



**SAINT PETER SCHOOL BOARD
Organizational Meeting
Monday, January 6, 2025
SPCC-Governor's Room, 600 S. 5th St., Saint Peter, MN
56082
6:00 PM**

I. Call Meeting to Order

II. Pledge of Allegiance

III. Consideration and Adoption of the Agenda

IV. Election of Officers

1. Chairperson
2. Vice Chairperson
3. Clerk
4. Treasurer

V. Designate Depositories

1. First National Bank of Saint Peter
2. Pioneer Bank of Saint Peter
3. HomeTown Bank of Saint Peter
4. U.S. Bank of Saint Paul
5. Wells Fargo
6. South Point Financial Credit Union
7. MSDLAF (MSBA Investment Program)

VI. Designate Official Newspaper

1. Currently, Saint Peter Herald

VII. Designate Auditor for School District

1. Currently, Abdo, Eick & Meyer

VIII. Designate Business Manager, or Her Designee, to Continue to Make Wire Transfers for the School District

IX. Designate Superintendent to Approve Non-Resident Student Agreements

X. Set Board Salaries Proposed:

1. Board Chair: \$500/month (\$6,000)
2. Vice Chair: \$300/month (\$3,600)
3. Treasurer: \$400/month (\$4,800)
4. Clerk: \$350/month (\$4,200)
5. Director: \$300/month (\$3,600)
6. \$100/month stipend to be paid to members of the HR (Negotiations) Committee

XI. Identify Primary Legal Counsel

Currently, Kennedy and Graven. Individuals authorized to contact legal counsel include the Chairperson, the Superintendent, and the Special Programs (Human Resources) Administrator.

XII. Set Day, Time and Place of Regular School Board Meetings and Study Sessions

The recommendation is to (1) set regular meetings for the third Monday of the month at 6:30 p.m. in the Governor's Room/Community Center; (2) set study sessions for the first Monday of the month at 6:30 p.m. in the Middle School Media Center; and (3) set the January Organizational meeting for the first Monday of the month and the January and February Regular meetings for the third Thursday of the month due to conflicts with holidays.

XIII. Discuss Appointments to School Board Committees

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XIV. Resolution to Proceed with Budget Planning Process

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As part of the budgeting process, the School Board is being asked to direct administration to develop budget plans for the 2025-2026 school year. The plan may include budget additions, reductions and/or adjustments. This resolution is required to officially start the budget process.

XV. Upcoming Meetings of the School Board

Business Committee Meeting
Wednesday, January 8, 2025
10:00 AM
DO

Policy Committee Meeting
Wednesday, January 8, 2025
4:00 PM
DO

Education Committee Meeting
Thursday, January 9, 2025
1:00 PM
DO

2025 MSBA Leadership Conference
Wednesday, January 15, 2025 - Friday, January 17, 2025
Minneapolis Convention Center

Regular School Board Meeting
Thursday, January 23, 2025
6:30 PM
SPCC - Governor's Room

XVI. Adjournment

Saint Peter School Board Committees 2025

STANDING COMMITTEES	* = CHAIR
Education Committee	<ul style="list-style-type: none"> ● Tracy Stuewe* ● Kate Martens ● Drew Dixon
Business Committee	<ul style="list-style-type: none"> ● Bill Kautt* ● Ken Rossow ● Rita Rassbach
Human Resources Committee	<ul style="list-style-type: none"> ● Bill Kautt* ● Drew Dixon ● Ken Rossow
Shared Programs Committee	<ul style="list-style-type: none"> ● Charlie Potts* ● Bill Kautt ● Tracy Stuewe
Policy Committee	<ul style="list-style-type: none"> ● Charlie Potts* ● Kate Martens ● Rita Rassbach
Ad Hoc Legislative Committee	<ul style="list-style-type: none"> ● Rita Rassbach* ● Kate Martens ● Ken Rossow ● Bill Kautt
REPRESENTATIVES ON OTHER AGENCY BOARDS/COMMITTEES	
Community Education Advisory Committee	Kate Martens
Legislative Committee	Bill Kautt
Meet and Confer Committee	Ken Rossow
Minnesota State High School League Advisory Committee	Charlie Potts
Minnesota Valley Education District (MVED Board)	Tracy Stuewe
Nicollet County Collaborative	Rita Rassbach
Saint Peter Education Foundation	Kate Martens
South Central Educational Service Cooperative	Ken Rossow
World's Best Workforce Advisory Committee	Tracy Stuewe
Saint Peter High School Hall of Fame Selection Committee	Drew Dixon
ALC Governing Board	Rita Rassbach
Education Equity Advisory Council	Kate Martens
Native American Parent Advisory Council	Kate Martens

Resolution to Proceed with Budget Plan

RESOLUTION DIRECTING ADMINISTRATION TO RECOMMEND BUDGET ADDITIONS/REDUCTIONS/ADJUSTMENTS BE IT RESOLVED

By the School Board of Independent School District No. 508 that as a part of the budget process for fiscal year 2025-2026, the School Board directs the administration to develop budget plans for the 2025-2026 school year. The plan will be based upon (1) the fund balance goal; (2) 2025-2026 enrollment projections; and (3) the anticipated funding level provided by the state of Minnesota. The plan may include budget additions/reductions/adjustments in order to maintain the fund balance goals set by the School Board, in order to address the possible increase or decrease in general fund revenue provided by the state of Minnesota, and in order to meet enrollment changes in the school district.

Dated: January 6, 2025

Board Clerk