-date information, and be appropriate to students' developmental levels, personal behaviors, and cultural backgrounds; ~~and~~

J. incorporate personal safety skills, maintaining personal boundaries.

Assessment

Student work in health education courses may be regularly assessed and the District may determine how course grades factor into shall be regularly assessed and graded using performance-based items that are aligned with the health education content standards. Course grades shall be determined in the same manner as other subject areas and shall be included in calculations of grade point average, class rank, and academic recognition programs.

Collaborative Approach

Collaborative and integrative approaches shall be used in the teaching of health education. The health education program is one component of a coordinated school health program and shall be coordinated with other school health initiatives. If the District includes sex education as part of its comprehensive health education program, a sex education advisory board shall be established in accordance with M.C.L. 380.1507. In fostering a collaborative approach with the school, parents shall have the right to opt their child out of sex education instruction without penalty or loss of academic credit.

Health topics shall be integrated into the instruction of other subjects, with the assistance of school health education professionals, in order to complement the health education program.

The District will collaborate with community organizations to provide student learning opportunities in both the classroom and the community. Participation in community opportunities for service learning related to health and utilization of community resources as a part of classroom instruction shall be in accordance with policies of the Board and relevant to course objectives.

The District shall partner with parents/guardians and families, who are recognized as the first and primary health educators of their children, in order to provide consistent messages regarding health behavior. Health education programs shall be consistent with school and community standards that support positive parent/child communications and guidance.

Implementation

The Board shall employ highly-qualified teachers of health education with the appropriate endorsements and credentials. Such teachers shall possess the necessary qualifications, skills, and training as specified by Michigan law and the Michigan Department of Education. Such qualifications for teachers to provide instruction in health education include the appropriate endorsement as specified by the Michigan Department of Education. To provide instruction in sex education, teachers must meet the qualification requirements of M.C.L. 380.1507(5) essential to perform their duties well, and shall serve as positive role models by demonstrating healthy behaviors.

Teachers shall have received quality professional development in health education through their pre-service preparation or through in-service training.

~~In order to teach health in secondary health courses, a teacher must have an endorsement in health or family and consumer sciences on their secondary level teaching certificate.~~

The Board supports ongoing professional development activities specifically related to health education, including practice using strategies designed to positively influence students' health behaviors and attitudes.

The Board shall evaluate its policies and implementation of District efforts that promote health literacy and healthy behaviors among all students. The District shall utilize available funds effectively in providing health education services and shall work with local partners in pursuit of additional resources to provide comprehensive school health education programming, professional development, and classroom materials.

M.C.L. 380.1502, 380.1169, 380.1170, 380.1507

Michigan State Board of Education Policy on Comprehensive School Health Education
Michigan Health Education Standards Guidelines (2025)

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Legal

M.C.L. 380.1502, 380.1169, 380.1170, 380.1507

Michigan State Board of Education Policy on Comprehensive School Health Education

Michigan Health Education Standards Guidelines (2025)

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Renumber/Rescind VOLUNTEERS
Code	po3120.09
Status	
Adopted	February 20, 1995
Last Revised	December 11, 2006

Renumber/Rescind Policy - Vol. 40, No. 2

3120.09 — VOLUNTEERS

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.~~

~~The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.~~

~~[] Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[] Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[] Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~[] Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~The Superintendent is to inform each volunteer that s/he:~~

- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

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Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Rescind VOLUNTEERS
Code	po4120.09
Status	
Adopted	February 20, 1995
Last Revised	April 15, 2002

Rescind Policy - Vol. 40, No. 2

4120.09 — VOLUNTEERS

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the support staff responsible for the conduct of those programs and activities.~~

~~The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.~~

~~[] Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

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~~[] Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~The Superintendent is to inform each volunteer that s/he:~~

- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

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Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 New STAFF ETHICS
Code	po4210
Status	

New Policy - Vol. 40, No. 2

4210 - STAFF ETHICS

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all support staff members to maintain high standards in their working relationships, and in the performance of their professional duties, to:

