

LAWTON COMMUNITY SCHOOLS

BOARD OF EDUCATION

Regular Meeting

July 21, 2025

7:00 PM

AGENDA

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA** **2**
4. **FORUM TIME** - Comments specific to meeting agenda
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7. **NEW BUSINESS - CONSENT AGENDA ITEMS**
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- B. Approval of Board of Education Meeting Minutes 31
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- D. Hire Resolution - Cangemi - MS Art Teacher 47
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- F. Hire Resolution - Markle - Special Education Paraprofessional 49
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13. **ADJOURNMENT**

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Approval of Agenda

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."

June 27, 2025

Board of Education
Lawton Community Schools
101 Primary Schools
Lawton, Michigan 49065

Dear Board of Education:

An audit was conducted on **Lawton Community Schools** pupil accounting records for the 2024-2025 **Fall and Spring Counts**. The audit was done in accordance with Pupil Accounting Administrative Code Rules, the State School Aid Act, the MDE Pupil Accounting Auditing Manual, and other pertinent statutes. The audit purpose is to determine whether the membership claim was accurate and that the pupil accounting procedures and practices used by the school district were adequate to ensure a proper pupil count.

The audit reflects the findings of the ISD pupil auditor based on interpretation of the law, administrative rules, pupil accounting manual, and MDE guidelines. Questioned memberships may reduce state school aid paid under Section 21 (1) of the State School Aid Act.

You will find attached your District's certified DS-4120 reports and Audit Narrative reports submitted to CEPI/Michigan Department of Education, along with the Section 25e Summary.

RECOMMENDATIONS/RESULTS

Based on auditor findings, the District's pupil membership are as follows:


Fall Count 2024

Unaudited = 1074.14 FTEs
Audited FTEs = 1074.05 FTEs
Auditor Adjustment = -1.32 FTEs
Section 25e Adjustments = 1.23 FTEs

Spring Count 2025

Unaudited = 1060.15 FTEs
Audited = 1060.15 FTEs
Auditor Adjustment = 0.00 FTEs

Dawn Blum
Van Buren ISD Pupil Auditor


Signature

06-27-2025
Date

Special Education

Acct	Description	Sec53a	Resident Sec52	Non-Resident Sec52	Total
110	Programs for Mild Cognitive Impairment	0.00	0.00	0.00	0.00
120	Programs for Moderate Cognitive Impairment	0.00	0.00	0.00	0.00
130	Programs for Severe Cognitive Impairment	0.00	0.00	0.00	0.00
140	Programs for Emotional Impairment	0.00	0.00	0.00	0.00
150	Programs for Learning Disabled	0.00	0.00	0.00	0.00
160	Programs for Hearing Impairment	0.00	0.00	0.00	0.00
170	Programs for Visual Impairment	0.00	0.00	0.00	0.00
180	Programs for Physical or Other Health Impairment	0.00	0.00	0.00	0.00
190	Programs for Severe Multiple Impairment	0.00	0.00	0.00	0.00
191	Early Childhood Special Education (Classroom) Program	0.00	0.00	0.00	0.00
192	Programs for Severe Language Impairment	0.00	0.00	0.00	0.00
193	Programs for Autism Spectrum Disorder	0.00	0.00	0.00	0.00
194	Elementary or Secondary-Level Resource Program	0.00	9.48	6.12	15.60
270	Early Childhood Special Education Services	0.00	0.00	0.00	0.00
Special Education Total		0.00	9.48	6.12	15.60

K-12 Pupil Membership (FTE) in General Education

Grade	FTE w/o Graded Alt Ed	FTE Graded Alt Ed Only	Total
Kindergarten	92.59	0.00	92.59
First Grade	80.11	0.00	80.11
Second Grade	76.12	0.00	76.12
Third Grade	84.59	0.00	84.59
Fourth Grade	85.90	0.00	85.90
Fifth Grade	88.08	0.00	88.08
Sixth Grade	83.95	0.00	83.95
Seventh Grade	86.87	0.00	86.87
Eighth Grade	73.15	0.00	73.15
Ninth Grade	78.84	1.00	79.84
Tenth Grade	71.09	6.00	77.09
Eleventh Grade	68.24	9.00	77.24
Twelfth Grade	63.92	9.00	72.92
Special Education Transition	0.00	0.00	0.00
Alternative Education	0.00	0.00	0.00
Total General Ed	1033.45	25.00	1058.45

2024-2025 Fall FTE Count

Lawton Community School District (80140)

Updated By Dawn Blum on 4/2/2025 10:38:24 AM

Audit Status: Audited (DS4120)

Audited By: Dawn Blum

Additional Information on K-12 Pupils

Grade	Special Education	General Education	Total
Non-public resident of district	0.00	8.00	8.00
Non-resident pupils without release	0.00	0.00	0.00
Special Ed and General Ed FTE (Sec. 24)	0.00	0.00	0.00

Residency Related Information

District	Non K-12 District		Section 105/105C Schools of Choice		Non-Public Non-Resident		All Other		Total
	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	
03010 Plainwell Community Schools	0.00	0.00	0.00	0.00	0.00	0.83	0.00	0.00	0.83
03020 Otsego Public Schools	0.00	0.00	0.00	0.00	0.00	3.33	0.00	0.00	3.33
11010 Benton Harbor Area Schools	0.00	0.00	0.16	2.84	0.00	0.00	0.00	0.00	3.00
14020 Dowagiac Union School District	0.00	0.00	0.16	2.84	0.00	0.00	0.00	0.00	3.00
14050 Marcellus Community Schools	0.00	0.00	0.38	32.62	0.00	0.00	0.00	5.00	38.00
39010 Kalamazoo Public Schools	0.00	0.00	0.00	3.49	0.00	5.50	0.00	0.00	8.99
39030 Comstock Public Schools	0.00	0.00	0.00	0.00	0.00	0.34	0.00	0.00	0.34
39130 Parchment School District	0.00	0.00	0.00	0.00	0.00	0.17	0.00	0.00	0.17
39140 Portage Public Schools	0.00	0.00	0.16	3.84	0.00	8.33	0.00	2.00	14.33
39160 Schoolcraft Community Schools	0.00	0.00	0.00	6.00	0.00	1.66	0.00	4.00	11.66
39170 Vicksburg Community Schools	0.00	0.00	0.00	0.00	0.00	5.49	0.00	2.00	7.49
80020 Bangor Public Schools (Van Buren)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00
80050 Decatur Public Schools	0.00	0.00	0.96	62.04	0.00	2.49	0.00	4.00	69.49
80090 Bloomingdale Public School District	0.00	0.00	0.00	0.00	0.00	1.16	0.00	0.00	1.16
80110 Gobles Public School District	0.00	0.00	0.16	1.84	0.00	1.00	0.00	1.00	4.00
80120 Hartford Public Schools	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
80130 Lawrence Public Schools	0.00	0.00	0.22	3.78	0.00	2.00	0.00	0.00	6.00
80150 Mattawan Consolidated School	0.00	0.00	2.06	82.94	0.00	7.49	0.00	19.00	111.49
80160 Paw Paw Public School District	0.00	0.00	1.86	91.14	0.00	3.17	0.00	4.00	100.17
Total	0.00	0.00	6.12	294.37	0.00	42.96	0.00	44.00	387.45

2024-2025 Fall FTE Count

Lawton Community School District (80140)

Audit Status: Audited (DS4120)

Updated By Dawn Blum on 4/2/2025 10:38:24 AM

Audited By: Dawn Blum

Adult Education Participants (July Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

2024-2025 Fall FTE Count

Lawton Community School District (80140)

Audit Status: Audited (DS4120)

Updated By Dawn Blum on 4/2/2025 10:38:24 AM

Audited By: Dawn Blum

Adult Education Participants (September Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

Total Adult Ed Participants this Submission

July Participants for Fall 2024-2025	0
September Participants for Fall 2024-2025	0
Total Adult Education Count for Fall 2024-2025	0

Summary of Membership

Total Special Education	15.60
Subtract: Non Resident Special Education without Release Form	0.00
Total Adjusted Special Education Count	15.60
K-12 Pupils	1,058.45
Subtract: Non Resident General Education without Release Form	0.00
Total Adjusted K-12 Membership Count	1,058.45
Total Adjusted K-12 & Special Education FTE	1,074.05

Section 25 Net Adjustments

Special Education Section 25 Adjustments	0.00
General Education Section 25 Adjustments	1.23
Total Section 25 Adjustments	1.23

Audit Narrative

Fall 2024 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

I. Introduction

The pupil accounting records were audited in accordance with Pupil Accounting Administrative Code Rules, the State School Aid Act, the MDE Pupil Auditing Manual, and other pertinent statutes. The purpose of the audit was to determine whether the membership claim was accurate and that the pupil accounting procedures and practices used by the school district were adequate to ensure a proper pupil count. The audit was performed in accordance with interpretations contained in the Michigan Department of Education Pupil Auditing Manual. The audit frequency is in compliance with Department policy.

