

Board of Education Regular Meeting
Wednesday, August 11, 2021 6:30 PM
East Butler School
212 South Madison Street
Brainard, NE 68626-0036

1. Call Meeting To Order
2. Roll Call
3. Flag Salute
4. Approve Agenda
5. Patron's Comments
6. Informational Items
 - 6.1. 2021-2022 Proposed Budget
 - 6.2. Day Care Discussion
 - 6.3. New Teacher Introductions
 - 6.4. Board Policy Review Information
7. Consent Agenda
 - 7.1. Approval of Minutes
 - 7.2. Treasurer's Report
 - 7.3. Approve the hire of Connie Styskal and James Geewe as bus drivers for the 2021-2022 School year.
 - 7.4. Accept the resignation of Ronda Masek as a paraprofessional in the high school.
 - 7.5. Authorize the transfer of \$100,000 from the general fund to depreciation.
 - 7.6. Authorize the transfer of \$30,000 from the general fund to the lunch fund.
8. Regular Agenda

8.1. Discuss, consider, and take any necessary action on the proposed resolution for KSB law policy adoption.

8.2. Discuss, consider, and take any necessary action on the school district's COVID-19 return to learn roadmap.

9. Administrative Comments

10. Items for next Meeting

11. Adjournment

Board of Education Student Fee Hearing
Wednesday, July 14, 2021 6:15 P.M.
East Butler School - Brainard, NE

1. Call Meeting To Order at 6:15 P.M.

2. Roll Call - Present: Brandon Jisa, Megan Kozisek, Ryan Pekarek, Dylan Spatz, Sarah Strizek, and Kim TePoel. Also present: Mr. Michael Eldridge, Superintendent and Mr. Mark Cidlik, Secondary Principal.

3. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Dylan Spatz and a second by Kim TePoel.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yes

4. Patron's Comments

5. Informational Items

5.1. Student Fee Information

6. Adjournment

Motion to adjourn at 6:30 P.M. passed with a motion by Kim TePoel and a second by Ryan Pekarek.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePol: Yea

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East Butler School - Brainard, NE

1. Call Meeting To Order at 6:30 P.M.

2. Roll Call - Present: Brandon Jisa, Megan Kozisek, Ryan Pekarek, Dylan Spatz, Sarah Strizek, and Kim TePoel. Also present: Mr. Michael Eldridge, Superintendent and Mr. Mark Cidlik, Secondary Principal.

3. Flag Salute

4. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Sarah Strizek and a second by Dylan Spatz.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

5. Patron's Comments - Don Raskey provided information to the board on his concerns about social justice in education. Jan Bostelman was present to gather information on the budget.

6. Informational Items included: ESSER III Funds discussion and 2021-2022 School Budget update

7. Consent Agenda

7.1. Approval of Minutes

7.2. Treasurer's Report

7.3. Approval of the East Butler Foundation Bylaw change. The Foundation Board would like to alter the bylaws to reflect that a board member's term will start in September and run through August.

Motion to approve the consent agenda as presented passed with a motion by Ryan Pekarek and a second by Brandon Jisa.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yes

8. Regular Agenda

8.1. Discuss, consider, and take any necessary action on the Student/Parent Handbook and the teacher handbook.

Approve student/parent and teacher handbooks for 2021-2022 passed with a motion by Ryan Pekarek and a second by Dylan Spatz.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

8.2. Discuss, consider, and take any necessary action on the bids for the excess equipment in the Quonset.

Approve high bids for excess equipment with all items required to be picked up by July 30, 2021 passed with a motion by Dylan Spatz and a second by Brandon Jisa.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

8.3. Discuss, consider, and take any necessary action on the COVID-19 resolution passed on March 17, 2020.

Remove COVID-19 resolution passed on March 17, 2020 passed with a motion by Dylan Spatz and a second by Brandon Jisa.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

8.4. Discuss, consider, and take any necessary action on a resolution regarding the proposed state health standards.

Adopt resolution stating the board does not accept proposed state health standards passed with a motion by Megan Kozisek and a second by Kim TePoel.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

8.5. Discuss, consider, and take any necessary action on the COVID-19 Return to Learn Plan for the start of the 2021-2022 school year.

Continue to use the East Butler Return to Learn plan passed with a motion by Dylan Spatz and a second by Ryan Pekarek.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

8.6. Discuss, consider, and take any necessary action on the Dwight gym roof repair - Item tabled to obtain additional quotes.

8.7. Discuss, consider, and take any necessary action on subscribing to the KSB policy service.

KSB law firm to handle our policy subscription service for \$9500 passed with a motion by Sarah Strizek and a second by Brandon Jisa.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

9. Administrative Comments

10. Items for next Meeting: KSB law resolution on policies 1000 and 2000; budget update; and new hires

11. Adjournment

Motion to adjourn at 8:03 P.M. passed with a motion by Dylan Spatz and a second by Kim TePoel.

Brandon Jisa: Yea, Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea

Kim Fuehrer
Recording Secretary

East Butler School Board Retreat/Workshop
August 2, 2021

Call Meeting to Order at 6:21 p.m.

Roll Call – Megan, Kim, Ryan, Brandon, Dylan, and Sarah all Present.

Pledge of Allegiance was said.

Leila Knowles from Boyd Jones presented to the Board ideas for Constructing a Daycare and the Costs associated with it.

Mike Eldridge provided to the Board the current CRC School Daycare Data.

The Board has requested a survey be presented to the East Butler Community for their thoughts and desires for a daycare in our district. It has been requested to be available for the August 10 open house. It will also be online as well as emailed out to all East Butler Families.

Mike Eldridge discussed the Special Building Fund with the Board. It was suggested to raise the Special Building Fund levy to 9 cents. For the next Board Meeting Mike Eldridge will provide information on raising the levy to 9 cents compared to raising it to 10 cents.

Meeting Adjourned at 7:46 p.m. by Ryan and seconded by Dylan

Sarah Strizek
Recording Secretary

Regular; Beginning Month 08/2021; Processing Month 08/2021; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	*Previous Balance				146.40
		*Ending Balance:	0.00	0.00	0.00	146.40
05 704 2001	ACADEMIC DECATHALON	*Previous Balance				1,080.80
		*Ending Balance:	0.00	0.00	0.00	1,080.80
05 704 2002	AG PROJECTS	*Previous Balance				1,206.35
		*Ending Balance:	0.00	0.00	0.00	1,206.35
05 704 2003	ANNUAL	*Previous Balance				640.12
		*Ending Balance:	0.00	0.00	0.00	640.12
05 704 2004	ATHLETIC	*Previous Balance				3,249.64
		*Ending Balance:	0.00	0.00	0.00	3,249.64
05 704 2005	BOX TOPS/ PPT	*Previous Balance				3,842.14
		*Ending Balance:	0.00	0.00	0.00	3,842.14
05 704 2006	CHEERLEADERS	*Previous Balance				3,364.84
		*Ending Balance:	0.00	0.00	0.00	3,364.84
05 704 2007	CLOSE UP	*Previous Balance				5,344.28
		*Ending Balance:	0.00	0.00	0.00	5,344.28
05 704 2008	COLLEGE ACCESS GRANT	*Previous Balance				2,531.05
		*Ending Balance:	0.00	0.00	0.00	2,531.05
05 704 2009	CONCESSIONS	*Previous Balance				1,352.39
		*Ending Balance:	0.00	0.00	0.00	1,352.39
05 704 2010	DANCE TEAM	*Previous Balance				279.51
		*Ending Balance:	0.00	0.00	0.00	279.51
05 704 2011	DRAMA	*Previous Balance				20.78
		*Ending Balance:	0.00	0.00	0.00	20.78
05 704 2012	DRUG FREE PROGRAM	*Previous Balance				395.49
		*Ending Balance:	0.00	0.00	0.00	395.49
05 704 2013	EDIVATE	*Previous Balance				431.17
		*Ending Balance:	0.00	0.00	0.00	431.17
05 704 2014	FBLA	*Previous Balance				976.39
		*Ending Balance:	0.00	0.00	0.00	976.39
05 704 2015	FCCLA	*Previous Balance				3,858.54
		*Ending Balance:	0.00	0.00	0.00	3,858.54