A. Responsibility to the Profession

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

B. Responsibility to Professional Competence

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

C. Responsibility to Students

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

D. Responsibility to the School Community

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;
5. understand the problematic nature of dual or multiple relationships;

E. Responsible and Ethical Use of Technology

1. use technology in a responsible manner;

- 2. ensure student safety and well-being when using technology;
 - 3. maintain confidentiality in the use of technology;
 - 4. promote the appropriate use of technology in educational settings;
- F. **(x)** recognize basic dignities of all individuals with whom they interact in the performance of duties;
- G. **(x)** represent accurately their qualifications;
- H. **(x)** exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;
- I. **(x)** seek and apply the knowledge and skills appropriate to assigned responsibilities;
- J. **(x)** keep in confidence legally-confidential information as they may secure;
- K. **(x)** ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;
- L. **(x)** avoid accepting anything of value offered by another for the purpose of influencing judgment;
- M. **(x)** refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

In keeping with the ethical responsibilities of the support staff, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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Legal M.C.L. 750.520b, 750.520c, 750.520d, 750.520e
Michigan Code of Educational Ethics

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Replacement WIRELESS COMMUNICATIONS DEVICES (WCDs)
Code	po5136
Status	
Adopted	February 16, 2004
Last Revised	January 21, 2013

Replacement Policy - Vol. 40, No. 2

5136 - WIRELESS COMMUNICATIONS DEVICES (WCDs)

Students are prohibited from using a wireless communications device ("WCD") on school grounds during instructional time. A WCD is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email. A WCD does not include a basic telephone, which is a device primarily used for voice calling that cannot support third-party applications, except those preinstalled, and does not support access to internet platforms via applications or web browsers.

For purposes of this policy, school grounds means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school. School grounds does not include a building used primarily for adult education or college extension courses.

The prohibition on WCD use does not apply to the following:

- A. Medically necessary devices.
- B. District-owned devices including, but not limited to, school-issued tablets and laptops.
- C. Devices designated by the District to be used for instructional purposes.
- D. Devices used for special education programming or devices provided as an accommodation to students as required under Section 504 of Title V of the Rehabilitation Act of 1973, 29 U.S.C. 794, or as part of an individualized education plan under Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165.
- E. Lesson-specific academic assignments, at the limited and direct discretion of a classroom teacher.
- F. Emergency situations. Use of a WCD under this exemption must not interfere with school emergency protocols or the actions of first responders, and must not endanger students or faculty. A protocol for when and how pupils are permitted to use wireless communications devices during an emergency is included in the District's Emergency Operations Plan (Policy 8402).

[SELECT OPTION A, OPTION B, OR OPTION C - (DRAFTING NOTE: M.C.L. 380.1303a (Public Act 2 of 2026) requires the policy to include enforcement language, but does not specify what that language must say. The following is optional language for the district to consider.)]

[x] [OPTION A]

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to discipline in accordance with the Student Code of Conduct.

[END OF OPTION A]

[] [OPTION B]

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to the following progressive disciplinary measures:

- A. First Offense: Verbal warning and confiscation of the device until the end of the school day.
- B. Second Offense: Confiscation of the device with parent/guardian notification and required parent/guardian pickup.
- C. Third Offense: Confiscation of the device, parent/guardian conference, and additional disciplinary action as determined by school administration.

These enforcement mechanisms are designed to achieve the goals of this policy.

[END OF OPTION B]**[] [OPTION C]**

Enforcement mechanism language as drafted by the District.

[END OF OPTION C]**[DRAFTING NOTE: CHOOSE OPTION #1, OPTION #2, OR OPTION #3]****[] [OPTION #1]**

The use of WCDs that contain built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in () classrooms, () gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms () and/or swimming pool **[END OF OPTION]**.

[END OF OPTION #1]**[] [OPTION #2]**

The use of WCDs in () classrooms, () gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms () and/or swimming pool **[END OF OPTION]** is prohibited.