Additional Comments:

Buildings	Date Last Field Audit	Audit Type	Adjust Amount	Auditor Name	Audit Hours	Percent Tested		
						Pop I	Pop II	Pop III
Lawton Community School District (80140)		0.00	0.00					
Lawton Accelerated Academic Center (09635)	10/04/2023							
Lawton Elementary School (02141)	02/14/2024		-1.00					
Lawton High School (02142)	10/04/2023		-0.32					
Lawton Middle School (06370)	10/04/2023							

Audit Narrative

Fall 2024 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

II. Results					
Category	Un Audited	Audited	Finding	Audit Difference	
Special Ed	15.60	15.60	0.00	0.00	
Section 52	15.60	15.60			
Section 53	0.00	0.00			
Section 24	0.00	0.00			
General Ed	1058.54	1058.45	-0.09	0.00	

Audit Narrative

Fall 2024 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

III. Specific Findings									
Building Name	Audit Type	Finding	Description	Pupils Affected	FTE Change	FTE Type	Legal Reference	Finding Comment	
Lawton High School (02142)	Desk	S43	The school did not fill out the appropriate reduced schedule forms. The membership was adjusted to reflect the appropriate FTE for the number of scheduled hours.	1	-0.32	General Ed	§101(7)(c) of the State School Aid Act; Section 5-H of the Pupil Accounting Manual	None	
Lawton Elementary School (02141)	Field	S1	Pupil had an excused absence on the count day, did not return to school within 30 calendar days after the count day, and was listed on the building alpha list and claimed for state aid.	1	-1.00	General Ed	§6(8) of the State School Aid Act; Administrative Rules 340.3(c) and 340.7(6)	None	
Lawton Elementary School (02141)	Desk	S77	System-generated audit finding for auditor-approved \$25e requests in the month of March	1	-0.24	General Ed	§25e of the State School Aid Act	none	
Lawton High School (02142)	Desk	S76	System-generated audit finding for auditor-approved \$25e requests in the month of February	3	0.76	General Ed	§25e of the State School Aid Act	none	
Lawton Elementary School (02141)	Desk	S75	System-generated audit finding for auditor-approved \$25e requests in the month of January	1	-0.66	General Ed	§25e of the State School Aid Act	none	
Lawton Elementary School (02141)	Desk	S76	System-generated audit finding for auditor-approved \$25e requests in the month of February	1	0.23	General Ed	§25e of the State School Aid Act	none	
Lawton Middle School (06370)	Desk	S76	System-generated audit finding for auditor-approved \$25e requests in the month of February	4	1.14	General Ed	§25e of the State School Aid Act	none	

Audit Narrative

Fall 2024 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

IV. General Findings					
Building Name	Audit Type	Finding Code	Description	Legal Reference	Finding Comment
80140 Lawton Community School District	Desk	G1	Overall, the district did a good job on reporting for pupil accounting.		None

V. Appeal Process

If pertinent documentation regarding findings was not provided to the auditor at the time of the audit, contact the ISD auditor or CPA within 10 calendar days after the date of this report so that it can be determined if reinstatement is appropriate at the ISD or CPA level.

The ISD's or CPA's general education and special education audit findings are final unless the district requests informal agency review of the findings at the Department of Education level by filing a request with the superintendent of public instruction, as required in Chapter 4 of the Department of Education's Pupil Membership Auditing Manual, in 1 of the following ways:

1. Mail or deliver the request, which must be received at the following address not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review, to:
 State Superintendent
 Michigan Department of Education
 608 W. Allegan St.
 P.O. Box 30008,
 Lansing Michigan 48909
 2. Email the request not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review to: MDE-SuperintendentAppeals@michigan.gov.
- ISD and CPA adult education findings are final unless the district contacts Workforce Development Agency, Michigan Department of Labor and Economic Opportunity, 201 N. Washington Square, Lansing, Michigan 48909, not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review.

Audit Narrative

Fall 2024 General Collection 2024-2025

Lawton Community School District (80140)

Appendix: Student Details

Submitted

School Name	Grd	Student Name	UIC	General Ed			Special Ed		
				Total Claim	Find'g	Adjust	Total Claim	Find'g	Adjust
Lawton Elementary School (02141)	04	Griffiths, MacAllister B	1120710033	1.00	-1.00	0.00	0.00	0.00	0.00
Lawton High School (02142)	09	Goodman, Dominick R	6005383901	1.00	-0.32	0.68	0.00	0.00	0.00
				Total Claim		1057.22	Total Claim		15.60

Section 25 Summary Report

Collection: Student Record Maintenance 2024-2025

Entity: Lawton Community School District (80140)

Adjustment Type	Date of Request	Last Name	First Name	Grade	New District Name	New District Code	Enrollment Date	First Day In Attendance	Total FTE	Gen Ed FTE	Sect52 FTE	Sect53 FTE	Gen Ed Adj	Sect52 Adj	Sect53 Adj
Loss	11/14/2024	McAlpine	Sammii	00	Thomapple Kellogg School District	08050	10/23/2024	10/23/2024	1	1	0	0	-0.66	0	0
Gain	12/09/2024	Smith	Nevaeh	07	Lawton Community School District	80140	10/29/2024	10/30/2024	1	1	0	0	0.61	0	0
Gain	12/13/2024	Montgomery	Anyah	10	Lawton Community School District	80140	11/18/2024	11/18/2024	1	1	0	0	0.48	0	0
Gain	12/13/2024	Stone	Jaxon	08	Lawton Community School District	80140	11/18/2024	11/18/2024	1	1	0	0	0.49	0	0
Gain	12/13/2024	Wardell	Noah	10	Lawton Community School District	80140	11/18/2024	11/18/2024	1	1	0	0	0.49	0	0
Gain	12/18/2024	Dover	Mason	05	Lawton Community School District	80140	12/6/2024	12/09/2024	1	1	0	0	0.34	0	0
Loss	01/13/2025	Morseau	Starlyte	00	Dowagiac Union School District	14020	1/7/2025	01/07/2025	1	1	0	0	-0.24	0	0
Gain	01/13/2025	McAlpine	Sammii	00	Lawton Community School District	80140	1/7/2025	01/08/2025	1	1	0	0	0.23	0	0
Loss	01/13/2025	Bautista-Bautista	Esther	08	Kalamazoo Public Schools	39010	12/9/2024	12/16/2024	1	1	0	0	-0.3	0	0
Loss	01/17/2025	Smith	Michael	10	Michigan Great Lakes Virtual Academy	51905	1/6/2025	01/10/2025	1	1	0	0	-0.21	0	0
TOTALS									10	10	0	0	1.23	0	0

S25e 1.23

Special Education

Acct	Description	Sec53a	Resident Sec52	Non-Resident Sec52	Total
110	Programs for Mild Cognitive Impairment	0.00	0.00	0.00	0.00
120	Programs for Moderate Cognitive Impairment	0.00	0.00	0.00	0.00
130	Programs for Severe Cognitive Impairment	0.00	0.00	0.00	0.00
140	Programs for Emotional Impairment	0.00	0.00	0.00	0.00
150	Programs for Learning Disabled	0.00	0.00	0.00	0.00
160	Programs for Hearing Impairment	0.00	0.00	0.00	0.00
170	Programs for Visual Impairment	0.00	0.00	0.00	0.00
180	Programs for Physical or Other Health Impairment	0.00	0.00	0.00	0.00
190	Programs for Severe Multiple Impairment	0.00	0.00	0.00	0.00
191	Early Childhood Special Education (Classroom) Program	0.00	0.00	0.00	0.00
192	Programs for Severe Language Impairment	0.00	0.00	0.00	0.00
193	Programs for Autism Spectrum Disorder	0.00	0.00	0.00	0.00
194	Elementary or Secondary-Level Resource Program	0.00	9.93	5.44	15.37
270	Early Childhood Special Education Services	0.00	0.00	0.00	0.00
Special Education Total		0.00	9.93	5.44	15.37

K-12 Pupil Membership (FTE) in General Education

Grade	FTE w/o Graded Alt Ed	FTE Graded Alt Ed Only	Total
Kindergarten	90.97	0.00	90.97
First Grade	79.19	0.00	79.19
Second Grade	75.61	0.00	75.61
Third Grade	83.59	0.00	83.59
Fourth Grade	84.90	0.00	84.90
Fifth Grade	88.80	0.00	88.80
Sixth Grade	81.52	0.00	81.52
Seventh Grade	84.58	0.00	84.58
Eighth Grade	69.96	0.00	69.96
Ninth Grade	77.82	3.00	80.82
Tenth Grade	70.82	5.00	75.82
Eleventh Grade	67.33	9.00	76.33
Twelfth Grade	63.69	9.00	72.69
Special Education Transition	0.00	0.00	0.00
Alternative Education	0.00	0.00	0.00
Total General Ed	1018.78	26.00	1044.78

