

Board of Education Regular Meeting
Monday, October 14, 2019 6:30 PM
East Butler School
212 South Madison Street
Brainard, NE 68626-0036

1. Call Meeting To Order

2. Roll Call

3. Flag Salute

4. Approve Agenda

5. Patron's Comments

6. Informational Items

1. Teacher Presentation, Educators Health Alliance Award

2. Athletic Banquet Discussion

3. RFP for the CM at Risk Update

7. Consent Agenda

1. Approval of Minutes

2. Treasurer's Report

8. Regular Agenda

1. HVAC Proposals

9. Administrative Comments

10. Items for next Meeting

11. Adjournment

Board of Education Regular Meeting
East Butler Public School - Brainard
Wednesday, September 11, 2019

1. Call Meeting To Order at 6:30 P.M.
2. Roll Call - Present: Kim TePoel, Dan Zyssest, Ryan Pekarek, and Sarah Strizek.
Absent: Megan Kozisek and Dylan Spatz
3. Flag Salute
4. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Ryan Pekarek and a second by Sarah Strizek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

5. Patron's Comments

6. Informational Items: Introduction of New Staff Members: Brian Hermelbracht - Physical Education/Assistant AD; Lisa Bohaty - Computer Science/Tech Integration and NASB Area Membership Meeting Update

7. Consent Agenda

- 7.1. Approval of Minutes
- 7.2. Treasurer's Report

Motion to approve the consent agenda as presented passed with a motion by Dan Zysset and a second by Sarah Strizek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

8. Regular Agenda

8.1. Request for Early Graduation

Motion made to approve the application for early graduation of Victoria Ratkovec passed with a motion by Sarah Strizek and a second by Ryan Pekarek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

8.2. Softball Coop

Motion made to approve the Softball Coop with David City and Shelby-Rising City passed with a motion by Ryan Pekarek and a second by Dan Zysset.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

8.3. Construction Manager At Risk Policy

Motion to adopt the Construction Manager at Risk Policy in one reading in accordance with Policy 8320 passed with a motion by Dan Zysset and a second by Ryan Pekarek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

8.4. Resolution of the Board of Education to select the Construction Manager At Risk Contract Delivery System

Motion made to approve the Resolution with the criteria percentages and committee members stated passed with a motion by Ryan Pekarek and a second by Sarah Strizek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

9. Administrative Comments

10. Items for next Meeting

11. Adjournment

Motion to adjourn the meeting at 7:46 P.M. passed with a motion by Dan Zysset and a second by Sarah Strizek.

Megan Kozisek: Absent, Dylan Spatz: Absent, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

Sam Stecher

Recording Secretary

Budget Hearing
East Butler Public School - Brainard
Thursday, September 5, 2019

1. Call Meeting To Order at 6:00 P.M.

2. Roll Call - Present: Megan Kozisek, Kim TePoel, Dan Zysset, Ryan Pekarek, and Sarah Strizek.

Absent: Dylan Spatz

3. Flag Salute

4. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Sarah Strizek and a second by Kim TePoel.

Dylan Spatz: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

5. Patron's Comments

6. Informational Items

6.1. Budget Hearing

7. Adjournment

Motion to adjourn at 6:15 P.M. passed with a motion by Dan Zysset and a second by Sarah Strizek.

Dylan Spatz: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

Kim Fuehrer
Recording Secretary

Tax Request Hearing
East Butler Public School - Brainard
Thursday, September 5, 2019

1. Call Meeting To Order at 6:15 P.M.

2. Roll Call - Present: Megan Kozisek, Kim TePoel, Dan Zysset, Ryan Pekarek, and Sarah Strizek. Absent: Dylan Spatz

3. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Dan Zysset and a second by Ryan Pekarek.

Dylan Spatz: Absent, Megan Kozisek: Yea, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

4. Patron's Comments

5. Informational Items

Dylan Spatz arrived at 6:18 P.M.

5.1. Special Hearing to Set Final Tax Request

6. Adjournment

Motion to adjourn at 6:30 p.m. passed with a motion by Ryan Pekarek and a second by Dan Zysset.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

Kim Fuehrer
Recording Secretary

Special Board Meeting
East Butler Public School - Brainard
Thursday, September 5, 2019

1. Call Meeting To Order at 6:30 P.M.

2. Roll Call - Present: Megan Kozisek, Kim TePoel, Dan Zysset, Ryan Pekarek, Dylan Spatz, and Sarah Strizek

3. Approve Agenda

Motion to approve the agenda as presented passed with a motion by Kim TePoel and a second by Ryan Pekarek.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

4. Patron's Comments

5. Informational Items

5.1. Introduction of New Staff Members: Jenny Kocian - 7-12 Ag/FFA; Jalyynn Brase - Elementary Special Education; Molly Smith - Brainard 1st Grade; and Caitlin Dalton - K-12 Art.

6. Regular Agenda

6.1. 2019-2020 Tax Resolution

Approve Tax Resolution as presented passed with a motion by Sarah Strizek and a second by Ryan Pekarek.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

6.2. Construction Project

Approved to move forward with construction project and issue a request for a proposal for a construction manager at risk passed with a motion by Dan Zysset and a second by Sarah Strizek.

