

Board of Commissioners

Tuesday, December 10, 2019

Board of Commissioners Meeting

Tuesday, December 10, 2019 - 6:00 PM

2nd Tuesday of each month

7500 Emerald Drive

Emerald Isle, NC 28594

1. Call to Order
2. Roll Call
3. Opening Prayer
4. Pledge of Allegiance
5. Adoption of Agenda
6. Installation of New Town Commissioners
 - a. Oath of Office to Commissioners Steve Finch, Floyd Messer, and Jim Normile
 - b. Election of Mayor Pro-Tem
 - c. Oath of Office to Mayor Pro-Tem
7. Employment Retirement Recognition - Bill Bailey, Retiring Assistant Police Chief
 - a. Resolution to Award Service Weapon / Badge
8. Presentation to Carteret Health Care Foundation - "No Shave November" Cancer Awareness Fundraising
9. Recognition - Don Wells, Emerald Isle Christmas Parade Chairman
10. Proclamations / Public Announcements
11. Public Comment
12. Consent Agenda
 - a. Minutes - October 8, 2019 Regular Meeting
 - b. Minutes - November 12, 2019 Regular Meeting
 - c. Minutes - November 12, 2019 Closed Session
 - d. 2020 Board of Commissioners & Planning Board Meeting Schedules
 - e. Ordinance Amending Chapter 8 - Dogs - Service Animals
 - f. Resolution Authorizing Sale of Two Police Vehicles to The Town of Cape Carteret, NC
 - g. Final Approval of Bid Awards for FEMA Related Repairs
13. Presentation - Carteret County Tax Revaluation
14. Consider Option to Subcontract Tax Collection with Carteret County for Tax Year 2020
15. Ordinance Amending Chapter 5 - Density, Intensity, and Dimensional Table - Minimum Dwelling Unit Size (Heated Square Feet)
 - a. Public Hearing

- b. Consideration of Ordinance Amendment
- 16. Islander Drive Status Update
- 17. Contract Amendment with Waste Industries
 - a. Resolution Authorizing 2-Year Extension
- 18. Appointments
 - a. Bicycle and Pedestrian Advisory Committee - 5 Vacancies
 - b. Carteret County Beach Commission (Recommendation) - 1 Vacancy
- 19. Comments from Town Clerk, Town Attorney and Town Manager
- 20. Comments from Board of Commissioners and Mayor
- 21. Closed Session Pursuant to § NCGS 143-318.11(5) to Discuss Land Negotiations
- 22. Adjourn

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 6

ITEM TO BE CONSIDERED

Title: Installation of Town Commissioners

Brief Summary:

Rhonda Ferebee, Town Clerk, will administer the Oath of Office to re-elected Commissioners Steve Finch, Floyd Messer, and Jim Normile.

Following the Oaths, the new Board of Commissioners will select the Mayor Pro-Tem, and Rhonda Ferebee will then administer the Oath of Office to the Mayor Pro-Tem.

Suggested Motion:

Recite Oath of Office - Finch, Messer, Normile.

Motion to appoint _____ as Mayor Pro-Tem.

Recite Oath of Office - Mayor Pro-Tem.

BACKGROUND

Originating Department / Individual:

Rhonda Ferebee, Town Clerk

Attachments:

- 1 Memo from Ferebee
- 2 Oaths
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp.
mzapp@emeraldisle-nc.org



December 10, 2019

MEMO TO: Mayor Barber and Board of Commissioners

FROM: Rhonda Ferebee, Town Clerk

SUBJECT: Installation of Town Commissioners

Recently re-elected Commissioners Steve Finch, Floyd Messer, and Jim Normile will all be formally installed in office for their new terms at the December 10 meeting.

Commissioners Steve Finch and Floyd Messer will serve 4-year terms that expire in December 2023, and Commissioner Normile will serve a 2-year term that expires in December 2021. Rhonda Ferebee, Town Clerk, will administer the Oath of Office to the three Town Commissioners simultaneously. Copies of the Oaths are attached to this memorandum.

Following the Oaths, the Board's first action will be to select the Mayor Pro-Tem from the membership of the Board of Commissioners. The Mayor Pro-Tem's sole responsibility is to serve as Mayor in the absence of the Mayor. The newly selected Mayor Pro-Tem will serve a 2-year term until the next group of Commissioners is elected and seated in 2021. A separate Oath will be administered to the newly selected Mayor Pro-Tem.

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 7

ITEM TO BE CONSIDERED

Title: Employee Retirement Recognition

Brief Summary:

Mayor Barber and Police Chief Reese will formally recognize retiring Assistant Police Chief Bill Bailey at the December 10 meeting. Major Bailey began his career with the EIPD on April 5, 1991 and will retire on December 13, 2019. As part of Major Bailey's retirement recognition the Board will also formally consider a Resolution awarding Major Bailey with his service sidearm and badge pursuant to NCGS 20-187.2.

Suggested Motion:

Motion to adopt Resolution Awarding Service Sidearm and Badge To Retiring Assistant Police Chief William H. Bailey, Jr.

BACKGROUND

Originating Department / Individual:

Tony Reese, Police Chief



Attachments:

- 1 Resolution
- 2 Retirement Certificate
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

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Mayor
Eddie Barber

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Floyd Messer, Jr.

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Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



**Resolution Awarding Service Sidearm and Badge
To Retiring Assistant Police Chief William H. Bailey, Jr.**

WHEREAS, G.S. 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

WHEREAS, G.S. 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member; and

WHEREAS, William H. Bailey, Jr. began his career as a member of the Emerald Isle Police Department on April 5, 1991 and is now retiring as an Assistant Police Chief from the Emerald Isle Police Department on December 13, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Emerald Isle, North Carolina as follows:

The Town Manager or his designee is hereby authorized in accordance with the provisions of G.S. 20-187.2 to transfer to William H. Bailey, Jr. the badge worn by him during his service with the Emerald Isle Police Department and his service sidearm, a Smith & Wesson M&P .40 compact, Serial # HTB9663.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Emerald Isle Board of Commissioners extend best wishes for many years of good health and happiness to William H. Bailey, Jr. during his retirement and in all of his future endeavors.

Adopted this the ___ day of _____, 2019.

Eddie Barber, Mayor

ATTEST:

Rhonda C. Ferebee, Town Clerk. CMC, NCCMC

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 8

ITEM TO BE CONSIDERED

Title: Presentation to Carteret Health Care Foundation
"No Shave November" Cancer Awareness Fundraising

Brief Summary:

Police Chief Tony Reese will present a donation to the Carteret Healthcare Foundation at the December 10, 2019 meeting. The Police Department participated in the "No Shave November" campaign to bring awareness to those battling cancer. The Department was able to raise \$9,509.00 for this worthy cause,

Chief Reese will also recognize Sgt. Tyler Biskup for his efforts in raising the most money during the campaign in the amount of \$3,145.00, and express his appreciation for all of the officers who participated in this effort.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Tony Reese, Police Chief

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 9

ITEM TO BE CONSIDERED

Title: Recognition - Don Wells, Emerald Isle Christmas Parade Chairman

Brief Summary:

Mayor Barber will formally recognize the hard work and leadership efforts of Emerald Isle Christmas Parade Chairman Don Wells. Don has served as parade chair for the past six years beginning in December 2014 with the 11th Annual Emerald Isle Christmas Parade.

Don took over the parade Chair role coordinating this favorite annual parade following the leadership of Diane Schools who was the first Christmas Parade Chair from the start of the first annual Emerald Isle Christmas Parade in December 2003.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Eddie Barber, Mayor

Attachments:

- 1 Certificate of Appreciation
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____



THE TOWN OF EMERALD ISLE
PROUDLY PRESENTS THIS CERTIFICATE OF
APPRECIATION
TO

DON WELLS
PARADE CHAIRMAN

IN SINCERE APPRECIATION AND RECOGNITION OF
YOUR TIRELESS DEDICATION AND LEADERSHIP
EFFORTS THESE PAST SIX YEARS AS YOU HAVE
SUCCESSFULLY COORDINATED AND DIRECTED THE

EMERALD ISLE CHRISTMAS PARADE

ON BEHALF OF THE MAYOR, BOARD OF
COMMISSIONERS, STAFF, CITIZENS, AND VISITORS OF
THE TOWN OF EMERALD ISLE

PLEASE ACCEPT THIS AWARD AS A
TOKEN OF OUR APPRECIATION AND ESTEEM

PRESENTED THIS 10TH DAY OF DECEMBER, 2019

MAYOR EDDIE BARBER

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 10

ITEM TO BE CONSIDERED

Title: Proclamations / Public Announcements

Brief Summary:

Retirement Reception for EIPD Asst. Police Chief Bill Bailey - Thur. Dec. 12 - 6-8pm - Town Bd. Mtg. Room
 6th Annual Santa and a Movie - Fri. Dec. 13 - 6pm - Emerald Isle Community Center
 Planning Board Regular Meeting - Monday, Dec. 16 - 6pm - Town Board Meeting Room
 Police Educating the Public (PEP) - Tuesday, Dec. 17 - 10am - Town Board Meeting Room
 Dog Park Development Committee - Wednesday, Dec. 18 - 3pm - EI Community Center
 Coffee With a Cop - Thursday, December 19 - 9am - Ben & Jerry's
 American Red Cross Blood Drive, Friday, Dec. 20 - 2-7pm - Emerald Isle Community Center
 Christmas Town Holiday - Tues. Dec. 24, Wed. Dec. 25, and Thurs. Dec. 26 - Town Offices Closed
 Community Center Closed Christmas Day Dec. 25 but open Tues. Dec. 24 and Fri. Dec. 26
 No Trash / Recycling Collected on Christmas Eve, Dec. 24 or Christmas Day Dec. 25
 New Years Day Town Holiday - Wednesday, January 1 - Town Offices / Community Center Closed
 Golf Cart Safety, Rules & Regulation Class - Monday, Jan 6 at 6pm - Town Board Meeting Room
 Neighborhood Watch Board Meeting - Tues. Jan 7 - 5:30 pm - Police Conference Room
 Golf Cart Safety, Rules & Regulation Class - Saturday, Jan 11 at 10am - Town Board Meeting Room

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Eddie Barber, Mayor



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 11

ITEM TO BE CONSIDERED

Title: Public Comment

Brief Summary:

The public will have the opportunity to address the Board about any items of concern not on the agenda.

The Mayor and Board welcome and appreciate all comments from the public, and will take these comments into consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question and answer session.

The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other mutually agreeable time to discuss Town issues in greater detail and answer any questions.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Board of Commissioners



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

1 Isle, graduating from UNC-Chapel Hill in 2013, bringing a lot of experience in administrative,
2 and business management from the UNC Gene Therapy Center where she worked previously,
3 and most recently she was employed by NC Division of Marine Fisheries in Morehead City.
4 Director Rotchford was pleased to have her on the team.

5
6 The Board and public welcomed Rachael to her new position with the Town.

7

8 **7. Proclamations / Public Announcements**

9

10 Mayor Barber noted the following Proclamations and public announcements:

11

- 12 • **Friday Free Flick – Friday, Oct. 11 – 7 pm – Emerald Isle Community Center**
- 13 • **League of Women Voters host Candidate Forum – Mon. Oct 14 – 6-8pm – Town Board**
- 14 **Meeting Room**
- 15 • **Police Educating the Public (PEP) – Tuesday, Oct 15 – 10 am – Town Board Mtg. Room**
- 16 • **Golf Cart Advisory Committee – Tues. Oct 15 – 5:30pm – Town Board Meeting Room**
- 17 • **Bicycle and Pedestrian Advisory Committee, Wed. Oct. 16 – 9 am – El Comm Center**
- 18 • **Dog Park Development Committee – Wednesday, Oct. 16 – 3 pm – Community Center**
- 19 • **American Red Cross Blood Drive – Fri Oct. 18 – 2-7pm – Emerald Isle Comm Center**
- 20 • **Coffee With a Cop – Thursday, Oct. 24 – 9 am – Stir It Up**
- 21 • **Halloween Carnival – Friday, Oct. 25 – 6-8pm – Emerald Isle Community Center**
- 22 • **Planning Board Regular Meeting – Monday, Oct. 28 – 6 pm – Town Board Meeting Rm**
- 23 • **Municipal Election Day – Tuesday, November 5 – 6:30am-7:30pm – El Comm Center**
- 24 • **Neighborhood Watch Board Meeting – Tues. Nov 5 – 6 pm – Police Dept. Conf. Rm.**
- 25 • **Friday Free Flick – Friday, November 8 – 7 pm – Emerald Isle Community Center**
- 26 • **Veteran’s Day Town Holiday – Monday, Nov. 11 – Town Offices Closed**
- 27 • **Board of Commissioners Regular Meeting – Tues., Nov 12 – 6 pm – Town Bd. Mtg. Rm.**

28

29 **8. Public Comment**

30

31 **Brief Summary:**

32

33 The public will have the opportunity to address the Board about any items of concern not on the agenda. The
34 Mayor and Board welcome and appreciate all comments from the public, and will take these comments into
35 consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time
36 for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question
37 and answer session.

38

39 The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other
40 mutually agreeable time to discuss Town issues and answer any questions.

41 Joanne Flick, full-time resident Boardwalk RV Park, commented that she and her husband had
42 attended the Planning Board meeting earlier in the month and learned that a decision had been

1 made in order to leave Louise Avenue and Boardwalk as two-way streets but that the plan was
2 still in place to make Islander Drive from Reed Drive to Louise Avenue a one-way to allow for golf
3 cart parking, etc. Ms. Flick said in speaking with John McLean and other residents of the park
4 they wanted to register they were definitely opposed to having all of the traffic from Islander
5 Suites as well as the beach access coming down Louise and onto Boardwalk. Ms. Flick said there
6 were a substantial number of people who lived on the back section of the park so there was
7 constant pedestrian traffic going across Louise Avenue, in addition to fishing carts, bicycles, small
8 children; it was always busy in the summer and there was a concern of all of that traffic being
9 routed down that street. Ms. Flick said they had asked at the Planning Board meeting if there
10 were things that may be considered such as crosswalks, flashing lights, and were told that none
11 of those things were really being considered because emergency vehicles such as fire trucks had
12 a problem with speed bumps. Ms. Flick said that John McLean couldn't be here tonight as he was
13 at a school board meeting but she said that he and other residents of the park wanted her to find
14 out if there was any recourse they had to convince the Board to reconsider routing all of that
15 traffic down Boardwalk and Louise, and if they were going to continue on that route would they
16 be doing anything for the safety concerns for all who lived in the park and had to cross there.

17 Town Manager Matt Zapp stated that currently they were looking at the redesign and had
18 engineers surveying the area specifically at Islander and Louise. Manager Zapp said they ran into
19 a delay unfortunately due to the tornado that came through that whole area so their efforts were
20 shifted from survey work to clean-up work. Manager Zapp apologized they didn't have the
21 engineers drawing to share at this time, and the second point was to have the drawings and work
22 through each of the concerns. Manager Zapp said they were aggressively pursuing crosswalks,
23 and the full gamut of safety procedures in the area. Manager Zapp said safety was the number
24 one reason to leave Louise Avenue a two-way street. Manager Zapp said they heard her loudly
25 and clearly and would take everything into consideration with the goal to bring that information
26 back to be digested in a public forum.

27 Elton Matheson, 7008 Sound Drive, said he had it on an unimpeachable source that the Town
28 (Simmons & Simmons) would no longer pick up wood. Mr. Matheson said the alternative he was
29 given was that if he took wood in his trailer which he didn't have to some landfill in Peletier and
30 it would be free. Mr. Matheson said he wasn't physically able to do that and said he was paying
31 taxes or a fee for that service. Mr. Matheson said the landfill charged \$58 per ton so he was
32 entitled to 5 or 6 tons he thought on that basis. Mr. Matheson said he couldn't burn it, the
33 container that was refused contained an old garden cart made of wood, some metal, and some
34 decomposed whatever. Mr. Matheson said it was hurricane damage and he thought they had
35 FEMA help for this and he hadn't received anything. Mr. Matheson said the Town was giving
36 Simmons & Simmons a \$58 a ton pass, being one ton they didn't have to take even though the
37 Town was paying them. Mr. Matheson said to follow the money it came right back to Simmons
38 & Simmons, and Commissioner Messer. Commissioner Messer stated he had no interest in

1 Simmons & Simmons. Commissioner Messer asked Mr. Matheson if his problem had been taken
2 care of to which Mr. Matheson said it had not, it sat there for a week, but when asked if it was
3 still there said it had been removed this morning. Mr. Matheson said he had a deck to repair and
4 still had a lot of debris lying around that he couldn't burn it. Mr. Matheson said wood would
5 decompose and was not an environmental issue.

6 Carol Newsome, Emerald Drive, said she wasn't aware of this problem and thought Mr. Matheson
7 had a good point.

8 Town Manager Matt Zapp addressed the issue stating for the sake of the public that the
9 conversation they had was that Mr. Matheson called and they were able to identify that he had
10 contaminant material that our contract with Simmons & Simmons doesn't allow to be picked up.
11 Manager Zapp said he and the Public Works Director both visited Mr. Matheson's home,
12 inspected his material, called him on the phone, made arrangements to grab the can that was at
13 his home and emptied it. Manager Zapp said they also made arrangement to pick up all the
14 material he had placed at the street which was very similar to everyone else in this room if they
15 had hurricane related damage. Manager Zapp said that in the future if there was an issue if a call
16 was placed to his office, any of his team members, or elected officials they circled right around
17 and tried to get that, and recommended if there was an issue with construction related debris
18 from Hurricane Dorian they were going to get that. If it was regular construction debris when
19 engaging in a contract with a contractor that contractor should take that material away. Manager
20 Zapp stated in this particular case they responded in 48 hours, the team made arrangements to
21 empty Mr. Matheson's personal can and cleared at the street, along with a couple of other items
22 they addressed.

23 Commissioner Messer said Mr. Matheson had also called him about a month ago about a similar
24 situation. Commissioner Messer called Public Works Director Artie Dunn and the situation was
25 resolved within 24 hours.

26 Pat Lister, 8108 Sound Drive, gave kudos to the Town officials, employees, and volunteers that
27 excelled in the last 3 weekends with huge town events; Day4Kids, 1st Annual Emerald Isle Fishing
28 Tournament, and the Beach Music Festival. Mr. Lister said he had the pleasure to attend two of
29 those events and help out and he really enjoyed himself. Mr. Lister gave a shout out to Parks &
30 Recreation Director Alesia Sanderson, as well as all other Town Departments. Mr. Lister said he
31 appreciated them for bringing those great events to Town.

32 Charlie Tingen, 138 E. Seaview, commented that he attended the Board meeting in August when
33 he brought a matter to the Board's attention about the illegal shelter still standing at 118 E.
34 Seaview. Mr. Tingen said the shelter was originally brought to the attention of the Town officials
35 in July 2018. Mr. Tingen said Hurricane Florence was blamed for delays in handling the matter
36 but he felt there had been plenty of time to have it moved or removed. Mr. Tingen felt it was so

1 simple to resolve as the homeowner deliberately broke all building codes, no permits, no
2 inspections, building within 10 feet of the setbacks. Mr. Tingen felt this should not be left as a
3 prime example to anyone else who chose to build within the required setback and then get help
4 from the Town of Emerald Isle to make it legal. Mr. Tingen felt they must all follow the codes as
5 violations have a real impact on property values, and he would like to know the status of this
6 issue.

7 Town Planner Josh Edmondson said they were currently working with the property owner to
8 resolve the situation. Planner Edmondson said the property owner was still in contact with his
9 neighbor about obtaining property to meet the side setback. Planner Edmondson said the owner
10 was moving forward with the plan they set forth earlier this spring.

11 Commissioner Messer understood they tried to help everybody they could get into compliance
12 but felt they needed to set a timeframe for the owner to either get it done or not.

13 Planner Edmondson said he would discuss further with the Town Manager on this issue.

14 John Flick, Boardwalk RV Park commended the Town on a phenomenal job following the tornado.
15 Mr. Flick said they were there when it came through and EMS, Police, Fire were all there in an
16 amazing way. Mr. Flick thanked them for the way it was handled as it was a mess, and it was
17 really appreciated.

18 Terry Wade, Spinnakers Reach, commented about the bike path and having proper bathroom
19 facilities at the Point. Ms. Wade said huge strides had been taken over the 6 years she had lived
20 here with developing better parking and facilities for the tourists and residents who lived in the
21 area and felt the Point was such an important place especially this time of year for the fishermen,
22 residents and tourists who came every year to use the bike path. Ms. Wade said she had noticed
23 there were no facilities and limited parking at the Point. Ms. Wade mentioned conversation with
24 former Town Manager Frank Rush before he left and there was open dialogue about a grant or
25 possible improvements at the Station Street Park or possibly at the beach access. Ms. Wade
26 wanted to bring this to the Board's attention as something that could possibly be done to make
27 it nice for everyone at that end of the beach. In addition, Ms. Wade also mentioned the issue of
28 red flags not being property put out on the beach this time of the year down at that end of the
29 beach and she had a couple of occasions to tell tourists of red flag notifications that the tourists
30 that were already here didn't have access to so she would like to request they add a couple of
31 flags toward the end of the beach when they are red, and some trash cans this time of year to
32 keep the beach nice and clean, and keep residents and tourists safe.

33 Town Manager Matt Zapp noted that throughout 2019 the Town had multiple flag changes and
34 worked to improve the process. Manager Zapp said that seasonally they had 18 higher level flags
35 and they assessed the beach strand and determined you could see those flags looking east or
36 west. Manager Zapp the Town would normally start those flags at the start of the season and

1 end of the season bookended by Memorial Day and Labor Day. Manager Zapp said this year they
2 ran flags all the way through the month of September, and were leaving up and maintain
3 lifeguards through the Beach Music Festival. Manager Zapp said because the weather has been
4 so warm heading into October they extended the flags even further into October, but had
5 reduced the flags from 18 down to 7 which were the dominant locations. Manager Zapp said
6 they tried to cover the most populated areas. Manager Zapp said feedback received questioned
7 when the weather service provide rip current updates and notices, and that time period was
8 between the beginning of April and October 31. Manager Zapp said they would be reviewing
9 that for 2020 and determine the best plan and have further recommendation. The current plan
10 was to leave the flags up until October 31 in concert with the National Weather Service notices
11 about rip currents.

12 **9. Consent Agenda**

- 13 a. **July 9, 2019 Regular Meeting**
14 b. **July 9, 2019 Closed Session**
15 c. **August 13, 2019 Regular Meeting**
16 d. **September 10, 2019 Regular Meeting**
17 e. **Resolution Designating FEMA Agent (Hurricane Dorian) – (added Item e) (19-10-08/R1)**

18 ***Motion was made by Commissioner Messer to approve the items on the Consent Agenda as***
19 ***amended. The Board voted unanimously 5-0 in favor. Motion carried.***

20 Clerks Note: A copy of Resolution 19-10-08/R1 and all other consent agenda items as noted above are incorporated herein
21 by reference and hereby made a part of these minutes.
22

23 **10. Emerald Isle Post-Florence Beach Nourishment Project – Phase II**

- 24 a. **Resolution Authorizing Design Services Contract with Moffatt & Nichol Engineers**
25 (19-10-08/R2)
26 b. **Resolution Authorizing Construction Contract (19-10-08/R3)**
27 c. **Capital Project Budget Ordinance**

28 Greg 'Rudi' Rudolph provided an in-depth overview of the Phase I project recently completed and
29 the upcoming planned Phase II project for the Board's consideration. Included in Mr. Rudolph's
30 presentation was a PowerPoint with historical beach nourishment details, and projections for the
31 future phases. Mr. Rudolph noted that the website for the Phase II project would include updates
32 approximately 3 times per week and the public could learn the location of the dredges, and
33 project status. Mr. Rudolph provided a video that consisted of drone footage over the non-
34 nourished and nourished parts of the beach.

35 Mayor Barber asked for any comments from the public. There were none.

1 Mayor Barber thanked Mr. Rudolph for his hard work, as well as Commissioner Normile and
2 former Commissioner Wootten who serve on the Beach Commission who worked long and hard
3 with Mr. Rudolph and he appreciated his leadership.

4 ***Motion was made by Commissioner Messer to approve the Resolution Authorizing Design***
5 ***Services Contract with Moffatt & Nichol Engineers. The Board voted unanimously 5-0 in***
6 ***favor. Motion carried.***

7 ***Motion was made by Commissioner Normile to approve the Resolution Authorizing***
8 ***Construction Contract with Great Lakes Dredge and Dock Company, LLC. The Board voted***
9 ***unanimously 5-0 in favor. Motion carried.***

10 ***Motion was made by Commissioner Finch to approve the Capital Project Budget Ordinance.***
11 ***The Board voted unanimously 5-0 in favor. Motion carried.***

12 Clerks Note: A copy of Resolution 19-10-08/R2 and 19-10-08/R3 as noted above are incorporated herein by reference and
13 hereby made a part of these minutes.

14
15 **11. Presentation – Installation of Additional Golf Cart Spaces – James Street / Ocean Drive**
16 **Public Access**

17 Town Manager Matt Zapp and Parks and Recreation Director Alesia Sanderson addressed the
18 Board concerning this Agenda item. The following excerpt from Town Manager Zapp's memo
19 to the Board is provided for additional background:

20 **GENERAL OVERVIEW-** On September 17, 2019 the Golf Cart Advisory Committee had further discussion and review
21 of the James Street BETA test case prototype as requested by the Board of Commissioners during their September
22 10, 2019 regular meeting.

23
24 **JAMES STREET BETA-** The Golf Cart Advisory Committee voted to recommend installing a revised parking
25 improvement plan at the James Street / Ocean Drive access area. Attached is the revised concept drawing for your
26 consideration.

27
28 **FUNDING-** Funding for the increased parking can be attributed to the Golf Cart Reserve account.

29 **PARKING LOT RESEARCH-** Staff also researched the cost / development opportunities associated with the purchase
30 of the vacant lot at James Street/Ocean Drive. The estimated market value for the vacant lot is \$400,000-\$500,000.
31 Estimated cost to install parking improvements range from \$150,000-\$300,000. A total of 15 vehicle and 15 golf cart
32 spaces could be developed. The anticipated ROI will exceed 60-years, if we charged \$10/day per vehicle/cart to park
33 in the lot. Staff will report further on this topic during the October 8, 2019 Board meeting.