2024-2025 Spring FTE Count

Lawton Community School District (80140)

Updated By Dawn Blum on 6/26/2025 8:45:44 AM

Audit Status: Audited (DS4120)

Audited By: Dawn Blum

Additional Information on K-12 Pupils

Grade	Special Education	General Education	Total
Non-public resident of district	0.00	8.33	8.33
Non-resident pupils without release	0.00	0.00	0.00
Special Ed and General Ed FTE (Sec. 24)	0.00	0.00	0.00

Residency Related Information

District	Non K-12 District		Section 105/105C Schools of Choice		Non-Public Non-Resident		All Other		Total
	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	Spec. Ed	Gen. Ed	
03010 Plainwell Community Schools	0.00	0.00	0.00	0.00	0.00	0.83	0.00	0.00	0.83
03020 Otsego Public Schools	0.00	0.00	0.00	0.00	0.00	3.33	0.00	0.00	3.33
11010 Benton Harbor Area Schools	0.00	0.00	0.16	2.84	0.00	0.00	0.00	0.00	3.00
14020 Dowagiac Union School District	0.00	0.00	0.16	2.84	0.00	0.00	0.00	0.00	3.00
14050 Marcellus Community Schools	0.00	0.00	0.30	31.70	0.00	0.00	0.00	5.00	37.00
39010 Kalamazoo Public Schools	0.00	0.00	0.00	3.00	0.00	5.50	0.00	1.00	9.50
39030 Comstock Public Schools	0.00	0.00	0.00	0.00	0.00	0.34	0.00	0.00	0.34
39130 Parchment School District	0.00	0.00	0.00	0.00	0.00	0.17	0.00	0.00	0.17
39140 Portage Public Schools	0.00	0.00	0.16	3.84	0.00	7.33	0.00	2.00	13.33
39160 Schoolcraft Community Schools	0.00	0.00	0.00	6.00	0.00	1.66	0.00	4.00	11.66
39170 Vicksburg Community Schools	0.00	0.00	0.00	0.00	0.00	5.49	0.00	2.00	7.49
80010 South Haven Public Schools	0.00	0.00	0.16	0.84	0.00	0.00	0.00	0.00	1.00
80020 Bangor Public Schools (Van Buren)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00
80050 Decatur Public Schools	0.00	0.00	0.79	57.21	0.00	2.49	0.00	6.00	66.49
80090 Bloomingdale Public School District	0.00	0.00	0.00	0.00	0.00	1.16	0.00	0.00	1.16
80110 Gobles Public School District	0.00	0.00	0.16	1.84	0.00	1.00	0.00	1.00	4.00
80120 Hartford Public Schools	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
80130 Lawrence Public Schools	0.00	0.00	0.22	3.78	0.00	2.00	0.00	0.00	6.00
80150 Mattawan Consolidated School	0.00	0.00	1.84	78.16	0.00	7.49	0.00	19.00	106.49

80160 Paw Paw Public School District	0.00	0.00	1.49	91.51	0.00	3.17	0.00	4.00	100.17
Total	0.00	0.00	5.44	284.56	0.00	41.96	0.00	47.00	378.96

2024-2025 Spring FTE Count

Lawton Community School District (80140)

Audit Status: Audited (DS4120)

Updated By Dawn Blum on 6/26/2025 8:45:44 AM

Audited By: Dawn Blum

Adult Education Participants (February Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

2024-2025 Spring FTE Count

Lawton Community School District (80140)

Audit Status: Audited (DS4120)

Updated By Dawn Blum on 6/26/2025 8:45:44 AM

Audited By: Dawn Blum

Adult Education Participants (April Count Date)

Description	--- Under 20 ---			--- 20 and Over ---			Total
	w/GED	w/Diploma	w/o GED/Diploma	w/GED	w/Diploma	w/o GED/Diploma	
Total							0

Total Adult Ed Participants this Submission

February Participants for Spring 2024-2025	0
April Participants for Spring 2024-2025	0
Total Adult Education Count for Spring 2024-2025	0

Summary of Membership

Total Special Education	15.37
Subtract: Non Resident Special Education without Release Form	0.00
Total Adjusted Special Education Count	15.37
K-12 Pupils	1,044.78
Subtract: Non Resident General Education without Release Form	0.00
Total Adjusted K-12 Membership Count	1,044.78
Total Adjusted K-12 & Special Education FTE	1,060.15

Section 25 Net Adjustments

Special Education Section 25 Adjustments	0.00
General Education Section 25 Adjustments	0.00
Total Section 25 Adjustments	0.00

Audit Narrative

Spring 2025 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

I. Introduction

The pupil accounting records were audited in accordance with Pupil Accounting Administrative Code Rules, the State School Aid Act, the MDE Pupil Auditing Manual, and other pertinent statutes. The purpose of the audit was to determine whether the membership claim was accurate and that the pupil accounting procedures and practices used by the school district were adequate to ensure a proper pupil count. The audit was performed in accordance with interpretations contained in the Michigan Department of Education Pupil Auditing Manual. The audit frequency is in compliance with Department policy.

Additional Comments:

Buildings	Date Last Field Audit	Audit Type	Adjust Amount	Auditor Name	Audit Hours	Percent Tested		
						Pop I	Pop II	Pop III
Lawton Community School District (80140)	02/12/2025	Desk	0.00	Dawn Blum				
Lawton Accelerated Academic Center (09635)	10/02/2024							
Lawton Elementary School (02141)	02/12/2025	Field		Dawn Blum	2.50	2.00	10.00	10.00
Lawton High School (02142)	10/02/2024							
Lawton Middle School (06370)	02/12/2025	Field		Dawn Blum	3.00	2.00	10.00	10.00

Audit Narrative

Spring 2025 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

II. Results					
Category	Un Audited	Audited	Finding	Audit Difference	
Special Ed	15.37	15.37	0.00	0.00	
Section 52	15.37	15.37			
Section 53	0.00	0.00			
Section 24	0.00	0.00			
General Ed	1044.78	1044.78	0.00	0.00	

III. Specific Findings

Building Name	Audit Type	Finding	Description	Pupils Affected	FTE Change	FTE Type	Legal Reference	Finding Comment

Audit Narrative

Spring 2025 General Collection 2024-2025

Submitted

Lawton Community School District (80140)

IV. General Findings					
Building Name	Audit Type	Finding Code	Description	Legal Reference	Finding Comment
80140 Lawton Community School District	Desk	G1	Overall, the district did a good job on reporting for pupil accounting.		None

V. Appeal Process

If pertinent documentation regarding findings was not provided to the auditor at the time of the audit, contact the ISD auditor or CPA within 10 calendar days after the date of this report so that it can be determined if reinstatement is appropriate at the ISD or CPA level.

The ISD's or CPA's general education and special education audit findings are final unless the district requests informal agency review of the findings at the Department of Education level by filing a request with the superintendent of public instruction, as required in Chapter 4 of the Department of Education's Pupil Membership Auditing Manual, in 1 of the following ways:

1. Mail or deliver the request, which must be received at the following address not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review, to:
 State Superintendent
 Michigan Department of Education
 608 W. Allegan St.
 P.O. Box 30008,
 Lansing Michigan 48909
 2. Email the request not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review to: MDE-SuperintendentAppeals@michigan.gov.
- ISD and CPA adult education findings are final unless the district contacts Workforce Development Agency, Michigan Department of Labor and Economic Opportunity, 201 N. Washington Square, Lansing, Michigan 48909, not later than close of business 30 days after the date of the ISD's or CPA's audit report or the ISD's or CPA's report on review.

Audit Narrative

Spring 2025 General Collection 2024-2025

Lawton Community School District (80140)

Submitted

Appendix: Student Details

No student records have had FTE adjustments as part of this audit.

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Consent Agenda Items

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: 7. A, B, C, D, E, F, G, and H."



LAWTON COMMUNITY SCHOOLS

Lawton Community Schools Board of Education Minutes of the Regular Meeting on June 16, 2025 High School Board Room

A REGULAR MEETING of the Board of Education of Lawton Community Schools was held Monday, June 16, 2025 beginning at 7:00pm in the HIGH SCHOOL BOARD ROOM.

- Board members present: Walter Hitchcock, Steve Carroll, Bryan Cronenwett, Nate Pursley, Eric Smith
- Board members absent: Larissa Hunt

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
Motion: Riggs
Support: Carroll
Carried: 6-0, 1 absent
"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."
4. **FORUM TIME** - Comments specific to meeting agenda
5. **BUDGET REPORTS**
6. **SUPERINTENDENT'S REPORT**
7. **NEW BUSINESS - CONSENT AGENDA ITEMS**
 - A. Approval of Consent Agenda Items
Motion: Cronenwett
Support: Smith
Carried: 6-0, 1 absent
"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: A, B, C, D, E, F, G, H, I, J, K, and L."
 - B. Approval of Board of Education Meeting Minutes
"RESOLVED, that the Lawton Community Schools Board of Education approves the May 19, 2025 Regular Meeting Minutes as presented."
 - C. Hire Resolution – Lull – Elementary Custodian
"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Kaila Lull as an Elementary Custodian."
 - D. Hire Resolution – Miller – Childcare Provider
"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Avery Miller as a Childcare Provider for Lawton Little Learners."