[END OF OPTION #2]**[x] [OPTION #3]**

WCDs, including, but not limited to, those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, (x) classrooms, (x) gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a WCD is absolutely prohibited.

[END OF OPTION #3]

Students shall have no expectation of confidentiality with respect to their use of WCDs on school premises/property.

Students may not use a WCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using WCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a WCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using WCDs to receive such information.

A copy of the District's Wireless Communications Devices policy shall be posted on the District's website.

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M.C.L. 380.1303a (Public Act 2 of 2026)

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 New CARE OF STUDENTS WITH DIABETES
Code	po5336
Status	

New Policy - Vol. 40, No. 2

5336 - CARE OF STUDENTS WITH DIABETES

The Board of Education is committed to ensuring that each student enrolled in the District who has diabetes receives appropriate and needed diabetes care in accordance with an order signed by the student's treating practitioner.

The diabetes care to be provided includes any of the following:

- A. checking and recording blood glucose levels and ketone levels, or assisting the student with checking and recording these levels;
- B. responding to blood glucose levels that are outside of the student's target range;
- C. in the case of severe hypoglycemia, administering glucagon and other emergency treatments as prescribed;
- D. administering insulin or assisting the student in self-administering insulin through the insulin delivery system the student uses;
- E. providing oral diabetes medications;
- F. understanding recommended schedules and food intake for meals and snacks in order to calculate medication dosages pursuant to the student's treating practitioner's order;
- G. following the treating practitioner's instructions regarding meals, snacks, and physical activity; and
- H. administering diabetes medication, as long as the conditions described below are satisfied.

Within fourteen (14) days after the District receives an order signed by the student's treating practitioner, the Board will inform the student's parent, guardian, or other person having care or charge of the student that the student may be entitled to a Section 504 Plan regarding the student's diabetes.

[DRAFTING NOTE: SELECT OPTION #1 or #2]

[x] [BEGIN OPTION #1]

With regard to the administration of diabetes medication:

- A. The diabetes medication may be administered by a school nurse, or in the absence of a school nurse, such medication can be administered by a school employee who is trained in diabetes care. Such training must address the following issues:
 1. recognizing the symptoms of hypoglycemia and hyperglycemia;
 2. the appropriate treatment for a student who exhibits the symptoms of hypoglycemia or hyperglycemia;
 3. recognizing situations that require the provision of emergency medical assistance to a student;
 4. understanding the appropriate treatment for a student, based on an order issued by the student's treating practitioner, if the student's blood glucose level is not within the target range indicated by the order;

5. understanding the instructions in an order issued by a student's treating practitioner concerning necessary medications;
6. performing blood glucose and ketone tests for a student in accordance with the student's treating practitioner's order and recording the results of those tests;
7. administering insulin, glucagon, or other medication to a student in accordance with the student's treating practitioner's order and recording the results of the administration; and
8. understanding the relationship between the diet recommended in a student's treating practitioner's order and actions that may be taken if the recommended diet is not followed.

The training must also comply with the following additional requirements:

1. The training must be coordinated by a school nurse, or if the school does not employ a school nurse, a licensed health care professional (e.g., a medical or osteopathic doctor, a registered nurse, advanced practice registered nurse, a licensed practical nurse, or a physician's assistant) with expertise in diabetes who is approved by the District to provide the training.
 2. The training will take place prior to the beginning of each school year, as needed, or not later than fourteen (14) days after the Board receives an order signed by the treating practitioner of a student with diabetes.
 3. Upon completion of the training, the Board will determine whether each trained employee is competent to provide diabetes care.
 4. The school nurse or approved licensed health care professional with expertise in diabetes care will promptly provide all necessary follow-up training and supervision to an employee who receives training.
- B. The Principal of a school attended by a student with diabetes will distribute a written notice (see Form 5336 F1) to each employee containing the following information:
1. A statement that the school is required to provide diabetes care to a student with diabetes and is seeking employees who are willing to be trained to provide that care.
 2. A description of the tasks to be performed.
 3. A statement that participation is voluntary and that the School District will not take action against an employee who does not agree to provide diabetes care, including that the employee will not be penalized or disciplined for refusing to volunteer to be trained in diabetes care.
 4. A statement that training will be provided by a licensed health care professional with expertise in diabetes to an employee who agrees to provide care.
 5. A statement that a trained employee will not be subject to disciplinary action by the Board for providing care or performing duties to students with diabetes.
 6. A statement that a trained employee is immune from liability for damages in a civil action for injury, death, or loss to person or property allegedly arising from providing care or performing duties under this Policy (unless the act or omission constitutes willful or wanton misconduct).
 7. The name of the individual to contact if an employee is interested in providing diabetes care.