34 **RECOMMENDATION-** Attached for your consideration is the revised, professionally engineered, site drawing. The
35 current site plan was compiled based upon input from the GCAC, Board of Commissioners, CAMA, local citizens, and
36 town staff.

37 With Board approval, Town staff will coordinate the installation of the increased parking area at James Street in the
38 ROW.

1 Parks and Recreation Director Alesia Sanderson summarized the Golf Cart Advisory Committee
2 recommendation presented during the September meeting to install parking improvements at
3 the James Street access as a BETA test case. Following the September meeting the Board's
4 direction to staff was to have further discussion and review of the James Street BETA test case.
5 Director Sanderson noted that the Golf Cart Advisory Committee had indicated there was a need
6 for increased golf cart parking based on 1,000 golf carts and 62 golf cart parking spaces. Director
7 Sanderson said they started looking at areas where the highest number of parking citations were
8 issued and to also look at where public walkways were being rebuilt in this budget year. Director
9 Sanderson said the first match was James Street. Director Sanderson thanked Taney Browder,
10 Chair of the Golf Cart Advisory Committee for the extensive work he performed producing 14
11 different engineered drawings with #14 being presented to the Board tonight for consideration
12 as presented onscreen to bring a safe, effective and functional solution to the James Street area.

13 Director Sanderson noted the revised prototype would accommodate 8 golf cart parking spaces,
14 one being designated for handicapped parking. Director Sanderson noted all funds to build
15 would come from golf cart revenues generated from golf cart fees. Director Sanderson pointed
16 out the additional landscaping, buffers. Director Sanderson said the intent was to remove the
17 two existing golf cart parking spaces which led to confusion from golf cart parking perspective.
18 Director Sanderson said they would post and rope that lot to prevent parking until such time that
19 lot was developed.

20 Mayor Barber asked for comments from the public.

21 Jordan Madorsky, 317 Parkins Drive, asked if a ratio had been established as to how many golf
22 cart parking spaces were actually being sought.

23 Director Sanderson said they didn't have an exact answer at this time, they were using this as a
24 BETA test. Director Sanderson noted they could only do this at accesses with 15'-25' easement
25 areas.

26 Mr. Madorsky also wondered about using homeowners' property allowing them to lease space,
27 a parking sort of arrangement. Mr. Madorsky said some of the older duplexes had a lot of parking
28 with long driveways and the Town could possibly work out a deal with them for x number of
29 spaces between Memorial Day and Labor Day.

30 Tedd Burr, 105 James Drive, said there were a number of people tonight from James Drive and
31 none were happy with what was being proposed. Mr. Burr said the problem was not that there
32 were not enough golf cart spaces but too many golf cart spaces. Mr. Burr spoke of 13 accesses
33 on Ocean Drive counting the one on James Drive there were 10 golf cart spaces. Mr. Burr said
34 there concern was why they were pouring all the traffic down James Drive when there were 12
35 other accesses that had zero or one golf cart parking space, feeling this was not fair and should
36 be spread out. Mr. Burr liked the plan being presented as far as the boardwalk was concerned

1 and if they had to most could live with the 8 spaces. Mr. Burr said the problem was on the other
2 side of the street he counted 17 at one time that were illegally parked except for two. Mr. Burr
3 suggested to Town Manager Zapp, who he felt was trying to come up with a fair solution, that if
4 they put the 8 spaces in he felt most would not have an objection if they made sure no one parked
5 on those two corners illegally. Mr. Burr felt a simple solution would be to put same post and
6 rope around both corners of those vacant lots, low cost, no future problems of illegal violators,
7 and saving the Police Department time.

8 Director Sanderson stated that was a part of the current proposal to install the post and rope on
9 both corners and the entire front of the vacant lot.

10 Mr. Burr said based on Director Sanderson's comments he thought that would resolve their
11 objections.

12 Commissioner Normile asked Town Manager Zapp to reaffirm the spirit and intent of the Town
13 involving the post and rope on the corners.

14 Town Manager Zapp reaffirmed the Town's position of the proposal for clarity noting that the
15 goal was to improve the beach access, making improvements on the boardwalk and put in the
16 golf cart spaces as indicated in the diagram onscreen which was +/- 8 spaces also delineating
17 one for handicapped access to address ADA compliance issues. Manager Zapp said for this to
18 be successful the staff, Golf Cart Advisory Committee, including public input had determined
19 that something must happen to stop the condition of illegal parking. Manager Zapp said the
20 current proposal brought forward by Director Sanderson was the post and rope at each corner.
21 Manager Zapp stated there would be an 8 car parking area blended with vegetation
22 improvements/beautification and a post and rope scenario on the existing vacant and adjoining
23 corner to decrease the attractiveness of illegally parking. Manager Zapp said they were
24 working toward a common sense approach that was fair and reasonable for the people at
25 James Street as they can move the process out and spread out the golf cart accessibility,
26 walkability.

27 Mr. Burr gave one last thought - with 8 spaces you were quadrupling the number there now
28 and they also had automobiles parking there illegally, and by eliminating the parking with the
29 post and rope you eliminated a whole lot of problems for the Town, Police Department and
30 owners.

31 The question was asked by a resident regarding the 160-170 citations whether they were
32 residents or tourists.

33 Town Manager Zapp responded that approximately 7% of the citations per calendar year were
34 on a rental cart, leaving 93% of the citations to those not on rental carts.

1 Police Chief Tony Reese stated the fine for a citation was \$50 which by State law was the
2 maximum.

3 Don Martin, James Street, said he noticed on the agenda it said installation of additional golf
4 carts but now he was hearing they would just have the spaces on the Ocean side. He thought if
5 you had additional golf carts that meant they would be added to some already there.

6 Town Manager Zapp said in his mind they were taking two and replacing with 8 which was a
7 gain of six which was where the term installation of additional came from so apologized for the
8 grammatical error.

9 Mr. Martin mentioned two trucks being parked there today as well as one on James Drive
10 where it came onto Ocean so felt that if the ropes went up and they took care of those illegally
11 parked there.

12 Taney Browder, Sound Drive, Chair, Golf Cart Advisory Committee commented they worked
13 really hard and they heard a lot of people who live on the other side of the island and want to
14 get to the beach and there was a real need for parking. Mr. Browder said they could contain
15 parking, provide more parking and spread it out so no particular area was burdened. Mr.
16 Browder said they were trying to solve all the issues by the locals who live there and had to live
17 with this situation, and provide more access.

18 Parks and Recreation Director Sanderson responded to a question from Commissioner Messer
19 about the reason there were different number of spaces in areas and whether that was just
20 footage restraints by noting that not always and they were trying to get away from parking just
21 in the right-of-way. Director Sanderson said that was still on-street parking which was illegal
22 and they were trying to eliminate illegal parking. Director Sanderson said they had tried to be
23 as accommodating as they could with folks in neighborhoods requesting spaces at their access
24 and that had gotten a little out of hand and they had done as much as they could do and it was
25 causing problems – sight issues for intersections, people crossing streets, but more specifically
26 it was more or less in some places there were utility fixtures within the right-of-way and
27 distance had to be maintained.

28 Commissioner Messer felt we were headed in the right direction.

29 Commissioner Normile recapped what the Board's concerns were that had been addressed
30 tonight:

- 31 - Chairman Browder did a great job scaling down the size of the project going from 15
- 32 spaces down to 8 spaces
- 33 - Separated cart traffic from pedestrian traffic
- 34 - Additional vegetation for looks as well as a buffer for residents
- 35 - A plan to deal with the illegal parking problem

1 Commissioner Normile felt okay to move forward.

2 Commissioner Finch said there was a lot of thought and effort put into the design as well to
3 make it as safe as possible.

4 Commissioner Taylor liked the idea and saw there was a problem with the parking and would
5 like to request that they go ahead and put the ropes up now and just not block off the two
6 spots there until the work was completed in order to give that neighborhood some relief.

7 Town Manager Matt Zapp leaned to Chief of Police Tony Reese and Parks and Recreation
8 Director Alesia Sanderson but his opinion was when they were meeting as a team they
9 discussed whether there was a stop gap or something they could do today unfortunately they
10 felt the behavior exhibited by the individuals parking there if they roped everything excluding
11 those two spaces they had evidence that they drive through the rope in other locations.
12 Manager Zapp felt if they left any opening they would plow through or drive through and start
13 to park behind the rope thinking that was an actual quarantined parking spot. Town Manager
14 Zapp felt they were in a situation of all or nothing and it was much easier to have Police say you
15 are not in a certified spot.

16 ***Motion was made to allow town staff to install a beta test of golf cart parking lot spaces at***
17 ***James Street and Ocean Drive utilizing funds from the Golf Cart Reserve Fund. The Board voted***
18 ***unanimously 5-0 in favor. Motion carried.***

19 **12. Consider a Request from Cary L. Harrison for Final Plat Approval for 10010 Coast Guard**
20 **Road Subdivision**

21 Town Planner Josh Edmondson addressed the Board concerning this Agenda item. The
22 following excerpt from his memo to the Board is provided for additional background:

23 Cary L. Harrison is requesting the final plat approval for a five-lot subdivision on Coast Guard Road. Currently,
24 the parcel is +/- 10.3 acres with one single-family structure, detached garage, pier/dock and swimming pool on
25 the property. The proposed five-lot subdivision meets all the density and dimensional requirements as outline
26 in Chapter 5 of the Unified Development Ordinance. The minimum requirements are outlined below:

27
28 Minimum Lot Size: Single Family – 12,500
29 Duplex – 15,000
30 Minimum Lot Width: 75'
31 Minimum Lot Width Sawtooth Lot: 30'
32 Minimum Setbacks: 30' Front Street
33 15' Side and Rear Yard
34 30' CAMA Setback Mean High Water (if applicable)
35

36 The following is an overview of each five lots proposed to be subdivided:

37
38 Lot 1
39 Lot Size: 3 Acres, 130,839 sq. ft.

MINUTES OF THE REGULAR MEETING
OF THE EMERALD ISLE BOARD OF COMMISSIONERS
OCTOBER 8, 2019
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1 Lot Width: 252.39'
2 Setbacks: 30' Front Street
3 15' Side and Rear Yard
4 30' CAMA Setback Mean High Water
5

6 Lot 2
7 Lot Size: 15,281 sq. ft
8 Lot Width: 97.54'
9 Setbacks: 30' Front Street
10 15' Side and Rear Yard
11

12 Lot 3
13 Lot Size: 15,286 sq. ft
14 Lot Width: 124.34'
15 Setbacks: 30' Front Street
16 15' Side and Rear Yard
17

18 Lot 4
19 Lot Size: 3.55 Acres, 154,518 sq. ft.
20 Lot Width (Sawtooth Lot): 32.20'
21 Setbacks: 30' Front Street
22 15' Side Yard
23 30' CAMA Setback Mean High Water

24 The single-family structure, detached garage, pier/dock and swimming pool will remain on lot 4 as shown on the
25 plat. All existing structures will meet required setbacks once subdivided.
26

27 Lot 5
28 Lot Size: 1.62 Acres, 70,408 sq. ft.
29 Lot Width (Sawtooth Lot): 32.20'
30 Setbacks: 30' Front Street
31 15' Side Yard
32 30' CAMA Setback Mean High Water
33

34 This subdivision does not involve the creation of any new right of way or water/sewer improvement. All lots are
35 located within 500' of an existing fire hydrant as seen on the attached map. The plat meets all requirements as
36 set forth in the Unified Development Ordinance with all required certificates signed. Staff is waiting to receive
37 the soil evaluation from the Environmental Health Office. The Planning Board recommended approval of the
38 subdivision at their September 2019 meeting contingent upon receiving a favorable soil evaluation from
39 Environmental Health
40

41 Attached to this memo is a copy of the plat, general location map and fire hydrant location map. I look forward
42 to discussing this with the Board at their October 8, 2019 meeting.
43

44 Town Planner Josh Edmondson outlined the request from Cary L. Harrison for final plat approval
45 for a five-lot subdivision located at 10010 Coast Guard Road and provided the plat/ maps
46 onscreen to show the details of the proposal. Planner Edmondson noted the parcel was 10 acres
47 and Mr. Harrison planned to downsize and intended to take one of the properties to build a
48 smaller structure for himself and sell the lot where his home was now. Planner Edmondson noted

1 there was no creation of any new right-of-way. Planner Edmondson stated they were still waiting
2 on the soil evaluation report and Hurricane Dorian had slowed that process by a few days and he
3 didn't expect there to be any issues. Planner noted the Planning Board recommended approval
4 of the subdivision at their September meeting.

5 Mayor Barber asked for comments from the public. There were none.

6 Commissioner Normile asked what the storm water mitigation plan was for those roads if any.
7 Town Planner Edmondson noted what was shown on the map was an existing driveway and the
8 storm water was mitigated by a low-lying depression for that driveway. Planner Edmondson said
9 there would be no other roads put in but just two driveway cuts to Coast Guard Road and when
10 they were put in part of the property being developed would be approval for storm water for
11 each particular lot when developed.

12 ***Motion was made by Commissioner Dooley to approve the final plat for a five-lot subdivision***
13 ***located at 10010 Coast Guard Road contingent upon receipt of a favorable soil evaluation***
14 ***from Carteret County Environmental Health. The Board voted unanimously 5-0 in favor.***
15 ***Motion carried.***

16 **13. Consider Waiver of Permit Fees**

17 **a. Ordinance Amending FY 19-20 Fee Schedule**
18

19 Town Planner Josh Edmondson addressed the Board concerning this Agenda item. The
20 following excerpt from the Town Manager's memo to the Board is provided for additional
21 background:

22 Last September, the Board approved an amendment to the FY18-19 Fee Schedule for properties affected
23 because of Hurricane Florence. Permits were still required to be obtained for all work associated with repairs
24 from these damages. While damages from Hurricane Dorian were not widespread like Florence, there was still
25 isolated substantial damage in the Islander Drive area. Because of this damage, staff is requesting to waive all
26 building permit fees for those affected by Hurricane Dorian. As was done last year, the request is to waive
27 these fees through December 31, 2019.

28 Town Planner Edmondson briefed the Board on this request to waive all building permit fees
29 for those affected by Hurricane Dorian as was done following Hurricane Florence through
30 December 31, 2019.

31 ***Motion was made by Commissioner Taylor to adopt the Ordinance Amending FY 19-20 Fee***
32 ***Schedule to Waive Certain Fees Associated with Damage from Hurricane Dorian. The Board***
33 ***voted unanimously 5-0 in favor. Motion carried.***

34

1 **14. Appointments**

2 **a. Dog Park Development Committee – 1 Vacancy**

3 **Brief Summary:** The Dog Park Development Committee currently has 1 vacancy remaining. As
4 this committee was established with a specific goal – the establishment of a Dog Park – the
5 terms are open ended. There is one individual at this time who has expressed interest in
6 serving. I have included a request from Patricia Kall for your consideration.

7 ***Motion was made by Commissioner Normile to appoint Patricia Kall to fill a vacancy on the***
8 ***Dog Park Development Committee. The Board voted unanimously 5-0 in favor. Motion***
9 ***carried.***

10 **15. Comments from Town Clerk, Town Attorney and Town Manager**

11 There were no comments from the Town Clerk or Town Attorney.

12 Town Manager Matt Zapp was thankful that the Board was able to amend the agenda tonight as
13 they were very pleased to indicate they had received declaration and anticipated funding to come
14 back through FEMA for all the efforts expended by the team and community. Manager Zapp
15 stated if the FEMA project worksheet moved forward the Town of Emerald Isle stood to receive
16 back in excess of \$225,000.

17 **16. Comments from Board of Commissioners and Mayor**

18 Commissioner Taylor thanked everyone for the hard work that went into the 1st Annual Emerald
19 Isle Fishing Tournament. Commissioner Taylor noted they raised just over \$6,000 for scholarships
20 this first year and they had set the date for next fall – September 19, 2020. Commissioner Taylor
21 said the scholarship program would give \$3,000 to a student from Croatan and \$3,000 to a
22 student from Swansboro and more information would be issued in the spring. Commissioner
23 Taylor thanked Mayor Barber and the Commissioners for their support of his idea and helping to
24 make it happen, and thanked the staff for their assistance. Commissioner Taylor also mentioned
25 that he wanted to spruce the area up between Coast Guard and Islander Drive bringing some
26 color to Emerald Isle, and with the assistance of the Mayor and Commissioner who had
27 contributed their personal funds to support his fall planting day on October 22 with volunteers
28 from Transportation Impact assisting with planting 700 daffodil bulbs in the pine needle beds
29 there. Commissioner Taylor noted that Holiday Trav-L-Park had donated half the funds needed
30 to purchase the other half of the bulbs. Commissioner Taylor hoped in the springtime they would
31 see the row of daffodils blooming.

32 Commissioner Finch said he looked forward to digging holes.

1 Commissioner Dooley congratulated staff for the FEMA reimbursement and thanked
2 Commissioner Normile and Rudi Rudolph for their hard work to have zero cost to the Town of
3 Emerald Isle for beach nourishment.

4 Commissioner Normile said last meeting he paid tribute to Senator Burr's staff, and
5 Representative McElraft and staff, and Rudi and many others. Commissioner Normile said since
6 then our Beach Commissioner met and through the work and labors of many they bunched up
7 enough money so our cost for Phase II was nothing. Commissioner Normile said they were
8 excited to pull it off with no cost for this go round and now they would roll up their sleeves for
9 Phase III.

10 Mayor Barber said since Matt had been here he had started using the term team and he thought
11 that was a great concept. Mayor Barber said they had a great team of staff members,
12 commissioners, and it was a joy to see this team work so well together.

13 Mayor Barber mentioned he was invited by the owners of the Panthers to sit in the owners' suite
14 the past Sunday and had a great time. Mayor Barber was happy to be able to share with so many
15 people the marvelous work they were doing here and he stressed the fact that our beach was
16 open for business. Mayor Barber had a great experience and it was an honor to represent
17 Emerald Isle.

18 **17. Adjourn**

19 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board voted***
20 ***unanimously 5-0 in favor. Motion carried.***

21 ***The meeting adjourned at 7:45 pm.***

22 Respectfully submitted:

23

24 Rhonda C. Ferebee, NCCMC, CMC

25 Town Clerk

1 **6. Presentation Recognizing Recipients of Emerald Isle Safety Awards**

2
3 Mayor Barber, along with Fire Chief Bill Walker, and Fire Captain Billy Matthias recognized and
4 presented Certificates of Appreciation, and Commendation to recipients of the Emerald Isle
5 Safety Award. These individuals were recommended for a Civilian Safety Award through the
6 Town’s Commendation Program for their service to our community, our citizens, and visitors
7 for coming to the aid of distressed swimmers in Emerald Isle during the 2019 summer season.

- 8
9 Luke Brooks – Certification of Appreciation
10 Jacob Price – Certification of Appreciation
11 Michael Conner – Certificate of Commendation
12 Alexander Lewis – Certificate of Commendation
13 Rick Scott – Certificate of Commendation
14 Peyton Weist – Certificate of Commendation
15 Eric Zaleski – Certificate of Commendation

16
17 In addition, the Mayor presented Emerald Isle resident Susie Van Guilder with a Certificate of
18 Appreciation in recognition of her outreach and dedicated efforts in bringing awareness to our
19 residents and visitors of the importance of ocean safety.

20
21 The Board and public applauded all recipients for their outstanding contributions to ocean
22 safety in Emerald Isle.

23
24 **7. Introduction of New Employees**

- 25
26 **a. Randy Lane, Equipment Operator**
27 **b. Jason Rife, Firefighter**

28
29 Public Works Director Artie Dunn introduced the newest member of the Public Works team
30 Randy Lane. Director Dunn noted that Randy came to Emerald Isle from the Elizabeth City, NC
31 area and brought a HVAC background with him that they were missing. Director Dunn said they
32 were glad to have him on the team and he was already proving to be an asset driving a brush
33 truck.

34
35 Fire Chief Bill Walker introduced Jason Rife the department’s newest full-time firefighter. Chief
36 Walker noted that Jason moved to Emerald Isle in 2010 and joined the Fire Department as a
37 volunteer when he was 18, had since received his firefighter and EMT certifications and was
38 hired at that point as a part-time firefighter. Chief Walker stated Jason excelled in that role and
39 he had now been promoted to full-time being one of two firefighters that actually passed the
40 lifeguard swim test as well.

41
42 The Board and public welcomed the Town’s newest employees.

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8. Presentation – Dark Skies – (2016 Cherry Point Regional Joint Land Use Study)

Chad Davis, AICP, Regional Director with the Eastern Carolina Council of Governments presented an informational PowerPoint “Dark Skies” for the Board and public. The presentation involved light pollution and its impacts on humans, the environment, and the Military mission. Mr. Davis discussed simple changes that could reduce the impact of light pollution while maintaining the safety provided by site lighting. Mr. Davis noted this project was a partnership between ECCCOG, Carteret County, and MCAS Cherry Point, noting that in the 2016 Joint Land Use Study there were numerous recommendations and “Dark Skies” specifically in this area for operations of Bogue Field was one of those recommendations. Mr. Davis stated that the International Dark Skies Association had a model ordinance, basically another zoning ordinance with different light zones and requirements but it was fairly complicated and enforcement required people to work at night. Mr. Davis said they didn’t think that was quite feasible but there were some simple things the Town could add to the ordinances that would accomplish at least freezing light conditions where they were and over time reduce light pollution. Mr. Davis spoke and gave examples of recommendations and noted he would be glad to assist the Town with any additions to the Town ordinances.

Mayor Barber asked for any public comments. There were none.

Mayor Barber thanked Mr. Davis for his informative presentation.

9. Proclamation / Public Announcements

- **Police Educating the Public (PEP) – Tuesday, November 19 – 10 am – Town Board Meeting Room**
- **Golf Cart Advisory Committee – Tuesday, November 19 – 5:30 pm – Town Bd Mtg Rm**
- **Bicycle and Pedestrian Advisory Committee, Wed, November 20 – 9 am – Emerald Isle Community Center**
- **Dog Park Development Committee – Wednesday, November 20 – 3 pm – Community Center**
- **Coffee With a Cop – Thursday, November 21 – 9 am – Village Market**
- **Planning Board Regular Meeting – Monday, November 25 – 6 pm – Town Board Meeting Room**
- **Thanksgiving Town Holiday – Thursday, Nov 28 & Friday, Nov 29 – Town Offices Closed**
- **Community Center Closed Thursday, Nov 28, but Open on Friday, Nov 29**
- **No Trash Collection on Thursday, November 28 or Friday, November 29**
- **16th Annual Emerald Isle Christmas Parade – Saturday, Nov 30 at 3 pm – NC 58**
- **Golf Cart Safety, Rules & Regulation Class – Monday, Dec. 2 at 6 pm – Town Board Meeting Room**

- 1 • 8th Annual Holiday Arts & Crafts Fair – Saturday, Dec. 7 – 9am-3pm – El Comm Center
- 2 • Golf Cart Safety, Rules & Regulation Class – Saturday, Dec. 7 at 10 am – Town Board
- 3 Meeting Room
- 4 • Board of Commissioners Regular Meeting – Tues Dec 10 – 6 pm – Town Bd Mtg Room

5
6 **10. Public Comment**

7
8 **Brief Summary:**

9
10 The public will have the opportunity to address the Board about any items of concern not on the agenda. The
11 Mayor and Board welcome and appreciate all comments from the public, and will take these comments into
12 consideration as they make decisions on Town issues and provide direction to Town staff. Public comment is a time
13 for the Board to listen to the public's concerns and ideas, and is not intended for a lengthy dialogue or question
14 and answer session.

15
16 The Mayor, Board, and Town staff are happy to meet with any citizen during normal business hours or at any other
17 mutually agreeable time to discuss Town issues and answer any questions.

18 Tracy Roberts, 125 Purdie Street, was curious if anything would be done soon about the deer
19 population.

20 Police Chief Reese responded with details of the coordination efforts undertaken each year
21 with NC Wildlife Resources Commission since 2005. Chief Reese said each year a deer survey
22 was conducted by the NC Wildlife Resources in conjunction with our officers followed by a
23 written recommendation based on the maximum sustained yield for deer population. Chief
24 Reese noted over the course of the Town's deer management program they had gone from
25 about 175 deer down this year to around 60. Chief Reese said based on NC Wildlife Resources
26 recommendations this year Chief Reese submitted to the Town Manager his recommendation
27 based on his information that damage to property and motor vehicle accident reports were
28 down that they not conduct a hunt this year. Chief Reese stated they monitored the population
29 statistics extremely close in making their determination.

30 **11. Consent Agenda**

31
32 **a. Amendment to Civilian / Employee Commendation Program**

33
34 ***Motion was made by Commissioner Finch to approve the items on the Consent Agenda. The***
35 ***Board voted unanimously 4-0 in favor. Motion carried.***

36
37 **Clerks Note: A copy of consent agenda items as noted above are incorporated herein by reference and hereby made a part**
38 **of these minutes.**

12. Update – Islander Drive Improvements

Town Manager Matt Zapp addressed the Board concerning this Agenda item. The following excerpt from his memo to the Board is provided for additional background:

ISLANDER DRIVE- Redevelopment & Western Ocean Regional Access Improvements

Town staff has met multiple times with A-Team Enterprises, Carteret-Craven Electric Cooperative and Ark Consulting to discuss the planned mixed-use project on Islander Drive. In order for the project to move ahead, detailed design plans are needed by the Town, CCEC and A-Team Enterprises. An engineering contract was approved August 13, 2019; said plans are being completed by ARK Consulting Group. Following is a proposed outline to execute the design, bidding and construction process related to the project.

NOVEMBER 12, 2019- BOC Meeting

Conceptual drawings for the Islander Drive Project will be presented to the Board of Commissioners. The goal is to gain consensus from the board on the general street design and traffic patterns. Thus, allowing detailed project designs to progress.

ACTION ITEM- If acceptable, staff will request permission to engage CCEC to place the Town of Emerald Isle on the CCEC construction schedule. CCEC will convert overhead power service to underground. The estimated cost for this conversion is approximately \$150,000. The Town would be responsible for \$100,000 in work and A-Team Enterprises would provide approximately \$50,000 for improvements on/near their site.