Activity Fund Balance Report - Account - Exclude Encumbrances
08/2021 - 08/2021

Regular; Beginning Month 08/2021; Processing Month 08/2021; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 2016	FFA	*Previous Balance				17,477.77
05 704 2016	FFA		0.00	0.00	0.00	
05 2900 610 000 2016	FFA		477.40	0.00	0.00	
05 704 2016	FFA	*Current Activity				(477.40)
		*Ending Balance:	<u>477.40</u>	<u>0.00</u>	<u>0.00</u>	<u>17,000.37</u>
05 704 2017	FFA GREENHOUSE	*Previous Balance				6,060.07
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,060.07</u>
05 704 2018	CLASS OF 2018	*Previous Balance				249.28
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>249.28</u>
05 704 2019	CLASS OF 2019	*Previous Balance				275.55
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>275.55</u>
05 704 2021	CLASS OF 2021	*Previous Balance				971.37
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>971.37</u>
05 704 2022	CLASS OF 2022	*Previous Balance				2,269.52
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,269.52</u>
05 704 2023	CLASS OF 2023	*Previous Balance				4,273.25
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,273.25</u>
05 704 2024	CLASS OF 2024	*Previous Balance				1,303.20
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,303.20</u>
05 704 3001	LAPTOP INITIATIVE	*Previous Balance				27,938.82
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,938.82</u>
05 704 3002	LETTERCLUB	*Previous Balance				1,663.55
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,663.55</u>
05 704 3004	MUSIC	*Previous Balance				265.05
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>265.05</u>
05 704 3005	NATIONAL HONOR SOCIETY	*Previous Balance				471.51
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>471.51</u>
05 704 3006	SPEECH	*Previous Balance				17.76
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17.76</u>
05 704 3007	STUDENT COUNCIL	*Previous Balance				1,697.00
		*Ending Balance:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,697.00</u>
05 704 3008	TIGER STRIPES	*Previous Balance				(281.15)

Activity Fund Balance Report - Account - Exclude Encumbrances
08/2021 - 08/2021

Regular; Beginning Month 08/2021; Processing Month 08/2021; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 **ACTIVITY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>		<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
		*Ending Balance:	0.00	0.00	0.00	(281.15)
05 704 3009	WR SPIRIT LEADERS	*Previous Balance				997.64
		*Ending Balance:	0.00	0.00	0.00	997.64
05 704 3010	SKILLS USA	*Previous Balance				3,058.52
		*Ending Balance:	0.00	0.00	0.00	3,058.52
05 704 3011	CAREER TECHNICAL EDUCATION	*Previous Balance				9,113.87
		*Ending Balance:	0.00	0.00	0.00	9,113.87
05 704 3012	ESPORTS	*Previous Balance				339.39
		*Ending Balance:	0.00	0.00	0.00	339.39
		Fund Total: 05	477.40	0.00	0.00	106,404.46

Regular; Processing Month 08/2021; Accounts to Include Accounts with Activity; Fund Number 01

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	PROPERTY TAXES	0.00	0.00	5,249,278.40	0.00	(5,249,278.40)
01 1115	CARLINE	0.00	0.00	2,436.29	0.00	(2,436.29)
01 1120	PUBLIC POWER DISTRICT-SALES TAX	0.00	0.00	7,211.39	0.00	(7,211.39)
01 1125	MOTOR VEHICLE TAXES	0.00	0.00	275,402.68	0.00	(275,402.68)
01 1322	TUITION FROM OTHER GOVT SOURCES	0.00	0.00	32.88	0.00	(32.88)
01 1370	PRE-SCHOOL TUITION	0.00	0.00	6,775.00	0.00	(6,775.00)
01 1510	INTEREST	0.00	0.00	699.94	0.00	(699.94)
01 1911	LOCAL LICENSE FEES	0.00	0.00	2,160.00	0.00	(2,160.00)
01 1925	CATEGORICAL GRANTS FROM CORPORATIONS & O	0.00	0.00	2,000.00	0.00	(2,000.00)
01 1960	MISC REVENUES FROM OTHER LOCAL	0.00	0.00	1,540.00	0.00	(1,540.00)
01 1990	MISC LOCAL REV	0.00	0.00	2,296.42	0.00	(2,296.42)
	Subtotal: LOCAL RECIEPTS	0.00	0.00	5,549,833.00	0.00	(5,549,833.00)
01 2110	COUNTY FINES/LICENSES	0.00	0.00	88,627.07	0.00	(88,627.07)
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	43.02	0.00	(43.02)
01 2210	ESU RECEIPTS	0.00	0.00	1,239.22	0.00	(1,239.22)
	Subtotal: 2000	0.00	0.00	89,909.31	0.00	(89,909.31)
01 3110	STATE AID	0.00	0.00	147,773.00	0.00	(147,773.00)
01 3120	SPED PROGRAMS/SCHOOL AGE	0.00	0.00	435,245.00	0.00	(435,245.00)
01 3125	SPED TRANSPORTATION/SCHOOL AGE	0.00	0.00	11,739.00	0.00	(11,739.00)
01 3130	HOMESTEAD EXEMPTION	0.00	0.00	45,315.01	0.00	(45,315.01)
01 3400	STATE APPORTIONMENT	0.00	0.00	49,868.43	0.00	(49,868.43)
	Subtotal: 3000	0.00	0.00	689,940.44	0.00	(689,940.44)
01 4511	TITLE VI (REAP)	0.00	0.00	28,157.00	0.00	(28,157.00)
01 4516	IDEA	0.00	0.00	1,510.00	0.00	(1,510.00)
01 4518	SPED IDEA Part B	0.00	0.00	(69,691.00)	0.00	69,691.00
01 4519	SPED IDEA	0.00	0.00	139,382.00	0.00	(139,382.00)
01 4708	MEDICAID IN PUBLIC SCHOOLS	0.00	0.00	8,891.14	0.00	(8,891.14)
	Subtotal: 4000	0.00	0.00	108,249.14	0.00	(108,249.14)
01 5200	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	122,581.19	0.00	(122,581.19)
01 5300	SALE OF PROPERTY	0.00	0.00	3,404.00	0.00	(3,404.00)
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	35,937.16	0.00	(35,937.16)
	Subtotal: 5000	0.00	0.00	161,922.35	0.00	(161,922.35)
01 9000	NON-PROGRAM RECEIPTS	0.00	0.00	647,328.72	0.00	(647,328.72)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	647,328.72	0.00	(647,328.72)
	Fund Total:	0.00	0.00	7,247,182.96	0.00	(7,247,182.96)

August 11, 2021					
SPECIAL BUILDING FUND BILLS					
Mohaawk Factoring, Inc		Chk# 1194		Carpet tiles and planks	
		\$4,085.91			
Tile Design, Inc		Chk# 1195		Repair tile in locker rooms	
		\$160.00			
TOTAL		\$4,245.91			
DEPRECIATION FUND BILLS					
No Depreciation Fund Bills in July					
TOTAL		\$0.00			
QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QCPUF)					
No QCPuf Bills in July					
TOTAL		\$0.00			