The school nurse and/or the school employee can only administer diabetes medication as described above if the requirements of Policy 5330 are met.

[END OF OPTION #1]

[] [BEGIN OPTION #2]

~~Diabetes medication may be administered by a school nurse.~~

~~The school nurse can only administer diabetes medication as described above if the requirements of Policy 5330 are met.~~

~~[END OF OPTION #2]~~

~~[END OF SELECTION]~~

A student's diabetes medication will be kept in an easily accessible location.

A student with diabetes will be permitted to attend to the student's diabetes care and management, in accordance with the student's treating practitioner's order, during regular school hours and school-sponsored activities only if:

- A. the student's parent, guardian, or other person having care or charge of a student provides a written request that the student be permitted to attend to the student's diabetes care and management while at school (see Form 5330 F1); and
- B. the student's treating practitioner has authorized such self-care and determined that the student is capable of performing diabetes care tasks (see Form 5330 F1).

A student with diabetes is permitted to perform diabetes care tasks in a classroom, in any area of the school or school grounds, and at any school-related activity. The student must have access to a private area for performing diabetes care tasks if the student or the student's parent, guardian, or other person having care or charge of the student makes such a request.

A student with diabetes is permitted to possess, on the student's self at all times, all necessary supplies and equipment to perform diabetes care tasks. If the student performs any diabetes care tasks or uses medical equipment for purposes other than the student's own care, the Board will revoke the student's permission to attend to the care and management of the student's diabetes.

~~[] [OPTIONAL LANGUAGE]~~

~~The Board will provide training in the recognition of hypoglycemia and hyperglycemia and actions to take in response to emergency situations involving these conditions to both of the following:~~

- ~~A. a school employee who has primary responsibility for supervising a student with diabetes during some portion of the school day; and~~
- ~~B. a bus driver employed by the Board who transports a student with diabetes.~~

~~[END OF OPTIONAL LANGUAGE]~~

~~[] [OPTIONAL LANGUAGE]~~

~~The Board authorizes the Superintendent to procure and maintain a supply of injectable or nasally administered glucagon for use in emergency situations. In procuring injectable or nasally administered glucagon, the Board will accept donations of glucagon from wholesale distributors of dangerous drugs or manufacturers of dangerous drugs, as well as donations of money from any person to purchase the drug.~~

~~In the circumstance of severe hypoglycemia, staff will follow the procedures and protocols relating to the administration of glucagon.~~

~~[END OF OPTIONAL LANGUAGE]~~

In accordance with Michigan law, the Board and its members and school employees shall not be liable for damages in a civil action for injury, death, or loss to person or property that allegedly arises from providing care or performing duties under this Policy unless the act or omission constitutes willful or wanton misconduct. Also, in accordance with Michigan law, a school nurse or other licensed health care professional shall be immune from disciplinary action by the Board of Nursing or any other regulatory board for providing care or performing duties under this Policy if the care provided or duties performed are consistent with applicable professional standards.

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Book	Policy Manual
Section	Board Review 40.2
Title	Copy of PURCHASING
Code	po6320
Status	
Adopted	February 20, 1995
Last Revised	April 15, 2024

6320 - **PURCHASING**

Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative procedures. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

Each year, the State of Michigan informs the School of the legal amount for purchases which require a formal bidding process of a single item.