DECEMBER 10, 2019- BOC Meeting

Detailed design drawings will be shared with the Board of Commissioners. The goal is to gain approval from the board on the street design.

ACTION ITEM- Authorize Town Staff to bid the project as designed.

ACTION ITEM- Establish a small group to address landscape and buffering decisions. Collaboration with stakeholders, town staff and elected officials can help bring the best ideas forward and simultaneously keep the construction process moving forward.

ESTIMATED COSTS & REVENUES

	ITEM	COST	REVENUE
1	Roadway Repairs	\$325,000	\$325,000 (Powell Bill Funding)
2	Underground Electric	\$150,000	\$97,000 (EI Land sale Proceeds) \$50,000 (A-Team contribution)
3	WORA Improvements	\$100,000	\$100,000 (Main Street Grant)
4	Engineering Design	\$76,000	\$64,000 (Carteret County Proceeds) + Miscellaneous general funds
5	Golf cart parking spaces	\$30,000	\$30,000 (Golf Cart Reserve Funds)
6	Landscaping/ Buffering	TBD	TBD

Town Manager Matt Zapp provided a detailed report on the status of the Islander Drive redevelopment project including for the Board and public a visual presentation of a full color conceptual rendering as prepared by Bryan Fagundus, Ark Consulting Group. Town Manager Zapp outlined the scope of the project and the proposed timeline of actions and deadlines.

1 Town Manager Zapp indicated that tonight they felt it important to get the foundation approval
2 for the underground electric in order to get on Carteret-Craven Electric's schedule and then
3 come to the Board at their December meeting with the design work for approval of the bid
4 process, and then recommendation of creation of a landscape team to work on the minutiae of
5 those details. Town Manager Zapp answered questions from the Board and public regarding
6 issues such as traffic flow during construction, pedestrian safety, paid parking, road
7 maintenance. Town Manager Zapp also noted for the Board, Commissioner Normile's request
8 that they address the segregation of vehicles, golf carts, and pedestrians, keeping all moving
9 about safely as an important and critical key. Manager Zapp explained the plans to address this
10 issue to include the potential for post and rope, and a raised curb system that would help keep
11 separation by visual and wheel stop barriers.

12

13 ***Motion was made by Commissioner Finch to engage Carteret-Craven Electric Cooperative for***
14 ***provision of underground electric service within the construction zone. The Board voted***
15 ***unanimously 4-0 in favor. Motion carried.***

16

17 Town Manager Zapp asked the Board to consider between now and the December 10 meeting
18 the potential of a landscape team that would help derive the total, type, and placement of
19 vegetation for the project.

20

21 **13. Presentation – Annual Financial Reports**

22

23 **a. Town of Emerald Isle – June 30, 2019 Comprehensive Annual Financial Reports**

24

25 Finance Director Laura Rotchford addressed the Board concerning this Agenda item. The
26 following excerpt from her memo to the Town Manager is provided for additional background:

27 I am pleased to present the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30,
28 2019. A copy of the CAFR is attached for your review. In addition to the presentation of the financial results to the
29 Board of Commissioners we will also be submitting a copy of the CAFR to the NC Local Government Commission
30 for their review process. The CAFR will be available on the Town's website, and we will submit a copy of the report
31 to the Government Finance Officers Association for application to the Certificate of Achievement for Excellence in
32 Financial Reporting award program.

33

34 This is the Town's third year working with the staff at S. Preston Douglas and Associates, LLP of Lumberton, NC.
35 Lee Grissom, CPA and his team continue to be very professional and timely in their work with the Town. Their
36 team performed onsite audit work in July and August, 2019, and continued to work with Town staff through email
37 and phone communications to complete the project. S. Preston Douglas and Associates assist in the preparation of
38 the financial statements in addition to the audit. Lee and his team at S. Preston Douglas continue to be a pleasure
39 to work with, and we look forward to working with them again in future years.

40

41 The Audit was conducted in accordance with generally accepted auditing standards, which are standards contained
42 in *Government Auditing Standards*, issued by the Comptroller General of the United States. As in prior years we
43 have again, received an unmodified opinion (or a "clean opinion") from the auditors. As stated in the Auditor's

MINUTES OF THE REGULAR MEETING
OF THE EMERALD ISLE BOARD OF COMMISSIONERS
NOVEMBER 12, 2019
Page 7 of 10

1 Report, the Town's financial statements for the fiscal year ended, June 30, 2019, "present fairly, in all material
2 respects..." Additionally, our auditors provided an opinion on each major grant received during the fiscal year.
3 Our auditor's reported the Town is in compliance with major Federal and State grant programs, most notably the
4 FEMA and NCDPS grant awards for Public Assistance related to Hurricane Florence.

5
6 There are several financial highlights which can be found in the detail of the CAFR, and are briefly mentioned
7 below:

- 8
- 9 • The Town had \$4,087,655 of both unrestricted and restricted cash and cash equivalents on hand as of June 30,
10 2019. The Town also had total net receivables of \$69,855 as of June 30, 2019. Additionally, a total of
11 \$3,026,658 was due from other governments, which is primarily comprised of pending reimbursements from
12 the NC Department of Public Safety's Emergency Management Division for FEMA disaster assistance.
13
 - 14 • The Town had total capital assets, net of depreciation of \$23,890,371 as of June 30, 2019. The bulk of these
15 assets are land, buildings, and other improvements in the community. During FY 2019 the Town added
16 vehicles, equipment, and new playground equipment, while selling and scrapping old vehicles, and equipment
17 at approximately the same cost. The effect of these changes along with annual depreciation resulted in a
18 decrease compared to the prior year.
19
 - 20 • The Town's total liabilities as of June 30, 2019 were \$6,486,046. The recognition of pension liabilities account
21 for \$2,047,321 of this amount, whereas, accounts payable and accrued liabilities represent \$577,449. A total
22 of \$1,659,028 of this amount is the Town's outstanding short and long-term loans as of June 30, 2019.
23
 - 24 • As part of the total liabilities, the Town utilized a short-term, 0% interest, state revolving loan of
25 \$2,000,000 from the NC Department of Public Safety's Recovery and Resiliency Office to fund
26 expenditures related to Hurricane Florence during the fiscal year. Repayment of the loan will occur in FY
27 2020 upon receipt of FEMA reimbursements for those eligible hurricane related expenditures.
28
 - 29 • The Town reported net position of \$25,519,003 as of June 30, 2019. Total net position decreased by
30 \$1,561,553. The overall decrease is attributed to the initial recovery efforts following Hurricane Florence
31 including expenditures for Phase I Eastern Emerald Isle Post-Florence Beach Nourishment.
32
 - 33 • The Town had total revenues of \$23,477,332 across all funds during FY 2019. The Town had total
34 expenditures of \$25,048,070 across all funds during FY 2019, resulting in an overall decrease in fund
35 balance of \$1,283,730. While the Town added annual reserves to its Future Beach Nourishment Fund,
36 and delayed annual capital spending in its General Fund, expenditures exceeded revenues for two funds
37 segregated for Hurricane Recovery, pending the approval of FEMA reimbursements.
38
 - 39 • As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund
40 balances of \$4,525,997, a decrease in comparison to the prior year. Decreases to fund balance were
41 related to expenditures necessary for recovery efforts from damages caused by Hurricane Florence.
42
 - 43 • The General Fund, the Town's primary annual operating fund, had total revenues of \$10,458,478 and total
44 expenditures of \$9,244,835 during FY 2019. After transfers to Capital Project and Special Revenue Funds

MINUTES OF THE REGULAR MEETING
OF THE EMERALD ISLE BOARD OF COMMISSIONERS
NOVEMBER 12, 2019
Page 8 of 10

1 (\$32,000) and to the Future Beach Nourishment Fund of (\$400,000), the Town's General Fund balance
2 increased by \$783,792. The overall increase in the General Fund was primarily attributed to delayed
3 capital spending for beach access walkways, postponement of annual street repaving project, and delays
4 in the staffing of two full-time employees. Additionally, the Town received a \$370,000 operating grant
5 posted to the General Fund from the NC Department of Public Safety's Office of Recovery and Resiliency
6 for damages caused by Hurricane Florence.

- 7
- 8 • As of June 30, 2019, the Town's General Fund had a total fund balance of \$3,192,866, of which \$1,475,611
9 classified as unassigned fund balance.
 - 10
 - 11 • The total General Fund balance of \$3,192,866 is equal to 32.99% of total General Fund expenditures
12 during FY 2019 (\$9,676,835, including transfers out). This percentage is up from the previous year
13 (25.54%), due to additional operating grant revenues and cost savings derived from delays in capital
14 spending and street repaving projects, as well as vacancies in full-time positions. Total General Fund
15 balance represents 29.36% percent of the FY 19-20 adopted budget of \$10,874,284 (including transfers
16 out).
 - 17
 - 18 • The total unassigned General Fund balance amount of \$1,475,611 is equal to 15.25% of total General
19 Fund expenditures during FY 2019 (\$9,676,835, including transfers out). Unassigned General Fund
20 balance represents 13.62% of the FY 19-20 adopted budget of \$10,874,284 (including transfers out).
 - 21
 - 22 • The Town's Future Beach Nourishment Fund had a year-end fund balance of \$4,228,700, as the Town
23 collected another year of special district property taxes that are reserved for future beach nourishment
24 activities. Additionally, the Town makes annual transfers from the General Fund to the Future Beach
25 Nourishment Fund to supplement tax receipts from the ocean front-inlet front special district.
 - 26
 - 27
 - 28 • The Town's total long-term loans outstanding at June 30, 2019 is \$1,659,028. This includes three (3)
29 existing installment purchase agreements. The Town's total outstanding debt is equal to approximately
30 0.06% of the Town's total assessed valuation at June 30, 2019, which continues to remain a very low
31 percentage.
 - 32

33 Finance Director Laura Rotchford provided a PowerPoint presentation of the Comprehensive
34 Annual Financial Report highlighting the key points for the Board and public. Director
35 Rotchford was happy to report the Town received a "clean" unmodified opinion with no
36 findings or issues to report. Director Rotchford also mentioned they would be submitting
37 financial statements to the State Treasurer's office as the Local Government Commissioners
38 office reviewed the statements for accuracy and trends, and they would also be submitting to
39 the Certificate of Excellence and Financial Reporting Award program. Director Rotchford noted
40 the Town had applied for the award for the past 5 years and had been awarded 5 year running
41 so this would be the Town's 6th year applying and she was hopeful they would receive the
42 award again this year. Director Rotchford concluded that overall she was really happy with the
43 numbers particularly with the hurricane impact, felt the Town was in good shape and was

1 optimistic in 2020 they would start to see positive feedback from FEMA officials with more
2 reimbursements coming through.

3
4 Mayor Barber thanked Finance Director Laura Rotchford for her hard work noting it was really
5 appreciated. The Board and public applauded Laura following her presentation.

6
7 Commissioner Messer stated that he and Commissioner Taylor served on the Audit Committee
8 and during their recent meeting with Laura and the audit firm via conference call the audit firm
9 was very complimentary of Laura's efforts and assured them that Emerald Isle was in sound
10 condition.

11

12 ***Motion was made by Commissioner Messer to accept the June 30, 2019 Comprehensive***
13 ***Annual Financial Report. The Board voted unanimously 4-0 in favor. Motion carried.***

14

15 **Clerks Note:** A copy of Comprehensive Annual Financial Report as noted above is incorporated herein by reference and
16 hereby made a part of these minutes.

17

18 **14. Appointments**

19

20 **a. Firemen's fund Relief Board – 1 Vacancy**

21

22 **Brief Summary:** The Board is asked to fill a vacancy on the Firemen's Fund Relief Fund Board to
23 replace current Board appointed member J. L. Goodman, Jr. who was relocating away from
24 Emerald Isle.

25

26 ***Motion was made by Commissioner Dooley to appoint Darryl Marshall to serve on the***
27 ***Firemen's Relief Fund Board replacing outgoing member J. L. Goodman, Jr. The Board voted***
28 ***unanimously 4-0 in favor. Motion carried.***

29

30 **15. Comments from Town Clerk, Town Attorney and Town Manager**

31

32 There were no comments from the Town Clerk.

33

34 Mayor Barber noted that our Town Attorney Richard Stanley was out due to illness and asked
35 everyone to keep him in their prayers.

36

37 There were no further comments from the Town Manager.

38

39 **16. Comments from Board of Commissioners and Mayor**

40

41 Commissioner Taylor thanked Laura for her hard work adding it was a pleasure sitting in on the
42 audit committee meeting and he also agreed with Commissioner Messer's statements.

1 Commissioner Taylor said it was amazing hearing the comments from the auditors.
2 Commissioner Taylor was also excited to see the look of the new Islander project.

3
4 Commissioner Finch commented to Laura – a great job as usual.

5
6 Commissioner Dooley echoed the Board comments and also congratulated her colleagues on
7 their re-election.

8
9 Mayor Barber said they appreciated everyone who ran for Commissioner and congratulated
10 those who won.

11

12 **17. Closed Session Pursuant to §NCGS 143-318.11(a)(6), to Discuss Personnel**

13

14 ***Motion was made by Commissioner Messer to enter Closed Session pursuant to §NCGS 143-***
15 ***318.11(a)(6), to discuss personnel. The Board voted unanimously 4-0 in favor. Motion***
16 ***carried.***

17

18 ***Motion was made by Commissioner Messer to return to Open Session. The Board voted***
19 ***unanimously 4-0 in favor. Motion carried.***

20

21 Upon returning to Open Session there was no action taken as a result of Closed Session.

22

23 **18. Adjourn**

24

25 ***Motion was made by Commissioner Messer to adjourn the meeting. The Board voted***
26 ***unanimously 4-0 in favor. Motion carried.***

27 ***The meeting was adjourned at 8:06 pm.***

28 Respectfully submitted:

29

30

31

32 Rhonda C. Ferebee, CMC, NCCMC

33 Town Clerk



Regular Meeting Schedule
Of the Emerald Isle Board of Commissioners
2020

Tuesday	January 14, 2020	6:00 p.m.
Tuesday	February 11, 2020	6:00 p.m.
Tuesday	March 10, 2020	6:00 p.m.
Tuesday	April 14, 2020	6:00 p.m.
Tuesday	May 12, 2020	6:00 p.m.
Tuesday	June 9, 2020	6:00 p.m.
Tuesday	July 14, 2020	6:00 p.m.
Tuesday	August 11, 2020	6:00 p.m.
Tuesday	September 8, 2020	6:00 p.m.
Tuesday	October 13, 2020	6:00 p.m.
Monday	November 10, 2020	6:00 p.m.
Tuesday	December 8, 2020	6:00 p.m.



Regular Meeting Schedule
Of the Emerald Isle Planning Board
2020

Monday	January 27, 2020	6:00 p.m.
Monday	February 24, 2020	6:00 p.m.
Monday	March 23, 2020	6:00 p.m.
Monday	April 27, 2020	6:00 p.m.
Monday	May 18, 2020	6:00 p.m. (3 rd Monday due to Memorial Day Holiday)
Monday	June 22, 2020	6:00 p.m.
Monday	July 27, 2020	6:00 p.m.
Monday	August 24, 2020	6:00 p.m.
Monday	September 28, 2020	6:00 p.m.
Monday	October 26, 2020	6:00 p.m.
Monday	November 23, 2020	6:00 p.m.
Monday	December 21, 2019	6:00 p.m. (3 rd Monday due to Christmas Holiday)



Nice Matters!

December 10, 2019

MEMO TO: Matt Zapp, Town Manager
FROM: Rhonda C. Ferebee, Town Clerk
SUBJECT: 2020 Official Meeting Schedules

Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, NC 28594

252-354-3424 voice
252-354-5068 fax

www.emeraldisle-nc.org

**Town Clerk /
Human Resources**
Rhonda C. Ferebee
rferebee@emeraldisle-nc.org

The Board of Commissioners is asked to approve the official regular meeting schedules for 2020 for the Board of Commissioners, and the Planning Board at the December 10 meeting.

The proposed meeting schedules are consistent with the current meeting schedules whereby the Board of Commissioners meets monthly on the second Tuesday of the month at 6 pm and the Planning Board meets monthly on the fourth Monday of the month at 6 pm, with two exceptions:

- the May 2020 Planning Board meeting would be held on Monday, May 18, the third Monday in May, to avoid a conflict with the Memorial Day holiday, and
- the December 2020 Planning Board meeting would be held on Monday, December 21, the third Monday in December, to avoid a conflict with the Christmas holiday.



I will be happy to answer any questions about the meeting schedules at the December 10 meeting.



Nice Matters!

December 10, 2019

MEMO TO: Matt Zapp, Town Manager

FROM: Rhonda C. Ferebee, Town Clerk

SUBJECT: Ordinance Amending Chapter 8 – Animals – Regarding Service Animals

The Board of Commissioners will consider an amendment to the Code of Ordinances, specifically Chapter 8 – Animals – Regarding Service Animals that will add a new section that will simply define and clarify the definitions of service animals and required conduct of service animals and their handlers under the Americans with Disabilities Act (ADA). Our existing ordinance does not currently address the distinction between service animals and dogs and the language of this amendment was recommended and reviewed by our Town Attorney Richard Stanley.

Town staff will be glad to answer any questions you may have about this amendment.

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**Town Clerk /
Human Resources**
Rhonda C. Ferebee
rferebee@emeraldisle-nc.org





Nice Matters!

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Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



ORDINANCE AMENDING CHAPTER 8 – ANIMALS – OF THE CODE OF ORDINANCES REGARDING SERVICE ANIMALS

WHEREAS, the Town of Emerald Isle Code of Ordinances does not currently address the distinction between service animals and dogs, and

WHEREAS, the Americans with Disabilities Act (ADA) has issued guidance regarding service animals, and

WHEREAS, the inclusion of a new section pertaining to service animals as outlined in the suggested amendment below defines and clarifies the definitions of service animals and required conduct of service animals and their handlers under the ADA , and

WHEREAS, these changes require the amendment of Chapter 8 of the Town of Emerald Isle Code of Ordinances, Article I, adding new Section 8.7.

NOW, THEREFORE, BE IT RESOLVED by the Emerald Isle Board of Commissioners that Chapter 8 – Animals, Article I – Dogs, of the Code of Ordinances is hereby amended adding a new Section 8.7 to read as follows:

Section 8.7 Service Animals.

A. Definitions. The following terms shall be defined and have the meaning as used herein”

1. “ADA” shall mean the “Americans with Disabilities Act”, a federal act as changed and amended from time to time.
2. “Handler” shall mean the individual with a disability or a third party who accompanies the individual with the disability who either owns or has possession and use of a service animal.
3. “Service Animal” is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability.

B. Required Conduct. Service animals shall be under the control of the handler at all times. The service animal shall be harnessed, leashed or tethered while in public places unless these devices interfere with the service animal’s work or the disability of the handler or person with the disability prevents use of these devices.

In such case the person or handler must use voice, signal or other effective means to maintain control of the service animal. A person with disabilities or a handler is not permitted to allow a service animal to wander away from he or she and must maintain control of the service animal even though it is retrieving an item at a distance. A disabled person suffering from post-traumatic stress disorder or similar condition who has difficulty entering an unfamiliar space shall be permitted to use a service animal that is trained to enter a space to ascertain that there are no threats in the event it is necessary for the animal to be off leash in order to perform the task. Domesticated animals normally considered "house pets" are not prohibited herein.

C. Violation of this Section shall subject the offender to a civil penalty of fifty dollars (\$50).

4. The Town Clerk is authorized to amend the sections as set forth above.

5. This ordinance shall become effective immediately upon its adoption. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Adopted this the _____ day of _____, 2019, by a vote of
Commissioner(s) _____ voting for,
Commissioner(s) _____ voting against, and
Commissioner(s) _____ absent.

ATTEST:

Eddie Barber, Mayor

Rhonda Ferebee, Town Clerk



Nice Matters!

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Floyd Messer, Jr.

Board of Commissioners
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Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



RESOLUTION DECLARING TWO (2) POLICE VEHICLES AS SURPLUS AND AUTHORIZING SALE TO THE TOWN OF CAPE CARTERET

WHEREAS, the Emerald Isle Police Department has two surplus police vehicles that are no longer serving a useful purpose for the department, and,

WHEREAS, the Town Manager has negotiated an offer with the Town of Cape Carteret, and

WHEREAS, NCGS 160A-274 outlines a procedure for sale to another governmental unit upon such terms and conditions as it deems wise, with or without consideration, and

WHEREAS, the Town would like to convey the following two surplus vehicles to the Town of Cape Carteret at a cost of \$1.00 per vehicle, and

2013 Ford Taurus VIN# 1FAHP2L89DG199712, Mileage 108,090
- Vehicle is drivable but has front end damage from collision with deer

2013 Ford Taurus VIN# 1FAHP2L81DG105757, Mileage 111,906
- Vehicle is drivable but transmission is slipping

WHEREAS, the Town would like to properly dispose of the surplus vehicles while assisting a neighboring town in the same action, and

WHEREAS, the Town Manager is the chief administrative officer of the Town,

NOW, THEREFORE, BE IT RESOLVED by the Emerald Isle Board of Commissioners that the Town Manager is hereby authorized to sell the (2) 2013 Ford Taurus surplus vehicles as described above to the Town of Cape Carteret at a cost of \$1.00 per vehicle.

Adopted this the _____ day of _____, 2019.

Eddie Barber, Mayor

ATTEST:

Rhonda C. Ferebee, Town Clerk, NCCMC, CMC

§ 160A-274. Sale, lease, exchange and joint use of governmental property.

(a) For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.

(b) Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

(c) Action under this section shall be taken by the governing body of the governmental unit. Action hereunder by any State agency, except the Department of Transportation, shall be taken only after approval by the Department of Administration. Action with regard to State property under the control of the Department of Transportation shall be taken by the Department of Transportation or its duly authorized delegate. Provided, any county board of education or board of education for any city administrative unit may, upon such terms and conditions as it deems wise, lease to another governmental unit for one dollar (\$1.00) per year any real property owned or held by the board which has been determined by the board to be unnecessary or undesirable for public school purposes. (1969, c. 806; 1971, c. 698, s. 1; 1973, c. 507, s. 5; 1975, c. 455; c. 664, s. 9; c. 879, s. 46; 1977, c. 464, s. 34; 2001-328, s. 6.)



Nice Matters!

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Matthew Zapp, Jr.
mzapp@emeraldisle-nc.org



RESOLUTION AUTHORIZING CONSTRUCTION CONTRACTS -
Piers and Park Structure Damage and Replacements for destruction resulting From
Hurricane Florence

Whereas, Town piers at Cedar Street Park, Emerald Isle Woods Park, Park Street and bath house, picnic shelter and stage were heavily damaged as a result of Hurricane Florence in September 2018,

Whereas, Town staff solicited price quotes for the demolition and construction of the above piers and repairs to the bath house, picnic shelter at the Western Ocean Regional Access, and

Whereas, the Town has received funding from FEMA for these projects, and

Whereas, the Town Manager is the chief administrative officer for the Town,

Now, therefore, be it resolved by the Board of Commissioners that the Town Manager is hereby authorized to execute a contract with:

- Carteret Marine Services of Beaufort for the construction of piers at Emerald Isle Woods in the amount of \$85,193 and Park Street in the amount of \$11,732.
• U Dream It Builders of Emerald Isle for the construction of the pier at Cedar Street Park in the amount of \$70,000.
• Wrenn Home Improvements of Swansboro for the Western Ocean Regional Access bath house, picnic shelter and dune stage repairs in the amount of \$7450.
The Town Manager shall have the authority to approve change orders up to \$10,000.

Adopted this the ___ day of _____, 2019.

Eddie Barber, Mayor

ATTEST:

Rhonda Ferebee, Town Clerk. CMC



Nice Matters!

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Town Manager
Matthew Zapp, Jr.
mzapp@emeraldisle-nc.org



December 10, 2019

MEMO TO: Mayor Barber and Board of Commissioners
FROM: Alesia F. Sanderson, Director of Parks & Recreation
SUBJECT: Resolution Authorizing Construction Contracts – Cedar Street Pier, Emerald Isle Woods Pier, Park Street Pier and the Western Ocean Regional Access bath house, stage and picnic shelter

The Board of Commissioners is asked to approve the attached resolution authorizing contracts for the replacement of sound side piers at Cedar St., Emerald Isle Woods, Park St and bath house, picnic shelter and stage at the Western Ocean Regional Access at the December 10 meeting.

Town staff solicited bids for these projects in late November and early December 2019. Bid tab sheets for each project are attached.

The cumulative total for all four projects is \$174,375 and will be funded through FEMA.

Cedar Street Park low bidder is U Dream It Builders of Emerald Isle with a bid of \$70,000.
Emerald Isle Woods' low bidder is Carteret Marine Services of Beaufort with a bid of \$85,193.
Park Street Pier low bidder is Carteret Marine Services of Beaufort with a bid of \$11,732.
Western Ocean Regional Access low bidder is Wrenn Home Improvement of Swansboro with a bid of \$7,450.

I recommend award of construction contracts to the three companies listed above. They have been vetted by town staff with findings of no significant concerns.

I recommend approval of the attached resolution.

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 13

ITEM TO BE CONSIDERED

Title: Presentation - Carteret County Tax Revaluation

Brief Summary:

Sarah Davis, Carteret County Tax Administrator will present information for the Board and public about the upcoming 2020 Real Property Reappraisal.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 14

ITEM TO BE CONSIDERED

Title: Consider Option to Subcontract Tax Collection
With Carteret County for Tax Year 2020

Brief Summary:

Town Manager Matt Zapp along with Finance Director Laura Rotchford will outline the option for the Board to consider subcontracting tax collection with Carteret County for tax year 2020.

Suggested Motion:

Motion to approve the Memorandum of Agreement between the Town of Emerald Isle and Carteret County for the collection of the Town of Emerald Isle ad valorem taxes.

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager _____
Laura Rotchford, Finance Director _____



Attachments:

- 1 PowerPoint Presentation
- 2 Memorandum of Agreement
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

Municipal Tax Collections

December 10, 2019



- Current E.I. Tax Collection Process
- Carteret County Collection Option
- Financial Review
- Recommendation
- Ideas & Thoughts



CURRENT: Emerald Isle Tax Collection

- A fulltime E.I. Tax Collector issues and collects the local municipal property tax and solid waste fees.
- (+) Additional staff contribute to administrative duties (deposits, opening mail, credit card payments, phone calls and walk-in visits).
- (+) Software, CPU, printing and mail costs.