Treasurer's Report for the Board of Education
August 11, 2021
Month of July 2021

General Fund

Beginning of the Month Balance	\$ 2,233,327.04
Receipts	\$ 146,377.98
Interest	\$ 90.37
Expenditures	\$ 546,645.77
End of Month Balance	\$ 1,833,149.62
MCAULIFFE PRIZE 12 MONTH (due 04/5/21)	\$ 532.36
BANK OF PRAGUE 24 MONTH (due 10/1/22)	\$ 401,976.01

Special Building Fund

Beginning of the Month Balance	\$ 261,917.52
Butler County Taxes	\$ 1774.77
Saunders County Taxes	\$ 2,902.22
Seward County Taxes	\$ 246.65
Receipts	\$ 4,923.64
Interest	\$ 11.19
Expenditures	\$ 4,245.91
End of Month Balance	\$ 262,606.44
FIRST NEBRASKA BANK 12 MONTH FLEX (due 06/10/21)	\$ 0.00

Qualified Capital Purpose Undertaking Fund

Beginning of the Month Balance	\$ 412,037.90
Receipts	\$ 2,923.92
Interest	\$ 17.54
Expenditures	\$ 0.00
End of Month Balance	\$ 414,979.36

Student Fees Fund

Beginning of the Month Balance	\$ 19,755.57
Receipts	\$ 0.00
Service Charge	\$ 3.00
Expenditure	\$ 1800.00
End of Month Balance	\$ 17,952.57

Depreciation Fund

Beginning of the Month Balance	\$ 9,493.01
Receipts	\$ 0.00
Transfer	\$ 0.00
Interest	\$.78
Expenditures	\$ 0.00
End of Month Balance	\$ 9,493.79

Employee Benefit Fund

Beginning of the Month Balance	\$ 6,005.67
Receipts	\$ 0.00
Transfer	\$ 0.00
Interest	\$.25
Expenditures	\$ 00.00
End of Month Balance	\$ 6,005.92

Nebraska Liquid Asset Fund

Beginning of the Month Balance	\$ 6,846.17
Receipts	\$ 0.00
Interest	\$ 0.07
Expenditures	\$ 0.00
End of Month Balance	\$ 6,846.24

Activity Fund

Beginning of the Month Balance	\$ 120,365.45
Receipts	\$ 19,771.76
Interest	\$ 4.98
Expenditures	\$ 34,647.54
End of Month Balance	\$ 105,493.65
First Nebraska Bank - 18 month CD (Close Up)	\$ 2,402.82
First Nebraska Bank – 18 month CD (Close Up)	\$ 2,401.00

Lunch Fund

Beginning of the Month Balance	\$ 20,733.20
Receipts	\$ 208.30
Interest	.85
Expenditures	\$ 66.40
End of Month Balance	\$ 20,875.95

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
2XL CORPORATION		277.58
AMAZON		1,158.27
AQUILA EDUCATION INC		3,000.00
BANNER PRESS		99.00
BUTLER COUNTY CLINIC		450.00
CALLAWAY ROLLOFFS, LLC		745.75
CANON FINANCIAL SERVICES		1,794.00
CANON SOLUTIONS AMERICA INC		44.83
CENTRAL NEBRASKA REHABILITATION SERVICES		34.10
COMPUTER HARDWARE		99.15
CRESCENT ELECTRIC SUPPLY COMPANY		190.27
CTF SERVICE INC		10,885.84
CULLIGAN OF COLUMBUS		169.50
DAVID CITY ACE HARDWARE		161.78
DECKER EQUIPMENT		70.45
DEMCO, INC		447.99
DEMIDEC		1,115.00
ELECTRONIC CONTRACTING COMPANY		345.00
ELECTRONIC ENGINEERING COMPANY		1,035.00
ESU # 2		423.00
ESU #7		13,983.08
FOLLETT SCHOOL SOLUTIONS INC		2,120.70
FRONTIER COOPERATIVE CO		408.44
HEARTLAND COMMUNICATIONS		3,557.50
HOME DEPOT PRO		1,955.59
HOUGHTON MIFFLIN COMPANY		781.20
INNOVATIVE OFFICE SOLUTIONS LLC		1,858.19
JOURNEYED.COM, INC.		500.00
JW PEPPER AND SON INC		83.73
K LOG, INC		47.79
KOCIAN, JENNY		60.48
KRINGS, CASSIE		742.40
KSB SCHOOL LAW		791.66
MADISON NATIONAL LIFE INS CO		711.35
MCGRAW HILL SCHOOL EDUC HOLDINGS, LLC		564.97
MENARD'S FREMONT		75.90
NCSA REGION 1		50.00
NEBRASKA ASSOCIATION FOR CURRICULUM, INSTRUCTION & ASSESSMENT		15.00
REGION V SERVICES		2,816.45
ROADRUNNER TRANSPORTATION LLC		246.00
SCHOLASTIC INC		219.78
SCHOOL NURSE SUPPLY, INC		253.90
SELECT PLUMBING INC		4,418.30
SEWARD COUNTY INDEPENDENT		48.00
STYSKAL, CONNIE		60.90
SUBSCRIPTION SERVICES OF AMERICA		714.02
SUNBELT RENTALS, INC		466.00
TECH MASTERS		3,221.01
TIME MANAGEMENT SYSTEMS		187.80
TRANE U.S. INC		970.00
VILLAGE OF BRAINARD		9,230.65
WAHOO NEWSPAPER		53.79
WIDICK, KARMEN		111.86
WINDSTREAM NEBRASKA, INC.		345.25

Board Report - Newspaper

Unposted; Batch Description General Fund Invoices-0058

Vendor Description

Amount

149.00

101.50

74,468.70

Checking Account ID 1

74,468.70

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>	
Check Date:		08/20/2021	Batch Description: August PR-0002					
Processing Month:		08/2021	Status: Calculated Successfully					
Checking Account ID:		1						
ADD								
BUSTRNG BUS DRIVER TRAINING			930.73					
HOLIDAY Holiday Pay			1,005.12					
HOURLY Hourly Pay			20,329.31					
MANDTTRAIN Mandt Training			600.00					
MISCSTIPE MISC STIPEND			150.00					
PERSONAL Personal Time			1,043.76					
RAMPPAYME RAMP Payment			2,790.72					
SICK Sick Time Used			286.20					
SUMMERSCHO Summer School			97.92					
VACATION Vacation Time			7,661.00					
WEIGHTLIFT Weightlifting			790.00					
			<u>35,684.76</u>					
CONTRACT								
C01 Contract 1			216,871.48					
C02 Contract 2			12,145.89					
C04 Title 1			4,001.98					
			<u>233,019.35</u>					
DEDUCTION								
ACCIDENT ACCIDENT		47.19			47.19	AFLACREMI	AFLAC REMITTANCE SERVICES	
ACCIDENTCO ACCIDENT-COLONI		86.77			86.77	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO	
CANCER CANCER		144.62			144.62	AFLACREMI	AFLAC REMITTANCE SERVICES	
CANCERCOLO CANCER-COLONIAL		44.20			44.20	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO	
DENTALPOST FAMILY DENTAL		769.37	1,769.09		2,538.46	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
DENTALPRE DENTAL		398.59	372.71		771.30	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
HEALTH HEALTH INSURANC		933.70	70,844.21		71,777.91	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE	
HORACEMANN HORACE MANN ANN		100.00			100.00	HORACEMAN	HORACE MANN LIFE INS CO	
URM URM		787.34			787.34	EASTBTLR2R	EAST BUTLER SCHOOL DIST 2R	
VISION VISION		469.37			469.37	VISION	VISION SERVICE PLAN	
WADREED WADDELL & REED		1,233.57			1,233.57	WADDELLAN	IVY INVESTMENTS	
		<u>5,014.72</u>	<u>72,986.01</u>	<u>0.00</u>	<u>78,000.73</u>			
INDIVIDUAL BANK ACCOUNT DEDUCTION								
HSA HSA		565.00	3,032.56		3,597.56			D
		<u>565.00</u>	<u>3,032.56</u>	<u>0.00</u>	<u>3,597.56</u>			
RET DEDUCTION								
NPERS RETIREMENT	267,382.90	26,150.07	26,412.05		52,562.12	RET	NEBRASKA SCHOOL RETIREMENT A SYS	
		<u>26,150.07</u>	<u>26,412.05</u>	<u>0.00</u>	<u>52,562.12</u>			
TAX								
FIT FIT	238,213.06	22,353.88			22,353.88	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
FUTA FUTA	268,704.11							
MEDICARE MEDICARE	265,696.70	3,852.61	3,852.61		7,705.22	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SITNE SIT NE	238,213.06	10,054.63			10,054.63	SITNE	NEBRASKA DEPARTMENT OF REVENUE	A
SOCSEC SOC SEC	265,696.70	16,473.21	16,473.21		32,946.42	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	A
SUTANE SUTA NE	268,704.11							
WCNE WORK COMP NE	268,704.11							
		<u>52,734.33</u>	<u>20,325.82</u>	<u>0.00</u>	<u>73,060.15</u>			
						Net Pay:	184,239.99	
						Cash Total:	391,460.55	
Non - FIT Taxable Deductions		30,491.05						