Dylan Spatz: Nay, Megan Kozisek: Yea, Ryan Pekarek: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

6.3. Economics Textbook Proposal

Approve purchase of economics textbooks passed with a motion by Kim TePoel and a second by Dan Zysset.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

6.4. 2019-2020 Budget

Approve 2019-2020 Budget as presented passed with a motion by Dan Zysset and a second by Dylan Spatz.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

6.5. 2019-2020 Tax Asking

Approve 2019-2020 Tax Asking as presented passed with a motion by Sarah Strizek and a second by Kim TePoel.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

7. Administrative Comments

8. Items for next Meeting

9. Adjournment

Motion to adjourn at 7:11 P.M. passed with a motion by Dan Zysset and a second by Dylan Spatz.

Megan Kozisek: Yea, Ryan Pekarek: Yea, Dylan Spatz: Yea, Sarah Strizek: Yea, Kim TePoel: Yea, Dan Zysset: Yea

Kim Fuehrer
Recording Secretary

Regular: Beginning Month 10/2019; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Expenses	Revenues	Balance Change	Balance
05 704	FUND BALANCE	*Previous Balance *Ending Balance: 0.00	0.00	0.00	106.40
05 704 2001	ACADEMIC DECATHALON	*Previous Balance *Ending Balance: 0.00	0.00	0.00	785.80
05 704 2002	AG PROJECTS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,206.35
05 704 2003	ANNUAL	*Previous Balance *Ending Balance: 0.00	0.00	0.00	3,925.80
05 704 2004	ATHLETIC	*Previous Balance *Ending Balance: 0.00	0.00	0.00	9,613.79
05 704 2004	ATHLETIC	*Current Activity *Ending Balance: 681.92	0.00	0.00	(681.92)
05 2190 610 000 2004	ATHLETIC		0.00	0.00	8,931.87
05 704 2005	BOX TOPS FOR EDUCATION	*Previous Balance *Ending Balance: 0.00	0.00	0.00	3,849.36
05 704 2006	CHEERLEADERS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	2,401.15
05 704 2006	CHEERLEADERS	*Current Activity *Ending Balance: 200.00	0.00	0.00	(200.00)
05 2190 610 000 2006	CHEERLEADERS		0.00	0.00	2,201.15
05 704 2006	CHEERLEADERS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,014.00
05 704 2007	CLOSE UP	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,014.00
05 704 2008	COLLEGE ACCESS GRANT	*Previous Balance *Ending Balance: 0.00	0.00	0.00	200.00
05 704 2009	CONCESSIONS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	2,144.28
05 704 2009	CONCESSIONS	*Current Activity *Ending Balance: 945.45	0.00	0.00	(945.45)
05 2190 610 000 2009	CONCESSIONS		0.00	0.00	1,198.83
05 704 2010	DANCE TEAM	*Previous Balance *Ending Balance: 0.00	0.00	0.00	279.51
05 704 2011	DRAMA	*Previous Balance *Ending Balance: 0.00	0.00	0.00	40.82
05 704 2012	DRUG FREE PROGRAM	*Previous Balance	0.00	0.00	395.49

Regular: Beginning Month 10/2019; Processing Month 10/2019; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Expenses	Revenues	Balance Change	Balance
05 704 2013	EDIVATE	*Ending Balance: 0.00	0.00	0.00	395.49
		*Previous Balance			473.00
		*Ending Balance: 0.00	0.00	0.00	473.00
05 704 2014	FBLA	*Previous Balance			837.44
		*Ending Balance: 0.00	0.00	0.00	837.44
05 704 2015	FCCLA	*Previous Balance			1,810.18
		*Ending Balance: 0.00	0.00	0.00	1,810.18
05 704 2016	FFA	*Previous Balance			6,825.62
	FFA	0.00	0.00	0.00	
	FFA	990.00	0.00	0.00	
	FFA				(990.00)
		*Current Activity			5,835.62
		*Ending Balance: 990.00	0.00	0.00	5,835.62
05 704 2017	FFA GREENHOUSE	*Previous Balance			4,960.92
	FFA GREENHOUSE	0.00	0.00	0.00	
	FFA GREENHOUSE	541.26	0.00	0.00	
	FFA GREENHOUSE				(541.26)
		*Current Activity			4,419.66
		*Ending Balance: 541.26	0.00	0.00	4,419.66
05 704 2018	CLASS OF 2018	*Previous Balance			249.28
		*Ending Balance: 0.00	0.00	0.00	249.28
05 704 2019	CLASS OF 2019	*Previous Balance			275.55
		*Ending Balance: 0.00	0.00	0.00	275.55
05 704 2020	CLASS OF 2020	*Previous Balance			1,889.26
		*Ending Balance: 0.00	0.00	0.00	1,889.26
05 704 2021	FUND BALANCE	*Previous Balance			1,277.37
		*Ending Balance: 0.00	0.00	0.00	1,277.37
05 704 3001	LAPTOP INITIATIVE	*Previous Balance			27,243.84
		*Ending Balance: 0.00	0.00	0.00	27,243.84
05 704 3002	LETTERCLUB	*Previous Balance			1,599.65
		*Ending Balance: 0.00	0.00	0.00	1,599.65
05 704 3004	MUSIC	*Previous Balance			24.37
		*Ending Balance: 0.00	0.00	0.00	24.37
05 704 3005	NATIONAL HONOR SOCIETY	*Previous Balance			308.52
		*Ending Balance: 0.00	0.00	0.00	308.52

