



Regular Board of Directors Meeting

Monday, May 16, 2016 at 5:30 PM

Educational Service Unit 7, Oak Room
2657 44th Avenue
Columbus, NE 68601-8537

1. Call the meeting to order

Speaker(s): Don Ellison or Designee

Rationale:

LEADERSHIP • SERVICE • SUPPORT - ESU 7 Mission Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public on ESU 7 website www.esu7.org and posted at location of meeting. Notice of this meeting was also given in advance to all members of the Board of Directors. Availability of the agenda and purpose of the hearing was communicated in the advance notice of the meeting and in the notice to the members of this hearing. All proceedings of the Board of Directors were taken while the convened hearing was open to the attendance of the public.

1.1. Notification of Open Meetings Law

Speaker(s): Don Ellison or Designee

Rationale: This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the meeting room.

1.2. Roll Call

Speaker(s): Don Ellison or Designee

1.3. Pledge of Allegiance

Speaker(s): Don Ellison or Designee

2. Public Forum

2.1. Welcome Visitors

Speaker(s): Don Ellison or Designee

2.2. Public Comment

Speaker(s): Don Ellison or Designee

Rationale: The board has the discretion to limit the amount of time set aside for public participation.

Citizens wishing to address the board on a certain agenda item must notify the Educational Service Unit administrator prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Public Participation in Board Meetings **Policy 1.02.02**

3. Approval of Agenda

Speaker(s): Don Ellison or Designee

Rationale: The sequence of agenda topics is subject to change at the discretion of the board. Discussion Item Americorps Presentation has been moved to Item III.A. in order to accommodate for guest speakers.

Order of Business, Regular Meetings **Policy 1.02.01**

Recommendation: Discuss, consider and take any necessary action to approve agenda as amended.

Recommended Motion(s):

Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

4. Approval of Minutes

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve the minutes as presented.

Recommended Motion(s):

Minutes as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5. Action Items

Speaker(s): Don Ellison or Designee

5.1. Board Absences

Speaker(s): Don Ellison or Designee

Rationale:

Richard Stephens is absent due to a medical appointment.

Recommendation: Discuss, consider and take action to approve the board absences.

Recommended Motion(s):

Motion to approve absent board directors Passed with a motion by Board Member #1 and a second by Board Member #2.

5.2. Treasurer's Report

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to approve Treasurer's Report as presented.

Recommended Motion(s):

Treasurer's Report as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Presentation of Bills

Speaker(s): Don Ellison or Designee

Rationale:

The summary of bills for the current month total:\$739,877.70 - Bills #63251 through #63420

Inservice bills total: \$120.00

SPED Arrears: CPS \$13,467.32; Schuyler \$55,806.53

Tech Arrears: Leigh \$370.76, Howells-Dodge \$39.00, St. John Lutheran \$962.50

Excess Lodging and Meals:The Migrant team has some TRA excesses while attending the NASDME Conference in San Diego, CA. The conference was April 24-27, 2016.

Excesses by person for lodging and meals:

Dee Condon \$22.86
Cynthia Alarcon \$43.26
Darlene Rodriguez \$28.99
Gricelda Brabec \$43.11
Melinda Velecela \$37.44
Isaura Barreto \$54.19

Recommendation: Discuss, consider and take all necessary action to approve bills as presented.

Recommended Motion(s):

Bills as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.4. Professional Development Resignation

Speaker(s): Larianne Polk

Rationale: Recommendation: Discuss, consider and take any action necessary to approve the resignation of Beth Kabes, Media and Distance Learning Coordinator.

Recommended Motion(s):

Resignation of Beth Kabes, Media and Distance Learning Coordinator, Passed with a motion by Board Member #1 and a second by Board Member #2.

5.5. Migrant Education Program Resignation

Speaker(s): Larianne Polk

Rationale:

Dee Condon, Migrant Education Director, has submitted her resignation, effective June 30, 2016.

Recommendation: Discuss, consider and take action to approve resignation of Dee Condon, Migrant Education Director.

Recommended Motion(s):

Resignation of Dee Condon, Migrant Education Director Passed with a motion by Board Member #1 and a second by Board Member #2.

5.6. Migrant Education Program Contract

Speaker(s): Dee Condon or designee

Rationale:

Mayra Vargas has accepted the position of Migrant Education Program (MEP) Secretary. She has been working in the Bridgeport School District in Bridgeport, WA for almost 7 years. Currently, Mayra is a Special Programs Secretary who will bring excellent clerical skills and

experience with MEP. Mayra has experience with MEP data entry, maintaining current records of migrant students, works with the MEP grant team, implementation of programs, and coordinating MEP summer school. Another asset Mayra brings to our MEP are her bilingual abilities. Being fluent in English and Spanish has allowed her to help within her school district and develop positive relationships with the migrant community. Mayra's start date is on August 1, 2016 as she wants to ensure the MEP summer program responsibilities in Bridgeport are carried out according to district plans. We are excited to have Mayra join our team!