<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>
Checking Account ID: 1						
Non - SIT Taxable Deductions	30,491.05					
Non - SOC SEC Taxable Deductions	3,007.41					
Non - MEDICARE Taxable Deductions	3,007.41					
Direct Deposits	187,837.55					
Automatic Payments	125,622.27					
Adds + Contracts + Deduction Adds	268,704.11					

DELAYED POLICY IMPLEMENTATION RESOLUTION

WHEREAS, the general organization, management, and control of the school district is vested in the Board of Education through adopted board policies; and

WHEREAS, the Board has determined that it is in the school district's best interest to adopt a new and updated set of policies; and

WHEREAS, the Board has determined to update its policies by considering proposed new policies from KSB School Law; and

WHEREAS, in order to avoid conflicting policies, the Board has determined that it is best to delay implementation of the new policies and continue with its current policies, as amended from time to time, and then to implement all of the new policies at one time;

WHEREAS, the Board will approve the new policies but delay implementation of the new policies until an effective date in the future, unless otherwise indicated by the Board, understanding that the Board may need to implement or update policies immediately, in which case the Board may add and amend policies by simple motion vote;

NOW, THEREFORE, BE IT RESOLVED, that unless the Board indicates otherwise, it will approve the new policies over several board meetings but delay the implementation of the new policies, and then implement the newly adopted policies all at one time, which shall then supersede any prior conflicting policies.

Approved by the Board on _____, 2021.

Board President

East Butler Public Schools Covid-19 Mitigation Protocols

- Face mask coverings are optional.
- Continue to request that students and staff self monitor daily for COVID-19 symptoms.
- Encourage and enable students and staff to frequently wash and sanitize hands.
- Water filling stations will be available.
- Continue to ensure students and staff who are sick stay home from school.
- Require anyone testing positive for COVID-19 to isolate for (10) days since onset of symptoms and symptoms have improved and the individual is fever-free for at least 24 hours without fever-reducing medication.
 - Parents/guardians of students that have been exposed will be notified by the school and the student will self-monitor.
- Continue to assist local health department officials with contact tracing as necessary for COVID-19 exposures that occur on campus and at school activities or events.
- Follow directives from the local health department for someone who has been exposed to COVID-19 (e.g., potential quarantine, self-monitor, etc.).
- Continuity of services will be provided for academic, mental health, health, and food services as outlined in the 2020-21 Return to Learn Roadmap should the district find itself in the high risk category for Covid spread.

If needed Enhanced Protocols with Mitigation Protocols

- In the event that East Butler needs to use our COVID 19 Protocols they can be found in the 20-21 Return to Learn Roadmap here: [2020-21 Return to Learn Roadmap](#)

East Butler Public Schools

Return to Learn Roadmap



The purpose of this “roadmap” is to provide a framework for how East Butler Public Schools will respond to the COVID-19 pandemic and its impact on the educational program during the 2020-2021 school year and beyond. The framework is structured using tenets and tiers in order to allow the District to be nimble and responsive to changing public health circumstances. The presence of a formal plan will also support the District in articulating its plan for next fall in a clear, comprehensive, and transparent manner.

East Butler Public School's Purpose and Vision Statement:

Purpose Statement: East Butler Public Schools, in cooperation with the communities we serve, will inspire students to become responsible, creative, and innovative citizens in the ever-changing world.

Vision Statements:

- **Create a safe and respectful environment for students and staff members.**
- **Expect and provide for high levels of commitment, collaboration, and communication among students, staff and community members.**
- **Provide and maintain an effective curriculum that aligns with recognized standards and is systematically monitored.**
- **Empower students with innovative technology and strategies to succeed in a global society.**
- **Value diversity in ways that enrich student learning.**

Essential Planning Questions:

- How can we effectively serve EB students regardless of the modality and circumstances in which we are asked to serve them?
- Do school calendars, start times, or days of operation need to change in order to serve students within the guidelines to operate our schools safely?
- What school operations do we need to be prepared to alter on short notice as public health guidance changes when students and staff are on campus?
- How do we get students to campus and concurrently honor public health guidelines such as social distancing?
- How can we meet social distancing guidelines and still operate with some or all students on the campus?
- How do we protect students in high risk categories when school is in session on campus and still deliver high quality instruction to them?
- How do we safely deliver an extracurricular program for sports, fine arts, and other co-curricular experiences?
- How do we protect staff in high risk categories when school is in session on campus and still operate a school effectively?
- What safety measures need to be in place to resume some degree of in-person instruction in the fall (e.g., screening)?
- How do we improve the quality of the remote learning experience for students and staff should an extended school closure be needed again in the 2020 -2021 school year?
- What professional development, support, or planning opportunities do we need to provide to EB staff this summer in order to prepare them for the 2020-2021 school year?
- What supplies and other resources do we need to acquire proactively in order to ensure we can carry out any on campus plans next fall?
- What steps can we take to promote best practices for personal hygiene for students, staff, and families?
- How can we meet the communication needs of EB stakeholders (families, students & staff) in a systematic way so that our efforts are not overwhelming and yet sufficient to explain the “what,” “why,” and “how” any plans we make and implement?
- How will we respond if someone that has been on a EB’s campus and has interacted with students and staff tests positive for COVID-19?
- How do we handle students that are unable to report to campus because they have been recommended for self-quarantine?
- How should EB begin the 2020-2021 school year (instructionally and operationally)?