Regular: Beginning Month 10/2019; Processing Month 10/2019; Accounts to Include Accounts with Activity: Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Expenses	Revenues	Balance Change	Balance
05 704 3006	SPEECH	*Previous Balance *Ending Balance: 0.00	0.00	0.00	17.76
05 704 3007	STUDENT COUNCIL	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,297.88
05 704 3008	TIGER STRIPES	*Previous Balance *Ending Balance: 0.00	0.00	0.00	(281.15)
05 704 3009	WR SPIRIT LEADERS	*Previous Balance *Ending Balance: 0.00	0.00	0.00	1,430.88
Fund Total: 05		3,358.63	0.00	0.00	72,844.49

Regular; Processing Month 10/2019; Fund Number 01

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	PROPERTY TAXES	0.00	0.00	1,014,906.21	0.00	(1,014,906.21)
01 1115	CARLINE	0.00	0.00	0.00	0.00	0.00
01 1120	PUBLIC POWER DISTRICT-SALES TAX	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	0.00	0.00	20,272.31	0.00	(20,272.31)
01 1370	PRE-SCHOOL TUITION	0.00	0.00	1,440.00	0.00	(1,440.00)
01 1510	INTEREST	0.00	0.00	86.05	0.00	(86.05)
01 1911	LOCAL LICENSE FEES	0.00	0.00	0.00	0.00	0.00
01 1990	MISC LOCAL REV	0.00	0.00	0.00	0.00	0.00
	Subtotal: LOCAL RECIEPTS	0.00	0.00	1,036,704.57	0.00	(1,036,704.57)
01 2110	COUNTY FINES/LICENSES	0.00	0.00	1,916.84	0.00	(1,916.84)
01 2210	ESU RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: 2000	0.00	0.00	1,916.84	0.00	(1,916.84)
01 3110	STATE AID	0.00	0.00	4,609.00	0.00	(4,609.00)
01 3120	SPED PROGRAMS/SCHOOL AGE	0.00	0.00	0.00	0.00	0.00
01 3125	SPED TRANSPORTATION/SCHOOL AGE	0.00	0.00	0.00	0.00	0.00
01 3130	HOMESTEAD EXEMPTION	0.00	0.00	0.00	0.00	0.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3180	PRO RATE MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
01 3400	STATE APPORTIONMENT	0.00	0.00	0.00	0.00	0.00
01 3400 0000	STATE APPORTIONMENT	0.00	0.00	0.00	0.00	0.00
01 3512	DIST ED INCENTIVE	0.00	0.00	0.00	0.00	0.00
01 3535	ST OF NE - HI ABILITY LEARNER	0.00	0.00	0.00	0.00	0.00
	Subtotal: 3000	0.00	0.00	4,609.00	0.00	(4,609.00)
01 4505	TITLE I	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE I ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II PART A	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE VI (REAP)	0.00	0.00	0.00	0.00	0.00
01 4512	SPED IDEA	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA	0.00	0.00	0.00	0.00	0.00
01 4519	SPED IDEA	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA NONPUBLIC	0.00	0.00	0.00	0.00	0.00
01 4530	OTHER FED CAT REC	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	0.00	0.00	0.00	0.00	0.00
01 4709	ADMINISTRATIVE OUTREACH	0.00	0.00	0.00	0.00	0.00
	Subtotal: 4000	0.00	0.00	0.00	0.00	0.00
01 5200	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	0.00	0.00	0.00
01 5300	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	2,278.35	0.00	(2,278.35)
	Subtotal: 5000	0.00	0.00	2,278.35	0.00	(2,278.35)
01 9000	NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	0.00	0.00	1,045,508.76	0.00	(1,045,508.76)

10/11/2019 02:10 PM

Unposted; Batch Description GF Invoices-0001

User ID: BSJ

Vendor Name	Vendor Description	Amount
Checking Account ID 1	Fund Number 01 GENERAL FUND	
ACADIENCE READING		129.00
AMAZON/SYNCB		857.26
APERTURE ED		100.00
B.J. HARDWARE		177.93
BLICK ART MATERIALS		618.50
BOHATY, LISA		64.96
BONGERS, SANDRA		205.90
BOYS TOWN		1,776.45
BUTLER PUBLIC POWER DISTRICT		873.83
CALLAWAY ROLLOFFS, LLC		229.57
CANON SOLUTIONS AMERICA INC		186.45
CENGAGE LEARNING		13,855.50
CENTRAL NEBRASKA REHABILITATION SERVICES		3,928.59
COLUMBUS MUSIC		78.50
CRESCENT ELECTRIC SUPPLY COMPANY		799.06
CTF SERVICE INC		5,424.71
CULLIGAN OF COLUMBUS		162.00
DALE'S FOOD PRIDE		135.70
DAVID CITY ACE HARDWARE		19.17
DIDIER'S GROCERY		90.23
DIVERSIFIED DRUG TESTING, LLC		205.00
EAST BUTLER FOUNDATION		25.00
EDUCATIONAL SERVICE UNIT NO. 5		6,000.00
EKELER, KEN		240.00
ELECTRONIC CONTRACTING COMPANY		250.00
ELECTRONIC ENGINEERING COMPANY		1,636.30
EMANUEL PRINTING, INC		251.07
ESU #7		26,890.43
EWELL EDUCATIONAL SERVICES, INC.		325.00
EXPRESS LAWN CARE		6,450.00
FIBRENEW OF LINCOLN		800.00
FRONTIER COOPERATIVE CO		9,662.75
HERMELBRACHT, SOPHIE		754.90
JW PEPPER AND SON INC		492.61
KADLEC, BARBARA		564.04
KAGAN PROFESSIONAL DEVELOPMENT		736.00
KLEMENT ELECTRIC, INC		1,692.10
LANCE, NAPIER		1,260.00
LINCOLN JOURNAL STAR		684.00
MACGILL, WILLIAM		157.65
MACKIN EDUCATIONAL RESOURCES		181.40
MADISON NATIONAL LIFE INS CO		674.85
MATHESON TRI-GAS, INC		1,537.87
MAVERICK INDUSTRIES INC		566.50
MCGRAW HILL SCHOOL EDUC HOLDINGS, LLC		1,653.98
MIDWEST BUS REPAIR		225.00
Moss Educational & Industrial Training Solutions		574.63
NATIONAL STUDENT CLEARINGHOUSE		425.00
NCECBVI		8,888.92
NE SAFETY CENTER @ UNK		250.00
NEBRASKA ASSOCIATION OF SCHOOL BOARDS		364.00
NEBRASKA COUNCIL OF SCHOOL ADMINISTRATORS		140.00
NEBRASKA SCHOOL COUNSELOR ASSOCIATION		220.00
OMAHA WORLD HERALD, THE		330.12