OPTION: Carteret County Tax Office

- The Carteret County Tax Office has the capacity to collect Emerald Isle's municipal property tax and solid waste fees.
- Municipalities that utilize Carteret County include:
 - Beaufort, Bogue, Cape Carteret, Cedar Point & Peletier



Financial Review: *In-House Cost*

Full Time Staffing Option		
		64,08
Salary/ benefits	8.64	
Estimated Admin Support	0.00	29,92
VC3 Phone/Computer	60.00	2,1
New Software – Annual	93.00	7,9
		<u>6,3</u>
Printing/Mailing Costs	<u>00.00</u>	
<i>Average annual cost=</i>	1.64	110,46
		<u>10,00</u>
Software Year 1	<u>0.00</u>	
Total cost for Tax Year 2020=	61.64	120,4

Financial Review: *Carteret County Option*

Carteret County Option	FY 2020 Budget	
General Fund Tax Revenue	6.00	4,268,78
Solid Waste	0.00	1,576,20
Future Beach Nourishment	9.00	<u>281,55</u>
	5.00	6,126,54
Carteret County Admin Fee (2%)=	0.90	122,53



Staff Recommendation

Based upon the financial analysis, positive feedback of neighboring Carteret County municipalities, and review of the internal E.I. Administrative office process:

Staff recommends that the Town of Emerald Isle subcontract its municipal tax collection process to the Carteret County Tax office, effective for the 2020 Tax Collection Year.



Ideas & Thoughts...



STATE OF NORTH CAROLINA

COUNTY OF CARTERET

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, entered into by and between the County of Carteret, hereinafter referred to as "County", a subdivision of the State of North Carolina; and the Town of Emerald Isle, hereinafter referred to as "Town", a subdivision of the State of North Carolina.

WHEREAS, the Town has determined that it is in its best interest to contract with the County to collect current ad valorem property taxes for those ad valorem property taxes imposed by the Town of Emerald Isle; and

WHEREAS, the County desires to collect for the Town current ad valorem property taxes levied by the Town;

NOW, THEREFORE, in consideration of One and 00/100 (\$1.00) dollar and other valuable consideration contained herein the parties agree as follows:

1. The County shall collect for the Town during the term of this Agreement all ad valorem taxes imposed by the Town beginning with the current 2020 tax year and all subsequent tax years during the term of this Agreement. (It is specifically understood that the County will not collect any ad valorem taxes that have been accrued prior to the execution of this Agreement.)
2. The County shall provide all supplies and manpower necessary to collect all taxes referred to herein.
3. The Town agrees to pay the County for the above-referenced services an amount equal to two (2) percent of the gross collected taxes for each year during the term of this Agreement.
4. It is understood the County will make all decisions relating to collection, to include releases, refunds and similar decisions. The County will be totally responsible for all decisions regarding collections of taxes that accrue during the term of this Agreement. It is understood that the Town will communicate with the County Manager if there are any questions regarding this procedure and any desires that the Town would like to discuss with the County. It is specifically understood and agreed that the Town will not deal directly with the Tax Assessor or the Tax Collector's office regarding any of these matters.
5. This Agreement shall be effective upon approvals by the respective governing boards of County and Town and the initial term of this Agreement shall be for the collection of ad valorem taxes for the twelve (12) months beginning July 1, 2020 and ending June 30, 2021. The Agreement will automatically renew each fiscal year unless a notice of termination is provided by the County to the Town prior to each December 31.

6. This Agreement shall be effective upon execution hereof by both parties.
7. This agreement is the sole agreement between the parties, relating to the subject matter hereof. This Agreement may be amended only by a writing executed by the authorized representatives of both parties.
8. This Agreement shall be interpreted in accordance with the laws of the State of North Carolina.

This Agreement entered into on this the _____ day of _____, 2020.

County of Carteret

By:

Chair

Attest:

Clerk to the Board

Town of Emerald Isle

By:_____
Mayor

Attest:

Town Clerk

**TOWN OF EMERALD ISLE
Board of Commissioners**

AGENDA ITEM COVER SHEET



Meeting Date: December 10, 2019

Agenda Item #: 15

ITEM TO BE CONSIDERED

Title: Ordinance Amending Chapter 5 - Density, Intensity, and Dimensional Table
- Minimum Dwelling Unit Size (Heated Square Feet)

Brief Summary:

The Board will consider an ordinance amending Chapter 5 - Density, Intensity and Dimensional Table - of the Unified Development Ordinance to remove the minimum dwelling size (heated square feet).

Town Planner Josh Edmondson will discuss the recent statutory change by the State of North Carolina which has limited the ability for municipalities and counties to regulate small houses (tiny homes).

Suggested Motion:

Motion to adopt Ordinance Amending Chapter 5 - Density, Intensity and Dimensional Table - of the Unified Development Ordinance to Remove the Minimum Dwelling Size (Heated Square Feet).

BACKGROUND

Originating Department / Individual:

Josh Edmondson, Town Planner



Attachments:

- 1 Memo from Edmondson
- 2 Ordinance Amendment
- 3 Public Hearing Notice
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

**Emerald Isle
Planning and Inspections**

7500 Emerald Drive
Emerald Isle, NC 28594

252-354-8548 voice
252-354-5068 fax

www.emeraldisle-nc.org

Town Planner

Josh Edmondson

jedmondson@emeraldisle-nc.org



DATE: December 2, 2019
TO: Matt Zapp, Town Manager
FROM: Josh Edmondson, CZO, Town Planner
SUBJECT: **Amendment to Chapter 5 Density, Intensity and Dimensional Table, Minimum Dwelling Unit Size (Heated Square Feet)**

A recent statutory change by the State of North Carolina has limited municipalities and counties ability through the local zoning ordinance to regulate small house (tiny homes). S.L. 2019-174 (H.B. 675) amended G.S. 160A-381 and 153A-340 to prohibit cities and counties from including a minimum square footage for any structure subject to the State Building. Below is an excerpt from the Planning and Zoning Law Bulletin, by the UNC School of Government in September 2019 on the subject:

“Small houses are increasingly proposed in North Carolina. The proposals arise in a variety of settings, including affordable housing, “tiny homes,” accessory dwellings, assisted living, and others. Very few North Carolina cities and counties prohibit these structures, provided that if one is to be used as a residence, it must be built to the State Building Code. However, in order to forestall any prohibition movement, S.L. 2019-174 (H.B. 675) amends G.S. 160A-381 and 153A-340 to prohibit city and county zoning ordinances from including a minimum square footage for any structure subject to the State Building Code for one- and two-family residential dwellings. The act also includes this restriction in the county subdivision-enabling statute. These provisions became effective on July 26, 2019. This law does not affect private restrictive covenants, which are far more likely to address this issue than local zoning ordinances”.

The implications to the Town are significant. Our current ordinance provisions require each single-family residential structure to be a minimum of 1,000 heated square feet and two-family (duplex) unit's a minimum of 750 heated square feet per each unit. Because of this statutory change, our ordinance will require an amendment to remove the minimum square foot requirement. This means that as long as the minimum square footages are complied with as outlined in the North Carolina Residential Code, small houses will be allowed to be placed in any zoning district allowing single and dual family structures without limitation. Section R304 Minimum Room Areas of the North Carolina Residential Code requires habitable rooms to have a floor area of not less than 70 square feet with the exception of kitchens. Habitable space is defined as a space in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility spaces and similar areas are not considered habitable spaces.

Staff has been at work since the approval of this new legislation trying to identify a zoning amendment that would regulate small homes. After review with the UNC School and Government and Town Attorney Stanley, there is no viable option to regulate small homes through a zoning ordinance at this time. Because of this and in order to be in compliance with H.B. 675 staff recommended to the Planning Board at their November meeting to amend Chapter 5 Density, Intensity and Dimensional Table, Minimum Dwelling Unit Size to remove the minimum heated square feet requirement for single family and duplex dwelling units in the R2 and RMF zoning districts. The Planning Board voted unanimously to approve the amendment as submitted in order to comply with H.B. 675,

I look forward to discussing this with the Commissioners at their December meeting.



Nice Matters!

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Emerald Isle, NC 28594

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Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor



ORDINANCE AMENDING CHAPTER 5 – DENSITY, INTENSITY AND DIMENSIONAL TABLE – OF THE UNIFIED DEVELOPMENT ORDINANCE TO REMOVE THE MINIMUM DWELLING SIZE (HEATED SQUARE FEET)

WHEREAS, the Town’s Unified Development Ordinance (UDO) currently requires a single family dwelling to be a minimum of one thousand square feet in the R2 and RMF Zoning Districts, and

WHEREAS, the UDO also requires a duplex dwelling to be a minimum of seven hundred fifty square feet in the R2 and RMF Zoning Districts, and

WHEREAS, S.L. 2019-174 (H.B. 675) now prohibits city and county zoning ordinances from including a minimum square footage for any structure subject to the State Building Code for one and two-family residential dwellings, and

WHEREAS, these provisions became effective on July 26, 2019 because small (tiny) houses are increasingly being proposed in North Carolina, and

WHEREAS, these provisions became law in an effort to forestall any prohibition movement of these type structures, and

WHEREAS, the Town now desires to amend Section 5.1: Table of Dimensional Standards of Chapter 5 Density, Intensity and Dimensional Standards to remove the minimum dwelling unit size (heated square feet) requirement for single family and duplex dwelling units in the R2 and RMF Zoning Districts, and

WHEREAS, the Planning Board unanimously recommends approval of the amendment to comply with S.L 2019-147 (H.B. 675),

NOW, THEREFORE, BE IT RESOLVED by the Emerald Isle Board of Commissioners that

- 1. Chapter 5 Density, Intensity and Dimensional Standards, of the Unified Development Ordinance is hereby amended to read as follows:

Amend Chapter 5 Density, Intensity and Dimensional Standards, 5.1 – Table of Dimensional Standards as follows to remove the minimum dwelling unit size:

Table with 3 columns: Unit Type, R2, RMF. Rows: Single family Dwellings (4000, 4000), Duplex Dwellings (750, 750)

- 2. The Board of Commissioners has determined that the above amendments are consistent with the Town of Emerald Isle’s 2017 CAMA Landuse Plan, as amended.
3. The Board of Commissioners has determined that the above amendments are both reasonable and in the public interest for the following reasons:

- o Is necessary to ensure compliance with recently adoption State Legislation, and

4. The Town Clerk is authorized to amend the sections as set forth above.
5. This ordinance shall become effective immediately upon its adoption. If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Adopted this the _____ day of _____, 2019, by a vote of
Commissioner(s) _____ voting for,
Commissioner(s) _____ voting against, and
Commissioner(s) _____ absent.

Eddie Barber, Mayor

ATTEST:

Rhonda Ferebee, Town Clerk

**TOWN OF EMERALD ISLE
Board of Commissioners**

AGENDA ITEM COVER SHEET



Meeting Date: December 10, 2019

Agenda Item #: 16

ITEM TO BE CONSIDERED

Title: Islander Drive Status Update

Brief Summary:

Town Manager Matt Zapp will brief the Board on the status of the Islander Drive Redevelopment Project.

Suggested Motion:

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager



Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 17

ITEM TO BE CONSIDERED

Title: Contract Amendment with Waste Industries

Brief Summary:

The Board will consider a Resolution Authorizing Contract Extension with Waste Industries, LLC that will authorize the Town Manager to execute a 2-year contract extension with Waste Industries, LLC subject to the same terms and conditions as the current contract. The Town's current contract with Waste Industries, LLC expires on December 31, 2019, and the attached resolution would extend the contract until December 31, 2021.

Please note, town staff will make every effort to educate the public about items that can or cannot be included in recycling containers.

Suggested Motion:

Motion to approve the Resolution Authorizing Contract Extension - Waste Industries, LLC (Dumpster Service).

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager



Attachments:

- 1 Memo from Zapp
- 2 Resolution
- 3 Contract Agreement - Waste Industries, LLC
- 4 Recycling Educational Flyer
- 5 _____
- 6 _____

ACTION TAKEN:

Motion By: _____

Carried: _____



Nice Matters!

Town of Emerald Isle
7500 Emerald Drive
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Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



MEMO

TO: Mayor Barber and Board of Commissioners
FROM: Matt Zapp, Town Manager
SUBJECT: Resolution Authorizing Contract Extension –
Waste Industries, Inc. (Dumpster Service)
DATE: December 5, 2019

The attached resolution authorizes the Town Manager to execute a 2-year contract extension with Waste Industries/ GFL. The Town’s current contract expires on December 31, 2019. The attached resolution would extend the contract until December 31, 2021.

The current contract provides for dumpster collection and disposal at residential condominium complexes and Town facilities (businesses in Emerald Isle must contract for their own solid waste services), and includes specified rates per dumpster collection and depends upon the size of the dumpster. There are a range of specified rates. These rates are adjusted each year on July 1 according to the change in the Consumer Price Index, and also include a fuel cost adjustment formula.

Under this contract, Waste Industries/GFL also accepts, sorts, processes, stores, and markets the Town’s co-mingled recyclable materials (collected and delivered by our contractor, Simmons & Simmons) at its Newport, NC facility. **The market for recyclables has dramatically fluctuated over the past 18-24 months.**

Effective July 1, 2019, fees climbed to \$62.00 per ton to dispose of EI recyclables, which is estimated to cost \$50,000 this fiscal year. Waste Industries/ GFL projects that the estimated cost will climb to \$102.00 per ton as of July 1, 2020. To account for the increased recycling disposal fee impact, it is likely that the Town of Emerald Isle will need to adjust solid waste collection rates in the upcoming budget/ fiscal year.

Waste Industries has provided quality dumpster service for the Town over the past 12-years and has maintained a positive working relationship with the Town. Alternate options to dispose of our recyclable materials are higher than the Waste Industries/GFL solution.

As a result, staff recommends that the Board approve the attached resolution authorizing a 2-year contract extension.

###



Nice Matters!

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Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldise-nc.org



RESOLUTION AUTHORIZING CONTRACT EXTENSION –
WASTE INDUSTRIES, INC. (DUMPSTER SERVICE)

Whereas, the Town has contracted with Waste Industries for solid waste dumpster collection and disposal services since January 1, 2007, and

Whereas, the current 1-year contract will expire on December 31, 2019, and

Whereas, Waste Industries has provided quality service to the Town over the past 12 years, and

Whereas, Waste Industries has requested that the Town consider a 2-year extension of the current contract under the same terms and conditions, and

Whereas, the current contract also includes the acceptance of the Town’s residential recyclables upon delivery to their sorting facility in Newport, NC, and

Whereas, the Town Manager is the chief administrative officer of the Town,

Now, therefore, be it resolved by the Board of Commissioners that the Town Manager is hereby authorized to execute an amendment to the Town’s contract with Waste Industries that includes the following provisions:

- 1. The contract term shall be extended for two (2) additional years, beginning on January 1, 2020 and terminating December 31, 2021.
2. All other terms and conditions of the Town’s current contract with Waste Industries, as amended through December 2019, shall remain in effect.

Adopted this the _____ day of _____, 2019.

Eddie Barber, Mayor

ATTEST:

Rhonda C. Ferebee, Town Clerk, CMC



November 5, 2019

Matt Zapp
Manager
Town of Emerald Isle
7500 Emerald Drive
Emerald Isle, North Carolina 28594

Dear Matt,

Waste Industries would like to extend our current dumpster service/ recycle material agreement for two (2) years until December 31, 2021. All terms and conditions will remain the same.

Waste Industries will continue to charge \$62 per ton for all recyclable material delivered to our facility in Newport, North Carolina. The cost per ton will increase to \$102 per ton effective July 1, 2020. In January of 2021, Waste Industries will meet with staff of Emerald Isle to discuss effective per ton rate of July 1, 2021. This rate will be negotiated and mutually agreed upon based on actual costs. Documentation will be provided if required as part of the negotiation.

Please note that continuing education program on keeping your recyclables clean and contaminants out is very important and will keep the processing costs from skyrocketing further. Attached is the latest information sheet outlining the materials that Sonoco will receive. The State of NC DEQ can be very helpful in providing "Recycle Right" information clips for your Facebook Page or website. Having the materials loose in your containers and not in plastic bags is very important. They get entangled in the conveyor systems and cause shut downs in the process.

Please let us know if you have any questions or concerns. Thank you for your consideration in this matter.

Respectfully,

Norma Yanez
Government Contract Manager

**STATE OF NORTH CAROLINA
COUNTY OF CARTERET**

**AMENDMENT OF CONTRACT AGREEMENT
BETWEEN THE TOWN OF EMERALD ISLE
AND WASTE INDUSTRIES, LLC**

This Amendment of the Contract made between the Town of Emerald Isle and Waste Industries, LLC dated January 1, 2007 and subsequent amendments dated 8-12-201, 12-20-2016 and 12-13-2018:

Section 2.1: Term

The term of this contract shall be extended for two (2) years ending December 31, 2021.

All other Terms and Conditions of this section remain the same.

Waste Industries will continue to charge \$62 per ton for all recyclable material delivered to our facility in Newport, North Carolina. The cost per ton will increase to \$102 per ton effective July 1, 2020. In January of 2021, Waste Industries will meet with staff of Emerald Isle to discuss effective per ton rate of July 1, 2021. This rate will be negotiated and mutually agreed upon based on actual costs. Documentation will be provided if required as part of the negotiation.

All other terms and conditions of this contract and subsequent amendments shall remain the same.

In witness whereof, the Town and Contractor have executed this contract amendment as of this day and year first written:

WASTE INDUSTRIES LLC

TOWN OF EMERALD ISLE

BY: _____
Ted Habets, Regional VP

BY: _____

ATTEST:

ATTEST:

DATE: _____

DATE: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Town Finance Officer

DON'T TANGLE OR CONTAMINATE RECYCLE MORE FOR A GREENER STATE



PLASTIC

Bottles, tubs, jugs and jars



No pumps

Empty and rinse

METAL

All cans



Empty and rinse

GLASS

Bottles and jars



Empty and rinse

PAPER

Paper, cartons and cardboard



Flatten cardboard

KEEP THESE OUT OF THE RECYCLING BIN!



- ⊗ Aerosol cans
- ⊗ All batteries
(car, lithium, etc.)
- ⊗ Ceramic items
- ⊗ Clothing or textiles
- ⊗ Diapers
- ⊗ Disposable cups
(plastic and paper)
- ⊗ Electronics
- ⊗ Food-tainted items
- ⊗ Household glass
- ⊗ Medical waste
- ⊗ Hazardous waste
- ⊗ Plastic bags/wrap*
- ⊗ Scrap metal/wood
- ⊗ Shredded paper
- ⊗ Styrofoam/peanuts
- ⊗ Tanglers
(cords, hoses, wires, etc.)
- ⊗ Tires
- ⊗ Toys



* Take clean and dry plastic bags and wrap back to the grocery store.



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 18

ITEM TO BE CONSIDERED

Title: Appointments

Brief Summary:

The Board should fill 5 vacancies on the Bicycle and Pedestrian Advisory Committee.

The Board will also recommend a new member from Emerald Isle to serve on the Carteret County Beach Commission. Former Commissioner John Wootten's term expires in January 2020, and he will no longer continue to serve.

Suggested Motion(s):

Motion to appoint _____, _____, _____, _____, and _____ to new terms on the Bicycle and Pedestrian Advisory Committee that expire in December 2021.

Motion to recommend that _____ be appointed to the Carteret County Beach Commission to represent Emerald Isle with a 3 year term that will expire in January 2023.

BACKGROUND

Originating Department / Individual:

Board of Commissioners _____



Attachments:

- 1 Memo from Ferebee
- 2 Bike & Ped Roster
- 3 Carteret County Beach Commission Roster
- 4 _____
- 5 _____
- 6 _____
- 7 _____

Motion By: _____

Carried: _____



Nice Matters!

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**Town Clerk /
Human Resources**
Rhonda C. Ferebee
rferebee@emeraldisle-nc.org



December 10, 2019

MEMO TO: Mayor Barber and Board of Commissioners
FROM: Rhonda C. Ferebee, Town Clerk
SUBJECT: Appointments

The Board of Commissioners will consider filling vacant seats on one appointed advisory committee at the December 10 meeting. The Board will also recommend one appointment to the Carteret County Beach Commission.

Bicycle and Pedestrian Advisory Committee – 5 Vacancies

The terms of members Wanda Collins, Ken Stone, Anne Schrott, Erin Starcke, and Chris Vandiford all expire in December 2019, and the Board should appoint 5 individuals to serve new 2-year terms that will expire in December 2021. All 5 individuals have expressed interest in being reappointed to the Bicycle and Pedestrian Advisory Committee.

Carteret County Beach Commission (1 Vacancy, Recommendation Only)

The Board of Commissioners is scheduled to make a recommendation for a new appointment to the Beach Commission to represent Emerald Isle. Former Commissioner John Wootten’s term on the Beach Commission expires in January 2020, and he will no longer serve.

Town Commissioner Jim Normile also currently serves on the Carteret County Beach Commission representing Emerald Isle with a term that expires in January 2022. The Board should recommend a replacement for John Wootten. Emerald Isle resident Tom Rule has indicated his willingness to serve on the Carteret County Beach Commission representing Emerald Isle that would have a 3-year term expiring January 2023 if the Board approves.

Following the Board’s recommendation, staff will notify Carteret County of the Emerald Isle Board of Commissioner’s recommendation for the appointment to replace former Commissioner John Wootten on the Beach Commission.

**TOWN OF EMERALD ISLE
Board of Commissioners**



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 19

ITEM TO BE CONSIDERED

Title: Comments from Town Manager

Brief Summary:

Written updates from the Town Manager on various issues.
Monthly budget report.
Monthly department head reports.
Monthly statistical report.

Suggested Motion:

No formal action required.

BACKGROUND

Originating Department / Individual:

Matt Zapp, Town Manager

Attachments:

- 1 Memo from Zapp
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____



ACTION TAKEN:

Motion By: _____

Carried: _____

TOWN OF EMERALD ISLE
Monthly Statistical Report
FY 2019-20



Data through end of November 2019 , except as noted otherwise

GENERAL ADMINISTRATION

	# Unique Web Site Visits						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	103,932	70,426	44,823	50,914	58,516	54,600	-6.69%
August	51,431	47,053	69,222	36,000	47,450	44,405	-6.42%
September	43,349	30,843	30,182	37,283	408,320	167,790	-58.91%
October	39,791	17,503	49,681	19,661	39,887	20,926	-47.54%
November	32,446	12,107	13,435	16,105	19,375	19,199	-0.91%
December	31,165	9,893	13,863	12,033	14,260		-100.00%
January	44,118	14,039	17,021	21,112	19,852		-100.00%
February	42,514	14,548	18,464	19,224	18,628		-100.00%
March	51,412	20,837	28,682	30,771	29,321		-100.00%
April	45,419	17,822	26,365	27,154	31,318		-100.00%
May	55,214	31,848	34,420	32,133	45,614		-100.00%
June	69,219	39,491	45,177	44,072	46,082		-100.00%
TOTAL - Entire FY	610,010	326,410	391,335	346,462	778,623	306,920	-60.58%
TOTAL - FY to Date	103,932	70,426	44,823	50,914	58,516	54,600	-6.69%

	# Downloads - The Emerald Isle APP						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	3,241	7,396	8,727	8,735	0.09%
August	not available	not available	3,810	7,929	8,729	8,736	0.08%
September	not available	not available	4,111	8,347	8,731	8,736	0.06%
October	not available	not available	4,629	8,550	8,731	8,737	0.07%
November	not available	not available	4,759	8,695	8,732	8,737	0.06%
December	not available	not available	4,897	8,701	8,733		-100.00%
January	not available	not available	5,030	8,707	8,734		-100.00%
February	not available	not available	5,150	8,714	8,734		-100.00%
March	not available	not available	5,356	8,719	8,734		-100.00%
April	not available	not available	5,701	8,720	8,734		-100.00%
May	not available	1,398	6,072	8,721	8,734		-100.00%
June	not available	2,353	6,635	8,724	8,735		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	# Subscribers to Email Newsletter						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
	6,498	6,775	6,848	7,471	7,797	10,087	29.37%
	6,516	6,797	6,851	7,512	7,811	10,177	30.29%
	6,526	6,834	6,857	7,678	10,258	10,762	4.91%
	6,546	6,823	7,194	7,689	10,200	10,744	5.33%
	6,532	6,823	7,191	7,686	10,143	10,713	5.62%
	6,521	6,817	7,190	7,676	10,114		-100.00%
	6,556	6,823	7,199	7,717	10,067		-100.00%
	6,594	6,827	7,202	7,719	10,034		-100.00%
	6,641	6,815	7,201	7,722	10,075		-100.00%
	6,670	6,818	7,203	7,730	10,075		-100.00%
	6,697	6,817	7,222	7,742	10,106		-100.00%
	6,731	6,835	7,399	7,741	10,102		-100.00%

	# Twitter Followers						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
	1,897	2,248	2,568	2,919	3,548	5,521	55.61%
	1,916	2,288	2,613	2,978	3,510	5,562	58.46%
	1,924	2,318	2,621	3,042	5,413	5,885	8.72%
	1,938	2,386	2,761	3,062	5,413	5,887	8.76%
	1,959	2,399	2,763	3,075	5,400	5,890	9.07%
	1,979	2,416	2,767	3,097	5,381		-100.00%
	2,008	2,428	2,775	3,146	5,377		-100.00%
	2,021	2,447	2,790	3,166	5,734		-100.00%
	2,056	2,464	2,794	3,204	5,387		-100.00%
	2,071	2,488	2,796	3,233	5,397		-100.00%
	2,103	2,522	2,802	3,276	5,421		-100.00%
	2,208	2,553	2,848	3,335	5,470		-100.00%