Return to Learn Roadmap Core Task Force:

Mr. Michael Eldridge, Superintendent
Mr. Shawn Biltoft, Elementary Principal
Mr. Mark Cidlik, Secondary Principal
Mrs. Lisa Hanks, Food Service Director
Mr. Taylor Pollock, Director of Building & Grounds
Mrs. Nancy Steager, Custodian
Mrs. LaTausha Pokorny, Nurse
Mrs. Lana Robinson, Counselor
Mrs. Lisa Bohaty, Technology Integration Specialist
Mr. David Vanderheiden, Technology Director

Return to Learn Roadmap Consultation Task Force:

Eric and Andrea Svoboda
Crystal Stara
Jennifer Prothman
Mrs. Patty Meysenburg
Mrs. Chris Hampl
Ms. Karmen Widick
Mrs. Kathy Witzel
Mrs. Kathy Strizek
Mrs. Melissa Dewitt
Mr. Jeff Struck
East Butler Board of Education
Legal (Bobby Truhe)

Draft Core Planning Scenarios:

Scenario	Description	Rationale
A	School is in session on campus for (100%) students and staff beginning in August.	<ul style="list-style-type: none">• In this scenario, the school has a plan to meet guidelines provided for the reopening of schools and local public health conditions warrant a return to school on campus with appropriate safety precautions being made.
B	Delayed start of school until after Labor Day.	<ul style="list-style-type: none">• In this scenario, the start of school is delayed until after Labor Day. The rationale for this scenario would either be<ul style="list-style-type: none">• waiting a few additional weeks would allow for school to resume with in-person instruction (a priority for establishing beginning of the year routines and relationships)• there is a high probability of a vaccine being available imminently (e.g., December) and a delayed start would increase the proportion of the school year that could occur in-person.
C	School is in session (scenario A or B) with occasional short-term closures (2-5 days).	<ul style="list-style-type: none">• In this scenario, the District would anticipate providing educational continuity for students with occasional short-term closures that would be potentially needed when a student or staff member who has been on campus tests positive for COVID-19. The purpose of the short-term closure (2-5 days) would be to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus for up to 14 days or as directed by public health officials.
D	Remote Learning	<ul style="list-style-type: none">• Necessary in the event of an extended school closure of more than 2+ weeks.

Core Planning Tenets:

Governance: includes the core structure that will guide District decision making and the response to the public health crisis including but not limited to board policy, administrative regulations or memorandums, and the framework that will guide the application of the District vision and mission during the pandemic.

Screening: includes steps taken to assess students and staff for COVID-19 symptoms prior to engaging in the school environment.

School Operations: includes operational aspects of how schools run such as passing periods, visitor access, student movement throughout the school, staff meetings, recess, student attendance policies, etc.

Food Service: includes school meal services such as breakfast, lunch, and grab and go when school is operating on campus and during extended school closure.

Cleaning Practices: includes guidelines for custodians and staff for how to proactively avoid the spread of germs and illness as well as how to respond when someone who has tested positive for COVID-19 has been on campus.

Extracurricular Activities/External Facility Use: includes sports, activities, field trips, and co-curricular functions beyond core, within school day, instruction as well as access to school athletic facilities by external groups.

Academics: includes plans to address unfinished learning, continuity of learning (remote learning) in the event of extended school closure, and the delivery of educational services to special populations (e.g., special education, LEP, etc.).

Technology Services: includes promotion and support for the use of instructional technology for in-person and remote learning as well as logistics related to the distribution of devices and technology support (device repair, internet access strategies, etc.) in the event of an extended school closure.

Transportation: includes plans to keep students safe and healthy on school buses within guidelines provided by public health experts.

Human Resources: includes policies and programs related to staff absenteeism, strategies to address personnel shortages,

Health Services: includes the delivery of services by school nurses on campus during the pandemic including but not limited to the location of the health office, how to handle symptomatic students, and monitoring of on campus illness and absentee rates.

Wellness: includes social and emotional supports and programs for students and staff as well as the strategic promotion of good personal hygiene habits across CPS.

Crisis Team: includes delivery modification plans related to providing crisis support for students, staff, and the East Butler community in the event of a tragic incident or death during the pandemic.

Tiered Model: Many of the elements in the plan below have tiered levels of response from the school District. The intended definition of each tier has been provided below. Depending upon public health guidance and other local context, the application of the tiers may be applied more rigorously than the degree of spread indicated in the chart. For example, public health recommendations may compel the use of tier II or III strategies even when no area spread exists. Likewise, the school District may choose to apply tier II actions in one tenet area when the conditions and public health recommendations will only result in the use of tier I practices. In this way, the real intent behind the tiered model below is to proactively outline the progressively rigorous actions the District may take as circumstances change throughout the pandemic.

LOW	No to Minimal Area Risk/Spread
MODERATE	Minimal to Moderate Area Risk/Spread
HIGH	Moderate to Substantial Area Risk/Spread
Confirmed COVID-19 Case in Building Regardless of Degree of Community Risk	<ul style="list-style-type: none"> • Short (2-5 days) building dismissal to clean, disinfect, and contract trace in consultation with local health officials. • Potential 14+ day closure depending upon public health recommendations.

Tenet: Prevention & Communication

	District
Prevention & Symptom Monitoring/Management	<ul style="list-style-type: none"> ● Stay home when appropriate ● Educate staff and families about when they/their child(ren) should stay home and when they can return to facilities. <ul style="list-style-type: none"> ○ FMLA - Allows for staff members with COVID-19 or ○ Actively encourage employees and students who are sick or who recently had close contact with a person with COVID-19 to stay home. ○ Staff and students should stay home if they have <ul style="list-style-type: none"> ■ tested positive for or are showing COVID-19 symptoms. We will follow the recommendations of the Four Corners Health Department. ■ Close contact (same household) ● We would update the Four Corners Health Department as it changes. ● Attendance Codes <ul style="list-style-type: none"> ○ Test Positive - dr. note - Medical (A) ○ Quarantine/Immunocompromised (Other Present type code - create a code for remote learning ie. Remote Present/Absent) <ul style="list-style-type: none"> ■ Present - if they engaged in their remote learning plan. ■ Absent - if they don't log on or follow their remote learning plan.
Signage	<ul style="list-style-type: none"> ● Post signs in highly visible locations (e.g., school entrances, restrooms) that <u>promote everyday protective measures</u> and describe how to stop the spread of germs, such as by <u>properly washing hands</u> and <u>properly wearing a cloth face covering</u>.
Announcements/Communication	<ul style="list-style-type: none"> ● Regular/daily announcements on reducing the spread of COVID-19 ● Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school website, in emails, and on school social media)
Personal/Hygiene and Hand Washing	<ul style="list-style-type: none"> ● Arrival and exit of the facility and after breaks ● Before and after using outdoor play equipment ● Before and after preparing, eating, or handling food or drinks, or feeding children ● Before and after administering medication, lotions, ointments, or medical treatment ● After using the bathroom or helping a child use the bathroom. ● After coming in contact with bodily fluid ● After playing outdoors or in sand ● After handling garbage

	<ul style="list-style-type: none"> • After handling animals or cleaning up animal waste.
	<p>Wash Hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60 percent alcohol can be used if soap and water are not readily available.</p> <ul style="list-style-type: none"> • Supervise children when they use hand sanitizer to prevent ingestion. Hand sanitizer is not recommended for children below age two or children with known excessive hand-to-mouth behaviors. • Assist children with hand washing who cannot wash hands alone. After assisting children with hand washing, staff should also wash their hands.

Tenet: Screening

District	
Screening Procedures	<ul style="list-style-type: none"> • Screeners wear masks, face shields, and gloves. • All staff will be trained in proper screening procedures. • Monitoring for a fever of 100.0 and/or above.
Low	<ul style="list-style-type: none"> • All students will have their temperature taken upon arrival at school. • Staff for themselves and parental self-screening for students at home. District provides self-screening resources for families to utilize (e.g., refrigerator magnet or card stock checklist).
Moderate	<ul style="list-style-type: none"> • All staff and students have their temperature taken upon arrival at work • Staff are stationed at main entrances and passively ask students whether they have experienced any of the symptoms on signage provided. Students that answer “yes” have a temperature taken and receive a referral to the school nurse for further assessment. • Approved building visitors (parents are screened upon arrival in the office)
High	<ul style="list-style-type: none"> • All staff and students have temperature taken prior to the start of the school day at the school. • Staff may not come to school until designated time during high risk. • No outside visitors are allowed in the building.

