

VIRGINIA PUBLIC SCHOOLS
411 SOUTH 5th AVENUE
VIRGINIA MN 55792

“Committed to excellence in academics and extracurricular activities fostering high academic achievement and enabling lifelong learning, preparing students to be engaged citizens ready for their future.”

**Board of Education Reorganization and Regular Meeting
Monday, January 13, 2014
Board Room, Roosevelt 104, 6:00 PM**

AGENDA

1. Reorganization meeting called to Order by Chair Riordan.
2. Pledge of Allegiance
The Chair will ask the members and audience to face the flag for the Pledge of Allegiance.
3. Reorganization
Nominations and votes for each office of Chair, Vice Chair, Clerk, Treasurer and Alternate Clerk will be made. The newly elected board chair will take over the reorganization meeting upon being elected and ask for nominations for each remaining office. The board chair will ask three times if there are other nominations and if none, call for the vote. After filling each of the offices, the newly elected board chair will adjourn the reorganization meeting and call to order the regular meeting.
 3. 1. Elect Chairperson.
 3. 2. Elect Vice Chairperson.
 3. 3. Elect Clerk.
 3. 4. Elect Treasurer.
 3. 5. Elect Alternate Clerk.
4. Adjourn reorganization meeting.
5. Call to Order of regular meeting by newly elected Board Chair.
6. Consider additions or deletions to the agenda.
ACTION If members have items to be added to the agenda, now is the time. **If you have items that you want removed from the agenda, or removed from the**

Consent Agenda for discussion, make the request at this time. The Chair will call for a motion and second to approve the agenda.

7. Recognition of visitors and public input regarding the meeting agenda.
The Chair will ask the audience if they have any comments on the items on the agenda. This gives the public the opportunity to comment on issues prior to Board decisions/action.
8. Consider Consent Agenda:
ACTION The Chair will ask for a motion to accept the Consent Agenda as presented or amended. With a motion and a second, the Chair will call for the vote.
 8. 1. Minutes of the December 9, 2013, regular meeting.
Please call Jane **prior** to the meeting if you have any questions.
 8. 2. Minutes of the December 16, 2013, working session.
Please call Jane **prior** to the meeting if you have any questions.
 8. 3. Minutes of the December 20, 2013, special meeting.
Please call Jane **prior** to the meeting if you have any questions.
 8. 4. Minutes of the January 3, 2014, special meeting.
Please call Jane **prior** to the meeting if you have any questions.
 8. 5. Payment of the bills.
The bill listing is attached for your review. Please call Spencer **prior** to the meeting if you have any questions.
 8. 6. Cash on Hand Finance Report.
You are approving the November report because there was only one meeting in December and this report is typically approved at the second meeting.
Please see Spencer if you have any questions.
 8. 7. Electronic Transfer Report for November, 2013.
Please contact Spencer with any questions.
 8. 8. Set ISD No. 706 mileage rate at IRS standard mileage rate as of January 1, 2014.
The IRS rate for 2014 is 56 cents per mile- business rate. The 2013 mileage rate was 56.5 cents.
 8. 9. Adoption of the 2013-2014 Seniority List for those employees governed by the VEA Agreement.
In accordance with the VEA Master Agreement Article X Section 4. Sub. 1 the school board shall approve the VEA seniority list. Members of the VEA have been given advance notice and time to review and verify the data. The

attached seniority list is recommend for school board approval.

8. 10. Extend leave of absence for bus driver Dale Peterson through December 31, 2013.

District policy, procedures, and Master Agreements have been followed.

Please approve this leave request and contact me with any questions.

8. 11. Leave of absence for paraeducator Sandra Gulan February 5 through March 19, 2014.

District policy, procedures, and Master Agreements have been followed.

Please approve this leave request and contact me with any questions.

8. 12. Six week leave of absence starting approximately January 25, 2014, for paraeducator Chrystal Olson.

District policy, procedures, and Master Agreements have been followed.

Please approve this leave request and contact me with any questions.

8. 13. Resignation of paraeducator Nancy Andrews effective December 23, 2013.

Please accept the resignation of Nancy Andrews. We thank her for her time and service with the district.

8. 14. Range Association of Municipalities & Schools 2014 membership dues in the sum of \$1,750.00.

This is the annual request for membership and dues. The District has a long standing practice of being a member of RAMS. Please approve.

8. 15. Columbus Day is not a school holiday.

This action allows the District to conduct business (school board meeting) on Columbus Day.