Board Report - Newspaper

Unposted; Batch Description GF Invoices-0001

Vendor Description

Amount

PEARSON EDUCATION	6,488.38
PETERSON, PAULA	17.39
PITSCO EDUCATION	1,273.60
PRECISION DUSTLESS BLASTING	450.00
REI	134.53
ROADRUNNER TRANSPORTATION LLC	86.00
ROHDA, JENNIFER	37.12
SACK LUMBER CO	229.95
SCHILDT, BROOKE	194.32
SCHOLASTIC MAGAZINES	93.39
SCHOOL NURSE SUPPLY, INC	150.73
SCHOOL SPECIALTY INC	53.03
Schwarz Paper Company	193.30
SUBWAY SANDWICHES	171.82
SUNBURST DIGITAL INC	20.00
TECH MASTERS	1,567.06
TIME MANAGEMENT SYSTEMS	254.20
US GAMES	78.38
VERIZON WIRELESS	22.72
VILLAGE OF BRAINARD	12,744.30
VILLAGE OF PRAGUE	8.00
WAHOO NEWSPAPER	110.60
WASTE CONNECTIONS OF NEBRASKA	836.90
WIDICK, KARMEN	50.00
WINDSTREAM NEBRASKA, INC.	825.27
WOOD MASTERS	1,450.00
YORK ELEMENTARY SCHOOL	240.00
Fund Number 01	<hr/> 132,603.42

Checking Account ID 1

132,603.42

	<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>
Check Date:	10/18/2019	Batch Description: October PR-0001					
Processing Month:	10/2019	Status: Calculated Successfully					
Checking Account ID:	1						
ADD							
ACTIVITYTR Activity trips			1,014.31				
BEREAVE Bereavement Leave			372.48				
HOLIDAY Holiday Pay			885.20				
HOURLY Hourly Pay			64,671.94				
OT Overtime Pay			2,661.93				
PERSONAL Personal Time			985.60				
SICK Sick Time Used			1,127.72				
SUB Substitute			2,700.00				
SUBDRIVER Substitute Bus Driver			341.55				
VACATION Vacation Time			553.36				
			<u>75,314.09</u>				
CONTRACT							
CD1 Contract 1			220,942.38				
C02 Contract 2			12,219.65				
C04 Title 1			3,789.78				
			<u>236,951.81</u>				
DEDUCTION							
ACCIDENT ACCIDENT		47.19			47.19	AFLACREMI	AFLAC REMITTANCE SERVICES
ACCIDENTCO ACCIDENT-COLONI		86.77			86.77	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO
CANCER CANCER		144.62			144.62	AFLACREMI	AFLAC REMITTANCE SERVICES
CANCERCOLO CANCER-COLONIAL		44.20			44.20	COLONIAL	COLONIAL LIFE & ACCIDENT INS. CO
DENTALPOST FAMILY DENTAL		760.46	1,700.98		2,461.44	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE
DENTALPRE DENTAL		285.38	260.64		546.02	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE
DEPCARE DEPENDENT CARE		574.99			574.99	EASTBTLR2R	EAST BUTLER SCHOOL DIST 2R
GARNISH Garnishment		29.98			29.98	ARL.CREDIT	ARL CREDIT SERVICES
HEALTH HEALTH INSURANC		2,215.96	61,647.89		63,863.85	BLUECROSS	BLUE CROSS BLUE SHIELD OF NE
HORACEMANN HORACE MANN ANN		100.00			100.00	HORACEMAN	HORACE MANN LIFE INS CO
STDISAB SHORT TERM DISA		38.22			38.22	AFLACREMI	AFLAC REMITTANCE SERVICES
URM URM		1,678.34			1,678.34	EASTBTLR2R	EAST BUTLER SCHOOL DIST 2R
VISION VISION		472.09			472.09	VISION	VISION SERVICE PLAN
WADREED WADDELL & REED		1,483.57			1,483.57	WADDELLAN	WADDELL AND REED
		<u>7,961.77</u>	<u>63,609.51</u>	<u>0.00</u>	<u>71,571.28</u>		
INDIVIDUAL BANK ACCOUNT DEDUCTION							
HSA HSA		986.00	2,394.45		3,380.45		D
		<u>986.00</u>	<u>2,394.45</u>	<u>0.00</u>	<u>3,380.45</u>		
RET DEDUCTION							
NPERS RETIREMENT	307,424.41	30,066.12	30,366.82		60,432.94	RET	NEBRASKA SCHOOL RETIREMENT A SYS
		<u>30,066.12</u>	<u>30,366.82</u>	<u>0.00</u>	<u>60,432.94</u>		
TAX							
FIT FIT	274,552.76	24,345.54			24,345.54	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM A
FUTA FUTA	312,265.90						
MEDICARE MEDICARE	306,202.45	4,439.94	4,439.94		8,879.88	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM A
SITNE SIT NE	274,552.76	10,572.42			10,572.42	SITNE	NEBRASKA DEPARTMENT OF REVENUE
SOCSEC SOC SEC	306,202.45	18,984.53	18,984.53		37,969.06	EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM A
SUTANE SUTA NE	312,265.90						
WCNE WORK COMP NE	312,265.90						
		<u>58,342.43</u>	<u>23,424.47</u>	<u>0.00</u>	<u>81,766.90</u>		