Recommendation: Discuss, consider and take any action necessary to approve the contracts for Mayra Vargas, Migrant Education Secretary.

Recommended Motion(s):

Contract for Mayra Vargas, Migrant Education Secretary, Passed with a motion by Board Member #1 and a second by Board Member #2.

5.7. SPED Resignation

Speaker(s): Darus Mettler

Rationale: Recommendation: Discuss, consider and take any action necessary to approve the resignation of Chloe Blankenship, Speech Language Pathologist.

Recommended Motion(s):

Resignation of Chloe Blankenship, Speech Language Pathologist Passed with a motion by Board Member #1 and a second by Board Member #2.

5.8. SPED Resignation

Speaker(s): Darus Mettler

Rationale: Recommendation: Discuss, consider and take any necessary action to approve the resignation of Brittany McWhirter, Speech Language Pathologist.

Recommended Motion(s):

Resignation of Brittany McWhirter, Speech Language Pathologist Passed with a motion by Board Member #1 and a second by Board Member #2.

5.9. SPED Resignation

Speaker(s): Darus Mettler

Rationale:

Recommendation: Discuss, consider and take any necessary action to approve the resignation of Joyce Olson, TVI & Orientation Mobility Specialist.

Recommended Motion(s):

Resignation of Joyce Olson, TVI & Orientation Mobility Specialist Passed with a motion by Board Member #1 and a second by Board Member #2.

5.10. SPED Resignation

Speaker(s): Darus Mettler

Rationale: Recommendation: Discuss, consider and take any necessary action to approve the resignation of Jessica Creal, Early Childhood-Speech/Language Pathologist.

Recommended Motion(s):

Resignation of Jessica Creal, Early Childhood-Speech/Language Pathologist Passed with a motion by Board Member #1 and a second by Board Member #2.

5.11. SPED Resignation

Speaker(s): Darus Mettler

Rationale: Recommendation: Discuss, consider and take any necessary action to approve the resignation of Janell Brock, Cen7ter Life Skills Tech.

Recommended Motion(s):

Resignation of Janell Brock, Cen7ter Life Skills Tech Passed with a motion by Board Member #1 and a second by Board Member #2.

5.12. SPED Resignation

Speaker(s): Darus Mettler

Rationale: Recommendation: Discuss, consider and take any necessary action to approve the resignation of Terri Hoesly, Cen7ter Life Skills Tech.

Recommended Motion(s):

Resignation of Terri Hoesly, Cen7ter Life Skills Tech Passed with a motion by Board Member #1 and a second by Board Member #2.

5.13. SPED Resignation

Speaker(s): Darus Mettler

Rationale:

Recommendation: Discuss, consider and take action to approve the resignation of Meghan Schwank, School Psychologist.

Recommended Motion(s):

Resignation of Meghan Schwank, School Psychologist, Passed with a motion by Board Member #1 and a second by Board Member #2.

5.14. SPED Contract

Speaker(s): Darus Mettler

Rationale:

Haley Strobel is a school psychology intern from the University of Nebraska at Kearney. She holds a Bachelor of Science degree in Child, Youth, and Family Studies with a triple minor in Psychology, Education, and Sociology from the University of Nebraska-Lincoln. Haley completed her school psychology practicum experience with the ESU 7 School Psychology Department and was an integral part of supporting two ESU 7 districts. She is internally

driven to achieve, while remaining conscientious, dependable, flexible, ambitious, and hard working. Haley is a graduate of High Plains High School and resides in her hometown of Clarks, Nebraska. The school psychology department at ESU 7 is very excited to welcome Haley to the team!

Recommendation: Discuss, consider and take any action necessary to approve the contract for Haley Strobel, School Psychologist Intern.

Recommended Motion(s):

Contract for Haley Strobel, School Psychologist Intern Passed with a motion by Board Member #1 and a second by Board Member #2.

5.15. Summer Assistant Contract

Speaker(s): Dan Ellsworth or Designee

Rationale:

Jacob Czarnick will be joining the ESU 7 staff over the summer to assist with summer maintenance and tech support tasks. Jacob will be a senior at Columbus Public, has a strong work ethic, and is anticipated to start Monday, May 23rd. Jacob's pay has been set at \$9 per hour for a maximum of 60 days.