9. Recognition/reports:

9. 1. Walker, Giroux, Hahne LTD. 2012-2013 audit.

This is the annual fiscal audit of the school district. The district continues to have sound fiscal practice. Greg Knutson from the firm will be at the meeting to review the essential findings. The Finance Committee is meeting prior to the meeting to give a more extensive review of the audit. Please contact Spencer if you have any questions.

9. 2. Student Representative Report.

The student representative report is attached for your review.

9. 3. Parkview Learning Center Principal.

Mr. Krebsbach's report is attached.

9. 4. Superintendent.

Mr. Stender's report is attached.

9. 4. 1. Proposed Virginia Teacher Evaluation Model

Minnesota Statute 122A.40 and 122A.41 require districts to implement a teacher growth and evaluation model by July 1, 2014. Twelve school districts in the region worked collaboratively with consultants from MPAS to develop a modified version of the Minnesota Department of Education's Teacher Collaboration, Growth, and Evaluation Model. The revised model is called the Iron Country Teacher Collaboration, Growth, and Evaluation Model. The model and supporting documents are attached and you will see they are comprehensive and allow for flexibility and adjustment as deemed necessary and appropriate. This is for your preliminary review as there is one more meeting with the consultants and the local evaluation team is meeting to work out the final details. I anticipate that the school board may approve an MOU in February.

9. 4. 2. Tentative 2014-2015 Calendars

The tentative calendar reflects student contact days versus professional development days. The current calendar has 173 contact days and 7 professional development days. The 2012-2013 calendar was based on 175 contact days and 5 professional development days. This is for your review and no action is necessary.

9. 5. AFSCME Negotiations.

Attached are the minutes of the negotiations meeting on December 12, 2013 with AFSCME. The agreement is included in this agenda with a recommendation for approval. Please contact me with any questions.

9. 6. Principal Negotiations.

Attached are the minutes of the negotiations meeting on December 19, 2013 with the Virginia Principals Association. The agreement is included in this agenda with a recommendation for approval. Please contact me with any questions.

9. 7. Facilities Committee.

The January 9, 2013 meeting minutes are attached.

9. 8. Finance Committee.

Because the meeting was held after the release of BoardBook, a report will be given at the table on Monday, January 13, 2014.

9. 9. MIB & Virginia Collaborative Report.

The notes from the January 6, 2014 meeting are attached for your review.
Please contact me with any questions.

10. Administration:

10. 1. Set regular meeting dates and time.

ACTION I recommend that regular school board meetings be scheduled for the second and fourth Monday of each month except for July and December and in accordance with federal holidays. I recommend that the July school board meeting be on July 14th. I recommend that the school board meeting time be set at 6:00 p.m. Please contact me with any questions.

10. 2. Set salaries of board directors.

ACTION Currently you are reimbursed \$200 per month with the chair receiving \$250. Board members serving on a negotiating committee receive \$45 for each session lasting up to five hours and \$75 for sessions of five hours or more.

10. 3. Designate school depositories: Consider recommendation of Frandsen Bank & Trust, MSDLAF, and MNTrust/PMA.

ACTION You will need to designate the school depositories. We recommend Frandsen Bank & Trust, the Minnesota School District Liquid Asset Fund and the MNTrust/PMA. Please contact me with any questions.

10. 4. Authorize the hiring of a school attorney on an as-needed basis: Consider recommendation of Colosimo, Patchin, Kearney & Brunfelt, Ltd. and Rupp, Anderson, Squires, & Waldspurger, P.A.

ACTION Generally, the district utilizes the services of Colosimo, Patchin, Kearny & Brunfelt, Ltd. as it's primary legal council. I recommend that the secondary legal council be Rupp, Anderson, Squires, & Waldspurger, P.A. Please contact me with any questions.

10. 5. Consider authorizing the superintendent to employ additional instructional, library, maintenance, and clerical assistance as shall become necessary.

ACTION Traditionally, the superintendent has been authorized to employ additional instructional, library, maintenance, and clerical assistance as needed. Please approve the continuation of this practice. Please contact me with any questions.

10. 6. Consider authorizing school board members to attend necessary instate meetings.

ACTION You authorize school board members to attend necessary instate meetings. Please continue this practice.