- E. Hire Resolution – Henderson – Food Service Director
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of AJ Henderson as a Food Service Director.”
 - F. Hire Resolution – Williams – Sideline Cheerleading Head Coach
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Marissa Williams as a Sideline Cheerleading Head Coach.”
 - G. Hire Resolution – Klein – Band Director
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Makayla Klein as a Band Director.”
 - H. Hire Resolution – Miller – MS Special Education Teacher
“RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of KaSandra Miller as an MS Special Education Teacher pending successful completion of criminal background checks.”
 - I. Resignation Resolution – Barkovich – MS Cross Country Head Coach
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Tammy Barkovich as an MS Cross Country Head Coach effective May 27, 2025.”
 - J. Resignation Resolution – Barkovich – Event Assistant Track
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Tammy Barkovich as an Event Assistant Track Coach effective May 27, 2025.”
 - K. Resignation Resolution – Witteveen – MS Secretary
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Crystal Witteveen as an MS Secretary effective Summer of 2025.”
 - L. Resignation Resolution – Root - Custodian
“RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Dylin Root as a Custodian effective March 12, 2025.
8. **NEW BUSINESS**
- A. Points of Pride
Riggs – good graduation, good hustle to get it switched to the gym
 - B. MHSAA Membership – **Roll Call Vote**
Motion: Riggs
Support: Carroll
Carried: 6-0, 1 absent
Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith
Nays: None
“RESOLVED, that the Lawton Community Schools Board of Education adopts the Michigan School Athletic Association (MHSAA) resolution for 2025-26 as contained in the June 16, 2025 board packet and authorizes the Board Secretary or Designee to sign the membership resolution.”
 - C. 2025-26 School of Choice 105 and 105C
Motion: Riggs
Support: Smith
Carried: 6-0, 1 absent
“RESOLVED, that the Lawton Community Schools Board of Education approve the participation as a School of Choice 105 and 105C district for the 2025-26 school year.”
 - D. Evaluation Committee Meeting – 06.03.25
Committee: Evaluation Committee
Date of Meeting: 6.3.25
Committee Members attending: Pursley, Carroll, Hunt

Administrator(s) attending: Bandfield

Type of committee report:

X Reporting/updating

Recommending board action

June 3 Meeting Report

On the Agenda for the Evaluation Committee was review of the Superintendent Evaluation.

We discussed a change of processes regarding evaluation with additional plans and meetings as well as going through the Superintendent's 2024-25 evaluation.

The Committee reviewed Superintendent's examples of the work in different elements of the 4 domains of Leadership, Systems Alignment, Processes, Capacity Building. At the BOE Meeting on June 16 the Committee will share the score they have come to for each domain for the BOE to consider when completing the final evaluation.

RECOMMENDED BOARD ACTION: No Action

E. Finance Committee Meeting – 06.04.25 & 06.09.25

Committee: Finance

Date of Meeting(s): June 4th @ 6:00 & June 9 @ 6:00

Committee Members attending: Carroll, Cronenwett, Riggs

Administrator(s) attending: Bandfield

Type of committee report:

X Reporting/updating

X Recommending board action

Brief background of committee issues/area reporting:

The committee met to discuss the following items on June 4th.

- 24-25 General Fund Budget Amendment / Proposed

The Committee met to discuss the following items on June 9th

- 24-25 Lawton Little Learners Budget / 25-26 Proposed
- 24-25 Student Activities Budget Amendment / 25-26 Proposed
- 24-25 Food Service Budget Amendment / 25-26 Proposed
- 24-25 General Fund Budget Amendment / 25-26 Proposed

At the Work Session (6:00) & the Regular BOE Meeting (7:00) on Monday June 16th there will be a presentation of all of these budgets and resolutions for approval following.

In the 2025-26 Proposed General Fund Budget the significant personnel changes include:

- Addition of MS Art Teacher for additional Visual Arts opportunities and support for more sections of core classes to reduce the teacher / student ratio.
- Addition of MS / HS PE Teacher for additional performance PE opportunities and support for more sections of core classes to reduce the teacher / student ratio.
- Addition of 2 Elementary Para Pro's to support Special Education

One Position that was discussed and deliberated was the addition of an Athletic Trainer. The Committee chose to remove this position from the budget as presented on June 16th but there will be resolution following the budget for approval of this position to be added to the budget.

RECOMMENDED BOARD ACTION: No Action at this time

F. Negotiations Committee Meeting – 06.05.25

Committee: Negotiations

Date of Meeting: June 5th, 2025

Committee Members attending: Carroll , Hitchcock

Administrator(s) attending: Bandfield

Type of committee report:

X Reporting/updating

Recommending board action

Brief background of committee issues/area reporting:

At the Regular BOE meeting on May 9th Mr. Bandfield along with members of the negotiation committee informed the BOE of the desire to meet and review and discuss any needed changes to the Superintendent Contract.

The Committee met on Thursday June 5th regarding the Superintendent Contract.

The Committee reviewed prepared comparisons of more than 25 Superintendent contracts from Southwest Michigan on a variety of areas. Based on the findings the Negotiation Committee is recommending some adjustments to Wage, Merit, Longevity, Annuity, and a scheduled formal review of the contract in more defined terms than what was previously included.

In the regularly scheduled BOE meeting on June 16th there will be a recommendation from the Negotiation Committee to approve the new / revised contract for the Superintendent.

CHAIR DOES NOT NEED TO READ THE FOLLOWING BOARD ACTIONS AS THEY WILL BE RESOLUTIONS AFTER THE COMMITTEE REPORT

RECOMMENDED BOARD ACTION:

“RESOLVED, that the Lawton Community Schools Board of Education approves the contract of the Superintendent as presented.”

- G. Year End Budget Presentation
- H. 2024-25 Unaudited Amended General Fund Budget – **Roll Call Vote**

**Lawton Community Schools
2024/2025 Amended & 2025/2026 Projected Budget
General Fund Budget Summary**

updated 6/10/2025

Account Description General Fund 11	Original 2024/2025	Amended 2024/2025 June 2025	Variance From 24/25 Original
Revenues:			
Local Sources	\$ 1,690,959	\$ 1,631,890	\$ (59,069)
Local - Athletic Sources	49,375	42,035	(7,340)
State Sources	12,569,543	12,502,267	(67,276)
Federal Sources	185,096	285,651	100,555
ISD Sources	313,352	313,352	-
Misc.-Incoming Transfers	60,000	60,000	-
General Fund Revenues	14,868,325	14,835,195	(33,130)
Expenditures:			
Instruction			
Basic Programs	7,893,711	7,633,728	(259,983)
Added Needs	1,298,054	1,280,882	(17,172)
Total Instruction:	9,191,765	8,914,610	(277,155)
Support Services			
Pupil Support	516,496	579,208	62,713
Instructional Support	154,581	107,947	(46,634)
General Administration	440,064	444,227	4,163
School Administration	1,153,645	1,130,457	(23,188)
Business Services	347,997	329,717	(18,280)
Operations/Maintenance	1,708,219	1,673,546	(34,673)
Transportation	468,645	452,478	(16,167)
Central Services	499,911	455,507	(44,404)
Athletics	301,788	291,422	(10,366)
Other Support	4,120	-	(4,120)
Total Support Services:	5,595,464	5,464,510	(130,954)
Community Services			
Lawton Little Learners		76,629	76,629
Other	3,852	3,013	(839)
Total Transfer Out:	3,852	79,642	75,790
Building and Site Improvements			
Other Financing Uses			
	178,637	178,637	
Total General Fund Expenditures	14,969,718	14,637,399	(332,319)
Excess/(Deficiency) Revenues/Expenditures:	(101,393)	197,797	299,190
Prior Year-End Fund Balance:	5,535,063	5,656,720	121,657
Projected Current Year-End Fund Balance:	\$ 5,433,670	\$ 5,854,517	420,847
Less Nonspendable Fund Balance:			
Less Restricted Fund Balance:			
Less Committed (AFB) Fund Balance:			
	(665,000)	(665,000)	
Unassigned Fund Balance:	4,768,670	5,189,517	
	31.86%	35.45%	

The Board of Education will levy 18.000 mills of ad valorem property tax on non-homestead property for the purpose of general operations.