Tenet: School Operations - HIGH

Critical Control Points	Physical Distance	Engineered	Administrative	PPE
Entering/Exit	6 ft between all students Groups of 20	<ul style="list-style-type: none"> Designated Entry/Exit doors. Doors held open by designated staff or propped 	<ul style="list-style-type: none"> Staggered entrance/exit Curbside drop off/pick up Marked distancing between entrants student-only entries Students use sanitizer upon entry Students report to first period staggered dismissal parents are allowed only with schedule appointments No outside visitors 	<ul style="list-style-type: none"> Require students and staff to wear face coverings.
Student Movement	6 ft between all students Groups of 20	<ul style="list-style-type: none"> Limited to no movement Marked lanes for directional control. Signage indicating directional flow. 	<ul style="list-style-type: none"> Directional flow through hallways. Staggered release of students. Staggered class times. 	<ul style="list-style-type: none"> Require students and staff to wear face coverings.
Classroom	6 ft between all seats Groups of 20	<ul style="list-style-type: none"> Touchless faucets and soap dispensers Desks Distanced Desks cleaned by students in between Tables? Student materials 	<ul style="list-style-type: none"> Assigned seating Hand washing upon/prior to entry 	<ul style="list-style-type: none"> Require students and staff to wear face coverings.
Food/Eating	6 ft between all tables Groups of 6 Students remain in cohorts 25% capacity	<ul style="list-style-type: none"> Distance tables to accommodate classroom cohorts. No drinking fountains No salad bar/buffets 	<ul style="list-style-type: none"> Assigned seating Hand washing upon/prior to entry Adjust schedules Reduce the number of children in the lunchroom, add additional locations if possible. 	<ul style="list-style-type: none"> Require students and staff to wear face coverings.
Recess		<ul style="list-style-type: none"> Marked areas for classroom cohorts. NO equipment would be used 	<ul style="list-style-type: none"> Maintain cohort during recess Designate separate play areas. 	<ul style="list-style-type: none"> Require students and staff to wear face coverings.

MODERATE

Critical Control Points	Physical Distance	Engineered	Administrative	PPE
Entering/Exit	6 ft between all students Groups of 20	<ul style="list-style-type: none"> ● Designated Entry/Exit doors. ● Doors held open by designated staff or propped 	<ul style="list-style-type: none"> ● Designated entrances report directly to the first period. ● Marked distancing between entrants ● student-only entries ● Students use sanitizer upon entry ● staggered dismissal ● parents visits are restricted ● Scheduled visitors 	<ul style="list-style-type: none"> ● Masks on the move and utilized when 6 foot distancing cannot be followed.
Student Movement	6 ft between all students Groups of 20	<ul style="list-style-type: none"> ● Marked lanes for directional control. ● Signage indicating directional flow. 	<ul style="list-style-type: none"> ● Directional flow through hallways. ● Social distancing and no touching during passing periods. 	<ul style="list-style-type: none"> ● Masks on the move and utilized when 6 foot distancing cannot be followed.
Classroom	6 ft between all seats Groups of 20	<ul style="list-style-type: none"> ● Touchless faucets and soap dispensers ● Desks Distanced ● Desks cleaned by students with spray bottles ● Tables? ● Student materials 	<ul style="list-style-type: none"> ● Assigned seating ● Hand washing upon/prior to entry 	<ul style="list-style-type: none"> ● Masks on the move and utilized when 6 foot distancing cannot be followed.
Food/Eating	6 ft between all tables 25% capacity	<ul style="list-style-type: none"> ● Distance tables to accommodate classroom cohorts. ● No drinking fountains ● No salad bar/buffets 	<ul style="list-style-type: none"> ● Assigned seating ● Hand washing upon/prior to entry ● Adjust lunch schedules ● Reduce the number of children in the lunchroom, add additional locations if possible. 	<ul style="list-style-type: none"> ● Face covering optional.
Recess		<ul style="list-style-type: none"> ● Marked areas for classroom cohorts. 	<ul style="list-style-type: none"> ● Maintain cohort during recess ● Designate separate play areas. 	<ul style="list-style-type: none"> ● Face covering optional

LOW

Critical Control Points	Physical Distance	Administrative	PPE
Entering/Exit		<ul style="list-style-type: none">• Designated entrance/exit as designated by school.• Students may utilize common areas.	<ul style="list-style-type: none">• Masks on the move.
Student Movement		<ul style="list-style-type: none">• Normal school expectations.	<ul style="list-style-type: none">• Masks on the move.
Classroom		<ul style="list-style-type: none">• Assigned seating• Hand washing upon/prior to entry	<ul style="list-style-type: none">• Masks on the move.
Food/Eating		<ul style="list-style-type: none">• Lunch in the lunchroom, normal lunch schedule.• Wash hands before or after lunch.• salad bar allowable.	<ul style="list-style-type: none">• Masks on the move.
Recess		<ul style="list-style-type: none">• Recess• Wash hands after recess	<ul style="list-style-type: none">• Masks on the move.

Tenet: Food Service/Security

	Elementary	High School
All	<ul style="list-style-type: none"> ● Implement CDC Guidance for School Nutrition Professionals ● All students will wash/sanitize hands prior to receiving meals ● K-2, 3-4, 5-6 staggered lunch times (Brainard) 10:50, 11:10, 11:30 ● 7-8, 9-10, 11-12 staggered lunch times (Brainard) 12:00, 12:20, 12:40 <ul style="list-style-type: none"> ● Students will return to study hall when not at lunch ● K-3, 4-6 staggered times at the lunch tables (Dwight) 11:00, 11:20 ● Times will be adjusted on early out days ● Tables/seats will be sanitized between groups ● Floor markings so that students stand socially distanced and not in a group. ● Students stand in alphabetical order by last name. 	
Low	<ul style="list-style-type: none"> ● Utilize plastic trays and metal utensils ● Kitchen staff wears masks and gloves ● Salad bar servers wear masks and gloves ● Condiments served by designated servers wearing masks and gloves ● Remove manual keyboard for student lunch number entries ● Students will stand in line using 6' markers to encourage social distancing ● Assigned seating ● Limit seating to 6-8 students at a table/staggered ● Open campus at the discretion of administration ● ICU Lunch will follow directives 	
Moderate	<ul style="list-style-type: none"> ● Utilize disposable trays and utensils ● Kitchen staff wears masks and gloves ● Salad bar servers wear masks and gloves ● Condiments will be put in individual portion cups and served by those wearing masks and gloves ● Remove manual keyboard for student lunch number entries ● Students will stand in line using 6' markers to encourage social distancing ● Assigned seating ● Limit seating to 3-4 students at a table/all facing the same direction ● No microwave use in the cafeteria area ● No ala carte breakfast ● Designated eating area for students eating breakfast ● No open campus ● ICU Lunch will follow directives 	

High	<ul style="list-style-type: none"> ● Utilize disposable trays and utensils ● Kitchen staff wears masks and gloves ● Hot meal only, no choices (salad, wrap, deli) ● No salad bar ● Meals will be delivered to and eaten in classrooms ● Classroom attendant will report those eating lunch to the kitchen ● Children will be encouraged to bring meals from home ● Condiments will be served in individual portion cups ● No microwave use in the cafeteria area ● No ala carte breakfast ● Breakfast will be available for pick up in the kitchen but will be eaten in classrooms ● No open campus ● No ICU Lunch. ICU will be carried out in designated classrooms
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Tenet: Cleaning/Custodial Services/Facility Modifications