TOWN OF EMERALD ISLE
Monthly Statistical Report
FY 2019-20



Data through end of November 2019 , except as noted otherwise

GENERAL ADMINISTRATION

	# Hurricane Re-Entry Permits						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	318	34	20	48	20	27	35.00%
August	104	37	57	142	28	48	71.43%
September	15	40	83	225	1,113	706	-36.57%
October	7	82	520	9	46	-	-100.00%
November	8	10	5	6	9	5	-44.44%
December	7	11	5	5	8	-	-100.00%
January	8	7	3	2	11	-	-100.00%
February	7	6	9	6	3	-	-100.00%
March	14	7	17	19	7	-	-100.00%
April	17	13	15	15	25	-	-100.00%
May	14	27	19	21	33	-	-100.00%
June	43	32	41	25	16	-	-100.00%
TOTAL - Entire FY	562	306	794	523	1,319	786	-40.41%
TOTAL - FY to Date	318	34	20	48	20	27	35.00%

	# Facebook "Likes"						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	not available	not available	20,282	31,564	55.63%
August	not available	not available	not available	not available	20,460	32,013	56.47%
September	not available	not available	not available	not available	29,279	35,869	22.51%
October	not available	not available	not available	not available	29,406	35,965	22.30%
November	not available	not available	not available	not available	29,469	36,057	22.36%
December	not available	not available	not available	17,917	29,485	-	-100.00%
January	not available	not available	not available	18,385	29,523	-	-100.00%
February	not available	not available	not available	18,518	29,571	-	-100.00%
March	not available	not available	not available	18,663	29,795	-	-100.00%
April	not available	not available	not available	18,764	29,860	-	-100.00%
May	not available	not available	not available	18,983	30,756	-	-100.00%
June	not available	not available	not available	19,267	31,113	-	-100.00%

	# Subscribers to Text Message Alerts						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	not available	891	1,882	4,549	141.71%
August	not available	not available	not available	1,221	1,894	4,824	154.70%
September	not available	not available	not available	1,433	4,591	6,109	33.06%
October	not available	not available	not available	1,528	4,621	5,705	23.46%
November	not available	not available	not available	1,548	4,626	5,713	23.50%
December	not available	not available	not available	1,612	4,630	-	-100.00%
January	not available	not available	not available	1,699	4,631	-	-100.00%
February	not available	not available	not available	1,705	4,632	-	-100.00%
March	not available	not available	not available	1,713	4,644	-	-100.00%
April	not available	not available	not available	1,731	4,676	-	-100.00%
May	not available	not available	not available	1,758	4,737	-	-100.00%
June	not available	not available	583	1,785	4,782	-	-100.00%

	# Beach Equipment Exception Stickers						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	29	37	55	26	32	14	-56.25%
August	15	66	29	2	14	17	21.43%
September	2	-	-	10	-	2	-
October	-	1	5	14	-	10	-
November	-	2	-	-	-	-	-
December	-	2	-	-	-	-	-
January	-	-	-	2	-	-	-
February	-	-	4	-	2	-	-100.00%
March	2	6	4	6	-	-	-
April	14	2	12	12	2	-	-100.00%
May	11	8	10	26	23	-	-100.00%
June	48	53	16	24	12	-	-100.00%
TOTAL - Entire FY	121	177	135	122	85	43	-49.41%
TOTAL - FY to Date	29	37	55	26	32	14	-56.25%

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FINANCE AND TAX

	Total General Fund Cash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 1,133,307	\$ 1,154,925	\$ 1,161,698	\$ 1,147,231	\$ 1,450,894	\$ 2,001,998	37.98%
August	\$ 1,329,963	\$ 1,116,170	\$ 1,369,072	\$ 1,495,346	\$ 1,695,566	\$ 3,554,735	109.65%
September	\$ 2,089,757	\$ 1,685,078	\$ 1,779,580	\$ 1,728,704	\$ 2,019,275	\$ 4,022,806	99.22%
October	\$ 2,517,517	\$ 1,418,453	\$ 2,046,463	\$ 1,706,450	\$ 1,842,370	\$ 4,132,592	124.31%
November	\$ 3,160,659	\$ 2,631,555	\$ 2,755,461	\$ 2,920,395	\$ 1,665,135	\$ 5,181,746	211.19%
December	\$ 4,091,491	\$ 4,030,104	\$ 4,059,249	\$ 4,159,552	\$ 2,193,154		-100.00%
January	\$ 4,301,824	\$ 3,969,408	\$ 4,149,313	\$ 4,176,941	\$ 2,336,424		-100.00%
February	\$ 3,462,912	\$ 3,663,540	\$ 3,888,687	\$ 3,843,314	\$ 1,828,756		-100.00%
March	\$ 3,320,852	\$ 3,177,917	\$ 3,188,497	\$ 3,197,752	\$ 1,237,440		-100.00%
April	\$ 2,052,362	\$ 2,589,894	\$ 2,796,285	\$ 2,609,528	\$ 861,566		-100.00%
May	\$ 1,358,636	\$ 1,977,925	\$ 2,618,554	\$ 1,823,168	\$ 2,664,124		-100.00%
June	\$ 1,935,542	\$ 1,838,388	\$ 1,769,177	\$ 2,147,488	\$ 2,490,471		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	Total Future Beach Nourish Fund Cash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 676,025	\$ 1,115,622	\$ 1,824,043	\$ 2,506,886	\$ 3,276,667	\$ 1,598,254	-51.22%
August	\$ 703,625	\$ 1,240,988	\$ 1,860,636	\$ 2,605,071	\$ 3,334,811	\$ 1,831,931	-45.07%
September	\$ 737,915	\$ 1,384,232	\$ 1,995,196	\$ 2,737,804	\$ 3,664,622	\$ 1,860,316	-49.24%
October	\$ 762,627	\$ 1,497,776	\$ 2,127,079	\$ 2,854,116	\$ 3,697,805	\$ 1,874,414	-49.31%
November	\$ 809,531	\$ 1,679,840	\$ 2,395,120	\$ 3,135,950	\$ 4,063,601	\$ 2,301,341	-43.37%
December	\$ 828,184	\$ 1,753,143	\$ 2,702,355	\$ 3,208,444	\$ 4,063,917		-100.00%
January	\$ 1,016,254	\$ 1,781,190	\$ 2,740,423	\$ 3,243,025	\$ 4,094,630		-100.00%
February	\$ 1,112,906	\$ 1,815,857	\$ 2,745,197	\$ 3,248,762	\$ 4,078,831		-100.00%
March	\$ 1,114,182	\$ 1,818,125	\$ 2,747,765	\$ 3,253,965	\$ 4,031,239		-100.00%
April	\$ 1,114,376	\$ 1,819,105	\$ 2,749,910	\$ 3,258,868	\$ 3,996,470		-100.00%
May	\$ 1,114,847	\$ 1,820,149	\$ 2,502,075	\$ 3,264,743	\$ 2,011,756		-100.00%
June	\$ 1,115,626	\$ 1,821,337	\$ 2,503,325	\$ 3,270,794	\$ 1,608,421		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	Emerald Isle Sales Tax Distribution						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 169,162	\$ 175,450	\$ 163,758	\$ 191,099	\$ 152,136	\$ 207,110	36.13%
August	\$ 159,045	\$ 136,843	\$ 172,581	\$ 151,674	\$ 175,909	\$ 198,097	12.61%
September	\$ 140,424	\$ 144,439	\$ 153,978	\$ 158,075	\$ 156,050		
October	\$ 138,547	\$ 128,083	\$ 141,084	\$ 150,279	\$ 168,498		
November	\$ 129,933	\$ 127,515	\$ 145,019	\$ 151,967	\$ 175,590		
December	\$ 150,452	\$ 147,177	\$ 166,076	\$ 160,759	\$ 167,294		
January	\$ 97,627	\$ 115,323	\$ 124,516	\$ 129,379	\$ 136,137		
February	\$ 111,736	\$ 94,728	\$ 130,893	\$ 126,148	\$ 143,748		
March	\$ 115,219	\$ 147,388	\$ 145,030	\$ 168,867	\$ 189,927		
April	\$ 139,209	\$ 144,147	\$ 164,359	\$ 162,735	\$ 183,106		
May	\$ 146,519	\$ 160,387	\$ 155,148	\$ 174,895	\$ 194,506		
June	\$ 171,169	\$ 186,070	\$ 187,138	\$ 203,904	\$ 201,789		
TOTAL - Entire FY	\$ 1,669,042	\$ 1,707,550	\$ 1,849,580	\$ 1,929,781	\$ 2,044,690	\$ 405,207	-80.18%
TOTAL - FY to Date	\$ 1,351,354	\$ 1,361,093	\$ 1,507,294	\$ 1,550,982	\$ 1,648,395	\$ 405,207	0

	# Delinquent Property Tax Accounts - Current Year Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	69	82	94	168	202	230	13.86%
August	65	75	94	161	195	221	13.33%
September	61	73	91	154	195	208	6.67%
October	58	70	87	148	199	180	-9.55%
November	58	69	85	147	187	180	-3.74%
December	56	68	82	142	184		-100.00%
January	52	59	75	136	162		-100.00%
February	47	54	66	117	153		-100.00%
March	43	51	66	102	152		-100.00%
April	39	49	53	99	151		-100.00%
May	38	46	49	98	145		-100.00%
June	37	42	48	96	141		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	\$ Value Outstanding Property Tax Accts - Current Year Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 29,158	\$ 18,361	\$ 19,399	\$ 29,348	\$ 37,843	\$ 54,270	43.41%
August	\$ 21,776	\$ 16,694	\$ 18,915	\$ 27,831	\$ 31,130	\$ 47,776	53.47%
September	\$ 19,899	\$ 16,444	\$ 18,368	\$ 25,115	\$ 34,879	\$ 43,026	23.36%
October	\$ 19,376	\$ 16,005	\$ 17,803	\$ 24,210	\$ 34,069	\$ 39,279	15.29%
November	\$ 19,376	\$ 14,147	\$ 17,414	\$ 24,193	\$ 34,020	\$ 32,774	-3.66%
December	\$ 18,451	\$ 13,676	\$ 15,056	\$ 21,695	\$ 33,372		-100.00%
January	\$ 18,266	\$ 13,421	\$ 13,826	\$ 20,219	\$ 31,246		-100.00%
February	\$ 15,437	\$ 12,417	\$ 12,287	\$ 19,015	\$ 30,289		-100.00%
March	\$ 15,025	\$ 12,328	\$ 12,287	\$ 15,220	\$ 29,546		-100.00%
April	\$ 14,066	\$ 12,019	\$ 10,444	\$ 15,132	\$ 29,544		-100.00%
May	\$ 10,340	\$ 10,587	\$ 8,584	\$ 14,813	\$ 27,020		-100.00%
June	\$ 10,340	\$ 7,916	\$ 8,578	\$ 13,556	\$ 24,754		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

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PLANNING AND INSPECTIONS

	# New Residential Construction Starts						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	3	5	5	1	-	-100.00%
August	5	4	3	4	4	2	-50.00%
September	-	3	1	5	-	2	-
October	1	4	3	5	5	5	0.00%
November	4	1	3	2	2	2	0.00%
December	1	2	2	5	1	-	-100.00%
January	-	-	3	4	2	-	-100.00%
February	3	5	5	5	3	-	-100.00%
March	2	2	9	2	4	-	-100.00%
April	5	3	2	6	3	-	-100.00%
May	1	3	7	6	4	-	-100.00%
June	2	3	1	2	3	-	-100.00%
TOTAL - Entire FY	25	33	44	51	32	11	-65.63%
TOTAL - FY to Date	1	3	5	5	1	-	-100.00%

	# New Commercial Construction Starts						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	1	-	-	-
August	-	1	1	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	1	-	-	1	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	1	-	-	1	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
TOTAL - Entire FY	1	1	2	2	-	1	-50.00%
TOTAL - FY to Date	-	-	-	1	-	-	-100.00%

	Total # Permits Issued						% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	
July	not available	97	88	95	113	105	-7.08%
August	not available	78	95	94	105	101	-3.81%
September	not available	99	73	86	63	101	60.32%
October	not available	104	60	92	199	95	-52.26%
November	not available	72	62	74	111	72	-35.14%
December	not available	79	55	58	101	-	-100.00%
January	not available	119	97	103	162	-	-100.00%
February	not available	129	103	96	100	-	-100.00%
March	not available	120	123	122	128	-	-100.00%
April	not available	150	102	135	117	-	-100.00%
May	not available	160	155	150	149	-	-100.00%
June	not available	127	116	132	123	-	-100.00%
TOTAL - Entire FY	not available	1,334	1,129	1,237	1,471	474	-67.78%
TOTAL - FY to Date	not available	97	88	95	113	105	-7.08%

	Total \$ Value of Construction / Repairs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ 1,126,064	\$ 1,185,779	\$ 1,773,092	\$ 8,421,149	\$ 857,324	\$ 2,400,365	179.98%
August	\$ 1,736,663	\$ 4,332,638	\$ 4,302,279	\$ 1,743,666	\$ 2,222,155	\$ 2,335,631	5.11%
September	\$ 547,518	\$ 1,690,494	\$ 1,211,311	\$ 2,378,474	\$ 358,861	\$ 1,275,715	255.49%
October	\$ 716,533	\$ 4,607,654	\$ 1,906,116	\$ 3,430,769	\$ 13,573,525	\$ 6,695,912	-50.67%
November	\$ 1,708,311	\$ 1,102,292	\$ 2,017,980	\$ 1,462,376	\$ 2,534,186	\$ 2,412,668	-4.80%
December	\$ 425,735	\$ 2,114,087	\$ 1,274,729	\$ 2,511,754	\$ 4,950,335	-	-100.00%
January	\$ 1,609,321	\$ 1,245,617	\$ 3,044,942	\$ 3,046,021	\$ 6,298,114	-	-100.00%
February	\$ 2,233,166	\$ 3,581,424	\$ 2,213,273	\$ 7,061,756	\$ 3,163,442	-	-100.00%
March	\$ 1,946,570	\$ 2,028,840	\$ 3,532,469	\$ 1,439,598	\$ 3,772,780	-	-100.00%
April	\$ 2,172,671	\$ 2,009,761	\$ 1,747,340	\$ 2,436,404	\$ 4,176,343	-	-100.00%
May	\$ 544,719	\$ 2,505,315	\$ 3,202,229	\$ 3,502,341	\$ 3,664,019	-	-100.00%
June	\$ 648,342	\$ 2,670,610	\$ 762,993	\$ 3,267,458	\$ 2,337,400	-	-100.00%
TOTAL - Entire FY	\$ 15,415,613	\$ 29,074,511	\$ 26,988,753	\$ 40,701,766	\$ 47,908,484	\$ 15,120,291	-68.44%
TOTAL - FY to Date	\$ 1,126,064	\$ 1,185,779	\$ 1,773,092	\$ 8,421,149	\$ 857,324	\$ 2,400,365	179.98%

	# Rezoning / Text Amendment Requests						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	1	-	-	1	-
August	-	-	2	-	-	1	-
September	2	2	4	-	-	1	-
October	-	2	5	1	1	-	-
November	-	-	6	7	-	-	-
December	-	-	-	4	-	-	-
January	-	1	-	-	1	-	-
February	-	1	-	1	1	-	-
March	4	1	-	1	-	-	-
April	-	2	1	-	-	-	-
May	1	-	1	-	-	-	-
June	1	1	1	-	-	-	-
TOTAL - Entire FY	8	10	21	14	3	3	0.00%
TOTAL - FY to Date	-	-	1	-	-	1	-

	# Commercial Plat / Subdivision Reviews						% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	
July	-	-	-	-	-	-	-
August	-	-	1	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	1	-	-	-	-
November	-	-	-	-	-	-	-
December	1	1	-	-	-	-	-
January	-	1	-	-	-	-	-
February	-	-	-	-	-	-	-
March	2	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
TOTAL - Entire FY	3	2	2	-	-	-	-
TOTAL - FY to Date	-	-	-	-	-	-	-

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PLANNING AND INSPECTIONS

	# Inspections Completed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	200	193	212	232	332	374	12.65%
August	204	223	202	320	364	374	2.75%
September	250	157	189	279	123	241	95.93%
October	229	249	189	292	222	375	68.92%
November	113	261	206	321	263	270	2.66%
December	136	291	200	250	247		-100.00%
January	231	299	264	282	306		-100.00%
February	199	266	284	327	345		-100.00%
March	228	317	373	351	387		-100.00%
April	289	353	278	356	396		-100.00%
May	240	338	455	407	461		-100.00%
June	211	315	357	315	347		-100.00%
TOTAL - Entire FY	2,530	3,262	3,209	3,732	3,793	1,634	-56.92%
TOTAL - FY to Date	200	193	212	232	332	374	12.65%

	% Inspections in 24 Hrs or Requested						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	99%	99%	99%	100%	99%	96%	-3.03%
August	100%	99%	99%	100%	99%	99%	0.00%
September	100%	100%	99%	99%	100%	98%	-2.00%
October	99%	98%	98%	99%	100%	99%	-1.00%
November	100%	98%	100%	99%	99%	99%	0.00%
December	100%	99%	100%	99%	99%		-100.00%
January	100%	97%	99%	100%	100%		-100.00%
February	100%	98%	99%	100%	100%		-100.00%
March	100%	99%	100%	99%	99%		-100.00%
April	100%	99%	100%	99%	98%		-100.00%
May	100%	98%	99%	99%	97%		-100.00%
June	98%	99%	99%	100%	95%		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	# Board of Adjustment Cases Heard						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
TOTAL - Entire FY	-	-	-	-	-	-	-
TOTAL - FY to Date	-	-	-	-	-	-	-

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POLICE DEPARTMENT

	Customer Svc Inquiries - Evenings / Weekends						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	828	450	598	700	439	423	-3.64%
August	416	340	381	523	345	316	-8.41%
September	393	360	410	636	471	758	60.93%
October	352	417	535	475	411	360	-12.41%
November	343	278	208	313	325	246	-24.31%
December	284	256	277	246	252		-100.00%
January	335	264	322	232	257		-100.00%
February	331	248	373	326	243		-100.00%
March	333	379	456	434	393		-100.00%
April	227	319	419	368	531		-100.00%
May	462	501	629	368	632		-100.00%
June	400	454	675	372	388		-100.00%
TOTAL - Entire FY	4,704	4,266	5,283	4,993	4,687	2,103	-55.13%
TOTAL - FY to Date	828	450	598	700	439	423	-3.64%

	Average Response Time (Min.Sec)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3.31	3.14	3.12	2.41	2.41	5.80	140.66%
August	2.47	2.45	2.30	2.25	2.48	5.73	131.05%
September	2.23	2.17	2.12	2.30	2.85	5.05	77.19%
October	2.09	2.12	2.05	2.13	2.41	5.73	137.76%
November	1.39	1.58	1.48	1.38	2.09	4.54	117.22%
December	1.43	1.42	1.28	1.43	1.70		-100.00%
January	1.38	1.35	1.37	1.44	1.96		-100.00%
February	1.40	1.28	1.38	1.30	1.68		-100.00%
March	1.46	2.11	1.37	1.46	1.72		-100.00%
April	2.16	2.22	2.17	2.20	5.36		-100.00%
May	2.34	2.11	2.01	2.24	5.37		-100.00%
June	2.40	2.38	2.31	3.00	4.97		-100.00%
TOTAL - Entire FY							
TOTAL - FY to Date							

	Customer Svc Transfers - Evenings / Weekends						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	183	153	145	64	132	132	0.00%
August	139	119	73	66	133	136	2.26%
September	110	69	88	55	110	116	5.45%
October	87	72	64	48	107	77	-28.04%
November	63	73	35	47	72	66	-8.33%
December	73	49	43	4	69		-100.00%
January	72	53	49	42	61		-100.00%
February	55	39	65	66	44		-100.00%
March	54	87	45	52	92		-100.00%
April	48	74	51	101	109		-100.00%
May	109	100	80	110	143		-100.00%
June	113	85	72	135	143		-100.00%
TOTAL - Entire FY	1,106	973	810	790	1,215	527	-56.63%
TOTAL - FY to Date	183	153	145	64	132	132	0.00%

	Total Crimes Against Persons Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	22	11	11	15	8	12	50.00%
August	11	11	16	10	5	8	60.00%
September	3	6	6	12	5	5	0.00%
October	9	7	4	4	6	4	-33.33%
November	1	7	6	3	3	2	-33.33%
December	6	7	8	3	2		-100.00%
January	6	4	6	5	4		-100.00%
February	3	5	4	7	4		-100.00%
March	4	4	9	8	3		-100.00%
April	3	5	3	7	7		-100.00%
May	4	9	17	11	11		-100.00%
June	12	6	12	9	8		-100.00%
TOTAL - Entire FY	84	82	102	94	66	31	-53.03%
TOTAL - FY to Date	22	11	11	15	8	12	50.00%

	Total Public Education Activities / Events						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	2	3	2	4	3	-25.00%
August	2	3	2	1	5	4	-20.00%
September	2	2	3	4	1	3	200.00%
October	2	2	4	7	4	5	25.00%
November	2	2	6	3	2	5	150.00%
December	2	2	3	6	6		-100.00%
January	2	3	3	5	5		-100.00%
February	3	2	4	8	6		-100.00%
March	3	4	4	6	7		-100.00%
April	2	3	5	6	4		-100.00%
May	2	6	5	6	9		-100.00%
June	2	2	5	4	4		-100.00%
TOTAL - Entire FY	27	33	47	58	57	20	-64.91%
TOTAL - FY to Date	3	2	3	2	4	3	-25.00%

	Total Crimes Against Property Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	43	36	43	37	22	28	27.27%
August	43	36	28	24	29	27	-6.90%
September	24	19	13	41	16	10	-37.50%
October	26	20	20	15	27	15	-44.44%
November	13	15	23	9	10	17	70.00%
December	11	8	23	7	16		-100.00%
January	14	17	14	32	13		-100.00%
February	9	17	17	28	9		-100.00%
March	16	23	13	15	16		-100.00%
April	17	26	27	15	23		-100.00%
May	35	26	29	24	23		-100.00%
June	30	42	27	29	16		-100.00%
TOTAL - Entire FY	281	285	277	276	220	97	-55.91%
TOTAL - FY to Date	43	36	43	37	22	28	27.27%

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	Aggravated Assault (Felony)							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	1	-	1	1	1	1	1	0.00%
August	-	-	1	-	1	1	1	0.00%
September	-	-	1	1	-	-	-	
October	2	-	-	-	1	1	1	0.00%
November	-	-	1	-	2	-	-	-100.00%
December	-	-	-	-	1	-	-	-100.00%
January	2	-	-	1	-	-	-	
February	-	-	2	2	-	-	-	
March	-	-	2	3	-	-	-	
April	-	1	-	-	3	-	-	-100.00%
May	1	-	1	-	1	-	-	-100.00%
June	-	-	1	-	-	-	-	
TOTAL - Entire FY	6	1	10	8	10	3	3	-70.00%
TOTAL - FY to Date	1	-	1	1	1	1	1	0.00%

	Burglary / Breaking & Entering							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	10	7	10	9	4	3	3	-25.00%
August	10	5	11	4	8	8	8	0.00%
September	9	6	5	17	4	-	-	-100.00%
October	13	10	10	8	14	1	1	-92.86%
November	3	4	3	4	3	4	4	33.33%
December	5	4	11	-	3	-	-	-100.00%
January	5	9	6	12	3	-	-	-100.00%
February	3	4	9	16	5	-	-	-100.00%
March	10	4	3	7	4	-	-	-100.00%
April	1	10	8	6	7	-	-	-100.00%
May	11	8	16	7	7	-	-	-100.00%
June	12	10	11	8	2	-	-	-100.00%
TOTAL - Entire FY	92	81	103	98	64	16	16	-75.00%
TOTAL - FY to Date	10	7	10	9	4	3	3	-25.00%

	Simple Assault (Misdemeanor)							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	13	4	10	12	3	8	8	166.67%
August	4	6	7	8	2	7	7	250.00%
September	1	4	3	8	4	2	2	-50.00%
October	3	4	4	2	3	3	3	0.00%
November	1	3	2	2	-	2	2	#DIV/0!
December	2	5	5	2	1	-	-	-100.00%
January	3	2	5	3	3	-	-	-100.00%
February	2	4	2	3	3	-	-	-100.00%
March	3	3	6	5	2	-	-	-100.00%
April	1	3	2	6	2	-	-	-100.00%
May	1	5	13	7	7	-	-	-100.00%
June	7	3	7	5	6	-	-	-100.00%
TOTAL - Entire FY	41	46	66	63	36	22	22	-38.89%
TOTAL - FY to Date	13	4	10	12	3	8	8	166.67%

	Larceny							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	26	20	27	18	15	18	18	20.00%
August	27	15	19	13	20	15	15	-25.00%
September	15	14	6	27	9	7	7	-22.22%
October	20	10	9	8	17	8	8	-52.94%
November	7	9	7	4	8	9	9	12.50%
December	7	7	11	2	9	-	-	-100.00%
January	7	9	9	21	8	-	-	-100.00%
February	5	11	13	18	6	-	-	-100.00%
March	8	14	6	7	10	-	-	-100.00%
April	13	14	19	9	10	-	-	-100.00%
May	17	15	17	10	12	-	-	-100.00%
June	19	26	20	14	7	-	-	-100.00%
TOTAL - Entire FY	171	164	163	151	131	57	57	-56.49%
TOTAL - FY to Date	26	20	27	18	15	18	18	20.00%

	Sexual Assault							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	3	-	-	1	2	1	1	-50.00%
August	-	-	1	1	1	-	-	-100.00%
September	1	-	-	-	-	1	1	
October	-	2	-	-	1	-	-	-100.00%
November	-	-	-	-	-	-	-	
December	3	-	2	-	-	-	-	
January	-	-	1	-	-	-	-	
February	-	-	-	-	-	-	-	
March	1	-	1	-	1	-	-	-100.00%
April	1	-	-	-	-	-	-	
May	1	1	1	2	-	-	-	
June	1	1	1	1	1	-	-	-100.00%
TOTAL - Entire FY	11	4	7	5	6	2	2	-66.67%
TOTAL - FY to Date	3	-	-	1	2	1	1	-50.00%

	Damage to Property							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	13	13	8	15	3	10	10	233.33%
August	17	18	6	7	4	9	9	125.00%
September	9	2	6	13	4	2	2	-50.00%
October	7	5	10	4	8	7	7	-12.50%
November	4	6	6	2	1	7	7	600.00%
December	3	1	11	7	4	-	-	-100.00%
January	2	5	7	17	3	-	-	-100.00%
February	2	5	5	4	4	-	-	-100.00%
March	9	9	6	8	3	-	-	-100.00%
April	4	10	8	2	9	-	-	-100.00%
May	13	10	9	11	10	-	-	-100.00%
June	10	13	4	5	7	-	-	-100.00%
TOTAL - Entire FY	93	97	86	95	60	35	35	-41.67%
TOTAL - FY to Date	13	13	8	15	3	10	10	233.33%

