



Regular Board of Directors Meeting

Monday, May 18, 2015 at 7:00 PM

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537

1. Call the meeting to order

Speaker(s): Don Ellison or Designee

Rationale:

LEADERSHIP • SERVICE • SUPPORT - ESU 7 Mission Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Directors. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Directors were taken while the convened hearing was open to the attendance of the public.

1.1. Notification of Open Meetings Law

Speaker(s): Don Ellison or Designee

Rationale: This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

Speaker(s): Don Ellison or Designee

1.3. Pledge of Allegiance

Speaker(s): Don Ellison or Designee

2. Public Forum

2.1. Welcome Visitors

Speaker(s): Don Ellison or Designee

2.2. Public Comment

Speaker(s): Don Ellison or Designee

Rationale: The board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the board on a certain agenda item must notify the Educational Service Unit administrator prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Public Participation in Board Meetings **Policy 1.02.02**

3. Approval of Agenda

Speaker(s): Don Ellison or Designee

Rationale: The sequence of agenda topics is subject to change at the discretion of the board. Discussion Item Americorps Presentation has been moved to Item III.A. in order to accommodate for guest speakers.

Order of Business, Regular Meetings **Policy 1.02.01**

Recommendation: Discuss, consider and take any necessary action to approve agenda as amended.

Recommended Motion(s):

Agenda as amended Passed with a motion by Board Member #1 and a second by Board Member #2.

3.1. Americorps Presentation

Speaker(s): Americorps

Rationale: The Americorps NNNC will provide information to the board about their program and the projects they are completing for ESU 7.

4. Approval of Minutes

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve the minutes as presented.

Recommended Motion(s):

Minutes as corrected Passed with a motion by Board Member #1 and a second by Board Member #2.

5. Action Items

Speaker(s): Don Ellison or Designee

5.1. Board Absences

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take action to approve the board absences.

Recommended Motion(s):

Motion to approve absent board directors Passed with a motion by Board Member #1 and a second by Board Member #2.

5.2. Treasurer's Report

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve Treasurer's Report as presented.

Recommended Motion(s):

Treasurer's Report as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Presentation of Bills

Speaker(s): Don Ellison or Designee

Rationale: The summary of bills for the current month total:\$638,178.17 - Bills #61252 through #61426

Inservice bills total: \$55.96

SPED Arrears: CPS March billing \$7,941.28, ESU 6 \$2,702.54, Grand Island \$498.29, Leigh \$5,965.16

TECH Arrears: Cross Co. \$158.75, East Butler \$372.50, Humphrey \$1,401.25, Lakeview \$687.50,

Schuyler \$1,488.90, St. John Lutheran \$177.57

Recommendation: Discuss, consider and take all necessary action to approve bills as presented.

Recommended Motion(s):

Bills as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.4. SPED Contract

Speaker(s): Darus Mettler

Rationale:

Meghan McKeone-Schwank is a school psychology intern from the University of Nebraska at Kearney. Meghan holds a Bachelor of Arts Degree in Education from the University of Nebraska at Kearney and is working towards completing an Education Specialist Degree in School Psychology. Her most recent work experiences include being a graduate assistant in the Counseling and School Psychology Department at UNK, as well as teaching summer school at Lexington Public Schools. Meghan's husband is a native of Columbus, and they will be moving to Columbus in May.

Recommendation: Discuss, consider and take action to approve contract for Meghan McKeone-Schwank, School Psychologist Intern.

Recommended Motion(s):

School Psychologist Intern Contract for Meghan McKeone-Schwank (2015-2016) Passed with a motion by Board Member #1 and a second by Board Member #2.