Net Pay: 214,909.58
Cash Total: 432,061.15

Payroll Register - Totals
Unposted; Payroll Type Extra, Pay Off Contracts, Regular, Void

<u>PIK/Gross</u>	<u>Amount</u>	<u>Expense/ Employer</u>	<u>Adjustment Amount</u>	<u>Check Total</u>	<u>Payee ID</u>	<u>Payee Name</u>
Checking Account ID: 1						
Non - FIT Taxable Deductions	37,713.14					
Non - SIT Taxable Deductions	37,713.14					
Non - SOC SEC Taxable Deductions	6,063.45					
Non - MEDICARE Taxable Deductions	6,063.45					
Direct Deposits	218,290.03					
Automatic Payments	131,627.42					

EAST BUTLER PUBLIC SCHOOLS INVESTMENTS
As of Oct 1 2019 For B Mtg Oct 14 2019

GENERAL FUND

<u>NUMBER</u>	<u>TERM</u>	<u>MATURITY</u>	<u>AMOUNT</u>	<u>RATE</u>	
1026029	12 month	4/5/20	\$520.51	1.90%	McAuliffePrize (At Prague)
3212	24 month	10/1/20	\$395,603.55	1.60%	
1024535	9 month	11/15/19	\$166,589.21	0.20%	
1024295	12 monthFLEX	7/13/19	\$472,492.06	1.90%	
			\$1,035,205.33		
41-513	Checking		<u>\$1,984,209.58</u>	0.05%	
TOTAL			\$3,019,414.91		

DEPRECIATION RESERVE/VEHICLE REPLACEMENT FUND

602837 \$102,805.69 0.63%

QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QC-PUF)

1507069 \$476,145.96 0.05%

BUILDING FUND

1041-718 Checking \$82,186.43 0.05%
 1024870 12 mo FLEX 6/10/18 \$226,191.79 1.90%

EMPLOYEE BENEFIT FUND

1505565 Checking \$3,965.02 0.05%

STUDENT FEE FUND

1502837 Checking \$16,366.34

PLEGGED SECURITIES

FIRST NEBRASKA BANK	1/31/21	\$400,000.00	Cusip 912828B58
FIRST NEBRASKA BANK	3/8/19	\$150,000.00	Cusip 313378QK0
FIRST NEBRASKA BANK	5/30/19	\$500,000.00	Cusip 3137EADG1
FIRST NEBRASKA BANK	11/30/2019	\$200,000.00	Cusip 912828UB4
FIRST NEBRASKA BANK	12/31/2020	\$150,000.00	Cusip 912828A83
FIRST NEBRASKA BANK	6/30/2020	\$200,000.00	Cusip 912828VJ6
FIRST NEBRASKA BANK	3/8/19	\$500,000.00	Cusip 3133782M2
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$250,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	9/14/18	\$500,000.00	Cusip 313375K48
FIRST NEBRASKA BANK	4/30/20	\$200,000.00	Cusip 912828VA5
FIRST NEBRASKA BANK	9/30/21	\$500,000.00	Cusip 912828F21
FIRST NEBRASKA BANK	9/30/20	\$500,000.00	Cusip 912828VZ0
FIRST NEBRASKA BANK	2/19/19	\$100,000.00	Cusip 3135G0ZA4

SUB-TOTAL \$4,650,000.00

BANK OF PRAGUE 12/15/2023 \$57,000.00 Cusip 12354RAZ0
 BANK OF PRAGUE 1/15/2023 \$85,000.00 Cusip 123529EQ8

SUB -TOTAL \$142,000.00

TOTAL PLEDGED \$4,792,000.00

PAID IN SEPTEMBER 2019			
PRE-APPROVED BILLS (GENERAL FUND)			
9/11/19			
First National Bank CC	Chk# 38804	Transfer to General Fund	\$2,142.91
Howells - Dodge High School	Chk# 38805	NVAA Dist FFA Dues	\$150.00
Metal Door Hardware	Chk# 38806	Wooden Door Adjustment	\$288.50
9/16/19			
Banner Press	Chk# 38807	Renewal -Office & Library	\$98.96
Butler Public Power District	Chk# 38808	Electricity	\$809.59
Dale's Food Pride	Chk# 38809	Lunch, Snacks, Candy	\$247.77
East Butler Activities	Chk# 38810	Transfer from General Fund	\$10,000.00
Roadrunner Transportation LLC	Chk# 38811	Garbage pickup- Football field	\$82.00
Spark Electric Co Inc	Chk# 38812	Fuse at Football field	\$71.25
9/23/19			
NWEA	Chk# 38813	MAP - Science, Math, etc	\$2,775.00
Time for Kids	Chk# 38814	Magazines	\$54.45
Wageworks	Chk# 38815	Monthly Fee	\$130.00
Windstream	Chk# 38816	Phone	\$303.16
Witter Family Medicine	Chk# 38817	DOT Physicals	\$250.00
9/25/19			
Canon Financial Services	Chk# 38818	Graphics Equipment	\$1,794.00
Canon Solutions	Chk# 38819	Copier Maintenance	\$123.07
Omaha World Herald	Chk# 38820	Subscription	\$67.60
US Academic Decathlon	Chk# 38821	Curriculum	\$785.00
		TOTAL	\$20,173.26