Recommendation: Discuss, consider and take action to approve contract for Jacob Czarnick, Technology Maintenance Assistant.

Recommended Motion(s):

Contract for Jacob Czarnick, Summer Assistant as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

5.16. ESUCC Master Services Agreement

Speaker(s): Larianne Polk

Rationale: The 2015-2016 ESUCC Master Services Agreement has been received and is attached. The document includes the Master Services Agreement and a summary of fees and projects.

Recommendation: Discuss, consider and take action to approve the Master Services Agreement for ESUCC for 2016-2017.

Recommended Motion(s):

Approval of Master Services Agreement for ESUCC for 2016-2017 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.17. Reading of Policies 3.19, 3.19.01, and 3.19.02 Educational Service Unit 7
Certificated/Professional/Director Evaluation

Speaker(s): Don Ellison or Designee

Rationale:

Recommendation: Discuss, consider and take all necessary action to replace current Policies

3.19, 3.19.01, 3.19.02 with revised Policy 3.19 Educational Service Unit 7
Certificated/Professional/Director Evaluation.

Recommended Motion(s):

Replacement of current Policies 3.19, 3.19.01, 3.19.02 with revised Policy 3.19
Educational Service Unit 7 Certificated/Professional/Director Evaluation Passed with a
motion by Board Member #1 and a second by Board Member #2.

5.18. Disposition of Inventory

Speaker(s): Don Ellison or Designee

Rationale: Board must approve disposal of inventory per Policy 2.14 Disposition of Materials
and Equipment (attached).

Recommendation: Discuss, consider and take action to remove items from inventory as
presented.

Recommended Motion(s):

Removal of items presented from inventory Passed with a motion by Board Member #1
and a second by Board Member #2.

5.19. Stipends Review

Speaker(s): Don Ellison or Designee

Rationale: Annually, the board reviews the stipend payment for various grants facilitated by
ESU 7. Currently, stipends are \$15 per hour for various grant projects up to a maximum of
\$105 to be paid for any one day unless otherwise specified within the grant.

Recommendation: Discuss, consider and take action to review current stipend procedures and
make adjustments accordingly.

Recommended Motion(s):

Stipend payments provided by grants as presented Passed with a motion by Board
Member #1 and a second by Board Member #2.

5.20. Summer Migrant Education Staff

Speaker(s): Dee Condon

Rationale:

For the summer program Migrant Education will be hiring additional staff as there will be 4
programs hosted by ESU 7. There are four teachers from Mexico who will be joining the team
for 6 weeks starting May 23. The four sites are Nebraska City, Schuyler, Columbus and
O'Neill. The additional staff are: Susan Doehling, Misty Liakos, Cindy Lorentzen, Katie
Parlane, Cory Waite, Rhonda Williams, Kristen Wilton, Michael Bader, Kathleen Miller,
Paloma Arciva, Brisa Calderon, Jana Coble, Dana Schultz, and Lori Schultz.

Recommendation: Discuss, consider and take action to approve work agreements for Summer
Migrant Education Teachers: Susan Doehling, Misty Liakos, Cindy Lorentzen, Katie Parlane,

Cory Waite, Rhonda Williams, Kristen Wilton, Michael Bader, Kathleen Miller, Paloma Arciva, Brisa Calderon, Jana Coble, Dana Schultz, and Lori Schultz.

Recommended Motion(s):

Work agreements for Summer Migrant Education Staff of Susan Doehling, Misty Liakos, Cindy Lorentzen, Katie Parlane, Cory Waite, Rhonda Williams, Kristen Wilton, Michael Bader, Kathleen Miller, Paloma Arciva, Brisa Calderon, Jana Coble, Dana Schultz, and Lori Schultz Passed with a motion by Board Member #1 and a second by Board Member #2.

6. Discussion Items

6.1. Budget Committee Update

Speaker(s): Chairman Terry Fusco

Rationale: Budget committee met to begin discussions regarding budgeting process for 2016-2017 Chairman Fusco will review the summary with the Board. The committee will meet again June 20, 2016.

6.2. Board Reports

Speaker(s): Don Ellison or Designee

Rationale: Bob Norvell will report on recent NESUBA Meeting.

6.3. Administrator's Report

Speaker(s): Larianne Polk

Rationale:

Vacation Leave Report

Facilities Update

ESUCC Update - April and May 2016 Minutes are attached for your Review

Administrator's Goals are attached for your review

Board Retreat Date June 21, 2016 (Revisit)

Scorecard - Attached for your review

Educator Orientation Flyer

7. Adjournment

Speaker(s): Don Ellison or Designee

Created by: Katy McNeil, Secretary to the ESU 7 Board of Directors