It is the policy of the Board that the Superintendent adhere to the following:

- A. Seek informal price quotations on purchases.
- B. purchases that are under fifty percent (50%) of the amount allowed by State statute for a single item, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the School.
- C. When the purchase of, and contract for, single items of supplies, materials, or equipment is in excess of fifty percent (50%) but less than the amount allowed by State statute the Superintendent shall whenever possible, require three (3) competitive price quotations.
- D. When the purchase of, and contract for, single items of supplies, materials, or equipment is in excess of fifty percent (50%) but less than the amount allowed by State statute the Superintendent shall whenever possible, require three (3) competitive price quotations.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

Competitive Bids

Michigan's Revised School Code (M.C.L. 380.623a, 380.1267, and 380.1274) establishes a base above which competitive bids must be obtained for school construction projects (including renovation, repair, or remodeling) and procurement of supplies, materials, and equipment. This requirement does not apply to buildings, renovations, or repairs costing less than the amount specified in Michigan's Revised School Code. **[DRAFTING NOTE: The maximum amount specified in this subsection shall be adjusted each year by multiplying the amount for the immediately preceding year by the percentage by which the average consumer price index for all items for the twelve (12) months ending August 31 of the year in which the adjustment is made differs from that index's average for the twelve (12) months ending on August 31 of the immediately preceding year and adding that product to the maximum amount that applied in the immediately preceding year, rounding to the nearest whole dollar. The state laws also provide for an increase in the base amount corresponding to increases in the Consumer Price Index ("CPI"). For fiscal**

year 2026, which began on Wednesday, October 1, the base amount for Section 1267 (pertaining to construction, renovation, repair, or remodeling) and the new base for Sections 623a and 1274 (pertaining to procurement of supplies, materials, and equipment) are each \$31,321.]

[x] In order for sealed bidding to be feasible, the following conditions shall be present:

- A. a complete, adequate, and realistic specification or purchase description is available;
- B. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- C. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- A. Bids shall be solicited in accordance with the provisions of State law and this policy. Bids shall be solicited from ~~[CHOOSE OPTION] ()~~ **[ENTER AMOUNT] (x)** an adequate number of ~~[END OF OPTION]~~ qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- B. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- C. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- D. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- E. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

Competitive bids are not required for items purchased through the cooperative bulk purchasing program operated by the Michigan Department of Management and Budget pursuant to M.C.L. 18.1263.

Bids shall be sealed and shall be opened by the Superintendent in the presence of at least one (1) witness. All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:

- A. the quality of the item(s) to be supplied;
- B. its conformity with specifications;
- C. suitability to the requirements of the school;
- D. delivery terms;
- E. past performance of vendor.

The Board reserves the right to reject any and all bids.

Contracts may be awarded by the Superintendent without Board approval for any single item or group of identical items costing less than \$25,000. All other contracts require Board approval prior to purchase.

The Board shall be informed of the terms and conditions of all competitive bids and shall award contracts as a consequence of such bids.

Bid Protest

A bidder who wishes to file a bid protest must file such notice and follow procedures prescribed by the Request For Proposals (RFP) or the individual bid specifications package for resolution. Bid protests must be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

General Provisions

The Superintendent is authorized to purchase all items within budget allocations.

The Board should be advised of all purchases of equipment, materials, and services when the purchase was not contemplated during the budgeting process and/or exceeds the function.

The Superintendent is authorized to make emergency purchases, without prior approval, of those goods and/or services needed to keep the school in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

In order to promote efficiency and economy in the operation of the school, the Board requires that the Superintendent periodically estimate requirements for standard items or classes of items and make quantity purchases on a bid basis to procure the lowest cost consistent with good quality.

Whenever storage facilities or other conditions make it impractical to receive total delivery at any one time, the total quantity to be shipped, but with staggered delivery dates, shall be made a part of the bid specifications.