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	Total Drug Related Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11	30	8	12	27	6	-77.78%
August	7	5	93	19	31	17	-45.16%
September	9	-	3	5	8	12	50.00%
October	8	2	5	2	15	5	-66.67%
November	8	3	15	1	27	13	-51.85%
December	1	2	6	22	22		-100.00%
January	6	8	5	19	28		-100.00%
February	4	14	10	11	22		-100.00%
March	7	26	1	2	40		-100.00%
April	9	19	8	7	53		-100.00%
May	-	25	19	4	14		-100.00%
June	7	35	13	5	2		-100.00%
TOTAL - Entire FY	77	169	186	109	289	53	-81.66%
TOTAL - FY to Date	11	30	8	12	27	6	-77.78%

	Total Weapons Related Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	2	2	-	4	1	-75.00%
August	2	1	2	5	1	1	0.00%
September	2	-	1	1	2	-	-100.00%
October	4	-	4	4	3	5	66.67%
November	-	1	6	1	5	-	-100.00%
December	1	-	4	1	1		-100.00%
January	3	2	2	7	-		-100.00%
February	-	1	1	1	1		-100.00%
March	-	4	2	2	1		-100.00%
April	-	6	3	-	2		-100.00%
May	2	3	4	6	3		-100.00%
June	-	3	1	3	1		-100.00%
TOTAL - Entire FY	15	23	32	31	24	7	-70.83%
TOTAL - FY to Date	1	2	2	-	4	1	-75.00%

	Total Financial Crimes Reported						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	2	-	2	-	2	#DIV/0!
August	3	1	3	2	3	2	-33.33%
September	2	2	2	3	2	5	150.00%
October	2	1	1	-	2	2	0.00%
November	2	1	3	-	1	2	100.00%
December	2	2	-	-	2		-100.00%
January	1	4	1	2	5		-100.00%
February	2	1	1	-	1		-100.00%
March	-	1	2	1	4		-100.00%
April	1	1	2	3	-		-100.00%
May	1	3	1	2	2		-100.00%
June	2	3	-	1	1		-100.00%
TOTAL - Entire FY	22	22	16	16	23	13	-43.48%
TOTAL - FY to Date	4	2	-	2	-	2	

	Total Call for Service Received						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1,136	1,267	1,715	1,486	1,493	1,873	25.45%
August	862	1,174	1,182	1,169	1,299	1,483	14.16%
September	691	940	1,097	1,073	1,248	1,243	-0.40%
October	670	870	1,040	929	1,053	1,140	8.26%
November	545	820	897	821	877	964	9.92%
December	476	847	882	812	861		-100.00%
January	542	938	830	905	940		-100.00%
February	427	847	829	990	855		-100.00%
March	610	1,150	985	1,019	1,104		-100.00%
April	622	1,092	1,201	995	1,147		-100.00%
May	933	1,208	1,271	1,178	1,443		-100.00%
June	967	1,356	1,768	1,405	1,684		-100.00%
TOTAL - Entire FY	8,481	12,509	13,697	12,782	14,004	6,703	-52.14%
TOTAL - FY to Date	1,136	1,267	1,715	1,486	1,493	1,873	25.45%

	Total Incident Reports Taken						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	105	84	102	88	87	77	-11.49%
August	91	76	87	65	75	68	-9.33%
September	60	44	42	80	44	39	-11.36%
October	70	40	44	39	65	42	-35.38%
November	32	33	55	35	40	45	12.50%
December	39	27	48	34	41		-100.00%
January	34	47	35	61	50		-100.00%
February	23	44	35	60	39		-100.00%
March	27	72	38	52	54		-100.00%
April	41	82	64	51	65		-100.00%
May	57	83	82	74	66		-100.00%
June	80	88	74	91	56		-100.00%
TOTAL - Entire FY	659	720	706	730	682	271	-60.26%
TOTAL - FY to Date	105	84	102	88	87	77	-11.49%

	Total Motor Vehicle Accident Reports Taken						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	21	36	36	33	29	27	-6.90%
August	14	11	16	22	17	16	-5.88%
September	14	11	11	9	13	12	-7.69%
October	10	11	15	4	11	14	27.27%
November	7	13	5	-	7	11	57.14%
December	9	6	7	7	7		-100.00%
January	3	2	3	7	7		-100.00%
February	1	3	5	3	5		-100.00%
March	2	9	6	5	13		-100.00%
April	6	13	18	14	14		-100.00%
May	15	16	18	18	21		-100.00%
June	19	33	29	21	29		-100.00%
TOTAL - Entire FY	121	164	169	143	173	80	-53.76%
TOTAL - FY to Date	21	36	36	33	29	27	-6.90%

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	Total Arrests						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	30	30	33	22	13	13	0.00%
August	26	11	36	11	14	19	35.71%
September	12	14	17	29	9	6	-33.33%
October	19	6	13	9	14	10	-28.57%
November	9	9	15	11	18	7	-61.11%
December	16	7	12	6	14		-100.00%
January	11	4	13	11	10		-100.00%
February	5	15	13	8	15		-100.00%
March	10	12	12	10	21		-100.00%
April	10	13	10	10	18		-100.00%
May	18	13	23	16	17		-100.00%
June	18	21	16	14	14		-100.00%
TOTAL - Entire FY	184	155	213	157	177	55	-68.93%
TOTAL - FY to Date	30	30	33	22	13	13	0.00%

	Total Traffic Stops Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	193	225	271	147	148	202	36.49%
August	154	140	146	97	77	221	187.01%
September	120	102	155	90	171	175	2.34%
October	196	81	111	91	155	195	25.81%
November	156	91	118	99	182	195	7.14%
December	90	152	119	100	181		-100.00%
January	87	168	70	92	134		-100.00%
February	86	127	75	90	198		-100.00%
March	118	237	93	72	282		-100.00%
April	138	201	146	96	152		-100.00%
May	140	168	132	77	211		-100.00%
June	113	188	205	123	166		-100.00%
TOTAL - Entire FY	1,591	1,880	1,641	1,174	2,057	988	-51.97%
TOTAL - FY to Date	193	225	271	147	148	202	36.49%

	Total DWI Violations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	15	8	10	4	5	25.00%
August	11	4	7	2	3	10	233.33%
September	2	5	6	4	1	3	200.00%
October	6	4	4	5	5	5	0.00%
November	4	3	5	3	4	4	0.00%
December	4	1	4	1	5		-100.00%
January	5	1	1	1	3		-100.00%
February	2	4	9	-	5		-100.00%
March	4	7	6	6	7		-100.00%
April	4	7	6	3	3		-100.00%
May	8	5	7	4	4		-100.00%
June	6	9	5	2	8		-100.00%
TOTAL - Entire FY	64	65	68	41	52	27	-48.08%
TOTAL - FY to Date	8	15	8	10	4	5	25.00%

	Total Traffic Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	106	205	166	89	73	62	-15.07%
August	70	85	60	32	50	58	16.00%
September	55	40	64	46	23	55	139.13%
October	67	31	49	23	38	36	-5.26%
November	40	31	42	17	57	52	-8.77%
December	26	54	36	33	40		-100.00%
January	42	65	28	32	52		-100.00%
February	33	50	31	35	53		-100.00%
March	49	140	26	35	86		-100.00%
April	90	122	78	36	64		-100.00%
May	86	97	78	35	82		-100.00%
June	72	160	106	52	90		-100.00%
TOTAL - Entire FY	736	1,080	764	465	708	263	-62.85%
TOTAL - FY to Date	106	205	166	89	73	62	-15.07%

	Total Warning Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	24	21	24	14	9	-35.71%
August	20	23	21	10	14	7	-50.00%
September	30	13	10	28	7	13	85.71%
October	24	7	6	14	7	3	-57.14%
November	14	9	6	11	7	2	-71.43%
December	11	8	12	16	5		-100.00%
January	3	17	9	7	9		-100.00%
February	5	7	12	13	8		-100.00%
March	1	15	18	4	11		-100.00%
April	7	10	25	10	7		-100.00%
May	47	10	15	8	18		-100.00%
June	45	18	28	9	7		-100.00%
TOTAL - Entire FY	231	161	183	154	114	34	-70.18%
TOTAL - FY to Date	24	24	21	24	14	9	-35.71%

	Total Ordinance Citations Issued						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	16	49	101	48	31	126	306.45%
August	7	13	13	18	34	66	94.12%
September	3	2	10	17	19	15	-21.05%
October	5	-	7	3	7	18	157.14%
November	1	2	1	2	9	3	-66.67%
December	1	2	1	1	4		-100.00%
January	-	-	2	-	4		-100.00%
February	2	1	2	5	5		-100.00%
March	4	9	2	2	4		-100.00%
April	4	1	17	3	14		-100.00%
May	26	17	24	19	26		-100.00%
June	15	40	42	22	86		-100.00%
TOTAL - Entire FY	84	136	222	140	243	228	-6.17%
TOTAL - FY to Date	16	49	101	48	31	126	306.45%

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	Total Alcohol Violations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	42	71	35	21	16	26	62.50%
August	18	16	9	8	10	10	0.00%
September	3	13	4	5	5	1	-80.00%
October	3	1	-	-	-	-	
November	2	-	5	-	-	2	
December	5	-	1	-	-	-	
January	4	-	4	-	-	2	-100.00%
February	-	3	1	-	-	-	
March	-	32	3	5	3	-	-100.00%
April	19	22	20	5	5	-	-100.00%
May	16	23	26	1	2	-	-100.00%
June	22	51	22	17	50	-	-100.00%
TOTAL - Entire FY	134	232	130	62	93	39	-58.06%
TOTAL - FY to Date	42	71	35	21	16	26	62.50%

	Total Business Checks Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11,406	17,150	13,504	21,501	23,798	20,518	-13.78%
August	13,997	16,561	16,772	24,098	26,185	19,156	-26.84%
September	13,241	15,146	18,340	23,211	18,736	19,060	1.73%
October	11,566	16,187	18,383	23,826	21,175	25,524	20.54%
November	16,189	13,287	19,449	24,430	24,648	22,891	-7.13%
December	15,212	12,902	18,560	25,170	25,524	-	-100.00%
January	13,372	12,956	20,129	24,448	25,484	-	-100.00%
February	13,786	12,657	19,169	22,146	21,976	-	-100.00%
March	15,911	14,908	18,436	22,529	25,439	-	-100.00%
April	14,784	16,299	18,224	20,179	22,339	-	-100.00%
May	14,979	15,741	21,599	24,069	24,873	-	-100.00%
June	16,226	18,379	20,049	24,107	23,058	-	-100.00%
TOTAL - Entire FY	170,669	182,173	222,614	279,714	283,235	107,149	-62.17%
TOTAL - FY to Date	11,406	17,150	13,504	21,501	23,798	20,518	-13.78%

	Total Residence Checks Performed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	131	174	145	76	73	27	-63.01%
August	195	45	70	129	137	26	-81.02%
September	245	72	142	84	41	11	-73.17%
October	168	89	73	82	49	546	1014.29%
November	1,244	238	983	80	53	901	1600.00%
December	984	501	781	1,568	546	-	-100.00%
January	733	523	706	1,303	716	-	-100.00%
February	527	501	516	552	327	-	-100.00%
March	302	590	192	52	102	-	-100.00%
April	77	389	249	370	786	-	-100.00%
May	25	41	103	123	84	-	-100.00%
June	84	112	94	94	35	-	-100.00%
TOTAL - Entire FY	4,715	3,275	4,054	4,513	2,949	1,511	-48.76%
TOTAL - FY to Date	131	174	145	76	73	27	-63.01%

	Total Active Investigations Brought Forward						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	29	12	17	35	105.88%
August	not available	not available	20	12	15	23	53.33%
September	not available	not available	19	12	17	26	52.94%
October	not available	not available	22	13	16	28	75.00%
November	not available	not available	17	14	19	31	63.16%
December	not available	39	22	15	19	-	-100.00%
January	not available	30	19	16	20	-	-100.00%
February	not available	31	18	20	26	-	-100.00%
March	not available	36	14	25	29	-	-100.00%
April	not available	35	15	16	32	-	-100.00%
May	not available	21	14	16	32	-	-100.00%
June	not available	27	13	18	37	-	-100.00%
TOTAL - Entire FY	not available	not available	222	189	279	143	-48.75%
TOTAL - FY to Date	not available	not available	29	12	17	35	105.88%

	Total New Cases Assigned for Investigation						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	13	14	7	11	4	11	175.00%
August	16	6	23	5	8	8	0.00%
September	11	11	3	11	1	6	500.00%
October	7	9	7	11	6	4	-33.33%
November	6	4	3	1	2	4	100.00%
December	7	9	4	2	2	-	-100.00%
January	5	7	6	7	9	-	-100.00%
February	6	10	3	10	7	-	-100.00%
March	9	6	8	15	12	-	-100.00%
April	10	10	9	6	15	-	-100.00%
May	13	16	7	3	10	-	-100.00%
June	23	16	6	10	15	-	-100.00%
TOTAL - Entire FY	126	118	86	92	91	33	-63.74%
TOTAL - FY to Date	13	14	7	11	4	11	175.00%

	Total Cases Closed / Cleared by Arrest						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	18	16	24	14	11	12	9.09%
August	8	9	32	9	11	11	0.00%
September	8	7	8	16	7	6	-14.29%
October	17	8	8	6	11	5	-54.55%
November	9	5	12	8	13	7	-46.15%
December	8	5	11	8	8	-	-100.00%
January	5	11	11	11	14	-	-100.00%
February	4	4	9	9	14	-	-100.00%
March	7	15	9	24	14	-	-100.00%
April	6	11	8	12	18	-	-100.00%
May	8	13	16	17	16	-	-100.00%
June	11	18	18	21	7	-	-100.00%
TOTAL - Entire FY	109	122	166	155	144	41	-71.53%
TOTAL - FY to Date	18	16	24	14	11	12	9.09%

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	Total Cases Closed / Cleared by Exception							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	15	9	7	12	7	9	28.57%	
August	13	10	10	9	4	5	25.00%	
September	3	3	3	7	3	3	0.00%	
October	8	4	3	4	4	4	0.00%	
November	2	7	3	4	2	2	0.00%	
December	5	2	7	1	2	2	-100.00%	
January	3	1	4	5	9	9	-100.00%	
February	2	5	2	2	5	5	-100.00%	
March	3	15	5	7	5	5	-100.00%	
April	4	5	6	7	4	4	-100.00%	
May	4	8	14	2	8	8	-100.00%	
June	11	5	13	9	4	4	-100.00%	
TOTAL - Entire FY	73	74	77	69	57	23	-59.65%	
TOTAL - FY to Date	15	9	7	12	7	9	28.57%	

	Total Cases Marked Inactive / Closed Leads Exhausted							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	not available	not available	76	61	73	69	-5.48%	
August	not available	not available	71	56	56	49	-12.50%	
September	not available	not available	31	46	28	28	0.00%	
October	not available	not available	38	34	40	36	-10.00%	
November	not available	not available	5	1	26	5	-80.77%	
December	not available	12	22	20	27	27	-100.00%	
January	not available	39	27	30	36	36	-100.00%	
February	not available	34	35	34	26	26	-100.00%	
March	not available	4	30	24	36	36	-100.00%	
April	not available	55	49	61	38	38	-100.00%	
May	not available	76	50	48	45	45	-100.00%	
June	not available	57	2	169	42	42	-100.00%	
TOTAL - Entire FY	not available	not available	436	584	473	187	-60.47%	
TOTAL - FY to Date	not available	not available	76	61	73	69	-5.48%	

	Total Current Active Investigations							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	not available	not available	33	14	19	36	89.47%	
August	not available	not available	25	13	19	32	68.42%	
September	not available	not available	22	17	18	31	72.22%	
October	not available	not available	26	15	21	32	52.38%	
November	not available	not available	20	15	20	33	65.00%	
December	not available	39	26	16	20	20	-100.00%	
January	not available	34	21	21	26	26	-100.00%	
February	not available	39	19	30	28	28	-100.00%	
March	not available	40	18	35	34	34	-100.00%	
April	not available	44	15	16	38	38	-100.00%	
May	not available	36	19	16	37	37	-100.00%	
June	not available	42	13	19	43	43	-100.00%	

	Total Value of Stolen Property							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	\$ 40,742	\$ 55,311	\$ 28,402	\$ 25,761	\$ 9,636	\$ 27,774	188.23%	
August	\$ 25,023	\$ 4,386	\$ 22,604	\$ 19,463	\$ 38,991	\$ 16,192	-58.47%	
September	\$ 19,122	\$ 6,672	\$ 6,343	\$ 73,870	\$ 4,532	\$ 3,209	-29.19%	
October	\$ 38,929	\$ 3,789	\$ 22,600	\$ 8,575	\$ 24,795	\$ 281,510	1035.35%	
November	\$ 4,965	\$ 12,970	\$ 17,598	\$ 945	\$ 5,708	\$ 129,775	2173.56%	
December	\$ 7,484	\$ 19,005	\$ 4,045	\$ -	\$ 11,516	\$ -	-100.00%	
January	\$ 40,443	\$ 7,834	\$ 36,205	\$ 55,092	\$ 8,356	\$ -	-100.00%	
February	\$ 13,400	\$ 8,887	\$ 11,949	\$ 23,691	\$ 1,602	\$ -	-100.00%	
March	\$ 8,790	\$ 9,480	\$ 67,167	\$ 6,176	\$ 34,945	\$ -	-100.00%	
April	\$ 31,469	\$ 14,565	\$ 9,971	\$ 10,302	\$ 40,006	\$ -	-100.00%	
May	\$ 20,987	\$ 7,271	\$ 6,743	\$ 10,450	\$ 4,100	\$ -	-100.00%	
June	\$ 10,808	\$ 35,960	\$ 7,589	\$ 24,902	\$ 14,217	\$ -	-100.00%	
TOTAL - Entire FY	\$ 262,162	\$ 186,130	\$ 241,216	\$ 259,227	\$ 198,404	\$ 458,460	131.07%	
TOTAL - FY to Date	\$ 40,742	\$ 55,311	\$ 28,402	\$ 25,761	\$ 9,636	\$ 27,774	188.23%	

	Total Value of Recovered Property							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	\$ 27,928	\$ 21,547	\$ 10,207	\$ 20,765	\$ 6,560	\$ 1,042	-84.12%	
August	\$ 4,775	\$ 1,250	\$ 1,000	\$ 13,950	\$ 13,122	\$ 12,110	-7.71%	
September	\$ 7,358	\$ 400	\$ 17,000	\$ 58,540	\$ 1,213	\$ 250	-79.39%	
October	\$ 28,667	\$ 681	\$ 16,960	\$ 22,600	\$ 9,639	\$ 81,193	742.34%	
November	\$ 150	\$ 7,000	\$ 6,200	\$ 250	\$ 1,405	\$ 1,419	1.00%	
December	\$ 6,601	\$ 825	\$ 1,180	\$ -	\$ 6,925	\$ -	-100.00%	
January	\$ 22,166	\$ 2,000	\$ 1,215	\$ 34,012	\$ -	\$ -	-100.00%	
February	\$ 10,000	\$ 2,128	\$ 80	\$ 10,749	\$ 797	\$ -	-100.00%	
March	\$ 600	\$ 2,633	\$ 4,412	\$ -	\$ 1,300	\$ -	-100.00%	
April	\$ 600	\$ 966	\$ 870	\$ 1,600	\$ 640	\$ -	-100.00%	
May	\$ 15,800	\$ 470	\$ 550	\$ 17,050	\$ 269	\$ -	-100.00%	
June	\$ 2,407	\$ 900	\$ 1,920	\$ 2,465	\$ 8,500	\$ -	-100.00%	
TOTAL - Entire FY	\$ 127,052	\$ 40,800	\$ 61,594	\$ 181,981	\$ 50,370	\$ 96,014	90.62%	
TOTAL - FY to Date	\$ 27,928	\$ 21,547	\$ 10,207	\$ 20,765	\$ 6,560	\$ 1,042	-84.12%	

	Total Animal Complaints							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	4	3	11	7	4	1	-75.00%	
August	5	2	11	9	2	2	0.00%	
September	7	6	4	4	1	1	0.00%	
October	9	4	5	3	3	6	100.00%	
November	5	6	5	2	4	2	-50.00%	
December	6	2	3	12	1	1	-100.00%	
January	3	11	3	7	1	1	-100.00%	
February	4	13	3	4	1	1	-100.00%	
March	-	21	3	1	1	1	-100.00%	
April	1	29	5	4	-	-	-100.00%	
May	-	21	11	1	2	2	-100.00%	
June	1	10	5	2	3	3	-100.00%	
TOTAL - Entire FY	45	128	69	56	23	12	-47.83%	
TOTAL - FY to Date	4	3	11	7	4	1	-75.00%	

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POLICE DEPARTMENT

Complaints Involving Dogs							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	-	5	6	-	-	
August	not available	1	7	1	-	1	
September	not available	1	3	1	1	-	-100.00%
October	not available	1	2	1	2	1	-50.00%
November	not available	-	3	1	1	2	100.00%
December	not available	-	2	7	-	-	
January	not available	7	1	3	1	-	-100.00%
February	not available	4	2	3	1	-	-100.00%
March	not available	6	1	-	-	-	
April	not available	12	1	1	-	-	
May	not available	10	8	-	-	-	
June	not available	7	4	-	-	-	
TOTAL - Entire FY	not available	49	39	24	6	4	-33.33%
TOTAL - FY to Date	not available	-	5	6	-	-	

Complaints Involving Deer							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	3	3	1	2	1	-50.00%
August	not available	1	2	2	2	1	-50.00%
September	not available	4	-	1	-	1	
October	not available	3	1	-	1	4	300.00%
November	not available	6	-	1	3	-	-100.00%
December	not available	1	-	2	1	-	-100.00%
January	not available	-	1	2	-	-	
February	not available	3	-	-	-	-	
March	not available	2	-	-	-	-	
April	not available	1	-	1	-	-	
May	not available	2	3	-	2	-	-100.00%
June	not available	-	-	2	3	-	-100.00%
TOTAL - Entire FY	not available	26	10	12	14	7	-50.00%
TOTAL - FY to Date	not available	3	3	1	2	1	-50.00%

Complaints Involving All Other Animals							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	-	3	-	2	-	-100.00%
August	not available	-	2	6	-	-	
September	not available	1	1	2	-	-	
October	not available	-	2	2	-	1	
November	not available	-	2	-	-	-	
December	not available	1	10	1	-	-	
January	not available	4	1	2	-	-	
February	not available	6	1	1	-	-	
March	not available	13	2	1	1	-	-100.00%
April	not available	16	4	2	-	-	
May	not available	9	-	1	-	-	
June	not available	3	1	-	-	-	
TOTAL - Entire FY	not available	53	29	18	3	1	-66.67%
TOTAL - FY to Date	not available	-	3	-	2	-	-100.00%

# Reported Deer-Vehicle Accidents							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	2	1	-	-	-	
August	1	-	-	-	-	-	
September	1	3	1	2	-	1	
October	5	3	3	1	1	2	100.00%
November	4	6	3	-	-	1	
December	-	1	1	-	2	-	-100.00%
January	1	-	-	-	1	-	-100.00%
February	-	1	-	-	-	-	
March	-	1	-	-	-	-	
April	1	2	-	-	-	-	
May	-	-	-	-	-	-	
June	1	-	-	1	-	-	
TOTAL - Entire FY	15	19	9	4	4	4	0.00%
TOTAL - FY to Date	1	2	1	-	-	-	

# Paid Beach Driving Permits Issued							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	8	4	-50.00%
August	63	100	129	157	113	117	3.54%
September	622	653	824	852	188	840	346.81%
October	371	413	514	486	651	452	-30.57%
November	98	145	145	163	202	138	-31.68%
December	42	89	62	34	52	-	-100.00%
January	18	21	38	16	44	-	-100.00%
February	10	18	34	26	28	-	-100.00%
March	16	19	25	29	17	-	-100.00%
April	7	13	9	14	13	-	-100.00%
May	-	-	-	-	-	-	
June	-	-	-	-	-	-	
TOTAL - Entire FY	1,247	1,472	1,780	1,777	1,316	1,551	17.86%
TOTAL - FY to Date	-	1	-	-	8	4	-50.00%

# Free Beach Driving Permits							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	9	-	-	11	15	36.36%
August	90	102	71	196	154	121	-21.43%
September	351	385	413	242	244	425	74.18%
October	201	208	113	217	187	182	-2.67%
November	24	20	51	64	76	44	-42.11%
December	3	1	26	36	29	-	-100.00%
January	11	14	11	7	26	-	-100.00%
February	-	10	18	15	20	-	-100.00%
March	9	14	15	9	18	-	-100.00%
April	7	9	14	6	4	-	-100.00%
May	-	-	-	-	-	-	
June	-	-	-	-	-	-	
TOTAL - Entire FY	696	772	732	792	769	787	2.34%
TOTAL - FY to Date	-	9	-	-	11	15	36.36%

POLICE DEPARTMENT

# Golf Cart Registration Permits							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	22	26	52	58	58	73	25.86%
August	13	13	30	29	30	33	10.00%
September	5	6	13	15	6	13	116.67%
October	8	4	5	7	13	15	15.38%
November	2	2	1	6	7	-	-100.00%
December	18	29	37	25	136	-	-100.00%
January	90	70	76	74	149	-	-100.00%
February	75	79	134	103	88	-	-100.00%
March	114	217	141	213	187	-	-100.00%
April	71	93	121	129	132	-	-100.00%
May	58	75	100	138	148	-	-100.00%
June	54	41	110	98	86	-	-100.00%
TOTAL - Entire FY	530	655	820	895	1,040	134	-87.12%
TOTAL - FY to Date	22	26	52	58	58	73	25.86%