	District
Low	<ul style="list-style-type: none"> ● Routine cleaning schedule ● High touch surfaces should be cleaned twice per day. ● Desks to be wiped down every night as well as deep cleaning overnight of high touch surfaces. ● Proactive purchase of cleaning supplies (9 week supply)
Moderate	<ul style="list-style-type: none"> ● Routine cleaning schedule ● High touch surfaces should be wiped down three times per day. ● Desks to be wiped down 2 times per day (suggest at lunch and at the end of the day) as well as deep cleaning overnight of high touch surfaces.
High	Note steps when someone has been sick with COVID-19

Tenet: Extracurricular Activities

	Athletics	Fine Arts	Activities, Co-Curriculars, & Field Trips	External Facility Use
Low	<ul style="list-style-type: none"> Routine Practices/competitions as scheduled based on NSAA guidelines. 	<ul style="list-style-type: none"> Routine Practices/competitions as scheduled based on guidelines. 	<ul style="list-style-type: none"> Routine practices, etc. Field trips can go on as planned. 	<ul style="list-style-type: none"> Normal facility usage operations w/ signed agreement.
Moderate	<ul style="list-style-type: none"> Mid-Moderate to low-no student-athlete temperature checks, adults only 	<ul style="list-style-type: none"> Will be evaluated by the district administration 	<ul style="list-style-type: none"> Activities, co-curriculars, and field trips will be evaluated by the district administration. 	<ul style="list-style-type: none"> Mid-High Moderate, facilities remain prohibited to external groups. Low-Mid Moderate, normal facility usage operations w/ signed agreement.
High	<ul style="list-style-type: none"> School likely Closed Events will likely be canceled. 	<ul style="list-style-type: none"> School likely closed 	<ul style="list-style-type: none"> School likely closed Activities will likely be canceled 	<ul style="list-style-type: none"> Facility Use will remain prohibited.

Tenet: Academics

Low	Moderate	High	Severe
<ul style="list-style-type: none"> ● Students & Staff will get their temperature checked before boarding school transportation or when entering the building. ● Students & Staff riding school transportation will be expected to wear a mask 100% of the time. ● Masks on the move. ● Students will utilize their backpacks to minimize locker trips. ● Masks are optional in the classroom. ● Secondary classrooms will be disinfected after each class period. ● Elementary classroom surfaces will be disinfected during non-classroom activities. ● School lunch provided 	<ul style="list-style-type: none"> ● Students & Staff will get their temperature checked before boarding school transportation or when entering the building. ● Students & Staff riding school transportation will be expected to wear a mask 100% of the time. ● Masks on the move. ● Students will utilize their backpacks to minimize locker trips. ● Masks are required in the classroom when students or staff are in close proximity. ● Secondary classrooms will be disinfected after each class period. ● Elementary classroom surfaces will be disinfected during non-classroom activities. ● School lunch will be provided. 	<ul style="list-style-type: none"> ● Students & Staff will get their temperature checked before boarding school transportation or when entering the building. ● Students & Staff riding school transportation will be expected to wear a mask 100% of the time. ● Masks on the move. ● Students will utilize their backpacks to minimize locker trips. ● Masks are worn at all times, with the exception of eating & drinking. ● Secondary classrooms will be disinfected after each class period. ● Elementary classroom surfaces will be disinfected during non-classroom activities. ● School lunch will be provided. 	<ul style="list-style-type: none"> ● Guidance will be provided by the Four Corners Health Department. ● School MAY move to 100% remote learning. ● Platforms used would be See Saw, Google Classroom, & Zoom. ● Class schedule would be available for teachers and students to utilize so group instruction can occur at a consistent time.

“Masks on the move” - Students and staff will utilize face coverings when moving throughout the school building.

Tenet: Transportation

	District
Low	<ul style="list-style-type: none"> ● All students, staff, and drivers wear face coverings. ● All buses will be sanitized between each use. ● Students and parents will be encouraged to self-screen for cold or flu-like symptoms prior to coming to the bus. ● Assigned seating ● No moving throughout the bus.
Moderate	<ul style="list-style-type: none"> ● All students and drivers wear face coverings. ● Students use hand sanitizer when getting on the bus. ● All buses will be sanitized between each use. ● The bus will load from back to front and exit from front to back. (except Preschool will remain in the front) ● Assigned seating ● No moving throughout the bus. ● Staggered school drop off (while one bus is dropping off, the second bus waits)
High	<ul style="list-style-type: none"> ● Reduce bus capacity to 50% or one student per seat... ● Student seating to promote social distancing (row 1 = window seat; row 2 = aisle; alternate by left/right side of bus). ● Students will be screened for symptoms prior to boarding the bus (e.g. temperature, asked if they have cold or flu-like symptoms). ● All students and drivers wear face coverings. ● All buses will be sanitized between each use. ● Students use hand sanitizer when getting on the bus. ● Staggered school drop off (while one bus is dropping off, the second bus waits)

- **Field trips outside the community during the 2021-2022 school year will be determined at the time of the trip by the administration.**

Tenet: Human Resources

	District
Low	<ul style="list-style-type: none"> ● Relaxed Certified Staff Leave (memorandum) ● Relaxed Support Staff Leave (memorandum) ● Families First Coronavirus Response Act ● FMLA and Extended FMLA ● High Risk Staff Members: Plan to protect TBD
Moderate	<ul style="list-style-type: none"> ● Relaxed Certified Staff Leave (memorandum) ● Relaxed Support Staff Leave (memorandum) ● Families First Coronavirus Response Act ● FMLA and Extended FMLA ● High Risk Staff Members: Plan to protect TBD
High	<ul style="list-style-type: none"> ● Extended School Closure Staff Expectations

Tenet: Wellness (Social and Emotional Supports)

Staff Wellness Supports	Student Social and Emotional Supports
	<ul style="list-style-type: none"> ● CDC guidance for talking with children about the coronavirus
<ul style="list-style-type: none"> ● Information regarding positive practices during low/moderate/high tiers communicated with families/community ● Weekly SEL classes in school for K-6, occasional SEL classes for 7-8, and SEL classes as needed for 9-12 ● School counselor will be available to meet with students individually, in small groups, or in classrooms for specific needs ● School counselor will be available to meet with students/families by appointment either online or via telephone during extended school closure due to COVID ● Students receiving therapy services will continue services online or via telephone during extended school closure due to COVID ● Optional elementary e-learning SEL classes during school closure with the school counselor ● SEL resources shared with students through Google Classroom/Seesaw during extended school closure due to COVID 	
<p><u>Personal Hygiene Promotional Efforts:</u></p>	

Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60 percent alcohol can be used if soap and water are not readily available.

- Supervise children when they use hand sanitizer to prevent ingestion. Hand sanitizer is not recommended for children below age two or children with known excessive hand-to-mouth behaviors.
- Assist children with hand washing who cannot wash hands alone. After assisting children with hand washing, staff should also wash their hands.