Before placing a purchase order, the Superintendent shall check as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the school. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that:

- A. opportunity be provided to as many responsible suppliers as possible to do business with the school;
- B. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;
- C. where the requisitioner has recommended a supplier, the Superintendent may make alternate suggestions to the requisitioner if, in the Superintendent's judgment, better service, delivery, economy, or utility can be achieved by changing the proposed order;
- D. upon the placement of a purchase order, the Superintendent shall commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

The Superintendent shall determine the amount of purchase which shall be allowed without a properly signed purchase order. Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The Board may acquire office equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

Procurement – Federal Grants

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 C.F.R. 80.36) for the administration and management of Federal grants and Federally funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320A).

Revised 12/13/04
 Revised 5/21/07
 Revised 2/15/10
 Revised 1/21/13

Revised 11/16/15

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M.C.L. 380.1267, 380.1274 et seq.

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Revised PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Adopted	May 16, 2016
Last Revised	November 18, 2024

Revised Policy - Vol. 40, No. 2

6325 - PROCUREMENT – FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small businesses, minority businesses and women's business enterprises, veteran-owned businesses, and labor surplus area firms for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis shall be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions under the Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids from competition for such procurements.

Examples of situations that may restrict competition include, but are not limited to:

- A. unreasonable requirements on firms for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;

- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list **[INSERT FREQUENCY, SEE DRAFTING NOTE]** as needed.

[DRAFTING NOTE: The District shall allow vendors not on the pre-qualified list to apply for placement on the list periodically. The District may determine how frequently the pre-qualified list becomes open for new vendors or whether it is open continuously.]

The District shall require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures (in accordance with 2 C.F.R. 200.319(d)) that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the qualitative nature of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service shall conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

A. Informal Procurement Methods

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The informal procurement methods include:

1. Micro-Purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$15,000 ~~_____~~ [not to exceed \$15,000~~10,000~~]. To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and maintains documents to support its conclusion. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

[DRAFTING NOTE: The Federal regulation allows for a \$50,000 threshold, however, the Revised School Code provides for a lower amount (\$31,321 for the 2025-26~~29,572 for the 2023-24~~ fiscal year). While this authority is allowed for an entity qualified as a low-risk auditee, Neola does not suggest its use due to the complexity and subjectivity of the mechanism.]

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of established annually by the State of Michigan. Small purchase procedures require that price or rate quotations shall be obtained from ~~[CHOOSE AN OPTION] () _____~~ [ENTER AMOUNT; SEE DRAFTING NOTE] (x) an adequate number of ~~[END OF OPTION]~~ qualified sources. **[DRAFTING NOTE: 1. The competitive threshold for the 2025-26 fiscal year is \$31,321 effective October 2, 2025~~2023-24~~ fiscal year is \$29,572, effective October 23, 2023. 2. Unless the pass-through entity or State law defines the number of quotes required, the District may define in policy how many quotations are adequate. The number must be greater than one (1).]**

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to more than the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute. **[DRAFTING NOTE: The fiscal year 2023-2024 base pertaining to construction, renovation, repair, or remodeling and the base pertaining to procurement of supplies, materials, and equipment is \$31,321 effective October 2, 2025~~29,572, effective October 23, 2023.~~]**

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from ~~[CHOOSE OPTION] () _____~~ ⁷⁰ [ENTER AMOUNT] (x) an adequate number of **[END OF OPTION]** qualified suppliers, providing sufficient response time prior to the date set for the

opening of bids. The invitation to bid shall be publicly advertised.

- b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- e. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. **[DRAFTING NOTE: Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$250,000. The State/District may set a lower threshold for sealed bids and competitive proposals. Michigan law stipulates a threshold for which sealed bids are required. The competitive threshold for the 2025-26 fiscal year is \$31,321 effective October 2, 2025 2023-24 fiscal year is \$29,572 effective October 23, 2023. (See Policy 6320.)]**

If this method is used, the following requirements apply:

- a. Requests for proposals require public notice, and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.
- b. Proposals shall be solicited from **[CHOOSE OPTION] ()** **[ENTER AMOUNT] (x)** an adequate number of **[END OF OPTION]** sources.
- c. The District must have written procedures for conducting technical evaluations and for making selections.
- d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms that are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

- a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;
- b. the procurement transaction can only be fulfilled by a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
- d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or

- e. after soliciting several sources, competition is determined to be inadequate.