TOTAL		\$0.00	
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October 14, 2019					
SPECIAL BUILDING FUND BILLS					
Tillotson Enterprises		Chk# 1128	Material & Labor - kitchen roof		
		\$1,180.00			
Trane		Chk# 1129	Module & Installation Labor		
		\$2,136.45			
Butzke Construction		Chk# 1130	EIFS Repairs		
		\$6,800.00			
TOTAL		\$10,116.45			
DEPRECIATION FUND BILLS					
Truck Center Companies		Chk# 1083			
		\$85,814.00			
TOTAL		\$85,814.00			
QUALIFIED CAPITAL IMPROVEMENT PURPOSE UNDERTAKING FUND (QCPUF)					
No QCPUF Bills in September					
TOTAL		\$0.00			



Responds to

East Butler Public Schools



Mechanical & Building Control Needs

HVAC PROJECT PROPOSAL

September 9, 2019



Executive Summary

Thank you for allowing Trane to submit our plan to improve the mechanical systems at East Butler Public Schools. These solutions were determined with onsite surveys, estimating tools, and professional engineering.

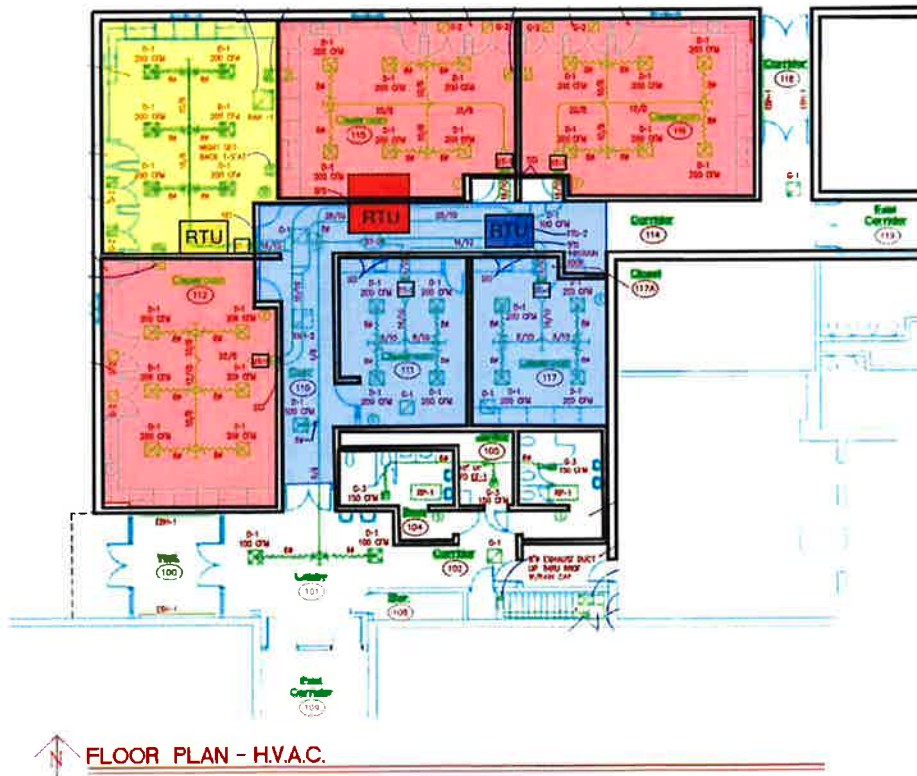
Once again, thanks for the opportunity to submit the following proposal for your consideration.

Recommended Facility Improvements

HVAC – Elementary School

The existing 4-ton rooftop unit that serves three elementary classrooms does not provide adequate comfort. This unit and the classrooms served are designated in red shading in the drawing below.