5.5. SPED Contract

Speaker(s): Darus Mettler

Rationale:

Cassandra Prothman will be a second year school psychologist, joining our team from ESU 8 where she has been employed since her internship. Cassie grew up outside of Columbus and currently resides in Norfolk. Cassie holds a Bachelor of Science Degree in Psychology from the University of Nebraska at Omaha, and an Education Specialist Degree in School Psychology from the University of Nebraska at Kearney. While at ESU 8, Cassie was a member of the Autism Spectrum Disorders Team and gained experience working with the Response to Intervention (RTI) Model. Cassie is interested in professional development and exploring leadership opportunities.

Recommendation: Discuss, consider and take action to approve contract for Cassandra Prothman, School Psychologist

Recommended Motion(s):

School Psychologist contract for Cassandra Prothman, (2015-2016) Passed with a motion by Board Member #1 and a second by Board Member #2.

5.6. SLP Coordinator/ILCD Facilitator Position

Speaker(s): Darus Mettler

Rationale: Request to offer candidate for SLP Coordinator/ILCD Facilitator to begin at step 10 on salary schedule. Excerpt from 2015-2016 Master Agreement is below:

II. Salary Schedule Initial Placement

Initial placement of a newly hired employee with no teaching experience shall be on step one (1) of the index schedule. For a newly hired employee with previous teaching experience, the Board shall credit the employee with each year of previous full-time teaching experience, up to seven (7) years, which the employee earned serving in an accredited school system. Up to two (2) years may be added to the salary schedule for experience gained in a non-educational work setting that is directly related to a teaching assignment that has been identified by the administrator as having scarce applicants.

Recommendation: Discuss, consider and take action to approve request to offer candidate for SLP Coordinator/ILCD Facilitator to begin at step 10 on salary schedule.

Recommended Motion(s):

Request to offer candidate for SLP Coordinator/ILCD Facilitator to begin at step 10 on salary schedule Passed with a motion by Board Member #1 and a second by Board Member #2.

5.7. ESUCC Master Services Agreement

Speaker(s): Larianne Polk

Rationale: The 2015-2016 ESUCC Master Services Agreement has been received and is attached. The document includes the Master Services Agreement and a summary of fees and projects.

Recommendation: Discuss, consider and take action to approve the Master Services Agreement for ESUCC for 2015-2016.

Recommended Motion(s):

Approval of Master Services Agreement for ESUCC for 2015-2016 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.8. Second Reading of Policy 3.01 Term of Work Agreements

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve the second reading of Policy 3.01 Term of Work Agreements as presented.

Recommended Motion(s):

After second reading, Policy 3.01 Term of Work Agreements Passed with a motion by Board Member #1 and a second by Board Member #2.

5.9. First Reading of Policy 2.14 Disposition of Materials and Equipment

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve the first reading of Policy 2.14 Disposition of Materials and Equipment as presented and advance it to the next meeting for second reading.

Recommended Motion(s):

First reading of Policy 2.14 Disposition of Materials and Equipment and its advancement to the June meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

5.10. Disposition of Inventory

Speaker(s): Don Ellison or Designee

Rationale: A complete list of the obsolete titles will be available at the meeting.

Recommendation: Discuss, consider and take action to remove items from inventory as presented.

Recommended Motion(s):

Removal of items presented from inventory Passed with a motion by Board Member #1 and a second by Board Member #2.

5.11. Stipends Review

Speaker(s): Don Ellison or Designee

Rationale: The board has conducted an annual review of the stipend payment procedure for the various grants that involve ESU 7. Current status is a payment of \$15 per hour that is made to teachers for various grant projects up to a maximum of \$105 to be paid for any given day.

Recommendation: Discuss, consider and take action to review current stipend procedures and make adjustments accordingly.

Recommended Motion(s):

Current stipend payment of \$15.00 per hour for various grant projects up to a maximum of \$105 to be paid for any given day will remain the same Passed with a motion by Board Member #1 and a second by Board Member #2.