Domestic Preference for Procurement

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards, contracts, and purchase orders under the Federal award.

Procurement of Recovered Materials

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

- A. procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000;
- B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and
- C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

Contract/Price Analysis

The District shall perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (currently ~~\$350,000~~ effective October 1, 2025 ~~\$250,000~~). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the District according to cost principle requirements.

Time and Materials Contracts

The District uses a time-and-materials type contract only 1) after a determination that no other contract is suitable, and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package for resolution. Bid protests shall be filed, in writing, with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Records Retention

The District must retain all Federal award records for three (3) years from the date of submission of the final financial report. For awards that are renewed quarterly or annually, the District must retain records for three (3) years from the date of submission of the quarterly or annual financial report, respectively. Records to be retained include, but are not limited to, financial records, supporting documentation, and statistical records. Other records retention requirements shall be in accordance with 2 C.F.R. 200.334.

The District must collect, transmit, and store Federal award information in an open file, non-licensed, and machine-readable formats. The District may substitute electronic versions of original paper records through duplication or other forms of electronic conversion, provided that the procedures are subject to periodic quality control reviews. Quality control reviews must ensure that electronic conversion procedures provide safeguards against the alteration of records and assurance that records remain in a format that is readable by a computer system.

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Legal	2 C.F.R. 200.317-.326; Appendix II to Part 200
	2 C.F.R. 200.334 - 200.336
	2 C.F.R. 200.520

Cross References	po6350 - PREVAILING WAGE
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Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 Revised EMERGENCY OPERATIONS PLAN
Code	po8402
Status	
Adopted	May 20, 2019

Revised Policy - Vol. 40, No. 2

8402 - EMERGENCY OPERATIONS PLAN

~~For By no later than January 1, 2020, for~~ each school building, the District shall 1) develop an emergency operations plan or 2) adapt its statewide school information policy (referred to as the "Plan" throughout the remainder of this Policy) to comply with the requirements of this Policy. This action shall be taken with input from the public. School building means any building intended to be used to provide instruction to students and any recreational or athletic structure or field intended to be used by students.

Beginning in the 2019-2020 school year, and at least biennially thereafter, the District shall conduct a review of its Plan, including a review of the vulnerability assessment, with at least one (1) law enforcement agency that has jurisdiction over the District.

The Plan must include guidelines and procedures that address all of the following:

- A. school violence and attacks
- B. threats of school violence and attacks
- C. bomb threats
- D. fire
- E. weather-related emergencies
- F. intruders
- G. parent and student reunification
- H. threats to a school-sponsored activity or event whether or not it is held on school premises
- I. a plan to train teachers on mental health and student and teacher safety
- J. a plan to improve school building security
- K. an active violence protocol
- L. continuity of operations after an incident
- M. a vulnerability assessment
- N. a protocol for when and how pupils are permitted to use wireless communications devices during an emergency

The District shall notify the Michigan Department of Education not later than thirty (30) days after it adopts its Plan and after each biennial review in the form and manner prescribed by the Department.

Legal

M.C.L. 380.1308b

Book	Policy Manual
Section	Board Review 40.2
Title	Vol. 40, No. 2 - February 2026 New SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs
Code	po8655
Status	

New Policy - Vol. 40, No. 2

8655 - SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs

It is the policy of the Board of Education to provide specialized transportation as a related service when it is necessary for a student with an individualized education program ("IEP") to receive a free appropriate public education ("FAPE"), consistent with the least restrictive environment ("LRE") requirements. Specialized transportation is defined under 34 C.F.R. 300.34(c) (16) and includes travel to and from school and between schools; travel in and around school buildings; and specialized equipment such as special or adapted buses, lifts, and ramps, if required to provide transportation for a student with an IEP.