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FIRE DEPARTMENT

	# Structure Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	2	3	6	3	4	33.33%
August	3	1	2	2	2	4	100.00%
September	6	-	3	-	4	2	-50.00%
October	2	2	1	-	3	6	100.00%
November	2	2	3	-	1	3	200.00%
December	1	-	2	-	-	-	-
January	1	1	1	-	1	-	-100.00%
February	1	-	1	2	-	-	-
March	3	2	1	1	-	-	-
April	1	2	1	1	-	-	-
May	2	1	3	2	2	-	-100.00%
June	3	1	3	1	1	-	-100.00%
TOTAL - Entire FY	25	14	24	15	17	19	-
TOTAL - FY to Date	-	2	3	6	3	4	-33.33%

	# Vehicle Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	-	-	-
August	-	-	-	-	1	2	100.00%
September	-	-	-	1	2	-	-100.00%
October	-	1	-	-	-	-	-
November	-	-	-	-	2	-	-100.00%
December	-	-	-	1	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	1	-	-100.00%
May	-	-	-	-	2	-	-100.00%
June	-	-	-	-	-	-	-
TOTAL - Entire FY	-	2	-	2	8	2	-
TOTAL - FY to Date	-	1	-	-	-	-	-

	# Brush / Woods Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	3	2	2	4	4	0.00%
August	3	2	2	1	2	2	0.00%
September	1	1	2	1	3	3	0.00%
October	-	-	1	1	5	-	-100.00%
November	-	-	1	2	1	-	-100.00%
December	-	-	-	-	-	-	-
January	2	-	-	-	-	-	-
February	2	-	2	1	1	-	-100.00%
March	1	1	1	1	2	-	-100.00%
April	4	2	-	-	3	-	-100.00%
May	6	1	2	-	1	-	-100.00%
June	1	3	3	1	2	-	-100.00%
TOTAL - Entire FY	24	13	16	10	24	9	-
TOTAL - FY to Date	4	3	2	2	4	4	100.00%

	Property Value Lost in Fires						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	\$ -	\$ 7,200	\$ 11,000	\$ 264,396	\$ 13,000	\$ 7,100	-45.38%
August	\$ 200	\$ -	\$ -	\$ 1,500	\$ 335,000	\$ -	-100.00%
September	\$ 673,000	\$ 200	\$ 600	\$ 5,000	\$ 3,500	\$ 500	-85.71%
October	\$ 500	\$ 26,000	\$ 500	\$ -	\$ 45,147	\$ -	-100.00%
November	\$ 5,000	\$ -	\$ 8,500	\$ -	\$ -	\$ 649,500	-
December	\$ -	\$ -	\$ 223,304	\$ -	\$ -	\$ -	-
January	\$ 100	\$ -	\$ -	\$ -	\$ 1,750	\$ -	-100.00%
February	\$ 2,000	\$ 50	\$ -	\$ 33,000	\$ -	\$ -	-
March	\$ 13,000	\$ 15,000	\$ 200	\$ 5,000	\$ -	\$ -	-
April	\$ 100	\$ 70,000	\$ 5,000	\$ 60,000	\$ 2,650	\$ -	-100.00%
May	\$ 31,200	\$ -	\$ 6,655	\$ 100	\$ 22,500	\$ -	-100.00%
June	\$ 2,500	\$ 13,500	\$ 600	\$ 250	\$ 800	\$ -	-100.00%
TOTAL - Entire FY	\$ 727,600	\$ 131,950	\$ 256,359	\$ 369,246	\$ 424,347	\$ 657,100	54.85%
TOTAL - FY to Date	\$ -	\$ 7,200	\$ 11,000	\$ 264,396	\$ 13,000	\$ 7,100	-45.38%

	# EMS Assistance Calls						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	68	80	102	90	100	80	-20.00%
August	69	55	72	68	101	57	-43.56%
September	53	52	56	65	71	61	-14.08%
October	36	39	59	50	47	43	-8.51%
November	43	36	29	28	43	53	23.26%
December	32	33	29	36	37	-	-100.00%
January	42	50	22	39	40	-	-100.00%
February	27	34	30	42	47	-	-100.00%
March	28	40	36	47	46	-	-100.00%
April	40	41	37	34	46	-	-100.00%
May	68	49	60	79	63	-	-100.00%
June	84	72	72	84	70	-	-100.00%
TOTAL - Entire FY	590	581	604	662	711	294	-58.65%
TOTAL - FY to Date	68	80	102	90	100	80	-20.00%

	# Calls with Mutual Aid Provided						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	6	5	4	8	2	13	550.00%
August	6	9	7	3	5	8	60.00%
September	8	10	6	7	14	9	-35.71%
October	1	9	11	9	9	7	-22.22%
November	8	12	13	8	7	5	-28.57%
December	11	9	3	3	5	-	-100.00%
January	8	3	12	16	13	-	-100.00%
February	1	6	6	1	6	-	-100.00%
March	5	5	9	7	10	-	-100.00%
April	2	4	8	7	5	-	-100.00%
May	5	1	6	-	9	-	-100.00%
June	5	6	5	10	7	-	-100.00%
TOTAL - Entire FY	66	79	90	79	92	42	-54.35%
TOTAL - FY to Date	6	5	4	8	2	13	550.00%

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FIRE DEPARTMENT

	# Calls with Mutual Aid Received							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	1	4	8	7	4	7	75.00%	
August	3	5	1	3	3	4	33.33%	
September	9	1	5	2	9	2	-77.78%	
October	2	4	2	1	7	8	14.29%	
November	4	3	7	-	7	3	-57.14%	
December	3	-	5	-	6	-	-100.00%	
January	2	2	4	1	1	-	-100.00%	
February	1	-	2	-	-	-	-100.00%	
March	4	2	3	1	2	-	-100.00%	
April	2	2	5	1	1	-	-100.00%	
May	3	2	7	3	6	-	-100.00%	
June	4	4	4	5	2	-	-100.00%	
TOTAL - Entire FY	38	29	53	24	48	24	-50.00%	
TOTAL - FY to Date	1	4	8	7	4	7	75.00%	

	Average Response Time (Min.Sec)							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	4.39	4.47	4.25	5.23	5.06	5.37	-95.37%	
August	4.39	4.55	5.08	5.22	4.40	5.45	-94.55%	
September	5.01	5.06	5.01	5.34	6.12	6.17	-95.72%	
October	5.29	6.04	5.50	5.10	6.03	6.05	-95.80%	
November	4.51	5.55	5.09	5.40	5.43	5.38	-95.68%	
December	5.51	5.29	5.15	5.22	5.54	-	-100.00%	
January	5.07	6.09	5.37	7.04	5.56	-	-100.00%	
February	5.10	5.43	5.21	5.25	6.02	-	-100.00%	
March	5.01	5.15	5.23	5.20	5.38	-	-100.00%	
April	5.00	5.38	5.18	5.07	5.17	-	-100.00%	
May	4.11	5.27	4.47	5.30	5.16	-	-100.00%	
June	5.14	4.46	4.38	4.51	5.09	-	-100.00%	
TOTAL - Entire FY								
TOTAL - FY to Date								

	# Alarm Activations							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	12	5	6	6	3	3	0.00%	
August	2	4	2	7	-	4	#DIV/0!	
September	3	4	4	2	16	3	-81.25%	
October	-	4	4	3	8	8	0.00%	
November	2	4	6	2	6	-	-100.00%	
December	2	1	4	1	6	-	-100.00%	
January	3	3	5	2	1	-	-100.00%	
February	4	-	2	-	3	-	-100.00%	
March	3	1	4	-	3	-	-100.00%	
April	1	2	6	-	5	-	-100.00%	
May	4	4	6	4	6	-	-100.00%	
June	6	6	3	7	7	-	-100.00%	
TOTAL - Entire FY	42	38	52	34	64	18	-71.88%	
TOTAL - FY to Date	12	5	6	6	3	3	0.00%	

	# Water Rescue Calls (All FD Personnel)							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	21	26	22	31	56	24	-57.14%	
August	15	15	14	29	52	32	-38.46%	
September	3	2	5	8	2	7	250.00%	
October	1	5	1	2	3	3	0.00%	
November	1	2	-	1	-	-	#DIV/0!	
December	-	-	-	-	-	-	-100.00%	
January	1	1	-	-	-	-	-100.00%	
February	1	-	-	1	-	-	-100.00%	
March	2	-	1	-	-	-	-100.00%	
April	-	1	2	2	10	-	-100.00%	
May	10	5	6	50	32	-	-100.00%	
June	19	12	60	17	12	-	-100.00%	
TOTAL - Entire FY	74	69	111	141	167	66	-60.48%	
TOTAL - FY to Date	21	26	22	31	56	24	-57.14%	

	# Fire Inspections Completed							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	3	5	14	15	16	18	12.50%	
August	3	13	14	28	14	16	14.29%	
September	43	50	46	38	-	34	-	
October	41	44	46	47	84	85	1.19%	
November	30	43	40	45	23	38	65.22%	
December	29	25	38	27	37	-	-100.00%	
January	49	43	58	47	36	-	-100.00%	
February	41	52	42	50	56	-	-100.00%	
March	39	39	56	52	51	-	-100.00%	
April	35	42	50	43	75	-	-100.00%	
May	48	61	57	64	72	-	-100.00%	
June	9	11	13	13	15	-	-100.00%	
TOTAL - Entire FY	370	428	474	469	479	191	-60.13%	
TOTAL - FY to Date	3	5	14	15	16	18	12.50%	

	# Water Rescues (Lifeguards)							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	12	6	26	22	52	8	-84.62%	
August	2	3	21	32	29	29	0.00%	
September	1	-	10	5	-	3	-	
October	-	-	-	-	-	-	-	
November	-	-	-	-	-	-	-	
December	-	-	-	-	-	-	-	
January	-	-	-	-	-	-	-	
February	-	-	-	-	-	-	-	
March	-	-	-	-	-	-	-	
April	-	-	-	-	-	-	-	
May	1	2	1	11	21	-	-100.00%	
June	4	23	79	12	12	-	-100.00%	
TOTAL - Entire FY	20	34	137	82	114	40	-64.91%	
TOTAL - FY to Date	12	6	26	22	52	8	-63.64%	

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FIRE DEPARTMENT

	# Swimmer Welfare Checks (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	27	28	49	77	318	66	-79.25%
August	30	36	13	34	51	1,063	1984.31%
September	1	3	1	1	-	4	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	11	1	3	8	27		-100.00%
June	19	18	42	44	87		-100.00%
TOTAL - Entire FY	88	86	108	164	483	1,133	134.58%
TOTAL - FY to Date	27	28	49	77	318	66	-79.25%

	Child Welfare Checks (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	11	3	9	5	13	5	-61.54%
August	8	3	2	2	4	9	125.00%
September	1	-	1	1	-	1	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	-	-	-	1	-		
June	12	-	2	7	5		-100.00%
TOTAL - Entire FY	32	6	14	16	22	15	-31.82%
TOTAL - FY to Date	11	3	9	5	13	5	-61.54%

	First Aid Assists (Lifeguards)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	17	39	43	47	72	38	-47.22%
August	16	30	21	13	155	43	-72.26%
September	3	1	1	-	-	10	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	6	1	3	1	16		-100.00%
June	21	25	11	47	32		-100.00%
TOTAL - Entire FY	63	96	79	108	275	91	-66.91%
TOTAL - FY to Date	17	39	43	47	72	38	-47.22%

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EMS

	Total Calls for Service						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	130	132	131	150	181	133	-26.52%
August	105	102	114	119	156	108	-30.77%
September	72	72	82	96	110	82	-25.45%
October	48	47	79	68	76	66	-13.16%
November	48	44	34	42	54	74	37.04%
December	38	44	43	50	42		-100.00%
January	51	55	39	50	51		-100.00%
February	36	41	41	61	73		-100.00%
March	49	56	54	63	69		-100.00%
April	51	59	66	57	76		-100.00%
May	104	71	93	140	118		-100.00%
June	117	110	169	123	104		-100.00%
TOTAL - Entire FY	849	833	945	1,019	1,110	463	-58.29%
TOTAL - FY to Date	130	132	131	150	181	133	-26.52%

	# Calls With Mutual Aid Received						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	3	2	3	14	2	-85.71%
August	-	1	7	1	22	2	-90.91%
September	-	-	1	3	10	3	-70.00%
October	-	-	1	4	2	3	50.00%
November	-	-	-	2	3	8	166.67%
December	-	-	1	4	-		
January	-	-	-	4	1		-100.00%
February	-	1	1	5	5		-100.00%
March	-	-	1	5	3		-100.00%
April	-	1	-	2	9		-100.00%
May	2	2	2	8	6		-100.00%
June	2	3	8	6	4		-100.00%
TOTAL - Entire FY	5	11	24	47	79	18	-77.22%
TOTAL - FY to Date	1	3	2	3	14	2	-85.71%

	# Calls Involving Transport						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	43	52	56	60	60	62	3.33%
August	62	37	66	47	43	32	-25.58%
September	41	33	49	50	38	41	7.89%
October	30	26	50	36	27	37	37.04%
November	31	21	14	28	25	33	32.00%
December	21	27	24	21	19		-100.00%
January	31	28	25	31	19		-100.00%
February	21	25	23	34	29		-100.00%
March	29	28	23	40	28		-100.00%
April	24	31	41	26	34		-100.00%
May	40	38	46	57	38		-100.00%
June	47	50	59	44	38		-100.00%
TOTAL - Entire FY	420	396	476	474	398	205	-48.49%
TOTAL - FY to Date	43	52	56	60	60	62	3.33%

	# Calls Requiring 2nd Crew Out						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	8	8	26	42	20	-52.38%
August	4	-	5	12	50	18	-64.00%
September	1	1	1	14	19	9	-52.63%
October	1	-	4	6	4	3	-25.00%
November	-	-	-	2	3	9	200.00%
December	-	-	-	-	-		
January	1	-	1	-	1		-100.00%
February	-	-	-	1	5		-100.00%
March	1	1	-	7	3		-100.00%
April	3	-	6	4	10		-100.00%
May	3	6	16	21	16		-100.00%
June	4	6	37	15	18		-100.00%
TOTAL - Entire FY	19	22	78	108	171	59	-103.70%
TOTAL - FY to Date	1	8	8	26	42	20	-84.62%

	# Calls With Mutual Aid Provided						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	2	6	2	2	7	250.00%
August	1	2	9	4	1	1	0.00%
September	4	1	4	3	3	-	-100.00%
October	4	1	11	3	3	4	33.33%
November	2	1	-	8	3	4	33.33%
December	1	1	3	12	1		-100.00%
January	4	1	6	4	1		-100.00%
February	4	4	3	6	9		-100.00%
March	5	3	5	4	4		-100.00%
April	5	2	9	3	6		-100.00%
May	4	2	12	5	7		-100.00%
June	4	4	3	4	6		-100.00%
TOTAL - Entire FY	46	24	71	58	46	16	-65.22%
TOTAL - FY to Date	8	2	6	2	2	7	250.00%

	Average Response Time (Min.Sec)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	not available	not available	5.25	5.47	5.35	5.37	0.37%
August	not available	not available	6.53	5.57	5.46	6.10	11.72%
September	not available	not available	5.57	5.54	6.06	6.27	3.47%
October	not available	not available	7.28	6.31	5.05	5.35	5.94%
November	not available	not available	4.21	6.02	5.37	5.58	3.91%
December	not available	not available	6.12	7.21	6.39		-100.00%
January	not available	6.14	6.53	6.49	5.19		-100.00%
February	not available	6.37	6.30	4.45	6:00		-100.00%
March	not available	7.20	5.10	6.41	7:54		-100.00%
April	not available	5.58	6.08	7.06	5:51		-100.00%
May	not available	6.33	6.02	6.24	5:38		-100.00%
June	not available	6.23	4.55	5.34	5:55		-100.00%

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	Total \$ Gross Charges							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year	
July	\$ 36,356	\$ 45,881	\$ 56,035	\$ 36,901	\$ 52,779	\$ 57,549	9.04%	
August	\$ 15,073	\$ 20,807	\$ 45,986	\$ 40,955	\$ 42,120	\$ 24,991	-40.67%	
September	\$ 41,858	\$ 18,708	\$ 29,033	\$ 23,124	\$ 25,602	\$ 21,334	-16.67%	
October	\$ 26,616	\$ 16,607	\$ 18,158	\$ 23,803	\$ 26,417	\$ 21,935	-16.97%	
November	\$ 3,578	\$ 16,022	\$ 8,727	\$ 11,737	\$ 21,702		-100.00%	
December	\$ 5,080	\$ 16,878	\$ 12,152	\$ 15,416	\$ 10,016		-100.00%	
January	\$ 21,866	\$ 18,983	\$ 19,090	\$ 24,105	\$ 14,507		-100.00%	
February	\$ 15,509	\$ 20,593	\$ 18,667	\$ 21,725	\$ 20,490		-100.00%	
March	\$ 22,068	\$ 17,778	\$ 3,794	\$ 36,950	\$ 19,970		-100.00%	
April	\$ 26,228	\$ 2,320	\$ 24,844	\$ 17,273	\$ 14,355		-100.00%	
May	\$ 33,100	\$ 27,248	\$ 34,778	\$ 54,275	\$ 29,181		-100.00%	
June	\$ 24,875	\$ 36,458	\$ 43,666	\$ 32,302	\$ 28,067		-100.00%	
TOTAL - Entire FY	\$ 272,207	\$ 258,283	\$ 314,930	\$ 338,566	\$ 305,206	\$ 125,809	-58.78%	
TOTAL - FY to Date	\$ 36,356	\$ 45,881	\$ 56,035	\$ 36,901	\$ 52,779	\$ 57,549	9.04%	

	Total \$ Net Payments							
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year	
July	\$ 8,886	\$ 21,403	\$ 19,248	\$ 23,660	\$ 17,526	\$ 20,200	15.26%	
August	\$ 13,850	\$ 22,817	\$ 19,995	\$ 23,022	\$ 16,829	\$ 16,383	-2.65%	
September	\$ 8,439	\$ 21,608	\$ 25,717	\$ 26,591	\$ 20,821	\$ 13,505	-35.14%	
October	\$ 22,010	\$ 14,865	\$ 25,846	\$ 26,607	\$ 19,687	\$ 6,471	-67.13%	
November	\$ 6,582	\$ 15,494	\$ 14,801	\$ 21,054	\$ 16,518		-100.00%	
December	\$ 7,023	\$ 14,638	\$ 11,236	\$ 14,499	\$ 19,451		-100.00%	
January	\$ 11,593	\$ 9,623	\$ 11,814	\$ 12,149	\$ 9,092		-100.00%	
February	\$ 9,089	\$ 8,919	\$ 10,543	\$ 12,326	\$ 10,730		-100.00%	
March	\$ 8,058	\$ 11,091	\$ 13,834	\$ 9,513	\$ 19,088		-100.00%	
April	\$ 8,558	\$ 13,039	\$ 7,581	\$ 16,672	\$ 19,420		-100.00%	
May	\$ 11,126	\$ 10,895	\$ 19,603	\$ 17,006	\$ 16,706		-100.00%	
June	\$ 19,844	\$ 10,401	\$ 19,946	\$ 14,528	\$ 15,490		-100.00%	
TOTAL - Entire FY	\$ 135,058	\$ 174,793	\$ 200,164	\$ 217,627	\$ 201,358	\$ 56,559	-66.54%	
TOTAL - FY to Date	\$ 8,886	\$ 21,403	\$ 19,248	\$ 23,660	\$ 17,526	\$ 20,200	11.30%	

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PUBLIC WORKS

	# Vehicle Service Orders						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	30	25	27	18	35	14	-60.00%
August	31	29	26	28	33	28	-15.15%
September	38	22	29	11	4	13	225.00%
October	21	20	24	23	31	25	-19.35%
November	15	16	15	13	19		-100.00%
December	17	17	20	16	11	9	-18.18%
January	21	22	25	13	19		-100.00%
February	17	13	22	13	13		-100.00%
March	14	20	30	10	20		-100.00%
April	24	23	16	16	15		-100.00%
May	15	22	16	19	23		-100.00%
June	24	16	21	18	16		-100.00%
TOTAL - Entire FY	267	245	271	198	239	89	-62.76%
TOTAL - FY to Date	30	25	27	18	35	14	-60.00%

	# Building Maintenance Orders						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	18	26	25	22	27	22.73%
August	19	28	44	21	16	26	62.50%
September	16	17	31	21	10	17	70.00%
October	33	22	24	26	4	21	425.00%
November	21	22	36	29	8	21	162.50%
December	27	27	22	14	33		-100.00%
January	39	34	19	40	28		-100.00%
February	26	28	30	22	28		-100.00%
March	13	32	40	18	24		-100.00%
April	28	21	22	17	22		-100.00%
May	20	23	24	18	10		-100.00%
June	21	12	22	23	19		-100.00%
TOTAL - Entire FY	287	284	340	274	224	112	-50.00%
TOTAL - FY to Date	24	18	26	25	22	27	22.73%

	# Pothole / Radii Repairs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	8	4	-	9	3	-	-100.00%
August	6	8	6	2	10	12	20.00%
September	5	7	4	5	-	-	-
October	10	9	4	5	-	-	-
November	1	3	-	3	-	2	-
December	5	5	-	-	3		-100.00%
January	4	-	12	4	1		-100.00%
February	1	6	5	23	22		-100.00%
March	15	24	11	1	14		-100.00%
April	20	8	4	6	-		-
May	7	3	3	-	3		-100.00%
June	2	12	-	6	-		-
TOTAL - Entire FY	84	89	49	64	56	14	-75.00%
TOTAL - FY to Date	8	4	-	9	3	-	-100.00%

	# ROW Sight Improvements						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	17	8	2	-	3	2	-33.33%
August	6	-	3	22	5	1	-80.00%
September	11	20	18	12	-	6	-
October	26	30	23	23	-	9	-
November	4	2	19	10	-	6	-
December	28	12	45	1	-		-
January	15	45	13	12	12		-100.00%
February	1	31	26	-	45		-100.00%
March	2	7	28	3	71		-100.00%
April	4	-	1	3	3		-100.00%
May	2	9	4	10	3		-100.00%
June	8	31	2	6	2		-100.00%
TOTAL - Entire FY	124	195	184	102	144	24	-83.33%
TOTAL - FY to Date	17	8	2	-	3	2	-33.33%

	# Signs Replaced / Installed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	40	17	28	19	5	38	660.00%
August	8	20	11	9	17	6	-64.71%
September	33	6	33	7	-	26	-
October	11	-	-	7	36	30	-16.67%
November	13	1	6	21	8	29	262.50%
December	16	26	159	7	3		-100.00%
January	27	9	30	6	109		-100.00%
February	33	5	17	8	1		-100.00%
March	22	-	14	7	1		-100.00%
April	2	5	10	35	15		-100.00%
May	19	34	6	19	17		-100.00%
June	13	15	30	19	10		-100.00%
TOTAL - Entire FY	237	138	344	164	222	129	-41.89%
TOTAL - FY to Date	40	17	28	19	5	38	660.00%

	# NC 58 ROW Mowing Cycles Completed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2	2	1	1	2	1	-50.00%
August	2	2	1	1	1	1	0.00%
September	2	-	-	-	-	-	-
October	1	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	1	-	-	1	1		-100.00%
April	1	-	2	-	2		-100.00%
May	1	1	1	2	1		-100.00%
June	1	2	1	1	2		-100.00%
TOTAL - Entire FY	11	7	6	6	9	2	-77.78%
TOTAL - FY to Date	2	2	1	1	2	1	-50.00%

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PUBLIC WORKS

	# Beach Equipment Warnings						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	164	260	314	249	359	195	-45.68%
August	76	138	150	199	200	106	-47.00%
September	9	65	61	20	76	-	-100.00%
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	32	40	28	39	31	-	-100.00%
June	131	173	148	202	81	-	-100.00%
TOTAL - Entire FY	412	676	701	709	747	301	-59.71%
TOTAL - FY to Date	164	260	314	249	359	195	-45.68%

	# Beach Equipment Confiscations						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	18	39	9	22	29	31.82%
August	2	3	19	12		5	#DIV/0!
September	-	5	12	2	7	-	-100.00%
October	-	-	-	-	10	-	-100.00%
November	-	-	-	-	-	-	#DIV/0!
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	4	-	2	1	9	-	-100.00%
June	5	31	7	24	6	-	-100.00%
TOTAL - Entire FY	12	57	79	48	54	34	-37.04%
TOTAL - FY to Date	1	18	39	9	22	29	31.82%

	# Storm Water Inspections / Repairs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	6	10	8	8	8	10	25.00%
August	7	9	9	12	8	10	25.00%
September	7	13	8	8	15	10	-33.33%
October	7	8	8	8	4	10	150.00%
November	7	10	8	10	8	9	12.50%
December	6	18	8	8	10		-100.00%
January	6	10	10	8	10		-100.00%
February	8	8	8	10	7		-100.00%
March	8	6	9	10	8		-100.00%
April	8	6	8	8	8		-100.00%
May	9	8	12	10	9		-100.00%
June	8	-	8	15	10		-100.00%
TOTAL - Entire FY	87	106	104	115	105	49	-53.33%
TOTAL - FY to Date	6	10	8	8	8	10	25.00%

	# Deceased Deer Found & Buried						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2	3	4	1	2	-	-100.00%
August	4	1	1	-		-	
September	5	3	-	-		1	
October	9	5	3	-		5	
November	9	4	4	-		2	
December	3	2	3	1			
January	4	-	2	2			
February	2	-	2	-	1		-100.00%
March	1	5	1	-	1		-100.00%
April	2	2	-	1	-		
May	1	2	-	-	-		
June	5	-	-	1	1		-100.00%
TOTAL - Entire FY	47	27	20	6	5	8	60.00%
TOTAL - FY to Date	2	3	4	1	2	-	-100.00%

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SOLID WASTE

	Tons of Residential Trash						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	527.13	549.40	554.07	559.51	576.86	547.87	-5.03%
August	450.26	448.60	468.66	414.64	429.28	411.61	-4.12%
September	311.97	291.65	311.86	308.62	459.13	302.48	-34.12%
October	208.07	226.58	225.35	246.60	306.67	225.18	-26.57%
November	128.73	189.91	187.11	189.98	248.20	161.97	-34.74%
December	186.71	166.27	155.75	157.87	187.02		-100.00%
January	156.23	163.79	178.83	176.78	197.03		-100.00%
February	122.22	153.48	156.01	164.61	163.60		-100.00%
March	201.48	213.99	198.31	205.66	218.00		-100.00%
April	238.02	242.29	260.76	281.96	315.58		-100.00%
May	300.33	316.81	316.16	300.16	325.22		-100.00%
June	444.22	392.85	422.01	419.92	378.03		
TOTAL - Entire FY	3,275.37	3,355.62	3,434.88	3,426.31	3,804.62	1,649.11	-56.66%
TOTAL - FY to Date	527.13	549.40	554.07	559.51	576.86	547.87	-5.03%