EXISTING HVAC ZONING





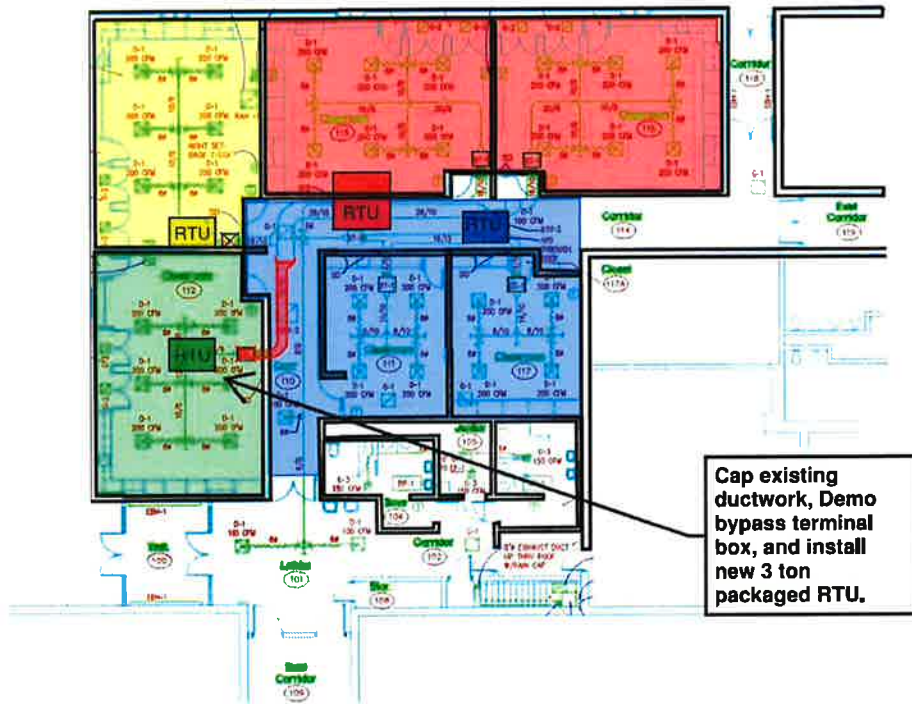
LI

Our proposed solution is to install an additional 3-ton RTU to serve the interior classroom only. This RTU will operate independently to heat, cool, dehumidify, and provide fresh air to the interior classroom.

The new RTU will be supplied with factory mounted Trane controls to allow easy connection to the existing Trane energy management system. The existing 4-ton RTU will remain to serve the two classrooms on the north side of the building. The new RTU and area served is shown in green shading in the drawing below.

The cost for this rooftop unit solution is \$55,000.

PROPOSED HVAC ZONING



FLOOR PLAN - H.V.A.C.



Your Single Source Service Provider



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

October 8, 2019

QUOTE NUMBER: Q1903763

RON PAUL

Rasmussen Mechanical Services
3100 Nebraska Avenue
Council Bluffs, Iowa 51501

SAM STECHER

East Butler High School
212 South Madison Street
Brainard, Nebraska
68626

Proposal

Subject: East Butler High School Room 122 Roof Top

Sam Stecher,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

- This Proposal is to Furnish and Install a Lennox Roof Top for Heating and Cooling of Room 122.
- Roof Top as follows: 208/3 phase Electrical, Single Stage Cooling, Gas Heating, Barometric Relief Damper, Economizer, Hail Guard, Constant Air Volume Direct Drive Fan, 14" Flat Roof Curb.
- **1-Year Parts Warranty Only, 5-Year Compressor Warranty, and 10-Year Heat Exchanger Warranty.**
- Roof Top will be down discharge, we will tie the existing supply duct into the new Roof Top. Return Air will be Wild above the Ceiling.
- Duct entering Room 122 from the existing Roof top will be capped above the ceiling in Room 22.
- Gas Piping and Condensate Drain is included.
- Includes changing of Ductwork in Hallway to Redirect the Return Air to be drawn from Room #124.
- Roof Top will be controlled via a local Set-Back Thermostat.
- Electrical Power Wiring by Kelment Electric.
- Roofing in of new Curb by Weathercraft Roofing.
- Start-up and Commissioning once installation is Complete.

Exclusions:

- None Noted.

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work for the net sum of:

THIRTY SIX THOUSAND FIVE HUNDRED NINE DOLLARS & 00/100,....\$36,509.00

Terms and Conditions

- Note: This Proposal is valid for 30 days from date of submission.
- Sales Tax is not included in price.
- Deposit Required with Contract - \$9,128
- Monthly payment request (progress billings), per progress schedule.
- Balance is due upon start-up or thirty (30) days after completion of installation or work performed (if start-up is delayed thru no fault of Seller).
- Invoices to be paid, Net 30 Days per Seller's Terms and Conditions, <https://www.rasmech.com/terms>
- Note: For your convenience, monthly payment request invoices will be submitted on or before the end of each month and will be submitted on Seller's Standard Payment Request Forms.

Rasmussen Mechanical Services is grateful for the opportunity to be of service. Thank you for considering our Proposal and we look forward to working with you. If there are any question, please contact me.

Respectfully Submitted,

Ron Paul

Rasmussen Mechanical Services

Phone: 308.234.9023 ex. 515/516

Mobile: +1 4022505799

Email: ron.paul@rasmech.com

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls

Confidentiality Note: This Proposal may contain confidential and/or private information. If you received this Proposal in error please delete and notify sender.

Buyer's Acceptance

Approved by Seller

Authorized Signature for: East Butler High School

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q1903763

Date of Acceptance

Elementary Principal Report

October Board Meeting



I. School Improvement

- A. The school improvement team met on September 23 to discuss instructional models. Laura Plas with ESU 7 provided both positives and negatives to two models, Danielson and Marzano instructional models. Our group listed items we felt were important in a model. The team will meet again on October 11 to discuss adoption after visiting with staff and looking over the information provided.

II. Before and After School Program

- A. Colette Stelling has shared that she has received initial contact from the state and that the fire marshal should be visiting the school as the next step. Colette discussed options for opening dates and her plan is to open in January.

III. Parent-Teacher Conferences

- A. Parent-Teacher Conferences were held on September 18 at East Butler.
 - 1. Brainard Elementary Attendance-97%
 - 2. Dwight Elementary Attendance-94%
 - 3. Combined Attendance-96%

IV. Fire Prevention Week

- A. PK-6 students will be visiting their local fire department for fire prevention week.
 - 1. Dwight Fire Department - October 11
 - 2. Brainard Fire Department – October 10
- B. The elementary staff is very appreciative of the time our local fire departments dedicate to fire prevention week.