10. 7. Consider authorizing the business manager and superintendent to make electronic fund transfers.
ACTION Please authorize the business manager and superintendent to make electronic fund transfers. For example, from the MSDLAF to Frandsen Bank & Trust or from savings to checking. Please approve and contact me with any questions.
10. 8. Consider authorizing the superintendent to approve instate travel requirements of employees during the school year.
ACTION Traditionally, the superintendent has been authorized to approve instate travel requirements of employees during the school year. Travel outside of Minnesota will still need to be approved by the board. The exception would be scheduled athletic activities in NW Wisconsin. Please continue this practice.
10. 9. Consider authorizing the business manager to use the current signature plate until a new plate is secured, if necessary.
ACTION If necessary, you need to authorize the use of the current signature plate with the signatures of the past Chair, Clerk and Treasurer. This will be used for 2-4 weeks until a new signature plate is in place and ready to use. Please approve.
10. 10. Consider committee memberships
ACTION These are presented to you as preliminary for review and discussion. AFSCME and VPA will not meet this next year as those contracts have been settled. A new committee has been added to work with MIB on the joint facility.
10. 11. Consider approving 2013-2015 AFSCME Master Agreement
ACTION Attached for your review and approval is the 2013-2015 AFSCME Master Agreement. The process was constructive throughout the six meetings and there was significant give and take by both parties. I thank the AFSCME (Brian Morgan, Jerry Rogers, Liz Stevens, John Reimer, & Ida Rukavina) and District (Tim Riordan, Tim Tammaro, Sony Merhar, Spencer Aune) negotiations team members for their time and collaborative effort through the negotiations process.

The contract reflects a 3% increase in 2013-2014 and a 2.5% increase in 2014-2015 and a total package increase of 4.93%. The total new cost for the two year contract is \$282,077.

10. 12. Consider approving the 2013-2015 Virginia Principals Association Agreement **ACTION** Attached for your review and approval is the 2013-2015 VPA Master Agreement. The process was constructive and complete after two meetings and there was significant give and take by both parties. I thank the VPA (Mike Krebsbach, Willie Spelts, & Laverne Hakly) and District (Tim Riordan & Sunny Merhar) negotiations team members for their time and collaborative effort through the negotiations process.

The contract reflects a 3% increase in 2013-2014 and a 2.5% increase in 2014-2015 and a total package increase of 5.38%. The total cost for the two year contract is \$40,046.

10. 13. Consider accepting a donation of \$1,800.00 from Wuori Township for the school forest.

ACTION The District thanks Wuori Township for the financial contribution to the school forest. These funds help restore and develop accessibility and function of the school forest.

10. 14. Consider accepting \$4,610.19 for the Virginia High School, \$2,137.13 for the Roosevelt Elementary School, \$2,735.49 for the Parkview Learning Center from Target's Take Charge of Education program, and \$56.00 for Roosevelt Elementary School from Target's Facebook Rewards program.

ACTION The District thanks Target for their programs for education and thanks the public who use these programs.

11. Finance:

11. 1. Consider Walker, Giroux, Hahne, Ltd. audit report for year ended June 30, 2013.

ACTION Please approve the 2013 audit report. You can view the audit report under board item 9.1. The Finance Committee will have met prior to the board meeting to review the report. Please contact Spencer if you have any questions.

11. 2. Consider Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore.

ACTION In accordance with M.S. 122A.40, Subd.11, the district is required to pass this resolution to begin the recommendation process and to work within the timeline to identify, review, and implement and necessary cuts and reductions or the 2013-2014 school year. This is precautionary management. Please approve. **ROLL CALL VOTE**

11. 3. Consider approving shared costs 50/50 for contracted and associated services with the Mt. Iron Buhl School District 718 for the purpose of exploring a joint 7-12 facility located at the 52 acre Merritt Elementary School Complex.

ACTION The Collaborative Taskforce recommends that Virginia share equally (50/50) in the associated costs to explore a joint 7-12 facility located at the 52 acre Merritt Elementary School Complex.

12. Public input regarding meeting agenda.

The Chair will request comments from the audience regarding actions on agenda items from tonight's Board meeting.

13. Meeting Announcements:

13. 1. MSBA Leadership Conference, January 16-17, 2014, at the Minneapolis Convention Center.

13. 2. Collaborative meeting with MIB on January 13, 2014, at 8:00 A.M., at the Northeast Service Cooperative.

13. 3. Our next regular meeting will be held on Monday, January 27, 2014, at 6:00 P.M. in the Board Room, Roosevelt 104.

13. 4. RAMS Annual Dinner on Thursday, January 30, 2014, beginning at 5:00 P.M. at the Hibbing Park Hotel.

14. Adjournment.

The Chair will call for a motion and a second to adjourn the meeting.