Tenet: Health Office Services

	District
Low	<ul style="list-style-type: none"> • Masks by staff are optional • Operate as usual • Wipe down equipment after use of each student. • Students should spend the least amount of time in the health office as possible. • Students and staff will wash hands prior to and after interaction. • Temperatures will be taken via non-contact thermometer ONLY. <ul style="list-style-type: none"> ○ Temperatures can be taken either on the forehead, temple, or behind the lower ear.
Moderate	<ul style="list-style-type: none"> • Masks by staff and students are required. • Students should spend the least amount of time in the health office as possible. • The health office or main office should be notified when a student is coming to the health office. • Wipe down equipment and surfaces after use of each student. • Students and staff will wash hands prior to and after interaction. • Temperatures will be taken via non-contact thermometer ONLY. <ul style="list-style-type: none"> ○ Temperatures can be taken either on the forehead, temple, or behind the lower ear.
High	<ul style="list-style-type: none"> • Masks by staff and students are required. • Students should spend the least amount of time in the health office as possible. • Students should NOT be coming to the health office unless they are truly ill, need a temperature taken, or need to be taking scheduled medications. <ul style="list-style-type: none"> ○ General health services needs such as bandaids for minor cuts and scrapes, lip balm/vaseline for chapped lips, etc. will be housed in the classroom. • The health office or main office should be notified when a student is coming to the health office. • Wipe down equipment and surfaces after use of each student. • Students and staff will wash hands prior to and after interaction. • Temperatures will be taken via non-contact thermometer ONLY. <ul style="list-style-type: none"> ○ Temperatures can be taken either on the forehead, temple, or behind the lower ear.

	When students/staff members show symptoms or become sick at school?
Isolation Procedure	<ul style="list-style-type: none"> ● Students or staff members will be moved to the designated room in each building. ● Symptoms will be monitored until they can be released to a parent or guardian. <ul style="list-style-type: none"> ○ Student and staff will be sent home if they have a fever over 100.0 ○ Students and staff will be sent home if they have a combination of two or more COVID-like symptoms.
Cleaning & Disinfecting Process	<ul style="list-style-type: none"> ● Close off areas used by the person who is sick. ● Open outside doors and windows to increase air circulation in those areas if possible. ● <i>Wait up to 24 hours, or as long as possible, to allow respiratory droplets to settle before cleaning or disinfecting.</i> ● Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms and common areas. ● If more than seven days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Simply continue routine cleaning and disinfecting. ● Follow CDC Guidance on home quarantine/isolation.
Cohort	<ul style="list-style-type: none"> ● That group or cohort will self-quarantine for 14 days including the teacher or staff member who has worked directly with this group or cohort.

	When a student/staff member has been exposed or has a family member who tested positive?
Tracing/Investigation	<ul style="list-style-type: none"> ● Coordinate with tracing and investigation with Four Corners Health Department ● Continue to follow advice of Four Corners Health Department in regards to contact tracking and when the staff/student are allowed to return to school. ● Monitor symptoms, quarantine for fourteen days.
Communication	<ul style="list-style-type: none"> ● Confirmed COVID Letter ● Illness/Symptoms (Isolation) Letter

Tenet: Crisis Team Services

	Positive COVID-19 Test	Student or Staff Death
Campus Open		
Campus Closed		

TENET: PPE

	District
Masks Are:	Cloth Face Coverings - Provided by district.
Low	<ul style="list-style-type: none"> • Face coverings provided and will be utilized when moving throughout the school buildings.
Moderate	<ul style="list-style-type: none"> • Face coverings provided and will be utilized when moving throughout the school buildings and when appropriate social distancing cannot be followed.
High	<ul style="list-style-type: none"> • Face coverings required for all students and staff on the bus, in classrooms, and during passing periods.

Tenet: At-Risk or Vulnerable Populations

	District
Facilitators	Students Staff
Criteria	<ul style="list-style-type: none"> • Elderly - 65 or older • Serious underlying health conditions: high blood pressure, obesity, asthma, heart disease, immune compromised. • Medical provider documentation required to not work at school.
Low	<ul style="list-style-type: none"> • High risk students and staff have a cloth face covering and face shield provided.
Moderate	<ul style="list-style-type: none"> • Staff: • Students: High risk students are provided a cloth face covering and an optional face shield.

High

- Staff
 - Provide options to work from home or telework.
 - Work with physical barriers and enhanced PPE
 - Consider options to reduce contact frequency or intensity.
 - Offer to install physical barriers between vulnerable workers and others.
 - Offer duties that minimize their contact with students and other employees.
- Students
 - Remote learning
 - physical barriers in the classroom
 - social distancing in the classroom or outside of the classroom.

Elementary Principal Report

August Board Meeting



I. RAMP Session

- A. The Reading and Math Program (RAMP) finished on July 29. I appreciate the work our staff put into the program to make it successful. There were 23 students that participated in the summer session.
- B. Classroom Teachers: Mrs. Vandenberg, Mrs. Walla, Mrs. Ebel (formerly Miss Smith) and Mrs. Hampl
- C. Paraeducators: Mrs. Rhynalds, Mrs. Hines, Mrs. Geewe, and Mrs. Kavan
- D. Class attendance rate:
 - 1. K-1 82%
 - 2. 2-3 86%

II. Projected Elementary Enrollment Numbers

- A. There are 24 students currently registered for our preschool program. We are planning on 11 kindergarten students (Brainard-8/Dwight-3) for 2021-2022. There were 28 kindergarten students last year.
- B. Projected Brainard K-6 enrollment:
 - 1. 2021-2022: 109 Students
 - 2. 2020-2021: 103 Students
- C. Projected Dwight K-6 enrollment:
 - 1. 2021-2022: 38 Students
 - 2. 2020-2021: 42 Students

III. Staff Professional Learning Schedule & Student Schedule

- A. Teaching staff will report to school August 9. Paraeducators will be starting August 11.
- B. Our school improvement committee will be meeting to discuss school goals and prepare our next steps in the school improvement process. The crisis team will be discussing the training that staff attended last spring and plan for implementation.
- C. Elementary Staff will be involved with training related Amplify, our new science curriculum. All staff will participate in the overview of the Danielson Instructional Model on August 10. They will also learn about Multi-Tiered Systems of Support (MTSS) from ESU 7 staff.
- D. Students will begin school on Thursday, August 12 with a 1:30 dismissal.
- E. The East Butler Open House will be held on Tuesday, August 10 from 5:00-6:30 p.m.

IV. Administrator Days

- A. Administrator Days were held July 28-30 at Kearney. There were a variety of sessions that focused on early childhood and MTSS. I also felt the keynote speakers were motivating as we begin the new school year.

V. Backpack Meal Program

- A. A school backpack meal program would provide students with food each weekend. We are currently exploring offering this program at East Butler. I have visited with the coordinator from David City Public School and also the Lincoln Food Bank.

Secondary Principal Report
August – 2021 School Board Meeting

I. MANDT Training

- A. The training was held at ESU 7 on July 13th. It was a training regarding the de-escalation of students.

II. 7th Grade and New Student Orientation

- A. The orientation was held August 3rd at 6:00 pm in our New Commons Area.
- B. We had a good number of our 7th graders attend this event. Tours of the building and an explanation of classes and expectations were introduced to the students and parents.

III. 7th Grade Technology Boot Camp

- A. This will be held on Friday, August 13th.
- B. 7th graders will be given instruction by Mrs. Bohaty on how to utilize their school issued computer. The different platforms that students will be using so that they can have a smooth transition into Jr. High.

IV. Professional Learning Days – August 9, 10, & 11.

- A. Staff began training on the Danielson Instructional Model – Sue Pressler
- B. Staff was trained on Canvas our new online learning platform – Otis Pierce
- C. MTSS, Instructional coaching, New staff orientation, School improvement, Crisis team meeting, Paraeducator meeting, & Instructional coaching were all part of the schedule for our secondary staff members.

V. Administrator Days – July 28, 29, & 30.

- A. Keynote speaker Brian Mendler spoke about how to work with students who are challenging and disruptive.
- B. Other sessions attended: Lessons learned in years 1-4 of administration, Communication strategies, Growth Mindset, & School Law.