V. Principal Coaching

- A. Mr. Eldridge and I have participated in principal coaching the last 2 years and have found this service provided by ESU 7 to be beneficial. Mark Brady leads an individual meeting and works with us to set goals according to the principal frameworks from the Nebraska Department of Education. The session provides an opportunity to reflect on ideas and to develop goals. Information on principal coaching is attached.

VI. Kagan Win-Win Discipline

- A. Mrs. Hines and Mrs. Kavan will be attending the Kagan Win-Win Discipline Workshop October 23-24 in Columbus.
- B. This discipline approach is designed to handle situations at the moment of disruption while targeting the root of the problem.

VII. Student Leadership Conference

- A. East Butler will be sending 6 Fifth and Sixth grade students to the Student Leadership Conference held at Doane College in Crete on October 22.
- B. Leadership activities will be presented by Team Concepts (teamconcepts.com). This group provides lessons that engage students in a positive message of empowerment.

ESU 7 Principal Cognitive Coaching Snapshot

The purpose of Principal Cognitive Coaching is to enhance capacity for planning, reflecting, problem-solving, decision-making and skill development that improve Building Leadership.

Overview		
<i>An ESU 7 Cognitive Coach will...</i>	<i>An ESU 7 Cognitive Coach might...</i>	<i>An ESU 7 Cognitive Coach will not...</i>
will... understand the Principal they are working with wants to improve and work with a coach.	might... provide feedback (specific data) in regards to an established goal.	will not... be an evaluator or provide details of coaching conversations (beyond pieces of the Nebraska Performance Framework for Principals) to the Principal's Supervisor.
will... mediate a Principal's thinking through one-on-one question-based conversations.	might... brainstorm or co-plan with Principals.	
will... support Principals through goal setting & reflection, based on the Nebraska Performance Framework for Principals.	might... observe a Principal either in person or via video.	will not... meet one-on-one with the Principal's Supervisor after coaching conversations.
will... maintain confidentiality of the Principal, staff, students, families & the district at large.	might... provide resources.	will not... undermine the Superintendent and Board as leaders of the school district.
will... record which piece of the Nebraska Performance Framework is discussed, and make available to the Principal's Supervisor.	might... work with individual Principals or small groups of Principals working toward the same goal.	
will... require that the Principal provide protected, uninterrupted conversation time with the coach.		
will... report to Principal's Supervisor any activity that would put the health and safety of students or staff at risk.		

Principal Cognitive Coaching Outline

Step 1: Principal sets focus for our work, referencing the Nebraska Performance Framework for Principals. ([Self-assessment](#))

STRENGTHS

AREAS FOR GROWTH

Step 2: Identify a “focus” area we can come back to periodically throughout the year.

Step 3: Decide what time will be devoted to Cognitive Coaching.

Length of each session:

Number of times throughout the year:

How will staff know this is protected time?

Step 4: List current district initiatives:

Step 5: Discuss four kinds of planning conversations - Planning, Reflecting, Problem-Resolving & Data Collection.

Adapted from Killion, J & Harrison, C (2006). Taking the Lead: New Roles for Teacher Leaders and School-Based Coaches. Oxford, OH: National Staff Development Council

***“Principals need a neutral outsider with whom they can talk confidentially;
they need job-embedded differentiation professional development;
and they need a safe space to explore the identity questions that are often at the forefront
of internal and external conflicts inherent in their roles.”***

Aguilar, Elena (2017). *Leadership Coaching that Transforms. Educational Leadership*

Principal signature

Coach signature

To: East Butler Public Schools Board of Education

From: Michael Eldridge, Secondary Principal

Date: October 14, 2019

Re: Secondary Principal's Report

I. Professional Learning Day

- a. Out next professional learning day will take place on October 28th.
 - i. Vosaic - we will have staff members share videos of their instruction that was recorded at the beginning of this school year.
 - ii. Refresher training will be offered on the uses of class intercom and the benefits of showcasing items in their class on Social media.
 - iii. Some of the staff will also be doing CPR recertification with Nurse Rohda.

II. Parent/Teacher Conferences

- a. 7th - 71%
- b. 8th - 89%
- c. 9th - 64%
- d. 10th - 61%
- e. 11th - 89%
- f. 12th - 90%
- g. 7-12 - 78%**
- h. Fall 2018 - 60%**

III. College Access

- a. We are in year four of the College Access Grant.
- b. Our biggest activity is taking kids on College visits. Mrs. Robinson scheduled College visits on September 11th.
 - i. Freshmen - Concordia University
 - ii. Sophomores - Doane University
 - iii. Juniors - UNL
 - iv. Seniors - Wayne State College

IV. School Improvement Team

- a. Will be meeting on October 11th at the end of the quarter.

V. Tiger Time

- a. We will once again be having a quarterly academic pep rally to recognize student's academic accomplishments throughout each quarter.
 - i. Perfect Attendance, All A's, All A's & B's, Extra-curricular participation, Triple Award, and other recognitions.
- b. Our first Academic Pep Rally will be on October 18th at 1:45 pm.

VI. Assessments

- a. Fall testing of the MAP test for students in grades 7-11. - COMPLETED
- b. ACT Test - April 2nd, 2019 - Initial Test Date
- c. NSCAS Testing Window - March 16, 2020 --- April 24, 2020.