The IEP Team shall determine whether specialized transportation is required based on the individual needs of the student and the student's access to education in the LRE, including nonacademic settings, in accordance with 34 C.F.R. 300.114 and 300.117. Transporting a student with an IEP separately from their peers shall be used only when necessary to meet the student's needs and after consideration of supplementary aids and services that could support the student on general education transportation. The IEP Team will consider whether the student can safely walk or use general education transportation to get to and from school and activities, and if not, whether disability-related medical, health, developmental, or behavioral needs necessitate specialized transportation. The IEP Team will also consider potential harmful effects on the student or the quality of services, consistent with 34 C.F.R. 300.116(d). Cost shall not be a factor in determining a student's need for specialized transportation as a related service. Any required specialized equipment or supports will be documented in the student's IEP.

Transportation options shall be selected in accordance with LRE principles and the student's documented needs and may include: general education vehicles without supplementary aids and services; general education vehicles with supplementary aids and services for specialized equipment; or specialized transportation vehicles when necessary for the student to receive FAPE. The IEP Team's determination shall address transportation to and from school and, as appropriate, nonacademic and extracurricular activities that are part of the student's IEP.

The Superintendent shall establish administrative guidelines to implement this policy and to ensure that transportation personnel receive the information necessary to carry out IEP-required transportation supports and services in compliance with Federal and State requirements.

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Legal	34 C.F.R. 300.34(c)(16), 300.114, 300.116(d), 300.117 M.C.L. 380.1321, 1322, 1323, 1324, 1756 A.C. Rule 340.281, 282
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TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Closed Session

RECOMMENDED BOARD ACTIONS:

"RESOLVED, that the Lawton Community Schools Board of Education go into Closed Session to consider the dismissal, suspension, or disciplining of a student, as allowed by the Open Meetings Act, P.A. 267 of 1976 8(b). Closed session requested by student."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 20, 2026
SUBJECT: Open Session

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education return to Open Session."

Resolution Options

Reinstatement Committee Recommendation:

On June 23rd 2026, The Reinstatement Committee consisting of 2 Board Members, Administrator, teacher, and parent reviewed the reinstatement request of permanently expelled Student #20311075

The Committee is recommending Conditional Reinstatement

The committee recommends to the Lawton Board of Education conditional reinstatement for permanently expelled Student #2311075 at Lawton Community Schools

With the Conditions as follows

- *No school transportation to and from school
- *No Involvement in school activities off school grounds including involvement of field trips, events, etc
- *No Involvement in school activities or activities on school grounds outside of the school day, including no participation in clubs, teams, etc.
- *No unsupervised time with any students under the grade of the student while at school or on school grounds
- *Continued counseling at the parents expense through age of 16
- *Review of the conditions of reinstatement with the committee annually, as requested by the parents

Other Board Options

Option 1 - The committee recommends to the Lawton Board of Education unconditional reinstatement for permanently expelled Student #20311075 at Lawton Community Schools.

Option 2 - The committee recommends to the Lawton Board of Education conditional reinstatement for permanently expelled Student #20311075 at Lawton Community Schools. Conditions are as follows.

Option 3 - The committee recommends to the Lawton Board of Education non-reinstatement, for permanently expelled Student #20311075 at Lawton Community Schools.

LCS Board Resolution:

Resolved the Lawton Community Schools Board of Education is in support of the Reinstatement Committee's recommendation to (**unconditional reinstatement / conditional reinstatement, or non-reinstatement**) permanently expelled Student #20311075

Reinstatement Review Committee's Recommendations for conditions as follows:

With the Conditions as follows

- *No school Transportation to and from school
- *No Involvement in school activities off school grounds including involvement of field trips, events, etc
- *No Involvement in school activities or activities on school grounds outside of the school day, including no participation in clubs, teams, etc.
- *No unsupervised time with any students under the grade of the student while at school or on school grounds
- *Continued counseling at the parents expense through age of 16
- *Review of the conditions of reinstatement with the committee annually, as requested by the parents