Motion: Cronenwett
Support: Smith
Carried: 6-0, 1 absent
Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith
Nays: None
GENERAL FUND BUDGET AMENDMENT
FISCAL YEAR 2024-2025
Originally Adopted: June 17, 2024
Amended: June 16, 2025
RESOLUTION FOR ADOPTION
BY THE BOARD OF EDUCATION
OF LAWTON COMMUNITY SCHOOLS
Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves an amended General Fund budget for fiscal year 2024-2025 to reflect updated known revenues and expenditures from the originally approved 2024-2025 General Fund of June 17, 2024:

Revenues of: \$14,835,195
 Expenditures of: \$14,637,399
 Expenditures Exceeding Revenues of: \$ 197,797
 and Ending Fund Balance of: \$ 5,854,517
 to include:
 Non-Spendable:\$0
 Restricted: \$0
 Committed: \$665,000 for Capital Expenditures
 Assigned: \$0
 Unassigned: \$5,189,517

I. 2024-25 Unaudited Amended Student Activities Fund Budget – Roll Call Vote

LAWTON COMMUNITY SCHOOLS
Student Activities Fund

Prepared by Kyler Watson - 6/9/25

<u>ACCOUNT TITLE</u>	<u>Proposed 2024-25</u>	<u>Amended 2024-25</u>
Local Sources	\$ 225,000	\$ 215,395
Total Revenue	\$ 225,000	\$ 215,395
Student Activities	\$ 225,000	\$ 232,067
Total Expenditures	\$ 225,000	\$ 232,067
Excess (Deficiency) of Revenues over Expenditures:	\$ -	\$ (16,672)
Beginning Fund Balance:	\$ 174,292	\$ 133,886
Ending Fund Balance:	\$ 174,292	\$ 117,214

Motion: Riggs
 Support: Carroll
 Carried: 6-0, 1 absent
 Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith
 Nays: None
 STUDENT ACTIVITIES FUND BUDGET AMENDMENT
 FISCAL YEAR 2024-2025
 Originally Adopted: June 27, 2024
 RESOLUTION FOR ADOPTION
 BY THE BOARD OF EDUCATION
 OF LAWTON COMMUNITY SCHOOLS
 Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Student Activities budget for fiscal year 2024-2025 to reflect known revenues and expenditures from the originally approved 2024-2025 Student Activities Fund of June 27, 2024:

Revenues of: \$215,395.00

Expenditures of: \$232,067.00

Excess Expenditures of: \$ (16,672.00)

and

Ending Fund Balance of: \$117,214.00

J. 2024-25 Unaudited Amended Food Service Fund Budget – Roll Call Vote

LAWTON COMMUNITY SCHOOLS
FOOD SERVICE

Prepared by Kyler Watson - 6/6/2025

ACCOUNT TITLE	6/12/2024	6/19/2025	Variance from Projected
	Projected BUDGET 2024-2025	AMENDED BUDGET 2024-2025	
Interest	\$ 8,400	\$ 6,371	\$ (2,029)
Breakfast/Lunch Sales	\$ 13,750	\$ 10,703	\$ (3,047)
Catering	\$ 20,030	\$ 27,386	\$ 7,356
Credit Card Fee Revenue	\$ 340	\$ 160	\$ (180)
Food Refunds/Rebates	\$ 3,140	\$ 4,700	\$ 1,560
State Aid	\$ 264,350	\$ 195,121	\$ (69,229)
Federal Aid	\$ 827,460	\$ 921,996	\$ 94,536
Supply Chain Assistance Grant	\$ -	\$ -	\$ -
Federal Non-cash Commodities	\$ 55,000	\$ 58,241	\$ 3,241
Miscellaneous	\$ 500	\$ 30,000	\$ 29,500
TOTAL HOT LUNCH REVENUES	\$ 1,192,970	\$ 1,254,678	\$ 61,708
TOTAL SALARY OF OPERATION	\$ 258,577	\$ 296,494	\$ 37,917
TOTAL EMPLOYEE BENEFITS	\$ 103,847	\$ 126,794	\$ 22,947
TOTAL PURCH/CONT. SERVICES	\$ 4,168	\$ 2,588	\$ (1,580)
TOTAL REPAIR & MAINTENANCE	\$ 8,000	\$ 5,440	\$ (2,560)
TOTAL SUPPLIES & MATERIALS	\$ 490,700	\$ 534,188	\$ 43,488
TOTAL CAPITAL OUTLAY	\$ 201,000	\$ 273,567	\$ 72,567
TOTAL OTHER EXP./TRANS.	\$ 60,920	\$ 63,606	\$ 2,686
TOTAL OUTGOING TRANSFERS	\$ 63,800	\$ 75,100	\$ 11,300
TOTAL HOT LUNCH EXPENSES	\$ 1,191,012	\$ 1,377,777	\$ 186,765
Excess (Deficiency) of Revenues over Expenditures:	\$ 1,958	\$ (123,099)	
Beginning Fund Balance 7/1:	\$ 529,843	\$ 572,655	
Ending Fund Balance 6/30:	\$ 531,801	\$ 449,556	
GASB 54 Required Fund Balance Designations:			
<i>Non-Spendable</i>			
<i>Restricted</i>			
<i>Committed</i>	\$ 50,000	\$ 50,000	
<i>Assigned</i>			
<i>Unassigned</i>	\$ 481,801	\$ 399,556	

Motion: Riggs

Support: Carroll

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

FOOD SERVICE FUND BUDGET AMENDMENT

FISCAL YEAR 2024-2025

Originally Adopted: June 27, 2024

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION
 OF LAWTON COMMUNITY SCHOOLS
 Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Food Service budget for fiscal year 2024-2025 to reflect known revenues and expenditures from the originally approved 2024-2025 Food Service Fund of June 27, 2024:

Revenues of: \$1,254,678
 Expenditures of: \$1,377,777
 Excess Expenditures of: \$ (123,099)
 and
 Ending Fund Balance of: \$ 449,556
 to include:
 Non-Spendable: \$0
 Restricted: \$0
 Committed: \$50,000 for summer cash flow
 Assigned: \$0
 Unassigned: \$399,556

K. 2024-25 Unaudited Amended Lawton Little Learners Fund Budget – **Roll Call Vote**

Lawton Little Learners 2024/2025 Amended Budget Community Service Fund Summary	
<small>updated 6/9/2025</small>	
Account Description	Amended 2024/2025
Community Service Fund 23	
<u>Revenues:</u>	
Tuition & Fees	\$ 114,300
Transfer in from General Fund	\$ 76,629
<u>Fund Revenues</u>	190,929
<u>Expenditures:</u>	
<u>Instruction</u>	
Staffing	164,402
<u>Total Instruction:</u>	164,402
<u>Support Services</u>	
Workshops/Training	235
Instructional Supplies	1,292
<u>Total Support Services:</u>	1,527
<u>Initial Purchase of Supplies</u>	25,000
<u>Total Fund Expenditures</u>	190,929
<u>Excess/(Deficiency) Revenues/Expenditures:</u>	-
<u>Prior Year-End Fund Balance:</u>	-
<u>Projected Current Year-End Fund Balance:</u>	\$ -

Motion: Cronenwett
 Support: Riggs
 Carried: 6-0, 1 absent
 Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith
 Nays: None
 LAWTON LITTLE LEARNERS FUND BUDGET AMENDMENT
 FISCAL YEAR 2024-2025
 RESOLUTION FOR ADOPTION
 BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves an amended Lawton Little Learners budget for fiscal year 2024-2025 to reflect known revenues and expenditures:

Revenues of: \$190,929

Expenditures of: \$190,929

Excess Expenditures of: \$ 0

and

Ending Fund Balance of: \$ 0

L. 2025-26 General Fund Budget Projection – Roll Call Vote

Lawton Community Schools 2024/2025 Amended & 2025/2026 Projected Budget General Fund Budget Summary					
<small>updated 6/10/2025</small>					
Account Description	Original 2024/2025	Amended 2024/2025 June 2025	Variance From 24/25 Original	Projected 2025/2026 June 2025	Variance From 24/25 Amended
General Fund 11					
Revenues:					
Local Sources	\$ 1,690,959	\$ 1,631,890	\$ (59,069)	\$ 1,613,602	\$ (18,288)
Local - Athletic Sources	49,375	42,035	(7,340)	41,779	(256)
State Sources	12,569,543	12,502,267	(67,276)	12,389,729	(112,538)
Federal Sources	185,096	285,651	100,555	184,796	(100,855)
ISD Sources	313,352	313,352	-	444,533	131,181
Misc.-Incoming Transfers	60,000	60,000	-	60,000	-
General Fund Revenues	14,868,325	14,835,195	(33,130)	14,734,439	(100,756)
Expenditures:					
Instruction					
Basic Programs	7,893,711	7,633,728	(259,983)	7,962,127	328,399
Added Needs	1,298,054	1,280,882	(17,172)	1,209,067	(71,815)
Total Instruction:	9,191,765	8,914,610	(277,155)	9,171,194	256,584
Support Services					
Pupil Support	516,496	579,208	62,713	570,534	(8,674)
Instructional Support	154,581	107,947	(46,634)	100,488	(7,459)
General Administration	440,064	444,227	4,163	460,615	16,388
School Administration	1,153,645	1,130,457	(23,188)	1,171,604	41,147
Business Services	347,997	329,717	(18,280)	331,842	2,125
Operations/Maintenance	1,708,219	1,673,546	(34,673)	1,541,226	(132,320)
Transportation	468,645	452,478	(16,167)	448,950	(3,528)
Central Services	499,911	455,507	(44,404)	516,856	61,349
Athletics	301,788	291,422	(10,366)	289,148	(2,274)
Other Support	4,120	-	(4,120)	-	0
Total Support Services:	5,595,464	5,464,510	(130,954)	5,431,263	(33,246)
Community Services					
Lawton Little Learners		76,629	76,629	51,000	(25,629)
Other	3,852	3,013	(839)	3,283	270
Total Transfer Out:	3,852	79,642	75,790	54,283	
Building and Site Improvements					
Other Financing Uses					
	178,637	178,637		178,637	
Total General Fund Expenditures	14,969,718	14,637,399	(332,319)	14,835,378	197,979
Excess/(Deficiency) Revenues/Expenditures:	(101,393)	197,797	299,190	(100,939)	(298,735)
Prior Year-End Fund Balance:	5,535,063	5,656,720	121,657	5,854,517	197,797
Projected Current Year-End Fund Balance:	\$ 5,433,670	\$ 5,854,517	420,847	\$ 5,753,578	(100,939)
Less Nonspendable Fund Balance:					
Less Restricted Fund Balance:					
Less Committed (AFB) Fund Balance:					
Unassigned Fund Balance:	(665,000)	(665,000)		(732,000)	
	4,768,670	5,189,517		5,021,578	
	31.86%	35.45%		33.85%	

The Board of Education will levy 18.000 mills of ad valorem property tax on non-homestead property for the purpose of general operations.

Motion: Riggs

Support: Carroll

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

GENERAL FUND BUDGET PROJECTION

FISCAL YEAR 2025-2026

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves a projected General Fund budget for fiscal year 2025-2026:

Revenues of: \$14,734,439

Expenditures of: \$14,835,378

Expenditures Exceeding Revenues of: \$ (100,939)

and Ending Fund Balance of: \$ 5,753,578

to include:

Non-Spendable:\$0

Restricted: \$0

Committed: \$732,000 Facilities, Technology, Transportation and Curriculum capital expenditures

*this increases the Committed Fund Balance by \$67,000, changing the total to \$732,000

Assigned: \$0

Unassigned: \$5,021,578

M. 2025-26 Student Activities Fund Budget Projection – Roll Call Vote

LAWTON COMMUNITY SCHOOLS
Student Activities Fund

Prepared by Kyler Watson - 6/9/25

ACCOUNT TITLE	Proposed 2024-25	Amended 2024-25	Proposed 2025-26
Local Sources	\$ 225,000	\$ 215,395	\$ 225,000
Total Revenue	\$ 225,000	\$ 215,395	\$ 225,000
Student Activities	\$ 225,000	\$ 232,067	\$ 225,000
Total Expenditures	\$ 225,000	\$ 232,067	\$ 225,000
Excess (Deficiency) of Revenues over Expenditures:	\$ -	\$ (16,672)	\$ -
Beginning Fund Balance:	\$ 174,292	\$ 133,886	\$ 117,214
Ending Fund Balance:	\$ 174,292	\$ 117,214	\$ 117,214

Motion: Riggs

Support: Carroll

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

STUDENT ACTIVITIES FUND BUDGET PROJECTION

FISCAL YEAR 2025-2026

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Student Activities Fund budget for fiscal year 2025-2026:

Revenues of: \$225,000.00

Expenditures of: \$225,000.00

Excess Expenditures of: \$ 0.00

and

Ending Fund Balance of: \$117,214.00

N. 2025-26 Food Service Fund Budget Projection – Roll Call Vote

FOOD SERVICE

Prepared by Kyler Watson - 6/6/2025

ACCOUNT TITLE	6/12/2024	6/19/2025	Variance from Projected	6/19/2025	Variance from 2024-25
	Projected BUDGET 2024-2025	AMENDED BUDGET 2024-2025		Projected BUDGET 2025-2026	
Interest	\$ 8,400	\$ 6,371	\$ (2,029)	\$ 7,000	\$ 629
Breakfast/Lunch Sales	\$ 13,750	\$ 10,703	\$ (3,047)	\$ 10,703	\$ -
Catering	\$ 20,030	\$ 27,386	\$ 7,356	\$ 21,500	\$ (5,886)
Credit Card Fee Revenue	\$ 340	\$ 160	\$ (180)	\$ 160	\$ -
Food Refunds/Rebates	\$ 3,140	\$ 4,700	\$ 1,560	\$ 4,700	\$ -
State Aid	\$ 264,350	\$ 195,121	\$ (69,229)	\$ 195,121	\$ -
Federal Aid	\$ 827,460	\$ 921,996	\$ 94,536	\$ 921,996	\$ -
Supply Chain Assistance Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Non-cash Commodities	\$ 55,000	\$ 58,241	\$ 3,241	\$ 58,241	\$ -
Miscellaneous	\$ 500	\$ 30,000	\$ 29,500	\$ 30,000	\$ -
TOTAL HOT LUNCH REVENUES	\$ 1,192,970	\$ 1,254,678	\$ 61,708	\$ 1,249,421	\$ (5,257)
TOTAL SALARY OF OPERATION	\$ 258,577	\$ 296,494	\$ 37,917	\$ 331,906	\$ 35,412
TOTAL EMPLOYEE BENEFITS	\$ 103,847	\$ 126,794	\$ 22,947	\$ 133,936	\$ 7,142
TOTAL PURCH/CONT. SERVICES	\$ 4,168	\$ 2,588	\$ (1,580)	\$ 4,168	\$ 1,580
TOTAL REPAIR & MAINTENANCE	\$ 8,000	\$ 5,440	\$ (2,560)	\$ 8,000	\$ 2,560
TOTAL SUPPLIES & MATERIALS	\$ 490,700	\$ 534,188	\$ 43,488	\$ 545,700	\$ 11,512
TOTAL CAPITAL OUTLAY	\$ 201,000	\$ 273,567	\$ 72,567	\$ 81,556	\$ (192,011)
TOTAL OTHER EXP./TRANS.	\$ 60,920	\$ 63,606	\$ 2,686	\$ 64,161	\$ 555
TOTAL OUTGOING TRANSFERS	\$ 63,800	\$ 75,100	\$ 11,300	\$ 76,000	\$ 900
TOTAL HOT LUNCH EXPENSES	\$ 1,191,012	\$ 1,377,777	\$ 186,765	\$ 1,245,427	\$ (132,350)
Excess (Deficiency) of Revenues over Expenditures:	\$ 1,958	\$ (123,099)		\$ 3,994	
Beginning Fund Balance 7/1:	\$ 529,843	\$ 572,655		\$ 449,556	
Ending Fund Balance 6/30:	\$ 531,801	\$ 449,556		\$ 453,550	
GASB 54 Required Fund Balance Designations:					
<i>Non-Spendable</i>					
<i>Restricted</i>					
Committed	\$ 50,000	\$ 50,000		\$ 50,000	
Assigned	\$ 481,801	\$ 399,556		\$ 403,550	
Unassigned					

Motion: Pursley

Support: Cronenwett

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

FOOD SERVICE FUND BUDGET PROJECTION

FISCAL YEAR 2025-2026

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Food Service Fund budget for fiscal year 2025-2026:

Revenues of: \$1,249,421

Expenditures of: \$1,245,427

Excess Expenditures of: \$ 3,994

and

Ending Fund Balance of: \$ 453,550

to include:

Non-Spendable: \$0

Restricted: \$0

Committed: \$50,000 for summer cash flow

Assigned: \$0

Unassigned: \$403,550

O. 2025-26 Lawton Little Learners Fund Budget Projection – **Roll Call Vote**

**Lawton Little Learners
2024/2025 Amended Budget
Community Service Fund Summary**

updated 6/9/2025

Account Description
Community Service Fund 23

Revenues:

Tuition & Fees \$ 114,300
Transfer in from General Fund \$ 76,629
Fund Revenues **190,929**

Expenditures:

Instruction

Staffing 164,402 192,453
Total Instruction: **164,402 192,453**

Support Services

Workshops/Training 235 500
Instructional Supplies 1,292 4,000
Total Support Services: **1,527 4,500**

Initial Purchase of Supplies

25,000 -

Total Fund Expenditures

190,929 196,953

Excess/(Deficiency) Revenues/Expenditures:

- -

Prior Year-End Fund Balance:

- -

Projected Current Year-End Fund Balance:

\$ - \$ -

Motion: Riggs

Support: Pursley

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

LAWTON LITTLE LEARNERS FUND BUDGET PROJECTION

FISCAL YEAR 2025-2026

RESOLUTION FOR ADOPTION

BY THE BOARD OF EDUCATION

OF LAWTON COMMUNITY SCHOOLS

Presented June 16, 2025

RESOLVED, that the Lawton Community Schools Board of Education approves a projected Lawton Little Learners Fund budget for fiscal year 2025-2026:

Revenues of: \$196,953

Expenditures of: \$196,953

Excess Expenditures of: \$ 0

and

Ending Fund Balance of: \$ 0

P. Addition of Athletic Trainer to 2025-26 Budget – **Roll Call Vote**

Motion: Riggs

Support: Pursley

Carried: 4-2, 1 absent

Ayes: Hitchcock, Pursley, Riggs, Smith

Nays: Carroll, Cronenwett

“RESOLVED, that the Lawton Community Schools Board of Education approves the addition of Athletic Training services through a 3rd party agreement for the 2025-26 school year which will have an estimated net expense of \$26,000.”