	Tons of Residential Recyclables						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	184.75	139.96	113.75	111.22	115.95	104.65	-9.75%
August	131.31	103.29	122.25	116.07	119.45	85.67	-28.28%
September	65.77	80.44	62.43	66.09	22.51	58.63	160.46%
October	59.06	45.62	46.44	50.98	61.15	57.97	-5.20%
November	37.38	36.53	50.42	54.73	42.60	35.41	-16.88%
December	50.61	51.20	35.55	34.00	31.37		-100.00%
January	33.75	33.59	39.79	44.81	44.68		-100.00%
February	27.63	29.89	31.92	34.89	33.23		-100.00%
March	36.87	49.83	47.15	39.89	37.34		-100.00%
April	55.46	44.76	53.62	51.95	49.30		-100.00%
May	58.51	52.19	79.05	75.05	71.91		-100.00%
June	81.93	106.60	81.93	84.08	74.41		-100.00%
TOTAL - Entire FY	823.03	773.90	764.30	763.76	703.90	342.33	-51.37%
TOTAL - FY to Date	184.75	139.96	113.75	111.22	115.95	104.65	-9.75%

	Recyclables as % of Total Solid Waste						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	25.95%	20.30%	17.03%	16.58%	16.74%	16.04%	-4.16%
August	22.58%	18.72%	20.69%	21.87%	21.77%	17.23%	-20.85%
September	17.41%	21.62%	16.68%	17.64%	4.67%	16.24%	247.75%
October	22.11%	16.76%	17.09%	17.13%	16.62%	20.47%	23.16%
November	22.50%	16.13%	21.23%	22.37%	14.65%	17.94%	22.46%
December	21.33%	23.54%	18.58%	17.72%	14.36%		
January	17.77%	17.02%	18.20%	20.22%	18.48%		
February	18.44%	16.30%	16.99%	17.49%	16.88%		
March	15.47%	18.89%	19.21%	16.25%	14.59%		
April	18.90%	15.59%	17.06%	15.56%	13.51%		
May	16.31%	14.14%	20.00%	20.00%	18.11%		
June	15.57%	21.34%	16.26%	16.68%	16.45%		
TOTAL - Entire FY	20.08%	18.74%	18.20%	18.23%	15.61%	17.19%	
TOTAL - FY to Date	25.95%	20.30%	17.03%	16.58%	16.74%	16.04%	

	% Recycling Collection Points Set Out						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	49.32%	53.20%	57.43%	60.12%	59.37%	52.75%	-11.15%
August	49.79%	52.58%	57.46%	56.11%	54.16%	38.64%	-28.66%
September	38.80%	40.74%	44.99%	42.55%	35.84%	34.84%	-2.79%
October	32.37%	32.15%	33.00%	37.97%	34.64%	28.46%	-17.84%
November	22.02%	27.08%	26.36%	28.67%	24.96%	17.10%	-31.49%
December	22.85%	28.29%	22.62%	23.38%	19.34%		-100.00%
January	22.91%	24.83%	25.90%	23.71%	22.86%		-100.00%
February	19.11%	19.00%	23.74%	22.53%	15.91%		-100.00%
March	24.07%	27.14%	27.41%	25.35%	18.34%		-100.00%
April	31.03%	28.41%	34.36%	30.59%	28.83%		-100.00%
May	42.05%	28.30%	40.24%	38.39%	35.40%		-100.00%
June	42.58%	42.39%	49.87%	48.36%	42.99%		
TOTAL - Entire FY							
TOTAL - FY to Date							

	# Yard Waste Collection Points						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1,992	1,724	2,987	3,104	4,402	1,231	-72.04%
August	1,147	1,529	3,080	3,950	3,349	2,694	-19.56%
September	1,663	2,098	3,282	3,757	1,342	2,032	51.42%
October	1,560	2,308	3,095	3,320	464	1,729	272.63%
November	1,001	1,986	3,154	3,178	1,940	1,439	-25.82%
December	888	1,634	1,622	1,736	1,998		-100.00%
January	1,120	1,585	1,816	2,860	1,827		-100.00%
February	803	2,306	2,802	2,626	2,536		-100.00%
March	1,502	2,990	3,084	3,529	3,055		-100.00%
April	2,306	3,313	3,026	3,606	2,078		-100.00%
May	2,384	3,178	4,410	4,566	2,360		-100.00%
June	2,456	3,034	4,313	4,149	2,080		-100.00%
TOTAL - Entire FY	18,822	27,685	36,671	40,381	27,431	9,125	-66.73%
TOTAL - FY to Date	1,992	1,724	2,987	3,104	4,402	1,231	-72.04%

	# Yard Waste Loads Disposed						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	108	79	73	60	112	55	-50.89%
August	109	65	63	73	87	99	13.79%
September	49	66	80	77	37	88	137.84%
October	53	78	120	100	33	147	345.45%
November	43	70	110	81	100	103	3.00%
December	29	64	45	46	107		-100.00%
January	51	59	64	87	95		-100.00%
February	35	64	93	109	160		-100.00%
March	68	91	117	110	146		-100.00%
April	114	108	90	138	136		-100.00%
May	94	77	100	120	152		-100.00%
June	90	93	93	106	95		-100.00%
TOTAL - Entire FY	843	914	1,048	1,107	1,260	492	-60.95%
TOTAL - FY to Date	108	79	73	60	112	55	-50.89%

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SOLID WASTE

	# Discarded Appliances						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	1	9	4	5	18	12	-33.33%
August	1	5	8	8	11	13	18.18%
September	1	1	4	3	-	7	
October	2	6	3	13	158	3	-98.10%
November	3	5	1	4	-	5	
December	2	-	5	1	16		-100.00%
January	2	4	2	8	14		-100.00%
February	2	6	11	4	6		-100.00%
March	2	2	8	8	12		-100.00%
April	2	-	6	5	12		-100.00%
May	2	5	9	6	10		-100.00%
June	6	3	5	16	15		-100.00%
TOTAL - Entire FY	26	46	66	81	272	40	-85.29%
TOTAL - FY to Date	1	9	4	5	18	12	-33.33%

	Lbs Trash from Beach (Approx)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	33,941	37,369	55,995	36,431	41,370	27,317	-33.97%
August	22,004	27,358	37,672	24,726	25,170	27,108	7.70%
September	10,410	9,093	20,433	11,737	10,658	4,316	-59.50%
October	3,289	530	2,593	-	-	-	
November	1,878	1,251	-	-	-	-	
December	-	680	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	731	-	-	-	-	
April	3,413	3,207	14,593	8,325	6,362		-100.00%
May	23,952	16,914	21,547	17,831	15,857		-100.00%
June	23,954	31,071	25,348	29,746	24,167		-100.00%
TOTAL - Entire FY	122,841	128,204	178,181	128,796	123,584	58,741	-52.47%
TOTAL - FY to Date	33,941	37,369	55,995	36,431	41,370	27,317	-33.97%

	Lbs Recyclables from Beach (Approx)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	59,095	60,725	91,515	64,685	63,072	44,650	-29.21%
August	35,649	48,367	61,553	37,746	35,687	30,895	-13.43%
September	15,455	17,449	30,246	19,038	16,065	7,618	-52.58%
October	2,978	1,037	3,122	-	-	-	
November	204	954	-	-	-	-	
December	-	892	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	1,690	-	-	-	-	
April	4,291	6,820	17,698	13,020	6,694		-100.00%
May	37,208	28,528	31,166	26,144	21,507		-100.00%
June	36,165	42,848	40,335	36,477	36,654		-100.00%
TOTAL - Entire FY	191,045	209,310	275,635	197,110	179,679	83,163	-53.72%
TOTAL - FY to Date	59,095	60,725	91,515	64,685	63,072	44,650	-29.21%

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PARKS AND RECREATION

	# of Paid Parking Customers - ORAs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	2,643	2,410	4,290	4,022	3,980	4,284	7.64%
August	1,927	2,705	2,321	1,743	3,101	2,973	-4.13%
September	624	785	1,083	974	1,776	-	-100.00%
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	90	600	2,688	1,140	-	-	
May	3,656	2,339	3,072	2,782	3,850	-	-100.00%
June	2,441	3,331	2,435	4,054	3,415	-	-100.00%
TOTAL - Entire FY	11,381	12,170	15,889	14,715	16,122	7,257	-54.99%
TOTAL - FY to Date	2,643	2,410	4,290	4,022	3,980	4,284	7.64%

	# Free Parking Visitors - ORAs						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	321	254	372	367	321	368	14.64%
August	224	217	201	187	308	337	9.42%
September	77	121	119	120	166	-	-100.00%
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	18	65	125	76	-	-	
May	369	259	206	222	235	-	-100.00%
June	247	228	189	279	-	-	#DIV/0!
TOTAL - Entire FY	1,256	1,144	1,212	1,251	1,030	705	-31.55%
TOTAL - FY to Date	321	254	372	367	321	368	14.64%

	Comm Center Attendance (All Activities)						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3,958	3,268	3,115	3,037	3,599	3,844	6.81%
August	2,569	2,547	2,987	2,906	4,326	3,147	-27.25%
September	2,955	3,277	4,963	3,397	1,366	2,744	100.88%
October	3,844	4,082	4,818	3,783	4,210	4,613	9.57%
November	3,336	3,164	3,070	3,852	3,328	2,451	-26.35%
December	2,931	3,125	3,504	2,784	2,732	-	-100.00%
January	4,291	3,329	4,727	4,482	3,120	-	-100.00%
February	3,661	3,909	3,765	3,819	3,388	-	-100.00%
March	3,275	3,815	3,688	4,910	3,834	-	-100.00%
April	3,557	3,359	3,096	3,706	3,237	-	-100.00%
May	2,601	2,889	3,092	3,342	3,780	-	-100.00%
June	2,671	3,660	3,117	3,253	-	-	-100.00%
TOTAL - Entire FY	39,649	40,424	43,942	43,271	36,920	16,799	-54.50%
TOTAL - FY to Date	3,958	3,268	3,115	3,037	3,599	3,844	6.81%

	After School Program Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	15	15	20	20	19	21	10.53%
September	15	15	20	20	19	21	10.53%
October	15	15	20	20	19	21	10.53%
November	15	15	20	18	20	21	5.00%
December	13	15	19	18	19	-	-100.00%
January	13	15	18	18	18	-	-100.00%
February	13	14	20	20	19	-	-100.00%
March	13	14	20	20	19	-	-100.00%
April	13	14	20	20	19	-	-100.00%
May	14	14	20	20	19	-	-100.00%
June	-	-	-	-	-	-	
TOTAL - Entire FY							
TOTAL - FY to Date							

	Summer Day Camp Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	24	24	28	28	30	30	0.00%
August	24	24	28	28	30	30	0.00%
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	-	-	-	-	-	-	
February	-	-	-	-	-	-	
March	-	-	-	-	-	-	
April	-	-	-	-	-	-	
May	-	-	-	-	-	-	
June	24	28	28	30	-	-	
TOTAL - Entire FY							
TOTAL - FY to Date							

	Mothers Morning Out Enrollment						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	-	-	-	-	-	-	
September	21	20	20	20	20	20	0.00%
October	21	20	20	20	20	20	0.00%
November	21	20	20	19	20	20	0.00%
December	21	20	20	19	20	-	-100.00%
January	21	20	20	19	20	-	-100.00%
February	21	20	20	19	20	-	-100.00%
March	21	20	20	19	20	-	-100.00%
April	21	21	21	19	20	-	-100.00%
May	21	21	21	19	20	-	-100.00%
June	-	-	-	-	-	-	
TOTAL - Entire FY							
TOTAL - FY to Date							

TOWN OF EMERALD ISLE
Monthly Statistical Report
FY 2019-20



Data through end of November 2019 , except as noted otherwise

PARKS AND RECREATION

	# Community Center Memberships - Individual Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	4	5	5	5	1	5	400.00%
August	2	-	3	3	3	3	0.00%
September	3	1	-	1	-	1	
October	8	5	3	5	4	9	125.00%
November	-	4	3	4	-	-	
December	16	11	20	20	14		-100.00%
January	63	74	72	80	77		-100.00%
February	16	21	19	26	17		-100.00%
March	11	10	10	20	13		-100.00%
April	10	7	5	11	4		-100.00%
May	5	5	6	9	5		-100.00%
June	13	7	9	4	-		
TOTAL - Entire FY	151	150	155	188	138	18	-86.96%
TOTAL - FY to Date	4	5	5	5	1	5	400.00%

	# Community Center Memberships - Family Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	7	3	7	7	4	-42.86%
August	3	-	2	3	6	3	-50.00%
September	3	1	-	-	-	1	
October	8	6	4	6	4	1	-75.00%
November	-	3	-	1	1	1	0.00%
December	16	26	38	25	20		-100.00%
January	98	84	87	92	91		-100.00%
February	24	26	20	29	23		-100.00%
March	8	16	16	21	14		-100.00%
April	8	11	10	17	12		-100.00%
May	8	9	8	8	7		-100.00%
June	16	11	17	11	-		
TOTAL - Entire FY	195	200	205	220	185	10	-94.59%
TOTAL - FY to Date	3	7	3	7	7	4	-42.86%

	# Community Center Memberships - Free						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	3	2	5	6	7	10	42.86%
August	3	1	6	6	14	7	-50.00%
September	3	5	2	3	1	-	-100.00%
October	2	3	-	5	2	4	100.00%
November	3	6	1	2	1	4	300.00%
December	10	1	10	7	7		-100.00%
January	59	57	51	56	73		-100.00%
February	12	9	14	17	12		-100.00%
March	1	9	5	9	17		-100.00%
April	2	13	7	10	11		-100.00%
May	12	12	20	18	28		-100.00%
June	6	7	4	8	-		
TOTAL - Entire FY	116	125	125	147	173	25	-85.55%
TOTAL - FY to Date	3	2	5	6	7	10	42.86%

	# Community Center Memberships - Individual Non-Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	1	2	2	1	3		-100.00%
January	2	1	6	4	1		-100.00%
February	-	-	-	-	1		
March	-	-	-	-	-		
April	-	-	-	-	-		
May	-	-	-	-	-		
June	1	-	-	-	-		
TOTAL - Entire FY	4	3	8	5	5	-	-100.00%
TOTAL - FY to Date	-	-	-	-	-	-	

	# Community Center Memberships - Family Non-Taxpayer						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	1	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	-	-	-	-	-	-	
January	1	2	2	3	3		
February	-	-	-	3	-		
March	-	-	-	-	-		
April	-	1	-	-	-		
May	-	-	-	-	-		
June	-	-	-	-	-		
TOTAL - Entire FY	1	4	2	6	3	-	-100.00%
TOTAL - FY to Date	-	1	-	-	-	-	

	# Community Center Memberships - Walkers Only						
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	% Chg - 1 Year
July	-	-	-	-	-	-	
August	-	-	-	-	-	-	
September	-	-	-	-	-	-	
October	-	-	-	-	-	-	
November	-	-	-	-	-	-	
December	1	1	-	-	-	-	
January	-	-	2	2	2		-100.00%
February	1	-	-	-	-		
March	-	-	-	-	-		
April	-	-	-	-	-		
May	-	-	-	-	-		
June	-	-	1	-	-		
TOTAL - Entire FY	2	1	3	2	2	-	-100.00%
TOTAL - FY to Date	-	-	-	-	-	-	

TOWN OF EMERALD ISLE
Monthly Statistical Report
FY 2019-20



Data through end of November 2019 , except as noted otherwise

PARKS AND RECREATION

	Beach / Sound Access Repair / Improve							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	33	25	28	24	39	28	-28.21%	
August	43	15	29	20	26	33	65.00%	
September	5	11	14	24	-	13	-45.83%	
October	19	14	7	10	16	28	180.00%	
November	3	4	49	16	32	6	-62.50%	
December	21	32	4	45	44		-100.00%	
January	42	8	8	17	36		-100.00%	
February	46	4	11	11	22		-100.00%	
March	27	5	9	9	9		-100.00%	
April	3	62	31	73	18		-100.00%	
May	56	15	50	20	35		-100.00%	
June	67	90	36	4	-			
TOTAL - Entire FY	365	285	276	273	277	108	-61.01%	
TOTAL - FY to Date	33	25	28	24	39	28	-28.21%	

	# NC 58 ROW Mowing Cycles Completed							% Chg - 1 Year
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
July	5	4	4	4	4	3	-25.00%	
August	4	5	3	5	5	4	-20.00%	
September	4	4	2	3	1	2	-33.33%	
October	2	2	1	1	2	1	0.00%	
November	-	-	-	-	1	1		
December	-	-	-	-	4			
January	-	1	-	-	1			
February	-	-	1	-	1			
March	1	2	1	2	3		-100.00%	
April	2	2	3	2	3			
May	2	3	3	3	3			
June	4	4	4	4	-			
TOTAL - Entire FY	24	27	22	24	28	11	-60.71%	
TOTAL - FY to Date	5	4	4	4	4	3	-25.00%	

TOWN OF EMERALD ISLE

Monthly Budget Report - Major Funds Only

November 2019

42% of Fiscal Year Completed

<u>GENERAL FUND</u>	<u>Budget</u>	<u>Actual Thru</u> <u>30-Nov-19</u>	<u>Percent of</u> <u>Budget</u>	<u>Balance as of</u> <u>30-Nov-19</u>	<u>Notes on</u> <u>Major Deviations</u>
REVENUES					
Property Tax	4,399,786	2,597,620	59%	(1,802,166)	1
Sales Tax	2,091,853	405,207	19%	(1,686,646)	2
State-Shared Revenues	788,642	72,930	9%	(715,712)	3
Solid Waste Fees	1,585,200	981,526	62%	(603,674)	1
EMS Service Fees	215,000	86,019	40%	(128,981)	
Development Permit Fees	248,000	85,010	34%	(162,990)	
Other Fees	406,000	247,569	61%	(158,431)	4
Parks and Recreation Fees	191,000	58,867	31%	(132,133)	
Grant Revenues	74,303	30,940	42%	(43,363)	5
Other Revenues	169,100	124,733	74%	(44,367)	6
Installment Financing Proceeds	250,000	-	0%	(250,000)	7
Interest Earnings	25,000	24,133	97%	(867)	
Special Sep Allow Fund Balance	60,400	-	0%	(60,400)	
Appropriated Fund Balance	427,244	-	0%	(427,244)	8
TOTAL REVENUES	10,931,528	4,714,554	43%	(6,216,975)	
EXPENDITURES AND ENCUMBRANCES					
Governing Body	99,708	35,139	35%	64,569	
Legal	15,000	4,612	31%	10,388	
Administration	723,414	308,408	43%	415,006	
Police	1,940,957	817,033	42%	1,123,924	
Fire	1,806,382	733,100	41%	1,073,282	
EMS	1,119,476	367,989	33%	751,487	
Planning and Inspections	185,932	78,241	42%	107,691	
Public Works	879,339	315,536	36%	563,803	
Waste Management	1,518,453	668,902	44%	849,551	
Parks and Recreation	1,186,594	445,774	38%	740,820	
Nondepartmental	623,181	333,631	54%	289,550	9
Debt Service	378,092	9,000	2%	369,092	10
Transfers to Other Funds	455,000	422,050	93%	32,950	11
TOTAL EXPENDITURES AND ENCUMBRANCES	10,931,528	4,539,415	42%	6,392,113	

NOTES:

- 1 Property tax bills were mailed mid-August. The majority of property tax and solid waste collections occur during November through January.
- 2 Three month lag in sales tax distribution. Sales tax distributions are trending upward approximately 5% year over year. First two months of distributions for FY 2020 are significantly higher than FY 2019.
- 3 Most state-shared revenues are distributed quarterly, beginning in December. The first distribution for Powell Bill has been received.
- 4 Other fees includes seasonal region access parking and beach driving permit fees.
- 5 SAFER grant reimbursements for three Firefighter positions are anticipated quarterly. Quarterly reimbursements will decrease from 75% to 35% of total salaries and benefits effective October, 2019. Total amount also includes Bullet Proof Vest grant.
- 6 Other revenues include insurance proceeds, and donations which were not previously budgeted, as well as quarterly ABC Board distributions.
- 7 Installment financing proceeds budgeted for new Braun ambulance, and financing agreement is planned for Winter, FY 2020.
- 8 Appropriated fund balance for FY 2019 NC Office of Recovery & Resiliency grant and contracts carried over from FY 2019 for street light improvements and building repairs.
- 9 Majority of annual insurance premiums paid in July.
- 10 Debt service payment to date for installment purchase of Lot 1, Shell Cove North.
- 11 Transfers from the General Fund to Future Beach Nourishment Fund and Golf Cart Infrastructure Improvements Project are complete.

TOWN OF EMERALD ISLE

Monthly Budget Report - Major Funds Only

42% of Fiscal Year Completed

November 2019

<u>FUTURE BEACH NOURISHMENT FUND</u>	<u>Budget</u>	<u>Actual Thru</u> <u>30-Nov-19</u>	<u>Percent of</u> <u>Budget</u>	<u>Balance as of</u> <u>30-Nov-19</u>	<u>Notes on</u> <u>Major Deviations</u>
REVENUES					
Primary Benefit Special District Taxes	281,599	173,626	62%	(107,973)	1
Transfer from General Fund	400,000	400,000	100%	-	
Interest Earnings	85,000	13,422	16%	(71,578)	
TOTAL REVENUES	766,599	587,048	77%	(179,551)	
EXPENDITURES AND ENCUMBRANCES					
Appropriation to Fund Balance	766,559	-	0%	766,559	
TOTAL EXPENDITURES AND ENCUMBRANCES	766,559	-	0%	766,559	

NOTES:

1 Property tax bills were mailed mid-August. Majority of property taxes are paid in November, December, and January.

SUMMARY OF CASH ACCOUNTS	Current Month		
	<u>Last Year</u>	<u>Last Month</u>	<u>Current Month</u>
Cash / Checking - BB&T **	1,805,242	(1,328,759)	(1,901,595)
NC Capital Management Trust - Cash Portfolio	434,056	3,198,208	4,101,478
NC Capital Management Trust - Term Portfolio	138,213	642,960	1,144,488
GENERAL FUND	2,377,511	2,512,409	3,344,372
OTHER FUNDS (Capital and Special Revenue) **	(712,376)	1,620,183	1,837,374
Cash / Checking - BB&T **	2,097	307,945	732,533
NC Capital Management Trust-Cash Portfolio	297	2,239	2,242
NC Capital Management Trust-Term Portfolio	4,061,207	1,564,229	1,566,566
FUTURE BEACH NOURISHMENT FUND	4,063,601	1,874,414	2,301,341
TOTAL CASH - ALL FUNDS	5,728,736	6,007,006	7,483,087

** Note: Other Funds includes Hurricane Florence Fund - which includes NC Office of Recovery and Resiliency State Revolving Fund Loan proceeds used to fund recovery expenses pending FEMA reimbursements.

** Negative amounts in individual funds caused by "Pooled" Cash.

** All Funds held in "Pooled" Cash / Checking - BB&T. Current Month Balance = \$668,312



Nice Matters!

Town of Emerald Isle
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www.emeraldisle-nc.org

Mayor
Eddie Barber

Mayor Pro-Tem
Floyd Messer, Jr.

Board of Commissioners
Candace Dooley
Steve Finch
Jim Normile
Mark Taylor

Town Manager
Matt Zapp
mzapp@emeraldisle-nc.org



MEMO

TO: Mayor Barber and Board of Commissioners
FROM: Matt Zapp, Town Manager
SUBJECT: Comments from Town Manager
DATE: December 8, 2019

Hurricane Dorian- Yard Debris Process

THIRD PASS- The Town will advertise and complete a third/final Hurricane Dorian related vegetative debris removal pass on Monday, December 16, 2019. After this date, the Town will return to a normal collection schedule for vegetation.

Islander Drive- Redevelopment & Western Ocean Regional Access Improvements

ARK Consulting, Emerald Isle staff and CCEC met this month to discuss details related to the underground electric service within the construction zone. We are awaiting signed easements from Paul Musco (Salty Pirate), Mike Denmead (Artisan Granite) and Ronnie Watson.

Town staff and the ARK Consulting Group plan to present construction drawings on December 10, 2019. A request for permission to bid all of the public related roadway work would be made at said meeting.

Emerald Isle Christmas Parade

The 2019 Emerald Isle Christmas Parade went off very smooth. Attendance was extremely high. Thank you all for participating.

FEMA Funding for beach nourishment obligated

\$34M in Florence funding was obligated 12/6/19 at the Federal Level
-We are awaiting the additional 25% of funding from the State of NC
We will distribute an appropriate Press Release on Monday 12/9/19.

Goal Setting- Special Meeting Dec 10th (4-5:30 PM)

We plan to hold a 90-minute special meeting on Tue Dec 10th beginning at 4:00 PM

The purpose on December 10th is to discuss and agree upon immediate goals for the Town of Emerald Isle. What must we accomplish between January 1 and June 30, 2020?

Via the budget process, we can consider a roadmap of goals for the coming 0-36

- Short term goals (0-12 months)
- Midterm goals (6-24 months)
- Longer term goals (24-36 months)



AGENDA ITEM COVER SHEET

Meeting Date: December 10, 2019

Agenda Item #: 21

ITEM TO BE CONSIDERED

Title: Closed Session - Pursuant to NCGS 143-318.11(5), To Discuss Land Negotiations.

Brief Summary:

The Board will discuss personnel matters in closed session.

Suggested Motion:

Motion to go into closed session, pursuant to NCGS 143-318.11(5), for the purpose of discussing land negotiations.

Motion to return to open session.

BACKGROUND

Originating Department / Individual:
Board of Commissioners

- Attachments:**
- 1 _____
 - 2 _____
 - 3 _____
 - 4 _____
 - 5 _____
 - 6 _____



ACTION TAKEN:

Motion By: _____

Carried: _____