5.12. Classified/Non-Certificated Contracts 2015-2016

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take action to approve classified contracts for 2015-2016 for Debbie Adams, Chris Chvala, Janet Ciboron, Travis Kassing, Joan Hasebrook, Kerri Jo Krivohlavek, Nathan Pfeifer, Michele Sells, Linda Shefcyk, Nancy Smith, Cindy Wieser, Paulette Wieser, Angie Arndt, Mary Brakenhoff, Janell Brook, Tiffany Egger, Megan

Graybill, Terri Hoesly, Kris Johnson, Megan Kassing, Becky Luchsinger, Melissa Olson, Traci Weverka, Cen7ter Tech

Recommended Motion(s):

Classified contracts for 2015-2016 for Debbie Adams, Chris Chvala, Janet Ciboron, Travis Kassing, Joan Hassebrook, Kerri Jo Krivohlavek, Nathan Pfeifer, Michele Sells, Linda Shefcyk, Nancy Smith, Cindy Wieser, Paulette Wieser, Angie Arndt, Mary Brakenhoff, Janell Brook, Tiffany Egger, Megan Graybill, Terri Hoesly, Kris Johnson, Megan Kassing, Becky Luchsinger, Melissa Olson, Traci Weverka, Cen7ter Tech Passed with a motion by Board Member #1 and a second by Board Member #2.

5.13. Summer Migrant Education Staff

Speaker(s): Dee Condon

Rationale:

Recommendation: Discuss, consider and take action to approve work agreements for Summer Migrant Education Teachers: Mark Brady, Mytzy Rodriguez-Kufner, Cynthia Lorentzen, Kathryn Parlane, Brisa Sanchez, Dana Schultz; Paras: Janelle Brock, Jana Coble, Susan Doehling, Cory Waite, Rhonda Williams

Recommended Motion(s):

Work agreements for Summer Migrant Education Staff of Mark Brady, Mytzy Rodriguez-Kufner, Cynthia Lorentzen, Kathryn Parlane, Brisa Sanchez, Dana Schultz, Janelle Brock, Jana Coble, Susan Doehling, Cory Waite, Rhonda Williams Passed with a motion by Board Member #1 and a second by Board Member #2.

5.14. Early Board Meeting Schedule for Summer

Speaker(s): Don Ellison or Designee

Rationale: During the April Board Meeting, it was suggested to consider scheduling the June, July and August Board Meetings at an earlier time on the already scheduled dates. The Board will discuss this possibility and make a decision as to this matter along with the specified time.

Recommendation: Discuss, consider, and take any necessary action to approve the Summer Board Meeting Schedule.

6. Discussion Items

6.1. Budget Committee Update

Speaker(s): Chairman Terry Fusco

Rationale: Budget committee met to discuss in detail the budget worksheets for each department completed to date. Chairman Fusco will review the summary with the board. The committee will meet again June 15, 2015.

6.2. AdvancED Update

Speaker(s): Professional Services Team

Rationale: Professional Services Team will report on progress of the goals as identified from AdvancED recommendations and Strategic Planning.

6.3. Spotlight School

Speaker(s): Barb Friesth

Rationale: The board will be updated as to the Leadership, Services, and Support provided to Central City.

6.4. Board Reports

Speaker(s): Don Ellison or Designee

Rationale: The ESU 7 Board will discuss the board visits completed this 2014-2015 school year and make any recommendations for future visits.

Bob Norvell will report on recent NESUBA Meeting.

6.5. NETA and AQuESTT

Speaker(s): Don Ellison or Designee

Rationale: ESU staff will report on insights gained from the NETA and AQuESTT Conferences.

6.6. Administrator's Report

Speaker(s): Larianne Polk

Rationale: Vacation Leave Report

Facilities Update

Statewide Update

Administrator's Goals

Board Retreat Date June 18

ESUCC Update

Americorps Update

Legislative Update

7. Adjournment

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Motion to adjourn.

Recommended Motion(s):

Adjournment of meeting at pm Passed with a motion by Board Member #1 and a second by Board Member #2.

Created by: Katy McNeil, Secretary to the ESU 7 Board of Directors