9. **FORUM TIME**

Baseball Village Property inquiry – undecided on what will happen; concern regarding housing development and the effects on the school; Cronenwett – little league and village are working together, high water table may effect development, developers will likely stay away

10. **CLOSED SESSION – Roll Call Vote**

The board went into Closed Session at 7:52pm and returned to Open Session at 8:48pm.

Motion: Riggs

Support: Smith

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education go into Closed Session to consider a periodic personnel evaluation as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(a).”

11. **OPEN SESSION**

Motion: Riggs

Support: Pursley

Carried: 6-0, 1 absent

“RESOLVED, that the Lawton Community Schools Board of Education return to Open Session.”

12. **NEW BUSINESS** – Continued

A. Superintendent Evaluation

Motion: Riggs

Support: Carroll

Carried: 6-0, 1 absent

“RESOLVED, that the Lawton Community Schools Board of Education approves the evaluation of Superintendent Bandfield for the 2024-2025 school year as presented.”

B. Superintendent Contract – **Roll Call Vote**

Motion: Smith

Support: Pursley

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education approves the contract of the Superintendent as presented.”

C. Administrative Salary Schedule – **Roll Call Vote**

Motion: Smith

Support: Pursley

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education approves the Non-Union Administrative Salary Schedule as presented.”

D. Administrative Wage Increase – **Roll Call Vote**

Motion: Smith

Support: Pursley

Carried: 6-0, 1 absent

Ayes: Hitchcock, Carroll, Cronenwett, Pursley, Riggs, Smith

Nays: None

“RESOLVED, that the Lawton Community Schools Board of Education approves the wage increase for the members of the administrative group by a total of \$44,862.60 for the 2025-26 school year.”

10. **ADJOURNMENT**

The meeting adjourned at 8:50pm.

Submitted by: _____

Larissa Hunt, Lawton Community Schools Board of Education Secretary

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Approval of Minutes

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the June 16, 2025 Regular Meeting Minutes as presented."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Hire Resolution – McCartney – MS Secretary

Dave Williams is recommending Pamela McCartney be hired as a MS Secretary. Six candidates applied and six were interviewed.

Pamela is highly organized and will develop systems to keep Lawton Middle School functioning at a high level. She brings lots of experience to the position that will enhance the logistics of Lawton Middle School. Additionally, Pamela showed the characteristics of being a self-starter and a problem solver.

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Pamela McCartney as a MS Secretary."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Hire Resolution – Cangemi – MS Art Teacher

Dave Williams is recommending Skyler Cangemi be hired as a MS Art Teacher. Seven candidates applied and five were interviewed.

Ms. Cangemi was very mature and well-spoken during her interview. She was knowledgeable about art education and open-minded to suggestions on how to get better. Furthermore, she is highly likely to collaborate really well with the rest of the staff.

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Skyler Cangemi as a MS Art Teacher pending successful completion of criminal background checks."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Hire Resolution – Kelly – Special Education Paraprofessional

Heather Olson is recommending Shelly Kelly be hired as a Special Education Paraprofessional for the Elementary. Three candidates applied and three were interviewed.

Shelly Kelly is a parent of 3 of our LES students. She is new to Lawton and has been with us for 2 years. Shelly has always shown great interest in partnering with us to support her children in the school setting. Shelly has a passion for connecting with students and finding ways to support them in all settings. She is currently working on a criminal justice pathway and is eager to work in the schools during the day so she can have a schedule that mirrors her children's schedule. We are excited to have her join our LES team!

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Shelly Kelly as a Special Education Paraprofessional for the Elementary School pending successful completion of criminal background checks."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Hire Resolution – Markle – Special Education Paraprofessional

Heather Olson is recommending Sabrina Markle be hired as a Special Education Paraprofessional for the Elementary. Three candidates applied and three were interviewed.

Sabrina Markle is a valued parent and active member of the Lawton Community. She has worked in our food service department and also subbed as an aide in our elementary building. Sabrina showed interest in learning more about how to support students while she supervised the cafeteria during lunchtime. She attended meetings with our Dean of Students to get more information about how to improve behavior and build lasting relationships with kids. She is excited about continuing that work now in the school setting while working in a special education classroom. We are excited to have her join our LES team!

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Sabrina Markle as a Special Education Paraprofessional for the Elementary School pending successful completion of criminal background checks."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Hire Resolution – Wilson – MS One-to-One Paraprofessional

Dave Williams is recommending Sarah Wilson be hired as a MS One-to-One Paraprofessional. Two candidates applied and one was interviewed.

Ms. Wilson comes with experience to our school. She will do a great job working with our student at the school. This will help this student become more successful and prosper at our environment at Lawton Middle School.

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Sarah Wilson as a MS One-to-One Paraprofessional."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Resignation Resolution – Kline – 7th Grade Girls Volleyball

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Carrie Kline as a 7th Grade Girls Volleyball Head Coach effective July 7, 2025."

Recommendation

In view of the research, we believe it is in the best interest of our students for Lawton Community Schools to establish a high school learning environment free of cell phones. Therefore, at the start of the 2025-2026 Lawton High School students will no longer be allowed to use cell phones or any supporting electronic devices (e.g. earbuds, smartwatches, etc.) at any time during the school day (8:00am - 2:50pm) while at school. This includes but is not limited to passing time and lunch.

At the beginning of the 2025-26 school year, a policy & procedure similar to the middle school's will be implemented in the high school. Students will not be permitted to use cell phones during the school day without explicit permission from the LHS administration. The only exceptions to this will be circumstances related to physical health and must be accompanied by a note from a practicing medical provider explaining the necessity (i.e., monitoring blood sugar levels for a diagnosed condition).

Consequences for violations of the cell phone policy

High School

1. First offense
 - a. The student's cell phone will be confiscated by a staff member and held in the main office until the end of the school day. Before being allowed to pick up his/her phone at the end of the day, the student must discuss and review the cell phone policy with a staff member.
2. Second offense (and all beyond)
 - a. The student's cell phone will be confiscated and held in the main office until the student's parents are able to pick it up from the school during school office hours. Additionally, the student will be issued 2 lunch detentions.

Points of emphasis

1. Refusal to surrender a cell phone or other electronic device when directed to do so by a staff member, teacher or administrator (or an attempt to deceive by surrendering a "burner" phone) is a serious violation. This behavior may result in more serious consequences including but not limited to social probation (like not being allowed to attend athletic events or school dances) or out of school suspension.
2. Lawton Community Schools is not responsible for lost or stolen phones or any supporting electronic devices (e.g. chargers, portable power supplies, earbuds, smart watches, etc.)
3. Cell phones are prohibited from use in classrooms and any other area in the building unless otherwise specifically instructed to use the device by the teacher.
 - a. Use of wireless earbuds and other supporting electronic devices are not permitted during the school day. Headphones (earbuds) with cords may be used with Chromebooks for academic purposes pending teacher approval.

4. Social probation may include but is not limited to loss of privileges/participation at dances, homecoming, club activities and membership (e.g. NHS, Student Council), attendance of athletic events, etc.
5. As always, phones are available in the office of each school should a student need to contact a parent or guardian (or vice/versa).
6. If there is a classroom emergency, teachers will have access to their personal cell phones and the Smart Boot security system. The office can contact individual classrooms via classroom phones.
7. Official policy and procedure language will be drafted and included in the LHS Student Handbook over the coming summer.

[Cell Phone Strategies of Area Schools](#)

Research

In a recently published study of more than 4000 American teens, 31.3% had increasing addictive use trajectories for social media and 24.6% for mobile phones over a 4 year period. These characteristics were associated with elevated risks of suicidal behaviors and worse mental health.

Xiao Y, Meng Y, Brown TT, Keyes KM, Mann JJ. Addictive Screen Use Trajectories and Suicidal Behaviors, Suicidal Ideation, and Mental Health in US Youths. *JAMA*. Published online June 18, 2025. doi:10.1001/jama.2025.7829

In a study evaluating 918 students in grades 7 through 12 in a midwest school district, researchers found that high levels of cell phone use is “associated with poorer academic performance.” Additionally, “it is the nature of adolescents’ Smartphone use (e.g. dependence) and not solely hours of social media use that best associates with academic performance.” Domoff SE, Foley RP, Ferkel R. Addictive phone use and academic performance in adolescents. *Hum Behav & Emerg Tech*. 2019; 1-6. <https://doi.org/10.10023/hbe2.171>

Another study concludes that access to “smartphones in the classroom has a negative effect on levels of course comprehension and the psychological state of students during lecture.” According to the researchers, when smartphones were physically removed during class, students demonstrated higher levels of course comprehension and lower levels of psychological anxiety. These things are related to two explanations. One, the “barrage of alerts” on phones causes distraction, and two, smartphones can create anxiety related to “fear of missing out as students notice other things going on amongst friends when they are in class.”

Huey M, Giguere D. The Impact of Smartphone Use on Course Comprehension and Psychological Well-Being in the College Classroom. *Innov High Educ*. 2023;48(3):527-537. doi: 10.1007/s10755-022-09638-1. Epub 2022 Nov 18. <https://pmc.ncbi.nlm.nih.gov/articles/PMC9676861/>

Finally, a meta-analysis cites a set of studies that show that teen overuse of mobile devices leads to “poor sleep quality,” “everyday inattention,” “attention deficit and academic

procrastination,” “deterioration of personal relationships,” and “negative academic performance.” In fact, there are statistically significant effects of excessive smartphone use on learning (things like sending messages, talking and chatting, multitasking in class). Importantly, the more students use their phones, the greater the potential for negative effects on academic success.

Sunday, O. J, Adesope, O. O., Maarhuis, P. The effects of smartphone addiction on learning: A meta-analysis. Computers in Human Behavior Reports, Volume 4, 2021, 100114, ISSN 2451-9588. <https://www.sciencedirect.com/science/article/pii/S2451958821000622>

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Cell Phone Policy

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the cell phone policy for the High School as presented."



Committee Report Form

Committee: Facilities, Athletics, Student Activities

Date of Meeting: 7.14.25 @ 6:00 - Admin Office / Tour

Committee Members attending: Cronenwett, Riggs, Smith

Administrator(s) attending: Bandfield, Turner

Type of committee report:

X	Reporting/updating
X	Recommending board action

Brief background of committee issues/area reporting:

The committee met to discuss a few items on Monday July 14th.

The Committee did a tour of the grounds of the district to look at different projects that have been completed, in progress, or potential future items.

Additional items discussed were:

- Purchase of a Freezer for Food Service
 - Purchase was in the 24-25 Amended Budget, and the committee continues to support the purchase and there will be a resolution for approval following the committee report to maintain these positions.
- Operations CapEx 5 Year Plan
- HS Gym Painting
 - Approved amount in 24-25 CapEx was for Scraping and Painting and the Committee is considering a more involved option. Company will be testing prior to providing a quote to consider.
- HS Entrance / Hallway Upgrades\
 - Ideas have been explored previously to provide some appearance improvements, and Mr. Bandfield presented the first wave of potential improvements. The Committee will have continued conversations.
- MS Coaches - Additional Coaches

- This was Board approved in 24-25 for a 1 year trial and there will be a resolution for approval following the committee report to maintain these positions.

**CHAIR DOES NOT NEED TO READ THE FOLLOWING BOARD ACTIONS AS THEY
WILL BE RESOLUTIONS AFTER THE COMMITTEE REPORT**

RECOMMENDED BOARD ACTION:



STAFFORD-SMITH, Inc.

COMMERCIAL REFRIGERATION • FOOD SERVICE EQUIPMENT • HEATING & AIR CONDITIONING
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Date: 6/17/2025

Customer Name: LAWTON MIDDLE SCHOOL

ATTN: BILL MAURY

RE: INSTALL WALK IN BOX AND REFRIGERATION FOR WALK IN BOX.

All work to be performed during normal business hours 7am -3:30pm

- QUOTE GOOD FOR 30 DAYS.
 - Due to the global supply chain issues and subsequent freight issues, Stafford Smith is not responsible for any unforeseen surcharges, price increases and other increases in cost after the order is placed. These costs will be passed on to the customer. Proof of these increases can be surrendered upon request.
 - PLAN REVIEW/STAMPED ENGINEERED DRAWINGS **TOTAL \$ 7,500.00**
 - BUILDING PERMIT **TOTAL \$660.00**
 - CONCRETE PAD FOR WALK-IN FREEZER AND CONDENSING UNITS **TOTAL \$ 9,765.00**
 - COST OF NEW 12' 6" X 7' 9" X 8'6" OUT DOOR WALK IN FREEZER WITH A FLOOR.
TOTAL: \$ 23,705.00
 - **FREIGHT FOR WALK IN TO KALAMAZOO. TOTAL \$ 1,615.00**
 - DELIVER & SET UP WALK IN FREEZER BOX ON SITE INSTALL MEMBRANE ROOF & FLASH.
TOTAL: \$ 5,162.00
 - COST OF NEW BCH0035HP OUTDOOR CONDENSING UNIT AND BEL100 EVAP COIL.
TOTAL: \$ 9,529.00
 - COST OF 4 YEAR COMPRESSOR ONLY EXTENDED WARRANTY. **TOTAL: \$ 837.00**
 - INSTALL COST FOR REFRIGERATION SYSTEM FOR WALK IN. **TOTAL: \$ 7,485.00**
- INCLUDES : HANG EVAPORATOR COIL AND DRAIN , SET CONDENSING UNIT NEXT TO WALK IN ON A STAND (INCLUDED) RUN REFRIGERATION PIPE FOR WALKIN BOX FIGURED AT 10FT OF PIPE). START UP AND ADJUST WALK INS.(REFRIGERANT INCLUDED)
- ELECTRICAL INSTALL FOR WALK-IN FREEZER REFRIGERATION SYSTEM AND WALK-IN SYS
TOTAL: \$ 6,045.00

Total : \$ 72,303.00 PLUS MICHIGAN APPLICABLE/SALES TAX, IF REQUIRED.

3414 S. BURDICK ST.
KALAMAZOO, MI 49001

269-343-1240
269-343-2509 FAX

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TERMS: Upon receipt of application and credit approval, terms are as follows: Signed order, 50% down payment with net balance due upon receipt of invoice unless prior arrangements have been made with our credit department. Progressive payments will be due in full upon receipt of the invoice. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain a security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid. Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 ½% per month, collection costs, and attorney fees.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within thirty (30) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver waits for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

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I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

Accepted by:

(Print Name and Title) _____

Date: _____

On behalf of: _____ (Full Corporate name)

Signature: _____

Stafford-Smith, Inc. Account Executive:

Print Name: _____

Date: _____

Signature: _____

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MISHAWAKA, IN
TRAVERSE CITY

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Purchase of MS Freezer

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves the purchase of a walk-in freezer for the Middle School at the estimated price of \$72,303."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Letter of Agreement – MS Boys & Girls Basketball Coach

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves supporting a letter of agreement with the LEA for a paid coach (4.75%) for the Boys & Girls Middle School Basketball for the grade level that has 16 or more players with the intention of adding a 2nd team."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Closed Session

RECOMMENDED BOARD ACTIONS:

"RESOLVED, that the Lawton Community Schools Board of Education go into Closed Session to consider the dismissal, suspension, or disciplining of a student, as allowed by the Open Meetings Act, P.A. 267 of 1976 8(b). Closed session requested by student."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Open Session

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education return to Open Session."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Reinstatement Resolution

Reinstatement Committee Recommendation:

On Monday, June 30, 2025, The Reinstatement Committee consisting of 2 Board Members, Administrator, teacher, and parent reviewed the reinstatement request of permanently expelled Student #20291117.

Option 1

The committee recommends to the Lawton Board of Education **non-reinstatement** for permanently expelled Student #20291117 at Lawton Community Schools. The committee is open to future reinstatement requests annually if the student inquires about reinstatement in the future.

Option 2

Against committee recommendation, the Lawton Board of Education is in support of (unconditional reinstatement/conditional reinstatement) for permanently expelled Student #20291117 at Lawton Community Schools. The committee is open to future reinstatement requests annually if the student inquires about reinstatement in the future.

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education is in support of the Reinstatement Committee's recommendation for non-reinstatement for permanently expelled Student #20291117, and is open to the committee reviewing future reinstatement requests for this student annually."

"RESOLVED, that the Lawton Community Schools Board of Education is in support of (unconditional reinstatement/conditional reinstatement) for permanently expelled Student #20291117, and is open to the committee reviewing future reinstatement requests for this student annually."

TO: Board of Education
FROM: Ben Bandfield
DATE: July 21, 2025
SUBJECT: Facility Assessment Resolution

RECOMMENDED BOARD ACTION:

"RESOLVED, that the Lawton Community Schools Board of Education approves selecting _____ for performing a facility assessment. Mr. Bandfield will make the proper arrangements in initiating the agreement."